

## Instructions on how to use the Cemetery Records Database in Adobe Reader as a PDF File.

- After picking on the Database file on the Cemetery Web Page, be patient for the file to load since it is very large it takes a few minutes depending on your internet speed. It is sorted by Last Name, First Name, Sex, Interred Date, Section Letter, Block number, Grave number.
- When the PDF file loads into Adobe Acrobat Reader, you can just scroll down to find a particular name you are looking for, or you can use the search feature which is much faster. To use the search feature: If you are using **Internet Explorer Browser** Pick on EDIT Menu located at the top left hand of the screen. A menu will drop down so then you can pick on FIND. A search box will then appear on the top right hand of the screen. Here is where you can type in the person's last name you are looking for. Or type in Last Name with a space then first name, this will narrow out the search. Another way is to right click anywhere on the screen and a similar menu will appear with the find function listed. If you are using **Firefox Browser** you will have to select the third button on the top right hand side of the screen that has a symbol that indicates a down arrow on a document. This will download that PDF Database onto your computer. Then you can use Adobe Reader to use the search feature.
- If there is such a name in the database, it will automatically scroll down on its own and the name will be highlighted. Look beside that name and the rest of the information in that row will tell you which section letter, block number, and grave number to locate that person's grave site.
- Then you can go to the Cemetery and start by locating the Section Letter. Each lane at the cemetery has a marker colored on a green pole at the beginning of each section. You probably won't know what the Block and Grave numbers are because there are no markers for each grave site only Section Letters.
- Also once you know the Section Letter, you can pick on one of the Ariel Map Files on the Web Site to help you visualize where to go at the Cemetery to find a particular grave site. The Maps will help you get to the Section and from there it is a matter of circling that section on both sides to find a grave you are looking for.
- **Note:** We don't have each grave GPS Marked yet so we can only help you find the Section which will narrow down your search to that area. Hopefully down the road we can get more sophisticated!