

**TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING
THURSDAY, OCTOBER 8, 2015
COUNCIL CHAMBERS**

‘This is a fragrance free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.’

1. Roll Call.
2. Adjustments to the Agenda
3. Approval of the Minutes of the September 24, 2015 Regular Council Meeting
4. Special Presentations: a. RESOLVE #15-2015 Honoring Margaret “Peggy” Elliott on her Retirement
b. RESOLVE #16-2015 State of Maine Community Development Block Grant Program
5. Town Manager’s Report

OLD BUSINESS:

NEW BUSINESS:

6. ORDINANCE #1-2015 – PUBLIC HEARING – FIRST READING - General Assistance Appendices Changes
7. ORDER #210-2015 Execution of the Warrant for October 1, 2015
8. ORDER #211-2015 Execution of the Warrant for October 8, 2015
9. ORDER #212-2015 Date, Time, Place and Warden for the November 3, 2015 Referendum Election
10. ORDER #213-2015 Processing of Absentee Ballots for the November 3, 2015 Referendum Election
11. ORDER #214-2015 Hours of the Registrar of Voters for the November 3, 2015 Referendum Election
12. ORDER #215-2015 Approval of an Application for an Entertainment License (Mountainsong of Millinocket)
13. ORDER #216-2015 Approval of an Application for the Recreation Commission (Richard Rideout)
14. ORDER #217-2015 Authorization to Appoint the Town Auditor (Mary Alice Cullen)
15. ORDER #218-2015 Authorization to Carry Forward Accounts from the 2015-2016 Budget to the 2016-2017 Budget
16. Reports and Communications:
 - a. Warrant Committee for the October 22, 2015 Council Meeting – Chair Angotti and Councilor Stratton
 - b. Chair’s Committees Reports
 - c. Other
17. Adjournment:

September 24, 2015

The Regular meeting of the Millinocket Town Council was brought to order by Chair Angotti in the Town Manager’s Office at 3:30 p.m.

Roll Call:

Town Council Members Present:

Angotti (Chair)	Madore
Busque	Stratton
Davis	

The meeting reconvened at 4:30 p.m. in Council Chambers

Adjustments to the Agenda: Several additions to the Manager’s Report and Order #210-2015 added to the agenda.

Approval of the Minutes of the September 10, 2015 Regular Town Council Meeting		
Motion – Stratton	Second – Madore	Vote 5-0

Special Presentations: a. Resolve #14-2015 Recognition of the Friends of the Airport
Recognition of the Friends of the Airport

WHEREAS, the five windows in the lounge area at the Fixed Base Operator’s (FBO) Building at the Millinocket Municipal Airport were rotted out and beyond the point of repair; and,
WHEREAS, due to budget constraints the Town decided that it could only appropriate funds to fix two of the windows and was looking to replace the rest of them in the future; and,
WHEREAS, this year the Friends of the Airport raised enough money to replace two more windows by having cookouts; and
WHEREAS, the Friends of the Airport are continuing their fund-raising efforts to replace the fifth window which will complete the north and east wall; and,
WHEREAS, the Friends of the Airport consists of individuals from the Katahdin Region.
NOW THEREFORE, BE IT RESOLVED, that the Millinocket Town Council, in Council assembled on September 24th 2015, does hereby recognize, honor, and thank the Friends of the Airport for their fund-raising efforts and generous offer to make the window replacement possible.

Motion – Madore	Second – Stratton	Vote 5-0
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The Councilor expressed the importance of the airport to the community and thanked the Friends of the Airport for their support. Airport supervisor Jeff Campbell thanked all those involved in this project including Portland Glass for their support by giving a break on the price and free installation of the windows.

b. Steven Hartley on Annexation – Postponed to a later date requested by Mr. Hartley.

Town Manager’s Report: Highlights include:

- *Balance on the tax liens is just over \$300,000 as of Monday.
- *Taxes collected on Monday totaled just over \$550,000.
- *There was a great weekend for the Trails End Festival, thanked all those involved in putting on the festivities.
- *An email concerning the SMI TIF is included explaining that the funds remaining after the TIF agreement expires would go into the General Fund.
- *The Manager and Ben Barr signed the contract and next week the library should be reopening.
- *The Manager asked for direction on some of the tax acquired properties, whether to demolish them, or get the asbestos people in here and getting a price.

Councilor Stratton spoke on the property at the top of the park that it is time to find out the cost to get the asbestos taken care of first so we can get it ready for the winter and the trail that is suppose to go through there.

Councilor Davis suggested to the Chair that the two of them could look at these properties to see which houses have asbestos so we can get an estimate on the cost and perhaps get a better price.

Councilor Madore glad to see the tax money coming in; Trail’s End Festival, congratulated everyone involved for the planning and execution of the event. Thanked the Friends of the Library and all involved in getting the library opened again; it’s time for the tax acquired property at the top of the park to come down before any others.

Councilor Busque is happy that the process of reopening the library has come together; clearly the top priority on the tax acquired removal is the property at the top of the park.

Councilor Davis stated that the TIF money will be used to take that property at the top of the park down; congratulations to all that worked on the library contract.

Councilor Stratton is ecstatic that the library is going to be opening again; commended those that worked on the Trail’s End Festival and thoroughly enjoyed it.

Chair Angotti looks forward to seeing the library having the lights back on and people using it again.

OLD BUSINESS:

Remove from the Table Order #198-2015 PROVIDING FOR: Authorization to approve the July 1, 2015 to June 30, 2018 agreement between the Town of Millinocket and Penobscot County for the use of the Millinocket Transfer Site.

IT IS ORDERED that the Millinocket Town Council authorizes the approval of the July 1, 2015 to June 30, 2018 agreement between the Town of Millinocket and Penobscot County for the use of the Millinocket Transfer Site for disposal of MSW, Recycled Goods, White Goods, Some Demolition Debris and Universal Wastes for certain residents in unorganized territory at a minimum contracted cost as follows:

- 1. **2015-2016** **\$34,626.97**
- 2. **2016-2017** **\$34,626.97**
- 3. **2017-2018** **\$34,626.97**

Motion – Busque (9/10/2015) Second – Madore (9/10/2015) Vote 5-0
Public Works Director Ralph Soucier explained some of the points of the contract.

NEW BUSINESS:

ORDER #203-2015 PROVIDING FOR: Execution of the Warrant for September 17, 2015
IT IS ORDERED that the Warrant for September 17, 2015 in the amount of \$45,005.06 is hereby approved.
Motion – Busque Second - Madore Vote 5-0

ORDER #204-2015 PROVIDING FOR: Execution of the Warrant for September 24, 2015
IT IS ORDERED that the Warrant for September 24, 2015 in the amount of \$49,811.31 is hereby approved.
Motion – Busque Second – Madore Vote 5-0

ORDER #205-2015 PROVIDING FOR: Approval of an Application for a Malt, and Vinous Liquor License Hang Wong Chinese Restaurant
IT IS ORDERED that the attached application for a malt, and vinous liquor license is hereby approved for:
Hang Hong Yang Corp, 973 Central Street
d/b/a
Hang Wong Chinese Restaurant, 973 Central Street
Motion - Stratton Second - Busque Vote 5-0

ORDER #206-2015 PROVIDING FOR: Approval of an Application for an Entertainment License for Yang Deng Xiu

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

Yang Deng Xiu, 973 Central Street

d/b/a

Hang Wong Chinese Restaurant, 973 Central Street

Motion - Davis

Second - Stratton

Vote 5-0

Order #207-2015 was read at 3:30 p.m. for the executive session.

ORDER #207-2015 PROVIDING FOR: Executive Session for Consultation with Legal Counsel

IT IS ORDERED that the Town Council enter into Executive Session for consultation with legal counsel pursuant to 1 M.R.S.A. § 405 (6) (E).

Motion – Madore

Second – Davis

Vote 5-0

ORDER #208-2015 PROVIDING FOR: Abatement of Wastewater fees.

IT IS ORDERED that wastewater fees in the amount of \$4,420.37 be abated for Katahdin Inn Roshan located at 740 Central Street.

NOTE: A large hole was found in the swimming pool causing the sewer bill to more than double.

Presumably, most of the water from the hole seeped into the ground and was not treated by the Town's Wastewater Treatment Plant.

Motion - Madore

Second - Stratton

Vote 5-0

Plant Operator Jim Charette inspected the property and found that the water that was leaking from the pool was not being treated by the wastewater plant.

ORDER #209-2015 PROVIDING FOR: Authorization to expend \$2,998.50 out of the Project Get Alarmed account.

IT IS ORDERED that the Millinocket Town Council authorize the expenditure of \$2,998.50 from the Project Get Alarmed account for the purchase of smoke alarms and CO detectors.

Motion - Stratton

Second - Madore

Vote 5-0

ORDER #210-2015 PROVIDING FOR: Appointment of the Treasurer

IT IS ORDERED that Mary Alice Cullen is hereby appointed as Treasurer of the Town of Millinocket as of September 23, 2015, upon the terms and conditions of the Agreement signed by her and the Chairman of the Council and on file in the Town Office.

The actions of the Chairman and the Town Manager in negotiating and executing the Agreement are ratified and confirmed.

Motion - Busque

Second - Stratton

Vote 5-0

Reports and Communications:

- a. Warrant Committee for the October 8, 2015 Council Meeting will be Councilor Davis and Councilor Madore
- b. Chair's Committees Reports
- c. Other
- d. Adjournment: Motion to adjourn at 5:15 p.m. – Madore

Second – Davis

Vote 5-0

Attest: 

Dated: 9-24-2015

RESOLVE #15-2015

**PROCLAMATION HONORING MARGARET "PEGGY" ELLIOTT ON HER RETIREMENT AS TOWN TREASURER
OF THE TOWN OF MILLINOCKET**

WHEREAS, Margaret "Peggy" Elliott began her career as Town Treasurer of Millinocket on May 1st 2006 and continued in that capacity until October 2nd 2015; and,

WHEREAS, Peggy always served the Citizens of Millinocket with enthusiasm and integrity and performed her duties throughout her years of service in a conscientious and responsible manner; and,

WHEREAS, Peggy has consistently responded with ingenuity, imagination, and foresight to the duties and responsibilities given her, fulfilling them with outstanding accuracy and competency; and,

WHEREAS, Peggy has set an example of dedication to principle which has been an inspiration to her fellow employees; and

WHEREAS, Peggy, in all her endeavors has reflected great credit upon the Town of Millinocket and its employees.

NOW, THEREFORE, BE IT RESOLVED, that the Millinocket Town Council, in Council assembled on October 8th 2015, does hereby recognize, honor, and thank Margaret (Peggy) Elliott for her dedication to the Town of Millinocket during her tenure as Town Treasurer.

Attest: _____

COUNCIL RESOLUTION

STATE OF MAINE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, the Town of Millinocket wishes to apply to the Department of Economic and Community Development for a Community Development Block Grant to carry out a community development program; and

WHEREAS, the planning process required by Maine Law and the CDBG Program have been complied with, including participation in the planning process by low and moderate income families and individuals and the community has conducted at least one duly advertised public hearing; and

WHEREAS, the Town of Millinocket is cognizant of the requirement that should the intended National Objective of the CDBG program not be met all CDBG funds must be repaid to the State of Maine CDBG program; and

NOW THEREFORE, be it resolved by the Council of the Town of Millinocket that the Town Manager:

- 1) Is authorized and directed to submit an application for the Public Infrastructure Grant program in the amount of \$640,000 to the State of Maine's CDBG Program, and to the Department of Economic and Community Development on behalf of the Town of Millinocket substantially in the form presented to this council;
- 2) Is authorized to make assurances on behalf of the Town of Millinocket required as part of such applications, and
- 3) Is authorized and directed, upon acceptance of said funds to carry out the duties and responsibilities for implementing and said program(s), consistent with the Charter of the Town of Millinocket and the laws and regulations governing planning and implementation of community development programs in the State of Maine.

DATE ENACTED: _____

Municipal Seal

AUTHORIZED SIGNATURES

Name	Date

Manager's Report October 8, 2015

Council Meeting Schedule-Council Chambers

Thursday Oct. 22, 2015 Meeting	4:30 p.m.	Regular
Thursday, Nov.9, 2015	4:30 p.m.	Regular Meeting

TAX LIENS

As of Monday, 10/5/2015, the Town's tax liens amounted to \$290,330.

2015-2016 TAXES COLLECTED

As of Monday, 10/5/2015, the Town has collected \$2,229,936.

PROFESSIONAL LOGGERS CONTRACTORS

Councilor Busque and I attended for the Town. Logging industry leaders announced a new community college program aimed at attracting new workers for their businesses. The Professional Logging Contractors of Maine has joined forces with three Maine community colleges to create a Mechanized Logging Training Program, which is expected to start in early 2016 with 36 students. Nationally, there were more than 43,000 jobs in the logging field in 2012, with an average wage of \$33,600, according to the federal Bureau of Labor Statistics.

The training program will be launched at Northern Maine Community College in Presque, with Eastern Maine Community College in Bangor and Washington County Community College in Calais also hosting training.

Milton Cat donated a feller buncher, grapple skidder, and stroke delimber, worth about \$1.2 million to get the program started. Despite the recent announcements at the Lincoln and

Old Town mills, Dana Doran, the logging organizations executive director, believes the logging industry will survive these tough times.

LETTER TO ASSISTANT LIVING RESIDENTS

Councilor Bryant Davis would like to go over this.

ORDINANCE #1-2015

PROVIDING FOR: Amendment to Chapter 75, General Assistance, Code of the Town of Millinocket in Compliance with Title 22 M.R.S.A.

BE IT ORDAINED by the Town Council of Millinocket in Town Council assembled that the Millinocket Code, Chapter 75, Appendices A, C & D be amended per the attached appendix.

IT IS FURTHER ORDERED that this amendment take effect 30 days after enactment.

1st Reading_____

2nd Reading_____

Council Approved_____

Effective Date_____

Attest:_____



TOWN OF MILLINOCKET
Welfare Department
197 Penobscot Avenue • Millinocket, ME 04462
723-7010

TO: Town Council
FROM: Lori A. Santerre, Welfare Director
RE: MMA's General Assistance Ordinance Appendixes Changes
DATE: September 9, 2015

Enclosed please find MMA's new General Assistance Ordinance Appendixes (A, C & D), which become effective on October 1, 2014.

The changes are to the Total Monthly Allowed General Assistance Maximums, which are calculated on the basis of the 2015-16 HUD Fair Market Rent values. The Housing maximums were developed by MMA using 2015-16 HUD Fair Market Rent value, with the applicable housing electric utility and heating allowances, as developed by the Maine State Housing Authority (MSHA). Under Appendixes D the only change is to the Electric with hot water for 1-2 individuals. The Department of Human Services has accepted all figures to be reasonable and sufficient.

Even if the Municipality has adopted MMA's General Assistance Ordinance, the municipal officers must still approve the new enclosed appendixes. This replacement assumes prior adoption and will occur every October.

Upon approval a copy of the signed ordinance must be submitted to MMA and the Department of Human Services.

APPENDIX A

TOTAL MONTHLY ALLOWED GA MAXIMUMS

Person (s)	1	2	3	4	5
Penobscot (2015-16)	590.00	618.00	733.00	1,025.00	1,185.00
(2013-14)	585.00	585.00	699.00	942.00	1089.00

*Please Note: Add \$75 for each additional person

**NOTE: THIS WILL REPLACE THE TABLE IN CHAPTER 75,ARTICLEVI,
SUBSECTION 75.33-(A).Page-7559.**

APPENDIX C
HOUSING MAXIMUMS

(Heated & Unheated Rents)

Penobscot County Bedrooms	Unheated Weekly	Monthly	Heated Weekly	Monthly
0	99.00 (99.00)	427.00 (424.00)	123.00 (122.00)	531.00 (525.00)
1	99.00 (99.00)	427.00 (424.00)	127.00 (122.00)	548.00 (525.00)
2	114.00 (104.00)	491.00 (448.00)	151.00 (144.00)	651.00 (621.00)
3	171.00 (148.00)	734.00 (636.00)	216.00 (198.00)	930.00 (850.00)
4	195.00 (169.00)	837.00 (725.00)	250.00 (228.00)	1,075.00 (982.00)

*Please Note: Last years amounts are in parentheses

**NOTE: THIS WILL REPLACE THE TABLE IN CHAPTER 75, ARTICLE VI,
SUBSECTION 75.33.B.4.g, Page-7567.**

APPENDIX D

UTILITIES

WITHOUT ELECTRIC HOT WATER

No. Household	Weekly	Monthly
1	\$14.00	\$60.00
2	\$15.70	\$67.50
3	\$17.45	\$75.00
4	\$19.20	\$86.00
5	\$23.10	\$99.00
6	\$25.00	\$107.00

NOTE* FOR EACH ADDITIONAL PERSON ADD \$7.50 PER MONTH.

WITH ELECTRIC HOT WATER

No. Household	Weekly	Monthly
1	\$19.10	\$86.00
2	\$23.75	\$102.00
3	\$27.70	\$119.00
4	\$32.25	\$139.00
5	\$37.30	\$160.00
6	\$41.00	\$176.00

NOTE* FOR EACH ADDITIONAL PERSON ADD \$10.00 PER MONTH.

NOTE: THIS WILL REPLACE THE TABLE IN CHAPTER 75, ARTICLE VI, SUBSECTION 75.33-(C). Page-7568

ORDER #210-2015

PROVIDING FOR: Execution of the Warrant for October 1, 2015

IT IS ORDERED that the Warrant for October 1, 2015 in the amount of \$ _____ is hereby approved.

Passed by the Town Council _____

Attest: _____

ORDER #211-2015

PROVIDING FOR: Execution of the Warrant for October 8, 2015

IT IS ORDERED that the Warrant for October 8, 2015 in the amount of \$ _____ is hereby approved.

Passed by the Town Council _____

Attest: _____

ORDER #212-2015

PROVIDING FOR: Date, Time, Place, Warden for the November 3, 2015 Referendum Election

IT IS ORDERED that the Referendum Election will be held on Tuesday, November 3, 2015 from 8:00 a.m. to 8:00 p.m. at the Stearns High School Gymnasium.; and

IT IS FURTHER ORDERED that Roxanne Johnson shall be Warden of said election.

Passed by the Town Council _____

Attest: _____

ORDER #213-2015

PROVIDING FOR: Processing Absentee Ballots for the November 3, 2015 Referendum Election

WHEREAS, Title 21-A MRSA Section 759.7 allows the Election Warden to process absentee ballots while the polls are open; and

WHEREAS, processing such ballots will assist the Election Clerks and result in an expedited process after the polls are closed; and

WHEREAS, expediting the process after the polls are closed will result in some savings to the Town of Millinocket;

NOW THEREFORE IT IS ORDERED that the Election Warden is authorized to process absentee ballots at 10:00 A.M., 2:00 P.M., 4:00 P.M., 6:00 P.M. and 8:00 P.M. during the Referendum Election.

Passed by the Town Council _____

Attest: _____

ORDER #214-2015

PROVIDING FOR: Office Hours of the Registrar for the November 3, 2015 Referendum Election

WHEREAS, Title 21-A MRSA Section 122(6) specifies the process that the Registrar must follow in registering voters; and

WHEREAS, The Town Clerk also serves as Registrar; and

WHEREAS, the Town Clerk has regular hours on four business days before election day to register voters; and

WHEREAS, being open evening hours as required by law to receive voter registrations will be an added cost to the municipality;

NOW THEREFORE IT IS ORDERED that it is not necessary that the Registrar be open to accept voter registrations for two hours in the evening between 5 P.M. and 9 P.M. on at least three days before election day.

Passed by the Town Council _____

Attest: _____

ORDER #215-2015

PROVIDING FOR: Approval of an Application for an Entertainment License for Jim Bozeman

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

Jim Bozeman, 40 Somerset Street

d/b/a

Mountainsong of Maine, 122 Penobscot Avenue

Passed by the Town Council _____

Attest: _____

\$ 25.00
PD

TOWN OF MILLINOCKET

APPLICATION FOR A SPECIAL AMUSEMENT LICENSE

NAME OF APPLICANT Jim Bozeman RESIDENCE 40 Somerset St.
Millinocket

NAME OF BUSINESS Mountains of
Millinocket ADDRESS 122 Penabscot Ave

NATURE OF BUSINESS used furniture LOCATION TO BE USED 122 Penabscot

RESIDENCES OF APPLICANT IN LAST FIVE YEARS:

40 Somerset St
Millinocket

HAS APPLICANT HAD A LICENSE DENIED OR REVOKED? YES _____ NO

IF YES, CIRCUMSTANCES ARE SPECIFICALLY AS FOLLOWS:

HAVE YOU (INCLUDING PARTNERS OR CORPORATE OFFICERS) EVER BEEN CONVICTED OF A FELONY? YES _____ NO

IF YES, WHO - CIRCUMSTANCES ARE AS FOLLOWS:

COPY OF CURRENT LIQUOR LICENSE (IF APPLICABLE).

OTHER INFORMATION MAY BE REQUESTED BY THE MUNICIPAL OFFICERS.

ORDER #216-2015

PROVIDING FOR: Appointment to the Recreation Commission

IT IS ORDERED that Richard Rideout is appointed to the Recreation Commission for a three year term to October 2018.

Passed by the Town Council _____

Attest: _____

Town of Millinocket
Application for Boards & Committees

IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS

Committee/Board: Millinocket Recreation Commission
In order to assess the interest related to this committee, please complete this brief application.

Date: 9-25-15

Name: Richard Rideout Address: 281 Highland Ave

Telephone Numbers: Day Time: 207 447 0077 Evenings: Same

Why are you seeking to become a committee representative? I am seeking a Renewal I've been on this board many years

What talents/skills do you feel you would bring to this position? I have coached many years in youth programs

What do you feel is the responsibility of this board/committee? To bring new Ideas To The Director

What municipal boards, volunteer organizations or community service groups have you worked with the past and for what length of time? Zoning board of Appeals 10+ years

What have you to offer to this committee which our Town can use in this important undertaking? many years of experiences

When are you available to meet, please specify?

Weekday Call me anytime A.M. _____ P.M. _____

If you need more space, please feel free to use the back or attach additional page(s).

PROVIDING FOR: Authorization to appoint Mary Alice Cullen as Auditor of the Town of Millinocket.

IT IS ORDERED that the Millinocket Town Council appoints Mary Alice Cullen as Auditor of the Town of Millinocket pursuant to Article III of the Town Charter's Administrative Code.

PASSED BY THE COUNCIL: _____

ATTEST: _____

ORDER #218-2015

PROVIDING FOR: Authorization to carryforward accounts from the 2015-2016 budget to the 2016-2017 budget.

IT IS ORDERED: that the Millinocket Town Council authorizes the Treasurer to carryforward the following accounts from the 2014-2014 budget to the 2015-2016 budget:

1. Account # E1300-3525, Computer Upgrade. Prior year carryforward \$23,226, Expensed (\$4,292.28), Carryforward \$18,993.72.
2. E1300-3552, Mower. Budget \$10,000, Expensed 0, carryforward \$10,000.
3. E1300-3556, Recreation Pickup. Budget \$10,000, Expensed 0, Carryforward \$10,000.
4. E1300-3566, Revaluation. Budget \$250,000, Expensed 0, Carryforward \$250,000.
5. E1300-9500, Paving. Budget \$250,000, Expensed \$206,678.35, Carryforward \$43,321.65.
6. E1300-9502, Heavy Equipment. Budget \$464,516, Expensed 0, Carryforward \$464,516.
7. Total Budget \$984, 516, Total Prior Year Carryforward \$23,226, Total Expensed \$210,979.63, Total Carryforward \$796,771.37.

Passed by the Council: _____

Attest: _____