

TENTATIVE AGENDA  
REGULAR TOWN COUNCIL MEETING  
EXECUTIVE SESSION IN TOWN MANAGER'S OFFICE  
THURSDAY, MARCH 24, 2016  
3:00 P.M.

Regular Meeting will convene in Council Chambers at 4:30 p.m.

'This is a fragrance free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Call to Order
  2. Roll Call.
  3. ORDER #41-2016 Executive Session to Discuss Economic Development per 1 M.R.S.A. §405 (6)(C)
  4. Adjustments to the Agenda
  5. Approval of Minutes of the March 10, 2016 Regular Town Council Meeting and the March 14, 2016 Special Meetings
  6. Special Presentation: None
  7. Town Manager's Report
- OLD BUSINESS**
- NEW BUSINESS**
8. ORDER #42-2016 Execution of the Warrant for March 17, 2016
  9. ORDER #43-2016 Execution of the Warrant for March 24, 2016
  10. ORDER #44-2016 - PUBLIC HEARING - Approval of a Liquor License Application (Northern Blue Management, LLC)
  11. ORDER #45-2016 Approval of an Entertainment License Application (Northern Blue Management, LLC)
  12. ORDER #46-2016 – PUBLIC HEARING - Approval of a Liquor License Application (Three Rivers Whitewater Inc.)
  13. ORDER #47-2016 Approval of an Entertainment License Application (Three Rivers Whitewater Inc.)
  14. ORDER #48-2016 Approval of a Victualer's License Application (Three Rivers Whitewater Inc.)
  15. ORDER #49-2016 Approval of an Application for Appointment to the Recreation Commission (Jane McGillicuddy)
  16. ORDER #50-2016 Approval of Annual Wastewater Abatements for 2015
  17. ORDER #51-2016 Authorization to Apply for and Use Byrne Memorial JAG Funds
  18. ORDER #52-2016 Authorization to Accept a Proposal from designLab to Market the Town of Millinocket
  19. ORDER #53-2016 Authorization to Expend Capital Reserve Funds to Provide for the Increase in Salary for the Town Treasurer
  20. ORDER #54-2016 Establishment of Banking Services  
Reports and Communications:
    - a. Warrant Committee for the March 24, 2016 Council Meeting will be Councilor Pray and Councilor Sannicandro
    - b. Chair's Report back on special projects, activities or other communications.
    - c. Other
  21. Adjournment:

ORDER #41-2016

PROVIDING FOR: Executive Session to Discuss an Economic Development Issue pursuant to 1 M.R.S.A. §405 (6) (C).

IT IS ORDERED that the Millinocket Town Council meet in Executive Session to discuss an Economic Development Issue pursuant to 1 M.R.S.A. §405 (6) (C).

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

*Manager's Report March 24, 2016*

---

**Council Meeting Schedule-Council Chambers**

<b><u>Thursday April 14, 2016</u></b>	<b>4:30 p.m.</b>	<b>Regular Meeting</b>
<b><u>Thursday April 14, 2016</u></b>	<b>4:30 p.m.</b>	<b>Regular Meeting</b>

**KARE Grants**

East Millinocket and Medway are requesting that the \$150,000 for 2016 and 2017 be pooled together and use the \$300,000 for a regional project. If nothing develops, the entire \$300,000 can be awarded for grants in 2017. I will be looking forward to Council discussion on this.

**Meeting With Maine Water Company Representatives**

Frank Clukey and I met with Dave Michaud and Judy Wallingford to discuss any issues the Town may have with the Water Company. We informed them that we are not experiencing any problems at this time. Both Judy and Dave thought that supplying the Town with an annual report was a great idea and said they will have one ready for us before the end of the fiscal year. Maine Water will also be talking with Frank Boynton to set up a time when the company can check the water at the schools for lead in the pipes.

**Bangor Savings Bank**

The Town's Attorney has looked over the documents the Town had to sign to transfer its funds to BSB. Once everything is changed over, we will set up a system to pay municipal bills with a credit card.

### **EMERA Maine**

Attached to this report is a letter from EMERA Maine that provides notice and information about a filing that will be made by EMERA on March 21, 2016, with the Maine Public Utilities Commission requesting an increase in distribution rates. The proposed distribution rate change is estimated to be approximately \$2.40 per month for the typical residential customer (a customer who uses 500kWh per month).

### **CDBG Revolving Loan Funds**

Recently I had a discussion with George Gervais, Department of Economic and Community Development (DECD) Commissioner, about alternative uses for the CDBG Revolving Loan Funds. Councilor Sannicandro had asked me to find out if the funds could be used for hiring an economic development director. Unfortunately, the resources cannot be used to pay salaries of any kind, but they can be used for demolition and other economic development activities. The Council can discuss other uses and I will contact the DECD for their opinion.

### **LD 1600 – Reverter Clause**

I am looking for Council approval to write a letter of support for this legislation.

### **National Park/National Monument**

Councilor Pray would like the Town to write a letter to the White House declaring that the residents of the Katahdin Region should have a voice in this matter.

### **Antique Desk at the Library**

The Friends of the Library would like to donate a desk to the Historical Society that was once owned by Fred A. Gilbert, a former Vice President of Great Northern Paper Company. Mr. Gilbert purchased the desk from the Paine Furniture Company around 1918-1925. The desk has been at the Library for some time now and The Friends think it would be better served at the Historical Society.

Maine Water Company  
93 Industrial Park Road  
Saco, ME 04072-1804

Customer Service: 800.287.1643  
[www.mainewater.com](http://www.mainewater.com)



John Davis, Town Manager  
Town of Millinocket  
197 Penobscot Ave.  
Millinocket, ME 04462-1430

Enclosed please find a copy of our current "*Straight From the Tap*," quarterly bill insert that we routinely send to customers in your community. It contains useful information that we wanted to make sure you saw in case you get comments or questions.

Also enclosed is a handout "Facts About Lead In Drinking Water," which we prepared given the heightened awareness of this issue based on what happened in Flint, Michigan. If you have any questions, or get questions from others, feel free to refer any of those questions to us or have them call our customer service team at 1-800-287-1643. We can assure you that the circumstances in Flint were unique and we have the people and programs in place at Maine Water to maintain and monitor the water quality in our service areas. The water we provide meets all state and federal drinking water standards and is safe to drink. This information, as well as our Annual Water Quality reports, are on our website at [www.mainewater.com](http://www.mainewater.com) > Customers > Water Quality Report.

Each quarter, we will send you the current "*Straight From the Tap*" customer bill insert. Feel free to post the document to your municipal website. We can provide you with an electronic version suitable for the internet. The most recent four issues can also be downloaded at [www.mainewater.com](http://www.mainewater.com) > Customers > Bill Inserts and Facts Sheets.

We appreciate your interest and look forward to hearing from you at any time. If you have any questions about the water quality or service in your community, please feel free to contact me at 1-800-287-1643, or email me at [jwallingford@mainewater.com](mailto:jwallingford@mainewater.com).

A handwritten signature in cursive script that reads "Judy E. Wallingford".

Judy Wallingford, President



Customer Service at 1.800.287.1643

## Facts About

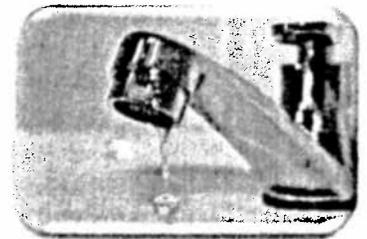
### LEAD IN DRINKING WATER

Lead in drinking water has been in the news recently with the situation going on in Flint, Michigan. The specifics in the Flint case are unique and we want to assure you that we do not have similar circumstances in our systems at Maine Water.

- Maine Water conducts extensive water quality testing at our sources and within our distribution system.
- We have not detected lead in any of our sources of supply or within the water distribution pipe system.
- We fully comply with the state and federal requirements regarding sampling for lead in drinking water and have provided documentation to State health officials of our results. These results are reported annually to all customers in our water quality reports.
- We are confident in the water quality that we provide our customers.

**Q. What happened in Flint, Michigan?**

- A. The situation in Flint was triggered when they changed their water supply source to one with significantly different water chemistry characteristics without corresponding measures to provide for corrosion control designed to maintain the conditions of their pipe system. It appears it was further compounded when there was not a timely response to customer inquiries and response to water quality test results.



**Q. What is being done in Maine Water's systems so that this does not happen here?**

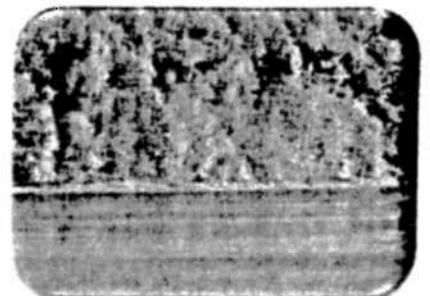
- A. Regular water quality testing is done in all of our water systems and continues to show that the water delivered to our customers is in compliance with state and federal drinking water standards and is safe to drink. Ongoing sampling is done for a host of water quality standards, with more than 80,000 individual tests completed annually at state certified laboratories. Our water quality testing data is regularly reviewed for potential changes or trends and any customer water quality complaint is escalated to professionals in our water quality team.

**Q. Where can customers review water quality test results for their system?**

- A. Water quality reports are made available annually to all of our customers and are on our website at [www.mainewater.com](http://www.mainewater.com) >Customers > Water Quality Reports.

**Q. What is done specifically to protect our water sources?**

- A. Maine Water has an extensive program of water quality protection that includes land ownership, watershed inspections, and source water quality monitoring. These programs are overseen by the State of Maine Department of Health and Human Services.



# Straight from the Tap *MaineWater*



Pay your bill online by check or credit card at [www.mainewater.com](http://www.mainewater.com)

## Winterizing Tips – Protect your Water Pipes from Freezing

Your water pipes and meter may freeze if they are not protected from extreme cold. If they should freeze, the costs for pipe and meter repair, and any water damage caused when pipes thaw is the homeowner's responsibility.

The following tips can help you safeguard your pipes and water meter from freeze ups:

- **Locate your shutoff valve** and be sure it is working properly in case of an emergency.
- **Protect outside pipes and faucets.** If you have a separate shutoff valve for the outside faucet, turn it off and drain the lines. If not, wrap and insulate outside faucets or hose bibs.
- **Check for broken windows or damaged skirting** that might cause freezing to your pipes or meter in your basement or crawl space.
- **Caulk around pipes** where they enter the house. Seal cracks or holes in windows, walls or doors near the meter or pipes.
- **Make sure room heat can circulate freely** around the meter and water pipes.
- **Leave cabinet doors open where there is plumbing** when the temperature is below freezing to allow more heat to the pipes.
- **Wrap interior pipes with insulation**, particularly in unheated areas like the garage, basement or crawl space.
- **If you have had problems in the past** with your pipes freezing, you may want to let the water run at a slow rate in extreme cold. The extra cost in your water bill will be minimal compared to the cost of repairing a broken pipe.

## If your pipes freeze:

**Thaw the lines safely.** Use hair dryers, heat lamps or electric lamps. Thawing won't be fast, but it will be safe. Do not leave the pipes unattended. Don't use an open flame or an electric arc welder to thaw frozen water lines.

When plumbing pipes are frozen, there is often water available at one faucet but not another. If there is no water at

all, the problem could be in the street, and Maine Water might be able to help. Frozen or leaking water meters will need to be checked by Maine Water personnel.

**If your pipes burst**, shut off your water and the water heater. If you are unable to find the shutoff valve, or have water leaking in the house, Maine Water can help you shut off the water.

**If you have a broken pipe**, you might want to call a plumber for the repair, but you will need to contact Maine Water to replace the water meter.

For issues with frozen water service, call Maine Water's 24-hour emergency number 1-800-287-1643 for assistance.

## Allow Access to Hydrants and Meters

- Fire fighters can lose precious minutes to locate a hydrant if it is buried in the snow. If there is a hydrant near your property, please consider taking a few minutes to clear it after a storm.
- Help us keep our employees safe by providing a clear path to the meter reading equipment on the outside of your home and to your entry way should there be a scheduled service appointment.



## Holidays

February 15 – Presidents Day

If you have comments or suggestions, send an e-mail to [customerservice@mainewater.com](mailto:customerservice@mainewater.com).



Notice of Proposed Increase in Distribution Rates  
Maine Public Utilities Commission Docket No. 2015-00360

March 14, 2016

Dear Customer:

This letter provides notice and information about a filing that will be made by Emera Maine on March 21, 2016, with the Maine Public Utilities Commission (the Commission), requesting an increase in distribution rates. "Distribution" rates cover the costs of delivering electricity over the local electric system to your home or business.

As proposed, the distribution component of Emera Maine's revenues would increase by approximately \$6.6 million, or 8.3%. The proposed distribution rate change is estimated to be approximately \$2.40 per month for a typical residential customer (a customer who uses 500kWh per month), approximately a 3% increase in the total electricity bill. Emera Maine will propose that any increase in distribution rates approved by the Commission be shared equally amongst all residential, commercial and industrial customers.

The proposed increase to distribution rates covers capital investments in system reliability and operations.

The distribution rate proposal has been filed in accordance with Maine law, pursuant to 35-A M.R.S. § 307 and Chapter 120 of the Commission's Rules and has been assigned Docket No. 2015-00360. This notice is provided in accordance with Chapter 110 § 8.A.1(c) of the Commission's Rules of Practice and Procedure.

You may participate in the distribution proceeding in one of three ways:

1. If you wish to be notified when a filing is made in the case or when Commission orders are issued, you may add your name to the case notification list using the Commission's case management system (CMS). For information on how to register and use the Commission's CMS, please access this information at [www.maine.gov/mpuc/online/index.shtml](http://www.maine.gov/mpuc/online/index.shtml).
2. You may petition to intervene. If your petition to intervene is granted, you will be a party with the right to participate formally in the hearings and in negotiations. Your petition must be submitted through the Commission's CMS and must include the

## HISTORY OF FRED A. GILBERT'S DESK

Hampden Highlands, Maine

I am the daughter of Fred A. Gilbert, Vice-President of the Great Northern Paper Company. The following is a brief history of his desk, recently donated to the Great Northern Memorial Library by my son, Roger D. Smith Jr.

My father purchased the desk from the Paine Furniture Company in Boston, probably during the 1918-1925 period. I believe the sales representative at the Paine Furniture Company had a directive to obtain exceptionally fine and rare antiques for our home in Hampden. To my knowledge the desk was located in the library of the Eben Jordan (founder of Jordan Marsh) home in the Boston area. Mr. Jordan, like my father, used it as a working desk, not just a decorative piece.

By the time it was given to me in the 1940's, it was so much a part of my life I didn't think to ask my mother for details of the background. The above is what I grew up with and accepted as part of its history.

I have had it inspected by several cabinet makers, one or two appraisers, and a few friends knowledgeable in the fine antique furniture field--none had ever seen anything like it. The heavy counterweights used to hold the fall front when in use was cited as most unusual. The consensus seemed to be it is probably of English origin, beautifully made. There are great indications and possibilities it was custom made and the only one of its kind. It is at least a 19th Century (and probably early) mahogany fall front.

During the time I had it, I used it as my personal desk as was my mother's wish. I enjoyed it until I thought it was time to pass it on to my son. Now, after serving three generations of the Fred A. Gilbert family, it seemed fitting to have it in the Memorial Library in Millinocket. There the families and descendants of many of the men who worked for my father during his Great Northern Paper Company days can enjoy it. I am sure this is as he would want it to be--in a permanent home among the people who meant so much to his life.

Jan Gilbert Stearns  
214 East 35th Street  
New York City 10016

ORDER #42-2016

PROVIDING FOR: Execution of the Warrant for March 17, 2016

IT IS ORDERED that the Warrant for March 17, 2016 in the amount of \$ \_\_\_\_\_ is hereby approved.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

ORDER #43-2016

PROVIDING FOR: Execution of the Warrant for March 17, 2016

IT IS ORDERED that the Warrant for March 17, 2016 in the amount of \$ \_\_\_\_\_ is hereby approved.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

ORDER #44-2016

PROVIDING FOR: Approval of an Application for a Malt, Spirituous, and Vinous for Liquor License for Northern Blue Management, LLC d/b/a Highlands Tavern

IT IS ORDERED that the attached application for a malt, spirituous and vinous liquor license is hereby approved for:

Northern Blue Management, LLC  
Nicholas Potvin, 973 Central Street  
d/b/a  
Northern Blue Management, LLC  
d/b/a Highlands Tavern, 973 Central Street

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

**BUREAU OF ALCOHOLIC BEVERAGES  
DIVISION OF LIQUOR LICENSING & ENFORCEMENT  
8 STATE HOUSE STATION  
AUGUSTA, ME 04333-0008**



Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.

To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

DEPARTMENT USE ONLY	
LICENSE NUMBER:	CLASS:
DEPOSIT DATE	
AMT. DEPOSITED:	BY:
CK/MO/CASH:	

PRESENT LICENSE EXPIRES 4/26/16

INDICATE TYPE OF PRIVILEGE:  MALT  SPIRITUOUS  VINOUS

**INDICATE TYPE OF LICENSE:**

- RESTAURANT (Class I,II,III,IV)
- HOTEL-OPTINONAL FOOD (Class I-A)
- CLASS A LOUNGE (Class X)
- CLUB (Class V)
- TAVERN (Class IV)

- RESTAURANT/LOUNGE (Class XI)
- HOTEL (Class I,II,III,IV)
- CLUB-ON PREMISE CATERING (Class I)
- GOLF CLUB (Class I,II,III,IV)
- OTHER:

**REFER TO PAGE 3 FOR FEE SCHEDULE**

**ALL QUESTIONS MUST BE ANSWERED IN FULL**

1. APPLICANT(S) -(Sole Proprietor, Corporation, Limited Liability Co., etc.) <u>Northern Blue Management, LLC</u> <u>Nicholas Potvin</u>			2. Business Name (D/B/A) <u>Northern Blue Management, LLC (DBA) Highland St</u>		
DOB: _____			DOB: _____		
Address <u>973 Central Street</u>			Location (Street Address) <u>973 Central Street</u>		
City/Town <u>Millinocket</u> State <u>ME</u> Zip Code <u>04462</u>			City/Town <u>Millinocket</u> State <u>ME</u> Zip Code <u>04462</u>		
Telephone Number <u>207-723-9746</u> Fax Number <u>207-723-9747</u>			Mailing Address <u>973 Central Street</u>		
Federal I.D. # <u>45-2538116</u>			Business Telephone Number <u>207-723-9746</u> Fax Number <u>207-723-9747</u>		
			Seller Certificate # <u>1151450</u>		

EMAIL ADDRESS: nipotvin@gmail.com

- If premises is a hotel, indicate number of rooms available for transient guests: 26
- State amount of gross income from period of last license: ROOMS \$ 180,000.00 FOOD \$ 0 LIQUOR \$ 51,438.40
- Is applicant a corporation, limited liability company or limited partnership? YES  NO

complete Supplementary Questionnaire ,if YES

6. Do you permit dancing or entertainment on the licensed premises? YES  NO

7. If manager is to be employed, give name: Brandy Given

8. If business is NEW or under new ownership, indicate starting date: \_\_\_\_\_

Requested inspection date: \_\_\_\_\_ Business hours: \_\_\_\_\_

9. Business records are located at: 973 Central Street

10. Is/are applicants(s) citizens of the United States? YES  NO

11. Is/are applicant(s) residents of the State of Maine? YES  NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:  
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Nicholas Potvin	11/12/82	Millinocket, ME
Brandy Given	3/24/74	Millinocket, ME

Residence address on all of the above for previous 5 years (Limit answer to city & state)

Nicholas Potvin - Millinocket, ME

Brandy Given - Millinocket, ME

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES  NO

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

14. Will any law enforcement official benefit financially either directly in your license, if issued?

Yes  No  If Yes, give name: \_\_\_\_\_

15. Has/have applicant(s) formerly held a Maine liquor license? YES  NO

16. Does/do applicant(s) own the premises? Yes  No  If No give name and address of owner:

B&C Management c/o Brent Cole + Dustin Bulley 973 Central St Millinocket, ME 04462

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required)

License requested for hotel + lounge (see attached)

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?

YES  NO  Applied for: \_\_\_\_\_

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 1/8 mile Which of the above is nearest? church

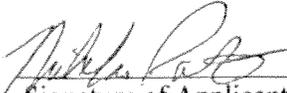
20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES  NO

If YES, give details: \_\_\_\_\_

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

**NOTE:** "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: \_\_\_\_\_ on \_\_\_\_\_, 20\_\_\_\_  
Town/City, State Date

 / PRESIDENT  
Signature of Applicant or Corporate Officer(s)  
NICK POTVIN / PRESIDENT  
Print Name

Please sign in blue ink

\_\_\_\_\_  
Signature of Applicant or Corporate Officer(s)  
\_\_\_\_\_  
Print Name

**NOTICE – SPECIAL ATTENTION**

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

**THIS APPROVAL EXPIRES IN 60 DAYS.**

**FEE SCHEDULE**

- Class I** Spirituous, Vinous and Malt ..... \$ 900.00  
**CLASS I:** Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.
  
  - Class I-A** Spirituous, Vinous and Malt, Optional Food (Hotels Only) ..... \$1,100.00  
**CLASS I-A:** Hotels only that do not serve three meals a day.
  
  - Class II** Spirituous Only ..... \$ 550.00  
**CLASS II:** Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.
  
  - Class III** Vinous Only ..... \$ 220.00  
**CLASS III:** Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.
  
  - Class IV** Malt Liquor Only ..... \$ 220.00  
**CLASS IV:** Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.
  
  - Class V** Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) ..... \$ 495.00  
**CLASS V:** Clubs without catering privileges.
  
  - Class X** Spirituous, Vinous and Malt – Class A Lounge ..... \$2,200.00  
**CLASS X:** Class A Lounge
  
  - Class XI** Spirituous, Vinous and Malt – Restaurant Lounge ..... \$1,500.00  
**CLASS XI:** Restaurant/Lounge; and OTB.
-

**FILING FEE**.....\$ 10.00

**UNORGANIZED TERRITORIES** \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to the **Treasurer of Maine**. This application must be completed and mailed to Bureau of Alcoholic Beverages and Lottery Operations, Division of Liquor Licensing and Enforcement, 8 State House Station, Augusta ME 04333-0008. Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.



# MAINE DEPT OF PUBLIC SAFETY

STATE OF MAINE  
Liquor Licensing & Inspection Division  
164 State House Station  
Augusta ME 04333-0164  
Tel: (207) 624-7220 Fax: (207) 287-3424



## SUPPLEMENTARY QUESTIONNAIRE FOR CORPORATE APPLICANTS, LIMITED LIABILITY COMPANIES, AND LIMITED PARTNERSHIPS

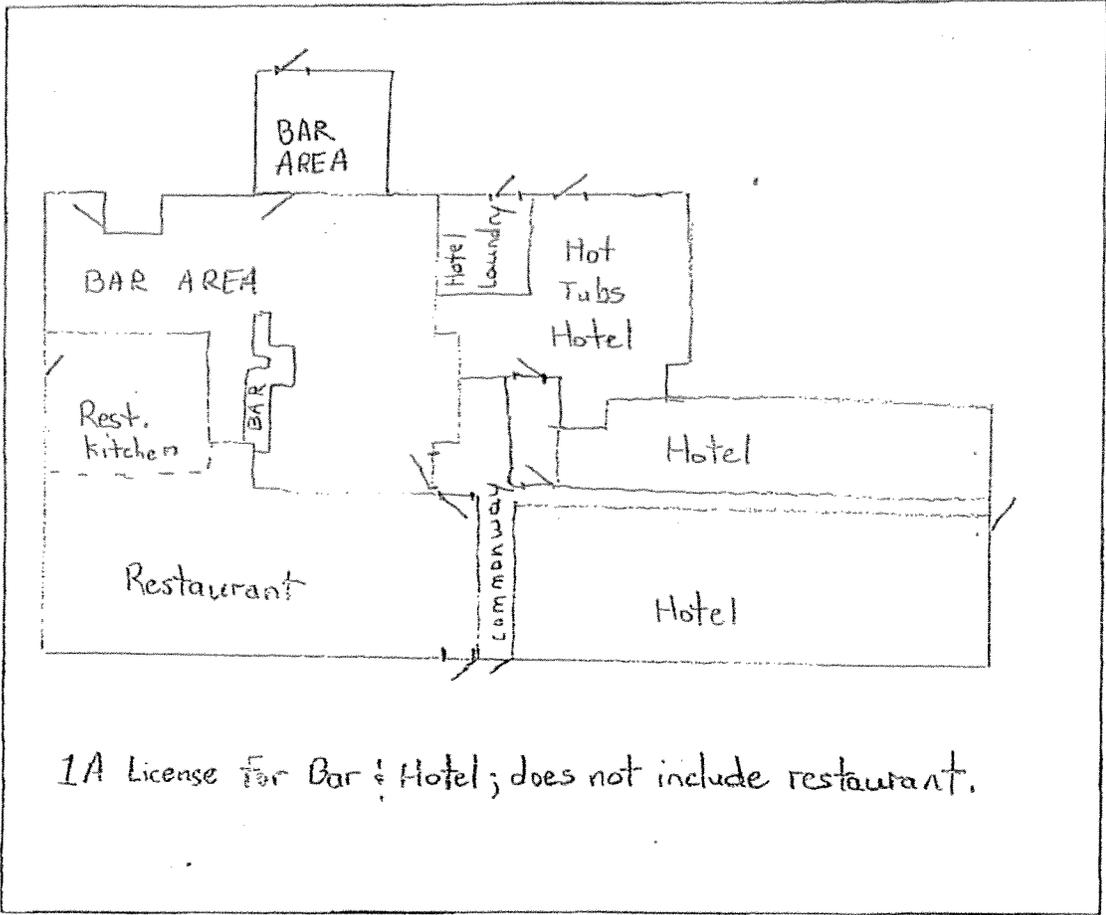
- Exact Corporate Name: Northern Blue Management, LLC  
Business D/B/A Name: Highlands Tavern
- Date of Incorporation: June 2011
- State in which you are incorporated: Maine
- If not a Maine Corporation, date corporation was authorized to transact business within the State of Maine: \_\_\_\_\_
- List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percent of stock owned:

Name	<i>Print Clearly</i> Address Previous 5 years	Birth Date	% of Stock	Title
Nicholas Potvin	81 Bakes St. Millinocket, ME	11/12/82	100%	President

- What is the amount of authorized stock? N/A Outstanding Stock? N/A
- Is any principal officer of the corporation a law enforcement official? Yes  No
- Has applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of the United States? Yes  No
- If YES, please complete the following: Name: \_\_\_\_\_  
Date of Conviction: \_\_\_\_\_ Offense: \_\_\_\_\_  
Location: \_\_\_\_\_ Disposition: \_\_\_\_\_  
Dated at: \_\_\_\_\_ On: \_\_\_\_\_  
City/Town \_\_\_\_\_ Date \_\_\_\_\_

Nicholas Potvin / PRESIDENT  
Signature of Duly Authorized Officer  
Nick Potvin / PRESIDENT  
Print Name of Duly Authorized Officer

\_\_\_\_\_  
Date



OnPremDiag2003

TOTAL P.08

STATE OF MAINE

Dated at: Millinocket, Maine Penobscot ss  
City/Town (County)

On: 3-24-2016  
Date

The undersigned being:  Municipal Officers  County Commissioners of the  
 City  Town  Plantation  Unincorporated Place of: Millinocket, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and hereby approve said application.

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
  - A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
  - B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd)]
  - C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of the application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal within 120 days of the filing of the application. [1999, c.589, §1 (amd).]
2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
  - A. Conviction of the applicant of any Class A, Class B or Class C crime: [1987, c.45, Pt.A§4 (new).]
  - B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
  - C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
  - D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592, §3 (amd).]
  - E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
  - F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]
3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.
  - A. [1993, c.730, §27 (rp).]
4. **No license to person who moved to obtain a license. (REPEALED)**
5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau. An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

ORDER #45-2016

PROVIDING FOR: Approval of an Application for an Entertainment License for Highlands Tavern

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

Northern Blue Management, LLC, 973 Central Street  
d/b/a

Northern Blue Management, LLC d/b/a Highlands Tavern, 973 Central Street

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

TOWN OF MILLINOCKET

APPLICATION FOR A SPECIAL AMUSEMENT LICENSE

NAME OF APPLICANT Northern Blue Management LLC RESIDENCE 973 Central St  
Mills

NAME OF BUSINESS d/b/a Highland ADDRESS 973 Central St  
Mills

NATURE OF BUSINESS Tavern/Entertainment LOCATION TO BE USED Same as  
above

RESIDENCES OF APPLICANT IN LAST FIVE YEARS:

81 Bates St Millinocket  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

HAS APPLICANT HAD A LICENSE DENIED OR REVOKED? YES \_\_\_\_\_ NO

IF YES, CIRCUMSTANCES ARE SPECIFICALLY AS FOLLOWS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

HAVE YOU (INCLUDING PARTNERS OR CORPORATE OFFICERS) EVER BEEN CONVICTED OF A FELONY? YES \_\_\_\_\_ NO

IF YES, WHO - CIRCUMSTANCES ARE AS FOLLOWS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

COPY OF CURRENT LIQUOR LICENSE (IF APPLICABLE).

OTHER INFORMATION MAY BE REQUESTED BY THE MUNICIPAL OFFICERS.

ORDER #46-2016

PROVIDING FOR: Approval of an Application for a Malt, Spirituous, and Vinous Liquor License for Three Rivers Whitewater Inc.

IT IS ORDERED that the attached application for a malt, spirituous and vinous liquor license is hereby approved for:

Three Rivers Whitewater Inc., PO Box 10, West Forks, ME  
d/b/a  
Three Rivers Whitewater Inc., 10 Old Medway Road

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

**BUREAU OF ALCOHOLIC BEVERAGES  
DIVISION OF LIQUOR LICENSING & ENFORCEMENT  
8 STATE HOUSE STATION  
AUGUSTA, ME 04333-0008**



Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.

To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

DEPARTMENT USE ONLY	
LICENSE NUMBER:	CLASS:
DEPOSIT DATE	
AMT. DEPOSITED:	BY:
CK/MO/CASH:	

PRESENT LICENSE EXPIRES 5/17/2016

INDICATE TYPE OF PRIVILEGE:  MALT  SPIRITUOUS  VINOUS

INDICATE TYPE OF LICENSE:

- RESTAURANT (Class I,II,III,IV)
- HOTEL-OPTINONAL FOOD (Class I-A)
- CLASS A LOUNGE (Class X)
- CLUB (Class V)
- TAVERN (Class IV)

- RESTAURANT/LOUNGE (Class XI)
- HOTEL (Class I,II,III,IV)
- CLUB-ON PREMISE CATERING (Class I)
- GOLF CLUB (Class I,II,III,IV)
- OTHER: \_\_\_\_\_

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

<b>1. APPLICANT(S)</b> -(Sole Proprietor, Corporation, Limited Liability Co., etc.) <u>Three Rivers Whitewater Inc</u> DOB: <u>1/21/97</u>	<b>2. Business Name (D/B/A)</b> <u>Three Rivers Whitewater Inc</u>
DOB:	<u>10 Old Medway Road</u> Location (Street Address)
DOB:	<u>Millinocket, Maine 04985</u> City/Town State Zip Code
Address <u>PO Box 10</u>	<u>PO Box 10</u> Mailing Address
<u>West Forks, Maine 04985</u> City/Town State Zip Code	<u>West Forks, Maine 04985</u> City/Town State Zip Code
<u>207-663-2104</u> Telephone Number <u>207-663-4413</u> Fax Number	<u>207-663-2104</u> Business Telephone Number Fax Number
Federal I.D. # <u>04-3348354</u>	Seller Certificate # <u>3083369970609</u>

EMAIL ADDRESS: joe@threeriversfun.com  
hovefun@threeriversfun.com

3. If premises is a hotel, indicate number of rooms available for transient guests: 6 Yurts, 10 Bunk Houses, 24 Campsites
  4. State amount of gross income from period of last license: ROOMS \$ 74,480 FOOD \$ 78,234 LIQUOR \$ 74,432
  5. Is applicant a corporation, limited liability company or limited partnership? YES  NO
- If YES, complete Supplementary Questionnaire

6. Do you permit dancing or entertainment on the licensed premises? YES  NO

7. If manager is to be employed, give name: Joseph Christopher

8. If business is NEW or under new ownership, indicate starting date: Renewal

Requested inspection date: \_\_\_\_\_ Business hours: \_\_\_\_\_

9. Business records are located at: \_\_\_\_\_

10. Is/are applicant(s) citizens of the United States? YES  NO

11. Is/are applicant(s) residents of the State of Maine? YES  NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:  
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
<u>Joseph Christopher</u>	<u>1/7/71</u>	<u>Brunswick, Maine</u>
<u>Anthony Rinaldi</u>	<u>7/22/70</u>	<u>Springfield, Mass</u>

Residence address on all of the above for previous 5 years (Limit answer to city & state)  
The Forks, Maine  
The Forks, Maine

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES  NO

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

14. Will any law enforcement official benefit financially either directly in your license, if issued?  
Yes  No  If Yes, give name: \_\_\_\_\_

15. Has/have applicant(s) formerly held a Maine liquor license? YES  NO

16. Does/do applicant(s) own the premises? Yes  No  If No give name and address of owner: \_\_\_\_\_

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) Whitewater Rafting facility with lodging, food and beverage services

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?  
YES  NO  Applied for: \_\_\_\_\_

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 4.5 miles Which of the above is nearest? School

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES  NO

If YES, give details: Business Mortgage with TD Bank

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

**NOTE:** "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: The Forks, Maine on February 15<sup>th</sup>, 20 15  
Town/City, State Date

**Please sign in blue ink**

Signature of Applicant or Corporate Officer(s)  
Joseph Christopher  
Print Name

Signature of Applicant or Corporate Officer(s)  
\_\_\_\_\_  
Print Name

**NOTICE – SPECIAL ATTENTION**

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

**THIS APPROVAL EXPIRES IN 60 DAYS.**

**FEE SCHEDULE**

- Class I** Spirituous, Vinous and Malt ..... \$ 900.00  
**CLASS I:** Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.
- Class I-A** Spirituous, Vinous and Malt, Optional Food (Hotels Only) ..... \$1,100.00  
**CLASS I-A:** Hotels only that do not serve three meals a day.
- Class II** Spirituous Only ..... \$ 550.00  
**CLASS II:** Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.
- Class III** Vinous Only ..... \$ 220.00  
**CLASS III:** Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.
- Class IV** Malt Liquor Only ..... \$ 220.00  
**CLASS IV:** Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.
- Class V** Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) ..... \$ 495.00  
**CLASS V:** Clubs without catering privileges.
- Class X** Spirituous, Vinous and Malt – Class A Lounge ..... \$2,200.00  
**CLASS X:** Class A Lounge
- Class XI** Spirituous, Vinous and Malt – Restaurant Lounge ..... \$1,500.00  
**CLASS XI:** Restaurant/Lounge; and OTB.

**FILING FEE**

\$ 10.00

**UNORGANIZED TERRITORIES** \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

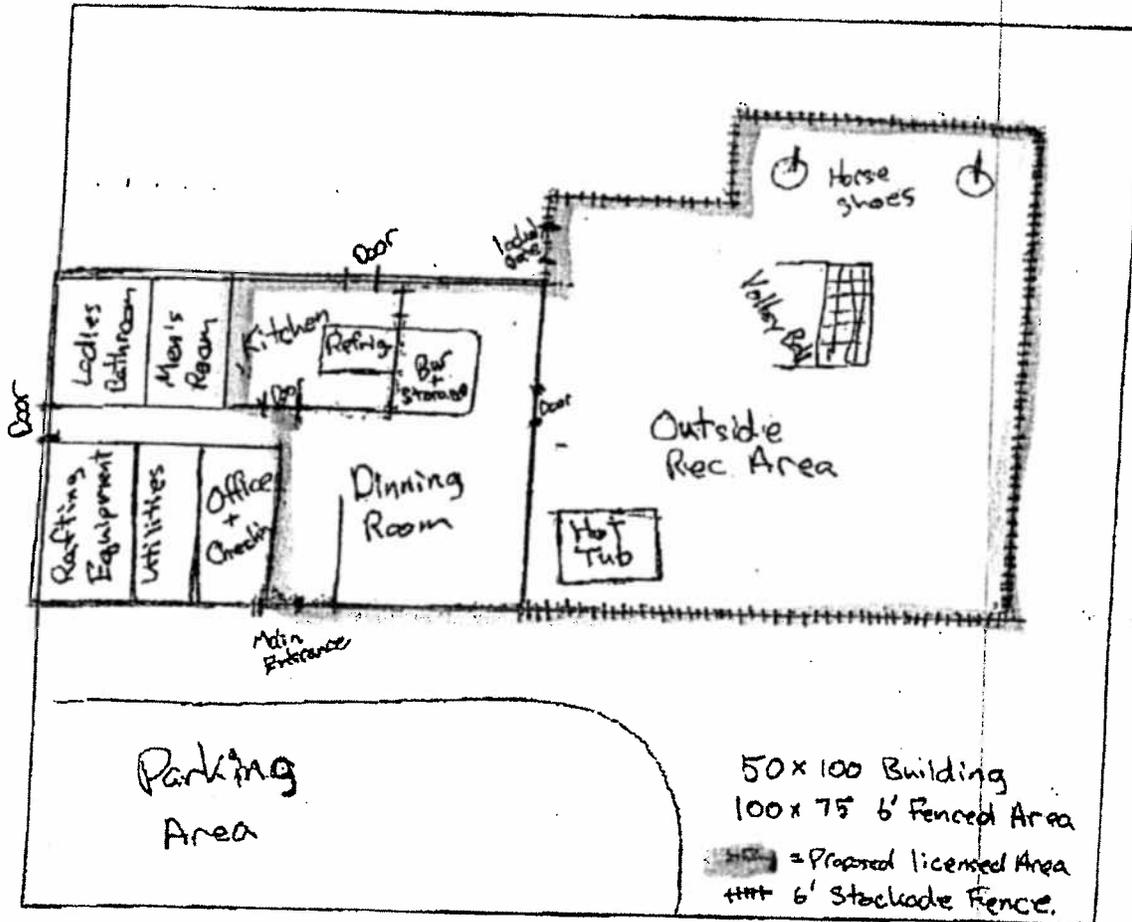
All fees must accompany application, made payable to the **Treasurer of Maine**. This application must be completed and mailed to Bureau of Alcoholic Beverages and Lottery Operations, Division of Liquor Licensing and Enforcement, 8 State House Station, Augusta ME 04333-0008. Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.



### SUPPLEMENTAL APPLICATION FORM ON/OFF-PREMISE DIAGRAM

In an effort to clearly define your license premise and the areas that consumption and storage of liquor is allowed, The Liquor Licensing & Inspection Division is requiring all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, decks and all areas that you are requesting approval from the Department for liquor consumption.





**State of Maine**  
 Bureau of Alcoholic Beverages  
 Division of Liquor Licensing and Enforcement

<b>For Office Use Only:</b>	
License #:	_____
Date Filed:	_____

**Supplemental Information Required for  
 Business Entities Who Are Licensees**

For information required for Questions 1 to 4, this information is on file with the Maine Secretary of State's office and must match their record information. Please clearly complete this form in its entirety.

1. Exact legal name:  
Three Rivers Whitewater Inc.

2. Other business name for your entity (DBA), if any:  
 \_\_\_\_\_

3. Date of filing with the Secretary of State: 1/21/1997

4. State in which you are formed: Maine

5. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: \_\_\_\_\_

6. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attached additional sheets as needed)

Name	Address for Previous 5 years	Date of Birth	Ownership %
Joseph Christopher	The Forks, Maine	1/7/71	79
Anthony Rinaldi	The Forks, Maine	7/22/70	21

7. Is any principal person involved with the entity a law enforcement official?  
 Yes  No

8. If Yes to Question 7, please provide the name and law enforcement agency:  
 \_\_\_\_\_

Name: \_\_\_\_\_ Agency: \_\_\_\_\_

9. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes

No

10. If Yes to Question 9, please complete the following: (attached additional sheets as needed)

Name: \_\_\_\_\_

Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_

Location of Conviction: \_\_\_\_\_

Disposition: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature of Duly Authorized Person

Date

2/15/16

Joseph Christopher  
Print Name of Duly Authorized Person

If you have questions regarding the legal name or assumed (DBA) name on file with the Secretary of State's office, please call (207) 624-7752. The SOS can only speak to the information on file with their office, not the filing of this supplemental information – please direct any questions about this form to our office at the number below.

Submit Completed Forms To:

Bureau of Alcoholic Beverages and Lottery  
Operations Division of Liquor Licensing Enforcement  
8 State House Station Augusta, Me 04333-0008  
Telephone Inquiries: (207) 624-7220  
Fax: (207) 287-3434  
Email Inquiries: [MaineLiquor@Maine.gov](mailto:MaineLiquor@Maine.gov)

STATE OF MAINE

Dated at: Millinocket, Maine Penobscot SS  
City/Town (County)  
On: 3-24-2016  
Date

The undersigned being:  Municipal Officers  County Commissioners of the  
 City  Town  Plantation  Unincorporated Place of: Millinocket, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, M.R.S. and hereby approve said application.

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

- A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
- B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
- C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of the application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal within 120 days of the filing of the application. [1999, c.589, §1 (amd).]

2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

- A. Conviction of the applicant of any Class A, Class B or Class C crime; [1987, c.45, Pt.A§4 (new).]
- B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
- C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
- D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592, §3 (amd).]
- E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
- F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]

[1993, c.730, §27 (amd).]

3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c.730, §27 (rp).]

4. **No license to person who moved to obtain a license. (REPEALED)**

5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

ORDER #47-2016

PROVIDING FOR: Approval of an Application for an Entertainment License for Three Rivers Whitewater Inc.

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

Joseph Christopher, PO Box 10, The Forks, ME

d/b/a

Three Rivers Whitewater Inc., 10 Medway Road, Millinocket

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

received  
3-16-2016

pd

TOWN OF MILLINOCKET

APPLICATION FOR A SPECIAL AMUSEMENT LICENSE

NAME OF APPLICANT Joseph Christopher RESIDENCE The Forks  
Maine, 04985  
NAME OF BUSINESS Three Rivers Whitewater ADDRESS PO Box 10  
The Forks, Maine 04985  
NATURE OF BUSINESS Whitewater Rafting LOCATION TO BE USED 10 Madway Rd.

RESIDENCES OF APPLICANT IN LAST FIVE YEARS:

The Forks, Maine 04985  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

HAS APPLICANT HAD A LICENSE DENIED OR REVOKED? YES \_\_\_\_\_ NO

IF YES, CIRCUMSTANCES ARE SPECIFICALLY AS FOLLOWS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

HAVE YOU (INCLUDING PARTNERS OR CORPORATE OFFICERS) EVER BEEN CONVICTED OF A FELONY? YES \_\_\_\_\_ NO

IF YES, WHO - CIRCUMSTANCES ARE AS FOLLOWS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

COPY OF CURRENT LIQUOR LICENSE (IF APPLICABLE).

OTHER INFORMATION MAY BE REQUESTED BY THE MUNICIPAL OFFICERS.



STATE OF MAINE  
 DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
 BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY  
 OPERATIONS  
 DIVISION OF LIQUOR LICENSING AND ENFORCEMENT  
 8 STATE HOUSE STATION  
 AUGUSTA, MAINE 04330-0008



**License for the Sale of Liquor**

License Number	Issue Date	Expiration Date
9258	05/18/2015	05/17/2016

This License is valid only between the Issue Date and the Expiration Date appearing on this document. This License may be used only for the Named Holder at the Location for which the License was issued. The person or business named in this License is authorized to sell or serve liquor with liquor content as permitted by Maine law for the license type designated in this License.

Every Licensee must display this License in the licensed premises in a conspicuous location where it can be easily seen in that part of the premises where liquor is sold or served. This License or each type of License issued as part of this License is subject to fine, suspension or revocation pursuant to Title 28-A of Maine law. License fee is non-refundable and the License is non-transferable unless approved by the Bureau.

Legal Name of Licensee:                   THREE RIVERS WHITEWATER, INC.  
 Business Name of Licensee:           BOATMAN'S BAR AND GRILL  
 Address of Licensee:                    OLD MEDWAY ROAD  
   MILLINOCKET, ME

CODE	License Type and Description	FEE
1105	CLASS XI - SPIRITUOUS, VINOUS AND MALT LIQUOR - RESTAURANT/LOUNGE	\$1500.00
2630	FILING FEE	10.00

Total Fees: \$ 1,510.00

*Timothy R. Poulin*

\_\_\_\_\_  
 Timothy R. Poulin , Deputy Director  
 Bureau of Alcoholic Beverages and Lottery Operations

BOATMAN'S BAR AND GRILL  
 PO BOX 10  
 WEST FORKS, ME 04985

ORDER #48-2016

PROVIDING FOR: Approval of an Application for a Victualer's License for Three Rivers Whitewater Inc.

IT IS ORDERED that the attached application for a Victualer's License is hereby approved for:

Joseph Christopher, PO Box 10, The Forks, ME

d/b/a

Three Rivers Whitewater Inc., 10 Medway Road, Millinocket

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

TOWN OF MILLINOCKET

Received  
3-16-2016  
pd

APPLICATION FOR A VICTUALERS LICENSE

1. NAME OF APPLICANT Three Rivers Whitewater Inc
2. PHONE NUMBER OF APPLICANT 207-663-2104
3. RESIDENCE OF APPLICANT The Forks, Maine
4. NAME OF BUSINESS Three Rivers Whitewater Inc
5. PHONE NUMBER OF BUSINESS 207-663-2104
6. BUSINESS ADDRESS PO, Box 10, The Forks, Maine, 04985
7. NATURE OF BUSINESS Whitewater Raft Facility
8. LOCATION TO BE USED 10 Medway Road, Millinocket, Maine
9. RESIDENCE OF APPLICANT IN LAST FIVE YEARS

The Forks, Maine

10. LIST OF PRINCIPAL OFFICERS, TITLES, AND ADDRESSES FOR THE PAST THREE YEARS

Joseph Christopher, President, The Forks, Maine  
Anthony Rinaldi, member, The Forks, Maine

11. DESCRIPTION OF PREMISES TO BE LICENSED

Whitewater Rafting Facility with lodging, food and beverage.

ORDER #49-2016

PROVIDING FOR: Approval of an Appointment to the Recreation Commission

IT IS ORDERED that Jane McGillicuddy is appointed to the Recreation Commission for a three year term to March 2019.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

**Town of Millinocket**  
**Application for Boards & Committees**

IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS  
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS

Committee/Board: Recreation Commission

In order to assess the interest related to this committee, please complete this brief application.

Date: 3-16-16

Name: Jane McGillicuddy Address: 10 Field Street

Telephone Numbers: Day Time: 207 447 1705 Evenings: Same

Why are you seeking to become a committee representative? I am seeking to be re-appointed for another term so that I can continue my service to the community.

What talents/skills do you feel you would bring to this position? Community organization, and connectedness to many groups. An advocate for children/families for healthy lifestyles including recreation opportunities.

What do you feel is the responsibility of this board/committee? It's an Advisory Board, so providing a community member voice to recreation programming.

What municipal boards, volunteer organizations or community service groups have you worked with the past and for what length of time? Recreation Commission member for several years, KFI Board Member, Past Rotary President, KAT Board member, volunteer in school based activities (in past and present).

What have you to offer to this committee which our Town can use in this important undertaking? See previous response

When are you available to meet, please specify?

Weekday Varies A.M. \_\_\_\_\_ P.M. \_\_\_\_\_

If you need more space, please feel free to use the back or attach additional page(s).

**PROVIDING FOR:** Authorization to approve the Annual Wastewater Abatements for 2015.  
**IT IS ORDERED** that the Millinocket Town Council authorize 2015 Wastewater Abatements for the following residents:

**2015 Wastewater Abatement Requests for Council Approval**

<u>Account #</u>	<u>Name/Address</u>	<u>Requested Amt</u>		<u>Approved Amt</u>
140282	Carl Ambrose, 371 Katahdin Ave	\$68.92	Metered	
142722	Bill Appleby, 151 Lincoln Street	\$42.64	Metered	
141734	Dorice Austin, 121 Poplar Street	\$34.60	Metered	
139829	Harry Bard, 108 School Street	\$47.97	Unmetered	
138229	Dennis Boutaugh, 109 Morgan Lane	\$42.64	Metered	
126530	Arnold Boynton, 118 Minuteman Dr.	\$49.89	Metered	
126239	Dwight Brilliant, 361 Mass Ave	\$9.65	Metered	
135742	William Frost, 44 East Terrace	\$47.97	Metered	
145829	Larry Given, 25 Summer Street	\$36.35	Metered	
138075	Bob Glidden, 2 Rush Blvd	\$33.37	Metered	
133596	Scott Gonya, 211 Central Street	\$69.29	Metered	
129718	Dave Haskins, 50 Crestmont Ave	\$39.39	Metered	
141963	Victoria Hopple, 94 Elm Street	\$18.07	Metered	
123787	Baxter Inn, 935 Central Street	\$139.49	Metered	
137338	Laurie Jamo, 33 River Drive Park	\$15.99	Metered	
137737	Dwayne Jandreau, 40 Iron Bridge Rd	\$107.08	Metered	
175779	Katahdin Inn, 740 Central Street	\$1389.52	Metered	
131607	John Kelly, 44 Rhode Island Ave.	\$30.04	Metered	
130686	Rhonda Lamb, 54 Colony Place	\$21.32	Unmetered	
126026	Dennis Martin, 302 Mass Ave	\$7.84	Metered	
129599	Tom Monteith, 17 Ash Street	\$10.66	Metered	
147244	Brian Morrison, 32 Wassau Street	\$4.80	Metered	
127081	Jeff Murphy, 29 New Jersey Street	\$36.24	Metered	
129017	Bob Paquin, 87 Sunset Drive	\$21.32	Metered	
126271	Gary Pelletier, 325 Mass Ave	\$5.33	Metered	
126018	Judy Reitze, 292 Mass Ave	\$5.33	Metered	
131178	Gerry Sirois, 19 Field Street	\$10.66	Metered	
144547	Gilda Stratton, 32 Congress Street	\$106.60	Unmetered	
132778	Donald Tibbitts, 269 Alder Street	\$10.66	Metered	
128959	Bob Tinkham, 8 Sunset Drive	\$34.11	Metered	
<b>TOTALS:</b>		<b>\$2,497.74</b>		

Passed by the Council \_\_\_\_\_

ATTEST: \_\_\_\_\_

# Memo

**To:** John Davis, Town Manager  
**From:** Jim Charette, Chief Operator  
**Date:** 3/18/2016  
**Re:** Annual Wastewater Abatements for 2015.

---

Annually, we have residents of the town who request abatements on their wastewater bills. These abatements are for water that is used to fill swimming pools, watering lawns, washing cars and the occasional broken water pipe. This is water that does not enter our sewer system and is not treated at the Wastewater Treatment Facility. As a rule, abatements are only granted with the use of water meters provided by the MWWTF. In some cases when customers are unaware of the meter policy, abatements may be granted on a first time basis only. Readings from the water meters are read at the beginning and end of every season. After January of each year, the wastewater staff collects all the readings to be abated and the staff then goes through the calculation process for each abatement requested before requesting approval from the Town Council. After approval is granted, the abatements are taken off the next quarterly bills and only on bills over the minimum \$80.00 per quarter.

**PROVIDING FOR:** Authorization to apply for and use Byrne Memorial Justice Assistance Grant (JAG) funds.

**IT IS ORDERED** that the Millinocket Town Council authorize the Millinocket Police Chief to apply for and utilize grant monies from the Byrne Memorial Justice Assistance Grant Program.

**PASSED BY THE COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_



---

# Memo

**To:** John Davis, Town Manager  
**From:** Steven Kenyon, Chief of Police  
**CC:** Town Council  
**Date:** March 17, 2016  
**Re:** Byrne Jag Grant

---

We have the opportunity to apply for grant money from the Byrne Memorial Justice Assistance Grant (JAG) Program and I would like to request approval to utilize these grant monies.

This program is the primary provider of federal criminal justice funding to state and local jurisdictions. The JAG Program provides local governments with critical funding necessary to support a range of program areas including law enforcement for programs such as technical improvements, law enforcement operations, equipment, and others. No match will be required.

This grant is something we have participated in yearly, this year I would request funds to provide enclosure items for the ATV, specifically a front windshield and a top. These will provide officer protection from the elements when on patrol. Total grant funding allowed this year for the Millinocket Police Department is \$888. The total cost for the equipment required is \$900 as quoted by Richard's Sport Shop. The Police Department would be required to fund the remaining \$12 out of its equipment expense account.

Please contact me if you have any questions, concerns, or comments.

**PROVIDING FOR:** Authorization to accept the proposal from design**Lab** to market the Town of Millinocket.

**IT IS ORDERED** that the Millinocket Town Council accept the proposal from design**Lab** to market the Town of Millinocket for a total cost of \$34,888.

**IT IS FURTHER ORDERED** that the funds to pay for this proposal be disbursed from the Town's share of the SMI TIF proceeds.

**NOTE:** The Council may decide to omit some of the items in this proposal, therefore decreasing the total cost.

**PASSED BY THE COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_

# designlab

3/10/2016 – TOWN OF MILLINOCKET PROPOSAL REVISED DELIVERABLES

## PRICING

Option 1 - without video

Product	Cost
Marketing and design retainer	\$1000/month for 1 year: \$12,000 total
Identity: Logo, slogan	\$3,500
Business Recruitment Folder and Materials	\$3,500
Municipal Website Redesign, Hosting and Maintenance	\$699/month for 1 year: \$8,338 total
<b>TOTAL</b>	<b>\$27,388</b>

Option 2 - with video

Product	Cost
Marketing and design retainer	\$1000/month for 1 year: \$12,000 total
Identity: Logo, slogan	\$3,500
Business Recruitment Folder and Materials	\$3,500
Municipal Website Redesign, Hosting and Maintenance	\$699/month for 1 year: \$8,338 total
Promotional video	\$7,500
<b>TOTAL</b>	<b>\$34,888</b>

**ORDER #53-2016**

**PROVIDING FOR:** Authorization to expend Capital Reserve funds to provide for the increase in salary for the Town Treasurer.

**IT IS ORDERED** that funds from the Anniversary Reserve Account in the amount of \$5,000 and funds from the Wells/Plymouth Reserve Account in the amount of \$15,000 is transferred to the Treasurer's account (# 0101-0109) to provide for the increase in salary for the TownTreasurer.

**PASSED BY THE COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_

**ORDER #54- 2016**

PROVIDING FOR ESTABLISHMENT OF BANKING SERVICES

WHEREAS, THE TOWN DESIRES TO ESTABLISH A BANKING RELATIONSHIP WITH BANGOR SAVINGS BANK; AND

WHEREAS, THE TOWN TREASURER IS CHARGED WITH RESPONSIBILITY FOR MAINTAINING APPROPRIATE BANK ACCOUNTS FOR THE DEPOSIT AND WITHDRAWAL OF TOWN FUNDS AS REQUIRED BY MAINE LAW, THE CHARTER AND THE ADMINISTRATIVE CODE; AND

WHEREAS, ADDITIONAL BANKING SERVICES ARE REQUIRED BY THE TOWN TREASURER IN ORDER FOR HER TO ADEQUATELY DISCHARGE HER RESPONSIBILITIES; AND

WHEREAS, THE DEPUTY TREASURER ACTS IN THE ABSENCE OF OR AT THE DIRECTION OF THE TREASURER.

NOW THEREFORE, IT IS ORDERED:

1. THE TREASURER IS AUTHORIZED TO OPEN ONE OR MORE ACCOUNTS AT BANGOR SAVINGS FOR THE DEPOSIT, WITHDRAWAL AND MANAGEMENT OF TOWN FUNDS;
2. THE TREASURER AND DEPUTY TREASURER SHALL BE THE PERSONS AUTHORIZED TO MAKE DEPOSITS AND WITHDRAWALS FROM THE ACCOUNTS AUTHORIZED BY THIS ORDER AND TO MANAGE THE TOWN'S ACCOUNTS WITH THE BANK;
3. THE TREASURER, WITH THE CONSENT OF THE TOWN MANAGER AND THE ADVICE OF THE TOWN ATTORNEY, IS AUTHORIZED TO NEGOTIATE THE TERMS AND CONDITIONS OF THE FOLLOWING AGREEMENTS WITH BANGOR SAVINGS BANK AND TO EXECUTE THE FINAL AGREEMENTS ON BEHALF OF THE TOWN OR OTHERWISE COMPLETE THE FORMS:
  - A. MASTER REPURCHASE AGREEMENT;
  - B. SWEEP AND AGENCY AGREEMENT – REPURCHASE AGREEMENTS;
  - C. ADDENDUM TO MASTER REPURCHASE AGREEMENT – ELECTRONIC CONFIRMATIONS
  - D. ICS DEPOSIT PLACEMENT AGREEMENT
  - E. ICS CUSTOMER INFORMATION FORM
  - F. ICS ACCOUNT CUSTOMER TRANSACTION REQUEST FORM
  - G. TREASURY ONLINE AGREEMENT AND EXHIBITS

- H. MASTER AND SUB ACCOUNT AGREEMENT FOR EACH ACCOUNT
  - I. NIGHT DEPOSITORY AND OVER THE COUNTER DROPPED DEPOSIT AGREEMENT
  - J. CUSTODIAL AGREEMENT
  - K. BUSINESS SIGNATURE STAMP HOLD HARMLESS AGREEMENT
  - L. INSURED CASH SWEEP ("ICS") SERVICE: MUNICIPAL DEPOSITS COLLATERALIZATION AGREEMENT;
  - M. FRAUD PREVENTION SERVICES AND OTHER BANK SERVICES AGREEMENTS
4. THE TREASURER AND DEPUTY TREASURER ARE AUTHORIZED TO COMPLETE AND SIGN A SIGNATURE CARD FOR EACH ACCOUNT OPENED UNDER THE AUTHORITY OF THIS ORDER;(1) TOWN OF MILLINOCKET OPERATING ACCOUNT, (2) TOWN OF MILLINOCKET WASTEWATER TREATMENT OPERATING ACCOUNT, (3) TOWN OF MILLINOCKET SCHOOL PAYROLL ACCOUNT, (4) TOWN OF MILLINOCKET SCHOOL ACCOUNTS PAYABLE ACCOUNT, (5) TOWN OF MILLINOCKET REVOLVING LOAN ACCOUNT, (6) TOWN OF MILLINOCKET WASTEWATER RESERVE ICS TRANSACTION ACCOUNT, (7) TOWN OF MILLINOCKET WASTEWATER RESERVE ICS BALANCE ACCOUNT , (8) TOWN OF MILLINOCKET TOWN CAPITAL RESERVE ICS TRANSACTION ACCOUNT, (9) TOWN OF MILLINOCKET TOWN CAPITAL RESERVE ICS BALANCE ACCOUNT, (10) TOWN OF MILLINOCKET OPERATING REPO ACCOUNT, AND (11) TOWN OF MILLINOCKET WASTEWATER TREATMENT OPERATING REPO ACCOUNT.
5. THE RESOLUTION OF LODGE, ASSOCIATION OR OTHER SIMILAR ORGANIZATION FROM BANGOR SAVINGS BANK AND RESOLUTIONS 1, 2, 5, 6 AND 7 OF THE 'RESOLUTIONS' ATTACHED TO THE RESOLUTION AND COPIES OF WHICH ARE ATTACHED TO THIS ORDER ARE HEREBY INCORPORATED INTO THIS ORDER AS IF SET FORTH AT LENGTH HEREIN AND ARE ADOPTED EXCEPT:
- A. THE TREASURER IS AUTHORIZED TO COMPLETE THE RESOLUTION OF LODGE, ASSOCIATION OR OTHER SIMILAR ORGANIZATION FORM WITH THE TREASURER AND DEPUTY TREASURER HAVING THE POWERS DESCRIBED UNDER POWER NUMBER 3;
  - B. THE TOWN CLERK IS DIRECTED TO EXECUTE THE CERTIFICATION PORTION OF THE COMPLETED FORM;
  - C. THE TREASURER IS AUTHORIZED TO BE THE SECOND ATTESTING OFFICER ON THE COMPLETED FORM;

- D. THE WORD 'ASSOCIATION' IN THE RESOLUTIONS ATTACHED TO THE FORM SHALL BE REPLACED WITH THE 'TOWN';
- E. THE WORDS 'FINANCIAL INSTITUTION' IN THE RESOLUTIONS ATTACHED TO THE FORM SHALL BE REPLACED WITH 'BANGOR SAVINGS BANK';
- F. THE WORD 'AGENT' IN THE RESOLUTIONS ATTACHED TO THE FORM SHALL BE REPLACED WITH 'TREASURER OR DEPUTY TREASURER';
- G. RESOLUTION 6 IN THE RESOLUTIONS ATTACHED TO THE FORM SHALL NOT INLCUDE CREDIT CARDS, AUTOMATED TELLER MACHINES (ATM), OR DEBIT CARDS;
- 6. THE AUTHORITY GRANTED TO THE TREASURER AND DEPUTY TREASURER BY THIS ORDER IS GRANTED TO THE INDIVIDUAL APPOINTED TO SUCH POSITIONS BUT IS INTENDED TO APPLY IN THE FUTURE WHEN DIFFERENT INDIVIDUALS ARE APPOINTED TO THOSE POSITIONS AND BANGOR SAVINGS BANK MAY CONTINUE TO RELY UPON THIS ORDER EVEN THOUGH DIFFERENT INDIVIDUALS HOLD THE POSITION OF TREASURER OR DEPUTY TREASURER FROM TIME TO TIME.

ATTESTED: \_\_\_\_\_

Approved by Council: \_\_\_\_\_