

**TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING
COUNCIL CHAMBERS
SEPTEMBER 14, 2017
4:30 P.M.**

‘This is a fragrance free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.’

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda
4. Approval of the Minutes for the August 24, 2017 Regular Town Council Meeting and for the September 5, 2017 Special Town Council Meeting and Executive Session.
5. Special Presentations: a) Resolve #12-2017 (Susan D'Alessandro)
b) Resolve #13-2017 (Nancy Dewitt)
c) Anthony Filastro- Marijuana Ordinance
d) Steven Golieb- Permission to Grow Herbs at the Municipal Airport
e) Mary Oliver- Sewers Repairs
6. **OLD BUSINESS**
Remove from Table- Order #238-2017 Authorization to Enter into an Agreement (Millinocket Regional Hospital)
7. **NEW BUSINESS**
8. Town Manager's Report
9. ORDER #241-2017 Execution of the Warrant for August 31, 2017
10. ORDER #242-2017 Execution of the Warrant for September 7, 2017
11. ORDER #243-2017 Execution of the Warrant for September 14, 2017
12. ORDER #244-2017 Approval of Applications for Reappointments- Cemetery Committee (Megno, Nyman, Campbell, Neal)
13. ORDER #245-2017 Re-appointment of the CEO/LPI (Mike Noble)
14. ORDER #246-2017 Reappointment of the Health Officer (Mike Noble)
15. ORDER #247-2017 Approval to Apply for a Clean Water State Revolving Fund
16. ORDER #248-2017 Authorization to Advertise for Request for Proposals to Repair and Replace Sewer Lines
17. ORDER #249-2017 Authorization to Expend Funds for a One-Year Communication Plan with Design Lab
18. ORDER #250-2017 Authorization to Accept and Approve the Bid for Heating Fuel
19. ORDER #251-2017 Approval to Transfer Funds
20. ORDER #252-2017 Approval to Transfer Funds.

21. ORDER #253-2017 Chamber Membership 2017-2018

22. ORDER #254-2017 Authorization to Accept a Grant

23. Reports and Communications:

- a. Warrant Committee for the September 28, 2017 Council Meeting will be Chair Madore and Councilor Pelletier
- b. Chair's Committees Reports
- c. Two Minute Public Comment

24. Adjournment:

August 24, 2017

The Regular Meeting of the Millinocket Town Council was brought to order by Chair Madore in Council Chambers at 4:30pm,

Roll Call:

Town Council Members Present:

Clark	Pelletier
Madore	Pray
McEwen	Stratton

Also present at the Regular Town Council Meeting; Town Manager John Davis, Town Clerk Diana M. Campbell, Town Treasurer Marry Alice Cullen, Deputy Fire Chief Tom Malcolm, Police Chief Steve Kenyon, Public Works Director Ralph Soucier, Waste Water Plant Director Jim Charette, Town Assessor Mike Noble, and 6 public.

Pledge of Allegiance

Adjustments to the Agenda: *Moved ORDER 224-2017

***AMENDED**

Approval of the Minutes for August 08, 2017 Special Town Council Meeting and the ***August 10, 2017** Regular Town Council Meeting.

***ORDER #216-2017, Replace the amount of \$31,190.00 with \$28,716.00 for Katahdin Motors bid.**

Motion-Stratton Second-McEwen Vote 6-0 ***AS AMENDED**

Special Presentation: ORDER #244-2017 Moved to Special Presentations

ORDER # 224-2017 PROVIDING FOR: Commitment of the Fiscal 2018 property taxes.

IT IS ORDERED that the Fiscal 2018 property taxes are committed and the due dates for property taxes for Fiscal year 2018 are Thursday, September 28, 2017, for the first half payments, and Thursday, January 25, 2018, for the second half payments.

Motion-Pelletier Stratton- Stratton Vote 5-1 (OPPOSED-Pelletier)

Mike Noble, Town Assessor, briefly discussed the configuration of the mil rate for FY2018 tax commitment, handed out 2016 and 2017 Tax Rate Calculation form for comparison, discussion on the increase for homestead exemptions concluded not all tax payers' benefit from homestead exemptions; examples given: business owners, 2nd property owners, Noble stated when approved and committed, tax bills are to be expected in the mail the beginning of next week.

OLD BUSINESS

NEW BUSINESS

Town Manager's Report:

*Regular Council Meeting to be scheduled on Thursday September 14th and Thursday September 28th to be held in Council Chambers at 4:30 pm.

*Contact information for the E911 address assigning officer for Piscataquis County residents.

*Direction on Design Lab's contract communications proposal.

*Mike Osborne is looking into inquiries made to Our Katahdin by Jack Sargent concerning the Cannabis Shack.

*Predicts another couple weeks until completion of road work on Congress Street.

*Final day for pool opening was August 18, 2017 with season ending numbers indicating an average of 343 people per week using the facility.

*Nomination papers for three three-year terms and one one-year term are open for Town Council and two three-year terms are open on the School Board, nomination papers need to be turned into the Town Clerks office by Friday, September 22, 2017 at 4:00 pm.

*Notes the flow of traffic on Main Street has increased while the available parking spaces have decreased believing that the national monument, the marathon, and Our Katahdin's acquisition of the former Mill site is bringing in more visitors to this area.

Councilor Pelletier glad to hear we are participation with the E911 addressing, pertaining to the Cannabis shack would like to welcome all business to this area, would like to process with the proposal with Design Lab, notes a job well done with the construction on Congress Street, would like to see the hours of the swimming pool extended.

Councilor Clark states a discussion is needed to work out the details of the contract.

Councilor McEwen agrees that a discussion is needed and shares his approval of the proposed Design Lab contract, agrees that hours of the swimming pool should be extended with the steady numbers of visitors, suggests promoting the space of the community gym, looking forward to return of nomination papers.

Councilor Stratton shares that a discussion pertaining to the contract proposal for Design Lab is overdue, glad to hear that the construction on Congress Street is near completion, anticipates the return of nomination papers.

Councilor Pray suggests referring to the planning board for discussion for a policy to be in place in reference to the Cannabis Shack before the Town Council makes an agreement.

Chair Madore agrees a discussion on the proposed contract for Design Lab is necessary and anticipates the most cost effective solution for the Town, shares his concern agreeing having a policy drawn up ahead of time would be proactive in reference to the Cannabis Shack, notes requirements needing to be met regarding the tar replacement on Congress Street's construction, states this time of year there is a lack of availability of lifeguards regarding pool hour extension, encourages all whom are interested to take out nomination papers and return by the deadline, looks forward to see data reflecting the influx in numbers involving not only the National Monument visitors, but most importantly all involved with the Marathon and new businesses in the downtown area.

Public Comment:

Ralph Soucier, Public Works Director, shares his concern in reference to the Congress Street construction noting the states permit requirements need to be followed strictly and properly, he states compacting the tar is key.

Jim Charette, Waste Water Treatment Director, notes a construction inspector should be considered for future construction sites.

ORDER #222-2017 PROVIDING FOR: Execution of the Warrant for August 17, 2017

IT IS ORDERED that the Warrant for August 17, 2017 in the amount of \$8596.77 is hereby approved.

Motion-Clark Second-Stratton Vote 6-0

ORDER #223-2017 PROVIDING FOR: Execution of the Warrant for August 24, 2017

IT IS ORDERED that the Warrant for August 24, 2017 in the amount of \$181,654.22 is hereby approved.

Motion-Stratton Second-McEwen Vote 6-0

Councilor Pray inquires if PERC recycling prices are increasing?, Ralph Soucier, Public Works Director informs that some recycle prices are increasing and furthers if more citizens recycle properly with less recycle items being discarded into the trash compactor, it would be more cost efficient for the Town and its tax payers.

***Adjusted ORDER# 225-2017 PROVIDING FOR: Setting of the Interest Rate for Fiscal 2018 taxes.**

IT IS ORDERED that the interest rate for delinquent taxes is set at 7% and interest shall begin for the first half taxes on Friday, September 29, 2017, and on Friday, January 26, 2018* for the second half taxes.

Motion-McEwen Second-Stratton Vote 6-0

***AMENDED ORDER #226-2017 PROVIDING FOR: Abatement of sewer fees at 364 Katahdin Avenue.**

IT IS ORDERED that sewer fees in the amount of \$366.85 be abated for a property located at 364 Katahdin Avenue, Map U02-Lot 107.

NOTE: The increase is due to a ruptured pipe which has since been repaired. ***This is a one-time abatement only.**

(Original Motion-Pray Second-McEwen Vote 6-0)

Councilor Pray Motion to reconsider Order#226-2017, Clark Second the Motion, Vote to reconsider Order#226-2017 5-1 (Opposed-Stratton)

Councilor Pray Motion to Amend Order #226-2017 to include the closing statement to reflect the addition of, **"This is a one-time abatement only."**; Councilor Clark Second the Motion to Amend Order #226-2017, a Vote of 6-0 on the Amendment for Order #226-2017.

ORDER #227-2017 PROVIDING FOR: Abatement of sewer fees at 76 Congress Street.

IT IS ORDERED that sewer fees in the amount of \$1,280.64 for a property located at 76 Congress Street, Map U05-Lot 104000 is abated.

NOTE: The request is due to a ruptured pipe which has since been repaired. This is a one-time abatement only.

Motion-Pelletier Second-Pray Vote 6-0

ORDER #228-2017 PROVIDING FOR: Abatement of sewer fees at 60 Vermont Street

IT IS ORDERED that sewer fees in the amount of 231.79 be abated for a property located at 60 Vermont Street, Map U06-Lot 009000.

NOTE: The request is due to a broken toilet valve which has since been replaced. This is a one-time abatement only.

Motion-McEwen Second-Stratton Vote 6-0

ORDER #229-2017 PROVIDING FOR: Abatement of sewer fees at 345 Penobscot Avenue.

IT IS ORDERED that sewer fees in the amount of \$303.54 be abated for a property located at 345 Penobscot Avenue, Map U03-Lot 085.

NOTE: The request is due to a broken toilet valve which has since been replaced. This is a one-time abatement only.

Motion-Stratton Second-Clark Vote 6-0

ORDER #230-2017 PROVIDING FOR: Authorization to transfer funds.

IT IS ORDERED that the Millinocket Town Council authorizes the transfer of funds in the amount of \$19,824.93 from the FY18 Wastewater Capital Budget, Account E-2800-1395 (slow runner/sewer repairs), to E-2800-1378 (Smith Brook Interceptor Project), to complete the Pines Pump Station portion of the Smith Brook Interceptor Project.

NOTE: The current balance in the Wastewater Capital Budget is \$288,274.

Motion-Pray Second-Stratton Vote 6-0

Jim Charette, Waste Water Treatment Facility Director, notes the transfer of funds is to finalize pump station repairs.

ORDER #231-2017 PROVIDING FOR: Approval of the Trail's End Festival Street closure request.

IT IS ORDERED that the Millinocket Town Council grants approval for the closure of the following streets and parking lots for the Trail's End Festival:

Bandstand parking lot from Friday, September 15th, at 7:00 a.m. until Saturday, September 16th, at 10:00 p.m.
Poplar Street from Penobscot Avenue to Katahdin Avenue from Friday, September 15th, at 7:00 a.m. until Saturday September 16th, at 10:00 p.m.

Motion-Pelletier Second-McEwen Vote 6-0

ORDER #232-2017 PROVIDING FOR: Authorization to transfer funds.

IT IS ORDERED that the Millinocket Town Council authorizes the transfer of funds in the amount of \$2,199.00 from Account G05-100-00 Capital Reserve, Wells Plymouth, to Account E0115-3655, SMI

Economic Development, to cover the remainder of the Design Lab contract. The current balance in Account G05-100-00 is \$15,059.66.

Motion-Clark Second-Stratton Vote 6-0

Councilor Clark inquires if the amount of \$2199.00 covers the balance owed for the rest of this year's contract,

*Town Manager informed that yes it is to cover the balance owed on the contract.

***Adjusted ORDER #233-2017 PROVIDING FOR:** Authorization to transfer funds.

IT IS ORDERED that the Millinocket Town Council grants authorization to transfer ***\$4,044.95** from Account G05-100-00 (Capital Reserve/Wells Plymouth), \$3,757.50 to be transferred to Account E0102-0420 (Tax Collector Part time), and the remaining \$287.45 transferred to Account E0300-3002 (Fringe Benefits Social Security/Medicare Taxes).

NOTE: This transfer will allow the previous Town Clerk to remain in the employ of the Town to continue in the training of the new Town Clerk and Tax Collector and to assist in November 2017 election process.

Motion- McEwen Second-Stratton Vote 6-0

Councilor Pray inquires on how the new clerk is doing pertaining to the clerk duties and training,

*Town Manager informs she is doing a good job.

ORDER #234-2017 PROVIDING FOR: Reconsidering of Order #191-2017.

WHEREAS, on July 13, 2017, the Council passed Order #191-2017, to accept the bid of David J. Beaumont to replace the gasoline tank at Public Works at a total cost of \$46,533.21; and

WHEREAS, the total cost of the project did not include the excavation of the old gas tank, backfill, removal and disposal of any contaminated soil, or paving of the affected areas; and

WHEREAS, the total cost did not include the price of a transfer pump needed to unload a tanker fuel truck to pump into the new above ground tank; and

WHEREAS, the cost of a transfer pump is estimated to be \$8,540.25 and the estimated cost for excavation is \$1,000.00; and

WHEREAS, Order 191-2017 should be amended to reflect the adjusted total cost of the gas tank project;

NOW THEREFORE, it is ordered that the Millinocket Town Council reconsider Order 191-2017 in order to replace the total cost of \$46,533.21 to the amended total cost of \$56,073.46.

NOTE: The funds will be expended from Account 1300-9504, Public Works Capital Expenditure. If this order is approved, the balance in this account will be \$26,559.75.

Motion- Stratton Second-Clark Vote 6-0

Councilor Pelletier inquires if the cost pertains to the pump itself or to transfer from truck to tank, Ralph Soucier, Public Works Director, informs that the cost is the price of the pump that will transfer the gas from the truck to the new tank and notes it will be Town owned, there was discussion on mandatory leak testing of the in ground tank concluding all DEP requirements have been met without any current issues, Councilor Pray inquires the age of the current in ground tank that is being replaced, Ralph Soucier informs that the tank being replaced is approximately thirty (30) years old.

ORDER #235-2017 PROVIDING FOR: Reconsideration of Order #197-2017

WHEREAS, on July 20, 2017, the Council passed Order #197-2017 providing for the conveyance of portion of Tax Map U05 Lot 160 to the Upper Valley Economic Corporation to facilitate its plan for revitalization of the downtown area; and

WHEREAS, the Order provided for conveyance of the southerly 54.5 feet of Lots 21 and 22 as described in that Order; and

WHEREAS, Order #196-2017 had previously provided for the sale of the northerly 25 feet of lots 21 and 22 to Brown's Point Properties, LLC; and

WHEREAS, Order #197-2017 should be amended to provide for the conveyance of the southerly 29.5 feet of Lots 21 and 22, in order to be consistent with Order #196-2017;

Now Therefore,

IT IS ORDERED THAT the Council reconsider Order #197-2017 in order to replace the number '54.5' in line two of the Order with the number '29.5'.

Motion- Pelletier Second-Stratton Vote 5-1 (Opposed-Clark)

Motion to Amend Order #197-2017 per Order #235-2017 reconsideration to replace the number '54.5' in line two with the number '29.5'.

Second on the Motion to Amend- Pelletier

Vote on the Amended Order #197-2017; 5-1 (Opposed-Clark)

Councilor McEwen states that this amendment corrects a clerical error for the division of the parcel of land.

ORDER #236-2017 PROVIDING FOR: Authorization to put the Wastewater Treatment Plant service truck out to bid.

IT IS ORDERED that the Millinocket Town Council grants authorization to put the Wastewater Treatment Plant service truck out to bid at a minimum offer of \$2,000.00. A copy of the description of this vehicle is attached to this order.

Motion-Clark Second- Pray Vote 6-0

ORDER #237-2017 PROVIDING FOR: Disbursement of the FY17 budget balance to the library.

IT IS ORDERED that the Millinocket Town Council grants approval to disburse the remainder of the library budget balance in the amount of \$2,279.69 to the library. The funds will be charged to Account E05-2015, Library Contract.

Motion- McEwen Second- Stratton Vote 6-0

TABLED (until September 14, 2017)

***Adjusted ORDER #238-2017 PROVIDING FOR:** Authorization to enter into an agreement by and between the Town of Millinocket and the Millinocket Regional Hospital.

IT IS ORDERED that the ***Town of** Millinocket authorizes an agreement between the Town of Millinocket and the Millinocket Regional Hospital for the use of the sale and the purchasing of road salt.

IT IS FURTHERED ORDERED that the Town Manager is authorized to sign all the necessary paperwork to complete this agreement. A copy of the agreement is attached to this order.

Motion-Stratton Second-McEwen Vote-

Councilor Pray Motion to Amend Order #238-2017 with a submitted proposal (proposal hand out given to clerk/added to the record), Councilor Clark Second the Motion to Amend Order #238-2017, there was discussion on the order and proposed amendments,

Ralph Soucier, Public works director and Councilors share reservations pertaining to the contract and sale of salt, Councilor Clark Motion to Table the Amendment, Councilor Pelletier Second the Motion to Table the Amendment;

Councilor Pray Motion to Table Order #238-2017, Councilor Clark Second the Motion to Table Order #238-2017, Vote to Table Order #238-2017 until September 14, 2017 passes 6-0.

Reports and Communications:

- a) Warrant Committee for the September 14, 2017 Council Meeting will be Councilor Clark and Councilor McEwen
- b) Chair's Committees Reports:
Councilor McEwen is looking to schedule an Economic Development Committee meeting on September 5, 2017 at 5pm, all members available for scheduled date.
Councilor Pray informs the public that State Representative Jared Golden who recently announced he is running for Congress, will be available for visitations at Design Lab on August 25, 2017 at 3pm.
- c) Two Minute Public Comment: Jeff Campbell, Millinocket Municipal Airport Manager, briefly spoke for Steven Golieb whom handed out a proposal in anticipation for discussion pertaining to the Millinocket Municipal Airport, Note: Golieb left before the Two minute public comment.
- d) Motion to adjourn at 5:50 p.m. –Stratton Second –McEwen Vote 6-0

September 05, 2017

The Special Meeting of the Millinocket Town Council was brought to order by Chair Madore in the Town Manager's Office at 3:00p.m.

Roll Call:

Town Council Members Present:

Clark Pelletier-Absent

Pray-Excused by Chair

McEwen , Stratton

Madore

Also present at the meeting was Town Manager John Davis.

ORDER #ORDER #240 -2017 PROVIDING FOR: Application for a Catering Permit.

IT IS ORDERED that the Millinocket Town Council authorizes a Catering Permit for the New England Whitewater Center, Inc, DBA as the River Driver's Restaurant, on September 7, 2017, in the Bangor Savings Bank Building located on 79 Central Street, from 5:00 p.m. to 8:00 p.m.

IT IS FURTHERED ORDERED that the Town Manager is authorized to sign any paperwork necessary to complete the deal.

Motion- Councilor McEwen Second-Councilor Clark Vote: 4-0

Adjourn at 3:30 p.m. to go into an Executive Session.

**Tentative Agenda Special Town Meeting
Town Manger's Office
Tuesday, September 5, 2016
3:00 p.m.**

1. Roll Call
2. ORDER #240-2017 Application for a Catering Permit
3. Adjournment

PROVIDING FOR: Application for a Catering Permit.

IT IS ORDERED: That the Millinocket Town Council authorizes a Catering Permit for the New England Whitewater Center, Inc, DBA as the River Driver's Restaurant, on September 7, 2017, in the Bangor Savings Bank Building located on 79 Central Street, from 5:00 p.m. to 8:00 p.m.

IT IS FURTHERRED ORDERED that the Town Manager is authorized to sign any paperwork necessary to complete the deal.

PASSED BY THE COUNCIL: 9/5/17

ATTEST: Town Manager
John Davis

September 05, 2017

The Executive Session of the Millinocket Town Council was brought to order by Chair Madore in the Town Manager's Office at 3:35p.m.

Roll Call:

Town Council Members Present:

Clark Pelletier

Pray-Excused by Chair

McEwen Stratton

Madore

Also present at the meeting was Town Manager John Davis.

ORDER #239-2017 PROVIDING FOR: Executive Session to Discuss an Economic Development issue pursuant to 1 M.R.S.A. subsection 405 (6) (C).

IT IS ORDERED that the Millinocket Town Council meet in Executive Session to discuss an Economic Development matter. (1M.R.S.A. §405 (6) (C))

Motion- Chair Madore Second-Councilor Stratton Vote: 5-0

Motion to adjourn at 3:45 p.m. – Councilor Clark

Second –Councilor Stratton

Vote 5-0

**Tentative Agenda Executive Session
Town Manger's Office
Tuesday, September 5, 2016
3:30 p.m.**

1. Roll Call
2. ORDER #239-2017 Executive Session to Discuss an Economic Development issue pursuant to 1 M.R.S.A.subsection 405 (6) (C).
3. Adjournment

ORDER #239-2017

PROVIDING FOR: Executive Session to Discuss an Economic Development issue pursuant to 1 M.R.S.A. subsection 405 (6) (C).

IT IS ORDERED that the Millinocket Town Council meet in Executive Session to discuss an Economic Development matter. (1M.R.S.A. §405 (6) (C))

Passed by the Town Council 9/5/17

Attest: Town Manager
John Davis

RESOLVE #12 -2017

**PROCLAMATION HONORING SUSAN D'ALESSANDRO FOR HER WORK
AS A VOLUNTEER OF THE TOWN OF MILLINOCKET**

WHEREAS, for many years Susan D'Alessandro has been an active community leader in the Town of Millinocket;
and,

WHEREAS, Susan, as a member of the Holiday Committee, was instrumental in getting the Santa Hut constructed
and located in Veterans Memorial Park; and,

WHEREAS, Susan was a dedicated member of the Katahdin Citizen Group helping to organize subcommittees and
assisting them in various cleanup projects throughout the town; and,

WHEREAS, Susan has been very active and energetic in the collaborative economic development effort in
Millinocket; and,

WHEREAS, the fruits of Susan' efforts played an important role in organizing the Millinocket Marathon;

NOW, THEREFORE, BE IT RESOLVED that the Millinocket Town Council, in Council Assembled on September 14,
2017, does hereby recognize, honor, and congratulate Susan D'Alessandro for her work as a volunteer for the
Town of Millinocket.

P.S. Website has more info (and see below) about this exciting program!

From: Bruce Flaherty []
Sent: Sunday, April 9, 2017 12:12 PM
To:
Subject: For Millinocket Selectmen: Spirit of America Update

Dear Millinocket Official,

"Volunteering allows you to develop and practice skills often utilized in the workplace such as planning projects, problem solving, critical thinking, time management, organization, communication and teamwork." (benefitsofvolunteering.com)

Thanks to all of you who have shared your Spirit of America experience with other towns – helping volunteerism helps communities!

Congratulations and thanks to these 'Pacesetter' municipalities for telling us about their Spirit of America winners by the end of February: Albion, Belgrade, Benton, Bristol, Canaan, Castle Hill, Chapman, Clinton, Cornish, Edgecomb, Fairfield, Frankfort, Greene, Hartland, Hiram, Jackman, Jackson, Lamoine, Leeds, Lewiston, Limington, Lisbon, Livermore, Madison, Mapleton, Mechanic Falls, Mexico, Moose River, Mount Desert, New Vineyard, Norridgewock, Paris, Pittsfield, Ripley, Rome, Saco, Sidney, Solon, Southport, St. Albans, Stockton Springs, Swanville, Troy, Whitefield, Winterport, Woodstock, Woolwich.

Never before have so many municipalities picked their award winners so promptly – or honored them at March annual town meetings – shaping up as the best year ever for Spirit of America volunteer recognition!

Comments we received/discovered today (3/27/17):

"I do not know why I wasn't aware of this program before now. It is fun and a great thing too for people." (Vern Maxfield, Woodstock Town Manager)

"We put it (Resolution with ceremony photo) on Facebook and got over 4500 'hits', so it generated some traction! ... The ladies were called to the podium for the presentation, where they received a standing ovation! Very well received indeed!" (Tom Goulette, Guilford Town Manager)

In her article titled 'The Spirit of America Award Program Sparkles' in MTCMA's March newsletter (at mtcma.org), Pittsfield Town Manager Kathryn Ruth wrote "Recipients also may receive other recognition during the year such as cutting the ribbons at events, turning on the Town Christmas Tree Lights or riding at the front of parades." and other things we never would have thought to mention!

The 2017 privilege granted to Maine municipalities to choose Spirit of America Foundation Tribute winners expires on June 30 - please enter info about your community's Spirit of America recipient on the website (see end of original e-mail shown below) by that date.

Municipalities not yet selecting their Spirit of America recipient might consider picking the person/group to whom they dedicate(d) their annual town report.

'Happy National Volunteer Month' (April) & thanks for all your help to volunteerism!

Bruce
622-7311

P.S. Municipalities are encouraged to present the Spirit of America award at their annual town meeting or in April, but they may do so at another occasion/ time.

From: Bruce Flaherty []
Sent: Monday, January 16, 2017 3:55 PM
To:
Subject: For Selectmen: 2017 Millinocket Spirit of America Tribute

Dear Millinocket Official,

Hope you're enjoying a great 2017!

Invitation:

Your Board of Selectmen is asked to pick the local person, project or group to receive the 2017 Millinocket Spirit of America Foundation Tribute for outstanding community service using your own criteria and to honor the recipient (presumably with a resolution or proclamation) at your annual town meeting. We'll need to know (see end of this e-mail) about the recipient to facilitate an anticipated Fall event honoring all 2017 Spirit of America award winners throughout Penobscot County.

Best/simplest strategy for most communities: choose the one to whom your annual town report is dedicated as Spirit of America winner and honor them (perhaps posthumously) at the annual town meeting – it's a well-attended event (great publicity for those honored) & is a nice tradition to which folks will look forward!

Your Selectboard may choose and honor the town's Spirit of America recipient each year without waiting to hear from us.

County event:

The 2017 privilege granted to Maine municipalities to choose Spirit of America Foundation Tribute winners expires on June 30. For any municipality not informing us of its Spirit of America recipient by 6/30, its county officials have permission to pick the 2017 winner. That sensible arrangement gives towns plenty of time to make a selection, helps counties with planning/preparing certificates for their annual Spirit of America event, and could ensure the county ceremony publicizes community service for each town.

Twelve Maine counties have hosted ceremonies honoring their towns' recipients of the 2016 Spirit of America Foundation Tribute – go to site [to see Oxford County's](#)
watch Androscoggin County's affair or to Maine County Commissioners Association site

event photo – a ceremony honoring Franklin County's winners is scheduled for Jan. 24 & all Spirit of America winners in the other three counties were recognized at a tri-county event in October. We're hoping every county will host a ceremony honoring its 2017 Spirit of America recipients!

Background:

Spirit of America Foundation is a 501(c)(3) public charity established in Augusta, ME to encourage volunteerism & it allows the Spirit of America Foundation Tribute to be presented in the name of any Maine municipality. There is no fee involved, and local officials chose their community's 2016 Spirit of America winner in 100+ towns!

The first Spirit of America Foundation award was presented to Alma Jones by Augusta Mayor William Burney on Nov. 26, 1991. Maine Governors John Baldacci and Angus King and Maine Municipal Association Director Chris Lockwood are among many who have played key roles at one of the 500+ Spirit of America ceremonies over the years. You can find more info about the Foundation on website [\(where the 'Municipal Resolution' page has sample resolutions, and the 'Honored Ever' page lists towns' previous winners\).](#)

A municipality may achieve Spirit of America's Gold Distinction by presenting the Spirit of America Foundation Tribute at the annual town meeting or inauguration, during an annual community festival, or during National Volunteer Month (April). Qualifying towns are listed on the 'Gold Distinction' page on website [\(and you may find links to this site in Maine Municipal Association's Dec. 2016 'MMA This Month' e-mail newsletter & on its website under 'Recent Announcements'\).](#)

2016 Gold Distinction towns included: Appleton, Bath, Belgrade, Benton, Bowdoinham, Cambridge, Canaan, Casco, Chelsea, Cherryfield, China, Damariscotta, Detroit, Dixfield, Dresden, Durham, Eastport, Edgecomb, Embden, Fairfield, Farmingdale, Fayette, Freedom, Georgetown, Greene, Guilford, Hallowell, Harmony, Hartland, Hiram, Kingfield, Leeds, Lewiston, Livermore, Madison, Manchester, Marshfield, Mechanic Falls, Mercer, Minot, Monroe, Montville, Mount Chase, Mount Vernon, Norridgewock, North Berwick, Oakland, Orland, Palmyra, Paris, Phippsburg, Pittsfield, Pittston, Poland, Readfield, Richmond, Ripley, Rome, Roxbury, Sangerville, Searsmont, Searsport, Sebec, Shirley, Sidney, Skowhegan,

Solon, Somerville, Starks, Stockton Springs, Troy, Union, Waldoboro, Washington, Waterville, Wayne, West Bath, West Gardiner, Whitefield, Windham, Winslow, Winterport, Woolwich.

Hoping you tell us by Feb. 28 the name, mailing address and an accomplishment of Millinocket's 2017 Spirit of America recipient and also the occasion of your local award ceremony (see end of this e-mail) – will publicize your town as a 'Pacesetter' if you do! Thanks for your immense help to volunteerism!

Bruce Flaherty, President
Maine Spirit of America
(a chapter of Spirit of America Foundation)
622-7311

We anticipate the most common 2017 scenario will be that towns present a resolution (and the 'Municipal Resolution' page at spiroaf.com has samples) to their Spirit of America winner at the annual town meeting.

After your town selects its 2017 winner, please visit website
follow these steps to enter the info we need from 'you':

(note the 'spiroaft.com' spelling) &

Click 'Login' link at top right, enter 'So-222' for both Username and Password, then click 'Log in' button, click 'Home'.

Enter 'Town', 'Winner Name', 'Winner Mailing Address', 'Winner Accomplishments' (15-25 words), Occasion of award presentation/'Distinction', 'Dedication', 'Name of Committee Choosing Winner', 'Your Name', 'Your Title', 'County', then click 'Submit'.

Thank you so much for your help!



Virus-free.

***ADJUSTED ORDER #238 -2017**

PROVIDING FOR: Authorization to enter into an agreement by and between the Town of Millinocket and the Millinocket Regional Hospital.

IT IS ORDERED that the ***Town of** Millinocket authorizes an agreement between the Town of Millinocket and the Millinocket Regional Hospital for the use of the sale and the purchasing of road salt.

IT IS FURTHERED ORDERED that the Town Manager is authorized to sign all the necessary paperwork to complete this agreement. A copy of the agreement is attached to this order.

PASSED BY THE COUNCIL: _____

ATTEST: _____

AGREEMENT

AGREEMENT made by and between the Town of Millinocket (hereinafter the "Town"), and Millinocket Regional Hospital (hereinafter the "Hospital") for the sale of road salt.

1. This agreement is for the sale of "road salt" by the Town to the Hospital for its sole use of deicing property owned and operated by the Hospital in the Town's proper, during the winter of 2017/2018.
2. The Hospital shall provide the Town Treasurer with a Maine Tax Certificate documenting that it is exempt from Maine sales tax or the Town shall collect and remit to the State of Maine sales tax due on each sale of salt.
3. The Hospital shall pick up the road salt at the Town's Public Works Facility during times that the facility is open and staffed.
4. An employee of the Hospital shall ~~stop at the Town's Public Works Facility~~ verify with the Public Works Director, or his designee, prior to receiving road salt to verify ~~that~~ the Town has sufficient inventory to provide for its need for road salt after the sale to Hospital, and the Hospital employee shall ~~fill out and~~ sign a bill of lading form documenting the amount of product ~~delivered~~ received. An employee of the Town shall load the Hospital vehicle with the salt.
5. The Town's Public Works Director shall keep on file the bill of ladings, and send the Hospital's Maintenance Manager an invoice with a copy of the bill of ladings reflecting the amount of salt taken each month. The Hospital shall have 30 days from the invoice date to pay the invoice.
6. The cost of road salt will be the price per ton ~~that~~ the Town paid for the salt plus \$~~2.50~~^{2.00} per ton.
7. Either party may cancel this agreement at any time, with or without cause, by one party providing written notice of termination to the other party with the termination effective 30 days after receipt of the notice by the non terminating party. However, this Agreement may be canceled by the Town upon 5 days written notice to the Hospital in the event it determines that it does not have a sufficient supply of road salt for its own needs for the remainder of the winter.
8. The term of this agreement shall be for the period of October 15, 2017 until April 15, 2018 unless sooner terminated as provided in this Agreement.

IN WITNESS OF, the parties to this agreement have executed the same in triplicate on this _____ day of _____, 2017 and hereunto set their hands and seals.

Millinocket Regional Hospital

By: _____
Its Chief Executive Officer

Witness

Town of Millinocket

By: _____
Its Town Manager

Witness

Manager

From: Steve Kenyon <chiefkenyon@millinocket.org>
Sent: Thursday, September 07, 2017 3:15 PM
To: manager@millinocket.org
Cc: chiefkenyon@millinocket.org
Subject: MRH - Ambulance Service

John,

In lieu of the recent salt supply questions I just wanted to let you know some of the benefits our Ambulance service receives from MRH due to the relationship the town has with them. They provide us with many convenience's by offering services and donations such as:

1. They donated three IV pumps to the service which would otherwise have cost us approximately \$3000 each
2. They recently provided us with three razors that would have cost us \$350 each for the price of blades that cost about \$60.
3. We exchange hover matts with them that they can charge the patient for instead of us having to pay for the cost of replacement.
4. They setup and stock CPAP masks that are also on exchange so they are able to charge the patient and we get the replacement
5. They allow us to purchase ambulance supplies from them at a much lower cost because they are in a network with many other hospitals allowing them to get a reduced rate and alleviates us from having to keep this stuff in stock at the FD. Some of these items have expiration dates and we would have to throw them away if not used in time. Anything getting close to expiration is brought to the hospital and they exchange it with us with new ones.
6. They take care of our drug boxes that we carry on the ambulances by restocking them and handling all of the documentation that goes along with it. Any issues with the drug boxes they handle it. Most ambulance services have to fill their own which means they need to interact with a pharmacy all of the time for restocking and handle the paperwork that goes with it.
7. They are always there to help support us and donate items whenever they can. Our relationship with MRH is strong and we hope it can be maintained.

Steven Kenyon

Chief of Police & Fire
Millinocket Police & Fire Dept.
207-723-9731
207-723-7019
207-723-7004 (Fax)

This message (including any attachments) is intended only for the use of the individual or entity it is addressed and may contain information that is non-public, privileged, confidential, and exempt from disclosure under applicable law or may constitute as attorney work product. If you are not the intended recipient, you are hereby notified that any use, dissemination, distribution, or copying of this communication is strictly prohibited. Delete this message immediately if you have received this in error. Thank you.

TOWN OF MILLINOCKET

John Davis, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

Telephone 207-723-7000 FAX 207-723-7002

Web Site: www.millinocket.org

Town Manager's Report September 14, 2017

1. Next Regular Scheduled Council in Council Chambers at 4:30 p.m.

- September 28, 2017.
- October 12, 2017.

2. Workers Comp Reimbursement- the Town received a reimbursement of \$2,902 dividend check from the Maine Municipal Association as a result of its good loss experience and loss prevention programs. I applaud the efforts of the Department Heads and their employees for maintaining a safe work environment.

3. Slide at the Swimming Pool-Due to a crack allowing water to seep into the interior of the stairs and to the age of the slide, engineers at SR Smith have concluded that the slide cannot be repaired and use of the slide should discontinue immediately. The Council will need to decide how it wants to proceed from here.

4. KARE Funds-We have received one last check for \$75,000 from Brookfield due to the cessation of all paper production at the paper production at the paper production facility in East Millinocket. As it turns out, 2016 was the last year for Millinocket and 2017 is the last year for East. The administrators are trying to set up a meeting with all the Chair people to see how we want to proceed with this money. It may come down to the entire KARE committee weighing in.

5. MacKenzie Grant-Recreation Director, Jody Nelson, has been awarded a \$10,000 grant to repair the storage shed at the recreation complex in Millinocket. The advertisement to bid for the job will be in the Lincoln News in the near future. Jody is anticipating the job will be completed before winter sets in.

TOWN OF MILLINOCKET

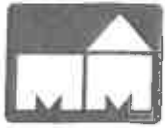
John Davis, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

Telephone 207-723-7000 FAX 207-723-7002

Web Site: www.millinocket.org

6. **Blue Sky Tower**-Blue Sky Towers of 352 Park Street, North Reading Massachusetts, and Northeast Wireless Networks (NEWN) have installed a telecommunication tower on a portion of land on Hancock Street they have leased from Katahdin Forest Management. The monopole is 175' tall, single shaft, self-supporting tower with no guy wires. Northeast Wireless Networks will lease a space at the top of the monopole to install antennas for better cell phone connectivity. The structure can accommodate three more telecommunications carriers and should lessen the need for future carriers to seek other sites in Millinocket.
7. **Nomination Papers**-For the Council, there are three three-year terms up and one one-year open. The School Board has two three-year terms open. As of this writing, four people have taken out papers for the three year terms, two people have taken out papers for the one-year term, and nobody has taken out papers for the School Board.
8. **Invitation**-The Council has been invited to attend a talk and discussion session on Dark Skies and Our Communities on Friday at noon at the Training Center in East Millinocket. Another session will be held at the Millinocket Memorial Library at 4:00 p.m. Drinks and dessert will be provided.



MAINE MUNICIPAL ASSOCIATION

Risk Management Services

60 Community Drive
P.O. Box 9109
Augusta, Maine 04332-9109

Telephone No.

(207) 626-5583
(800) 590-5583 Maine Only
Fax No. (207) 626-0513

DATE: August 9, 2017

TO: Members of the Workers Compensation Fund

FROM: Patricia Kablitz, CPCU, ARM
Director, Risk Management Services

RE: Dividend Payment

We are pleased to announce that the Board of Trustees of the **MMA Workers Compensation Fund** voted at its May 10, 2017 meeting to allow a total dividend of no more than \$650,000 to the members of the Fund who meet the established criteria. Continuing members whose 2016 contributions are greater than \$25,000 annually, whose 2016 loss ratio is less than 40% and whose three-year loss ratio is less than 75% will receive a 4.59% dividend. Continuing members whose 2016 contributions are less than \$25,000 annually and whose loss ratio is less than 50% for the three years ending December 31, 2016, will receive a 4.59% dividend. All losses are valued as of June 30, 2017.

Dividends are being paid in the Workers Compensation Fund totaling \$649,873. The Workers Compensation Fund Board of Trustees is very pleased with the results of this program and thanks you for your support and continued participation. The Board would also like to thank the WC Fund members for their good management practices and sound loss prevention measures. Your entity has played a big part of making this a successful program.

Your check is enclosed with this letter. We have also enclosed a press release that may be used to announce the results of your successful risk management activities and good loss experience to your community. If you have any questions about the dividend or any of the Risk Management Services programs, please call me at 800-590-5583. Additional copies of this letter are included for your elected officials.

PRESS RELEASE
For Immediate Release

Municipal officials are pleased to announce that the **Town of Millinocket** has received a **\$2,902** dividend check from the Maine Municipal Association as a result of its good loss experience and loss prevention programs.

The Maine Municipal Association offers three self-funded pools for municipal and quasi-public entities in Maine: the Workers Compensation Fund formed in 1978, the Property & Casualty Pool formed in 1987 and the Unemployment Compensation Fund formed in 1978.

The programs are overseen by governing boards of elected and appointed municipal officials. Each year the boards review each program's loss experience to determine if dividends may be paid. Patricia Kablitz, Director of Risk Management Services for MMA, said more than 77 percent of program participants received a dividend this year for their good risk management practices and loss experience.

This year the Workers Compensation Fund has distributed almost **\$650,000** in dividends to participants and the Property and Casualty Pool has paid dividends of nearly **\$550,000**, for total payments of just under \$1.2 million returned directly to MMA members.

In the twenty years the Maine Municipal Association has been paying dividends, the two programs have returned over **\$21 million** to participating members. For more information about any of the MMA Risk Management Services programs, including online training programs and other services, check the offerings on their website at www.memun.org and click on the Risk Management Services link, or call 1-800-590-5583.

PROJECT NARRATIVE

Blue Sky Towers, LLC of 352 Park Street, Suite 106, North Reading, Massachusetts 01864 ("Blue Sky") and Northeast Wireless Networks, LLC, 243 Mount Auburn Avenue, Suite C, Auburn Maine, 04210, ("NEWN") hereby apply as co-applicants for site plan approval from the Town of Millinocket Planning Board ("Board") pursuant to Chapter 125, Section 111 of the Code of the Town of Millinocket ("the Zoning Ordinance") regarding the construction of a wireless communications facility in the Rural Development ("RD") zone. The proposed personal wireless service facility, also known as a Wireless Telecommunications Facility, ("the Facility") is shown on the plans submitted with this narrative and incorporated herein by reference ("the Plans").

Blue Sky works with federally licensed providers of personal wireless services in identifying and acquiring appropriate sites for the development of wireless telecommunication facilities and in constructing and operating such facilities for use by providers of wireless services. Blue Sky has leased a portion of the property located at Hancock Street, Millinocket, Tax Map R1, Lot 21 ("the Property") from Katahdin Forest Management, LLC, as a site for the Facility.

Blue Sky seeks to install, operate and maintain the Facility on the Property. The proposed Facility consists of a 175' tall monopole, which is a single shaft, self-supporting tower ("Tower") without guy wires with the top of the structure 181' above ground level ("AGL"); this height includes a six foot lightning rod. Panel antennas will be attached to an antenna mount which is attached to the tower; the centerline of the top antennas will be 171' AGL. The antennas will be connected via cables running to NEWN's equipment located within a 60' x 60'

fenced compound at the base of the tower; the compound itself is within a 100' x 100' leased area.

The monopole may contain a Federal Aviation Authority ("FAA") beacon; the beacon is shown on the submitted plans. Blue Sky has already undertaken preliminary FAA analysis regarding the Property and believes that the beacon may be required.

The Facility will not require water or sewer services as it will be unmanned. The only utilities necessary are power and telephone, which can be run from existing services. The only vehicular traffic generated by the Facility, after construction, will be one or two trips per month by a technician in an SUV or similar passenger vehicle. Hancock Street, and the proposed access drive, will easily be able to handle that vehicular traffic. There will be no pedestrian traffic generated by the Facility. The minimum amount of tree removal and disturbance of soil and vegetation will be undertaken. There are no wetlands, steep slopes, flood plains or other unique natural features or natural drainage areas which are impacted by the proposed monopole.

Blue Sky has entered into a lease with NEWN, a federally licensed telecommunications provider; NEWN will lease space at the top of the monopole tower in order to install NEWN's antennas, as well as space within the compound for NEWN's 10' x 20' lease area, which in turn will have equipment cabinets, and a propane generator. The monopole will be able to structurally accommodate NEWN and up to a total of three other telecommunication carriers, thus lessening the need for future carriers to seek other sites in Millinocket.

The radio frequency ("RF") coverage objective for this site is both downtown Millinocket and Route 11. The Millinocket Municipal Airport is located to the immediate southeast of the Property. A significant challenge in meeting this coverage objective is the very hill on which the

proposed tower is located. If the site were to be built to the west of the hill along Route 11, the signal to downtown Millinocket is completely blocked by terrain. A copy of a topographical map is included with this application which shows the challenging topography. The co-applicants identified an alternative candidate on Golden Road, but NEWN's RF review concluded that that alternative would need a 250' tower to clear the hill, which would not be permissible by the FAA (a study was run with an outside consultant to confirm). The co-applicants also looked at an alternative candidate on the opposite side of Millinocket near the Hillcrest Golf Club, but no tower of any height would be approved by the FAA at that location. An exhibit showing these areas is submitted with this application. That led the co-applicants to the hill itself on the Property in order to mitigate the obstruction. The co-applicants identified five locations on the hill and ran the coordinates by the FAA consultant to determine just how far up the mountain a site could go. The initial location was approved by RF and was determined to be allowable by the FAA, but was located within a wetland. Anything further up the hill from this original location (wetland encumbered site) would violate the FAA airspace requirements. The location the co-applicants finally chose on the Property is both outside of the wetlands (subject to the 75' wetland buffer, discussed below) and within the FAA build parameters.

The Property is located within the Rural Development Zone, RD, as set forth in the Zoning Ordinance.

The Facility proposed by Blue Sky and NEWN does not fall within the definition of a permitted use in the RD zone, as set forth in the Zoning Ordinance. However, Section 125-38 of the Ordinance provides that uses which are substantially similar to permitted uses in a particular zone may also be permitted with approval from the Planning Board. The co-applicants are

applying for site plan review and for a determination under the Ordinance and the Wind Turbine Ordinance (Chapter 123) that the Facility is a substantially similar use to a wind turbine. Pursuant to the Wind Turbine Ordinance, a wind turbine is permitted in the RD zone.

Blue Sky and NEWN believe that the proposed Facility is substantially similar to a wind turbine for several reasons. First, both are tall structures that are stand-alone, self-supporting structures. Both structures are essentially limited to one particular and rather specialized use. Finally, both uses can contribute positively to a Town's economic infrastructure while having little impact on municipal resources.

Following the Wind Turbine Ordinance, Blue Sky and NEWN believe it would be appropriate to show how it meets the requirements of the Wind Turbine Ordinance, as follows:

1. Section 123-4 (A) of the Wind Turbine Ordinance states that wind turbines are allowed in the RD zone. The Board will determine whether the Facility is a substantially similar use.
2. Section 123-4 (B) is inapplicable since the Facility will not generate electricity.
3. The requirements of Section 123-4 (C) are met since no minimum lot size is required. The Property here is ideally located as it is central to town, and also can cover main travel corridors. It is large (1500 +/- acres) and heavily wooded in the location of the proposed compound.
4. The requirements of Section 123-4 (D) are met since the proposed Tower is a monopole.
5. The requirements of Section 123-4 (E) are not met since the Tower does not meet the property line setback requirements of 110% of its total height from any property line, public

utility line, or other towers. If this section is strictly applied, the setback would need to be 199' feet. The Applicant has requested a waiver from this provision (see separate waiver request, which is included in this application.)

6. The requirements of Section 123-4 (F) are met since, as stated above, the co-applicants have done a thorough FAA analysis and are confident that the FAA will approve the Facility as proposed. The co-applicants agree that final FAA approval can be made a condition of approval.

7. The requirements of Section 123-4 (G) are met since the Facility does not generate any noise.

8. The requirements of Section 123-4 (H) are met since the Facility will be designed and constructed in accordance with all applicable industry standards and state building code requirements. Detailed construction drawings and structural calculations will be prepared by a registered professional engineer and submitted with a building permit application for review and approval by the Code Enforcement Officer Permits, pursuant to Article X of the Zoning Ordinance.

9. Section 123-4 (I) is met since NEWN is a federally approved telecommunications carrier and is licensed by the Federal Communications Commission ("FCC").

10. Section 123-4 (J) is met since the Facility will only have a beacon if it is required by the FAA.

11. Section 123-4 (K) is met as the Facility will be fully secured by a six foot high chain link fence topped with three strands of barbed wire to deter climbing access.

12. Section 123-4 (L) is inapplicable since the Facility will not have signage except for small safety and warning signs.

13. The requirements of Section 123-4 (M) are met since tree clearing is limited to only 12,380 square feet, which is the minimum amount necessary for the compound area. See Sheet A-1 of the site plans.

14. Section 123-4 (N) is met as, in the unlikely event the Facility is inoperable for six consecutive months, Blue Sky will remove the Facility within the six months of receiving notification to do so.

Further, the provisions of Chapter 124, Section 111, Site Plan Review, of the Zoning Ordinance have been met, as follows:

1. The requirements of Section 111-A, -B, and -C are met in that there will be no need for off-street parking and loading and the only vehicular traffic generated by the Facility, after construction, will be one or two trips per month by a technician in an SUV or similar passenger vehicle. (There is a small parking and turnaround area for the technician's vehicle.) The existing Hancock Street, and the proposed access drive, will easily be able to handle that vehicular traffic.

2. The requirements of Section 111-D are met in that the Facility will be built on soil types which are suitable for it and adequate provisions have been made to avoid erosion. The Facility compound will be constructed with crushed stone underlain by a weed-block synthetic filter to ensure drainage and will contain vegetated slope protection as well. The compound will be accessed by a gravel driveway and a gravel parking and turning area. There will not be any

contamination of ground- or surface waters, interference with adjacent land, or any burdening of natural or artificial drainage systems or any other adverse effects of inadequate drainage.

3. The requirements of Section 111-E are met in that there will be no safety hazards to vehicular and pedestrian traffic in that the Facility will be completely contained in a compound surrounded by a 6' chain link fence, on private property. This is especially true given that no pedestrian traffic is generated by the Facility and very limited vehicular traffic after construction.

4. The requirements of Section 111-F are met in that there will be no glare or other nuisance to any adjoining public or private property as the Facility, except for an FAA beacon.

5. The requirements of Section 111-G are met in that all disturbed areas outside the limits of the fenced compound will be permanently established with a native vegetative ground cover.

6. The requirements of Section 111-H are met in that the maximum area of total disturbance is 15,030 square feet, well below the exemption threshold of 43,500 square feet, contained in the Maine Construction Activity General Permit, issued by the Department of Environmental Protection.

7. The requirements of Section 111-I are met in that careful consideration as to the placement of the Facility was taken so as to avoid wetlands on the Property. Section 111-I provides that whenever a project is situated within 250 feet of the normal high-water line of any great pond or river, or the upland edge of a fresh water wetland, or within 75 feet of the normal high-water line of a stream, adequate provision has been made to conserve shore land vegetation, visual points of access to waters as viewed from public facilities and actual points of public

access to waters. For this application, as stated below in more detail, part of the work is going to be within the said buffer zones. However, this work is not going to impact in any way any "visual points of access to waters as viewed from public facilities" or any "actual points of public access to waters." Except for the areas of disturbance as shown on the plans, there will be no other impact on "shore land vegetation". For all these reasons, there will be no adverse impact upon the shore land resources protected by this section.

8. The requirements of Section 111-J are met in that the Facility will not present any adverse affect upon the public health, safety or general welfare of the neighborhood or community.

9. The requirements of Section 111-K are met in that the Facility will not negatively affect any undue adverse effect upon the property values of adjacent or nearby properties. It is important to note that the Facility is located in a heavily wooded lot of approximately 1500 acres.

10. The requirements of Section 111-L are met in that the Facility will not require any water or sewer services as it will be unmanned. The only utilities necessary are power and telephone which can be run from existing services off Hancock Street.

11. The requirements of Section 111-M are met in that the Facility will not require any of the services associated with other business uses, just power and telephone, as stated above and it will generate only one or two trips per month by a technician in an SUV or other similar passenger vehicle.

12. The requirements of Section 111-N are met in that all provisions of the site review ordinance have been addressed and met.

13. The requirements of Section 111-O are met in that the Applicant has adequate technical and financial capabilities to carry out the proposed project and to meet any conditions of approval by the Board.

As can be seen from the plans, part of the proposed compound, erosion control measures and part of the access (over the existing gravel drive) will occur within the 75 foot wetland buffer strip and within 250 feet of a freshwater wetland and intermittent stream. (The tower itself and NEWN's equipment are not in those buffer zones, and no work is proposed within a wetland or waterway itself.) For that reason, Blue Sky will be submitting to the state a Permit By Rule Application ("PBR Application"), prepared in accordance with the Maine Natural Resource Protection Act Statute (38 MRSA 480-A to 480-HH), the Maine Department of Environmental Protection Wetlands and Waterbodies Protection Rules (Chapter 310) and the Town's Shoreland Standards (Art. IX) of the Ordinance (Chapter 125, Part2.) It should be noted that Blue Sky has retained Lucas Environmental, LLC to handle the PBR Application; Lucas Environmental has already visited the site and undertaken significant work, and its preliminary opinion is that the proposed work and its consequential impacts and effects will not have any adverse effect on any resource areas identified in the Maine Natural Resource Protection Act Statute, DEP Wetlands and Waterbodies Protection Rules or the Town's Shoreland Standards, and further, the work is designed to minimize adverse effects on the local ecosystem.

Pursuant to Section 125-78, Blue Sky has submitted a written erosion control plan, both on a temporary basis (the Erosion Control Notes and Plans) and on a permanent basis (the Long Term Storm Water Pollution Prevention Plan and Operation and Maintenance Plan.) These plans comply with the requirements of Section 125-78. The design will minimize runoff from the site

to prevent erosion and sedimentation of wetland resource areas, as required under Section 125-90. Likewise, Section 125-86 provides that "road and/or driveways and drainage systems, culvert and other related features" should not be within the 75' buffer "unless a clear necessity exists and there is a lack of reasonable alternative as determined by the Planning Board. If no other reasonable alternative exists, the Planning Board may reduce the road and/or driveway setback requirement to no less than 50 feet upon clear showing by the applicant that appropriate techniques will be used to prevent sedimentation of the water body."

In this case, the co-applicants are proposing to use the existing gravel road, as it runs from the end of Hancock Street to the location of the proposed compound. See Sheet C-1 and A-2. This gravel road already exists and already runs through the said buffer zone. Further, there is no reasonable alternative for the co-applicants here; the existing gravel road is clearly the best, most direct route to follow, and will require no additional tree cutting or vegetation clearing.

Pursuant to Section 125-76(B), there are requirements regarding the "cleared opening" in the "forest canopy" and "selective cutting". In sub-section (A) of this section, a permit from the Code Enforcement Officer is required before doing any cutting of vegetation within a "Resource Protection Subzone abutting a great pond", but Blue Sky does not believe this sub-section (A) applies in this case. Sub-section (B), which does seem to apply, does not contain similar language regarding a permit from the CEO. Blue Sky believes that its limited removal of vegetation will not impact any body of water, stream or wetland, and therefore respectfully request that the Planning Board or the CEO, if necessary, grant approval for this project, with the approval to include approval under Section 125-76.

Likewise, Section 125-85 imposes restrictions on commercial uses within 150 feet of the normal high water line of great ponds and 100 feet from the normal high water lines of other water bodies. In this case, the tower itself is not located within 75 feet of any protected resource, but the edge of the tower is within 95 feet of the identified wetlands. Given the limited clearing and the limited impact this project will have on the protected water resources, Blue Sky respectfully requests that the Planning Board and/or CEO, as appropriate, grant approval from 125-85.

Blue Sky anticipates filing the PBR Application very shortly and will submit a copy of the PBR Application to the Planning Board. To the extent any approval is needed from the Planning Board and/or the Town CEO for the wetland buffer zones, the co-applicants respectfully request that this board approve the same.

Manager

From: Nancy Hathaway <hathaway.n@gmail.com>
Sent: Tuesday, September 05, 2017 8:10 PM
To: undisclosed-recipients:
Subject: Stars over Katahdin events Friday noon September 15th EMCC in E Millinocket

Hello!

I was happy to meet you a week and a half ago when I came into your office and we spoke about the night sky in the North Maine Woods.

I want to stay in touch and give you an update on events that will take place next week. You and other staff are invited to a talk given on Friday at noon especially for town officials and businesses, and as well anyone who would like to attend, given by Kelly Beatty of the International Dark Sky Association that has its main office in Tucson. Kelly works for Sky and Telescope Magazine and is based in Boston. He has experience working with communities who have the precious resource of starry skies that few others can see, and can share information that can be helpful economically.

For example, one town out west known for starry skies (due to lack of light - pollution) similar to the Katahdin region, put in new lighting when tourists began coming to town to view their night sky. However, the lighting that they put in, also shown up into the sky, so that the dark sky was not so dark anymore. They ended up replacing their new lighting with newer lighting.

Please bring a bag lunch. Drinks and Dessert will be provided.

Any questions, please email me at

Nancy

Stars over Katahdin

PS Other events:

Thursday

Traveling Planetarium - 6pm Katahdin School on Thursday

Saturday

Solar Viewing through a solar telescope on Sat at Trail's End Festival
with Acadia NP Ranger and Astro VIPs from around the country

Hike Barnard Mtn at KWWNM meet at Sand Bank time TBA

Bike KWWNM time TBA

Campfire Chats with Astro VIPs 6pm on Loop Road Overlook KWWNM

Telescope viewing w astronomers 7pm Loop Road Overlook KWWNM

I can give more information on Friday noon. And, will send something out before next Friday the 15th.

Here's to Starry Skies!

Nancy

Nancy Hathaway, M.Ed., LpastC

ORDER #241-2017

PROVIDING FOR: Execution of the Warrant for August 31, 2017

IT IS ORDERED that the Warrant for August 31, 2017 in the amount of \$_____ is hereby approved.

Passed by the Town Council_____

Attest:_____

ORDER #242-2017

PROVIDING FOR: Execution of the Warrant for September 07, 2017

IT IS ORDERED that the Warrant for September 07, 2017 in the amount of \$_____ is hereby approved.

Passed by the Town Council _____

Attest: _____

ORDER #243-2017

PROVIDING FOR: Execution of the Warrant for September 14, 2017

IT IS ORDERED that the Warrant for September 14, 2017 in the amount of \$_____ is hereby approved.

Passed by the Town Council _____

Attest: _____

ORDER #244-2017

PROVIDING FOR: Approval of Applications for Reappointments to the Cemetery Committee

IT IS ORDERED that Francis Megno, James Nyman, Linda Campbell, and Joel Neal are reappointed to serve as members on the Cemetery Committee for a 5 year term expiring June 2021.

Passed by the Town Council _____

Attest: _____

Town of Millinocket
Application for Boards & Committees

**IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS**

Committee/Board: _____

Cemetery Committee

In order to assess the interest related to this committee, please complete this brief application.

Date: Sept 1 - 2017

Name: _____

Francis Megno

Address: _____

15 Prospect Street Millinocket Me

Telephone Numbers: _____

Day Time: _____

207-723-8238

Evenings: _____

207-723-8238

cell - 731-5016

Why are you seeking to become a committee representative? Due to the fact that I work at our local funeral home, I want to be able to let families of loved ones know that their loved one who die will have a resting place with respect & dignity for burial.

What talents/skills do you feel you would bring to this position? When I speak to someone in need I can let them know how our cemetery workers, make our cemetery maintained to the fullest and respectful for burial.

What do you feel is the responsibility of this board/committee? A Board member must take a personal interest in our cemetery we must have Rules and enforce them that show respect to all those persons who are buried there that their loved ones know we call this cemetery 'Hallowed Ground' for those who die.

What municipal boards, volunteer organizations or community service groups have you worked with the past and for what length of time? Cemetery Committee, 5 YRS. Museum group when it was to be set up in the 1st level of our Town Hall. ELKS club, Knights of Columbus, Milline Avenue Manor, chair person of worship & spirituality of St Martin of Tours church

What have you to offer to this committee which our Town can use in this important undertaking? My dedication, that will show the town on whatever I get involved in I give 100% of myself to what is needed: To be done to make Millinocket be shown as it truly cares for those who live in Millinocket or away and return home to be buried.

When are you available to meet, please specify?

Weekday Call me my cell phone A.M. X P.M. X

If you need more space, please feel free to use the back or attach additional page(s).

Town of Millinocket
Application for Boards & Committees

**IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS**

Committee/Board: Cemetery Committee
In order to assess the interest related to this committee, please complete this brief application.

Date: 9-11-2017

Name: James Nyman Address: 44 EAST AVE

Telephone Numbers: Day Time: 723-5559 Evenings:

Why are you seeking to become a committee representative? The Cemetery
is very special to me

What talents/skills do you feel you would bring to this position? Experience
I have been on the committee since
1996

What do you feel is the responsibility of this board/committee? To oversee &
make decisions on how the Cemetery should be
treated by the public & also to help make rules

What municipal boards, volunteer organizations or community service groups have you worked with the past and for what length of time? Boy Scouts for over
20 yrs. - 9 yrs. as Trustee at Millinocket
Baptist Church,

What have you to offer to this committee which our Town can use in this important undertaking? Experience

When are you available to meet, please specify?

Weekday ANY DAY A.M. P.M. ✓

If you need more space, please feel free to use the back or attach additional page(s).

Town of Millinocket
Application for Boards & Committees

**IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS**

Committee/Board: Cemetery Committee

In order to assess the interest related to this committee, please complete this brief application.

Date: 10/12/17

Name: LINDA Campbell Address: 1 Crestview Cir #20

Telephone Numbers: Day Time: 733-5524 Evenings: Cell 447-5469

Why are you seeking to become a committee representative?

Its important to keep the history of
Millinocket for future generations and the
Cemetery is a big part of this

What talents/skills do you feel you would bring to this position?

Years of genealogical research. The
Cemetery is a big part of the history of the town

What do you feel is the responsibility of this board/committee?

To keep things running efficiently and
to help the public clerks in making some decisions

What municipal boards, volunteer organizations or community service groups have you worked with the past and for what length of time?

Alumni Association 20yrs
Mill Historical Society 10yrs

What have you to offer to this committee which our Town can use in this important undertaking?

I have a lot knowledge of
history in this town and I want to make
sure the records are up to date for future
generations

When are you available to meet, please specify?

Weekday Any time A.M. _____ P.M. _____

If you need more space, please feel free to use the back or attach additional page(s).

Town of Millinocket
Application for Boards & Committees

**IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS**

Committee/Board: Cemetary Committee
In order to assess the interest related to this committee, please complete this brief application.

Date: Sept. 12, 07

Name: Joe / C. Neal / SR. Address: 409 MASS. Avenue

Telephone Numbers: Day Time: 723-9049 Evenings: Same

Why are you seeking to become a committee representative? HELP MAINTAIN THE
HIGH STANDARDS SET AT THE CEMETARY. AND OFFER INPUT AND
ASSISTANCE IN FUTURE WORK AT THE CEMETARY

What talents/skills do you feel you would bring to this position? COMMON SENSE
AND REASONING SKILLS.

What do you feel is the responsibility of this board/committee? OVERSIGHT AND
INSIGHT TO CEMETARY USE, MAINTENANCE AND DEVELOPMENT

What municipal boards, volunteer organizations or community service groups have you
worked with the past and for what length of time? AMERICAN LEGION OFFICER
FOR 5 YEARS AND MILLINOCKET HISTORICAL SOCIETY VICE PRESIDENT
FOR 3 YEARS TO PRESENT.

What have you to offer to this committee which our Town can use in this important
undertaking? TIME, COMMON SENSE, IDEAS & IDEALS FOR THE CEMETARY

When are you available to meet, please specify?
Weekday Most days / most times A.M. _____ P.M. _____

If you need more space, please feel free to use the back or attach additional page(s).

ORDER #245-2017

PROVIDING FOR: Reappointment of the Code Enforcement Officer, and Licensed Plumbing Inspector

IT IS ORDERED that Michael Noble is reappointed to serve as Code Enforcement Officer and Licensed Plumbing Inspector for a one year term effective from July 1, 2017 to June 30, 2018.

Passed by the Town Council _____

Attest: _____

ORDER #246-2017

PROVIDING FOR: Reappointment of Health Officer

IT IS ORDERED that Michael Noble is reappointed as Millinocket Health Officer for a period of three years from July 1, 2017 through June 30, 2020.

IT IS FURTHERED that this position shall be subject to reappointment at the pleasure of the Town Council.

Passed by the Council _____

ATTEST: _____

PROVIDING FOR: Approval to apply for a Clean Water State Revolving Fund (CWSRF) loan in the amount of \$3 million to repair and replace sewer lines.

IT IS ORDERED that the Millinocket Town Council grants authorization for the Town Manager to apply for a \$3 million CWSRF loan through the Maine Municipal Bond Bank (MMBB) to repair and replace sewer lines on Minuteman Drive, New Jersey Street, and New York Street.

IT IS FURTHER ORDERED that the Town Manager is authorized to sign all necessary paperwork to complete the loan process.

PASSED BY THE COUNCIL: _____

ATTEST: _____

PROVIDING FOR: Authorization to advertise for Request for Proposals to repair and replace sewer lines on Minuteman Drive, New Jersey Street, and New York Street.

IT IS ORDERED that the Millinocket Town Council authorizes the Town Manager to advertise for Request for Proposals to repair and replace sewer lines on Minuteman Drive, New Jersey Street, and New York Street.

NOTE: The sewer line project on these three streets is scheduled to begin in the spring of 2018.

PASSED BY THE COUNCIL: _____

ATTEST: _____

PROVIDING FOR: Authorization to expend funds for a one-year Communication Plan with designlab.

IT IS ORDERED that the Millinocket Town Council authorizes the expenditure of funds in the amount of \$18,840 to enter into a one-year Communication Plan with designlab.

IT IS FURTHERED ORDERED that the Town Manager is authorized to sign all the necessary paperwork to complete the transaction.

NOTE: There were no funds appropriated for this plan in the FY18 budget. The Council will have to decide where the funds will be taken from if this order is adopted.

PASSED BY THE COUNCIL: _____

ATTEST: _____

Town of Millinocket Communication Plan - 1 year plan

proposed 7.17.2017 designlab

The goal of the communication plan is to utilize media channels including newspapers, social media, web, community forums and mass media (TV and news publications) to deliver updates on town events, meetings, and news, and keep the public engaged in a healthy dialog with town officials. The communication plan will present an official "voice" for the town, keeping town citizens, the region, and beyond informed about the opportunities in Millinocket. Messaging will support the Millinocket brand.

Target	Delivery Method	Schedule	Message	Comments
Town of Millinocket residents primary, Katahdin region residents secondary	Press Release: distributed to Katahdin News and BDN community, link to BDN story distributed through Facebook	6x per year	Progress update - these are essential "news stories" written and placed in the local paper	through placed stories. Reassures folks in the community, specifically Town of Millinocket residents, that progress is being made.
Investors, stakeholders at large, Business community, the public	Press Release (or press conference if appropriate) when newsworthy items develop such as jobs, investments, grant applications/awards, major milestones, etc. Distribution includes broad media release, email distribution	As needed	Significant announcements	
Town of Millinocket newsletter subscribers, web visitors, all community members who are online	Electronic: Monthly BLOG and email communication via Facebook channels, website, email	Monthly or as needed	Points of interest	"content marketing", general communication, brand building
Investors, stakeholders at large, press, public	Web	ongoing	News and Events, content development	Town's website will be updated to include "Press Room", events, economic development news, community interest stories.

Social media engagement with Millinocket residents, the Katahdin region, stakeholders at large and beyond	Facebook	3-5 x per week, and as needed.	Facebook will help to establish the Millinocket brand as a place of opportunity, a vibrant community, abundant recreational activities and events, and a great place to live. The Official Town of Millinocket Facebook page would include all the municipal notices and public updates, promotion of local events, information on new businesses in town, etc. Included in posts will be photos, stories, historical items, updates, mill site branding support. We would build the Facebook page to thousands of followers.	The town needs an official presence on social media in order to establish an official "voice." Social media is a powerful, effective tool to reach the community. Included in the broader content development related to the town, events, and municipal news, will be interesting updates about the mill site and economic development projects. This will keep the site in the public's awareness and give the general sense that things are happening.
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COST

Item	Monthly	Total annual cost
Social media retainer	\$495	\$5,940
Design, Marketing and Communication retainer (press releases, email blasts, blogs, design services, significant updates to web content)	\$1,000	\$12,000
Press Backdrop		\$400
Digital advertising through social media channels		\$500
		\$18,840

OPTIONAL PROMOTIONAL ITEMS			
Pole banners	18 needed to replace current banners, average cost \$125 without new hardware, if we include new hardware, the cost will be closer to \$4,200		\$2,250
Business recruitment brochures - 500		\$700	\$700
Trade show booth		\$1,500	\$1,500
	This is the cost of the promotional items prices in addition to retainer...in other words, this is the cost of product with the retainer covering design and production costs.		\$4,450

PROVIDING FOR: Authorization to accept and approve the bid for heating fuel.

IT IS ORDERED that the Millinocket Town Council accepts and approves the bid for heating fuel for the Town of Millinocket for fiscal year 2017-2018 from **Preble Oil Company** in the amount of \$1.7019 per gallon, which is .07 (seven cents) above the OPIS Bangor Rack price.

NOTE: Two bids were received:

- | | |
|-----------------------|--|
| 1. Dead River Company | \$1.7666 .10 (ten cents above rack price) |
| 2. Preble Oil Company | \$1.709 .07 (seven cents above rack price) |

PASSED BY THE COUNCIL: _____

ATTEST: _____

TOWN OF MILLINOCKET, MAINE

#2 FUEL OIL BID SHEET FOR 2017/18 SEASON

SEPTEMBER 30, 2017 TO SEPTEMBER 30, 2018

Bidder: Preble Oil Company Telephone: 723-9965
Address: 139 Penobscot Avenue FAX: 723-9994

Contact Person: Pauline Charette

FUEL BID INFORMATION:

OPIS Bangor Rack Posted Price as of
Wednesday, August 3, 2017 (price per gallon)

Additional mark-up by bidder (per gallon)

Total Price per gallon delivered

#2 FUEL

1.6319

.07 cents (seven cents)

1.7019

ADDITIONAL INFORMATION: For tracking purposes, please list your rack price for
#2 fuel as of December 1, 2016 \$ _____ • January 1, 2017 \$ _____,
February 1, 2017 \$ _____ March 1, 2017 \$ _____ ; April 1, 2017 \$ _____

BID ALTERNATE: If your company is interested in offering a set price, prepay plan or other alternative, please so indicate on the back of this Bid Sheet. Thank you.

**Return this completed form NO LATER THAN 10:00 AM SEPTEMBER 7, 2017
AT THE OFFICE OF THE TOWN MANAGER. Bids may be hand-delivered or
sent by mail, but in no case shall any bid not received by the due date be
considered. Please return the bids to:**

John Davis
Town Manager
197 Penobscot Avenue
Millinocket, Maine 04462

Thank you

Bid award is anticipated at the September 14, 2017 Town Council Meeting. The Town Council reserves the right to accept or reject any or all bids and to waive any irregularities that may arise.

TOWN OF MILLINOCKET, MAINE

#2 FUEL OIL BID SHEET FOR 2017/18 SEASON

SEPTEMBER 30, 2017 TO SEPTEMBER 30, 2018

Bidder: Dead River Co. Telephone: 723-5151

Address: 795 Central St. FAX:
Millinocket Me 04462

Contact Person: Kelli McVerney O.M.

FUEL BID INFORMATION:

#2 FUEL

OPIS Bangor Rack Posted Price as of
Wednesday, August 3, 2017 (price per gallon)

1.6666

Additional mark-up by bidder (per gallon)

.10

Total Price per gallon delivered

1.76666 as of 8/3/17

ADDITIONAL INFORMATION: For tracking purposes, please list your rack price for
#2 fuel as of December 1, 2016 \$1.5526 • January 1, 2017 \$1.7993
February 1, 2017 \$1.7347 March 1, 2017 \$1.7403; April 1, 2017 \$1.6675

* BID ALTERNATE: If your company is interested in offering a set price, prepay plan or
other alternative, please so indicate on the back of this Bid Sheet. Thank you.

④
See Back
of Sheet

Return this completed form NO LATER THAN 10:00 AM SEPTEMBER 7, 2017
AT THE OFFICE OF THE TOWN MANAGER. Bids may be hand-delivered or
sent by mail, but in no case shall any bid not received by the due date be
considered. Please return the bids to:

John Davis
Town Manager
197 Penobscot Avenue
Millinocket, Maine 04462

Bid award is anticipated at the September 14, 2017 Town Council Meeting. The
Town Council reserves the right to accept or reject any or all bids and to waive
any irregularities that may arise.

* Fixed Price Option effective 9/01/2017

\$1.9658

I am submitting our bid today due to Holiday next week. This fixed price is good today and subject to change due to the conditions caused from Hurricane Harvey. The pricing is in a very volatile climate. I would quote a new price for you should you decide you would like to go with that option—

Thank you for allowing us to place a bid.

Kelli A McCherney

723-5151

kelli.mcnerney@dadriver.com

PROVIDING FOR: Approval to transfer funds.

IT IS ORDERED that the Millinocket Town Council approve the transfer of funds in the amount of \$18,933.16 from E1300-3525 (Technical Carryforward), and \$342.84 from Account E1300-3552 (Mower), to the newly created account E0115-3604 (Building Demolition). The aggregate amount transferred to the Demolition Account will be \$19,276.00.

IT IS FURTHERED ORDERED that the Town Manager is authorized to sign all the necessary paperwork to complete the demolition process.

PASSED BY THE COUNCIL: _____

ATTEST: _____

Town of Millinocket

Proposed Assigned Fund Balance Change
6/30/2017

	Balance 6/30/17	Change	FY18	Revised Balance
Ord 218-2015				
Assigned Fund Balance	464,516.00	-	(200,000.00)	264,516.00
Heavy Equipment CF	18,933.16	(18,933.16)	-	E1300-9502 & E1300-9504 - FY18,
Technical Carryforward	1,021.18	(1,021.18)	-	E1300-3525
Mower	10,000.00			E1300-3552
Recreation Pickup	250,000.00			E1300-3556
Municipal Revaluation	43,321.65	678.35	(44,000.00)	E1300-3566
Paving	-	19,276.00	(19,276.00)	E0407-2011
House Demolition				E0115-3604
Total Assigned FB	787,791.99	0.01	(263,276.00)	524,516.00

PROVIDING FOR: Transfer of funds.

IT IS ORDERED that the Millinocket Town Council approve the transfer of funds in the amount of \$43,321.65 from the Assigned Fund Balance and \$678.35 from Account E1300-3552 (Mower) to Account E0407-2011 (Road Paving & Construction). The summative amount to be transferred to the Road Paving & Construction Account will be \$44,000.00.

PASSED BY THE COUNCIL: _____

ATTEST: _____

PROVIDING FOR: Chamber membership 2017-2018

IT IS ORDERED that the Millinocket Town Council approves an application to become a member of the Katahdin Area Chamber of Commerce for the 2017-2018 season.

IT IS FURTHER ORDERED that the Millinocket Town Council approves the Cornerstone Membership at a total cost of \$1,000.

IT IS FURTHER ORDER that the Town Manager is authorized to sign any and all paperwork to complete the application.

PASSED BY THE COUNCIL: _____

ATTEST: _____



2017 – 2018 CHAMBER MEMBERSHIP

Date: _____

Circle One: **RENEWAL**
NEW MEMBERSHIP

Organization Name: _____

Please complete one form for each unique organization/business entity.

Step 1: Membership

Choose membership type: *(Recommended for municipalities for greatest regional recognition)*

- ☐ Cornerstone Membership _____ \$1,000
Benefits include:

- All benefits selected under Basic Membership, plus:
- Your logo listed on Chamber webpage, Chamber newsletter, other printed material as appropriate
- E-mail signature block on Chamber email addresses
- Framed recognition in Chamber Visitor Center

Basic Membership:

- ☐ For-profit organization _____ \$150
☐ Non-profit organization and individuals _____ \$125
☐ If you own more than one business, dues are \$100 after your first membership _____ \$100

Select as many free benefits as you wish to be included in your membership:

- ☐ Listing in searchable Business Directory on www.katahdinmaine.com
☐ Online presence assessment
☐ Posts on Chamber Facebook Page & Chamber Instagram Account
☐ Chamber marquee promotion of your upcoming events
☐ Invitation to Guest Speakers, Business After Hours, and other Chamber events
☐ Ribbon Cutting ceremonies
☐ Chamber staff provide phone, email and in-person referrals
☐ Katahdin Visitor Guides available at your business location
☐ Display your brochures, literature, and business cards at Chamber Visitor Center
☐ Borrow our equipment (tents, chairs, tables, projector, sound system, and more)

TOTAL STEP 1: _____ \$

Step 2: Front Page Categories

List your organization in one or more of the below categories, which are the main buttons on the front page of www.katahdinmaine.com. With one click, these buttons will take visitors to the Listings Page with your listing.

Please note, we are currently redesigning our website to include these categories. We hope to have it up and running by Fall 2017.

FRONT PAGE CATEGORY	FREE LISTING (Organization name, contact, link to website)	ENHANCED LISTING LEVEL 1 (Standard plus 1 photo)	ENHANCED LISTING LEVEL 2 (Standard plus 1 photo and 100 words)	ENHANCED LISTING LEVEL 3 (Standard plus 1 photo, 250 words, and 3 bullets)	TOTAL
SHOP	<input type="checkbox"/> FREE	<input type="checkbox"/> \$50	<input type="checkbox"/> \$100	<input type="checkbox"/> \$150	
STAY	<input type="checkbox"/> FREE	<input type="checkbox"/> \$50	<input type="checkbox"/> \$100	<input type="checkbox"/> \$150	
PLAY	<input type="checkbox"/> FREE	<input type="checkbox"/> \$50	<input type="checkbox"/> \$100	<input type="checkbox"/> \$150	
EAT	<input type="checkbox"/> FREE	<input type="checkbox"/> \$50	<input type="checkbox"/> \$100	<input type="checkbox"/> \$150	
WORK & LIVE	<input type="checkbox"/> FREE	<input type="checkbox"/> \$50	<input type="checkbox"/> \$100	<input type="checkbox"/> \$150	

TOTAL STEP 2: _____ \$

Step 3: Other Visibility Opportunities**Select additional visibility and business support opportunities:**

<input type="checkbox"/>	Large rotating rectangular banner ad at top of www.katahdinmaine.com Listings Page	\$150
<input type="checkbox"/>	Include your information (brochures/flyers/etc.) in mailings at request of: <input type="checkbox"/> visitors and/or <input type="checkbox"/> people relocating to our region (select one or both)	\$100
<input type="checkbox"/>	Custom-designed flyers for your organization	\$50
<input type="checkbox"/>	Discover Katahdin Mobile App (new listing)	\$50
<input type="checkbox"/>	Discover Katahdin Mobile App (renewed listing)	\$40
<input type="checkbox"/>	Rental of 1' x 1' Chamber Office shelf space or 11" x 14" wall space for display/sale	\$25
Publications: We will contact you to discuss details for publications advertising		
<input type="checkbox"/>	2018 Katahdin Area Snowmobile Map..... See Membership Info Booklet for options	AD SIZE PRICE
<input type="checkbox"/>	Maine Invites You Fall 2017 Magazine..... See Membership Info Booklet for options	
<input type="checkbox"/>	Down East Summer 2018 Activities Issue... See Membership Info Booklet for options	

TOTAL STEP 3:

\$

ADD STEPS 1 – 3: GRAND TOTAL DUE

\$

Step 4: Information about you**Organization Name:****Description of Organization:****Tag Line:**

(Examples: "Snap! Crackle! Camp!"; "Comfort and convenience right where you need it.")

List of key amenities/services:

(Examples: Plenty of parking, free wifi, close to the trails, renovated dining room, one-on-one care)

Directions from a central location or landmark:**Organization Phone Contact:****Organization Email Contact:****Organization Website:****Organization Physical Address:****Member Mailing Address (if different):****Member Name:****Member Contact Phone:****Member Contact Email:**

Please make payment to: Katahdin Area Chamber of Commerce
1029 Central St. Millinocket, ME 04462

Please retain a copy of this application as your invoice and contact us with any questions!

PROVIDING FOR: Authorization to accept a grant.

IT IS ORDERED that the Millinocket Town Council grants authorization for the Town Manager to sign the necessary paperwork to accept a grant from the MacKenzie Foundation in the amount of \$10,000 to repair the storage building at the Millinocket Recreation Complex.

PASSED BY THE COUNCIL: _____

ATTEST: _____



Preserving the future of Maine

September 5, 2017

**VIA U.S. MAIL
PERSONAL & CONFIDENTIAL
TO BE OPENED BY ADDRESSEE ONLY**

Millinocket Recreation Dept.
197 Penobscot Ave.
Millinocket, ME 04462

Re: Gloria C. MacKenzie Foundation, Inc. Final Grant Application
Grant Application #170001 - Maintenance Building Repairs

Dear Jody Nelson:

Congratulations! Your Final Grant Application has been accepted for funding in the amount of \$10,000 by the Gloria C. MacKenzie Foundation, Inc. (the "Foundation"). We are proud to fund this important grant.

You are required to execute the enclosed grant agreement. The grant agreement must be completed and returned to the Foundation by November 30, 2017. Any press releases, press conferences, or other public disclosures of information pertaining to this grant must first be approved by the Foundation. Further information will be forthcoming.

We look forward to hearing from you and funding your grant.

Sincerely,

Jaimie Weinberg
Director

Enclosure

GloriaCMacKenzieFoundation.com

1.855.810.3588 | office 207.613.2998 | fax 207.536.6567 | P.O. Box 460 East Millinocket, Maine 04430