

TENTATIVE AGENDA  
ORGANIZATIONAL AND REGULAR COUNCIL MEETING  
MONDAY, NOVEMBER 12, 2018 at 7:00 PM

**\*\*\*Note DATE and TIME Change\*\*\***

**‘This is a fragrance free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.’**

1. Roll Call
2. Adjustments to the Agenda
3. Pledge of Allegiance

**OLD BUSINESS**

**NEW BUSINESS**

4. ORDER #272-2018 Ratify the 2018 Municipal Election Results
5. Swearing in of New Town Council Members
6. Swearing in of New School Board Members
7. Open the Floor to Nominations for Council Chair
8. ORDER #273-2018 Election of New Town Council Chair
9. ORDER #274-2018 Re-Adoption of the Town Council Procedures Policy \*Amended 12/8/2016
10. Special Presentation: NONE
11. Town Manager’s Report
12. ORDER #275-2018 Execution of the Warrant for November 1, 2018
13. ORDER #276-2018 Execution of the Warrant for November 8, 2018
14. ORDER #277-2018 Abatement of Sewer Fees at 31 State Street
15. ORDER #278-2018 Abatement of Sewer Fees at 92 Canyon Drive
16. ORDER #279-2018 Authorization for the Sale of a Tax Acquired Property (6 Katahdin Avenue Ext.)
17. ORDER #280-2018 Authorization for the Sale of a Tax Acquired Property (179 Pamola Park)
18. ORDER #281-2018 Authorization for the Sale of a Tax Acquired Property (294 Katahdin Avenue)
19. ORDER #282-2018 Approval of Snowmobile Trail Maintenance Application to the Maine Department of Conservation
20. Reports and Communications:
  - a. Warrant Committee for the November 26, 2018 Council Meeting will be Councilor Golieb and Councilor Jackson
  - b. Chair’s Committees Reports
  - c. Two Minute Public Comment
21. Adjournment

PROVIDING FOR: Ratification of the November 6, 2018 Municipal Election Results

IT IS ORDERED that the results of the November 6, 2018 General Election are hereby ratified as follows:

**NOVEMBER 6, 2018 MUNICIPAL ELECTION RESULTS**

**TOTAL VOTES CAST: 1865**

**MUNICIPAL RESULTS:**

**TOWN COUNCIL 3 YEAR TERM: VOTE FOR 2**

|                   |      |
|-------------------|------|
| GOLIEB, STEVEN    | 872  |
| JACKSON, RANDY D. | 1624 |
| BLANK VOTES       | 1234 |

**SCHOOL BOARD 3 YEAR TERM: VOTE FOR 1**

|                 |      |
|-----------------|------|
| STEWART, WARREN | 1578 |
| BLANK VOTES     | 287  |

**SCHOOL BOARD 2 YEAR TERM: VOTE FOR 2**

|                   |     |
|-------------------|-----|
| GREGORY, KEVIN JA | 576 |
| WELLS, ASHELY     | 597 |
| BLANK VOTES       | 160 |

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

11/06/2018--MILLINOCKET MUNICIPAL ELECTION  
WARDEN'S RETURN OF VOTES CAST

MUNICIPALITY: MILLINOCKET - 1 (1-1)

TOTAL BALLOTS CAST: Record the total number of State ballots cast (if no votes were cast, write "none" or "0").  
Total Number of Ballots Cast: 1865

QUESTION 1: Town Council - 3yr Term - VOTE for 2

872 Golieb, Steven  
1624 Jackson, Randy D.  
1234 BLANK

QUESTION 2: School Board - 3yr - VOTE for 1

1578 Steward, Warren

287 BLANK

QUESTION 3: School Board - 2yr - VOTE for 1

1108 Gregory, Kevin J A  
597 Wells, Ashley  
160 Blank

1.

Warden's Signature

2.

Election Official's Signature

The Warden must immediately deliver the completed and signed RETURN to the MUNICIPAL CLERK.

**ORDER #273 -2018**

**PROVIDING FOR:** Election of Town Council Chairman

**IT IS ORDERED** that the Millinocket Town Council elects \_\_\_\_\_ as its Chairman for a one-year term commencing on November 12, 2018, and ending in November of 2019, or until a successor is duly elected.

**PASSED BY THE COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_

**ORDER #274-2018**

**PROVIDING FOR:** Acceptance of Town Council Procedure Policy.

**IT IS ORDERED** that the Millinocket Town Council adopt the Town Council Meeting Procedure Policy amended on December 8, 2016, a copy of which is attached to this order.

**PASSED BY THE COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_

**TOWN OF MILLINOCKET**  
**TOWN COUNCIL MEETING PROCEDURE POLICY**

**The Millinocket Town Council hereby adopts the following Town Council Meeting Procedure Policy:**

**Section 1— Intent.** It is the intent of this policy to provide a general guideline on the conduct of business by the Town Council. It is not intended to conflict with the Town Charter or to be rigid in its application. The Chairperson is given latitude in its administration.

**Section 2 — Quorum.** A majority of the full Council shall constitute a quorum for the conduct of business.

**Section 3 — Action by Council.** For an item of business to be approved, a majority of the quorum present and voting must be in the affirmative, except for matters requiring a majority vote of the entire Council specifically addressed in the Town Charter.

**Section 4 — Business Items.** Items to be considered by the Council will be placed on a written agenda and may include the following:

- A. Roll call of members.
  - 1. Recital of the Pledge of Allegiance.**
- B. Approval of the minutes of the preceding meeting(s) with or without corrections.
- C. Special Presentations (15 minutes)
- D. Town Manager's Report
- E. Unfinished business.
- F. New business.
- G. There will be a separate warrant for pass through accounts.**
- H. Upload packet to the Town's Website**

**Section 5 — Presiding Officer.** The presiding officer shall be the Chairperson.

- A. Duties of the Chairperson. The Chairperson shall preside at all meetings; preserve decorum and order; speak to points of order in preference to other members and decide such matters, subject to appeal of the entire Council by motion and second which may override the decision of the Chair; call and declare all votes; and perform other functions, presiding or ceremonial in nature, consistent with the position.
- B. In the absence of the Chairperson, the Town Clerk shall call the meeting to order; cause the roll to be called; and, upon a quorum being present, preside over

C. the election of a Chairperson pro tempore.

**Section 6 — Actions.** The Council shall act by ordinance, order, or resolve per the Town Charter. Except for appropriation orders and resolves, all such ordinances, orders, and resolves shall be confined to one subject, which shall be clearly expressed in the title. Council members or the town manager may propose ordinances, orders, or resolves. All proposed actions shall be in written format, unless the Council decides otherwise or if the action is procedural in nature.

- A. All by-laws passed by the Town Council shall be termed "Ordinances" and the enacting style shall be: "Be it ordained by the Town Council of the Town of Millinocket, in Town Council assembled..."
- B. All votes of command shall be termed "Orders" and the enacting style shall be: "It is ordered..."
- C. All votes of opinions, principles, facts, or purposes shall be "Resolves" and the enacting style shall be: "Resolved..."
- D. The Chairperson shall appoint all special committees unless otherwise directed by the Council.

**Section 7 — Agendas.** The town clerk shall be responsible for establishing the agenda in coordination with the Council Chairperson and the town manager. Meeting agendas will be distributed to all members at least 48 hours prior to the called meeting. Agendas will be posted at the Municipal Office, **Town's Website** and also be advertised, when possible, in a local paper.

**Section 8 — Motions, Debate, and Voting.** The following process shall be used in considering a question.

- A. Every member present shall vote on each matter, unless such member shall be excused or excuse him/herself due to a conflict of interest or other special reason.

**Section 9 — Public Participation.** Public attendance and participation at meetings is encouraged and valued, within reasonable guidelines that promote the accomplishment of business by the Council. Any person wishing to address the Town Council will be given the opportunity to do so in accordance with the following procedures:

- A. Public comment shall be solicited and allowed during the discussion of each agenda item at the discretion of the Chairperson. Such public input will be received after Council and staff discussion and Council and staff will be allowed to respond to the public comments. The Chairperson may impose time limits in order to allow for as many as possible to make comments and/or to provide for the timely transaction of business. Members of the public will address the Council from the podium after stating their name and address. Comment will be limited to the subject under discussion and be limited to no more than three (3) minutes.
- B. Public comment during workshop sessions of the Council is not generally allowed

unless provided by the order authorizing the session or unless solicited by the Council.

- C. A fifteen-minute period for members of the public to speak on any issue will be added to the end of the Regular Council Meeting Agenda. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question and answer session.**

**Section 10 – Parliamentary Procedure.** Unless otherwise stated in this policy or changed by action of the Council, *Roberts Rules of Order* shall be used as the applicable parliamentary procedure of the Council.

**Section 11 – Special/Emergency Meetings.** Special meetings may be called by the Chairperson or, in the case of his/her absence, disability, or refusal, by a majority of the Council. Notice of such meeting shall be served in person upon, or left at the residence of, each member of the Town Council and of the Town Manager at least 24 hours before the scheduled time of the meeting. The Town Council may meet upon shorter notice in emergency session by unanimous consent of its **available** members with such decision to be recorded in the minutes of such meeting.

**Section 12 – Workshop Meetings.** At any Council meeting, a majority of the Council may vote to hold workshop meetings at a scheduled time for a specific purpose.

**Section 13 – Special Presentations by the Public.** Special Presentations by the public to the Council shall be limited to no more than one (1) per meeting. At the discretion of the Chairperson, Special Presentations may be made by members of the public to the Town Council, provided that:

- A. The presentation is related to Town business; and,
- B. The presentation is limited to no more than fifteen (15) minutes; and,
- C. A list of all speakers who will participate in the presentation is furnished to the Town Manager no later than Friday before the Council meeting so that they can be listed on the agenda.

Provided such presentations are requested by Friday of the week preceding a Council meeting, nothing in this Section shall limit the number of Special Presentations made to the Council at any meeting by a member of the Town Council, the Town Manager, the Town Attorney, Town staff, or others in the conduct of their business with the Town such as engineers, auditors, etc., provided that the Chairperson approves such request(s).

**Section 14 – Changes/Amendments to Procedures.** These procedures shall not be dispensed without the unanimous consent of the members present and said dispensation shall apply only to the matter under discussion at the time. These procedures may be formally amended through the submission and consideration of a written Order adopted by a majority **plus one** of the Council.



Amended 01/26/2006

Amended 09/26/2007

Amended 12/7/2015

**Amended 12/8/2016**

# **TOWN OF MILLINOCKET**

**John Davis, Town Manager**  
197 Penobscot Avenue, Millinocket, Maine 04462  
Telephone 207-723-7000 FAX 207-723-7002  
Web Site: [www.millinocket.org](http://www.millinocket.org)

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## **Town Manager's Report November 12, 2018**

- 1. Next Regular Council Meetings – to be held in Council Chambers at 4:30 p.m.**
  - A. November 26 or 29, 2018**
  - B. December 13, 2018**
  
- 2. Phone Conference with Emera Maine –** Councilor Golieb and I talked with Gina Eggert and Jill King about lowering the cost of electricity for street lights. We were told that if we want to meter our lights we would have to own and maintain them, and this may not be the most cost-effective way to save money. Gina and Jill made the following recommendations:
  - Remove lights we do not need (I talked to the Public Works Director and he advised that we should not disconnect any more lights).
  - The Town has 42 lights using 250-watt bulbs. Emera will try to map their location for us and we may want to consider lowering the wattage to save some money.
  - Emera will be rolling out their own LED street light program and advises the Town to have a look at it.
  - LED has two wattages-36 and 64. If we opt to go to LED, it was recommended to use 36 watt to replace anything under 100, and 64 watt for anything over 100.
  
- 3. Municipal Review Committee (MRC) Update –** Received information from the MRC that maps out the following timeline for the startup of the Fiberight facility in Hampden.
  - **January 2019**
  - Facility will begin accepting recyclables on a limited start/stop basis test equipment.
  - **February 2019-**After the odor control equipment becomes effective, the plant will begin accepting

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Municipal Solid Waste (MSW) on a startup basis to test and commission MRF equipment.

- **March 2019**-Ramp up acceptance of MSW and recyclables as equipment commissioning is completed.
  - **April 2019**-Begin accepting MSW and recyclables on a continuous basis. Expecting to accept and process all the waste from all member communities by the end of June.
  - **Still plan on having the facility tour on November 14.**
- 4. Front & Rear Entrances** – Dick Angotti and Dick Saucier of Mid-South Engineering examined the front entrance for structural soundness and discovered no problems. This was done free of charge and I want to thank both gentlemen for donating their time on behalf of the Town. I recommend the Council to have Rick Lax button up the inspection holes and finish this in the spring. Rick has received the materials for the back entrances and the job should be completed soon.
- 5. Maine Tourism Association (MTA)** – Will begin operating a staffing service for members to address the workforce shortage in the tourism industry. They will hire a Workforce Development Specialist to run the service and that position is posted online. The staffing service will find employees in other states, arrange background checks, and provide transportation to Maine and the member business. The service will operate as a pilot project through 2019, offering its assistance to a small number of MTA members. It will then be expanded to all MTA members in the future.
- 6. Computer glitch** – On Monday, November 5, we experienced a computer malfunction that shut down TRIO and basically shut the Town's ability to operate from Monday afternoon on November 5 until the following afternoon on November 6. The problem was determined to be the failure of a patch that did

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not acknowledge the two computers that the Town installed that run off the Windows 10 operating system. We had to close the Clerk's office to the public until the problem was repaired. We apologize for the inconvenience and I am happy to report that we are back to business as usual. I want to thank the staff for their patience and assistance in correcting this problem.

## **Department Updates**

### **Public Works**

- High winds have kept the department busy removing trees and limbs in the road on a number of streets.
- The Town's parking ordinance went into effect on November 1 and will remain in effect until April 1, 2019. The ordinance is enforced from 11 p.m. to 7 a.m. Vehicles left in the right-of-way may be towed at the owner's expense.

### **Transfer Station**

- Will schedule one more brush grinding before the end of the year. This is at no cost to the Town if the brush pile is clean of metal, rocks, etc.
- Fiberight tour on November 14.

### **Airport**

- Still working on SRE closeout and grant for snow removal equipment.
- Applying for Supplemental Grant Appropriation money to rebuild runways. The DOT is sensitive to the area and is supporting this effort.

### **Cemetery**

- Public Works is now overseeing all burials until freeze up.

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## **Wastewater Treatment**

- RV Dumping Station on Central Street has been paved.
- The project will be finished in early spring.
- Ordered a new radiator for the Central Street station due to a leak discovered in the in the old. The new radiator has arrived and will be installed next week.

## **Police Department**

- Generated and responded to 194 incidents in the last two weeks.
- Five summonses were issued which included illegal possession of marijuana, operating after suspension, assault by a juvenile, and a warrant arrest.
- The snowstorm generated a number of accidents a fatality on the Lake Road.
- The PD responded to 21 citizen/agency assists, 19 information complaints, 10 Welfare checks, nine medical calls, five 9-11 hang-ups, and four suspicions.
- Met with Agent Barnes of the FBI to discuss two cases. One was a theft case that involved large sums of money being transferred to an individual in town from another state. This case is a possible wire fraud which is a federal offense.
- Discussed a sexual exploitation of a minor case via texting/Facebook that may involve a subject from Canada. This person is suspected of targeting other minors around the country.
- Night shift officers warning people about parking on the street at night. This has been posted on the Town's website and Facebook page.
- Halloween evening was quiet. There was an event at the Nazarene Church involving the Fire Department and a lot of traffic on Mass Ave where a number of properties displayed great Halloween decorations.

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- Still looking for a candidate to fill the police opening.
- I attached an email from the Chief explaining the reason for a high number of incidents. At least 30% of the incidents are due to property checks that are performed every night and school patrols which are conducted every day. An incident number is recorded every time the PD completes one of these checks.

## **Fire & Ambulance**

- Continued to conduct fire drills at the schools.
- Participated in the Nazarene Church "Trunk or Treat" on Halloween evening.
- Prepared snow sled for winter activities.
- Seventy-one ambulance runs in October.
- Six fire calls in October consisting of one electrical, three smoke checks, one P/A, and one 10-55.
- Conducted four home safety and two wood stove inspections.
- Worked with BHHS and Fire Marshal's office on two foster homes to make sure items were taken care of in the time allowed.

## **Recreation Department**

- Hockey changing rooms are torn down and debris disposed of.
- The pool has been winterized.
- Waiting for the new storage shed to arrive.
- Working to secure a grant to make improvements at the Recreation Complex.

## **Administration**

### **Treasurer**

- Forty-five-day notices on 2017 real estate taxes were sent out on Thursday, November 10. The liens will foreclose on December 23, 2018.
- Approximately 62 accounts will receive this notice.

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- Liens will be filed on roughly 150 utility accounts which were due from October 27, 2017 to February 9, 2018. The unpaid balance on these accounts is \$37,000.
- Working with the auditors to finalize the audit report.

## **Tax Assessor/Code Enforcement Officer**

- Finished processing abatements. Total abated was \$289,700 which is \$9,415.25 in tax revenue.
- Started working on supplemental bills. Anticipate supplemental bills will exceed the abated amount so there will be no loss in revenue.
- Sent MVR to Maine Revenue Services.
- Processed about 50% of the 801 forms.
- Started the annual sales ratio analysis.
- Began processing the demo permit for 237 Penobscot Avenue (Mini Golf building).

## **Tax Collector**

- Processing Wastewater payments.
- Handling a high volume of mail.
- Working on absentee ballots.
- Large quantity of motor vehicle registrations (new & used).
- **Busy with phone and email requests.**

## **Clerk's Office**

- Administering a large volume of absentee ballots at the office, by phone, and email.
- Started October month end reporting.
- Working on minutes from prior Council meetings.
- Processing more dog registrations.
- Providing the public with death, birth, and marriage certificates.
- Processed and receipted cemetery billing for October 2018

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## **Human Resource/Welfare Director**

- Working with GA clients.
- Attending to the window handing out permits, tax acquired property forms, etc.
- Answering phone and providing information for the staff and the public.

## **Manager**

- Assisting HR Director with the window and phone calls.
- Staying updated on the comp plan.
- Working with an area business that has a number of concerns.
- Managing day-to-day affairs.



## Ralph Soucier

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**From:** Municipal Review Committee <municipal.review.committee1@gmail.com>  
**Sent:** Monday, November 05, 2018 3:33 PM  
**To:** Ralph Soucier  
**Subject:** Construction Update



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### **Progress at the site is full steam ahead!**

- Concrete for the entire 3 acre building floor is completed.
- The access road is paved and striped.
- Road acceptance by the Town of Hampden is expected in early December. It will be Harold Bouchard Way, in recognition of the former owner of the property.
- Paving is expected to start this week around the building. Despite the recent weather, the paving contractor anticipates completion **this Friday**.
- Steel for the pulper is on site. The construction of the steel, which will support the placement of the pulper, is expected to start on Monday.
- Fiberight has added additional contractor resources bringing a high level of industrial construction expertise to expedite the facility's construction schedule.

### **Timeframe for Coastal to Accept MSW and Recycling**

#### *January 2019*

The facility will begin accepting recyclables on a limited start/stop basis to test and commission the MRF equipment.

#### *February 2019*

After the odor control equipment becomes operational, the facility will begin accepting MSW a start/stop basis to test and commission MRF equipment.

#### *March 2019*

The facility will ramp up acceptance of MSW and recyclables as equipment commissioning is completed.

#### *April 2019*

The facility will begin accepting MSW and recyclables in increasing amounts on a continuous basis. The facility is expected to accept and process all of the waste from all member communities by the end of June.

Recent construction progress has been consistent with this schedule. The MRC is monitoring closely the progress of construction and will report accordingly if construction delays are foreseen or occur. In addition, the MRC and Coastal are coordinating the ramp up schedule and will make each member community aware of the on-boarding process as the time draws closer. See the Ellsworth American article: [Fiberight CEO Gives Timetable Update](#).

#### **November 14 Facility Tour**

To see the impressive MRF equipment in person, **[sign up to reserve your spot during the next facility tour!](#)**

The tour is limited to elected officials, representatives and employees of MRC Member Communities and capped due to the active construction site.

#### **Save the Date: Annual Membership Meeting**

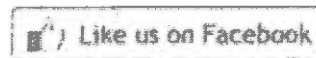
The Annual Membership Meeting will take place on Wednesday, December 12 from 3:00 PM - 5:00 PM at the Machias Savings Bank Community Room, 581 Wilson Street, Brewer. Representatives from member communities are encouraged to attend to learn more about the on-boarding process to make the switch to Fiberight's Coastal facility in 2019.

If you have any questions, please visit our redesigned website at [www.mrcmaine.org](http://www.mrcmaine.org), contact Greg Louder at (207) 664-1700 or [glouder@mrcmaine.org](mailto:glouder@mrcmaine.org) or contact a [MRC Board Member](#).

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Municipal Review Committee, 395 State Street, Ellsworth, ME 04605

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**From:** Katahdin Area Chamber of Commerce <info@katahdinmaine.com>  
**Sent:** Monday, November 05, 2018 11:10 AM  
**To:** John Davis  
**Subject:** Help with Workforce Issues



## Maine Tourism Association Announces Staffing Service to Address Workforce Shortage

Maine Tourism Association is thrilled to announce that they will begin operating a staffing service for members to address the workforce shortage in the tourism industry. Our Board of Directors approved the plan at its meeting on October 23. We will be hiring a Workforce Development Specialist to run this service; the job is already posted online.

The staffing service will find employees in other states, provide background checks on these employees, and arrange for their transportation to Maine and the member business. MTA will also offer the option of basic hospitality skills training for a few days prior to the employee arriving at the business. The business will pay a fee to MTA for the service and be responsible for transportation costs for the employees to Maine and their housing.

Further, the staffing service will seek out Maine businesses that operate on opposite seasons and facilitate partnerships so that seasonal employees may be shared, thereby ensuring year-round employment for employees and helping staff those businesses during their busiest seasons. The staffing service will operate as a pilot project through 2019, offering its services to a small number of MTA members. The service will be expanded to all MTA members in future years.

As a membership association it is our job to provide needed benefits and services to our members. One of the biggest challenges is finding seasonal workers so it is the responsibility of the Maine Tourism Association to address that challenge. We know there is great demand, and we have every expectation that this service will be a great success.

We issued a press release about the service last week and you can find that coverage here: [Portland Press Herald](#), [Maine Biz](#), and [MPBN](#).

Chris Fogg, CEO of the Maine Tourism Association

Katahdin Area Chamber of Commerce | 1029 Central St., Millinocket, ME 04462

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TOWN OF MILLINOCKET  
PUBLIC WORKS DEPARTMENT  
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November 5, 2018

To: Harold Davis, Town Manager

From: Ralph Soucier, Public Works Director

Subject: Public Works Activity Report

**Public Works:**

High winds continue to hamper the area. Cleaning up trees across the roadways, and limbs in the right-a-ways. **Please be aware of the Town's Parking Ordinance Chapter §115-19 which starts certain months on November 1st through April 1st from 11pm-7am. any street both sides. Any vehicle left in the right-a-way may be towed at the owners expense. This ordinance keeps the public's vehicles away from damages from snow removal, and also helps Public Works to keep the snow pushed back for safety and drainage reasons.**

**Transfer Station:**

Scheduled brush grinding again before the end of the year. No cost to the Town if area is kept clean with no contamination of trash, metal, ect. Material will be used for boiler fuel.

Fiberight tour November 14<sup>th</sup>. Startup is near.

**Airport:**

Working on SRE Building Project Closeout. Working on new grant for snow removal equipment replacement. Ours is 25 years old. Applying for Supplemental Appropriation Grant Money to rebuild runways which would enhance Long-term economic sustainability for Millinocket Municipal Airport. Maine DOT is sensitive to the Katahdin area and is supporting this effort.

**Cemetery:**

Public Works now over sees future burials until freezeup.

Respectfully Submitted,  
Ralph T. Soucier  
Director Millinocket Public Works

# MEMO

## Millinocket Wastewater Treatment Facility

November 2, 2018

To: John Davis, Town Manager

From: Jim Charette, Superintendent

Re: WW Operations Report

The new RV dumping station tank area at Central Street station has been paved. Pavement in this area is required due to the very soft ground around the new tank. This project will be finished in early spring before the next season. Also at the Central Street station, we found the generator radiator leaking so a new radiator was ordered and received. It will be installed in the coming week.

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# Memo

**To:** Town Manager  
**From:** Chief of Police  
**CC:** Town Council  
**Date:** November 5th, 2018  
**Re:** Activity report

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- We generated and responded to 194 Incidents in the last couple of weeks. Five Summons were issued which included, illegal possession of marijuana by a juvenile, operating after suspension, assault by a juvenile, warrant arrest, and operating after suspension. The recent snowstorm also generated a number of PD accidents that were responded too by the police department with one fatal on the Lake Road.

High rollers for the two weeks were 21 citizen/agency assists, 19 Information complaints, 10 Welfare checks, 9 medical calls, 5 - 911 hang ups, and 4 suspicious.

- Met with Agent Barnes of the FBI to discuss two cases. A theft case that involved large sums of money being transferred to an individual in town from another state. Possible wire fraud which is a federal issue. Discussed a sexual exploitation of a minor case via texting/Facebook that may involve a subject from Canada. Based on the information we have this individual is no doubt targeting other minors around the country.
- Night shift officers currently warning people for parking on the street at night and advising of the parking ban that went into effect on Nov. 1<sup>st</sup>. This has been posted on our internet site as well as the town Facebook Page.

- Halloween night during the trick or treat timeframe was very quiet. A lot of the activity was in the New Development especially along Forest Ave due to the yearly Trunk or Treat event being held at the Nazarene church and along Mass Ave. which had some properties with very good Halloween decorations. There were very few people out on the lower half of the town. A trunk or treat/auction DARE fundraiser event was also held at the American Legion which drew in other trick or treaters. Even though the weather was not the best everyone still seemed to have a great time.

John Davis

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**From:** Steven Kenyon  
**Sent:** Monday, November 05, 2018 1:31 PM  
**To:** John Davis  
**Cc:** Steven Kenyon  
**Subject:** Activity report November 5th, 2018  
**Attachments:** Activity report November 5th, 2018.doc

John,

Attached is the Activity report, one thing I wanted to explain in case you are asked why there is such a high number of incidents in the two weeks, at least 30% of the incidents are made up from "property checks" from our property check list we do every night and school patrols that we do twice per day. We generate incident numbers every time we complete one of these items.





MILLINOCKET FIRE AND AMBULANCE  
222 AROOSTOOK AVENUE  
MILLINOCKET, ME 04462  
[www.millinocket.org](http://www.millinocket.org)  
[deputychief@millinocket.org](mailto:deputychief@millinocket.org)

Manager Davis,

Conducted fire drills at Millinocket Schools.

Participated in the Nazarene Church's "Trunk or Treat" on Halloween so will have unit there with items for the children, passed out Fire Education materials.

Had snow sled gone over and readied for winter.

Ambulance was busy Oct. numbers were 71 runs, consisting of 58 local, 13 O/T, 26 BLS, 36 ALS and 9 no transports.

Fire numbers for Oct. were 6 calls, consisting of 1 Elec, 3 Smoke Checks, 1 P/A and 1 10-55.

Conducted 4 home safety inspections.

Conducted 2 wood stove inspections for insurance companies.

Working with new owners of business to upgrade space for new occupants.

Worked with DHHS and Fire Marshal's office on 2 foster homes, follow up to make sure items were taken care of in time allowed.

11/05/2018

Deputy Chief Malcolm

**John Davis**

---

**From:** Jody Nelson <jodynelson@zwi.net>  
**Sent:** Monday, November 05, 2018 3:24 PM  
**To:** John Davis  
**Subject:** Re: Activity Report

Hi John, The hockey Changing rooms are all torn down  
We have winterized the pool  
waiting on the new storage shed  
Jody

**From:** John Davis  
**Sent:** Monday, November 05, 2018 7:10 AM  
**To:** Jody Nelson  
**Subject:** Activity Report

Please send me your activity report by the end of the day.

Thanks,  
John



Virus-free. [www.avg.com](http://www.avg.com)

**John Davis**

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**From:** Mary Alice Cullen  
**Sent:** Tuesday, November 06, 2018 7:45 AM  
**To:** John Davis  
**Subject:** RE: Activity Report

The 45 day notices on the 2017 property tax liens will be out this Thursday, assuming the problem in Trio is fixed soon. The liens will foreclose December 23, 2018. There are approximately 62 accounts plus the various GNP accounts that will receive this notice. I do not have the total unpaid balance due to Trio being down.

I will also be filing a lien on approximately 150 utility accounts for unpaid sewer bills which were due from October 27, 2017 to February 9, 2018. The unpaid amount for interest and fee is \$37K.

I am working with the auditors to finalize the audit report this week.

mac

**From:** John Davis  
**Sent:** Monday, November 05, 2018 7:05 AM  
**To:** Diana Campbell <townclerk@millinocket.org>; Jesse Dumais <taxcollector@millinocket.org>; Lori Santerre <humanresource@millinocket.org>; Mary Alice Cullen <treasurer@millinocket.org>; Mike Noble <assessor@millinocket.org>; Ralph Soucier <publicworks@millinocket.org>; Tom Malcolm <deputychief@millinocket.org>; Steven Kenyon <chiefkenyon@millinocket.org>  
**Subject:** Activity Report

Please send me your activity report by the end of the day.

Thanks,  
John

**John Davis**

---

**From:** Mike Noble  
**Sent:** Monday, November 05, 2018 8:39 AM  
**To:** John Davis  
**Subject:** RE: Activity Report

Finished processing abatements, total value abated \$289,700 which equals \$9415.25 in taxes.  
Started working on supplemental bills, I anticipate supplemental bills will exceed the abated amount so there will be no loss in anticipated tax revenue.  
Completed MVR was sent to Maine Revenue Services.  
I have processed about 50% of this years 801 forms.  
I started the annual sales ratio analysis.  
Issued Demo permit for the Jandreau building at 237 Penobscot.

Mike

**Michael F. Noble**  
**Town Of Millinocket**  
**Assessor/Code Enforcement Officer/LHO/LPI**  
**197 Penobscot Ave.**  
**Millinocket, ME 04462**  
**207-723-7005 ph**  
**207-723-7002 fax**

**From:** John Davis  
**Sent:** Monday, November 05, 2018 7:05 AM  
**To:** Diana Campbell <townclerk@millinocket.org>; Jesse Dumais <taxcollector@millinocket.org>; Lori Santerre <humanresource@millinocket.org>; Mary Alice Cullen <treasurer@millinocket.org>; Mike Noble <assessor@millinocket.org>; Ralph Soucier <publicworks@millinocket.org>; Tom Malcolm <deputychief@millinocket.org>; Steven Kenyon <chiefkenyon@millinocket.org>  
**Subject:** Activity Report

Please send me your activity report by the end of the day.

Thanks,  
John

**John Davis**

---

**From:** Jesse Dumais  
**Sent:** Monday, November 05, 2018 3:39 PM  
**To:** John Davis  
**Subject:** RE: Activity Report

Processing w/w payments  
Processing high volume of items in the mail  
Processing very high volume of absentee ballots  
Processing large quantities of motor vehicle registration ( new and re reg.)  
Collecting real estate taxes  
Phones ringing of the hook, filling requests over the phone and emails

Jesse Dumais  
Tax Collector  
Town of Millinocket  
207-723-7006  
Taxcollector@millinocket.org  
197 Penobscot Ave.  
Millinocket, Me. 04462

**From:** John Davis  
**Sent:** Monday, November 05, 2018 7:05 AM  
**To:** Diana Campbell <townclerk@millinocket.org>; Jesse Dumais <taxcollector@millinocket.org>; Lori Santerre <humanresource@millinocket.org>; Mary Alice Cullen <treasurer@millinocket.org>; Mike Noble <assessor@millinocket.org>; Ralph Soucier <publicworks@millinocket.org>; Tom Malcolm <deputychief@millinocket.org>; Steven Kenyon <chiefkenyon@millinocket.org>  
**Subject:** Activity Report

Please send me your activity report by the end of the day.

Thanks,  
John

**John Davis**

---

**From:** Diana Campbell  
**Sent:** Monday, November 05, 2018 3:45 PM  
**To:** John Davis  
**Subject:** RE: Activity Report

**Clerk's Report:**

- Unbelievable amount of absentee application requests and return ballots received by phone, email, and in person all to process according to registered voter request. It's my guesstimate we have doubled our normal request since I have worked in this office since 2012, a time consuming task a majority of the time for the past three weeks is all the office has been handling at the window, by phone or by mail.
- Keeping current and fulfilling voter registration requests changes in the CVR system, adding to or pulling from current hard copy filings to keep an accurate voter registration list.
- October month end reporting have been started but not finalized due to concentration of processing Election materials and deadlines.
- Minutes from the prior meeting have been started but not finalized due to concentration of processing election materials and deadlines.
- Fulfilling an abundant amount of requests of registered voters for changes in person during the closed period for mailing requests.
- Dog registrations are beginning to become more active.
- Fulfilling Death, birth, and marriage requests.

**From:** John Davis  
**Sent:** Monday, November 05, 2018 7:05 AM  
**To:** Diana Campbell <townclerk@millinocket.org>; Jesse Dumais <taxcollector@millinocket.org>; Lori Santerre <humanresource@millinocket.org>; Mary Alice Cullen <treasurer@millinocket.org>; Mike Noble <assessor@millinocket.org>; Ralph Soucier <publicworks@millinocket.org>; Tom Malcolm <deputychief@millinocket.org>; Steven Kenyon <chiefkenyon@millinocket.org>  
**Subject:** Activity Report

Please send me your activity report by the end of the day.

Thanks,  
John

ORDER #275-2018

PROVIDING FOR: Execution of the Warrant for November 1, 2018

IT IS ORDERED that the Warrant for November 1, 2018 in the amount of \$ \_\_\_\_\_ is hereby approved.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

ORDER #276-2018

PROVIDING FOR: Execution of the Warrant for November 8, 2018

IT IS ORDERED that the Warrant for November 8, 2018 in the amount of \$\_\_\_\_\_ is hereby approved.

Passed by the Town Council\_\_\_\_\_

Attest:\_\_\_\_\_



**ORDER #277-2018**

**PROVIDING FOR:** Abatement of sewer fees at 31 State Street.

**IT IS ORDERED** that sewer fees in the amount of \$100.05 for a property located at 31 State Street, Map U03, Lot 017, be abated.

**NOTE:** The excessive fees were due to a leaking furnace expansion tank. This is a one-time abatement only.

**PASSED BY THE COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_

# Memo

**To:** John Davis, Town Manager  
**From:** Jim Charette, Chief Operator  
**Date:** 11/1/2018  
**Re:** Abatement Request.

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As you know, we receive abatement requests on occasion. Recently I have received a request from Wayne Chesson of 31 State St., to abate excessive fees. The amount requested is on the abatement form itself. His request is due to a leaking expansion tank on his furnace, which has since been replaced. This is a one-time only abatement, the same as the water company.



**Town of Millinocket  
Wastewater Treatment**

197 Penobscot Avenue, Millinocket, Maine

723-7040

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**Request for abatements of sewer use charges.**

**Name :** Wayne Chesson

**Address :** 31 State st.  
\_\_\_\_\_

**Telephone # :** 723-5100

**Wastewater Account # :** 145616

**Amount Of Abatement Requested :** \$100.05

**Reason For Abatement Request :** Leaking furnace expansion tank.  
\_\_\_\_\_

**Was The Water Involved In This Request Metered Or Unmetered :** N/A

**Date Of Request :** 11/1/2018

**Statement Of Understanding**

By signing below, I acknowledge that I have read and understood the Town of Millinocket's wastewater abatement policy entitled "Abatements of and Discounts to the Sewer Use Charge", and that this application for such request meets the guidelines in said document.

  
Approved By

11/1/2018  
Date

Meter Detail

Account: 145616      Type Code:      Map Lot: U03-017  
Bill To: CHESSON, WAYNE F      RE Account 0  
Owner: CHESSON, WAYNE F  
Location: 31 STATE STREET

Book / Seq: 3/5546      Serial Number:  
Meter Size: 1      Remote Number:  
Meter Digits: 5      Avg Consumption: 1952.272727273  
Frequency: 1      Combined: No  
Service: S      Multiplier: 1  
Rate Code: W - 0 S - 1      Replacement: No

Taxable Percentage: 0%      Water      Sewer      0%  
Billable Percentage: 0%      100%  
Adjust: 0      0.00      Adjust: 0      0.00  
Adjust Description:

| Bill Date  | Status | Reading | Date       | Actual Cons | Billed Cons | Regular | Misc | Tax  | Adjust | Amount |
|------------|--------|---------|------------|-------------|-------------|---------|------|------|--------|--------|
| 10/24/2018 | B S    | 85900   | 06/04/2018 | 3100        | 3100        | 206.72  | 0.00 | 0.00 | 0.00   | 206.72 |
| 08/08/2018 | B S    | 82800   | 03/02/2018 | 2100        | 2100        | 140.02  | 0.00 | 0.00 | 0.00   | 140.02 |
| 04/20/2018 | B S    | 80700   | 12/01/2017 | 1600        | 1600        | 106.67  | 0.00 | 0.00 | 0.00   | 106.67 |
| 01/30/2018 | B S    | 79100   | 09/06/2017 | 1500        | 1500        | 100.00  | 0.00 | 0.00 | 0.00   | 100.00 |
| 10/27/2017 | B S    | 77600   | 06/02/2017 | 1300        | 1300        | 100.00  | 0.00 | 0.00 | 0.00   | 100.00 |
| 07/28/2017 | B S    | 76300   | 03/06/2017 | 1600        | 1600        | 106.67  | 0.00 | 0.00 | 0.00   | 106.67 |
| 04/14/2017 | B S    | 74700   | 12/05/2016 | 1400        | 1400        | 80.00   | 0.00 | 0.00 | 0.00   | 80.00  |
| 01/27/2017 | B S    | 73300   | 09/07/2016 | 2200        | 2200        | 117.31  | 0.00 | 0.00 | 0.00   | 117.31 |
| 10/20/2016 | B S    | 71100   | 06/03/2016 | 1500        | 1500        | 80.00   | 0.00 | 0.00 | 0.00   | 80.00  |
| 08/05/2016 | B S    | 69600   | 03/02/2016 | 1600        | 1600        | 85.33   | 0.00 | 0.00 | 0.00   | 85.33  |
| 04/15/2016 | B S    | 68000   | 12/03/2015 | 1600        | 1600        | 85.33   | 0.00 | 0.00 | 0.00   | 85.33  |
| 01/27/2016 | B S    | 66400   | 09/02/2015 | 2200        | 2200        | 117.31  | 0.00 | 0.00 | 0.00   | 117.31 |
| 10/30/2015 | B S    | 64200   | 09/02/2015 | 2200        | 2200        | 117.31  | 0.00 | 0.00 | 0.00   | 117.31 |
| 07/27/2015 | B S    | 62000   | 03/03/2015 | 1900        | 1900        | 101.32  | 0.00 | 0.00 | 0.00   | 101.32 |
| 04/28/2015 | B S    | 60100   | 12/02/2014 | 2100        | 2100        | 90.98   | 0.00 | 0.00 | 0.00   | 90.98  |
| 01/16/2015 | B S    | 58000   | 09/03/2014 | 2400        | 2400        | 103.97  | 0.00 | 0.00 | 0.00   | 103.97 |
| 10/27/2014 | B S    | 55600   | 06/03/2014 | 2500        | 2500        | 108.30  | 0.00 | 0.00 | 0.00   | 108.30 |
| 07/29/2014 | B S    | 53100   | 03/04/2014 | 2400        | 2400        | 103.97  | 0.00 | 0.00 | 0.00   | 103.97 |
| 04/23/2014 | B S    | 50700   | 12/03/2013 | 2300        | 2300        | 76.64   | 0.00 | 0.00 | 0.00   | 76.64  |
| 01/31/2014 | B S    | 48400   | 09/05/2013 | 2300        | 2300        | 76.64   | 0.00 | 0.00 | 0.00   | 76.64  |
| 10/25/2013 | B S    | 46100   | 06/04/2013 | 1900        | 1900        | 63.32   | 0.00 | 0.00 | 0.00   | 63.32  |
| 07/26/2013 | B S    | 44200   | 03/04/2013 | 1800        | 1800        | 59.99   | 0.00 | 0.00 | 0.00   | 59.99  |
| 04/29/2013 | B S    | 42400   | 12/04/2012 | 2100        | 2100        | 59.48   | 0.00 | 0.00 | 0.00   | 59.48  |

**Meter Detail**

| Account:   |     | 145616           |            | Type Code: |        | Map Lot:   |      | U03-017 |          |
|------------|-----|------------------|------------|------------|--------|------------|------|---------|----------|
| Bill To:   |     | CHESSON, WAYNE F |            |            |        | RE Account |      | 0       |          |
| Owner:     |     | CHESSON, WAYNE F |            |            |        |            |      |         |          |
| Location:  |     | 31 STATE STREET  |            |            |        |            |      |         |          |
| 01/18/2013 | B S | 40300            | 09/04/2012 | 2500       | 2500   | 70.80      | 0.00 | 0.00    | 70.80    |
| 10/23/2012 | B S | 37800            | 06/01/2012 | 2100       | 2100   | 59.48      | 0.00 | 0.00    | 59.48    |
| 07/26/2012 | B S | 35700            | 03/05/2012 | 1800       | 1800   | 50.99      | 0.00 | 0.00    | 50.99    |
| 04/30/2012 | B S | 33900            | 12/06/2011 | 3500       | 3500   | 99.10      | 0.00 | 0.00    | 99.10    |
| 01/31/2012 | B S | 30400            | 09/08/2011 | 3800       | 3800   | 107.59     | 0.00 | 0.00    | 107.59   |
| 10/21/2011 | B S | 26600            | 06/06/2011 | 1900       | 1900   | 53.82      | 0.00 | 0.00    | 53.82    |
| 07/25/2011 | B S | 24700            | 03/04/2011 | 1800       | 1800   | 50.99      | 0.00 | 0.00    | 50.99    |
| 04/25/2011 | B S | 22900            | 12/06/2010 | 1900       | 1900   | 53.82      | 0.00 | 0.00    | 53.82    |
| 01/20/2011 | B S | 21000            | 09/04/2010 | 4400       | 4400   | 124.57     | 0.00 | 0.00    | 124.57   |
| 10/18/2010 | B S | 16600            | 06/04/2010 | 2200       | 2200   | 62.31      | 0.00 | 0.00    | 62.31    |
| 07/16/2010 | B S | 14400            | 03/01/2010 | 1800       | 1800   | 50.99      | 0.00 | 0.00    | 50.99    |
| 04/16/2010 | B S | 12600            | 12/01/2009 | 1400       | 1400   | 42.50      | 0.00 | 0.00    | 42.50    |
| 01/15/2010 | B S | 11200            | 09/01/2009 | 1400       | 1400   | 42.50      | 0.00 | 0.00    | 42.50    |
| 10/21/2009 | B S | 9800             | 06/01/2009 | 1400       | 1400   | 42.50      | 0.00 | 0.00    | 42.50    |
| 07/15/2009 | B S | 8400             | 03/01/2009 | 1600       | 1600   | 45.33      | 0.00 | 0.00    | 45.33    |
| 04/17/2009 | B S | 6800             | 12/02/2008 | 1700       | 1700   | 48.16      | 0.00 | 0.00    | 48.16    |
| 01/20/2009 | B S | 5100             | 09/02/2008 | 3200       | 3200   | 90.61      | 0.00 | 0.00    | 90.61    |
| 10/24/2008 | B S | 1900             | 06/02/2008 | 1900       | 1900   | 53.82      | 0.00 | 0.00    | 53.82    |
| 01/15/2008 | B S | 0                |            | 0          | 0      | 90.61      | 0.00 | 0.00    | 90.61    |
| 04/16/2008 | B S | 0                |            | 0          | 0      | 50.99      | 0.00 | 0.00    | 50.99    |
| 07/15/2008 | B S | 0                |            | 0          | 0      | 53.82      | 0.00 | 0.00    | 53.82    |
| 44 bills   |     |                  |            | 85,900     | 85,900 | 3,632.58   | 0.00 | 0.00    | 3,632.58 |

**ORDER #278-2018**

**PROVIDING FOR:** Abatement of sewer fees at 92 Canyon Drive.

**IT IS ORDERED** that sewer fees in the amount of \$606.97 for a property located at 92 Canyon Drive, Map U06, Lot 092, be abated.

**NOTE:** The excessive fees were due to a busted outside water hose. This is a one-time abatement only.

**PASSED BY THE COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_

# Memo

**To:** John Davis, Town Manager  
**From:** Jim Charette, Chief Operator  
**Date:** 10/30/2018  
**Re:** Abatement Request.

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As you know, we receive abatement requests on occasion. Recently I have received a request from Rodney Daigle of 92 Canyon Dr., to abate excessive fees. The amount requested is on the abatement form itself. His request is due to a bursted outside water hose which has since been replaced. This is a one-time only abatement, the same as the water company.



**Town of Millinocket  
Wastewater Treatment**

**197 Penobscot Avenue, Millinocket, Maine**

**723-7040**

---

**Request for abatements of sewer use charges.**

**Name :** Rodney Daigle

**Address :** 92 Canyon Drive

**Telephone # :** 731-4140

**Wastewater Account # :** 129289

**Amount Of Abatement Requested :** \$606.97

**Reason For Abatement Request :** Bursting outside water hose.

**Was The Water Involved In This Request Metered Or Unmetered :** N/A

**Date Of Request :** 10/26/2018

**Statement Of Understanding**

By signing below, I acknowledge that I have read and understood the Town of Millinocket's wastewater abatement policy entitled "Abatements of and Discounts to the Sewer Use Charge", and that this application for such request meets the guidelines in said document.

  
\_\_\_\_\_  
Approved By

10/30/18  
Date



**UT Account 129289 Detail**  
**as of 10/26/2018 - Sewer**

Name: DAIGLE, RODNEY W & DAIGLE, CAROLE J

92 CANYON DR  
MILLINOCKET, ME 04462

Location: 92 CANYON DRIVE.

RE Acct: 0 Map/Lot: U06-092

| Bill | Date      | Reference                 | C | Principal | Tax  | Interest | Costs | Total  |
|------|-----------|---------------------------|---|-----------|------|----------|-------|--------|
| 208  | 10/24/18  | Original                  |   | 706.97    | 0.00 | 0.00     | 0.00  | 706.97 |
|      |           | Total                     |   | 706.97    | 0.00 | 0.00     | 0.00  | 706.97 |
| 201  | 08/08/18  | Original                  |   | 100.00    | 0.00 | 0.00     | 0.00  | 100.00 |
|      | 8/17/2018 |                           | P | 100.00    | 0.00 | 0.00     | 0.00  | 100.00 |
|      |           | Total                     |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 197  | 04/20/18  | Original                  |   | 100.00    | 0.00 | 0.00     | 0.00  | 100.00 |
|      | 5/3/2018  |                           | P | 100.00    | 0.00 | 0.00     | 0.00  | 100.00 |
|      |           | Total                     |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 191  | 01/30/18  | Original                  |   | 100.00    | 0.00 | 0.00     | 0.00  | 100.00 |
|      |           | Billed To: DAIGLE, RODNEY |   |           |      |          |       |        |
|      | 2/12/2018 |                           | P | 100.00    | 0.00 | 0.00     | 0.00  | 100.00 |
|      |           | Total                     |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 185  | 10/27/17  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 182  | 07/28/17  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 176  | 04/14/17  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 171  | 01/27/17  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 166  | 10/20/16  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 162  | 08/05/16  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 158  | 04/15/16  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 151  | 01/27/16  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 148  | 10/30/15  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 141  | 07/27/15  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 138  | 04/28/15  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 135  | 01/16/15  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 134  | 10/27/14  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 127  | 07/29/14  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 123  | 04/23/14  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 119  | 01/31/14  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 110  | 10/25/13  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 109  | 07/26/13  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 103  | 04/29/13  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 102  | 01/18/13  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 97   | 10/23/12  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 94   | 07/26/12  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 91   | 04/30/12  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 86   | 01/31/12  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 83   | 10/21/11  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 80   | 07/25/11  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 77   | 04/25/11  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 74   | 01/20/11  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 68   | 10/18/10  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 64   | 07/16/10  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |
| 59   | 04/16/10  |                           |   | 0.00      | 0.00 | 0.00     | 0.00  | 0.00   |

**PROVIDING FOR:** Authorization for the Town Manager to execute and file all the necessary paperwork and deeds to complete the sale of a tax acquired property.

**IT IS ORDERED** that the Town Manager be granted authorization to execute and file all the necessary paperwork, including signing a Municipal Release Deed, to complete the sale of a tax acquired property located on 6 Katahdin Avenue Extension, Map U17-Lot 003.

**IT IS FURTHERED ORDERED** that the Tax Collector and/or Treasurer be authorized to abate all remaining taxes, sewer fees, and other expenses on the above-mentioned property.

All C & D waste will be handled in accordance with the Special Requirements for Sale of Property.

Any tenant remaining in the property shall be the responsibility of the bidder to evict or manage.

The following two bids were received for this property which has \$9,065.40 owed in back taxes, sewer fees, and other costs.

- |                         |             |
|-------------------------|-------------|
| 1. Peter & Iris Moscone | \$10,000.00 |
| 2. Lisa Groelly         | \$1,000.00  |

The bid was awarded to \_\_\_\_\_;

**PASSED BY THE COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_

### Bid Opening for Tax Acquired Properties (FORM)

Date/Time: 12:00p.m., Tuesday, November 6, 2018

Separate Bids for Each Property:

[Please complete one sheet for each property you wish to bid on for purchase and submit separately in a sealed envelope.]

Property Location: Map U17, Lot 003 Address 6 KATAHDIN AVE EXTENSION

Bidder's name: Peter & Iris Moscone

Mailing address: 18700 SW 147 AVE MIAMI FL 33187  
LOCAL: 159 KNOX ST  
MILLNOCKET ME  
04462

Phone number and e-mail address: 305-281-1984 pmoscone@bellsouth.net

Bid Price: \$10,000.00

Deposit Ten (10%) percent of the bid price (Certified Check or Money Order):

Does this property abut another property owned by the Bidder? NO

What do you plan to do with this property? RESIDENTIAL - EXTENDED FAMILY

VACATION HOME FOR YEAR ROUND USAGE.

Comments:

### Bid Opening for Tax Acquired Properties (FORM)

Date/Time: 12:00p.m., Tuesday, November 6, 2018

Separate Bids for Each Property:

[Please complete one sheet for each property you wish to bid on for purchase and submit separately in a sealed envelope.]

Property Location: Map U 17 , Lot 003 Address 16 Katahdin Avenue Extension

Bidder's name: Lisa Broelly

Mailing address: 10 High St #1, Millinocket ME 04462

Phone number and e-mail address: 973-986-9868

thetuppermom@hotmail.com.

Bid Price: \$1,000.00

Deposit Ten (10%) percent of the bid price (Certified Check or Money Order): \$100.00

Does this property abut another property owned by the Bidder? NO

What do you plan to do with this property? If given the opportunity, I would

like to raise my son in this home, where he would have

room to grow, and room for my daughter to come up from college to visit him.

\* Comments:

We have had a rough start since we left New Jersey to come to Millinocket a year and a half ago. Despite the obstacles, we still love this town and the people in it. At this time, I don't have a lot to bid, but given the chance, and a year to do so I would be happy to pay an additional \$4,000.00 in back taxes, along with my current taxes, as we work on fixing up our home.

**ORDER #280-2018**

**PROVIDING FOR:** Authorization for the Town Manager to execute and file all the necessary paperwork and deeds to complete the sale of a tax acquired property.

**IT IS ORDERED** that the Town Manager be granted authorization to execute and file all the necessary paperwork, including signing a Municipal Release Deed, to complete the sale of a tax acquired property located on 179 Pamola Park, Map U11-Lot 037.

**IT IS FURTHERED ORDERED** that the Tax Collector and/or Treasurer be authorized to abate all remaining taxes, sewer fees, and other expenses on the above-mentioned property.

All C & D waste will be handled in accordance with the Special Requirements for Sale of Property.

Any tenant remaining in the property shall be the responsibility of the bidder to evict or manage.

The following two bids were received for this property which has \$3,045.40 owed in back taxes, sewer fees, and other costs.

- |                          |            |
|--------------------------|------------|
| 1. Kirk and Mary Rideout | \$5,300.01 |
| 2. Melissa Alvarez       | \$3,045.40 |

The bid was awarded to \_\_\_\_\_.

**PASSED BY THE COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_

**Bid Opening for Tax Acquired Properties (FORM)**

Date/Time: 3:00p.m., Wednesday, March 14, 2018

Separate Bids for Each Property:

[Please complete one sheet for each property you wish to bid on for purchase and submit separately in a sealed envelope.]

Property Location: Map U11, Lot 037 Address 179 Pamela Park

Bidder's name: Melissa Alvarez ~~XXXXXXXXXX~~

Mailing address: 179 Pamela Park

Phone number and e-mail address: (201) 249-8380

misalvarez207@gmail.com

Bid Price: \$3,045.40

Deposit Ten (10%) percent of the bid price (Certified Check or Money Order): \$305.00

Does this property abut another property owned by the Bidder? NO

What do you plan to do with this property? Live there. We have been it was a family home. Due to family death bills accumulated and estate never went through probate. We would like to keep it.

Comments: Been living there for 5 years.

**Bid Opening for Tax Acquired Properties (FORM)**

Date/Time: 3:00p.m., Wednesday, March 14, 2018

Separate Bids for Each Property:

[Please complete one sheet for each property you wish to bid on for purchase and submit separately in a sealed envelope.]

Property Location: Map U11037 Lot Address 179 Pamola Park

Bidder's name: Kirk & Mary Rideout

Mailing address: 36 Pine St

Phone number and e-mail address: 207-596-1061

Romans 10.3 @brighthouse.com

Bid Price: 5300.01

Deposit Ten (10%) percent of the bid price (Certified Check or Money Order):

Does this property abut another property owned by the Bidder? NO

What do you plan to do with this property? if Liverable, Live in it

If mobile <sup>Home</sup> is not <sup>good</sup> dispose of it AND  
replace with another mobile Home.

Comments: It will be a second Residence for us

**ORDER #281-2018**

**PROVIDING FOR:** Authorization for the Town Manager to execute and file all the necessary paperwork and deeds to complete the sale of a tax acquired property.

**IT IS ORDERED** that the Town Manager be granted authorization to execute and file all the necessary paperwork, including signing a Municipal Release Deed, to complete the sale of a tax acquired property located on 294 Katahdin Avenue, Map U02-Lot 009.

**IT IS FURTHERED ORDERED** that the Tax Collector and/or Treasurer be authorized to abate all remaining taxes, sewer fees, and other expenses on the above-mentioned property.

All C & D waste will be handled in accordance with the Special Requirements for Sale of Property.

Any tenant remaining in the property shall be the responsibility of the bidder to evict or manage.

The following bid was received for this property which has \$5,298.48 owed in back taxes, sewer fees, and other costs.

1. Lisa Groelly                      \$10.00

The bid was awarded to \_\_\_\_\_.

**PASSED BY THE COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_



**Bid Opening for Tax Acquired Properties (FORM)**

Date/Time: 12:00p.m., Tuesday, November 6, 2018

Separate Bids for Each Property:

[Please complete one sheet for each property you wish to bid on for purchase and submit separately in a sealed envelope.]

Property Location: Map U02 , Lot 009 Address 294 Katabdin Ave.

Bidder's name: Lisa Broelly

Mailing address: 10 High St #1, Millinocket ME 04462

Phone number and e-mail address: 973-986-9868

thetuppermom@hotmail.com.

Bid Price: \$10.00

Deposit Ten (10%) percent of the bid price (Certified Check or Money Order): \$1.00

Does this property abut another property owned by the Bidder? No

What do you plan to do with this property? IF By Chance I would win,  
I would fix it up for my daughter (oldest) and bring  
my mother up. There is no one to take care of her in Fla.

Comments: I dont want to insult with my bid, but its  
all I have left. What the heck. Crazier things  
have happened Right? !!  
😊

ORDER #282-2018

**PROVIDING FOR:** Approval of Snowmobile Trail Maintenance Application to the Maine Department of Conservation

**IT IS ORDERED** that approval is granted to submit the 2018-2019 application for the Maine Department of Conservation Snowmobile Program Municipal Grant-in-Aid Agreement. The Application requests a total of \$120,915.20 in State funds that are to be supplemented by local funds of \$51,820.80 project cost of \$172,736.00.

**IT IS FURTHER ORDERED** that the Town Manager is authorized to sign and execute any and all agreements necessary to receive this grant.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

**RECREATION DEPARTMENT**  
East Millinocket , Medway, Millinocket, Woodville  
53 Main St., East Millinocket, Maine 04430  
( 207) 746-3553

November 12, 2018

Mr. Joe Higgins  
Department of Agriculture, Conservation and Forestry  
SNOWMOBILE PROGRAM  
22 State House Station  
Augusta, ME 04333

Dear Joe,

Enclosed is the 2018-2019 application for the Snowmobile Grant-In-Aid Program. The grant includes work to be done on the trails as outlined in the Project Description. Again, we respectfully request you to consider our application as soon as possible to enable us to begin our pre-season work.

As I understand, if the proposed pre-season work changes due to unanticipated weather related damage, I will notify you either in writing or by telephone. If additional information is required, it will be sent expediently.

If you have any questions, please call me at 746-3553 or email me at [jodynelson@gwi.net](mailto:jodynelson@gwi.net) Thank you.

Sincerely,



Jody Nelson  
Project Director

Cc: Twin Pines



STATE OF MAINE  
DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY  
BUREAU OF PARKS & LANDS  
SNOWMOBILE PROGRAM, MUNICIPAL GRANTS  
22 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0022

APPLICATION / AGREEMENT / CERTIFICATION  
MUNICIPAL / COUNTY GRANT-IN-AID PROGRAM  
2018-2019

Municipality/County: Town of Millinocket

Address: 197 Penobscot Ave.

City: Millinocket

Zip: 04462

County: Penobscot

The Project Director is appointed by the municipality/county. All inquiries about the state-aid grant application are directed to this person.

Name: Jody Nelson

Title: Director of Recreation

Address: 53 Main St.

City: East Millinocket

Zip: 04430

Home #:

Work #: 207-746-3553

Mobile #:

Email Address: jodynelson@gwi.net

Mileage of proposed trail: 115

(one way)

Estimated administrative cost for processing land use permits, grant administrative labor, insurance, remote radios (Many items eliminated.)

| Requested |         | Approved |  |
|-----------|---------|----------|--|
| \$        | 2336.00 | \$       |  |

Estimated cost of facilities such as plowing remote parking, gates. (All other items eliminated.)

|    |   |    |  |
|----|---|----|--|
| \$ | 0 | \$ |  |
|----|---|----|--|

Estimated cost of maintenance including grooming of trails, normal ditching, brushing, bridge repair, picking up litter, etc.

|    |            |    |  |
|----|------------|----|--|
| \$ | 170,400.00 | \$ |  |
|----|------------|----|--|

Total Estimated Cost of Project

|    |            |    |  |
|----|------------|----|--|
| \$ | 172,736.00 | \$ |  |
|----|------------|----|--|

*For State Use Only*

Approved Total Grant

\$

% of approved cost

%

**APPLICATION / AGREEMENT / CERTIFICATION  
MUNICIPAL / COUNTY GRANT-IN-AID PROGRAM**

THIS IS TO CERTIFY that the Town of Millinocket (Municipality/County) has authorized and hereby authorizes Jody Nelson (Project Director) to make application for financial assistance under the provisions of the Off-road Recreational Vehicle Office, Snowmobile Trail Fund (M.R.S.A. Title 12, Chapter 220, Subchapter 8, § 1893-3) for the

maintenance of the Town of Millinocket (Municipality/County) snowmobile trail system.

THIS FURTHER CERTIFIES that the above named Project Director is familiar with the terms and conditions of the Grant-In-Aid Program administered by the Off-road Recreational Vehicle Office from the Snowmobile Trail Fund and has authorized and hereby authorizes Jody Nelson (Project Director) to enter into said agreement

between the Town of Millinocket (Municipality/County) and the State of Maine upon approval of the above identified project by the Off-road Recreational Vehicle Office.

THIS FURTHER CERTIFIES that the Town of Millinocket (Municipality/County) has been legally constituted and is responsible for planning for and carrying out the municipal recreation program and Jody Nelson (Project Director) will be responsible, on behalf of the Town of Millinocket (Municipality/County) for the continued operation and maintenance

of the completed project in accordance with the terms and conditions of the Snowmobile Trail Fund Grant-In-Aid Program. Attached is true and correct information relating to the establishment and organization of the municipal agency or department

AND THIS FURTHER CERTIFIES that except for the financial assistance requested by this project application, no financial assistance has been applied for, given, or promised under other State or Federal programs.

By signing this document we have reviewed, understand and are in compliance with the Information and Guidelines for the Municipal/County Grant-in-Aid Program 2018-2019, are utilizing the Trail Maintenance Labor/Equipment Reimbursement Rate Guidelines for 2018-2019 and the Allowable Grant Expenses for 2018-2019.

**MUNICIPAL/COUNTY APPROVAL**

Municipality/County: Town of Millinocket County: Penobscot

Municipality/County: David R. Paris Signature Date: 11/8/2018

Title: Town Manager Chairman of Board of Selectman  
Municipal/County Manager Project Director: Jody Nelson Signature

**FOR STATE USE ONLY**

VC #: \_\_\_\_\_ Enc. Amt.: \_\_\_\_\_

Appropriation #: 014-01A-8130-81-

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Director, Off Road Recreational Office

\_\_\_\_\_  
Commissioner, Department of Agriculture Conservation and Forestry Date: \_\_\_\_\_

## PROJECT CERTIFICATION

THIS IS TO CERTIFY that the Town Council of Millinocket has authorized Jody Nelson, Project Director, to make application for financial assistance under the provisions of Bureau of Parks and Lands Snowmobile Trail Fund (M.S.R.S. Title 12, Chapter 220, Subchapter VIII, Section 1893-3) for the maintenance of the Town of Millinocket Snowmobile Trail System.

THIS FURTHER CERTIFIES that the Town Council of Millinocket is familiar with the terms and conditions of the Grant-in-Aid Program administered by the Bureau of Parks and Lands from the Snowmobile Trail Fund and has authorized and hereby authorized Jody Nelson, Project Director, to enter into said agreement between the Town of Millinocket and the State of Maine upon approval of the above identified project by the Bureau of Parks and Lands.

THIS FURTHER CERTIFIES that the Town Council of Millinocket has been legally constituted and is responsible for planning and carrying out the Municipal Grant Program, and the Town Council of Millinocket will be responsible, on behalf of the Town of Millinocket, for the continued operation and maintenance of the completed project in accordance with the terms and conditions of the Snowmobile Trail Fund, Grant-in-Aid Program. Attached is true and correct information relating to the established and organization of Municipal Agency or Department.

THIS FURTHER CERTIFIES that except for the financial assistance requested by the project application, no financial assistance has been applied for, given, or promised, under other State or Federal programs.

November 12, 2018

Dated

\_\_\_\_\_

Dated

November 6, 2018

\_\_\_\_\_

Dated

Town of Millinocket

Name of Municipality

  
\_\_\_\_\_

Town Manager

  
\_\_\_\_\_

Project Director

**CONTRACT  
BETWEEN  
TOWN OF MILLINOCKET  
AND  
TWIN PINES SNOWMOBILE CLUB**

THIS AGREEMENT, made as the 12th day of November, 2018 between the **Twin Pines Snowmobile Club, Inc. (hereinafter referred to as the Operator)** and **The Town of Millinocket (hereinafter referred to as the Town)**

WITNESSETH: That the parties for the considerations hereinafter set forth agree as follow:

**I. DESCRIPTION OF WORK**

The Operator shall adequately maintain and groom approximately 108 miles of snowmobile trail in and around the Town of Millinocket and adjoining unorganized territories. Such work shall include (1) the erection and replacement of trail markers, (2) the grooming, compacting and smoothing of the snow covering and trail surface, (3) the removal of trees, limbs, barricades, and other obstructions or material as necessary, from the trail, (4) the building of and replacement of snowmobile trail bridges such that safe passage of the user is ensured, and (5) the plowing and snow removal from designated parking areas that will be utilized by the user groups.

**II. Conditions**

It is understood the trail has been established pursuant to use permits granted by the owners of the property over which the trail passes, and accordingly, the Agreement is subject to the terms and conditions of such use permits and their continued existence.

It is understood that the Operator shall provide all gasoline and oil to the equipment, as necessary, (except as otherwise provided herein) and personnel to operate same, necessary to perform work specified.

It is understood that the entire trail network shall be groomed at least three times a week when snow conditions permit and use warrants it. I.T.S. trail specifications duly designated and provided by the Mine Snowmobile Association Trails Committee shall serve as a guide.

## **IIA. INSURANCE**

It is understood that the State of Maine, Department of Conservation, Snowmobile Division, Bureau of Parks and Recreation, is providing a limited comprehensive general liability insurance policy that will cover any claims of injury of damage to property of landowners, and that the Town of Millinocket will accept this coverage to be on the Operator / Town in the amount of \$ 400,000.00 for each occurrence whether involving injury to person or damages to property.

## **III. CONTRACT PRICE**

The Town hereby agrees to pay to the Operator such consideration of the performance in full by the Operator, on such terms as are hereinafter defined.

Labor defined as not directly  
attributed to the grooming  
activity. (Includes brush cutting,  
bridge building, signing,  
carpentry, and construction.)

Grant Reimbursement ( when applicable)

Materials for bridge construction,  
Signing, warming huts, and  
Equipment housing.

Grant reimbursement

Trail grooming and smoothing of snow covered trail surfaces.

Grant reimbursement

The Operator shall pay all Federal, State, or local and/or Use taxes applicable to material, process or devices purchased or used in connection with the work under this contract. Reimbursement of this expense will be at the discretion of the Town's contract administrator.

## **IV. GRANT-IN-AID REQUEST AND COST ESTIMATE**

It is understood that the Town will submit for approval to the State of Maine, Snowmobile Division, Bureau of Parks and Recreation, a request for a Grant-In-Aid



which will provide for seventy percent (70%) of the total cost of the Town of Millinocket's Snowmobile Program which in part is being enacted by the said Operator.

Thirty percent (30%) or seed money for this grant will be provided by the Town as local funds in agreement equal to the State draw down. The total amount of the grant and seed money will not exceed the estimated total amount of \$187,736.00 The Grant split will be:

Local: 30% = \$51,820.80 raised by private funds + \$15,000 Town Budgeted)  
State 70% = \$120,915.20

It is understood that the Operator will prepare and submit to the Town for their review and signatures the Grant-In-Aid request, which in turn will be submitted by the Town to the State Bureau of Parks and Recreation, Snowmobile Division, for approval.

## **V. TIME AND MANNER OF PAYMENTS**

The Operator will submit to the Town on a monthly basis a detailed bill which will outline the Operator's incurred expenses that are in whole directly related to this contract as outlined in Section III.

The Town will make payments as per submitted Operator's bill and then submit a request for seventy percent (70%) reimbursement of that amount which is subject to approval by the State Administrator. The detailed billing as presented to the Town by the Operator will serve as evidence for the Town's request. All statements presented for payment to the Town will have review and approval by the Project Director. This Treasurer will present all bills for payment to the Town's Contract Administrator or its designee.

## **VI. APPLICABLE LAW**

The laws of the State of Maine shall govern this contract.

IN WITNESS WHEREOF, the parties to this Agreement have hereunto set their hands as of the day and year first above written.

  
\_\_\_\_\_  
Operator

Twin Pines Snowmobile Club, Inc.

By President  
(Title)

\_\_\_\_\_  
(Witness)

  
\_\_\_\_\_  
Project Director

By Town Manager  
(Title)

  
\_\_\_\_\_  
Town Manager

**TOWN OF MILLINOCKET 2018-2019  
SNOWMOBILE TRAIL MUNICIPAL GRANT APPLICATION**

**Summary:**

**This Grant Request has been developed and presented for approval by the Twin Pines Snowmobile Club and Jody Nelson, Director, Recreation Department, Town of Millinocket.**

This request is the result of the Twin Pine Snowmobile Club and the Town of Millinocket's effort to continue its commitment to the ongoing program in the Katahdin Region to create and maintain excellent snowmobile trail conditions and facilities. The traffic in this region continues to get heavier and heavier each season. The contractors are going out four and sometimes five times per week in order to maintain the trails.

This year's grant request is for a total of \$ 172,736.00

The Grant funding split is a 70 % / 30 % split with the State share at 70%

This split would represent (State Share): \$ 120,915.20

The Municipal / Privately funded share at 30 % would be \$ 51,820.80

**The remaining portion of the Municipal / Private funding share not provided by the Town of Millinocket is \$51,820.80 be provided by private funding.**

Respectfully submitted,

Jody Nelson, Director of Recreation

Attachment: Project Map for 2018/2019 year

# **Twin Pines Snowmobile Club**

## **2018/2019 Season Project Description**

**Estimated cost of bridge and trail maintenance, brushing, signing, and grooming trails**

### **Preseason trail prep:**

**Labor for sign prep, installation and removal including new intersection signs 300 @ 10/hr  
\$3000.00\***

**Material for signs \$2000.00\***

**Vehicle/small Equipment Expense \$1000.00**

**Brushing trails 250 an hr @ 10/hr \$2500.00**

**Brush Hog Work (In BSP on Logan Pond Trail as well as on the pole line and 85/86 between  
White House Landing and Fourth Debsconeag. 40 at 50hr. \$2000.00\***

**Gates on TNC land near White House and between Second and Third Debsconeag 1@2400  
\$2400.00\***

**Harden 200 feet pole line south of Chip Mill Road \$2000.00\***

**Culvert installs 3 @ 600 Wild Kingdom Trail \$1800.00\***

**Bridge re decking labor**

**25 feet Hurd Pond Stream 85/86 past Abol \$500 (Materials on hand)**

**Repair to Bridge between first and second Debsconeag \$1400.00\***

**\*These projects have been on our list for the past few years, lack of funding and other major unfunded commitments have kept us from tackling these projects. (Past unfunded work includes all bridge work last year and the rebuild of the trail between the hotels and Millinocket Stream over the past two years) We are hope full that some of these projects can be funded this year!**

**Total Preseason Cost: \$18,600.00**

**Grooming:**

ADMINISTRATION REPORTING 30 HRS. @10/HR \$300.00

LIABILITY INSURANCE \$1236.00

FEE FOR SPOTS \$400.00

RAIL ROAD CROSSING PERMITS \$400.00

TOTAL ADMINISTRATION \$2336.00

**EQUIPMENT:**

4 BR400 @110

1 BR160 @100\*

ALL WITH MOGUAL MASTERS DRAGS

BR400 1380 HRS @\$110 \$151,800.00

BR160 0@\$100\*

TOTAL GROOMING, PERMITS \$TOTAL PROJECTED PRESEASON, ADMINISTRATION AND  
GROOMING COST 2018/2019 SEASON \$172,736.00

\* WE WILL BE GROOMING THE BR 275 OR BR 400 CATS THIS YEAR AND WILL HOLD THE 160 AS  
A SPARE OR REPLACE IT WITH A BIGGER MACHINE IF THE RIGHT ONE COMES ALONG.

**STATEMENT OF AFFIRMATIVE LANDOWNERS PERMISSION**

The Twin Pines Snowmobile Club and Representatives thereof certify that all Land Owners associated with the Millinocket Municipal Trail System have been contacted and permission granted use for the **2018/2019** Season.

**Land Owners needing to be named additional Insured 2018-2019**

**The Nature Conservancy**

**Maine Field Office**

**14 Maine Street, Suite 401**

**Brunswick, ME 04011**

**Town of Millinocket**

**197 Penobscot Ave.**

**Millinocket, ME 04462**

**Katahdin Timberlands, LLC**

**P. O. Box 38**

**Millinocket, ME 04462**

**Katahdin paper Co., LLC**

**One Katahdin Ave.**

**Millinocket, Me 04462**

**Hammond Ridge Development Com, LLC**

**30 Twin Pines Rd.**

**Millinocket, ME 04462**

**Plum Creek Maine Timberlands, LLC**

**49 Mountain Ave.**

**Fairfield, ME 04937**

**Twin Pines Camps, LLC**  
**Black Cat Rd.**  
**Millinocket, ME 044621**

**Huber Resources Corp.**  
**1141 Main St.**  
**Old Town , ME 04468**

**Bureau of Parks and Lands**  
**Maine Department of conservation**  
**P.O. Box 415**  
**87 Airport Rd.**  
**Old Town, ME 04468**

**Prentiss & Carlisle**  
**P.O. Box 637**  
**Bangor, ME 04401**

**Debbie and Gary Jandreau**  
**200 Iron Bridge Rd.**  
**Millinocket ,ME 04462**

**Big Moose Inn**  
**P.O. 98**  
**Millinocket, Me 04462**



**David Cyr**

**Black Cat Rd.**

**Millinocket, Me 04462**

**Tom and Sandy Bell**

**North Woods Store**

**1605 Baxter State Park Rd.**

**Millinocket, Me 04462**

**Katahdin Woods and Waters national Monument**

**P.O. Box 446**

**Patten, Me 04765**



12-1