

**TENTATIVE AGENDA
REGULAR COUNCIL MEETING IN COUNCIL CHAMBERS
MONDAY, NOVEMBER 26, 2018
4:30 PM**

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1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda
4. Approval of the Minutes of the October 25, 2018 and the November 12, 2018 Regular Town Council and Organizational meetings.

OLD BUSINESS:

NEW BUSINESS:

5. SPEICAL PRESENTATIONS: None
6. Town Manager's Report
7. ORDER #283-2018 Execution of the Warrant for November 15, 2018
8. ORDER #284-2018 Execution of the Warrant for November 22, 2018
9. ORDER #285-2018 **-PUBLIC HEARING-**Approval of an Entertainment License Application (House of Pizza)
10. ORDER #286-2018 Approval of Liquor License Application (House of Pizza)
11. ORDER #287-2016 Approval of an Entertainment License Application (Highlands Tavern)
12. ORDER #288-2018 Approval of Liquor License Application (Highlands Tavern)
13. ORDER #289-2018 Approval of an Entertainment License Application (The Blue Ox)
14. ORDER #290-2018 Approval of Liquor License Application (The Blue Ox)
15. ORDER #291-2018 Approval of Victualer's License Application (J&S Salisbury LLC/The Daily Grind)
16. ORDER #292-2018 Approval of Recreation Advisory Committee Application (Ian Shearer)
17. ORDER #293-2018 Authorization to be Recognized as an Age-Friendly Community.
18. ORDER #294-2018 Donation of \$200.00 to the LifeFlight Foundation.
19. ORDER #295-2018 Donation of \$200.00 to Penquis.
20. ORDER #296-2018 Donation of \$200.00 to the Community Health and Counseling Services.
21. ORDER #297-2018 Transfer of Funds (Wastewater Department)

22. Reports and Communications:

- a. Warrant Committee for December 13, 2018 Council Meeting: Chair McEwen and Councilor Madore.
- b. Chair's Committees Reports
- c. Two Minute Public Comment

23. Adjournment:

October 25, 2018

The Regular Town Council Meeting was brought to order in Council Chambers at 4:30 pm by Chair Clark.

Roll Call:

Town Council Members Present:

Clark	Pelletier
Golieb	Pray
Madore	Stratton
McEwen	

Also present were: Town Manager John Davis, Town Clerk Diana M. Lakeman, Deputy Fire Chief Tom Malcolm, Ralph Soucier Public Works Director, John Raymond Events Committee Chair and 2 in the public.

Pledge of Allegiance

Adjustments to the Agenda: - Additions to Manager's Report
- Sang happy birthday to Councilor Madore

Approval of minutes of the October 11, 2018 Regular Town Council Meeting and
Motion- Pelletier Second- Madore Vote 7-0

OLD BUSINESS:

NEW BUSINESS:

Special Presentations: Events Committee Chair, John Raymond, submitted handouts while providing idea updates for future Town events focusing on the Fourth of July themed the Year of the Veteran, also touched on complaints from prior celebrations with suggestions for changes to parade times, fire work display location, as well as additions to activities to be held at Veterans Memorial Park with extended road closures, notes sponsorships and donations would help host events and provide a larger fireworks display than prior years, shares proposed changes are goals to keep citizens and visitors in the area for the week's festivities, intension planning for future celebrations and events beyond Fourth of July.

Town Council as a whole welcomed the suggestions for changes with appreciation for focusing on concerns and betterment for the community while anticipating a successful event.

RESOLVE #11-2018 A PROCLAMATION HONORING JOSEPH CLARK FOR HIS SERVICE TO THE CITIZENS

OF MILLINOCKET AS A TOWN COUNCILOR AND A COMMUNITY VOLUNTEER

WHEREAS, Joseph Clark has provided significant leadership in the Town of Millinocket while serving on the Town council; and,

WHEREAS, Joe exhibited great governance as an elected member of the State of Maine Legislature for eight years; and

WHEREAS, Joe was a Scout Master for Boy Scout Troop 58 for eight years and played a pivotal role in a number of young men earning the honor of Eagle Scout; and,

WHEREAS, Joe has shown compassion for the elderly members of Millinocket in his role as Manager of the Millinocket Housing Corporation and,

WHEREAS, Joe has demonstrated a great deal of dedication and voluntary sacrifice as President of Little League baseball for four years; and,

WHEREAS, Joe decided not to run for reelection for the Council, so he can concentrate his time and efforts as coach of the Stearns J.V. Basketball team;

and,

WHEREAS, the Town of Millinocket wants to wish Joe the best of luck in his new endeavor;

NOW THEREFORE, BE IT RESOLVED, that the Millinocket Town Council, in Council assembled on October 25, 2018, does hereby recognize, honor and congratulate Joseph for his service on the Millinocket Town Council.

Motion- Madore Second- Pray Vote 6-0-1(Clark/Abstain)

The Council as a whole shared appreciation for the years of service and dedication to the community and a respected role model to the current and future Town Council.

*Town Manager wishes Clark in his future endeavors sharing honor while working with him.

Town Manager's Report:

Next Regular Council Meetings – to be held in Council Chambers.

November 12, 2018 @ 7:00 p.m. (Organizational Meeting)

November 29, 2018 @ 4:00 p.m.

Coffee Shop Sign – The proprietors of the Rush estate gave the town permission to remove the Coffee Shop sign on Main Street. Public Works completed that task a couple of weeks ago. The sign will be stored at one of the buildings at the Town Garage. I want to thank the Rush's for their cooperation in this matter and Public Works for finalizing the assignment.

Katahdin Woods & Waters – The National Park Service will host a public meeting on October 30, 2018, at Jeff's Catering, 15 Littlefield Way, in Brewer, Maine. The meeting will continue the conversation of the on-going management planning process at Katahdin Woods and Waters National Monument.

Regional Broadband Utility – The Town of Medway will be voting on the Regional Broadband Utility on Tuesday, October 30, 2018, at 6:00 p.m., at the Medway Middle School.

Annual Benefits Open Enrollment – Some information for Town employees. If you wish to make changes to your benefits, see Lori for an enrollment/change form. All forms must be received by the Health Trust between November 15 and December 15, 2018. Changes will be effective January 1, 2019.

Front and Rear Entrances – The inspections holes to the front entrance have been cut. Dick Saucier from Mid-South will try to inspect for structural damage this week. We are hoping the stainless steel for the fascia will be completed this week as well.

Tax Acquired Property List – We intended to have the bids ready to award tonight but we made a mistake on one of the property addresses (we listed 6 Katahdin Avenue instead of 6 Katahdin Avenue Extension). The new deadline for bids to be received is Tuesday, November 6 at 12:00 noon, and the bids will be awarded at the Council meeting on Monday, November 12.

Use of School During Winter Weather Cancellations – A reminder from the School Department that according to School policy, if school is cancelled due to inclement weather or emergencies, no practices or any other use of the facilities will be allowed, even if the weather clears later in the day.

Municipal Sustainability Subcommittee – Draft Proposal for a Revised Recycling, Compost & Garbage Program

Department Updates

Public Works

Getting plow trucks serviced and ready.

Sidewalk machine is good to go.

Been busy cutting broken tree limbs caused by heavy winds.

Transfer Station

Hauled all wood ash to Dolby Landfill.

Scheduled repairs for #2 compactor hydraulic tank heater.

Airport

Great turnout for fly in.

Closing out SRE building project.

Cemetery

Crew done for the season

Public Works will conduct burials until ground freezes.

Wastewater Treatment Plant

Maine Pump Station Generator upgrade has a couple of items left on the punch list then that will be finished.

The new system is on line and is working well.

Would like to thank Underwood Electrical Contractors for a great job.

They will return in late November or early December to remove the old generator.

New RV dumping station tank at the Central Street Station is prepped for paving.

Early spring will finish Project.

Police Department

Very busy the last couple of weeks. Nearly 154 incidents addressed.

Issued eight summonses ranging from illegal possession of marijuana, criminal mischief, harassment, theft, driving to endanger, and violating a protection order.

Responded to multiple other complaints: six welfare checks, five harassments, three wanted out, three disorderly, three PD accidents, two theft/burglaries, two fraud, two suspicious, two erratic vehicle, two noise problems, one assault, one threatening, and one trespass.

Been dispatched to six mental health incidents. Time consuming and difficult to deal with. Normally deal with these people numerous times before they are sent to an appropriate facility to be attended to properly. Continue to struggle to fill the open officer position. Working with an applicant that is scheduled to take the ALERT test on November 7. If he passes, we will try to get him to the academy this winter.

Fire & Ambulance

2015 Chevrolet ambulance back in service. Still concerned about what happens when warranty runs out. Talking with the company about this.

No start-up issues with TG Higgins ambulance billing.

Conducting fire drills at schools.

Will pass out fire education materials at Nazarene Church "Trunk or Treat" event.

Ordered new ambulance through Autotronics. It will be on a Ford classic with a gas engine. Demers ambulance with new medic in a box concept.

Medway selectmen want to purchase the 2007 Ford ambulance for \$3,000. Waiting for Autotronics to get us a backup unit before completing the deal.

Administration

Tax Assessor/Code Enforcement

Finishing Municipal Valuation Report.

Completing 801 forms so taxpayers can get their reimbursements from the state. Will process 40-60 forms. Committed taxes in Medway.

Met with new owner of North Woods building to discuss development plans.

Covered payroll on October 9.

Began updates of property records/owners for transfers post 4/1/2018.

Treasurer

Sent out wastewater foreclosure notices on October 16.

Twenty-four accounts given final notice that a lien filed on 5/30/17 for unpaid bills dated 4/15/16 to 8/5/16 will mature on 11/30/18. Bills, interest, and fees total \$6,230 for these accounts.

Created a reconciliation process for the quarterly billing to ensure that bills were sent for all qualified Maine Water readings. Worked with TRIO to resolve this.

Filed quarterly federal tax report.

Clerk's Office

Absentee voting. Ballots are available until the end of the business day on Thursday, November 1, 2018. Will conduct absentee voting for residents at both assisted living facilities this week.

Waiting to receive regular election day State ballots for testing purposes. Be processed and finalized by Friday, October 26, 2018.

2019 snowmobile registrations are available and have registered 10 already.

2019 dog registrations available.

Dangerous dog licensing is in effect as of August 2018.

Processing applications for Town committees for Town Council approval. Four seats on the Recreation Committee will expire by the end of the year.

One seat open on the Board of Assessment Review. Applications available at the Town Office.

Tax Collector

Wastewater billing going out Wednesday, October 24. Due November 22.

Processing mail daily.

Processing vehicle registrations on a steady basis (especially new ones).

Serving the public with absentee ballots.

Human Resource/Welfare Director

Working on tax acquired property list.

Attending to GA clients.

Waiting on the window.

Filling out insurance claims and workers comp forms.

Manager

Assisting Human Resource Director with tax acquired properties.

Attending meetings with Our Katahdin and potential clients for the mill site.

Working on comp plan.

Preparing grievances for arbitration.

*Town Manager informs the mental health issue calls being dealt with in this community through the PD and Ambulance services is an ongoing problem raising concerns for an aftercare plan.

Councilor Pelletier: Happy for the very comprehensive manager and department head reports.

Councilor Golieb: shares excitement to see Medway approve of the broadband utility program, anticipates pay-per-use for waste to help bring in more recycle or compost instead of a flat fee with concerns with hopes for feedback.

Councilor McEwen: shares appreciation for the comprehensive report, shares interest with the subcommittee proposal, suggests education be put out to the public to inform what the transfer site sticker fee covers versus the pay per use model noting capitol investments will be needed to implement cost savings.

Councilor Stratton: Shares appreciation for a great manager's report, happy with the coffee shop sign removal with the anticipation to remove the dilapidated building, great turnout at the annual fly-in and antique show at the Millinocket Municipal Airport, inquiries for special training to deal with mental health issues with the amount of police incidents reported.

Councilor Madore: shares his appreciation to the Rush's for approval to remove the hazardous coffee shop sign, anticipates finalization of the proposed 3 year plan from Katahdin Woods and Water allowing to proceed with process, looks for a positive vote on broadband from Medway with anticipation to proceed, inquiries implementation and effectiveness with other communities pertaining to direction for waste at the transfer site looking for more information for a definitive plan to move forward sharing appreciation for the proposal, great turnout at the Millinocket Municipal airport annual fly-in and car show, agrees with the Town manager with anticipation meeting with the hospital to find implementation for procedure for after care for mental health issues, supports the sale of the 2007 Ford to Medway, interested in future intensions planned for the Northwood's Real Estate building, pleads to the community to register dogs that are owned and housed in the community to help assist the owner location which relieve stress on the animal.

Councilor Pray: Informs he is unable to attend November 12, 2018 town Council meeting, share appreciation to all employees for a great report, notes failure on the State to address concerns policing mental health after care programs and procedures while suggesting to the Police Chief to reach out to the State, concerns with inquiries of sustainability of Municipal officers with filling open position not having full force, shares the waste treatment proposal is a good effort having concerns with it suggesting current rules are not being followed needing enforcement with inquiries readdressing unorganized territories use of site with the growing population within the communities.

Chair Clark: inquiries if transfer station fees are feasible suggests looking into concerns needing changes made to the way the community views and handles municipal solid waste and recycling sending a majority to the landfill being a big part of the budget.

ORDER #258-2018 PROVIDING FOR: Execution of the Warrant for October 25, 2018.

IT IS ORDERED that the Warrant for October 25, 2018 in the amount of \$68,338.79 is hereby approved.

Motion-McEwen Second-Madore Vote 7-0

ORDER #259-2018 PROVIDING FOR: Date, Time, Place, Warden for the November 6, 2018

General/Referendum Election

IT IS ORDERED that the General/Referendum Election will be held on Tuesday, November 6, 2018 from 8:00 a.m. to 8:00 p.m. at the Stearns High School Gymnasium.; and

IT IS FURTHER ORDERED that Erica Buckingham shall be Warden of said election.

Motion-Stratton Second-Madore Vote 7-0

ORDER #260-2018 PROVIDING FOR: Processing Absentee Ballots for the November 6, 2018

General/Referendum Election

WHEREAS, Title 21-A MRSA Section 759.7 allows the Election Warden to process absentee ballots while the polls are open; and

WHEREAS, processing such ballots will assist the Election Clerks and result in an expedited process after the polls are closed; and

WHEREAS, expediting the process after the polls are closed will result in some savings to the Town of Millinocket;

NOW THEREFORE IT IS ORDERED that the Election Warden is authorized to process absentee ballots at 10:00 A.M., 2:00 P.M., 4:00 P.M., 6:00 P.M. and 8:00 P.M. during the General/Referendum Election on November 6, 2018.

Motion-Madore Second-Stratton Vote 7-0

ORDER #261-2018 PROVIDING FOR: Office Hours of the Registrar for the November 6, 2018

General/Referendum Election

WHEREAS, Title 21-A MRSA Section 122(6) specifies the process that the Registrar must follow in registering voters; and

WHEREAS, The Town Clerk also serves as Registrar; and

WHEREAS, the Town Clerk has regular hours on four business days before Election Day to register voters; and

WHEREAS, being open evening hours as required by law to receive voter registrations will be an added cost to the municipality;

NOW THEREFORE IT IS ORDERED that it is not necessary that the Registrar be open to accept voter registrations for two hours in the evening between 5 P.M. and 9 P.M. on at least three days before Election Day.

Motion- Pray Second – McEwen Vote 7-0

Chair Clark requests to the Town Clerk this order to be posted on the Town Website.

ORDER #262-2018 PROVIDING FOR: Appointment to the Recreation Advisory Committee

IT IS ORDERED that Richard Rideout is re-appointed to the Recreation Advisory Committee for a three-year term to expire October 2021

Motion-Pelletier Second-Golieb Vote 7-0

ORDER #263-2018 PROVIDING FOR: Appointment to the Recreation Advisory Committee

IT IS ORDERED that Deborah Levesque is re-appointed to the Recreation Advisory Committee for a three-year term to expire November 2021.

Motion- Golieb Second-Stratton Vote 7-0

Councilor Madore shares thanks for the great service which is vital to this community while encouraging the public to consider service to community in the future.

ORDER #264-2018 PROVIDING FOR: Appointment to the Recreation Advisory Committee
IT IS ORDERED that Warren Steward is re-appointed to the Recreation Advisory Committee for a three-year term to expire December 2021.

Motion-McEwen Second-Madore Vote 7-0

ORDER #265-2018 PROVIDING FOR: Authorization to write off ambulance fees.
IT IS ORDERED that the Millinocket Town Council authorize the write off of \$54,339.40 in ambulance fees that have been deemed uncollectible by the Town of Millinocket Ambulance Service.

Motion-Stratton Second-Golieb Vote 6-1 (Opposed/Clark)

ORDER #266-2018 PROVIDING FOR: Donation of \$100.00 to the Millinocket Performing Arts.
IT IS ORDERED that the Millinocket Town Council donate \$100.00 for a full page add in the Program Advertisement of the Millinocket Performing Arts to help sponsor students from Millinocket and East Millinocket in their performance of Mary Poppins.

NOTE: If approved, the funds will be expended from Account # 0816-3813, Public Health & Welfare. This will leave a balance in this of \$1,800.00 in this account.

Motion- Madore Second- Pray Vote 7-0

Councilor Madore shares his appreciation and support thanking the performing arts community.

ORDER #267-2018 PROVIDING FOR: The equal allocation of the KARE Grant Fund balance among the towns of Millinocket, East Millinocket, and Medway.

IT IS ORDERED that the Millinocket Town Council approve the equal allocation of the KARE Grant fund balance (\$3,109.20) among the towns of Millinocket, East Millinocket, and Medway.

IT IS FURTHER ORDERED Millinocket's share of the balance be allotted to Account 0115-3777 Economic Development Beautification Project. If approved, there will be a zero balance in the KARE grant account and a balance of \$2,536.40 in the Beautification Account.

NOTE: Each town will receive \$1,036.40.

Motion- Pray Second- Madore Vote 7-0

ORDER #268-2018 PROVIDING FOR: Approval to sell 2007 Ford ambulance.

IT IS ORDERED that the Millinocket Town Council grants approval to sell the 2007 Ford ambulance to the Town of Medway for \$3,000.

IT IS FURTHER ORDERED that the Town Manager be authorized to sign the necessary paperwork to complete the deal.

NOTE: If approved, the transaction will not take place until Autotronics can provide a backup for the Town of Millinocket.

Motion- Pelletier Second- Madore Vote 7-0

Councilor Pray inquires how monies will be spent,

Deputy Chief Tom Malcolm anticipates the money to be spent on accessories/equipment for the new truck.

ORDER #269-2018 PROVIDING FOR: Abatement of sewer fees at 115 Medway Road.

IT IS ORDERED that sewer fees in the amount of \$206.77 for a property located at 115 Medway Road, Map U10, Lot 073, be abated.

NOTE: The excessive fees were due to a broken water pipe in the living room which has been repaired. This is a one-time abatement only.

Motion- Golieb Second- Madore Vote 7-0

ORDER #270-2018 PROVIDING FOR: Street closures for Millinocket Marathon.

IT IS ORDERED that the Millinocket Town Council grants authorization for the closure of the following streets for the Millinocket Marathon event:

Penobscot Avenue from the intersection of Central Street and Penobscot Avenue to the top of Veterans Memorial Park from 6:00 a.m. to 6:00 p.m. on December 9th.

Poplar Street from Penobscot Avenue to Katahdin Avenue from 6:00 a.m. until noon on December 9th.

Bandstand parking lot beginning Friday, December 8th at 5:00 p.m., until Saturday, December 9th at 6:00 p.m.

Motion- McEwen Second- Stratton Vote 7-0

Councilor Madore informs the closure hours of the marathon is to allow adequate time for runners and walkers to safely reach the finish line without issues concerning lighting and visibility for marathoners and vehicles, end time deemed by race officials.

ORDER #271-2018 PROVIDING FOR: Transfer of funds.

IT IS ORDERED that the Millinocket Town Council approve the transfer of funds for \$225,000 from Account G03-100-00 (Wastewater General Bank Account), to Account G03-109-01 (Wastewater Reserve Account).

NOTE: If this order is approved, the balance in the General Account will be \$475,840, and the balance in the Reserve Account will be \$704,774.

Motion- Stratton Second- Madore Vote 7-0

Reports and Communications:

The Warrant Committee for the November 12, 2018 Council Meeting will be Councilor Pelletier and Councilor Stratton.

Chair's Committees Reports:

-Councilor McEwen informs there will be an Economic Development Committee's annual survey will be put out to the public after one more final look over.

-Councilor Pelletier inquires for an order be brought to the council to review with a letter of commitment to become an AARP involved community.

- Councilor Stratton shares AARP recognized Ross Knowlton in a Downeast Magazine article being a very talented photographer.

Two Minute Public Comment: None

Motion to adjourn at 5:55p.m. -Pray Second -Stratton Vote 7-0

November 12, 2018

The Organizational and Regular Town Council Meeting was brought to order in Council Chambers at 7:01 pm by Chair Clark.

Roll Call:

Town Council Members Present:

Clark	Pelletier
Golieb	Pray - Excused
Madore	Stratton
McEwen	

Also present were: Town Manager John Davis, Town Clerk Diana M. Lakeman, Deputy Fire Chief Tom Malcolm, Recreation Director Jody Nelson, Wastewater Director Jim Charette, John Raymond Events Committee Chair, Warren Steward and Kevin Gregory School Board members, Randy Jackson new Council member and 10 in the public.

Pledge of Allegiance

Adjustments to the Agenda: - Additions to Manager's Report

OLD BUSINESS: None

NEW BUSINESS:

ORDER #272-2018 PROVIDING FOR: Ratification of the November 6, 2018 Municipal Election Results
IT IS ORDERED that the results of the November 6, 2018 General Election are hereby ratified as follows:

NOVEMBER 6, 2018 MUNICIPAL ELECTION RESULTS

TOTAL VOTES CAST: 1865

MUNICIPAL RESULTS:

TOWN COUNCIL 3 YEAR TERM: VOTE FOR 2

GOLIEB, STEVEN 872

JACKSON, RANDY D. 1624

BLANK VOTES 1234

SCHOOL BOARD 3 YEAR TERM: VOTE FOR 1

STEWART, WARREN 1578

BLANK VOTES 287

SCHOOL BOARD 2 YEAR TERM: VOTE FOR 1

GREGORY, KEVIN JA 1108

WELLS, ASHELY 597

BLANK VOTES 160

Motion - McEwen Second - Madore Vote 6-0

Chair Clark hands over the meeting to the Town Clerk.

Town Clerk: Swearing in of New Town Council Members

Town Clerk: Swearing in of New School Board Members

Town Clerk: Open the Floor to Nominations for Council Chair,

First and only nomination for Council Chair: Cody McEwen

Motion - Stratton Second- Madore

Hearing no further nominations for Council Chair, Vote for Cody McEwen as Council Chair 5-0-1 (McEwen abstaining)

ORDER #273-2018 PROVIDING FOR: Election of Town Council Chairman

IT IS ORDERED that the Millinocket Town Council elects *Cody McEwen as its Chairman for a one-year term commencing on November 12, 2018, and ending in November of 2019, or until a successor is duly elected.

Motion - Madore Second-Golieb Vote 6-0

Chair McEwen share his appreciation for the nomination and support of the council to elect him as Council Chair.

ORDER #274-2018 PROVIDING FOR: Acceptance of Town Council Procedure Policy.

IT IS ORDERED that the Millinocket Town Council adopt the Town Council Meeting Procedure Policy amended on December 8, 2016, a copy of which is attached to this order.

Motion - Pelletier Second- Stratton Vote 6-0

Special Presentations: None

Town Manager's Report:

Next Regular Council Meetings – to be held in Council Chambers at 4:30 p.m.

November 26 or 29, 2018

December 13, 2018

-Chair McEwen inquires a Stroll poll for decision of the date for next council meeting, voted unanimously for November 26, 2018 at 4:30 pm.

Phone Conference with Emera Maine – Councilor Golieb and I talked with Gina Eggert and Jill King about lowering the cost of electricity for street lights. We were told that if we want to meter our lights we would have to own and maintain them, and this may not be the most cost-effective way to save money Gina and Jill made the following recommendations:

Remove lights we do not need (I talked to the Public Works Director and he advised that we should not disconnect any more lights).

The Town has 42 lights using 250-watt bulbs. Emera will try to map their location for us and we may want to consider lowering the wattage to save some money.

Emera will be rolling out their own LED street light program and advises the Town to have a look at it.

LED has two wattages-36 and 64. If we opt to go to LED, it was recommended to use 36 watt to replace anything under 100, and 64 watt for anything over 100.

Municipal Review Committee (MRC) Update – Received information from the MRC that maps out the following timeline for the startup of the Fiberight facility in Hampden.

January 2019

Facility will begin accepting recyclables on a limited start/stop basis test equipment.

February 2019-After the odor control equipment becomes effective, the plant will begin accepting Municipal Solid Waste (MSW) on a startup basis to test and commission MRF equipment.

March 2019-Ramp up acceptance of MSW and recyclables as equipment commissioning is completed.

April 2019-Begin accepting MSW and recyclables on a continuous basis. Expecting to accept and process all the waste from all member communities by the end of June.

Still plan on having the facility tour on November 14.

Front & Rear Entrances – Dick Angotti and Dick Saucier of Mid-South Engineering examined the front entrance for structural soundness and discovered no problems. This was done free of charge and I want to thank both gentlemen for donating their time on behalf of the Town. I recommend the Council to have Rick Lax button up the inspection holes and finish this in the spring. Rick has received the materials for the back entrances and the job should be completed soon.

Maine Tourism Association (MTA) – Will begin operating a staffing service for members to address the workforce shortage in the tourism industry. They will hire a Workforce Development Specialist to run the service and that position is posted online. The staffing service will find employees in other states, arrange

background checks, and provide transportation to Maine and the member business. The service will operate as a pilot project through 2019, offering its assistance to a small number of MTA members. It will then be expanded to all MTA members in the future.

Computer glitch – On Monday, November 5, we experienced a computer malfunction that shut down TRIO and basically shut the Town's ability to operate from Monday afternoon on November 5 until the following afternoon on November 6. The problem was determined to be the failure of a patch that did not acknowledge the two computers that the Town installed that run off the Windows 10 operating system. We had to close the Clerk's office to the public until the problem was repaired. We apologize for the inconvenience and I am happy to report that we are back to business as usual. I want to thank the staff for their patience and assistance in correcting this problem.

Department Updates

Public Works

High winds have kept the department busy removing trees and limbs in the road on a number of streets. The Town's parking ordinance went into effect on November 1 and will remain in effect until April 1, 2019. The ordinance is enforced from 11 p.m. to 7 a.m. Vehicles left in the right-of-way may be towed at the owner's expense.

Transfer Station

Will schedule one more brush grinding before the end of the year. This is at no cost to the Town if the brush pile is clean of metal, rocks, etc.

Fiberight tour on November 14.

Airport

Still working on SRE closeout and grant for snow removal equipment.

Applying for Supplemental Grant Appropriation money to rebuild runways. The DOT is sensitive to the area and is supporting this effort.

Cemetery

Public Works is now overseeing all burials until freeze up.

Wastewater Treatment

RV Dumping Station on Central Street has been paved.

The project will be finished in early spring.

Ordered a new radiator for the Central Street station due to a leak discovered in the in the old. The new radiator has arrived and will be installed next week.

Police Department

Generated and responded to 194 incidents in the last two weeks.

Five summonses were issued which included illegal possession of marijuana, operating after suspension, assault by a juvenile, and a warrant arrest.

The snowstorm generated a number of accidents a fatality on the Lake Road.

The PD responded to 21 citizen/agency assists, 19 information complaints, 10 Welfare checks, nine medical calls, five 9-11 hang-ups, and four suspicions.

Met with Agent Barnes of the FBI to discuss two cases. One was a theft case that involved large sums of money being transferred to an individual in town from another state. This case is a possible wire fraud which is a federal offense.

Discussed a sexual exploitation of a minor case via texting/Facebook that may involve a subject from Canada. This person is suspected of targeting other minors around the country.

Night shift officers warning people about parking on the street at night. This has been posted on the Town's website and Facebook page.

Halloween evening was quiet. There was an event at the Nazarene Church involving the Fire Department and a lot of traffic on Mass Ave where a number of properties displayed great Halloween decorations.

Still looking for a candidate to fill the police opening.

I attached an email from the Chief explaining the reason for a high number of incidents. At least 30% of the incidents are due to property checks that are performed every night and school patrols which are conducted every day. An incident number is recorded every time the PD completes one of these checks.

Fire & Ambulance

Continued to conduct fire drills at the schools.

Participated in the Nazarene Church "Trunk or Treat" on Halloween evening.

Prepared snow sled for winter activities.

Seventy-one ambulance runs in October.

Six fire calls in October consisting of one electrical, three smoke checks, one P/A, and one 10-55.

Conducted four home safety and two wood stove inspections.

Worked with BHHS and Fire Marshal's office on two foster homes to make sure items were taken care of in the time allowed.

Recreation Department

Hockey changing rooms are torn down and debris disposed of.

The pool has been winterized.

Waiting for the new storage shed to arrive.

Working to secure a grant to make improvements at the Recreation Complex.

Administration:

Treasurer

Forty-five-day notices on 2017 real estate taxes were sent out on Thursday, November 10. The liens will foreclose on December 23, 2018.

Approximately 62 accounts will receive this notice.

Liens will be filed on roughly 150 utility accounts which were due from October 27, 2017 to February 9, 2018. The unpaid balance on these accounts is \$37,000.

Working with the auditors to finalize the audit report.

Tax Assessor/Code Enforcement Officer

Finished processing abatements. Total abated was \$289,700 which is \$9,415.25 in tax revenue.

Started working on supplemental bills. Anticipate supplemental bills will exceed the abated amount so there will be no loss in revenue.

Sent MVR to Maine Revenue Services.

Processed about 50% of the 801 forms.

Started the annual sales ratio analysis.

Began processing the demo permit for 237 Penobscot Avenue (Mini Golf building).

Tax Collector

Processing Wastewater payments.

Handling a high volume of mail.

Working on absentee ballots.

Large quantity of motor vehicle registrations (new & used).

Busy with phone and email requests.

Clerk's Office

Administering a large volume of absentee ballots at the office, by phone, and email.

Started October month end reporting.

Working on minutes from prior Council meetings.

Processing more dog registrations.

Providing the public with death, birth, and marriage certificates.

Processed and receipted cemetery billing for October 2018

Human Resource/Welfare Director

Working with GA clients.

Attending to the window handing out permits, tax acquired property forms, etc.

Answering phone and providing information for the staff and the public.

Manager

Assisting HR Director with the window and phone calls.

Staying updated on the comp plan.

Working with an area business that has a number of concerns.

Managing day-to-day affairs.

Councilor Pelletier: shares appreciation to the Town Manager for another great report, anticipates conversations with Emera and the Town Manager before acting by order.

Councilor Golieb: Congratulates the new council and school board members as well as now Chair McEwen, anticipates further conversation with Emera while expressing savings for the Town by switching to LED would be approximately half, shares his appreciation to the Fire Department for a safe Trunk and Treat Halloween experience, gives thanks to the manager and departments for another great report.

Councilor Stratton: Congratulates new members as well as newly nominated Chair McEwen, notes agreement with Public Works director suggesting not shutting off any current street lighting in town while anticipating cost efficiency changing to LED before proceeding, appreciates inspection and work done to the entrances with hopes to be finalized sooner than spring, unfortunate findings with the new owners tearing down the mini golf building and undetermined plans for the property as an agreement was in place with prior owners and Town.

Councilor Madore: shares thanks to the Town Manager and Councilor Golieb for the discussion had with Emera Maine understanding the cost savings going to LED with concerns of sufficient illumination vehicle and pedestrian traffic, Golieb notes the wattage used is where the cost savings is without hindering illumination, concerns with monies being used appropriately pertaining to Maine Tourism Association proposal, states the importance of the grant for the Millinocket Municipal Airport, concerns with the amount of welfare checks and habitual callers within the community and the availability for staff to respond accordingly, inquires timeline on the delivery of the recreation department replacement shed, agrees with councilor Stratton a definite idea for plans and timeline for developments on the mini golf property being under new ownership noting concerns with anticipation for conversation.

Councilor Jackson: shares concerns with the current lighting at Veterans memorial park, agrees with Councilor Madore with the current project to tear down the Mini golf building without intentions to fulfill prior owner agreement, congratulates the new members to the school board as well as town council.

Chair McEwen reads and submits an email for Councilor Pray to be entered into the minutes:

I am sorry I am not there for this august occasion, your elevation to chair, Councilor Golieb return and Councilor Jackson's introduction into the onus responsibly of governance. I would like to congratulate both our Councilors as well as School Board member Gregory on their wins, I would thank all who ran. Of course, for Councilors Golieb and Jackson their races were tough from the start, with both squeezing by to victory. To the manager's report, I like to thank the manager and all the department heads in keeping the council informed of the activities in the community and issues they are addressing, I appreciate Councilor Golieb and the manager following up with Emera on trying to cut the cost of the towns consumption of electricity, that is a positive step, on the MRC I will be attending a briefing by Fiberight tomorrow I believe through my employment so I won't make Thursday's presentation, I'd like to thank the town clerk, Diane on a great job at the election and all the individuals who helped, to town employees in setting up, the individuals from the political parties working the elections, they all did a great job and move things along over all, with that said, since I am not there voting on any of the items we have I will let it go until our next meeting which I hope is Monday the 26 I believe, and, again, congratulations to our new counselor and the return of counselor Golieb

Chair McEwen: Congratulates the new Council and School Board members and shares his appreciation for the nomination to Council Chair, looks forward to have conversations with the Town Manager with anticipation and concerns with new property owners of the Mini Golf building and their plan for that building and property.

ORDER #275-2018 PROVING FOR: Execution of the Warrant for November 1, 2018.

IT IS ORDERED that the Warrant for November 1, 2018 in the amount of \$3801.50 is hereby approved.

Motion-Stratton

Second-Madore

Vote 6-0

ORDER #276-2018 PROVIDING FOR: Execution of the Warrant for November 8, 2018.

IT IS ORDERED that the Warrant for November 8, 2018 in the amount of \$99,933.05 is hereby approved

Motion-Pelletier Second-Madore Vote 6-0

ORDER #277-2018 PROVIDING FOR: Abatement of sewer fees at 31 State Street.

IT IS ORDERED that sewer fees in the amount of \$100.05 for a property located at 31 State Street, Map U03, Lot 017, be abated.

NOTE: The excessive fees were due to a leaking furnace expansion tank. This is a one-time abatement only.

Motion-Golieb Second-Madore Vote 6-0

ORDER #278-2018 PROVIDING FOR: Abatement of sewer fees at 92 Canyon Drive.

IT IS ORDERED that sewer fees in the amount of \$606.97 for a property located at 92 Canyon Drive, Map U06, Lot 092, be abated.

NOTE: The excessive fees were due to a busted outside water hose. This is a one-time abatement only.

Motion- Madore Second -Stratton Vote 6-0

ORDER #279-2018 ***AMENDED**

PROVIDING FOR: Authorization for the Town Manager to execute and file all the necessary paperwork and deeds to complete the sale of a tax acquired property.

IT IS ORDERED that the Town Manager be granted authorization to execute and file all the necessary paperwork, including signing a Municipal Release Deed, to complete the sale of a tax acquired property located on 6 Katahdin Avenue Extension, Map U17-Lot 003.

IT IS FURTHERED ORDERED that the Tax Collector and/or Treasurer be authorized to abate all remaining taxes, sewer fees, and other expenses on the above-mentioned property.

All C & D waste will be handled in accordance with the Special Requirements for Sale of Property.

Any tenant remaining in the property shall be the responsibility of the bidder to evict or manage.

The following two bids were received for this property which has \$9,065.40 owed in back taxes, sewer fees, and other costs.

Peter & Iris Moscone \$10,000.00

Lisa Groelly \$1,000.00

The bid was awarded to ***Peter & Iris Moscone**.

Motion-Jackson Second-Golieb Vote 6-0 as Amended

Councilor Madore made a motion to amend order to award bid to Peter & Iris Moscone, seconded by Stratton, 6-0 to amend order #279-2018.

ORDER #280-2018 ***AMENDED**

PROVIDING FOR: Authorization for the Town Manager to execute and file all the necessary paperwork and deeds to complete the sale of a tax acquired property.

IT IS ORDERED that the Town Manager be granted authorization to execute and file all the necessary paperwork, including signing a Municipal Release Deed, to complete the sale of a tax acquired property located on 179 Pamola Park, Map U11-Lot 037.

IT IS FURTHERED ORDERED that the Tax Collector and/or Treasurer be authorized to abate all remaining taxes, sewer fees, and other expenses on the above-mentioned property.

All C & D waste will be handled in accordance with the Special Requirements for Sale of Property.

Any tenant remaining in the property shall be the responsibility of the bidder to evict or manage.

The following two bids were received for this property which has \$3,045.40 owed in back taxes, sewer fees, and other costs.

Kirk and Mary Rideout \$5,300.01

Melissa Alvarez \$3,045.40

The bid was awarded to ***Melissa Alvarez**

Motion- Pelletier Second-Golieb Vote 6-0 as Amended

Councilor Madore inquires if bidders are in the public looking to speak.

Bidder Melissa Alvarez speaks on her behalf since residing at the location up for bid not aware of the situation of delinquency of taxes or sewer owed to the Town for the Past five (5) years while hoping to be able to continue to reside at the same location if awarded bid.

Councilor Stratton made motion to amend order to award bid to Melissa Alvarez, Seconded by Golieb, 6-0 to amend Order #280-2018.

ORDER #281-2018 – TABLED

PROVIDING FOR: Authorization for the Town Manager to execute and file all the necessary paperwork and deeds to complete the sale of a tax acquired property.

IT IS ORDERED that the Town Manager be granted authorization to execute and file all the necessary paperwork, including signing a Municipal Release Deed, to complete the sale of a tax acquired property located on 294 Katahdin Avenue, Map U02-Lot 009.

IT IS FURTHERED ORDERED that the Tax Collector and/or Treasurer be authorized to abate all remaining taxes, sewer fees, and other expenses on the above-mentioned property.

All C & D waste will be handled in accordance with the Special Requirements for Sale of Property.

Any tenant remaining in the property shall be the responsibility of the bidder to evict or manage.

The following bid was received for this property which has \$5,298.48 owed in back taxes, sewer fees, and other costs.

Lisa Groelly \$10.00

Motion-Stratton Second-Madore Vote TABLED

After council discussion with concerns of this property and its current status pending legal action to evict current occupant by prior owner before the foreclosed by the Town and discussions with the bidder and concerns with issues to update the current state of the building, the council as a whole agreed its in the best interest of the bidder and the Town to table this order pending court action.

Motion to Table – Stratton Second the motion to table – Madore Vote to Table – 6-0

ORDER #282-2018 PROVIDING FOR: Approval of Snowmobile Trail Maintenance Application to the Maine Department of Conservation

IT IS ORDERED that approval is granted to submit the 2018-2019 application for the Maine Department of Conservation Snowmobile Program Municipal Grant-in-Aid Agreement. The Application requests a total of \$120,915.20 in State funds that are to be supplemented by local funds of \$51,820.80 project cost of \$172,736.00.

IT IS FURTHER ORDERED that the Town Manager is authorized to sign and execute any and all agreements necessary to receive this grant.

Motion- Stratton Second- Madore Vote 6-0

Reports and Communications:

The Warrant Committee for the November 26, 2018 Council Meeting will be Councilor Madore and Councilor Jackson.

Chair's Committees Reports:

-Councilor Golieb shares concerns with anticipation for the Sustainability Committee to look into the mental health issues arising in the community and ways to assist, Councilor Jackson offers his willingness to partake.

-Chair McEwen informs the Economic Development committee has posted and made available to the public the annual survey questions on the Town's website and in paper form.

- Councilor Stratton inquires when the Event committee will meet due to the cancelation to the prior meeting, John Raymond suggests Wednesday, November 14th at 3pm in the Town Manager's office which is agreed to.

Two Minute Public Comment: Benjamin Barr, 127 Elm Street, informs the Council he attended the Maine Runners Hall of Fame in Augusta yesterday where Gary Allen was inducted and recognized for his accomplishments and contributions to the Katahdin region.

Motion to adjourn at 8:17p.m. –Stratton Second –Madore Vote 6-0

TOWN OF MILLINOCKET

John Davis, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

Telephone 207-723-7000 FAX 207-723-7002

Web Site: www.millinocket.org

Town Manager's Report November 26, 2018

- 1. Next Regular Council Meetings – to be held in Council Chambers at 4:30 p.m.**
 - A. December 13, 2018**
 - B. December 27, 2018**
- 2. Revised Adjacency Policy –** I received correspondence from Samantha Horn, Planning Manager of the Land Use Planning Commission (LUPC), about the modified adjacency policy. There will be another public comment period and another hearing on January 8. Samantha would like to address the Council at the regular meeting on December 13. We can find out more about the hearing on January 8 at that time.
- 3. Maine Water –** We received an update from MaineWater on the status of their plans to combine with San Jose Water Company (SJW). MaineWater is excited about this deal as they believe it provides many benefits while maintaining their existing employee teams, local offices and leadership team in Maine and with their New England headquarters remaining in Clinton Connecticut.
- 4. Article About the Police Shortage in Maine –** The Chief shared an article with me called The Thinning Blue Line: "A police shortage in Maine could soon get a lot worse." This article was also aired on News Center last week. Listed below are some of the highlights the Chief enumerated:
 - Fewer and fewer people are willing to do the job. Many departments in Maine are down two, five, and even 13 officers.
 - There are many reasons for the shortages – low pay compared to the high risk, negative attitude some people have of police, and a difficult hiring process.

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- The Maine State Police has 341 officers, of which 15% will be eligible to retire in two years (51 state troopers).
- The Portland Police Department will have 44 officers eligible for retirement over the next five years.
- Maine Warden Service presently has more than 40 wardens that could retire.
- The South Portland Police Department has 14 out of 55 officers that currently qualify for retirement.
- Some complaints that police officers have are investigations not getting enough attention, and people like to take video hoping that someone does something wrong.

5. **Insurance Rate Increase** – The Maine Municipal Employees Health Trust (MMEHT) approved rate adjustments effective January 1, 2019. All of the Town's employees have the POS C plan which increased by 4%. The Town also offers the PPO 2500 plan, PPO 1000 (until 2021), but no employees have enrolled in either of these plans.
6. **Tax Acquired Property** - The Council needs to decide what it wants to do with the tax acquired properties at 294 Katahdin Avenue and 6 Katahdin Avenue Extension. The couple that bid on 6 Katahdin Avenue Extension thought they were bidding on the house by the mill gate and were not interested in any of the other properties. The Town received a \$10.00 bid for 294 Katahdin and a bid for \$1,000.00 for Katahdin Avenue Extension. These bids can be awarded or the properties can be advertised again.
7. **Cemetery Closure** – The cemetery closed for burials on November 9. People can no longer drive a vehicle into the cemetery but can gain access through the side door in the gate if they want to go in and walk.

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- 8. Meeting on Plowing Snow** – I would like to set up a meeting with the people who plow snow and go over the Town's ordinances. Councilor Pray has had a few complaints already from neighbors and other individuals in town. We have talked about this for a couple of years and I think we should address it as soon as possible.
- 9. Eastern Area Agency on Aging (EAAA)** – I have attached a letter from the Eastern Area Agency on Aging asking that the Town allocate \$1,000 in its next budget to donate to the EAAA. We donated \$1,000 in the current budget and this can be discussed during next year's budget meetings.

Department Updates

Public Works

- Had two plowable storms in October and three so far in November.
- Worked two nights cleaning up snow.
- Using straight salt in high traffic areas.
- Used hot loads during rain storm.
- Main runs in good condition.
- Secondary arteries have some ice buildup.
- Caution citizens to slow down at intersections during bad weather.

Transfer Station

- Fiberight has rolled out their startup schedule.

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Airport

- Runways cleared. Still have ice but basically in good shape.
- Resolved a couple of issues with the snowblower.
- Next Airport Improvement Project is to apply for a grant for Snow Removal Equipment (SRE).
- SRE building already paying dividends. Saving \$200.00 to \$250.00 per month.

Cemetery

- Closed for the season for burials.

Wastewater Treatment Plant

- Running one man short due to surgery and vacation time. Hoping to get a part-time employee until the vacancy is permanent.
- Busy with snow removal and everyday activities.

Police Department

- Generated 177 incidents in last two weeks.
- No summonses.
- Twelve citizen/agency assists, 21 information complaints, 9 animal problems, 7 medical calls, 3 family fights, 3 welfare checks, and 3 parking problems.
- Looking to fill two open positions. Officer Legassey has taken a job with the Sheriff's office. He will be leaving December 1. I want to wish Mr. Legassey luck in his new endeavor.
- Latest candidate failed the alert test. Currently pursuing an experienced academy graduate. We have missed the deadline to send anyone to the academy this year.

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- We may have to consider offering bonuses to attract qualified applicants.

Fire & Ambulance

- Worked with two new businesses on upgrades that have fire and life safety issues.
- Conducted three wood stove inspections.
- Went over the safety and evacuation plan with the Director of Katahdin Health Care.
- Met with an owner of a commercial building to discuss fire and life safety improvements.
- One Firefighter/Paramedic out of work due to injury.
- Have an issue with the pump on 781, the 2002 KME fire truck (blue one). As of this writing, it appears the truck has a problem with the transfer case or the transmission. May have to take it to Auburn for repairs.

Recreation

- Getting ready for winter.
- Seal around the pool is completed.
- Getting quotes to rehab the entire complex so we can pursue grants.
- New shed has not been delivered yet.
- Preparing for our Santa Calling and wreath lighting at the school.

Administration

Treasurer

- Filed utility liens on 5/30/17 for unpaid bills due on 4/15/16 and will foreclose on 11/30. There are 14 accounts remaining and total unpaid fees and other costs of \$3,520.

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- 2017 tax liens will mature on December 23. Seventy-six accounts remain with total unpaid taxes and other costs of \$103,780.
- On 11/13/18, 149 Utility liens were filed for unpaid sewer bills due on 10/27/17 to 2/9/18. Total fees and other costs amount to \$45,664.

Tax Assessor/Code Enforcement Officer

- Finished Supplemental Assessments. The total supplemented amount was \$10,949.25. Supplementals are used to correct ownership information to recognize omitted value from the commitment. Total abatements were \$9,415.25, so the supplementals represent a net change of \$1,534 in total taxes.
- Working on sales ratio study. This study compares sales prices to assessed value to determine how assessments are tracking relative to the market.
- Working with two different developers that are renovating a couple of buildings. One is the former Dunkin Donuts/Single Source structure and the other is Bangor Savings Bank.

Clerk's Office

- Finalized November 6, 2018 election results.
- Processing 2019 dog and snowmobile registrations.
- Administering Transfer Site Stickers (now available).
- Completed minutes for the October 25 and November 12 Town Council meetings.
- Notifying proper commissions of name change.

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Human Resource/Welfare Director

- Preparing GA clients for winter months and other basic needs.
- Doing year-end enrollment, getting information to employees so they can make decisions based on their needs.
- Performing daily functions and getting ready for 2019.

Manager

- Working with HR Director on daily activities (poverty abatements, grievances, etc.).
- Dealing with the public on real estate and sewer lien issues.
- Attempting to set up a committee to deal with drug addiction and mental health concerns.

John Davis

From: Horn, Samantha <Samantha.Horn@maine.gov>
Sent: Thursday, November 15, 2018 3:05 PM
To: John Davis
Cc: Godsoe, Benjamin
Subject: RE: Revised adjacency proposal
Attachments: Adjacency comparison_Millinocket area.pdf

John,

Here's one more map that the Council may be interested in. It shows the reduction in the primary and secondary locations from the first proposal. If you have any questions, please let me know.

Samantha

From: Horn, Samantha
Sent: Wednesday, November 14, 2018 3:05 PM
To: 'manager@millinocket.org' <manager@millinocket.org>
Cc: Godsoe, Benjamin (Benjamin.Godsoe@maine.gov) <Benjamin.Godsoe@maine.gov>
Subject: Revised adjacency proposal

Hi John, good to speak to you today. As you know, we have revised the adjacency proposal in response to comments. In particular, we reduced the distances for the primary locations substantially based on concerns that we heard, including from the Council. Instead of 10 miles from a rural hub and 2 miles from a road, it is now 7 miles from a hub and 1 mile from a road. We made other changes, and are open to further discussion as well.

There is a lot of information on our adjacency [website](#), including a proposal [summary](#) and interactive map. The new rule, and a cover memo with some of the changes summarized, can be found [here](#). I have also attached a map that shows existing development zones, which is similar to the maps we discussed the last time we were in Millinocket, but with the new distances.

We would be happy to come up and speak with the Town Council again if the Councilors would like more information. There will be another public comment period, and another hearing on January 8.

Samantha

Samantha Horn
Planning Manager
Land Use Planning Commission
Maine Department of Agriculture, Conservation and Forestry
18 Elkins Lane / Harlow Building, 4th floor
State House Station 22
Augusta, ME 04333-0022
Phone 287-4932
Fax 287-7439
Email samantha.horn@maine.gov

Department of Agriculture, Conservation and Forestry

DACF Home → Bureaus & Programs → Land Use Planning Commission → Featured Projects
→ Adjacency → Adjacency Proposal Summary

Land Use Planning Commission

Adjacency Proposal Summary

Last Updated: November 8, 2018

PROPOSAL SUMMARY

The LUPC is proposing to update the adjacency principle, which is an initial screen for where new zones for development of a residential subdivision or business can be created. This high-level screen is just the first step – the rezoning process still applies and permits would still be required for most uses. The adjacency principle guides most development toward existing development and away from undeveloped areas. This helps lower tax burdens, ensures land remains available for forestry, agriculture and recreation, and promotes the health of existing communities.

Since the 1980's, the LUPC's comprehensive plans have said that the policy should be updated. Maine's changing economy makes that need more urgent. Planning ahead now will increase economic opportunity and improve protections for remote areas. This page describes how the proposed new system for applying the adjacency principle would work for different types of development, and discusses some of the limitations of the current system.

Skip ahead to:

- Commercial development
- Residential development
- Businesses that have to be near a natural resource
- Limitations of current policy
- Primary and Secondary Locations

Zoning for Commercial Development

A proposal for new commercial or industrial development larger than a home-based business may require a rezoning if the property is not already zoned for development. Rezoning for commercial uses would be possible in primary locations if the use is a good fit for the site and the neighboring uses.

Large commercial/industrial facilities that rely on three phase power would be sited on a case-by-case basis using criteria (see Section 10.08,B,2 of the proposed rule revisions), which would be incorporated into rule. Home based businesses are also considered in this proposal, and would be regulated like today, but with some additional options to expand in size. Ffarm stands would be allowed in some places where they are not presently allowed.

Skip ahead: Primary and Secondary Locations

Zoning for Residential Development

The proposed rule changes would apply to proposals to develop residential subdivisions. The rule changes would not affect single family homes on individual lots.

In most cases, development of a residential subdivision would require rezoning and the proposed site would have to be in a primary or secondary location; the developer would have to demonstrate that emergency services could be provided; and that lot owners would have legal access. Some subdivisions would be allowed by permit if located in a primary location, and if they meet other criteria such as being close to a road and not on a waterbody. The proposal also considers rezoning for “low density” subdivisions that have lots in the 12-25 acre range, which is a substantial departure from past policy. Low density subdivisions would have their own zone, and would only be allowed in certain places to minimize fragmentation.

Outside the primary and secondary locations, the proposal would continue to allow residential subdivisions on some lakes that are already developed with camps or homes, and near motorized or multi-use trailheads, but would eliminate options for residential subdivision on undeveloped lakes.

Camps are common on lakes in the Commission’s service area, and subdivision near a cluster of camps is possible today. The goal of the proposed changes is to continue to allow camp subdivisions but to proactively direct it toward lakes that are already developed, and away from undeveloped lakes. The proposal would use information contained in the lakes management program, and some basic criteria, to determine if a lake is developed enough to qualify for residential subdivision. (For more information about adjacency on lakes, see Considerations for Rezoning on Lakes.)

Skip ahead: Primary and Secondary Locations

Zoning for businesses that have to be near a natural resource

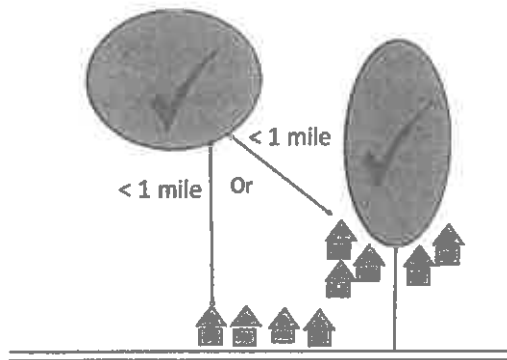
Not all uses can locate “near town” in a primary or secondary location: some uses are resource dependent. Examples include operations that process forest products to reduce bulk and make them cost-effective to transport; extraction of natural resources such as water and gravel; the rental of gear on-site for recreation in areas that are distant from town; and trail centers that need certain kinds of terrain and a lot of open space to operate. These resource dependent uses should be located in a manner that does not undermine the quality of the surrounding natural resources or unduly increase the demand for services.

The proposal identifies types of locations for each use and establishes criteria. For example, businesses that supply recreational day users with gear or food could locate near busy multi-use trail heads or boat launches, so long as there is enough space for parking and activities would not create a problem for neighboring uses or resources.

Limitations of the Current System

Today's policy allows rezoning for development within a mile of existing development. The one-mile test is a blunt planning tool, long-recognized as needing improvement. Existing, dispersed development can provide a springboard for new development into remote areas or onto undeveloped lake shores. This can affect the cost of providing public services (e.g., fire protection, ambulance) and impact forestry operations, wildlife habitat and the character of the UT.

Today's Policy allows "leapfrogging"



Leapfrogging

Many people agree that the best place for residential subdivision is "near other development." Camps are common in the Commission's service area, especially around lakes, and tend to be scattered across the landscape (sort of like freckles). Today's policy says that new zones for residential subdivisions should be within a mile of an existing group of homes or camps, no matter where they are located. Because of the historical pattern of development, the existing adjacency system can result in new development in scattered locations, which can be hard to serve for fire and ambulance providers. The problem will increase over time as more homes are built.

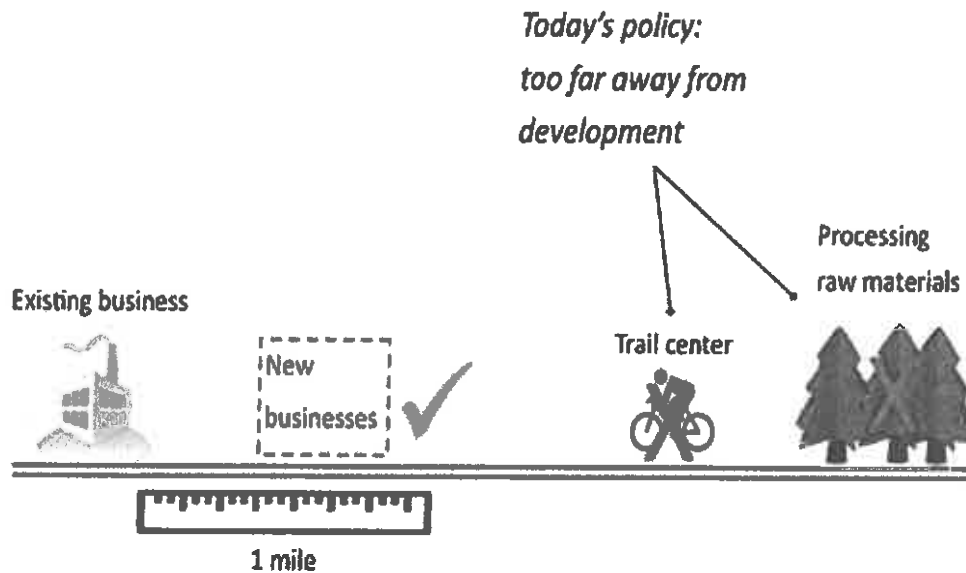
Example: The policy would potentially allow residential development on undeveloped lakes and ponds that are within a mile of any group of homes.

Lack of flexibility

The one-mile test is not a nuanced enough tool to locate new types of commercial uses, particularly those that need to be farther from town and closer to natural or recreational resources.

The current system tends to treat all commercial development the same, when in reality, uses can be pretty different from each other and a more nuanced approach would lead to better outcomes.

Today's policy does not recognize differences between uses



Today's policy requires most commercial development to be within one mile by road of existing compatible development (shown in the diagram above as a ruler).

Primary and Secondary Locations

This proposal uses proximity to public roads and populated areas that provide services to locate most types of residential subdivision and commercial activities. The goal of locating these uses near towns, townships and plantations with substantial services (called "rural hubs" in this proposal) is to provide services in a cost-effective manner and avoid the negative effects of development in distant areas. The negative effects of distant development include increased costs for services such as fire, ambulance, sheriff, solid waste, education, and roads; disruption in land needed for timber, agriculture and recreation economies; impacts to wildlife habitat; uncertain future private road access; and reduced viability of local communities that need a "critical mass" of people in the area to support hospitals, schools and other community services.

The proposal is to allow most residential and commercial uses in areas that are generally no more than 7 miles from a rural hub and 1 mile from a public road, which are called primary locations. Some subdivisions could be located up to 5 miles from a public road if a legal right of access and emergency services are available, and these places are called secondary locations.

Guide to the Map:

Location	Description	What can happen here
Primary Locations	<ul style="list-style-type: none"> • ≤ 7 miles from the boundary of a rural hub town, and ≤ 1 mile of a public road; 	<ul style="list-style-type: none"> • Residential subdivisions by permit if not on waterbody and $< 1/2$ mile from a public road



- ≤ 1 mile from a public road in certain townships and plantations; or
- The shoreline around management class three lakes
- Rezoning for residential subdivision, provided services and legal access for lot owner can be provided (certain high value lakes excluded)
- Rezoning for most businesses

Secondary Locations

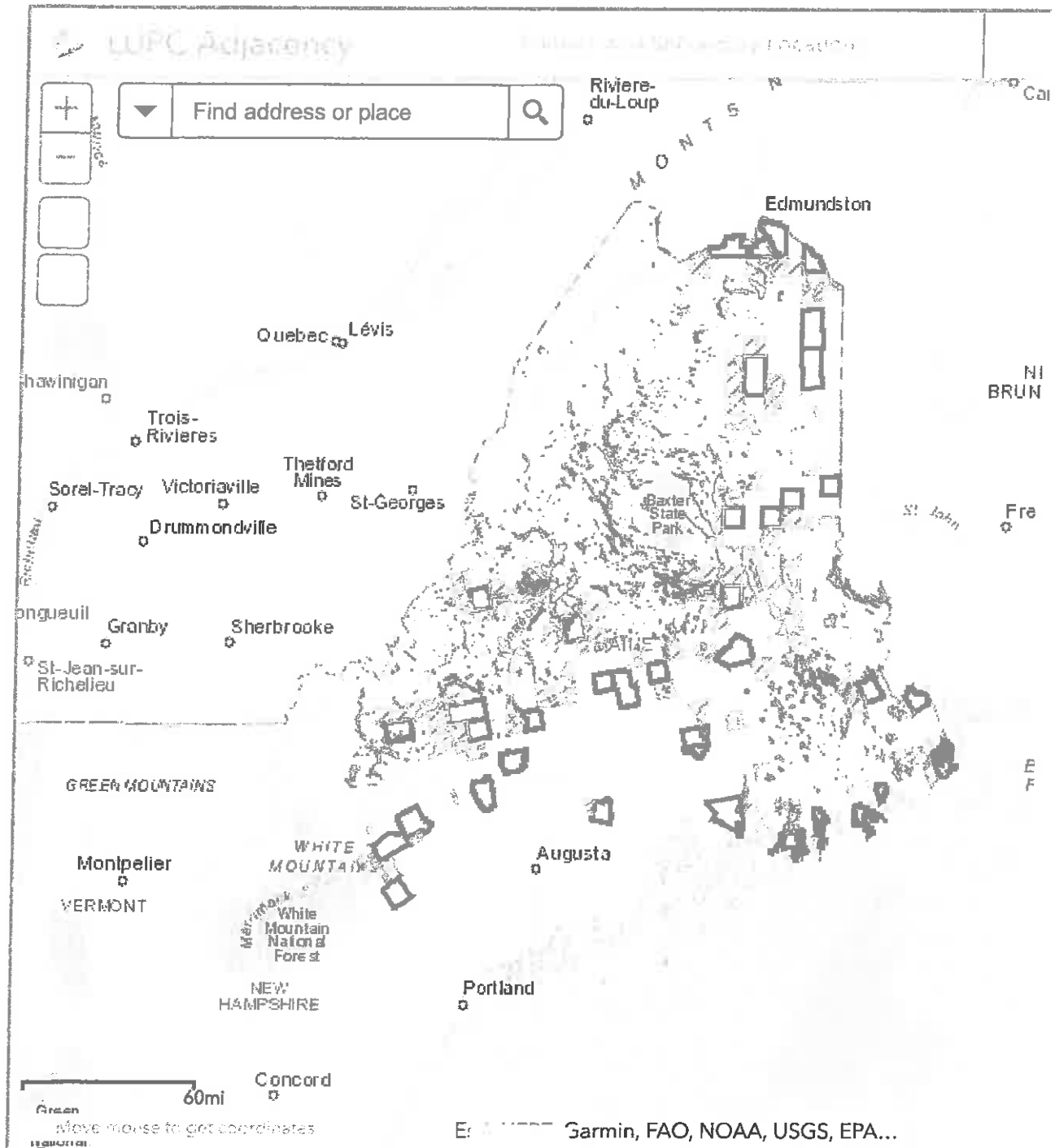


- ≤ 5 miles from a public road in towns, townships, or plantations that share a border with certain towns (Rural Hub towns are shown outlined in purple on the map).
- Rezoning for residential subdivision, provided services and legal access for lot owners can be provided (certain high value lakes excluded)

Resource based locations (areas not in orange or orange hash marks)

- Areas not included in primary or secondary locations if not near sensitive resources
- Recreation-based residential subdivision on certain lakes and near multi-use trailheads
- Resource extraction and processing in certain locations near raw materials (in the woods, or on the farm)
- Recreation support businesses and recreation day use facilities in certain locations (e.g., gear rental, food services for recreational users, trail centers, etc.)

Web Map of Primary and Secondary Locations



[View Map Full Screen](#)

Credits

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Location of Development: Millinocket Area

Map Notes

This map is an approximate representation of the rule revisions to refine application of the existing primary plan, which is a policy used by the Commission for rezoning for development of residential subdivisions or businesses. For more specific information, please see the accompanying proposal on the Commission's website.

The measurements from public roads are "as the crow flies" except that the measurement is not carried over a waterbody or the interstate highway, unless the area is contiguous to another primary or secondary location. This is intended to account for a waterbody would be located on one side of a town on the other side of the waterbody because it is such a long way around.

Primary and secondary locations have been both added and removed in certain MCs based on the Commission's research about service provision and existing infrastructure. Actions and deletions are listed in the Part 2 of the Comprehensive Land Use Plan on October 10, 2018.

The Comprehensive Land Use Plan and Chapter 10 Land Use Districts and Standards have been updated to reflect the changes in the Commission's research about service provision and existing infrastructure. The Commission's research about service provision and existing infrastructure is available through the Maine Office of GIS.

Legend

- UPC Service Area
- Municipalities
- County Line
- Public Roads

Lake measurement classifications:

- MC1, MC2, & MC8 Lakes
- MC3 Lakes
- MC4 & MC5 Lakes
- MC7 Lakes

Conserved Lands

- Statewide Conserved Lands: Statewide Conserved Lands are areas designated in the Comprehensive Land Use Plan that are available for public use (publicly available through the Maine Office of GIS)
- Rural Hubs

Primary and Secondary Locations

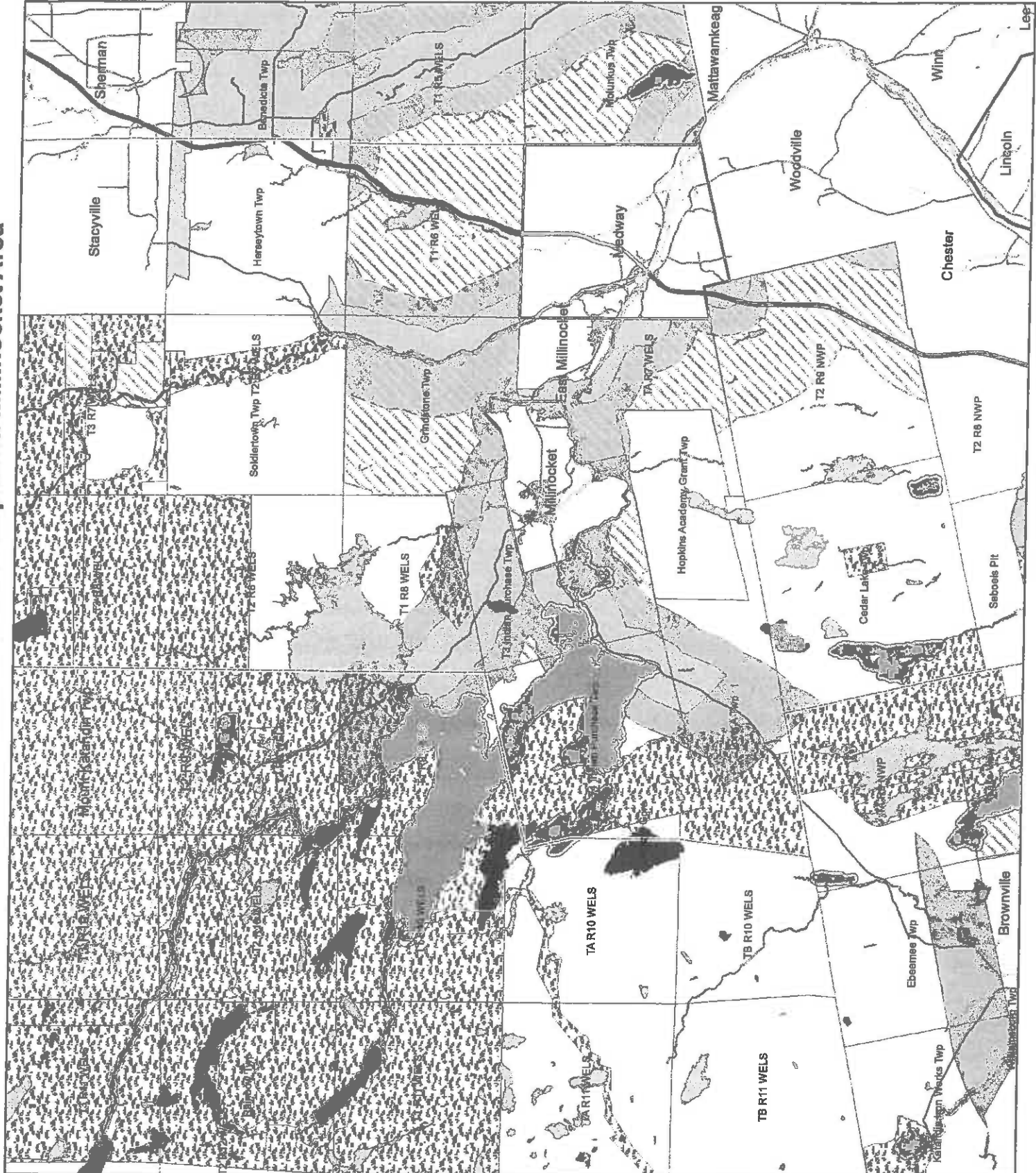
- Primary Locations: Includes areas <1 mile from a rural hub <1 mile from a town and planations, or <500 feet from MC3 Lakes
- Secondary Locations: <5 miles from public roads, but not within the definition that shows a boundary with a rural hub
- Primary Locations: 8/20/2018 Draft
- Secondary Locations: 8/20/2018 Draft

Existing Development

- Existing Structures
- Development Subdistrict
- 1 mile from Dev Subdistrict



Draft for Commission consideration: 10/6/2018





November 9, 2018

John Davis Town Manager
Town of Millinocket
197 Penobscot Ave.
Millinocket ME 04462-1430

To Officials in Maine Water Service Communities:

We want to update you on the status of our plans to combine with SJW Group, a highly respected water company with complementary expertise and a shared commitment to the mission of Maine Water. We are excited to join with SJW Group, where the combined company will have national scale while maintaining our local presence. We will be able to leverage the people and systems and achieve economies of scale as part of a larger organization, while continuing to deliver high quality service and benefit to our local communities.

At Maine Water we are proud of our record of providing safe, reliable service to customers and communities in 21 towns across the state. We have a team of over 75 dedicated employees who live and work in Maine and strive every day to serve you. Our teams' experience and commitment is reflected in our strong record in water quality and environmental compliance as well as consistently high levels of customer satisfaction, with ratings of 92.9 % in the most recent customer survey conducted by an independent research firm.

The combination with SJW Group provides many benefits while maintaining our existing employee teams, local offices and leadership team in Maine with our New England headquarters remaining in Clinton, CT. We are confident that the combination with SJW Group will allow us to maintain our tradition of quality and service for the benefit of the customers and communities we serve. Our trusted employees, who live and work in your community, will remain with the company serving our customers from our local offices with no merger related layoffs or change in customer rates.

We are proceeding to obtain the necessary approvals for the combination including:

- Maine Public Utilities Commission (MPUC)

Our application for approval of the combination with SJW Group is pending before MPUC in Docket 2018-00112. We have filed detailed information on the transaction and what the benefits under the combination with SJW Group will mean for the customers and communities we serve. The filings and the schedule for the MPUC proceeding are available at: <https://mpuccms.maine.gov/CQM.Public.WebUI/ExternalHome.aspx>.

- Shareholder

The vote for shareholder approval of the transaction has been scheduled for Friday, November 16th, and we are communicating directly with our shareholders on the details of how they can vote on the matter.

We hope that we can have your support on this important matter so that we can continue on our record of service in your community. Please let me know if you have any questions or need any information. Feel free to contact me at rknowlton@mainewater.com or at 800-287-1643. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Rick Knowlton".

Rick Knowlton
President



The agreement with SJW Group provides important commitments and benefits to our customers, employees and communities. These commitments and benefits are distinct from many other utility acquisition transactions and reflect our understanding of the water business the strong commitment that SJW Group has to Maine Water and our stakeholders.

New national leader with scale and strength to invest and grow: With SJW Group, we are partnering to create a new leading, national, pure-play water company with a focus on customer service, reliability, environmental stewardship and employee growth and development. The combined company will be the 3rd largest investor-owned water and wastewater utility in the U.S. based on enterprise value and rate base, serving more than 1.5 million people with approximately 700 employees. Our enhanced growth platform will reflect our increased scale, geographic diversity and strong financial foundation, including a credit profile expected to be consistent with at least an "A-" rating. We will have the expertise and the strength to continue making important investments in our local water system infrastructure, superior service levels, reliability and capital returns.

No change in customer rates: There will be no change in customer rates as a result of the transaction. Our operating companies, including Connecticut Water, Maine Water, Avon Water and Heritage Village Water, will all continue to be subject to oversight by their respective state regulatory commissions for rates and quality of service. The combined company is expected to be able to leverage economies of scale to manage costs and deliver benefits for our customers going forward while maintaining commitments to employees and the environment.

Best-in-class customer service: Maine Water has customer satisfaction rankings that consistently exceed 90% based on customer surveys conducted by an independent research firm. For SJW Group, delivering safe, clean drinking water is also a top priority, and you can expect us to continue our superior customer service record well into the future after our transaction has closed.

No transaction-related layoffs: There will be *no* layoffs as a result of our agreement -- jobs will be protected in the SJW Group transaction. Each of our operating utilities and their customers will continue to be supported locally by the existing team of experienced, dedicated water professionals and leaders. This means Connecticut Water, Maine Water, Avon Water and Heritage Village Water customers can continue to count on the people they know and trust, and employees can continue to count on a leadership team who values their work and service.

Local headquarters, local leadership, local operating teams and local brand names: We are pleased that our New England headquarters as well as our leadership team will remain in Clinton, CT, with our current President and CEO, David Benoit, serving as President of the New England Region. We will continue to operate as Connecticut Water Service, Inc., and each of the Company's current operating subsidiaries will continue to operate under their existing brand names.

Community investment, involvement and support: In addition to retaining our dedicated employee teams, we will maintain strong community ties and participation in community events and organizations. We will continue to support economic development with investments in growth, safety and reliability. In addition, the combined company will honor commitments for 1% annual pipe replacement in Maine and approximately \$200 million of annual capital investments across the combined operations.

Cautionary Statement Regarding Forward-Looking Statements

This document contains forward-looking statements within the meaning of the Private Securities Litigation Reform Act of 1995, as amended. Some of these forward-looking statements can be identified by the use of forward-looking words such as "believes," "expects," "may," "will," "should," "seeks," "approximately," "intends," "plans," "estimates," "projects," "strategy," or "anticipates," or the negative of those words or other comparable terminology.

The accuracy of such statements is subject to a number of risks, uncertainties and assumptions including, but not limited to, the following factors: (1) the risk that the conditions to the closing of the SJW Group transaction are not satisfied, including the risk that required approval from the shareholders of Connecticut Water for the transaction is not obtained; (2) the risk that the regulatory approvals required for the transaction are not obtained, on the terms expected or on the anticipated schedule; (3) the effect of water, utility, environmental and other governmental policies and regulations; (4) litigation relating to the transaction; (5) the ability of the parties to the transaction to meet expectations regarding the timing, completion and accounting and tax treatments of the proposed transaction; (6) the occurrence of any event, change or other circumstance that could give rise to the termination of the transaction agreement between the parties to the proposed transaction; (7) changes in demand for water and other products and services of Connecticut Water; (8) unanticipated weather conditions; (9) catastrophic events such as fires, earthquakes, explosions, floods, ice storms, tornadoes, terrorist acts, physical attacks, cyber-attacks, or other similar occurrences that could adversely affect Connecticut Water's facilities, operations, financial condition, results of operations, and reputation; (10) risks that the proposed transaction disrupts the current plans and operations of Connecticut Water; (11) potential difficulties in employee retention as a result of the proposed transaction; (12) unexpected costs, charges or expenses resulting from the transaction; (13) the effect of the announcement or pendency of the proposed transaction on Connecticut Water's business relationships, operating results, and business generally, including, without limitation, competitive responses to the proposed transaction; (14) risks related to diverting management's attention from ongoing business operations of Connecticut Water; (15) the trading price of Connecticut Water's common stock; and (16) legislative and economic developments.

In addition, actual results are subject to other risks and uncertainties that relate more broadly to Connecticut Water's overall business and financial condition, including those more fully described in Connecticut Water's filings with the U.S. Securities and Exchange Commission (the "SEC"), including, without limitation, its annual report on Form 10-K for the fiscal year ended December 31, 2017 and its quarterly report on Form 10-Q for the period ended September 30, 2018. Forward-looking statements are not guarantees of performance, and speak only as of the date made, and neither Connecticut Water nor its management undertakes any obligation to update or revise any forward-looking statements except as required by law.

Additional Information and Where to Find It

This communication relates to the proposed acquisition of Connecticut Water by SJW Group. In connection with the proposed transaction, on October 2, 2018, Connecticut Water filed a definitive proxy statement on Schedule 14A and the accompanying GREEN proxy card with the SEC. **SHAREHOLDERS OF CONNECTICUT WATER ARE URGED TO READ THE DEFINITIVE PROXY STATEMENT AND ALL OTHER RELEVANT DOCUMENTS FILED OR TO BE FILED WITH THE SEC BECAUSE THEY CONTAIN IMPORTANT INFORMATION ABOUT THE PROPOSED TRANSACTION.** Investors and security holders may obtain a copy of the definitive proxy statement and the other documents filed by Connecticut Water with the SEC free of charge at the SEC's web site, <http://www.sec.gov>, and shareholders of Connecticut Water may also obtain transaction-related documents free of charge by directing a request to Connecticut Water's Corporate Secretary, Kristen A. Johnson, at Connecticut Water Service, Inc., 93 West Main Street, Clinton, Connecticut 06413, or by telephone at 1-800-428-3985.

Participants in Solicitation

SJW Group and its directors and executive officers, and Connecticut Water and its directors and executive officers, may be deemed to be participants in the solicitation of proxies from the holders of Connecticut Water's common stock in respect of the proposed transaction. Information about the directors and executive officers of SJW Group is set forth in the proxy statement for SJW Group's 2018 Annual Meeting of Stockholders, which was filed with the SEC on March 6, 2018. Information about the directors and executive officers of Connecticut Water is set forth in the proxy statement for Connecticut Water's 2018 Annual Meeting of Shareholders, which was filed with the SEC on April 6, 2018. Investors may obtain additional information regarding the interest of such participants by reading the definitive proxy statement regarding the proposed transaction, which was filed on October 2, 2018, and other relevant materials filed with the SEC regarding the proposed transaction.

Visit www.sjw-ctws.com for more information on the benefits of the merger

CONNECTICUT WATER CONTACT:

Daniel J. Meaney, APR
Director, Corporate Communications
dmeaney@ctwater.com
860.664.6016

SHAREHOLDER CONTACT:

Morrow Sodali
CTWS@morrrowsodali.com
800.662.5200

DELAYS/CLOSURES

6:15pm view

WEATHER ALERT

Winter in 2018

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Photo credit: [AP Photo/Chris Wedel](#)

The Thinning Blue Line: A police shortage in Maine could soon get a lot worse

Many departments have multiple positions open, but supervisors are struggling to find qualified candidates to fill them. So what happens when a large number of veteran officers retire?

(NEWS CENTER Maine) — Police departments across the country are facing a big problem: An increase in calls and a shortage of officers to answer them.

Maine is no exception.

Many police departments, statewide, have multiple positions open, but supervisors are struggling to find qualified candidates to fill them.



Even more troubling, what those numbers look like moving forward, when a large number of veteran officers can retire.

► [CLICK HERE TO JOIN THE CONVERSATION](#)

Helping people. As cliché as it might sound it's the No. 1 reason many police officers put on the badge.

A former high school English teacher, Tyler Plourde is now a trooper with the Maine State Police. "I wanted to have an impact on my community being able to help people".

Officer Colin Gordan is a Falmouth police officer. "People ultimately get into to police work to help people, preserve order. As corny and cheesy as that sounds it's true."

What's also true is there are fewer and fewer people willing to do the job. Many departments in Maine are down two, five, even 13 police officers.

Lt. John Kilbride, a 20-year veteran of the Falmouth Police Department, says that's an incredible strain for a department. He says, "it's nerve-wracking, you can't just pluck a police officer off a tree."

There are a lot of reasons for the police shortage

- Low pay, when compared to the high risks of the job
- The negative attitude some people have toward police
- A difficult and lengthy hiring process
- Young people entering the workforce who are making a balance between work and life a top priority (something that any cop will tell you is not easy)

the ability being down troopers can cause a strain. We are pushing some would say beyond our capacity with the services we're providing."

It's a problem that could get a lot worse.

The Maine State Police currently has 341 officers. In two years, 15 percent will be eligible to retire. That's 51 state troopers.

'Venom' Makes Over \$100 Million in China for Opening Weekend

Ad by Connatix

There are 161 Portland police officers. Over the course of the next five years, more than 25 percent are or will be eligible for retirement. That's more than 44 officers.

The Maine Warden Service is facing similar issues. There are 125 game wardens. Today, 23 percent can retire. That's more than 40.

Even smaller agencies are not immune.

The South Portland Police Department has 55 officers. Right now, 26 percent can retire. That's 14 police officers.

Lt. Tripp says, "so when we look at that number that could be fairly high, 51 potentially retiring, that does cause us some concern".

Those numbers are forcing departments to be more flexible and take a closer look at how they're recruiting. Some are using social media and incentives or signing bonuses to attract candidates.

But finding interested candidates isn't the only challenge, so is finding qualified ones.

Lt. John Kilbride says, "I will go without before I put forth someone I'm not comfortable with."

When a department is down officers, it's forced to play defense—prioritizing calls as well as cases.

That can not only impact communities, it can place a bigger burden on the rank and file.

"You start putting stressors on really good people and they start evaluating whether they want to stick around, it's a sinking ship. You've hit the iceberg," says Lt. Kilbride.

NEWS CENTER Maine spoke with officers from agencies across the state, who did not want to go on camera. They told us "a lot of times it's like swimming upstream" ... "investigations don't get the attention they deserve, because they're not enough officers" ... "everyone loves to take video of you hoping you screw up" and "a lot of people don't understand our training or why we do the things we do."

Joe Loughlin, former deputy chief of the Portland Police Department and a national law enforcement consultant, says the stress on law enforcement officers today is enormous.

Loughlin says, "for years we've been saying we can do less with more, well that doesn't work anymore, you need people".

"These are tough days for this profession and tough days for the citizens because in the end, it's the good citizens who suffer," says Loughlin.

Loughlin, as well as those still in law enforcement, says they're confident that, while it won't happen right away, this shortage will pass and ultimately enough people will answer the call to protect and serve.

Lt. Tripp says, "I've had citizens say to me why would you do this job? Why would you want to do a job with everything going on today? Police officers being shot at or shot. Why would you do it? For me personally, if it's not us, then who is it?"

► [CLICK HERE TO JOIN THE CONVERSATION](#)

NEWS CENTER Maine

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Maine Municipal Employees Health Trust

60 COMMUNITY DRIVE AUGUSTA, MAINE 04330-9486 (207) 621-2645
www.mmeht.org

IMPORTANT NOTICE

We are sending this notice to you as the key official of your employer group.
Please share this notice with the appropriate individual(s) in your office.

To: John Davis, Town Manager
Town of Millinocket
From: Gregory L'Heureux, Chair, Board of Trustees
Date: November 2, 2018
Re: 2019 Health Trust Rate Announcement – Non-Rated Groups

This notice contains information on the following topics:

- 2019 Rate Adjustments by Benefit Plan Type
- 2019 Rate Adjustment – Medicare Retirees
- 2019 Health Plan Benefit Change / New Booklets

The Maine Municipal Employees Health Trust (MMEHT) Board of Trustees has approved the following rate adjustments, effective January 1, 2019. The Health Trust will mail a separate general rate and benefit plan change announcement to all Health Trust participants within the next few weeks.

2019 Rate Adjustments – All Plans

The Health Trust announces the following 2019 rate adjustments by benefit plan type:

1. **Health Plans**
For all Non-Rated Groups: 4.0% increase for POS A, POS C, POS 200, and PPO 500 plans
7.0% increase for PPO 1000, PPO 1500, and PPO 2500 plans
2. **Dental Plan** No adjustment (all groups)
3. **Vision Insurance Plan** No adjustment (all groups)
4. **Life Insurance Plan** No adjustment (all groups)
5. **Income Protection Plan** No adjustment (all groups)
6. **Long Term Disability Plan** No adjustment (all groups)

These rate adjustments will become effective January 1, 2019.

The health plan rate adjustments listed above apply to all Non-Rated Groups – that is, employer groups with 50 or fewer covered participants. Health plan premiums for the Individually Rated Groups (groups with more than 50 covered employees) will receive different adjustments, based upon the experience of the individual group. Rate adjustments for the Individually Rated Groups depend in part upon the group's own claims experience, and in part upon the experience of the Health Trust as a whole.

Each year, the Health Trust Board works with its actuary, benefit advisors, and staff to examine plan costs and set rates. This is accomplished by looking at the Health Trust's past claims experience, as well as future inflation trends that take into account increasing use of medical services, technology, prescription drugs, and cost shifting from underpayment of services by Medicaid and Medicare.

Based on historical data, as well as recent trends, health insurers in Maine are projecting that medical claims costs overall will increase by approximately 9% in 2019, and they are projecting that pharmacy claims costs will increase by about 11%. The Health Trust, on the other hand, has observed somewhat lower than average claims and pharmacy trends over the past year. This is due to a combination of factors, including careful financial and plan management,

(over)

and a thoughtful process to reduce claims costs through measured changes in plan benefits. We are pleased to provide Health Trust health plan members with lower rate adjustments than are being seen in the general health insurance market, and to keep rate adjustments at a very moderate level for 2019.

2019 Rate Adjustment – Medicare Retirees

The Health Trust is one of the few providers of health benefits in the state of Maine that will continue to cover employees as part of the group, even after they have retired. Eligible retirees under the age of 65 are eligible to continue the same coverage as active employees. Retirees age 65 and over, or those eligible for Medicare, are eligible for the Health Trust's Retiree Group Companion Plan coverage. This plan includes full prescription drug benefits, with the same prescription drug coverage as the active employee plans. Prescription drug costs currently make up about 70% of the total plan costs for the Medicare retirees participating in the Health Trust plan.

Because the premiums for these Medicare retirees are currently based in part upon the annual rate adjustments for the employer groups from which they retired, the monthly premiums for Medicare retirees vary widely. The Health Trust Board has determined that it is in the best interests of these retirees, and of the Trust as a whole, for these premiums to be brought more in line with actual claims experience for the entire group of Medicare retirees, rather than tying the annual rate adjustment for the retirees to the experience of the active employees. As a result, premiums for the Medicare retirees will be increasing in 2019, but not at the same percentage as premiums for active employees. Medicare retirees who retired from a **non-rated group** (an employer that currently covers 50 or fewer employees in a Health Trust health plan) will see a rate increase of **5.75%**.

Health Plan Benefit Change / New Booklets

The Health Trust Board has voted to eliminate the deductible carryforward provision from all of the Health Trust health plans. Under this provision, if a member incurs claims that apply towards the member's deductible in October, November, or December of any year, the amount that is applied to the deductible in that year will also be applied to the deductible in the next following year. Although this provision was fairly common in health plans in the past, it has been eliminated from most health plans in the state of Maine, and the Health Trust Board voted to eliminate it from all Health Trust plans effective September 1, 2018.

In order to provide our members with the most up-to-date benefits information possible, the Health Trust is in the process of updating all of its Summary Plan Description booklets. New health plan booklets will be sent to all Health Trust health plan participants in the first quarter of 2019. New booklets for Dental, Vision, and Income Protection Plan benefits will be sent out later in the year.

Thank You for Your Support

As a member of the Health Trust, you are part of a group self-insured plan that is committed to providing its employer groups and participants with superior customer service and quality benefit plans, and to using its strength in numbers to take full advantage of cost saving opportunities in the health care market, today and in the future. **The Board of Trustees appreciates your commitment to the Trust.**

If you have any questions about the information contained in this notice, or if you would like additional information about any Health Trust program, please contact Anne Wright, Director, Health Trust Services, or Kristy Gould, Assistant Director, Health Trust Services, at 1-800-452-8786.

Health Trust Board of Trustees

Gregory L'Heureux, Chair (South Portland)

Kelly Karter, Secretary (Hampden)

Jonathan Carter, Trustee (Wells)

James Gailey, Trustee (Cumberland County)

Mark Green, Trustee (Downeast Community Partners)

Martin Puckett, Vice Chair (Presque Isle)

Diane Barnes, Trustee (Lisbon)

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Donald Gerrish, Trustee (Retiree)

Richard Metivier, Trustee (Retiree)

Dale Olmstead, Trustee (Retiree)



Maine Municipal Employees Health Trust

MONTHLY RATES
EFFECTIVE DATE: JANUARY 1, 2019

Health (NON-RATED - Employer groups with 50 or fewer employees)

	POS-A	POS-C	POS-200	PPO-500	PPO-1000	PPO-1500	PPO-2500
Single Person	1,234.05	1,085.97	995.24	962.32	948.23	860.40	785.79
Employee & Spouse	2,768.17	2,435.99	2,232.44	2,158.61	2,127.04	1,930.00	1,762.66
Employee & Child(ren)	2,013.63	1,771.99	1,623.92	1,570.23	1,547.25	1,403.93	1,282.20
Family	2,768.17	2,435.99	2,232.44	2,158.61	2,127.04	1,930.00	1,762.66

Retiree (with Medicare) - Retiree Group Companion Plan

Single Person	558.00
Two Person	1,116.00

¹ Dental

Single Person	\$43.36
Employee & Spouse	\$74.85
Employee & Child(ren)	\$142.86
Family	\$142.86

² Vision

Single Person	\$5.58
Employee & Spouse	\$11.15
Employee & Child(ren)	\$11.94
Family	\$19.09

Income Protection Plan (short term disability)

Employee may select 40%, 55% or 70% of annual salary
\$2.04 per month for each \$100 of monthly coverage

Long Term Disability

³ Employer Paid: \$0.40 per \$100 of covered payroll

⁴ Employee Paid: Age banded

Life Insurance

Basic Life (including AD&D)	\$0.30 per \$1,000 of coverage, per month	
	No cost if enrolled in health insurance	
Supplemental Life	\$0.30 per \$1,000 of coverage, per month	
Dependent Life	Option A	\$1.50
	Option B	\$3.20

1 - Dental coverage has no minimum participation requirement

2 - Vision coverage has no minimum participation requirement

3 - Long Term Disability must have 100% enrollment if employer-paid

4 - Long Term Disability requires minimum 25% enrollment if employee-paid



Millinocket Public Works Department

Memo

To: Chip Lamson, Lamson Funeral Home
From: Ralph Soucier, Director of Public Works
Date: November 20, 2018
CC: Harold Davis, Town Manager
Diana Dumais Lakeman, Town Clerk
Re: Millinocket Cemetery

Dear Chip,

The purpose of this letter is to inform you that the Millinocket Cemetery is closed for burials now as of November 9, 2018 due to weather conditions.

We had an excellent year working with you and your staff and are looking forward to doing business again this coming spring of 2019.

Have a Safe and Happy Holiday!

Sincerely,

A handwritten signature in cursive script, reading "R. T. Soucier".

Ralph Soucier,

Public Works Director

John Davis

From: Charles Pray <cppray1@gmail.com>
Sent: Tuesday, November 20, 2018 10:13 AM
To: John Davis
Cc: Cody McEwen; Louis Pelletier; Steve Golieb; GILDA STRATTON; Mike Madore; ajax1@myfairpoint.com
Subject: Snow Plowing

John,

What is the status of the Town holding a session for individuals who plow to understand the Town's ordinances. I got several complaints last weekend from neighbors and town folks complaining about their neighbors.

Charlie

Charles P Pray
207-731-4017



Eastern Area Agency on Aging

450 Essex Street,
Bangor, ME 04401

(207) 941-2865 (800) 432-7812

www.eaaa.org

Town of: Millinocket

Greetings,

Last year Eastern Area Agency on Aging (EAAA):

- Provided health insurance counseling to over 7,100 community residents,
- Saved community residents \$1,900,000 in Medicare premiums, deductibles and copays,
- Provided 80,000 meals to homebound seniors, and
- Provided 24,000 hours of volunteer services across our region.

Because of the generosity of towns across our region, last year we were able to feed **65 older adults for an entire year**. It is through the continued support of towns and municipalities like yours we are able to offer much needed services and resources to community residents in Washington, Hancock, Piscataquis, and Penobscot counties. Included you will find a report listing services EAAA provided to benefit your residents over the past 12 months as well as their associated costs.

As you prepare your town's budget, we ask that you consider Eastern Area Agency on Aging in next year's budget allocation.

➤ Your town's allocation to EAAA last year:	\$ 1000.00
➤ Amount requested for 2019:	\$ 1000.00

In the meantime, if you have questions, please call Dyan Walsh at 1-800-432-7812 or dwalsh@eaaa.org. We have also enclosed a one page sheet that provides a summary of the programs and services we provide. Please visit www.eaaa.org to learn more about Eastern Area Agency on Aging's work.

Sincerely,

Dyan Walsh
Executive Director



Eastern Area Agency on Aging

450 Essex Street,
Bangor, ME 04401

(207) 941-2865 (800) 432-7812

www.eaaa.org

Services Provided to the town of: Millinocket

Penobscot County

<i>Program Name:</i>	<i>Description:</i>	<i>Units Served:</i>	<i>Cost For Service:</i>
Commodity Supplemental Food Program	Supplemental food for eligible seniors	662	\$ 25818
Congregate Meals	Delicious meals and socialization for seniors	2354	\$ 25894
Family Care Giver Services	Support and education to individuals caring for loved ones - including Alzheimer's/dementia	3	\$ 237
Furry Friends	Supplemental pet food	706.5	\$ 1413
Home Delivered Meals	Meals on Wheels & 3D Catering	3341	\$ 36751
Information & Assistance	Office appointments, home visits and telephone calls linking individuals with available services, including but not limited to Medicare counseling*	211	\$ 3376
Other	Includes Money Minders and EZ Fix	45	\$ 1125
7,322.5 Unit Services Provided to 257 Resident(s).			

*In 2018, Our State Health Insurance Assistance Program staff and volunteers helped residents save **\$12,110.00** by comparing their health insurance options, including Medicare Part D.

**Total cost of services and savings
provided:**

\$106,724.00



TOWN OF MILLINOCKET
PUBLIC WORKS DEPARTMENT
20 Cedar Street
Millinocket, Maine

Tel. (207)723-7030 Fax (207)723-7029

E-Mail: publicworks@millinocket.org Web Site: www.millinocket.org

November 19, 2018

To: Harold Davis, Town Manager

From: Ralph Soucier, Public Works Director

Subject: Public Works Activity Report

Public Works:

Two storms plowable in October and Three storms in November YTD. Came in at night twice so far to cleanup Main street and Central Street along with schools and parking lots. This is very early and is not very common. Using straight Salt on main runs at the beginning of the storms were there is high traffic. Had to mix hot loads during the rain storm to de-ice all roadways. Road conditions are very good on main runs and good on secondary arteries with some ice build up due to the rain accumulation. Crew did a great job working with Mother Nature to make it safe as possible. Vehicles really need to slow down during bad weather conditions as intersections and hills do get very slippery.

Transfer Station:

Fiberight has rolled out their startup schedule.

Airport:

Runways have been cleared. Condition of runways have some ice, but are okay. We have had a couple issues with the snow blower, but they have been resolved. Typical maintenance break downs. This equipment is 1994 in age. The next AIP project will be to apply for a grant to replace the snow removal equipment. The new snow removal building has saved us money so far as the equipment now is kept inside not requiring engine heaters to be plugged in to the electrical system. I will report the savings as we go through the winter, but it looks like around \$200-\$250/month would be realized in savings.

Cemetery:

Closed for the season.

Respectfully Submitted,
Ralph T. Soucier
Director Millinocket Public Works

MEMO

Millinocket Wastewater Treatment Facility

November 19, 2018

To: John Davis, Town Manager

From: Jim Charette, Superintendent

Re: WW Operations Report

Our department is currently down one employee due to surgery and vacation time. We are short-handed during this period and hope to get a part time employee to take up the slack. We are very busy with snow removal along with all the other required activities.

Memo

To: Town Manager
From: Chief of Police
CC: Town Council
Date: November 19th, 2018
Re: Activity report

- We generated and responded to 177 incidents in the last couple of weeks. No Summons were issued. High rollers for the two weeks were 12 citizen/agency assists, 21 Information complaints, 9 animal problems, 7 medical calls, 3 family fights, 3 welfare checks, and 3 parking problems.
- The department is now looking to fill two open positions, Officer Legassey has taken a position with the Sheriff's office, they had been recruiting him and offered him \$4.00 an hour more to work for them, he has advised he will be leaving December 1st.

Our latest candidate failed to pass the alert test so we are currently pursuing an experienced academy graduate as we will miss the window to send someone to the winter academy.

As you all probably are aware fewer people are willing to do this job because of its high risk, its lengthy hiring process, and the negative attitude some people have towards police today. Two of the state's biggest employers of police officers, the State Police & Sheriff's Office, have dramatically increased their starting pay to entice officers to work for them. Many of the current police officers are older and at the cusp of retiring, up to 25% for some departments. This puts a huge strain on the remaining officers who must pick up the slack and work more hours. To attract qualified candidates' departments are having

to offer incentives and sign on bonuses. This is something that we need to consider as we continue to search for qualified people.



MILLINOCKET FIRE AND AMBULANCE
222 AROOSTOOK AVENUE
MILLINOCKET, ME 04462
www.millinocket.org
deputychief@millinocket.org

Manager Davis,

Worked with two new business that are doing upgrades to open and have fire and life safety issues.

Conducted three wood stove inspections.

Met with Director at Katahdin Health Care on their safety and evacuation plan.

Met with owner of commercial space in Millinocket to go over their issues in regards to fire and life safety improvements they need to make to the building.

Still have one FF/Paramedic out of work due to injury.

Have issue with pump on 781 the 2002 KME fire truck. Have contacted Emergency Apparatus to get them up here to check it out and see what is going on with pump. Have talked with Medway Fire and they will send us a engine if needed. Also advised East Millinocket. Fire that we are down one engine at this time.

11/19/2018

Deputy Chief Malcolm

John Davis

From: Traci Waite <twait@zwi.net>
Sent: Tuesday, November 20, 2018 12:05 PM
To: John Davis
Subject: Recreation Update

Good afternoon John!

I am not sure what Jody has updated you but right now we are currently getting ready for winter. The seal around the pool has been completed, and we are working on getting quotes for grants to rehab the whole complex. We are still waiting on the shed from the Amish to come in. We are getting ready for our Santa Calling (folding papers as we speak to mail out to parents) and wreath lighting at the school. If there is anything more you need please let me know I am not sure when the last council meeting was and unsure of what she has told you about.

John Davis

From: Mary Alice Cullen
Sent: Monday, November 19, 2018 3:20 PM
To: John Davis
Subject: Dept Report

Utility Liens filed 5/30/17 for unpaid bills due 4/15/16 to 8/5/16 will foreclose 11/30. To date, there are 14 accounts remaining. Total unpaid fees and costs equal \$3,520.

2017 Tax liens will mature 12/23. To date 76 accounts remain. Total unpaid taxes and costs are \$103,780.

On 11/13/18, 149 Utility Liens were filed for unpaid sewer bills due 10/27/17 to 2/9/18. Total fees and costs equal \$45,664.

Mary Alice Cullen
Treasurer, Town of Millinocket
197 Penobscot Avenue
Millinocket, ME 04462
(207)723-7000 Ext. 4

John Davis

From: Mike Noble
Sent: Monday, November 19, 2018 8:26 AM
To: John Davis
Subject: RE: Activity Reports

Finished up Supplemental Assessments, total supplemented amount was \$10,949.25. Supplementals are used to correct ownership information and to recognize omitted value from the commitment. From my last report you may remember I had \$9,415.25 in abatements, these supplementals represent a net change of \$1,534 in total taxes.

Still working on my annual sales ratio study. This study compares sales prices to assessed value to determine how my assessments are tracking relative to the market.

I have started working with two different developers that will be re-purposing a couple buildings here in Town. The former Dunkin/Financial Building as well as the former Bangor Savings Bank.

Mike

Michael F. Noble
Town Of Millinocket
Assessor/Code Enforcement Officer/LHO/LPI
197 Penobscot Ave.
Millinocket, ME 04462
207-723-7005 ph
207-723-7002 fax

From: John Davis <manager@millinocket.org>
Sent: Monday, November 19, 2018 8:08 AM
To: Lori Santerre <humanresource@millinocket.org>; Jim Charette <wastewater@millinocket.org>; Ralph Soucier <publicworks@millinocket.org>; Steven Kenyon <chiefkenyon@millinocket.org>; Diana Campbell <townclerk@millinocket.org>; Jesse Dumais <taxcollector@millinocket.org>; Tom Malcolm <deputychief@millinocket.org>; Mary Alice Cullen <treasurer@millinocket.org>; Mike Noble <assessor@millinocket.org>
Subject: Activity Reports

I would like to have your activity reports today so we can send the agenda out by Wednesday.

John Davis

From: Diana Campbell
Sent: Monday, November 19, 2018 1:36 PM
To: John Davis
Subject: RE: Activity Reports

Town Clerk:

- Finalized, updated, certified, submitted and electronically notified Secretary of State with deadlines for November election results and final Absentee voter file list, currently working on next deadline updating election day new/changes to voter registrations.
- processing 2019 dog registrations- NOW AVAILABLE
- processing 2019 snowmobile registrations
- processing 2019 Annual fees for Transfer Site stickers – NOW AVAILABLE
- finalized minutes for the October 25, 2018 and November 12, 2018 Regular Town Council/Organizational meetings.
- daily and weekly reconciliation reports.
- notifying all authorities for agent relations requiring notification of my name change (ex: Island Fisheries & Wildlife, BMV, Secretary of State, Bureau of Corporations Elections and Commissions, Notary Public of Maine, MMA, Dept. of Health & Human Services Vital Records, just to name a few)

From: John Davis <manager@millinocket.org>
Sent: Monday, November 19, 2018 8:08 AM
To: Lori Santerre <humanresource@millinocket.org>; Jim Charette <wastewater@millinocket.org>; Ralph Soucier <publicworks@millinocket.org>; Steven Kenyon <chiefkenyon@millinocket.org>; Diana Campbell <townclerk@millinocket.org>; Jesse Dumais <taxcollector@millinocket.org>; Tom Malcolm <deputychief@millinocket.org>; Mary Alice Cullen <treasurer@millinocket.org>; Mike Noble <assessor@millinocket.org>
Subject: Activity Reports

I would like to have your activity reports today so we can send the agenda out by Wednesday.

John Davis

From: Lori Santerre
Sent: Monday, November 19, 2018 8:55 AM
To: John Davis
Subject: Activity Report Ga/Personnel

Coming into the heating season assisting people with resources.
Continuing to assist with their basic needs.

Yearend open enrollment, getting information to employee's so they can make decisions based on their needs.
Daily functions of the front office
Preparing for 2019

Lori A Santerre
Human Resource Director
197 Penobscot Ave.
Town of Millinocket
207-723-7000 x5

ORDER #283-2018

PROVIDING FOR: Execution of the Warrant for November 15, 2018

IT IS ORDERED that the Warrant for November 15, 2018 in the amount of \$_____ is hereby approved.

Passed by the Town Council_____

Attest:_____

ORDER #284-2018

PROVIDING FOR: Execution of the Warrant for November 22, 2018

IT IS ORDERED that the Warrant for November 22, 2018 in the amount of \$_____ is hereby approved.

Passed by the Town Council_____

Attest:_____

PUBLIC HEARING -ORDER #285-2018

PROVIDING FOR: Approval of an Application for an Entertainment License for the House of Pizza.

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

James Lawrence, 364 Katahdin Avenue
d/b/a
House of Pizza, 782 Central Street

Passed by the Town Council _____

Attest: _____

**TOWN OF MILLINOCKET
PUBLIC HEARING**

THE MILLINOCKET TOWN COUNCIL WILL HOLD A PUBLIC HEARING ON MONDAY, NOVEMBER 26 at 4:30 PM IN THE MILLINOCKET MUNICIPAL BUILDING FOR THE PURPOSE OF CONSIDERING A MALT, SPIRITUOUS AND VINOUS LIQUOR LICENSE APPLICATION FOR THE FOLLOWING:

JAMES LAWRENCE, 364 KATAHDIN AVENUE
d/b/a
MILLINOCKET HOUSE OF PIZZA, 782 CENTRAL STREET

ALL PERSONS MAY APPEAR TO SHOW CAUSE, IF ANY, WHY THE ABOVE APPLICATION SHOULD NOT BE APPROVED.

Dated at Millinocket, ME

November 9, 2018

Diana M. Lakeman
Town Clerk

Thursday, November 15, 2018

Linco

Keep up-to-date on
what's happening
locally with a
subscription to
The Lincoln News and
Katahdin Region News.

In-state: \$44.00/year
Out-of-state: \$55.00/year

Name _____

Address _____

Send payment to: Lincoln News
04457 or call (207) 794-6532

Public Not

PUBLIC HEARING TOWN OF MILLINOCKET

The Millinocket Town Council will hold a Public Hearing on Monday, November 26, 2018 at 4:30 p.m. in the Millinocket Municipal Building for the purpose of considering a Malt, Spirituous and Vinous Liquor Licence application for the following:

**James Lawrence, 364 Katahdin Avenue
d/b/a Millinocket House of Pizza, 782 Central Street**

All persons may appear to sow cause, if any, why the above application should not be approved.

Dated at Millinocket, Maine November 9, 2 018

Diana M. Lakeman, Town Clerk

BUSINESS House of Pizza (Millinocket)

ORDER # 285-2018

COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS



TAXES ARE CURRENT

Yes ✓

No



WASTEWATER IS CURRENT

Yes ✓

No



POLICE INCIDENTS IN THE PAST YEAR
(IF APPLICABLE PLEASE LIST)

Yes

No ✓

Diana Campbell

From: Steven Kenyon
Sent: Friday, November 16, 2018 2:36 PM
To: Diana Campbell
Subject: RE: police incidents request

Diana,

House of Pizza – no incidents in the last year

Blue Ox Saloon - 2 wanted outs and 2 disorderly calls in the last year.

Also be advised I was informed by owner Tom St John, that he will probably be going to reduced hours or be closed for the winter due to low numbers of patrons.

Steven Kenyon

Chief of Police & Fire
Millinocket Police & Fire Dept.
207-723-9731
207-723-7019
207-723-7004 (Fax)

This message (including any attachments) is intended only for the use of the individual or entity it is addressed and may contain information that is non-public, privileged, confidential, and exempt from disclosure under applicable law or may constitute as attorney work product. If you are not the intended recipient, you are hereby notified that any use, dissemination, distribution, or copying of this communication is strictly prohibited. Delete this message immediately if you have received this in error. Thank you.

From: Diana Campbell <townclerk@millinocket.org>
Sent: Friday, November 16, 2018 2:16 PM
To: Steven Kenyon <chiefkenyon@millinocket.org>
Subject: police incidents request

Good afternoon,

Requesting information for the Council meeting Public Hearing to be held on November 26, 18 :
reports of police incidents in the past year, if applicable, for:

- House of Pizza, 782 Central Street, James Lawrence 364 Katahdin Ave.-application for new liquor license
- Blue Ox Saloon, 61 Penobscot Ave, Thomas St. John.- renewal

Thank you.

Diana M. Lakeman
Town Clerk
Registrar of Voters
197 Penobscot Avenue

UT Account 124317 Detail
as of 11/16/2018 - Sewer

Name: LAWRENCE, JAMES, HOUSE OF PIZZA #4462

364 KATAHDIN AVE
MILLINOCKET, ME 04462

Location: 782 CENTRAL STREET

RE Acct: 0 Map/Lot: 010-092000

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
208	10/24/18			-34.72	0.00	0.00	0.00	-34.72
201	08/08/18			0.00	0.00	0.00	0.00	0.00
197	04/20/18			0.00	0.00	0.00	0.00	0.00
191	01/30/18			0.00	0.00	0.00	0.00	0.00
185	10/27/17			0.00	0.00	0.00	0.00	0.00
182	07/28/17			0.00	0.00	0.00	0.00	0.00
176	04/14/17			0.00	0.00	0.00	0.00	0.00
171	01/27/17			0.00	0.00	0.00	0.00	0.00
166	10/20/16			0.00	0.00	0.00	0.00	0.00
162	08/05/16			0.00	0.00	0.00	0.00	0.00
158	04/15/16			0.00	0.00	0.00	0.00	0.00
151	01/27/16			0.00	0.00	0.00	0.00	0.00
148	10/30/15			0.00	0.00	0.00	0.00	0.00
141	07/27/15			0.00	0.00	0.00	0.00	0.00
138	04/28/15			0.00	0.00	0.00	0.00	0.00
135	01/16/15			0.00	0.00	0.00	0.00	0.00
134	10/27/14			0.00	0.00	0.00	0.00	0.00
127	07/29/14			0.00	0.00	0.00	0.00	0.00
123	04/23/14			0.00	0.00	0.00	0.00	0.00
119	01/31/14			0.00	0.00	0.00	0.00	0.00
110	10/25/13			0.00	0.00	0.00	0.00	0.00
109	07/26/13			0.00	0.00	0.00	0.00	0.00
103	04/29/13			0.00	0.00	0.00	0.00	0.00
102	01/18/13			0.00	0.00	0.00	0.00	0.00
97	10/23/12			0.00	0.00	0.00	0.00	0.00
94	07/26/12			0.00	0.00	0.00	0.00	0.00
91	04/30/12			0.00	0.00	0.00	0.00	0.00
86	01/31/12			0.00	0.00	0.00	0.00	0.00
83	10/21/11			0.00	0.00	0.00	0.00	0.00
80	07/25/11			0.00	0.00	0.00	0.00	0.00
77	04/25/11			0.00	0.00	0.00	0.00	0.00
74	01/20/11			0.00	0.00	0.00	0.00	0.00
68	10/18/10			0.00	0.00	0.00	0.00	0.00
64	07/16/10			0.00	0.00	0.00	0.00	0.00
59	04/16/10			0.00	0.00	0.00	0.00	0.00
56	01/15/10			0.00	0.00	0.00	0.00	0.00
51	10/21/09			0.00	0.00	0.00	0.00	0.00
47	07/15/09			0.00	0.00	0.00	0.00	0.00
43	04/17/09			0.00	0.00	0.00	0.00	0.00
40	01/20/09			0.00	0.00	0.00	0.00	0.00
37	10/24/08			0.00	0.00	0.00	0.00	0.00
11/16/2018				-34.72	0.00	0.00	0.00	-34.72

PP Account 244 Detail
as of 11/16/2018

Name: LAWRENCE, JAMES L.

Location:

Assessment: 6,600

2019-1 Period Due:

Mailing MILLINOCKET HOUSE OF PIZZA
Address: 364 KATAHDIN AVE
MILLINOCKET ME 04462

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2019-1	R				0.00	0.00	0.00	0.00
2018-1	R				0.00	0.00	0.00	0.00
2017-1	R				0.00	0.00	0.00	0.00
2016-1	R				0.00	0.00	0.00	0.00
2015-1	R				0.00	0.00	0.00	0.00
2014-1	R				0.00	0.00	0.00	0.00
2013-1	R				0.00	0.00	0.00	0.00
2012-1	R				0.00	0.00	0.00	0.00
2011-1	R				0.00	0.00	0.00	0.00
2010-1	R				0.00	0.00	0.00	0.00
2009-1	R				0.00	0.00	0.00	0.00
Account Totals as of 11/16/2018					0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

\$25.00 -

PAID NOV 0 9 2018

TOWN OF MILLINOCKET

APPLICATION FOR A SPECIAL AMUSEMENT LICENSE

NAME OF APPLICANT James Lawrence RESIDENCE 364 Katahdin Ave
Millinocket ME 04462

NAME OF BUSINESS Millinocket House of pizza ADDRESS 782 Central St
Millinocket ME 04462

NATURE OF BUSINESS Restraunt LOCATION TO BE USED Same

RESIDENCES OF APPLICANT IN LAST FIVE YEARS:

364 Katahdin Ave Millinocket ME 04462
779 Old Ferry Rd Wiscasset ME 04568

HAS APPLICANT HAD A LICENSE DENIED OR REVOKED? YES _____ NO ✓
IF YES, CIRCUMSTANCES ARE SPECIFICALLY AS FOLLOWS:

HAVE YOU (INCLUDING PARTNERS OR CORPORATE OFFICERS) EVER BEEN CONVICTED OF A
FELONY? YES _____ NO ✓
IF YES, WHO - CIRCUMSTANCES ARE AS FOLLOWS:

COPY OF CURRENT LIQUOR LICENSE (IF APPLICABLE).

OTHER INFORMATION MAY BE REQUESTED BY THE MUNICIPAL OFFICERS.

ORDER #286-2018

PROVIDING FOR: Approval of an Application for a Malt, Vinous and Spirituous Liquor License for the House of Pizza.

IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for:

James Lawrence, 364 Katahdin Avenue
d/b/a
House of Pizza, 782 Central Street

Passed by the Town Council _____

Attest: _____



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0008
TELEPHONE: (207) 624-7220
FAX: (207) 287-3434
EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

NOTICE

To avoid any delay in the processing of your application and issuance of your liquor license, please make sure that:

1. You completed the application in full. (Please allow us up to 30 days to process)
2. Application is signed by the owner(s), corporate officer(s).
3. The application is signed by the Town or City Municipal Officers or County Commissioners.
4. The license fee is correct, you have included the \$10.00 filing fee and the check is made out to Treasurer, State of Maine.
5. Your room, food and liquor gross income for the year is filled in (if applicable).
6. A diagram of the premises to be licensed accompanies the application.
7. If business is located in an unorganized township, the application must be approved by the County Commissioners and the \$10.00 filing fee must be paid to them. Please be sure to include a copy of the receipt of payment with your application.
8. Corporations, limited liability companies, partnerships must complete and submit the Corporate Information Required for Business Entities who are Licensees.
9. If not a publicly traded entity, ownership must add up to 100%.

Submit Completed Forms to:

Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, Me 04333-0008 (Regular address)
10 Water Street, Hallowell, ME 04347 (Overnight address)

BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008
10 WATER STREET, HALLOWELL, ME 04347
TEL: (207) 624-7220 FAX: (207) 287-3434
EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

PRESENT LICENSE EXPIRES _____

NEW application: ☒ Yes ☐ No

If business is NEW or under new ownership, indicate starting date: Sept 01 2018

Requested inspection date: Dec 10 2018 Business hours: 5 AM to 9 PM

INDICATE TYPE OF PRIVILEGE: ☒ MALT ☒ VINOUS ☐ SPIRITUOUS

INDICATE TYPE OF LICENSE:

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> RESTAURANT (Class I,II,III,IV) | <input type="checkbox"/> RESTAURANT/LOUNGE (Class XI) | <input type="checkbox"/> CLASS A LOUNGE (Class X) |
| <input type="checkbox"/> HOTEL (Class I,II,III,IV) | <input type="checkbox"/> HOTEL, FOOD OPTIONAL (Class I-A) | <input type="checkbox"/> BED & BREAKFAST (Class V) |
| <input type="checkbox"/> CLUB w/o Catering (Class V) | <input type="checkbox"/> CLUB with CATERING (Class I) | <input type="checkbox"/> GOLF COURSE (Class I,II,III,IV) |
| <input type="checkbox"/> TAVERN (Class IV) | <input type="checkbox"/> QUALIFIED CATERING | <input type="checkbox"/> OTHER: _____ |

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name:		Business Name (D/B/A)	
<u>Millinocket House of pizza LLC</u>		<u>Millinocket House of Pizza</u>	
APPLICANT(S) -(Sole Proprietor)		Physical Location:	
<u>JAMES LAWRENCE</u>		<u>782 Central St North Plaza</u>	
DOB: <u>10/27/62</u>		City/Town State Zip Code	
<u>364 Ketchikan Ave</u>		<u>Millinocket MAINE 04462</u>	
Address		Mailing Address	
<u>Millinocket</u>		<u>782 Central St Millinocket ME 04462</u>	
City/Town State Zip Code		City/Town State Zip Code	
<u>207-380-3624</u>		<u>207-723-4528</u>	
Telephone Number Fax Number		Business Telephone Number Fax Number	
<u>83-1547072</u>			
Federal I.D. #		Seller Certificate #: <u>1193206</u>	
<u>jlgmarne@outlook.com</u>		or Sales Tax #:	
Email Address:		Website:	
Please Print		<u>n/a</u>	

- If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: n/a
- State amount of gross income from period of last license: ROOMS \$ n/a FOOD \$ n/a LIQUOR \$ n/a
- Is applicant a corporation, limited liability company or limited partnership? YES ☒ NO ☐
If Yes, please complete the Corporate Information required for Business Entities who are licensees.
- Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No
If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.
(Use an additional sheet(s) if necessary.)

License #	Name of Business	Physical Location	City / Town

5. Do you permit dancing or entertainment on the licensed premises? YES ☐ NO ☒
6. If manager is to be employed, give name: N/A
7. Business records are located at: 364 Katonah Ave millinocket me 04462
8. Is/are applicant(s) citizens of the United States? YES ☒ NO ☐
9. Is/are applicant(s) residents of the State of Maine? YES ☒ NO ☐
10. List name, date of birth, and place of birth for all applicants, managers, and bar managers.

Full Name (Please Print)	DOB	Place of Birth
James Lawrence	10/27/1962	Stamford CT
Residence address on all of the above for previous 5 years (Limit answer to city & state)		
millinocket me And Wiscasset me		

11. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES ☐ NO ☒
- Name: _____ Date of Conviction: _____
- Offense: _____ Location: _____
- Disposition: _____ (use additional sheet(s) if necessary)
12. Will any law enforcement official benefit directly in your license, if issued?
Yes ☐ No ☒ If Yes, give name: _____
13. Has/have applicant(s) formerly held a Maine liquor license? YES ☐ NO ☒
14. Does/do applicant(s) own the premises? Yes ☒ No ☐ If No give name and address of owner: _____
15. Describe in detail the premises to be licensed: (On Premise Diagram Required) Attached
16. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?
YES ☐ NO ☐ Applied for: _____
17. What is the distance from the premises to the **NEAREST** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 1 mile
- Which of the above is nearest? church
18. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES ☐ NO ☒
- If YES, give details: _____

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Millinocket Maine on Nov 5th, 20 18
Town/City, State Date

Please sign in blue ink

Signature of Applicant or Corporate Officer(s)

Signature of Applicant or Corporate Officer(s)

Print Name

Print Name

FEE SCHEDULE

FILING FEE: (must be included on all applications)..... \$ 10.00

Class I	Spirituos, Vinous and Malt	\$ 900.00
	CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
Class I-A	Spirituos, Vinous and Malt, Optional Food (Hotels Only)	\$1,100.00
	CLASS I-A: Hotels only that do not serve three meals a day.	
Class II	Spirituos Only	\$ 550.00
	CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
Class III	Vinous Only	\$ 220.00
	CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class IV	Malt Liquor Only	\$ 220.00
	CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
Class V	Spirituos, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	\$ 495.00
	CLASS V: Clubs without catering privileges.	
Class X	Spirituos, Vinous and Malt – Class A Lounge	\$2,200.00
	CLASS X: Class A Lounge	
Class XI	Spirituos, Vinous and Malt – Restaurant Lounge	\$1,500.00
	CLASS XI: Restaurant/Lounge; and OTB.	

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. **All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.**

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval and signatures for liquor licenses prior to submitting them to the bureau.

All fees must accompany application, make check payable to the **Treasurer, State of Maine.**

This application must be completed and signed by the Town or City and mailed to:
Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, ME 04333-0008 (Regular address)
10 Water Street, Hallowell, ME 04347 (Overnight address)
Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: Millinocket, Maine Lenox
City/Town (County)
On: November 26, 2018
Date

The undersigned being: ☒ Municipal Officers ☐ County Commissioners of the
☐ City ☒ Town ☐ Plantation ☐ Unincorporated Place of: Millinocket, Maine

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms. [1993, c. 730, §27 (AMD).]

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c. 140, §4 (AMD).]

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application. [2003, c. 213, §1 (AMD).]

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant. [1995, c. 140, §5 (NEW).] [2003, c. 213, §1 (AMD) .]

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime; [1987, c. 45, Pt. A, §4 (NEW).]

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c. 45, Pt. A, §4 (NEW).]

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c. 730, §27 (AMD).]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c. 592, §3 (AMD).]

E. A violation of any provision of this Title; [2009, c. 81, §1 (AMD).]

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and [2009, c. 81, §2 (AMD).]

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages. [2009, c. 81, §3 (NEW).]
[2009, c. 81, §§1-3 (AMD) .]

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c. 730, §27 (RP).]

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause. [1993, c. 730, §27 (AMD) .]
[1995, c. 140, §6 (AMD) .]

4. No license to person who moved to obtain a license. [1987, c. 342, §32 (RP) .]

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

[1995, c. 140, §7 (AMD); 1999, c. 547, Pt. B, §78 (AMD); 1999, c. 547, Pt. B, §80 (AFF) .]

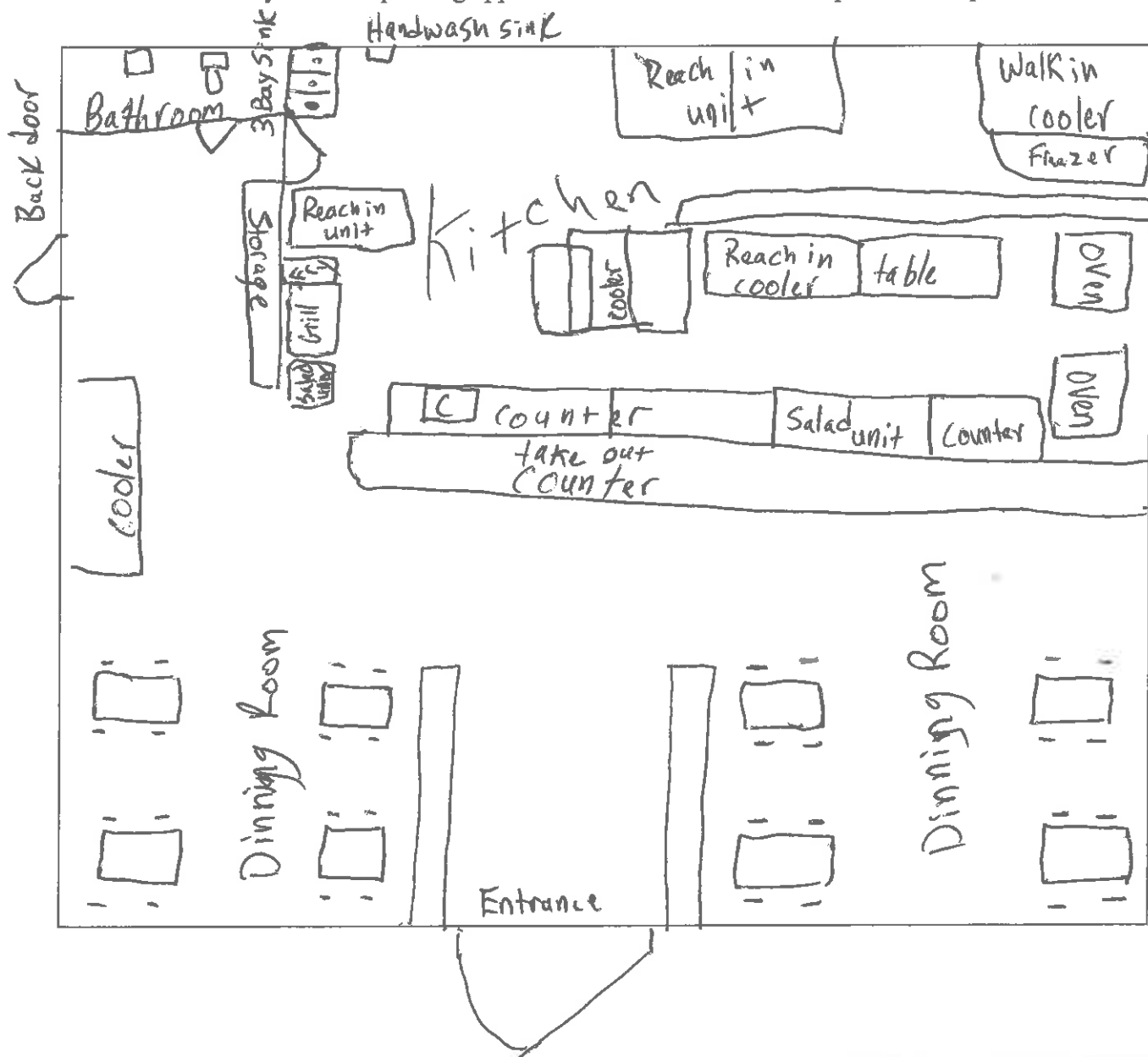
Bureau of Alcoholic Beverages and Lottery Operations
 Division of Liquor Licensing & Enforcement
 8 State House Station, Augusta, ME 04333-0008
 10 Water Street, Hallowell, ME 04347
 Tel: (207) 624-7220 Fax: (207) 287-3434
 Email Inquiries: MaineLiquor@maine.gov

DIVISION USE ONLY	
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Not Approved
BY:	

ON PREMISE DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, restrooms, decks and all areas that you are requesting approval from the Division for liquor consumption.



ORDER #287-2018

PROVIDING FOR: Approval of an Application for an Entertainment License for the Highlands Tavern.

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

Katahdin Services LLC/Christopher Carr, 115 Massachusetts Avenue
d/b/a
Highlands Tavern, 973 Central Street

Passed by the Town Council _____

Attest: _____

BUSINESS Highlands Tavern
973 Central St.

ORDER # 287-2018

**COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS**



TAXES ARE CURRENT

Yes _____ No ✓



WASTEWATER IS CURRENT

Yes _____ No ✓



POLICE INCIDENTS IN THE PAST YEAR

Yes _____ No ✓

(IF APPLICABLE PLEASE LIST)

**RE Account 2050 Detail
as of 11/21/2018**

Name: KATAHDIN SERVICES, LLC.

Land: 72,000

Location: 973 CENTRAL ST

Building: 372,600

Acreage: 2.3 Map/Lot: U11-003

Exempt 0

Book Page: B4182P97, B10540P305, B14374P150

Total: 444,600

2019-1 Period Due:

Ref1: L3-B201

1) 7,313.05

Mailing 115 MASSACHUSETTS AVE.

2) 7,224.75

Address: MILLINOCKET ME 04462-2115

Year	Date	Reference	P C	Principal	Interest	Costs	Total
2019-1	R			14,449.50	88.30	0.00	14,537.80
2018-1	L *			0.00	0.00	0.00	0.00
2017-1	R			0.00	0.00	0.00	0.00
2016-1	R			0.00	0.00	0.00	0.00
2015-1	R			0.00	0.00	0.00	0.00
2014-1	R			0.00	0.00	0.00	0.00
2013-1	R			0.00	0.00	0.00	0.00
2012-1	R			0.00	0.00	0.00	0.00
2011-1	L *			0.00	0.00	0.00	0.00
2010-1	R			0.00	0.00	0.00	0.00
2009-1	R			0.00	0.00	0.00	0.00
2008-1	L *			0.00	0.00	0.00	0.00
Account Totals as of 11/21/2018				14,449.50	88.30	0.00	14,537.80

Per Diem

2019-1	1.6055
Total	1.6055

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

UT Account 175728 Detail
as of 11/21/2018 - Sewer

Name: KATAHDIN SERVICES, LLC

973 CENTRAL ST
MILLINOCKET, ME 04462

Location: 973 CENTRAL STREET
RE Acct: 0 Map/Lot: U11-003

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
211	10/26/18			1,647.44	0.00	10.11	0.00	1,657.55
208	10/24/18			0.00	0.00	0.00	0.00	0.00
201	08/08/18			1,473.07	0.00	21.47	0.00	1,494.54
197	04/20/18			0.00	0.00	0.00	0.00	0.00
191	01/30/18**			0.00	0.00	0.00	0.00	0.00
185	10/27/17**			0.00	0.00	0.00	0.00	0.00
182	07/28/17			0.00	0.00	0.00	0.00	0.00
176	04/14/17			0.00	0.00	0.00	0.00	0.00
171	01/27/17			0.00	0.00	0.00	0.00	0.00
166	10/20/16			0.00	0.00	0.00	0.00	0.00
162	08/05/16			0.00	0.00	0.00	0.00	0.00
158	04/15/16			0.00	0.00	0.00	0.00	0.00
151	01/27/16			0.00	0.00	0.00	0.00	0.00
148	10/30/15			0.00	0.00	0.00	0.00	0.00
141	07/27/15			0.00	0.00	0.00	0.00	0.00
138	04/28/15			0.00	0.00	0.00	0.00	0.00
135	01/16/15			0.00	0.00	0.00	0.00	0.00
134	10/27/14			0.00	0.00	0.00	0.00	0.00
127	07/29/14			0.00	0.00	0.00	0.00	0.00
123	04/23/14			0.00	0.00	0.00	0.00	0.00
119	01/31/14			0.00	0.00	0.00	0.00	0.00
110	10/25/13			0.00	0.00	0.00	0.00	0.00
109	07/26/13			0.00	0.00	0.00	0.00	0.00
103	04/29/13			0.00	0.00	0.00	0.00	0.00
102	01/18/13			0.00	0.00	0.00	0.00	0.00
97	10/23/12			0.00	0.00	0.00	0.00	0.00
94	07/26/12			0.00	0.00	0.00	0.00	0.00
91	04/30/12			0.00	0.00	0.00	0.00	0.00
86	01/31/12			0.00	0.00	0.00	0.00	0.00
83	10/21/11			0.00	0.00	0.00	0.00	0.00
80	07/25/11			0.00	0.00	0.00	0.00	0.00
77	04/25/11			0.00	0.00	0.00	0.00	0.00
74	01/20/11			0.00	0.00	0.00	0.00	0.00
68	10/18/10			0.00	0.00	0.00	0.00	0.00
64	07/16/10			0.00	0.00	0.00	0.00	0.00
62	05/27/10			0.00	0.00	0.00	0.00	0.00
61	05/27/10			0.00	0.00	0.00	0.00	0.00
59	04/16/10			0.00	0.00	0.00	0.00	0.00
56	01/15/10			0.00	0.00	0.00	0.00	0.00
51	10/21/09			0.00	0.00	0.00	0.00	0.00
47	07/15/09			0.00	0.00	0.00	0.00	0.00
43	04/17/09			0.00	0.00	0.00	0.00	0.00
40	01/20/09			0.00	0.00	0.00	0.00	0.00
37	10/24/08			0.00	0.00	0.00	0.00	0.00
1	07/15/08			0.00	0.00	0.00	0.00	0.00
2	04/16/08			0.00	0.00	0.00	0.00	0.00
3	01/15/08			0.00	0.00	0.00	0.00	0.00

Millinocket
8:53 AM

UT Account 175728 Detail
as of 11/21/2018 - Sewer

11/21/2018
Page 2

Name: KATAHDIN SERVICES, LLC

973 CENTRAL ST
MILLINOCKET, ME 04462

Location: 973 CENTRAL STREET
RE Acct: 0 Map/Lot: U11-003

Bill Date	Reference	C	Principal	Tax	Interest	Costs	Total
11/21/2018			3,120.51	0.00	31.58	0.00	3,152.09

Per Diem

211	0.3611
201	0.2825

Total	0.6436
--------------	---------------

Diana Campbell

From: Steven Kenyon
Sent: Tuesday, November 20, 2018 3:08 PM
To: Diana Campbell
Subject: RE: incident inquiries

No incidents reported in the last year.

From: Diana Campbell <townclerk@millinocket.org>
Sent: Tuesday, November 20, 2018 3:00 PM
To: Steven Kenyon <chiefkenyon@millinocket.org>
Subject: incident inquiries

Looking for police incidents in the past year for:
-Highlands Tavern, 973 central street.

Thank you.

Diana M. Lakeman
Town Clerk
Registrar of Voters
197 Penobscot Avenue
Millinocket, Maine 04462
Telephone: 207-723-7007
Fax: 207-723-7002

\$2500

TOWN OF MILLINOCKET

APPLICATION FOR A SPECIAL AMUSEMENT LICENSE

NAME OF APPLICANT Christopher Carr RESIDENCE Millinocket
115 Mass. Ave
NAME OF BUSINESS Highlands Tavern ADDRESS 973 Central St
NATURE OF BUSINESS Entertainment / sports LOCATION TO BE USED 973 Central St

RESIDENCES OF APPLICANT IN LAST FIVE YEARS:

same

HAS APPLICANT HAD A LICENSE DENIED OR REVOKED? YES _____ NO ✓
IF YES, CIRCUMSTANCES ARE SPECIFICALLY AS FOLLOWS:

HAVE YOU (INCLUDING PARTNERS OR CORPORATE OFFICERS) EVER BEEN CONVICTED OF A FELONY? YES _____ NO ✓
IF YES, WHO - CIRCUMSTANCES ARE AS FOLLOWS:

COPY OF CURRENT LIQUOR LICENSE (IF APPLICABLE).
OTHER INFORMATION MAY BE REQUESTED BY THE MUNICIPAL OFFICERS.



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0008



License for the Sale of Liquor

License Number	Issue Date	Expiration Date
HOF-2016-16-1213	12/28/2017	12.27.2018

This License is valid only between the Issue Date and the Expiration Date appearing on this document. This License may be used only for the Named Holder at the Location for which the License was issued. The person or business named in this License is authorized to sell or serve liquor with liquor content as permitted by Maine law for the license type designated in this License.

All licensees shall make available for inspection their licenses at the premises to which those licenses apply. This License or each type of License issued as part of this License is subject to fine, suspension or revocation pursuant to Title 28-A of Maine law. License fee is non-refundable and the License is non-transferable unless approved by the Bureau.

Legal Name of Licensee: KATAHDIN SERVICES LLC
Business Name of Licensee: HIGHLANDS TAVERN
Address of Licensee: 973 CENTRAL STREET
MILLINOCKET, ME

CODE	License Type and Description	FEE
HOF	CLASS 1-A - HOTEL FOOD OPTIONAL - MALT LIQUOR, WINE AND SPIRITS	1,100.00
FF	FILING FEE	10.00

Total Fees:

\$ 1,110.00

Timothy R. Poulin

Timothy R. Poulin, Deputy Director
Bureau of Alcoholic Beverages and Lottery Operations

HIGHLANDS TAVERN
973 CENTRAL STREET
MILLINOCKET, ME 04462

ORDER #288-2018

PROVIDING FOR: Approval of an Application for a Malt, Vinous and Spirituous Liquor License for the Highlands Tavern.

IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for:

Katahdin Services LLC/Christopher Carr, 115 Massachusetts Avenue
d/b/a
Highlands Tavern, 973 Central Street

Passed by the Town Council _____

Attest: _____

BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008 (Regular Mail)
10 WATER STREET, HALLOWELL, ME 04347 (Overnight Mail)
TEL: (207) 624-7220 FAX: (207) 287-3434
EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	
Good SOS & DBA: YES <input type="checkbox"/> NO <input type="checkbox"/>	

PRESENT LICENSE EXPIRES: Dec 27, 2018

NEW application: ☐ Yes ☒ No

If business is NEW or under new ownership, indicate starting date: _____

Requested inspection (New Licensees/ Ownership Changes Only) Date : _____ Business hours: _____

INDICATE TYPE OF PRIVILEGE: ☒ MALT ☒ VINOUS ☒ SPIRITUOUS

INDICATE TYPE OF LICENSE:

- | | | |
|---|--|--|
| <input type="checkbox"/> RESTAURANT (Class I,II,III,IV) | <input type="checkbox"/> RESTAURANT/LOUNGE (Class XI) | <input type="checkbox"/> CLASS A LOUNGE (Class X) |
| <input type="checkbox"/> HOTEL (Class I,II,III,IV) | <input checked="" type="checkbox"/> HOTEL, FOOD OPTIONAL (Class I-A) | <input type="checkbox"/> BED & BREAKFAST (Class V) |
| <input type="checkbox"/> CLUB w/o Catering (Class V) | <input type="checkbox"/> CLUB with CATERING (Class I) | <input type="checkbox"/> GOLF COURSE (Class I,II,III,IV) |
| <input type="checkbox"/> TAVERN (Class IV) | <input type="checkbox"/> QUALIFIED CATERING | <input type="checkbox"/> OTHER: _____ |

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name: <u>Katahdin Services LLC</u>			Business Name (D/B/A) <u>Highlands Tavern</u>		
APPLICANT(S) -(Sole Proprietor) <u>Christopher Carr</u>			DOB: <u>10-11-71</u>		
Physical Location: <u>973 Central St. Millbrook</u>			City/Town State Zip Code <u>Millbrook ME 04462</u>		
Address <u>115 Mass. Ave. Millbrook ME 04462</u>			Mailing Address <u>973 Central St</u>		
City/Town State Zip Code <u>Millbrook ME 04462</u>			City/Town State Zip Code <u>Millbrook ME 04462</u>		
Telephone Number <u>723 9746</u>			Fax Number <u>723 9747</u>		
Business Telephone Number <u>207 723 2040</u>			Fax Number <u>923 9747</u>		
Federal I.D. # <u>814579834</u>			Seller Certificate #: or Sales Tax #: <u>1182500</u>		
Email Address: Please Print <u>Chr.s.pamola@gmail.com</u>			Website: <u>pamolaedge.com</u>		

- If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: 24
- State amount of gross income from period of last license: ROOMS \$ 196,031 FOOD \$ N/A LIQUOR \$ 93,412
- Is applicant a corporation, limited liability company or limited partnership? YES ☒ NO ☐
If Yes, please complete the Corporate Information required for Business Entities who are licensees
- Do you permit dancing or entertainment on the licensed premises? YES ☒ NO ☐
- Do you permit dancing or entertainment on the licensed premises? YES ☒ NO ☐

6. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No (Use an additional sheet(s) if necessary.) If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

License #

Name of Business

Physical Location

City / Town

7. If manager is to be employed, give name: N/A

8. Business records are located at: 973 Central St. Millisocket

9. Is/are applicants(s) citizens of the United States? YES ☒ NO ☐

10. Is/are applicant(s) residents of the State of Maine? YES ☒ NO ☐

11. List name, date of birth, and place of birth for all applicants, managers, and bar managers.

Full Name (Please Print)	DOB	Place of Birth
Christopher Carr	10-11-71	Millisocket

12. Residence address on all of the above for previous 5 years (Limit answer to city & state)

Name: Chris Carr 115 Mass Ave.	City: Millisocket	State: ME
Name:	City:	State:
Name:	City:	State:

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES ☐ NO ☒

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____ (use additional sheet(s) if necessary)

14. Will any law enforcement official benefit directly in your license, if issued?

Yes ☐ No ☒ If Yes, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES ☐ NO ☒

16. Does/do applicant(s) own the premises? Yes ☒ No ☐ If No give name and address of owner: _____

17. Describe in detail the premises to be licensed: (On Premise Diagram Required) _____

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?

YES ☒ NO ☐ Applied for: _____

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? Church 1 mile

Which of the above is nearest? _____

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES ☐ NO ☒

If YES, give details: _____

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Milbrook ME on Nov. 14, 20 18
Town/City, State Date

Please sign in blue ink

Christopher R. Carr
Signature of Applicant or Corporate Officer(s)
Christopher R. Carr
Print Name

Signature of Applicant or Corporate Officer(s)

Print Name

FEE SCHEDULE

FILING FEE: (must be included on all applications)		\$ 10.00
Class I	Spiruous, Vinous and Malt	\$ 900.00
	CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
Class I-A	Spiruous, Vinous and Malt, Optional Food (Hotels Only)	\$1,100.00
	CLASS I-A: Hotels only that do not serve three meals a day.	
Class II	Spiruous Only	\$ 550.00
	CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
Class III	Vinous Only	\$ 220.00
	CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class IV	Malt Liquor Only	\$ 220.00
	CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
Class III & IV	Malt & Vinous Only	\$ 440.00
	CLASS III & IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class V	Spiruous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	\$ 495.00
	CLASS V: Clubs without catering privileges.	
Class X	Spiruous, Vinous and Malt – Class A Lounge	\$2,200.00
	CLASS X: Class A Lounge	
Class XI	Spiruous, Vinous and Malt – Restaurant Lounge	\$1,500.00
	CLASS XI: Restaurant/Lounge; and OTB.	

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval and signatures for liquor licenses prior to submitting them to the bureau.

All fees must accompany application, make check payable to the Treasurer, State of Maine.

This application must be completed and signed by the Town or City and mailed to:

Bureau of Alcoholic Beverages and Lottery Operations

Division of Liquor Licensing and Enforcement

8 State House Station, Augusta, ME 04333-0008 (Regular address)

10 Water Street, Hallowell, ME 04347 (Overnight address)

Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: Millinocket, Maine Levescot
City/Town (County)

On: Nov. 26, 2018
Date

The undersigned being: ☒ Municipal Officers ☐ County Commissioners of the
☐ City ☒ Town ☐ Plantation ☐ Unincorporated Place of: Millinocket, Maine

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§653. Hearings; bureau review; appeal

1. **Hearings.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms. [1993, c. 730, §27 (AMD).]

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c. 140, §4 (AMD).]

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application. [2003, c. 213, §1 (AMD).]

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall

notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant. [1995, c. 140, §5 (NEW).][2003, c. 213, §1 (AMD) .]

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime; [1987, c. 45, Pt. A, §4 (NEW) .]

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c. 45, Pt. A, §4 (NEW) .]

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c. 730, §27 (AMD) .]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c. 592, §3 (AMD) .]

E. A violation of any provision of this Title; [2009, c. 81, §1 (AMD) .]

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and [2009, c. 81, §2 (AMD) .]

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages. [2009, c. 81, §3 (NEW) .]

[2009, c. 81, §§1-3 (AMD) .]

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c. 730, §27 (RP) .]

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause. [1993, c. 730, §27 (AMD) .]

[1995, c. 140, §6 (AMD) .]

4. No license to person who moved to obtain a license. [1987, c. 342, §32 (RP) .]

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

[1995, c. 140, §7 (AMD); 1999, c. 547, Pt. B, §78 (AMD); 1999, c. 547, Pt. B, §80 (AFF) .]



Division of Alcoholic Beverages and Lottery
Operations
Division of Liquor Licensing and Enforcement

Corporate Information Required for
Business Entities Who Are Licensees

For Office Use Only:

License #: _____

SOS Checked: _____

100% Yes ☐ No ☐

Questions 1 to 4 must match information on file with the Maine Secretary of State's office. If you have questions regarding this information, please call the Secretary of State's office at (207) 624-7752.

Please clearly complete this form in its entirety.

1. Exact legal name: Katahdin Services
2. Doing Business As, if any: Highlands Tavern
3. Date of filing with Secretary of State: 12-16-16 State in which you are formed: ME
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: _____
5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attach additional sheets as needed)

NAME	ADDRESS (5 YEARS)	Date of Birth	TITLE	Ownership %
Christopher R Carr	115 Mass. Ave Millbrook ME	10-11-71	Pres	100%
N/A				
N/A				
N/A				

(Stock ownership in non-publicly traded companies must add up to 100%.)

6. If Co-Op # of members: _____ (list primary officers in the above boxes)

7. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States? ☐ Yes ☒ No

8. If Yes to Question 8, please complete the following: (attached additional sheets as needed)

Name: _____

Date of Conviction: _____

Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:

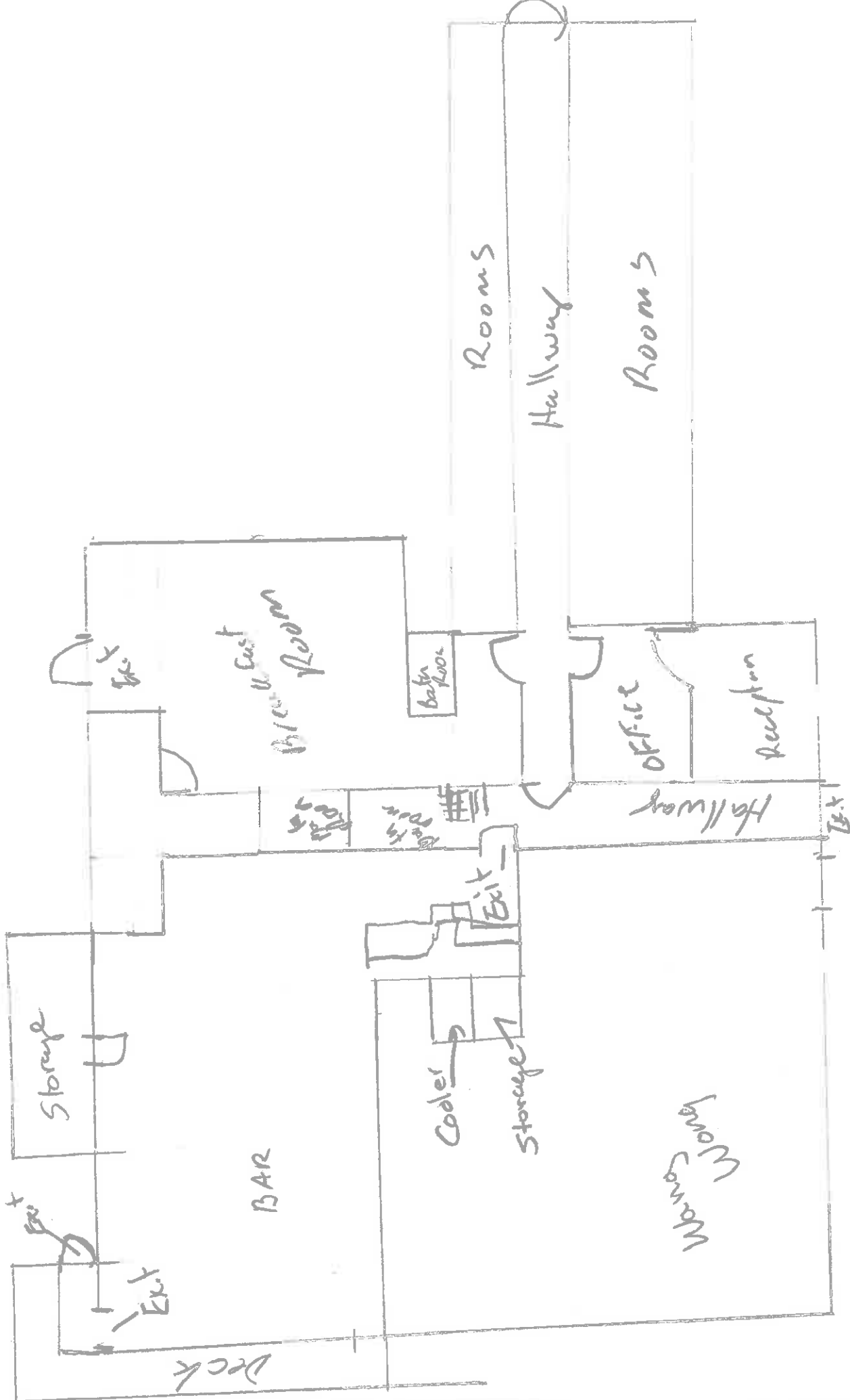

Signature of Owner or Corporate Officer

11-14-2018
Date

Christopher R Carr
Print Name of Owner or Corporate Officer

Submit Completed Forms to:

Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, Me 04333-0008 (Regular address)
10 Water Street, Hallowell, ME 04347 (Overnight address)
Telephone Inquiries: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov



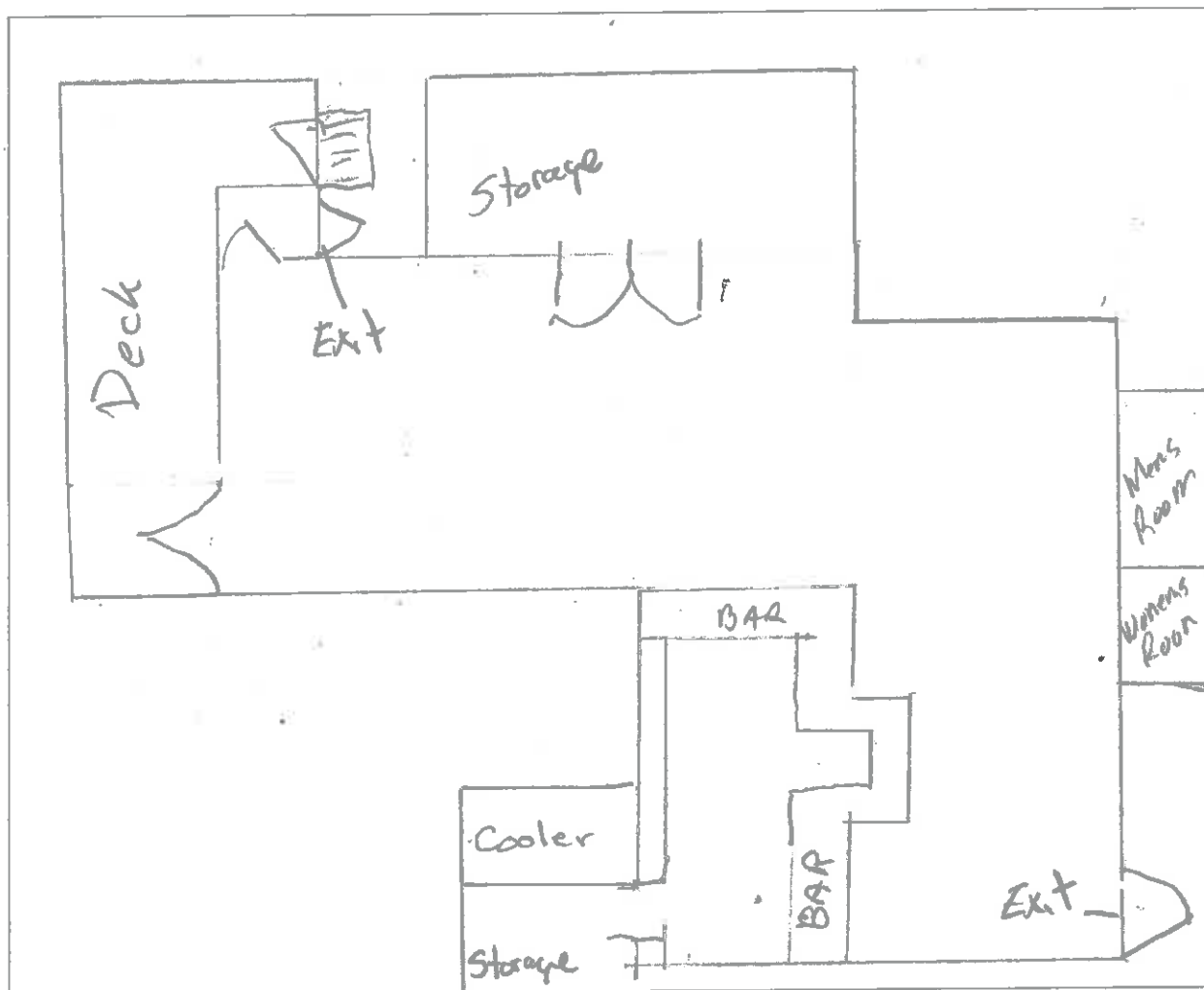
Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing & Enforcement
8 State House Station, Augusta, ME 04333-0008
10 Water Street, Hallowell, ME 04347 (overnight)
Tel: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@maine.gov



ON PREMISE DIAGRAM (Facility Drawing/ Floor Plan)

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas with the following: • Entrances • Office area • Kitchen • Storage Areas • Dining Rooms • Lounges • Function Rooms • Restrooms • Decks • All Inside and Outside areas that you are requesting approval.



ORDER #289-2018

PROVIDING FOR: Approval of an Application for an Entertainment License for the Blue Ox Saloon.

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

Thomas St. John, 61 Penobscot Avenue
d/b/a
The Blue Ox Saloon, 61 Penobscot Avenue

Passed by the Town Council _____

Attest: _____

BUSINESS The Blue Ok Saloon

ORDER # 289-2018

COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS



TAXES ARE CURRENT

Yes ✓ No



WASTEWATER IS CURRENT

Yes ✓ No



POLICE INCIDENTS IN THE PAST YEAR

Yes ✓ No

(IF APPLICABLE PLEASE LIST)

Millinocket
3:01 PM

**RE Account 1224 Detail
as of 11/16/2018**

11/16/2018
Page 1

Name: ST JOHN, THOMAS & DBA BLUE OX INN INC

Land: 4,500

Location: 61 PENOBSCOT AVE

Building: 76,100

Acreage: 0.11 Map/Lot: U05-214

Exempt 0

Book Page: B4140P11

Total: 80,600

2019-1 Period Due:

Ref1: L5+6-B27

Mailing PO BOX 263

Address: MILLINOCKET ME 04462

Year	Date	Reference	P C	Principal	Interest	Costs	Total
2019-1 R	08/24/18	Original		2,619.50	0.00	0.00	2,619.50
	9/4/2018		A P	1,309.75	0.00	0.00	1,309.75
	11/1/2018		A P	1,309.75	0.00	0.00	1,309.75
		Total		0.00	0.00	0.00	0.00
2018-1 R				0.00	0.00	0.00	0.00
2017-1 R				0.00	0.00	0.00	0.00
2016-1 R				0.00	0.00	0.00	0.00
2015-1 R				0.00	0.00	0.00	0.00
2014-1 R				0.00	0.00	0.00	0.00
2013-1 R				0.00	0.00	0.00	0.00
2012-1 R				0.00	0.00	0.00	0.00
2011-1 R				0.00	0.00	0.00	0.00
2010-1 R				0.00	0.00	0.00	0.00
2009-1 R				0.00	0.00	0.00	0.00
Account Totals as of 11/16/2018				0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

UT Account 125380 Detail
as of 11/16/2018 - Sewer

Name: ST. JOHN, THOMAS, DBA BLUE OX INN INC

PO BOX 263
MILLINOCKET, ME 04462

Location: 61 PENOBSCOT AVENUE
RE Acct: 0 Map/Lot: U05-214

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
208	10/24/18	Original		100.00	0.00	0.00	0.00	100.00
		Billed To: ST. JOHN, THOMAS & DBA BLUE OX INN INC						
	10/29/2018		P	100.00	0.00	0.00	0.00	100.00
		Total		0.00	0.00	0.00	0.00	0.00
201	08/08/18			0.00	0.00	0.00	0.00	0.00
197	04/20/18			0.00	0.00	0.00	0.00	0.00
191	01/30/18			0.00	0.00	0.00	0.00	0.00
185	10/27/17			0.00	0.00	0.00	0.00	0.00
182	07/28/17			0.00	0.00	0.00	0.00	0.00
176	04/14/17			0.00	0.00	0.00	0.00	0.00
171	01/27/17			0.00	0.00	0.00	0.00	0.00
166	10/20/16			0.00	0.00	0.00	0.00	0.00
162	08/05/16			0.00	0.00	0.00	0.00	0.00
158	04/15/16			0.00	0.00	0.00	0.00	0.00
151	01/27/16			0.00	0.00	0.00	0.00	0.00
148	10/30/15			0.00	0.00	0.00	0.00	0.00
141	07/27/15			0.00	0.00	0.00	0.00	0.00
138	04/28/15			0.00	0.00	0.00	0.00	0.00
135	01/16/15			0.00	0.00	0.00	0.00	0.00
134	10/27/14			0.00	0.00	0.00	0.00	0.00
127	07/29/14			0.00	0.00	0.00	0.00	0.00
123	04/23/14			0.00	0.00	0.00	0.00	0.00
119	01/31/14			0.00	0.00	0.00	0.00	0.00
110	10/25/13			0.00	0.00	0.00	0.00	0.00
109	07/26/13			0.00	0.00	0.00	0.00	0.00
103	04/29/13			0.00	0.00	0.00	0.00	0.00
102	01/18/13			0.00	0.00	0.00	0.00	0.00
97	10/23/12			0.00	0.00	0.00	0.00	0.00
94	07/26/12			0.00	0.00	0.00	0.00	0.00
91	04/30/12			0.00	0.00	0.00	0.00	0.00
86	01/31/12			0.00	0.00	0.00	0.00	0.00
83	10/21/11			0.00	0.00	0.00	0.00	0.00
80	07/25/11			0.00	0.00	0.00	0.00	0.00
77	04/25/11			0.00	0.00	0.00	0.00	0.00
74	01/20/11			0.00	0.00	0.00	0.00	0.00
68	10/18/10			0.00	0.00	0.00	0.00	0.00
64	07/16/10			0.00	0.00	0.00	0.00	0.00
59	04/16/10			0.00	0.00	0.00	0.00	0.00
56	01/15/10			0.00	0.00	0.00	0.00	0.00
51	10/21/09			0.00	0.00	0.00	0.00	0.00
47	07/15/09			0.00	0.00	0.00	0.00	0.00
43	04/17/09			0.00	0.00	0.00	0.00	0.00
40	01/20/09			0.00	0.00	0.00	0.00	0.00
37	10/24/08			0.00	0.00	0.00	0.00	0.00
	11/16/2018			0.00	0.00	0.00	0.00	0.00

Diana Campbell

From: Steven Kenyon
Sent: Friday, November 16, 2018 2:36 PM
To: Diana Campbell
Subject: RE: police incidents request

Diana,

House of Pizza – no incidents in the last year

Blue Ox Saloon - 2 wanted outs and 2 disorderly calls in the last year.

Also be advised I was informed by owner Tom St John, that he will probably be going to reduced hours or be closed for the winter due to low numbers of patrons.

Steven Kenyon

Chief of Police & Fire
Millinocket Police & Fire Dept.
207-723-9731
207-723-7019
207-723-7004 (Fax)

This message (including any attachments) is intended only for the use of the individual or entity it is addressed and may contain information that is non-public, privileged, confidential, and exempt from disclosure under applicable law or may constitute as attorney work product. If you are not the intended recipient, you are hereby notified that any use, dissemination, distribution, or copying of this communication is strictly prohibited. Delete this message immediately if you have received this in error. Thank you.

From: Diana Campbell <townclerk@millinocket.org>
Sent: Friday, November 16, 2018 2:16 PM
To: Steven Kenyon <chiefkenyon@millinocket.org>
Subject: police incidents request

Good afternoon,

Requesting information for the Council meeting Public Hearing to be held on November 26, 18 :
reports of police incidents in the past year, if applicable, for:

- House of Pizza, 782 Central Street, James Lawrence 364 Katahdin Ave.-application for new liquor license
- Blue Ox Saloon, 61 Penobscot Ave, Thomas St. John.- renewal

Thank you.

Diana M. Lakeman
Town Clerk
Registrar of Voters
197 Penobscot Avenue

pd 11/13/18

TOWN OF MILLINOCKET

APPLICATION FOR A SPECIAL AMUSEMENT LICENSE

NAME OF APPLICANT Thomas St. John RESIDENCE 61 Penobscot Ave
Millinocket, Maine

NAME OF BUSINESS The Blue Ox Saloon ADDRESS 61 Penobscot Ave
Millinocket, Maine

NATURE OF BUSINESS Bar & Restaurant LOCATION TO BE USED _____

RESIDENCES OF APPLICANT IN LAST FIVE YEARS:

61 Penobscot Ave.
Millinocket, Maine 04462

HAS APPLICANT HAD A LICENSE DENIED OR REVOKED?
IF YES, CIRCUMSTANCES ARE SPECIFICALLY AS FOLLOWS:

YES _____ NO X

HAVE YOU (INCLUDING PARTNERS OR CORPORATE OFFICERS) EVER BEEN CONVICTED OF A
FELONY? YES _____ NO X
IF YES, WHO - CIRCUMSTANCES ARE AS FOLLOWS:

COPY OF CURRENT LIQUOR LICENSE (IF APPLICABLE).

OTHER INFORMATION MAY BE REQUESTED BY THE MUNICIPAL OFFICERS.



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0008



License for the Sale of Liquor

License Number	Issue Date	Expiration Date
CAL-1994-9347	12/23/2017	12/22/2018

This License is valid only between the Issue Date and the Expiration Date appearing on this document. This License may be used only for the Named Holder at the Location for which the License was issued. The person or business named in this License is authorized to sell or serve liquor with liquor content as permitted by Maine law for the license type designated in this License.

All licensees shall make available for inspection their licenses at the premises to which those licenses apply. This License or each type of License issued as part of this License is subject to fine, suspension or revocation pursuant to Title 28-A of Maine law. License fee is non-refundable and the License is non-transferable unless approved by the Bureau.

Legal Name of Licensee: THOMAS ST. JOHN
Business Name of Licensee: BLUE OX SALOON, THE
Address of Licensee: 61 PENOBSCOT AVE
MILLINOCKET, ME

CODE	License Type and Description	FEE
CAL	CLASS X - CLASS A LOUNGE - MALT LIQUOR, WINE AND SPIRITS	2,200.00
FF	FILING FEE	10.00

Total Fees:

\$ 2,210.00

Timothy R. Poulin, Deputy Director
Bureau of Alcoholic Beverages and Lottery Operations

BLUE OX SALOON, THE
PO BOX 263
MILLINOCKET, ME 04462

ORDER #290-2018

PROVIDING FOR: Approval of an Application for a Malt, Vinous and Spirituous Liquor License for the Blue ox Saloon.

IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for:

Thomas St John, 61 Penobscot Ave.
d/b/a
The Blue Ox Saloon, 61 Penobscot Ave.

Passed by the Town Council _____

Attest: _____



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0008
TELEPHONE: (207) 624-7220
FAX: (207) 287-3434
EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

NOTICE

To avoid any delay in the processing of your application and issuance of your liquor license, please make sure that:

1. You completed the application in full. (Please allow us 30 days to process)
2. Application is signed by the owner(s), corporate officer(s).
3. The application is signed by the Town or City Municipal Officers or County Commissioners.
4. The license fee is correct, you have included the \$10.00 filing fee and the check is made out to Treasurer, State of Maine.
5. Your room, food and liquor gross income for the year is filled in (if applicable).
6. A diagram of the premises to be licensed accompanies the application.
7. If business is located in an unorganized township, the application must be approved by the County Commissioners and the \$10.00 filing fee must be paid to them. Please be sure to include a copy of the receipt of payment with your application.
8. Corporations, limited liability companies, partnerships must complete and submit the Corporate Information Required for Business Entities who are Licensees.
9. If not a publicly traded entity, ownership must add up to 100%.



Bureau of Alcoholic Beverages
Division of Liquor Licensing & Enforcement
 8 State House Station
 Augusta, ME 04333-0008
 Tel: (207) 624-7220 Fax: (207) 287-3434

**The following licenses/permits must be obtained
 prior to your permanent liquor license being issued:**

ON PREMISE LICENSES

Obtained	License/Permit	State Agency to Contact	Telephone Number
	Seller Certificate or Sales Tax Number	Maine Revenue Services www.maine.gov/revenue	(207) 624-9693
	Health License	Health and Human Services www.maine.gov/dhhs	(207) 287 5671
	Victualer's License	Municipality where premise is located.	
	Shellfish License	Marine Recourses www.maine.gov/dmr	(207) 624-6550
	Dance License	Fire Marshall's Office www.maine.gov/dps/fmo	(207) 626-3882
	Federal I.D. Number	www.irs.gov	(800) 829-4933
	Municipal Approval needed for ALL applications	Municipality where premise is located.	
	Corporation Names & Doing Business As Names	Secretary of State www.maine.gov/sos	(207) 624-7752

OFF PREMISE LICENSES

Obtained	License/Permit	State Agency to Contact	Telephone Number
	Retailer Certificate or Sales Tax Number	Maine Revenue Services www.maine.gov/revenue	(207) 624-9693
	Health License	Health and Human Services www.maine.gov/dhhs	(207) 287-5671
	Victualer's License	Municipality where premise is located	
	Agriculture License	Agriculture www.maine.gov/dacf/qar	(207) 287-3841
	Tobacco License	Health and Human Services www.maine.gov/dhhs	(207) 287-5671
	Federal I.D. Number	www.irs.gov	(800) 829-4933
	Federal Reselling Number	www.ttb.gov	(800) 937-8864
	Corporation Names & Doing Business As Names	Secretary of State www.maine.gov/sos	(207) 624-7752

BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008
10 WATER STREET, HALLOWELL, ME 04347
TEL: (207) 624-7220 FAX: (207) 287-3434
EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

NEW application: ☐ Yes ☒ No

PRESENT LICENSE EXPIRES 12-22-18

INDICATE TYPE OF PRIVILEGE: ☒ MALT ☒ VINOUS ☒ SPIRITUOUS

INDICATE TYPE OF LICENSE:

- | | | |
|---|---|--|
| <input type="checkbox"/> RESTAURANT (Class I,II,III,IV) | <input type="checkbox"/> RESTAURANT/LOUNGE (Class XI) | <input checked="" type="checkbox"/> CLASS A LOUNGE (Class X) |
| <input type="checkbox"/> HOTEL (Class I,II,III,IV) | <input type="checkbox"/> HOTEL, FOOD OPTIONAL (Class I-A) | <input type="checkbox"/> BED & BREAKFAST (Class V) |
| <input type="checkbox"/> CLUB w/o Catering (Class V) | <input type="checkbox"/> CLUB with CATERING (Class I) | <input type="checkbox"/> GOLF COURSE (Class I,II,III,IV) |
| <input type="checkbox"/> TAVERN (Class IV) | <input type="checkbox"/> QUALIFIED CATERING | <input type="checkbox"/> OTHER: _____ |

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name:		Business Name (D/B/A) <u>THE BLUE OX SALOON</u>	
APPLICANT(S) - (Sole Proprietor) <u>THOMAS R. ST. JOHN</u>		Physical Location: <u>61 PENOBSCOT AVE</u>	
DOB: <u>8/5/46</u>		City/Town State Zip Code <u>MILLINOCKET, MAINE 04462</u>	
Address <u>61 PENOBSCOT AVE</u>		Mailing Address <u>BOX 263</u>	
City/Town State Zip Code <u>207-723-6936</u>		City/Town State Zip Code <u>MILLINOCKET, MAINE 04462</u>	
Telephone Number Fax Number		Business Telephone Number Fax Number <u>207-723-6936</u>	
Federal I.D. # <u>SS.# 072-40-1452</u>		Seller Certificate #: or Sales Tax #: <u>CAL 1994-9347</u>	
Email Address: Please Print <u>tomblucox@y17hoo.com</u>		Website:	

If business is NEW or under new ownership, indicate starting date: _____

Requested inspection date: _____ Business hours: 3 PM - 1 AM

- If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: _____
- State amount of gross income from period of last license: ROOMS \$ 0 FOOD \$ 28,716.04 LIQUOR \$ 45,040.13
- Is applicant a corporation, limited liability company or limited partnership? YES ☐ NO ☒
If Yes, please complete the Corporate Information required for Business Entities who are licensees.
- Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No
If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

(Use an additional sheet(s) if necessary.)

License #	Name of Business	Physical Location	City / Town

5. Do you permit dancing or entertainment on the licensed premises? YES ☒ NO ☐
6. If manager is to be employed, give name: Thomas St. John
7. Business records are located at: 61 Penobscot Ave, Millinocket, Maine
8. Is/are applicant(s) citizens of the United States? YES ☒ NO ☐
9. Is/are applicant(s) residents of the State of Maine? YES ☒ NO ☐
10. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Thomas St. John	8/5/46	Plattsburgh, NY

Residence address on all of the above for previous 5 years (Limit answer to city & state)

Millinocket, MAINE

11. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES ☒ NO ☐

Name: Thomas St. John Date of Conviction: '96-'01-16

Offense: SERVING A MINOR under 21 Blocked Rights Location: 61 Penobscot Ave

Disposition: Fine (use additional sheet(s) if necessary)

12. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?
Yes ☐ No ☒ If Yes, give name: _____

13. Has/have applicant(s) formerly held a Maine liquor license? YES ☒ NO ☐

14. Does/do applicant(s) own the premises? Yes ☒ No ☐ If No give name and address of owner: _____

15. Describe in detail the premises to be licensed: (On Premise Diagram Required) 3 story Bldg. of which the bottom floor including patio 86'x86' will be occupied as bar and restaurant

16. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?
YES ☒ NO ☐ Applied for: _____

17. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 650'

Which of the above is nearest? church

18. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES ☐ NO ☒

If YES, give details: _____

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval and signatures for liquor licenses prior to submitting them to the bureau.

All fees must accompany application, make check payable to the Treasurer, State of Maine.

This application must be completed and signed by the Town or City and mailed to:
Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, ME 04333-0008.
Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: Millinocket, Maine Penobscot
City/Town (County)

On: 11/26/2018
Date

The undersigned being: ☒ Municipal Officers ☐ County Commissioners of the
☐ City ☒ Town ☐ Plantation ☐ Unincorporated Place of: Millinocket, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and hereby approve said application.

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE - SPECIAL ATTENTION

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms. [1993, c. 730, §27 (AMD).]

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c. 140, §4 (AMD).]

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises li-

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Millinocket, MAINE on 11/13/18, 20 18
Town/City/State Date

Thomas St. John
Signature of Applicant or Corporate Officer(s)

Please sign in blue ink

Signature of Applicant or Corporate Officer(s)

Thomas St. John
Print Name

Print Name

FEE SCHEDULE

FILING FEE: (must be included on all applications).....\$ 10.00

Class I Spirituous, Vinous and Malt\$ 900.00
CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.

Class I-A Spirituous, Vinous and Malt, Optional Food (Hotels Only)\$1,100.00
CLASS I-A: Hotels only that do not serve three meals a day.

Class II Spirituous Only\$ 550.00
CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.

Class III Vinous Only\$ 220.00
CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.

Class IV Malt Liquor Only\$ 220.00
CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.

Class V Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)\$ 495.00
CLASS V: Clubs without catering privileges.

Class X Spirituous, Vinous and Malt – Class A Lounge\$2,200.00
CLASS X: Class A Lounge

Class XI Spirituous, Vinous and Malt – Restaurant Lounge\$1,500.00
CLASS XI: Restaurant/Lounge; and OTB.

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

cense that has been extended pending renewal within 120 days of the filing of the application. [2003, c. 213, §1 (AMD).]

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant. [1995, c. 140, §5 (NEW).] [2003, c. 213, §1 (AMD).]

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime; [1987, c. 45, Pt. A, §4 (NEW).]

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c. 45, Pt. A, §4 (NEW).]

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c. 730, §27 (AMD).]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c. 592, §3 (AMD).]

E. A violation of any provision of this Title; [2009, c. 81, §1 (AMD).]

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and [2009, c. 81, §2 (AMD).]

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages. [2009, c. 81, §3 (NEW).]

[2009, c. 81, §§1-3 (AMD).]

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c. 730, §27 (RP).]

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause. [1993, c. 730, §27 (AMD).]

[1995, c. 140, §6 (AMD).]

4. No license to person who moved to obtain a license. [1987, c. 342, §32 (RP).]

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

[1995, c. 140, §7 (AMD); 1999, c. 547, Pt. B, §78 (AMD); 1999, c. 547, Pt. B, §80 (AFF).]

Please be sure to include the following with your application:

Completed the application and sign the form.

Signed check with correct license fee and filing fee.

Your local City or Towns signature(s) are on the forms.

Be sure to include your ROOM, FOOD and LIQUOR gross income for the year (if applicable).

Enclose diagram for all businesses, auxiliary locations, extended decks and storage areas.

Complete the Corporate Information sheet for all ownerships except sole proprietorships.

If you have any questions regarding your application, please contact us at (207) 624-7220.

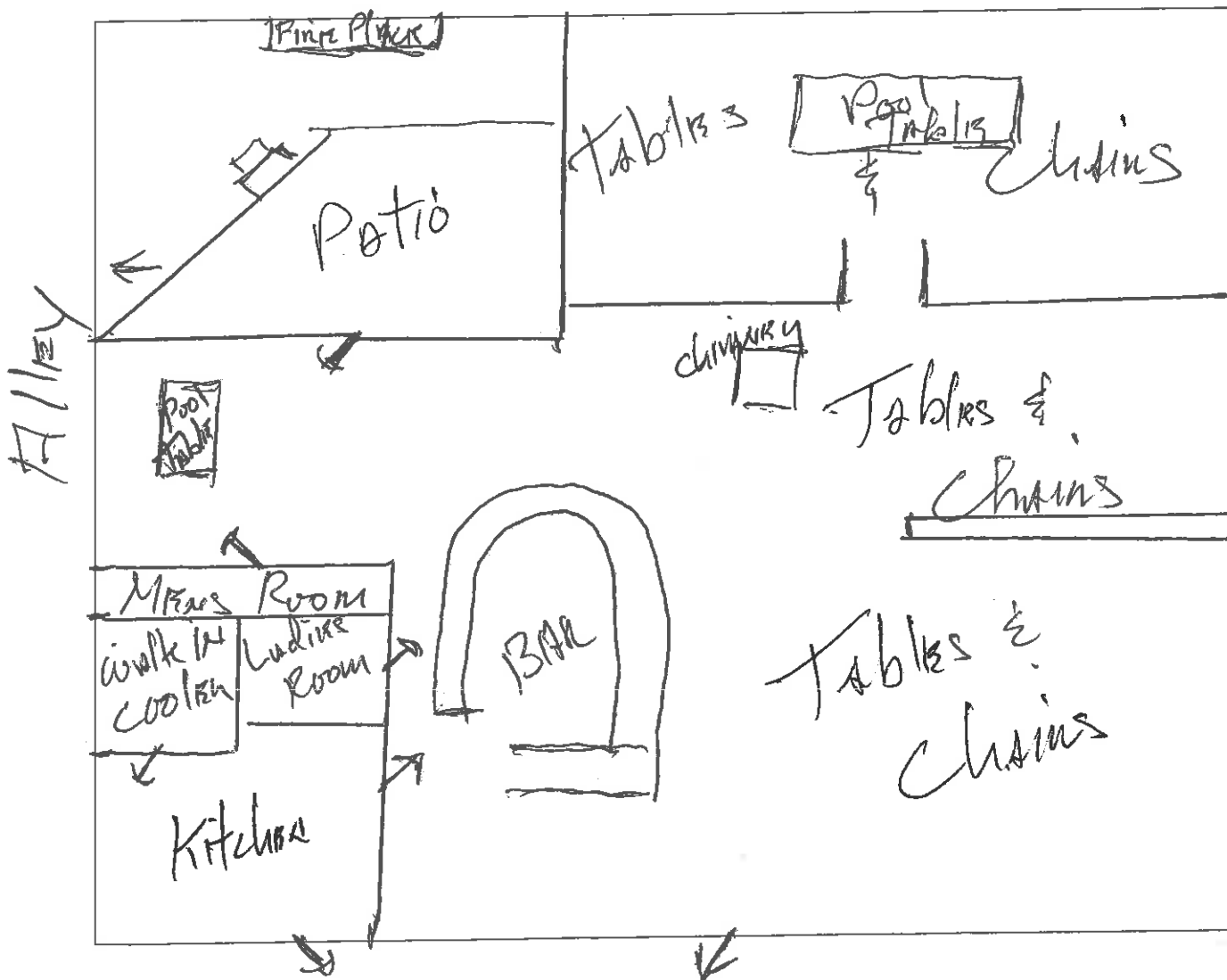
Bureau of Alcoholic Beverages and Lottery Operations
 Division of Liquor Licensing & Enforcement
 8 State House Station, Augusta, ME 04333-0008
 10 Water Street, Hallowell, ME 04347
 Tel: (207) 624-7220 Fax: (207) 287-3434
 Email Inquiries: MaineLiquor@maine.gov

DIVISION USE ONLY	
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Not Approved
BY:	

ON PREMISE DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, restrooms, decks and all areas that you are requesting approval from the Division for liquor consumption.





Division of Alcoholic Beverages and Lottery
Operations
Division of Liquor Licensing and Enforcement

**Corporate Information Required for
Business Entities Who Are Licensees**

For Office Use Only:

License #: _____

SOS Checked: _____

100% Yes ☐ No ☐

Questions 1 to 4 must match information on file with the Maine Secretary of State's office. If you have questions regarding this information, please call the Secretary of State's office at (207) 624-7752.

Please clearly complete this form in its entirety.

1. Exact legal name: _____
2. Doing Business As, if any: _____
3. Date of filing with Secretary of State: _____ State in which you are formed: _____
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attach additional sheets as needed)

NAME	ADDRESS (5 YEARS)	Date of Birth	TITLE	Ownership %

(Stock ownership in non-publicly traded companies must add up to 100%.)

6. If Co-Op # of members: _____ (list primary officers in the above boxes)

7. Is any principal person involved with the entity a law enforcement official?

Yes ☐ No ☒ If Yes, Name: _____ Agency: _____

8. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes ☒ No ☐

9. If Yes to Question 8, please complete the following: (attached additional sheets as needed)

Name: Thomas St. John

Date of Conviction: 96-07-16

Offense: SAVING A MINOR ^{UNDERAGE} NO LIQUOR ^{VIOLATION} / blocked EGRESS

Location of Conviction: 61 PENOBSCOT AVE.

Disposition: FINE

Signature:

Thomas St. John

Signature of Duly Authorized Person

Date

11/13/18

Thomas St. John

Print Name of Duly Authorized Person

Submit Completed Forms to:

Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, Me 04333-0008 (Regular address)
10 Water Street, Hallowell, ME 04347 (Overnight address)
Telephone Inquiries: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov

ORDER #291-2018

PROVIDING FOR: Approval of an Application for a Victualer's License for J & S Salisbury LLC, The Daily Grind.

IT IS ORDERED that the attached application for a Victualer's License is hereby approved for:

Sue Salisbury/J& S Salisbury LLC, 134 Park Rd., Westbrook, ME.

d/b/a

The Daily Grind, Mobile Food Truck, 820 Main St., Westbrook, Me.

Passed by the Town Council _____

Attest: _____

PL - 25.00
1369

TOWN OF MILLINOCKT

APPLICATION FOR A VICTUALERS LICENSE

1. NAME OF APPLICANT Sue Salisbury J+S Salisbury LLC
2. PHONE NUMBER OF APPLICANT 207-899-6863
3. RESIDENCE OF APPLICANT 134 Park Rd Westbrook me 04092
4. NAME OF BUSINESS The Daily Grind
5. PHONE NUMBER OF BUSINESS 207-591-0594
6. BUSINESS ADDRESS 820 Main St Westbrook 04092
7. NATURE OF BUSINESS Coffee Truck
8. LOCATION TO BE USED Veterans Park
9. RESIDENCE OF APPLICANT IN LAST FIVE YEARS

Same

10. LIST OF PRINCIPAL OFFICERS, TITLES, AND ADDRESSES FOR THE PAST THREE YEARS

Sue Salisbury - owner
Joe Salisbury - owner } address above

11. DESCRIPTION OF PREMISES TO BE LICENSED

Coffee truck for Maine Marathon

(PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)

State of Maine
DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 26232
EATING PLACE - MOBILE

EXPIRES: 10/10/2019

THE DAILY GRIND
820 MAIN ST
WESTBROOK ME 04092

ATTN SUE SALISBURY
J & S SALISBURY LLC
THE DAILY GRIND
820 MAIN ST
WESTBROOK ME 04092



FEE: \$200.00

Bethany L. Ham
Acting Commissioner

NON-TRANSFERABLE

ORDER #292-2018

PROVIDING FOR: Appointment to the Recreation Advisory Committee

IT IS ORDERED that Ian Shearer is re-appointed to the Recreation Advisory Committee for a three-year term to expire November 2021.

Passed by the Town Council _____

Attest: _____

Town of Millinocket
Application for Boards & Committees

**IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS**

Committee/Board: Recreation Commission
In order to assess the interest related to this committee, please complete this brief application.

Date: 11/21/18

Name: Ian Shearer Address: 45 East Terrace

Telephone Numbers: Day Time: 207-299-3666 Evenings: same

Why are you seeking to become a committee representative?
I feel that I can contribute to the quality of our
recreation programs

What talents/skills do you feel you would bring to this position? Experience
coaching and participating in youth sports

What do you feel is the responsibility of this board/committee? To give guidance
and encouragement to the recreation staff and
propose ideas and suggestions to improve our programs

What municipal boards, volunteer organizations or community service groups have you worked with the past and for what length of time? Recreation Commission

What have you to offer to this committee which our Town can use in this important undertaking? Experience and ideas and a love for
recreation activities

When are you available to meet, please specify?
Weekday Tues - Fri A.M. ☒ P.M. ☒

If you need more space, please feel free to use the back or attach additional page(s).

PROVIDING FOR: Authorization to be recognized as an Age-Friendly Community.

IT IS ORDERED that the Millinocket Town Council authorize the Town Manager to submit a letter of interest and commitment to Lori Parham, AARP Maine State Director, to be recognized by the World Health Organization Network of Age-Friendly Communities.

PASSED BY THE COUNCIL: _____

ATTEST: _____

EIGHT DOMAINS OF LIVABILITY

AARP's Network of Age-Friendly Communities targets improvements that influence the health and quality of life of older people and make it easier for all residents to live, work, and play in their community:



Outdoor Spaces and Buildings

Outdoor spaces, such as parks and buildings, affect the independence and quality of life of residents of all ages, but especially older adults. Some Maine communities have made parks more accessible by increasing the width of paths and adding benches. Others have increased the number of designated parking spaces near key services and added accessible features to municipally-owned buildings.



Transportation

Affordable and accessible public and volunteer transportation programs is key to aging in place safely and independently. Some communities have created transportation resource guides that include information about public and private options. Others have created volunteer programs that provide rides to where people need to go and may offer help with, for example, shopping or getting in and out of a building.



Housing

Safe and affordable housing promotes well-being and is key to older residents being able to age comfortably and safely in the house and community of their choice. Communities can make regulatory changes to encourage additional housing options or to help create new housing. Some initiatives have started their own "Handy Brigade," others have partnered with existing services to increase awareness of home modification and home maintenance services.



Social Participation

Socializing with friends and neighbors who don't live in the same home as you is connected to physical and cognitive health. Many communities have started a "senior" center or added to the opportunities available. Others have partnered with local organizations such as lifelong learning programs, an art center, or a library to increase programming for adults.



Respect and Social Inclusion

Socializing with friends and neighbors who don't live in the same home as you is connected to physical and cognitive health. Many communities have started a "senior" center or added to the opportunities available. Others have partnered with local organizations such as lifelong learning programs, an art center, or a library to increase programming for adults.



Civic Participation and Employment

Older people do not stop contributing to their communities when they turn 65 or 85 or 105. An age-friendly community provides opportunities for residents who want to or need to work past traditional retirement age and encourages people of all ages to volunteer and participate in the political process.



Communication and Information

Staying connected with activities, resources, and people is key to optimal aging. Some communities have created information portals on their town website to increase access to information about local activities and resources making them easy to find. Other communities have created resource manuals.



Community Support and Health Services

Access to health care and services to support aging in place is key for the health and well-being of older residents. Some communities have emphasized food security in this area. Others have looked at elder abuse prevention or added disaster preparedness.

AARP Network of Age-Friendly Communities

An Introduction

NETWORK PROFILE

The AARP Network of Age-Friendly Communities includes 200 villages, towns, cities, counties, and states that have made a commitment to age-friendly community and economic development. The Network of Age-Friendly Communities advances efforts to help people of all ages live safely and comfortably in their communities and encourages older people to take an active role in changes that will make their community a better place for people to live, work, play, and do business.

PLANNING PROCESS

Organize Age-Friendly Team and secure support by local elected officials for application and membership.

- **An age-friendly assessment** identifies community strengths and areas for improvement.
- Develop an **action plan**.
- **Implement** changes that encourage older adults to remain as involved with the community as they want to be.
- **Evaluate** your work and identify areas for celebration and improvement.
- **Cycle of Continuous Improvement** to identify and meet emerging needs



BENEFITS OF JOINING THE NETWORK

AARP Maine works with committees making their town or city more livable by providing:

1. **Recognition by AARP and others** that your town or city includes an aging lens in planning and economic development.
2. **Technical support** from AARP Maine staff helps get the work off on the right foot and keep it on a clear path for implementation.
3. Best practices in the **Livable Communities Newsletter** and **AARP Maine newsletter**.
4. **The Roadmap to Livability and Maine Guide to Building Livable Age-Friendly Communities** contain tools and ideas to make the age-friendly journey easier.
5. **Peer Learning** at the Annual Age-Friendly Maine Conference, Regional Meetings, and monthly Ask Age-Friendly Tech Talks.
6. Eligibility for **small Planning and Quick-Action Implementation Grants**.
7. **Book Donations** to community libraries on aging topics such as caregiving, financial security, and disrupting aging.
8. **Promotional items**, stickers with your logo and AARP event tablecloth, help spread the word about the work you are doing.

LEARN MORE at aarp.org/agefriendly

WEB: www.aarp.org/me

Facebook: facebook.com/agefriendlymaine

EMAIL: me@aarp.org



9. **Help Increasing Community Engagement** by providing resources for volunteer recruitment and ideas for engaging media.
10. **Promotion for your age-friendly work** on the Maine Age-Friendly Facebook Page.
11. **Local Community Resource Guide**
12. **Advocacy** for local age-friendly policies and technical assistance from national experts on age-friendly topics.

53 AGE-FRIENDLY COMMUNITIES IN MAINE:

Augusta, Bangor, Bar Harbor, Belfast, Berwick, Bethel, Biddeford, Blue Hill, Bowdoinham, Brooklin, Brooksville, Bucksport, Caribou, Castine, Cumberland, Danforth, Deer Isle, Dexter, Dover-Foxcroft, Eastport, Eliot, Ellsworth, Gilead, Greenville, Greenwood, Hallowell, Jackman, Kennebunk, Limestone, Madison, Milo, Newry, North Yarmouth, Ogunquit, Old Orchard Beach, Paris, Penobscot, Portland, Presque Isle, Raymond, Readfield, Saco, Sedgewick, Skowhegan, Stonington, Sullivan, Surry, Waldo County, Waterville, Wayne, Westbrook, Woodstock, Yarmouth.

If your community wants to prepare for Maine's changing demographics by joining the NAFC ...
Contact AARP Maine. Phone: 1-207-776-6312

Lori Parham: lparham@aarp.org

Patricia Oh: paoh@aarp.org

Andrea Cooper: acooper@aarp.org

Sara Grant: sgrant@aarp.org



Maine Network of Age-Friendly Communities Member Benefits

AARP and AARP Maine offer ongoing support for the work you are doing, including:

Technical Assistance and Guidance

- ❖ **Livable Communities Newsletter:** <https://aarp.org/livable-communities/livable-community-news-alerts/>
- ❖ **Livable Communities Facebook Workgroup:** <https://www.facebook.com/groups/AARPLivableWorkGroup/> The closed Facebook group for AARP staff, volunteers, and communities that are working with AARP on livability issues and/or are part of the AARP Network of Age-Friendly Communities. It is a great place to get ideas!
- ❖ **Maine Guide to Building Age-Friendly Communities:** (<https://tinyurl.com/AARPMaineAge-FriendlyGuide>) and **AARP Roadmap to Livability** (<https://www.aarp.org/livable-communities/>) series.
- ❖ **Technical Assistance by AARP Maine staff** to move your work from Assessment to Planning and Implementation
- ❖ **Ask Age-Friendly Tech Talks.** Peer learning to help your initiative achieve specific goals – such as starting a home repair service, creating a property tax abatement program, or finding ways to help caregivers.
- ❖ **AARP Maine Age-Friendly Newsletter:** <https://tinyurl.com/MaineAge-FriendlyNews>. Learn what other communities are doing and get tips & ideas for your initiative.
- ❖ **Age-Friendly Maine Facebook Page:** <https://www.facebook.com/AgeFriendlyMaine/>
 - Send us your age-friendly news and events to share and promote.
 - Stay up-to-date with age-friendly work in Maine communities and across the US.

Networking Opportunities

- ❖ **Annual Age-Friendly Communities Statewide Meeting**
- ❖ **Regional Meetings and Coffees with nearby communities** to share ideas and learn from peer communities.
- ❖ **AARP Sponsored events** – All are welcome! To learn more: <https://www.facebook.com/AARPMaine/>

Funding the Age-Friendly Work

- ❖ **AARP Maine Planning Grants.** Mini grants to fund the age-friendly assessment and developing a plan.
- ❖ **AARP: Challenge grant** funds “quick actions” that will help you move the age-friendly work forward.
- ❖ **Assistance finding grants** for ideas that will increase the livability of your community.

Creating a Resource Guide

- ❖ **Professionally-designed template** that lists state-wide resources and includes plenty of space for your committee to add local and regional programs and services. FMI: Contact Andrea Cooper
- ❖ AARP provides an electronic version and 100 printed copies.

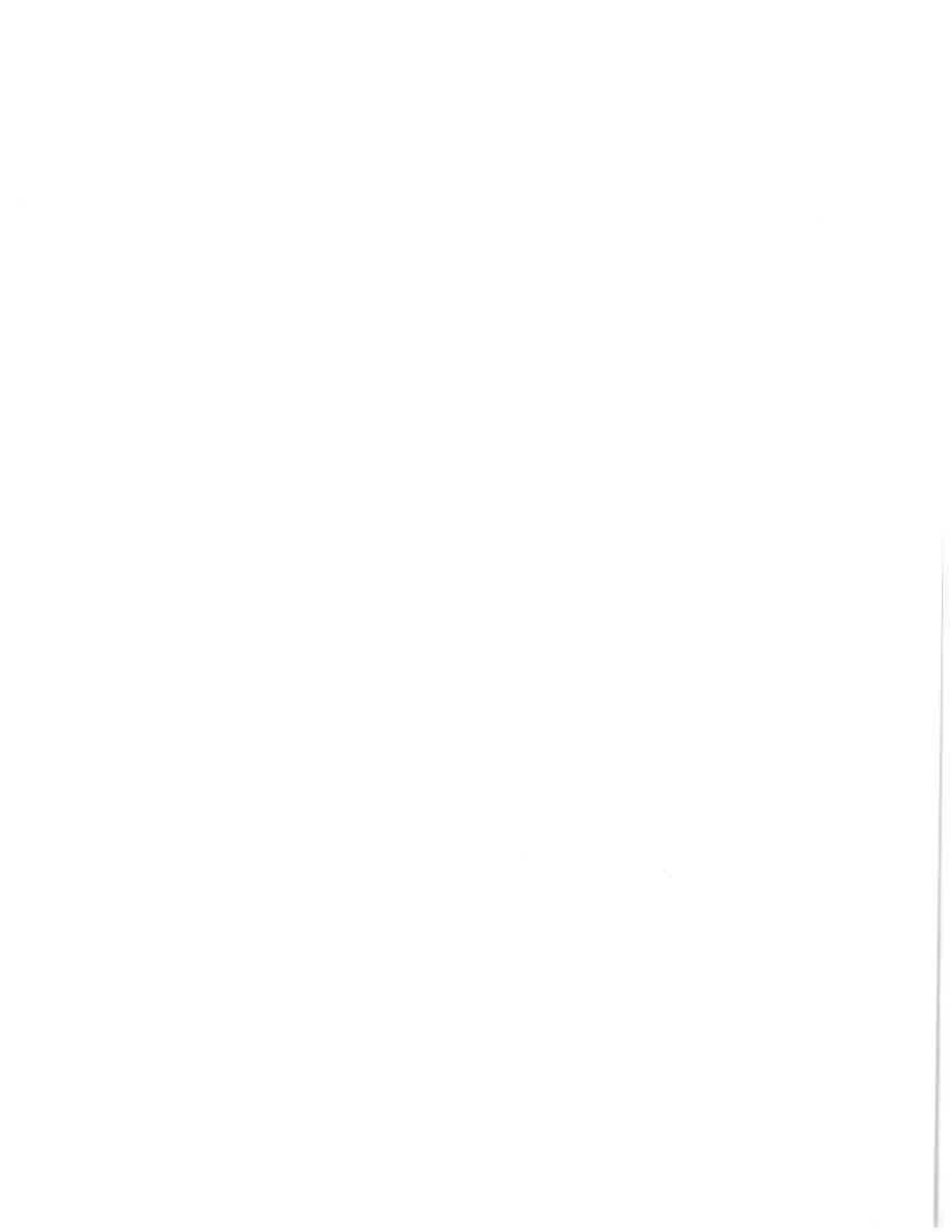
Engaging Your Community

- ❖ **Annual book donation to your local library** on an aging topic, i.e. Caregiving and Financial Security
- ❖ **AARP-Sponsored local events:** Community Shred Day, Coffees, and On-Taps
- ❖ **Free Promotional items featuring your Age-Friendly Team:**
 - Stickers with your age-friendly logo.
 - Tablecloth with the AARP Maine logo and your city or town initiative name for events.
- ❖ **Emails and postcards to AARP Members** in your community.
- ❖ **Find volunteers** and explore ideas for community projects at **Create the Good** (<http://www.createthegood.org/>)

Contact AARP Maine: 1-207-776-6312 or

Lori Parham: lpaham@aarp.org

Patricia Oh: paoh@aarp.org | Andrea Cooper: acooper@aarp.org | Sara Grant: sgrant@aarp.org



AARP Livable Communities and the Network of Age-Friendly Communities

The AARP Network of Age-Friendly Communities supports the efforts of neighborhoods, towns and cities to become great places for people of all ages to live, work, play, and do business.

We believe that communities should provide safe, walkable streets; age-friendly housing and transportation options; access to needed services; and opportunities for residents of all ages to participate in community life. Once in place, these resources enhance personal independence, allow residents to age in the communities where they want to live, and foster engagement in the community's civic, economic and social life.

Livable communities are inclusive and respectful of every generation—including older people who are often excluded from decision making in the community and from being actively engaged in all aspects of community life.

Livable Communities

AARP research consistently shows that older adults want to age in their current homes or, if that is not possible, to stay in their community. However, many places in Maine do not have the policies, infrastructure, or services older residents need to age in their community safely and comfortably. Age-Friendly, livable communities promote active, healthy, and engaged living by building on community strengths to provide what residents need and want to thrive in the community.

Cities and towns use different tactics to meet community needs. Low-cost changes—such as starting an age-friendly business program, sponsoring a monthly dinner dance, or adding benches in a downtown park—encourage people to get out of their houses and spend time in the community. Zoning and building code changes that allow families to add an “in-law” apartment make it easier for people to age in the community where they want to live.

Communities have increased access to services by partnering with regional service providers to increase local awareness or by engaging volunteers to provide services to meet a gap identified in the age-friendly assessment.

Although each community develops tactics that are the best fit for their own community, all age-friendly communities look at community and economic development through the lens of the eight domains of livability.

Eight Domains of Livability



Research conducted with people 50+ living in communities around the world concluded that eight aspects of community life are essential for the health and well-being of older residents. These aspects are the *Eight Domains of Livability*.

When residents can meet their needs in the first five domains— *Outdoor Spaces and Buildings, Housing, Transportation, Community Support and Health Services, and Communication and Information*—people of all ages and abilities can do the things they want to do and go from one place to another safely, using whatever mode of transportation they want to use.

The next three domains—*Social Participation, Respect and Social Inclusion, and Civic Participation and Employment*—provide opportunities for people to be socially connected to others in their community. Formal social participation in activities and groups and informal social contacts with friends, neighbors and other residents builds trust and encourages active involvement in community life. None of us were “born to rock”, to sit and watch life go by. We are social beings and even the introverts among us need social connections.

Consider your own life in the community where you live. Are the eight domains of livability important to you? Do you prefer to live in a place where civic engagement is encouraged? Where public spaces are safe and attractive? Where recreational opportunities abound?

The Economy and Community Development

The eight domains of livability are key for people to remain active, healthy, and engaged in the community as they age. Cities and towns where the eight domains are addressed in community planning are better places.

places for people to live. But what about municipalities? Is age-friendly development good for local economies? Does it create stronger communities? The answer is “yes”.

In a livable community, policies, services, settings, and structures encourage people to remain as active as they want to be at any age and to live life to their own satisfaction regardless of individual challenges. This is achieved by:

- Recognizing the wide range of capacities and resources among residents.
- Anticipating and responding flexibly to aging-related needs and preferences.
- Respecting the decisions and lifestyle choices of people of all ages.
- Protecting and supporting the most vulnerable older adults.
- Promoting the inclusion and contributions of older adults in all aspects of community life.

Furthermore, because aging is a lifelong process, a livable community is not just a great place to grow old. It is a great place to live, work, and play at any age. Livable communities improve the health, well-being, and quality of life for Mainers of all ages.

Municipal commitment to age-friendly planning prevents older residents from leaving the community when they need services and supports for aging-in-place and attracts people 50+ looking for a great place to live, which is a boon for the local economy. In rural Georgia, for each 1.8 new retirees who moved into the area, one new job was created. Being able to find a steady source of employment in a rural community, makes it more attractive for young people as well.

Adults 60+ shop, hire contractors, and enjoy eating out or buying a cup of coffee. They have purchasing power, give their time, talents, and experience for volunteer activities, continue to work and mentor younger employees, start new businesses, and are active in the cultural and civic life of the community.

Almost half (47%) of people 65-plus who volunteer give more than 100 hours of service each year and contribute an average of \$1697.00 to charitable causes. Much of their time and donations are made to strengthen the cities and towns where they live.

People 55-plus are responsible for 41% of consumer spending, launch 25% of all new business start-ups in the US, and are increasingly likely to seek part or full-time work after traditional retirement.

Far from a drain on local economies, older people can represent a silver wellspring of economic activity for municipalities. The good news is that age-friendly communities are attractive to people of all ages. Research by AARP shows that places that provide what older adults need to age happily in their communities are places that provide what people of all ages are looking for when they first move to a community.

AARP support for Livable, Age-Friendly Communities

Age-friendly communities work for the people who live in them and make the community stronger. That is why AARP develops resources to help community activists and municipal governments address each of the domains of livability.

For municipalities that commit to using the framework of the eight domains as they think about planning for the changing age-structure in their towns, AARP has created a special way to recognize them through their membership in the Network of Age-Friendly Communities.

Members of the AARP Network of Age-Friendly Communities provide residents of all ages and abilities the opportunity to live rewarding, productive, and safe lives by using the framework of the eight domains of livability as a tool for community planning and economic development. They recognize the experience and skills of older residents and include them in all phases of age-friendly community and economic development.

Some communities are interested in tackling one or two of the livability issues raised in the eight domains and not looking at all eight. AARP Maine celebrates all community efforts to increase the livability of Maine's towns and cities.

The following letter can be used as an example. Communities should feel free to add other pertinent information while retaining the commitments in the second paragraph.

(Date)

Lori Parham, AARP Maine State Director

Dear Ms. Parham,

On behalf of the (town/city of ---), I am pleased to submit this letter of interest and commitment in the AARP/World Health Organization Network of Age-Friendly Communities. (Town or city name) recognizes the importance of encouraging and promoting age-friendly planning and policies to address changing demographics and to enhance independent living and is committed to a process of continual improvement to support active and healthy aging.

As part of our involvement and commitment we will conduct a base assessment of the community's age-friendliness and develop a community action plan based on the findings of the assessment. We will involve older residents deeply in the planning process and we commit to monitoring progress toward implementing the action plan.

Sincerely,

(Signature by highest elected official or town manager)

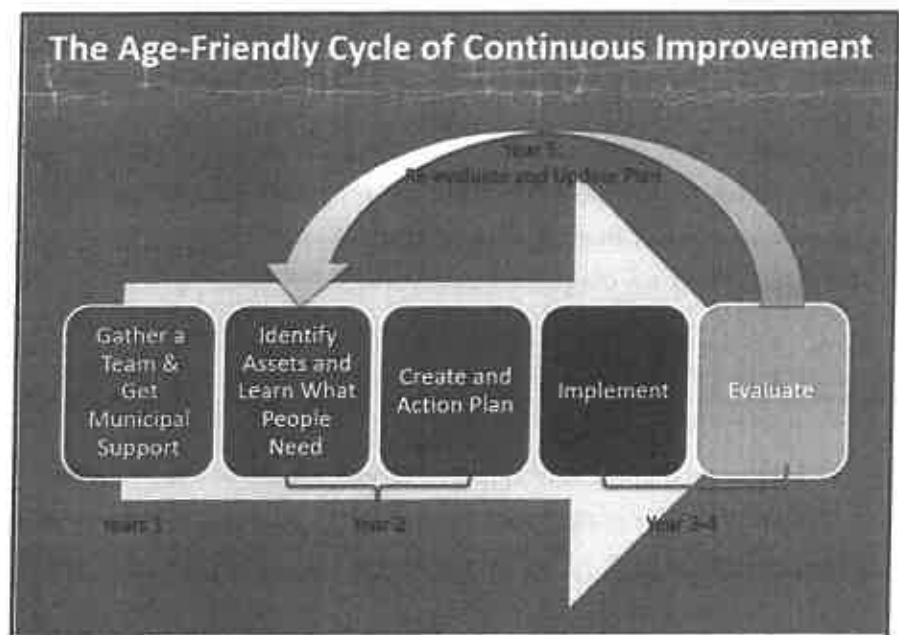
You have Joined the Network of Age-Friendly Communities, Now What?

Age-friendly planning is a five-year cycle of continuous improvement. The first two years are spent engaging the community, establishing a core team to guide the work in your community, and completing your assessment.

The assessment is structured by the eight domains of livability that influence the health and quality of life of older adults. It includes:

- An asset inventory that lists resources that the age-friendly team can build on to address needs.
- A demographic profile of the community
- Information about what older people need and want to thrive in the community and how residents prefer changes to be made.

The work done to engage the community and the data gathered during the assessment contributes to the development of the action plan at the end of year two.



After the action plan is adopted and approved, the core team continues the work in years three to five with implementation and evaluation. By the conclusion of the initial five-year period, the community should have made tangible and meaningful progress toward the goals laid out in the action plan and be able to revise the plan and the next five-year cycle begins.

To guide your work, AARP has developed the *Roadmap to Livability Series* and the *Maine Guide to Building Livable, Age-Friendly Communities*.

The Age-Friendly Process

Preparing Membership Materials

Does your town, city, or county want to join the Network of Age-Friendly Communities? Congratulations on starting the process to make your municipality a better place for people of all ages to live, work, play, and do business!

Joining the NAFC is a simple process. It only requires two documents – an application from the community and a letter of commitment signed by the highest elected official(s) in your jurisdiction.

The application is short and easy to complete:

- **Your municipality.** The application asks for some basic demographic information about your municipality and about the individual who will be the primary contact person for the age-friendly work.
- **The age-friendly planning process in your jurisdiction.**
 - What are some of the programs, policies, and services that already make your village, town, city, or county a great place to grow old?
 - How does the jurisdiction plan to become more age-friendly?
 - How will older adults be included in all aspects of the age-friendly planning process?
 - How is the age-friendly initiative going to collaborate with agencies and municipal departments?
- **Participation in the Network of Age-Friendly Communities.**
 - How will the age-friendly initiative in your jurisdiction contribute to the peer learning community that is the core of membership in the NAFC?
 - What motivated your village, town, city, or county to join the NAFC?

Download the Membership Application: Application to join the AARP Network of Age-Friendly Communities and WHO Global Network of Age-Friendly Cities and Communities (<https://tinyurl.com/AARP-NAFC-App>)

The Letter of Commitment shows that the elected officials in your community are committed to including an aging lens in municipal planning. The Network of Age-Friendly Communities recognizes that elected officials are change leaders. It is key for them to make a commitment to changes in the physical and social environment of the community that will make it a better place to live for people of all ages.

The highest elected official must sign any application made to the Network of Age-Friendly Communities. In some municipalities, a group of elected officials want to sign the application. Additional signatures are welcome because it indicates the extent of support for the age-friendly planning process.

Each letter of commitment should be worded in a way that rings true for the municipality. AARP doesn't want you to use boiler-plate language but to write a letter that reflects the jurisdiction that is applying. However, as with the application, there are a few things that should be included in the letter.

1. Establishing mechanisms to involve older people
2. A baseline assessment of the age-friendliness of the community
3. The development of a community-wide action plan based on the findings of the assessment
4. Identification of indicators so progress can be monitored against the action plan

Submitting the Application and Letter of Commitment

The application and the letter of commitment are submitted to AARP Maine. The application packet is then sent to the National Livability and to the World Health Organization for review. Applications can be mailed or submitted electronically to paoh@aarp.org.

ORDER #294-2018

PROVIDING FOR: Donation of \$200.00 to the LifeFlight Foundation.

IT IS ORDERED that the Millinocket Town Council donate \$200.00 to the LifeFlight Foundation which is celebrating 20 years of caring for the people of Maine.

NOTE: If approved, the funds will be expended from Account # 0816-3813, Public Health & Welfare. This will leave a balance in this of \$1,700.00 in this account. The request was for \$1,127.

PASSED BY THE COUNCIL: _____

ATTEST: _____

November 9, 2018

Town of Millinocket
197 Penobscot Ave
Millinocket, ME 04462

Dear Millinocket Citizens:

To date, nearly 200 towns support LifeFlight of Maine with donations collectively totaling over \$290,000 – a remarkable achievement since the first \$100 town contribution we received in 2004. And every year another group of Maine towns steps forward with a first-time commitment. This past spring at a town meeting we heard, *"Thank you for what you do. You change Maine."* At LifeFlight we are reminded annually of the positive support provided by Maine's municipalities and the citizens they represent. **Town funding clearly impacts critical care in Maine – and the numbers keep climbing.**

This year LifeFlight celebrates 20 years of caring for the people of Maine. Over two decades, the state's emergency medical helicopters have touched the lives of more than 25,000 patients and their families. On September 29, 1998, dispatchers fielded the first request for LifeFlight's helicopter – a scene call to the remote woods of Washington County. Less than two months later, the Lewiston-based helicopter responded to its first call. More recently, in March of 2017 LifeFlight added a third helicopter operation, based in Sanford. Now, all three helicopters (and a new fixed-wing airplane) are regularly in the air at the same time – all serving critical care patients.

A lot has changed over the past 20 years. Rural healthcare providers face enormous financial challenges, medical treatments and technology have changed radically, Maine's demographics are shifting. The need for LifeFlight continues to grow. Our team of critical care specialists has nearly doubled in size since we began in 1998 and the number of requests for critical care transport steadily increases at a rate of 5% to 11% each year.

LifeFlight takes care of all patients regardless of location, insurance status, or the ability to pay for the cost of care. We support and work with local EMS, Fire/Rescue, and hospital providers in every community across the state in a 24-hours-a-day, 365-days-a-year partnership. LifeFlight of Maine is among the most efficient providers of critical care air medical services, with the lowest costs and charges in New England. We work hard to safely provide the highest quality of care while keeping charges among the lowest of all air ambulance services in the country.

192 Millinocket residents have been transported by LifeFlight of Maine to specialized care since the service began in 1998 including 14 this past year.

In a serious emergency, every minute counts. In meeting Maine's need for critical care, every town's participation counts. I hope Millinocket will consider a donation of \$1,127 this year (a rate of \$0.25 per capita). We realize Maine towns face many budgeting challenges and we appreciate funding in any amount deemed appropriate. **Thank you for supporting this vital public service. Thank you for helping us change Maine.**

Please contact Melissa Marchetti at 207-230-7092 or mmarchetti@lifeflightmaine.org with any questions, or if additional information is required with this request.

Sincerely,



Thomas Judge
Executive Director
LifeFlight of Maine and LifeFlight Foundation

p.s. If a past request was recently approved and an invoice is required, please contact us so we may submit the invoice.

LifeFlight to Millinocket - Facts and Frequently Asked Questions

- **LifeFlight is a private non-profit with a public mission.** LifeFlight cares for all patients regardless of insurance status or ability to pay for care.
- **LifeFlight serves all of Maine** — 24/365 with helicopters based in Bangor, Lewiston and Sanford and a fixed-wing airplane based in Bangor.
- **2,155 patients were LifeFlighted in FY18** – about 1 patient every 4 hours. LifeFlight has cared for more than 25,000 patients since the first flight on September 29, 1998.
- **In FY2018 LifeFlight transported patients from 137 communities, islands, and unorganized townships in Maine.**
- LifeFlight critical care teams bring the trauma center—skills, medical technology, pharmacy, blood, and more -- directly to a patient's side. **LifeFlight helicopters, airplane and specialty ground ambulances are equipped as fully functioning mobile intensive care units.**
- About 85% of patients are transported from smaller community hospitals to major specialty centers, and 15% are transported directly from the scene of an emergency—roadsides, woods, mountains, and islands. While most patients are transported to EMMC, MMC and CMMC, about 12% of patients are transported to Boston and beyond for specialized care not available in Maine.
- What types of patients do you transport? Critically ill or injured patients of all ages needing specialized care beyond what can be provided by local hospitals, including cardiac and stroke patients, complex traumatic injury, organ transplant, sepsis, burns, and serious obstetric complications. We use the strictest medical utilization criteria in the country to make sure all flights are medically necessary. Emergency medical providers are guided by state-mandated protocols based on the latest research and best practice.
- LifeFlight of Maine's average cost per transport is approximately \$14,000 (modified by distance). We participate with all major insurers, Medicare, and MaineCare, so there are negotiated discounts. (The average cost of others in New England is around \$21,000 while the average in western New England, New York, and nationally is \$40,000 - \$60,000.)
- LifeFlight is lean—we pay attention to costs, maintaining a very small administrative team and charging the lowest rates in New England and the country. Despite this, we have created a full low-level Instrument Flight Rules system, operate with all National Transportation Safety Board recommended safety equipment and have a much larger coverage area than most services.
- How is LifeFlight funded? LifeFlight operates much like a hospital emergency department, taking care of all patients and billing insurance companies. We work with all major payers including Medicare, MaineCare and commercial insurers. Our operational expenses are covered by patient fees, but we rely on private fundraising to make any capital purchases including aircraft and to provide advanced training and education.
- What other benefits to our town and region does LifeFlight provide besides critical care and transport? We provide local critical care training to medical providers in specialized areas such as traumatic brain injury and pediatric trauma diagnosis and treatment. We also provide ground safety training to all communities and create remote landing zones where they might be needed.
- What is the formula used for the ask amount? We use a \$1 per capita rate for towns up to 1000 residents; a \$0.50 per capita rate up to 2000 residents; and \$0.25 per capita after that, with a maximum request of \$2000. The request of \$1,127 for Millinocket is calculated at \$0.25 per capita.



LIFELIGHT OF MAINE

SUPPORTING TOWNS

459 TOWNS IN MAINE

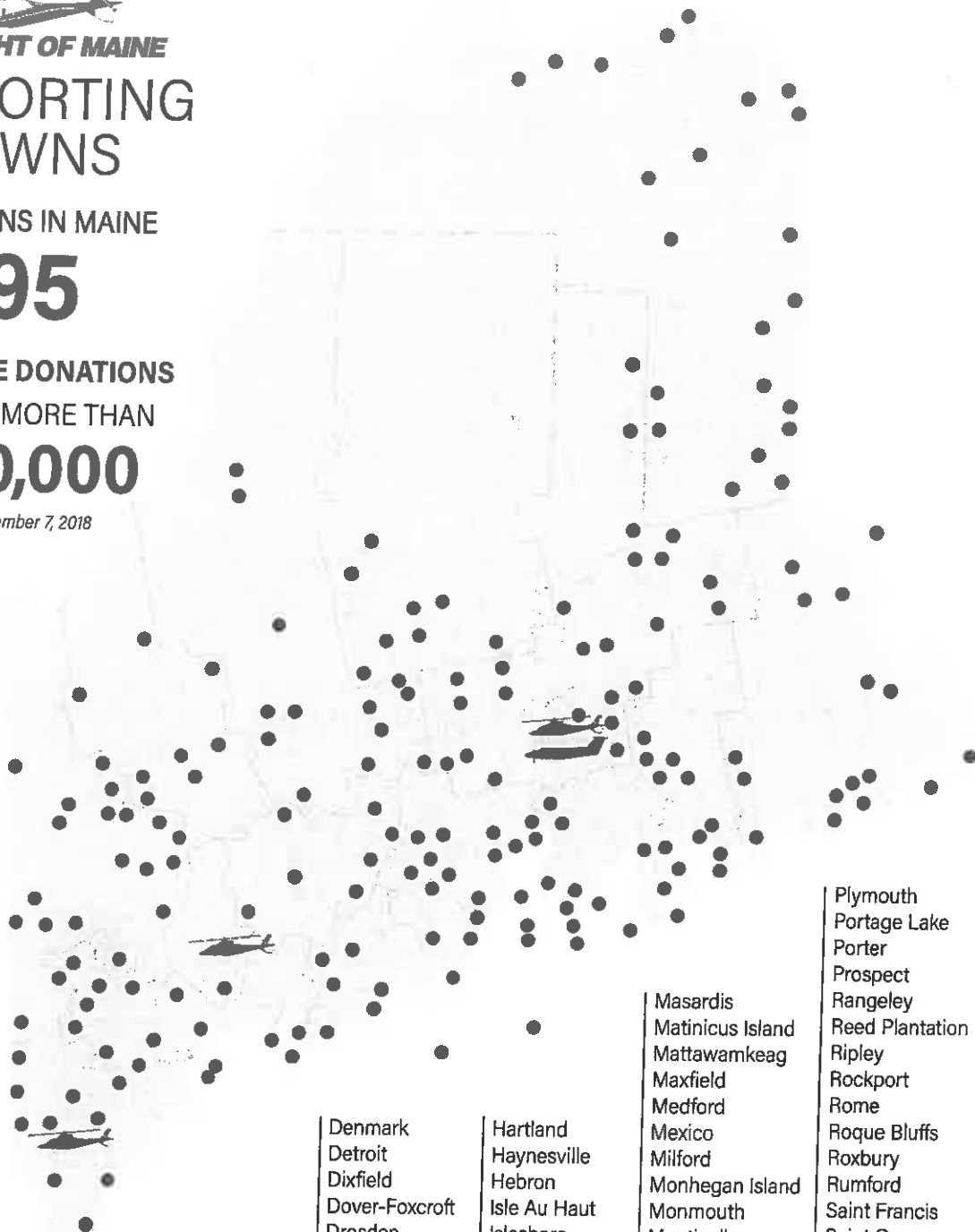
195

HAVE MADE DONATIONS

TOTALING MORE THAN

\$290,000

as of November 7, 2018



Abbot
Acton
Albion
Allagash
Alna
Amherst
Amity
Andover
Anson
Appleton
Arrowsic
Atkinson
Avon
Baldwin
Bar Harbor
Beddington
Belfast

Benton
Bowerbank
Bradley
Bremen
Bridgton
Bristol
Brooklin
Brooksville
Bucksport
Burlington
Buxton
Byron
Cambridge
Camden
Canaan
Canton
Caratunk

Carrabassett Valley
Carthage
Cary Plantation
Casco
Caswell
Charleston
Chebeague Island
Chester
China
Clifton
Cooper
Corinth
Crawford
Crystal
Cutler
Deblois
Deer Isle

Denmark
Detroit
Dixfield
Dover-Foxcroft
Dresden
Durham
Eastbrook
Edinburg
Embden
Etna
Eustis/Stratton
Exeter
Freedom
Frenchville
Garland
Gorham
Gouldsboro
Greenville
Guilford
Hamlin
Hammond
Harmony
Harpwell
Hartford

Hartland
Haynesville
Hebron
Isle Au Haut
Islesboro
Jackman
Jonesboro
Jonesport
Kennebunkport
Knox
Lakeville
Lamoine
Liberty
Lincolnton
Linneus
Long Island
Lovell
Lubec
Lyman
Madawaska
Manchester
Mariaville
Mars Hill
Marshfield

Masardis
Matinicus Island
Mattawamkeag
Maxfield
Medford
Mexico
Milford
Monhegan Island
Monmouth
Monticello
Montville
Moose River
Mount Chase
Mount Desert
Naples
New Gloucester
Newburgh
Newfield
Newry
North Berwick
North Haven
North Yarmouth
Orland
Osborn
Otisfield
Parsonsfield
Passadumkeag
Perham
Phippsburg

Plymouth
Portage Lake
Porter
Prospect
Rangeley
Reed Plantation
Ripley
Rockport
Rome
Roque Bluffs
Roxbury
Rumford
Saint Francis
Saint George
Searsmont
Searsport
Sebago
Sedgwick
Shapleigh
Sherman
Shirley
Smithfield
Solon
Sorrento
Springfield
Stacyville
Standish
Steuben
Stockholm
Stockton Springs
Stoneham
Stonington
Stow

Strong
Sullivan
Sumner
Swans Island
Swanville
Talmadge
Temple
Topsfield
Trenton
Upton
Vanceboro
Veazie
Vinalhaven
Waite
Wallagrass
Waltham
Warren
Waterboro
Waterford
Weld
Wellington
Weston
Westport Island
Whitneyville
Willimantic
Windham
Windsor
Winn
Winter Harbor
Wiscasset
Woodstock
Woodville
York



FY 2018

TRANSPORTS BY TOWN

2,155 TOTAL TRANSPORTS

137 MAINE TOWNS

1 transport
every 4 hours

161 transports
from 27 towns in
Canada, New
Hampshire,
Vermont, and
Massachusetts

Acton.....3 RW
Alfred.....1 GRD
Andover.....1 RW
Athens.....1 RW
Auburn.....5 FW
Augusta...5 NEO* | 8 GRD | 4 FW | 69 RW
Avon.....2 RW
Bangor...4 NEO* | 27 GRD | 82 FW | 35 RW
Bar Harbor...2 NEO* | 17 GRD | 54 RW
Bass Harbor.....1 RW
Belfast...17 NEO* | 17 GRD | 4 FW | 59 RW
Bethel.....2 GRD | 1 FW | 4 RW
Biddeford.....1 GRD | 9 RW
Bingham.....1 RW
Blue Hill.....17 GRD | 41 RW
Boothbay Harbor.....2 RW
Brewer.....2 GRD
Bridgton.....14 GRD | 65 RW
Brooklin.....1 RW
Brunswick.....1 GRD | 1 FW | 8 RW
Bryant Pond.....3 RW
Buckfield.....1 RW
Calais.....8 GRD | 33 RW
Caribou...1 NEO* | 2 GRD | 20 FW | 15 RW
Carrabassett.....2 RW
Casco.....1 RW
Cherryfield.....5 RW

Corinna.....1 RW
Corinth.....1 RW
Cromish.....1 RW
Cranberry Isles.....1 RW
Damariscotta.....3 GRD | 24 RW
Danforth.....2 RW
Deer Isle.....1 RW
Dixfield.....1 RW
Dixmont.....1 GRD | 1 RW
Dover-Foxcroft...5 NEO* | 20 GRD | 45 RW
East Andover.....2 RW
East Livermore.....1 RW
East Waterboro.....3 FW
Eastport.....1 RW
Edgecomb.....1 RW
Ellsworth...24 NEO* | 26 GRD | 70 RW
Farmington.....7 GRD | 60 RW
Fort Kent.....1 NEO* | 1 GRD | 10 RW
Franklin.....1 RW
Frenchville.....21 FW
Fryeburg.....1 RW
Gardiner.....1 RW
Gorham.....1 RW
Greenville...3 GRD | 3 FW | 13 RW
Greenwood.....1 RW
Guilford.....1 RW
Hampden.....1 RW

Hancock.....1 RW
Hanover.....1 RW
Harsborside.....1 RW
Harrison.....1 RW
Hiram.....1 RW
Houlton...2 NEO* | 2 GRD | 16 FW | 36 RW
Hudson.....1 RW
Isle au Haut.....1 RW
Islesboro.....1 RW
Jackman.....11 RW
Jefferson.....1 RW
Kenduskeag.....1 RW
Kingfield.....1 RW
Levant.....1 RW
Lewiston...26 GRD | 46 RW
Limerick.....1 RW
Lincoln.....1 NEO* | 17 GRD | 40 RW
Lisbon Falls.....1 RW
Litchfield.....1 RW
Lubec.....1 RW
Madias...6 NEO* | 11 GRD | 6 FW | 46 RW
Mattawamkeag.....1 RW
Medway.....1 RW
Milbridge.....1 RW
Millinocket...3 GRD | 4 FW | 16 RW
Milo.....1 RW
Monhegan.....6 RW
Morrill.....1 RW
Mount Desert.....1 RW
New Sharon.....1 RW
Newry.....1 RW
Norridgewock.....1 FW
North Haven.....2 RW
North Somerset Cnty.....1 RW
North Yarmouth.....1 RW

Northern Piscataquis Cnty.....2 RW
Northfield.....1 RW
Norway.....2 GRD | 21 RW
Otis.....1 GRD
Owls Head.....10 FW | 1 RW
Oxford.....3 RW
Palermo.....1 RW
Palmyra.....3 RW
Parsonsfield.....1 RW
Pittsfield.....17 GRD | 32 RW
Plymouth.....1 RW
Porter.....1 RW
Portland.....1 GRD | 8 RW
Pownal.....1 RW
Presque Isle...2 NEO* | 25 FW | 8 RW
Princeton.....12 FW
Prospect.....2 RW
Rangeley.....4 RW
Readfield.....1 RW
Rockport.....11 GRD | 89 RW
Rockwood.....2 RW
Roxbury.....2 RW
Rumford.....17 GRD | 63 RW
Sabattus.....1 GRD
Sanford.....22 GRD | 38 RW
Sebago.....1 RW
Sedgwick.....1 RW
Shapleigh.....2 RW
Sidney.....1 GRD | 1 RW
Skowhegan...3 NEO* | 17 GRD | 68 RW
Solon.....1 GRD | 1 RW
South China.....1 RW
Steep Falls.....1 RW
Steuben.....1 RW
Stonington.....1 RW
Sumner.....1 RW
Swans Island...10 RW
Topsfield.....1 RW
Trenton.....5 FW | 1 RW
Union.....1 RW

Vinalhaven.....13 RW
Waldoboro.....4 RW
Waterboro.....1 GRD | 2 RW
Waterville...5 NEO* | 7 GRD | 1 FW | 53 RW
Wells.....2 RW
Windsor.....1 RW
Wiscasset.....2 RW
Woolwich.....3 RW
York.....2 GRD | 11 RW

NEW HAMPSHIRE

Alexandria.....1 RW
Berlin.....2 RW
Bristol.....1 RW
Colebrook.....3 RW
Dover.....3 GRD | 26 RW
Exeter.....2 RW
Farmington.....2 RW
Franklin.....3 RW
Gilmanton.....1 GRD
Gorham.....2 RW
Laconia.....3 RW
Lancaster.....1 RW
North Conway.....1 GRD | 69 RW
Plymouth.....3 RW
Portsmouth.....1 RW
Rochester.....1 GRD | 5 RW
Wakefield.....2 RW
Wolfeboro.....17 RW
Woodsville.....1 RW

MASSACHUSETTS

Boston.....1 FW
Lawrence.....2 RW
Littleton.....1 RW
Lowell.....1 RW
Newburyport.....1 RW
Salem.....1 RW

VERMONT

South Burlington.....2 FW

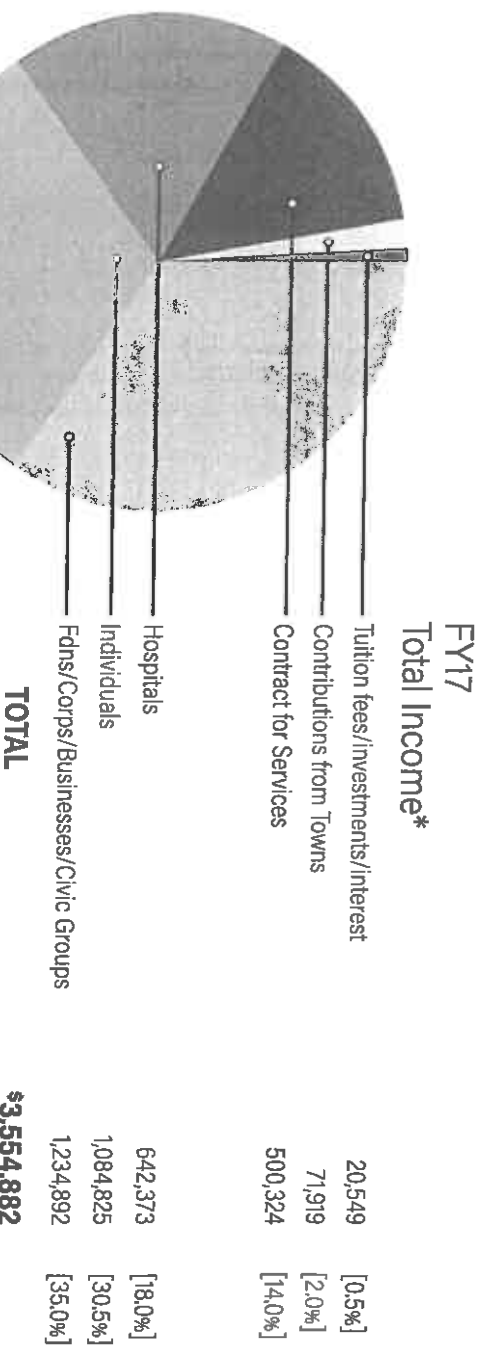
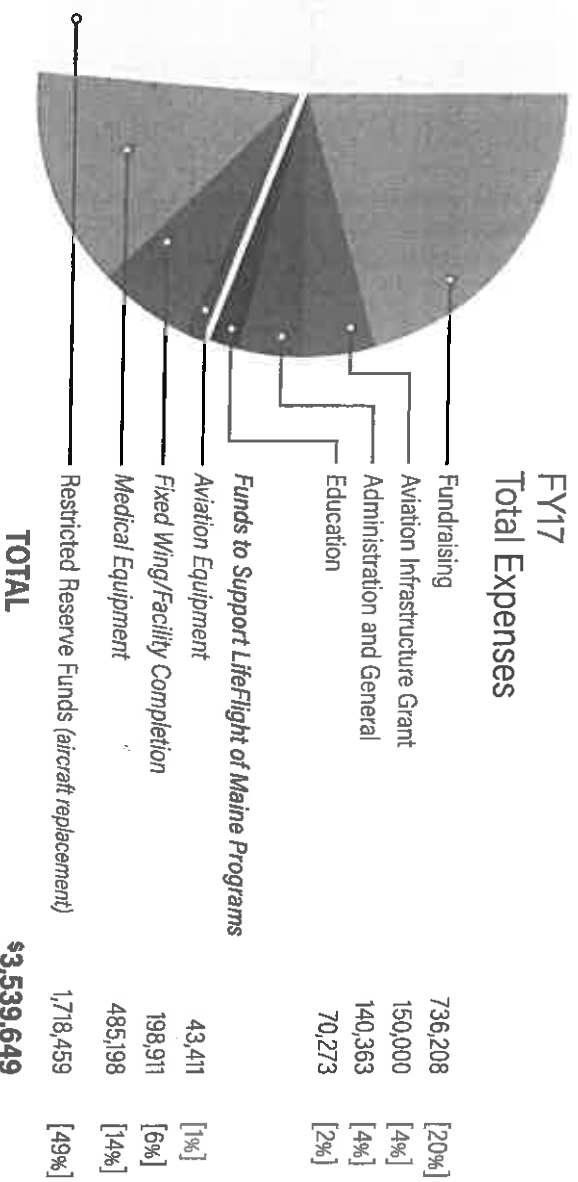
CANADA

Edmunston.....2 FW

*Neonatal transports done in partnership with the Eastern Maine Medical Center NICU team.

FINANCIAL REPORT

LifeFlight Foundation

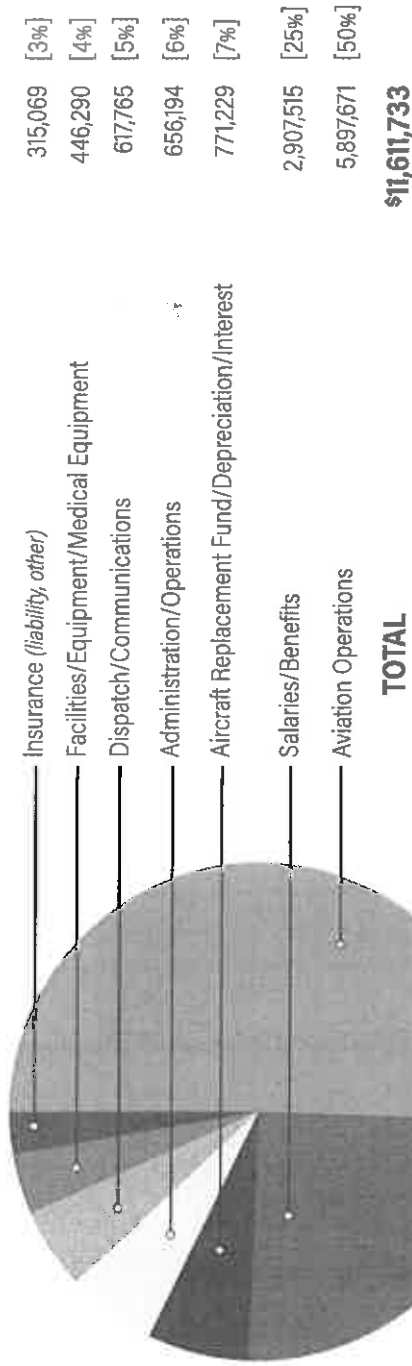


*This total encompasses some line items that aren't counted in New Funds Raised on page 13, including contract revenue and pledges received.

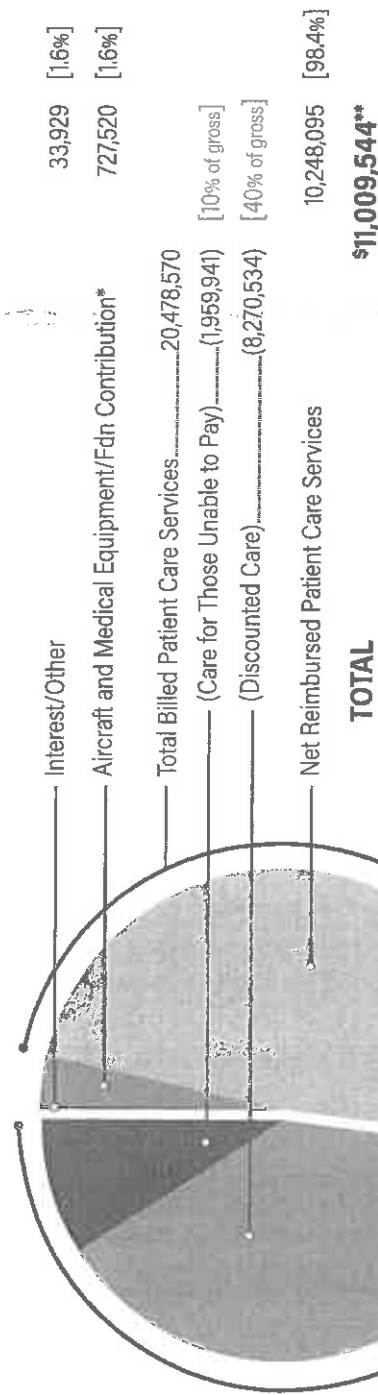
FINANCIAL REPORT

LifeFlight of Maine

FY17 Total Expenses

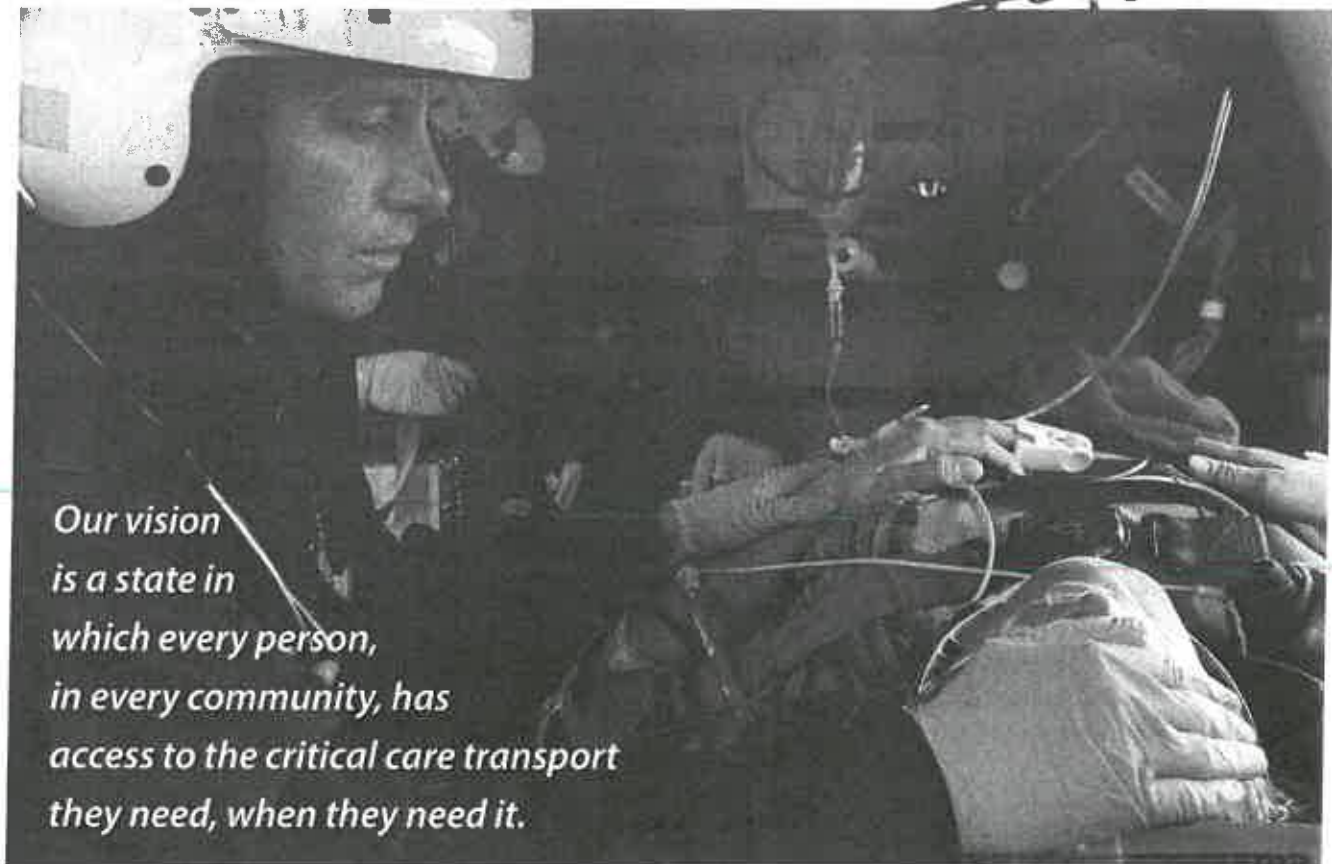


FY17 Total Income



*Donation from LifeFlight Foundation.
 **End of year financial report net of bank indebtedness.

LifeFlight is there for *you*



no matter who *you* are
no matter where *you* are

Critical care transport

Sometimes referred to as Maine's flying hospital, LifeFlight is more than just a fast ambulance. The level of care provided by the experienced crew and advanced medical equipment they carry is just as important to a successful patient recovery as the speed of the aircraft itself.

Culture of safety

LifeFlight is built on a culture of safety that guides every decision made.

Part of a larger EMS system

LifeFlight is just one part of a larger system of emergency care, the "chain of survival," which depends on efficient cooperation among local EMS, fire departments, community hospitals and trauma centers.

Non-profit charity

LifeFlight is a non-profit charity organization that relies on private donations from individuals, corporations, foundations and municipalities to purchase state-of-the-art equipment and aircraft.



ORDER #295-2018

PROVIDING FOR: Donation of \$200.00 to Penquis.

IT IS ORDERED that the Millinocket Town Council donate \$200.00 to Penquis for its assistance to the residents of Millinocket.

NOTE: If approved, the funds will be expended from Account # 0816-3813, Public Health & Welfare. This will leave a balance in this of \$1,500.00 in this account. The request was for \$12,683.

PASSED BY THE COUNCIL: _____

ATTEST: _____

PENQUIS

Helping Today • Building Tomorrow

Ms. Diana Campbell
Town of Millinocket
197 Penobscot Ave
Millinocket, ME 04462

Dear Ms. Campbell:

Penquis is requesting that the Town of Millinocket allocate \$12683.00 at its 2019 meeting to support Penquis's work. This amount is equal to 1.3% of the services received.

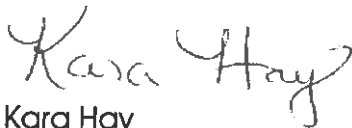
During the year ending May 31, 2018, Penquis assisted residents of the Town of Millinocket with services valued at \$975623.00. A summary of services provided to residents and the value of those services is enclosed.

An Annual Service Report for the year ending May 2018 is available at www.penquis.org. The report lists the services provided by Penquis with detailed listings by town and by county. Please contact me if you would like to receive a printed copy of the report.

We are honored to serve local residents and welcome the opportunity to learn how we might better assist your citizens. I would be pleased to have a member of our staff meet with you, review this request and identify how Penquis might be most responsive to the needs of the Town of Millinocket. Please call me at 1-800-215-4942 or 973-3500 if such a meeting would be beneficial, if you have questions about our request or if Penquis can assist one of your citizens.

Thank you for your consideration.

Sincerely,



Kara Hay
Chief Executive Officer

262 Harlow Street	(207) 973-3500
PO Box 1162	Fax (207) 973-3699
Bangor, Maine 04402	TDD (207) 973-3520
www.penquis.org	1-800-215-4942

TO: Citizens of Millinocket

Year End: 2018

Penquis provides social and other support services to low-income individuals and families throughout Knox, Penobscot and Piscataquis counties in order to alleviate and eliminate the causes and conditions of poverty.

For the year ending May 31, 2018, the following services were provided to residents:

SERVICE	NUMBER SERVED	VALUE (includes leveraged funds)
Above Ground Storage Tank <i>Replaces above ground home heating oil storage tanks in poor condition.</i>	2 Households	\$4,596
Assisted Living Services <i>Provides meals, personal care, homemaker services, help with medications and emergency response for seniors and individuals with disabilities residing at Freeses, Stearns and Merry Gardens facilities in Bangor, Millinocket and Camden.</i>	20 Residents	\$347,780
Central Heating Improvement Program <i>Repairs or replaces faulty central heating systems.</i>	14 Clients	\$25,916
Child and Adult Care Food Program <i>Reimburses child care providers for nutritious meals and snacks.</i>	1 Providers	\$7,957
Emergency Crisis Intervention Program <i>Provides home heating assistance to income-eligible households that are in an emergency or energy crisis.</i>	60 Households	\$16,310
Family Development Account Program <i>Provides matched savings accounts for home ownership, microbusiness development, education, vehicle ownership, vehicle repair, and emergency savings.</i>	1 Clients	\$4,000
Family Visit Program <i>Provides supportive visitation services to families involved with child protective services and whose children are in the custody of DHHS.</i>	5 Families	\$10,920
Foreclosure Intervention Counseling <i>This HUD certified counseling program assists homeowners in finding alternatives to foreclosure.</i>	1 Households	\$630
Friend & Family Miles <i>Provides travel reimbursement for eligible appointments.</i>	164,890 Miles	\$34,627
Good Neighbor Heating Assistance <i>Provides 100 gallons of heating fuel to households whose income is 250% of the federal poverty level or less.</i>	14 Households	\$3,220
Home Buyer Education <i>A 12-hour certified homeEworks training course to help individuals make prudent home purchase decisions.</i>	7 Clients	\$910
Home Repair <i>Provides grants and deferred or forgivable loans to repair primary residences for eligible families.</i>	1 Clients	\$20,325
Law Project-Consultations <i>Attorney meets one time with an individual to answer questions about the civil legal process and/or help an individual complete court forms. Priority to persons experiencing domestic violence, sexual assault or stalking.</i>	3 Clients	\$798
Lead Inspection <i>Identifies lead hazards in the home. Grants available for lead remediation for income-eligible families with children 6 years or younger.</i>	2 Clients	\$1,685
Low Income Assistance Program <i>Electricity discount for LiHEAP eligible households.</i>	229 Households	\$0
Low-Income Home Energy Assistance Program <i>Assists income-eligible households with home heating costs.</i>	284 Households	\$242,573
Maine Families Home Visiting Program <i>Provides information, support and encouragement to expectant parents and parents of babies and toddlers.</i>	5 Families	\$16,211

Piscataquis Safe Havens Center	1	Families	\$4,048
<i>Provides supervised visitation and safe exchange of children, by and between parents in situations involving domestic violence.</i>			
Rape Response Services School-based Prevention E	167	Youths	\$0
<i>Provides free, age-appropriate school-based education and primary prevent to students in grades pre-K through 12.</i>			
Taxi Trips	26	Trips	\$416
<i>Provides public and social transportation in taxis.</i>			
Van Miles	7,042	Miles	\$22,534
<i>Provides public and social service transportation in agency vehicles.</i>			
Volunteer Miles	418,348	Miles	\$171,523
<i>Provides public and social service transportation in private vehicles with volunteer drivers.</i>			
Weatherization	6	Households	\$38,645
<i>Applies weatherization techniques to eligible households to conserve energy.</i>			
Total Value:			\$975,623

**Values reported as "0" have been omitted when the value of services cannot be quantified or when recipients of the service may reside outside of the town (e.g. children receiving school-based services).*

This year we are requesting: \$12,683

Municipal support is greatly appreciated, as it provides flexible funds to meet important needs that specific, earmarked Federal and State funding does not allow.

Thank you for your continued interest and support!

PROVIDING FOR: Donation of \$200.00 to the Community Health and Counseling Services.

IT IS ORDERED that the Millinocket Town Council donate \$200.00 to the Community Health and Counseling Services for its home health, hospice, and mental health services.

NOTE: If approved, the funds will be expended from Account # 0816-3813, Public Health & Welfare. This will leave a balance in this of \$1,300.00 in this account. The request was for \$5,000.

PASSED BY THE COUNCIL: _____

ATTEST: _____



Community Health and Counseling Services
Home Health, Hospice and Mental Health Services

P.O. Box 425
Bangor, ME 04402-0425
Tel. 207-947-0366
TTY 207-990-4730
www.chcs-me.org

November 9, 2018

Mr. John Davis, Town Manager
Town of Millinocket
197 Penobscot Ave
Millinocket, ME 04462-1430

Dear Mr. Davis:

Thank you to the citizens of Millinocket for your past support. Your continued support will help Community Health and Counseling Services (CHCS) to provide home health, hospice, and mental health services to adults and children throughout Maine.

CHCS believes that, whenever possible, care is best given in a familiar setting where family and friends can become a part of the support and recovery process. Your appropriation will support community-based services in Millinocket to:

- adults with severe and persistent mental illness who need assistance in achieving and maintaining independence while living within their communities.
- children and their families who are in need of intensive help in dealing with emotional and behavioral problems.
- homebound individuals with a serious illness or those dealing with a disability and need home health services.
- end-of-life-care (hospice).

As a private not-for-profit organization, CHCS understands the importance of delivering quality services in an efficient and cost effective manner. CHCS collaborates with many resources to provide quality care which benefits the individual and their community.

We recognize the economic challenges facing all Maine communities and municipalities. **Our request for your support in the amount of \$5,000**, is submitted with an understanding that you face many difficult decisions and constraints. Municipality support helps us to maintain these important services in your community. Any assistance you can provide will help us with our services.

I have included some information relevant to our services in Northern Penobscot County. Please do not hesitate to contact me at 922-4701 should you have any questions. Thank you for consideration of our request.

Sincerely,

Dale Hamilton
Executive Director

Community Health and Counseling Services Northern Penobscot County - 2018



About Us Our Mission What We Do

Community Health and Counseling Services (CHCS) is a private non-profit organization that provides community-based home health, hospice and mental health services to adults and children in central, eastern, and northern Maine. More than 9,000 people benefit each year from the efforts of over 430 professional, support, and management staff of the agency.

CHCS is Medicare and Medicaid certified, with the healthcare services accredited by the Community Health Accreditation Program (CHAP).

Our Mission

Community Health and Counseling Services will provide community health services, which are needed and valued by the communities and individuals we serve.

Community-Based Services

CHCS supports adults with severe and persistent mental illness and often co-occurring substance use disorders who need assistance in achieving and maintaining independence while living within their communities; children and their families who are in need of intensive help in dealing with emotional and behavioral problems; homebound individuals who are recuperating from surgery, a serious or terminal illness or who may be in need of home health services while dealing with a disability; and end-of-life-care (hospice).

Quality of Life Measurable Benefits

CHCS believes that, whenever possible, care is best given in a familiar setting where family and friends can become a part of the support and recovery process. The services that are offered are designed to enhance the quality of life for those who are facing health challenges.

This is done through services like home health, hospice, physical therapy, adult and child therapy, child treatment foster care, adult community integration services, adult medication management, and adult residential programs.

The community-based nature of the services provided by CHCS helps to prevent admission to more expensive forms of care.

Since our services are developed in partnership with the individual, treatment plans are developed which foster improvement for the individual.

Measurable Benefits

CHCS aggressively measures outcomes for its programs and services. Our home health and hospice services are required to participate in an outcome measurement process called OASIS. OASIS is a national outcome data tool that is mandatory throughout the home health industry.

All of the outcome data collected by CHCS and other entities demonstrates that CHCS is successful in improving the overall quality of lives of individuals who are experiencing significant health needs.

No Penobscot County Residents Served in 2018

CHCS serves the needs of children, adults and families in Northern Penobscot County within 31 communities through its office located in Augusta.

46 residents of Northern Penobscot County are part of our caring staff.

CHCS provided support to more than **977 residents** in Northern Penobscot County through its services. CHCS community-based services allow residents to remain in their community.

Northern Penobscot County received 15,407 health care visits from CHCS professionals with 14,429 hours spent in direct patient contact and 2,293 days in residential care (child).

CHCS Practices Good Stewardship

CHCS establishes a request amount for each county in which we provide service. After determining this request amount, each town's specific request is determined by the amount of services provided to residents in that town in relation to the total population served in the county.

CHCS understands that communities receive many well deserving requests. We attempt to keep our requests to a reasonable level. As such, CHCS caps the total request of any town at \$5,000. This year we are **requesting \$1,000 from Northern Penobscot County municipalities.**

CHCS organizational overhead is 11.95%. All other costs are service delivery related. Flexible dollars are used to bridge the gap between reimbursement and the cost of service delivery.

PROVIDING FOR: Transfer of funds.

IT IS ORDERED that the Millinocket Town Council approves the transfer of funds for \$6,700.00 from Account 2800-1395 (Wastewater Slow Runners/Sewer Repairs), to Account 2400-0312 (Wastewater Part-Time), to fund a temporary position at the Wastewater Treatment Plant.

NOTE: The Wastewater Department is down one employee due to a surgery, vacation time, and upcoming retirement. We will be looking to fill this job on a steady basis as soon as the retirement is official.

PASSED BY THE COUNCIL: _____

ATTEST: _____