

TENTATIVE AGENDA
PUBLIC HEARING & REGULAR COUNCIL MEETING IN COUNCIL CHAMBERS
THURSDAY, DECEMBER 27, 2018
4:30 PM

‘This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.’

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda
4. Approval of the Minutes of the December 12, 2018 Executive Session, December 13, 2018 Regular Town Council Meeting and the December 20, 2018 Executive Session and Special Town Council Meeting.

OLD BUSINESS:

NEW BUSINESS:

5. SPEICAL PRESENTATIONS:

- a. Revision Energy – Andrew
- b. Comprehensive Plan – Vicki Rusbulth

6. Town Manager’s Report
7. ORDINANCE #2-2018 – **PUBLIC HEARING -2nd Reading**– Amendment to Chapter 75, General Assistance
8. ORDER #310-2018 Execution of the Warrant for December 27, 2018
9. ORDER #311-2018 Donation to Maine Public
10. ORDER #312-2018 Authorization for the Sale of a Tax Acquired Property (6 Katahdin Ave Ext)
11. ORDER #313-2018 Authorization for the Sale of a Tax Acquired Property (294 Katahdin Ave)
12. Reports and Communications:
 - a. Warrant Committee for January 10, 2019 Council Meeting: Councilor Golieb and Councilor Jackson.
 - b. Chair’s Committees Reports
 - c. Two Minute Public Comment
13. Adjournment:

December 12, 2018

The Executive Session was brought to order in the Town Managers office at 4:30 pm by Chair McEwen

Roll Call:

Town Council Members Present:

Pelletier-via phone conference

Jackson-Excused

Stratton

Golieb

Madore

Pray-via phone conference

McEwen

Also in attendance: Town Manager, Our Katahdin representatives Mike Osborne, Steve Sanders and Nancy Dewitt.

ORDER #299-2018 **PROVIDING FOR:** Executive session to discuss an economic development issue.

IT IS ORDERED that the Millinocket Town Council enter into executive session to discuss an economic development issue pursuant to Title I M.R.S.A. §405(6)(C).

Motion- Madore Second- Stratton Vote- 4-0

Motion to Adjourn- @ 5:29 pm Stratton

Second- Madore

Vote- 4-0

December 13, 2018

The Regular Town Council Meeting was called to order by Chair McEwen in Council Chambers at 4:30 pm.

Roll Call:

Town Council Members Present:

Golieb-Excused @ 5:00 pm Pelletier-via phone conference

Jackson

Pray

Madore

Stratton

McEwen

Also present were: Town Manager John Davis, Town Clerk Diana M. Campbell, Deputy Fire Chief Tom Malcolm, Librarian Matt Delaney, Public Works Director Ralph Soucier, Treasurer Mary Alice Cullen, LUPC representatives (2) and 2 in the public.

Pledge of Allegiance

Adjustments to the Agenda: Addition to Manager's Report and welcomes back KAT tv.

Approval of minutes of the November 26, 2018 and November 29, 2018 Executive Session

Motion- Stratton Second- Madore Vote- 6-0

OLD BUSINESS: NONE

NEW BUSINESS:

Special Presentations – Representatives with LUPC provided handouts and follow-up discussion pertaining to adjacency commission rezoning proposal for policy changes, informed their will be a public hearing on January 8, 2019 at Jeff's Catering in Brewer for all to attend and share thoughts and concerns.

Council discussion expresses concerns with the proposal with anticipation of continuous development furthering away from the Municipality into more rural area without public utilities and providing services already contracted most likely needing reevaluation reflecting in a higher mil rate while sharing appreciation with shorter guidelines with the mileage reduction.

*Town Manager requests the power point for this presentation is emailed to him to share will all Councilors.

Councilor Golieb excused himself @ 5:00pm.

*Town Managers Report:

Next Regular Council Meetings to be held in Council Chambers at 4:30 p.m.

December 27, 2018

January 10, 2018

Sand/Salt Building Reimbursement – The Town should receive a reimbursement of \$58,024.80 for a salt/sand building in the near future. In a letter from Peter Coughlan, Director of Community Services Division, he explained that a longstanding statute prevented Priority 5 towns from being reimbursed until all payments had been made to Priority 1 through 4 towns which had significant to moderate chloride pollution in nearby drinking water wells.

MRC Annual Membership Meeting – The meeting was held on Wednesday, December 12, 2018, from 3:00 p.m. to 5:00 p.m. at the Machias Savings Bank in Brewer. Detailed information was provided to MRC members on this transition year and the responsibilities, tasks, and obligations to prepare for Fiberight's Coastal Resources on Maine's Commercial Operations Date.

Fire Truck – The 781 is back in service. The repair cost was about \$2,600, which was lower than expected.

Shaw House Homeless Shelter – Councilor Madore met with some representatives of the shelter and would like to report on that meeting.

Tax Assessor Opening – Lori and I have spoken with Lorna Thompson a couple of times about filling the Tax Assessor opening when Mike Noble leaves in January. We still have a few details to work out then I will present specifics to the Council for approval.

Marathon – Once again the Millinocket Marathon and a Half was a great success. Over 1,300 people participated in the event in the frigid weather. I want to congratulate Councilor Pray and Chairman McEwen for taking part in the Marathon. I also want to thank Gary Allen for organizing the event, Councilor Madore and Tricia Cyr for coordinating the logistics, and countless other people for their contributions.

Department Updates:

Public Works

Had a couple of incidents with individuals plowing snow. No damage was reported in one of them and the other resulted in some damage to the front end of a pickup.

Public Works called out eight times in November.

Streets in good shape. Using more salt on the main runs is making a big difference.

The new plow truck has arrived.

Transfer Site

Fiberight rolled out new schedule.

DEP completed annual inspection at the Transfer Site. Positive feedback.

Northland Bark Company ground up brush pile again at no charge.

No issues with contamination.

Airport

Runways are cleared. Some ice but basically okay.

Issues with SRE building gutter system. Notified Hoyle Tanner and warranty work will get underway.

Submitted last reimbursement request for SRE building. Town should receive \$131,140.18 for a total of \$598,068.58 from the FAA.

Grant match in place for next AIP to purchase one unit of SRE.

Cemetery

Closed for the season.

Wastewater Treatment Plant

Hired part-time employee (Kirk Birmingham). Will help through the winter until the operator's job is filled in March.

Busy with snow removal and other required maintenance.

Police Department

Responded to 253 incidents since November 19.

Issued two summonses.

High rollers: 17 citizen/agency assists, 23 information complaints, 12 animal problems, 12 accidents, 7 civil issues, 5 juvenile problems, 5 alarms, 4 erratic vehicles, 3 mental problems, 3 threatening, 4 trespass, 3 wanted outs, 2 family fights, and 3 parking problems.

Still actively seeking candidates to fill two open slots.

Not many issues with the Marathon. Put on two extra officers and utilized detour signs on Central Street to relieve congestion from Central and Penobscot when a steady stream of runners come through the intersection.

The Chief listed some things to take into consideration for next year's Marathon and thanks everybody for their cooperation.

Fire & Ambulance

Conducted four wood stove inspections.

Employee due to have an operation on January 9. Eight to Twelve-week recovery.

Have a loaner from Autotronics until our new ambulance is ready.

Delivered 2007 Ford Ambulance to Medway.

Helped out with safety issues for the Marathon.

Continuing to work with "Thriving In Place" program to assist elderly population.

Participated in the annual Christmas In Katahdin Christmas Party.

Ambulance calls have been down so far in December.

Have two new call Firefighters that are to Firefighter 1. One is a Basic EMT and the other has some experience as an ambulance driver.

Continue to work with TG Higgins on ambulance billing.

Recreation

Wreath lightings at Granite Street, Opal Myrick, and Medway Middle School.

New shed was delivered. Needs to be leveled off some more.

Preparing for Senior Citizen meal.

Administration

Treasurer

Foreclosed on 104 East Avenue for unpaid sewer lien dated 5/30/17 for \$266.81 of sewer fees and costs.

One other account for this lien period but need to notify additional parties.

There are still 63 accounts that have not paid the FY17 real estate tax lien which will foreclose on 12/23/18.

Developed a monthly financial report.

Working on the November 2018 month-end close and reconciliations.

Tax Assessor/Code Enforcement Officer

Still working on 2017 801 forms.

Covered payroll last week for Lori.

Met with Surprenants to go over plans for relocation of ice cream shop and Chester Fried Chicken at the former Dunkin Donut location.

Worked with Our Katahdin on asbestos/mold abatement process for 230 Penobscot Avenue. Process should get underway this week.

Preparing 2018-2019 commitment books.

Started prepping office for departure on 1/2/19 and getting things in order for successor.

Tax Collector

Processing motor vehicle registrations.

Administering high volume of combination hunting/fishing licenses.

Handling daily mail and weekly/monthly reporting.

Dealing with vital records and working to keep office running smoothly.

Town Clerk

Processed end-of-month reports.

Working on animal welfare dog fees and DHHS Vital Records.

Assistant clerk finalized minutes from previous meetings.

Prepared Rank Choice Voting materials for SOS's mandated recount.

Issued numerous 2019 snowmobile registrations.

Electronically updating voter request changes received after the election deadline during the closed period.

Human Resource/ Welfare Director

Managing office and assisting GA clients.

Prepared mustering out paperwork for Sergeant Legassey who has taken a position with the County Sheriff's office.

Answering phone and dealing with day-to-day affairs.

Manager

Working with HR Director with interviews for new Tax Assessor.

Had conversation with possible candidate for the Code Enforcement Officer position.

Dealing with ordinance complaints and foreclosure concerns.

Financial Report – I have attached a financial report that the Treasurer prepared that we would like to go over with the Council.

*Emphasizes to the public not to disregard regular or certified mailings from the Town of Millinocket be it ample time of notification of the foreclosure process for unpaid taxes.

Chair McEwen reads Councilor Pelletier's email to be submitted into the minutes:

Pleased we are receiving a reimbursement for the Sand/Salt building, We should consider placing this money in the Sand/Salt account as it seem we are having a long winter, Hopefully the MRC's transition plans continue without interruption, Good news regarding the repair on our Fire Truck, Best wishes to Mike Noble in his new employment, Thank you Mike for your many years of service to our Community, Hoping we will have the Code Enforcement Officer as a separate position, Thank you everyone who worked to make this fourth Millinocket Marathon a success, Pleased to see it is growing despite the cold, The Public Works plowing incidents supports the need for a public workshop for snow plowing contractors, Pleased the Waste Water Treatment plant position is filled, The Treasurer's finance report is welcomed and will be helpful in discerning cash flow and budget statuses.

Councilor Jackson thanks the Town Manager for the informative report, supports the suggestion of a quarterly budget report for viewing.

Councilor Stratton expresses the reimbursement for salt and sand is good news and suggests putting monies back into public works reserve account, shares her appreciation to all those who were involved making this year's marathon a huge success, agrees to a quarterly financial report and thanks the Town Manager for another informative report.

Councilor Madore suggests putting sand and salt reimbursement into the public works repair line, great news with the fire truck costs under budgeted amount, gave an informative explanation of the Shaw House in Bangor providing services and referrals with outreach programs housing its own health clinic frees of charge, provided contact email:informaiton@shawhouse.org for more information or to send donation, shared appreciation to all involved with the marathons success, shares his concern with the 63 accounts up for foreclosure for unpaid taxes, agrees financial report should be disbursed quarterly.

Councilor Pray shares his appreciation to the Town Manager and the department heads for another great report, reiterates all councilor statements.

Councilor Jackson inquires of anticipated unused sand/salt at end of year, Ralph assures there is plenty of sand/salt in storage, agrees with the suggestion to put monies into public works reserve.

Chair McEwen supports sand/salt reimbursement put into public works reserve account and requests to the town manager to put into an order, expressed the overwhelming support for the marathon was so warming and shares his appreciation to all those involved, thanks the town manager and department heads for another detailed report.

ORDINANCE #2-2018 PROVIDING FOR: Amendment to Chapter 75, General Assistance, Code of the Town of Millinocket in Compliance with Title 22 M.R.S.A. §4305(4)

BE IT ORDAINED by the Town Council of Millinocket in Town Council assembled that the Millinocket Code, Chapter 75, Appendices A - D be amended per the attached appendix.

IT IS FURTHER ORDERED that this ordinance take effect 30 days after enactment.

1st Reading 12-13-2018

Motion- Pray

Second- Madore

No public comment.

ORDER #300-2018 PROVIDING FOR: Execution of the Warrant for December 13, 2018.

IT IS ORDERED that the Warrant for December 13, 2018 in the amount of \$259,536.03 is hereby approved.

Motion- Madore

Second- Stratton

Vote- 5-0

ORDER #301-2018 PROVIDING FOR: Approval of an Application for an Entertainment License for the American Legion Post 80.

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

Richard Allen, 7 Allen's Way, Sherman, Maine 04776

d/b/a

American Legion Post 80, 970 Central Street
Motion- Jackson
Second- Pray
Vote- 5-0

ORDER #302-2018 PROVIDING FOR: Approval of an Application for a Malt, Vinous and Spirituous Liquor License for the American Legion Post 80.

IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for:

Richard Edwin Allen, American Legion Post 80, 970 Central Street.

d/b/a

American Legion Post 80, 970 Central Street.

Motion- Stratton

Second- Madore

Vote- 5-0

ORDER #303-2018 PROVIDING FOR: Approval of an Application for an Entertainment License for the Elks Lodge.

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

Elks Lodge, 213 Aroostook Ave

d/b/a

Elks Lodge, 213 Aroostook Ave

Motion-Madore

Second- Pray

Vote- 5-0

ORDER #304-2018 PROVIDING FOR: Approval of an Application for a Malt, Vinous and Spirituous Liquor License for the Millinocket Elks Lodge #1521.

IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for:

Millinocket Elks Lodge #1521, 213 Aroostook Avenue.

d/b/a

Millinocket Elks Lodge #1521, 213 Aroostook Avenue.

Motion- Pray

Second- Stratton

Vote- 5-0

ORDER #305-2018 PROVIDING FOR: Creation of an account for the Events Committee.

IT IS ORDERED that the Millinocket Town Council authorize the Treasurer to create an account for donations to the Events Committee to help fund a three-day celebration over the Fourth of July holiday.

IT IS FURTHER ORDERED that the account be set up as R1106-7015 – Observation/Events Donations

Motion- Jackson

Second- Madore

Vote- 5-0

ORDER #306-2018 PROVIDING FOR: The filling of a vacancy on the Municipal Review Committee.

IT IS ORDERED that the Millinocket Town Council cast its ballot for Karen Fussell to fill a vacancy from January 1, 2019 to December 31, 2019, on the Municipal Review Committee Board of Directors.

Motion- Stratton

Second- Madore

Vote- 5-0

Councilor Pray supports Karen's reappointment sharing all nominees would be excellent choices.

*Town Manager expressed suggestion of reappointment from Public Works Director.

Councilor Jackson suggests duties of directions be noted in order.

Councilor Pray shares an explanation of duties.

ORDER #307-2018 PROVIDING FOR: Appointees to the Broadband Committee.

IT IS ORDERED that the Millinocket Town Council appoint the following members to the Broadband Committee for a three-year term:

Board of Directors – Steve Golieb & Dick Angotti

Member Representative – John Davis

Motion- Madore

Second- Stratton

Vote- 5-0

Chair McEwen explains the ongoing effort for representation from each town.

REPORTS AND COMMUNICATIONS:

-Warrant Committee: Councilor Stratton & Councilor Madore volunteers in place of Pelletier

-*Town Manager: informs the Events Committee met Wednesday having discussions with superintendent of schools for use of gym in the event for rain day, formed a committee of proper authorities to assist with planning aftercare concerning the opioid/mental health issues and awareness with in the community.

Two Minute Public Comment: NONE

Motion to Adjourn: 5:58pm

Motion- Stratton

Second- Madore

Vote- 5-0

December 20, 2018

The Executive Session was brought to order in the Town Managers office at 2:30 pm by Chair McEwen

Roll Call:

Town Council Members Present:

Pelletier-via phone conference

Jackson

Stratton

Golieb-via phone conference

Madore

Pray-late attendance

McEwen

Also in attendance: Town Manager and Town Attorney Dean Beaupain.

ORDER #308-2018 PROVIDING FOR: Executive session for consultations with legal counsel.

IT IS ORDERED that the Millinocket Town Council enter into executive session for consultations with legal counsel pursuant to Title 1 M.R.S.A. §405(6)(E).

Motion- Madore Second- Stratton Vote- 4-0

Motion to Adjourn- @ 2:50 pm

Motion- Stratton

Second- Madore

Vote- 5-0

December 20, 2018

The Special Town Council Meeting was brought to order in the Town Managers office at 3:15 pm by Chair McEwen.

Roll Call:

Town Council Members Present:

Pelletier-via phone conference

Jackson

Stratton

Golieb-excused

Madore

Pray

McEwen

Also in attendance: Town Manager and Town Attorney Dean Beaupain, Town Treasurer Mary Alice Cullen, Our Katahdin Representatives Mike Osborne and Steve Sanders, and local press-Ben Barr

ORDER #309-2018 PROVIDING FOR: WAIVER OF CERTAIN TAX LIENS

WHEREAS, Our Katahdin is a Maine non profit corporation organized to foster economic development in the Katahdin region; and

WHEREAS, Our Katahdin has acquired ownership of GNP West, Inc., and GNP Holding II LLC; and

WHEREAS, GNP West, Inc., and GNP Holding II LLC own real estate and other assets in Millinocket; and

WHEREAS, GNP West, Inc., and GNP Holding II LLC owe taxes to the Town of Millinocket for fiscal year 2017; and

WHEREAS, the 2017 taxes owed to the Town are secured by tax liens filed in the Penobscot County Registry of Deeds; and

WHEREAS, the 2017 tax liens will mature by operation of law on or about December 23, 2018; and

WHEREAS, if the 2017 tax liens mature, title to the real estate encumbered by the tax liens will transfer by operation of law to the Town; and

WHEREAS, if the 2017 tax liens mature Our Katahdin will lose control of the real estate subject to the liens and will lose the ability to use the real estate for economic development in the Town of Millinocket; and

WHEREAS, Our Katahdin has requested that the Town waive its tax liens for a six month time period pursuant to Title 36 MRSA Section 944 so that Our Katahdin can raise funds to pay the taxes and negotiate with the Town to satisfy the tax obligations and promote economic development in the community; and

WHEREAS, waiver of the tax liens waives only automatic foreclosure of the liens and will provide the taxpayer with an additional six months to pay the tax obligations secured by the liens.

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NOW THEREFORE, IT IS ORDERED:

That the Town, pursuant to Title 36 Section 944 of the Maine Revised Statutes, hereby waives foreclosure of the tax liens filed against GNP West, Inc., and listed in Exhibit A attached hereto;

That the Town Treasurer is directed to execute a tax lien waiver of the GNP West, Inc., liens in the form of Exhibit B;

That the Town, pursuant to Title 36 Section 944 of the Maine Revised Statutes, hereby waives foreclosure of the tax liens filed against GNP Holding II LLC, and listed in Exhibit C attached hereto;

That the Town Treasurer is directed to execute a tax lien waiver of the GNP Holdings II LLC liens in the form of Exhibit D;

That the Town Treasurer is directed to record the executed tax lien waivers in the Penobscot County Registry of Deeds on or before December 21, 2018; and

That the Town Manager and Chairman of the Town Council are authorized to negotiate with Our Katahdin concerning:

Satisfaction of the tax obligations subject to the lien waivers approved by this Order; and

Economic development proposals for the real estate subject to the lien waivers.

The Town Manager and Council Chairman are directed to report back to the Council from time to time concerning the status of negotiations with Our Katahdin.

Motion- Madore Second- Stratton Vote- 5-0

Council discussion concerning the waiver of certain tax liens for Our Katahdin concluding in favor.

Motion to Adjourn- @ 3:30 pm

Motion- Stratton

Second- Pray

Vote- 5-0

TOWN OF MILLINOCKET

John Davis, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

Telephone 207-723-7000 FAX 207-723-7002

Web Site: www.millinocket.org

Town Manager's Report December 27, 2018

1. Next Regular Council Meetings to be held in Council Chambers at 4:30 p.m.

A. January 10, 2018

B. January 24, 2018

2. Prevent Roof Collapse – I want to share this information once again with the Council and the Public.

- House roofs should support 20 lbs. /square foot of snow before they become stressed.
- Local building codes dictate the snow load required for residential roofs.
- Saturated snow weighs about 20 lbs. /cubic foot.
- On average, two feet of snow can equal up to 19 tons of roof weight, which can significantly weaken the structure.
- Rain, sleet, and ice add to the weight of existing snow.
- It is not advisable for a person to climb onto a snow or ice-covered roof to remove accumulations.
- The best option is to use a roof rake with an extended handle.

3. Our Katahdin Announcement – Due to the IRS lien, Our Katahdin has been unable to provide infrastructure needs in a timely fashion. This forced Ligna Terra to make a business decision to locate their CLT manufacturing operation at a

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different location. The lien is holding up \$6.7 million in EDA grant funds needed for infrastructure improvements to move forward.

- 4. Workers Comp Increase** – The Workers Compensation premium is increasing 185%, to \$166,909. The five lost time accidents accounted for \$159,454 of the increase. The Town budgeted just over \$71,000 for this account, so we will have to transfer some money at some point to compensate for the difference. At this time, we are looking at using the \$58,024.80 reimbursement we received for the salt/sand shed from the Community Services Division and the remainder from the Heavy Equipment Reserve or some other account. We can discuss this at the next meeting.
- 5. Letter to the Maine State Housing Authority** – I sent a letter to the Maine State Housing Authority to acknowledge that the funds advanced for a sprinkler system at the Stearns Assisted Living building will be Senior Obligations with priority over the Town's Subordinated Obligations as those terms are defined in the Subordination Agreement between the Town and Maine State Housing Authority, recorded in the Penobscot County Registry of Deeds on June 8, 2001, in Book 7731, Page 213.
- 6. Municipal Review Committee (MRC) Newsletter** – The goal is to begin processing over 150,000 tons of household trash into bioproducts in the next few months. The process will separate materials from the waste stream to produce a variety of sustainable products for aftermarket sale including plastic based bricks, paper pulp, and biogas.
- 7. National Main Street Center** – I received a letter from the National Main Street Center inviting the Town to rejoin this organization. Millinocket is a past member and can renew its

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membership for a discounted rate of \$199.00. The Town has until March 1, 2019 to decide.

- 8. Miller Building** – Renovation has commenced and should be completed within the next month.
- 9. FY19 Capital Report** – I have attached the FY19 Capital Report that the Treasurer prepared and plan to talk about this at the next meeting as well.

Department Updates

Public Works

- No issues last storm. Removed snow on Central Street, Main Street, and Aroostook Avenue during the night shift. Walking trail is open. Expecting heavy rain over the weekend. Uncovering storms drains and catch basins. John Spence retiring on January 4, 2019.

Transfer Station

- Metal pile was removed by Grimmel's.
- Wood ash hauled by Public Works to Dolby Landfill.

Airport

- Runways cleared.
- Letter sent to Hoyle Tanner for warranty work on SRE building.

Wastewater Treatment

- Not much change since last meeting.
- Plant used 21,00 KWH of electricity in November and 25,200 October.

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- Processed 27.3 million gallons of wastewater this month. Average daily flow was 0.9 million gallons, and the peak flow was 2.5 million gallons on November 3.
 - Total rainfall for the month was 7.25 inches and snowfall was 20.50 inches.

Police Department

- Responded to 107 incidents since December 10. Two summonses were issued, one for failure to register a motor vehicle and one for attaching false plates. Nine citizen/agency assists, seven information complaints, six animal problems, three juvenile problems, three medical calls, three suicide threats, three suspicious, two fraud, and two parking problems.
- Union agreed to allow the town to fill one of the open positions with a reserve officer while we continue to search for a full-time officer.
- Mandatory OSHA training scheduled for January 2.
- Attended Winterfest meeting in preparation for the snowmobile parade.

Fire & Ambulance

- One FF/Paramedic off duty due to a work-related injury. Operation scheduled for January 9 followed by an 8-12-week recovery.
- Relicensed service and ambulances for 2019.
- Conducted one business inspection for SFMO due to a complaint and one inspection per request of owner's insurance.
- Continue to work with "Thriving In Place" to assist the elderly population.
- Fire at business on Penobscot Avenue. Very little damage.
- TG Higgins ambulance billing working well at this time.
- Scheduled to conduct safety evacuation training at SAL for PENQUIS during month of December.

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- Responded to a fire on Hemlock Street that resulted in one fatality. Home was fully involved on arrival and the crew did an excellent job preventing further damage. Had mutual aid from East Millinocket, Medway, and the Lincoln Fire Department. Public Works did a great job keeping the icy conditions sanded. The State Fire Marshall's Office was called in to investigate and the Millinocket Fire Department will be working with them to determine the cause and the origin of the fire. The Deputy Chief wants to compliment the crew for covering four ambulance calls during this time period. A water main broke during this calamity and on behalf of the Council I want to thank Maine Water for responding in such an immediate and efficient manner, the homeowners that suffered water damage for their patience and cooperation, the people who kept the fire hydrants shoveled that allowed for quick hookups, and everybody involved in this tragic event.

Recreation

- Served 98 people with a turkey pot pie Christmas dinner.
- Santa Calling – Santa called children in all three communities.
- Having meetings to organize Winterfest.
- Merry Christmas from the Recreation Department.

Administration

Treasurer

- Completed financial closing process for the month of November.
- Preparing for year-end payroll reporting.
- Cross-trained on payroll function.

Clerk's Office

- Finalizing VPH for November 6, 2018 General Referendum election.
- Completed minute for the 12/13/18 Regular Town Council Meeting.
- Processing dog, snowmobile, hunting and fishing licenses for 2019.
- Filing various registrations on a daily basis.

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Tax Collector

- Processing daily mail.
- Receiving late first-half tax payments as well as early second-half payments.
- Assisting customers at window.
- Fulfilling requests for vital records.
- Administering motor vehicle and snowmobile registrations.
- Processing hunting and fishing licenses.

Human Resource/Welfare Director

- Posted Public Works job opening.
- Cross-trained Treasurer on payroll function.
- Managing front office.
- Submitted reimbursement for GA.
- Assisting with assessing issues.

Manager

- Helping with front office.
- Preparing for and attending executive sessions, special Council meetings, and regular Council meetings.
- Dealing with public on foreclosure issues.
- Inspecting town for snow plowing and street light problems.

From: Our Katahdin <news@ourkatahdin.com>
Sent: Tuesday, December 18, 2018 2:59 PM
To: John Davis
Subject: A message from Our Katahdin

[View this email in your browser](#)



December 18, 2018

Greetings from Our Katahdin,

We have been working hard to get the Millinocket mill site open and ready for business. Last week, we suffered a setback that we want to share with you. With the IRS lien continuing to block our \$6.7 million in infrastructure funds, we have been unable to provide infrastructure needs within required timelines, so LignaTerra has made the business decision to no longer locate their initial manufacturing operations on the Millinocket mill site.

In an effort to have transparent and open communication with the community, we regret that we prematurely announced this opportunity. We pride ourselves in being results-driven and we have struggled to resolve the IRS lien within expected timeframes, leading to this unrealized opportunity. **We invite you to join us for a town hall meeting on December 27th from 6:00pm to 7:30pm at the Katahdin Higher Education Center in East Millinocket to discuss progress and challenges to date, as well as solutions moving forward.**

Indeed, the IRS lien remains the most prominent barrier to rebuilding the site's infrastructure and in moving forward with the vision of creating a multi-tenant

industrial park. Over the past 18 months, we have submitted Offers in Compromise to two offices of the IRS. We have been rejected by each office for two primary reasons: (1) we are not preventing the loss of jobs (as those papermaking jobs were lost years before our effort) and it is not clear if creating new jobs fits their criteria, and (2) the IRS is over-valuing our assets since it does not consider the current condition of buildings. We are launching a full appraisal process now to appeal this decision. At the same time, we are seeking sources of finance to pay the debt in full, should our appeal be denied.

The IRS lien is not only seen as a risk by potential businesses who seek to locate on the site, it is also directly blocking our ability to deploy the \$6.7 million in infrastructure funds we successfully raised for the Millinocket mill site that will specifically deliver power, water, wastewater, rail, roads and fiber optics to strategic locations on the site.

Cross-laminated timber (CLT) remains a top priority in redeveloping the Millinocket site. We believe the Katahdin region is situated at the perfect intersection between the northern Maine wood basket and the growing Northeast market for CLT. We continue to actively engage with multiple companies who have selected the Millinocket site as a primary location of interest. These companies include data centers, biorefineries, aquaculture farms, and others.

There continues to be strong interest and opportunity at the Millinocket site because of its position within Maine's vast forest; reliable, affordable hydroelectric power from Brookfield Renewable; rail access via CMQ Railway; wastewater discharge and clean, cold water onsite. Despite this setback and the continued work needed to resolve the IRS lien, we remain confident in the road ahead.

For those who can, please join us on December 27th at 6:00pm in East Millinocket to discuss progress and challenges in all major aspects of our work,

including community revitalization projects, broadband infrastructure deployment, the recent groundbreaking of the revitalization of the building at 230 Penobscot Avenue ("Miller's") and our work on the mill site. We would be grateful for your questions and ideas.

Most of all, Merry Christmas to you & your families,
Sean, on behalf of the Our Katahdin Board



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You are receiving this email because you have indicated interest in Our Katahdin.

Our mailing address is:

Our Katahdin
245 Aroostook Ave
Millinocket, ME 04462-1425

[Add us to your address book](#)

Want to change how you receive these emails?

You can [update your preferences](#) or [unsubscribe from this list](#).



John Davis

From: Manager <manager@millinocket.org>
Sent: Thursday, September 06, 2018 10:56 AM
To: Lori Santerre
Subject: FW: Millinocket - 2019 Experience Mod
Attachments: 2019 ExMod.pdf; EXP MOD.pdf

Tracking:	Recipient	Read
	Lori Santerre	Read: 9/6/2018 11:10 AM

From: Susan Caston [mailto:scaston@memun.org]
Sent: Thursday, September 06, 2018 10:52 AM
To: manager@millinocket.org
Cc: Robert Thomas; Christian Gajowski; Sherry Tanner
Subject: Millinocket - 2019 Experience Mod

Hi John. I wanted to let you know the Workers Compensation Experience Mod has increased for the January 1, 2019 renewal to 2.28 from .80 in 2018; this is a 185% increase. Keep in mind this will have an impact on the January 1, 2019 Workers Compensation contribution. The 2014/2015 loss in the amount of \$5,084 dropped off the 2019 experience mod and the 2017/2018 ten losses in the amount of \$166,909 was added. Of the greatest impact is the five lost time losses which total \$159,454 of the \$166,909 in the 2017/2018 year. Lost time/indemnity losses have a greater weight in the experience mod formula than the medical only losses which are discounted. Five severity losses in one year is significant for a community of your size and operations.

We have just started the rate review process so I cannot provide a firm renewal estimate for you at this time. The renewal application will go out at the end of this month. Please complete it and return it as soon as you receive it and I will do my best to get the estimated renewal figure to you as early as possible.

Please continue to work with your Senior Loss Control Consultant, Bob Thomas, on your safety efforts. It is important for injury prevention.

Please also continue to work with your Claims Representative, Christian Gajowski, and Claims Technician, Sherry Tanner, to manage your open losses. I understand from Christian that there have been recent efforts to provide modified light duty whenever it is available. Please continue to work with him on this as this will help lower your experience mod over time.

Don't forget as a member the MMA Worker Compensation Fund the Town has access to our Online Training and our Safety Grants. Please see <https://memun.org/Insurance-Services/Risk-Management-Services> for further information.

Please call me with any underwriting questions. I will be happy to help. Thank you.

Susan Caston CIC, AIC
Senior Underwriter

Maine Municipal Association
Risk Management Services
60 Community Drive
PO Box 9109

Augusta, ME 04332-9109
1-800-590-5583-207-626-5583 ext 2242
FAX 624-0130
www.memun.org <<http://www.memun.org>>

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TOWN OF MILLINOCKET

John Davis, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

Telephone 207-723-7000 FAX 207-723-7002

E-Mail: manager@millinocket.org Web Site: www.millinocket.org

December 16, 2018

Maine State Housing Authority
353 Water Street
Augusta, Maine 04330

Re: Stearns Assisted Housing Associates, LP
Stearns Assisted Living – Millinocket, Maine

Ladies and Gentlemen:

We understand that you intend to advance approximately \$23,700 to Stearns Assisted Housing Associates, LP, to install a sprinkler system in the Stearns Assisted Living project in the former Stearns High School building in Millinocket.

The purpose of this letter is to acknowledge that the funds you advance will be Senior Obligations with priority over the Town's Subordinated Obligations as those terms are defined in the Subordination Agreement between the Town and Maine State Housing Authority recorded in the Penobscot County Registry of Deeds on June 8, 2001, in Book 7731 Page 213,

If anything further is needed, please let me know.

Very truly yours,



Harold Davis
Town Manager

Cc: Members, Millinocket Town Council



NEWSLETTER

Municipal Review Committee | 395 State Street | Ellsworth, ME 04605 | www.MRCMaine.org

ISSUE 10.1 | December 2018

Defining Waste as a Resource | Bioproducts

When it comes online in the next few months, Fiberight's Coastal Resources of Maine facility will process over 150,000 tons of household trash into bioproducts. With this innovative technology in place, we can lead the nation to change perceptions of the value of waste.

The process at the Coastal Resources of Maine facility will separate materials from the waste stream to produce a variety of sustainable products for aftermarket sale including plastic based bricks, paper pulp, and biogas. Lower grade plastics (films, Plastics 3-7) will be converted to industrial biofuel as a substitute for fossil fuels and low grade paper materials will be converted to cellulose for new products and/or biogas.

Meaning, that by simply throwing something away, residents of our member communities are recycling that material and helping to close the manufacturing loop for the production of new materials made with recycled content.

Moreover, as Fiberight is a recycling company, it will be offering a single stream recycling contract to MRC member communities at \$35/ton (half of the MSW tip fee). Due to the front-end MRF, the processing of recyclables are cleaner than traditional methods reducing headaches that others face from outside forces.

The Fiberight process ensures capture of resources left behind by even the very best local recycling programs while further exceeding current recovery and recycling strategies by capturing and managing virtually 100 percent of the organics left in the waste stream and converting those food wastes into biogas.

UPCOMING MEETINGS

The Board will be meeting monthly for the foreseeable future, typically on the fourth Wednesday of every month from 1 - 3 pm. Every three months the date will coincide with the regular quarterly board meeting. Please note the meetings will now take place in Brewer.

December 12, 2018

Board Meeting: 1 - 3 PM*

Annual Meeting: 3 - 5 PM

Machias Savings Bank
Community Room - 2nd floor
581 Wilson Street, Brewer

December 28, 2018

**Continuation of Annual Meeting
via conference call: 10 AM**
(to announce board members)

January 23, 2019

Finance Committee Meeting: 9 AM

Regular Board Meeting: 10 AM

Machias Savings Bank
Community Room - 2nd floor
581 Wilson Street, Brewer

February 27, 2019

Board Meeting: 1 - 3 PM

Machias Savings Bank
Community Room - 2nd floor
581 Wilson Street, Brewer

March 27, 2019

Board Meeting: 1 - 3 PM

Machias Savings Bank
Community Room - 2nd floor
581 Wilson Street, Brewer

*tentative

New Plant Manager

Join us in welcoming Scott Alley, the first Plant Manager of the Coastal Resources of Maine facility. Mr. Alley is a 1990 graduate of Maine Maritime Academy, holding a B.S. in Power Engineering Operations and Management, where he also met the qualifications for a Marine Engineering degree. After graduating, he spent the first eight years of his career with Exxon helping the company elevate to a new level of Environmental sensitivity. Returning to Maine, he worked at the leather tannery in Hartland and at the Baileyville Mill before spending the last 18 years at the Rumford Mill under various owners. Along the way, he was able to obtain an MS Degree in Business from Husson University and holds a 1st Class Stationary Steam Engineers license from the State of Maine.

Construction Progress

- The area around the building is all paved even with the recent wintry weather we've experienced.
- The pulper arrived and was placed on November 20th. The pulper is a key component of the back or "wet end" which allows the facility to produce a wide range of recycled and other bioproducts.
- Installation of tank farm for the exterior Anaerobic Digestion plant has begun.



Recycling Contract

For communities with single stream recycling programs, Fiberight's Coastal facility is an affordable option. The contract will be discussed and featured with draft education and outreach materials at the MRC Annual Membership Meeting on December 12.



ARE YOU ON SOCIAL MEDIA?

MRC regularly sends updates and announcements by email to those who have signed up for our alerts. We also have active Facebook and Twitter accounts where we share articles and post about events and interact with members. Make sure to "like" or follow us through your town's accounts too!

Coastal
Resources of Maine
POWERED BY FIBERIGHT TECHNOLOGY



Under Development!

Please stay tuned for new Coastal Resources of Maine branding and new web and social presence.

ABOUT THE MRC

The Municipal Review Committee (MRC) is a non-profit association of Maine communities led by an elected, volunteer board of directors. 115 members have joined together to ensure the affordable, environmentally sound disposal of MSW in the long term and will send their MSW to Fiberight's Coastal Resources of Maine facility in Hampden, Maine for processing.

Visit www.mrcmaine.org or contact Greg Lounder at 207-664-1700 or glounder@mrcmaine.org to learn more about the Municipal Review Committee and to add your name to our email contact list.



**National Main Street
Center**

a subsidiary of the
National Trust for Historic Preservation



Nationally recognized.
Locally powered.™

Town of Millinocket
197 Penobscot Ave
Millinocket, ME 04462

November 28, 2018

Dear Town of Millinocket,

At the National Main Street Center, we believe everyone deserves access to a vibrant neighborhood – a place that has a thriving local economy and is rich in character. Since 1977, we've helped 2,000+ communities across the country bring economic vitality back downtown and revitalize their communities. Now we want to invite you to join our movement. Since you were last a member, we've strengthened our program, finetuned our approach, and extended our reach to support more communities across the country. In just the last five years, we:

- Became an independent subsidiary of the National Trust for Historic Preservation, allowing us to bring new leadership and focus to our mission;
- Refreshed the Main Street Approach, creating a more practical framework for downtown transformation;
- Relaunched our professional development program, Main Street America Institute;
- Awarded over \$4 million in grants and special programs to Main Street America Members;

As a past member of ours, we're inviting you to rejoin our network at a discounted rate of \$199. **That's over 40% off** our regular dues in celebration of our 40+ years supporting communities like yours! You'll gain access to a full year of membership benefits including:

- The Point, a brand-new member networking platform that allows you to interact and share resources with your peers — any place and any time;
- Main Street News, a weekly newsletter on new trends, stories from the field, and need-to-know information for those in the commercial district revitalization field;
- Discounts at the annual Main Street Now Conference and the Main Street America Institute;
- State of Main, our annual printed publication;
- The Main Street Resource Center, our digital library of must-read revitalization publications and resource guides, including exclusive training materials on the Main Street Approach;
- Complimentary membership with the National Trust for Historic Preservation, including a quarterly subscription to *Preservation* magazine.
- And more! Visit mainstreet.org/join for a full list.

We think you'll find incredible value in your membership renewal, and we hope you'll take advantage of this exclusive offer. See reverse for details. If you have any questions, don't hesitate to reach out.

Best regards,

Patrice Frey, President & CEO, National Main Street Center

Use this form to submit your membership renewal by March 1, 2019 to take advantage of this offer!
Please contact us at 312.610.5613 or mainstreet@savingplaces.org with questions.

Member ID#: 4961

Membership Level: General ~~\$350~~ **\$199 (over 40% off)**

Contact Information

Organization Name: _____

Contact Name & Title: _____

Mailing Address: _____

Phone: _____

Email: _____

Website: _____

Payment Information

____ My check is enclosed, made payable to: National Main Street Center, Inc.

____ Charge my credit card

Type (circle one): Visa MasterCard American Express

Credit Card Number: _____

Exp. Date: _____

Name on Card: _____

Please return this form with your payment to:

National Main Street Center
53 W. Jackson, Suite 350
Chicago, IL 60604

You received this letter because your organization was previously a member of the National Main Street Center's network. If you believe you received it in error, please disregard. To learn more about the Main Street movement and our member benefits, please visit mainstreet.org.

Town of Millinocket

FY19 CAPITAL REPORT

As of 11/30/18

	FY19 Budget	Status as of 11/30/18	Remaining Budget
<u>DEPT: 1300 CAPITAL IMPROVEMENTS</u>			
<u>9502 - HEAVY EQUIPMENT RESERVE</u>	15,000		15,000
Snowblower - Public Works		1,195	(1,195)
Total Expense	15,000	1,195	13,805
<u>9504 - BUDGETED CAPITAL IMPROVEMENTS</u>			
Ambulance Replacement	180,000	-	180,000
<u>Transfer Site</u>			
Replace 2001 Freightliner Trash Truck	85,000	57,500	27,500
Replace Recycle Building Storage Trailer	3,500	3,500	-
<u>Public Works</u>			
Replace 2002 International (#14) Plow/Dump Truck	135,000	131,267	3,733
Rebuild 2000 RPM Snow Blower/Snow Dump (1994)	35,000	-	35,000
Gas Tank Replacement (Fy18 Carry Fwd)	54,705	41,400	13,305
Overhead Door Replacement (Salt/Sand Shed)	2,000		
Admin - Municipal Building Entrance	15,000	541	14,459
Total Expense	510,205	234,208	273,997
TOTAL DEPT: 1300 CAPITAL IMPROVEMENTS	525,205	235,403	287,802
<u>DEPT: 1301 SPECIAL CAPITAL IMPROVEMENTS</u>			
<u>3118 - AIRPORT GRANTS</u>			
Equipment Storage Building FY17-19 Expense	750,728	664,651	86,077
<u>Project Funding</u>			
Town (5%)	(37,536)	(33,233)	(4,304)
State (5%)	(37,536)	(22,439)	(15,097)
Federal (90%)	(675,655)	(466,928)	(208,727)
Total Project Funding	(750,728)	(522,600)	(228,128)
<u>DEPT: 0407 - PW ROADS & CONSTRUCTION</u>			
<u>2011 - ROAD PAVING & CONSTRUCTION</u>	248,866	245,946	2,920

Millinocket Wastewater Department

FY19 CAPITAL REPORT

As of 11/30/18

	FY19 Budget	Status as of 11/30/18	Remaining Budget
<u>DEPT: 2800 WASTEWATER CAPITAL IMPROVEMENTS</u>			
<u>1387 - TREATMENT PLANT REPAIRS</u>	5,000		5,000
Variable Frequency Drive		3,009	(3,009)
Total Expense	5,000	3,009	1,991
<u>1390 - WWT CAPITAL CONTINGENCY</u>	15,000		15,000
Central Street RV Dump Holding Tank & Installation		7,945	(7,945)
Total Expense	15,000	7,945	7,055
<u>1392 - GENERATOR</u>	202,972	90,820	112,152
<u>1395 - SLOW RUNNER/SEWER REPAIRS</u>	118,300	-	118,300
<u>1397 - SANITARY SEWER REPLACEMENT PROJECT</u>	3,000,000		3,000,000
Phase I - Minuteman Drive FY17-19		863,343	(863,343)
Total Expense	3,000,000	863,343	2,136,657
TOTAL DEPT: 2800 WASTEWATER CAPITAL IMPROVEMENTS	3,341,272	965,117	2,376,155



TOWN OF MILLINOCKET
PUBLIC WORKS DEPARTMENT
20 Cedar Street
Millinocket, Maine

Tel. (207)723-7030 Fax (207)723-7029

E-Mail: publicworks@millinocket.org Web Site: www.millinocket.org

December 20, 2018

To: Harold Davis, Town Manager

From: Ralph Soucier, Public Works Director

Subject: Public Works Activity Report

Public Works:

No issues last storm. Crew removed snow on Central, Main Street, and Aroostook during the nightshift. All sidewalks on the main runs are open. Walking trail is open. Rain event coming. Crews are uncovering storm water catch basins. John Spence retiring in January 2019.

Transfer Station:

Metal pile was removed by Grimmel's. Wood ash was hauled by Public Works to Dolby Landfill.

Airport:

Runways have been cleared. Letter has been sent to Hoyle Tanner for warranty work on the SRE building as the rain gutter system failed.

Cemetery:

Closed for the season.

Respectfully Submitted,
Ralph T. Soucier
Director Millinocket Public Works

TOWN OF MILLINOCKET
WASTEWATER TREATMENT FACILITY
One Hundred Ninety-Seven Penobscot Ave.
Millinocket, Maine 04462
Tel. (207)723-7040 Fax (207)723-7002

December 18, 2018

To: John Davis, Town Manager

From: James Charette, Superintendent

Subject: November 2018 Monthly Report.

Daily dissolved oxygen readings were taken in the treatment lagoons. Testing of BOD5, TSS, pH, and Temperature was done throughout the month.

The Maine Discharge Monitoring Report was processed along with the Maine State 49 Form.

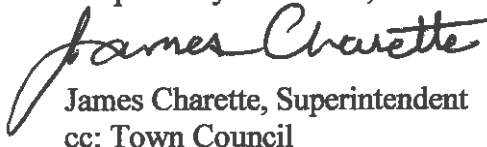
The plant used 21,000 KWH of electricity in November, as compared to 25,200 KWH in October. See attached graph for prior year's comparison.

We are maintaining Treatment plant operations on a daily basis as well as necessary maintenance. A new part time employee was hired to fill in because Jim Moore left for surgery and then retirement in March. A new full time employee will be hired to replace him in the month of March.

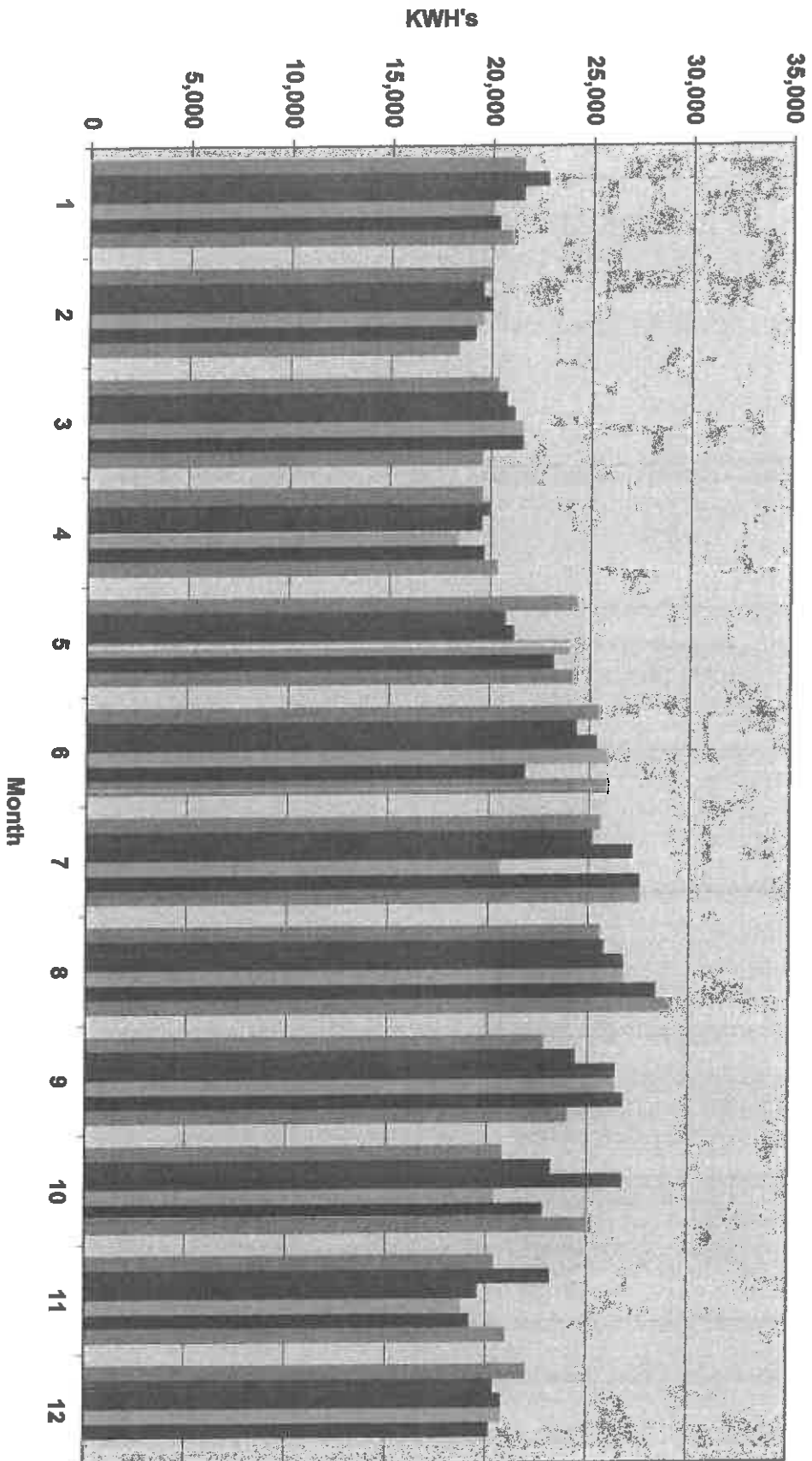
The plant processed 27.3 million gallons of wastewater this month. The average daily flow was 0.9 million gallons. Peak flow was 2.5 million gallons, which was on November 3rd. Removal of BOD5 was 89% and TSS was 96%. Total rainfall for the month was 7.25 inches and snowfall was 20.50 inches.

Checking of pump stations continues, as well as necessary maintenance done on a weekly basis. Snow removal has kept us busy this month with winter coming early.

Respectfully Submitted,


James Charette, Superintendent
cc: Town Council

Wastewater Treatment Facility Monthly Power Consumption



■ 2013 ■ 2014 ■ 2015 ■ 2016 ■ 2017 ■ 2018

Memo

To: Town Manager
From: Chief of Police
CC: Town Council
Date: December 20, 2018
Re: Activity report

- We generated and responded to 107 incidents since December 10th with two summons issued, one for failure to register a mtr vehicle and one for attaching false plates. High rollers for the time period were 9 citizen/agency assists, 7 information complaints, 6 animal problems, 4 accidents, 3 juvenile problems, 3 medical calls, 3 suicide threats, 3 suspicious, 2 fraud and 2 parking problems.
- The Union has agreed to allow the town to fill one of the open patrol slots with a reserve officer in the interim while we continue searching for a full time officer.
- Mandatory OSHA Training Scheduled for Jan 2nd.
- Attended Winterfest meeting in preparation for the snowmobile parade.



MILLINOCKET FIRE AND AMBULANCE
222 AROOSTOOK AVENUE
MILLINOCKET, ME 04462
www.millinocket.org
deputychief@millinocket.org

Manager Davis,

Still have one FF/Paramedic out of work due to injury, operation scheduled for Jan. 9th and then 8-12 weeks recovery.

Relicensed service and ambulances for 2019.

Conducted one business inspection per request of owners insurance.

Conducted one business inspection for SFMO due to complaint.

Continue to work with the "Thriving In Place" program to assist the elderly population in our area.

Had fire in business on Penobscot Ave that were able to contain and caused very little damage.

Continue to work with TG Higgins on ambulance billings which seems to be working well at this time.

Scheduled to conduct safety and evacuation training at SAL for PENQUIS during the month of December.

Had fatal fire on Hemlock Street, crew did excellent job in preventing any future damage. Home was fully involved on arrival had mutual aid from East Millinocket, Medway, and Lincoln Fire Dept. Also from Millinocket Public Works to keep area sanded due to icy conditions. State Fire Marshals were called in to investigate will be working with them on cause and origin of fire. Also need to comment crew while fighting this fire we also had 4 local ambulance calls.

Very busy month due to employees using up vacation and PTO time before end of year.

12/23/2018

Deputy Chief Malcolm

John Davis

From: Jody Nelson <jodynelson@gwi.net>
Sent: Thursday, December 20, 2018 9:09 AM
To: John Davis

Good Morning John, We had a senior citizen Christmas dinner and served 98 people,
we had Santa Calling where Santa called children in all three communities.
We have had winterfest meetings to organize vacation events.
Have a Merry Christmas
Jody

John Davis

From: Mary Alice Cullen
Sent: Wednesday, December 19, 2018 7:48 AM
To: John Davis
Subject: activity report

Completed November's financial closing process.
Started preparing for year-end payroll reporting.
Cross-trained on payroll function.

John Davis

From: Diana Campbell
Sent: Wednesday, December 19, 2018 8:13 AM
To: John Davis
Subject: RE: Activity Reports

- Finalizing VPH for November 6, 2018 General/Referendum election
- Finalized minutes for the 12-13-18 Regular Town Council Meeting
- processing an abundance of dog, snowmobile, hunting and fishing licenses for 2019
- filing registrations daily; dog, motor vehicle, and registrar voter changes.

From: John Davis <manager@millinocket.org>
Sent: Tuesday, December 18, 2018 8:32 AM
To: Diana Campbell <townclerk@millinocket.org>; Jesse Dumais <taxcollector@millinocket.org>; Mary Alice Cullen <treasurer@millinocket.org>; Mike Noble <assessor@millinocket.org>; Ralph Soucier <publicworks@millinocket.org>; Steven Kenyon <chiefkenyon@millinocket.org>; Tom Malcolm <deputychief@millinocket.org>
Subject: Activity Reports

Please try to get your activity reports to me by midweek so we can send the agenda out on Friday.

Thanks,
John

John Davis

From: Jesse Dumais
Sent: Tuesday, December 18, 2018 1:56 PM
To: John Davis
Subject: RE: Activity Reports

Processing daily mail
Receiving late 1st half tax payments
Receiving early 2nd half tax payments due by Jan. 31st
Responding to phone calls and emails
Assisting customers at the window
Fulfilling requests for vital records
Processing motor vehicle registrations
Processing snow sled registrations
Processing hunting and fishing licenses

Jesse Dumais
Tax Collector
Town of Millinocket
207-723-7006
Taxcollector@millinocket.org
197 Penobscot Ave.
Millinocket, Me. 04462

From: John Davis <manager@millinocket.org>
Sent: Tuesday, December 18, 2018 8:32 AM
To: Diana Campbell <townclerk@millinocket.org>; Jesse Dumais <taxcollector@millinocket.org>; Mary Alice Cullen <treasurer@millinocket.org>; Mike Noble <assessor@millinocket.org>; Ralph Soucier <publicworks@millinocket.org>; Steven Kenyon <chiefkenyon@millinocket.org>; Tom Malcolm <deputychief@millinocket.org>
Subject: Activity Reports

Please try to get your activity reports to me by midweek so we can send the agenda out on Friday.

Thanks,
John

ORDINANCE #2-2018

PROVIDING FOR: Amendment to Chapter 75, General Assistance, Code of the Town of Millinocket in Compliance with Title 22 M.R.S.A. §4305(4)

BE IT ORDAINED by the Town Council of Millinocket in Town Council assembled that the Millinocket Code, Chapter 75, Appendices A - D be amended per the attached appendix.

IT IS FURTHER ORDERED that this ordinance take effect 30 days after enactment.

1st Reading 12-13-2018

2nd Reading _____

Council Approved _____

Effective Date _____

**TOWN OF MILLINOCKET
PUBLIC HEARING
ORDINANCE #2-2018
GENERAL ASSISTANCE ORDINANCE APPENDICES CHANGES
CODE OF THE TOWN OF MILLINOCKET**

The Millinocket Town Council will hold public hearings on proposed Ordinance #2-2018, which will amend the General Assistance Ordinance Appendices A-D General Assistance Code of the Town of Millinocket. The hearings will be held during the Council meetings of December 13, 2018 and December 27, 2018 in the Council Chambers located in the Municipal Building at 197 Penobscot Avenue, beginning at 4:30 PM.

Dated at Millinocket, ME

November 14, 2018

**Diana M. Campbell
Town Clerk**



TOWN OF MILLINOCKET
Welfare Department
197 Penobscot Avenue • Millinocket, ME 04462
723-7010

TO: Town Council

FROM: Lori A. Santerre, Welfare Director

RE: MMA's General Assistance Ordinance Appendixes Changes

DATE: October 31, 2018

Enclosed please find MMA's new General Assistance Ordinance Appendixes (A-D), which become effective on October 1, 2018.

The changes are to the Total Monthly Allowed General Assistance Maximums, which are calculated on the basis of the 2018-19 HUD Fair Market Rent values, Food Maximums based on the USDA 2018-19 Thrifty Food Plan and the Housing Allowance which are developed by the 2018-19 HUD Fair Market Rent value, with the applicable housing electric utility and heating allowances, as developed by the Maine State Housing Authority (MSHA). The Department of Human Services has accepted all figures to be reasonable and sufficient.

Even if the Municipality has adopted MMA's General Assistance Ordinance, the municipal officers must still approve the new enclosed appendixes. This replacement assumes prior adoption and will occur every October.

Upon approval a copy of the signed ordinance must be submitted to MMA and the Department of Human Services.

APPENDIX A

TOTAL MONTHLY ALLOWED GA MAXIMUMS

Person (s)	<u>1</u>	2	3	4	5
Penobscot (2018-19)	693.00	697.00	908.00	1,137.00	1,297.00
(2017-18)	605.00	682.00	847.00	1,095.00	1,269.00

*Please Note: Add \$75 for each additional person

**NOTE: THIS WILL REPLACE THE TABLE IN CHAPTER 75,ARTICLEVI,
SUBSECTION 75.33-(A).Page-7559.**

**APPENDIX B
FOOD MAXIMUMS**

Number in Household	Weekly Maximum	Monthly Maximum
1	44.65 (44.65)	192.00 (192.00)
2	81.86 (81.86)	352.00 (352.00)
3	117.21 (117.21)	504.00 (504.00)
4	148.84 (148.84)	640.00 (640.00)
5	176.74 (176.74)	760.00 (760.00)
6	212.33 (212.33)	913.00 (913.00)
7	234.65 (234.65)	1,009.00 (1,009.00)
8	268.14 (268.14)	1,153.00 (1,153.00)

Please Note: For additional persons, add \$144 per month

Please Note: Last year amounts are in parentheses

**NOTE: THIS WILL REPLACE TABLE IN CHAPTER 75, ARTICLE VI,
SUBSECTION 75.33.B.3.b, Page-7560.**

APPENDIX C
HOUSING MAXIMUMS

(Heated & Unheated Rents)

Penobscot County Bedrooms	Unheated Weekly	Monthly	Heated Weekly	Monthly
0	123.00 (104.00)	527.00 (447.00)	146.00 (127.00)	628.00 (545.00)
1	123.00 (115.00)	527.00 (494.00)	146.00 (143.00)	628.00 (615.00)
2	156.00 (149.00)	669.00 (643.00)	191.00 (179.00)	823.00 (770.00)
3	223.00 (191.00)	958.00 (822.00)	276.00 (234.00)	1,185.00 (1,005.00)
4	219.00 (219.00)	943.00 (943.00)	271.00 (271.00)	1,166.00 (1,166.00)

*Please Note: Last years amounts are in parentheses

**NOTE: THIS WILL REPLACE THE TABLE IN CHAPTER 75, ARTICLE VI,
SUBSECTION 75.33.B.4.g, Page-7567.**

APPENDIX D

UTILITIES

WITHOUT ELECTRIC HOT WATER

No. Household	Weekly	Monthly
1	\$14.00	\$60.00
2	\$15.70	\$67.50
3	\$17.45	\$75.00
4	\$19.90	\$86.00
5	\$23.10	\$99.00
6	\$25.00	\$107.00

NOTE* FOR EACH ADDITIONAL PERSON ADD \$7.50 PER MONTH.

WITH ELECTRIC HOT WATER

No. Household	Weekly	Monthly
1	\$20.65	\$89.00
2	\$23.75	\$102.00
3	\$27.70	\$119.00
4	\$32.25	\$139.00
5	\$37.30	\$160.00
6	\$41.00	\$176.00

NOTE* FOR EACH ADDITIONAL PERSON ADD \$10.00 PER MONTH.

**NOTE: THIS WILL REPLACE THE TABLE IN CHAPTER 75, ARTICLE VI,
SUBSECTION 75.33-(C). Page-7568**

APPENDIX E
HEATING FUEL

<u>MONTH</u>	<u>GALLONS</u>	<u>MONTH</u>	<u>GALLONS</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

APPENDIX F

PERSONAL CARE & HOUSEHOLD SUPPLIES

No. Household	Weekly	Monthly
1-2	10.50 (10.50)	45.00 (45.00)
3-4	11.60 (11.60)	50.00 (50.00)
5-6	12.80 (12.80)	55.00 (55.00)
7-8	14.00 (14.00)	60.00 (60.00)

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

BABY NEEDS

No. of Children	Weekly	Monthly
1	12.80 (12.80)	55.00 (55.00)
2	17.40 (17.40)	75.00 (75.00)
3	23.30 (23.30)	100.00 (100.00)
4	27.90 (27.90)	120.00 (120.00)

c. When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under six (6) (less than 5) years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up the following amounts:

***Please Note: Last years amount is in parentheses**

NOTE: THIS WILL REPLACE THE TABLE IN CHAPTER 75, ARTICLE VI, SUBSECTION 77.33.7.a, c, Page-7571

GENERAL ASSISTANCE ORDINANCE

APPENDICES A-D

2018-2019

The Municipality of Millisocket adopts the MMA Model Ordinance GA Appendices (A-D) for the period of Oct. 1, 2018—September 30, 2019. These appendices are filed with the Department of Health and Human Services (DHHS) in compliance with Title 22 M.R.S.A. §4305(4).

Signed the 27th (day) of December (month) 2018 (year)
by the municipal officers:

(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)

(Signature)

ORDER #310-2018

PROVIDING FOR: Execution of the Warrant for December 27, 2018

IT IS ORDERED that the Warrant for December 27, 2018 in the amount of \$_____ is hereby approved.

Passed by the Town Council_____

Attest:_____

PROVIDING FOR: Donation to Maine Public.

IT IS ORDERED that the Millinocket Town Council donate \$100.00 to Maine Public to support the growth of public broadcasting in Maine.

NOTE: If approved, the funds will come out of Account 0816-3813 (Public Health & Welfare) leaving a balance of \$1,200. This request is asking for \$100 but in the past the Council has donated \$200 to other agencies.

PASSED BY THE COUNCIL: _____

ATTEST: _____



maine public

RADIO · TELEVISION · ONLINE

December 5, 2018

Attn. Mr. John Davis, Jr.
Town of Millinocket
197 Penobscot Avenue
Millinocket, ME 04462-1430

Dear Mr. Davis,

For more than 50 years Maine Public has been a valuable educational, informational, and cultural resource for the people of the State of Maine. Today, we're asking Millinocket to help fund this important community resource with a gift of \$100 for fiscal year 2020.

Through award-winning news and entertainment programming on television, radio, and online, as well as our 24-hour PBS Kids and classical music stations, it's been our mission to provide the residents of Millinocket with a vital link to their community, their state, and the world.

The education and inspiration of the next generation of Mainers is central to Maine Public's mission. In 2018 we created and aired a new season of *High School Quiz Show: Maine*, and our yearly *Highschool Basketball Tournament* broadcast continues to showcase the athleticism and teamwork of Maine's students. And as always, our coverage of election news is Maine's top choice for non-partisan journalism. Your community grows with the support of free cultural and educational resources, and Maine Public needs your support to grow along with you.

All of our work is made possible through grants from communities like yours. We respectfully request that Millinocket support the growth of public broadcasting in Maine with an appropriation of \$100 this year. If required, our FY 2018 operating budget and financial audit can be found at <http://www.mainepublic.org/topic/maine-public-finances>. We thank you for considering our request.

Sincerely,

Meagan Cloutier
Community Grants Program, mcloutier@mainepublic.org

ORDER #312-2018

PROVIDING FOR: Authorization for the Town Manager to execute and file all the necessary paperwork and deeds to complete the sale of a tax acquired property.

IT IS ORDERED that the Town Manager be granted authorization to execute and file all the necessary paperwork, including signing a Municipal Release Deed to complete the sale of a tax acquired property located at 6 Katahdin Avenue Extension, Map U17-Lot 003, Millinocket, Maine, to Lisa Groelly for \$1,000.00.

IT IS FURTHER ORDERED that the Tax Collector and/or Treasurer be authorized to abate all remaining taxes, sewer fees, and other expenses on the above-mentioned property.

All C & D waste will be handled in accordance with the Special Requirements for the Sale of Property.

Any tenant remaining in the property shall be the responsibility of the bidder to evict or manage.

NOTE: The town received one bid for this property.

Lisa Groelly - \$1,000.00

PASSED BY THE COUNCIL: _____

ATTEST: _____

Bid Opening for Tax Acquired Properties (FORM)

Date/Time: 12:00p.m., Friday, December 21, 2018

Separate Bids for Each Property:

[Please complete one sheet for each property you wish to bid on for purchase and submit separately in a sealed envelope.]

Property Location: Map U 17, Lot 003 Address 6 Katahdin Ave Extension

Bidder's name: Lisa Groelly

Mailing address: 10 High Street #1, Millinocket ME 04462.

Phone number and e-mail address: 973-986-9868, thetuppermom@hotmail.com

Bid Price: \$1,000.00

Deposit Ten (10%) percent of the bid price (Certified Check or Money Order): \$100.00

Does this property abut another property owned by the Bidder? No

What do you plan to do with this property? I want to make this our home and raise our son there.

Comments:

ORDER #313-2018

PROVIDING FOR: Authorization for the Town Manager to execute and file all the necessary paperwork and deeds to complete the sale of a tax acquired property.

IT IS ORDERED that the Town Manager be granted authorization to execute and file all the necessary paperwork, including signing a Municipal Release Deed to complete the sale of a tax acquired property located at 294 Katahdin Avenue, Map U02-Lot 009, Millinocket, Maine, to Lisa Groelly for \$100.00.

IT IS FURTHER ORDERED that the Tax Collector and/or Treasurer be authorized to abate all remaining taxes, sewer fees, and other expenses on the above-mentioned property.

All C & D waste will be handled in accordance with the Special Requirements for the Sale of Property.

Any tenant remaining in the property shall be the responsibility of the bidder to evict or manage.

NOTE: The town received one bid for this property.

Lisa Groelly - \$100.00

PASSED BY THE COUNCIL: _____

ATTEST: _____

Bid Opening for Tax Acquired Properties (FORM)

Date/Time: 12:00p.m., Friday, December 21, 2018

Separate Bids for Each Property:

[Please complete one sheet for each property you wish to bid on for purchase and submit separately in a sealed envelope.]

Property Location: Map U02 , Lot 009 Address 294 Katahdin Avenue

Bidder's name: Lisa Brally

Mailing address: 10 High Street #1, Millinocket ME 04462

Phone number and e-mail address: 973-986-9868 , theuppermom@hotmail.com

Bid Price: \$100.00

Deposit Ten (10%) percent of the bid price (Certified Check or Money Order): \$10.00

Does this property abut another property owned by the Bidder? No

What do you plan to do with this property? Family occupy.

Comments: I would like to move my mother and my daughter up here to this home.