

TENTATIVE AGENDA  
REGULAR TOWN COUNCIL MEETING  
TOWN COUNCIL CHAMBERS  
THURSDAY, SEPTEMBER 22, 2016  
4:30 P.M.

**‘This is a fragrance free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.’**

1. Call to Order
2. Roll Call.
3. Adjustments to the Agenda
4. Approval of Minutes of the Regular Town Council Meeting of September 8, 2016.
5. ORDER #211-2016 Execution of the Warrant for September 15, 2016
6. ORDER #212-2016 Execution of the Warrant for September 22, 2016
7. Special Presentation: None
8. Town Manager’s Report

**OLD BUSINESS**

**NEW BUSINESS**

9. ORDER #213-2016 – Public Hearing – Approval of Application for Liquor License (Scootic In)
10. ORDER #214-2016 Approval of an Application for an Entertainment License (Scootic In)
11. ORDINANCE #2-2016 – Public Hearing – 1<sup>st</sup> Reading – Amendment to General Assistance
12. RESOLVE #20-2016 Penobscot County Hazard Mitigation Plan 2016 Update
13. ORDER #215-2016 Designation of Maine Municipal Association Voting Representative and Alternate at the MMA Annual Business Meeting.
14. ORDER #216-2016 Authorization to Expend Funds from the CDBG Bank Account
15. Reports and Communications:
  - a. Warrant Committee for the October 13, 2016 Council Meeting will be Councilor Pelletier and Councilor Pray
  - b. Chair’s report back on appointed sub-committees
16. Adjournment

September 8, 2016

The Regular meeting of the Millinocket Town Council was brought to order by Chair Angotti in Council Chambers at 2:30 p.m.

Roll Call:

Town Council Members Present:

Angotti (Chair)

Pelletier

Dumais

Pray (arrived 4:33)

Madore (arrived 10 minutes late)

Stratton

ORDER #198-2016 PROVIDING FOR: Executive session to Discuss a Poverty Abatement 36 M.R.S.A. §841 (2) and Consultation with Legal Counsel 1 M.R.S.A. §405 (6)(e)

IT IS ORDERED that the Millinocket Town Council enter into executive session to discuss a Poverty Abatement 36 M.R.S.A. §841 (2) and Consultation with Legal Counsel 1 M.R.S.A. §405 (6)(e).

Motion - Stratton

Second - Dumais

Vote 4-0

Reconvene in open session at 4:30 p.m.

Adjustments to the Agenda: None

Approval of the minutes of the August 25, 2016 regular council meeting.

Motion – Stratton

Second – Dumais

Vote 5-0

Special Presentations: John Raymond – Trail Expansion Presentation. Mr. Raymond, President of the Northern Timber Cruisers spoke on behalf of the club, on how they would like to go east and connect into the biggest section in the state. Mr. Raymond would like to get a letter of support from the Council on purchasing a fifty foot corridor from West Seboies to Wetstone if it is possible. If this plan is not able to be worked out, then the second option would be going toward Medway.

Town Manager's Report

\*The Manager stated that he received a letter concerning Charter Municipalities that would like to receive an audit of all funds currently in the possession of the Municipal Review Committee.

\*The Maine Municipal Association Convention will be held at the Cross Insurance Center in Bangor this year on October 5-6.

\*An update on the Smith Brook Interceptor project finds the project going well.

\*The Town received the \$100,000 last Wednesday for the refurbishment on the grader, and work on this can begin any time.

\*The Town has received a request for Public Works to assist in the removal of the awnings on the office of the Katahdin Woods and Water National Monument Office located on Penobscot Avenue. This request would be contingent on the bucket truck being available and without the Town incurring any liability.

\*Notice that the new Transfer Site Stickers for the 2017 year will be available and will be effective from January to January. It is recommended to charge \$1.00 per sticker over the two stickers received with the annual fee.

\*Nomination Papers are available at the Town Office. There are two three-year terms and one two-year term open on the Council and two three-year terms for the School Board.

\*There will be a BBQ birthday party for Terra Haute on September 15<sup>th</sup>.

The Council agreed that there needs to be something in writing freeing the town from any liability on the awnings, but willing to help.

Councilors going to the Convention are: Councilor Pray, Councilor Stratton, Councilor Pelletier, and Councilor Dumais will need to see if he has the day off from work.

**Old Business**

**New Business**

ORDER #199-2016 PROVIDING FOR: Execution of the Warrant for September 1, 2016

IT IS ORDERED that the Warrant for September 1, 2016 in the amount of \$17,162.65 is hereby approved.

Motion – Stratton                      Second – Madore                      Vote 6-0

ORDER #200-2016 PROVIDING FOR: Execution of the Warrant for September 8, 2016  
IT IS ORDERED that the Warrant for September 8, 2016 in the amount of \$263,948.42 is hereby approved.

Motion - Stratton                      Second - Madore                      Vote 6-0

ORDER #201-2016 WHEREAS, Councilor Paul Sannicandro resigned his Council seat on August 9, 2016; and WHEREAS, There remained two (2) years of Councilor Sannicandro’s term as Town Councilor; and NOW, THEREFORE, let it be known that Councilor Sannicandro’s remaining two (2) year seat on the Millinocket Town Council will be filled at the General Election held on Tuesday, November 8, 2016.

Motion - Dumais                      Second - Stratton                      Vote 6-0

ORDER #202-2016 PROVIDING FOR: Approval of Applications for Victualer’s Licenses  
IT IS ORDERED that the attached applications for Victualer’s Licenses are hereby approved for:

Pam White, 81 North St, Houlton, Maine

d/b/a

Thirty Two Below, Mobile Truck

Casey Hamlin, 30 Spring Street, Brownville, ME

d/b/a

The Truck Stop

Motion – Pelletier                      Second – Madore                      Vote 6-0

ORDER #203-2016 PROVIDING FOR: Cemetery Fee Adjustments

IT IS ORDERED that the following adjustments be made to the various Cemetery Fees:

<u>SERVICE</u>	<u>PREVIOUS</u>	<u>NEW FEE</u>
Burial Lot	\$200.00	\$200.00
Weekly Traditional Burial	\$375.00	\$425.00
Weekday Cremation	\$150.00	\$200.00
Weekend Burial	\$500.00	\$600.00
Weekend Cremation	\$200.00	\$300.00

Motion - Pray                      Second - Madore                      Vote 6-0

ORDER #204-2016 PROVIDING FOR: Directive for no camping on the Truck Pull Grounds.

IT IS ORDERED that the Millinocket Town Council sign a letter that the Town of Millinocket will not authorize any camping on the pull grounds for the upcoming truck pulls to be held at the Millinocket Municipal Airport on September 24<sup>th</sup>.

NOTE: The rain date for this event will be September 25<sup>th</sup> and the no camping directive will remain in place.

Motion - Madore                      Second - Pray                      Vote 6-0

ORDER #205-2016 PROVIDING FOR: The awarding of the demolition bid for 62 Katahdin Avenue.

IT IS ORDERED that the demolition bid for 62 Katahdin Avenue be awarded to Grant Boynton, DBA Katahdin Contracting and Building Recycle LLC, for a total cost of \$15,000.

IT IS FURTHERED ORDERED that the demolition will commence on Friday, September 9<sup>th</sup>, and be completed by Friday, October 28<sup>th</sup>.

IT IS FURHTER ORDERED that the Tax Collector and/or Treasurer is authorized to abate all remaining taxes, sewer fees, and other expenses on the above property.

Motion - Stratton                      Second - Madore                      Vote 6-0

ORDER #206-2016 PROVIDING FOR: Authorization for the Town Manager to complete the transaction of tax acquired property.

IT IS ORDERED that the Town Manager is authorized to execute and file all necessary paperwork, including signing a municipal deed to complete the transaction of the tax acquired property referenced below to Arnold Batchelder and Virginia Flame for a sum of zero dollars and zero cents.

IT IS FURTHERED ORDERED that the Tax Collector and/or Treasurer is authorized to abate all remaining taxes, sewer fees, and other expenses on the following property:

<u>Address</u>	<u>Map and Lot</u>	<u>Delinquent Taxpayer</u>	<u>Amount Ow</u>	<u>Bid</u>
95 Iron Bridge Road	U17/056	John Boyer	\$2,687.68	\$0.00

All C & D waste will be handled in accordance with the Special Requirements for Sale of Property.

The bidder is duly informed that real estate taxes will be assessed for FY 17 which will be due in September of 2016 and January of 2017.

Any tenant remaining in the property shall be the responsibility of the bidder to evict or manage.

Motion - Stratton

Second - Madore

Vote 6-0

ORDER #207-2016 PROVIDING FOR: Authorization for the Town Manager to complete the successful bid for sale of tax acquired property.

IT IS ORDERED that the Town Manager is authorized to execute and file all necessary paperwork, including signing a municipal release deed to complete the sale of the tax acquired property referenced below.

IT IS FURTHER ORDERED that the Tax Collector and/or Treasurer is authorized to abate all remaining taxes, sewer fees, and other expenses on the following property:

<u>Address</u>	<u>Map and Lot</u>	<u>Delinquent Taxpayer</u>	<u>Amount Owed</u>
60 Kelly Lane	U01/011	Residential Property Resources	\$5,632.83

The bidder is duly informed that real estate taxes will be assessed for FY 2017 which will be due in September of 2016 and January of 2017.

Any tenant remaining in the property shall be the responsibility of the bidder to evict or manage.

NOTE: Two bids were received on this property:

<u>Name</u>	<u>Amount bid</u>
Constance M. Preo	\$5,900.00
Agnes York	\$6,100.00

Constance M. Preo

\$5,900.00

Agnes York

\$6,100.00

Motion - Pelletier

Second - Madore

Vote 6-0 as amended

Motion to amend the order to read that Agnes York was awarded the bid – Pray

Second – Madore

Vote 6-0

ORDER #208-2016 PROVIDING FOR: Authorization for the Town Manager to complete the successful bid for sale of tax acquired property.

IT IS ORDERED the Town Manager is authorized to execute and file all the necessary paperwork, including signing a municipal release deed to complete the sale of the tax acquired property referenced below.

IT IS FURTHER ORDERED that the Tax Collector and/or Treasurer is authorized to abate all remaining taxes, sewer fees, and other expenses on the following property:

<u>Address</u>	<u>Map and Lot</u>	<u>Delinquent Taxpayer</u>	<u>Amount Owed</u>
26 Knox Street	U04/220	Terri Parker	\$5,357.10

The bidder is duly informed that real estate taxes will be assessed for FY 2017 which will be due in September of 2016 and January of 2017.

Any tenant remaining in the property shall be the responsibility of the bidder to evict or manage.

NOTE: Two bids were received on this property:

<u>Name</u>	<u>Amount Bid</u>
Greg and Heather Vigue	\$7,557.00
Seth D. Sargent	\$6,000.00

Greg and Heather Vigue

\$7,557.00

Seth D. Sargent

\$6,000.00

Motion – Pray

Second - Madore

Vote 6-0 as amended

Motion to amend the order to read that the bid was awarded to Greg and Heather Vigue – Stratton

Second – Pelletier

Vote 6-0

#### Reports and Communications:

- a. Warrant Committee for the September 22, 2016 Council Meeting is Councilor Madore and Councilor Dumais Due to Chair Angotti's absence at the next meeting: Motion to have Councilor Madore fill in as Chair Pro Tem – Pray Second – Pelletier Vote - Unanimous
- b. Chair's Committees Reports: Councilor Dumais stated that he and Councilor Madore had conversations with designLab meeting with them often, and should be ready to make a presentation in the next few meetings.
- c. Adjournment:
 

Motion to adjourn at 5:43 p.m. – Madore	Second – Stratton	Vote 6-0
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ORDER #211-2016

PROVIDING FOR: Execution of the Warrant for September 15, 2016

IT IS ORDERED that the Warrant for September 15, 2016 in the amount of  
\$ \_\_\_\_\_ is hereby approved.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

ORDER #212-2016

PROVIDING FOR: Execution of the Warrant for September 22, 2016

IT IS ORDERED that the Warrant for September 22, 2016 in the amount of  
\$ \_\_\_\_\_ is hereby approved.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

*Manager's Report September 22, 2016*

**Council Meeting Schedule-Council Chambers**

Thurs., Oct. 13, 2016	4:30 p.m.	Regular Meeting
Thurs., Oct. 27, 2016	4:30 p.m.	Regular Meeting

**Spruce Run Womenscare Alliance (SRWA)**

The SRWA would like to place a purple wooden ribbon near the Welcome to Millinocket sign in two locations in October in recognition of National Domestic Violence Awareness Month. They would like to have the Town post in its local newspapers and website the reason for the ribbons. A resolution denouncing domestic violence would also be appreciated.

**Smith Brook Interceptor Project**

The project is going well. The contractors have crossed the brook and are moving down Katahdin Avenue. They will be crossing the road and heading across the Foundry property shortly. Due to its poor condition, it is likely that the Town will have to pave the section of road going across the bridge by the Foundry.

**Municipal Review Committee Board of Directors**

Anyone interested in serving on this committee? I have attached the correspondence and nomination form.



*Bangor Office: PO Box 653  
Bangor, ME 04402  
(207) 945-5102*

*Dover-Foxcroft Office: PO Box 192  
Dover-Foxcroft, ME 04426  
(207) 564-8165*

Harold R. Davis, Town Manager  
197 Penobscot Avenue  
Millinocket, ME 04462

September 5, 2016

Dear Harold,

Each year in October, we recognize National Domestic Violence Awareness Month. Throughout the month, we acknowledge the progress made in the efforts to reduce domestic violence while we recognize that more work remains until every individual is able to live free from fear.

The purple ribbon has been adopted as emblematic of domestic abuse awareness.

At SRWA we are embarking on an ambitious attempt to involve our communities in a meaningful symbolic gesture. We are planning to place a purple, wooden ribbon near the "Welcome to..." signs, with your concurrence, at two locations in your community to show your intolerance for domestic abuse and the negative influence it can have on your residents.

**We are counting on your support and involvement in this effort too.**

- Could you possibly post the reason for the ribbons in your municipal newsletters, websites, and/or Facebook pages?
- Can you commit to retweeting or sharing messages about healthy relationships and domestic violence once a week or even daily during October?
- Will your Board or Council adopt a resolution decrying the abuse and damage it causes in each community?

If you have any questions or ideas about other ways your community would like to be involved in our Paint Penobscot/Piscataquis Purple campaign, please contact our Rural Outreach Advocates. Please note our upcoming community events by visiting our website at [www.sprucerun.net](http://www.sprucerun.net).

We all deserve to live in homes free from abuse and violence. Thank you in advance, for encouraging your community to join us during the month of October, in this symbolic gesture of awareness and hope for peace in every home.

*Merrily Fales*

Merrily Fales  
Rural Outreach Advocate

*Art*

Arthur Jette  
Rural Outreach Advocate



Ensuring affordable, long term, environmentally sound disposal of MSW



# MRC

Municipal Review Committee, Inc.

866-254-3507  
207-664-1700 ■ Voice  
207-667-2099 ■ Fax  
glounder@mrcmaine.org ■ E-mail

■ 395 State Street  
■ Ellsworth, ME 04605  
■ www.mrcmaine.org

To: MRC Member Communities  
From: Greg Louder, MRC Clerk *GL*  
Date: September 12, 2016  
Subject: MRC Board of Directors Election – Candidate Nomination Form

Please find enclosed a nomination form for candidates to serve on the MRC Board of Directors. Candidates receiving the three highest numbers of votes in the upcoming election will fill three seats whose terms expire on December 31, 2016. The three-year terms of office will run from January 1, 2017 through December 31, 2019.

This year, following acceptance of a resignation of a board member serving a 3 year term from January 1, 2016 through December 31, 2018, the MRC Board acted to fill the vacancy for the remainder of 2016. The candidate in the 2016 election with the fourth highest number of votes will be seated for the two remaining years of this seat from January 1, 2017 through December 31, 2018.

The MRC Bylaws limit the slate of candidates to the first nine nominations received. Nominees are placed on a slate of candidates for election by a vote of the MRC membership. MRC Board members are elected to serve the membership at large. Current MRC Board members whose terms expire are eligible to be nominated.

Please complete and return the enclosed form if your municipality wishes to nominate an individual for consideration of placement on the slate of candidates. The Board of Directors is a highly active decision and policy-making body for the organization. **We highly encourage you to discuss, with potential nominees, the level of Board of Directors activity described below.**

The Board of Directors meets, at a minimum, six times annually. Regular board meetings are at least four hours long. In light of the substantial volume of work associated with the implementation phase of the Post 2018 Planning process, there will be a number of additional duties and time commitments including special meetings, sub-committee assignments and general oversight of the transition of the organization's business.

Regular and Special board meetings are held in the greater Bangor area, with Regular meetings typically held on the 4<sup>th</sup> Wednesday in January, April, July and October from 10:00 AM to 2:00 PM. The Annual Meeting is usually held the second week of December. If potential candidates have questions concerning the Board of Directors' duties, please contact a current member of the MRC Board of Directors (contact list enclosed) or Greg Louder (866-254-3507 or 664-1700).

The deadline for submitting a nomination form is October 19, 2016. An annual election ballot with the final slate of candidates will be prepared and mailed to all MRC Members on or before October 30, 2015. The results of the election will be announced at the MRC Annual Meeting to be held in the second or third week of December of 2016.

Enclosures: Nomination Form  
2016 Board of Directors Contact Information

**Municipal Review  
Committee, Inc.  
2016**

**Board of Directors & Officers**

**January 2016\* to December  
2018**

**Catherine Conlow**  
City Manager  
City of Bangor  
73 Harlow Street  
Bangor, Maine 04401

Voice: 992-4200  
FAX: 945-4449  
[cathy.conlow@bangormaine.gov](mailto:cathy.conlow@bangormaine.gov)

**Karen Fussell**  
Finance Director  
City of Brewer  
80 North Main Street  
Brewer, Maine 04412

Voice: 989-8440  
FAX: 989-8435  
[kfussell@brewermaine.gov](mailto:kfussell@brewermaine.gov)

**Tony Smith**  
Public Works Director  
PO Box 248  
Northeast Harbor, Maine 04662

Voice: 276-5743  
FAX: 276-5742  
[director@mtdesert.org](mailto:director@mtdesert.org)

\*MRC Board seated Mr. Smith to fill vacancy for the remainder of 2016

**January 2014 to December 2016**

**Elery Keene**  
Executive Director,  
KVCOG (retired)  
3 Pat Street  
Winslow, Maine 04901

Voice: 872-5231  
[no fax]  
[wekeene@me.acadia.net](mailto:wekeene@me.acadia.net)

**Jim Guerra – Vice President**  
Manager  
Mid Coast Solid Waste Corp  
90 Union Street  
P.O. Box 1016  
Rockport, Maine 04856

Voice: 236-2467  
FAX:  
[mcswc@roadrunner.com](mailto:mcswc@roadrunner.com)

**Chip Reeves - President**  
Director of Public Works  
50 Public Works Way  
Bar Harbor, Maine 04609

Voice: 288-1026  
FAX: 288-0961  
[chip@barharbormaine.gov](mailto:chip@barharbormaine.gov)

**January 2015 to December 2017**

**Ken Fletcher**  
Town Councilor  
Town of Winslow  
382 Garland Road  
Winslow, Maine 04901

Voice: 872-6760  
[no FAX]  
[fletcher2@roadrunner.com](mailto:fletcher2@roadrunner.com)

**Mike Roy**  
City Manager  
City of Waterville  
One Common Street  
Waterville, Maine 04901-6699

Voice: 680-4204  
FAX: 680-4249  
[mroy@waterville-me.gov](mailto:mroy@waterville-me.gov)

**Sophia Wilson - Treasurer**  
Town Manager  
Town of Orono  
59 Main Street  
Orono, Maine 04473

Voice: 889-6905  
FAX: 866-5053  
[sophiew@oronono.org](mailto:sophiew@oronono.org)

ORDER #213-2016

PROVIDING FOR: Approval of an Application for a Malt, Spirituous, and Vinous  
Liquor License for Scootic In, Inc

IT IS ORDERED that the attached application for a malt, spirituous and vinous  
liquor license is hereby approved for:

Scootic In, Inc, 70 Penobscot Avenue  
d/b/a  
Scootic In Restaurant, 70 Penobscot Avenue

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

**BUREAU OF ALCOHOLIC BEVERAGES  
DIVISION OF LIQUOR LICENSING & ENFORCEMENT  
8 STATE HOUSE STATION  
AUGUSTA, ME 04333-0008**



Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.

To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

DEPARTMENT USE ONLY	
LICENSE NUMBER:	CLASS:
DEPOSIT DATE	
AMT. DEPOSITED:	BY:
CK/MO/CASH:	

PRESENT LICENSE EXPIRES 10-25-16

INDICATE TYPE OF PRIVILEGE:  MALT  SPIRITUOUS  VINOUS

INDICATE TYPE OF LICENSE:

- RESTAURANT (Class I,II,III,IV)
- HOTEL-OPTINONAL FOOD (Class I-A)
- CLASS A LOUNGE (Class X)
- CLUB (Class V)
- TAVERN (Class IV)

- RESTAURANT/LOUNGE (Class XI)
- HOTEL (Class I,II,III,IV)
- CLUB-ON PREMISE CATERING (Class I)
- GOLF CLUB (Class I,II,III,IV)
- OTHER: \_\_\_\_\_

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) - (Sole Proprietor, Corporation, Limited Liability Co., etc.)			2. Business Name (D/B/A)		
DOB:			Scotic In Restaurant		
Scotic In, Inc			DOB:		
DOB:			Location (Street Address)		
Address			70 Penobscot Ave		
70 Penobscot Ave			City/Town		State
Millinocket			Millinocket		ME
ME			Zip Code		
04462			04462		
City/Town			State		
State			State		
Zip Code			Zip Code		
Zip Code			Zip Code		
Telephone Number			Business Telephone Number		
207-723-4566			207-723-4566		
Fax Number			Fax Number		
207-723-6468			207-723-6468		
Federal I.D. #			Seller Certificate #		
01-0404685			209059		

EMAIL ADDRESS: scoticin@gwi.net

- 3. If premises is a hotel, indicate number of rooms available for transient guests: \_\_\_\_\_
  - 4. State amount of gross income from period of last license: ROOMS \$ \_\_\_\_\_ FOOD \$ 600,000 LIQUOR \$ 150,000
  - 5. Is applicant a corporation, limited liability company or limited partnership? YES  NO
- complete Supplementary Questionnaire ,If YES

6. Do you permit dancing or entertainment on the licensed premises? YES  NO

7. If manager is to be employed, give name: George Simon

8. If business is NEW or under new ownership, indicate starting date: \_\_\_\_\_

Requested inspection date: \_\_\_\_\_ Business hours: \_\_\_\_\_

9. Business records are located at: 70 Penobscot Ave, Millinocket

10. Is/are applicants(s) citizens of the United States? YES  NO

11. Is/are applicant(s) residents of the State of Maine? YES  NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:  
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
<u>George S. Simon</u>	<u>8/13/50</u>	<u>Millinocket</u>

Residence address on all of the above for previous 5 years (Limit answer to city & state)  
Millinocket, ME

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES  NO

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?  
Yes  No  If Yes, give name: \_\_\_\_\_

15. Has/have applicant(s) formerly held a Maine liquor license? YES  NO

16. Does/do applicant(s) own the premises? Yes  No  If No give name and address of owner: George S. Simon

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required)  
attached

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?  
YES  NO  Applied for: \_\_\_\_\_

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 1/4 mile Which of the above is nearest? Church

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES  NO   
If YES, give details: Katahdin Trust, Bangor Savings

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

**NOTE:** "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Millinocket, ME on 9/4, 2016  
Town/City, State Date

George S. Simon  
 Signature of Applicant or Corporate Officer(s)  
George S. Simon  
 Print Name

Please sign in blue ink

Bea Simon  
 Signature of Applicant or Corporate Officer(s)  
Bea Simon  
 Print Name

**NOTICE -- SPECIAL ATTENTION**

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

**THIS APPROVAL EXPIRES IN 60 DAYS.**

**FEE SCHEDULE**

<b>Class I</b>	Spirituos, Vinous and Malt .....	\$ 900.00 ✓
	<b>CLASS I:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
<b>Class I-A</b>	Spirituos, Vinous and Malt, Optional Food (Hotels Only) .....	\$1,100.00
	<b>CLASS I-A:</b> Hotels only that do not serve three meals a day.	
<b>Class II</b>	Spirituos Only .....	\$ 550.00
	<b>CLASS II:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
<b>Class III</b>	Vinous Only .....	\$ 220.00
	<b>CLASS III:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
<b>Class IV</b>	Malt Liquor Only .....	\$ 220.00
	<b>CLASS IV:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
<b>Class V</b>	Spirituos, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) .....	\$ 495.00
	<b>CLASS V:</b> Clubs without catering privileges.	
<b>Class X</b>	Spirituos, Vinous and Malt – Class A Lounge .....	\$2,200.00
	<b>CLASS X:</b> Class A Lounge	
<b>Class XI</b>	Spirituos, Vinous and Malt – Restaurant Lounge .....	\$1,500.00
	<b>CLASS XI:</b> Restaurant/Lounge; and OTB.	

**FILING FEE**.....\$ 10.00 ✓

**UNORGANIZED TERRITORIES** \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to the **Treasurer of Maine**. This application must be completed and mail to Bureau of Alcoholic Beverages and Lottery Operations, Division of Liquor Licensing and Enforcement, 8 State House Station Augusta ME 04333-0008. Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

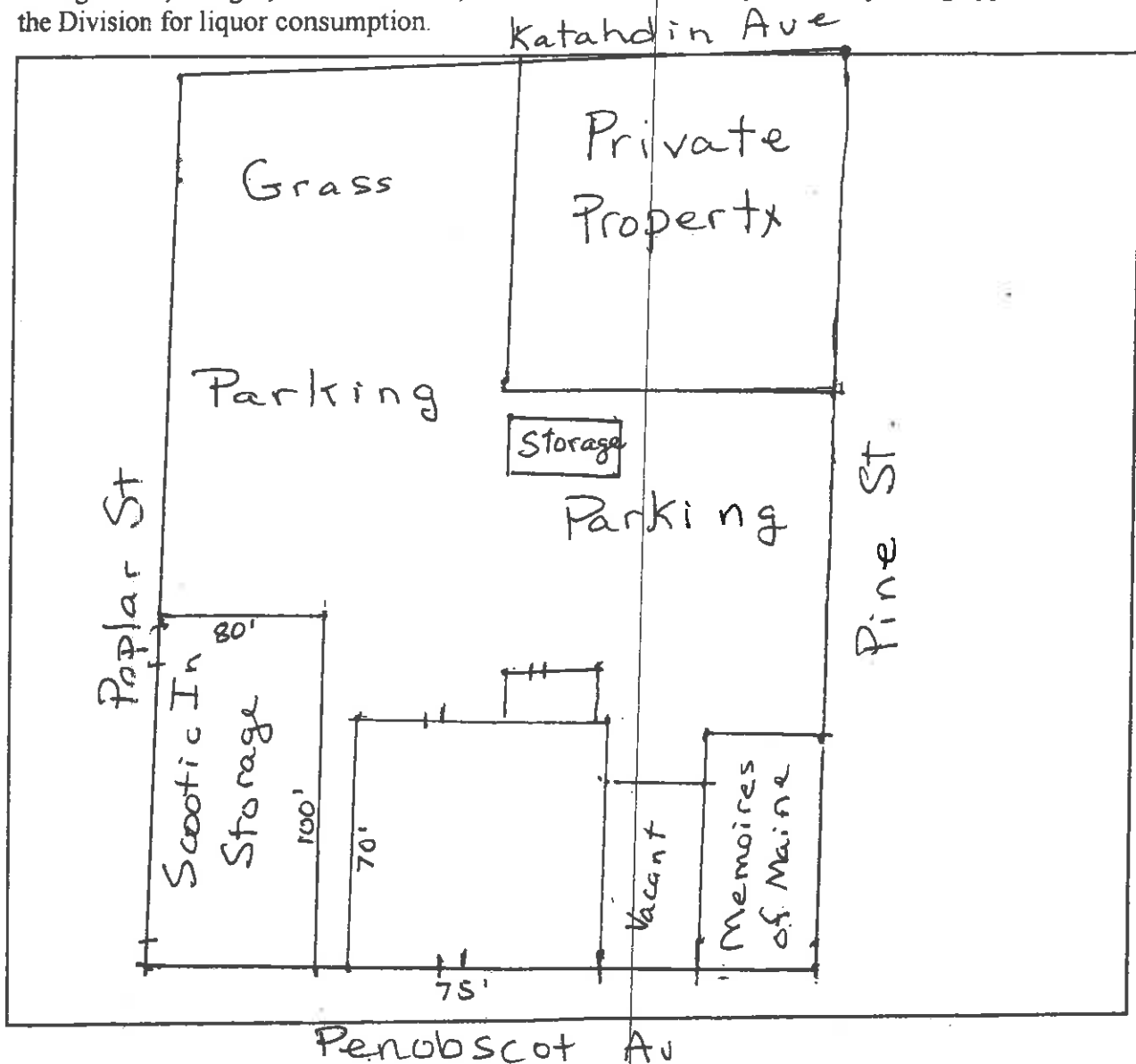


Bureau of Alcoholic Beverages  
Division of Liquor Licensing & Enforcement  
8 State House Station  
Augusta, ME 04333-0008  
Tel: (207) 624-7220 Fax: (207) 287-3434

## SUPPLEMENTAL APPLICATION FORM ON-PREMISE DIAGRAM

In an effort to clearly define your license premise and the areas that consumption and storage of liquor is allowed, The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, decks and all areas that you are requesting approval from the Division for liquor consumption.







**State of Maine**  
**Bureau of Alcoholic Beverages**  
**Division of Liquor Licensing and Enforcement**

**Supplemental Information Required for  
Business Entities Who Are Licensees**

**For Office Use Only:**  
License #: \_\_\_\_\_  
Date Filed: \_\_\_\_\_

For information required for Questions 1 to 4, this information is on file with the Maine Secretary of State's office and must match their record information. Please clearly complete this form in its entirety.

1. Exact legal name:

Scottic In, Inc.

2. Other business name for your entity (DBA), if any:

\_\_\_\_\_

3. Date of filing with the Secretary of State: Oct. 1984

4. State in which you are formed: Maine

5. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: \_\_\_\_\_

6. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attached additional sheets as needed)

Name	Address for Previous 5 years	Date of Birth	Ownership %
George S. Simon	Millinocket	8/13/50	100
Bea Simon	"	10/11/50	
Dean Beaupain	"	4/51	

7. Is any principal person involved with the entity a law enforcement official?

Yes  No

8. If Yes to Question 7, please provide the name and law enforcement agency:

\_\_\_\_\_

Name: \_\_\_\_\_ Agency: \_\_\_\_\_

9. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes  No

10. If Yes to Question 9, please complete the following: (attached additional sheets as needed)

Name: \_\_\_\_\_

Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_

Location of Conviction: \_\_\_\_\_

Disposition: \_\_\_\_\_

Signature:

Bea Simon  
Signature of Duly Authorized Person

9/4/16  
Date

Bea Simon  
Print Name of Duly Authorized Person

If you have questions regarding the legal name or assumed (DBA) name on file with the Secretary of State's office, please call (207) 624-7752. The SOS can only speak to the information on file with their office, not the filing of this supplemental information – please direct any questions about this form to our office at the number below.

Submit Completed Forms To: Bureau of Alcoholic Beverages and Lottery  
Operations Division of Liquor Licensing Enforcement  
8 State House Station Augusta, Me 04333-0008  
Telephone Inquiries: (207) 624-7220  
Fax: (207) 287-3434  
Email Inquiries: [MaineLiquor@Maine.gov](mailto:MaineLiquor@Maine.gov)

## STATE OF MAINE

Dated at: Millinocket, Maine Penobscot ss  
City/Town (County)

On: 9-22-2016  
Date

The undersigned being:  Municipal Officers  County Commissioners of the  
 City  Town  Plantation  Unincorporated Place of: Millinocket, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Main Revised Statutes and hereby approve said application.

## THIS APPROVAL EXPIRES IN 60 DAYS

## NOTICE - SPECIAL ATTENTION

## § 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal within 120 days of the filing of the application. [1999, c.589, §1 (amd).]

2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime. [1987, c.45, Pt.A§4 (new).]

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]

C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592, §3 (amd).]

E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]

[1993, c.730, §27 (amd).]

3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c.730, §27 (p).]

4. **No license to person who moved to obtain a license. (REPEALED)**

5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of an appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

ORDER #214-2016

PROVIDING FOR: Approval of an Application for an Entertainment License for Scootic In, Inc

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

Scootic In, Inc., 70 Penobscot Avenue  
d/b/a  
Scootic In Restaurant, 70 Penobscot Avenue

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

received  
9-8-2016

TOWN OF MILLINOCKET

APPLICATION FOR A SPECIAL AMUSEMENT LICENSE

NAME OF APPLICANT Scotic In, Inc RESIDENCE 70 Penobscot

NAME OF BUSINESS Scotic In Restaurant ADDRESS 70 Penobscot

NATURE OF BUSINESS Restaurant LOCATION TO BE USED Same as Above

RESIDENCES OF APPLICANT IN LAST FIVE YEARS:  
Melet

HAS APPLICANT HAD A LICENSE DENIED OR REVOKED? YES \_\_\_\_\_ NO

IF YES, CIRCUMSTANCES ARE SPECIFICALLY AS FOLLOWS:

HAVE YOU (INCLUDING PARTNERS OR CORPORATE OFFICERS) EVER BEEN CONVICTED OF A FELONY? YES \_\_\_\_\_ NO

IF YES, WHO - CIRCUMSTANCES ARE AS FOLLOWS:

COPY OF CURRENT LIQUOR LICENSE (IF APPLICABLE).  
OTHER INFORMATION MAY BE REQUESTED BY THE MUNICIPAL OFFICERS.

**ORDINANCE #2-2016**

**PROVIDING FOR:** Amendment to Chapter 75, General Assistance, Code of the Town of Millinocket in Compliance with Title 22 M.R.S.A. §4305(4)

**BE IT ORDAINED** by the Town Council of Millinocket in Town Council assembled that the Millinocket Code, Chapter 75, Appendices A - D be amended per the attached appendix.

**IT IS FURTHER ORDERED** that this ordinance take effect 30 days after enactment.

1<sup>st</sup> Reading \_\_\_\_\_

2<sup>nd</sup> Reading \_\_\_\_\_

Council Approved \_\_\_\_\_

Effective Date \_\_\_\_\_

**GENERAL ASSISTANCE ORDINANCE  
APPENDICES A-D  
2016-2017**

The Municipality of Millinocket adopts the MMA Model Ordinance GA Appendices (A-D) for the period of Oct. 1, 2016—September 30, 2017. These appendices are filed with the Department of Health and Human Services (DHHS) in compliance with Title 22 M.R.S.A. §4305(4).

Signed the \_\_\_\_\_ (day) of \_\_\_\_\_ (month) \_\_\_\_\_ (year)  
by the municipal officers:

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

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(Signature)

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(Print Name)

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(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)



TOWN OF MILLINOCKET  
Welfare Department  
197 Penobscot Avenue • Millinocket, ME 04462  
723-7010

TO: Town Council

FROM: Lori A. Santerre, Welfare Director

RE: MMA's General Assistance Ordinance Appendixes Changes

DATE: August 31, 2016

Enclosed please find MMA's new General Assistance Ordinance Appendixes (A-D), which become effective on October 1, 2016.

The changes are to the Total Monthly Allowed General Assistance Maximums, which are calculated on the basis of the 2016-17 HUD Fair Market Rent values, Food Maximums based on the USDA 2016-17 Thrifty Food Plan and the Housing Allowance which are developed by the 2016-17

HUD Fair Market Rent value, with the applicable housing electric utility and heating allowances, as developed by the Maine State Housing Authority (MSHA). The Department of Human Services has accepted all figures to be reasonable and sufficient.

Even if the Municipality has adopted MMA's General Assistance Ordinance, the municipal officers must still approve the new enclosed appendixes. This replacement assumes prior adoption and will occur every October.

Upon approval a copy of the signed ordinance must be submitted to MMA and the Department of Human Services.



**APPENDIX A**

**TOTAL MONTHLY ALLOWED GA MAXIMUMS**

<b>Person (s)</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>Penobscot (2016-17)</b>	<b>596.00</b>	<b>673.00</b>	<b>836.00</b>	<b>1,082.00</b>	<b>1,254.00</b>
<b>(2015-16)</b>	<b>590.00</b>	<b>618.00</b>	<b>733.00</b>	<b>1,025.00</b>	<b>1,185.00</b>

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\*Please Note: Add \$75 for each additional person

**NOTE: THIS WILL REPLACE THE TABLE IN CHAPTER 75,ARTICLEVI,  
SUBSECTION 75.33-(A).Page-7559.**

**APPENDIX B  
FOOD MAXIMUMS**

<b>Number in Household</b>	<b>Weekly Maximum</b>	<b>Monthly Maximum</b>
<b>1</b>	<b>45.12</b> (45.12)	<b>194.00</b> (194.00)
<b>2</b>	<b>83.02</b> (83.02)	<b>357.00</b> (357.00)
<b>3</b>	<b>118.84</b> (118.84)	<b>511.00</b> (357.00)
<b>4</b>	<b>150.93</b> (150.93)	<b>649.00</b> (511.00)
<b>5</b>	<b>179.30</b> (179.30)	<b>771.00</b> (649.00)
<b>6</b>	<b>215.12</b> (215.12)	<b>925.00</b> (925.00)
<b>7</b>	<b>237.67</b> (237.67)	<b>1,022.00</b> (1,022.00)
<b>8</b>	<b>271.86</b> (271.86)	<b>1,169.00</b> (1,169.00)

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Please Note: For additional persons, add \$146 per month  
Please Note: Last year amounts are in parentheses

**NOTE: THIS WILL REPLACE TABLE IN CHAPTER 75, ARTICLE VI,  
SUBSECTION 75.33.B.3.b, Page-7560.**

**APPENDIX C**  
**HOUSING MAXIMUMS**

(Heated & Unheated Rents)

Penobscot County Bedrooms	Unheated Weekly	Monthly	Heated Weekly	Monthly
0	101.00 (99.00)	432.00 (427.00)	124.00 (123.00)	533.00 (531.00)
1	111.00 (99.00)	479.00 (427.00)	140.00 (127.00)	603.00 (548.00)
2	139.00 (114.00)	599.00 (491.00)	175.00 (151.00)	753.00 (651.00)
3	186.00 (171.00)	799.00 (734.00)	230.00 (216.00)	987.00 (930.00)
4	213.00 (195.00)	914.00 (837.00)	266.00 (250.00)	1,143.00 (1,075.00)

\*Please Note: Last years amounts are in parentheses

**NOTE: THIS WILL REPLACE THE TABLE IN CHAPTER 75, ARTICLE VI,  
SUBSECTION 75.33.B.4.g, Page-7567.**

**APPENDIX D**

**UTILITIES**

**WITHOUT ELECTRIC HOT WATER**

<b>No. Household</b>	<b>Weekly</b>	<b>Monthly</b>
<b>1</b>	<b>\$14.00</b>	<b>\$60.00</b>
<b>2</b>	<b>\$15.70</b>	<b>\$67.50</b>
<b>3</b>	<b>\$17.45</b>	<b>\$75.00</b>
<b>4</b>	<b>\$19.70</b>	<b>\$86.00</b>
<b>5</b>	<b>\$23.10</b>	<b>\$99.00</b>
<b>6</b>	<b>\$25.00</b>	<b>\$107.00</b>

**NOTE\* FOR EACH ADDITIONAL PERSON ADD \$7.50 PER MONTH.**

**WITH ELECTRIC HOT WATER**

<b>No. Household</b>	<b>Weekly</b>	<b>Monthly</b>
<b>1</b>	<b>\$20.08</b>	<b>\$86.00</b>
<b>2</b>	<b>\$23.75</b>	<b>\$102.00</b>
<b>3</b>	<b>\$27.70</b>	<b>\$119.00</b>
<b>4</b>	<b>\$32.25</b>	<b>\$139.00</b>
<b>5</b>	<b>\$37.30</b>	<b>\$160.00</b>
<b>6</b>	<b>\$41.00</b>	<b>\$176.00</b>

**NOTE\* FOR EACH ADDITIONAL PERSON ADD \$10.00 PER MONTH.**

**NOTE: THIS WILL REPLACE THE TABLE IN CHAPTER 75, ARTICLE VI, SUBSECTION 75.33-(C). Page-7568**

**Penobscot County Hazard Mitigation Plan – 2016 Update**

**2. PREREQUISITES**

**RESOLUTION**

Whereas, natural and man-made disasters may occur at any time, we recognize that to lessen the impacts of these disasters we will save resources, property, and lives in Penobscot County;

And whereas the creation of a Multi-Jurisdictional Hazard Mitigation Plan is necessary for the development of a risk assessment and effective mitigation strategy;

And whereas, this multi-jurisdictional county of 3 cities, 52 towns, 4 plantations and a portion of Maine's Unorganized Territory is committed to the mitigation goals and measures as presented in this plan;

Therefore the City Councils and Boards of Selectmen of the Incorporated Towns and Plantations hereby adopt the Penobscot County Multi-Jurisdictional Hazard Mitigation Plan – 2016 Update; and

Therefore, the Penobscot County Commissioners, acting on behalf of the County and its portion of the Unorganized Territory hereby adopt the Penobscot County Hazard Mitigation Plan – 2016 Update.

Authorizing Signatures

City Town Plantation of Mellenocket

\_\_\_\_\_  
Name Position Date

\_\_\_\_\_  
Name Position Date

\_\_\_\_\_  
Name Position Date

\_\_\_\_\_  
Name Position Date

Michelle Tanguay

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**From:** Michelle Tanguay  
**Sent:** Wednesday, April 27, 2016 9:34 AM  
**To:** bmayo@old-town.org; Carroll Plantation (carrollplantation@fairpoint.net); 'City of Bangor'; City of Brewer; ghaynes51@yahoo.com; Lorna Thompson; Millard Billings; mleonard@veazie.net; sherrym@holdenmaine.com; Shirlene Lindsey; Town of Alton; Town of Bradford; Town of Bradley; Town Of Burlington; Town of Camel; Town of Charleston; Town of Chester (jenniferhignutt@yahoo.com); Town of Clifton (townclifton@gmail.com); Town of Corinna; Town of Corinth (corinthto@gmail.com); Town of Dexter; Town of Dixmont; Town of East Millinocket (acote@myfairpoint.net); Town of Eddington; Town of Enfield; Town of Etna; Town of Exeter; Town of Garland; Town of Glenburn; Town of Glenburn; Town of Greenbush; Town of Hampden; Town of Hermon; Town of Howland (howland@howlandmaine.com); Town of Hudson; Town of Kenduskeag (ktown@ne.twcbc.com); Town of Lagrange; Town of Lagrange, Selectman; Town of Lakeville Plantation ; Town of Lee; Town of Levant; Town of Lincoln (townmanager@lincolnmaine.org); Town of Lowell; Town of Mattawamkeag; Town of Medway; Town of Milford; Town of Millinocket; Town of Mt Chase; Town of Newburgh (newburghmgr@uninets.net); Town of Newport; Town of Orono; Town of Orrington; Town of Passadumkeag; Town of Patten; Town of Plymouth ; Town of Seboeis Plantation; Town of Springfield (oriley@localnet.com); Town of Stacyville; Town of Stetson; Unorganized Territories  
**Cc:** Lorna Thompson; Denise Molinaro  
**Subject:** Adoption of the Pen County Hazard Mitigation Plan  
**Attachments:** SECTION 2 - Resolution- 2016.docx  
**Importance:** High

Dear City/Town Officials,

Congratulations!! After many months of hard work updating the content of the plan as well as your feedback regarding map changes and projects, FEMA has given us "approval pending town adoption" of the Penobscot County Multi-Jurisdictional Hazard Mitigation Plan-2016 Update. At this point, we now need each Community's officials to sign off on the plan. If you didn't make it to either of the Public Review/Comment hearings in December, the plan can be found online at <http://penobscotema.squarespace.com/hazard-mitigation-plan/> or stop in at Penobscot County EMA to view our hard copy. (please note- until final approval, the plan will say draft). All communities will get an updated CD of the plan upon final approval.

Attached is the resolution that will go into the plan for all communities once signatures are received. Please print the resolution and have your councilors/selectmen sign and then mail it back to me. You just need to circle City, Town or Plantation and write the community your from under Authorizing Signatures. You can always put on your letterhead although it is not a requirement.

I want to thank you for your time, effort and knowledge of your communities during the last year while we updated the plan. A lot of time and hard work by our planner, EMA Staff and YOU went into this project and it shows within the plan. We wouldn't have a viable plan without community involvement.

Please mail the resolutions back to me at your earliest convenience. If you have any questions, please contact me.

Thank you again!

Michelle Tanguay, CEM-ME  
Director, Penobscot County EMA  
7 Hammond Street  
Bangor, ME 04401  
Office- 945-4750  
Cell - 478-3137  
Fax- 942-8941

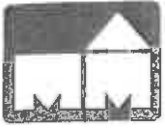
**PROVIDING FOR:** Designation of Maine Municipal Association (MMA) voting representative and alternate at the MMA Annual Business Meeting.

**IT IS ORDERED** that Charles Pray be appointed as the voting representative for the Town of Millinocket at the MMA Annual Business Meeting being held on October 5, 2016.

**IT IS FURTHER ORDERED** that Louis Pelletier be appointed as the alternate voting representative.

**PASSED BY THE COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_



# Maine Municipal Association

60 COMMUNITY DRIVE  
AUGUSTA, MAINE 04330-9486  
(207) 623-8428  
www.memun.org

## MEMORANDUM

**TO:** Key Municipal Officials of MMA Member Cities, Towns and Plantations

**FROM:** Stephen W. Gove, Executive Director

**DATE:** September 1, 2016

**SUBJECT:** Voting Credentials for MMA Annual Business Meeting

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The Maine Municipal Association Annual Business Meeting is being held in conjunction with the MMA Annual Convention and will take place on **Wednesday, October 5, 2016, at 1:30 p.m. in Ballroom 5 at the Cross Insurance Center in Bangor, Maine.** The MMA Bylaws entitle each member community to one (1) voting representative.

Enclosed please find the *MMA Voting Delegates Credential Form* on which the municipal officers may designate their municipality's voting representative and alternate. We have also attached the Proposed Agenda for the MMA Annual Business Meeting for your reference. The current MMA Bylaws as adopted in 2013 will be available at the MMA Annual Business Meeting or may be viewed on the MMA website at

<http://www.memun.org/public/MMA/Gov/bylaws.pdf>.

Please note that the MMA Executive Committee is not putting forth any proposed amendments to the MMA bylaws for this year. If you plan to be at the MMA Annual Convention and would like to have a Voting Delegate represent your municipality, please complete the MMA Voting Delegate Credential Form and return to our office by **Tuesday, October 4, 2016** or bring it with you to the MMA Annual Business Meeting. We have provided a self-addressed, self-stamped envelope for your convenience.

We look forward to seeing you at this year's MMA Annual Convention in the City of Bangor. If you have any questions on this information, please contact Theresa Chavarie at 1-800-452-8786 ext. 2211 or in the Augusta area at 623-8428.



**Maine Municipal Association  
Annual Business Meeting  
Wednesday, October 5, 2016  
1:30 – 2:15 p.m.  
Cross Insurance Center, Bangor, Maine  
Ballroom 5**

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**PROPOSED AGENDA**

1. **Introductions and Welcoming Remarks** – MMA President Stephan Bunker  
(Selectperson, Town of Farmington)
2. **Approval of 2015 MMA Annual Business Meeting Minutes** – Stephan Bunker
3. **MMA President's Report** – Stephan Bunker
4. **Update on Development of MMA's Legislative Agenda** – Laurie Smith, MMA  
Vice President and Chair of Legislative Policy Committee
5. **Announcement of Election Results for MMA Executive Committee and  
Introduction of New Executive Committee Members** – Stephan Bunker
6. **Executive Director's Report** - Stephen Gove, MMA Executive Director
7. **Other Business** (*comments from the floor*)
8. **Adjournment**

**MAINE MUNICIPAL ASSOCIATION  
VOTING DELEGATE CREDENTIALS**

\_\_\_\_\_ is hereby designated as the official Voting Delegate and  
(name)  
\_\_\_\_\_ as the alternate voting delegate for \_\_\_\_\_  
(name) (municipality)  
to the Maine Municipal Association Annual Business Meeting which is scheduled to be held,  
Wednesday, October 5, 2016, 1:30 p.m., at the Cross Insurance Center, Bangor Maine.

*The Voting Delegate Credentials may be cast by a majority of the municipal officers, or a municipal official designated by a majority of the municipal officers of each Municipal member.*

Date: \_\_\_\_\_ Municipality: \_\_\_\_\_

**Signed by a Municipal Official designated by a majority of Municipal Officers:**

Name: \_\_\_\_\_ Position: \_\_\_\_\_

**Or Signed by a Majority of Municipal Officers:**

_____	_____
_____	_____
_____	_____
_____	_____

Please return this form no later than **Tuesday, October 4, 2016** or bring it with you to the MMA Annual Business Meeting. If mailing, send to:

*MMA Annual Business Meeting  
Maine Municipal Association  
60 Community Drive  
Augusta, Maine 04330  
FAX: 207-626-3358*

**PROVIDING FOR:** Authorization to expend funds from the CDBG Bank Account.

**IT IS ORDERED** that the Town Council authorize the expenditure of \$15,000 from the CDBG Bank Account (07-106-00) to pay for the demolition of the building on 62 Katahdin Avenue by Grant Boynton, DBA Katahdin Contracting and Building Recycle, LLC.

**IT IS FURTHERED ORDERED** that one half of the sum (\$7,500) be paid at the start of the demolition, and the remaining half paid upon completion of the demolition, cleanup, and landscaping.

**NOTE:** The balance in the CDBG Account is \$43,954.42.

**PASSED BY THE COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_