

**TENTATIVE AGENDA  
REGULAR COUNCIL MEETING  
COUNCIL CHAMBERS  
THURSDAY, FEBRUARY 23, 2017  
4:30 P.M.**

**‘This is a fragrance free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.’**

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda
4. Approval of the Minutes for the February 9, 2017 Regular Town Council Meeting
5. Special Presentations:
6. Town Manager’s Report
7. ORDER #25-2017 Execution of the Warrant for February 16, 2017
8. ORDER #26-2017 Execution of the Warrant for February 23, 2017
9. ORDER #27-2017 Authorization to Pay Damages at the Katahdin General Store
10. ORDER #28-2017 Abatement of Sewer Fees at 17 Grand Avenue
11. ORDER #29-2017 Rescinding of Order #21-2017
12. ORDER #30-2017 Abatement of Sewer Fees at 13 Colony Place
13. ORDER #31-2017 Rescinding of Order #23-2011
14. ORDER #32-2017 The Retraction of the Policy on Refunding Excess Excise Tax
15. ORDER #33-2017 Municipal Release Deed (Ridenour)
16. ORDER #34-2017 Award of SMI TIF Grant for Moose Woods Guide Service, LLC.
17. ORDER #35-2017 Municipal Release Deed (Tibbetts)
18. Reports and Communications:
  - a. Warrant Committee for the March 9, 2017 Council Meeting Councilor Dumais and Councilor McEwen
  - b. Chair’s Committees Reports
  - c. Two Minute Public Comment
19. Adjournment:

February 23, 2017

The Millinocket Town Council was brought to order in the Council Chambers at 4:30 p.m. by Chair Madore.

**Roll Call:**

**Town Council Members Present:**

Clark	Pelletier
Dumais	Pray
Madore (Chair)	Stratton
McEwen	

Also present Town Manager John Davis, Town Clerk Roxanne Johnson and 10 citizens.

**Pledge of Allegiance**

Adjustments to the Agenda: Bring Order #33-2017 and Order #34-2017 up after the Manager's Report.

**Approval of the minutes of the February 9, 2017 regular Town Council Meeting**

Motion – Stratton                      Second - Clark                      Vote 7-0

**Approval of the minutes of the February 14, 2017 Special Meeting.**

Motion - Stratton                      Second – Pray                      Vote 7-0

**Special Presentations: None**

**Town Manager's Report:**

\*Mr. Davis reported that there will be a movie night at KTEC March 1<sup>st</sup>, 5:30 p.m. to 8:00 p.m. put on by Our Katahdin.

\*Thursday, March 2<sup>nd</sup> will be the public hearing on the marijuana moratorium at 4:30 p.m.

\*Update on street conditions. Public Works is working diligently on keeping the streets open.

\*The skating rink was open for school vacation, but the weather is making it a little slushy now.

\*Under the state budget revenue sharing, the governor wants to reduce it to 2%; the amendment to the Homestead Exemption will increase from \$15,000 to \$20,000 and the Governor is proposing that only residents 65 years of age or older will benefit from the increased exemption.

\*Town budgets are being worked on by department heads.

\*The Town has received the second payment of \$75,000 from Brookfield for the KARE grants.

\*Thanks to all you made Winterfest a success.

**Old Business**

**New Business**

**ORDER #25-2017 PROVIDING FOR: Execution of the Warrant for February 16, 2017**

IT IS ORDERED that the Warrant for February 16, 2017 in the amount of \$160,815.53 is hereby approved.

Motion - Stratton                      Second - McEwen                      Vote 6-0-1 abstention (Clark)

**ORDER #26-2017 PROVIDING FOR: Execution of the Warrant for February 23, 2017**

IT IS ORDERED that the Warrant for February 23, 2017 in the amount of \$6,469.24 is hereby approved.

Motion - Clark                      Second - Stratton                      Vote 7-0

**ORDER #27-2017 PROVIDING FOR: Authorization to pay damages at the Katahdin General Store.**

IT IS ORDERED that the Millinocket Town Council authorizes the expenditure of \$5,000 to pay for damages resulting from the construction of the Smith Brook Interceptor project at the Katahdin General Store. The funds will be paid from Account #2800-1378, Wastewater Capital Improvement, which currently has a balance of \$88,242.72.

NOTE: During the construction of the Smith Brook Interceptor Project, a sewer line was damaged causing a sewer backup that led to considerable costs to the owners of the Katahdin General Store.

Motion – Dumais                      Second – Stratton                      Vote 7-0

ORDER #28-2017 PROVIDING FOR: Abatement of sewer fees at 17 Grand Avenue.

IT IS ORDERED that sewer fees in the amount of \$69.29 for a property located at 17 Grand Avenue, Map U07-Lot 189000, are abated.

NOTE: The excessive fees were due to a broken toilet valve which has since been replaced.

Motion - Pray

Second - Clark

Vote 7-0

ORDER #29-2017 PROVIDING FOR: The rescinding of Order #21-2017.

IT IS ORDERED that the Millinocket Town Council rescinds Order #21-2017, Abatement of sewer Fees for a property located at 13 Colony Place, Map U08, Lot 064000.

NOTE: This order was passed at the last Council meeting but had the wrong dollar amount to be abated.

Motion - Pelletier

Second - Stratton

Vote 7-0

ORDER #30-2017 PROVIDING FOR: Abatement of sewer fees at 13 Colony Place.

IT IS ORDERED that sewer fees in the amount of \$197.21 for a property located at 13 Colony Place, Map U08, Lot 064000, are abated.

Note: The excessive fees were due to a broken water pipe going to the cellar. The pipe has since been repaired

Motion - Clark

Second - Stratton

Vote 7-0

ORDER #31-2017 PROVIDING FOR: The rescinding of Order #23-2011.

IT IS ORDERED that the Millinocket Town Council rescinds Order #23-2011 that provides for the Adoption of Excess Excise Tax Refund Policy.

Motion - McEwen

Second - Clark

Vote 7-0

ORDER #32-2017 PROVIDING FOR: The retraction of the policy on refunding excess excise tax.

IT IS ORDERED that the Millinocket Town Council retracts the policy on refunding excess excise tax that was adopted by a majority of the members of the Town Council on February 24<sup>th</sup>, 2011.

NOTE: In 2015 the Town refunded \$1,119.05, \$2,401.20 in 2016, and \$204.19 currently in 2017.

Motion - Stratton

Second - Clark

Vote 7-0

ORDER #33-2017 PROVIDING FOR: Municipal Release Deed (Ridenour).

IT IS ORDERED that a Municipal Release Deed is approved for Mr. & Mrs. Charles Ridenour, 25 Lincoln Street, Millinocket, Maine, for a property located at 25 Lincoln Street, Millinocket, Maine, as shown on Map U04 Lot 020, as all outstanding taxes, interest, and fees have been paid.

IT IS FURTHERED ORDERED that the Town Manager is authorized to execute and file all the necessary paperwork, including signing a municipal release deed to complete the sale of the property referenced above.

Motion - Clark

Second Stratton

Vote 7-0

ORDER #34-2017 PROVIDING FOR: Award of SMI TIF grant for Moose Woods Guide Service, LLC.

IT IS ORDERED that the Millinocket Town Council authorizes the approval of an SMI TIF grant for Paul Sannicandro, DBA as Moose Woods Guide Service, LLC, in the amount of \$8,500. The funds are to be expended from the SMI TIF reserves, Account #0115-3655., and will be used for the expansion of Moose Woods Guide Service, LLC.

NOTE: The current balance in the SMI TIF Account is \$8,613.44.

Motion - McEwen

Second - Stratton

Vote 7-0

ORDER #35-2017 PROVIDING FOR: Municipal Release Deed (Tibbetts).

IT IS ORDERED that a Municipal Release Deed is approved for John Tibbetts, 55 Iron Bridge Road, Millinocket, Maine, for a property located at 55 Iron Bridge Road, Millinocket, Maine, as shown on Map U17/Lot 061.

IT IS FURTHERED ORDERED that the Town Manager is authorized to execute and file all the necessary paperwork, including signing a municipal release deed to complete the sale of the property referenced above.

Motion - Dumais

Second - Stratton

Vote 7-0

#### Reports and Communications:

- a. Warrant Committee for the March 9, 2017 Council Meeting is Councilor Dumais and Councilor McEwen.
- b. Chair's Committees Reports: Councilor Clark reported for the Infrastructure Committee met yesterday with the representative of Agera Energy to go over the energy costs for the town and was decided to have something for

the Council at the next meeting on March 9<sup>th</sup>. At the next meeting there will be school representatives discussing the school infrastructure.

Councilor Dumais stated that he met with designLab, they are almost ready for a soft launch in the next 30 days or so.

Councilor McEwen on the National Monument sub-committee met at KATEC for their endeavors to get the local schools in the Katahdin Region involved.

Councilor Pray reported the second meeting of the Forest Economy Growth Initiative will be Thursday, March 9<sup>th</sup> from 1 p.m. to 3 p.m. in Orono.

- c. Public Comment: John Raymond spoke on a report he made to Emera about street lights being out and three months later they are still not fixed. Also, looking to see the Council interest in moving the trail up over Central Street to cross Wassau Street going behind apartment buildings.  
Paul Sannicandro thanked the Council for their support in his endeavor of marketing and promotion, and willing to report back to the Council on his progress.
- d. Adjournment: Motion to adjourn at 5:40 p.m. – Clark    Second – Dumais    Vote 7-0

# **TOWN OF MILLINOCKET**

**John Davis, Town Manager**

**197 Penobscot Avenue, Millinocket, Maine 04462**

**Telephone 207-723-7000 FAX 207-723-7002**

**E-Mail: [manager@millinocket.org](mailto:manager@millinocket.org) Web Site: [www.millinocket.org](http://www.millinocket.org)**

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## **Town Manager's Report February 23, 2017**

- 1. Next Regular Council Meetings and Committee meetings to be held in Council Chambers at 4:30 p.m.:**
  - A. Thursday, March 2<sup>nd</sup>, Marijuana Moratorium.
  - B. Thursday, March 9<sup>th</sup>, Regular Council Meeting.
  - C. Thursday, March 23<sup>rd</sup>, Regular Council Meeting.
- 2. Street Conditions-**Public Works is still working diligently to widen the streets around Town. Keeping the sidewalks open is the responsibility of the Town and Public Works is making an honest effort to do that also. In many states it is the property owner's obligation to keep the sidewalks clear, and in some states a time limit is attached to that responsibility. The City of Bangor has 84 miles of sidewalks. Of this total, 1.6 miles are in downtown Bangor, where clearing sidewalks is the responsibility of property owners. About 62 miles of sidewalks in Bangor are along roads that connect neighborhoods with business and schools are dubbed "priority 1" streets. Historically, these sidewalks have been cleared by city crews. Another 21 miles of sidewalks are designated as "priority 2" and are cleared as Public Works has time to get to them(I have attached the BDN article to the back of this report). At some point in time, the Council may have to decide what it wants to do with the Town's sidewalks as the Public Works Department does not have the time or equipment to clear the sidewalks after a major storm.
- 3. Skating Rink-**As of January 31<sup>st</sup>, 2017, the skating rink has been ready to use. The rink was free of snow at that time but we have had a significant snow storm since then. Public Works is working to clear the rink for school vacation.
- 4. State Budget-** In the February 10<sup>th</sup> edition of the Legislative Bulletin, the Maine Municipal Association stated that Budget Hearings are underway and that property tax-related initiatives are heading up the lineup. Below some of the issues that the Appropriation and Taxation Committee are listed:
  - ❖ **Revenue Sharing** – As alluded to in a previous Manager's report, Governor LePage wants to reduce revenue sharing to 2% permanently. As you may recall, the Legislature temporarily reduced Revenue Sharing from 5% to 2% in 2015. Under this ruling, Revenue Sharing was supposed to return to 5% in FY 2020. In FY 2016, if the revenue sharing program had been funded at 5%, the mill rate in Lewiston would have

# TOWN OF MILLINOCKET

**John Davis, Town Manager**

**197 Penobscot Avenue, Millinocket, Maine 04462**

**Telephone 207-723-7000 FAX 207-723-7002**

**E-Mail: [manager@millinocket.org](mailto:manager@millinocket.org) Web Site: [www.millinocket.org](http://www.millinocket.org)**

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been reduced from 27 mills to 25 mills providing the average property taxpayer a savings of \$250. In the City of Bangor, the average taxpayer would have saved \$163.

- ❖ **Homestead Exemption** – The amendment to the Homestead Exemption will increase the value of the exemption from \$15,000 to \$20,000. The Governor is proposing that only residents 65 years of age or older will benefit from the \$20,000 exemption. All other homeowners would lose the homestead exemption altogether.
- ❖ **Town Budget**- Department budgets have started trickling in and the Treasurer is putting them into one document. When this process is finished, we will sit down with the department heads and decide on any changes that need to be made. When this exercise is completed, we will present our proposal to the Council at the budget hearings. We will try to have this process finalized so the budget hearings can begin before the end of March as was requested by some Council members.
- ❖ **KARE Grants** – The Town has received the second payment of \$75,000 from Brookfield. I will contact the East Millinocket and Medway Administrative Assistants to begin the process of getting the grants awarded.
- ❖ **Winterfest** – On behalf of the Council, I would like to thank everyone involved who donated their time to make Winterfest a success again this year.

# Sidewalk clearing conundrum: City or property owner responsibility?

-  Print
-  Email
-  Share
-  Tweet



Gabor Degre | BDN

Shawn Toupin with Brewer Public Works clears snow from the sidewalks on Feb. 15 in Brewer.

By The BDN Editorial Board

Updated Feb 20 10:17 AM EST

The large snow accumulation earlier this month highlighted shortcomings in Maine's snow removal traditions and cities' efforts to become more walkable.

After mid-February storms dumped two feet of snow in the region, Bangor's public works director warned in a memo that his crews might not be able to clear all the city's sidewalks. The city manager later clarified that all sidewalks would be cleared; it would just take time.

Similarly, Brewer announced that it would take two weeks to clear all of the city's sidewalks of snow.

We fully recognize that policy should not be made based on one event, but here's the basic question: Why is it a city's responsibility to clear sidewalks of snow and ice?

In many states, it is the property owner's responsibility to keep sidewalks clear. In Grand Junction, Colorado, for example, public sidewalks in front of a home or business must be cleared of snow and ice by the property owner within 24 hours of a storm. Fairbanks, Alaska, does not include a time element, but makes it clear that it is a property owner's responsibility to clear sidewalks next to the property.

Bangor's city code requires property owners in the core of downtown Bangor to clear the sidewalks adjacent to their properties within six hours after a snowstorm. The code is silent on sidewalk clearing in the rest of the city.

It is unreasonable to expect a community, such as Bangor, to be able to plow snow from hundreds of miles of streets and also be able to clear the city's sidewalks in a short period of time, especially after a series of storms buried parts of Maine.

But it is imperative for a city that wants to be pedestrian friendly to have sidewalks that are accessible throughout the year.

There are 84 miles of sidewalks in Bangor. Of this total, only 1.6 miles are in downtown Bangor, where clearing sidewalks is the responsibility of property owners.

Outside the downtown, about 62 miles of sidewalks along roads that connect neighborhoods with businesses and schools are dubbed "priority 1" streets. These are sidewalks that city crews have long cleared and they were sidewalks that were the top priority for snow removal after storms dumped more than two feet of snow on Bangor.

Another 21 miles of sidewalks are designated "priority 2." The city only began clearing these sidewalks a few years ago.

To clear the city's many miles of sidewalks, Bangor spent on average \$112,893 per year on sanding and plowing sidewalks between fiscal years 2008 and 2016, according to data provided to the BDN by Public Works Director Dana Wardwell. The city owns five snow-clearing tractors that cost about \$130,000 each. Those tractors typically last about six years, forcing the city to buy a new one most years, he said.

The tractors often break down when they hit trash cans, toys, or other items buried in the snow. And crews often need to plow or sand the same section of a sidewalk multiple times during a snowstorm.



"People don't realize how difficult it is to keep sidewalks open," Wardwell said. "It's a thankless job. Without a doubt, it is the toughest job for public works, keeping the sidewalks open."

During and after the recent blizzard, Bangor public works crews worked 32 hours straight clearing snow and ice from sidewalks and then worked 12-hour shifts last week, Wardwell said. City crews also had to clear 400 lane-miles of road.

City officials can consider buying more equipment and hiring more people to clear sidewalks more quickly, or they can clarify that sidewalk snow removal, especially in areas with little foot traffic, is the responsibility of property owners. The latter makes much more sense.

ORDER #25-2017

PROVIDING FOR: Execution of the Warrant for February 16, 2017

IT IS ORDERED that the Warrant for February 16, 2017 in the amount of \$ 160,815.53 is hereby approved.

Passed by the Town Council 2-23-2017

Attest:

Roxanne Johnson

ORDER #26-2017

PROVIDING FOR: Execution of the Warrant for February 23, 2017

IT IS ORDERED that the Warrant for February 23, 2017 in the amount of \$ 6,469.24 is hereby approved.

Passed by the Town Council 2-23-2017

Attest:

Roxanne Johnson

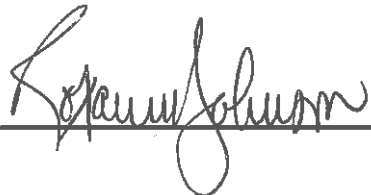
**PROVIDING FOR:** Authorization to pay damages at the Katahdin General Store.

**IT IS ORDERED** that the Millinocket Town Council authorizes the expenditure of \$5,000 to pay for damages resulting from the construction of the Smith Brook Interceptor project at the Katahdin General Store. The funds will be paid from Account #2800-1378, Wastewater Capital Improvement, which currently has a balance of \$88,242.72.

**NOTE:** During the construction of the Smith Brook Interceptor Project, a sewer line was damaged causing a sewer backup that led to considerable costs to the owners of the Katahdin General Store.

**PASSED BY THE COUNCIL:** 2-23-2017

**ATTEST:**



**Katahdin General total damages incurred during construction on Bates Street**

**Dryers – \$41.80**

**Rooter Power – \$264.00**

**Dryers – \$125.40**

**Ground work and materials – \$1800.00**

**Carpet Cleaning – \$120.00**

**Lost wages:**

**Owners: \$1650**

**Employees: \$400**

**Lost Sales over 4 days**

**At least \$1000.00**

**No bathroom facilities for employees or renters**

**\$500**

**Grand total: \$5901.20**

083898

## Statement

DATE

10-14-16

TERMS

TO

Kotabehn General Store

160 Bates Street

Millsboro Me 04462

IN ACCOUNT WITH

Jeffrey S. Rush

2 Lenox Street

Millsboro Me. 04462

10-11-16	3 hrs Excavator	\$375.00
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10-12-16	6" pipe & supplies	\$350.00
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	6 hr Excavator	\$750.00
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	4" pipe & supplies	\$175.00
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10-13-16	1 hr Excavator	\$125.00
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	Dump truck	\$25.00
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		\$1800.00
--	--	-----------

CURRENT	OVER 30 DAYS	OVER 60 DAYS	TOTAL AMOUNT
			\$1800.00

**Susan Jandreau, Owner**  
**42 RIVER DRIVE PARK MILLINOCKET, ME 04462**  
**723-Rugs (7847) • 746-Rugs (7847) Cell**

# CLEANING WORK ORDER

2232

[illegible]

I hereby acknowledge the satisfactory completion of the above described work.

## Thank You

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

CONDITIONS FOR EQUIPMENT RECEIVED ON REVERSE SIDE. THERE ARE NO WARRANTIES OF MERCHANTABILITY OR FITNESS EITHER EXPRESSED OR IMPLIED WHICH EXTEND BEYOND THE DESCRIPTION ON THE FACE HEREOF.

YOUR PROMPT RETURN SAVES YOU MONEY.

THERE IS A CHARGE FOR ALL TIME OUT INCLUDING SATURDAYS, SUNDAYS, AND HOLIDAYS.

IF ITEMS ARE RETURNED UNCLEAN AN ADDITIONAL CHARGE WILL BE ADDED.

Customer ID=====007-735-4740

# RENTAL CONTRACT

Contract Number  
01-012796-01

07/07/16

brundrett, jamie  
158 highland  
MILLINOCKET, ME. 04462

brundrett, jamie  
158 highland  
MILLINOCKET, ME. 04462

Out: FRI 10/07/16 0233P  
Due: SAT 10/08/16 0233P

Item No.	Qty	Description	Rate	Info	Unit	Extended
-091 -01	1	DRYER, TURBO VAR SPEED CYCEQ 08-091-01 CASTEX INC	19.00		19.00	19.00
		Rates:	19.00/d	57.00/w	171.00/28d	
-093 -01	1	Dri-Eaz Ace TurboDryer EQ 08-93-01 DRIEAZ	19.00		19.00	19.00
		Rates:	19.00/d	57.00/w	171.00/28d	
		Serial number: S/N10219				

Receipts Summary			Summary	
Seq	Method	Ref/PO	Amount	
07/16-01	Check		41.80	RENTAL
				38.00
				Damage waiver
				3.80

undersigned renter, specifically acknowledge that I have received and understand the instructions regarding the use and operation of the rented equipment. I further acknowledge that he has read and fully understands the within equipment rental contract and is to be bound by all the terms, conditions and provisions hereof. Renter acknowledges that he has signed a true and correct copy of this agreement at the time of execution hereof.

I decline the damage waiver, as provided on the reverse side free to pay the above described additional charges therefor.

IF DECLINED  
PLEASE INITIAL

☐

X

RETURN  
EQUIPMENT BY:

41.80

SIGNATURE

THIS IS YOUR CONTRACT, READ BOTH SIDES BEFORE SIGNING

SAT 10/08/16 0233P



## ORIGINAL COPY SIDE

STERN'S LUMBER CO. INC.  
RENTER CENTER  
40 BALSAM DRIVE  
MILLINOCKET, ME. 04462  
723-5144

CONDITIONS FOR EQUIPMENT RECEIVED:  
REVERSE SIDE. THERE ARE NO WARRANTIES  
OF MERCHANTABILITY OR FITNESS EITHER  
EXPRESSED OR IMPLIED WHICH EXTEND  
BEYOND THE DESCRIPTION ON THE FACE  
HEREOF.

YOUR PROMPT RETURN SAVES YOU MONEY

THERE IS A CHARGE FOR ALL TIME OF  
INCLUDING SATURDAYS, SUNDAYS, AND  
HOLIDAYS.

IF ITEMS ARE RETURNED UNCLEAN AN ADDITIONAL  
CHARGE WILL BE ADDED.

## MILLINOCKET'S FULL SERVICE RENTAL STORE

Customer ID=====4123=====Contract Number  
=====CONTRACT CLOSING=====01-012799-02  
10/13/16 katahdin general katahdin general  
MILLINOCKET, ME. 04462 MILLINOCKET, ME. 04462  
723-4123

Out: TUE 10/11/16 0655A  
In: THU 10/13/16 0156P

Item No.	Qty	Description	Rate	Info	Unit	Extended
70-046	1	SNAKE/ROOTER POWER 100' 5/8"	80.00		240.00	240.00
01-01		70-046-01 GENERAL Serial number: 5395				

Date	Seq	Method	Ref/PO	Amount	Summary	Summary
10/11/16	01	Check		102.66	RENTAL	240.00
10/13/16	02	Check		161.34	Damage waiver	24.00
					Total	264.00

THU 10/13/16 0156P

Sales Agent: PATRICK Date: Customer: 10/13 katahdin general Contract: 01-012799-02

I, the undersigned renter, specifically acknowledge that I have received and understand the instructions regarding the use and operation of the rented equipment. Renter further acknowledges that he has read and fully understands the within equipment rental contract and agrees to be bound by all the terms, conditions and provisions hereof. Renter acknowledges that he has received a true and correct copy of this agreement at the time of execution hereof.

I accept/decline the damage waiver, as provided on the reverse side and agree to pay the above described additional charges therefor.

IF DECLINED PLEASE INITIAL ☐

RETURN EQUIPMENT BY: X SIGNATURE

THIS IS YOUR CONTRACT, READ BOTH SIDES BEFORE SIGNING

.....  
Sterns Lumber  
40 Balsam Dr  
Millinocket, ME 04462  
(207) 723-5144

10/07/2016 17:46:11  
**Sale:**

Transaction # 15  
Card Type: VISA  
Acc: \*\*\*\*\*5062  
Entry: Swiped  
Total: 41.80

Reference No.: 00000015  
Auth.Code: 05451G  
Respon. APPROVED

I AGREE TO PAY ABOVE  
TOTAL AMOUNT ACCORDING  
TO CARD ISSUER AGREEMENT  
(MERCHANT AGREEMENT IF  
CREDIT VOUCHER)

X.....  
BRUNDRETT MICHELLE  
MERCHANT COPY

CONDITIONS FOR EQUIPMENT RECEIVED ON REVERSE SIDE. THERE ARE NO WARRANTIES OF MERCHANTABILITY OR FITNESS EITHER EXPRESSED OR IMPLIED WHICH EXTEND BEYOND THE DESCRIPTION ON THE FACE HEREOF.

YOUR PROMPT RETURN SAVES YOU MONEY

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IF ITEMS ARE RETURNED UNCLEAN AN ADDITIONAL CHARGE WILL BE ADDED.

Customer ID=====

207-735-4740

# RENTAL CONTRACT

Contract Number  
01-012796-01

10/07/16

brundrett, jamie  
158 highland  
MILLINOCKET, ME. 04462

brundrett, jamie  
158 highland  
MILLINOCKET, ME. 04462

Out: FRI 10/07/16 0233P  
Due: SAT 10/08/16 0233P

Item No.====Qty=Description=====Rate Info=====Unit==Extended

08-091 01-01	1	DRYER, TURBO VAR SPEED CYCEQ 08-091-01 CASTEX INC	19.00	19.00	19.00
		Rates:	19.00/d	57.00/w	171.00/28d
08-093 01-01	1	Dri-Eaz Ace TurboDryer EQ 08-93-01 DRIEAZ	19.00	19.00	19.00
		Serial number: S/N10219			
		Rates:	19.00/d	57.00/w	171.00/28d

## Receipts Summary

Date	Seq Method	Ref/PO	Amount	Summary
10/07/16	01	Check	41.80	RENTAL 38.00
				Damage waiver 3.80

I, the undersigned renter, specifically acknowledge that I have received and understand the instructions regarding the use and operation of the rented equipment. Renter further acknowledges that he has read and fully understands the within equipment rental contract and agrees to be bound by all the terms, conditions and provisions hereof. Renter acknowledges that he has received a true and correct copy of this agreement at the time of execution hereof.

I accept/decline the damage waiver, as provided on the reverse side and agree to pay the above described additional charges therefor.

IF DECLINED  
PLEASE INITIAL



Total RETURN EQUIPMENT BY: 41.80

X

SIGNATURE

THIS IS YOUR CONTRACT, READ BOTH SIDES BEFORE SIGNING

SAT 10/08/16 0233P

## ORIGINAL COPY SIDE

STERNS LUMBER CO. INC.  
RENTER CENTER  
40 BALSAM DRIVE  
MILLINOCKET, ME. 04462  
723-5144

CONDITIONS FOR EQUIPMENT RECEIVED (REVERSE SIDE). THERE ARE NO WARRANTIES OF MERCHANTABILITY OR FITNESS EITHER EXPRESSED OR IMPLIED WHICH EXTEND BEYOND THE DESCRIPTION ON THE FACE HEREOF.

YOUR PROMPT RETURN SAVES YOU MONEY

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IF ITEMS ARE RETURNED UNCLEAN AN ADDITIONAL CHARGE WILL BE ADDED.

MILLINOCKET'S FULL SERVICE RENTAL STORE

Customer ID=====Contract Number  
007-735-4740=====01-012796-02  
10/13/16  
brundrett, jamie  
158 highland  
MILLINOCKET, ME. 04462

Out: FRI 10/07/16 0233P  
In: THU 10/13/16 0157P

Item No.	Qty	Description	Rate	Info	Unit	Extended
08-091 01-01	1	DRYER, TURBO VAR SPEED CYCLO 08-091-01 CASTEX INC	19.00		57.00	57.00
08-093 01-01	1	Dri-Eaz Ace TurboDryer EQ 08-93-01 DRIEAZ Serial number: S/N10219	19.00		57.00	57.00

Date	Seq	Method	Ref/PO	Amount	Summary	Amount
10/07/16	01	Check		41.80	RENTAL	114.00
10/13/16	02	Check		83.60	Damage waiver	11.40
					Total	125.40

THU 10/13/16 0157P

Sales Agent:

Date: Customer:

Contract:

I, the undersigned renter, specifically acknowledge that I have received and understand the instructions regarding the use and operation of the rented equipment. Renter further acknowledges that he has read and fully understands the within equipment rental contract and agrees to be bound by all the terms, conditions and provisions hereof. Renter acknowledges that he has received a true and correct copy of this agreement at the time of execution hereof.

RETURN  
EQUIPMENT BY:

01-012796-02

X

SIGNATURE

I accept/decline the damage waiver, as provided on the reverse side and agree to pay the above described additional charges therefor.

IF DECLINED  
PLEASE INITIAL

THIS IS YOUR CONTRACT, READ BOTH SIDES BEFORE SIGNING

Sterns Lumber  
40 Balsam Dr  
Millinocket, ME 04462  
(207) 723-5144

C O P Y

10/13/2016 17:10:05

Sale:

Transaction # 8  
Card Type: VISA  
Acc: \*\*\*\*\*4534  
Entry: Swiped  
Total: 347.60

Reference No.: 00000008  
Auth.Code: 06503G  
Respon: APPROVED

CUSTOMER COPY

**ORDER #28-2017**

**PROVIDING FOR:** Abatement of sewer fees at 17 Grand Avenue.

**IT IS ORDERED** that sewer fees in the amount of \$69.29 for a property located at 17 Grand Avenue, Map U07-Lot 189000, are abated.

**NOTE:** The excessive fees were due to a broken toilet valve which has since been replaced>

**PASSED BY THE COUNCIL:** 2-23-2017

**ATTEST:** Kraun Johnson

# Memo

**To:** John Davis, Town Manager  
**From:** Jim Charette, Chief Operator  
**Date:** 2/16/2017  
**Re:** Abatement Request.

---

As you know, we receive abatement requests on occasion. Recently I have received a request from Michael McCleary of 17 Grand Avenue, to abate excessive fees. The amount requested is on the abatement form itself. His request is due to a broken toilet valve which has since been replaced. This is a one-time only abatement, the same as the water company.



# Town of Millinocket Wastewater Treatment

197 Penobscot Avenue, Millinocket, Maine

723-7040

Request for abatements of sewer use charges.

Name : Mike McKeary

Address : 17 Grand Ave

Telephone # : 723-6793

Quarter	Amount
1 <sup>st</sup>	\$ _____
2 <sup>nd</sup>	\$ _____
3 <sup>rd</sup>	\$ _____
4 <sup>th</sup>	\$ _____

Wastewater Account # : 129416

Amount Of Abatement Requested : \$69.29

Cubic Feet Of Water To Be Abated : \_\_\_\_\_

Reason For Abatement Request : Broken toilet valve.

Was The Water Involved In This Request Metered Or Unmetered : \_\_\_\_\_

Date Of Request : 2-16-17

### Statement Of Understanding

By signing below, I acknowledge that I have read and understood the Town of Millinocket's wastewater abatement policy entitled "Abatements of and Discounts to the Sewer Use Charge", and that this application for such request meets the guidelines in said document.

Applicant's Signature

  
Approved By

Date

2/16/17  
Date



Millinocket  
7:37 AM

**UT Account 129416 Detail**  
**as of 02/07/2017 - Sewer**

02/07/2017  
Page 1

Name: MCCLEARY, MICHAEL

17 GRAND AVE  
MILLINOCKET, ME 04462

Location: 17 GRAND AVE

RE Acct: 0 Map/Lot: U07-189000

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
171	01/27/17	Original		149.29	0.00	0.00	0.00	149.29
	2/3/2017		P	149.29	0.00	0.00	0.00	149.29
		Total		0.00	0.00	0.00	0.00	0.00
166	10/20/16	Original		80.00	0.00	0.00	0.00	80.00
	10/31/2016		P	80.00	0.00	0.00	0.00	80.00
		Total		0.00	0.00	0.00	0.00	0.00
162	08/05/16			0.00	0.00	0.00	0.00	0.00
158	04/15/16			0.00	0.00	0.00	0.00	0.00
151	01/27/16			0.00	0.00	0.00	0.00	0.00
148	10/30/15			0.00	0.00	0.00	0.00	0.00
141	07/27/15			0.00	0.00	0.00	0.00	0.00
138	04/28/15			0.00	0.00	0.00	0.00	0.00
135	01/16/15			0.00	0.00	0.00	0.00	0.00
134	10/27/14			0.00	0.00	0.00	0.00	0.00
127	07/29/14			0.00	0.00	0.00	0.00	0.00
123	04/23/14			0.00	0.00	0.00	0.00	0.00
119	01/31/14			0.00	0.00	0.00	0.00	0.00
110	10/25/13			0.00	0.00	0.00	0.00	0.00
109	07/26/13			0.00	0.00	0.00	0.00	0.00
103	04/29/13			0.00	0.00	0.00	0.00	0.00
102	01/18/13			0.00	0.00	0.00	0.00	0.00
97	10/23/12			0.00	0.00	0.00	0.00	0.00
94	07/26/12			0.00	0.00	0.00	0.00	0.00
91	04/30/12			0.00	0.00	0.00	0.00	0.00
86	01/31/12			0.00	0.00	0.00	0.00	0.00
83	10/21/11			0.00	0.00	0.00	0.00	0.00
80	07/25/11			0.00	0.00	0.00	0.00	0.00
77	04/25/11			0.00	0.00	0.00	0.00	0.00
74	01/20/11			0.00	0.00	0.00	0.00	0.00
68	10/18/10			0.00	0.00	0.00	0.00	0.00
64	07/16/10			0.00	0.00	0.00	0.00	0.00
59	04/16/10			0.00	0.00	0.00	0.00	0.00
56	01/15/10			0.00	0.00	0.00	0.00	0.00
51	10/21/09			0.00	0.00	0.00	0.00	0.00
47	07/15/09			0.00	0.00	0.00	0.00	0.00
43	04/17/09			0.00	0.00	0.00	0.00	0.00
40	01/20/09			0.00	0.00	0.00	0.00	0.00
37	10/24/08			0.00	0.00	0.00	0.00	0.00
	02/07/2017			0.00	0.00	0.00	0.00	0.00

# Meter Detail

Account: 129416  
 Bill To: MCCLEARY, MICHAEL  
 Owner: MCCLEARY, MICHAEL  
 Location: 17 GRAND AVE

Type Code:

Map Lot: U07-189000  
 RE Account 0

Book / Seq: 1/1364 Serial Number:  
 Meter Size: 1 Remote Number:  
 Meter Digits: 5 Avg Consumption: 1355.88235294118  
 Frequency: 1 Combined: No  
 Service: S Multiplier: 1  
 Rate Code: W - 0 S - 1 Replacement: No

Taxable Percentage: 0%  
 Billable Percentage: 0%

Water		Sewer	
Type	RT	Type	RT
0	0.00	Cons	1
0	0.00	0	0.00
0	0.00	0	0.00
0	0.00	0	0.00
0	0.00	0	0.00
0	0.00	0	0.00
Adjust:	0	Adjust:	0
Adjust Description:			

Bill Date	Status	Reading	Date	Actual Cons	Billed Cons	Regular	Misc	Tax	Adjust	Amount
01/27/2017	B	S	44800	10/06/2016	2800	2800	149.29	0.00	0.00	149.29
10/20/2016	B	S	42000	07/01/2016	1300	1300	80.00	0.00	0.00	80.00
08/05/2016	B	S	40700	04/01/2016	1000	1000	80.00	0.00	0.00	80.00
04/15/2016	B	S	39700	01/04/2016	1000	1000	80.00	0.00	0.00	80.00
01/27/2016	B	S	38700	10/02/2015	900	900	80.00	0.00	0.00	80.00
10/30/2015	B	S	37800	07/07/2015	1200	1200	80.00	0.00	0.00	80.00
07/27/2015	B	S	36600	04/01/2015	900	900	80.00	0.00	0.00	80.00
04/28/2015	B	S	35700	01/05/2015	1100	1100	65.00	0.00	0.00	65.00
01/16/2015	B	S	34600	10/01/2014	1100	1100	65.00	0.00	0.00	65.00
10/27/2014	B	S	34800	07/02/2014	1300	1300	65.00	0.00	0.00	65.00
07/29/2014	B	S	33500	04/03/2014	1100	1100	65.00	0.00	0.00	65.00
04/23/2014	B	S	32400	01/08/2014	1100	1100	50.00	0.00	0.00	50.00
01/31/2014	B	S	31300	10/02/2013	900	900	50.00	0.00	0.00	50.00
10/25/2013	B	S	30400	07/09/2013	1200	1200	50.00	0.00	0.00	50.00
07/26/2013	B	S	29200	04/01/2013	1000	1000	50.00	0.00	0.00	50.00
04/29/2013	B	S	28200	01/02/2013	1300	1300	42.50	0.00	0.00	42.50
01/18/2013	B	S	26900	10/02/2012	1100	1100	42.50	0.00	0.00	42.50
10/23/2012	B	S	25800	07/02/2012	1400	1400	42.50	0.00	0.00	42.50
07/26/2012	B	S	24400	04/04/2012	1200	1200	42.50	0.00	0.00	42.50
04/30/2012	B	S	23200	01/12/2012	1500	1500	42.50	0.00	0.00	42.50
01/31/2012	B	S	21700	10/06/2011	1700	1700	48.16	0.00	0.00	48.16
10/21/2011	B	S	20000	07/06/2011	1700	1700	48.16	0.00	0.00	48.16
07/25/2011	B	S	18300	04/06/2011	1600	1600	45.33	0.00	0.00	45.33

**ORDER #29-2017**

**PROVIDING FOR:** The rescinding of Order #21-2017.

**IT IS ORDERED** that the Millinocket Town Council rescinds Order #21-2017, Abatement of sewer Fees for a property located at 13 Colony Place, Map U08, Lot 064000.

**NOTE:** This order was passed at the last Council meeting but had the wrong dollar amount to be abated.

**PASSED BY THE COUNCIL:** 2-23-2017

**ATTEST:** Koranne Johnson

**PROVIDING FOR:** Abatement of sewer fees at 13 Colony Place.

**IT IS ORDERED** that sewer fees in the amount of \$1,305.70 for a property located at 13 Colony Place, Map U08, Lot 064000 are abated.

**Note:** The excessive fees were due to a broken water pipe going to the cellar. The pipe has since been repaired.

**PASSED BY THE COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_

**ORDER #30-2017**

**PROVIDING FOR:** Abatement of sewer fees at 13 Colony Place.

**IT IS ORDERED** that sewer fees in the amount of \$197.21 for a property located at 13 Colony Place, Map U08, Lot 064000, are abated.

**Note:** The excessive fees were due to a broken water pipe going to the cellar. The pipe has since been repaired

**PASSED BY THE COUNCIL:** 2-23-2017

**ATTEST:** 

# Memo

**To:** John Davis, Town Manager  
**From:** Jim Charette, Chief Operator  
**Date:** 1/31/2017  
**Re:** Abatements Requests.

---

As you know, we receive abatement requests periodically. Recently I have received a request from Joan Hanington of 13 Colony Place, to abate excessive fees due to a broken water pipe going to the cellar. The amount requested is on the abatement form itself. The next request is from Darlene Robinson of 106 New York St. Her request is due to a broken toilet valve which has since been replaced. These are one time only abatements, the same as the water company.



# Town of Millinocket Wastewater Treatment

197 Penobscot Avenue, Millinocket, Maine

723-7040

## Request for abatements of sewer use charges.

Name : Joan Harrington

Address : 18 Colony Place

Telephone # : \_\_\_\_\_

Wastewater Account # : 130570

Amount Of Abatement Requested : 197.21

Cubic Feet Of Water To Be Abated : \_\_\_\_\_

Reason For Abatement Request : Broken

Was The Water Involved In This Request Metered Or Unmetered : \_\_\_\_\_

Date Of Request : 1-30-17

### Statement Of Understanding

By signing below, I acknowledge that I have read and understood the Town of Millinocket's wastewater abatement policy entitled "Abatements of and Discounts to the Sewer Use Charge", and that this application for such request meets the guidelines in said document.

Applicant's Signature

Date

Approved By

Date

Joan Harrington

1/30/2017

**UT Account 130570 Detail**  
**as of 01/31/2017 - Sewer**

Name: HANNINGTON, JOANN

13 COLONY PLACE  
MILLINOCKET, ME 04462

Location: 13 COLONY PLACE

RE Acct: 0 Map/Lot: U08-064000

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
171	01/27/17	Original		277.21	0.00	0.00	0.00	277.21
		Total		277.21	0.00	0.00	0.00	277.21
166	10/20/16	Original		90.66	0.00	0.00	0.00	90.66
	11/1/2016		P	90.66	0.00	0.00	0.00	90.66
		Total		0.00	0.00	0.00	0.00	0.00
162	08/05/16			0.00	0.00	0.00	0.00	0.00
158	04/15/16			0.00	0.00	0.00	0.00	0.00
151	01/27/16			0.00	0.00	0.00	0.00	0.00
148	10/30/15			0.00	0.00	0.00	0.00	0.00
141	07/27/15			0.00	0.00	0.00	0.00	0.00
138	04/28/15			0.00	0.00	0.00	0.00	0.00
135	01/16/15			0.00	0.00	0.00	0.00	0.00
134	10/27/14			0.00	0.00	0.00	0.00	0.00
127	07/29/14			0.00	0.00	0.00	0.00	0.00
123	04/23/14			0.00	0.00	0.00	0.00	0.00
119	01/31/14			0.00	0.00	0.00	0.00	0.00
110	10/25/13			0.00	0.00	0.00	0.00	0.00
109	07/26/13			0.00	0.00	0.00	0.00	0.00
103	04/29/13			0.00	0.00	0.00	0.00	0.00
102	01/18/13			0.00	0.00	0.00	0.00	0.00
97	10/23/12			0.00	0.00	0.00	0.00	0.00
94	07/26/12			0.00	0.00	0.00	0.00	0.00
91	04/30/12			0.00	0.00	0.00	0.00	0.00
86	01/31/12			0.00	0.00	0.00	0.00	0.00
83	10/21/11			0.00	0.00	0.00	0.00	0.00
80	07/25/11			0.00	0.00	0.00	0.00	0.00
74	01/20/11			0.00	0.00	0.00	0.00	0.00
68	10/18/10			0.00	0.00	0.00	0.00	0.00
64	07/16/10			0.00	0.00	0.00	0.00	0.00
59	04/16/10			0.00	0.00	0.00	0.00	0.00
56	01/15/10			0.00	0.00	0.00	0.00	0.00
51	10/21/09			0.00	0.00	0.00	0.00	0.00
47	07/15/09			0.00	0.00	0.00	0.00	0.00
43	04/17/09			0.00	0.00	0.00	0.00	0.00
40	01/20/09			0.00	0.00	0.00	0.00	0.00
37	10/24/08			0.00	0.00	0.00	0.00	0.00
	01/31/2017			277.21	0.00	0.00	0.00	277.21



Meter Detail

Account: 130570      Type Code:      Map Lot: U08-064000  
Bill To: HANNINGTON, JOANN      RE Account 0  
Owner: HANNINGTON, JOANN  
Location: 13 COLONY PLACE

Book / Seq: 1/2746      Serial Number:  
Meter Size: 1      Remote Number:  
Meter Digits: 5      Avg Consumption: 981.8181818182  
Frequency: 1      Combined: No  
Service: S      Multiplier: 1  
Rate Code: W - 0 \$ - 1      Replacement: No  
  
Water      Sewer  
Taxable Percentage: 0%      0%  
Billable Percentage: 0%      100%

Water		Sewer	
Type	Amt	Type	Amt
0	0.00	Cons	1 0.00
0	0.00		0 0.00
0	0.00		0 0.00
0	0.00		0 0.00
0	0.00		0 0.00
Adjust:	0 0.00	Adjust:	0 0.00

Adjust Description:

Bill Date	Status	Reading	Date	Actual Cons	Billed Cons	Regular	Misc	Tax	Adjust	Amount
01/27/2017	B S	32700	10/06/2016	5200	5200	277.21	0.00	0.00	0.00	277.21
10/20/2016	B S	27500	07/11/2016	1700	1700	90.66	0.00	0.00	0.00	90.66
08/05/2016	B S	25800	04/04/2016	600	600	80.00	0.00	0.00	0.00	80.00
04/15/2016	B S	25200	01/05/2016	500	500	80.00	0.00	0.00	0.00	80.00
01/27/2016	B S	24700	10/05/2015	600	600	80.00	0.00	0.00	0.00	80.00
10/30/2015	B S	24100	07/07/2015	400	400	80.00	0.00	0.00	0.00	80.00
07/27/2015	B S	23700	04/02/2015	400	400	80.00	0.00	0.00	0.00	80.00
04/28/2015	B S	23300	01/06/2015	400	400	65.00	0.00	0.00	0.00	65.00
01/16/2015	B S	22900	10/02/2014	600	600	65.00	0.00	0.00	0.00	65.00
10/27/2014	B S	22700	07/03/2014	400	400	65.00	0.00	0.00	0.00	65.00
07/29/2014	B S	22300	04/03/2014	300	300	65.00	0.00	0.00	0.00	65.00
04/23/2014	B S	22000	01/09/2014	400	400	50.00	0.00	0.00	0.00	50.00
01/31/2014	B S	21600	10/02/2013	700	700	50.00	0.00	0.00	0.00	50.00
10/25/2013	B S	20900	07/10/2013	400	400	50.00	0.00	0.00	0.00	50.00
07/26/2013	B S	20500	04/01/2013	400	400	50.00	0.00	0.00	0.00	50.00
04/29/2013	B S	20100	01/02/2013	400	400	42.50	0.00	0.00	0.00	42.50
01/18/2013	B S	19700	10/02/2012	1900	1900	53.82	0.00	0.00	0.00	53.82
10/23/2012	B S	17800	07/02/2012	700	700	42.50	0.00	0.00	0.00	42.50
07/26/2012	B S	17100	04/04/2012	300	300	42.50	0.00	0.00	0.00	42.50
04/30/2012	B S	16800	01/12/2012	400	400	42.50	0.00	0.00	0.00	42.50
01/31/2012	B S	16400	10/06/2011	1800	1800	50.99	0.00	0.00	0.00	50.99
10/21/2011	B S	14600	07/06/2011	400	400	42.50	0.00	0.00	0.00	42.50
07/25/2011	B S	14200	04/06/2011	600	600	42.50	0.00	0.00	0.00	42.50

**ORDER #31-2017**

**PROVIDING FOR:** The rescinding of Order #23-2011.

**IT IS ORDERED** that the Millinocket Town Council rescinds Order #23-2011 that provides for the Adoption of Excess Excise Tax Refund Policy.

**PASSED BY THE COUNCIL:** 2-23-2017

**ATTEST:** 

**ORDER #23-2011**

**PROVIDING FOR: Adoption of Excess Excise Tax Refund Policy**

**IT IS ORDERED** that the following policy is adopted:

**POLICY ON REFUNDING THE OVERPAYMENT OF  
EXCESS EXCISE TAX**

**WHEREAS**, the State of Maine provides for municipalities to adopt policies to refund the excess payment of vehicle excise tax under 36 MRSA Section 1482, Sub-Section 5; and,

**WHEREAS**, the Town of Millinocket wishes to adopt such a policy;

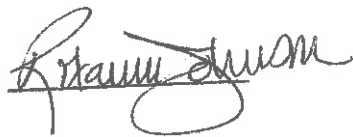
**NOW, THEREFORE,**

**IT SHALL BE** the policy of the Town of Millinocket to refund any excess amounts of vehicle excise tax collected from a vehicle owner that cannot be applied to a new vehicle registration. This policy shall be retroactive to July 1, 2010.

**Passed by the Council:** 2-24-2011

5-2 (Madore  
B. Davis)

**Attest:**

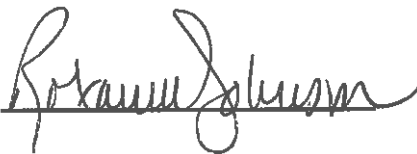


**ORDER #32 -2017**

**PROVIDING FOR:** The retraction of the policy on refunding excess excise tax.

**IT IS ORDRED** that the Millinocket Town Council retracts the policy on refunding excess excise tax that was adopted by a majority of the members of the Town Council on February 24<sup>th</sup>, 2011.

**PASSED BY THE COUNCIL:** 2-23-2017

**ATTEST:** 

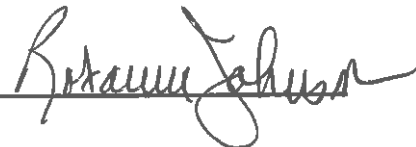
**NOTE:** In 2015 the Town refunded \$1,119.05, \$2,401.20 in 2016, and \$204.19 currently in 2017.

**PROVIDING FOR:** Municipal Release Deed (Ridenour).

**IT IS ORDERED** that a Municipal Release Deed is approved for Mr. & Mrs. Charles Ridenour, 25 Lincoln Street, Millinocket, Maine, for a property located at 25 Lincoln Street, Millinocket, Maine, as shown on Map U04 Lot 020, as all outstanding taxes, interest, and fees have been paid.

**IT IS FURTHERED ORDERED** that the Town Manager is authorized to execute and file all the necessary paperwork, including signing a municipal release deed to complete the sale of the property referenced above.

**PASSED BY THE COUNCIL:** 2-23-2017

**ATTEST:** 

**ORDER #34-2017**

**PROVIDING FOR:** Award of SMI TIF grant for Moose Woods Guide Service, LLC.

**IT IS ORDERED** that the Millinocket Town Council authorizes the approval of an SMI TIF grant for Paul Sannicandro, DBA as Moose Woods Guide Service, LLC, in the amount of \$8,500. The funds are to be expended from the SMI TIF reserves, Account #0115-3655., and will be used for the expansion of Moose Woods Guide Service, LLC.

**NOTE:** The current balance in the SMI TIF Account is \$8,613.44.

**PASSED BY THE COUNCIL:** 2-23-2017

**ATTEST:** Rosanne Johnson

## SMI TIF Grant Application

***Please complete this application and return it to the Town Office. Additional information may be requested after initial review. All applications will be held in strict confidence.***

Date: February 2, 2017

Business Name & Contact Person Moose Woods Guide Service, LLC – Paul Sannicandro

Address P.O. Box 83 – Millinocket, ME 04462

Phone Number (207) 723-1009

WEB site: WWW.MOOSEWOODSGUIDESERVICE.COM e-mail: Paul@moosewoodsguideservice.com

Amount of money requested: Eight Thousand – Five Hundred Dollars ( \$8,500 )

Exact use of grant funds: Business expansion facilitated through an aggressive marketing and promotion campaign. Funds will be used to hire a web based marketing firm associated with Google to plan and administer a focused marketing campaign that will increase web based advertisement, plus enhance and optimize Moose Woods Guide Service, LLC's web presence. A portion of the funding will be used for equipment procurement in preparation of an increased volume of customers for specific seasonal activities.

Timeline, People Involved and Potential Jobs Created: MARCH 1 TO JUNE 1, 2017 LAUNCH AN AGGRESSIVE MARKETING CAMPAIGN FOCUSING ON SEASONAL MARKET SEGMENTS. I WILL BE UTILIZING SERVICES OF KACC, MAINE TOURISM ASSOCIATION, BDN OUTDOORS, NORTHERN FOREST CENTER AND GLOBAL MEDIA SOLUTIONS TO EXPAND MY BUSINESS'S MARKETING REACH. WITH THE POTENTIAL OF SERVING SEVERAL MARKET SEGMENTS CONCURRENTLY THROUGHOUT THE SEASON, I WILL NEED TO HIRE ONE TO TWO ADDITIONAL GUIDES TO FACILITATE SIMULTANEOUS ACTIVITIES.

How will this project benefit our community economically? THIS PROJECT TIES IN DIRECTLY WITH OUR REGION'S DIVERSIFICATION INTO A FOUR SEASON RECREATION DESTINATION. THE MARKETING AND PROMOTION OF MWGS, LLC, ALSO BENEFITS THE OVERALL PROMOTION OF OUR COMMUNITY AND THE RELATED BUSINESSES THAT MWGS, LLC HAS BUILT RELATIONSHIPS WITH. GROWING THE BUSINESS HAS THE POTENTIAL TO COMPLEMENT AND ASSIST APPRENTICESHIP OPPORTUNITES FOR THE EMCC'S OUTDOOR RECREATION AND TOURISM DEGREE, WHICH IN TURN CAN PRODUCE KNOWLEDGABLE AND PROFESSIONAL MAINE GUIDES AND OUTDOOR LEADERS, ENHANCING THE REPEAT VISITORS EXPERIENCE FOR YEARS TO COME.

***Before funds will be dispersed, a history of the project and evidence that the funds approved were used for the exact purpose that they were requested will be required. Distribution of funds may be subject to a match requirement. Only invoices for purchases after the date of the joint board approval can be submitted for funding.***

Receipt of Application: Date: 2/3/2017

H. P. Initial of Staff

Additional Information Needed? \_\_\_\_\_

### ADDITIONAL INFORMATION

Business Incorporated: Limited Liability Company

Date of Business Inception: March 14, 2016

Number of Current Employees: One

Number of Projected Additional Employees: Two to Four Employees, One to Two apprentices/interns

Wage Rate: \$ 150.00 PER DAY, PER GUIDE, NON-GUIDE WAGE = COMMENSURATE WITH EXPERIENCE

Benefits Provided to Employees (% of wages): Workman's Compensation Insurance

Gross Revenue last 2 years: (This can be provided at the meeting) Business has yet to be in operation for a full year.

Gross Expense last 2 years: (This can be provided at the meeting)

Capital Reinvestment into Business in last 5 years: MORE THAN \$ 50,000 SINCE BUSINESS INCEPTION.

Projected Revenue from SMI TIF Investment: \$ 12,800 to \$ 44,800 ( 16 weeks )

Projected Expense from SMI TIF investment: \$ 5,816 to \$ 20,360 (16 weeks)

Products Produced at this Business: THIS IS A SERVICE BUSINESS, SPECIALIZING IN OUTDOOR RECREATION OUTFITTING AND GUIDED RECREATION TRIPS.

Market Reach of Business: NATION WIDE, BUT PRIMARILY NEW ENGLAND

Spin off Benefits of Business to Local Economy: BESIDES MARKETING OUR REGION, I SEE MWGS,LLC BECOMING AN INCUBATOR FOR ASPIRING GUIDES TO BECOME THE KATAHDIN REGION'S NEXT GENERATION OF PROFESSIONAL GUIDES, ADDING VALUE AND QUALITY TO THE WORK FORCE. THIS BUSINESS WOULD ALSO BOLSTER BUSINESS BY BUILDING RELATIONSHIPS WITH OTHER LOCAL LODGING BUSINESSES FOR CLIENTS SEEKING LODGING OPTIONS.

Strategic Plan of Business: AS A NEW BUSINESS, THE PLAN IS TO REINVEST IN CAPITAL EXPENDITURES AND MARKETING, ON A QUARTERLY BASIS FOR THE FIRST TWO YEARS. THIS STRATEGY ALLOWS FOR TIMELY PROCUREMENT OF EQUIPMENT TO BEST OUTFIT THE OUTDOOR ACTIVITIES OF THE UPCOMING SEASON AND ANTICIPATES THE NEED FOR MARKETING AND PROMOTING SEASONAL MARKET SEGMENTS, THREE MONTHS AHEAD OF SCHEDULED ACTIVITIES.

Receipt of Application: Date: \_\_\_\_\_

\_\_\_\_\_ Initial of Staff

Additional Information Needed? \_\_\_\_\_



**ORDER # 35-2017**

**PROVIDING FOR:** Municipal Release Deed (Tibbetts).

**IT IS ORDERED** that a Municipal Release Deed is approved for John Tibbetts, 55 Iron Bridge Road, Millinocket, Maine, for a property located at 55 Iron Bridge Road, Millinocket, Maine, as shown on Map U17/Lot 061.

**IT IS FURTHERED ORDERED** that the Town Manager is authorized to execute and file all the necessary paperwork, including signing a municipal release deed to complete the sale of the property referenced above.

**PASSED BY THE COUNCIL:** 2-23-2017

**ATTEST:**

