TENTATIVE AGENDA
REGULAR COUNCIL MEETING
COUNCIL CHAMBERS
THURSDAY, FEBRUARY 23, 2017
4:30 P.M.

“This is a fragrance free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.”

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda
4. Approval of the Minutes for the February 9, 2017 Regular Town Council Meeting
5. Special Presentations:
6. Town Manager’s Report
7. ORDER #25-2017 Execution of the Warrant for February 16, 2017
8. ORDER #26-2017 Execution of the Warrant for February 23, 2017
9. ORDER #27-2017 Authorization to Pay Damages at the Katahdin General Store
10. ORDER #28-2017 Abatement of Sewer Fees at 17 Grand Avenue
11. ORDER #29-2017 Rescinding of Order #21-2017
12. ORDER #30-2017 Abatement of Sewer Fees at 13 Colony Place
13. ORDER #31-2017 Rescinding of Order #23-2011
14. ORDER #32-2017 The Retraction of the Policy on Refunding Excess Excise Tax
15. ORDER #33-2017 Municipal Release Deed (Ridenour)
16. ORDER #34-2017 Award of SMI TIF Grant for Moose Woods Guide Service, LLC.
17. ORDER #35-2017 Municipal Release Deed (Tibbetts)
18. Reports and Communications:
   a. Warrant Committee for the March 9, 2017 Council Meeting Councilor Dumais and Councilor McEwen
   b. Chair’s Committees Reports
   c. Two Minute Public Comment
19. Adjournment:
February 23, 2017

The Millinocket Town Council was brought to order in the Council Chambers at 4:30 p.m. by Chair Madore.

Roll Call:
Town Council Members Present:
Clark              Pelletier
Dumais            Pray
Madore (Chair)    Stratton
McEwen

Also present Town Manager John Davis, Town Clerk Roxanne Johnson and 10 citizens.

Pledge of Allegiance

Adjustments to the Agenda: Bring Order #33-2017 and Order #34-2017 up after the Manager’s Report:

Approval of the minutes of the February 9, 2017 regular Town Council Meeting
Motion – Stratton    Second - Clark    Vote 7-0

Approval of the minutes of the February 14, 2017 Special Meeting.
Motion - Stratton    Second – Pray     Vote 7-0

Special Presentations: None

Town Manager’s Report:
*Mr. Davis reported that there will be a movie night at KTEC March 1st, 5:30 p.m. to 8:00 p.m. put on by Our Katahdin.
*Thursday, March 2nd will be the public hearing on the marijuana moratorium at 4:30 p.m.
*Update on street conditions. Public Works is working diligently on keeping the streets open.
*The skating rink was open for school vacation, but the weather is making it a little slushy now.
*Under the state budget revenue sharing, the governor wants to reduce it to 2%; the amendment to the Homestead Exemption will increase from $15,000 to $20,000 and the Governor is proposing that only residents 65 years of age or older will benefit from the increased exemption.
*Town budgets are being worked on by department heads.
*The Town has received the second payment of $75,000 from Brookfield for the KARE grants.
*Thanks to all you made Winterfest a success.

Old Business

New Business

ORDER #25-2017 PROVIDING FOR: Execution of the Warrant for February 16, 2017
IT IS ORDERED that the Warrant for February 16, 2017 in the amount of $160,815.53 is hereby approved.
Motion - Stratton    Second - McEwen    Vote 6-0-1 abstention (Clark)

ORDER #26-2017 PROVIDING FOR: Execution of the Warrant for February 23, 2017
IT IS ORDERED that the Warrant for February 23, 2017 in the amount of $6,469.24 is hereby approved.
Motion - Clark        Second - Stratton  Vote 7-0

ORDER #27-2017 PROVIDING FOR: Authorization to pay damages at the Katahdin General Store.
IT IS ORDERED that the Millinocket Town Council authorizes the expenditure of $5,000 to pay for damages resulting from the construction of the Smith Brook Interceptor project at the Katahdin General Store. The funds will be paid from Account #2800-1378, Wastewater Capital Improvement, which currently has a balance of $88,242.72.
NOTE: During the construction of the Smith Brook Interceptor Project, a sewer line was damaged causing a sewer backup that led to considerable costs to the owners of the Katahdin General Store.
Motion – Dumais       Second – Stratton    Vote 7-0
ORDER #28-2017 PROVIDING FOR: Abatement of sewer fees at 17 Grand Avenue.
IT IS ORDERED that sewer fees in the amount of $69.29 for a property located at 17 Grand Avenue, Map U07-Lot 189000, are abated.
NOTE: The excessive fees were due to a broken toilet valve which has since been replaced.
Motion - Pray Second - Clark Vote 7-0

IT IS ORDERED that the Millinocket Town Council rescinds Order #21-2017, Abatement of sewer Fees for a property located at 13 Colony Place, Map U08, Lot 064000.
NOTE: This order was passed at the last Council meeting but had the wrong dollar amount to be abated.
Motion - Pelletier Second - Stratton Vote 7-0

ORDER #30-2017 PROVIDING FOR: Abatement of sewer fees at 13 Colony Place.
IT IS ORDERED that sewer fees in the amount of $197.21 for a property located at 13 Colony Place, Map U08, Lot 064000, are abated.
Note: The excessive fees were due to a broken water pipe going to the cellar. The pipe has since been repaired
Motion - Clark Second - Stratton Vote 7-0

IT IS ORDERED that the Millinocket Town Council rescinds Order #23-2011 that provides for the Adoption of Excess Excise Tax Refund Policy.
Motion - McEwen Second - Clark Vote 7-0

ORDER #32-2017 PROVIDING FOR: The retraction of the policy on refunding excess excise tax.
IT IS ORDERED that the Millinocket Town Council retracts the policy on refunding excess excise tax that was adopted by a majority of the members of the Town Council on February 24th, 2011.
NOTE: In 2015 the Town refunded $1,119.05, $2,401.20 in 2016, and $204.19 currently in 2017.
Motion - Stratton Second - Clark Vote 7-0

ORDER #33-2017 PROVIDING FOR: Municipal Release Deed (Ridenour).
IT IS ORDERED that a Municipal Release Deed is approved for Mr. & Mrs. Charles Ridenour, 25 Lincoln Street, Millinocket, Maine, for a property located at 25 Lincoln Street, Millinocket, Maine, as shown on Map U04 Lot 020, as all outstanding taxes, interest, and fees have been paid.
IT IS FURTHERED ORDERED that the Town Manager is authorized to execute and file all the necessary paperwork, including signing a municipal release deed to complete the sale of the property referenced above.
Motion - Clark Second Stratton Vote 7-0

ORDER #34-2017 PROVIDING FOR: Award of SMI TIF grant for Moose Woods Guide Service, LLC.
IT IS ORDERED that the Millinocket Town Council authorizes the approval of an SMI TIF grant for Paul Sannicandro, DBA as Moose Woods Guide Service, LLC, in the amount of $8,500. The funds are to be expended from the SMI TIF reserves, Account #0115-3655., and will be used for the expansion of Moose Woods Guide Service, LLC.
NOTE: The current balance in the SMI TIF Account is $8,613.44.
Motion - McEwen Second - Stratton Vote 7-0

ORDER #35-2017 PROVIDING FOR: Municipal Release Deed (Tibbetts).
IT IS ORDERED that a Municipal Release Deed is approved for John Tibbetts, 55 Iron Bridge Road, Millinocket, Maine, for a property located at 55 Iron Bridge Road, Millinocket, Maine, as shown on Map U17/Lot 061.
IT IS FURTHERED ORDERED that the Town Manager is authorized to execute and file all the necessary paperwork, including signing a municipal release deed to complete the sale of the property referenced above.
Motion - Dumais Second - Stratton Vote 7-0

Reports and Communications:
  b. Chair’s Committees Reports: Councilor Clark reported for the Infrastructure Committee met yesterday with the representative of Agera Energy to go over the energy costs for the town and was decided to have something for
the Council at the next meeting on March 9th. At the next meeting there will be school representatives discussing the school infrastructure.

Councilor Dumais stated that he met with designLab, they are almost ready for a soft launch in the next 30 days or so.

Councilor McEwen on the National Monument sub-committee met at KATEC for their endeavors to get the local schools in the Katahdin Region involved.

Councilor Pray reported the second meeting of the Forest Economy Growth Initiative will be Thursday, March 9th from 1 p.m. to 3 p.m. in Orono.

c. Public Comment: John Raymond spoke on a report he made to Emera about street lights being out and three months later they are still not fixed. Also, looking to see the Council interest in moving the trail up over Central Street to cross Wassau Street going behind apartment buildings.

Paul Sannicandro thanked the Council for their support in his endeavor of marketing and promotion, and willing to report back to the Council on his progress.

d. Adjournment: Motion to adjourn at 5:40 p.m. – Clark Second – Dumais \[ Vote 7-0]
Town Manager's Report February 23, 2017

1. Next Regular Council Meetings and Committee meetings to be held in Council Chambers at 4:30 p.m.:
   A. Thursday, March 2nd, Marijuana Moratorium.
   B. Thursday, March 9th, Regular Council Meeting.
   C. Thursday, March 23rd, Regular Council Meeting.

2. Street Conditions—Public Works is still working diligently to widen the streets around Town. Keeping the sidewalks open is the responsibility of the Town and Public Works is making an honest effort to do that also. In many states it is the property owner’s obligation to keep the sidewalks clear, and in some states a time limit is attached to that responsibility. The City of Bangor has 84 miles of sidewalks. Of this total, 1.6 miles are in downtown Bangor, where clearing sidewalks is the responsibility of property owners. About 62 miles of sidewalks in Bangor are along roads that connect neighborhoods with business and schools are dubbed “priority 1” streets. Historically, these sidewalks have been cleared by city crews. Another 21 miles of sidewalks are designated as “priority 2” and are cleared as Public Works has time to get to them (I have attached the BDN article to the back of this report). At some point in time, the Council may have to decide what it wants to do with the Town’s sidewalks as the Public Works Department does not have the time or equipment to clear the sidewalks after a major storm.

3. Skating Rink—As of January 31st, 2017, the skating rink has been ready to use. The rink was free of snow at that time but we have had a significant snow storm since then. Public Works is working to clear the rink for school vacation.

4. State Budget—In the February 10th edition of the Legislative Bulletin, the Maine Municipal Association stated that Budget Hearings are underway and that property tax-related initiatives are heading up the lineup. Below some of the issues that the Appropriation and Taxation Committee are listed:

    Revenue Sharing—As alluded to in a previous Manager’s report, Governor LePage wants to reduce revenue sharing to 2% permanently. As you may recall, the Legislature temporarily reduced Revenue Sharing from 5% to 2% in 2015. Under this ruling, Revenue Sharing was supposed to return to 5% in FY 2020. In FY 2016, if the revenue sharing program had been funded at 5%, the mill rate in Lewiston would have
been reduced from 27 mills to 25 mills providing the average property taxpayer a savings of $250. In the City of Bangor, the average taxpayer would have saved $163.

- **Homestead Exemption** – The amendment to the Homestead Exemption will increase the value of the exemption from $15,000 to $20,000. The Governor is proposing that only residents 65 years of age or older will benefit from the $20,000 exemption. All other homeowners would lose the homestead exemption altogether.

- **Town Budget** – Department budgets have started trickling in and the Treasurer is putting them into one document. When this process is finished, we will sit down with the department heads and decide on any changes that need to be made. When this exercise is completed, we will present our proposal to the Council at the budget hearings. We will try to have this process finalized so the budget hearings can begin before the end of March as was requested by some Council members.

- **KARE Grants** – The Town has received the second payment of $75,000 from Brookfield. I will contact the East Millinocket and Medway Administrative Assistants to begin the process of getting the grants awarded.

- **Winterfest** – On behalf of the Council, I would like to thank everyone involved who donated their time to make Winterfest a success again this year.
Sidewalk clearing conundrum: City or property owner responsibility?

Shawn Toupin with Brewer Public Works clears snow from the sidewalks on Feb. 15 in Brewer.

By The BDN Editorial Board

The large snow accumulation earlier this month highlighted shortcomings in Maine’s snow removal traditions and cities’ efforts to become more walkable.

After mid-February storms dumped two feet of snow in the region, Bangor’s public works director warned in a memo that his crews might not be able to clear all the city’s sidewalks. The city manager later clarified that all sidewalks would be cleared; it would just take time.
Similarly, Brewer announced that it would take two weeks to clear all of the city's sidewalks of snow.

We fully recognize that policy should not be made based on one event, but here's the basic question: Why is it a city's responsibility to clear sidewalks of snow and ice?

In many states, it is the property owner's responsibility to keep sidewalks clear. In Grand Junction, Colorado, for example, public sidewalks in front of a home or business must be cleared of snow and ice by the property owner within 24 hours of a storm. Fairbanks, Alaska, does not include a time element, but makes it clear that it is a property owner's responsibility to clear sidewalks next to the property.

Bangor's city code requires property owners in the core of downtown Bangor to clear the sidewalks adjacent to their properties within six hours after a snowstorm. The code is silent on sidewalk clearing in the rest of the city.

It is unreasonable to expect a community, such as Bangor, to be able to plow snow from hundreds of miles of streets and also be able to clear the city's sidewalks in a short period of time, especially after a series of storms buried parts of Maine.

But it is imperative for a city that wants to be pedestrian friendly to have sidewalks that are accessible throughout the year.

There are 84 miles of sidewalks in Bangor. Of this total, only 1.6 miles are in downtown Bangor, where clearing sidewalks is the responsibility of property owners.

Outside the downtown, about 62 miles of sidewalks along roads that connect neighborhoods with businesses and schools are dubbed "priority 1" streets. These are sidewalks that city crews have long cleared and they were sidewalks that were the top priority for snow removal after storms dumped more than two feet of snow on Bangor.

Another 21 miles of sidewalks are designated "priority 2." The city only began clearing these sidewalks a few years ago.

To clear the city's many miles of sidewalks, Bangor spent on average $112,893 per year on sanding and plowing sidewalks between fiscal years 2008 and 2016, according to data provided to the BDN by Public Works Director Dana Wardwell. The city owns five snow-clearing tractors that cost about $130,000 each. Those tractors typically last about six years, forcing the city to buy a new one most years, he said.

The tractors often break down when they hit trash cans, toys, or other items buried in the snow. And crews often need to plow or sand the same section of a sidewalk multiple times during a snowstorm.
“People don’t realize how difficult it is to keep sidewalks open,” Wardwell said. “It’s a thankless job. Without a doubt, it is the toughest job for public works, keeping the sidewalks open.”

During and after the recent blizzard, Bangor public works crews worked 32 hours straight clearing snow and ice from sidewalks and then worked 12-hour shifts last week, Wardwell said. City crews also had to clear 400 lane-miles of road.

City officials can consider buying more equipment and hiring more people to clear sidewalks more quickly, or they can clarify that sidewalk snow removal, especially in areas with little foot traffic, is the responsibility of property owners. The latter makes much more sense.
ORDER #25-2017

PROVIDING FOR: Execution of the Warrant for February 16, 2017

IT IS ORDERED that the Warrant for February 16, 2017 in the amount of $140,815.53 is hereby approved.

Passed by the Town Council 2.23.2017

Attest: [Signature]
ORDER #26-2017

PROVIDING FOR: Execution of the Warrant for February 23, 2017

IT IS ORDERED that the Warrant for February 23, 2017 in the amount of $6,469.24 is hereby approved.

Passed by the Town Council 2-23-2017

Attest: [Signature]

[Signature]
ORDER #27-2017

PROVIDING FOR: Authorization to pay damages at the Katahdin General Store.

IT IS ORDERED that the Millinocket Town Council authorizes the expenditure of $5,000 to pay for damages resulting from the construction of the Smith Brook Interceptor project at the Katahdin General Store. The funds will be paid from Account #2800-1378, Wastewater Capital Improvement, which currently has a balance of $88,242.72.

NOTE: During the construction of the Smith Brook Interceptor Project, a sewer line was damaged causing a sewer backup that led to considerable costs to the owners of the Katahdin General Store.

PASSED BY THE COUNCIL: 2.23.2017

ATTEST: [Signature]
Katahdin General total damages incurred during construction on Bates Street

Dryers – $41.80
Rooter Power – $264.00
Dryers – $125.40
Ground work and materials – $1800.00
Carpet Cleaning – $120.00

Lost wages:
Owners: $1650
Employees: $400

Lost Sales over 4 days
At least $1000.00

No bathroom facilities for employees or renters
$500

Grand total: $5901.20
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<td>$350</td>
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<tr>
<td>10-12-16</td>
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**Total Amount:** $1800
# Cleaning Work Order

**Name:** [Name]

**Address:** [Address]

**Phone:** [Phone]

**Date Ordered:** 10/16/16

**Date Scheduled:**

**Service Technician:** [Signature]

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**Special Instructions:**

**Total Materials:**

**Total Labor:**

**Tax:**

**Total:** 120

I certify that I have read the conditions on the reverse side and agree to same.

**Signature:** [Signature]  **Date:** [Date]

I hereby acknowledge the satisfactory completion of the above described work.

**Thank You**
RENTAL CONTRACT

07/16-01 Check

brundrett, jamie
158 highland
MILLINOCKET, ME. 04462

Out: FRI 10/07/16 0233P
Due: SAT 10/08/16 0233P

Item No. == Qty=Description==Rate Info==Unit==Extended
-091 1 DRYER, TURBO VAR SPEED CYCEQ
08-091-01 CASTEX INC
Rates: 19.00/d 57.00/w 171.00/28d
-093 1 Dri-Eaz Ace TurboDryer
08-93-01 DRIEAZ
Serial number: S/N10219
Rates: 19.00/d 57.00/w 171.00/28d

---Receipts Summary---

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<td>41.80</td>
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undisigned renter, specifically acknowledge that I have received and understand the instructions regarding the use and operation of the rental equipment.

Furthermore acknowledges that he has read and fully understands the within equipment rental contract and is to be bound by all the terms, conditions and provisos hereof. Renter acknowledges that he has read and copied copy of this agreement at the time of execution hereof.

If declined the damage waiver, as provided on the reverse side to the above described additional charge therefor.

IF DECLINED PLEASE INITIAL X

THIS IS YOUR CONTRACT; READ BOTH SIDES BEFORE SIGNING

Signature: 10/08/16 0233P
STERNS LUMBER CO. INC.
RENTER CENTER
40 BALSAM DRIVE
MILLINOCKET, ME. 04462
723-5144

MILLINOCKET'S FULL SERVICE RENTAL STORE

Customer ID: 123

Contract Number: 01-012799-02

07/13/16
katahdin general
MILLINOCKET, ME. 04462

Out: TUE 10/11/16 0655P
In: THU 10/13/16 0156P

---Item No.==Qty=Description-------------Rate Info--------------Unit==Extended
01-046
1 SNAKE/ROOTER POWER 100' 5/GR
60.00
240.00
240.00
01-01
70-046-01 GENERAL
Serial number: 5395

---Receipts Summary---Summary---
Date Seq Method Ref/PO Amount RENTAL
10/11/16-01 Check 102.66 240.00
10/13/16-02 Check 161.34 Damage waiver 24.00
Total 264.00

THU 10/13/16 0156P

Sales Agent: PATRICK
Date: Customer: 10/13 katahdin general
Contract: 01-012799-02

RETURN EQUIPMENT BY:

[Signature]

THIS IS YOUR CONTRACT, READ BOTH SIDES BEFORE SIGNING
Sterns Lumber
40 Balsam Dr
Millinocket, ME 04462
(207) 773-5144

10/07/2016 17:46:11

Sale:

Transaction #: 15
Card Type: VISA
Acc: ************5062
Entry: Swiped
Total: 41.80

Reference No.: 00000015
Auth.Code: 05451G
Respon.: APPROVED

I AGREE TO PAY ABOVE TOTAL AMOUNT ACCORDING TO CARD ISSUER AGREEMENT (MERCHAND AGREEMENT IF CREDIT VOUCHER)

X.................
BRAUNDETT MICHELLE
MERCHAND COPY
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**Signature**

X

Signature: SAT 10/08/16 0233P

This is your contract, read both sides before signing.
STURGEON Lumber CO. INC.

STEWS LUMBER CO. INC.

MILLINOCKET, ME. 04462

MILLINOCKET.

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MILLINOCKET.
Sterns Lumber
40 Balsam Dr
Millinocket, ME 04462
(207) 723-5144

COPY
10/13/2016 17:10:05

Sale:

Transaction #: 8
Card Type: VISA
Acc: ************4534
Entry: Swiped
Total: 347.60

Reference No.: 00000008
Auth Code: 06503G
Response: APPROVED

CUSTOMER COPY
ORDER #28-2017

PROVIDING FOR: Abatement of sewer fees at 17 Grand Avenue.

IT IS ORDERED that sewer fees in the amount of $69.29 for a property located at 17 Grand Avenue, Map U07-Lot 189000, are abated.

NOTE: The excessive fees were due to a broken toilet valve which has since been replaced.

PASSED BY THE COUNCIL: 2-23-2017

ATTEST: [Signature]
As you know, we receive abatement requests on occasion. Recently I have received a request from Michael McCleary of 17 Grand Avenue, to abate excessive fees. The amount requested is on the abatement form itself. His request is due to a broken toilet valve which has since been replaced. This is a one-time only abatement, the same as the water company.
Town of Millinocket
Wastewater Treatment
197 Penobscot Avenue, Millinocket, Maine
723-7040

Request for abatements of sewer use charges.

Name: Mike McNeal

Address: 17 Grand Ave

Telephone #: 723-6793

Wastewater Account #: 129-416

Amount Of Abatement Requested: $69.29

Cubic Feet Of Water To Be Abated:

Reason For Abatement Request: Broken toilet valve.

Was The Water Involved in This Request Mtered Or Unmetered:

Date Of Request: 2-16-17

Statement Of Understanding
By signing below, I acknowledge that I have read and understood the Town of Millinocket's wastewater abatement policy entitled "Abatements of and Discounts to the Sewer Use Charge", and that this application for such request meets the guidelines in said document.

Applicant's Signature

Date

Approved By

Date

2-16-17
### UT Account 129416 Detail
#### as of 02/07/2017 - Sewer

**Name:** MCCLEARY, MICHAEL  
**Location:** 17 GRAND AVE  
**RE Acct:** 0  
**Map/Lot:** U07-189000  
**Address:** MILLINOCKET, ME 04462

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**Bill Dates:**

**Notes:**
- The table lists charges for different dates, with principal, tax, interest, costs, and total amounts.
# Meter Detail

**Account:** 129416  
**Type Code:**  
**Map Lot:** U07-189000  
**RE Account:** 0  

**Book / Seq:** 1/1364  
**Serial Number:**  

**Meter Size:** 1  
**Remote Number:**  

**Meter Digits:** 5  
**Avg Consumption:** 1355.88235294118  

**Frequency:** 1  
**Combined:** No  

**Service:** S  
**Multiplier:** 1  

**Rate Code:** W - 0 S - 1  
**Replacement:** No  

## Water

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**Taxable Percentage:** 0%  
**Billable Percentage:** 0%
ORDER #29-2017


IT IS ORDERED that the Millinocket Town Council rescinds Order #21-2017, Abatement of sewer Fees for a property located at 13 Colony Place, Map U08, Lot 064000.

NOTE: This order was passed at the last Council meeting but had the wrong dollar amount to be abated.

PASSED BY THE COUNCIL: 2.23.2017

ATTEST: [Signature]
PROVIDING FOR: Abatement of sewer fees at 13 Colony Place.

IT IS ORDERED that sewer fees in the amount of $1,305.70 for a property located at 13 Colony Place, Map U08, Lot 064000 are abated.

Note: The excessive fees were due to a broken water pipe going to the cellar. The pipe has since been repaired.

PASSED BY THE COUNCIL: ________________________________

ATTEST: ________________________________
ORDER #30-2017

PROVIDING FOR: Abatement of sewer fees at 13 Colony Place.

IT IS ORDERED that sewer fees in the amount of $197.21 for a property located at 13 Colony Place, Map U08, Lot 064000, are abated.

Note: The excessive fees were due to a broken water pipe going to the cellar. The pipe has since been repaired.

PASSED BY THE COUNCIL: 2-23-2017

ATTEST: [Signature]
Memo

To: John Davis, Town Manager
From: Jim Charette, Chief Operator
Date: 1/31/2017
Re: Abatements Requests.

As you know, we receive abatement requests periodically. Recently I have received a request from Joan Hanington of 13 Colony Place, to abate excessive fees due to a broken water pipe going to the cellar. The amount requested is on the abatement form itself. The next request is from Darlene Robinson of 106 New York St. Her request is due to a broken toilet valve which has since been replaced. These are one time only abatements, the same as the water company.
Request for abatements of sewer use charges.

Name: Joan Hatgington
Address: 18 Colony Place
Telephone #: 

Wastewater Account #: 130570
Amount Of Abatement Requested: 197.21
Cubic Feet Of Water To Be Abated: 
Reason For Abatement Request: Broken

Was The Water Involved In This Request Metered Or Unmetered: 
Date Of Request: 1-30-17

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Statement Of Understanding:
By signing below, I acknowledge that I have read and understood the Town of Millinocket's wastewater abatement policy entitled "Abatements of and Discounts to the Sewer Use Charge", and that this application for such request meets the guidelines in said document.

Applicant's Signature

Approved By

Date

1-30-17

Date
# UT Account 130570 Detail
as of 01/31/2017 - Sewer

Name: HANNINGTON, JOANN
Location: 13 COLONY PLACE
RE Acct: 0
Map/Lot: U08-064000

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ORDER #31-2017

PROVIDING FOR: The rescinding of Order #23-2011.

IT IS ORDERED that the Millinocket Town Council rescinds Order #23-2011 that provides for the Adoption of Excess Excise Tax Refund Policy.

PASSED BY THE COUNCIL: 2-23-2017

ATTEST: [Signature]
ORDER #23-2011

PROVIDING FOR: Adoption of Excess Excise Tax Refund Policy

IT IS ORDERED that the following policy is adopted:

POLICY ON REFUNDING THE OVERPAYMENT OF EXCESS EXCISE TAX

WHEREAS, the State of Maine provides for municipalities to adopt policies to refund the excess payment of vehicle excise tax under 36 MRSA Section 1482, Sub-Section 5; and,

WHEREAS, the Town of Millinocket wishes to adopt such a policy;

NOW, THEREFORE,

IT SHALL BE the policy of the Town of Millinocket to refund any excess amounts of vehicle excise tax collected from a vehicle owner that cannot be applied to a new vehicle registration. This policy shall be retroactive to July 1, 2010.

Passed by the Council: 2-24-2011
5 - 2 (madore, B. Davis)

Attest: [Signature]
ORDER #32 -2017

PROVIDING FOR: The retraction of the policy on refunding excess excise tax.

IT IS ORDERED that the Millinocket Town Council retracts the policy on refunding excess excise tax that was adopted by a majority of the members of the Town Council on February 24th, 2011.

PASSED BY THE COUNCIL: 2-23-2017

ATTEST: [Signature]

NOTE: In 2015 the Town refunded $1,119.05, $2,401.20 in 2016, and $204.19 currently in 2017.
PROVIDING FOR: Municipal Release Deed (Ridenour).

IT IS ORDERED that a Municipal Release Deed is approved for Mr. & Mrs. Charles Ridenour, 25 Lincoln Street, Millinocket, Maine, for a property located at 25 Lincoln Street, Millinocket, Maine, as shown on Map U04 Lot 020, as all outstanding taxes, interest, and fees have been paid.

IT IS FURTHERED ORDERED that the Town Manager is authorized to execute and file all the necessary paperwork, including signing a municipal release deed to complete the sale of the property referenced above.

PASSED BY THE COUNCIL: 2-23-2017

ATTEST: [Signature]
ORDER #34-2017

PROVIDING FOR: Award of SMI TIF grant for Moose Woods Guide Service, LLC.

IT IS ORDERED that the Millinocket Town Council authorizes the approval of an SMI TIF grant for Paul Sannicandro, DBA as Moose Woods Guide Service, LLC, in the amount of $8,500. The funds are to be expended from the SMI TIF reserves, Account #0115-3655., and will be used for the expansion of Moose Woods Guide Service, LLC.

NOTE: The current balance in the SMI TIF Account is $8,613.44.

PASSED BY THE COUNCIL: 2-23-2017

ATTEST: [Signature]

[Signature]
SMI TIF Grant Application

Please complete this application and return it to the Town Office. Additional information may be requested after initial review. All applications will be held in strict confidence.

Date: February 2, 2017

Business Name & Contact Person: Moose Woods Guide Service, LLC – Paul Sannicandro

Address: P.O. Box 83 – Millinocket, ME 04462

Phone Number: (207) 723-1009

WEB site: WWW.MOOSEWOODSGUIDESERVICE.COM e-mail: Paul@moosewoodsguideservice.com

Amount of money requested: Eight Thousand – Five Hundred Dollars ($8,500)

Exact use of grant funds: Business expansion facilitated through an aggressive marketing and promotion campaign. Funds will be used to hire a web-based marketing firm associated with Google to plan and administer a focused marketing campaign that will increase web-based advertisement, plus enhance and optimize Moose Woods Guide Service, LLC's web presence. A portion of the funding will be used for equipment procurement in preparation of an increased volume of customers for specific seasonal activities.

Timeline, People Involved and Potential Jobs Created: MARCH 1 TO JUNE 1, 2017 LAUNCH AN AGGRESSIVE MARKETING CAMPAIGN FOCUSING ON SEASONAL MARKET SEGMENTS. I WILL BE UTILIZING SERVICES OF KACC, MAINE TOURISM ASSOCIATION, BDN OUTDOORS, NORTHERN FOREST CENTER AND GLOBAL MEDIA SOLUTIONS TO EXPAND MY BUSINESS'S MARKETING REACH. WITH THE POTENTIAL OF SERVING SEVERAL MARKET SEGMENTS CONCURRENTLY THROUGHOUT THE SEASON, I WILL NEED TO HIRE ONE TO TWO ADDITIONAL GUIDES TO FACILITATE SIMULTANEOUS ACTIVITIES.

How will this project benefit our community economically? THIS PROJECT TIES IN DIRECTLY WITH OUR REGION'S DIVERSIFICATION INTO A FOUR SEASON RECREATION DESTINATION. THE MARKETING AND PROMOTION OF MWGS, LLC, ALSO BENEFITS THE OVERALL PROMOTION OF OUR COMMUNITY AND THE RELATED BUSINESSES THAT MWGS, LLC HAS BUILT RELATIONSHIPS WITH. GROWING THE BUSINESS HAS THE POTENTIAL TO COMPLEMENT AND ASSIST APPRENTICESHIP OPPORTUNITIES FOR THE EMCC'S OUTDOOR RECREATION AND TOURISM DEGREE, WHICH IN TURN CAN PRODUCE KNOWLEDGABLE AND PROFESSIONAL MAINE GUIDES AND OUTDOOR LEADERS, ENHANCING THE REPEAT VISITORS EXPERIENCE FOR YEARS TO COME.

Before funds will be dispersed, a history of the project and evidence that the funds approved were used for the exact purpose that they were requested will be required. Distribution of funds may be subject to a match requirement. Only invoices for purchases after the date of the joint board approval can be submitted for funding.

Receipt of Application: Date: 2/3/2017

Initial of Staff

Additional Information Needed?
ADDITIONAL INFORMATION

Business Incorporated: Limited Liability Company

Date of Business Inception: March 14, 2016

Number of Current Employees: One

Number of Projected Additional Employees: Two to Four Employees, One to Two apprentices/interns

Wage Rate: $150.00 PER DAY, PER GUIDE, NON-GUIDE WAGE = COMMENSURATE WITH EXPERIENCE

Benefits Provided to Employees (% of wages): Workman’s Compensation Insurance

Gross Revenue last 2 years: (This can be provided at the meeting) Business has yet to be in operation for a full year.

Gross Expense last 2 years: (This can be provided at the meeting)

Capital Reinvestment into Business in last 5 years: MORE THAN $50,000 SINCE BUSINESS INCEPTION.

Projected Revenue from SMI TIF Investment: $12,800 to $44,800 (16 weeks)

Projected Expense from SMI TIF Investment: $5,816 to $20,360 (16 weeks)

Products Produced at this Business: THIS IS A SERVICE BUSINESS, SPECIALIZING IN OUTDOOR RECREATION OUTFITTING AND GUIDED RECREATION TRIPS.

Market Reach of Business: NATION WIDE, BUT PRIMARILY NEW ENGLAND

Spin off Benefits of Business to Local Economy: BESIDES MARKETING OUR REGION, I SEE MWGS, LLC BECOMING AN INCUBATOR FOR ASPIRING GUIDES TO BECOME THE KATAHDIN REGION'S NEXT GENERATION OF PROFESSIONAL GUIDES, ADDING VALUE AND QUALITY TO THE WORK FORCE. THIS BUSINESS WOULD ALSO BOLSTER BUSINESS BY BUILDING RELATIONSHIPS WITH OTHER LOCAL LODGING BUSINESSES FOR CLIENTS SEEKING LODGING OPTIONS.

Strategic Plan of Business: AS A NEW BUSINESS, THE PLAN IS TO REINVEST IN CAPITAL EXPENDITURES AND MARKETING, ON A QUARTERLY BASIS FOR THE FIRST TWO YEARS. THIS STRATEGY ALLOWS FOR TIMELY PROCUREMENT OF EQUIPMENT TO BEST OUTFIT THE OUTDOOR ACTIVITIES OF THE UPCOMING SEASON AND ANTICIPATES THE NEED FOR MARKETING AND PROMOTING SEASONAL MARKET SEGMENTS, THREE MONTHS AHEAD OF SCHEDULED ACTIVITIES.

Receipt of Application: Date: ______________ Initial of Staff

Additional Information Needed? ______________
PROVIDING FOR: Municipal Release Deed (Tibbetts).

IT IS ORDERED that a Municipal Release Deed is approved for John Tibbetts, 55 Iron Bridge Road, Millinocket, Maine, for a property located at 55 Iron Bridge Road, Millinocket, Maine, as shown on Map U17/Lot 061.

IT IS FURTHERED ORDERED that the Town Manager is authorized to execute and file all the necessary paperwork, including signing a municipal release deed to complete the sale of the property referenced above.

PASSED BY THE COUNCIL: 2.23.2017

ATTEST: [Signature]