This is a fragrance free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.

1. Call to Order
2. Roll Call.
3. Pledge of Allegiance
4. Adjustments to the Agenda
5. Approval of Minutes of the Regular Town Council Meeting of September 14, 2017.
6. Special Presentation: None

OLD BUSINESS

7. ORDER #245-2017 Reappointment of the Code Enforcement Officer and Licensed Plumbing Inspector (M. Noble)
8. ORDER #246-2017 Reappointment of Health Officer (M. Noble)

NEW BUSINESS

9. Town Manager’s Report
10. ORDER #257-2017 Execution of the Warrant for September 21, 2017
11. ORDER #258-2017 Execution of the Warrant for September 28, 2017
12. ORDER #259-2017 – Public Hearing – Approval of Application for Liquor License (Hang Wong)
13. ORDER #260-2017 Approval of an Application for an Entertainment License (Hang Wong)
14. ORDER #261-2017 Date, Time, Place, Warden for the November 7, 2017 General Election
15. ORDER #262-2017 Processing Absentee Ballots for the November 7, 2017 General Election
16. ORDER #263-2017 Office Hours of the Registrar for the November 7, 2017 General Election
17. ORDER #264-2017 Authorization to Expend Funds for a one-year Communication Plan with designlab
18. ORDER #265-2017 Appointment of the Maine Municipal Association Voting Delegate and Alternate Voting Delegate
19. RESOLVE #14-2017 Proclamation to Enter into a Grant Agreement (Gloria MacKenzie Foundation)
20. ORDER #266-2017 Abatement of Sewer Fees (26 Balsam Drive)
21. ORDER #267-2017 Abatement of Sewer Fees (35 Eastland Avenue)
22. ORDER #268-2017 Revenue additions to the FY18 Budget (Assessing Department/Homestead)
23. ORDER #269-2017 Approval to accept Millinocket Recreation Department Maintenance Building bid

24. Reports and Communications:
   a. Warrant Committee for the October 12, 2017 Council Meeting will be Councilor Pray and Councilor Stratton
   b. Chair’s Committees Reports
   c. Two Minute Public Comment

25. Adjournment
The Regular Meeting of the Millinocket Town Council was brought to order by Chair Madore in Council Chambers at 4:30pm.

Roll Call:
Town Council Members Present:
Clark Pelletier
Madore Pray
McEwen Stratton

Also present at the Regular Town Council Meeting; Town Manager John Davis, Town Clerk Diana M. Campbell, Town Treasurer Mary Alice Cullen, Deputy Fire Chief Tom Malcolm, Police Chief Steve Kenyon, Public Works Director Ralph Soucier, Waste Water Plant Director Jim Charette, Town Assessor Mike Noble, and 6 public.

Pledge of Allegiance

Adjustments to the Agenda: *Removed from Agenda ORDER #245-2017 and ORDER #226-2017

Approval of the Minutes for August 24, 2017 Regular Town Council Meeting, the September 5, 2017 Special Town Council Meeting and the September 5, 2017 Executive Session.
Motion- Stratton Second- Clark Vote 6-0

Special Presentation:

a) Resolve #12-2017 PROCLAMATION HONORING SUSAN D’ALESSANDRO FOR HER WORK AS A VOLUNTEER OF THE TOWN OF MILLINOCKET

WHEREAS, for many years Susan D’Alessandro has been an active community leader in the Town of Millinocket; and,

WHEREAS, Susan, as a member of the Holiday Committee, was instrumental in getting the Santa Hut constructed and located in Veterans Memorial Park; and,

WHEREAS, Susan was a dedicated member of the Katahdin Citizen Group helping to organize subcommittees and assisting them in various cleanup projects throughout the town; and,

WHEREAS, Susan has been very active and energetic in the collaborative economic development effort in Millinocket; and,

WHEREAS, the fruits of Susan’s efforts played an important role in organizing the Millinocket Marathon; NOW, THEREFORE, BE IT RESOLVED that the Millinocket Town Council, in Council Assembled on September 14, 2017, does hereby recognize, honor, and congratulate Susan D’Alessandro for her work as a volunteer for the Town of Millinocket.
Motion- Stratton Second- McEwen Vote 6-0

All Councilors share their appreciation and support of all the volunteer efforts Susan D’Alessandro has given to the local communities.

b) Resolve #13-2017 PROCLAMATION HONORING NANCY DEWITT FOR HER WORK AS A VOLUNTEER FOR THE KATAHDIN REGION

WHEREAS, Nancy DeWitt has devoted much of her life doing volunteer work for many organizations in the Town of Millinocket and the Katahdin region; and,

WHEREAS, Nancy was an active member of the Marathon Planning Committee helping to ensure that the Millinocket Marathon was a success; and,

WHEREAS, Nancy has volunteered to take on the role of Secretary/Treasurer for the Turkey Tail Road Lot Owners Association at South Twin Lake; and,

WHEREAS, Nancy has had an vigorous involvement in community projects such as the decorating the Millinocket bandstand, the East Millinocket gazebo, and the revitalization of the Hillcrest playground; and,

WHEREAS, Nancy is the founder of Our Katahdin, a nonprofit organization promoting community projects and economic development in the Katahdin area;
NOW, THEREFORE, BE IT RESOLVED that the Millinocket Town Council, in Council Assembled on September 14, 2017, does hereby recognize, honor, and congratulate Nancy Dewitt for her work as a volunteer for the Katahdin Region.

Motion: Pray    Second: Stratton    Vote 6-0

All Council members commend and share in their appreciation for Nancy Dewitt’s strong leadership and volunteer services in this community as well as surrounding communities.

c) Anthony Filauro- Marijuana Ordinance
The Town Council inquires to Mr. Filauro, Planning Board Chair, about a local ordinance on regulations and zoning for least intrusive for the sales of marijuana, thoughts on those regulations and asks the planning board to look into Commercial Zoning for those sales of marijuana, directs Mr. Filauro to the MMA site for recent report on this topic of discussion.

Anthony Filauro noted there is not much information to go on and appreciates the direction for the Council to visit the MMA for that report, he informs the Council the planning board will look into other similar communities and their ordinances pertaining to zoning for the sales of marijuana.

Mike Manzo, 76 Prospect St, inquires if there is any way not to have sales of marijuana in Town at all.

Jane Danforth, shares her concerns of the sales of marijuana within the Town of Millinocket and believes there is no good place for these sales within the Town.

Eric Buckingham Jr, 144 Prospect Street, inquires how many licensed growers are located in Town, Chair Madore states there are two licensed growers in Town.

Jimmy Busque, 32 Forest Ave, states the importance of this issue, informs a new committee has been formed by a group of 5 Citizens including himself called Citizens for a Healthy Community having only one meeting to date for the purpose of informing the community about marijuana and substance related use, issues and concerns, stated the committee anticipates filing a petition pertaining to this issue.

d) Steven Golieb- Permission to Grow Herbs at the Municipal Airport
Supplied an informational handout and proposed to the Council for approval to farm plants that are native to the planet and are federally legal for his business production and use in production of baked and cooked goods on a parcel of land located at the Millinocket Municipal Airport by a lease or rent agreement.

Council discussion concluded in support of an agreement to be proposed for Council approval pending FAA permission with the stipulation if needed as Airport use at any time the Town can take the space back without notification or notice.

e) Mandy Olver-Sewer Repairs
Mandy Olver of Olver and Associates, provided a handout of the mapped are of streets to be surveyed, she informs the Council the Town did not receive the Grant however a low 2% interest rate loan is available looking for direction to proceed with the sewer repair project.

Chair Madore straw polls the Council to proceed with applying for future grants and to proceed with the sewer repairs concluding in an unanimous vote.

Mandy informs the Council the plan is ready to be put out to bid for the replacement of the generator project which includes an addition to add a generator building.

Chair Madore straw polls the Council concluding with an unanimous vote to proceed with putting the project out to bid.

OLD BUSINESS:
Remove from Table- Order #238-2017* ADJUSTED ORDER #238 -2017

PROVIDING FOR: Authorization to enter into an agreement by and between the Town of Millinocket and the Millinocket Regional Hospital.

IT IS ORDERED that the * Town of Millinocket authorizes an agreement between the Town of Millinocket and the Millinocket Regional Hospital for the use of the sale and the purchasing of road salt.

IT IS FURTHERED ORDERED that the Town Manager is authorized to sign all the necessary paperwork to complete this agreement. A copy of the agreement is attached to this order.
Motion-Madore Second-Pelletier Vote
Councillor Pray moved that the reading of Order 238-2017 be dispensed with, Seconded by Councillor Clark, Councillor Pray motion to make an amendment to the Agreement which is attached to the Order to add at the end of paragraph four (4) "The Hospital agrees the Town has no liability in the loading of salt into the Hospital vehicles.", Councillor Clark second the amendment, vote on the Amendment 6-0, Vote on the Order with Amended attached Agreement 6-0.

NEW BUSINESS:
Town Manager's Report:
*Regular Council Meeting to be scheduled on Thursday September 24th and Thursday October 12th to be held in Council Chambers at 4:30 pm.
*Reimbursement dividend check given to the Town of Milanocket from Maine Municipal Association for a job well done on workers compensation prevention.
*Crack in the slide at the Milanocket pool and use needs to be discontinued immediately, looking for direction from Council to replace.
*KARE funds, last check of $75,000 was received by Brookfield Power due to the cessation of all paper production, anticipates a decision from the KARE administrators on how to proceed with these funds.
*Jody Nelson, Recreation Director, applied for and was awarded a $10,000 grant to repair a storage shed at the Milanocket Recreation Complex, an ad for bids for this project will be in the Local Lincoln News, anticipates the job to be done before winter.
*Blue Sky Tower installed a telecommunication tower on a portion of land on Hancock Street which is leased from Katahdin Forest Management and its purpose is to increase cell phone connectivity.
*Nomination papers for Town Council 3 year seat, six are out having four returned to date, Town Council 1 year seat having two out and none returned to date, and no nomination papers have been taken out for School Board seats as of today.
*Invitation to the Town Council to attend a discussion session with Dark Skies Over Communities Friday September 15, 2017 at 4:00pm at the Milanocket Memorial Library.
*Applauds Our Katahdin with the project of the clean-up of the old Millers building on Main Street, anticipates the clean-up project to be done in a month.
*Paving on Congress Street is at its final stages.
Councillor Pelletier agrees its good news on receiving the MMA reimbursement, Congratulates Jody Nelson on receiving grant monies for her project, urges any and all interested to take out nomination papers.
Councillor Clark congratulates department heads for a job well done for maintaining prevention training, suggests an order to replace the slide at the pool by next season, congratulates Jody Nelson on receiving grant monies for her shed project and inquires if the payment for the project be made when the grant monies come in, the installation of the Blue Sky tower was discussed by the Planning Board and was Council approved, encourages anyone to take out nomination papers describing it as a life learning experience, notes he will be attending the Dark Skies and Our Communities seminar.
Councillor McEwen notes that Workers Compensation prevention is key and congratulates all who do their part, states the pool’s slide has been an ongoing problem that needs to be taken care of and replaced, inquires to the Town Manager that pictures be sent to all council members for viewing, notes it is good to see the McKenzie Grant be given out in this area, informs the tower is necessary for all communications to forward, shares he will not be attending the Dark Skies seminar.
Councillor Stratton hopes that the slide at the pool be replaced by next year, applauds Jody Nelson for award of the grant monies to replace the shed, good to hear about the old Millers building being remodeled.
Councillor Pray congratulates all Town worker and extends a prior offer from the Council to put on a BBQ to honor all Town employees in recognition of a job well done, suggests to look into grant monies to fund and replace the slide at the pool, suggests the KARE funds to be a revolving loan fund instead of giving away the monies which in return can benefit the Economic Development Fund, congratulates Jody Nelson for going for and being awarded grant monies for the Recreation Department, encourages all who are concerned with the future of this community to get involved and take out nomination papers, shares his concerns pertaining to
Dark Skies issues on restricting lighting and other opportunities with Economic Development with the anticipation the Planning Board researches extensively all issues and concerns, looks forward on the end result on the old Millers building.

Chair Madore echoes job well done to all Town employees for prevention of workers compensation, would like to see the pool slide before opening of next year being a huge asset to the Recreation community, strongly feels KARE Funds should be used for Economic Development and looks forward to the discussion on this matter, congratulates Jody Nelson for being awarded the Mackenzie grant for the Recreation Department to replace the shed, notes the Blue Sky tower is an asset to this community as well as a source of revenue, pleads to all interested to take out nomination papers, shares he does not support and has great concerns about Dark Skies and Our Communities for this community, congratulates the project taking place at the old Millers building, suggest to Ralph Soucier, Public Works Director, to oversee the finalization of the paving project on Congress Street done by the Maine Water Company with the concerns of the paving being done to code and passing regulations.

ORDER #241-2017 PROVIDING FOR: Execution of the Warrant for August 31, 2017
IT IS ORDERED that the Warrant for August 31, 2017 in the amount of $20,884.55 is hereby approved.
Motion-Clark Second-Stratton Vote 6-0

ORDER #242-2017 PROVIDING FOR: Execution of the Warrant for September 7, 2017
IT IS ORDERED that the Warrant for September 7, 2017 in the amount of $14,178.84 is hereby approved.
Motion-Clark Second-Stratton Vote 6-0

ORDER# 243-2017 PROVIDING FOR: Execution of the Warrant for September 14, 2017
IT IS ORDERED that the Warrant for September 14, 2017 in the amount of $266,602.08 is hereby approved.
Motion- Clark Second-Stratton Vote 6-0

ORDER #244-2017 PROVIDING FOR: Approval of Applications for Reappointments to the Cemetery Committee
IT IS ORDERED that Francis Megno, James Nyman and Linda Campbell, and Joel Neal are reappointed to serve as members on the Cemetery Committee for a 5 year term expiring June 2021.
Motion-McBwen Second- Vote 5-0-1 (Madore-Abstain)

*REMOVED FROM AGENDA
ORDER #245-2017
Motion- Second- Vote 6-0

*REMOVED FROM AGENDA
ORDER #246-2017
Motion- Second- Vote 6-0

ORDER #247-2017 PROVIDING FOR: Approval to apply for a Clean Water State Revolving Fund (CWSRF) loan in the amount of $3 million to repair and replace sewer lines.
IT IS ORDERED that the Millinocket Town Council grants authorization for the Town Manager to apply for a $3 million CWSRF loan through the Maine Municipal Bond Bank (MMBB) to repair and replace sewer lines on Minuteman Drive, New Jersey Street, and New York Street.
IT IS FURTHER ORDERED that the Town Manager is authorized to sign all necessary paperwork to complete the loan process.
Motion-Stratton Second-Pray Vote 6-0

ORDER #248-2017 PROVIDING FOR: Authorization to advertise for Request for Proposals to repair and replace sewer lines on Minuteman Drive, New Jersey Street, and New York Street.
IT IS ORDERED that the Millinocket Town Council authorizes the Town Manager to advertise for Request for Proposals to repair and replace sewer lines on Minuteman Drive, New Jersey Street, and New York Street. 
NOTE: The sewer line project on these three streets is scheduled to begin in the spring of 2018.

Motion-Pray Second-Clark Vote 6-0

ORDER #249-2017 PROVIDING FOR: Authorization to expend funds for a one-year Communication Plan with designlab.
IT IS ORDERED that the Millinocket Town Council authorizes the expenditure of funds in the amount of $18,840 to enter into a one-year Communication Plan with designlab.
IT IS FURTHERED ORDERED that the Town Manager is authorized to sign all the necessary paperwork to complete the transaction.
NOTE: There were no funds appropriated for this plan in the FY18 budget. The Council will have to decide where the funds will be taken from if this order is adopted.
Motion-Pelletier Second-Stratton Vote 3-3 (Order Failed) (Pelletier/Pray/Clark-Opposed)
The Town Council had a discussion whether or not to table Order #249-2017 pending further discussion including designlab on the proposed contract, Councilor Pray Motioned to Table Order #249-2017, Seconded by Councilor Clark, Vote to Table failed 3-3 with Pelletier, Pray, and Clark Opposing.

ORDER #250-2017 PROVIDING FOR: Authorization to accept and approve the bid for heating fuel.
IT IS ORDERED that the Millinocket Town Council accepts and approves the bid for heating fuel for the Town of Millinocket for fiscal year 2017-2018 from Preble Oil Company in the amount of $1.709 per gallon, which is .07 (seven cents) above the OPIS Bangor Rack price.
NOTE: Two bids were received:
Dead River Company $1.7666 .10 (ten cents above rack price)
Preble Oil Company $1.709 .07 (seven cents above rack price)
Motion-Stratton Second-McEwen Vote 6-0

ORDER #251-2017 PROVIDING FOR: Approval to transfer funds.
IT IS ORDERED that the Millinocket Town Council approve the transfer of funds in the amount of $18,933.16 from E1300-3525 (Technical Carryforward), and $342.84 from Account E1300-3552 (Mower), to the newly created account E0115-3604 (Building Demolition). The aggregate amount transferred to the Demolition Account will be $19,276.00.
IT IS FURTHERED ORDERED that the Town Manager is authorized to sign all the necessary paperwork to complete the demolition process.
Motion-Pray Second-Stratton Vote 5-1 (Pelletier-Opposed)

ORDER #252-2017 PROVIDING FOR: Transfer of funds.
IT IS ORDERED that the Millinocket Town Council approve the transfer of funds in the amount of $43,321.65 from the Assigned Fund Balance and $678.35 from Account E1300-3552 (Mower) to Account E0407-2011 (Road Paving & Construction). The summative amount to be transferred to the Road Paving & Construction Account will be $44,000.00.
Motion-Pelletier Second-Stratton Vote 6-0

ORDER #253-2017 PROVIDING FOR: Chamber membership 2017-2018
IT IS ORDERED that the Millinocket Town Council approves an application to become a member of the Katahdin Area Chamber of Commerce for the 2017-2018 season.
IT IS FURTHER ORDERED that the Millinocket Town Council approves the Cornerstone Membership at a total cost of $1,000.
IT IS FURTHER ORDER that the Town Manager is authorized to sign any and all paperwork to complete the application.
Motion-Clark Second-McEwen Vote 6-0
ORDER #254-2017 PROVIDING FOR: Authorization to accept a grant.
IT IS ORDERED that the Millinocket Town Council grants authorization for the Town Manager to sign the necessary paperwork to accept a grant from the MacKenzie Foundation in the amount of $10,000 to repair the storage building at the Millinocket Recreation Complex.
Motion-McEwen       Second-Stratton       Vote 6-0

IT IS ORDERED that the Millinocket Town Council approve the expenditure of funds in the amount of $600.00 to purchase Carbonite computer cloud backup software.
NOTE: The funds to purchase the software will be taken from Account E0112-3105, New Equipment, leaving a balance of $50.00 in this account.
Motion-Stratton     Second-McEwen     Vote 6-0

*Town Manager clarifies the back-up system will cover all staff located in the Municipal Building.
Jesse Dumais, 10 Somerset Street, encourages a yes vote to pass this order for the necessity of securely storing important information.

Reports and Communications:
   a) Warrant Committee for the September 28, 2017 Council Meeting will be Chair Madore and Councilor Pelletier
   b) Chair’s Committees Reports:
       Councilor McEwen announces a meeting for Economic Development to be held on September 21, 2017 at 5:00 pm in Council Chambers, he notes access to a live feed of the workshop will be available on the Katahdin Citizens Face Book Page to submit questions and/or concerns.
   c) Two Minute Public Comment:
       Michael Manzo shares pictures for awareness of the house fire on York Street that involved multiple properties, he states his concerns for the need prevention for the lack of water pressure was an issue.
   d) Motion to adjourn at 6:402 p.m. –Stratton       Second –McEwen     Vote 6-0
ORDER #245-2017

PROVIDING FOR: Reappointment of the Code Enforcement Officer, and Licensed Plumbing Inspector

IT IS ORDERED that Michael Noble is reappointed to serve as Code Enforcement Officer and Licensed Plumbing Inspector for a one year term effective from July 1, 2017 to June 30, 2018.

Passed by the Town Council

Attest:
ORDER #246-2017

PROVIDING FOR: Reappointment of Health Officer

IT IS ORDERED that Michael Noble is reappointed as Millinocket Health Officer for a period of three years from July 1, 2017 through June 30, 2020.

IT IS FURTHERED that this position shall be subject to reappointment at the pleasure of the Town Council.

Passed by the Council

ATTEST: ______________________
TOWN OF MILLINOCKET
John Davis, Town Manager
197 Penobscot Avenue, Millinocket, Maine 04462
Telephone 207-723-7000    FAX 207-723-7002
Web Site: www.millinocket.org

Town Manager’s Report September 28, 2017

1. Next Regular Council Meetings – to be held in Council Chambers at 4:30 p.m.
   A. October 12, 2017
   B. October 26, 2017

2. Thank You Card-We received a thank you card from Jon MacDonald and Steve Pound for the ad in the Maine Basketball Hall of Fame magazine recognizing Terry Carr’s 2017 induction. Millinocket now has six people in the Maine Basketball Hall of Fame-Jim Difrederico, Terry Healey, Jon MacDonald, Steve Pound, George Wentworth, and Terry Carr.

3. Marijuana Social Clubs-The Chairman has asked me to put this on the Manager’s Report to generate a discussion about whether or not we want to allow these clubs in Millinocket.

4. Letter from Olver Associates INC.-Olver Associates has sent a letter to the residents on the streets that will be affected by the sewer project (Ohio Street, New Jersey Street, Mass. Ave. Connecticut Ave., Rhode Island Ave., Delaware Place, Cottage Road, New York Street, Minuteman Drive, and Heritage Street). The contractor may need to go into the cellar of some homes to look at the sewer connection going out to the street. If any citizen has a question about this undertaking, call the Town Office or call Olver Associates at the number that is on the letter.

5. WWTP Generator-Most of the prep work has been completed and we hope to have the new generator operational sometime this fall.

6. Those Who Care-The Chairman and I have been invited to a ceremony at Husson College on October 5, 2017, to help honor Home to Mount Katahdin, Baxter State Park, and Your Successful Future
this year’s recipients for their outstanding volunteer work known as Those Who Care. The winners for 2017 are Gary Allen, Richard Angotti, Rhonda French, and Paul House. We applaud the candidates and are looking forward to attending the ceremony.

7. Tax Acquired Properties-Listed below is a copy of tax acquired properties that I think should be considered for demolition:
   - 53 Oak Street
   - 10 High Street
   - 126 Lincoln Street
   - 45 Aroostook Avenue
   - 37 Aroostook Avenue
   - 137 Cottage Road

8. Millinocket Marathon and a Half-The Millinocket Marathon & Half Committee is looking for a donation from business owners and Civic Organizations of the Katahdin Region to print a “program” book to update contestants from away about available shopping, dining, and recreational opportunities while in the area. Marathon advertising prices are $25 for a quarter page, $50 for a half page, and $100 for a full page.

9. Taxes-First half taxes are due on Thursday, September 28.

10. Nomination Papers-September 22 was the last day to turn papers in. Councilors Madore, Stratton, and Pelletier all turned in papers for the three-year term on the Council. Jimmy Busque and Steve Golieb turned papers in for the one-year term, and Dick Angotti, Mike Crowley, and Kevin Gregory turned in papers for the two three-year terms on the School Board.
September 19, 2017

Dear [Name]:

The Town of Millinocket is planning to conduct sanitary sewer improvements on Minuteman Drive, New Jersey Street and New York Street. The scope of the project includes replacement of sewers and is part of the Town's ongoing effort to replace old and deteriorating pipes and reduce excess groundwater leakage to the sewer system. The Town has retained Olver Associates Inc. to provide planning, engineering design and construction management services for the project.

Beginning later this week, survey crews from our firm will be in Town collecting field data in the project area. As part of the field survey work, personnel from our office may ask permission to enter your cellar to verify the location at which your sewer, water line, and cellar drain leave your building. This information will be used during design to provide for the reconnection of your sewer to the Town's new sewers on the street. Our staff will have business cards for identification. If you have any questions regarding their identify or the purpose of their visit, please call our office.

Please feel free to call either Mandy Olver or Eric Hardy at our office at 223-2232 if you have questions regarding the proposed project. Thank you for your assistance.

Very truly yours,

[Signature]

Mandy H. Olver P.E., Vice-President
Construction Services Manager

MHO/ewh
1297/000

CC: Mr. John Davis, Town Manager
Mr. Jim Charette, Superintendent
<table>
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<tr>
<th>Title</th>
<th>First</th>
<th>Last</th>
<th>Physical</th>
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<th>City</th>
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<td>Mr.</td>
<td>Donald</td>
<td>Morrison</td>
<td>GNP Holding II, LLC</td>
<td>45 Ohio St.</td>
<td>Millinocket</td>
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<tr>
<td>Ms.</td>
<td>Margaret</td>
<td>Jamieson</td>
<td></td>
<td>15 New Jersey St.,</td>
<td>Millinocket</td>
<td>NH</td>
<td>03801</td>
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<td>Mr. &amp; Mrs.</td>
<td>George</td>
<td>McLean</td>
<td></td>
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<td>Knowlton</td>
<td></td>
<td>47, 126 New Jersey St.</td>
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<td>Benton</td>
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<td>Mr.</td>
<td>Thomas</td>
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<td>Nadeau</td>
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<td>Mr. &amp; Mrs.</td>
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Dear Business Owners and Civic Organizations of the Katahdin Region,

The Millinocket Marathon and Half is marking 3 years of existence this December bringing many people from across the country and beyond to our great region. In order for these people to enjoy our area to its fullest, we have decided a “program” book would be the best way to update them about available shopping, dining and recreational opportunities as well as happenings specifically geared toward marathon weekend. In this booklet, there will be a map of the area and a list of events that are submitted no later than October 18, 2017.

As you may or may not be aware, the Millinocket Marathon and Half is the only free qualifier for the Boston Marathon. Free is wonderful for the runners and is a major draw to bring people here in December boosting our economy and morale; however printing these programs does come at a cost. If you would like your business or organization listed in the marathon booklet and on the www.millinocketmarathon.com website there will be a small fee of $25 per quarter page advertisement (business card size 2”X3.5”). Larger ads are available sold in quarter-page increments.

On the website, you will have the same advertisement that is in the marathon program at no additional cost with the added bonus of having your ad displayed until September 1, 2018, at which point you will be able to renew your listing for the following year. You may add a link to your ad to direct people to your own webpage.

To take advantage of this opportunity to showcase your business or organization to runners from around the country, please attach a business card to the order form provided or email your ad to millinocketmarathon@gmail.com. Don’t forget to send the link to your website.

If you don’t have a business card and need help making an ad, we have a graphic designer that will do that for you for a small additional fee. Please contact us for more information on building an ad. If you would rather not have an ad, your business or organization may still list your marathon weekend events on the event page for $10 for the first event and $5 for each additional event. Checks should be made payable to the “Moose Drop In” and in the memo line please put “Advertising for Millinocket Marathon.” Checks and orders may be dropped off or mailed to Moose Drop In, 242 Penobscot Ave, Millinocket, Maine 04462.

Thank you for your continued support of this great event,

Millinocket Marathon & Half
Marathon Advertising
Visual and Prices

Quarter Page _____ $25*
Half Page _____ $50*
Full Page _____ $100*
*These are black and white

Back Cover _____ $500*
Full color and full page!
*First business to pay the $500 gets it

Sold
ORDER #257-2017

PROVIDING FOR: Execution of the Warrant for September 21, 2017

IT IS ORDERED that the Warrant for September 21, 2017 in the amount of $______________ is hereby approved.

Passed by the Town Council__________________

Attest:_______________________
ORDER #258-2017

PROVIDING FOR: Execution of the Warrant for September 28, 2017

IT IS ORDERED that the Warrant for September 28, 2017 in the amount of $_________________ is hereby approved.

Passed by the Town Council__________________

Attest:____________________________________
ORDER #259-2017

PROVIDING FOR: Approval of an Application for an Entertainment License for Hang Wong Corp.,

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

Yang Deng Xiu, 973 Central Street
d/b/a
Hang Wong Corp., 973 Central Street

Passed by the Town Council

Attest:
COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE APPLICATIONS

TAXES ARE CURRENT

WASTEWATER IS CURRENT

POLICE INCIDENTS IN THE PAST YEAR
(If applicable please list)

Yes ☑️ No ☐
TOWN OF MILLINOCKET

APPLICATION FOR A SPECIAL AMUSEMENT LICENSE

NAME OF APPLICANT: Yang Dengxiu
RESIDENCE: 973 Central St, Millinocket

NAME OF BUSINESS: Yang Yang Corp
ADDRESS: 973 Central St, Millinocket

NATURE OF BUSINESS: Chinese Restaurant
LOCATION TO BE USED: 973 Central St, Millinocket

RESIDENCES OF APPLICANT IN LAST FIVE YEARS:
Same as Above

HAS APPLICANT HAD A LICENSE DENIED OR REVOKED? YES __ NO X

IF YES, CIRCUMSTANCES ARE SPECIFICALLY AS FOLLOWS:

HAVE YOU (INCLUDING PARTNERS OR CORPORATE OFFICERS) EVER BEEN CONVICTED OF A FELONY? YES __ NO X

IF YES, WHO – CIRCUMSTANCES ARE AS FOLLOWS:

COPY OF CURRENT LIQUOR LICENSE (IF APPLICABLE).

OTHER INFORMATION MAY BE REQUESTED BY THE MUNICIPAL OFFICERS.
License for the Sale of Liquor

License Number: 7694  
Issue Date: 10/26/2016  
Expiration Date: 10/25/2017

This License is valid only between the Issue Date and the Expiration Date appearing on this document. This License may be used only for the Named Holder at the Location for which the License was issued. The person or business named in this License is authorized to sell or serve liquor with liquor content as permitted by Maine law for the license type designated in this License.

Every Licensee must display this License in the licensed premises in a conspicuous location where it can be easily seen in that part of the premises where liquor is sold or served. This License or each type of License issued as part of this License is subject to fine, suspension or revocation pursuant to Title 28-A of Maine law. License fee is non-refundable and the License is non-transferable unless approved by the Bureau.

Legal Name of Licensee: HANG HONG YANG CORPORATION  
Business Name of Licensee: HANG WONG CHINESE RESTAURANT  
Address of Licensee: 973 CENTRAL STREET  
MILLINOCKET, ME

<table>
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<tr>
<th>CODE</th>
<th>License Type and Description</th>
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<tr>
<td>1101</td>
<td>CLASS I - SPIRIT, VINOUS, AND MALT - CLASS &quot;A&quot; RESTAURANT</td>
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Total Fees: $910.00

Timothy R. Poulin, Deputy Director  
Bureau of Alcoholic Beverages and Lottery Operations
ORDER #260-2017

PROVIDING FOR: Approval of an Application for a Malt, Vinous and Spirituous Liquor License for the Hang Wong Yang Corp.

IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for:

Yang Deng Xiu, 973 Central Street
d/b/a
Hang Wong Yang Corp., 973 Central Street

Passed by the Town Council__________________

Attest:______________________________
COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE APPLICATIONS

- TAXES ARE CURRENT
  - Yes ✔  No

- WASTEWATER IS CURRENT
  - Yes ✔  No

- POLICE INCIDENTS IN THE PAST YEAR
  - Yes  No ✔

(IF APPLICABLE PLEASE LIST)
BUREAU OF ALCOHOLIC BEVERAGES
DIVISION OF LIQUOR LICENSING & ENFORCEMENT
164 STATE HOUSE STATION
AUGUSTA, ME 04333-0164

PRESENT LICENSE EXPIRES 9/16/17

INDICATE TYPE OF PRIVILEGE: ☑ MALT ☑ SPIRITOUS ☑ WINOUS

☑ RESTAURANT (Class I, II, III, IV)
☑ HOTEL-OPTIONAL FOOD (Class I-A)
☑ CLASS A LOUNGE (Class X)
☑ CLUB (Class V)
☑ TAVERN (Class IV)

INDICATE TYPE OF LICENSE:
☑ RESTAURANT/LOUNGE (Class XI)
☑ HOTEL (Class I, II, III, IV)
☑ CLUB-ON PREMISE CATERING (Class I)
☑ GOLF CLUB (Class I, II, III, IV)
☐ OTHER: __________________________

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) - (Sole Proprietor, Corporation, Limited Liability Co., etc.)
   Hans Wong Corp
   DOB: __________________________

2. Business Name (D/B/A)
   Hans Wong Chinese Restaurant
   Location (Street Address)
   973 Central St
   City/Town
   Milinocket
   State ME
   Zip Code 04462

   Mailing Address
   975 Central St
   City/Town
   Milinocket
   State ME
   Zip Code 04462

   Business Telephone Number
   207-723-6084

   Fax Number
   207-723-6084

   Federal I.D. # 4273294625
   Seller Certificate #

3. If premises is a hotel, indicate number of rooms available for transient guests: ______

4. State amount of gross income from period of last license: ROOMS $ ______ FOOD $50,000 LIQUOR $2,000.00

5. Is applicant a corporation, limited liability company or limited partnership? YES ☑ NO ☐

If YES, complete Supplementary Questionnaire

6. Do you permit dancing or entertainment on the licensed premises? YES ☑ NO ☐

7. If manager is to be employed, give name: __________________________________________

8. If business is NEW or under new ownership, indicate starting date: __________________________

   Requested inspection date: __________________________ Business hours: __________________________

9. Business records are located at: 973 Central St Milinocket ME 04462
10. Is/are applicants(s) citizens of the United States? YES ☑ NO ☐
11. Is/are applicant(s) residents of the State of Maine? YES ☑ NO ☐

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
   Use a separate sheet of paper if necessary.

   Name in Full (Print Clearly)   DOB   Place of Birth
   Yongs Meng Xiu               2/21/72  People's Republic of China

   Residence address on all of the above for previous 5 years (Limit answer to city & state)
   2000 - 2005 New York City

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES ☑ NO ☐
   Name: __________________________ Date of Conviction: ________________
   Offense: ________________________ Location: ________________________
   Disposition: ____________________

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?
   Yes ☑ No ☐ If Yes, give name: __________________________

15. Has/have applicant(s) formerly held a Maine liquor license? YES ☑ NO ☐

16. Does/do applicant(s) own the premises? Yes ☑ No ☐ If No give name and address of owner:
   Management Inc. 973 Central St Millinocket ME 04462

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) Hang Wong Chinese located in Pamula Motor Lodge, 973 Central St Millinocket ME 04462

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?
   YES ☑ NO ☐ Applied for: __________________________

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 1/2 mile Which of the above is nearest? Church

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES ☑ NO ☐
   If YES, give details:

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to $2,000 or both."

Dated at: Millinocket Town/City, State on 9/16/2017

Please sign in blue ink

Signature of Applicant or Corporate Officer(s) Yongs Meng Xiu
Print Name

Signature of Applicant or Corporate Officer(s) Yang Deng Xiu
Print Name
State of Maine
Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement

Supplemental Information Required for
Business Entities Who Are Licensees

For information required for Questions 1 to 4, this information is on file with the Maine Secretary of State’s office and must match their record information. Please clearly complete this form in its entirety.

1. Exact legal name:
   
   **Huyng Hong Yang Corporation**

2. Other business name for your entity (DBA), if any:
   
   **Huyngwons Chinese Restaurant**

3. Date of filing with the Secretary of State: 9/17/17

4. State in which you are formed: **Maine**

5. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

6. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attached additional sheets as needed)

<table>
<thead>
<tr>
<th>Name</th>
<th>Address for Previous 5 years</th>
<th>Date of Birth</th>
<th>Ownership %</th>
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<td>Yang Heng Xin</td>
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7. Is any principal person involved with the entity a law enforcement official?
   
   Yes [ ] No [x]

8. If Yes to Question 7, please provide the name and law enforcement agency:
   
   Name: __________________________  Agency: __________________________
9. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes [ ] No [ ]

10. If Yes to Question 9, please complete the following: (attached additional sheets as needed)

Name: ________________________________

Date of Conviction: ______________

Offense: ________________________________________

Location of Conviction: ____________________________

Disposition: ______________________________________

Signature: ________________________________

[Signature]

Signature of Duly Authorized Person

Date: ______________

[Date]

Print Name of Duly Authorized Person

If you have questions regarding the legal name or assumed (DBA) name on file with the Secretary of State’s office, please call (207) 624-7752. The SOS can only speak to the information on file with their office, not the filing of this supplemental information – please direct any questions about this form to our office at the number below.

Submit Completed Forms To: Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
164 State House Station
Augusta, Me 04333-0101
Telephone Inquiries: (207) 624-7220
Fax: (207) 287-3424
Email Inquiries: MaineLiquor@Maine.gov
NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

THIS APPROVAL EXPIRES IN 60 DAYS.

FEE SCHEDULE

Class I  Spirituous, Vinous and Malt ................................................................. $ 900.00
CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.

Class I-A Spirituous, Vinous and Malt, Optional Food (Hotels Only) ................................................................. $1,100.00
CLASS I-A: Hotels only that do not serve three meals a day.

Class II  Spirituous Only ................................................................. $ 550.00
CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.

Class III  Vinous Only ................................................................. $ 220.00
CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.

Class IV  Malt Liquor Only ................................................................. $ 220.00
CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Tavens; Pool Halls; and Bed and Breakfasts.

Class V  Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) ................................................................. $ 495.00
CLASS V: Clubs without catering privileges.

Class X  Spirituous, Vinous and Malt – Class A Lounge ................................................................. $2,200.00
CLASS X: Class A Lounge

Class XI  Spirituous, Vinous and Malt – Restaurant Lounge ................................................................. $1,500.00
CLASS XI: Restaurant/Lounge; and OTB.

FILING FEE ................................................................. $ 10.00

UNORGANIZED TERRITORIES $10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to: TREASURER, STATE OF MAINE. – DEPARTMENT OF PUBLIC SAFETY, LIQUOR LICENSING AND INSPECTION DIVISION, 164 STATE HOUSE STATION, AUGUSTA ME 04333-0164. Payments by check subject to penalty provided by Sec. 3, Title 28A, MRS.

STATE OF MAINE

Dated at: [Handwritten] Millinocket, Maine [Handwritten] Penobscot SS

On: 9/28/17

City/Town

(County)
The undersigned being: ◁ Municipal Officers ◁ County Commissioners of the
◁ City ◁ Town ◁ Plantation ◁ Unincorporated Place of: Millinocket, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and hereby approve said application.

THIS APPROVING EXPIRES 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal
1. Hearing. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
   A. The bureau shall prepare and supply application forms. [1993, c.730, §27(a-md).]
   B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant’s prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
   C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c.589, §1 (amd).]

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
   A. Conviction of the applicant of any Class A, Class B or Class C crime. [1987, c.45, Pt.A§4 (new).]
   B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new)].
   C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
   D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592, §3 (amd).]
   E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
   F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]

[1993, c.730, §27 (amd).]

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.
   A. [1993, c.730, §27 (sp).]

4. No license to person who moved to obtain a license. (REPEALED)

5. TEXT EFFECTIVE 3/15/01 Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant’s license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.
PREMISE DIAGRAM

[Hand-drawn diagram with labels such as 'Ban', 'Sat', 'Ex', 'W M', and 'Kich']
ORDER #261-2017

PROVIDING FOR: Date, Time, Place, Warden for the November 07, 2017 General Election

IT IS ORDERED that the General Election will be held on Tuesday, November 07, 2017 from 8:00 a.m. to 8:00 p.m. at the Stearns High School Gymnasium.; and

IT IS FURTHER ORDERED that Diana Campbell shall be Warden of said election.

Passed by the Town Council

Attest:
ORDER #262-2017

PROVIDING FOR: Processing Absentee Ballots for the November 07, 2017 General Election

WHEREAS, Title 21-A MRSA Section 759.7 allows the Election Warden to process absentee ballots while the polls are open; and

WHEREAS, processing such ballots will assist the Election Clerks and result in an expedited process after the polls are closed; and

WHEREAS, expediting the process after the polls are closed will result in some savings to the Town of Millinocket;

NOW THEREFORE IT IS ORDERED that the Election Warden is authorized to process absentee ballots at 10:00 A.M., 2:00 P.M., 4:00 P.M., 6:00 P.M. and 8:00 P.M. during the November 07, 2017 General Election.

Passed by the Town Council

Attest:
ORDER #263-2017

PROVIDING FOR: Office Hours of the Registrar for the November 07, 2017 Special Referendum

WHEREAS, Title 21-A MRSA Section 122(6) specifies the process that the Registrar must follow in registering voters; and

WHEREAS, The Town Clerk also serves as Registrar; and

WHEREAS, the Town Clerk has regular hours on four business days before Election Day to register voters; and

WHEREAS, being open evening hours as required by law to receive voter registrations will be an added cost to the municipality;

NOW THEREFORE IT IS ORDERED that it is not necessary that the Registrar be open to accept voter registrations for two hours in the evening between 5 P.M. and 9 P.M. on at least three days before Election Day.

Passed by the Town Council__________________

Attest:______________________________
PROVIDING FOR: Authorization to expend funds for a one-year Communication Plan with designlab.

IT IS ORDERED that the Millinocket Town Council authorizes the expenditure of funds in the amount of $18,840 to enter into a one-year Communication Plan with designlab.

IT IS FURTHERED ORDERED that the Town Manager is authorized to sign all the necessary paperwork to complete the transaction.

NOTE: There were no funds appropriated for this plan in the FY18 budget. The Council will have to decide where the funds will be taken from if this order is adopted. The Chairman requested that this order be taken up again since the owners of designlab will be here to answer questions.

PASSED BY THE COUNCIL: ________________

ATTEST: ___________________
<table>
<thead>
<tr>
<th>Target</th>
<th>Delivery Method</th>
<th>Message</th>
<th>Schedule</th>
<th>Progress Updates - these are essential news &amp; stories, written and placed in the local paper</th>
<th>Significant announcements</th>
<th>Electronic/website, email, Facebook channel, newsletter, subscribers, web, town of Millwood website, communication plan.</th>
<th>News and events, content development, development news, community interest, economic development, &quot;press room&quot;, events, economic development. Town’s website will be updated to include &quot;press room&quot;, events, economic development.</th>
<th>Web and large press, public, shareholders, etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Town of Millwood website, communication plan.</td>
<td>electronic announcement</td>
<td>as needed</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

The goal of the communication plan is to utilize media channels including newspapers, social media, web, community forums, and mass media (TV and news publications) to deliver updates on town events, meetings, and news, and keep the public engaged in healthy dialogue with town officials. The communication plan will present an "official voice" for the town, keeping town citizens, the region, and beyond informed about the opportunities in Millwood. Messaging will support the Millwood brand.

Proposal: 7/7/2017
<table>
<thead>
<tr>
<th>Item</th>
<th>Monthly</th>
<th>Total</th>
<th>Annual</th>
</tr>
</thead>
<tbody>
<tr>
<td>$18,840</td>
<td>Digital advertising through social media channels</td>
<td>$500</td>
<td>$6,000</td>
</tr>
<tr>
<td>$4,400</td>
<td>Press backdrop updates to web content, significant stories, blogs, design release, email communication, referral</td>
<td>$22,000</td>
<td>$240,000</td>
</tr>
<tr>
<td>$495</td>
<td>Social media retainer</td>
<td>$5,940</td>
<td>$6,945</td>
</tr>
<tr>
<td>Cost</td>
<td>3,950</td>
<td>59,840</td>
<td>71,790</td>
</tr>
<tr>
<td>Item</td>
<td>Description</td>
<td>Cost</td>
<td></td>
</tr>
<tr>
<td>------------</td>
<td>-----------------------------------------------------------------------------</td>
<td>-------</td>
<td></td>
</tr>
<tr>
<td>Trade show booth</td>
<td>The cost is closer to $4,900.</td>
<td>$1,500</td>
<td></td>
</tr>
<tr>
<td>Brochures - 500</td>
<td>The cost includes new handwared.</td>
<td>$700</td>
<td></td>
</tr>
<tr>
<td>Pole banners</td>
<td>The cost is closer to $4,250.</td>
<td>$2,250</td>
<td></td>
</tr>
</tbody>
</table>

The total production cost is $4,950.
ORDER #265-2017

PROVIDING FOR: Appointment of the Maine Municipal Association (MMA) voting delegate and alternate voting delegate.

IT IS ORDERED that the Millinocket Town Council appoints Charles Pray as the MMA voting delegate for the Town of Millinocket.

IT IS FURTHER ORDERED that John Davis is appointed as the alternate voting delegate.

PASSED BY THE COUNCIL: __________________

ATTEST: __________________
MEMORANDUM

TO: Key Municipal Officials of MMA Member Cities, Towns and Plantations

FROM: Stephen W. Gove, Executive Director

DATE: September 1, 2017

SUBJECT: Voting Credentials for MMA Annual Business Meeting

The Maine Municipal Association Annual Business Meeting is being held in conjunction with the MMA Annual Convention and will take place on Wednesday, October 4, 2017, at 1:30 p.m. in the Cumberland Room at the Augusta Civic Center. The MMA Bylaws entitle each member community to one (1) voting representative.

Enclosed please find the MMA Voting Delegates Credential Form on which the municipal officers may designate their municipality’s voting representative and alternate. We have also attached the Proposed Agenda for the MMA Annual Business Meeting for your reference. The current MMA Bylaws as adopted in 2013 will be available at the MMA Annual Business Meeting or may be viewed on the MMA website at:


Please note that the MMA Executive Committee is not putting forth any proposed amendments to the MMA bylaws for this year. If you plan to be at the MMA Annual Convention and would like to have a Voting Delegate represent your municipality, please complete the MMA Voting Delegate Credential Form and return to our office by Tuesday, October 3, 2017 or bring it with you to the MMA Annual Business Meeting. We have provided a self-addressed, self-stamped envelope for your convenience.

We look forward to seeing you at this year’s 81st MMA Annual Convention at the Augusta Civic Center. We have a great line up of speakers, workshops and networking opportunities at this year’s convention. If you have any questions on this information, please contact Theresa Chavarie at 1-800-452-8786 ext. 2211 or in the Augusta area at 623-8428.
Maine Municipal Association  
Annual Business Meeting  
Wednesday, October 4, 2017  
1:30 – 2:15 p.m.  
Augusta Civic Center, Augusta, Maine  
Cumberland Room  

PROPOSED AGENDA  

1. **Introductions and Welcoming Remarks** – MMA President Laurie Smith  
   (Town Manager, Kennebunkport)  

2. **Approval of 2016 MMA Annual Business Meeting Minutes** – Laurie Smith  

3. **Introduction of New Executive Committee Members** – Laurie Smith  

4. **MMA President’s Report** – Laurie Smith  

5. **Executive Director’s Report** – Stephen Gove, MMA Executive Director  

6. **Other Business** (*comments from the floor*)  

7. **Adjournment**
MAINE MUNICIPAL ASSOCIATION

VOTING DELEGATE CREDENTIALS

__________________________ is hereby designated as the official Voting Delegate and
__________________________ as the alternate voting delegate for ______________________

(name) (municipality)
to the Maine Municipal Association Annual Business Meeting which is scheduled to be held,
Wednesday, October 4, 2017, 1:30 p.m., at the Augusta Civic Center, Augusta, Maine.

The Voting Delegate Credentials may be cast by a majority of the municipal officers, or a
municipal official designated by a majority of the municipal officers of each Municipal
member.

Date: ______________________  Municipality: ______________________

Signed by a Municipal Official designated by a majority of Municipal Officers:

Name: ______________________  Position: ______________________

Or Signed by a Majority of Municipal Officers:

__________________________   __________________________

__________________________   __________________________

__________________________   __________________________

__________________________   __________________________

Please return this form no later than Tuesday, October 3, 2017 or bring it with you to the MMA
Annual Business Meeting. If mailing, send to:

MMA Annual Business Meeting
Maine Municipal Association
60 Community Drive
Augusta, Maine 04330
FAX: 207-626-3358
A PROCLAMATION TO ENTER INTO A GRANT AGREEMENT

WHEREAS, the Town of Millinocket, Maine, Recreation Dept. ("the Grantee") has applied for a grant from the Gloria MacKenzie Foundation, Inc.(the "Foundation"), a Florida nonprofit corporation and a qualified private foundation under Section 501 (c ) and 509 (a) of the Internal Revenue Code of 1986, for the purposes set forth in such application dated June 7, 2017 (the Application’);

WHEREAS, the Foundation has indicated its willingness to make a grant in response to the Application (the “Grant”), provided that the Grantee enters into a grant agreement pursuant to which the Grantee makes certain representations, warranties, and covenants with respect to the Grant (the Grant agreement’);

NOW THEREFORE, BE IT RESOLVED that the Grantee shall enter into the Grant Agreement with the Grantor, and that the appropriate officers and employees of the Grantee are hereby authorized and directed to execute the Grant Agreement on behalf of the Grantee, to use the grant funds solely as authorized under the Grant Agreement, and to take such other action as is necessary or desirable in order to comply with the Grant Agreement.

Certification of Adoption of Resolutions:

I, ______________________ of the ______________________ of the Grantee, hereby certify that the foregoing resolutions were adopted by ______________________ in accordance with the governing statutes or document of the Grantee on ____________, 2017.

PASSED BY THE COUNCIL: ___________

ATTESTED: ________________________
VIA U.S. MAIL
PERSONAL & CONFIDENTIAL
TO BE OPENED BY ADDRESSEE ONLY

Millinocket Recreation Dept.
197 Penobscot Ave.
Millinocket, ME 04462

Re: Gloria C. MacKenzie Foundation, Inc. Final Grant Application
Grant Application #170001 - Maintenance Building Repairs

Dear Jody Nelson:

Congratulations! Your Final Grant Application has been accepted for funding in the amount of $10,000 by the Gloria C. MacKenzie Foundation, Inc. (the "Foundation"). We are proud to fund this important grant.

You are required to execute the enclosed grant agreement. The grant agreement must be completed and returned to the Foundation by November 30, 2017. Any press releases, press conferences, or other public disclosures of information pertaining to this grant must first be approved by the Foundation. Further information will be forthcoming.

We look forward to hearing from you and funding your grant.

Sincerely,

Jamie Weinberg
Director

Enclosure

GloriaCMacKenzieFoundation.com

1.855.810.3588 | office 207.613.2998 | fax 207.536.6567 | P.O. Box 460 East Millinocket, Maine 04430
GLORIA C. MACKENZIE FOUNDATION, INC.

GRANT AGREEMENT

The GLORIA C. MACKENZIE FOUNDATION, INC. (the "Grantor"), a Florida nonprofit corporation and a tax-exempt private foundation under Section 501(c)(3) and 509(a) of the Internal Revenue Code of 1986, as amended (the "Code"), located at PO Box 460, East Millinocket, Maine 04430,

and

The grantee identified in Exhibit A attached hereto (the "Grantee")

(collectively the "Parties"), hereby enter into this Grant Agreement (the "Agreement") effective as of the grant agreement date set forth in Exhibit A (the "Grant Agreement Date"), for the purpose of establishing the terms of a grant to be made by the Grantor to the Grantee.

In response to the application made by the Grantee to the Grantor on the date set forth in Exhibit A, together with all materials submitted in support of such application (collectively the "Application"), the Grantor has awarded a grant to the Grantee, subject to the following terms and conditions:

1. **Amount and Schedule of Grant.** The Grantor agrees to contribute to the Grantee cash in the amount set forth in Exhibit A (the "Grant"). Grantor shall have no responsibility to make future grants pursuant to this Agreement. The Grant shall be paid according to the schedule set forth in Exhibit A.

2. **Purpose of Grant.** The purpose of this Grant is to provide funding to the Grantee to pay part or all of the costs of carrying out the Project described in Exhibit A (the "Project"), in accordance with the Application. Unless otherwise expressly agreed by the Parties in writing, no Grant funds may be used to reimburse the Grantee for expenditures that were made by the Grantee prior to the Grant Agreement Date.

3. **Grantee Status.** (a) The Grantee confirms and represents that its federal income-tax status is as set forth in Exhibit A. The Grantee shall inform the Grantor immediately of any actual or proposed change in such tax status. The Grantee shall provide the Grantor with such documentation as the Grantor may request to confirm such tax status.

(b) If the Grantee is a non-governmental 501(c)(3) organization, the Grantee hereby represents and warrants to the Grantor that the Grantee’s receipt of the Grant funds will not cause the Grantee to lose its status as a 501(c)(3) organization which is not a “private foundation” as defined in Section 509 of the Code.

4. **Grantee Authorizing Action.** Resolutions substantially in the form attached hereto as Exhibit B have been adopted in the manner described in Exhibit A, on the date set forth
in Exhibit A, and a copy of such resolutions, certified by the appropriate official or officer of the Grantee, has been provided to the Grantor. The Grantee hereby represents and warrants that it is legally bound to comply with this Agreement.

5. **Grantee Obligations.** The Grantee agrees (a) to use the Grant funds solely to pay costs of the Project, and to repay to the Grantor any Grant funds not so used, (b) to exercise full control over the expenditure of the Grant funds, (c) to comply with all of the terms, conditions, and provisions of this Agreement, (d) to report on the use of Grant funds to the Grantor as provided herein, (e) to maintain documentation of expenditures, budgets, books and records, and financial data and statements sufficient to establish that all Grant funds are used to pay costs of the Project (the "Project Documentation"), (f) to make the Project Documentation available for the inspection as provided herein, and (g) to retain the Project Documentation for seven (7) years after the end of the calendar year during which the Project is completed.

6. **Repayment to the Grantor.** The Grantee agrees to return or repay to the Grantor upon request all Grant funds (or such amount of Grant funds as the Grantor requests) if and when:

- The Grantor determines in its reasonable discretion that the Grantee has not complied with the terms of this Agreement;

- The Grantee has lost or is in imminent danger of losing its exemption from federal income tax as provided for under the Code;

- The Grantee fails to submit full and complete reports to the Grantor regarding the use of Grant funds and the progress made toward accomplishing the purposes of the Grant as provided herein, as and when requested by the Grantor;

- The Grantee fails to maintain the Project Documentation, or fails to make the Project Documentation available for inspection by the Grantor or its representatives at reasonable times; or

- The Grantee uses any part of the Grant funds to influence legislation or elections or to conduct voter-registration activities.

7. **Quarterly Progress Reports.** Promptly after the end of each calendar quarter, until the calendar quarter during which the Project is completed, the Grantee shall provide written progress reports to the Grantor concerning the status of the Project. Such reports shall include:

- A report which includes (a) a summary of all receipts and expenditures for the Project and (b) an itemized statement of costs incurred by Grantee in performance of the Agreement.

- A description of the work that was conducted during the quarter in furtherance of the Project.
• An evaluation of the impact and results of work undertaken and an assessment of progress that has been made in meeting stated goals. The Grantee is encouraged to report not only the positive results of its activities, but also any problems that have arisen, along with a description of measures that have or will be put into practice to resolve any such problems.

• A description and explanation of any changes in the nature, methodology, and/or objectives of the Project as described in the Application.

8. **Other Grantee Reporting.** The Grantee further agrees to provide Grantor with any information requested by the Grantor regarding the expenditure and use of Grant funds. The Grantee shall provide promptly to the Grantor such additional information, reports, and documents relating to the Project as the Grantor may request, and shall allow the Grantor and its representatives to have reasonable access during regular business hours to files, records, accounts, or personnel relating to the Project for the purpose of making such reviews, verifications, or evaluations as may be deemed necessary or desirable by the Grantor.

9. **Deadline for Expenditure of Grant Funds.** Unless otherwise agreed by the Parties in writing, all Grant funds provided to the Grantee shall be spent by the Grantee for Project costs no later than the end of the calendar year immediately following the calendar year during which the Grant Agreement Date falls (the “Expenditure Deadline”), and any Grant funds which have not been spent on or before the Expenditure Deadline shall be promptly returned by the Grantee to the Grantor.

10. **Material Breach of Agreement and Enforcement of the Terms of this Agreement.** If the Grantee fails to comply with this Agreement, Grantor reserves the right to demand repayment of all Grant funds. The Grantor further reserves the right to recover other damages it incurs in the event of a material breach of this Agreement by the Grantee, and such rights shall be cumulative in nature as permitted by law. Without limiting the other provisions of this Agreement, in the event of a material breach of this Agreement, the Grantor shall be entitled to reasonable attorney fees, costs, and expenses incurred in the enforcement of this Agreement and/or litigation related thereto.

11. **Confidentiality and Non-Disclosure.** The Grantee shall make no public statement, disclosure, or acknowledgment regarding the Grant without the express advance written consent of the Grantor. The Grantee shall permit the Grantor to review and pre-approve any proposed press release, social-media posting, or public disclosure in any format concerning the Grant. If the Grant is to be used for a film, video, book, or other such product, the Grantor reserves the right to request a screening or preview of the product before deciding whether or not to be credited as a funder of the product, or to permit the use of the product in such forms.

12. **Benefit to Grantee.** The Grantee hereby confirms that neither the Grantee nor any of its officials, employees, directors, officers, or representatives has received or will receive any personal financial benefit (from vendors or otherwise) in connection with the use of Grant funds.
13. **Legal Compliance.** The Grantee agrees to comply with all applicable laws in carrying out the Project.

14. **Governing Law.** This Agreement shall be construed according to the substantive laws of the State of Maine.

15. **Entire Agreement; Amendment; Severability.** This Agreement, the exhibits hereto, the Application, and all materials submitted by the Grantee to the Grantor in support of the Application embody the entire understanding between the Parties pertaining to the Grant. Any additions or modifications to this Agreement must be made in writing and must be signed by both Parties. If any term of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then this Agreement, including all of the remaining unaffected terms, shall remain in force and effect as if such invalid or unenforceable term had never been included.

16. **Proceedings.** Both Parties hereby irrevocably waive, to the fullest extent permitted by law, all rights to trial by jury in any action, proceeding, or counterclaim (whether in contract, statute, tort (such as negligence), or otherwise) relating to this Agreement.

17. **Binding Effect.** This Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective successors, assigns, and all entities controlling them or controlled by them.

18. **Counterparts.** This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one original, and photocopy, facsimile, electronic or other copies shall have the same effect for all purposes as an ink-signed original.

*Signature Page Follows*
IN WITNESS OF THEIR AGREEMENT, the Grantor and Grantee have signed this Agreement on the date as stated below.

GRANTOR

Gloria C. Mackenzie Foundation, Inc.

______________________________
Jaimie A. Weinberg
Vice-President and Director

Dated:

GRANTEE

Grantor Name:

______________________________
By: Town of Milbrodt

Name: Gerald R. Davis

Title: Town Manager

Dated: 9/6/2017
Exhibit A

Grant Information

Grant #170001

Name and Address of Grantee: Town of Millinocket
Recreation Dept.
197 Penobscot Ave.
Millinocket, ME  04462

Grant Agreement Date:  September 5, 2017
Application Date:  June 8, 2017
Amount of Grant:  $10,000
Grant Payment Schedule:

To be determined on a date selected by the Grantor upon execution of the grant
agreement by Grantee and Grantor, but no later than December 31, 2017.

Project Description:

To repair the Millinocket Recreation maintenance building. The project will include
removal and replace shingles and siding. Add gutters to the building.

Grantee Status [check one]

X  The Grantee is a political subdivision of the State of Maine.

○ The Grantee is an instrumentality of one or more political subdivisions of the State of Maine.

○ The Grantee is a tax-exempt organization under Section 501(c)(3) of the Code that is
excluded from private-foundation status under Section 509(a)(1), 509(a)(2), or 509(a)(3)
of the Code.

○ Other [describe: ________________________________]
Grantee Authorizing Action [check one]

- Adoption of resolutions by the qualified voters of the Grantee.
- Adoption of resolutions by board, committee, or other body to which the qualified voters of the Grantee delegated authority to accept grants.
- Adoption of resolutions by the Tax Council, the Grantee’s governing body.
- Adoption of resolutions by the Grantee’s Board of Directors.
- Other [describe: ________________________]

Date of Grantee’s Authorizing Action:
ORDER #266 -2017

PROVIDING FOR: Abatement of sewer fees at 26 Balsam Drive.

IT IS ORDERED that sewer fees in the amount of $480.65 be abated for a property located at 26 Balsam Drive, Map U11 – Lot 13B.

NOTE: The request is due to a broken toilet valve which has since been replaced. This is a one-time abatement only.

PASSED BY THE COUNCIL: ____________________

ATTEST: ____________________
Memo

To: John Davis, Town Manager
From: Jim Charette, Chief Operator
Date: 9/19/2017
Re: Abatement Request.

As you know, we receive abatement requests on occasion. Recently I have received a request from Erwin and Maureen Bacon of 26 Balsam Drive, to abate excessive fees. The amount requested is on the abatement form itself. Their request is due to a broken toilet valve which has since been replaced. This is a one-time only abatement, the same as the water company.
Town of Millinocket
Wastewater Treatment
197 Penobscot Avenue, Millinocket, Maine
723-7040

Request for abatements of sewer use charges.

Name: Ervin and Maureen Bacon

Address: 26 Balsam Drive

Telephone #: 

Wastewater Account #: 124198

Amount Of Abatement Requested: 

Cubic Feet Of Water To Be Abated: $480.65

Reason For Abatement Request: Broken Toilet Valve

Was The Water Involved In This Request Metered Or Unmetered: 

Date Of Request: 9-7-17

Statement Of Understanding
By signing below, I acknowledge that I have read and understood the Town of Millinocket's wastewater abatement policy entitled "Abatements of and Discounts to the Sewer Use Charge", and that this application for such request meets the guidelines in said document.

Applicant's Signature: [Signature]

Date: 9/19/17

Approved By: [Signature]

Date: 9/19/17
Providing for: Abatement of sewer fees at 35 Eastland Avenue.

It is ordered that sewer fees in the amount of $61.00 be abated for a property located at 35 Eastland Avenue, Map U09-Lot 075.

Note: The request is due to a broken toilet valve which has since been replaced. This is a one-time abatement only.

Passed by the Council: ____________________________

Attest: ____________________________
Memo

To: John Davis, Town Manager

From: Jim Charette, Chief Operator

Date: 9/19/2017

Re: Abatement Request.

As you know, we receive abatement requests on occasion. Recently I have received a request from Jennifer Nutting and Paul York of 35 Eastland Ave., to abate excessive fees. The amount requested is on the abatement form itself. Their request is due to a broken toilet valve which has since been replaced. This is a one-time only abatement, the same as the water company.
Request for abatements of sewer use charges.

Name: Jennifer Nutting/Paul York

Address: 85 Eastern Ave

Telephone #: 

Wastewater Account #: 146124

Amount Of Abatement Requested: $61.00

Cubic Feet Of Water To Be Abated: 

Reason For Abatement Request: Broken Toilet Valve

Was The Water Involved In This Request Metered Or Unmetered: 

Date Of Request: 9-15-17

Statement Of Understanding

By signing below, I acknowledge that I have read and understood the Town of Millinocket's wastewater abatement policy entitled "Abatements of and Discounts to the Sewer Use Charge", and that this application for such request meets the guidelines in said document.

Applicant's Signature

Date

Approved By

Date

9-19-17
PROVIDING FOR: Revenue additions to the FY18 budget.

IT IS ORDERED that the Millinocket Town Council approves the increase of $104,014.19 to Revenue Account R0107-0128, Assessing Department/Homestead.

IT IS FURTHER ORDERED that the Millinocket Town Council approves the addition of $2,420.74 to the Revenue Account R0101-0901, General Government/BETE State Reimbursement.

PASSED BY THE COUNCIL:__________________________

ATTEST:__________________________
PROVIDING FOR: Revenue additions to the FY18 budget.

IT IS ORDERED that the Millinocket Town Council approves the increase of $104,014.19 to Revenue Account R0107-0128, Assessing Department/Homestead.

IT IS FURTHER ORDERED that the Millinocket Town Council approves the addition of $2,420.74 to the Revenue Account R0101-0901, General Government/BETE State Reimbursement.

PASSED BY THE COUNCIL:__________________

ATTEST:__________________
Revised homestead number

From: Treasurer [mailto:treasurer@millinocket.org]
Sent: Thursday, September 21, 2017 3:25 PM
To: tmanager <manager@millinocket.org>
Subject: revenue order - FY18 Budget changes

Homestead Reimbursement will be $401,014.19. The FY18 Budget was $300,000. Therefore, $104,014.19 needs to be added to R0107-0128, Assessing Dept/ Homestead.
BETE Reimbursement will be $22,420.74. The FY18 budget was $20,000. Therefore $2,420.74 needs to added to R0101-0901, General Government/BETE State Reimbursement.

Mary Alice Cullen
Treasurer, Town of Millinocket
197 Penobscot Avenue
Millinocket, ME 04462
(207)723-7000 Ext. 4
PROVIDING FOR: Approval to accept Millinocket Recreation Department Maintenance Building bid.

IT IS ORDERED that the Millinocket Town Council accepts the bid from Richard Harmon, DBA as RDH Contractors, in the amount of $7,818.00 to repair the Millinocket Recreation Department Maintenance Building.

IT IS FURTHER ORDERED that the Town Manager is authorized to sign all the necessary paperwork to complete the bid process.

NOTE: Only one bid was received:

RDH Contractors - $7,818.00

PASSED BY THE COUNCIL: __________________

ATTEST: __________________
Legal Notice

Invitation to Bid

Millinocket Recreation Department Maintenance Building

Sealed Bids will be accepted at the Millinocket Town Office, 197 Penobscot Ave. Millinocket, Maine 04462 until Tuesday September 26, 2017 for Repairs to the Recreation Department Maintenance Building. All Bids must be submitted in a sealed envelope marked "Recreation Department Maintenance Building Repairs" on the face of the envelope. Bids must be submitted during regular office hours. Instructions to the bidders and Specifications are available at the Millinocket Town Office, at the above listed address. Bids will be open on Tuesday September 26, 2017 at 3:00. The bid will be awarded at the Regular Council Meeting on Thursday September 28, 2017 beginning at 4:30 in Council Chambers. The Town of Millinocket reserves the right to reject any and all bids and to waive any requirements in the specifications.
INSURCTIONS TO BIDDERS

Owner/Location

Town of Millinocket
197 Penobscot Ave.
Millinocket, Me 04462

Location is The Millinocket Recreation Complex
State Street, Behind Stearns High School
Millinocket, Me 04462

Scope of work
Remove current shingles on the maintenance building and replace with new asphalt shingles
Remove first layer of T 1-11 siding, reuse top layer to repair second layer and replace with vinyl siding
Cover soffit and fascia with metal
install gutters around the building
If more information is needed you can contact Jody Nelson @ 447-1366 or 746-3553

General
The contractor shall supply all labor, transportation, apparatus and any tools necessary for the completion of the work. Contractor must be qualified for this work, without direction, furnishes everything necessary to provide construction complete and in acceptable order ready for use without additional work.

Contractor Requirements
Minimum Liability insurance of $1,000,000.00 with copy included in bid documents.
Contracts bidding the work shall have their own place of business, equipment, staff, manpower, etc. for the type of work they are performing.

Bids must be received on or before Tuesday, September 26, 2017 at The Millinocket Town Office at address listed above by 3:00pm

BID FORM

DATE: 5/29/17

Bid To: Town of Millinocket

   Maintenance Building Project

   197 Penobscot Ave.

   Millinocket, Me 04462

Bidder Name: RDH Contractors

Contact: Richard Harmon

Address: 40 Crestmont Ave.

   Millinocket ME 04462

Phone Number: (207) 570-4507

THE UNDERSIGNED BIDDER:

Acknowledges receipt of

Specifications

Instructions to Bidders

He has examined the site and all bidding documents

Agrees:

To hold this bid open until 30 calendar days after bid opening date.

To enter into and execute a contract with the Owner, if awarded on the basis of this bid, and in connection therewith to:
Furnish insurance as required by the bidding documents

Town of Millinocket

Accomplish the work in accordance with the contract

Base Bid: The bidder agrees to perform all work, exclusive of alternate bids, as set forth in the bidding documents, for the sum of:

Seven thousand eight hundred eighteen dollars ($7,818.00)

Representations and Certifications. The Bidder, by execution on this bid form, makes the following representations and certifications as a part of this bid on the project identified in the bid form.

Availability: The number and amount of the other contracts and awards pending which I am or will become obligated to perform, now and during the course of my work on this project, will not interfere with or hinder the timely prosecution of my work.

Independent Price Determination. The contract sum in this bid has been arrived at independently, without consultation, communication or agreement for the purpose of restricting competition.

RESPECTIVELY SUBMITTED This 26 day of Sept. 2017

Contractor Firm: R D H. Contractors

Signature of Bidder: Richard Harmon

Name of Individual: Richard Harmon

Title: Owner
Proposal

RDH CONTRACTORS
40 CRESTMONT AVENUE
MILLINOCKET, MAINE 04462
207.723.4507

PROPOSAL SUBMITTED TO: Jody Nelson

PHONE: 

DATE: 5/29/17

STREET: Ice Rink, State Street

JOB NAME: Roof/Siding Repair

CITY, STATE & ZIP: Millinocket, ME 04462

JOB LOCATION: Same

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. Owner is to carry fire, tornado and other necessary insurances. Our workers are fully covered by Workman’s Compensation Insurance. If, for any reason, a lawsuit is brought against or by RDH Contractors and RDH Contractors wins the lawsuit, all fees incurred shall be paid for by this client.

We propose hereby to furnish material and labor – complete in accordance with the below specifications, for the sum of: $7,818.00 dollars.

Payment to be made as follows:

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted.

You are authorized to do the work as specified. Payments will be made as outlined above.

Date of Acceptance

Signature

Signature

We hereby submit specifications and estimates for ice rink:

Repair Roofing/Siding - 8 square asphalt shingles - remove old/install new. Job includes all new 8” drip edge on all edges/ice and water shield on all bottom edges and valleys, 15 lb. felt will cover the remaining roof area, then 30 yr. architectural shingles. All waste and debris will be cleaned and disposed of. 8 square x $300 = $2400 / Hip Caps $500 / Soffit and fascia $1344 / Demo and repair (T 1-11) = $1969 / Siding = $1605  Total = $7,818.00 = Materials, Labor and Cleanup.

RDH is not responsible for any unforeseen issues such as rotted wood or structural problems.