

TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING
TOWN COUNCIL CHAMBERS
THURSDAY, SEPTEMBER 28, 2017
4:30 P.M.

'This is a fragrance free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Call to Order
2. Roll Call.
3. Pledge of Allegiance
4. Adjustments to the Agenda
5. Approval of Minutes of the Regular Town Council Meeting of September 14, 2017.
6. Special Presentation: None

OLD BUSINESS

7. ORDER #245-2017 Reappointment of the Code Enforcement Officer and Licensed Plumbing Inspector (M. Noble)
8. ORDER #246-2017 Reappointment of Health Officer (M. Noble)

NEW BUSINESS

9. Town Manager's Report
10. ORDER #257-2017 Execution of the Warrant for September 21, 2017
11. ORDER #258-2017 Execution of the Warrant for September 28, 2017
12. ORDER #259-2017 – Public Hearing – Approval of Application for Liquor License (Hang Wong)
13. ORDER #260-2017 Approval of an Application for an Entertainment License (Hang Wong)
14. ORDER #261-2017 Date, Time, Place, Warden for the November 7, 2017 General Election
15. ORDER #262-2017 Processing Absentee Ballots for the November 7, 2017 General Election
16. ORDER #263-2017 Office Hours of the Registrar for the November 7, 2017 General Election
17. ORDER #264-2017 Authorization to Expend Funds for a one-year Communication Plan with designlab
18. ORDER #265-2017 Appointment of the Maine Municipal Association Voting Delegate and Alternate Voting Delegate
19. RESOLVE #14-2017 Proclamation to Enter into a Grant Agreement (Gloria MacKenzie Foundation)
20. ORDER #266-2017 Abatement of Sewer Fees (26 Balsam Drive)
21. ORDER #267-2017 Abatement of Sewer Fees (35 Eastland Avenue)
22. ORDER #268-2017 Revenue additions to the FY18 Budget (Assessing Department/Homestead)

23. ORDER #269-2017 Approval to accept Millinocket Recreation Department Maintenance Building bid

24. Reports and Communications:

- a. Warrant Committee for the October 12, 2017 Council Meeting will be Councilor Pray and Councilor Stratton
- b. Chair's Committees Reports
- c. Two Minute Public Comment

25. Adjournment

September 14, 2017

The Regular Meeting of the Millinocket Town Council was brought to order by Chair Madore in Council Chambers at 4:30pm,

Roll Call:

Town Council Members Present:

Clark	Pelletier
Madore	Pray
McEwen	Stratton

Also present at the Regular Town Council Meeting; Town Manager John Davis, Town Clerk Diana M. Campbell, Town Treasurer Marry Alice Cullen, Deputy Fire Chief Tom Malcolm, Police Chief Steve Kenyon, Public Works Director Ralph Soucier, Waste Water Plant Director Jim Charette, Town Assessor Mike Noble, and 6 public.

Pledge of Allegiance

Adjustments to the Agenda: *Removed from Agenda ORDER #245-2017 and ORDER #226-2017

Approval of the Minutes for August 24, 2017 Regular Town Council Meeting, the September 5, 2017 Special Town Council Meeting and the September 5, 2017 Executive Session.

Motion- Stratton Second- Clark Vote 6-0

Special Presentation:

a) Resolve #12-2017 PROCLAMATION HONORING SUSAN D'ALESSANDRO FOR HER WORK AS A VOLUNTEER OF THE TOWN OF MILLINOCKET

WHEREAS, for many years Susan D'Alessandro has been an active community leader in the Town of Millinocket; and,

WHEREAS, Susan, as a member of the Holiday Committee, was instrumental in getting the Santa Hut constructed and located in Veterans Memorial Park; and,

WHEREAS, Susan was a dedicated member of the Katahdin Citizen Group helping to organize subcommittees and assisting them in various cleanup projects throughout the town; and,

WHEREAS, Susan has been very active and energetic in the collaborative economic development effort in Millinocket; and,

WHEREAS, the fruits of Susan's efforts played an important role in organizing the Millinocket Marathon;

NOW, THEREFORE, BE IT RESOLVED that the Millinocket Town Council, in Council Assembled on September 14, 2017, does hereby recognize, honor, and congratulate Susan D'Alessandro for her work as a volunteer for the Town of Millinocket.

Motion- Stratton Second- McEwen Vote 6-0

All Councilors share their appreciation and support of all the volunteer efforts Susan D'Alessandro has given to the local communities.

b) Resolve #13-2017 PROCLAMATION HONORING NANCY DEWITT FOR HER WORK AS A VOLUNTEER FOR THE KATAHDIN REGION

WHEREAS, Nancy DeWitt has devoted much of her life doing volunteer work for many organizations in the Town of Millinocket and the Katahdin region; and,

WHEREAS, Nancy was an active member of the Marathon Planning Committee helping to ensure that the Millinocket Marathon was a success; and,

WHEREAS, Nancy has volunteered to take on the role of Secretary/Treasurer for the Turkey Tail Road Lot Owners Association at South Twin Lake; and,

WHEREAS, Nancy has had an vigorous involvement in community projects such as the decorating the Millinocket bandstand, the East Millinocket gazebo, and the revitalization of the Hillcrest playground; and,

WHEREAS, Nancy is the founder of Our Katahdin, a nonprofit organization promoting community projects and economic development in the Katahdin area;

NOW, THEREFORE, BE IT RESOLVED that the Millinocket Town Council, in Council Assembled on September 14, 2017, does hereby recognize, honor, and congratulate Nancy Dewitt for her work as a volunteer for the Katahdin Region.

Motion- Pray Second- Stratton Vote 6-0

All Council members commend and share in their appreciation for Nancy Dewitt's strong leadership and volunteer services in this community as well as surrounding communities.

c) Anthony Filauro- Marijuana Ordinance

The Town Council inquires to Mr. Filauro, Planning Board Chair, about a local ordinance on regulations and zoning for least intrusive for the sales of marijuana, thoughts on those regulations and asks the planning board to look into Commercial Zoning for those sales of marijuana, directs Mr. Filauro to the MMA site for recent report on this topic of discussion.

Anthony Filauro noted there is not much information to go on and appreciates the direction for the Council to visit the MMA for that report, he informs the Council the planning board will look into other similar communities and their ordinances pertaining to zoning for the sales of marijuana.

Mike Manzo, 76 Prospect St, inquires if there is any way not to have sales of marijuana in Town at all.

Jane Danforth, shares her concerns of the sales of marijuana with in the Town of Millinocket and believes there is no good place for these sales with in the Town.

Eric Buckingham Jr, 144 Prospect Street, inquires how many licensed growers are located in Town,

Chair Madore states there are two licensed growers in Town.

Jimmy Busque, 32 Forest Ave, states the importance of this issue, informs a new committee has been formed by a group of 5 Citizens including himself called Citizens for a Healthy Community having only one meeting to date for the purpose of informing the community about marijuana and substance related use, issues and concerns, stated the committee anticipates filing a petition pertaining to this issue.

d) Steven Golieb- Permission to Grow Herbs at the Municipal Airport

Supplied an informational hand out and proposed to the Council for approval to farm plants that are native to the planet and are federally legal for his business production and use in production of baked and cooked goods on a parcel of land located at the Millinocket Municipal Airport by a lease or rent agreement.

Council discussion concluded in support of an agreement to be proposed for Council approval pending FAA permission with the stipulation if needed as Airport use at any time the Town can take the space back without notification or notice.

e) Mandy Olver-Sewer Repairs

Mandy Olver of Olver and Associates, provided a handout of the mapped are of streets to be surveyed, she informs the Council the Town did not receive the Grant however a low 2 % interest rate loan is available looking for direction to proceed with the sewer repair project.

Chair Madore straw polls the Council to proceed with applying for future grants and to proceed with the sewer repairs concluding in a unanimous vote.

Mandy informs the Council the plan is ready to be put out to bid for the replacement of the generator project which includes an addition to add a generator building,

Chair Madore straw polls the Council concluding with a unanimous vote to proceed with putting the project out to bid.

OLD BUSINESS:

Remove from Table- Order #238-2017***ADJUSTED ORDER #238 -2017**

PROVIDING FOR: Authorization to enter into an agreement by and between the Town of Millinocket and the Millinocket Regional Hospital.

IT IS ORDERED that the ***Town of Millinocket** authorizes an agreement between the Town of Millinocket and the Millinocket Regional Hospital for the use of the sale and the purchasing of road salt.

IT IS FURTHERED ORDERED that the Town Manager is authorized to sign all the necessary paperwork to complete this agreement. A copy of the agreement is attached to this order.

Councilor Pray moved that the reading of Order 238-2017 be dispensed with, Seconded by Councilor Clark, Councilor Pray motion to make an amendment to the Agreement which is attached to the Order to add at the end of paragraph four (4) "The Hospital agrees the Town has no liability in the loading of salt into the Hospital vehicles.", Councilor Clark second the amendment, vote on the Amendment 6-0, Vote on the Order with Amended attached Agreement 6-0.

NEW BUSINESS:

Town Manager's Report:

*Regular Council Meeting to be scheduled on Thursday September 24th and Thursday October 12th to be held in Council Chambers at 4:30 pm.

*Reimbursement dividend check given to the Town of Millinocket from Maine Municipal Association for a job well done on workers compensation prevention.

*Crack in the slide at the Millinocket pool and use needs to be discontinued immediately, looking for direction from Council to replace.

*KARE funds, last check of \$75,000 was received by Brookfield Power due to the cessation of all paper production, anticipates a decision from the KARE administrators on how to proceed with these funds.

*Jody Nelson, Recreation Director, applied for and was awarded a \$10,000 grant to repair a storage shed at the Millinocket Recreation Complex, an ad for bids for this project will be in the Local Lincoln News, anticipates the job to be done before winter.

*Blue Sky Tower installed a telecommunication tower on a portion of land on Hancock Street which is leased from Katahdin Forest Management and its purpose is to increase cell phone connectivity.

*Nomination papers for Town Council 3 year seat, six are out having four returned to date, Town Council 1 year seat having two out and none returned to date, and no nomination papers have been taken out for School Board seats as of today.

*Invitation to the Town Council to attend a discussion session with Dark Skies Over Communities Friday September 15, 2017 at 4:00pm at the Millinocket Memorial Library.

*Applauds Our Katahdin with the project of the clean-up of the old Millers building on Main Street, anticipates the clean-up project to be done in a month.

*Paving on Congress Street is at its final stages.

Councilor Pelletier agrees its good news on receiving the MMA reimbursement, Congratulates Jody Nelson on receiving grant monies for her project, urges any and all interested to take out nomination papers.

Councilor Clark congratulates department heads for a job well done for maintaining prevention training, suggests an order to replace the slide at the pool by next season, congratulates Jody Nelson on receiving grant monies for her shed project and inquires if the payment for the project be made when the grant monies come in, the installation of the Blue Sky tower was discussed by the Planning Board and was Council approved, encourages anyone to take out nomination papers describing it as a life learning experience, notes he will be attending the Dark Skies and Our Communities seminar.

Councilor McEwen notes that Workers Compensation prevention is key and congratulates all who do their part, states the pool's slide has been an ongoing problem that needs to be taken care of and replaced, inquires to the Town Manager that pictures be sent to all council members for viewing, notes it is good to see the McKenzie Grant be given out in this area, informs the tower is necessary for all communications to forward, shares he will not be attending the Dark Skies seminar.

Councilor Stratton hopes that the slide at the pool be replaced by next year, applauds Jody Nelson for award of the grant monies to replace the shed, good to hear about the old Millers building being remodeled.

Councilor Pray congratulates all Town worker and extends a prior offer from the Council to put on a BBQ to honor all Town employees in recognition of a job well done, suggests to look into grant monies to fund and replace the slide at the pool, suggests the KARE funds to be a revolving loan fund instead of giving away the monies which in return can benefit the Economic Development Fund, congratulates Jody Nelson for going for and being awarded grant monies for the Recreation Department, encourages all who are concerned with the future of this community to get involved and take out nomination papers, shares his concerns pertaining to

Dark Skies issues on restricting lighting and other opportunities with Economic Development with the anticipation the Planning Board researches extensively all issues and concerns, looks forward on the end result on the old Millers building.

Chair Madore echoes job well done to all Town employees for prevention of workers compensation, would like to see the pool slide before opening of next year being a huge asset to the Recreation community, strongly feels KARE Funds should be used for Economic Development and looks forward to the discussion on this matter, congratulates Jody Nelson for being awarded the Mackenzie grant for the Recreation Department to replace the shed, notes the Blue Sky tower is an asset to this community as well as a source of revenue, pleads to all interested to take out nomination papers, shares he does not support and has great concerns about Dark Skies and Our Communities for this community, congratulates the project taking place at the old Millers building, suggest to Ralph Soucier, Public Works Director, to oversee the finalization of the paving project on Congress Street done by the Maine Water Company with the concerns of the paving being done to code and passing regulations.

ORDER #241-2017 PROVIDING FOR: Execution of the Warrant for August 31, 2017

IT IS ORDERED that the Warrant for August 31, 2017 in the amount of \$20,884.55 is hereby approved.

Motion-Clark Second-Stratton Vote 6-0

ORDER #242-2017 PROVIDING FOR: Execution of the Warrant for September 7, 2017

IT IS ORDERED that the Warrant for September 7, 2017 in the amount of \$14,178.84 is hereby approved.

Motion-Clark Second-Stratton Vote 6-0

ORDER# 243-2017 PROVIDING FOR: Execution of the Warrant for September 14, 2017

IT IS ORDERED that the Warrant for September 14, 2017 in the amount of \$266,602.08 is hereby approved.

Motion- Clark Second-Stratton Vote 6-0

ORDER #244-2017 PROVIDING FOR: Approval of Applications for Reappointments to the Cemetery Committee

IT IS ORDERED that Francis Megno, James Nyman and Linda Campbell, and Joel Neal are reappointed to serve as members on the Cemetery Committee for a 5 year term expiring June 2021.

Motion-McEwen Second- Vote 5-0-1 (Madore-Abstain)

***REMOVED FROM AGENDA**

ORDER #245-2017

Motion- Second- Vote 6-0

***REMOVED FROM AGENDA**

ORDER #246-2017

Motion- Second- Vote 6-0

ORDER #247-2017 PROVIDING FOR: Approval to apply for a Clean Water State Revolving Fund (CWSRF) loan in the amount of \$3 million to repair and replace sewer lines.

IT IS ORDERED that the Millinocket Town Council grants authorization for the Town Manager to apply for a \$3 million CWSRF loan through the Maine Municipal Bond Bank (MMBB) to repair and replace sewer lines on Minuteman Drive, New Jersey Street, and New York Street.

IT IS FURTHER ORDERED that the Town Manager is authorized to sign all necessary paperwork to complete the loan process.

Motion-Stratton Second-Pray Vote 6-0

ORDER #248-2017 PROVIDING FOR: Authorization to advertise for Request for Proposals to repair and replace sewer lines on Minuteman Drive, New Jersey Street, and New York Street.

IT IS ORDERED that the Millinocket Town Council authorizes the Town Manager to advertise for Request for Proposals to repair and replace sewer lines on Minuteman Drive, New Jersey Street, and New York Street. **NOTE:** The sewer line project on these three streets is scheduled to begin in the spring of 2018.

Motion-Pray Second-Clark Vote 6-0

ORDER #249-2017 PROVIDING FOR: Authorization to expend funds for a one-year Communication Plan with designlab.

IT IS ORDERED that the Millinocket Town Council authorizes the expenditure of funds in the amount of \$18,840 to enter into a one-year Communication Plan with designlab.

IT IS FURTHERED ORDERED that the Town Manager is authorized to sign all the necessary paperwork to complete the transaction.

NOTE: There were no funds appropriated for this plan in the FY18 budget. The Council will have to decide where the funds will be taken from if this order is adopted.

Motion-Pelletier Second- Stratton Vote 3-3 (Order Failed) (Pelletier/Pray/Clark-Opposed)

The Town Council had a discussion whether or not to table Order #249-2017 pending further discussion including designlab on the proposed contract, Councilor Pray Motioned to Table Order #249-2017, Seconded by Councilor Clark, Vote to Table failed 3-3 with Pelletier, Pray, and Clark Opposing.

ORDER #250-2017 PROVIDING FOR: Authorization to accept and approve the bid for heating fuel.

IT IS ORDERED that the Millinocket Town Council accepts and approves the bid for heating fuel for the Town of Millinocket for fiscal year 2017-2018 from **Preble Oil Company** in the amount of \$1.709 per gallon, which is .07 (seven cents) above the OPIS Bangor Rack price.

NOTE: Two bids were received:

Dead River Company	\$1.7666	.10 (ten cents above rack price)
Preble Oil Company	\$1.709	.07 (seven cents above rack price)
Motion-Stratton	Second-McEwen	Vote 6-0

ORDER #251-2017 PROVIDING FOR: Approval to transfer funds.

IT IS ORDERED that the Millinocket Town Council approve the transfer of funds in the amount of \$18,933.16 from E1300-3525 (Technical Carryforward), and \$342.84 from Account E1300-3552 (Mower), to the newly created account E0115-3604 (Building Demolition). The aggregate amount transferred to the Demolition Account will be \$19,276.00.

IT IS FURTHERED ORDERED that the Town Manager is authorized to sign all the necessary paperwork to complete the demolition process.

Motion-Pray Second-Stratton Vote 5-1 (Pelletier-Opposed)

ORDER #252-2017 PROVIDING FOR: Transfer of funds.

IT IS ORDERED that the Millinocket Town Council approve the transfer of funds in the amount of \$43,321.65 from the Assigned Fund Balance and \$678.35 from Account E1300-3552 (Mower) to Account E0407-2011 (Road Paving & Construction). The summative amount to be transferred to the Road Paving & Construction Account will be \$44,000.00.

Motion-Pelletier Second-Stratton Vote 6-0

ORDER #253-2017 PROVIDING FOR: Chamber membership 2017-2018

IT IS ORDERED that the Millinocket Town Council approves an application to become a member of the Katahdin Area Chamber of Commerce for the 2017-2018 season.

IT IS FURTHER ORDERED that the Millinocket Town Council approves the Cornerstone Membership at a total cost of \$1,000.

IT IS FURTHER ORDER that the Town Manager is authorized to sign any and all paperwork to complete the application.

Motion-Clark Second-McEwen Vote 6-0

ORDER #254-2017 PROVIDING FOR: Authorization to accept a grant.

IT IS ORDERED that the Millinocket Town Council grants authorization for the Town Manager to sign the necessary paperwork to accept a grant from the MacKenzie Foundation in the amount of \$10,000 to repair the storage building at the Millinocket Recreation Complex.

Motion-McEwen Second-Stratton Vote 6-0

ORDER #255-2017 PROVIDING FOR: Computer Cloud Backup.

IT IS ORDERED that the Millinocket Town Council approve the expenditure of funds in the amount of \$600.00 to purchase Carbonite computer cloud backup software.

NOTE: The funds to purchase the software will be taken from Account E0112-3105, New Equipment, leaving a balance of \$50.00 in this account.

Motion-Stratton Second-McEwen Vote 6-0

*Town Manager clarifies the back-up system will cover all staff located in the Municipal Building.

Jesse Dumais, 10 Somerset Street, encourages a yes vote to pass this order for the necessity of securely storing important information.

Reports and Communications:

- a) Warrant Committee for the September 28, 2017 Council Meeting will be Chair Madore and Councilor Pelletier
- b) Chair's Committees Reports:
Councilor McEwen announces a meeting for Economic Development to be held on September 21, 2017 at 5:00 pm in Council Chambers, he notes access to a live feed of the workshop will be available on the Katahdin Citizens Face Book Page to submit questions and/or concerns.
- c) Two Minute Public Comment:
Michael Manzo shares pictures for awareness of the house fire on York Street that involved multiple properties, he states his concerns for the need prevention for the lack of water pressure was an issue.
- d) Motion to adjourn at 6:402 p.m. –Stratton Second –McEwen Vote 6-0

ORDER #245-2017

PROVIDING FOR: Reappointment of the Code Enforcement Officer, and
Licensed Plumbing Inspector

IT IS ORDERED that Michael Noble is reappointed to serve as Code Enforcement
Officer and Licensed Plumbing Inspector for a one year term effective from July 1,
2017 to June 30, 2018.

Passed by the Town Council _____

Attest: _____

ORDER #246-2017

PROVIDING FOR: Reappointment of Health Officer

IT IS ORDERED that Michael Noble is reappointed as Millinocket Health Officer for a period of three years from July 1, 2017 through June 30, 2020.

IT IS FURTHERED that this position shall be subject to reappointment at the pleasure of the Town Council.

Passed by the Council _____

ATTEST: _____

TOWN OF MILLINOCKET

John Davis, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

Telephone 207-723-7000 FAX 207-723-7002

Web Site: www.millinocket.org

Town Manager's Report September 28, 2017

- 1. Next Regular Council Meetings – to be held in Council Chambers at 4:30 p.m.**
 - A. October 12, 2017**
 - B. October 26, 2017**
- 2. Thank You Card-**We received a thank you card from Jon MacDonald and Steve Pound for the ad in the Maine Basketball Hall of Fame magazine recognizing Terry Carr's 2017 induction. Millinocket now has six people in the Maine Basketball Hall of Fame-Jim Difrederico, Terry Healey, Jon MacDonald, Steve Pound, George Wentworth, and Terry Carr.
- 3. Marijuana Social Clubs-**The Chairman has asked me to put this on the Manager's Report to generate a discussion about whether or not we want to allow these clubs in Millinocket.
- 4. Letter from Olver Associates INC.-**Olver Associates has sent a letter to the residents on the streets that will be affected by the sewer project (Ohio Street, New Jersey Street, Mass. Ave. Connecticut Ave., Rhode Island Ave., Delaware Place, Cottage Road, New York Street, Minuteman Drive, and Heritage Street). The contractor may need to go into the cellar of some homes to look at the sewer connection going out to the street. If any citizen has a question about this undertaking, call the Town Office or call Olver Associates at the number that is on the letter.
- 5. WWTP Generator-**Most of the prep work has been completed and we hope to have the new generator operational sometime this fall.
- 6. Those Who Care-**The Chairman and I have been invited to a ceremony at Husson College on October 5, 2017, to help honor

TOWN OF MILLINOCKET

John Davis, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

Telephone 207-723-7000 FAX 207-723-7002

Web Site: www.millinocket.org

this year's recipients for their outstanding volunteer work known as Those Who Care. The winners for 2017 are Gary Allen, Richard Angotti, Rhonda French, and Paul House. We applaud the candidates and are looking forward to attending the ceremony.

7. Tax Acquired Properties-Listed below is a copy of tax acquired properties that I think should be considered for demolition:

- 53 Oak Street
- 10 High Street
- 126 Lincoln Street
- 45 Aroostook Avenue
- 37 Aroostook Avenue
- 137 Cottage Road

8. Millinocket Marathon and a Half-The Millinocket Marathon & Half Committee is looking for a donation from business owners and Civic Organizations of the Katahdin Region to print a "program" book to update contestants from away about available shopping, dining, and recreational opportunities while in the area. Marathon advertising prices are \$25 for a quarter page, \$50 for a half page, and \$100 for a full page.

9. Taxes-First half taxes are due on Thursday, September 28.

10. Nomination Papers-September 22 was the last day to turn papers in. Councilors Madore, Stratton, and Pelletier all turned in papers for the three-year term on the Council. Jimmy Busque and Steve Golieb turned papers in for the one-year term, and Dick Angotti, Mike Crowley, and Kevin Gregory turned in papers for the two three-year terms on the School Board.

OLVER ASSOCIATES INC.

ENVIRONMENTAL ENGINEERS

September 19, 2017

«Title» «First» «Last»
«Second»
«Mailing»
«City», «State» «Postal»

Dear «Title» «Last»:

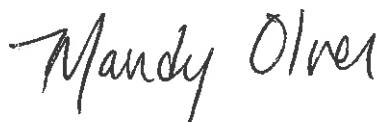
The Town of Millinocket is planning to conduct sanitary sewer improvements on Minuteman Drive, New Jersey Street and New York Street. The scope of the project includes replacement of sewers and is part of the Town's ongoing effort to replace old and deteriorating pipes and reduce excess groundwater leakage to the sewer system. The Town has retained Olver Associates Inc. to provide planning, engineering design and construction management services for the project.

Beginning later this week, survey crews from our firm will be in Town collecting field data in the project area. As part of the field survey work, personnel from our office may ask permission to enter your cellar to verify the location at which your sewer, water line, and cellar drain leave your building. This information will be used during design to provide for the reconnection of your sewer to the Town's new sewers on the street. Our staff will have business cards for identification. If you have any questions regarding their identify or the purpose of their visit, please call our office.

Please feel free to call either Mandy Olver or Eric Hardy at our office at 223-2232 if you have questions regarding the proposed project. Thank you for your assistance.

Very truly yours,

OLVER ASSOCIATES INC.



Mandy H. Olver P.E., Vice-President
Construction Services Manager

MHO/ewh
1297/000

CC: Mr. John Davis, Town Manager
Mr. Jim Charette, Superintendent

Millinocket 9-2017

Title	First	Last	Second	Physical	Mailing	City	State	Postal	Map/Lot
Mr.	Donald	Morrison		45 Ohio St.	45 Ohio Street	Millinocket	Maine	04462	U07-001
			GNP Holding II, LLC	New Jersey St., New York St., Cottage Rd.	One Cate Street, Suite 100	Portsmouth	NH	03801	U07-002-A, 003-A, 137
Ms.	Margaret	Jamieson		15 New Jersey St.	15 New Jersey Street	Millinocket	Maine	04462	U07-004
Mr. & Mrs.	George	McLean		21 New Jersey St.	21 New Jersey Street	Millinocket	Maine	04462	U07-005
Mr. & Mrs.	Jeffrey	Murphy		29 New Jersey St.	29 New Jersey Street	Millinocket	Maine	04462	U07-006
Mr.	Leonard	Berry		35 New Jersey St.	35 New Jersey Street	Millinocket	Maine	04462	U07-007
Mr.	Paul	Carter		41 New Jersey St.	41 New Jersey Street	Millinocket	Maine	04462	U07-008
			Town of Millinocket	47, 126 New Jersey St.	197 Penobscot Avenue	Millinocket	Maine	04462	U07-009, 030
Mr. & Mrs.	Douglas	Knowlton		53 New Jersey St.	53 New Jersey Street	Millinocket	Maine	04462	U07-010
Mr.	Loyd Benton	Fitzgerald, Jr.		65 New Jersey St	65 New Jersey Street	Millinocket	Maine	04462	U07-011
Mr. & Mrs.	Andrew	Glidden		71 New Jersey St.	71 New Jersey Street	Millinocket	Maine	04462	U07-012
Ms.	Carmela	Hikel		77 New Jersey St.	7 New Jersey Street	Millinocket	Maine	04462	U07-013
Mr. & Mrs.	Edward	Girsa		83 New Jersey St.	83 New Jersey Street	Millinocket	Maine	04462	U07-014
Mr. & Mrs.	James	Gill		89 New Jersey St.	89 New Jersey Street	Millinocket	Maine	04462	U07-015
Mr.	Thomas	Mascone		97 New Jersey St.	97 New Jersey Street	Millinocket	Maine	04462	U07-016
Mr. & Mrs.	Corey	Hannafin		103 New Jersey St.	103 New Jersey Street	Millinocket	Maine	04462	U07-017
Ms.	Rose	Nadeau		113 New Jersey St.	113 New Jersey Street	Millinocket	Maine	04462	U07-018
Mr. & Mrs.	Reed	Mullis		119 New Jersey St.	119 New Jersey Street	Millinocket	Maine	04462	U07-019
Mr. & Mrs.	Richard	Waceken		127 New Jersey St.	127 New Jersey Street	Millinocket	Maine	04462	U07-020
Mr.	Frederick	Fowler, Jr.		133 New Jersey St., 81 Ohio St.	133 New Jersey Street	Millinocket	Maine	04462	U07-021, U07-044
Mr.	Robert	Jandreau	Ms. Jodi King	139 New Jersey St.	139 New Jersey Street	Millinocket	Maine	04462	U07-022
Mr.	Chris	Lee		145 New Jersey St.	145 New Jersey Street	Millinocket	Maine	04462	U07-023
Mr. & Mrs.	Joseph	Brickham		4 Mass Ave.	4 Massachusetts Avenue	Millinocket	Maine	04462	U07-024
Mr.	Gregory	Hawksley		19 Mass Ave.	19 Massachusetts Avenue	Millinocket	Maine	04462	U07-025

Millinocket 9-2017

Title	First	Last	Second	Physical	Mailing	City	State	Postal	Map/Lot
Mr.	Craig	Davis		20 Mass Ave.	20 Massachusetts Avenue	Millinocket	Maine	04462	U07-026
Ms.	Shirley	Rodgerson		144 New Jersey St.	144 New Jersey Street	Millinocket	Maine	04462	U07-027
Mr. & Mrs.	John	Brunette		140 New Jersey St.	140 New Jersey Street	Millinocket	Maine	04462	U07-028
Mr. & Mrs.	Arthur	Greenlaw		132 New Jersey St.	132 New Jersey Street	Millinocket	Maine	04462	U07-029
Mr.	Rick	Cyr	Ms. Jessica Pelkey	120 New Jersey St.	57 Cottage Road	Millinocket	Maine	04462	U07-031
Mr. & Mrs.	Linwood	Zetterman		15 Connecticut Ave.	15 Connecticut Avenue	Millinocket	Maine	04462	U07-032
Mr. & Mrs.	Louis	Civiello		20 Connecticut Ave.	20 Connecticut Avenue	Millinocket	Maine	04462	U07-033
Mr. & Mrs.	Willis	Gates		98 New Jersey St.	98 New Jersey Street	Millinocket	Maine	04462	U07-034
Mr.	Donald	Cyr		92 New Jersey St.	92 New Jersey Street	Millinocket	Maine	04462	U07-035
Ms.	Tammy	Russell-Leet		86 New Jersey St.	86 New Jersey Street	Millinocket	Maine	04462	U07-036
Mr. & Mrs.	James	Goodwin		80 New Jersey St.	80 New Jersey Street	Millinocket	Maine	04462	U07-037
Mr. & Mrs.	Michael	Moscone		72 New Jersey St.	72 New Jersey Street	Millinocket	Maine	04462	U07-038
Ms.	Elizabeth	Hatfield		21 Rhode Island Ave.	21 Rhode Island Avenue	Millinocket	Maine	04462	U07-039
Mr. & Mrs.	Douglas	Porter		18 Rhode Island Ave.	18 Rhode Island Avenue	Millinocket	Maine	04462	U07-040
Ms.	Marilyn	Noddin	Ms. Cheri Robbins	48 New Jersey St.	48 New Jersey Street	Millinocket	Maine	04462	U07-041
Mr.	Rudy	York		42 New Jersey St.	42 New Jersey Street	Millinocket	Maine	04462	U07-042
Mr.	Ronald	Brown		34 New Jersey St.	34 New Jersey Street	Millinocket	Maine	04462	U07-043
Mr. & Mrs.	John	Jamo		18 New Jersey St.	18 New Jersey Street	Millinocket	Maine	04462	U07-045-046
Mr.	Harold	Plourde		60 Ohio St.	60 Ohio Street	Millinocket	Maine	04462	U07-089
Mr. & Mrs.	Philip	Healey		16 Delaware Place	16 Delaware Place	Millinocket	Maine	04462	U07-090
Mr.	Steven	Bernier		83 Cottage Rd.	83 Cottage Road	Millinocket	Maine	04462	U07-097
Mr.	Eldon	Gagnier		97 Cottage Rd.	39 Orchard Street	Millinocket	Maine	04462	U07-098
Mr. & Mrs.	Scott	Cole		7 New York St.	612 Crooked Road	Bar Harbor	Maine	04609	U07-099
Mr. & Mrs.	Gary	Santene		15 New York St.	15 New York Street	Millinocket	Maine	04462	U07-100
Mr.	Brandon	Groh	Ms. Amy Herrick	19 New York St.	770 Bigelow Road	Skowhegan	Maine	04976	U07-101
Mr. & Mrs.	Robert	Fanjoy		54 Rhode Island Ave.	54 Rhode Island Avenue	Millinocket	Maine	04462	U07-102

Millinocket 9-2017

Title	First	Last	Second	Physical	Mailing	City	State	Postal	Map/Lot
Ms.	Elaine	Whitaker		55 Rhode Island Ave.	54 Rhode Island Avenue	Millinocket	Maine	04462	U07-103
Ms.	Patricia	Boyington		45 New York St.	424 Aroostook Avenue	Millinocket	Maine	04462	U07-104
Ms.	Angela	Waite		49 New York St.	49 New York Street	Millinocket	Maine	04462	U07-105
Mr.	Frank	Howard, Jr.		55 New York St.	55 New York Street	Millinocket	Maine	04462	U07-106
Mr. & Mrs.	Gary	Murphy		63 New York St.	63 New York Street	Millinocket	Maine	04462	U07-107
Mr.	Matthew	Martin		67 New York St.	67 New York Street	Millinocket	Maine	04462	U07-108
Ms.	Rosalie	Shaw		52 Connecticut Ave.	52 Connecticut Avenue	Millinocket	Maine	04462	U07-109
Mr.	James	Maselan, Trustee	Michael Jordan Trust	53 Connecticut Ave.	53 Connecticut Avenue	Millinocket	Maine	04462	U07-110
Mr. & Mrs.	Paul	Robbins		93 New York St.	93 New York Street	Millinocket	Maine	04462	U07-111
Mr. & Mrs.	Jesse	Roberts		99 New York St.	99 New York Street	Millinocket	Maine	04462	U07-112
Mr. & Mrs.	Gary	Dumas		105 New York St.	105 New York Street	Millinocket	Maine	04462	U07-113
Mr. & Mrs.	Donald	Boyington		111 New York St.	111 New York Street	Millinocket	Maine	04462	U07-114
Mr.	Gean	Sargent		117 New York St.	117 New York Street	Millinocket	Maine	04462	U07-115
Ms.	Valerie	Leino		54 Mass Ave.	54 Massachusetts Avenue	Millinocket	Maine	04462	U07-116
Mr. & Mrs.	Ronald	Preble		53 Mass Ave.	53 Massachusetts Avenue	Millinocket	Maine	04462	U07-117
Mr.	Richard	Wilson, II	Ms. Deann Manzo	67 Mass Ave.	67 Massachusetts Avenue	Millinocket	Maine	04462	U07-118
Ms.	Erin	MacArthur, Conservator	Estate of Courtney Cyr	68 Mass Ave.	68 Massachusetts Avenue	Millinocket	Maine	04462	U07-119
Mr. & Mrs.	Kurt	Lyons		118 New York St.	P.O. Box 145	Millinocket	Maine	04462	U07-120
Mr.	Patrick	Cyr		112 New York St.	112 New York Street	Millinocket	Maine	04462	U07-121
Mr. & Mrs.	Robert	Robinson, III		106 New York St.	106 New York Street	Millinocket	Maine	04462	U07-122
Mr. & Mrs.	David	Nadeau		100 New York St.	65 Vermont Street	Millinocket	Maine	04462	U07-123
Mr.	Peter	Peverett		92 New York St.	92 New York Street	Millinocket	Maine	04462	U07-124
Mr. & Mrs.	Daniel	Morrill		67 Connecticut Ave.	67 Connecticut Avenue	Millinocket	Maine	04462	U07-125
Mr. & Mrs.	Larry	Land		68 Connecticut Ave.	68 Connecticut Avenue	Millinocket	Maine	04462	U07-126

Millinocket 9-2017

Full Name	First	Last	Second	Physical	Mailing	City	State	Postal	Map/Lot
Ms.	Sheila	Hess		70 New York St.	12 Stillwater Avenue, Suite 4	Bangor	Maine	04401	U07-127
Mr. & Mrs.	Steven	Lane		62 New York St.	62 New York Street	Millinocket	Maine	04462	U07-128
Mr. & Mrs.	Paul	Mackin		56 New York St.	56 New York Street	Millinocket	Maine	04462	U07-129
Mr. & Mrs.	Loren	Brown		50 New York St.	50 New York Street	Millinocket	Maine	04462	U07-130
Mr.	Jeffrey	Cole		44 New York St.	44 New York Street	Millinocket	Maine	04462	U07-131
Mr. & Mrs.	John	Pinette, Jr.		67 Rhode Island Ave.	67 Rhode Island Avenue	Millinocket	Maine	04462	U07-132
Ms.	Michelle	Jamo		68 Rhode Island Ave.	68 Rhode Island Avenue	Millinocket	Maine	04462	U07-133
Mr. & Mrs.	Brian	Michaud		20 New York St.	20 New York Street	Millinocket	Maine	04462	U07-134
Mr.	Douglas	Shedd		14 New York St.	14 New York Street	Millinocket	Maine	04462	U07-135,136
Mr. & Mrs.	John	Mackin		112 Cottage Rd.	112 Cottage Road	Millinocket	Maine	04462	U07-137-009
			Faith Baptist Church	244 Mass. Ave.	244 Massachusetts Avenue	Millinocket	Maine	04462	U14-023-024
Mr.	Michael	Chasse		260 Mass. Ave. South	260 Massachusetts Avenue	Millinocket	Maine	04462	U14-025
Ms.	Tammy	Shorey-Picard		152 Minuteman Dr.	152 Minuteman Drive	Millinocket	Maine	04462	U14-043
Ms.	Kathy	Winslow		142 Minuteman Dr.	309 Rocky Dundee Road	Buxton	Maine	04093	U14-044
Ms.	Stacy	Clark	Ms. Rosemary Clark	134 Minuteman Dr.	134 Minuteman Drive	Millinocket	Maine	04462	U14-045
Mr. & Mrs.	Adam	Lyons		126 Minuteman Dr.	126 Minuteman Drive	Millinocket	Maine	04462	U14-046
Mr. & Mrs.	Arnold	Boynnton, Jr.		118 Minuteman Dr.	118 Minuteman Drive	Millinocket	Maine	04462	U14-047
Ms.	Melanie	Hansen-Higgins		110 Minuteman Dr.	110 Minuteman Drive	Millinocket	Maine	04462	U14-048
Mr. & Mrs.	Richard	Dearden		102 Minuteman Dr.	102 Minuteman Drive	Millinocket	Maine	04462	U14-049
Mr.	Steven	Duplisea		96 Minuteman Dr.	96 Minuteman Drive	Millinocket	Maine	04462	U14-050
Mr. & Mrs.	Rudolph	Pelletier		80 Minuteman Dr.	80 Minuteman Drive	Millinocket	Maine	04462	U14-051
Ms.	Claire Ann	Thomas		68 Minuteman Dr.	68 Minuteman Drive	Millinocket	Maine	04462	U14-052
Mr.	William	Keefe		58 Minuteman Dr.	95 Bayberry Road	Canton	MA	02021	U14-053

Millinocket 9-2017

Title	First	Last	Second	Physical	Mailing	City	State	Postal	Map/Lot
Mr.	Michael	Byers		46 Minuteman Dr.	46 Minuteman Drive	Millinocket	Maine	04462	U14-054
Mr.	Eric	Givens		36 Minuteman Dr.	P.O. Box 119	Millinocket	Maine	04462	U14-055
Mr. & Mrs.	David	Studer		26 Minuteman Dr.	26 Minuteman Drive	Millinocket	Maine	04462	U14-056
Ms.	Kelly	Seile		16 Minuteman Dr.	16 Minuteman Drive	Millinocket	Maine	04462	U14-057
Mr. & Mrs.	Maurice	Morneault		6 Minuteman Dr.	6 Minuteman Drive	Millinocket	Maine	04462	U14-058
Ms.	Patricia	Ulman		265 Rhode Island Ave.	P.O. Box 87	Millinocket	Maine	04462	U14-059
Mr.	Wayne	Pelletier		15 Minuteman Dr.	15 Minuteman Drive	Millinocket	Maine	04462	U14-060
Mr.	Michael	Baron		21 Minuteman Dr.	21 Minuteman Drive	Millinocket	Maine	04462	U14-061
Mr. & Mrs.	Terance	Barnes		31 Minuteman Dr.	31 Minuteman Drive	Millinocket	Maine	04462	U14-062
Ms.	Barbara	Letarte		47 Minuteman Dr.	47 Minuteman Drive	Millinocket	Maine	04462	U14-063
Mr. & Mrs.	Scott	Somers		67 Minuteman Dr.	67 Minuteman Drive	Millinocket	Maine	04462	U14-064
Mr. & Mrs.	Michael	Thomas		81 Minuteman Dr.	81 Minuteman Drive	Millinocket	Maine	04462	U14-065
Mr. & Mrs.	Stephen	Marshall		89 Minuteman Dr.	89 Minuteman Drive	Millinocket	Maine	04462	U14-066
Mr. & Mrs.	Bryant	Whirty	C/O Edward Whirty	105 Minuteman Dr.	P.O. Box 95	Atlantic Beach	NC	28512	U14-067
Mr. & Mrs.	Merton	Rivers		115 Minuteman Dr.	115 Minuteman Drive	Millinocket	Maine	04462	U14-068
Mr.	Michael	Pooler		127 Minuteman Dr.	P.O. Box 156	Millinocket	Maine	04462	U14-069
Mr.	William Patrick	Burke, IV		50 Heritage St.	50 Heritage Street	Millinocket	Maine	04462	U14-070
Mr. & Mrs.	Stephen	Cullen		99 Minuteman Dr.	99 Minuteman Drive	Millinocket	Maine	04462	U14-077
Mr. & Mrs.	Galen	Illingworth		59 Heritage St.	59 Heritage Street	Millinocket	Maine	04462	U14-088
Mr. & Mrs.	Barry	Mills		147 Minuteman Dr.	147 Minuteman Drive	Millinocket	Maine	04462	U14-089

Millinocket Marathon and Half

Advertising/ Event listing address: 242 Penobscot Ave, Millinocket, Maine 04462

Dear Business Owners and Civic Organizations of the Katahdin Region,

The Millinocket Marathon and Half is marking 3 years of existence this December bringing many people from across the country and beyond to our great region. In order for these people to enjoy our area to its fullest, we have decided a "program" book would be the best way to update them about available shopping, dining and recreational opportunities as well as happenings specifically geared toward marathon weekend. In this booklet, there will be a map of the area and a list of events that are submitted no later than October 18, 2017.

As you may or may not be aware, the Millinocket Marathon and Half is the only free qualifier for the Boston Marathon. Free is wonderful for the runners and is a major draw to bring people here in December boosting our economy and morale; however printing these programs does come at a cost. If you would like your business or organization listed in the marathon booklet and on the www.millinocketmarathon.com website there will be a small fee of \$25 per quarter page advertisement (business card size 2"X3.5"). Larger ads are available sold in quarter-page increments.

On the website, you will have the same advertisement that is in the marathon program at no additional cost with the added bonus of having your ad displayed until September 1, 2018, at which point you will be able to renew your listing for the following year. You may add a link to your ad to direct people to your own web page.

To take advantage of this opportunity to showcase your business or organization to runners from around the country, please attach a business card to the order form provided or email your ad to millinocketmarathon@gmail.com. Don't forget to send the link to your website.

If you don't have a business card and need help making an ad, we have a graphic designer that will do that for you for a small additional fee. Please contact us for more information on building an ad. If you would rather not have an ad, your business or organization may still list your marathon weekend events on the event page for \$10 for the first event and \$5 for each additional event. Checks should be made payable to the "Moose Drop In" and in the memo line please put "Advertising for Millinocket Marathon." Checks and orders may be dropped off or mailed to Moose Drop In, 242 Penobscot Ave, Millinocket, Maine 04462.

Thank you for your continued support of this great event,

Millinocket Marathon & Half

Marathon Advertising Visual and Prices

Quarter Page
Horizontal or
Vertical

Quarter Page _____ \$25*
Half Page _____ \$50*
Full Page _____ \$100*

*These are black and white

Half A Page

Back Cover _____ \$500*
Full color and full page!

*First business to pay the \$500 gets it

Sold

ORDER #257-2017

PROVIDING FOR: Execution of the Warrant for September 21, 2017

IT IS ORDERED that the Warrant for September 21, 2017 in the amount of \$_____ is hereby approved.

Passed by the Town Council_____

Attest:_____

ORDER #258-2017

PROVIDING FOR: Execution of the Warrant for September 28, 2017

IT IS ORDERED that the Warrant for September 28, 2017 in the amount of \$_____ is hereby approved.

Passed by the Town Council_____

Attest:_____

ORDER #259-2017

PROVIDING FOR: Approval of an Application for an Entertainment License for Hang Wong Corp.,

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

Yang Deng Xiu, 973 Central Street
d/b/a
Hang Wong Corp., 973 Central Street

Passed by the Town Council _____

Attest: _____

BUSINESS Hang Wong

ORDER # 259

**COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS**



TAXES ARE CURRENT

Yes ✓ No



WASTEWATER IS CURRENT

Yes ✓ No



POLICE INCIDENTS IN THE PAST YEAR

Yes No ✓

(IF APPLICABLE PLEASE LIST)

TOWN OF MILLINOCKET

APPLICATION FOR A SPECIAL AMUSEMENT LICENSE

NAME OF APPLICANT Yang DengXiu RESIDENCE 973 Central St
Millinocket

NAME OF BUSINESS Hong Hong Yang ADDRESS 973 Central St
Corp Millinocket

NATURE OF BUSINESS Chinese Restaurant LOCATION TO BE USED 973 Central St
Millinocket

RESIDENCES OF APPLICANT IN LAST FIVE YEARS:

Same as Above

HAS APPLICANT HAD A LICENSE DENIED OR REVOKED?
IF YES, CIRCUMSTANCES ARE SPECIFICALLY AS FOLLOWS:

YES _____ NO X

HAVE YOU (INCLUDING PARTNERS OR CORPORATE OFFICERS) EVER BEEN CONVICTED OF A
FELONY? YES _____ NO X
IF YES, WHO - CIRCUMSTANCES ARE AS FOLLOWS:

COPY OF CURRENT LIQUOR LICENSE (IF APPLICABLE).

OTHER INFORMATION MAY BE REQUESTED BY THE MUNICIPAL OFFICERS.



STATE OF MAINE.
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0008



License for the Sale of Liquor

License Number	Issue Date	Expiration Date
7694	10/26/2016	10/25/2017

This License is valid only between the Issue Date and the Expiration Date appearing on this document. This License may be used only for the Named Holder at the Location for which the License was issued. The person or business named in this License is authorized to sell or serve liquor with liquor content as permitted by Maine law for the license type designated in this License.

Every Licensee must display this License in the licensed premises in a conspicuous location where it can be easily seen in that part of the premises where liquor is sold or served. This License or each type of License issued as part of this License is subject to fine, suspension or revocation pursuant to Title 28-A of Maine law. License fee is non-refundable and the License is non-transferable unless approved by the Bureau.

Legal Name of Licensee:
Business Name of Licensee:
Address of Licensee:

HANG HONG YANG CORPORATION
HANG WONG CHINESE RESTAURANT
973 CENTRAL STREET
MILLINOCKET, ME

CODE	License Type and Description	FEE
1101	CLASS I - SPIRIT, VINOUS, AND MALT - CLASS "A" RESTAURANT	900.00
2630	FILING FEE	10.00

Total Fees:

\$ 910.00

HANG WONG CHINESE RESTAURANT
973 CENTRAL STREET
MILLINOCKET, ME 04462

Timothy R. Poulin, Deputy Director
Bureau of Alcoholic Beverages and Lottery Operations

ORDER #260-2017

PROVIDING FOR: Approval of an Application for a Malt, Vinous and Spirituous Liquor License for the Hang Wong Yang Corp.

IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for:

Yang Deng Xiu, 973 Central Street
d/b/a
Hang Wong Yang Corp., 973 Central Street

Passed by the Town Council_____

Attest:_____

BUSINESS Hang Wong

ORDER # 260

**COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS**



TAXES ARE CURRENT

Yes ✓ No



WASTEWATER IS CURRENT

Yes ✓ No



POLICE INCIDENTS IN THE PAST YEAR

Yes No ✓

(IF APPLICABLE PLEASE LIST)

**BUREAU OF ALCOHOLIC BEVERAGES
DIVISION OF LIQUOR LICENSING & ENFORCEMENT
164 STATE HOUSE STATION
AUGUSTA, ME 04333-0164**



Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.

To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

DEPARTMENT USE ONLY

LICENSE NUMBER:

CLASS:

DEPOSIT DATE

AMT. DEPOSITED:

BY:

CK/MO/CASH:

PRESENT LICENSE EXPIRES

9/16/17

INDICATE TYPE OF PRIVILEGE:



MALT



SPIRITUOUS



VINOUS

INDICATE TYPE OF LICENSE:

☒ **RESTAURANT** (Class I,II,III,IV)

☐ **RESTAURANT/LOUNGE** (Class XI)

☐ **HOTEL-OPTIONAL FOOD** (Class I-A)

☐ **HOTEL** (Class I,II,III,IV)

☐ **CLASS A LOUNGE** (Class X)

☐ **CLUB-ON PREMISE CATERING** (Class I)

☐ **CLUB** (Class V)

☐ **GOLF CLUB** (Class I,II,III,IV)

☐ **TAVERN** (Class IV)

☐ **OTHER:**

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) —(Sole Proprietor, Corporation, Limited Liability Co., etc.)				2. Business Name (D/B/A)			
<u>Hong Hong Yang Corp</u>				<u>Hong wong chinese Restaurant</u>			
DOB:							
DOB:							
DOB:							
Address <u>973 central street</u>				Location (Street Address) <u>973 central st</u>			
<u>Millinocket</u>				City/Town <u>Millinocket</u>		State <u>ME</u>	
<u>ME</u>				State <u>ME</u>		Zip Code <u>04462</u>	
<u>04462</u>				Zip Code <u>04462</u>			
City/Town <u>Millinocket</u>				City/Town <u>Millinocket</u>			
State <u>ME</u>				State <u>ME</u>		Zip Code <u>04462</u>	
Zip Code <u>04462</u>				Zip Code <u>04462</u>			
Telephone Number <u>(207) 723-6084</u>				Business Telephone Number <u>207-723-6084</u>			
Fax Number				Fax Number			
Federal I.D. # <u>#273294625</u>				Seller Certificate #			

3. If premises is a hotel, indicate number of rooms available for transient guests: _____

4. State amount of gross income from period of last license: ROOMS \$ _____ FOOD \$ 50000.00 LIQUOR \$ 2000.00

5. Is applicant a corporation, limited liability company or limited partnership? YES ☐ NO ☒

If YES, complete Supplementary Questionnaire

6. Do you permit dancing or entertainment on the licensed premises? YES ☐ NO ☒

7. If manager is to be employed, give name: _____

8. If business is NEW or under new ownership, indicate starting date: _____

Requested inspection date: _____ Business hours: _____

9. Business records are located at: 973 central st Millinocket ME 04462

10. Is/are applicants(s) citizens of the United States? YES ☐ NO ☒

11. Is/are applicant(s) residents of the State of Maine? YES ☒ NO ☐

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
YANG DENG XIA	2/21/72	PEOPLES REPUBLIC OF CHINA

Residence address on all of the above for previous 5 years (Limit answer to city & state)

~~2000-2005~~ 2000-2005 NEW YORK CITY

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES ☐ NO ☒

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?
Yes ☐ No ☒ If Yes, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES ☒ NO ☐

16. Does/do applicant(s) own the premises? Yes ☐ No ☒ If No give name and address of owner: MANAGEMENT, INC. 973 CENTRAL ST MILLINOCKET, ME 04462

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) HONG WONG CHINESE
located in PAMULA MOTOR LODGE, 973 CENTRAL ST MILLINOCKET ME 04462

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?
YES ☒ NO ☐ Applied for: _____

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 1/2 mile Which of the above is nearest? CHURCH

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES ☐ NO ☒

If YES, give details: _____

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: MILLINOCKET on 9/16, 2017
Town/City, State Date

Please sign in blue ink

Signature of Applicant or Corporate Officer(s)

YANG DENG XIA
Print Name

Signature of Applicant or Corporate Officer(s)

YANG DENG XIA
Print Name



State of Maine
Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement

**Supplemental Information Required for
Business Entities Who Are Licensees**

For Office Use Only:

License #: _____

Date Filed: _____

For information required for Questions 1 to 4, this information is on file with the Maine Secretary of State's office and must match their record information. Please clearly complete this form in its entirety.

1. Exact legal name:

Hang Hong Yang corporation

2. Other business name for your entity (DBA), if any:

Hanswons chinese. restaurant

3. Date of filing with the Secretary of State: 9/17/17

4. State in which you are formed: Maine

5. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: _____

6. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attached additional sheets as needed)

Name	Address for Previous 5 years	Date of Birth	Ownership %
Yang beng xiu	Maine city	2/21/72	100
	2012 - 2017		

7. Is any principal person involved with the entity a law enforcement official?

Yes ☐ No ☒

8. If Yes to Question 7, please provide the name and law enforcement agency:

Name: _____ Agency: _____

9. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes

☐

No

☒

10. If Yes to Question 9, please complete the following: (attached additional sheets as needed)

Name: _____

Date of Conviction: _____

Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:

Yang Deng Xiu
Signature of Duly Authorized Person

9/16/17
Date

YANG DENG XIU
Print Name of Duly Authorized Person

If you have questions regarding the legal name or assumed (DBA) name on file with the Secretary of State's office, please call (207) 624-7752. The SOS can only speak to the information on file with their office, not the filing of this supplemental information – please direct any questions about this form to our office at the number below.

Submit Completed Forms To: Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
164 State House Station
Augusta, Me 04333-0101
Telephone Inquiries: (207) 624-7220
Fax: (207) 287-3424
Email Inquiries: MaineLiquor@Maine.gov

NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

THIS APPROVAL EXPIRES IN 60 DAYS.

FEE SCHEDULE

Class I	Spirituos, Vinous and Malt	\$ 900.00
	CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
Class I-A	Spirituos, Vinous and Malt, Optional Food (Hotels Only)	\$1,100.00
	CLASS I-A: Hotels only that do not serve three meals a day.	
Class II	Spirituos Only	\$ 550.00
	CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
Class III	Vinous Only	\$ 220.00
	CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class IV	Malt Liquor Only	\$ 220.00
	CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
Class V	Spirituos, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	\$ 495.00
	CLASS V: Clubs without catering privileges.	
Class X	Spirituos, Vinous and Malt – Class A Lounge	\$2,200.00
	CLASS X: Class A Lounge	
Class XI	Spirituos, Vinous and Malt – Restaurant Lounge	\$1,500.00
	CLASS XI: Restaurant/Lounge; and OTB.	
FILING FEE	\$ 10.00

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to: **TREASURER, STATE OF MAINE. – DEPARTMENT OF PUBLIC SAFETY, LIQUOR LICENSING AND INSPECTION DIVISION, 164 STATE HOUSE STATION, AUGUSTA ME 04333-0164.** Payments by check subject to penalty provided by Sec. 3, Title 28A, MRS.

Dated at: Millinocket, Maine Penobscot ss
City/Town (County)
On: 9/28/17

Date

The undersigned being: ☒ Municipal Officers ☐ County Commissioners of the
☒ City ☐ Town ☐ Plantation ☐ Unincorporated Place of: Milbrook, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and hereby approve said application.

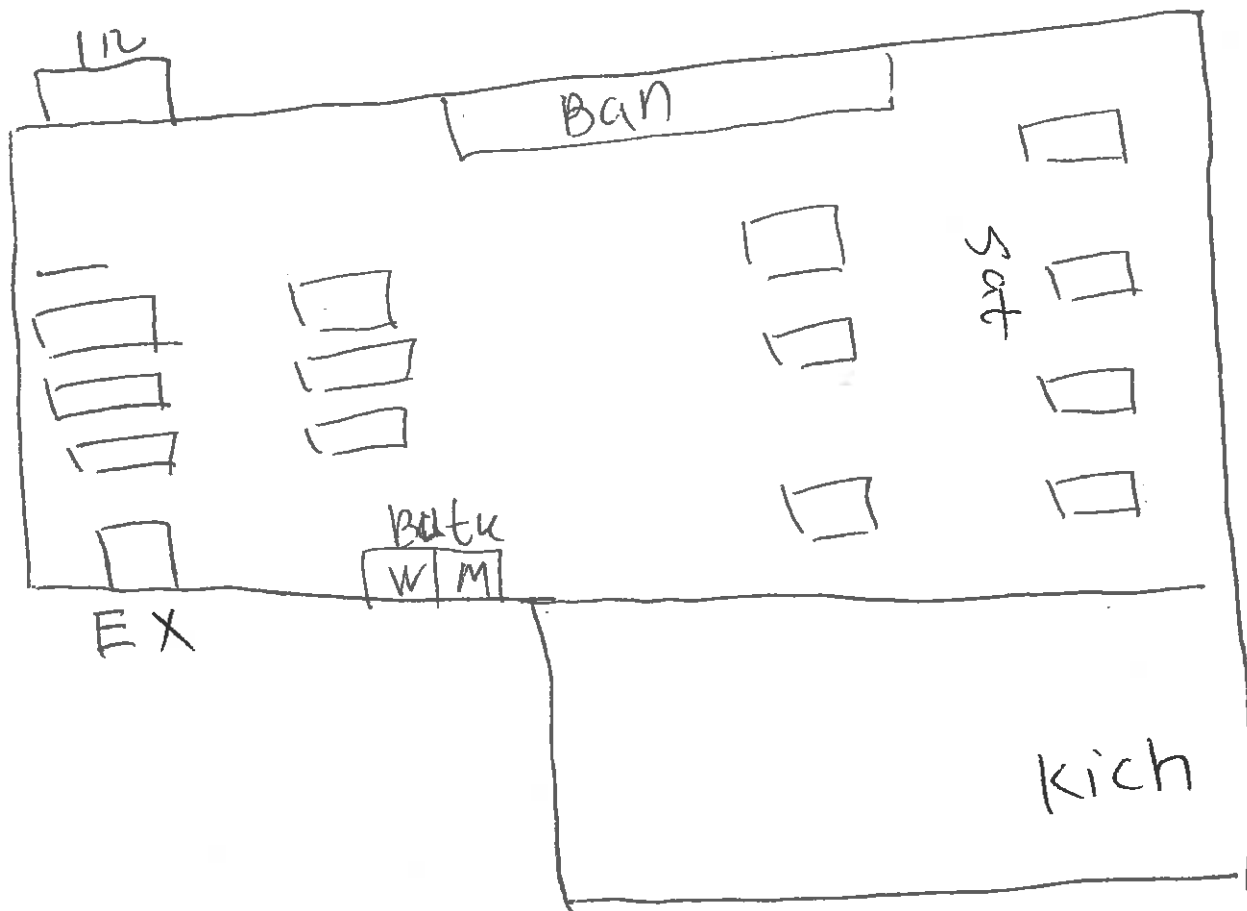
THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
 - A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
 - B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
 - C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c.589, §1 (amd).]
 2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
 - A. Conviction of the applicant of any Class A, Class B or Class C crime: [1987, c.45, Pt.A§4 (new).]
 - B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
 - C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
 - D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592, §3 (amd).]
 - E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
 - F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).][1993, c.730, §27 (amd).]
 3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all license requirements and findings referred to in subsection 2.
 - A. [1993, c.730, §27 (rp).]
 4. **No license to person who moved to obtain a license. (REPEALED)**
 5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.
- An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

PREMISE DIAGRAM



ORDER #261-2017

PROVIDING FOR: Date, Time, Place, Warden for the November 07, 2017 General Election

IT IS ORDERED that the General Election will be held on Tuesday, November 07, 2017 from 8:00 a.m. to 8:00 p.m. at the Stearns High School Gymnasium.; and

IT IS FURTHER ORDERED that Diana Campbell shall be Warden of said election.

Passed by the Town Council _____

Attest: _____

ORDER #262-2017

PROVIDING FOR: Processing Absentee Ballots for the November 07, 2017 General Election

WHEREAS, Title 21-A MRSA Section 759.7 allows the Election Warden to process absentee ballots while the polls are open; and

WHEREAS, processing such ballots will assist the Election Clerks and result in an expedited process after the polls are closed; and

WHEREAS, expediting the process after the polls are closed will result in some savings to the Town of Millinocket;

NOW THEREFORE IT IS ORDERED that the Election Warden is authorized to process absentee ballots at 10:00 A.M., 2:00 P.M., 4:00 P.M., 6:00 P.M. and 8:00 P.M. during the November 07, 2017 General Election.

Passed by the Town Council _____

Attest: _____

ORDER #263-2017

PROVIDING FOR: Office Hours of the Registrar for the November 07, 2017 Special Referendum

WHEREAS, Title 21-A MRSA Section 122(6) specifies the process that the Registrar must follow in registering voters; and

WHEREAS, The Town Clerk also serves as Registrar; and

WHEREAS, the Town Clerk has regular hours on four business days before Election Day to register voters; and

WHEREAS, being open evening hours as required by law to receive voter registrations will be an added cost to the municipality;

NOW THEREFORE IT IS ORDERED that it is not necessary that the Registrar be open to accept voter registrations for two hours in the evening between 5 P.M. and 9 P.M. on at least three days before Election Day.

Passed by the Town Council _____

Attest: _____

PROVIDING FOR: Authorization to expend funds for a one-year Communication Plan with designlab.

IT IS ORDERED that the Millinocket Town Council authorizes the expenditure of funds in the amount of \$18,840 to enter into a one-year Communication Plan with designlab.

IT IS FURTHERED ORDERED that the Town Manager is authorized to sign all the necessary paperwork to complete the transaction.

NOTE: There were no funds appropriated for this plan in the FY18 budget. The Council will have to decide where the funds will be taken from if this order is adopted. The Chairman requested that this order be taken up again since the owners of designlab will be here to answer questions.

PASSED BY THE COUNCIL: _____

ATTEST: _____

Town of Millinocket Communication Plan - 1 year plan

proposed 7.17.2017 designlab

The goal of the communication plan is to utilize media channels including newspapers, social media, web, community forums and mass media (TV and news publications) to deliver updates on town events, meetings, and news, and keep the public engaged in a healthy dialog with town officials. The communication plan will present an official "voice" for the town, keeping town citizens, the region, and beyond informed about the opportunities in Millinocket. Messaging will support the Millinocket brand.

Target	Delivery Method	Schedule	Message	Comments
Town of Millinocket residents primary, Katahdin region residents secondary	Press Release: distributed to Katahdin News and BDN community, link to BDN story distributed through Facebook	6x per year	Progress update - these are essential "news stories" written and placed in the local paper	through placed stories. Reassures folks in the community, specifically Town of Millinocket residents, that progress is being made.
Investors, stakeholders at large, Business community, the public	Press Release (or press conference if appropriate) when newsworthy items develop such as jobs, investments, grant applications/awards, major milestones, etc. Distribution includes broad media release, email distribution	As needed	Significant announcements	
Town of Millinocket newsletter subscribers, web visitors, all community members who are online	Electronic: Monthly BLOG and email communication via Facebook channels, website, email	Monthly or as needed	Points of interest	"content marketing", general communication, brand building
Investors, stakeholders at large, press, public	Web	ongoing	News and Events, content development	Town's website will be updated to include "Press Room", events, economic development news, community interest stories.

Social media engagement with Millinocket residents, the Katahdin region, stakeholders at large and beyond	Facebook	3-5 x per week, and as needed.	Facebook will help to establish the Millinocket brand as a place of opportunity, a vibrant community, abundant recreational activities and events, and a great place to live. The Official Town of Millinocket Facebook page would include all the municipal notices and public updates, promotion of local events, information on new businesses in town, etc. Included in posts will be photos, stories, historical items, updates, mill site branding support. We would build the facebook page to thousands of followers.	The town needs an official presence on social media in order to establish an official "voice." Social media is a powerful, effective tool to reach the community. Included in the broader content development related to the town, events, and municipal news, will be interesting updates about the mill site and economic development projects. This will keep the site in the public's awareness and give the general sense that things are happening.
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COST

Item	Monthly	Total annual cost
Social media retainer	\$495	\$5,940
Design, Marketing and Communication retainer (press releases, email blasts, blogs, design services, significant updates to web content)	\$1,000	\$12,000
Press Backdrop		\$400
Digital advertising through social media channels		\$500
		\$18,840

OPTIONAL PROMOTIONAL ITEMS		
Pole banners	18 needed to replace current banners, average cost \$125 without new hardware, if we include new hardware, the cost will be closer to \$4,200	\$2,250
Business recruitment brochures - 500	\$700	\$700
Trade show booth	\$1,500	\$1,500
	This is the cost of the promotional items prices in addition to retainer...In other words, this is the cost of product with the retainer covering design and production costs.	\$4,450

ORDER #265-2017

PROVIDING FOR: Appointment of the Maine Municipal Association (MMA) voting delegate and alternate voting delegate.

IT IS ORDERED that the Millinocket Town Council appoints Charles Pray as the MMA voting delegate for the Town of Millinocket.

IT IS FURTHER ORDERED that John Davis is appointed as the alternate voting delegate.

PASSED BY THE COUNCIL: _____

ATTEST: _____



Maine Municipal
Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

MEMORANDUM

TO: Key Municipal Officials of MMA Member Cities, Towns and Plantations

FROM: Stephen W. Gove, Executive Director

DATE: September 1, 2017

SUBJECT: Voting Credentials for MMA Annual Business Meeting

The Maine Municipal Association Annual Business Meeting is being held in conjunction with the MMA Annual Convention and will take place on **Wednesday, October 4, 2017, at 1:30 p.m. in the Cumberland Room at the Augusta Civic Center.** The MMA Bylaws entitle each member community to one (1) voting representative.

Enclosed please find the ***MMA Voting Delegates Credential Form*** on which the municipal officers may designate their municipality's voting representative and alternate. We have also attached the Proposed Agenda for the MMA Annual Business Meeting for your reference. The current MMA Bylaws as adopted in 2013 will be available at the MMA Annual Business Meeting or may be viewed on the MMA website at:

<http://www.memun.org/public/MMA/Gov/bylaws.pdf>.

Please note that the MMA Executive Committee is not putting forth any proposed amendments to the MMA bylaws for this year. If you plan to be at the MMA Annual Convention and would like to have a Voting Delegate represent your municipality, please complete the MMA Voting Delegate Credential Form and return to our office by **Tuesday, October 3, 2017** or bring it with you to the MMA Annual Business Meeting. We have provided a self-addressed, self-stamped envelope for your convenience.

We look forward to seeing you at this year's 81st MMA Annual Convention at the Augusta Civic Center. We have a great line up of speakers, workshops and networking opportunities at this year's convention. If you have any questions on this information, please contact Theresa Chavarie at 1-800-452-8786 ext. 2211 or in the Augusta area at 623-8428.

**Maine Municipal Association
Annual Business Meeting
Wednesday, October 4, 2017
1:30 – 2:15 p.m.
Augusta Civic Center, Augusta, Maine
Cumberland Room**

PROPOSED AGENDA

1. **Introductions and Welcoming Remarks** – MMA President Laurie Smith
(Town Manager, Kennebunkport)
2. **Approval of 2016 MMA Annual Business Meeting Minutes** – Laurie Smith
3. **Introduction of New Executive Committee Members** – Laurie Smith
4. **MMA President's Report** – Laurie Smith
5. **Executive Director's Report** – Stephen Gove, MMA Executive Director
6. **Other Business** (*comments from the floor*)
7. **Adjournment**

MAINE MUNICIPAL ASSOCIATION

VOTING DELEGATE CREDENTIALS

_____ is hereby designated as the official Voting Delegate and
(name)
_____ as the alternate voting delegate for _____
(name) (municipality)
to the Maine Municipal Association Annual Business Meeting which is scheduled to be held,
Wednesday, October 4, 2017, 1:30 p.m., at the Augusta Civic Center, Augusta, Maine.

The Voting Delegate Credentials may be cast by a majority of the municipal officers, or a municipal official designated by a majority of the municipal officers of each Municipal member.

Date: _____ Municipality: _____

Signed by a Municipal Official designated by a majority of Municipal Officers:

Name: _____ Position: _____

Or Signed by a Majority of Municipal Officers:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Please return this form no later than **Tuesday, October 3, 2017** or bring it with you to the MMA Annual Business Meeting. If mailing, send to:

**MMA Annual Business Meeting
Maine Municipal Association
60 Community Drive
Augusta, Maine 04330
FAX: 207-626-3358**

A PROCLAMATION TO ENTER INTO A GRANT AGREEMENT

WHEREAS, the Town of Millinocket, Maine, Recreation Dept. ("the Grantee") has applied for a grant from the Gloria MacKenzie Foundation, Inc.(the "Foundation"), a Florida nonprofit corporation and a qualified private foundation under Section 501 (c) and 509 (a) of the Internal Revenue Code of 1986, for the purposes set forth in such application dated June 7, 2017 (the "Application");

WHEREAS, the Foundation has indicated its willingness to make a grant in response to the Application (the "Grant"), provided that the Grantee enters into a grant agreement pursuant to which the Grantee makes certain representations, warranties, and covenants with respect to the Grant (the "Grant agreement");

NOW THEREFORE, BE IT RESOLVED that the Grantee shall enter into the Grant Agreement with the Grantor, and that the appropriate officers and employees of the Grantee are hereby authorized and directed to execute the Grant Agreement on behalf of the Grantee, to use the grant funds solely as authorized under the Grant Agreement, and to take such other action as is necessary or desirable in order to comply with the Grant Agreement.

Certification of Adoption of Resolutions:

I, _____ of the _____ of the Grantee,
hereby certify that the foregoing resolutions were adopted by
_____ in accordance with the governing statutes or
document of the Grantee on _____, 2017.

PASSED BY THE COUNCIL: _____

ATTESTED: _____



Preserving the future of Maine

September 5, 2017

**VIA U.S. MAIL
PERSONAL & CONFIDENTIAL
TO BE OPENED BY ADDRESSEE ONLY**

Millinocket Recreation Dept.
197 Penobscot Ave.
Millinocket, ME 04462

Re: Gloria C. MacKenzie Foundation, Inc. Final Grant Application
Grant Application #170001 - Maintenance Building Repairs

Dear Jody Nelson:

Congratulations! Your Final Grant Application has been accepted for funding in the amount of \$10,000 by the Gloria C. MacKenzie Foundation, Inc. (the "Foundation"). We are proud to fund this important grant.

You are required to execute the enclosed grant agreement. The grant agreement must be completed and returned to the Foundation by November 30, 2017. Any press releases, press conferences, or other public disclosures of information pertaining to this grant must first be approved by the Foundation. Further information will be forthcoming.

We look forward to hearing from you and funding your grant.

Sincerely,

Jaimie Weinberg
Director

Enclosure

GloriaCMacKenzieFoundation.com

1.855.810.3588 | office 207.613.2998 | fax 207.536.6567 | P.O. Box 460 East Millinocket, Maine 04430

GLORIA C. MACKENZIE FOUNDATION, INC.

GRANT AGREEMENT

The **GLORIA C. MACKENZIE FOUNDATION, INC.** (the "Grantor"), a Florida nonprofit corporation and a tax-exempt private foundation under Section 501(c)(3) and 509(a) of the Internal Revenue Code of 1986, as amended (the "Code"), located at PO Box 460, East Millinocket, Maine 04430,

and

The grantee identified in Exhibit A attached hereto (the "Grantee")

(collectively the "Parties"), hereby enter into this Grant Agreement (the "Agreement") effective as of the grant agreement date set forth in Exhibit A (the "Grant Agreement Date"), for the purpose of establishing the terms of a grant to be made by the Grantor to the Grantee.

In response to the application made by the Grantee to the Grantor on the date set forth in Exhibit A, together with all materials submitted in support of such application (collectively the "Application"), the Grantor has awarded a grant to the Grantee, subject to the following terms and conditions:

1. **Amount and Schedule of Grant.** The Grantor agrees to contribute to the Grantee cash in the amount set forth in Exhibit A (the "Grant"). Grantor shall have no responsibility to make future grants pursuant to this Agreement. The Grant shall be paid according to the schedule set forth in Exhibit A.

2. **Purpose of Grant.** The purpose of this Grant is to provide funding to the Grantee to pay part or all of the costs of carrying out the Project described in Exhibit A (the "Project"), in accordance with the Application. Unless otherwise expressly agreed by the Parties in writing, no Grant funds may be used to reimburse the Grantee for expenditures that were made by the Grantee prior to the Grant Agreement Date.

3. **Grantee Status.** (a) The Grantee confirms and represents that its federal income-tax status is as set forth in Exhibit A. The Grantee shall inform the Grantor immediately of any actual or proposed change in such tax status. The Grantee shall provide the Grantor with such documentation as the Grantor may request to confirm such tax status.

(b) If the Grantee is a non-governmental 501(c)(3) organization, the Grantee hereby represents and warrants to the Grantor that the Grantee's receipt of the Grant funds will not cause the Grantee to lose its status as a 501(c)(3) organization which is not a "private foundation" as defined in Section 509 of the Code.

4. **Grantee Authorizing Action.** Resolutions substantially in the form attached hereto as Exhibit B have been adopted in the manner described in Exhibit A, on the date set forth

in Exhibit A, and a copy of such resolutions, certified by the appropriate official or officer of the Grantee, has been provided to the Grantor. The Grantee hereby represents and warrants that it is legally bound to comply with this Agreement.

5. Grantee Obligations. The Grantee agrees (a) to use the Grant funds solely to pay costs of the Project, and to repay to the Grantor any Grant funds not so used, (b) to exercise full control over the expenditure of the Grant funds, (c) to comply with all of the terms, conditions, and provisions of this Agreement, (d) to report on the use of Grant funds to the Grantor as provided herein, (e) to maintain documentation of expenditures, budgets, books and records, and financial data and statements sufficient to establish that all Grant funds are used to pay costs of the Project (the "Project Documentation"), (f) to make the Project Documentation available for the inspection as provided herein, and (g) to retain the Project Documentation for seven (7) years after the end of the calendar year during which the Project is completed.

6. Repayment to the Grantor. The Grantee agrees to return or repay to the Grantor upon request all Grant funds (or such amount of Grant funds as the Grantor requests) if and when:

- The Grantor determines in its reasonable discretion that the Grantee has not complied with the terms of this Agreement;
- The Grantee has lost or is in imminent danger of losing its exemption from federal income tax as provided for under the Code;
- The Grantee fails to submit full and complete reports to the Grantor regarding the use of Grant funds and the progress made toward accomplishing the purposes of the Grant as provided herein, as and when requested by the Grantor;
- The Grantee fails to maintain the Project Documentation, or fails to make the Project Documentation available for inspection by the Grantor or its representatives at reasonable times; or
- The Grantee uses any part of the Grant funds to influence legislation or elections or to conduct voter-registration activities.

7. Quarterly Progress Reports. Promptly after the end of each calendar quarter, until the calendar quarter during which the Project is completed, the Grantee shall provide written progress reports to the Grantor concerning the status of the Project. Such reports shall include:

- A report which includes (a) a summary of all receipts and expenditures for the Project and (b) an itemized statement of costs incurred by Grantee in performance of the Agreement.
- A description of the work that was conducted during the quarter in furtherance of the Project.

- An evaluation of the impact and results of work undertaken and an assessment of progress that has been made in meeting stated goals. The Grantee is encouraged to report not only the positive results of its activities, but also any problems that have arisen, along with a description of measures that have or will be put into practice to resolve any such problems.
- A description and explanation of any changes in the nature, methodology, and/or objectives of the Project as described in the Application.

8. **Other Grantee Reporting.** The Grantee further agrees to provide Grantor with any information requested by the Grantor regarding the expenditure and use of Grant funds. The Grantee shall provide promptly to the Grantor such additional information, reports, and documents relating to the Project as the Grantor may request, and shall allow the Grantor and its representatives to have reasonable access during regular business hours to files, records, accounts, or personnel relating to the Project for the purpose of making such reviews, verifications, or evaluations as may be deemed necessary or desirable by the Grantor.

9. **Deadline for Expenditure of Grant Funds.** Unless otherwise agreed by the Parties in writing, all Grant funds provided to the Grantee shall be spent by the Grantee for Project costs no later than the end of the calendar year immediately following the calendar year during which the Grant Agreement Date falls (the “*Expenditure Deadline*”), and any Grant funds which have not been spent on or before the Expenditure Deadline shall be promptly returned by the Grantee to the Grantor.

10. **Material Breach of Agreement and Enforcement of the Terms of this Agreement.** If the Grantee fails to comply with this Agreement, Grantor reserves the right to demand repayment of all Grant funds. The Grantor further reserves the right to recover other damages it incurs in the event of a material breach of this Agreement by the Grantee, and such rights shall be cumulative in nature as permitted by law. Without limiting the other provisions of this Agreement, in the event of a material breach of this Agreement, the Grantor shall be entitled to reasonable attorney fees, costs, and expenses incurred in the enforcement of this Agreement and/or litigation related thereto.

11. **Confidentiality and Non-Disclosure.** The Grantee shall make no public statement, disclosure, or acknowledgment regarding the Grant without the express advance written consent of the Grantor. The Grantee shall permit the Grantor to review and pre-approve any proposed press release, social-media posting, or public disclosure in any format concerning the Grant. If the Grant is to be used for a film, video, book, or other such product, the Grantor reserves the right to request a screening or preview of the product before deciding whether or not to be credited as a funder of the product, or to permit the use of the product in such forms.

12. **Benefit to Grantee.** The Grantee hereby confirms that neither the Grantee nor any of its officials, employees, directors, officers, or representatives has received or will receive any personal financial benefit (from vendors or otherwise) in connection with the use of Grant funds.

13. **Legal Compliance.** The Grantee agrees to comply with all applicable laws in carrying out the Project.

14. **Governing Law.** This Agreement shall be construed according to the substantive laws of the State of Maine.

15. **Entire Agreement; Amendment; Severability.** This Agreement, the exhibits hereto, the Application, and all materials submitted by the Grantee to the Grantor in support of the Application embody the entire understanding between the Parties pertaining to the Grant. Any additions or modifications to this Agreement must be made in writing and must be signed by both Parties. If any term of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then this Agreement, including all of the remaining unaffected terms, shall remain in force and effect as if such invalid or unenforceable term had never been included.

16. **Proceedings.** Both Parties hereby irrevocably waive, to the fullest extent permitted by law, all rights to trial by jury in any action, proceeding, or counterclaim (whether in contract, statute, tort (such as negligence), or otherwise) relating to this Agreement.

17. **Binding Effect.** This Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective successors, assigns, and all entities controlling them or controlled by them.

18. **Counterparts.** This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one original, and photocopy, facsimile, electronic or other copies shall have the same effect for all purposes as an ink-signed original.

[Signature Page Follows]

IN WITNESS OF THEIR AGREEMENT, the Grantor and Grantee have signed this Agreement on the date as stated below.

GRANTOR

Gloria C. Mackenzie Foundation, Inc.

Jaimie A. Weinberg
Vice-President and Director

Dated:

GRANTEE

Grantor Name:

By: Town of Millinocket

Name: Gerald R. Davis

Title: Town Manager

Dated: 9/6/2017

Exhibit A

Grant Information

Grant #170001

Name and Address of Grantee: Town of Millinocket
Recreation Dept.
197 Penobscot Ave.
Millinocket, ME 04462

Grant Agreement Date: September 5, 2017

Application Date: June 8, 2017

Amount of Grant: \$ 10,000

Grant Payment Schedule:

To be determined on a date selected by the Grantor upon execution of the grant agreement by Grantee and Grantor, but no later than December 31, 2017.

Project Description:

To repair the Millinocket Recreation maintenance building. The project will include removal and replace shingles and siding. Add gutters to the building.

Grantee Status [check one]

- ☒ X The Grantee is a political subdivision of the State of Maine.
- ☐ The Grantee is an instrumentality of one or more political subdivisions of the State of Maine.
- ☐ The Grantee is a tax-exempt organization under Section 501(c)(3) of the Code that is excluded from private-foundation status under Section 509(a)(1), 509(a)(2), or 509(a)(3) of the Code.
- ☐ Other [describe: _____]

Grantee Authorizing Action [check one]

- ☐ Adoption of resolutions by the qualified voters of the Grantee.
- ☒ Adoption of resolutions by board, committee, or other body to which the qualified voters of the Grantee delegated authority to accept grants.
- ☐ Adoption of resolutions by the Town Council, the Grantee's governing body.
- ☐ Adoption of resolutions by the Grantee's Board of Directors.
- ☐ Other [describe: _____]

Date of Grantee's Authorizing Action:

PROVIDING FOR: Abatement of sewer fees at 26 Balsam Drive.

IT IS ORDERED that sewer fees in the amount of \$480.65 be abated for a property located at 26 Balsam Drive, Map U11 – Lot 13B.

NOTE: The request is due to a broken toilet valve which has since been replaced. This is a one-time abatement only.

PASSED BY THE COUNCIL: _____

ATTEST: _____

Memo

To: John Davis, Town Manager
From: Jim Charette, Chief Operator
Date: 9/19/2017
Re: Abatement Request.

As you know, we receive abatement requests on occasion. Recently I have received a request from Erwin and Maureen Bacon of 26 Balsam Drive, to abate excessive fees. The amount requested is on the abatement form itself. Their request is due to a broken toilet valve which has since been replaced. This is a one-time only abatement, the same as the water company.



**Town of Millinocket
Wastewater Treatment**

197 Penobscot Avenue, Millinocket, Maine

723-7040

Request for abatements of sewer use charges.

Name : Erwin and Maureen Bacon

Address : 26 Balsam Drive

Telephone # : _____

Wastewater Account # : 124198

Amount Of Abatement Requested : _____

Cubic Feet Of Water To Be Abated : \$480.65

Reason For Abatement Request : Broken Toilet Valve

Was The Water Involved In This Request Metered Or Unmetered : _____

Date Of Request : 9-7-17

Statement Of Understanding

By signing below, I acknowledge that I have read and understood the Town of Millinocket's wastewater abatement policy entitled "Abatements of and Discounts to the Sewer Use Charge", and that this application for such request meets the guidelines in said document.

Applicant's Signature

 / /
Date


Approved By

9.19.17
Date

ORDER #267-2017

PROVIDING FOR: Abatement of sewer fees at 35 Eastland Avenue.

IT IS ORDERED that sewer fees in the amount of \$61.00 be abated for a property located at 35 Eastland Avenue, Map U09-Lot 075.

NOTE: The request is due to a broken toilet valve which has since been replaced. This is a one-time abatement only.

PASSED BY THE COUNCIL: _____

ATTEST: _____

Memo

To: John Davis, Town Manager
From: Jim Charette, Chief Operator
Date: 9/19/2017
Re: Abatement Request.

As you know, we receive abatement requests on occasion. Recently I have received a request from Jennifer Nutting and Paul York of 35 Eastland Ave., to abate excessive fees. The amount requested is on the abatement form itself. Their request is due to a broken toilet valve which has since been replaced. This is a one-time only abatement, the same as the water company.



**Town of Millinocket
Wastewater Treatment**

197 Penobscot Avenue, Millinocket, Maine

723-7040

Request for abatements of sewer use charges.

Name : Jennifer Nutting / Paul York

Address : 35 Eastland Ave

Telephone # : _____

Wastewater Account # : 146124

Amount Of Abatement Requested : \$61.00

Cubic Feet Of Water To Be Abated : _____

Reason For Abatement Request : Broken Toilet Valve.

Was The Water Involved In This Request Metered Or Unmetered : _____

Date Of Request : 9-15-17

Statement Of Understanding

By signing below, I acknowledge that I have read and understood the Town of Millinocket's wastewater abatement policy entitled "Abatements of and Discounts to the Sewer Use Charge", and that this application for such request meets the guidelines in said document.

Applicant's Signature

Date

Approved By

Date

ORDER #268 -2017

PROVIDING FOR: Revenue additions to the FY18 budget.

IT IS ORDERED that the Millinocket Town Council approves the increase of \$104,014.19 to Revenue Account R0107-0128, Assessing Department/Homestead.

IT IS FURTHER ORDERED that the Millinocket Town Council approves the addition of \$2,420.74 to the Revenue Account R0101-0901, General Government/BETE State Reimbursement.

PASSED BY THE COUNCIL: _____

ATTEST: _____

PROVIDING FOR: Revenue additions to the FY18 budget.

IT IS ORDERED that the Millinocket Town Council approves the increase of \$104,014.19 to Revenue Account R0107-0128, Assessing Department/Homestead.

IT IS FURTHER ORDERED that the Millinocket Town Council approves the addition of \$2,420.74 to the Revenue Account R0101-0901, General Government/BETE State Reimbursement.

PASSED BY THE COUNCIL: _____

ATTEST: _____

Treasurer

To: tmanager
Subject: FW: revenue order - FY18 Budget changes -- revised

Revised homestead number

From: Treasurer [mailto:treasurer@millinocket.org]
Sent: Thursday, September 21, 2017 3:25 PM
To: tmanager <manager@millinocket.org>
Subject: revenue order - FY18 Budget changes

Homestead Reimbursement will be \$401,014.19. The FY18 Budget was \$300,000. Therefore, \$104,014.19 needs to be added to R0107-0128, Assessing Dept/ Homestead.
BETE Reimbursement will be \$22,420.74. The FY18 budget was \$20,000. Therefore \$2,420.74 needs to added to R0101-0901, General Government/BETE State Reimbursement.

Mary Alice Cullen
Treasurer, Town of Millinocket
197 Penobscot Avenue
Millinocket, ME 04462
(207)723-7000 Ext. 4

PROVIDING FOR: Approval to accept Millinocket Recreation Department Maintenance Building bid.

IT IS ORDERED that the Millinocket Town Council accepts the bid from Richard Harmon, DBA as RDH Contractors, in the amount of \$7,818.00 to repair the Millinocket Recreation Department Maintenance Building.

IT IS FURTHER ORDERED that the Town Manager is authorized to sign all the necessary paperwork to complete the bid process.

NOTE: Only one bid was received:

RDH Contractors - \$7,818.00

PASSED BY THE COUNCIL: _____

ATTEST: _____

Legal Notice

Invitation to Bid

Millinocket Recreation Department Maintenance Building

Sealed Bids will be accepted at the Millinocket Town Office, 197 Penobscot Ave. Millinocket, Maine 04462 until Tuesday September 26, 2017 for Repairs to the Recreation Department Maintenance Building. All Bids must be submitted in a sealed envelope marked " Recreation Department Maintenance Building Repairs" on the face of the envelope. Bids must be submitted during regular office hours. Instructions to the bidders and Specifications are available at that the Millinocket Town Office, at the above listed address. Bids will be open on Tuesday September 26, 2017 at 3:00. The bid will be awarded at the Regular Council Meeting on Thursday September 28, 2017 beginning at 4:30 in Council Chambers. The Town of Millinocket reserves the right to reject any and all bids and to waive any requirements in the specifications.

INSRUCTIONS TO BIDDERS

Owner/Location

Town of Millinocket

197 Penobscot Ave.

Millinocket, Me 04462

Location is The Millinocket Recreation Complex

State Street, Behind Stearns High School

Millinocket, Me 04462

Scope of work

Remove current shingles on the maintenance building and replace with new asphalt shingles

Remove first layer of T 1-11 siding, reuse top layer to repair second layer and replace with vinyl siding

Cover soffit and fascia with metal

install gutters around the building

If more information is needed you can contact Jody Nelson @ 447-1366 or 746-3553

General

The contractor shall supply all labor, transportation, apparatus and any tools necessary for the completion of the work. Contractor must be qualified for this work, without direction, furnishes everything necessary to provide construction complete and in acceptable order ready for use without additional work.

Contractor Requirements

Minimum Liability insurance of \$1,000,000.00 with copy included in bid documents.

Contractors bidding the work shall have their own place of business, equipment, staff, manpower, ect. for the type of work they are performing.

Bids must be received on or before Tuesday, September 26, 2017 at The Millinocket Town Office at address listed above by 3:00pm

BID FORM

DATE: 5/29/17

Bid To: Town of Millinocket

Maintenance Building Project

197 Penobscot Ave.

Millinocket, Me 04462

Bidder Name: RDH Contractors

Contact: Richard Harmon

Address: 40 Crestmont Ave.

Millinocket ME 04462

Phone Number: (207) 570-4507

THE UNDERSIGNED BIDDER:

Acknowledges receipt of

Specifications

Instructions to Bidders

He has examined the site and all bidding documents

Agrees:

To hold this bid open until 30 calendar days after bid opening date.

To enter into and execute a contract with the Owner, if awarded on the basis of this bid, and in connection therewith to:

Furnish insurance as required by the bidding documents

Town of Millinocket

Accomplish the work in accordance with the contract

Base Bid: The bidder agrees to perform all work, exclusive of alternate bids, as set forth in the bidding documents, for the sum of:

Seven thousand eight hundred eighty eight Dollars (\$ 7818.00)

Representations and Certifications. The Bidder, by execution on this bid form, makes the following representations and certifications as a part of this bid on the project identified in the bid form.

Availability: The number and amount of the other contracts and awards pending which I am or will become obligated to perform, now and during the course of my work on this project, will not interfere with or hinder the timely prosecution of my work.

Independent Price Determination. The contract sum in this bid has been arrived at independently, without consultation, communication or agreement for the purpose of restricting competition.

RESPECTIVLY SUBMITTED This 26 day of Sept. 2017

Contractor Firm

Name:

RD H. Contractors

Signature of Bidder:

Richard Harmon

Name of Individual:

Richard Harmon

Title:

Owner

Proposal

RDH CONTRACTORS
40 CRESTMONT AVENUE
MILLINOCKET, MAINE 04462
207.723.4507

PROPOSAL SUBMITTED TO: Jody Nelson

PHONE:

DATE: 5/29/17

STREET: Ice Rink, State Street

JOB NAME: Roof/Siding Repair

CITY, STATE & ZIP: Millinocket, ME 04462 JOB LOCATION: Same

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. Owner is to carry fire, tornado and other necessary insurances. Our workers are fully covered by Workman's Compensation Insurance. If, for any reason, a lawsuit is brought against or by RDH Contractors and RDH Contractors wins the lawsuit, all fees incurred shall be paid for by this client.

We propose hereby to furnish material and labor – complete in accordance with the below specifications, for the sum of: \$ 7,818.00 dollars.

Payment to be made as follows:

Acceptance of Proposal -

The above prices, specifications and conditions are

satisfactory and are hereby accepted.

You are authorized to do the work as specified. Payments will be made as outlined above.

Date of Acceptance _____

Signature

Richard Harmon

Signature

Harold R. Davis

We hereby submit specifications and estimates for ice rink:

Repair Roofing/Siding – 8 square asphalt shingles - remove old/install new. Job includes all new 8" drip edge on all edges/ice and water shield on all bottom edges and valleys, 15 lb. felt will cover the remaining roof area, then 30 yr. architectural shingles. All waste and debris will be cleaned and disposed of. 8 square x \$300 = \$2400 / Hip Caps \$500 / Soffit and fascia \$1344 / Demo and repair (T 1-11) = \$1969 / Siding = \$1605 Total = \$7,818.00 = Materials, Labor and Cleanup.

RDH is not responsible for any unforeseen issues such as rotted wood or structural problems.