

**TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING IN COUNCIL CHAMBERS
THURSDAY, APRIL 11, 2019
4:30 PM**

'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda
4. Approval of the Minutes of the March 28, 2019 Regular Town Council Meeting

OLD BUSINESS:

NEW BUSINESS:

5. SPECIAL PRESENTATIONS:
 - a) Pinning for Police Chief Craig Worster
 - b) Resolve #7-2019 Proclamation Honoring Gene Pelletier
 - c) Resolve #8-2019 Proclamation Honoring the Unified Harmony Show Choir
 - d) Resolve #9-2019 Proclamation Honoring the Stearns Junior High Show Choir
6. Town Manager's Report
7. ORDER #65-2019 Execution of the Warrant for April 11, 2019
8. ORDER #66-2019 Approval of Re-Appointment to the Recreation Advisory Committee (Jane Danforth)
9. ORDER #67-2019 Approval of a Victualer's License (Hillcrest Golf Course)
10. ORDER #68-2019 Donation to the Summit Project
11. ORDER #69-2019 Transfer of Funds (Sale of Ambulance)
12. ORDER #70-2019 Approval to Widen Town Garage Doors
13. Reports and Communications:
 - a) Warrant Committee for April 25, 2019 Council Meeting: Chair McEwen and Councilor Madore.
 - b) Chair's Committees Reports
 - c) Two Minute Public Comment
14. Adjournment:

March 28, 2019

The Executive Session of the Millinocket Town Council was brought to order by Chair McEwen in the Town Manager's office at 3:31pm

Roll Call:

Town Council Members Present:

Pelletier Pray

Jackson Stratton

Madore Golieb- excused

McEwen

Also present were: Town Attorney Dean Beaupain, Town Manager John Davis.

Motion to Adjourn Executive Session at: 3:47pm – Pray, Second- Madore, Vote 6-0

The Regular meeting of the Millinocket Town Council was brought to order by Chair McEwen in Council Chambers office at 4:30pm.

Also present were: Town Manager John Davis, Town Clerk Diana M. Lakeman, Media Ben Barr and 6 in the public.

Pledge of Allegiance

Adjustments to the Agenda:

-Addition of Order #64-2019

Approval of the Minutes for March 14, 2019 Regular Town Council meeting and Public Hearing,

Motion-Stratton

Second- Madore

Vote 6-0

OLD BUSINESS:

Chair McEwen announces Public Hearing at 4:33pm

ORDER #53-2019 PROVIDING FOR: Public Hearing

IT IS ORDERED that the Millinocket Town Council enter in to a public hearing to discuss acceptance of a Public Infrastructure CDBG Grant in an amount of up to \$900,000 to replace failing sewer lines in the Bates Street and Elm Street areas.

Motion- Pelletier

Second- Madore

Vote 6-0

Mandy Olver, Olver Associations representative, informs this process allows Phase 2- Public Hearing to proceed with CBDG Grant application to replace failing sewer lines on Bates St to the pump station and Elm St.

No public comment

Public Meeting ended 4:37

SPECIAL PRESENTATIONS:

a) RESOLVE #4-2019 Council Resolution – State of Maine Community Development Block Grant Program WHEREAS, the Town of Millinocket wishes to apply to the Department of Economic and Community Development for a Community Development Block Grant to carry out a community development program; and WHEREAS, the planning process required by Maine Law and the CDBG Program have been complied with, including participation in the planning process by low and moderate income families and individuals and the community has conducted at least one duly advertised public hearing; and

WHEREAS, the Town of Millinocket is cognizant of the requirement that should the intended National Objective of the CDBG program not be met all CDBG funds must be repaid to the State of Maine CDBG program; and

NOW THEREFORE, be it resolved by the Council of the Town of Millinocket that the Town Manager:

Is authorized and directed to submit an application for the Public Infrastructure Grant program in an amount of up to \$900,000 to the State of Maine's CDBG Program, and to the Department of Economic and Community Development on behalf of the Town of Millinocket substantially in the form presented to this council;

Is authorized to make assurances on behalf of the Town of Millinocket required as part of such applications, and

Is authorized and directed, upon acceptance of said funds to carry out the duties and responsibilities for implementing and said program(s), consistent with the Charter of the Town of Millinocket and the laws and

regulations governing planning and implementation of community development programs in the State of Maine.

Motion- Madore

Second- Pray

Vote 6-0

Motion to further reading -Pray

Second- Madore

Vote to further reading 6-0

b) RESOLVE #5-2019 A PROCLAMATION HONORING STEVE (CHIEF) KENYON UPON HIS RETIREMENT AS PUBLIC SAFETY DIRECTOR FOR THE TOWN OF MILLINOCKET

WHEREAS, Steve worked as a computer design engineer for several companies around the country for 30 years; and, WHEREAS, Steve wanted to return to his hometown and accepted a job with the Millinocket Police Department as a Patrolman on December 11, 2006; and,

WHEREAS, Steve was promoted to the position of Chief of Police on October 16, 2013; and,

WHEREAS, Chief Kenyon was promoted once again on November 27, 2013, becoming Millinocket's first Director of Public Safety, and assumed

The Chief's duties in both the Police and Fire Departments; and,

WHEREAS, Chief Kenyon became a constant and stable leader of both departments, never wavering from the integrity, honesty, and

compassion from which he lives his day-to-day life; and,

WHEREAS, during his 13 years of employment with the Town of Millinocket, the Chief has displayed the highest example of character, morals,

and unselfish service;

NOW THEREFORE, BE IT RESOLVED, that the Millinocket Town Council, in Council assembled on March 28, 2019, does hereby recognize, honor,

and congratulate Steve (Chief) Kenyon upon his retirement as Millinocket's Director of Public Safety.

Motion- Jackson

Second- Madore

Vote 6-0

*Town Manager and Councilors all share in appreciation for Steve's years of service to the Town, as Chief for public safety and wish him a happy retirement.

c) RESOLVE #6-2019 A PROCLAMATION HONORING THE AMERICAN LEGION ON THE CELEBRATION OF ITS ONE-HUNDRETH BIRTHDAY

WHEREAS, the American Legion was founded in Paris on March 15-17, 1919, by delegates from combat and service units of the American Expeditionary Force; and,

WHEREAS, the American Legion was chartered by Congress in 1919 as a patriotic veteran's organization focusing on service to veterans, servicemembers, and communities; and,

WHEREAS, the Legion evolved from a group of war-weary veterans of World War I into one of the most influential nonprofit groups in the

United States; and,

WHEREAS, over the years, the Legion has influenced considerable social change in America, won hundreds of benefits for veterans and

produced many important programs for children and youth; and,

WHEREAS, American Legion Post 80, located in Millinocket, Maine, has been operating for approximately 28 years and is estimated to

generate \$98,805 in annual revenues and employs five people; and,

WHEREAS, American Legion Post 80 celebrated the 100th American Legion Birthday on March 23, 2019;

NOW THEREFORE, BE IT RESOLVED, that the Millinocket Town Council, in Council assembled on March 28, 2019, does hereby recognize,

honor, and congratulate American Legion Post 80 on the celebration of its 100th birthday.

Motion- Stratton

Second-Pray

Vote 6-0

Motion by Pray to further reading until the last Where As, seconded by Pelletier, vote to further reading 6-0

Councilor Madore shares appreciation for all those who served and those who continue to serve being an asset to the community while noting the fabulous job the auxiliary does to support the Legion.

NEW BUSINESS:

Town Manager's Report:

Next Regular Council Meetings to be held in Council Chambers at 4:30 p.m.

April 11, 2019

April 25, 2019

Revenue Sharing Hearing March 20th in Augusta – Chairman McEwen attended the hearing and testified on behalf of the town (Manager submitted written testimony). The town loss over \$3 million in revenue from 2015-2019 due to the reduction in revenue sharing from 5% to 2%. On July 1, 2019, revenue sharing was expected to return to 5%, but Governor Mills' proposal would increase it to just 2.5%. This would be a reduction of \$618,632 for the Town of Millinocket. To put this in perspective, the increase to 5% would fully fund the town's capital plan for FY20, finance over 75% of the FY21 capital budget, and reduce the mil rate by approximately 3.5 mils. The revenue sharing proposal is now in the hands of the Taxation Committee members, and the matter will be discussed on Wednesday, March 27, at 10 a.m.

There are a number of other bills the town should be aware of including one on broadband and another on jail funding.

Meeting with Bangor City Council – Still waiting to hear back from Bangor City Manager Cathy Conlow on some dates and times.

Summer Intern – I am pleased to announce that the town will employ an intern beginning on May 20th and ending at the end of August. Fredericka Hibbs is a student at Bowdoin College studying English and Philosophy. She graduated valedictorian of her class from Stearns Junior/Senior High School in 2017 and is currently working as a tutor for America Reads at Bowdoinham Community School. She will be utilized primarily in the Tax Assessor/Code Enforcement office to assist in getting that office organized. The HR Director and I met with Fredericka on Friday, March 22, and we are looking forward to working with her this summer.

Zoning on Katahdin Avenue – Does the Council want the Planning Board to pursue this?

Former Steeves' Hardware Building – The Chairman would like to have a discussion about the town looking at this building as a possible extension of the Fire Department.

LD 917 – This legislation deals with an increase in agent fees. Only two people showed up for the public hearing to testify in favor of the increase. The Council will have to decide if they want to send a letter of support in favor of this bill.

Department Updates

Public Works

- Crew doing an exceptional job opening storm drains in preparation for spring thaw.
- Snow removal nearly completed.
- This winter put a strain on the fuel and overtime budgets.
- Receiving a few calls about pot holes and doing our best to fill them.

Transfer Site

- Fiberight nearly ready to accept recycle and Municipal Solid Waste.
- Had Emery Lee clean snow off the roof of the Transfer Site building.

Airport

- Runways look good. Little water on intersection.
- Working on grant for new snow blower equipment for FY20.

Cemetery

- Opened up storm water drain going towards Prospect Street in anticipation of spring thaw.

Wastewater Treatment

- Working on snow removal and regular maintenance issues.
- Occupied with FY20 budget.
- Completed annual Wastewater abatement procedure.
- In the process of filling the Maintenance Tech position. Hope to complete this in the next week or so.

Police Department

- Hired a new Police Chief. Craig Worster accepted the position and will start on April 3, 2019. Mr. Worster has served 20 years in Municipal Law Enforcement. In that time, Craig has held the rank of Patrol Sergeant, Detective, Lieutenant, School Resource Officer, and DARE Officer. Please help in extending him a warm welcome.

Fire & Ambulance

- Conducted EMS and Firefighter training.
- One FF/Paramedic out on injury.
- Installing smoke alarms through the American Red Cross Program.
- Annual in-house generator service completed.
- Responded to building collapse. No injuries or danger.
- Rescued dog stuck in engine compartment.
- Performed fire drills at schools.
- Attended regional EMS Council meeting in Bangor and Life Safety Code update in Augusta.

- New ambulance should be delivered sometime in the first week of April. It will be updated to a 2019 Chassis at no additional cost.
- The Deputy Chief will attend the Fire Chief's conference on March 27-March 29.

Recreation

- The Director has been out sick for more than a week. She does report that the Mother/Son dance on March 2nd attracted 138 people.

Administration

Treasurer

- Majority of activities centered around budgets and foreclosure notices.

Tax Collector

- Working on Wastewater billing for April 2019.
- Communicating with John Briggs on new Hygrade wastewater billing system.
- Completed weekly motor vehicle reporting.
- Attended MOSES training in Orono for IF&W.
- Performed regular office duties.

Tax Assessor

- Correspondence through emails and phone calls.
- Finished valuation of 110 Prospect Street.
- Printed personal property account listing.
- Compiled paperwork for personal property mailing.
- Talked to Mike Noble about hydro personal property accounts.
- Assisted taxpayers with information regarding their properties.
- Discussed updating website with Designlab.
- Worked on code enforcement issues.

Code Enforcement

- Hired Dick Angotti as Code Enforcement Officer effective this week.

Town Clerk

- Worked on minutes for March 14, 2019, Council meeting.
- Transfer Site stickers available at Town Office. Selling an abundance of them. All residents of the town and counties are required to have a sticker.
- Fulfilling request for real estate taxes and wastewater account details.
- Attended Inland Fisheries & Wildlife MOSES training on March 20.
- Preparing scanning process of Voter Registration cards as well as letters reminding people that all Voter's licenses expire on May 31, 2019.
- (2) 3year seats still available on each board: Board of Appeals and Board of Assessment & Review.

Human Resource/Welfare Director

- Worked on A/P warrants, payroll, and payroll taxes.
- Conducted interviews for Police Chief, CEO/Plumbing Inspector, and Wastewater Maintenance Tech position.
- Filed paperwork for two employees for retirement.
- Regular office duties.
- Assisted with assessing and code enforcement issues.

Manager

- Sit in on interviews.
- Prepared agenda.
- Corresponded with citizens on foreclosures.
- Submitted letter to the Appropriations and Taxation Committees expressing concern about Governor Mills' proposal for Maine State Revenue Sharing.
- Performed regular office duties.

*Town Manager introduced Craig Worster, the new Police Chief for the Town of Millinocket, the council shares appreciation and welcomes Craig to the Chiefs position as well to the community.

Councilor Pelletier: pleased with the status of the intern, foresees rezoning is not necessary for Katahdin Ave., not in favor of building adjacent to the Fire station, welcomes Richard Angotti as the Town's code enforcer.

Councilor Jackson: pleased with summer intern availability, suggests waiting for decision on rezoning Katahdin Ave. until Councilor Golieb receives details, notes location of building next to fire station is of importance with suggestion to pursue if available.

Councilor Stratton: pleased to hear intern available to assist Town, not in favor of rezoning Katahdin Ave., in favor to pursue adjacent building to fire department if price is negotiable.

Councilor Madore: shares appreciation to Chair McEwen for attending hearing and testifying on behalf of the Council, anticipates assistance with the availability of internship for the Town, not in favor of rezoning Katahdin Ave., suggests looking into the building adjacent to the Fire department seeing potential with its location, in favor to submit a letter of support for LD917, welcomes the new fire chief Craig Worster, expresses appreciation to the Assessor handling code enforcement issues and errors, welcomes Richard Angotti as the Town's Code Enforcement, reminder to the public the importance of purchasing your transfer site sticker.

Councilor Pray: shares the governor's proposed budget and intents with concerns with loss of revenue, notes a good thing getting assistance from intern, not in favor of rezoning Katahdin Ave., supports looking into available space and potential cost savings with the suggestion of researching costs with other communities, in favor of letter of support for LD917, welcomes Richard Angotti on as Code Enforcement.

Chair McEwen: informs over 30 Municipalities expressed out pouring support in attendance at the hearing for Revenue sharing, expresses excitement with summer intern, states not referring rezoning of Katahdin to Planning Board with majority of the Council not in favor, supports looking into adjacent building to fire department; straw polls the council with direction to the Town Manager to proceed with all Councilors in favor of letter of support for LD917.

Public Comment: None

ORDER #54-2019 PROVIDING FOR: Execution of the Warrant for March 28, 2019

IT IS ORDERED that the Warrant for March 28, 2019 in the amount of \$281,584.22 is hereby approved.

Motion-Pelletier Second-Stratton Vote 6-0

ORDER #55-2019 PROVIDING FOR: Re-Appointment to the Board of Appeals Committee

IT IS ORDERED that Terrance Paul Leavitt is re-appointed to the Board of Appeals Committee for a three-year term to expire March 2022.

Motion- Jackson Second-Stratton Vote 6-0

ORDER #56-2019 PROVIDING FOR: Re-Appointment to the Board of Appeals Committee

IT IS ORDERED that Michael B. Jewers is re-appointed to the Board of Appeals Committee for a three-year term to expire March 2022.

Motion- Stratton Second- Madore Vote 6-0

ORDER #57-2019 PROVIDING FOR: Approval of an Application for a Victualer's License for Three Rivers Whitewater, Inc.

IT IS ORDERED that the attached application for a Victualer's License is hereby approved for:

Three Rivers Whitewater, Inc, The Forks, ME 04985

d/b/a

Three Rivers Whitewater, Inc, 10 Medway Road, Millinocket

Motion- Madore Second- Pray Vote 6-0

ORDER #58-2019 PROVIDING FOR: Approval of an Application for an Entertainment License for Three Rivers Whitewater, Inc.

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

Joseph Christopher, The Forks, ME 04985

d/b/a

Three Rivers Whitewater, Inc, 10 Medway Road, Millinocket

Motion- Pray Second- Madore Vote 6-0

Councilor Pelletier notes the delinquent personal property tax unpaid for two (2) years.

ORDER #59-2019 PROVIDING FOR: Approval of an Application for a Malt, Vinous and Spirituous Liquor License for the Three Rivers Whitewater, Inc.

IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for:

Three Rivers Whitewater, Inc, PO Box 10, West Forks, ME 04985

d/b/a

Three Rivers Whitewater, Inc, 10 Medway Road, Millinocket.

Motion- Pelletier Second- Madore Vote 6-0

Councilor Madore inquires delinquent personal property taxes for the past two (2) years with suggestion of sending notice of balance owed.

Jesse Dumais, Tax Collector, informs original bill and reminder letters have been sent for notification of past due taxes.

(Moved out of sequence; read before Town Manager's report)

***AMENDED - ORDER #60-2019 PROVIDING FOR:** Award of sewer replacement bid to Northeast Paving.

IT IS ORDERED that the Millinocket Town Council awards the bid for the sewer replacement project on New York Street, New Jersey Street, and part of Massachusetts Avenue, to Northeast Paving at a base cost of \$1,232,250 and an alternate cost of *up to \$141,500 (Water Company valve project), for a total price of \$1,373,750.

IT IS FURTHER ORDERED that the award of this bid is contingent upon DEP approval and reliable reference checks on Northeast Paving.

Motion- Jackson Second-Stratton Vote 6-0 as Amended

Many Olver, Olver Associates representative, explains Northeast Paving was chosen out of three (3) bids having experience and capable company for the project, suggests amending the order to state "up to" after alternate cost of with the possibility of less amount owed with grant opportunities.

Councilor Stratton motions to amend order to state "up to" after alternate cost of, second by Jackson, vote on amendment 6-0.

ORDER #61-2019 PROVIDING FOR: Authorization for annual Wastewater abatements.

IT IS ORDERED that the Millinocket Town Council authorize the annual abatement of Wastewater fees itemized on the list submitted by the Chief Operator, a copy of which is attached to this order.

NOTE: The abatements are for water used to fill swimming pools, watering lawns, washing cars, broken water pipes, etc.

Motion- Stratton Second- Madore Vote 5-0-1 (Stratton/Abstain)

*Order #62-2019 used out of rotation.

***AMENDED - ORDER #63-2019 PROVIDING FOR:** Purchase of a laptop computer for the Code Enforcement Officer.

IT IS ORDERED that the Millinocket Town Council approves the purchase of a Precision 7730 Workstation Laptop computer and the necessary software for the Code Enforcement Officer at a cost of *up to \$2,509.

IT IS FURTHER ORDERED that the funds for the laptop be expended from Account E0114-2019 (Planning and Code Development/Office Supplies).

IT IS FURTHER ORDERED that the Town Manager is authorized to sign the necessary paperwork to complete the sale.

NOTE: This purchase will run the Office Supplies account over but there are sufficient funds in Account 0114-0111 (Code Enforcer) to balance this acquisition.

Motion-Madore Second-Stratton Vote as Amended 6-0

Councilor Pelletier motion to amend order #63-2019 to state "up to" after at a cost of, second by Pray, vote on amendment 6-0.

ORDER #64-2019 PROVIDING FOR: Sale of Tax Map U05 Lot 197.

IT IS ORDERED that the sale of Tax Map U05 Lot 197 located at 27 Katahdin Avenue and 29 Katahdin Avenue to Steven Hyde and Briana Hyde pursuant to the attached purchase and sale agreement is approved.

IT IS FURTHER ORDERED that the Town manager is authorized to execute and deliver the purchase and sale agreement and a release deed to convey the property and take all action necessary to complete the transaction.

Motion-Pray Second-Madore Vote 6-0

Reports and Communications:

a) The Warrant Committee for the April 11, 2019 Council Meeting will be Councilor Golieb and Councilor Jackson.

b) Chair's Committees Reports:

a. Minutes from the prior meeting are on the Town's website for the Age Friendly and Mental Health & Awareness committee; notes there will be a meeting for Age Friendly committee on April 18, 2019 at 3pm in the Town Managers office.

c) Two Minute Public Comment: Jesse Dumais, 10 Somerset Street, reads a resolve posted at the Millinocket Memorial Library passed and dedicated by the Town inscribed in the memorandum dated March 3, 1919 while noting its celebration of 100 years.

Councilor Pelletier 222, Congress Street, suggestion of a donation from the Town to the Library's renovations be addressed in FY19/20 budget.

d) Motion to adjourn at 5:44 p.m. –Stratton Second – Madore Vote 5-1 (Opposed/Pelletier)

**A PROCLAMATION HONORING GENE PELLETIER FOR HIS ACCOMPLISHMENT
IN RECEIVING THE MAINE PRINCIPAL'S ASSOCIATION 2019 PRINCIPAL'S AWARD**

WHEREAS, the Maine Principal's Association Principal's Award is presented in more than 100 Maine public and private high schools by member principals of the MPA, the professional association which represents Maine's school administrators; and,

WHEREAS, Gene Pelletier is a graduating senior at the Stearns Jr./Sr. High School and received the Maine Principal's Association 2019 Principal's Award; and,

WHEREAS, Gene is a leader in both the school and the community and has a current GPA of 93.3; and,

WHEREAS, Gene is a member of the National Honor Society and a Dirge Boys State Delegate; and,

WHEREAS, Gene's numerous activities include the student council, math team, jazz band, pep band, fall musical pit band, show choir, one act play, basketball, baseball, and was vice president of his class for three years;

NOW THEREFORE, BE IT RESOLVED, that the Millinocket Town Council, in Council Assembled on April 11, 2019, does hereby recognize, honor, and congratulate Gene Pelletier for his reception of the Maine Principal's Association 2019 Principal's Award.

A PROCLAMATION HONORING THE UNIFIED HARMONY SHOW CHOIR

WHEREAS, the Unified Harmony Show Choir is comprised of students from Stearns and Schenck High Schools; and,

WHEREAS, under the leadership of Matthew Waite the Unified Harmony Show Choir was recognized for a various accomplishments, including First Place and Gold Level In the Show Choir District Competition and Second Place and Gold Level in the Show Choir State Competition; and,

WHEREAS, the MMEA State Jazz Festival Outstanding Musicianship Award is chosen by the adjudicators and awarded to a student of a group of students from each competing division that have exemplified the highest quality musical skills, techniques, and musical expression; and,

WHEREAS, Brad Duplisea was chosen by the adjudicators to receive the Outstanding Musicianship Award;

NOW THEREFORE, BE IT RESOLVED, that the Millinocket Town Council, in Council Assembled on April 11, 2019, does hereby recognize, honor, and congratulate the Unified Harmony Show Choir for its achievements in the 2019 Show Choir competition.

**A PROCLAMATION HONORING THE STEARNS JUNIOR HIGH SCHOOL SHOW CHOIR
FOR THEIR ACHIEVEMENTS IN THEIR PERFORMANCE OF "FABULOUS FIFTIES"**

WHEREAS, the Stearns Junior High School Show Choir won a pair of achievements under the direction of Matthew Waite and Zachary McEwen; and,

WHEREAS, the Junior High School Show Choir placed first and Gold Level in the Show Choir District Competition; and,

WHEREAS, the Show Choir place first and Gold Level in the Show Choir State Competition; and,

WHEREAS, the MMEA State Jazz Festival Outstanding Musicianship Award is chosen by the adjudicators and awarded to a student of a group of students from each competing division that have exemplified the quality of musical skills, techniques, and musical expression; and

WHEREAS, Victoria Blanchette was selected by the adjudicators to receive that award; and,

WHEREAS, the Junior High School won the distinction of Outstanding Choreography Award under the guidance of Choreographer Sandy Hartley;

NOW THEREFORE, BE IT RESOLVED, that the Millinocket Town Council, in Council Assembled on April 11, 2019, does hereby recognize, honor, and congratulate the Stearns Junior High School Show Choir for their group and individual achievements in the 2019 Show Choir competition.

TOWN OF MILLINOCKET

John Davis, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

Telephone 207-723-7000 FAX 207-723-7002

Web Site: www.millinocket.org

Town Manager's Report April 11, 2019

- 1. Next Regular Council Meetings to be held in Council Chambers at 4:30 p.m.**
 - A. April 25, 2019**
 - B. May 9, 2019**
- 2. Emera Maine –** Filed a request with the Maine Public Utilities Commission on March 25, 2019, to increase its distribution rates by approximately 18 percent, which is designed to produce roughly \$16 million in additional revenues. Distribution rates cover the costs of delivering electricity over the local electric system to homes and businesses.
- 3. Bee Line Cable –** Fifty-nine networks have increased rates for 2019. Some of the increases include the following: **Broadcast Service Channels (2-22) \$1.20 (6%) to \$22.92 per month, Local Broadcast Fees \$1.82 (18%) to \$17.37 per month, Basic Service Channels (23-72) to \$65.99 per month, and Basic Service Including Broadcast Service and Broadcast Fees (5%) to \$106.28 per month.**
- 4. Legislative Hearings –** On April 9 the Taxation Committee entertained four bills on Revenue Sharing.
 - **LD 133 -** An Act to Fully Restore State-Municipal Revenue Sharing for FY18-19. This bill proposes to retroactively restore funding for the state/municipal revenue sharing program from two percent to five percent as of January 1, 2018.
 - **LD 193 –** An Act to Fully Fund and Restore State-Municipal Revenue Sharing. This bill proposes to retroactively restore funding at the five percent level as of January 1, 2019.
 - **LD 444 –** An Act to fully Restore Revenue Sharing as of April 1, 2019.

TOWN OF MILLINOCKET

John Davis, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

Telephone 207-723-7000 FAX 207-723-7002

Web Site: www.millinocket.org

-
- **LD 1278 – A Resolution Proposing an Amendment to the Constitution of Maine Requiring the State to Share Not Less Than Five Percent of State Sales and Income Tax Revenue with Municipalities.**

On Tuesday of last week, the Taxation Committee voted 9 to 3 to increase Revenue Sharing from the current two percent to five percent.

- 5. Revision Solar Project** – At this time, it looks like we will be installing the panels at the original site inside the fence at the WWTP. To do this, we will no longer be able to use the firing range because the bullets will carry as far as the setting of the solar farm. The Council will have to decide if this is the direction it wants to move in. We had a conference call with Andrew Kharl of Revision Energy about the reflection off the panels affecting the sight of pilots landing on the North/South runway. This is something they were aware of and assured us it has been taken into consideration. We walked the site with Revision Energy on Tuesday, April 9, and I will discuss what took place at Thursday's meeting.
- 6. ADA Improvements** – These are the mandatory improvements the Town has been directed to install. The corrections are a result of an inspection completed in 2002 throughout the State of Maine. I will be looking to send out Request For Proposals (RFP) in the immediate future to get this project started. We have two years to complete the undertaking and we will be talking about how much to budget for this during budget hearings.
- 7. Budget Hearings** – After speaking with the Chairman, we agreed to try to kick off the budget hearings the week of April 15th. I will prepare a schedule and see that you get a copy of it.

TOWN OF MILLINOCKET

John Davis, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

Telephone 207-723-7000 FAX 207-723-7002

Web Site: www.millinocket.org

- 8. Community Day in the Katahdin Region 2019** – Students from Casco Bay High School visited the Katahdin Region from April 7th to April 10th. The students spent time at the library, town office, New England Outdoor Center, Lumber Museum in Patten, and paid a visit to the East Millinocket mill.

Department Updates

Public Works

- ❖ Started sweeping streets and patching pot holes.
- ❖ Notified Maine Department of Labor of the condition of the state roads. Road breakup higher than normal.
- ❖ Using more salt on the main arteries has worked well.
- ❖ Started summer flushing and manhole inspections.

Transfer Station

- ❖ Fiberight process has started and loads have been delivered from Bangor area for testing purposes. Seventy million of private funds have been invested and five million dollars in site acquisition and infrastructure extension by the Municipal Review Committee. Forty to fifty jobs local jobs have been created. The plant will recycle everything including the trash stream from communities. Refer to the Fiberight for details.

Airport

- ❖ Working on grant for new snow blower. Specifications are completed and request for bids sent out.

Cemetery

- ❖ Getting spring burial requests. Hoping to start the first week of May.

Wastewater Treatment Plant

- ❖ Busy with required testing and regular maintenance.
- ❖ Working on FY20 budget.

TOWN OF MILLINOCKET

John Davis, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

Telephone 207-723-7000 FAX 207-723-7002

Web Site: www.millinocket.org

-
- ❖ Hired Kirk Birmingham for the maintenance tech position beginning April 1st. Will be a good fit for the department. Al Levesque was hired to fill Kirk's position at Public Works.

Police Department

- ❖ Generated and responded to 259 incidents since March 12th.
- ❖ There were 13 citizen/agency assists, 18 information requests complaints, 4 welfare checks, 5 PD accidents, 3 disorderly conducts, 1 wanted outs, 3 9-11 hang ups, and 5 family fight calls.
- ❖ Participating in multiple events surrounding the passing of Detective Ben Campbell. Had one officer escort the body from Bangor to Medical Examiner's office in Augusta and three Millinocket officers will greet the family when they returned to Millinocket. Two officers will attend the funeral to represent the Millinocket Police Department.
- ❖ Shop lifting incidents have stopped with the help of the press and the persistence of Office Bickford.
- ❖ Recovered a small quantity of heroin as a result of a motor vehicle stop.
- ❖ The Chief and Deputy Chief made a surprise visit to Granite Street School and spent time with the fourth grade class. Chief Worster intends to make visiting the schools a common occurrence.
- ❖ In the process of interviewing several candidates for the Police Officer position. The Chief is excited to report that he has made a conditional offer of employment to Samantha Rockwell. Ms. Rockwell will undergo a background check, polygraph, psychological exam, and physical fitness test, and if these tests are successful, she could join the department by the end of May.
- ❖ The Deputy Chief has been a tremendous help in making this a smooth transition.

Fire & Ambulance

- ❖ Conducted EMS and Firefighter training sessions.
- ❖ One FF/Paramedic out on injury.

TOWN OF MILLINOCKET

John Davis, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

Telephone 207-723-7000 FAX 207-723-7002

Web Site: www.millinocket.org

- ❖ Continue to install smoke alarms.
- ❖ Seventy-one ambulance calls in the month of March.
- ❖ Ten fire calls.
- ❖ Worked with Millinocket Police and other agencies on procession to bring Detective Ben Campbell home to Millinocket.
- ❖ Met with a business owner about expansion of business and what has to be done to meet Life Safety Code.

Health Office Report

- ❖ Handled four complaints of garbage in unlidded containers. Issues have been addressed with homeowners and landlords and have been taken care of.
- ❖ Had a phone conference with MRH and DHHS CDC on recent outbreak of measles state wide.
- ❖ Following updates on influenza report in the area.
- ❖ Met with new Code Enforcement Officer about issues in Code and Life Safety Codes in the community.
- ❖ Completed update of Local Health Officer policies.
- ❖ Assisted resident on getting a lead test kit from CDC.

Recreation

- ❖ Conducting indoor soccer after school.
- ❖ Applied for a Stephen & Tabitha King grant for \$50,00 for complex renovations.

Administration

Treasurer

- ❖ Working on budgets and month-end financial closing.

Tax Assessor

- ❖ Responded to emails and phone calls.
- ❖ Answering numerous calls regarding personal property.
- ❖ Researched a couple of personal property accounts for taxpayers.
- ❖ Assisted Fire Chief with State St. addressing issue.
- ❖ Entered abatements with Tax Collector.

TOWN OF MILLINOCKET

John Davis, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

Telephone 207-723-7000 FAX 207-723-7002

Web Site: www.millinocket.org

- ❖ Reviewed victualers licenses with Clerk.
- ❖ Reviewed budget with staff.
- ❖ Emailed Mike Noble about commitment documents.
- ❖ Assisted appraisers and real estate agents with property cards.
- ❖ Coordinated update of website.

Tax Collector

- ❖ Performed abatements from the Assessor.
- ❖ Attended tax lien class in Orono on 4/11/2019.
- ❖ Calling delinquent tax payers and sending letters to try to collect taxes, There are 483 delinquent real estate accounts totaling \$484,996.62 in tax revenue. Taxes were due on 1/31/2019.
- ❖ Will start wastewater billing soon. Anticipated bill date April 24.
- ❖ Thirty-day notices going out in the first week of May.
- ❖ Completed monthly county MV excise reporting.
- ❖ Completed weekly MV reporting to the state.
- ❖ Processed daily mail, phone calls, and emails.
- ❖ Performed office duties.

Town Clerk

- ❖ Finalized end-of-month reconciliations and reports to submit to all state agencies.
- ❖ Worked on daily reconciliations.
- ❖ Updates to required postings for public knowledge from Maine health Alert. Also informing through postings on Town's social media sites.
- ❖ Updates with Designlab.
- ❖ Minutes from the March 28, 2019 Council meeting.
- ❖ Mailed out 30 letters and applications to local business owners to update victualer licenses by May 30, 2019.
- ❖ Performing daily office duties.

Human Resource/Welfare Director

- ❖ Worked on budgets
- ❖ Hired Kirk Birmingham at Wastewater Treatment.

TOWN OF MILLINOCKET

John Davis, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

Telephone 207-723-7000 FAX 207-723-7002

Web Site: www.millinocket.org

- ❖ Hired Al Levesque at Public Works.
- ❖ Prepared paperwork for two retirees.
- ❖ Did payroll and A/P warrants.
- ❖ Performed month-end work.

Manager

- ❖ Worked on budgets.
- ❖ Helped in hiring process.
- ❖ Conference calls with Revision Energy about solar plant.
- ❖ Organizing Request For Proposals for ADA work.
- ❖ Preparing schedule for budget hearings.

Notice of Proposed Increase in Distribution Rates
Maine Public Utilities Commission Docket No. 2019-00019

March 4, 2019

Dear Customer:

On March 25, 2019, Emera Maine will be filing a request with the Maine Public Utilities Commission (the Commission) to increase its distribution rates by approximately 18 percent, which is designed to produce approximately \$16 million in additional revenues. Distribution rates cover the costs of delivering electricity over the local electric system to your home or business.

The proposed distribution rate increase is estimated to be approximately \$5.75 per month for a residential customer with typical usage of 500kWh per month, approximately a six percent increase in the total electricity bill. Emera Maine will propose that any increase in distribution rates approved by the Commission be shared equally amongst all residential, commercial and industrial customers. The proposed increase to distribution rates includes investments in system reliability, customer service, and operations.

The distribution rate proposal will be filed in accordance with Maine law, pursuant to 35-A M.R.S. § 307 and Chapter 120 of the Commission's Rules and has been assigned Docket No. 2019-00019. This notice is provided in accordance with Chapter 110 § 8.A.1(c) of the Commission's Rules of Practice and Procedure.

You may participate in the distribution proceeding in one of three ways:

1. If you wish to be notified when a filing is made in the case or when Commission orders are issued, you may add your name to the case notification list using the Commission's case management system (CMS). For information on how to register and use the Commission's CMS, please access this information at www.maine.gov/mpuc/online.
2. You may petition to intervene. If your petition to intervene is granted, you will be a party with the right to participate formally in the hearings and in negotiations. Your petition must be submitted through the Commission's CMS and must include the name and docket number of this proceeding (2019-00019), and the manner in which you are affected by this proceeding. Your petition must also include a short and plain statement of the nature and extent of the participation you seek, and a statement of the nature of the evidence or argument you intend to submit. You may also submit your petition in writing via U.S. mail to the Commission's Administrative Director, Public Utilities Commission, 18 State House Station, Augusta ME 04333-0018. Your petition to

March 4, 2019

intervene must be filed with the Commission no later than March 21, 2019. An initial case conference is scheduled to be held on March 28, 2019, at 10:00 a.m. in the Commission's offices located at 101 Second Street, Hallowell, Maine.

3. You may appear as a witness at a public witness hearing and give your views. If you wish to be notified when a public witness hearing is scheduled, you can file a request through the Commission's CMS or by U.S. mail to the address set forth above on or before April 16, 2019. Please note that the Commission may not publish any newspaper notices of these proceedings or associated hearings.

If you would like more information about this proceeding, you may contact the Administrative Director of the Commission at 207-287-3831 or by visiting www.maine.gov/mpuc or Emera Maine at 207-973-2000 or by visiting www.emeramaine.com.

Notice of Proposed Increase in Distribution Rates
Maine Public Utilities Commission Docket No. 2019-00019

March 4, 2019

Dear Customer:

On March 25, 2019, Emera Maine will be filing a request with the Maine Public Utilities Commission (the Commission) to increase its distribution rates by approximately 18 percent, which is designed to produce approximately \$16 million in additional revenues. Distribution rates cover the costs of delivering electricity over the local electric system to your home or business.

The proposed distribution rate increase is estimated to be approximately \$5.75 per month for a residential customer with typical usage of 500kWh per month, approximately a six percent increase in the total electricity bill. Emera Maine will propose that any increase in distribution rates approved by the Commission be shared equally amongst all residential, commercial and industrial customers. The proposed increase to distribution rates includes investments in system reliability, customer service, and operations.

The distribution rate proposal will be filed in accordance with Maine law, pursuant to 35-A M.R.S. § 307 and Chapter 120 of the Commission's Rules and has been assigned Docket No. 2019-00019. This notice is provided in accordance with Chapter 110 § 8.A.1(c) of the Commission's Rules of Practice and Procedure.

You may participate in the distribution proceeding in one of three ways:

1. If you wish to be notified when a filing is made in the case or when Commission orders are issued, you may add your name to the case notification list using the Commission's case management system (CMS). For information on how to register and use the Commission's CMS, please access this information at www.maine.gov/mpuc/online.
2. You may petition to intervene. If your petition to intervene is granted, you will be a party with the right to participate formally in the hearings and in negotiations. Your petition must be submitted through the Commission's CMS and must include the name and docket number of this proceeding (2019-00019), and the manner in which you are affected by this proceeding. Your petition must also include a short and plain statement of the nature and extent of the participation you seek, and a statement of the nature of the evidence or argument you intend to submit. You may also submit your petition in writing via U.S. mail to the Commission's Administrative Director, Public Utilities Commission, 18 State House Station, Augusta ME 04333-0018. Your petition to

March 4, 2019

intervene must be filed with the Commission no later than March 21, 2019. An initial case conference is scheduled to be held on March 28, 2019, at 10:00 a.m. in the Commission's offices located at 101 Second Street, Hallowell, Maine.

3. You may appear as a witness at a public witness hearing and give your views. If you wish to be notified when a public witness hearing is scheduled, you can file a request through the Commission's CMS or by U.S. mail to the address set forth above on or before April 16, 2019. Please note that the Commission may not publish any newspaper notices of these proceedings or associated hearings.

If you would like more information about this proceeding, you may contact the Administrative Director of the Commission at 207-287-3831 or by visiting www.maine.gov/mpuc or Emera Maine at 207-973-2000 or by visiting www.emeramaine.com.



131 Lakewood Road
PO Box 2276
Skowhegan, Maine 04976-8276
Fax 207-474-0966
207-474-2727
www.getbeeline.com

February 22, 2019

CERTIFIED

John Davis
Town Manager
Town of Millinocket
197 Penobscot Ave
Millinocket, ME 04962-1430

Dear John,

Fifty-nine networks, both broadcast and cable networks have increased rates for 2019. Local Portland and Bangor broadcasters increased "Retransmission Consent Fee's as high as 18%.

This year the increases from the local Portland and Bangor broadcasters totaled \$ 1.82. The Basic Service tier (channels 23-74) cable network fees increased a total of \$3.68. The largest increases came from the following six cable networks.

1. ESPN
2. New England Sports Network
3. Fox News
4. TNT
5. MSNBC
6. USA

The total increases from just these six cable networks alone is \$1.62.

Retransmission consent fee increases from our local Bangor and Portland broadcasters are shown as a separate line item (Local Broadcast Fees) on our customer statements. Effective April 1, 2019 the new rates will be:

	<u>Increase</u>	<u>%</u>	<u>New Monthly Rate</u>
Broadcast Service Channels 2-22	\$ 1.20	6	\$ 22.92
Local Broadcast Fees	\$ 1.82	18	\$ 17.37
Basic Service Channels 23-72	\$ 3.68	5	<u>\$ 65.99</u>
Basic Service Including Broadcast Service and Broadcast Fees.			\$ 106.28

Local broadcasters and cable networks continue to raise rates nationwide while they continue to lose subscribers simply due to the high fees they are charging, and the fact that they are forcing subscribers to pay for cable networks with poor ratings they do not want.

The local broadcasters and cable networks on our system raise their rates annually, most on January 1. Last year in an effort to control rates to our viewers Bee Line absorbed all of the increases from the cable networks which were similar to this year's increases. www.TVONMYSIDE.com does a good job at explaining the problems with broadcasters and cable networks. The link is also on our homepage at www.getbeeline.com.

If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "G. C. Allen". The signature is fluid and cursive, with the first name "George" and last name "Allen" clearly distinguishable.

George C Allen, GM/VP

John Davis

From: George Allen <gallen@beeline-online.net>
Sent: Thursday, April 04, 2019 11:31 AM
To: John Davis
Subject: Re: Meeting Rescheduled to March 22.

Hello John,

We will send the check to your attention next week. Bee Line also will be installing a direct fiber feed for KAT TV within a few months which will improve video performance. With our Internet Broadband services we have been busy throughout the winter upgrading circuits and will be greatly increasing speeds throughout all of our systems also within a few months.

We have made major investments in Millinocket & East Millinocket with a complete HFC (Hybrid Fiber Coax) rebuild in 2006 bringing High Speed Broadband and Telephone Service. Since the 2006 rebuild we have made many upgrades both on the video, broadband and telephone service. We are in the process of launching Commercial Hosted Cloud VOIP Telephone Service. Many of our commercial broadband customers have outdated PBX type phone systems in their businesses and are lining up to switch to our new service. We have had it in our office testing for 6 months and the performance has been flawless. We are so impressed with the service, there will be no long term contracts like our competitors have. Bee Line was born in Millinocket and East Millinocket in 1965 our technicians have always lived on the system providing fast superior service. We have had a solid A+ rating with the Better Business Bureau since 2012. Unlike some of our competitors we do not use contractors. Our fiber construction, splicing & activation is all done in house. From residential service, to fiber to the business and everything inbetween, Bee Line Broadband Solutions does it all. In 2007 Bee Line was instrumental in bringing 200 plus jobs to Madison. Backyard Farms had a big problem, their new greenhouse construction site was miles from any fiber and broadband access. Bee Line realized the importance of having a new large employer in the area so, to help our community we ran nearly 2 miles of fiber at no cost. Eleven years later only Bee Line Broadband has fiber at that location. South Gate Industrial Park in Skowhegan is one of our more recent fiber projects. Somerset Economic Development needed our help to bring a new employer Civil Arms into the area. We were more than happy to help.

With our Franchise Agreements we offer complimentary Broadband service to the Franchising Authority. Below is from the Somerset Economic Development Corporation meeting minutes of July 18, 2018:

"Reid Gibson said Bee Line is moving forward to with faster speeds. Jeff Hewett agreed Bee Line's expenses are dropping and their taking out a lot of the road blocks. The Town has been running a 300meg connection at the Municipal Building and has not quiver in the last six months it has been up. Reid Gibson said they are 25 over 5 and it has been great."

The Skowhegan Municipal Building has quite a few computer terminals and they are only using a fraction of the bandwidth Bee Line Broadband. Solutions is giving them. Like all the communities Bee Line Broadband Solutions serve we are here to help the Millinocket area with economic development.

George Allen
GM/VP
Bee Line Cable
Broadband Solutions
207-474-2727

On 2019-04-01 13:50, John Davis wrote:

Hi George,

Not sure if I sent this to you yet, but KAT TV would be happy to accept another \$5,000 from Bee Line.

Thanks,

John

From: George Allen <gallen@beeline-online.net>

Sent: Thursday, March 08, 2018 10:50 AM

To: John Davis <manager@millinocket.org>

Subject: Meeting Rescheduled to March 22.

Hello John,

Thanks for rescheduling the meeting for the March 22nd. Same time 4:30?

Thanks. Snowmobilers should be headed your way today.

--

George Allen
GM/VP
Bee Line Cable
207-474-2727



Virus-free. www.avg.com

John Davis

From: Andrew Kahrl <akahrl@revisionenergy.com>
Sent: Thursday, April 04, 2019 2:33 PM
To: John Davis
Cc: Brian Byrne; Steve Golieb
Subject: RE: Countersigned LOI and tasks

Hi John,

Thanks for your work on this so far!

The two top priorities are items (11) and (12) below. I'm not sure who spoke with the DEP about this project previously, but it's critical that we identify any regulatory hurdles that may come up there. Equally important is knowing how the project will be assessed for property taxation. A call to the assessor would be a good early step.

Thanks for checking in John. Give me a call on my cell at 522-2512 any time if you have thoughts or questions.

Sunny Regards,
Andrew Kahrl



Andrew Kahrl | Employee-Owner | Solar Design Specialist
ReVision Energy, a Certified B Corp

207.589.4171 Liberty, ME office
866.700.6065 Toll-free

Locations in Maine, New Hampshire and Massachusetts
Enjoy the Sun with us: [Blog](#) | [Facebook](#) | [Twitter](#) | [Instagram](#)

"You never change things by fighting the existing reality. To change something, build a new model that makes the existing model obsolete." -R. Buckminster Fuller

From: John Davis [mailto:manager@millinocket.org]
Sent: Wednesday, April 03, 2019 11:48 AM
To: Andrew Kahrl <akahrl@revisionenergy.com>
Subject: RE: Countersigned LOI and tasks

Hi Andrew,

We seem to be a little off track. So far we have found a deed for the facility, found out that we do not need Planning Board approval, I think we have the maps, and I am not sure about the permitting requirements. I have forwarded this email to the WWTP supervisor to see if he can come up with anything else. Let me know what items on the list are most important and we will try to locate them.

Thanks,
John

From: Andrew Kahrl <akahrl@revisionenergy.com>
Sent: Thursday, March 21, 2019 10:09 AM
To: John Davis <manager@millinocket.org>
Cc: Brian Byrne <brian@revisionenergy.com>; Steve Golieb <stevegolieb@gmail.com>
Subject: RE: Countersigned LOI and tasks

Good Morning Mr. Davis,

I'm just checking in regarding the below development tasks for Millinocket's municipal solar project. Do you have any questions, or is there any support we can offer you in getting these documents together?

The hope is to get this project moving forward in the next 30 days. The Phase 1 Environmental Assessment is one task that we should get started very soon if you don't already have one on file.

My cell number is 522-2512 if you'd ever like to discuss any of these items. I'm looking forward to hearing from you.

Sunny Regards,
Andrew Kahrl



Andrew Kahrl | Employee-Owner | Solar Design Specialist
ReVision Energy, a Certified B Corp

207.589.4171 Liberty, ME office
866.700.6065 Toll-free

Locations in Maine, New Hampshire and Massachusetts
Enjoy the Sun with us: [Blog](#) | [Facebook](#) | [Twitter](#) | [Instagram](#)

"You never change things by fighting the existing reality. To change something, build a new model that makes the existing model obsolete." -R. Buckminster Fuller

From: Steve Golieb [<mailto:stevegolieb@gmail.com>]
Sent: Friday, March 01, 2019 5:00 PM
To: Andrew Kahrl <akahrl@revisionenergy.com>
Cc: Brian Byrne <brian@revisionenergy.com>; manager@millinocket.org
Subject: Re: Countersigned LOI and tasks

Thanks Andrew— please from here on out communicate directly with the town manager, who is ccd on this. Thank you!

Sent from my iPhone

On Mar 1, 2019, at 4:31 PM, Andrew Kahrl <akahrl@revisionenergy.com> wrote:

Hi Steve,

Please find the countersigned LOI attached for the Millinocket Solar PPA. We are looking forward to getting this process on track. You will see that I have cc'd Brian Byrne in this email. Brian is the Project Manager for this development process, and if it results in a project he will PM the installation.

We will be in the area on March 14 or 15 and would like to come to the wastewater treatment facility for a technical site visit. We will need access to the building so Brian can see you load center and plan an interconnection strategy. In addition to that technical site visit, we will begin our development activities. In aid of those activities, can you provide us with the following documents if available:

1. Deed for the property;
2. Titles, plus any title search report;
3. Any past surveys of the property;
4. Phase 1 Environmental Assessment on this property, if available;
5. Existing Clean Water Act Permit (MEPDES);
6. Site Law Permit;
7. Any wetlands maps or permits;
8. Any requirements specified in the Wastewater Treatment Facility's charter, rules, and regulations that will pertain to development, construction, or operation of the solar project;
9. Construction plans or as-built facility drawings;
10. One-line diagram for the facility;

If any of these items aren't available, let us know and we can discuss how to proceed.

In addition, here are Millinocket's remaining tasks under the LOI:

11. You mentioned that Millinocket's contact at the DEP had indicated that they would wave this project through. Can you please follow up and get their acceptance of the project in writing? Am I correct in remembering that part of the solar installation site was used for lagoon sludge disposal?
12. Identify property tax treatment of this project. This could be as simple as a phone call to the assessor. You likely know the best approach to this inquiry. If the assessor is approachable, one way might be to describe the project and let them know that it will have for-profit ownership, though the cost of any taxes will be passed through to CUD and therefore the ratepayers. Also that our plan is to design the project in such a way that it falls under Maine's Business Equipment Tax Exemption (BETE) by using more than 1/3 of the annual generation at the interconnection point. If the assessor indicates uncertainty, or says they plan to assess property taxes despite our position, let me know and we will get some support from our legal team to provide the assessor with our argument in writing and we can go from there.

That should be a good start! On our end we will get started on procurement, subcontracting, geo-technical survey, utility interconnection, etc.

Give me a call any time with thoughts or questions.

Best,
Andrew

<image001.png>

Andrew Kahrl | Employee-Owner | Solar Design Specialist
ReVision Energy, a Certified B Corp

207.589.4171 Liberty, ME office
866.700.6065 Toll-free

Locations in Maine, New Hampshire and Massachusetts
Enjoy the Sun with us: [Blog](#) | [Facebook](#) | [Twitter](#) | [Instagram](#)

"You never change things by fighting the existing reality. To change something, build a new model that makes the existing model obsolete." -R. Buckminster Fuller

<Town of Millinocket_LOI_20190215 -wb.pdf>

SUMMARY of IMPROVEMENTS and	BUDGET ESTIMATES (w/ 7/17 rev)												
<p>Note: Since the Millinocket District Court was evaluated as an existing facility; suggested modifications are the result of "barrier removal" and "program access" provisions of Section 504, the ADA, and the MHRA. The Recommendations below are made for improving on-going access modifications to the facility and are 'required' to meet provisions for existing court facilities.</p>	<p>(REQ) = Required to meet min. ADA guidelines</p> <p>(RJF) = Recommended for meeting required access to this type of facility</p> <p>(RUA) = Recommended for providing universal access greater than minimum ADA requirements</p>												
<p>Site Amenities</p> <ul style="list-style-type: none"> • <i>Widen the space against the building to a minimum of 13' to meet ADAAG minimum width requirements for standard accessible spaces (REQ)</i> • <i>Provide appropriate accessible parking signage at each parking space (2); one parking space must be identified as "van accessible" (REQ)</i> • <i>Add directional signage at the front of the Municipal Building directing persons with disabilities to the side accessible entrance (REQ)</i> • <i>Stripe out and maintain a clear accessible route from the municipal sidewalk to the accessible side entrance (REQ)</i> <p>Entrances</p> <ul style="list-style-type: none"> • <i>To alleviate the lack of a level area in front of the accessible entrance door, install a manually activated door opener at the door with the activator located at the base of the sloped apron. Adjust the opener to remain open long enough for a wheelchair user to reach and go thru the door.</i> • <i>Remove the existing sloped apron and install a 60" minimum level landing in front of the door and re-install the sloped apron.</i> 	<table border="0"> <tr> <td>\$300</td><td><i>Not Done</i></td></tr> <tr> <td></td><td><i>Not Done</i></td></tr> <tr> <td>\$100</td><td><i>Not Done</i></td></tr> <tr> <td>\$200</td><td><i>Not Done</i></td></tr> <tr> <td>\$4,000</td><td><i>Not Done</i></td></tr> <tr> <td>\$8,000</td><td><i>Not Done</i></td></tr> </table>	\$300	<i>Not Done</i>		<i>Not Done</i>	\$100	<i>Not Done</i>	\$200	<i>Not Done</i>	\$4,000	<i>Not Done</i>	\$8,000	<i>Not Done</i>
\$300	<i>Not Done</i>												
	<i>Not Done</i>												
\$100	<i>Not Done</i>												
\$200	<i>Not Done</i>												
\$4,000	<i>Not Done</i>												
\$8,000	<i>Not Done</i>												

Interior Accessible Routes		
• <i>Install accessible signage at all court related areas, spaces, & exits accessed by the general public & to identify the location of TTY's & availability of Assistive Listening System (REQ)</i>	\$750	Not Done
• <i>Add accessible hardware at all doors to rooms or spaces used by the public that do not have ADAAG compliant lever handles (REQ)</i>	\$2,500	Not Done
• <i>At the elevator, replace the communications device compartment door hardware with accessible hardware that complies with ADAAG (REQ)</i>		Completed
Restrooms		
• <i>At the men's restroom: (REQ) (Convert to Unisex)</i>	\$6,500	Not Done
a. <i>Remove the urinal to make room to expand the toilet stall</i>		
b. <i>Enlarge the toilet stall, relocate the toilet, and install grab bars per ADAAG</i>		
c. <i>Move the soap dispenser above the lavatory to a more accessible location</i>		
d. <i>Install an accessible unisex restroom sign at the door to the restroom</i>		
a. <i>At the Women's restroom: (REQ)</i>	\$100	Not Done
b. <i>Install a unisex restroom sign at the door to this restroom. This restroom now becomes a non-accessible unisex restroom</i>		
Miscellaneous		
• <i>Move and lower the suggestion box to allow for a side approach at a maximum height of 54" above finish floor or 48" above finish floor for a front approach installation (REQ)</i>	N/C (maintenance item)	Not Done

Court Related Spaces and Elements		
• Lower the Clerk's Service Counter or a portion thereof to a maximum height of 36" (REQ)(RJF)	\$12,000	Not Done
• Provide a writing desk or surface in the waiting area that can accommodate a wheelchair user (REQ)(RJF)	\$1,000	Not Done
• Correct knee clearance at the Courtroom and conference room tables that have less than 27" of clearance from floor to bottom of apron; options are to either raise existing tables or replace them with tables that have shallower aprons (REQ)(RJF)		Completed
• Designate and plan for accessible seating in the courtroom audience; provide signage (REQ)(RJF)	\$100	Not Done
• Provide an in-house assistive listening system for use in the Courtroom; provide appropriate signage (REQ)(RJF)		Completed
• Due to space limitations in the shallow litigation area and the height of the witness stand platform observed, alternate accommodations for testifying from the floor appear to be acceptable (REQ)(RJF)		Acceptable
Total Budget Estimate for All Improvements	\$35,550	

Note: Budget Estimates presented reflect work to be performed by outside contractors including overhead and profit. Estimates are not based on pricing or bidding by local contractors and are based on historical information available to the Office of Court Facilities.

Community Day in the Katahdin Region 2019

Dear Community Partner,

Thank you for being willing to partner with Casco Bay High School again this year! We are really looking forward to bringing our group to the Katahdin Region.

Description of Our Project & Goals for the Trip:

Unlike last year, students will not be conducting interviews or making documentary films; instead, our focus is on doing experiential learning around the guiding question:

- What is my relationship to and responsibility for the rapidly changing world / planet?

During each day of the trip, groups of about 25 students will be engaging in work in each of the following areas: studying the ecology of the Penobscot River, doing service in the region, exploring the outdoors and **learning about the history of the area and current community development goals**. (which is the focus of the day that we've planned below). We will be running this programming on **April 7th, 8th, 9th and 10th**.

Tentative Schedule for Community Day

8:15 Depart New England Outdoor Center

• 9:15 - 10:00, Tour of Patten Lumber Museum to learn about the history of the lumber industry

• 10:45 - 11:05, Tour of East Millinocket Old Paper Mill -by Dan McGillicutty to learn about the history of the paper industry

• 11:20 - 1:00 or so Visit to Millinocket Memorial Library to understand the role that libraries and other public institutions play in sustaining community during rapid change.

11:20-12:15 Time to eat lunch and explore downtown

12:15-12:35- Introduction to Millinocket Memorial Library with Diana Furakawa

12:35-1:15 - Meet with local members of the town council and other community leaders.

• 1:30 - 2:00: Meet with **Our Katahdin: Great Northern Paper Mill** to understand how the town is approaching economic revitalization efforts

NOTES:

Monday Only: Students will go to Patten Lumber museum at 10:00 and head straight to library at 11:20.

Tuesday Only at 2:30 Students go to Millinocket Town Hall for a tour with Cody McEwan.

Thank you for being willing to connect with us and support our work. We so value our communities' ongoing connection.

Mark Ford & Mallory Haar
CBHS Teachers



TOWN OF MILLINOCKET
PUBLIC WORKS DEPARTMENT
20 Cedar Street
Millinocket, Maine

Tel. (207)723-7030 Fax (207)723-7029

E-Mail: publicworks@millinocket.org Web Site: www.millinocket.org

April 5, 2019

To: Harold Davis, Town Manager

From: Ralph Soucier, Public Works Director

Subject: Public Works Activity Report

Public Works:

Started winter sand cleanup. Patching pot holes. Wind storms have caused trees and limbs to come down. Maine DOT has been notified of the condition of the state-aid roads. Road breakup seems to be higher than normal. Winter trial salting mains road arteries at the beginning of the storms has worked great. Little to no ice buildups this past winter on those high traffic areas. Started summer flushing and manhole inspections of the sewer collection system.

Transfer Station:

Fiberight onboarding process has started. Loads have been delivered from Bangor area for testing purposes. Facilitating initial plant ramp up process. \$70 million dollars of private funds has been invested in the plant with 5 million dollars in site acquisition and infrastructure extension by the Municipal Review Committee. Creates 45-50 local jobs. Will recycle everything including the trash stream from communities. Refer to Fiberight Web Site for details.

Airport:

Working on grant for new snow blower equipment FY 2020. Specifications have been completed, and request for bids have been sent out.

Cemetery:

Getting spring burial planning and requests on the calendar for 2019. Looks like the first week of May before we can get into the grounds because of the snow still remaining.

Respectfully Submitted,
Ralph T. Soucier
Director Millinocket Public Works

MEMO

Millinocket Wastewater Treatment Facility

April 05, 2019

To: John Davis, Town Manager

From: Jim Charette, Superintendent

Re: WW Operations Report

We are busy with all of the required testing and regular maintenance activities. We are currently working on our budgets for next year. We have filled the Maintenance Tech position, Kirk Burmingham was hired. He started on April 1st. He was a grade 4 license holder in the past. He will be a good fit for this department.

Memo

To: Town Manager
From: Chief of Police
CC: Town Council
Date: April 5, 2019
Re: Activity report

- We generated and responded to 259 Incidents since March 12 to present.
- High rollers for the time period were 13 citizen/agency assists, 8 medical calls, 18 Information complaints, 4 welfare checks, 5 PD accidents, 3 disorderly conducts, 1 wanted outs, suspicious and noise problems, 3 - 911 hang ups and 5 family fight calls.
- We have been participating in multiple events surrounding the passing of Detective Ben Campbell, sending one officer to escort the body from Bangor to the Medical Examiners Office in Augusta and had three Millinocket Officers (myself included) greet the family when they returned to Millinocket. Lastly, we are sending two officers to the funeral in Portland to represent the Millinocket Police Department. Those Troopers that are standing guard of the body have been given my cell phone for anything that comes up that we could help with.
- Following an arrest, the shop lifting incidents that were occurring has stopped with the help of the press and diligence of Ofc. Bickford.
- As a result of a motor vehicle stop, a small quantity of heroin was recovered and arrest made in conjunction with that investigation.

- The Deputy Chief and I did make a surprise visit with the Granite Street School to meet and greet with the staff and students, spending time with a fourth grade class. This will be a common occurrence.
- In the process of interviewing several candidates for the Police Officer position and it seems to be going smoothly. I am extremely excited to report that a conditional offer of employment was extended to Samantha Rockwell and pending a successful background, polygraph, psychological exam and physical fitness test, she is expected to join us full time at the end of May. She is also graduating Unity College in May with a BA in Conservation Law Enforcement.



MILLINOCKET FIRE AND AMBULANCE
222 AROOSTOOK AVENUE
MILLINOCKET, ME 04462
www.millinocket.org
chiefmalcolm@millinocket.org

Manager Davis,

Conducted EMS training session.

Conducted FF training session.

Have one FF/Paramedic out on injury.

Continued to install smoke alarms for residents through American Red Cross Program.

71 Ambulance calls for month of March: 17 No Transport/Public Assist, 15 Local Basic Life Support, 22 Local Advanced Life Support, 2 Out of Town Basic Life Support, 15 Out of Town Advanced Life Support. Lost 3 Basic Life Support Transfers and 6 Advanced Life Support Calls from MRH.

10 Fire calls for month of March: 2 Bldg. Collapse, 1 10-55 involving phone pole, 1 dog stuck in engine compartment, 1 PD assist (lock out), 1 public assist, 1 general alarm, 1 CO alarm, 1 dryer, 1 broken chimney (due to ice)

Worked with Millinocket Police and other agencies on procession to bring SP Det. Ben Hammond home to Millinocket.

Met with area business about expansion of business and what would need to do to meet Life Safety Code.

Conducted fire drills at area schools.

04/08/2019

Chief Malcolm



MILLINOCKET FIRE AND AMBULANCE
222 AROOSTOOK AVENUE
MILLINOCKET, ME 04462
www.millinocket.org
chiefmalcolm@millinocket.org

Manager Davis,

Have handled four complaints of garbage piled in yards not in lidded container, have addressed these with home owner or landlord and all situations have been taken care of.

Did tele conference with MRH and DHHS CDC on recent outbreak of measles and look at numbers across our area as well as State wide.

Continued to follow updates on influenza report in our area.

Met with new Code Enforcement Officer and talked about issues with Code and Life Safety Codes in our community.

Completed updated Local Health Officer policies.

Assisted resident on getting lead test kit from CDC.

04/08/2019

Chief Malcolm
Health Officer
Town of Millinocket

John Davis

From: Jody Nelson <jodynelson@gwi.net>
Sent: Friday, April 05, 2019 8:51 PM
To: John Davis
Subject: Re: Activity Report

Sorry I was off today. Doing indoor soccer after school, applied for a Stephen and Tabitha king grant for \$50,000 for complex renovations .

Sent from my iPhone

On Apr 5, 2019, at 8:12 AM, John Davis <manager@millinocket.org> wrote:

Please try to get your activity reports to me by the end of the day.

Thanks,
John

John Davis

From: Mary Alice Cullen
Sent: Friday, April 05, 2019 3:10 PM
To: John Davis
Subject: RE: Activity Report

Involved with budgets and month-end financial closing.

From: John Davis <manager@millinocket.org>
Sent: Friday, April 05, 2019 8:13 AM
To: Craig Worster <ChiefWorster@millinocket.org>; Diana Lakeman <townclerk@millinocket.org>; Jesse Dumais <taxcollector@millinocket.org>; Jim Charette <wastewater@millinocket.org>; Lori Santerre <humanresource@millinocket.org>; Mary Alice Cullen <treasurer@millinocket.org>; Ralph Soucier <publicworks@millinocket.org>; Tom Malcolm <ChiefMalcolm@millinocket.org>; Jody Nelson <jodynelson@gwi.net>
Subject: Activity Report

Please try to get your activity reports to me by the end of the day.

Thanks,
John

John Davis

From: Lorna Thompson
Sent: Thursday, April 04, 2019 3:22 PM
To: John Davis
Subject: todays events

Information for what I did today:

- Responded to emails
- Returned phone calls
- Answered numerous calls and in office visits regarding personal property
- researched a couple of personal property accounts for taxpayers. The last year that I have supplied listing for intown businesses appears to be 2008
- Assisted Tom with a State St addressing issue.
- Spoke with Jesse about sharing Sue for Lien research
- Entered abatements with Jesse
- Reviewed victualers licenses with Diana
- Reviewed budget with Manager and staff
- Emailed Mike about commitment docs
- assisted appraisers and real estate people with property cards
- Coordinated update of website

I will be in next Wednesday to train Sue on personal property

Seems like every time I show up I go further behind!!

Lorna Thompson
Town Of Millinocket - Assessor
197 Penobscot Ave.
Millinocket, ME 04462
207-723-7005 ph
207-723-7002 fax

John Davis

From: Jesse Dumais
Sent: Friday, April 05, 2019 8:38 AM
To: John Davis
Subject: RE: Activity Report

- PERFORMED ABATEMENTS FROM THE ASSESSOR
- ATTENDING TAK LIEN CLASS IN ORONO ON 4/11/2019
- DILEGENTLY GIVING CURTESY CALLS AND LETTERS TO NUMEROUS REAL ESTATE PROP. OWNERS TO TRY AND COLLECT DELINQUENT FY19 TAXES. AS OF 4/5/2019 THERE ARE **483** DELINQUENT RE ACCOUNTS TO THE TUNE OF **\$484,996.62** FOR FY19 THAT WAS DUE BY **1/31/2019**.
- WASTE WATER BILLING WILL BE IN PROCESS VERY SOON ...ANTICIPATED BILL DATE OF 4/24
- 30 DAY NOTICES WILL BE GOING OUT SHORTLY AS WELL...ANTICIPATED 1ST WEEK OF MAY, OF COURSE LIEN PROCESS FOLLOWS THAT.
- COMPLETED MONTHLY COUNTY MV EXCISE TAX REPORTING
- COMPLETED WEEKLY MV REPORTING TO THE STATE
- PROCESSED DAILY MAIL, PHONE AND EMAILS
- ASSISSTED CUSTOMERS IN OFFICE AND OTHER OFFICE DUTIES

Jesse Dumais
Tax Collector
Town of Millinocket
207-723-7006
Taxcollector@millinocket.org
197 Penobscot Ave.
Millinocket, Me. 04462

From: John Davis <manager@millinocket.org>
Sent: Friday, April 05, 2019 8:13 AM
To: Craig Worster <ChiefWorster@millinocket.org>; Diana Lakeman <townclerk@millinocket.org>; Jesse Dumais <taxcollector@millinocket.org>; Jim Charette <wastewater@millinocket.org>; Lori Santerre <humanresource@millinocket.org>; Mary Alice Cullen <treasurer@millinocket.org>; Ralph Soucier <publicworks@millinocket.org>; Tom Malcolm <ChiefMalcolm@millinocket.org>; Jody Nelson <jodynelson@gwi.net>
Subject: Activity Report

Please try to get your activity reports to me by the end of the day.

Thanks,
John

John Davis

From: Diana Lakeman
Sent: Friday, April 05, 2019 9:31 AM
To: John Davis
Subject: RE: Activity Report

Town Clerk:

- Finalized end of month reconciliations and reports required to submit to all State Agencies; IF&Wildlife Game/Snowmobile/ATV/Boat, Vital Records and Animal Welfare.
- Daily reconciliations of required reporting
- Updates to required postings for public knowledge from Maine Health Alert; also informing through postings on Town's social media sites.
- Correspondence with Designlab with weekly updates as well as general updates.
- Producing minutes from the 3/28/2019 Town Council Meeting
- Mailed 30 letters and applications out on 4/4/19 to local business owners up for Victualer License renewal to expire May 30, 2019.
- Fulfilling daily job related tasks/requests per phone, window and mail.

From: John Davis <manager@millinocket.org>
Sent: Friday, April 05, 2019 8:13 AM
To: Craig Worster <ChiefWorster@millinocket.org>; Diana Lakeman <townclerk@millinocket.org>; Jesse Dumais <taxcollector@millinocket.org>; Jim Charette <wastewater@millinocket.org>; Lori Santerre <humanresource@millinocket.org>; Mary Alice Cullen <treasurer@millinocket.org>; Ralph Soucier <publicworks@millinocket.org>; Tom Malcolm <ChiefMalcolm@millinocket.org>; Jody Nelson <jodynelson@gwi.net>
Subject: Activity Report

Please try to get your activity reports to me by the end of the day.

Thanks,
John

John Davis

From: Lori Santerre
Sent: Friday, April 05, 2019 2:19 PM
To: John Davis
Subject: Weekly Report

Worked on Budget's
Hired Kirk Birmingham for WW Treatment
Hired Allen Levesque for Public Works
Worked up paperwork for two retired employee's
Payroll
AP Warrants
Month End work

Lori A Santerre
Human Resource Director
197 Penobscot Ave.
Town of Millinocket
207-723-7000 x5

ORDER #65-2019

PROVIDING FOR: Execution of the Warrant for April 11, 2019

IT IS ORDERED that the Warrant for April 11, 2019 in the amount of \$_____ is hereby approved.

Passed by the Town Council _____

Attest: _____

PROVIDING FOR: Re-Appointment to the Recreation Advisory Committee.

IT IS ORDERED that Jane Danforth is re-appointed to the Recreation Advisory Committee for a three-year term to expire March 2022.

Passed by the Town Council _____

Attest: _____

Town of Millinocket
Application for Boards & Committees

**IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS**

Committee/Board: Recreation Committee
In order to assess the interest related to this committee, please complete this brief application.

Date: 4-8-2019

Name: Jane Danforth Address: 10 Field Street, Millinocket

Telephone Numbers: Day Time: 723-5288 (w) Evenings: 447-1705 (cell)

Why are you seeking to become a committee representative? I'm seeking to
remain on the committee to continue to serve
the town in this capacity

What talents/skills do you feel you would bring to this position? I'm an active
community member linked to many community groups
I value the role recreation plays in our community, especially
for children.

What do you feel is the responsibility of this board/committee? The committee serves in an
advising role to the recreation director. Responsibilities include
attending meetings to stay informed and to provide feedback,
guidance and support.

What municipal boards, volunteer organizations or community service groups have you
worked with the past and for what length of time? *See past applications on file

What have you to offer to this committee which our Town can use in this important
undertaking? I enjoy volunteering and staying connected
to my community

When are you available to meet, please specify?
Weekday As needed A.M. _____ P.M. _____

If you need more space, please feel free to use the back or attach additional page(s).

Thank you Jane Danforth

Diana Lakeman

From: Diana Lakeman
Sent: Tuesday, April 09, 2019 8:18 AM
To: 'Jane Danforth'
Subject: RE: recreation advisory committee

Thank you Jane. I received your application and it will be on the agenda for this Thursday, April 11th.

From: Jane Danforth <jdanford@mrhme.org>
Sent: Monday, April 08, 2019 6:15 PM
To: Diana Lakeman <townclerk@millinocket.org>
Cc: Tom Malcolm <ChiefMalcolm@millinocket.org>
Subject: RE: recreation advisory committee

Diana,
See attached! Sorry for the poor penmanship! I type up everything as my handwriting it terrible !
Hopefully it is adequate to allow me to stay on the committee for another term.
Best,

Jane
Jane Danforth, MPH, M.Ed
Director of Grants and Community Wellness
Project Director, *Thrive Penobscot*
Millinocket Regional Hospital
899 Central Street
Millinocket, Maine 04462
207-723-5288 (Office)
207-723-7435 (Fax)

From: Diana Lakeman <townclerk@millinocket.org>
Sent: Monday, April 08, 2019 3:52 PM
To: Jane Danforth <jdanford@mrhme.org>
Cc: Tom Malcolm <ChiefMalcolm@millinocket.org>
Subject: FW: recreation advisory committee

Jane,

Reaching out to notify you of the Recreation Committee term expired march 2019. If you would like to renew, inquire for application at the Town Office. We will have a town meeting this Thursday and if submitted by Tuesday you can be put on that meeting's agenda.

Thank you.

Diana M. Lakeman

Town Clerk/Deputy Tax Collector
Registrar of Voters
197 Penobscot Avenue
Millinocket, Maine 04462
Telephone: 207-723-7007
Fax: 207-723-7002

From: Tom Malcolm <ChiefMalcolm@millinocket.org>
Sent: Monday, April 08, 2019 3:46 PM
To: Diana Lakeman <townclerk@millinocket.org>
Subject: RE: recreation advisory committee

Jane's cell is 447-1705 and email is jdanfordh@mrhme.org. I will send he a note as well. Thanks.

Tom

Thomas M. Malcolm, AEMT, LSO, PHO, FLSE
Fire Chief
Millinocket Fire Department
222 Aroostook Avenue
Millinocket, ME 04462
(207) 723-7026
ChiefMalcolm@millinocket.org

From: Diana Lakeman <townclerk@millinocket.org>
Sent: Monday, April 08, 2019 3:38 PM
To: Tom Malcolm <ChiefMalcolm@millinocket.org>
Subject: recreation advisory committee

Hello,

Looking for updated information to contact Jane Danforth. Her Recreation Advisory committee membership expired March 2019. I have not as of yet received an application for renewal.

Diana M. Lokenan

Town Clerk/Deputy Tax Collector
Registrar of Voters
197 Penobscot Avenue
Millinocket, Maine 04462
Telephone: 207-723-7007
Fax: 207-723-7002

This message (including any attachments) is intended only for the use of the individual or entity to which it is addressed and may contain information that is non-public, proprietary, privileged, confidential, and exempt from disclosure under applicable law or may constitute as attorney work product. If you are not the intended recipient, you are hereby notified that any use, dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, notify us immediately by telephone and: (i) destroy this message if a facsimile or (ii) delete this message immediately if it is an electronic communication. Thank you.

ORDER #67-2019

PROVIDING FOR: Approval of an Application for a Victualer's License for Hillcrest Golf Course.

IT IS ORDERED that the attached application for a Victualer's License is hereby approved for:

Randy D. Jackson, 106 Knox Street
d/b/a
Hillcrest Golf Course, 1 Golf Course Road

Passed by the Town Council _____

Attest: _____

\$25.00

TOWN OF MILLINOCKT

APPLICATION FOR A VICTUALERS LICENSE

1. NAME OF APPLICANT Randy D Jackson
2. PHONE NUMBER OF APPLICANT 207-249-5786
3. RESIDENCE OF APPLICANT Millinocket ME
4. NAME OF BUSINESS Hillcrest Golf Course
5. PHONE NUMBER OF BUSINESS 723-8410
6. BUSINESS ADDRESS 1 Golf Course Road
7. NATURE OF BUSINESS Golf Club
8. LOCATION TO BE USED Hillcrest golf course
9. RESIDENCE OF APPLICANT IN LAST FIVE YEARS
Millinocket
10. LIST OF PRINCIPAL OFFICERS, TITLES, AND ADDRESSES FOR THE PAST THREE YEARS

<u>Randy Jackson</u>	<u>Millinocket</u>	<u>President</u>
<u>Alice McInnis</u>	<u>Millinocket</u>	<u>Sec.</u>
<u>Scott Lowell</u>	<u>E. Millinocket</u>	<u>Vice-President</u>
<u>Kevin Gregory</u>	<u>Millinocket</u>	<u>Treasurer</u>
11. DESCRIPTION OF PREMISES TO BE LICENSED
Hillcrest Golf Club

(PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)

From: webmaster@informe.org
Subject: Health Inspection Online Licensing - Confirmation
Date: Apr 2, 2019 at 12:20:46 PM
To: AJAX01@myfairpoint.net

Thank you for your payment.

Your credit card will be charged \$232.00 and the statement will read "ME Gov Services." Please refer to your confirmation # when contacting our office.

Renewal Information

Establishment Name: HILLCREST GOLF CLUB

License Type: EATING PLACE TIER 3

Establishment ID: 3207

Paid through [Maine.gov](http://www.maine.gov): \$232.00

Confirmation Number: 58817

230.00 will be remitted to the Department of Health and Human Services. The remainder funds the operation of this online service and other [Maine.gov](http://www.maine.gov) online services like this one.

(For More about [Maine.gov](http://www.maine.gov) Total Cost <http://www5.informe.org/cgi-bin/online/info/fee.info.pl?app=hip>)

Please retain this confirmation until your license has been processed and mailed to you by the Division of Environmental and Community Health.

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 3207

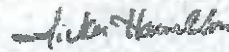
EATING PLACE 30-75 SEATS 48 Seats (In)

**HILLCREST GOLF CLUB
1 GOLF COURSE RD
MILLINOCKET ME 04462**

EXPIRES: 06/27/2018

FEE: \$195.00

**HILLCREST GOLF CLUB INC
HILLCREST GOLF CLUB
ONE GOLF COURSE RD
MILLINOCKET ME 04462**



ACTING COMMISSIONER

NON-TRANSFERABLE

BUSINESS Hillcrest Golfcourse

ORDER # 67-2019

COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS



TAXES ARE CURRENT

Yes ✓ No



WASTEWATER IS CURRENT

Yes No ✓



POLICE INCIDENTS IN THE PAST YEAR

Yes No

(IF APPLICABLE PLEASE LIST)

N/A

Name: HILLCREST GOLF CLUB

1 GOLF COURSE RD
MILLINOCKET, ME 04462

Location: CLUB HOUSE

RE Acct: 0 Map/Lot: 000-000000

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
216	01/30/19			140.02	0.00	1.17	0.00	141.19
211	10/26/18			0.00	0.00	0.00	0.00	0.00
208	10/24/18			0.00	0.00	0.00	0.00	0.00
201	08/08/18			0.00	0.00	0.00	0.00	0.00
197	04/20/18			0.00	0.00	0.00	0.00	0.00
191	01/30/18			0.00	0.00	0.00	0.00	0.00
185	10/27/17			0.00	0.00	0.00	0.00	0.00
182	07/28/17			0.00	0.00	0.00	0.00	0.00
176	04/14/17			0.00	0.00	0.00	0.00	0.00
171	01/27/17			0.00	0.00	0.00	0.00	0.00
166	10/20/16			0.00	0.00	0.00	0.00	0.00
162	08/05/16			0.00	0.00	0.00	0.00	0.00
158	04/15/16			0.00	0.00	0.00	0.00	0.00
151	01/27/16			0.00	0.00	0.00	0.00	0.00
148	10/30/15			0.00	0.00	0.00	0.00	0.00
141	07/27/15			0.00	0.00	0.00	0.00	0.00
138	04/28/15			0.00	0.00	0.00	0.00	0.00
135	01/16/15			0.00	0.00	0.00	0.00	0.00
134	10/27/14			0.00	0.00	0.00	0.00	0.00
127	07/29/14			0.00	0.00	0.00	0.00	0.00
123	04/23/14			0.00	0.00	0.00	0.00	0.00
119	01/31/14			0.00	0.00	0.00	0.00	0.00
110	10/25/13			0.00	0.00	0.00	0.00	0.00
109	07/26/13			0.00	0.00	0.00	0.00	0.00
103	04/29/13			0.00	0.00	0.00	0.00	0.00
102	01/18/13			0.00	0.00	0.00	0.00	0.00
97	10/23/12			0.00	0.00	0.00	0.00	0.00
94	07/26/12			0.00	0.00	0.00	0.00	0.00
91	04/30/12			0.00	0.00	0.00	0.00	0.00
86	01/31/12			0.00	0.00	0.00	0.00	0.00
83	10/21/11			0.00	0.00	0.00	0.00	0.00
80	07/25/11			0.00	0.00	0.00	0.00	0.00
77	04/25/11			0.00	0.00	0.00	0.00	0.00
74	01/20/11			0.00	0.00	0.00	0.00	0.00
68	10/18/10			0.00	0.00	0.00	0.00	0.00
64	07/16/10			0.00	0.00	0.00	0.00	0.00
59	04/16/10			0.00	0.00	0.00	0.00	0.00
56	01/15/10			0.00	0.00	0.00	0.00	0.00
51	10/21/09			0.00	0.00	0.00	0.00	0.00
47	07/15/09			0.00	0.00	0.00	0.00	0.00
43	04/17/09			0.00	0.00	0.00	0.00	0.00
40	01/20/09			0.00	0.00	0.00	0.00	0.00
37	10/24/08			0.00	0.00	0.00	0.00	0.00
04/08/2019				140.02	0.00	1.17	0.00	141.19

Per Diem

216

0.0307

**RE Account 123 Detail
as of 04/08/2019**

Name: HILLCREST GOLF CLUB

Location: GOLF COURSE

Acreage: 101.4 Map/Lot: R04-008-ON

Book Page: B9835P51, B10243P293, B11544P145

2019-1 Period Due:

Land: 135,500
Building: 135,000
Exempt 0
Total: 270,500

Ref1: H1270R
Mailing 1 GOLF COURSE RD
Address: MILLINOCKET ME 04462

Year	Date	Reference	P C	Principal	Interest	Costs	Total
2019-1 R	08/24/18	Original		8,791.25	0.00	0.00	8,791.25
	9/13/2018		A P	4,395.63	0.00	0.00	4,395.63
	2/8/2019	CHGINT	1 I	0.00	-7.81	0.00	-7.81
	2/8/2019		A P	4,395.62	7.81	0.00	4,403.43
		Total		0.00	0.00	0.00	0.00
2018-1 R				0.00	0.00	0.00	0.00
2017-1 R				0.00	0.00	0.00	0.00
2016-1 R				0.00	0.00	0.00	0.00
2015-1 R				0.00	0.00	0.00	0.00
2014-1 R				0.00	0.00	0.00	0.00
2013-1 R				0.00	0.00	0.00	0.00
2012-1 R				0.00	0.00	0.00	0.00
2011-1 R				0.00	0.00	0.00	0.00
2010-1 R				0.00	0.00	0.00	0.00
2009-1 R				0.00	0.00	0.00	0.00
Account Totals as of 04/08/2019				0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

**PP Account 168 Detail
as of 04/08/2019**

Name: HILLCREST GOLF CLUB INC.

Location:

Assessment: 42,300

2019-1 Period Due:

Mailing WESTWOOD AVE.
Address: P.O. BOX 739
MILLINOCKET ME 04462

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2019-1 R	08/24/18	Original			1,374.75	0.00	0.00	1,374.75
	9/13/2018		A	P	686.38	0.00	0.00	686.38
	2/8/2019	CHGINT	1	I	0.00	-1.25	0.00	-1.25
	2/8/2019		A	P	688.37	1.25	0.00	689.62
		Total			0.00	0.00	0.00	0.00
2018-1 R					0.00	0.00	0.00	0.00
2017-1 R					0.00	0.00	0.00	0.00
2016-1 R					0.00	0.00	0.00	0.00
2015-1 R					0.00	0.00	0.00	0.00
2014-1 R					0.00	0.00	0.00	0.00
2013-1 R					0.00	0.00	0.00	0.00
2012-1 R					0.00	0.00	0.00	0.00
2011-1 R					0.00	0.00	0.00	0.00
2010-1 R					0.00	0.00	0.00	0.00
2009-1 R					0.00	0.00	0.00	0.00
Account Totals as of 04/08/2019					0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

Diana Lakeman

From: Diana Lakeman
Sent: Monday, April 08, 2019 2:09 PM
To: Craig Worster (ChiefWorster@millinocket.org)
Subject: REQUESTS OF INCIDENTS

Good afternoon,

I am requesting police incidents in the past year, if applicable, for:

- Hilcrest Golf Course, 1 Golf Course Rd., Millinocket

Note: Request to include with the Application for Victualer's License to be brought to Order for Town Council Approval

Thank you.

Diana M. Lakeman

Town Clerk/Deputy Tax Collector
Registrar of Voters
197 Penobscot Avenue
Millinocket, Maine 04462
Telephone: 207-723-7007
Fax: 207-723-7002

PROVIDING FOR: Donation to the Summit Project.

IT IS ORDERED that the Millinocket Town Council donate \$200.00 to the Summit Project to honor the State of Maine's post 9/11 fallen heroes.

NOTE: Since Memorial Day 2013, The Summit Project has collected biographical stories and tribute stones that uniquely represent our fallen, and members of the community have been invited to carry them on tribute treks across Maine and all over the world.

If this order is approved, the funds will be expended from Account 0816-3813 (Public Health & Wellness). This will leave a balance of \$700.00 in this account.

PASSED BY THE COUNCIL: _____

ATTEST: _____



THE SUMMIT PROJECT

MAINE HEROES ARE NOT FORGOTTEN

MHANF

1 March 2019

Dear friends --

Every day The Summit Project tries to answer one question: How can we as a community of Mainers come together and ensure that our state's post 9/11 fallen heroes are NOT forgotten?

Nearly 1 in 7 Maine adults has worn the uniform and served in harm's way. Supporting veterans means honoring those who have paid the ultimate sacrifice - men and women of all branches whose unexpected death came while in the line of duty defending our way of life. Although their lives were tragically cut short, we strongly believe that Maine's sons and daughters can continue to influence and inspire us. Their acts of kindness, bravery, love, courage and resilience are so important to share with future generations, that we designed our program to guarantee their stories are retold, over and over again.

Since Memorial Day 2013, The Summit Project has collected biographical stories and tribute stones that uniquely represent our fallen, and we have invited members of our community to carry them on tribute treks across Maine and all over the world. In just six years, the lives of Maine heroes have been honored on Katahdin, Kilimanjaro, Everest, Iceland, Cadillac, Denali and have been carried through parades, marathons and marches across Maine, and the USA. Hundreds of participants have come together to honor our heroes through action. In short, The Summit Project is a proven living memorial and helps us fulfill our duty as Maine citizens. **We are a 100% unpaid, all-volunteer run program** and we need your help to continue this important work.

We know that The Summit Project inspires service, strengthens our communities, and changes lives, but we are not without overhead costs. This **"Living Memorial"** can only continue to grow stronger with your support. Run completely by volunteers, every fundraising dollar returns in full to directly improve the program. After 6 strong years and a lot hard work, TSP is setting the standard for honoring and remembering our heroes from Maine. Our goal for this year is **\$10,000**. Reaching this goal would:

- Allow more Gold Star families to attend hosted events
- Help improve the Honor Room where our heroes' stones are displayed
- Maintain the Honor Case and other assets
- Provide for the ongoing operational needs of our program
- Contribute toward the purchase of a second trailer to assist with transporting the stones and stories across all 16 counties

Whether you donate \$1,000 or \$10, you can be confident knowing that your gift made a difference in the lives of the **Families, the Faithful and the Fallen**. There are two ways to give; Use the donation button on our website, or send a personal check or money order using the prepaid envelope enclosed within this letter.

Your contribution can make a big difference in helping The Summit Project climb to higher summits, bolster our communities and fulfill our commitments. We believe that the best days of our state's history are still ahead, and we want future generations of Mainers to know what it means to serve our country in uniform and make sacrifices for others. Thank you for your tax-deductible support and your belief that our heroes' memories must remain alive.

Sincerely,

David J. Cote
Major USMCR
Founder and President of the Board of Directors

"I carried the Stone and Story of a Fallen Maine Hero"

"Thank you for carrying Army Spc. Deon L. Taylor's stone. It's been nearly ten years since his death. It helps so much to know his spirit is still being carried forward."

Rose Stator

"I hope I can live life in a manner worthy of his sacrifice. Those of us who've carried Army Spc. Justin L. Buxbaum's stone will make sure he is not forgotten."

Steve Crossman

"Getting to know U.S. CDR Robert A. Schlegel and learning about his life has inspired me to follow my heart and what I believe in while deciding where I want to go in life, and to always have a positive attitude while working for the greater good."

Anne Paradise



THANK YOU FOR YOUR DONATION



www.TheSummitProject.org

★ Maine Heroes Are Not Forgotten ★
Facebook.com/TheSummitProject



In 2018 alone...

- 56,259.8 Miles Traversed
- 304 Unique Stone Treks
- 157 Non-Hosted Weight Requests
- 1,426,165.2 lb Elevation Gain for all Stones Climbed

Red states highlight the journey of The Summit Project stones.



THE SUMMIT PROJECT



The stories of our fallen carry on...



Supported 100% by Volunteers

This "Living Memorial" can only continue to grow stronger with your support. Run completely by volunteers, every fundraising dollar returns, in full to directly improve the program. After 6 strong years and a lot hard work, TSP is setting the standard for honoring and remembering our heroes from Maine. Our goal for this year is \$10,000. Reaching this goal would:

- Allow more families to attend hosted events
- Help improve the Honor Room where our heroes' stones are displayed
- Maintain the Honor Case and other assets
- Provide for the ongoing operational needs of our program
- Contribute toward the purchase of a second trailer to assist with transporting the stones and stories across all 16 counties

Whether you donate \$1,000 or \$10, you can be confident knowing that your gift made a difference in the lives of the Families, the Faithful and the Fallen.



We take time to
LEARN
about the
FALLEN
and their story



MHANE™

"We carry the stones for a hike,
we carry their stories for a lifetime."



Words can't capture all that The Summit Project is, what it does, what effect the experience of carrying a stone has on those compassionate and dedicated enough to carry it, what everlasting meaning, comfort and support the mission and the efforts has on Gold Star families like myself.

The Summit Project

embraced my shattered self. It took the weight of one stone's worth of grief out of my heart, into my hands and up a Summit to share in such a beautiful environ, one that felt as close physically as I could get to my sweet fiancé Eric to share his life and story into the wind, the sunshine and the ears that

would then echo his memory on the path down, in gentle traiside conversations, family dinners and moments of quiet in their own heart. The

Summit Project took

that stone, along with so many others, and turned it into an extension of MSgt Eric Cole, Jr.'s life and endless gifts, that of so many other beloved service men and women, perpetuating and expanding his story and memory, while handing back to my girls and I a strong

and forever committed new family of uniquely dedicated and empathetic individuals... who we will forever treasure as much as him.

-Sarah Thibault
(Fiancée of ANG MSgt Eric A. Cole, Jr.)



We prepare and
LAUNCH
as the
FAITHFUL
on Tribute Treks



We write a reflection
LETTER
to Gold Star
FAMILIES
to give our support

PROVIDING FOR: Transfer of funds.

IT IS ORDERED that the Millinocket Town Council approve the transfer of funds in the amount of \$3,000 to Account G05-100-00 (Capital Reserve Fund).

NOTE: These are funds that the Town received from the sale of the old ambulance that should have been transferred to this account at the time of the sale.

PASSED BY THE COUNCIL: _____

ATTEST: _____

John Davis

From: Mary Alice Cullen
Sent: Monday, April 08, 2019 8:03 AM
To: John Davis
Subject: RE: Activity Report

We should get an order to transfer the sale of the old ambulance to the reserve account as was previously requested by the Fire Chief.

Transfer \$3,000 to G05-100-00 Capital Reserve Fund.

Thank you

From: John Davis <manager@millinocket.org>
Sent: Friday, April 05, 2019 8:13 AM
To: Craig Worster <ChiefWorster@millinocket.org>; Diana Lakeman <townclerk@millinocket.org>; Jesse Dumais <taxcollector@millinocket.org>; Jim Charette <wastewater@millinocket.org>; Lori Santerre <humanresource@millinocket.org>; Mary Alice Cullen <treasurer@millinocket.org>; Ralph Soucier <publicworks@millinocket.org>; Tom Malcolm <ChiefMalcolm@millinocket.org>; Jody Nelson <jodynelson@gwi.net>
Subject: Activity Report

Please try to get your activity reports to me by the end of the day.

Thanks,
John

PROVIDING FOR: Approval to widen Town Garage doors.

IT IS ORDERED that the Millinocket Town Council approve the expenditure of funds in the amount of \$14,500 to widen two of the truck bay doors at the Public Works Town Garage.

IT IS FURTHER ORDERED that the funds to widen the doors be expended from Account 9504 and the work will be done by Gray's Custom Builders out of Medway, ME.

NOTE: If approved, this will leave a balance of \$15,000 in Account 9504.

PASSED BY THE COUNCIL: _____

ATTEST: _____

John Davis

From: Ralph Soucier
Sent: Thursday, April 04, 2019 2:32 PM
To: John Davis
Cc: Mary Alice Cullen
Subject: FW: Quote
Attachments: Town of Millinocket Quote.xls

I forgot to mention the money would be funded from the 9504 account under Rebuild 2000 RMP Snowblower.

Thanks,

Ralph T. Soucier
Millinocket Public Works Director
20 Cedar Street
Millinocket, Maine 04462
Tel. (207)723-7030 Cell: (207)-731-9905

-----Original Message-----

From: Ralph Soucier
Sent: Thursday, April 04, 2019 2:22 PM
To: John Davis <manager@millinocket.org>
Cc: Mary Alice Cullen <treasurer@millinocket.org>
Subject: FW: Quote

Here is the quote to widen (2) of the truck bay doors here at Public Works. Gray's Builders are the only local company I believe that will do that work. If approved by the council they could start and complete the job before July 1st.

Any company in the Bangor area will be more expensive. I would like to keep it local.

Thanks,

Ralph T. Soucier
Millinocket Public Works Director
20 Cedar Street
Millinocket, Maine 04462
Tel. (207)723-7030 Cell: (207)-731-9905

-----Original Message-----

From: info@grayscustombuilders.com <info@grayscustombuilders.com>
Sent: Thursday, April 04, 2019 9:46 AM
To: Ralph Soucier <publicworks@millinocket.org>
Subject: Quote

Ralph,

GRAY'S CUSTOM BUILDER'S

PO BOX 107

Medway, ME 04469

Phone (207) 746-9500 Fax (207) 746-9260

Maurice Cell: (207) 461-2567



Proposal

Date Written: April 2, 2019

Job # Public Works
Building

Quote For: Town of Millinocket
Millinocket, Maine
Ralph
723-7030

Quotation valid until: 30 days

Prepared by: MG

Price Includes

To remove (2) O/H Doors and replace with (2) 14' x 14' insulated O/H Doors with 1 line of safety glass and operators , frame and trim. Cut concrete walls to adjust new openings. Price includes doors, labor and machines.

TOTAL **\$14,500.00**

We hereby propose to furnish labor and or materials, complete in accordance with the above specifications, For the sum of: Forteen Thousand Five Hundred Dollars.

With payment to be made as follows:

TBA

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance.

Authorized Signature: Maurice L. Gray

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

ACCEPTED:

Signature: _____

Date: _____

Signature: _____