

**TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING IN COUNCIL CHAMBERS
MONDAY, MAY 13, 2019
3:00 PM**

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1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda
4. Approval of the Minutes of the April 25, 2019 Regular Town Council Meeting

OLD BUSINESS:

NEW BUSINESS:

5. SPECIAL PRESENTATIONS:
 - a) Resolve #11-2019 Proclamation Honoring the Anniversary of Municipal Clerk's Week May 5-11, 2019
6. Town Manager's Report
7. ORDER #85-2019 Execution of the Warrant for May 9, 2019
8. ORDER #86-2019 Approval of Victualer License Application (FSC Subway LLC)
9. ORDER #87-2019 Approval of Victualer License Application (Daigle's Soft Serve)
10. ORDER #88-2019 Approval of Abatement of Sewer Fees (472 Aroostook Ave)
11. Reports and Communications:
 - a) Warrant Committee for May 23, 2019 Council Meeting: Councilor Golieb and Councilor Jackson.
 - b) Chair's Committees Reports
 - c) Two Minute Public Comment
12. Adjournment:

April 25, 2019

The Regular meeting of the Millinocket Town Council was brought to order by Chair McEwen in Council Chambers office at 4:30pm.

Roll Call:

Town Council Members Present:

Pelletier	Pray -excused until 5:25pm
Jackson	Stratton
Madore	Golieb
McEwen	

Also present were: Town Manager John Davis, Town Clerk Diana M. Lakeman, Fire Chief Thomas Malcolm, Police Chief Craig Worster, Waste Water Director Jim Charette, Code Enforcement Officer Richard Angotti, Treasurer Mary Alice Cullen, GA/Personnel Lori Santerre, Jane Danforth, Ian Shearer, Jamie Brundrett of KACC, Media Ben Barr and 1 in the public.

Pledge of Allegiance

Adjustments to the Agenda: None

Approval of the Minutes for April 11, 2019 Regular Town Council meeting.

Motion-Stratton	Second- Madore	Vote 6-0
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OLD BUSINESS

NEW BUSINESS

SPECIAL PRESENTATIONS:

- a) Jon Perkins – Maine Technology Group representative, John Perkins, expresses concept of company proposing management of electronic equipment as well as providing services, upgrades and security with additional monthly fees.

The Town Council share their concerns inquiring costs, coverage and employee training.

Ian Shearer inquires who owns the equipment when the contract expires in 4 years without renewal,

MTG informs the company will own the equipment purchased within the four-year contract, clarifying not the town.

Jim Charette, Waste Water Director, inquires if his department is included in this proposal,

Chair McEwen anticipates reevaluation of the proposal.

- b) Ian Shearer – Notification of Community Prayer to be held for the Katahdin Region on April 28 at 3pm at the substation in Little Italy (old Mill site), and May 5th at 3pm outside the East Millinocket Town office. Council share in appreciation of Ian's services and dedication to the wellbeing of the communities.

- c) Jamie Brundrett – Katahdin Area Chamber of Commerce's president, presents connectivity to the community being under new management sharing support in collaboration in community events.

Chair McEwen shares inquiries within the new management of intensions for future involvement with community and government communications.

Town Manager's Report: April 25, 2019

*Next Meetings Regular Council Meetings to be held in Council Chambers at 4:30 p.m.

May 9, 2019

May 23, 2019

*Meeting with Lincoln and East Millinocket Police Depts. – Hope to have more information on this subject at the Council meeting on Thursday.

*Memorial Tree – I received an email from Wendy Gallant expressing her desire to fulfill a wish of her late mother, Jane Gagnier, to have a tree planted in her memory somewhere in Millinocket. I believe this is a worthy cause and would like the Council's thoughts. If in favor, offer some recommendations as to where to plant the tree. Some suggestions are Veterans Memorial Park, Crandall Park, and Peddlers Hill.

*Solar Farm – Waiting to hear back from Andrew Kahl about some further engineering models. It is my understanding that the area by the shooting range would suffice but the project may have to be scaled down.

*Shared Code Enforcement Services with East Millinocket & Medway – The current agreement expires in June 2019. Presently the contract calls for Code Enforcement and Assessing duties with the Town of Medway and just Code Enforcement with East Millinocket. I suggest that we allow the contract to terminate and let East Millinocket and Medway consult with Lorna and Dick to determine if they are interested in an agreement with the two towns.

*Property on Hemlock Street - Dean has been in contact with Fred Pasquine Jr.'s attorney and it looks like Fred wants to do the right thing and get the mess cleaned up. I have attached some emails that Dean has exchanged with Attorney Locke and the Director of Public Works.

*Floor Drains in Cellars – The Public Works Director, Wastewater Treatment Supervisor, and I recommend that the town no longer incurs the cost to clean up a homeowner's cellar that has suffered a sewer backup and has a floor drain with no backflow converter. The town ordinance has language that reflects this and therefore our insurance will not cover it. I have attached an email and an invoice from the Public Works Director in which the town will be responsible for a bill exceeding \$3,000 for such an occurrence. The funds to pay for this project will be taken from the Wastewater Slow Runners Account which has an unexpended balance of \$108,659.57.

*Event in Memory of Detective Campbell – I received a phone call from Amanda Emerson, a lady from the Damariscotta area that would like to stage an event in Millinocket on May 19 in memory of Detective Ben Campbell. She has contacted the Chamber of Commerce for a list of businesses where gift cards may be purchased to help the family through these trying times.

*Adjacency Rule Update - I have attached correspondence from the Northern Resource Council of Maine (NRCM) and the Land Use Planning Commission (LUPC) to initiate Council discussion on the LUPC's recommendation for the Adjacency Rule and LD 1561, a bill that would amend the proposal that is supported by the NRCM.

*Department Updates

Public Works

Working on spring cleanup. Sweeping Streets, grading dirt roads, patching holes, flushing slow runners, and manhole inspections. Sent out bids for street line painting.

Transfer Station

Fiberight began accepting Municipal Solid Waste (MSW) on Monday, April 22, which happens to be Earth Day. Recycle prices have bottomed out. Most communities are paying double the tipping fee for recyclables as opposed to MSW.

Airport

Received bids from four vendors for new snow blower equipment. Ralph is going over the bids and will prepare a recommendation.

Airport

Gate still closed due to soft roads.

Wastewater Treatment Plant

Busy with testing and regular maintenance.

Working on FY20 budget.

Resumed work on RV dumping station. Will order new signs and a camera system. Hope to have this completed in the next two weeks.

Police Department

Responded to 210 incidents from April 5 to April 20.

High rollers included 18 citizen/agency assists, 12 medical calls, 10 information complaints, 5 welfare checks, 4 PD accidents, 3 disorderly conducts, 1 wanted out, 3 9-11 hang ups, and 5 family fights.

The Chief is getting versed on the details of the budget to present to the Council.

Met East Millinocket and Lincoln Police Chiefs and will start monthly meetings.

Met with Penobscot Regional Communication and discussed the terms for replacement radios. The Director and Assistant Director will be coming to the Police Department to assess the department's needs and capabilities.

Officer Bickford and Officer Gamble represented the Millinocket Police Department at Detective Campbell's funeral in Portland.

Four shoplifting arrests have been made at Hannaford's as a result of three investigations.

Have increased police presence at both schools.

Had to rescind Samantha Rockwell's conditional offer due to the inability to pass the agility test. Interviewed three other candidates, two for full-time positions and one for reserve. One is a blue pin and the other two are green pins. Responded to a gun incident involving a five-year-old and a loaded shotgun. The gun discharged and nearly struck the grandmother. An investigation is pending.

Health Officer

Assisted two citizens with mole problems. Put them in contact with someone that will try to alleviate this situation. Met with tenant and landlord about storing possible health hazard items. The problem has been resolved to the satisfaction of both parties.

Dealt with and settled an issue of trash being stored in a homeowner's garage.

Had a conversation with a citizen about the debris from the fire on Hemlock Street.

Fire & Ambulance

Conducted EMS and Firefighter training.

One FF/Paramedic out due to injury.

Continued installation of smoke alarms through the American Red Cross Program.

Conducted fire drills at both schools.

In the process of putting the new ambulance in service.

Attended a rally for a Stearns Jr/Sr High School student that received an award for saving his mother's life during a medical emergency.

Attended budget workshops and a one-day Maine Emergency Management Conference.

Recreation

Working on summer brochures, basketball and soccer camp.

*Administration

Treasurer

Attached financial report.

FY19 tax collection at 90%. Leaves an unpaid balance of \$514,160.

FY18 unpaid lien balance is \$153,303.

Municipal expenses at \$8.7 million which is 69% of the total budget.

Town taxes have paid for \$283,976 of other school programs outside of tax commitment. Driven by a timing issue.

Ambulance revenues of \$259,014 are 74% of budget and \$32,218 favorable to last year at this time.

The General Account's available cash is \$442,000 lower than last year at this time.

Wastewater Department available cash is \$433,000 favorable to last year's balance at this time. Accounts and Lien receivable balances are \$5,000 higher than last year.

Tax Collector

Working on sewer billing.

Assorting mail.

Performing regular office functions.

Tax Assessor

Continuing to prepare data on real estate and personal property to be entered into TRIO.

Working with the public on assessing and code enforcement issues.

Preparing FY20 budget.

Code Enforcement Officer

Assisting Assessor with FY20 budget.

In the process of purchasing a laptop and software that will modernize the code enforcement process.

Enjoying a vacation in Las Vegas.

Town Clerk

Daily reconciliations for state reporting.

Finalized minutes for the 4-11-19 Council meeting.

Processing requests for Virtual License applications.

Updating & filing cemetery cards, reconciling with cemetery map, and inputting electronically.

Central Voter Registration (CVR) updates, filing accordingly.
Processing customer transactions/inquiries via window, phone, email, and fax.
Fulfilling tax/sewer requests for lien and/or foreclosure amounts & dates.

Human Resource/Welfare Director

Working on FY20 budget.
Attended two-day training session for GA in Augusta.
Prepared warrants.
Executing every day office duties.

Manager

Attending budget hearings.
Working on tax acquired property list.
Preparing letters to mail to tax exempt organizations asking for a payment in lieu of taxes.
Participated in a phone conference with Eaton Peabody, Our Katahdin, Dean Beaupain, and Chair McEwen about the status of the IRS lien on the mill site property.
Working with public on various issues.
Chair McEwen added of interest of proposed bill for recommendation for recognition of Indigenous People's Day to replace Columbus Day in Millinocket proceeding to referendum for vote.
*Town Manager shares appreciation to the new Health Officer, Thomas Malcolm, noting job well done.
Councilor Pelletier: no objection to memorial trees, in support of solar farm proceeding, no need for CEO shared contract, informs property owner responsible for backflow, appreciates updates to adjacency rule, agree budget line for application for donation process, concerns with recycle costs.
Councilor Jackson: concerns with moving the proposed location of Solar farm inquiring another location for PD gun range, inquiries of backflow converters, supports the superb rewrite of the adjacency rule.
Councilor Golieb: supports planting of memorial trees, supports largest site for solar farm, suggests revising application process and accounts for donations for budgeting, expresses he is not sensitive to political correctness however supports the holiday name change from Columbus Day to Indigenous People's Day, informs separating recyclables monetarily still benefits the Town, inquiries of the agility test to Chief Worster, guidelines based on age and sex.
Councilor Stratton: in favor of memorial trees, supports recommendations of east mill contract to terminate for CEO, suggests looking into backflow converter.
Councilor Madore: suggests reestablishing certain trees for memorial dedications in the downtown area, supports the current proposed size for housing the solar farm, offer for CEO no longer needed, good to see property issues at Hemlock St. being addressed, suggests to all to maintain or update backflow converters being homeowner's responsibility, suggests verify with Campbell family to approve event for donations before proceeding seeing no need of approval from the Town, supports the updates to the adjacency rule, suggests community vote through referendum process through the public hearing process for changes to Columbus holiday name, suggests applications for donations have a process with timeline with a set due date in February for budgeting purposes, good to see RV station being addressed, shares Police Department dialog between departments are necessary, shares appreciation for officers representation in services for Det. Campbell with recognition to the new hires, inquires location of trash issue being stored in a garage, HO*location beyond the "tracks", inquiries to Treasurer with the lower balance in General account than this time last year, Treasurer*informs more out of reserve being spent, shares appreciation for HO Tom Malcolm with the amount of issues handled in this short period of time.
Councilor Pray: expresses Police department being advantageous having communications with other communities, shares concerns with proposed location for planting of memorial trees with potential issues over time, supports current proposal for solar farm project, agrees CEO share contract is not needed, appreciate efforts with issues on Hemlock Street, advises community the backflow drain is the homeowners responsibility, agrees the Campbell family should be involved approving the community's fundraising efforts, informs his late presence was due to bill hearing for Adjacency Rule, shares his appreciation to department heads with updates and notifications of the Town's progress.
Chair McEwen: POLLS- Memorial Tree Location: majority shares no specific desired location with suggestion of least impact of infrastructure and future maintenance.
-Shared Code Enforcement Officer: all in favor allow to expire
-Letter of support for Adjacency Rule Update: Even Split, Chair suggests submitting personal letters of own individual perspective.
-Application process for request of donation: majority in favor drafting application with timeline for policy adoption

-Indigenous People's Day-recommendation to establish public hearing date process for referendum: Majority in favor

Public Comment: None

ORDER #71-2019 PROVIDING FOR: Execution of the Warrant for April 18, 2019

IT IS ORDERED that the Warrant for April 18, 2019 in the amount of \$5252.00 is hereby approved.

Motion-Madore Second-Stratton Vote 7-0

ORDER #72-2019 PROVIDING FOR: Execution of the Warrant for April 25, 2019

IT IS ORDERED that the Warrant for April 25, 2019 in the amount of \$57,286.72 is hereby approved.

Motion-Madore Second-Golieb Vote 7-0

ORDER #73-2019 PROVIDING FOR: Appointment of the Code Enforcement Officer

IT IS ORDERED that Richard Angotti is appointed to serve as Code Enforcement Officer for a one year term effective April 1, 2019 to April 30, 2020.

Motion-Pelletier Second-Madore Vote 7-0

ORDER #74-2019 PROVIDING FOR: Approval of an Application for a Victualer's License for Hotel Terrace.

IT IS ORDERED that the attached application for a Victualer's License is hereby approved for:

Brent Cole/Katahdin Property Investments LLC, Manchester, NH

d/b/a

Hotel Terrace, 52 Medway Road

Motion-Jackson Second-Madore Vote 7-0

ORDER #75-2019 PROVIDING FOR: Approval of an Application for a Victualer's License for Mac's Convenience Stores LLC.

IT IS ORDERED that the attached application for a Victualer's License is hereby approved for:

Mac's Convenience Stores LLC, PO Box 347, Columbus, IN 47202

d/b/a

Circle K 7113, 719 Central Street

Motion-Stratton Second-Golieb Vote 7 -0

ORDER #76-2019 PROVIDING FOR: Approval of an Application for a Victualer's License for Barbecue House.

IT IS ORDERED that the attached application for a Victualer's License is hereby approved for:

Lian Ai Hui, 10 Balsam Drive

d/b/a

Barbecue House, 10 Balsam Drive

Motion-Golieb Second-Stratton Vote 7-0

ORDER #77-2019 PROVIDING FOR: Approval of an Application for a Victualer's License for Scootic In Inc.

IT IS ORDERED that the attached application for a Victualer's License is hereby approved for:

Scootic In Inc, 70 Penobscot Avenue

d/b/a

Scootic In Restaurant, 70 Penobscot Avenue

Motion- Madore Second- Golieb Vote 7-0

ORDER#78-2019 PROVIDING FOR: Approval of an Application for a Victualer's License for Hang Hong Yang Corporation.

IT IS ORDERED that the attached application for a Victualer's License is hereby approved for:

Yang Deng Xiu, 27 Pamola Park

d/b/a

ORDER #79-2019 PROVIDING FOR: Approval of an Application for a Victualer's License for Millinocket House of Pizza LLC.

IT IS ORDERED that the attached application for a Victualer's License is hereby approved for:
James Lawrence, 364 Katahdin Avenue
d/b/a

Millinocket House of Pizza LLC, 782 Central Street
Motion- Pelletier Second- Stratton Vote 7-0

ORDER #80-2019 PROVIDING FOR: Approval of an Application for a Victualer's License for Angelo's Pizza Grille.

IT IS ORDERED that the attached application for a Victualer's License is hereby approved for:
Leighton Shields, 182 Lincoln Street
d/b/a

Angelo's Pizza Grille, 118 Penobscot Avenue
Motion-Jackson Second- Madore Vote 7-0

ORDER #81-2019 PROVIDING FOR: Approval of an Application for an Entertainment License for Angelo's Pizza Grille.

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:
Leighton Shields, 182 Lincoln Street
d/b/a

Angelo's Pizza Grille, 118 Penobscot Avenue
Motion-Golieb Second-Madore Vote 7-0

ORDER #82-2018 PROVIDING FOR: Approval of an Application for a Malt, Vinous and Spirituous Liquor License for Angelo's Pizza Grille.

IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for:
Leighton Shields, 182 Lincoln Street
d/b/a

Angelo's Pizza Grille, 118 Penobscot Avenue
Motion-Stratton Second- Madore Vote 7-0

ORDER #83-2019 PROVIDING FOR: Approval of Age Friendly Community Designation.

IT IS ORDERED that the Millinocket Town Council sign the final application to approve the Town's designation as an Age Friendly Community.

Motion- Madore Second-Golieb Vote 7-0

Chair McEwen explains this order is the final step following up the previous order approving application.

AMENDED ORDER #84-2019 PROVIDING FOR: Cyber protection data coverage.

IT IS ORDERED that the Millinocket Town Council approve the purchase of a cyber protection data coverage insurance policy to help respond to data breach incidents involving employee or client information that is stolen, electronically hacked, or lost through accidental or inadvertent release.

IT IS FURTHER ORDERED that the Millinocket Town Council approve a policy for \$100,000 worth of coverage at a cost of ***up to \$1,890/year at the discretion of the Town Manager to sign any agreement.**

NOTE: Two policies are available:

\$100,000 coverage for \$1,890/year.

\$250,000 coverage for \$3,604/year.

Motion-Pray Second-Madore Vote on the Amended Order 7-0

Motion to Amend-Jackson Second-Pray Vote on Amendment 7-0

Councilor Madore verifies the content of the amendment *up to \$1890.00 at the discretion of the Town Manager.

Reports and Communications:

- a) The Warrant Committee for the May 9, 2019 Council Meeting will be Councilor Pelletier and Councilor Stratton.
- b) Chair's Committees Reports: Chair McEwen informs he will be absent next council meeting due to training needing a chair pro tem.
 - Councilor Jackson informs: Mental Health and wellness committee will meet 4/26/19 at 4:30pm in Council Chambers.
 - Councilor Stratton informs: Events Committee will meet at 3pm in the Town Manager's office May 1, 2019.
- c) Two Minute Public Comment: None
- d) Motion to adjourn at 6:15 p.m. –Stratton Second –Madore Vote 7-0

A PROCLAMATION HONORING THE ANNIVERSARY OF MUNICIPAL CLERKS WEEK MAY 5-11, 2019

WHEREAS, the Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world; and,

WHEREAS, the Office of the Municipal Clerk is the oldest among public servants; and,

WHEREAS, the Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and,

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and,

WHEREAS, the Municipal Clerk serves as the information center on functions of local government and community; and,

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations; and,

WHEREAS, it is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk;

NOW, THEREFORE, BE IT RESOLVED, that the Millinocket Town Council, in Council assembled on May 9, 2019, does hereby recognize, honor, and thank the Office of the Municipal Clerk for the vital services they perform and their exemplary dedication to the communities they represent on its 50th anniversary.

Dina M. Lakeman
5/9/19

TOWN OF MILLINOCKET

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Town Manager's Report May 9, 2019

- 1. Next Meetings Council to be held in Council Chambers beginning at 4:30 p.m.**
 - A. May 23, 2019.
 - B. June 13, 2019.
- 2. Tax Acquired Property List –** The Human Resource Director and I have produced a list of tax acquired properties for sale. There are ten houses ranging in price from \$3,436.88 to \$6,539.82. All bids must be received by noon on Tuesday, May 21. The bids will be opened on that date and awarded at the May 23, 2019 Council meeting.
- 3. Little Italy Playground –** Councilor Golieb was approached by a resident that is helping to clean up the Little Italy playground that wanted to know who was responsible for the repair or replacement of the sign. The people that worked on the playground were going to raise money for a new sign and Public Works will be happy to install it.
- 4. Fiberight –** Coastal Resources accepted the first delivery of materials on Tuesday, March 26 for commissioning of equipment. Delivery dates are determined by a number of factors: the amount of tonnage, distance to new facility, current transportation costs to the back-up facilities, day of delivery, and hauler vehicles.
- 5. Meetings List –** I have attached a list of upcoming meetings to this report that was provided to me by Chair McEwen.
- 6. 2020 Census New Construction Program –** The New Construction Program provides tribal, state, and local governments an opportunity to update the Census Bureau's residential address list with living quarters for which

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construction is in progress during or after March 1, 2018 and completion is expected by Census Day, April 1, 2020. This is a voluntary program and the Census Bureau strongly encourages participation for various reasons. If the Council chooses to participate, I will take will complete the necessary paperwork to get enrolled.

- 7. Clerks 50th Anniversary Municipal Clerks Week** – The Clerk is one of the oldest documented roles in government. The International Institute of Municipal Clerks (IIMC) initiated the Municipal Clerks Week back in 1969 to celebrate the contributions of municipal Clerks in local government. I have included a sample proclamation recognizing the week of May 5-11 as Municipal Clerks Week to the agenda.
- 8. Economic Development Committee** – The Chairman and I have been discussing the possibility of doing a walk down Main Street along with the Code Enforcement Officer and members of the Economic Development Committee to start preparing a downtown improvement plan. The Council's ideas will be appreciated at the meeting on Thursday.
- 9. Letter from The Office of Community Development (OCD)** – The OCD has invited the Town of Millinocket into the project development phase of the Public Infrastructure application process. This invitation is contingent upon receipt of funding from the federal Department of Housing and Urban Development (HUD). The OCD has reserved \$900,000 for sewer replacement & repair on Elm Street and Bates Street.

This is not a guarantee of funding or permission to begin the project or expend funds for proposed project construction activities. As a condition of the award, I will have to attend the CDBG Certification and Implementation Training Workshop later this summer.

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Department Updates

Public Works

- Continuing spring cleanup.
- Patching pot holes.
- Flushing and inspecting the sewer collection system.
- Conducting storm water catch basin repairs.

Transfer Station

- Problems moving recycle production. Mills are full and prices are decreasing. E-Waste, the company that recycles our universal waste (TVs, computers, monitors, and other electronic devices, is going out of business). Electronics End may be interested in being an outlet for this waste.

Airport

- Submitted Federal grant for \$543,000 to be applied to Snow Removal Equipment.

Cemetery

- The main gate was opened on May 1.
- Notified Green Thumb to fertilize the grounds.

Wastewater Treatment Plant

- Busy with testing and regular maintenance.
- Working on spring cleanup.
- New signs and camera system for the RV dumping station have arrived. Still hope to have this completed in the next few weeks before the season starts.

Police Department

- Responded to 201 incidents from April 20, 2019 to May 2, 2019, ranging in scale from citizen/agency assists 9-11 hang-ups, and family fights.
- Presented Police Department budget to Council.

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- Entered into an agreement with Dirigo Safety to host training in Millinocket at the high school. This arrangement will allow Millinocket to send more personnel to critical training, offer free tuition to Millinocket officers, allow Police Departments north of Bangor a closer location, and decrease the cost of training for the Town of Millinocket. The Chief has another training program he wants to introduce as well.
 - One permanent officer and reserve officer have been hired. Michael Winslow is a blue pin that has held that distinction for ten years, and David Loome, the reserve officer has been a green pin for two years.
 - Started teaching DARE and will continue to do so for the next five weeks. Getting a good deal of positive feedback.
 - Brought certification up to date in first aid.
 - Officer Gamble is bringing the Glock firearms policy up to date.
 - Deputy Chief Theriault conducting routine policy review procedures with the staff.
 - Coordinating with Damariscotta Police Department on a fund raiser for Detective Ben Campbell's wife and son.
 - Assisted East Millinocket in the execution of a search warrant that resulted in the seizure of 120 grams of heroin, two grams of crystal meth, and approximately \$3,000 in cash.
 - Ordered gun racks for the shotgun and rifle that will be installed in both SUVs.
 - Assisted in locating two missing persons.
 - Met with Penobscot Regional Communications and State Police Dispatchers about not being able to communicate with them on the same radio frequency.
 - Investigating a personnel issue.
 - Increased police presence at both schools.
 - Office Bickford accepted a full-time position with the Police Department bringing the department up to full staff.

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Fire & Ambulance

- Conducted EMS & Firefighter training.
- Still down a FF/Paramedic.
- Continue to install smoke alarms through the Red Cross Program.
- Conducted fire drills at the schools.
- Attended budget workshops.
- Did fire inspection at Hillcrest Golf Course in preparation of opening day.
- Worked with consulting firm on the library project about concerns with Environmental Site Assessment for underground tanks.
- Attending meeting with Brookfield Power to discuss emergency plans for their dams, buildings, and stations in our area.
- Fire Dept. Responses – one miscellaneous (gunshot), one Haz-Mat (oil spill), one false activation, and one public assist (roof issue).

- Ambulance calls – 14 Local BLS, 32 Local ALS, 4 out-of-town BLS, 13 out-of-town ALS, 9 patient transports, 2 BLS loss calls, 3 ALS loss calls, 1 loss ALS call because of no nurse available.

Health Officer

- Still addressing issues with trash stored in yards. Advising homeowners to cover their trash cans and haul them in a timely manner.
- Inspected trailer on Cedar Street that neighbors would like to see condemned.
- Complaint about tax acquired property. Code Enforcement Officer and Chief Malcolm checked it out and determined there were no health or safety issues.

Recreation

- Gearing up for summer.
- Made up 1,000 summer brochures and 1,000 basketball camp flyers.
- Getting summer employees paperwork and staff training paperwork ready.
- Lassie league softball has started.

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Administration

Treasurer

- Will be filing sewer liens by May 10 for unpaid bills dated September 28, 2018. There are 141 accounts to be lienied.
- Foreclosed on April 19, 2019, on sewer liens filed for unpaid bills dated October 20, 2016 to January 27, 2017. Four properties were acquired.

Tax Assessor

- Off last week.

Tax Collector

- Very busy with large amount of mail and high volume of people at the window.
- Completed all monthly reporting and Rapid Renewal.
- Attempting to catch up on weekly MV reporting.
- Preparing for 30-day notices to be mailed around May 24. Currently there are 409 delinquent accounts amounting to \$405,593.

Code Enforcement Officer

- Getting records straightened out.
- Keeping the public in compliance with town ordinances.
- Updating Code Book.

Town Clerk

- Daily reconciliations for all agencies are current.
- End of month reconciliations for April finalized.
- Processed numerous customer services.
- Worked on Town Council minutes for the April 25, 2019 meeting.
- Filling requests for Victualer, Entertainment, and Peddler's Hill license applications.
- ATV registrations available as of May 1.
- The cost for ATV registrations have increased: Resident Season \$45, Nonresident 7-day registration is \$75, and nonresident full-season is \$90.

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Human Resource/Welfare Director

- Managing front office business.
- Payroll and A/P warrants.
- Personnel issues.
- Attended training on Supplemental Nutrition Assistance Program (SNAP).
- Hired two employees at the cemetery.

Town Manager

- Put together a tax acquired property list.
- Looking to do home inspections on the tax acquired houses on Wednesday. The Code Enforcement Officer, Fire Chief/Health Inspector, Police Chief, and the manager will do the inspections.
- Dealing with personnel matters.
- Working with Town Attorney on a number of issues.
- Attending budget hearings.

Millinocket, Maine
TAX ACQUIRED PROPERTY SALE

The Town Council of the **Town of Millinocket** is accepting bids for the purchase of the municipality's interest in tax acquired properties. Each bid must be in writing and in a sealed envelope marked "Tax Acquired Property Bid" on the outside. Each bid may be for one property only; any person wishing to bid on several properties must submit a separate bid for each one. All bids must be received by the Town no later than 12:00 p.m. on Tuesday, May 21, 2019. Late bids will not be opened or considered.

Each bid must also include the bidder's name, mailing address, phone number, and must be accompanied by a deposit in the form of a certified check or money order, in an amount equal to or greater than **ten (10%) of the bid price**. Each successful bidder's deposit will be credited to the total purchase price for the parcel. **The properties are being sold "as is-where is" in all regards including, without limitation, the status of title, environmental, and local permitting determinations. Conveyance will be by Quit Claim Deed without covenants. The Town has not conducted, nor will it conduct, a title search, nor will the Town warranty a clear title for any tax acquired property offered for public sale. The Town strongly advises any successful bidder to conduct a title search.**

Bids will be opened on the due date and will be reviewed and awarded by the Council at the Council meeting to be held on Thursday, May 23, 2019, at 4:30 p.m. The Town Council reserves the right to reject any and all bids. Should the Municipal Officers reject all bids; the property may be offered again for public sale without notice or some other method of disposal or sale.

Each successful bidder shall have thirty (30) calendar days from the date of the bid acceptance in which to complete the purchase. In the event a successful bidder fails, for any reason, to complete the purchase in the time stated, the bid acceptance is void and the bidder's deposit shall be forfeited to the Town. The Town Council may thereafter negotiate a sale of the property with any or all unsuccessful bidders.

The properties for sale are described on the Town of Millinocket Tax Map and addresses as listed below. **Some of these premises may be occupied with tenants and it will be the responsibility of the successful bidder to properly evict them.** A full bid package and requirements for the sale of each property can be obtained at the Town Office in person or by email.

Tax Acquired Properties For Sale

<u>Address</u>	<u>Starting Bid</u>
<u>17 Penobscot Avenue - U05-206</u>	<u>\$4,563.93</u>
<u>80 Iron Bridge Road-U17-087</u>	<u>\$3,436.88</u>
<u>81 Lincoln Street-U04-123</u>	<u>\$6,539.82</u>

213 Congress Street-U05-066 \$2,798.73

31 Bates Street-U03-291-A \$3,955.24

115A Iron Bridge Road-U17-051 \$4,491.32

394 Penobscot Avenue-U03-142 \$6,502.38

113 Iron Bridge Road-U17-050 \$5,875.14

478 Penobscot Avenue-U03-112 \$5,746.69

179 Pamola Park-U11-037 \$3,433.99

Bid Opening for Tax Acquired Properties (FORM)

Date/Time: 12:00p.m., Tuesday, May 21, 2019

Separate Bids for Each Property:

[Please complete one sheet for each property you wish to bid on for purchase and submit separately in a sealed envelope.]

Property Location: Map U , Lot Address

Bidder's name:

Mailing address:

Phone number and e-mail address:

Bid Price:

Deposit Ten (10%) percent of the bid price (Certified Check or Money Order):

Does this property abut another property owned by the Bidder?

What do you plan to do with this property?

Comments:

John Davis

From: Jody Nelson <jodynelson@zwi.net>
Sent: Monday, April 29, 2019 6:09 PM
To: John Davis
Subject: Re: Park sign

They people that worked on little Italy playground last year were supposed to raise money for a new one

Sent from my iPhone

On Apr 29, 2019, at 2:53 PM, John Davis <manager@millinocket.org> wrote:

Hi Jody,

Do you know whether or not the town is responsible for this sign?

From: Steve Golieb <stevegolieb@gmail.com>
Sent: Monday, April 29, 2019 2:43 PM
To: ajax01@myfairpoint.net; Ralph Soucier <publicworks@millinocket.org>; mmadore1955@gmail.com; mmador@millinocketschools.org; John Davis <manager@millinocket.org>; cluelou70@yahoo.com; cody.mcewen@maine.edu; Charles Pray <cppray1@gmail.com>; gilda.stratton@beeline-online.net
Subject: Park sign

Mr manager

I was approached by one of the people cleaning up the park in little Italy. They wanted to know who was responsible for the sign at the park as it's falling apart. I drove by and took a picture, attached. Thanks.

<IMG_2087.jpg>

Sent from my iPhone



NEWSLETTER

Municipal Review Committee | PO Box 317 | Brewer, ME 04412 | www.MRCMaine.org

ISSUE 13.1 | April 2019

ICYMI! Coastal Resources Accepts First Materials

The MRC is very excited to share that Coastal Resources accepted the first delivery of materials on Tuesday, March 26 for commissioning of equipment. The MRC is working closely with Coastal Resources with the schedule for MRC members to commence delivery of single stream recyclables and municipal solid waste throughout the coming months for recycling and processing.

MRC Interim Director Eric Johns is contacting each MRC member to notify them of a more detailed on-boarding schedule. Members' delivery dates are determined by a number of factors, including amount of tonnage, distance to new facility, current transportation costs to the back-up facilities, day of delivery, hauler vehicles (packer vs. rolloff), and more.

MRC and Coastal Resources are focused on the successful implementation on-boarding plan until all 115 members' materials are sent to the new facility by the end of June.



UPCOMING MEETINGS

Please note the meetings will now take place in Brewer.

April 24, 2019

Finance Committee Meeting: 9 AM

Regular Board Meeting: 10 AM

Brewer City Hall

Council Chambers

80 N. Main Street, Brewer

May 22, 2019

Board Meeting: 1 PM

Location TBD

June 26, 2019

Board Meeting: 1 PM

Location TBD

July 24, 2019

Finance Committee Meeting: 9 AM

Regular Board Meeting: 10 AM

Machias Savings Bank

Community Room—2nd Floor

581 Wilson Street, Brewer

ABOUT THE MRC

The Municipal Review Committee (MRC) is a non-profit association of Maine communities led by an elected, volunteer board of directors. 115 members have joined together to ensure the affordable, environmentally sound disposal of MSW in the long-term and will send their MSW to Fiberight's Coastal Resources facility in Hampden, Maine for processing.

Visit www.mrcmaine.org or contact Eric Johns at 207-664-1700 or exdirector@mrcmaine.org to learn more about the Municipal Review Committee and to add your name to our email contact list.

Legislators Tour Coastal Resources

On a wet and chilly March spring afternoon, representatives from Fiberight and the Municipal Review Committee welcomed members of the Maine State Legislature to the new Coastal Resources facility in Hampden. Several members of the legislature's Joint Committee on the Environment and Natural Resources (ENR) visited Coastal Resources as part of a scheduled committee day spent touring the Greater Bangor Region's waste facilities.

"We're excited to have members of the ENR join us today," said Cathy Conlow, Bangor City Manager and MRC Board Member. "It's important that our lawmakers see firsthand the level of investment that has been made regionally to facilitate not only a new recycling solution for today's market, but a more economical and environmentally friendly disposal option for municipal solid waste."



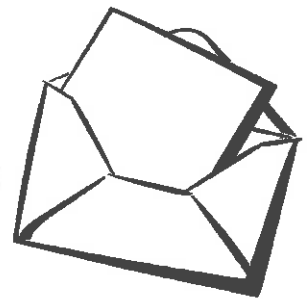
Executive Director Search Now Open!

The MRC is looking for a dynamic leader to be the next Executive Director of the organization. The job posting, full position description and application are available under the Employment page of the MRC's website. Applicants must be able to effectively communicate and engage in negotiation with municipalities, membership, waste disposal businesses, legislative and governmental contacts, and provide information for a variety of levels of understanding.

MRC at the 26th Annual ME Recycling & Solid Waste Conference

April 29-30

MRC and Coastal Resources are sharing a booth at the upcoming Recycling and Solid Waste Tradeshow on **April 29 and 30 at Point Lookout in Northport**. If you plan to attend the conference, make sure to stop by and say hello! Interim Executive Director Eric Johns, MRC Board Members, and Coastal Resources representatives will be there.



New Mailing Address

Please update your address books with MRC's new mailing address:

**Municipal Review Committee, Inc.
PO Box 317
Brewer, Me 04412**

John Davis

From: Cody McEwen <cody.mcewen@maine.edu>
Sent: Friday, May 03, 2019 1:07 PM
To: John Davis
Subject: Re: Meetings

John,

Here is what I have:

Check with Library and Designlab for a Budget Hearing on Friday, May 10th at 4:00pm.

Confirmed:

Our Katahdin Executive Committee Meeting: Tuesday, May 14th 3:00pm.

Events Committee Meeting: Wednesday, May 15th 2:00pm.

Council Executive Meeting on Economic Development: Friday, May 24th at 3:00pm.

Budget Deliberations: Friday, May 24th at 4:00pm.

Mental Health and Wellness Committee Meeting: Tuesday, May 28th at 3:00pm location TBD.

Budget, Public Hearing 1: TBD.

Budget, Public Hearing 2/Adoption: TBD.

On Fri, May 3, 2019 at 8:20 AM Cody McEwen <cody.mcewen@maine.edu> wrote:
Morning,

I will try and get that to you by lunch. If not, I do plan on coming in today around 3:00pm if you are available. I would like to chat about the documents recently sent to me by OK representatives.

On Fri, May 3, 2019 at 6:38 AM John Davis <manager@millinocket.org> wrote:
Top of the Morning,

Can you send me a list of our upcoming meetings? I seem to have misplaced mine.

Thanks,
John

Cody Ray McEwen
Education Technician III

John Davis

From: Cody McEwen <cody.mcewen@maine.edu>
Sent: Monday, April 29, 2019 10:16 AM
To: John Davis
Subject: Fwd: From the U.S. Census Bureau - Invitation to participate in the 2020 Census New Construction Program

John,

Could you add this request from the federal government to our next council agenda in the Manager's report for May 9th?

----- Forwarded message -----

From: U.S. Census Bureau <GEO.2020.NC@census.gov>
Date: Mon, Apr 1, 2019 at 1:35 PM
Subject: From the U.S. Census Bureau - Invitation to participate in the 2020 Census New Construction Program
To: <cody.mcewen@maine.edu>

4/1/2019

FROM THE ASSOCIATE DIRECTOR FOR
DECENNIAL CENSUS PROGRAMS

Dear Mr. Cody McEwen:

The U.S. Census Bureau invites your government to participate in the 2020 Census New Construction Program (New Construction Program). The New Construction Program provides tribal, state, and local governments an opportunity to update the Census Bureau's residential address list with living quarters for which construction is in progress during or after March 1, 2018 and completion is expected by Census Day, April 1, 2020.

The New Construction Program is a voluntary program. The Census Bureau strongly encourages your participation for the following reasons:

- The federal government allocates over \$675 billion in federal funds annually for infrastructure, programs, and services based on the Census Bureau data.
- Participation ensures that your government will gain valuable information that will aid in making decisions about education, health services, and housing.
- Participation helps to ensure an accurate population count for your government. The Census Bureau relies on a complete and accurate address list to reach every living quarters and associated population for inclusion in the decennial census.

If your government chooses to participate, please visit the 2020 Census New Construction Website for more information and fill out the online *2020 Census New Construction Program Registration Form* at <https://www.census.gov/programs-surveys/decennial-census/about/new-construction.html> by June 14, 2019.

The Census Bureau will begin shipping New Construction Program materials to registered participants in September 2019. New Construction Program submissions must be received no later than 45 calendar days after receipt of the New Construction Program materials.

If you have questions regarding the New Construction Program, please contact the Census Bureau by email at GEO.2020.NC@census.gov or by telephone at 1-844-242-1765.

--
Cody Ray McEwen
Education Technician III
Stearns Jr/Sr High School
BS Parks, Recreation & Tourism
Psychology Minor
Town Councilor of Millinocket
(207) 731-8023

50 Anniversary



Municipal & Public Works
Nov 1-11, 2019

Proclamation

50th ANNIVERSARY OF MUNICIPAL CLERKS WEEK

May 5 - 11, 2019

Whereas, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

Now, Therefore, I, _____, Mayor of _____, do recognize the week of May 5 through May 11, 2019, as Municipal Clerks Week, and further extend appreciation to our Municipal Clerk, _____ and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this _____ day of _____, 2019

Mayor

Attest: _____

Please join us in promoting the 50th Anniversary of Municipal Clerks Week (May 5-11, 2019)!



Our profession is one of the oldest documented roles in government. The International Institute of Municipal Clerks (IIMC) initiated the Municipal Clerks Week back in 1969 to celebrate the contributions of municipal Clerks in local government. We encourage you to take this opportunity to provide your community with an overview of the services your office provides.

If you feel uncomfortable with self-promotion, **think about it this way** – your community absolutely needs you, and it's important for them to know why your role exists. Take a moment to highlight the great work that your team does for your municipality.

Not sure where to start? Here are some suggestions:

- **Proclamation** → Ask your City/Town Manager, Mayor or Municipal Officers to issue a proclamation recognizing May 5-11, 2019 as Municipal Clerks Week (sample attached). We'll send this suggestion to the Maine Town & City Managers Association listserv as well. If accepted and implemented in your community, please send a copy of the signed proclamation to IIMC and let them help promote your city/town nationally!
- **Email Signature** → We encourage everyone to include the 50th Anniversary of Municipal Clerks Week graphic in your email signature during the week of May 5-11, 2019 (png file attached).
- **Poster in your Town Office** → Print the 50th Anniversary of Municipal Clerks Week graphic as a poster and hang it in your office to draw attention. Better yet have an OPEN HOUSE TOUR! **Let residents see behind the scenes!**
- **Social Media** → Share a unique fact about what the Clerk's Office does in your municipality, a photo of the Clerk's Office staff, or a project you've been working on through Facebook and your City/Town website. Make it a week-long series of interesting facts and photos! Here's a sample schedule:

Day	Feature	Idea
Monday	Staff	Post a photo of the Clerk's Office staff
Tuesday	Records	Post a photo of the oldest record in your vault or a document of historical significance to your community
Wednesday	Elections	Have a photo of your election workers, your election prep work, or polling location set up? Give a behind-the-scenes sneak peak at how elections work.
Thursday	Vitals	Do you perform wedding ceremonies? Ask one of your couples if they would agree to have their photo used!
Friday	Dogs	Post a photo of a dog and its owner from your town

- **Staff Celebration** → Host an office potluck in celebration of the great work your crew does for your community.

"No other office in municipal service has so many contracts. It serves the mayor, the city/town council, the city/town manager (when there is one), and all administrative departments without exception. All of them call upon it, almost daily, for some service or information. Its work is not spectacular, but it demands versatility, alertness, accuracy, and no end of patience. The public does not realize how many loose ends of city administration this office pulls together."

-Professor William Bennett Munro (1934)



STATE OF MAINE
DEPARTMENT OF ECONOMIC
AND COMMUNITY DEVELOPMENT



JANET T. MILLS
GOVERNOR

HEATHER JOHNSON
COMMISSIONER

April 29, 2019

John Davis, Town Manager
Town of Millinocket
197 Penobscot Ave.
Millinocket ME 04462-1430

Dear Mr. Davis:

I am pleased to inform you that the Office of Community Development (OCD) is inviting the Town of Millinocket into the project development phase of the Public Infrastructure application process. This invitation is contingent upon receipt of funding from the federal Department of Housing and Urban Development (HUD). We have reserved \$900,000 for your project.

This invitation IS NOT a guarantee of funding or permission to begin the project or expend funds for proposed project construction activities. As a condition of your award, **your attendance is required at the CDBG Certification and Implementation Training Workshop at Bangor Savings Bank located at 5 Senator Way in Augusta later this summer.** Further details will be forthcoming.

Terry Ann Holden has been assigned as the Program Development Manager from our office to work with your community through the completion of this process. Terry Ann will be contacting you, or you may telephone her at 624-9814.

Congratulations on your selection to proceed in the application process. Best wishes toward the successful completion of your project.

Sincerely,

Deborah Johnson, Director
Office of Community Development

cc: Mandy Olver, Olver Associates
Terry Ann Holden, OCD



TOWN OF MILLINOCKET
PUBLIC WORKS DEPARTMENT
20 Cedar Street
Millinocket, Maine

Tel. (207)723-7030 Fax (207)723-7029

E-Mail: publicworks@millinocket.org Web Site: www.millinocket.org

May 5, 2019

To: Harold Davis, Town Manager

From: Ralph Soucier, Public Works Director

Subject: Public Works Activity Report

Public Works:

Continue spring cleanups on the roads and mowing areas. Patching pot holes, Flushing and inspecting sewer collection system. Storm water catch basin repairs.

Transfer Station:

Having problems moving recycle production. Mills full, and prices getting lower. Metal recycling remains good. E-Waste company that recycles our universal waste such as TV's, Computers, Monitors, and other electronic devices is going out of business. I have been working with another company called Electronics End that may be interested in picking up our Universal Waste. I have the Town signed up with a free Maine DEP program called Veolia that will use FED-X to recycle Fluorescent bulbs. This has been working well.

Airport:

Submitted new Federal Grant for Snow removal equipment which will include a wildlife hazard visit to satisfy FAA Circular Standards for Airports. Total of grant is \$543,000

Cemetery:

Main gate open May 1st. Green thumb notified to fertilize cemetery grounds.

Respectfully Submitted,
Ralph T. Soucier
Director Millinocket Public Works

ADVERTISEMENT FOR BIDS

Town of Millinocket, ME
Millinocket, ME

AIP Project No. 3-23-0030-xxx-2019
Millinocket Municipal Airport

Sealed Bids for **Purchase New Snow Removal Equipment** at the Millinocket Municipal Airport will be received by the owner at the Millinocket Town Office at 197 Penobscot Avenue, Millinocket, Maine 04462 until 2:00 PM; April 16, 2019 local time and then at said office publicly opened and read aloud.

The work under this project generally consists of the purchase of new snow removal equipment at the Millinocket Municipal Airport.

For questions regarding the project please call Tim Audet at (603) 669-5555 ext. 147 or email taudet@hoyletanner.com.

Contract documents may be examined on or after Friday, March 29, 2019 at:

1. Millinocket Town Office, 197 Penobscot Avenue, Millinocket, Maine 04462
2. Millinocket Municipal Airport, 152 Medway Road, Millinocket, ME 04462
3. Construction Summary of NH, Maine and Vermont Inc., 734 Chestnut Street, Manchester, NH 03104
4. Hoyle, Tanner & Associates, Inc., 150 Dow Street, Manchester, NH, 03101

Copies may be obtained on or after Friday, March 29, 2019, at Hoyle, Tanner & Associates, Inc., 150 Dow Street, Manchester, New Hampshire 03101, upon receipt of a non-refundable payment of \$50.00 for each set. All requests for delivery of bid documents shall include a \$20.00 non-refundable shipping and handling charge in addition to the \$50.00 purchase price. Make checks payable to "Hoyle, Tanner & Associates, Inc." Call Donna Akerley (603) 669-5555 ext. 185 to arrange for pickup or delivery.

Prospective bidders are asked to provide information on whether their company is listed as a Disadvantaged Business Enterprises (DBE) in the state where the work will be performed in order to comply with FAA regulations. Prospective bidders will be asked to provide this information at time of plan purchase.

All bidders shall provide the company email address for any Addenda that may be issued to clarify, correct or change the Bid Documents.

The Owner reserves the right to waive any informality in the bidding or to reject any or all bids.

Each bidder must deposit with his bid, security in the amount of 5% of his bid in the form and subject to the conditions provided in the General Provisions.

Attention of bidders is particularly called to the requirements as to conditions of employment to be observed and minimum wage rates to be paid under the Contract. The Contractor on this work will be required to

comply with the equal employment opportunity requirements of the Federal Aviation Administration and the Millinocket Municipal Airport DBE Program.

No bidder may withdraw his bid prior to September 30, 2019.

Ralph Soucier, Public Works Director

MEMO

Millinocket Wastewater Treatment Facility

May 03, 2019

To: John Davis, Town Manager

From: Jim Charette, Superintendent

Re: WW Operations Report

We are busy with all of the required testing and regular maintenance. Along with this, we are working on spring cleanup, before the grass starts growing double time at all our locations. The work on the new RV dumping station has resumed. The new signs have arrived, along with the new camera system. We are trying to have this completed in the next few weeks, before the season starts.

Memo

To: Town Manager
From: Chief of Police
CC: Town Council
Date: May 2, 2019
Re: Activity report

- We generated and responded to 201 Incidents since April 20, 2019 to May 2, 2019.
- Major incidents for the time period were 19 citizen/agency assists, 9 medical calls, 15 Information complaints, 12 welfare checks, 3 PD accidents, 6 disorderly conducts, 6 wanted outs, suspicious and noise problems, 3 - 911 hang ups and 5 family fight calls.
- Chiefs report
 - Presented the budget to the council members.
 - I have entered into an agreement with Dirigo Safety to host training in Millinocket at the high school. This agreement will benefit Millinocket by allowing us to send more personnel to critical training without the concern of travel expenses and ultimately the actual cost of the training. The agreement with Dirigo includes free tuition for Millinocket Officers at every training session. This agreement will also provide police departments north of Bangor an opportunity to attend training at a closer venue than they have seen in the past. This is only the first of two such programs that I would like to introduce to help better train our officers and lower the cost of training.

- Hired Michael Winslow on as a fulltime officer, Michael is a blue pin and has maintained the qualifications for a fulltime officer for the past 10 years. We (staff of the police department) and he is extremely excited to have Michael join our department.
- Hired David Loomer on as a part-time officer, he has held a green pin for the past 2 years, he will need to take additional training to bring that certification current.
- Started teaching DARE on Tuesday and Thursday for the next five weeks, the Superintendent of Schools, School Board and Principal are all excited about the program moving forward. I have received several calls from parents indicating that they are happy as well.
- I have brought my certification up to date at training in First Aid.
- Officer Gamble is working on bringing the Glock firearms up to date and service being documented.
- Deputy Chief Theriault has been conducting routine policy review and procedures with the staff.
- Coordinating with Damariscotta Police Department in reference to a fund raiser that is coming into Millinocket to benefit Hilary Campbell and her son. Will follow up with family to make sure they are aware of the upcoming event.
- Assisted East Millinocket with the execution of a search warrant, which resulted in the seizure of 120 grams of heroin, 2 grams of crystal meth and approximately \$3000. This was done in Medway, which seems to be a hot bed of drug activity as of late.
- Ordered gun racks for the shotgun and rifle that will be installed in both SUV cruisers. These racks will secure the shotgun and rifle to prevent possible theft of the guns, while providing "tactical" access to these weapons by the patrol officers. Safety upgrades.
- Reported and assisted in locating two women who had gone on a "booze cruise" into the area Caucomgomoc Lake area.
- Met with Penobscot Regional Communication and State Police Dispatchers in reference to an incident involving our inability to communicate on a shared frequency during the search for two women that had been reported missing.
- Met with DA and staff of his office in Bangor.
- Personnel issue is being investigated and will be resolved.

- The Millinocket Police presence in the Millinocket Schools (2) has increased dramatically, and we have found ourselves in the schools every day for the past week. I was able to take 15 minutes to read to the 2nd graders.
- This week we interviewed one candidate for the position of patrol officer, she was not certified and was not invited on in the process. Officer Bickford accepted the full-time spot, bringing us up to full staff. Officer Bickford is a good fit, already trained and on the road, I am excited to have Officer Bickford on staff. Officer Bickford will have to attend the academy to obtain his "blue pin" status and that academy date has not been assigned.



MILLINOCKET FIRE AND AMBULANCE
222 AROOSTOOK AVENUE
MILLINOCKET, ME 04462
www.millinocket.org
chiefmalcolm@millinocket.org

Manager Davis,

Conducted EMS training session.

Conducted FF training session.

Have one FF/Paramedic out on injury. Working with this employee on his ability to return to work.

Continued to install smoke alarms for residents through American Red Cross Program.

Conducted fire drills at area schools.

Attended budget workshops.

Did fire inspection walk through at Hillcrest Golf Course as they prepare to open for the summer season.

Worked with consulting firm for new Library project in concerns about Environmental Site Assessment for underground tanks in that area that were removed and any soil or environmental issues we may have noted.

Attended meeting at Brookfield Power to discuss emergency plans for their dams, buildings and stations in our area.

05/06/2019

Chief Malcolm



MILLINOCKET FIRE AND AMBULANCE
222 AROOSTOOK AVENUE
MILLINOCKET, ME 04462
www.millinocket.org
chiefmalcolm@millinocket.org

FIRE AND AMBULANCE RUNS REPORT FOR APRIL 2019

AMBULANCE

Local BLS: 14

Local ALS: 32

Out of Town BLS: 4

Out of Town ALS: 13

No Trans/PA: 9

Lost Calls BLS: 2

Lost Calls ALS: 3

Lost Calls ALS (Required Nurse): 1

FIRES

1-Misc. (Gun Shot)

1-Haz-Mat (Oil Spill)

1-False Activation

1-Public Assist (Roof Issue)



MILLINOCKET FIRE AND AMBULANCE
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chiefmalcolm@millinocket.org

Manager Davis,

Still addressing issues of trash being stored in yards and causing smell for neighbors, as the snow leaves the trash is becoming a noticeable. Advising owner's, they must sure that cans have covers and it is hauled in a timely manner.

Checked on trailer located on Cedar Street that neighbors would like to see condemned.

Had complaint on one of the homes town has up for bid, CEO and myself checked the property and found that there were no health or safety issues there.

05/06/2019

Chief Malcolm
Health Officer
Town of Millinocket

John Davis

From: Jody Nelson <jodynelson@gwi.net>
Sent: Monday, May 06, 2019 2:06 PM
To: John Davis
Subject: Re: Activity Report

Gearing up for summer, made up 1000 summer brochures, 1000 basketball camp flyer, getting summer employees paperwork and staff training paper work ready. Lassie league softball has started.

Jody

I

From: John Davis
Sent: Monday, May 06, 2019 9:26 AM
To: Jody Nelson
Subject: Activity Report

Can you send me your activity report today?

Thanks,
John



Virus-free. www.avg.com

John Davis

From: Mary Alice Cullen
Sent: Friday, May 03, 2019 3:17 PM
To: John Davis
Subject: RE: Activity Report

I will be filing sewer liens by 5/10 for unpaid bills dated 4/20 to 9/28/18. Presently there are 143 accounts that will be lienied.

I foreclosed 4/19/19 on sewer lien filed 10/19/17 for unpaid bills dated 10/20/16 to 1/27/17. Four properties were acquired on this foreclosure.

From: John Davis <manager@millinocket.org>
Sent: Friday, May 03, 2019 9:51 AM
To: Craig Worster <ChiefWorster@millinocket.org>; Diana Lakeman <townclerk@millinocket.org>; Jesse Dumais <taxcollector@millinocket.org>; Lori Santerre <humanresource@millinocket.org>; Mary Alice Cullen <treasurer@millinocket.org>; Ralph Soucier <publicworks@millinocket.org>; Tom Malcolm <ChiefMalcolm@millinocket.org>; Jody Nelson <jodynelson@gwi.net>
Subject: Activity Report

Please try to have your activity report in by the end of the day.

Thanks,
John

John Davis

From: Mary Alice Cullen
Sent: Wednesday, April 24, 2019 9:36 AM
To: John Davis
Subject: utility lien foreclosure

I have foreclosed on the following accounts for unpaid lien dated 10/19/17

UT130120
Marion and David Campbell
327 Line Road
Dexter ME 04930

UT131550
John, Mary & Jody Mackin
112 Cottage Road
Millinocket, ME

UT135483
Linda Langlais, aka Linda Bernier
30 New Hampshire Street
Milkt

See e-mail from an attorney affiliated with Key Bank regarding proposal to pay Langlais property. There was no foreclosure deed issued as of this date that I can see transferring the property to Key Bank.
From what I can see.

UT142293
Susan Coleman
9317 CR 735
Webster, FL 33597

UT147368
Brian Ross
499 E Dover Road
Dover Foxcroft ME 04426-3311

John Davis

From: Jesse Dumais
Sent: Monday, May 06, 2019 8:53 AM
To: John Davis
Subject: RE: Activity Report

VERY BUSY WEEK FOR THE OFFICE THIS WEEK LARGE AMOUNTS OF MAILINGS AND HIGH VOLUME OF AT THE WINDOW CUSTOMERS.

ALL MONTHLY REPORTING AND RAPID RENEWAL WAS DONE ON WEDNESDAY THE 1ST.

ATTEMPTING TO CATCH UP ON WEEKLY MV REPORTING THIS WEEK.

GLAD TO HAVE LORI BACK IN THE OFFICE THIS WEEK AND FEELING BETTER.

PREPARING FOR 30 DAY NOTICES GOING OUT TENTATIVELY AROUND THE 24TH.

CURRENTLY AS OF THE BUSINESS OPENING TODAY THERES 409 DELINQUENT ACCOUNTS TO THE TUNE OF \$405,593.

Jesse Dumais
Tax Collector
Town of Millinocket
207-723-7006
Taxcollector@millinocket.org
197 Penobscot Ave.
Millinocket, Me. 04462

From: John Davis <manager@millinocket.org>
Sent: Friday, May 03, 2019 9:51 AM
To: Craig Worster <ChiefWorster@millinocket.org>; Diana Lakeman <townclerk@millinocket.org>; Jesse Dumais <taxcollector@millinocket.org>; Lori Santerre <humanresource@millinocket.org>; Mary Alice Cullen <treasurer@millinocket.org>; Ralph Soucier <publicworks@millinocket.org>; Tom Malcolm <ChiefMalcolm@millinocket.org>; Jody Nelson <jodynelson@gwi.net>
Subject: Activity Report

Please try to have your activity report in by the end of the day.

Thanks,
John

John Davis

From: Diana Lakeman
Sent: Friday, May 03, 2019 12:59 PM
To: John Davis
Subject: RE: Activity Report

Town Clerk:

- Daily reconciliations for all agencies are current
- End of month reconciliations for all agencies for the month of April are finalized to report pending monies.
- Processed an abundant amount of customer services with majority being end of month for expired MV registrations, ATV registrations, boat registrations as well as waste water payments.
- Currently working on town council meeting 4/25/19 minutes.
- Filling requests for Victualer, Entertainment and Peddler's license applications.
- May 1, 2019 ATV Registrations became available: Fees for all ATV registrations have increased required by IF&Wildlife (see below);

(NOTE: Policy Effective Immediately: PRIOR REGISTRATION/LICENSE IS REQUIRED TO PROCESS INLAND FISHERIES & WILDLIFE TRANSACTIONS.

**CURRENT MAINE DRIVER'S LICENSE is REQUIRED BY LAW
for PROOF OF MAINE RESIDENCY.**

- Resident Season \$45
- NonResident 7 Day \$75
- NonResident Full Session \$90

Diana M. Lakeman

Town Clerk/Deputy Tax Collector
Registrar of Voters
197 Penobscot Avenue
Millinocket, Maine 04462
Telephone: 207-723-7007
Fax: 207-723-7002
townclerk@millinocket.org

From: John Davis <manager@millinocket.org>

Sent: Friday, May 03, 2019 9:51 AM

To: Craig Worster <ChiefWorster@millinocket.org>; Diana Lakeman <townclerk@millinocket.org>; Jesse Dumais <taxcollector@millinocket.org>; Lori Santerre <humanresource@millinocket.org>; Mary Alice Cullen <treasurer@millinocket.org>; Ralph Soucier <publicworks@millinocket.org>; Tom Malcolm <ChiefMalcolm@millinocket.org>; Jody Nelson <jodynelson@gwi.net>

Subject: Activity Report

Please try to have your activity report in by the end of the day.

Thanks,
John

John Davis

From: Diana Lakeman
Sent: Monday, April 29, 2019 4:16 PM
To: cody.mcewen@maine.edu; John Davis
Subject: FW: MOSES IMPORTANT ATV INFO

Diana M. Lakeman

Town Clerk/Deputy Tax Collector
Registrar of Voters
197 Penobscot Avenue
Millinocket, Maine 04462
Telephone: 207-723-7007
Fax: 207-723-7002
townclerk@millinocket.org

From: Chessman, Chet <Chet.Chessman@maine.gov>
Sent: Monday, April 29, 2019 12:37 PM
Subject: MOSES IMPORTANT ATV INFO

Greetings Agents,

In accordance with state law, LD 212 amended, "An Act to Provide a Source of Funding for ATV Recreational Management Fund", Inland Fisheries & Wildlife has adjusted the ATV Registration fees, effective May 1, 2019 for the 2020 ATV Season.

ATV registration fees have increased as follows:

Resident Season ATV Registration \$45.00
NonResident 7 Day ATV Registration \$75.00
NonResident Full Season ATV Registration \$90.00

The new Agent Sales Report sent with your ATV registration stickers reflects the price change. Please disregard the price on the back of the registration forms. Please contact this office for additional questions. 1-866-244-5762.

Chet Chessman
Management Analyst I
Maine Department of Inland Fisheries & Wildlife
Licensing Division
284 State St, SHS 41
Augusta, ME 04333
207-287-4117
chet.chessman@maine.gov
mefishwildlife.com / [facebook](#) / [twitter](#)

John Davis

From: Lori Santerre
Sent: Friday, May 03, 2019 2:45 PM
To: John Davis
Subject: Activity

Front office business
Payroll
A/P Warrants
Personnel Issues
Attended training on SNAP Program
Hired two individuals for this season's cemetery positions

Lori A Santerre
Human Resource Director
197 Penobscot Ave.
Town of Millinocket
207-723-7000 x5

ORDER #85-2019

PROVIDING FOR: Execution of the Warrant for May 9, 2019

IT IS ORDERED that the Warrant for May 9, 2019 in the amount of \$ _____ is hereby approved.

Passed by the Town Council _____

Attest: _____

ORDER #86-2019

PROVIDING FOR: Approval of an Application for a Victualer's License for FSC Subway LLC.

IT IS ORDERED that the attached application for a Victualer's License is hereby approved for:

Bruce D. McLean & Peggy J. McLean, 181 Maine Ave.

d/b/a

FSC Subway LLC, 805 Central Street, Millinocket.

Passed by the Town Council _____

Attest: _____

\$25.00 ✓ 1451

TOWN OF MILLINOCKET

MAY 07 2019

APPLICATION FOR A VICTUALERS LICENSE

1. NAME OF APPLICANT Bruce D. McLean & Peggy J. McLean
2. PHONE NUMBER OF APPLICANT 207.723.1404
3. RESIDENCE OF APPLICANT 181 Maine Ave Millinocket
4. NAME OF BUSINESS FSC Subway, LLC
5. PHONE NUMBER OF BUSINESS 207.723.7827
6. BUSINESS ADDRESS 805 Central St.
7. NATURE OF BUSINESS Subway Sandwich Shop
8. LOCATION TO BE USED 805 Central St. Millinocket
9. RESIDENCE OF APPLICANT IN LAST FIVE YEARS
194 Highland Ave. Millinocket
181 Maine Ave. , ,
10. LIST OF PRINCIPAL OFFICERS, TITLES, AND ADDRESSES FOR THE PAST THREE YEARS
Bruce D. McLean, Member 181 Maine Ave. Millinocket
Peggy J. McLean, Member 106 Elm St. Millinocket
11. DESCRIPTION OF PREMISES TO BE LICENSED
~ 900 sq ft building attached to dead river offices. Includes dining area in the front and prep and storage area in the back.

(PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 19176

EATING PLACE 0-29 SEATS 26 Seats (In)

EXPIRES: 10/21/2019

FEE: \$160.00



SUBWAY
805 CENTRAL ST
MILLINOCKET ME 04462

ATTN BRUCE
FSC SUBWAY LLC
SUBWAY
181 MAINE AVE
MILLINOCKET ME 04462

Bethany L. Ha...

Acting Commissioner

NOT TRANSFERABLE

BUSINESS FSC Subway LLC

ORDER # 86-2019

COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS



TAXES ARE CURRENT

(Pers Prop.) Yes ✓ No



WASTEWATER IS CURRENT

N/A Yes No (N/A)



POLICE INCIDENTS IN THE PAST YEAR

Yes No ✓

(IF APPLICABLE PLEASE LIST)

Millinocket
10:25 AM

**PP Account 65 Detail
as of 05/07/2019**

05/07/2019
Page 1

Name: FSC SUBWAY LLC

Location:

Assessment: 8,800

2019-1 Period Due:

Mailing 181 MAINE AVE.
Address: MILLINOCKET ME 04462

Year	Date	Reference	P C	Principal	Interest	Costs	Total
2019-1 R	08/24/18	Original		286.00	0.00	0.00	286.00
	9/28/2018		A P	286.00	0.00	0.00	286.00
		Total		0.00	0.00	0.00	0.00
2018-1 R				0.00	0.00	0.00	0.00
2017-1 R				0.00	0.00	0.00	0.00
2016-1 R				0.00	0.00	0.00	0.00
2015-1 R				0.00	0.00	0.00	0.00
2014-1 R				0.00	0.00	0.00	0.00
2013-1 R				0.00	0.00	0.00	0.00
2012-1 R				0.00	0.00	0.00	0.00
2011-1 R				0.00	0.00	0.00	0.00
2010-1 R				0.00	0.00	0.00	0.00
2009-1 R				0.00	0.00	0.00	0.00
Account Totals as of 05/07/2019				0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

Diana Lakeman

From: Craig Worster
Sent: Tuesday, May 07, 2019 5:52 AM
To: Diana Lakeman
Subject: RE: request for incident report

That one is good to go.

Craig Worster

Chief of Police
Millinocket Police Department.
207-723-9731
207-723-7019
207-350-5018 (cell)
207-723-7004 (Fax)

This message (including any attachments) is intended only for the use of the individual or entity it is addressed and may contain information that is non-public, privileged, confidential, and exempt from disclosure under applicable law or may constitute as attorney work product. If you are not the intended recipient, you are hereby notified that any use, dissemination, distribution, or copying of this communication is strictly prohibited. Delete this message immediately if you have received this in error. Thank you.

From: Diana Lakeman <townclerk@millinocket.org>
Sent: Monday, May 06, 2019 4:31 PM
To: Craig Worster <ChiefWorster@millinocket.org>
Subject: request for incident report

Hello Craig,
Looking for incident report in the past year, if applicable, for the following business:

- Bruce McLean, d/b/a Subway, LLC, 805 Central Street.

Note: this request will be brought to council action.

Thank you.

Diana M. Lakeman
Town Clerk/Deputy Tax Collector
Registrar of Voters
197 Penobscot Avenue
Millinocket, Maine 04462
Telephone: 207-723-7007
Fax: 207-723-7002
townclerk@millinocket.org

ORDER #87-2019

PROVIDING FOR: Approval of an Application for a Victualer's License for Daigle Soft Serve.

IT IS ORDERED that the attached application for a Victualer's License is hereby approved for:

Jeff Daigle, 21 South Road, Norcross

d/b/a

Daigle Soft Serve, 196 Medway Road, Millinocket.

Passed by the Town Council _____

Attest: _____

PAID APR 25 2013

25.00

TOWN OF MILLINOCKT

APPLICATION FOR A VICTUALERS LICENSE

1. NAME OF APPLICANT Jeff Daigle
2. PHONE NUMBER OF APPLICANT 723-1684
3. RESIDENCE OF APPLICANT NORCROSS
4. NAME OF BUSINESS Daigle Soft serve
5. PHONE NUMBER OF BUSINESS 723 1684
6. BUSINESS ADDRESS 196 medway Rd
7. NATURE OF BUSINESS Ice cream
8. LOCATION TO BE USED Band stand
9. RESIDENCE OF APPLICANT IN LAST FIVE YEARS
NORCROSS / Millinocket
10. LIST OF PRINCIPAL OFFICERS, TITLES, AND ADDRESSES FOR THE PAST THREE YEARS
Jeff Daigle owner
11. DESCRIPTION OF PREMISES TO BE LICENSED Sell ice cream in the prem.

(PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)



ServSafe® CERTIFICATION

LANIE DAIGLE

for successfully completing the standards set forth for the ServSafe® Food Protection Manager Certification Examination, which is accredited by the American National Standards Institute (ANSI) Conference for Food Protection (CFP).

14994499

CERTIFICATE NUMBER

4/10/2017

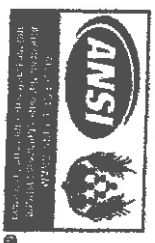
DATE OF EXAMINATION
Local laws apply. Check with your local regulatory agency for recertification requirements.

5244

EXAM FORM NUMBER

4/10/2022

DATE OF EXPIRATION



#0655

Lanie Daigle
Sharon L. Daigle
SVP, National Restaurant Association SealMark

In accordance with Maritime Jobs, Commission 2004, Resolution, April 14, 2004 2013 Resolution 7, Standard AS 21
60015 National Restaurant Association SealMark is a registered trademark of the National Restaurant Association
The National Restaurant Association SealMark is a registered trademark of the National Restaurant Association
The National Restaurant Association SealMark is a registered trademark of the National Restaurant Association



State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 20816
EATING PLACE - MOBILE

EXPIRES: 01/31/2020

DAIGLE SOFT SERVE
PENOBSCOT AVE
MILLINOCKET ME 04462

FEE: \$200.00

DAIGLE, JEFF
DAIGLE SOFT SERVE
21 SOUTH RD
MILLINOCKET ME 04462



Bethany L. Hall
Acting Commissioner

NON-TRANSFERABLE

▽ DETACH HERE ▽

BUSINESS Daigle Soft Serve

ORDER # 87-2019

COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS

TAXES ARE CURRENT RE/PP/ REGISTRATION Yes ✓ No

WASTEWATER IS CURRENT N/A Yes No

POLICE INCIDENTS IN THE PAST YEAR Yes No ✓
(IF APPLICABLE PLEASE LIST)

Town of Millinocket
----- Receipt -----

*** REPRINT ***
(5/07/19 11:12 AM ID:DL 817267-1
TYPE----- REF----- PRINT
MOTOR VEHICLE 1A-3367
RRR
STATE FEE 27.00
AGENT FEE 4.00
OTHER FEES 82.30
Total: 113.30
Paid By: DAIGLE, JEFFREY
*** REPRINT ***
Thank You
Check : 113.30
2019 - 113.30

RE Account 2229 Detail
as of 05/07/2019

Name: DAIGLE, JEFFREY S & DAIGLE, LANIE

Land: 6,900

Location: 196 MEDWAY RD

Building: 17,800

Acreage: 0 Map/Lot: U12-058

Exempt 0

Book Page: B7251P246, B11181P35

Total: 24,700

2019-1 Period Due:

Ref1: G0205R

Mailing 21 SOUTH ROAD ITP

Address: MILLINOCKET ME 04462

Year	Date	Reference	P C	Principal	Interest	Costs	Total
2019-1 R	08/24/18	Original		802.75	0.00	0.00	802.75
	3/23/2018	PREPAY-A	A Y	6.42	0.00	0.00	6.42
	10/1/2018	CHGINT	1 I	0.00	-0.35	0.00	-0.35
	10/1/2018		A P	796.33	0.35	0.00	796.68
		Total		0.00	0.00	0.00	0.00
2018-1 R				0.00	0.00	0.00	0.00
2017-1 R				0.00	0.00	0.00	0.00
2016-1 R				0.00	0.00	0.00	0.00
2015-1 R				0.00	0.00	0.00	0.00
2014-1 R				0.00	0.00	0.00	0.00
2013-1 R				0.00	0.00	0.00	0.00
2012-1 R				0.00	0.00	0.00	0.00
2011-1 R				0.00	0.00	0.00	0.00
2010-1 R				0.00	0.00	0.00	0.00
2009-1 R				0.00	0.00	0.00	0.00
2008-1 R				0.00	0.00	0.00	0.00
Account Totals as of 05/07/2019				0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

PP Account 293 Detail
as of 05/06/2019

Name: DAIGLE JEFFREY S

Location:

Assessment: 1,500

2019-1 Period Due:

Mailing 196 MEDWAY RD
Address: MILLINOCKET ME 04462

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2019-1 R	08/24/18	Original			48.75	0.00	0.00	48.75
	9/6/2018		A	P	48.75	0.00	0.00	48.75
		Total			0.00	0.00	0.00	0.00
2018-1 R					0.00	0.00	0.00	0.00
2017-1 R					0.00	0.00	0.00	0.00
2016-1 R					0.00	0.00	0.00	0.00
2015-1 R					0.00	0.00	0.00	0.00
2014-1 R					0.00	0.00	0.00	0.00
2013-1 R					0.00	0.00	0.00	0.00
2012-1 R					0.00	0.00	0.00	0.00
2011-1 R					0.00	0.00	0.00	0.00
2010-1 R					0.00	0.00	0.00	0.00
2009-1 R					0.00	0.00	0.00	0.00
2008-1 R					0.00	0.00	0.00	0.00
Account Totals as of 05/06/2019					0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

Diana Lakeman

From: Craig Worster
Sent: Friday, May 03, 2019 10:29 PM
To: Diana Lakeman
Subject: RE: REQUEST FOR INCIDENT REPORT

Diana, This is good on my end.

Craig Worster

Chief of Police
Millinocket Police Department.
207-723-9731
207-723-7019
207-350-5018 (cell)
207-723-7004 (Fax)

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From: Diana Lakeman <townclerk@millinocket.org>
Sent: Friday, May 03, 2019 4:59 PM
To: Craig Worster <ChiefWorster@millinocket.org>
Subject: REQUEST FOR INCIDENT REPORT

Hello Craig,

Looking for incident report for the past year, if applicable, for the following businesses for the next council meeting on 5/9/19:

- Daigle's Soft Serve, Mobile Ice Cream Truck, located at Veteran's Memorial Park, a.k.a. Bandstand.

Note: This is the only business I have for now, I may have more apply by Tuesday, if so, I will send another email for request.

Thank you in advance.

Diana M. Lakeman

Town Clerk/Deputy Tax Collector
Registrar of Voters
197 Penobscot Avenue
Millinocket, Maine 04462
Telephone: 207-723-7007
Fax: 207-723-7002
townclerk@millinocket.org

ORDER #88-2019

PROVIDING FOR: Abatement of sewer fees at 472 Aroostook Avenue.

IT IS ORDERED that sewer fees in the amount of \$3726.49 for a property located at 472 Aroostook Avenue, Map U03, Lot 064, be abated.

NOTE: The excessive fees were due to unattended pipes that froze and burst. This is a one-time abatement only.

PASSED BY THE COUNCIL: _____

ATTEST: _____

Memo

To: John Davis, Town Manager
From: Jim Charette, Superintendent
Date: 4/29/2019
Re: Abatement Request.

As you know, we receive abatement requests on occasion. Recently I have received a request from Michele Kulick of Doonan, Graves & Longoria, the firm that is currently managing 472 Aroostook Ave., front and rear houses. This request is to abate excessive sewer fees on this, two house property. The amounts requested are on the abatement forms themselves. Apparently the properties were left unattended, which resulted in pipes freezing and bursting. This is a onetime only abatement, the same as the water company.



Town of Millinocket Wastewater Treatment

197 Penobscot Avenue, Millinocket, Maine

723-7040

Request for abatements of sewer use charges.

Name : Formerly Owned By: Melanie Higgins

Address : 472 Aroostook Ave

Telephone # : 978-921-2670 Ext: 144

Wastewater Account # : 135432

Amount Of Abatement Requested : \$1,947.62

Reason For Abatement Request : Frozen pipes, burst. Caught by Maine Water Co.

Was The Water Involved In This Request Metered Or Unmetered : N/A

Date Of Request : 4/5/2019

Statement Of Understanding

By signing below, I acknowledge that I have read and understood the Town of Millinocket's wastewater abatement policy entitled "Abatements of and Discounts to the Sewer Use Charge", and that this application for such request meets the guidelines in said document.


Approved By

4/29/19
Date

Millinocket
7:35 AM

UT Account 135432 Detail
as of 04/19/2019 - Sewer

04/19/2019

Page 1

Name: MELANIE J HANSEN-HIGGINS

110 MINUTEMAN DRIVE
MILLINOCKET, ME 04462

Location: 472 AROOSTOOK AVENUE

RE Acct: 0 Map/Lot: U03-064

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
221	04/24/19			3,895.23	0.00	0.00	0.00	3,895.23
217	01/30/19			100.00	0.00	1.07	0.00	101.07
209	10/24/18			100.00	0.00	3.24	0.00	103.24
202	08/08/18**			120.01	0.00	5.18	0.00	125.19
198	04/20/18**			100.00	0.00	6.41	7.80	114.21
192	01/30/18			1.57	0.00	0.11	0.00	1.68
186	10/27/17			0.00	0.00	0.00	0.00	0.00
183	07/28/17			0.00	0.00	0.00	0.00	0.00
177	04/14/17			0.00	0.00	0.00	0.00	0.00
172	01/27/17**			0.00	0.00	0.00	0.00	0.00
169	10/20/16			0.00	0.00	0.00	0.00	0.00
188	10/19/17*			0.00	0.00	0.00	0.00	0.00
163	08/05/16			0.00	0.00	0.00	0.00	0.00
179	05/30/17*			0.00	0.00	0.00	0.00	0.00
157	04/15/16			0.00	0.00	0.00	0.00	0.00
152	01/27/16			0.00	0.00	0.00	0.00	0.00
174	02/03/17*			0.00	0.00	0.00	0.00	0.00
149	10/30/15			0.00	0.00	0.00	0.00	0.00
142	07/27/15			0.00	0.00	0.00	0.00	0.00
161	05/18/16*			0.00	0.00	0.00	0.00	0.00
139	04/28/15			0.00	0.00	0.00	0.00	0.00
136	01/16/15**			0.00	0.00	0.00	0.00	0.00
133	10/27/14			0.00	0.00	0.00	0.00	0.00
128	07/29/14			0.00	0.00	0.00	0.00	0.00
124	04/23/14			0.00	0.00	0.00	0.00	0.00
122	01/31/14			0.00	0.00	0.00	0.00	0.00
111	10/25/13			0.00	0.00	0.00	0.00	0.00
108	07/26/13			0.00	0.00	0.00	0.00	0.00
104	04/29/13			0.00	0.00	0.00	0.00	0.00
101	01/18/13			0.00	0.00	0.00	0.00	0.00
98	10/23/12			0.00	0.00	0.00	0.00	0.00
106	06/03/13*			0.00	0.00	0.00	0.00	0.00
95	07/26/12			0.00	0.00	0.00	0.00	0.00
90	04/30/12			0.00	0.00	0.00	0.00	0.00
87	01/31/12			0.00	0.00	0.00	0.00	0.00
84	10/21/11			0.00	0.00	0.00	0.00	0.00
81	07/25/11			0.00	0.00	0.00	0.00	0.00
78	04/25/11			0.00	0.00	0.00	0.00	0.00
72	01/20/11			0.00	0.00	0.00	0.00	0.00
69	10/18/10			0.00	0.00	0.00	0.00	0.00
65	07/16/10			0.00	0.00	0.00	0.00	0.00
60	04/16/10			0.00	0.00	0.00	0.00	0.00
55	01/15/10			0.00	0.00	0.00	0.00	0.00
52	10/21/09			0.00	0.00	0.00	0.00	0.00
48	07/15/09			0.00	0.00	0.00	0.00	0.00
44	04/17/09			0.00	0.00	0.00	0.00	0.00
41	01/20/09			0.00	0.00	0.00	0.00	0.00

Millinocket
7:35 AM

UT Account 135432 Detail
as of 04/19/2019 - Sewer

04/19/2019
Page 2

Name: MELANIE J HANSEN-HIGGINS

110 MINUTEMAN DRIVE
MILLINOCKET, ME 04462

Location: 472 AROOSTOOK AVENUE
RE Acct: 0 Map/Lot: U03-064

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
38	10/24/08			0.00	0.00	0.00	0.00	0.00
8	07/15/08			0.00	0.00	0.00	0.00	0.00
7	04/16/08			0.00	0.00	0.00	0.00	0.00
	04/19/2019			4,316.81	0.00	16.01	7.80	4,340.62

Per Diem

217	0.0219
209	0.0219
202	0.0230
198	0.0192
192	0.0003
Total	0.0863



Town of Millinocket Wastewater Treatment

197 Penobscot Avenue, Millinocket, Maine

723-7040

Request for abatements of sewer use charges.

Name : Formerly Owned By: Melanie Higgins

Address : 472 Aroostook Ave. Rear.

Telephone # : 978-921-2670 Ext: 144

Wastewater Account # : 135440

Amount Of Abatement Requested : \$1,780.87

Reason For Abatement Request : Frozen pipes, burst. Caught by Maine Water Co.

Was The Water Involved In This Request Metered Or Unmetered : N/A

Date Of Request : 4/5/2019

Statement Of Understanding

By signing below, I acknowledge that I have read and understood the Town of Millinocket's wastewater abatement policy entitled "Abatements of and Discounts to the Sewer Use Charge", and that this application for such request meets the guidelines in said document.


Approved By

4/28/19
Date

Millinocket
7:36 AM

UT Account 135440 Detail
as of 04/19/2019 - Sewer

04/19/2019
Page 1

Name: HIGGINS, MELANIE

110 MINUTEMAN DR.
MILLINOCKET, ME 04462

Location: 472 AROOSTOOK AVENUE
RE Acct: 0 Map/Lot: U03-064

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
221	04/24/19			3,561.73	0.00	0.00	0.00	3,561.73
217	01/30/19			100.00	0.00	1.07	0.00	101.07
209	10/24/18			0.24	0.00	0.01	0.00	0.25
202	08/08/18			0.00	0.00	0.00	0.00	0.00
198	04/20/18			0.00	0.00	0.00	0.00	0.00
192	01/30/18			0.00	0.00	0.00	0.00	0.00
186	10/27/17			0.00	0.00	0.00	0.00	0.00
183	07/28/17			0.00	0.00	0.00	0.00	0.00
177	04/14/17			0.00	0.00	0.00	0.00	0.00
172	01/27/17			0.00	0.00	0.00	0.00	0.00
169	10/20/16			0.00	0.00	0.00	0.00	0.00
163	08/05/16			0.00	0.00	0.00	0.00	0.00
157	04/15/16			0.00	0.00	0.00	0.00	0.00
152	01/27/16			0.00	0.00	0.00	0.00	0.00
149	10/30/15			0.00	0.00	0.00	0.00	0.00
142	07/27/15			0.00	0.00	0.00	0.00	0.00
139	04/28/15			0.00	0.00	0.00	0.00	0.00
136	01/16/15			0.00	0.00	0.00	0.00	0.00
133	10/27/14			0.00	0.00	0.00	0.00	0.00
128	07/29/14			0.00	0.00	0.00	0.00	0.00
124	04/23/14			0.00	0.00	0.00	0.00	0.00
122	01/31/14			0.00	0.00	0.00	0.00	0.00
111	10/25/13			0.00	0.00	0.00	0.00	0.00
108	07/26/13			0.00	0.00	0.00	0.00	0.00
104	04/29/13			0.00	0.00	0.00	0.00	0.00
101	01/18/13			0.00	0.00	0.00	0.00	0.00
98	10/23/12			0.00	0.00	0.00	0.00	0.00
95	07/26/12			0.00	0.00	0.00	0.00	0.00
90	04/30/12			0.00	0.00	0.00	0.00	0.00
87	01/31/12			0.00	0.00	0.00	0.00	0.00
84	10/21/11			0.00	0.00	0.00	0.00	0.00
81	07/25/11			0.00	0.00	0.00	0.00	0.00
78	04/25/11			0.00	0.00	0.00	0.00	0.00
72	01/20/11			0.00	0.00	0.00	0.00	0.00
69	10/18/10			0.00	0.00	0.00	0.00	0.00
65	07/16/10			0.00	0.00	0.00	0.00	0.00
60	04/16/10			0.00	0.00	0.00	0.00	0.00
55	01/15/10			0.00	0.00	0.00	0.00	0.00
52	10/21/09			0.00	0.00	0.00	0.00	0.00
48	07/15/09			0.00	0.00	0.00	0.00	0.00
44	04/17/09			0.00	0.00	0.00	0.00	0.00
41	01/20/09			0.00	0.00	0.00	0.00	0.00
38	10/24/08			0.00	0.00	0.00	0.00	0.00
04/19/2019				3,661.97	0.00	1.08	0.00	3,663.05

Per Diem

217

0.0219