

TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING IN COUNCIL CHAMBERS
THURSDAY, OCTOBER 24, 2019
4:30 PM

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1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda
4. Approval of the Minutes of the October 10, 2019 Regular Town Council Meeting and October 17, 2019 Executive Session.

OLD BUSINESS:

NEW BUSINESS:

5. SPECIAL PRESENTATION: N/A
6. Town Manager’s Report
7. ORDER #275-2019 Execution of the Warrant for October 24, 2019
8. ORDER #276-2019 Date, Time, Place, Warden for the November 5, 2019 Referendum/Municipal Elections
9. ORDER #277-2019 Processing Absentee Ballots for the November 5, 2019 Referendum/Municipal Elections
10. ORDER #278-2019 Office Hours of the Registrar for the November 5, 2019 Referendum/Municipal Elections
11. ORDER #279-2019 Donation to the LifeFlight Foundation
12. Reports and Communications:
 - a) Warrant Committee for November 11, 2019 Organizational Meeting: Councilor Pelletier and Councilor Stratton.
 - b) Chair’s Committees Reports
 - c) Two Minute Public Comment
13. Adjournment:

October 10, 2019

The Regular meeting of the Millinocket Town Council was brought to order by Chair McEwen in Council Chambers office at 4:31pm.

Roll Call:

Town Council Members Present:

Pelletier	Pray
Jackson	Stratton
Madore	Golieb- excused
McEwen	

Also present were: Town Manager John Davis, Town Clerk Diana M. Lakeman, Fire Chief Thomas Malcolm, Chief Craig Worster, Librarian Matt Delaney, Recreation Director Jody Nelson, Assistant Recreation Director Troy Bouchard, Airport Director Jeffrey Campbell, Presenter Mike Smith of the Outdoor Sport Institute and 0 in public.

Pledge of Allegiance

Approval of the Minutes for September 26, 2019 Regular Town Council meeting.

Motion-Stratton Second-Madore Vote 6-0

OLD BUSINESS

NEW BUSINESS

SPECIAL PRESENTATIONS

- a) Mike Smith – Outdoor Sport Institute presentation provided information focusing on a sustainably built mountain bike specific trail system, Katahdin Area Trails, providing trail development through conceptualization, planning, design, construction management planning and maintenance to name a few proposing to achieve recreational goals within the community outreach surrounding land in the Katahdin Region with abundant views to conclude but not limited to 5-6 mile loop.

Town council share appreciation for the informative presentation with discussion concluding interest in future proposal expressing promotion of the community with inquiries of interest for multiuse trail for use of all activities concerning average community interest will be represented in finalization.

***Town Manager's Report October 10, 2019**

Next Meetings held in Council Chambers:

October 24, 2019 Regular Town Council Meeting @ 4:30 pm

November 11, 2019 Organizational Meeting @7:00 pm

Order 262-2019 – At the last meeting, the Council requested to have more discussion at this meeting on Order 262-2019 that pertains to an increase in Municipal Agent fees.

Granite Street Bridge – Spoke with Joe Tedford of the DOT and was informed that the job should be completed by the end of this week.

Nomination to the MRC Board of Directors – The Municipal Review Committee (MRC) is seeking nominations for election of three Directors to serve on the MRC Board of Directors for a three-year term. The deadline to submit a nomination form is October 18, 2019. A 500 word or less biography must be provided and signed by the nominee.

SRE Building – As you are aware, we have had some problems with the gutters and the canopy on the new SRE building at the airport. Gary Nichols, President of Nichols Construction, has agreed to help with the gutters if Ralph can coordinate that with the day Nichols Construction is available to fix the canopy, but any methods or materials needed would have to be furnished by the town. The Public Works Director is working on a solution with Nichols and Hoyle Tanner and hopefully we can come to a favorable agreement.

Executive Session with Police Chief – Chief Worster would like to meet with the Council in executive session to discuss some operational concerns. He is available the second or third week in October.

Executive session to Discuss Economic Development- The Chairman and I would like to meet with the Council in executive session to discuss a possible economic development issue.

Department Updates:

Public Works

Checking culverts for drainage, cleaning catch basins, and ditching culverts.

Notified paving contractor that we still want to pave roads.

Cut back tree limbs on tree belts.

Patching potholes.

Servicing snow removal equipment.

Blocked off New York Street due to heavy rains causing trench to cave in.

Transfer Site

Grimmel Industries hauled 80% of metal pile.

Scheduled wood ash to be hauled to Dolby Landfill.

Airport

Contract signed by the Town and J.A. Larue for purchase of new snow blower.

Cemetery

No issues.

Wastewater Treatment

Performing required testing, maintenance, and mowing.

Sewer project on New York Street moving slowly. Hope to have New York Street completed by November 15.

Revision solar project progressing slowly but could still be completed this fall.

Part-time employee is done for the season. Once again, he did a great job.

Police Department

Another reminder that the incident totals are monthly and not biweekly.

Responded to 495 incidents from September 1, 2019, to September 30, 2019. Events were wide-ranging: 19 medical calls, 62 information complaints, 12 PD accidents, 15 911 hang-ups, and 9 family fights.

Applied for a \$8,700.00 grant for Project Safe Neighborhoods. This is a two-part grant that will allow for additional patrol units and an educational drug recognition program for area adults.

Addressed department goals with Deputy Chief & Sergeant.

Ordered thicker gloves for the officers to deal with increase contact with Carfentanyl and Fentanyl. The AG has afforded the Police Department with Narcan and all officers will be trained in the proper use of intranasal Naloxone.

Radio system for Police & Fire being redesigned.

Participated in a Restorative Justice for a resident youth. One result of this program is to teach the Chief how to play the guitar. The desired outcome is for the youth to gain confidence to start a guitar club at school and to better understand the Police Department.

Assisted with calls for service – four at the high school and one at Granite Street.

Continue to train officers for physical agility portion of the Academy.

Issued several more juvenile summonses. Expect investigations to result in juvenile corrective action.

Fire & Ambulance

One FF/Paramedic still out on injury.

Attended meetings and events.

Completed annual hose testing. Lost three sections due to leaks.

Working with CMD on new inhouse generator. Unit is on order and waiting for delivery.

Cleaned out Spruce Street Station and moved 1936 fire truck to the former mill site for storage.

Held FF and EMS training.

Attended propane training.

Attended MFCA meeting at MMA convention.

Conducted two inspections with FMO facilities in Millinocket.

Worked with CEO on business occupancies and related LSC issues.

Health Officer

Assisted citizen in getting a test for lead paint.

Met with concerned citizen about neighbor's sewer. Checked this out and found no issues.

Recreation Department

Cleaned buildings and sheds.

Winterized pool.

Served senior citizen meal.

Conducted after school soccer program.

Will submit Land & Water grant on Monday, September 14.

Administration:**Treasurer**

On vacation.

Tax Collector

Completed motor vehicle weekly and monthly reporting.

Monthly rapid renewal finalized.

Busy with tax payments and motor vehicle registrations.

MV registrations for the month of July, August, and September - \$431.00, \$295.00, and \$253.00.

Preparing for October 2019 Wastewater billing.

Tax Assessor

Assisted taxpayers with Homestead and Veteran exemption applications.

Processed two supplemental tax bills.

Worked on recreation complex valuation for the grant.

Responded to insurance, realtors, and taxpayers' representatives.

Gathered information for annual report.

Trained Sue on data entry.

Code Enforcement Officer

Assisted police with network matters.

Issued permits.

Dealt with complaints.

Town Clerk

State and local municipal absentee ballots for the November 5, 2019, Referendum election are available.

September 2019 month end state agency fees processed and reconciled.

Dog tags for 2020 are available on October 15. Rabies vaccination certificates are required for all new registrants and expired rabies tags.

Finalized minutes for 9/26/2019 Council meeting.

Posted November 5, 2019, Referendum "Notice of Election" at the town office, Millinocket Memorial Library, and of the town's website.

Human Resource/Welfare Director

Payroll and A/P warrants.

Worked on UNUM, General Assistance, Maine State Retirement, and unemployment.

Responded to citizens looking for tax card and other information.

Completed month-end work.

Front office duties.

Finished foreclosure process.

Town Manager

Dealt with citizen complaints.

Inspected sewer project and Granite Street bridge improvements.

Took part in a panel presentation on regional planning at the MMA convention.

Attended committee meeting with Our Katahdin.

Councilor Comments:

Pelletier- No Comments

Jackson- Would like to table any further discussion of order #262-2019 until Councilor Golieb is present. Would like to thank the Police Chief for his participation in the community and the upgrades to the department. Chair McEwen asks if Golieb's email comments would suffice or if Jackson wants to motion to table discussion. Councilor Jackson request that the discussion remain open and put it on the next Manager's report.

Stratton- It will be great when the Granite St. bridge is open. Will be anxious to see how the Chief's guitar lessons go and would love to have him do a concert.

Golieb- Chair McEwen read Councilor Golieb's emailed comments submitted into the minutes and attached.

Madore- Regarding order #262-2019, he would like the order brought back up to possibly amended. Is glad the Granite St bridge will be re-opened. Would like to know what caused the problems at the SRE building and should the financial responsibility be on the Town of Millinocket? It would be a wonderful idea to have an executive session with the Chief of Police since it's near his 6-month review. Questions the "drop dead" date for paving to be done. Would like to discuss the installation of game cameras at the brush pile because of the ongoing issue of abuse and threat of loss of the contractor. Regarding the Police Department and the issuance of juvenile summonses, he has presented an ordinance to the Councilors for feedback and would like to discuss it at the next Council meeting. Thanks to the Manager for taking part in the panel discussion at the MMA convention.

Pray- Re: order #262-2019, it's too late to amend that order. If there are amendments to be made, they would have to be in a separate order. Would like to do the PD Executive Meeting on Monday, even though it's a holiday because he will be out of town for the rest of the week. At his monthly meeting of the County Commissioners he learned that the State Police have stopped call sharing with the County Sheriff's Office which is going to be an expense to the County. He would like a letter sent from the Town to request that the call sharing continue.

McEwen polls the council regarding sending a letter to the State: 6-0 in favor. Councilor Pelletier comments that he has seen on the news that it is a recruiting issue. Pray said that is true but the shift from the State to the County is an issue.

McEwen- Bike Maine contacted Mike Crowley and the Council to arrange a meeting.

Public Comment: none

ORDER #266-2019 PROVIDING FOR: Execution of the Warrant for October 3, 2019

IT IS ORDERED that the Warrant for October 3, 2019 in the amount of \$18,590.87 is hereby approved.

Motion-McEwen Second-Madore Vote 6-0

ORDER #267-2019 PROVIDING FOR: Execution of the Warrant for October 10, 2019

IT IS ORDERED that the Warrant for October 10, 2019 in the amount of \$771,149.14 is hereby approved.

Motion-Jackson Second- Madore Vote 6-0

ORDER #268-2019 PROVIDING FOR: Approval of lease agreement.

IT IS ORDERED that the Millinocket Town Council approves the lease agreement between the Town of Millinocket and Anthony D. Cesare, commencing on November 1, 2019, and ending on October 31, 2022.

NOTE: A copy of the lease is attached to this order.

Motion-Pelletier Second-Stratton Vote -TABLED

Madore has concerns about the jet fuel lease. Where we are moving forward to expand the airport and flights coming in, the jet fuel sales not being handled by the Town of Millinocket may need to be a separate negotiation. Councilor Stratton asks for the opinion of the airport manager.

Motion to Table- Pray, Second- Madore, Vote to Table- 4-2 (McEwen/Stratton opposed) until 10/24/2019.

ORDER #269-2019 PROVIDING FOR: Donation of \$100.00 to the Millinocket Performing Arts.

IT IS ORDERED that the Millinocket Town Council donate \$100.00 for a full page add in the Program Advertisement of the Millinocket Performing Arts to help sponsor students from Millinocket and East Millinocket in their performance of "Back to the 80's".

NOTE: If approved, the funds will be expended from Account 0816-3813, Public Health & Welfare. This will leave a balance of \$4,800.00 in this account.

Motion-Stratton Second- Madore Vote 6-0

ORDER #270-2019 PROVIDING FOR: Approval to use Capital Improvement funds.

IT IS ORDERED that the Millinocket Town Council approves the expenditure of funds from Account E-1300-9504 (Police Department/ Capital Improvement) for \$4557.00 to pay for the new camera installation in the Municipal Building.

NOTE: The Council budgeted \$10,000.00 for replacement vests for the Police Department. Due to the award of grant funds, the department will use approximately \$5,000.00 to purchase the vests. If approved, the balance in Account E-1300-9504 will be \$5,443.00.

Motion-Madore Second- Jackson Vote 6-0

Madore states that requests are necessary for safety.

ORDER #271-2019 PROVIDING FOR: Transfer of funds.

IT IS ORDERED that the Millinocket Town Council approves the transfer of funds for \$2,852.00 from Account 1002-0420 (Recreation Part Time), to Account 1002-2008 (Equipment/Repairs/Replace), to replace two 10KW 240V heaters and four 4000K 40W LED lights.

Motion- Pray Second- Madore Vote 6-0

ORDER #272-2019 PROVIDING FOR: Approval to accept grant funds.

IT IS ORDERED that the Millinocket Town Council authorizes the acceptance of funds for a Citizen's Institute on Rural Design (CIRD) grant in the amount of \$10,000.

Motion- Pelletier Second- Madore Vote 6-0

Reports and Communications:

- a) The Warrant Committee for the October 24, 2019 Council Meeting will be Chair McEwen and Councilor Madore.
- b) Chair's Committees Reports: Chair McEwen;
 - Economic Development committee: will meet 10/15 at 5pm in the Town Manager's office Chair McEwen revised Chapter 14 and received Chap. 12 & 15 which rounds out phase 3.
 - Age Friendly Communities Committee: will meet for a dinner meeting 10/11 at 4pm with Patricia Oh
 - Events Committee meeting: will meet 10/15 at 2pm Assessor's OfficeCouncilor Jackson urges the Councilors to read the Maine Bikeathon.
- c) Two Minute Public Comment: Chief Worster asks for clarification about the letter to the State regarding the Maine State Police.
- d) Motion to adjourn at 5:44p.m. -Stratton Second -Madore Vote 6-0

COMMENTS ON MILLINOCKET TOWN COUNCIL MEETING OCTOBER 10TH

1. I appreciate seeing discussion for Order 262-2019 on the manager's report. The biggest issue I took with the previous discussion on this order was it being cut short far too early. Whether it's members of the council, members in the audience, or the general public watching at home, our community deserves to partake in the thought process that goes into the decisions we make. Raising fees, even if they appear to be minimal, is an issue that affects every member of the town and could almost guarantee to raise some level of controversy. We had two members of the public come and offer suggestions to the council—neither of which the council was able to address or respond to due to discussion being cut short. One such suggestion was raising the county registration rates while not raising our own. That's something I wanted us to explore and discuss. After speaking with others after the meeting, there's a maximum fee amount that can be charged to county residents (just as there is to local ones). It would've benefited me, and I believe the public as well, if we were able to discuss that and either re-affirm our position to raise rates across the board or to make adjustments to our positions as a result. That process doesn't require very much time and it gives perspective to those, including myself, who may not understand every element of the fee structures. Thank you for hearing my thoughts on this and for ensuring this got discussed.
2. I may host my own little party for the re-opening of the Granite Street Bridge. Holy moly life is about to get better.
3. I look forward to meeting with Chief Worster and will do my best to make myself available. The Police Department report this week showcases the exceptional direction the department is heading. Restorative Justice, in particular, offers such a vital shift in how society views and handles criminal justice. I'm grateful to see its emergence here in our town. I look forward to the Chief playing guitar for us at a future council meeting.
4. Just an update on an item not on the manager's report. I met with Steve Stanley, representatives from Penquis, staff from Congressman Jared Golden and Senator Susan Collins office, Mayor Sarah Nichols of Bangor, and others last week to further explore my idea of having a daily bus run between Millinocket and Orono/Bangor. This is something I'll be bringing to the Sustainability Subcommittee shortly to get council and public input. We're exploring funding options to hire a transportation consultant to generate a transit plan based upon our community's needs. A bus between Millinocket and Bangor could impact economic development, the environment, tourism, expand services to low-income and the elderly, offer reliable transportation to the airport, and allow commuters to both work and school (including Husson College, Beal College, EMCC and the University of Maine) a less expensive alternative to driving. Now that I'm on the Maine Climate Council I will be reaching out to the DOT and DEP for assistance in developing this service to our community given the obvious environmental benefit. Transportation is the second largest source of our state's emissions, after household emissions.
5. Thank you Mr. Manager for another great report, and to all of the departments for their excellent work and continued dedication to our town.

October 17, 2019

The Executive Session was brought to order in the Town Managers office at 3:30 pm by Chair McEwen

Roll Call:

Town Council Members Present:

Pelletier	Jackson- not present
Stratton	Golieb-via phone until joining at 4:11pm
Madore	Pray- excused
McEwen	

Also in attendance: Town Manager, Chief Worster.

ORDER #273-2019 PROVIDING FOR: Executive Session of the Town Council.

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A §(6)(A) for discussion on personnel matters.

Motion- Stratton Second-Pelletier Vote 5-0

Adjourn

Councilor Golieb joined at 4:11pm.

Re-Adjourn @ 4:18pm

ORDER #274-2019 PROVIDING FOR: Executive Session of the Town Council.

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. § 405(6)(C) for discussion on economic development.

Motion- Pelletier Second- Madore Vote 6-0

Motion to Adjourn Executive Session @ 4:32 pm -Pelletier Second- Madore Vote 6-0

TOWN OF MILLINOCKET

John Davis, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

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Web Site: www.millinocket.org

Town Manager's Report October 24, 2019

- 1. Next Meetings held in Council Chambers @ 7 p.m. & 4:30 p.m.**
 - A. November 11, 2019**
 - B. November 25, 2019**
 - C. December 12, 2019**
 - D. December 26, 2019**
- 2. Granite Street Bridge** – The repair work to the Granite Street Bridge is completed and the bridge is now open. The DOT may still have a few signs to take down to lessen the confusion. I want to applaud the DOT for a job well done and ahead of schedule.
- 3. Sewer Project** – The sewer project on New York Street is done for this year. The project did not go as smoothly as we hoped. Olver Associates will send letters to the residents on the effected streets explaining why the job is not on schedule. At the last contractors meeting, the Town expressed that we were not happy with the progress so far and were assured that things would improve when the job resumes in the spring.
- 4. Millinocket Heritage Square** – At their last meeting, the committee broke the plan for Heritage Square down to three or four parts. They agreed that planting trees is the part that they want to complete before winter. A resident has offered to donate a Christmas tree to decorate and put on the corner lot. I have reached out to Christine Theriault to see if the Steering Committee is interested.
- 5. Solar Plant Timeline** – Emera wants to look further into the antiquated power lines that feed the Wastewater Treatment Plant. Would like to begin tree clearing, stump removal, and chipping all the material the first week of November.

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- 6. Omega Benefits Strategies Open House** – Town officials have been invited to attend the Omega Benefits Strategies open house celebration on Thursday, October 24, from 5 to 7p.m.
 - 7. Curfew** – I have attached a copy of the curfew ordinance for Council discussion.
 - 8. Order 262-2019** – The Council had requested further discussion on this order at the last meeting. I have attached a survey conducted by the Sanford Town Office listing some of the towns and cities that have or have not implemented this policy.
 - 9. Phone Conference with Will Elting of BikeMaine** – We discussed the following items:
 1. The tentative route – Orono, Lincoln, Patten, Millinocket, Dover Foxcroft.
 2. Spend two nights in Millinocket, one in the other towns.
 3. Need about three acres to set up tents (athletic fields).
 4. No more than 450 participants.
 5. First step is to find a Town Coordinator.

Department Updates

Public Works

- ❖ **Paving** – B&B Paving getting ready to pave the following streets:
Central Street – outside lanes coming into town from the east end to Millinocket Stream, Popular Street, Katahdin Avenue to the hospital entrance including repairs at the railroad crossing, Water Street at the Central Street intersection, State Street from the High School entrance to Second Street Bridge, Second Street from the bridge to Aroostook Avenue, Prospect Street from Short Street to York Street corner, Spruce Street off Katahdin to clean up drainage issue, Shim and overlay Colony Place.

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Transfer Station

- ❖ New facility in Hampden has increased production by 21%. The MRC sent newsletters to members indicating such.
- ❖ Working with the DEP to see if the fines from the process (such as glass)) could be good for landfill cover.
- ❖ Senator Collins toured the facility and recognized the value of our municipal collaboration that helped bring state of the art technology to the region. MMA officials also had a chance to visit the plant.

Airport

- ❖ FAA awarded grant to purchase new snow blower. Delivery window could be 30 weeks. Deadline is August of 2020.
- ❖ Tim LeSiege, Aviation Engineer for MDOT visited the airport to do an annual runway inspection and we are awaiting the results.

Cemetery

- ❖ No issues.

Wastewater Treatment

- ❖ Required testing and maintenance.
- ❖ Sewer upgrade on New York Street completed for the season. The plan for next spring is for Northeast Paving to send a couple of crews to finish the project.
- ❖ Revision Energy solar timeline is attached.

Police Department

- ❖ Responded to 495 incidents last month. That is 174 more than this time last year. The calls are consistent with the last three to four months.
- ❖ Chief held an executive session with the Council to explain some of the activities going on in the Police Department.

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- ❖ Attended a grant writing class held by the Department of Public Safety and the Bureau of Highway Safety.
 - ❖ The entire staff has started mandatory online training.
 - ❖ The DA's office held training on transferring cases electronically.
 - ❖ Radio system for PD and FD is being redesigned.
 - ❖ Two calls for service at the High School and one at Granite Street.
 - ❖ Conducted community policing at Granite Street with the State Police. Demonstrated an officer safety program and read three books.
 - ❖ Ongoing training to get new officers ready for the Academy.
 - ❖ Dealt with a mentally unstable person that kept walking away from the hospital. Working with the hospital to produce a long-term solution to this problem.

Fire & Ambulance

- ❖ Still one FF/Paramedic out on injury.
- ❖ Chief covering day shift for vacations and other vacancies.
- ❖ Attended meetings and other events.
- ❖ Held FF/EMS training.
- ❖ Ambulance was out of service due to issues with patient compartment. Repairs completed and unit back in service.
- ❖ Worked with Rec Department for a space to store the rescue boat.
- ❖ New snow sled and trailer being prepped and awaiting delivery.

Health Officer

- ❖ Assisted citizen with Radon inspection.
- ❖ Participated in webinar on Influenza and infectious disease conditions.
- ❖ Dealing with a swine issue within town limits.

Recreation Department

- ❖ Commission meeting Wednesday.
- ❖ Cleaned out sheds, pool garage, and maintenance building.

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Administration

Treasurer

- ❖ Mailed foreclosure notices on October 9 to 18 properties for unpaid sewer bills liened on May 18, 2018. This covers unpaid sewer bills dated April 14, 2017, to July 28, 2017. Lien will mature on November 18.
- ❖ Attached the 2019 financial report.

Tax Collector

- ❖ Completed weekly motor vehicle reporting.
- ❖ Quarterly Wastewater billing finished.
- ❖ Performed normal office duties.

Tax Assessor

- ❖ Responded to taxpayer questions.
- ❖ Processed exempt applications.
- ❖ Completed BETR forms.
- ❖ Assisted Fire Chief with assigning addresses.

Code Enforcement Officer

- ❖ Answered complaints.
- ❖ Issued permits.
- ❖ Assisted staff with computer network issues.
- ❖ Worked on ADA issues.

Town Clerk

- ❖ Completed minutes for October 10, 2019, Council meeting.
- ❖ Went through the necessary steps to prepare election ballots.
- ❖ Daily updates to CVR.
- ❖ Processed 2020 dog registrations.
- ❖ 2020 snowmobile stickers available as of October 17, 2019.
- ❖ Reviewed new election laws.

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Human Resource/Welfare Director

- ❖ Prepared A/P and payroll warrants.
- ❖ Worked on tax acquired property deeds.
- ❖ Attended meeting with Town Attorney on a personnel issue.
- ❖ Regular office duties.

Town Manager

- ❖ Attended contractors meeting with Sunset Development, Northeast Paving, and Olver Associates about sewer project.
- ❖ Met with Town Attorney on personnel issue.
- ❖ Held executive session with Town Council.
- ❖ Dealt with the public on a variety of issues.

881 Shin Pond Road
PO Box 662 Patten Me. 04765
Susan, 207-852-1291
Lunksoos@gmail.com

On Fri, Oct 18, 2019 at 9:30 AM Christine Theriault <christine@baxterstatepark.org> wrote:
Hi All,

In our last meeting we discussed the next steps for the Millinocket Heritage Square project. We broke it down into 3-4 parts that we would like to complete. We decided that we would like to do one part before winter and the planting of trees is that part. We have contracted with Rosengen Landscaping to plant the trees. Larry has placed wooden stakes where the trees will be planted and ask that I reach out to you to let you know so you can take a look. The plan is to do this work at the end of next week. I have also included in this email people from the steering committee of the Square and the Town Manager to try to share this information. If any of you have any questions please let me know or feel free to contact Larry. I am excited to be proceeding with another step in this project. I will keep you posted. Thank you all for your support of the Katahdin Tourism Partnership.

Thank you.

--
Christine Theriault

--

*Christine Theriault, IPMA-SCP
Business Manager
Baxter State Park*

John Davis

From: Jim Charette
Sent: Wednesday, October 16, 2019 11:26 AM
To: John Davis
Subject: Fw: Solar Timeline

From: Brian Byrne <brian@revisionenergy.com>
Sent: Wednesday, October 16, 2019 11:04 AM
To: Jim Charette <wastewater@millinocket.org>
Subject: Solar Timeline

Hey Jim,

Just to recap...

We have failed our Level 2 Technical Screening for our solar interconnection and have to move on to a Level 4. Basically EMERA wants to look further into the antiquated power lines that feed your treatment facility and gather more information. They are also currently installing an automated switching scheme as a system reliability improvement project on the area 46kV transmission system (involving Medway, Millinocket and East Millinocket Substations). Further review is required to understand potential impact to this new system but hopefully with the magnitude of this generation being small, there will be negligible impact.

We are awaiting NEPA approval for this site and once we have this I hope to have CLT (Comprehensive Land Tech, Inc.) arrive the first week of November to begin tree clearing, stump removal and chipping all of the material. The next step would be to get the surveyor back to mark post locations for the crew who will arrive 11/13 to begin the construction.

I hope this paints a better picture than I was able to communicate earlier!

Have a great day, see you soon!

Brian



Brian Byrne | Employee-Owner | NABCEP Certified Solar Project Manager
ReVision Energy, a Certified B Corp

207.589.4171 Liberty, ME office
207.505.0998 cell
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Locations in Maine, New Hampshire and Massachusetts
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John Davis

From: Cody McEwen <cody.mcewen@maine.edu>
Sent: Wednesday, October 16, 2019 4:19 PM
To: John Davis; Mike Madore; Charles Pray; Steve Golieb; Lou Pelletier; Randy Jackson; Gilda Stratton
Subject: Omega Open House Invitation
Attachments: Omega Open House.pdf

Afternoon,

On behalf of Omega Benefit Strategies, I would like to extend to the council this open house invitation.

The open house is from 5pm-7pm next Thursday. I will be going over after the council meeting.

Best,


Cody Ray McEwen
Town Councilor of Millinocket
BS Parks, Recreation & Tourism
Psychology Minor
(207) 731-8023

Curfew Ordinance for the Town of Millinocket

This ordinance is for the purpose of alleviating the problem of juvenile delinquency.

WHEREAS, it is in the best interest of the public health, safety and welfare to reduce noise, disturbances and vandalism during the later evening hours in the Town of Millinocket.

NOW, THEREFORE, the Town of Millinocket does hereby ordain the following curfew ordinance.

SECTION 1. Title

This Ordinance shall be known and may be cited as the Curfew Ordinance of the Town of Millinocket, Maine.

SECTION 2. Purpose

The purpose of the Ordinance is to aid in the control of juvenile delinquency in the Town of Millinocket Maine.

SECTION 3. Definitions

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, unless the context of the usage clearly indicates another meaning:

"Emergency" shall mean an unforeseen combination of circumstance or the resulting state that calls for immediate action. The term shall include, but not be limited to, fire, natural disaster, vehicular accident, or a serious medical condition of sudden onset.

"Guardian" shall mean the person(s) or public or private agency whom, pursuant to a court order, or a voluntary placement or appointment by the minor's parent(s), is the guardian of the person that is the minor.

"Minor" shall mean any person who has not attained the age of eighteen.

"Parent" shall mean the natural mother or father, adoptive mother or father, or stepmother or stepfather of a minor.

"Public Place" means any place to which the public has access and includes, but is not limited to, streets, highways, public parks, playgrounds, parking lots, and the common areas of schools, hospitals, , office buildings, houses, transport facilities and shops.

SECTION 4. Offenses

(a) It shall be unlawful for any minor under the age of eighteen to be or knowingly remain in or upon any public place within the Town of Millinocket between the hours of 11:00p.m and 5:00 a.m.

(b) It shall be unlawful for any minor to be or knowingly remain in or upon any public place while in a motor vehicle, regardless of whether or not it is stopped, parked or mobile, within the Town of Millinocket between the hours of 11:00 p.m and 5:00a.m.

(c) It shall be unlawful for the parent or guardian having legal custody of a minor to knowingly allow or permit the minor to be in violation of the curfew imposed in Section 4 (a) of this Ordinance.

(d) Violation of this section shall be punishable as provided in Section 7 of this ordinance.

SECTION 5. Defenses

It is a defense to prosecution under Section 4 of this Ordinance that:

(a) The minor was accompanied by his or her parent or guardian.

(b) The minor was accompanied by an adult specifically designated, before the fact, by his or her parent or guardian.

(c) The minor was on an errand made necessary by an emergency.

(d) The minor was attending a school, religious or government-sponsored activity or was traveling to or from a school, religious or government-sponsored activity.

- (e) The minor was engaged in a lawful employment activity or was going directly to or coming directly from lawful employment.
- (f) The minor was on the sidewalk in front of the place where he or she resides.
- (g) The minor was on an errand specifically directed by his or her parent or guardian and had in his or her possession at the time the errand was performed a document, signed by the parent or guardian, which expressly permits the minor to knowingly remain in or upon any public place between the hours of 11:00 p.m and 5:00 a.m.
- (h) The minor was engaged in participating in, or traveling to or from any event, function or activity for which the application of Section 4 of this Ordinance would contravene his or her rights protected by the Maine or United States Constitutions.

SECTION 6. Enforcement

Except as provided below for a first offense for minors, this Ordinance shall be enforced by issuance of a civil summons directly to the offender. Before taking any action to enforce this ordinance, the police officer shall, in the case of a minor, ask the age of the apparent offender.

The police officer may ask for proof of the apparent offender's age and shall be justified in taking action to determine the apparent offenders age in the absence of identification, subject to and in compliance with all requirements imposed by law, including, but not limited to, the provisions of Title 17-A M.R.S. >A> Section 17. Pursuant to that statute, the police officer may require the minor to remain in his or her presence for a period of up to two (2) hours.

For minors, documented verbal warning shall be issued for the first offense.

In all cases, upon finding a minor in violation of this Ordinance, the police officer shall advise the minor that he or she is in violation, of this curfew ordinance and direct the minor to proceed at once by the most direct route to his or her home or usual place of abode.

If the minor refuses to proceed to his or her home or usual place of abode after having been warned of the violation, or if the minor is subsequently observed by a police officer to be in violation of the Ordinance after being previously warned,

the police officer shall summons the minor and, if the minor's parent or guardian knowingly allowed the violation to occur, the police officer may also summons the parent or guardian.

SECTION 7. Penalties

The penalty for violation of the ordinance shall be as follows for a minor:

- (a) For the first offense, subsequent to a receipt of a warning, as provided above, a civil forfeiture of twenty-five dollars (\$25.00) or, if the minor consents, four (4) hours of community service to be completed within thirty days (30) of adjudication; and
- (b) For each subsequent offense, a civil forfeiture of up to one-hundred dollars (\$100.00) or, if the minor agrees, sixteen (16) hours of community service to be completed within thirty (30) days of adjudication The penalty for violation of this Ordinance shall be as follows for a parent or guardian having custody of the minor:
 - (a) A forfeiture of no less than 25.00dollars for a first offense and not to exceed 100.00 dollars for each civil violation going forward.

SECTION 8. Severability

If any provision of this Ordinance is determined invalid by a court of competent jurisdiction, such determination shall not render invalid the remaining portions of the Ordinance.

Municipality	Adopted	Notes
Norridgewock	Yes	Effective 9/19/2019.
Augusta	No	Council to vote soon
Windham	Yes	
Sabattus	Yes	
Old Town	Yes	
Brunswick	Yes	
Scarborough	Yes	
Wales	Yes	
Hallowell	Yes	Effective 10/7/2019.
Gardiner	Yes	
Bucksport	Yes	
Kennebunkport	Yes	Effective 9/26/2019; says BMV gave 'hard time' for not automatically increasing fee
Newcastle	Yes	
Long Island	Yes	Effective 1/1/2020.
Brewer	Yes	
Lamoine	Yes	only \$1 increase not \$2
Detroit	Yes	Effective 10/1/2019.
Portland	Yes	
Livermore	Yes	
Arundel	Yes	Effective 9/23/2019.
Cornish	Yes	
Yokr	Yes	
Dexter	Yes	
Lyman	No	Not at this time; RE taxes increased didn't want to raise agent fees also.
Rome	Yes	
Phillips	Yes	
Unity	Yes	
Waterboro	Yes	
Windsor	Yes	
Nobleboro	Yes	
Farmington	Yes	
Sanford	Yes	Effective 10/17/2019.
Leeds	Yes	
Kittery	Yes	
Falmouth	no	Finance Comittee review next week
Weston	Yes	

Municipality	Adopted	Notes
Stonington	Yes	
Charleston	Yes	
Sedgwick	Yes	
Islesboro	Yes	
Fairfield	Yes	
Fort Fairfield	Yes	
Union	Yes	Adopted after local survey; full service, issues plates.
Appleton	Yes	Per results of Union local survey
Lincolnville	Yes	Per results of Union local survey
Rockport	Yes	Per results of Union local survey
Owls Head	Yes	Per results of Union local survey
Thomaston	Yes	Per results of Union local survey
Washington	Yes	Per results of Union local survey
Cushing	Yes	Per results of Union local survey
Hope	Yes	Per results of Union local survey
Vassalboro	Yes	TRIO update increased fees-no selectman vote
Readfield	Yes	Effective 11/1/2019.
Alton	Yes	
Wilton	Yes	
Sangerville	Yes	
Buxton	Yes	
Kennebunk	Yes	
Thorndike	Yes	Effective 9/19/2019.
Greene	Yes	
Oakland	Yes	
Woolwich	Yes	
Richmond	Yes	
Lisbon	Yes	
Eliot	Yes	
Bangor	Yes	
Minot	Yes	
Searsport	Yes	
Berwick	Yes	TRIO update increased fees-no selectman vote
Old Orchard Beach	No	Council to review in November
Caribou	Yes	Effective 10/15/2019.
Connor Township	Yes	Vote by Caribou Effective 10/15/2019.

Municipality	Adopted	Notes
Dayton	Yes	
Chelsea	Yes	
Lovell	Yes	
Jonesport	Yes	only \$1 increase not \$2
Belgrade	No	Council to review November 5, 2019
Yeazie	Yes	only \$1 increase not \$2
Morrill	No	Not raising fees
Swan Island	yes	
Mechanic Falls	Yes	Effective immediately
Harpwell	Yes	
Rumford	Yes	Effective 11/1/2019.
Palermo	Yes	
Southwest Harbor	Yes	
North Berwick	Yes	
Litchfield	No	
Westport Island	Yes	
Harrison	Yes	
Sweeden	Yes	
Denmark	Yes	
Westmanland	Yes	
Bradford	Yes	
Lebanon	Yes	
Ripley	No	Nothing can be done until March Town Meeting
Hudson	No	Not increasing fees at this time
Orrington	Yes	
Thomaston	Yes	
Princeton	Yes	
Shapleigh	No	Not increasing fees at this time
Porter	Yes	
Mount Desert	No	Selectmen to vote soon; anticipate increase of full \$2.00 as allowed
Bath	Yes	
New Sharon	No	Not increasing fees at this time
Georgetown	Yes	
Wallagrass	Yes	
Livermore	Yes	
South Berwick	Yes	

ORDER #262-2019

PROVIDING FOR: An increase of Municipal Agent fees for Motor Vehicle Registrations and to amend the laws regarding mandatory State fees for motor vehicles.

IT IS ORDERED that the Millinocket Town Council approves the following increases for registrations for motor vehicles:

1. From \$3.00 to \$5.00 for renewals.
2. From \$4.00 to \$6.00 for new registrations.

IT IS FURTHER ORDERED that the Millinocket Town Council approves the following increases regarding State mandatory motor vehicle fees:

1. Increase the one-time fee for an out-of-rotation registration plate and for a reserved registration number from \$15 to \$25, the same for a vanity plate fee.
2. Increase the registration transfer fee for a trailer under 2,000 pounds from \$5 to \$8, making the fees the same as for other registration transfers.
3. Increase the fee for a duplicate registration certificate from \$2 to \$5.

NOTE: The increases to Agent fees only are optional, not mandatory.

PASSED BY THE COUNCIL:

9/26/19

ATTEST:

Diana M. Loken



Department of the Secretary of State
Bureau of Motor Vehicles
Municipal & Agent Services

Matthew Dunlap
Secretary of State

Patty A. Morneau
Deputy Secretary of State

Stephen P. Ashcroft
Director of Vehicle Services

Memo

To: All Municipalities

CC: Stephen Ashcroft, Dir. Vehicle Services; BMV Audit; BMV Municipal & Agent Services; BMV Registrations

From: Valerie Grant, Section Manager

Date: September 16, 2019

Re: New Laws – 129th Legislature, First Regular Session

Public Laws and Resolves Affecting Motor Vehicles
Effective Date is September 19, 2019 unless otherwise noted.
(Processing Information memos will be forthcoming.)

- PL 2019, Chapter 255 (LD 917), "An Act Increasing Municipal Agent Fees for Motor Vehicle Registrations."

This law allows municipal agents to charge higher service fees for registrations for motor vehicles, from \$3 to \$5 for renewals and from \$4 to \$6 for new registrations.

(Handwritten: \$3 Local \$4 City (current fees) \$4 Local \$5 City (current fees))

- PL 2019, Chapter 352 (LD 1528), "An Act To Amend the Laws Regarding Motor Vehicle Fees."

This law:

1. Increases the one-time fee for an out-of-rotation registration plate and for a reserved registration number from \$15 to \$25, the same as for a vanity registration plate fee;
2. Increases the registration transfer fee for a trailer under 2,000 pounds from \$5 to \$8, making the fee the same as for other registration transfers;
3. Increases the fee for a duplicate registration certificate from \$2 to \$5

* Mandatory State Fee increases

- **PL 2019, Chapter 345 (LD 1627), "An Act To Authorize the Use of Autocycles."**

This law defines an autocycle as a 3-wheeled motorcycle that has a steering wheel or handlebars, floor pedals for automotive-style controls and seating that does not require the operator to straddle or sit astride a seat and establishes provisions for registration and operator licensing.

(Autocycle plates will not be available until December or January)

- **PL 2019, Chapter 390 (LD 1487), "An Act To Exempt Holders of Gold Star Family Registration Plates from Vehicle Registration Fees."**

This law exempts a person possessing or applying for a registration certificate and a set of gold star family registration plates from the annual motor vehicle registration fee and title fee.

- **Effective December 1, 2019, the maximum registered gross weight for the following specialty plate classes has been increased from 10,000 lbs. to 26,000 lbs.**

The plate classes to be included are:

Support Animal Welfare (AW)

Maine Black Bears (BB)

Breast Cancer Support Services (BC)

Lobster (LB)

Sportsman (SW)

We Support Our Troops (TS)

University of Maine System (UM)



TOWN OF MILLINOCKET
PUBLIC WORKS DEPARTMENT
20 Cedar Street
Millinocket, Maine

Tel. (207)723-7030 Fax (207)723-7029

E-Mail: publicworks@millinocket.org Web Site: www.millinocket.org

October 18, 2019

To: Harold Davis, Town Manager

From: Ralph Soucier, Public Works Director

Subject: Public Works Activity Report

Safety: No Issues

Public Works:

B+B Paving getting ready to Mill & Fill: A. Central Street – Outside lanes coming into Town from the East end to Millinocket Stream. B. Popular Street Mill & Fill -from Katahdin to the Hospital Entrance including repairs at the Railroad Crossing. C. Water Street at Central Intersection for drainage improvements. D. State street – High School Entrance to Second Street Bridge. E. Second Street from Bridge to Aroostook. F. Prospect Street- from Short to York Corner. G. Spruce- off Katahdin to clean up drainage issue. H. Colony Place- Shim & Overlay.

Washington Street Dead, Public Works Gas Tank Removal out front, Intersection of Aroostook & Central will be completed by D+D Paving.

Sewer Project on New York will be done for this year. Northeast Paving has covered the trenches with pavement. Reviewed area with Engineering to discuss any issues for winter maintenance.

Transfer Station:

The MRC has sent newsletters out to members stating good news that the new facility in Hampden has increased production by 21% in which Commercial Operations is in sight. Working with the DEP the fines from the process such as glass could be good for Landfill cover. Senator Susan Collins toured the Hampden Facility and has recognized the value of our municipal collaboration that has brought this state-of-the-art technology to our region. MMA Officials also had the chance to tour the new facility.

Airport:

FAA has awarded the Airport a grant to purchase new snow removal equipment from J.A.Larue. Delivery window could be 30 weeks but dead line will be August of 2020.

Tim LeSiege, Aviation Engineer of the Maine DOT visited the Airport on Wednesday October 16th. To do an annual Airport and runway inspection. The report will be mailed to us. Talking with him there were no issues.

Cemetery: No issues.

MEMO

Millinocket Wastewater Treatment Facility

October 17, 2019

To: John Davis, Town Manager

From: Jim Charette, Superintendent

Re: WW Operations Report

We are busy with all of the required testing and regular maintenance. The sewer upgrade construction project on New York Street has come to an end for the season. The plan for next spring is for Northeast Paving to send a couple of crews to come up and finish the project. Attached is the Revision Energy solar panel project timeline

Memo

To: Town Manager
From: Chief of Police
CC: Town Council
Date: October 18, 2019
Re: Activity report

- *We generated or responded to 495 Incidents since September 1, 2019 to September 30, 2019. Just a point of reference for the same period of time in 2018, the call volume was 321 calls for service.*
- *Major incidents for the time period were 38 citizen/agency assists, 19 medical calls, 62 Information complaints, 11 welfare checks, 12 PD accidents, 5 disorderly conducts, 6 wanted outs, suspicious and noise problems, 15 - 911 hang ups and 9 family fight calls.*
- Chiefs report
- Held an executive session with the Town Counsel about department matters.
- Attended a grant writing class, held by the Department of Public Safety and the Bureau of Highway Safety.
- All staff has started yearly mandatory online training.

- Participated in training with the District Attorney's office as a result of a new method of transferring our cases to them via electronic means, a huge savings for the town in terms of postage, man power and office supplies.
- The radio system for the Police/Fire department is currently being reviewed and re-designed, additional quotes for materials and grant options being sought.
- Assisted the School with calls for service, 2 at the high school and one at Granite Street.
- Community policing at Granite School in conjunction with The Maine State Police (the Troopers wife works at Granite), we demonstrated an officer safety program and read three books.
- Ongoing training/monitoring several officers for the physical agility portion of the academy and ensuring that they are staying in shape.
- The police department dealt with a mentally unstable person that continued to walk away from the hospital over the course of the weekend. In discussion with the hospital staff to attempt to come up with a long term solution to address the strain on man power issues these types of calls cause. Attempted to find coverage for an officer to work at the hospital to assist the Emergency Department with controlling the patient, but no officer was available.



MILLINOCKET FIRE AND AMBULANCE
222 AROOSTOOK AVENUE
MILLINOCKET, ME 04462
www.millinocket.org
chiefmalcolm@millinocket.org

Manager Davis,

Assisted citizen with getting someone to get information on Radon Testing requirements for buildings.

Participated in webinar on Influenza Report and conditions through the State of Maine
Geographic Spread: Sporadic
Hospitalizations: 2
Outbreaks: 0

Participated in webinar on Infectious Disease conditions through the State of Maine.

Received complaint about swine within the Town limits of Millinocket, dealing with this issue at present.

10/18/2019

Chief Malcolm
Health Officer
Town of Millinocket



MILLINOCKET FIRE AND AMBULANCE
222 AROOSTOOK AVENUE
MILLINOCKET, ME 04462
www.millinocket.org
chiefmalcolm@millinocket.org

Manager Davis,

Have one FF/Paramedic out on injury.

Chief covering day shifts for vacations, etc.

Attended various committee meetings and event functions.

Held FF and EMS training.

Have one ambulance out of service (789 2009 Ford) issues with patient compartment awaiting repairs. Unit is repaired and back in service as of this date.

Worked with Recreation Dept. for space to store Rescue Boat for the winter season.

Awaiting delivery of new snow sled and trailer units are at dealer and being prepped.

Removed radio from old snow sled and prepared for installation on new sled having radio system checked over before re installing.

Issue with pump panel on (781 2002 KME) found loose wire on panel computer.

Took delivery of new snow sled and trailer, in process of getting prepped for service.

10/18/2019
Chief Malcolm

John Davis

From: Jody Nelson <jodynelson@gwi.net>
Sent: Tuesday, October 22, 2019 12:57 PM
To: John Davis
Subject: Re: Activity Report

Had a Commission meeting last Wednesday. We have been cleaning out the sheds, pool garage and the maintenance building.

From: John Davis
Sent: Tuesday, October 22, 2019 9:48 AM
To: Jody Nelson
Subject: Activity Report

Can you send me a couple of bullet points for your activity report?

John Davis
Millinocket Town Manager
(207) 723-7000



Virus-free. www.avg.com

John Davis

From: Mary Alice Cullen
Sent: Friday, October 18, 2019 12:17 PM
To: John Davis
Subject: report
Attachments: SEP 2019.pdf

Foreclosure notices were mailed 10/9 to 18 properties for unpaid sewer bills lienied 5/18/18. This covers unpaid sewer bills dated April 14, 2017 to July 28, 2017.

Lien will mature November 18.

Attached is the September 2019 Financial Report. In summary:

- Taxes collected are 21% of total committed.
- FY19 and FY18 unpaid lien balance is \$284,202. Both of these liens will foreclose in 2020.
- Municipal revenues collected excluding taxes are 29% of Budget and actual Expenses are 20% of total budget.
- Wastewater Treatment outstanding liens and accounts receivable is \$199,813.

Mary Alice Cullen
Treasurer, Town of Millinocket
197 Penobscot Avenue
Millinocket, ME 04462
(207)723-7000 Ext. 4

Town of Millinocket				
FINANCIAL REPORT				
As of September 30, 2019				
		Committed	Collected	Outstanding
(1)	<u>FY19 Tax Status</u>			
	Real Estate Taxes & Supplementals	4,005,813	1,021,836	2,983,977
	Personal Property Taxes	1,320,705	140,815	1,179,890
	Tax Abatements	(56,228)	(56,228)	-
	Total FY19 Taxes	5,270,289	1,106,422	4,163,867
			21%	79%
(2)	<u>Real Estate Tax Lien Balances - Pending Foreclosure</u>			
	FY19 Lien (Forecloses 12/28/2020)			94,992
	FY18 Lien (Forecloses 2/1/2020)			189,210
	Total			284,202
(3)	<u>Personal Property Tax Balances - Prior Years</u>			
	FY19			7,185
	FY18 and Older			55,384
	Total Personal Property Tax Balances - Prior Years			62,569
(4)	<u>Municipal Budget Status</u>	Budget	Actual	Bud Bal
	Revenues Excluding Taxes	4,012,435	1,156,252	2,856,183
	% Total Budget		29%	71%
	Expenses	6,586,674	1,337,318	5,249,356
	% Total Budget		20%	80%
(6)	<u>Bank Accounts</u>			Balance
	General Account			5,396,751
	Restricted Fund Balance (Incl School unaudited)			(338,081)
	Assigned Fund Balance - Cur Bud			(741,287)
	Assigned Fund Balance - Remaining			(70,270)
	Available Cash			4,247,113
	Reserve & Trust Accounts			266,516
(7)	<u>CDBG</u>			
	Bank Balance			39,260
	Millinocket Historical Society Loan Balance			64,162
(8)	<u>Wastewater Department</u>			Balance
	<u>Bank Accounts</u>			
	General Account			763,210
	Reserve Account			715,083
	Available Cash			1,478,293
	<u>Accounts Receivable</u>			
	Accounts Receivable			160,015
	Liens Receivable			39,797
	Total Accounts Receivable			199,813
	<u>Budget</u>	Budget	Actual	Bud Bal
	Revenues	3,090,500	30,250	3,060,250
	% Total Budget		1%	99%
	Expenses	2,859,520	151,221	2,708,299
	% Total Budget		5%	95%

John Davis

From: Jesse Dumais
Sent: Thursday, October 17, 2019 3:35 PM
To: John Davis
Subject: RE: Activity Reports

- WEEKLY MV REPORTING COMPLETED
- QUARTERLY WASTE WATER BILLING COMPLETED – MAIL DATE IS 10/30/19
DUE DATE IS 11/28/19
- NORMAL OFFICE DUTIES PROCESSING MAIL, ANSWERING PHONE CALLS AND EMAILS ETC...

Jesse Dumais
Tax Collector
Town of Millinocket
207-723-7006
Taxcollector@millinocket.org
197 Penobscot Ave.
Millinocket, Me. 04462

•

From: John Davis <manager@millinocket.org>
Sent: Wednesday, October 16, 2019 12:22 PM
To: Craig Worster <ChiefWorster@millinocket.org>; Diana Lakeman <townclerk@millinocket.org>; Jesse Dumais <taxcollector@millinocket.org>; Jim Charette <wastewater@millinocket.org>; Lori Santerre <humanresource@millinocket.org>; Lorna Thompson <assessor@millinocket.org>; Mary Alice Cullen <treasurer@millinocket.org>; Ralph Soucier <publicworks@millinocket.org>; Richard Angotti <Code@millinocket.org>; Tom Malcolm <ChiefMalcolm@millinocket.org>
Subject: Activity Reports

Try to have your activity report to me by noon time on Friday.

Thanks,

John Davis
Millinocket Town Manager
(207) 723-7000

John Davis

From: Lorna Thompson
Sent: Thursday, October 17, 2019 3:56 PM
To: John Davis
Subject: RE: Activity Reports

Report for Week of October 17th:

Responded to taxpayer questions
Processed exempt applications
Completed BETR forms
Assisted Tom with assigning addresses

From: John Davis <manager@millinocket.org>
Sent: Wednesday, October 16, 2019 12:22 PM
To: Craig Worster <ChiefWorster@millinocket.org>; Diana Lakeman <townclerk@millinocket.org>; Jesse Dumais <taxcollector@millinocket.org>; Jim Charette <wastewater@millinocket.org>; Lori Santerre <humanresource@millinocket.org>; Lorna Thompson <assessor@millinocket.org>; Mary Alice Cullen <treasurer@millinocket.org>; Ralph Soucier <publicworks@millinocket.org>; Richard Angotti <Code@millinocket.org>; Tom Malcolm <ChiefMalcolm@millinocket.org>
Subject: Activity Reports

Try to have your activity report to me by noon time on Friday.

Thanks,

John Davis
Millinocket Town Manager
(207) 723-7000

John Davis

From: Lorna Thompson
Sent: Thursday, October 17, 2019 11:45 AM
To: John Davis
Subject: RE: Activity Reports

Report for week of October 5th-12th:

Drank lots of Guinness is lots of Irish pubs ☺

From: John Davis <manager@millinocket.org>
Sent: Wednesday, October 16, 2019 12:22 PM
To: Craig Worster <ChiefWorster@millinocket.org>; Diana Lakeman <townclerk@millinocket.org>; Jesse Dumais <taxcollector@millinocket.org>; Jim Charette <wastewater@millinocket.org>; Lori Santerre <humanresource@millinocket.org>; Lorna Thompson <assessor@millinocket.org>; Mary Alice Cullen <treasurer@millinocket.org>; Ralph Soucier <publicworks@millinocket.org>; Richard Angotti <Code@millinocket.org>; Tom Malcolm <ChiefMalcolm@millinocket.org>
Subject: Activity Reports

Try to have your activity report to me by noon time on Friday.

Thanks,

John Davis
Millinocket Town Manager
(207) 723-7000

John Davis

From: Richard Angotti
Sent: Thursday, October 17, 2019 9:38 AM
To: John Davis
Subject: RE: Activity Reports

Respond to complaints
Issue permits
Assist staff with network issues
ADA issues

From: John Davis <manager@millinocket.org>
Sent: Wednesday, October 16, 2019 12:22 PM
To: Craig Worster <ChiefWorster@millinocket.org>; Diana Lakeman <townclerk@millinocket.org>; Jesse Dumais <taxcollector@millinocket.org>; Jim Charette <wastewater@millinocket.org>; Lori Santerre <humanresource@millinocket.org>; Lorna Thompson <assessor@millinocket.org>; Mary Alice Cullen <treasurer@millinocket.org>; Ralph Soucier <publicworks@millinocket.org>; Richard Angotti <Code@millinocket.org>; Tom Malcolm <ChiefMalcolm@millinocket.org>
Subject: Activity Reports

Try to have your activity report to me by noon time on Friday.

Thanks,

John Davis
Millinocket Town Manager
(207) 723-7000

John Davis

From: Diana Lakeman
Sent: Thursday, October 17, 2019 4:36 PM
To: John Davis
Subject: RE: Activity Reports
Attachments: election laws 9 19 19.pdf

Town Clerk:

- Finalized 10/10/19 minutes
- Received, inventoried and tested all election ballots and testing equipment and submitted required documents pertaining to SOS on 10/16/19 by the deadline date (10/18/2019).
- Daily updates to CVR with new voter registration, cancelations and change requests. ("Closed Period" for new registrations began 10/16/19: New registrations **CAN** be filed with the Registrar within the "Closed Period")
- Processing 2020 dog registrations as of 10/15/19
- Received and inventoried 2020 Snowmobile stickers available for sale on 10/17/19.
- Reviewing new election laws, effective September 19, 2019, to assure compliance with the election season upon us. *see attachment

Diana M. Lakeman

Town Clerk/Deputy Tax Collector
Registrar of Voters
197 Penobscot Avenue
Millinocket, Maine 04462
Telephone: 207-723-7007
Fax: 207-723-7002
townclerk@millinocket.org

From: John Davis <manager@millinocket.org>
Sent: Wednesday, October 16, 2019 12:22 PM
To: Craig Worster <ChiefWorster@millinocket.org>; Diana Lakeman <townclerk@millinocket.org>; Jesse Dumais <taxcollector@millinocket.org>; Jim Charette <wastewater@millinocket.org>; Lori Santerre <humanresource@millinocket.org>; Lorna Thompson <assessor@millinocket.org>; Mary Alice Cullen <treasurer@millinocket.org>; Ralph Soucier <publicworks@millinocket.org>; Richard Angotti <Code@millinocket.org>; Tom Malcolm <ChiefMalcolm@millinocket.org>
Subject: Activity Reports

Try to have your activity report to me by noon time on Friday.

Thanks,

John Davis
Millinocket Town Manager
(207) 723-7000

ORDER #275-2019

PROVIDING FOR: Execution of the Warrant for October 24, 2019

IT IS ORDERED that the Warrant for October 24, 2019 in the amount of \$ _____ is hereby approved.

Passed by the Town Council _____

Attest: _____

ORDER #276-2019

PROVIDING FOR: Date, Time, Place, Warden for the November 5, 2019 Referendum/Municipal Election.

IT IS ORDERED that the Referendum/Municipal Elections will be held on Tuesday, November 5, 2019 from 8:00 a.m. to 8:00 p.m. at the Stearns High School Gymnasium.; and

IT IS FURTHER ORDERED that Diana M. Lakeman shall be Warden of said election.

Passed by the Town Council _____

Attest: _____

PROVIDING FOR: Processing Absentee Ballots for the November 5, 2019 Referendum/Municipal Elections

WHEREAS, Title 21-A MRSA Section 759.7 allows the Election Warden to process absentee ballots while the polls are open; and

WHEREAS, processing such ballots will assist the Election Clerks and result in an expedited process after the polls are closed; and

WHEREAS, expediting the process after the polls are closed will result in some savings to the Town of Millinocket;

NOW THEREFORE IT IS ORDERED that the Election Warden is authorized to process absentee ballots at 10:00 A.M., 2:00 P.M., and 4:00 P.M. during the November 5, 2019 Referendum/Municipal Elections.

Passed by the Town Council _____

Attest: _____

ORDER #278-2019

PROVIDING FOR: Office Hours of the Registrar for the November 5, 2019 Referendum/Municipal Election

WHEREAS, Title 21-A MRSA Section 122(6) specifies the process that the Registrar must follow in registering voters; and

WHEREAS, The Town Clerk also serves as Registrar; and

WHEREAS, the Town Clerk has regular hours on four business days before election day to register voters; and

WHEREAS, being open evening hours as required by law to receive voter registrations will be an added cost to the municipality;

NOW THEREFORE IT IS ORDERED that it is not necessary that the Registrar be open to accept voter registrations for two hours in the evening between 5 P.M. and 9 P.M. on at least three days before election day.

Passed by the Town Council _____

Attest: _____

ORDER #279-2019

PROVIDING FOR: Donation to the LifeFlight Foundation.

IT IS ORDERED that the Millinocket Town Council donates \$1,000.00 to the LifeFlight Foundation.

NOTE: If approved, the funds will be expended from Account #0816-3813, Public Health & Welfare. A balance of \$3,900.00 will be left in this account.

PASSED BY THE COUNCIL: _____

ATTEST: _____

October 15, 2019

John David, Town Manager
Town of Millinocket
197 Penobscot Ave
Millinocket, ME 04462

Dear John,

Thank you for your past funding of LifeFlight of Maine. Town support is crucial to our ability to provide critical care and transport to patients across the state. It also helps us leverage major grants. Donations from towns are used to support purchase of needed replacement aircraft and deliver advanced education to local emergency medical providers.

Since 1998, 200 Millinocket residents have been cared for by LifeFlight with 8 in the past year. Since the beginning there have also been 12 scene calls - where LifeFlight has landed directly in your town, not at the hospital, to support local EMS caring for a critical patient.

Each year, LifeFlight reaches out to towns throughout the state to help support our mission of caring for Maine. LifeFlight provides a variety of services to your community and citizens, including:

- Direct scene response when called by EMS and Fire/Rescue agencies
- Transport of critically ill or injured patients already in a hospital that need specialty care
- Access to very specialized care and organ transplantation – going as far as Durham, North Carolina and Cleveland, Ohio
- Mutual aid for disaster events such as the recent tragedy in Farmington
- Clinical education for EMS providers
- Helping to build aviation infrastructure. In Millinocket we have helped to implement a helipad at Millinocket Regional Hospital.

Over the past twenty years LifeFlight has cared for more than 27,000 patients, and the need for this service continues to grow. Requests are up 11% in the last year due to Maine's demographics, changes in stroke and cardiac care, and changes in services at our community hospitals. To meet this need, LifeFlight staffs teams at our bases in Sanford, Lewiston, and Bangor using 3 helicopters, a fixed wing airplane, rapid response vehicles, and specialized ground ambulances. Together these teams care for Maine by clinically supporting the work of your local EMS, Fire/Rescue, and hospital providers in a 24-hours-a-day, 365-days-a-year partnership.

LifeFlight takes care of all patients regardless of location, insurance status, or the ability to pay for the cost of care. In Fiscal Year 2019 LifeFlight provided \$2.2 million of uncompensated care. A nonprofit charity, LifeFlight of Maine is among the most efficient providers of critical care air medical services in the country, with the lowest costs and charges in New England, while maintaining the highest levels of safety and clinical performance.

In a serious emergency, every minute counts. In meeting Maine's need for critical care, every town's participation counts. I hope Millinocket will consider a donation of \$1,127 this coming fiscal year (a rate of \$0.25 per capita) for the aircraft fund. **Thank you for your past and continued support of this vital public service.** Thank you for helping us be there when needed.

We have attached background information and our financial summary from Fiscal Year 2018. Please contact Victoria Bathgate at The LifeFlight Foundation at 207-230-7092 or vbathgate@lifeflightmaine.org with any questions. If additional information or a specific town application form is required with this request, please let us know.

Sincerely,



Thomas Judge
Executive Director
LifeFlight of Maine and LifeFlight Foundation

P.S. If a past request was recently approved and an invoice is required, please contact us so we may submit the invoice.

LifeFlight to Millinocket - Facts and Frequently Asked Questions

- **LifeFlight is a private non-profit charity with a public mission.** We care for all patients regardless of insurance status or ability to pay for care. In FY2019 LifeFlight provided \$2.2M of care to patients without insurance.
- **LifeFlight serves all of Maine** — 24/7/365 with helicopters based in Bangor, Lewiston and Sanford, a fixed-wing airplane based in Bangor, rapid response cars to support EMS, and specialized ground ambulances.
- **2237 patients were LifeFlighted in FY19** from 117 communities, islands, and unorganized townships— about 1 patient every 4 hours. LifeFlight has cared for more than 27,000 patients since the first flight on September 29, 1998 from our bases in Bangor, Lewiston, and Sanford.
- **How is LifeFlight funded?** LifeFlight operates much like a hospital emergency department, taking care of all patients and billing insurance companies. We work with all major payers including Medicare, MaineCare and commercial insurers. Our operational expenses are covered by patient fees, but we rely on the LifeFlight Foundation to support purchasing aircraft, medical equipment, and to provide advanced training and education.
- **LifeFlight helicopters, airplane, and specialty ground ambulances are equipped as fully functioning mobile intensive care units.** LifeFlight critical care teams bring the trauma center intensive care unit -- skills, medical technology, pharmacy, blood, and more -- directly to a patient's side.
- **What types of patients do you transport?** Critically ill or injured patients of all ages needing specialized care beyond what can be provided by local hospitals - including premature infants, cardiac and stroke patients, complex traumatic injury, organ transplant, sepsis, burns, and serious obstetric complications. We use the strictest medical utilization criteria in the country to make sure all flights are medically necessary. Emergency medical providers are guided by state-mandated protocols based on the latest research and best practice.
- **About 85% of patients are transported from community hospitals** to major specialty centers, and 15% are transported directly from the scene of an emergency - roadsides, woods, mountains, and islands. While most patients are transported to EMMC, MMC and CMMC, about 12% of patients are transported to Boston and beyond for specialized care not available in Maine.
- **LifeFlight is lean** - We are among the most efficient providers in the world, we pay attention to costs, maintaining a very small administrative team and with the lowest rates in New England and the country. Despite this, we have created a national mode full low-level Instrument Flight system, operate with all NTSB recommended safety technology and have a much larger coverage area than most services.
- **LifeFlight of Maine's average cost per transport** is approximately \$15,000 (modified by distance). We participate with all major insurers, Medicare, and MaineCare, so there are negotiated discounts and we do not "surprise bill" patients. (The average cost of others in New England is around \$21,000 while the average in western New England, New York, and nationally is \$40,000 - \$70,000.)
- **What other benefits to our town and region does LifeFlight provide besides critical care and transport?** We provide local critical care training to medical providers in specialized areas such as traumatic brain injury and pediatric trauma diagnosis and treatment. We also provide ground safety training to all communities and create remote landing zones where they might be needed.
- **What do the Towns support and what is the formula used for the ask amount?** Town support is specifically and only used for the aircraft replacement fund and advanced training for EMS providers. We ask a \$1 per capita rate for towns up to 1,000 residents; a \$0.50 per capita rate up to 2,000 residents; and \$0.25 per capita after that, with a maximum request of \$2,000. The request of \$1,127 for Millinocket is calculated at \$0.25 per capita.



LIFELIGHT OF MAINE

SUPPORTING TOWNS

459 TOWNS IN MAINE

214

HAVE MADE DONATIONS

as of September 30, 2019



Abbot
Acton
Albion
Allagash
Alna
Amherst
Amity
Andover
Anson
Appleton
Arrowsic
Atkinson
Avon
Baldwin
Bar Harbor
Beddington
Belfast
Benton
Bowerbank
Bradley
Bremen
Bridgton
Bristol
Brooklin
Brooksville
Bucksport
Burlington
Buxton
Byron
Calais
Cambridge
Camden
Canaan
Canton
Caratunk
Carrabassett Valley
Carthage
Cary Plantation
Casco
Caswell

Charleston
Charlotte
Chebeague Island
Chester
China
Clifton
Clinton
Columbia Falls
Cooper
Corinth
Cornish
Cranberry Isles
Crawford
Crystal
Cumberland
Cutler
Deblois
Deer Isle
Denmark
Detroit

Dexter
Dixfield
Dover-Foxcroft
Dresden
Durham
Eastbrook
Edinburg
Embden
Etna
Eustis/Stratton
Exeter
Freedom
Frenchville
Garland
Gorham
Gouldsboro
Greenville
Guilford
Hamlin
Hammond
Harmony
HarpSwell
Hartford
Hartland
Haynesville

Hebron
Hollis
Hudson
Isle Au Haut
Islesboro
Jackman
Jonesboro
Jonesport
Kennebunkport
Knox
Lakeville
Lamoine
Lebanon
Liberty
Lincolnville
Linneus
Long Island
Lovell
Lubec
Lyman
Madawaska
Manchester
Mariaville
Mars Hill
Marshfield

Masardis
Matinicus Island
Mattawamkeag
Maxfield
Meddybemps
Medford
Mexico
Milford
Millinocket
Monhegan Island
Monmouth
Monticello
Montville
Moose River
Moscow
Mount Chase
Mount Desert
Naples
New Gloucester
Newburgh
Newfield
Newry
North Berwick
North Haven
North Yarmouth
Orland
Osborn
Otisfield
Palermo
Palmyra

Parsonsfield
Passadumkeag
Perham
Phippsburg
Pittston
Plymouth
Portage Lake
Porter
Prospect
Rangeley
Reed Plantation
Ripley
Rome
Roque Bluffs
Roxbury
Rumford
Saint Francis
Saint George
Searsmont
Searsport
Sebago
Sedgwick
Shapleigh
Sherman
Shirley
Smithfield
Solon
Sorrento
Springfield
Stacyville
Standish
Steuben
Stockholm
Stockton Springs

Stoneham
Stonington
Stow
Strong
Sullivan
Sumner
Swans Island
Swanville
Talmadge
Temple
Thomaston
Topsfield
Trenton
Upton
Vanceboro
Veazie
Vinalhaven
Waite
Wallagrass
Waltham
Warren
Waterboro
Waterford
Weld
Wellington
Weston
Westport Island
Whitneyville
Willimantic
Windham
Windsor
Winn
Winter Harbor
Wiscasset
Woodstock
Woodville
York



FY 2019

TRANSPORTS BY TOWN

2,237 TOTAL TRANSPORTS

117 MAINE TOWNS

1 transport
every 4 hours

160 transports
from 28 towns in
Canada, New
Hampshire,
Vermont, and
Massachusetts

Amherst.....1 RW
Auburn.....7 FW
Augusta...7 NEO* | 13 GRD | 4 FW | 53 RW
Avon.....3 RW
Bangor...3 NEO* | 33 GRD | 87 FW | 47 RW
Bar Harbor...5 NEO* | 24 GRD | 41 RW
Bath.....2 RW
Belfast...16 NEO* | 14 GRD | 4 FW | 47 RW
Bethel.....1 GRD | 3 RW
Biddeford.....9 GRD | 9 RW
Bingham.....1 RW
Blue Hill.....14 GRD | 31 RW
Bowdoin.....1 GRD | 3 RW
Brewer.....1 GRD
Bridgton.....9 GRD | 65 RW
Bristol.....1 RW
Brooks.....1 GRD
Brunswick.....5 GRD | 13 RW
Bryant Pond.....3 RW
Buckfield.....1 GRD
Burlington.....1 RW
Calais.....13 GRD | 40 RW
Caribou.....27 FW | 21 RW

Caratunk.....1 RW
Casco.....7 RW
Castine.....1 RW
Cherryfield.....1 RW
Columbia Falls.....1 RW
Corinth.....1 RW
Cornish.....1 RW
Damariscotta.....3 GRD | 34 RW
Deer Isle.....2 RW
Dover-Foxcroft...5 NEO* | 26 GRD | 2 FW | 42 RW
Durham.....2 RW
East Hancock County.....1 RW
East Machias.....1 RW
Eastport.....1 FW
Ellsworth...15 NEO* | 35 GRD | 1 FW | 42 RW
Farmington.....8 GRD | 42 RW
Fort Kent.....1 GRD | 1 FW | 17 RW
Frenchboro.....1 RW
Frenchville.....20 FW
Fryeburg.....4 RW
Gorham.....1 RW
Gray.....1 GRD | 1 RW
Greenville.....2 GRD | 4 FW | 7 RW

Hancock.....2 RW
Harmony.....2 RW
Harrison.....1 RW
Houlton...3 NEO* | 4 GRD | 16 FW | 17 RW
Islesboro.....2 RW
Islesford.....2 RW
Jackman.....8 RW
Jay.....2 RW
Lagrange.....1 RW
Lee.....1 RW
Lewiston...55 GRD | 2 FW | 56 RW
Limerick.....1 RW
Lincoln.....17 GRD | 36 RW
Lisbon Falls.....1 RW
Litchfield.....1 RW
Livermore.....1 RW
Livermore Falls.....1 RW
Machias...8 NEO* | 20 GRD | 1 FW | 48 RW
Medford.....1 GRD
Millinocket.....2 GRD | 4 FW | 17 RW
Minot.....2 RW
Monhegan.....5 RW
Mount Vernon.....1 RW
Naples.....1 RW
New Gloucester.....1 GRD
Newport.....1 RW
Norridgewock.....1 FW
North Anson.....2 RW
North Haven.....4 RW
Norway.....5 GRD | 25 RW
Orland.....1 RW
Otisfield.....1 RW

Owls Head.....1 GRD | 14 FW
Oxford.....2 RW
Palermo.....1 RW
Palmyra.....1 RW
Pembroke.....1 RW
Peru.....1 GRD
Phillips.....1 RW
Pittsfield.....29 GRD | 2 FW | 38 RW
Plymouth.....1 RW
Portland...2 NEO* | 7 GRD | 3 FW | 13 RW
Presque Isle...2 NEO* | 1 GRD | 47 FW | 26 RW
Princeton.....12 FW
Rangeley.....2 RW
Rockport.....6 GRD | 78 RW
Rumford.....20 GRD | 51 RW
Saco.....1 GRD
Sanford.....31 GRD | 2 FW | 44 RW
Skowhegan...2 NEO* | 23 GRD | 58 RW
South China.....1 RW
South Paris.....1 RW
Standish.....1 RW
Steuben.....1 RW
Stonington.....1 RW
Swans Island.....6 RW
Swanville.....1 GRD
Topsham.....2 RW
Trenton.....6 FW
Union.....3 RW
Unity.....1 RW
Vinalhaven.....15 RW
Warren.....1 GRD | 1 RW
Waterville...10 NEO* | 8 GRD | 1 FW | 51 RW
Wells.....1 GRD
West Forks.....1 RW
West Kennebunk.....1 GRD
West Paris.....1 RW

Wiscasset.....2 RW
Woolwich.....1 RW
York.....12 GRD | 22 RW

NEW HAMPSHIRE

Bartlett.....1 RW
Berlin.....8 RW
Colebrook.....4 RW
Dover.....28 RW
Epping.....1 RW
Farmington.....1 RW
Gorham.....1 RW
Laconia.....4 RW
Littleton.....1 RW
Manchester.....1 RW
Milton.....1 RW
North Conway.....9 GRD | 58 RW
Pittsburg.....1 RW
Plaistow.....1 RW
Plymouth.....1 RW
Rochester.....12 RW
Stewartstown.....1 RW
Wakefield.....2 RW
Wolfeboro.....8 RW

MASSACHUSETTS

Boston.....1 FW
Leominster.....1 RW
Methuen.....1 RW
Nantucket.....7 FW
Newburyport.....1 RW
Vineyard Haven.....1 FW

VERMONT

Newbury.....1 RW
South Burlington.....2 FW

NEW BRUNSWICK, CANADA

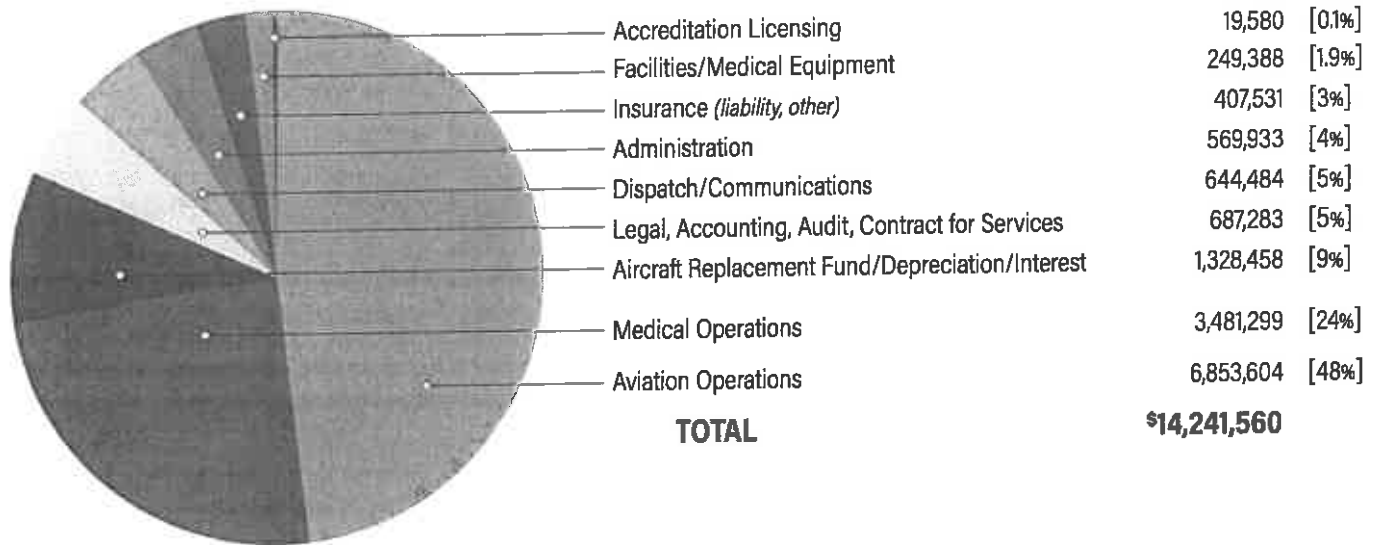
Perth-Andover.....1 RW

*Neonatal transports done in partnership with the Eastern Maine Medical Center NICU team.

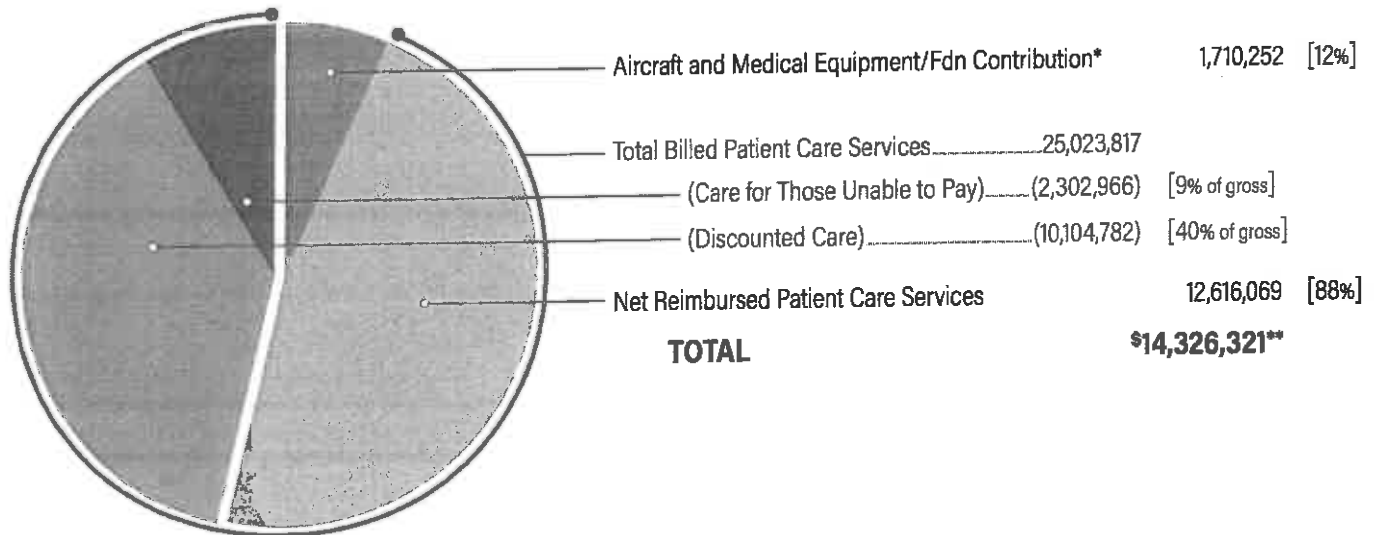
FINANCIAL REPORT

LifeFlight of Maine

FY18 Total Expenses



FY18 Total Income



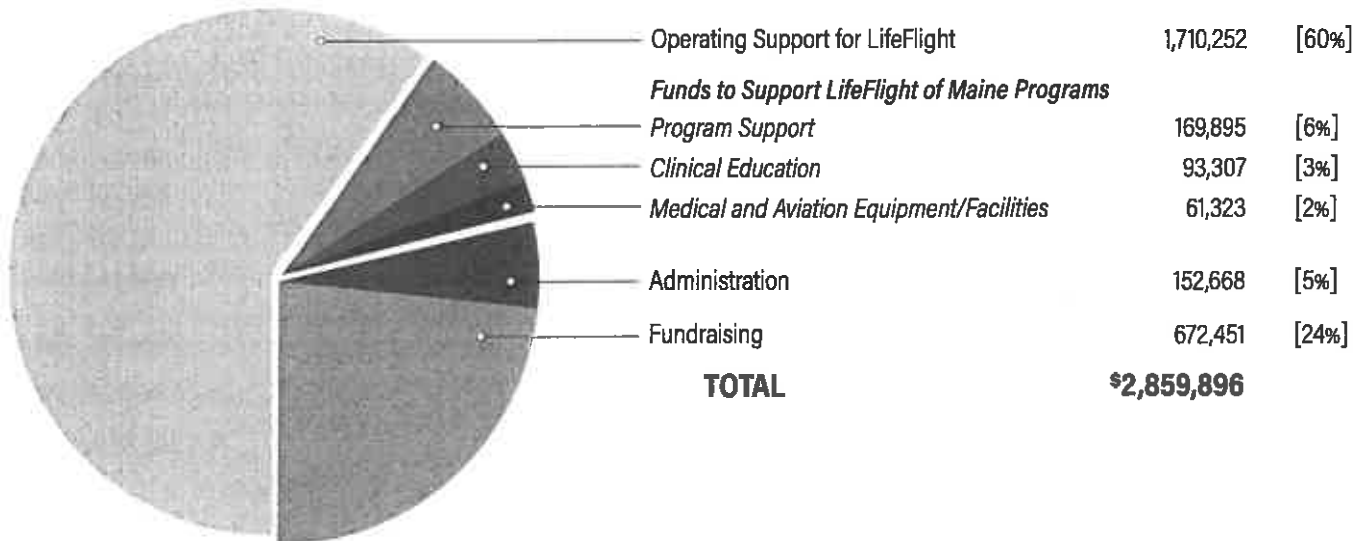
*Donation from LifeFlight Foundation.

**End of year financial report net of bank indebtedness.

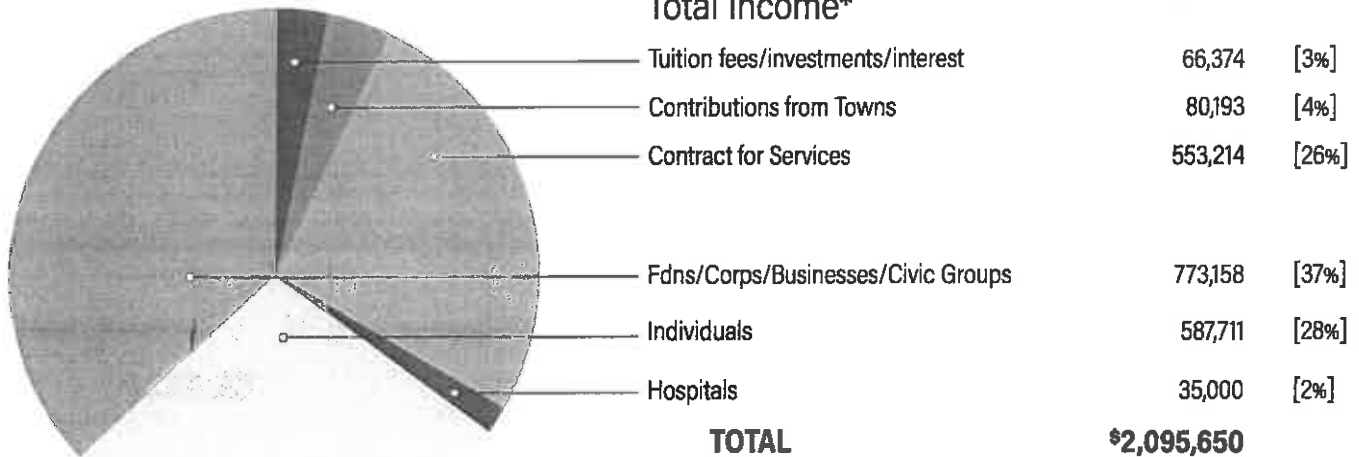
FINANCIAL REPORT

LifeFlight Foundation

FY18 Total Expenses



FY18 Total Income*



*This total encompasses some line items that aren't counted in New Funds Raised on page 15, including contract revenue and pledges received.