TENTATIVE AGENDA Public Hearing & Regular Council Meeting in Council Chambers

Thursday, December 12, 2019

4:30 PM “This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.’

1. Roll Call

2. Pledge of Allegiance

3. Adjustments to the Agenda

4. Approval of the Minutes of the November 25, 2019 Regular Town Council Meeting and the December 5, 2019 Executive Session.

   Executive Session.

OLD BUSINESS:

NEW BUSINESS: 5. SPECIAL PRESENTATIONS: n/a

6. ORDINANCE #1-2019 - Public Hearing - 2nd Reading, Amendment to Chapter 75, General Assistance

7. Town Manager’s Report

8. ORDER #309-2019 Execution of the Warrant for December 5, 2019
9. ORDER #310-2019 Execution of the Warrant for December 12, 2019

10. ORDER #311-2019 Approval of the Transfer of Funds (Wastewater)

11. ORDER #312-2019 Approval of Sewer Abatement (194 Katahdin Ave)

12. ORDER #313-2019 Approval of Donation to the Eastern Area Agency on Aging.

13. ORDER #314-2019 Approval of Entertainment License Application (Elks B.P.O.E.)

14. ORDER #315-2019 Approval of Liquor License Application (Elks B.P.O.E.)

15. ORDER #316-2019 Approval of Entertainment License Application (American Legion)

16. ORDER #317-2019 Approval of Liquor License Application (American Legion)

17. ORDER #318-2019 Approval of a Victualer License Application (American Legion)

18. Reports and Communications:
   a. Warrant Committee for December 26, 2019 Council Meeting: Councilor Madore and Councilor Pelletier,
   b. Chair’s Committees Reports
   c. Two Minute Public Comment
PROVIDING FOR: Approval of an Application for an Entertainment License for Donald V. Henry, American Legion Post 80.

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

Michael A Majkowski, 4 Kimball Drive, Medway, ME
d/b/a Donald V. Henry, American Legion Post 80, 970 Central Street, Millinocket

Passed by the Town Council

Attest: $2.50

TOWN OF MILLINOCKET
APPLICATION FOR A SPECIAL AMUSEMENT LICENSE
NAME OF APPLICANT Michaela Moscow

SC RESIDENCE / Kimball Driver

1 Postso MiZDWAY ME 04460

NAME OF BUSINESS DYH AMedicau bucleu ADDRESS

SZO Central Street

Multiverkat M204462
DVH AMERlcau

Legion NATURE OF BUSINESS Pues Club __LOCATION

TO BE USED Test 80

Smolepeat St Millenedlet

RESIDENCES OF APPLICANT IN LAST FIVE YEARS: Mahach. AMSI
kowse Box 383, KimboL Du Midyll 04460

YES

NO

HAS APPLICANT HAD A LICENSE DENIED OR REVOKED? IF YES, CIRCUMSTANCES ARE SPECIFICALLY AS FOLLOWS:

HAVE YOU (INCLUDING PARTNERS OR CORPORATE OFFICERS) EVER BEEN CONVICTED OF A F YES, WHO-CIRCUMSTANCES ARE AS FOLLOWS:

FELONY?

YES

YES
COPY OF CURRENT LIQUOR LICENSE (IF APPLICABLE). OTHER INFORMATION MAY BE REQUESTED BY THE MUNICPAL OFFICERS.

STATE OF MAINE DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

8 STATE HOUSE STATION AUGUSTA, MAINE 01333-008

License for the Sale of Liquor

License Number
Issue Date
Expiration Date

(CP-1990-3015
01/01/2019
12/31/2019

This License is valid only between the Issue Date and the Expiration Date appearing on this document. This License may be listed only for the Named Holder at the Location for which the License was issued. The person or business named in this License is authorized to sell or serve liquor with liquor content as permitted by Maine law for the license type designated in this License.

All licensees shall make available for inspection their licenses at the premises to which those licenses apply. This License or each type of License issued as part of this License is subject to fine, suspension or revocation pursuant to Title 28-A of Maine law. License is non-transferable unless approved by the Bureau.
Legal Name of Licensee: Business Name of Licensee: Address of Licensee:
AMERICAN LEGION, DONALD V. HENRY POST #80 AMERICAN LEGION POST #80 DONALD V. HENRY 970 OUTER CENTRAL STREET MILLINOCKET, MI:

CODE
License Type and Description
FEE

CCP
CLASS T-CLUBS WITH CATERING PRIVILEGES-MALT LIQUOR, WINE AND SPIRITS
900.00

FEE
FILING FEE
10.00

Total Fees:
$ 910.00

Trotny R Parlin

Timothy R. Poulin, Deputy Director Bureau of Alcoholic Beverages and Lottery Operations
AMERICAN LEGION POST #80 DONALD V HENRY
970 OUTER CENTRAL STREET MILLINOCKET, ME 04462

BUSINESS
Clavereanlegros
Post
&

ORDER # * 316-2019

COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE

APPLICATIONS

1
0
N/A

TAXES ARE CURRENT

Yes
Yes

No
WASTEWATER IS CURRENT

Yes

No

POLICE INCIDENTS IN THE PAST YEAR

Yes

No

(IF APPLICABLE PLEASE LIST)

Millinocket 10:19 AM

UT Account 124112 Detail as of 12/11/2019 - Sewer

12/11/2019

Page 1

Name: AMERICAN LEGION

970 CENTRAL ST MILLINOCKET, ME 04462

Location: 4462 AMERICAN LEGION RE Acct: 0 Map/Lot: U11-007000

Reference

C

Principal 146.69

0.00

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**Interest**

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**Costs**

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**Total**

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**Tax**

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Diana Lakeman

From: sent:
Wednesday, December 11, 2019 10:58 AM
Diana Lakeman

To:

Subject: request of incident report

They are good to go.

Craig Worster

Chief of Police Millinocket Police Department. 207-723-9731 207-723-7019
207-350-5018 (cell) 207-723-7004 (Fax)

This message (including any attachments) is intended only for the use of the individual or entity it is addressed and may contain information that is non-public, privileged, confidential, and exempt from disclosure under applicable law or may constitute as attorney work product. If you are not the intended recipient, you are hereby notified that any use, dissemination, distribution, or copying of this communication is strictly prohibited. Delete this message immediately if you have received this in error.

Thank you.

From: Diana Lakeman <townclerk@millinocket.org>
Sent: Wednesday, December 11, 2019 9:50 AM
To: Craig Worster <ChiefWorster@millinocket.org>

Subject: request of incident report

Good morning, I have an addition to this weeks council agenda requesting a report of incident, if applicable, for an Entertainment and Victualer's license applications for:
- American Legion Post 80,970 Central Street, Millinocket. Thank you.

Diana M. Lakeman Town Clerk/Deputy Tax Collector Registrar of Voters
197 Penobscot Avenue Millinocket, Maine 04462 Telephone: 207-723-7007 Fax: 207-723-7002 townclerk@millinocket.org
ORDER
#317-2019

PROVIDING FOR: Approval of an Application for a Malt, Vinous and Spirituous Liquor License for Donald V. Henry, American Legion Post 80.

IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for:

Donald V. Henry, American Legion Post 80, 970 Central Street

Passed by the Town Council

Attest:

BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS DIVISION OF LIQUOR LICENSING AND ENFORCEMENT 8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008 (Regular Mail) 10 WATER STREET, HALLOWELL, ME 04347 (Overnight Mail) TEL: (207) 624-7220 FAX: (207) 287-3434 EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

DIVISION USE ONLY License No: Class: Deposit Date:

By

:

Amt

Deposited:

Cash Ck

Mo:
CLUB APPLICATION NEW application: 0
Yes No Business hours: 6am to 1am If business is NEW or under new ownership, indicate starting date:
Requested inspection (New Licensees/Ownership Changes Only) Date:

Good SOS w/ DBA: 0
Yes
No

PRESENT LICENSE EXPIRES
2-3/9 INDICATE TYPE OF PRIVILEGE: MALT VINOUS SPIRITUOUS
INDICATE TYPE OF LICENSE: 0 $10.00 Filing Fee (must be included on all applications)
$495.00 Club w/o Catering (Class V - Malt, Vinous & Spirituous) Club
with Catering: Malt, Vinous, & Spirituous-Class I ($900.00) Spirituous Only-Class II ($550.00)
Vinous Only-Class III ($220.00)
Malt Only-Class IV ($220.00) OMalt & Vinous Only-Class III & IV Combination ($440.00)

ALL QUESTIONS MUST BE ANSWERED IN FULL Corporation Name: Donald

Business Name (D/B/A)
Donald ✓ Hewey American Legion Post 80
American Legion

Post 80 APPLICANT(S)-(Sole Proprietor)
DOB:, Physical Location: Michael MAAskowski oy/oo/1561 970
Central Street
DOB: City/Town
State
Zip Code
Millinocket ME 04462 Address
Mailing
Address
970 santral st

City/Town

State

Zip Code

City/Town

ip Code Milhecket ME 0446) Milknockit MF

462 Telephone Number

Fax Number

Business Telephone Number

ax Number (202) 723-8088

laor-723-8

088 T Federal I.D. #

Seller

Certificate #: OI-6038550

or

Sales Tax #: Email Address:

website: Please Print
970 Central St

or
Sales Tax #
005240
5
1. State amount of gross income from period of last license: ROOMS $3700, FOOD $247.00

2. Is applicant a corporation, limited liability company or limited partnership? YES NO O If Yes, please complete the Corporate Information required for Business Entities who are licensees. 3. Do you own or have any interest in any another Maine Liquor License? Yes No If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses. 

(Use an additional sheet(s) if necessary.) License #

Name of Business

Physical Location

City/Town

On Premise Application Rev. 10/2018
Replace 10/2017

4. Do you permit dancing or entertainment on the licensed premises? YES NO O 5. If manager is to be employed, give name: _ 6. Business records are located at: 7. Is/are applicants(s) citizens of the United States? YES | NO O 7. Is/are applicant(s) residents of the State of Maine? YES Y NO O 8. List name, date of birth, and place of birth for all applicants, managers, and bar managers.

Full Name (Please Print) D

Michael ALLEN Maskowsk.

Place of Birth .

104-10--156s Holyzke

MA
9. Residence address on all of the above for previous 5 years (Limit answer to city & state)

Name: **Mubach Auen Maskow**

City: **MEDWAY**

State: **Me**

10. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? **YES**

Name:

Date of Conviction:

Offense:

Location:

Disposition:

(Use additional sheet(s) if necessary)

11. Will any law enforcement official benefit directly in
your license, if issued?
  Yes ( No If Yes, give name: 12. Has/have applicant(s)
formerly held a Maine liquor license? YES | NO O 13. Does/do applicant(s) own the premises? Yes No If No
give name and address of owner: 14. Describe in detail the premises to be
licensed: (Diagram Required)

15. Does/do applicant(s) have all the necessary permits required by the State Department
of Human Services?
  YES NO D Applied for:

16. What is the distance from the premises to the NEAREST school, school dormitory,
church, chapel or parish house,
  measured from the main entrance of the premises to the main entrance of the school,
school dormitory, church, chapel or parish house by the ordinary course of travel? Ha
  Miles
Which of the above is nearest? Sobota 19. Have you received any
assistance financially or otherwise (including any mortgages) from any source other than your
self in the establishment of your business?
  YES O NO * If YES, give details:

On Premise Application Rev. 10/2018
Replace 10/2017

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and
examine all books, records and tax returns pertaining to the business, for which this liquor
license is requested, and also such books, records and returns during the year in which
any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law.
Knowingly supplying false information on this form is a Class D offense under the
Criminal Code, punishable by confinement of up to one year or by monetary fine of up to $2,000 or both.

9 _

Town/City, State

Date

Dated at: illilaveksitromicin_me on 12/8 for

Meclined alon Maiknucki Please sign in blue ink

Michael ALLEN Mojkowskie

Signature of Applicant or Corporate officer(s)
Signature of Applicant or Corporate Officer(s)

Print Name
Print Name

UNORGANIZED TERRITORIES $10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval and signatures for liquor licenses prior to submitting them to the bureau.

All fees must accompany application. Please make check payable to the Treasurer, State of Maine.

This application must be completed and signed by the Town or City and mailed to: Bureau of Alcoholic Beverages and Lottery Operations Division of Liquor Licensing and Enforcement 8 State House Station, Augusta, ME 04333-0008 (Regular address) 10 Water Street, Hallowell, ME 04347 (Overnight address) Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS: Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at:
, Maine City/Town
$653. Hearings; bureau review; appeal 1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms. [1993, c. 730, §27 (AMD).]

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c. 140, §4 (AMD).]

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an
existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application. [2003, c. 213, si (AMD).]

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant. [1995, c. 140, $5 (NEW).] [2003, c. 213, si (AMD).]

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
   A. Conviction of the applicant of any Class A, Class B or Class C crime; (1987, c. 45, Pt. A, § 4 (NEW).) 
   B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c. 45, Pt. A, § 4 (NEW).]
   C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c. 730, § 27 (AMD).]
   D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c. 592, § 3 (AMD).]
   E. A violation of any provision of this Title; [2009, c. 81, § 1 (AMD).]
F. A determination by the municipal officers or county commissioners that the purpose
of the application is to circumvent the provisions of section 601; and
{2009, c. 81, $2
(AMD).]
G. After September 1, 2010, server training, in a program certified by the bureau and required
by local ordinance, has not been completed by individuals who serve alcoholic beverages.
[2009, c. 81, $3 (NEW).]
[2009, c. 81, $1-3 (AMD).] 3. Appeal to bureau. Any applicant aggrieved
by the decision of the municipal officers or county commissioners under this
section may appeal to the bureau within 15 days of the receipt of the written
decision of the municipal officers or county commissioners. The bureau shall hold a
public hearing in the city, town or unincorporated place where the premises are situated.
In acting on such an appeal, the bureau may consider all licensure requirements and
findings referred to in subsection 2.
A. [1993, c. 730, $27 (RP).].
B. If the decision appealed from is an application denial, the bureau may issue the
license only if it finds by clear and convincing evidence that the decision was without
justifiable cause. [1993, c.730, $27 (AMD).]
[1995, c.140, S6 (AMD).] 4. No license to person who moved to obtain a
license. [1987, c. 342, $32 (RP).]
5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau
decision under this section may appeal the decision to the District Court within 30
days of receipt of the written decision of the bureau. : An applicant who files an
appeal or who has an appeal pending shall pay the annual license fee the applicant
would otherwise pay. Upon resolution of the appeal, if an applicant's
license renewal is denied, the bureau shall refund the applicant the prorated
amount of the unused license fee.
[1995, c. 140, 97 (AMD); 1999, c. 547, Pt. B, $78 (AMD); 1999, c. 547, Pt. B, $80
(AFP)
SUPPLEMENTAL APPLICATION FORM

ON-PREMISE DIAGRAM

In an effort to clearly define your license premise and the areas that consumption and storage of liquor is allowed, The Liquor Licensing & Inspection Division is requiring all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, decks and all areas that you are requesting approval from the Department for liquor consumption.

Lobby

Parking

SToros

Parking

Cocien

i Women Imen Rest

Room Rect

Roon

Bar

LI

(table

Storage. OS T

Pool

Table
SUPPLEMENTARY QUESTIONNAIRE FOR CLUB APPLICANTS

1. Legal Club Name: Donald V Henry American Legion Post 80
2. D/B/A Name: Donald Henry American Begiene Pest 80
Complete Title, name, date of birth and telephone number for each principal officer of the club:

<table>
<thead>
<tr>
<th>Title</th>
<th>Name</th>
<th>Birth Date</th>
<th>Telephone</th>
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<tr>
<td>Finance Officer</td>
<td>Michael ALLEE MAJKOWSKI</td>
<td>04-20-1865</td>
<td>207-217-1826</td>
</tr>
<tr>
<td>Adjutant</td>
<td>WAYNE Pimental</td>
<td>19-2-1954</td>
<td>1202-731-4502</td>
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<tr>
<td>Juckr Advocate</td>
<td>Ron Preo</td>
<td>11.4-1903</td>
<td>1907-447-5980</td>
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<tr>
<td>SGT AT ARMS</td>
<td>GIS D'Angelo</td>
<td>16-51-1949</td>
<td>1027-47-0978</td>
</tr>
<tr>
<td>Chaplain</td>
<td>Bichard Chamberlain</td>
<td>14/-1942</td>
<td>207-723-5157</td>
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5. Date Club was incorporated: 4th Thursday of every 2017. Purpose of Club: Social Recreational | Patriotic Fraternal 6. Date regular meetings are held: 4th Thursday of every 2017. Date of election of Club Officers:

8. Date elected officers are installed: 9. Total Membership: 214

Annual Dues: $40 Payable When: 9
10. Does the Club cater to the public or to groups of non-members on the premises? Yes \textbf{No} 0

11. Excluding salaries, will any person, other than the Club, receive any of the financial profits from the sales of liquors? Yes \textbf{No} 0

12. If a manager or steward is employed, complete the following: Name: \textit{nlchash\_Majkowski} Date of Birth: \textit{04-20-1860}

\textbf{Wanted a markows ki ego bedem Die inte sales the}

Signature & Title of Club Officer

\textbf{Mohael Amakowski timpanes Oficir}

Print Name & Title of Club Officer
PROVIDING FOR: Approval of an Application for a Victualer License for

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Michael A Majkowski, 4 Kimball Drive, Medway, ME

d/b/a Donald V. Henry, American Legion Post 80,970 Central Street, Millinocket

Passed by the Town Council

Attest:

TOWN OF MILLINOCKET
APPLICATION FOR A VICTUALERS LICENSE

1. NAME OF APPLICANT_12chazl_A_MAIKOWSK
2. PHONE NUMBER OF APPLICANT_207 723 808.81 Cell 2070091826
3. RESIDENCE OF APPLICANT__MEDWAY
4. NAME OF BUSINESS Donwld K HENRY American heslou fost 80
5. PHONE NUMBER OF BUSINESS_207 723 8088
6. BUSINESS ADDRESS $ 70 Ciziteak st Milinocket Mz 044662
7. NATURE OF BUSINESS_Veterus post private Clube
8. LOCATION TO BE USED 920_Centvol St DVH Amizile can hesion
9. RESIDENCE OF APPLICANT IN LAST FIVE YEARS
   Michael H M H Jkowski PO Box 383,4 bimbel är. MZOWAY ME 04460

10. LIST OF PRINCIPAL OFFICERS, TITLES, AND ADDRESSES FOR THE PAST THREE YEARS
    Michart A maskowsh Finance officer thimbtil dr My DWAY ME how Prod Tudos Advocate 137 MAINE Ave MilNocket Me Gic Dancelo SGT AT ARMS 38 MAMA Avem Ilinock of Me
11. DESCRIPTION OF PREMISES
TO BE LICENSED,
- the American hegou Post 80 Located on the MAIN

(PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF
MAINE DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)
DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 3202

EATING PLACE TIER 3 200 seats (in) AMERICAN LEGION POST #80
EXPIRES: 12/28/2020 970 OUTER CENTRAL ST MILLINOCKET ME 04462
FEE: $230.00
DONALD V HENRY POST #80 AMERICAN LEGION POST #80 PO
BOX 366 MILLINOCKET ME 04462

Lambou

Commissioner

YONEANSS6172

STATE OF MAINE MAINE REVENUE SERVICES RESALE CERTIFICATE

THIS CERTIFICATE IS VALID JANUARY 01 2018 THRU DECEMBER 31 2022

Business Name and Location Address Certificate Number Business Type
DONALD V HENRY UNIT 80
1047638
PREP FOOD D/B/A AUX UNIT POST 80 AL PO BOX 366
MILLINOCKET, ME 04462-0366

This is to certify that the above named business is authorized to purchase tangible personal property for resale during the period identified on this certificate. This certificate cannot be reassigned or transferred and can only be used by the above business or its authorized employees. This certificate is void if the business has ceased operating or if the certificate has been altered. The above named business certifies that the following items will be resold as tangible personal property in the ordinary course of their business.

Presented to: -
(Insert name of seller on photocopy)
(date)

Presented by:
Authorized Signature (purchaser)
(date)