

TENTATIVE AGENDA
PUBLIC HEARING and REGULAR COUNCIL MEETING IN COUNCIL CHAMBERS
THURSDAY, JUNE 25TH, 2020

4:30 PM

'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda

OLD BUSINESS:

NEW BUSINESS:

4. Special Presentations: n/a
5. ORDINANCE #5-2020 1st Public Hearing - An Adoption of Chapter 94 Article II - Curfew
6. Town Manager's Report
7. ORDER #108-2020 Execution of the Warrant for June 18, 2020
8. ORDER #109-2020 Execution of the Warrant for June 25, 2020
9. ORDER #110-2020 Municipal Release Deed (Willet)
10. ORDER #111-2020 Approval to Transfer Funds – Cat Loader
11. ORDER #112-2020 Approval of Appointment – CEO (Richard Angotti)
12. Reports and Communications:
 - a. Warrant Committee for July 9th, 2020 Council Meeting: Councilor Jackson and Councilor Madore.
 - b. Chair's Committees Reports
 - c. Two Minute Public Comment
13. Adjournment:

****The Town of Millinocket will enforce Social Distancing Mandate Regulations. Public Comments and Zoom attendance requests can be emailed to the Town Manager Prior to the Meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. The meeting is also streamed live for your convenience @ townhallstreams.com or find the direct link on our website @ millinocket.org. We thank you for complying. Stay Home, Stay Healthy****

ORDINANCE #5-2020

PROVIDING FOR: An Adoption of Chapter 94 Article II of the Code of the Town of Millinocket concerning Curfew.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MILLINOCKET that the attached Curfew Ordinance is hereby adopted as Chapter 94 Article II of the Millinocket Code.

IT IS FURTHER ORDAINED that the Town Clerk make appropriate changes to incorporate this chapter into the Millinocket Code and distribute new pages to all persons known to have a copy of the Code.

First Reading:

Second Reading:

Effective Date:

ATTESTED: _____

Chapter 94

Peace & Good Order

Article II

CURFEW

Curfew Ordinance for the Town of Millinocket

This ordinance is for the purpose of alleviating the problem of juvenile delinquency.

WHEREAS, it is in the best interest of the public health, safety, and welfare to reduce noise,

disturbances and vandalism during the later evening hours in the Town of Millinocket.

NOW, THEREFORE, the Town of Millinocket does hereby ordain the following curfew ordinance in Chapter 94 Article II.

§ 94-3 Title

This Ordinance shall be known and may be cited as the Curfew Ordinance of the Town of Millinocket, Maine.

§ 94-4 Purpose

The purpose of the Ordinance is to aid in the control of juvenile delinquency in the Town of Millinocket Maine.

§ 94-5 Definitions

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, unless the context of the usage clearly indicates another meaning:

“Emergency” shall mean an unforeseen combination of circumstance or the resulting state that calls for immediate action. The term shall include, but not be limited to, fire, natural disaster, vehicular accident, or a serious medical condition of sudden onset.

“Guardian” shall mean the person(s) or public or private agency whom, pursuant to a court order, or a voluntary placement or appointment by the minor’s parent(s), is the guardian of the person that is the minor.

“Minor” shall mean any person who has not attained the age of eighteen.

“Parent” shall mean the natural mother or father, adoptive mother or father, or stepmother or stepfather of a minor.

“Public Place” means any place to which the public has access and includes, but is not limited to, streets, highways, public parks, playgrounds, parking lots, and the common areas of schools, hospitals, , office buildings, houses, transport facilities and shops.

§ 94-6 Offenses

(a) It shall be unlawful for any minor under the age of eighteen to be or knowingly remain in or upon any public place within the Town of Millinocket between the hours of 11:00p.m and 5:00 a.m.

(b) It shall be unlawful for any minor to be or knowingly remain in or upon any public place while in a motor vehicle, regardless of whether or not it is stopped, parked or mobile, within the Town of Millinocket between the hours of 11:00 p.m. and 5:00a.m.

(c) It shall be unlawful for the parent or guardian having legal custody of a minor to knowingly allow or permit the minor to be in violation of the curfew imposed in § 94-6 (a) of this Ordinance.

(d) Violation of this section shall be punishable as provided in § 94-9 of this ordinance.

§ 94-7 Defenses

It is a defense to prosecution under Section 4 of this Ordinance that:

(a) The minor was accompanied by his or her parent or guardian.

(b) The minor was accompanied by an adult specifically designated, before the fact, by his or her parent or guardian.

(c) The minor was on an errand made necessary by an emergency.

(d) The minor was attending a school, religious or government-sponsored activity or was traveling to or from a school, religious or government-sponsored activity.

(e) The minor was engaged in a lawful employment activity or was going directly to or coming directly from lawful employment.

(f) The minor was on the sidewalk in front of the place where he or she resides.

(g) The minor was on an errand specifically directed by his or her parent or guardian and had in his or her possession at the time the errand was performed a document, signed by the parent or guardian, which expressly permits the minor to knowingly remain in or upon any public place between the hours of 11:00 p.m and 5:00 a.m.

(h) The minor was engaged in participating in, or traveling to or from any event, function or activity for which the application of Section 4 of this Ordinance would contravene his or her rights protected by the Maine or United States Constitutions.

§ 94-8 Enforcement

Except as provided below for a first offense for minors, this Ordinance shall be enforced by issuance of a civil summons directly to the offender. Before taking any action to enforce this ordinance, the police officer shall, in the case of a minor, ask the age of the apparent offender. The police officer may ask for proof of the apparent offender's age and shall be justified in taking action to determine the apparent offenders age in the absence of identification, subject to and in compliance with all requirements imposed by law, including, but not limited to, the provisions of Title 17-A M.R.S.A. Section 17. Pursuant to that statute, the police officer may require the minor to remain in his or her presence for a period of up to two (2) hours. For minors, documented verbal warning shall be issued for the first offense. In all cases, upon finding a minor in violation of this Ordinance, the police officer shall advise the minor that he or she is in violation, of this curfew ordinance and direct the minor to proceed at once by the most direct route to his or her home or usual place of abode. If the minor refuses to proceed to his or her home or usual place of abode after having been warned of the violation, or if the minor is subsequently observed by a police officer to be in violation of the Ordinance after being previously warned, the police officer shall summons the minor and, if the minor's parent or guardian knowingly allowed the violation to occur, the police officer may also summons the parent or guardian.

§ 94-9 Penalties

The penalty for violation of the ordinance shall be as follows for a minor:

(a) For the first offense, subsequent to a receipt of a warning, as provided above, a civil forfeiture of twenty-five dollars (\$25.00) or, if the minor consents, four (4) hours of community service to be completed within thirty days (30) of adjudication; and

(b) For each subsequent offense, a civil forfeiture of up to one-hundred dollars (\$100.00) or, if the minor agrees, sixteen (16) hours of community service to be completed within thirty (30) days of adjudication.

The penalty for violation of this Ordinance shall be as follows for a parent or guardian having custody of the minor:

(a) A forfeiture of no less than 25.00dollars for a first offense and not to exceed \$100.00 dollars for each civil violation going forward.

§ 94-10 Severability

If any provision of this Ordinance is determined invalid by a court of competent jurisdiction, such determination shall not render invalid the remaining portions of the Ordinance.

Date Enacted:

Attest:

Council Signatures:

1.

2.

3.

4.

5.

6.

7.

TOWN OF MILLINOCKET

John Davis, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

Telephone 207-723-7000 FAX 207-723-7002

Web Site: www.millinocket.org

Town Manager's Report June 25, 2020

1. Next Meetings held in Council Chambers at 4:30 p.m.

A. July 9, 2020

B. July 23, 2020

- 2. Andrew Lathe MDOT –** Councilor Pray asked for a timeline on the Detective Ben Campbell Bridge replacement. Andrew reported that an ad that the MDOT will place an ad in the local papers in September of 2020. May be some tree cutting this fall and the project is slated to begin in the spring of 2021. Attached is an email with a detailed report.

As far as the town committing to keeping the 10' raised trail free of snow in the event the snowmobile clubs close, I was concerned that this may not be in the realm of possibility. I spoke to John Raymond and he said that someone from one of the clubs might be able to take on that responsibility.

- 3. Thank You Card –** From Angela Cote, Administrative Assistant for the Town of East Millinocket, for the use of the town's bucket truck with the aid of Steve Perrault to install banners honoring 2020 graduates of Schenck High School.

- 4. Public Works –** Will start closing the brush pile after hours and will only be open during regular Transfer Site hours so Public Works can inspect loads. You received pictures of some very disturbing items that someone dropped off in the brush pile.

- 5. Workers' Compensation –** The MMA Workers' Compensation Fund invited the Town of Millinocket to take part in its Fund Safety Incentive Program. There are three tiers to this program offering rebates on the Workers' Comp premium of 5%, 7.5%, and 10%. The Acknowledgement Form that I sent only claims that the town is considering joining.

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6. Global Resilience Institute – GRI contracted with FEMA Region 1 to offer the state assistance in developing a needs assessment and a plan to guide and expedite the flow of federal assistance to support community economic needs arising from the COVID-19 emergency. They interviewed three communities in Maine (Portland, Belfast, and Millinocket). The group from Millinocket consisted of John Davis, Chief Worster, Chief Malcolm, Dick Angotti, Chris Carr, Matt Polstein, and Peter Jamieson. We talked about how COVID-19 has affected the town and some of the various businesses in the area.

7. Budget Schedule –

- i. First public hearing for the Municipal and Wastewater budgets: Monday July 6, at 5:p.m. in Council Chambers.
- ii. First public hearing for the School budget: Regular Council meeting on July 9.
- iii. Second public hearing for the Municipal and Wastewater budgets: Regular Council meeting on July 9.
- iv. Council will vote on all three budgets at the July 9 regular Council meeting.
- v. The Council can decide at the meeting when to hold the public vote on the School budget.

8. Advisory Committee – If the entire Council is interested, I will let TerryAnn know.

Department Updates

Public Works

- Line painting 90% completed.
- Repaired pedestrian button on Central/Forrest crossing.
- Trimming trees in right-away areas.
- Cleaning catch basins.
- MDOT inspected drainage culvert on Bates Street. Replacement may be necessary.

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Transfer Station

- Northland Bio will grind brush pile.
- MRC filed a violation against Coastal Resources of Maine LLC (Fiberight). Give them 30 days to reorganize their business. All municipalities are on bypass to Waste Management per contract. Millinocket hauling to Juniper Ridge. Check MRC website for more information. There is a link on the site to sign up for a Zoom meeting on July 10th (The MRC's next meeting).

Airport

- Working with MDOT on a couple of obstructions.
- Traffic remains low due to COVID-19. Currently there are no sky divers or scenic tours.
- Hoyle Tanner will start the Master Plan and Airport Layout Plan Update this year. Public meetings and locale stakeholders committee will be part of the process.

Cemetery

- Green Thumb will Weed & Feed next week.
- Currently no grub issues.
- Scheduling some burials.

Wastewater Treatment

- Facility and pump stations running well.
- Conducting summertime maintenance and testing.
- Working on budget adjustment for legal services dealing with the Penobscot Indian Nation water issues.
- Helped Rec Department prepare the pool for startup.
- Bill Olver inspected the Main Pump Station for upgrading. Should have an estimated cost by the end of July. May qualify for CDBG funding.
- Attached is a letter explaining the elimination of the sewer abatement program.

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Police Department

- Responded to 350 incidents from May 1, 2020 to May 31, 2020, compared to 322 for the same time in 2019.
- Chief covering vacations and still has the crew working the modified schedule to supply coverage during peak hours.
- Continue to perform bail checks and ensuring that those out of jail on conditions are in compliance. This has resulted in several arrests.
- Officer injured in a confrontation with an individual trying to steal a cruiser.
- Increased number of calls involving youths. Remind people to lock car and house doors, secure bicycles, and to keep an open eye for groups out late at night.
- Dealing with a larger than normal amount of thefts.
- In the process of acquiring mandatory training.
- Conducted a parade for graduating seniors.
- Continue to assist with drug screening for the Department of Health and Human Services.

Fire & Ambulance

- Chief filling day shift to cover for injured employee.
- Corresponding with CDC, ME EMS, and other state agencies in respect the COVID-19 pandemic.
- Continue with a daily report on the virus with Town Manager.
- Monitoring crew for signs of the virus.
- Conducting birthday parades in the community.
- Fire Station still locked down.
- Held Fire and EMS training for month of June.
- Chevy ambulance back in service.
- Awaiting the arrival of the new exhaust system.

Health Officer

- Participating in teleconferences and webinars concerning the virus.

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-
- Staying in contact with MRH. Number of cases in our area still on the low side. Attended online training for LHO recertification.

Recreation

- Getting pool ready for startup.
- Attached a copy of pool operation guidelines.

Administration

Treasurer

- Working with RKO offsite on the preclosing audit. Requiring a substantial amount of time.
- Utility liens filed 11/15/18 will mature on 7/2/20. Thirteen accounts still unpaid.
- Working on TRIO year-end rollover.

Tax Collector

- Registering vehicles and boats.
- Continue to train.

Tax Assessor

- Answering phone calls and emails.
- Performing house inspections.

Code Enforcement Officer

- Issuing permits.
- Doing house inspections.
- Answering emails and phone calls.

Town Clerk

- Extremely busy with registrations.
- Training Tax Collector.
- Taking care of mail in drop box. Process working well.
- Closing to the public at 2:00 p.m. to cash up.
- Preparing for July 14th referendum election.
- Absentee ballots available at the Clerk's office.

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-
- Behind two weeks on weekly motor vehicle reports and four weeks behind on Council meeting minutes.

Human Resource/Welfare Director

- Prepared A/P and payroll warrants.
- Taking calls for Motor Vehicle, Wastewater fees, and tax information.
- Workers' compensation and personnel issues.
- Ordering supplies for departments.
- Taking care of GA clients.

Town Manager

- Worked on personnel matters
- Attended budget hearings & a mediation.
- Participated in Zoom meetings.

John Davis

From: Lathe, Andrew W <Andrew.W.Lathe@maine.gov>
Sent: Tuesday, June 23, 2020 8:48 AM
To: John Davis
Subject: RE: T3 Indian Purchase, Detective Benjamin Campbell Bridge #3666 (WIN 23236.00) - 10' Raised Trail Snow Removal

Good day,

This will be a two-season project.

The contractor will assemble their own construction schedule, but we assume the times and durations will be similar to below.

The contractor will begin in the spring of 2021 and construct a temporary work trestle over the West Branch and then construct a temporary single-lane bridge for traffic to be maintained on. In the first season they will demo the existing bridge and complete the foundations for the replacement bridge. The superstructure will be completed by the summer of 2022 with final paving in the fall of that year followed by removal of the temporary bridge and temporary work trestle.

John Raymond and I spoke yesterday and I know he has reached out to you, the County Commissioner's Office, the Bureau of Parks and Public Lands, and the Recreational Department for Millinocket, East Millinocket, Meday & Woodville. I am hopeful that he and I can schedule a meeting with all of you later this week to discuss this opportunity further.

Please let me know if you have any additional questions.

Best regards,

Andy

From: John Davis <manager@millinocket.org>
Sent: Tuesday, June 23, 2020 8:10 AM
To: Lathe, Andrew W <Andrew.W.Lathe@maine.gov>
Subject: RE: T3 Indian Purchase, Detective Benjamin Campbell Bridge #3666 (WIN 23236.00) - 10' Raised Trail Snow Removal

EXTERNAL: This email originated from outside of the State of Maine Mail System. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Andrew,

When we spoke about the timeline for the bridge project you told me the it is scheduled to begin in the spring of 2021. I forgot to ask you how long the project will take to complete.

Thanks,

John Davis
Millinocket Town Manager

(207) 723-7000

From: Lathe, Andrew W <Andrew.W.Lathe@maine.gov>

Sent: Monday, June 15, 2020 4:32 PM

To: John Davis <manager@millinocket.org>

Subject: T3 Indian Purchase, Detective Benjamin Campbell Bridge #3666 (WIN 23236.00) - 10' Raised Trail Snow Removal

John –

I spoke with the designers in regards to equipment that could remove snow from the 10' wide raised trail if needed. I know that you are checking with you legal folks regarding municipal vehicles outside of your jurisdiction, but I wanted to add that (in addition to snowblowers) a standard pick-up truck with a plow all the way up to a municipal plow truck can ride directly on the 10' wide sidewalk to remove snow if needed.

Thanks,

Andrew Lathe

Project Manager – Bridge Program

16 State House Station, Augusta, ME 04333-0016

Cell (207) 441-7362

andrew.w.lathe@maine.gov



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John Davis

From: Ralph Soucier
Sent: Monday, June 15, 2020 9:09 AM
To: John Davis
Subject: Brush pile yesterday
Attachments: Brush Pile.pdf

I am closing the brush and leaf are after hours. It will only be open during dump hours so we can watch and inspect all loads.

Bob Lane was good enough to pull these out yesterday.

*Ralph T. Soucier
Millinocket Public Works Director
20 Cedar Street
Millinocket, Maine 04462
Tel. (207)723-7030 Cell: (207)-731-9905*

**MMA WORKERS' COMPENSATION FUND SAFETY INCENTIVE PROGRAM
MEMBER ACKNOWLEDGMENT**

Please provide the following information:

Member Name: John Davis
Mailing Address: 197 Penobscot Avenue
Name/Title of Person Completing Application: John Davis Town Manager
E-mail address of Person Completing Application: manager@millinocket.org
Telephone Number: (207) 723-7000 Ext. 5

☒ Check here if Key Safety Contact is the same as person completing this form and skip completing the key safety contact information.

Key Safety Contact Person/Title: _____
Key Safety Contact E-mail Address: _____

An effective safety program includes of all levels of management and personnel and will play a key role in the overall performance and success of our safety culture. The Worker's Compensation Safety Incentive Program is established to be of benefit first to the employees it represents, but it also establishes safeguards that protect the Member and the Member's assets. The goals of the program are to:

- Reduce the incidence of injury and illness throughout the operations
- Improve overall safety in the work environment
- Maintain lines of communication with all employees
- Protect member's assets
- Promote a self-sustaining safety culture
- Utilize best practices claim management
- Provide financial incentives which reward our partnership toward safety

The undersigned being authorized by, and acting on behalf of, the applicant and all persons or concerns seeking coverage has read and understands the registration, and declares all statements set forth herein are true, complete and accurate.

The signing of this registration and its subsequent forms, acknowledges the member's request for participation in the Safety Incentive Program. Upon receipt an acknowledgement will be sent by e-mail to the member.

E-Signature: John Davis
Title: Town Manager
Date: June 19, 2020

RETURN TO: WCSIP@memun.org or fax to (207)624-0127

John Davis

From: Dockery, Carlisle <c.dockery@northeastern.edu>
Sent: Thursday, June 11, 2020 2:34 PM
To: John Davis
Subject: RE: Assistance for Millinocket/Maine

Good afternoon John,

Thanks so much for your quick reply. If there's anything I can do to help in the meantime, just ask!

Best,
Carlisle

From: John Davis <manager@millinocket.org>
Sent: Wednesday, June 10, 2020 2:22 PM
To: Dockery, Carlisle <c.dockery@northeastern.edu>
Subject: RE: Assistance for Millinocket/Maine

Hi Carlisle,

Thank you again for reaching out and offering your services. I will assemble a team and try to get back to you by the end of the week or early next week, and set up a meeting time and place.

John Davis
Millinocket Town Manager
(207) 723-7000

From: Dockery, Carlisle <c.dockery@northeastern.edu>
Sent: Wednesday, June 10, 2020 12:29 PM
To: John Davis <manager@millinocket.org>
Cc: White, Robin <r.white@northeastern.edu>; Moore, Elizabeth <e.moore@northeastern.edu>; Shattuck, Mischa - 0444 - MITLL <Mischa.Shattuck@ll.mit.edu>; Ventura Molina, Amanda <a.venturamolina@northeastern.edu>
Subject: RE: Assistance for Millinocket/Maine

Good afternoon John,

I hope you are safe and healthy in this trying time.

My name is Carlisle Dockery, and I am a Research Engagement Coordinator at the Global Resilience Institute (GRI). I'll be working closely with Dr. Robin White and Dr. Elizabeth Moore on coordinating communication and engagement with our community partners during the FEMA COVID-19 recovery project. Some brief information about GRI and the project is attached to this email. Please feel free to visit our website (<https://globalresilience.northeastern.edu/>) if you would like to learn more about GRI's mission and capabilities.

My team and I would greatly appreciate if you are able to participate in this project. Your involvement would be integral in achieving the objective of creating and executing an expedited process to facilitate the flow of federal funding to the northeastern U.S.

Given the need to begin the difficult task of economic recovery as well as our commitment to supporting FEMA by gathering relevant data in a timely manner, we'd like to invite you for a 60-minute conversation at your earliest convenience. Please feel free to invite anyone from your team you believe would contribute positively to the conversation. We can hold this conference either by video or by traditional teleconference. If you would like to propose a time, we will do our best to accommodate your schedule.

We are available to answer any questions you have regarding the project at any time. Please do not hesitate to get in touch.

We look forward to hearing from you soon.

Best,
Carlisle

Carlisle Dockery
*Assistant Program Manager &
Research Engagement Coordinator*
Office: +1 617.373.7317

she/her/hers



From: Garland, Denise <Denise.Garland@maine.gov>

Sent: Friday, June 5, 2020 11:03 AM

To: 'manager@millinocket.org' <manager@millinocket.org>

Cc: Dockery, Carlisle <c.dockery@northeastern.edu>; White, Robin <r.white@northeastern.edu>; Johnson, Deborah <Deborah.Johnson@maine.gov>

Subject: Assistance for Millinocket/Maine

Good Afternoon John,

The Federal Recovery Coordinator for FEMA Region 1 has approached the Maine Department of Economic & Community Development and the Maine Emergency Management Agency to offer the state assistance in developing a needs assessment and a plan that can guide and expedite the flow of federal assistance to support community economic needs arising from the COVID-19 emergency.

Given the urgency and seriousness of the COVID-19 outbreak, FEMA has given a contract to the Global Resilience Institute at Northeastern University in collaboration with MIT Lincoln Laboratory to help the State of Maine execute an accelerated process for preparing the state's required needs assessment and plan. This involves the Global Resilience Institute undertaking a quick look at 3 communities in Maine of which Portland, Belfast and Millinocket have been selected.

In the next 30 days, an experienced team of community resilience experts from the Global Resilience Institute will be seeking to conduct interviews with Millinocket community leaders from the public sector, business community, and non-profit and faith-based organizations. They are seeking real-time information about the kind of economic challenges that the Millinocket community is experiencing right now because of the COVID-19 emergency. In order to accomplish this, they will want to interview you and will ask you for referrals to others that you think it would be important for them to speak with. Your willingness to be interviewed and to support this effort will be important in positioning the state in securing much-needed federal assistance to respond to the economic distress that so many of our community members and small businesses are experiencing.

I believe your response as Millinocket Town Manager will be very valuable. Thank you for all you are doing and please feel free to reach out to me if you have any questions.

Sincerely,
Denise

Denise Garland
Deputy Commissioner
Department of Economic and Community Development
207 624-7496



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TOWN OF MILLINOCKET
PUBLIC WORKS DEPARTMENT

20 Cedar Street
Millinocket, Maine

Tel. (207)723-7030 Fax (207)723-7029

E-Mail: publicworks@millinocket.org Web Site: www.millinocket.org

June 19, 2020

To: Harold Davis, Town Manager

From: Ralph Soucier, Public Works Director

Subject: Public Works Activity Report

Safety: Continue Covid-19 Safety Practices

Public Works:

Line Painting 90% completed. White Edges and Double Yellow has been painted by Lucas Striping Company. Repairs made to Pedestrian button on Central/Forest crossing. Planning sewer slow runner upgrades. Tree trimming right-a-way areas. Cleaning catch basins and identifying any repairs needed. Had MDOT inspect drainage culvert on Bates street near rail road over pass. May be rotted as it is galvanized metal material. Planning paving areas.

Transfer Station:

Talked to Northland Bio about grinding brush pile. They plan on grinding as soon as they can. The MRC has filed a violation on Coastal Resources of Maine LLC (Fiberight) and has given them 30 days to reorganize their business. All municipalities at this time have been notified and are on by-pass to Waste Management per contract. Millinocket has been able to keep a waste swap going so they can haul closer at Old Town Juniper Ridge. There is information for Municipalities on the MRC web site which explains what is being worked on. There is also a link for anyone interested in signing up for a zoom meeting July 10th which is MRC's next meeting. Questions or concerns can be asked to the board members and legal reps.

Airport:

Working with MDOT on a couple of outstanding obstructions that may or may not be issues. Traffic remains low due to covid-19. No sky-divers or scenic tours at this time. Hoyle Tanner will be starting the Master Plan and Airport Layout Plan Update this year. Public Meetings and local stakeholders committee will be a part of this process.

Cemetery: Crew doing great job. Grass is drying out due to no rain. Greenthumb will be at the Cemetery to Weed and Feed the grounds in the next week. No grub issues so far this year. We have been scheduling a few burials and provided State of Maine guidelines will be followed.

Respectfully Submitted,
Ralph T. Soucier
Director Millinocket Public Works

MEMO

Millinocket Wastewater Treatment Facility

June 19, 2020

To: John Davis, Town Manager

From: Jim Charette, Superintendent

Re: WW Operations Report

The treatment facility and pump stations are all functioning well. Summer time maintenance has started along with added testing required during the summer months. We have been working on a budget adjustment for legal services for the Wastewater Department. Jodi Nelson from the Rec Department gave us a call, to help with the pool start up. Bill Olver from Olver Associates was up to look at the Main Pump station, to get a price on upgrading the aging facility. We will have a price to do this work by the end of July. This will allow time to get the project in for possible CDBG funding in the future.

TOWN OF MILLINOCKET
WASTEWATER TREATMENT FACILITY
197 Penobscot Ave.
Millinocket, Maine
Tel. (207)723-7040 Fax (207)723-7002

June 03, 2020

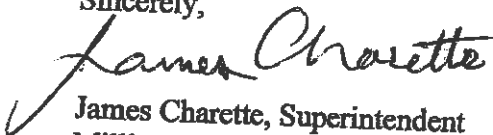
Subject: Wastewater Abatement Program Elimination.

To Whom It May Concern:

As of April 1st, it was unanimously decided by the Millinocket Town Council to eliminate the wastewater abatement program. This decision covers abatement requests of any kind, including but not limited to, broken toilet valves, broken water pipes, frozen pipes, and also includes the use of outside water meters that have been used to fill swimming pools, watering lawns, watering flowers, etc.

If you should have any questions please contact me at 723-7040 between 6:00 am and 2:30 pm. You can also contact the Town Manager at 723-7000 ext. 5.

Sincerely,



James Charette, Superintendent
Millinocket Wastewater Treatment Facility
197 Penobscot Ave.
Millinocket, ME 04462
Phone: 723-7040

Memo

To: Town Manager
From: Chief of Police
CC: Town Council
Date: June 19, 2020
Re: Activity report

- *We generated or responded to 350 Incidents since May 1, 2020 to May 31, 2020. It should be noted, that for the same time frame in 2019, there were 322 calls for service.*
- *Major incidents for the time period were 27 citizen/agency assists, 12 medical calls, 25 Information complaints, 2 OUI, 9 welfare checks, 7 PD accidents, 3 disorderly conducts, 3 wanted outs, 8 suspicious and noise problems, 8 - 911 hang ups and 4 family fight calls.*
- **Chiefs report**
- Still covering for vacations, short shifts and prisoner transports. I am working a modified schedule to allow for double coverage during the peak call hours.
- We are still performing bail checks and checking on those that are out in conditions set by the court. This has resulted in several arrests for Violation of Conditions of Release, Probation Violations or Violations.
- As of June 18th, there is an officer out on workers compensation due to a fight with a suspect after the suspect attempted to steal a police cruiser. The suspect

was a person who had walked away from the Emergency Room and the staff felt like he needed additional treatment.

- We have seen an increasing number of youth centered calls in recent weeks and would like to remind the residents that locking our car doors, securing bicycles, and keeping a vigilant eye for late night groups. Please feel free to call if you have any concerns or if you have questions. We are eagerly awaiting the "Curfew Ordinance" to put another tool in our belt to help deter this kind of activity.
- Thefts – There seems to be a larger than normal amount of thefts occurring in the area, kayak on York Street, bicycles, and there has been 4 shoplifting incidents in that past 10 days.

In the process of getting our mandatory trainings in before July 1 the trainings are centered around the current events around the country.

- **Understanding Situational Use of Force**
- **Situational Use of Force: Assessment and Response**
- **Policing Culturally Diverse Communities**
- **Implicit Human Biases and Biased-Based Policing**
- **Awareness of Cultural Diversity**
- Conducted a parade of the graduating seniors around town after their graduation, with the assistance of the Fire Department.
- Continue to assist with drug screening for the Department of Health and Human Services.



MILLINOCKET FIRE AND
AMBULANCE
222 AROOSTOOK AVENUE
MILLINOCKET, ME 04462

www.millinocket.org
chiefmalcolm@millinocket.org

Manager Davis,

Still have one FF/Paramedic out for injury. Chief filling day shift for time off.

Have been in constant communications with Maine CDC, ME EMS, and other State groups on this ever-changing situation. Am involved in multiple Zoom and other ways of meeting with these groups daily including weekends.

Continue to pass on daily numbers of COVID-19 cases around the State to the Town Manager.

Continue to conduct B/Day parades in the community as they are requested.

Monitoring crew and making sure that everyone is trying to keep safe and mentally conditioning during stressful times.

Fire Station is still locked down.

Conducted Fire and EMS trainings for month of June following CDC guidelines.

788 (2015 Chevrolet Ambulance) is back in service, Autotronics did excellent job in repairing the paint issues under warranty. Also had them do service inspection and repair some lighting issues while they had it.

Still awaiting the new Station Exhaust system to arrive so company can get it installed, also waiting on contractor to do repairs to front windows on Fire Station.

06/19/2020
Thomas Malcolm
Chief Millinocket Fire Dept.
EMA Director
Public Health Officer



MILLINOCKET FIRE
AND AMBULANCE
222 AROOSTOOK
AVENUE
MILLINOCKET, ME
04462
www.millinocket.org

chiefmalcolm@millinocket.org

Manager Davis,

Participating in numerous teleconferences and webinar concerning the Corona Virus and precautions and protocols recommended by CDC, EMA, and Maine EMS.

Stay in contact with MRH on numbers of tests done their and any positive cases that are in our area, seems that we have done very well, and numbers are staying on the low side

Attended on-line training for LHO re-cert.

06/19/2020

Chief Thomas Malcolm
Health Officer
Town of Millinocket

Swimming Pool Millinocket

Due to the 50 people maximum, and social distancing guidelines 41 swimmers will only be allowed at one time.

These are the new guidelines that we will be following this summer

1. We will not be providing seating. We will allow you to bring your own chairs.
2. Changing rooms will be closed. Swimmers must wear swim suits to the pool and wear swim suits home. The bathrooms will be available for use. A strict rule of 1 person at a time will be enforced. Acceptations will be for children under 7 who may need assistance. We will be cleaning them every 30 minutes.
3. We will have marked seating areas to comply with 6ft social distancing.
4. We will be disinfecting between periods. This includes ladders and diving board railings.
5. There will be no lost and found, what was left behind is thrown away.
6. We will enter through the front door and exit out a side gate.
7. Permission slips will need to be filled out on the first visit. If swimmers do not have a permission slip, they will not be able to swim.
8. Pool attendants will be keeping registration logs with names and phone numbers, so that we have a record of who has been at the pool. We will have someone by the exit to monitor and count how many leave to assure we do not have too many in the pool.
9. We will properly sign and mark the necessary paths.
10. Please swim in your own community. This will insure that as many residents as possible have the opportunity to use the pool this summer.
11. We are asking the Adults who are not swimming with children 7 years of age or older sit outside the fence so that more children can swim.
12. We will be dividing the swim times into 2 sessions in the afternoon. The first session is 1:00pm-2:30pm and the second session is from 2:30pm-4:00pm. The night session will be the first 41 to arrive.
13. You will need to call the pool to make reservations for each day and tell the attendant which session you wish to swim. The phone number of the pool is 723-7013.

John Davis

From: Mary Alice Cullen
Sent: Friday, June 19, 2020 12:47 PM
To: John Davis
Subject: RE: Reports

The Preclosing audit with RKO is being done offsite due to the virus. This is requiring a substantial amount of time. One week was spent just supplying the auditor with the information she will use to select transactions to audit. She has not made her selection yet, but I am anticipating this
Require another substantial effort to copy and email the information to her.

Utility liens filed 11/15/18 will mature 7/2/20. There are 13 accounts that have not paid this lien off yet.

Working on accounting tasks that need to be completed before I perform the Trio year-end rollover on June 30.

From: John Davis <manager@millinocket.org>
Sent: Friday, June 19, 2020 6:02 AM
To: Craig Worster <ChiefWorster@millinocket.org>; Diana Lakeman <townclerk@millinocket.org>; Jeff Campbell <airport@millinocket.org>; Jim Charette <wastewater@millinocket.org>; Lori Santerre <humanresource@millinocket.org>; Lorna Thompson <assessor@millinocket.org>; Mary Alice Cullen <treasurer@millinocket.org>; Ralph Soucier <publicworks@millinocket.org>; Richard Angotti <Code@millinocket.org>; Tom Malcolm <ChiefMalcolm@millinocket.org>
Subject: Reports

Have your activity report to me today by noon.

John Davis
Millinocket Town Manager
(207) 723-7000

John Davis

From: Diana Lakeman
Sent: Friday, June 19, 2020 8:36 AM
To: John Davis
Subject: RE: Reports

Town Clerk/Tax Collection:

- Office has been extremely busy with new registrations, re-registrations, boat and atv registrations; training new tax collector with registrations/window transactions and daily duties/reports.
- The drop box, mail ins and online payments are consistent which seems to be working for all other town transactions, closing to the public at 2pm has been more than helpful allowing us to post our cash up reports and process daily drop box and mail requests.
- Preparing for the July 14th Primary/Referendum election, scheduling ballot clerks and preparation has been challenging with delayed time sensitive mailings from SOS
- absentee ballots are currently available – inquire with in the clerk's office
- May Month end reports sent into the state for both departments
- behind 2 weeks on the Weekly Motor Vehicle reports
- behind 4 council meeting minutes.

Diana M. Lakeman

Town Clerk/Deputy Tax Collector
Registrar of Voters
197 Penobscot Avenue
Millinocket, Maine 04462
Telephone: 207-723-7007
Fax: 207-723-7002
townclerk@millinocket.org

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To: Craig Worster <ChiefWorster@millinocket.org>; Diana Lakeman <townclerk@millinocket.org>; Jeff Campbell <airport@millinocket.org>; Jim Charette <wastewater@millinocket.org>; Lori Santerre <humanresource@millinocket.org>; Lorna Thompson <assessor@millinocket.org>; Mary Alice Cullen <treasurer@millinocket.org>; Ralph Soucier <publicworks@millinocket.org>; Richard Angotti <Code@millinocket.org>; Tom Malcolm <ChiefMalcolm@millinocket.org>
Subject: Reports

Have your activity report to me today by noon.

John Davis
Millinocket Town Manager
(207) 723-7000

John Davis

From: Lori Santerre
Sent: Friday, June 19, 2020 8:28 AM
To: John Davis
Subject: HR WEEKLY REPORT

Payroll/AP warrants
Fielding many calls for MV,WW and Tax information
Workers Compensation
Personal Issues
AP warrants
Ordering of supplies for departments
General Assistance

Lori Santerre
Human Resource
Town of Millinocket, Me. 04462
207-723-7000 x5

John Davis

From: Mary Alice Cullen
Sent: Tuesday, June 23, 2020 10:35 AM
To: John Davis
Cc: Ralph Soucier
Subject: Repair Order
Attachments: FY20 capital 6.23.pdf

In order to cover the unbudgeted \$33K equipment repair, the following can be done:

Transfer to E1300-9504 Capital Improvements/Budgeted Capital Improvements from the following accounts:

Transfer from E1300-9502 (Capital Improvements/Heavy Equipment Reserve) - \$6,550.05 (See attached report)

Transfer from E0407-2804 (PW Roads and Construction/Salt) - \$2,494.67

Reallocate unspent Public Works Capital and Airport FBO Building Capital - \$24,163.77 (See attached report)

Total Repair Cost - \$33,208.49

Mary Alice Cullen
Treasurer, Town of Millinocket
197 Penobscot Avenue
Millinocket, ME 04462
(207)723-7000 Ext. 4

Town of Millinocket			
FY20 CAPITAL REPORT			
6.23.20			
		Remaining Budget	Transfer to Repair
DEPT: 1300 CAPITAL IMPROVEMENTS			
9502 - HEAVY EQUIPMENT RESERVE			
Capital Reserve - Unidentified		5,400	5,400.00
Order #5-2020 - Trio Upgrade		150	150.05
Order #5-2020 - Trade Booth		-	
Order #5-2020 - GIS Software		1,000	1,000.00
Order #5-2020 - Code Enforcement Book Update		1,300	
		7,850	
9504 - BUDGETED CAPITAL IMPROVEMENTS			
Fire and Ambulance			
Rescue Sled - Snowmobile		-	
Rescue Sled - Trailer		(0)	
Generator - Office (Operational 12/11/19)		0	
Fire Dept Exhaust (#82-2020)		25,000	
Fire Dept Windows (#83-2020)		2,500	
Police			
Officer Vests (Possible Grant Money Available)		31	
Cameras and Installation (270-2019)		-	
Public Works			
Widen 2 Truck Bay Doors (Order 70-2019)		-	
Replace 2000 RMP Snow Blower (Order 122-2019 & 299-2019) & ACS Coupler (Order 326-2019)		12,146	12,146.42
Snow Pusher for Front-End Loader #299-2019		-	
Purchase Waste Oil Furnace for Garage		523	522.76
Replace Plow/Dump Truck (Int'l #15)		3,190	3,189.59
Airport			
FBO Building Bathroom Renovation (133-2019)		8,312	
FBO Building Other Upgrades (133-2019)		8,305	8,305.00
Municipal Building			
		25,769	
Recreation Department			
New Dugouts for Co-ed Softball Field		14,000	
Timbers & Safety Surface for Playground		19,105	
Pool Valve Replacement & Acid Wash #84-2020		8,095	
Total Expense		126,976	30,713.82
Transfer from E0407-2804 (PW Roads and Construction /Salt)			2,494.67
Total Repair Cost			33,208.49
TOTAL DEPT: 1300 CAPITAL IMPROVEMENTS		134,826	

ORDER #108-2020

PROVIDING FOR: Execution of the Warrant for June 18, 2020

IT IS ORDERED that the Warrant for June 18, 2020 in the amount of \$ _____ is hereby approved.

Passed by the Town Council _____

Attest: _____

ORDER #109-2020

PROVIDING FOR: Execution of the Warrant for June 25, 2020

IT IS ORDERED that the Warrant for June 25, 2020 in the amount of \$ _____ is hereby approved.

Passed by the Town Council _____

Attest: _____

PROVIDING FOR: Municipal Release Deed (Willett).

IT IS ORDERED that a Municipal Release Deed is approved for Kenneth Willett, 22 Elm Street, East Millinocket, Maine, for property located at 39 Elm Street, Millinocket, Maine, as shown on Map U04 Lot 076, as all outstanding taxes, interest, and fees have been paid.

IT IS FURTHER ORDERED that the Town Manager is authorized to execute and file all the necessary paperwork, including signing a municipal release deed to complete the sale of the property referenced above.

PASSED BY THE COUNCIL: _____

ATTEST: _____

PROVIDING FOR: Transfer of funds.

IT IS ORDERED that the Millinocket Town Council approve the transfer of the following funds to Account E1300-9504 Capital Improvements/Budgeted Capital Improvements, to pay for the unbudgeted repair cost of the 2005 Cat Loader:

Transfer from Account E1300-9502 (Capital Improvements/Heavy Equipment Reserve) - \$6,550.05.

Transfer from Account E0407-2804 (PW Roads and Construction/Salt) - \$2,494.67.

Transfer \$24,163.77 from unspent Public Works Capital and Airport FBO Building Capital for a total of \$33,208.49.

PASSED BY THE COUNCIL: _____

ATTEST: _____

Milton



Brewer, ME (207) 989-1890
Cranston, RI (401) 946-6350
Richmond, VT (802) 434-4228
Scarborough, ME (207) 883-9586
Wareham, MA (508) 291-1200
Millford, MA (508) 634-3400

Batavia, NY (585) 815-6200
Binghamton, NY (607) 772-6500
Clifton Park, NY (518) 877-8000
Syracuse, NY (315) 476-9981
Londonderry, NH (603) 665-4500
North Reading, MA (978) 276-2400

INVOICE

BILL TO

Town of Millinocket DPW
20 Cedar St
Millinocket, ME 04462
USA

INVOICE NUMBER
INVOICE DATE
PO NUMBER

SCINV476558
5/29/2020
10894

SHIP TO

Town of Millinocket DPW
79 Robertson Boulevard
Brewer, ME 04412
USA

SERVICE CALL		INVOICE ACCOUNT		ORDER ACCOUNT		STORE		SALESPERSON		PAGE	
CSR0500966		4565100		4565100		Brewer		Fergola, Vic		2 of 13	
MAKE	MODEL		SERIAL NUMBER		CUSTOMER EQUIPMENT NUMBER		MILTON CAT EQID		SMD		DIVISION
AA	924G		DEAC2005				SC41281		9712		General Line
QTY		TRANS		DESCRIPTION				UNIT PRICE		EXTENDED PRICE	

Parts

1	2245152	Valve-Gas	38.50	38.50
1	2622875	Pump Gp-Fan	2,301.76	2,301.76
1	2905825	Sensor Gp	158.74	158.74
1	2M9780	Seal O Ring	1.28	1.28
2	3J1907	Seal	1.02	2.04
2	6V8397	Seal	1.04	2.08
1	6V8398	Seal O Ring	1.07	1.07
1	6V8624	Elbow	14.18	14.18
2	6V9001	Elbow	12.63	25.26
1	9Y9380	Gasket	3.66	3.66

Labor

Total Labor

Miscellaneous

4,313.75

1	Environmental Services	176.86	176.86
1	Freight charge	32.70	32.70
1	Freight charge	9.59	9.59

Total Segment Parts	2,548.57
Total Segment Labor	4,313.75
Total Segment Miscellaneous	219.15

Segment 03 Total: 7,081.47

04 SEPARATE & CONNECT - LOADER FRAME

Customer complaint: Loose hitch pin.
Resultant damage: Worn bores

Continued

To ensure proper credit, please detach this portion and return with remittance.

Town of Millinocket DPW
20 Cedar St
Millinocket, ME 04462
USA

Please make checks payable to:

Southworth-Milton, Inc.
P.O. Box 3851
Boston, MA 02241-3851



Customer Number: 4565100
Invoice Date: 5/29/2020
Agreement Number: SCINV476558

Amount Due: 33,208.49

Amount Enclosed:

FED ID:# 02-0258444



Check here for change of address.
Please print the change on the
back and return with remittance.

Milton

Brewer, ME (207) 989-1890
 Cranston, RI (401) 946-6350
 Richmond, VT (802) 434-4228
 Scarborough, ME (207) 883-9586
 Wareham, MA (508) 291-1200
 Milford, MA (508) 634-3400

Batavia, NY (585) 815-6200
 Binghamton, NY (607) 772-6500
 Clifton Park, NY (518) 877-8000
 Syracuse, NY (315) 476-9981
 Londonderry, NH (603) 665-4500
 North Reading, MA (978) 276-2400

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SERVICE CALL		INVOICE ACCOUNT		ORDER ACCOUNT		STORE		SALESPERSON		PAGE		
CSR0500966		4565100		4565100		Brewer		Fergola, Vic		3 of 13		
MAKE	MODEL		SERIAL NUMBER		CUSTOMER EQUIPMENT NUMBER		MILTON CAT EQID		SMU		DIVISION	
AA	924G		DDA02005				S041281		9712		General Line	
QTY		TRANS		DESCRIPTION				UNIT PRICE		EXTENDED PRICE		

Cause of failure: Worn bearings

Repair process comments: Brought machine in the shop. Began disconnecting all lines, harnesses and drive shaft going to the front half of the machine used the crane to pick up weight off the front half of the machine. Bottom center pin slid out no problem. Top center pin was froze in the machine. Attempted to use a bottle jack to press pin out but it would not work. Removed the cab to gain better access to the top pin. Rigged up tooling to force pin out. Continued this method until the pin was removed. Roiled the front half of the machine forward. Set the front half on a jack stand and chocked the wheels. Cleaned all hitch pin bores and steering cylinder bores. Raised the back half of the machine and set on jack stands and cribbing. Removed the rear axle, brought to the wash bay and steam cleaned. Set axle in spec shop to be rebuilt. Pressed out all old bearings and races. Installed new bearings and races. Set the rolling torque of the top pin bearings and bottom pin bearings. Lifted back half of machine and brought forward and pinned it to the front section of frame. Followed the procedure for the correct amount of shims to install. Once pinned and caps bolted on the rear axle was installed and wheels bolted on. Connected all hoses and harnesses from the rear section the front section. Replaced multiple bad hoses. Set cab on machine and made all connections to machine/cab. Topped off the coolant and hydraulic oil. Brought machine outside and operated in the dooryard. The engine has a slight coolant leak around the water pump gasket and front cover gasket. Tightened the bolts and leak has seemed to stop.

Parts

1	1107628	Shim	15.30	15.30
1	1133797	Pin A	666.28	666.28
2	1133794	Shim Pack	28.52	57.04
2	2388648	ELC Premix 50/50 1Gal	14.07	28.14
2	3096932-200	112623 HYDC ADV10 1GAL	22.45	44.90
2	4526011-200	121145 UTILITY GRS CART	3.73	7.46
1	4K7464	Shim Pack	54.17	54.17
8	5K9090	Seal O Ring	1.31	10.48
2	6H3558	Bearing	39.42	78.84
2	6I8849	Cone	121.00	242.00
2	6K4186	Seal	19.58	39.16
2	6V1194	Cup	16.27	32.54
8	6V8397	Seal	1.04	8.32
4	6V8398	Seal O Ring	1.07	4.28
2	6V8795	Cone	34.74	69.48
1	6W8246	Shim-Pack	88.09	88.09
20	7K1181	Strap Cable	0.38	7.60
6	8T4172	Bolt	1.77	10.62
1	8T4192	Bolt	0.87	0.87
10	8T4194	Bolt	1.60	16.00
16	8T4223	Washer	0.76	12.16
6	8T5041	Bolt	3.77	22.62

Continued

To ensure proper credit, please detach this portion and return with remittance.

Town of Millinocket DPW
 20 Cedar St
 Millinocket, ME 04462
 USA

Please make checks payable to:

Southworth-Milton, Inc.
P.O. Box 3851
Boston, MA 02241-3851

FED ID.# 02-0258444

Milton

Customer Number: 4565100
 Invoice Date: 5/29/2020
 Agreement Number: SCINV476558

Amount Due: 33,208.49

Amount Enclosed:



Check here for change of address.
 Please print the change on the
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Milton



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CSR0500966		4565100		4565100		Brewer		Fergola, Vic		4 of 13			
MAKE		MODEL		SERIAL NUMBER		CUSTOMER EQUIPMENT NUMBER		MILTON CAT EQID		SMU		DIVISION	
AA		924G		DDA02005				S041281		9712		General Line	
QTY		TRANS		DESCRIPTION				UNIT PRICE		EXTENDED PRICE			

1	8Y7047	Pin A	158.00	158.00		
4	9H2258	Seal	8.25	33.00		
1	9U0710	Clip	13.87	13.87		
1	9X7381	Seal O Ring	1.76	1.76		
1	9X7382	Seal O Ring	1.86	1.86		

Labor

Total Labor

4,506.60

Miscellaneous

Environmental Services

184.77

184.77

Total Segment Parts	1,724.84
Total Segment Labor	4,506.60
Total Segment Miscellaneous	184.77

Segment 04 Total: 6,416.21

05 REMOVE AND INSTALL - REAR - AXLE

Customer complaint: Customer saying they are hearing a snapping noise in rear diff when articulating machine in motion
Resultant damage: None
Cause of failure:

Repair process comments: When turning sharp in either direction the machine has a loud snap. Drained the rear axle and large chunks of metal and gear teeth on the drain plug magnet. Waited for further instruction. Used spreader bar on crane to support axle. Removed all mounting bolts and disconnected grease and brake lines. Lowered axle onto hand cart, rolled out from machine and brought to the wash bay. Once axle was rebuilt, Reinstalled axle into the machine and antiseized bolts, dowel pins, and mounting surfaces. Installed rear wheels. Set machine down on its wheels.

Parts

Flat Rate Parts

0

Continued

To ensure proper credit, please detach this portion and return with remittance.

Town of Millinocket DPW
20 Cedar St
Millinocket, ME 04462
USA

Please make checks payable to:

Southworth-Milton, Inc.
P.O. Box 3851
Boston, MA 02241-3851

Milton



Customer Number: 4565100
Invoice Date: 5/29/2020
Agreement Number: SCINV476558

Amount Due: 33,208.49

Amount Enclosed:



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Milton



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79 Robertson Boulevard
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MAKE	MODEL	SERIAL NUMBER	CUSTOMER EQUIPMENT NUMBER	MILTON CAT EQID	SMU
AA	924G	DDA02005		S041281	9712
QTY	TRANS	DESCRIPTION	UNIT PRICE	EXTENDED PRICE	DIVISION
					General Line

Miscellaneous

Fiat Rate Miscellaneous
Environmental Services

Total Segment Parts	90.00
Total Segment Labor	1,185.00
Total Segment Miscellaneous	5.00
Segment 05 Total:	1,280.00

06 REBEARING AND RESEAL - REAR - AXLE 203-2773

Customer complaint: Customer saying they are hearing a snapping noise in rear diff when articulating machine.

Resultant damage: Damaged gears

Cause of failure: Broken thrust washers

Repair process comments: Stood axle up on one end. Split axle apart. Disassembled the right side of the axle. Cleaned all components as they were taken apart. Removed the service brakes. Flipped axle over and removed the left side housing. Disassembled the axle housing. Put both axle shafts and cases in a skid box to be steam cleaned. Cleaned all case parts. While disassembling the differential housing it was found that one of the spider gears did not have a thrust washer behind it and no signs that it was originally installed. This is believed to be the cause of failure. Once all components and housings were clean, and all sealing surfaces were buffed the assembly procedure began. Followed the assembly procedure and assembled the axle with all new bearings, races, and seals. The differential housing was replaced due to excessive wear from the missing thrust washer. All spider gears were replaced. Bolted the individual axle housing to the differential and pinion housing. Set axle near machine for installation.

Parts

		Fiat Rate Parts
1	1095502	Lock
1	1334294	Seal-Lip
2	1352946	Bearing
1	1381645	Pin-Spring
2	1593589	Seal-O-Ring
2	1656692	Seal-O-Ring
2	1K8061	Washer
1	1U9891	Additive

Continued

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FED ID.# 02-0258444



Customer Number: 4565100
Invoice Date: 5/29/2020
Agreement Number: SCINV476558

Amount Due: 33,208.49

Amount Enclosed:



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SERVICE CALL		INVOICE ACCOUNT		ORDER ACCOUNT		STORE		SALESPERSON		PAGE			
CSR0500966		4565100		4565100		Brewer		Fergola, Vic		6 of 13			
MAKE		MODEL		SERIAL NUMBER		CUSTOMER EQUIPMENT NUMBER		MILTON CAT EQID		SMU		DIVISION	
AA		924G		CDAC2005				S041281		9712		General Line	
QTY		TRANS		DESCRIPTION						UNIT PRICE		EXTENDED PRICE	

2	2173680	Washer-Thrus
1	2487521-200	105347 TDTO 30W 1GAL
1	3065424	Bearing As-S
1	3K0360	Seal
1	4L7249	Cup
1	5H1039	Seal
2	5H3701	Screw
2	5P3723	Cone Rtr Brg
2	6D7690	Cup Tap Rol
2	6F2956	Cup
2	6V0347	Cone
1	6V7527	Cone
1	7D8636	Cone-Big
1	7D8637	Cup Bearing
3	7M8485	Seal
1	8F8733	Seal
12	8R0249	Washer
1	8R2526	Shim Pack
2	8T0336	Fitting
6	8T2925	Pin-Spring
1	8T9572-200	101087 TDTO 30W 5GAL
2	9C5040	Washer
1	9C5048	Bearing
1	9C5049	Bearing
1	9C5206	Nut
6	9C6020	Bearing
2	9G5311	Seal G
2	9H1129	Seal
1	9S7949	Cup
1	9S7950	Cone
1	9V1203	Plate
2	LT38657-112	HIGH FLEX GASKET

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SERVICE CALL		INVOICE ACCOUNT		ORDER ACCOUNT	STORE		SALESPERSON		PAGE
CSR0500966		4565100		4565100	Brewer		Fergola, Vic		7 of 13
MAKE	MODEL	SERIAL NUMBER		CUSTOMER EQUIPMENT NUMBER		MILTON CAT EQID		SMU	DIVISION
AA	924G	DDA02005				S041281		9712	General Line
QTY	TRANS	DESCRIPTION				UNIT PRICE	EXTENDED PRICE		

Miscellaneous

1	Flat Rate Miscellaneous
1	Environmental Services
1	Freight charge

Total Segment Parts	2,511.00
Total Segment Labor	3,318.00
Total Segment Miscellaneous	15.00

Segment 06 Total: 5,844.00

07 SUPPLY PARTS FOR - AXLE

Parts

10	05084-111	CRC BRAKE CLEAN	3.49	34.90
2	1434916	Piston	415.10	830.20
2	1704697	Plate-Rea	502.98	1,005.96
2	2501844	Disc-Frictio	235.82	471.64
20	2591456	Bolt-Hex Hea	1.13	22.60
1	2676536	Towel	7.81	7.81
1	6K5614	Dowel	8.44	8.44
1	7V8317	Shaft	148.86	148.86
6	8R0248	Shaft	81.53	489.18
2	8R1703	Pinion	229.95	459.90
2	8R1705	Gear	213.68	427.36
1	8R2212	Spacer	35.67	35.67
1	8R2538	Case	871.35	871.35

Miscellaneous

1	Environmental Services	0.00	0.00
---	------------------------	------	------

Continued

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SERVICE CALL		INVOICE ACCOUNT		ORDER ACCOUNT		STORE		SALESPERSON		PAGE		
CSR0500966		4555100		4565100		Brewer		Fergola, Vic		8 of 13		
MAKE	MODEL		SERIAL NUMBER		CUSTOMER EQUIPMENT NUMBER		MILTON CAT EQID		SMU		DIVISION	
AA	924G		DDA02005				SC41281		9712		General Line	
QTY		TRANS		DESCRIPTION				UNIT PRICE		EXTENDED PRICE		

1		Freight charge	100.00	100.00		
1		Freight charge	9.59	9.59		

Total Segment Parts 4,813.87
Total Segment Labor 0.00
Total Segment Miscellaneous 109.59

Segment 07 Total: 4,923.46

08 REPLACE - WINDSHIELD

Customer complaint: Replace broken windshield.

Resultant damage: None

Cause of failure:

Repair process comments: Ordered the replacement glass and film. Cut out each window, removed the old glue that was in place. Painted all glue surfaces to cover the surface rust. Applied beads of adhesive to one window opening at a time. Installed each window and applied clear adhesive to the joint between the sections of glass. Installed the new Caterpillar film on the center window. Removed all tape on windows and cab. Brake cleaned windows to remove excessive adhesive and glass cleaned windows.

Parts

1	1076144	Glass	341.06	341.06	
1	1076145	Glass	493.47	493.47	
1	1110177	Glass	341.06	341.06	
1	1180626	Film	63.22	63.22	
5	8T8729	Pin	0.86	4.80	
5	8T8730	Socket-Conne	1.14	5.70	
2	9W0844	Socket	1.33	2.66	
2	9W0852	Pin	1.08	2.16	
2	LT193999-112	ADHESIVE CLEAR SIL	17.26	34.52	
2	LT2068378-112	TEROSON MS 939NA BLACK 290ML	25.28	50.56	

Labor

Total Labor

1,474.65

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SERVICE CALL		INVOICE ACCOUNT		ORDER ACCOUNT		STORE		SALESPERSON		PAGE	
CSR0500966		4565100		4565100		Brewer		Fergola, Vic		9 of 13	
MAKE	MODEL	SERIAL NUMBER		CUSTOMER EQUIPMENT NUMBER		MILTON CAT EQID		SMU		DIVISION	
AA	924G	DDA02005				S041281		9712		General Line	
QTY	TRANS	DESCRIPTION						UNIT PRICE		EXTENDED PRICE	

Miscellaneous

1	Environmental Services	60.46	60.46
Total Segment Parts		1,339.21	
Total Segment Labor		1,474.65	
Total Segment Miscellaneous		60.46	
Segment 08 Total:		2,874.32	

09 DIAGNOSIS & REPAIR - FRONT - DRIVE LINE

Customer complaint: Customer saying they are hearing a snapping noise in rear diff when articulating machine in motion. Brake warning coming on after 5 pumps of pedal. Loose hitch pin.

Resultant damage: None

Cause of failure: Slip joint collar damaged

Repair process comments: Front yoke seems to have excessive play back and forth. Replaced the Yoke and seal. Installing new seal and yoke took away the play. A new center driveshaft was installed due to the threads being stripped off the old one. A yellow mark shaft was installed. When turning at almost any speed the driveshaft would knock loud over and over. The shafts has play in the bearings. Applied grease to the driveshaft and still continued to make the noise. The end of the driveshaft was also making contact with the transmission yoke. Installed the driveshaft in the opposite direction and it began to contact the front driveshaft yoke. Removed driveshaft and ordered a cat driveshaft. Installed Cat driveshaft and the problems went away.

Parts

1	1334294	Seal-Lip		
1	1381736	Yoke A	43.80	43.80
1	2019517	Joint Gp-Sli	377.47	377.47
4	4E5984	Strap	623.51	623.51
12	4E5985	Bolt	14.16	56.64
1	4F7389	Ring	4.14	45.68
			3.07	3.07

Labor

Total Labor

398.75

Continued

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SERVICE CALL	INVOICE ACCOUNT	ORDER ACCOUNT	STORE	SALESPERSON	PAGE
CSR0500966	4565100	4565100	Brewer	Fergola, Vic	10 of 13
MAKE	MODEL	SERIAL NUMBER	CUSTOMER EQUIPMENT NUMBER	MILTON CAT EQID	SMU
AA	924G	DDA02CC5		S041281	9712
QTY	TRANS	DESCRIPTION	UNIT PRICE	EXTENDED PRICE	DIVISION
					General Line

Miscellaneous

1	Environmental Services	16.35	16.35
1	Freight charge	49.10	49.10
1	Freight charge	42.40	42.40

Total Segment Parts 1,154.17
Total Segment Labor 398.75
Total Segment Miscellaneous 107.85

Segment 09 Total: 1,660.77

10 WELD AND BORE - LOADER FRAME

Customer complaint: Customer saying they are hearing a snapping noise in rear diff when articulating machine in motion, Brake warning coming on after 5 pumps of pedal, Loose hitch pin.
Resultant damage: Bores worn
Cause of failure: Bores worn
Repair process comments: Measured the bores. The bottom bores on the engine side need to be repaired. Set the bore machine up. Cleaned out the bores. Had to reset the machine to be able to use the bore welder. Welded the bores in. Bored back to the original size. Cleaned up the work area. Painted work surfaces.

Miscellaneous

1	Environmental Services	47.56	47.56
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Total Segment Parts 0.00
Total Segment Labor 1,400.00
Total Segment Miscellaneous 47.56

Segment 10 Total: 1,447.56

Continued

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SERVICE CALL		INVOICE ACCOUNT		ORDER ACCOUNT		STORE		SALESPERSON		PAGE	
CSR0500966		4565100		4565100		Brewer		Fergola, Vic		11 of 13	
MAKE	MODEL	SERIAL NUMBER		CUSTOMER EQUIPMENT NUMBER			MILTON CAT EQID		SMU	DIVISION	
AA	924G	DDAG2005					S041281		9712	General Line	
QTY	TRANS	DESCRIPTION					UNIT PRICE		EXTENDED PRICE		

11 REPLACE - HYDRAULIC HOSE/LINES

Customer complaint: Customer saying they are hearing a snapping noise in rear diff when articulating machine in motion. Brake warning coming on after 5 pumps of pedal. Loose hitch pin.
Resultant damage: None
Cause of failure: Worn hoses
Repair process comments: Multiple Hoses had damage down to and through the inner wires. Replaced old hoses with new hoses and new orings.

Parts

1	1322399	Hose As	136.50	136.50
1	1692943	Hose A	45.99	45.99
2	1699049	Hose As	38.14	76.28
1	2168396	Hose As	36.49	36.49
2	2172769	Hose As	42.83	85.66
1	2309800	Hose As	47.52	47.52

Labor

Total Labor

Miscellaneous

Environmental Services

11.89 11.89

Total Segment Parts 428.44
Total Segment Labor 290.00
Total Segment Miscellaneous 11.89

Segment 11 Total: 730.33

12 REPLACE SEALS &/OR GASKET - WATER PUMP

Continued

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SERVICE CALL		INVOICE ACCOUNT		ORDER ACCOUNT		STORE		SALESPERSON		PAGE
CSR05C0966		4565100		4565100		Brewer		Fergola, Vic		12 of 13
MAKE	MODEL	SERIAL NUMBER		CUSTOMER EQUIPMENT NUMBER		MILTON CAT EQID		SMU	DIVISION	
AA	924G	DDA2C05				S041281		9712	General Line	
QTY	TRANS	DESCRIPTION				UNIT PRICE		EXTENDED PRICE		

Parts

1	1013771	Bolt	2.79	2.79
1	1013805	Bolt	5.07	5.07
1	1851021	Hose-Coolant	31.66	31.66
1	2018745	Gasket	12.29	12.29
1	2147458	Clamp-T Bolt	8.22	8.22
1	2166945	Clamp-T Bolt	8.33	8.33
1	2388648	ELC Premix 50/50 1Gal	14.07	14.07

Labor

Total Labor

398.75

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SERVICE CALL		INVOICE ACCOUNT		ORDER ACCOUNT		STORE		SALSPERSON		PAGE			
CSR0500966		4565100		4565100		Brewer		Pergola, Vic		13 of 13			
MAKE		MODEL		SERIAL NUMBER		CUSTOMER EQUIPMENT NUMBER		MILTON CAT EQID		SMU		DIVISION	
AA		924G		DDAC2005				S041281		9712		General Line	
QTY		TRANS		DESCRIPTION				UNIT PRICE				EXTENDED PRICE	

Miscellaneous

1	Environmental Services	16.35	16.35
Total Segment Parts		82.43	
Total Segment Labor		398.75	
Total Segment Miscellaneous		16.35	
Segment 12 Total:		497.53	

Purchase Order 10894

Total Invoice Parts \$14,692.53
Total Invoice Labor \$17,720.50
Total Invoice Miscellaneous \$795.46

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BILL TO

Town of Millinocket DPW
20 Cedar St
Millinocket, ME 04462
USA

INVOICE NUMBER
INVOICE DATE
PO NUMBER

SCINV476558
5/29/2020
10894

SHIP TO

Town of Millinocket DPW
79 Robertson Boulevard
Brewer, ME 04412
USA

SERVICE CALL	INVOICE ACCOUNT	ORDER ACCOUNT	STORE	SALESPERSON	PAGE
CSR0500966	4565100	4565100	Brewer	Fergola, Vic	1 of 13
MAKE	MODEL	SERIAL NUMBER	CUSTOMER EQUIPMENT NUMBER	MILTON CAT EQID	SMU
AA	924G	DDAC2005		S941281	9712
QTY	TRANS	DESCRIPTION	UNIT PRICE	EXTENDED PRICE	DIVISION
					General Line

00 CLEAN - MACHINE

Labor

Total Labor

Miscellaneous

435.00

1

Environmental Services

17.84

17.84

Total Segment Parts

0.00

Total Segment Labor

435.00

Total Segment Miscellaneous

17.84

Segment 00 Total:

452.84

03 REPLACE - BRAKE PUMP

Customer complaint: Brake warning coming on

Resultant damage: None known

Cause of failure: pressure switch

Repair process comments: Customer complaining the brake system did not provide enough applications after machine is shut off before warning comes on. Began testing machine. Accumulators were low, charged to proper amount. Checked applying pressure at front and rear brakes. Pressures were good. Tested the cut-in and cut-out pressures. Pressures were good. Brake system charges to cut-out pressure and bleeds off quick to around 1700psi. Check valve in brake/fan pump should prevent that. There is an update for a new brake/fan pump the provides more oil flow. Supervisor is checking with customer. New brake/fan pump was installed. System pressures were good and brake applications increased but not at spec. Tested brake valve to make sure oil wasn't going back to tank no problem found also checked brake wear on front brakes found to be acceptable wear. Hooked up pressure test to front and rear brakes to check for internal leakage in brakes no issue found. Checked accumulators individually and found one to drop off very quickly after applying brake, so it was changed out. Performed further testing which showed both accumulators to have equal volume but the one that hadn't been replaced showed nitrogen pressure to be dropping. Replaced second accumulator. Checked all pressures a Pressures were good. No further issues could be found at this time.

Continued

To ensure proper credit, please detach this portion and return with remittance.

Town of Millinocket DPW
20 Cedar St
Millinocket, ME 04462
USA

Please make checks payable to:

Southworth-Milton, Inc.
P.O. Box 3851
Boston, MA 02241-3851

Milton



Customer Number: 4565100

Invoice Date: 5/29/2020

Agreement Number: SCINV476558

Amount Due: 33,208.49

Amount Enclosed:



Check here for change of address.
Please print the change on the
back and return with remittance.

Milton**CAT**

STATEMENT

CUSTOMER	DATE	PAGE
4565100	5/31/2020	1 of 1

Milford, MA
North Reading, MA
Wareham, MA
Cranston, RI
Brewer, ME
Scarborough, ME

Londonderry, NH
Richmond, VT
Batavia, NY
Binghamton, NY
Clifton Park, NY
Syracuse, NY

S81700 P38532 - 1_M1



5182 TOWN OF MILLINOCKET DPW
20 CEDAR ST
MILLINOCKET, ME 04462-2147

PLEASE REMIT TO:

Southworth-Milton Inc.
PO Box 3851
Boston, MA 02241
USA

DATE	INVOICE NUMBER	DOCUMENT NUMBER	CUSTOMER PO	BUSINESS AREA	AMOUNT	BALANCE
5/29/2020	SCINV476558	CSR0500966	10894		33,208.49	
Parts and Service Balance						33,208.49

*EMERGENCY REPAIR 2005
924 CAT LOADER*

BALANCE**33,208.49**

We appreciate your business! Questions? Please call 508-482-5794.

FEDERAL ID: 02-0258444

A FINANCE CHARGE of 1.5% per month (ANNUAL PERCENTAGE RATE of 18%) will be added to any amounts more than 30 days past due.

Monthly Aging of Unpaid Invoices

Current	One Month	Two Months	Three Months	Over Three Months	Credits	BALANCE
33,208.49	0.00	0.00	0.00	0.00	0.00	33,208.49

ORDER #112-2020

PROVIDING FOR: Appointment of the Code Enforcement Officer

IT IS ORDERED that Richard Angotti is appointed to serve as Code Enforcement Officer for a one year term effective April 1, 2020 to April 30, 2021.

Passed by the Town Council _____

Attest: _____

