

**TENTATIVE AGENDA**  
**PUBLIC HEARINGS FOR FISCAL 2020 MUNICIPAL, WASTEWATER AND SCHOOL BUDGET ADOPTIONS**  
**And the REGULAR TOWN COUNCIL MEETING IN COUNCIL CHAMBERS**  
**THURSDAY, July 9, 2020 4:30 PM**

**‘This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.’**

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda
4. Approval of the Minutes for the May 14<sup>th</sup>, 2020 Regular Town Council Meeting.
5. SPECIAL PRESENTATIONS: n/a
6. ORDER #120-2020 2<sup>ND</sup> **Public Hearing** for the Fiscal 2021 Municipal and Wastewater Budgets
7. ORDER #121-2020 1<sup>st</sup> **Public Hearing** for the 2021 School Budgets
8. ORDER #122-2020 General Administration Departments
9. ORDER #123-2020 Community & Economic Development Departments
10. ORDER #124-2020 Public Safety and Protection Departments
11. ORDER #125-2020 Public Works Departments
12. ORDER #126-2020 Community and Recreation Services Departments
13. ORDER #127-2020 Debt Services and Interest Department
14. ORDER #128-2020 Capital Improvements Departments
15. ORDER #129-2020 Anticipated Revenues and Transfers
16. ORDER #130-2020 Transfer of Funds from Designated Dog Fee Revenue Reserve Account for the Care of Animals
17. ORDER #131-2020 Transfer of Funds from Fund Balance Account
18. ORDER #132-2020 County Tax
19. ORDER #133-2020 Acceptance of State of Maine Funds
20. ORDER #134-2020 Approval of Written Policy Concerning Disbursement of State Fees
21. ORDER #135-2020 Disbursement of Employees Wages and Benefits
22. ORDER #136-2020 Payment of Property Taxes for Multiple Years
23. ORDER #137-2020 Wastewater Department Anticipated Revenues and Transfers

24. ORDER #138-2020 Wastewater Department Operations
25. ORDER #139-2020 Payment of Sewer Bills for Multiple Bills
26. ORDER #140-2020 Appropriation for System Administration (School)
27. ORDER #141-2020 Appropriation for School Administration
28. ORDER #142-2020 Appropriation for Regular Instruction
29. ORDER #143-2020 Appropriation for Special Education
30. ORDER #144-2020 Appropriation for Student and Staff Support
31. ORDER #145-2020 Appropriation for Other Instruction
32. ORDER #146-2020 Appropriation for Career and Technical Education
33. ORDER #147-2020 Appropriation for Facilities Maintenance
34. ORDER #148-2020 Appropriation for Transportation and Buses
35. ORDER #149-2020 Appropriation for Debt Services and Other Commitments
36. ORDER #150-2020 Appropriation for All Other Expenditures
37. ORDER #151-2020 Total Cost of Funding Public Education
38. ORDER #152-2020 Annual Payments on Debt Service
39. ORDER #153-2020 Additional Local Funds
40. ORDER #154-2020 Funding of Public Education
41. ORDER #155-2020 Additional Local Dollars in Support of the Food Service Program
42. ORDER #156-2020 Appropriation for Adult Education
43. ORDER #157-2020 Regional Vocational Operating Budget
44. ORDER #158-2020 Regional Vocational Adult Education Operating Budget
45. ORDER #159-2020 Acceptance of State, Federal or Other Sources of Funds
46. ORDER #160-2020 Acceptance of Enterprise and Agency Funds

## **REGULAR TOWN COUNCIL MEETING**

Old Business:

New Business:

47. Special Presentations: n/a
48. Town Manager's Report
49. ORDER #161-2020 Execution of the Warrant for July 9, 2020
50. ORDER #162-2020 Date, Time, Place and Warden for the July 14<sup>th</sup>, 2020 Primary and Special Referendum Election
51. ORDER #163-2020 Absentee Ballot Processing for the July 14<sup>th</sup>, 2020 Primary and Special Referendum Election
52. ORDER #164-2020 Registrar Office Hours
53. ORDER #165-2020 Date, Time, Place and Warden for the School Budget Validation Referendum Election
54. ORDER #166-2020 Absentee Ballot Processing for the School Budget Validation Referendum Election
55. ORDER #167-2020 Registrar Office Hours
56. ORDER #168-2020 Lease Option Agreement
57. ORDER #169-2020 Municipal Release Deed (Schmid)
58. ORDER #170-2020 The Development of a Code of Ethics
59. Reports and Communications:
  - a. Warrant Committee for the July 23, 2020 Town Council Meeting: Chair McEwen and Councilor Pelletier.
  - b. Chair's Committee Reports
  - c. Town Minute Public Comment
60. Adjournment:



May 14, 2020

The Regular meeting of the Millinocket Town Council was brought to order by Chair McEwen in Council Chambers at 4:30 pm.

Roll Call:

Town Council Members Present:

Pelletier	Pray
Jackson	Stratton
Madore	Golieb
McEwen	

Also present were: Town Manager John Davis, Town Clerk Diana M. Lakeman, Town Attorney Dean Beaupain, Police Chief Craig Worster, Media Ben Barr and 0 in public.

Pledge of Allegiance

Adjustments to the Agenda: Manager Report updates

Approval of the minutes for the May 5<sup>th</sup>, 2020 Executive Session.

Motion-Stratton      Second- Golieb      Vote 7-0

**OLD BUSINESS:**

**NEW BUSINESS**

**\*AMENDED - ORDER #71-2020 \*to read order in its entirety as originally written including item 2.**

**PROVIDING FOR: REPEAL OF ORDER 42-2020**

WHEREAS, Order 42-2020 was passed by the Council on February 27, 2020, and enacted a moratorium on the issuance of certain development permits within the Town of Millinocket; and

WHEREAS, concerns have been raised concerning the procedure used to enact the moratorium; and

WHEREAS, concerns have been raised concerning the factual basis for the need for a moratorium; and

WHEREAS, concerns have been raised concerning the legality of restricting the types of facilities referred to in Order 42-2020;

**NOW THEREFORE, IT IS ORDERED:**

That Order 42-2020 is repealed upon the effective date of this Order; and

The Planning Board is directed to continue to:

review the issues presented by the facilities identified in Order 42-2020 including the location of such facilities in the community; and

in light of its review, to determine whether changes are needed to the comprehensive plan and or zoning ordinance to adequately regulate such facilities including the appropriate location of such facilities in Millinocket; and

report its findings and any suggested changes to the comprehensive plan and/or zoning ordinance in due course.

Motion - Golieb      Second - Jackson      Vote on Amended Order as Originally Written 7-0

Council discussion share concerns with business proposal and current zoning location noting the town did not refuse the sale of the property with suggestion for the planning board to view and discuss.

Town Attorney, Dean Beaupain, explains process to change zoning starts with planning board noting no initiation has been made, states the order should read as originally written.

Code Enforcement states the planning board is holding meetings.

Councilor Golieb motions to amend order and reads in full as originally written, Madore second, vote to amend order as originally written 6-1 (Pray/opposed)

ORDER #72-2020 PROVIDING FOR: AUTHORIZATION FOR THE TOWN MANAGER TO CONVEY  
26 YORK STREET – TAX MAP U12 LOT 1

WHEREAS, the real estate located at 26 York Street and being depicted on the town tax maps as Map U12 lot 1, and formerly owned by Lisa Wiley-Ayotte, was acquired by the Town after numerous sewer liens filed in the Registry of Deeds matured following non-payment of the amount due thereunder; and

WHEREAS, after the liens matured, the Town removed the dilapidated building on the property; and

WHEREAS, after the building was removed the Town agreed to convey the property to Michael Madore and Kelly Madore for \$100.00; and

WHEREAS, the Madores paid the required consideration and have occupied the property since at least 2012; and

WHEREAS, the Town did not convey its interest in the property to the Madores and no record of the transaction can be located in Town records due to the passage of time.

NOW THEREFORE, IT IS ORDERED:

The Town Manager is authorized and directed to execute and deliver to Michael Madore and Kelly Madore a release deed to the real estate located at 26 York Street and being depicted on the town tax maps as Map U12 lot 1; and

A condition of delivery of the deed is that the Madores pay to the Town the real estate taxes that would have been due on the property if it had been assessed to them for years 2017/2018, 2018/2019, 2019/2020 and 2020/2021.

0012/320 00069121DOCX

Motion- Jackson Second-Stratton Vote 4-2-1 (Madore/McEwen-Abstain/Pelletier-Opposed)

Councilor discussion share concerns with lack of evidence of transaction with the unfortunate paperwork may not have been filed accordingly while sharing support with prior recollection from Manager while on council as Chair and other councilors with concerns of property not currently assessed, Town Attorney Dean Beaupain informs tax assessments can retro back three years only.

Michael Madore, now 101 Michigan formally Prospect St, notes property went out to bid 3 separate times without interest, after property was torn down by Town, show interest and put bid in and was awarded by order approval, John Davis, recalls order and purchase as prior Council Chair,

*SPECIAL PRESENTATIONS: n/a*

Town Manager's Report May 14, 2020

Next Meetings – held in Council Chambers at 4:30 p.m.

May 28, 2020

June 11, 2020

Katahdin Woods & Waters National Monument – The Katahdin Woods & Waters National Monument and the International Dark-Sky Association announced the designation of the Monument as an International Dark Sky Sanctuary. The designation is only the second of its kind in the National Park Service and the first International Dark Sky Place certified in the State of Maine and New England.

Graduation – The superintendent wants to conduct a ceremony at Granite Street school to honor the 2020 graduating class. A podium will be set up where speeches can be recited, and social distancing will be maintained. Graduates can drive by a designated area and receive their diplomas. Pictures of the students will be attached to the light poles on Main Street and a small parade will pass through Main Street to close out the event.

Wabanaki Health & Wellness – Tom Martin updated me on the status of the recovery home at the Pelletier Logging building on Main Street. He indicated that the project is moving forward and wants to cultivate a good working relationship with the town.

Zoom – That was hooked up today and I thank Councilor McEwen for keeping on us and Mr. Angotti for hooking it up so we have two hosts.

## Department Updates

### Public Works

Following the COVID-19 guidelines by working with one person per vehicle, cleaning vehicle after use, wearing PPE, and maintaining social distancing procedures.

Garage still closed to the public.

Sweeping streets and sidewalks, patching holes, collecting and disposing of loose tar and tree limbs, prepping mowing areas.

Sent out line painting bid packages.

Milton Cat doing emergency repairs to the 2005, 924 loader. Found rear end issues and changing pivot center pins.

### Transfer Site

Recycle still closed to the public. Fiberight will credit municipalities by a percentage of the amount of trash being disposed in the regular trash stream.

Designlab posted an article on the town's website explaining the trash situation.

Two recycle employees transferred to cemetery for the summer. Only using three employees at the Transfer Site until the recycle building opens up again.

### Airport

FBO building still closed to the public.

Working with MDOT Aviation Division and FAA to support COVID-19 guidance.

Jeff working with Army Engineers to see if they will take on a project at the airport for training purposes on airport safety strip areas.

### Cemetery

Gate is open.

Burials postponed until June because of virus restriction of no more than 10 people in a gathering.

Mike Hartley resigned effective May 1, 2020, after 22 years of service.

### Wastewater Treatment

Equipment functioning well.

Working on spring cleanup.

Summer employee returned May 11<sup>th</sup>.

Continue to work separately during COVID-19 crisis.

### Police Department

Generated 332 incidents from April 1<sup>st</sup> to April 30<sup>th</sup>. Responded to 373 incidents for the same time period last year.

Chief still covering various vacancies and working modified schedule to provide double coverage during peak hours.

Performing bail checks and monitoring people out on conditions set by the court which has resulted in several arrests. Working with bail commissioner to release people we can on an unsecured basis until crisis is over.

Chief Worster can explain the benefits of this and of a case involving a 17-year-old charged with altering a firearm.

Cases under investigation: elderly man taken advantage of monetarily and a case that involves the theft of stimulus money awarded to a deceased person.

### Fire & Ambulance

Eight local BLS and 17 local ALS calls. Two out-of-town BLS and 3 out-of-town ALS calls.

No Trans/PA – 10.  
Four public assists.  
One BLS and two ALS lost calls.  
One lost call that required a nurse.  
Three electrical fires due to downed wire out-of-town. Ten electrical fires caused by lines down in town (all caused by a windstorm in the same night).  
One CO alarm, one chimney, and one mutual aid in East Millinocket.  
Still one FF/Medic out.  
Constant communications with CDC in reference to COVID-19.  
Continue daily remote meetings with Manager and Dept. Heads.  
Monitoring crew for physical and mental condition.  
Fire station locked down to public. Bell on side door if someone needs assistance.  
Looking for creative ways to provide training without gathering.  
Reviewed budget with Treasurer and Manager.  
Ambulance (2019 Ford) out of service for a few days with electrical issues, and the 2015 Chevy ambulance is being painted by Autotronics (still under warranty).  
Would like to use funds in FY20 capital projects to replace exhaust system.

#### Health Officer

Participating in numerous teleconferences and webinars concerning the virus.  
Assisted citizen that is in the process of renovating a house with lead paint issues. Trying to help him find information on testing for Radon as well.

#### Recreation

Waiting for guidelines playgrounds and the pool.  
Reviewed budget with Manager & Treasurer.

#### Administration

##### Treasurer

Worked on FY21 budget.  
Assisted Town Clerk in setting up online boat registrations.  
Registration revenues down \$60k.  
Unpaid property tax balance \$72k higher than this time last year.  
Personal property tax balance \$1,560 higher than last year.  
Tax lien balance \$43k lower than last year.  
Town qualified for \$30k federal CARES grant for the airport.  
Fire Dept. received an \$11k stimulus check related to the ambulance.  
Mailed 225 30-day notices for unpaid sewer bills dated 4/24/19 to 9/19/19.

##### Tax Collector

Interviewed four candidates.  
Still discussing selection with HR Director.

##### Tax Assessor

Sue continues to enter personal property declarations from home.  
Responding and sorting emails.  
Working on property transfers.

##### Code Enforcement Officer

Did two inspections while following social distance guidelines.  
Issuing permits (challenging).  
Assisted with computer issues.



Worked with Manager on zoom purchase.  
Meeting on new ordinances.  
Looking at dangerous buildings and property maintenance.  
Running on empty.

#### Town Clerk

Answering phone, doing registrations by mail, checking drop box daily, and processing payments.  
Sent April end-of-month reporting to the state.  
Submitted three motor vehicle reports to BMV.  
Finalized April's county end-of-month excise tax report.  
Finalized voter participation history for March 3, 2020.  
Preparing minutes for the April 23, 2020 Council meeting.  
Catching up on emails from home.

#### Human Resource/Welfare Director

Personnel Issues.  
Warrants.  
Interviews for Tax Collector.  
Meetings with Town Attorney.  
Participating in daily remote meetings.

#### Town Manager

Answering phone.  
Assisting public with vehicle registrations.  
Joining remote meetings.  
Working on plan to open town office.

#### Councilor Comments:

**Councilor Golieb:** Thanked the Manager and everyone for the thoughtful planning and adaptation to the pandemic to keep everyone safe. It is exciting about the designation about the Dark Sky; hopefully, this will bring more people to this area and more money to this region. Congratulations to the graduates, and what needs to be done will be seen through so the graduates will feel appreciated. Thanked Mike Hartley and recognized his 22 years of employment with the Town.

**Councilor Jackson:** Congratulation for the work of the Town during the coronavirus and trying to get the Town back up and running in a safe manner. The Katahdin Woods and Water National Monument Dark Sky is quite impressive and will bring a lot of recognition. Concerning the graduation, congratulation to all the graduates. Wabanaki Health and Wellness look forward to working with them in the Town and hopes to build a good relationship. Congratulations to Mike Hartley, sorry to see him leave, but 22 years of service to the Town certainly warrants a proclamation. The fire and ambulance are still one fire fighter and medic out, is there any resolve to this and is there any future resolution upcoming or is this going to be on the agenda every meeting?  
Town Manager Davis stated that he could find out how much time he has left before the Town can contractually time bill him, the Manager does not see this employee coming back.

**Councilor Stratton:** Regarding the Dark Sky designation, she has gotten a few phone calls and there are people excited about this and coming to the area with their telescopes. Congratulation to the graduating seniors. Looking forward to the Resolution for Mike Hartley, he did a good job at the cemetery for 22 years. The Wabanaki Health and Wellness, she would still like to see retail in that building, because we are trying to revitalize the main street; also she has safety concerns about that facility going in. About Public Works, she has noticed that there are many trees down from the windstorms that we have had. Thanks for the work that has been done in trying to open the offices back up and the meetings to keep them informed of what is going on.

Chair McEwen: Congratulated the graduation class of 2020, reminding the public that the graduating senior this year is going to be different and this needs to be recognized, they are personally going to have a different experience and that needs to be respected.

Councilor Madore: Glad to see the Dark Sky designation, remarked how the Chinese students marvel at the stars and sky and how beautiful it is. Very thankful that the Superintendent, the class advisor, the class officers, and others were able to come up with a plan for an actual graduation ceremony albeit different from anything that Stearns has ever had. Hopes that the weather will be good because it will be outside. Asked if the next meeting will be on Zoom? Chair McEwen stated that the Town Manager and Richard Angotti will speak to this.

Richard Angotti, Code Enforcement Officer, stated that plans on using the Manager's camera from his office, Mr. Angotti's laptop, the line is not secure on the public hotspot is the only concern. It will be set up in the corner of the room, we should be able to see the whole group without a problem; will take the projector and project anyone on the Zoom call will be projected on the back wall, so the Council will be able to see who is on the call. Chair McEwen suggested the Town has it's own Wi-Fi router.

Councilor Madore was sad to see Mike Hartley leaving his job at the cemetery; he was always professional, outstanding to people that are going through loss, Mike was always kind and thoughtful. Regarding the Chief, on performing bail checks and monitoring people with conditions set by the court, is this process like an endless cycle? The Chief gave an example and stated because they are checking these individuals, they are staying clean. The concern with Recreation is the pool, he does not want to see that closed for the summer. Glad to see the balance for property taxes is higher and liens lower. Concerning the drop box could an ad be placed in the *Lincoln News* alerting people that it is there?

Councilor Pray: Supports the Dark Sky initiative, wishes they would do it in more urban areas in the southern part of the country instead of coming up here because he remembers several national organizations suing the local industry like we had because it was affecting them although we were not in their zone of jurisdiction, and asked what the perimeters around the national monument is? Congratulates the School Board and School Superintendent and high school on working out a graduation plan, to help them celebrate their passing this one stage of their lives to the next one. In reference to the health and wellness center he would like to see some working with them concerning payment in lieu of taxes. In reference to the Public Works and all Town Departments continuously doing a good job. Is there someone from MRC that could come up and give us a status on the situation with Fiberight. Wishing Mike Hartley well in his future endeavors. There has been discussion with opening the court because it is in the Town's building. Concerned with getting the fire department and ambulance up to date. Glad to hear there has someone chosen for the tax collector. It is important to get the Zoom meeting up and going.

Manager Davis reported that Public Works cleaned out the back parking lot; the Jerry Pond issue is still on hold while they look at what is safe.

Councilor Jackson to the Manager, will the parade route for the graduation be posted for general knowledge, and for Chief Malcolm concerning training of Covid19 compliance.

Councilor Pelletier: Concurs with all the positive comments made previously on the Manager's Report. The Jerry Pond one concerns him that the outdoor area may be used without people swimming.

Chief Worster reported on a current investigation that there was an elderly person being taken advantage of by an eighteen year old, there were tens of thousands of dollars involved, the case was helped by his son from Florida who flew up here on Saturday. The person responsible has been issued a cease trespass notice, so action can be taken if that person is seen with the elderly person again. He gave Councilor Stratton thanks for her help. The second case concerns the theft of an IRS refund of a covid refund of a deceased member of our community. Concerning the counterfeit bill, it looked and felt like a real \$100 bill.

Richard Angotti stated that there is a limit of one hour to the public access which is a concern.

Councilor Madore stated he would like to see that Jerry Pond remain open to recreating down there at a safe distance.

#### **Public Comment:**

**REMOVED - ORDER #73-2020 PROVIDING FOR:** Execution of the Warrant for May 7, 2020  
IT IS ORDERED that the Warrant for May 7, 2020 in the amount of \$\_\_\_\_\_ is hereby approved.

**ORDER #74-2020 PROVIDING FOR:** Execution of the Warrant for May 14, 2020

IT IS ORDERED that the Warrant for May 14, 2020 in the amount of \$164,597.52 is hereby approved.  
Motion-Stratton                      Second-Madore                      Vote 7-0

ORDER #75-2020 PROVIDING FOR: PROVIDING FOR: Approval of an Application for a Victualer License Application for the Scootic In Restaurant.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

George S. Simon, 70 Penobscot Ave

d/b/a

Scootic In Restaurant, 70 Penobscot Ave.

Motion-Madore                      Second- Jackson                      Vote 7-0

ORDER #76-2020 PROVIDING FOR: PROVIDING FOR: Approval of an Application for a Victualer License Application for Daigle Soft Serve.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Jeff Daigle, Daigle Family LLC, 196 Medway Rd

d/b/a

Daigle Soft Serve, Mobile Food Truck.

Motion-Pray                      Second-Madore                      Vote 7-0

ORDER #77-2020 PROVIDING FOR: PROVIDING FOR: Approval of an Application for a Victualer License Application for Subway.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Bruce D. McLean, 181 Maine Ave

d/b/a

Subway, 805 Central Street

Motion-Pelletier                      Second- Madore                      Vote 7-0

ORDER #78-2020 PROVIDING FOR: Approval of an Application for a Victualer License Application for Katahdin General Store LLC.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Jamie Brundrett, Katahdin General Store LLC, 160 Bates Street

d/b/a

Katahdin General Store LLC, 160 Bates Street

Motion-Golieb                      Second- Stratton                      Vote 7-0

Council discuss concerns of tax balance due, instruct the Town Manager to contact owner for communications of payment.

ORDER #79-2020 PROVIDING FOR: Approval of an Application for a Victualer License Application for Mac's Convenience Stores LLC.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Mac's Convenience Stores LLC, 719 Central Street

d/b/a

Circle K, 4707113, 719 Central Street

Motion-Jackson                      Second-Madore                      Vote 7-0

ORDER #80-2020 PROVIDING FOR: Approval of an Application for a Victualer License Application for Christopher Carr.

IT IS ORDERED that the attached application for a Victualer License is hereby approved **\*upon the agreement for a payment arrangement between manager and applicant for:**

Christopher Carr, Katahdin Services LLC, 973 Central Street

d/b/a

Pamola Motor Lodge, 973 Central Street

Motion-Stratton                      Second-Madore                      Vote 7-0  
Council discuss concerns of tax balance due, instruct the Town Manager to contact owner for communication of payment, motion by Pray town council approval of application upon agreement between Manager and applicant for payment, second- Golieb, vote 7-0

ORDER #81-20220 PROVIDING FOR: Approval of an Application for a Victualer License Application for Thomas St. John.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Thomas St. John, 61 Penobscot Ave

d/b/a

The Blue Ox Saloon, 61 Penobscot Ave.

Motion-Madore                      Second-Stratton                      Vote 7-0

ORDER #82-2020 PROVIDING FOR: Transfer of funds for \$25,000.

IT IS ORDERED that the Millinocket Town Council approve the transfer of funds in the amount of \$21,890 from Account E11300-9504 (Capital Budget Rescue sled and Trailer), and \$3,110 from Account R0101-0151 (Administration Miscellaneous Revenue), to replace the antiquated exhaust system in the Fire Department.

Motion-Pray                      Second-Stratton                      Vote 7-0

\*Town Manager commends Chief Malcolm for finding and alternative replacement.

ORDER #83-2020 PROVIDING FOR: Transfer of funds.

IT IS ORDERED that the Millinocket Town Council approve the transfer of funds in the amount of \$2,500 from Account E02060-4402 (Community Services-Street Lights) to E1300-9504 (Capital Improvements-Budgeted Capital), to renovate the window frames at the Fire Station.

Motion-Pelletier                      Second-Madore                      Vote 7-0

ORDER #84-2020 PROVIDING FOR: Transfer of funds.

IT IS ORDERED that the Millinocket Town Council approves the transfer of funds in the amount of \$8,095 from Account E1300-9504 (Capital Improvements-Budget Capital) to replace valves at the pool and acid wash the interior of the pool while it is empty.

Motion- Golieb                      Second-Madore                      Vote 7-0

Councilor Pray requests the balance of funds to be available on orders going forward.

ORDER #85-2020 PROVIDING FOR: Acceptance of grant funds.

IT IS ORDERED that the Millinocket Town Council accept grant funds in the amount of \$5,000 from the AARP Challenge Grant.

NOTE: Chair McEwen and Jane Danforth worked on this grant as part of the Age-Friendly Committee and plan to submit the application on Friday, May 15, 2020.

Motion-Jackson                      Second- Golieb                      Vote 7-0

Councilor Madore inquires how grant monies will be spent if awarded? Removable safety pedestrian crossings, visibility paint, hygiene stations to name a few.

ORDER #86-2020 PROVIDING FOR: Acceptance of CARES Act Grant Funds.

IT IS ORDERED that the Millinocket Town Council accept grant funds in the amount of \$30,000 for expenditures at the Millinocket Municipal Airport pursuant to the conditions of the Coronavirus Aid, Relief, & Economic Security Act (CARES Act); and

IT IS FURTHER ORDERED that the actions of the Town Manager in filing the application for the grant, including all understandings and assurances contained therein, are ratified and confirmed and that the Town Manager is directed to act as official representative of the Town concerning the application and grant and he is authorized to provide such additional information as may be required and to comply with all grant conditions in administration of the grant.

Motion-Stratton                      Second-Madore                      Vote 7-0

ORDER #87-2020 PROVIDING FOR: Assurance Agreement.

IT IS ORDERED that the Millinocket Town Council authorizes the Town Manager to sign all the necessary paperwork to be in compliance with USDA Form RD 400 – 4.

NOTE: The USDA offers loans, grants, and loan guarantees to help create jobs and support economic development and essential services. A USDA grant award would help support the town's downtown revitalization project.

Motion-Madore

Second-Stratton

Vote 7-0

Chair McEwen commends all involved.

ORDER #88-2020 PROVIDING FOR: Abatement of sewer fees at 430 Katahdin Avenue.

IT IS ORDERED that sewer fees in the amount of \$11,005.50 for a property located at 430 Katahdin Avenue, Map U02, Lot 118, be abated.

NOTE: The excessive fees were due to a broken water pipe after the water meter which has since been repaired. After speaking with the homeowners, the Wastewater Superintendent and I determined this was not due to negligence.

Motion-Pray

Second-Golieb

Vote 7-0

Councilor notes his support of the Director's recommendation.

ORDER #89-2020 PROVIDING FOR: Acceptance of funds and issuance of matching funds.

IT IS ORDERED that the Millinocket Town Council accepts funds from the Sierra Club in the amount of \$1,500 to fund the stipend of one of the summer interns, and expend \$1,500 to cover the match from Account E0816-3813 (Public Health/Welfare).

Motion-Golieb

Second- Jackson

Vote 7-0

Councilor Golieb shares his excitement with the of having three applicants with suggestion to invest with matching funds, Councilor Madore supports, Chair McEwen Echoes support.

#### **Reports and Communications:**

- a) The Warrant Committee for the May 28, 2020 Regular Town Council Meeting will be Councilor Jackson and Councilor Madore.
- b) Chair's Committees Reports:
  - Economic Development committee: n/a
  - Age Friendly Committee: n/a
  - Opioid & Mental Health Committee: informs the Recovery House now certified and recognized by Maine Association of Recovery Agencies.
  - Events Committee: in contact with other communities concerning procedures with anticipation of Fourth of July festivities, informs Bangor postponed with tentative date of September.
  - Sustainable Sub-Committee: informs interns availability to the Town, anticipates using Zoom for meetings, proceeding with ideas for bus route to Bangor, looking into grants.
- c) Two Minute Public Comments: Susan D'Alessandro submits email, read by Chair- concerns with Pelletier building, states prime location for retail business, shares concern how meetings are held.
- d) Motion to adjourn at 6:55 p.m. Madore Second –Pray Vote 7-0



ORDER #120-2020

**PROVIDING FOR:** Public Hearing.

**IT IS ORDERED** That the Millinocket Town Council enter into a public hearing to discuss the FY2021 Municipal and Wastewater Budgets.

First Reading: 7/6/2020

**PASSED BY THE COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_







TOWN OF MILLINOCKET FY21 BUDGET (FUND 01)									
			Expense						
			7.7.20						
	FY17 Act	FY18 Act	FY19 Act	FY20 Rev Bud	FY20 YTD	FY20 Unspent	FY21 Bud	FY21-FY20 Bud Var	
<b>Depte: 0102 TAX COLLECTOR</b>									
0113 TAX COLLECTOR	20,825	31,780	33,207	34,203	26,219	7,984	34,203	0	
0420 PART TIME	11,271	18,679	14,420	16,584	16,217	367	19,375	2,791	
1520 REC/FIL FEES	6,000	4,636	3,858	5,131	0	5,131	4,200	-931	
1610 TAXBILL EXP.	934	921	882	1,100	753	348	900	-200	
2006 DUES MEMBERSHIPS SUBSCRIPT	100	98	148	100	38	62	100	0	
2018 POSTAGE	4,237	3,694	4,790	4,000	1,313	2,687	4,000	0	
2019 OFFICE SUPPLIES	1,797	2,013	1,924	2,000	2,034	-34	2,000	0	
2028 TELEPHONE	891	908	891	890	816	74	890	0	
2030 TRAVEL	480	252	125	900	0	900	400	-500	
2035 TRAINING	131	205	158	450	0	450	400	-50	
<b>TOTAL</b>	<b>46,666</b>	<b>63,185</b>	<b>60,403</b>	<b>65,358</b>	<b>47,390</b>	<b>17,968</b>	<b>66,468</b>	<b>1,110</b>	

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TOWN OF MILLINOCKET FY21 BUDGET (FUND 01)									
			Expense						
			7,7.20						
	FY17 Act	FY18 Act	FY19 Act	FY20 Rev Bud	FY20 YTD	FY20 Unspent	FY21 Bud	FY21-FY20 Bud Var	
<b>Dept: 0107 ASSESSING</b>									
0105 ASSESSOR	29,025	29,206	30,848	30,030	30,056	-26	30,030	0	
2001 ADVERTISING	0	0	0	50	0	50	50	0	
2006 DUES MEMBERSHIPS SUBSCRIPT	0	0	0	100	0	100	100	0	
2018 POSTAGE	1	0	140	300	103	197	300	0	
2019 OFFICE SUPPLIES	16	150	316	200	50	150	200	0	
2020 REGISTRY OF DEEDS	264	274	209	250	235	15	250	0	
2028 TELEPHONE	452	460	377	456	277	179	456	0	
2030 TRAVEL	0	161	227	150	0	150	150	0	
2035 TRAINING	705	877	872	500	225	275	500	0	
<b>TOTAL</b>	<b>30,463</b>	<b>31,127</b>	<b>32,989</b>	<b>32,036</b>	<b>30,947</b>	<b>1,089</b>	<b>32,036</b>	<b>0</b>	





	TOWN OF MILLINOCKET FY21 BUDGET (FUND 01)								
				Expense					
				7.7.20					
	FY17 Act	FY18 Act	FY19 Act	FY20 Rev Bud	FY20 YTD	FY20 Unspent	FY21 Bud	FY21-FY20 Bud Var	
Dept: 0114 PLANNING CODE DEV.									
0111 CODE ENFORCER	23,216	23,044	17,412	21,424	19,875	1,549	21,424	0	
2006 DUES MEMBERSHIPS SUBSCRIPT	0	0	0	0	45	-45	45	45	
2018 POSTAGE	22	4	3	200	28	172	200	0	
2019 OFFICE SUPPLIES	0	120	2,108	2,600	86	2,514	200	-2,400	
2028 TELEPHONE	302	308	377	452	414	38	452	0	
2030 TRAVEL	0	0	0	300	68	233	300	0	
2031 MEETING/CONVENTION	0	0	0	100	0	100	100	0	
2035 TRAINING	0	0	0	400	20	380	400	0	
TOTAL	23,540	23,476	19,900	25,476	20,536	4,940	23,121	-2,355	

		TOWN OF MILLINOCKET FY21 BUDGET (FUND 01)									
				Expense							
				7.7.20							
		FY17 Act	FY18 Act	FY19 Act	FY20 Rev Bud	FY20 YTD	FY20 Unspent	FY21 Bud	FY21-FY20 Bud Var		
<b>Dept: 0115 ECONOMIC DEVELOPMENT</b>											
1511 BROADBAND PROJECT		0	0	0	20,701	20,701	0	25,000	4,299		
1533 KAT		0	10,000	10,000	10,000	10,000	0	10,000	0		
1534 WEB STREAMING		2,400	2,400	2,400	2,400	2,400	0	2,400	0		
3604 DEMOLITION		0	0	26,487	0	0	0	20,000	20,000		
3655 SMI ECONOMIC DEVELOPMENT		27,194	5,182	0	0	0	0	0	0		
3776 COMMUNICATIONS CONTRACT		0	13,529	14,609	17,730	15,534	2,196	11,480	-6,250		
3777 BEAUTIFICATION PROJECT		1,301	1,140	0	1,500	1,500	0	0	-1,500		
4050 ECON DEV LOAN OUR KAT		0	0	0	450,000	450,000	0	0	-450,000		
4052 RURAL DESIGN GRANT		0	0	0	10,000	0	10,000	0	-10,000		
<b>TOTAL</b>		<b>30,895</b>	<b>32,251</b>	<b>53,496</b>	<b>512,331</b>	<b>500,135</b>	<b>12,196</b>	<b>68,880</b>	<b>-443,451</b>		





TOWN OF MILLINOCKET FY21 BUDGET (FUND 01)										
				Expense						
				7.7.20						
		FY17 Act	FY18 Act	FY19 Act	FY20 Rev Bud	FY20 YTD	FY20 Unspent	FY21 Bud	FY21-FY20 Bud Var	
<b>Dept: 0202 DARE PROGRAM</b>										
2019 OFFICE SUPPLIES		326	1,495	1,059	4,850	1,793	3,057	2,000	-2,850	
2021 DARE STIPEND		2,500	2,500	2,500	2,500	2,500	0	2,500	0	
<b>TOTAL</b>		<b>2,826</b>	<b>3,995</b>	<b>3,559</b>	<b>7,350</b>	<b>4,293</b>	<b>3,057</b>	<b>4,500</b>	<b>-2,850</b>	
<b>Dept: 0205 FIRE &amp; AMBUULANCE GENERAL</b>										
0112 FIRE CHIEF		45,683	45,434	50,598	62,000	54,850	7,150	64,111	2,111	
0372 FIREFIGHTERS & EMT		160,927	130,614	157,132	211,208	160,362	50,846	217,522	6,314	
0377 2ND ASSISTANCE CHIEF STIPEND		500	0	0	3,000	375	2,625	500	-2,500	
0410 OVERTIME		0	35,193	35,134	26,000	39,842	-13,842	26,780	780	
0420 PART TIME		224	104	500	500	362	138	500	0	
0422 TRAINING P/R		0	1,470	1,145	1,200	2,439	-1,239	1,200	0	
2007 ELECTRICITY/WATER/SEWER		1,026	1,403	1,482	2,500	1,070	1,430	2,000	-500	
2018 POSTAGE		12	13	15	75	4	72	75	0	
2019 OFFICE SUPPLIES		500	46	300	500	504	-4	500	0	
2028 TELEPHONE		6,053	4,775	4,837	5,181	4,553	628	5,200	19	
2052 UNIFORMS		2,999	3,316	1,837	3,800	817	2,983	3,800	0	
2053 UNIFORM CLEANING		3,238	2,800	3,938	4,750	4,000	750	4,750	0	
2054 BUILDING SUPPLIES		769	1,000	721	1,000	736	264	1,000	0	
3015 HEATING FUEL		7,121	8,214	9,034	8,500	7,477	1,023	8,500	0	
3111 RADIO CONNECT		1,224	1,347	1,459	1,500	1,505	-5	2,000	500	
4008 BLDG MAINTENANCE		0	673	1,378	2,500	3,037	-537	2,500	0	
<b>TOTAL</b>		<b>230,276</b>	<b>236,400</b>	<b>269,510</b>	<b>334,214</b>	<b>281,933</b>	<b>52,281</b>	<b>340,938</b>	<b>6,724</b>	









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TOWN OF MILLINOCKET FY21 BUDGET (FUND 01)										
			Expense							
			7.7.20							
	FY17 Act	FY18 Act	FY19 Act	FY20 Rev Bud	FY20 YTD	FY20 Unspent	FY21 Bud	FY21-FY20 Bud Var		
<b>Dept: 0407 P.W. ROADS &amp; CONSTRUCTION</b>										
0401 FULL TIME PAYROLL	258,307	240,060	282,137	290,061	282,500	7,561	304,911	14,850		
0410 OVERTIME	41,705	42,719	44,868	40,000	41,378	-1,378	40,000	0		
0419 PT J. HEALEY	11,079	11,206	10,996	11,991	13,399	-1,408	12,350	359		
0420 PART TIME	3,609	9,226	5,574	17,300	4,789	12,511	7,300	-10,000		
2011 ROAD PAVING & CONSTRUCTION	186,604	151,134	248,731	248,866	251,222	-2,356	250,000	1,134		
2022 PORTABLE OUT HOUSE	990	990	1,080	1,080	990	90	1,080	0		
2029 TIRES	2,213	5,130	6,604	6,000	5,883	117	10,000	4,000		
2032 GAS/OIL/GREASE	38,407	44,181	59,021	50,000	30,124	19,876	50,000	0		
2033 MAINTENANCE REPAIRS	49,154	45,118	39,057	48,000	45,595	2,405	48,000	0		
2034 SUPPLIES & TOOLS	1,718	2,197	3,557	2,500	2,800	-300	2,500	0		
2035 TRAINING	65	65	480	300	0	300	300	0		
2036 TESTING/PHYSICALS	234	810	1,021	750	372	378	750	0		
2052 UNIFORMS	3,030	2,585	3,714	3,000	3,550	-550	3,000	0		
2802 WINTER SAND	9,750	9,750	7,150	9,750	7,150	2,600	9,750	0		
2803 PAINT & SUPPLIES	8,948	8,402	8,542	9,000	2,946	6,054	9,500	500		
2804 SALT	25,855	27,575	33,662	40,000	32,044	7,956	40,000	0		
2805 SHOULDER MAINTENANCE	1,278	0	429	2,000	-306	2,306	2,000	0		
2806 SUPPLIES	811	1,313	2,235	2,000	2,109	-109	2,000	0		
2807 EQUIP FOR SNOW REMOVAL	3,810	3,607	3,250	5,000	4,598	402	5,000	0		
2808 SIGNS	628	851	629	1,200	552	648	1,200	0		
2809 COLD PATCH	4,681	5,117	4,781	5,000	5,643	-643	5,000	0		
2810 CALCIUM	0	559	0	400	0	400	400	0		
2812 STORM DRAIN REPAIR	1,404	557	1,478	3,000	260	2,740	3,000	0		
2813 CULVERTS	842	1,115	680	2,500	0	2,500	2,500	0		
2814 TREE CARE/REPLACEMENT	1,580	0	3,036	2,000	1,250	750	2,000	0		
<b>TOTAL</b>	<b>656,701</b>	<b>614,266</b>	<b>772,712</b>	<b>801,698</b>	<b>738,846</b>	<b>62,852</b>	<b>812,541</b>	<b>10,843</b>		



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TOWN OF MILLINOCKET FY21 BUDGET (FUND 01)									
				<b>Expense</b>					
				<b>7.7.20</b>					
	FY17 Act	FY18 Act	FY19 Act	FY20 Rev Bud	FY20 YTD	FY20 Unspent	FY21 Bud	FY21-FY20 Bud Var	
<b>Dept: 0501 LIBRARY</b>									
2015 LIBRARY CONTRACT	25,000	30,000	45,000	50,000	25,969	24,031	50,000	0	
4501 GIFTS & DONATIONS	0	0	0	6,000	6,000	0	0	-6,000	
<b>TOTAL</b>	<b>25,000</b>	<b>30,000</b>	<b>45,000</b>	<b>56,000</b>	<b>31,969</b>	<b>24,031</b>	<b>50,000</b>	<b>-6,000</b>	
<b>Dept: 0700 DEBT &amp; INTEREST</b>									
0701 GENL OBLIGATION BOND PRINC	0	24,300	24,760	25,231	25,230	1	25,710	479	
0702 GENL OBLIGATION BOND INT	0	1,898	1,438	968	968	0	489	-479	
0708 ENERGY EFFICIENCY PRINCIPAL	34,135	34,135	34,135	34,136	34,136	0	0	-34,136	
0709 ENERGY EFFICIENCY INTEREST	6,580	5,079	3,386	1,694	1,694	0	0	-1,694	
0710 SWIM POOL INTEREST	11,275	4,360	2,720	1,520	1,520	0	720	-800	
0711 POOL PRINCIPAL	80,000	80,000	80,000	80,000	80,000	0	80,000	0	
0713 2011 FIRE TRUCK PRINCIPAL	32,733	33,712	34,721	17,748	17,748	0	0	-17,748	
0714 2011 FIRE TRUCK INTEREST	3,291	2,312	1,303	264	264	0	0	-264	
0731 GNP ECON DEV INTEREST	0	0	0	0	0	0	31,531	31,531	
<b>TOTAL</b>	<b>168,013</b>	<b>185,797</b>	<b>182,463</b>	<b>161,561</b>	<b>161,560</b>	<b>1</b>	<b>138,450</b>	<b>-23,111</b>	
<b>Dept: 0814 H.R. ASSISTANCE</b>									
0108 DIRECTOR	20,285	20,613	21,196	22,043	21,033	1,010	22,530	487	
2001 ADVERTISING	51	0	1,088	450	0	450	450	0	
2006 DUES MEMBERSHIPS SUBSCRIPT	63	68	68	65	78	-13	80	15	
2018 POSTAGE	0	0	0	35	0	35	0	-35	
2019 OFFICE SUPPLIES	27	28	73	125	72	53	125	0	
2028 TELEPHONE	472	481	472	500	433	67	500	0	
2030 TRAVEL	100	100	83	100	0	100	100	0	
2036 TESTING/PHYSICALS	384	583	592	1,000	203	797	800	-200	
3109 WELL BEING BENEFIT	207	148	353	950	80	870	500	-450	
<b>TOTAL</b>	<b>21,589</b>	<b>22,021</b>	<b>23,925</b>	<b>25,268</b>	<b>21,898</b>	<b>3,370</b>	<b>25,085</b>	<b>-183</b>	



TOWN OF MILLINOCKET FY21 BUDGET (FUND 01)									
				Expense					
				7.7.20					
		FY17 Act	FY18 Act	FY19 Act	FY20 Rev Bud	FY20 YTD	FY20 Unspent	FY21 Bud	FY21-FY20 Bud Var
<b>Dept: 0902 CEMETERY</b>									
0499 LABORER		16,112	18,739	21,348	30,160	24,769	5,392	25,000	-5,160
2007 ELECTRICITY/WATER/SEWER		359	266	472	400	269	131	400	0
2008 EQUIPMENT REPAIRS/REPLACE		379	627	137	600	666	-66	600	0
2022 PORTABLE OUT HOUSE		540	450	540	630	515	115	630	0
2028 TELEPHONE		390	330	360	360	420	-60	360	0
2032 GAS/OIL/GREASE		531	330	792	700	353	347	700	0
2033 MAINTENANCE REPAIRS		45	203	163	500	409	91	500	0
2034 SUPPLIES & TOOLS		29	145	89	375	136	239	375	0
4030 FERTILIZER & SEED		5,400	5,400	2,635	5,400	2,900	2,500	3,000	-2,400
<b>TOTAL</b>		<b>23,785</b>	<b>26,490</b>	<b>26,536</b>	<b>39,125</b>	<b>30,437</b>	<b>8,688</b>	<b>31,565</b>	<b>-7,560</b>



TOWN OF MILLINOCKET FY21 BUDGET (FUND 01)									
			Expense						
			7.7.20						
		FY17 Act	FY18 Act	FY19 Act	FY20 Rev Bud	FY20 YTD	FY20 Unspent	FY21 Bud	FY21-FY20 Bud Var
<b>Dept: 1101 AIRPORT</b>									
0401 FULL TIME PAYROLL		33,374	33,910	34,928	36,253	35,284	969	37,066	813
0420 PART TIME		8,066	8,035	11,562	11,000	10,619	382	11,000	0
1105 SUPPLIES		0	0	94	600	275	325	600	0
1500 PURCHASES-AVIATION FUEL		50,297	48,999	34,691	55,000	18,175	36,825	42,000	-13,000
1501 RESALE-OTHER MISC		6,497	5,246	5,261	3,750	3,080	670	3,750	0
1505 RESALE - COFFEE SUPPLIES		0	0	236	750	716	34	750	0
2001 ADVERTISING		196	410	55	250	151	99	250	0
2007 ELECTRICITY/WATER/SEWER		5,978	6,486	5,881	5,500	4,204	1,297	5,800	300
2008 EQUIPMENT REPAIRS/REPLACE		1,442	4,536	1,838	4,000	1,100	2,900	4,000	0
2018 POSTAGE		57	15	72	250	121	129	250	0
2019 OFFICE SUPPLIES		141	382	153	500	221	279	500	0
2028 TELEPHONE		1,694	1,606	1,690	1,680	1,689	-9	1,680	0
2032 GAS/OIL/GREASE		2,962	3,146	3,412	3,500	2,451	1,049	3,500	0
2057 COMPUTER NETWORK & LICENSES		425	510	446	550	140	410	550	0
3015 HEATING FUEL		2,127	2,691	5,149	4,000	4,088	-88	4,000	0
3020 CC FEES & LEASE		1,899	1,746	1,783	3,500	1,354	2,146	3,500	0
3108 BLDG MAINTENANCE		934	1,986	1,998	1,200	254	946	1,500	300
3815 VEGETATION MANAGEMENT		5,000	9,320	9,985	10,000	10,000	0	0	-10,000
<b>TOTAL</b>		<b>121,087</b>	<b>129,024</b>	<b>119,234</b>	<b>142,283</b>	<b>93,921</b>	<b>48,362</b>	<b>120,696</b>	<b>-21,587</b>
<b>Dept: 1106 HOLIDAY OBSERVATION &amp; EVENTS</b>									
7010 4TH OF JULY		0	0	6,705	9,000	6,205	2,795	7,000	-2,000
7012 EVENTS		0	0	0	0	676	-676	0	0
<b>TOTAL</b>		<b>0</b>	<b>0</b>	<b>6,705</b>	<b>9,000</b>	<b>6,881</b>	<b>2,119</b>	<b>7,000</b>	<b>-2,000</b>

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## Revenue

## REVENUE BUDGET

# TOWN OF MILLINOCKET FY21 BUDGET (FUND 01)

## Revenue

	FY17 Act	FY18 Act	FY19 Act	FY20 Rev Bud	FY20 YTD	FY20 Unspent	FY21 Bud	FY21-FY20 Bud Var
			7,720					
<b>Dept: 0107 ASSESSING</b>								
0125 VET REIMB	10,965	11,071	11,300	11,300	10,529	771	10,600	-700
0126 TREE GROWTH	10,371	14,447	20,345	20,000	17,843	2,157	20,000	0
0128 HOMESTEAD	301,932	401,014	511,706	450,000	429,975	20,025	450,000	0
0523 SHARED TAX ASSESSOR	7,283	7,283	4,889	0	0	0	0	0
<b>TOTAL</b>	<b>330,551</b>	<b>433,815</b>	<b>548,240</b>	<b>481,300</b>	<b>458,347</b>	<b>22,953</b>	<b>480,600</b>	<b>-700</b>
<b>Dept: 0108 MUNICIPAL BUILDING</b>								
0152 COURT RENT	28,000	28,000	28,000	28,000	28,871	-871	28,000	0
<b>Dept: 0114 PLANNING CODE DEV.</b>								
0516 BUILDING PERMITS	855	755	1,281	500	1,641	-1,141	800	300
0517 PLUMBING PERMITS	198	248	530	200	345	-145	250	50
0518 ELECTRICAL PERMITS	265	425	145	100	450	-350	200	100
0524 SHARED CODE ENFORCEMENT	9,419	9,419	3,462	0	0	0	0	0
0525 LIFESTOCK PERMIT	0	0	0	0	10	-10	0	0
<b>TOTAL</b>	<b>10,737</b>	<b>10,846</b>	<b>5,418</b>	<b>800</b>	<b>2,446</b>	<b>-1,646</b>	<b>1,250</b>	<b>450</b>
<b>Dept: 0115 ECONOMIC DEVELOPMENT</b>								
0550 CITIZEN'S INST ON RURAL	0	0	0	10,000	10,000	0	0	-10,000
1533 KAT	0	10,000	10,000	10,000	10,000	0	10,000	0
3780 ECO DEV PROMISSORY NOTE	0	0	0	450,000	450,000	0	0	-450,000
<b>TOTAL</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>	<b>470,000</b>	<b>470,000</b>	<b>0</b>	<b>10,000</b>	<b>-460,000</b>
<b>Dept: 0201 POLICE DEPARTMENT</b>								
0132 POLICE OUTSIDE SER	2,620	1,103	580	1,000	1,082	-82	1,000	0
0134 POLICE PARKING	200	25	50	100	50	50	100	0
0135 POLICE REPORTS	365	246	310	250	457	-207	250	0
0136 GUN PERMITS	175	185	110	250	140	110	200	-50
0137 ORDINANCE FINES	799	1,018	1,198	1,000	967	33	1,000	0
0139 POLICE WITNESS FEES	350	100	50	250	0	250	125	-125
0140 POLICE OTHER	265	151	80	250	325	-75	125	-125
0141 POLICE DARE	350	0	729	0	0	0	0	0
0142 BRYNE JAG GRANT	888	834	0	950	0	950	1,000	50
0143 ATY GRANT	5,170	4,993	1,962	5,000	300	4,700	2,000	-3,000
0800 UNUM-W/C REIMBURSEMENT	500	11,429	4,193	0	3,827	-3,827	0	0
<b>TOTAL</b>	<b>11,681</b>	<b>20,083</b>	<b>9,262</b>	<b>9,050</b>	<b>7,148</b>	<b>1,902</b>	<b>5,800</b>	<b>-3,250</b>

## Revenue

## REVENUE BUDGET

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## Revenue

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## Revenue

**This does not include to School Budget**



MILLINOCKET WASTEWATER TREATMENT PLANT FY21 BUDGET (FUND 03)									
				Expense					
				6,19,20					FY21-FY20
									Bud Var
<b>Dept: 2100 WASTEWATER ADMINISTRATION</b>									
	FY17 Act	FY18 Act	FY19 Act	FY20 Rev Bud	FY20 Act YTD	FY20 Unspent	FY21 Bud		
1101 BILLING COSTS	7,322	18,324	27,296	22,500	6,538	15,962	22,500	0	
1102 SEWER LIEN COSTS	7,601	11,084	9,975	8,500	8,137	363	8,500	0	
1104 ADMIN COSTS	30,400	30,400	30,400	30,400	15,200	15,200	30,400	0	
1105 SUPPLIES	561	664	340	600	114	486	600	0	
1109 LICENSING FEES	2,229	2,458	2,528	3,000	2,460	540	3,000	0	
1112 COMPUTER SUPPORT	707	707	2,460	5,624	5,312	312	5,965	341	
1114 LEGAL SERVICES	4,484	1,951	2,602	2,500	10,646	-8,146	20,000	17,500	
1121 BANK SERVICE FEES	975	1,136	939	1,300	1,074	226	1,300	0	
1122 AUDIT	1,750	1,750	1,750	1,750	1,950	-200	2,000	250	
<b>TOTAL</b>	<b>56,029</b>	<b>68,474</b>	<b>78,290</b>	<b>76,174</b>	<b>51,431</b>	<b>24,743</b>	<b>94,265</b>	<b>18,091</b>	
<b>Dept: 2200 WASTEWATER PROTECTION</b>									
1203 PACKAGE INSURANCE	18,869	19,886	20,682	21,716	19,892	1,824	20,304	-1,412	
1204 FLEET INSURANCE	955	1,183	1,230	1,291	1,227	64	1,330	39	
1206 BOILER	493	520	540	567	567	0	590	23	
<b>TOTAL</b>	<b>20,317</b>	<b>21,589</b>	<b>22,452</b>	<b>23,574</b>	<b>21,686</b>	<b>1,888</b>	<b>22,224</b>	<b>-1,350</b>	
<b>Dept: 2300 WASTEWATER FRINGE BENEFIT</b>									
0303 WORKMENS COMP	4,615	4,336	10,537	11,696	13,708	-2,012	15,705	4,009	
0304 MEDICAL INSURANCE	69,347	72,209	71,295	79,653	71,124	8,529	80,615	962	
0305 UNEMPLOYMENT	667	844	880	911	744	167	911	0	
0306 ACCIDENT/SICKNESS INS.	1,307	1,307	1,522	1,560	1,644	-84	2,040	480	
0307 EARNED TIME ACCRUAL	1,826	211	2,169	0	0	0	0	0	
3001 ME PERS/RETIREMENT	13,628	13,558	14,384	15,051	14,258	793	15,650	599	
3002 SOC SEC/MEDICARE TAXES	10,310	10,203	11,029	11,868	11,131	737	12,260	392	
	<b>101,701</b>	<b>102,668</b>	<b>111,816</b>	<b>120,739</b>	<b>112,609</b>	<b>8,130</b>	<b>127,181</b>	<b>6,442</b>	

MILLINOCKET WASTEWATER TREATMENT PLANT FY21 BUDGET (FUND 03)										
			Expense							
			6,19,20							FY21-FY20 Bud Var
		FY17 Act	FY18 Act	FY19 Act	FY20 Rev Bud	FY20 Act YTD	FY20 Unspent	FY21 Bud		
<b>Dept: 2400 WASTEWATER OPERATIONS PLA</b>										
0312 PART-TIME		2,960	4,100	18,259	8,245	10,265	-2,020	5,300	-2,945	
0313 OVERTIME		4,034	4,308	2,288	4,308	5,619	-1,311	4,440	132	
0402 ELECTRICITY		32,874	29,414	36,902	36,000	28,712	7,288	36,000	0	
0403 MAINTENANCE		2,749	3,087	499	2,900	750	2,150	2,900	0	
0405 TELEPHONE		979	1,120	1,244	1,300	1,238	62	1,300	0	
0406 BIOSOLIDS ANALYSIS		216	0	0	1,000	0	1,000	1,000	0	
0407 SUPPLIES		547	789	778	900	536	364	900	0	
0409 CHEMICALS		2,208	2,541	2,314	2,500	1,867	633	2,500	0	
0411 POND MAINTENANCE		3,051	1,983	1,845	2,800	1,183	1,617	2,800	0	
0412 TOXICITY TESTING		1,409	3,591	2,811	6,500	7,835	-1,335	6,500	0	
0413 FUEL		3,077	3,487	5,313	4,500	3,319	1,181	4,500	0	
0414 SMALL EQUIP TOOLS		3,507	5,658	4,703	5,800	4,537	1,263	5,800	0	
0416 TRAINING/TRAVEL/IMMUNIZAT		1,192	1,795	535	2,800	1,091	1,709	2,800	0	
1300 OPERATOR		50,968	51,791	53,344	55,367	51,775	3,592	56,820	1,453	
1301 ASST. OPERATOR		47,407	48,170	49,615	51,497	48,155	3,342	52,841	1,344	
1312 MECHANIC		36,942	36,801	26,489	39,343	34,132	5,211	40,963	1,620	
TOTAL		194,120	198,636	206,939	225,760	201,014	24,746	227,364	1,604	
<b>Dept: 2500 WASTEWATER PUMP STATIONS</b>										
0501 ELECTRICITY		36,124	31,336	40,210	40,000	30,009	9,991	41,000	1,000	
0502 MAINTENANCE		7,318	12,025	6,903	8,000	5,919	2,081	8,000	0	
0504 FUEL (DIESEL)		501	141	0	500	924	-424	500	0	
0509 NEW EQUIPMENT		314	627	437	500	69	431	500	0	
0510 GAS DETECTION SYSTEM		0	395	0	500	189	311	500	0	
0511 WET WELL CLEANING		1,620	2,818	0	3,000	2,200	800	3,000	0	
0512 RV DUMP		0	0	0	500	1,000	-500	500	0	
0529 VEHICLE FUEL		2,641	1,843	2,049	3,500	2,174	1,326	3,500	0	
0530 VEHICLE MAINTENANCE		2,080	1,712	3,108	4,500	2,537	1,963	4,500	0	
0531 L P GAS/BATES		746	780	724	900	635	265	900	0	
TOTAL		51,343	51,675	53,431	61,900	45,656	16,244	62,900	1,000	







[illegible][illegible]



Town of Millinocket					
7.7.20 FY21 Budget Report Changes					
Page			FY21 Inc/(Dec)	FY21 Old Bal	FY 21 New Bal
	<b>REVENUE</b>				
1	<u>0101 - General Government</u>				
	Transfer Fund Balance (Use to Cover Deficit)	R0101.0926	400,000	224,253	624,253
3	<u>0204-Ambulance Billing (7.7)</u>	R0204-0107	(20,000)	320,000	300,000
	<b>TOTAL REVENUE BUDGET CHANGES</b>		<b>380,000</b>		
	<b>TOTAL REVENUE BUDGET 5.14.20 REPORT</b>		<b>3,600,165</b>		
	<b>REVISED REVENUE BUDGET 7.7.20</b>		<b>3,980,165</b>		
Page	<b>EXPENSE</b>				
5	<u>0111 - Legal Services 6.25 &amp; 7.7</u>	E0111.4003	15,000	40,000	55,000
8	<u>0115 - Economic Development</u>				
	Broadband Project	E0115-1511	25,000	-	25,000
	Demolition	E0115.3604	20,000	-	20,000
	Design Lab Contract	E0115.3776	10,292	1,188	11,480
18	<u>0501 - Library Contract</u>	E0501.2015	5,000	45,000	50,000
19	<u>0816 - Public Health &amp; Welfare</u>				
	Memorial Day Flags	E0816.3812	100	1,200	1,300
	Public Health & Welfare (7.7)	E0816-3813	5,000	-	5,000
22	<u>1106 - Holiday Observation - 4th of July</u>	E1106.7010	2,000	5,000	7,000
23	<u>1201 - County Tax</u>	E1201	15,274	231,154	246,428
	<b>TOTAL EXPENSE BUDGET CHANGES</b>		<b>97,666</b>		
	<b>TOTAL EXPENSE BUDGET 5.14.20 REPORT</b>		<b>6,544,358</b>		
	<b>REVISED EXPENSE BUDGET 7.7.20</b>		<b>6,642,024</b>		



ORDER #121-2020

**PROVIDING FOR:** Public Hearing.

**IT IS ORDERED** That the Millinocket Town Council enter into a public hearing to discuss the FY2021 School budget.

First Reading: \_\_\_\_\_

**PASSED BY THE COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_





# **MILLINOCKET SCHOOL DEPARTMENT SCHOOL BOARD RECOMMENDED FY21 BUDGET**

**School Board Members:**      Warren Steward - Chair  
   Kevin Gregory - Vice Chair  
   Richard Angotti, Jr  
   Hilary Emery  
   Peter Jamieson

**Approved by School Board:**  
**Approved by Council :**  
**Voter Approved:**

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## **Millinocket School Department**

**199 State Street**

**P.O. Box 30**

**Millinocket, Maine 04462**

**Francis N. Boynton, Superintendent of Schools**

**Phone: (207) 723-6400**

**Fax: (207) 447-6599**

**fboynton@millinocketschools.org**

May 26, 2020

Dear Citizens of Millinocket,

We have prepared the school budget to reflect the current needs for school operations for the 2020-2021 school year. There have been increases to the cost of health insurance, building insurance, cost of retirement benefits, and also with the requirement to meet the State of Maine minimum salary for all personnel. Given the restrictions of State of Maine legislation, we have tried hard to minimize the effect on the Town of Millinocket.

We have worked hard to produce additional school funding through the development of programs and grants, including International Programs, Gifted and Talented, Transportation, and revenues for Unorganized Territories and rental of building space. Some of the programs have produced more than expected, which results in additional carry forward funds that help to minimize the cost to the town in future years.

We have included in the packet definitions of terms and items that will help clarify the budget development process. Given the fact that the budget format is governed by the state requirements, we have done our best to organize the materials in a readable format. As always, we are open to questions and comments about the budget and suggestions for our school system. We are doing our best to be frugal with spending and we are working diligently to find every available funding source.

I thank the staff, School Board, Town Council and the citizens of Millinocket as we approach the final stages of the budget development for the coming year.

Sincerely,

Francis N. Boynton  
Superintendent

## Budget Explanation Sheet 2020-2021

The purpose of this section of definitions is to explain the major sections of the budget.

The state requires the reporting of the school budget to be in this or a similar format. Without this format, the state will not accept the required quarterly reports and would withhold the state subsidy until the appropriate format is gained.

The budget is divided into 11 sections, each of which represents a cost area. State law requires that the school district stay within the parameters of each budget area. If, in fact, there is a cost overrun, then the difference needs to be covered by another of the cost areas within the budget. Transfer of funds from one cost center to another is limited to a total percentage of the budget (usually 3%). It is prudent to stay within the cost centers. If a transfer exceeds the percentage within the budget, then permission must be gained from both the School Board and the Town Council.

**Note:** In general, the areas of the budget listed are funded by the EPS formula at a rate of town 26.53% and state 73.47%

**Total System Administration-** This section covers the cost of the Superintendent, School Board, Business Office and related expenses. Most of the provisions in this area are not included in the EPS formula.

**Total School Administration-** This section covers the cost of the Principal, Assistant Principal, and the Principal's office staff who oversee the schools.

**Total Regular Instruction-** This section covers the cost of the classroom teachers, the school supplies for the classrooms, and the materials which support the classroom education.

**Total Special Education-** This section covers the cost of special education teachers, and the school supplies for the special education program. It also covers the administrative costs of the program (administrator) and the office related to this area. Also, this includes support services for occupational therapy, physical therapy, speech, testing, and other services. These are mandated by law upon approval of need.

**Total Student and Staff Support-** This section includes the costs and salaries related to the Guidance Department, the Social Worker, the School Nurse, Library Services and Technology.

**Total Other Instruction-** This section includes the co-curricular (Math team, music, show choir, pep band, plays, etc.) costs and salaries for programs generally outside of the school day, and the Extra-curricular (athletics - football, field hockey, basketball, baseball, softball). Generally, this area is not covered by the EPS funding formula.

**Total Career and Technical Education-** This section of the budget represents the funds for support of the Region III vocational program. The Debt Service for the building in Lincoln is included along with the daytime program cost. Adult education is listed separately and is a local only expense.

**Note:** If a student comes from the unorganized territories, 33% of the tuition received by the Millinocket School Department goes to Region III in addition to the funds stated in this section.

**Total Facilities and Maintenance-** This section covers the cost of the maintenance of the building, utilities, custodial services for cleaning the building, the maintenance of safety features, safety equipment, cleaning supplies, cleaning equipment, building security, boiler maintenance, elevator maintenance, fuel, snow removal, lawn mowing, and all that is related to the operations.

**Total Transportation and Buses-** This section supports the transportation of students to and from school and to and from the Region III program. Covered under this section is the school owned mini-bus. The transportation costs for field trips are in the instructional lines and for co-curricular and extra-curricular in their respective sections.

**Total Debt Services and other Commitments-** This section covers the loans made by the school and town for the purposes of education. The Boiler payments for the Stearns Complex is \$93,208 plus interest and the payments are scheduled for the month of November 2016 - 2024, with a final payment in 2025.

**Total all Other Expenditures-** This section includes the expenditure line for the school lunch program which operates like the international program as an enterprise account (it operates outside of the school budget). Also included is the Adult Education expenditure which goes to Region III.

## **Millinocket School Department**

### **Definitions of Revenue Sources**

**EPS:** This item is designated as the **Essential Programs and Services Model**. The legislature has calculated the amount of funding that is required to operate what the legislature and governor have deemed important to develop the programs necessary for students to reach a diploma level. The state legislature has agreed to funding 55% of the cost of education under this plan. Due to the budget issues at the state level this funding level has averaged between 39% and 42% over the last 10 years. The towns are expected to make up the difference through property tax.

**Local EPS Assessment:** This item represents the amount of investment by the town which is required to receive the state subsidy.

**Local Debt Service:** This is the amount of funds required to pay the local only loan for major capital improvement (building projects). Note: Two types of debt service exist one is local only debt service and the other is state approved debt service. Given local only debt service, the town made the decision to fund the project without state support. Given state approved debt service, the state pays a share of the debt (some up to 100%) with state approval, and the school district pays the remainder. This present debt qualifies for local only.

**Local Additional Appropriation:** This is the amount of funds required to meet the additional costs above the Local EPS Assessment. It is comprised of two categories, one is the amount of funds needed to meet the EPS formula that the state does not provide, and the second category is any additional funds required to operate the school department at a level approved by the citizens.

**Local Appropriation – Adult Education:** Funds in this category go directly to Region III for the GED and adult education programs associated with Region III. Region III is located in Lincoln.

**Local Appropriation –School Lunch:** This category supports the school lunch program. Funding sources from the state are based on needs. We have increased the cost by \$.10 for next year which is the maximum amount of increase allowed in a 1 year period. Students who receive free or reduced lunch are subsidized at a higher rate than the cost for full paid lunch, which is why we raise the lunch price each year. The count of free and reduced price students directly influences the amount of funding we receive from the Title Grants, Pre-Kindergarten Grants, and other Federal and State Grants.

**International Program:** This is the amount of revenue that is put into the school budget after the expenses are paid. This year we had 10 full-time students and 3 part-time students. Combined with the funds from the sister schools that we have agreements with in China, we were able to make the contribution to the budget. Next year we are anticipating 12 or more international students and our continued cooperation with our sister schools in China, which are visited by the Superintendent during the year.

**Education in Unorganized Territories:** Tuition, transportation, and special education costs had been billed to the state in the past and are directly dependent on the students who live outside of the town. This year we included a request for special education costs for these students as well, which has generated additional revenues over \$16,000. This is also directly dependent on the number of students who live in the territories.

**Athletic Receipts:** These revenues come from the gate receipts for athletic events.

**Recreation Department Receipts:** This item is the reimbursement to the school for the electrical use at the recreation complex. The electrical connection is through the school department meters.

**Building Rental:** This represents the rent paid by KidsPeace for the use of classroom space. The rent is \$41,460 per year. These funds have been used to offset the budget.

**E-rate Reimbursement:** This is a revenue based on the use of internet, phone, and related utilities by the school department. As you may be aware, when you pay your utilities (cell phone, cable bill, etc.) there is a small charge listed for schools. This amount is given to the schools to offset the cost of these utilities at the school.

**Miscellaneous Receipts:** These are revenues generated from any receipts for services by or from the school that are not anticipated in the budget. I.E., a group wishes to use the auditorium for a play. If the event can be scheduled, the group may be charged a fee which is recorded in this account line.

**State EPS Allocation:** This is funds produced by the state through the EPS formula. This funding source requires the matching funds from the town listed in the Local EPS Assessment. The reimbursement rate is approximately 26.53% from the town to generate 73.47% from the state.

# **TOWN SHARE OF THE FY21 BUDGET**

	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	
Local EPS	\$ 1,592,008.00	\$ 1,348,398.00	\$ 1,305,528.00	
Local Debt Services	\$ 459,342.00	\$ 97,708.00	\$ 97,208.00	
Local Additional Appropriation	\$ 704,923.00	\$ 1,357,173.00	\$ 1,457,402.00	
Local Adult Education Appropriation	\$ 3,757.00	\$ 3,217.00	\$ 3,500.00	
Local School Lunch Appropriation	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	
Total Local Appropriation	\$ 2,765,030.00	\$ 2,811,496.00	\$ 2,868,638.00	
Difference		\$ 46,466.00	\$ 57,142.00	
			Additional to be raised	
			above previous budget	
Carry Forward	\$ 150,615.00	\$ 166,637.00	\$ 168,561.00	
(amount remaining in 2018-2019 school budget)				
Grand Total Cost to the Town	\$ 2,915,645.00	\$ 2,978,133.00	\$ 3,094,341.00	
Grand Total Difference to the Town		\$ 62,488.00	\$ 57,142.00	

# **Millinocket School Department** **Budget Revenue FY21**

Report # 49254

Statement Code: FY21 REV

Account Number / Description	Actual FY19 7/1/2018 - 6/30/2019	Current FY20 7/1/2019 - 6/30/2020	Proposed FY21 7/1/2020 - 6/30/2021	Difference 7/1/2020 - 6/30/2021	Notes 7/1/2020 - 6/30/2021
1000-0000-0000-412110-000 Local EPS Assessment	(1,592,008.00)	(1,348,398.00)	(1,305,528.00)	42,870.00	
1000-0000-0000-412120-000 Local Debt Service	(459,342.00)	(97,708.00)	(97,208.00)	500.00	
1000-0000-0000-412130-000 Local Additional Appropriation	(704,923.00)	(1,357,173.00)	(1,457,402.00)	(100,229.00)	
1000-0000-0000-412150-000 Local Appropriation - School Lunch	(5,000.00)	(5,000.00)	(5,000.00)	0.00	
1000-0000-0000-413320-000 Tuition - International Program	(150,000.00)	(150,000.00)	(150,000.00)	0.00	
1000-0000-0000-413930-000 Tuition - EUT	(51,240.00)	(55,000.00)	(110,000.00)	(55,000.00)	
1000-0000-0000-413940-000 EUT - Elem Special Ed	(4,300.00)	(6,000.00)	(8,000.00)	(2,000.00)	
1000-0000-0000-413960-000 EUT - Sec Special Ed	(3,400.00)	(6,000.00)	(8,000.00)	(2,000.00)	
1000-0000-0000-414200-000 Transportation - EUT	(42,875.00)	(42,875.00)	(43,610.00)	(735.00)	
1000-0000-0000-417010-000 Athletic Receipts	(9,000.00)	(9,000.00)	(9,000.00)	0.00	
1000-0000-0000-417020-000 Recreation Department Receipts	(12,000.00)	(12,000.00)	(12,000.00)	0.00	
1000-0000-0000-419100-000 Building Rental	(7,200.00)	(41,460.00)	(41,460.00)	0.00	
1000-0000-0000-419820-000 E-rate Reimbursement	(7,000.00)	(7,000.00)	(7,000.00)	0.00	
1000-0000-0000-419910-000 Miscellaneous Receipts	(15,000.00)	(40,000.00)	(15,000.00)	25,000.00	
1000-0000-0000-431110-000 State EPS Allocation	(3,271,556.00)	(3,414,159.00)	(3,614,758.00)	(200,599.00)	
1000-0000-0000-450100-000 Unanticipated Revenue	(150,615.00)	(166,637.00)	(168,561.00)	(1,924.00)	
1500-0000-0000-412140-000 Adult Education Local Appropriation	(3,757.00)	(3,217.00)	(3,500.00)	(283.00)	
<b>GRAND TOTAL</b>	<b>\$(6,489,216.00)</b>	<b>\$(6,761,627.00)</b>	<b>\$(7,056,027.00)</b>	<b>\$(294,400.00)</b>	



# Millinocket School Department FY21 Budget Report - Initial Draft

Report # 49253

Statement Code: COMP BUDG

Account Number / Description	Expended FY19 7/1/2018 - 6/30/2019	Current FY20 7/1/2019 - 6/30/2020	Proposed FY21 7/1/2020 - 6/30/2021	Difference 7/1/2020 - 6/30/2021	Notes 7/1/2020 - 6/30/2021
<b>Superintendent's Office</b>					
1000-0000-2320-510400-900 Superintendent Salary	39,140.00	40,000.00	68,000.00	28,000.00	
1000-0000-2320-511800-900 Administrative Asst - Supt	37,612.13	40,755.00	41,558.00	803.00	
1000-0000-2320-521800-900 Health Insurance - Admin Asst	21,869.55	20,214.00	20,537.00	323.00	
1000-0000-2320-522400-900 Fica/Medicare Superintendent	567.58	580.00	986.00	406.00	
1000-0000-2320-522800-900 Fica/ Medicare Admin Asst	2,469.22	3,118.00	3,180.00	62.00	
1000-0000-2320-523800-900 MSRS- PLD Admin Asst	3,761.23	4,076.00	4,198.00	122.00	
1000-0000-2320-526400-900 Unemployment Superintendent	36.12	72.00	72.00	0.00	
1000-0000-2320-526800-900 Unemployment Admin Asst	59.08	72.00	72.00	0.00	
1000-0000-2320-527400-900 Workers Comp - Superintendent	414.00	660.00	1,360.00	700.00	
1000-0000-2320-527800-900 Workers Comp - Admin Asst	424.00	672.00	830.00	158.00	
1000-0000-2320-534500-900 Legal Fees	4,969.48	5,000.00	5,000.00	0.00	
1000-0000-2320-543900-900 Contracted Repairs & Maint	2,479.63	3,700.00	3,700.00	0.00	
1000-0000-2320-544400-900 Leases and Rentals - Supers office	1,798.70	1,800.00	1,800.00	0.00	
1000-0000-2320-552000-900 Insurance	2,024.94	800.00	800.00	0.00	
1000-0000-2320-553100-900 Postage	1,822.25	3,000.00	3,000.00	0.00	
1000-0000-2320-554000-900 Advertising	707.00	1,000.00	1,000.00	0.00	
1000-0000-2320-558000-900 Travel	500.00	550.00	550.00	0.00	
1000-0000-2320-558100-900 Travel - Professional Development	1,620.75	2,500.00	2,500.00	0.00	
1000-0000-2320-560000-900 Supplies	1,206.48	2,500.00	2,500.00	0.00	
1000-0000-2320-564000-900 Books	118.00	200.00	200.00	0.00	
1000-0000-2320-565000-900 Technology Related Supplies	0.00	100.00	100.00	0.00	
1000-0000-2320-573400-900 Technology Related Hardware	0.00	1,500.00	1,500.00	0.00	
1000-0000-2320-573500-900 Technology Related Software	0.00	100.00	100.00	0.00	
1000-0000-2320-581000-900 Dues & Registrations	1,968.12	2,500.00	2,500.00	0.00	
<b>Total Superintendent's Office</b>	<b>\$125,568.26</b>	<b>\$135,469.00</b>	<b>\$166,043.00</b>	<b>\$30,574.00</b>	

# Millinocket School Department FY21 Budget Report - Initial Draft

Report # 49253

Account Number / Description	Expended FY19 7/1/2018 - 6/30/2019	Current FY20 7/1/2019 - 6/30/2020	Proposed FY21 7/1/2020 - 6/30/2021	Difference 7/1/2020 - 6/30/2021	Notes 7/1/2020 - 6/30/2021
<b>Central Office Business Functions</b>					
1000-0000-2500-510500-900 Bookkeeper/Payroll Clerk Salary	32,988.56	42,682.00	44,387.00	1,705.00	
1000-0000-2500-521500-900 Health Insurance Bookkeeper/Payroll Clerk	8,682.12	8,969.00	9,112.00	143.00	
1000-0000-2500-522500-900 Fica/Medicare Bookkeeper/Payroll Clerk	2,357.60	3,265.00	3,396.00	131.00	
1000-0000-2500-523500-900 MSRS-PLD Bookkeeper/Payroll Clerk	3,298.83	4,268.00	4,483.00	215.00	
1000-0000-2500-526500-900 Unemployment Bookkeeper/Payroll Clerk	71.97	72.00	72.00	0.00	
1000-0000-2500-527500-900 Workers Comp Bookkeeper/Payroll Clerk	442.00	704.00	887.00	183.00	
1000-0000-2500-533000-900 Professional Employee Training	0.00	1,500.00	0.00	(1,500.00)	
1000-0000-2500-534600-900 Audit	10,000.00	10,000.00	10,000.00	0.00	
1000-0000-2500-543000-900 Contracted Services	2,300.00	6,500.00	6,500.00	0.00	
1000-0000-2500-543200-900 Technology Related Contracted Services	12,704.95	13,725.00	14,007.00	282.00	
1000-0000-2500-558100-900 Travel For Professional	0.00	500.00	500.00	0.00	
1000-0000-2500-560000-900 Supplies	836.64	2,500.00	2,500.00	0.00	
1000-0000-2500-573500-900 Technology Related Software	0.00	200.00	200.00	0.00	
1000-0000-2500-581100-900 Admin Bank Fees	1,562.84	2,500.00	2,500.00	0.00	
<b>Total Central Office Business</b>	<b>\$75,245.51</b>	<b>\$97,385.00</b>	<b>\$98,544.00</b>	<b>\$1,159.00</b>	
<b>School Board</b>					
1000-0000-2310-515000-900 School Board Stipends	5,200.00	5,200.00	5,200.00	0.00	
1000-0000-2310-522000-900 Fica/ Medicare - Stipends	397.80	398.00	398.00	0.00	
1000-0000-2310-527000-900 Workers Comp - Stipends	51.00	86.00	90.00	4.00	
1000-0000-2310-558000-900 Travel	128.48	1,900.00	1,900.00	0.00	
1000-0000-2310-560000-900 Supplies	123.59	400.00	400.00	0.00	
1000-0000-2310-581000-900 Dues and Fees	2,017.00	2,070.00	2,102.00	32.00	
1000-0000-2310-581400-900 School Board Conference Fees	604.97	1,000.00	1,000.00	0.00	
1000-0000-2579-595000-900 Retiree Health Insurance	598,375.41	635,000.00	535,000.00	(100,000.00)	
<b>Total School Board</b>	<b>\$606,898.25</b>	<b>\$646,054.00</b>	<b>\$546,090.00</b>	<b>\$99,964.00</b>	
<b>TOTAL SYSTEM ADMINISTRATION</b>	<b>\$807,712.02</b>	<b>\$878,908.00</b>	<b>\$810,677.00</b>	<b>\$68,231.00</b>	
<b>Granite St Principal's Office</b>					
1000-0000-2400-510400-110 Principal Salary	17,510.00	18,000.00	64,650.00	46,650.00	
1000-0000-2400-510500-110 Asst Principal Salary	55,000.00	56,650.00	0.00	(56,650.00)	
1000-0000-2400-511800-110 Secretary Salary	35,768.97	38,289.00	38,893.00	604.00	
1000-0000-2400-512320-110 Substitute Salary	1,364.75	800.00	0.00	(800.00)	
1000-0000-2400-515000-110 Stipends - Head Teacher	1,000.00	1,000.00	0.00	(1,000.00)	
1000-0000-2400-521800-110 Health Insurance Secretary	12,650.10	15,873.00	9,112.00	(6,761.00)	
1000-0000-2400-522000-110 Fica/ Medicare Head Teacher Stipends	14.50	15.00	15.00	0.00	
1000-0000-2400-522320-110 Fica / Medicare Subs	104.41	62.00	0.00	(62.00)	
1000-0000-2400-522400-110 Fica / Medicare Principal	253.98	261.00	938.00	677.00	
1000-0000-2400-522500-110 Fica/Medicare Asst Principal	797.42	821.00	0.00	(821.00)	
1000-0000-2400-522800-110 Fica/ Medicare Secretary	2,491.40	2,930.00	2,975.00	45.00	
1000-0000-2400-523000-110 MSRSRETER	39.70	42.00	42.00	0.00	
1000-0000-2400-523400-110 MSRSRETER	0.00	0.00	2,690.00	2,690.00	
1000-0000-2400-523500-110 MSRSRETER	2,183.48	2,337.00	0.00	(2,337.00)	

# **Millinocket School Department FY21 Budget Report - Initial Draft**

Report # 49253

Account Number / Description	Expended FY19 7/1/2018 - 6/30/2019	Current FY20 7/1/2019 - 6/30/2020	Proposed FY21 7/1/2020 - 6/30/2021	Difference 7/1/2020 - 6/30/2021	Notes 7/1/2020 - 6/30/2021
1000-0000-2400-525400-110 Professional Credit Reimb Principal	2,670.00	0.00	2,670.00	2,670.00	
1000-0000-2400-526000-110 Unemployment Stipends	0.00	6.00	6.00	0.00	
1000-0000-2400-526320-110 Unemployment Subs	6.84	5.00	0.00	(5.00)	
1000-0000-2400-526400-110 Unemployment Principal	13.21	36.00	72.00	36.00	
1000-0000-2400-526500-110 Unemployment Asst Principal	143.98	72.00	0.00	(72.00)	
1000-0000-2400-526800-110 Unemployment Secretary	71.98	72.00	72.00	0.00	
1000-0000-2400-527000-110 Workers Comp Stipends	10.00	17.00	20.00	3.00	
1000-0000-2400-527320-110 Workers Comp Subs	8.00	14.00	0.00	(14.00)	
1000-0000-2400-527400-110 Workers Comp Principal	202.00	297.00	1,293.00	996.00	
1000-0000-2400-527500-110 Workers Comp Asst Principal	588.00	935.00	0.00	(935.00)	
1000-0000-2400-527800-110 Workers Comp Secretary	384.00	632.00	642.00	10.00	
1000-0000-2400-543900-110 Contracted Repairs & Maint	506.45	1,000.00	1,000.00	0.00	
1000-0000-2400-544400-110 Leases (Copier)	1,793.00	1,800.00	1,800.00	0.00	
1000-0000-2400-553100-110 Postage	525.00	525.00	600.00	75.00	
1000-0000-2400-558000-110 Travel	204.16	400.00	425.00	25.00	
1000-0000-2400-558100-110 Travel for Professional Development	445.82	400.00	400.00	0.00	
1000-0000-2400-560000-110 Supplies	114.17	1,100.00	600.00	(500.00)	
1000-0000-2400-581000-110 Dues and Fees	753.00	4,600.00	1,000.00	(3,600.00)	
1000-0000-2510-534600-110 Audit - Granite	160.00	180.00	180.00	0.00	
<b>Total Granite St Principal Off</b>	<b>\$137,778.32</b>	<b>\$149,191.00</b>	<b>\$130,095.00</b>	<b>\$(19,096.00)</b>	
<b>Stearns Principal's Office</b>					
1000-0000-2400-510400-310 Principal Salary	17,510.00	18,000.00	65,350.00	47,350.00	
1000-0000-2400-510500-310 Asst Principal Salary	56,650.00	58,350.00	0.00	(58,350.00)	
1000-0000-2400-511800-310 Secretary Salary	37,267.92	38,289.00	38,893.00	604.00	
1000-0000-2400-511810-310 Clerical Ed Tech Salary	24,101.64	24,751.00	25,283.00	532.00	
1000-0000-2400-515000-310 Stipend - Head Teacher	1,000.00	1,000.00	1,000.00	0.00	
1000-0000-2400-521400-310 Health Insurance H.S. Principal	0.00	0.00	9,112.00	9,112.00	
1000-0000-2400-521500-310 Health Insurance Asst Principal	8,682.12	8,969.00	0.00	(8,969.00)	
1000-0000-2400-521800-310 Health Insurance Secretary	23,947.90	24,603.00	20,537.00	(4,066.00)	
1000-0000-2400-521810-310 Health Insurance Clerical Ed Tech	23,947.90	24,603.00	24,996.00	393.00	
1000-0000-2400-522000-310 FICA/Medicare Head Teacher	14.49	15.00	15.00	0.00	
1000-0000-2400-522400-310 Fica / Medicare Principal	253.82	261.00	948.00	687.00	
1000-0000-2400-522500-310 Fica/ Medicare Asst Principal	789.90	846.00	0.00	(846.00)	
1000-0000-2400-522800-310 Fica/ Medicare Secretary	2,471.42	2,930.00	2,975.00	45.00	
1000-0000-2400-522810-310 Fica/ Medicare Clerical Ed Tech	1,467.28	1,894.00	1,934.00	40.00	
1000-0000-2400-523000-310 MSRSRETER	39.69	42.00	40.00	(2.00)	
1000-0000-2400-523400-310 MSRSRETER	0.00	0.00	2,720.00	2,720.00	
1000-0000-2400-523500-310 MSRSRETER	2,249.00	2,428.00	0.00	(2,428.00)	
1000-0000-2400-523800-310 MSRS-PLD Secretary	3,413.60	3,829.00	3,890.00	61.00	
1000-0000-2400-523900-310 MSRS-PLD Clerical Ed Tech	2,294.62	2,475.00	2,528.00	53.00	
1000-0000-2400-525400-310 Professional Credit Reimb Principal	0.00	0.00	4,600.00	4,600.00	
1000-0000-2400-525500-310 Prof Credit Reimb - Asst Principal	4,154.81	6,300.00	0.00	(6,300.00)	
1000-0000-2400-526000-310 Unemployment - Head Teacher	2.61	6.00	3.00	(3.00)	

# **Millinocket School Department** **FY21 Budget Report - Initial Draft**

Report # 49253

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1000-0000-2400-526400-310 Unemployment Principal	13.20	36.00	72.00	36.00	
1000-0000-2400-526500-310 Unemployment Asst Principal	62.77	72.00	0.00	(72.00)	
1000-0000-2400-526800-310 Unemployment Secretary	71.63	72.00	72.00	0.00	
1000-0000-2400-526810-310 Unemployment Clerical Ed Tech	66.06	72.00	72.00	0.00	
1000-0000-2400-527000-310 Workers Comp Head Teacher	111.00	17.00	18.00	1.00	
1000-0000-2400-527400-310 Workers Comp Principal	202.00	297.00	1,307.00	1,010.00	
1000-0000-2400-527500-310 Workers Comp Asst Principal	605.00	963.00	0.00	(963.00)	
1000-0000-2400-527800-310 Workers Comp Secretary	414.00	632.00	642.00	10.00	
1000-0000-2400-527810-310 Workers Comp Clerical Ed Tech	276.00	408.00	418.00	10.00	
1000-0000-2400-533000-310 Prof. Employee Training	668.00	600.00	600.00	0.00	
1000-0000-2400-543900-310 Contracted Repairs & Maint	506.45	993.00	993.00	0.00	
1000-0000-2400-544400-310 Leases (Copier)	1,793.00	1,793.00	1,793.00	0.00	
1000-0000-2400-553100-310 Postage	1,190.70	2,250.00	2,000.00	(250.00)	
1000-0000-2400-558000-310 Travel	364.07	1,500.00	1,500.00	0.00	
1000-0000-2400-558100-310 Travel for Professional Development	410.12	500.00	500.00	0.00	
1000-0000-2400-560000-310 Supplies	286.69	300.00	300.00	0.00	
1000-0000-2400-581000-310 Dues and Fees	565.00	650.00	650.00	0.00	
1000-0000-2510-534600-310 Audit - High School	420.00	500.00	500.00	0.00	
<b>Total Stearns Principals Off</b>	<b>\$218,284.41</b>	<b>\$231,246.00</b>	<b>\$216,261.00</b>	<b>\$ (14,985.00)</b>	
<b>TOTAL SCHOOL ADMINISTRATION</b>	<b>\$356,062.73</b>	<b>\$380,437.00</b>	<b>\$346,356.00</b>	<b>\$ (34,081.00)</b>	
<b>PreK-2 Instruction</b>					
1000-1120-1000-510100-110 K-2 Teacher Salaries	300,746.34	327,500.00	272,000.00	(55,500.00)	
1000-1120-1000-510200-110 K-2 Ed Tech Salaries	31,282.96	48,540.00	0.00	(48,540.00)	
1000-1120-1000-521100-110 Health Insurance - K-2 Teachers	86,096.27	83,017.00	59,105.00	(23,912.00)	
1000-1120-1000-522100-110 Fica/ Medicare K-2 Teachers	4,138.55	4,749.00	3,944.00	(805.00)	
1000-1120-1000-522200-110 Fica/ Medicare K-2 Ed Techs	453.54	704.00	0.00	(704.00)	
1000-1120-1000-523100-110 MSRSRETER	11,827.29	13,148.00	11,315.00	(1,833.00)	
1000-1120-1000-523200-110 MSRSRETER	1,748.14	2,020.00	0.00	(2,020.00)	
1000-1120-1000-526100-110 Unemployment K-2 Teachers	519.89	576.00	432.00	(144.00)	
1000-1120-1000-526200-110 Unemployment K-2 Ed Techs	184.65	216.00	0.00	(216.00)	
1000-1120-1000-527100-110 Workers Comp K-2 Teachers	3,279.00	5,404.00	5,440.00	36.00	
1000-1120-1000-527200-110 Workers Comp K-2 Ed Tech	690.00	800.00	0.00	(800.00)	
1000-1120-1000-533000-110 Professional Employee Training	0.00	0.00	1,300.00	1,300.00	
Notes: Aimsweb					
1000-1120-1000-561000-110 Supplies K-2	4,681.86	6,000.00	6,000.00	0.00	
1000-1120-1000-564000-110 Textbooks	10,334.20	18,000.00	2,000.00	(16,000.00)	
1000-1120-2700-551000-110 Instructional Field Trips	1,300.50	500.00	500.00	0.00	
1000-1121-1000-510100-110 PreK Teacher Salaries	0.00	0.00	84,000.00	84,000.00	
1000-1121-1000-510200-110 PreK Ed Tech Salaries	0.00	0.00	64,802.00	64,802.00	
1000-1121-1000-521100-110 Health Insurance - PreK Teachers	0.00	0.00	25,239.00	25,239.00	
1000-1121-1000-522100-110 Fica/ Medicare PreK Teachers	0.00	0.00	1,218.00	1,218.00	
1000-1121-1000-522200-110 Fica/ Medicare PreK Ed Techs	0.00	0.00	940.00	940.00	

# Millinocket School Department FY21 Budget Report - Initial Draft

Report # 49253

Account Number / Description	Expended FY19 7/1/2018 - 6/30/2019	Current FY20 7/1/2019 - 6/30/2020	Proposed FY21 7/1/2020 - 6/30/2021	Difference 7/1/2020 - 6/30/2021	Notes 7/1/2020 - 6/30/2021
1000-1121-1000-523100-110 MSRSRETER	0.00	0.00	3,495.00	3,495.00	
1000-1121-1000-523200-110 MSRSRETER	0.00	0.00	2,613.00	2,613.00	
1000-1121-1000-526100-110 Unemployment PreK Teachers	0.00	0.00	144.00	144.00	
1000-1121-1000-526200-110 Unemployment PreK Ed Techs	0.00	0.00	216.00	216.00	
1000-1121-1000-527100-110 Workers Comp PreK Teachers	0.00	0.00	1,680.00	1,680.00	
1000-1121-1000-527200-110 Workers Comp PreK Ed Techs	0.00	0.00	1,296.00	1,296.00	
<b>Total PreK-2 Instruction</b>	<b>\$457,283.19</b>	<b>\$511,174.00</b>	<b>\$547,679.00</b>	<b>\$36,505.00</b>	
<b>3-5 Instruction</b>					
1000-1100-1000-510100-110 3-5 Teacher Salaries	335,152.21	342,875.00	389,375.00	46,500.00	
1000-1100-1000-512300-110 Substitute Salaries	12,085.00	10,000.00	10,000.00	0.00	
1000-1100-1000-515000-110 Stipends	1,200.00	1,200.00	1,200.00	0.00	
1000-1100-1000-521100-110 Health Insurance Teachers	77,641.44	96,292.00	100,110.00	3,818.00	
1000-1100-1000-522000-110 Fica/ Medicare Stipends	17.40	18.00	18.00	0.00	
1000-1100-1000-522100-110 Fica/ Medicare Teachers	4,620.44	4,972.00	5,646.00	674.00	
1000-1100-1000-522300-110 Fica/Medicare Substitutes	687.59	765.00	765.00	0.00	
1000-1100-1000-523000-110 MSRSRETER	47.64	50.00	50.00	0.00	
1000-1100-1000-523100-110 MSRSRETER	11,873.32	14,264.00	16,198.00	1,934.00	
1000-1100-1000-523300-110 MSRSRETER	72.25	70.00	70.00	0.00	
1000-1100-1000-525100-110 Tuition Reimbursement Teachers	0.00	0.00	5,400.00	5,400.00	
1000-1100-1000-526000-110 Unemployment Stipends	0.00	8.00	8.00	0.00	
1000-1100-1000-526100-110 Unemployment Teachers	630.32	576.00	594.00	18.00	
1000-1100-1000-526300-110 Unemployment Substitutes	71.61	60.00	72.00	12.00	
1000-1100-1000-527000-110 Workers Comp Stipends	12.00	20.00	20.00	0.00	
1000-1100-1000-527100-110 Workers Comp Teachers	3,455.00	5,657.00	7,788.00	2,131.00	
1000-1100-1000-527300-110 Workers Comp Substitutes	88.00	165.00	170.00	5.00	
1000-1100-1000-534000-110 Other Professional Services	1,512.18	0.00	0.00	0.00	
1000-1100-1000-543900-110 Contracted Repairs & Maint	506.45	1,000.00	1,000.00	0.00	
1000-1100-1000-544400-110 Leases (Copier)	1,793.00	1,800.00	1,800.00	0.00	
1000-1100-1000-558100-110 Travel For Professional	300.00	950.00	600.00	(350.00)	
1000-1100-1000-561000-110 Supplies	9,740.43	15,000.00	15,600.00	600.00	
1000-1100-1000-564000-110 Textbooks	462.00	1,000.00	1,000.00	0.00	
1000-1100-1000-573000-110 Equipment	147.99	300.00	300.00	0.00	
1000-1100-1000-581000-110 Dues & Fees	0.00	200.00	6,100.00	5,900.00	
1000-1100-2700-551000-110 Instructional Field Trips	3,060.00	1,500.00	1,000.00	(500.00)	
<b>Total 3-5 Instruction</b>	<b>\$465,176.27</b>	<b>\$498,742.00</b>	<b>\$564,884.00</b>	<b>\$66,142.00</b>	
<b>6-8 Instruction</b>					
1000-1100-1000-510100-160 6-8 Teacher Salaries	287,130.95	292,000.00	303,125.00	11,125.00	
1000-1100-1000-512300-160 Substitute Salaries	4,101.00	5,000.00	6,000.00	1,000.00	
1000-1100-1000-515000-160 Stipends	400.00	0.00	400.00	400.00	
1000-1100-1000-521100-160 Health Insurance - Teachers	83,688.36	87,502.00	86,440.00	(1,062.00)	
1000-1100-1000-522000-160 Fica/ Medicare Stipends	5.80	0.00	6.00	6.00	
1000-1100-1000-522100-160 Fica/ Medicare Teachers	3,911.75	4,234.00	4,396.00	162.00	

# **Millinocket School Department FY21 Budget Report - Initial Draft**

Report # 49253

Account Number / Description	Expended FY19 7/1/2018 - 6/30/2019	Current FY20 7/1/2019 - 6/30/2020	Proposed FY21 7/1/2020 - 6/30/2021	Difference 7/1/2020 - 6/30/2021	Notes 7/1/2020 - 6/30/2021
1000-1100-1000-522300-160 Fica/Medicare Substitutes	186.59	350.00	460.00	110.00	
1000-1100-1000-523000-160 MMS Stipends	15.88	0.00	17.00	17.00	
1000-1100-1000-523100-160 MSRSRETER	10,992.09	12,148.00	12,610.00	462.00	
1000-1100-1000-523300-160 MSRSRETER	81.44	100.00	120.00	20.00	
1000-1100-1000-525100-160 Tuition Reimb Teachers	7,099.47	10,404.00	11,823.00	1,419.00	
1000-1100-1000-526000-160 Unemployment Stipends	0.00	0.00	2.00	2.00	
1000-1100-1000-526100-160 Unemployment Teachers	470.25	486.00	468.00	(18.00)	
1000-1100-1000-526300-160 Unemployment Substitutes	24.59	30.00	36.00	6.00	
1000-1100-1000-527000-160 Workers Comensation Stipends	0.00	0.00	8.00	8.00	
1000-1100-1000-527100-160 Workers Comp Teachers	2,952.00	4,818.00	6,063.00	1,245.00	
1000-1100-1000-527320-160 Workers Comp Substitutes	40.00	84.00	120.00	36.00	
1000-1100-1000-533000-160 Professional Employee Training	210.00	805.00	1,015.00	210.00	
1000-1100-1000-534000-160 Other Professional Services	1,512.18	0.00	0.00	0.00	
1000-1100-1000-543900-160 Contracted Repairs & Maint	506.45	993.00	993.00	0.00	
1000-1100-1000-544400-160 Leases (Copier)	1,793.00	1,793.00	1,793.00	0.00	
1000-1100-1000-558000-160 Travel	600.00	450.00	300.00	(150.00)	
1000-1100-1000-558100-160 Travel For Professional	0.00	570.00	963.00	393.00	
1000-1100-1000-561000-160 Supplies	4,881.39	7,337.00	6,882.00	(455.00)	
1000-1100-1000-564000-160 Textbooks	5,893.56	2,900.00	1,449.00	(1,451.00)	
1000-1100-1000-565000-160 Technology Related Supplies	0.00	500.00	199.00	(301.00)	
1000-1100-1000-573000-160 Equipment	2,049.84	5,179.00	2,067.00	(3,112.00)	
1000-1100-1000-581000-160 Dues and Fees	354.00	300.00	300.00	0.00	
1000-1100-2700-551000-160 Instructional Field Trips	4,070.00	3,900.00	3,520.00	(380.00)	
<b>Total 6-8 Instruction</b>	<b>\$422,970.59</b>	<b>\$441,883.00</b>	<b>\$451,575.00</b>	<b>\$9,692.00</b>	
<b>9-12 Instruction</b>					
1000-1200-1000-510100-310 9-12 Teacher Salaries	404,097.48	467,375.00	509,500.00	42,125.00	
1000-1200-1000-512300-310 Substitute Salaries	30,937.65	18,000.00	18,000.00	0.00	
1000-1200-1000-515000-310 Stipends	1,200.00	1,200.00	1,600.00	400.00	
1000-1200-1000-521100-310 Health Insurance Teachers	96,315.40	105,261.00	107,490.00	2,229.00	
1000-1200-1000-522000-310 Fica/ Medicare Stipends	17.40	18.00	24.00	6.00	
1000-1200-1000-522100-310 Fica/ Medicare Teachers	5,514.48	6,777.00	5,906.00	(871.00)	
1000-1200-1000-522300-310 Fica/ Medicare Substitutes	1,851.88	700.00	1,200.00	500.00	
1000-1200-1000-523000-310 MSRSRETER	47.64	50.00	68.00	18.00	
1000-1200-1000-523100-310 MSRSRETER	16,187.34	19,443.00	21,196.00	1,753.00	
1000-1200-1000-523300-310 MSRSRETER	263.90	200.00	300.00	100.00	
1000-1200-1000-525100-310 Tuition Reimb Teachers	8,314.12	17,750.00	15,974.00	(1,776.00)	
1000-1200-1000-526000-310 Unemployment Stipends	0.00	8.00	10.00	2.00	
1000-1200-1000-526100-310 Unemployment Teachers	719.88	846.00	846.00	0.00	
1000-1200-1000-526300-310 Unemployment Substitutes	162.70	108.00	108.00	0.00	
1000-1200-1000-527000-310 Workers Comp Stipends	12.00	20.00	30.00	10.00	
1000-1200-1000-527100-310 Workers Comp Teachers	4,283.00	7,712.00	10,190.00	2,478.00	
1000-1200-1000-527300-310 Workers Comp Substitutes	176.00	298.00	300.00	2.00	
1000-1200-1000-533000-310 Professional Employee Training	0.00	1,365.00	850.00	(715.00)	

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1000-1200-1000-534000-310 Other Professional Services	2,362.18	0.00	0.00	0.00	
1000-1200-1000-543900-310 Contracted Repairs & Maint	2,961.94	3,493.00	3,493.00	0.00	
1000-1200-1000-544400-310 Leases (Copier) 9-12	1,793.00	1,793.00	1,793.00	0.00	
1000-1200-1000-558100-310 Travel For Professional	435.00	1,428.00	1,612.00	184.00	
1000-1200-1000-561000-310 Supplies	11,084.60	11,720.00	12,861.00	1,141.00	
1000-1200-1000-564000-310 Textbooks	10,101.05	7,273.00	4,092.00	(3,181.00)	
1000-1200-1000-565000-310 Technology Related Supplies	0.00	1,700.00	0.00	(1,700.00)	
1000-1200-1000-573000-310 Equipment	11,678.52	6,275.00	1,000.00	(5,275.00)	
1000-1200-1000-581000-310 Dues and Fees	1,391.00	2,420.00	2,361.00	(59.00)	
1000-1200-2700-551000-310 Instructional Field Trips	3,752.00	3,450.00	1,950.00	(1,500.00)	
<b>Total 9-12 Instruction</b>	<b>\$615,660.16</b>	<b>\$686,883.00</b>	<b>\$722,754.00</b>	<b>\$35,871.00</b>	
<b>Gifted &amp; Talented PreK-8</b>					
1000-4900-1000-510100-160 Teacher Salary	16,974.40	30,030.00	32,670.00	2,640.00	
1000-4900-1000-512300-160 Substitute Salary	0.00	400.00	0.00	(400.00)	
1000-4900-1000-521100-160 Health Insurance - Teacher	986.66	5,920.00	6,105.00	185.00	
1000-4900-1000-522100-160 Fica/Medicare - Teacher	276.76	436.00	477.00	41.00	
1000-4900-1000-522300-160 Fica/Medicare Substitute	0.00	30.00	0.00	(30.00)	
1000-4900-1000-523100-160 MSRSRETER	654.32	1,250.00	1,360.00	110.00	
1000-4900-1000-523300-160 MSRS	0.00	20.00	0.00	(20.00)	
1000-4900-1000-525100-160 Tuition Reimb Teacher	0.00	0.00	1,651.00	1,651.00	
1000-4900-1000-526100-160 Unemployment - Teacher	91.85	48.00	48.00	0.00	
1000-4900-1000-526300-160 Unemployment Substitute	0.00	3.00	0.00	(3.00)	
1000-4900-1000-527100-160 Workers Comp -Teacher	283.00	496.00	650.00	154.00	
1000-4900-1000-527300-160 Workers Comp Substitute	0.00	7.00	0.00	(7.00)	
1000-4900-1000-533000-160 Professional Employee Training	0.00	0.00	264.00	264.00	
1000-4900-1000-558100-160 Travel for Professional Development	0.00	0.00	103.00	103.00	
1000-4900-1000-561000-160 Supplies	1,315.39	522.00	835.00	313.00	
1000-4900-1000-564000-160 Books	200.00	363.00	403.00	40.00	
1000-4900-1000-565000-160 Technology Related Supplies	0.00	594.00	0.00	(594.00)	
1000-4900-1000-573000-160 Equipment	376.78	0.00	76.00	76.00	
1000-4900-1000-573510-160 Technology Related Software	0.00	1,414.00	0.00	(1,414.00)	
1000-4900-1000-581000-160 Dues & Fees	0.00	0.00	1,169.00	1,169.00	
1000-4900-2700-551000-160 Instructional Field Trips	0.00	660.00	1,320.00	660.00	
<b>Total Gifted &amp; Talented PreK-8</b>	<b>\$21,159.16</b>	<b>\$42,193.00</b>	<b>\$47,131.00</b>	<b>\$4,938.00</b>	
<b>Gifted &amp; Talented 9-12</b>					
1000-4900-1000-510100-310 Teacher Salary	8,408.36	15,470.00	16,830.00	1,360.00	
1000-4900-1000-512300-310 Substitute Salary	0.00	170.00	0.00	(170.00)	
1000-4900-1000-521100-310 Health Insurance - Teacher	508.34	3,050.00	3,007.00	(43.00)	
1000-4900-1000-522100-310 Fica/Medicare -Teacher	121.98	224.00	244.00	20.00	
1000-4900-1000-522300-310 Fica/Medicare Substitute	0.00	14.00	0.00	(14.00)	
1000-4900-1000-523100-310 MSRSRETER	333.75	644.00	700.00	56.00	
1000-4900-1000-523300-310 MSRS	0.00	7.00	0.00	(7.00)	

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1000-4900-1000-525100-310 Tuition Reimb Teacher	0.00	0.00	851.00	851.00	
1000-4900-1000-526100-310 Unemployment -Teacher	45.62	24.00	24.00	0.00	
1000-4900-1000-526300-310 Unemployment Substitute	0.00	2.00	0.00	(2.00)	
1000-4900-1000-527100-310 Workers Comp -Teacher	155.00	255.00	336.00	81.00	
1000-4900-1000-527300-310 Workers Comp Substitute	0.00	4.00	0.00	(4.00)	
1000-4900-1000-533000-310 Professional Employee Training	0.00	0.00	136.00	136.00	
1000-4900-1000-558100-310 Travel for Professional Development	0.00	0.00	53.00	53.00	
1000-4900-1000-561000-310 Supplies	661.22	268.00	430.00	162.00	
1000-4900-1000-564000-310 Books	146.64	187.00	207.00	20.00	
1000-4900-1000-565000-310 Technology Related Supplies	0.00	306.00	0.00	(306.00)	
1000-4900-1000-573000-310 Equipment	194.10	0.00	39.00	39.00	
1000-4900-1000-573510-310 Technology Related Software	0.00	728.00	0.00	(728.00)	
1000-4900-1000-581000-310 Dues & Fees	0.00	0.00	602.00	602.00	
1000-4900-2700-551000-310 Instructional Field Trips	0.00	340.00	680.00	340.00	
<b>Total Gifted &amp; Talented 9-12</b>	<b>\$10,575.01</b>	<b>\$21,693.00</b>	<b>\$24,139.00</b>	<b>\$2,446.00</b>	
<b>ESL 9-12</b>					
1000-4100-1000-510100-310 ESL Teacher 9-12	22,499.98	21,000.00	35,500.00	14,500.00	
1000-4100-1000-521100-310 Health Insurance - ESL Teacher 9-12	373.84	2,243.00	2,460.00	217.00	
1000-4100-1000-522100-310 Fica/Medicare - Teacher	326.30	305.00	515.00	210.00	
1000-4100-1000-523100-310 MSRSRETER	901.36	874.00	1,477.00	603.00	
1000-4100-1000-526100-310 Unemployment ESL teacher	35.98	126.00	54.00	(72.00)	
1000-4100-1000-527100-310 Workers Comp ESL Teacher	263.00	347.00	710.00	363.00	
1000-4100-1000-561000-310 Supplies	225.41	0.00	250.00	250.00	
<b>Total ESL 9-12</b>	<b>\$24,625.87</b>	<b>\$24,895.00</b>	<b>\$40,966.00</b>	<b>\$16,071.00</b>	
<b>TOTAL REGULAR INSTRUCTION</b>	<b>\$2,017,450.25</b>	<b>\$2,227,463.00</b>	<b>\$2,399,128.00</b>	<b>\$171,665.00</b>	
<b>Special Services Office</b>					
1000-2300-1000-556300-950 Tuition to Private Sources	0.00	100,000.00	200,000.00	100,000.00	
1000-2500-2330-510400-900 Administrator Salary	10,000.00	15,000.00	25,000.00	10,000.00	
1000-2500-2330-510600-900 Special Ed Coordinator Salaries	4,840.00	4,500.00	4,500.00	0.00	
1000-2500-2330-522400-900 Fica/ Medicare - Administrator	145.08	218.00	363.00	145.00	
1000-2500-2330-522600-900 Fica/Medicare Special Ed Coordinator	70.18	66.00	70.00	4.00	
1000-2500-2330-523600-900 MSRSRETER	192.15	188.00	190.00	2.00	
1000-2500-2330-526400-900 Unemployment - Administrator	9.24	72.00	72.00	0.00	
1000-2500-2330-526600-900 Unemployment Special Ed Coordinator	0.00	27.00	36.00	9.00	
1000-2500-2330-527400-900 Workers Comp Administrator	150.00	248.00	500.00	252.00	
1000-2500-2330-527600-900 Workers Comp Coordinator	80.00	74.00	70.00	(4.00)	
1000-2500-2330-534400-900 Legal Fees	3,058.25	2,000.00	2,000.00	0.00	
1000-2500-2330-544400-900 Lease	590.43	225.00	225.00	0.00	
1000-2500-2330-553100-900 Postage	350.00	350.00	400.00	50.00	
1000-2500-2330-560000-900 Supplies	387.62	600.00	600.00	0.00	
1000-2500-2330-564000-900 Textbooks	0.00	150.00	150.00	0.00	
1000-2500-2330-581000-900 Dues and Fees	415.00	500.00	500.00	0.00	



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<b>Total Special Services Office</b>	<b>\$20,287.95</b>	<b>\$124,218.00</b>	<b>\$234,676.00</b>	<b>\$110,458.00</b>	
<b>K-8 Special Ed Resource Room</b>					
1000-2200-1000-510100-110 Special Ed Teacher Salaries	142,750.00	183,250.00	181,425.00	(1,825.00)	
1000-2200-1000-510200-110 Ed Tech Salaries	85,932.23	117,916.00	143,920.00	26,004.00	
1000-2200-1000-512300-110 Substitute Salaries	10,236.00	6,000.00	8,000.00	2,000.00	
1000-2200-1000-521100-110 Health Insurance Teacher	29,879.32	40,360.00	41,005.00	645.00	
1000-2200-1000-522100-110 Fica/ Medicare Teacher	1,986.01	2,658.00	2,631.00	(27.00)	
1000-2200-1000-522200-110 Fica/ Medicare Ed Techs	2,323.01	3,525.00	3,672.00	147.00	
1000-2200-1000-522300-110 Fica/Medicare Substitutes	686.60	460.00	580.00	120.00	
1000-2200-1000-523100-110 MSRSRETER	5,719.38	7,623.00	7,548.00	(75.00)	
1000-2200-1000-523200-110 MSRSRETER	2,160.68	3,605.00	5,602.00	1,997.00	
1000-2200-1000-523300-110 MSRSRETER	31.82	50.00	40.00	(10.00)	
1000-2200-1000-525100-110 Tuition Reimbursement Teachers	6,714.09	8,750.00	12,775.00	4,025.00	
1000-2200-1000-525200-110 Tuition Reimbursement Ed Techs	0.00	0.00	28,500.00	28,500.00	
1000-2200-1000-526100-110 Unemployment Teacher	316.85	324.00	324.00	0.00	
1000-2200-1000-526200-110 Unemployment Ed Techs	436.31	520.00	578.00	58.00	
1000-2200-1000-526300-110 Unemployment Subs	61.09	36.00	48.00	12.00	
1000-2200-1000-527100-110 Workers Comp Teacher	1,614.00	3,024.00	3,630.00	606.00	
1000-2200-1000-527200-110 Workers Comp Ed Techs	1,032.00	1,946.00	2,878.00	932.00	
1000-2200-1000-527300-110 Workers Comp Substitutes	50.00	100.00	160.00	60.00	
1000-2200-1000-533000-110 Professional Employee Training	1,909.66	3,093.00	1,125.00	(1,968.00)	
1000-2200-1000-558100-110 Travel For Professional	400.23	750.00	675.00	(75.00)	
1000-2200-1000-561000-110 Supplies	1,968.21	2,190.00	1,350.00	(840.00)	
1000-2200-1000-564000-110 Books	522.31	663.00	1,000.00	337.00	
<b>Total K-8 Spec Ed Res Room</b>	<b>\$296,729.80</b>	<b>\$386,843.00</b>	<b>\$447,466.00</b>	<b>\$60,623.00</b>	
<b>K-8 Spec Ed Self Contained</b>					
1000-2300-1000-510100-110 Special Ed Teacher Salaries	34,500.00	35,000.00	39,500.00	4,500.00	
1000-2300-1000-510200-110 Ed Tech Salaries	10,277.41	15,550.00	35,108.00	19,558.00	
1000-2300-1000-512300-110 Substitute Salaries	12,614.25	1,000.00	1,000.00	0.00	
1000-2300-1000-521100-110 Health Insurance Teacher	8,729.94	8,969.00	9,112.00	143.00	
1000-2300-1000-522100-110 Fica/ Medicare Teacher	473.17	508.00	573.00	65.00	
1000-2300-1000-522200-110 Fica/ Medicare Ed Techs	180.01	225.00	510.00	285.00	
1000-2300-1000-522300-110 Fica/Medicare Substitutes	960.91	78.00	78.00	0.00	
1000-2300-1000-523100-110 MSRSRETER	1,382.28	1,456.00	1,644.00	188.00	
1000-2300-1000-523200-110 MSRSRETER	349.43	647.00	1,462.00	815.00	
1000-2300-1000-523300-110 MSRSRETER	0.00	40.00	40.00	0.00	
1000-2300-1000-525100-110 Tuition Reimbursement Teachers	3,819.35	3,500.00	3,650.00	150.00	
1000-2300-1000-525200-110 Tuition Reimbursement Ed Techs	609.00	0.00	0.00	0.00	
1000-2300-1000-526100-110 Unemployment Teacher	72.01	72.00	72.00	0.00	
1000-2300-1000-526200-110 Unemployment Ed Techs	61.72	72.00	144.00	72.00	
1000-2300-1000-526300-110 Unemployment Subs	75.68	6.00	10.00	4.00	
1000-2300-1000-527100-110 Workers Comp Teacher	398.00	578.00	790.00	212.00	

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1000-2300-1000-527200-110 Workers Comp Ed Techs	0.00	257.00	700.00	443.00	
1000-2300-1000-527300-110 Workers Comp Subs	10.00	17.00	20.00	3.00	
1000-2300-1000-533000-110 Professional Employee Training	0.00	250.00	250.00	0.00	
1000-2300-1000-558100-110 Travel For Professional	0.00	150.00	150.00	0.00	
1000-2300-1000-561000-110 Supplies	1,633.68	345.00	300.00	(45.00)	
1000-2300-1000-564000-110 Books	0.00	421.00	250.00	(171.00)	
1000-2300-1000-573000-110 Equipment	0.00	5,000.00	0.00	(5,000.00)	
<b>Total K-8 Spec Ed Self Contain</b>	<b>\$76,146.84</b>	<b>\$74,141.00</b>	<b>\$95,363.00</b>	<b>\$21,222.00</b>	
<b>K-8 Sp Ed Speech/Language</b>					
1000-2800-2150-510100-110 Speech Teacher Salaries	41,766.67	43,000.00	47,000.00	4,000.00	
1000-2800-2150-521100-110 Health Insurance Speech Teacher	23,400.76	24,603.00	24,996.00	393.00	
1000-2800-2150-522100-110 Fica/ Medicare Speech Teacher	533.86	624.00	682.00	58.00	
1000-2800-2150-523100-110 MSRSRETER	1,673.47	1,789.00	1,956.00	167.00	
1000-2800-2150-525100-110 Tuition Reimbursement	2,842.09	3,500.00	3,650.00	150.00	
1000-2800-2150-526100-110 Unemployment Speech Teacher	71.97	72.00	72.00	0.00	
1000-2800-2150-527100-110 Workers Comp Speech Teacher	412.00	710.00	940.00	230.00	
1000-2800-2150-533000-110 Professional Employee Training	349.00	250.00	350.00	100.00	
1000-2800-2150-558000-110 Travel	100.00	50.00	100.00	50.00	
1000-2800-2150-558100-110 Travel For Professional	251.69	150.00	150.00	0.00	
1000-2800-2150-561000-110 Supplies	1,261.45	1,035.00	1,450.00	415.00	
1000-2800-2150-564000-110 Textbooks	0.00	250.00	375.00	125.00	
1000-2800-2150-581000-110 Dues and Fees	0.00	100.00	100.00	0.00	
<b>Total K-8 Sp Ed Speech/Languag</b>	<b>\$72,662.96</b>	<b>\$76,133.00</b>	<b>\$81,821.00</b>	<b>\$5,688.00</b>	
<b>K-8 Sp Ed Homebound/Hospital</b>					
1000-2400-1000-512330-110 Tutor Salaries	110.00	1,000.00	1,000.00	0.00	
1000-2400-1000-522330-110 Fica/ Medicare Tutors	1.49	15.00	15.00	0.00	
1000-2400-1000-523330-110 MSRSRETER	4.36	42.00	42.00	0.00	
1000-2400-1000-526330-110 Unemployment Tutors	0.00	6.00	6.00	0.00	
1000-2400-1000-527330-110 Workers Comp Tutors	10.00	17.00	17.00	0.00	
1000-2400-1000-534400-110 Contracted Services	0.00	1,500.00	1,500.00	0.00	
<b>Total K-8 Sp Ed Homebound/Hosp</b>	<b>\$125.85</b>	<b>\$2,580.00</b>	<b>\$2,580.00</b>	<b>\$0.00</b>	
<b>K-8 Sp Ed Other Costs</b>					
1000-2800-2140-534400-110 Contracted Psychological Services	5,425.00	10,000.00	10,000.00	0.00	
1000-2800-2140-561000-110 Supplies	198.34	0.00	0.00	0.00	
1000-2800-2160-510100-110 Occupational Therapist	26,833.37	29,200.00	39,468.00	10,268.00	
1000-2800-2160-521100-110 Health Insurance - OT	0.00	7,175.00	0.00	(7,175.00)	
1000-2800-2160-522100-110 Fica/Medicare - OT	389.02	424.00	572.00	148.00	
1000-2800-2160-523100-110 MSRSRETER	1,075.48	1,215.00	1,642.00	427.00	
1000-2800-2160-526100-110 Unemployment - OT	108.57	58.00	112.00	54.00	
1000-2800-2160-527100-110 Workers Comp - OT	289.00	482.00	790.00	308.00	
1000-2800-2160-533000-110 Professional Employee Training	0.00	250.00	500.00	250.00	
1000-2800-2160-558100-110 Travel for Professional	0.00	150.00	400.00	250.00	

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1000-2800-2160-561000-110 Supplies	0.00	300.00	1,000.00	700.00	
1000-2800-2180-534400-110 Contracted Physical Therapy	14,475.00	16,000.00	14,000.00	(2,000.00)	
<b>Total K-8 Sp Ed Other Services</b>	<b>\$48,793.78</b>	<b>\$65,254.00</b>	<b>\$68,484.00</b>	<b>\$3,230.00</b>	
<b>9-12 Spec Ed Resource Room</b>					
1000-2200-1000-510100-310 Special Ed Teacher Salaries	50,250.00	52,750.00	58,000.00	5,250.00	
1000-2200-1000-510200-310 Ed Tech Salaries	64,123.66	73,772.00	81,537.00	7,765.00	
1000-2200-1000-512300-310 Substitute Salaries	1,094.75	2,000.00	2,000.00	0.00	
1000-2200-1000-521100-310 Health Insurance Teachers	13,792.42	14,170.00	14,396.00	226.00	
1000-2200-1000-522100-310 Fica / Medicare Teacher	687.37	637.00	700.00	63.00	
1000-2200-1000-522200-310 Fica/ Medicare Ed Techs	929.92	1,070.00	1,183.00	113.00	
1000-2200-1000-522300-310 Fica/Medicare Substitutes	44.99	150.00	150.00	0.00	
1000-2200-1000-523100-310 MSRSRETER	2,013.33	2,195.00	2,413.00	218.00	
1000-2200-1000-523200-310 MSRSRETER	2,463.54	3,069.00	3,392.00	323.00	
1000-2200-1000-523300-310 MSRSRETER	18.06	20.00	20.00	0.00	
1000-2200-1000-525100-310 Tuition Reimbursement Teachers	3,424.44	5,250.00	5,475.00	225.00	
1000-2200-1000-525200-310 Tuition Reimbursement Ed Techs	0.00	0.00	15,200.00	15,200.00	
1000-2200-1000-526100-310 Unemployment Teacher	108.02	108.00	108.00	0.00	
1000-2200-1000-526200-310 Unemployment Ed Techs	248.08	288.00	288.00	0.00	
1000-2200-1000-526300-310 Unemployment Subs	6.58	12.00	12.00	0.00	
1000-2200-1000-527100-310 Workers Comp Teacher	702.00	870.00	1,160.00	290.00	
1000-2200-1000-527200-310 Workers Comp Ed Techs	710.00	1,218.00	1,630.00	412.00	
1000-2200-1000-527300-310 Workers Comp Substitutes	30.00	33.00	40.00	7.00	
1000-2200-1000-533000-310 Professional Employee Training	0.00	125.00	125.00	0.00	
1000-2200-1000-558100-310 Travel For Professional	67.76	75.00	75.00	0.00	
1000-2200-1000-561000-310 Supplies	203.78	365.00	450.00	85.00	
1000-2200-1000-564000-310 Books	377.49	337.00	375.00	38.00	
<b>Total 9-12 Sp Ed Resource Room</b>	<b>\$141,296.19</b>	<b>\$158,514.00</b>	<b>\$188,729.00</b>	<b>\$30,215.00</b>	
<b>9-12 Spec Ed Self Contained</b>					
1000-2300-1000-510100-310 Spec Ed Teacher Salaries	44,500.00	45,500.00	49,500.00	4,000.00	
1000-2300-1000-510200-310 Ed Tech Salaries	48,467.72	54,414.00	56,400.00	1,986.00	
1000-2300-1000-512300-310 Substitute Salaries	812.50	1,000.00	1,000.00	0.00	
1000-2300-1000-521100-310 Health Insurance Teacher	8,729.94	8,969.00	9,112.00	143.00	
1000-2300-1000-522100-310 Fica/Medicare Teacher	619.41	660.00	718.00	58.00	
1000-2300-1000-522200-310 Fica/ Medicare Ed Techs	1,620.45	1,780.00	1,838.00	58.00	
1000-2300-1000-522300-310 Fica/Medicare Substitutes	58.06	77.00	80.00	3.00	
1000-2300-1000-523100-310 MSRSRETER	1,782.96	1,893.00	2,060.00	167.00	
1000-2300-1000-523200-310 MSRSRETER	1,283.41	1,557.00	1,620.00	63.00	
1000-2300-1000-525100-310 Tuition Reimbursement Teachers	0.00	1,750.00	1,875.00	125.00	
1000-2300-1000-526100-310 Unemployment Teacher	72.02	72.00	72.00	0.00	
1000-2300-1000-526200-310 Unemployment Ed Techs	216.06	216.00	216.00	0.00	
1000-2300-1000-526300-310 Unemployment Subs	4.90	6.00	10.00	4.00	
1000-2300-1000-527100-310 Workers Comp Teacher	456.00	750.00	990.00	240.00	

# Millinocket School Department FY21 Budget Report - Initial Draft

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Account Number / Description	Expended FY19 7/1/2018 - 6/30/2019	Current FY20 7/1/2019 - 6/30/2020	Proposed FY21 7/1/2020 - 6/30/2021	Difference 7/1/2020 - 6/30/2021	Notes 7/1/2020 - 6/30/2021
1000-2300-1000-527200-310 Workers Comp Ed Techs	536.00	898.00	1,128.00	230.00	
1000-2300-1000-527300-310 Workers Comp Subs	20.00	17.00	20.00	3.00	
1000-2300-1000-533000-310 Professional Employee Training	0.00	250.00	250.00	0.00	
1000-2300-1000-558000-310 Travel	50.00	0.00	0.00	0.00	
1000-2300-1000-558100-310 Travel For Professional	0.00	150.00	150.00	0.00	
1000-2300-1000-561000-310 Supplies	566.87	500.00	500.00	0.00	
1000-2300-1000-564000-310 Books	893.48	415.00	250.00	(165.00)	
1000-2300-2700-551000-310 Field Trips	1,000.00	1,000.00	1,000.00	0.00	
<b>Total 9-12 Spec Ed Self Cont</b>	<b>\$111,689.78</b>	<b>\$121,874.00</b>	<b>\$128,789.00</b>	<b>\$6,915.00</b>	
<b>9-12 Sp Ed Homebound/Hospital</b>					
1000-2400-1000-512330-310 Tutor Salaries	577.75	500.00	500.00	0.00	
1000-2400-1000-522330-310 Fica/ Medicare Tutors	8.06	4.00	4.00	0.00	
1000-2400-1000-523330-310 MSRSRETER	22.91	21.00	21.00	0.00	
1000-2400-1000-526330-310 Unemployment Tutors	0.26	3.00	3.00	0.00	
1000-2400-1000-527330-310 Workers Comp Tutors	5.00	9.00	9.00	0.00	
1000-2400-1000-534400-310 Contracted Services	3,390.29	1,500.00	1,500.00	0.00	
<b>Total 9-12 Sp Ed Homebnd/Hosp</b>	<b>\$4,004.27</b>	<b>\$2,037.00</b>	<b>\$2,037.00</b>	<b>\$0.00</b>	
<b>9-12 Sp Ed Speech/Language</b>					
1000-2800-2150-510100-310 Speech Teacher Salaries	26,081.25	39,000.00	27,450.00	(11,550.00)	
1000-2800-2150-521100-310 Health Insurance Speech Teacher	1,494.84	8,969.00	9,112.00	143.00	
1000-2800-2150-522100-310 Fica/ Medicare Speech Teacher	378.19	566.00	398.00	(168.00)	
1000-2800-2150-523100-310 MSRSRETER	1,035.44	1,623.00	1,142.00	(481.00)	
1000-2800-2150-526100-310 Unemployment Speech Teacher	118.27	72.00	72.00	0.00	
1000-2800-2150-527100-310 Workers Comp Speech Teacher	180.00	644.00	549.00	(95.00)	
1000-2800-2150-558100-310 Travel For Professional	0.00	150.00	150.00	0.00	
1000-2800-2150-561000-310 Supplies	0.00	300.00	300.00	0.00	
1000-2800-2150-564000-310 Textbooks	0.00	250.00	250.00	0.00	
1000-2800-2150-581000-310 Dues and Fees	0.00	250.00	250.00	0.00	
<b>Total 9-12 Sp Ed Speech/Langua</b>	<b>\$29,287.99</b>	<b>\$51,824.00</b>	<b>\$39,673.00</b>	<b>\$(12,151.00)</b>	
<b>9-12 Sp Ed Summer/After School</b>					
1000-2810-1000-512330-310 Summer School Tutors	0.00	1,500.00	1,500.00	0.00	
1000-2810-1000-522330-310 Fica/ Medicare Summer Tutors	0.00	115.00	115.00	0.00	
1000-2810-1000-526330-310 Unemployment Summer Tutors	0.00	9.00	9.00	0.00	
1000-2810-1000-527330-310 Workers Comp Summer Tutors	0.00	25.00	25.00	0.00	
<b>Total 9-12 Sp Ed Sum/After Sch</b>	<b>\$0.00</b>	<b>\$1,649.00</b>	<b>\$1,649.00</b>	<b>\$0.00</b>	
<b>9-12 Spec Ed Other Services</b>					
1000-2800-2140-534400-310 Contracted Psychological Services	4,675.00	10,000.00	10,000.00	0.00	
1000-2800-2160-510100-310 Occupational Therapist	6,708.29	7,300.00	9,866.00	2,566.00	
1000-2800-2160-521100-310 Health Insurance - OT	0.00	1,794.00	0.00	(1,794.00)	
1000-2800-2160-522100-310 Fica/Medicare - OT	97.32	106.00	144.00	38.00	
1000-2800-2160-523100-310 MSRSRETER	268.75	304.00	412.00	108.00	

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1000-2800-2160-526100-310 Unemployment - OT	27.10	15.00	28.00	13.00	
1000-2800-2160-527100-310 Workers Comp - OT	108.00	120.00	197.00	77.00	
<b>Total 9-12 Sp Ed Other Service</b>	<b>\$11,884.46</b>	<b>\$19,639.00</b>	<b>\$20,647.00</b>	<b>\$1,008.00</b>	
<b>TOTAL SPECIAL EDUCATION K-12</b>	<b>\$812,909.87</b>	<b>\$1,084,706.00</b>	<b>\$1,311,914.00</b>	<b>\$227,208.00</b>	
<b>K-8 Guidance</b>					
1000-0000-2120-510100-160 Counselors Salaries	33,952.68	34,700.00	37,600.00	2,900.00	
1000-0000-2120-515000-160 Stipends Guidance K-8	400.00	400.00	400.00	0.00	
1000-0000-2120-521100-160 Health Insurance Counselors	9,154.92	9,405.00	19,997.00	10,592.00	
1000-0000-2120-522000-160 Fica/Medicare Stipends	5.80	6.00	6.00	0.00	
1000-0000-2120-522100-160 Fica/ Medicare Counselors	454.87	503.00	546.00	43.00	
1000-0000-2120-523000-160 MSRSRETER	15.88	18.00	18.00	0.00	
1000-0000-2120-523100-160 MSRSRETER	1,359.94	1,444.00	1,565.00	121.00	
1000-0000-2120-526000-160 Unemployment Stipends	0.00	4.00	4.00	0.00	
1000-0000-2120-526100-160 Unemployment Counselors	50.34	50.00	58.00	8.00	
1000-0000-2120-527000-160 Workers Comp Stipends	4.00	6.00	6.00	0.00	
1000-0000-2120-527100-160 Workers Comp Counselors	382.00	573.00	752.00	179.00	
<b>Total K-8 Guidance</b>	<b>\$45,780.43</b>	<b>\$47,109.00</b>	<b>\$60,952.00</b>	<b>\$13,843.00</b>	
<b>9-12 Guidance</b>					
1000-0000-2120-510100-310 Counselors Salaries	59,311.20	60,800.00	65,900.00	5,100.00	
1000-0000-2120-515000-310 Stipends - Guidance 9-12	400.00	400.00	400.00	0.00	
1000-0000-2120-521100-310 Health Insurance Counselors	23,523.58	24,167.00	14,112.00	(10,055.00)	
1000-0000-2120-522000-310 Fica/ Medicare Stipends	5.80	6.00	6.00	0.00	
1000-0000-2120-522100-310 Fica/ Medicare Counselors	779.34	882.00	956.00	74.00	
1000-0000-2120-523000-310 MSRSRETER	15.88	18.00	18.00	0.00	
1000-0000-2120-523100-310 MSRSRETER	2,376.65	2,530.00	2,742.00	212.00	
1000-0000-2120-526000-310 Unemployment Stipends	0.00	4.00	4.00	0.00	
1000-0000-2120-526100-310 Unemployment Counselors	93.65	94.00	86.00	(8.00)	
1000-0000-2120-527000-310 Workers Comp Stipends	4.00	6.00	4.00	(2.00)	
1000-0000-2120-527100-310 Workers Comp Counselors	633.00	1,003.00	1,318.00	315.00	
1000-0000-2120-533000-310 Prof Employee Training Guidance	491.20	600.00	600.00	0.00	
1000-0000-2120-553100-310 Postage Guidance	500.00	900.00	900.00	0.00	
1000-0000-2120-558000-310 Travel	64.24	0.00	0.00	0.00	
1000-0000-2120-558100-310 Travel For Professional	325.76	500.00	500.00	0.00	
1000-0000-2120-561000-310 Supplies	267.00	1,000.00	800.00	(200.00)	
1000-0000-2120-564000-310 Books	140.94	100.00	100.00	0.00	
1000-0000-2120-565000-310 Technology Related Supplies	0.00	100.00	100.00	0.00	
1000-0000-2120-581000-310 Dues and Fees	255.00	400.00	300.00	(100.00)	
1000-1200-2701-551000-310 Trips - Guidance	2,000.00	2,000.00	2,000.00	0.00	
<b>Total 9-12 Guidance</b>	<b>\$91,187.24</b>	<b>\$95,510.00</b>	<b>\$90,846.00</b>	<b>\$(4,664.00)</b>	
<b>Health Services</b>					
1000-0000-2130-510100-900 Nurse Salary	40,500.00	41,500.00	45,500.00	4,000.00	

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1000-0000-2130-522100-900 Fica/ Medicare Nurse	587.34	602.00	660.00	58.00	
1000-0000-2130-523100-900 MSRSRETER	1,622.64	1,727.00	1,893.00	166.00	
1000-0000-2130-526100-900 Unemployment Nurse	72.03	72.00	72.00	0.00	
1000-0000-2130-527100-900 Workers Comp Nurse	427.00	685.00	910.00	225.00	
1000-0000-2130-533000-900 Prof Employee Training	70.00	50.00	100.00	50.00	
1000-0000-2130-543900-900 Contracted Repairs & Maint	65.00	150.00	150.00	0.00	
1000-0000-2130-558000-900 Travel	500.00	500.00	500.00	0.00	
1000-0000-2130-558100-900 Travel For Professional	0.00	150.00	150.00	0.00	
1000-0000-2130-560000-900 Supplies	1,101.30	1,500.00	1,500.00	0.00	
1000-0000-2130-573000-900 Equipment	815.89	750.00	750.00	0.00	
1000-0000-2130-581000-900 Dues and Fees	0.00	0.00	131.00	131.00	
<b>Total Health Services</b>	<b>\$45,761.20</b>	<b>\$47,686.00</b>	<b>\$52,316.00</b>	<b>\$4,630.00</b>	
<b>Technology K-5</b>					
1000-0000-2230-530000-110 Purchased Professional Services	933.33	7,701.00	3,000.00	(4,701.00)	
1000-0000-2230-533000-110 Prof Employee Training	125.00	750.00	1,500.00	750.00	
1000-0000-2230-543200-110 Technology Related Cont Services	0.00	850.00	1,500.00	650.00	
1000-0000-2230-543300-110 Software Related Contracted Services	4,156.67	4,000.00	4,500.00	500.00	
1000-0000-2230-558000-110 Travel	83.34	167.00	167.00	0.00	
1000-0000-2230-558100-110 Travel For Professional	349.16	300.00	300.00	0.00	
1000-0000-2230-561000-110 Program Supplies	588.60	1,200.00	500.00	(700.00)	
1000-0000-2230-564000-110 Technology Related Books	20.00	67.00	150.00	83.00	
1000-0000-2230-565000-110 Technology Related Supplies	0.00	700.00	500.00	(200.00)	
1000-0000-2230-573400-110 Technology Related Hardware	11,388.03	17,000.00	18,000.00	1,000.00	
1000-0000-2230-573500-110 Technology Related Software	5,244.81	1,500.00	2,000.00	500.00	
1000-0000-2230-581000-110 Dues and Fees	75.00	75.00	75.00	0.00	
<b>Total Technology K-5</b>	<b>\$22,963.94</b>	<b>\$34,310.00</b>	<b>\$32,192.00</b>	<b>\$(2,118.00)</b>	
<b>Technology 6-8</b>					
1000-0000-2230-530000-160 Purchased Professional Services	483.33	7,701.00	3,000.00	(4,701.00)	
1000-0000-2230-533000-160 Prof Employee Training	150.00	100.00	1,500.00	1,400.00	
1000-0000-2230-543200-160 Technology Related Cont Services	0.00	350.00	500.00	150.00	
1000-0000-2230-543300-160 Software Related Contracted Services	4,156.67	4,000.00	4,500.00	500.00	
1000-0000-2230-558000-160 Travel	83.34	167.00	167.00	0.00	
1000-0000-2230-558100-160 Travel For Professional	349.16	325.00	325.00	0.00	
1000-0000-2230-561000-160 Program Supplies	588.60	1,200.00	750.00	(450.00)	
1000-0000-2230-564000-160 Technology Related Books	20.00	67.00	100.00	33.00	
1000-0000-2230-565000-160 Technology Related Supplies	0.00	500.00	1,000.00	500.00	
1000-0000-2230-573400-160 Technology Related Hardware	0.00	7,000.00	7,000.00	0.00	
1000-0000-2230-573500-160 Technology Related Software	212.00	500.00	1,000.00	500.00	
1000-0000-2230-581000-160 Dues and Fees	25.00	75.00	75.00	0.00	
<b>Total Technology 6-8</b>	<b>\$6,068.10</b>	<b>\$21,985.00</b>	<b>\$19,917.00</b>	<b>\$(2,068.00)</b>	
<b>Technology 9-12</b>					
1000-0000-2230-510100-310 Tech Coordinator Salary	32,192.16	31,275.00	48,000.00	16,725.00	

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1000-0000-2230-521100-310 Health Insurance Tech Coordinator	8,682.12	8,969.00	9,112.00	143.00	
1000-0000-2230-522100-310 Fica/ Medicare Tech Coordinator	2,296.78	2,393.00	3,672.00	1,279.00	
1000-0000-2230-523100-310 MSRS - PLD Tech Coordinator	3,219.21	3,128.00	4,202.00	1,074.00	
1000-0000-2230-526100-310 Unemployment Tech Coordinator	72.00	72.00	72.00	0.00	
1000-0000-2230-527100-310 Workers Comp Tech Coordinator	340.00	516.00	960.00	444.00	
1000-0000-2230-530000-310 Purchased Professional Services	16,863.23	17,000.00	9,500.00	(7,500.00)	
1000-0000-2230-533000-310 Prof. Employee Training	464.00	1,350.00	2,000.00	650.00	
1000-0000-2230-543200-310 Technology Related Contracted Services	0.00	950.00	1,200.00	250.00	
1000-0000-2230-543300-310 Software Related Contracted Services	4,651.40	4,000.00	6,500.00	2,500.00	
1000-0000-2230-558000-310 Travel	83.32	167.00	167.00	0.00	
1000-0000-2230-558100-310 Travel For Professional	413.41	500.00	500.00	0.00	
1000-0000-2230-561000-310 Program Supplies	588.60	1,400.00	1,400.00	0.00	
1000-0000-2230-564000-310 Technology Related Books	0.00	67.00	250.00	183.00	
1000-0000-2230-565000-310 Technology Related Supplies	0.00	500.00	750.00	250.00	
1000-0000-2230-573400-310 Technology Related Hardware	56,855.55	70,000.00	50,000.00	(20,000.00)	
1000-0000-2230-573500-310 Technology Related Software	2,837.60	1,900.00	2,500.00	600.00	
1000-0000-2230-581000-310 Dues and Fees	50.00	75.00	75.00	0.00	
<b>Total Technology 9-12</b>	<b>\$129,609.38</b>	<b>\$144,262.00</b>	<b>\$140,860.00</b>	<b>\$(3,402.00)</b>	
<b>TOTAL STUDENT SUPPORT SERVICES</b>	<b>\$341,370.29</b>	<b>\$390,862.00</b>	<b>\$397,083.00</b>	<b>\$6,221.00</b>	
<b>K-5 Library</b>					
1000-0000-2220-511800-110 Ed Tech Salary - K-5 Library	9,242.93	9,470.00	9,821.00	351.00	
1000-0000-2220-512300-110 Substitutes	37.50	50.00	50.00	0.00	
1000-0000-2220-522300-110 Fica/Medicare Substitutes	2.87	4.00	4.00	0.00	
1000-0000-2220-522800-110 Fica/ Medicare Ed Tech	707.37	725.00	752.00	27.00	
1000-0000-2220-526300-110 Unemployment Substitutes	0.23	2.00	2.00	0.00	
1000-0000-2220-526800-110 Unemployment Ed Tech	27.20	66.00	60.00	(6.00)	
1000-0000-2220-527300-110 Workers Comp Substitutes	2.00	8.00	8.00	0.00	
1000-0000-2220-527800-110 Workers Comp Ed Tech	130.00	156.00	162.00	6.00	
1000-0000-2220-543000-110 Contracted Services	900.00	1,525.00	1,625.00	100.00	
1000-0000-2220-561000-110 Supplies	964.52	1,100.00	1,000.00	(100.00)	
1000-0000-2220-564000-110 Books	2,755.08	3,200.00	2,800.00	(400.00)	
<b>Total K-5 Library</b>	<b>\$14,769.70</b>	<b>\$16,306.00</b>	<b>\$16,284.00</b>	<b>\$(22.00)</b>	
<b>6-8 Library</b>					
1000-0000-2220-543900-160 Contracted Repairs & Maint	760.19	993.00	993.00	0.00	
1000-0000-2220-544400-160 Leases & Rentals	1,793.00	1,793.00	1,793.00	0.00	
1000-0000-2220-564000-160 Books	1,556.06	2,000.00	2,000.00	0.00	
<b>Total 6-8 Library</b>	<b>\$4,109.25</b>	<b>\$4,786.00</b>	<b>\$4,786.00</b>	<b>\$0.00</b>	
<b>9-12 Library</b>					
1000-0000-2220-511800-310 Ed Tech Salary - 9-12 Library	17,236.36	19,463.00	21,358.00	1,895.00	
1000-0000-2220-512300-310 Substitutes	318.50	400.00	400.00	0.00	
1000-0000-2220-515000-310 Stipends	684.53	1,500.00	1,500.00	0.00	

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1000-0000-2220-522000-310 Fica/ Medicare Stipends	9.93	22.00	115.00	93.00	
1000-0000-2220-522300-310 Fica/Medicare Substitutes	12.09	32.00	32.00	0.00	
1000-0000-2220-522800-310 Fica/ Medicare Ed Tech	249.93	283.00	310.00	27.00	
1000-0000-2220-523000-310 MSRSRETER	27.18	62.00	0.00	(62.00)	
1000-0000-2220-523800-310 MSRSRETER	644.57	768.00	848.00	80.00	
1000-0000-2220-526000-310 Unemployment Stipends	4.11	9.00	9.00	0.00	
1000-0000-2220-526300-310 Unemployment Substitutes	1.91	2.00	2.00	0.00	
1000-0000-2220-526800-310 Unemployment Ed Tech	77.38	72.00	72.00	0.00	
1000-0000-2220-527000-310 Workers Comp Stipends	75.00	25.00	30.00	5.00	
1000-0000-2220-527300-310 Workers Comp Substitutes	4.00	7.00	6.00	(1.00)	
1000-0000-2220-527800-310 Workers Comp Ed Tech	204.00	320.00	427.00	107.00	
1000-0000-2220-543900-310 Contracted Repair & Maint	760.19	993.00	993.00	0.00	
1000-0000-2220-544400-310 Leases & Rentals	1,793.00	1,793.00	1,793.00	0.00	
1000-0000-2220-561000-310 Supplies	465.11	800.00	800.00	0.00	
1000-0000-2220-564000-310 Books	2,166.08	2,560.00	2,560.00	0.00	
1000-0000-2220-565000-310 Technology Related Supplies	0.00	150.00	500.00	350.00	
1000-0000-2220-573000-310 Equipment	0.00	400.00	0.00	(400.00)	
1000-0000-2220-581000-310 Dues and Fees	0.00	0.00	150.00	150.00	
<b>Total 9-12 Library</b>	<b>\$24,733.87</b>	<b>\$29,661.00</b>	<b>\$31,905.00</b>	<b>\$2,244.00</b>	
<b>TOTAL STAFF SUPPORT SERVICES</b>	<b>\$43,612.82</b>	<b>\$50,753.00</b>	<b>\$52,975.00</b>	<b>\$2,222.00</b>	
<b>Pre K- 5 Co-Curricular Activit</b>					
1000-9100-1000-515000-110 Stipends	650.00	650.00	0.00	(650.00)	
1000-9100-1000-522000-110 Fica/Medicare Stipends	9.43	10.00	0.00	(10.00)	
1000-9100-1000-523000-110 MSRSRETER	0.00	27.00	0.00	(27.00)	
1000-9100-1000-526000-110 Unemployment Stipends	3.90	4.00	0.00	(4.00)	
1000-9100-1000-527000-110 Workers Comp Stipends	5.00	12.00	0.00	(12.00)	
<b>Total PreK-5 CoCurr Activities</b>	<b>\$668.33</b>	<b>\$703.00</b>	<b>\$0.00</b>	<b>\$(703.00)</b>	
<b>6-8 Extra Curricular Athletics</b>					
1000-9200-1000-512320-160 Temporary Employee Salaries	270.00	500.00	500.00	0.00	
1000-9200-1000-515000-160 Stipends Extra Curricular	11,842.00	13,336.00	18,500.00	5,164.00	
1000-9200-1000-522000-160 Fica/ Medicare Stipends	700.77	815.00	1,162.00	347.00	
1000-9200-1000-522320-160 Fica/ Medicare Temp Employee	14.96	40.00	40.00	0.00	
1000-9200-1000-523000-160 MSRSRETER	131.49	138.00	170.00	32.00	
1000-9200-1000-526000-160 Unemployment Stipends	59.60	80.00	110.00	30.00	
1000-9200-1000-526320-160 Unemployment Temp Employee	0.18	2.00	2.00	0.00	
1000-9200-1000-527000-160 Workers Comp Stipends	134.00	220.00	370.00	150.00	
1000-9200-1000-527320-160 Workers Comp Temp Employee	5.00	9.00	8.00	(1.00)	
1000-9200-1000-534900-160 Officials/Police/Ambulance	4,799.44	4,450.00	5,100.00	650.00	
1000-9200-1000-558000-160 Travel	155.76	350.00	350.00	0.00	
1000-9200-1000-561000-160 General Athletic Dept Supplies	3,994.30	3,500.00	3,750.00	250.00	
1000-9200-1000-581000-160 Dues and Fees	420.00	750.00	800.00	50.00	
1000-9200-2700-551000-160 Contracted Busing - 6-8 Athletics	13,999.60	14,000.00	14,000.00	0.00	

5/27/2020 8:07:50AM



# **Millinocket School Department FY21 Budget Report - Initial Draft**

Report # 49253

Account Number / Description	Expended FY19 7/1/2018 - 6/30/2019	Current FY20 7/1/2019 - 6/30/2020	Proposed FY21 7/1/2020 - 6/30/2021	Difference 7/1/2020 - 6/30/2021	Notes 7/1/2020 - 6/30/2021
<b>Total 6-8 Extra Curr Athletics</b>	<b>\$36,527.10</b>	<b>\$38,190.00</b>	<b>\$44,862.00</b>	<b>\$6,672.00</b>	
<b>6-8 Co-Curricular Activities</b>					
1000-9100-1000-515000-160 Stipends	7,907.93	6,854.00	8,000.00	1,146.00	
1000-9100-1000-522000-160 Fica/ Medicare Stipends	368.91	192.00	192.00	0.00	
1000-9100-1000-523000-160 MSRSRETER	86.74	322.00	283.00	(39.00)	
1000-9100-1000-526000-160 Unemployment Stipends	24.53	40.00	40.00	0.00	
1000-9100-1000-527000-160 Workers Comp Stipends	54.00	110.00	160.00	50.00	
1000-9100-1000-534000-160 Other Professional Services	400.00	500.00	500.00	0.00	
1000-9100-1000-561000-160 Supplies	1,488.96	2,100.00	2,100.00	0.00	
1000-9100-1000-573000-160 Equipment	499.00	564.00	549.00	(15.00)	
1000-9100-1000-581000-160 Dues and Fees	650.00	650.00	650.00	0.00	
1000-9100-2700-551000-160 Contracted Busing - 6-8 Activities	2,900.00	3,200.00	3,200.00	0.00	
<b>Total 6-8 Co-Curr Activities</b>	<b>\$14,380.07</b>	<b>\$14,532.00</b>	<b>\$15,674.00</b>	<b>\$1,142.00</b>	
<b>9-12 Extra Curricular Athletic</b>					
1000-9600-1000-510100-310 Athletic Director Salary	10,000.00	10,000.00	10,000.00	0.00	
1000-9600-1000-512320-310 Temporary Employee Salaries	2,250.00	3,000.00	3,000.00	0.00	
1000-9600-1000-515000-310 Stipends	28,917.00	31,995.00	42,800.00	10,805.00	
1000-9600-1000-522000-310 Fica/ Medicare Stipends	1,217.24	1,388.00	2,022.00	634.00	
1000-9600-1000-522100-310 Fica/ Medicare Athletic Director	145.08	145.00	145.00	0.00	
1000-9600-1000-522320-310 Fica/ Medicare Temp Employee	137.51	230.00	140.00	(90.00)	
1000-9600-1000-523000-310 MSRSRETER	637.05	712.00	840.00	128.00	
1000-9600-1000-523100-310 MSRSRETER	397.02	416.00	400.00	(16.00)	
1000-9600-1000-526000-310 Unemployment Stipends	129.33	192.00	160.00	(32.00)	
1000-9600-1000-526100-310 Unemployment Athletic Director	9.24	60.00	20.00	(40.00)	
1000-9600-1000-526320-310 Unemployment Temp Employee	8.92	18.00	18.00	0.00	
1000-9600-1000-527000-310 Workers Comp Stipends	312.00	528.00	800.00	272.00	
1000-9600-1000-527100-310 Workers Comp Athletic Director	138.00	165.00	140.00	(25.00)	
1000-9600-1000-527320-310 Workers Comp Temp Employee	36.00	50.00	40.00	(10.00)	
1000-9600-1000-533000-310 Professional Employee Training	1,146.95	1,100.00	1,100.00	0.00	
1000-9600-1000-534900-310 Officials/ Police & Ambulance	14,722.56	19,200.00	20,100.00	900.00	
1000-9600-1000-544000-310 Rentals	1,720.00	1,300.00	1,400.00	100.00	
1000-9600-1000-558000-310 Travel	1,797.16	2,000.00	2,320.00	320.00	
1000-9600-1000-561000-310 Supplies/Athletic Dept	19,297.22	20,746.00	21,930.00	1,184.00	
1000-9600-1000-581000-310 Dues and Fees	6,139.00	7,385.00	8,622.00	1,237.00	
1000-9600-2700-551000-310 Contracted Busing - 9-12 Athletics	39,999.50	40,500.00	50,500.00	10,000.00	
<b>Total 9-12 Extra Curr Athletic</b>	<b>\$129,156.78</b>	<b>\$141,130.00</b>	<b>\$166,497.00</b>	<b>\$25,367.00</b>	
<b>9-12 Co-Curricular Activities</b>					
1000-9500-1000-515000-310 Stipends	31,648.07	34,930.00	37,656.00	2,726.00	
1000-9500-1000-522000-310 Fica/Medicare Stipends	834.43	1,086.00	580.00	(506.00)	
1000-9500-1000-523000-310 MSRSRETER	830.20	1,064.00	1,545.00	481.00	
1000-9500-1000-526000-310 Unemployment Stipends	54.46	210.00	226.00	16.00	
1000-9500-1000-527000-310 Workers Comp Stipends	316.00	576.00	700.00	124.00	

# Millinocket School Department FY21 Budget Report - Initial Draft

Report # 49253

Account Number / Description	Expended FY19 7/1/2018 - 6/30/2019	Current FY20 7/1/2019 - 6/30/2020	Proposed FY21 7/1/2020 - 6/30/2021	Difference 7/1/2020 - 6/30/2021	Notes 7/1/2020 - 6/30/2021
1000-9500-1000-534000-310 Other Professional Services	400.00	500.00	500.00	0.00	
1000-9500-1000-555000-310 Printing & Binding	2,500.00	3,000.00	3,000.00	0.00	
1000-9500-1000-558000-310 Travel	3,537.39	3,500.00	3,000.00	(500.00)	
1000-9500-1000-561000-310 Supplies	3,948.26	3,615.00	3,615.00	0.00	
1000-9500-1000-573000-310 Equipment	0.00	0.00	5,932.00	5,932.00	
1000-9500-1000-581000-310 Dues and Fees	975.00	1,200.00	1,000.00	(200.00)	
1000-9500-2700-551000-310 Contracted Busing - 9-12 Activities	9,640.20	8,500.00	12,000.00	3,500.00	
<b>Total 9-12 Co-Curr Activities</b>	<b>\$54,684.01</b>	<b>\$58,181.00</b>	<b>\$69,754.00</b>	<b>\$11,573.00</b>	
<b>TOTAL OTHER INSTRUCTION</b>	<b>\$235,416.29</b>	<b>\$252,736.00</b>	<b>\$296,787.00</b>	<b>\$44,051.00</b>	
<b>Maintenance of Plant</b>					
1000-0000-2620-511800-900 Facility Director Salary	54,652.00	56,292.00	57,981.00	1,689.00	
1000-0000-2620-522800-900 Fica/Medicare Facility Director	4,180.80	4,306.00	4,436.00	130.00	
1000-0000-2620-526800-900 Unemployment Facility Director	71.99	72.00	72.00	0.00	
1000-0000-2620-527800-900 Workers Comp Facility Director	566.00	930.00	1,160.00	230.00	
1000-0000-2620-558000-900 Travel	766.48	800.00	800.00	0.00	
1000-0000-2620-581000-900 Dues and Fees	40.00	45.00	40.00	(5.00)	
<b>Total Maintenance of Plant</b>	<b>\$60,277.27</b>	<b>\$62,445.00</b>	<b>\$64,489.00</b>	<b>\$2,044.00</b>	
<b>Operation of Plant Elementary</b>					
1000-0000-2600-541000-110 Water and Sewer	7,355.74	7,000.00	7,000.00	0.00	
1000-0000-2600-543000-110 Contracted Services	38,518.69	47,231.00	47,231.00	0.00	
1000-0000-2600-552000-110 Insurances	19,566.00	20,936.00	22,100.00	1,164.00	
1000-0000-2600-553200-110 Telephone	5,011.45	4,500.00	5,000.00	500.00	
1000-0000-2600-560000-110 Supplies- Maint. Repair Elementary	11,943.94	31,000.00	31,000.00	0.00	
1000-0000-2600-562200-110 Electricity	35,345.01	36,000.00	33,000.00	(3,000.00)	
1000-0000-2600-562400-110 Fuel Oil	46,671.85	38,500.00	27,720.00	(10,780.00)	
1000-0000-2600-562600-110 Gasoline - Elementary	2,005.48	1,500.00	1,500.00	0.00	
1000-0000-2600-573000-110 Elementary Equipment	0.00	6,000.00	2,500.00	(3,500.00)	
1000-0000-2610-511800-110 Elementary Custodian Salaries	77,560.26	81,520.00	85,156.00	3,636.00	
1000-0000-2610-512310-110 Substitutes - Elem Cust	2,387.00	5,760.00	5,760.00	0.00	
1000-0000-2610-512320-110 Elementary Summer Help Salaries	252.00	0.00	0.00	0.00	
1000-0000-2610-521800-110 Health Insurance Elementary Custodian	31,968.55	33,572.00	34,110.00	538.00	
1000-0000-2610-522310-110 Fica/Medicare Substitute	182.59	441.00	441.00	0.00	
1000-0000-2610-522320-110 Fica/Medicare Elementary Summer Help	19.27	0.00	0.00	0.00	
1000-0000-2610-522800-110 Fica/Medicare Elementary Custodian	5,311.84	6,237.00	6,515.00	278.00	
1000-0000-2610-523800-110 MSRS-PLD Elementary Custodian	3,590.06	4,223.00	4,536.00	313.00	
1000-0000-2610-526310-110 Unemployment - Substitute	14.33	35.00	35.00	0.00	
1000-0000-2610-526320-110 Unemployment Elementary Summer Help	1.51	0.00	0.00	0.00	
1000-0000-2610-526800-110 Unemployment Elementary Custodian	143.99	144.00	144.00	0.00	
1000-0000-2610-527310-110 Workers Comp - Subs	40.00	95.00	115.00	20.00	
1000-0000-2610-527800-110 Workers Comp Elementary Custodian	838.00	1,345.00	1,704.00	359.00	
1000-0000-2610-560000-110 General Supplies	10,580.43	10,000.00	10,000.00	0.00	

# Millinocket School Department FY21 Budget Report - Initial Draft

Report # 49253

Account Number / Description	Expended FY19 7/1/2018 - 6/30/2019	Current FY20 7/1/2019 - 6/30/2020	Proposed FY21 7/1/2020 - 6/30/2021	Difference 7/1/2020 - 6/30/2021	Notes 7/1/2020 - 6/30/2021
<b>Total Operation of Plant Elem</b>	<b>\$299,307.99</b>	<b>\$336,039.00</b>	<b>\$325,567.00</b>	<b>\$(10,472.00)</b>	
<b>Operation of Plant Secondary</b>					
1000-0000-2600-541000-310 Water and Sewer	6,678.45	8,000.00	8,000.00	0.00	
1000-0000-2600-543000-310 Contracted Services	83,336.30	90,000.00	90,000.00	0.00	
1000-0000-2600-552000-310 Insurances	19,566.00	20,936.00	22,100.00	1,164.00	
1000-0000-2600-553200-310 Telephone	10,541.80	11,500.00	11,000.00	(500.00)	
1000-0000-2600-560000-310 Supplies - Maint. Repair Secondary	17,210.37	140,000.00	140,000.00	0.00	
1000-0000-2600-562200-310 Electricity	100,845.47	100,000.00	92,000.00	(8,000.00)	
1000-0000-2600-562300-310 LP Gas	283.82	500.00	500.00	0.00	
1000-0000-2600-562400-310 Fuel Oil	117,088.03	133,795.00	87,780.00	(46,015.00)	
1000-0000-2600-562600-310 Gasoline - Secondary	1,201.07	1,500.00	1,500.00	0.00	
1000-0000-2600-573000-310 Secondary Equipment	0.00	6,000.00	2,500.00	(3,500.00)	
1000-0000-2610-511800-310 Secondary Custodian Salaries	129,649.48	118,178.00	123,733.00	5,555.00	
1000-0000-2610-512310-310 Substitute - Sec Custodian	8,219.90	15,840.00	15,840.00	0.00	
1000-0000-2610-521800-310 Health Insurance Secondary Custodian	27,493.50	26,907.00	27,336.00	429.00	
1000-0000-2610-522310-310 Fica/Medicare Substitute	627.40	1,212.00	1,212.00	0.00	
1000-0000-2610-522800-310 Fica/Medicare Secondary Custodian	9,472.34	9,041.00	9,466.00	425.00	
1000-0000-2610-523800-310 MSRS-PLD Secondary Custodian	13,314.60	8,080.00	8,653.00	573.00	
1000-0000-2610-526310-310 Unemployment - Substitute	41.51	95.00	95.00	0.00	
1000-0000-2610-526800-310 Unemployment Secondary Custodian	269.59	216.00	272.00	56.00	
1000-0000-2610-527310-310 Workers Comp - Substitute	128.00	261.00	316.00	55.00	
1000-0000-2610-527800-310 Workers Comp Secondary Custodian	1,305.00	1,950.00	2,475.00	525.00	
1000-0000-2610-529800-310 Other Insurance (Disability)	434.50	0.00	0.00	0.00	
1000-0000-2610-560000-310 General Supplies	16,671.04	17,000.00	18,500.00	1,500.00	
<b>Total Operation of Plant Sec</b>	<b>\$564,378.17</b>	<b>\$711,011.00</b>	<b>\$663,278.00</b>	<b>\$(47,733.00)</b>	
<b>TOTAL FACILITIES MAINTENANCE</b>	<b>\$923,963.43</b>	<b>\$1,109,495.00</b>	<b>\$1,053,334.00</b>	<b>\$(56,161.00)</b>	
<b>Vocational Education Assessmen</b>					
1000-3000-1000-556400-990 Region III Assessments	10,665.24	26,510.00	30,000.00	3,490.00	
<b>TOTAL CAREER &amp; TECHNICAL ED</b>	<b>\$10,665.24</b>	<b>\$26,510.00</b>	<b>\$30,000.00</b>	<b>\$3,490.00</b>	
<b>Debt Service</b>					
1000-0000-5100-583100-900 Principal	445,563.90	93,208.00	93,208.00	0.00	
1000-0000-5100-583200-900 Interest	4,159.56	4,500.00	4,000.00	(500.00)	
<b>TOTAL DEBT SERVICE</b>	<b>\$449,723.46</b>	<b>\$97,708.00</b>	<b>\$97,208.00</b>	<b>\$(500.00)</b>	
<b>Student Transportation K-12</b>					
1000-0000-2700-511800-900 Mini Bus Driver Salary	5,101.90	6,106.00	0.00	(6,106.00)	
1000-0000-2700-522800-900 Fica/Medicare Mini Bus Driver	390.25	468.00	0.00	(468.00)	
1000-0000-2700-526800-900 Unemployment Mini Bus Driver	18.70	37.00	0.00	(37.00)	
1000-0000-2700-527800-900 Workers Comp Mini Bus Driver	55.00	101.00	0.00	(101.00)	
1000-0000-2700-551000-900 Contracted Busing - Town Runs	166,252.25	166,650.00	170,000.00	3,350.00	
1000-0000-2700-551900-900 Contracted Busing - State Runs	43,365.00	42,875.00	43,000.00	125.00	

# **Millinocket School Department FY21 Budget Report - Initial Draft**

Report # 49253

Account Number / Description	Expended FY19 7/1/2018 - 6/30/2019	Current FY20 7/1/2019 - 6/30/2020	Proposed FY21 7/1/2020 - 6/30/2021	Difference 7/1/2020 - 6/30/2021	Notes 7/1/2020 - 6/30/2021
1000-0000-2700-552000-900 Fleet Insurance	0.00	1,000.00	1,000.00	0.00	
1000-0000-2700-562600-900 Gasoline	298.13	2,000.00	2,000.00	0.00	
1000-0000-2700-567000-900 Parts & Supplies	4,719.82	4,500.00	5,000.00	500.00	
1000-0000-2700-573600-900 Transportation Vehicle	64,221.00	0.00	0.00	0.00	
1000-0000-2760-551000-900 Vocational Busing Contract	15,747.40	18,030.00	19,000.00	970.00	
1000-0000-2760-551100-900 Vocational Busing provided by other scho	12,065.00	12,065.00	12,065.00	0.00	
<b>TOTAL TRANSPORTATION</b>	<b>\$312,234.45</b>	<b>\$253,832.00</b>	<b>\$252,065.00</b>	<b>\$(1,767.00)</b>	
<b>OTHER APPROPRIATIONS</b>					
1000-0000-3100-591000-900 Local Appropriation-School Lunch	5,000.00	5,000.00	5,000.00	0.00	
1000-6000-2300-591000-400 Local Appropriation- Adult Ed	3,757.00	3,217.00	3,500.00	283.00	
<b>TOTAL OTHER APPROPRIATIONS</b>	<b>\$8,757.00</b>	<b>\$8,217.00</b>	<b>\$8,500.00</b>	<b>\$283.00</b>	
<b>TOTAL GENERAL FUND EXPENDITURE</b>	<b>\$6,319,877.85</b>	<b>\$6,761,627.00</b>	<b>\$7,056,027.00</b>	<b>\$294,400.00</b>	
<b>NET REVENUE OVER EXPENDITURES</b>	<b>\$6,319,877.85</b>	<b>\$6,761,627.00</b>	<b>\$7,056,027.00</b>	<b>\$294,400.00</b>	

IT IS ORDERED that \$1,784,745 is hereby raised and appropriated and the Officers are authorized to spend said amount for the General Administration Departments of Millinocket as listed below for the Fiscal Year 2021.

General Administration

101	General Government	\$177,640
102	Tax Collector	66,468
103	Elections & Registrations	8,000
104	Town Clerk	43,145
107	Assessing	32,036
108	Municipal Building	72,376
109	Audit	18,000
111	Legal Services	55,000
112	Administration	82,050
814	Human Resources	25,085
300	Fringe	1,209,945
TOTAL:		\$1,789,745

ATTEST \_\_\_\_\_

Passed by the Town Council \_\_\_\_\_



ORDER #123-2020

IT IS ORDERED that \$93,501 is hereby raised and appropriated and the Officers are authorized to spend said amount for the Community & Economic Development Departments of Millinocket as listed below for the Fiscal Year 2021.

<u>Community and Economic Development</u>		
114	Planning Code/Enforcement	23,121
115	Economic Development	68,880
213	Enforcement Officials	<u>1,500</u>
TOTAL:		\$93,501

Passed by the Town Council\_\_\_\_\_

Attest:\_\_\_\_\_





ORDER #124-2020

IT IS ORDERED that \$1,632,473 is hereby raised and appropriated and the Officers are authorized to spend said amount for the Public Safety and Protection Departments of Millinocket as listed below for the Fiscal Year 2021.

<u>Public Safety and Protection</u>		
201	Police	\$501,742
202	DARE	4,500
203	Fire	32,360
204	Ambulance	158,787
205	Fire and Ambulance General	340,938
206	Community Services	477,000
209	Insurances	103,761
214	Dog Constable	<u>13,385</u>
		\$1,632,473

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



ORDER #125-2020

IT IS ORDERED that \$1,380,666 is hereby raised and appropriated and the Officers are authorized to spend said amount for the Public Works Departments of Millinocket as listed below for the Fiscal Year 2021.

Public Works

402	Public Works Administration	\$ 69,510
403	Public Works Garage	22,650
407	Public Works Roads	812,541
409	Transfer Site	323,704
902	Cemetery	31,565
1101	Airport	120,696

\$1,380,666

Passed by the Town Council\_\_\_\_\_

Attest:\_\_\_\_\_



ORDER #126-2020

IT IS ORDERED that \$287,061 is hereby raised and appropriated and the Officers are authorized to spend said amount for the Community and Recreation Services Departments of Millinocket as listed below for the Fiscal Year 2021.

Community and Recreation Services

501	Library	\$50,000
815	General Assistance Aid	22,650
816	Public Health/Welfare Agency	6,300
1002	Recreation	122,571
1009	Snowmobile Trail Grant	83,540
1106	Holiday Observation	7,000
		<hr/>
		\$292,061

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



ORDER #127-2020

IT IS ORDERED that \$138,450 is hereby raised and appropriated and the Officers are authorized to spend said amount for the Debt Services and Interest Department of Millinocket as listed below for the Fiscal Year 2021.

Debt and Interest

700	Debt and Interest	\$138,450
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Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_





ORDER #128-2020

IT IS ORDERED that \$1,068,700 is hereby raised and appropriated and the Officers are authorized to spend said amount for the Capital Improvements Departments of Millinocket as listed below for the Fiscal Year 2021.

Capital Expenditures

1300	Capital Improvements	\$358,500
1301	Special Capital Improvements	\$710,200
Total:		\$1,068,700

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



ORDER #129-2020

PROVIDING FOR Anticipated Revenues and Transfers

IT IS ORDERED that overall anticipated Revenues and Transfers, as attached in the Municipal Revenue Detail Report, in the estimated amount of \$3,980,165 is approved and the Officers are authorized to spend for FY2021.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



ORDER #130-2020

PROVIDING FOR Transfer of Funds from Designated Dog Fee Revenue Reserve Account for the Care of Animals.

IT IS ORDERED that \$ 4,655 be transferred from the Designated Dog Fee Revenue Reserve Account into the General Fund Budget for FY2021 to provide for eligible costs in the care of animals.

NOTE: These funds are already included in the Order authorizing Anticipated Revenues and Transfers. This Order is offered because the funds will be taken from a Designated Reserve Account, which requires specific Town Council approval.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



ORDER #131-2020

PROVIDING FOR Transfer of Funds totaling \$ 624,253 from Fund Balance Account

IT IS FURTHER ORDERED that \$614,253 be transferred from the Unassigned Fund Balance into the General Fund Budget for FY21.

IT IS FURTHER ORDERED that the following anticipated unspent FY20 Budget balances be transferred from the Unassigned Fund Balance into the General Fund Budget for FY21 to provide for eligible costs in the FY21 Budget: \$10,000 Police Department Training

NOTE: These funds are already included in the Order authorizing Anticipated Revenues and Transfers. This Order is offered because the funds will be taken from an Assigned and Unassigned Fund Balance Accounts, which requires specific Town Council approval.

Passed by the Town Council\_\_\_\_\_

Attest:\_\_\_\_\_





ORDER #132-2020

PROVIDING FOR Authorization for County Tax

IT IS ORDERED that \$246,428 is hereby raised and appropriated and to authorize the Officers to spend for County Tax Assessment for FY2021.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



ORDER #133-2020

**PROVIDING FOR Acceptance of State of Maine Funds**

**IT IS ORDERED** that the Town of Millinocket, Town Finance Director and Town Treasurer is authorized to accept, and such acceptance is deemed to have been appropriated revenues and/ or subsidies for the ensuing fiscal year, such funds as Municipal Revenue Sharing Funds, Local Road Assistance Program, General Purpose Aid to Education, Civil Emergency Funds, Snowmobile Registration Money, Tree Growth Reimbursement, General Assistance Reimbursement, Veteran Exemption Reimbursement, Homestead Act Reimbursement, State and Federal Grants in Aid, and other State of Maine Funds as are available at a future date and to authorize the Officers to spend said sums.

(These monies are currently anticipated in the above revenue order and allows the Town to accept these monies for use with FY2021 proposed budget. Acceptance of any new monies will be authorized only by Council Order.)

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



PROVIDING FOR A Written Policy Concerning Disbursement of State Fees

WHEREAS, Title 30-A, Section 5603 requires that the Treasurer disburse money only on the authority of a warrant signed and voted on by a majority of the Council; and

WHEREAS, Chapter 29-A of the Administrative Code provides for warrant review and approval; and

WHEREAS, the Town collects certain fees for the State of Maine; and

WHEREAS, the Council is not able to meet weekly to review, sign and vote on warrants for fees due to the State of Maine; and

WHEREAS, Chapter 29-A of the Administrative Code does not address the need to remit state fees on a weekly basis; and

WHEREAS, Title 30-A Section 5603.3 provides that the Council may adopt a written policy to permit the disbursement of state fees when a disbursement warrant has been signed by one or more designated municipal officers.

NOW THEREFORE, IT IS ORDERED that the following written adopted concerning the disbursement of state fees:

1. The Treasurer shall prepare a warrant weekly to disburse state fees;
2. The weekly warrant for fees shall be reviewed and approved by the Finance Director;
3. Upon approval of the weekly warrant for state fees by the Finance Director, any member of the Ad-Hoc Warrant Subcommittee established pursuant to Chapter 29-A of the Administrative Code may review and approve the weekly warrant for state fees and document his or her approval by signing the warrant.
4. The Treasurer is authorized to disburse state fees each week upon presentation of a warrant for that purpose which has been approved by the Finance Director and signed by any member of the Ad Hoc Warrant Subcommittee.
5. Any error in any weekly warrant for state fees shall be corrected by the Treasurer on the next weekly warrant for state fees after discovery of the error.
6. Warrants for state fees approved pursuant to this policy are not subject to review and approval pursuant to Chapter 20-A of the Administrative Code.
7. This policy shall be reviewed and voted on annually by the Council.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



PROVIDING FOR Disbursement of Employees Wages and Benefits

WHEREAS, the Town Treasurer may disburse money only on the authority of a warrant voted and signed by a majority of the Council; and

WHEREAS, the Council signs warrants on a bi-weekly basis; and

WHEREAS, employees are paid on a weekly basis,

NOW THEREFORE IT IS ORDERED, pursuant to Title 30-A section 5603.2.A.1., that the Town Treasurer is authorized to disburse wages and withholding required by law on the authority of a warrant signed by the Town Manager.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_





ORDER #136-2020

PROVIDIDNG FOR Payment of Property Taxes for Multiple Years

IT IS ORDERED THAT We, the Municipal Officers of the Town of Millinocket, upon request of the Tax Collector and Town Treasurer of said Town, hereby authorize and direct said Tax Collector and Town Treasurer pursuant to Title 36, MRSA, Section 906, to apply any tax payment received from an individual as payment for any property tax against outstanding or delinquent taxes due on said property in chronological order beginning with the oldest unpaid tax bill, provided, however, that no such payment may be applied to any tax for which an abatement application or appeal is pending unless approved in writing by the taxpayer.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



ORDER #137-2020

PROVIDING FOR Wastewater Department Anticipated Revenues and Transfers

IT IS ORDERED that the overall anticipated Revenues and Transfers, as listed below in the estimated amount of \$2,636,400 is approved for FY2021 for the Wastewater Department.

2100-1400	Fees	\$1,050,000
1401	Interest/30 Day Notice	15,000
1402	Investment Interest	2,400
1403	Lien Costs Revenue	17,000
1406	Grant/Bond Proceeds	1,550,000
2500-0512	W/W RV Dump	<u>2,000</u>
		\$2,636,400

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



ORDER #138-2020

PROVIDING FOR Wastewater Department Operations

IT IS ORDERED that \$2,523,514 is hereby appropriated for Wastewater Operations Expenditures for FY2021 for the departments listed below.

2100	Administration	\$94,265
2200	Protection (Insurance)	22,224
2300	Fringe Benefits	127,181
2400	Operations of Plant	227,364
2500	Pump Stations	62,900
2600	Collection	49,748
2700	Debt Service	128,832
2800	Capital Expenses	<u>1,811,000</u>
		\$2,523,514

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



PROVIDING FOR Payment of Sewer Bills for Multiple Bills

IT IS ORDERED THAT We, the Municipal Officers of the Town of Millinocket upon request of the Tax Collector and Town Treasurer of said Town, hereby authorize and direct said Tax Collector and Town Treasurer to credit sewer payments to accounts in the same manner as real estate payments; and

WHEREAS, real estate tax payments are allocated to the oldest outstanding tax bill; and

WHEREAS, the statutory reference in section 104-16 of the Sewer Ordinance has not been updated to reflect repeal of Title 30 MRSA and enactment of Title 30-A;

NOW THEREFORE, IT IS ORDERED AS FOLLOWS:

The Tax Collector and Town Treasurer are hereby directed to credit payments for sewer system use charges in chronological order beginning with the oldest unpaid sewer system use charge, provided however, that no such payment may be applied to any charge for which an abatement application or appeal is pending unless approved in writing by the sewer fee payer.

IT IS FURTHER ORDERED THAT sewage system rates, fees or user charges not paid within 90 days of when due shall be collected in accordance with Chapter 104, Section 104-16 of the Millinocket Code and Title 30-A MRSA Section 3406.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_





**Line Item Articles for Approval of the  
Millinocket School Department Budget  
2020-2021**

ORDER #140-2020

PROVIDING FOR: Appropriation for System Administration (School)

IT IS ORDERED that **\$810,677** is hereby raised and appropriated for School System Administration for Fiscal 2021.

Recommended: **\$ 810,677**

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



ORDER #141-2020

PROVIDING FOR: Appropriation for School Administration

IT IS ORDERED that \$ **346,356** is hereby raised and appropriated for School Administration for Fiscal 2021.

Recommended: \$ **346,356**

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



ORDER #142-2020

PROVIDING FOR: Appropriation for Regular Instruction

IT IS ORDERED that \$ **2,399,128** is hereby raised and appropriated for Regular Instruction for Fiscal 2021

Recommended: \$ **2,399,128**

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



ORDER #143-2020

PROVIDING FOR: Appropriation for Special Education

IT IS ORDERED that \$ **1,311,914** is hereby raised and appropriated for Special Education for Fiscal 2021.

Recommended: \$ **1,311,914**

Passed by the Town Council\_\_\_\_\_

Attest:\_\_\_\_\_





ORDER #144-2020

PROVIDING FOR: Appropriation for Student and Staff Support

IT IS ORDERED that **\$450,058** is hereby raised and appropriated for Student and Staff Support for Fiscal 2021.

Recommended: **\$450,058**

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



ORDER #145-2020

PROVIDING FOR: Appropriation for Other Instruction

IT IS ORDERED that **\$296,787** is hereby raised and appropriated for Other Instruction for Fiscal 2021.

Recommended: **\$296,787**

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



ORDER #146-2020

PROVIDING FOR: Appropriation for Career and Technical Education

IT IS ORDERED that \$ 0 is hereby raised and appropriated for Career and Technical Education for Fiscal 2021.

Recommended: \$0

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



ORDER #147-2020

PROVIDING FOR: Appropriation for Facilities Maintenance

IT IS ORDERED that **\$1,053,334** is hereby raised and appropriated for Facilities Maintenance for Fiscal 2021.

Recommended: **\$1,053,334**      Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_





ORDER #148-2020

PROVIDING FOR: Appropriation for Transportation and Busses

IT IS ORDERED that **\$252,065** is hereby raised and appropriated for Transportation and Busses for Fiscal 2021.

Recommended: **\$252,065**

Passed by the Town Council\_\_\_\_\_

Attest:\_\_\_\_\_



ORDER #149-2020

PROVIDING FOR: Appropriation for Debt Services and Other Commitments

IT IS ORDERED that \$ **97,208** is hereby raised and appropriated for Debt Services and Other Commitments for Fiscal 2021.

Recommended: **\$97,208**

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



ORDER #150-2020

PROVIDING FOR: Appropriation for All Other Expenditures

IT IS ORDERED that **\$8,500** is hereby raised and appropriated for All Other Expenditures for Fiscal 2021.

Recommended: **\$8,500**

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



ORDER #151-2020

PROVIDING FOR Appropriation for Total Cost of Funding Public Education

IT IS ORDERED that **\$4,920,286** be appropriated for the total cost of funding public education from prekindergarten to grade 12 as described in the Essential Programs and Services Funding Act and that **\$1,305,528** be raised as the municipality's contribution to the total cost of funding public education from prekindergarten to grade 12 as described in the Essential Programs, and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688. The School Committee Recommends **\$1,305,528**

Explanation: The Municipality's contribution to the total cost of funding public education from prekindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_





ORDER #152-2020

PROVIDING FOR Appropriation for Debt Services

IT IS ORDERED that **\$97,208** be raised and appropriated for the annual payments on debt service previously approved by the municipality's legislative body for non-state-funded school construction projects, on-state-funded portions of school construction projects and minor capital projects in addition to the funds appropriated as the local share of the municipality's contribution to the total cost of funding public education from prekindergarten to grade 12.  
The School Committee Recommends **\$97,208**

*Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the municipality's long-term debt for major capital school construction projects that are not approved for state subsidy. The bonding of this long-term debt was previously approved by the voters or other legislative body.*

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



**Article for Additional Local Funds requires approval by a majority of the entire school committee membership and approval by a majority of the entire council membership.**

ORDER #153-2020

**PROVIDING FOR Appropriation of Additional Local Funds**

IT IS ORDERED that \$ 1,427,402 be raised and appropriated in additional local funds, which exceeds the State's Essential Programs and Services allocation model by

**\$125,374** as required to fund the budget recommended by the School Committee.

The School Committee recommends **\$1,427,402** for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by **\$125,374**: The EPS formula does not reflect the actual cost of funding education in rural areas where education may cost more because of its smaller size as compared to larger city schools. Therefore, monies will provide revenues to fully fund programs and operate schools, as well as, contractual obligations, areas excluded under EPS such as 504 programs, extra and co-curricular activities, capital improvements and repairs, etc.

*Explanation: The additional local funds are those locally raised funds over and above the Town's local contribution to the total cost of funding public education from prekindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state-funded debt service that will help achieve the Town's budget for educational programs.*

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



**Total Budget Article for Funding K-12 Education**

ORDER #154-2020

**PROVIDING FOR Appropriation for Total Cost of Funding Public Education**

IT IS ORDERED that the School Committee be authorized to expend **\$7,026,027** for the fiscal year beginning July 1, 2020 and ending June 30, 2021 from the municipality's contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

The School Committee Recommends: **\$7,026,027**

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



ORDER #155-2020

IT IS ORDERED that the municipality/district/unit will raise and to appropriate **\$5,000** in additional local dollars in support of the food service program.

The School Committee Recommends **\$5,000**

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_





ORDER #156-2020

IT IS ORDERED that \$3,500 be appropriated for Adult Education and that \$3,500 be raised as the local share; with authorization to expend any additional, incidental or miscellaneous receipts in the interest and for the well-being of the adult education program.

The School Committee recommends a "Yes" vote.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



ORDER #157-2020

IT IS ORDERED that the Regional Vocational Operating Budget, as approved by the Cooperative Board, for the period July 1, 2020 through June 30, 2021 be approved in the amount of \$2,004,953 (Millinocket's share is \$0.00) with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and well-being of the vocational programs

The School Committee recommends a Yes vote

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



ORDER #158-2020

IT IS ORDERED that the Regional Vocational Adult Education Operating Budget, as approved by the Cooperative Board for the period July 1, 2020 through June 30, 2021, be approved in the amount of \$44,000 (Millinocket's share is \$3,097.12), with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and well-being of the Adult Education vocation programs.

The School Committee Recommends a "Yes" vote

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



ORDER #159-2020

PROVIDING FOR: Acceptance of State, Federal, or Other Sources of Funds

IT IS ORDERED that the Town of Millinocket Town Treasurer is authorized to accept and expend grants, including carryover amounts, from State, Federal or other Sources for the interest of education. Special dedicated revenue budget amounts to be in addition to the amounts appropriated and raised in the general budget \$7,026,027 and the clearing account budget. Amount unknown but estimated to be \$1,570,000. Sources include: Title 1-A, Title II-A, PreK, Local Entitlement, TIF 4, and others. (Some of these monies are now included in the new EPS funding model adopted in 2005 by the Maine State Legislature.

The School Committee Recommends a "Yes" vote.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_





PROVIDING FOR: Acceptance of Enterprise and Agency Funds

IT IS ORDERED that the Town of Millinocket Town Treasurer is authorized to accept and expend enterprise and agency funds, including any carryover funds, on behalf of the following: with any amounts to be expended in the clearing account budget in addition to amounts appropriated and raised for the general education budget \$7,026,027 and the special revenue budget \$1,570,000.

Amount unknown but estimated to be \$495,000. Sources include: Millinocket School Lunch Program, and any others. (Some of these monies are now included in the new EPS funding model adopted in 2005 by the Maine State Legislature).

The School Committee Recommends a "Yes" vote.

BE IT ORDERED, THAT In addition to the amount approved for the total school budget for next fiscal year, the school committee is authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for school purposes, including the foreign student tuition program and the dual diploma program, provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



# **TOWN OF MILLINOCKET**

**John Davis, Town Manager**  
**197 Penobscot Avenue, Millinocket, Maine 04462**  
**Telephone 207-723-7000 FAX 207-723-7002**  
**Web Site: [www.millinocket.org](http://www.millinocket.org)**

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## **Town Manager's Report July 9, 2020**

- 1. Next Meetings held in Council Chambers at 4:30 p.m.**
  - A. July 23, 2020**
  - B. August 13, 2020**
- 2. Downtown Revitalization Grant – Spoke with TerryAnn Holden.** She informed me that the Maine Historic Preservation Commission received the necessary information I mailed to them and the town will get a letter regarding our project. I will contact TerryAnn as soon as this letter arrives.
- 3. Tax Collector/Deputy Clerk – As you are aware, Bryant Davis & Lorri Haskell resigned their positions as Tax Collector and part-time Deputy Clerk effective 7/3/2020.** Bryant agreed to stay on for one more week contingent upon other job prospects. Roxanne Johnson (former Town Clerk) elected to fill in part-time to help cover the vacancies. Mary Alice agreed to fill the Tax Collector position on an interim basis and will do this year's tax liens with the assistance of Lori Santerre. Again, I want to thank Bryant for his work as Tax Collector and I want to recognize Lorri for her for her long, extinguished, and dedicated career with the Town of Millinocket.
- 4. Fourth of July Fireworks – By all accounts, the Fourth of July fireworks were a great success.**
- 5. Email from Kate Dufour – New projections for Revenue Sharing for FY21 should be available at the end of July.**
- 6. KAT TV – Received correspondence from David Cyr about the second check from Bee Line.** We now have better contact information for David and will mail the check to him after we run it through the warrant system.

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- 7. Heritage Park** – Spoke with Jeff of the Upper Valley Economic Council and they will be having a meeting in July to discuss future plans. Jeff will send me an invitation to join the meeting via Zoom.
  
- 8. Brian Lippold President Casco Bay Advisors** – Brian met with the Code Enforcement Officer to discuss a location for the Fiber Distribution Hub. Focus was on the corner of Katahdin Ave/Elm Street and Peddlers Hill.

## **Department Updates**

### **Public Works**

- Continue to follow COVID-19 guidelines.
- Line painting completed. I applaud Lucas Striping for once again completing the project on time.
- Continue to clean catch basins.
- Repairing plow truck #10 due to the wing catching on the railroad crossing on Spruce Street and causing damage to the cab. Limited maintenance occurring on the crossings since the closure of the mill.

### **Transfer Site**

- Northern Bio will grind the brush pile during the week of July 13.
- Zoom meeting sponsored by the MRC to respond to concerned members of the on-going problems. The meeting will begin at 10:00 and the link is posted on the MRC website.
- Millinocket is transporting its trash to the PERC facility in Orrington instead of the Juniper Ridge landfill in Old Town.

### **Airport**

- Developing a proposal for a kick-off meeting to discuss the Airport Master Plan. Putting together a Public Advisory Committee (PAC). The mix of the committee will consist of stakeholders and the public in an attempt to redefine what airport service will entail going forward. More information is available on the Town's website.

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## **Cemetery**

- Performing burials consistent with proper guidelines.

## **Wastewater Treatment Plant**

- Facility functioning well.
- Performing summer maintenance and testing.
- Will bid the Elm Street/Bates Street sewer project on July 28.

## **Police Department**

- Generated 344 incidents since June 1 to June 30, 2020. During this period last year, the department responded to 523 calls. Incidents ranged from citizen/agency assists to family fights.
- The Chief extends his congratulations to Officer Cram for his achievement of the necessary years (20) to collect his Maine PERS retirement. Officer Cram demonstrated an active and progressive stance while enforcing the rule of law, especially while engaging in OUI and domestic dispute situations. The Police Department and members of the administrative staff contributed to the purchase of a gas barbecue grill in a gesture of appreciation for Officer Cram's performance. Mr. Cram is currently serving the town as a reserve officer and has expressed an interest in applying for the vacancy created by his retirement.
- Chief covering for various vacancies.
- Performing bails checks and confirmations that people released on conditions because of the virus pandemic. The results paying off with several arrests for various violations.
- A stolen vehicle investigation resulted in the arrest of two adults and two juveniles. Additional charges are pending due to an investigation by the Fire Marshall's office for allegedly setting the vehicle on fire in the Town of Medway.
- Additional youth-related incidents committed in the area primarily in theft to a local businesses.

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- Out-of-state resident arrested for suspicion of operating under the influence of drugs. The suspect also had a warrant for his arrest from 2017 for driving after suspension.
  - The Chief is working on a Homeland Security grant that will provide funding for gear.

## **Fire & Ambulance**

- One FF/Paramedic still out.
- Continue to communicate with state agencies on the status of COVID-19 and pass on reports.
- Conducted inspections with Code Enforcement Officer.
- Attended budget workshops.
- Monitoring virus situation in Houlton.
- Observing FD employees for any sign mental and physical condition changes.
- Fire Station still locked down.
- Worked with Central Maine Pyrotechnics on July 4<sup>th</sup> fireworks.
- Attached letter from Maine Fire Chief's Association in support of Law Enforcement Officers during the crisis.
- Ambulance calls:
  - 19 local BLS (Basic Life Support) and 25 local ALS (Advanced Life Support). Twenty-five were possible COVID-19 calls
  - Three BLS and 8 ALS out-of-town calls.
  - Three police stage.
  - No ACLS (Advanced Cardiac Life Support) intercept.
  - One public assist.
  - One lost BLS call. Ten lost medic calls. One lost ACLS (required nurse) call.
- Fires:
  - Two false alarms, one ATV, one microwave, one smoke alarm, one mutual aid, and one alarm (cooking set off the detector).

# **TOWN OF MILLINOCKET**

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## **Health Officer**

- Numerous conferences and webinars concerning virus pandemic.
- Stayed in contact with MRH.
- Worked with Rec Director to open up parks and fields.
- Assisted out-of-state property owners on guidelines to return to the area.

## **Recreation Department**

- Prepared the pool and recreation areas for reopening.
- Activities at the pool are going well and guidelines are being enforced.

## **Administration**

### **Treasurer**

- There are 9 sewer accounts that did not pay the lien foreclosure balance due by July 2. Names will be turned over once Monday's mail has been processed.
- Updated Fixed Assets in Trio for capital purchases in FY21 so that depreciation could be calculated before the system was closed out on 6/30.
- The Trio SQL Test Database was updated to fix a problem I discovered earlier. The system has to be tested by several key users and the central parties feature of the system evaluated.
- I was sworn in as Interim Tax Collector so that I can perform the FY20 Tax Lien process. The Assistant Bookkeeper will assist me with this process.

### **Tax Collector**

- Situation already alluded to.

### **Tax Assessor**

- Worked on tax commitment.
- Responded to abatement request from Brookfield Power.

# **TOWN OF MILLINOCKET**

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- Answered phone calls and emails.

## **Code Enforcement Officer**

- Performed inspections with Health Officer.
- Issued permits.
- Run Zoom conferences for budget hearings, regular and special Town Council meetings.
- Worked with interns to update the code book and get it online.
- Monitoring projects that involve demolition, alteration, and renovation to ensure that proper permits are obtained, and qualified contractors are employed to perform the work.

## **Town Clerk**

- Town Clerk/Tax Collection:
- window, mail and drop box has been extremely busy
- Absentee ballot requests via phone, mail, email and in person are at an all-time high
- processing weekly motor vehicle reports – catching up (1 report behind)
- fulfilled Election Absentee voting at all Assisted Living facilities following all mandated safety requirements by SOS/Governor's order.
- currently behind on 5 Council meeting minutes
- \*\*Reminder absentee ballots available until end of election day, July 14, 2020\*\*

## **Human Resource/Welfare Director**

- Prepared warrants.
- Worked on personnel issues.
- Assisted public with registrations.
- Performed daily office duties.

## **Town Manager**

- Worked on personnel issues with HR Director and legal counsel.
- Attended budget hearings.
- Participated in executive sessions with Town Council and legal counsel.
- Answered phone, emails, and performed regular office duties.



**John Davis**

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**From:** Holden, TerryAnn <TerryAnn.Holden@maine.gov>  
**Sent:** Wednesday, July 01, 2020 11:09 AM  
**To:** John Davis  
**Subject:** Environmental review

I spoke with the Maine Historic Preservation Commission staff. Your Section 106 review materials were received on June 11, and a letter was mailed out last week regarding your project. It should be in your mail today or tomorrow. Let me know when you have received it. Thank you!

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

## John Davis

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**From:** Mary Alice Cullen  
**Sent:** Wednesday, July 01, 2020 2:54 PM  
**To:** Dean  
**Cc:** John Davis  
**Subject:** RE: tax liens

I have been sworn in as interim tax collector. Do I need to sign the liens as 'Interim Tax Collector' or will 'Tax Collector' suffice?

Thanks

**From:** Dean <dean@bloomerrussell.com>  
**Sent:** Wednesday, July 01, 2020 9:12 AM  
**To:** Mary Alice Cullen <treasurer@millinocket.org>  
**Cc:** John Davis <manager@millinocket.org>  
**Subject:** RE: tax liens

**You need to be made interim tax collector immediately, is John or someone currently deputy tax collector?**

**Dean A. Beaupain, Esq.**

**Attorney-at-Law**



96 Central Street  
Millinocket, Maine 04462  
207.723.9793  
207.447.4052 (direct line)  
207.723.6447 (fax)

175 Exchange Street  
Suite 200  
Bangor, Maine 04401  
207.942.7110

72 Main Street  
Houlton, Maine 04730  
207.521.5220

**Please Note:** Electronic service will not be accepted at the above email address as it is not constantly monitored. To serve Bloomer Russell Beaupain electronically pursuant to M.R.Civ.P. Rule 5, please email any documents to be served to: [MeRule5@Bloomerrussell.com](mailto:MeRule5@Bloomerrussell.com).

Please read this carefully. This message (including any attachments) is confidential and may be legally privileged. If you are not the intended recipient, you should not disclose, copy or use any part of it. Please delete all copies immediately and notify Bloomer Russell Beaupain at [info@bloomerrussell.com](mailto:info@bloomerrussell.com).

This e mail is not legal advice. Receipt of or an exchange of e mails does not create an attorney-client relationship nor does it create any obligation whatsoever on our behalf to represent you in a legal matter. In accordance with IRS Circular 230, this communication is not to be considered a "covered opinion" or other written tax advice and should not be relied upon for IRS audit, tax dispute, or any other purpose. To ensure compliance with the requirements imposed by the IRS, we inform you that any tax advice contained in our communication (including any attachments) was not intended or written to be used, and cannot be used, for the purpose of (i) avoiding any tax penalty or (ii) promoting, marketing or recommending to another party any transaction or matter addressed herein.

-----Original message-----

**From:** Mary Alice Cullen <[treasurer@millinocket.org](mailto:treasurer@millinocket.org)>

**Sent:** Wednesday 1st July 2020 8:01

**To:** Dean <[dean@bloomerrussell.com](mailto:dean@bloomerrussell.com)>

**Cc:** John Davis <[manager@millinocket.org](mailto:manager@millinocket.org)>

**Subject:** tax liens

Hi Dean,

We do not have a Tax Collector presently and therefore, I will be taking care of the tax liens for FY20.

What steps need to be taken to assure that the process is legal and I can sign the 30-day notices and liens?

Thank you

Mac

Mary Alice Cullen  
Treasurer, Town of Millinocket  
197 Penobscot Avenue  
Millinocket, ME 04462  
(207)723-7000 Ext. 4

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## **John Davis**

---

**From:** Kate Dufour <kdufour@memun.org>  
**Sent:** Tuesday, June 30, 2020 8:00 AM  
**To:** John Davis  
**Subject:** RE: Survey  
**Attachments:** COVID Exp -Rev Survey Memo.docx; COVID Exp-Rev Survey - Excel.xlsx; COVID Exp - Rev Survey - Word.docx

Hi John,

I've attached the memo and the survey in both Word and Excel. Please let me know if this approach works.

With respect to revenue sharing numbers for FY 21, it sounds like we should see preliminary data at the end of July.

Kate

**From:** John Davis [mailto:manager@millinocket.org]  
**Sent:** Tuesday, June 30, 2020 5:48 AM  
**To:** Kate Dufour <kdufour@memun.org>  
**Subject:** Survey

Good Morning,

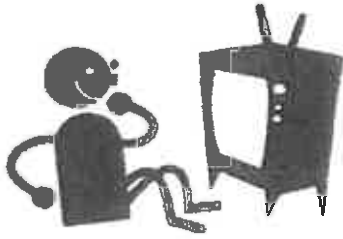
I would like to fill out the survey but can no longer access it. The problem could be in the town's system since I am having trouble opening other emails as well. I will look into this, but in the meantime, can you send me another copy to see if that solves the problem?

On another note, is there any new information about FY21 revenue sharing projections?

Thanks,

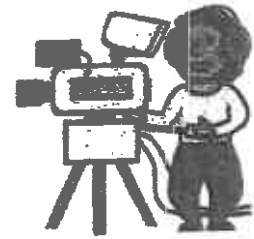
John Davis  
Millinocket Town Manager  
(207) 723-7000

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# KAT

**Katahdin Area Television  
197 Penobscot Avenue  
Millinocket, Maine 04462**



6/26/2020

Millinocket Town Council

RE: \$5,000 Pass Through, KAT funding

Dear Councilors,

Katahdin Area Television Receives a \$10,000.00 donation from Bee Line every year to assist in its' annual cost of approximately \$13,800. Received in two payments of \$5,000, the first is usually received in the first week of December and the second check is usually received in the next month or two to follow.

This year the second check is unusually late, but was received and deposited approximately a week ago. In review of the warrants online there is no mention of the \$5,000 pass through and there will likely be no payment to Katahdin Area Television, unless it was done without mention on your website.

KAT-TV would greatly appreciate your prompt attention to this matter. Thank you very much for your continued support of KAT-TV.

David P. Cyr, President- Katahdin Area Television

## John Davis

---

**From:** Brian Lippold <Brian@cascoBayadvisors.com>  
**Sent:** Thursday, June 18, 2020 10:33 AM  
**To:** Richard Angotti  
**Cc:** John Davis; Kyle Leathers  
**Subject:** Fiber Distribution Hub (FDH) site

Hi Dick,

That for taking the time to meet with me yesterday and sharing the potential town-owned property locations. After I left your office, I reviewed each location. Following are my comments:

1. **Central St/Cottage Rd** - This would be a good site to locate the FDH, especially since CCI already has cabinets in that location. However, if you were ever to upgrade the FDH to a full central office, I'm not sure that would be fair to the homeowner who would then have the structure sitting in their front yard (*recognizing he doesn't own that land, the way their house is situated, they overlook that parcel*). For these reasons, I am going to eliminate this location from consideration.
2. **Penobscot Ave Parking Lot** - This location would work, but knowing the efforts the Town is going through to revitalize downtown, I would question the wisdom of utilizing that space and reducing the available parking. As such, I am going to eliminate this location as well.
3. **Katahdin Ave/Elm St** - This location is attractive from a number of perspectives as we discussed, with the only downside is it is not as centrally located in the Town as would be ideal. This location will remain under consideration.
4. **Peddlers Hill** - The east side of this parcel, on the other side of the rock barrier, would be ideal as it is the most centrally located parcel. This location will remain under consideration.

At this point, please socialize both the Katahdin Ave/Elm St and Peddlers Hill locations. As I get into the details of engineering, I plan to consider both and will finalize the recommendation at that time.

Thanks  
Brian

**Brian Lippold | President**  
207-233-2976  
[Brian@CascoBayAdvisors.com](mailto:Brian@CascoBayAdvisors.com)



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TOWN OF MILLINOCKET  
PUBLIC WORKS DEPARTMENT  
20 Cedar Street  
Millinocket, Maine

Tel. (207)723-7030 Fax (207)723-7029

E-Mail: [publicworks@millinocket.org](mailto:publicworks@millinocket.org) Web Site: [www.millinocket.org](http://www.millinocket.org)

---

July 1, 2020

To: Harold Davis, Town Manager

From: Ralph Soucier, Public Works Director

Subject: Public Works Activity Report

**Safety:** Continue Covid-19 Safety Practices

**Public Works:**

Line Painting completed. Continue cleaning catch basins. #10 Plow Truck is being repaired. The wing of the truck has caught the rail crossing on spruce street and pushed the side door in causing damage to the cab. The railroad has been notified and Millinocket Insurance. An insurance adjuster has estimated the damage and the truck has been sent to Bangor for repairs. There seems to be no maintenance being done to the crossings from the rail road since the Mill has shut.

**Transfer Station:**

Northland Bio is going to grind the brush pile the week of July 13<sup>th</sup>. The MRC is having virtual Town Meetings on Zoom to help and support members concerns relating to MSW. As of Wednesday July 1<sup>st</sup>, Millinocket has been diverted from Juniper Ridge Landfill to the PERC Plant.

**Airport:**

We have started to plan for a kickoff meeting to discuss the master Plan for the Airport. Right now putting a group together called the Public Advisory Committee (PAC) which will be a mix of stake holders and public input to re-define what the Airport service should look like in the very near future. Information on this project will be available on the Town's web site and Design Lab Facebook as well to keep the public informed.

**Cemetery:** We have been doing burials under the Guidelines of the Governor Mills request.

Respectfully Submitted,  
Ralph T. Soucier  
Director Millinocket Public Works

# MEMO

## **Millinocket Wastewater Treatment Facility**

July 1, 2020

To: John Davis, Town Manager

From: Jim Charette, Superintendent

Re: WW Operations Report

The treatment facility and pump stations are all functioning well. Summer time maintenance has started along with added testing required during the summer months. The Elm Street / Bates Street upgrade project is going out to bid during the month of July. The bid opening will be on the 28<sup>th</sup> of July.



# Memo

**To:** Town Manager  
**From:** Chief of Police  
**CC:** Town Council  
**Date:** July 4, 2020  
**Re:** Activity report

- 
- *We generated or responded to 344 Incidents since June 1, 2020 to June 31, 2020. **It should be noted**, that for the same time frame in 2019, there were 523 calls for service.*
  - *Major incidents for the time period were 29 citizen/agency assists, 14 medical calls, 22 Information complaints, 2 OUI, 12 welfare checks, 5 PD accidents, 4 disorderly conducts, 3 wanted outs, 10 suspicious and noise problems, 5 - 911 hang ups and 6 family fight calls.*
  - **Chiefs report .....**
  - **As of June 28, 2020, I am happy to announce that Officer Cram has officially retired after achieving the necessary amount of years for his Maine Municipal Retirement to start. He was known for his active and progressive stance in the enforcement of OUI's and handled himself very well with domestic disputes. The staff of the Millinocket Police Department and several other members of the Town of Millinocket staff, chipped in to purchase Officer Cram a gas grill for a retirement gift. The Millinocket Police Department has also re-hired him on as a full time Officer effective July 6, 2020 and look forward to another 20 years of dedicated service.**

- Still covering for vacations, short shifts and prisoner transports. I am working a modified schedule to allow for double coverage during the peak call hours.
- We are still performing bail checks and checking on those that are out in conditions set by the court. This has resulted in several arrests for Violation of Conditions of Release, Probation Violations or Violations.
- As a result of an investigation into a stolen car out of Little Italy (Hemlock Street), four were arrested for theft, two adults and two juveniles. Additional charges are pending, due to the group setting the vehicle on fire in Medway, Fire Marshalls office is conducting that investigation.
- Additional youth related incidents have occurred in the area, damage and theft done to a business located on Central Street during the overnight hours.
- Arrested a male from Virginia, who had passed out behind the wheel in the new development for OUI drugs. The male also had a warrant for his arrest from the Millinocket Police Department from 2017 for driving while his license was suspended.
- Lastly, I am attempting to finish a Homeland Security Grant that is due July 6, 2020 that will provide funding for gear.



MILLINOCKET FIRE AND  
AMBULANCE  
222 AROOSTOOK AVENUE  
MILLINOCKET, ME 04462

[www.millinocket.org](http://www.millinocket.org)  
[chiefmalcolm@millinocket.org](mailto:chiefmalcolm@millinocket.org)

Manager Davis,

Still have one FF/Paramedic out for injury, also A EMT out for operation will return 2<sup>nd</sup> week of July. Chief filling day shift for time off.

Have been in constant communications with Maine CDC, ME EMS, and other State groups on this ever-changing situation. Am involved in multiple Zoom and other ways of meeting with these groups daily including weekends.

Continue to pass on daily numbers of COVID-19 cases around the State to the Town Manager.

Conducted business inspections with CEO.

Attended budget workshops.

Kept in constant contact with Houlton Hospital and Northern EMS on COVID-19 outbreaks at two Aroostook county Fire/EMS services that we had employees involved in.

Monitoring crew and making sure that everyone is trying to keep safe and mentally conditioning during stressful times.

Fire Station is still locked down.

Continued to work with Central Maine Pyrotechnic on our 4<sup>th</sup> of July fireworks display and following guidelines.

Attached is letter from Maine Fire Chief's Association in support of Law Enforcement Officers during these trying times, we depend on each other for support across the State.

07/01/2020

Thomas Malcolm  
Chief Millinocket Fire Dept.  
EMA Director  
Public Health Officer



# MAINE FIRE CHIEFS ASSOCIATION

Local Government Center 60 Community Drive Augusta, Maine 04330-9486

## Officers

**President**  
Chief John Duross  
Saco Fire Department

**1<sup>st</sup> Vice President**  
Chief Darrell White  
Presque Isle Fire Department

**2<sup>nd</sup> Vice President**  
Chief Thomas Higgins  
Bangor Fire Department

**Sgt. at Arms**  
Chief William Gillespie  
Liberty Fire Department

**Correspondence Secretary**  
Chief Michael Thurlow  
Scarborough Fire Department

**Treasurer**  
Chief Kenneth Brilliant  
Town of Brunswick

## Board of Directors (3-yrs.)

Chief Bob Chase  
Androscoggin County

Chief Brent Libby  
Cumberland County

Chief Matthew Bartlett  
Hancock County

Chief Paul Smeltzer  
Knox County

Chief Michael Robitaille  
Director At-Large

Chief Steven Benotti  
York County

## Board of Directors (2-yrs.)

Chief Scott Sisti  
Aroostook County

Chief Terry Bell  
Franklin County

Chief Shawn Esler  
Kennebec County

Asst. Chief Tommie McKenzie  
Oxford County

Deputy Chief Chris Cummings  
Sagadahoc County

## Board of Directors (1-yr.)

Chief Richard Spofford  
Lincoln County

Deputy Chief Ralph Cammack  
Penobscot County

Chief Bernard Williams  
Somerset County

Chief Chris Whytock  
Waldo County

Asst. Chief Timothy Hernandez  
Washington County

## Past President

Chief Duane Bickford  
Fairfield Fire Department

## Legislative Liaison

Jessica Laliberte

## Maine Chiefs of Police Association

Chief Jack Peck, President

116 Franklin Avenue

Farmington, ME 04938

## Maine Sheriffs' Association

Sheriff Troy Morton, President

Mary-Anne LaMarre, Executive Director

PO Box 444

Belgrade, ME 04917

## Maine Chiefs of Police Association

Edward J. Tolan, Executive Director

9 Juniper Lane

So. Portland, ME 04116-2431

## Maine Department of Public Safety

Michael J. Sauschuck, Commissioner

State House station #104

Augusta, ME 04333-0104

Dear Colleagues:

The Maine Fire Chiefs' Association proudly stands in support of the Maine Chiefs of Police Association, Maine Sheriffs' Association, and the Maine Department of Public Safety. We are concerned and disappointed about some of the national negativity toward law enforcement due to recent events and wanted you to know you have our support.

The members of the Maine Fire Chiefs' Association recognize and are greatly appreciative of the strong working relationship and support we receive from the Maine Law Enforcement Community. In Maine, not a day goes by without hearing of an incident where police, fire & EMS are working side-by-side to ensure the safety of our citizens. Unfortunately, the good work we do, often goes unnoticed. It is important to us that we clearly state the appreciation that we have for the work you do. We know that you've got our back.

To date, calendar year 2020, has brought us all many challenges, as members of Maine's Public Safety Community, we simply wanted to express our support of Maine's Law Enforcement Community.

Our Best Regards,

John L. Duross

President, Maine Fire Chief Association



MILLINOCKET FIRE AND  
AMBULANCE  
222 AROOSTOOK AVENUE  
MILLINOCKET, ME 04462  
[www.millinocket.org](http://www.millinocket.org)  
[chiefmalcolm@millinocket.org](mailto:chiefmalcolm@millinocket.org)

## **FIRE AND AMBULANCE RUNS REPORT FOR JUNE 2020**

### **AMBULANCE**

Local BLS: 19

Local ALS: 25

(NOTE: 25 of these calls were possible COVID-19 and handled as such)

Out of Town BLS: 3

Out of Town ALS: 8

No Trans/PA: 6

Police Stage: 3

ACLS Intercept: 0

Public Assist: 1

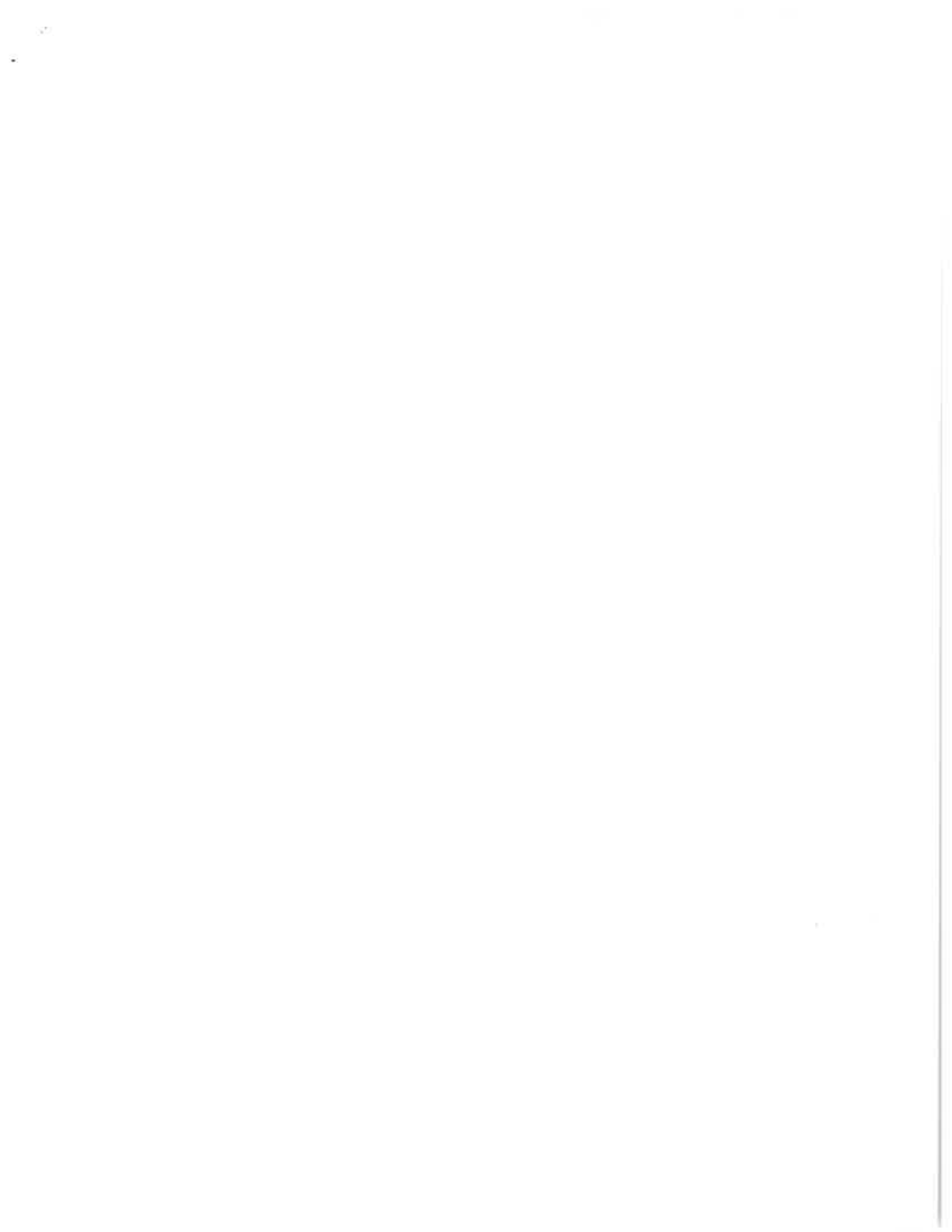
Lost Calls BLS: 1

Lost Calls Medic: 10

Lost Calls ACLS (Required Nurse): 1

### **FIRES:**

2-False Alarms (Alarm Panel Issues), 1-ATV, 1-Microwave, 1-Smoke Alarm, 1-Mutual Aid (East Mkt Structure), 1-Alarm(Cooking set off detector)





MILLINOCKET FIRE  
AND AMBULANCE  
222 AROOSTOOK  
AVENUE  
MILLINOCKET, ME  
04462  
[www.millinocket.org](http://www.millinocket.org)

[chiefmalcolm@millinocket.org](mailto:chiefmalcolm@millinocket.org)

Manager Davis,

Participating in numerous teleconferences and webinar concerning the Corona Virus and precautions and protocols recommended by CDC, EMA, and Maine EMS.

Stay in contact with MRH on numbers of tests done their and any positive cases that are in our area, seems that we have done very well, and numbers are staying on the low side

Worked with Jody to help Recreation Dept. with procedures to open summer sports areas in Millinocket, following CDC and ME CDC guidelines.

Have taken calls from people that live out of state and own property on area lakes looking for guidelines to be able to come up for stay this summer, have given them the guidelines set forth by the ME CDC and the re-opening plan,

07/01/2020

Chief Thomas Malcolm  
Health Officer  
Town of Millinocket



**John Davis**

---

**From:** Mary Alice Cullen  
**Sent:** Thursday, July 02, 2020 3:50 PM  
**To:** John Davis  
**Subject:** report

There are 9 sewer accounts that did not pay the lien foreclosure balance due by July 2. Names will be turned over once Monday's mail has been processed.

Updated Fixed Assets in Trio for capital purchases in FY21 so that depreciation could be calculated before the system was closed out on 6/30.

The Trio SQL Test Database was updated to fix a problem I discovered earlier. The system has to be tested by several key users and the central parties feature of the system evaluated.

I was sworn in as Interim Tax Collector so that I can perform the FY20 Tax Lien process. The Assistant Bookkeeper will assist me with this process.

Mary Alice Cullen  
Treasurer, Town of Millinocket  
197 Penobscot Avenue  
Millinocket, ME 04462  
(207)723-7000 Ext. 4

## John Davis

---

**From:** Diana Lakeman  
**Sent:** Wednesday, July 01, 2020 4:48 PM  
**To:** John Davis  
**Subject:** RE: Reports

### Town Clerk/Tax Collection:

- window, mail and drop box has been extremely busy
- Absentee ballot requests via phone, mail, email and in person are at an all-time high
- processing weekly motor vehicle reports – catching up (1 report behind)
- fulfilled Election Absentee voting at all Assisted Living facilities following all mandated safety requirements by SOS/Governor's order.
- currently behind on 5 Council meeting minutes

**\*\*Reminder absentee ballots available until end of election day, July 14, 2020\*\***

*Diana M. Lakeman*

Town Clerk/Deputy Tax Collector  
Registrar of Voters  
197 Penobscot Avenue  
Millinocket, Maine 04462  
Telephone: 207-723-7007  
Fax: 207-723-7002  
townclerk@millinocket.org

**From:** John Davis <manager@millinocket.org>  
**Sent:** Tuesday, June 30, 2020 3:41 PM  
**To:** Craig Worster <ChiefWorster@millinocket.org>; Diana Lakeman <townclerk@millinocket.org>; Jeff Campbell <airport@millinocket.org>; Jim Charette <wastewater@millinocket.org>; Lori Santerre <humanresource@millinocket.org>; Lorna Thompson <assessor@millinocket.org>; Mary Alice Cullen <treasurer@millinocket.org>; Ralph Soucier <publicworks@millinocket.org>; Richard Angotti <Code@millinocket.org>; Tom Malcolm <ChiefMalcolm@millinocket.org>  
**Subject:** Reports

Try to have your activity report to me by Thursday at noon.

John Davis  
Millinocket Town Manager  
(207) 723-7000

ORDER #161-2020

PROVIDING FOR: Execution of the Warrant for July 9, 2020

IT IS ORDERED that the Warrant for July 9, 2020 in the amount of \$\_\_\_\_\_ is hereby approved.

Passed by the Town Council\_\_\_\_\_

Attest:\_\_\_\_\_



ORDER #162-2020

PROVIDING FOR: Date, Time, Place, Warden for the July 14<sup>th</sup>, 2020 Primary and Special Referendum Election.

IT IS ORDERED that the July 14<sup>th</sup>, 2020 Primary and Special Referendum Election will be held on Tuesday, July 14<sup>th</sup>, 2020 from 8:00 a.m. to 8:00 p.m. at the Stearns High School Gymnasium.; and

IT IS FURTHER ORDERED that Diana M. Lakeman shall be Warden of said election.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



**PROVIDING FOR: Processing Absentee Ballots for the July 14, 2020 Primary and Special Referendum**

**WHEREAS, Title 21-A MRSA Section 759.7 allows the Election Warden to process absentee ballots while the polls are open; and**

**WHEREAS, processing such ballots will assist the Election Clerks and result in an expedited process after the polls are closed; and**

**WHEREAS, expediting the process after the polls are closed will result in some savings to the Town of Millinocket;**

**NOW THEREFORE IT IS ORDERED that the Election Warden is authorized to process absentee ballots at 10:00 A.M., 2:00 P.M., and 4:00 P.M. during the Primary and Special Referendum July 14, 2020.**

Passed by the Town Council\_\_\_\_\_

Attest:\_\_\_\_\_





**PROVIDING FOR: Office Hours of the Registrar for the July 14, 2020 Primary and Special Referendum**

**WHEREAS, Title 21-A MRSA Section 122(6) specifies the process that the Registrar must follow in registering voters; and**

**WHEREAS, The Town Clerk also serves as Registrar; and**

**WHEREAS, the Town Clerk has regular hours on four business days before election day to register voters; and**

**WHEREAS, being open evening hours as required by law to receive voter registrations will be an added cost to the municipality;**

**NOW THEREFORE IT IS ORDERED that it is not necessary that the Registrar be open to accept voter registrations for two hours in the evening between 5 P.M. and 9 P.M. on at least three days before election day.**

**Passed by the Town Council**\_\_\_\_\_

**Attest:**\_\_\_\_\_



ORDER #165-2020

PROVIDING FOR: Date, Time, Place, Warden for the School Budget Validation Referendum

IT IS ORDERED that the School Budget Validation Referendum will be held on Tuesday, July 28, 2020 from 8:00 a.m. to 8:00 p.m. at the Stearns High School Gymnasium.; and

IT IS FURTHER ORDERED that Diana M. Lakeman shall be Warden of said election.

Note: This is a recommendation of the Town Manager as the earliest date available with the required posting of the Notice of Election.

Passed by the Town Council\_\_\_\_\_

Attest:\_\_\_\_\_



PROVIDING FOR: Processing Absentee Ballots for the School Budget Validation Referendum.

WHEREAS, Title 21-A MRSA Section 759.7 allows the Election Warden to process absentee ballots while the polls are open; and

WHEREAS, processing such ballots will assist the Election Clerks and result in an expedited process after the polls are closed; and

WHEREAS, expediting the process after the polls are closed will result in some savings to the Town of Millinocket;

NOW THEREFORE IT IS ORDERED that the Election Warden is authorized to process absentee ballots at 10:00 A.M., 2:00 P.M., and 4:00 P.M. during the School Budget Validation Referendum on July 28, 2020.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



PROVIDING FOR: Office Hours of the Registrar for the School Budget Validation Referendum

WHEREAS, Title 21-A MRSA Section 122(6) specifies the process that the Registrar must follow in registering voters; and

WHEREAS, The Town Clerk also serves as Registrar; and

WHEREAS, the Town Clerk has regular hours on four business days before election day to register voters; and

WHEREAS, being open evening hours as required by law to receive voter registrations will be an added cost to the municipality;

NOW THEREFORE IT IS ORDERED that it is not necessary that the Registrar be open to accept voter registrations for two hours in the evening between 5 P.M. and 9 P.M. on at least three days before election day.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_





**PROVIDING FOR:** Lease Option Agreement.

**IT IS ORDERED** that the Millinocket Town Council enter into a Lease Option Agreement with BNRG Maine (doing business as BNRG Dirigo). This agreement will set forth the terms and conditions under which the Landowner will allow the Developer to conduct due diligence regarding the development of a solar facility (the Project) on real property owned by Landowner as well as certain terms to be contained in any subsequent site lease agreement between the Parties relating to the project.

A copy of the agreement is attached to this order.

**PASSED BY THE COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_



## **LEASE OPTION AGREEMENT**

This LEASE OPTION AGREEMENT ("Agreement") is dated as of the \_\_\_ day of June 2020, by and between **BNRG Maine** (doing business as BNRG Dirigo), a Maine limited liability company ("Developer"), and \_\_\_\_\_ ("Landowner") (each a "Party", and collectively the "Parties"). The Agreement becoming effective on the date of the last signature provided below.

This Agreement sets forth the terms and conditions under which Landowner will allow Developer to conduct due diligence regarding the development of a solar facility (the "Project") on real property owned by Landowner as well as certain terms to be contained in any subsequent site lease agreement between the Parties relating to the Project.

WHEREAS, Developer intends to pursue the development of the Project on Property owned by Landowner;

NOW, THEREFORE, for and in consideration of the foregoing, the covenants herein contained and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

### **ARTICLE 1** **DEFINITIONS**

#### **1.1     Definitions.**

As used herein, the following terms have the following meanings:

"Solar Facility" means a ground-mounted solar photovoltaic electric generating system.

"Property" means real property located in Millinocket, Maine, owned by Landowner, as described in Exhibit A.

### **ARTICLE 2** **DUE DILIGENCE PERIOD**

#### **2.1     Due Diligence Period.**

Developer shall have 90 days to conduct its due diligence of the Property (the "Due Diligence Period"). Such due diligence may include but is not limited to, surveying site conditions, environmental assessments, the installation, inspection, maintenance and removal of solar resource monitoring equipment and other related activities necessary for the development of the Solar Facility.

#### **2.2     End of Due Diligence Period.**

At the end of the Due Diligence Period, Developer must provide Landowner notice of its election to (1) terminate its pursuit of a Solar Facility at the Property, (2) extend the due diligence period for an additional 365 days, or (3) negotiate with Landowner to enter into a Lease Agreement as described in Article 3 of this Agreement. The Developer may extend this agreement for up to two (2) years. In order to extend the agreement, Developer must notify Landowner in writing and pay to Landowner an option fee of \$1,500.00 per annum for the first year, and \$3,000 per annum for the second year.

### 2.3 Due Diligence and Access.

During the Due Diligence Period, Landowner shall allow Developer to conduct due diligence in order to determine the feasibility of a Solar Facility located at the Property. During the course of Developer's due diligence, Landowner agrees to allow Developer to include the Property in applications, drawings or exhibits that may be used in any proposal submitted to a third party investor or electric utility to develop a Solar Facility on the Property. Landowner agrees to grant Developer, its employees, agents, contractors or subcontractors the right to enter the Property for purposes of conducting due diligence for the Solar Facility. Such access shall be subject to reasonable notice from Developer and approval of Landowner, not to be unreasonably withheld, unreasonably delayed or unreasonably conditioned. Due diligence purposes include but are not limited to, surveying site conditions, environmental assessments, the installation, inspection, maintenance and removal of solar resource monitoring equipment and other related activities necessary for the development of the Solar Facility. Developer will fully compensate Landowner for any damage caused by Developer during its Due Diligence.

## ARTICLE 3

### TERMS TO BE INCLUDED IN SITE LEASE AGREEMENT

3.1 If Developer elects to negotiate with Landowner to enter into a lease agreement with respect to some or all of the Property (a "Lease Agreement"), the Parties agree that they shall negotiate the Lease Agreement in good faith and that the Lease Agreement shall contain the following agreed-upon terms as provided in this Section 3.1.

**Landowner Protecting Project.** Landowner will not take any action that will result in the material reduction in the electricity output of the Project, for example shading of the solar panels.

**Commercialization Date.** The Commercialization Date for the Solar Facility shall occur upon receipt of the Notice to Proceed from the project investor whereby construction of the facility may commence.

**Commercial Term.** The Commercial Term shall begin on the Commercialization Date and last for a period of forty (40) years and subject to two (2), ten (10) year options to extend at tenant's option. During the Commercial Term, Developer shall be responsible for all property taxes, development fees, and all improvements and costs associated with the development of the Solar Facility on the Property. In addition, Developer shall be responsible for any retroactive taxes and farmland taxes actually imposed upon the

Property as a result of a potential conversion from farmland or tree growth to solar development.

**Lease.** Developer will pay Landowner rent equal to \$1,000 per acre per year. Rent will increase two (2.0%) percent per annum. Lease payments will accrue or be payable from the date of execution of the Lease Agreement through the decommissioning of the Project. Developer shall make payments to Landowner quarterly in arrears.

**Access and Interconnection Easements.** The Landowner shall take all reasonable steps (at the request and expense of Developer) to assist the Developer to obtain suitable road and electricity grid connections for the Solar Facility, where these pass through the Landowner's Property or any other land owned or controlled by the Landowner.

**Termination.** Developer and Landowner agree that Landowner may terminate the Lease Agreement by re-entering the Premises (or a part of them in the name of the whole) itself or by an authorized agent at any time if: (1) any rents are unpaid for 30 Business Days after the Due Date; (2) any distress or execution is levied on any of Developer's property or equipment on the Property; (3) Developer becomes insolvent; or (4) Developer fails to commence construction within three (3) years from the date of execution of the Lease Agreement, provided that Landlord shall not exercise any rights of forfeiture or re-entry without first serving a notice of any breach of Developer's obligations on Developer and on all mortgagees or collateral assignees of Developer's interest in the Lease Agreement, to which Landowner is required to provide written notice of such breach. Before exercising such rights of re-entry or forfeiture, Landlord shall permit a sufficient period of time (not being of less than three (3) months from the date of such notice) as may be reasonable in the circumstances to allow the breach specified in the notice to be remedied or Developer's interest in the Lease Agreement to be disposed of by way of an assignment or otherwise.

**Good Neighbor Policy.** Developer and Landlord value developing the project in harmony with neighbors, and will conduct appropriate outreach and communication to maintain positive relationships.

**Exclusivity.** During the term of this Agreement and any subsequent Lease Agreement, Landlord agrees to reasonably cooperate exclusively with the Developer in its development activities of a Solar Facility at the Property.

**Decommissioning.** If Developer shall fail to vacate and surrender the possession of the Property at the termination of the Lease Agreement, and return the site to its original condition, Landlord shall be entitled to recover from Developer damages so that Landlord can return the site to its original condition.

**Financing.** In connection with any financing undertaken by Developer in connection with the Project, Developer shall have the right to collaterally assign its interest in the Lease Agreement and in connection therewith, Landlord shall execute commercially reasonable customary documents required of any lender providing such financing,

including an estoppel certificate setting forth the terms of the Lease Agreement, a Memorandum of the Lease Agreement for recording in the appropriate registry of deeds and a subordination, non-disturbance and attornment agreement.

**Mortgage(s).** Should Landlord have any mortgages upon his interest in the Property, then prior to the effective date of the Lease Agreement, Landlord shall obtain from any such mortgagee a non-disturbance agreement, by which if any default by Landlord shall occur as to such mortgage(s), the mortgagee(s) shall agree not to disturb Developer in its peaceful possession under the Lease Agreement so long as Developer abides by all of the material terms of the Lease Agreement.

**Assignment.** Developer may assign the Lease, in whole or in part, upon Landlord's prior consent, which shall not be unreasonably withheld, conditioned or delayed, provided however, without any consent required from Landlord, Developer may assign its rights and duties under the Lease to any corporation, limited liability company, individual or entity, which is directly or indirectly owned by Developer, or by one or more principals of Developer, or is in a business relationship with Developer.

The refusal of a Party to enter into a Lease Agreement over these terms or the insistence of a Party on the inclusion in the Lease Agreement of a term which conflicts with any of these terms shall constitute a failure to negotiate in good faith.

3.2 The Parties agree to negotiate further terms of the Lease Agreement in good faith.

#### **ARTICLE 4** **MISCELLANEOUS PROVISIONS**

4.1 **Exclusivity.** During the Due Diligence Period, Landlord agrees to reasonably cooperate exclusively with the Developer in its development activities of a Solar Facility at the Property.

4.2 **Confidential Information.** All documentation, technical and business information submitted by Developer to Landlord in the course of performing its Due Diligence shall be considered confidential information which Landlord agrees to hold in the strictest confidence, and not to disclose to any person or use in any way for the party's own or another's benefit, except to counsel, as required by court order, agency regulation or order, or as a requirement of an existing contract by Landlord.

4.3 **Governing Law.** This Agreement shall be governed by the laws of the State of Maine, without reference to conflict of laws principles.

4.4 **Successors & Assigns.** The obligations and rights under this Agreement and the Lease if entered, shall bind and insure to the benefit of the Parties and their respective heirs, successors or assigns. In connection with any financing undertaken by Developer in connection with the Project, Developer shall have the right to assign its interest in this Agreement without the consent of Landlord, provided Developer shall remain liable for its obligations hereunder notwithstanding any such assignment. Developer may assign the Lease, in whole or in part, upon

Landlord's prior consent, which shall not be unreasonably withheld, conditioned or delayed, provided however, without any consent required from Landlord, Developer may assign its rights and duties under the Lease to any corporation, limited liability company, individual or entity, which is directly or indirectly owned by Developer, or by one or more principals of Developer, or is in a business relationship with Developer.

4.5 Notices. Whenever by the terms of this Agreement, notices shall or may be given by one Party to the other Party, such notice shall be in writing, transmitted by U.S. Mail, or overnight carrier, at the following addresses of each of the Parties and/or via email to Landowner.

BNRG Dirigo  
C/O BNRG Maine LLC  
622 Congress Street, Suite 202  
Portland, ME 04101

Landowner:

[SIGNATURE PAGE TO FOLLOW]

**BNRG DIRIGO**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Nick Mazuroski

Name: \_\_\_\_\_

Title: Director

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



## **EXHIBIT A**

### **PROPERTY DESCRIPTION**

Certain lots or parcels of land located in the Town of Millinocket, State of Maine, being described as follows:

Depicted as follows:





**PROVIDING FOR:** Municipal Release Deed (Schmid).

**IT IS ORDERED** that a Municipal Release Deed is approved for Michael Schmid, 124 Bartlett Drive, Weare, New Hampshire, for a property located at 198 Katahdin Avenue, Millinocket, Maine, as shown on Map U04 Lot 041, as all outstanding taxes, interest, and fees have been paid.

**IT IS FURTHER ORDERED** that the Town Manager is authorized to execute and file all the necessary paperwork, including signing a municipal release deed to complete the sale of the property referenced above.

**PASSED BY THE COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_



**ORDER #170-2020**

**PROVIDING FOR:** The development of a Code of Ethics.

**IT IS ORDERED** that the Millinocket Town Council enter into discussion concerning the development of a Town Council Code of Ethics.

**PASSED BY THE COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_



**§ 2605 Conflicts of interest**

(1) In which the specific issue was pending before the municipal or county official and was directly within the responsibilities of that official; and

(2) Which was completed at least one year before the termination of that official's employment or term of office. [PL 1989, c. 104, Pt. A, §22 (NEW); PL 1989, c. 104, Pt. C, §10 (NEW).]

B. No former municipal or county official may, for anyone other than the municipality or county, knowingly act as an agent or attorney, or participate in a proceeding before a municipal or county government body at any time after termination of the official's employment or term of office with that government body in connection with any proceeding:

(1) In which the specific issue was pending before the municipal or county official and was directly within the responsibilities of that official; and

(2) Which was pending within one year of the termination of the municipal or county official's employment or term of office. [PL 1989, c. 104, Pt. A, §22 (NEW); PL 1989, c. 104, Pt. C, §10 (NEW).]

C. This subsection may not be construed to prohibit former municipal or county officials from doing personal business with the municipality or county. This subsection does not limit the application of Title 17-A, chapter 25. [PL 1989, c. 104, Pt. A, §22 (NEW); PL 1989, c. 104, Pt. C, §10 (NEW).]

For the purpose of this subsection, a municipal or county government body includes an agency, board, commission, authority, committee, legislative body, department or other governmental entity of a municipality or county.

[PL 1989, c. 104, Pt. A, §22 (NEW); PL 1989, c. 104, Pt. C, §10 (NEW).]

**6. Avoidance of appearance of conflict of interest.** Every municipal and county official shall attempt to avoid the appearance of a conflict of interest by disclosure or by abstention.

[PL 1989, c. 104, Pt. A, §22 (NEW); PL 1989, c. 104, Pt. C, §10 (NEW).]

~~Municipal officers adopt ethics policy.~~ In their discretion, the municipal officers may adopt an ethics policy governing the conduct of elected and appointed municipal officials.

[PL 1989, c. 561, §19 (NEW).]

#### SECTION HISTORY

PL 1987, c. 737, §§A2,C106 (NEW). PL 1989, c. 6 (AMD). PL 1989, c. 9, §2 (AMD). PL 1989, c. 104, §§A22,C8,C10 (AMD). PL 1989, c. 561, §19 (AMD).

#### §2606. Prohibited appointments

No municipal officer, during the term for which that officer has been elected and for one year thereafter, may be appointed to any civil office of profit or employment position of the municipality, which was created or the compensation of which was increased by the action of the municipal officers during the officer's term. This section shall not be construed to prohibit actions allowed or required under state or federal law, municipal ordinance or municipal charter. [PL 1987, c. 737, Pt. A, §2 (NEW); PL 1987, c. 737, Pt. C, §106 (NEW); PL 1989, c. 6 (AMD); PL 1989, c. 9, §2 (AMD); PL 1989, c. 104, Pt. C, §§8, 10 (AMD).]

#### SECTION HISTORY

PL 1987, c. 737, §§A2,C106 (NEW). PL 1989, c. 6 (AMD). PL 1989, c. 9, §2 (AMD). PL 1989, c. 104, §§C8,10 (AMD).

#### §2607. Neglect of official duty





## John Davis

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**From:** Cody McEwen <cody.mcewen@maine.edu>  
**Sent:** Wednesday, July 01, 2020 1:13 PM  
**To:** John Davis; Mike Madore; Randy Jackson; Steve Golieb; Lou Pelletier; Charles Pray; Gilda Stratton  
**Subject:** Fwd: Agenda

FYI - My response to Steve Kozlovich on meeting procedure and order/discussion request.

Best,

----- Forwarded message -----

**From:** Cody McEwen <cody.mcewen@maine.edu>  
**Date:** Wed, Jul 1, 2020 at 1:11 PM  
**Subject:** Re: Agenda  
**To:** <skozlovich@aol.com>

Steve,

Thank you for reaching out and I can assist you on the agenda question first. Agenda or discussion items can be requested through the town manager for the next agenda. If discussion is warranted by the council, the manager may recommend it go on his manager's report to get a topic going. Councilors can also suggest agenda items or discussion for the next council meeting.

I will forward this request on the Code of Ethics to the manager's office.

In addition to rules set forth in the charter, we observe Robert's Rules of Order and an annual council procedure order.

As for preventing anyone from speaking, I do not recall preventing an individual from speaking at all when asked. I did however request at times during two individuals comments, yourself included, to focus the scope of your discussion. This was to prevent debate, and to make sure that the individual speaking is staying within the bounds of the motion that is currently on the floor, or within the bounds of the information presented in the manager's report.

I am in favor of everyone getting a chance to speak their mind. A few years ago when I got on the council, I was in favor of adding a two-minute public comment at the end of every council meeting. This was not practice before and we added this by amending the council procedure order during our annual Organizational Meeting in November of that year. Before, individuals could only speak on the Manager's report, or on an order, and no chance to speak there after. We now have that practice so people can speak about any topic at the end of a council meeting as long as it is done respectfully.

I hope this helps Steve, and that you have a great rest of the day.

Let me know if you have any questions.

Best,

On Wed, Jul 1, 2020 at 12:08 PM <skozlovich@aol.com> wrote:  
Hi Cody,

Could you please tell me how I can get an item on the next Town Council meeting agenda. I've looked everywhere for that information and can't find it. I would like the Council to take up the issue of a Code of Ethics being written for the Council with the people of Millinocket having direct input into the writing of said Code. Also, the Council needs new rules on how it conducts it's business, as the rules now are woefully incomplete and were written by the Council with no input from the public. I don't know if this would be two agenda items or if both could be addressed together.

You violated your own rules at the last Council meeting by trying to stop two different members of the public from speaking. It seems you were unaware of your own rules. New and complete rules might alleviate future confusion.

I would respectfully ask that you respond to me in a timely manner so these issues can be on the agenda at the NEXT Town Council meeting. I will send a copy of this letter to the rest of the Council and will also be posting it throughout the town of Millinocket on storefronts, etc.

Thank you for your cooperation.

Steve Kozlovich

Sent from AOL Mobile Mail  
Get the new AOL app: [mail.mobile.aol.com](mailto:mail.mobile.aol.com)

—  
**Cody Ray McEwen**  
Town Councilor of Millinocket  
BS Parks, Recreation & Tourism  
Psychology Minor  
(207) 731-8023

—  
**Cody Ray McEwen**  
Town Councilor of Millinocket  
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