

TENTATIVE AGENDA
PUBLIC HEARING and REGULAR COUNCIL MEETING via ZOOM
THURSDAY, SEPTEMBER 10TH, 2020
4:30 PM

'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Approval of Minutes: Regular Town Council meetings for May 28, 2020, June 11, 2020 and June 25, 2020, Executive Session for July 31, 2020 and Special Town Meetings for July 6, 2020 and August 25, 2020.

4. Adjustments to the Agenda

OLD BUSINESS:

NEW BUSINESS:

5. Special Presentations: n/a
6. ORDINANCE #6-2020 2nd Public Hearing – An Amendment to Chapter 23 Planning Board of the Town of Millinocket Code.
7. Town Manager's Report
8. ORDER #212-2020 Execution of the Warrant for September 10, 2020
9. ORDER #213-2020 Approval of Planning Board Application (Crowley)
10. ORDER #214-2020 Authorization to Accept Bid for Heating Fuel
11. ORDER #215-2020 Authorization to Sell Computer Towers
12. ORDER #216-2020 Municipal Release Deed (Delrosa/Johnson)
13. ORDER #217-2020 Municipal Release Deed (York)
14. Reports and Communications:
 - a. Warrant Committee for September 24th, 2020 Council Meeting: Council Stratton and Councilor Golieb.
 - b. Chair's Committees Reports
 - c. Two Minute Public Comment

15. Adjournment:

The Town of Millinocket will enforce Social Distancing Mandate Regulations. Public Comments and Zoom attendance requests can be emailed to the Town Manager Prior to the Meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. The meeting is also streamed live for your convenience @ townhallstreams.com, find the direct links on our website @ millinocket.org. We thank you for complying.

****Stay Healthy, Stay Safe****

May 28, 2020

The Regular meeting of the Millinocket Town Council was brought to order by Chair McEwen in Council Chambers at 4:30 pm.

Roll Call:

Town Council Members Present:

Pelletier		Pray
Jackson	(absent)	Stratton
Madore		Golieb
McEwen		

Also present were: Town Manager John Davis, Town Clerk Diana M. Lakeman, Code Enforcement Officer Richard Angotti, Fire Chief Malcolm, Police Chief Worster, and Media Ben Barr.

Pledge of Allegiance

Adjustments to the Agenda: Addition of Ordinance.

Approval of the minutes for the April 3^h, 2020 Regular Meeting
Motion-Stratton Second- Madore Vote 60

OLD BUSINESS:

NEW BUSINESS

Special Presentations: N/A

ORDINANCE #5-2020 1st Reading – Curfew Ordinance – REMOVED

Town Manager's Report

Town Manager's Report May 28, 2020

- 1. Next Meetings – in Council Chambers at 4:30 p.m.**
 - A. June 11, 2020**
 - B. June 25, 2020**
- 2. Office of Governor Janet Mills –** The Governor's office had flags lowered in honor of service members who gave their lives in defense of Maine and the nation. Governor Mills also ordered that the United States and State of Maine flags flown at half-staff on Monday, May 25, 2020, until noon in honor of Memorial Day.
- 3. Chamber of Commerce Membership 2020-2021 –** Listed on the attached form are Municipality memberships. In what capacity does the Council want to join?

4. **Curfew** – The Council discussed this issue a couple of meetings ago but took no action. I will put this on the agenda for the first reading at this meeting.
5. **Jerry Pond** – Jerry Pond opened May 18, 2020. Public Works installed a “Swim at Your Own Risk” sign at the beach, the Fire Chief taped off the playground area and locked the bathroom door, & Public Works and the Recreation Department cleaned the area up. The gate is now open, and we caution people to follow the COVID-19 guidelines.
6. **Fireworks** – Councilor Madore proposed the idea of having the fireworks on the Fourth of July, and after Councilors and members of the Events Committee responded to the idea, it is apparent that a majority of them agreed to have the fireworks as scheduled.
7. **Plan to Reopen Town Office** – On June 1, the Town Office will start registering new vehicles by appointment only. You can call the Town Manager’s office at 207-723-7000, Ext. 5 to arrange an appointment. Masks and social distancing are mandatory for employees and members of the public. **The office will remain closed for other activities until further notice.**
8. **Elm Street Maine Water Project** – The Water Company wants to begin its repair work on Elm Street this summer. The town intended to wait to do the sewer work next summer due to concerns of COVID-19. Does the Council want to allow the Water Company to begin its project, and if so, do we want to submit bids for our sewer repairs?
9. **Mainely Coffee** – Roger and Sarah, owners of Mainely Coffee, want to put a cart in the area of Daigle’s ice cream by the park. They have a generator but prefer to plug into power. I would like Council comment on this.

Department Updates

Public Works

- ✓ Sweeping streets, cleaning tree belts, sidewalks, & patching holes.
- ✓ Started painting lane dividers & crosswalks.
- ✓ Helped Rec Department clean up Jerry Pond.
- ✓ Installed banners with pictures of 2020 graduating class on light poles on Main Street.
- ✓ Helped cemetery crew mow grass to ensure the cemetery is orderly for Memorial Day. Hung flags on poles on Main Street.
- ✓ Repaired bricks on downtown sidewalks.

Wastewater Treatment

- ✓ Treatment facility and equipment running well.
- ✓ Started summer maintenance and testing.
- ✓ Summer employee back on the payroll.
- ✓ Continue to work separately during virus crisis.
- ✓ Revision Energy working out a few issues.

Police Department

- ✓ Chief still covering vacancies. Working on a modified schedule to have double coverage during peak hours.
- ✓ Performing bail checks and monitoring inmates out on conditions. This activity resulted in several arrests.
- ✓ Attempting to bail arrestees at the Millinocket Police Department. Doing this on an unsecured basis until virus guidelines lifted. This routine lessens the exposure of the police officers and saves money incurred by not transporting to Bangor.
- ✓ Burglary arrest made at interim library location at the Pelletier building resulted in a conviction and restitution to the library and two other buildings.
- ✓ Two cases ongoing. Issued a no trespass/harassment to a young man suspected on soliciting money from an elderly man & a case involving theft of IRS refund checks from a deceased person. Additional charges pending.
- ✓ A domestic assault that occurred in the past is in the hands of the District Attorney.

Fire & Ambulance

- ✓ One employee out. Chief filling vacancies on day shift.
- ✓ Constant communication with CDC in reference to COVID-19.
- ✓ Daily updates to Manager and department heads on status of virus in the state.
- ✓ Assuring crew is healthy both physically and mentally.
- ✓ Fire station still locked down to the public.
- ✓ Working with ME EMS to perform training.
- ✓ Ordered new exhaust system for the station and installation set to begin in June.
- ✓ Will conduct fire engine servicing and pump testing this month.
- ✓ 2015 Chevy ambulance still out of service. Autotronics discovered more issues while implementing painting repairs.

Health Officer

- ✓ Participating in teleconferences and webinars concerning the Coronavirus. Following protocols recommended by CDC, EMA, & Maine EMS.

Recreation

- ✓ Working primarily from home.
- ✓ Put out bid for dugout replacements.

Administration

Treasurer

- ✓ Working from home and office.
- ✓ Continue to work with department heads to develop policies to reopen the Town Office in June.
- ✓ The two credit card swipe machines arrived Friday for the window at the Clerk's office.
- ✓ Completed proposed FY21 budget and reconciled the changes between FY20 & FY21.
- ✓ Prepared a spreadsheet of major revenue trends comparing May 2020 to previous years. The major gap is with motor vehicle registration revenue which is lagging \$110,000 from May of 2019.

Tax Collector

- ✓ We hired Bryant Davis for the position of Tax Collector that Jesse Dumais vacated in early April. Mr. Davis will begin his employment on June 1. Please join us in welcoming him.

Tax Assessor

- ✓ Answering emails & phone calls.
- ✓ Assisting public with tax card information and other issues.

Code Enforcement Officer

- ✓ Working from home and office.
- ✓ Run Zoom meeting for Planning Board. Set up Zoom account for the town.
- ✓ Helping prepare reopening of Town Office.
- ✓ Issued permits.
- ✓ Performed building inspections while adhering to COVID-19 guidelines.
- ✓ Documenting dangerous buildings and property maintenance violations. Started writing letters to property owners.

Town Clerk

- ✓ Working from home and office.
- ✓ Busy answering phone & emails.
- ✓ Doing boat registration, vehicle re-registrations, vital records, & sorting mail.
- ✓ Preparing to open Clerk's office.

Human Resource/Welfare Director

- ✓ Working from home and office.
- ✓ Helping to prepare reopening of Town office.
- ✓ Assisting GA clients.
- ✓ Personnel issues.

Town Manager

- ✓ Preparing for Town Office to reopen.
- ✓ Personnel Issues.
- ✓ Answering phone & aiding public with registrations.
- ✓ Waiting for information from the state in reference to opening the pool for the summer.

Chair McEwen spoke to the director of the Chamber of Commerce who would like to do a presentation of the Chamber and this as well as renewing dues, will check if he can come to the next meeting. Saying farewell to Jesse, a pleasure to work with him on the council. He will withdraw himself from conversations concerning the town pool as he is lifeguard instructor for the Red Cross. On the CDBG grant, this was a lot of work, thank you to John.

Councilor Golieb Thank you to the chairman and the Manager, on the downtown revitalization grant is incredible opportunity to make some positive changes. My initial feeling about the pool is that I would like to see it open, the service is important to the community. If the Fire Chief feels that this is too much of a threat to the public, he will be in line with his opinion. I am fairly certain that we have signed an agreement with Revision on our power. It is terrible to see how people treat public property, speaking about Jerry Pond. I think it is important to have the fireworks, along with the pool. Mainly Coffee, the best coffee in town, they want to know if they can bring their cart to the park. Wants to hear from the Health Officer on opening playgrounds. Health officer Malcolm stated that they are still not recommending opening playgrounds, that is

part of the sports package that was released the other day, the problem being how are all these surfaces be kept clean, he is hesitant, but doesn't see how they can keep them from use. Thank you to all who have served in the military and your sacrifice.

Councilor Stratton thanked the Chair and the Manager for their work on the grant and receiving \$300,000 to the Town for revitalization. As far as the pool goes, we would like to see it open, but we want to also keep everyone safe, and maybe put up signs to use at your own risk; feels the Town should join the Chamber for the \$1500; it's too bad we aren't going to have the Bike2020 this year and looks forward to it next year. Thanked Jesse for his time at the Town; is okay with Mainely Coffee if they supply their own power; also applauds Dick for the work he does for our community.

Chair McEwen suggested postponing the Elm Street project, but if they are able to work following guidelines it would be a thought on not having to postpone these projects; concerning Mainely Coffee they would need to get their own meter to get power as did Mr. Daigle for his ice cream truck. Chair McEwen would like to bring an order to the next meeting to donate \$500.00 to help her out with the expenses of maintaining the landscaping of the Michaud walking trail.

Councilor Madore Thanked the Town Manager and Chair McEwen for securing the grant, and now would like to work on the electrical on Veteran's Park; agrees to go ahead with the \$1500 for the Chamber municipal membership; concerning Jerry Pond it looks like it is going to be an at your own risk area; would like to see the fireworks shot off; in regard to the Elm Street project his answer is yes, it's important to get it done now making sure the CDC guidelines are being following; no problem with Mainely

Coffee being down there, they should be responsible for putting their own power line in; the cemetery looked wonderful for the Memorial Day weekend, it looks very good; thanked the School Board, Senior class and all those responsible for putting the graduates pictures up on the main street and would like to see it continue annually; thanked Councilor Golieb for the update; thanked the fire chief and the police chief for the daily Covid updates; would like to see the pool open with some safety precautions; congratulated Bryant Davis on his new job as Tax Collector, and goodbye to Jesse moving forward, would like to get a proclamation next meeting for Mike Hartley for his work at the cemetery; sorry there will not be a bike Maine; Cat loader needs to be repaired; likes the idea of solar power for the town at a discounted price.

Councilor Pray Commended Abby McNally on playing taps at the Veterans Monument on Monday, it is nice to see our young people recognizing our veterans; pretty much agree with what the other councilors have said; if we could get the fireworks would be a positive thing if it could be done safely; concerning the pool he agrees with the Health Officer; concerning the Elm Street Project, in favor of it; Mainely Coffee, they establish their own meter; complimented all the town departments on getting done what they are getting done; glad to see Bryant Davis applied for and got the Tax Collector job.

Councilor Pelletier Is in favor of the Chamber membership; game cameras may help to find out who is doing the vandalism at Jerry Pond; wants to see the fireworks happen; feels it would be impossible to make the pool safe; in favor of going ahead with the Elm Street Project; agree to allow Mainely Coffee to move in the space they want.

Councilor Stratton Agrees that the Elm Street Project should take place and welcomed Bryant Davis to his new job with the town.

Chair McEwen asked for a straw vote for an executive session June 16th, at 5 p.m. to discuss a personnel issue and the annual review of the Town Manager.

Code Enforcement Officer Richard Angotti reported that the time to get the town back to code is time costly, with working just two days a week the work is time consuming and takes up a great deal of time.

Councilor Pray requested Mr. Angotti to give the Town Manager a recommendation as to how much time he would require for the Town Council to consider for revenues.

Councilor Golieb asked if the time limits are state or local and Mr. Angotti stated both.

Councilor Pray stated if there was something that could help communities by changing state laws, let him know.

Fire Chief Malcolm thanked all those involved in the CDBG grant and concerning the coffee cart, the owners should be responsible for putting a pole in and doing it right.

Councilor Madore Need to make the decision on whether to open the pool or not so, a discussion may be had concerning staffing.

ORDER #90-2020 PROVIDING FOR: Execution of the Warrant for May 21, 2020 - **REMOVED**
IT IS ORDERED that the Warrant for May 21, 2020 in the amount of \$ _____ is hereby approved.

ORDER #91-2020 PROVIDING FOR: Execution of the Warrant for May 28, 2020
IT IS ORDERED that the Warrant for May 28, 2020 in the amount of \$95,856.20 is hereby approved.

Motion – Madore

Second – Stratton

Vote 6-0

ORDER #92-2020 PROVIDING FOR: Approval of an Application for a Victualer License Application for the Northern Timber Cruisers.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Northern Timber Cruisers, T3 Indian Purchase Twp

d/b/a

Northern Timber Cruisers, T3 Indian Purchase Twp

Motion – Golieb

Second – Pray

Vote 6-0

ORDER #93-2020 PROVIDING FOR: Approval of an Application for a Victualer License Application for the Roger and Sarah Buzby

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Roger and Sarah Buzby, 47 Katahdin Ave

d/b/a

Mainely Coffee, Mobile Unit Trailer

Motion – Stratton

Second – Madore

Vote 6-0

ORDER #94-2020 PROVIDING FOR: Approval of an Application for a Victualer License Application for AT Cafe.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Andrea Gould, 210 Penobscot Ave.

d/b/a

AT Cafe, 210 Penobscot Ave.

Motion – Pray

Second – Stratton

Vote 6-0

ORDER #95-2020 PROVIDING FOR: Award of Line Striping Bid.

IT IS ORDERED that the bid for Line Striping is awarded to Lucas Striping, LLC at a cost of \$6,200, per the project specifications. The completion date for the work is July 1, 2020.

NOTE: The town received the following bids:

1. Lucas Striping LLC \$6,200.00
2. Hi-Way Safety Systems \$7,995.00

Motion – Pelletier

Second – Madore

Vote 6-0

Thank you, Public Works, great job.

Reports and Communications:

- a. Warrant Committee for June 11, 2020 Council Meeting: Chair McEwen and Councilor Pelletier.
- b. Chair's Committees Reports
Economic Development – CDBG – AARP challenge grant waiting to hear.
Councilor Madore – Shriner's will be here for our 2021 parade.
Councilor Pelletier asked how the Veterans Monument fund was coming. Councilor Madore responded that there is a balance of \$8,550 in the hands of Our Katahdin. The first stage can be done.
Fire Chief reported that the recommendation from the Events Committee would like to cancel the parade and all activities. Events Committee would like to go on with the fireworks, but the recommendation of the fire chief/health officer is that we do not have the fireworks. The Chief needs to know by June 1st if they are going to participate in having a fireworks display. There was unanimous approval by the Council to have the fireworks.
- c. Two Minute Public Comment: N/A

Motion to adjourn at 5:55 p.m. – Madore

Second – Stratton

Vote 6-0

June 11, 2020

The Regular meeting of the Millinocket Town Council was brought to order by Chair McEwen in Council Chambers at 4:30 pm.

Roll Call:

Town Council Members Present:

Pelletier	Pray
Jackson	Stratton
Madore	Golieb
McEwen	

Also present were: Town Manager John Davis, Town Clerk Diana M. Lakeman, Code Enforcement Officer, Fire Chief, Recreation Director, Superintendent Frank Boynton, School Board Member Warren Steward, Ben Barr from the Media and 1 citizen.

Pledge of Allegiance

Adjustments to the Agenda: Manager Report updates

Approval of the minutes for the June 3, 2020 Special Town Council Meeting.

Motion-Stratton Second- Madore Vote 7-0

OLD BUSINESS:

NEW BUSINESS

Special Presentations:

- a. Resolve #1-2020
- b. Frank Boynton – School Budget

RESOLVE # 1-2020 A PROCLAMATION HONORING MIKE HARTLEY FOR HIS 25 YEARS OF SERVICE WITH THE TOWN OF MILLINOCKET

WHEREAS, Mike Hartley was employed as a seasonal worker at the cemetery for the Town of Millinocket for 25 years, commencing on August 10, 1994, and continuing until May 1, 2020; and,

WHEREAS, Mike, through his work as a conscientious and dedicated employee, ascended to a supervisory position at the cemetery; and,

WHEREAS, Mike has been a very skilled employee and represented the town well throughout his career, receiving multiple compliments from the citizens of Millinocket; and,

WHEREAS, Mike always treated those around him with patience, reverence, and compassion; and,

WHEREAS, Mike resigned his position at the cemetery on May 1, 2020.

NOW THEREFORE, BE IT RESOLVED, that the Millinocket Town Council, in Council assembled on June 11, 2020, does hereby recognize, honor, and congratulate Mike Hartley for his 25 years of service to the Town of Millinocket.

Motion – Madore

Second – Pelletier

Vote 7-0

Town Manager Davis read Resolve #1-2020

Chair McEwen thanked the Manager for reading the resolve. Chair McEwen spoke his appreciation for the dedicated employees of the town that have worked for so long, they are incredible workers.

Councilor Madore stated that working at the cemetery is not the easiest job, usually dealing in situations where people are in need, Mike was always considerate and understanding; the cemetery always looked very nice. Wished him well and thanked him for his service.

Councilor Pray stated that over the years it was great to have an individual with his dedication and commitment to the community and the cemetery itself.

Councilor Stratton echoed agreement with the statements of the previous councilors, and hopes he has a long and healthy retirement.

Councilor Jackson thanked Mike for his years of service.

Diana Lakeman, Town Clerk, thanked Mike for his expert bookkeeping which helped her in her job, and wished him well on his retirement.

Frank Boynton – School Budget

Thanked the Council and stated that the Council had packets for the budget.

Mr. Boynton stated that he did the standard letter to the citizens of Millinocket, the next section is the explanations, the next page is the funding. We received about \$235,000 more from the State this year. One of the keys he has been watching over the years given the mil rate of the State at 8.1% and the Town's valuation, the local share of the EPS formula has dropped to 28% and the State share at 71.48% by doing things like having the Pre-K program and the gifted and talented program have helped to get the State share up.

Because of having to meet State minimum salaries, the big one is the teacher's salaries to reach \$40,000 in the next four years, which ate up most of the additional monies from the State.

The budget was brought down this year by removing books, supplies, some of the work there was to be done on the buildings, took out new instruments, lighting for the stage and cut it until there was a \$27,000 increase from last year. The increases are mainly in salaries and benefits.

Superintendent Boynton went over each department.

Councilor Madore expressed his concern over textbooks being cut from the budget. Mr. Boynton stated that the major number of cuts was for \$50,000 for Granite Street School, but due to the Covid-19 pandemic, a halt was made on needing those books at this time.

Roof, parking lot issues, some leaks in some of the buildings are some of the plant maintenance problems.

Councilor Madore asked about talks of a shared resource officer. Mr. Boynton remarked that they do have a shared resource officer through a grant, and that person is Don Bolduc, working two days a week for two years.

Mr. Boynton stated that due to the pandemic, they have received a CARE grant for \$187,000 that needs to be used by the end of September for items needed to open the schools, such as fogging equipment for class rooms and buses among other needs.

Councilor Jackson asked how many teachers and students does the school system have now.

Mr. Boynton stated 50 teachers and 50 ed techs, and 492 students pre-k to 12.

Councilor Stratton commended Mr. Boynton on the budget.

Councilor Golieb asked what type of plans are being worked on if the schools will need to be closed in the fall.

Mr. Boynton stated that they are working on it, one of the things would be more teacher training regarding online teaching, and another would be devices that would be needed.

There would be enough equipment right now if they had to go virtual this fall and there are hot spots that would meet their needs.

Councilor Pelletier asked how special education teaching work out if they had to go virtual.

Mr. Boynton stated that the special education students are doing quite well and the toughest was the phys-ed.

Chair McEwen thanked Mr. Boynton for his work.

Town Manager thanked Mr. Boynton for his work also.

Town Manager's Report

1. Next Regular Council Meetings – held in Council Chambers at 4:30 p.m.
 - A. June 25, 2020
 - B. July 9, 2020
2. Town Office Reopening Guidelines – The Town Office reopened on Monday, June 8th under the following guidelines:
 - Only two residents allowed in the lobby at a time.
 - Staff and the public will wear masks.
 - Public restrooms are no longer available.
 - The administrative offices on the main floor closed to the public. Business conducted by phone or in person by appointment. Call 723-7000 Ext. 5.
 - Make sewer, tax, and ambulance payments online, by mail, and at the drop box in the elevator lobby.
 - Visit the Town's website @ www.millinocket.org to review the online services offered.
 - The Fire Station and Public Works garage will remain closed to the public.
3. Graduation – The Superintendent wants to thank the Police and Fire Departments for their assistance on graduation day. Both departments played a big role in making the event a success. On behalf of the Council, I want to congratulate the graduates and wish them well going forward.
4. Summer Intern – Chloe Renfro from Bowdoin College will begin her internship with the Town of Millinocket soon. She will assist the Police Chief with grant research, record filing, typing policies, PowerPoint presentation, and data entry.

Department Updates

Public Works

- Line painting crosswalks and road lane dividers Lucas Striping will paint white edges and double yellow lines.
- Pedestrian crossing button south side of Central Street (Central/Forest intersection) is sticking. Called electrician to make repairs.

Transfer Site

- Heavy traffic at the brush pile.

Airport

- Seeing more traffic.
- FBO building still closed to the public.

Cemetery

- Crew doing a great job keeping grounds looking good.
- Will start burials soon.

Wastewater Treatment Plant

- Facility running well.
- Posted memo to the website informing people that the town ended the sewer abatement program as of April 1. Will send a letter to the list of people using outside water meters for annual abatements.

Police Department

- Responded to 350 incidents from May 1, 2020 to May 31, 2020. This time last year there were 322 calls.
- Incidents included citizen/agency aids, medical calls, disorderly conduct, and family fights.
- Chief still filling vacancies.
- Modified schedule working well.
- Performing bail checks and checking on people let out on conditions. Has resulted in arrests for various reasons.
- Ofc. Hrynuk attended a virtual meeting on Navigating Street and Adapting to Change sponsored by the MMA. The aim of the training was to help officers cope with the stress of working during COVID-19 pandemic.
- Recommended to the Maine Chief of Police that a portion of the money from tickets written is allotted to the Criminal Justice Academy to better fund training.
- Conducted training in respect to Maine First Responder Mental Wellness Updates to help officer deal with the variety of events going on.
- Published a letter to the citizens of Millinocket to keep an open line of communication with the community.
- Attended an ATV Club meeting at the Timber Cruisers and agreed to shut down a section of the walking trail (back path) due to recent altercations with residents and destruction to the flower bed.

Fire & Ambulance

- FF/Medic still out.
- Constant communication with CDC, ME EMS, and other state agencies on COVID-19.
- Continue daily remote meetings with Town Manager and Dept. Heads.
- Helped with plan to open Town Office.
- Conducted numerous birthday parades for area children.
- Monitoring crew's mental and physical condition.
- Fire station still locked down.
- Issuing burn permits on days that meet guidelines.
- Scheduled Fire and EMS training for month of June following guidelines
- Annual pump and engine inspections done of 781 & 783. No problems.
- Awaiting return of 2015 Chevy ambulance.
- Attended national announcement of this year's Fire Prevention theme "Serve Up Fire Safety in the Kitchen" via Zoom with NFPA.

Fire & Ambulance Runs Report for May 2020

- 22 Local BLS & 24 Local ALS. Twenty-six of these calls were possible COVID-19 and handled as such.
- Four out-of-town ALS calls.
- Two ACLS intercepts.
- Seven public assist.
- No lost BLS calls. Nine Lost ALS. Three lost ACLS (nurse required) calls.
- Nine fire calls ranging from Haz Mat to Mutual Aid.

Health Officer

- Participating in teleconferences.
- Closely following Governor's plan for reopening the state.
- Met with local businesses that had concerns about plan to open.
- In contact with MRH concerning virus test results.

Recreation Department

- Attended budget meeting.
- Preparing to open pool.

Administration

Treasurer

- FY21 interim audit will not be done onsite this month due to the virus. Will require more work but precautions are necessary. Plan to do the annual audit onsite in September.
- Notices of impending foreclosure mailed for 19 accounts. The sewer lien filed in November will foreclose on July 2, 2020 if lien is not paid in full.
- Ambulance reporting from TG Higgins behind because of COVID-19. Hopes to catch up in July.
- FY21 auto excise tax revenues as of 5/31 are lagging by \$93k compared to this time last year.

Tax Collector

- Bryant Davis began training on June 1st. Progressing well.

Tax Assessor

- Spent time emailing property cards to banks, insurance companies, and real estate agents.
- Inspected 31 Hemlock Street.
- Processed exemption applications and real estate transfers

Code Enforcement Officer

- Wording at the office as of June 1.
- Issued yard sale, alteration, building, and electrical permits.
- Set up office to enable social distancing.
- Worked on dangerous buildings and property maintenance letters.
- Assisted with Council and Planning Board Zoom meetings.

Town Clerk

- Training Tax Collector.
- Answering phone, checking drop box, responding to emails.
- Completed month-end reports for both departments.
- Active week preparing to open the window.

Human Resource/Welfare Director

- Answering phone calls.
- Attending remote meetings.
- Working with GA clients.

Town Manager

- Answering phone calls and emails.
- Working on CDBG.
- Interview with FEMA officials.
- Assisted in plan to open the Town Office.

Public Comment:

Councilor Golieb thanked everyone involved in putting together the graduation celebration and hopes that they do well and come back here and bring back what they learned; glad to see another intern here; he is picking out things from the brush pile that should not go into the chipper; glad that there were enough people available to fully staff the pool; asked the Manager about the bridge timeline, Mr. Davis stated he would talk to Andrew tomorrow and find that out.

Councilor Jackson congratulated the Town for the reopening guidelines, gave a plea for the public to be patient; congratulations to the graduation team; glad for the summer intern; concerning the Transfer Site, he asked if Scott would take any of the material and the Manager explained that there was no place that will take the chipped material from the brush pile, the Director has checked everywhere and there is no market for it; there should be no surprise with the end of the wastewater abatements, this does not mean that the public may come to the Council for abatements, but due to abuses with the prior system it is now changed.

Councilor Stratton wanted to congratulate the graduates and the celebration; glad to see an intern is coming and is paid by the school; the transfer site would see a loss if the chipper would not come here.

Councilor Madore congratulated all the graduates and the school department; worries about the fire danger concerning the rising size of the brush pile; asked about police department staffing, Town Manager stated they have one to hire; asked about swimming lessons and Rec Director stated not until the pool opens; concern with the Ben Campbell Bridge, if there is someone hurt is the Town now responsible, the Town Manager will check that out; Coastal Resources is shut down for a while, Mr. Davis stated that Fiberight is having management problems, and hopefully that will be resolved soon, we are now hauling to Juniper Ridge.

Councilor Pray asked if there is a time limit on Juniper Ridge being open, Mr. Davis stated that if Fiberight does not open soon it will shorten the life expectancy of Juniper Ridge. Councilor Pray suggested having a presentation from MRC of back up plans of what these costs may be; in reference to the other items, congratulation to the items that the previous councilors have talked about; do we plan on having the curfew ordinance at the next meeting, Mr. Davis stated he has concerns about the timeline for public hearing ads.

Councilor Pelletier agrees on the positive remarks regarding activities going on; feels that the trail should have a rock barrier between the two trails to serve several purposes; was glad to see the pool is opening; does support the snow sled agreement barring any liability issues that we cannot handle.

Chair McEwen stated hats off to the school department for pulling off a graduation while being considerate of the guidelines for the kids.

Councilor Stratton did not vote for Fiberight from the beginning and feels something should be done soon, kudos to the Millinocket school system.

ORDER #99-2020 PROVIDING FOR: Execution of the Warrant for June 11, 2020

IT IS ORDERED that the Warrant for June 11, 2020 in the amount of \$190,441.16 is hereby approved.

Motion – Pelletier

Second – Madore

Vote 7-0

ORDER #100-2020 PROVIDING FOR: Chamber of Commerce Membership

IT IS ORDERED that the Millinocket Town Council supply funds for \$1,500 to purchase a 2020-2021 membership in the Katahdin Area Chamber of Commerce. If approved, the funds will be expended from Account E0112-2006, leaving a balance in this account of \$3,668.

Motion – Golieb

Second – Stratton

Vote 7-0

ORDER #101-2020 PROVIDING FOR: Approval of funds to maintain flower garden on walking trail.
IT IS ORDERED that the Millinocket Town Council approve funds in the amount of \$500.00 from Account E0206-4402 (Community Services/Street Lights), to pay for the cost of maintaining the flower bed along the Mike Michaud Walking Trail. If approved, the balance in this account will be \$21,025.00.

Motion – Jackson

Second – Madore

Vote 6-0-1 (McEwen)

ORDER #102-2020 PROVIDING FOR: Extension of agreement

IT IS ORDERED that the Millinocket Town Council grants approval to extend the Public-Private Partnership between Our Katahdin and the Town of Millinocket scheduled to expire on July 4, 2020, for sixty (60) days to Wednesday, September 2, 2020.

NOTE: This extension will allow the parties the opportunity to make the language changes that are better suited to this agreement.

Motion – Stratton

Second – Madore

Vote 7-0

Chair McEwen stated that COVID-19 is the reason for the stalled talks concerning this order.

ORDER #103-2020 PROVIDING FOR: Approval of an Application for a Victualer License Application for McDonalds.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for: RC Management, 40 Bridge Street Gardiner, Me.

d/b/a

McDonalds of Millinocket, 1 Sycamore Street.

Motion – Madore

Second – Stratton

Vote 7-0

ORDER # 104-2020 PROVIDING FOR: Award of dugout replacement.

IT IS ORDERED that the bid to remove the current dugouts at the Delahanty Softball Field and replace them with new dugouts is awarded to Scott Hanington, of Hanington Lumber, at a bid price of \$14,400.

IT IS FURTHER ORDERED that the Town Manager is authorized to sign all the necessary paperwork to complete the transaction.

NOTE: The town received one bid for this project.

1. Hanington Lumber: \$14,400.

Motion – Pray

Second – Madore

Vote 7-0

Councilor Golieb asked what budget line this is coming from and what is left for the year in that line.

Mr. Davis stated that this was a capital project for the rec department.

Councilor Madore will support this.

ORDER #105-2020 PROVIDING FOR: Municipal Release Deed (Nadeau).

IT IS ORDERED that a Municipal Release Deed is approved for Donna Nadeau, 162 Knox Street, for a property located at 162 Knox Street, Millinocket, Maine, as shown on Map U04 Lot 247, as all outstanding taxes, interest, and fees have been paid.

IT IS FURTHER ORDERED that the Town Manager is authorized to execute and file all the necessary paperwork, including signing a municipal release deed, to complete the sale of the property referenced above.

Motion – Golieb

Second – Madore

Vote 7-0

Reports and Communications:

- a) The Warrant Committee for the June 25, 2020 Regular Town Council Meeting will Councilor Stratton and Councilor Golieb
- b) Chair's Committees Reports:
Hope to report on the Age Friendly Community and Economic Development Committee by July.
- c) Two Minute Public Comments: Steve Kozlovich of Eastland Avenue, in Millinocket; put up signs on storefronts around town about the town council meeting, had public service announcements on the radio station to tell everyone about the town council meeting so he was disappointed that nobody either cares or there has got to be another reason why people don't come to the meetings, so he thinks the council may want to consider why aren't people showing up at the meetings. Are these public comments entered into the minutes of the meeting? (He was told that they are, and was told the meeting was live streamed, and recorded on Zoom.) He congratulated the Town Manager and the Town Council for getting a grant for Downtown Revitalization; he stated that he did not know exactly who on the Council participated, but he counted as the whole Council, it was a job well done, requiring a grant like that is not an easy feat, it must have taken a lot of work, and \$300,000 is a lot of money, and a feather in the cap of the Town Manager and the Town Council. He hopes you will be a little lenient on his two minutes because he is probably the only one that is going to be up here, if not he can come back. One thing he noticed is that it seems like the Town Council defers to other towns when confronted with an issue or a question. He read about the parade being cancelled for the 4th of July, after calling all kinds of local towns, he thinks the Town Council should base their decision on what is best for our town, what may be a good idea for one town may not be a good idea for our town. In essence you are letting other towns dictate your actions, but they weren't elected to our council, you guys were. He thinks things like that come out of a fear of making mistakes, but mistakes will happen, and he believes that the fear of making one is the greatest mistake of all. Wonderful thing that the pool is going to open; doesn't understand why the 4th of July parade needs to be cancelled, concerned why the Fire Chief made a decision like this and not health care professionals making that decision; there have been no cases of COVID in Millinocket as of yesterday according to the CDC. Mr. Kozlovich commented on what he felt was a lack of enthusiasm concerning the coffee truck business by the council.
- d) Motion to adjourn

Motion to adjourn @ 6:00 p.m. – Madore

Second – Pray

Vote 6-1 Pelletier

June 25, 2020

The Regular meeting of the Millinocket Town Council was brought to order by Chair McEwen in Council Chambers at 4:33 pm.

Roll Call:

Town Council Members Present:

Pelletier	Pray
Jackson	Stratton
Madore	Golieb
McEwen	

Also present were: Town Manager John Davis, Town Clerk Diana M. Lakeman, Fire Chief Thomas Malcolm, Police Chief Craig Worster, Ben Barr of the media and 16 citizens.

Pledge of Allegiance

Adjustments to the Agenda: Manager Report updates

OLD BUSINESS:

NEW BUSINESS

Special Presentations: None

PUBLIC HEARING – 1ST READING - ORDINANCE #5-2020

PROVIDING FOR: An adoption of Chapter 94 Article II of the Code of the Town of Millinocket concerning Curfew.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MILLINOCKET that the attached Curfew Ordinance is hereby adopted as Chapter 94 Article II of the Millinocket Code.

IT IS FURTHER ORDAINED that the Town Clerk make appropriate changes to incorporate this chapter into the Millinocket Code and distribute new pages to all persons known to have a copy of the Code.

Motion – Madore

Second – Golieb

Councilor Golieb thanked Councilor Madore for his work on this.

Councilor Pelletier asked why this version of the curfew ordinance was chosen over the other version.

Code Enforcement Officer Angotti stated that the other version did not have the code numbers for the book, so the numbers had to be added. Councilor Pelletier noted the difference in the length of the ordinance and asked why the additions couldn't have been made to the shorter version.

Councilor Pray stated that the process allows subtractions and additions during the process, the original proposal was Councilor Madore's, Councilor Pelletier made a pitch for a much shorter version.

Councilor Pelletier felt the longer version would not be easily read or understood.

Councilor Madore stated that when he wrote the curfew ordinance, he had conferred with the police chief to see how it could be enforced.

Councilor Pelletier is not in favor of the curfew.

Councilor Jackson thinks this is a good place to start.

Town Manger's Report June 25, 2020

1. Next Meetings held in Council Chambers at 4:30 p.m.

July 9, 2020

July 23, 2020

2. **Andrew Lathe MDOT** – Councilor Pray asked for a timeline on the Detective Ben Campbell Bridge replacement. Andrew reported that an ad that the MDOT will place an ad in the local papers in September of 2020. May be some tree cutting this fall and the project is slated to begin in the spring of 2021. Attached is an email with a detailed report.
As far as the town committing to keeping the 10' raised trail free of snow in the event the snowmobile clubs close, I was concerned that this may not be in the realm of possibility. I spoke to John Raymond and he said that someone from one of the clubs might be able to take on that responsibility.
3. **Thank You Card** – From Angela Cote, Administrative Assistant for the Town of East Millinocket, for the use of the town's bucket truck with the aid of Steve Perrault to install banners honoring 2020 graduates of Schenck High School.
4. **Public Works** – Will start closing the brush pile after hours and will only be open during regular Transfer Site hours so Public Works can inspect loads. You received pictures of some very disturbing items that someone dropped off in the brush pile.
5. **Workers' Compensation** – The MMA Workers' Compensation Fund invited the Town of Millinocket to take part in its Fund Safety Incentive Program. There are three tiers to this program offering rebates on the Workers' Comp premium of 5%, 7.5%, and 10%. The Acknowledgement Form that I sent only claims that the town is considering joining.
6. **Global Resilience Institute** – GRI contracted with FEMA Region 1 to offer the state assistance in developing a needs assessment and a plan to guide and expedite the flow of federal assistance to support community economic needs arising from the COVID-19 emergency. They interviewed three communities in Maine (Portland, Belfast, and Millinocket). The group from Millinocket consisted of John Davis, Chief Worster, Chief Malcolm, Dick Angotti, Chris Carr, Matt Polstein, and Peter Jamieson. We talked about how COVID-19 has affected the town and some of the various businesses in the area.
7. **Budget Schedule** –
First public hearing for the Municipal and Wastewater budgets: Monday July 6, at 5:p.m. in Council Chambers.
First public hearing for the School budget: Regular Council meeting on July 9.
Second public hearing for the Municipal and Wastewater budgets: Regular Council meeting on July 9.
Council will vote on all three budgets at the July 9 regular Council meeting.
The Council can decide at the meeting when to hold the public vote on the School budget.
8. **Advisory Committee** – If the entire Council is interested, I will let TerryAnn know.

Department Updates

Public Works

- Line painting 90% completed.
- Repaired pedestrian button on Central/Forrest crossing.
- Trimming trees in right-away areas.
- Cleaning catch basins.

- MDOT inspected drainage culvert on Bates Street. Replacement may be necessary.

Transfer Station

- Northland Bio will grind brush pile.
- MRC filed a violation against Coastal Resources of Maine LLC (Fiberight). Give them 30 days to reorganize their business. All municipalities are on bypass to Waste Management per contract. Millinocket hauling to Juniper Ridge. Check MRC website for more information. There is a link on the site to sign up for a Zoom meeting on July 10th (The MRC's next meeting).

Airport

- Working with MDOT on a couple of obstructions.
- Traffic remains low due to COVID-19. Currently there are no sky divers or scenic tours.
- Hoyle Tanner will start the Master Plan and Airport Layout Plan Update this year. Public meetings and locale stakeholders committee will be part of the process.

Cemetery

- Green Thumb will Weed & Feed next week.
- Currently no grub issues.
- Scheduling some burials.

Wastewater Treatment

- Facility and pump stations running well.
- Conducting summertime maintenance and testing.
- Working on budget adjustment for legal services dealing with the Penobscot Indian Nation water issues.
- Helped Rec Department prepare the pool for startup.
- Bill Olver inspected the Main Pump Station for upgrading. Should have an estimated cost by the end of July. May qualify for CDBG funding.
- Attached is a letter explaining the elimination of the sewer abatement program.

Police Department

- Responded to 350 incidents from May 1, 2020 to May 31, 2020, compared to 322 for the same time in 2019.
- Chief covering vacations and still has the crew working the modified schedule to supply coverage during peak hours.
- Continue to perform bail checks and ensuring that those out of jail on conditions are in compliance. This has resulted in several arrests.
- Officer injured in a confrontation with an individual trying to steal a cruiser.
- Increased number of calls involving youths. Remind people to lock car and house doors, secure bicycles, and to keep an open eye for groups out late at night.
- Dealing with a larger than normal amount of thefts.
- In the process of acquiring mandatory training.
- Conducted a parade for graduating seniors.
- Continue to assist with drug screening for the Department of Health and Human Services.

Fire & Ambulance

- Chief filling day shift to cover for injured employee.
- Corresponding with CDC, ME EMS, and other state agencies in respect the COVID-19 pandemic.
- Continue with a daily report on the virus with Town Manager.

- Monitoring crew for signs of the virus.
- Conducting birthday parades in the community.
- Fire Station still locked down.
- Held Fire and EMS training for month of June.
- Chevy ambulance back in service.
- Awaiting the arrival of the new exhaust system.

Health Officer

Participating in teleconferences and webinars concerning the virus.

- Staying in contact with MRH. Number of cases in our area still on the low side. Attended online training for LHO recertification.

Recreation

- Getting pool ready for startup.
- Attached a copy of pool operation guidelines.

Administration

Treasurer

- Working with RKO offsite on the preclosing audit. Requiring a substantial amount of time.
- Utility liens filed 11/15/18 will mature on 7/2/20. Thirteen accounts still unpaid.
- Working on TRIO year-end rollover.

Tax Collector

- Registering vehicles and boats.
- Continue to train.

Tax Assessor

- Answering phone calls and emails.
- Performing house inspections.

Code Enforcement Officer

- Issuing permits.
- Doing house inspections.
- Answering emails and phone calls.

Town Clerk

- Extremely busy with registrations.
- Training Tax Collector.
- Taking care of mail in drop box. Process working well.
- Closing to the public at 2:00 p.m. to cash up.
- Preparing for July 14th referendum election.
- Absentee ballots available at the Clerk's office.
- Behind two weeks on weekly motor vehicle reports and four weeks behind on Council meeting minutes.

Human Resource/Welfare Director

- Prepared A/P and payroll warrants.
- Taking calls for Motor Vehicle, Wastewater fees, and tax information.
- Workers' compensation and personnel issues.
- Ordering supplies for departments.

- Taking care of GA clients.

Town Manager

- Worked on personnel matters
- Attended budget hearings & a mediation.
- Participated in Zoom meetings.
- Olver Associates - Northeast Paving will let Mandy Olver know July 6th, if they will have enough crew to complete the job that was started last year in the New Development, and if it's the same crew we may wait until 2021.
- DEP gave the okay to bid for the Bates Street and Elm Street project, waiting to hear from Workers Comp comments, and hoping to pick up some bid dates soon.

Councilor Golieb thanked all the department heads for their great work.

Councilor Jackson stated it is nice to share some equipment and projects together in the region; thank you to the heads of the departments; to the Health Officer, stay safe.

Councilor Stratton was glad to see the towns helping each other; glad to see that the tracks on Elm Street are going to be addressed; does not object to having everybody on the advisory committee; sorry to see we are going to need to search for another tax collector; thank you to all the departments for their extensive reports.

Councilor Madore expressed concern over the abuse of the use of the brush pile with disposing of metal objects, we are going to be in tough shape if we lose the vendor that does the chipping; Workman's Compensation Fund Safety Incentive Program, in favor of trying to get involved; asked that we have an order at the next meeting for the purchase of the jet fuel operation at the airport; concerning the recreation department he would like to open a discussion of re-opening of the athletic fields and playgrounds; sorry we are looking for another tax collector, thanked the Town Clerk for the extra work she is doing.

Councilor Pray suggested that a narrative for the general public on the budget, give a presentation to the community that will give them a better understanding of what the town is facing; concerning the COVID numbers on the low side, we are also opening up and we will be seeing a greater impact; could the councilors have a report from the code officer and assessing as to the numbers of house inspections, how many cases are being done.

Councilor Pelletier at a loss for the order to purchase a business.

Councilor Jackson asked if the intern could be used in other areas to assist in the work; Mr. Davis stated that she has been moved into the assessing office; concerning re-opening of recreational areas we have to provide cleansing or review to open them safely.

Councilor Pray asked if there is a need for the school budget election to be advertised. Mr. Davis stated that once the school orders are approved there is not a need for an ad in the paper.

Public Comment on the Manager's Report:

Town Clerk Diana Lakeman thanked Bryant Davis for his time at the office and asked the Council to consider the issuing of absentee ballots and safety of the public in the determination of the date for the School Budget Referendum.

Councilor Golieb made a motion for the condemning of the Town Manager for the deficient communication of matters involving the Millinocket Police Department to the public and the Town Council,

WHEREAS, since March of 2019 significant changes have been made within the Millinocket Police Department, and;

WHEREAS, the Town Council had received little to no notice or information regarding the status of the Millinocket Police Department as the aforesaid changes were experienced, and;

WHEREAS, the public outcry resulting from significant changes to the police department has not been appropriately addressed by the Town Manager to the Town Council or the public, and;

WHEREAS, recent media coverage of protests regarding police matters resulted in no response from the Town Manager, and;

WHEREAS, the plummeting public confidence and the handling of police matters has not been appropriately addressed by the Town Manager to the Town Council or the public, now, therefore it is ordered that the Town Council condemns the Town Manager for the deficient communication of matters involving the Millinocket Police Department to both the Town Council and the public and directs the Town Manager to appropriately address the strong public concern regarding said police matters as allowed within reasonable limits and boundaries and as not to impede on or influence any ongoing investigations.

Second - Pelletier

Vote 7- 0 AS AMENDED

Chair McEwen stated that the ongoing matters are personnel matter and by the charter comes under the Town Manager's position and I do respect your motion, but I feel that it is unwarranted given the nature of the current investigation that is going on.

Councilor Pray asked for a copy of what Councilor Golieb read because he is concerned about some legalities.

Councilor Golieb stated he was addressing the deficient communication; he thinks it is extremely important as a council to ensure that the public is made aware of even minimal changes within the police department or at least address concerns. There is a significant amount of people out there who clearly feel unsafe, unheard and are upset; to have no response is negligible and for us to not say anything about that is negligible as well. He feels as leaders of the community that we make sure even if there are personnel matters that cannot be discussed and legalities that can not be crossed that we at least let the community know that they are being heard and that we care about what they have to say and for the safety and well-being of all employees and the public. That should be the most basic response that should have been said a long time ago, and personally as a Town Councilor he feels like he has not been made aware of any of the changes until way too late, and he is not speaking of personnel matters in terms of a specific investigation or anything like that, he's speaking in general the fact that we have so many officers leaving the department and clearly a ton of outcry from the public regarding how they feel the changes have affected them. He thinks it is absolutely imperative that we have a Town Manager and a Council that can at least acknowledge the fact that people are not happy.

Chair McEwen recognizes that people are unhappy. There has not been any public comment because there is an impending investigation and it would be inappropriate right now to have any sort of comment at this given time of the nature of that incident.

Councilor Golieb countered he thought it would be appropriate to say currently we can not comment on any pending investigation or personnel matters, however we hear your concerns, we care about the health and well-being of our employees in the town. That is the most basic response that he thinks should have been given many times including when our town gets bad press. How in the world do we not have any kind of response when we are put on the map in a negative way, he thinks that is absolutely ridiculous? The only reason that he felt he had to go to this extreme was because it was made clear to him that the Town Manager, as much as I appreciate him and respect him, I know he probably does not feel that way right now, but as much as he respects him as a person it's been made clear to him that the Town Manager's interest in addressing the public is zero, and I don't see that changing ever. If he didn't feel that way he would not be doing this.

Councilor Madore asked for a five minute recess to go over Councilor Golieb's motion.

Councilor Pray stated there would be time to read what was presented, concerned that they were not provided with this in advance, but will adjust. Shares concerns but thinks that there is a process, and feeding into a misconception into what the Council does and the Town Manager does and what the Manager can legally comment on, and the current status of some of the issues that the town is facing at this time. If the Town Manager and others are not communicating with the public those things need to be addressed.

Councilor Pelletier speaks to his biggest pet peeve regarding the position of a Manager of not having a public face for the town, dealing more with the public.

Councilor Golieb stated *News Maine* and *WVH* tried multiple times to reach the Manager with no response and that is what has been seen across the board, not just with news, but with other people including himself. This is not some poll of personality contest, this is specifically referring to the fact that there has been no plan to address the media, there has been no plan to address the public or it feels to him no plan to address the Town Council regarding all the changes seen at the Millinocket Police Department and again reiterates he does not want personnel matters to be shared if that is inappropriate, he does want a response that validates the fact that there is a public outcry regarding this matter; there does not have to be any specifics about a personnel matter, that's not what he is suggesting.

Councilor Madore does not disagree with a great deal of it, however in the final paragraph he doesn't believe the Council can force the Manager to address anything one way or the other, to say that he has to talk to people, it is not in the purview of the Council to force someone to speak. He would hope by having this, that the Manager realizes that there needs to be a plan of communication between the Town Government and the community going forward, that there needs to be a plan of interaction to alleviate some of the misconceptions

Councilor Golieb points out that each time the Council meets that they direct the Town Manager to do something whether signing a bill or researching some issue, he does not see any problem with directing the Town Manager to come up with a plan to address the public within the legal limits and boundaries. If that is the only issue you have then he would ask him to make a change to this to fit to the terminology with the language that you like.

Chair McEwen made a comment that reminded the Council on this that they recently had an evaluation of the Manager which is contractual, and he can not speak to the nature of that session. A lot of discussion tonight does resemble some of the requested changes that the Council would like to see in that position. Grievances were aired and he is sure they were heard; in those kinds of processes a 24 hour to a week turnaround on that to judge and evaluate those changes, he feels is not appropriate and for that reason will not support this tonight.

Councilor Golieb stated this specific issue of not addressing the public has been consistent for years, this is nothing new, because of the significance of the matters that we are dealing with currently and because of the overwhelming issues that are out there right now that we are referring to he would say that it's important even within a week's time that some kind of strategy begins to be constructed. If this is what it takes to make that happen then great, but again the reason that he feels compelled to do this is because it has been made clear for years that there is zero interest on the Town Manager's part to engage with the public.

Councilor Jackson stated that these are claims and allegations causing anxiety and there is a lot of hearsay. He feels we must be patient, these are personnel issues, the Council is not privy to them, there is a due process that we follow, this is long and drawn out, this is painful, and he asks for patience and if the Council has been subdued or quiet on this issue we all are deeply concerned. But there is due process and we have to follow due process regardless of who is involved and what the claims are.

Councilor Pelletier Regarding due process, this is not the first year or the first evaluation that he has been through, and communications and the public face of the Manager's position has never been addressed and not going forward unless something like this happens.

Councilor Madore suggested that for the next meeting we request the Town Manager to come up with a communication plan for addressing issues like this going forward so this does not resurface again should another issue come up. Rather than demand, he is requesting, rather than condemning he is asking, he would like to have it in the Manager's his own words.

Councilor Golieb there are two separate issues here, there is personnel issues which he is not referring to, and there is communication issues which he is referring to, the due process has been done for three years which is requesting from the Manager that he engages with the public, that has been a constant issue, due process has not worked; he does not see any other option except this move, especially given the type of concern that is out there right now. If people are not feeling safe with their kids driving around, with themselves driving around, whatever their complaints are they

are significant, and they need to be addressed. It does not need to deal with personnel matters it has to do with communication issues.

Jennifer Murray, 61 Elm Street, has a letter that she received today from someone that wanted her to read it at the council meeting.

From the letter: "I am extremely disappointed in the Town Manager and the Town Council in that complaints have not been addressed in a respectful, professional or timely manner. We're coming up on six months since a complaint was filed, how long is it going to be from now before this is done? But your lack of action speaks volumes to your constituency and to those that live outside the town lines. I've raised my children to respect the police department and now I have to tell her she needs to be afraid." "But here's the letter that was wanted to put in, it's much longer than I said but you all, you that were voted in are the one's left responsible for holding the bag for this man right here that is our Town Manager, and he responds to you, he gets his information from you, and you are to tell him what he does. It's not up to him to decide and let you know what he can do, you are his boss, he manages the town and answers to the Council."

Julie Archie, 473 Aroostook Avenue, worries that the children in this town are not safe." The only officer I have had any luck with was Officer Winslow. My son stole a gun a couple of weeks ago, I went to the police station, I knew where he was, they told me he did nothing illegal the two that were down there that night, that my son who is sixteen stole my husbands' gun, him and a bunch of kids fired fourteen rounds in Little Italy, and I was informed that that was not against the law by police officers. She stated that her whole family is police officers, her uncle is a U.S. Marshal, all her cousins are police officers, and has total respect for authority. Is concerned about the safety and health of the children.

John Carli, 104 East Ave, complained about the lack of communication in the police department.

Councilor Pray offered an amendment that the Town Council direct the Town Manager to present to the Council at the next meeting a Communications Plan in dealing with issues of public interest.

Second – Golieb

Vote 7 - 0

Councilor Pray stated he got from the message that Councilor Golieb presented that he was looking for the Town Manager to have a plan of communicating with the public when issues arise, he is asking for that plan, and thinks the terminology of condemning, if you want to condemn somebody, condemn the Council because we haven't gotten on him to be more in the public. I've heard complaints that people can't reach him, but Councilor Pray didn't do anything, so he is joining Councilor Golieb's effort to get a communication plan to improve the community; not looking to condemn or need to point out the deficiency, all have expressed some concerns.

Councilor Golieb feels that the point has been made tonight and he will second the amendment.

Councilor Madore supports Councilor Pray's amendment.

Councilor Golieb thanked Councilor Madore for his honesty and thanked the Chair for his leadership.

Chair McEwen stated that he appreciates the amendment on the Communication Plan, he cannot discuss what was in that Executive Session, the nature of some of this discussion is shared, with that he still does not agree with the process that has been taken on it and that is because of the nature of how it was brought to be. He does respect the Manager and the position he has had to take legally throughout this process, and he wants to make sure that this is noted. He does hear the public and wants to make sure that does not go unnoticed as well. Because of the processes that they have had to go through, it has been extremely complicated, and it is often not taken as it should be.

Councilor Stratton Communication has been put forth by this Council to everybody that works for the town, we want communication between the public and the town and has stressed this many, many times. Legally we have been told that we cannot discuss this and have not said anything

about this situation. Her first concern is the people that live here. Will support Mr. Pray's amendment.

Dawn Boyington, 111 New York Street, stated that she emailed every councilor and received replies from Councilor McEwen and Councilor Golieb.

Sue D'Alessandro, State Street, has tried to do her civic duty to help bring information to the public; losing sight of the real issue, many do not feel safe and when the police department is not functioning right that is a big deal and especially with what is going on in this town that gets worse by the day

ORDER #108-2020: Execution of the Warrant for June 18, 2020 – **REMOVED**

ORDER #109-2020 PROVIDING FOR: Execution of the Warrant for June 25, 2020
IT IS ORDERED that the Warrant for June 25, 2020 in the amount of \$85,770.37 is hereby approved.

Motion – Stratton Second – Madore Vote 7-0

ORDER #110-2020 PROVIDING FOR: Municipal Release Deed (Willett).

IT IS ORDERED that a Municipal Release Deed is approved for Kenneth Willett, 22 Elm Street, East Millinocket, Maine, for property located at 39 Elm Street, Millinocket, Maine, as shown on Map U04 Lot 076, as all outstanding taxes, interest, and fees have been paid.

IT IS FURTHER ORDERED that the Town Manager is authorized to execute and file all the necessary paperwork, including signing a municipal release deed to complete the sale of the property referenced above.

Motion – Golieb Second – Madore Vote 7-0

ORDER #111-2020 PROVIDING FOR: Approval to Transfer Funds - Cat Loader

IT IS ORDERED that the Millinocket Town Council approve the transfer of the following funds to Account E1300-9504 Capital Improvements/Budgeted Capital Improvements, to pay for the unbudgeted repair cost of the 2005 Cat Loader:

Transfer from Account E1300-9502 (Capital Improvements/Heavy Equipment Reserve) - \$6,550.05.

Transfer from Account E0407-2804 (PW Roads and Construction/Salt) - \$2,494.67.

Transfer \$24,163.77 from unspent Public Works Capital and Airport FBO Building Capital for a total of \$33,208.49.

Motion – Jackson Second – Stratton Vote 7-0

ORDER #112-2020 PROVIDING FOR: Appointment of the Code Enforcement Officer

IT IS ORDERED that Richard Angotti is appointed to serve as Code Enforcement Officer for a one-year term effective April 1, 2020 to April 30, 2021.

Motion – Madore Second – Jackson Vote 7-0

Reports and Communications:

- a) The Warrant Committee for the July 9, 2020 Regular Town Council Meeting will be Councilor Jackson and Councilor Madore
- b) Chair's Committees Reports: Chair McEwen reported that the Age Friendly Community and Economic Development Committee has not met for quite some time, but there has been some activity going on with grants. Hoping by mid-July to get the committees back together and reorganized to start touching on some points.
Tom Malcolm, Events Committee Chair, reminder that there will be fireworks on July 4th, and gave a reminder to the public to follow the Governor's orders on having no large groups.
Councilor Golieb stated that he sent out the idea of forming a youth committee and is looking for some feedback and suggestions on what groups to contact. The youth committee as a concept right now would look to engage college age down to middle school age, there could

be different applications depending on the age, but the purpose is to basically to connect younger people to the workings of the town and give them a sense of ownership of their own community, to raise issues specifically to them and their age groups, and what they may want to see happen with the community.

Chair McEwen gave a reminder to the Council on having an order that reestablishes the committee structure, to add new committees or to remove committees when a new Council is seated each year.

- c) Two Minute Public Comments: Steve Golieb, 10 High Street, proposed doing a solar farm at the airport on land that is not being used, currently the town spends about \$10,000 a year to clear the brush, the benefit if this goes well, not only would we save over a 40 year period over \$400,000 in brush clearing, but we would also get a thousand dollars an acre a year in revenue. He is here a citizen because he would financially benefit from this, he is involved with the people putting this on.

Steve Kozlovich, Eastland Avenue, Councilor Madore stated that during the two-minute public comments Councilors cannot be addressed individually or pointed out, so please stay on topic. Chair McEwen asked that the citizen be respectful in any comments, we try to prevent in public comment not to get into a one to one conversation.

Steve Kozlovich stated that the Town Council makes its own rules, the citizens of Millinocket elect the Council to represent us, there should be a citizen committee and review the Council rules. Millinocket Town Council operates under no code of ethics, opens the door to unethical behavior. You are not allowed to respond to the comments he is making but he has been approached by several councilors at different times, after his last comments and they showed him no respect when they approached him. Thinks we need a code of ethics.

Richard Angotti, 222 Katahdin Avenue, Code Enforcement Officer, wanted to caution everybody about Councilor Goliebs' solar farm project to make sure it is done right because the print that he looked at shows that there are three different land owners there, need to make sure everything is in order so that it is done right.

Fire Chief Malcolm spoke on the PRCC's proposed changes to their radio system and the six-million-dollar bond taken out.

- d) Motion to adjourn at 6:17p.m. - Madore
Second – Stratton
Vote 7-0

June 25, 2020

To Millinocket Town Council,

Dear Sirs and Madam:

My name is Shelley Farrington and I reside at 185 Cottage Road in Millinocket. I'm writing to express my complete support for Deputy Chief Janet Theriault. Janet has been a loyal and faithful servant to the town as a member of the police department since 2004. As a Millinocket native who continues to live here she supports her family and the community beyond her police work.

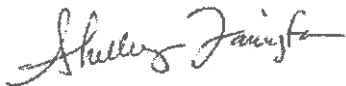
I am extremely disappointed in the conduct of the town manager and the town council in that her complaints have NOT been addressed in a respectful, professional or timely manner. Your lack of action speaks volumes to your constituency and those who live outside town lines.

With your silence you have disrespected her dedicated service and damaged her reputation. By your inaction you've dragged this untenable situation out much longer than it needs to causing Janet emotional and financial strain that won't be fixed soon.

You have inexplicably given up your power to the town manager so you now need to take it back and demand this issue be resolved as soon as possible.

Please find the internal fortitude to do what you know to be right – act on Janet's complaints, listen to the community that has lost respect for its police chief and create a plan that not only remedies Janet's situation, but begins to rebuild a police department that has been torn apart by a chief that is more interested in serving his own needs than those of the community. It's time to rebuild the public trust in the police department and the first step is to support Janet and make this right.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Shelley Farrington".

Shelley Farrington

Dawn Boyington
111 New York St

To the Town Council:

As a whole Millinocket residents are supportive of our town officials, but when we need to come together and stand up we do.

We should NOT have to come together for this matter, this should have been handled from the get go. The lack of movement by our town manager, and lack of communication with our town council is NOT acceptable. You have hired a chief who comes in and all the sudden 9 out of 10 officers leave the Millinocket police force, the town acknowledged they had to work with him on his on his management style, big red flag, a 16 yr veteran of the MPD is forced to file an 85 page complaint against the chief after going to HR and the manager, and has been on leave since February with nothing being done! WHY IS THE CHIEF NOT ON PAID ADMINISTRATION LEAVE WHILE BEING INVESTIGATED?? The answer we get is its in the lawyers hands!

85 pages..and that's not enough to put him on paid administration leave!!!! This is approaching 6 months, I have NEVER heard of an investigation taking 6 months about bullying or hostile work environments, especially in a police force. If there is not enough information in an 85 page complaint to put him on leave, how is there enough information for the town to hire a PI 4 months in, to investigate the claims, at a cost that we know of, of 17,000.00, as of the last council meeting. Where is the justice ?????

The job of the manager is to ensure that our town is fairly and correctly run... doing what is right and ensuring that all his departments are free of bullying and hostile work environments. What happened to the Whistleblowers act, protecting and encouraging people to come forward. At the end of the day, the town council is responsible for the actions of the manager and are left holding the bag due to his negligence. It's time for a change, and that change has to be done sooner rather than later. We the people of this town need a manager and police chief who are working for us and protecting us not against us! I for one am asking for this change now!!

Chief Worster

Linda <memelabby@gmail.com>

Thu 6/25/2020 11:35 AM

To: Dawn Violette Boyington <dboyington@hotmail.com>

Linda Labby
24 Eastland Ave
Millinocket, ME

To the Town Manager and Council

I am writing in concern of the current situation involving chief Worcester and deputy chief Janet Theriault.

My concern is about the claim of a hostile working environment which should never be however the lack of expediency in handling such a claim is just as disturbing. There is a protocol set in place to protect all parties involved. To my understanding this protocol has not been followed on the part of our town manager or our counsel. Five months has passed and nothing has been done, why? Why is Janet out on unpaid leave forced to use all of her vacation, sick time and PT time when the chief is still working. seems to me he should be out with unpaid leave as well until there is some kind of resolve to the situation.

There has been a lot of rumors and speculation as to Chief Worcester and his behavior with past agencies, some on social media and some I have read from newspaper articles with a number of accusations about his temper, bullying and his demeaning of the female gender. I find it hard to believe that Chief Worster would have been hired in the first place if they had looked at his past working record. Did no one look into the fact that he resigned from two forces before the hammer came down after accusations were made? Several different people have made accusations about him on social media and I feel that those comments should be investigated a little bit further. Even his own daughter has spoken out against him and his bad temper, bullying tactics, disrespect and degrading people especially women. I think it's more than time that our town manager in our town Council step up to the plate and do a full investigation into the background of chief Worcester, I do believe that we have done a major injustice to our town and to Janet Theriault in the situation.

Linda Labby
Sent from my iPad

To Whom This May Concern

I feel the whole ordeal has been
going on long enough. I do not want it
support anyone that bullies others. I fully
support Janet. I have never seen her make
any Satisfaction without given everyone the
respect they deserve. Janet is fair, and compassionate!
Janet is Hates! Please listen to the
people and put Janet back to work!

Sincerely,

Marilyn Huer

31 Central St

Millinocket, ME

Terri Dorr

68 Congress St

Millinocket

To the Town Council:

I am appalled that this town would not address a serious grievance with personnel, particularly one who is in power!

Here we are teaching our children to not tolerate bullying and to let someone know as this will NOT be tolerated on any level. What actions are they now seeing, and hearing about? Adults, being accused of essentially bullying and the person who is bullied is being punished! The person BULLYING?? Oh well that person can keep on doing as they were. GREAT ROLE MODEL!!!!!! Way to reinforce what we are trying to teach our children and young adults is not acceptable!! It is despicable!!

I am disappointed in our town government and our elected officials! Remember in these trying days, history has its eyes on you, as does this town. We will not tolerate this any longer!!

To the Town Council:

As a resident of this community, as a tax payer of this town and as a woman, I am appalled and embarrassed by the behavior of Craig Worster and John Davis! Bullying, harassing, instilling fear, sexual misconduct is all unacceptable in our schools why on earth would you accept it from our chief of police?? He has brought nothing but shame to our town. Our town manager is protecting a man who singlehandedly shreaded our police department in 10 short months! The residents of Millinocket are left to fend for ourselves now! We have no police force, we have no protection. The council oversees the town manager, he's failed miserably...Town manager oversees the Chiefs position...he's failed miserably...both should be removed from their positions immediately.

This is on your hands.

Respectfully,
Holly Shafer
255 Bates St
204 Maine Ave
Millinocket, ME 04462

6/25/2020

This is concerning Deputy Chief Janet Theriault

I have known Janet since we were in grade school, Janet has always been a great friend, who cares for everyone in this town, and all that know her. She has a big heart, has never looked down on anyone. She gives them a chance, and respect, I know this for a fact. A few years back my son was going through a hard time. Janet sat down with him and was very caring and helped him through the issue. My son to this day thinks the world of her. And also said, she is the best police officer in this town. So why are you the Mr. Davis letting Chief Craig Worster, whom abuses her intelligent and allow known academy police officers continue to work here? Doesn't say much for you, (Millinocket Town Manager) Janet has always been good for our town. Why let a Chief who has only been here for 1 year and a few months seem to get away with how he treated Janet? He looks down on his officers and pretty bad when 9 out of 10 leave the force cause of 1 man (Craig Worster). Looks like you are going along with the Chief and discriminating against Janet. Yes, you have another female officer, but she never went to the academy. She was hired by Chief Craig Worster because he knows her father and brother, whom also are officers in some other town or state. Among a few other officers who he hired who never went to the academy either. He has no respect for anyone but himself. There is a reason why he wasn't a Chief at his other places of employment. I think all this that is going on with Janet is ridiculous! She is out of work without pay and he is still working with pay. Should be the other way around, let him see how that feels. He would be gone and never seen again! Because he would be looking for another job somewhere else. But anyways, the foul language in front of kids and parents, older people at the High School towards Janet. Again, no respect for anyone but himself. I know I wasn't raised this way, Janet either. The past Chiefs would have never let this happen or even allow their officers be treated like that. I know I wasn't raised this way and Janet either. Says a lot about the Chief (YOU) hired for our town, protect and serve, yeah right. There is a reason why he had to resign from the other places he worked at, but you can't see that! You need to wake up and support all of the people who live in this town and Deputy Janet Theriault. We want Janet back with her lost in pay, so unfair! I will always support Janet, so will most of the people of Millinocket. Chief Craig Worster NEEDS TO GO! WE WANT JANET BACK! We voted for you all, the council and town manager. Let us the people of Millinocket, Maine have the right to vote for Deputy Janet Theriault or Chief Craig Worster. I bet Janet would win, the Chief will be out without pay, and gone! How can you the Manager and council allow this to happen to Janet, who has lived here all her life. Worked at the mill as a security guard for many years, before going to the Police Academy. Then was hired by the town of Millinocket to be a police officer in 2004. Then working herself up to be Deputy Chief as of 2020. She is a resident of Millinocket, Me and pays her taxes too. Enough said, I hope you all wake up before more bad things happen because of Chief Craig Worster.

Sincerely,

Sandra Martin



32 B Knox St.

Millinocket, Me 04462

From: outlook_7A365141F94AF376@outlook.com
Sent: Thursday, June 25, 2020 1:17 PM
To: dboyington@hotmail.com
Subject: town council letter

To the Millinocket Town Council,

Our Major concerns are with how the town has been handled for at least this past year and the loss of many very important members of the police force because of the way things have been handled. In our own experience, we were stolen from a total of 3 separate times and the officers who were on our cases wanted to help but, every case something went wrong. Either evidence was damaged, the officer left the force, or we were told that the chief told them not to pursue it any further. We had a total of over 5,000.00 of items stolen from us during these robberies and it only got worse every time because the person knew nothing would be done every time so he would just get more brazen every time. Anytime we called for an update on our case or called with more evidence the chief would refer to it as "drama". It has been over a year and we still have no resolution to this issue. We also have called numerous times reporting drug activity in this neighborhood and all we ever heard was "we are aware". Because of the ongoing drug traffic and theft still happening we no longer felt safe in that neighborhood so we had to move into a house that was pretty much unlivable to get away from losing anything we had left. None of the officers that were handling our cases, including Janet are now no longer on the force. We have lost a lot of good officers due to the bullying and hostile work environment they had to work in. Something has to change!! Nothing has been done about this OBVIOUS issue. There has been no resolution nor has there been any plan of a resolution. We want Janet back! That's what the town needs.

JESSICA BEARDSLEY

MICHAEL STERRY

213 CONGRESS ST.

MILLINOCKET, ME. 04462

207-447-1592

Sent from Mail for Windows 10

July 6, 2020

The Special Meeting, First Public Hearing for Fiscal 2020 Municipal and Wastewater Budgets of the Millinocket Town Council was brought to order by Chair McEwen in Council Chambers at 4:30 pm.

Roll Call:

Town Council Members Present:

Pelletier	Pray
Jackson (joined 4:45 p.m.)	Stratton
Madore	Golieb
McEwen	

Also present were: Town Manager John Davis, Town Clerk Diana M. Lakeman, Fire Chief Tom Malcolm, Public Works Director Ralph Soucier, Code Enforcement Officer Richard Angotti, Recreation Director Jody Nelson, Treasurer Mary Alice Cullen, Wastewater Director Jim Charette, Jeff Campbell, and 0 in public.

Pledge of Allegiance

NEW BUSINESS:

ORDER #119-2020 IT IS ORDERED That the Millinocket Town Council enter into a public hearing to discuss the FY2021 Municipal and Wastewater budgets.

Motion – Madore Second – Pray Vote 6 -0

Starting with the Municipal Revenue Budget Chair McEwen asked for public comment on each of the lines first.

On line 204 Ambulance Billing Town Manager John Davis recommended dropping that line from \$320,000 to \$300,000 based on the numbers that we have so far this year.

Chair McEwen made a motion to reduce the line 0204-0107 in ambulance billing from \$320,000 to \$300,000

Second – Golieb

Vote 6-0

Councilor Madore stated he was not aware they would be making changes like this, so he would like to increase in department 101 General Government. Chair McEwen acknowledged Councilor Madore and stated that the floor was open for the public and the Council could revisit this after. Chair McEwen allowed under Department 0816 Public Health/Welfare Tabitha Caso, Chief Program Officer from the Eastern Area Agency on Aging organization, thanked the town for their support last year, asked for \$1,000 in support of their programs that help seniors in our area.

Councilor Madore stated that a ceiling was set, and agencies were then able to request donations. Councilor Madore made a motion to increase line 0816-3813 Public Health and Welfare Agencies from \$0 to \$5,000.

Second – Jackson

Vote 7-0

Councilor Jackson approved of the \$1,000 for the Eastern Area Agency on Aging.

Councilor Jackson asked Ralph where he was is using the reclaimed oil. Ralph replied it was being used at the Public Works garage to heat the garage saving on heating oil.

Councilor Madore on line 101-0900 General Government State Municipal Revenue Sharing, would like to raise the revenue sharing line by \$50,000, bringing it up to \$550,000.

Councilor Pray stated he was hesitant on that because of the uncertainty that is out there in reference to what is going on to be available.

Councilor Madore motioned to increase line 111 Legal by \$5,000 to \$55,000.

Second – Stratton
Vote 6-1 (Golieb)

Councilor Stratton stated she is not in favor of an assistant town manager.

Councilor Golieb stated that those are personnel matters, and there is no line in this budget for that position.

Councilor Madore Line 0201 Police Department asked if there is a plan to seek other patrolmen, we budgeted for seven officers and we do not have seven officers at this time.

Mr. Davis replied that Officer Cram retired and is currently working as a reserve, a posting for that position is out there right now, and he expects Officer Cram to apply for that position in-house.

Councilor Pray asked about Fire/Ambulance concerning PPE, is additional money being put in for equipment for them.

Mr. Davis stated that a line may be put in for the pandemic expenses, there will be discussion on that.

Under the Capital Plan Treasurer Mary Alice Cullen stated that the Recreation Department had money in there in FY20 and a request will be to carry over about \$30,000. There will be a carry forward.

Treasurer Cullen suggested under the Airport Grant Project to carry reserve to cover projects. There was only 5% for one project and more may be needed.

Public Works Director Ralph Soucie stated that they do not know if the CARES grant is going to move forward covering the grant matches, so it is a good idea to move the reserve in a grant match. The Treasurer stated a little more revenue from the reserve to compensate to carry forward to cover the airport match.

Councilor Jackson made a motion to use \$6,000 from the reserve for a bungee ball court.
No second.

Councilor Madore – In the Public Works Department, the GMC one-ton truck with the plow replacement, can the plow be used from the existing truck over to the other one.

Public Works Director Soucie stated there are two one-tons, a 2000 and a 2009, they are replacing the 2000 and the plow is exhausted, they are going to take the body off the 2000 which is heavy duty and was built by employees at public works, and put it on the 2009 truck.

Councilor Golieb asked concerning the airport projects regarding purchasing a fuel truck.

Mr. Davis stated that they needed a purchase and sale agreement from the owner and would like the Town Attorney to look over the contracts, waiting on a comparable price of another truck.

Councilor Madore stated that if the truck at the airport is in good shape and has passed inspections why are we looking at another one, are we looking at having two trucks on site.

Mr. Davis stated that they were looking at one twice the size for the same money.

Richard Angotti volunteered to see what was out there for trucks to make sure the town was getting quality for its money.

Councilor Golieb stating the benefits of using a piece of equipment that has been used for an extensive period you can anticipate its needs and maintenance since has been there for quite some time. Those working on that truck would be familiar with the truck.

There was some discussion about looking into the fuel supply and branding agreement, purchasing fuel not including the truck.

Treasurer Cullen stated that it is all a due diligence exercise to get some perspective on if this is a reasonable purchase price.

Councilor Golieb are these agreements contingent on purchasing the truck or is that separate.

Mr. Davis this situation was thrown at us, at the next negotiation he hopes that the FBO goes through the Public Works Director and the Town Manager.

Councilor Jackson did not expect to go out and purchase another truck if this one that they have is perfectly fine.

Councilor Stratton wanted to know how much fuel was left in the truck.

Mr. Davis stated he heard the owner had purchase 7500 gallons.

Treasurer Cullen stated that she had just obtained the contracts Friday afternoon.

Councilor Pelletier stated that because of the age of the truck it would make sense to shop for a truck that is newer at a comparable price.

Councilor Madore asked if this is something that needs to be put in the capital plan for 2021 or in this budget. This could be paid for by a loan out of the surplus.

Councilor Golieb requests from the Manager by the next meeting if he can have a couple options of how we could purchase this and discuss this then.

Councilor Pelletier stated if it is paid with undesignated funds then paying it back it will not affect this year's budget.

Public Works Director Soucie has spoken with Hoyle Tanner to see if the FAA has any discretionary monies to buy a piece of equipment for us to generate more income.

Wastewater Budget - No comment

There was a discussion on setting the mil rate.

Motion to adjourn at 5:45 p.m. - Madore

Second – Stratton

Vote 6 – 1 (Pray)

July 31, 2020

The Executive Session was brought to order in Council Chambers at 3:00 pm by Chair McEwen

Roll Call:

Town Council Members Present:

Pelletier	Jackson
Stratton	Golieb
Madore	Pray
McEwen	

Also, in attendance: None

ORDER #180-2020 PROVIDING FOR: Executive Session of the Town Council.

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. § 405(6)(A) for discussion on Personnel Matters

Motion – Golieb Second – Jackson Vote 7-0

Adjourn @ 4:15 pm -Motion - Jackson Second - Stratton Vote 7-0

Diana Lakeman

From: Cody McEwen <mcewencr@gmail.com>
Sent: Thursday, August 27, 2020 7:54 AM
To: Diana Lakeman
Subject: Exec Minutes July 31 2020

Diana,

Here are the minutes from the July 31 Exec. Thank you!

Called to Order at 3:00pm.

Roll Call: All councilors present.

Order #180-2020 Golieb - Jackson 7-0

Adjourn Jacson -Stratton 7-0 4:15pm

Best,
Cody

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August 25, 2020

The Special Meeting was brought to order via Zoom at 3:00 pm by Chair McEwen

Roll Call:

Pelletier	Jackson
Stratton	Golieb
Madore	Pray – Absent
McEwen	

Also, in attendance: Town Manager Harold Davis via Zoom.

ORDER #201-2020 PROVIDING FOR: Acceptance of Grant Offer

IT IS ORDERED that the Millinocket Town Council accept grant funds in the amount of \$152,000 for expenditures at the Millinocket Municipal Airport pursuant to the conditions of the Airport Improvement Program (AIP) Project No. 3-23-0030-021-2020; and

IT IS FURTHER ORDERED that the actions of the Town Manager in filing the application for the grant, including all understandings and assurances contained therein, are ratified and confirmed and that the Town Manager is directed to act as official representative of the Town concerning the application and grant and he is authorized to provide such additional information as may be required and to comply with all grant conditions in administration of the grant.

Motion- Golieb Second-Madore Vote 6-0

No discussion

Adjourn @ 3:13 pm

Motion- Madore Second- Jackson Vote 6-0

The Executive Session was brought to order via Zoom at 3:15 pm by Chair McEwen

Roll Call:

Town Council Members Present:

Pelletier	Jackson
Stratton	Golieb
Madore	Pray
McEwen	

Also, in attendance: Town Manager Harold Davis via Zoom.

ORDER #200-2020 PROVIDING FOR: Executive Session of the Town Council.

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. § 405(6)(A) for discussion on Personnel Matters.

Motion – Golieb Second – Pelletier Vote 7-0

Adjourn @ 4:25 pm -Motion - Madore Second - Jackson Vote 7-0

Diana Lakeman

From: Cody McEwen <mcewencr@gmail.com>
Sent: Thursday, August 27, 2020 7:54 AM
To: Diana Lakeman
Subject: Exec/Special Meeting Minutes August 25 2020

Diana,

Here are the minutes from the 26th special meeting and Exec. Thank you!

Called Special Meeting to Order at 3:00pm. *Via Zoom

Roll Call: All present except Charles Pray - absent - including town manager John Davis.

Order #201-2020 Golieb - Madore 6-0

Adjourn Madore - Jackson 6-0 3:13pm

Called Exec to Order at 3:15pm. *Via Zoom

Roll Call: All present - including town manager John Davis.

Order #200-2020 Golieb - Pelletier 7-0

Adjourn Madore - Jackson 7-0 4:25pm

Best,
Cody

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ORDINANCE #6-2020

PROVIDING FOR: An Amendment to Chapter 23 Planning Board of the Town of Millinocket Code

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MILLINOCKET that Chapter 23 of the Millinocket Code is amended with the proposed addition approved by the Planning Board to §5-B to include the addition as presented:

§23-5. Meetings; quorum; minutes.

B. Quorum. No meeting of the Board shall be held without a quorum consisting of four (4) members. When a quorum is present, any vote taken at such a meeting shall be a valid vote if passed with a simple majority of those present and voting.

IT IS FURTHER ORDAINED that the Town Clerk make appropriate changes to incorporate this article into the Millinocket Code and distribute new pages to all persons known to have a copy of the Code.

First Reading: 8/27/2020

Second Reading: _____

Effective Date: _____

ATTESTED:_____

Diana M. Lakeman, Town Clerk

ORDINANCE #6-2020

PROVIDING FOR: An Amendment to Chapter 23 Planning Board of the Town of Millinocket Code

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MILLINOCKET that Chapter 23 of the Millinocket Code is amended with the proposed addition approved by the Planning Board to §5-B to include the addition as presented:

§23-5. Meetings; quorum; minutes.

B. Quorum. No meeting of the Board shall be held without a quorum consisting of four (4) members. When a quorum is present, any vote taken at such a meeting shall be a valid vote if passed with a simple majority of those present and voting.

IT IS FURTHER ORDAINED that the Town Clerk make appropriate changes to incorporate this article into the Millinocket Code and distribute new pages to all persons known to have a copy of the Code.

First Reading: 8/27/2020
Second Reading: _____
Effective Date: _____

ATTESTED: Diana M. Lakeman

Diana M. Lakeman, Town Clerk

§23-1

PLANNING BOARD

§23-2

Chapter 23

PLANNING BOARD

§23-1. Establishment.

§23-2. Membership; appointment; terms; vacancies.

§23-3. Chairman and Secretary; other offices; terms.

§23-4. Disqualification from voting.

§23-5. Meetings; quorum; minutes.

§23-6. Powers and duties.

[HISTORY: Adopted by the Town Council of the Town of Millinocket 7-21-1981 as Ch. 12 of the Millinocket Code. Amendments noted where applicable.]

GENERAL REFERENCES

Planning Board — See Charter, §C701

§23-1. Establishment.

Pursuant to the Maine Constitution Art. 8, Pt. 2, and 30 M.R.S.A. 1917, the Town of Millinocket hereby establishes the Millinocket Planning Board.

§23-2. Membership; appointment; terms; vacancies.

A. Appointment by municipal officers. Appointments to the Board shall be made by the municipal officers.

B. Number of members. Board shall consist of seven (7) members and two (2) alternates, who shall be allowed to participate fully in Board discussions and, when appointed by the Chair or Acting Chair to replace an absent or excused regular member, allowed to vote as

a regular member. [Amended 1-12-1995 by Ord. No. 9-94]

- C. Term. The term of each member shall be five (5) years.
- D. Vacancy. When there is a permanent vacancy, the municipal officers shall, within sixty (60) days of its occurrence, appoint a person to serve for the unexpired term.
- E. Municipal officers as members. No municipal officer may serve as a member.

§23-3. Chairman and Secretary; other offices; terms.

The Board shall elect a Chairman and a Secretary from among its members and create and fill such other offices as it may determine. The term of all offices shall be one (1) year, with eligibility for reelection.

§23-4. Disqualification from voting.

Any question of whether a member shall be disqualified from voting on a particular matter shall be decided by a majority vote of the members except the members who are being challenged.

§23-5. Meetings; quorum; minutes.

- A. Regular meetings. The Chairman shall call at least one (1) regular meeting of the Board each month, or the Board shall meet as required.
- B. Quorum. No meeting of the Board shall be held without a quorum consisting of four (4) members. When a quorum is present, any vote taken at such a meeting shall be a valid vote if passed with a simple majority of those present and voting.
- C. Rules; minutes. The Board shall adopt rules for transactions of business, and the Secretary shall keep a record of its resolutions, transactions, correspondence,

§23-5

PLANNING BOARD

§23-6

findings and determinations. All records shall be deemed public and may be inspected at reasonable times.

§ 23-6. Powers and duties.

- A. Comprehensive Plan. The Board shall prepare a Comprehensive Plan pursuant to 30 M.R.S.A. §§4961 and 4962.
- B. Other duties. The Board shall perform such duties and exercise such powers as are provided by town ordinance and the laws of the State of Maine.
- C. Goods and services. The Board may obtain goods and services necessary to its proper function within the limits of appropriations made for the purpose.

**TOWN OF MILLINOCKET
PUBLIC HEARING
PLANNING BOARD, CHAPTER 23 CODE OF THE
TOWN OF MILLINOCKET**

The Millinocket Town Council will hold public hearings on the proposal approved by the Planning Board of an amendment to Chapter 23 Planning Board of the Millinocket Code. The hearings will be held during the Council meetings of August 27th, 2020 and September 10th, 2020 in the Council Chambers located in the Municipal Building, 197 Penobscot Avenue, beginning at 4:30 PM.

Dated at Millinocket, ME

August 11, 2020

Diana M. Lakeman
Town Clerk

TOWN OF MILLINOCKET

John Davis, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

Telephone 207-723-7000 FAX 207-723-7002

Web Site: www.millinocket.org

Town Manager's Report September 10, 2020

- 1. Next Meetings held in Council Chambers**
 - A. September 24, 2020**
 - B. October 8, 2020**
- 2. School Update** – School scheduled to begin on September 14 using a hybrid approach. Fall sports (football, field hockey) cancelled and a vote on winter sports is slated for a later date.
- 3. Metal Culvert** – Public Works has a metal culvert to replace at a stream crossing on Penobscot Avenue, and Olver Associates is going to assist with the project. This may be good timing because there are DEP Streams Grant programs that just opened, and the application is due in November.
- 4. Request for Proposals** – The HR Director sent the RFP to the local paper and the town's website. So far, we have had one inquiry.
- 5. Rush Building** – Recently a group of kids started the process of demolishing one of the Rush buildings on Main Street. Public Safety and Code Enforcement are aware of this problem and are promptly getting it corrected.

Department Updates

Public Works

- Employee back from quarantine. Continue to follow COVID guidelines.
- Contacted MDOT about Elm Street railway crossing. Made repairs and boards are tight.

Transfer Station

- Issue with water well resolved.

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-
- High traffic flows on Fridays and Saturdays this summer. Should decrease as winter approaches.

Airport

- Cancelled truck pulls and annual fly-in due to virus.
- Air traffic is still low.
- Working with World Fuel to convert Jet-A fuel over to the town.
- New snow removal equipment delayed until November due to complications of the pandemic.
- Completed repairs to beacon tower light & obstruction lights.
- Continued progress on Airport Master Plan.
- No date set to install new MDOT radio system.

Cemetery

- Crew doing an excellent job keeping the grounds in shape.
- Spacing out burials with no issues (one cancelled the rest postponed). Thirty burials YTD.
- Updating available plots.
- Public Works completed repairs to brick pillars at the main gate. Cemetery vault needs concrete flaking attention.

Wastewater Treatment

- Facility and pump stations functioning well.
- Performing summertime maintenance and added testing.
- Completed industrial waste survey in August. Need to do the survey every five years.
- Ceased effluent discharge to the Penobscot in August. This is an annual event to increase detention time during extremely low flow periods.

Police Department

- Responded to 318 incidents in month of August. 516 for the same period last year. Incidents ranged from medical calls, information complaints, to family fights.
- Chief covering shifts to fill vacancies.

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-
- Issued a summons for criminal mischief for damage done to Peddlers Hill (\$1,200).
 - Arrested suspect for two charges of criminal threatening, resisting arrest. While in custody, issued charges of escape from custody and criminal mischief. Being treated at the MRH at the time. This required the coordination of the entire department, working overtime while the suspect was in custody.
 - Still working on breakdown of prices to replace cruiser.

 - The following are attending training in the month of September.
 - Chief Worster – Impaired Driving Summit – Zoom
 - Security plus - Online
 - Sgt. Winslow -Excited Delirium – NESPIN – Biddeford
 - Ofc. Jasper – Impaired Driving Summit – Zoom
 - Ofc. Hrynuk – Impaired Driving Summit – Zoom
 - Ofc. Cram – Glock Armorer – Orono PD
 - Ofc. Shean – AR-15 Armorer – Bangor PD
 - Working on the following grants through Department of Public Safety.
 - Distracted driving
 - Pedestrian safety
 - Occupant safety
 - Speed grants

Fire & Ambulance

- Sixteen local BLS and 24 local ALS calls (all possible COVID cases).

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- Two out of town BLS and 6 out of town ALS calls.
- Refused transfers – six local and six out of town.
- Two police stage, no ACLS intercept activity.
- Six public assists.
- Two BLS, eight medic, & two ACLS (nurse required) lost calls.
- One vehicle fire (West Sebois), one false alarm, one electrical, & one public assist fires.
- One FF/Medic still out on injury.
- Staying in contact with state agencies on status of the virus.
- Attending Teams meetings with Manager and staff.
- Monitoring crew's physical and mental condition.
- Updating Manager on daily numbers of COVID.
- Fire station still locked down.
- Located new windshield for 781 and waiting for Portland Glass to install.

Health Officer

- Participating in conferences concerning COVID.
- Awarded a Health Maine grant through FEMA for a "Mask Me" program for the area with help of Mobilizing Katahdin. This event kicked off on Tuesday, September 1. Still getting supplies and informing the residents and businesses in the region.
- Working with various agencies on recent outbreak in our vicinity.
- Provided information to residents on wood stove installations.

Recreation Department

- Director had to quarantine due to positive test of one of her employees.
- On vacation the following week.
- Old dugouts torn down and replacement of new ones ongoing.

Administration

Treasurer

- FY20 audit in full bloom. More work this year due to auditors not being on site.

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-
- Executive order signed by President Trump provided the option of deferring the withholding of certain payroll taxes for the remainder of 2020. This is a deferral meaning that the taxes not paid now will need to be paid by 4/30/2021. No change in the Town's employee payroll tax. Employees will pay the taxes as they are due.
 - Submitted to the state the Keep Maine Healthy grant budget of \$45,000. Chief Malcolm will coordinate the grant purchases and distribution of supplies.

Town Clerk/Tax Collector

- New registrations, wastewater billings, absentee ballots requests, & nomination certifications keeping the office busy.
- Drop box operation working well. Treasurer and Clerk created an instructional form for re-registration purposes.
- Assistant Clerk processing absentee requests and minutes while working from home and the office. Clerk alternating days in the office and the Tax Collector is working remotely.
- Eight returned nomination papers for Town Council and three for School Board.
- Re-registrations can be processed electronically through Rapid Renewal.
- The state and 4 municipalities have been sued by the Disability Rights of Maine on behalf of several blind voters, who want to be able to request and vote an accessible (electronic) absentee ballot to avoid going to the polls due to COVID-19 concerns. Secretary of State has agreed to provide the service for the state ballots, and our vendor also will add to your local ballots to the state ballot in case you have any local users with disabilities who wish to use the service.

Tax Assessor

- Still in discussions with Great Lake Hydro attorney regarding their \$16 million valuation abatement request.
- Inspected 5 School Street Ext.
- Hope to have taxes committed by Thursday, September 10.
- Responded to emails, phone calls, and changed addresses.

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Code Enforcement Officer

- Issued permits & property maintenance letters.
- Rearranged office.
- Added new used flat file cabinets for storage of drawings (cabinets donated by Our Katahdin).
- Performed misc. office work.
- Set up new sound system in Council Chambers.

Human Resource/Welfare Director

- Prepared payroll & A/P warrants.
- Received fuel bids.
- Dealt with personnel issues.
- Working with auditors.
- Answering phone calls and emails.
- Assisting GA clients.

Town Manager

- Worked on legal and personnel issues.
- Need Council signatures then Phase II of the Downtown Revitalization grant can be sent to TerryAnn.
- Four TA properties are ready for sale and mailed out three notice to vacate letters.

John Davis

From: Ralph Soucier
Sent: Wednesday, September 02, 2020 12:25 PM
To: Mandy Olver
Cc: John Davis
Subject: RE: Steel Culvert in Millinocket

That would be great!

*Ralph T. Soucier
Millinocket Public Works Director
20 Cedar Street
Millinocket, Maine 04462
Tel. (207) 723-7030 Cell: (207)-731-9905*

From: Mandy Olver <mandy@olverassociatesinc.com>
Sent: Wednesday, September 02, 2020 10:27 AM
To: Ralph Soucier <publicworks@millinocket.org>
Cc: John Davis <manager@millinocket.org>
Subject: Re: Steel Culvert in Millinocket

Good morning Ralph

Yes we've dealt with these kind of situations before. I'll take a look at the report and then give you a call. This is good timing because there are DEP Stream grants programs that just opened their application period due by November. Perhaps we could apply for one.

Mandy

On Sep 2, 2020, at 7:24 AM, Ralph Soucier <publicworks@millinocket.org> wrote:

<image001.gif>

Hello Mandy. Hope all is well.

I have an issue with a stream crossing metal culvert that the MDOT inspects yearly. It is the Town's responsibility to perform general maintenance on this stream crossing or bridge. I have attached the report from the MDOT so you know what I am talking about. We as Public Works do not have the expertise to improve this structure as I believe the life expectancy is close to the end.

What would my best option be to replace this culvert? Is this something your business can do? I would assume it would require design and permits from USDA and DEP. Estimate of costs of a project like this one.

Any guidance would be appreciated if time allows.

Sincerely,

*Ralph T. Soucier
Millinocket Public Works Director
20 Cedar Street
Millinocket, Maine 04462
Tel. (207)723-7030 Cell: (207)-731-9905*

<Smith Brook Bridge Report from MDOT_Millinocket.pdf>

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

John Davis

From: Craig Worster
Sent: Saturday, September 05, 2020 2:02 PM
To: Erika Mackin
Cc: John Davis; Richard Angotti; Tom Malcolm; Connor Hrynuk
Subject: RE: The Rush building

Erika, The officer that speaks with the building owner will ask if they would like some tape to do that. I do not feel comfortable putting up caution tape without having the property owners permission.

Craig Worster

*Chief of Police
Millinocket Police Department.
207-723-9731
207-723-7019
207-350-5018 (cell)
207-723-7004 (Fax)*

This message (including any attachments) is intended only for the use of the individual or entity it is addressed and may contain information that is non-public, privileged, confidential, and exempt from disclosure under applicable law or may constitute as attorney work product. If you are not the intended recipient, you are hereby notified that any use, dissemination, distribution, or copying of this communication is strictly prohibited. Delete this message immediately if you have received this in error. Thank you.

From: Erika Mackin <erikamackin@gmail.com>
Sent: Saturday, September 05, 2020 1:45 PM
To: Craig Worster <ChiefWorster@millinocket.org>
Cc: John Davis <manager@millinocket.org>; Richard Angotti <Code@millinocket.org>; Tom Malcolm <ChiefMalcolm@millinocket.org>
Subject: Re: The Rush building

Just in the meantime, can some caution tape be put up?

Thanks!

On Sat, Sep 5, 2020 at 1:01 PM Craig Worster <ChiefWorster@millinocket.org> wrote:

Erika, Thank you for the heads up and I have forwarded this email to the Code Enforcement Officer. This project of tearing down this building was started by a group of kids, who did not realize that a permit was needed or that there are

serious safety concerns associated with removing a building such as this. I will attempt to contact the owner and request that the safety of the site be addressed.

Craig Warster

Chief of Police

Millinocket Police Department.

207-723-9731

207-723-7019

207-350-5018 (cell)

207-723-7004 (Fax)

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or may constitute as attorney work product. If you are not the intended recipient, you are hereby notified that any use, dissemination, distribution, or copying of this communication is strictly prohibited. Delete this message immediately if you have received

this in error. Thank you.

From: Erika Mackin <[REDACTED]>

Sent: Saturday, September 05, 2020 12:41 PM

To: Craig Worster <[REDACTED]>; Tom Malcolm <[REDACTED]>

Subject: RE: The Rush building

Hi there!

I may have the name wrong, sorry if I do! But, I just walked with my dog past the Rush building downtown. The front door is open, and more importantly, some of the siding looks torn off and there's exposed sharp nails everywhere. Just wanted

to report the safety issue.

Thanks!!

Erika Mackin

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

TOWN OF MILLINOCKET
PUBLIC WORKS DEPARTMENT
20 Cedar Street
Millinocket, Maine

Tel. (207)723-7030

Fax (207)723-7029

E-Mail: publicworks@millinocket.org Web Site: www.millinocket.org

September 3, 2020

To: Harold Davis, Town Manager

From: Ralph Soucier, Public Works Director

Subject: Public Works Activity Report

Safety: One Public Works Employee back to work from quarantine. All is good. Crews continue to follow guidelines for Covid-19.

Public Works:

Contacted MDOT in Augusta about issue with Rail crossing at Elm street. MDOT responded and will follow up to get the crossing repaired soon as possible. Lowering several sewer man-holes to prevent plow trucks from catching them during plowing season. A few are sticking up and we want to prevent Any damages that could occur. Installed 10 Ton limit signs on Penobscot Avenue bridge stream crossing at the Pines area as a safety measure as the metal culvert installed in 1970 is approaching its life expectancy. MDOT inspects all bridges in Town annually and keeps the Municipality informed in a bridge report. Contacted Olver Engineering to see if we could apply for a stream crossing grant from MDEP. Looking into that and the cost associated with a project like this. We will come back to the Town with a recommendation as we move forward. Hauled wood ash to Dolby Landfill from the Transfer Site. Thanks to Rick Angotti for the coordination which allows all three Towns to haul at the same time and saves transportation costs. Beaver problems continue to aggravate us around Town blocking off water flows in several areas.

Transfer Station:

Water well issue has been resolved. High activity this summer with traffic flows on Fridays and Saturdays. Should slow down as winter approaches.

Airport:

We have cancelled the truck-pulls this September and the annual fly-in in October will also be cancelled due to Covid-19. Air traffic remains low. Working with world fuel to convert Jet-A fuel sales over to the Town. The new snow removal equipment was due in August 15, 2020 but has been delayed due to Covid-19 with supplier issues. New due date should be in November 2020. Completed repairs to the beacon tower light and obstruction lights. Continue progress on Master Plan Update. Guard radio system from MDOT being worked on for installation no set date yet.

Cemetery: Grounds look very good. Crew has done a great job. Spacing burials out and grave side services are following state guidelines with no issues. Completed 30 burials YTD. Working on updating list of available plots that are open for sale. Public Works has completed some repairs to the brick pillars at the main gate that have cracked. The Cemetery vault also needs some attention due to the concrete flaking off the walls.

Respectfully Submitted,

John Davis

From: Ralph Soucier
Sent: Thursday, September 03, 2020 1:06 PM
To: Tom Malcolm
Cc: Craig Worster; John Davis
Subject: RE: Elm Crossing

I checked it out. The boards are tight now.

*Ralph T. Soucier
Millinocket Public Works Director
20 Cedar Street
Millinocket, Maine 04462
Tel. (207)723-7030 Cell: (207)-731-9905*

From: Tom Malcolm <ChiefMalcolm@millinocket.org>
Sent: Thursday, September 03, 2020 11:16 AM
To: Ralph Soucier <publicworks@millinocket.org>; John Davis <manager@millinocket.org>
Cc: Craig Worster <ChiefWorster@millinocket.org>
Subject: RE: Elm Crossing

Thanks Ralph appreciate it.

Tom

Chief Thomas M. Malcolm A EMT, PHO, FLSE, EMA Director
Millinocket Fire Department
222 Aroostook Avenue
Millinocket, ME 04462
Office: 207-447-4126
Cell: 207-447-0911
Fax: 207-723-7022
chiefmalcolm@millinocket.org

From: Ralph Soucier <publicworks@millinocket.org>
Sent: Thursday, September 3, 2020 10:43 AM
To: John Davis <manager@millinocket.org>
Cc: Craig Worster <ChiefWorster@millinocket.org>; Tom Malcolm <ChiefMalcolm@millinocket.org>
Subject: Elm Crossing

Tracks have been repaired as of this morning 10am.

Ralph T. Soucier

John Davis

From: Ralph Soucier
Sent: Thursday, September 03, 2020 1:28 PM
To: John Davis
Subject: MRH Salt Agreement FY 2020-2023

John, did we get a signed agreement yet back from MRH? When you get one could you copy me on one?

Thank you,

*Ralph T. Soucier
Millinocket Public Works Director
20 Cedar Street
Millinocket, Maine 04462
Tel. (207)723-7030 Cell: (207)-731-9905*

MEMO

Millinocket Wastewater Treatment Facility

September 04, 2020

To: John Davis, Town Manager

From: Jim Charette, Superintendent

Re: WW Operations Report

The treatment facility and pump stations are all functioning well. Summer time maintenance is performed along with added testing required during the summer months. During the month of August we were able to complete an Industrial Waste Survey. This is required in our discharge permit, to be done once every five years. Also during the month of August, we ceased effluent discharge to the Penobscot River for two weeks. This is done annually to increase detention time when we are experiencing extremely low flows.

Memo

To: Town Manager
From: Chief of Police
CC: Town Council
Date: September 4, 2020
Re: Activity report

- *We generated or responded to 318 Incidents since August 1, 2020 to August 31, 2020. **It should be noted**, that for the same time frame in 2019, there were 516 calls for service.*
- *Major incidents for the time period (2020) were 30 citizen/agency assists, 17 medical calls, 31 Information complaints, 18 welfare checks, 3 PD accidents, 6 disorderly conducts, 5 theft arrests, 9 suspicious and noise problems, 15 - 911 hang ups and 6 family fight calls.*
- **Chiefs report**
- **Still covering for vacations, short shifts and prisoner transports. I am working a modified schedule to allow for double coverage during the peak call hours.**
- **Issued a summons for Criminal Mischief to John Carl for the damage done to Peddlers Hill, Ralph Soucier estimates the damage done in excess of \$1200.00.**
- **John Carl was arrested on August 26, 2020 and charged with 2 counts of Criminal Threatening, Resisting arrest , and while in our custody, he received additional charges of Escape for custody and Criminal Mischief. The attempted escape from custody and criminal mischief occurred while he was treated at**

Millinocket Regional Hospital. The bail commissioner set his bail at \$100,000, but due to COVID restraints he was released on September 3, 2020 from Penobscot County Jail. It should be noted that this arrest/custody required the coordination and cooperation of the entire department, as we were required to maintain custody of Carll at the Millinocket Regional Hospital from August 25, 2020 to September 2, 2020. Many officers gave up days off and one officer gave up his vacation time.

- Still working on the breakdown of prices in the replacement cruiser and will have them asap.
- The following are attending training in the month of September;
 - Chief Worster – Impaired Driving Summit – Zoom
 - Security plus - Online
 - Sgt. Winslow -Excited Delirium – NESPIN – Biddeford
 - Ofc. Jasper – Impaired Driving Summit – Zoom
 - Ofc. Hrynuk – Impaired Driving Summit – Zoom
 - Ofc. Cram – Glock Armorer – Orono PD
 - Ofc. Shean – AR-15 Armorer – Bangor PD
- Working on the following grants through Department of Public Safety;
 - Distracted driving
 - Pedestrian safety
 - Occupant safety
 - Speed grants



MILLINOCKET FIRE
AND AMBULANCE
222 AROOSTOOK
AVENUE
MILLINOCKET, ME
04462
www.millinocket.org

chiefmalcolm@millinocket.org

Manager Davis,

Participating in numerous teleconferences and webinar concerning the Corona Virus and precautions and protocols recommended by CDC, EMA, and Maine EMS.

Awarded a Health Maine grant through FEMA for a "MASK ME" program for our area with the help of Mobilizing Katahdin. Kicked this off on Tuesday, Sept. 1st and still getting supplies and messaging out in our area.

Working with ME CDC, ME Health Services and MRH on recent outbreak in our region. Have worked closely with these entities each day and have assisted ME Health with inspection and follow up at site of incident. Have had to do follow ups on complaints from citizens to CDC and Dept. Of Health, following up with information and help making sure they are following CDC guidelines.

Provided information to residents on wood stove installations and required inspections for their insurance companies.

09/04/2020

Chief Thomas Malcolm
Health Officer
Town of Millinocket



MILLINOCKET FIRE AND
AMBULANCE
222 AROOSTOOK AVENUE
MILLINOCKET, ME 04462
www.millinocket.org
chiefmalcolm@millinocket.org

FIRE AND AMBULANCE RUNS REPORT FOR AUGUST 2020

AMBULANCE

Local BLS: 16

Local ALS: 24

(NOTE: 40 of these calls were possible COVID-19 and handled as such)

Out of Town BLS: 2

Out of Town ALS: 6

No Trans/Refused: 6 Local and 6 Out of Town

Police Stage: 2

ACLS Intercept: 0

Public Assist: 6

Lost Calls BLS: 2

Lost Calls Medic: 8

Lost Calls ACLS (Required Nurse): 2

FIRES:

1-VEHICLE (WEST SEBOIS), 1-FALSE ALARM (ABANDONED HOUSE), 1-ELECTRICAL (TREE TOOK WIRES DOWN), 1-PUBLIC ASSIST (CHANGE SMOKE ALARM BATTERY)



MILLINOCKET FIRE AND
AMBULANCE
222 AROOSTOOK AVENUE
MILLINOCKET, ME 04462

www.millinocket.org
chiefmalcolm@millinocket.org

Manager Davis,

Still have one FF/Paramedic out for injury, Chief filling day shift for time off. Will have second FF/Paramedic going out for surgery in Sept.

Have been in constant communications with Maine CDC, ME EMS, and other State groups on this ever-changing situation. Am involved in multiple Zoom and other ways of meeting with these groups daily including weekends. Have been extremely busy with latest outbreak and issues in our area.

Doing Teams meeting each day with Town Manager and Dept. Heads.

Continue to pass on daily numbers of COVID-19 cases around the State to the Town Manager.

Monitoring crew and making sure that everyone is trying to keep safe and mentally conditioning during stressful times, during this recent outbreak in our region have transported positive COVID patients and crew has stepped up and working hard to protect themselves as well as patients.

Fire Station is still locked down.

Was finally able to locate new windshield for 781 and is here awaiting Portland Glass to get it installed.

John Davis

From: Mary Alice Cullen
Sent: Friday, September 04, 2020 2:25 PM
To: John Davis
Subject: RE: Reports

The FY20 audit is in full swing, it is more work this year due to the auditors not being onsite.

The August, 2020 Executive Order signed by President Trump provided the option of deferring the withholding of certain payroll taxes for the remainder of 2020, effective September 1. This is just a tax deferral, which means that Any employee payroll taxes not paid now will have to be repaid by the 4/30/2021. Trio sent out a survey to see if the municipalities were going to offer this option to employees as it would require a system change. The overwhelming response was that no one planned to offer this option to their employees. There will be no change in the Town's employee payroll tax withholding procedure. It appears most employees would rather pay the taxes as they are due.

Submitted to the State the Keep Me Healthy grant budget (\$45K awarded). Tom Malcolm will coordinate the grant purchases and distribution of masks, etc.

From: John Davis <manager@millinocket.org>
Sent: Thursday, September 03, 2020 9:36 AM
To: Craig Worster <ChiefWorster@millinocket.org>; Diana Lakeman <townclerk@millinocket.org>; Jeff Campbell <airport@millinocket.org>; Jim Charette <wastewater@millinocket.org>; Lori Santerre <humanresource@millinocket.org>; Lorna Thompson <assessor@millinocket.org>; Mary Alice Cullen <treasurer@millinocket.org>; Ralph Soucier <publicworks@millinocket.org>; Richard Angotti <Code@millinocket.org>; Tom Malcolm <ChiefMalcolm@millinocket.org>
Subject: Reports

Please have your activity report to me by tomorrow at noon.

Thanks,

John Davis
Millinocket Town Manager
(207) 723-7000

John Davis

From: Diana Lakeman
Sent: Friday, September 04, 2020 12:26 PM
To: John Davis
Subject: RE: Reports

Town Clerk/Tax Collector Office:

- New registrations, re-registrations, wastewater billing inquiries & payments, Absentee ballot requests and nomination certifications are keeping us all extremely busy
- Drop box and mail for all items other than new vehicle registrations is working well ***the Treasurer and myself created a instructional form for re-registration purposes and convenience to submit as request (located on both lobby doors, Drop Box and website)**
- Clerk's Assistant processing absentee requests and minutes while working from home as well as in office duties 3 days a week; Tax Collector processing mail & drop box payments and motor vehicle reports from home all week; Clerk also working from home on reports, minutes, finalization of election results, absentee requests, email inquiries, etc. as well as all duties while in office with new and re-regs, inquiries, etc.
- Currently have 8 returned nomination papers for Town Council (1 Pending return) and 3 for school board (1 pending return) - ***See attachment for nominations returned for ballot**

****NOTE:** Reminder that re-registrations for Millinocket residents can conveniently be processed electronically through Rapid Renewal, link located on Maine.Gov or quick link on the Town's website Millinocket.org**

Diana M. Lakeman

Town Clerk/Deputy Tax Collector
Registrar of Voters
197 Penobscot Avenue
Millinocket, Maine 04462
Telephone: 207-723-7007
Fax: 207-723-7002
townclerk@millinocket.org

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Subject: Reports

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Millinocket Town Manager
(207) 723-7000

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 - Currently have 8 returned nomination papers for Town Council (1 Pending return) and 3 for school board (1 pending return) - ***See attachment for nominations returned for ballot**
- **NOTE:** Reminder that re-registrations for Millinocket residents can conveniently be processed electronically through Rapid Renewal, link located on Maine.Gov or quick link on the Town's website Millinocket.org**

Diana M. Lakeman

Town Clerk/Deputy Tax Collector
Registrar of Voters
197 Penobscot Avenue
Millinocket, Maine 04462
Telephone: 207-723-7007
Fax: 207-723-7002
townclerk@millinocket.org

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To: Craig Worster <ChiefWorster@millinocket.org>; Diana Lakeman <townclerk@millinocket.org>; Jeff Campbell <airport@millinocket.org>; Jim Charette <wastewater@millinocket.org>; Lori Santerre <humanresource@millinocket.org>; Lorna Thompson <assessor@millinocket.org>; Mary Alice Cullen <treasurer@millinocket.org>; Ralph Soucier <publicworks@millinocket.org>; Richard Angotti <Code@millinocket.org>; Tom Malcolm <ChiefMalcolm@millinocket.org>
Subject: Reports

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Thanks,

John Davis
Millinocket Town Manager
(207) 723-7000

SAMPLE

To vote for a person fill in the oval to the left of the name.

TOWN COUNCIL MEMBER
3 Year Term
Vote for Three

SCHOOL BOARD MEMBER
3 Year Term
Vote for Two

BOYINGTON, DAWN

ANGOTTI, RICHARD JR.

BRAGDON, MATTHEW

AYOTTE, MATTHEW

DANFORTH, JANE

BRUNDRETT, MICHELLE

FELICIANO, GAIL

MACKIN, ERIKA L.

JAMIESON, STEPHANIE

Write-in

MURRAY, JENNIFER

Write -in

PELLETIER, LOUIS

STRATTON, GILDA G.

Write-in

Write-in

Diana Lakeman

From: Flynn, Julie <Julie.Flynn@maine.gov>
Sent: Tuesday, September 08, 2020 1:52 PM
To: 'SDALLAIRE@AUBURNMAINE.GOV'; 'CLERK@BARHARBORMAINE.GOV';
'DWHEELER@CITYOFBATH.COM'; 'CITYCLERK@CITYOFBELFAST.ORG';
'TOWNCLERK@TOWNOFBELGRADE.COM'; 'TOWNCLERK.BENTON@GMAIL.COM';
'CMORRIS@BIDDEFORDMAINE.ORG'; 'PROSS@BOWDOINHAM.COM';
'TOWNCLERK@BRIDGTONMAINE.ORG'; 'SMITHFM@BRUNSWICKME.ORG';
'JGRAN@BUCKSPORTMAINE.GOV'; 'CITYCLERK@CALAISMAINE.ORG';
'KOAKES@CAMDENMAINE.GOV'; 'DEBRA.LANE@CAPEELIZABETH.ORG';
'JFARRIN@CARIBOUMAINE.ORG'; 'CLERK@CASCOMAINE.ORG';
'BECKY@CHINAMAINE.ORG'; 'DEBRA.LANE@CAPEELIZABETH.ORG';
'TOWNCLERK@DURHAMME.COM'; 'ERICAINGALLS@GWI.NET'; 'EKOWAL@EASTPORT-
ME.GOV'; 'WRAWSKI@ELIOTME.ORG'; 'HGRINDLE@ELLSWORTHMAINE.GOV';
'CKELLER@FAIRFIELDME.COM'; 'CWOLFE@FREEPORTMAINE.COM';
'LNORDFORS@GORHAM.ME.US'; 'DCABANA@GRAYMAINE.ORG';
'CITYCLERK@HALLOWELLMMAINE.ORG'; 'GAYLE@HAMPDENMAINE.GOV'; Melissa
St.John; 'CLERK@HOPEMAINE.ORG'; 'TOWN.CLERK@HOULTON-MAINE.COM';
'MBROWN@KENNEBUNKMAINE.US'; 'TOROAK@KENNEBUNKPORTME.GOV';
'KESTEE@KITTERYME.ORG'; 'ANN.MORRISON@LINCOLNMAINE.ORG';
'TLYCETTE@LISBONME.ORG'; 'TOWNCLERK@LYMAN-ME.GOV'; Diana Lakeman;
'SMYERS@NEWGLOUCESTER.COM'; 'JPORTER@OAKLANDMAINE.US';
'TOWNCLERK@TOWNNOFOGUNQUIT.ORG'; 'KMCLAUGHLIN@OOBMAINE.COM';
'CLERK@PITTSFIELD.ORG'; 'TKING@PRESQUEISLEME.US';
'TOWNCLERK@RANGELEYME.ORG'; 'SUE.LOOK@RAYMONDMAINE.ORG';
'TOWNCLERK@RICHMONDMAINE.COM'; 'SSYLVESTER@ROCKLANDMAINE.GOV';
'TOWNCLERK@TOWN.ROCKPORT.ME.US'; 'BLETOURNEAU@SABATTUS.ORG';
'MHUGHES@SACOMAINE.ORG'; 'SHCOTE@SANFORDMAINE.ORG';
'YJUSTICE@SCARBOROUGHMAINE.ORG'; 'SKOWTREAS@SKOWHEGAN.ORG';
'BBENNETT@SBMAINE.US'; 'ECARRINGTON@SOUTHPORTLAND.ORG';
'LDUMONT@TOPSHAMMAINE.COM'; 'TOWNCLERK@UNION.MAINE.GOV';
'PDUBOIS@WATERVILLE-ME.GOV'; 'TOWNCLERK@WESTBATH.ORG';
'WPTWNMGR@MEGALINK.NET'; 'AHOLMES@WESTBROOK.ME.US';
'LSMORRELL@WINDHAMMAINE.US'; 'LGILLIAM@WINSLOW-ME.GOV';
'LCARSON@WINTHROPMAINE.ORG'; 'JDOTEN@YARMOUTH.ME.US';
'TOWNCLERK@YORKMAINE.ORG'; 'LSMORRELL@WINDHAMMAINE.US';
'LCARSON@WINTHROPMAINE.ORG'; 'JDOTEN@YARMOUTH.ME.US';
'TOWNCLERK@YORKMAINE.ORG'
Subject: Accessible Electronic Absentee Ballot - adding local ballot
Attachments: Local accessible ballot process.docx; Sample Local Election Data.xlsx
Importance: High
Follow Up Flag: Follow up
Flag Status: Flagged

Hi All –

As you may be aware, the state and 4 municipalities have been sued by the Disability Rights of Maine on behalf of several blind voters, who want to be able to request and vote an accessible (electronic) absentee

ballot to avoid going to the polls due to COVID-19 concerns. We have agreed to provide the service for the state ballots, and our vendor also will add to your local ballots to the state ballot in case you have any local users with disabilities who wish to use the service.

We are emailing you as a group as our records show you may have a local election being held on November 3rd. To avoid getting swept into the lawsuit, I encourage you to consider providing us with your local ballot text.

I've attached the explanation of the process for adding your local ballot text to the state accessible absentee ballot for use by voters with disabilities this election. We need to have it by this Friday, September 11th.

Please give Melissa, Eric or me a call if you have any questions or need any assistance.

Julie L. Flynn
Deputy Secretary of State
Bureau of Corporations, Elections and Commissions
101 State House Station
Augusta, ME 04333-0101
Phone: (207) 624-7736
Fax: (207) 287-5428

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

Accessible Electronic Absentee Ballot for Voters with Disabilities

Prepared by the Secretary of State, September 1, 2020

Overview of Project

The Secretary of State has agreed to develop an accessible electronic absentee ballot and ballot request system for use by voters who are blind or have other disabilities that prevent them from being able to privately and independently complete a paper absentee ballot, and to make that system available for the federal and state election on November 3, 2020. If a municipality has a local election and provides the ballot text to the Elections Division as provided below, then the accessible ballot will include both the state and local ballots.

When the system is fully implemented, voters with disabilities will be able to request an accessible electronic absentee ballot from the Secretary of State using the state's online Absentee Ballot Request (ABR) service, in a manner similar to the process used by uniformed service or overseas voters. The Elections Division will process the absentee ballot request and will issue an email notification to the voter, with login credentials and instructions for accessing the state's secure ballot website to download a UA/PDF (universally accessible PDF) ballot. The UA/PDF ballot will allow the voter's screen reader software to read the ballot to the voter and provide a means for the voter to independently mark the ballot and electronically "sign" the voter's affirmation (using their provided password). They will then save the marked, locked and signed PDF to their computer and return it to the Elections Division drop box via email.

If the ballot is for the state election only, the Elections Division will process and count it and report the results along with the UOCAVA ballot totals. If the municipality has provided and approved the local ballot to be issued along with the state ballot, then the Elections Division will separate the local ballot and affirmation from the state ballot and transmit the ballot to the municipality for counting at the local level. Depending on when the ballot is received by the Elections Division, the manner of transmission to the municipality may be by express mail or other expedited delivery service, or it may be by email or fax. The ballot should be accepted and processed by the municipality as you would any other ballot; however, the ballot will have to be hand-counted on election night, as it cannot be scanned through the DS200 tabulator.

Providing Local Ballot Text for Inclusion with State Accessible Ballot

If you have a local election on November 3rd, we strongly encourage you to provide your ballot content to the Elections Division to include with the accessible state ballot. Please complete the attached spreadsheet and send it to us via email. The email should be sent to: Eric.Reynolds@maine.gov with a copy to CEC.Officials@maine.gov and use the subject line: **"Local accessible ballot text"**. In the body of your email, please list the name and phone number of the contact person who can answer questions about the ballot layout. You also may attach a Word document or additional spreadsheet to provide additional text for ballot questions or instructions to voters.

We need to receive your spreadsheet by next Friday, September 11th, in order to guarantee inclusion of your local ballot in the accessible system. Please call Julie Flynn or Melissa Packard at 624-7650 if you have any questions about the process or timeline. If you need help in completing the ballot spreadsheet, please contact Eric Reynolds at 624-9060, and leave a voice mail if you don't reach him directly.

Instructions for completing the Ballot Spreadsheet

1. Please provide any **Ballot Header** information in this row, such as your municipality name and title and date of the election. For example, Town/City of XX
Municipal and School Election
November 3, 2020
2. Fill in each contest name/title in the **Contest Name Line 1** row of the spreadsheet in the order the contests should appear on the ballot (1st contest should be listed in the first column of that row, 2nd contest in the second column, etc.)
3. Fill in additional contest information, such as District numbers or At Large in the **Contest Name Line 2** row of the spreadsheet under the applicable contest name.
4. For the Precincts/ballot style row, indicate whether the office appears on All ballots or only in a particular precinct or set of precincts, e.g., District 1 only, or Districts 1, 2, and 4.
5. Add any voting instructions that you wish to have printed on the ballot, such as "Vote for One" or "Vote for No More than Three" or "Two Year Term", etc.
6. For the **Vote For** row, list the maximum number of candidates that may be selected.
7. For the **Candidate** row, list the candidate names in the order and format that they should be printed on the ballot, under the proper **Contest Name** column. If there is any address or party text that should be listed with the candidates' names, please list it in the proper position – either beside or below the candidates' names.
8. For the **Question Text** row, list the ballot question, while for the **Question Explanation** list any explanatory text or summary that must appear on the ballot. To avoid having to retype lengthy text into the spreadsheet, you can reference and provide a Word document along with the spreadsheet that already has the ballot text.
9. **Note:** Please avoid listing explanatory text or financial statements that are not required by your charter to be included on the ballot. Remember, Title 30-A no longer requires such financial statements to be printed on the ballot. We recommend you post this information on your publicly accessible website in a format that is accessible and can be read by screen readers. We are trying to provide a simplified ballot and having a page or more of explanatory text is going to be difficult for some voters to navigate.

John Davis

From: Lorna Thompson
Sent: Thursday, September 03, 2020 1:39 PM
To: John Davis
Subject: RE: Reports

Hi John,

My report is as follows:

- Still in discussion with Great Lakes Hydro attorney regarding their \$16 million valuation abatement request for 4-1-19 and valuation reduction for 4-1-20 taxes. They have submitted some information for review
- Still in discussion with owners of the shopping plaza. They are requesting a valuation reduction due to the vacancy lease loss.
- Inspected 5 School St Ext
- Working on commitment of taxes. Hope to have it complete next Tuesday
- Responded to emails, phone calls and changed addresses

Lorna

From: John Davis <manager@millinocket.org>
Sent: Thursday, September 3, 2020 9:36 AM
To: Craig Worster <ChiefWorster@millinocket.org>; Diana Lakeman <townclerk@millinocket.org>; Jeff Campbell <airport@millinocket.org>; Jim Charette <wastewater@millinocket.org>; Lori Santerre <humanresource@millinocket.org>; Lorna Thompson <assessor@millinocket.org>; Mary Alice Cullen <treasurer@millinocket.org>; Ralph Soucier <publicworks@millinocket.org>; Richard Angotti <Code@millinocket.org>; Tom Malcolm <ChiefMalcolm@millinocket.org>
Subject: Reports

Please have your activity report to me by tomorrow at noon.

Thanks,

John Davis
Millinocket Town Manager
(207) 723-7000

John Davis

From: Richard Angotti
Sent: Thursday, September 03, 2020 2:26 PM
To: John Davis
Subject: RE: Reports

Issued permits
Issued property maintenance letters
Restructured office
Added new used flat file cabinets for storage of drawings
Misc. office work

From: John Davis <manager@millinocket.org>
Sent: Thursday, September 3, 2020 9:36 AM
To: Craig Worster <ChiefWorster@millinocket.org>; Diana Lakeman <townclerk@millinocket.org>; Jeff Campbell <airport@millinocket.org>; Jim Charette <wastewater@millinocket.org>; Lori Santerre <humanresource@millinocket.org>; Lorna Thompson <assessor@millinocket.org>; Mary Alice Cullen <treasurer@millinocket.org>; Ralph Soucier <publicworks@millinocket.org>; Richard Angotti <Code@millinocket.org>; Tom Malcolm <ChiefMalcolm@millinocket.org>
Subject: Reports

Please have your activity report to me by tomorrow at noon.

Thanks,

John Davis
Millinocket Town Manager
(207) 723-7000

John Davis

From: Lori Santerre
Sent: Thursday, September 03, 2020 3:09 PM
To: John Davis
Subject: Report

Payroll/Warrants
Fuel bids
Personnel issues
Working with Auditors
Telephones and assisting Tax Office
GA

Lori Santerre
Human Resource
Town of Millinocket, Me. 04462
207-723-7000 x5

ORDER #212-2020

PROVIDING FOR: Execution of the Warrant for September 10, 2020

IT IS ORDERED that the Warrant for September 10, 2020 in the amount of \$ _____
is hereby approved.

Passed by the Town Council _____

Attest: _____

ORDER #213-2020

PROVIDING FOR: Appointment to the Planning Board.

IT IS ORDERED that Michael Crowley is appointed as an alternate to the Planning Board for a five-year term to expire September 2025.

Passed by the Town Council _____

Attest: _____

Town of Millinocket
Application for Boards & Committees

**IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS**

Committee/Board: Planning Board

In order to assess the interest related to this committee, please complete this brief application.

Date: _____

Name: Michael R. Crowley Address: 73 Water Street

Telephone Numbers: Day Time: 723-7419 (w) Evenings: 356-8791 (cell)

Why are you seeking to become a committee representative? I have an interest in this general area, I have experience, I believe I would be an asset to the citizens and to our town government.

What talents/skills do you feel you would bring to this position? prior experience as a city councilor, participant in numerous economic + community development initiatives, I am fair and balanced in my civic responsibilities.

What do you feel is the responsibility of this board/committee? Implement current planning processes, guide future growth + development, preserve the integrity of Millinocket's districts and neighborhoods.

What municipal boards, volunteer organizations or community service groups have you worked with the past and for what length of time? Bangor city council - 6 yrs, Kiaya 1 year; airport committee 5 yrs; downtown tax district 5 years; facade improvement club/committee 2 years; EMDC board 6 years, treasurer 2 years; Cham. Amer. Folk

What have you to offer to this committee which our Town can use in this important undertaking? Integrity. Vision. Passion. Communication Skills. Community engagement (Chamber Board/VP, 2 yrs. MBH philanthropy foundation president, president Millinocket Alumni Association, former exec. dir. Con. Katahdin)

When are you available to meet, please specify?

Weekday Anytime → A.M. _____ P.M. _____

If you need more space, please feel free to use the back or attach additional page(s).

August 28, 2020

MICHAEL R. CROWLEY
Background information

Professional Experience

President, Legacy Medical Foundation (2020 to present)

The Legacy Medical Foundation is a 501c3 nonprofit organization established by Millinocket Regional Hospital to build a philanthropic base in support of hospital initiatives including access to patient care, fiscal plant improvements, and general community/regional wellness and public health. The Foundation seeks grants from funders and elevates opportunities associated with philanthropy to all donors/benefactors.

Executive Director, Our Katahdin (2016-2017)

President/Chief Philanthropy Officer Northern Light Health Foundation and

Vice President, Northern Light Health System, Bangor, Maine (1996 – 2016)

Executive Director, Bangor Region Chamber of Commerce, Bangor, Maine (1993-1996)

Vice President, University of Maine General Alumni Association, Orono, Maine (1981-1983, 1985-1993)

Director of Annual Funds, Quincy University, Quincy, Illinois (1983-1985)

Hurricane Island Outward Bound School, Rockland, Maine (1983)

Education

Bachelor of Science, University of Maine, Orono, Maine 1981

Stearns HS, Millinocket, Maine 1972

Honors & Recognition

Seven Seals Award, US Department of Defense 2019

Honorarium by Northern Light Health Foundation, conference area named Michael R. Crowley Suite (2017)

Tourism Eagle Award for Individual Achievement, Bangor Region Convention and Visitor's Bureau, 2009

Maine Commission for Community Service, Governor Appointee to State Board, 1999

Eastern Maine Technical College commencement speaker, 1996

Maine & Company, Governor Appointee as Maine Ambassador, 1996

Council for the Advancement and Support of Education, faculty 1993, 1987-1991, 1980

Outstanding Young Men of America, 1984

Eagle of the Cross Award, Roman Catholic Diocese of Portland, 1972

Community Service

American Red Cross Pine Tree Chapter Board (2004-2014, past chair)

Bangor BanAir Corporation Board (2008-2016)

Bangor Mechanics Association Board, Bangor Public Library (Trustee 2004-2016)

Bangor Savings Bank Corporator (2002-2016)

Eastern Maine Community College, President's Advisory Board (1994, chair 2007-08)

Eastern Maine Development Corporation Board (2004-13, officer/executive committee 2007+, 2012+ treasurer)

Eastern Maine Medical Center Auxiliary (1996, present)

Katahdin Chamber of Commerce (board, treasurer 2019, vice president 2020)

Katahdin Area Council Corporation Boy Scouts of America Board (1997-2016)

Katahdin Region Economic Development Task Force (2014-2017)

Maine Alzheimer's Association Board (2008)

Maine Rural Partnership (2009+, board, chair Giving Back)

Millinocket Education Foundation (2016-present)

Millinocket Housing Corporation (2017, present)

Millinocket-Stearns-St. Martin Alumni Association Board (2015-2017, president 215-present)

Millinocket School Department, School Board (2016-17)

Penobscot County Jail Board of Visitors (2007 +, chair 2008)

Ronald McDonald House of Bangor (2012-2014 resource development committee)

Rotary Club Bangor Maine (1991-2016, president, past-president, board)

University of Maine Alumni Association, Awards Committee (2005-present, 2013-17 chair)

Professional Affiliations

AHP Association for Healthcare Philanthropy

Bangor Region Economic Development Group

MHA (formerly Maine Hospital Association)

Maine Planned Giving Council (Board 2013-17)

National Council for Planned Giving

National Society for Fundraising Executives (MA Chapter)

New England Association Healthcare Philanthropy

Additional Community Service and Memberships

American Heart Association, 1997 Heart Walk Vice-chairperson
American Folk Festival on the Bangor Waterfront, founding board chair
Amicus Board (Multiple Handicap Center of Penobscot Valley) (1996 - 1999)
Bangor Fire Department DAL Project (Board 1996-98)
Bangor Center Corporation, Director
Bangor City Council (1997-00, 00-03, Chair/Mayor 2002)
Bangor Convention & Visitor's Bureau (Board 1997-2001)
Bangor Foundation Board (1999)
Bangor Golf Open, Director
Bangor Historical Society (Board 2000, 2001)
Bangor Italian Heritage Club
Bangor Public Library Campaign Time capsule Chairperson (1998)
Bangor YMCA Marketing Committee (1997)
Council for the Advancement and Support of Education, faculty
Diocese of Portland Catholic School Task Force (1996)
Kappa Delta Phi National Education Fraternity (1973+)
Knights of Columbus - Pine Cone Chapter (1985+)
Literacy Volunteers of America Bangor Board (2003 - 2006)
Maine Association of Chamber of Commerce Executives
Maine and Company
Maine Center for the Arts, Advisory Board
Maine Chamber and Business Alliance, Director
Maine Coalition for Safe Kids Board (2002-2004)
Maine Development Foundation, Strategic Planning Committee
Maine Job Service, Employer Advisory Council
Maine-New Brunswick Partnership '95, Steering Committee
Maine Partnership (1996-2004)
Maine Philanthropy Center Board (2001)
Maine Volunteer Connection Board (2000-01)
Maine March of Dimes
March of Dimes, (Regional Walk America Co-chairperson 1998, Board 1997-2000)
National Folk Festival Board (2002 - 2007; chair 2004)
Penobscot Foundation Board (1999)
Retired Senior Volunteer Program, Advisory Council (Board 1985-95, 85-09)
St. Paul the Apostle Catholic Parish Eucharistic Ministry (2005-2015)
All Saints Catholic School, Development Council Chairperson
Target Industrial Corporation, Director
United Cerebral Palsy of Northeastern Maine (Board 1980-1989)
United Volunteers/Retired Senior Volunteer Program Board (1987-1997, President 1997)
University of Maine General Alumni Association Building Committee (1998)
University of Maine Museum of Art Board (1996-97)
University of Maine System Advancement Group, Chairperson
University of Maine Wilson Center, Endowment Council

PROVIDING FOR: Authorization to accept the bid for heating fuel.

IT IS ORDERED that the Millinocket Town Council accepts the bid for heating fuel for the Town of Millinocket for fiscal year 2021 from **Preble Oil Company** for a cost of \$1.3876 per gallon, which is .07 (seven cents) above the OPIS Bangor Rack price.

NOTE: The Town received one bid:

1. Preble Oil Company \$1.3876 (seven cents above rack price)

PASSED BY THE COUNCIL: _____

ATTEST: _____

TOWN OF MILLINOCKET, MAINE

#2 FUEL OIL BID SHEET FOR 2020/21 SEASON

SEPTEMBER 30, 2020 TO SEPTEMBER 30, 2021

Fax by
10am Friday

Bidder: Preble Oil Co. Telephone: 723-9965
Address: 139 Penobscot Ave FAX: 723-9994

Contact Person: Pauline Charette

FUEL BID INFORMATION:

#2 FUEL

OPIS Bangor Rack Posted Price as of
Friday, August 21, 2020 (price per gallon)

1.3176

Additional mark-up by bidder (per gallon)

1.07 cents (seven cents)

Total Price per gallon delivered

1.3876

BID ALTERNATE: If your company is interested in offering a set price, prepay plan or other alternative, please so indicate on the back of this Bid Sheet. Thank you.

Return this completed form **NO LATER THAN 10:00 AM SEPTEMBER 4, 2020**
AT THE OFFICE OF THE TOWN MANAGER. Bids must be mailed or Faxed.
Please return the bids to:

John Davis
Town Manager
197 Penobscot Avenue
Millinocket, Maine 04462

Fax #207-723-7002

Thank
you.
Pauline

Bid award is anticipated at the September 10, 2020 Town Council Meeting. The Town Council reserves the right to accept or reject any or all bids and to waive any irregularities that may arise.

PROVIDING FOR: Authorization to sell computer towers.

IT IS ORDERED that the Millinocket Town Council authorizes the sale of 13 used desktop computer towers. The towers can be viewed at the Millinocket Code Office and awarded through the bid process.

NOTE: The following towers are for sale:

1. Dell Vostro 230
2. Dell inspiron
3. Dell OptiPlex 3010

All units were operational when taken out of service. They have no hard drive and are available as is and sold as a group of 13.

PASSED BY THE COUNCIL: _____

ATTEST: _____

The town of Millinocket has 13 used desktop computers towers available of bid. Can be seen at the code office.

They range from

Dell Vostro 230

Dell Inspiron

Dell OptiPlex 3010

All units were working when they were taken out of service. There are no hard drives in the units and are available as is and are being sold as a lot of 13.

PROVIDING FOR: Municipal Release Deed (Delrosa/Johnson).

IT IS ORDERED that a Municipal Release Deed is approved for David Delrosa and Christopher Johnson of 27 Locust Street, Berkley, Massachusetts, 02779, for a property located at 82 Pamola Park, Millinocket, Maine, as shown on Map U11 Lot 079, as all outstanding taxes, interest, and fees have been paid.

IT IS FURTHER ORDERED that the Town Manager is authorized to execute and file all the necessary paperwork, including signing a municipal release deed to complete the sale of the property referenced above.

PASSED BY THE COUNCIL: _____

ATTEST: _____

PROVIDING FOR: Municipal Release Deed (York).

IT IS ORDERED that a Municipal Release Deed is approved for Jennifer and Paul York of 35 Eastland Avenue, Millinocket, Maine, 04462, for a property located at 35 Eastland Avenue, Millinocket, Maine, as shown on Map U09 Lot 075, as all outstanding taxes, interest, and fees have been paid.

IT IS FURTHER ORDERED that the Town Manager is authorized to execute and file all the necessary paperwork, including signing a municipal release deed to complete the sale of the property referenced above.

PASSED BY THE COUNCIL: _____

ATTEST: _____

