



TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS
PUBLIC ATTENDANCE via ZOOM ONLY
THURSDAY, FEBRUARY 11TH, 2021
4:30 PM

'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Approval of Minutes: August 27, 2020 Public Hearing and Regular Town Council Meeting, February 4, 2021 Executive Session.
4. Adjustments to the Agenda

OLD BUSINESS:

NEW BUSINESS:

Special Presentations:

a) Todd Phillips - Infection Prevention Specialist for Millinocket Regional Hospital - MRH's Community Vaccination Plan

5. Interim Town Manager's Report
6. ORDER #26-2021 Approval of the Warrant for February 11, 2021
7. ORDER #27-2021 Authorization for Municipal Release Deed (41 Pamola)
8. ORDER #28-2021 Rescind Order 2-2020
9. ORDER #29-2021 Approval of Quote Requests for Timber Harvesting on Airport Lots
10. ORDER #30-2021 Approval of Appointments to the Town Charter Review Committee (Downes, Paul & Raymond)
11. ORDER #31-2020 Approval of an Appointment to the Personnel Appeals Board (Newcombe)
12. Reports and Communications:
 - a. Warrant Committee for February 25, 2021 Council Meeting: Councilor Pelletier and Councilor Pray.
 - b. Chair's Committees Reports
 - c. Two Minute Public Comment
13. Adjournment:

The Town of Millinocket will enforce Social Distancing Mandate Regulations. Public Comments and Zoom attendance requests can be emailed to the Town Manager Prior to the Meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. The meeting is also streamed live for your convenience @ townhallstreams.com, find the direct links on our website @ millinocket.org. We thank you for complying. **Stay Healthy, Stay Safe**

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are common terms:

- **Order** - Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** - A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** - A "second" is used when a councilor supports an order to be discussed and voted upon. Without a "second" an order or motion does not get discussed or voted on.
- **Amendment** - A change to an original order, which can be motioned by a councilor and approved or voted down by the whole Council.
- **Minutes** - Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**- This is the protocol used and questions go to the Council Chair. The Council follows Robert's Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant**- A list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mill Rate** - Tax rate. The tax rate determines what is paid in property taxes. It is stated in "so many dollars per thousand dollars of valuation." Residential property owners may want to seek homestead exemptions or Veterans exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town's Tax Assessor.
- **Two Minute Public Comment** - Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts or feedback publicly. The Council invites any and all people to speak. Questions directed at the Council or Manager will be answered at the following Council meeting; this part of the agenda is not interactive.
- **Executive Sessions** - These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No action by the Council can be taken in Executive Session--only in public Council meetings can any vote or decision be made by the Council.
- **To ask questions** or offer feedback during Town Meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered. Want to do more? Become an appointed member of a committee! The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:
<https://millinocket.org/government/committees-and-boards/>.

August 27, 2020

The Public Hearing and Regular Meeting of the Town Council was brought to order in Council Chambers and via Zoom at 4:30 pm by Chair McEwen.

Roll Call:

Pelletier	Jackson
Stratton	Golieb-Time in at 5:39pm
Madore	Pray
McEwen	

Also, in attendance: Town Manager John Davis, Town Clerk Diana M. Lakeman, Treasurer Mary Alice Cullen, Code Enforcement Richard Angotti, Jr, Fire Chief Tom Malcolm, Chief Worster, Media Benn Bar, and 13 public, all Zoom attendance.

Pledge of allegiance.

Adjustments to the Agenda: Town Manager requests to remove order #204-2020 and Table Orders #211-2020

Approval of the minutes of the July 22, 2020 Executive Session.

Motion- Stratton Second- Madore Vote 6-0

Special Presentations: n/a

ORDINANCE #6-2020 1st Public Hearing – An Amendment to Chapter 23 Planning Board of the Town of Millinocket Code.

PROVIDING FOR: An Amendment to Chapter 23 Planning Board of the Town of Millinocket Code

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MILLINOCKET that Chapter 23 of the Millinocket Code is amended with the proposed addition approved by the Planning Board to §5-B to include the addition as presented:

§23-5. Meetings; quorum; minutes.

B. Quorum. No meeting of the Board shall be held without a quorum consisting of four (4) members. When a quorum is present, any vote taken at such a meeting shall be a valid vote if passed with a simple majority of those present and voting.

IT IS FURTHER ORDAINED that the Town Clerk make appropriate changes to incorporate this article into the Millinocket Code and distribute new pages to all persons known to have a copy of the Code

Motion-Pelletier Second- Madore Vote 6-0 to Enter into Public Hearing

1st Reading Only, no action at this time by Vote, Council discussion express appreciation to the Planning Board addressing requests for policy updates and support expressed as suggestions by planning board.

Town Manager's Report: August 27, 2020

Next Meetings – held in Council Chambers at 4:30 p.m.

September 10, 2020

September 24, 2020

National Fire Protection Association – Attached is the Association's fact sheet on building and life safety issues for safely reopening schools. Some of the topics covered are:

- Fire protection systems and life safety systems
- Evacuations and other drills.
- Building modifications.
- Doors.
- Change of use and seating arrangements.
- Use of partitions.

The Human Resource Director mailed request for oil bids to four oil businesses in the area(CN Brown, Preble Oil, Dead River, and Bragdon Oil). Bids are due on Tuesday, September 4, 2020, by 10:00 a.m. at the office on the Millinocket Town Manager.

Taxable PPE Loan Funds – Loans forgiven under the Paycheck Protection Program (PPP) not only will have Federal tax implications but in New Hampshire and Maine the state tax will trigger. A forgiven loan will not be tax free unless Congress and state legislatures pass new laws.

Department Updates

Public Works

One employee quarantined after exposure to someone that tested positive for COVID-19. His test came back negative.

Notified Canadian Pacific Railway about boards lifted on Elm Street Crossing. Have not heard back from them yet.

Conducting annual sewer flushing, inspections, and cleaning catch basins.

Preparing winter sand.

Doing preventative maintenance on plow trucks.

Planning to remove 30-year old underground tank at Public Works used for #2 fuel oil.

Mowing along side of the Rice Farm Road, parks, and town rights-of-way.

Unplugging beaver dams in the Pines and on Bates Street.

Transfer Station

MRC virtual board meeting showed positive signs of plant restart.

Repaired well water issue. Pulled pump and found a bad check valve.

Cleaning up stored inventory at Recycle Plant.

Receiving tv's, computers, fluorescent bulbs, and trash from houses at a high rate.

Airport

Virtual kick-off meeting for the Master Plan went well.

Working to get Jet-A fuel system changed over to the Town. Like to complete by September 1st.

May have to cancel annual fly-in this year due to the virus.

Truck pulls already cancelled.

Airport solar farm in progress.

Applied for Maine DOT GARD air traffic monitoring system. Fully funded by the MDOT.

Cemetery

Grounds in good shape. Cancelled some burials.

Like to thank Rick Angotti's sister who is working on a digital system for burial record locations. This will make the website more user friendly.

Wastewater Treatment Plant

Facility running well.

Performing summer maintenance and testing.

Changed work schedules again because of virus outbreak. Everyone working a full day but at separate times.

Conducted annual proficiency testing and should have results next week.

Police Department

353 incidents in the month of July. 523 for same period last year.

Chief covering vacations, short shifts, and transports.

Weekly Press Log submitted to the Press

Officers name	Suspect Name	Town of Residence	Violation
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Officer Hrynuk	Vern Moffitt	Millinocket
Officer Shean	Dwayne Bartlett	East Millinocket
Officer Shean	Barry Markham	Medway
Officer Shean	Barry Markham	"
Officer Cram	Dwayne Bartlett	East Millinocket
Officer Cram	Dwayne Bartlett	"
Sgt. Winslow	Nicholas Cavanaugh	Dexter
Sgt. Winslow	Daniel Pelletier	Millinocket
Sgt. Winslow	Daniel Pelletier	Millinocket

Domestic Violence Assault
Suspended License
Unauth. Use of a Motor Vehicle
Disorderly Conduct
Suspended license, Violation Cond. Of Release
Inspection Sticker and Inadequate Tires
Speeding 47 in a 25-mph zone
Operating while Suspended
Violation Conditions of Release

Reviewed new cruiser bids:

Quirk Ford	Explorer SUV Patrol	\$39,493
Quirk Ford	F150 Police	\$32,772
Thornton Brothers	Durango SUV Patrol	\$33,201
Thornton Brothers	Ram 1500 Police	\$27,712
Pratt	GMC Sierra	\$32,755

The Ram 1500 "Classic Badge" has the equipment installed to make installation of our specialized equipment easier. Recommend the Ram 1500; it suits our needs well and will make a solid patrol vehicle. Additionally, the trade in or re-sale value on a patrol truck is traditionally much greater than that of an SUV.

Fire Department

One employee out. Another medic going out in September for surgery.

Chief covering day shift to allow for time off.

Communicating with state agencies about COVID-19. Involved in multiple Zoom meetings. Extremely busy with latest outbreak.

Continue to monitor crew for signs of COVID.

Fire Station still locked down.

Have a mutual aid agreement with Medway Fire for fire service and an agreement for ALS backup.

Worked with Code Enforcement Officer on final inspection for MML.

Health Officer

Attending teleconferences about virus.

Good summer season with no incidents at the pool or playgrounds. People followed guidelines.

Awarded Maine Health Grant through FEMA for "Mask Me" program. Mobilizing Katahdin helping with this.

Working with state agencies and MRH on virus outbreak.

Met with Manager and Dept. Heads on how to handle the latest occurrence of the outbreak. Town Office locked down indefinitely.

Recreation Department

Closed Pools.

Continue to mow recreation fields.

One positive COVID test.

Administration

Treasurer

Filed 2020 tax liens Friday, August 21 on 149 properties. Total due after adding in fees is \$180,470.

New Tax Collector sworn in next week and will begin preparation for the FY21 tax billing process.

RKO will begin audit on August 31 offsite and complete the audit onsite in late October.

Will continue to prepare for FY20 audit and catch up on July's month-end closing.

Town Clerk & Tax Collector

Training new Tax Collector. Scheduled Motor Vehicle training in September.

Processed August quarterly Wastewater billing. Mailed on 8/21/2020. Apologize for not sending it out in July.

Alternating work schedules with Assistant Clerk to minimize exposure to each other.

Preparing final steps for June Primary election.

Assistant Clerk & Tax Collector finalized June end of month reports.

Nomination Papers due on September 4, 2020. Five returned papers for the Council & three are pending.

Three seats available. One resident took out papers for the School Board but has not returned them. Two seats available.

Received over 150 absentee requests since filing opened a week ago. This is an extremely high number this early.

Still trying to catch up on minutes.

Tax Assessor

Met with Our Katahdin regarding exemption applications.

In discussions with Great Lakes Hydro attorney concerning their \$16 million tax abatement.

Discussing valuation reduction with Shopping Plaza due to a vacancy lease loss.

Working on tax commitment. Behind because of reduction and exemption requests.

Sales outpacing assessments which could lead to a reduction in our ratio (sales compared to assessments) for next year if the market does not slow.

Code Enforcement Officer

Working with attorney from Drummond Woodsum in reference to 40 Oxford Street.

Issuing permits mailing & mailing letters to residents about property maintenance.

Did inspection of Library. Still have items to correct to get occupancy permit.

Human Resource/Welfare Director

Prepared warrants.

Organized year end material for auditors.

Regular office duties.

Personnel issues.

Did paperwork for new hire.

Town Manager

Worked on legal issues.

Conducted morning meetings with Dept. Heads on Teams.

Assisted with plan to shut Town Office down.

Watching virus outbreak closely to get prepared to reopen.

Met with Sam Ogilvie on placement of Station Clock.

Filled out paperwork for AARP grant.

Councilor Comments:

Pelletier- notes wise decision delay school opening, concerns of Railroad crossing at Elm Street, pleased cemetery plots are accessible online, informs absentee ballots can be requested online.

Pray- PPE tax status as governments exempt, inquires of cancellations or delays for cemetery gatherings with Governor's mandate, shares appreciation to Jane Danforth for her assistance and receiving award for Maine Health Care Grant, concerns of tax exemptions suggests meeting to understand process.

Madore- shares MRC virtual board meeting went well informing contracts will be honor without additional fees, excited master plan for airport has started as it's a very important step in a forward direction, supports the Town owning the jet fuel services at the airport as it's a positive for the Town's revenue, glad to hear Solar Project moving ahead, shares appreciation for cemetery information, unfortunate situation but glad to hear the Town office will be a fully staffed department again, anticipates the opening of the Library, congratulations to all those who took out nomination papers.

Stratton- glad school opening day is extended sharing concerns, absentee request inquiries, Town Clerk Diana Lakeman informs applications are available for request and ballots are not expected until Oct 5, 2020, concerns if covid19 responsibility to due employee absences.

Jackson- appreciation to the Town employees working through these difficult times, glad to see the start of while supporting airport master plan, anticipates cemetery restrictions lifted soon, concerns of tax liens with closure wishing revisions allowed for leniency with due date of current year taxes, thanks the Town Clerk and workers for stepping up and training, supports the Library anticipating opening soon.

Chair McEwen- echoes comments, extends thanks to all employees currently working through these difficult situations, concerns of school delay opening, hopes caution is taken moving forward with the current outbreaks.

Public Comment-

Richard Angotti, Code Enforcer, questions if Master Plan has already begun, chair answered yes, continues his concerns as it is too soon and should wait as the new FBO building would be part of the master plan.

Town Manager- recommends for Councilors to take the Mary Alice's, Treasurer, advice beyond this order and budget concerns.

Susan D'Alessandro, appreciation to Mary Alice for looking out for the benefit of the Town.

Sherri Sullivan suggests grants to cover costs of the \$450,000 multi-purpose building.

Councilor Madore shares concerns of the \$450,000 price since this information was not mentioned in any Sustainable Sub-committee meeting.

ORDER #202-2020 PROVIDING FOR: Execution of the Warrant for August 27, 2020

IT IS ORDERED that the Warrant for August 22, 2020 in the amount of \$152,217.79 is hereby approved.

Motion-Madore Second-Stratton Vote 6-0

ORDER 203-2020 PROVIDING FOR: Re-Appointment to the Planning Board.

IT IS ORDERED that Avern Danforth is re-appointed to the Planning Board for a five-year term to expire February 2025.

Motion- Pray Second-Madore Vote 6-0

Council as a whole share appreciation for expertise and continued years of service.

ORDER #204-2020 – **REMOVED** (Suggested by Chair McEwen)

PROVIDING FOR: Authorization for Town Manager to sign TIF Grant letter.

IT IS ORDERED that the Millinocket Town Council authorize the Town Manager to sign a TIF Grant letter necessary for the multi-use siding addition to the new Detective Ben Campbell Bridge (Green Bridge Rt. 11).

NOTE: The total grant amount will be \$250,000 and the Town of Millinocket will be the pass through in the same manner as the municipal grants for ATVs and snowmobiles.

Motion- Stratton Second-Stratton Vote

Second rescinded, motion to remove as suggested by Chair McEwen by Madore, Seconded by Stratton, all in favor to remove order from agenda.

ORDER #205-2020 PROVIDING FOR: Authorization to enter into an agreement by and between the Town of Millinocket and the Millinocket Regional Hospital.

IT IS ORDERED that the Millinocket Town Council authorizes an agreement between the Town of Millinocket and the Millinocket Regional Hospital for the sale and purchasing of road salt.

IT IS FURTHERED ORDERED that the Town Manager is authorized to sign all the necessary paperwork to complete this agreement. A copy of the agreement is attached to this order.

Motion- Jackson Second- Stratton Vote 5-0 (Pray/Opposed)

Councilor Pray inquires if In Lieu of Taxes are offered or paid,

Town Manager John Davis answers no offer In Lieu of Taxes,

Councilor Pray questions if the Town pays for salt for any other businesses.

Councilor Jackson notes larger salt purchases are a cost savings.

Councilor Madore informs agreement assisting in trade with Hospital and Town.

ORDER #206-2020 PROVIDING FOR: Approval of a procedure for Fire & EMS/ALS mutual aid between the Town of Millinocket and the Town of Medway Fire Departments.

IT IS ORDERED that the Millinocket Town Council approve an agreement for Fire & EMS/ALS mutual aid between the Town of Millinocket and The Town of Medway Fire Departments.

IT IS FURTHER ORDERED that the Town Manager and/or Fire Chief be granted approval to sign any/all documents to complete the transaction.

NOTE: Attached is a copy of the agreement.

Motion- Pelletier Second-Madore Vote 5-0-1 (Madore/Abstain)

Chair McEwen requests Brief on Agreement, expresses support as a win for both communities with assisting and sharing services and providing back-up services if available, anticipates signed documentation for record.

Councilor Pelletier inquires plurality in Medway departments, TM responds no.

Councilor Madore notes his support with explanation of abstention as relative is employed,

Councilor Stratton supports expressing gratitude for communities supporting each other.

ORDER #207-2020

Motion-Pray Second-Madore Vote 7-0

Councilor Madore notes reviewed and supported by the Sustainable Sub Committee, concerns not ADA accessible expressing support as upgrades are overdue to the aging building.

Jeff Campbell, Airport Manager, good idea to consider for charter service and ADA compliance.

Mary Alice Cullen, Treasurer, expresses order does not address revenue sharing concerns future financial strengths as loan should be treated as a high risk that should not fall on the taxpayers, states this as a shortfall on the budget furthering concerns as problematic costly process, not fiscally responsible to support project especially at this time expressing significant issues as contract is not ready or should be justified, strongly suggests the council table this order.

Councilor Pelletier expresses appreciation for the detail and precise evaluation, no issues as no cost at this time to look in to for informational purposes for future use.

Councilor Madore emphasizes Section 7 does not state "have to" except proposal, notes his support for long range planning as this proposal is worthwhile.

Councilor Pray suggest weighing all the concerns addressed noting as concerns stated so clearly.

Councilor Stratton shares her agreement with Mary Alice suggesting including this building into the master plan.

Councilor Jackson expresses appreciation to Mary Alice's review and advisement, agrees figures are needed for future planning, in favor being at not cost to the town at this time.

Councilor Golieb echoes Councilor Jackson as no cost or commitment to the Town.

Chair McEwen shares appreciation for all concerns.

Mary Alice Cullen expresses distain with the lack of analysis and image this will project of the Town, notes conflicts with Airport Master Plan and questions the sense of urgency to proceed while sharing disappointment with the lack of concern.

Council discussion concludes with explanation to create a plan and analysis.

ORDER #208-2020 **TABLED –**

ORDER #208-2020 PROVIDING FOR: Acceptance of bid for Ram 1500 4x4 Crew Cab.

IT IS ORDRED that the Millinocket Town Council accept the bid from Thornton Brothers of Lincoln for a 2020 1500 Dodge Ram 4x4 Crew Cab (Classic Badge) for a total cost of \$27,712 which includes a \$2,200 trade in for the 2016 Ford Taurus Police Interceptor.

NOTE: The Town received the following bids:

Quirk Ford of Bangor – Explorer SUV Patrol \$39,493

Hourly Labor Rate - \$120.88

2020 Model

Trade In Value – \$7,158.00?

Quirk Ford of Bangor - F 150 Police Responder \$32,772.

Hourly Labor Rate - \$120.88

2020 model

Trade In Value - \$7,158.00

Thornton Brothers of Lincoln Durango SUV Patrol \$33,201

Hourly Labor Rate - \$78.00

2020 model

Trade In Value - \$2,200.00

Thornton Brothers of Lincoln- Ram 1500 Police Responder \$27,712

Hourly Labor Rate - \$78.00

2020 model

Trade In value \$2,200.00

Pratt of Calais CMC Sierra \$32,755

Hourly Labor Rate- \$30.00 to \$90.00

2020 Model

Trade In Value – N/A

Motion-Madore Second- Stratton Vote – **Tabled**, Vote to Table 6-1 (Madore/Opposed)

Councilor Pelletier shares concerns of purchasing a truck, questions the decision over Calais's offer of a similar vehicle with a lower amount.

Chief Worster expresses concerns the travel for regular warranty maintenance and repair at a higher rate is not cost effective or time efficient for the department.

Councilor Pray questions the decision for a pick-up over a regular cruiser be it a sedan or SUV and shares most State Officers and Sheriff's prefer an SUV over a truck, shares concern not suitable for the department's needs.

Chief Worster expresses most sedans and SUVs are compact and uncomfortable for an officer and passenger with all the gear and equipment required, notes other communities support a truck as it has more room.

Councilor Golieb questions if the price is for a full package Police edition truck or are other amenities needed to be purchased as well as the cost of the extra amenities.

Chief Worster explains that information is unknown at this time and will look into it.

Councilor Madore shares not in support of a truck, concerns with the lack of space for arrestees in a truck hindering the safety of officers as well as arrestees.

Councilor Golieb expresses concerns with unknown additions costs, not in favor of order as presented.

Chair McEwen shares safety concerns expressing a truck is not in the best interest of the department, furthers more information is needed as additional costs is of concern.

Susan D'Alessandro, states a truck is not beneficial to the department furthering support of an SUV, concerns the council should not support this purchase.

Stephanie Jamieson, inquires the need for an additional vehicle at this time,

Chief Worster states two vehicles currently have some issues of concerns and high mileage.

Councilor Stratton supports an SUV over a truck for the department sharing concerns of safety while transporting while noting issues with the additional costs needed for pursuit.

Councilor Jackson expresses concerns with not having all the facts and figures which are needed to favor any purchase while suggestion more information is brought back to the Council.

Councilor Pray motions to Table Order #208-2020, Second by Councilor Stratton, Vote to Table 6-1 (Madore/Opposed)

ORDER #209-2020 PROVIDING FOR: The establishment of a Millinocket Town Charter Review Committee (MTCRC).

IT IS ORDERED that the Millinocket Town Council establish a Millinocket Town Charter Review Committee (MTCRC) composed of three Councilors (appointed by the Council Chair) and three members of the public (appointed by the Council). These six members will select a seventh individual to chair the MTCRC.

NOTE: The MTCRC will hold and conduct all meetings open to the public and upon completion report its findings and recommendations to the sitting Council for consideration of changes, if any.

Motion-Stratton Second-Pray Vote 7-0

Chair McEwen Appoints Councilors Pray, Jackson, and Golieb; Suggests Sherri Downes from public needing two more.

Councilor Pray suggests media coverage for advertising for public knowledge.

Councilor Golieb suggests an application process to appoint public interest.

Council discussion shares concerns of appointments with suggestion to table for further review by councilors and public allowing time to amend or advertise if needed and concludes with the majority favoring a seven (7) seat board split by Council, public and admin with support of legal included,

Chair McEwen reads public chat noting Sherri Downes interest to review and sit on committee.

Code Enforcement Richard Angotti notes legal should be involved expressing the Preface of the Code follows the procedure of the Code.

ORDER #210-2020 PROVIDING FOR: Extension of agreement.

IT IS ORDERED that the Millinocket Town Council grants approval to extend the Public-Private Partnership between Our Katahdin and the Town of Millinocket scheduled to expire on September 2, 2020, for thirty three (33) days to Monday, October 5, 2020.

NOTE: This extension will allow the parties the opportunity to make the language changes that are better suited to this agreement.

Motion- Jackson Second- Madore Vote 7-0

Chair McEwen clarifies this is the second extension.

Order #211-2020 - TABLED

ORDER #211-2020 PROVIDING FOR: Authorization to Enter into A Cooperative Agreement

For Replacement of Detective Benjamin Campbell Bridge

WHEREAS, the Detective Benjamin Campbell Bridge in Township 3 Indian Purchase is in need of replacement; and

WHEREAS, the existing facility has snowmobile and ATV bridge which facilitates Snowmobile and ATV traffic to and from the Town of Millinocket; and

WHEREAS, the existing snowmobile and ATV bridge requires users to cross Route 11 on both sides of the bridge from the existing trail system which is a traffic hazard; and

WHEREAS, the existing snowmobile and ATV bridge is difficult to remove snow from which results in users crossing the West Branch of the Penobscot River on the motor vehicle bridge which is a safety hazard; and

WHEREAS, the Maine Department of Transportation is responsible for replacing the Detective Benjamin Campbell Bridge and as part of that project has agreed to include a new snowmobile and ATV bridge as part of the Detective Benjamin Campbell Bridge; and

WHEREAS, the cost of the new snowmobile and ATV bridge is approximately \$860,000 and the Maine Department of Transportation has include funding for all but \$250,000 of the cost as part of its project; and

WHEREAS, the Northern Timber Cruisers have been working with the Maine Department of Transportation to include a new snowmobile and ATV bridge as part of the project; and

WHEREAS, the Northern Timber Cruisers have been working with the Penobscot County Commissioners to secure funding for the \$250,000 of additional funds needed for the snowmobile and ATV bridge; and

WHEREAS, the Maine Department of Transportation cannot contract for the funding with an entity such as the Northern Timber Cruisers; and

WHEREAS, the Northern Timber Cruisers have requested that the Town enter into a Cooperative Agreement with the Maine Department of Transportation to facilitate construction of the new snowmobile and ATV bridge.

NOW THEREFORE,

IT IS ORDERED that the Town Manager is authorized and directed to execute and deliver to the State the State of Maine Department of Transportation Cooperative Agreement on file in the Town Office concerning replacement of the Detective Benjamin Campbell Bridge; and

IT IS FURTHER ORDERED that the actions of the Town Manager in negotiating the terms and conditions of the Cooperative Agreement are ratified and confirmed and that the Town Manager, with the approval of the Chairman of the Town Council and the approval of the Town Attorney, is authorized to make such further changes to the Cooperative Agreement, other than the total cost of the Agreement, as he deems necessary to finalize the Agreement.

Motion- Pelletier Second- Madore Vote -TABLED, Vote to Table 7-0.

Chair McEwen inquires for Town Manager John Davis to brief, shares concerns Town would be liable if grant monies are not supported, anticipates grant to go through Penobscot County using Millinocket as a pass through, strongly suggests tabling.

Councilor Madore motions to Table order #211-2020, Second by Councilor Golieb, Vote to Table (7-1)

Reports and Communications:

- a. Warrant Committee for September 10, 2020 Council Meeting: Chair McEwen and Councilor Pelletier
- b. Chair Committee Reports:
- c. Economic Development- meeting discussions focusing on downtown revitalizations
Age Friendly – Grants in working progress focusing on business sections and consults with MDOT.
Councilor Golieb shares appreciation to all members on committees and their reports.
- d. Two Minute Public Comment:

Adjourn @ 5:45 pm -Motion-Madore Second-Stratton Vote 6-1 (Pray/Opposed)

February 4, 2021

The Executive Session was brought to order via Zoom at 3:02 pm by Chair Golieb.

Roll Call:

Town Council Members Present:

Golieb	Jackson
Bragdon	Pray
Pelletier	McEwen-Excused
Danforth	

Also in attendance: Richard Angotti (IT), Legal Counsel Dean Beaupain

Order #22-2021 PROVIDING FOR: Executive Session of the Town Council

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. Section 405(6)(E) for Consultations with Legal Counsel.

Motion - Danforth, Second – Pray, Vote Passed 6-0

3:20 pm - Motion to adjourn - Danforth,

Second - Pray

Vote Passed 6-0



Town of Millinocket
Richard Angotti, Interim Town Manager
197 Penobscot Avenue, Millinocket, Maine 04462 USA
Telephone 207-723-7000 FAX 207-723-7002
Manager@Millinocket.org
www.millinocket.org

Town Manager's Report

Thursday February 11, 2020 4:30 PM via Zoom

Council Meetings –held via Council Chambers and Zoom for the Public; **Thursdays at 430pm-630pm; 2/11/21, 2/25/21 3/11/21, 3/25/21; Town office closed 2/15/21 for President's Day**

1) People, Finances, Legal (priorities)

People:

Addison Matthews 20-year work Anniversary is this Saturday 2/13. This is a wonderful accomplishment for our firefighter/ EMT department.

Diana Lakeman 9-year work Anniversary was on 2/6. She is the smile and laugh that we have all come to cherish.

Appoint of Wally Paul to the Charter Review Committee, and appoint John Raymond to the Charter Review Committee

Meeting with departmental staff and as needed. Several departmental meetings to problem solve. Departments are preparing budgets for 7/1/21-6/20/22. Addressing concerns, questions of the public **via email, Facebook page, and phone.**

Financial:

Studied preliminary budgets (expense) received from six departments (revenue needed): 1) Public Works, Airport (to transition 7/1/21) , Wastewater, Recreation, and GA, and Human Resources, Code office. The front office did a survey of fees that other Towns charge.

Talked with police chief on **cruiser 3** and **he is going to contact the dealer directly to get trade-in value from York Ford in Houlton.**

Tax Acquired Property Sale Deadline is 2/9/21 for council discussion and action 2/11/21 (Lori Santerre has bids).

Legal- Personnel review board meet and had a decision which is confidential.

Public Relations:

Complaint on Snow removal. People piling snow at intersections in town right-of-way blocking view for motorist entering an intersection. When people pile snow in the public way which blocks intersection view for vehicle traffic it's causing extra work for the public works crews.

People complaining about sewer billing and asking for an adjustment of their sewer bill. Explained that we no longer abate sewer bills per council decision.

Discussion on Council Goals Thank you Charlie Pray for the breakdown on the council goals for this year **(please see goals on separate page)**

Updates on discussion of new **grant writer position**. Chair Golieb has reached out to a number of non-profits to see their interest and/or ability to partially or wholly fund the position.

Proposal of a new fire station building and potential interest from the Northern Forest Center on the purchase of the current building for redevelopment -- **Sustainability Subcommittee** has begun discussions. There was a file on a proposed fire station done several years ago by T.Y Lin Hunter Ballew associates. I'm working to locate the files and details, so we don't have to re-invent the wheel.

Katahdin Region Broadband Utility has gone out in an RFP for development of the fiber infrastructure of the 3 towns in the Katahdin region.

ECONOMIC DEVELOPMENT

Economic Development Committee:

Comprehensive Plan Public Hearing date of 3/2/21 at 6pm (document should be revised with all 14 chapters to include housing, code, etc.)

Economic Development. Comprehensive Plan

Other Partners:

Called **John Raymond, Northern Timber Cruisers Snowmobile Club** and Museum about the Det. Benjamin Campbell Bridge (Old Green bridge on the Brownville Road, Route 11 outside of Millinocket), DOT funding, and County funding per the Gloria Mackenzie grants. Researched this process via the website.

Email (preferred) is Manager@Millinocket.org, Phone Direct: 207-447-4093; Telephone: 207-723-7000
x5 Fax: 207-723-7002 www.millinocket.org. We are Zooming for all meetings now due to Covid.

DEPARTMENT UPDATES

Code Enforcement-Richard Angotti, Code Enforcement Officer (CEO)

Addressing complaints on snowplowing.

Issuing permits

Fire Department -Chief Tom Malcolm

Public Health Officer

Note that food sustainability intern Meagan Collins would like to stay three more months. Coordination with Sierra Club on funding is needed.

Chief Thomas Malcolm, Public Health Officer

Front Office -Lori Santerre

Manager of Human Resources, Welfare Director, and Bookkeeper

Human Resources Director

- Personnel issues/ legal
- Front Office work
- Working on budget
- Workers Compensation Audit details
- Collecting and processing the foreclosed properties for council review.

General Assistance Director

- Assisted individuals to meet their unmet needs.
- Just completed yearly audit with Department of Health and Human Services

Bookkeeper

- Processed payroll for Town and Wastewater employees, to include the warrants for the taxes.
- AP warrants for this week's council meeting

- Gathering information for town auditors

Lori Santerre

Municipal Building Maintenance:

Richard Angotti

We have replaced the Emergency lights that were defective.

Working on evacuation route maps.

We are working on lighting.

There are incentives out there on upgrading the lighting to energy efficient LED lights that will reduce the electrical consumption in the building and improve the work environment for staff and the citizens using the building.

There are also incentives out there for heat pumps. By installing heat pumps we would be able reduce the heating and cooling cost for the building. It would also reduce having to install and remove the window A/C units every year.

Maintenance needed as of 1/1/2021.

1. Hot water system does not work in men's bathroom on main floor. Also, the water system needs to be evaluated as it wastes water trying to get to all bathrooms from water heater in boiler room. **Talked with plumber about modifying system and asked for a quote on modifications which will better serve the staff and public.**
2. Ladies Bathroom sink faucets need to be replaced. Will not shut off completely. **Parts on order**

Public Works: Roads, Bridges, Maintenance, Transfer Station, Cemetery-
Ralph Soucier, Director
Public Works Activity Report February 9, 2021

Safety:

- No issues. Crews continue to follow guidelines for Covid-19 as a safety priority. All department crews have completed their annual Osha Safety training on-line.

Public Works:

- One of the plow trucks are in the shop with a antifreeze issue leaking into the motor. Normally that would be a head gasket issue and the truck would have to be hauled to Bangor for the repair. Bryan Duprey, Public Works Mechanic has found the cause to be the Engine EGR unit which is suspected to have a leak causing the antifreeze to enter the engine and repairs can be made in-house. This truck is our 2006 Sterling which is 15 years old.
- The road crew has done a great job keeping snowpack and ice off the roadways. The weather temperatures have been in our favor to help road salt applications.
- Working on an issue with a homeowner that tends to pile up snow from all of their property very high on the corner of Bates/Bowdoin street. We have had many calls from the public of this being a safety issue because vehicles can no longer see coming out onto Bates street. Since the pile has covered the sidewalk and storm water drain basin, Public Works has removed enough of the pile off the sidewalk and drain. The rest of the pile is on private Property and we are not allowed off the Right-a-ways. The best solution is for the homeowner to build a pile back off the corner.
- Doing winter maintenance snow removal around the downtown area, schools, and main runs.
- Working on budgets.

Transfer Station:

- Metal pile full. Called for Recycle Contractor (Grimmel Industries) to reclaim. Prices remain stable. Averaging about \$100/ton. Should bring in \$12-\$15k.
- Maine DEP has inspected the Transfer Site. Results were positive with no violations.
- Preparing annual Solid Waste Report for the State of Maine.
- The Unorganized Township Solid Waste contracts expire June 30th, 2021. We should talk about negotiating at our budget workshops coming up.

Airport:

- Hoyle Tanner has completed the Aviation Activity Forecast for MLT. Correspondence will come out soon for review.
- Pavement Management Plan training will be offered soon. It has been made especially clear to those airports who have pavement projects in their CIP in the near future. It has been suggested that the Department (MDOT) provide a training opportunity on how to read/interpret the PCI reports that you have all received (both electronically and paper copy) and, using this data, to create a Pavement Management Plan for your airports. In addition, it will also help consultants, Sponsors, and the State to determine the course of action and timing for pavement repairs.
- Working on budgets FY 2022

Cemetery:

- Closed for the winter. Will re-open May 1st. This is posted on the Town's Web Site.

Respectfully submitted,

Ralph Soucier, Director of Public Works

1) Recreation Department-Jody Nelson

Jody Nelson
Director of Recreation

Troy Bouchard
Assistant Director of Recreation

Recreation Department Update

1. The Skating Rink is open. The public will have to be patient after a snowstorm for Public Works to have time to clean it off.
2. We are still doing k-4 youth basketball after school at Opal Myrick.
3. I will be having a Recreation Commission meeting on Wednesday, February 10th at 10:00am.
4. Working on quotes for a Gloria C. Mackenzie Foundation Grant to renovate the downstairs of the East Millinocket Town Office, where we provide our monthly senior citizen meals.
5. We have received a few applications for summer employment.
6. I have been still working with Jane Danforth on the AARP Challenge Grant to provide a program for the winter. We are going to do this program at the Complex Skating Rink. We will have the warming hut open, a bon fire, skating, story walk and hot dogs and hot chocolate. This will be Thursday, Friday and Saturday during February vacation week from 1pm-8pm.

Respectfully Submitted,
Jody Nelson

2) Tax Assessor-Lorna Thompson, Sue Bouchard

2021-22 Assessing Department Budget

- We have started a mapping project to digitize the tax maps.

Sue Bouchard is continuing to update data on the files. She also works for Code Enforcement on projects as needed.

3) Tax Collector-Sharon Cyr

The office collected data on other local fees assessed by municipalities. This gives us information as to what we are charging for in terms of user fees. The collector continues to follow up on outstanding taxes and measures such as small claims court.

Sharon A. Cyr

4) Town Clerk, Diana Lakeman

Amber Carney, the Deputy Registrar is assisting to support administrative tasks and offset time needed for Council agendas and packets. She is being trained in the front window resident service.

Roxanne Johnson, Office Assistant processing daily/weekly reconciliations, processing end of month reports for State Agencies.

There is an opening on the Personnel appeals board.

Pet owners have been given a reprieve from late fees from the governor. As soon as you can get your pet registered please come in and do it. The late fees will start back up in June.

Diana M. Lakeman

5) Treasurer & Auditor-Mary Alice Cullen

Working on the budget for next year.

Monitoring existing budget and working with all departments to keep spending in line with the current budget.

Mary Alice Cullen

Bookkeeper Lori Santerre

- Processed payroll for Town and Wastewater employees, to include the warrants for the taxes
- Working on year end
- Working on AP's for Town and Wastewater

6) Wastewater Treatment-James Charette, Superintendent

Wastewater Operations Report.

- The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed on a daily basis.
- Olver Associates has sent bid packages out to area contractors for the rebid of the Elm / Bates Street sewer project. The bid opening is scheduled for March 3, 2021 at 10:00 am, tentatively via Zoom. The intention would be to have a recommendation to the Town Council for the March 11, 2021 meeting for award.

James Charette, Superintendent

Thank you to the Town Council and the Department Directors above as well as our crews and staff members for their work and specializations. I welcome questions and or comments you have on the above at manager@millinocket.org (preferred) or 207 447 4093.

Richard Angotti, Interim Town Manager



East Millinocket Police Department

January 2021 Statistics



Total Department Incidents

COVID-19 Pandemic

801 Calls for Service

- 246 Calls for Service in East Millinocket
 - 173 Calls for Service in Medway
 - 378 Calls for Service in Millinocket
 - 4 Calls Other Coverage Area

Total Traffic Stops

- 110 Motor Vehicle Stops

Total Arrests

- 31 Adult Arrests
- 2 Juvenile Arrest

Call Average Per Day

- 25.8 Calls Per Day

Observed Offenses

890

East Millinocket Police Department
January 2021 Statistics

Reported Offenses

Abandoned Vehicle = 3
Administrative Delivery = 2
Agency Assist = 20
Alarm = 7
Animal Problem = 6
Assault = 3
Recreation Vehicle Problem = 2
Bail / Probation Search = 13
Burglary from MV = 1
Citizen Assist = 10
Citizen Dispute = 2
City / Town Ordinance = 96
Civil Matter = 7
Communications Offense / Scam = 13
Custodial Dispute = 1
Dead Body = 2
Disorderly Conduct = 8
Drugs = 4
Erratic Vehicle = 6
Escort = 6
Family Fight = 7
Found Property = 4
Fraud = 1
911 Hangup = 16
911 Misdeal = 18
Harassment = 5
Police Information = 43
Juvenile Problem = 3
Littering = 1
Lockout = 2
Lost Property = 3
Motorist Assist = 2
Ambulance / Medical Assist = 6
Mental Health Problem = 2
Missing Person = 1
Noise Problem = 15
Operating After Suspension = 2
Drug Overdose = 2

Observed Offenses

Abandoned Vehicle = 3
Administrative Delivery = 2
Alarm = 7
Ambulance / Medical Assist = 14
Animal Problem = 6
Assault - Simple = 3
Agency Assist = 21
Attempt to Locate = 2
ATV Violation = 1
Bail / Probation Search = 43
Citizen Dispute = 2
Custodial Dispute = 1
Citizen Assist = 17
Civil Matter = 9
Criminal Mischief = 1
Communications Offense / Scam = 15
City / Town Ordinance = 96
Drugs - Paraphernalia = 1
Drugs - Possession Marijuana = 1
Drugs - Possession = 2
Drugs - Possession Synthetic = 3
Drugs - Sale/Manufacture Synthetic = 1
Court Service = 5
Dead Body = 2
Disorderly Conduct = 18
Designated Patrol = 74
School Patrol = 30
Drug Overdose = 2
OUI Alcohol or Drugs = 1
Mental Health Problem = 6
Escort = 6
Erratic Vehicle = 8
Family Fight = 11
Fraud = 1
Harassment = 5
Police Information = 42
Intoxication = 12
Juvenile Problem = 6

**East Millinocket Police Department
January 2021 Statistics**

Protection Order Service = 5
Parking Problem = 2
MVA – Damage = 19
MVA – Injuries = 1
Probation Violation = 1
Property Check / Watch = 245
Property Damage = 1
Background Check = 3
Recovered Stolen Vehicle = 2
Search Warrant = 1
Sex Offense = 1
Special Patrol = 74
School Patrol = 30
Suicide Threat = 1
Suspicious = 13
Sex Offender Registry = 3
Theft = 5
Threatening = 1
Traffic Hazard = 7
Traffic Offense = 10
Training = 1
Trespassing = 1
VIN Inspection = 2
Violation of Bail = 2
Violation of Protection Order = 1
Wanted Out = 2
Warrant Arrest = 2
Weapon Discharge = 2
Welfare Check = 18

Lost / Found Property = 8
Littering = 1
Lockout – Residential = 1
Lockout – Vehicle = 1
Motorist Assist = 2
Missing Person = 1
Recreation Vehicle Problem = 3
Noise Problem = 16
Parking Problem = 2
Property Check / Watch = 245
Property Damage = 1
Probation Violation = 1
Suspicious = 21
Recovered Stolen Vehicle = 2
Sex Offense = 1
Search Warrant = 1
Suicide Threat = 1
Sex Offender Registry Violation = 1
MVA – Hit & Run = 4
MVA – Nonreportable = 6
MVA – Reportable = 9
MVA – Injuries = 1
Traffic Hazard = 9
Threatening = 2
Traffic Offense = 14
Theft – Property – From MV = 1
Theft – Property – Other = 4
Theft – Property – Shoplifting = 2
Trespassing = 5
Training = 1
Unlawful Burning = 1
Unsecure Premise = 2
VIN Inspection = 2
Violation of Protection Order = 1
Violation of Bail = 2
Warrant Arrest = 3
Weapon Problem = 2
Welfare Check = 57
Wanted Out = 3

**East Millinocket Police Department
January 2021 Statistics**

Council Chair Report

- Retainer/Agreement with DesignLab. We have some remaining funds in our retainer agreement with DesignLab. I'd like to recommend that we put those resources towards developing an interactive webpage that keeps track of all of the initiatives we have going on. This could be helpful for management but also the public for knowing what's going on and how they can get more involved. The webpage would feature the initiatives we've already accomplished and ones that we're currently working on-- including who the stakeholders are and how to get involved. The initiatives would be divided by topic/issue, such as Economic Development, Education, Recreation, Tourism, etc. I reached out to DesignLab to see what it would take for them to accomplish this and they'll come back with specific numbers. Hopefully our retainer can cover this project.
- Looking ahead at our budget process, I'd like to have the interim manager look into what other municipalities across the country are doing to ensure that businesses and residents aren't being hammered by taxes. Perhaps there are some good ideas out there that are worth discussing. I'd like to do everything we can do as a Council to ease the already strong burden on our local businesses have been grappling with.
- Discussion on a new Fire Station building. I would like to get general consensus from the council that we need a new Fire Station and what we could do with the existing building-- should it be sold and developed as a commercial or mixed-use property or should we retain it for town use? The conversation has been taking place in the Sustainability Subcommittee. We can discuss there and offer a recommendation to the full Council, if desired. We can look into what options there are for a new building and what we can do with the existing one.
- Council Goals (refer to Charlie's chart)
- Advertisement for the Youth Committee-- we are seeking younger people (middle school through college-level) to serve; Town Clerk will advertise through the school as well reaching out to the school administration and on the Town's social media and website

Diana Lakeman

From: Charles Pray
Sent: Tuesday, February 9, 2021 1:16 PM
To: Diana Lakeman
Cc: Steve Golieb; Richard Angotti
Subject: Goals
Attachments: MILLINOCKET TOWN COUNCILORS 2021 GOALS 4.9.21.docx

Last Edited version

Charles
Charles Pray
Millinocket

MILLINOCKETT TOWN COUNCILORS 2021 GOALS

COUNCILOR	Mil Rate /Taxes	Broadband	Economic Development	Infrastructural Needs	Regionalization	Community Development
BRAGDON	Lower Rate	Broadband	Business Tax Incentives	MB: Roads, Sewer, Municipal Building, Fire Station, EMS		
DANFORTH	Lower Rate	Broadband	Solid Working Relations with OK and Business Development Interests	Streets and Sidewalks	Explore resource sharing	Age Friendly: Transportation, Outdoor Space, Health Services, Food Services, Drug Crisis, Work w/Wabanaki, Affordable Housing for Seniors and Residents
GOLIEB	Lower Rate	ASAP	Tax Incentives, Work w/OK, Other Town Businesses	Airport, Fire, Public Works	Seek ways to work with others communities	SG: Attract Younger People, Affordable Housing, Sustainable Services
JACKSON	Lower Rate	Broadband	Clear Path w/OK, Four Season Venues, Trails and Activities, Grant Program Committee, Town Inventory for Economic Development, Building Inventory,	Town Inventory		Work on Clearing Up Dilapidated Buildings & Grounds, Expanded Recreational for older Citizens, Recreational Opportunity on Mill Site, Town Inventory, Continue Mobilize Katahdin, Building Inventory,
McEwen	Lower Rate	Broadband	Network w/Town Partners, Work w/OK/1K,	CDBG Projects, Park, Main Street, Implement Wayfinding, Signs, Paths, Grant writer	Strengthen Regional Relations	Work w/Non Profits Grant Writer
PELLETER	Lower Rate	Broadband	1 K & OK	FBO Building Study Work w/1K & OK		Work w/Non Profits
PRAY	Lower Overall Taxes	Broadband	Develop & Business Incentives, i.e. deferred taxation, Monthly Events	Total Assessment & Time Line of Community Facility Upgrades	Reevaluate & Assess Regional Cooperative Opportunities/Savings	Expand Activities & Services for Citizens, Monthly Event Planning, Expand Volunteering Activities

NOTES:

ORDER #26-2021

PROVIDING FOR: Execution of the Warrant for February 11, 2021
IT IS ORDERED that the Warrant for February 11, 2021 in the amount of
\$ _____ is hereby approved.

Passed by the Town Council _____

Attest: _____

ORDER #27-2021

PROVIDING FOR: Municipal Release Deed to Isaac Berube

IT IS ORDERED that the Millinocket Town Council authorizes the Interim Town Manager to execute and file all necessary paperwork including signing a Municipal Release Deed to Isaac Berube to complete the sale of a property located at 41 Pamola Park, Map and Lot U11-063, for \$4,178.21 which covers all outstanding sewer and tax fees and costs.

PASSED BY THE COUNCIL: _____

ATTEST: _____

ORDER #28-2021

PROVIDING FOR: Rescinding of Order #2-2020

IT IS ORDERED that the Millinocket Town Council rescind Order #2-2020 as attached, written and approved January 3, 2020.

PASSED BY THE COUNCIL: _____

ATTEST: _____

ORDER #2-2020

PROVIDING FOR: TIMBER HARVESTING ON AIRPORT LOTS

WHEREAS, Our Katahdin has conveyed certain lots or parcels of land to the Town as described in the deed recorded in the Penobscot County Registry of Deeds in Book 15378 Page 146; and

WHEREAS, GNP Holding II, LLC, has conveyed certain lots or parcels of land to the Town as described in the deed recorded in the Penobscot County Registry of Deeds in Book 15378 Page 149;

WHEREAS, said lots are adjacent to the Millinocket Municipal Airport; and

WHEREAS, said lots have timber and wood products ready for harvest; and

WHEREAS, said lots should be harvested under frozen conditions to protect the land and environment;

WHEREAS, it is in the best interests of the Town to have the lots harvested at this time.

NOW THEREFORE, IT IS ORDERED:

1. That the Town Manager, with the approval of the Chairman of the Town Council and advice of the Town Attorney, is authorized to contract with an appropriate logger to harvest the merchantable timber and forest products from the lots; and
2. That the harvest be conducted under the supervision of a licensed Maine Forester approved by the Town Manager, with the approval of the Chairman of the Town Council, and said forester to be compensated by the logger; and
3. That the Town Treasurer segregate the funds received from harvesting the lots pending further action by the Council concerning the use of said funds.

4. The Town Manager and Council Chairman are directed to report back to the Council from time to time concerning the status of the harvesting project.
5. That the Council determine at a later date disposition of the funds received from the harvesting operation.

0012/535 00066259.DOCX

Attested: Cody McEwen
Council Chair

Town Council:
passed: 1/3/2020

January 3, 2020

The Executive Session was brought to order in the Town Managers office at 4:58 pm by Chair McEwen

Roll Call:

Town Council Members Present:

Pelletier	Jackson
Stratton	Golieb-Excused @ 5:50pm
Madore	Pray-via phone
McEwen	

Also in attendance: Town Manager Harold Davis, Legal Counsel Dean Beaupain, Airport Supervisor Jeff Campbell-excused at 5:15pm, Police Chief Craig Worster-excused at 5:40pm.

ORDER #1-2020 PROVIDING FOR: Executive Session of the Town Council.

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. § 405(6)(C) for discussion on Economic Development and Title 1 M.R.S.A. § 405(6)(E) Consultations with Legal Counsel.

Motion-Jackson Second-Madore Vote 7-0

Motion to Adjourn Executive Session @ 5:52 pm- Madore, Second-Pray, vote 6-0

Enter into Public Session @5:53pm, Motion- Stratton, Second- Jackson, vote 5-1

ORDER #2-2020 @ 5:54pm

ORDER #2-2020 PROVIDING FOR: TIMBER HARVESTING ON AIRPORT LOTS

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WHEREAS, said lots are adjacent to the Millinocket Municipal Airport; and

WHEREAS, said lots have timber and wood products ready for harvest; and

WHEREAS, said lots should be harvested under frozen conditions to protect the land and environment;

WHEREAS, it is in the best interests of the Town to have the lots harvested at this time.

NOW THEREFORE, IT IS ORDERED:

That the Town Manager, with the approval of the Chairman of the Town Council and advice of the Town Attorney, is authorized to contract with an appropriate logger to harvest the merchantable timber and forest products from the lots; and

That the harvest be conducted under the supervision of a licensed Maine Forester approved by the Town Manager, with the approval of the Chairman of the Town Council, and said forester to be compensated by the logger; and

That the Town Treasurer segregate the funds received from harvesting the lots pending further action by the Council concerning the use of said funds.

The Town Manager and Council Chairman are directed to report back to the Council from time to time concerning the status of the harvesting project.

That the Council determine at a later date disposition of the funds received from the harvesting operation.

0012/535 00066259.DOCX

Pray motions to waive reading of WHEREAS- Second- Stratton, Vote 5-1

Motion-Madore Second-Stratton Vote 5-1

Adjourn @ 5:57 pm-Motion-Madore, Second- Stratton, Vote 6-0

Diana Lakeman

From: Cody McEwen <cody.mcewen@maine.edu>
Sent: Saturday, January 04, 2020 11:12 AM
To: Diana Lakeman; John Davis
Subject: Exec Minutes 1/3/2020

Called to Order at 4:58pm.

*Agenda amended with motioned order #2-2020

Roll Call: All present - Golieb excused at 5:50pm; also present Town Manager John Davis, Legal Counsel Dean Beaupain, Airport Supervisor Jeff Campbell - excused at 5:15pm, Chief of Police Craig Worster excused at 5:40pm.

Order #1-2020 Jackson - Madore 7-0 5:00pm
Move to close Exec - Madore - Pray 6-0 5:52pm
Enter Public Session - Stratton - Jackson 5-1 5:53pm
Order #2-2020 Madore - Stratton 5-1 5:54pm
Move to Waive reading of WHEREAS Pray - Stratton 5-1 5:55pm
Adjourn Madore - Stratton 6-0 5:57pm

Cody Ray McEwen
Town Councilor of Millinocket
BS Parks, Recreation & Tourism
Psychology Minor
(207) 731-8023

ORDER #29-2020

PROVIDING FOR: QUOTE REQUESTS FOR TIMBER HARVESTING ON
AIRPORT LOTS

WHEREAS, the Town seeks to generate revenue on existing and recently
conveyed lands on the Airport, including the determined site of the future solar
development,

IT IS ORDERED that the Interim Town Manager, with guidance of the Airport
Manager, seek quotes from qualified companies for harvesting timber on Airport
lots.

PASSED BY THE COUNCIL: _____

ATTEST: _____

ORDER #30-2021

PROVIDING FOR: Appointment to the Town Charter Review Committee

IT IS ORDERED that the Millinocket Town Council appoints Sherri Downes, Wallace Paul, and John Raymond to the Town Charter Review Committee.

PASSED BY THE TOWN COUNCIL: _____

ATTEST: _____

Town of Millinocket
Application for Boards & Committees

**IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS**

Committee/Board: Town Charter Review

In order to assess the interest related to this committee, please complete this brief application.

Date: 12-18-2020

Name: SHERRI DOWNES Address: 29 Connecticut Ave, Millinocket

Telephone Numbers: Day Time: 841-2436 Evenings: 841-2436

Why are you seeking to become a committee representative? To assist in the process of
this community's growth and development.

What talents/skills do you feel you would bring to this position? Personal responsibility,
accountability; expertise in research and writing, reviewing and editing; commitment to
follow-through, and timeliness; expertise gained during 30-year career as an RN.

What do you feel is the responsibility of this board/committee? To review the town's current
charter, its language and content, and as necessary recommend changes.

What municipal boards, volunteer organizations or community service groups have you
worked with the past and for what length of time? Since 2019 I have been a Vestry member
of St. Andrew's Episcopal Church here in Millinocket; participated in community's Health and
Wellness Committee; volunteered with Bangor Public Health to provide and instruct the use of
Narcan; Member, Board of Directors, "Breaking the Cycle".

What have you to offer to this committee which our Town can use in this important
undertaking? I would like to contribute my professional experience, specifically organizational
skills, analytical ability, understanding of group dynamics; empathy, and communication
skills.

When are you available to meet, please specify?

Weekday Monday through Friday A.M. 8 to P.M. 8

If you need more space, please feel free to use the back or attach additional page(s).

Sherr Downes

ORDER #31-2021

PROVIDING FOR: Appointment to the Personnel Appeals Board.

IT IS ORDERED that Randy Newcombe is appointed as a member to the Personnel Appeals Board for the remainder of a three-year term to expire November 2022.

Note: The Personnel Appeals Board has one (1) full board position available since February 5th, 2021 with Esther Gass's written and filed resignation. Randy Newcombe has been the only application on file to date and is aware of the expiration of the term.

Passed by the Town Council _____

Attest: _____

Town of Millinocket
Application for Boards & Committees

**IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS**

Committee/Board: Personnel Appeals Board

In order to assess the interest related to this committee, please complete this brief application.

Date: 12/20/2020

Name: Randy Newcombe Address: 126 Lincoln St Millinocket, Me

Telephone Numbers: Day Time: 207-992-2222 Evenings: 207-992-2222

Why are you seeking to become a committee representative? _____

To meaningfully contribute to the town and it's goals

What talents/skills do you feel you would bring to this position? _____

Integrity, passion, leadership, eagerness and preparedness

What do you feel is the responsibility of this board/committee? _____

When an officer or member of the town is suspended or removed and requests an appeal

What municipal boards, volunteer organizations or community service groups have you worked with the past and for what length of time? _____

I have not specifically joined any municipal boards or service groups. I do have a desire to be more active within the community.

What have you to offer to this committee which our Town can use in this important undertaking? I have leadership and management experience with various employers throughout my career

When are you available to meet, please specify? _____

Weekday Tuesday or Wednesdays A.M. X P.M. _____

If you need more space, please feel free to use the back or attach additional page(s).

Diana Lakeman

From: Randy N <ydnar723@gmail.com>
Sent: Monday, December 21, 2020 6:25 PM
To: Diana Lakeman
Subject: Re: Application request
Attachments: Boards and Committees Application (2).pdf

Thank you Diana, I have attached the completed document to this email.

On Mon, Dec 21, 2020 at 9:52 AM Diana Lakeman <townclerk@millinocket.org> wrote:

Yes, you may send to me via email or if you want to bring to the office, you may use the drop box in the elevator lobby.

Diana M. Lakeman

Town Clerk/Deputy Tax Collector

Registrar of Voters

197 Penobscot Avenue

Millinocket, Maine 04462

Telephone: 207-723-7007

Fax: 207-723-7002

townclerk@millinocket.org

From: Randy N <ydnar723@gmail.com>
Sent: Monday, December 21, 2020 7:56 AM
To: Diana Lakeman <townclerk@millinocket.org>
Subject: Re: Application request

Good Morning,

Do I return the completed application to you, or should it be returned to someone else or via another method?

Thank you

On Tue, Dec 8, 2020 at 8:53 AM Diana Lakeman <townclerk@millinocket.org> wrote:

I have attached the application per your request.

Diana M. Lakeman

Town Clerk/Deputy Tax Collector

Registrar of Voters

197 Penobscot Avenue

Millinocket, Maine 04462

Telephone: 207-723-7007

Fax: 207-723-7002

townclerk@millinocket.org

From: Randy N <ydnar723@gmail.com>

Sent: Tuesday, December 08, 2020 8:00 AM

To: Diana Lakeman <townclerk@millinocket.org>

Subject: Application request

Good Morning,

I am contacting you regarding your website posting on the Board of Appeals openings.

I am inquiring if you are able to email an application for me to complete and return in a timely manner to you as well as any additional information I should be aware of.

Thank you for your time,

Randy Newcombe

