



TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS
PUBLIC ATTENDANCE via ZOOM ONLY
Thursday, March 25th, 2021
4:30 PM

'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Approval of Minutes: August 13, 2020 and October 22, 2020 Public Hearing & Regular meetings, and March 11, 2021 Executive Session.

4. Adjustments to the Agenda

OLD BUSINESS: n/a

NEW BUSINESS:

5. Special Presentations:
 - a) Todd Phillips, MRH Infection Prevention Specialist - Update on the status and ongoing efforts of MRH's Community Vaccination Clinics
6. Interim Town Manager's Report
7. ORDER #55-2021 Approval of the Town Warrant for March 25, 2021
8. ORDER #56-2021 Approval of the Wastewater Warrant for March 25, 2021
9. ORDER #57-2021 Approval of an Entertainment License Application – Hillcrest Golf Course
10. ORDER #58-2021 Approval of a Liquor License Application – Hillcrest Golf Course
11. ORDER #59-2021 Approval of a Victualer License Application – Hillcrest Golf Course
12. ORDER #60-2021 Approval of an Entertainment License Application – Three Rivers/Boatman's
13. ORDER #61-2021 Approval of a Liquor License Application – Three Rivers/Boatman's

14.ORDER #62-2021 Approval of a Victualer License Application – Three Rivers/Boatman’s

15.ORDER #63-2021 Approval of a Victualer License Application – Hotel Terrace

16.ORDER #64-2021 Approval of an Application for the Youth Committee – D. Evans

17.ORDER #65-2021 Approval for Capital Budget Increase for New Police SUV

18.ORDER #66-2021 Approval for a Trash Truck Unit #17 Repair

19.ORDER #67-2021 Approval to Increase Part-Time Budget for Town Office

20.ORDER #68-2021 Approval for Transfer Site Trash Hauling Services

21. Reports and Communications:

- a. Warrant Committee for April 8, 2021 Council Meeting: Councilor McEwen and Councilor Pelletier.
- b. Chair’s Committees Reports
- c. Two Minute Public Comment

22.Adjournment:

The Town of Millinocket will enforce Social Distancing Mandate Regulations. Public Comments and Zoom attendance requests can be emailed to the Town Manager Prior to the Meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. The meeting is also streamed live for your convenience @ townhallstreams.com and find the direct links on our website millinocket.org. We thank you for complying.

****Stay Healthy, Stay Safe****

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are common terms:

- **Order** - Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** - A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** - A "second" is used when a councilor supports an order to be discussed and voted upon. Without a "second" an order or motion does not get discussed or voted on.
- **Amendment** - A change to an original order, which can be motioned by a councilor and approved or voted down by the whole Council.
- **Minutes** - Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**- This is the protocol used and questions go to the Council Chair. The Council follows Robert's Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant**- A list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mill Rate** - Tax rate. The tax rate determines what is paid in property taxes. It is stated in "so many dollars per thousand dollars of valuation." Residential property owners may want to seek homestead exemptions or Veterans exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town's Tax Assessor.
- **Two Minute Public Comment** - Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts or feedback publicly. The Council invites any and all people to speak. Questions directed at the Council or Manager will be answered at the following Council meeting; this part of the agenda is not interactive.
- **Executive Sessions** - These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No action by the Council can be taken in Executive Session--only in public Council meetings can any vote or decision be made by the Council.
- **To ask questions** or offer feedback during Town Meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered. Want to do more? Become an appointed member of a committee! The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:
<https://millinocket.org/government/committees-and-boards/>.

August 13, 2020

The Public Hearing and Regular Council meeting was brought to order in Council Chambers at 4:30 p.m. by Chair McEwen

Roll Call:

Town Council Members Present:

Pelletier	Jackson
Stratton	Golieb
Madore	Pray
McEwen	

Also, in attendance:

Town Manager Harold Davis
Town Clerk Diana Campbell
Code Enforcement Officer Richard Angotti
Fire Chief Tom Malcolm
Personnel Lori Santerre
Public Works Director Ralph Soucier
Treasurer Mary Alice Cullen
Wastewater Operator Jim Charette
Airport representative Jeff Campbell
Media representatives Ben Barr and KAT TV
Susan D'Alessandro
Julie Archie
Brittany Gutter
Sandra Kerr Sullivan
Lorri Haskell
ZOOM attendees:
Dawn Boyington
Sharon Tapley
Police Chief Craig Worster
Annette Padilla

Pledge of Allegiance

Adjustments to the Agenda: additions to the Manager's report

ORDER #181-2020 PROVIDING FOR: Public Hearing to accept CDBG Downtown Revitalization Grant. IT IS ORDERED that the Millinocket Town Council approves to enter into a public hearing to discuss the acceptance of the Community Development Block Grant (CDBG) for downtown revitalization.

Motion – Golieb Second – Stratton Vote 7-0

Public hearing in at 4:33 pm.

Chair McEwen: "We are now entering a Public Hearing regarding the Community Development Block Grant, we were awarded this grant as was mentioned before in previous council meetings, we are moving into the next phase of that, a part of this public hearing is one of the requirements for the package to move along in that process, and that \$300,000 is going to improvements down at Veteran's Memorial Park, electrical infrastructure, new benches, new lightings as well as lighting down main street. With that, is there anyone from the public who would like to comment? Seeing none, was that a hand? Okay. Is there anyone on ZOOM? Will you check real quick to see if there are any public comment? And seeing none. Was that a public comment? Okay we do have one pending. "

Citizen: "I have a long last name."

Chair McEwen: "No worries."

Councilor Madore: "Was that your public comment?"

Laughter

Chair McEwen: "So, Susan?"

Susan D'Alessandro, State Street, Millinocket, "I mostly wanted to just thank you all for all your hard work on this project, and it is a tedious, long road, I don't have to tell you do I, but all of the pieces that I've read about happening in this is so much needed, and being there with Santa Claus every Christmas I can vouch for the electricity, so thank you all very much and especially you Cody."

Chair McEwen: "Thank you, and seeking additional public comment, seeing none. With that, this is the first reading, we will have the second reading at the next council meeting."

The Public Hearing is closed at 4:37pm.

Town Manager's Report August 13, 2020:
Next Meetings held in Council Chambers at 4:30 p.m.
August 27, 2020
September 10, 2020

Clerk Award – Diana did not qualify for Clerk of the Year because of the requirement of being a Clerk for 7 years. She did however qualify for Rookie of the Year and I sent in the necessary paperwork to enroll her for that award. Results expected by mid-August.

Emergency Egress Drills – Attached are Emergency egress drills that the National Fire Protection Association (NFPA) have adopted for options to reopen schools. Local municipalities may choose to be more stringent.

Roger L. Huber – Roger will represent the Board of Assessment Review in dealing with the Great Lakes Hydro tax abatement. He has been in touch with the appellant's attorney and Roger expects the matter to extend into September.

Planning Board Meeting – August 4, 2020. Review of Change of Use (COU) application for the operation of an addiction treatment facility at 53 Penobscot Avenue. I was copied on an email from Tom Martin of Wabanaki Health & Wellness informing the Code Enforcement Officer they want the COU removed from the agenda as they believe the Planning Board had a unanimous vote to issue the COU at the last meeting. The Planning Board met on August 4 and resolved this matter. The 3 to 1 vote in favor of the treatment facility at the earlier meeting was valid.

Revision of Chapter 23 of the Planning Board – Attached is a copy of the revision to subsection 23-5 that the Planning Board approved at the August 4, 2020 Planning Board Meeting.

LD 2094 An Act To Implement the Recommendations of the Task Force on Changes to the Maine Indian Claims Settlement Implementing Act – Deals with the issues of whether and how provisions of the Maine Implementing Act (MIA) should be amended. The Governor sees opportunities to do some positive things but is concerned about the sweeping nature of the bill, the impacts on non-Tribal citizens and communities, and the extent to which those impacts have due consideration and explained to the public. The bill would allow

tribes to acquire land anywhere in the state which could then be designated as Tribal Trust land and removed from the state's jurisdiction. Section 12 of the bill exempts both current and later obtained Tribal lands from State and local taxation. Under the proposal in recommendation 10, Maine communities would have no influence on development projects on tribal lands regardless of their potential impact on those communities.

Ambulance – The 2015 Chevrolet ambulance (788) is out of service due to engine issues. It is at the Public Works garage waiting for repairs.

Fire Service Mutual Aid Agreement – Attached to this report is a draft copy of a Fire Service Mutual Aid Agreement for you review. The proposal is between the Town of Medway and the Town of Millinocket and the purpose is to supply firefighter services to each other.

American Water Resources – A reminder to homeowners that they may need to maintain the water and sewer lines running through their property. They will send a letter to Millinocket residents informing them of their service line repair and maintenance responsibilities, and how they can count on protection plans to save themselves from the financial stress of unexpected service line repairs.

Station Clock – The proposed location for the clock is in the Municipal Building lobby. Mr. Ogilvie will deliver and set it up as soon as he gets the go ahead.

Revision Energy – The Town received a Notice of Termination letter from Revision Energy to end the Solar Power Purchase Agreement for the planned 426-kilowatt solar array to be located at the Millinocket Wastewater Treatment Plant. They cited the inability to obtain a cost-effective interconnection permit from the local utility (Emera Maine/Versant). Andrew Kahrl wanted to thank the Council again for the gift basket he received from the Town of Millinocket when he was struggling with health issues.

Department Updates:

Public Works:

Streets prepared for milling and paving.

Cost same as last year - \$74/ton.

B & B Paving doing the work.

Getting winter sand stockpiled in storage barn. Salt supplied by New England Salt @ \$58.77/ton.

Transfer Station

Next virtual MRC board meeting on August 19, 2020, at 10:00 a.m. Can sign up on the MRC website.

Cleaned up the metal pile, brush pile, and wood ash inventory.

Having trouble with the well water cycling. Rollins believes there is a leak. Will shut pump off and use it only when necessary until repaired. May have to pull the pump and check the system out.

Airport

Will have a virtual kick-off meeting for the Master Plan. Hoyle Tanner will collaborate with members of the Town to form a PAC Committee to identify future airport needs.

Cemetery:

Busy with maintenance and burials.

Wastewater Treatment Plant

Equipment functioning well.

Held a bid opening on July 29th for the Elm/Bates Streets project. The bid from Trombley Construction was the low bid but withdrew their bid because of an error in preparation. The other bids were high, and we are recommending rebidding in January of 2021.

Olver Associates assessed the Main Pump Station for large scale upgrades.

Attached is a copy of the bids and the upgrades assessment.

Police Department:

353 incidents for July. 523 for this same time last year.

Chief still covering various shifts.

Training consisted of a roll call training video from Truckers Against Trafficking on detection and apprehension of people that may be a victim of human trafficking.

Want to resend the request for bids for the replacement cruiser. Due to COVID restrictions and reduced manufacturing of vehicles, the dealerships had a tough time quoting 2020 vehicles, especially the SUVs. The Dodge Durango was the only SUV priced.

Participating in the State of Maine Department of Public Safety Coronavirus Emergency Supplemental Funding Program as a subgrant and submitted for \$4,800 for the staffing levels of the Police Department. The grant will allow the PD to accept reimbursement for \$600 per full-time and \$300 per part-time officer. Would like to put these funds in Account E0201-0435, to track PPE purchases.

Want to thank Katahdin Value for donating a 10,000 btu air conditioner to the Police Department. The old unit stopped working and the replacement not installed yet.

The Chief and Sgt. Winslow received training to switch from one computer classification system (Uniform Crime Report), to the updated National Incident Based Reporting System. This should help streamline reporting to State Police and the FBI.

Sheriff Morton reduced the population of the jail from over 200 inmates to 120 due to COVID-19. At this time, the County has 50-60 inmates boarded out to other facilities and 130 out on a Maine Pre-Trial Contract. The PD will continue to release arrestees from the station on non-secured bails, which will help keep the jail population down, and saving on overtime by negating the need to transport an arrestee.

Fire & Ambulance:

One employee still on injury.

Communicating with state agencies on COVID-19, and reporting to Town Manager.

Received Apple IPAD laptops purchased from the DiBona donation account. Dispatch to keep one unit and the other assigned to the transfer ambulance (798).

Attended various webinars.

Worked with Medway on an updated mutual aid agreement for the FD.

Twenty-five local BLS and 23 local ALS calls.

No lost BLS or ALS calls.

Fourteen lost medic calls.

Health Officer:

Participating in teleconferences concerning COVID.

In contact with MRH.

Frequent checks of pool and playgrounds.

No known issues of Toxic Blue-Green Algae in the area. There was a concern that Jerry Pond may be infected.

Attended Zoom meeting on CARES ACT grant program.

Continued collaborating with out-of-state residents on required conditions to come into the state.

Recreation Department:

Worked at pool and supplying lunches.

No programs due to COVID-19.

Administration

Treasurer

Mailing 250 30-notices.

Loading budget into TRIO.

Worked on jet fuel proposal.

Tax Collector:

Want to welcome Sharon Cyr to the position of Tax Collector. Sharon worked in the Clerk's office years ago and will be a good addition to the department. Roxanne Johnson hired to fill part-time position.

Tax Assessor:

Fielding questions about Homestead Exemption, liens, and title issues.

Replied to emails and phone calls.

Millinocket Shopping Plaza requested a valuation reduction. Told them to submit their request in writing and provide data for the review.

Worked on appeal from Brookfield/Great Lakes Hydro.

Corrected an ownership error.

Code Enforcement Officer:

Issued permits and property maintenance correction letters.

Met with Planning Board and attended a Zoom meeting.

Conducted inspections.

Did a ride around town taking pictures of problem properties.

Town Clerk:

Busy at the window.

Training new Tax Collector.

Processing mail and getting up to date on motor vehicle reports.

No issues with school budget election.

Verifying nomination papers. Seven candidates took out papers for the three Council seats and three returned them. One candidate took out papers for School Board. There are three Council seats open and two School Board vacancies.

Human Resource/Welfare Director:

Conducted interviews for Tax Collector and part-time position.

Prepared A/P and payroll warrants.

Worked on personnel & legal issues.

Addressed GA clients.

Town Manager:

Helped conduct interviews.

Personnel & legal issues.

Prepared agenda.

Watched recording of Planning Board meeting and attended School Board meeting via Zoom.

*Notes the Town Clerk Diana Lakeman did not qualify for Clerk of the Year as time served did not meet requirements, encourages to put nomination next year for "Rookie of the Year".

Chair McEwen states an Executive Session is scheduled for August 25, 2020 at 3pm.

Order #182-2020 PROVIDING FOR: Execution of the Warrant for August 13, 2020

IT IS ORDERED that the Warrant for August 13, 2020 in the amount of \$223,064.70 is hereby approved

Motion-Stratton Second-Madore Vote 7-0

Golieb inquires balance running total of hire private investigator, approximately \$6,000.

Order #183-2020 PROVIDING FOR: Ratification of the July 28, 2020 School Budget Referendum Election Results

IT IS ORDERED that the results of the July 28, 2020 School Budget Referendum Election are hereby ratified as follows:

QUESTION 1:

'Do you favor approving the Millinocket School Department Budget for the upcoming school year that was adopted at the latest Millinocket Town Council School Budget Meeting?'

VOTES CAST:

YES 103

NO 37

QUESTION 2:

'Do you wish to continue the budget validation referendum process in the Town of Millinocket for an additional three years?'

VOTES CAST:

YES 91

NO 48

Motion-Jackson Second-Stratton Vote 7-0

Pray inquires with concern the estimated cost of the special school budget referendums totaling for three years, shares concerns and disappointment to continue the expense into the budget while informing of the elections process being time consuming with very little turnout.

Order #184-2020 PROVIDING FOR: Approval of an Application for a Victualer License Application for The Shirly House B & B.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Erika L. Mackin, 193 Central Street, Millinocket

d/b/a

The Shirly House B & B, 193 Central Street, Millinocket

Motion-Madore Second-Stratton Vote 7-0

Councilor Madore and Stratton share congratulations on the opening with reminder dates.

Order#185-2020 PROVIDING FOR: Approval of an Application for an Entertainment License for the Three Scootic In, Inc.

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

Scootic In, Inc, 70 Penobscot Ave, Millinocket

d/b/a

Scootic In Restaurant, 70 Penobscot Ave., Millinocket

Motion-Pray Second-Madore Vote 7-0

Order#186-2020 PROVIDING FOR: Approval of an Application for a Malt, Vinous and Spirituous Liquor License for the Scootic In, Inc.

IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for:

Scootic In, Inc, 70 Penobscot Ave.

d/b/a

Scootic In Restaurant., 70 Penobscot Ave.

Motion-Pelletier Second-Madore Vote 7-0

Order#187-2020 PROVIDING FOR: Purchase of jet fuel operation from West Branch Aviation LLC.

IT IS ORDERED that the Millinocket Town Council approves the expenditure of funds of \$30,000 from the Assigned Fund Balance (Revaluation) to purchase the 1990 jet refueler vehicle from West Branch Aviation LLC (Tony Cesare).

IT IS FURTHER ORDERED that funds up to \$15,000 be expended from the Assigned Fund Balance (Revaluation) to purchase Jet A fuel.

IT IS FURTHER ORDERED that the revenue from the sale of Jet A fuel be refunded back to the Assigned Fund Balance (Revaluation) until the total of \$45,000 is reimbursed.

Motion- Golieb Second- Madore Vote 5-2 (Pray/Pelletier-Opposed)

Council discussion shares concerns of expense, age of equipment, allocated budgeted monies affected and availability, support of expense as will generate revenues and payoff expense in time.

Mary Alice Cullen, Treasurer, informs budgeted Kare funds designated are spent, shares analysis of concerns of aging equipment, decline in sales on average over the years, shares risks involved with purchase as progression might not be as expected.

*John Davis, Town Manager, shares same concerns as Treasurer, risk with decline in sales and aging equipment and malfunctions.

Order#188-2020 PROVIDING FOR: Town of Millinocket PA System.

IT IS ORDERED that the Millinocket Town Council accept the mixed vendor plan for a new PA system in Council Chambers for a total cost of \$1,274.22.

NOTE: Of the three estimates, purchasing items from Amazon and eBay is the most cost-effective proposal.

Motion-Jackson Second-Madore Vote 7-0

Richard Angotti, (IT), informs of a wireless microphone system, ability to record.

Susan Dalessandro inquires if microphones will also update audio.

Town Clerk Diana Lakeman clarifies cost includes recording.

Order#189-2020 PROVIDING FOR: Abatement of sewer fees at 135 Knox Street.

IT IS ORDERED that sewer fees in the amount of \$291.33 for a property located at 135 Knox Street, Map U04, Lot-187, be abated.

NOTE: The excessive fees were due to a faulty toilet valve which has since been replaced. This is a one-time abatement only.

Motion-Stratton Second-Madore Vote 7-0

*John Davis, Town Manager, notes the reason as submitted as this took place before order approved no further sewer abatements passed.

Order#190-2020 PROVIDING FOR: Acceptance of the State of Maine Department of Transportation Airport Cooperative Agreement.

IT IS ORDERED that the Millinocket Town Council authorize the Town Manager to sign the State of Maine Department of Transportation Airport Cooperative Agreement. This agreement will allow the Maine DOT to install a complete General Audio Recording Device (G.A.R.D.) at the Millinocket Municipal Airport.

NOTE: A copy of the agreement is attached to this order.

Motion-Madore Second-Pray Vote 7-0

Order#191-2020 PROVIDING FOR: One-ton truck bid award for Public Works.

IT IS ORDERED that the Millinocket Town Council award the bid for a new one-ton truck to Katahdin Motors of Millinocket, Maine, per specifications, for a price of \$53,504.75, and have Pelletier's Manufacturing install the dump body, the cost of which is included in the total bid.

NOTE: The Town received two bids:

Thornton's of Lincoln- Dodge One-Ton \$55,596.00

Katahdin Motors of Millinocket- Chevy One-Ton \$53,504.75

Motion-Pray Second-Golieb Vote 7-0

Order#192-2020 PROVIDING FOR: Municipal Release Deed (Blue Birch Properties LLC).

IT IS ORDERED that a Municipal Release Deed is approved for Blue Birch Properties LLC, Millinocket Maine, for property located at 73 Oxford Street, Millinocket, Maine, as shown on Map U04 Lot 043, as all outstanding taxes, interest, and fees have been paid.

IT IS FURTHER ORDERED that the Town Manager is authorized to execute and file all the necessary paperwork, including signing a municipal release deed to complete the sale of the property referenced above.

Motion- Pelletier Second-Madore Vote 7-0

Order#193-2020 PROVIDING FOR: Municipal Release Deed (Leet).

IT IS ORDERED that a Municipal Release Deed is approved for Tracy Leet, 54 Katahdin Avenue, Millinocket Maine, for property located at 54 Katahdin Avenue, Millinocket, Maine, as shown on Map U04 Lot 013, as all outstanding taxes, interest, and fees have been paid.

IT IS FURTHER ORDERED that the Town Manager is authorized to execute and file all the necessary paperwork, including signing a municipal release deed to complete the sale of the property referenced above.

Motion-Golieb Second-Madore Vote 7-0

Order#194-2020 PROVIDING FOR: Carry over of funds.

IT IS ORDERED that the Millinocket Town Council approve the carryover of funds in the amount of \$7,000.00 from the FY20 Revenue Account R0402-0406 (Public Works Administration Misc.) to the FY21 Revenue Account R0402-0406 (Public Works Administration Misc.).

NOTE: This is the insurance money that the Town received for the damage caused to the plow truck when the wing bounced off the railroad crossing on Spruce Street.

Motion-Jackson Second-Madore Vote 7-0

Order#195-2020 PROVIDING FOR: Maine Municipal Association (MMA) Annual Election of Candidates.

IT IS ORDERED that the Millinocket Town Council cast its ballot for James Bennett (City Manager, City of Biddeford) to serve a one-year term as MMA Vice President.

IT IS FURTHER ORDERED the Millinocket Town Council cast its ballot for Robert Butler (Chair of SelectBoard, Town of Waldoboro), Terry Helms (SelectPerson, Town of Grand Isle), and Diane Hines (Town Manager, Town of Ludlow and Reed Plantation) to serve a three-year term as Executive Committee Members.

Motion-Stratton Second-Madore Vote 6-0-1 (Golieb/Abstain)

Madore supports sharing concerns of casting a ballot for unknown person.

Golieb abstaining for the same concern.

Order#196-2020 PROVIDING FOR: Approval to accept the Railroad Station Clock.

IT IS ORDERED that the Millinocket Town Council grants approval for the Town of Millinocket to accept the original Railroad Station clock gifted to the Town by the family of Norman Swales.

IT IS FURTHER ORDERED that the clock be located in the main lobby at the Millinocket Town Office.

NOTE: The library and the Millinocket Historical Museum did not have space available to display the clock at this time.

Motion-Madore Second-Stratton Vote 7-0

Council thanks family for donation with discussion of location to display.

Order#197-2020 PROVIDING FOR: Acceptance of grant funds.

IT IS ORDERED that the Millinocket Town Council approve the acceptance of grant funds in the amount of \$45,004.00 as part of the Keep Maine Healthy Plan approved by the Maine Department of Health and Human Services to help stop the spread of COVID-19.

IT IS FURTHER ORDERED that the Town of Millinocket will administer the grant and all items will be approved by the Town's Health Officer (Tom Malcolm) and funds will be disbursed by the Town Treasurer (Mary Alice Cullen).

NOTE: The Town of Millinocket will pay for all purchases and the payments will be reimbursed by the grant.

Motion-Pray Second-Madore Vote 7-0

Council express appreciation to Jane Danforth for gathering information for grant application.

Order #198-2020 PROVIDING FOR: Review of the Millinocket comprehensive master plan for zoning.

IT IS ORDERED that the Millinocket Town Council instruct the Planning Board to perform a review of the current Town of Millinocket comprehensive master plan for zoning within town limits and provide recommendations for updating the plan.

Motion-Pelletier Second-Madore Vote 7-0

Council discussion share concerns of current antiquated plan for zoning and future purchases of tax-exempt status/non-profit is harmful to revenues while furthering revision is needed to update concerns throughout the entire community and noting some non-profits provide great services to the community and employment. Richard Angotti, Code Enforcement, explains zoning and comp plan should be cohesive since comp plan was just updated expressing zoning should be as well. Jeff Campbell, Airport Supervisor, expresses airport lot recently purchased should be considered appropriately as commercial zoning.

Report and Communications:

a. Warrant Committee for August 27, 2020 Council meeting: Councilor Jackson and Councilor Madore

b. Chair's Committee Reports

-Economic Development Committee, McEwen informs grant is in the finalization process, discussions on wayfinding and grant for side-walk replacement.

-Age Friendly-processing grant review

-Sustainability Sub-committee-Golieb, August 14th meeting at 3:30pm, live streamed, zoom.

c. Two Minute Public Comment

-Susan Dalessandro, expresses bad advice was given and concerns of current situation with management, legal and police department, shares care for the community does not seem priority while expressing community concerns as submitted community letters in hopes to encourage the council to do the right thing. (Susan Dalessandro submits 20 pages, concerns from the community as well as a non-certified citizen's petition, into the record for public comment to the Town Clerk with Chair McEwen's permission as submitted, expressing knowledge the petition circulated is for public comment only for documentation for the record of minutes.)

-Julie Archie, expresses her involvement with the circulation of the community petition.

-Randy Jackson, 219 Penobscot Ave, wishes to discuss with the town to put public use of toilets into the building.

-Benn Barr, 127 Elm Street, informs August 29th, the 2nd annual Music in the park event located at the bandstand downtown starting at 6pm, encourages all to join with open mic and various bands, the charity is to be determined.

Adjournment: 6:25pm, Motion-Madore

Second- Stratton

Vote 6-0 (Pray/Opposed)



Millinocket Remove and Replace Town Manager, Police Chief, Town Attorney Petition Signing

<https://www.thepetitionsite.com/431/399/032/millinocket-quotremove-amp-replacequot-petition-signing/>

Author: Susan D'Alessandro

Recipient: Millinocket Town Council

Petition:

We, the undersigned residents of Millinocket over the age of 18 who has not previously signed the paper version of this Petition, hereby declare a lack of confidence in the Town Manager, Town Attorney and Chief of Police and respectfully request the Town Council take the following actions without delay:

1. Through a competitive bidding process, contract all current and future legal services with a new State of Maine licensed attorney transferring all records to the new attorney as outlined in the Town Charter.
2. Remove the Town Manager from his position and all ancillary duties filling the position(s) on an interium basis until such time as an appropriate replacement can be found.
3. Place the Chief of Police on administrative leave immediately and until such time current grievances and legal matters are resolved. Any further delay in taking this action will leave the Town and it's taxpayers subject to further financial and legal exposure.
4. Officially place the Deputy Chief on paid administrative leave paying all back pay due her and continue paying her wages until such time current grievances and legal matters are resolved.

Based on the background described below, this Petition is asking for the Removal and Replacement of the Police Chief, Town Manager and Town Attorney and put the Deputy Chief on paid leave since she has been out unpaid since Feb. 3.

As a result of **numerous grievances** filed against Millinocket Police Chief Craig Worster by Millinocket Police Officers, a group of concerned Millinocket Citizens have begun circulating a **petition asking for the removal and replacement of the Town Attorney and Town Manager**. The petition outlines the failure on the part of the Town Attorney and the Town Manager to respond to requests from the Union Rep, Lorne Smith who has been vocal about the lack of town leadership in resolving employee grievances.

	Name	From	Comments
3.	Nancy Carhart	Molunkus TWP, ME	I own a home in Millinocket and support Fire/EMS and PD.
4.	Peggy Bouchard	Millinocket, ME	
5.	Jane Frost	Millinocket, ME	
6.	Beth Manzo	Millinocket, ME	
7.	Mark Picard	Millinocket, ME	
8.	Norma Wentworth	Millinocket, ME	
9.	Jane Disselkamp	Millinocket, ME	
10.	Sheila DiCentes	Millinocket, ME	
12.	Mary LaLiberte	Millinocket, ME	
13.	Anthea Miller	Millinocket, ME	
14.	Linda Labby	Millinocket, ME	We need to clean the swamp and get rid of those not doing their due diligence.
15.	Melissa Crocco	Millinocket, ME	
16.	Kathryn Manzo	Millinocket, ME	I don't think Janet has gotten a fair shake in this whole mess!
17.	Dylan Johnston	East Millinocket, ME	Because The Corrupt People Need to Get out of Millinocket Government Positions
18.	Mark Bulley	Millinocket, ME	
19.	Michael F. DiBona	Millinocket, ME	
20.	Jennifer Elkins	Millinocket, ME	
21.	JEAN BULLEY	Millinocket, ME	
22.	Matthew Bragdon	Millinocket, ME	
23.	Tammy Boutaugh	Millinocket, ME	
24.	Ashley Rainey	Millinocket, ME	
25.	Allison Kelly	Millinocket, ME	Anyone who puts personal friendships ahead of doing their job to protect the town does not deserve to have the job of protecting the town. As far as the police chief, document after document has proven he has no business being on the police force at all, let alone the chief. As far as the town attorney, he is the TOWN attorney. It should be his job to do what is in the towns best interest. If he's covering people's back sides that would be a clear conflict of interest to me.
26.	Lexie Hartung	Millinocket,, ME	
27.	Jennifer Brittin	Millinocket, ME	I do not want the c
28.	Mikaela Modery	Millinocket, ME	
29.	Katie Byers	Millinocket, ME	
30.	Deanna Moscone	Millinocket, ME	
31.	Pete Fogg	Millinocket, ME	Drugs are bad

	Name	From	Comments
32.	Michael McInain	Millinocket, ME	
33.	Sara Long	Millinocket, ME	Janet is a great asset to our town and to our police force. We need her back and she needs to get justice. Get rid of the so called chief and so called town manager!
34.	Harriet Charette	Millinocket, ME	
35.	Emily Smyth	Millinocket, ME	
36.	Shaun Murphy	Millinocket, ME	Chief is a loser
37.	Catherine Shaw	Millinocket, ME	
38.	Justin Allen	Millinocket, ME	Need to get rid of the trash in town!!
39.	Earlene Andrick	Millinocket, ME	
40.	Kevin Doyle	Medway, ME	
41.	Doug Bulley	Millinocket, ME	Support Janet
42.	Troy McAvoy	Millinocket, ME	Our town/community deserves better.
43.	Nikki Bellfleur	Millinocket, ME	
44.	Michael Peterson	Millinocket, ME	
45.	Michael Byers	Millinocket, ME	
46.	Corey morrow	Millinocket, ME	These people do not do their jobs that they were elected to. Also they are bad people
47.	Susan Burke	MILLINOCKET, ME	
48.	Tammy Michaud	Millinocket, ME	
49.	Kaylea Bragdon	Millinocket, ME	
50.	Steven Jacobs	Millinocket, ME	
51.	K P	Millinocket, ME	We need town officials we can trust and a police chief who is going to clean up the drugs and protect the people of this town.
52.	Alison DeMello	Millinocket, ME	
53.	Karen Morrow	Millinocket, ME	Support Janet!!!!
54.	Jessica Sherwood	Millinocket, ME	
55.	Jessica Dabsky	Millinocket, ME	
56.	cooper peterson	millinocket, ME	I live here and big changes need to happen
57.	Elizabeth Haven	Millinocket, ME	
58.	Ian Cirame	Millinocket, ME	
59.	Linda Ware	Millinocket, ME	
60.	Trina Newbury	Millinocket, ME	
61.	shirley voisine	millinocket, ME	Became not one is or was doing thier job right
62.	Joshua Blackmore	Millinocket, ME	
63.	Kimberly Pelletier	Millnocket, ME	
64.	Linda Wilson	Millinocket, ME	

	Name	From	Comments
65.	Katie Leavitt	Millinocket, ME	
66.	Renee Tapley	Millinocket, ME	Extremely Important for our small town of Millinockets safety,integrity,morales and well being ! Corruption by those who are supposed to be in charge of our small towns duties are not being met by the chief of police , The town of Millinocket's attorney , nor our town manager .
67.	Ron Preo	Millinocket, ME	
68.	Ruth Ann Grant	Millinocket, ME	
69.	Tyler Matthews	Millinocket, ME	This is my hometown!
70.	Susan Martin	Millinocket, ME	Honesty, integrity and decency.
71.	Jennifer McKinney	Millinocket, ME	Because I love my community and it is suffering from the towns inaction, sick of corruption .
72.	Lindsay Higgins	Millinocket, ME	
73.	JOHN carll	Ashland, VA	Lived there
74.	Stephanie McGreevy	Millinocket, ME	
75.	Susan Wilson	Millinocket, ME	Because I have Grandchildren here
76.	THOMAS HERRING	Millinocket, ME	I've known Janet since she worked in the mill as a security guard, she was always fair and honest in her convictions.
77.	Mary Lou Mackin Corriveau	Millinocket, ME	So action can be taken without dragging things out for months on end, only to drain Millinocket's \$\$\$\$. Hopefully some thing can and will be done.... pronto
78.	Donna Achorn	Millinocket, ME	
79.	Kristen Ackley	Millinocket, ME	
80.	Amber Carney	Millinocket, ME	
81.	Laurie Amado	Millinocket, ME	
82.	Elizabeth Lyle	Millinocket, ME	Support Janet!
83.	Mary Ellen Tapley	Millinocket, ME	
84.	Mellissa Fuller	Millinocket, ME	Police chief comes across as a bully and certainly, a poor excuse for a department head. I don't know the town manager, but it seems he is not doing his job to let this issue slide for so long!
85.	Alexander Decker Lemire	Millinocket, ME	
86.	Sharon Rush	Fayetteville, NC	It is my hometown and my family and friends still live there
87.	Debbie Gilmer	Millinocket, ME	
88.	carrie sinnott	millinocket, ME	Because we need justice this was ongoing and the town officials ignored it and allowed this to continue shame on them
89.	Rhonda Little	Millinocket, ME	
90.	Richard Kaul	Millinocket, ME	

	Name	From	Comments
91.	Roberta Yost	Millinocket, ME	I live here
92.	Ashley Murray	Millinocket, ME	
93.	Beverley McGreevy	Millinocket, ME	
94.	Dianne Terrio	Millinocket, ME	
95.	Krissie Smith	Millinocket, ME	
96.	Lorna Chamberlain	millinocket, ME	

Millinocket Remove and Replace Citizen's Petition

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2. Remove the Town Manager from his position and all ancillary duties filling the position(s) on an interim basis until such time an appropriate replacement can be found.
3. Place the Chief of Police on administrative leave immediately and until such time current grievances and legal matters are resolved. Any further delay in taking this action will leave the Town and its taxpayers subject to further financial and legal exposure.
4. Officially place the Deputy Chief on paid administrative leave paying all back pay due her and continue paying her wages until such time current grievances and legal matters are resolved.

Name	Address	Phone #	Signature	Initial to indicate agreement with Council actions listed above				
Sharon Downes	28 Connecticut Ave. MKT	207 841-2436	Sharon Downes	SD	SD	SD	SD	SD
Stewart Downes	29 Connecticut Ave. MKT	207 522-0854	Stewart Downes	AD	AD	AD	AD	AD
Glenn Goodwin	149 Forest Ave. MKT.	207 447-6966	Glenn Goodwin	GA	GA	GA	GA	GA
Christina Goodwin	149 Forest Ave MKT	207 447-6966	Christina Goodwin	CG	CG	CG	CG	CG
ANNA SEARS	17 Forest Ave, MKT	207 723-8486	Anna Sears	AS	AS	AS	AS	AS
Raymond J. Little Jr	54 Pamela Park	207 731-4553	Raymond J. Little Jr	RL	RL	RL	RL	RL
James J. Little Jr	MAINE Av. 84	723-5404	James J. Little Jr	LL	LL	LL	LL	LL
Valerie Martel	Kelley, M.H.P	447-7360	Valerie Martel	VM	VM	VM	VM	VM
Karen Sargent	Kelley, M.H.P	447-7360	Karen Sargent	KS	KS	KS	KS	KS

Name	Address	Phone#	Signature	1	2	3	4
Nancy Goodell	1 Crestview apt 10 40 Fern St. Dorchester/Ken	447-0018	Nancy Goodell	M	M	M	M
Danica Le/Kay	Millinocket Maine	731-7317	Danica Le/Kay	DP	DP	DP	DP
Dana Haven	39 Central St Millinocket ME	731-4414	Dana Haven	DH	DH	DH	DH
Matthe Haven	39 Central St MILKT	27-0788	Matthe Haven	MH	MH	MH	MH
Melissa Sierra	78 Medway Rd MILKT	279-6728	Melissa Sierra	MS	MS	MS	MS
Terri Brockway	62 Eastland Ave.	123-1579	Terri Brockway	TB	TB	TB	TB
Daniella O'Mahony	60 Ohio St	313-547-1111	Daniella O'Mahony	MM	MM	MM	MM
Mel Brooks	226 Bowdoin St	723-5556	Mel Brooks	GB	GB	GB	GB
Eric Blunnette	42 Kalandin Ave	731-4535	Eric Blunnette	EB	EB	EB	EB
Jonathan Marquis	349 Pembroke Ave	746-7452	Jonathan Marquis	JM	JM	JM	JM
Robert Bell	209 Ammale Park	208-40-7118	Robert Bell	RB	RB	RB	RB
Hollice Shater	204 Maine Ave	949-5799	Hollice Shater	HS	HS	HS	HS
Emmal Murraes	61 Elm Street	659-0755	Emmal Murraes	EM	EM	EM	EM
Sharon Decker	69 Brookside Ave Box 455	447-5012	Sharon Decker	SD	SD	SD	SD
Kay Cote	118 Oxford St	944-3873	Kay Cote	KC	KC	KC	KC
Patsy George	176 Katahdin St	723 4823	Patsy George	PG	PG	PG	PG
Dennis Martin	302 Main ave	723 9266	Dennis Martin	DM	DM	DM	DM
Brigit Heres	27 Spruce St	447-2580	Brigit Heres	BH	BH	BH	BH
Stellany Franklin	185 Cottage Rd	447-0122	Stellany Franklin	SF	SF	SF	SF
Jeffrey Lavoie	116 Brookside Ave	922-0515	Jeffrey Lavoie	JL	JL	JL	JL

Millinocket Remove and Replace Citizen's Petition

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				1	2	3	4
Julie Archie	473 Arrostook Ave. Millinocket	207-513-2048	Julie Archie	fa	fa	fa	fa
Carolann H. #	95 Highland Ave Millinocket	207-404-0600	Carolann H. #	cah	cah	cah	cah
Harold M. H. #	95 Highland Ave Millinocket	207-307-9849	Harold M. H. #	HMH	HMH	HMH	HMH
Jeffrey K. H. #	100 Highland Ave Millinocket	207-723-4820	Jeffrey K. H. #	JH	JH	JH	JH
Herb L. Hale	100 Highland Ave Millinocket	207-723-4820	Herb L. Hale	hlh	hlh	hlh	hlh
Anita Mueller	58 Central Street	207-447-6906	Anita Mueller	am	am	am	am
Ronald Madore	117 Congress St	207-723-8046	Ronald Madore	rm	rm	rm	rm
Barbara White	99 Spruce St	723-723-68	Barbara White	BW	BW	BW	BW
Ronald A. White	99 Spruce St	723-723-68	Ronald A. White	RAW	RAW	RAW	RAW

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Nadine McGibbon	84 Bates St. Millinocket ME	723-7988	Nadine McGibbon	KM	KM	KM	KM
Barry Jasper	102 Elm St. Millinocket	731-7474	Barry Jasper	BS	BS	BS	BS
Patricia Styrud	9 Orchard Millinocket ME	723-4060	Patricia Styrud (Kry)	RS	-	RS	RS
Jennifer Rush	148 Oxford St		Jennifer Rush				
Deborah Margus	349 Penobscot Ave	746-7450	Deborah Margus	gm	gm	gm	gm
Fervi Dorr	108 State St	731-4484	Fervi Dorr	ID	ID	ID	ID
Lisa Gracely	294 Katahdin - Millinocket	973-986 9868	Lisa Gracely	gk	gk	gk	gk
Alice Stillwagon	244 Katahdin Ave Millinocket	460-0457	Alice Stillwagon	AS	AS	AS	AS
Mindy Livingston	462 Acadia Ave Millinocket	447-0273	Mindy Livingston	mw	mw	mw	mw

Initial to indicate agreement with Council actions listed above.				1	2	3	4
Name	Address	Phone#	Signature				
Christopher Brockway	Millinocket ME 04462 62 CASTLE AND AVE	207 447-8833		CTB	CB	CTB	CTB
Brian Morrison	Millinocket, ME 04462 101 Somerset St.	207 723 1500		BAN	BAN	BAN	BAN
MARGARET NELSON	142 LINCOLN ST. ME MILLINOCKET	447-2002	Margaret Nelson	M	M	M	M
Warren Nelson	142 Lincoln St. ME MILLINOCKET	447-0209	Warren Nelson	WN	WN	WN	WN
Dorothy Bouchard	43 Medway Rd	907-0585	Dorothy Bouchard	BB	BB	BB	BB
Corey Andruck	102 Somerset St	447-0834	Corey Andruck	CA	CA	CA	CA
Ashley Rive	46 Cedar Street	207 333-1309	Ashley Rive	AR	AR	AR	AR
SUSAN D'ALESSANDRO	126 State St. Millinocket	207 723-8029	Susan D'Alessandro	SD	SD	SD	SD
Gail Rucci	10 Vermont St	723-4112	Gail Rucci	GR	GR	GR	GR
Paul Freheiser	144 Pamela Dr. Lincoln	447-8966	Paul Freheiser	PA	PA	PA	PA
EARLENE ANDRICK	114 Pamela Dr. Millinocket	447-8960	Earlene Andrick	EA	EA	EA	EA
KEO GROSS	13 Lincoln St. Millinocket						
KATHLEEN OUELLETTE	32 ARROSTOCK AVE. MILLINOCKET	723-8405	Kathleen Ouellette	KO	KO	KO	KO
Wayne A. Archie	473 ARROSTOCK AVE. MILLINOCKET	731-4339	Wayne A. Archie	WA	WA	WA	WA
DALE A STEVENS	353 PENSACOT AVE. MILLINOCKET	723-5468	Dale Stevens	DS	DS	DS	DS
MARGARET L. MARTEL	378 KATADIN AVE. MILLINOCKET	723-5468	Margaret L. Martel				
FRANCINA MARZO	378 KATADIN AVE. MILLINOCKET	723-5468	Francina Marzo				
Carolyn Gray	1 Crestview Cir. #4 Millinocket	723-8855	Carolyn Gray	CA	CA	CA	CA
Mary Higgins	22 Katadin Ave. Ext. Millinocket	723-8887	Mary Higgins	MA	MA	MA	MA
Garry Glen	258 Alder St. Millinocket	723-5468	Garry Glen	G.G.	G.G.	G.G.	G.G.

Name	Address	Phone#	Signature	Initial to indicate agreement with Council actions listed above.			
				1	2	3	4
Dolores Stewart	17 Katahdin Ave Ext 723-5059		Dolores Stewart	DS	DS	DS	DS
Charles Stewart	17 Katahdin Ave, Ext 723-5059		Charles Stewart	CS	CS	CS	CS
Ken Anderson	146 Katahdin Ave	207-443-8029	Ken Anderson	KA		KA	KA
Lisa Davies	68 Katahdin Ave	605-5487	Lisa Davies	LD	LD	LD	LD
Tom Parham	71 Park Ave #12	447-5241	Tom Parham	TP	TP	TP	TP
Grace E. George	Crestview Ct #12	907-0254	Grace E. George	GG	GG	GG	GG
Joyce Morrison	17 Cherry St #12	923-9085	Joyce Morrison	JM	JM	JM	JM
Jill Farrell	88 Katahdin Ave	447-0020	Jill Farrell	JF	JF	JF	JF
Debra Pernow	345 Katahdin Ave	731-4393	Debra Pernow	DP	DP	DP	DP
Richard DeWitt	188 Bowdoin St Ext. Mkt	723-4209	Richard DeWitt	RD	RD	RD	RD
Hinda M. Leavitt	188 Bowdoin St Ext Mkt	723-4209	Hinda M. Leavitt	HL	HL	HL	HL
Lisa Ouellette	7 Michigan St. Mkt.	447-2557	Lisa Ouellette	LO	LO	LO	LO
Paul Cyr	215 Bates St. Mkt		Paul Cyr	PC	PC	PC	PC
Craig Campbell	3 Temper St. Mkt		Craig Campbell	CC	CC	CC	CC
M. Neph	181 Nodway Rd Mkt	447-2451	Michael Neph	MN	MN	MN	MN
Eric Flacy	208 Katahdin Ave #2 Millinet	478-5017	Eric Flacy	EC	EC	EC	EC
Gerald McCluster	217 Broad St Ave.	723-8091	Gerald McCluster	GM	GM	GM	GM
Paul Haynes	60 Coling Place	447-8259	Paul Haynes	PH	PH	PH	PH
William W. W.	845 E. 1st Ave Millinet	447-5752	William W. W.	WW	WW	WW	WW
NORMA WAXE	845 E. 1st Ave Millinet	447-2332	Norma Waxe	NW	NW	NW	NW

Millinocket Remove and Replace Citizen's Petition

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				1	2	3	4
Annette Padilla	353 Congress St Millinocket, ME 04462	207-447-1612	Annette Padilla	ap		ap	ap
Annette Anderson	477.9 Argoshtook Ave Millinocket ME 04462	978-391-2975	Annette Anderson	AO	AO	AO	AO
Carol Miller	480 Argoshtook Ave Millinocket	723-5598	Carol Miller	CSM	CSM	CSM	CSM
Caitlin Emery	480 Argoshtook Ave Millinocket	447-5551	Caitlin Emery	CE	CE	CE	CE
Judith B. Reitz	292 Mass. Ave Millinocket	447-5849	Judith B. Reitz	JBR	JBR	JBR	JBR
Charles A. Reitz	292 Mass. Ave Millinocket	447-0733	Charles A. Reitz	CAR	CAR	CAR	CAR
Jessica Beardsley	213 Congress St	447-1590	Jessica Beardsley	JB	JB	JB	JB
Michael Stray	213 Congress St	447-1592	Michael Stray	MS	MS	MS	MS
William Murphy Jr	91 W. 1st St	207-5161	William Murphy Jr	WM	WM	WM	WM

☺

Initial to indicate agreement with
Council actions listed above.

Name	Address	Phone#	Signature	1	2	3	4
Ernest Brooks	24 WASSAW MEADOWS - ME	447-1151	[Signature]	✓	✓	✓	✓
Tracy Jamison	56 Hudson Rd MLKT ME	603-509-8453	[Signature]	✓	✓	✓	✓
Richard Brillant	209 WASSAW MEADOWS	207-123-6088	[Signature]	✓	✓	✓	✓
Chris Cyr	142 Kelley Mobile Home Park	723-3918	[Signature]	✓	✓	✓	✓
Karen Ouellette	7 Michigan St. MLKT	330-5427	[Signature]	✓	✓	✓	✓
Elias Gagnier	182 Maple Ave.	447-5743	[Signature]	✓	✓	✓	✓
Chuck Brown	127 Minute Man DR	947-5782	[Signature]	✓	✓	✓	✓
LESTAY	8 EAST LAND AVE.	731-1074	[Signature]	✓	✓	✓	✓
Jennifer McKinney	20 Canyon Dr	723-3202	[Signature]	✓	✓	✓	✓
WILLIAM WATERS	17 Juniper St.	—	[Signature]	✓	✓	✓	✓
Schmady GARDNER	104 EAST AVE ME	207-631-5945	[Signature]	✓	✓	✓	✓
Joan C. King	129 WASSAW ST #1	207-723-7237	[Signature]	✓	✓	✓	✓
Susan Givens	220 WASSAW ST	—	[Signature]	✓	✓	✓	✓
Frank C. Friel	44 Michigan St. MLKT	723-5972	[Signature]	✓	✓	✓	✓
Bernadette B. Friel	14 Michigan St. MLKT	723-5972	[Signature]	✓	✓	✓	✓
Judith A. Page	139 WASSAW ST APT 5	615-9175	[Signature]	✓	✓	✓	✓
Angela E. Ebanks	14 Spring Street	—	[Signature]	✓	✓	✓	✓
Sandra Oliveira	72 Colony Place ME	731-4554	[Signature]	✓	✓	✓	✓
Gary Oliveira	72 Colony Pl.	731-4557	[Signature]	✓	✓	✓	✓
Louis Villani	108 CANYON DR - MLKT	723-8074	[Signature]	✓	✓	✓	✓

Millinocket Remove and Replace Citizen's Petition

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Initial to indicate agreement with Council actions listed above.

Name	Address	Phone #	Signature	1	2	3	4
Alina Rousseau	20 State St, Millinocket	207-504-7493	Alina Rousseau	R	R	R	R
Clint Rudge	56 Riverside Dr. Millinocket	207-731-1146	Clint Rudge	CM	CM	CM	CM
Dawn Brynnington	111 NEW YORK ST MCKET	207-731-3004	Dawn Brynnington	DB	DB	DB	DB
Jeanine Benson	67 State St MCKET	207-731-4205	Jeanine Benson	JEB	JEB	JEB	JEB
Edward P. Manzo	94 CEDAR ST	207-731-4416	Ed P. Manzo	EM	EM	EM	EM
Volma Rudge	56 Rudge	207-417-2220	Volma Rudge	VR	VR	VR	VR
Philip Draz	64 Arkwood St MCKET	207-731-8769	Philip Draz	PD	PD	PD	PD
Patti Rioux	3 Cedar St.	468-5845	Patti Rioux	PR	PR	PR	PR
Michael Rioux	3 Cedar St	205-9040	Michael Rioux	MR	MR	MR	MR

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Joan D. Fisher	178 MAINE AVE. MILLINOCKET, ME	207-723-6224	Joan D. Fisher	JDF	JDF	JDF	JDF
Mary K Ouellette	178 MAINE AVE MILLINOCKET, ME	207-723-6224	Mary K Ouellette	MKO	MKO	MKO	MKO
Norm R. Dybis	316 Katabedon Ave MILLINOCKET, ME	207-723-5574	Norm R. Dybis	NRD	NRD	NRD	NRD
Heather Oakes	73 Eastland Ave MILLINOCKET, ME	207-731-7720	Heather Oakes	HNO	HNO	HNO	HNO
Joan Oakes	73 Eastland Ave	207-731-7720	Joan Oakes	AO	AO	AO	AO
Michael Schaeck	54 Colony Pl MKT	207-731-4257	Michael Schaeck	MS	MS	MS	MS
Kayla MacLeod	128 Boudoin St MKT	207-447-8715	Kayla MacLeod	KMM	KMM	KMM	KMM
Xendix Saurio	1 Grand Ave	207-447-8715	Xendix Saurio	XS	XS	XS	XS
Robin MacLeod	256 Kelley's MHP	207-447-8839	Robin MacLeod	RMC	RMC	RMC	RMC

Initial to indicate agreement with Council actions listed above.

Millinocket Remove and Replace Citizen's Petition

We, the undersigned citizens of Millinocket, by affixing our signature and initials declare a lack of confidence in the Town Manager, Town Attorney and Chief of Police (either individually and/or collectively) and respectfully request the Millinocket Town Council take the following actions, without delay.

1. Through a competitive bidding process, contract all current and future legal services with a new State of Maine licensed attorney transferring all records to the new attorney as outlined in the Town Charter.
2. Remove the Town Manager from his position and all ancillary duties filling the position(s) on an interim basis until such time an appropriate replacement can be found.
3. Place the Chief of Police on administrative leave immediately and until such time current grievances and legal matters are resolved. Any further delay in taking this action will leave the Town and its taxpayers subject to further financial and legal exposure.
4. Officially place the Deputy Chief on paid-administrative leave paying all back pay due her and continue paying her wages until such time current grievances and legal matters are resolved.

Need initials not number

Name	Address	Phone #	Signature	Initial to indicate agreement with Council actions listed above.			
				1	2	3	4
Rozelle Fogg	68 Medway Rd	723-4417	Rozelle Fogg				
Fay Fogg	68 Medway Rd	723-4417	Fay Fogg				
Harriet Bugea	67 Medway Rd	723-9056	Harriet Bugea				
Robert C. C. C.	54 Medway Rd	447-5124	Robert C. C. C.	PC	PC	PC	PC
Dylan Davis	100 Water St	447-0526	Dylan Davis	DD	DD	DD	DD
Josh Sierra	78 Medway Rd	207-2791051	Josh Sierra	JS	JS	JS	JS
Megan Chasse	59 Medway Rd	907-5570	Megan Chasse	MC	MC	MC	MC
Louise Pelletier	101 Prospect St	723-5037	Louise Pelletier	LP	LP	LP	LP
Val Lewis	54 Medway Rd	723-5036	Val Lewis	VL	VL	VL	VL

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4. Officially place the Deputy Chief on paid administrative leave paying all back pay due her and continue paying her wages until such time current grievances and legal matters are resolved.

Name	Address	Phone #	Signature	Initial to indicate agreement with Council actions listed above.			
				1	2	3	4
Linda M. Ippoliti	29 Grove St. Millinocket, ME	723-9503	Linda M. Ippoliti		VI	VI	VI
Katelynn Watson	349 Penobscot Ave Millinocket	447-1840	Katelynn Watson	KW	KW	KW	KW
Diana Furukawa	26 Central St Apt 2 Millinocket	206-428-662	Diana Furukawa	DF	DF	DF	DF
Michelle Anderson	146 Katahdin Ave Millinocket	207-447-8028	Michelle Anderson	MA	MA	MA	MA
Erica Budingham	72 Oxford St Millinocket	447-2817	Erica Budingham	EB	EB	EB	EB
Ruthy Noyes	61 Pamela Park	447-4300	Ruthy Noyes	RN	RN	RN	RN
Sharon Rideout	31 Wassaic St	227-7919	Sharon Rideout	SR	SR	SR	SR
Gail Vorsine	224 Central St	478-9651	Gail Vorsine	GV	GV	GV	GV
Tristan McAlvey	111 State St	860-898-1311	Tristan McAlvey	TM	TM	TM	TM

Initial to indicate agreement with
Council actions listed above.

A JUSTICE FOR JAMEL

[illegible]

Name	Address	Phone#	Signature	Initial to indicate agreement with Council actions listed above.			
				1	2	3	4
JOE BRICKHAM	4 MASSACHUSETTS AVE <i>Naticket</i>	723-4191	<i>Joe Br</i>	JB	JB	JB	JB
Jean Laguin	87 Laurel Dr Millinocket		<i>Jean Laguin</i>	JAL	JAL	JAL	JAL
LOUISE MOORE	494 Pacesse Ave NW	723-5215	<i>Louise Moore</i>	LM	LM	LM	LM
Holly Hartley	9 Forest Ave Millinocket	794-4928	<i>Holly Hartley</i>	HH	HH	HH	HH
Pauline Nelson	11 Westwood Ave	723-4170	<i>Pauline Nelson</i>	PN	PN	PN	PN
Gynthia Martin	93 Sunset Dr.	723-9510	<i>Gynthia Martin</i>	CM	CM	CM	CM
Frankie Libitto Jean Libitto	2 Fernst apt # 12 Mich.	723-1856	<i>Jean Libitto (Andrich)</i>	JL	JL	JL	JL
Shirley Perry	408 Katadim Ave	723-5545	<i>Shirley Perry</i>	3	3	3	1
Nancy Stearno	239 Alder St	723-4170	<i>Nancy Stearno</i>	NS	NS	NS	NS
Cathy Fitzgerald	298 Alder St.	723-6632	<i>Cathy Fitzgerald</i>	CF	CF	CF	CF
Vin Fitzgerald	298 Alder St.	723-6632	<i>Vin Fitzgerald</i>	VF	VF	VF	VF
Shirley M. Brigham	4 Mass Ave	723-4191	<i>Shirley M. Brigham</i>	SMB	SMB	SMB	SMB
Dawn Baynton	142 Ohio St. Millinocket ME.	447-2088	<i>Dawn Baynton</i>	DB	DB	DB	DB
Mark Baynton	192 04105T MLKT	447-8088	<i>Mark Baynton</i>	MB	MB	MB	MB
Dena Landry	84 Shown Road	723-9465	<i>Dena Landry</i>	DL	DL	DL	DL
Amanda Fiddrait	42 Katadim Ave	974-6318	<i>Amanda Fiddrait</i>	AF	AF	AF	AF

October 22, 2020

The Public Hearing and Regular Meeting of the Town Council was brought to order in Council Chambers and via Zoom at 4:36 pm by Chair McEwen.

Roll Call:

Pelletier	Jackson
Stratton	Golieb
Madore	Pray
McEwen	

Also, in attendance, Town Clerk Diana M. Lakanan, Treasurer Mary Alice Cullen, Code Enforcement Richard Angotti, Jr, Fire Chief Tom Malcolm, Airport Manager Jeffrey Campbell, Personnel/GA Lori Santerre, Police Chief Craig Worster, Public Works Director Ralph Soucier, Media Benn Bar via Zoom, 1 public, and 15 Zoom attendance.

Pledge of allegiance.

Adjustments to the Agenda: addition of street closure order

Chair McEwen notes this will be his last meeting as Council Chair, expresses his sincere gratitude

Approval of the minutes: n/a

Special Presentations: Chair McEwen expresses appreciation being grateful to all recipients as positive roll models for the community setting the bar high.

1) Resolve #2-2020 PROCLAMATION HONORING GAIL FANJOY FOR HER VOLUNTEERISM AND NOMINATION FOR A SPIRIT OF AMERICA AWARD

WHEREAS, Gail has been a community-minded active volunteer as well as a dedicated public servant taking leadership positions for several years; and,

WHEREAS, Gail has served on both the Town Council and as President of the Chamber of Commerce; and,

WHEREAS, Gail has been a leading voice for the disabled, leading efforts at KFI for more than 40 years; promoting employment opportunities for those needing assistance; and,

WHEREAS, Gail has been involved in many community centered groups, being a voice of reason for change and overall improvement of the community; and,

WHEREAS, this council nominated Gail to be a recipient of the 2020 Spirit of America Award;

NOW THEREFORE, BE IT RESOLVED, that the Millinocket Town Council, in Council Assembled on October 22, 2020, does hereby recognize, honor, and congratulate Gail Fanjoy for her work as a volunteer for the Town of Millinocket and her nomination to receive the 2020 Spirit of America Award.

Motion-McEwen Second-Pray Vote 7-0

All Councilors express gratitude for all Gail has done for the community righting disabilities locally and nationwide.

Gail expresses appreciation to the Town Council for the acknowledgements.

Council expresses their gratitude for volunteerism and accomplishments throughout the community.

2) Resolve #3-2020 PROCLAMATION HONORING AILISH KEATING FOR HER VOLUNTEERISM AND NOMINATION FOR A SPIRIT OF AMERICA AWARD

WHEREAS, Ailish has been a community-minded active volunteer as well as a dedicated public servant in economic development and sustainability; and,

WHEREAS, Ailish has been a member of Economic Development Committee since the town committee formed, and has been a leading voice in their efforts; and,

WHEREAS, Ailish has been a resource to the town, providing networking expertise and consultation, which includes assistance in writing grants; and,

WHEREAS, Ailish is a strong individual who cares deeply for this community, and has given much of her time in assisting community efforts, which includes being a key player in assisting and educating grant staff about Millinocket for the recent Citizen's Institute on Rural Design workshop; and,
WHEREAS, this council nominated Ailish to be a recipient of the 2020 Spirit of America Award;
NOW THEREFORE, BE IT RESOLVED, that the Millinocket Town Council, in Council Assembled on October 22, 2020, does hereby recognize, honor, and congratulate Ailish Keating for her work as a volunteer for the Town of Millinocket and her nomination to receive the 2020 Spirit of America Award.
Motion-McEwen Second-Madore Vote 7-0
Council expresses their gratitude for volunteerism, positivity and accomplishments throughout the community.

3) Resolve #4-2020 PROCLAMATION HONORING JESSICA MASSE FOR HER VOLUNTEERISM AND NOMINATION FOR A SPIRIT OF AMERICA AWARD

WHEREAS, Jessica has been a community-minded active volunteer as well as a dedicated public servant in economic development; and,
WHEREAS, Jessica has been a member of the Economic Development Committee since the town committee formed, and has been a leading voice in their efforts; and,
WHEREAS, Jessica has been involved in many community and economic development groups – providing a voice for entrepreneurial spirit and community revitalization for many years; and,
WHEREAS, Jessica has been a key resource in expanding levels of communication throughout the community, providing new opportunities in research methods, promoting the implementation and expansion of high-speed fiber internet access to the region, and networking with several groups to bring renewed interest to Millinocket; and,
WHEREAS, this council nominated Jessica to be a recipient of the 2020 Spirit of America Award;
NOW THEREFORE, BE IT RESOLVED, that the Millinocket Town Council, in Council Assembled on October 22, 2020, does hereby recognize, honor, and congratulate Jessica Masse for her work as a volunteer for the Town of Millinocket and her nomination to receive the 2020 Spirit of America Award.
Motion-McEwen Second-Stratton Vote 7-0
Council expresses their gratitude for volunteerism, positivity and accomplishments throughout the community.

4) Resolve #5-2020 PROCLAMATION HONORING JANE DANFORTH FOR HER VOLUNTEERISM AND NOMINATION FOR A SPIRIT OF AMERICA AWARD

WHEREAS, Jane has been a community-minded active volunteer as well as a dedicated public servant in community health and wellness; and,
WHEREAS, Jane has been a member of Age Friendly Millinocket since the town committee formed, and has been a leading voice in their efforts; and,
WHEREAS, Jane was a key player in the establishment of Millinocket as an AARP Age-Friendly Community and also has provided grant writing assistance to promote committee goals; and,
WHEREAS, Jane has been involved in many community centered groups – leading Thrive Penobscot, which has been a resource for this town and region for many years, and being a key player in the establishment of Mobilize Katahdin which has assisted many community members throughout the COVID-19 pandemic; and,
WHEREAS, this council nominated Jane to be a recipient of the 2020 Spirit of America Award;
NOW THEREFORE, BE IT RESOLVED, that the Millinocket Town Council, in Council Assembled on October 22, 2020, does hereby recognize, honor, and congratulate Jane Danforth for her work as a volunteer for the Town of Millinocket and her nomination to receive the 2020 Spirit of America Award.
Motion-McEwen Second-Pelletier Vote 7-0
Council expresses their gratitude for volunteerism, positivity, and accomplishments throughout the community.

5) **Resolve #6-2020 PROCLAMATION HONORING LUCY VAN HOOK FOR HER VOLUNTEERISM AND NOMINATION FOR A SPIRIT OF AMERICA AWARD**

WHEREAS, Lucy has been a community-minded active volunteer as well as a dedicated public servant in economic development and sustainability; and,
WHEREAS, Lucy has been a member of Economic Development Committee since the town committee formed, and has been a leading voice in their efforts; and,
WHEREAS, Lucy has been a resource to the town, providing networking expertise and consultation, which includes assistance in writing grants; and,
WHEREAS, Lucy has given much of her time in assisting community efforts, which includes holding a coordinator role for the recent Citizen's Institute on Rural Design workshop, and leading the Katahdin Gazetteer: A Road map to the future - Vision and Action Plan; and,
WHEREAS, this council nominated Lucy to be a recipient of the 2020 Spirit of America Award;
NOW THEREFORE, BE IT RESOLVED, that the Millinocket Town Council, in Council Assembled on October 22, 2020, does hereby recognize, honor, and congratulate Lucy Van Hook for her work as a volunteer for the Town of Millinocket and her nomination to receive the 2020 Spirit of America Award.
Motion-McEwen Second-Stratton Vote 7-0
Council expresses their gratitude for volunteerism, positivity, expertise and persistence throughout the community.

Chairman's Report: 10/22/2020

Meeting Schedule:

Monday, November 9, 2020 @ 7:00pm – Organizational Meeting

Monday, November 23, 2020 @ 4:30pm – Regular Meeting

Millinocket EPA Brownfields Assessment Grant – Ransom Consulting and Engineering has been working on a Brownfields Assessment for the Town of Millinocket. Nick Sabatine will be sending over a completed draft for review; which may have been circulated by this time. The grant submission deadline is Oct. 28th. We are on schedule and will submit by that date.

Interim Town Manager – The council has interviewed some candidates for interim manager. We hope to have someone in this role by Nov 1st, or the next council meeting at the latest.

Manager Search – I submitted paperwork to confirm Donald Gerrish of Eaton Peabody as our manager search consultant. I will coordinate with Don for a meeting with the council.

Charter Review Committee – I've had members of the public reach out on this. I would recommend that the council committee collectively determine a date to meet and appoint members to serve.

COVID-19 and Winter Storms – Attached is a notice from the Public Works Director on points to consider with our staff and upcoming winter weather. If we have public works staff down due to the pandemic, this would be a major concern given the upcoming winter weather. Prevention is key and the Director has provided action steps for the Department to follow to maintain health safety.

Community Development Block Grant – We received confirmation from the state that we will be allocated \$300,000 for this project. We expect delays in project implementation due to COVID. A Spring project start is to be expected.

Pumpkin Carving Contest – Sgt. Winslow would like to a Pumpkin Carving Contest in Veteran's Memorial Park on 10/30/2020. This would be socially distanced with participants brining in pumpkins from home to display at the park and vote. I have more details attached to the report.

Brookfield Maintenance and Drawdown – Attached is a notice from Brookfield that scheduled maintenance will include a drawdown of local water levels of 2 to 4 feet starting on October 23. The drawdown will conclude on October 30. Bodies of water affected are Quakish Lake and Ferguson Pond. Extra safety precautions are recommended when near these waters during this time.

Katahdin Cabins – Skip Mohoff has reached out to see if the Town has any interest in acquiring the property including land around the airport. I would like the council and Airport Supervisor input on this matter as we are currently working on the Master Plan Update.

Elevator Access – Councilor Pelletier requests the 2nd floor access be turned back on. This was closed due COVID-19 protocols, and we should discuss our options. This does create a limit for those needed ADA access to the 2nd floor.

COVID Updates – I have attached some updates on COVID statistics provided from the Health Officer. These are provided daily and is an example of constant monitoring the Department is maintaining. I thank the Health Officer for this continued effort to keep us safe.

Department Updates:

Public Works – Same as last RPT

Street Paving completed. Crew cutting limbs back on plow routes. Working on Airport Wind Tee.

Hauling Winter Sand.

Storage barn has been mixed with road salt and sand 100% complete and ready for winter operation.

Fleet Maintenance ongoing.

Getting ready for winter operation.

Inspecting culverts and drainage ditches before freezing up.

Mowing completed.

All storm water basins have been cleaned out.

Additions:

Applying for DEP Stream Smart Grant for Penobscot Avenue Culvert replacement/Repair.

Originally installed in 1970 (50 years old).

Annual Bridge report from MDOT shows the metal is rusted through on the bottom.

Transfer Station – Same as last RPT

MRC having virtual meeting for public information and questions.

Recycle prices still very low.

Metal seems to be holding okay.

Airport – Same as last RPT

Removed wind tee and repairing at Public Works.

Replacing electrical parts and sandblasting and painting before re-installing.

Crack Sealing has been done on the ramp area before winter for pavement preservation required by MDOT and FAA.

Cemetery – Same as last RPT

Mowing in good shape. Summer help is now done for the season. Public Works will assist in burials until freeze up.

45 Burials YTD

Recreation

This is the last week for after school soccer.

The baseball infield is getting done this week.

Tax Assessor

Returning emails and phone calls from taxpayers with questions on their bills or Homestead exemptions.

The most popular question relates to the law requiring new owners to have owned the property for a year as of April 1 in order to qualify for the homestead exemption.

Had further discussions with the owners of the shopping plaza regarding his abatement request.

Worked on completing the Municipal Valuation return that must be sent to Maine Revenue Services as part of their auditing process.

This paperwork provides the documentation required to ensure that the municipality is reimbursed for items like the Homestead exemptions and other state revenues.

Updated some property valuations.

Code Enforcement

We have been issuing permits and dealing with complaints.

Assisting in zoom of council meetings.

Assisting in zoom of planning board meetings.

Writing property maintenance letters

Assisting with network server upgrade

Assisting staff with printer issues

Building inspections

Wastewater Treatment – Same as last RPT

Treatment facility and pump stations are all functioning well.

Performing routine maintenance daily as needed, along with lab work.

Additions:

We have recently received our annual proficiency testing results showing that we passed on all testing parameters.

This is required by the EPA once a year.

Our summer time helper was done for the season last week.

Police Department – Same as last RPT

Responded to 284 Incidents since September 1, 2020 to September 30, 2020. It should be noted, that for the same time frame in 2019, there were 495 calls for service. The drop in incident numbers are the result of property checks not being entered individually, but by area.

Major incidents for the time period (2020) were 26 citizen/agency assists, 9 medical calls, 29 Information complaints, 9 welfare checks, 8 PD accidents, 11 disorderly conducts, 8 theft arrests, 9 suspicious and noise problems, 11 – 911 hang ups and 5 family fight calls.

Chief still covering vacations, short shifts, prisoner transports. I am working a modified schedule to allow double coverage during peak hours.

Additions:

Ofc. Jasper and I conducted Security training for Bangor Savings Bank personnel.

Preparing for the fall Drug Take back date, estimate that we will have over 500 pounds of prescription drugs recovered by the Police Department.

Participated in an overcrowding pf the Penobscot County Jail with area Chiefs and Sheriff. It should be noted that we have significantly reduced our prisoner transports to 2 in the past month and after being seen by a judge, the 2 were retained.

Assisting with Field Hockey games to help with COVID restrictions.

Would like the residents of Millinocket to remember to drop off unused medications to the lobby of the Police Department this Saturday for the bi-annual drug take back event. To date we already have 10 full boxes, weighing approximately 400-500 pounds.

Lastly, it should be noted that Car 3 is going in for repair with what would appear to be a major failure in the engine. This is the cruiser that was slated to be replaced.

Fire/Ambulance – Same as last RPT

Now have two FF/Paramedic out for injury, Chief filling day shift for time off. Second FF/Medic out till at least end of December due to surgery.

Have been in constant communications with Maine CDC, ME EMS, and other State groups on this ever-changing situation. Am involved in multiple Zoom and other ways of meeting with these groups daily including weekends.

Continue to pass on daily numbers of COVID-19 cases around the State.

Monitoring crew and making sure that everyone is trying to keep safe and mentally conditioning during stressful times.

Fire Station is still locked down.

Conducted monthly Fire and EMS training.

Additions:

Ordered 3 new LP 15 cardiac monitors

Conducted fire drills at area schools

Attended ZOOM meeting with AARP on social isolation for the elderly during the pandemic.

Did walkthrough with buyer of VFW to see what further plans for the building will be and check drawings.

Conducted two stove inspections for area residents.

Attended ZOOM meeting with Maine Ambulance Association on Medicare/MECARE reimbursements.

Attended ZOOM meeting on grant opportunities under CARES act for ambulance services.

Working on specs for new ambulance.

Worked with Scot Air Packs on getting new Air Packs currently awaiting approval of regional buying program so can order new Air Packs.

Health Officer – Same as last RPT

Participating in numerous teleconferences and webinar concerning the Corona Virus and precautions and protocols recommended by CDC, EMA, and Maine EMS.

Continue to work on “Mask ME” campaign and getting items out in our region to help promote mask wearing and social distancing.

Following up on daily basis with school dept. on any issues or problems, things seem to be working very well no issues or concerns.

Additions:

Provided information to landlord with mold issues in building on where help is available through the State of Maine.

Met with resident about issues with landlord and provided information on alternatives they could pursue.

Working with CDC and Maine Health on getting information out on flu vaccinations and there importance especially this flu season.

Administration Updates:

Treasurer

245 30-day notices sent certified mail Friday to account holders with unpaid sewer invoices billed October 31, 2019 to January 30, 2020. Total due including demand costs is approximately \$62K.

Spent a fair amount of time dealing with administrative issues surrounding town acquired properties including working with legal office to catch up on municipal release deed backlog.

Prepared numerous orders for weekly Council meetings.

Responded to Freedom of Information request for FY20-21 legal fee expenditures.

Town Clerk

Registration of voters/absentee requests are at a high volume

Processing end of month State reports for the month of September

2021 Dog Licenses are available

2021 Snowmobile Registrations are available

Absentee Written application requests are available until Thursday, October 29, end of business day. In-

Person Absentee voting Is available until Friday, October 30, end of business day.

Intention to process absentee ballots prior to the election (1st time), submitted request to SOS and approved for Oct. 31, this process will hopefully allow smoother election day processing, voter assistance.

Office work volume hasn't allowed me to focus at all on typing of minutes (behind 8 meetings)

Assistant clerk in office processing end of month Motor Vehicle and Boat Excise tax reports for the month of August, anticipates preparation for end of month reports for September soon for the tax collector, assisting

Clerk with all election duties with the high volume of absentee requests and procedures.

Tax Collector

Processing tax and sewer payments from the mail, drop box and in person.

Motor vehicle registrations- re registrations and new registrations.

Catching up the motor vehicle reports from my time out on sick leave.

Voter absentee voting and applications

Answering phone calls and e-mails.

This week I am going to motor vehicle training for three days.

Human Resources/General Assistance

Payroll

AP's

Unemployment Report

Front office work

Assisting citizens

Bids for cruiser

Preparing for General Assistance yearly update

Manager

Scheduled special town council meeting for 10/15 and executive sessions for 10/12 and 10/15.
These special meetings have been had to act as a safety net during this administrative change.
Continued to coordinate with administration, department heads, and legal counsel as needed, on several orders of business.

Prepared manager's report for 10/20 meeting.

A continued thank you to our administration, department heads, staff, and volunteers as we navigate this transition. This town would not be possible without you!

Council discussion concludes expressing appreciation to all departments working and seamlessly functioning through stressful times sharing concerns of opening elevator to public as other operations are available.

Richard Angotti, Code Enforcement (IT), informs a monitor is in place for the Tax Office to see both lobby entrances as well as hallway and a doorbell is available to the public to request entrance of the building.

Chair McEwen reads zoom comments from the public.

ORDER #275-2020 PROVIDING FOR: Execution of the Warrant for October 22, 2020

IT IS ORDERED that the Warrant for October 22, 2020 in the amount of \$329,230.37 is hereby approved.

Motion-Pelletier Second- Stratton Vote 7-0

ORDER 276-2020 PROVIDING FOR: Date, Time, Place, Warden for the November 3rd, 2020 General and Municipal Elections.

IT IS ORDERED that the November 3rd, 2020 General and Municipal Election will be held on Tuesday, November 3rd, 2020 from 8:00 a.m. to 8:00 p.m. at the Stearns High School Gymnasium.; and

IT IS FURTHER ORDERED that Micheal Kight shall be Warden of said election.

Motion- Jackson Second-Stratton Vote 7 -0

ORDER #277-2020 PROVIDING FOR: Processing Absentee Ballots for the November 3rd, 2020 General and Municipal elections.

WHEREAS, Title 21-A MRSA Section 759.7 allows the Election Warden to process absentee ballots while the polls are open and Title 21-A Section 760-B allows the Municipal Clerk and Municipal staff to process absentee ballots prior to election day; and

WHEREAS, the Municipal Clerk filed and posted the Notice of Intent to Process Absentee Ballots Prior to Election Day pursuant Title 21-A Section 621-A (1);

WHEREAS, processing such ballots will assist the Election Clerks and result in an expedited process after the polls are closed; and

WHEREAS, expediting the process after the polls are closed will result in some savings to the Town of Millinocket;

NOW THEREFORE IT IS ORDERED that the Municipal Clerk and Staff is authorized to process absentee ballots on October 31st, 2020 with the processing time beginning at 10:00 A.M and that the Election Warden is authorized to process absentee ballots at 9:00 A.M., 11:00 A.M., 2:00 P.M., and 6:00pm during the General and Municipal elections on November 3rd, 2020.

Motion- Stratton Second-Madore Vote 7-0

Pelletier inquires cost of absentee processing with suggestion more days should be available to process early. Town Clerk Diana Lakeman informs the early processing is already expediting the process and more days of process is not necessary and would not be efficient or cost effective to the Town.

Richard Angotti, Code Enforcement, Election worker and Katahdin Ave, expresses the election crew is a fantastic team and supports with suggestion to support the requests of the Clerk of the election process for the Town.

ORDER #278-2020 PROVIDING FOR: Office Hours of the Registrar for the November 3rd, 2020 General and Municipal Elections

WHEREAS, Title 21-A MRSA Section 122(6) specifies the process that the Registrar must follow in registering voters; and

WHEREAS, The Town Clerk also serves as Registrar; and

WHEREAS, the Town Clerk has regular hours on four business days before election day to register voters; and

WHEREAS, being open evening hours as required by law to receive voter registrations will be an added cost to the municipality;

NOW THEREFORE IT IS ORDERED that it is not necessary that the Registrar be open to accept voter registrations for two hours in the evening between 5 P.M. and 9 P.M. on at least three days before election day.

Motion-Madore Second-Pray Vote 7-0

ORDER #279-2020 PROVIDING FOR: Approval for Elevator Repairs

WHEREAS the State of Maine Office of Licensing and Registration Board of Elevator & Tramway Safety has notified the Town that the Municipal Building Elevator is in violation; and

IT IS ORDERED that the Millinocket Town Council approves the \$1,410 repair required to bring the elevator back into code, and that this work is charged to E0108-3108 Municipal Building/Building Maintenance as the elevator maintenance budget is overspent.

IT IS FURTHERED that the Council Chair can sign all the necessary paperwork to accept the repair quote.

Note: The FY21 Elevator Maintenance budget is \$2,000 and total elevator repair expenses to date, including this repair, are \$4,261.88.

Motion- Pray Second-Madore Vote 7-0

Councilor Pray notes the contract is good through October 2020, anticipates cost of repairs looking into another contract.

Chief Worster emphasized issues are urgent and needs to be addressed.

Councilor Madore anticipates estimate replacing/updating the elevator addressing concerns,

Councilor Golieb notes the issues could be addressed with the new Interim Town Manager with anticipation of contract review,

Chief Malcolm informs the elevator shows rust which needs repair and new paint while addressing concerns of current situation of tank.

ORDER #280-2020 PROVIDING FOR: Approval for Donation to The Lifeflight Foundation

IT IS ORDERED that the Millinocket Town Council approve a donation to The Lifeflight Foundation in the amount of \$1,127 for the aircraft fund from E0816-3813 (Public Health and Welfare). This will leave an unspent FY21 Budget of \$2,873 in this account.

Motion-GoliebSecond-Madore Vote 7-0

Chair McEwen shares the donation only seems proper with the services provided to this community.

ORDER#281-2020 – AMENDED

***AMEND - ORDER #281-2020 PROVIDING FOR: Acceptance of bid for Police Dept SUV**

IT IS ORDERED that the Millinocket Town Council accept: (1) the bid from ***York's of Houlton for a 2021 Ford Explorer for \$34,731**, which includes a ***\$3,000** trade-in for the 2016 Ford ***Explorer** and (2) approves transformation costs estimated at ***\$4,817** for a total vehicle cost of ***\$39,548**.

IT IS FURTHER ORDERED that the additional funds required to cover the FY21 Budget item shortfall (\$35,000 budgeted) will be taken from the Assigned Fund Balance in the following order:

Unspent Recreation Pickup Truck -- \$250 Remaining Balance

Municipal Revaluation -- \$26,055.10 Remaining Balance

NOTE: Bids were received from four dealers, and the details are attached.

Motion-Pelletier Second-Madore Vote as Amended 6-1 (Golieb/Opposed)

Councilor Golieb addresses concerns of being unheard as what the council has requested, suggests tabling order for the newly elected council to hear and address and further shares concerns as suggested vehicle in current order is not ideal for the department and well over budgeted amount, notes the intent was to purchase

a pursuit packaged SUV and would anticipate an amendment to this order to York's of Houlton bid offer opposed to the order brought,

Council discussion persists concluding issues and concerns of the council and of the public addressing the needs of the police department to benefit the community,

Chair McEwen takes back control of the discussion and invites Chief Worster to address council concerns before any action is taken be it table, vote or amend,

Chief Worster states decision to choose a local dealer with consideration of Council advisement as they are also taxpayers of the community furthering convenience of being local is a cost savings as travel, maintenance and labor cost are lower versus "Bangor" while noting the cost is over budget, continues to answer inquiries and concerns of the council and public pertaining to the vehicle.

Chair McEwen extends his appreciation of consideration of choosing local business noting concerns being over budget.

Councilor Pray inquires if local bid offer includes police package as an all-wheel drive,

Chief Worster informs police package is not included in local bid offer.

Councilor Jackson suggests a smaller SUV may be more appropriate for the department and budget versus a Tahoe which seems to be a larger passenger vehicle.

Chief Worster explains a Tahoe once equipped for pursuit is not considered a passenger vehicle.

Councilor Pelletier shares his support for the smaller SUV in the bid offer from York's of Houlton while inquiring costs for maintenance,

Chief Worster expresses unaware of current maintenance cost and willing to get that information while noting maintenance is frequent.

Councilor Stratton states she does not support a large nine passenger vehicle for a pursuit vehicle noting her support for a smaller SUV comparable to an Explorer.

Councilor Madore shares his appreciation to support local business with interest of competitive bid offers, expresses all warrantee maintenance is done at the dealer stating his support of York's of Houlton bid offer, anticipates an amendment with action especially with the need to replace the vehicle of concern in the fleet.

Chair McEwen thanks the Council and public for entertaining discussion allowing all to speak.

Councilor Golieb expresses he currently is not in support of any action on this order.

Councilor Jackson expresses concerns of current state of vehicles and keeping the budget in mind offers his support of the bid offer from York's of Houlton of all the bids brought to us.

Councilor Pelletier favors the bid offer from York's of Houlton keeping uniformity within the fleet.

Councilor Stratton shares her support of the bid offer from York's of Houlton adding she is not in favor of tabling this order again.

Councilor Madore motions to amend the order #281-2020 removing the current bid offer from Katahdin Motors and replacing with York's of Houlton's bid offer adjusting totals as follows: **"York's of Houlton for a 2021 Ford Explorer for \$34,731, which includes a \$3,000 trade-in for the 2016 Ford Explorer and (2) approves transformation costs estimated at \$4,817 for a total vehicle cost of \$39,548"**, Councilor Pelletier second the amendment, vote on amendment 6-1 (Golieb/Opposed)

Chair McEwen reads public Zoom chat comments,

Chief Malcolm informs of the difference in size between the two SUV discussed, questions putting money into car 3 when a trade is in order while understanding the need to replace the vehicle.

Council discussion express concerns of prolonging the purchase of a police cruiser not advantageous to the Town and may be a missed opportunity.

ORDER #282-2020 – AMENDED

***AMENDED** - ORDER #282-2020 PROVIDING FOR: Acceptance of Funds from the Sierra Club
IT IS ORDERED that the Millinocket Town Council accept \$1,500 from the Sierra Club which will fully fund an intern, and

***IT IS ORDERED that the intern provide weekly reports to administration, and**
IT IS FURTHER ORDERED that the Town Council approve the candidate that has been offered by the Sierra Club to fill this intern position.

Motion-Jackson Second-Madore Vote as Amended 7-0

Council discussion share concerns with support and anticipation of report backs with suggestions of oversight from administration.

Treasurer, Mary Alice Cullen, shares agreement of validity intern to assist the assessing department if approved with inquires resources needed for the intern to perform adequately.

Chair McEwen motion to amend order #282-2020 to include "it is ordered that the intern provide weekly reports to administration, and", Second to the amendment-Madore, vote on the amendment- 7-0.

ORDER #283-2020 PROVIDING FOR: Street Closure on for Halloween Trunk & Treat Event

IT IS ORDERED that the Millinocket Town Council authorizes the closing of Westwood Avenue to the next adjacent street to the Nazarene Church, for the Trunk or Treat Event on October 31st from 4 p.m. to 6 p.m.

Motion-McEwen Second-Pelletier Vote 7-0

Tom Malcolm, Public Health Officer, shares concerns with given health guidelines and requirements, outdoor or indoor gatherings not supported by the CDC at this time, notes Fire Department will not be sponsoring their annual Trunk or Treat at the Fire Department.

Chair McEwen echoes the Health Officers guidelines presented and required to keep the community safe.

Reports and Communications:

- a. Warrant Committee for November 09, 2020 Council Meeting: Councilor Stratton and Councilor Golieb
- b. Chair Committee Reports:
 - Councilor Golieb anticipates a Zoom meeting next Tuesday for the Sustainability Sub Committee, inquiries for invite to link.
 - Councilor Pray shares appreciation to Chair McEwen and current council as sits.
- c. Two Minute Public Comment:
 - Richard Angotti, Code Enforcement, anticipates pending fee scheduled to be addressed.
 - Councilor Jackson request fee schedule to be an order at following meeting.

Adjourn @ 7:17 pm -Motion-Pray Second-Stratton Vote 5-2 (Pray & Pelletier/Opposed)

March 11, 2021

The Executive Session was brought to order via Zoom at 3:30 pm by Chair Golieb.

Roll Call:

Town Council Members Present:

Golieb	Jackson
Bragdon	Pray
Pelletier	McEwen
Danforth	

Also in attendance: Richard Angotti (IT), Legal Counsel Dean Beaupain joined at 3:32pm, and 0 Public.

Order #47-2021 PROVIDING FOR: Executive Session of the Town Council

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. Section 405(6)(E) for Consultations with Legal Counsel to discuss Pending Litigation.

Motion - Danforth, Second – Pelletier, Vote Passed 7-0

Richard Angotti, IT, removed 0 (zero) public attendants into “waiting room”.

4:00 pm - Motion to adjourn – Jackson,

Second - Pray

Vote Passed 7-0

TOWN OF MILLINOCKET

Richard Angotti, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

Telephone 207-723-7000 Direct 207-447-4093 FAX 207-723-7002

Web Site: www.millinocket.org

Town Manager's Report March 25, 2021

- 1. Managers Time-** The meetings are starting to consume my time. I want to be a part of all the activities and meetings, but I need to focus on the primary business of the town and budget. This does not say I will not try and be at all the meetings, but I need to prioritize my time to keep the ship moving on a true course. Please understand that I know we are all in this together and all the directions we are moving are good, but budget season has to take priority. Please keep me in the loop and I will try to make as many as I can but please do not be offended if I miss a meeting or two. Thank You
- 2. Municipal Building Maintenance –** Repaired lock on court room door. Door hardware is under warranty.
- 3. Transfer Site trash truck repairs-**
 - a. They are having trouble getting parts from cummings engine for the trash truck. East has been taking our trash for us, but we might need to do something different if this continues.
- 4. Planning Board –**

Planning board meets on 3-30-2021 to continue discussions on Air B&B zoning.
- 5. Maine Technology Group –**
 - a. Managers computer is still having issues. We have sent one down to be serviced under the current contract and will update you when it comes back and placed into service.
- 6. Department Reports -**
 - A. Public Works:**
 - Safety:**
 - No issues. Crews continue to follow guidelines for Covid-19 as a safety priority.
 - Public Works:**
 - Public Works Equipment Operator out of work due to a medical procedure. Doing well at home and scheduled to return to work on March 29th.

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- Patch pot holes as necessary.
- Working on street sweeping equipment.
- Town has been awarded \$125,000 for culvert replacement by the MDEP at Smith Brook crossing on Penobscot Avenue. Working on finalizing the contract. Timeframe will be allowable for two years to do the work.
- Posted the Rice Farm Road from the Transfer Site to #157

Transfer Station:

- a. Unorganized Territory MSW contracts due to expire June 30th, 2021. I have sent the contracts for Penobscot and Piscataquis County to the Interim Manager for review to discuss with the council a path forward for re-negotiation for the next three years. Due to increased activity in UT area proposed increase in fee schedules may be needed. Normally the Town receives a 3% increase each year.
- b. Unit #17 Trash Truck is at Freightliner as the high-pressure fuel pump, and front cover of the engine is cracked and needed to be replaced. Freightliner having an issue getting parts from Cummings. East Millinocket Public Works is working with us hauling our trash trailers until repairs to our truck can be made.
- c. #1 Compactor has a hydraulic Cylinder leaking. We are working to get a replacement ready and schedule the repair. The compactor is still in operation.

Respectfully submitted,
Ralph Soucier, Director of Public Works

Airport Update for Manager's Report

- a. The G.A.R.D. system recorded 181 operations this month to date.
- b. Attended a zoom meeting for the Maine Aeronautical Advisory Board.
- c. Met with Patric from Arcadia Design to go over Terminal Building plans.
- d. Met with Manager, Treasurer, and Public Works Director on FY22 Budget.
- e. Been working with Public Works Director on department transition.
- f. Good weather has brought the airplanes out. Lots of air traffic.

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Respectfully Submitted,
Jeff Campbell, Airport Manager

B. Wastewater

- a. Wastewater Operations Report.
- b. The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed on a daily basis.
- c. We have been notified by Versant Power that an upgrade will be required to the substation outside the treatment facility. This upgrade includes the transformer located just outside the building along with the associated power lines. At the same time the power regulator located in the building will need to be removed. Versant Power is putting together a cost estimate for this project. This will include the portion the town will be responsible for.

James Charette, Superintendent

C. Code Enforcement

- a. Worked on adding permits into the trio system.
- b. Issued permits for electrical and one accessory structure.

D. Assessing

Worked on the following items:
responding to emails and phone calls
corrected ownership of properties
finalized the affidavit submission for the Brookfield case
Worked on the Natural Hazard plan as requested by the county
researched valuation for the Elks land and the Airport
encroachment issue
discussed homestead exemptions with taxpayers

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E. HR

a. Human Resources Director

- i. Municipal Deeds for the foreclosed properties are done
- ii. Working on 19/20 Town Report
- iii. Interviewed and hired Paramedic/Firefighter
- iv. Updated postage machine and renewed lease
- v. Attended zoom webinar on De-scalation or calming, troubled waters
- vi. Assisted employees with benefits requirements
- vii. Posted for operator at the Wastewater Treatment Plant
- Front Office**
- viii. Assisting citizens with abatement request

General Assistance Director

- ix. Assisted individuals to meet their unmet needs.
- x. Working with other resources in the community so we can work together

xi. Bookkeeper

- xii. Processed payroll for Town and Wastewater employees, to include the warrants for the taxes.
- xiii. AP warrants for this week's council meeting

Lori Santerre

Human Resource Director

F. Clerk's Office

- Totals include March 5, 2021 to March 23, 2021 Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$379,879.60 were collected, which involved 1168 transactions processed in Trio.
- Submitted department budget proposals
- Working on back logged Council meeting minutes

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-
- Clerk's parttime temp Amber Carney is updating cemetery plot internments and purchases electronically and hard copy files, as well as the Clerk's copy of the cemetery maps, processing daily mail and drop box payments, training on window transactions and motor vehicle transactions.
*** Amber's last day was March 19th per prior council order approval. The Town Office expresses appreciation as her assistance has greatly benefited from her presence with quick learning skills and filing experience.**
 - Roxanne, Office Asst., finalized reconciliations for February month end reports to all State Agencies, process daily reconciliations.
 - Creating Agendas, Email correspondence, returning phone messages and inquiries of account details and totals.

Election

- Certifying petitions - all signatures require certification within 3 days of being received and must be returned to the Circulator, currently I have received two active petitions in circulation.
- Searching necessary items for safety procedure purposes and purchasing necessary election supplies through Covid19 grant monies received to update Election Site and Municipal Clerk office area.

Other Items

- Mailed reminder letters, w/ applications, to all Victualers license holders in Millinocket. ***Current held licenses are to expire May 2021 and all require council approval**
- March 2022 Motorcycle combo stickers are now available.
- Dog registration renewals available until June 2nd, 2021 with no late fee.

Diana M. Lakeman

Town Clerk/Deputy Tax Collector/Registrar of Voters/Motor Vehicle Agent/Inland Fisheries & Wildlife Agent/Notary Public

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G. Treasurer

- a. The first interest payment was made 1/28/21 for the GNP Economic Development Loan in the amount of \$27,231.16. The next payment is due July 29 for \$55,946, which includes \$45,569 for principal.
- b. New voting booths were delivered in February. This purchase was paid for with grant funds.
- c. 2020 Affordable Healthcare reporting was completed February 19.
- d. Friday, February 19, is the deadline for residents who lost their properties due to the FY19 tax lien to repurchase their property. Letters remain unanswered on four properties: 18 Waldo Street, 53 York Street Ext., 43 Oak Street and 90 Elm Street.
- e. I am making arrangements for the new police cruiser from York's of Houlton to be delivered to East Millinocket on Friday the 26th.

H. Fire

- a) Have hired new FF/EMT, Jennifer Bernier is an FF/Paramedic and will be starting on Sunday, April 4th.
- b) New Exhaust System (Air Exchanger) has been installed in Fire Dept.
- c) Attended ZOOM class through MMA on "Intro to De-Escalating Techniques."
- d) Ordered new ambulance hoping for May-June delivery.
- e) Have been in constant communications with Maine CDC, Maine EMS, and other State groups on this ever-changing situation. Am involved in multiple Zoom and other ways of meeting with these groups daily including weekends.
- f) Continue to pass on daily numbers of COVID-19 cases around the State.
- g) Monitoring crew and making sure that everyone is trying to keep safe and mentally conditioning during stressful times.

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- h) Fire Station is still locked down.
- i) Conducted monthly Fire and EMS training.
- j) Participating in numerous teleconferences and webinar concerning the Corona Virus and precautions and protocols recommended by CDC, EMA, and Maine EMS.
- k) Did follow up's for ME Dept of Health on complaints against area business regarding mask, worked with business and supplied education materials and supplies.
- l) Following up on daily basis with school dept. on any issues or problems, things seem to be working very well no issues or concerns. Continue to work with school dept. for warming shelters and getting generators in the school. Also attended School Administrative team meeting on where school systems are heading in getting schools back on normal track.
- m) Continued to monitor activities around our area regarding COVID-19 testing is and its effect on our community.
- n) MRH finished up COVID vaccinations for all call FF and Spare Drivers that wanted one.
- o) Continue to work with MRH on vaccination clinic having ambulance and crew on standby at clinic monitoring.

Chief Thomas Malcolm AEMT, FLSE, EMA Director Millinocket Fire Department

I. Police

- a. In the last few weeks, we have been busy with several theft complaints that have resulted in criminal charges from local businesses'. We have also had arrest for a couple drug related OUI's, assaults and bail and probation violations.

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- b. The computers for the Millinocket cruisers have been received and have been licensed and set up. We are waiting on installation of the cruiser mounts, which we anticipate in the in the next few weeks. The Millinocket cruiser that is being replaced has been sent to be stripped and we will be working to get the new cruiser outfitted in the coming weeks.

- c. We are still working on hiring, but we have begun to receive some positive interest in positions and some of the interested candidates have spent some time riding with our officers and seeing the operation and we are hopeful we will have some new members on board in the coming weeks. We have hired a few additional part time staff and they will be beginning training very soon.

- d. We have received several messages from Millinocket citizens to our Facebook page expressing their well wishes and thanks for the service over the past several weeks of the transition. Officers have been very active in speaking with businesses, the school and citizens and we have received very positive feedback and concerns they would like to see addressed.

Chief Cameron McDunnah

3/25/2021 Chair Report:

1. Great conversation with Library Director and board members. Discussed having a liaison from Town Council to represent Town on the board. Thanked them for their work on Mobilize Katahdin and the many ways they have assisted the community.
2. Manager Search - I checked back in with Don Gerrish regarding the search for a Town Manager. He had last recommended we wait until there might be other candidates out there. We will be reviewing the language and strategy of how-to best market and promote the opportunity.
3. Discussion on NBRC Grant for airport engineering and design phase. Northern Forest Center will assist in applying for the grant on behalf of the town. Seeking straw poll to send in a LOI to the grant process.
4. Update from Todd Phillips on vaccinations/COVID-19 status.

Steven C Golieb
Chairman, Millinocket Town Council
s.golieb@millinocket.org
Cell: 917-846-1927
www.millinocket.org

ORDER #55-2021

PROVIDING FOR: Execution of the Town Warrant for March 25, 2021
IT IS ORDERED that the Town Warrant for March 25, 2021 in the amount of
\$ _____ is hereby approved.

Passed by the Town Council _____

Attest: _____

ORDER #56-2021

PROVIDING FOR: Execution of the Wastewater Warrant for March 25, 2021
IT IS ORDERED that the Wastewater Warrant for March 25, 2021 in the amount
of \$_____ is hereby approved.

Passed by the Town Council_____

Attest:_____

ORDER #57-2021

PROVIDING FOR: Approval of an Application for an Entertainment License for Hillcrest Golf Club.

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

Randy Jackson, President, 106 Knox Street, Millinocket
d/b/a
Hillcrest Golf Club, 1 Golf Course Road, Millinocket

Passed by the Town Council_____

Attest:_____

TOWN OF MILLINOCKET

APPLICATION FOR A SPECIAL AMUSEMENT LICENSE

NAME OF APPLICANT Darryl Jackson RESIDENCE 106 Knox Street
President Hillcrest Golf Club Millinocket
ME 04462

NAME OF BUSINESS Hillcrest Golf Club ADDRESS 1 Golf Course Road
Millinocket, ME

NATURE OF BUSINESS Golf Course LOCATION TO BE USED Golf Course
1 Golf Course Road
Millinocket, ME

RESIDENCES OF APPLICANT IN LAST FIVE YEARS:
Millinocket, ME

HAS APPLICANT HAD A LICENSE DENIED OR REVOKED? YES _____ NO ☒
IF YES, CIRCUMSTANCES ARE SPECIFICALLY AS FOLLOWS:

HAVE YOU (INCLUDING PARTNERS OR CORPORATE OFFICERS) EVER BEEN CONVICTED OF A
FELONY? YES _____ NO ☒
IF YES, WHO - CIRCUMSTANCES ARE AS FOLLOWS:

COPY OF CURRENT LIQUOR LICENSE (IF APPLICABLE).

OTHER INFORMATION MAY BE REQUESTED BY THE MUNICIPAL OFFICERS.



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
8 STATE HOUSE STATION
AUGUSTA, MAINE 04330-0008

KIRSTEN LC FIGUEROA
COMMISSIONER

JANET T. MILLS
GOVERNOR

Memorandum

GREGORY R. MINEO
DIRECTOR

To: All Liquor Licensees
From: Tim Poulin, Deputy Director
RE: Update – Expiring or Expired Liquor Licenses; granting temporary extensions
Date: April 9, 2020

As a follow up to my guidance memo dated March 26, 2020, the Bureau is granting temporary extensions of all licenses that will expire from May 1, 2020 to June 30, 2020.

This extension is granted for the following reasons:

1. For on-premises licenses, municipalities must approve these licenses and many offices are closed to the public due to the virus and staffing at those office may be impacted by the closure, and
2. Licensees are focused on keeping their business running, paying their employees and their bills, so spending funds on your license cost should not be a concern at this time.

For Maine based non-on-premises licensees and Maine licensed manufacturers, if your license will expire during this timeframe, please send your application for renewal with the proper fee by the expiration date of your license. The Bureau will hold your application and not process your payment until at least April 30th or on the day after the Emergency Declaration has ended whichever is the latest. The Bureau will contact you at that time to let you know that your application and payment are being processed.

For Certificate of Approval licensees, please send an email to Patricia.Wiggin@Maine.gov to let the Bureau know that you intend to renew your license. You will not be required to renew your license or existing label registrations until after this date, however, you **will still be required to register any new label registrations and pay the associated fee** using the web-based system at <https://www1.maine.gov/cgi-bin/online/bablo/liquor/index.pl>.

For Direct Shippers of Wine licensees, if your license has expired or will expire during this timeframe, please send your application for renewal with the proper fee. The Bureau will hold your application and not process your payment until at least April 30th or on the day after the Emergency Declaration has ended whichever is the latest. The Bureau will contact you at that time to let you know that your application and payment are being processed.

Licensees will be required to renew their licenses within 30 days after Governor Mills' Emergency Declaration has ended.

The Bureau will not be issuing temporary licenses to impacted licensees so please print and retain this memo as your evidence that you are permitted to continue operations.

We will update this memo as needed. If you have any questions on this matter, please contact me at 207-287-6750 or at Tim.Poulin@maine.gov.



STATE OF MAINE - DEPARTMENT OF PUBLIC SAFETY
OFFICE OF STATE FIRE MARSHAL
52 STATE HOUSE STATION
AUGUSTA, ME 04333-0052

No. 50633

In accordance with the provisions of M.R.S.A. Title 8, Sec. 161 license is hereby granted to the person named herein to use the premises named herein for dancing purposes. Any changes to the structure or layout of the building that affects exiting, seating layout, occupant capacities or safety of the occupants shall be submitted to this Office for approval at least 10 days prior to any scheduled change. The owner and/or operator of the facility must submit a request for renewal of this License at least 30 days prior to the expiration of this License.

Licensee: HILLCREST GOLF CLUB
Mailing Address: 1 GOLF COURSE RD
MILLINOCKET, ME 04462-1924
Hall: HILLCREST GOLF CLUB
Hall Address: 1 GOLF COURSE RD, MILLINOCKET, ME 04462-1924
Permit Date: 06/25/2020

Expiration Date: 06/24/2021


COMMISSIONER OF PUBLIC SAFETY



STATE OF MAINE - DEPARTMENT OF PUBLIC SAFETY
OFFICE OF STATE FIRE MARSHAL
52 STATE HOUSE STATION
AUGUSTA, ME 04333-0052



No. 50633

HILLCREST GOLF CLUB

The following limitations have been set for this facility and/or room as specified here:

Maximum Occupancy: 175

Maximum capacity with tables and chairs

Maximum capacity without tables and chairs: 175

Any change of these limitations shall be applied for in writing and a new inspection may be required. This information shall be posted in a prominent location at the main entrance of the facility and/or room that has these limitations. These limitations are calculated by the use of specific formulars and do not reflect limitations set forth by other agencies or authorities having jurisdiction. Other entities may be more restrictive than the limitations set herein. Any violations of these limits may constitute a class E crime under MRSA 25 Subsection 2452.

Expiration Date: 06/24/2021

BUSINESS Hillcrest Golf Club

ORDER # _____

COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS



TAXES ARE CURRENT

RE - Yes ✓ No _____
PP - small bal. \$2.28



WASTEWATER IS CURRENT

Yes ✓ No _____



POLICE INCIDENTS IN THE PAST YEAR

Yes _____ No ✓

(IF APPLICABLE PLEASE LIST)

**RE Account 123 Detail
as of 03/18/2021**

Name: HILLCREST GOLF CLUB
Location: 1 GOLF COURSE ROAD
Acreage: 66 Map/Lot: R04-008
Book Page: B10243P293

Land: 161,000
Building: 135,000
Exempt 0
Total: 296,000

2021-1 Period Due:

Ref1: B10243P293 \$150,000
Mailing 1 GOLF COURSE ROAD
Address: MILLINOCKET ME 04462

Year	Date	Reference	P C	Principal	Interest	Costs	Total
2021-1 R	09/14/20	Original		10,064.00	0.00	0.00	10,064.00
	10/26/2020	CHGINT	1 I	0.00	-14.54	0.00	-14.54
	10/26/2020		A P	5,017.46	14.54	0.00	5,032.00
	1/10/2021	CHGINT	1 I	0.00	-0.25	0.00	-0.25
	1/10/2021		A P	5,031.75	0.25	0.00	5,032.00
	2/19/2021	CHGINT	1 I	0.00	-0.12	0.00	-0.12
	2/19/2021		A P	14.77	0.12	0.00	14.89
	3/18/2021		A P	0.02	0.00	0.00	0.02
		Total		0.00	0.00	0.00	0.00
2020-1 R				0.00	0.00	0.00	0.00
2019-1 R				0.00	0.00	0.00	0.00
2018-1 R				0.00	0.00	0.00	0.00
2017-1 R				0.00	0.00	0.00	0.00
2016-1 R				0.00	0.00	0.00	0.00
2015-1 R				0.00	0.00	0.00	0.00
2014-1 R				0.00	0.00	0.00	0.00
2013-1 R				0.00	0.00	0.00	0.00
2012-1 R				0.00	0.00	0.00	0.00
2011-1 R				0.00	0.00	0.00	0.00
2010-1 R				0.00	0.00	0.00	0.00
2009-1 R				0.00	0.00	0.00	0.00
Account Totals as of 03/18/2021				0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

**PP Account 168 Detail
as of 03/18/2021**

Name: HILLCREST GOLF CLUB

Location:

Assessment: 44,900

2021-1 Period Due:

- 1) 0.03
- 2) 2.25

Mailing 1 GOLF COURSE ROAD
Address: MILLINOCKET ME 04462

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2021-1 R	09/14/20	Original			1,526.60	0.00	0.00	1,526.60
	10/26/2020	CHGINT	1	I	0.00	-2.21	0.00	-2.21
	10/26/2020		A	P	761.09	2.21	0.00	763.30
	1/10/2021	CHGINT	1	I	0.00	-0.04	0.00	-0.04
	1/10/2021		A	P	763.26	0.04	0.00	763.30
		CURINT			0.00	-0.03	0.00	-0.03
		Total			2.25	0.03	0.00	2.28
2020-1 R					0.00	0.00	0.00	0.00
2019-1 R					0.00	0.00	0.00	0.00
2018-1 R					0.00	0.00	0.00	0.00
2017-1 R					0.00	0.00	0.00	0.00
2016-1 R					0.00	0.00	0.00	0.00
2015-1 R					0.00	0.00	0.00	0.00
2014-1 R					0.00	0.00	0.00	0.00
2013-1 R					0.00	0.00	0.00	0.00
2012-1 R					0.00	0.00	0.00	0.00
2011-1 R					0.00	0.00	0.00	0.00
2010-1 R					0.00	0.00	0.00	0.00
2009-1 R					0.00	0.00	0.00	0.00
Account Totals as of 03/18/2021					2.25	0.03	0.00	2.28

Per Diem

2021-1	0.0005
Total	0.0005

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

Name: HILLCREST GOLF CLUB

1 GOLF COURSE RD
MILLINOCKET, ME 04462

Location: CLUB HOUSE

RE Acct: 0 Map/Lot: R04-008-ON

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
251	02/03/21	Original		100.00	0.00	0.00	0.00	100.00
	2/19/2021		P	100.00	0.00	0.00	0.00	100.00
		Total		0.00	0.00	0.00	0.00	0.00
248	11/20/20			0.00	0.00	0.00	0.00	0.00
245	08/21/20			0.00	0.00	0.00	0.00	0.00
241	04/29/20			0.00	0.00	0.00	0.00	0.00
238	01/30/20			0.00	0.00	0.00	0.00	0.00
234	10/30/19			0.00	0.00	0.00	0.00	0.00
228	07/31/19			0.00	0.00	0.00	0.00	0.00
220	04/24/19			0.00	0.00	0.00	0.00	0.00
216	01/30/19			0.00	0.00	0.00	0.00	0.00
211	10/26/18			0.00	0.00	0.00	0.00	0.00
208	10/24/18			0.00	0.00	0.00	0.00	0.00
201	08/08/18			0.00	0.00	0.00	0.00	0.00
197	04/20/18			0.00	0.00	0.00	0.00	0.00
191	01/30/18			0.00	0.00	0.00	0.00	0.00
185	10/27/17			0.00	0.00	0.00	0.00	0.00
182	07/28/17			0.00	0.00	0.00	0.00	0.00
176	04/14/17			0.00	0.00	0.00	0.00	0.00
171	01/27/17			0.00	0.00	0.00	0.00	0.00
166	10/20/16			0.00	0.00	0.00	0.00	0.00
162	08/05/16			0.00	0.00	0.00	0.00	0.00
158	04/15/16			0.00	0.00	0.00	0.00	0.00
151	01/27/16			0.00	0.00	0.00	0.00	0.00
148	10/30/15			0.00	0.00	0.00	0.00	0.00
141	07/27/15			0.00	0.00	0.00	0.00	0.00
138	04/28/15			0.00	0.00	0.00	0.00	0.00
135	01/16/15			0.00	0.00	0.00	0.00	0.00
134	10/27/14			0.00	0.00	0.00	0.00	0.00
127	07/29/14			0.00	0.00	0.00	0.00	0.00
123	04/23/14			0.00	0.00	0.00	0.00	0.00
119	01/31/14			0.00	0.00	0.00	0.00	0.00
110	10/25/13			0.00	0.00	0.00	0.00	0.00
109	07/26/13			0.00	0.00	0.00	0.00	0.00
103	04/29/13			0.00	0.00	0.00	0.00	0.00
102	01/18/13			0.00	0.00	0.00	0.00	0.00
97	10/23/12			0.00	0.00	0.00	0.00	0.00
94	07/26/12			0.00	0.00	0.00	0.00	0.00
91	04/30/12			0.00	0.00	0.00	0.00	0.00
86	01/31/12			0.00	0.00	0.00	0.00	0.00
83	10/21/11			0.00	0.00	0.00	0.00	0.00
80	07/25/11			0.00	0.00	0.00	0.00	0.00
77	04/25/11			0.00	0.00	0.00	0.00	0.00
74	01/20/11			0.00	0.00	0.00	0.00	0.00
68	10/18/10			0.00	0.00	0.00	0.00	0.00
64	07/16/10			0.00	0.00	0.00	0.00	0.00

Diana Lakeman

From: Cameron McDunnah <empdchief@gwi.net>
Sent: Wednesday, March 17, 2021 5:34 PM
To: Diana Lakeman
Subject: Re: report of incident request

Nothing to report!

Cameron McDunnah
Chief of Police

East Millinocket Police Department
125 Main Street
East Millinocket, Maine 04430

(207)746-3555
empdchief@gwi.net

On Mar 17, 2021, at 9:37 AM, Diana Lakeman <townclerk@millinocket.org> wrote:

Good morning,

I am requesting a report of incident(s), if applicable, for the following business(s) for an Entertainment, Liquor, and/or Victualers License application to be brought to Council action on March 25th, 2021;

- Hilcrest Golf Club, 1 Golf Course Rd, Millinocket
- Katahdin Property Investments LLC, d/b/a Hotel Terrace, 53 Medway Road, Millinocket

Thank you.

Diana M. Lakeman

Town Clerk/Deputy Tax Collector
Registrar of Voters
197 Penobscot Avenue
Millinocket, Maine 04462
Telephone: 207-723-7007
Fax: 207-723-7002
townclerk@millinocket.org

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

ORDER #58-2021

PROVIDING FOR: Approval of an Application for a Malt, Vinous and Spirituous Liquor License for Hillcrest Golf Club.

IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for:

Hillcrest Golf Club, 1 Golf Course Road, Millinocket

d/b/a

Hillcrest Golf Club, 1 Golf Course Road, Millinocket.

Passed by the Town Council _____

Attest: _____



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

Section I: Licensee/Applicant(s) Information;
Type of License and Status

Legal Business Entity Applicant Name (corporation, LLC): <u>Hillcrest Golf Club</u>	Business Name (D/B/A): <u>Hillcrest Golf Club</u>
Individual or Sole Proprietor Applicant Name(s):	Physical Location: <u>1 Golf Course Road</u> <u>Millinocket, ME 04462</u>
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different:
Mailing address, if different from DBA address:	Email Address: <u>golfhillcrest@hotmail.com</u>
Telephone # Fax #: <u>207-723-0410</u>	Business Telephone # Fax #: <u>207-723-0410</u>
Federal Tax Identification Number: <u># 01-0241850</u>	Maine Seller Certificate # or Sales Tax #: <u># 0183877</u>
Retail Beverage Alcohol Dealers Permit:	Website address: <u>hillcrestgolfme.com</u>

1. New license or renewal of existing license? ☐ New Expected Start date: _____
☒ Renewal Expiration Date: 4/26/2021

2. The dollar amount of gross income for the licensure period that will end on the expiration date above:

Food: _____ Beer, Wine or Spirits: _____ Guest Rooms: _____

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

☒ Malt Liquor (beer) ☒ Wine ☒ Spirits

4. Indicate the type of license applying for: (choose only one)

- | | | |
|---|--|---|
| <input type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input type="checkbox"/> Bed & Breakfast
(Class V) |
| <input checked="" type="checkbox"/> Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary | <input type="checkbox"/> Mobile Cart |
| <input type="checkbox"/> Tavern
(Class IV) | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

1 Golfcourse Road, Millinocket, ME 04462

6. Is the licensee/applicant(s) citizens of the United States? ☒ Yes ☐ No

7. Is the licensee/applicant(s) a resident of the State of Maine? ☒ Yes ☐ No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

☒ Yes ☐ No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

☐ Yes ☒ No

☐ Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

☐ Yes ☒ No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Dorothy Friel	8/18/1964	Millinocket, ME
William Applebee	3/9/1950	Oceanside, NY

Residence address on all the above for previous 5 years

Name	Address:
Dorothy Friel	Millinocket, ME 04462
Name	Address:
William Applebee	Millinocket, ME 04462
Name	Address:
Name	Address:

13. Will any law enforcement officer directly benefit financially from this license, if issued?

☐ Yes ☒ No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? ☒ Yes ☐ No

17. Does the licensee/applicant(s) own the premises? ☒ Yes ☐ No

If No, please provide the name and address of the owner:

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: _____

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

Bar & Cafe area

Dining Rooms

Attached Porches

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Nazarene Church

Distance: 1/4 mile

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 3/9/2021

Randy D Jackson
Signature of Duly Authorized Person

Signature of Duly Authorized Person

Randy D Jackson
Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: 3/25/2021

Who is approving this application? ☒ Municipal Officers of Town of Millinocket

☐ County Commissioners of _____ County

- ☒ **Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

**This Application will Expire 60 Days from the date of
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine's liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

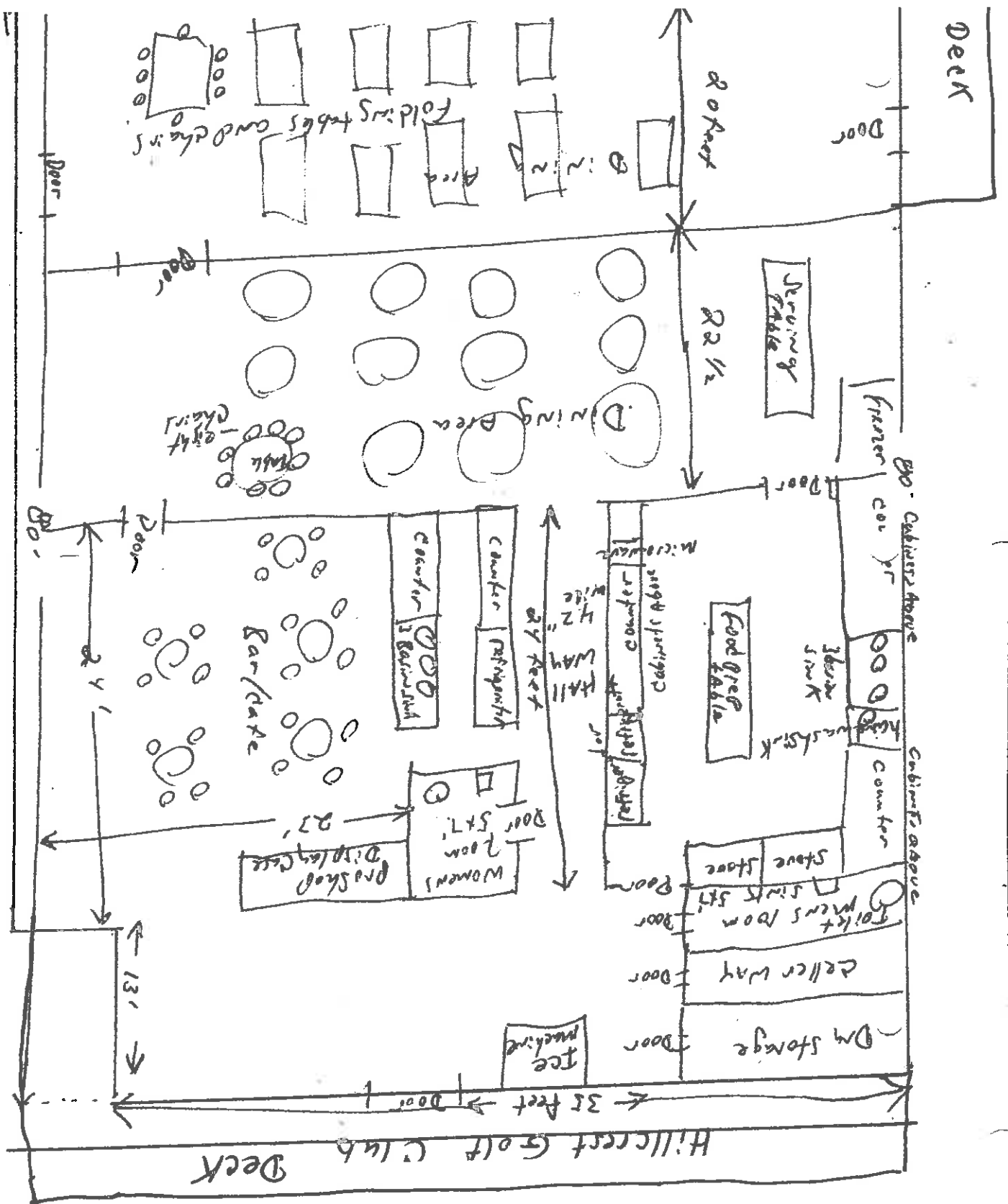
1. Exact legal name: Hillcrest Golf Club
2. Doing Business As, if any: Hillcrest Golf Club
3. Date of filing with Secretary of State: 3/9/2021 State in which you are formed: Maine
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Randy Jackson	106 Knox Street Millisocket, ME	6/16/50	President	Member owned
Scott Lowell	22 Beech Street E. Millisocket ME	7/27/56	Vice president	Member owned
At. Kevin Gregory	33 Colonial Place Millisocket, ME	2/19/63	Treasurer	Member owned

(Ownership in non-publicly traded companies must add up to 100%.)

~ 80 members



Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

Please note: For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

<u>Class of License</u>	<u>Type of liquor/Establishments included</u>	<u>Fee</u> <i>\$10.00</i>
Class I	For the sale of liquor (malt liquor, wine and spirits) This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00 ✓
Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
Class XI	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Restaurant Lounge	\$1,500.00

ORDER #59-2021

PROVIDING FOR: Approval of a Victualer Liquor License for Hillcrest Golf Club.

IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for:

Randy Jackson, President, 1 Golf Course Road, Millinocket
d/b/a
Hillcrest Golf Club, 1 Golf Course Road, Millinocket.

Passed by the Town Council _____

Attest: _____

463.5

TOWN OF MILLINOCKT

APPLICATION FOR A VICTUALERS LICENSE

1. NAME OF APPLICANT Randy Jacksons President
2. PHONE NUMBER OF APPLICANT 207-249-5786
3. RESIDENCE OF APPLICANT Millinocket ME 04462
4. NAME OF BUSINESS Hillcrest Golf Club
5. PHONE NUMBER OF BUSINESS 207-723-8410
6. BUSINESS ADDRESS 1 Golf Course Road Millinocket, ME
04462
7. NATURE OF BUSINESS Golf Club
8. LOCATION TO BE USED Golf Course 1 Golf Course Road
Millinocket, ME
9. RESIDENCE OF APPLICANT IN LAST FIVE YEARS
Millinocket, ME
10. LIST OF PRINCIPAL OFFICERS, TITLES, AND ADDRESSES FOR THE PAST THREE YEARS
Randy D Jackson President 106 Knox St. Millinocket
Kevin Gregory Treasurer 33 Colone Place Millinocket
Scott Lowell Vice President 22 Reed St E. Millinocket
11. DESCRIPTION OF PREMISES TO BE LICENSED
Golf Clubhouse

(PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 3207

EATING PLACE TIER 3 175 Seats (in)

HILLCREST GOLF CLUB
1 GOLF COURSE RD
MILLINOCKET ME 04462

EXPIRES: 05/21/2020

FEE: \$230.00

ATTN RANDY JACKSON
HILLCREST GOLF CLUB
HILLCREST GOLF CLUB
ONE GOLF COURSE RD
MILLINOCKET ME 04462



Jeanne M. Lamborn

Commissioner

NON-TRANSFERABLE

ORDER #60-2021

PROVIDING FOR: Approval of an Application for an Entertainment License for Three Rivers Whitewater.

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

Joseph Christopher, The Forks, ME 04985

d/b/a

Three Rivers Whitewater, Boatman's, 10 Medway Road, Millinocket

Passed by the Town Council _____

Attest: _____

TOWN OF MILLINOCKET

APPLICATION FOR A SPECIAL AMUSEMENT LICENSE

NAME OF APPLICANT Joseph Christopher RESIDENCE The Forks
Maine, 04985

NAME OF BUSINESS Three Rivers Whitewater ADDRESS PO Box 10
The Forks, Maine 04985

NATURE OF BUSINESS Whitewater Rafting LOCATION TO BE USED 10 Millway Rd.

RESIDENCES OF APPLICANT IN LAST FIVE YEARS:
The Forks, Maine 04985

HAS APPLICANT HAD A LICENSE DENIED OR REVOKED? YES _____ NO ☒
IF YES, CIRCUMSTANCES ARE SPECIFICALLY AS FOLLOWS:

HAVE YOU (INCLUDING PARTNERS OR CORPORATE OFFICERS) EVER BEEN CONVICTED OF A
FELONY? YES _____ NO ☒
IF YES, WHO - CIRCUMSTANCES ARE AS FOLLOWS:

COPY OF CURRENT LIQUOR LICENSE (IF APPLICABLE).

OTHER INFORMATION MAY BE REQUESTED BY THE MUNICIPAL OFFICERS.

STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
STATE HOUSE STATION
AUGUSTA, MAINE 04330-0008

License for the Sale of Liquor

License Number	Issue Date	Expiration Date
CARL-2004-9268	03/18/2020	03/17/2021

This License is valid only between the Issue Date and the Expiration Date appearing on this document. This License may be used only for the Named Holder at the Location for which the License was issued. The person or business named in this License is authorized to sell or serve liquor with liquor content as permitted by Maine law for the license type designated in this License.

All licensees shall make available for inspection their licenses at the premises to which these licenses apply. This License or each year thereof issued as part of this License is subject to fine, suspension or revocation pursuant to Title 28-A of Maine law. *License for a non-refundable and the license is non-transferable unless approved by the Bureau.*

Legal Name of Licensee: THREE RIVERS WHITEWATER, INC.
Business Name of Licensee: THREE RIVERS WHITEWATER
Address of Licensee: 19 OLD MEDWAY ROAD
MILLINOCKET, ME

CODE	License Type and Description	FEE
CARL	CLASS Y1 - CLASS A RESTAURANT LOUNGE - MALT LIQUOR, WINE AND SPIRITS	1,500.00
RF	FITTING KEE	10.00

Total Fees:

\$1,510.00

THREE RIVERS WHITEWATER
PO BOX 10
WEST FORKS, ME 04985

Timothy R. Poylin
Timothy R. Poylin, Deputy Director
Bureau of Alcoholic Beverages and Lottery Operations

BUSINESS Three Rivers

ORDER # _____

COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS



TAXES ARE CURRENT

RE
PP

Yes ✓ No ✓



WASTEWATER IS CURRENT

Yes N/A No N/A



POLICE INCIDENTS IN THE PAST YEAR
(IF APPLICABLE PLEASE LIST)

Yes _____ No ✓

**RE Account 160 Detail
as of 03/18/2021**

Name: THREE RIVERS HOLDINGS LLC

Location: OLD MEDWAY ROAD

Acreage: 0 Map/Lot: R07-003-007

Book Page: B13818P135

Land: 48,000

Building: 261,900

Exempt 0

Total: 309,900

2021-1 Period Due:

Ref1: P1297R

Mailing PO BOX 10

Address: WEST FORKS ME 04985

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2021-1 R	09/14/20	Original			10,536.60	0.00	0.00	10,536.60
	10/2/2020		A	P	5,268.30	0.00	0.00	5,268.30
	1/6/2021		A	P	5,268.30	0.00	0.00	5,268.30
		Total			0.00	0.00	0.00	0.00
2020-1 R					0.00	0.00	0.00	0.00
2019-1 R					0.00	0.00	0.00	0.00
2018-1 R					0.00	0.00	0.00	0.00
2017-1 R					0.00	0.00	0.00	0.00
2016-1 R					0.00	0.00	0.00	0.00
2015-1 R					0.00	0.00	0.00	0.00
2014-1 R					0.00	0.00	0.00	0.00
2013-1 R					0.00	0.00	0.00	0.00
2012-1 R					0.00	0.00	0.00	0.00
2011-1 R					0.00	0.00	0.00	0.00
2010-1 R					0.00	0.00	0.00	0.00
2009-1 R					0.00	0.00	0.00	0.00
2008-1 L *					0.00	0.00	0.00	0.00
Account Totals as of 03/18/2021					0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

**PP Account 186 Detail
as of 03/18/2021**

Name: THREE RIVERS HOLDINGS LLC

Location:

Assessment: 44,700

2021-1 Period Due:

Mailing POB 10
Address: WEST FORKS ME 04985

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2021-1 R	09/14/20	Original			1,519.80	0.00	0.00	1,519.80
	2/17/2021	CHGINT	1	I	0.00	-27.36	0.00	-27.36
	2/17/2021		A	P	1,519.80	27.36	0.00	1,547.16
		Total			0.00	0.00	0.00	0.00
2020-1 R					0.00	0.00	0.00	0.00
2019-1 R					0.00	0.00	0.00	0.00
2018-1 R					0.00	0.00	0.00	0.00
2017-1 R					0.00	0.00	0.00	0.00
2016-1 R					0.00	0.00	0.00	0.00
2015-1 R					0.00	0.00	0.00	0.00
2014-1 R					0.00	0.00	0.00	0.00
2013-1 R					0.00	0.00	0.00	0.00
2012-1 R					0.00	0.00	0.00	0.00
2011-1 R					0.00	0.00	0.00	0.00
2010-1 R					0.00	0.00	0.00	0.00
2009-1 R					0.00	0.00	0.00	0.00
2008-1 R					0.00	0.00	0.00	0.00
2007-1 R					0.00	0.00	0.00	0.00
2006-1 R					0.00	0.00	0.00	0.00
2005-1 R					0.00	0.00	0.00	0.00
Account Totals as of 03/18/2021					0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

Diana Lakeman

From: Cameron McDunnah <empdchief@gwi.net>
Sent: Wednesday, March 17, 2021 5:33 PM
To: Diana Lakeman
Subject: Re: REPORT OF INCIDENT-2 request

Nothing to report. Thanks!

Cameron McDunnah
Chief of Police

East Millinocket Police Department
125 Main Street
East Millinocket, Maine 04430

(207)746-3555
empdchief@gwi.net

On Mar 17, 2021, at 2:54 PM, Diana Lakeman <townclerk@millinocket.org> wrote:

Good afternoon,
I am requesting a report of incident(s), if applicable, for the following business(s) for an Entertainment, Liquor, and/or Victualers License application to be brought to Council action on March 25th, 2021;
- Three Rivers Whitewater Inc, Boatman's Bar & Grille, 10 Old Medway Road, Millinocket.

Thank you.

Diana M. Lakeman
Town Clerk/Deputy Tax Collector
Registrar of Voters
197 Penobscot Avenue
Millinocket, Maine 04462
Telephone: 207-723-7007
Fax: 207-723-7002
townclerk@millinocket.org

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

ORDER #61-2021

PROVIDING FOR: Approval of an Application for a Malt, Vinous and Spirituous Liquor License for Three Rivers Whitewater.

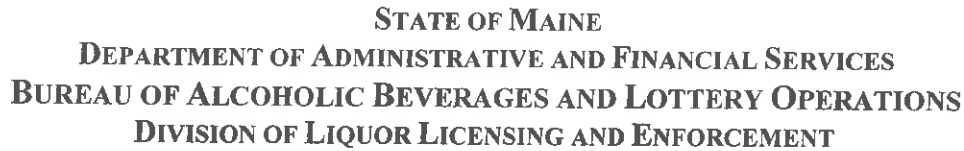
IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for:

Three Rivers Whitewater, Inc., PO Box 10 The Forks, ME
d/b/a

Three Rivers Whitewater Inc., 10 Medway Road, Millinocket.

Passed by the Town Council _____

Attest: _____



All Questions Must Be Answered Completely. Please print legibly.

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

Legal Business Entity Applicant Name (corporation, LLC): Three Rivers Whitewater, Inc.	Business Name (D/B/A): Three Rivers Whitewater, Inc.
Individual or Sole Proprietor Applicant Name(s):	Physical Location: 10 Old Medway Road Millinocket Maine
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different: PO Box 10 The Forks, ME, 04985
Mailing address, if different from DBA address:	Email Address: havefun@threeriversfun.com
Telephone # Fax #: 207-663-2104	Business Telephone # Fax #: 207-663-2104
Federal Tax Identification Number: 04-3348354	Maine Seller Certificate # or Sales Tax #: 3083369970604
Retail Beverage Alcohol Dealers Permit:	Website address: www.threeriversfun.com

1. New license or renewal of existing license? ☐ New Expected Start date: _____
☒ Renewal Expiration Date: 05/17/2021
2. The dollar amount of gross income for the licensure period that will end on the expiration date above:
 Food: 35105 Beer, Wine or Spirits: 35537 Guest Rooms: 64448
3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)
☒ Malt Liquor (beer) ☒ Wine ☒ Spirits

4. Indicate the type of license applying for: (choose only one)

- | | | |
|--|---|---|
| <input type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input checked="" type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input type="checkbox"/> Bed & Breakfast
(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary | <input type="checkbox"/> Mobile Cart |
| <input type="checkbox"/> Tavern
(Class IV) | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

2265 US Route 201 The Forks Maine

6. Is the licensee/applicant(s) citizens of the United States? ☒ Yes ☐ No
7. Is the licensee/applicant(s) a resident of the State of Maine? ☒ Yes ☐ No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

☒ Yes ☐ No If **Yes**, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

☐ Yes ☒ No

☐ Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

☐ Yes ☒ No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☐ No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address
See Attached*		

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Joseph Christopher	01/07/71	Brunswick Maine

Residence address on all the above for previous 5 years

Name	Address:
Joseph Christopher	The Forks Maine

Name	Address:
------	----------

Name	Address:
------	----------

Name	Address:
------	----------

Exhibit A
(Joseph Christopher State of Maine Liquor Licenses)

- 1) Three Rivers White Water:**
 - a. License #CARL20019119
 - b. 2265 Route 201, The Forks, ME, 04985

- 2) INN By The River:**
 - a. License #HOF20084139
 - b. 2777 US ROUTE 201, The Forks, ME, 04985

- 3) Mainely Provisions:**
 - a. License #AGN202012701
 - b. Address: 363 Main St, Kingfield, ME, 04947

- 4) 231 Front Street Grille DBA- SaltWater Grille:**
 - a. License #CAR-2020-12378
 - b. Address: 231 Front St, South Portland, ME, 04106

13. Will any law enforcement officer directly benefit financially from this license, if issued?

☐ Yes ☒ No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? ☒ Yes ☐ No

17. Does the licensee/applicant(s) own the premises? ☒ Yes ☐ No

If No, please provide the name and address of the owner:

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: 6 Yurts, 10 Bunks, Car

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

Whitewater Rafting facility to include lodging, camping, Food & Beverage

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: School

Distance: 4.5

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 2/6/2021

Signature of Duly Authorized Person

Joseph Christopher

Printed Name Duly Authorized Person

Signature of Duly Authorized Person

Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: 3/25/2021

Who is approving this application? ☒ Municipal Officers of Town of Millisocket
☐ County Commissioners of _____ County

- ☒ **Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

**This Application will Expire 60 Days from the date of
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine's liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its Retail Beverage Alcohol Dealers permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

Please note: For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

Class of License	Type of liquor/Establishments included	Fee
Class I	For the sale of liquor (malt liquor, wine and spirits) This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
Class XI	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Restaurant Lounge	\$1,500.00

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

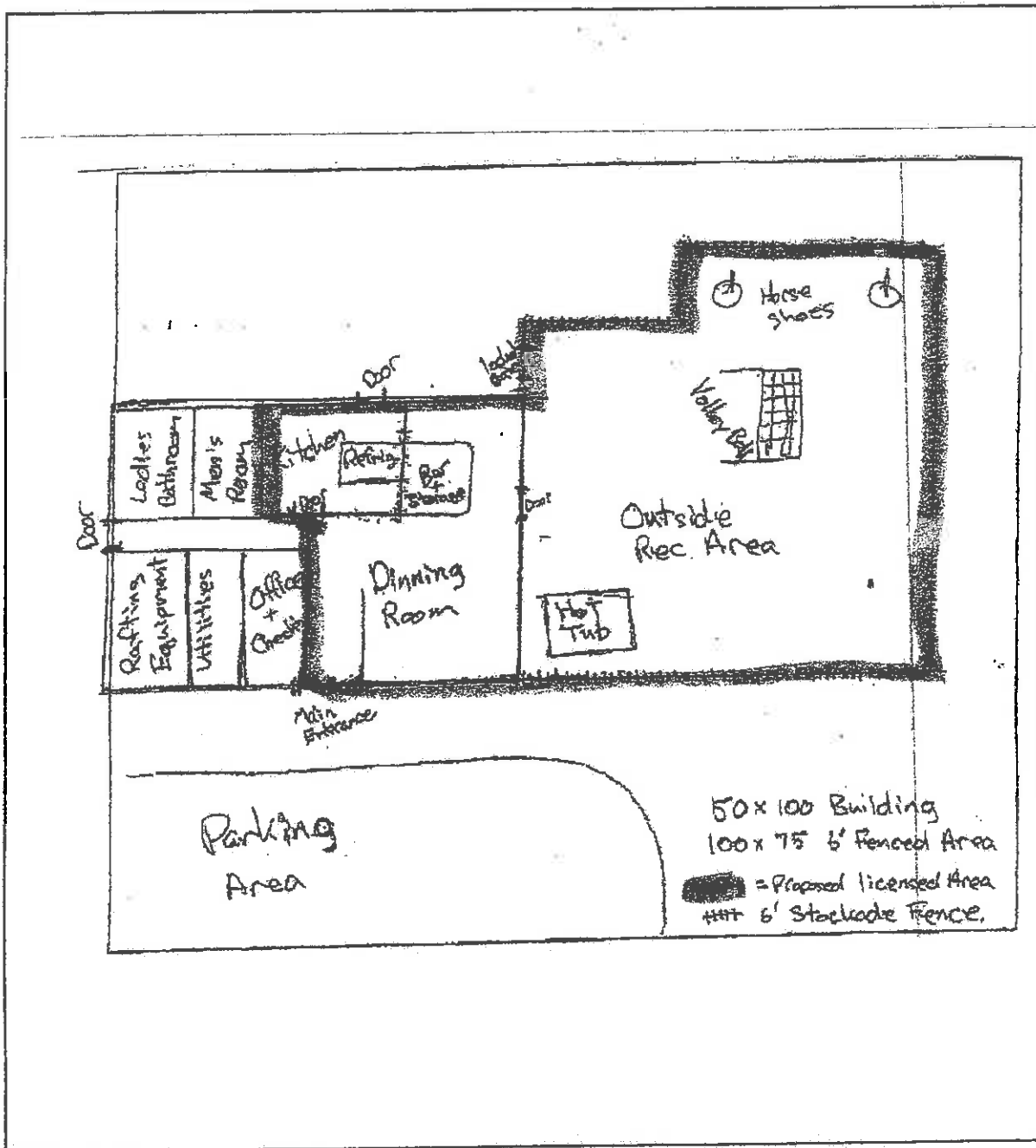
Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.

SEE
Attached

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: Three Rivers Whitewater, Inc.
2. Doing Business As, if any: Three Rivers Whitewater, Inc
3. Date of filing with Secretary of State: 01/21/1997 State in which you are formed: Maine
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:
5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Joseph Christopher	The Forks Maine	01/07/1971	President	100

(Ownership in non-publicly traded companies must add up to 100%.)



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

TELEPHONE: (207) 624-7220

FAX: (207) 287-3434

EMAIL INQUIRIES: maineliquor@maine.gov

Thank you for your interest in becoming a licensed establishment to sell and serve alcoholic beverages in Maine. To avoid any delay in the processing of your application and the subsequent issuance of your liquor license, please use the following checklist to assist you in completing the application. If you are renewing your license, this checklist is useful as well.

- ☐ Your application has been completed in its entirety and is legible. For a renewal, please submit your application 30 days prior to the expiration date of your liquor license.
- ☐ Your application is signed and dated by a duly authorized person.
- ☐ The application is signed and approved by the Town or City Municipal Officers or County Commissioners.
- ☐ The license fee submitted is for the correct fee for the license class for which you are applying and includes the \$10.00 filing fee.
 - ☐ The check must be made payable to "Treasurer, State of Maine"; both the license and filing fees can be submitted on one check.
 - ☐ If the licensee/applicant(s) is in an unorganized township, the application must be approved by the County Commissioners and the \$10.00 filing fee must be paid to them. Please be sure to include a copy of the receipt of payment with your application.
- ☐ For a renewal, the dollar amount of your gross income for food, liquor and guest rooms, if applicable must be completed – see Section I.1
- ☐ A diagram of the facility to be licensed must accompany **all** applications whether for a new license or the renewal of an existing license
- ☐ If you are a registered business entity with the Maine Secretary of State's office like a corporation or a limited liability company, you must complete Section VII of the application. This does not need to be completed if you are a sole proprietor.
- ☐ Have you applied for other required licensing from other state and federal agencies? See attached list.

Important – all applications whether for a new license or to renew an existing license for an on-premises liquor license must contact their Municipal Officials or the County Commissioners in unincorporated places to have their application approved and signed prior to submitting it to the Bureau for further consideration.

The address to send your completed application to:

1. Mailing address:

Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
8 State House Station
Augusta, ME 04333-0008

2. Courier/overnight address:

Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
19 Union Street, Suite 301-B
Augusta, ME 04330

The following licenses/permits may be required prior to be licensing as an on-premises licensee with the Bureau

Obtained ✓	License/Permit	State/Federal Agency to Contact	Telephone Number	Physical Location
	Seller Certificate or Sales Tax Number	Maine Revenue Services www.maine.gov/revenue	(207) 624-9693	51 Commerce Dr, Augusta
	Health License	Health and Human Services www.maine.gov/dhhs	(207) 287-5671	286 Water St, 3 rd floor, Augusta
	Victualer's License	Municipality where premise is located.	Contact your town office or county office	Contact your town office or county office
	Shellfish License	Marine Recourses www.maine.gov/dmr	(207) 624-6550	<ul style="list-style-type: none"> • 32 Blossom Lane, Augusta • 194 McKown Point Rd, West Boothbay Harbor • Lamoine State Park, Lamoine • 650 State St, Bangor • 317 Whitneyville Rd, Jonesboro
	Dance or Entertainment License	Fire Marshall's Office www.maine.gov/dps/fmo	(207) 626-3882	45 Commerce Drive, Suite 1, Augusta
	Federal I.D. Number	www.irs.gov	(800) 829-4933	
	Legal business names for corporations and limited liability companies and "Doing Business As" Names (assumed names)	Secretary of State, Bureau of Corporations, Elections and Commissions www.maine.gov/sos/cec	(207) 624-7752	111 Sewall St, 3 rd Fl, Augusta
	Retail Beverage Alcohol Dealers Permit	Alcohol and Tobacco Tax and Trade Bureau (TTB) https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers	(877) 882-3277	

ORDER #62-2021

PROVIDING FOR: Approval of an Application for a Victualer license for Three Rivers Whitewater.

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

Joseph Christopher, The Forks, ME 04985

d/b/a

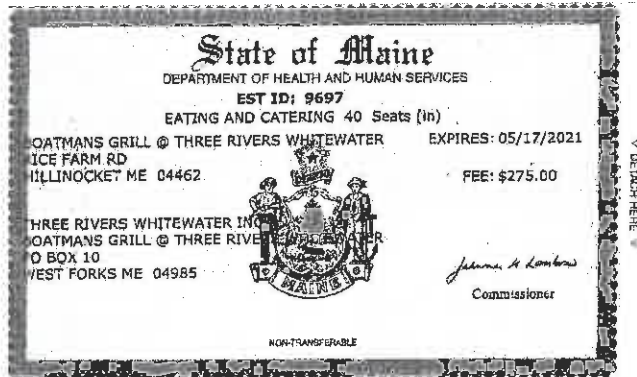
Three Rivers Whitewater, Boatman's, 10 Medway Road, Millinocket

Passed by the Town Council _____

Attest: _____

TOWN OF MILLINOCKET
APPLICATION FOR A VICTUALERS LICENSE

1. NAME OF APPLICANT Three Rivers Whitewater Inc
 2. PHONE NUMBER OF APPLICANT 207 663-2104
 3. RESIDENCE OF APPLICANT The Forks Maine
 4. NAME OF BUSINESS Three Rivers whitewater Inc
 5. PHONE NUMBER OF BUSINESS 207 663-2104
 6. BUSINESS ADDRESS P.O. Box 10, The Forks ME 04985
 7. NATURE OF BUSINESS Whitewater Rafting Facility
 8. LOCATION TO BE USED 10 Medway Rd Millinocket ME
 9. RESIDENCE OF APPLICANT IN LAST FIVE YEARS
The Forks, Maine
 10. LIST OF PRINCIPAL OFFICERS, TITLES, AND ADDRESSES FOR THE PAST THREE YEARS
Joseph Christopher, President, The Forks Maine
 11. DESCRIPTION OF PREMISES TO BE LICENSED
Whitewater Rafting Facility with lodging, food & beverage
- (PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)



Employers must establish a written smoking policy that prohibits smoking in any business facility, including in vehicles used for work, and in outdoor areas where employees perform services under the control of the employer. Smoking in workplaces shall only be permitted outdoors. Employers shall only permit employer and employees to smoke outside within a Designated Smoking Area that is at least 20 feet away from the business facility and designed in a way to prevent smoke from escaping back into a workplace, public place or other areas where smoking is prohibited.

Eating Establishments shall prohibit smoking in outdoor eating areas and all enclosed areas of public places. Smoking includes the use of electronic smoking devices, whether or not they contain nicotine.

Tobacco products may not be sold to any person under 21 years of age. Tobacco retailers must not sell tobacco products to anyone under 30 years old without first verifying the customer's age by photo ID. Tobacco products include, but are not limited to, cigarettes, cigars, hookah, pipe tobacco, chewing tobacco, snuff or snus, electronic smoking devices, and any components or accessories used in the consumption of a tobacco product, such as filters, rolling papers, pipes and liquids used in electronic smoking devices, whether or not they contain nicotine.

For free retailer guidance visit: www.preventionforme.org/retailer-workplace. For free online employee training to Block Underage Tobacco Sales (NO BUTS!) visit: www.nobutstraining.com.

For guidance regarding Maine's retail tobacco and workplace smoking laws, contact Devon Dobbins, Tobacco Enforcement Coordinator, Office of the Attorney General, at devon.dobbins@maine.gov or (207) 626-6574, or the Maine CDC Tobacco and Substance Use Prevention and Control program at tsup.dhhs@maine.gov or (207) 287-4627.

ORDER #63-2021

PROVIDING FOR: Approval of a Victualer Liquor License for Hotel Terrace.

IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for:

Brent Cole, Katahdin Property Investments LLC, 166 Connecticut Avenue.
d/b/a
Hotel Terrace, 53 Medway Road.

Passed by the Town Council_____

Attest:_____

463.5

TOWN OF MILLINOCKET

APPLICATION FOR A VICTUALERS LICENSE

1. NAME OF APPLICANT Brent Cole / Katahdin Property Investments LLC
2. PHONE NUMBER OF APPLICANT 207 595 1049
3. RESIDENCE OF APPLICANT 166 Connecticut Ave. Millinocket
4. NAME OF BUSINESS Hotel Terrace
5. PHONE NUMBER OF BUSINESS 207 723 4545
6. BUSINESS ADDRESS 52 Medway Rd. Millinocket
7. NATURE OF BUSINESS Restaurant / Hotel
8. LOCATION TO BE USED 52 Medway Rd. Millinocket
9. RESIDENCE OF APPLICANT IN LAST FIVE YEARS

Millinocket
South Twin Lake
Manchester, NH

10. LIST OF PRINCIPAL OFFICERS, TITLES, AND ADDRESSES FOR THE PAST THREE YEARS

Brent Cole - same as above address
- sole owner of LLC

11. DESCRIPTION OF PREMISES TO BE LICENSED

Restaurant dining room.

(PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 3213

EATING AND LODGING 125 Seats (In) 11 Rooms

EXPIRES: 04/12/2021

HOTEL TERRACE

52 MEDWAY RD

MILLINOCKET ME 04462

FEE: \$275.00

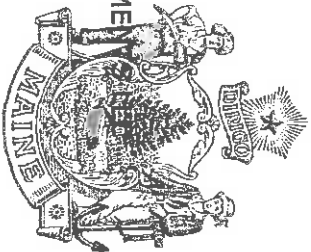
ATTN BRENT COLE

KATAHDIN PROPERTY INVESTMENT

HOTEL TERRACE

52 MEDWAY RD

MILLINOCKET ME 04462



James A. Lombardi
Commissioner

NON-TRANSFERABLE

BUSINESS Hotel Terrace

ORDER # _____

COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS



TAXES ARE CURRENT

RE
PP

Yes ✓
✓

No _____



WASTEWATER IS CURRENT

Yes ✓

No _____



POLICE INCIDENTS IN THE PAST YEAR
(IF APPLICABLE PLEASE LIST)

Yes _____ No ✓

Millinocket
8:42 AM

**RE Account 1976 Detail
as of 03/18/2021**

03/18/2021
Page 1

Name: KATAHDIN PROPERTY INVESTMENTS LLC.

Location: 52 MEDWAY ROAD

Acreage: 0 Map/Lot: U10-043

Book Page: B2088P114, B10308P300, B10821P19,
B11607P301, B11634P75, B14461P59

2021-1 Period Due:

Land:	36,300
Building:	179,900
Exempt	0
Total:	216,200

Ref1: L1+3+4-BA
Mailing 52 MEDWAY ROAD
Address: MILLINOCKET ME 04462

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2021-1 R	09/14/20	Original			7,350.80	0.00	0.00	7,350.80
	10/5/2020		A	P	3,675.40	0.00	0.00	3,675.40
	12/30/2020		A	P	3,675.40	0.00	0.00	3,675.40
		Total			0.00	0.00	0.00	0.00
2020-1 R					0.00	0.00	0.00	0.00
2019-1 R					0.00	0.00	0.00	0.00
2018-1 R					0.00	0.00	0.00	0.00
2017-1 R					0.00	0.00	0.00	0.00
2016-1 R					0.00	0.00	0.00	0.00
2015-1 R					0.00	0.00	0.00	0.00
2014-1 R					0.00	0.00	0.00	0.00
2013-1 R					0.00	0.00	0.00	0.00
2012-1 R					0.00	0.00	0.00	0.00
2011-1 R					0.00	0.00	0.00	0.00
2010-1 R					0.00	0.00	0.00	0.00
2009-1 R					0.00	0.00	0.00	0.00
2008-1 R					0.00	0.00	0.00	0.00
Account Totals as of 03/18/2021					0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

Name: HOTEL TERRACE

Location:

Assessment: 37,300

2021-1 Period Due:

Mailing
Address: 52 MEDWAY RD.
MILLINOCKET ME 04662

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2021-1 R	09/14/20	Original			1,268.20	0.00	0.00	1,268.20
	10/5/2020		A	P	634.10	0.00	0.00	634.10
	12/30/2020		A	P	634.10	0.00	0.00	634.10
		Total			0.00	0.00	0.00	0.00
2020-1 R					0.00	0.00	0.00	0.00
2019-1 R					0.00	0.00	0.00	0.00
2018-1 R					0.00	0.00	0.00	0.00
2017-1 R					0.00	0.00	0.00	0.00
2016-1 R					0.00	0.00	0.00	0.00
2015-1 R					0.00	0.00	0.00	0.00
2014-1 R					0.00	0.00	0.00	0.00
2013-1 R					0.00	0.00	0.00	0.00
2012-1 R					0.00	0.00	0.00	0.00
2011-1 R					0.00	0.00	0.00	0.00
2010-1 R					0.00	0.00	0.00	0.00
2009-1 R					0.00	0.00	0.00	0.00
2008-1 R					0.00	0.00	0.00	0.00
Account Totals as of 03/18/2021					0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

UT Account 124740 Detail
as of 03/18/2021 - Sewer

Name: KATAHDIN PROPERTY INVESTMENTS, LLC
Location: 52 MEDWAY ROAD (THE HOTEL TERRACE)
RE Acct: 0 Map/Lot: U10-043

THE HOTEL TERRACE
52 MEDWAY ROAD
MILLINOCKET, ME 04462

[illegible]

Diana Lakeman

From: Cameron McDunnah <empdchief@gwi.net>
Sent: Wednesday, March 17, 2021 5:34 PM
To: Diana Lakeman
Subject: Re: report of incident request

Nothing to report!

Cameron McDunnah
Chief of Police

East Millinocket Police Department
125 Main Street
East Millinocket, Maine 04430

(207)746-3555
empdchief@gwi.net

On Mar 17, 2021, at 9:37 AM, Diana Lakeman <townclerk@millinocket.org> wrote:

Good morning,

I am requesting a report of incident(s), if applicable, for the following business(s) for an Entertainment, Liquor, and/or Victualers License application to be brought to Council action on March 25th, 2021;

- Hilcrest Golf Club, 1 Golf Course Rd, Millinocket
- Katahdin Property Investments LLC, d/b/a Hotel Terrace, 53 Medway Road, Millinocket

Thank you.

Diana M. Lakeman

Town Clerk/Deputy Tax Collector
Registrar of Voters
197 Penobscot Avenue
Millinocket, Maine 04462
Telephone: 207-723-7007
Fax: 207-723-7002
townclerk@millinocket.org

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

ORDER #64-2021

PROVIDING FOR: Approval of an Application for the Youth Committee

IT IS ORDERED that the Millinocket Town Council appoints Dylan Evans to the Youth Committee.

PASSED BY THE TOWN COUNCIL: _____

ATTEST: _____

Town of Millinocket
Application for Boards & Committees

**IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS**

Committee/Board: youth committee

In order to assess the interest related to this committee, please complete this brief application.

Date: 3/5/21

Name: Dylan Evans Address: 200 Cedar Street

Telephone Numbers: Day Time: (207) 447-2787 Evenings: same

Why are you seeking to become a committee representative? To get required
community service hours for High School.

What talents/skills do you feel you would bring to this position? I'm acquainted
with computers and websites, home theater internet, so I
could bring insight of such things.

What do you feel is the responsibility of this board/committee? To give insight
from a youth's perspective.

What municipal boards, volunteer organizations or community service groups have you
worked with the past and for what length of time? N/A

What have you to offer to this committee which our Town can use in this important
undertaking? I can offer general insight about tech,
and general things a youth may know.

When are you available to meet, please specify? Monday-Friday
Weekday Monday-Friday A.M. 3-6 P.M. 3-6

If you need more space, please feel free to use the back or attach additional page(s).

R. McGibbon OK

ORDER #65-2021

PROVIDING FOR: Approval for Capital Budget Increase for New Police SUV

IT IS ORDERED that the Millinocket Town Council approves the expenditure of \$6,936.34 for additional equipment costs associated with the new police SUV. This which will increase the FY21 Capital Budget by \$6,167.34, as only \$769 remains unspent from the Police Cruiser capital budget. The following accounts are affected:

Increase E1300-9504 (Capital Improvements/Budgeted Capital) \$6,167.34.
Budget will be revised from \$440,805 to \$446,972.

Decrease E0300-3002 (Fringe Benefits/Social Security & Medicare Taxes)
\$6,167.34. The budget will have an unspent balance of \$45,772 after this transfer.

PASSED BY THE COUNCIL: _____

ATTEST: _____

Custom Installations, LLC

5 Thibodeau Drive
Levant, ME 04456
(207) 944-5920
custominstallationsmaine@gmail.com

Invoice

Date	Invoice #
3/18/2021	605

Bill To East Millinocket Police Department Chief Cameron McDunnah 125 Main Street East Millinocket, ME 04430	<i>Use This one</i> <i>RWA</i>
---	-----------------------------------

Ship To East Millinocket Police Department Chief Cameron McDunnah 125 Main Street East Millinocket, ME 04430

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 15		3/18/2021			

Quantity	Item Code	Description	Price Each	Amount
1	Parts	Whelen 54" Legacy DUO Blue/White Front & Corners, Blue/Blue DUO Rear	2,497.99	2,497.99
2	Parts	Whelen IONE B/W IONS (side windows)	110.95	221.90
1	Parts	Whelen SSFPOS Solid State Flasher (taillights)	69.99	69.99
1	Parts	Whelen PAR46S2B B/W spotlight	269.85	269.85
1	Shipping	Whelen shipping	63.45	63.45
1	Parts	Setina WK0514ITU20 black coated window bars	239.40	239.40
1	Parts	Setina PT1176ITU20TM 10-VSL-CageTransferKit,XL,TM,RI, LEP 20+ PIU	315.30	315.30
1	Parts	Setina PK0123ITU202ND Partition,Rear Expanded Steel Screen,20+ PIU	399.85	399.85
1	Parts	Setina TK0248IT1J20 dual drawer storage unit w/combo locks	1,216.64	1,216.64
1	Shipping	Setina shipping	225.00	225.00
1	Parts	Gamber Johnson equipment console w/internal cupholder and side armrest 7170-0734-25 (includes radio and Whelen control mounts)	715.89	715.89
1	Parts	Gamber Johnson 3" console pocket	42.95	42.95
1	Parts	Gamber Johnson 15371 Dual USB power	69.89	69.89
1	Parts	Gamber Johnson 12V power port	29.99	29.99
1	Shipping	Gamber shipping	64.00	64.00
1	Parts	AC/DC Delay Timer/Fuse Panel 90A 425991	159.45	159.45
1	Parts	Sti-Co 446637 1/4 wave flexi whip antenna 136-1000MHz and cable	69.95	69.95
2	Parts	Sound Off Signal Cargo Area White LED work lights BCVDMLTST4	49.95	99.90
1	Parts	Sound Off Signal red/white dome light	79.95	79.95
1	Parts	Shop Supplies	85.00	85.00
		Parts Sales Tax	5.50%	0.00

We thank you for your continued business!

Total \$6,936.34

ORDER #66-2020

PROVIDING FOR: Approval for Trash Truck Unit #17 Repair

IT IS ORDERED that the Millinocket Town Council approves the unbudgeted expenditure of \$15,445.42 to repair Trash Truck Unit #17. Reallocating unspent budget of \$9,668 from completed capital projects will require \$5,777 from the Heavy Equipment Reserve budget for the expenditure balance. The following accounts will be affected:

Increase E1300-9504 (Capital Improvements/Budgeted Capital) \$5,777. Budget will be revised from \$446,972 (includes Police SUV Order) to \$452,749.

Decrease E1300-9502 (Capital Improvements/Heavy Equipment Reserve) \$5,777. The budget will have an unspent balance of \$1,153 after this transfer.

PASSED BY THE COUNCIL: _____

ATTEST: _____

Mary Alice Cullen

From: Ralph Soucier
Sent: Monday, March 15, 2021 7:42 AM
To: Richard Angotti
Cc: Mary Alice Cullen
Subject: FW: estimate for truck 17
Attachments: BA Customer Review_20210312_120119.PDF; FEB 2020 CAP RES.pdf

Rick- I talked to you on the phone Friday to let you know and get approval for an emergency repair for the Transfer Site Trash Truck Unit #17.

We had the Trash Truck check engine light come on and the engine losing power. The Truck is at Freightliner in Bangor which they were able to diagnose the problem. It will need a new high pressure fuel pump, and they found the cover on the front of the engine was cracked, so they need to change that as well. A lot of labor involved and is going to be expensive to repair.

Here is the emergency repair quote for the Trash Truck. I think the best way to fund this repair would be to use the reserve money in the Transfer Site account. We will need an order to get in front of the council for approval to expend the funds from that account. We can also talk to Mary Alice to see if that is the best solution for funding.

Freightliner did not have a loaner truck so I have contacted East Public Works and they will haul our trailers until we get the truck back. This will save us from having Emery Lee or Renting another truck.

I would suspect the truck will not be repaired until late this week. I'll keep you posted.

Ralph

*Ralph T. Soucier
Millinocket Public Works Director
20 Cedar Street
Millinocket, Maine 04462
Tel. (207)723-7030 Cell: (207)-731-9905*

From: Tim Warren <twarren@fmaine.com>
Sent: Friday, March 12, 2021 1:52 PM
To: Ralph Soucier <publicworks@millinocket.org>
Subject: estimate for truck 17

thank you

Forwarded Message -----

Subject: Freightliner of Maine, Inc.: BA Customer Review
Date: Fri, 12 Mar 2021 17:01:32 +0000 (UTC)

FREIGHTLINER OF MAINE, INC.

www.freightlinerofmaine.com

Maine's Most Complete Truck-Trailer-Parts and Tire Facility



Waterville | Houlton | Auburn | Westbrook

422 Perry Road
Bangor, Maine 04401
Ph: 207-945-6451

GOODYEAR

FALKEN

ARISUN

*** Customer Review ***

Date / Time: 3/12/2021 12:01:07PM
Repair Order: 615
Customer: M2280
Branch: Bangor
Invoice Total: \$15,445.42

Charge

Page 1 of 3

Bill To: Town Of Millinocket
197 Penobscot Avenue
Public Works Dept.
Millinocket, ME 04462
Shop: (207) 723-7030

Ship To: Town Of Millinocket
197 Penobscot Avenue
Public Works Dept.
Millinocket, ME 04462

Customer P/O: pmckay

Completion Date:

Unit Number: 17

Model Year: 2012

Make/Model: Western Star
4900EX

Type: Conventional

VIN: 5KJJABBG0CPBN4491

In-Service Date: 05/21/2019

Task: 1 engine

engine

Department: Service

Complaint: est for repair on front cover and fuel pump ect

Supp.	Part	Description / Ref Number	Misc	U/M	Quantity	Price	Extended Price
	Shop Supp	Shop Supplies	Misc		1.00	0.00	0.00
	3687007	SEAL,RECTANGULAR STRIP	Part		1.00	41.66	41.66
	5488170	HOUSING,GEAR	Part	EA	1.00	862.16	862.16
	5484100	SHAFT,IDLER	Part	EA	1.00	89.10	89.10
	4393089	GASKET,GEAR HOUSING	Part	EA	1.00	73.74	73.74
	4298514	SPACER,MOUNTING	Part	EA	1.00	96.90	96.90
	3680086	SPACER,MOUNTING	Part	EA	2.00	38.06	76.12
	3681149	BEARING,THRUST	Part		1.00	55.43	55.43
	3686369	PIN,THREADED	Part	EA	4.00	6.45	25.80
	3685915	BEARING,THRUST	Part		1.00	42.75	42.75
	3685173	SEAL,OIL	Part		1.00	66.96	66.96
	3685556	GASKET,ADAPTER	Part		1.00	12.33	12.33
	2872609	SEAL,O RING	Part		1.00	5.12	5.12
	5414046	GASKET,FUEL PUMP	Part		1.00	25.95	25.95
	3102109	SEAL,O RING	Part	EA	1.00	4.62	4.62
	3103015	SEAL,GROMMET	Part	EA	1.00	3.35	3.35
	5440813	GASKET,ACC DRIVE SUPPORT	Part	EA	1.00	15.04	15.04
	3687121	HOSE,FLEXIBLE	Part	EA	1.00	103.46	103.46
	3687065	SUPPORT,FUEL PUMP	Part		1.00	37.32	37.32
	3082932	SCREW,HEX FLANGE HEAD CAP	Part		4.00	4.54	18.16
	3083807	SCREW,HEX FLANGE HEAD CAP	Part		5.00	2.47	12.35
	3903629	SCREW,HEX FLANGE HEAD CAP	Part		8.00	3.01	24.08
	4330877	TUBE,FUEL DRAIN	Part		1.00	56.85	56.85
	3686398	TUBE,FUEL SUPPLY	Part		1.00	72.35	72.35
	4359487PX	PUMP,FUEL	Part	EA	1.00	4,298.46	4,298.46
	4359487PXCR	PUMP,FUEL CORE	Inherent		1.00	345.00	345.00
	4359487PXCR	PUMP,FUEL CORE	Part	EA	(1.00)	345.00	(345.00)
	3687025	SUPPORT,FUEL PUMP	Part		1.00	50.24	50.24
	3687030	TUBE,FUEL TRANSFER	Part		1.00	50.32	50.32
	3685611	CLIP	Part		4.00	6.88	27.40
	3685612	CLIP	Part		2.00	7.10	14.23

**FREIGHTLINER
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Waterville | Houlton | Auburn | Westbrook

422 Perry Road
Bangor, Maine 04401
Ph: 207-945-6451

GOODYEAR

FALKEN

ARISAN

***** Customer Review *****

Date / Time: 3/12/2021 12:01:07PM
Repair Order: 615
Customer: M2280
Branch: Bangor
Invoice Total: \$15,445.42

Charge

Page 2 of 3

Bill To: Town Of Millinocket
197 Penobscot Avenue
Public Works Dept.
Millinocket, ME 04462
Shop: (207) 723-7030

Ship To: Town Of Millinocket
197 Penobscot Avenue
Public Works Dept.
Millinocket, ME 04462

Customer P/O:	pmckay	Completion Date:			
3963990	WASHER, SEALING	Part	4.00	3.46	13.92
3963988	WASHER, SEALING	Part	12.00	4.26	51.12
3963991	WASHER, SEALING	Part	8.00	5.59	44.72
3687073	SUPPORT, FUEL PUMP	Part	1.00	50.20	50.20
3688112	TUBE, FUEL SUPPLY	Part	EA 1.00	68.03	68.03
3924725	SCREW, BANJO CONNECTOR	Part	EA 2.00	15.21	30.42
3688088	TUBE, FUEL SUPPLY	Part	1.00	87.42	87.42
4940181	SCREW, BANJO CONNECTOR	Part	1.00	11.97	11.97
4307482RXCR	PUMP, FUEL CORE	Part	1.00	143.75	143.75
4307196	VALVE, PRESSURE RELIEF	Part	1.00	367.76	367.76
FG LF1400NN	LUBE FILTER NANO NET	Part	EA 1.00	66.15	66.15
FG FF5776	FUEL FILTER	Part	EA 1.00	72.60	72.60
4026884	GASKET, OIL PAN	Part	1.00	234.76	234.76
4357177	VALVE, PRESSURE RELIEF	Part	EA 1.00	23.42	23.42
DELOIL	15-40 DELVAC OIL	Part	QT 48.00	3.52	168.96
F4HZ 3K506 C	GASKET	Part	EA 1.00	3.22	3.22
2495	SHOP SOLVE (KING SZ)	Part	EA 12.00	5.48	65.76
Labor Disc	Labor Discount	Misc	60.00	128.00	7,680.00

**FREIGHTLINER
OF MAINE, INC.**

www.freightlinerofmaine.com

Maine's Most Complete Truck-Trailer-Parts and Tire Facility



GOOD YEAR

MAILED

ADREN

Waterville | Houston | Auburn | Westbrook

422 Perry Road
Bangor, Maine 04401
Ph: 207-945-6451

***** Customer Review *****

Date / Time: 3/12/2021 12:01:07PM
Repair Order: 615
Customer: M2280
Branch: Bangor
Invoice Total: \$15,445.42

Charge

Page 3 of 3

Bill To: Town Of Millinocket
197 Penobscot Avenue
Public Works Dept.
Millinocket, ME 04462
Shop: (207) 723-7030

Ship To: Town Of Millinocket
197 Penobscot Avenue
Public Works Dept.
Millinocket, ME 04462

Customer P/O: pmckay

Completion Date:

Customer Tax ID: MUNICIPALITY

Totals

Total Parts:	\$7,621.67
Total Core Chg:	\$345.00
Total Core Ret:	(\$201.25)
Total EHC:	\$0.00
Total Labor:	\$0.00
Total Miscellaneous:	\$7,680.00
Invoice Subtotal:	\$15,445.42
Total Tax:	\$0.00
Invoice Total:	\$15,445.42

Payment Method

Charge

I hereby authorize the above repair work to be done along with necessary materials. You and your employees may operate above vehicle for purposes of testing, inspection, or delivery at my risk. An express mechanic's lien is acknowledged on above vehicle to secure the amount of repairs thereto. You will not be held responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft, accident or any other cause beyond your control.

Authorized By: _____

Date: _____

Town of Millinocket
FY21 CAPITAL PLAN
3.31.21

	Approved Budget FY21	Budget Revision	Revised FY21 Budget	Spent To Date	Remaining Budget
DEPT: 1300 CAPITAL IMPROVEMENTS					
9502 - HEAVY EQUIPMENT RESERVE					
Municipal Building Front Door Upgrade (#244-2020)		2,777	2,777	2,777	(0)
Code Enforcement Tno Installation		875	875	875	-
Building Code Books #8-2021		1,344	1,344	1,344	0
Smith Brook Culvert Pre-Grant Expenditure (#300-2020)		1,554	1,554	1,554	-
Municipal Building Wi-Fi (#298-2020)		520	520	520	-
Police Car Transport to Houston		1,000	1,000	1,000	-
Public Works Trash Truck Repair		5,777	5,777		5,777
Capital Reserve - Unidentified	15,000	(13,847)	1,153		1,153
TOTAL 9502 - HEAVY EQUIPMENT RESERVE	15,000	-	15,000	8,070	6,930
9504 - BUDGETED CAPITAL IMPROVEMENTS					
Fire and Ambulance					
Ambulance - F450 Type III (A-3) (147,465 miles)	180,000		180,000		180,000
Cardiac Monitor LIFEPAK (#271-2020)	36,000		36,000	35,875	125
Fire Dept Exhaust (#240-2020)		25,000	25,000		25,000
Fire Dept Windows (#240-2020)		2,500	2,500		2,500
Total Fire and Ambulance	216,000	27,500	243,500	35,875	207,625
Police					
Police Cruiser - AWD SUV	35,000	5,787	40,787	34,231	6,556
Total Police	35,000	5,787	40,787	34,231	6,556
Public Works					
Heavy Equipment (Note A)					
Replace Graco Line Paint Machine	7,500	(1,719)	5,781	5,781	(0)
Diagnostic Computer for Mechanic	5,000		5,000		5,000
GMC 1-Ton Truck w/Plow Replacement	80,000	(8,164)	53,836	53,836	-
Replace John Deere 475 Tractor Mower	10,000	(275)	9,725	9,725	-
Trash Truck Repair		15,445	15,445		
Total Heavy Equipment	82,500	7,287	89,787	69,342	5,000
Recreation Department					
New Dugouts for Co-ed Softball Field (#240-2020 & 104-2020)		14,400	14,400	14,400	-
Playground and Baseball Infield (#240-2020)		17,170	17,170	17,170	-
Total Recreation Department	-	31,570	31,570	31,570	-
Buildings					
Total Buildings	-	-	-	-	-
Airport					
Jet Fuel Truck (#187-2020)	-	30,000	30,000	30,000	-
FBO Bldg Conceptual Design #301-2020	-	6,700	6,700	2,765	3,935
Replace John Deere Mower	10,000	25	10,025	10,025	-
Total Airport	10,000	36,725	46,725	42,790	3,935
TOTAL DEPT: 9504 - BUDGETED CAPITAL IMPROVEMENTS	343,500	189,592	462,368	213,803	223,116

ORDER #67-2021

PROVIDING FOR: Approval to Increase Part-Time Budget for Town Office

IT IS ORDERED that the Millinocket Town Council approves transferring \$3,640 from the Code Enforcement budget to provide additional part time help in the Town Office for the next 14 weeks in the amount of 20 hours weekly at a rate of \$13/hour. This change will affect the following budget accounts:

Increase E0102-0420 (Tax Collector/Part Time) \$3,640. Budget will be revised from \$21,455 to \$25,095.

Decrease E0114-0111 (Planning Code Development/Code Enforcement) \$3,640. The budget will have an unspent balance of \$2,396 after this transfer.

PASSED BY THE COUNCIL: _____

ATTEST: _____

ORDER #68-2021

PROVIDING FOR: Approval for Transfer Site Trash Hauling Services

WHEREAS the Transfer Site's Trash Truck Unit #17 is out for repair; and

WHEREAS there is a need to outsource the delivery of the Town's Trash to the PERC Plant in Orrington until the truck is back operational;

IT IS ORDERED that the Millinocket Town Council approve the transfer funds from E0700-0731 Debt & Interest/GNP Economic Development Loan Interest to E0409-2150 Transfer Site/Outside Services to cover the unbudgeted hauling expense that has been incurred,

Note: There is \$4,299.84 available budget in the above Debt & Interest account as the FY21 budget for this line was based on an estimate.

PASSED BY THE COUNCIL: _____

ATTEST: _____

