



TENTATIVE AGENDA
PUBLIC HEARINGS & REGULAR TOWN COUNCIL MEETING
in COUNCIL CHAMBERS
PUBLIC ATTENDANCE via ZOOM ONLY
Thursday, April 22nd, 2021
4:30 PM

'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Approval of Minutes: September 24th, 2020 and November 23rd, 2020 Public Hearing and Regular meetings, October 1st, 2020, and December 3rd, 2020 Special Meetings.
4. Adjustments to the Agenda

OLD BUSINESS: Resolve #1-2021 Resolution to Defend the Right to Bear Arms – **Tabled 3/11/2021**

NEW BUSINESS:

5. Special Presentations: Police Department - Public Feedback and Council Discussion
6. **2nd Public Hearing** - ORDINANCE #1-2021 – Providing for An Adoption of Charter 96 of the Code of the Town of Millinocket
7. Interim Town Manager's Report
8. ORDER #84-2021 Approval of the Town Warrant for April 8, 2021
9. ORDER #85-2021 Approval of the Wastewater Warrant for April 8, 2021
10. ORDER #86-2021 Approval of a Victualer License Application – RC Management/McDonald's
11. ORDER #87-2021 Approval of a Victualer License Application – Daigle Family LLC
12. ORDER #88-2021 Approval of a Youth Committee Application –E. White
13. ORDER #89-2021 Acceptance of Council Chair Appointed Boards and Committees

- 14.ORDER #90-2021 Acceptance of State of Maine DEP Grant – Public Works
- 15.ORDER #91-2021 Approval to Submit Letter of Support – National Recreation and Parks Association
- 16.ORDER #92-2021 Authorization to Post for a Grant Writer Position
- 17.ORDER #93-2021 Approval to Increase Airport Insurance
- 18.ORDER #94-2021 Contract Approval for Millinocket Bicycle and Pedestrian Safety PPI Study
- 19.ORDER #95-2021 Acceptance of Funds from the Sierra Club
- 20.Reports and Communications:
 - a. Warrant Committee for May 13th , 2021 Council Meeting: Councilor Bragdon and Councilor Danforth.
 - b. Chair's Committees Reports
 - c. Two Minute Public Comment
- 21.Adjournment:

The Town of Millinocket will enforce Social Distancing Mandate Regulations. Public Comments and Zoom attendance requests can be emailed to the Town Manager Prior to the Meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. The meeting is also streamed live for your convenience @ townhallstreams.com and find the direct links on our website millinocket.org. We thank you for complying.

****Stay Healthy, Stay Safe****

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are common terms:

- **Order** - Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** - A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** - A "second" is used when a councilor supports an order to be discussed and voted upon. Without a "second" an order or motion does not get discussed or voted on.
- **Amendment** - A change to an original order, which can be motioned by a councilor and approved or voted down by the whole Council.
- **Minutes** - Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**- This is the protocol used and questions go to the Council Chair. The Council follows Robert's Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant**- A list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mill Rate** - Tax rate. The tax rate determines what is paid in property taxes. It is stated in "so many dollars per thousand dollars of valuation." Residential property owners may want to seek homestead exemptions or Veterans exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town's Tax Assessor.
- **Two Minute Public Comment** - Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts or feedback publicly. The Council invites any and all people to speak. Questions directed at the Council or Manager will be answered at the following Council meeting; this part of the agenda is not interactive.
- **Executive Sessions** - These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No action by the Council can be taken in Executive Session--only in public Council meetings can any vote or decision be made by the Council.
- **To ask questions** or offer feedback during Town Meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered. Want to do more? Become an appointed member of a committee! The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:
<https://millinocket.org/government/committees-and-boards/>.

September 24, 2020

The Regular Meeting of the Town Council was brought to order in Council Chambers and via Zoom at 4:35 pm by Chair McEwen.

Roll Call:

Pelletier	Jackson
Stratton	Golieb
Madore	Pray
McEwen	

Also, in attendance, Town Clerk Diana M. Lakeman, Treasurer Mary Alice Cullen, Code Enforcement Richard Angotti, Jr, Fire Chief Tom Malcolm, Police Chief Worster via Zoom, Public Works Director Ralph Soucier, Airport Manager Jeffrey Campbell, Wastewater Supervisor Jim Charette, Asst. Clerk Roxanne Johnson, Custodian Real Dumais, Media Benn Bar and WABI via Zoom, Presenters-CIRD representatives Lizzie MacWillie, Robert Obrien and James Reynolds, and 25 Zoom attendance.

Pledge of allegiance.

Adjustments to the Agenda: addition of order #234-2020.

Approval of the minutes: July 9th, 2020 Public Hearing for the Fiscal 2020 Municipal, Wastewater and School Budget Adoption

Motion-Madore Second-Stratton Vote 7-0

Special Presentations:

- a. CIRD Presentation: Presentation of in person workshop delayed from Covid19-Online designed workshop to prepare for tour, visual interest to the area will include signage, goals-encourage place making revitalizing and growth in the community and for the future, reflecting heritage and nostalgia of mill town, great structure, ease of revision, revitalizing downtown, parking spaces restructure, green spaces.

No comments.

- b. Resolve #2-2020 MMA Workers' Compensation Safety Incentive Program
WHEREAS, the Town of Millinocket is a member of the Maine Municipal Association Workers' Compensation Fund (hereinafter "WC Fund"); and WHEREAS, Maine Municipal Association (hereinafter "MMA") provides risk management services and workers' compensation coverage; and WHEREAS, MMA developed the Workers' Compensation Safety Incentive Program (hereinafter "the Program") to help reduce the incidents and impact of workplace injuries by implementing WC claim best practices; and WHEREAS, MMA will provide necessary written program information, and offer assistance to participants; and WHEREAS, WC Fund members that participate in the Program and complete the required activities, will have the opportunity to earn a credit to their annual contribution; and WHEREAS, the Town of Millinocket is committed to providing a safe environment for its employees, citizens, and visiting public; and WHEREAS, the Program will help enhance such an environment and promote a self-sustaining culture of safety with participating members, NOW THEREFORE BE IT RESOLVED BY THE Town of Millinocket to elect to participate in the MMA Workers' Compensation Safety Incentive Program. DATED THIS 24th DAY OF December, 2020.

Motion-Pelletier Second-Golieb Vote 7-0

Councilor Pray shares appreciation as the safety incentive program is a significant savings for the Town's revenue.

Public Comment - n/a

Town Manager's Report: September 24, 2020

***Addition:** Sharon Cyr, Tax Collector, out for surgery.

Next Meetings held in Council Chambers at 4:30 p.m.

October 8, 2020

October 22, 2020

Global Navigation Satellite System Reference Station Facility Site License Agreement – The Council passed an order in February of 2020 agreeing to have this system installed on the roof of the Municipal Building. Due to complications, the latest of which was COVID-19, they are just now getting around to it. Talked to a representative last week and the company is just waiting for the town's permission to move forward with the project.

Maine Municipal Association's Workers Compensation Safety Incentive Program (WCSIP)- Earlier this summer we mailed the Acknowledgement form agreeing to be part of the program. There is an order on the agenda for Council approval to continue with the plan.

Spirit of America Award – I received an email from Bruce Flaherty asking for nominations from Millinocket for the Spirit of America Award. If the Council decides to choose someone, we can make a motion to accept.

Department Updates

Public Works

Elm Street and Spruce Street crossings repaired.

Streets paved in 2020: Katahdin Ave. from Elm St. to Central St., Central St. from Millinocket Stream to McDonalds intersection, Canyon Drive from Connecticut to Grand Ave., Colony Place from Orchard to Forest, & Kelly Lane from Rush Blvd. to dead end. Public Works repaired several sewer man holes as well. Crew working to keep beaver dams dismantled but need to move the beaver to alleviate the problem.

Transfer Station

MRC collaborating with potential operators for the Fiberright plant in Hampden. Try to view the Virtual Town Meeting on the MRC web site to stay informed on the progress. Cardboard prices exceptionally low at \$30/ton. Disposed of metal pile for \$15,000.

Airport

Removed wind tee and repaired it at Public Works. Completed required crack sealing. Continued to work on Master Plan.

Cemetery

Performed graveside services and followed COVID guidelines.

Repainting section markers & repaired the bricks at the main gate.

Summer went well.

Wastewater Treatment

Plant functioning well.

Performed confined space training while closing the town pool for the Recreation Department. Do this twice a year to install and remove the check valves in the drain pit.

Police Department

Responded to 318 incidents in August as opposed to 516 for the same time in 2019. Incidents ranged from disorderly conduct to family fights.

Chief covering for vacations, short shifts, and transports. Working modified schedule to allow double coverage during peak hours.

Arrested an individual for prohibited contact with a minor.

Attached is a spreadsheet for breakdown of cruiser bids.

September 2020 Training:

Chief Worster – Impaired Driving Summit – Zoom - ongoing

Security plus – Online Ongoing

Sgt. Winslow -Excited Delirium – NESPIN – Biddeford

Ofc. Jasper – Impaired Driving Summit – Zoom Ongoing

Ofc. Hrynuk – Impaired Driving Summit – Zoom Ongoing

Ofc. Cram – Glock Armorer – Orono PD

Ofc. Shean – AR-15 Armorer – Bangor PD Completed

Fire & Ambulance

FF/Paramedic out. Chief filling day shifts to allow time off.

In touch with state agencies in respect to virus.

Teams meetings with Manager and Staff.

Monitoring crew for signs of health conditions.

Fire station locked down.

Still waiting on Fire Station ventilation system.

Conducted monthly Fire and EMS training.

Health Officer

Still taking part in teleconferences with state agencies concerning the virus.

Staying in contact with school Superintendent about proposal to allow fall sports and extracurricular activities.

Continued to work with “Mask Me” campaign and getting items to establishments throughout the Katahdin Region.

Met with a group interested in doing a gathering at the bandstand and provided CDC guidelines.

Recreation Department

Winterized pool.

Brent Rollins will do the bathhouse.

Starting to play youth soccer.

Would like to use fields to play flag football.

Administration:

Treasurer

On vacation last 2 weeks.

Town Clerk/Tax Collector Office:

New registrations, re-registrations, wastewater billing inquiries & payments, Absentee ballot, and Voter registration requests (applications for absentee are located on the Town’s website and all lobby door)

NOTE: Receiving an overwhelming amount of duplicates and multiples of absentee requests and voter registration requests due to mailings being sent from various parties and organizations, NOT FROM THE Town, unfortunately we have to open all mailings, process and file each request which is very time consuming as well as a burden to the voter as well, putting this note out there so the public is informed that only one (1) request is required for obtaining an absentee ballot, once requested the application is filed and will be fulfilled when the absentee ballots are received from the State for mailing. *Absentee ballots expected arrival by October 2nd per SOS.

Drop box and mail for all items other than new vehicle registrations is working well *the Treasurer and myself created an instructional form for re-registration purposes and convenience to submit as request (located on both lobby doors, Drop Box and website)

Clerk’s Assistant processing absentee requests, drop box, mail, minutes and other office duties; Tax Collector processing mail & drop box payments and motor vehicle reports; Clerk also processing daily and month end

reports, minutes, finalized July Referendum election before deadline, finalized the coding, layout and pre-order of Municipal ballots email inquiries with new and re-reg, inquiries, etc. as well as other office duties
NOTE: Reminder that residents can conveniently renew vehicle registrations electronically through Rapid Renewal and Inland Fisheries & Wildlife for ATV and Game Licenses - links located on Maine.Gov or quick links on the Town's website Millinocket.org

Tax Assessor

Committed taxes and tax bills mailed out.
Working with public on various assessment issues.
Preparing appeal for Great Lakes Hydro abatement.
Dealing with Shopping Plaza on valuation matter.

Code Enforcement

Working with Joe Cloutier on Stearns Assisted Living project.
Mailed property maintenance letters.
Attached recommendations for increase in permit fees.

Human Resource/Welfare Director

Prepared warrants.
Worked on audit.
Legal issues.
Welfare Clients.

Town Manager

Legal issues.
Worked with CEO on Stearns Assisted Living and permit increases.
Discussed PCC building arrangement with Lee Khan.
Attending Teams meetings with staff.

Councilor Comments:

Pelletier- pleased with report back, supports flag football event.
Golieb- wishes speedy recovery to tax collector, glad vacations are being taken-well deserved, shares appreciation for report back.
Jackson- supports paving, anticipates suggestions for Spirit of America Award candidates, appreciates PD training-good sign.
Stratton- shares appreciation to Ralph and crew for road paving.
Chair McEwen-requests list of names for Spirit of America Award
Madore- expression to take care of Global Navigation since already approved, Workers Compensation Safety incentive program supports as already passed in resolve, offers Jessica Masse for nomination to Spirit of America award, inquires if dugouts delayed, cautions as deep hole left by removal of dugout, appreciation to Code Enforcement and Stearns Assisted living, agree permit fees should be updated and increase.
Pray- agree-move forward as Global satellite system already approved, nominations Jane Danforth for all her work, volunteering, and grant knowledge and work, also nominates Gail Fanjoy, and Matthew Delaney, inquires closing of cemetery-Ralph states depends on weather, inquires if volunteers can assist with absentee ballot requests and applications- Clerk, Diana Lakeman, welcomes the idea of volunteers having limitations and shares she will reach out to approved ballot clerks.
Chair McEwen expresses excitement for all nominations to Spirit of America award thus far, Jackson inquires parameters to consider.
Public Comment-n/a

ORDER #223-2020 PROVIDING FOR: Execution of the Warrant for September 17, 2020
IT IS ORDERED that the Warrant for September 17, 2020 in the amount of \$7,240.04 is hereby approved.
Motion-Stratton Second- Jackson Vote 7-0

Notes: Pass throughs

ORDER #224-2020 PROVIDING FOR: Execution of the Warrant for September 24, 2020

IT IS ORDERED that the Warrant for September 24, 2020 in the amount of \$114,266.98 is hereby approved.

Motion- Golieb Second- Stratton Vote 7-0

ORDER #225-2020 PROVIDING FOR: Appointment to the Planning Board.

IT IS ORDERED that Michelle Anderson is appointed as a member to the Planning Board for a five-year term to expire September 2025.

Motion- Jackson Second- Golieb Vote 7-0

Chair McEwen shares appreciation for servicing the municipality.

ORDER #226-2020 PROVIDING FOR: Replacement of the roofing and siding at the Central Street pump station.

IT IS ORDERED that the Millinocket Town Council approve the offer from Currie Roofing Co. of \$3,535.00 to replace the roofing and siding on the Central Street pump station.

Motion- Stratton Second- Jackson Vote 7-0

ORDER #227-2020 PROVIDING FOR: Authorization to provide funds for subsidized transportation to Millinocket residents.

IT IS ORDERED that the Millinocket Town Council authorize the expenditure of funds of up to \$2,000.00 to Penquis to provide subsidized transportation for residents of Millinocket and other towns in the Katahdin Region.

IT IS FURTHER ORDERED that the Town Council sanction the Town Manager and/or Council Chairman to authorize any additional contracts with Penquis to allow them to expend those funds with monthly reporting to Age Friendly Millinocket.

IT IS FURTHER ORDERED that the funds to subsidize the transportation be disbursed from the Thriving Older Adults grant. This will leave a balance in that grant of \$500.00.

Motion- Madore Second- Stratton Vote 7-0

Chair McEwen notes last piece for funding to come off their bill, expresses appreciation to Jane Danforth, key person as contact with Penquis.

Councilor Golieb shares thanks to Jane for providing this opportunity to the community.

ORDER #228-2020 PROVIDING FOR: Approval to consult with Ransom Consulting Engineers and Scientists.

IT IS ORDERED that the Millinocket Town Council grant approval for its members to consult with Ransom Consulting Engineers and Scientists to discuss the opportunity of Ransom assisting the Town of Millinocket in writing an area-wide assessment grant.

Motion- Pray Second- Madore Vote 7-0

Councilor Madore notes the email attached from Sean Dewitt- great company, supports working with company looking forward to revitalization of downtown and other areas.

Councilor Golieb notes good for town and development and potential for business owners and etc.

ORDER #229-2020 PROVIDING FOR: AMENDMENT OF ECONOMIC DEVELOPMENT LOAN TERMS

WHEREAS, Our Katahdin is a Maine nonprofit corporation organized to foster economic development in the Katahdin region; and

WHEREAS, Our Katahdin owns the former Great Northern Paper Company mill site in Millinocket; and

WHEREAS, the Town has loaned Our Katahdin \$450,000 to assist in redevelopment of the mill site; and

WHEREAS, Our Katahdin has commitments for funding from third parties for redevelopment of the mill site; and

WHEREAS, funding by third parties for redevelopment of the mill site requires that all parties providing funding agree on the priority of each party's security and related issues; and
WHEREAS, the Town has been requested to enter into an intercreditor agreement with other parties to document the agreement between funding parties concerning issues of mutual concern; and
WHEREAS, redevelopment of the mill site cannot proceed with third party funding and third party funding cannot proceed without a mutually agreeable intercreditor agreement.

NOW THEREFORE, IT IS ORDERED:

That Order #236-2019 is ratified and confirmed.

That acceptable terms and conditions for an intercreditor agreement include, but are not limited to the following:

EDA will have first position on the approximately 4 acre parcel shown on the new Exhibit G, which is attached to this Order, hereinafter the "EDA Parcel."

With respect to the EDA Parcel, MRDA and the Town will share second position. With respect to the remaining, non-EDA Parcel property that is owned by OK, MRDA and the Town will share first. In the event of a default by Our Katahdin, the Town will have the first opportunity to step into the shoes of Our Katahdin and cure the default and complete the project.

MTI will not have a collateral position but it will be a party to the intercreditor agreement.

BSB will not have a collateral position but it will be a party to the intercreditor agreement and, where BSB is providing bridge funding until the EDA funds are received, the intercreditor agreement will include a restriction that prohibits Our Katahdin from using EDA grant funds to pay off other lenders before BSB has been repaid.

That if the position of Town Manager is vacant, the Chairman of the Town Council, with the advice of the Town Attorney, is authorized to take those actions delegated to the Town Manager under Order #236-2019. 0012/535 00073029.DOCX

Motion-Pelletier Second- Madore Vote 7-0

Councilor Pray moves -to nix to the last therefore and continue at all whereas-, second by Madore, vote 6-1 (Golieb/Opposed)

Councilor Pray notes the importance of development opportunity supporting to proceed.

Councilor Madore shares agreement as funds necessary to continue and need for release to not to delay for construction at former mill site.

No public comment.

Used-Out of Rotation:

ORDER #233-2020 – ***AMENDED**

PROVIDING FOR: Municipal Release Deed (Estate of Andrea Rush)

IT IS ORDERED that a Municipal Release Deed is approved for the Estate of Ms. Andrea Rush for a property located at 205 Central Street, Millinocket, Maine, as shown on Map U03 Lot 240, as all outstanding taxes, interest, and fees have been paid.

IT IS FURTHER ORDERED that the Town Manager ***or Council Chair** is authorized to execute and file all the necessary paperwork, including signing a municipal release deed to complete the sale of the property referenced above.

Motion-Jackson Second- Stratton Vote as Amended 7-0

Councilor Madore motions to add "or Council Chair" after it is further ordered that the Town manager, Second-Golieb, Vote on the Amendment-7-0

No public comment.

ORDER #234-2020 AGREEMENT made this 21st day of August, 2020, by and between the Town of Millinocket, a municipal corporation, hereinafter the "Town", Our Katahdin, a Maine non-profit corporation, hereinafter "Katahdin", GNP Holding II, LLC, a Delaware limited liability company, hereinafter "Cffolding", and GNP West, Inc., a Delaware corporation, hereinafter "West". WHEREAS, the Town, Katahdin, Holding and West are parties to one certain agreement dated July I, 2018, hereinafter the "Agreement"; and
WHEREAS, the term of the Agreement expires on or about September 2, 2020;and WHEREAS, the

Agreement contemplates that the parties will negotiate changes to the Agreement in light of events which have occurred during its term and ongoing efforts to redevelopment the property subject to the Agreement; and WHEREAS, the parties have agreed to extend the term of the Agreement as provided herein. NOW THEREFORE, IT IS AGREED AS FOLLOWS: 1. The term of the Agreement is extended from September 2, 2020, to October 5, 2020. 2. Other than as provided herein, the terms and conditions of the Agreement remain in full force and effect. In Witness Whereof, the parties have executed this Agreement Extension as of the date first above written.

Motion- Chair McEwen Second- Madore Vote 7-0

Chair McEwen informs this is an extension on the extension as more time is needed for finalizations.

No public comment.

Order #232-2020 PROVIDING FOR: TERMINATION OF THE TOWN MANAGER'S EMPLOYMENT AGREEMENT

WHEREAS, the Town Manager is employed pursuant to an Employment Agreement (the "Agreement") dated April 3, 2019; and

WHEREAS, the Agreement provides that the Town Council may terminate the employment of the Town Manager prior to expiration of the term of the Agreement without cause; and

WHEREAS, the Town Council has conducted one or more executive sessions as required by the Agreement; and

NOW THEREFORE,

IT IS ORDERED that term of the Agreement and the employment of Harold R. Davis as Town Manager, Finance Director, Deputy Town Treasurer and Economic Development Director is hereby terminated as of September 24, 2020 at the time this Order is passed;

IT IS FURTHER ORDERED that Mr. Davis be provided with the severance pay and health insurance required by Section 3.A of the Agreement;

IT IS FURTHER ORDERED that Mr. Davis be provided with accrued benefits such as vacation pay as provided in the Personnel Policy.

(12/589 00072999.docx)

Motion-Golieb Second- Pelletier Vote 6-1 (Stratton/Opposed)

Chair McEwen expresses respect to Harold Davis, Town Manager, informs this order is on the agenda today as reasons discussed executive session, states only public comments will be allowed with language expressed on this order.

Roxanne Johnson 100 Medway Rd, Assistant Office Clerk, expresses appreciation to Harold "John" Davis as had a work relation through many years.

No further public comment.

Reports and Communications:

a. Warrant Committee for October 8th, 2020 Council Meeting: Councilor Jackson and Councilor Madore

b. Chair Committee Reports:

-Age Friendly, grant workings in process

-Economic Development, Grant applications in process, CIRD approved.

-Sustainability Sub Committee, pertaining to Airport Design-process to go through applicants and will suggest recommendations.

-Committee for Town Charter- Pray expresses 3 citizens required and they only have 2 to date, anticipates full group before providing council action.

c. Two Minute Public Comment:

Messages read:

Sherri Downes, thanks the Council for making necessary but difficult decisions.

Susan D'Alessandro, actions taken have not been easy but necessary for the Town.

Cody McEwen, Chair, expresses thanks for state-of-the-art sound system.

Adjourn @ 5:57 pm -Motion- Madore Second- Golieb Vote 6-1 (Pray/Opposed)

October 1, 2020

The Special Meeting of the Town Council was brought to order in Council Chambers and via Zoom at 4:35 pm by Chair McEwen.

Roll Call:

Pelletier	Jackson
Stratton	Golieb
Madore	Pray
McEwen	

Also, in attendance, Town Clerk Diana M. Lakeman, Treasurer Mary Alice Cullen, Code Enforcement Richard Angotti, Jr, Fire Chief Tom Malcolm, Airport Manager Jeffrey Campbell via Zoom, Ga/Personnel Lori Santerre, Recreation Director Jody Nelson, Media Benn Bar via Zoom, and 5 Zoom attendance.

Pledge of allegiance.

Adjustments to the Agenda: n/a

Approval of the minutes: September 24, 2020 Special meeting of the Executive Sessions.

Motion-Stratton Second-Pelletier Vote 7-0

Special Presentations: n/a

ORDER #235-2020 PROVIDING FOR: Execution of the Warrant for October 1, 2020

IT IS ORDERED that the Warrant for October 1, 2020 in the amount of \$1170.50 is hereby approved.

Motion-Madore Second- Golieb Vote 7-0

ORDER 236-2020 PROVIDING FOR: Approval of an Application for a Victualer License Application for James Lawrence.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

James Lawrence, 364 Katahdin Ave

d/b/a

Millinocket House of Pizza, LLC, 782 Central Street

Motion- Pelletier Second- Jackson Vote 7-0

ORDER #237-2020 PROVIDING FOR: Chamber of Commerce Membership

IT IS ORDERED that the Millinocket Town Council approve the 2020-2021 membership in The Katahdin Area Chamber of Commerce for \$1,500.

Motion- Golieb Second-Madore Vote 7-0

Chair McEwen notes the positive transformation is greatly appreciated.

Councilor Golieb fully supports the chamber and encourages local businesses to do the same.

ORDER #238-2020 PROVIDING FOR: Citizens' Institute on Rural Design Grant Expenditure (CIRD Grant)

IT IS ORDERED that the Millinocket Town Council approve the CIRD Grant expenditures of \$629.90 for materials and \$1,017.50 for meals from the CIRD Grant (E0115-0550). This will leave an unspent CIRD Grant balance of \$8,352.60.

Motion- Jackson Second- Madore Vote 7-0

Chair McEwen expresses appreciation to team involvement especially in this pandemic situation noting Allish Keating and Lucy Van Hook key player in communications.

ORDER #239-2020 PROVIDING FOR: Gloria C. MacKenzie Foundation Grant Award Acceptance

IT IS ORDERED that the Millinocket Town Council accept grant funds in the amount of \$45,358 from the Gloria C. MacKenzie Foundation to replace the fence at the softball and baseball fields and that the Council Chair sign the necessary paperwork.

IT IS FURTHER ORDERED that this work can be done prior to the receipt of the grant funds so that the work can be completed prior to winter.

Motion- Stratton Second- Jackson Vote 7-0

Councilor Madore expresses appreciation to the MacKenzie Family and foundation as they have been very generous to the region.

ORDER #240-2020 PROVIDING FOR: Approval to Carry Forward FY20 Capital Budget \$60,605

IT IS ORDERED that the Millinocket Town Council approves the carry forward of \$60,605 for the following capital projects from the FY20 Capital Budget from Account E1300-9504 (Capital Improvements/Budgeted Capital Improvements) which were delayed due to Covid-19:

New Dugouts for Co-Ed Softball Field - \$14,000

Playground and Baseball Infield Improvements - \$19,105

Fire Dept Exhaust (Order #82-2020) - \$25,000

Fire Dept Windows (Order #83-2020) - \$2,500

Motion-Pray Second-Madore Vote 7-0

Councilor Madore shares excitement to carry this forward taking care of items as listed.

ORDER #241-2020 PROVIDING FOR: Part Time Town Office Help

WHEREAS the Town Office needs extra help due to the absence of the

Tax Collector and due to the excessive November Elections absentee ballot workload; and

WHEREAS there are suitable candidates from the ballot pool already on the payroll who are available;

IT IS ORDERED that the Millinocket Town Council approves part time help at \$13/hour up to 16 hours weekly as determined by the Town Clerk for the month of October with consideration given first to suitable ballot pool candidates.

IT IS FURTHER ORDERED that this agreement can be extended based on need and further approval by the Council.

Motion-Pelletier Second- Madore Vote 7-0

Council Chair McEwen expresses council's full support for office help.

Mary Alice Cullen, Town Treasurer, clarifies at the time this order was written, the Tax Collector was out of office unsure of time returning to work, since she is back but working from home and expresses help is needed in the office with the abundance of workload with election and reopening.

Diana Lakeman, Town Clerk, expresses stress on the office furthering everyday office duties as answering phones, emails and mail are falling behind, informs absentee ballot requests have doubled to approximately 800 since last informed.

ORDER #242-2020 PROVIDING FOR: Authorization for the Council Chairman to Sign Due to The Town Manager Vacancy

WHEREAS the Millinocket Town Council is actively in the process to appoint an interim Town Manager; and

WHEREAS the Town Council is actively in the process of searching for a permanent Town Manager; and

WHEREAS to assure the continuing of Town business;

IT IS ORDERED that the Council here assembled authorized the Chair of the Town Council to approve all matters assigned to the Town Manager as prescribed by the Town Charter until the above-mentioned change in administration occurs.

Motion-Golieb Second- Jackson Vote 7-0

ORDER #244-2020 PROVIDING FOR: Approval for Covid-19 Capital Expenditure
WHEREAS Governor Mills has renewed the Covid-19 State of Emergency originally proclaimed on March 15, 2020, and

WHEREAS the Town Office must continue following the social distancing guidelines,

IT IS ORDERED that the Millinocket Town Council approves the Municipal Building Front Door Upgrade capital expenditure of \$3,000 plus \$250 contingency funds for a total of \$3,250, to install an automatic door opener and necessary controls in the Town Office to allow the door to be monitored and opened from that office. These funds will be expended from the Heavy Equipment Reserve Budget E1300-9502.

Motion- Jackson Second- Stratton Vote 7-0

Richard Angotti, Code Enforcement/IT, informs this upgrade is necessary for the safety of the office staff as well as the community to assist in following Covid19 safety regulations furthering the efficiency for office – community relations,

Diana Lakeman, Town Clerk, expresses the necessity furthering past covid19 with concerns for safety as some community members are only allowed with police assistance, this will prevent those not allowed in with doors not being unlocked and unmonitored,

Council discussion express concerns going forward for office staff safety and support with suggestion to look for grants to cover costs,

P/C: Susan D'Alessandro, inquires if grant monies are available.

Richard Angotti expresses all covid19 related improvements and purchases are separated in the event grant monies become available.

Councilor Madore motions to complete the sale of the fuel tanker truck and jet fuel for the Municipal Airport, Second-Stratton,

Council Chair McEwen recommends an order for next week to allow proper time and follow through,

Council discussion share concerns with process held up and loss of revenues from sales,

Mary Alice Cullen, Treasurer, informs the hold up is pending documents with attorney as well as credit card system and functions,

Airport manager Jeff Campbell agrees,

Council discussion concludes with new information received, to reach out to attorney with suggestion to rescind seconds and motion-

Stratton rescinds Second, Madore rescinds Motion with request to have this order on the next Agenda.

P/C: none

Public Comment: None

Adjourn @ 5:13 pm -Motion-Madore Second-Stratton Vote 5-2 (Pelletier/Pray-Opposed)

November 23, 2020

The Regular Town Council Meeting and Public Hearing was brought to order via Zoom only at 4:31 pm by Chair Golieb.

Roll Call:

Town Council Members Present:

Golieb	Jackson
Bragdon	Pray
Pelletier	McEwen- Excused
Danforth	

Also, in attendance: Interim Town Manager Dr. Annette Padilla, Town Clerk Diana Lakeman, Police Chief Worster, Fire Chief Malcolm, GA/Personnel Lori Santerre, Public Works Director Ralph Soucier, Treasurer Mary Alice Cullen, Wastewater Director James Charette, Superintendent Frank Boynton, Media Ben Barr and Avern Danforth, Patrick Sharrow Airport Planner - Hoyle Tanner, and 10 public.

Pledge of Allegiance.

Approval of Minutes: October 12, 2021 Special Meeting, November 12, 2020 Executive Session, July 23, 2020 Regular Council Meeting.

Motion-Pray Second-Danforth Vote 6-0

Adjustments to the Agenda: Order #301-2020 moved out of rotation of Agenda items – to be read as next item.

ORDER #301-2020 PROVIDING FOR: Authorization for the Town Manager to execute and file the necessary paperwork to complete the conceptual design of a new Millinocket FBO building. IT IS ORDERED that the Millinocket Town Council authorize the Town Manager to sign a design contract with Arcadia DesignWorks for the “Conceptual Design - Basic Package” for the Millinocket FBO building as outlined in the bid submitted to the Sustainability Subcommittee in the amount of \$6,700.00. The following bids and associated scores (from a 1 to 5 scale), based upon four factors, were the top three recommendations from the Sustainability Subcommittee: 1. Arcadia DesignWorks - 4.37 2. Artifex Architects - 4.25 3. Dirigo Engineers - 2.33 NOTE: These bids for services are for conceptual designs. Should the Millinocket Town Council choose to move forward with a full A&E contract, it would need to be executed in a separate agreement via a new bidding process. This unbudgeted expense will be funded from R01010926 General Government/Transfer from Fund Balance (FY21 Budget is currently \$811,830.)

Motion-Danforth Second-Pelletier Vote 6-0

Chair Golieb addresses Patrick with appreciation for presentation noting his involvement with the committee stating this is a great time to proceed with project design and potential footprint moving forward.

Richard Angotti inquires if too early to proceed with design when master plan is not finalized, shares concerns of costs being low.

Patrick informs depending on actual concept design, unable to provide information at this time as federal funding depends on size of building, more detail is required, conceptual design with understanding final design, if looking for federal funding, this process is following procedure.

Chair Golieb furthers of intent of conceptual design and studies required prior to design as intended needs.

Councilor Jackson shares concerns of procedure and stages of projects with inquiry of timeline.

Chair Golieb informs early stage of project, looking at what community needs and wants.

Patrick informs the necessities for a federally funded project and if justified as a need as well as a community used, or business related to proceed for funding eligibility.

Councilor Jackson inquiries timeline to proceed,

Patrick in hopes to have on paper form in 3 weeks depending on intentions.

Richard Angotti notes concerns of interruption of new antenna and FAA obligated town owned building, replies will all be considered in master plan.

Jeff Campbell, Airport Manager, informs history of FAA owned antenna, RCO already in process of being removed by tenant.

Public Comment: none

Special Presentation: Frank Boynton – Presentation with procedures and regulations following CDC guidelines while utilizing School's Covid19 Grants, supplies needed, programs and electronics, generators, technology, training, reserve into equipment and supplies, system upgrades, virtual learning applied after Thanksgiving break.

Council discussion expresses thanks for all the hard work and providing the technology for the safety of the staff and students.

Public Comment: none

Interim Manager Report: November 23, 2020

Next Regular Council Meetings – to be held via Zoom at 4:30 p.m.

Thursday, December 10 4:30 PM

Monday, December 21 4:30 PM

1)Departmental Review & Staffing

Meeting with Departments to understand scopes of work and goals; assess staffing needs, safety, employee happiness and long-term plans; and review job descriptions, resumes, evaluations, and training needs.

Fire Department-Met with Chief Malcolm for tour of facility and meeting staff on duty. Discussed departmental needs for more storage space and emergency plans for Town and rapid response protocols for Town with the help of Lori Santerre, HR. Monitored calls for service from scanner.

Public Works met with Ralph Soucier, director at the 20 Cedar Street building, to meet staff and see main building. Read grant proposal to Maine Department of Environmental Protection to provide signing for Town.

Airport Project-Read proposals related to that and various documents. Planning a visit to the facility and to meet with Jeff Campbell, Supervisor Fixed based Operator on needed data next week. Briefed on Cemetery and transfer station operations and will schedule visits out there as time permits.

Police Department met with Chief Worster on staffing needs, equipment needs for officer body cameras, computers in cars, and staffing for front desk (exit interviews and evaluations needed for this and other departments), departmental policies and procedures (requested to see manuals), drug problems and collaboration with Border Patrol and Homeland Security (data requested on calls for service and drug arrests), funding (US Department of Justice, Community Oriented Policing (COPS) grants <https://cops.usdoj.gov/grants>, needs for grants management) and public relations (Facebook Page for PD).

Met with Sergeant Winslow to get his feedback on the department and his input on the alcohol, tobacco, and other drug problems in Town and regionally.

Meeting with James Charette, Wastewater Superintendent 11/20, and other staff from departments (lead or line staff) via Zoom as needed and time permitting (see Departmental Report below also).

2)Councilmember Support: Met three times with Chair Golieb on goals and Town operations. Staffed several meetings with Council, including presentation for search for permanent town manager, executive session, Sustainability Committee, and planning events with locally elected officials (Senator Dill and Representative Stanley) via their legislative agenda (planned for 12/3, 6pm); participated in Town Council Health and Wellness committee informally to discuss data requests, partnerships and funding opportunities.

Sustainability Committee: Attended meeting 11/19 to discuss several issues related to economic development. This included a discussion of the airport, consolidation (of which they suggested I contact my peers from Medway and East Millinocket to assess department interest), the Sierra Club Intern Megan Collins who would work in food sustainability and report to me, and an RFP for energy options.

3)Community Events: Attended Red Knights, Chapter 8 Toy Drive at American Legion and was interviewed by WABI TV; Attending Breaking the Cycle Open House 11/24 10am-5pm.

4)Partners:

Mike Elliott, MBA Director of Economic Development at Eastern Main Development Corporation (EMDC) who will facilitate a meeting between my peers in the Tri-Towns.

Comprehensive Plan - Anna Stockman is the new planner for EMDC and she is finishing editing the plan. Our of the Tri-Towns (regional plan) was submitted to the State of Maine, and accepted but pending required edits with a deadline in January, 2021. Councilor McEwen and I were both on a Zoom call with EMDC and my peers from Medway (John Lee) and East Millinocket (Peggy Diagle). We reviewed the feedback from the State of Maine. I am reviewing the plan, critique, and creating a summary of it for the committee. I have also shared it with the Town Department Leads. For example, the Planning Department would like to review and advise because it has a section on land use.

Deb Rundtree, Katahdin Higher Education Center-Meeting Monday 11/23 to discuss collaboration.

Ginger Collins, Pir2Peer Meeting Friday, Planning to meet with this organization via Zoom to learn about this recovery/treatment and their services.

Library-Met with Matt Delaney 11/18 about library history, board, "Friends of the Library" group, current operations, budget needs, and vision. The Millinocket Memorial Library is looking for funding support to support their operations.

5) Finance & Auditor-Working closely with MaryAlice Cullen, Treasurer on budgeting line item spending with Schools. Seeking financial advice on departmental projects.

6)Technology-Looked into Zoom Postings on website for files. There is not the space for this now. Requested WiFi bid and emails for councilmembers. Requesting second monitor to multi-task. Thanks to Richard Angotti for all of his technical expertise.

7) Public Relations-Researching Complaint and Compliment Forms for website. Documenting current resident complaints on issues on issues such as drugs, and addressing these or referring to departments as appropriate.

Email (preferred) is Manager@Millinocket.org, Phone Direct: 207-447-4093; Telephone: 207-723-7000 x5 Fax: 207-723-7002 www.millinocket.org

The following departmental updates are submitted for your review. Please contact me for more information. We would ask that as elected officials, that you email (or call if you wish) the Town Manager if you have a question and/or interest about staff work, projects, etc. Please do not approach departmental directors or line staff directly about their tasks. As manager I welcome your inquiry and interest and will be timely in responding to you.

Department Updates

There are twelve (12) departments in the Town of Millinocket, according to my reports below and via the website.

1)Public Works: Transfer Station, Cemetery, Airport Project

From: Ralph Soucier, Public Works Director

Subject: Public Works Activity Report November 17, 2020

Safety:

Crews continue to follow guidelines for Covid-19 as a safety priority. No issues YTD. Encouraged all to receive a Flu Shot ASAP.

Public Works:

East, Medway, and Millinocket collaborated hauling transfer station wood ash waste last week to Dolby Landfill. \$35/ton for disposal Vs. \$87/ton if trucked to Juniper Ridge Landfill located in Old Town. \$42/ton savings plus less fuel and labor cost. Thanks to Richard Angotti for providing this opportunity.

Maine Water had a main break at Forest and Cottage Road Thursday November 12th. Public Works assisted in traffic control with barricades and cones. The public was notified with an automated phone call to all users. Break was isolated and minimal down time to residents.

Flashing red/yellow beacon located on Orchard and Central street stopped working. Town electrician got the lights back on but found the flasher unit is bad. N/C

Maine Department of Environmental Protection Grant Proposal: The Maine State Department of Transportation (MDOT) recommended posting lower load limits on the smith brook crossing after their annual bridge inspection FY 2020. This infrastructure consists of a 13-foot diameter metal culvert that is 50 years old in which the bottom sides are rusting at the water line and showing signs of fatigue. No funding is currently available from the MDOT and or Town budget. There is however a "Stream Smart Grant" available from the Maine Department of Environmental Protection. Public Works has asked Olver Engineering to survey this crossing. They came up with two possible solutions. 1. Re-line the culvert pipe. 2. Replace the culvert pipe. Olver has submitted the grant application as of Monday November 16, 2020. The Re-line of the culvert does not meet the Environmental Protection guidelines, so we would need to go with a replacement. (attached is a copy of the grant application.)

Free leaf pic-up until 11/30 (might be extended). Residents' leaves are now being collected if bagged and placed on the tree-belt area. This is a free service and has been posted on the Town's Web Page under Public Works and on the Town's Facebook page. Please call 207-723-7030 public works to arrange.

Transfer Station:

Attended special Municipal Review Committee meeting via zoom Tuesday at 10:30am.

Wood ash has been cleaned up and hauled to Dolby Landfill.

Airport:

Monday November 16th the new snow blower was delivered. Special safety and operational training had been provided to the Airport Supervisor and Public Works Fleet Mechanic. This equipment was funded as a grant awarded to the Town from the Federal Aviation Administration to replace 1994 existing equipment. The cost was \$543,000. The Town's match equaled to 5% or \$27,150 which included a Wildlife Hazard Study required by the FAA. We have received an invoice from Larue for the snowblower that totaled \$519,448. Working

with Hoyle Tanner to submit the reimbursement at the same time as the invoice is paid to receive our reimbursement from the FAA as soon as possible.

Jeff Campbell attended the two sessions of the Maine Snow Removal Summit “snow fighter training” sessions Via zoom that were sponsored by the Maine Aeronautical Advisory Board.

Repaired wind tee.

Cemetery:

No issues. Public Works are doing any required burials now that summer help is done for the season. We will keep the Cemetery open until snow prevents access to the grave sites. This is different every year depending on the weather. May 1st is the first day open in the spring. I have updated the Web Site to reflect this information for the public use.

Respectfully submitted,

Ralph Soucier, Director of Public Works, 20 Cedar Street Millinocket, Main Tel. (207)723-7030 Fax (207)723-7029 E-Mail: publicworks@millinocket.org

Wastewater Treatment

Millinocket Wastewater Treatment Facility: November 19, 2020

Re: Wastewater Department Activity Report.

- The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed on a daily basis.
- Lab work consists of testing for Biochemical Oxygen Demand (BOD5), Total Suspended Solids (TSS), pH, and temperature performed weekly.
- The Treatment Facility used 26,400 kilowatt hours of electricity in October, as compared to 25,600 kilowatt hours in September. Please see attached power consumption graph for yearly and monthly comparisons (**see visual via presentation with 3 slides**).

In October the Treatment Facility processed 15.4 million gallons of wastewater. The average daily flow was 0.5 million gallons. Peak flow was 1.6 million gallons which was on October 17th. Removal rates for Biochemical Oxygen Demand (BOD5) were 98%, and Total Suspended Solids (TSS) was 99%. Total rainfall for October was 7.01 inches.

- We are currently having trouble with the effluent composite sampler refrigerator unit. This unit is over 20 plus years old and in need of replacement. The replacement cost is approximately \$6,000.

James Charette, Superintendent

Millinocket Wastewater Treatment Facility (WWTF)

197 Penobscot Ave.

Millinocket, ME 04462

wastewater@millinocket.org

207-723-7040 or 207-731-3534

Police Department

To: Interim Town Manager

From: Chief of Police

CC: Town Council

Date: November 18, 2020

Re: Activity Report

Duplicated from last report, as discussed. We generated or responded to 276 Incidents since October 1, 2020 to October 30, 2020. **It should be noted**, that for the same time frame in 2019, there were 495 calls for service. The drop in incident numbers are the result of property checks not being entered individually, but by area. August and September data and analysis forthcoming.

Duplicated from last report. Major incidents for the time period (2020) were 14 citizen/agency assists, 12 medical calls, 17 Information complaints, 8 welfare checks, 2 PD accidents, 3 disorderly conducts, 7 theft arrests, 12 suspicious and noise problems, 6 - 911 hang ups and 5 family fight calls.

Chiefs Report

Covering for vacations, short shifts and prisoner transports. Officers are covering shifts to allow for vacations and extra duty. Short one officer since February.

Investigated a suspicious death involving a male that had been found on Peddlers Hill by Ralph Saucier. The results of that investigation are ongoing at this time.

Arrested Daniel Deschaine for Operating Under the Influence of Drugs after he was found to have been overdosing behind the wheel on Central Street. Additionally, he was charged with Violating Conditions of Release, Possession of a Scheduled Drug (26 grams) and Possession of Drug Paraphernalia.

Assisted in placing a young woman into a Substance Abuse Detoxification Facility after responding to a domestic fight between her and her husband. It was determined that the woman had used fentanyl, amphetamine, methamphetamine, marijuana, and benzodiazepines. Heidi Wheaton, Breaking the Cycle, assisted in educating the person into what programs are available and was instrumental in contacting those programs directly for the person. Point of reference, an incident such as this took approximately 7 hours. All active personnel have completed their yearly qualifications, 6 weeks early. A few of the 27 classes (32 total training hours) taken were:

2020 U.S. Supreme Court Case Law Update

2020 First Circuit Court of Appeals Case Law

2020 Maine Supreme Judicial Court Case Law Update

2020 Maine New Law Update

Law Enforcement Approach to Substance Use Disorder

Restricting Access to Dangerous Weapons

Law Enforcement Officer Stress and Wellness

Situational Use of Force

Received the final award letter from the United States Department of Justice, being administered by the City of Brewer, Coronavirus Emergency Supplemental Funding Grant for \$4,800. As previous discussed. This grant will be used to purchase gear to allow the officers of the Millinocket Police Department to continue to perform their job, while being protected against infectious diseases.

I am investigating an assault against a 68 year old male from Millinocket, that was reported to us by the Millinocket Hospital and the District Attorney's Office. Investigation Pending.

We have investigated a theft of \$50,000 cash from an elderly woman. It was determined that the suspect was related to the complainant and had already spent approximately \$20,000 in the span of a few days. Charges are pending.

The recruitment process has started to fill a projected police patrol vacancy.

Sgt. Winslow and myself attended a Domestic Violence Regional Task Force meeting that was being held by Zoom.

Officer Jasper is attending a three day training for Patrol Skill Building part 1 and 2, with Granite State Police Career Counseling.

The department is in the process of tabulating data on alcohol, tobacco, and drug related crimes and calls for services and arrests. We are looking at our October, September, and August (plus three years back) and it will take time as our system is not electronic. We have no computerized software for running reports on calls for service or arrest rates. Information is being requested from the DA, who may have more complete data readily available.

For more information, see <https://millinocket.org/government/public-safety/police/>

Chief of Police: Craig Worster

ChiefWorster@millinocket.org

Office: (207) 723-9731 / Fax: (207) 723-7004 Office Hours: Monday–Friday 8:00 a.m–4:00 p.m.

Mailing Address: 197 Penobscot Avenue, Millinocket, ME 04462

Fire and Ambulance, Covid Response, Public Health

MILLINOCKET FIRE AND AMBULANCE 222 AROOSTOOK AVENUE

MILLINOCKET, ME 04462

11/19/2020

Still have two FF/Paramedic's out due to injuries, also have one FF/EMT position open Chief covering open shifts.

Attended ZOOM meeting with Maine Sprinkler Coalition updates to codes.

Have been in constant communications with Maine CDC, Maine EMS, and other State groups on this ever-changing situation. Am involved in multiple Zoom and other ways of meeting with these groups daily including weekends.

Continue to pass on daily numbers of COVID-19 cases around the State.

Monitoring crew and making sure that everyone is trying to keep safe and mentally conditioning during stressful times.

Attended ZOOM meeting with Interim Town Manager and Dept. Heads.

Fire Station is still locked down.

Conducted monthly Fire and EMS training

Completed 2 wood stove inspections.

Attended two ZOOM meetings with Maine Ambulance Association one on new legislation being drafted and the second one on Well Care and their reluctance to pay.

Spoke with Matt from Stryker about status of new LP-15 monitors and was informed should ship to us approx. Dec. 1st and then will set up trainings on new units.

Spoke with Nate from Scott about status of new 4.5 Air Packs and still looking towards Feb. 2021 delivery date.

Spoke with Tom from K & T Fire Equipment on status of station exhaust system and will check with manufacturer and get back to me.

Spoke with Lori from Human Resources about interviews to fill open FF/EMT position, looking to do interviews in next couple of weeks.

Chief Thomas Malcolm AEMT, FLSE, EMA Director

Millinocket Fire Department

222 Aroostook Avenue

Millinocket, Maine 04462

chiefmalcolm@millinocket.org

207-447-4126 Office

207-447-0911 Cell

207-723-7022 Fax

www.millinocket.org

MILLINOCKET PUBLIC HEALTH OFFICER: 11/19/2020

Participating in numerous teleconferences and webinar concerning the Corona Virus and precautions and protocols recommended by CDC, EMA, and Maine EMS.

Did follow up's for ME Dept of Health on complaints against area business regarding mask, worked with business and supplied education materials and supplies.

Following up on daily basis with school dept. on any issues or problems, things seem to be working very well no issues or concerns.

Continued to monitor activities around our area regarding COVID-19 testing is and its effect on our community.

Spoke with Interim Town Manager about rising COVID-19 numbers in Maine and in Penobscot County, recommendation that we make all meetings remote and any committee meeting should be that way as well. Am concerned about numbers and especially with holiday season coming.

Nov. 19, 2020

Latest COVID-19 updates: The Statewide number went over 200 new cases again with 215 new cases reported and 1 additional death. More disturbing is that Penobscot County had an increase of 40 new cases,

have no reports of any new cases in our area. With the holidays looming we all need to be extra cautious and try to stay safe.

Maine

9734 Total Cases 8732 Confirmed Cases 1002 Probable Cases 7403 Recovered
613 Hospitalized 171 Deaths
1 New Death
85 Confirmed Cases Hospitalized 30 Critical Care 10 On Ventilators

Penobscot County:

573 Total Cases 520 Confirmed Cases 53 Probable Cases 7 Deaths 47 Hospitalized 397 Recovered
Total Cases: 31 Millinocket 20 East Millinocket 14 Medway

Piscataquis County:

28 Total Cases 25 Confirmed Cases 3 Probable Cases 0 Deaths 2 Hospitalized 22 Recovered

Aroostook County:

89 Total Cases 84 Confirmed Cases 5 Probable Cases 1 Death 10 Hospitalized 78 Recovered

Chief Thomas Malcolm, Public Health Officer

5)Recreation Department: November 18, 2020

I. Troy and I walked the new walking-bike trail behind the high school last week. This is a very nice addition to the Recreation Complex.

II. We are overseeing the projects to the ball fields.

- a. The dugouts will be finished by the end of this week.
- b. The infield on the baseball field is complete and looks great.
- c. The fence company is working on the girls softball field right now and we hope to have it completed by the end of next week.

III. We have been working on the wreath lighting that we do every year at Granite Street, Opal Myrick and Medway Middle School. Due to Covid-19, Granite Street has canceled. We are waiting to hear from Medway Middle, as they had a few positive test results. Opal Myrick is going to have it as of right now.

Jody Nelson, Director of Recreation

Director of Recreation

jodynelson@gwi.net

Office 746-3553 Cell 447-1366

For more information, see <https://millinocket.org/government/recreation-department/>

6)Code Enforcement and Information Technology (IT)

Code Enforcement / IT Report

We have been working on the legal process of a dangerous building.

We have assisted with assessing on the board of assessing review and setup a zoom meeting for that review as well as assisted in the meeting.

We have assisted the staff with IT issues and pricing for council e-mail and WIFI for the building.

Attended staff meeting on Wednesday.

Setup Zoom meeting for planning board meeting and participated in meeting. Discussion was on ordinance changes. This is a work in progress and will come before the council after complete review.

Trying to work on code book but I am running out of free time.

Respectfully

Richard Angotti

Administration

7)Treasurer & Auditor

Liens

Notices of impending automatic foreclosure were mailed 11/16/2020 to 33 accounts for unpaid FY19 taxes. The lien was recorded 6/28/2019 and will foreclose 12/28/2020. The related outstanding taxes, interest and costs were approximately \$39,402.

The sewer lien recorded 5/17/2019 on sewer bills dated 4/20 to 9/28/2018 foreclosed 11/17/2020 on five properties. The next step will be to notify the owners by mail of the foreclosure and offer them an opportunity to repurchase the property pending payment of all outstanding taxes and sewer fees.

Other Items

The ambulance reporting for September and October is outstanding. The billing service fell behind earlier this spring due to the Covid lockdown. Other options may need to be considered if this reporting cannot be brought back on schedule. Without up-to-date reporting, the status of the ambulance receivables is not known. Payments are made directly to the Town, so that cash aspect of this process is under the Town's control.

The school department has received approximately \$1.1 million in Covid grants, of which \$900,000 of this grant must be spent by the end of 2020. The funds must be spent up front and then reimbursement requested. This requires the Town to cash flow the grant expenditure. The Interim Manager and myself met with the superintendent and bookkeeper to review the cash flow demands and establish a communication process going forward to keep the us informed of grant activity.

Mary Alice Cullen

Treasurer, Town of Millinocket

197 Penobscot Avenue

Millinocket, ME 04462

(207)723-7000 Ext. 4

8)Tax Assessor- Assessing Department Report

Brookfield (Great Lakes Hydro Company) owns the hydro system. They have a hearing scheduled for Thursday, 11/19th at 3pm in the Council Chambers. The assessor has solely been preparing for the abatement hearing with Brookfield. The applicant has submitted extensive data at the last moment that needs to be deciphered, critiqued and disputed.

Lorna Thompson

tgranch@midmaine.com

9)Tax Collector

October was a busy month with the election and catching up the weekly motor vehicle reports as I was out of the office for two week in September. I also attended motor vehicle training in Lincoln for three days in October. A big thank you to Diana and Roxanne for covering the office during this busy time so I could attend. I am in hopes to take over as the motor agent for the town after the three months of employment required by the state.

The office has been busy with new and re-registrations, inquiries, receipting, end of month, dog licenses, tax payment processing, wastewater payments, phone and email inquiries, mail and drop box payments, processing bank deposits and change orders- Bangor Saving Bank closed their lobby until the end of January- change orders and bag picks-ups are by appointment only- they have been very accommodating.

Totals below reflect month end reports for October for motor vehicle sent to State agency.

October-Motor Vehicle Registration

Passenger plate	226
Antique plate	2
Motorhome	1
Commercial plate	24
Trailers	35
Titles	37
Transit	2
Transfers	23
Motorcycles	1
Special Equipment	1
Lost Plate	2
Duplicate Registrations	10
Duplicate Stickers	8
State	\$22301.80 G01-245-00
Excise	\$71,188.07
Sales tax	4,295.80
County motor vehicle excise	\$12997.91 G01247-00
Penobscot	\$10382.22
Piscataquis	2615.69
Agent fees county	\$270.00 R0102-119

Assistant Clerk Roxanne Johnson showed me the procedure for processing the monthly Penobscot and Piscataquis excise tax reports for unorganized territory. The reports and checks have been sent to the Treasurer of the State.

Town Clerk Diana Lakeman showed me the process for printing the wastewater reading and is planning to show me the process of inputting that information for Hygrade during the next billing cycle (in January).

I have submitted an application for my Notary Public Commission.

Sharon A. Cyr

Tax Collector/Deputy Clerk

taxcollector@millinocket.org

(207)723-7006 Phone

10) Clerk's Office

Town Clerk

Finalized all pending absentee requests, whether returned or not, and certified in the Central Voter Registration (CVR) confirming completion to Secretary of State (SOS) before the 5-day deadline date after the election.

Finalized on 11/17/2020 all new and updates to voter registrations for the 11/3/2020 election. There were well over 150 updates and corrections to process, verify and confirm (three times for accuracy) and certify in the CVR before the deadline date of 11/25/20.

Note: The extra staffing approved by Council provided assistance to the clerk through this process and was utilized for efficiency and focus for a timely finalization with the abundance registrations received, I send an appreciation to all staff who assisted.

(Grateful to be over the election hump of craziness, I believe I speak for the whole office)

The office has been busy with new and re-registrations, inquiries, marriage license appointments, receipting end of month burial permits, agenda preparations and all communications, dog licenses, tax payment processing, phone and email inquiries, mail and drop box payments. Totals below reflect month end reports for October sent to all State agencies.

Note: Marriage Intensions/Licenses are by appointment only with the Town Clerk as the process could be up to a 45-minute transaction.

October

Moses-Services for I Fishery and Wildlife

Game Licenses	3	\$78.00
ATV	1	\$180
Boats	0	0
Sleds	14	\$1095.00
	TOTAL	\$1353.00

Dogs

Male/Female	1	\$10.00
Neuter/Spay	8	\$24.00
Service Dogs	2	\$
		\$34.00

Vital Records

\$140

Birth Certs	28
Death Certs	46
Marriage Certs	16
Marriage Licenses	3
Deposition Permits	6

Processed Wastewater billing and sent for confirmation and print on 11/16/2020. Waiting to hear back from printing (11/17) for approval and to finalize for bills to be mailed on 11/20/20.

Note: Apologies, as the normal October billing is delayed due to the heavy office workload with the election procedures.

Assistant Clerk reconciled daily and weekly State reports of Excise Tax, Vital Records, Inland Fisheries & Wildlife and Dog registrations.

Currently behind on multiple Council meeting minutes and hopeful I will catch up on these and will submit accordingly for council action as finalized.

Reminder: Snowmobile and dog registrations are now available to purchase and renew.

NOTE: 2021 Transfer Site stickers are ordered and 2021 IF&Wildlife Game licenses both will not be available for sale until mid-December.

Diana M. Lakeman

Town Clerk/Deputy Tax Collector/Registrar of Voters/Motor Vehicle Agent/Inland Fisheries & Wildlife Agent/Notary Public/Deputy Treasurer

207-723-7006 or 7007 -phone

11) Human Resources, 12) General Assistance (Welfare) Director, and Bookkeeper

Lori A. Santerre

Human Resources Director

Assisted employees with personnel issues.

Working with Chief Worster to place ad for new police officer.

Looking into different options to replace custodian.

Received our 2021 Health Trust rate announcement on rate changes, the Board has recognized the budget strains that participating employers and employees, are facing. As a result, the Health Trust Board voted to draw down over \$4 million from the Trust's reserves, to keep the rate adjustments as low as possible for 2021.

This has resulted in a zero increase for the Town of Millinocket's cost for the coming year.

Registered new councilors up for the Elected Officials Webinar on December 8, 2020.

Attended webinar on Identities and Privileges.

Working to help Annette get familiar with the workings within the Town.

Continue to answer the phone and assisted employee's and citizens with their needs.

General Assistance

Assisted individuals to meet their unmet needs.

Bookkeeper

Processed payroll for the Town and Wastewater employees, to include the warrants for the taxes on these payrolls.

Processed the accounts payables for the Town and Wastewater

Worked to resolve TRIO issues with the vendor.

Worked to resolve TRIO and copier issues with the vendors.

Lori Santerre

Human Resource Director

207-447-4090 humanresource@millinocket.org

Thank you to the Town Council and the staff directors above as well as our line staff members for their work. I welcome questions and or comments you have on the above at manager@millinocket.org (preferred) or 207 447 4093.

Dr. Annette Padilla, PhD, Interim Town Manager

Millinocket, Maine

*additions:

-working with department heads, looking into department issues.

-create application - documenting complaints and likes about departments,

-Tom Malcolm working diligently on covid19 regulation and updates

-Public works notice of picking up leaves left on tree growth

James Charette, Wastewater Department, informs history of Wastewater facility and operations to new council members.

Councilor Pray inquires to follow-up on Assessment Hearing- went well informs challenging East and Medway.

*Interim Town Manager Annette Padilla will look into it.

Councilor Bragdon, No comment

Councilor Pelletier, great information

Councilor Danforth looks forward seeing comprehensive plan, excited to be on committee, appreciation to recreation department utilizing grant monies for ball field improvement.

Councilor Jackson shares appreciation to department heads, echoes congrats to recreation department.

Chair Golieb expresses thanks to all department heads and employees, sustainability subcommittee looking into suggestions to ease burden of job relations.

ORDINANCE #7-2020 – 2nd Public Hearing

PROVIDING FOR: Amendment to Chapter 75, General Assistance, Code of the Town of Millinocket in Compliance with Title 22 M.R.S.A. §4305(4)

BE IT ORDAINED by the Town Council of Millinocket in Town Council assembled that the Millinocket Code, Chapter 75, Appendices A - H be amended per the attached appendix.

IT IS FURTHER ORDERED that this ordinance take effect 30 days after enactment.

1st Reading 11/9/2020

2nd Reading 11/23/2020

Motion-Pray Second-Danforth Vote 6-0

Councilor Pray informs this ordinance is an annual procedure for the town to follow state implemented appendices.

Public Comment: none

ORDER #295-2020 PROVIDING FOR: Execution of the Warrant for November 19, 2020

IT IS ORDERED that the Warrant for November 19, 2020 in the amount of \$59,860.77 is hereby approved.

Motion-Bragdon Second-Pelletier Vote 6-0

TABLED - ORDER #296-2020 PROVIDING FOR: Acceptance of Town Council Procedure Policy.

IT IS ORDERED that the Millinocket Town Council adopt the proposed amended Town Council Meeting Procedure Policy proposed as amended on December 8, 2016, a copy of which is attached to this order

Motion-Jackson Second-Bragdon Vote (**TABLED**)

Councilor discussions conclude after sharing concerns for language change expressing suggestions to table to revise and bring back to discuss included suggestions of language change.

Pelletier motion to Table order #296-2020, Second- Pray, Vote to Table 6-0.

Public chat comments read sharing concerns with suggestions to have all chat and comments included into minutes,

Richard Angotti, IT, informs all chat, video and audio are saved and the public can request a copy download to a provided thumb drive.

Diana Lakeman, Town Clerk, informs Zoom comment procedures follow the same procedure as in person in council chambers, name and address need to be stated before spoken word and video must be on.

Richard Angotti, IT, states all names are not displayed as full names on zoom as some are labeled simply iPhone, reminds all if public wants to make comment into document, to address the council following policy procedures.

***AMENDED - ORDER #297-2020 PROVIDING FOR: Approval of Public Works Public Use Sand Policy**
WHEREAS there has been a past practice of the Public Works Department providing sand to the Public at no cost ***within the guidelines of the Public Works Director**; and

WHEREAS the existence of a Council Order approving this practice is unknown;

THEREFORE,

IT IS ORDERED that the Millinocket Town Council authorizes the Public Works Department to provide sand to the Public no cost; and

IT IS FURTHER ORDERED that the Interim Town Manager or Town Manager may discontinue this practice at any time.

Motion- Pray Second-Pelletier Vote as Amended 6-0

Councilor discussion share concerns with public overindulgence and offers suggested amendment to the order to assist in regulations.

Councilor Pray motions to amend Order#297-2020 to include after the first whereas, after at no cost, "within the guidelines of the Public Works Director", Second by Pelletier, vote on amendment 6-0.

Councilor Danforth expresses Age Friendly in looking to a Bucket Brigade, to provide sand buckets to the community by donation and volunteerism.

Public Comment:

Michael Madore, 107 Michigan Street, shares rationed amount has never caused concerns in past, considered self-policing.

ORDER #298-2020 PROVIDING FOR: Approval for Municipal Building Wi-Fi

IT IS ORDERED that the Millinocket Town Council approve the installation of Wi-Fi equipment in the Municipal Building. This total cost is estimated at \$700, which includes equipment and an estimate for installation. This will be charged to E1300-9502, Capital Improvements Heavy Equipment Reserve.

Motion-Bragdon Second-Pray Vote 6-0

Councilor Bragdon shares concerns offering looking into companies,

Richard Angotti, IT, contract with MTC secured EIFI System having two receivers will allow network use for security, allowing manager and councilors to have access with safer and stronger connection.

Councilor Jackson suggests school share technologies, Frank Boynton Superintendent states anything is possible and open to discussion.

ORDER #299-2020 PROVIDING FOR: Approval for Council Members E-Mail Accounts

IT IS ORDERED that the Millinocket Town Council approve the addition of seven e-mail accounts to the Maine Technology Group Agreement for Council members. This is an unbudgeted expense of \$5/account or \$35/month which will be charged to E0112-1112, Administration Computer Support.

Motion-Pray Second-Danforth Vote 6-0

Councilor Pray notes concerns brought up by Councilors using private emails,

Chair Golieb expresses betterment from a legal standpoint.

ORDER ##300-2020 PROVIDING FOR: Approval for Smith Brook Culvert Pre-Grant Expenditure

IT IS ORDERED that the Millinocket Town Council approves the expenditure of \$1,554.15 for professional services associated with the grant application process. This will be charged to E1300-9502, Capital Improvements Heavy Equipment Reserve.

Motion- Jackson Second-Pray Vote 6-0

Reports and Communications:

- a) Warrant Committee: for the December 10, 2020 Council Meeting will be Councilor Danforth and Councilor Jackson
- b) Chair Committee Reports:
 - Sustainability Sub Committee meeting went well, RFP 3rd for party energy supplier, potential savings community solar project next meeting December 2, 2020 at 3:30pm, also will be able to meet the new intern-Develop/refine work.
 - Jane Danforth, Age Friendly Committee, will be setting up a meeting soon as Councilor McEwen has
- c) Two Minute Public Comment:

Jeff Campbell, Airport Director, addressing Sustainability Committee, 3 Juniper Street, contacted by surveyor looking into land pertaining to solar project and requesting access to land.

Ralph Soucier, Airport Manager-Sustainability Sub Committee- projected if not solar project not funded, inquiries of financing project

Adjourn @ 6:24 pm -Motion – Pray

Second – Danforth

Vote 5-1 (Jackson/Opposed)

December 3, 2020

The Special Town Council Meeting was brought to order via Zoom at 6:00 pm by Chair Golieb.

Roll Call:

Town Council Members Present:

Golieb	Jackson-Absent
Bragdon	Pray
Pelletier	McEwen- Excused
Danforth	

Also, in attendance: Interim Town Manager Dr. Annette Padilla, Town Clerk Diana Lakeman, Police Chief Worster, Superintendent Frank Boynton, Media Ben Barr, Presenter Senator James Dill and 5 public.

Pledge of Allegiance.

Special Presentation:

- a) Senator James Dill – Overview of Legislative agenda, committees to serve, priorities, legislation introducing, revenue sharing, interaction with other levels of government, municipalities, schools, and counties, involved with PPE bill in session for state to conform with federal regulations, inquires how can he help going forward for the community and region, looking for direction for bills to speak on or sponsor with approaching deadlines for filing.

Councilor Pray with previous admin cuts of revenue sharing and being a burden to municipalities, inquires if he can commit with support to try bringing revenue sharing back up to 5%, with clarification wanting percentage formula stay at a steady rate going forward taking the burden off municipalities,

Interim Town Manager Dr. Padilla, inquiries of drug issues and funding programs with requests of connections in district for communications.

Senator Dill informs Gordon Smith, an opioid task force connection to officers.

Councilor Pray agrees as his knowledge of Gordon Smith and his recent visit to the area, is a good connection and has been in contact.

Public Comment: none

Interim Manager Report: December 3rd, 2020

Discussion on Industrial Site Power Generation – Looking for Straw Poll for Submitting a Letter for Comment.

Council Pray regarding power generation, suggests submitting a letter of comment addressing power/electricity behind “the Gate” hydro system-Brookfield power, principal purpose is to power to the former mill site, concerns no longer mill but an industrial site, with potential regulation changes will affect the site, suggests letters of concerns be submitted as well.

Senator Dill expresses anticipation of support going forward.

Council Chair Golieb suggest Pray drafts a letter in opposition on behalf of the Town.

Councilor Danforth expresses support to Charlie with appreciation of background on situation.

Councilor Pray informs this is an opportunity to address with current situation going forward with Our Katahdin industrial site, the former mill site.

Straw Poll: In Support of submitting a letter for comment – all in favor.

Chair Committee Reports:

-Jane Danforth, Age Friendly committee, and Thrive Penobscot – met with OSI and DOT in regard to the bike and walking path construction, Economic Development -looking into process for making community more access as a walkable community, anticipations for 2021- feasibility funding- northern forest center looking to match funds for feasibility study, safer walking, slow central street corridor and many more.

Chair Golieb clarifies no funds available now furthering no order is needed to start the application process.

Councilor Pelletier shares full support as good incentive.

Councilor Pray with observation sign of economic change with more active walking to be advantageous to evaluate for long term.

Jeff Campbell, Airport Manager, supports idea with suggestion to be a part of the connection as biking and walking to and from the airport is convenient for summer clients.

Tom Malcolm, Fire Chief and Health Officer, concerns of snow sled trails that run along Central Street, suggest including into study.

Public Comment: none

Adjourn @ 6:40 pm -Motion – Pelletier

Second – Danforth

Vote 5-0

RESOLUTION #1-2021
(Tabled - 3/11/2021)

TOWN OF MILLINOCKET

WHEREAS, The Second Amendment of the United State Constitution reads: "A well regulated

Militia, being necessary to the security of a free state, the right of the people to keep and bear Arms, shall not be infringed.", and

WHEREAS, The Constitution of the State of Maine, arranged by the Chief Justice of the Maine Supreme Judicial Court and approved by the Maine State Legislature, Resolve 2013, chapter 75, pursuant to the Constitution of Maine, Article X, Section 6, and

WHEREAS, The Constitution of the State of Maine, Article I, Section 16 states, "Every citizen has a right to keep and bear arms and this right shall never be questioned.", and

WHEREAS, The Millinocket Town Council wishes to express its deep commitment to the rights of its citizens

WHEREAS, The Millinocket Town Council wishes to further express opposition to any law that would unconstitutionally restrict the rights of our citizens to peacefully keep and bear arms, and

WHEREAS, The Millinocket Town Council wishes to express its intent to stand as a sanctuary for the right to keep and bear arms within the limits of the Constitutions of the United States and the State of Maine. and

NOW, THEREFORE, We, the Town Council of Millinocket, do hereby resolve and declare . its intent to oppose unconstitutional restrictions on the right to keep and bear arms for its citizens.

TOWN OF MILLINOCKET 2021 SECOND AMENDMENT SANCTUARY

United States Constitution and the Constitution of the Great State of Maine

MILLINOCKET TOWN COUNCIL

Jane Danforth_____ Matthew Bragdon_____

Randy Jackson_____ Charles Pray_____

Louie Pelletier_____ Cody McEwen_____

Chair Steve Golieb_____

ATTEST: _____

DATE: _____

FILED: _____

DATE: _____



Millinocket

Maine's Biggest Small Town

To the Citizens of Millinocket,

After gathering sufficient data from our current police contract with East Millinocket and receiving valuable input from community members, we will be holding our second and final public discussion on police service for the Town of Millinocket. This will be held during our upcoming Town Council meeting, Thursday 22nd, 2021 at 4:30PM as a Special Presentation. We will be presenting the town with the data from these past few months of service, cost estimates for creating a new department, and the potential of creating a tri-town police force (as opposed to contracting out). It's vital that we articulate our findings clearly to the community and receive valuable feedback. The public may join the meeting via zoom, which will be posted on our town website www.millinocket.org

Sincerely,

Steve Golieb

Chairman, Millinocket Town Council

ORDINANCE #1-2021

PROVIDING FOR: An Adoption of Chapter 96 of the Code of the Town of Millinocket

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MILLINOCKET that the attached Local Food Sovereignty Ordinance is hereby adopted as Chapter 96 of the Millinocket Code.

IT IS FURTHER ORDAINED that the Town Clerk make appropriate changes to incorporate this chapter into the Millinocket Code and distribute new pages to all persons known to have a copy of the Code.

First Reading: 4/08/2021

Second Reading: _____

ATTEST _____

Effective Date: _____

Town of Millinocket
Chapter 96
Local Food Sovereignty Ordinance

§96.1 Short Title

This ordinance shall be known and may be cited as the “Local Food Sovereignty Ordinance.”

§96.2. Authority and Purpose.

This Ordinance is intended to provide residents increased access to local food, to support the ability of residents to produce, sell, purchase, and consume locally produced foods, and to reduce governmental regulation of local foods to the extent permitted by and pursuant to 7 M.R.S. § 281 - § 286.

§96.3. Definitions

As used in this ordinance, the following words have the meanings stated below:

Direct producer-to-consumer transaction. "Direct producer-to-consumer transaction" means a face-to-face transaction involving food or food products at the site of production of those food or food products.

Food or food products. "Food or food products" means food or food products intended for human consumption, including, but not limited to, milk or milk products, meat or meat products, poultry or poultry products, fish or fish products, seafood or seafood products, fresh produce, cider or juice, acidified foods or canned fruits or vegetables.

State food law. “State food law” means any provision of Title 7 or Title 22 of the Maine Revised Statutes that regulates direct producer-to-consumer transactions.

Site of production. “Site of production” means the premises where a food or food product is grown, raised, processed or produced such as a farm, home kitchen, farm-based kitchen or similar location controlled by the producer, grower or processor. The term does not include a farmers’ market, community social event, or other venue unless the market, social event or venue is itself the site of production of the food or food product.

§96.4. License and Inspection Exemptions

A. Notwithstanding any other provision of the Ordinances of this municipality to the contrary, producers, growers, and processors of food or food products in the municipality are exempt from State food law licensure and inspection requirements with respect to their direct producer-to consumer transactions conducted exclusively at the site of production of those food products.

B. Pursuant to 7 M.R.S. § 285, the exemption provided in section 4(A) above does not apply to any transactions involving meat, meat products, poultry or poultry products, as those terms are defined in 22 M.R.S. § 2511. All such transactions remain subject to state inspection and licensing pursuant to Chapter 562-A of Title 22 of the Maine Revised Statutes and the rules adopted thereunder.

§ 96.5 Severability.

Should any section or provision of this ordinance be declared to be invalid by a court of competent jurisdiction, such decision shall not invalidate any other section or provision of this ordinance.

§ 96.6 Effective Date.

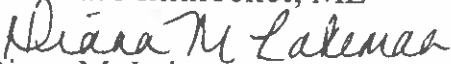
This ordinance shall become effective upon 30 days from its adoption.

TOWN OF MILLINOCKET
PUBLIC HEARING
ORDINANCE #1-2021
FOOD SOVEREIGNTY, CHAPTER 96
CODE OF THE TOWN OF MILLINOCKET

The Millinocket Town Council will hold public hearings on the proposal of the addition of Chapter 96 of the Millinocket Code which will be an addition to the Town of Millinocket Code. The hearings will be held during the Council meetings of April 8th, 2021 and April 22nd, 2021 in the Council Chamber located in the Municipal Building, 197 Penobscot Avenue, and via Zoom, beginning at 4:30 PM.

Dated at Millinocket, ME

March 25, 2021


Diana M. Lakeman
Town Clerk

TOWN OF MILLINOCKET

Richard Angotti, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

Telephone 207-723-7000 Direct 207-447-4093 FAX 207-723-7002

Web Site: www.millinocket.org

Town Manager's Report April 22, 2021

1. Millinocket Spirit of America Tribute

Does anyone have any other nominees for the spirit of America Tribute?

1. Municipal Building Maintenance –

Installed bulletin board in elevator lobby.

2. Contract

Working on contract for Sewer elm street and bates street sewer project.

Have contract for bicycle and pedestrian safety study. This is in an order for tonight's meeting.

3. Planning Board –

Planning board next meeting is April 27th at 6:30 PM

4. Maine Technology Group –

- a. The old managers computer is back and will be a backup if any other computer has issues.

5. Department Reports -

A. Wastewater

April 15, 2021

- The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed on a daily basis.
- The State Streets sewer replacement project is expected to resume on May 3rd. Lou Silvers Construction Co. will be the subcontractor on the job for the Northeast Paving Co. There should be a much better outcome this time.
- The T Buck Construction Co. will be starting the Elm/Bates Streets sewer upgrade project sometime in the middle of June. This is the same company that did such a nice job on Minuteman Drive.

Jim Charette, Superintendent

Wastewater Operations Report

TOWN OF MILLINOCKET

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B. Public Works

Safety:

- One Crew member has been out sick and was tested for Covi-19 before returning to work which came back negative. Crews continue to follow guidelines for Covid-19 as a safety priority.

Public Works:

- Street & Sidewalk sweeping going well.
- Cleaning up around mowing areas.
- Used 65% of Road Salt Budget and 57% of sand budget YTD.
- Working on Infrastructure Plan for PW.
- Marking Dig Safes for Storm Water Basin repairs.

Transfer Station:

- a. Unorganized Territory MSW contracts sent out to them for review. Proposed a 10% increase each year for a three-year term.
- b. Getting ready to ship metal pile.

Cemetery:

- Working on several requests with future burials and stone placements.
- Monitoring road conditions and grounds.
- Posted on Town's web site and social media along with installing a sign on the main gate that the Cemetery main gate will open Monday April 19th. If the weather permits.

Respectfully submitted,

Ralph Soucier, Director of Public Works

C. Code Enforcement

D. Assessing

Assessing activity report.

We have been working on the following items in the assessing office:

Sue continues to enter property card data into the TRIO system

We have mailed out personal property declaration forms.

We have responded to insurance, realtor and appraiser inquiries for property information

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Assisted residents with Homestead and Veteran exempt applications.
(Please note that the deadline for submission of those forms has been extended until May 13th)

We are also working on property transfers and have been inspecting properties.

Lorna Thompson, Assessor

E. HR

Human Resources Director

- Interviewed for Wastewater position
- Front office work
- Setting up new employee's benefits
- Assisting Town Manager and Department heads

General Assistance Director

- Assisted individuals to meet their unmet needs
- Submitted for monthly reimbursement

Bookkeeper

- Processed payroll for Town and Wastewater employees, to include the warrants for the taxes.
- AP warrants for this week's council meeting

Welfare

• GENERAL ASSISTANCE STATISTICS FOR MARCH 2021

	<u>MONTHLY</u>	<u>YTD</u>			<u>MARCH 2021</u>	
RENT	\$579.36	\$4,673.72	# OF CASES	# HOUSEHOLD	# TANF	#APPOINT.
ELECTRICITY	-0-	235.00	4	8	0	3
LP GAS	-0-	-0-				
					<u>LAST MONTH</u>	
MEDICAL		-0-	-0-			
			# OF CASES	# HOUSEHOLD	# TANF	#APPOINT.
HOUSEHOLD	25.00	183.77	3	8	0	4
WATER	-0-	103.10				
					<u>LAST YEAR</u>	
CLOTHING		-0-	-0-			
			# OF CASES	# HOUSEHOLD	# TANF	# APPOINT.
FOOD	150.00	226.48	1	1	0	1
BABY	-0-	-0-				

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FUEL	100.70	192.52		<u>WORKFARE</u>	
OTHER	-0-	1,395.00	# OF CASES	#HOUSEHOLD	#HOURS
TOTALS	\$855.06	\$ 7,009.59	0	0	0

TOTAL DOLLAR AMOUNT SPENT IN MARCH 2020 WAS \$350.00.

TOTAL DOLLAR AMOUNT IN MARCH 2021 COMPARED TO MARCH 2020
SHOWS AN INCREASE OF \$505.06.

TOTAL AMOUNT IN 2021 COMPARED TO 2020 SHOWS AN INCREASE OF
\$1,528.30.

Lori Santerre

Manager of Human Resources, Welfare Director, and Bookkeeper

Human Resource Director

F. Town Clerk:

- Totals include April 3, 2021 to April 15, 2021 Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$440,025.93 were collected, which involved 640 transactions processed in Trio.
- Working on back logged Council meeting minutes
- Preparing the April quarter Wastewater billing to be mailed by end of the month.
- Clerk's parttime temp Amber Carney and Office Assistant Roxanne Johnson with the help of Sexton Ralph Soucier have brought current all back logged cemetery plots, internments, and purchases, electronically and hard copy files, as well as the Clerk's copy of the cemetery maps and deeds.
- Processing daily mail and drop box payments, continue training on window transactions and motor vehicle transactions.
- Roxanne and Amber are currently working on the preservation of older vital records by indexing, inserting the records into acid free sheet protectors, and filing them appropriately.
- Creating Agendas, Email correspondence, returning phone messages and inquiries of account details and totals.

Election: n/a

Other Items:

TOWN OF MILLINOCKET

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-
- Mailed reminder letters, w/ applications, to all Victualers license holders in Millinocket: 11 Returned applications to date.
***Current held licenses are to expire May 31,2021**
 - Dog registration renewals available until June 2nd, 2021 with no late fee per Governor's Order.
 - 2021 ATV Registration stickers will be available approximately May15, 2021.

Diana M. Lakeman

Town Clerk/Deputy Tax Collector/Registrar of Voters/Motor Vehicle Agent/Inland Fisheries & Wildlife Agent/Notary Public.

G. Treasurer

- As of March 31, the Municipal Revenue Sharing actual is \$250,000 favorable to the FY21 Budget: \$550k Budget vs. \$800k Actual receipts to date.
-
- An RFP for FY21 Audit Services was published in the Bangor Daily and local newspapers. To date, we have received two responses.
-
- The WWT liens recorded 10/31/19 for unpaid sewer fees assessed 10/24/18 to 1/30/19 will foreclose 4/30/21. As of this date, five properties have unpaid balances.
-
- The WWT \$3M construction loan will have to be converted to a permanent loan before May 16. I have inquired with the Bond Bank as to what steps must be
- Taken to ensure that this money is available for the upcoming projects.

Mary Alice Cullen

Treasurer, Town of Millinocket

H. Health Officer

04/16/2021

- Participating in numerous teleconferences and webinar concerning the Corona Virus and precautions and protocols recommended by CDC, EMA, and Maine EMS.
- Followed up on 3 complaints from citizens to ME CDC on masking issues.

TOWN OF MILLINOCKET

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-
- Following up on weekly basis with school dept. on any issues or problems.
 - Continued to monitor activities around our area regarding COVID-19 testing is and its effect on our community.
 - Continue to work with MRH on vaccination clinic having ambulance and crew on standby at clinic monitoring.
 - Attended ZOOM meeting with ME CDC and ME EMS on protocol for Ebola virus and what is happening around State.
 - Dealt with rubbish containment complaint and landlord took care of issue.

I. Fire

04/16/2021

- Attended Elks Lodge #1521 officer's installation night and was awarded "Citizen of the Year" by the Millinocket Lodge.
- Received notice from MacKenzie Grant that have made it to second round on grant application.
- Have been in constant communications with Maine CDC, Maine EMS, and other State groups on this ever-changing situation. Am involved in multiple Zoom and other ways of meeting with these groups daily including weekends.
- Submitted Grant to MMA for 1 set of turnout gear.
- Continue to pass on daily numbers of COVID-19 cases around the State.
- Monitoring crew and making sure that everyone is trying to keep safe and mentally conditioning during stressful times.
- Fire Station is still locked down.
- Conducted monthly Fire and EMS training.

Chief Thomas Malcolm AEMT, FLSE, EMA Director

TOWN OF MILLINOCKET

Richard Angotti, Town Manager

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Millinocket Fire Department

J. Police Department

K. Tax Collector

- Spring has arrived therefore we have seen an increase in the number of registrations in motorcycles, boats and trailers.
- The weekly motor vehicle reports are currently up to date. Totals April 2 thru April-9th \$8,398.25 in G01-245-00 State, a total of 84 passenger plates, 1 antique, 2 passenger truck, 5 commercial, 4 transfers, 18 trailers, 22 motorcycles, 1 moped and , 2 transit plates. .Excise tax collected \$21,605.87
- Total tax payments collected for April 3-April 15 \$23,438.19.
- Total wastewater collected \$12,946.55
- I am preparing for the 30-day notices on Taxes. Certified mail receipts and cards have been ordered.
- There are approximately 347 property taxes from 2021 still unpaid.
- I completed my training on the tax lien procedure with Maine Municipal and have training scheduled with Trio on May 4th.

Sharon Cyr, Tax Collector

L. Recreation

*Getting fields ready for the softball and baseball season.

- Getting organized for Lassi League Softball
- Commission meeting on Wednesday the 14th
- Just ended after school programs
- Getting ready to do snowmobile reimbursements for the clubs.
- Sent paperwork to summer staff for employment.

Submitted by
Recreation Department
Jody Nelson

ORDER #84-2021

PROVIDING FOR: Execution of the Town Warrant for April 22, 2021
IT IS ORDERED that the Town Warrant for April 22, 2021 in the amount of
\$87,232.60 is hereby approved.

Passed by the Town Council_____

Attest:_____

ORDER #85-2021

PROVIDING FOR: Execution of the Wastewater Warrant for April 22, 2021
IT IS ORDERED that the Wastewater Warrant for April 22, 2021 in the amount of \$12,555.57 is hereby approved.

Passed by the Town Council _____

Attest: _____

ORDER #86-2021

PROVIDING FOR: Approval of a Victualer License for McDonald's.

IT IS ORDERED that the attached application for a Victualer license is hereby approved for:

RC Management, P.O. Box 8, Gardiner, ME

d/b/a

McDonald's of Millinocket, 1 Sycamore Street, Millinocket.

Passed by the Town Council_____

Attest:_____

TOWN OF MILLINOCKT

APPLICATION FOR A VICTUALERS LICENSE

\$25.00 ✓ # 33482
received
4/8/2021

1. NAME OF APPLICANT RC Management / McDonald of Millinocket
2. PHONE NUMBER OF APPLICANT 207-582-0855 OFFICE
3. RESIDENCE OF APPLICANT 1 Seymour St. - Millinocket ME
4. NAME OF BUSINESS McDonald's of Millinocket
5. PHONE NUMBER OF BUSINESS 207-723-4900
6. BUSINESS ADDRESS ~~1 Seymour St.~~ ^{OFFICE} St. P.O. Box 8 Gardiner ME 04345
7. NATURE OF BUSINESS FAST FOOD
8. LOCATION TO BE USED _____
9. RESIDENCE OF APPLICANT IN LAST FIVE YEARS

10. LIST OF PRINCIPAL OFFICERS, TITLES, AND ADDRESSES FOR THE PAST THREE YEARS

Keith Libby - General Manager
Sarah Hafford - Supervisor

11. DESCRIPTION OF PREMISES TO BE LICENSED

(PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)

State of Maine
DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 3206

EATING PLACE TIER 2 65 Seats (in)

EXPIRES: 04/11/2022

FEE: \$195.00

**MCDONALDS
1 SYCAMORE ST
MILLINOCKET ME 04462**

**ATTN HILDA BROWN
RC MANAGEMENT LLC
MCDONALDS
PO BOX 8
GARDINER ME 04345**



Jeanne M. Lamborn
Commissioner

NON-TRANSFERABLE

▽ DETACH HERE ▽

Employers must establish a written smoking policy that prohibits smoking in any business facility, including in vehicles used for work, and in outdoor areas where employees perform services under the control of the employer. Smoking in workplaces shall only be permitted outdoors. Employers shall only permit employer and employees to smoke outside within a Designated Smoking Area that is at least 20 feet away from the business facility and designed in a way to prevent smoke from escaping back into a workplace, public place or other areas where smoking is prohibited.

Eating Establishments shall prohibit smoking in outdoor eating areas and all enclosed areas of public places. Smoking includes the use of electronic smoking devices, whether or not they contain nicotine.

Tobacco products may not be sold to any person under 21 years of age. Tobacco retailers must not sell tobacco products to anyone under 30 years old without first verifying the customer's age by photo ID. Tobacco products include, but are not limited to, cigarettes, cigars, hookah, pipe tobacco, chewing tobacco, snuff or snus, electronic smoking devices, and any components or accessories used in the consumption of a tobacco product, such as filters, rolling papers, pipes and liquids used in electronic smoking devices, whether or not they contain nicotine.

For free retailer guidance visit: www.preventionforme.org/retailer-workplace. For free online employee training to Block Underage Tobacco Sales (NO BUTS!) visit: www.nobutstraining.com.

For guidance regarding Maine's retail tobacco and workplace smoking laws, contact Devon Dobbins, Tobacco Enforcement Coordinator, Office of the Attorney General, at devon.l.dobbins@maine.gov or (207) 626-8574; or the Maine CDC Tobacco and Substance Use Prevention and Control program at tsup.dhhs@maine.gov or (207) 287-4627.

BUSINESS McDonald's

ORDER # 86-2021

COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS



TAXES ARE CURRENT

RE
PP

Yes



No



WASTEWATER IS CURRENT

Yes



No



POLICE INCIDENTS IN THE PAST YEAR

Yes

No



(IF APPLICABLE PLEASE LIST)

**RE Account 2064 Detail
as of 04/16/2021**

Name: MCDONALD'S REAL ESTATE COMPANY

Land: 41,100

Location: 1 SYCAMORE STREET

Building: 328,500

Acreage: 0 Map/Lot: U11-018

Exempt 0

Book Page: B11481P61

Total: 369,600

2021-1 Period Due:

Ref1: L1+2-B256

Mailing C/O RONALD LYDICK

Address: PO BOX 8
GARDINER ME 4345

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2021-1 R	09/14/20	Original			12,566.40	0.00	0.00	12,566.40
	2/20/2020	PREPAY-A	A	Y	1.35	0.00	0.00	1.35
	10/13/2020		A	P	6,281.85	0.00	0.00	6,281.85
	1/26/2021	CHGINT	1	I	0.00	-18.15	0.00	-18.15
	1/26/2021		A	P	6,283.20	18.15	0.00	6,301.35
		Total			0.00	0.00	0.00	0.00
2020-1 R					0.00	0.00	0.00	0.00
2019-1 R					0.00	0.00	0.00	0.00
2018-1 R					0.00	0.00	0.00	0.00
2017-1 R					0.00	0.00	0.00	0.00
2016-1 R					0.00	0.00	0.00	0.00
2015-1 R					0.00	0.00	0.00	0.00
2014-1 R					0.00	0.00	0.00	0.00
2013-1 R					0.00	0.00	0.00	0.00
2012-1 R					0.00	0.00	0.00	0.00
2011-1 R					0.00	0.00	0.00	0.00
2010-1 R					0.00	0.00	0.00	0.00
2009-1 R					0.00	0.00	0.00	0.00
Account Totals as of 04/16/2021					0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

**PP Account 86 Detail
as of 04/16/2021**

Name: RC MANAGEMENT COMPANY LLC

Location: 1 SYCAMORE STREET

Assessment: 216,700

2021-1 Period Due:

Mailing Address: MCDONALD'S #3065 C/O RONALD
LYDICK
PO BOX 8
GARDINER ME 04345

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2021-1 R	09/14/20	Original			7,367.80	0.00	0.00	7,367.80
	2/20/2020	PREPAY-A	A	Y	0.51	0.00	0.00	0.51
	10/13/2020		A	P	3,683.39	0.00	0.00	3,683.39
	1/26/2021	CHGINT	1	I	0.00	-10.64	0.00	-10.64
	1/26/2021		A	P	3,683.90	10.64	0.00	3,694.54
		Total			0.00	0.00	0.00	0.00
2020-1 R					0.00	0.00	0.00	0.00
2019-1 R					0.00	0.00	0.00	0.00
2018-1 R					0.00	0.00	0.00	0.00
2017-1 R					0.00	0.00	0.00	0.00
2016-1 R					0.00	0.00	0.00	0.00
2015-1 R					0.00	0.00	0.00	0.00
2009-1 R					0.00	0.00	0.00	0.00
Account Totals as of 04/16/2021					0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

**UT Account 124236 Detail
as of 04/16/2021 - Sewer**

Name: MCDONALD'S REAL ESTATE COMPANY, C/O LYDICK, P O BOX 8
RONALD GARDINER, ME 04345
Location: 1 SYCAMORE STREET
RE Acct: 0 Map/Lot: U11-018

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
251	02/03/21	Original		1,260.58	0.00	0.00	0.00	1,260.58
Billed To: MCDONALD'S REAL ESTATE COMPANY & C/O LYDICK, RONALD								
	3/5/2021		P	1,260.58	0.00	0.00	0.00	1,260.58
		Total		0.00	0.00	0.00	0.00	0.00
248	11/20/20			0.00	0.00	0.00	0.00	0.00
245	08/21/20			0.00	0.00	0.00	0.00	0.00
241	04/29/20			0.00	0.00	0.00	0.00	0.00
238	01/30/20			0.00	0.00	0.00	0.00	0.00
234	10/30/19			0.00	0.00	0.00	0.00	0.00
228	07/31/19			0.00	0.00	0.00	0.00	0.00
220	04/24/19			0.00	0.00	0.00	0.00	0.00
216	01/30/19			0.00	0.00	0.00	0.00	0.00
208	10/24/18			0.00	0.00	0.00	0.00	0.00
201	08/08/18			0.00	0.00	0.00	0.00	0.00
197	04/20/18			0.00	0.00	0.00	0.00	0.00
191	01/30/18			0.00	0.00	0.00	0.00	0.00
185	10/27/17			0.00	0.00	0.00	0.00	0.00
182	07/28/17			0.00	0.00	0.00	0.00	0.00
176	04/14/17			0.00	0.00	0.00	0.00	0.00
171	01/27/17			0.00	0.00	0.00	0.00	0.00
166	10/20/16			0.00	0.00	0.00	0.00	0.00
162	08/05/16			0.00	0.00	0.00	0.00	0.00
158	04/15/16			0.00	0.00	0.00	0.00	0.00
151	01/27/16			0.00	0.00	0.00	0.00	0.00
148	10/30/15			0.00	0.00	0.00	0.00	0.00
141	07/27/15			0.00	0.00	0.00	0.00	0.00
138	04/28/15			0.00	0.00	0.00	0.00	0.00
135	01/16/15			0.00	0.00	0.00	0.00	0.00
134	10/27/14			0.00	0.00	0.00	0.00	0.00
127	07/29/14			0.00	0.00	0.00	0.00	0.00
123	04/23/14			0.00	0.00	0.00	0.00	0.00
119	01/31/14			0.00	0.00	0.00	0.00	0.00
110	10/25/13			0.00	0.00	0.00	0.00	0.00
109	07/26/13			0.00	0.00	0.00	0.00	0.00
103	04/29/13			0.00	0.00	0.00	0.00	0.00
102	01/18/13			0.00	0.00	0.00	0.00	0.00
97	10/23/12			0.00	0.00	0.00	0.00	0.00
94	07/26/12			0.00	0.00	0.00	0.00	0.00
91	04/30/12			0.00	0.00	0.00	0.00	0.00
86	01/31/12			0.00	0.00	0.00	0.00	0.00
83	10/21/11			0.00	0.00	0.00	0.00	0.00
80	07/25/11			0.00	0.00	0.00	0.00	0.00
77	04/25/11			0.00	0.00	0.00	0.00	0.00
74	01/20/11			0.00	0.00	0.00	0.00	0.00
68	10/18/10			0.00	0.00	0.00	0.00	0.00
64	07/16/10			0.00	0.00	0.00	0.00	0.00

Diana Lakeman

From: Cameron McDunnah <empdchief@gwi.net>
Sent: Thursday, April 15, 2021 4:01 PM
To: Diana Lakeman
Subject: Re: incident report

Nothing to report! Thanks.

Cameron McDunnah
Chief of Police

East Millinocket Police Department
125 Main Street
East Millinocket, Maine 04430

(207)746-3555
empdchief@gwi.net

On Apr 15, 2021, at 3:17 PM, Diana Lakeman <townclerk@millinocket.org> wrote:

Good afternoon,

Requesting incident reports, if applicable, for the for the following businesses' Victualer License applications to be brought to council action on April 22nd, 2021:

- McDonald's, 1 Sycamore Street, Millinocket
- Jeff Daigle, d/b/a Daigle Family LLC, Ice Cream Truck-Downtown Bandstand, Millinocket.

Thank you.

Diana M. Lakeman

Diana M. Lakeman

Town Clerk/Deputy Tax Collector/Registrar

townclerk@millinocket.org

197 Penobscot Avenue

Millinocket, Maine 04462

(207)723-7006/7007 Phone

(207-)723-7002 Fax

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

ORDER #87-2021

PROVIDING FOR: Approval of a Victualer License for Daigle Family LLC.

IT IS ORDERED that the attached application for a Victualer license is hereby approved for:

Jeff Daigle, Norcross

d/b/a

Daigle Family LLC, Mobile Ice Cream Truck, Millinocket.

Passed by the Town Council_____

Attest:_____

TOWN OF MILLINOCKT

APPLICATION FOR A VICTUALERS LICENSE

\$25.00

CK # 2485

received
4/9/21

1. NAME OF APPLICANT Jeff Daigle
2. PHONE NUMBER OF APPLICANT 723 1684
3. RESIDENCE OF APPLICANT NORCROSS
4. NAME OF BUSINESS Daigle Family LLC
5. PHONE NUMBER OF BUSINESS 723 1684
6. BUSINESS ADDRESS 196 medway Rd
7. NATURE OF BUSINESS Icecream Truck
8. LOCATION TO BE USED Bandstand Downtown
9. RESIDENCE OF APPLICANT IN LAST FIVE YEARS
NORCROSS home
196 medway Rd Shop
10. LIST OF PRINCIPAL OFFICERS, TITLES, AND ADDRESSES FOR THE PAST THREE YEARS
Jeff Daigle All
11. DESCRIPTION OF PREMISES TO BE LICENSED
Icecream Truck

(PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)

EST ID: 20816
EATING PLACE - MOBILE

DAIGLE SOFT SERVE
PENOBSCOT AVE
MILLINOCKET ME 04462

EXPIRES: 01/31/2022

FEE: \$200.00

DAIGLE, JEFF
DAIGLE SOFT SERVE
21 SOUTH RD
MILLINOCKET ME 04462

Jeanne M. Lamborn
Commissioner

Employers must establish a written smoking policy that prohibits smoking in any business facility, including in vehicles used for work, and in outdoor areas where employees perform services under the control of the employer. Smoking in workplaces shall only be permitted outdoors. Employers shall only permit employer and employees to smoke outside within a Designated Smoking Area that is at least 20 feet away from the business facility and designed in a way to prevent smoke from escaping back into a workplace, public place or other areas where smoking is prohibited.

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For free retailer guidance visit: www.preventionforme.org/retailer-workplace. For free online employee training to Block Underage Tobacco Sales (NO BUTS!) visit: www.nobutstraining.com.

For guidance regarding Maine's retail tobacco and workplace smoking laws, contact Devon Dobbins, Tobacco Enforcement Coordinator, Office of the Attorney General, at devon.l.dobbins@maine.gov or (207) 626-8574; or the Maine CDC Tobacco and Substance Use Prevention and Control program at tsup.dhhs@maine.gov or (207) 287-4627.

DAIGLE, JEFF
DAIGLE SOFT SERVE
21 SOUTH RD
MILLINOCKET ME 04462

Owner: DAIGLE, JEFF
Licensee: **DAIGLE SOFT SERVE**
Location: PENOBSCOT AVE
MILLINOCKET

Mail: 21 SOUTH RD

MILLINOCKET ME 04462
Lic Type: **EATING PLACE - MOBILE**

ISSUED: 12/31/2020
EXPIRES: 1/31/2022
FEE: \$200.00
TEL: 207-723-1684

Est ID: 20816

ServSafe

ServSafe[®] CERTIFICATION

LANIE DAIGLE

for successfully completing the standards set forth for the ServSafe[®] Food Protection Manager Certification Examination which is accredited by the American National Standards Institute (ANSI)-Conference for Food Protection (CFP)

14994499

CERTIFICATION NUMBER

5241

EXAM FORM NUMBER

4/10/2017

DATE OF EXAMINATION

4/10/2022

DATE OF EXPIRATION

Local laws apply. Check with your local regulatory agency for recertification requirements.



ANSI

Stratification with Multiple Choice

Stratification with Multiple Choice

Lanie Daigle

Signature of Lanie Daigle

Signature of Lanie Daigle

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BUSINESS Daigle Family LLC

ORDER # 87-2021

**COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS**



TAXES ARE CURRENT

Yes ✓ No



WASTEWATER IS CURRENT

Yes N/A No



POLICE INCIDENTS IN THE PAST YEAR

Yes No ✓

(IF APPLICABLE PLEASE LIST)

**PP Account 384 Detail
as of 04/16/2021**

Name: DAIGLE FAMILY, LLC

Location:

Assessment: 9,020

2021-1 Period Due:

Mailing 196-A MEDWAY ROAD
Address: MILLINOCKET ME 04462

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2021-1 R	09/14/20	Original			306.68	0.00	0.00	306.68
	11/3/2020	CHGINT	1	I	0.00	-0.72	0.00	-0.72
	11/3/2020		A	P	305.96	0.72	0.00	306.68
	4/16/2021	CHGINT	1	I	0.00	-0.01	0.00	-0.01
	4/16/2021		A	P	0.72	0.01	0.00	0.73
		Total			0.00	0.00	0.00	0.00
2020-1 R					0.00	0.00	0.00	0.00
Account Totals as of 04/16/2021					0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

PP Account 293 Detail
as of 04/16/2021

Name: DAIGLE, JEFFREY S

Location:

Assessment: 500

2021-1 Period Due:

Mailing 196 MEDWAY ROAD
Address: MILLINOCKET ME 04462

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2021-1 R	09/14/20	Original			17.00	0.00	0.00	17.00
	9/28/2020	17	A	P	17.00	0.00	0.00	17.00
		Total			0.00	0.00	0.00	0.00
2020-1 R					0.00	0.00	0.00	0.00
2019-1 R					0.00	0.00	0.00	0.00
2018-1 R					0.00	0.00	0.00	0.00
2017-1 R					0.00	0.00	0.00	0.00
2016-1 R					0.00	0.00	0.00	0.00
2015-1 R					0.00	0.00	0.00	0.00
2014-1 R					0.00	0.00	0.00	0.00
2013-1 R					0.00	0.00	0.00	0.00
2012-1 R					0.00	0.00	0.00	0.00
2011-1 R					0.00	0.00	0.00	0.00
2010-1 R					0.00	0.00	0.00	0.00
2009-1 R					0.00	0.00	0.00	0.00
2008-1 R					0.00	0.00	0.00	0.00
Account Totals as of 04/16/2021					0.00	0.00	0.00	0.00

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Diana Lakeman

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Sent: Thursday, April 15, 2021 4:01 PM
To: Diana Lakeman
Subject: Re: incident report

Nothing to report! Thanks.

Cameron McDunnah
Chief of Police

East Millinocket Police Department
125 Main Street
East Millinocket, Maine 04430

(207)746-3555
empdchief@gwi.net

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- Jeff Daigle, d/b/a Daigle Family LLC, Ice Cream Truck-Downtown Bandstand, Millinocket.

Thank you.

Diana M. Lakeman

Diana M. Lakeman

Town Clerk/Deputy Tax Collector/Registrar
townclerk@millinocket.org

197 Penobscot Avenue
Millinocket, Maine 04462
(207)723-7006/7007 Phone
(207-)723-7002 Fax

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ORDER #88-2021

PROVIDING FOR: Approval of an Application for the Youth Committee

IT IS ORDERED that the Millinocket Town Council appoints Elina White to the Youth Committee.

PASSED BY THE TOWN COUNCIL: _____

ATTEST: _____

Town of Millinocket
Application for Boards & Committees

**IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS**

Committee/Board: Student Community Youth Committee Position
In order to assess the interest related to this committee, please complete this brief application.

Date: 3/25/21

Name: Elina White Address: 137 State St.

Telephone Numbers: Day Time: 478-1146 Evenings: 447-7203

Why are you seeking to become a committee representative? I'm Seeking
the position of Committee Representative because I am
concerned and passionate about my Community.

What talents/skills do you feel you would bring to this position? I would bring
Communication Skills, diverse Social awareness Knowledge, and
my passion for Government

What do you feel is the responsibility of this board/committee? I Feel the responsib.
of this board is to make positive Changes within the
Community.

What municipal boards, volunteer organizations or community service groups have you worked with the past and for what length of time? I have participated in Project
Citizen, a public Policy Program for two years. I am interested
in expanding my Community Service endeavors.

What have you to offer to this committee which our Town can use in this important undertaking? I can offer this committee a Fresh positive attitude,
and an opportunity to share my diverse background and
Cultural ethnicity.

When are you available to meet, please specify?

Weekday Monday - Thursday A.M. _____ P.M. ✓

If you need more space, please feel free to use the back or attach additional page(s).

ORDER #89-2021

PROVIDING FOR: Appointments to Millinocket Town Committees

IT IS ORDERED that the Millinocket Town Council appoint and/or extend the appointments of committee members as revised and described in the attached document.

PASSED BY THE COUNCIL: _____

ATTEST: _____

Council Chair Boards and Committees

OUR KATAHDIN EXEC

Chairman Golieb
Councilor McEwen
Town Manager
Mike Osborne- Our Katahdin
Steve Sanders- Our Katahdin

ECONOMIC DEVELOPMENT

Councilor McEwen (Chair)
Councilor Randy Jackson
Council Chair Golieb - **REMOVE**
Town Manager
Jessica Masse (Designlab)
Councilor Matthew Bragdon - **ADDITION**

EVENTS COMMITTEE

Fire Chief Tom Malcolm (Chair)
Councilor Bragdon
Councilor Pelletier
Town Manager
Kitty St. John

SUSTAINABILITY SUBCOMMITTEE

Chairman Golieb (Chair)
Councilor Pelletier
Councilor Danforth
Town Manager
Brittany Grutter - Northern Forest Center
Peter Jamieson - Katahdin Chamber of Commerce

AGE FRIENDLY

Councilor Danforth (Chair)
Councilor McEwen
Councilor Jackson
Town Manager
Fire Chief Tom Malcolm
Matt DeLaney - MML
Robin Stevens - Thrive Penobscot

MENTAL HEALTH & WELLNESS

Councilor Jackson (Chair)
Councilor Danforth
Town Manager
Fire Chief Tom Malcolm
(more TBD)

KATAHDIN REGION BROADBAND UTILITY BOARD of DIRECTORS (2 Members)

Council Chair Golieb - ~~REMOVE~~
Councilor Matthew Bragdon – **ADDITION**
Richard Angotti – Public Citizen

Katahdin Region Broadband Utility Member Representative (1 Member) – (NEW)

Councilor Louis Pelletier – **ADDITION**

YOUTH COMMITTEE

Chairman Golieb (Chair)
Councilor Bragdon
Dylan Evans
Elina White - **ADDITION**

CHARTER REVIEW COMMITTEE

Chairman Golieb
Councilor Jackson
Councilor Pray
John Raymond – ~~REMOVE~~
Sherri Downes
Wallace Paul
Peter Jamieson
Brittany Grutter

ORDER #90-2021

PROVIDING FOR: Acceptance of State of Maine DEP Grant

IT IS ORDERED that the Millinocket Town Council accept the State of Maine DEP Grant that Public Works filed an application late last fall with assistance from Olver Engineering for Municipal Culvert and Stream Crossing Upgrade, RFP# 202008127, and

IT IS FURTHER ORDERED that the acceptance of the Infrastructure Improvement Grant awarded to the Town of Millinocket, on March 24, 2021 with the approved amount of \$125,000, to be used to replace the existing 13' metal culvert that was installed back in 1970.

Note: The Maine DOT inspects these bridge crossings annually, and a recommendation from the MDOT was for the Town to upgrade the culvert due to the degrading condition on the water line being rotted on the bottom sides. We have currently posted the bridge at a 10 Ton Limit to minimize road loading.

Passed by the Town Council_____

ATTEST:_____

ORDER #91-2021

PROVIDING FOR: Authorization to Submit Letter of Support.

IT IS ORDERED that the Millinocket Town Council authorizes the Interim Town Manager to submit the letter of support as written and attached by Councilor Randy Jackson on behalf of the Town of Millinocket to the National Recreation and Parks Association.

PASSED BY THE COUNCIL: _____

ATTEST: _____



To National Recreation and Parks Association,

We write today in support of the Town of Millinocket and the Katahdin Tourism Partnership application for the National Recreation and Parks Association Grant and Coaching for the Resilient Park Access Program.

Outside of directly aligning with multiple ongoing municipal and partner programs, what our community is telling us they want, our comprehensive plan, our short and long term goals, and the piece of property in our town center that's awaiting this new park and recreational hub, outside of all these things, you have what we need to get to the point of putting shovel to dirt -experience building park and recreation systems and getting to solution that will work for our community. We are ready to move ahead. It is our hope that, if not rewarded, there will be a way we can request your coaching and technical assistance anyway. We have asked a member of the Katahdin tourism partnership staff who lead this application to explore and request that possibility with you.

Anyone of us can be available to you to discuss at your request and will look forward to doing so and telling you how much our community would value and appreciate your support and assistance. Sincere thanks for considering our hometown for potential coaching and financial reward which will help us serve our constituents better.

Sincerely,

Jody Nelson, Director Parks and Recreation, Town of Millinocket
Richard Angotti, Interim Town Manager Millinocket, Maine
Steve Golieb, Council Chairman Millinocket
Randy Jackson, Councilman Millinocket
Charles Pray, Councilman Millinocket
Jane Danforth, Councilwoman Millinocket
Cody McEwen Councilman Millinocket
Louis Pelletier, Councilman Millinocket
Michael Bragdon, Councilman Millinocket

ORDER #92-2021

PROVIDING FOR: Authorization to Post for a Grant Writer Position.

IT IS ORDERED that the Millinocket Town Council authorizes the Interim Town Manager to post for a grant writer position pending budget approval.

PASSED BY THE COUNCIL: _____

ATTEST: _____

ORDER #93-2021

PROVIDING FOR: Approval to Increase Airport Insurance

WHEREAS the Airport Insurance Budget is currently \$1,308 over budget due to increased insurance expenses associated with the new snow equipment and building;

IT IS ORDERED that the Millinocket Town Council approves transferring \$1,308 from the Unassigned Fund Balance to the Airport Insurance budget account E1101-4207. After this transfer, the Airport Insurance Budget will be \$5,473 and the FY21 Transfer from Fund Balance Budget will be \$890,645.

PASSED BY THE COUNCIL: _____

ATTEST: _____

ORDER #94-2021

PROVIDING FOR: Contract Approval for Millinocket Bicycle and Pedestrian Safety PPI Study

WHEREAS Order 10-2021 approved acceptance of grant funds for a Planned Partnership Initiative (PPI) program to conduct a study to identify changes and create a safety implementation guide for the Town; and

WHEREAS this study will be paid for through reimbursement funds from the Maine DOT and with matching funds from Northern Forest Center and Thrive Penobscot, leaving no expense to the Town;

IT IS THEREFORE ORDERED that the Interim Town Manager execute the agreement with T. Y. Lin International for a PPI Study with proposed cost not to exceed \$75,000.

PASSED BY THE COUNCIL: _____

ATTEST: _____



TOWN OF MILLINOCKET

Richard Angotti, Interim Town Manager
197 Penobscot Avenue, Millinocket, Maine 04462
Telephone 207-723-7000 FAX 207-723-7000

E-Mail: manager@millinocket.org Web Site: www.millinocket.org

CONTRACT FOR A STATE-FUNDED PROJECT

Project Location: Millinocket, Maine
Project WIN: 025647.00

Contract Maximum Amount: 75,000
Contract Begin Date:
Contract Expiration Date: June 30, 2022

This Project Contract (**Contract**) is entered into between the Town of Millinocket, (hereinafter **Municipality**), a municipal corporation with its principal administrative offices located at Millinocket Maine 04462 and with a mailing address of 197 Penobscot Ave., and T.Y.Lin (hereinafter **Consultant**), a corporation or other legal entity with its principal place of business located at 12 Northbrook Drive, Falmouth, Me 04105.

This Contract contains the following attachments:

- ☐ Appendix A – Method of Payment and Price, Overhead Rate
- ☐ Appendix B – Consultant's Proposal – Detailed Scope of Work
- ☐ Appendix C – Equal Employment Opportunity Provisions

The Municipality and the Consultant hereby agree as follows:

- A. **The Scope of Work.** The Consultant agrees to complete all work as detailed in this contract. The Consultant shall be responsible for furnishing all supervision, labor and equipment required to perform all work pursuant to this contract. The Municipality shall have the right to alter the nature and extent of the work as provided in this Contract; payment shall be made as provided in this Contract.
- B. **Contract.** Since this project is being undertaken with funding from the State of Maine, the Consultant agrees to be bound by all applicable requirements of the Maine Department of Transportation's Consultant General Conditions dated April 6, 2015, incorporated herein by reference: www.maine.gov/mdot/cpo/docs/general/consultant-general-conditions.pdf.
- C. **Time.** This Contract shall become effective on the date last signed and that date shall constitute the earliest date for which work may commence. The Consultant agrees to complete all project deliverables as outlined in this Contract on or before June 30, 2022.

The **Expiration Date** of this Contract is June 30, 2022, at which time work cannot continue under this contract without a modification in place to extend the expiration date.

- D. **Team Members.** Please list names of the Project Manager, designer, other key personnel, and primary sub-consultants you are using for this Contract.

Project Manager: Richard Angotti

Designer:

Other Key Personnel: Thomas Errico

Sub-consultants: _____

- E. **Representations.** By signing below, the Consultant hereby represents that to the best of the Consultant's knowledge and belief:

1. All of the statements, representations, covenants, and/or certifications required or set forth in the Contract documents are complete and accurate as of the date of this Contract.
2. The Consultant knows of no legal, contractual, or financial impediment to entering into this Contract.
3. The person signing below is legally authorized to sign this Contract on behalf of the Consultant and to legally bind the Consultant to the terms of this Contract.
4. Work shall not commence before the Municipality has fully executed this Contract and given the Consultant authorization to proceed.

F. Debarment. By signing below, the Consultant hereby represents that to the best of the Consultant's knowledge and belief, the organization, its principals and any subconsultants:

1. Are not debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from bidding or working on contracts issued by any federal, state or local governmental agency.
2. Have not within three (3) years of submitting the proposal for this contract been convicted of or had a civil judgment rendered against them for:
 - i. fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state or local government transaction or contract.
 - ii. violating federal or state antitrust statutes or committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - iii. are not currently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
 - iv. have not within a three (3) year period preceding this proposal had one or more federal, state or local government transactions terminated for cause or default.

G. Agreement. The undersigned – having carefully examined the site of work, scope of work and other conditions including insurance requirements for transportation project-related services – agrees to supply all the professional services, materials, tools, equipment and labor to complete the whole of the work in strict accordance with the terms and conditions of this Contract at the prices agreed to in Appendix A (attached).

Consultant further agrees to perform the work required at the prices specified above in accordance with the terms of this Contract and to provide the appropriate insurance.

Consultant also agrees:

First: That insurance (and a current Certificate of Insurance) as specified in this Contract will be provided before any work begins under this Contract.

Second: To begin the work on the date specified herein, and to complete the work within the time limits herein in accordance with the terms and conditions of this Contract.

IN WITNESS WHEREOF, the Consultant, for itself, its successors and assigns, hereby execute two (2) originals of this Contract and thereby binds itself to all covenants, terms, and obligations contained in the Contract Documents.

By: _____

By: _____

(Date Signed)

(Date Signed)

APPENDIX A TO PROJECT CONTRACT – RATES

METHOD OF PAYMENT

- ☒ **Burdened Hourly Rates - Adjustable**
☐ **Burdened Hourly Rates – Fixed**
☐ **Cost Per Unit of Work**
☐ **Cost Plus Fixed Fee**
☐ **Lump Sum**

Consultant Name:

Thomas Errico P.E.

Date:

Employee Names/Classifications & Rates

Please indicate the Employee Names/Classifications and rates that will be used to fulfill the requirements of this contract.

Employee Name & Classification	Direct Labor Hourly Rate	Overhead	Profit/Fixed Fee	Burdened Hourly Rate

**APPENDIX B TO PROJECT CONTRACT:
SCOPE OF WORK**

**APPENDIX C TO PROJECT CONTRACT:
EQUAL EMPLOYMENT OPPORTUNITY PROVISIONS**

By signing this Contract, the Consultant agrees to abide by the following Equal Employment Opportunity requirements during the performance of this Contract:

- A. The Consultant shall not discriminate against any employee or applicant for employment relating to this Contract because of race, color, religion, sex, national origin, ancestry, age, physical or mental disability, or sexual orientation, unless related to an actual occupational qualification. The Consultant shall take affirmative action to assure that applicants are employed, and employees are treated during their employment without regard to their race, color, religion, sex, age, national origin, physical or mental disability, or sexual orientation. The Consultant agrees to post in conspicuous places available to employees and applicants for employment notices setting forth the provisions of this section.
- B. The Consultant – in all solicitations or advertising for employees placed by or on behalf of the Consultant relating to this Agreement – shall state that all qualified applicants shall receive consideration for employment without regard to race, color, religion, sex, national origin, ancestry, age, physical or mental disability, or sexual orientation.
- C. The Consultant shall cause the foregoing provisions to be inserted into any subcontract for work covered by this Contract so that such provisions shall be binding upon each contractor, except for contracts or subcontracts for standard commercial supplies or raw materials.

TOWN OF MILLINOCKET
CONSULTANT'S DETAILED COST PROPOSAL FORM (without traffic counts)

Consultant Name: T.Y. Lin International Orig. Date: April 13, 2021
 Vendor/Customer No.: Revised Date: Contact Name: Thomas Errico
 Project Title/Location: Town of Millinocket Bicycle and Pedestrian Safety PPI Study Contact e-mail address: thomas.errico@tylin.com
 Service Area or Phase of Work: Transportation Planning

Consultant Positions =>											TOTAL
#	Task Descriptions	PROJECT MANAGER	SENIOR ENGINEER	SENIOR PLANNER	ENGINEER	QA/QC	Hours	Hours	Hours	Hours	Hours
1	Project Coordination and Meetings	40.00	4.00	4.00	16.00						64.00
2	Assess Available Data and Current Conditions	16.00	12.00	10.00	47.00						85.00
3	Evaluate Improvement Alternatives	28.00	22.00	16.00	60.00	2.00					128.00
4	Draft Feasibility Report and Recommendations	28.00	16.00	16.00	80.00	2.00					142.00
5	Develop Final Report	20.00	12.00	8.00	32.00	2.00					74.00
6											0.00
7											0.00
8											0.00
9											0.00
10											0.00
11											0.00
12											0.00
13											0.00
14											0.00
15											0.00
16											0.00
17											0.00
18											0.00
19											0.00
20											0.00
21											0.00
TOTAL HOURS		132.00	66.00	54.00	235.00	6.00	0.00	0.00	0.00	0.00	493.00
HOURLY RATE		\$62.00	\$49.50	\$38.10	\$28.25	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIRECT LABOR TOTAL		\$8,184.00	\$3,267.00	\$2,057.40	\$6,638.75	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,447.15
DIRECT EXPENSES											
MRLD		\$14,932.06									
Printing		\$500.00									
Mileage (currently \$.45 per mile) 7 trips x 400mi		\$1,260.00									
Other		\$0.00									
TOTAL DIRECT EXPENSES =		\$16,692.06									
							Overhead %	157.76%	\$32,257.42		
							Profit/Fee %	10.00%	\$5,270.46		
							Subtotal =		\$57,975.03		
							Total Direct Expenses =		\$74,667.09		

NOTE: This proposal form must be accompanied by: (a) Description of Services; (b) Scope of Work; (c) DBE form; (d) Appendix A-1; (e) Certified Payroll; (f) Insurance Certificates; and (g) Any Subconsultant Proposals.

ORDER #95-2021

PROVIDING FOR: Acceptance of Funds from the Sierra Club

WHEREAS Order 282-2020 approved acceptance of \$1,500 from the Sierra Club to fully fund a three-month food security internship;

IT IS ORDERED that the Millinocket Town Council accept \$1,500 from the Sierra Club to fully fund this internship for another three months.

PASSED BY THE COUNCIL: _____

ATTEST: _____