



TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS
and via Zoom.
Thursday, July 22nd, 2021
4:30 PM

This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: n/a
4. Approval of Minutes: March 25, 2021, and April 8, 2021, Regular Town Council meetings.
5. Special Presentations: n/a
6. Interim Town Manager's Report

UNFINISHED BUSINESS: n/a

NEW BUSINESS:

7. ORDER #199-2021 Approval of the Town Warrant for July 22, 2021
8. ORDER #200-2021 Approval of the Wastewater Warrant for July 22, 2021
9. ORDER #201-2021 Approval of an Application for the Youth Committee
10. ORDER #195-2021 Approval of FAA Grant
11. ORDER #196-2021 Authorization for Grave Site Repairs
12. ORDER #197-2021 Authorization for Use of Parking Lot
13. ORDER #198-2021 Authorization for Traffic Calming Strategy Study
14. Approval for Local Food Pantry Donation
15. Reports and Communications:
 - a. Warrant Committee for July 22, 2021, Council Meeting: Councilor McEwen and Councilor Pelletier
 - b. Chair's Committees Reports
 - c. Two Minute Public Comment

16. Adjournment:

The Town of Millinocket requests masks be worn while in the Municipal Building if not vaccinated. Public Comments and Zoom attendance requests can be emailed to the Town Manager Prior to the Meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. The meeting is also streamed live for your convenience @ townhallstreams.com and find the direct links on our website millinocket.org. We thank you for complying.

****Stay Healthy, Stay Safe****

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are common terms:

- **Order** - Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** - A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** - A "second" is used when a councilor supports an order to be discussed and voted upon. Without a "second" an order or motion does not get discussed or voted on.
- **Amendment** - A change to an original order, which can be motioned by a councilor and approved or voted down by the whole Council.
- **Minutes** - Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**- This is the protocol used and questions go to the Council Chair. The Council follows Robert's Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant**- A list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mill Rate** - Tax rate. The tax rate determines what is paid in property taxes. It is stated in "so many dollars per thousand dollars of valuation." Residential property owners may want to seek homestead exemptions or Veterans exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town's Tax Assessor.
- **Two Minute Public Comment** - Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts or feedback publicly. The Council invites any and all people to speak. Questions directed at the Council or Manager will be answered at the following Council meeting; this part of the agenda is not interactive.
- **Executive Sessions** - These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No action by the Council can be taken in Executive Session-- only in public Council meetings can any vote or decision be made by the Council.
- **To ask questions** or offer feedback during Town Meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered. Want to do more? Become an appointed member of a committee! The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:
<https://millinocket.org/government/committees-and-boards/>.

March 25, 2021

The Regular meeting of the Millinocket Town Council was brought to order Chair Golieb in Council Chambers and via Zoom at 4:30 pm.

Roll Call:

Town Council Members Present:

Pelletier	Pray
Jackson	Danforth
Bragdon	Golieb
McEwen	

Also present: Interim Town Manager Richard Angotti, Town Clerk Diana M. Lakeman, Fire Chief Thomas Malcolm, Public Works Director Ralph Soucier via Zoom, Airport Director Jeffrey Campbell via Zoom, Presenters: Melanie Spencer and Todd Phillips, Media Benn Barr via Zoom and 5 in Zoom public.

Pledge of Allegiance

Approval of the Minutes of the August 13, 2020, and October 22, 2020, Public Hearing & Regular meetings, and March 11, 2021, Executive Sessions.

Motion-McEwen Second- Pelletier Vote 7-0

Adjustments to the Agenda: n/a

OLD BUSINESS: n/a

NEW BUSINESS:

Special Presentations: a) Todd Phillips, Millinocket Regional Hospital Infection Prevention Specialist, updates on the status and ongoing efforts of MRH's community vaccination clinics and Covid19 prevention efforts, community activity, noticing vaccination s going very well following CDC approved operations, currently accommodating age 50 plus anticipation with in a couple weeks to go down to the next age bracket, encourages the community to sign up ahead of time on the online registry well before your age bracket is available for a seamless experience.

Council discussion concludes with appreciation of the efforts MRH has taken in prevention and thoughtfulness of the community in response to a healthy and vaccinated community.

b) Melanie Spencer, Grant Development Consultant, informs benefits for grant writing having 25 years of experience as a certified professional grant writer and member of New England Grant writing Association, explains the landscape of grant writing and fundamental purposes for foundations, corporations, and governmental agencies, recommendations to follow path of success preparation, cultivate and connect, get to know and communicate, apply and steward, notes to a good grant writer-track record, certifications, experience in sector, knowledgeable about organization development and project management experience, informs a webinar is available March 26th at 10:00 am hosted by Maine Association of Non Profits - A New Era in Federal Earmarks.

Chair Golieb expresses interest in a grant writer for the Town of Millinocket noting it's benefits, inquires salary range for the size of a community similar to ours, Melanie informs Grant Professionals has a survey on salary and will give current data for salary rates and contracted/staff rate.

Councilor Jackson expresses appreciation for the presentation.

Councilor Pray thanks Melanie for her presentation, inquiries if knowledge of Municipalities having staffed grant writers.

Public Comment: John Raymond, Highland Ave., Thanks for the presentation, inquires how one goes about getting certifications to become a grant writer; Melanie informs GPCI(Grant Professions Certified Institute is every 3 years required to re-certify and demonstrates knowledge and competency.

Interim Town Manager's Report: March 25, 2021

Managers Time- The meetings are starting to consume my time. I want to be a part of all the activities and meetings, but I need to focus on the primary business of the Town and budget. This does not say I will not try and be at all the meetings, but I need to prioritize my time to keep the ship moving on a true course. Please understand that I know we are all in this together and all the directions we are moving are good, but budget season must take priority. Please keep me in the loop and I will try to make as many as I can but please do not be offended if I miss a meeting or two. Thank You

Municipal Building Maintenance – Repaired lock on court room door. Door hardware is under warranty.
Transfer Site trash truck repairs- They are having trouble getting parts from cummings engine for the trash truck. East has been taking our trash for us, but we might need to do something different if this continues.
Planning Board – Planning board meets on 3-30-2021 to continue discussions on Air B&B zoning.

Maine Technology Group – Manager's computer is still having issues. We have sent one down to be serviced under the current contract and will update you when it comes back and placed into service.

Department Reports -

Public Works Safety: No issues. Crews continue to follow guidelines for Covid-19 as a safety priority.

Public Works: Public Works Equipment Operator out of work due to a medical procedure. Doing well at home and scheduled to return to work on March 29th.

Patch potholes as necessary.

Working on street sweeping equipment.

Town has been awarded \$125,000 for culvert replacement by the MDEP at Smith Brook crossing on Penobscot Avenue. Working on finalizing the contract. Timeframe will be allowable for two years to do the work.

Posted the Rice Farm Road from the Transfer Site to #157

Transfer Station: Unorganized Territory MSW contracts due to expire June 30th, 2021. I have sent the contracts for Penobscot and Piscataquis County to the Interim Manager for review to discuss with the council a path forward for re-negotiation for the next three years. Due to increased activity in UT area proposed increase in fee schedules may be needed. Normally the Town receives a 3% increase each year.

Unit #17 Trash Truck is at Freightliner as the high-pressure fuel pump, and front cover of the engine is cracked and needed to be replaced. Freightliner having an issue getting parts from Cummings. East Millinocket Public Works is working with us hauling our trash trailers until repairs to our truck can be made. #1 Compactor has a hydraulic Cylinder leaking. We are working to get a replacement ready and schedule the repair. The compactor is still in operation.

Respectfully submitted, Ralph Soucier, Director of Public Works

Airport Update for Manager's Report: The G.A.R.D. system recorded 181 operations this month to date.

Attended a zoom meeting for the Maine Aeronautical Advisory Board.

Met with Patrick from Arcadia Design to go over Terminal Building plans.

Met with Manager, Treasurer, and Public Works Director on FY22 Budget.

Been working with Public Works Director on department transition.

Good weather has brought the airplanes out. Lots of air traffic.

Respectfully Submitted, Jeff Campbell, Airport Manager

Wastewater Operations Report: The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed on a daily basis.

We have been notified by Versant Power that an upgrade will be required to the substation outside the treatment facility. This upgrade includes the transformer located just outside the building along with the associated power lines. At the same time the power regulator located in the building will need to be removed. Versant Power is putting together a cost estimate for this project. This will include the portion the town will be responsible for.

James Charette, Superintendent

Code Enforcement: Worked on adding permits into the trio system.

Issued permits for electrical and one accessory structure.

Assessing: Worked on the following items: responding to emails and phone calls, corrected ownership finalized the affidavit submission for the Brookfield case, worked on the Natural Hazard plan as requested by the county, researched valuation for the Elks land and the Airport encroachment issue, discussed homestead exemptions with taxpayers.

HR: Human Resources Director

Municipal Deeds for the foreclosed properties are done, working on 19/20 Town Report, Interviewed and hired Paramedic/Firefighter, updated postage machine and renewed lease, attended zoom webinar on De-escalation or calming, troubled waters, assisted employees with benefits requirements, posted for operator at the Wastewater Plant

Front Office : Assisting citizens with abatement request

General Assistance Director, assisted individuals to meet their unmet needs. , working with other resources in the community so we can work together

Bookkeeper: Processed payroll for Town and Wastewater employees, to include the warrants for the taxes.

AP warrants for this week's council meeting

Lori Santerre, Human Resource Director

Clerk's Office: Totals include March 5, 2021 to March 23, 2021 Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$379,879.60 were collected, which involved 1168 transactions processed in Trio.

Submitted department budget proposals

Working on back logged Council meeting minutes

Clerk's parttime temp Amber Carney is updating cemetery plot internments and purchases electronically and hard copy files, as well as the Clerk's copy of the cemetery maps, processing daily mail and drop box payments, training on window transactions and motor vehicle transactions.

* Amber's last day was March 19th per prior council order approval. The Town Office expresses appreciation as her assistance has greatly benefited from her presence with quick learning skills and filing experience. Roxanne, Office Asst., finalized reconciliations for February month end reports to all State Agencies, process daily reconciliations.

Creating Agendas, Email correspondence, returning phone messages and inquiries of account details and totals.

Election: Certifying petitions - all signatures require certification within 3 days of being received and must be returned to the Circulator, currently I have received two active petitions in circulation.

Searching necessary items for safety procedure purposes and purchasing necessary election supplies through Covid19 grant monies received to update Election Site and Municipal Clerk office area.

Other Items: Mailed reminder letters, w/ applications, to all Victualers license holders in Millinocket.

*Current held licenses are to expire May 2021 and all require council approval

March 2022 Motorcycle combo stickers are now available.

Dog registration renewals available until June 2nd, 2021 with no late fee.

Diana M. Lakeman, Town Clerk/Deputy Tax Collector/Registrar of Voters/Motor Vehicle Agent/Inland Fisheries & Wildlife Agent/Notary Public

Treasurer: The first interest payment was made 1/28/21 for the GNP Economic Development Loan in the amount of \$27,231.16. The next payment is due July 29 for \$55,946, which includes \$45,569 for principal. New voting booths were delivered in February. This purchase was paid for with grant funds.

2020 Affordable Healthcare reporting was completed February 19.

Friday, February 19, is the deadline for residents who lost their properties due to the FY19 tax lien to repurchase their property. Letters remain unanswered on four properties: 18 Waldo Street, 53 York Street Ext., 43 Oak Street and 90 Elm Street.

I am making arrangements for the new police cruiser from York's of Houlton to be delivered to East Millinocket on Friday the 26th.

Fire: Have hired new FF/EMT, Jennifer Bernier is an FF/Paramedic and will be starting on Sunday, April 4th. New Exhaust System (Air Exchanger) has been installed in Fire Dept.

Attended ZOOM class through MMA on "Intro to De-Escalating Techniques."

Ordered new ambulance hoping for May-June delivery.

Have been in constant communications with Maine CDC, Maine EMS, and other State groups on this ever-changing situation. Am involved in multiple Zoom and other ways of meeting with these groups daily including weekends.

Continue to pass on daily numbers of COVID-19 cases around the State.

Monitoring crew and making sure that everyone is trying to keep safe and mentally conditioning during stressful times.

Fire Station is still locked down.

Conducted monthly Fire and EMS training.

Participating in numerous teleconferences and webinar concerning the Corona Virus and precautions and protocols recommended by CDC, EMA, and Maine EMS.

Did follow up's for ME Dept of Health on complaints against area business regarding mask, worked with business and supplied education materials and supplies.

Following up on daily basis with school dept. on any issues or problems, things seem to be working very well no issues or concerns. Continue to work with school dept. for warming shelters and getting generators in the school. Also attended School Administrative team meeting on where school systems are heading in getting schools back on normal track.

Continued to monitor activities around our area regarding COVID-19 testing is and its effect on our community.

MRH finished up COVID vaccinations for all call FF and Spare Drivers that wanted one.

Continue to work with MRH on vaccination clinic having ambulance and crew on standby at clinic monitoring.

Chief Thomas Malcolm AEMT, FLSE, EMA Director Millinocket Fire Department

Police: In the last few weeks, we have been busy with several theft complaints that have resulted in criminal charges from local businesses'. We have also had arrest for a couple drug related OUI's, assaults and bail and probation violations.

The computers for the Millinocket cruisers have been received and have been licensed and set up. We are waiting on installation of the cruiser mounts, which we anticipate in the in the next few weeks. The Millinocket cruiser that is being replaced has been sent to be stripped and we will be working to get the new cruiser outfitted in the coming weeks.

We are still working on hiring, but we have begun to receive some positive interest in positions and some of the interested candidates have spent some time riding with our officers and seeing the operation and we are hopeful we will have some new members on board in the coming weeks. We have hired a few additional part time staff and they will be beginning training very soon.

We have received several messages from Millinocket citizens to our Facebook page expressing their well wishes and thanks for the service over the past several weeks of the transition. Officers have been very active in speaking with businesses, the school and citizens and we have received very positive feedback and concerns they would like to see addressed.

Chief Cameron McDunnah

Council Comments: **Straw Poll**- Letter of Intent to Northern Forest Center, all in favor; **Straw Poll**- Councilor Jackson to serve as Town Liaison to Library, all in favor.

Councilor Pray notes MMA training on Air B&B to the Planning Board and shares appreciation to the planning board for all their efforts, confirms 10% County increase is per year not contract, shares appreciation to Amber and all the office staff, inquires clarification if petitions were State of local, Clerk: State, reminds homestead application due 4/1/2021, agrees wait to advertise for Town manager with professional search assistance.

Councilor Danforth expresses appreciation for the good report, inquires if the community can recycle yet, Councilor McEwen shares thanks to Amber and her professionalism extending appreciation to all new employees.

Councilor Bragdon expresses appreciation to all staff and for the detailed report.

Councilor Jackson informs the Planning board meeting on Air B&B's April 28th and open to the public, inquires if staff at full contingency, Interim TM-at full staff, welcoming new employees, appreciation to the police force as efforts seem favorable.

Councilor Pelletier thanks for the detailed report all good information.

Chair Golieb explains recycle is not available and not cost effective for the Town currently, thanks for the feedback pertaining to the straw polls, thanks to Amber for stepping in welcoming all new hires, appreciation to Interim Town Manager and all his workings.

Councilor Pray inquires cardboard recycling practices furthering Fiberight absence and now MRC, Ralph Soucier PW director informs contracts are still in place with no negotiations, procedure is to compact and bail materials.

Public Comment:

Jeffrey Campbell, Airport Director, thanks to all involved in assisting the redevelopment of the airport department, and for the letter of intention.

ORDER #55-2021 PROVIDING FOR: Execution of the Warrant for March 25, 2021

IT IS ORDERED that the Warrant for March 25, 2021, in the amount of \$65,590.72 is hereby approved.

Motion- Danforth Second- Jackson Vote 7-0

Public Comment: none

ORDER #56-2021 PROVIDING FOR: Execution of the Wastewater Warrant for March 25, 2021

IT IS ORDERED that the Wastewater Warrant for March 25, 2021, in the amount of \$8,898.88 is hereby approved.

Motion- Jackson Second- Danforth Vote 7-0

Public Comment: none

ORDER #57-2021 PROVIDING FOR: Approval of an Application for an Entertainment License for Hillcrest Golf Club.

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

Randy Jackson, President, 106 Knox Street, Millinocket

d/b/a

Hillcrest Golf Club, 1 Golf Course Road, Millinocket

Motion- Bragdon Second-Pelletier Vote 6-0-1 (Jackson/Abstain)

Public Comment: none

ORDER #58-2021 PROVIDING FOR: Approval of an Application for a Malt, Vinous and Spirituous Liquor License for Hillcrest Golf Club.

IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for:

Hillcrest Golf Club, 1 Golf Course Road, Millinocket

d/b/a

H/*illcrest Golf Club, 1 Golf Course Road, Millinocket.

Motion-McEwen Second- Danforth Vote 6-0-1 (Jackson/Abstain)

Public Comment: none

ORDER #59-2021 PROVIDING FOR: Approval of a Victualer License for Hillcrest Golf Club.

IT IS ORDERED that the attached application for a Victualer license is hereby approved for:

Randy Jackson, President, 1 Golf Course Road, Millinocket

d/b/a

Hillcrest Golf Club, 1 Golf Course Road, Millinocket.

Motion-Danforth Second- Pray Vote 6-0-1 (Jackson/Abstain)

Public Comment: none

ORDER #60-2021 PROVIDING FOR: Approval of an Application for an Entertainment License for Three Rivers Whitewater.

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

Joseph Christopher, The Forks, ME 04985

d/b/a

Three Rivers Whitewater, Boatman's, 10 Medway Road, Millinocket

Motion-Pray Second- Pelletier Vote 7-0

Public Comments: none

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ORDER #61-2021 PROVIDING FOR: Approval of an Application for a Malt, Vinous and Spirituous Liquor License for Three Rivers Whitewater.

IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for:

Three Rivers Whitewater, Inc., PO Box 10 The Forks, ME

d/b/a

Three Rivers Whitewater Inc., 10 Medway Road, Millinocket.

Motion-Jackson Second- Bragdon Vote 7-0

Public Comment: none

ORDER #62-2021 PROVIDING FOR: Approval of an Application for a Victualer license for Three Rivers Whitewater.

IT IS ORDERED that the attached application for an Victualer License is hereby approved for:

Joseph Christopher, The Forks, ME 04985

d/b/a

Three Rivers Whitewater, Boatman's, 10 Medway Road, Millinocket

Motion-Bragdon Second- Pray Vote 7-0

Public Comment: none

ORDER #63-2021 PROVIDING FOR: Approval of a Victualer License for Hotel Terrace.

IT IS ORDERED that the attached application for a Victualer license is hereby approved for:

Brent Cole, Katahdin Property Investments LLC, 166 Connecticut Avenue.

d/b/a

Hotel Terrace, 53 Medway Road.

Motion-McEwen Second- Jackson Vote 7-0

Public Comment: none

ORDER #64-2021 PROVIDING FOR: Approval of an Application for the Youth Committee

IT IS ORDERED that the Millinocket Town Council appoints Dylan Evans to the Youth Committee.

Motion- Pelletier Second- Pray Vote 7-0

Public Comment: none

ORDER #65-2021 PROVIDING FOR: Approval for Capital Budget Increase for New Police SUV

IT IS ORDERED that the Millinocket Town Council approves the expenditure of \$6,936.34 for additional equipment costs associated with the new police SUV. This which will increase the FY21 Capital Budget by \$6,167.34, as only \$769 remains unspent from the Police Cruiser capital budget. The following accounts are affected:

Increase E1300-9504 (Capital Improvements/Budgeted Capital) \$6,167.34. Budget will be revised from \$440,805 to \$446,972.

Decrease E0300-3002 (Fringe Benefits/Social Security & Medicare Taxes) \$6,167.34. The budget will have an unspent balance of \$45,772 after this transfer.

Motion-Danforth Second- Pray Vote 7-0

Public Comment: none

ORDER #66-2021 PROVIDING FOR: Approval for Trash Truck Unit #17 Repair

IT IS ORDERED that the Millinocket Town Council approves the unbudgeted expenditure of \$15,445.42 to repair Trash Truck Unit #17. Reallocating unspent budget of \$9,668 from completed capital projects will require \$5,777 from the Heavy Equipment Reserve budget for the expenditure balance. The following accounts will be affected:

Increase E1300-9504 (Capital Improvements/Budgeted Capital) \$5,777. Budget will be revised from \$446,972 (includes Police SUV Order) to \$452,749.

Decrease E1300-9502 (Capital Improvements/Heavy Equipment Reserve) \$5,777. The budget will have an unspent balance of \$1,153 after this transfer.

Motion-Pray Second-Bragdon Vote 7-0

Public Comment: none

ORDER #67-2021 PROVIDING FOR: Approval to Increase Part-Time Budget for Town Office

IT IS ORDERED that the Millinocket Town Council approves transferring \$3,640 from the Code Enforcement budget to provide additional part time help in the Town Office for the next 14 weeks in the amount of 20 hours weekly at a rate of \$13/hour. This change will affect the following budget accounts:

Increase E0102-0420 (Tax Collector/Part Time) \$3,640. Budget will be revised from \$21,455 to \$25,095.

Decrease E0114-0111 (Planning Code Development/Code Enforcement) \$3,640. The budget will have an unspent balance of \$2,396 after this transfer.

M0.otion-Jackson Second-McEwen Vote 7-0

Interim Town Manager Angotti clarifies the intent of this order will keep the current part time assist clerk on payroll using the unused expenditure budgeted from Code Enforcement expressing the quality of work coming out of the office has been noticed and needed.

Public Comment: none

ORDER #68-2021 PROVIDING FOR: Approval for Transfer Site Trash Hauling Services

WHEREAS the Transfer Site's Trash Truck Unit #17 is out for repair; and

WHEREAS there is a need to outsource the delivery of the Town's Trash to the PERC Plant in Orrington until the truck is back operational;

IT IS ORDERED that the Millinocket Town Council approve the transfer funds from E0700-0731 Debt & Interest/GNP Economic Development Loan Interest to E0409-2150 Transfer Site/Outside Services to cover the unbudgeted hauling expense that has been incurred,

Note: There is \$4,299.84 available budget in the above Debt & Interest account as the FY21 budget for this line was based on an estimate.

Motion-Bragdon Second- Jackson Vote 7-0

Public Comment: none

ORDER #69-2021 PROVIDING FOR: Appointment to the Town Charter Review Committee

IT IS ORDERED that the Millinocket Town Council appoints Peter Jamieson and Brittany Grutter to the Town Charter Review Committee.

Motion-Pelletier Second-Danforth Vote 7-0

Councilor Jackson notes both nominees are creditable and are a great asset to the community.

Chair Golieb echoes Jackson's comments.

Public Comment: none

ORDER #70-2021 PROVIDING FOR: Municipal Release Deed to Douglas and Paula Adams

IT IS ORDERED that the Millinocket Town Council authorizes the Interim Town Manager to execute and file all necessary paperwork including signing a Municipal Release Deed to

Douglas and Paula Adams to complete the sale of a property located at 18 Waldo Street, Map and Lot U09-019 for \$4,405.45 which covers all outstanding sewer and tax fees and other costs.

Motion-McEwen Second- Danforth Vote 7-0 Public Comment: none

ORDER #71-2021 PROVIDING FOR THE ADVERTISEMENT OF THE ENERGY RFP

IT IS ORDERED that the Interim Town Manager is directed to advertise the attached and updated Energy RFP no later than March 29th, 2021, on the town website, the Bangor Daily News, and the Lincoln News. NOTE: The only substantive changes to the attached Energy RFP are the dates outlined in the procedural timeline.

Motion-Danforth Second- Pelletier Vote 7-0

Public Comment: none

Reports and Communications:

- a. Warrant Committee for April 8, 2021, Council Meeting: Councilor McEwen and Councilor Jackson.
- b. Chair's Committee Reports:
 - Chair Golieb, Sustainable Subcommittee,
 - Tom Malcolm, Events Committee, met last week for the first time since last year, discussion plans for 4th of July fireworks, concerns shared by committee with apprehensive for 4th of July festivities and crowd gatherings, looking into alternative celebrations noting no parade at this time, looking for direction of support for fireworks.
- c. Two Minute Public Comment:
 - John Raymond, intends to bring forward grant opportunity for KRMT ATV trail, 90%/10%, to finalization.

Motion to adjourn at 5:49 p.m. –Pelletier, Second –McEwen Vote 7-0

April 8, 2021

The Regular meeting of the Millinocket Town Council was brought to order Chair Golieb in Council Chambers and via Zoom at 4:30 pm.

Roll Call:

Town Council Members Present:

Pelletier	Pray
Jackson	Danforth
Bragdon via Zoom	Golieb
McEwen	

Also present: Interim Town Manager Richard Angotti, Town Clerk Diana M. Lakeman, Fire Chief Thomas Malcolm, Public Works Director Ralph Soucier via Zoom, Airport Director Jeffrey Campbell via Zoom, Wastewater Director James Charette, Presenters: Melanie Spencer and Todd Phillips, Media Benn Barr via Zoom and 5 in Zoom public.

Pledge of Allegiance

Approval of the Minutes of the September 10th, 2020, Regular meeting.

Motion-Jackson Second- McEwen Vote 7-0

Adjustments to the Agenda: Order #82-2021 & Order #83-2021.

OLD BUSINESS: n/a

NEW BUSINESS:

Special Presentations: n/a

ORDINANCE #1-2021 - Public Hearing: in @ 4:32 pm

PROVIDING FOR: An Adoption of Chapter 96 of the Code of the Town of Millinocket

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MILLINOCKET that the attached Local Food Sovereignty Ordinance is hereby adopted as Chapter 96 of the Millinocket Code.

IT IS FURTHER ORDAINED that the Town Clerk make appropriate changes to incorporate this chapter into the Millinocket Code and distribute new pages to all persons known to have a copy of the Code.

Motion- Jackson Second- Danforth First Reading: 4/08/2021

Chair Golieb informs Local Food Sovereignty has been an item of research and discussion with the Sustainability Sub Committee for over a year, notes this ordinance if passed will allow Towns to adopt their own policy for residents to cook, can, and sell from home without State inspection or approval and a Town application or license.

Councilor Pray clarifies the intent is for sale of goods transactions are to be sold at the place of production, excluding dairy and meat.

Councilor McEwen inquires if Health Officer has any authority if an issue arises, Councilor Pray states Title 22 §562 weighs out general provisions and violations.

Public Comment: none (no audio or in person comments)

Out of Public Hearing: @ 4:37 pm

Interim Town Manager's Report: April 8, 2021

Millinocket Spirit of America Tribute

I would like to nominate Eldon Doody for his support on various parks in the area and always supporting the town when asked for his expertise.

Municipal Building Maintenance –We are preparing for our safety inspection of the different departments and buildings.

School Board Zoom procedure by using this Zoom link and taking part in the meeting you agree to:

Be placed in the waiting room until you are granted access to the meeting.

You must display your first and last name on the screen i.e., “Jane Doe”, not “Jane’s iPhone”.

You must have your face visible on the screen if you plan to address the Board.

You must be appropriately dressed with an appropriate background.

Appropriate behaviors, language and online etiquette are expected.

The Millinocket School Department reserves the right to remove anyone from the Zoom Meeting, should you not follow the expectations, at the discretion of the Zoom host, Superintendent and/or the School Board Chair.

Planning Board –

Planning board had a meeting on 3-30-2021 to continue discussions on Air B&B zoning.

Maine Technology Group –

Manager’s computer has been installed and is operating well again.

Department Reports -

Public Works: April 1 2021

Safety: No issues. Crews continue to follow guidelines for Covid-19 as a safety priority.

Rick Willigar, Equipment Operator is back to work from being out for surgery.

Cleaning up tree limbs and wind damage.

Inspecting culverts for proper drainage due to spring high water levels.

Street Sweeper has been serviced and has started on main runs with the sidewalk machine pulling out sand.

Repairing several shoulder washouts, straightening signs, patching holes, working on chipper.

Closed gate at Jerry Pond Road condition soft and needs to improve before grading, cleaning up around mowing areas.

Transfer Station:

Unorganized Territory MSW contracts sent out to them for review, unit #17 Trash Truck repairs completed.

Looking at separating cardboard as pricing is increasing some, #1 Compactor hydraulic issue has been completed in-house by Bryan Duprey, PW Mechanic. Had to do a lockout on the compactor and enter inside finding a broken hydraulic hose and fitting. This repair was done with Public Works on a down day at the Transfer Site which worked well.

Cemetery: Working on several requests with future burials and stone placement, monitoring road conditions and grounds for May 1st opening.

Respectfully submitted, Ralph Soucier, Director of Public Works

Airport The G.A.R.D. system recorded 504 aircraft operations year to date. 130 in Jan, 147 in Feb, and 227 in March, Spring maintenance has started early. Been repairing and replacing runway lights, etc.

Met with Patrick from Arcadia Design Works to go over Terminal Building floor plan, working with Public Works Director on department transition, particularly handling of bills and grant paperwork, working with Maine DOT and Hoyle, Tanner & Associates on the Master Plan, working on FY22 Budget.

Respectfully Submitted, Jeff Campbell, Airport Manager

Wastewater: The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed on a daily basis.

We have been notified by Versant Power that an upgrade will be required to the substation outside the treatment facility. This upgrade includes the transformer located just outside the building along with the associated power lines. At the same time the power regulator located in the building will need to be removed. Versant Power is putting together a cost estimate for this project. This will include the portion the town will be responsible for.

James Charette, Superintendent

Code Enforcement: Worked on adding permits into the trio system. Worked on complaints with citizens and resolve disputes. Assisted with issues of ownership of property by researching Registry of Deeds. Assist Assessor on Abatement issues

Assessing : Worked on the following items: responding to emails and phone calls, corrected ownership of properties, finalized the affidavit submission for the Brookfield case, worked on the Natural Hazard plan as requested by the county, researched valuation for the Elks land and the Airport encroachment issue discussed homestead exemptions with taxpayers.

HR: Manager of Human Resources, Welfare Director, and Bookkeeper

Human Resources Director Hired Jennifer Bernier as Firefighter/Paramedic, Zoom Trio training, Zoom Katahdin Mobilization meeting, Interviewed for Wastewater position.

Front office: Purchasing for departments and municipal building, Posted for RFP for Proposals for Energy PPA

General Assistance Director Assisted individuals to meet their unmet needs, Submitted for monthly reimbursement

Bookkeeper Processed payroll for Town and Wastewater employees, to include the warrants for the taxes, AP warrants for this week's council meeting, Month End work

Lori Santerre, Human Resource Director

Clerk's Office: Town Clerk, Totals include March 24, 2021, to April 2, 2021, Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$142,841.41 were collected, which involved 539 transactions processed in Trio.

Working on back logged Council meeting minutes.

Clerk's parttime temp (welcome back) Amber Carney and Office Assistant Roxanne Johnson with the help of Sexton Ralph Soucier are finalizing the updates to back logged cemetery plots, internments and purchases electronically and hard copy files, as well as the Clerk's copy of the cemetery maps and deeds, also processing daily mail and drop box payments, training on window transactions and motor vehicle transactions.

Roxanne, Office Asst., finalized reconciliations for March month end reports to all State Agencies, and daily reconciliations.

Creating Agendas, Email correspondence, returning phone messages and inquiries of account details and totals.

Election Purchasing election supplies for safety procedures through Covid19 grant monies to update Election Site and Municipal Clerk office area, received to date: Election booths, both stand up and handicap accessible, to replace antiquated cloth booths that did not allow social distancing for use of every booth or easily disinfecting procedures, Guard poles with directional rails and signage to direct and allow social distancing while maintaining a pattern of directional flow, both at the election site and Municipal office for daily transactions, Glass cases with poster boards: for posting election sample ballots, meeting agendas, etc., for an alternative and safe public viewing from current posting on entrance doors. Anticipate having enclosed postings located at both entrances, inside the elevator lobby and two stand up out front of the Municipal building for community ease of viewing, 2-Vote Here sandwich board road signs: displays for Municipal building sidewalk for voter information prior to election day, also for election day entrance display.

Other Items: Mailed reminder letters, w/ applications, to all Victualers license holders in Millinocket:

Received 6 returned as of 4/5/2021 *Current held licenses are to expire May 31,2021 and all require council approval, Dog registration renewals available until June 2nd, 2021, with no late fee.

Diana M. Lakeman, Town Clerk/Deputy Tax Collector/Registrar of Voters/Motor Vehicle Agent/Inland Fisheries & Wildlife Agent/Notary Public

Treasurer: I have completed the first round of the budget for review, The FY20 audit report has been issued. The Town's auditing firm, Runyon Kersten Ouellette, has informed us that they will no longer be able to perform the annual audit due to Staffing constraints. I have made numerous inquiries and have yet to receive a proposal, there are nine properties that will foreclose April 30 unless the outstanding balance on their unpaid sewer lien filed October 31, 2019, is paid, we had a Trio SQL demonstration last week. There is a question had server capacity that needs to be researched. Once this issue is resolved, the next step is to establish the startup plan, I will be working on the March financial closeout this week.

Mary Alice Cullen, Treasurer.

Fire: FIRE AND AMBULANCE RUNS REPORT FOR MARCH 2021

AMBULANCE CALLS: TOTAL 82

Vehicle Fire:	0	LOST CALLS: TOTAL: 10 FIRE CALLS: TOTAL: 8 Chief Thomas Malcolm AEMT, FLSE, EMA Director Millinocket Fire Department Participating in numerous
False Alarms:	0	
Furnace Issue: (Flooded Oil Burner)	1	
Electrical: (Mast pulled from house), (Wire Down)	2	
Chimney Fire:	0	
Public Assist: (Assist into house)	1	
Rescue: (Snowmobile Accidents), Caught Under Rock)	3	
Structure:	0	
Haz-Mat: (Sheen in Roadway)	1	
Lost Out of Town Basic Life Support Calls	1	
Lost Out of Town Paramedic Calls	9	
Lost Advanced Cardiac Life Support Calls (Required Nurse)	0	

teleconferences and webinar concerning the Corona Virus and precautions and protocols recommended by CDC, EMA, and Maine EMS, Followed up on 2 complaints from citizens to ME CDC on masking issues. Following up on daily basis with school dept. on any issues or problems, worked with them through shut down due to some positive cases in our community. School scheduled to reopen on 04/06, Continued to monitor activities around our area regarding COVID-19 testing is and its effect on our community. Continue to work with MRH on vaccination clinic having ambulance and crew on standby at clinic monitoring, Attended ZOOM meeting with ME CDC and ME EMS on protocol for Ebola virus and what is happening around State.

Chief Thomas Malcolm, Public Health Officer:

Conducted walk through with local church interested in starting a day care facility and advised them on things they would be required to do when application is made to State, completed inspection for local business as required by their insurance co., Have been in constant communications with Maine CDC, Maine EMS, and other State groups on this ever-changing situation. Am involved in multiple Zoom and other ways of meeting with these groups daily including weekends, new hire started on Sunday, April 4th, continue to pass on daily numbers of COVID-19 cases around the State, monitoring crew and making sure that everyone is trying to keep safe and mentally conditioning during stressful times, Fire Station is still locked down, conducted monthly Fire and EMS training.

Chief Thomas Malcolm AEMT, FLSE, EMA Director Millinocket Fire Department

Tax Collector: A total of \$939.50 was collected for snow sled registration in March -13 transactions. We collected \$661.22 in March for personal property tax of which \$138.95 was from prior year 2020. The weekly motor vehicle reports are currently up to date. Totals for February 26 thru March-26th \$24,662.39 in G01-245-00 State, a total of -222 passenger plates, 1 antique, 4 passenger truck, 14 commercial, 23 transfers, 42 trailers, 13 motorcycles, and 2 motor homes, 4 transit plates.

Tax Collector: March monthly reports for Penobscot and Piscataquis boats and Motor vehicles excise tax was processed on 04/02/21- \$ G01-247-00 with a total 36 county motor vehicle registration processed for March \$11,318.00, and three county boats for \$27.00- G01247-01, we also processed 13 transactions for game licenses totaling \$492.00, total tax payments collected for March \$90,934.80 and 94,262.20 in wastewater payments, 40 Ambulance payments were processed totaling \$5,463.39, I have also been working on the annual report- thank you Mary Alice and Lorna for your help!!!, I have training this week on the tax lien procedure with Maine Municipal.

Sharon A. Cyr, Tax Collector/Deputy Clerk

Police Department: submitted handout.

Council Comment: Straw Polls; Nominations for Eldon Doody for Spirit of America Award Nomination-All in favor with full support, Councilor Jackson to submit letter of support-All in favor, Lucy Van Hook to be

person of contact affordable Housing Committee-All in favor, Sustainable Sub Committee, Out Katahdin partnering with Affordable Zero Energy Modular Homes, to seek opportunity in Millinocket with interest to collaborate with East Millinocket, local Steering Committee-All in favor noting suggestion to have at least three committee members: a local realtor, builder/contractor, and a prior Town Councilor.

Councilor Pelletier expresses appreciation for the report and positive activities within the community.

Councilor Pray inquires if Housing Authority already in association with committee with suggestion of Joseph Clark, expresses appreciation to Eldon Doody and his commitments to the community with full of support of nomination to the Spirit of America Award, agrees with the School's Zoom procedures as the town should follow as well as the requirements are common decency and common sense, verifies the Cemetery plans to open May 1st, inquires of required Versant Power upgrade, concerns of Covid regulations hindering voter participation with inquiries Clerk's thoughts of potential voter fraud, Town Clerk Diana Lakeman expresses Maine's regulations pertaining to voter registration and identity requirements are strict with voter acknowledgements and responsibility of information given at time of registration with multiple levels of follow up on town and state level, and with high voter participation during Covid expressed sincere appreciation of safety precautions taken following CDC regulations and State guidelines and sense of easement through the transition; acknowledges the complaints received of Town roads and winter damage from personal plowing exemplifying Highland Avenue.

Councilor Danforth expresses a lot of information to consider with minimal time suggests the Town select one project by April 15th to proceed with municipal leadership for decision as council to approve, supports Eldon Doody as a nominee for Spirit of America Award, agrees with School Department Zoom procedures with concern if display of face is necessary as may not be an option for all, appreciation to the Clerk's office following safe election procedures, glad to hear of new hires in Police department.

Councilor McEwen supports study for housing stock, favors Eldon Doody with compliments for the nominee for the Spirit of America Award, agrees with Councilor Danforth about Zoom procedure requirements without showing face as that limits access, favors the safety measures of the elections process through requirements for registration and safety procedures, thank you and welcomes all new hires.

Councilor Bragdon agrees with Pray, road issues seem to be really bad this year with concerns of private plowing following proper procedures, supports Sustainability study, although not knowing Eldon Doody personally, supports the nomination as his work within the community is thought highly of by many, agrees full names and addresses are needed for Zoom attendance and participation with no requirements of camera/face, thank you to the new hires of the police department.

Councilor Jackson supports Eldon Doody as a nominee, supports face requirements for Zoom participation, expresses appreciation to Clerk's office for abilities and workings, shares appreciation to new hires as credentials are a benefit to the Police Department, referencing the regional downtown and Heritage Park, expresses monies needed to spruce up and looking for a letter of support with anticipation of grant submission, Chair Golieb acknowledging Interim Town Manager and Recreation Direction Jody Nelson, reading letter in request for a Letter of Support, notes the deadline to submit is April 23, 2021 to secure monies for development.

Councilor Pelletier not in support of Zoom video requirements, supports Letter of Support written referencing Heritage Park, expresses appreciation to Public Works department for department savings within house repairs.

Chair Golieb supports Eldon Doody for nomination to Spirit of America Award as he is most deserving with suggestion to also nominate Peter Jamieson as he also deserves recognition for his community involvement, welcomes and thanks to the new police department hires, expresses appreciation to the clerk's office, agrees the requirement of a video for zoom participation is not needed.

Public Comment: Zoom chat inquires and Interim Town Manager states the video is only required if addressing the governing body,

Ralph Soucier, Public Works director, expresses thanks to Councilor Pray for bring the plowing concerns of road damage for discussion as it has been a big issue from private plows especially on Highland Avenue, notes the roads will have to be fix before the Town is able to mow those damaged sections.

Zoom Chat Conversation: addressing inquiries and planned intentions for use of grant monies with suggestion of Amish sheds, Councilor Jackson states the monies will definitely will be used for planning and building of the downtown region.

ORDER #72-2021 PROVIDING FOR: Execution of the Warrant for April 8, 2021

IT IS ORDERED that the Warrant for April 8, 2021, in the amount of \$121,840.29 is hereby approved.

Motion- Pelletier Second- Jackson Vote 7-0

Public Comment: none

ORDER #73-2021 PROVIDING FOR: Execution of the Wastewater Warrant for April 8, 2021

IT IS ORDERED that the Wastewater Warrant for April 8, 2021, in the amount of \$9,051.55 is hereby approved.

Motion- McEwen Second- Jackson Vote 7-0

Public Comment: none

ORDER #74-2021 - Public Hearing in @ 5:18 pm

PROVIDING FOR: Approval of an Application for an Entertainment License for The Shirlye House Bed & Breakfast.

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

Erika L Mackin, 189 Lincoln Street, Millinocket

d/b/a

The Shirlye House Bed & Breakfast, 193 Central Street, Millinocket

Motion- Jackson Second-Danforth Vote 7- 0 (Public Hearing: 4/8/2021)

Public Comment: none

Public Hearing: Out @ 5:20 pm

ORDER #75-2021 PROVIDING FOR: Approval of an Application for a Malt, Vinous and Spirituous Liquor License for The Shirlye House Bed & Breakfast.

IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for:

Erika L. Mackin, 189 Lincoln Street, Millinocket

d/b/a

The Shirlye House Bed & Breakfast, 193 Central Street, Millinocket.

Motion-Danforth Second- Pray Vote 7-0

Public Comment: none

ORDER #76-2021 PROVIDING FOR: Approval of a Victualer License for The Shirlye House Bed & Breakfast.

IT IS ORDERED that the attached application for a Victualer license is hereby approved for:

Erika L. Mackin, 189 Lincoln Street, Millinocket

d/b/a

The Shirlye House Bed & Breakfast, 196 Central Street, Millinocket.

Motion-Pray Second- Jackson Vote 7 - 0

Public Comment: none

Erika Mackin addressed intentions of bakery kart for outdoor vending

Council discussion includes support and anticipation of opening.

ORDER #77-2021 PROVIDING FOR: Approval of a Victualer License for The Blue Ox Saloon.

IT IS ORDERED that the attached application for a Victualer license is hereby approved for:

Thomas St. John, 61 Penobscot Avenue, Millinocket

d/b/a

The Blue Ox Saloon, 61 Penobscot Avenue, Millinocket.

Motion-Bragdon
Public Comments: none

Second- Pray

Vote 7-0

ORDER #78-2021 PROVIDING FOR: Approval of a Victualer License for Millinocket House of Pizza.
IT IS ORDERED that the attached application for a Victualer license is hereby approved for:
James Lawrence, 364 Katahdin Avenue, Millinocket
d/b/a

Millinocket House of Pizza, 782 Central Street Millinocket.

Motion-Pelletier

Second- Pray

Vote 6-0-1 (Bragdon/Abstain)

Public Comment: none

ORDER #79-2021 PROVIDING FOR: Approval of a Victualer License for Millinocket Variety.
IT IS ORDERED that the attached application for a Victualer license is hereby approved for:
Daniel Nelson, 66 New Hampshire Street, Millinocket
d/b/a

Millinocket Variety, 112 Central Street Millinocket.

Motion-Jackson

Second- Pray

Vote 7-0

Public Comment: none

ORDER #80-2021 PROVIDING FOR: Approval of a Victualer License for Mac's Convenience Stores LLC.
IT IS ORDERED that the attached application for a Victualer license is hereby approved for:
Mac's Convenience Stores LLC, P O Box 347, Columbus, IN 47202
d/b/a

Circle K, 719 Central Street Millinocket.

Motion-McEwen

Second- Pray

Vote 7-0

Public Comment: none

ORDER #81-2021 PROVIDING FOR: Acceptance of Grant Offer

IT IS ORDERED that the Millinocket Town Council accept grant funds in the amount of \$13,000 for expenditures at the Millinocket Municipal Airport pursuant to the conditions of the Airport Coronavirus Relief Program (ACRGP) Project No. 3-23-0030-023-2021; and

IT IS FURTHER ORDERED that the actions of the Town Manager in filing the application for the grant, including all understandings and assurances contained therein, are ratified and confirmed and that the Town Manager is directed to act as official representative of the Town concerning the application and grant and he is authorized to execute the grant agreement and to provide such additional information as may be required and to comply with all grant conditions in administration of the grant.

Motion- Danforth

Second- Pelletier

Vote 7-0

Public Comment: none

ORDER #82-2021 PROVIDING FOR Authorization to Accept Additional Funds for the Millinocket Bicycle and Pedestrian Safety PPI Project

WHEREAS, the Town Council passed Order #10-2021 to authorize the acceptance of funds and execution of the associated agreement;

AND WHEREAS, a formal bidding process via the DOT and negotiations took place as a result of the executed agreement;

AND WHEREAS, additional funds may be provided to the Town to cover any increased costs associated with the project,

IT IS ORDERED that the Town accepts any additional funds to complete the Millinocket Bicycle and Pedestrian Safety PPI Project and authorizes the Interim Town Manager to sign any additional paperwork necessary to complete said project.

Motion-Pray Second- Danforth Vote 7-0
Public Comment: none

ORDER #83-2021 PROVIDING FOR: Approval of a Victualer License for Scootic In Restaurant
IT IS ORDERED that the attached application for a Victualer license is hereby approved for:
Scootic In Restaurant, 70 Penobscot Avenue, Millinocket
d/b/a

Scootic In Restaurant, 70 Penobscot Avenue, Millinocket.
Motion-Bragdon Second- Jackson Vote 7-0
Public Comment: none

Reports and Communications:

- a. Warrant Committee for April 22, 2021, Council Meeting: Councilor Pray and Chair Golieb.
- b. Chair's Committee Reports:
 - Councilor Danforth, Age Friendly Committee, informs monies available to utilize for regional transportation opportunity through Penquis, intentions to sponsor sand bucket brigade as the project was successful in all aspects, informs no April meeting has been set.
 - Councilor McEwen, Economic Development Committee, numerous projects happening, connected with Maine RFP and Wayfinding Project, special projects may qualify for grant opportunity up to \$25,000.
 - Tom Malcolm, Events Committee, committee will meet Wednesday, April 14th at 3:00 pm
 - Councilor Jackson, Health & Wellness Committee, informs a Tentative Bicycle Parade and other activities will take place at Heritage Park on June 19th, parade starting at Stearns High School and ending at Heritage Park, expresses lots of fun activities for all.
 - Chair Golieb, Sustainable Subcommittee, will meet on April 13th, at 10:00 am, discussions to include affordable Housing, steering committee and public invited to attend, draft working detail for intern, and peddlers license fee schedule.
- c. Two Minute Public Comment: Chat discussion, thank you for fixing audio.

Motion to adjourn at 5:37 p.m. –Pray, Second –McEwen Vote 7-0

TOWN OF MILLINOCKET
Richard Angotti, Town Manager
197 Penobscot Avenue, Millinocket, Maine 04462
Telephone 207-723-7000 Direct 207-447-4093 FAX 207-723-7002
Web Site: www.millinocket.org

Town Manager's Report July 22, 2021

Manager

- Continue working with Data center and our Katahdin on Mill site development. They are working on the infrastructure and things are starting to get exciting.
- Continued Negotiations with Public Works union.
- TOWN OF MILLINOCKET NOMINATION PAPERS for Town Council and School Board
- Meeting with Nautilus Data center and permitting team to discuss the progress. They will be sending me Bi-weekly updates to keep us in the loop. Attached with this report is their first update.
- Our Katahdin reports that they have money for the next phase of the Penobscot Ave building and will be moving forward on this project. They have also applied for another grant to finish the building.
- Haley Ward engineering firm has started to do the engineering for the replacement of the lights on the Penobscot Avenue and the veterans park area. Cody and I met with them and the project is underway.

Police Department

See Attached report

Department Reports

Public Works Activity Report

Safety:

- No issues.

Public Works:

- Shortage of Line Paint. Waiting for Contractor to receive paint to complete the annual main roads Double Yellows, and White Road Edges per Bid. Public Works has completed Lane Arrows and Most Crosswalks.
- Public Works looked at School Street sewer with the camera. Resident having issues. We found no plugs or issues with the main line. Notified Resident.
- Mowing and Trimming Town areas.
- Replaced several faded stop signs.
- Replaced all 25 mph signs on Bates Street. Trimmed brush also for better visibility.
- Measured clearance under Bates Rail-Road Overpass. Posted at 13' 7" took measurements on both sides and the middle and found it to be +14' clearance in tolerance.
- Finishing up on Cleaning Catch Basins around Town.
- Assisted Cemetery in full burials.
- Working on Road from the Transfer Site to the Brush Pile.

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-
- Diesel Fuel prices are rising at \$2.68/gallon up about .50 from a few months ago. We will need to keep an eye on that as inflation kicks in. I have good E-10 Gasoline inventory right now which should last until the end of the fall season which was purchased at \$2.25/gallon.

Transfer Station:

- a. Working on Budget.
- b. Wood Ash samples came back okay to haul to Landfill. Contacted Medway and East to setup a day for hauling to Dolby. This is a cost savings to the Town not having to haul to Old Town Landfill.
- c. Checking brush pile daily for contamination. Sent a letter to Unorganized Townships to convey the message to keep the brush area clean of debris.
- d. Hauling MSW to PERC Plant. MRC still working with Delta Thermal Company to re-start Hampden Facility. Should be anytime. MRC is having a board meeting which the public can participate July 28th at 10am. Go to the MRC web site for more info.
- e. Osha Safety Audit Thursday July 15th.

Cemetery:

- 39 Burials YTD
- Craig Campbell has resigned as the Cemetery Supervisor/Attendant. Jim Stanley is training to cover this position. We will be short-handed for grounds Maintenance.
- Working with Cemetery Committee and volunteer for grave-stone repairs. I have a volunteer also who is doing research to find owners of the damaged stones in the old section of the Cemetery.
- Had Allen Farm Fence quote a replacement of the North End fence that is bent up and in need of replacement located as you enter the main gate. (See Order)

Respectfully submitted,
Ralph Soucier, Director of Public Works

Assessor

We continue to work towards completing tax commitment and are also completing the following normal tasks:

- Supplying information to real estate professional, insurance companies and homeowners. We have been experiencing an increase of these requests lately.
- Data entry for personal property, property cards and real estate transfers
- The valuation/abatement requests of Great Lakes Hydro

Lorna Thompson

Airport

Airport Department update

1. The G.A.R.D. System has recorded 198 aircraft operations this month to date.
2. This past week we had 3 jets, two helicopters, and one diesel aircraft purchase 1300 gallons of Jet Fuel !
3. We received a load of Avgas on 7/15, and a load of Jet fuel is scheduled for 7/19.
4. As time permits, I have been working on a predictive spread sheet for future development/revenue generators.
5. Public Works has been doing a good job mowing the safety areas around the runways.
6. Also as time permits, I have started planning for the Fall Fly-In, Cruz-In, and Barbeque.

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7. Met with Dan Whittier from Maine Municipal Assoc. Risk Management services. The meeting went well, he plans to schedule a more in depth visit in September. He said that he would forward what I would need for that visit.
8. The FAA is starting a project to replace the ageing radio tower at the back of the terminal building. It will be replaced with a tip over type of tower. Work should begin on Monday 7/19.

Respectfully submitted,
Jeff Campbell, Airport Manager

Manager of Human Resources, Welfare Director, and Bookkeeper

Lori Santerre
Human Resource Director
207-447-4090 humanresource@millinocket.org

Manager of Human Resources, Welfare Director, and Bookkeeper

Human Resources Director

- Hiring of clerk for Tax office
- Meeting and assisting benefit reps for employees
- Personnel issues
- Assisting Town Manager and Department heads
- Office Responsibilities
- Follow through with Foreclosure properties
- MMA salary survey

General Assistance Director

- Assisted individuals to meet their unmet needs

Bookkeeper

- Processed payroll for Town and Wastewater employees, to include the warrants for the taxes.
- AP warrants for this week's council meeting
- Yearend work
- Preparation for auditor

LORI A. SANTERRE

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WELFARE DIRECTOR

RECREATION DEPT.

We have a High School Basketball tournament the 16th and 17th, Pools, and lunches.
Jody

Jody Nelson
Recreation Director

Town Clerk/Tax Collectors Office:

- Totals include July 3, 2021, to July 16, 2021, Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$198,739.20 were collected, which involved 515 transactions processed in Trio.
- The past few weeks Sharon has been finalizing research for mortgage holders or interested parties on properties lien as of July 9th. 120 property liens were processed and brought to the Registry of Deeds.
- I have been working on the lien process. 119 accounts were sent to lien totaling \$150,967.64. I hand delivered them to the registry of Deeds in Bangor on July 9, 2021. I would like to thank everyone for all their help!! It has been a memorable learning experience.
- I am currently working on motor vehicle reports. I have two weeks to process (catch up) as the lien process required full attention.
- Diana: finalizing the BMV Audit for annual inventory and audited reporting.
- Processed numerous marriage intentions, 3 alone in July so far, tis the season.
- Working on July Wastewater Billing.
- Working on back logged Council meeting minutes
- Cemetery recording of deeds, cards, and mapping updates of new internments and purchases.
- Processing daily mail and drop box payments, continue training on window and motor vehicle transactions.
- Roxanne and Amber, in their down time, are working on the preservation of older vital records by indexing, inserting the records into acid free sheet protectors, and filing them appropriately.
- Creating Agendas, posting Email correspondence, returning phone messages and inquiries of account details and totals.

Election:

- Prep for the upcoming Municipal School Budget Referendum Election
- Advertisements to local paper sent and prepared nomination circulations for November's nomination cycle of (2) Town Council and (1) School board, papers to be available July 26th

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Other Items:

- Amber Carney, Assistant Clerk to the Tax and Clerks office, newly hired on July 8th, 2021, as her part time term ended June 30th, gladly accepted the position, and proudly started working the window next day, Amber's filing, typing skills and hands on knowledge have been an asset to the office putting her right to work.

Diana M. Lakeman Town Clerk/Deputy Tax Collector

Sharon A. Cyr Tax Collector/Deputy Clerk

Treasurer

The Tax Collector delivered the FY21 tax lien files last week. \$137,847 was recorded for unpaid FY21 taxes, interest and lien expenses. The lien was recorded 7/9/2021.

I will now review the files to ensure that notices to mortgage holders have been received and make sure that all lien-related paperwork is intact before filing

These accounts into the unpaid lien file drawer.

The First round of pre-audit information was provided to RHR Smith for review. They are now submitting follow up questions and requests.

The FY21 year-end close continues. I just received May's ambulance reports from T G Higgins.

I am also monitoring current account payable activity to determine if there are any FY21 expenses that should be reclassified.

Sales Tax reporting for the first half of 2021 was filed.

Federal Tax Reporting is due by 7/31 for Q2 2021.

The GNP Economic Development loan payment is due 7/29 to Bangor Savings Bank for \$55,946.

Mary Alice Cullen

Treasurer, Town of Millinocket

Code Enforcement

- Worked with planning board chair on information for next planning board meeting.
- Meet with taxpayers on complaints.
- Issued property maintenance letters to residents in violation of property maintenance.
- Received various permit applications for electrical, accessory structures and alteration permits

Respectfully

Richard Angotti

Wastewater

- . The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed on a daily basis.

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-
- The Lou Silvers Construction Co. has been moving up New York St. from Rhode Island Ave. to Mass Ave., installing permanent residential sewer connections to the main sewer line.
 - T. Buck Construction Co. has completed, changing all the manholes and a short section of sewer main on Bates St. They have moved to the Elm St. area where they have started changing manholes and sewer main during this past week.

James Charette, Superintendent
Millinocket WWTF

Fire

- Continue to check daily data on COVID-19 but have stopped giving daily reports will pass on any information that the CDC feels is necessary.
- Monitoring crew and making sure that everyone is trying to keep safe and mentally conditioning during stressful times.
- Fire Station is still locked down, and Fire and EMS personnel will continue to wear mask as per Maine EMS.
- Conducted monthly Fire and EMS training.
- Chief appointed to ME EMS Labor Committee, working on staffing issues within EMS community statewide.
- Worked with Fire Marshal Office and Code Enforcement on renovations being done at Bangor Savings Bank.
- Chief will be on vacation week of July 18th.
- Participating in numerous teleconferences and webinar concerning the Corona Virus and precautions and protocols recommended by CDC, MEMA, and Maine EMS. These will be done on monthly basis now unless we have issues.
- Continued to monitor activities around our area regarding COVID-19 testing is and its effect on our community.
- Worked with Section 8 inspector on issues at apartment building.
- Follow up on complaint from resident in local apartment building on LSC issues.

Chief Thomas Malcolm
Millinocket Fire Department
chiefmalcolm@millinocket.org



East Millinocket Police Department

125 Main St East Millinocket ME 04430



Staffing / Schedule

- Ofc Terran Stone has been hired full-time. He has previous experience with the Dover Police Department. Ofc Stone will attend the MCJA. There is currently a long back log at the MCJA so his attendance date is not known
- He has undergone field training and is working on his own shift
- We continue to run 2-4 officers per shift

Equipment

- New police cruiser has been completely outfitted and is on the road
- New bullet proof vests and external carriers that were ordered a few months ago should be arriving soon. And a reminder a grant from Maine Municipal was used to help offset the cost.
- 2017 Ford Explorer from the transition had a motor failure and is being repaired

Call Notes (July 1st – July 15th)

- 184 Calls for Service in Millinocket
- 387 Total Calls for Service
- 157 Traffic Stops
- Notable Millinocket Stats
 - o 9 Arrests
 - 1 Theft – Stolen Firearm Recovered
 - 2 Assaults
 - 1 Criminal Threatening
 - 4 Suspended Drivers
 - 1 OUI Alcohol
 - 1 Warrant Arrest

Notable Items

- Officers participated in the Special Olympics Award Ceremony at Jerry Pond
- Officers participated in the community food drive at Millinocket Memorial Library
- Fourth of July activities went well with little problems
- EMPD Facebook pages has proven to be a useful source of communication and we received multiple helpful tips and messages of support from community members

East Millinocket Police Department



East Millinocket Police Department

June 2021 Statistics



Total Department Incidents

825 Calls for Service

- 217 Calls for Service in East Millinocket
 - 231 Calls for Service in Medway
 - 364 Calls for Service in Millinocket
 - 13 Calls Other Coverage Area

Total Traffic Stops

- 305 Motor Vehicle Stops

Total Arrests

- 52 Adult Arrests
- 10 Juvenile Arrest

Call Average Per Day

- 27.5 Calls Per Day

Observed Offenses

987

East Millinocket Police Department
June 2021 Statistics

Reported Offenses

Administrative Delivery = 2
Agency Assist = 22
Alarm = 13
Animal Problem = 11
Assault = 2
Attempt to Locate = 1
Recreation Vehicle Problem = 3
Bail / Probation Search = 14
Burglary from MV = 4
Citizen Assist = 21
Citizen Dispute = 3
City / Town Ordinance = 99
Civil Matter = 7
Communications Offense = 6
Criminal Mischief = 1
Curfew Violation = 1
Custodial Dispute = 2
Dead Body = 3
Detail = 1
Disorderly Conduct = 16
Drugs = 3
Erratic Vehicle = 30
Escort = 11
Family Fight = 4
Fireworks = 2
Found Property = 5
911 Hangup = 10
911 Misdialed = 16
911 Open Line = 5
Harassment = 3
Police Information = 45
Intoxication = 3
Juvenile Problem = 9
Juvenile Runaway = 3
Lost Property = 1
Motorist Assist = 2
Medical / Ambulance Assist = 18
Mental Health Problem = 2
Missing Person = 2
Noise Problem = 7
Operating After Suspension = 9
OUI Alcohol or Drugs = 2
Overdose = 1
Protection Order Service = 8
Parking Problem = 1

Observed Offenses

Abandoned Vehicle = 2
Administrative Delivery = 2
Alarm = 13
Ambulance / Medical Assist = 30
Animal Problem = 12
Assault – Simple = 2
Agency Assist = 27
Attempt to Locate = 1
ATV Violation = 2
Bail / Probation Search = 18
Citizen Dispute = 5
Custodial Dispute = 2
Citizen Assist = 30
Civil Matter = 14
Criminal Mischief = 2
Communications Offense = 9
City / Town Ordinance = 99
Drugs – Paraphernalia = 1
Drugs – Possession Cocaine
Drugs – Possession Synthetics = 1
Drugs – Sale / Manufacture Other = 3
Court Service = 8
Curfew Violation = 1
Dead Body = 4
Disorderly Conduct = 31
DHHS Referral = 1
Designated Patrol = 81
School Patrol = 11
Drug Overdose = 1
OUI Alcohol or Drugs = 3
Mental Health Problem = 3
Escort = 11
Erratic Vehicle = 31
Family Fight = 9
Fireworks = 2
Harassment = 3
Police Information = 47
Intoxication = 15
Juvenile Runaway = 3
Juvenile Problem = 14
Lost / Found Property = 6
Motorist Assist = 2
Missing Person = 3
Recreation Vehicle Problem = 2
Mail Tampering = 1

**East Millinocket Police Department
June 2021 Statistics**

MVA – Damage = 12
 MVA – Injuries = 3
 Probation Violation = 3
 Property Check / Watch = 158
 Property Damage = 1
 Indecent Exposure = 1
 Background Check = 2
 Recovered Stolen Vehicle = 1
 Resisting / Interfering w/Police = 1
 Scam = 11
 School Patrol = 11
 Special Patrol = 81
 Suicide Threat = 3
 Suspicious = 25
 Sex Offender Registry = 1
 Theft = 8
 Threatening = 1
 Traffic Hazard = 7
 Traffic Offense = 6
 Trespassing = 10
 Utility Problem = 4
 VIN Inspection = 3
 Violation of Bail = 2
 Violation of Protection Order = 3
 Wanted Out = 4
 Warrant Arrest = 10
 Weapons Discharge = 1
 Welfare Check = 18

Noise Problem = 8
 Detail = 1
 Parking Problem = 1
 Property Check / Watch = 158
 Property Damage = 1
 Probation Violation = 5
 Suspicious = 30
 Resisting / Interfering w/Police = 3
 Recovered Stolen Vehicle = 1
 Scam = 11
 Indecent Exposure = 1
 Suicide = 1
 Suicide Threat = 3
 MVA – Hit & Run = 1
 MVA – Nonreportable = 2
 MVA – Reportable = 10
 MVA – Injuries = 4
 Traffic Hazard = 13
 Threatening = 1
 Traffic Offense = 28
 Towed Vehicle = 1
 Theft – Property – Bicycle = 2
 Theft – Property – From MV = 4
 Theft – Property – Other = 5
 Theft – Property – Shoplifting = 1
 Theft – Property – Vehicle Parts = 1
 Trespassing = 15
 Unlawful Burning = 1
 Unsecure Premise = 1
 Utility Problem = 4
 VIN Inspection = 3
 Violation of Protection Order = 3
 Violation of Bail = 13
 Warrant Arrest = 15
 Welfare Check = 56
 Weapons Offense = 3
 Wanted Out = 7

East Millinocket Police Department
June 2021 Statistics

Diana Lakeman

From: Diana Lakeman
Sent: Friday, July 16, 2021 3:21 PM
To: Avern Dnaforth; Lincoln News/Katahdin Times
Cc: Richard Angotti (manager@millinocket.org)
Subject: Advertisements for Nomination Papers
Attachments: Nomination Papers NOVEMBER 2 2021 ELECTION.doc

Please find the attached Advertisement for Town Council and School Board Nomination Papers for upcoming available seats for the November 2, 2021 Municipal Election.

Requesting the Ad for the following circulation dates in the Katahdin Times:

- July 22nd
- July 29th
- August 5th
- August 19th
- August 26th

Please confirm and thank you for your assistance Avern.

Diana M. Lakeman

Diana M. Lakeman

Town Clerk/Deputy Tax Collector/Registrar

townclerk@millinocket.org

197 Penobscot Avenue

Millinocket, Maine 04462

(207)723-7006/7007 Phone

(207-)723-7002 Fax

**TOWN OF MILLINOCKET
NOMINATION PAPERS**

NOMINATION PAPERS WILL BE AVAILABLE
MONDAY, JULY 26TH, 2021, AT
THE TOWN CLERK'S OFFICE FOR THE FOLLOWING
VACANCIES TO BE VOTED ON AT THE
NOVEMBER 2ND, 2021, MUNICIPAL ELECTION:

TWO (2) MEMBERS TO THE TOWN COUNCIL
EACH FOR A THREE (3) YEAR TERM

ONE (1) MEMBER TO THE SCHOOL BOARD
FOR A THREE (3) YEAR TERM

COMPLETED NOMINATION PAPERS MUST BE RETURNED TO THE
CLERK'S OFFICE BY 4:00 P.M., FRIDAY, SEPTEMBER 3RD, 2021.

Diana M. Lakeman
Town Clerk

Dated 7/20/2021

FW: Nautilus Update: 7.19.21

Richard Angotti <manager@millinocket.org>

Tue 7/20/2021 7:12 AM

To: Diana Lakeman <townclerk@millinocket.org>

Diana,

Please add this to the behind the managers report.

From: Lee Khan <lee.khan@permittingpartners.com>

Sent: Monday, July 19, 2021 5:33 PM

To: Richard Angotti <manager@millinocket.org>; Gabe Andrews <gabe@nautilusdt.com>

Subject: Nautilus Update: 7.19.21

Fiber

First Light and Consolidated were both on site and have many fiber options to meet all requirements being discussed with customers.

Power

The latest draft of the PPA from Brookfield is anticipated by 7/20. Terms have been agreed to and a contract is being prepared to address the infrastructure needs.

Access

At this time and subject to change: construction vehicles will come in the haul road, 214 Poplar Street and guests/customers will likely come in the Congress Street entrance. We are trying to minimize traffic on Somerset and Katahdin Ave.

Environmental Work

Ransom had contractors on site last week. The Phase Two environmental diligence, which is the responsibility of OK, included core sampling of the rubble and identifying the foundations below the rubble. We have asked the lab to expedite the findings since they are important to the permit process.

Workforce Development

We met with Deb Rountree, who on the same day got an earmark to assist with workforce development activities. We need to provide job descriptions and then meet to discuss the type of training needed to meet the skill levels required to work in a data center.

Permitting

PermittingPartners has taken over the SLODA permitting requirements for OK. We are working on preparing the site plan and necessary background information. We hope to utilize existing pipes and infrastructure wherever possible and to avoid new construction which could trigger Army Corp of Engineers involvement.

Lease

We are in the diligence phase now which includes many of the things mentioned above, for example, environmental findings, securing a PPA agreement, identifying easements, investigating infrastructure to determine applicability to the data center.

Infrastructure Assessment

A diver will be in the water this week to review the integrity of existing pipes that enter/exit the NDT site.

--

Lee Khan
Permitting Partners
802 279-3627

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

Diana Lakeman

From: Richard Angotti
Sent: Monday, July 19, 2021 4:24 PM
To: Diana Lakeman
Subject: FW: Video Testimonial Posted!
Attachments: Richard Angotti Letter to the Editor.docx

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Please add to the council packet

From: Josh Caldwell <jcaldwell@nrcm.org>
Sent: Friday, July 16, 2021 10:53 AM
To: Richard Angotti <manager@millinocket.org>
Subject: Video Testimonial Posted!

Hello Richard,

I hope this email finds you well. I wanted to let you know that we have posted your video testimonial on our infrastructure investment advocacy site. You can find it here: <https://www.investinmainejobs.org/>

We would love to have you share this with your community networks if you see fit to do so. We designed a guiding "media toolkit" you'll find below to share the link, but you can certainly do whatever works best for you to share with your networks.

I am also attaching a slightly revised version of your video testimonial script that I've put into a letter to the editor format (under 250 words). Again, if you would like to have this out there, we think it would be good to keep up the drumbeat of support as much as possible. Let me know if you choose to submit it for publication in your local paper! I am including NRCM's newspaper contact resource here: <https://www.nrcm.org/take-action/contact-information-for-maine-newspapers/>

Toolkit

Sample Social copy:

- We joined with more than 70 other Maine businesses, organizations, and municipalities to call for a stronger federal infrastructure investment plan. Learn more at [investinmainejobs.org](https://www.investinmainejobs.org) #investinMaine #investinMainejobs
- From Aroostook County to York County and everywhere in between, Mainers across the state are calling for a stronger federal infrastructure investment plan. Hear their stories at [investinmainejobs.org](https://www.investinmainejobs.org) #investinMaine
- We're calling on Maine's Congressional delegation to support a stronger infrastructure plan that benefits Maine's economy, environment, and people. Learn more at [investinmainejobs.org](https://www.investinmainejobs.org) #investinMaine
- A stronger federal infrastructure plan would create new good-paying jobs, repair aging infrastructure, reduce harmful pollution, and more. Hear from Maine people how this investment would benefit our local communities at [investinmainejobs.org](https://www.investinmainejobs.org) #investinMaine

This is what the website link will look like on social share:



Sample newsletter blurb:

We recently joined with more than 70 other Maine businesses, organizations, and municipalities to call for a stronger federal infrastructure plan that supports Maine people, our economy, and environment. Investing in our aging infrastructure and a clean energy future will create new good-paying jobs, reduce harmful pollution, build healthier communities, and more. You can see the letter of support and stories from Mainers talking about how a broad federal infrastructure plan will benefit Maine people at investinmainejobs.org.

Thanks so much for your participation in this project!

Best,

Josh

Josh Caldwell

Climate & Clean Energy Outreach Coordinator

3 Wade Street, Augusta, Maine 04330

Direct: (207) 430-0142

Cell: (207) 446-8874



**Natural Resources
Council of Maine**

**Protecting the Nature
of Maine – join us!**

Pronouns: he/him/his

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

I am the Code Enforcement Officer and the Interim Town Manager for the Town of Millinocket. I am also a lifelong resident of the Katahdin Region and have held many positions in our town and the region.

I am writing to you today to encourage your support of the federal infrastructure bill in its entirety. A bold infrastructure investment plan would help to revitalize rural Maine communities and provide the resources we need to retain our workforce, support our families, and create new jobs.

Millinocket is at a crossroad of developing from a mid-sized mill town to what it will become in the future. Learning from our past and planning for our future with major infrastructure changes that support technology, clean energy, industry, and tourism growth are essential. We need to find a balance that will continue the development of the town to bring both service sector and industrial jobs to the area.

Small rural communities are struggling with maintaining infrastructure like sewer, roads and broadband and are looking for a hand up, not a handout, so the federal infrastructure bill will help rural areas.

Millinocket's infrastructure has had many turns and potholes. I feel we have started to grade the road and we are ready to start paving the way to the future. My goal is to see our town embrace the changes that it needs to develop into the magic city it once was. The Town of Millinocket supports a bold infrastructure investment package.

Richard Angotti

Interim Town Manager

Code Enforcement officer

ORDER #199-2021

PROVIDING FOR: Execution of the Town Warrant for July 22, 2021
IT IS ORDERED that the Town Warrant for July 22, 2021, in the amount of
\$138,929.89 is hereby approved.

Passed by the Town Council _____

Attest: _____

TOWN CURRENT YEAR

**TOWN COUNCIL MEETING
THURSDAY, JULY 22, 2021**

TOWN WARRANT	WARRANT (20) JULY 22, 2021	\$111,235.64
TOWN WARRANT	WARRANT (25) JULY 22, 2021	\$14,072.77
	TOTAL	<u>\$125,308.41</u>

Millinocket
8:30 AM

A / P Check Register
Bank: BANGOR SAVINGS A/P

Current Town

07/20/2021
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	31385	56,595.34	07/22/21	20	00056 BANGOR SAVINGS BANK
R	31386	1,575.00	07/22/21	20	01869 BLOOMER & RUSSELL, P.A.
R	31387	110.85	07/22/21	20	02019 BREAKING THE CYCLE
R	31388	92.78	07/22/21	20	00229 CARQUEST AUTO PARTS
R	31389	67.05	07/22/21	20	02024 CYR, SHARON
R	31390	97.61	07/22/21	20	00157 DEAD RIVER
R	31391	45.00	07/22/21	20	00207 FASTENAL COMPANY
R	31392	1,196.63	07/22/21	20	00220 FRANKLIN PAINT CO. INC.
R	31393	863.12	07/22/21	20	00222 FREIGHTLINER OF MAINE, INC.
R	31394	82.97	07/22/21	20	00241 GREENWAY EQUIP. SALES
R	31395	456.00	07/22/21	20	00242 GUAY FIRE EQUIPMENT INC
R	31396	58.32	07/22/21	20	00301 HEALEY, JOHN
R	31397	343.78	07/22/21	20	00265 HOWARD P. FAIRFIELD, LLC
R	31398	1,500.00	07/22/21	20	00107 KATAHDIN AREA CHAMBER OF COMMERCE
R	31399	313.45	07/22/21	20	01903 KATAHDIN TRUE VALUE
R	31400	300.00	07/22/21	20	00365 LINCOLN RENTAL SYSTEMS INC.
R	31401	8.00	07/22/21	20	00392 MAINE MUNICIPAL ASSOCIATION
R	31402	34,013.01	07/22/21	20	00037 MAINE WATER COMPANY
R	31403	375.00	07/22/21	20	00451 MILLINOCKET INSURANCE AGENCY
R	31404	4,420.11	07/22/21	20	00471 MUNICIPAL REVIEW COMMITTEE, INC
R	31405	626.57	07/22/21	20	01819 NAPA AUTO PARTS
R	31406	201.88	07/22/21	20	01669 OFFICE DEPOT, INC
R	31407	55.50	07/22/21	20	01537 PELLETIER MANUFACTURING, INC.
R	31408	361.00	07/22/21	20	00584 REGISTER OF DEEDS
R	31409	4,000.00	07/22/21	20	02083 RHR SMITH & COMPANY
R	31410	57.40	07/22/21	20	00618 SECRETARY OF STATE
R	31411	526.98	07/22/21	20	00649 STERNS LUMBER COMPANY INC
R	31412	1,546.69	07/22/21	20	00919 SULINSKI, MICHAEL J.
R	31413	350.00	07/22/21	20	01749 TOGUE POND COMPANY
R	31414	15.84	07/22/21	20	01404 TRACTOR SUPPLY COMPANY
R	31415	83.26	07/22/21	20	00699 TRANSCO BUSINESS TECHNOLOGIES
R	31416	49.00	07/22/21	20	00737 UNIFIRST CORPORATION
R	31417	139.42	07/22/21	20	00748 US CELLULAR
R	31418	542.70	07/22/21	20	01502 VERSANT POWER
R	31419	43.00	07/22/21	20	00780 WHITTEN'S 2 WAY SERVICE
R	31420	122.38	07/22/21	20	02073 XEROX FINANCIAL SERVICES LLC
Total		111,235.64			

Count

Checks	36
Voids	0

Millinocket
10:31 AM

A / P Check Register

Bank: BANGOR SAVINGS A/P

Town Current

07/20/2021

Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	31423	13,872.77	07/22/21	25	00039 ASCENT AVIATION GROUP INC
R	31424	200.00	07/22/21	25	01799 WEST BRANCH AVIATION LLC
Total		14,072.77			

Count

Checks	2
Voids	0

TOWN PRIOR YEAR

TOWN COUNCIL MEETING THURSDAY, JULY 22, 2021

TOWN WARRANT	WARRANT (19) JULY 22, 2021	\$11,983.48
TOWN WARRANT	WARRANT (23) JULY 22, 2021	\$1,260.00
TOWN WARRANT	WARRANT (24) JULY 22, 2021	\$378.00
	TOTAL	<u>\$13,621.48</u>

Millinocket
8:04 AM

A / P Check Register
Bank: BANGOR SAVINGS A/P

Prior Town.

07/20/2021
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	31377	205.50	07/22/21	19	01869 BLOOMER & RUSSELL, P.A.
R	31378	200.55	07/22/21	19	00229 CARQUEST AUTO PARTS
R	31379	14.86	07/22/21	19	01294 CRANDALL'S HARDWARE, INC.
R	31380	2,410.52	07/22/21	19	00805 HOYLE, TANNER & ASSOCIATES
R	31381	926.35	07/22/21	19	01903 KATAHDIN TRUE VALUE
R	31382	199.99	07/22/21	19	01669 OFFICE DEPOT, INC
R	31383	5,870.71	07/22/21	19	01502 VERSANT POWER
R	31384	2,155.00	07/22/21	19	00780 WHITTEN'S 2 WAY SERVICE
Total		11,983.48			

Count	
Checks	8
Voids	0

Millinocket
9:58 AM

A / P Check Register
Bank: BANGOR SAVINGS A/P

PriorTown

07/20/2021
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	31421	1,260.00	07/22/21	23	01869 BLOOMER & RUSSELL, P.A.
Total		1,260.00			

Count	
Checks	1
Voids	0

Millinocket
10:20 AM

A / P Check Register
Bank: BANGOR SAVINGS A/P

Town
prior year

07/20/2021
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	31422	378.00	07/22/21	24	00064 BERNSTEIN, SHUR, SAWYER & NELSON
Total		378.00			

Count	
Checks	1
Voids	0

ORDER #200-2021

PROVIDING FOR: Execution of the Wastewater Warrant for July 22, 2021
IT IS ORDERED that the Wastewater Warrant for July 22, 2021, in the amount of
\$5,369.35 is hereby approved.

Passed by the Town Council _____

Attest: _____

WW PRIOR YEAR

**TOWN COUNCIL MEETING
THURSDAY, JULY 22, 2021**

**WW
WARRANT**

**WARRANT (22)
JULY 22, 2021**

\$1,376.57

TOTAL \$1,376.57

Millinocket
9:45 AM

A / P Check Register
Bank: KEY BANK WW A/P FD 3

Prior WW

07/20/2021
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	9711	130.00	07/22/21	22	00009 CLEARWATER LABORATORY
R	9712	136.62	07/22/21	22	01903 KATAHDIN TRUE VALUE
R	9713	360.50	07/22/21	22	00546 PIERCE ATWOOD LLP
R	9714	64.26	07/22/21	22	00649 STERNS LUMBER COMPANY INC
R	9715	685.19	07/22/21	22	01502 VERSANT POWER
Total		1,376.57			

Count	
Checks	5
Voids	0

WW CURRENT YEAR

**TOWN COUNCIL MEETING
THURSDAY, JULY 22, 2021**

**WW
WARRANT**

**WARRANT (21)
JULY 22, 2021**

\$3,992.78

TOTAL \$3,992.78

Millinocket
9:35 AM

A / P Check Register
Bank: KEY BANK WW A/P FD 3

Current ww

07/20/2021
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	9704	240.38	07/22/21	21	00229 CARQUEST AUTO PARTS
R	9705	21.00	07/22/21	21	00235 GILMAN ELECTRICAL SUPPLY
R	9706	56.15	07/22/21	21	00330 KATAHDIN MOTORS, INC.
R	9707	125.00	07/22/21	21	00491 NEIWPCC-JETCC
R	9708	152.00	07/22/21	21	00584 REGISTER OF DEEDS
R	9709	30.00	07/22/21	21	00748 US CELLULAR
R	9710	3,368.25	07/22/21	21	01502 VERSANT POWER
Total		3,992.78			

Count

Checks	7
Voids	0

ORDER #201-2021

PROVIDING FOR: Approval of an Application for the Youth Committee

IT IS ORDERED that the Millinocket Town Council appoints Lucien Dumais to the Youth Committee.

PASSED BY THE TOWN COUNCIL: _____

ATTEST: _____

Diana Lakeman

From: Steve Golieb
Sent: Tuesday, July 13, 2021 11:16 AM
To: Diana Lakeman
Cc: Richard Angotti
Subject: Re: Youth Committee Application

Thank you, yes please

Get [Outlook for iOS](#)

From: Diana Lakeman <townclerk@millinocket.org>
Sent: Tuesday, July 13, 2021 6:22:58 AM
To: Steve Golieb <s.golieb@millinocket.org>
Cc: Richard Angotti <manager@millinocket.org>
Subject: Youth Committee Application

Sending along this Youth Committee Application I received yesterday from Mr. Dumais. Let me know if you would like to add to the next agenda.

Diana M. Lakeman

Diana M. Lakeman

Town Clerk/Deputy Tax Collector/Registrar
townclerk@millinocket.org
197 Penobscot Avenue
Millinocket, Maine 04462
(207)723-7006/7007 Phone
(207-)723-7002 Fax

Town of Millinocket
Application for Boards & Committees

**IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS**

Committee/Board: Youth committee

In order to assess the interest related to this committee, please complete this brief application.

Date: 8/17/2021

Name: Lucien Dumais Address: 10 ~~Sutton~~ Somerset st.

Telephone Numbers: Day Time: 723-1818 Evenings: 723-1818

Why are you seeking to become a committee representative? Too make up ideas that will help the town/community; so citizens will be happy, and want to live in Millinocket.

What talents/skills do you feel you would bring to this position? making ~~useful~~ useful ideas to make the town better and focusing on the main problems.

What do you feel is the responsibility of this board/committee? Too make ideas for the council to put into action; to make town better

What municipal boards, volunteer organizations or community service groups have you worked with the past and for what length of time? I have not volunteered in any groups yet.

What have you to offer to this committee which our Town can use in this important undertaking? A hard working teen that wants to help the town better

When are you available to meet, please specify?

Weekday ~~Saturday~~ A.M. 11:30 P.M. 12:30

If you need more space, please feel free to use the back or attach additional page(s).

Monday - Friday during summer, Anytime

School hours - After 2:30pm

ORDER #202-2021

PROVIDING FOR: Approval of FAA Grant

IT IS ORDERED that the Millinocket Town Council approve FAA Grant 3-23-0030-024-2021 in the amount of \$66,000 for airport planning grant and authorizes the Interim Town Manager to sign any all documentation.

PASSED BY THE COUNCIL: _____

ATTEST: _____

THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay 100 percent of the allowable costs incurred accomplishing the Project as the United States share of the Project.

Assistance Listings Number (Formerly CFDA Number): 20.106

This Offer is made on and SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

CONDITIONS

1. **Maximum Obligation.** The maximum obligation of the United States payable under this Offer is \$66,000.

The following amounts represent a breakdown of the maximum obligation for the purpose of establishing allowable amounts for any future grant amendment, which may increase the foregoing maximum obligation of the United States under the provisions of 49 U.S.C. § 47108(b):

\$ 66,000 for planning;

\$ 0 airport development or noise program implementation; and,

\$ 0 for land acquisition.

2. **Grant Performance.** This Grant Agreement is subject to the following Federal award requirements:

- a. **Period of Performance:**

1. Shall start on the date the Sponsor formally accepts this Agreement and is the date signed by the last Sponsor signatory to the Agreement. The end date of the Period of Performance is 4 years (1,460 calendar days) from the date of acceptance. The Period of Performance end date shall not affect, relieve, or reduce Sponsor obligations and assurances that extend beyond the closeout of this Grant Agreement.
2. Means the total estimated time interval between the start of an initial Federal award and the planned end date, which may include one or more funded portions or budget periods. (2 Code of Federal Regulations (CFR) § 200.1).

- b. **Budget Period:**

1. For this Grant is 4 years (1,460 calendar days) and follows the same start and end date as the period of performance provided in Paragraph a.1. Pursuant to 2 CFR § 200.403(h), the Sponsor may charge to the Grant only allowable costs incurred during the Budget Period.
2. Means the time interval from the start date of a funded portion of an award to the end date of that funded portion during which the Sponsor is authorized to expend the funds awarded, including any funds carried forward or other revisions pursuant to § 200.308.

- c. **Close Out and Termination**

1. Unless the FAA authorizes a written extension, the Sponsor must submit all Grant closeout documentation and liquidate (pay-off) all obligations incurred under this award no later than 120 calendar days after the end date of the period of performance. If the Sponsor does not submit all required closeout documentation within this time period, the FAA will proceed to close out the grant within one year of the period of performance end date with the information available at the end of 120 days. (2 CFR § 200.344).
2. The FAA may terminate this Grant, in whole or in part, in accordance with the conditions set forth in 2 CFR § 200.340, or other Federal regulatory or statutory authorities as applicable.

PROVIDING FOR: Authorization for Grave Site Repairs

IT IS ORDERED that the Millinocket Town Council authorizes Cemetery Sextan to enlist volunteers to services damaged grave sites at the Millinocket Cemetery under the direction of the Cemetery Sextan and the Cemetery committee. This can only be done after a through search for relatives of the affected grave sites.

Note: we have several grave sites in the older section of the cemetery that have been vandalized and need repair. A through search has been conducted to find relatives.

PASSED BY THE COUNCIL: _____

ATTEST: _____

ORDER #204-2021

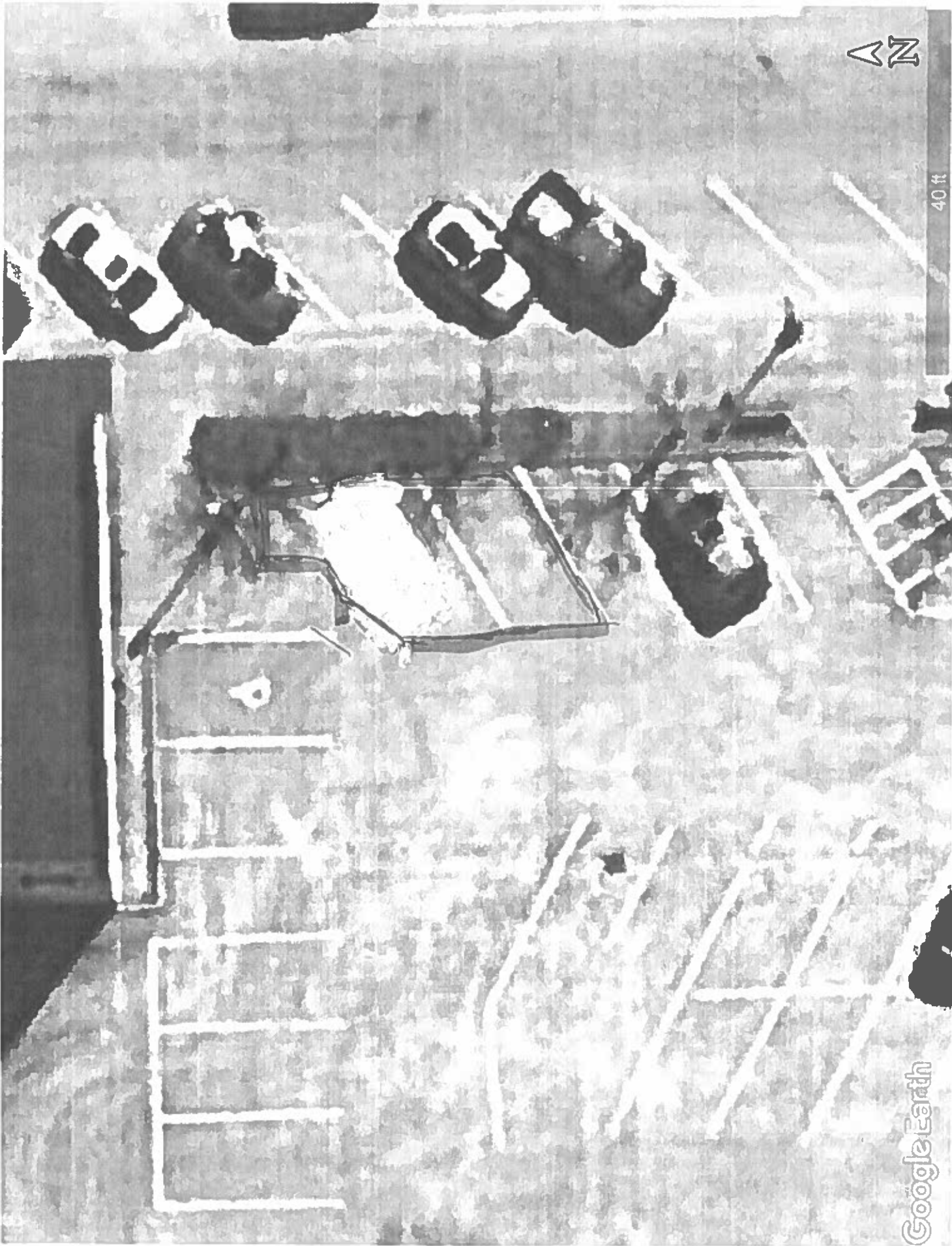
PROVIDING FOR: Authorization for Use of Parking Lot

IT IS ORDERED that the Millinocket Town Council authorizes the Maine Woods Resorts LLC at 196 Penobscot Avenue to use two parking spots in the corner of the municipal parking lot to place tables for outdoor seating of customers at their food establishment for the summer season.

Note: see parking lot plan attached.

PASSED BY THE COUNCIL: _____

ATTEST: _____



40 ft

Google Earth

ORDER #205-2021

PROVIDING FOR: Authorization for Traffic Calming Strategy Study

IT IS ORDERED that the Millinocket Town Council authorizes the interim Town Manager to sign all documentation needed to allow a traffic calming strategy on Central Street to Katahdin Avenue.

Note: See attached information. This is a demonstration project- which is a temporary trial period to try out a traffic calming strategy on Central Street to Katahdin Avenue. There is no cost to the town materials wise...they have an AARP Challenge grant to work with us.

PASSED BY THE COUNCIL: _____

ATTEST: _____



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DRAFT Millinocket Crosswalk Calming and Visibility Treatments

7.14.2021

Summary

In response to reports of speeding traffic and poor yield behavior on the part of drivers on Central Street, the Thrive Penobscot/BCM Team proposes to install vertical elements to enhance the visibility of crossings, slow motorist traffic and improve yield rates at up to six locations along Central Street. See Figure 1

Figure 1. Yellow circles indicate locations targeted for treatment. See Figures 3-9 for specific location layouts



The installations will seek to slow motorist traffic to the posted speed limit; speed studies will be conducted before and with the installation in place. Yield rates will also be studied at two locations.



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The project is temporary and will be installed sometime in the summer early fall of 2021; timeframes are still being set. Materials and installation labor are at no charge to the City.

Purpose

To test whether low cost visibility enhancements at crosswalks and gateway treatments can enhance pedestrian safety by lowering maximum and average traffic speeds on Central Street to comply with posted limits, and to study whether these changes impact yield rates.

Need

Anecdotal reports are that drivers speed on Central Street and do not readily yield. The current street geometry does not call attention to the presence of crossings or help calm traffic.

Installation and Removal

The basic enhancements will consist of gateway treatments using white delineators along the crosswalk between the parking stripe and the curb, as well as R1-6 Yield signs or yellow delineators or yellow raised pavement markings positioned where the centerline striping meets the crosswalk. See Figure 2. A freestanding gateway will be installed at the approach to downtown Millinocket at the point where the posted speed transitions to 25mph. See Figure 3. The delineators used shall have retro-reflective tape on them for visibility during nighttime hours. The “curb extensions” created by the delineators may be painted a muted contrasting color (eg. dark red).



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Figure 2: Representative crosswalk gateway treatment with R1-6 yield sign



Figure 3--Typical Freestanding Roadway Gateway for traffic calming





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Nominal travel lane widths shall remain at 11 feet or more.

If used, R1-6 signs will only be used at crosswalks, never in advance of them. R1-6 signs will be placed on the centerline in accordance with MUTCD guidance.

Installations at intersections will generally be based on extensions of the parking lane stripes and will tighten radii of corners to slow vehicles and keep them minimum distances from curb lines as they turn into locations where crosswalks are present. The spatial needs of turning vehicles will be considered, and templated as needed.

The tubular delineators should have no or minimal impact on parking, and considering possible impacts will be a priority for the team. Delineators placed near crosswalks will have two aligned with the parking stripe and two placed approx. 10-15 ft from the edge of the crosswalk in the midpoint of the parking lane to help facilitate compliance with MaineDOT rule regarding no parking within 20 feet of marked crosswalks. Additional painted cross hatching will also mark areas of no parking within 20 feet of marked crosswalks.

Delineator placement will also take into consideration turning movements onto adjacent streets and into curb cuts, and will be placed so as to minimize impacts.

The proposed treatments have been studied recently in Michigan and proven effective. Reference studies include:

<https://traffic.transportation.org/wp-content/uploads/sites/26/2017/07/Gateway-Treatment-for-Pedestrian-Crossings-Bott.pdf>
<https://conservancy.umn.edu/bitstream/handle/11299/189957/CTS%2017-05.pdf?sequence=1&isAllowed=y>

This project is intended to be seasonal. Delineators will be removed no later than mid-November using a shovel to disengage the butyl adhesive; removal may be earlier if plowable snow is expected. Residual adhesive will be removed as much as possible.

Proposed Specific Layouts (NORTH is up in all images; layouts subject to revision on installation)

Figure 4: Katahdin Ave. and Central Street





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Figure 5: Aroostook, Congress and State Street crossings on Central Street

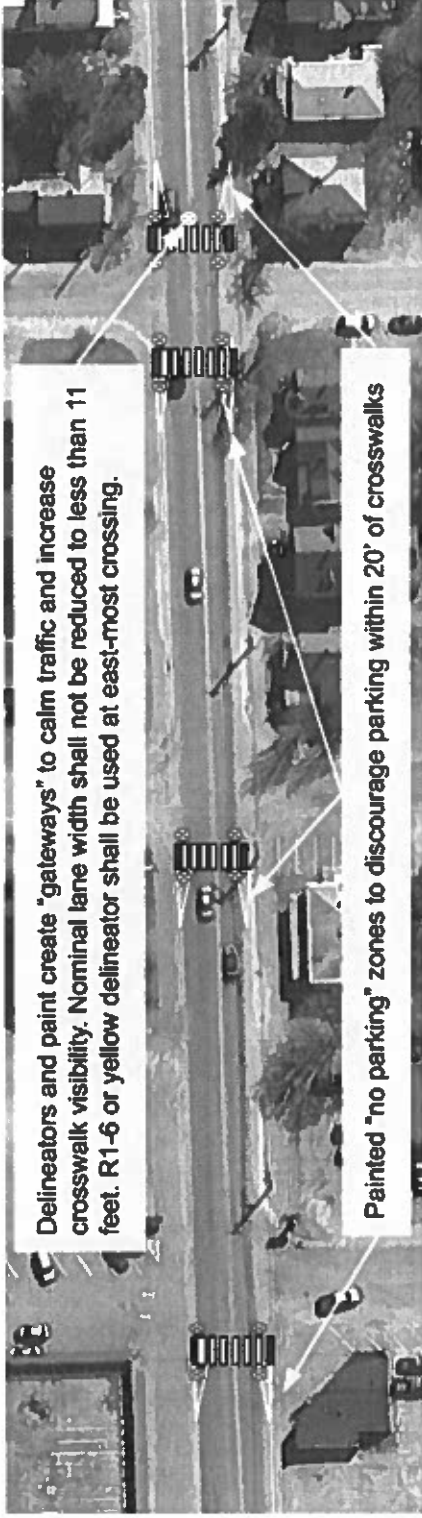
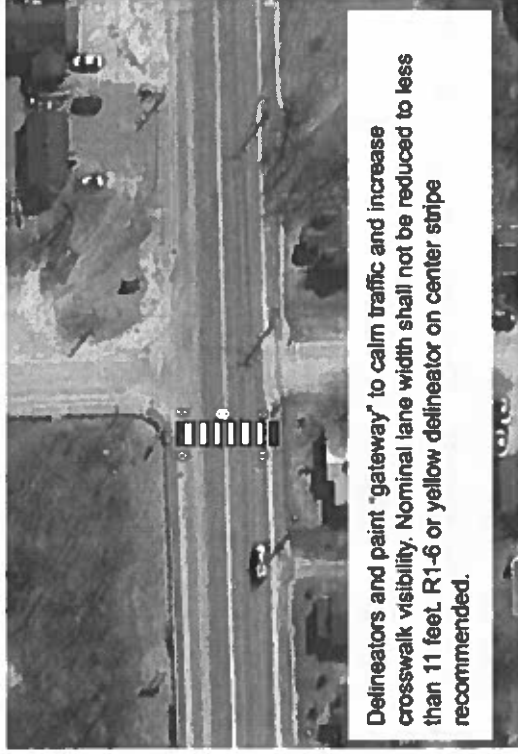


Figure 6: Gateway treatment at crossing at Forest Street





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Figure 7 : Gateway treatment at transition to 25mph zone



Traffic Safety During Installation and Removal

This project will only have minimal needs for the project team members to actually be in the travel lane exposed to traffic. The project team will use OSHA approved "Road Work" signs in advance of the project area, and cones near any area where people are working. MUTCD guidance for work areas will be followed. At least one person will be tasked with simply monitoring traffic and helping to keep project installers safe. All persons on site during installation and removal will wear high vis vests. A DPW truck or



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police cruiser is requested to be on hand during installation. There will be no impact on vehicular traffic at the sites during installation or removal.

Timeframe

The installations would be installed Summer/early fall 2021 and removed by November, 2021.

Metrics

The effectiveness of the installation will be measured by assessing whether the installation slowed vehicle traffic or changed yield rates from baseline studies. Studies will be conducted before and during the installation. A survey to collect public reaction will also be created and shared.

Maintenance Plan

The project will be monitored on a daily basis by members of the project team, and any knocked down delineators will be replaced by project team members or municipal DPW, if they are willing, within 48 hours of a report.

Public Notification

Good public notification will help ensure that people understand the need and intent for this project. BCM will issue a press release, contact members in Millinocket about the project, and make social media posts about the project. A one-pager describing the project will be created for public distribution. BCM recommends that the municipality take proactive measures to ensure that residents and abutters are informed of the project's intent and timeframe using official communications methods. Additional measures to inform the public will be implemented as needed and requested by the city. These may include public forums, physical letters, articles in local papers, etc. A survey is planned to assess public reaction to the project. A contact person within the municipality shall be designated to receive comments.



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Authorization Process

The project will not move forward without city and MaineDOT review and approval. An authorized representative of the City of Millinocket will sign an MOU acknowledging that the demonstration project is a planning exercise of the City and that the City bears all responsibility for the project. The Regional Engineer for the MaineDOT shall provide written confirmation that he/she has reviewed the project plan and has no objections to its moving forward.

Cost

Delineators, adhesive and paint are \$350/crosswalk.. With six separate locations identified for treatment in the current draft, plus two R1-6 signs, plus \$200 for incidentals and contingencies, materials are estimated at \$2800 for this project.

Purchase of Materials

TBD

Liability

This project shall be understood as a planning exercise of the City of Millinocket with the full permission and approval of the city government. The City of Millinocket shall hold harmless and indemnify the Bicycle Coalition of Maine and its respective officers, directors, employees and agents from and against any claim, loss, damages, theft and liability pertaining to bodily injury, property damage, personal injury, death, or any other type of claim, arising out of or occurring in connection with demonstration project here described. An MOU agreeing to these terms must be signed prior to installation.

ORDER #206-2021

PROVIDING FOR: Approval for Local Food Pantry Donation

IT IS ORDERED that the Millinocket Town Council approves the donation of \$100.00 dollars to the Dead River Hunger Awareness Campaign for September 2021.

Note: All Donations collected throughout the month will be distributed to our LOCAL food Pantries.

PASSED BY THE COUNCIL: _____

ATTEST: _____

Delivering on A promise.SM



Hunger Awareness Month

September 2021

During the entire month of September, we will be kindly accepting **non-perishable** food items, personal hygiene or monetary donations. In support of your gratitude to make a difference, you will be entered in to **WIN \$100 WORTH OF PRODUCT** for donating to this campaign. All donations collected throughout the month will be distributed to our **LOCAL** food pantries. Please help in making a difference in **OUR** communities.

