



TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS and via Zoom.
Thursday, August 26th, 2021
4:30 PM

This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: n/a
4. Approval of Minutes: May 13th, May 27th, June 10th, 2021 Regular Town Council meetings, June 21st, 2021 Special Meeting, and June 21st, August 17th, August 20th, 2021 Executive Sessions.
5. Special Presentations: n/a
6. **ORDINANCE #2-2021 - 1st Public Hearing** – Adoption of the Amendment to Chapter 125, Article VIII, §46.1 of the Code of the Town of Millinocket – Short Term Rental
7. Interim Town Manager's Report

UNFINISHED BUSINESS: n/a

NEW BUSINESS:

8. ORDER #229-2021 Approval of the Town Warrant for August 26, 2021
9. ORDER #230-2021 Approval of the Wastewater Warrant for August 26, 2021
10. ORDER #231-2021 Approval of Re-Appointment to Recreation Advisory Committee- Malcolm
11. ORDER #232-2021 Approval of Re-Appointment to Recreation Advisory Committee- Rideout
12. ORDER #233-2021 Approval of Downtown Revitalization Program– Community Development Block Grant
13. ORDER #234-2021 Adoption of Fund Expenditure Policy - Library
14. ORDER #235-2021 Designation of Parcels of Land Comprising the Millinocket Municipal Airport
15. ORDER #236-2021 The Expenditure of Funds for the Millinocket Memorial Library
16. ORDER #237-2021 Appointment to School Board

17. Reports and Communications:

- a. Warrant Committee for September 9, 2021, Council Meeting: Councilor Jackson and Councilor McEwen
- b. Chair's Committees Reports
- c. Two Minute Public Comment

18. Adjournment:

Meetings are open to the public and the Town of Millinocket will require masks/face coverings to be regardless of vaccination status while in the Municipal Building. Public Comments and Zoom attendance requests can be emailed to the Town Manager Prior to the Meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. The meeting is also streamed live for your convenience @ townhallstreams.com and find the direct links on our website: [Millinocket.org](https://millinocket.org). We thank you for complying.

****Stay Healthy, Stay Safe****

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are common terms:

- **Order** - Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** - A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** - A "second" is used when a councilor supports an order to be discussed and voted upon. Without a "second" an order or motion does not get discussed or voted on.
- **Amendment** - A change to an original order, which can be motioned by a councilor and approved or voted down by the whole Council.
- **Minutes** - Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**- This is the protocol used and questions go to the Council Chair. The Council follows Robert's Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant**- A list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mill Rate** - Tax rate. The tax rate determines what is paid in property taxes. It is stated in "so many dollars per thousand dollars of valuation." Residential property owners may want to seek homestead exemptions or Veterans exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town's Tax Assessor.
- **Two Minute Public Comment** - Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts or feedback publicly. The Council invites any and all people to speak. Questions directed at the Council or Manager will be answered at the following Council meeting; this part of the agenda is not interactive.
- **Executive Sessions** - These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No action by the Council can be taken in Executive Session--only in public Council meetings can any vote or decision be made by the Council.
- **To ask questions** or offer feedback during Town Meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered. Want to do more? Become an appointed member of a committee! The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:
<https://millinocket.org/government/committees-and-boards/>.

May 13, 2021

The Regular meeting of the Millinocket Town Council was brought to order Chair Golieb in Council Chambers and via Zoom at 4:30 pm.

Roll Call:

Town Council Members Present:

Pelletier	Pray
Jackson	Danforth
Bragdon	Golieb
McEwen	

Also present: Interim Town Manager Richard Angotti, Town Clerk Diana M. Lakeman, Fire Chief Thomas Malcolm, Public Works Director Ralph Soucier, Airport Director Jeffrey Campbell via Zoom, Librarian Matthew Delaney via Zoom, Presenters: Jeremy Ouellette and Jon Seavey, Wolf Den Resources, Media Benn Barr via Zoom and 13 in Zoom public.

Pledge of Allegiance

Adjustments to the Agenda: Addition of Order #116-2021

Approval of the Minutes: November 9th, 2020, Organizational and Regular meeting, December 10th, and December 21st, 2020, Public Hearing and Regular meetings, and May 5, 2021, Executive Sessions at 5:00pm and 5:30pm.

Motion-Pray Second- McEwen Vote 7-0

SPECIAL PRESENTATIONS: Jeremy Ouellette, Wolf Den Resources, Patriot Consulting Group - Picket Mountain Mining Project, shares visual presentation pertaining to rezoning project in unorganized territory outside of Millinocket, this project is in its early stages as pending approval with study work, following DEP process and procedures, required permits with approximately 10 year operation through all phases, informs mining operations and methods, collecting minerals noting importance of the protection of ground water during process as its pumped, treated, and reuse ground water during process through a filtration system, expresses beneficial impacts to be Maine source of Economics, metals, employment and more, in summary expresses ideal location for project with the location, clean and reuse of resources, revenue generator meeting all DEP regulations.

Council discussion shares appreciation for the informative presentation inquiring availability of job opportunity or vetted positions, transportation of mining procedures, timeline for rezoning, and procedures for safety of filtered ground waters.

Public Comment: none

UNFINISHED BUSINESS: ***AMENDED** - ORDER #92-2021

PROVIDING FOR: Authorization to Post for a ***Community Incentives Director**.

IT IS ORDERED that the Millinocket Town Council authorizes the Interim Town Manager to post for a ***Community Incentives Director** pending budget approval.

Motion- Pray Second- McEwen Vote as Amended 6-1 (Pray/Opposed)

Chair Golieb notes the position description is clarified in the back up to the order.

Councilor Pray expresses concern with suggestion to wait and include into next budget.

Councilor McEwen supports this order as written with intention to vote.

Councilor Pelletier believes it is a necessary position for economic development and the process that we are in now noting funding will have to found within the budget.

Chair Golieb expresses concerns to post for position is overdue also it's necessity with the number of projects the town has supporting this order as written.

Interim Town Manager suggests considering this position as a line item in FY22 budget.

Public Comment:

Michael Madore, Michigan Street, agrees grant writer position is needed, suggests Interim Town Manager oversees duties with hesitation of an onsite full-time position being necessary, inquires how salary determined- *ITM informs researched and is a base salary in similar area for grant writing position. Councilor Pray concerns if position will be beneficial and pay for itself with other organizations that volunteer, suggests contractual basis instead of full-time position for this budget, expresses more throughout information and discussion is needed.

Councilor McEwen refers to Chair to call for a vote

Chair Golieb looks for additional comments.

Councilor Danforth informs clarification of intent for position as not just writing grants but oversees other Town projects.

Councilor Pray notes his support for position with concerns of current budget with more understanding needed as the process through a budgeted item is the appropriate way to proceed.

Councilor Jackson supports with concerns of addressing to soon prior to budget noting position intent can be addressed as the position advertisement states pending budget approval, supports opportunity stating address during budget sessions.

Councilor Danforth Motions to Amend Order #92-2021, striking through "Grant Writer" and insert "Community Commissions Director", Second- McEwen, Vote on the Amendment 7-0.

Zoom Chat: Brittany Grutter, supports position,

Sandra Sullivan, thanks for the clarification of position,

Michael Scoroc inquires if commissions from neighboring towns hold such positions and if so, suggestion to consolidate commissions.

Chair Golieb expresses apologies reading comments after order passes, considers addressing at next meeting.

NEW BUSINESS:

Interim Town Manager's Report: May 13, 2021

I have continued to work with staff and all projects as time has allowed. Answered questions as developers have called and have continued working with Our Katahdin on the development of the mill site. Worked with councilors on their special projects as time has been available. We are moving forward on the Broadband utility term sheet with the selected provider for broadband open access internet for the tri-town community. Have been working with Jim on wastewater sewer projects as well as Collecting information on the L.D. 1568 and L.D. 1626. Included in this report is testimony of Matt Manahan. Planning board had a meeting for public input on short term rentals (STR) and are working on the next meeting date to be announced.

We met with Maine Technology group and are working on removing redundancy's in our Trio and MTG backup configurations to reduce our cost.

Addition- Repair Order-Highland Avenue, Paid by person who damaged the property.

Department Reports -

Subject: Public Works Activity Report April 30, 2021

Safety:

No issues. 85% of Public Works has been vaccinated for Covid-19 including Transfer Station employees.

Public Works:

Street & Sidewalk sweeping first phase is completed.

Continue cleaning up around mowing areas, and Public Works grounds.

Ordering parts for Storm Water Basin repairs as they occur.

Line painting bids came back for approval.

Sent out Winter Sand bid package FY 2022.

Reviewed lighting upgrade with Gilman Electric to re-lamp inside Public Works Garage. Outside building has been done already. (Efficiency Maine Rebate Program).

Repaired Highland Avenue field area and sent out an invoice to the Interim Manager as requested for repair costs.

Transfer Station: Working on Unorganized Territory MSW contracts with the County.

Scrap metal pile full and ready for shipping, reviewed lighting upgrade with Gilman Electric to upgrade all to LED. Currently still have some Mercury Vapor lamps in the Compactor Building that needs to go. (Efficiency Maine Rebate Program)., tree brush and yard waste coming in steady.

Cemetery:

First burial was April 26th.

Planning out future burials on the calendar.

Planning on having Green Thumb weed and fertilize this spring again.

Cleaning up grounds and repairing as needed.

Seems to be a few more Head Stones that moved during the winter and are tipped.

Respectfully submitted, Ralph Soucier, Director of Public Works

Airport-There have been 36 Aircraft operations this month to date recorded by the G.A.R.D. system.

The lighted wind T was damaged by high winds a little over a week ago.

Public Works repaired the wind T and it was put back in service this week.

Participated in the memorial service for John Rush with the Airport Snowblower.

Started washing and greasing the SRE (snow removal Equipment) for summer storage.

Received the first load of Avgas for the season, Jet Fuel soon to follow.

Respectfully Submitted, Jeff Campbell, Airport Manager

RECREATION DEPT

The Recreation Department

working on the swimming pools in both towns to start getting ready for summer.

Public works tore down three canopies at Jerry Pond that were not safe.

Starting girls' softball this week.

Getting summer employee paperwork ready.

Checking all Recreation Facilities each day now that John is out.

Jody Nelson

Wastewater Operations Report.

The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed on a daily basis.

The State Streets sewer replacement project has resumed as of May 3rd. The public will notice Lou Silvers Construction Co. starting on New York Street. This company should move along at a pretty good pace, replacing manholes as well as the main sewer line in the process.

As of May 3rd, the RV Dumping Station near the Information Booth, went on line for the camping season.

James Charette, Superintendent

Code Enforcement

Continued dealing with complaints from residents.

Issued fence permits accessory building permits, alteration permits.

Working with planning board and setting up zoom meetings and hosting these meetings.

Planning board members that wanted to take the class on STR regulation training have been enrolled as well as one councilor.

Continued working with assessor on inspection and verification of 2020 permits completion so that the owners would be assessed properly.

Assessing

Activity Report for Assessing:

Sue continues to enter the property card data into the software. To date she has entered about 600+ accounts.

We continue to receive personal property declarations (and receive questions) that were mailed to business taxpayers more than a month ago.

We are reviewing new construction as of April 1, 2021

Brookfield has filed tax appeals for both April 1, 2019 and now April 1, 2020.

I have been entering new property ownership in the software

We continue to supply property information to real estate professionals, insurance companies and homeowners.

Code officer and I inspected properties from the 2020 permit list to verify the project were complete and could be assessed.

Lorna

HR Manager of Human Resources, Welfare Director, and Bookkeeper

Human Resources Director Interviewed for Wastewater position and hired Jason Ingalls, front office work Webinar on TRIO, Setting up training for Planning Board, Training on new postage machine and copier, Personnel issues, Assisting Town Manager and Department heads, Zoom with Mobilize Katahdin
General Assistance Director Assisted individuals to meet their unmet needs, Submitted for monthly reimbursement

Bookkeeper Processed payroll for Town and Wastewater employees, to include the warrants for the taxes. AP warrants for this week's council meeting, Month End work

Lori Santerre, Human Resource Director

Clerk's Office

Totals include April 22, 2021 to May 7, 2021 Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$572,103.53 were collected, which involved 1692 transactions processed in Trio.

Working on back logged Council meeting minutes

Billed and mailed the April quarter Wastewater billing 4/27/2021 and due 5/27/2021 before interest.

Processing daily mail and drop box payments, continue training on window transactions and motor vehicle transactions.

Roxanne and Amber are currently working on the preservation of older vital records by indexing, inserting the records into acid free sheet protectors, and filing them appropriately.

Creating Agendas, Email correspondence, returning phone messages and inquiries of account details and totals.

Election:

Westbrook City Clerk Angela Holmes continues to work with BABLO regarding the legislative issue regarding local alcohol options and emergency legislation to allow for a resolution process. Millinocket is included in the majority of municipalities that voted prior to 1977, if LD1642 is not approved, a referendum process is required.

***See Attachments:** a flow chart which was developed to assist municipalities to work through the process. LD 1642 has been scheduled for a public hearing Friday, 5/7/2021 at 9:00am, I anticipate updated information from the hearing.

Cancelled Vitals classes – postponed training.

Preparation starts: Urgent email which was sent out by SOS this week with forms to be completed and returned by May 14th.

Other Items:

Mailed reminder letters, w/ applications, to all Victualers license holders in Millinocket: Received

***Current held licenses are to expire May 31,2021**

Dog registration renewals available until June 2nd, 2021 with no late fee per Governor's Order.

Diana M. Lakeman

Town Clerk/Deputy Tax Collector/Registrar of Voters/Motor Vehicle Agent/Inland Fisheries & Wildlife Agent/Notary Public

Treasurer On April 23, 100 sewer liens filed , approximately \$28K due including fees and interest.

Paperwork is being processed to convert the \$3M Wastewater Sewer Projects Municipal Bond from a construction loan to a permanent loan. This will be a 26-year loan and total payments, including interest and fees, will total \$3,587,062 at the end of the term. Approx. \$1M of the loan has been spent with the anticipated balance being spent by the end of this year.

Covid-19 interfered with the timing of the loan expenditure.

There are three town acquired properties that are for sale by bid. Paperwork which provides the bid requirements is available at the Town Office. The bids will be presented at the June 10 council meeting.

May 7 was the final day to submit bids for FY21 audit services. At this time, one bid has been received.

Mary Alice Cullen, Treasurer

Fire

Attended Life Safety Code update ZOOM presentation from NFPA.

Checked out LSC issues with contractor for local business he is working on to make sure his plans were following the codes.

Have been in constant communications with Maine CDC, Maine EMS, and other State groups on this ever-changing situation. Am involved in multiple Zoom and other ways of meeting with these groups daily including weekends.

Accompanied Code Enforcement Officer on preliminary inspection for party interested in apartment building to check our LSC issues.

Continue to pass on daily numbers of COVID-19 cases around the State.

Monitoring crew and making sure that everyone is trying to keep safe and mentally conditioning during stressful times.

Fire Station is still locked down.

Conducted monthly Fire and EMS training.

Was invited to meet with Katahdin Forest Management Team as a guest speaker to talk with them on the Emergency Operation Plans and how we play into that program.

Working with Fire Marshal's Investigator on Pine Street fire.

Attended meeting at Maine Water Co. on further developments and water services for Town of Millinocket.

Chief Thomas Malcolm AEMT, FLSE, EMA Director

Tax Collector

The last couple weeks have been busy with motor vehicle registrations, boats and trailer registrations.

ATV stickers are now available as of May, 1.

The weekly motor vehicle reports are currently up to date. Total collected for weekending 04/30/2021- \$5968.25 State total. \$18,125.32 excise tax. 70 passenger vehicles, 10 trucks, 23 trailers and 10 motorcycles were processed last week.

I have processed county boats reports for the month of April- a total of 26 boats. I also processed county motor vehicle monthly report- a total of 47 county vehicles.

I attended Trio training for Tax Lien processing this week.

Wastewater bills were mailed out last week. We have all been busy processing payments. We collected \$81,795.03 this past week.

We have received a few personal property payments in April. One from 2018. Total \$1,751.5 collected in April, Taxes collected for the month of April \$46,088.07.

Sharon A. Cyr, Tax Collector/Deputy Clerk

Chair Golieb informs next meeting will be open to the public following guidelines, pertaining CIRD funding balance-inquires feedback of interest in fire station building design at no cost to the town.

Councilor Pelletier expresses questions if grant monies for redesign or new building design, -Chair- informs redesign of downtown building for potential use.

Councilor Bragdon good news damage has been paid for, supports review of fire department of redesign.

Councilor Pray expresses concerns in consideration of fire department building redesign with budget with anticipation to look into further with serious concerns with settlement agreements with state or tribal control as state of Maine share same concerns, impact to citizens of region and municipal services, appreciation to departments with updates and reports inquires if airport can provide comparison to prior years with significant increases for the month, inquires if comparable number of complaints and follow-ups from prior year, *ITM-yes with anticipation of verbiage going forward to regulate time to bring TAP sale to Code once purchased from Town, inquires of charge for property cards information-*ITM-No, other than photo copies of actual card.

Councilor Danforth inquires if DOT grant contract in place, *ITM-work in progress with lawyer, supports funding for Fire Station redesign.

Councilor McEwen expresses concern for Budget Timeline, *ITM-just about ready.

Councilor Jackson expresses appreciation for the payment fixing Highland Avenue plowing damage, supports monies for fire station redesign.

Chair Golieb expresses validity to charge fees similar to other municipalities for tax information, thanks to all departments.

Public Comment:

Michael Madore, 107 Michigan Street, inquires is the monies reimbursed when TAP purchased and 12 month clause is not followed through with and town reinstates ownership, *ITM-work in progress, inquires intent of use of available grant monies for redesign for repurpose for municipal or sale in future noting hope is for municipal use, Chair-purpose for building for business considering its condition and use property sale monies towards rebuild of Municipal Fire Department, inquires timeline or expiration to spend grant monies, Chair-No expiration.

Zoom Chat Conversation: inquiries; if Special presentation can be sent to manager to share electronically, *ITM-Yes; if zoom continues if meetings open to public, *ITM-intend to continue zoom with majority in support with straw poll.

ORDER #98-2021 PROVIDING FOR: Execution of the Warrant for May 15, 2021

IT IS ORDERED that the Warrant for May 15, 2021, in the amount of \$219,176.75 is hereby approved.

Motion- Danforth Second- Jackson Vote 7-0

Public Comment: none

ORDER #99-2021 PROVIDING FOR: Execution of the Wastewater Warrant for May 13, 2021

IT IS ORDERED that the Wastewater Warrant for May 13, 2021, in the amount of \$9,822.10 is hereby approved.

Motion- Jackson Second- Danforth Vote 7-0

Public Comment: none

Public Hearing in at 5:52pm

ORDER #100-2021 PROVIDING FOR: PUBLIC HEARING for Approval of an Application for a Malt, Vinous and Spirituous Liquor License for Angelo's Pizza Grille.

IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for:

William N. Morgan Jr, 1 High Street, Millinocket
d/b/a

Angelo's Pizza Grille, 118 Penobscot Avenue, Millinocket.

Motion- McEwen Second- Danforth Vote 7- 0

Councilor McEwen expresses thanks for continuing the business.

William, owner of Angelo's, thanks the council with anticipation of opening pending the closing of the sale.

Chair Golieb wishes luck to the business owner.

Public Comment: none

Out of Public Hearing at 5:55pm

ORDER #101-2021 PROVIDING FOR: Approval of an Application for an Entertainment License for Angelo's Pizza Grille.

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

William N. Morgan Jr, 1 High Street, Millinocket
d/b/a

Angelo's Pizza Grille, 118 Penobscot Avenue, Millinocket

Motion-Danforth Second- Pray Vote 7-0

Public Comment: none

ORDER #102-2021 PROVIDING FOR: Approval of a Victualer License for Angelo's Pizza Grille.

IT IS ORDERED that the attached application for a Victualer license is hereby approved for:

William N. Morgan Jr., 1 High Street, Millinocket
d/b/a

Angelo's Pizza Grille, 118 Penobscot Avenue, Millinocket.

Motion-Jackson Second- Pray Vote 7 - 0

Tom Malcolm, Fire Chief/Health Officer, not approved by State as pending inspection and Municipal inspection required, informs they cannot open until approved by State and Municipality.

Town Clerk Diana Lakeman clarifies intent of owner for opening aware of inspections needed noting owner is joining via zoom.

Public Comment: none

ORDER #103-2021 PROVIDING FOR: Approval of a Victualer License for Katahdin General Store.

IT IS ORDERED that the attached application for a Victualer license is hereby approved for:

Jamie Brundrett, 158 Highland Avenue, Millinocket

d/b/a

Katahdin General Store, 160 Bates Street, Millinocket.

Motion-Pray Second- McEwen Vote 7-0

Public Comments: none

ORDER #104-2021 PROVIDING FOR: Approval of a Victualer License for Mainely Coffee.

IT IS ORDERED that the attached application for a Victualer license is hereby approved for:

Roger and Sarah Buzby, 47 Katahdin Avenue, Millinocket

d/b/a

Mainely Coffee, 47 Katahdin Avenue (Mobile Unit Vendor), Millinocket.

Motion-Bragdon Second- Jackson Vote 7-0

Interim Town Manager shares very good coffee, Chair Golieb agrees

Public Comment: none

ORDER #105-2021 PROVIDING FOR: Approval of a Victualer License for BBQ House.

IT IS ORDERED that the attached application for a Victualer license is hereby approved for:

Lian Ai Hui, BBQ House, 10 Balsam Drive, Millinocket

d/b/a

BBQ House, 10 Balsam Drive, Millinocket.

Motion-McEwen Second- Jackson Vote 7-0

Public Comment: none

ORDER #106-2021 PROVIDING FOR: Approval of a Victualer License for Hang Wong Yang.

IT IS ORDERED that the attached application for a Victualer license is hereby approved for:

Yang Deng Xiu, Hang Wong Yang Corp, 973 Central Street, Millinocket

d/b/a

Hang Wong Yang, 973 Central Street, Millinocket

Motion-Danforth Second- Pray Vote 7-0

Public Comment: none

ORDER #107-2021 PROVIDING FOR: Approval of a Victualer License for Pamola Motor Lodge.

IT IS ORDERED that the attached application for a Victualer license is hereby approved for:

Christopher Carr, Katahdin Services LLC, 973 Central Street, Millinocket

d/b/a

Pamola Motor Lodge, 973 Central Street, Millinocket.

Motion- Pray Second- Danforth Vote 7-0

Councilor Pray inquires taxes due, Clerk clarifies as contacted with intent to pay.

Public Comment: none

ORDER #108-2021 PROVIDING FOR: Acceptance of Line Striping Bid.

IT IS ORDERED that the Millinocket Town Council accept the bid of \$6,700.00 dollars from Lucas Striping LLC to paint the line markings on our main run streets. The work will be completed before July 1, 2021 and the funds will come from the summer roads budget FY2021 0407-2803 paint and supplies.

Note: Two bidders replied, and the prices are as follows,

Lucas Striping LLC	\$6,700.00	
Hi-Way Safety Systems	\$7,900.00	
Motion-Jackson	Second- McEwen	Vote 7-0
Public Comment: none		

ORDER #109-2021 PROVIDING FOR: Award of Winter Sand Bid.

IT IS ORDERED that the bid package for interest in a 2,000 cubic yards of Screened Winter Sand for the Town of Millinocket FY 2021-2022 budget, PW-Roads #0407-2802 Winter Sand line, is awarded to Levesque Gravel as recommended by the Public Works Director and at a cost of \$6.45/cu yard totaling \$12,900.00.

NOTE: The town received the following bids:

Adam Qualey, Inc.	\$10.75/cu yd.	\$21,500
Emery Lee & Sons, Inc.	\$10.00/cu yd.	\$20,000
Levesque Gravel	\$6.45/cu yd.	\$12,900
Motion-Bragdon	Second- Danforth	Vote 7-0

Public Comment: Ralph Soucier, PW Director, clarifies costs and intentions for cost of bids stating some inventory left from last year,

Zoom Chat-Susan D'Alessandro inquires if sand is screened, Ralph informs yes.

ORDER #110-2021 PROVIDING FOR: Authorization to sign a Memorandum of Agreement with Penobscot County.

IT IS ORDER that the Millinocket Town Council approves the signing of a Memorandum of Agreement with Penobscot County for the disposal of municipal solid waste, recycled materials, white goods, demolition debris, and universal waste for a three (3) year term for the period July 1, 2021 until June 30, 2024.

IT IS FURTHER ORDERED that the Town Manager be authorized to sign all the necessary paperwork to complete the agreement.

Motion-Jackson Second-Bragdon Vote 7-0

Councilor Pray notes unorganized county residents pay \$10.00

Chair Golieb inquires if rates applicable to wastes furthering apply with agreement, Ralph Soucier PW

Director informs the county agreement pays more in a yearly average versus the price of a \$20.00 will not be equivalent informing county pays cost per tonnage.

Public Comment: Michael Scoroc, questions price discrepancy, Ralph informs county pays \$30,000/year plus tipping fees.

ORDER #111-2021 PROVIDING FOR: Authorization to sign a Memorandum of Agreement with Piscataquis County.

IT IS ORDERED that the Millinocket Town Council approves the signing of a Memorandum of Agreement with Piscataquis County for the disposal of municipal solid waste, recycled materials, white goods, demolition debris, and universal waste for a three (3) year term for the period July 1, 2021 until June 30, 2024.

IT IS FURTHER ORDERED that the Town Manager be authorized to sign all the necessary paperwork to complete the agreement.

Motion-McEwen Second- Jackson Vote 7-0

Public Comment: none

ORDER #112-2021 PROVIDING FOR: THE REVIEW AND RECOMMENDATION OF ZONING CHANGE

IT IS ORDERED that the Planning Board is directed to review and make a recommendation to the town council regarding the attached proposal to extend Downtown Commercial zoning on Penobscot Avenue from Birch Street through to Katahdin Avenue.

Motion-McEwen Second-Danforth Vote 6-0-1 (Golieb/Abstain)

Public Comment: Michael Madore, 107 Michigan St, questions if the Planning Board brought back to council as suggestion for to consider.

Councilor Pray inquires intent as this suggestion did not go directly to the Planning Board for consideration.

Chair Golieb informs he brought to the council as an email request for an agenda item.

Councilor discussion expresses concerns as typical procedures and processes are followed with the Planning Board before suggestion is brought for Council action concluding with inquiries and concern of neighboring residential properties and clarification the council can submit request to Planning Board.

Zoom Chat: Sandra Sullivan, inquires the intent of the zoning change and its purpose,-Chair Golieb

Brittany Grutter supports as this will open a block up to residential business to the downtown corridor inviting entrepreneurs to the Downtown business district.

Interim Town Manager Angotti informs with clarification this is a residential zone with proposed to commercial change that will impact neighboring residential zoning on backside of businesses changing the commercial zoning impacting abutting residential.

Councilor Danforth inquires process, *ITM informs the Planning Board will send notices to all abutting and effected neighboring residential and business properties for intent of public hearings, the board will meet, then submit their decision to the Council.

ORDER #113-2021 PROVIDING FOR: Ratification of the Union Agreement with Fire Department Employees.

IT IS ORDERED that the attached union contract with the Fire Department Employees as negotiated with AFSCME Local 93 is hereby ratified for a three (3) year period of July 1, 2021 to July 1, 2024.

IT IS FURTHER ORDERED a copy of the agreement as attached be made a permanent part of the Town's records.

Motion-Pray Second- Jackson Vote 7-0

Councilor Pray expresses appreciation to all for a reasonable negotiation process from all.

ORDER#114-2021 PROVIDING FOR: SALE OF AVIATION FUEL AT THE MILLINOCKET MUNICIPAL AIRPORT TO THE DEFENSE LOGISTICS AGENCY

WHEREAS, the Town provides aviation fuel to users of the airport; and

WHEREAS, the Defense Logistics Agency desires to buy aviation fuel at the airport and to pay for fuel purchases by use of credit cards issued by Kropp Holdings, Inc.; and

WHEREAS, it is necessary for the Town to enter into an agreement with Kropp Holdings, Inc., in order to process payments for aviation fuel charged to its credit cards

NOW THEREFORE,

IT IS ORDERED that the attached Merchant Agreement is approved;

IT IS FURTHER ORDERED that the Town Manager is authorized and directed to:

1-execute and deliver the Merchant Agreement and complete the Merchant Enrollment and Payment Selection and Banking Information forms on behalf of the Town;

2- take all action necessary to implement the agreement for sale and payment of aviation fuel as provided in the agreement; and

3-file an original of the fully executed Agreement with the Town Clerk.

IT IS FURTHER ORDERED that the Treasurer is authorized and directed to:

1-authorize deposits to, and withdrawals from, the Town's bank account from Kropp Holdings, Inc., on behalf of the Town; and

2- take all action necessary to implement the Merchant Agreement and related documents.

Motion- Bragdon Second- Jackson Vote 7-0

Jeffrey Campbell, Airport Director, exciting piece of jet fuel purchasing as this agreement will allow jet fuel purchases allowed on government cards.

ORDER #115-2021 PROVIDING FOR: The Application for NBRC Funds

IT IS ORDERED that the Interim Town Manager and/or Airport Manager submits all necessary documents by Friday, May 14th to complete the application for NBRC funds for the architecture and engineering phase of the airport terminal project and accept any resulting funds.

Motion-McEwen Second- Danforth Vote as Amended 7-0

Councilor Danforth thanks the Chair and Brittany Grutter for fulfilling the obligations for this application.

Chair expresses all thanks to Brittany Grutter.

Public Comment: Jeffrey Campbell, Airport Manager, shares his appreciation to the council for expanding opportunity for the Town and its access.

Zoom Chat: Susan D'Alessandro, thanks to Jeff for all you do.

ORDER #116-2021 PROVIDING FOR: Approval and advertising of RFP for improvements at Veteran's Memorial Park.

WHEREAS; The Economic Development Committee, including involvement with several community partners, have a final version of an RFP ready to advertise with council approval; and

WHEREAS; Proposals are due to the town by Friday May 28th, and will be reviewed by the Economic Development Committee at the next scheduled meeting after bids are received; therefore

IT IS ORDERED: that the attached RFP, including several state required attachments not listed here, be compiled and advertised by the Interim Town Manager no later than the end of business Friday May 14th, 2021.

Note: This project improves Main St. Lighting and Veteran's Memorial Park through grant funds already received through the State of Maine - Downtown Revitalization Community Development Block Grant Program.

Motion-McEwen Second- Jackson Vote 7-0

Councilor Pray thanks to all those involved with this project.

Councilor McEwen notes a huge thanks to Eldon Doody and all those involved.

Chair Golieb express thanks to all involved.

Public Comment: none

Reports and Communications:

a. Warrant Committee for May 27, 2021, Council Meeting: Councilor Jackson and Councilor McEwen.

b. Chair's Committee Reports:

Councilor McEwen, Economic Development Committee, Block grant moving forward and is underway to being finished, survey almost finalized for data report, shares concern no communications pertaining to Brownfield's grant.

Councilor Danforth, Age Friendly Committee, meeting coming soon.

Two Minute Public Comment: none

Zoom Chat –none

Councilor Pray inquires budget schedule, *ITM anticipates workshops soon, weekly meetings to set primary goal to lower mil/rate with concerns of reduced budget monies from the state's revenue sharing with significant additional monies approved from government for educational spending anticipating 29% mil rate going forward reducing 4mils from current.

Motion to adjourn at 6:26 p.m. –Pray, Second –Danforth Vote 7-0

May 27, 2021

The Regular meeting of the Millinocket Town Council was brought to order Chair Golieb in Council Chambers and via Zoom at 4:30 pm.

Roll Call:

Town Council Members Present:

Pelletier via Zoom	Pray
Jackson	Danforth
Bragdon	Golieb
McEwen	

Also present: Interim Town Manager/Code Richard Angotti, Town Clerk Diana M. Lakeman, Fire Chief Thomas Malcolm, Public Works Director Ralph Soucier, Airport Director Jeffrey Campbell via Zoom, Assessor Lorna Thompson, Invited guests: Chairman/East Millinocket Board members Mike Michaud and Kyle Leathers, Media Ben Barr, and KAT Tv, and 3 in Zoom public.

Pledge of Allegiance, moment of silence following as a remembrance offering for Memorial Day.

Adjustments to the Agenda: Addition of Order #129-2021

Approval of the Minutes: January 14, 2021 and January 28th Regular meetings, and May 19, 2021, Executive Sessions at 5:30pm and 6:30pm.

Motion-McEwen Second- Jackson Vote 7-0

SPECIAL PRESENTATIONS: n/a

Public Comment: none

UNFINISHED BUSINESS: n/a

Public Comment:

NEW BUSINESS:

Interim Town Manager's Report: May 27, 2021

Continue dealing with citizens' complaints.

Eric Goodwin reported that we did not get the Resilient Park access grant.

There will be an announcement on June 5th at 1 Katahdin Ave. Our Katahdin site details are still being worked out.

Continued working on Budget and budget workshop meetings.

Posted picture of improper dumping of demo debris at the town brush pile. Looking into cameras to watch the area.

Continued working with legal on various issues pertaining to tax acquired properties.

Continue working on councilors projects.

*ITM additions: Letter of excellence and thanks to a Town Employee, Fire Chief Tom Malcolm, from Kevin McVey, for a safety meeting held and well represented by Tom at Katahdin Forest Management; Patriot Riders of America will hold a ride Saturday, May 29th, with an escort starting in Medway riding through East Millinocket then Millinocket.

Department Reports:

Public Works Activity Report -Municipal building front and rear step maintenance, parking lot and alley way clean-up/sweeping and many other duties in holiday preparation and seasonal maintenance.

Cemetery- Planning out future burials on the calendar, Green Thumb weed and fertilize is complete, Mowing and trimming in preparation for Memorial Day, cleaning up grounds and repairing as needed.

Respectfully submitted, Ralph Soucier, Director of Public Works

Airport -The G.A.R.D. system has recorded 176 aircraft operations this month to date, we no longer have rental cars, this is due in part to the nationwide rental car, Shortage along with a dramatic increase in car prices and insurance costs. I am actively seeking another provider for cars at the airport, Spring cleaning is in full swing, and mowing has begun. The new mower is working out well, Spring cleaning of the Snow Removal Equipment building should start next week.

Respectfully Submitted, Jeff Campbell, Airport Manager

RECREATION DEPT-Working on the swimming pools in both towns to start getting ready for summer.

Jody Nelson

Wastewater Operations Report-The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed on a daily basis.

The State Streets sewer replacement project is moving along at a much faster pace this season, thanks to the Lou Silvers Construction Co.

On May 27th, there will be a preconstruction meeting with Olver Associates and the TBuck Construction Co. Details of a start date and location in the Elm/Bates St. areas will be discussed.

James Charette, Superintendent

Code Enforcement - Continued dealing with complaints from residents, reviewing site plan reviews and preparing information for planning board, Driving around town viewing properties.

Assessing - Assessor was on vacation so no report.

HR, Manager of Human Resources, Welfare Director, and Bookkeeper:

Human Resources Director - Front office work, Webinar on TRIO, Setting up training for Planning Board

Personnel issues, Assisting Town Manager and Department heads, Zoom with Mobilize Katahdin

General Assistance Director- Assisted individuals to meet their unmet needs , Submitted for monthly reimbursement

Bookkeeper- Processed payroll for Town and Wastewater employees, to include the warrants for the taxes.

AP warrants for this week's council meeting, Month End work

Lori Santerre, Human Resource Director

Town Clerk:

Totals include May 7, 2021, to May 21, 2021 Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$467,528.61 were collected, which involved 1380 transactions processed in Trio, working on back logged Council meeting minutes, Cemetery recording of deeds, cards, and mapping updates of new internments and purchases.

Wastewater billing due 5/27/2021 before interest, processing daily mail and drop box payments, continue training on window transactions and motor vehicle transactions, Roxanne and Amber are currently working on the preservation of older vital records by indexing, inserting the records into acid free sheet protectors, and filing them appropriately, Creating Agendas, Email correspondence, returning phone messages and inquiries of account details and totals.

Election: *See Attachments: LD 1642 had a scheduled public hearing Friday, 5/7/2021 at 9:00am, attached is the email with updates of amendments pending approved votes from Legislation, Cancelled Vitals classes – postponed training, Preparation starts; emailed SOS forms on 5/12 to be returned by May 14th, completed forms consisted of PPE survey, inventory, ballot clerk availability status, upcoming municipal elections survey, Absentee ballot box survey, electronic communications availability and survey.

Other Items: Mailed reminder letters, w/ applications, to all Victualers license holders in Millinocket:

Received all but 2 as of today; Roots 2 Remedies and Subway. *Current held licenses are to expire May 31,2021, Dog registration renewals available until June 2nd, 2021, with no late fee per Governor's Order.

Diana M. Lakeman Town Clerk/Deputy Tax Collector

Tax Collector- The last couple weeks have been busy at the office with motor vehicle registrations, atv, and boat and trailer registrations, weekly motor vehicle reports are currently up to date. I am working on weekending 05/21/2021, I am also working on the 30-day notices for real estate taxes 2021, preparing the certified mail, envelopes, and letters. There are currently 310 properties- totaling \$359,072.51.

Sharon A. Cyr, Tax Collector/Deputy Clerk

Treasurer- On April 23, 100 sewer liens filed , approximately \$28K due including fees and interest.

Paperwork is being processed to convert the \$3M Wastewater Sewer Projects Municipal Bond from a construction loan to a permanent loan. This will be a 26-year loan and total payments, including interest and fees, will total \$3,587,062 at the end of the term. Approx. \$1M of the loan has been spent with the anticipated balance being spent by the end of this year, Covid-19 interfered with the timing of the loan expenditure, there are three town acquired properties that are for sale by bid. Paperwork which provides the bid requirements is available at the Town Office. The bids will be presented at the June 10 council meeting. May 7 was the final day to submit bids for FY21 audit services. At this time, one bid has been received.

Mary Alice Cullen, Treasurer, Town of Millinocket

Fire: 05/21/2021

Continue to work with FMO on Pine Street fire.

Have been in constant communications with Maine CDC, Maine EMS, and other State groups on this ever-changing situation. Am involved in multiple Zoom and other ways of meeting with these groups daily including weekends.

Continue to pass on daily numbers of COVID-19 cases around the State.

Monitoring crew and making sure that everyone is trying to keep safe and mentally conditioning during stressful times.

Fire Station is still locked down.

Conducted monthly Fire and EMS training.

Working on obtaining new Ambulance Billing Service, company that we presently have served notice they are closing business. Have spoken with three companies and two are not taking more clients at this time. Had meeting with one company with Interim Town Manager and Treasurer.

Received citizen complaint on area business not meeting Life Safety Code, am working with owner on this issue.

Received complaint on area business that has Life Safety Code issues and have set up an inspection.

Had service work performed on 781 and 783 Fire trucks annual service and pump testing completed both trucks passed with no issues, have also replaced batteries on both trucks as part of yearly checks.

Having turbo issues on 788 Chevrolet Diesel ambulance and am awaiting report from Quirk's Chevrolet.

Had ambulance at Vaccination Clinic that MRH held for students and general public at Stearns High School.

Participating in numerous teleconferences and webinar concerning the Corona Virus and precautions and protocols recommended by CDC, EMA, and Maine EMS.

Followed up with Katahdin Health Care on positive COVID case of a staff member and offered any assistance needed.

Following up on weekly basis with school dept. on any issues or problems.

Continued to monitor activities around our area regarding COVID-19 testing is and its effect on our community.

Attended ZOOM meeting on Tick issues across the State and precautions that could offer to the public this season.

Chief Thomas Malcolm AEMT, FLSE, EMA Director

Council Comments:

Councilor Pelletier suggests prioritizing agenda minutes sharing concerns most current should be done first then do back logged, further suggests minimizing the length of the agenda packet as information can be summarized and requested if more information is needed, requests that warrants should include summarized check amounts to be disbursed.

Councilor Pray replying to Councilor Pelletier suggestions, states minutes should be done in chronological order, supports the back-up detail within the reports and is not in favor in summarizing as the council has requested information be supplied not being in favor of summarization, pleased about the letter from Kevin McVey expressing gratitude and recognition of Tom Malcolm, expresses concerns with vandalism issue at the cemetery with suggestion to Cemetery Committee to meet with current issues with direction to rectify furthering if interested organizations to volunteer clean-up efforts with land owner permission, suggests posting planned Recreation activities to website for public interest, thank you to departments for reports.

Councilor Danforth expresses appreciation to Councilor Pelletier's suggestions leaving the Town Clerk allowance to finalize back log of minutes, supports with appreciation the detailed agenda and back up information, thank you for a great report.

Councilor McEwen echoing Councilor Danforth supporting detailed agenda, expresses appreciation to Tom Malcolm with citizen recognition letter noting a great representation of the Town.

Councilor Bragdon shares appreciation to Chief Malcolm, agrees cemetery issues need to be addressed with committee meeting, expresses appreciation of transparency as warrant back up showing check details.

Councilor Jackson cemetery surveillance needed, supports detailed department reports and back up materials noting it's the councilors job to read and understand Town related business, supports having check disbursement detail in warrant, expresses recognition to Tom Malcolm not only within his community, but continuing out of State and Country.

Chair Golieb expresses appreciation to Chief Malcolm for all of his work servicing the Town, does not support summarizing reports in council packet, agrees warrant detail check disbursement as back-up, states the manager's search continues.

*Interim Town Manager informs that June 5th, there is an announcement organized at the mill site's Administration building open to the public to inform the community of economic development happenings welcoming all to join.

Public Comments: Zoom Chat- Sandra Sullivan questions warrant details, Chair Golieb informs will address

ORDER #119-2021 PROVIDING FOR: Execution of the Warrant for May 27, 2021

IT IS ORDERED that the Warrant for May 27, 2021, in the amount of \$84,850.09 is hereby approved.

Motion- Jackson Second- Bragdon Vote 7-0

Public Comment: none

ORDER #120-2021 PROVIDING FOR: Execution of the Wastewater Warrant for May 27, 2021

IT IS ORDERED that the Wastewater Warrant for May 27, 2021, in the amount of \$55,046.25 is hereby approved.

Motion- McEwen Second- Pray Vote 7-0

Public Comment: none

ORDER #121-2021 PROVIDING FOR: Approval of a Victualer License for A T Cafe.

IT IS ORDERED that the attached application for a Victualer license is hereby approved for:

Andrea Gould, 210 Penobscot Avenue, Millinocket
d/b/a

A T Cafe, 210 Penobscot Avenue, Millinocket.

Motion- Bragdon Second- McEwen Vote 7- 0

Public Comment: none

ORDER #122-2021 PROVIDING FOR: RESCINDING ORDER #255-2019 CONCERNING THE SALE OF TAX ACQUIRED PROPERTY – SPECIALTY MINERALS BUILDING

WHEREAS, the Specialty Minerals, Inc., owned and operated a facility to produce precipitated calcium carbonate on the Great Northern Paper Company mill site at the time the paper mill ceased operating in 2008; and

WHEREAS, the facility was not maintained after the paper mill closed and the owner ceased paying property taxes on the facility in 2013 and the Town acquired title to the facility under matured real estate tax liens; and WHEREAS, Order 255-2019 called for conveyance of the Town's interest in the facility to Moose Trading as part of redevelopment of the mill site; and

WHEREAS, the property has not been conveyed to Moose Trading because of title and related issues concerning the facility; and

WHEREAS, Moose Trading has agreed to relinquish its interest in the Facility to the Town.

NOW THEREFORE,

IT IS ORDERED that Order 255-2019 is rescinded and no longer of any force or effect;

IT IS FURTHER ORDERED that the Town Manager is authorized and directed to refund \$1.00 to Moose Trading since the transaction was not completed.

Motion-Danforth Second- Jackson Vote 7-0

Councilor Pray moves to skip reading of the “whereas” and continue at “now therefore”, second- Danforth, vote 6-1 (Golieb/Opposed)

*ITM informs the building sold several years ago with the groundwork and leasing agreement falling through with the town.

Public Comment: none

ORDER #123-2021 PROVIDING FOR: Approval of FY21 Financial Statement Audit

IT IS ORDERED that the Millinocket Town Council approves the RHR Smith & Company proposal for FY21 Financial Statement Audit in the amount of \$24,500.

IT IS FURTHER ORDERED that the Interim Town Manager is authorized to sign all the necessary paperwork to finalize the contract.

Motion-Pray Second- Jackson Vote 7 - 0

Councilor Pelletier inquires if only response to RFP, *ITM-yes, only application received to date.

Public Comment: none

ORDER #124-2021 PROVIDING FOR: Approval to Increase Assessor Budget

IT IS ORDERED that the Millinocket Town Council approves transferring \$5,033 from the Unassigned Fund Balance to the Assessing Budget line E0107-0105, to cover the \$2,833 over expenditure as well as fund this line for 40 hours for the balance of FY21. This change will affect the following accounts:

Increase E0107-0105 (Assessing Dept/Assessor) \$5,033. Budget will be revised from \$30,030 to \$35,063, leaving an unspent balance of \$2,200.

Increase R0101-0926 (Fund Balance Transfer) \$5,033. The Budget will be revised to from \$890,645 to \$895,678 after this transfer.

Motion-Jackson Second- McEwen Vote 7-0

Councilor Pray inquiries with request of line-item monies taken from fund balance further clarifying to include \$5,000.00 into budget specifically.

Council discussion express concerns of correct totals, Councilor Pray motions to adopt to amend with corrected totals, second- Bragdon, vote to adopt if amendment is needed 7-0.

Public Comments: none

ORDER #125-2021 PROVIDING FOR: SALE OF CO2 TANK LOCATED AT THE FORMER SPECIALTY MINERALS BUILDING

WHEREAS, Specialty Minerals, Inc., owned and operated a facility to produce precipitated calcium carbonate on the Great Northern Paper Company mill site at the time the paper mill ceased operating in 2008; and

WHEREAS, the facility was not maintained after the paper mill closed and the owner ceased paying property taxes on the facility in 2013 and the Town acquired title to the facility under matured real estate tax liens; and

WHEREAS, the Town has title to the tangible personal property associated with the facility pursuant to a bill of sale from Specialty Minerals; and

WHEREAS, an offer has been received from Moose Trading LLC to purchase the CO2 tank at the facility as outlined in the attached offer to purchase;

NOW THEREFORE,

IT IS ORDERED that the Town Manager is authorized to sell the CO2 tank at the former Specialty Minerals facility to Moose Trading LLC for \$14,000.00 and is further authorized to execute and deliver a bill of sale to Moose Trading LLC conveying the Town’s interest in the tank “as is” and “where is” with no warranty as to the condition of the tank or its fitness for any purpose.

Motion-Bragdon Second- Jackson Vote 6-1 (Bragdon/Opposed)

Councilor Pray moves to dismiss reading and resume at “now therefore”, Second- Danforth, Vote 7-0.

Councilor Pelletier inquires value known of equipment, *ITM informs estimated amounts, Pelletier shares concerns on process and selling agreement,

Councilor Danforth clarifies this agreement is pertaining to equipment only pending sale, *ITM states going forward, agreements will be made for liquidation on behalf of the Town.
Chair Golieb supports sales with agreement in place, going forward will support sales to conduct with most transparency bringing to order for Council action.
Public Comment: none

ORDER #126-2021 - TABLED 5/27/2021

PROVIDING FOR: Approval of a Victualer License for Maine Woods Resorts/Black Loon.

IT IS ORDERED that the attached application for a Victualer license is hereby approved for:

Luisa Surprenant, Chesuncook Township

d/b/a

Maine Woods Resorts, d/b/a Black Loon, 190 Penobscot Avenue, Millinocket.

Motion-McEwen Second- Jackson Vote **TABLED 5/27/2021**

Councilor discussion express concerns of no current license held being expired for some time including issues of unpaid taxes, further discussion concludes intent to table with direction for the Interim Town Manager to reach out to property owner for payment and to bring back to council when rectified.

Councilor Pray motion to Table, Second-Bragdon, Vote to Table 7-0.

Public Comment: none

ORDER #127-2021 PROVIDING FOR: Authorization to Sign ATV Trail Project Grant Application.

IT IS ORDERED that the Millinocket Town Council authorize the Town Manager to sign any legal documentation to apply for the municipal grant for Northern Timber Cruiser's ATV trail project.

Motion-Danforth Second- Pray Vote 7-0

Public Comment: John Raymond, 236 Highland Ave/President Northern Timber Cruisers, informs reasons to pursue-State changed match to 90% vs 10%, includes continuous maintenance and trail extensions, Town passes through money for club.

Chair Golieb thanks Raymond for all in involvements.

Councilor McEwen expresses excitement with the good news with the increase in percentage.

ORDER #128-2021 PROVIDING FOR: Approval of Donation for Ad to the Performing Arts.

IT IS ORDERED that the Millinocket Town Council approves the donation of \$100.00 to the Stearns High School Performing Arts to place a full-page ad in the play bill for the upcoming performance.

Motion- Pray Second- Jackson Vote 7-0

Councilor Pray expresses appreciation for this great group of students/student body deserving recognition.

Public Comment: none

ORDER #129-2021 PROVIDING FOR: APPROVAL OF EXTENSION OF POLICE SERVICES CONTRACT

WHEREAS, Millinocket and East Millinocket are parties to a Police Services Contract for the provision of police services in the Town of Millinocket; and

WHEREAS, the Agreement provides for a term of 18 months; and

WHEREAS, East Millinocket has encountered difficulty in hiring police officers due to the short term of the Agreement; and

WHEREAS, the parties recognize extending the term of the Agreement will facilitate hiring additional personnel,

NOW THEREFORE,

IT IS ORDERED that the attached Amendment of the Police Services Contract extending the term of the contract for an additional two years is approved pending approval from the East Millinocket Select Board.

IT IS FURTHER ORDERED that the Town Manager is authorized and directed to execute and deliver the Contact; and

IT IS FURTHER ORDERED that the Town Manager is authorized to take all action necessary to implement the amendment to the Contract.

Motion- Jackson Second- Danforth Vote 7-0

Mike Michaud, East Millinocket Board Member, expresses police officer positions are hard to fill with pending trainings as this is a Statewide issue, suggests with anticipation to extend contract for 2 years, Chair Golieb informs no change to agreement pertaining to 60-day clause active.

Council discussion express appreciation with current agreement with no issues to continue support of extension with current situation and necessary provisions concluding with appreciation of current coverage supplied to the community with Councilor Jackson noting the town has a budget line for Police Department and could be marketed better.

Public Comment: Sandra Sullivan, inquires if 3-year contract with extension, Councilor Pray informs 18-month contract (2 Years).

Reports and Communications:

- a. Warrant Committee for June 10, 2021, Council Meeting: Councilor Pelletier and Councilor Pray.
- b. Chair's Committee Reports: Chair Golieb, Sustainable Sustainable Sub-Committee, informs digital architect involving local business and revaluation of Fire station to be added to the next regular meetings agenda for special presentation.

Councilor McEwen, Economic Development Committee, survey completed and now available online as well as a printed version at the Clerk's office, encourages all to share thoughts, anticipates collecting data pending responses, work continues with community block grant.

Councilor Jackson updates from meetings with Katahdin Heritage Park, announces Peddle Over Town Trails to commence with multiple activities planned- Bike rodeos, decorated bikes, painting activities and supplies will be available, notes rain date will be the 20th.

Two Minute Public Comment: none

Zoom Chat -none

Motion to adjourn at 5:36 p.m. -Jackson, Second -Danforth Vote 7-0

June 10, 2021

The Regular meeting of the Millinocket Town Council was brought to order Town Clerk Diana Lakeman with the absence of Chair Golieb in Council Chambers and via Zoom at 4:30 pm.

Roll Call:

Town Council Members Present:

Pelletier via Zoom	Pray
Jackson	Danforth
Bragdon-Excused	Golieb-Absent
McEwen	

Also present: Interim Town Manager/Code Richard Angotti, Town Clerk Diana M. Lakeman, Fire Chief Thomas Malcolm, Public Works Director Ralph Soucier, Airport Director Jeffrey Campbell, Recreation Director Jody Nelson, Presenter Frank Boynton, Josh McNaughton, and Kyle Leathers with (7)- 8th Grade representors from Student body, Media Ben Barr, and KAT Tv, and 6 in Zoom public.

Town Clerk Diana Lakeman asks for nominations for Pro Chair Tem with the absence of the Chair, Councilor Pray nominations Councilor McEwen, hearing no other nominations, Councilor Pelletier seconds the nomination of Councilor McEwen, Vote- All in favor, with no Council opposed, Councilor McEwen is elected Chairman Pro Tem of this Council.

Pledge of Allegiance

Adjustments to the Agenda: n/a

Approval of the Minutes: February 4th Special meeting at 4:30pm.

Motion-Pray Second- Pelletier Vote 5-0

SPECIAL PRESENTATIONS: a) Frank Boynton, Superintendent of Schools- presents FY22 Budget Presentation focusing on covid upgrade4s from prior year giving examples as heating systems, generators to be put in place, powered engineering center addition staffing, noting monies are to be used within 2 years for expenditures to be reimbursed, furthering upgrades to technologies are not all finished and will be a carry forward for monies to be used the following year with the anticipation of cooling ventilation to be included. Councilor Jackson inquires if unfinished covid projects able to obtain funding going forward, Frank- uncertain as pending assuming curriculum doesn't change.

Councilor Pray expresses appreciation for presentation, inquires additional covid monies carried forward with concerns asking town as increased budgeted lines reflect the mil rate, Frank offers information as in the red noting warranted monies and carry over is a yearly procedure for budgeted lines.

Councilor McEwen shares appreciation for informative presentation, inquires of budget reductions, Frank suggests most of the reduction is due to covid grant monies highlighting line items in budget with explanation of reductions and increases with loss of staffing, increases on minimum wage, maintenance, and transportation of special programs including total enrollment down.

Councilor Danforth expresses appreciation for the presentation.

Councilor Jackson inquires timeline for stipend covid monies, Frank suspects receiving any day now.

Public Comment: Tom Malcolm, Fire Chief, expresses thanks to Frank and custodians for prioritizing generator installations for the schools and emergency center use.

Councilor McEwen expresses thanks for the use of the School for Vaccination Clinics as this has been a budget savings, Frank expresses it has been great working with MRH providing safe place for clinics keeping the community healthy.

b) Kyle Leathers & 8th Grade Student body, concerning local public policy projects, civic education program for public policies, plans, solutions, projects compete with schools all over Maine, focusing on 2

main projects in the works, 1) Lucien Dumais speaks of community concerns with darkened streets with majority of street lights unused, problematic as high crime rate, car accidents, unsafe for all creating stress and anxiety, student study revealed 80% found streets too dark with 82% of people prefer more street lights, informed Versant Power offered to install lights for free only accruing the cost of power to the Town, Councilor discussion shares appreciation for presentation informing of community concerns and issues concluding with recommendations of further studies and suggestions for the youths to keep the council informed of study findings offering contact information for grant assistance; 2) Youth Activities- lack thereof, within the community, student survey concluded common concerns and risks involved include- mental health issues, bullying, and mischief, study also showed majority of youth expressed a Youth Center is needed, childcare hard to find, proposes youth center to be funded by Town monies, through donations and other sources like grants, mostly looking for Town support at this point; Bangor Savings Rep. in attendance noting great work being done by very passionate group of kids, an assessment has concluded a safe place for youth to gather in the community is needed, offers information on free youth center focusing on youth safety and mental wellness with non-revenue based programs, offered to assist class moving forward in search of grants with suggestion to Council to strongly consider youth programs and center in Millinocket. Council discussion share appreciation and pride for the youth in the community applauding efforts thus far with full support of ideas for youth center anticipating moving forward with inquiries of next steps and possible grant funding ideas with concluding the group to keep the council abreast through communications in the Town Manager Report.

Public Comment: Jesse Dumais, 10 Somerset Street, noting Lucien's father and prior council member, is aware of Public Works not using all streetlight for cost savings with suggestion to reach out to the public works director to see if lighting issues can be addressed with simply using current lighting fixtures.

c) James Reynolds, CIRD Grant, Fire Station Design Presentation: shared presentation with envision of rehabilitations of multiple business frontage and current fire department building to resemble historic with fresh ideas of proposed intentions of upgrades and refurbishments including the fire department transitioning into a brewery or beer garden with outside seating noting is adjacent to the downtown area and pedestrian friendly engagement for Main Street.

Councilor discussion express appreciation for his insight for revitalizing the downtown area business.

Public Comment: Zoom chat offers the Youth Center to be part of the study, Chair Golieb states that is an appropriate suggestion.

Jesse Dumais, 10 Somerset Street, speaking for the majority of the public, all agree that as revitalizations should include youth center.

James, Consultant, states in rural communities the problem is they tend to be forgotten, suggests grant monies to pursue as a historic district which is a cost savings to the community businesses in the district.

UNFINISHED BUSINESS: ORDER #126-2021 -Tabled 5/27/2021

PROVIDING FOR: Approval of a Victualer License for Maine Woods

Resorts/Black Loon.

IT IS ORDERED that the attached application for a Victualer license is hereby approved for:

Luisa Surprenant, Chesuncook Township

d/b/a

Maine Woods Resorts, d/b/a Black Loon, 190 Penobscot Avenue, Millinocket.

Motion- Pelletier Second- Jackson Vote 5-0

Public Comment: n/a

NEW BUSINESS:

Interim Town Manager's Report: June 10, 2021

Continued working on Budget and budget workshop meetings.

Continued working with legal on various issues pertaining to tax acquired properties.

Continue working on councilors projects.

Attended the Maine Aeronautical Advisory Board (MAAB) and am in the running to be a member of the board.

Letter to Sustainability Subcommittee from Noah Eckstein in request of support letter for infrastructure investment in Maine. *See Attached

Ad for Notice of Public Hearing concerning dangerous building *See Attached

Department Reports -

Public Works Activity Report

Safety: No issues.

Public Works:

- Made temporary repairs to the Town Office steps front and back.
- Could not get traffic paint at Sherwin Williams in Bangor. Franklin Paint in Massachusetts shipped up 50 gallons to us to get started on-line painting the streets.
- Hanging School Banners and flags on Main Street poles.
- Mowing & Trimming Roadside and Town Park areas.
- Patching holes.
- Dig- Safe several catch basins for future repairs.
- Flushing slow runner sewers weekly and addressed calls from residents as needed.
- Public Works crew assisted in getting the Cemetery Grounds mowed and trimmed before Memorial Day in between 13 burials completed.
- Straightened several Street Signs-ongoing.
- Mechanic rebuilding front end loader bucket for the Transfer Site loader.
- Estimated savings of \$3000/year using waste oil at the Public Works Garage for heating fuel.
- Working on Budgets.
- Received quotes from Gilman's on re-lamping Public Works to LED. Rebates available from Efficiency Maine.

Transfer Station:

- Completed Unorganized Territory MSW contract negotiation with the County. 10% increases favorable for the Town.
- Scrap metal pile was shipped to Grimm Industries a couple of weeks ago. Paying high price at \$180/ton for mixed metals. Shipped a total of 167 Tons = \$30,000 coming back to the Town for revenue in the Recycling line.
- Received quotes from Gilman's on re-lamping The Transfer Site buildings to LED. Rebates available from Efficiency Maine.
- Sent out wood ash samples to Katahdin Analytical for testing.

Cemetery:

- 16 Burials YTD
- Working with Cemetery Committee to plan stone repairs that are tipped and broken.
- Green Thumb has fertilized all sections this spring. Grounds are looking good. No sign of Beatle issues.
- Crews have done a great job in preparing the grounds before Memorial Day.
- Planning out burials for the Months ahead.
- Locating plot sites for markers and Head Stones.

Respectfully submitted, Ralph Soucier, Director of Public Works

Airport: The G.A.R.D. system has recorded 76 aircraft operations this month to date, attended all budget workshops including my first presentation of the airport budget as Manager, Government Air Card processing should be finalized this week allowing the sale of Jet Fuel to the Army, three aircraft flew in to attend the announcement at the former mill site (Our Katahdin), mowing and grounds maintenance is in full swing.

Respectfully Submitted, Jeff Campbell, Airport Manager

Recreation Department: We have been working on getting the pools ready for the summer and also Tuesday will be the last day of lassie league softball.

Jody Nelson

Code Enforcement: Continued working with residents on complaints and code violations, reviewing site plan reviews and preparing information for planning board, Working on sub-division of leased property at OK mill site development.

Assessing: Processing deeds, Compiling the personal property returns, replying to taxpayer and real estate professional questions, Brookfield appeal, Updating assessing records for permits/updates and demolitions

HR: Human Resources Director: Hired help for Recreation maintenance, follow through on Unum benefits and W/C, setting up training for Planning Board, personnel issues, assisting Town Manager and Department heads, Office Responsibilities, sent out and receiving of Foreclosure properties, attending Budget Workshops, setting up streaming for meetings, Contract Talks and Negotiations, General Assistance Director Assisted individuals to meet their unmet needs, submitted for monthly reimbursement, Attending Zoom Mobilize Katahdin meetings.

Bookkeeper: Processed payroll for Town and Wastewater employees, to include the warrants for the taxes, AP warrants for this week's council meeting, Month End work

GENERAL ASSISTANCE STATISTICS FOR APRIL 2021

	MONTHLY	YTD		APRIL 2021			
RENT	\$579.36	\$ 5,253.08					
ELECTRICITY	-0-	235.00	2	# OF CASES 2	# HOUSEHOLD 0	# TANF 2	#APPOINT.
LP GAS	-0-	-0-		LAST MONTH			
MEDICAL	-0-	-0-		# OF CASES	# HOUSEHOLD	# TANF	#APPOINT.
HOUSEHOLD	-0-	183.77	1	1	0	1	
WATER	-0-	103.17					
CLOTHING	-0-	-0-		LAST YEAR			
FOOD	-0-	226.48		# OF CASES	# HOUSEHOLD	# TANF	# APPOINT.
BABY	-0-	-0-		1	1	0	1
FUEL	-0-	-0-		WORKFARE			
OTHER	-0-	-0-	# OF CASES	#HOUSEHOLD	#HOURS		
TOTALS	\$579.36	\$ 7,588.95					

TOTAL DOLLAR AMOUNT SPENT IN APRIL 2020 WAS \$350.00

TOTAL DOLLAR AMOUNT IN APRIL 2021 COMPARED TO APRIL 2020 SHOWS AN INCREASE OF \$229.36.

TOTAL AMOUNT IN 2021 COMPARED TO 2020 SHOWS AN INCREASE OF \$1,757.66.

RESPECTFULLY SUBMITTED, LORI A. SANTERRE, WELFARE DIRECTOR

Town Clerk/Tax Collector Office: Totals include May 21, 2021, to June 4, 2021, Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$847,137.01 were collected, which involved 1085 transactions processed in Trio.

Processed and mailed 306 30-Day Notices on June 3, 2021, for FY21 delinquent taxes totaling \$322,954.22. (Totals include Principal, Interest, Certified mail fees)

Processed and submitted May end of month Rapid Renewal and reports to all State Agencies

Advertised upcoming public hearings and adoption meeting for FY22 Municipal and Wastewater budgets, preparation of orders and process, working on back logged Council meeting minutes

Deputy Registrar, Amber Carney, updates to voter registration change requests and removals with death notifications, Cemetery recording of deeds, cards, and mapping updates of new internments and purchases.

Processing daily mail and drop box payments, continue training on window and motor vehicle transactions.

Roxanne and Amber are currently working on the preservation of older vital records by indexing, inserting the records into acid free sheet protectors, and filing them appropriately.

Creating Agendas, Email correspondence, returning phone messages and inquiries of account details and totals.

Election: Preparation starts for the upcoming Municipal School Budget Referendum Election; timelines for documentation/advertisements, scheduling ballot clerks, etc.

Other Items: Expired Victualers license holders in Millinocket: 3 as of today; Health Officer Tom Malcolm intends to follow up with expired holders.

*Current held licenses expired May 31, 2021

Dog registration renewals available until June 2nd, 2021, with no late fee per Governor's Order.

Diana M. Lakeman Town Clerk/Deputy Tax Collector - Sharon A. Cyr Tax Collector/Deputy Clerk

Treasurer: The engagement letter for the FY21 audit has been sent to RHR Smith and Company, located in Buxton, Maine. They have already sent an information request for the FY21 audit, the message boards purchased under the Elections Grant have been delivered. There were a set of posts missing from the order and I have been working with the Vendor to resolve the problem, I was on vacation a major part of this period, but most of my time since returning has been spent on the FY22 Budgets and catching up on daily issues.

Mary Alice Cullen, Treasurer, Town of Millinocket

Wastewater Operations Report: The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed on a daily basis, the Lou Silvers Construction Co. has finished installing the main sewer pipe on New York St., they are currently working on the section between New York St. and New Jersey St. on Mass. Avenue, On June 21st, the T Buck Construction Co. will be starting the Elm/Bates Streets sewer upgrade project in the area of Bates St. They will be replacing manholes from the Bates St. pump station all the way up to the Sawmill Bar & Grill. James Charette, Superintendent

Fire: Closed case with FMO on Pine Street fire.

- Have been in constant communications with Maine CDC, Maine EMS, and other State groups on this ever-changing situation. Am involved in multiple Zoom and other ways of meeting with these groups daily including weekends.
- Continue to pass on daily numbers of COVID-19 cases around the State.
- Monitoring crew and making sure that everyone is trying to keep safe and mentally conditioning during stressful times.
- Fire Station is still locked down.
- Conducted monthly Fire and EMS training.
- Working with MRH on updating fire safety protocols and trainings.
- Attended fire drill simulation at MRH.
- Working with Granite Street school on end of school field day activities.
- Conducted fire drill with KVHC.
- Participating in numerous teleconferences and webinar concerning the Corona Virus and precautions and protocols recommended by CDC, EMA, and Maine EMS.
- Followed up with Katahdin Health Care on recent cases of COVID and have retested staff and residents all is good at this time.
- Following up on weekly basis with school dept. on any issues or problems.
- Continued to monitor activities around our area regarding COVID-19 testing is and its effect on our community.
- Conducted 2 health safety inspections with Dept. of Health for area business licenses.

FIRE AND AMBULANCE RUNS REPORT FOR MAY 2021:

AMBULANCE: Local BLS: 24 , Local ALS: 25, Out of Town BLS: 3, Out of Town ALS: 6, No Transport: 6, Police Stage: 1, Medic Intercept: 1, Public Assist: 8, Lost Calls BLS: 5, Lost Calls ACLS (Paramedic): 13, Lost Calls, ACLS (Required Nurse): 0

FIRES: Structure: 1 (Fire on Deck), Odors: 1 (Nothing Found), Haz-Mat: 1 (Fuel Spill), False Alarm: 1 (Burnt Food)

Chief Thomas Malcolm AEMT, FLSE, EMA Director

Tax Collector: The last couple weeks have been busy at the office with motor vehicle registrations and boat and trailer registrations, the weekly motor vehicle reports are currently up to date, I finished the 30-day notices, and they were mailed out today June 3, 2021. I sent out 306 notices, I would like to thank Diana for all her help on Wednesday, I am currently working on county boats and motor vehicle month end reports, I also will be starting my research with the registry of deed for the 30-day notices for the lien process.

Sharon A. Cyr, Tax Collector/Deputy Clerk

Council Comments:

Councilor McEwen expresses appreciation keeping up and maintaining to Public Works.

Councilor Pelletier inquires time of public hearing and budget workshop.

Councilor Pray shares appreciation for report with concerns of building agreements pertaining to the dangerous building, thanks the PW Director for addressing the situations at the cemetery and the volunteers who assisted at the cemetery and central street look great, thanks all departments appreciation of all works being done providing great services to the community.

Councilor Jackson inquires proceeding for a vote for letter of support concerning infrastructure investment.

Councilor Pray moves to have council support and give the Interim Town Manager authority to proceed and send a Letter of support of infrastructure investment, Second by Pelletier, all in favor.

Councilor Danforth notes the letter of support is not needed as the notice is an online support with submission, expresses appreciation to the ITM for data center proceedings and event, notes she is proud to be part of the Council with current sitting chair.

*ITM- notes the Data Center happenings was a community effort furthering is a great opportunity for the Katahdin Region noting he withheld the information from the report for timing of presentation concerning announcement not yet public, informs he will keep the council abreast of communications going forward.

Councilor McEwen expresses appreciation to Designlab for their part with the announcement and facilitations.

Public Comments: Jeff Campbell, Airport Director/3 Juniper Street, anticipates more business pertaining to aircraft traffic with data center and northern forest center going forward.

ORDER #130-2021 PROVIDING FOR: Execution of the Warrant for June 10, 2021

IT IS ORDERED that the Warrant for June 10, 2021, in the amount of \$117,051.82 is hereby approved.

Motion-Jackson Second- Danforth Vote 4-0-1

Councilor McEwen notes his abstention due to a personal fund reimbursement.

Public Comment: Sandra Sullivan, thanks the council for the warrant detail and breakdown.

ORDER #131-2021 PROVIDING FOR: Execution of the Wastewater Warrant for June 10, 2021

IT IS ORDERED that the Wastewater Warrant for June 10, 2021, in the amount of \$45,026.22 is hereby approved.

Motion- Pray Second- Danforth Vote 5-0

Public Comment: none

ORDER #132-2021 PROVIDING FOR: Approval of a Victualer License for FSC Subway LLC

IT IS ORDERED that the attached application for a Victualer license is hereby approved for:

Bruce McLean, 805 Central Street, Millinocket

d/b/a

FSC Subway LLC, 805 Central Street, Millinocket.

Motion- Pelletier Second- Danforth Vote 5- 0

Public Comment: none

ORDER #133-2021 PROVIDING FOR: Acceptance of Grant – Fire Department (Turnout Gear)

IT IS ORDERED that the Millinocket Town Council accept the Ed MacDonald Safety Enhancement Grant in an amount not to exceed \$999.83.

Note: Fire Chief Malcolm submitted the grant application through the MMA Workers Compensation Fund safety program and the grant request was approved for turnout gear for the Fire Department.

Motion- Danforth Second- Jackson Vote 5-0
Councilor Jackson expresses congratulations to Tom with awarded grant.
Public Comment: none

ORDER #134-2021 PROVIDING FOR: Municipal Release Deed to Zachary Surprenant
IT IS ORDERED that the Millinocket Town Council authorizes the Interim Town Manager to execute and file all necessary paperwork including signing a Municipal Release Deed to Zachary Surprenant to complete the sale of a property located at 137 Cottage Road, U07-173 for \$8,791.95 which covers all outstanding sewer and tax fees and costs.

Motion-Pray Second- Jackson Vote 5-0
Councilor Pelletier inquires if tax acquired property paid by owner, *ITM- yes
Public Comment: none

ORDER #135-2021 PROVIDING FOR: Municipal Release Deed to Helen W. McDonnell Heirs
IT IS ORDERED that the Millinocket Town Council authorizes the Interim Town Manager to execute and file all necessary paperwork including signing a Municipal Release Deed to Helen W. McDonnell Heirs to complete the sale of a property located at 90 Elm Street, U04-227 for \$6,002 which covers all outstanding sewer and tax fees and costs.

Motion-Pelletier Second- Pray Vote 5-0
Public Comments: Bidder, no name, inquires why his bid was accepted for the bid process, *ITM informs his bid was filed with all other bids for this property until the bid opening process began furthering the current owners of interest paid in full.

ORDER #136-2021 – *AMENDED

PROVIDING FOR: Authorization for the Interim Town Manager to execute and file all the necessary paperwork and deeds to complete the sale of a tax acquired property.
IT IS ORDERED that the Millinocket Town Council authorize the Interim Town Manager to execute and file all the necessary paperwork, including signing a Municipal Release Deed, to complete the sale of a tax acquired property located at 96 Aroostook Avenue, Map U05, Lot 174.
IT IS FURTHER ORDERED that the Tax Collector and/or Treasurer be authorized to abate all remaining taxes, sewer fees, and other expenses on the above-mentioned property.

All C&D waste will be handled in accordance with the Special Requirements for Sale of Property.

Any tenant remaining in the property shall be the responsibility of the bidder to evict or manage.

The following bids were received for this property which required a minimum bid of \$5,538.23 to cover unpaid taxes and sewer costs and fees.

Maine Equity Builders LLC - \$18,475

Joan M. English - \$18,000

Maine Homes & Land LLC - \$12,345.67

Michael Doenges - \$7,450

Gail Wourms - \$6,003

Tricia A. Garland Cyr & Daniel E. Cyr - \$2,262

Richard Vincent - \$1,800

***The bid is awarded to Maine Equity Builders LLC \$18,475**

Motion-Jackson Second- Pelletier Vote as Amended 5-0
Councilor Pray motion to amend order 136-2021 to accept the bid of \$18,475 and award to Maine Equity Builders LLC, Councilor Jackson seconded the amendment, Vote on Amendment 5-0, Councilor Pray notes supporting highest bidder to be award as an increase to tax revenue.
Public Comment: none

ORDER #137-2021 PROVIDING FOR: Approval to Increase Transfer Site Landfill Cost Budget
IT IS ORDERED that the Millinocket Town Council approves increasing the Transfer from Fund Balance Revenue Budget account R0101-0926 by \$24,000 to cover the anticipated overrun in the Transfer Site

Landfill Cost Budget account E0409-3150. The revised Landfill Cost FY21 Budget will be revised from \$210,000 to \$234,000 after this transfer.

Motion-Danforth Second- Pelletier Vote 5-0

Councilor Pray inquires clarification concerning increase costs of recycle.

Public Comment: Ralph Soucier, Public Works Director, explains unpredicted increase in tipping fees for landfill costs, shingles, brush pile grinding now costs when used to be free, increased tonnage in community trash during covid, furthers budget will show revenues and costs as an over run of landfill costs over budget because of tonnage and consumer price indexes.

*ITM notes he is working with department to for data sheet showing charges and actual cost increase per tonnage to share with the public.

ORDER #138-2021 PROVIDING FOR: Approval for Intcrim Town Manager to Execute Agreement for Ambulance Billing Services

WHEREAS the Town has been notified that T. G. Higgins will discontinue EMS billing services effective July 31, 2021; and

WHEREAS there have been favorable discussions with Credit Bureau Systems, Inc. dba Ambulance Medical Billing;

IT IS THEREFORE ORDERED that the Interim Town Manager negotiate and execute an agreement with Ambulance Medical Billing which will replace the services presently provided by T. G. Higgins.

Motion-Pray Second-Danforth Vote 5 -0

Councilor McEwen inquires billing issues,

Public Comment: Tom Malcolm, Fire Chief, informs reporting was relaxed creating issue for auditing purposes noting he has addressed these concerns with proposed services.

Reports and Communications:

a. Warrant Committee for June 24th, 2021, Council Meeting: Chair Golieb and Councilor Bragdon.

b. Chair's Committee Reports:

Councilor McEwen, Economic Development Committee meeting Wednesday June 30th @ 5:00pm pertaining to Downtown revitalization and parking lot on Main Street, informs survey is online, collected data will be analyzed for budget insight, notes the scannable bar codes around town.

Councilor Danforth, Age Friendly Committee, meeting will be June 17th at 9:00 am, notes food give away at the library, Saturday, starting at 11:00 am.

Councilor Jackson announces parade, picnic and paint event on June 19th noting an all-day event available to the community free of charge, activities planned- Bike rodeos, decorated bikes, painting activities and supplies will be available, notes rain date will be the June 20th.

Two Minute Public Comment: none

Zoom Chat –Sandra Sullivan, informs sound on Zoom is great.

Motion to adjourn at 6:44 p.m. –Danforth, Second –Jackson Vote 4-1 (Pelletier/Opposed)

June 21, 2021

The Executive Session was brought to order via Zoom at 5:57 pm by Chair Golieb in Council Chambers and via Zoom.

Roll Call:

Town Council Members Present:

Golieb	Jackson
Bragdon-Absent	Pray
Pelletier	McEwen-Absent
Danforth	

Also in attendance: Don Gerrish-Consultant and 0 in public.

Order #141-2021 PROVIDING FOR: Executive Session of the Town Council

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. § 405(6)(A) Personnel Matters for Discussion on Manager Search.

Motion – Pelletier Second – Danforth Vote Passed 5-0

6:24 pm - Motion to adjourn – Pray,

Second - Pelletier

Vote Passed 5-0

June 21, 2021

The Special meeting for Public Hearings of the Millinocket Town Council was brought to order by Chair Golieb in Council Chambers and via Zoom at 5:00 pm.

Roll Call:

Town Council Members Present:

Pelletier	Pray
Jackson	Danforth
Bragdon-Excused	Golieb
McEwen-Excused	

Also present: Interim Town Manager/ Code Enforcement (IT) Richard Angotti, Town Clerk Diana M. Lakeman, Fire Chief Thomas Malcolm, Public Works Director Ralph Soucier, Recreation Director Jody Nelson, Airport Director Jeffrey Campbell, Librarian Matthew Delaney + 1, Media: None, and 1 public.

Pledge of Allegiance,

Adjustments to the Agenda: n/a

OLD BUSINESS: n/a

NEW BUSINESS:

Public Hearing – In at 5:00 pm

ORDER #139-2021 PROVIDING FOR: Public Hearing – Dangerous Building.

IT IS ORDERED That the Millinocket Town Council enter into a public hearing concerning a Dangerous Building pursuant to 17 M.R.S.A. §§2851-2859 located at 146 Penobscot Avenue.

Motion- Danforth Second- Pray Vote 5-0

Code Enforcement/ITM Richard Angotti have handout expressing timeline of procedure and allowable steps to handle dangerous building notifications to owner(s) taking well over a year, furthers all other responsible owners on record signed off from ownership liabilities leaving one sole brother liable for property, informs the Town has the right to tear down knowing this process has taken place and has matured to become the Town's liability.

Councilor Comment: Councilor Pelletier inquires why the destruction of the property stopped, owner states , as access was denied into transfer site, noting DEP regulations and Town excepts renovations only not allowing hazardous materials as those require special disposal.

Code Enforcement clarifies when a building is determined as a dangerous building, it then becomes the town's responsible for demolition and can hire out for proper disposal.

Councilor Pray clarifies lien on entire property.

Public Comment: Lorri Burn, 1 Chase Hill, Milo, informs the council she offered to Jeff Rush to tear down building over a year ago, informs she is insured offering her contracted services to the Town for demolition as she has a history of demolishing old buildings and reuse of lumber.

Chair Golieb offers her to speak to the Interim Town Manager for the process going forward if interest to put in a bid for demo work, Lorri Burn only request is asking for a place to stay for her and her 2 terriers during demo, Chair Golieb again offers her to reach out to the Interim Town Manager if interest of bid process for demo.

Councilor Jackson inquires if this will be put out to bid soon,

Chair Golieb takes a Straw poll – putting the as for RFP out on the website to expedite the process- 5-0
All in favor to post the bid on the website for advertisement of RFP.

Public Hearing - Time Out: 5:20 pm (5-0)

1st Public Hearing – In at 5:21 pm.

ORDER #140-2021 PROVIDING FOR: Public Hearing.

IT IS ORDERED That the Millinocket Town Council enter into a public hearing for discussion on the FY2022 Municipal and Wastewater Budgets.

Motion- Jackson Second- Danforth Vote First Reading -All in favor

Council Comment: Chair Golieb reads each line item and totals of the Municipal and Wastewater Revenue and Expense budgets, no comment heard from the public or by council on any budget line items, as follows: 101, 102-104, 107, 108-111, 112, 114, 115, 201, 202, 205, 203, 206, 214, 402, 407, 409, 501+700, 815+816, 902, 1002+1009, 1101-1102, 1106/1300/1301/1201.

Public Comment: None

Councilor Comment: None

1st Public Hearing – Time Out: 5:32 pm

Motion to adjourn at 5:32 p.m. –Jackson, Second –Pelletier Vote 4-1(Pray/Opposed)

August 17, 2021

The Executive Sessions was brought to order at 5:02 by Chair Golieb via Zoom and at the Millinocket Memorial Library.

Roll Call:

Town Council Members Present:

Golieb	Jackson
Bragdon	Pray
Pelletier	McEwen- Joined @ 5:02pm
Danforth	

Also in attendance: Don Gerrish and 0 Public.

Order #225-2021 PROVIDING FOR: Executive Session of the Town Council

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. § 405(6)(A) Personnel Matters for Discussion on Manager Search.

Motion – Danforth Second – Pelletier Vote 7-0

- Motion out of first Executive Session @ 8:21pm – Bragdon,

Second - Pelletier

Vote Passed 7-0

Councilor McEwen and Don Gerrish excited @ 8:21pm.

- Entered into second Executive Session - @ 8:24pm, Councilor McEwen- Absent, Also in Attendance: Richard Angotti, Interim Town Manager.

ORDER #226-2021 PROVIDING FOR: Executive Session of the Town Council

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. Section 405(6)(C) for discussions on Economic Development.

Motion- Bragdon Second-Pelletier Vote 6-0

Motion to Adjourn @ 8:55 pm – Bragdon,

Second- Pelletier

Vote 6-0

August 20, 2021

The Executive Sessions was brought to order via Zoom only at 2:30 am by Chair Golieb.

Roll Call:

Town Council Members Present:

Golieb	Jackson
Bragdon	Pray
Pelletier-Absent	McEwen
Danforth	

Also in attendance: Don Gerrish and 0 Public.

- Entered into second Executive Session - @ 2:31pm, Councilor Pelletier-Joined @ 2:48 pm,
Order #227-2021 PROVIDING FOR: Executive Session of the Town Council
IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to
Title 1 M.R.S.A. § 405(6)(A) Personnel Matters for discussion on Manager Search.

Motion – Bragdon Second – Danforth Vote 6-0

- Motion out of first Executive Session @ 3:24pm – Bragdon,
Second – Pray Vote Passed 7-0

- Entered into second Executive Session - @ 3:25pm, Councilor McEwen- Excused,
ORDER #228-2021 PROVIDING FOR: Executive Session of the Town Council
IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to
Title 1 M.R.S.A. Section 405(6)(A) Personnel Matters for discussions on School Board
Appointment.

Motion- Danforth Second-Bragdon Vote 6-0

Motion to Adjourn @ 3:31 pm – Danforth,
Second- Pelletier
Vote 6-0

ORDINANCE #2-2021

PROVIDING FOR: An Adoption of the Amendment to Chapter 125, Article VIII, §46.1 of the Code of the Town of Millinocket

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MILLINOCKET that the attached Chapter 125, Article VIII, §46.1 Short Term Rental Ordinance of the Millinocket Code is hereby adopted as amended .

IT IS FURTHER ORDAINED that the Town Clerk make appropriate changes to incorporate this chapter into the Millinocket Code and distribute new pages to all persons known to have a copy of the Code.

First Reading: _____

Second Reading: _____

Effective Date: _____

Town Council:

Council Chair: _____ ATTEST _____

Town of Millinocket
Chapter 125, Article VIII, §46.1
Short Term Rental

125-46.1

Short Term Rental Ordinance

125-46.1

- A. Short term rental registration is required within the Town of Millinocket. A Registration application is available at the code enforcement office or town office.
- B. There is a one-time life safety inspection by the town's life safety inspector but, if a complaint is filed a follow up inspection will be scheduled.
- C. If there are any conflicting ordinances involving short-term rental regulation and existing ordinance or zoning, whichever ordinance or zoning is stricter will apply.
- D. Short-term rentals are not permitted in any other structure on the rental property (trailer, tent, accessory dwelling unit, separate structure, etc.), without permission from the Millinocket Planning Board or Code Enforcement.

ATTEST _____

Amendment Signed by the Millinocket Town Council: __/__/__

TOWN OF MILLINOCKET
PUBLIC HEARING
ORDINANCE #2-2021
CHAPTER 125, Article VIII, §46-1, SHORT TERM RENTAL
CODE OF THE TOWN OF MILLINOCKET

The Millinocket Town Council will hold public hearings on the proposed Ordinance amendment to Chapter 125, Article VIII, §125-46.1 of the Town of Millinocket Code. The hearings will be held during the Council meetings of August 26th, 2021, and September 9th, 2021, in Council Chambers located in the Municipal Building, 197 Penobscot Avenue, and via Zoom, beginning at 4:30 PM.

Dated at Millinocket, ME

August 10, 2021

A handwritten signature in cursive script that reads "Diana M. Lakeman".

Diana M. Lakeman

Town Clerk



TOWN OF MILLINOCKET

197 Penobscot Avenue
Millinocket, Maine 04462

Short Term Rental Registration

Name of Owner _____

Business Name _____
(If different from owner)

Address of STR _____

Is this property managed by **owner** or a **property manager**? (Circle one)

Contact information of owner and property manager.

Owner Contact info: Name _____

Address _____

Phone _____

Property Manager Contact info: Name _____

Address _____

Phone _____

TOWN OF MILLINOCKET

Richard Angotti, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

Telephone 207-723-7000 Direct 207-447-4093 FAX 207-723-7002

Web Site: www.millinocket.org

Town Manager's Report August 26, 2021

Manager

- Continued Negotiations with Public Works union.
- TOWN OF MILLINOCKET NOMINATION PAPERS AVAILABLE: See election clerk report for names.
- **Data center update:**
Our focus this week is on the SLODA amendment:
We re-surveyed and made line adjustments to the NDT parcel today
The existing intake and outflow pipes are being energized, traced, mapped
Site plan will be updated with information on the pipes, and we will add easements
NDT has retained architects to give us drawings and drainage. NDT/Architect meetings were held today in Reston VA.
The focus next week is the screen house where a coffer dam will be installed, and the screen removed and inspected
We began discussions with Brookfield on how best to cross the penstocks with heavy equipment. Brookfield will have a team on site in early October to identify the ratings at the various crossings over the penstocks. We believe, as do they, the best place to cross will be the railroad tracks. Roads will be posted by Brookfield with load limits.
All permits are moving forward. I will let you know when we file. We will inform you when we anticipate a need for a public meeting and public notices will be posted in the Katahdin Region News.
- Letter From the Millinocket Planning Board to Rick Cyr Jr, Dale Hayes and Jessica Pelkey- *See Attached

Police Department

See Attached report

Department Reports:

Public Works Activity Report:

Safety:

- No issues.

Public Works:

- Fleet Maintenance ongoing. Preparing for winter operations.
- Trimming tree limbs on plow routes.
- Line painter should be here this week to paint double yellows and white edges on main runs.

Transfer Station:

- a. Wood Ash Pile ready to be hauled to landfill. Notified East and Medway so we can do this all together on Wednesday this week.
- b. Preliminary Osha Safety Audit Thursday July 15th. went well.
- c. Working on electrical upgrade for the Compactor Building.

Home to Mount Katahdin, Baxter State Park, and Your Successful Future

TOWN OF MILLINOCKET

Richard Angotti, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

Telephone 207-723-7000 Direct 207-447-4093 FAX 207-723-7002

Web Site: www.millinocket.org

Cemetery:

- 55 Burials YTD
- Grounds are looking great.
- Stone Maintenance will take place as time allows.

Respectfully submitted,

Ralph Soucier, Director of Public Works

Assessor:

- Sue is nearing completion of the data entry for the 6% +/- building valuation increases. Once this project is completed, she will return to entering the property card information into the TRIO software.
- We continue to work on the commitment of taxes. Updates to Personal property have been entered
- As is given in each report, we are supplying information to real estate professional, insurance companies and answering property owner questions.
- Almost all real estate transfers are entered
- My denial letter for Great Lakes Hydro's abatement request (for the 4-1-20 tax year) was sent. They received my electronic version on August 5, 2021 and the hard copy via certified mail on August 9, 2021. They have 60 days to appeal my decision to the local Board of Assessment Review.

Manager of Human Resources, Welfare Director, and Bookkeeper

Human Resources Director

- Personnel issues/WC/Unum/Family Medical Leave
- Assisting Town Manager and Department heads
- Office Responsibilities
- Follow through with Foreclosure properties
- Posting for custodian/Interviewing
- Posting for Temporary Recreation Maintenance

General Assistance Director

- Assisted individuals to meet their unmet needs
- Submitting reimbursements

Bookkeeper

- Processed payroll for Town and Wastewater employees, to include the warrants for the taxes.
- AP warrants for this week's council meeting
- Preparation for auditor

Home to Mount Katahdin, Baxter State Park, and Your Successful Future

TOWN OF MILLINOCKET
Richard Angotti, Town Manager
 197 Penobscot Avenue, Millinocket, Maine 04462
 Telephone 207-723-7000 Direct 207-447-4093 FAX 207-723-7002
 Web Site: www.millinocket.org

GENERAL ASSISTANCE STATISTICS FOR JULY 2021

	<u>MONTHLY</u>	<u>YTD</u>		<u>JULY 2021</u>			
RENT	\$817.50	\$817.50					
			#OF CASES	# HOUSEHOLD	# TANF	#APPOINT.	
ELECTRICITY	-0-	-0-	3	4	0	3	
LP GAS	-0-	-0-		<u>LAST MONTH</u>			
MEDICAL	-0-	-0-					
			# OF CASES	# HOUSEHOLD	# TANF	#APPOINT.	
HOUSEHOLD	-0-	-0-	4	6	0	4	
WATER	-0-	-0-					
				<u>LAST YEAR</u>			
CLOTHING	-0-	-0-					
			# OF CASES	# HOUSEHOLD	# TANF	# APPOINT.	
FOOD	-0-	-0-		2	2	0	2
BABY	-0-	-0-					
FUEL	-0-	-0-		<u>WORKFARE</u>			
OTHER	-0-	-0-	# OF CASES	#HOUSEHOLD	#HOURS		
TOTALS	\$817.50	\$817.50	0	0	0		

TOTAL DOLLAR AMOUNT SPENT IN JULY 2020 \$619.00.

TOTAL DOLLAR AMOUNT IN JULY 2021 COMPARED TO JULY 2020 SHOWS AN INCREASE OF \$198.50.

RESPECTFULLY SUBMITTED,

LORI A. SANTERRE, WELFARE DIRECTOR

RECREATION DEPT.

- Getting ready for soccer which will start September 7th.
- Lined a soccer field and football field for little giant football. We have 50 signed up for grades 2-6.
- Winterized the East Millinocket pool, and will be winterizing the Millinocket pool next week.

Jody Nelson, Recreation Director

Airport

- The G.A.R.D system has recorded 343 aircraft operations this month to date.
- Assisted the Maine Forest Service with a rescue operation by providing Jet Fuel after hours.
- Participated in meetings with Town Manager candidates.
- Attended a Sustainability meeting at the Library, (Airport Terminal Building and Fire Station discussed)
- Planning for Fall Fly-In, Cruz-In, and Barbeque. Designing flyers and T Shirts.

Respectfully submitted, Jeff Campbell, Airport Manager

TOWN OF MILLINOCKET

Richard Angotti, Town Manager

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Town Clerk/Tax Collectors Office: Totals include August 9th to August 20, 2021, Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$428,492.32 were collected, which involved 1185 transactions processed in Trio.

- Processed numerous marriage intentions/certificate appointments.
- Certifying nomination papers.
- Appointments to Police Department.
- Community is adjusting to the office being opened on Wednesdays.
- Working on Council meeting minutes
- Cemetery recording of deeds, cards, and mapping updates of new internments and purchases.
- Last week: Sharon finished the weekly motor vehicle report for week ending 08/06/2021. We processed 83 passenger vehicles, an Antique, 2 passenger trucks, 13 commercial, 11 trailers, 3 motorcycles and a moped. The State total was \$10,076.56 and the excise tax total was \$22,394.26.
- This week: Sharon processed the motor vehicle report for 08/13/2021. We processed 57 passenger vehicles, 2 antiques, 1 motor home, 2 passenger truck, 6 commercial, 4 trailers, 2 motorcycles, a transit plate and 6 transfers. The state total was \$3,457.53 and the excise tax total was \$16,393.70.
- The July wastewater billing went out, payments have been coming in, customers are utilizing the drop box, mail as well as coming in-person.
- Request for tax and sewer information have still been coming in via e-mail, fax and phone calls.
- Diana and Sharon attended the free Trio Virtual Training Conference this week.
- Processing daily mail and drop box payments, continue training on window and motor vehicle transactions.
- Roxanne and Amber, in their down time, are working on the preservation of older vital records by indexing, inserting the records into acid free sheet protectors, and filing them appropriately.
- Creating Agendas, posting Email correspondence, returning phone messages and inquiries of account details and totals.

Election:

- State: Receiving Secretary of State election forms and responding appropriately.
- Municipal: Advertisements to local paper, website, local radio and posted on all bulletin boards:
Nomination circulations for November's cycle: (2)3-Year Town Council seats and (1)2-Year and (1)3-Year School board seats, Nomination papers are available in the Clerk's office and are due back by Friday, September 3rd, at 4:00pm. **Papers Taken out-Town Council:** Michael A. Madore/**Returned**; Gail Feliciano/**Returned**; Gilda Stratton/**Returned**; Julie Archie/**Returned**; Malorrie Nadeau/Pending; Heidi Wheaton/Pending; Steven Golieb/Pending; Daniel Reed/**Returned**.
School Board: (3-Year) Warren R. Steward/**Returned**; Mallorie Nadeau/Pending, (2-Year) Richard Angotti, Jr/Pending; Donald E. Raymond/Pending.

Other Items: n/a

Diana M. Lakeman Town Clerk/Deputy Tax Collector, Sharon A. Cyr Tax Collector/Deputy Clerk

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Treasurer

- The 2020 Workers' Compensation Audit resulted in an underpayment of \$22,905 for 2020. I have requested a copy of the audit report From MMA because I have not seen the final audit report and therefore am not able to determine where the problem lies for the premium deficit.
- The new auditors have requested another round of FY21 information in preparation for their onsite visit the week of 9/13.
- Although the Wastewater Department has finalized a \$3M bond payable to the Maine Municipal Bond Bank, there remains \$1.572M that has not been spent. This money is projected to be spent wrapping up the State Streets Sewer Project and satisfying the grant match required for the Bates/Elm Street CDBG grant if all stays on schedule. In order to access these funds, a request must be made to the Bond Bank with invoice backup. Olver is coordinating this activity.

Mary Alice Cullen, Treasurer

Code Enforcement

- Planning board meet and approved the site plan for the Kelly Lane/ Bates Street lot. I have issued a permit. See attached letter from the planning board chair.
- Worked with planning board chair on information for next planning board meeting to be announced.
- I am behind on permit filing but as soon as the new manager is onboard, I will be able to catch up and give a more detailed report.
- Continued reviewing electronic version of code for accuracy with the written copy.

Respectfully, Richard Angotti

Wastewater

- The Wastewater Operations Report.
- The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed on a daily basis.
- On the State Street sewer upgrade project, Northeast Paving Co. has started paving in all the residential sewer connection trenches. This will continue through next week.
- The T. Buck Construction Co. is working on changing the sewer main and manholes on the back side of Lincoln Street and Knox Street sections this week as well as the water main for the Maine Water Co. on Elm Street.
- On Monday 8/16/2021 at 6:43 am we stopped discharging to the Penobscot River. This is done annually around this time every year to avoid having to chlorinate the effluent due to higher E.coli bacteria test results. Usually for about two weeks if possible

Millinocket WWTF, James Charette, Superintendent

Fire

- Monitoring cases in our area have had spike over past few weeks.
- Continue to check daily data on COVID-19 but have stopped giving daily reports will pass on any information that the CDC feels is necessary.

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-
- Monitoring crew and making sure that everyone is trying to keep safe and mentally conditioning during stressful times.
 - Fire Station is still locked down, and Fire and EMS personnel will continue to wear mask as per Maine EMS.
 - Following Maine EMS guidelines that require all EMS personnel to be vaccinated, this includes spare drivers.
 - Have supplied Town Dept. with needed PPE items and have more ordered as well as in stock.
 - Was invited to present at Age Friendly State meeting on Fire Education and ways it can work with Age Friendly Communities.
 - Chief is away Wednesday through Saturday this week at Maine Fire Chiefs Conference.
 - Worked with Nautilus on water supply to hydrants on their project.
 - Talked with Brookfield about 911 address for their facility in Our Katahdin property.

Chief Thomas Malcolm AEMT, FLSE, EMA Director
Public Health and Safety Officer
Millinocket Fire Department

Millinocket Planning Board
197 Penobscot Ave. Millinocket, Me 04462
www.millinocket.org

Telephone 207-723-7005
Fax 207-723-7002

August 12, 2021

To Rick Cyr, Jr; Dale Hayes and Jessica Pelkey:

At a meeting of the Planning Board held on August 10, 2021, the board approved the Site Plan Review Application, # SP 1-2021, dated 6/25/21. You are approved to fill, level and clean the lot identified in the application plan, with the following stipulations:

1. The area to be filled-in cannot exceed an elevation of 357.22 feet,
2. The type of fill must comply with DOT and DEP acceptable criteria,
3. Rip-rap material is to be placed along the south edge of the filled-in area,
4. The lot is to be secured against the movement of fill or soil off-site, and
5. The drainage ditch between the lot being improved and the ROW along Bates Street cannot be blocked or encumbered by material originating from the lot.

Contact the Planning Board or the CEO if you have questions about the approval of Site Development Review Application #SP 1-2021.

Sincerely,

Anthony Filauro, Chair

CC: Rick Angotti, CEO
Planning Board Members



East Millinocket Police Department

125 Main St East Millinocket ME 04430



Staffing / Schedule

- Ofc Garrett Carlson has accepted a full-time position and is expected to be approved by East Millinocket Selectman on 8/24. Ofc Carlson has been working part-time for the last few months. He will attend MCJA in the coming months
- 3 Officers completed active shooter training in Lincoln
- 7 Officers will be attending Intoxilyzer training this week

Equipment

- New police cruiser (Car 7) experiencing intermittent mechanical problems. Pelletier Ford still working to properly diagnose and fix the problem
- New bullet proof vests and external carriers have been dispersed. Officers are very satisfied and can already notice the benefits in wearing them
- Cruiser MDT suffered an extreme, unrepairable screen failure. Replacement quote has been requested.

Call Notes (August 9th – August 22nd)

- 173 Calls for Service in Millinocket
- 329 Total Calls for Service
- 121 Traffic Stops
- Notable Millinocket Stats
 - o 5 Arrests / Charges Include:
 - 2 Protection Order Violations
 - 1 Harassment
 - 1 Stalking
 - 1 Warrant Arrest
 - 1 Traffic Offense
 - 1 Violation of Bail

Notable Items

- Officers spending time monitoring speeding vehicles complaints
- 3 drug search warrants have been conducted in recent weeks. Large seizures of guns & drugs. One case is still under investigation
- Criminal Mischief / Theft complaints continue to be problematic

East Millinocket Police Department

ORDER #229-2021

PROVIDING FOR: Execution of the Town Warrant for August 26, 2021
IT IS ORDERED that the Town Warrant for August 26, 2021, in the amount of
\$32, 566.37 is hereby approved.

Passed by the Town Council _____

Attest: _____

PRIOR YEAR

Millinocket
4:01 PM

A / P Check Register
Bank: BANGOR SAVINGS A/P

08/24/2021
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	31534	500.00	08/26/21	64	02059 COLLINS, MEAGAN
R	31535	580.25	08/26/21	64	02086 LOWRY & ASSOCIATES
R	31536	7,852.99	08/26/21	64	01924 T. G. HIGGINS BUSINESS SERVICES, PA
Total		8,933.24			

Count

Checks	3
Voids	0

Town AP

Millinocket
3:40 PM

A / P Check Register
Bank: BANGOR SAVINGS A/P

08/24/2021
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	31504	33.50	08/26/21	61	00046 AUTOMATIC VENDING MACHINES
R	31505	29.98	08/26/21	61	00056 BANGOR SAVINGS BANK
R	31506	560.30	08/26/21	61	01869 BLOOMER & RUSSELL, P.A.
R	31507	229.36	08/26/21	61	02019 BREAKING THE CYCLE
R	31508	453.52	08/26/21	61	00229 CARQUEST AUTO PARTS
R	31509	100.22	08/26/21	61	00157 DEAD RIVER
R	31510	251.98	08/26/21	61	00222 FREIGHTLINER OF MAINE, INC.
R	31511	1,625.20	08/26/21	61	00240 GREEN THUMB LAWN SERVICE
R	31512	176.99	08/26/21	61	00241 GREENWAY EQUIP. SALES
R	31513	28.93	08/26/21	61	00250 HANNAFORD
R	31514	95.59	08/26/21	61	01903 KATAHDIN TRUE VALUE
R	31515	200.00	08/26/21	61	00365 LINCOLN RENTAL SYSTEMS INC.
R	31516	200.00	08/26/21	61	00456 MILLINOCKET, TOWN OF
R	31517	14,781.84	08/26/21	61	00471 MUNICIPAL REVIEW COMMITTEE, INC
R	31518	353.13	08/26/21	61	01819 NAPA AUTO PARTS
R	31519	164.82	08/26/21	61	01931 NORTHEAST PAVING
R	31520	36.00	08/26/21	61	00511 OAK GROVE SPRING WATER CO.
R	31521	2,100.00	08/26/21	61	02083 RHR SMITH & COMPANY
R	31522	81.17	08/26/21	61	00636 SOUTH-WORTH MILTON, INC.
R	31523	1.08	08/26/21	61	00649 STERNS LUMBER COMPANY INC
R	31524	72.44	08/26/21	61	01404 TRACTOR SUPPLY COMPANY
R	31525	102.33	08/26/21	61	00737 UNIFIRST CORPORATION
R	31526	159.85	08/26/21	61	00748 US CELLULAR
R	31527	65.32	08/26/21	61	00748 US CELLULAR
R	31528	1,494.72	08/26/21	61	01502 VERSANT POWER
R	31529	40.25	08/26/21	61	00790 WING AERO PRODUCTS INC.
R	31530	72.23	08/26/21	61	01778 WISCONSIN AVIATION INC.
R	31531	122.38	08/26/21	61	02073 XEROX FINANCIAL SERVICES LLC
Total		23,633.13			

Count

Checks	28
Voids	0

ORDER #230-2021

PROVIDING FOR: Execution of the Wastewater Warrant for August 26, 2021
IT IS ORDERED that the Wastewater Warrant for August 26, 2021, in the amount
of \$671,195.52 is hereby approved.

Passed by the Town Council_____

Attest:_____

WW Warrant

Millinocket
3:57 PM

A / P Check Register
Bank: KEY BANK WW A/P FD 3

08/24/2021
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	9744	500.00	08/26/21	63	00092 CALS SEPTIC SERVICE
R	9745	104.49	08/26/21	63	00229 CARQUEST AUTO PARTS
R	9746	536.58	08/26/21	63	01901 CREATIVE DIGITAL IMAGING, INC
R	9747	19.35	08/26/21	63	00235 GILMAN ELECTRICAL SUPPLY
R	9748	296.50	08/26/21	63	01903 KATAHDIN TRUE VALUE
R	9749	3,881.77	08/26/21	63	00846 MAINE MUNICIPAL BOND BANK
R	9750	452.80	08/26/21	63	00456 MILLINOCKET, TOWN OF
R	9751	228.89	08/26/21	63	00485 NCL OF WISCONSIN, INC.
R	9752	314,462.03	08/26/21	63	01931 NORTHEAST PAVING
R	9753	31,642.80	08/26/21	63	00513 OLVER ASSOCIATES INC.
R	9754	314,798.78	08/26/21	63	01895 T BUCK CONSTRUCTION INC
R	9755	30.00	08/26/21	63	00748 US CELLULAR
R	9756	4,241.53	08/26/21	63	01502 VERSANT POWER
Total		671,195.52			

Count

Checks	13
Voids	0

ORDER #231-2021

PROVIDING FOR: Re-Appointment to the Recreation Advisory Committee.

IT IS ORDERED that the Millinocket Town Council approves the application for the re-appointment of Thomas Malcolm to the Recreation Advisory Committee for a three (3) year term to expire August 31, 2024.

PASSED BY THE TOWN COUNCIL: _____

ATTEST: _____

Town of Millinocket
Application for Boards & Committees

**IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS**

Committee/Board: Recreation Advisory Committee
In order to assess the interest related to this committee, please complete this brief application.

Name: Thomas Malcom Address: 73 School St. Millinocket, ME Date: 8/11/2021
Telephone Numbers: Day Time: 447-0911 Evenings: Cell

Why are you seeking to become a committee representative? Have served for
Number of years and have strong interest
in providing recreational opportunities to
our community

What talents/skills do you feel you would bring to this position? Have served
in this capacity for numerous number of
years

What do you feel is the responsibility of this board/committee? Oversee the
recreational activities for our community

What municipal boards, volunteer organizations or community service groups have you worked with the past and for what length of time? Planning Board, KAC,
Mill Board of Trustees, Millinocket School Board,
Boy Scouts, Rotary, Transition Team

What have you to offer to this committee which our Town can use in this important undertaking? Time, dedication, Experience

When are you available to meet, please specify?

Weekday Open A.M. _____ P.M. _____

If you need more space, please feel free to use the back or attach additional page(s).

ORDER #232-2021

PROVIDING FOR: Re-Appointment to the Recreation Advisory Committee.

IT IS ORDERED that the Millinocket Town Council approves the application for the re-appointment of Richard Rideout to the Recreation Advisory Committee for a three (3) year term to expire August 31, 2024.

PASSED BY THE TOWN COUNCIL: _____

ATTEST: _____

Town of Millinocket
Application for Boards & Committees

IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS

Committee/Board Recreation Advisory Committee
In order to assess the interest related to this committee, please complete this brief application

Date 8-11-2021

Name Richard Rudy Address: 281 Highland Ave

Telephone Numbers: Day Time 207-447-0077 Evenings: Same

Why are you seeking to become a committee representative? I am seeking
re-appointment to a committee that I've been
on for a number of years

What talents/skills do you feel you would bring to this position? _____

What do you feel is the responsibility of this board/committee? To be the
eyes and ears for the Recreation Director

What municipal boards, volunteer organizations or community service groups have you
worked with the past and for what length of time? Recreation Advisory Board
for last 15 years; Zoning Board of Appeals - 10 years

What have you to offer to this committee which our Town can use in this important
undertaking? In a long time resident, past coach
and referee,

When are you available to meet, please specify?
Weekday all A M ☒ P M ☒

If you need more space, please feel free to use the back or attach additional page(s)

Recreation Advisory Committee
Application

ORDER #233-2021

PROVIDING FOR Approval of the proposal and work plan provided from Haley Ward to continue Downtown Revitalization under the Community Development Block Grant – Downtown Revitalization Program, and;

WHEREAS, This proposal and work plan is for continued project implementation of the Main Street Lighting and Veteran's Memorial Park improvements;

WHEREAS, The Town of Millinocket was awarded grant funds in the amount of \$300,000 from the State of Maine to fund the engineering and implementation requirements of this project.

NOW THEREFORE,

IT IS ORDERED that the Town Council approve the proposal and work plan attached to continue CDBG Downtown Revitalization on Main Street and in Veteran's Memorial Park and,

IT IS FURTHER ORDERED that the Town Council authorizes the Interim Town Manager to sign any and all necessary documents to complete this project.

Passed by the Council _____

ATTESTED _____



HALEY WARD

ENGINEERING | ENVIRONMENTAL | SURVEYING

FORMERLY:
CES INC

August 6, 2021

Town of Millinocket
ATTN: Richard Angotti, Interim Town Manager
197 Penobscot Ave
Millinocket, ME 04462
manager@millinocket.org

Re: Penobscot Street Lighting & Veterans Park

Dear Mr. Angotti:

Haley Ward, Inc. (Haley Ward) is pleased to provide this proposal to replace 22 existing HID streetlights and poles along Penobscot Street and at Veterans Park with new LED lights and poles with receptacles and banner arms as requested, re-using the existing bases to the extent possible. We understand the project will include examination of the 22 existing bases to determine which ones can be repaired, refinished, or replaced. The design intent will include performing lighting calculations to determine the proposed light levels along the sidewalks and advise the Town of where new street lighting should be located to provide uniform lighting levels along the sidewalks according to the IESNA lighting design guidelines. We understand the Town wants to remove the existing lighting in Veteran's Park and replace it with new lighting to match the improved streetlights along the park's pathway, new lighting for the existing flag poles, replace the existing electrical service, provide new receptacles at 5 park benches as requested by the Town, provide 3 new food truck outlets at locations selected by the Town, and provide power for the Town's Wi-Fi routers in the park.

SCOPE OF SERVICES

Task 1 | Site Survey and Base Map Creation:

Haley Ward will perform a site survey of the project area to confirm the site features and utilities in this area. Haley Ward will use this information along with other information provided by the Town to develop base maps for the entire project area and from those maps we will create design plans.

Richard Angotti | 08.06.2021 | 11061.001 | Page 1



One Merchants Plaza, Suite 701, Bangor, ME 04401
T: 207.989.4824 | HALEYWARD.COM



Task 2 | Preliminary Design:

Haley Ward will prepare Preliminary Electrical, Civil and Structural drawings showing the locations of light fixture and poles (within the scope of the project), repair or replacement of existing bases, new light pole locations if required, along Penobscot Ave. The Preliminary Design documents for the renovations at Veterans Park will include a new electrical service, food truck receptacles, general receptacles at park benches, power for the Town's Wi-Fi system, new light fixtures to illuminate pathways and flagpole lighting as requested by the Town.

Once completed, the Preliminary Design drawings including an outline of the specifications that will be developed during the Final Design will also be submitted for review. Our goal is to solicit input on the proposed design from the Town.

Task 3 | Final Design and Construction Documents:

Based on feedback from the Preliminary Design review, we will prepare Final Design documents incorporating changes discussed. The final design will include concrete repair/replacement plans with locations of each light pole base, final electrical lighting, and power plans along with completed specifications for the project.

Final Design documents will be provided to the Town for review and comment. We anticipate that there may be minor revisions to the Final Design documents following Town review which will be incorporated in the Construction Documents. We will prepare Construction Documents, which will include plans and specifications with standard EJCDC contract documents. A final cost estimate reflecting the Construction Documents will be prepared and provided to the Town.

Task 4 | Bidding Services:

It is our understanding that the Town intends to solicit pricing through a public bidding process. We will provide the Town with a set of the Construction Documents (Bidding documents) to have available for all potential Bidders to review. Haley Ward will be responsible for managing distribution of the documents throughout the process.

We will attend and lead a pre-bid meeting in Millinocket which will likely include a site walk. We will prepare minutes from the meeting and distribute them to the Bidders. We will respond to Requests for Information and prepare and distribute any addenda deemed necessary. We will review the bids received and provide a written recommendation of award.



Task 5 | Construction Administration/Observation:

Haley Ward will provide support to the Town through the construction process by providing administration services. Our Construction Administration services include:

- Reviewing and commenting on all applicable shop drawings and submittals;
- Proper documentation of these records including maintaining a submittal log;
- Evaluation of proposed changes to the construction scope and advising the Town on the appropriate course of action;
- Attendance at monthly progress meetings;
- Coordinating material testing services, and review of monthly payment requests; and
- Guiding the project schedule so that the desired work is completed on your timetable to minimize inconveniences to Town residents.

Haley Ward would recommend some level of Construction Monitoring to document that the Contractor is constructing the improvement in accordance with the Contract Documents. On a project such as this, it is recommended that at a minimum, part-time construction monitoring services be provided. Tasks that will be performed will be as follows:

- Documentation that construction is adhering the Construction Documents;
- Coordinate situations where meetings with the Town and the residents are needed to discuss design concerns or other issues;
- Verify unit priced quantities with the Contractor and review payment requests prior to submission of payment by the Town; and
- Prepare punch lists at the end of the project for the Contractor to attain both substantial and final completion.

We have assumed a construction duration of no longer than 16 weeks. We have assumed providing 24 hours for Construction Administration services and 84 hours of Construction Monitoring services throughout the 16-week construction period.

COMPENSATION

We propose to undertake the above Tasks 1 through 4 Scope of Services for the **lump sum project fee of \$30,000.00**. This fee includes labor, document preparation, bidding assistance and reimbursable expenses. Costs for this project will be invoiced monthly, based upon the work completed during the invoice period.

We propose to undertake the above Task 5 Scope of Services for the **Not to Exceed fee of \$20,000.00**. Haley Ward prepared the projected cost estimate based on our understanding of your project and similar projects. These costs include all charges for labor, materials, expenses, production, communication, and other cost necessary to



perform the indicated service. Invoices for services will be issued monthly based on the attached Schedule of Charges for personnel for actual time expended, plus reimbursement of direct expenses incurred. It is also agreed that the Schedule of Charges will remain firm for any phase of services authorized and performed prior to December 1, 2021. Beyond that date, however, we reserve the right to adjust the schedule to reflect then current wage and cost conditions.

IMPLEMENTATION

Haley Ward is prepared to start work on the Task 1 Services as soon as possible and Task 5 will coincide with the overall construction schedule provided by the selected Contractor.

AUTHORIZATION

If this proposal is acceptable to you, please sign in the approval block and return a signed copy for our files. Haley Ward is prepared to initiate work on this project upon receipt of a signed copy of this proposal. Out of scope services will not be performed without your prior written approval. Furthermore, your authorization will signify your acceptance of the attached Terms and Conditions.

If you have any questions concerning this proposal or if additional services are needed, please contact either of the undersigned at (207) 989-4824. We appreciate this opportunity to be of service to you.

Sincerely,
Haley Ward, Inc.

Philip E. Badger III, PE
Senior Project Manager

Travis Noyes, PE
Executive Vice President

PEB/TEN/cmc
Enc.



Acceptance and Authorization to Proceed
on behalf of "The Town of Millinocket":

Signature: _____ Billing Address: _____

Printed Name: _____ City/State/ZIP: _____

Date: _____ Email (Optional): _____

Phone: _____ Fax: _____



HALEY WARD

ENGINEERING | ENVIRONMENTAL | SURVEYING

**Haley Ward, Inc.
Professional Services Terms and Conditions**

1. General

These Professional Services Terms and Conditions, together with the attached proposal and Schedule of Charges, collectively constitute the "Agreement" as that term is used herein between Haley Ward, Inc. ("Consultant") and the entity or person to whom the proposal is addressed ("Client") to perform basic Services. The Schedule of Charges may be omitted for Lump Sum type Agreements.

2. Services

The Consultant agrees to perform the services ("Services") for Client described in the proposal to which these Professional Services Terms and Conditions are attached. Consultant will initiate the Services after receipt of Client's approved and accepted Proposal(s). All Proposals (written or otherwise) are acknowledged to be incorporated into and made a part of the Agreement. It is understood and agreed by the parties that certain conditions or emergencies may arise in which it is to the mutual benefit of the parties that the Consultant initiate Services not identified in the Agreement but which are based upon verbal authorization provided by Client. In such cases, Consultant agrees to commence such verbally authorized Services and Client agrees to compensate Consultant accordingly. All Services verbally authorized by Client in this manner will be governed by the terms of the Agreement. Responding to, or complying with, subpoenas, depositions, testimony, or document retrieval related to the Services will be considered "litigation response" and shall be part of the Services provided

that such litigation is unrelated to Consultant's indemnity hereunder.

3. Additional Services

All Services that are not specifically included in, or reasonably inferred to be included in, the Services will be considered Additional Services. Upon request of Client or discovery by Consultant of changed, or latent, or previously undisclosed conditions affecting the cost and/or scope of the Services, Consultant will prepare a written proposal for such Additional Services which, upon written acceptance of Client, will be considered a change order ("Change Order") under this Agreement. All Additional Services verbally authorized by Client will be governed by the terms of this Agreement.

4. Compensation for Services

Client agrees to compensate Consultant in accordance with the Proposal which may be on a Lump Sum or Standard Hourly Rates basis depending upon the nature of the Services and the information reasonably available to Consultant at the time the Proposal is prepared. The total compensation for Services is based on the respective project tasks. The Consultant may alter the distribution of compensation between individual tasks of the work to be consistent with Services actually rendered but shall not exceed the total estimated compensation amount unless approved in writing by the Client. The total estimated compensation for Consultant's Services included in the breakdown of task incorporates all labor, overhead, profit, reimbursable expenses, and Consultant's



subconsultants' charges. Reimbursable expenses include but are not limited to the following project-related items: transportation (including mileage), lodging, and subsistence incidental thereto; providing and maintaining field office facilities including furnishing and utilities; courier charges; reproduction charges, reproduction of reports, drawings, specifications, bidding-related or other procurement documents, Construction Contract Documents, specialized equipment/software, and similar project-related items; and subconsultants' charges. Reimbursable expenses will be the project-related internal expenses actually incurred or allocated by the Consultant, plus all invoiced external reimbursable expenses allocable to the project, the latter multiplied by a factor of 1.15. Whenever Consultant is entitled to compensation for the charges of Consultant's subconsultants, those charges shall be the amounts billed by Consultant's subconsultants to Consultant times a factor of 1.15. The external reimbursable expenses and Consultant's subconsultant factors include Consultant's overhead and profit associated with Consultant's responsibility for the administration of such Services and costs.

It is understood, however, that circumstances or conditions may arise during the performance of the Services that affect the project price which could not have reasonably been expected or foreseen despite the exercise of due care. As such, the "not-to-exceed" price in other than a Lump Sum Proposal is not intended to be a firm price. Consultant will notify Client in the event that Consultant anticipates the actual project

cost will exceed its time and materials estimate. Thereafter the parties shall enter into a mutually acceptable Change Order. For verbally authorized Services or litigation response Services as described above, Client agrees to compensate Consultant at its then current rates for similar Services. Consultant will not raise its rates for any project in-progress prior to notice.

5. Schedules, Budgets, and Estimates or Opinions of Cost

Any schedules or completion dates, budgets, or estimates of cost prepared by Consultant represent Consultant's professional judgment based on its experience and available information. Amounts that will become payable for specified services are only estimates for planning purposes, are not binding on the parties, and are not the minimum or maximum amounts payable to Consultant. When estimated compensation amounts have been stated herein and it subsequently becomes apparent to Consultant that the total compensation amount thus estimated will be exceeded, Consultant shall give Client written notice, allowing Client to consider its options, including suspension or termination of Consultant's Services for Client's convenience. Upon notice, Client and Consultant promptly shall review the matter of Services remaining to be performed and compensation for such Services. Client shall either exercise its right to suspend or terminate Consultant's Services for Client's convenience, agree to such compensation exceeding said estimated amount, or agree to a reduction in the remaining Services to be rendered by Consultant, so that total compensation for such Services will not



exceed said estimated amount when such Services are completed. If Client decides not to suspend Consultant's Services during the negotiations and Consultant exceeds the estimated amount before Client and Consultant have agreed to an increase in the compensation due Consultant or a reduction in the remaining Services, then Consultant shall be paid for all Services rendered hereunder. To the extent necessary to verify Consultant's charges and upon Client's timely request, Consultant shall make copies of such records available to Client at cost.

Since neither Consultant nor Client has control over the cost of labor, materials, or equipment, or contractor's methods of determining prices, or over competitive bidding or market conditions, Consultant cannot and does not warrant or represent that actual schedules, budgets or completion dates or actual costs will not vary from schedules or completion dates, budgets, or estimates of cost prepared by Consultant or proposed, established, or approved by Client.

6. Invoices and Payment Terms

Invoices will generally be submitted monthly. Invoices shall be prepared in accordance with Consultant's standard invoicing practices and are due and payable within 30 days of receipt. A retainer in the amount defined in the proposal of Services is required prior to initiating the scope of Services. The retainer amount will be credited to the final invoice.

For Standard Hourly Rates Method of Payment, the amounts billed for Consultant's Services will be based on the cumulative hours charged to the project

during the billing period by each class of Consultant's employees times Standard Hourly Rates for each applicable billing class, plus reimbursable expenses and Consultant's subconsultants' charges. The Standard Hourly Rates and reimbursable expense Schedule will be adjusted annually (as of December 1st) to reflect annual changes in the compensation payable to Consultant.

For Lump Sum Method of Payment, the portion of the Lump Sum amount billed for Services will be based upon Consultant's estimate of the percentage of the total Services actually completed during the billing period. If any reimbursable expenses are expressly allowed, Consultant may also bill for any such reimbursable expenses incurred during the billing period. The compensation amount is conditioned on a period of service not exceeding twelve months. If such period of service is extended, the compensation amount for Consultant's Services shall be appropriately adjusted.

To facilitate prompt payment to lower-tier subcontractors or vendors, Consultant may submit invoices to Client on an interim basis for such outside expenses exceeding \$10,000. Payment in full is due upon receipt of Consultant's invoice. If client objects to all or any portion of the invoice, Client will notify Consultant within five (5) business days from the date of receipt of invoice and shall promptly pay the undisputed portion of the invoice. The parties will immediately make every effort to settle the disputed portion of the invoice.

If Client fails to make any payment due Consultant for Services and expenses



within 30 days after receipt of Consultant's invoice, then: amounts due Consultant will be increased at the rate of 1.5% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day; and Consultant may, after giving seven days written notice to Client, suspend Services under until Client has paid in full all amounts due for service, expenses, and other related charges. Client waives any and all claims against Consultant for any such suspension. Payment will be credited first to any interest owned to Consultant and then to principal. Interest at the rate of one and one-half (1.5) percent per month will be applied to the outstanding balance for accounts not paid within thirty (30) calendar days from the billing date. Invoices in other than Consultant's standard format or supported documentation for any invoice will be provided at Client's written request. In the event that Consultant must engage counsel to attempt to recover overdue payments, Client will reimburse Consultant for all reasonable attorney's fees and court costs.

7. Suspension and Termination of Contract

Client may terminate this Agreement with seven (7) days prior written notice to Consultant for convenience or cause. Consultant may terminate this Agreement for cause with seven (7) days prior written notice to Client. Failure of Client to make payments when due shall be cause for suspension of Services or, ultimately, termination, unless and until Consultant has been paid in full all amounts due for Services, expenses and other related charges.

8. Term

This Agreement will terminate upon completion of the Services. Notwithstanding the foregoing, Client or Consultant may terminate this Agreement in accordance with the section of this Agreement entitled Suspension and Termination of Services. Client's obligation to compensate Consultant for any litigation response services shall survive termination of the Agreement as described in this paragraph.

9. Standard of Care

The standard of care for all professional Services performed or furnished by Consultant under this Agreement will be the care and skill used by members of Consultant's profession practicing under similar circumstances at the same time and in the same locality. Consultant makes no warranties, express or implied, under this Agreement or otherwise, in connection with Consultant's Services.

10. Construction Phase Services

If this Agreement provides for any construction phase Services by Consultant, it is understood that the Contractor (the entity hired by the Client to perform the construction), not Consultant, is responsible for the construction of the project, and that Consultant is not responsible for the acts or omissions of any contractor, subcontractor or material supplier; for safety precautions, programs or enforcement; or for construction means, methods, techniques, sequences and procedures employed by the Contractor.

11. Indemnification

To the fullest extent permitted by law, Client and Consultant each agree to indemnify the other party and the other



party's officers, directors, partners, employees, and representatives, from and against losses, damages, and judgments arising from claims by third parties, including reasonable attorneys' fees, and expenses recoverable under applicable law, but only to the extent they are found to be caused by a negligent act, error, or omission of the indemnifying party or any of the indemnifying party's officers, directors, members, partners, agents, employees, or subconsultants in the performance of Services under this Agreement. If claims, losses, damages, and judgments are found to be caused by the joint or concurrent negligence of Client and Consultant, they shall be borne by each party in proportion to its negligence.

12. Insurance

Consultant shall obtain and maintain a policy of professional liability insurance (with prior acts coverage sufficient to cover the Services performed under this Agreement) with policy limits in the amount of not less than \$3,000,000 each occurrence / \$3,000,000 aggregate. Such insurance will be renewed so as to provide continuous coverage during the term of this Agreement and for a period of at least twelve (12) months following the completion of Consultant's professional Services under the Agreement. Coverage shall not be canceled or reduced in limits by endorsement until at least 30 days prior written notice is given to Client or cancelled for nonpayment of premium until at least 10 days prior written notice is given to Client.

Consultant shall also obtain and maintain the following insurance policies and minimum limits: a) Workers' Compensation

Insurance - Statutory; b) Commercial General Liability insurance - \$1,000,000 each occurrence / \$2,000,000 aggregate; and c) Automobile Liability - \$1,000,000 combined single limit. Consultant will promptly notify Client if, during the terms of this Agreement, insurance of these types and limits become commercially unavailable to Consultant's industry at a reasonable price through consideration fault of Consultant. In such circumstances, the parties will endeavor to negotiate a mutually acceptable resolution in good faith.

13. Limitation of Liability

To the fullest extent permitted by law, Client agrees that the total liability, in the aggregate, of Consultant and Consultant's officers, directors, members, partners, agents, employees, and subconsultants, to the Client, its subsidiary and/or affiliated companies and their respective officers, directors, employees, agents and anyone claiming by, through, or under Client for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of, resulting from or in any way relating to Consultants' Services, this Agreement or any Addenda, from any cause or causes, shall be limited to \$50,000 or the total amount of compensation received by Consultant, whichever is greater.

14. Confidentiality

Consultant shall maintain the confidentiality of the project information including but not limited to the nature of the project, the location of any sites under consideration or selected sites, together with any other information supplied to Consultant by Client and designated by Client to be confidential or proprietary,



except (1) when such confidential information becomes generally known to the public through no fault of Consultant or (2) when disclosure is required pursuant to applicable governmental regulations or by order of a court of competent jurisdiction.

15. Intellectual Property/Ownership of Documents

All documents prepared or furnished by Consultant pursuant to this Agreement are instruments of Consultant's professional Services, and Consultant shall retain an ownership and property interest therein. Consultant grants Client a license to use instruments of Consultant's professional Services for the purpose of constructing, occupying, and maintaining the project. Reuse or modification of any such documents by Client, without Consultant's written permission, shall be at Client's sole risk and Client agrees to indemnify and hold Consultant harmless from all claims, damages, and expenses, including attorney's fees, arising out of such reuse by Client or by others acting through Client.

16. Use of Electronic Media

Copies of documents that may be relied upon by Client are limited to the printed copies (also known as hard copies) that are signed or sealed by Consultant. Files in electronic media format or text, data, graphic or other types that are furnished by Consultant to Client are only for convenience of Client. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic media format, Consultant makes no representations as to long term compatibility, usability, or readability of

documents resulting from the use of software application packages, operating systems or computer hardware differing from those in use by Consultant at the beginning of this assignment.

17. Record Retention

Consultant will maintain a copy of all final Reports for a period of five years after the date of completion of Services. Upon Client's written request, Consultant will forward such records to Client at the expiration of this retention period, the cost of which Client agrees to bear. If no such written request is received, Consultant shall be entitled to dispose of these records.

18. Force Majeure

Consultant shall not be deemed in default of this Agreement to the extent that any delay or failure in the performance of Consultant's obligation results from any cause beyond its reasonable control and without its negligence.

19. Dispute Resolution

Client and Consultant agree that they shall first submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them, arising out of or relating to this Agreement to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association effective as of the date of this Agreement. Consultant's ability to pursue payment as described in paragraph 6. is not subject to this paragraph.

20. No Third Party Beneficiaries

Nothing contained in this Agreement shall be construed to create, impose, or give rise to any duty owed by Client or Consultant to any other individual or



entity. Consultant's Services under this Agreement are for the sole use and benefit of Client and may not be used or relied upon by any other individual or entity without the express written approval of Client and Consultant.

21. Assignment

Neither Consultant nor Client may delegate, assign, sublet or transfer its duties or interest in the Agreement without written consent of the other party.

22. Subcontracts

Consultant may engage suitably trained and skilled persons or firms, including, without limitation, any affiliate of Consultant, to perform any part of the Services. Nothing herein, however, will relieve Consultant from its duties and obligations as set forth herein.

23. Notices

All notices authorized or required between the Client and the Consultant, or required by any of the provisions herein, shall be given in writing and shall be sent by certified mail, return receipt requested, postage prepaid, and address to the intended party. Notices sent in this manner shall be deemed given seven business days after mailed. Notices may also be given by personal delivery, sent via a nationally recognized overnight carrier, or sent by facsimile, and shall be deemed given when delivered (if by personal delivery or overnight courier) or when faxed.

24. Precedence

These Professional Services Terms and Conditions shall take precedence over any inconsistent or contradictory provisions contained in any proposal,

contract, purchase order, requisition, notice to proceed or like document.

25. Severability

If any of the provisions of this Agreement shall be finally determined to be invalid or unenforceable in whole or in part, the remaining provisions shall remain in full force and effect, and be binding upon the parties hereto. The parties agree to reform the Agreement to replace any such invalid or unenforceable provision with a valid and enforceable provision that comes as close as possible to the intention of the stricken provision.

26. Legal Action

All legal actions by either party against the other for any cause or causes, including, but not limited to, breach of the Agreement, negligence, misrepresentations, breach of warranty or failure to perform in accordance with the standard of care, however denominated, shall be barred two years from the day after completion of Services. In the event that Client institutes a suit against Consultant, and if such suit is not successfully prosecuted, or if it is dismissed, or if a verdict is rendered in favor of Consultant, Client agrees to pay Consultant any and all costs of defense, including attorneys' fees, expert witnesses' fees, and court costs and any and all other expenses of defense which may be reasonably necessary, immediately following dismissal of the case or immediately upon judgment being rendered in favor of Consultant.

27. Governing Law

This Agreement shall be governed and construed in accordance with the laws of the State of Maine.



28. Public Responsibility

Client acknowledges that Client or the site owner, as the case may be, is now and shall remain in control of the site for all purposes at all times. Except as required by law or regulation, Consultant will not report to any federal state, county or local public agencies having jurisdiction over the subject matter, any conditions existing at the site that may present a danger to public health, safety, or the environment. Client agrees to notify each federal, state, county, and local public agency, as they each may require, of the existence of any condition at the site that may present a potential danger to public health, safety, or the environment.

29. Survival

Paragraphs (limitation of liability, the indemnification, dispute resolution, and the scope of Services) shall survive the completion of the Services under this Agreement and the termination of this Agreement for any cause.

30. Right of Entry

Client grants Consultant, and, if the project site is not owned by Client, warrants that permission has been granted for, a right of entry from time to time by Consultant, its employees, agents, and subcontractors, upon the project site for the purpose of providing Services. While Consultant will take all reasonable precautions to minimize damage to any property entered upon in pursuit of project functions, it is understood by Client that in the normal course of the work some damage may occur, the correction of which is not part of this Agreement. If Consultant is required to restore the land to its former condition, this will be

accomplished and the cost will be added to Consultant's fee.

31. Safety

Consultant will perform its Services in a safe manner and use reasonable care to comply with all State and Federal OSHA regulations, Consultant's Health & Safety Plan which may be developed in connection with the Services, or other written safety rules or regulations provided to Consultant by Client. Consultant's safety responsibilities, however, are limited solely to the activities of Consultant, its employees, and subcontractors. Neither the professional activities nor the presence of Consultant or its employees or subcontractors will be deemed to control the operations of any others.

32. Entire Agreement

These Professional Services Terms and Conditions, Proposals and any addenda thereto (the "Agreement") constitute the entire agreement between Client and Consultant and supersede all prior or contemporaneous communications, representation, or agreements, whether oral or written, with respect to the subject matter, and has been induced by no representations, statements, or agreements other than those herein expressed. This Agreement may be executed on one or more counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same Agreement.



Haley Ward, Inc.
Professional Services Terms and Conditions Field Services

1. Site Access

Client grants Consultant, and, if the project site is not owned by Client, warrants that permission has been granted for, a right of entry from time to time by Consultant, its employees, agents, and subcontractors, upon the project site for the purpose of providing Services. While Consultant will take all reasonable precautions to minimize damage to any property entered upon in pursuit of project functions, it is understood by Client that in the normal course of the work some damage may occur, the correction of which is not part of this Agreement. If Consultant is required to restore the land to its former condition, this will be accomplished and the cost will be added to Consultant's fee.

2. Utilities and Subsurface Conditions

Consultant may rely on information regarding utilities and subsurface condition provided by Client or others. Consultant will have no liability for losses or damages of any kind related in any way to utilities and/or subsurface structures which were incorrectly marked or identified on maps, plans, specifications or other documents furnished to Consultant by Client, any third party and/or the property owner. It is understood that subsurface conditions may differ from those which may be expected based upon Consultant's discovery or general observations regarding the geological conditions of the project site. In the event that Consultant encounters differing subsurface conditions, Consultant will notify Client. Consultant assumes no risk or liability with respect to unforeseen conditions.

3. Samples

Consultant may discard all soil, rock, water, asbestos, and other samples sixty (60) calendar days after receipt of sample or at the expiration of the holding time of the test method employed, whichever is longer. Client may request, in writing, that any such samples be retained beyond such date, and in such case Consultant will store such samples at Client's expense.

4. Environmental Testing

Client agrees that if Consultant has been engaged for the purposes of conducting air or other environmental media testing services that Consultant is not liable in the event Client fails to pass such tests. Client, therefore, agrees to remit payment in accordance with the terms of this Agreement irrespective of the test results.

5. Asbestos and Mold Investigations

Client acknowledges the act of sampling suspect asbestos-containing materials or mold may affect, alter, or damage mechanical equipment and/or building components at, in, or upon the site. Consultant shall exercise due care when sampling but will not be liable for any effect, alteration or damage arising out of the act of sampling. Consultant will exercise reasonable efforts to limit damage to the site. The cost of restoration of the site because of any such damage has not been calculated or included in Consultant's fee.

6. Hazardous Substances

The Client warrants that the Client has informed the Consultant of any hazardous substances which may be present if the Client has knowledge or has any reason to assume or suspect that hazardous



substances may be present at the project site. If during the course of performing the Services hazardous substances are encountered, Consultant retains the right to suspend work immediately

7. Subsurface Risks

Client recognizes that special risks occur whenever engineering or related disciplines are applied to identify subsurface conditions. Even a comprehensive sampling and testing program, implemented with appropriate equipment and experienced personnel under the direction of a trained professional who functions in accordance with a professional standard of practice, may fail to detect certain hidden conditions. Environmental, geological, and geotechnical conditions that Consultant may infer to exist between sampling points may differ significantly from those that actually exist. The passage of time also must be considered, and Client recognizes that due to natural occurrences or direct or indirect human intervention at or near the site, actual conditions may quickly change. Client realizes that these risks cannot be eliminated altogether, but certain techniques can be applied to reduce them to a level that may be tolerable. The Services included in this Agreement are those which Client agreed to or selected, consistent with Client's risk preferences and other considerations.

8. Disposing of Hazardous Waste

It is acknowledged by both parties that Consultant's scope of Services includes acting as the agent of the Client for the purpose of authorizing the transport of materials responsible for a Hazardous Environmental Condition. Client

acknowledges that Consultant is performing such activities as a professional Service for Client and that Consultant is not, and shall not be required to become, an "arranger", "operator", "generator", or "transporter" of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1990 (CERCLA). To the fullest extent permitted by law, the Client shall defend, indemnify, and hold Consultant harmless from and against all claims, costs, losses, and damages (including but not limited to all fees and charges of other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to this project, the Remediation or the site, except to the extent that such claims, costs, losses, or damages result from the sole negligence of the Consultant in performing this function.

Project Planner

Select a period to highlight at right. A legend describing the charting follows.

Period Highlight: 1

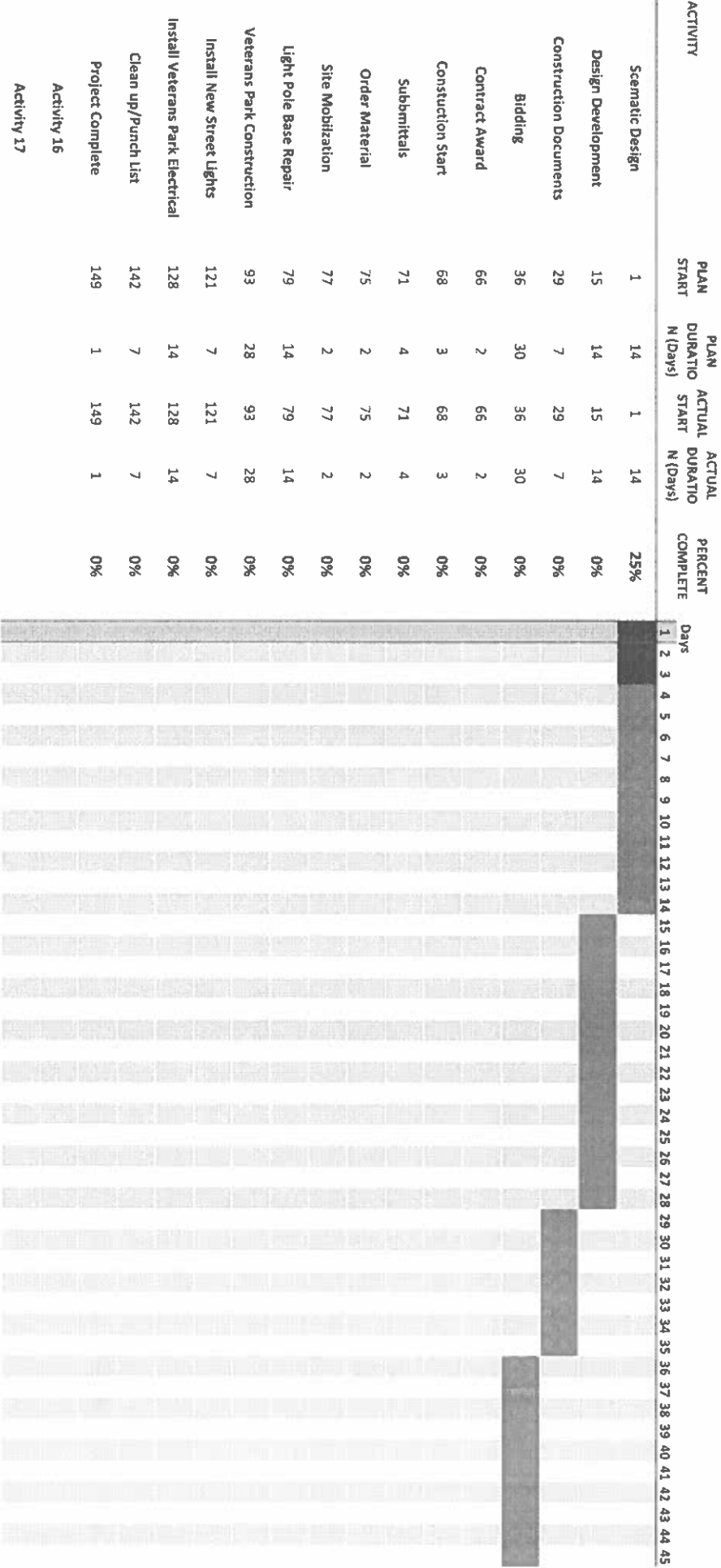
Pan Duration

Actual Start

% Complete

Actual (beyond plan)

% Complete (beyond plan)



ORDER #234-2021

PROVIDING FOR The Adoption of Fund Expenditure Policy

WHEREAS the Millinocket Memorial Library is a private organization depending heavily on Town funds for operations, and

WHEREAS consistency in fund expenditures of the Town can greatly benefit the operations of the Millinocket Memorial Library,

IT IS NOW ORDERED that a policy regarding the expenditure of funds be adopted as follows:

All budgeted funds approved annually by the Millinocket Town Council designated to the Millinocket Memorial Library under Dept. 501 line 2015 ("Library Contract") must be expended on a quarterly basis to the Millinocket Memorial Library no later than ten days within the first month of each quarter, starting July 1st of each year.

Passed by the Town Council _____

ATTEST: _____

ORDER #235-2021

PROVIDING FOR: Designation of parcels of land comprising the Millinocket Municipal Airport

WHEREAS the Town is a party to one or more grant agreements with the Federal Aviation Administration (the "FAA"); and

WHEREAS, each grant agreement requires the Town to dedicate to airport purposes its land improved with grant funds; and

WHEREAS, the Town has not officially identified its real estate comprising the Millinocket Municipal Airport and designated for airport purposes; and

WHEREAS, real estate designated for airport purposes can be developed for aviation-related purposes, including but not limited to airplane hangars.

NOW THEREFORE,

IT IS ORDERED that parcels of land and real estate interests listed in Exhibit A attached hereto are designated as Airport Land, are dedicated for use as the Millinocket Municipal Airport, and can be used for all aviation related purposes in accordance with FAA regulations and the Airport Master Plan in effect from time to time.

Passed by the Town Council_____

ATTEST:_____

EXHIBIT A

The Millinocket Municipal Airport is comprised of parcels of land conveyed by:

- 1- Great Northern Paper Company to Town recorded August 2, 1904 in the Penobscot County Registry of Deeds in Book 793 Page 47;
- 2- Great Northern Paper Company to Town recorded June 4, 1941 in the Penobscot County Registry of Deeds in Book 1170 Page 293;
- 3- Great Northern Paper Company to Town recorded June 4, 1941 in the Penobscot County Registry of Deeds in Book 1171 Page 363 (second parcel);
- 4- Great Northern Paper Company to Town recorded October 30, 1935 in the Penobscot County Registry of Deeds in Book 1103 Page 152;
- 5- Great Northern Paper Company to Town recorded March 3, 1938 in the Penobscot County Registry of Deeds in Book 1129 Page 344;
- 6- Great Northern Paper Company to Town recorded August 16, 1940 in the Penobscot County Registry of Deeds in Book 1160 Page 108;
- 7- Great Northern Paper Company to Town recorded March 27, 1941 in the Penobscot County Registry of Deeds in Book 1167 Page 332;
- 8- Great Northern Paper Company to Town recorded January 21, 1942 in the Penobscot County Registry of Deeds in Book 1171 Page 363;
- 9- Great Northern Paper Company to Town recorded November 25, 1941 in the Penobscot County Registry of Deeds in Book 1175 Page 345;
- 10- Great Northern Paper Company to Town recorded December 8, 1941 in the Penobscot County Registry of Deeds in Book 1175 Page 411;
- 11- Great Northern Paper Company to Town recorded December 29, 1948 in the Penobscot County Registry of Deeds in Book 1295 Page 284;
- 12- Barbara A. Cassidy et al to Town recorded November 8, 1991 in the Penobscot County Registry of Deeds in Book 4938 Page 147;
- 13- Katahdin Paper Company LLC to Town recorded October 25, 2005 in the Penobscot County Registry of Deeds in Book 10155 Page 111;
- 14- Katahdin Paper Company LLC to Town recorded October 25, 2005 in the Penobscot County Registry of Deeds in Book 10155 Page 114;
- 15- Katahdin Federal Credit Union and KFCU Liquidating LLC to Town recorded October 28, 2005 in the Penobscot County Registry of Deeds in Book 10161 Page 89;
- 16- Katahdin Paper Company LLC to Town recorded December 18, 2006 in the Penobscot County Registry of Deeds in Book 10765 Page

322 except those lots released by the Town to Katahdin Paper Company LLC by deed recorded December 18, 2006 in the Penobscot County Registry of Deeds in Book 10765 Page 320;

17- Crossing rights agreements between the Town and Katahdin Paper Company LLC recorded December 18, 2006 and recorded in the Penobscot County Registry of Deeds in Book 10765 Page 324 and Book 10765 Page 331;

18- Avigation Easement from Terrance G. Brown et ux to the Town recorded February 3, 2010 and recorded in the Penobscot County Registry of Deeds in Book 12046 Page 80;

19- Cassidy Timberlands, LLC to Town recorded March 12, 2010 in the Penobscot County Registry of Deeds in Book 12072 Page 284;

20- Our Katahdin to Town recorded December 9, 2019 in the Penobscot County Registry of Deeds in Book 15378 Page 146;

21- GNP Holding II, LLC to Town recorded December 9, 2019 in the Penobscot County Registry of Deeds in Book 15378 Page 149

and by other deeds and appurtenant easements of record in the Penobscot County Registry of Deeds, including any additions thereto, wherever located, hereafter made by or for the benefit of the Town of Millinocket or its successors and assigns.

ORDER #236-2021

PROVIDING FOR The Expenditure of Funds for the Millinocket Memorial Library

IT IS ORDERED that the Interim Town Manager expend the budgeted and past due balance of \$19,251 to the Millinocket Memorial Library within 24 hours of the passing of this order.

Passed by the Town Council _____

ATTEST: _____

ORDER #237-2021

PROVIDING FOR: Appointment to the School Board.

IT IS ORDERED that the Millinocket Town Council appoints _____

as a member to the School Board to finish out the vacant that will expire
November 2, 2021.

Passed by the Town Council _____

Attest: _____

ARTICLE IV
Department of Education

§C401. Board of Education.

The Department of Education shall be administered by a Board of Education, hereinafter referred to as the "School Board", which shall consist of five (5) duly qualified electors of the Town of Millinocket, who shall be nominated and elected by the registered voters of the entire town according to the provisions of Article VIII of this Charter for a term of three (3) years and who shall serve until their successors are elected and qualified.

§C402. Qualifications of Board members.

Members of the School Board shall be qualified electors of the Town and shall reside in the town during their term of office. They shall hold no office of emolument or profit under the Town Charter or ordinances. If a member of the School Board shall cease to possess any of these qualifications or shall be convicted of a crime involving moral turpitude, his office shall immediately become vacant.

§C403. Vacancies on Board.

If for any reason a vacancy shall exist in the membership of the School Board, it shall be filled by a majority vote of the Council until the next municipal election.

ORDER #285-2020

PROVIDING FOR: Ratification of the November 3, 2020 Municipal Election Results

IT IS ORDERED that the results of the November 3, 2020 Municipal Election are hereby ratified as follows:

NOVEMBER 3, 2020 MUNICIPAL ELECTION RESULTS

MUNICIPAL RESULTS: TOTAL BALLOTS CAST: 2417

TOWN COUNCIL 3 YEAR TERM: VOTE FOR 3

Boyingon, Dawn	645	Jamieson, Stephanie	930
Bragdon, Matthew	1040	Murray, Jennifer	640
Danforth, Jane	1233	Pelletier, Louis	1169
Feliciano, Gale	214	Stratton, Gilda G.	431
Blanks	935		

TOTAL VOTES CAST: 7237

SCHOOL BOARD 3 YEAR TERM: VOTE FOR 2

Angotti, Richard Jr.	924
Ayotte, Matthew	1527
Brundrett, Michelle	935
Mackin, Erika L.	813
Blanks	626

TOTAL VOTES CAST: 4825

Passed by the Town Council 11/9/2020

Attest: Dawn M. Lakeman

Diana Lakeman

From: Richard Angotti
Sent: Tuesday, August 17, 2021 11:21 AM
To: Diana Lakeman; Dean Beaupain; Steve Golieb
Cc: Joshua McNaughton; Michaud, Kamma
Subject: school board

Diana,

It has been brought to our attention that I do not qualify for the position of School Board member while serving as town Manager so therefor I regretfully resign from the position of School Board Member. Although the state statutes mention school committee and not school board, I feel it best that in the interest of open transparency I do not serve. Also, that would mean that if the council does not select a new town manager by September 3rd, I will have to withdraw my nomination for school board as well. As much as I have a love for serving my community and feel I could objectively serve the people of Millinocket. Thank you for allowing me to serve the town of Millinocket.

Title 30-A, Section 2632, that specifies: "A town manager may not serve as moderator, selectman, assessor or member of the school committee."

Richard Angotti
Interim Town Manager, Town of Millinocket, Maine USA
Manager@millinocket.org
Office 207 723 7000 x5
Direct 207 447 4093
197 Penobscot Avenue
Millinocket, Maine 04462 USA
www.millinocket.org





1) The Bicycle Coalition of Maine *Imagine People Here* pedestrian and bike safety demonstration project is fully underway.

- The project plan was approved by the Town and Maine DOT.
- Installation will take place Sept 9th, under the direction of Jim Tasse of BCM.
- All materials are provided by BCM
 - Several crosswalks on lower Central Street up to Katahdin Avenue will be painted to increase crosswalk visibility
 - Several road delineators to calm traffic will be installed
- We need to recruit 4-6 volunteers.
 - There is a Sept 1 zoom call @ 9am to finalize installation logistics

2) DOT PPI (Planning and Partnership Initiative) – TY LIN, the Engineering Firm conducting the Bicycle and Pedestrian Safety Study, will be presenting preliminary findings and asking for public input at the Sept 9th Council meeting. (Note: Central Street and downtown Penobscot Avenue is study area.)

- Need to promote the meeting and encourage community participation at the 9/9 meeting.
- On Tuesday, August 31, from 10-11am, there is a core group meeting to review the draft presentation.

3) Millinocket Memorial Library, Age- Friendly Millinocket and Thrive Penobscot are seeking the right person to serve a year long term as an **Age-Friendly Project Organizer**. Through this opportunity, the Project Organizer will become a Lifelong Maine AmeriCorps Member (LMAP) and work with a core team to develop Millinocket's Age-Friendly plan(we were granted an extension), build collaborative networks and help establish age-friendly programs.

- To learn more about this unique opportunity housed out of MML, contact Diana Furukawa at 207-723-7020 or diana@millinocketmemoriallibrary.org
- To read the full job description and/or apply go to:
<https://millinocketmemoriallibrary.org/jobs/>

Note: This opportunity was made possible because of the Town's status as an age-friendly community and the previous work of Thrive Penobscot in collaboration with the University of Maine Center on Aging. In addition, Maine Community Foundation has granted MML the \$5000 required local match to host a Lifelong Maine AmeriCorps Member.

Respectfully Submitted, Jane Danforth Project Director, Thrive Penobscot
Chair, Age-Friendly Millinocket