



TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS and via Zoom.
Thursday, September 23RD, 2021
4:30 PM

This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: n/a
4. Approval of Minutes: August 12th, August 26th, 2021 Regular Town Council meetings, September 8th, and September 16th, 2021, Executive Sessions.
5. Special Presentations: n/a
6. Interim Town Manager's Report

UNFINISHED BUSINESS: n/a

NEW BUSINESS:

7. ORDER #250-2021 Approval of the Town Warrant for September 9, 2021
8. ORDER #251-2021 Approval of the Wastewater Warrant for September 9, 2021
9. ORDER #252-2021 Approval of an Application for Appointment to the Cemetery Committee (R. Healey)
10. ORDER #253-2021 Approval of Entertainment License Application (Hang Wong)
11. ORDER #254-2021 Approval of Liquor License Application (Hang Wong)
12. ORDER #255-2021 Acceptance of Gloria C. MacKenzie Foundation Grant Award
13. ORDER #256-2021 Approval of Fuel Bid Award
14. ORDER #257-2021 Adoption of the Provisions of 5 M.R.S. § 18252-C (PL2021, Chapter 286)
15. ORDER #258-2021 Authorization of Agreement with Our Katahdin for Use of Loader
16. Reports and Communications:
 - a. Warrant Committee for October 14, 2021, Council Meeting: Chair Golieb and Councilor Bragdon
 - b. Chair's Committees Reports

c. Two Minute Public Comment

17. Adjournment:

Meetings are open to the public and the Town of Millinocket will require masks/face coverings to be regardless of vaccination status while in the Municipal Building. Public Comments and Zoom attendance requests can be emailed to the Town Manager Prior to the Meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. The meeting is also streamed live for your convenience @ townhallstreams.com and find the direct links on our website: Millinocket.org. We thank you for complying.

****Stay Healthy, Stay Safe****

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are common terms:

- **Order** - Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** - A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** - A "second" is used when a councilor supports an order to be discussed and voted upon. Without a "second" an order or motion does not get discussed or voted on.
- **Amendment** - A change to an original order, which can be motioned by a councilor and approved or voted down by the whole Council.
- **Minutes** - Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**- This is the protocol used and questions go to the Council Chair. The Council follows Robert's Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant**- A list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mill Rate** - Tax rate. The tax rate determines what is paid in property taxes. It is stated in "so many dollars per thousand dollars of valuation." Residential property owners may want to seek homestead exemptions or Veterans exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town's Tax Assessor.
- **Two Minute Public Comment** - Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts or feedback publicly. The Council invites any and all people to speak. Questions directed at the Council or Manager will be answered at the following Council meeting; this part of the agenda is not interactive.
- **Executive Sessions** - These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No action by the Council can be taken in Executive Session--only in public Council meetings can any vote or decision be made by the Council.
- **To ask questions** or offer feedback during Town Meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered. Want to do more? Become an appointed member of a committee! The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:
<https://millinocket.org/government/committees-and-boards/>.

August 12, 2021

The Regular meeting of the Millinocket Town Council was brought to order by Chair Golieb in Council Chambers and via Zoom at 4:30 pm.

Roll Call:

Town Council Members Present:

Pelletier	Pray
Jackson-Excused	Danforth
Bragdon	Golieb
McEwen	

Also present: Interim Town Manager/Code Richard Angotti, Town Clerk Diana M. Lakeman, Airport Director Jeffrey Campbell, Fire Chief Tom Malcolm, Presenters (6) Nautilus and Our Katahdin, Media Ben Barr, and 3 in public.

Pledge of Allegiance

Adjustments to the Agenda: Updated Wastewater Warrant- Total Adjustment; Addition of Orders #222-2021, #223-2021, #224-2021.

Approval of the Minutes: April 22 Regular Town Council meeting, July 28, 2021, August 3, 2021, and August 5, 2021 Executive Sessions.

Motion- Bragdon Second- Danforth Vote 6-0

SPECIAL PRESENTATIONS: Rob Pfleging – Nautilus Data Technologies accompanied by Our Katahdin Representation, briefly informed of current development and phase updates as phase 2 study is now complete noting soil samples, structure assessment, site evaluation, etc., informs links are available on website for all interested in information, notes areas of concerns being cautiously optimistic proceeding; introduces attending internal and external team members.

Council Comment: Chair Golieb and Council express excitement and appreciation to the Nautilus team for the updates and presentation noting the community presentation was highly attended and impressively informative answering many questions using natural resources and river preservation using green technology. **Public Comment:** Jeffrey Campbell, Airport Director, expresses great presentation informing the community extending excitement for future Airport activity and connectivity to the community.

Shawn Dewitt, Our Katahdin Representative, sincerely thanks all current and past Town Council's involvement in partnership for projecting great expectations and assistance in support with project allowing it to move forward, recognizes Richard Angotti as an incredible resource and support of this project and the community.

UNFINISHED BUSINESS: n/a

NEW BUSINESS:

Interim Town Manager's Report: August 12, 2021

Continue working with Data center and our Katahdin on Mill site development. The soils test came back, and they are cleared to start removing the debris from the demolition of the old paper mill site.

Continued Negotiations with Public Works union.

TOWN OF MILLINOCKET NOMINATION PAPERS AVAILABLE for Town Council and School Board, at present we have four people who have taken papers out for the two-council positions and 1 person for the school board positions: Papers Taken/Returned to Date - Town Council: Michael A. Madore/Returned, Gail Feliciano/Pending, Gilda Stratton/Returned, Julie Archie/Pending; School Board: Warren R. Steward/Returned.

Planning Board Meeting was held on 7-27-2021 and attached is their vote Not to extend the downtown commercial zone from Birch Street to Katahdin Avenue. It was a 6-0 vote.

Public works has put out for sealed bids on the 1990 Ford Econoline 350 Lift Van as well as the 2006 trackless sidewalk machine. Bids Are due August 31st.

Attached is a letter on the Bicycle and pedestrian program grant funding. We will be required to have a 20% non-federal match required from the town.

Attached is a memo from Chief Malcolm related to service calls for police department. In our previous operation where the police and the fire department were both in the town of Millinocket whenever there was a need for an assist both departments assisted for the safety of all. Under the new arrangement we have been asked not to call the police for a medical lift assist as it might endanger the officer as well as they are not trained to assist in helping with the assist. This will increase the fire department operating line as this will require call ins for support.

Have been working with the Assessor on the Brookfield abatement cases and one ins in the hands of the state board of assessing review. The other is still in the investigation phase.

We have initiated a mask for all people being in any town owned buildings. This is a precaution to help stop the continued spread of the covid virus. The state as well as the county numbers continue to climb. When the numbers go back to where the level was before this latest spike in numbers then we will revert to asking the unvaccinated to wear a mask. Until that time all will be required to mask.

Matthew Ayotte regretfully submitted his resignation from the School Board to the Town Clerk on Monday, August 9th, as he no longer is a resident of Millinocket. The Town Council will have to consider action with this immediate resignation and appoint to fill the vacant seat until November's election.

There is also going to be an ordinance change pertaining to STR (Short Term Rentals) You have it as a backup in the packet and the 10-day prior Public Notice Ad has gone out for the hearing. The first public hearing will be on the next council meeting.

We just received notice of the grant award for the engineering of the Airport terminal building. As soon as the paper works arrives and is reviewed, we will have an order at the next meeting.

*ITM Additions: Read attached Police Report

Police Department: See Attached report

Department Reports:

Public Works Activity Report:

Safety: No issues. Had Preliminary MMA Safety Audit

Public Works: Patching Pavement Holes, Mowing and Trimming Town areas, Mowing Airport Runway Safety Strip Areas, Trimming Tree Branches, Sign Repairs, Fleet Maintenance.

Transfer Station: Wood Ash Pile ready to be hauled to landfill. Notified East and Medway so we can do this all together, Preliminary Osha Safety Audit Thursday July 15th. went well, Working on trash trailer replacement specs. Both trailers are going on 11 years old and showing rust especially on the cross members. Talked to our previous vendor and found they are long longer making trailers. Reaching out to other vendors for quotes. Talked to East Millinocket Public Works and they are also looking to purchase a trailer next year so we may be able to get better pricing buying one from each Town together. Hauling MSW to PERC Plant, they have been having production issues. We have had to by-pass to JRL Landfill a couple of times in the past month. Still waiting for the new facility in Hampden to finalize the sale for the new owner. There is a MRC Townhall virtual meeting on August 5th at 11am if anyone is interested and needs questions answered. Mike Carroll is the Executive Director and is also willing to come and speak at our Council meetings as well. Please refer to the newsletters I have provided with updates on MSW disposal.

Cemetery: 45 Burials YTD, Grounds are looking great. Stone Maintenance will take place as time allows. Respectfully submitted, Ralph Soucier, Director of Public Works

Assessor We are working to complete the commitment of taxes. Sue has been entering the 6% +/- building valuation increases in the software. Supplying information to real estate professional, insurance companies and homeowners. Data entry for personal property, property cards and real estate transfers continue I have been spending time on the Great Lakes Hydro documents for the case

Lorna Thompson

Airport :The G.A.R.D. system recorded 144 aircraft operations this month to date.
Attended FAA/DOT CIP (capital improvement plan) meeting for future airport project funding.
Met with Hoyle Tanner & Associates (our engineering consultant) to go over progress on the Master Plan Update, as well as discussion on our consultant agreement renewal.
The FAA is nearing completion of the new radio communications tower. After completion of the new system, the old tower will be removed. Working on future development/revenue generation spread sheet.
Researching POS (point of sale) systems to replace the handwritten invoices that we use now.
Planning for the fall Fly-In, Cruz-In, and Barbeque is underway. Working on an agreement to dispose of the old PCC building to make way for access to the Nautilus data center.
Respectfully submitted, Jeff Campbell, Airport Manager

Manager of Human Resources, Welfare Director, and Bookkeeper

Human Resources Director: Personnel issues, Assisting Town Manager and Department heads, Office Responsibilities, Follow through with Foreclosure properties, Posting for custodian

General Assistance Director Assisted individuals to meet their unmet needs, Submitting reimbursements

Bookkeeper Processed payroll for Town and Wastewater employees, to include the warrants for the taxes.

AP warrants for this week's council meeting, Yearend work, Preparation for auditor

Lori Santerre, Human Resource Director

RECREATION DEPT. Working at the pools, tennis company resurfaced the courts this week ,
Jody Nelson, Recreation Director

Town Clerk/Tax Collectors Office: Totals include July 17, 2021, to August 8, 2021, Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$655,219.19 were collected, which involved 927 transactions processed in Trio. Diana: finalized the BMV Audit for annual inventory and audited reporting with Sharon's assistance. Finalized Wastewater Billing and sent to print to be mailed out last week. Processed numerous marriage intentions/certificate appointments. Supplied Auditors with FY2021 Minutes. Working on back logged Council meeting minutes. Cemetery recording of deeds, cards, and mapping updates of new internments and purchases. Diana took a vacation from August 2nd to August 6th, with the extra work week and billing and audits finalized, this seemed to be the perfect time for the office. Last week Sharon looked through motor vehicle reports to assist Diana with the motor vehicle audit, also completed the weekly motor vehicle report for week ending 07/23/2021. We processed 63 passenger, 1 motor home, 5 commercial, 16 trailers, 1 bus, 1 special equipment. The state total was \$7,086.31 and the excise tax was \$16,125.53.

Sharon is currently working on the weekly motor vehicle report for week ending 07/30/2021- we processed 91 passenger vehicle, 6 motorcycles, 2 moped, 4 antiques ,10 commercial and 18 trailers totaling \$9157.97 in state fees, 24,027.59 in excise tax. Motor vehicle reports are currently up to date.

Sharon processed the monthly reports for July, County Motor Vehicle and County Boats for Penobscot and Piscataquis County. 40 motor vehicles for Penobscot county totaling \$9,364.28 and 15 motor vehicle for Piscataquis totaling \$4,387.31. A total of 55 vehicle totaling \$330.00 in agent fees. 12 boats for Penobscot totaling \$115.20 in state fees and 5 boats for Piscataquis totaling \$53.80 in state fees. The agent fees totaled \$102.00 for boats.

The office is now opened on Wednesdays, with Diana on Vacation, Amber and I processed 17 motor vehicles, an Atv registration, and a dog license the first week, business has been steady.

Roxanne completed the July monthly reports for Inland Fisheries and Wildlife. Totals for July \$8057.53 for boats and Atv and \$464.00 for Game. She also completed the dog licensing report \$29.00 and vital records \$74.80. Request for tax information has been coming in via e-mail fax, mail and phone calls, I have been replying to the request. Processing daily mail and drop box payments, continue training on window and motor vehicle transactions. Roxanne and Amber, in their down time, are working on the preservation of older vital records by indexing, inserting the records into acid free sheet protectors, and filing them appropriately. Creating Agendas, posting Email correspondence, returning phone messages and inquiries of account details and totals.

Election: Prep for the upcoming November General/Municipal election has begun, received first packet via email containing numerous literatures, Absentee Applications, and report backs.

Advertisements in local paper, Website, and posted on all bulletin boards: Nomination circulations for November's nomination cycle of (2) Town Council 3-year term and (1) School board 2-year term and (1) 3-year term, papers were available July 26th and August 10th and are due back to the Clerk's office by 4:00pm, **September 3rd**. ****Papers Taken/Returned to Date**** - Town Council: Michael A. Madore/Returned, Gail Feliciano/Pending, Gilda Stratton/Returned, Julie Archie/Pending; School Board: Warren R. Steward/Returned.

Other Items: Boards with expiring/expired seat(s) for August 2021: Board of Assessment Review (1), Recreation Advisory Committee (2), Planning Board-Alternate (1).

Diana M. Lakeman Town Clerk/Deputy Tax Collector

Sharon A. Cyr Tax Collector/Deputy Clerk

Treasurer My prep work for the 6/30 Trio system roll over focused on fixed assets and depreciation, as this work needs to be completed before the year-end process is Initiated.

I also completed the information request for the auditors so that they can begin their prep for the FY21 audit. The FY21 onsite audit will be conducted for The Town and School the week of September 13.

The Trio year-end roll over encountered some issues most of which appeared to be related to a 'registry' system fix that was not installed on all computers Which use Trio. Trio support was able to check a majority of the computers on the 30th and the few remaining users were instructed to contact Trio Before accessing the system to avoid potential data corruption issues. The problem should go away once we change over to SQL later this year.

I did some budget forecasting for the Wastewater Department to determine how much more debt would be feasible for the department under the current rate Structure which will is necessary for future project planning. Most of my focus in July will center around finalizing the FY21 close and loading the FY22 budget.

Mary Alice Cullen, Treasurer, Town of Millinocket

Code Enforcement Worked with planning board chair on information for next planning board meeting.

Meet with taxpayers on complaints. Issued property maintenance letters to residents in violation of property maintenance. Received various permit applications for electrical, accessory structures and alteration permits Started reviewing electronic version of code for accuracy with the written copy.

Respectfully , Richard Angotti

Wastewater The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed on a daily basis. The Lou Silvers Construction Co. has been moving down New Jersey St. to Ohio St., installing permanent 4" residential sewer connections to the main sewer line. They have approximately 17 more sewer connections to complete the pipe installation portion of the project. T. Buck Construction Co. has completed installing the 8" sewer main on Oxford St. as well as 8" sewer main on Oak St. They are currently installing 4" residential service connections on Oxford St.

James Charette, Superintendent Millinocket WWTF

Fire Monitoring cases in our area have had spike over past couple of weeks. Continue to check daily data on COVID-19 but have stopped giving daily reports will pass on any information that the CDC feels is necessary. Monitoring crew and making sure that everyone is trying to keep safe and mentally conditioning during stressful times. Fire Station is still locked down, and Fire and EMS personnel will continue to wear mask as per Maine EMS. Conducted monthly Fire and EMS training. Conducted inspection with CEO of apartment building for citizen looking at using for group home for ladies. Spoke with school superintendent about reopening of school this year and have seen the plan that he is presenting to School Board and am in full support of this plan. Attended emergency EMS COVID meeting with changes to EMS protocols around PPE protection, will continue to follow as this develops. Checked with other town departments on face masks and have supplied some also have placed order for replacements at this time. Checked with Autotronics on new ambulance and am expecting to take delivery in next couple of weeks. 789 is only being used as emergency backup at this time do not want to invest any more monies into it at this time. Due to COVID have not been able to get work done on windows in front of Fire Station have talked with contractor and trying to get commitment to due this before winter.

FIRE AND AMBULANCE RUNS REPORT FOR JULY 2021:

AMBULANCE: Local BLS: 31, Local ALS: 27, Out of Town BLS: 5, Out of Town ALS: 9, No Transport: 20, Police Stage: 2, Public Assist: 1, Medic Intercept: 1, Lost Calls BLS: 4, Lost Calls ACLS (Paramedic): 11, Lost Calls ACLS (Required Nurse): 0

FIRES: Fireworks: (Standby), Assist Amb.: (4-Lift Assist), Structure: (1), Electrical: (1-Battery Issue) Mutual Aid: (2-East Mkt. Structure), Public Assist: (2-Wires Down, 1-Lock Out)

Chief Thomas Malcolm, Millinocket Fire Department

Council Comments: Councilor Pelletier expresses appreciation for the report, notes his support for the Bicycle- Pedestrian study, good to see tennis courts updated, inquires revaluation update from Assessor, *ITM- Pending process with delayed monies.

Councilor Pray expresses appreciation for the detailed report, anticipates totals going forward in reporting for various departments, expresses concerns for Police Department that training not available specific to lift assist, -Fire Chief Tom Malcom-understands issues with injuries when responding to assist; inquires volunteer program available, Fire Chief Tom Malcolm concerns of increase to budget anticipating all assists will be considered call ins per union agreement, shares appreciation to Interim Town Manager for following State guidelines with mask mandates regardless of vaccination status noting regional increase of Covid infected is rising daily in consideration for the community's health, concerns Transfer Station over budget with appreciation for impact presentation, inquires of specifics for Airport grant monies and flight logs; Airport Director Jeffrey Campbell informs there is a daily flight log kept, Councilor Pray- advantageous to have a based operation total available, expresses interest in number of complaint totals pertaining to Code.

Councilor McEwen: n/c

Councilor Danforth inquires intent of older ambulance, Fire Chief Tom Malcolm informs it will be traded in use as emergency backup, inquires availability for prevention efforts for life assist backup; Fire Chief Tom Malcolm informs no program available noting majority of assist calls are slip and falls, falling out of bed, heavier lifts typically require more assistance for stability.

Councilor Bragdon expresses concerns for the department and appreciation to Tom and his team for all their great efforts with anticipation revisiting in future contract understanding assist concerns.

Chair Golieb emphasizes safety concerns with lift assists of issue stating extra cost to the town for call ins, informs grant monies are specific Airport projects, supports contract tracing at town meetings, expresses appreciation to the departments and Interim Town Manager.

Public Comments: Sandra Sullivan, 104 Sunset Drive, inquires clarification of 2 openings on ballot for School Board, *ITM- Yes, expresses concerns as of contracted police department picking and choosing calls to respond to further expressing concerns of opting out of response calls for all safety as previously paid for services to Millinocket under contract; Fire Chief Tom Malcolm informs East Millinocket down not life assist as a practice.

Zoom Chat: Julie Archie, anticipated mandatory requirements with return of masks.

ORDER #213-2021 PROVIDING FOR: Execution of the Town Warrant for August 12, 2021

IT IS ORDERED that the Town Warrant for August 12, 2021, in the amount of \$305,634.32 is hereby approved.

Motion- Bragdon Second- Pelletier Vote 6-0

Councilor Comment: Noted the larger expenses

Public Comment: none

ORDER #214-2021 PROVIDING FOR: Execution of the Wastewater Warrant for August 12, 2021

IT IS ORDERED that the Wastewater Warrant for August 12, 2021, in the amount of \$35,265.76 is hereby approved.

Motion- Pelletier Second- Bragdon Vote 6-0

Councilor Comment: Noted contract with T-Buck Sewer Project

Public Comment: none

ORDER #215-2021 PROVIDING FOR: Approval of a Victualer License for Dirty Dogs Mobile Food Cart.

IT IS ORDERED that the attached application for a Victualer license is hereby approved for:

Troy McAvoy, 74 Maine Street, East Millinocket, Me
d/b/a

Dirty Dogs, Mobil Food Cart.

Motion- Pray Second- Danforth Vote 6- 0

Councilor Comment: Councilor Bragdon questions if applicant was informed of the cancelations of Trails End Festival, -Town Clerk Diana Lakeman states she did not inform as she just found out herself noting the applicant's interest of Victualing the remainder of the license period.

Public Comment: HO/Fire Chief Tom Malcolm informs the Chambers intention to contact it involved vendors further noting applicant expressed interest to sell in town extending through the year.

ORDER #216-2021 PROVIDING FOR: Approval of an Application for an Entertainment License for Scootic In, Inc.

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

Scootic In, Inc., 70 Penobscot Avenue, Millinocket

d/b/a

Scootic In Restaurant, 70 Penobscot Avenue, Millinocket

Motion- McEwen Second- Pray Vote 6-0

Council Comment: none

Public Comment: none

ORDER #217-2021 PROVIDING FOR Approval of an Application for a Malt, Vinous and Spirituous Liquor License for Scootic In, Inc.

IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for:

Scootic In, Inc., 70 Penobscot Avenue, Millinocket

d/b/a

Scootic In Restaurant, 70 Penobscot Avenue, Millinocket.

Motion- Danforth Second- McEwen Vote 6-0

Council comment: none

Public Comment: none

ORDER #218-2021 ***AMENDED** PROVIDING FOR: Appointment to the School Board.

IT IS ORDERED that the Millinocket Town Council appoints ***Richard Angotti** as a member to the School Board to finish out the vacant that will expire November 2, 2021.

Motion- Bragdon Second- McEwen Vote as Amended 4-2 (McEwen-Golieb/Opposed)

Council comment: Council discussion informs past practices of choosing candidate with next highest votes noting Richard Angotti is that candidate with majority in favor further noting the difference between the vote totals while expressing some concerns of work load and possible conflict of interest as candidate is current Interim Town Manager having suggested due diligence and reach out to all candidates on the ballot with inquiries of expressed interest, concluding with expressed reservations, majority in favor of amending to appoint Richard Angotti as the voters did express with overwhelming support.

Councilor Bragdon motions to amend order #218-2021 to appoint ***Richard Angotti**, Second by Pelletier, Vote on the Amendment 4-2 (McEwen-Golieb/Opposed)

Public Comments: Interim Town Manager, Richard Angotti, informs he has expressed interest to serve on the School Board anticipating his term for Interim Town Manager will be up soon;

Michael Madore, 107 Michigan St, informs past practice as prior councilor was to appoint next highest vote totals noting the council has the authorization to appoint anyone;

Sandra Sullivan suggests taking timeline into consideration to appoint as an interview process wouldn't be an efficient use of time of the remaining seat and wouldn't be the right thing to do.

ORDER #219-2021 – **Removed** –

PROVIDING FOR: Approval of Street Closures – Trails End Festival.

IT IS ORDERED that the Millinocket Town Council approves the various street closures as scheduled below for the Trails End Festival schedules for September 10th, 11th, and 12th, 2021;

Friday, Sept. 10th: Close Parking Lot at Bandstand from 7AM and keep closed till Midnight on Saturday, Sept. 11th

Close Poplar St. from Penobscot Ave. to Katahdin Ave. from Noon on Friday, Sept. 10th till Midnight on Saturday, Sept. 11th.

Close Municipal Parking Lot on Penobscot Ave., also Summer St. from Aroostook Ave. to Penobscot Ave. from 7AM to 4PM.

Have Police Officer to lead parade from Stearns High School across Second St. to Penobscot Ave. and down to Bandstand at 10AM on Saturday, Sept. 11th.

Sunday, Sept. 12th, Close Congress St. from Pine St. to Granite St. from 7AM till 4PM. Only allow local residence access to and from their homes. This will help with safety concerns during the events.

Close inside outgoing travel lane on Central St. bridge from 9AM-11AM for the rubber duck race to address safety concerns with the crowd.

Note: Submitted by Chief Thomas Malcolm, Millinocket Fire Dept.

Motion- Second- Vote - **Removed**

Councilor comment: n/a

Public Comment: n/a

ORDER #220-2021 PROVIDING FOR: Approval of Matching Grant Funds

IT IS ORDERED that the Millinocket Town Council approves the 20% matching funds for the bicycle and pedestrian grant funding for engineering.

IT IS FURTHER ORDERED that the Interim Town Manager is authorized to sign any and all documents to complete this engineering.

Motion- Pray Second- Danforth Vote 6-0

Council Comment: Councilor Pray inquires grant match intent and process with suggestion to lower speed limit – Councilor Danforth informs engineering study DOT requires commitment form council requiring 20% match funds providing approval to continue and will consider data for future phases; Public Works Director Ralph Soucier informs DOT requires data provided from the study to take into consideration for the walk, bike and car traffic.

Public Comment: John Cyr, Zoom, informs speed sign on Central Street has software capability to keep all traffic counts offering as suggestion to utilize.

ORDER #221-2021 PROVIDING FOR Authorization to Request Land from Upper Valley Economic Corporation (UVEC)

WHEREAS, in 2017 the Katahdin Tourism Partnership (KTP) approached the Millinocket Town Council to create a park on land at the corner of Central Street and Penobscot Avenue in Millinocket, referred to as Heritage Plaza, and,

WHEREAS, KTP board and MDOT representative Fred Michaud presented to the Millinocket Town Council the plans for the property, in which it was stated the Town of Millinocket would receive the property back from UVEC once a park was constructed, and,

WHEREAS, On April 30, 2018, the land adjacent to Millinocket Town property was purchased by UVEC on behalf of KTP via a grant from the Sewall Foundation, with an internal agreement the KTP would take ownership upon KTP received its 501(c)3 designation despite previously committing to convey land to the Town of Millinocket, and,

WHEREAS, the KTP still has not received 501(c)3 designation, and,

WHEREAS, since 2017 the Town of Millinocket has requested updates from the KTP with either little to no response or change in status, and,

WHEREAS, the KTP created design plans for Heritage Plaza requiring an estimated \$1 million to construct, and,

WHEREAS, the KTP has suspended board meetings until Fall of this year due to a lack of board member participation, rendering the KTP unable to make a quorum, and therefore unable to take any action on future fundraising or 501(c)3 designation, and,

WHEREAS, the Millinocket Town Council does not see a viable pathway for Heritage Plaza to materialize given the past five years of inaction and current circumstances surrounding KTP,

IT IS NOW ORDERED the Town Manager send a letter to the KTP board and UVEC leadership requesting that the land referred to as Heritage Plaza be conveyed to the Town of Millinocket for the purpose of completing said park.

Motion- Danforth Second- Bragdon Vote 6-0

Councilor Comment: Chair Golieb explains the purpose of order as clarification the property is not Town owned and informs is under ownership of KTP.

Councilor discussion share concerns of lack of transparency of initial intent for property with unreasonable monetary expectations noting tax status considered up to date as deemed Non-profit expressing appreciation of bringing attention to this matter furthering clarification of order's intent for sending letter with anticipation of Councilor Jackson's insight having joined meetings and involvement with groups for discussion purposes and conclusion of council support of letter; Chair Golieb states there hasn't been KTP Board meetings, just facilitating, also noting Councilor Jackson's support for this order.

Councilor Danforth expresses appreciation for clarification noting her support for sending letter.

Public Comment: Michael Madore, 107 Michigan Street, offers his insight as he was Council Chair at the time with intent for green space in downtown are with promise once project was complete, the Town would regain ownership for perpetuity noting the intent was not honored, unable to give money back to the town with no real action of filling for proper business (UCC) further noting council action is long overdue.

Jeffrey Campbell, 3 Juniper Street, states it was clear to the community knowing at that time of property sale, the proposal and intent was for the property to be developed as a green space and turned back over to the town.

Councilor Bragdon expresses appreciation to Michael Madore for the information.

ORDER #222-2021 PROVIDING FOR Authorization for the Interim Town Manager to sign the Letter of Intent for the State of Maine Community Development Block Grant – Special Projects Program, and;

WHEREAS, This grant request would provide implementation funding to install signage throughout the Millinocket area to help direct visitors to key areas of the municipality and surrounding areas, and;

WHEREAS, The Northern Forest Center provided staff support to assist in the research and development, and grant writing of this project.

THEREFORE IT IS NOW ORDERED the Interim Town Manger authorize/sign the Letter of Intent for the State of Maine Community Development Block Grant – Special Projects Program.

Motion- McEwen Second- Danforth Vote 6-0

Council Comment: Councilor McEwen expresses appreciation to Brittany Grutter for her support given for this project and all that were involved in preparation and install of signage for the community specifically for urban contact zone.

Councilor Pray offers his supports as covered by grant monies emphasizing no monies required from the town.

Chair Golieb expresses appreciation to Public Works Department, and all involved with the project.

Public Comment: none

ORDER #223-2021 PROVIDING FOR: Acceptance of Grant Funds

IT IS ORDERED that the Millinocket Town Council accept funds from the 2021 State Economic & Infrastructure Development Grant in the amount of \$203,439.

IT IS FURTHER ORDERED that the Town Council authorizes the Interim Town Manager to sign any all documentations for the acceptance of this grant.

Motion- Danforth Second- Bragdon Vote 6-0

Council Comment: Chair Golieb informs the grant monies is specifically for the airport project terminal building continuing with next phase.

Public Comment: Jeffrey Campbell, Airport Manager, shares appreciation to all involved in the project expressing excitement having Millinocket chosen as this was highly sought out.

IT IS ORDERED that the Millinocket Town Council authorizes the Interim Town Manager to sign up for a subscription to Grant Watch. This subscription is 199 dollars annually for complete access. This will allow us to access grants for the town on economic development, school and if there are grants for business that we could share with business of the council.

Council Comment: *Interim Town Manager informs a lot of grants available with most requiring a subscription which will be easily located centrally with anticipation to keep all opportunities available moving forward.

Public Comment: none

- a. Warrant Committee for August 26, 2021, Council Meeting: Councilor Bragdon and Councilor Danforth.
- b. *Chair's Committee Reports:* Councilor McEwen- Economic Development Committee, informs CDBG Downtown Revitalization meeting is priority with anticipation of projects to start mid-September. Councilor Danforth- Age Friendly Committee, expresses excitement with suggestion for all to view the AARP video of Katahdin Snowdown on Millinocket.org, looking for community response for consideration as installation to slow traffic on Central Street for bicycle and pedestrian safety will be implemented in September.

Two Minute Public Comment: Ben Barr, informs the Music on the Porch will be held at the Bandstand on Saturday, August 28th, at 6:00 pm noting this is an international event, the house band Thundering Country will be performing inviting the public to join following all CDC guidelines, free of charge while accepting donations for Veterans Project.

Brittany Grutter- expresses appreciation to all in assisting to help her bring funding for this project. Sandra Sullivan, 104 Sunset Drive, extends thanks to all noting the positive involvement and workings of the Council understanding how hard it is to keep services up and taxes down.

Motion to adjourn at 6:30 p.m.—Pray, Second—McEwen Vote 6-0

August 26, 2021

The Regular meeting of the Millinocket Town Council was brought to order by Chair Golieb in Council Chambers and via Zoom at 4:30 pm.

Roll Call:

Town Council Members Present:

Pelletier	Pray
Jackson- Zoom	Danforth
Bragdon	Golieb
McEwen	

Also present: Interim Town Manager/Code Richard Angotti, Town Clerk Diana M. Lakeman, Airport Director Jeffrey Campbell, Fire Chief Tom Malcolm, Media Ben Barr, 4 in public and 4 in Zoom public.

Pledge of Allegiance

Adjustments to the Agenda: n/a

Approval of the Minutes: May 13th, May 27th, June 10th, 2021 Regular Town Council meetings, June 21st, 2021 Special meeting, and June 21st, August 17th, August 20th, 2021 Executive Sessions.

Motion- McEwen Second- Jackson Vote 7-0

Councilor Danforth approved the minutes with the suggested corrections in the June 10th minutes pertaining to Chair McEwen as Golieb was not in attendance, and Community Initiatives Director within the May 13th minutes, Chair Golieb included two candidates in attendance to be corrected in the August 20th Executive Session.

Town Clerk noted and made the appropriate corrections.

SPECIAL PRESENTATIONS: n/a

Entered into 1st Public Hearing @ 4:34 pm.

ORDINANCE #2-2021 PROVIDING FOR: An Adoption of the Amendment to Chapter 125, Article VIII, §46.1 of the Code of the Town of Millinocket

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MILLINOCKET that the attached Chapter 125, Article VIII, §46.1 Short Term Rental Ordinance of the Millinocket Code is hereby adopted as amended .

IT IS FURTHER ORDAINED that the Town Clerk make appropriate changes to incorporate this chapter into the Millinocket Code and distribute new pages to all persons known to have a copy of the Code.

Motion- Bragdon Second- Jackson Vote – First Reading – No action

Public Comment: Charles Cirame, 34 Maine Avenue, states page 453 in Code is an addition not an amendment, suggests waiting on action pending state legislation currently in session in regards to this matter, informs discussions in planning board meetings share interest with cautions to consider changing ordinance as intended to provide safe environment with request for leniency of an application and inspection process, expresses concerns of language as proposed addressing STRs equivalent to rental regulations and guidelines, furthers concern as written displays lack of support from the Town with the proposal of regulations noting the Town website shows support welcoming entrepreneurs and is afraid this ordinance as written does not.

Tom Malcolm, 72 School Street/Fire Chief/Health Officer, strongly urges council to support this ordinance as written keeping the community's safety a priority while inviting to concerning businesses as well.

Richard Angotti, 222 Katahdin Avenue/Interim Town Manager, notes the Planning Board including himself, has spent many hours in discussion addressing all concerns, states this ordinance is simply a onetime application process free of charge addressing the concerns as unknown and is clearly requesting information

for Town acknowledgement and property owner/manager accountability providing only name, address and contact information, clarifies ordinance is an amendment to Chapter 46 currently in the Code of Millinocket. *Council Comment:* Council discussion offers majority support of ordinance and application process with consideration of revisiting verbiage of ordinance as written with suggestion for clarification, definitions, and requirement leniency while sharing concerns of safety for both applicant and tenants, noting in conclusion the Town's acknowledgement of current zoning requirements and consideration of community interest with intention to restructure ordinance as written to address council and community concerns.

*Interim Town Manager/Code Enforcer, Richard Angotti, expresses the importance of the application process for STR's, as suggested, would allow the Town to be knowledgeable of related businesses, address issues and concerns.

Out of Public Hearing @ 5:05 pm

UNFINISHED BUSINESS: n/a

NEW BUSINESS:

Interim Town Manager's Report: August 26, 2021

Continued Negotiations with Public Works union., TOWN OF MILLINOCKET NOMINATION PAPERS AVAILABLE: See election clerk report for names. Data center update: Our focus this week is on the SLODA amendment: We re-surveyed and made line adjustments to the NDT parcel today. The existing intake and outflow pipes are being energized, traced, mapped. Site plan will be updated with information on the pipes, and we will add easements NDT has retained architects to give us drawings and drainage. NDT/Architect meetings were held today in Reston VA. The focus next week is the screen house where a coffer dam will be installed, and the screen removed and inspected We began discussions with Brookfield on how best to cross the penstocks with heavy equipment. Brookfield will have a team on site in early October to identify the ratings at the various crossings over the penstocks. We believe, as do they, the best place to cross will be the railroad tracks. Roads will be posted by Brookfield with load limits. All permits are moving forward. I will let you know when we file. We will inform you when we anticipate a need for a public meeting and public notices will be posted in the Katahdin Region News. Letter From the Millinocket Planning Board to Rick Cyr Jr, Dale Hayes and Jessica Pelkey- *See Attached

*Additions -BMV audit report came back with minor errors due to Trio's inventory reporting/removal system that have been since recognized, reconciled, and approved by BMV Audit services, thanks the department for working efficiently to finalize the process.

-Announces the new agreement for Ambulance Billing Services anticipating legal support with inspection.

Police Department: See Attached report

Department Reports:

Public Works Activity Report: **Safety:** No issues.

Public Works: Fleet Maintenance ongoing. Preparing for winter operations. Trimming tree limbs on plow routes. Line painter should be here this week to paint double yellows and white edges on main runs.

Transfer Station: Wood Ash Pile ready to be hauled to landfill. Notified East and Medway so we can do this all together on Wednesday this week. Preliminary Osha Safety Audit Thursday July 15th. went well. Working on electrical upgrade for the Compactor Building.

Cemetery:55 Burials YTD, Grounds are looking great. Stone Maintenance will take place as time allows.

Respectfully submitted, Ralph Soucier, Director of Public Works

Assessor: Sue is nearing completion of the data entry for the 6% +/- building valuation increases. Once this project is completed, she will return to entering the property card information into the TRIO software.

We continue to work on the commitment of taxes. Updates to Personal property have been entered

As is given in each report, we are supplying information to real estate professional, insurance companies and answering property owner questions. Almost all real estate transfers are entered

My denial letter for Great Lakes Hydro's abatement request (for the 4-1-20 tax year) was sent. They received my electronic version on August 5, 2021 and the hard copy via certified mail on August 9, 2021. They have 60 days to appeal my decision to the local Board of Assessment Review.

Manager of Human Resources, Welfare Director, and Bookkeeper

Human Resources Director: Personnel issues/WC/Unum/Family Medical Leave. Assisting Town Manager. and Department heads. Office Responsibilities. Follow through with Foreclosure properties. Posting for custodian/Interviewing. Posting for Temporary Recreation Maintenance

General Assistance Director: Assisted individuals to meet their unmet needs. Submitting reimbursements

Bookkeeper: Processed payroll for Town and Wastewater employees, to include the warrants for the taxes. AP warrants for this week's council meeting. Preparation for auditor

GENERAL ASSISTANCE STATISTICS FOR JULY 2021

	<u>MONTHLY</u>		<u>YTD</u>	<u>JULY 2021</u>			
RENT	\$817.50		\$817.50				
				# OF CASES	# HOUSEHOLD	# TANF	# APPOINT.
ELECTRICITY	-0-	-0-	3	4	0	3	
LP GAS	-0-	-0-		<u>LAST MONTH</u>			
MEDICAL	-0-	-0-					
				# OF CASES	# HOUSEHOLD	# TANF	# APPOINT.
HOUSEHOLD	-0-	-0-	4	6	0	4	
WATER	-0-	-0-					
				<u>LAST YEAR</u>			
CLOTHING	-0-	-0-					
				# OF CASES	# HOUSEHOLD	# TANF	# APPOINT.
FOOD	-0-	-0-		2	2	0	2
BABY	-0-	-0-					
FUEL	-0-	-0-		<u>WORKFARE</u>			
OTHER	-0-	-0-		# OF CASES	# HOUSEHOLD	# HOURS	
TOTALS	\$817.50	\$817.50	0	0	0	0	

TOTAL DOLLAR AMOUNT SPENT IN JULY 2020 \$619.00.

TOTAL DOLLAR AMOUNT IN JULY 2021 COMPARED TO JULY 2020 SHOWS AN INCREASE OF \$198.50.

RESPECTFULLY SUBMITTED, LORI A. SANTERRE, WELFARE DIRECTOR

RECREATION DEPT: Getting ready for soccer which will start September 7th. Lined a soccer field and football field for little giant football. We have 50 signed up for grades 2-6. Winterized the East Millinocket pool, and will be winterizing the Millinocket pool next week.

Jody Nelson, Recreation Director

Airport: The G.A.R.D system has recorded 343 aircraft operations this month to date. Assisted the Maine Forest Service with a rescue operation by providing Jet Fuel after hours. Participated in meetings with Town Manager candidates. Attended a Sustainability meeting at the library, (Airport Terminal Building and Fire Station discussed). Planning for Fall Fly-In, Cruz-In, and Barbeque. Designing flyers and T Shirts.

Respectfully submitted, Jeff Campbell, Airport Manager

Town Clerk/Tax Collectors Office: Totals include August 9th to August 20, 2021, Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$428,492.32 were collected, which involved 1185 transactions processed in Trio. Processed numerous marriage intentions/certificate appointments. Certifying nomination papers. Appointments to Police Department. Community is adjusting to the office being opened on Wednesdays.

Working on Council meeting minutes. Cemetery recording of deeds, cards, and mapping updates of new internments and purchases. Last week: Sharon finished the weekly motor vehicle report for week ending 08/06/2021. We processed 83 passenger vehicles, an Antique, 2 passenger trucks, 13 commercial, 11 trailers, 3 motorcycles and a moped. The State total was \$10,076.56 and the excise tax total was \$22,394.26.

This week: Sharon processed the motor vehicle report for 08/13/2021. We processed 57 passenger vehicles, 2 antiques, 1 motor home, 2 passenger truck, 6 commercial, 4 trailers, 2 motorcycles, a transit plate and 6 transfers. The state total was \$3,457.53 and the excise tax total was \$16,393.70. The July wastewater billing went out, payments have been coming in, customers are utilizing the drop box, mail as well as coming in-person. Request for tax and sewer information have still been coming in via e-mail, fax and phone calls.

Diana and Sharon attended the free Trio Virtual Training Conference this week. Processing daily mail and drop box payments, continue training on window and motor vehicle transactions. Roxanne and Amber, in their down time, are working on the preservation of older vital records by indexing, inserting the records into acid free sheet protectors, and filing them appropriately. Creating Agendas, posting Email correspondence, returning phone messages and inquiries of account details and totals.

Election: State: Receiving Secretary of State election forms and responding appropriately.

Municipal: Advertisements to local paper, website, local radio and posted on all bulletin boards: Nomination circulations for November's cycle: (2)3-Year Town Council seats and (1)2-Year and (1)3-Year School board seats, Nomination papers are available in the Clerk's office and are due back by Friday, September 3rd, at 4:00pm. **Papers Taken out-Town Council:** Michael A. Madore/**Returned**; Gail Feliciano/**Returned**; Gilda Stratton/**Returned**; Julie Archie/**Returned**; Malorrie Nadeau/Pending; Heidi Wheaton/Pending; Steven Golieb/Pending; Daniel Reed/**Returned**. **School Board:** (3-Year)Warren R. Steward/**Returned**; Mallorie Nadeau/Pending, (2-Year) Richard Angotti, Jr/Pending; Donald E. Raymond/Pending.

Other Items: n/a

Diana M. Lakeman Town Clerk/Deputy Tax Collector, Sharon A. Cyr Tax Collector/Deputy Clerk

Treasure: The 2020 Workers' Compensation Audit resulted in an underpayment of \$22,905 for 2020. I have requested a copy of the audit report From MMA because I have not seen the final audit report and therefore am not able to determine where the problem lies for the premium deficit.

The new auditors have requested another round of FY21 information in preparation for their onsite visit the week of 9/13. Although the Wastewater Department has finalized a \$3M bond payable to the Maine Municipal Bond Bank, there remains \$1.572M that has not been spent. This money is projected to be spent wrapping up the State Streets Sewer Project and satisfying the grant match required for the Bates/Elm Street CDBG grant if all stays on schedule. In order to access these funds, a request must be made to the Bond Bank with invoice backup. Olver is coordinating this activity.

Mary Alice Cullen, Treasurer

Code Enforcement: Planning board meet and approved the site plan for the Kelly Lane/ Bates Street lot. I have issued a permit. See attached letter from the planning board chair. Worked with planning board chair on information for next planning board meeting to be announced. I am behind on permit filing but as soon as the new manager is onboard, I will be able to catch up and give a more detailed report. Continued reviewing electronic version of code for accuracy with the written copy.

Respectfully, Richard Angotti

Wastewater: The Wastewater Operations Report. The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed on a daily basis. On the State Street sewer upgrade project, Northeast Paving Co. has started paving in all the residential sewer connection trenches. This will continue through next week. The T. Buck Construction Co. is working on changing the sewer main and manholes on the back side of Lincoln Street and Knox Street sections this week as well as the water main for the Maine Water Co. on Elm Street. On Monday 8/16/2021 at 6:43 am we stopped discharging to the Penobscot River. This is done annually around this time every year to avoid having to chlorinate the effluent due to higher E.coli bacteria test results. Usually for about two weeks if possible Millinocket WWTF, James Charette, Superintendent

Fire: Monitoring cases in our area have had spike over past few weeks.

Continue to check daily data on COVID-19 but have stopped giving daily reports will pass on any information that the CDC feels is necessary. Monitoring crew and making sure that everyone is trying to keep safe and mentally conditioning during stressful times. Fire Station is still locked down, and Fire and EMS personnel will continue to wear mask as per Maine EMS. Following Maine EMS guidelines that require all EMS personnel to be vaccinated, this includes spare drivers. Have supplied Town Dept. with needed PPE items and have more ordered as well as in stock. Was invited to present at Age Friendly State meeting on Fire Education and ways it can work with Age Friendly Communities. Chief is away Wednesday through Saturday this week at Maine Fire Chiefs Conference. Worked with Nautilus on water supply to hydrants on their project. Talked with Brookfield about 911 address for their facility in Our Katahdin property.

Chief Thomas Malcolm AEMT, FLSE, EMA Director, Public Health and Safety Officer, Millinocket Fire Department

Council Comments: Councilor Pray compliments Mr. Friel for Stream Project, anticipates assistance from area clubs for further support for future use of stream, inquires painting of line and directional on roadway on certain streets be part of safety study, clarifies finalization with completion of data entry in assessor's office, inquires if Police Department is fully staffed, shares concern for public safety department as not equipped with body cameras and inquires if tri-town shares interest.

Chair Golieb anticipate revisiting contracts and current policies updating verbiage.

Public Comments: none

Zoom Chat: none

ORDER #229-2021 PROVIDING FOR: Execution of the Town Warrant for August 26, 2021
IT IS ORDERED that the Town Warrant for August 26, 2021, in the amount of \$32,566.37 is hereby approved.

Motion- Danforth Second- Bragdon Vote 7-0

Councilor Comment: Noted the larger expenses

Public Comment: none

ORDER #230-2021 PROVIDING FOR: Execution of the Wastewater Warrant for August 26, 2021
IT IS ORDERED that the Wastewater Warrant for August 26, 2021, in the amount of \$671,195.52 is hereby approved.

Motion- Danforth Second- Bragdon Vote 7-0

Councilor Comment: Noted the larger expenses

Public Comment: none

ORDER #231-2021 PROVIDING FOR: Re-Appointment to the Recreation Advisory Committee.
IT IS ORDERED that the Millinocket Town Council approves the application for the re-appointment of Thomas Malcolm to the Recreation Advisory Committee for a three (3) year term to expire August 31, 2024.

Motion- Pelletier Second- McEwen Vote 7-0

Council Comment: Councilor McEwen and Chair Golieb express their appreciation for the continued service to the Town of Millinocket.

Public Comment: none

ORDER #232-2021 PROVIDING FOR: Re-Appointment to the Recreation Advisory Committee.
IT IS ORDERED that the Millinocket Town Council approves the application for the re-appointment of Richard Rideout to the Recreation Advisory Committee for a three (3) year term to expire August 31, 2024.

Motion- Jackson Second- Danforth Vote 7-0

Council Comment: Councilor McEwen and Chair Golieb express their appreciation for the continued service to the Town of Millinocket.

Public Comment: none

ORDER #233-2021 PROVIDING FOR Approval of the proposal and work plan provided from Haley Ward to continue Downtown Revitalization under the Community Development Block Grant – Downtown Revitalization Program, and;

WHEREAS, This proposal and work plan is for continued project implementation of the Main Street Lighting and Veteran's Memorial Park improvements;

WHEREAS, The Town of Millinocket was awarded grant funds in the amount of \$300,000 from the State of Maine to fund the engineering and implementation requirements of this project.

NOW THEREFORE,

IT IS ORDERED that the Town Council approve the proposal and work plan attached to continue CDBG Downtown Revitalization on Main Street and in Veteran's Memorial Park and,

IT IS FURTHER ORDERED that the Town Council authorizes the Interim Town Manager to sign any and all necessary documents to complete this project.

Motion- McEwen Second- Pelletier Vote 7-0

Council comment: Councilor McEwen informs State and local monies in conjunction in site planning and fulfilling Downtown Revitalization projects noting anticipation of State approval pending amended grant. Councilor Pray expresses his appreciation to Councilor McEwen and all his efforts, invested time, and involvement, Councilor Danforth extends the same appreciation including all involved noting Brittany Grutter. Chair Golieb expresses appreciation to Councilor McEwen with his invested time and constant workings noting shared excitement to find a finalization for this project while extending thanks to all involved. Councilor McEwen extends appreciation to all involved.

Public Comment: none

ORDER #234-2021 ***AMENDED** - PROVIDING FOR the Adoption of Fund Expenditure Policy
WHEREAS the Millinocket Memorial Library is a private organization depending heavily on Town funds for operations, and
WHEREAS consistency in fund expenditures of the Town can greatly benefit the operations of the Millinocket Memorial Library,
IT IS NOW ORDERED that a policy regarding the expenditure of funds be adopted as follows:
All budgeted funds approved annually by the Millinocket Town Council designated to the Millinocket Memorial Library under Dept. 501line 2015 ("Library Contract") must be expended on a quarterly basis to the Millinocket Memorial Library ***by the fifteenth of the first month of each quarter, starting July 1st of each year.**

Motion- Bragdon Second- Danforth Vote as Amended 7-0

Council comment: Council discussion express support with consideration of concerns pending suggestions to amend for action with anticipation to revisit policy if updating is needed.

Chair Golieb addresses concerns as library monies are coming from multiple supporting agencies.

Councilor McEwen motions to amend order #234-2021 to remove "no later than ten days within" and replace with **"*by the fifteenth of"**, Second to the amendment- Bragdon, Vote on the Amendment 7-0.

Public Comments: *Interim Town Manager Angotti reminds the Council the town currently expenses money on a detailed warrant system and if passed expresses concerns and informs the public and council that the Town will no longer be able to address the spending of library monies.

Ed Girsas, 83 New Jersey Street and President to the Board of the Library, welcomes taking on paying of all utilities and other bills specifically directed to the library suggesting an invoicing system is best showing how monies are spent.

Diana Furukawa, Interim Library Director, informs the council she is happy to provide monthly audits of profits/loss if desired for transparency.

Charles Cirame, expresses gratitude to council for the support given to the library.

ORDER #235-2021 PROVIDING FOR: Designation of parcels of land comprising the Millinocket Municipal Airport

WHEREAS the Town is a party to one or more grant agreements with the Federal Aviation Administration (the "FAA"); and

WHEREAS, each grant agreement requires the Town to dedicate to airport purposes its land improved with grant funds; and

WHEREAS, the Town has not officially identified its real estate comprising the Millinocket Municipal Airport and designated for airport purposes; and

WHEREAS, real estate designated for airport purposes can be developed for aviation-related purposes, including but not limited to airplane hangars.

NOW THEREFORE,

IT IS ORDERED that parcels of land and real estate interests listed in Exhibit A attached hereto are designated as Airport Land, are dedicated for use as the Millinocket Municipal Airport, and can be used for all aviation related purposes in accordance with FAA regulations and the Airport Master Plan in effect from time to time.

Motion- Pray Second- Bragdon Vote 7-0

Councilor comment: Chair Golieb states the order follows the requirement from FAA regulated land for grant funding opportunities, reaches out to Jeff Campbell, Airport Director, to further.

Public Comment: Jeff Campbell, Airport Director, states land must be addressed as Airport property as FAA grant requires designation for funding FAA regulated land.

*Interim Town Manager Angotti inquires if land prohibits activities allowing only airport regulated activities and offers suggestion to reconsider with concern of the intent for the land to specifically state Airport as all is considered Town of Millinocket property, Jeff informs the Master Plan includes commercial development and multiuse, Chair Golieb and Jeff discuss for clarification and confirms multiuse land with zoning regulations.

*Interim Town Manager Angotti emphasized concerns of intent as FAA currently controls and regulates all Town of Millinocket deemed land occupied and used by Millinocket Airport.

Chair Golieb confirms Town owns the land pertaining to this order.

Councilor Pelletier offers the use of cross verbalization with clarification the land is town owned with FAA and zoning regulations.

ORDER #236-2021 *AMENDED PROVIDING FOR The Expenditure of Funds for the Millinocket Memorial Library

IT IS ORDERED that the Interim Town Manager expend the budgeted and past due balance of \$19,251 to the Millinocket Memorial Library ***on or by September 6th, 2021.**

Motion- Pray Second- Danforth Vote as Amended 7-0

Council Comment: Council discussion express concerns as order read is not as handed out, Councilor McEwen motions to amend order 236-2021 to remove verbiage “within 24 hours of the passing of this order” and to read as ***on or by September 6th, 2021**, second to the amendment- Bragdon, Vote on the Amendment 7-0.

Public Comment: none

ORDER #237-2021 – FAILED PROVIDING FOR: Appointment to the School Board.

IT IS ORDERED that the Millinocket Town Council appoints _____ as a member to the School Board to finish out the vacant that will expire November 2, 2021.

Motion- Pelletier Second- No Second Heard Vote - **FAILED**

Councilor Comment: n/a

Public Comment: n/a

Reports and Communications:

- a. Warrant Committee for September 9, 2021, Council Meeting: Councilor Jackson and Councilor McEwen.
- b. *Chair's Committee Reports:* Councilor Danforth, Age Friendly Committee, addresses the insert supplied in the packet informing of the Bicycle Coalition of Maine safety demonstration project is underway noting it's involvement and proceedings, also noting Age-Friendly Millinocket and Thrive Penobscot are seeking a person to serve a year long term as Age-Friendly Project Organizer. Chair Golieb, Youth Committee, informs the design of a logo for the committee is pending final design noting high community participation at the prior meeting, further noting anticipation of time and/or place change of meeting with school now in session.
- c. *Two Minute Public Comment:* Richard Angotti, 222 Katahdin Ave, states with concern that public comment was not offered on order #236-2021 as amended; -Chair Golieb notes the error with apologies.
Ben Barr, informs as a reminder of the Music on the Porch event that will be held at the Bandstand on Saturday, August 28th, at 6:00 pm noting this is an international event, the house band Thundering Country will be performing inviting the public to join following all CDC guidelines, free of charge while accepting donations for Veterans Project.

Motion to adjourn at 6:10 p.m. –Pray, Second –Pelletier Vote 7-0

September 8, 2021

The Executive Session was brought to order via Zoom only at 6:30 pm by Chair Golieb.

Roll Call:

Town Council Members Present:

Golieb	Jackson
Bragdon	Pray
Pelletier	McEwen-Absent
Danforth	

Also in attendance: Don Gerrish and 0 in Public.

- Entered Executive Session - @ 6:30pm.

Order #248-2021 PROVIDING FOR: Executive Session of the Town Council

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. § 405(6)(A) Personnel Matters for discussion on Manager Search.

Motion – Danforth Second – Bragdon Vote 6-0

Motion to Adjourn @ 6:44 pm – Jackson,

Second- Danforth

Vote 6-0

September 16, 2021

The Executive Session was brought to order via Zoom only at 8:00 am by Chair Golieb.

Roll Call:

Town Council Members Present:

Golieb	Jackson
Bragdon-via phone	Pray
Pelletier	McEwen
Danforth	

Also in attendance: Don Gerrish and 0 in Public.

- Entered Executive Session - @ 8:00pm.

Order #249-2021 PROVIDING FOR: Executive Session of the Town Council

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. § 405(6)(A) Personnel Matters for discussion on Manager Search.

Motion – Danforth Second – Pray Vote 6-0

Councilor Pray Exited 8:15am and returned 8:17am.

Councilor Bragdon Joined via video @ 8:48 am.

Councilor McEwen Exited @ 8:48 am.

Motion to Adjourn @ 9:00 am – Danforth,

Second- Jackson

Vote 6-0

TOWN OF MILLINOCKET

Richard Angotti, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

Telephone 207-723-7000 Direct 207-447-4093 FAX 207-723-7002

Web Site: www.millinocket.org

Town Manager's Report September 23, 2021

Manager

- Sent letter to Upper Valley Economic Corporation (UVEC).
- Meet with residents on a variety of concerns and topics from code issues to town issues.
- Was asked to give a tour of the Mill site to a member of the Nautilus team that had never been here and a reporter doing an article on the redevelopment of the mill site.
- Filled out the final application for the ARPA money and the status has been confirmed and funding has been accepted. Waiting for the money to be deposited in our account. We are working on a list of our needs based on what this money can be used for.
- Had a Katahdin Collaborative quarterly meeting
- I received an Email, attached below, this is a prime example of the work our staff does for the public; "My husband and I had a problem on Birch Street that we needed public works to address. He contacted Ralph Monday morning and he was at our home within five minutes as he said he was in the neighborhood. He understood the problem and said that if he could get the materials needed to fix the problem, he would take care of it on Tuesday which was sooner than we had anticipated. On Tuesday morning he and his crew showed up and fixed the problem. To make sure that what they had done was going to work he showed up the next day and stood out in the pouring rain and then came over to speak to my husband to make sure that he was satisfied with what was done and he was. I just wanted to let you know that we were very pleased with how Ralph handled the problem and how quickly he took care of this issue. Job well done. Rick & Diane Reece"
- Nautilus update: Things have slowed down. There are multiple issues that we are working through. One of them being dealing with the rubble and where it can go. Also, the easements over the property to access the individual sites, ETC. Working on a redundant power tie-in with Versant. Steam plant site has both phase 1 and 2 complete.
Respectfully Submitted, Richard Angotti, Interim Town Manager

Department Reports:

Public Works Activity Report:

Safety:

- No issues.

Public Works:

- Installed delineators at intersections of Central Street. Installed new crosswalks at Orchard/Central and Circle K.
- Cutting brush on Corners.
- Installed new sewer Basin at Station Road and flushed line.
- Patching bad spots with Hot Top at Outer Medway Road.
- Repaired sidewalk on Birch Street to improve drainage issue.
- Working on Street Lights Downtown.

Transfer Station:

- a. Contacted Northland Bark to grind brush pile. No market until December.
- b. Setting up shingle disposal.

TOWN OF MILLINOCKET

Richard Angotti, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

Telephone 207-723-7000 Direct 207-447-4093 FAX 207-723-7002

Web Site: www.millinocket.org

Cemetery:

- 75 Burials YTD
- Grounds are looking great. Summer help is done for the season.
- Public Works will aid in burials until the ground freezes.
- Public Works cut tree limbs that were issues.

Respectfully submitted,

Ralph Soucier, Director of Public Works

Assessor

- Working on Brookfield Appeal
- Working on tax cards
- Working on Municipal valuation return report and excise tax collected for FY2020/2021
- Need to have a training session with the board of assessing review.

Respectfully

Lorna Thompson

Manager of Human Resources, Welfare Director, and Bookkeeper

Human Resources Director

- Personnel issues/WC/Unum/Family Medical Leave
- Assisting Town Manager and Department heads
- Office Responsibilities
- Hiring of Recreation Maintenance person (Jeff Cole)

General Assistance Director

- Assisted individuals to meet their unmet needs
- Submitting reimbursements

Bookkeeper

- Processed payroll for Town and Wastewater employees, to include the warrants for the taxes.
- AP warrants for this week's council meeting
- Preparation for auditor

LORI A. SANTERRE, WELFARE DIRECTOR

RECREATION DEPT.

- We have been winterizing the pools
- After school programs
- Went to get Halloween candy to pass out at the schools
- Training the new maintenance person.

Jody Nelson, Recreation Director

Airport

- As of 9/20/21 there have been 162 Aircraft operations recorded by the G.A.R.D. System this month to date.
- On 9/14/21 we had our first Aircraft Fueling Operation Inspection since becoming a branded dealer for Phillips 66 Aviation Fuels. We became a branded dealer after purchasing the Jet Fuel truck last October.

TOWN OF MILLINOCKET

Richard Angotti, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

Telephone 207-723-7000 Direct 207-447-4093 FAX 207-723-7002

Web Site: www.millinocket.org

We received a passing grade with Zero deficiencies Identified. This inspection involved the Avgas fuel farm, Jet fuel farm, Jet refueler truck, and all associated paperwork and records.

- Our Fly-In, Cruz-In, and Barbeque is shaping up. T-Shirts are ordered, Flyers are circulating, and the food vendor (Pioneer Hose Company) has confirmed that they will be cooking. The event date is October 9th.
- Mowing has still been going on, seems like a longer than normal growing season this year.
- Skydiving looks like it will be wrapping up its very successful season after this weekend.

Respectfully submitted,

Jeff Campbell, Airport Manager

Town Clerk/Tax Collectors Office: Totals include September 4th to September 17th, 2021, Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$492,509.90 were collected, which involved 557 transactions processed in Trio.

- Finalizing current council meeting minutes.
- Diana fulfilled Auditor's request of reports, deposit slips and minutes.
- Community is slowly adjusting to the office being opened on Wednesdays.
- Sharon and Amber fulfilled all pending Tax requests as the FY22 taxes were committed last week and now available online, also providing daily requests of tax and wastewater account balances via e-mail, in person, fax and phone.
- Sharon and Diana working on FY21 Annual Department Reports.
- This week: Sharon finished the weekly motor vehicle report for week ending 09/10/2021 We processed 50 passenger vehicles, 4 commercial, 7 trailers, 3 transit plates, and 5 transfers. The State total was \$5,403.56 and the excise tax total was \$13,344.80.
- Cemetery recording of deeds, cards, and mapping updates of new internments and purchases.
- Processing daily mail, online, phone, and drop box payments.
- Creating Agendas, posting Email correspondence, returning phone messages and inquiries of account details and totals.

Election:

- State: Receiving Secretary of State forms and responding appropriately
- Submitted ballot content with purchase order for election programming needs, Absentee, Election Day, and Sample Ballots to ES&S (Election Systems & Software), anticipate order to be received on or before October 12th, will post Notice of Elections by required dates and will notify when Absentee ballots are received and available.

Other Items:

- Roxanne and Amber have made an impressive dent on the preservation of vital records by indexing, inserting the records into acid free sheet protectors, and storing them appropriately in the newly reorganized safe which has been a positive change for efficiency.

Diana M. Lakeman Town Clerk/Deputy Tax Collector, Sharon A. Cyr Tax Collector/Deputy Clerk

Treasurer

TOWN OF MILLINOCKET

Richard Angotti, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

Telephone 207-723-7000 Direct 207-447-4093 FAX 207-723-7002

Web Site: www.millinocket.org

- Bates Elm Street grant funds of \$580,571 were recently received for the Wastewater Department. The total grant is \$900,000, so a grant balance of \$319,429 remains. There is also A \$225,000 grant match required by the Wastewater Department.
- Repeated requests have been made to the Millinocket Historical Society to provide proof of property insurance in accordance with the mortgage agreement between the Town and them.
- This has been requested for among other reasons for your review to determine if there is redundant coverage which would provide an opportunity for the Town to reduce their insurance Costs.
- I have requested that two new bank accounts be set up at Bangor Savings Bank: an account for the Ambulance deposits and an account for the School Lunch Enterprise Fund deposits.
- I have also requested the Payport service provider that an online account be established for ambulance credit card payments which will also link to this new bank account.
- The FY21 audit was performed last week, with an auditor being onsite from Wednesday through Friday. A large volume of information had been uploaded previously which allowed A major portion of the audit to be performed offsite.
- A new expense account was set up in the Ambulance Department to track lift assistance payroll which has realized \$1,103 to date excluding payroll taxes and other related benefit expenses.

Mary Alice Cullen, Treasurer, Town of Millinocket

Wastewater

Wastewater Operations Report.

- The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed on a daily basis.
- On the State Street sewer upgrade project, the Lou Silvers Construction Co. returned to install manhole risers, rings and covers on New York St., Mass Ave., and New Jersey St.
- The T. Buck Construction Co. is finishing installation of the 4" sewer services on Knox St. They are also working on changing the 8" water main for the Maine Water Co. on Elm Street.

Millinocket WWTF, James Charette, Superintendent

Code Enforcement

- Continued reviewing electronic version of code for accuracy with the written copy.
- Was Requested to do an inspection on a Commercial property. I will write the Report on the weekend.
- Inspected a construction site. These have to be done during the day
- Wrote a letter to the residents about parking on the sidewalk that was meet with mixed reviews.

Respectfully, Richard Angotti

Fire

- Monitoring crew and making sure that everyone is trying to keep safe and mentally conditioning during stressful times.
- Fire Station is still locked down, and Fire and EMS personnel will continue to wear mask as per Maine EMS.
- Continuing to work with AMB our new ambulance billing company on getting all necessary items taken care of.

TOWN OF MILLINOCKET

Richard Angotti, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

Telephone 207-723-7000 Direct 207-447-4093 FAX 207-723-7002

Web Site: www.millinocket.org

-
- Received notice of MacKenzie Grant and working on getting new Air Packs, Bottles, and SCBA compressor and equipment order for this project.
 - Working with CEO on complaints concerning a building in Millinocket, have conducted an inspection.
 - Fire Tech and Safety did annual SCBA flow testing on all 4.5 air packs.
 - Conducting fire drills at area schools.
 - Working with Lamson Funeral Home on return of WWII veteran for burial in Millinocket.
 - Received complaint of someone going through trash containers, found gentleman and asked him not to do so. Was looking for bottles.
 - Conducted wood stove inspection for resident requested by his insurance co.
 - Checked on recent trash complaint and seems to be taken care of at this time.

Chief Thomas Malcolm AEMT, FLSE, EMA Director
Public Health and Safety Officer
Millinocket Fire Department

ORDER #250-2021

PROVIDING FOR: Execution of the Town Warrant for September 23, 2021
IT IS ORDERED that the Town Warrant for September 23, 2021, in the amount of
\$56,566.92 is hereby approved.

Passed by the Town Council_____

Attest:_____

Town of Millinocket
A / P Check Register
Bank: BANGOR SAVINGS A/P

Type	Check	Amount	Date	Wrnt	Payee
R	31613	33.50	09/23/21	92	00046 AUTOMATIC VENDING MACHINES
R	31614	29.98	09/23/21	92	00056 BANGOR SAVINGS BANK
R	31615	222.00	09/23/21	92	01840 BIRD, THOMAS W
R	31616	39.99	09/23/21	92	00292 CAMPBELL, JEFFREY W
R	31617	1,087.61	09/23/21	92	00229 CARQUEST AUTO PARTS
R	31618	82.98	09/23/21	92	01294 CRANDALL'S HARDWARE, INC.
R	31619	13.90	09/23/21	92	00157 DEAD RIVER
R	31620	654.65	09/23/21	92	01476 ELECTION SYSTEMS & SOFTWARE, LLC
R	31621	484.68	09/23/21	92	00207 FASTENAL COMPANY
R	31622	646.82	09/23/21	92	00222 FREIGHTLINER OF MAINE, INC.
R	31623	87.82	09/23/21	92	00241 GREENWAY EQUIP. SALES
R	31624	131.61	09/23/21	92	01488 HASKELL, LORRI L
R	31625	8,042.60	09/23/21	92	01039 HOGAN TIRE, INC.
R	31626	189.97	09/23/21	92	01903 KATAHDIN TRUE VALUE
R	31627	200.00	09/23/21	92	00365 LINCOLN RENTAL SYSTEMS INC.
R	31628	3,499.69	09/23/21	92	00392 MAINE MUNICIPAL ASSOCIATION
R	31629	251.76	09/23/21	92	00374 MAINE OXY ACETYLENE SUPPLY CO.
R	31630	85.44	09/23/21	92	00687 MALCOLM, THOMAS M.
R	31631	35.00	09/23/21	92	01972 MBOIA
R	31632	400.00	09/23/21	92	00451 MILLINOCKET INSURANCE AGENCY
R	31633	347.98	09/23/21	92	00454 MILLINOCKET REGIONAL HOSPITAL
R	31634	9,494.06	09/23/21	92	00471 MUNICIPAL REVIEW COMMITTEE, INC
R	31635	524.70	09/23/21	92	01819 NAPA AUTO PARTS
R	31636	524.61	09/23/21	92	01931 NORTHEAST PAVING
R	31637	453.66	09/23/21	92	01669 OFFICE DEPOT, INC
R	31638	408.99	09/23/21	92	00553 PITNEY BOWES
R	31639	183.35	09/23/21	92	00560 PORTLAND GLASS
R	31640	680.20	09/23/21	92	01596 PREBLE OIL COMPANY
R	31641	196.30	09/23/21	92	00584 REGISTER OF DEEDS
R	31642	2,500.00	09/23/21	92	02083 RHR SMITH & COMPANY
R	31643	189.35	09/23/21	92	00371 SANTERRE, LORI A.
R	31644	87.97	09/23/21	92	01668 STANLEY'S AUTO CENTER LLC
R	31645	76.39	09/23/21	92	00649 STERNS LUMBER COMPANY INC
R	31646	14,667.45	09/23/21	92	02088 T.Y. LIN INTERNATIONAL
R	31647	883.02	09/23/21	92	00695 TOWN OF EAST MILLINOCKET
R	31648	146.61	09/23/21	92	01404 TRACTOR SUPPLY COMPANY
R	31649	24.50	09/23/21	92	00737 UNIFIRST CORPORATION
R	31650	159.85	09/23/21	92	00748 US CELLULAR
R	31651	900.00	09/23/21	92	02090 VAN TUINEN, WILLIAM E
V	31652	0.00	09/23/21	92	01502 VERSANT POWER
R	31653	7,897.93	09/23/21	92	01502 VERSANT POWER
Total		56,566.92			

Count	
Checks	40
Voids	1

ORDER #251-2021

PROVIDING FOR: Execution of the Wastewater Warrant for September 23, 2021
IT IS ORDERED that the Wastewater Warrant for September 23, 2021, in the
amount of \$198,163.96 is hereby approved.

Passed by the Town Council _____

Attest: _____

Millinocket
2:48 PM

Wastewater
A / P Check Register
Bank: KEY BANK WW A/P FD 3

09/21/2021
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	9776	66.62	09/23/21	93	00869 BIDDEFORD INTERNET CORPORATION
R	9777	85.47	09/23/21	93	00229 CARQUEST AUTO PARTS
R	9778	16.47	09/23/21	93	00235 GILMAN ELECTRICAL SUPPLY
R	9779	387.42	09/23/21	93	00330 KATAHDIN MOTORS, INC.
R	9780	331.86	09/23/21	93	01903 KATAHDIN TRUE VALUE
R	9781	222.75	09/23/21	93	00392 MAINE MUNICIPAL ASSOCIATION
R	9782	203.00	09/23/21	93	00374 MAINE OXY ACETYLENE SUPPLY CO.
R	9783	2,441.85	09/23/21	93	00456 MILLINOCKET, TOWN OF
R	9784	211.72	09/23/21	93	01819 NAPA AUTO PARTS
R	9785	626.48	09/23/21	93	00485 NCL OF WISCONSIN, INC.
R	9786	148,316.35	09/23/21	93	01931 NORTHEAST PAVING
R	9787	34,906.04	09/23/21	93	00513 OLVER ASSOCIATES INC.
R	9788	309.00	09/23/21	93	00546 PIERCE ATWOOD LLP
R	9789	152.00	09/23/21	93	00584 REGISTER OF DEEDS
R	9790	90.87	09/23/21	93	00649 STERNS LUMBER COMPANY INC
R	9791	30.00	09/23/21	93	00748 US CELLULAR
R	9792	4,135.89	09/23/21	93	01057 USA BLUE BOOK
R	9793	5,630.17	09/23/21	93	01502 VERSANT POWER
Total		198,163.96			

Count	
Checks	18
Voids	0

ORDER #252-2021

PROVIDING FOR: Appointment to the Cemetery Committee.

IT IS ORDERED that Robert Healey is appointed as a member to the Cemetery Committee for a Five-year term to expire September 2026.

Town Clerk Note: The Cemetery Committee has one (1) full committee position available since July 1st, 2021, and Robert Healey is the only application on record and received to date.

Passed by the Town Council _____

Attest: _____

Town of Millinocket
Application for Boards & Committees

**IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS**

Committee/Board: Cemetery Committee
In order to assess the interest related to this committee, please complete this brief application.

Date: 9/8/2021

Name: ROBERT HEALEY Address: 7 KATAHDIN AVENUE

Telephone Numbers: Day Time: 207-570-2161 Evenings: SAME

Why are you seeking to become a committee representative? I have a strong interest in seeing that our Cemetery is maintained to look as good as it possibly can.

What talents/skills do you feel you would bring to this position? good leadership and work ethics

What do you feel is the responsibility of this board/committee? To insure that the Cemetery is maintained and looks as good as it possibly can.

What municipal boards, volunteer organizations or community service groups have you worked with the past and for what length of time? Supervisor of the St. Martin's Thrift Store for 5 yrs. Also was chairperson for the Great Northern shut down emergency distribution of funds for our community and laid-off employees.

What have you to offer to this committee which our Town can use in this important undertaking? Leadership and problem solving and communicating with all involved.

When are you available to meet, please specify?

Weekday Anytime A.M. preferred P.M. _____

If you need more space, please feel free to use the back or attach additional page(s).

ORDER #253-2021

PROVIDING FOR: Approval of an Application for an Entertainment License for Hang Wong Chinese Restaurant.

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

Yang Deng Xiu, 973 Central Street, Millinocket
d/b/a

Hang Wong Chinese Restaurant, 973 Central Street, Millinocket

Passed by the Town Council_____

Attest:_____

\$25.00



TOWN OF MILLINOCKET

APPLICATION FOR A SPECIAL AMUSEMENT LICENSE

NAME OF APPLICANT Yang Deng Xiu RESIDENCE 973 Central St
Mill

NAME OF BUSINESS Hong Wing Chinese Restaurant ADDRESS 973 Central St
Mill

NATURE OF BUSINESS Restaurant LOCATION TO BE USED 973 Central St
Mill

RESIDENCES OF APPLICANT IN LAST FIVE YEARS:

Millinocket, Maine

HAS APPLICANT HAD A LICENSE DENIED OR REVOKED? YES _____ NO ✓
IF YES, CIRCUMSTANCES ARE SPECIFICALLY AS FOLLOWS:

HAVE YOU (INCLUDING PARTNERS OR CORPORATE OFFICERS) EVER BEEN CONVICTED OF A
FELONY? YES _____ NO ✓
IF YES, WHO - CIRCUMSTANCES ARE AS FOLLOWS:

✓ COPY OF CURRENT LIQUOR LICENSE (IF APPLICABLE).

OTHER INFORMATION MAY BE REQUESTED BY THE MUNICIPAL OFFICERS.

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 3200

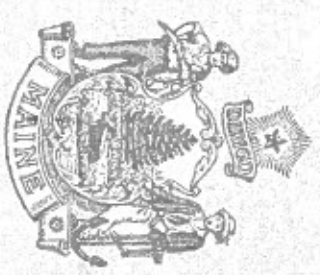
EATING PLACE TIER 3 200 Seats (in)

EXPIRES: 10/18/2021

FEE: \$230.00

HANG WONG YANG
973 CENTRAL ST
MILLINOCKET ME 04462

ATTN YANG DENG XIU
HANG HONG YANG CORP
HANG WONG YANG
973 CENTRAL ST
MILLINOCKET ME 04462



James A. Kenney
Commissioner

NON-TRANSFERABLE

BUSINESS Hang Wong
China Restaurant

ORDER # 253-2021

COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS



TAXES ARE CURRENT

RE
P.P.

Yes

No

N/A



WASTEWATER IS CURRENT

Yes

No

N/A



POLICE INCIDENTS IN THE PAST YEAR

Yes

No



(IF APPLICABLE PLEASE LIST)

**PP Account 5 Detail
as of 09/21/2021**

Name: HANG HONG YANG CORP.

Location: 973 CENTRAL STREET

Assessment: 19,500

2022-1 Period Due:

1) 316.88

2) 316.87

Mailing 973 CENTRAL STREET
Address: MILLINOCKET ME 04462

Year	Date	Reference	P C	Principal	Interest	Costs	Total
2022-1 R				633.75	0.00	0.00	633.75
2021-1 R	09/14/20	Original		663.00	0.00	0.00	663.00
	11/23/2020	CHGINT	1 I	0.00	-3.02	0.00	-3.02
	11/23/2020		A P	663.00	3.02	0.00	666.02
		Total		0.00	0.00	0.00	0.00
2020-1 R				0.00	0.00	0.00	0.00
2019-1 R				0.00	0.00	0.00	0.00
2018-1 R				0.00	0.00	0.00	0.00
2017-1 R				0.00	0.00	0.00	0.00
2016-1 R				0.00	0.00	0.00	0.00
2015-1 R				0.00	0.00	0.00	0.00
2014-1 R				0.00	0.00	0.00	0.00
2013-1 R				0.00	0.00	0.00	0.00
2012-1 R				0.00	0.00	0.00	0.00
2011-1 R				0.00	0.00	0.00	0.00
2010-1 R				0.00	0.00	0.00	0.00
2009-1 R				0.00	0.00	0.00	0.00
Account Totals as of 09/21/2021				633.75	0.00	0.00	633.75

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

Diana Lakeman

From: Cameron McDunnah <empdchief@gwi.net>
Sent: Tuesday, September 21, 2021 1:21 PM
To: Diana Lakeman
Subject: Re: report of incident

Nothing to report. Thank you.

Cameron McDunnah
Chief of Police

East Millinocket Police Department
125 Main Street
East Millinocket, Maine 04430

(207)746-3555
empdchief@gwi.net

On Sep 21, 2021, at 9:37 AM, Diana Lakeman <townclerk@millinocket.org> wrote:

Requesting report of incident, if applicable, for the following business for an Entertainment and liquor license application to be brought to council action on 9/23:

- Hang Hong Yang Corp, d/b/a/ Hang Wong Chinese Restaurant, 973 Central Street.

Thank you.

Diana M. Lakeman

Diana M. Lakeman

Town Clerk/Deputy Tax Collector/Registrar
townclerk@millinocket.org
197 Penobscot Avenue
Millinocket, Maine 04462
(207)723-7006/7007 Phone
(207-)723-7002 Fax

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

ORDER #254-2021

PROVIDING FOR: Approval of an Application for a Malt, Vinous and Spirituous Liquor License for Hang Wong Chinese Restaurant.

IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for:

Hang Hong Yang Corp, 973 Central Street, Millinocket
d/b/a

Hang Wong Chinese Restaurant, 973 Central Street, Millinocket.

Passed by the Town Council _____

Attest: _____

**BUREAU OF ALCOHOLIC BEVERAGES
DIVISION OF LIQUOR LICENSING & ENFORCEMENT
164 STATE HOUSE STATION
AUGUSTA, ME 04333-0164**



Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.

To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

DEPARTMENT USE ONLY

LICENSE NUMBER: _____ **CLASS:** _____

DEPOSIT DATE

AMT. DEPOSITED: _____ **BY:** _____

CK/MO/CASH: _____

PRESENT LICENSE EXPIRES 9/16/2021

INDICATE TYPE OF PRIVILEGE: ☒ MALT ☒ SPIRITUOUS ☒ VINOUS

INDICATE TYPE OF LICENSE:

☒ RESTAURANT (Class I,II,III,IV)

☐ HOTEL-OPTINONAL FOOD (Class I-A)

☐ CLASS A LOUNGE (Class X)

☐ CLUB (Class V)

☐ TAVERN (Class IV)

☐ RESTAURANT/LOUNGE (Class XI)

☐ HOTEL (Class I,II,III,IV)

☐ CLUB-ON PREMISE CATERING (Class I)

☐ GOLF CLUB (Class I,II,III,IV)

☐ OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) –(Sole Proprietor, Corporation, Limited Liability Co., etc.) <u>Hans Hong yang corp</u> DOB: _____			2. Business Name (D/B/A) <u>Hans wong chinese Restaurant</u>		
DOB: _____					
DOB: _____			Location (Street Address) <u>973 central st</u>		
Address <u>973 Central street</u>			City/Town <u>millinocket</u>	State <u>ME</u>	Zip Code <u>04462</u>
<u>millinocket ME</u>	<u>ME</u>	<u>04462</u>	Mailing Address <u>973 central st</u>		
City/Town <u>207 723-6084</u>	State	Zip Code	City/Town <u>millinocket</u>	State <u>ME</u>	Zip Code <u>04462</u>
Telephone Number		Fax Number	Business Telephone Number <u>207-723-6084</u>		Fax Number
Federal I.D. # <u>273294625</u>			Seller Certificate #		

3. If premises is a hotel, indicate number of rooms available for transient guests: _____

4. State amount of gross income from period of last license: ROOMS \$ _____ FOOD \$ 5000.00 LIQUOR \$ 1000.00

5. Is applicant a corporation, limited liability company or limited partnership? YES ☐ NO ☒

If YES, complete Supplementary Questionnaire

6. Do you permit dancing or entertainment on the licensed premises? YES ☐ NO ☒

7. If manager is to be employed, give name: _____

8. If business is NEW or under new ownership, indicate starting date: _____

Requested inspection date: _____ Business hours: _____

9. Business records are located at: 973 central st millinocket ME 04462

10. Is/are applicants(s) citizens of the United States?

YES ☐ NO ☒

11. Is/are applicant(s) residents of the State of Maine?

YES ☒ NO ☐

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Yang Deng Xiu	2/21/72	Peoples Republic of China

Residence address on all of the above for previous 5 years (Limit answer to city & state)

2016 - 2021 millinocket maine city

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES ☐ NO ☒

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?
Yes ☐ No ☒ If Yes, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES ☒ NO ☐

16. Does/do applicant(s) own the premises? Yes ☐ No ☒ If No give name and address of owner: _____
management inc 973 central st millinocket me 04462

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) Hang wons chinese
located in pamola motor lodge 973 central st millinocket me 04462

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?
YES ☒ NO ☐ Applied for: _____

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 1/2 mile Which of the above is nearest? church

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES ☐ NO ☒

If YES, give details: _____

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: millinocket on 9/16/2021, 2021
Town/City, State Date

Please sign in blue ink

Signature of Applicant or Corporate Officer(s)

Yang Deng Xiu
Print Name

Signature of Applicant or Corporate Officer(s)

YANG DENG XIU
Print Name



State of Maine
Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement

**Supplemental Information Required for
Business Entities Who Are Licensees**

For Office Use Only:

License #: _____

Date Filed: _____

For information required for Questions 1 to 4, this information is on file with the Maine Secretary of State's office and must match their record information. Please clearly complete this form in its entirety.

1. Exact legal name:

Hang Hons Yang corporation

2. Other business name for your entity (DBA), if any:

Hang wong Chinese Restaurant

3. Date of filing with the Secretary of State: 9/16/2021

4. State in which you are formed: Maine

5. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: _____

6. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attached additional sheets as needed)

Name	Address for Previous 5 years	Date of Birth	Ownership %
Yang Heng Xiu	Maine City	2/21/72	100

7. Is any principal person involved with the entity a law enforcement official?

Yes

☐

No

☒

8. If Yes to Question 7, please provide the name and law enforcement agency:

Name: _____ Agency: _____

9. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes

☐

No

☒

10. If Yes to Question 9, please complete the following: (attached additional sheets as needed)

Name: _____

Date of Conviction: _____

Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:

Yang Deng Xiu
Signature of Duly Authorized Person

9/16/2021
Date

YANG DENG XIU
Print Name of Duly Authorized Person

If you have questions regarding the legal name or assumed (DBA) name on file with the Secretary of State's office, please call (207) 624-7752. The SOS can only speak to the information on file with their office, not the filing of this supplemental information – please direct any questions about this form to our office at the number below.

Submit Completed Forms To: Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
164 State House Station
Augusta, Me 04333-0101
Telephone Inquiries: (207) 624-7220
Fax: (207) 287-3424
Email Inquiries: MaineLiquor@Maine.gov

NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

THIS APPROVAL EXPIRES IN 60 DAYS.

FEE SCHEDULE

Class I	Spirituos, Vinous and Malt	\$ 900.00
	CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
Class I-A	Spirituos, Vinous and Malt, Optional Food (Hotels Only)	\$1,100.00
	CLASS I-A: Hotels only that do not serve three meals a day.	
Class II	Spirituos Only	\$ 550.00
	CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
Class III	Vinous Only	\$ 220.00
	CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class IV	Malt Liquor Only	\$ 220.00
	CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
Class V	Spirituos, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	\$ 495.00
	CLASS V: Clubs without catering privileges.	
Class X	Spirituos, Vinous and Malt – Class A Lounge	\$2,200.00
	CLASS X: Class A Lounge	
Class XI	Spirituos, Vinous and Malt – Restaurant Lounge	\$1,500.00
	CLASS XI: Restaurant/Lounge; and OTB.	

FILING FEE..... \$ 10.00

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to: **TREASURER, STATE OF MAINE. – DEPARTMENT OF PUBLIC SAFETY, LIQUOR LICENSING AND INSPECTION DIVISION, 164 STATE HOUSE STATION, AUGUSTA ME 04333-0164.** Payments by check subject to penalty provided by Sec. 3, Title 28A, MRS.

Dated at: Millinocket, Maine Penobscot ss
On: 9/23/2021
City/Town (County)

The undersigned being: ☒ Municipal Officers ☐ County Commissioners of the
☐ City ☒ Town ☐ Plantation ☐ Unincorporated Place of: Millinocket, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and hereby approve said application.

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
 - A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
 - B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
 - C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c.589, §1 (amd).]
 2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
 - A. Conviction of the applicant of any Class A, Class B or Class C crime: [1987, c.45, Pt.A§4 (new).]
 - B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control: [1987, c.45, Pt.A§4(new).]
 - C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner: [1993, c.730, §27 (amd).]
 - D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises: [1989, c.592, §3 (amd).]
 - E. A violation of any provision of this Title: and [1989, c.592, §3 (amd).]
 - F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]
- [1993, c.730, §27 (amd).]
3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all license requirements and findings referred to in subsection 2.
 - A. [1993, c.730, §27 (rp).]
 4. **No license to person who moved to obtain a license. (REPEALED)**
 5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.
- An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

PREMISE DIAGRAM



ORDER #255-2021

PROVIDING FOR: Acceptance of the Gloria C. MacKenzie Foundation Grant Award

IT IS ORDERED that the Millinocket Town Council accept grant funds awarded to the Millinocket Fire Department in the amount of \$93,959 from the Gloria C. MacKenzie Foundation for the purchase five (5) Scott Pro Packs with Goggles, carbon cylinders, and air compressor with accessories, and

IT IS FURTHER ORDERED that the Interim Town Manager has authorization to sign all necessary documents prior to the receipt of the grant funds so that the work can be completed to ensure the safety of our first responders.

PASSED BY THE COUNCIL: _____

ATTEST: _____

GLORIA C. MACKENZIE FOUNDATION, INC.

GRANT AGREEMENT

The GLORIA C. MACKENZIE FOUNDATION, INC. (the "Grantor"), a Commonwealth of Pennsylvania nonprofit corporation and a tax-exempt private foundation under Section 501(c)(3) and 509(a) of the Internal Revenue Code of 1986, as amended (the "Code"), located at PO Box 460, East Millinocket, Maine 04430,

and

The grantee identified in Exhibit A attached hereto (the "Grantee")

(collectively the Grantor and Grantee are referred to as the "Parties"), hereby enter into this Grant Agreement (the "Agreement") effective as of the grant agreement date set forth in Exhibit A (the "Grant Agreement Date"), for the purpose of establishing the terms of a grant to be made by the Grantor to the Grantee.

In response to the application made by the Grantee to the Grantor on the date set forth in Exhibit A, together with all materials submitted in support of such application (collectively the "Application"), the Grantor has awarded a grant to the Grantee, subject to the following terms and conditions:

1. Amount and Schedule of Grant. The Grantor agrees to contribute to the Grantee cash in the amount set forth in Exhibit A (the "Grant"). Grantor shall have no responsibility to make future grants pursuant to this Agreement. The Grant shall be paid according to the schedule set forth in Exhibit A.

2. Purpose of Grant. The purpose of this Grant is to provide funding to the Grantee to pay part or all of the costs of carrying out the Project described in Exhibit A (the "Project"), in accordance with the Application. Unless otherwise expressly agreed by the Parties in writing, no Grant funds may be used to reimburse the Grantee for expenditures that were made by the Grantee prior to the Grant Agreement Date.

3. Grantee Status. (a) The Grantee confirms and represents that its federal income-tax status as a governmental organization is as set forth in Exhibit A. The Grantee shall inform the Grantor immediately of any actual or proposed change in such tax status. The Grantee shall provide the Grantor with such documentation as the Grantor may request to confirm such tax status.

(b) If the Grantee is a non-governmental 501(c)(3) organization, the Grantee hereby represents and warrants to the Grantor that the Grantee's receipt of the Grant funds will not cause the Grantee to lose its tax-exempt status or its classification as a public charity.

4. **Grantee Authorizing Action.** Resolutions substantially in the form attached hereto as Exhibit B have been adopted in the manner described in Exhibit A, on the date set forth in Exhibit A, and a copy of such resolutions, certified by the appropriate official or officer of the Grantee, has been provided to the Grantor. The Grantee hereby represents and warrants that it is legally bound to comply with this Agreement.

5. **Grantee Obligations.** The Grantee agrees (a) to use the Grant funds solely for the Project, and to repay to the Grantor any Grant funds not so used, (b) to exercise full control over the expenditure of the Grant funds, (c) to comply with all of the terms, conditions, and provisions of this Agreement, (d) to report on the use of Grant funds to the Grantor as provided herein, (e) to maintain documentation of expenditures, budgets, books and records, and financial data and statements sufficient to establish that all Grant funds are used to pay costs of the Project (the "Project Documentation"), (f) to make the Project Documentation available for the inspection as provided herein, (g) to retain the Project Documentation for seven (7) years after the end of the calendar year during which the Project is completed, and (h) to immediately notify the Grantor if the Grantee discovers any misuse, misappropriation, or diversion of the Grant funds for any use other than for the Project, as permitted by this Agreement.

6. **Repayment to the Grantor.** The Grantee agrees to return or repay to the Grantor upon request all Grant funds (or such amount of Grant funds as the Grantor requests) if and when:

- The Grantor determines in its reasonable discretion that the Grantee has not complied with the terms of this Agreement;
- The Grantee has lost or is in imminent danger of losing its exemption from federal income tax as provided for under the Code;
- The Grantee fails to submit full and complete reports to the Grantor regarding the use of Grant funds and the progress made toward accomplishing the purposes of the Grant as provided herein, as and when requested by the Grantor;
- The Grantee fails to maintain the Project Documentation, or fails to make the Project Documentation available for inspection by the Grantor or its representatives at reasonable times; or
- The Grantee uses any part of the Grant funds for lobbying or for political or legislative purposes.

7. **Bi-Annual Progress Reports.** Promptly after the end of the sixth (6th) month after the Grant Agreement Date, and every six (6) months thereafter, until the Project is completed, the Grantee shall provide written progress reports to the Grantor concerning the status of the Project. Such reports shall include:

- A report which includes (a) a summary of all receipts and expenditures for the Project and (b) an itemized statement of costs incurred by Grantee in performance of the Agreement.

- A description of the work that was conducted during the six-month period in furtherance of the Project.
- An evaluation of the impact and results of work undertaken and an assessment of progress that has been made in meeting stated goals. The Grantee is encouraged to report not only the positive results of its activities, but also any problems that have arisen, along with a description of measures that have or will be put into practice to resolve any such problems.
- A description and explanation of any changes in the nature, methodology, and/or objectives of the Project as described in the Application.

8. **Other Grantee Reporting.** The Grantee further agrees to provide Grantor with any information requested by the Grantor regarding the expenditure and use of Grant funds. The Grantee shall provide promptly to the Grantor such additional information, reports, and documents relating to the Project as the Grantor may request, and shall allow the Grantor and its representatives to have reasonable access during regular business hours to files, records, accounts, or personnel relating to the Project for the purpose of making such reviews, verifications, or evaluations as may be deemed necessary or desirable by the Grantor.

9. **Deadline for Expenditure of Grant Funds.** Unless otherwise agreed by the Parties in writing, all Grant funds provided to the Grantee shall be spent by the Grantee for Project costs no later than the end of the calendar year immediately following the calendar year during which the Grant Agreement Date falls (the "*Expenditure Deadline*"), and any Grant funds which have not been spent on or before the Expenditure Deadline shall be promptly returned by the Grantee to the Grantor.

10. **Material Breach of Agreement and Enforcement of the Terms of this Agreement.** If the Grantee fails to comply with this Agreement, Grantor reserves the right to demand repayment of all Grant funds. The Grantor further reserves the right to recover other damages it incurs in the event of a material breach of this Agreement by the Grantee, and such rights shall be cumulative in nature as permitted by law. Without limiting the other provisions of this Agreement, in the event of a material breach of this Agreement, the Grantor shall be entitled to reasonable attorney fees, costs, and expenses incurred in the enforcement of this Agreement and/or litigation related thereto.

11. **Confidentiality and Non-Disclosure.** The Grantee shall make no public statement, disclosure, or acknowledgment regarding the Grant without the express advance written consent of the Grantor. The Grantee shall permit the Grantor to review and pre-approve any proposed press release, social-media posting, or public disclosure in any format concerning the Grant. If the Grant is to be used for a film, video, book, or other such product, the Grantor reserves the right to request a screening or preview of the product before deciding whether or not to be credited as a funder of the product, or to permit the use of the product in such forms.

12. **Benefit to Grantee.** The Grantee hereby confirms that neither the Grantee nor any of its officials, employees, directors, officers, or representatives has received or will receive any personal financial benefit (from vendors or otherwise) in connection with the use of Grant funds.

13. **Legal Compliance.** The Grantee agrees to comply with all applicable laws, statutes, and regulations in carrying out its obligations hereunder, including those that restrict U.S. persons from dealing with any individuals, entities, or groups subject to sanctions by the U.S. Department of the Treasury's Office of Foreign Assets Control ("OFAC"), and refrain from dealing with any individuals, entities, or groups subject to sanctions by OFAC, or with any other persons known to support terrorism or to have violated OFAC sanctions.

14. **Governing Law.** This Agreement shall be construed according to the substantive laws of the State of Pennsylvania.

15. **Entire Agreement; Amendment; Severability.** This Agreement, the exhibits hereto, the Application, and all materials submitted by the Grantee to the Grantor in support of the Application embody the entire understanding between the Parties pertaining to the Grant. Any additions or modifications to this Agreement must be made in writing and must be signed by both Parties. If any term of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then this Agreement, including all of the remaining unaffected terms, shall remain in force and effect as if such invalid or unenforceable term had never been included.

16. **Proceedings.** Both Parties hereby irrevocably waive, to the fullest extent permitted by law, all rights to trial by jury in any action, proceeding, or counterclaim (whether in contract, statute, tort (such as negligence), or otherwise) relating to this Agreement.

17. **Binding Effect.** This Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective successors, assigns, and all entities controlling them or controlled by them.

18. **Counterparts.** This Agreement may be executed in any number of counterparts which, when taken together, shall constitute one original, and photocopy, facsimile, electronic or other copies shall have the same effect for all purposes as an ink-signed original.

19. **Assignment.** Neither Party may assign its rights hereunder without the written consent of the other Party, and any assignment in contravention of this provision will be void *ab initio*.

20. **Effect of Headings.** The subject headings of the sections of this Agreement are included for purposes of convenience only and will not affect the construction or interpretation of this Agreement.

21. **Notices.** All communications under this Agreement will be in writing and will be mailed, delivered by next-day air courier, sent by facsimile or electronic mail to the addresses set forth below:

THE GRANTOR	THE GRANTEE
Gloria C. MacKenzie Foundation, Inc. PO Box 460, East Millinocket, Maine 04430 Attn: Lorie Peabody, Executive Director Email: LPeabody@GloriaCMacKenzieFoundation.com Phone: 855-810-3588 Fax: 207-536-6567	Town of Millinocket, ME Fire Dept. 222 Aroostook Ave. Millinocket, ME 04462 Email: chiefmalcolm@millinocket.org Phone: 207-447-4126 Fax:

[Signature Page Follows]

IN WITNESS OF THEIR AGREEMENT, the Grantor and Grantee have signed this Agreement on the date as stated below.

GRANTOR

Gloria C. MacKenzie Foundation, Inc.

Jaimie A. Weinberg
Vice-President and Director

Dated:

GRANTEE

Town of Millinocket, ME
Fire Dept.

Signature: _____

Name: _____

Title: _____

Dated:

Exhibit A

Grant Information

Grant #210018

Name and Address of Grantee: Town of Millinocket, ME
Fire Dept.
222 Aroostook Ave
Millinocket, ME 04462

Grant Agreement Date: September 10, 2021

Application Date: June 25, 2021

Amount of Grant: \$ 93,959

Grant Payment Schedule:

To be determined on a date selected by the Grantor upon execution of the grant agreement by Grantee and Grantor, but no later than December 31, 2021.

Project Description:

The grant is for the replacement of five Scott Pro Paks with googles, carbon cylinders and air compressor with accessories.

Grantee Status [check one]

- ☒ X The Grantee is a political subdivision of the State of Maine.
- ☐ o The Grantee is an instrumentality of one or more political subdivisions of the State of Maine.
- ☐ o The Grantee is a tax-exempt organization under Section 501(c)(3) of the Code that is excluded from private-foundation status under Section 509(a)(1) or 509(a)(2) of the Code.
- ☐ o Other [describe: _____]

Grantee Authorizing Action [check one]

- ☐ o Adoption of resolutions by the Board of Directors or other authorizing body of the Grantee.

X Adoption of resolutions by board, committee, or other body to which the qualified voters of the Grantee delegated authority to accept grants.

○ Adoption of resolutions by _____, the Grantee's governing body.

○ Other [describe: _____]

Date of Grantee's Authorizing Action:

Exhibit B

Form of Resolutions and Certification

WHEREAS, the Town of Millinocket, ME, Fire Dept. (the "Grantee") has applied for a grant from the Gloria C. MacKenzie Foundation, Inc. (the "Foundation"), a Commonwealth of Pennsylvania nonprofit corporation and a qualified private foundation under Section 501(c)(3) and 509(a) of the Internal Revenue Code of 1986, for the purposes set forth in such application dated June 25, 2021 (the "Application");

WHEREAS, the Foundation has indicated its willingness to make a grant in response to the Application (the "Grant"), provided that the Grantee enters into a grant agreement pursuant to which the Grantee makes certain representations, warranties, and covenants with respect to the Grant (the "Grant Agreement");

NOW THEREFORE, BE IT RESOLVED that the Grantee shall enter into the Grant Agreement with the Grantor, and that the appropriate officers and employees of the Grantee are hereby authorized and directed to execute the Grant Agreement on behalf of the Grantee, to use the Grant funds solely as authorized under the Grant Agreement, and to take such other action as is necessary or desirable in order to comply with the Grant Agreement.

Certification of Adoption of Resolutions:

I, the [name of office] _____ of the [name of governing body] _____ of the Grantee, hereby certify that the foregoing resolutions were adopted by _____ in accordance with the governing statutes or documents of the Grantee on _____, 2021.

Name: _____

Title: _____

ORDER #256-2021

PROVIDING FOR Approval of Fuel Bid Award

IT IS ORDERED that the Millinocket Town Council accept the bid for heating fuel for the Town of Millinocket for FY2021-2022 from Preble Oil Company and approve the amount of 0.07 cents over OPIS Bangor rack price as of Wednesday September 1, 2021.

Note: Preble oil was the only Bid.

Passed by the Council_____

ATTEST: _____

TOWN OF MILLINOCKET, MAINE

#2 FUEL OIL BID SHEET FOR 2021/2022 SEASON

OCTOBER 1, 2021 TO SEPTEMBER 30, 2022

Bidder: Greble Oil Co Telephone: 723 9945

Address: 139 Penobscot Avenue FAX: 723 9994

Mill. ME 04462

Contact Person: Pauline

FUEL BID INFORMATION:

#2 FUEL

OPIS Bangor Rack Posted Price as of
Wednesday September 1, 2021 (price per gallon)

\$2.1034

Additional mark-up by bidder (per gallon)

\$.07 cents (seven cents)

Total Price per gallon delivered

\$2.1734

BID ALTERNATE: If your company is interested in offering a set price, prepay plan or other alternative, please so indicate on the back of this Bid Sheet. Thank you.

Return this completed form **NO LATER THAN 10:00 AM THURSDAY SEPTEMBER 14, 2021, AT THE OFFICE OF THE TOWN MANAGER.** Bids may be hand-delivered or sent by mail, but in no case shall any bid not received by the due date be considered. Please return the bids to:

Richard Angotti
Interim Town Manager
197 Penobscot Avenue
Millinocket, Maine 04462

*Thank You
Pauline*

Bid award is anticipated at the September 23, 2021 Town Council Meeting. The Town Council reserves the right to accept or reject any or all bids and to waive any irregularities that may arise.

PROVIDING FOR Adoption of the provisions of 5 M.R.S. Subsection 18252-C (PL 2021, Chapter 286)

IT IS ORDERED that the Town of Millinocket Town Council adopt the provisions of 5 M.R.S. subsection 18252-C (PL 2021, Chapter 286) as allowed by MainePERS Rule Chapter 803, and
that The Town of Millinocket agrees:

- 1) To adopt the provisions of 5 M.R.S. subsection 18252-C as enacted by PL 2021, Chapter 286 as allowed by MainePERS Rule Chapter 803 for its non-participating employees with optional membership who previously declined to participate in MainePERS (“eligible employees”) and to comply with the following requirements:
 - a. To offer by November 1, 2021, the opportunity to join MainePERS prospectively to all its eligible employees who have been employed for 5 years or more, to advise these employees that this will be their only opportunity to join, and to provide MainePERS with documentation of each eligible employee’s election; and
 - b. Beginning in 2022, to annually offer eligible employees who have been employed for less than 5 years, and in 2022 eligible employees who had reached 5 years of employment between November 1, 2021, and November 1, 2022, the opportunity to join MainePERS on a prospective basis during an open enrolment period from September 1st through November 1st and to provide MainePERS with documentation of each election made by eligible employees under this provision; and
 - c. To withhold employee contributions for employees who join under this provision after all taxes have been withheld, and to remit them to MainePERS as after-tax contributions, and

IT IS FURTHER ORDERED that the Millinocket Town Council agree to approve the Article as written and authorize Millinocket’s Interim Town Manager Richard Angotti to sign the amended agreement between the Employer and the Maine Public Employees Retirement System.

Passed by the Council _____

ATTEST _____

August 18, 2021

To: PLD Consolidated Plan Employers with Social Security Section 218 Agreements

Subject: Important, Time-Sensitive Legislative Changes to the Participating Local District (PLD)
Consolidated Plan – PLD Employers Must Take Prompt Action for the Provision to Apply to Employees

Dear PLD Employer:

This letter contains important information for your Chief Administrative Officer and members of your governing body. You will have to act quickly if you would like to give your employees who have declined MainePERS membership another opportunity to join the MainePERS PLD Consolidated Plan.

MainePERS sent an eBlast communication to PLD employers on August 11 that explains two laws that were enacted during the recent legislative session that make changes to the one-time election requirement. Under this requirement, which comes from federal law, an election by an employee with optional membership to join or not join MainePERS is irreversible for as long as the employee is with the same employer. One of the newly enacted statutes, specifically PL 2021, c. 286, applies to you and creates an exception to the one-time election requirement that does not conflict with federal law. It does this by making employee contributions after-tax for employees joining the plan under the law. **That means that if this law is adopted into your plan, you will have to withhold and report employee contributions as pre-tax or after-tax depending upon how the employee entered the plan.**

The new law will become part of your plan only if adopted through rulemaking by the MainePERS Board of Trustees and by you through formal action of your governing body and an amendment of your participation agreement with MainePERS. The Board of Trustees is expected to consider adopting the new law on September 9, 2021.

The provisions of the new law permit any PLD employee who has declined membership in the Plan to have another opportunity to join the Plan prospectively effective November 1, 2021. PLD employers will need to take action before November 1, 2021 for the provision to apply to their employees who have been employed in an eligible position for 5 or more years. It also allows PLD employees to have an annual open enrollment opportunity during their first five years of employment beginning in 2022. Employee contributions for those who join the Plan under this provision are paid with after-tax dollars.

As stated above, the provisions of this new law must be formally adopted by the MainePERS Board of Trustees through its rulemaking process prior to being fully implemented. Additional information on this process was provided to employers in the August 11 eBlast communication and is available on our website at www.mainebers.org. We are providing you with this information now so you have time to decide whether to adopt the provision for your employees and for your governing body to take any necessary action to adopt the provision before the November 1, 2021 deadline. Suggested language to be used in the certified action is enclosed for your convenience should you decide to adopt this provision

for your employees.

Please contact Deanna Doyle at Deanna.Doyle@mainepers.org or by phone at 1-800-451-9800 if you have questions about this new provision or how to adopt it for your employees.

Sincerely,



Deanna Doyle, PLD Plan Administrator and Business Unit Leader
Service Programs Division

ERCORR

ORDER #258-2021

PROVIDING FOR: Authorization of Agreement with Our Katahdin for Use of Loader

IT IS ORDERED that the Millinocket Town Council authorizes the Interim Town Manager to enter into an agreement to allow Our Katahdin to use the Cat 930 loader that the Mill had originally given to the town.

Note: This loader is not used by the Town and is a spare. We would require Our Katahdin to have insurance on the loader and with the understanding that if the Town can request the return of loader if needed it back, they would allow the Town to receive it back to the town. Our Katahdin will be responsible for all maintenance to the loader while it is in their use.

PASSED BY THE COUNCIL: _____

ATTEST: _____