



TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING & PUBLIC HEARING
in COUNCIL CHAMBERS and via Zoom.
Thursday, September 9th, 2021

4:30 PM

This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: n/a
4. Approval of Minutes: June 24th, July 8th, and July 22nd, 2021 Regular Town Council meetings and August 30th, 2021, Executive Session.
5. Special Presentations: a) Thomas A. Errico, PE, Senior Associate, Traffic Engineering Director, T.Y. Lin International - Millinocket Bicycle and Pedestrian Safety Study - Final Presentation Slides
b) MRH – Covid 19 Booster Presentation
-Out of Rotation-
6. ORDER #242-2021 Commitment of Property Taxes
7. ORDER #243-2021 Setting Mil Rate of FY2022 Taxes
8. ORDER #244-2021 Setting the Interest Rate for FY2022 Delinquent Taxes
9. ORDER #245-2021 Interest Rate for Overpayment of Taxes
10. ORDINANCE #2-2021 – **2nd Public Hearing** – Adoption of the Amendment to Chapter 125, Article VIII, §46.1 of the Code of the Town of Millinocket – Short Term Rental
11. Interim Town Manager's Report

UNFINISHED BUSINESS: n/a

NEW BUSINESS:

12. ORDER #239-2021 Approval of the Town Warrant for September 9, 2021
13. ORDER #240-2021 Approval of the Wastewater Warrant for September 9, 2021
14. ORDER #241-2021 Approval of an Application for Appointment to the Board of Assessment Review (J. Kelley)

15. ORDER #246-2021 Ratification of the Union Agreement with Teamsters Local No.340 Employees – Public Works Employees

16. ORDER #247-2021 Approval to Carry Forward FY21 Unspent Budget Items

17. Reports and Communications:

- a. Warrant Committee for September 23, 2021, Council Meeting: Councilor Pelletier and Councilor Pray
- b. Chair's Committees Reports
- c. Two Minute Public Comment

18. Adjournment:

Meetings are open to the public and the Town of Millinocket will require masks/face coverings to be regardless of vaccination status while in the Municipal Building. Public Comments and Zoom attendance requests can be emailed to the Town Manager Prior to the Meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. The meeting is also streamed live for your convenience @ townhallstreams.com and find the direct links on our website: Millinocket.org. We thank you for complying.

****Stay Healthy, Stay Safe****

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are common terms:

- **Order** - Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** - A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** - A "second" is used when a councilor supports an order to be discussed and voted upon. Without a "second" an order or motion does not get discussed or voted on.
- **Amendment** - A change to an original order, which can be motioned by a councilor and approved or voted down by the whole Council.
- **Minutes** - Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**- This is the protocol used and questions go to the Council Chair. The Council follows Robert's Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant**- A list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mill Rate** - Tax rate. The tax rate determines what is paid in property taxes. It is stated in "so many dollars per thousand dollars of valuation." Residential property owners may want to seek homestead exemptions or Veterans exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town's Tax Assessor.
- **Two Minute Public Comment** - Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts or feedback publicly. The Council invites any and all people to speak. Questions directed at the Council or Manager will be answered at the following Council meeting; this part of the agenda is not interactive.
- **Executive Sessions** - These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No action by the Council can be taken in Executive Session--only in public Council meetings can any vote or decision be made by the Council.
- **To ask questions** or offer feedback during Town Meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered. Want to do more? Become an appointed member of a committee! The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:
<https://millinocket.org/government/committees-and-boards/>.

June 24, 2021

The Public Hearings for Fiscal 2022 Municipal, Wastewater and School Budget Adoptions and the Regular meeting of the Millinocket Town Council was brought to order by Chair Golieb in Council Chambers and via Zoom at 4:30 pm.

Roll Call:

Town Council Members Present:

Pelletier	Pray
Jackson	Danforth
Bragdon	Golieb
McEwen	

Also present: Interim Town Manager Richard Angotti, Town Clerk Diana M. Lakeman, Treasurer Mary Alice Cullen, Fire Chief Thomas Malcolm, Public Works Director Ralph Soucier, Airport Director Jeffrey Campbell via Zoom, Wastewater Director James Charette, Librarian Matthew Delaney via Zoom, Recreation Director Jody Nelson, Superintendent Josh McNaughton, Media Benn Barr with 1 in person and 4 in Zoom public.

Pledge of Allegiance

Adjustments to the Agenda: Order additions: Order #189-2021, 190-2021, and 191-2021.

Approval of the Minutes: February 11th, February 25th, and March 11th, 2021, Regular meetings.

Motion-Pray Second- McEwen Vote 7-0

SPECIAL PRESENTATIONS: n/a

Public Comment: none

- Entered Public Hearing – Municipal and Wastewater Budgets @ 4:34 pm-

Order # 142-2021 PROVIDING FOR: 1st Public Hearing – Municipal and Wastewater Budgets FY
IT IS ORDERED That the Millinocket Town Council enter into a public hearing for discussion on the
FY2022 Municipal and Wastewater Budgets.

Motion- Jackson Second- Danforth Vote 7-0

Chair Golieb reads each line item in the Municipal and Wastewater Revenue and Expense Budgets looking for comments pertaining to each department individually: #101-n/a; #103-104 -n/a; #107 -n/a; #108,109-111 - Susan D'Alessandro-Zoom, expresses concerns with accurate decrease in the Legal line in comparison to prior budgets

Sandra Sullivan, 104 Sunset Drive, shares concerns with legal budget and reduction transparency.

Mary Alice Cullen, Treasurer, informs breaking out the budgeted line will clarify spending and allocations going forward.

Susan D'Alessandro expresses thanks clarification and break down going forward.

#112-n/a; #114-n/a; #115-n/a; #201-202 -Susan D'Alessandro, Zoo, inquires where savings will be reflected in the budget,-Chair Golieb informs policy question that will be answered later during this budget; #203-204 -n/a; #206-209-213 -n/a; #214-300 -n/a, *Interim Town Manager clarifies lines decreased reflects of sufficient department changes due to PD contract; #402-403 -n/a; #407 -n/a; #409 -n/a; #501-700 -Sandra Sullivan, 104 Sunset Drive, emphasizes she does not support an increase in library budget line when other Town departments have cut noting the Library knew the intended budgeted amount prior to requesting more funds, Susan D'Alessandro, Zoom, notes the funds are needed for functions, supports the increase as the library benefits children and community of all ages; #815-816 -n/a; #902 -n/a; #1002-1009 -Susan D'Alessandro, Zoom, questions if budget includes grounds keeper and East Millinocket inquiries including snow sled program, -Jody Nelson, Recreation Director- Yes, clarifies oversees assistant in each Town, also includes

snow sled program provides local trial grooming match and grant programs; #1101-1102 -Susan D'Alessandro, Zoom, inquires of department raised salaries with concerns Airport Manager salary is under paid as comparable to similar communities noting the airport is well maintained and managed with endless opportunity for generated revenue for the Town further asking for consideration of salary increase, Councilor Jackson notes Airport Manager Salary did have an increase in this FY22 Budget; #1106-1300-1301-1201 -n/a; Chair Golieb expresses thanks to all Departments through budget season and all work furthering appreciation to all who contributed thoughts, inquiries, and concerns through the budget process. Councilor Pray reflects on the decrease in overall budget noting removing the School Election can be a further savings in Town's budget, anticipates a lower mil rate with further anticipation of State Revenue reimbursements, expresses appreciation to taxpayers.

- Out of Public Hearing @ 5:00 pm-

- Entered Public Hearing – School Budget @ 5:10 pm

ORDER #143-2021 PROVIDING FOR: Public Hearing – School Budget FY22.

IT IS ORDERED That the Millinocket Town Council enter into a public hearing to discuss the FY2022 School budget

Motion-Bragdon Second- Jackson Vote 7-0

Josh McNaughton, Superintendent, addresses the Council and public briefly explaining the breakdown of the school budgeted line items and that he is happy to answer any question that arise,

Council Comment: Councilor Pray referring back to Susan D'Alessandro's question how covid grant monies can be spent for School generator systems and not other item, suggests to Josh supplying a breakdown of the Covid grant monies and allowed expenditures to the media prior to the School Budget Referendum for public input.

Council discussion expressed prior discussion of approved covid money related approved expenditures versus donation expenditures.

Josh McNaughton, Superintendent, clarifies three separate grants were received and briefly informs of approved spending, 1) Electronics/Technology, System upgrades, 2) Janitorial staffing and cleaning procedures/practices, medical supplies/PPE, 3) Generators and heating-controlled upgrades, anticipated pending grant will mitigate student learning.

Councilor Pray expresses appreciation for the breakdown for public interest, shares concerns with ventilation in school system for proper cooling in warmer temperatures, Josh expresses consideration of suggestion.

Public Comment: Susan D'Alessandro, Zoom, questions the intent with the decreased Special Education budgeted line when demand for special education is high, Josh explained federal and state grants has assisted with testing and savings.

- Out of Public Hearing @ 5:20 pm.

ORDER #144-2021 PROVIDING FOR: General Administration

IT IS ORDERED that \$1,729,660 is hereby raised and appropriated and the Officers are authorized to spend said amount for the General Administration Departments of Millinocket as listed below for the Fiscal Year 2022.

General Administration

101	General Government	\$206,705
103	Elections & Registrations	8,600
104	Town Clerks	152,360
107	Assessing	47,766
108	Municipal Building	74,224
109	Audit	18,000
111	Legal Services	145,000
112	Administration	82,850
300	Fringe	994,155

TOTAL: \$1,729,660

Motion- McEwen Second- Bragdon Vote 7-0

Councilor Pray suggests breakdown of Fringe Benefits going forward,
Public Comment: Mary Alice Cullen, Treasurer, clarifies breaking out benefits to various departments specifically, Councilor Pray expresses yes as the breakdown will explain cost of benefits directly.

ORDER #145-2021 PROVIDING FOR: Community and Economic Development

IT IS ORDERED that \$49,969 is hereby raised and appropriated and the Officers are authorized to spend said amount for the Community & Economic Development Departments of Millinocket as listed below for the Fiscal Year 2022.

Community and Economic Development

114	Planning Code/Enforcement	23,199
115	Economic Development	25,270
213	Enforcement Officials	1,500

TOTAL: \$49,969

Motion- Danforth Second- McEwen Vote 7-0

Council Comment: none

Public Comment: none

ORDER #146-2021 PROVIDING FOR: Public Safety and Protection

IT IS ORDERED that \$1,757,030 is hereby raised and appropriated and the Officers are authorized to spend said amount for the Public Safety and Protection Departments of Millinocket as listed below for the Fiscal Year 2022.

Public Safety and Protection

201	Police	\$610,874
202	DARE	0
203	Fire	37,700
204	Ambulance	166,750
205	Fire and Ambulance General	357,184
206	Community Services	476,000
209	Insurances	93,830
214	Dog Constable	14,692

\$1,757,030

Motion- Pray Second- Bragdon Vote 7-0

Council Comment: none

Public Comment: none

ORDER #147-2021 PROVIDING FOR: Public Works & Airport Departments

IT IS ORDERED that \$1,455,014 is hereby raised and appropriated and the Officers are authorized to spend said amount for the Public Works and Airport Departments of Millinocket as listed below for the Fiscal Year 2022.

Public Works & Airport

402	Public Works Administration	\$ 71,492
403	Public Works Garage	24,150
407	Public Works Roads	813,327
409	Transfer Site	343,786
902	Cemetery	34,372
1101	Airport Operations	105,623
1102	Airport Business	62,264

Total \$1,455,014

Motion- Pelletier Second-Danforth Vote 7-0

Council Comment: none

Public Comment: none

ORDER #148-2021 PROVIDING FOR: Community and Recreation Services

IT IS ORDERED that \$342,722 is hereby raised and appropriated and the Officers are authorized to spend said amount for the Community and Recreation Services Departments of Millinocket as listed below for the Fiscal Year 2022.

Community and Recreation Services

501	Library	\$75,000
815	General Assistance Aid	22,650
816	Public Health/Welfare Agency	6,300
1002	Recreation	148,232
1009	Snowmobile & ATV Program	83,540
1106	Holiday Observation	7,000
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		\$342,722

Motion- Jackson Second- Bragdon Vote 7-0

Council Comment: none

Public Comment: none

ORDER #149-2021 PROVIDING FOR: Debt and Interest

IT IS ORDERED that \$176,743 is hereby raised and appropriated and the Officers are authorized to spend said amount for the Debt Services and Interest Department of Millinocket as listed below for the Fiscal Year 2022.

Debt and Interest

700	Debt and Interest	\$176,743
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Motion-Bragdon Second-McEwen Vote 7-0

Council Comment: none

Public Comment: none

ORDER #150-2021 PROVIDING FOR: Capital Improvement Departments

IT IS ORDERED that \$1,208,918 is hereby raised and appropriated and the Officers are authorized to spend said amount for the Capital Improvements Departments of Millinocket as listed below for the Fiscal Year 2022.

Capital Improvement Departments

1300	Capital Improvements	\$278,918
1301	Special Capital Improvements	930,000
Total:		<hr/>
		\$1,208,918

Motion- McEwen Second- Danforth Vote 7-0

Council Comment: none

Public Comment: none

ORDER#151-2021 PROVIDING FOR Anticipated Revenues and Transfer.

IT IS ORDERED that overall anticipated Revenues and Transfers in the estimated amount of \$4,280,129 is approved and the Officers are authorized to spend for FY2022.

Motion- Danforth Second- Bragdon Vote 7-0

Council Comment: none

Public Comment: Diana Lakeman, Town Clerk, clarifies the Second, Chair Golieb states Councilor Bragdon seconded the motion.

ORDER #152-2021 PROVIDING FOR Transfer of Funds from Designated Dog Fee Revenue Reserve Account for the Care of Animals.

IT IS ORDERED that \$4,655 be transferred from the Designated Dog Fee Revenue Reserve Account into the General Fund Budget for FY2022 to provide for eligible costs in the care of animals.

NOTE: These funds are already included in the Order authorizing Anticipated Revenues and Transfers. This

Order is offered because the funds will be taken from a Designated Reserve Account, which requires specific Town Council approval.

Motion- Pelletier Second- Jackson Vote 7-0

Council Comment: none

Public Comment: none

ORDER #153-2021 PROVIDING FOR Transfer of Funds from Fund Balance Account

IT IS ORDERED that \$45,000 be transferred from the Assigned Fund Balance into the General Fund Budget for FY22.

NOTE: These funds are already included in the Order authorizing Anticipated Revenues and Transfers. This Order is offered because the funds will be taken from an Assigned and Unassigned Fund Balance Accounts, which requires specific Town Council approval.

Motion- Jackson Second- McEwen Vote 7-0

Council comment inquires clarification for \$45,000 payment,

Public Comment: Mary Alice Cullen, Treasurer, states employee settlement payment due in July.

ORDER #154-2021 PROVIDING FOR: Authorization for County Tax

IT IS ORDERED that \$275,516 is hereby raised and appropriated and to authorize the Officers to spend for County Tax Assessment for FY2022.

Motion- Bragdon Second- McEwen Vote 6-1 (Pray/Opposed)

Council Comment: none

Public Comment: none

ORDER #155-2021 PROVIDING FOR Acceptance of State of Maine Funds

IT IS ORDERED that the Town of Millinocket, Town Finance Director and Town Treasurer is authorized to accept, and such acceptance is deemed to have been appropriated revenues and/ or subsidies for the ensuing fiscal year, such funds as Municipal Revenue Sharing Funds, Local Road Assistance Program, General Purpose Aid to Education, Civil Emergency Funds, Snowmobile Registration Money, Tree Growth Reimbursement, General Assistance Reimbursement, Veteran Exemption Reimbursement, Homestead Act Reimbursement, State and Federal Grants in Aid, and other State of Maine Funds as are available at a future date and to authorize the Officers to spend said sums.

(These monies are currently anticipated in the above revenue order and allows the Town to accept these monies for use with FY2022 proposed budget. Acceptance of any new monies will be authorized only by Council Order.)

Motion-McEwen Second- Pray Vote 7-0

Council comment expresses anticipation of municipal revenue reimbursements referring to homestead exemptions, etc.

*Interim Town Manager notes all revenue will be brought to orders for approval.

Public Comment: none

ORDER #156-2021 PROVIDING FOR A Written Policy Concerning Disbursement of State Fees

WHEREAS, Title 30-A, Section 5603 requires that the Treasurer disburse money only on the authority of a warrant signed and voted on by a majority of the Council; and

WHEREAS, Chapter 29-A of the Administrative Code provides for warrant review and approval; and

WHEREAS, the Town collects certain fees for the State of Maine; and

WHEREAS, the Council is not able to meet weekly to review, sign and vote on warrants for fees due to the State of Maine; and

WHEREAS, Chapter 29-A of the Administrative Code does not address the need to remit state fees on a weekly basis; and

WHEREAS, Title 30-A Section 5603.3 provides that the Council may adopt a written policy to permit the disbursement of state fees when a disbursement warrant has been signed by one or more designated municipal officers.

NOW THEREFORE, IT IS ORDERED that the following written adopted concerning the disbursement of state fees:

1. The Treasurer shall prepare a warrant weekly to disburse state fees;
2. The weekly warrant for fees shall be reviewed and approved by the Finance Director;
3. Upon approval of the weekly warrant for state fees by the Finance Director, any member of the Ad-Hoc Warrant Subcommittee established pursuant to Chapter 29-A of the Administrative Code may review and approve the weekly warrant for state fees and document his or her approval by signing the warrant.
4. The Treasurer is authorized to disburse state fees each week upon presentation of a warrant for that purpose which has been approved by the Finance Director and signed by any member of the Ad Hoc Warrant Subcommittee.
5. Any error in any weekly warrant for state fees shall be corrected by the Treasurer on the next weekly warrant for state fees after discovery of the error.
6. Warrants for state fees approved pursuant to this policy are not subject to review and approval pursuant to Chapter 20-A of the Administrative Code.
7. This policy shall be reviewed and voted on annually by the Council.

Motion- Danforth Second- Pray Vote 7-0

Council Comment: none

Public Comment: none

ORDER #157-2021 PROVIDING FOR Disbursement of Employees Wages and Benefits

WHEREAS, the Town Treasurer may disburse money only on the authority of a warrant voted and signed by a majority of the Council; and

WHEREAS, the Council signs warrants on a bi-weekly basis; and

WHEREAS, employees are paid on a weekly basis,

NOW THEREFORE IT IS ORDERED, pursuant to Title 30-A section 5603.2.A.1., that the Town Treasurer is authorized to disburse wages and withholding required by law on the authority of a warrant signed by the Town Manager.

Motion- Pray Second- Danforth Vote 7-0

Council Comment: none

Public Comment: none

ORDER #158-2021 PROVIDIDNG FOR Payment of Property Taxes for Multiple Years

IT IS ORDERED That We, the Municipal Officers of the Town of Millinocket, upon request of the Tax Collector and Town Treasurer of said Town, hereby authorize and direct said Tax Collector and Town Treasurer pursuant to Title 36, MRSA, Section 906, to apply any tax payment received from an individual as payment for any property tax against outstanding or delinquent taxes due on said property in chronological order beginning with the oldest unpaid tax bill, provided, however, that no such payment may be applied to any tax for which an abatement application or appeal is pending unless approved in writing by the taxpayer.

Motion- Pelletier Second- Bragdon Vote 7-0

Council Comment: none

Public Comment: none

ORDER #159-2021 PROVIDING FOR Wastewater Department Anticipated Revenues and Transfers

IT IS ORDERED that the overall anticipated Revenues and Transfers, as listed below in the estimated amount of \$3,586,800 is approved for FY2022 for the Wastewater Department.

2100-1400	Fees	\$1,050,000
1401	Interest/30 Day Notice	15,000
1402	Investment Interest	2,400
1403	Lien Costs Revenue	17,000
1406	Grant/Bond Proceeds	2,500,000
<u>2500-0512</u>	<u>W/W RV Dump</u>	<u>2,400</u>

Total \$3,586,800
Motion- Jackson Second- McEwen Vote 7-0
Council Comment: none
Public Comment: none

ORDER #160-2021 PROVIDING FOR Wastewater Department Operations
IT IS ORDERED that \$3,436,809 is hereby appropriated for Wastewater Operations Expenditures for FY2022 for the departments listed below.

2100	Administration	\$95,565
2200	Protection (Insurance)	23,500
2300	Fringe Benefits	166,671
2400	Operations of Plant	279,974
2500	Pump Stations	62,900
2600	Collection	38,505
2700	Debt Service	93,694
2800	Capital Improvements	2,676,000
Total		\$3,436,809

Motion- Bragdon Second- Jackson Vote 7-0
Council Comment: none
Public Comment: none

ORDER#161-2021 PROVIDING FOR Payment of Sewer bills for Multiple bills
IT IS ORDERED THAT We, the Municipal Officers of the Town of Millinocket upon request of the Tax Collector and Town Treasurer of said Town, hereby authorize and direct said Tax Collector and Town Treasurer to credit sewer payments to accounts in the same manner as real estate payments; and WHEREAS, real estate tax payments are allocated to the oldest outstanding tax bill; and WHEREAS, the statutory reference in section 104-16 of the Sewer Ordinance has not been updated to reflect repeal of Title 30 MRSA and enactment of Title 30-A;
NOW THEREFORE, IT IS ORDERED AS FOLLOWS:

The Tax Collector and Town Treasurer are hereby directed to credit payments for sewer system use charges in chronological order beginning with the oldest unpaid sewer system use charge, provided however, that no such payment may be applied to any charge for which an abatement application or appeal is pending unless approved in writing by the sewer fee payer.

IT FURTHER ORDERED that sewage system rates, fees or user charges not paid within 90 days of when due shall be collected in accordance with Chapter 104, Section 104-16 of the Millinocket Code and Title 30-A MRSA Section 3406.

Motion- McEwen Second- Danforth Vote 7-0
Council Comment: none
Public Comment: none

-School-

ORDER #162-2021 PROVIDING FOR: Appropriation for System Administration (School)
IT IS ORDERED that \$779,081 is hereby raised and appropriated for School System Administration for Fiscal 2022.

Recommended: \$779,081.

Motion- Danforth Second- McEwen Vote 7-0
Council Comment: none
Public Comment: none

ORDER #163-2021 PROVIDING FOR: Appropriation for School Administration
IT IS ORDERED that \$357,817 is hereby raised and appropriated for School Administration for Fiscal 2022.
Recommended: \$357,817.
Motion- Pray Second- Bragdon Vote 7-0
Council Comment: none
Public Comment: none

ORDER #164-2021 PROVIDING FOR: Appropriation for Regular Instruction
IT IS ORDERED that \$2,584,771 is hereby raised and appropriated for Regular Instruction for Fiscal 2022.
Recommended: \$2,584,711
Motion- Pelletier Second- Jackson Vote 7-0
Council Comment: none
Public Comment: none

ORDER #165-2021 PROVIDING FOR: Appropriation for Special Education
IT IS ORDERED that \$1,304,178 is hereby raised and appropriated for Special Education for Fiscal 2022.
Recommended: \$1,304,178
Motion- Jackson Second- McEwen Vote 7-0
Council Comment: none
Public Comment: none

ORDER #166-2021 PROVIDING FOR: Appropriation for Student and Staff Support
IT IS ORDERED that \$397,446 is hereby raised and appropriated for Student and Staff Support for Fiscal 2022.
Recommended: \$397,446
Motion- Bragdon Second- McEwen Vote 7-0
Council Comment: none
Public Comment:

ORDER #167-2021 PROVIDING FOR: Appropriation for Other Instruction
IT IS ORDERED that \$318,645 is hereby raised and appropriated for Other Instruction for Fiscal 2022.
Recommended: \$318,645.
Motion- McEwen Second- Jackson Vote 7-0
Council Comment: none
Public Comment:

ORDER #168-2021 PROVIDING FOR: Appropriation for Career and Technical Education
IT IS ORDERED that \$29,957 is hereby raised and appropriated for Career and Technical Education for Fiscal 2022.
Recommended: \$29,957.
Motion- Danforth Second- McEwen Vote 7-0
Council Comment: none
Public Comment: none

ORDER #169-2021 PROVIDING FOR: Appropriation for Facilities Maintenance
IT IS ORDERED that \$1,026,386 is hereby raised and appropriated for Facilities Maintenance for Fiscal 2022.
Recommended: \$1,026,386
Motion- Pray Second- Danforth Vote 7-0
Council Comment: none
Public Comment: none

ORDER #170-2021 PROVIDING FOR: Appropriation for Transportation and Busses

IT IS ORDERED that \$267,065 is hereby raised and appropriated for Transportation and Busses for Fiscal 2022.

Recommended: \$267,065

Motion- Pelletier Second- Jackson Vote 7-0

Council Comment: none

Public Comment: none

ORDER#171-2021 PROVIDING FOR: Appropriation for Debt Services and Other Commitments

IT IS ORDERED that \$97,208 is hereby raised and appropriated for Debt Services and Other Commitments for Fiscal 2022.

Recommended: \$97,208

Motion- Jackson Second- McEwen Vote 7-0

Council Comment: none

Public Comment: none

ORDER #172-2021 PROVIDING FOR: Appropriation for All Other Expenditures

IT IS ORDERED that \$12,843 is hereby raised and appropriated for All Other Expenditures for Fiscal 2022.

Recommended: \$12,843

Motion- Bragdon Second- McEwen Vote 7-0

Council Comment: none

Public Comment: none

ORDER #173-2021 PROVIDING FOR Appropriation for Total Cost of Funding Public Education

IT IS ORDERED that \$4,890,433 be appropriated for the total cost of funding public education from prekindergarten to grade 12 as described in the Essential Programs and Services Funding Act and that \$1,193,544 be raised as the municipality's contribution to the total cost of funding public education from prekindergarten to grade 12 as described in the Essential Programs, and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688.

The School Committee Recommends \$1,193,544

Explanation: The Municipality's contribution to the total cost of funding public education from prekindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.

Motion- McEwen Second- Jackson Vote 7-0

Council Comment: none

Public Comment: none

ORDER #174-2021 PROVIDING FOR Appropriation for Debt Services

IT IS ORDERED that \$97,208 be raised and appropriated for the annual payments on debt service previously approved by the municipality's legislative body for non-state-funded school construction projects, on-state-funded portions of school construction projects and minor capital projects in addition to the funds appropriated as the local share of the municipality's contribution to the total cost of funding public education from prekindergarten to grade 12.

The School Committee Recommends \$97,208

Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the municipality's long-term debt for major capital school construction projects that are not approved for state subsidy. The bonding of this long-term debt was previously approved by the voters or other legislative body.

Motion- Danforth Second- Pray Vote 7-0

Council Comment: none

Public Comment: none

Article for Additional Local Funds requires approval by a majority of the entire school committee membership and approval by a majority of the entire council membership.

ORDER #175-2021 PROVIDING FOR Appropriation of Additional Local Funds

IT IS ORDERED that \$1,607,324 be raised and appropriated in additional local funds, which exceeds the State's Essential Programs and Services allocation model by \$125,374 as required to fund the budget recommended by the School Committee.

The School Committee recommends \$1,607,324 for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by \$125,374: The EPS formula does not reflect the actual cost of funding education in rural areas where education may cost more because of its smaller size as compared to larger city schools. Therefore, monies will provide revenues to fully fund programs and operate schools, as well as, contractual obligations, areas excluded under EPS such as 504 programs, extra and co-curricular activities, capital improvements and repairs, etc.

Explanation: The additional local funds are those locally raised funds over and above the Town's local contribution to the total cost of funding public education from prekindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state-funded debt service that will help achieve the Town's budget for educational programs.

Motion- Pray Second- Bragdon Vote 7-0

Council Comment: none

Public Comment: none

Total Budget Article for Funding K-12 Education

ORDER #176-2021 PROVIDING FOR Appropriation for Total cost of Funding Public Education

IT IS ORDERED that the School Committee be authorized to expend \$7,175,397 for the fiscal year beginning July 1, 2021 and ending June 30, 2022 from the municipality's contribution to the total cost of funding public education from Pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

The School Committee Recommends: \$7,175,397

Motion- Pelletier Second- McEwen Vote 7-0

Council Comment: none

Public Comment: none

ORDER #177-2021 PROVIDING FOR Additional Local Dollars in Support of the Food Service Program

IT IS ORDERED that the municipality/district/unit will raise and to appropriate \$10,000 in additional local dollars in support of the food service program.

The School Committee Recommends \$10,000

Motion- Jackson Second-Bragdon Vote 7-0

Council Comment: none

Public Comment: none

ORDER #178-2021 PROVIDING FOR Adult Education

IT IS ORDERED that \$2,843 be appropriated for Adult Education and that \$2,843 be raised as the local share; with authorization to expend any additional, incidental or miscellaneous receipts in the interest and for the well-being of the adult education program.

The School Committee recommends a "Yes" vote.

Motion- Bragdon Second- Danforth Vote 7-0

Council Comment: none

Public Comment: none

ORDER #179-2021 PROVIDING FOR Regional Vocational Operating Budget

IT IS ORDERED that the Regional Vocational Operating Budget, as approved by the Cooperative Board for the period July 1, 2021, through June 30, 2022, be approved in the amount of \$2,057,996 (Millinocket's share is \$29,957), with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and well-being of the vocational programs.

The School Committee Recommends a "Yes" vote

Motion-McEwen Second-Bragdon Vote 7-0

Council Comment: Jackson inquires with concern amount of attendance noting it's importance.

Public Comment: none

ORDER #180-2021 PROVIDING FOR Regional Vocational Adult Education Operating Budget

IT IS ORDERED that the Regional Vocational Adult Education Operating Budget, as approved by the Cooperative Board for the period July 1, 2021, through June 30, 2022, be approved in the amount of \$43,900 (Millinocket's share is \$2,843) with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and well-being of the Adult Education vocation programs.

The School Committee Recommends a "Yes" vote

Motion- Danforth Second- McEwen Vote 7-0

Council Comment: none

Public Comment: none

ORDER#181-2021 PROVIDING FOR: Acceptance of State, Federal, or Other Sources of Funds

IT IS ORDERED that the Town of Millinocket Town Treasurer is authorized to accept and expend grants, including carryover amounts, from State, Federal or other Sources for the interest of education. Special dedicated revenue budget amounts to be in addition to the amounts appropriated and raised in the general budget \$7,175,397 and the clearing account budget. Amount unknown but estimated to be \$1,570,000.

Sources include: Title I-A, Title II-A, PreK, Local Entitlement, TIF 4, and others. (Some of these monies are now included in the new EPS funding model adopted in 2005 by the Maine State Legislature.

The School Committee Recommends a "Yes" vote.

Motion- Pray Second- McEwen Vote 7-0

Council Comment: none

Public Comment: none

ORDER #182-2021 PROVIDING FOR: Acceptance of Enterprise and Agency Funds

IT IS ORDERED that the Town of Millinocket Town Treasurer is authorized to accept and expend enterprise and agency funds, including any carryover funds, on behalf of the following: with any amounts to be expended in the clearing account budget in addition to amounts appropriated and raised for the general education budget \$7,175,397 and the special revenue budget \$1,570,000.

Amount unknown but estimated to be \$495,000. Sources include: Millinocket School Lunch Program, and any others. (Some of these monies are now included in the new EPS funding model adopted in 2005 by the Maine State Legislature).

The School Committee Recommends a "Yes" vote.

BE IT ORDERED, THAT In addition to the amount approved for the total school budget for next fiscal year, the school committee is authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for school purposes, including the foreign student tuition program and the dual diploma program, provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated.

Motion- Pelletier Second- Bragdon Vote 7-0

Council Comment: none

Public Comment: none

UNFINISHED BUSINESS: n/a, Public Comment: n/a, *Zoom Chat*: n/a

NEW BUSINESS: Interim Town Manager's Report: June 24, 2021

*Additions-Thanks the Council for working together through the budget creating a smooth process furthering thanking the staff and phenomenal efforts all working together as a team; Assessor Dept-Entry of new Personal Property data, updating property cards, responding to citizen requests.

Manager

Continued working on Budget and budget workshop meetings.

Continued working with legal on various issues.

Continue working on councilors projects.

Meeting with Our Katahdin

Meeting with Permitting Partners on Nautilus data center development

Working with Borrego Solar project

Department Reports -

Public Works Activity Report: Safety: No issues.

Public Works: Installed Information Sign at the Town Office. Installed Absentee Ballot Box at the Town Office. Line Painting crosswalks and Intersection Arrows. Cut brush and painted intersection at Orchard/Central Street. Cut Brush High Street Hill and Medway Road intersection.

Dig- Safe several catch basins for future repairs. Flushing slow runner sewers weekly and addressed calls from residents as needed. Working on Budgets. String trimming and mowing.

Transfer Station: Working on Budget. Sent out wood ash sample. Yearly Testing requirements.

Cemetery: 28 Burials YTD. Marking Monument locations. Locating and Scheduling Burials.

Respectfully submitted, Ralph Soucier, Director of Public Works

Airport Department Update: The G.A.R.D. system has recorded 223 Aircraft operations this month to date.

No safety issues to report, Fire Extinguishers have been inspected by Guay Fire Equipment.

Cut grass around runway lights in preparation of Public Works mowing the runway safety areas.

Skydiving operations are happening on the weekends. All going well. Have begun planning for the Fall Fly-in, Cruz-in, and Barbeque. (Cancelled last year due to Covid)

Respectfully Submitted, Jeff Campbell, Airport Manager

RECREATION DEPT: The Recreation Department. We have been working for 3 weeks to get pools and programs ready for the summer. We opened the pools on Monday the 21st. We are having the Mt. Katahdin Basketball Camp the week of the 21st. Summer high school basketball also starts the 21st.

Jody Nelson

Code Enforcement : Continued working with residents on complaints and code violations. Reviewing permit applications and issuing permits. Working on Nautilus data center development. Training on Subsurface waste disposal systems

Assessing : Processing deeds. Compiling the personal property returns. Replying to taxpayer and real estate professional questions. Brookfield appeal. Updating assessing records for permits/updates and demolitions

HR:

Human Resources Director: Hiring of summer recreation staff.DOT drug testing. Setting up training for staff on Bloodborne Pathogens and Ergonomics. Personnel issues. Assisting Town Manager and Department heads Office Responsibilities. Follow through with Foreclosure properties. Attending Budget Workshops. Setting up streaming for meetings.

General Assistance Director: Assisted individuals to meet their unmet needs. Submitted for monthly reimbursement. Training on Emergency Rental Assistance.

Bookkeeper: Processed payroll for Town and Wastewater employees, to include the warrants for the taxes. AP warrants for this week's council meeting. Month End work,

GENERAL ASSISTANCE STATISTICS FOR MAY 2021

	<u>MONTHLY</u>	<u>YTD</u>	<u>MAY 2021</u>			
RENT	808.72	\$6,061.80	# OF CASES	# HOUSEHOLD	# AFDC	# APPOINT
ELECTRICITY	-0-	225.00	2	5	0	0
LP GAS	-0-	-0-	<u>LAST MONTH</u>			
MEDICAL	-0-	-0-	# OF CASES	# HOUSEHOLD	# AFDC	# APPOINT
HOUSEHOLD	69.10	252.87	1	1	0	1
WATER	-0-	166.39	<u>LAST YEAR</u>			
CLOTHING	-0-	-0-	# OF CASES	# HOUSEHOLD	# AFDC	# APPOINT
FOOD	111.74	338.22	4	4	0	5
BABY	-0-	-0-	<u>WORKFARE</u>			
FUEL	-0-	641.46	# OF CASES	# HOUSEHOLD	# HOURS	
OTHER	-0-	-0-				
TOTALS	\$989.56	\$8,378.51	0	0	0	

TOTAL DOLLAR AMOUNT SPENT IN MAY 2020 WAS 516.88.

TOTAL DOLLAR AMOUNT IN MAY 2021 COMPARED TO MAY 2020 SHOWS AN INCREASE OF \$472.68.

TOTAL AMOUNT IN 2021 COMPARED TO 2020 SHOWS AN INCREASE OF \$2,030.34.

RESPECTFULLY SUBMITTED, LORI A. SANTERRE, WELFARE DIRECTOR

Town Clerk/Tax Collectors Office: Totals include June 4, 2021, to June 21, 2021, Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$439,492.97 were collected, which involved 1010 transactions processed in Trio.

Advertised upcoming public hearings and adoption meeting for FY22 Municipal and Wastewater budgets, preparation of orders and process. Motor Vehicle reports are current and have been mailed to the BMV.

Sharon researching Lien Holder/interested parties for FY21 Real Estate 30-Day Notice notification.

County excise tax end of month reports for May are current and have been mailed out to each County.

Working on back logged Council meeting minutes. Cemetery recording of deeds, cards, and mapping updates of new internments and purchases. .Processing daily mail and drop box payments, continue training on window and motor vehicle transactions. Roxanne and Amber are currently working on the preservation of older vital records by indexing, inserting the records into acid free sheet protectors, and filing them appropriately. Creating Agendas, Email correspondence, returning phone messages and inquiries of account details and totals.

Election: Preparation has begun for the upcoming Municipal School Budget Referendum Election; timelines for documentation/advertisements, printing ballots, scheduling ballot clerks, etc.

Timeline preparation of advertisements and documents for November's nomination cycle of Town Council and School board nominations circulations.

Other Items: Expired Victualers license holders in Millinocket: 1 as of today; Health Officer Tom Malcolm intends to follow up with expired holders.

*Current held licenses expired May 31, 2021

Diana M. Lakeman, Town Clerk/Deputy Tax Collector; Sharon Cyr, Tax Collector/Deputy Clerk

Treasurer: Payment from Moose Trading LLC of \$14,000 has been received for the tank purchase in the SMI building. We also received a \$75,000 from the insurance company for the 2nd employee settlement payment due January 2022. This will be Booked as a FY21 expense where we have received the check even though payment is due in FY222. The grant funds received for the Elections must be expended by June 30. There are

no extensions offered and all unused funds must be returned by August. I am working with the Town Clerk to make sure that everything has been purchased that will qualify for this grant. Most of my effort is being spent on preparing for the June 30 fiscal year changeover.

Mary Alice Cullen, Treasurer,

Wastewater Operations Report: The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed on a daily basis.

The Lou Silvers Construction Co. is moving up New Jersey St. from the corner of Ohio and New Jersey Streets, changing the manholes and the sewer main. They are moving along at a good pace.

T. Buck Construction Co. will be starting the Elm/Bates Streets sewer project on Monday the 21st at the manhole just before the Sawmill Bar & Grill, moving south down Bates St.

James Charette, Superintendent

Fire: Have been in constant communications with Maine CDC, Maine EMS, and other State groups on this ever-changing situation. Am involved in multiple Zoom and other ways of meeting with these groups daily including weekends. Continue to pass on daily numbers of COVID-19 cases around the State.

Monitoring crew and making sure that everyone is trying to keep safe and mentally conditioning during stressful times. Fire Station is still locked down. Conducted monthly Fire and EMS training. Participated in field day activities at Granite Street School. Checked on progress of new ambulance. Received MMA Safety Grant and ordered one new set of turnout gear. Finished Gloria MacKenzie Grant second step and submitted. Participating in numerous teleconferences and webinar concerning the Corona Virus and precautions and protocols recommended by CDC, EMA, and Maine EMS. Continued to monitor activities around our area regarding COVID-19 testing is and its effect on our community. Conducted 1 health safety inspections with Dept. of Health for area business licenses. Met with 2 business on checks for victualer licenses.

Follow up on unsanitary conditions at local apartment and spoke with tenant and landlord item was addressed and recheck showed all compliant. Followed up with landlord on improvements to apartments and just wanted to make sure he was within LSC as he is looking to get Section vouchers

Chief Thomas Malcolm AEMT, FLSE, EMA Director, Millinocket Fire Department

Council Comment: Councilor Pray expresses concerns of emailed received on definition of junkyard with inquires how situation is handled when complaints received, *ITM informs when all research has been done of concern, written complaint will be added and processed chronologically; Councilor Pray suggest toughen up guidelines and increase violations fees if State restricted codes are not bringing complaints to a conclusion, *ITM informs he is researching statute on property liens following all laws with anticipation to rewrite current procedures to include property liens if unpaid fine matures for applicable offences, Councilor Pray informs that assistance is available if needed and to stop by the HR office.

Councilor Jackson expresses appreciation for the department reports.

Councilor Pelletier shares thanks of the informative report, inquires the validity of the Bates Street complaint,

*ITM informs the contractor did not have permission for use of property, job has stopped in consideration.

Councilor Bragdon expresses concerns of the issues at the cemetery and transfer site suggesting security camera systems may be necessary, *ITM notes if issues continue, they may just simply lock the gate with requests for permissions to enter going forward.

Public Comment: none

Zoom Chat Conversation: none

ORDER #183-2021 PROVIDING FOR: Execution of the Warrant for June 24, 2021

IT IS ORDERED that the Warrant for June 24, 2021, in the amount of \$38,031.74 is hereby approved.

Motion- Jackson Second- Bragdon Vote 7-0

Councilor Comment: none

Public Comment: Sandra Sullivan, 104 Sunset Drive, expresses appreciation for back up.

ORDER #184-2021 PROVIDING FOR: Execution of the Wastewater Warrant for June 24, 2021

IT IS ORDERED that the Wastewater Warrant for June 24, 2021, in the amount of \$35,885.91 is hereby approved.

Motion- Bragdon Second- Jackson Vote 7-0

Councilor Comment: none

Public Comment: none

ORDER #185-2021 PROVIDING FOR: Date, Time, Place, Warden for the Special School Budget Validation Referendum.

IT IS ORDERED that the Special School Budget Validation Referendum will be held on Tuesday, July 20th, 2021, from 8:00 a.m. to 8:00 p.m. at the Stearns High School Gymnasium.; and

IT IS FURTHER ORDERED that Diana M. Lakeman shall be Warden of said election.

Motion- McEwen Second- Danforth Vote 7- 0

Councilor Comment: express concerns of budget costs of local elections when already approved by its elected officials, School Board and Town Council.

Public Comment: Diana Lakeman, Town Clerk, informs the election question pertains every three years on the school budget referendum ballot.

ORDER #186-2021 PROVIDING FOR: Processing Absentee Ballots for the School Budget Validation Referendum.

WHEREAS, Title 21-A MRSA Section 759.7 allows the Election Warden to process absentee ballots while the polls are open; and

WHEREAS, processing such ballots will assist the Election Clerks and result in an expedited process after the polls are closed; and

WHEREAS, expediting the process after the polls are closed will result in some savings to the Town of Millinocket;

NOW THEREFORE IT IS ORDERED that the Election Warden is authorized to process absentee ballots at 10:00 A.M., 2:00 P.M., and 4:00 P.M. during the School Budget Validation Referendum on July 20, 2021.

Motion-Danforth Second- Pray Vote 7-0

Councilor Comment: none

Public Comment: Diana Lakeman, Town Clerk, informs the Absentee ballots will be available 7:30 am Friday, June 25, 2021.

ORDER #187-2021 PROVIDING FOR: Office Hours of the Registrar for the July 20, 2021, Special School Budget Validation Referendum

WHEREAS, Title 21-A MRSA Section 122(6) specifies the process that the Registrar must follow in registering voters; and

WHEREAS, The Town Clerk also serves as Registrar; and

WHEREAS, the Town Clerk has regular hours on four business days before election day to register voters; and

WHEREAS, being open evening hours as required by law to receive voter registrations will be an added cost to the municipality;

NOW THEREFORE IT IS ORDERED that it is not necessary that the Registrar be opened to accept voter registrations for two hours in the evening between 5 P.M. and 9 P.M. on at least three days before election day.

Motion- Pray Second- McEwen Vote 7 - 0

Councilor Comment: Councilor Jackson expresses concerns of registrar hours,

Public Comment: Diana Lakeman, Town Clerk/Registrar of Voters, informs there is a Deputy Registrar at the Town office on election day as well as the Registrar and multiple Deputy Registrars at the Election and available during business hours Monday through Friday during business hours at the Clerk's office.

Councilor Jackson thanks for the clarification and information.

ORDER #188-2021 PROVIDING FOR: Authorization to Collect Notary Service Fees

IT IS ORDERED that the Millinocket Town Council authorizes the Town Clerk/Tax Collector's office to collect fees at a rate of five dollars (\$5.00) per signature for notary services.

Motion-Pelletier Second- Jackson Vote 7-0

Councilor Comment: Pray inquires cost for each person's signature,

Public Comments: Diana Lakeman, Town Clerk, clarifies the cost will be \$5/notary's signature per document, not the quantity of the signee.

ORDER #189-2021 PROVIDING FOR: Approval of Street Closures for Fourth of July Holiday Parade.

IT IS ORDERED that the Millinocket Town Council approves the closure of Penobscot Avenue through to Veterans Memorial Park for Fourth of July Holiday Parade from 7:00 A.M. to the conclusion of the parade, on Saturday, July 3rd, 2021.

Note: The parade route will be lined up at the Northern Shopping Plaza and will proceed down Central Street to Penobscot Avenue, turning left onto Penobscot Avenue and will continue up the street to the Bandstand.

Once the parade passes the Bandstand, it will disband.

Motion- Jackson Second- Bragdon Vote 7-0

Councilor Comment: Councilor discussion express gratitude to the volunteers responsible for organizing and ensuring fourth of July parade and festivities would be celebrated noting the Health Officer made the best call for the safety of the community with the current guidelines and restrictions.

Public Comment: Tom Malcolm, Fire Chief/Health Officer, informs the governor's order was still in place when the events committee meet for organization, extends appreciation to the volunteers to able to assist and stepping up in a short amount of time.

Susan D'Alessandro, Zoom, expresses thanks Malorie and all volunteers.

ORDER #190-2021 ***AMENDED** - PROVIDING FOR: Approval of Bid for Demolition of 146 Penobscot Avenue

IT IS ORDERED that the Millinocket Town Council authorizes the demolition of 146 Penobscot Ave., Map U05- lot 241 of town maps dated 1995. GNP Drawing B4903 Block 19 Lot 4 map in the Registry of Deeds. The Interim Town Manager is authorized to accept the council's choice of bids from the list below and sign any and all documentation for the demolition and removal of this dangerous building.

IT IS FURTHER ORDERED that this demolition and removal of said property must be completed by July 1st, 2021.

Three bids were received:

- | | |
|----------------|----------------------------------|
| 1) Jeff Rush | \$3,000.00 by Phone conversation |
| 2) Adam Qualey | \$5,200.00 by Phone conversation |
| 3) Tim Glidden | \$6,800.00 by Email |

The Bid is awarded to: ***Tim Glidden \$6,800.00**

Note: This is a dangerous building pursuant to 17MRSA § 2851-2859 (Dangerous Buildings) and the Town has the authority to have it torn down.

Motion-Bragdon Second- Pray Vote as Amended 7-0

Councilor Comment: Chair Golieb inquires recommendation from Interim Town Manager Richard Angotti, *ITM Richard Angotti suggests both Adam and Tim are qualified candidates noting Jeff's clearly states in his emails his inability to keep within the lotted timeframe, Councilor discussion express concerns with Jeff being the property owner and the town having to pay him to demolish noting interest in both Adam and Tim are insured and best suited for the job to be finalized by the required date.

Councilor Bragdon motions to Amend Order 190-2021 to accept the bid offer from Tim Glidden \$6800, Pelletier Second the amendment, Vote on the Amendment 7-0

Public Comment: none

ORDER #191-2021 PROVIDING FOR: Approval of a Victualer License for A T Café

IT IS ORDERED that the attached application for a Victualer license is hereby approved for:

Leah Malcolm, 23 Forest Avenue, Millinocket
d/b/a

A T Café, 210 Penobscot Avenue, Millinocket.

Note: Previous approval of order #121-2021, Victualer License A T Café was under different ownership.

Motion- McEwen Second- Bragdon Vote 7-0

Councilor Comment: Council express excitement to have a breakfast/restaurant business available again in the community and wish Leah well.

Public Comment: Tom Malcolm, Health Officer, informs State license is already approved and pending to be received.

Reports and Communications:

a. Warrant Committee for July 8, 2021, Council Meeting: Councilor Danforth and Councilor Jackson.

b. Chair's Committee Reports:

Councilor McEwen, Economic Development Committee, informs the report from the survey included into minutes, RFP submitted, will review them at the next meeting.

Chair Golieb, Sustainable Subcommittee, intend to meet soon to discuss donated funds and use, future date for internship; Youth Committee- discussions on youth center location options, reaching out to students, meetings soon to be posted.

Councilor Pray inquires if intentions for trees need approval prior,

Councilor Jackson suggests involving Maine Department and Forestry with recommendation of trees for the area.

Two Minute Public Comment: Sandra Sullivan, 104 Sunset Drive, inquires when the Mil rate will be set.

*Interim Town Manager Richard Angotti informs he will be off Thursday and Friday of next week.

Zoom chat –Susan D'Alessandro questions with the Charter Committee is to meet, Chair Golieb informs Wally Paul is the chair of the committee.

Motion to adjourn at 6:50 p.m. –Pray, Second –McEwen Vote 7-0

July 8, 2021

The Regular meeting of the Millinocket Town Council was brought to order by Chair Golieb in Council Chambers and via Zoom at 4:30 pm.

Roll Call:

Town Council Members Present:

Pelletier	Pray
Jackson	Danforth
Bragdon via Zoom	Golieb via Zoom
McEwen via Zoom	

Also present: Interim Town Manager/Code Richard Angotti, Town Clerk Diana M. Lakeman, Public Works Director Ralph Soucier, Wastewater Director James Charette, Airport Director Jeffrey Campbell, Media Ben Barr, and 3 in public.

Pledge of Allegiance

Adjustments to the Agenda: Order #198-2021

Approval of the Minutes: n/a

Motion-n/a Second- n/a Vote n/a

SPECIAL PRESENTATIONS: n/a

UNFINISHED BUSINESS: n/a

NEW BUSINESS:

Interim Town Manager's Report: July 8, 2021

Continue working with Data center and our Katahdin on Mill site development.

Working with Borrego Solar project.

Completion of Dangerous building Demo

Grant opportunity for Wastewater infrastructure upgrade. (see Wastewater report)

Negotiations with Public Works union.

Meeting with public on issues within the town.

Community follow up: We have been asked that, "Community Questions & Comments from the council" become a part of the council agenda in the future and the council be allowed to answer as time permits. The council can hold a question until the next council meeting if more research is needed but if a question can be answered at that time, then an answer should be given to the community member that asked the question.

*Manager Additions- Commends Jeff Campbell expressing appreciation for great article in the local paper, also on the grant approval.

Department Reports: Safety: No issues.

Public Works: Installed Information Sign at the Town Office. Installed Absentee Ballot Box at the Town Office. Line Painting crosswalks and Intersection Arrows. Cut brush and painted intersection at Orchard/ Central Street. Cut Brush High Street Hill and Medway Road intersection. Dig- Safe several catch basins for future repairs. Flushing slow runner sewers weekly and addressed calls from residents as needed.

Working on Budgets. String trimming and mowing.

Transfer Station: Working on Budget. Sent out wood ash sample. Yearly Testing requirements.

Cemetery: 28 Burials YTD. Marking Monument locations. Locating and Scheduling Burials.

Respectfully submitted, Ralph Soucier, Director of Public Works

Assessor: We are currently working on many of the same items: Supplying information to real estate professional, insurance companies and homeowners, Data entry for personal property, property cards and real

estate transfers, The valuation/abatement requests of Great Lakes Hydro, Updating our TRIO software and updates with MTO.

Lorna Thompson

Airport: Airport Department update

In spite of the wet holiday weekend the G.A.R.D. system recorded 15 aircraft operations this month to date.

I was interviewed twice this past week for the nice articles that appeared in the Lincoln News.

Attended all of the FY22 Budget public hearings. Finalized the KHI Government Air Card AVPOS application process and have now entered all slips for processing. The new mower is working well, with roadside and around the buildings completed. Public works has been a great help with tree maintenance and plans to start mowing runway areas this week.

Respectfully submitted, Jeff Campbell, Airport Manager

Manager of Human Resources, Welfare Director, and Bookkeeper

Human Resources Director: Posting for Clerk in Tax office, Bloodborne Pathogens and Ergonomics training Personnel issues, Assisting Town Manager and Department heads, Office Responsibilities

Follow through with Foreclosure properties, Attending Budget Workshops, Setting up streaming for meetings.

General Assistance Director: Assisted individuals to meet their unmet needs, Submitted for monthly reimbursement.

Bookkeeper: Processed payroll for Town and Wastewater employees, to include the warrants for the taxes.

AP warrants for this week's council meeting. Month End work. End of fiscal year reconciliations

GENERAL ASSISTANCE STATISTICS FOR JUNE 2021

		<u>MONTHLY</u>	<u>YTD</u>	<u>JUNE 2021</u>			
RENT		\$619.00	\$ 6,680.80				
				#OF CASES	# HOUSEHOLD	# TANF	#APPOINT.
ELECTRICITY	-0-	235.00	4	6	0	4	
LP GAS	-0-	-0-		<u>LAST MONTH</u>			
MEDICAL	-0-	-0-					
				# OF CASES	# HOUSEHOLD	# TANF	#APPOINT.
HOUSEHOLD	23.37	276.24	2	5	0	0	
WATER	-0-	103.10					
				<u>LAST YEAR</u>			
CLOTHING	-0-	-0-					
				# OF CASES	# HOUSEHOLD	# TANF	# APPOINT.
FOOD	-0-	338.22		4	6	0	4
BABY	-0-	-0-					
FUEL	-0-	192.52		<u>WORKFARE</u>			
OTHER	-0-	1,395.00		# OF CASES	#HOUSEHOLD	#HOURS	
TOTALS		\$642.37	\$9,220.78	0	0	0	

TOTAL DOLLAR AMOUNT SPENT IN JUNE 2020 \$536.00.

TOTAL DOLLAR AMOUNT IN JUNE 2021 COMPARED TO JUNE 2020 SHOWS A DECREASE OF \$106.37.

TOTAL AMOUNT IN 2021 COMPARED TO 2020 SHOWS AN INCREASE OF \$2,386.61.

RESPECTFULLY SUBMITTED, LORI A. SANTERRE

WELFARE DIRECTOR/HUMAN RESOURCE

RECREATION DEPT.

We just finished The Mt. Katahdin Basketball Camp. We had 92 children participating this year.

We have pool running with full staff. We are getting ready for our High School Basketball Festival

We have been doing lunches for the school large children since June

Jody Nelson, Recreation Director

Town Clerk/Tax Collectors Office: Totals include June 21, 2021, to July 6, 2021, Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$73,107.78 were collected, which involved 305 transactions processed in Trio.

The past few weeks Sharon has spent researching properties in the registry of deeds which consists of looking at the deeds and for mortgage holders and or parties of interest to notify regarding the 30-Day Notice to Lien. Deadline for payment in full to prevent maturity to lien is July 2nd, 2021.

132 accounts remain unpaid as of today 7/2/2021, totaling \$157,343.67 and will go to lien next week.

Diana: Working with BMV Audit for annual inventory and audited reporting, this is a time sensitive and consuming process taking precedence

Processing County excise tax end of month reports for June for Boats and Motor Vehicle registrations for each county

Weekly motor vehicle reports are processed and up to date. \$11,894.47 for 06/18/2021 and \$8,416.73 for 06/25/2021.

Motor vehicle County monthly reports for June have been processed for Penobscot and Piscataquis County.

40 vehicles for Penobscot \$7858.26 and 24 vehicles for Piscataquis for \$5,405.71.

Monthly reports for County Boats for Penobscot and Piscataquis for June have been processed. 26 for Penobscot \$419.80 and 32 for Piscataquis \$448.00

Working on back logged Council meeting minutes

Cemetery recording of deeds, cards, and mapping updates of new internments and purchases.

Processing daily mail and drop box payments, continue training on window and motor vehicle transactions.

Roxanne and Amber are currently working on the preservation of older vital records by indexing, inserting the records into acid free sheet protectors, and filing them appropriately.

Creating Agendas, posting Email correspondence, returning phone messages and inquiries of account details and totals.

Election: Prep for the upcoming Municipal School Budget Referendum Election; advertisements, printed ballots, scheduling absentee voting at License Living facilities, scheduling ballot clerks, documents for count, etc. ****Absentee Ballots are available until July 16th****

Timeline preparation of advertisements and documents for November's nomination cycle of Town Council and School board nominations circulations, papers to be available July 26th.

Other Items: Received almost all the Covid 19 grant purchased election items and set up for public awareness, received positive feedback.

Expired Victualers license holders in Millinocket: 1 as of today; Health Officer Tom Malcolm intends to follow up with expired holder.

Diana M. Lakeman Town Clerk/Deputy Tax Collector; Sharon A. Cyr Tax Collector/Deputy Clerk

Treasurer: My prep work for the 6/30 Trio system roll over focused on fixed assets and depreciation, as this work needs to be completed before the year-end process is Initiated. I also completed the information request for the auditors so that they can begin their prep for the FY21 audit. The FY21 onsite audit will be conducted for the Town and School the week of September 13. The Trio year-end roll over encountered some issues most of which appeared to be related to a 'registry' system fix that was not installed on all computers Which use Trio. Trio support was able to check a majority of the computers on the 30th and the few remaining users were instructed to contact Trio before accessing the system to avoid potential data corruption issues. The problem should go away once we change over to SQL later this year.

I did some budget forecasting for the Wastewater Department to determine how much more debt would be feasible for the department under the current rate structure which is necessary for future project planning.

Most of my focus in July will center around finalizing the FY21 close and loading the FY22 budget.

Mary Alice Cullen, Treasurer, Town of Millinocket

Code Enforcement: Worked with planning board chair on information for next planning board meeting. Meet with taxpayers on complaints. Issued property maintenance letters to residents in violation of property maintenance.

Received various permit applications for electrical, accessory structures and alteration permits continued working on converting the code book to a digital format.

Respectfully, Richard Angotti.

Wastewater: Wastewater Operations Report: The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed on a daily basis. The Lou Silvers Construction Co. is moving up New Jersey St. from the Rhode Island intersection through to the Connecticut Ave. intersection, changing the manholes and the sewer main. They are moving along at a good pace. T. Buck Construction Co. has nearly completed changing all the manholes and a short section of sewer main on Bates St. They will be moving to the Elm St. area during the week after the 4th of July. On Tuesday, the town was notified that it would be eligible to receive a \$1,000,000 grant from the American Rescue Plan Act of 2021. This grant would be applied to the Main Pump Station Upgrade Project costing \$2.665 million. This pump station was built in 1977 and the last upgrade to the pumping system was in 1993. This project is to upgrade the grit removal system, enlarging the wetwell, and to replace the dry pit pumping system. Please keep in mind that any mechanical equipment has a 20-to-25-year life expectancy, and the current equipment is now 28 years old. This grant is not an open-ended offer, if the town does not choose to accept the offer, the DEP will offer it to another community.

James Charette, Superintendent, Millinocket WWTF

Fire: Continue to check daily data on COVID-19 but have stopped giving daily reports will pass on any information that the CDC feels is necessary.

Monitoring crew and making sure that everyone is trying to keep safe and mentally conditioning during stressful times.

Fire Station is still locked down, and Fire and EMS personnel will continue to wear mask as per Maine EMS.

Conducted monthly Fire and EMS training.

Met with Fire Marshal to check on site for fireworks, they had received complaint about area.

New ambulance has arrived at Autotronics and should be in service within the next few weeks.

Working with group on 4th of July parade that will be held on July 3rd.

Participating in numerous teleconferences and webinar concerning the Corona Virus and precautions and protocols recommended by CDC, EMA, and Maine EMS. These will be done on monthly basis now unless we have issues.

Continued to monitor activities around our area regarding COVID-19 testing is and its effect on our community.

Conducted 3 health safety inspections with Dept. of Health for area business licenses.

Still following up on 1 business for victuals licenses.

Meet with gentleman that is looking to do additions to house and make into apartments and was looking at LSC requirements.

FIRE AND AMBULANCE RUNS REPORT FOR JUNE 2021

AMBULANCE: Local BLS: 22, Local ALS: 26, Out of Town BLS: 6, Out of Town ALS: 7, No Transport: 19, Police Stage: 0, Public Assist: 4, Lost Calls BLS: 3, Lost Calls ACLS (Paramedic): 7, Lost Calls ACLS (Required Nurse): 0

FIRES: False Alarm: (1-Alarm Activation), HAZ-MAT: (1-Bad Cooling Compressor (leaking)

10-55: (1-Motor Vehicle Accident), Electrical: (2-Wires Down).

Chief Thomas Malcolm, Millinocket Fire Department

Council Comments: Chair Golieb informs with clarification of the posted procedure policy for Council meetings with suggestion to revisit policy with amendment if change in policy is desired by the council to be readopted noting the policy is procedure only and the Town Manager can assist and answer community questions directly after any meeting.

Councilor McEwen expresses appreciation for the detailed report, notes the activity at the airport, shares excited to see positive happenings in the community, suggests update policy may a good change noting responses to community questions can be held if more information is required.

Councilor Jackson hesitant changing the policy without further discussion noting the public should allow the council to respond in a reasonable amount of time with knowledgeable information with concerns of unnecessary discussion pertaining to issues off topic, suggests grant writing assistance with lighting proposal, expresses appreciation to Jeff Campbell and airport happenings, Town Clerk Covid grant upgrades and to

Lori, anticipates discussion with Jody Nelson Recreation Director pertaining to golf program and supporting programs.

Councilor Bragdon shares excitement seeing the movement at the airport, supports automotive system at airport, supports updated policy expressing concern with proper wording limiting questions and answers.

Councilor Pelletier thanks the Interim Town manager for a concise report, agrees with Cody pertaining policy allowing questions and answers with limitations knowing some information may require research.

Councilor Pray supports revisiting public comment section and rewording, expresses concerns with anticipation of future police department report to inform the Town of services provided, inquires to the Assessors report on Great Lakes Hydro appeal, -*ITM informs meetings with attorneys and representation tomorrow, confirms Recreation basketball program referencing tri-town, inquires lunch program provided effect school budget, inquires quantity of Code permit applications with suggestion to inform electrical commercial code requirements, inquires with concern of fireworks complaint -Tom Malcolm informs the complaint to the Fire Marshall's office received a complaint that Millinocket was not following regulations found the complaint to be false.

Councilor Danforth expresses appreciation for the detailed department reports, shares appreciation that the Council Chair followed policy pertaining to prior meeting with support to revisit policy in consideration to change allowing controlled communications, inquires if action is required pertaining good opportunity for wastewater updates, congratulations for the positive publishments pertaining to airport, inquires if unpaid tax accounts are average amount at this date, Town Clerk informs average unpaid tax accounts, congrats to all the Town departments who took part in the fourth of July celebrations.

Chair Golieb -Straw poll- those opposed going forward pertaining to Wastewater infrastructure upgrade- None opposed-All in favor for the Interim Town manager to proceed with grant opportunity; inquires existing and/pending non-profit businesses that will affect FY2022 budget, *ITM informs there is 2 new and 1 pending property sales with anticipation of non-profit business status as of to date, expresses appreciation to departments, favors addressing concerns with Q&A section in council meeting policy supporting a change with request for an order to amend for the nest council meeting.

Public Comments: Sandra Sullivan, 104 Sunset Drive, informs her suggestion to consider a question and answer section not intended for debate in the policy as the current policy procedure offended her with the responses that were given noting the public would appreciate an answer of consideration if knowledgeable; Chair Golieb offers the intent is not offend just procedural furthering with suggestion to reach out to any council member or Interim Town Manager with any inquiry at any time.

ORDER #192-2021 PROVIDING FOR: Execution of the Warrant for July 8, 2021

IT IS ORDERED that the Warrant for July 8, 2021, in the amount of \$795,779.50 is hereby approved.

Motion-Jackson Second- Pray Vote 7-0

Councilor Comment: none

Public Comment: none

ORDER #193-2021 PROVIDING FOR: Execution of the Wastewater Warrant for July 8, 2021

IT IS ORDERED that the Wastewater Warrant for July 8, 2021, in the amount of \$8,064.75 is hereby approved.

Motion- Danforth Second- Pray Vote 7-0

Councilor Comment: none

Public Comment: none

ORDER #194-2021 PROVIDING FOR: Chamber of Commerce Membership

IT IS ORDERED that the Millinocket Town Council approve the 2021-2022 membership in The Katahdin Area Chamber of Commerce for \$1,500.

Note: The is the same amount paid in FY21.

Motion- McEwen Second- Danforth Vote 7- 0

Councilor Comment: none

Public Comment: none

ORDER #195-2021 PROVIDING FOR: Approval to Purchase a Sidewalk Machine and Plow for \$122,716. IT IS ORDERED that the Millinocket Town Council approve the purchase of a sidewalk machine for \$116,785 as described in the attached quote from H. P. Fairfield, and IT IS FURTHER ORDERED that the Millinocket Town Council approve the purchase of a plow for the Sidewalk Machine for \$5,931.

Note: This item was included in the approved FY22 Capital Budget account E1300-9504 for \$125,000. This purchase is \$2,284 below this Budget.

Motion- Bragdon Second- Pray Vote 7-0

Council Comment: none

Public Comment: none

ORDER #196-2021 PROVIDING FOR: Approval of Downtown Revitalization Project

IT IS ORDERED that the Millinocket Town Council approve the proposal of Haley Ward for the CDBG Downtown Revitalization Project and authorize the interim Town Manager to negotiate any and all cost associated with the CDBG Downtown Revitalization project.

Note: This is for the Veterans Park and Penobscot Avenue lighting project.

Motion- Jackson Second- McEwen Vote 7-0

Council comment: Chair Golieb notes Councilor McEwen has been an instrumental influence in seeing this through and with pride commends him for his role and time invested,

Councilor McEwen informs only 1 RFP returned, noting with the approval of this order will allow the project to move forward commending all involved with project with anticipation of the project to wrap up before fall. Councilor Pray clarifies all cost are covered by grants with preliminary budget set pending final costs with future allocations pending council approval.

Public Comment: none

ORDER #197-2021 *AMENDED PROVIDING FOR: Approval of a Victualer License for Roots 2 Remedies

IT IS ORDERED that the attached application for a Victualer license is hereby approved ***upon payment of delinquent taxes** for:

Angela McNamara, 1417 Elm Street, Orneville Twp, Me
d/b/a

Roots 2 Remedies, 114 Penobscot Avenue, Millinocket.

Motion-Pelletier Second- McEwen Vote as Amended 7-0

Council comment: Discussion with concerns of unpaid Personal Property taxes with anticipation to table as previous common procedure.

Public Comments: Tom Malcolm, HO/Fire Chief, informs their licensing is approved through department of agriculture and will have an updated license, Town Clerk Diana Lakeman, clarifies the amount total of \$29 and change is the balance due from unpaid personal property tax for current and prior year furthering if order is considered and passed, intent to inform applicant of the delinquent taxes did not transpire with the clerks absence in office when application was dropped off and hold license until paid in full as this business is the remaining passed due Victualer license holder required to be updated.

Councilor Pray motions to amend order to approve application upon payment of delinquent taxes, Second the Amendment- Jackson, Vote on the Amendment 7-0.

ORDER #198-2021 PROVIDING FOR: Authorization for Intern Stipend – Tree Canopy Project

IT IS ORDERED that the Millinocket Town Council authorizes a stipend in the amount of \$750 per month for four months for an intern for the Tree Canopy Project.

IT IS FURTHER ORDERED that the total sum of \$3,000 is to be paid out on a monthly or bi-weekly basis and that the money will be refunded following the full expenditure of funds, via Our Katahdin, who is the fiscal sponsor of the grant.

(Note: Position starts August 1st, 2021, through November 30th, 2021 and as discussed, the intern will be under the direction of the Public Works Director Ralph Soucier.)

Motion- Pray Second- Danforth Vote 7-0

Councilor comment: Chair Golieb explains intent of duties for intern for planting trees at specific locations working under direction of the Public Works Director and with guidance of Maine forestry for future management.

Councilor Pray inquires if allocation proposals only or will public comment be considered; Chair Golieb states will come back to public for input in future Sustainability Subcommittee meetings.

Public Comment: none

Reports and Communications:

a. Warrant Committee for July 22, 2021, Council Meeting: Councilor McEwen and Councilor Pelletier.

b. Chair's Committee Reports:

Councilor McEwen, Economic Development Committee, informs survey results have been reviewed and final report will soon be available and posted online, will be meeting with Brittany Grutter pertaining to Block Grant project applications.

Chair Golieb, Youth Committee, announces weekly meetings, Tuesdays at 1:30pm at the Millinocket Memorial Library, all ages of the public invited to participate in discussion focusing on Youth Center.

Councilor Danforth, Age Friendly Committee, informs of community food box drive this Saturday at the library in partnership with Mobilize Katahdin.

Two Minute Public Comment: Sandra Sullivan, 104 Sunset Drive, recognizes the ladies who organized the fourth of July celebrations, great to see the community involved and socializing.

-Dwayne Jandreau, 49 Iron Bridge Rd, inquires of grant monies available to the town to consider extending Wastewater lines out 110 feet on Town property for the use with his farm stand business that has far exceeded all expectations on his property currently without sewer treatment connections.

-Chair Golieb offers Dwayne to inquire follow up with the Town Manager for contact information.

Motion to adjourn at 6:44 p.m. –Danforth, Second –Jackson Vote 7-0

July 22, 2021

The Regular meeting of the Millinocket Town Council was brought to order by Chair Golieb in Council Chambers and via Zoom at 4:30 pm.

Roll Call:

Town Council Members Present:

Pelletier	Pray
Jackson	Danforth
Bragdon	Golieb
McEwen	

Also present: Interim Town Manager/Code Richard Angotti, Town Clerk Diana M. Lakeman, Wastewater Director James Charette, Airport Director Jeffrey Campbell, Media Ben Barr and KAT Tv, and 2 in public.

Pledge of Allegiance

Adjustments to the Agenda: Approval of Minutes 7/21/2021 Executive Session, and Order additions #208-2021 and 209-2021.

Approval of the Minutes: March 25, 2021, and April 8. 2021 Regular Town Council meetings and July 21, 2021, Executive Session.

Motion- McEwen Second- Bragdon Vote 7-0

SPECIAL PRESENTATIONS: n/a

UNFINISHED BUSINESS: n/a

NEW BUSINESS:

Interim Town Manager's Report: July 22, 2021

Continue working with Data center and our Katahdin on Mill site development. They are working on the infrastructure and things are starting to get exciting. Continued Negotiations with Public Works union.

TOWN OF MILLINOCKET NOMINATION PAPERS for Town Council and School Board

Meeting with Nautilus Data center and permitting team to discuss the progress. They will be sending me Bi-weekly updates to keep us in the loop. Attached with this report is their first update.

Our Katahdin reports that they have money for the next phase of the Penobscot Ave building and will be moving forward on this project. They have also applied for another grant to finish the building.

Haley Ward engineering firm has started to do the engineering for the replacement of the lights on the Penobscot Avenue and the veterans park area. Cody and I met with them and the project is underway.

Police Department: See Attached report

Department Reports: Public Works Activity Report: Safety: No issues.

Public Works: Shortage of Line Paint. Waiting for Contractor to receive paint to complete the annual main roads Double Yellows, and White Road Edges per Bid. Public Works has completed Lane Arrows and Most Crosswalks. Public Works looked at School Street sewer with the camera. Resident having issues. We found no plugs or issues with the main line. Notified Resident. Mowing and Trimming Town areas. Replaced several faded stop signs. Replaced all 25 mph signs on Bates Street. Trimmed brush also for better visibility. Measured clearance under Bates Rail-Road Overpass. Posted at 13' 7" took measurements on both sides and the middle and found it to be +14' clearance in tolerance. Finishing up on Cleaning Catch Basins around Town. Assisted Cemetery in full burials. Working on Road from the Transfer Site to the Brush Pile. Diesel Fuel prices are rising at \$2.68/gallon up about .50 from a few months ago. We will need to keep an eye on that as inflation kicks in. I have good E-10 Gasoline inventory right now which should last until the end of the fall season which was purchased at \$2.25/gallon.

Transfer Station: Working on Budget. Wood Ash samples came back okay to haul to Landfill. Contacted Medway and East to setup a day for hauling to Dolby. This is a cost savings to the Town not having to haul to Old Town Landfill. Checking brush pile daily for contamination. Sent a letter to Unorganized Townships to convey the message to keep the brush area clean of debris. Hauling MSW to PERC Plant. MRC still working with Delta Thermal Company to re-start Hampden Facility. Should be anytime. MRC is having a board meeting which the public can participate July 28th at 10am. Go to the MRC web site for more info. Osha Safety Audit Thursday July 15th.

Cemetery: 9 Burials YTD. Craig Campbell has resigned as the Cemetery Supervisor/Attendant. Jim Stanley is training to cover this position. We will be short-handed for grounds Maintenance. Working with Cemetery Committee and volunteer for grave-stone repairs. I have a volunteer also who is doing research to find owners of the damaged stones in the old section of the Cemetery. Had Allen Farm Fence quote a replacement of the North End fence that is bent up and in need of replacement located as you enter the main gate. (See Order) Respectfully submitted, Ralph Soucier, Director of Public Works

Assessor: We continue to work towards completing tax commitment and are also completing the following normal tasks:

- Supplying information to real estate professional, insurance companies and homeowners. We have been experiencing an increase of these requests lately.

- Data entry for personal property, property cards and real estate transfers

- The valuation/abatement requests of Great Lakes Hydro

Lorna Thompson

Airport: Airport Department update: The G.A.R.D. System has recorded 198 aircraft operations this month to date. This past week we had 3 jets, two helicopters, and one diesel aircraft purchase 1300 gallons of Jet Fuel! We received a load of Avgas on 7/15, and a load of Jet fuel is scheduled for 7/19. As time permits, I have been working on a predictive spread sheet for future development/revenue generators. Public Works has been doing a good job mowing the safety areas around the runways. Also as time permits, I have started planning for the Fall Fly-In, Cruz-In, and Barbeque. Met with Dan Whittier from Maine Municipal Assoc. Risk Management services. The meeting went well, he plans to schedule a more in depth visit in September. He said that he would forward what I would need for that visit. The FAA is starting a project to replace the ageing radio tower at the back of the terminal building. It will be replaced with a tip over type of tower. Work should begin on Monday 7/19.

Respectfully submitted, Jeff Campbell, Airport Manager

Manager of Human Resources, Welfare Director, and Bookkeeper:

Hiring of clerk for Tax office. Meeting and assisting benefit reps for employees. Personnel issues

Assisting Town Manager and Department heads. Office Responsibilities. Follow through with Foreclosure properties. MMA salary survey

General Assistance Director: Assisted individuals to meet their unmet needs

Bookkeeper: Processed payroll for Town and Wastewater employees, to include the warrants for the taxes. AP warrants for this week's council meeting. Yearend work. Preparation for auditor.

Lori Santerre, Manager of Human Resources, Welfare Director, and Bookkeeper

RECREATION DEPT: We have a High School Basketball tournament the 16th and 17th, Pools, and lunches. Jody Nelson, Recreation Director

Town Clerk/Tax Collectors Office: Totals include July 3, 2021, to July 16, 2021, Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$198,739.20 were collected, which involved 515 transactions processed in Trio.

The past few weeks Sharon has been finalizing research for mortgage holders or interested parties on properties lien as of July 9th. 120 property liens were processed and brought to the Registry of Deeds.

I have been working on the lien process. 119 accounts were sent to lien totaling \$150,967.64. I hand delivered them to the registry of Deeds in Bangor on July 9, 2021. I would like to thank everyone for all their help!! It has been a memorable learning experience. I am currently working on motor vehicle reports. I have two weeks to process (catch up) as the lien process required full attention. Diana: finalizing the BMV Audit for annual inventory and audited reporting. Processed numerous marriage intentions, 3 alone in July so far, tis the season. Working on July Wastewater Billing. Working on back logged Council meeting minutes

Cemetery recording of deeds, cards, and mapping updates of new internments and purchases.
Processing daily mail and drop box payments, continue training on window and motor vehicle transactions.
Roxanne and Amber, in their down time, are working on the preservation of older vital records by indexing, inserting the records into acid free sheet protectors, and filing them appropriately.
Creating Agendas, posting Email correspondence, returning phone messages and inquiries of account details and totals.

Election: Prep for the upcoming Municipal School Budget Referendum Election
Advertisements to local paper sent and prepared nomination circulations for November's nomination cycle of (2) Town Council and (1) School board, papers to be available July 26th

Other Items: Amber Carney, Assistant Clerk to the Tax and Clerks office, newly hired on July 8th, 2021, as her part time term ended June 30th, gladly accepted the position, and proudly started working the window next day, Amber's filing, typing skills and hands on knowledge have been an asset to the office putting her right to work.

Diana M. Lakeman Town Clerk/Deputy Tax Collector, Sharon A. Cyr Tax Collector/Deputy Clerk

Treasurer: The Tax Collector delivered the FY21 tax lien files last week. \$137,847 was recorded for unpaid FY21 taxes, interest and lien expenses. The lien was recorded 7/9/2021. I will now review the files to ensure that notices to mortgage holders have been received and make sure that all lien-related paperwork is intact before filing these accounts into the unpaid lien file drawer. The First round of pre-audit information was provided to RHR Smith for review. They are now submitting follow up questions and requests. The FY21 year-end close continues. I just received May's ambulance reports from T G Higgins. I am also monitoring current account payable activity to determine if there are any FY21 expenses that should be reclassified. Sales Tax reporting for the first half of 2021 was filed. Federal Tax Reporting is due by 7/31 for Q2 2021. The GNP Economic Development loan payment is due 7/29 to Bangor Savings Bank for \$55,946.

Mary Alice Cullen, Treasurer, Town of Millinocket

Code Enforcement: Worked with planning board chair on information for next planning board meeting.

Meet with taxpayers on complaints.

Issued property maintenance letters to residents in violation of property maintenance.

Received various permit applications for electrical, accessory structures and alteration permits

Respectfully, Richard Angotti

Wastewater: The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed on a daily basis.

The Lou Silvers Construction Co. has been moving up New York St. from Rhode Island Ave. to Mass Ave., installing permanent residential sewer connections to the main sewer line.

T. Buck Construction Co. has completed, changing all the manholes and a short section of sewer main on Bates St. They have moved to the Elm St. area where they have started changing manholes and sewer main during this past week.

James Charette, Superintendent, Millinocket WWTF

Fire: Continue to check daily data on COVID-19 but have stopped giving daily reports will pass on any information that the CDC feels is necessary. Monitoring crew and making sure that everyone is trying to keep safe and mentally conditioning during stressful times. Fire Station is still locked down, and Fire and EMS personnel will continue to wear mask as per Maine EMS. Conducted monthly Fire and EMS training. Chief appointed to ME EMS Labor Committee, working on staffing issues within EMS community statewide. Worked with Fire Marshal Office and Code Enforcement on renovations being done at Bangor Savings Bank. Chief will be on vacation week of July 18th. Participating in numerous teleconferences and webinar concerning the Corona Virus and precautions and protocols recommended by CDC, MEMA, and Maine EMS. These will be done on monthly basis now unless we have issues. Continued to monitor activities around our area regarding COVID-19 testing is and its effect on our community. Worked with Section 8 inspector on issues at apartment building. Follow up on complaint from resident in local apartment building on LSC issues. Chief Thomas Malcolm, Millinocket Fire Department

****ITM Additions:** Read attached Police Report

Council Comments:

Councilor Jackson suggests sending thank you letters for payment of In Leu of Taxes, recognizes a great report noting the airport is coming along nicely.

Councilor Bragdon inquires progress on Iron Bridge Rd issues noting its good to see the Police Report attached, -*ITM informs working on the issue.

Chair Golieb straw poll: In favor of thank you letter – All in favor.

Councilor Pray sends appreciation to Wabanaki for payment in leu of taxes, glad to see town advantageous participating in MMA salary comparison, inquires clarification of lien totals, thanks all the departments for job well done.

Councilor McEwen expresses appreciation for the reports noting the Airport, supports thank you letter, inquires follow with Haley Ward date for inspection, looks forward to project.

Councilor Danforth supports sending out thank you letter for in leu of taxes, anticipates special presentation for intended plans of all three properties emphasizes Recovery House, encourages public to join meeting with Nautilus special presentation on Thursday, August 12, at 4:30.

Chair Golieb welcomes new officers.

Public Comments: Jeff Campbell, Airport Director, informs grant is in phase 2 of the Master Plan noting weather patterns and crosswinds. -Pray inquires if following infrastructure at the federal level? -Jeff informs intended yes if passes.

Diana Lakeman, Town Clerk, updates office hours as of July 19, 2021, are 7:30am – 4:00pm Monday through Friday, having a full staff with the hiring of Amber Carney, Assistant Clerk.

James Charette, Wastewater Director, updates to Bates Street Project finalized noting new pipes out through tracks to Oxford Street.

Zoom Chat: Susan D'Alessandro, expresses nice to hear all the town happening in the manager's report.

ORDER #199-2021 PROVIDING FOR: Execution of the Warrant for July 22, 2021

IT IS ORDERED that the Warrant for July 22, 2021, in the amount of \$138,929.89 is hereby approved.

Motion- McEwen Second- Pray Vote 7-0

Councilor Comment: none

Public Comment: none

ORDER #200-2021 PROVIDING FOR: Execution of the Wastewater Warrant for July 22, 2021

IT IS ORDERED that the Wastewater Warrant for July 22, 2021, in the amount of \$5,369.35 is hereby approved.

Motion- Pelletier Second- Bragdon Vote 7-0

Councilor Comment: none

Public Comment: none

ORDER #201-2021 PROVIDING FOR: Approval of an Application for the Youth Committee

IT IS ORDERED that the Millinocket Town Council appoints Lucien Dumais to the Youth Committee.

Motion- Jackson Second- Pray Vote 7- 0

Councilor Comment: Councilor Bragdon and Chair Golieb expresses appreciation to the applicant noting weekly meetings are scheduled every Tuesday at 1:30 pm at the Millinocket Memorial Library, out reaches as public can attend, and minutes to be posted to the Town's website

Public Comment: none

ORDER #202-2021 PROVIDING FOR: Approval of FAA Grant

IT IS ORDERED that the Millinocket Town Council approve FAA Grant 3-23-0030-024-2021 in the amount of \$66,000 for airport planning grant and authorizes the Interim Town Manager to sign any all documentation.

Motion- Bragdon Second- Danforth Vote 7-0

Council Comment: none

Public Comment: *Interim Town Manager informs at no obligation to the Town of Millinocket stating all FAA grant support.

ORDER #203-2021 PROVIDING FOR: Authorization for Grave Site Repairs

IT IS ORDERED that the Millinocket Town Council authorizes Cemetery Sextan to enlist volunteers to services damaged grave sites at the Millinocket Cemetery under the direction of the Cemetery Sextan and the Cemetery committee. This can only be done after a thorough search for relatives of the affected grave sites.

Note: we have several grave sites in the older section of the cemetery that have been vandalized and need repair. A through search has been conducted to find relatives.

Motion- Danforth Second- Pray Vote 7-0

Council comment: Councilor Pray expresses appreciation to the Public Works director, the Cemetery Committee, and all the volunteers in assisting with the repairs and resetting of some stones.

Chair Golieb echoes Councilor Prays comments extending thanks back for his involvements as well.

Public Comment: none

ORDER #204-2021 PROVIDING FOR: Authorization for Use of Parking Lot

IT IS ORDERED that the Millinocket Town Council authorizes the Maine Woods Resorts LLC at 196 Penobscot Avenue to use two parking spots in the corner of the municipal parking lot to place tables for outdoor seating of customers at their food establishment for the summer season.

Note: see parking lot plan attached.

Motion-Pray Second- Bragdon Vote 7-0

Council comment: *Interim Town Manager Angotti informs current tables are set up on public way and against Maine State Law, supports this order as it resolves current issue giving permission for dining new front of business.

Councilor Danforth expresses support.

Public Comments: none

ORDER #205-2021 PROVIDING FOR: Authorization for Traffic Calming Strategy Study

IT IS ORDERED that the Millinocket Town Council authorizes the interim Town Manager to sign all documentation needed to allow a traffic calming strategy on Central Street to Katahdin Avenue.

Note: See attached information. This is a demonstration project- which is a temporary trial period to try out a traffic calming strategy on Central Street to Katahdin Avenue. There is no cost to the town materials wise...they have an AARP Challenge grant to work with us.

Motion- Pelletier Second- Danforth Vote 7-0

Councilor comment: Councilor Danforth informs of the background for this study noting Age Friendly and Bike Coalition projects with no expense to the Town with intention to create safer walking and biking routes through high vehicle traffic areas in collaboration with DOT furthering anticipation for project demonstration to be permanent.

Councilor McEwen expresses appreciation to Councilor Danforth for her involvements.

Chair Golieb anticipates project will ease concerns in hopes for safer pedestrian traffic area.

Public Comment: none

ORDER #206-2021 PROVIDING FOR: Approval for Local Food Pantry Donation

IT IS ORDERED that the Millinocket Town Council approves the donation of \$100.00 dollars to the Dead River Hunger Awareness Campaign for September 2021.

Note: All Donations collected throughout the month will be distributed to our LOCAL food Pantries.

Motion- Jackson Second-Danforth Vote 7-0

Council Comment: none

Public Comment: none

Noted: Order #207-2021 – noted used in executive session; Councilor McEwen excused - exited at 5:15 pm.

ORDER #208-2021 PROVIDING FOR: Ratification of the July 20, 2021, School Budget Referendum Results
IT IS ORDERED that the results of the July 20, 2021, School Budget Referendum are hereby ratified as follows:

YES: 80

NO: 17

Total Votes Cast: 97

Motion- Bragdon Second- Pray Vote 6-0

Councilor Comment: Council discussion express concerns with dismal voter turnout having hoped more community involvement throughout the budget process with anticipation of revisiting to reevaluate budget for further discussion with school board of budget needs for community size with hopes for concrete steps towards consolidation, Councilor Pray inquiries to the Town Clerk total register voters for Millinocket and average cost to hold a School Budget Referendum election, -Town Clerk states 3291 registered voters for Millinocket as of 7/20/2021 and average cost to hold the election was approximately \$1050, Councilor Pray expressed concerns of budgeted expense to the Town averaging cost per voter.
Public Comment: *ITM Angotti suggests consolidation or regionalization would be the most cost efficient for the community.

Sandra Sullivan, 104 Sunset Drive, expresses her discontent as she's appalled with the 97 total voter turnout with the size of the community and school budget furthering the time involved and cost to the Town to hold an election.

ORDER #209-2021 PROVIDING FOR: Acceptance of Town Council Procedure Policy.

IT IS ORDERED that the Millinocket Town Council adopt the proposed amendment to the Town Council Meeting Procedure Policy as amended on December 10, 2020, a copy of which is attached to this order.

Motion- Danforth Second- Pray Vote 6-0

Council Comment: Chair Golieb offers clarification having updated with consideration prior public comments for proposed changes.

Councilor Jackson expresses thanks to Sandra for voicing her concerns.

*ITM Angotti reads the proposed changes in Section C.

Public Comment: Sandra Sullivan, 104 Sunset Drive, expresses appreciation to the Council for their understanding and willingness to update the policy.

Reports and Communications:

a. Warrant Committee for August 12, 2021, Council Meeting: Councilor Pray and Chair Golieb.

b. Chair's Committee Reports: None

Two Minute Public Comment: None

Motion to adjourn at 5:25 p.m. -Bragdon, Second -Pray Vote 7-0

August 30, 2021

The Executive Session was brought to order via Zoom only at 4:30 am by Chair Golieb.

Roll Call:

Town Council Members Present:

Golieb	Jackson
Bragdon	Pray
Pelletier	McEwen-via phone
Danforth	

Also in attendance: Don Gerrish and 0 in Public.

- Entered into Executive Session - @ 4:32pm, Councilor McEwen joined via phone at 4:33pm.

Order #238-2021 PROVIDING FOR: Executive Session of the Town Council

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. § 405(6)(A) Personnel Matters for discussion on Manager Search.

Motion – Danforth Second – Pelletier Vote 6-0

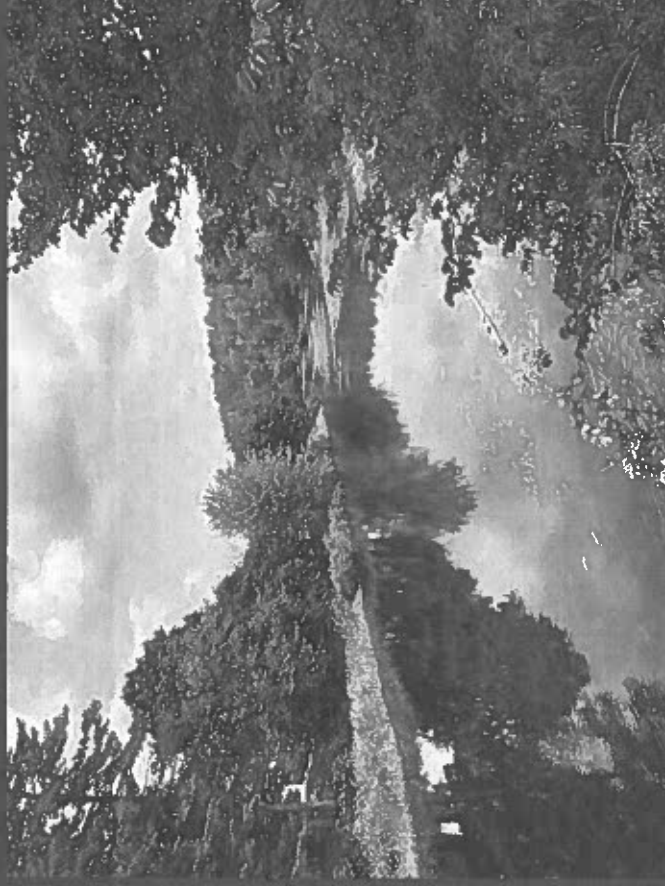
Motion to Adjourn @ 5:36 pm – Bragdon,

Second- Jackson

Vote 6-0

Millinocket Pedestrian and Bicycle Safety Study Public Meeting

September 9, 2021



Millinocket
Maine's Backcountry Gateway Town

—_rasor

TYLIN INTERNATIONAL

AGENDA

1. Introductions
2. Study Objective / Purpose
3. Study Area
4. Scope of Work
5. Existing Transportation Conditions
6. Existing Land Use/Zoning/Character
7. Public Input/Comments
8. Schedule

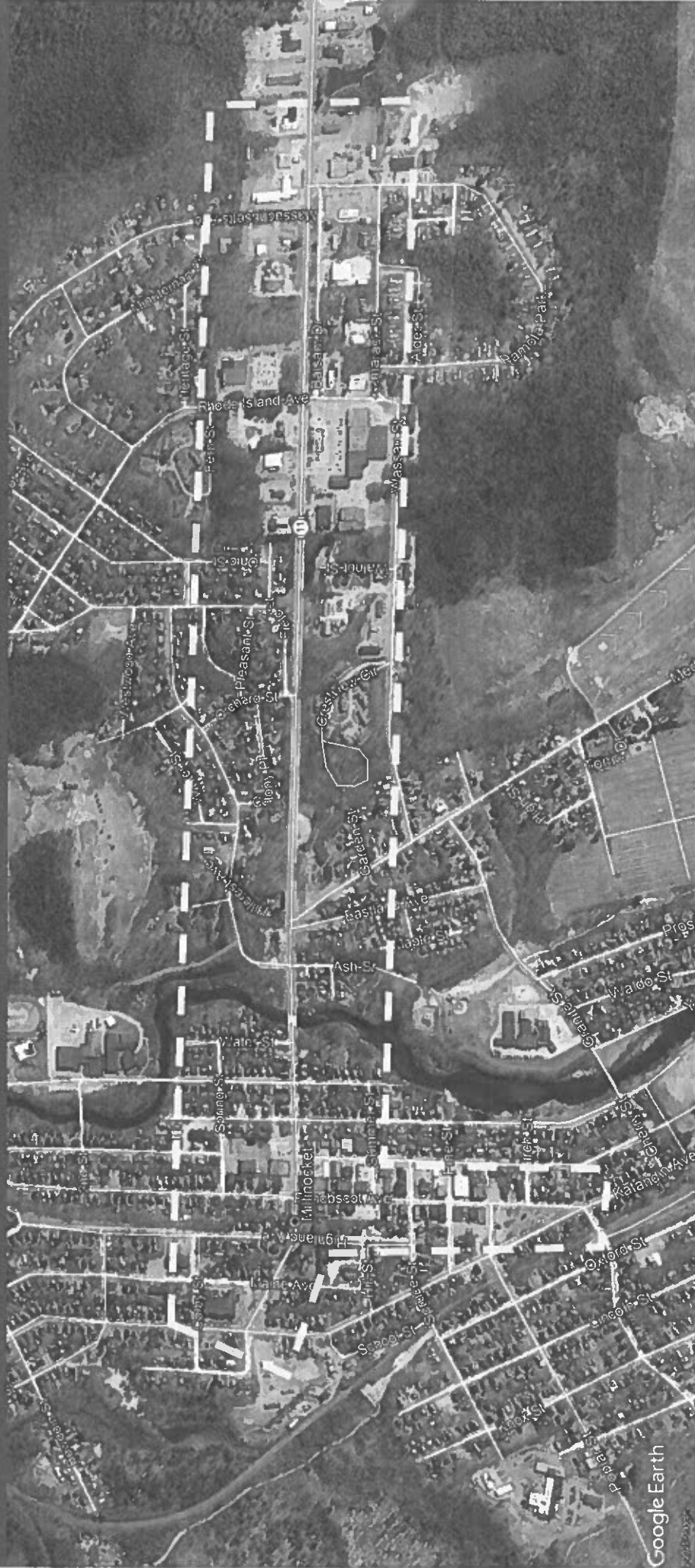
STUDY ADVISORY COMMITTEE

<input type="checkbox"/> Town of Millinocket	<input type="checkbox"/> MaineDOT	<input type="checkbox"/> Consultant Team
▪ Richard Angotti	▪ Marty Rooney	▪ Tom Errico, T.Y. Lin
▪ Jane Danforth	▪ Patrick Adams	International
▪ Louie Pelletier	▪ Brent Bubar	▪ Shawn Davis, T.Y. Lin
▪ Ralph Soucier	▪ Fred Michaud	International
▪ Tom Malcolm		▪ Mitchell Rasor, RASOR
▪ Don Bolduc		
▪ Brittany Grutter		
▪ Mike Smith		

STUDY PURPOSE AND NEED

The purpose of the study is to promote safe, convenient and attractive pedestrian and bicycle transportation facilities on Central Street and Penobscot Avenue which provides ADA accessible connectivity to support independent mobility for all people regardless of age, physical constraint or income. The recommendations envision transportation options that supports the goals for livability and sustainability, promotes walking and bicycling as an integral part of an active lifestyle, and fosters a sense of community and compliments economic development efforts. The system will include a comprehensive, safe and logical transportation network that supports walking, bicycling and outdoor recreation modes as a viable, convenient and popular choices for residents and visitors. The proposed recommendations will be supported by reasonably available local, state, and federal funding.

STUDY AREA



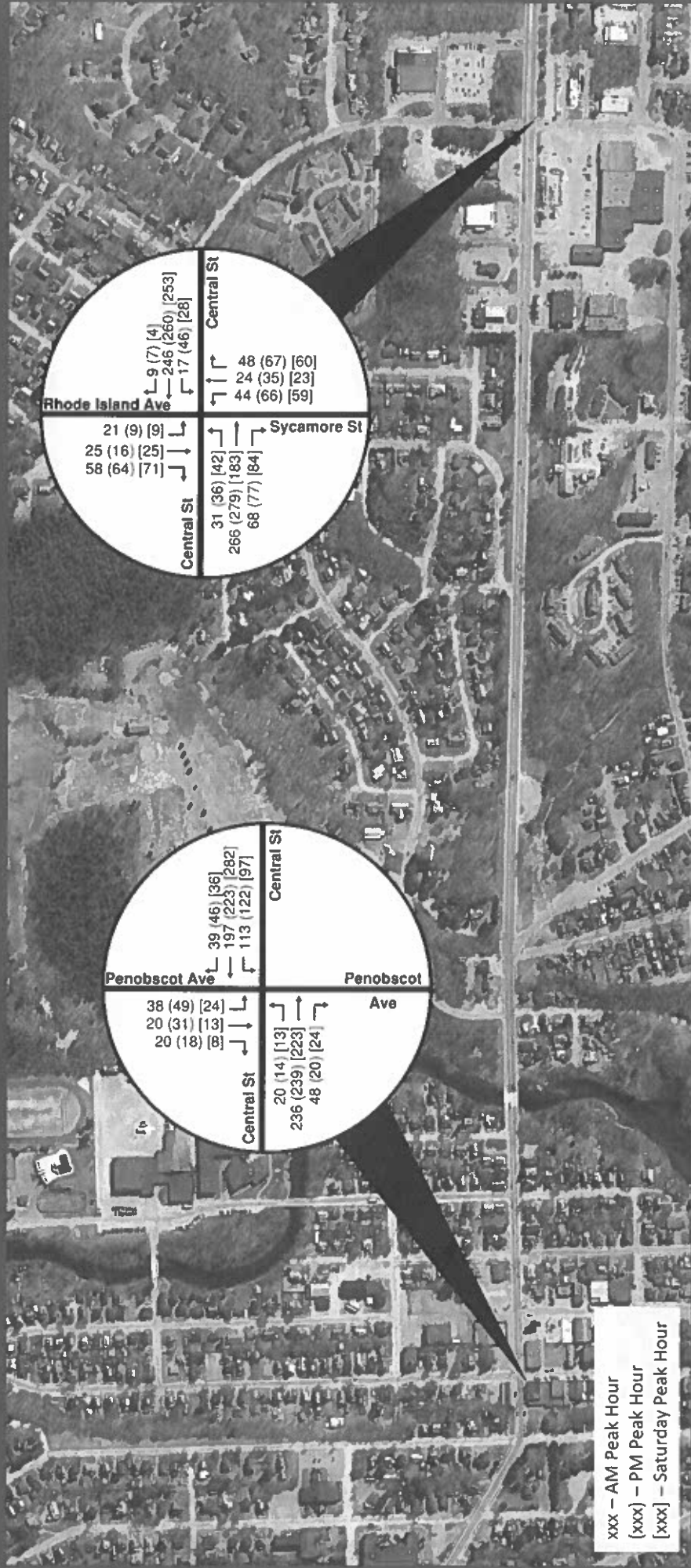
Google Earth

TYLIN INTERNATIONAL

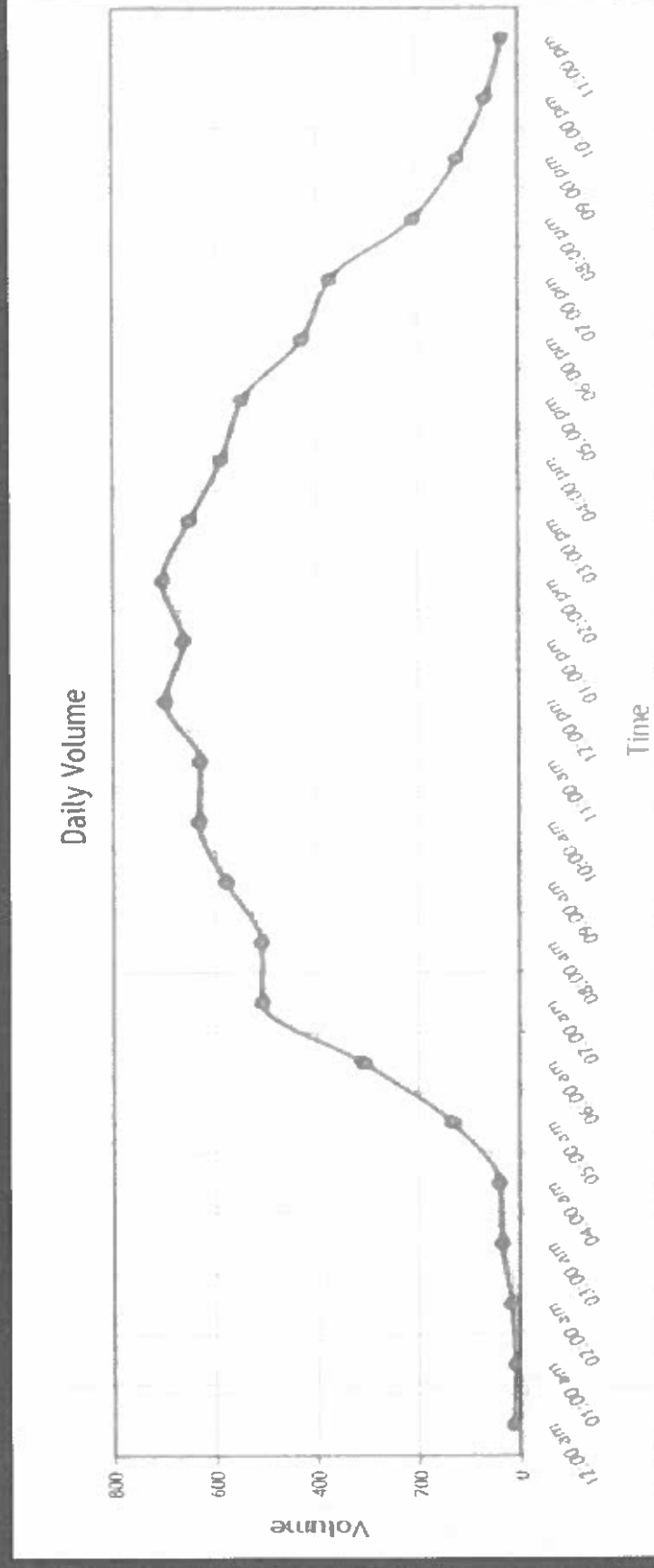
SCOPE OF WORK

1. Project Coordination and Meetings
 - Study Committee Meetings
 - Public Meetings
2. Assessment of Current Conditions
 - Transportation Data and Analysis
 - Environmental Documentation
 - Land Use/Zoning
3. Evaluate Improvement Alternatives
4. Draft Feasibility Report and Recommendations
5. Final Report

EXISTING TRANSPORTATION CONDITIONS



EXISTING TRANSPORTATION CONDITIONS



EXISTING TRANSPORTATION CONDITIONS

Historic AADT Traffic Volumes						
Location	2009	2012	2015	2018	2021	
PENOBSCOT AVE N/O SR 11/157 (CENTRAL ST)	1,912	1,660	1,423	1,260	1,304	
SR 11/157 (CENTRAL ST) E/O PENOBSCOT AVE	8,106	8,258	7,789	7,746	8,484	
PENOBSCOT AVE S/O SR 11/157 (CENTRAL ST)	2,504	2,521	2,117	1,536	2,230	
SR 11/157 (CENTRAL ST) W/O PENOBSCOT AVE			6,214	6,457	6,199	
RHODE ISLAND AVE N/O SR 11/157 (CENTRAL)	2,065		1,398	1,379	1,798	
SR 11/157 (CENTRAL ST) E/O RHODE ISLAND	6,481	7,436	6,026	6,573	7,279	
SYCAMORE ST S/O SR 11/157 (CENTRAL ST)	3,111		2,087	1,534	4,000	
SR 11/157 (CENTRAL ST) W/O RHODE ISLAND	7,912		7,994		8,388	

EXISTING TRANSPORTATION CONDITIONS

Crash History 2018-2020			
Location	Number of Crashes	CRF	
Central/Rhode Island	5	0.42	
Central Street- Rhode Island to Orchard	6	0.52	
Central/Congress	3	0.85	
Penobscot – Pine to Spruce	4	5.79	

EXISTING TRANSPORTATION CONDITIONS



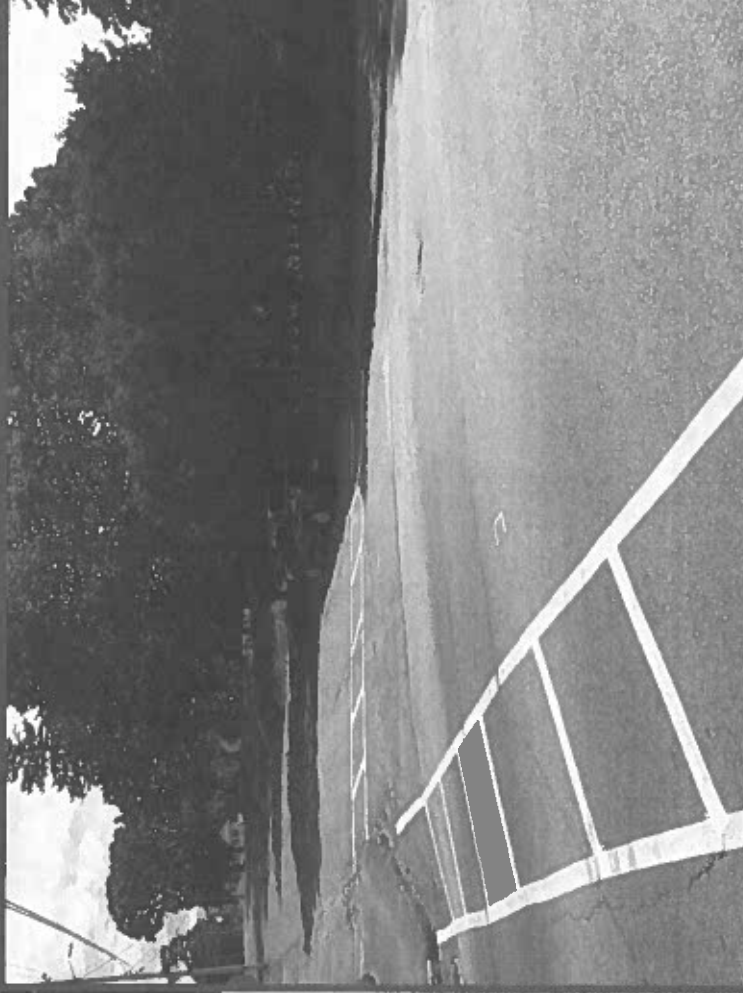
Katahdin Avenue

EXISTING TRANSPORTATION CONDITIONS



Maine Avenue

EXISTING TRANSPORTATION CONDITIONS



Highland Avenue

EXISTING TRANSPORTATION CONDITIONS



Penobscot Avenue

TYLIN INTERNATIONAL

EXISTING TRANSPORTATION CONDITIONS



Aroostook Street

EXISTING TRANSPORTATION CONDITIONS



Congress Street

EXISTING TRANSPORTATION CONDITIONS



Forest Avenue

EXISTING TRANSPORTATION CONDITIONS



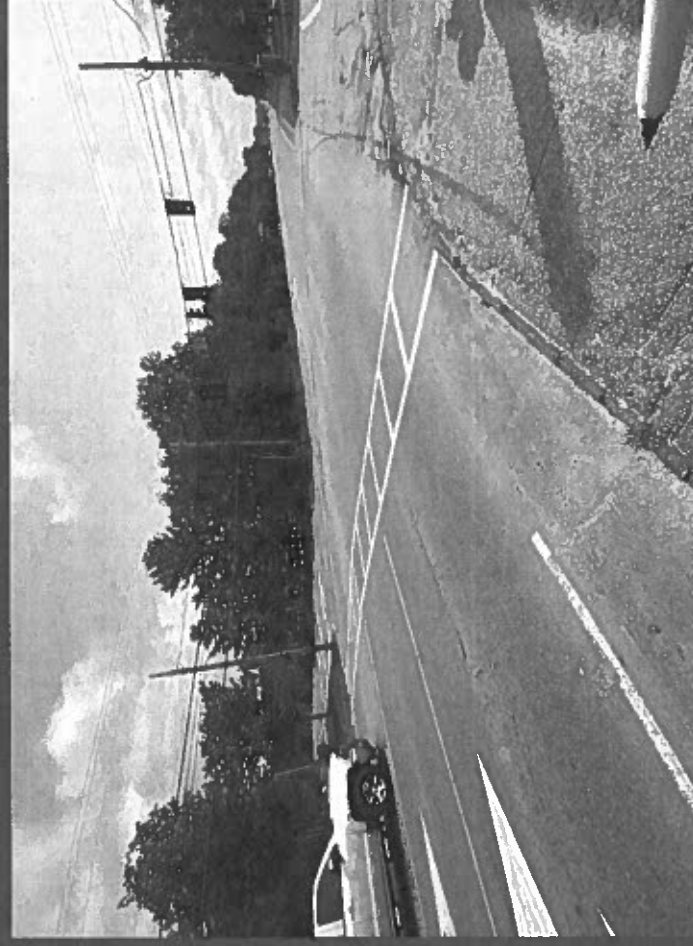
State Street

EXISTING TRANSPORTATION CONDITIONS



Water Street

EXISTING TRANSPORTATION CONDITIONS



Central Street

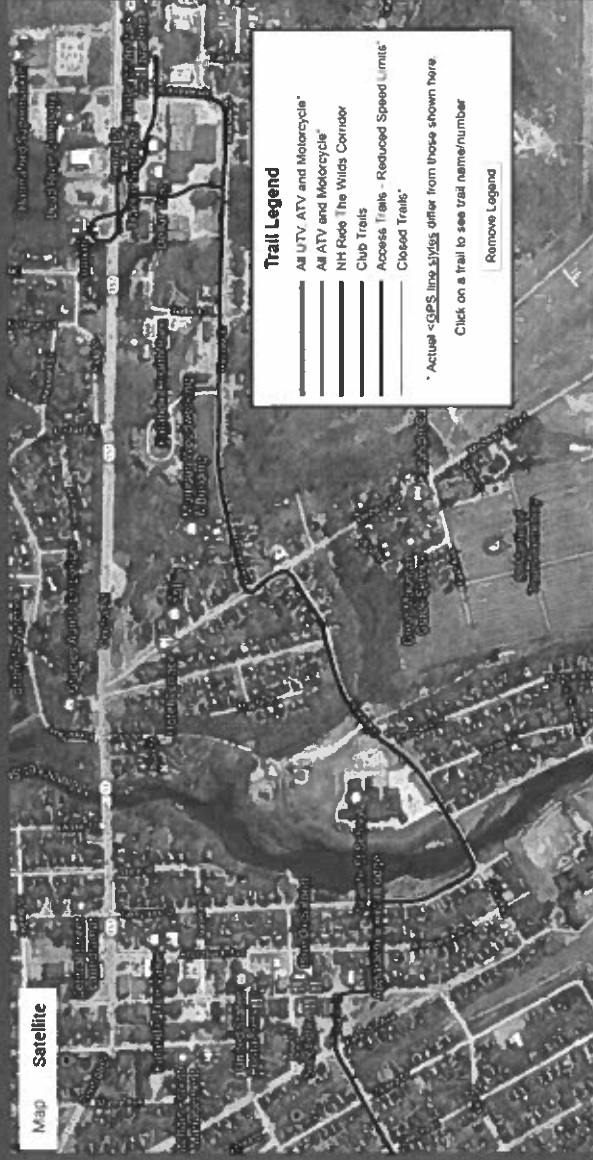
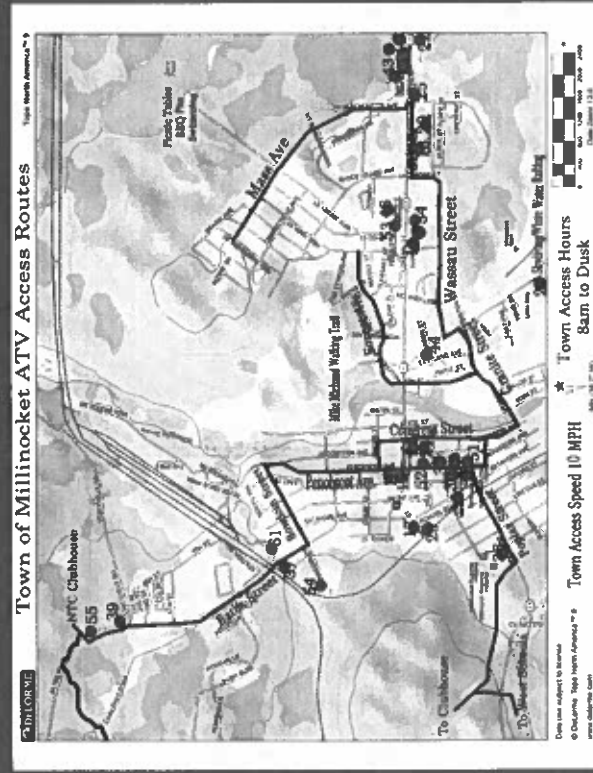
EXISTING TRANSPORTATION CONDITIONS



Central Street

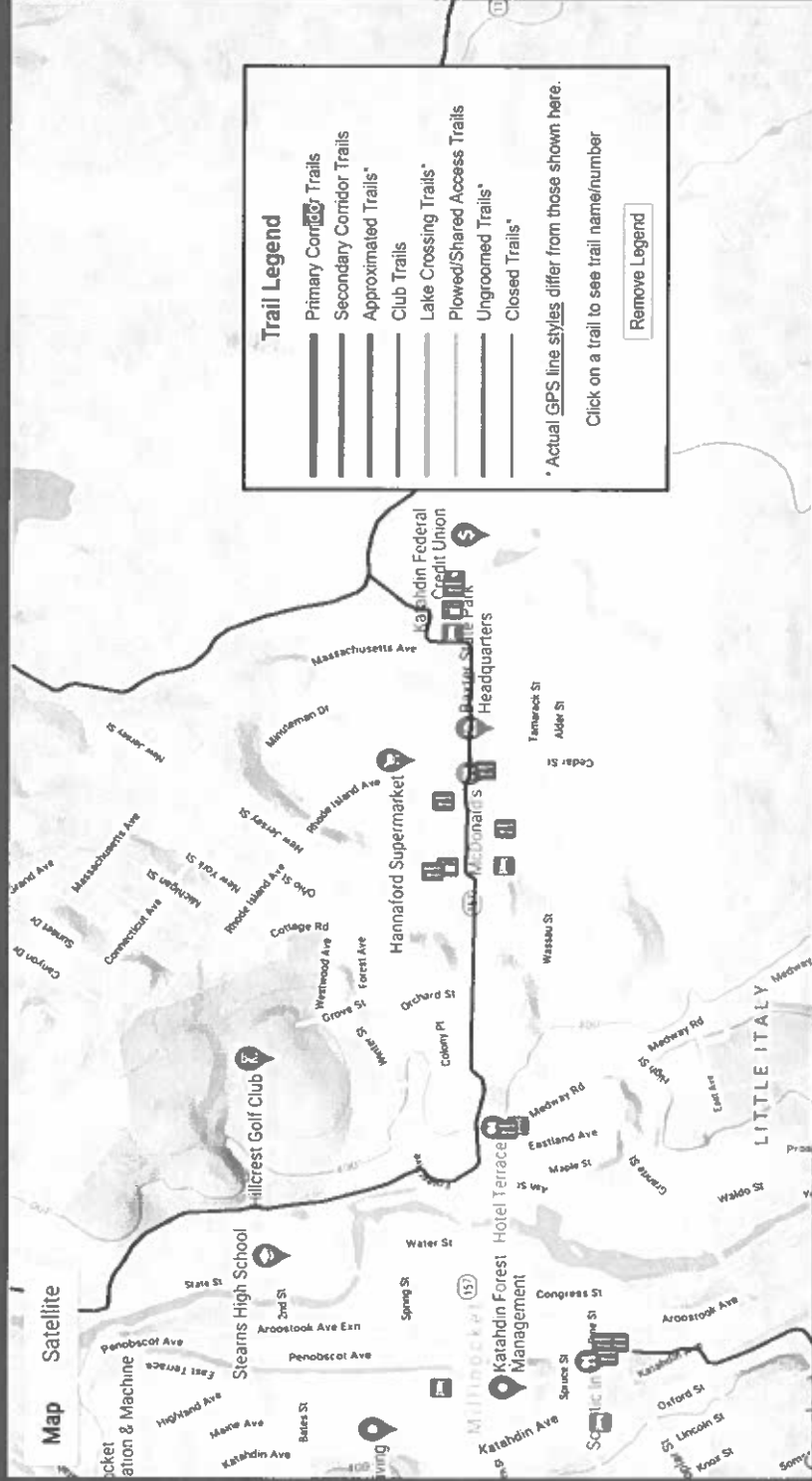
EXISTING TRANSPORTATION CONDITIONS

ATV TRAILS/ROUTES



EXISTING TRANSPORTATION CONDITIONS

SNOWMOBILE TRAILS/ROUTES



MILLINOCKET CROSSWALK VISIBILITY ENHANCEMENT DEMONSTRATION



DRAFT Millinocket Crosswalk Calming and Visibility Treatments

7.30.2021

Summary

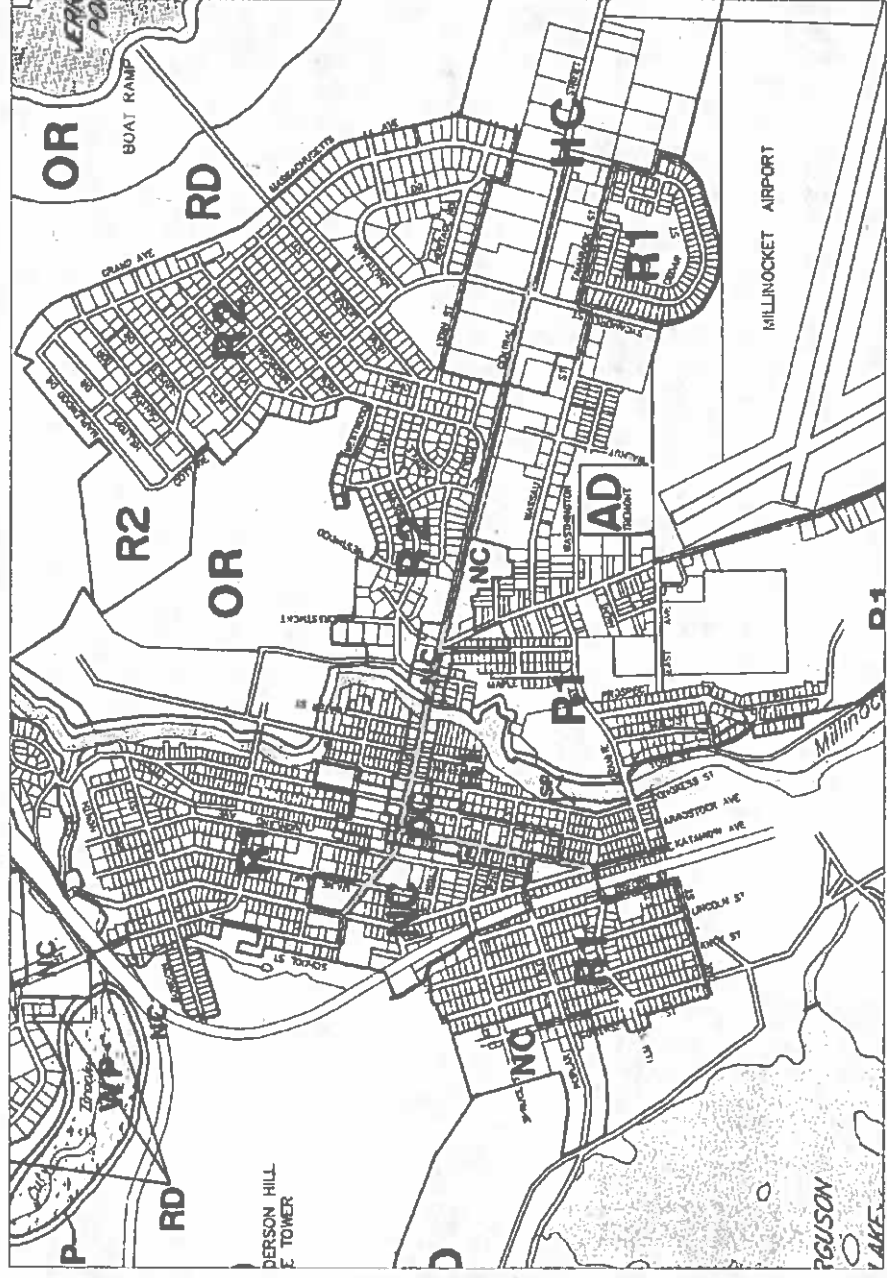
In response to reports of speeding traffic and poor yield behavior on the part of drivers on Central Street, the Thrive Penobscot/BCM Team proposes to install vertical elements to enhance the visibility of crossings, slow motorist traffic and improve yield rates at up to six locations along Central Street. See Figure 1

Figure 1. Yellow circles indicate locations targeted for treatment. See Figures 3-9 for specific location layouts

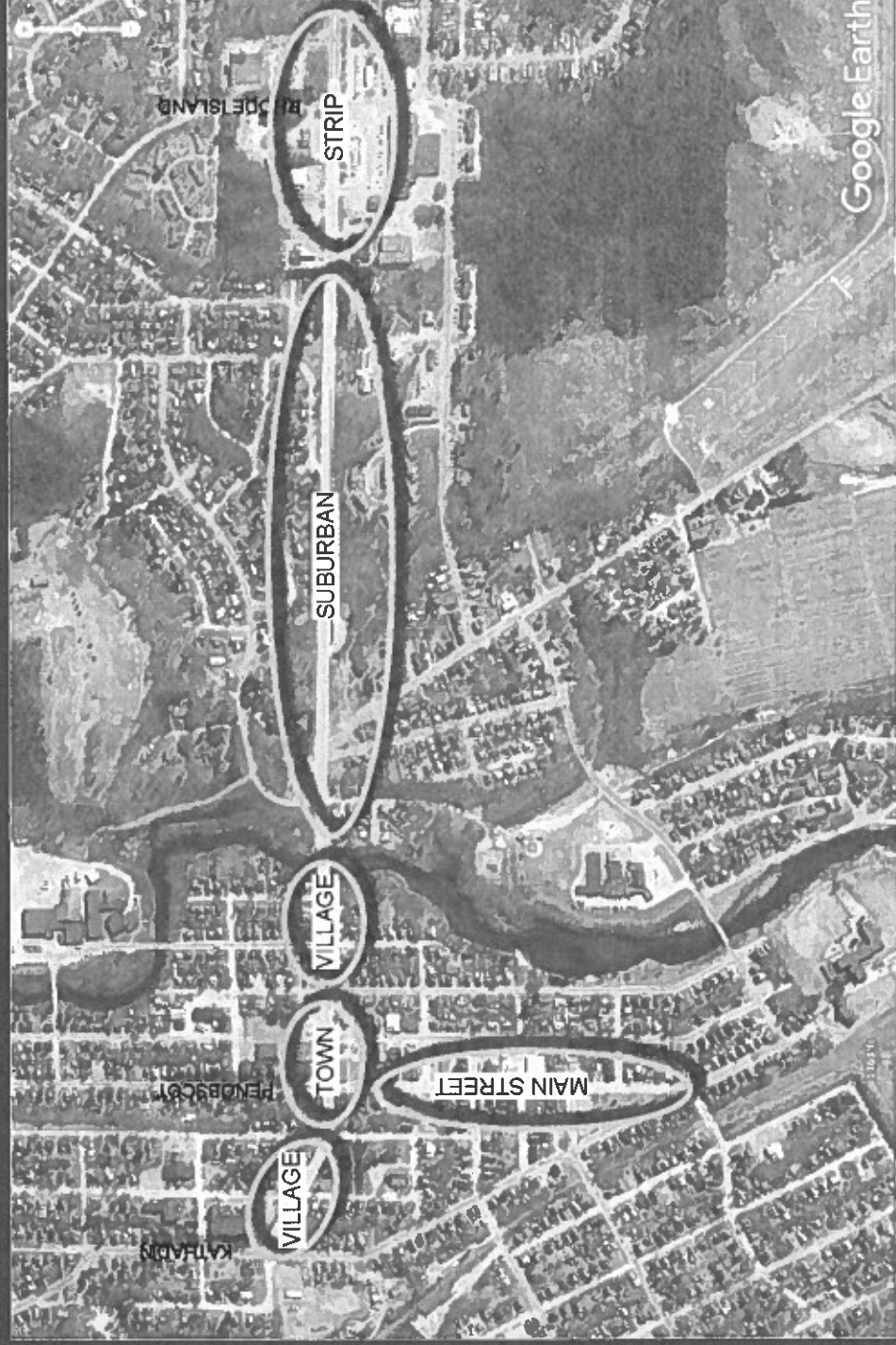


The installations will seek to slow motorist traffic to the posted speed limit; speed studies will be conducted before and with the installation in place. Yield rates will also be studied at two locations.

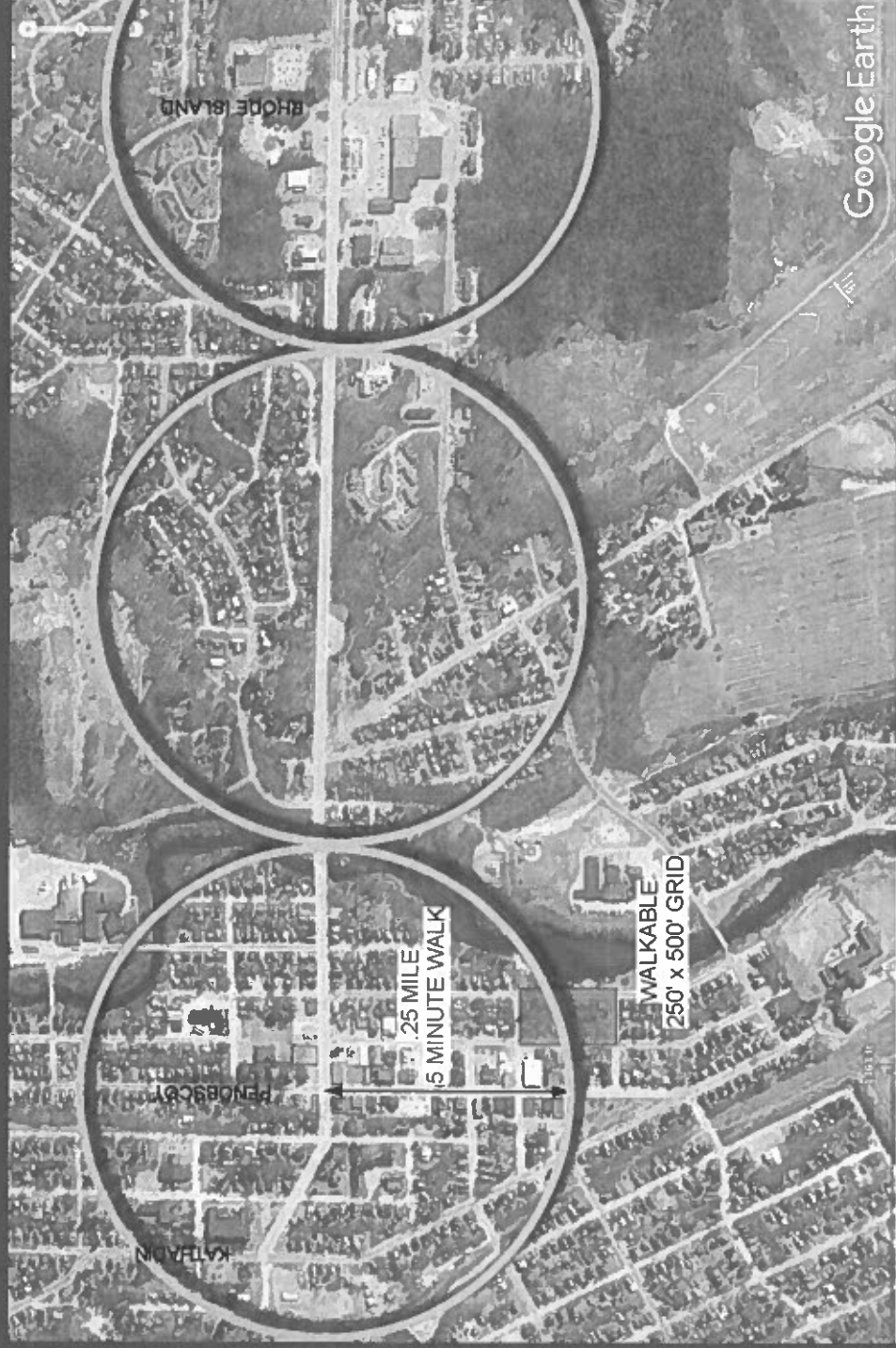
EXISTING LAND USE CONDITIONS: ZONING



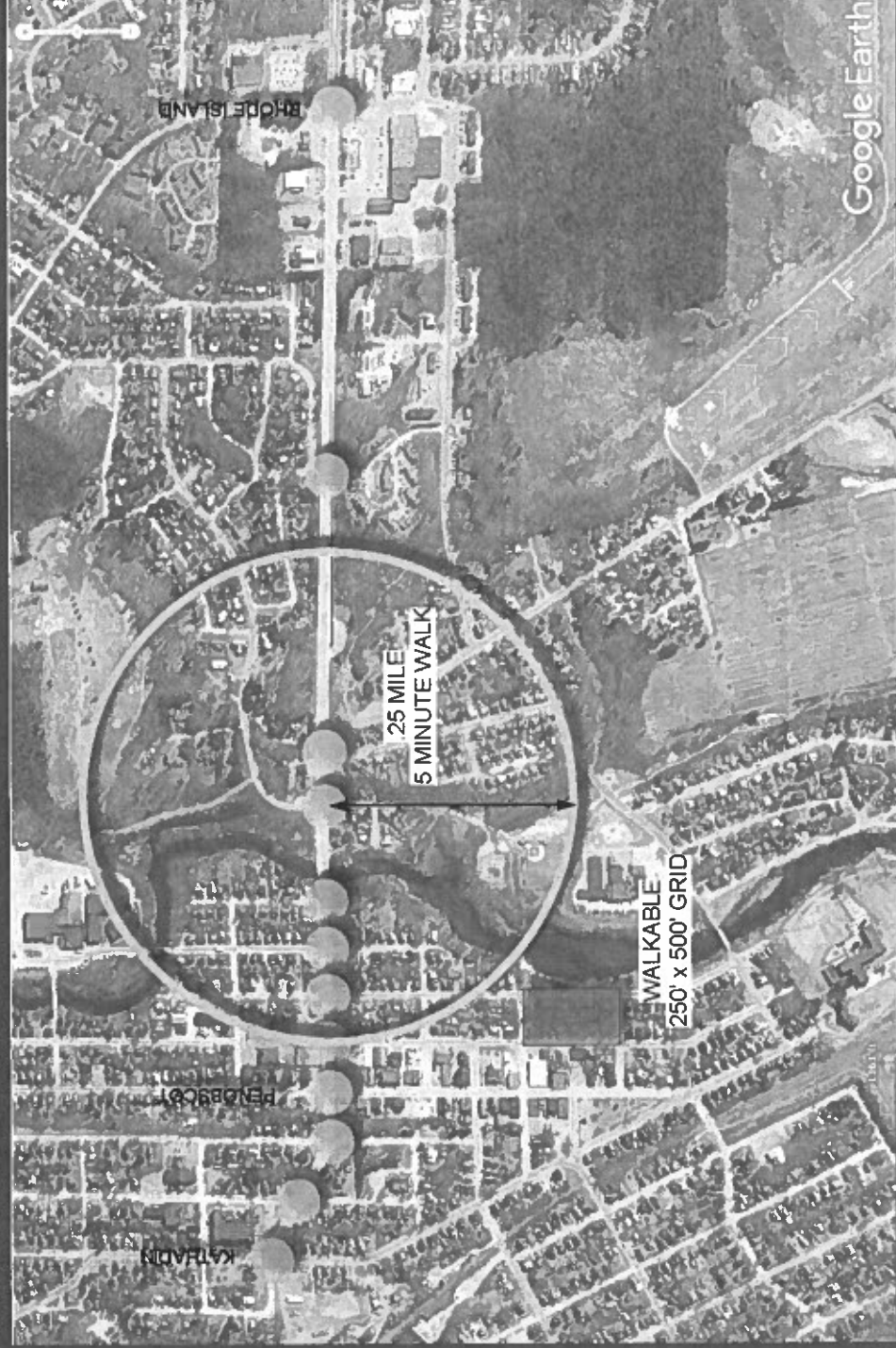
EXISTING LAND USE CONDITIONS: CHARACTER AREAS



EXISTING LAND USE CONDITIONS: WALKABILITY



EXISTING LAND USE CONDITIONS: CONNECTIVITY



EXISTING LAND USE CONDITIONS: TOPOGRAPHY



_rasor

TYLIN INTERNATIONAL

RANGE OF ALTERNATIVES FOR CONSIDERATIONS

- Bike lanes
- New and improved sidewalks (ADA compliance to be included)
- Crosswalks
- Shared Use Pathways
- Adding removing traffic signals (Traffic Control)
- Warning devices
- Curb Extensions
- Refuge Islands
- Removing travel lanes along roadway and at intersections
- Reducing lane widths
- Streetscape
- On-street parking changes
- Access Management
- Wayfinding Signage
- Traffic Calming

COUNCIL/PUBLIC COMMENTS

TYLIN INTERNATIONAL

SCHEDULE

SCHEDULE MILESTONES	DATES
Notice to Proceed	May 21, 2021
Assess Available Data and Current Conditions	May 21, 2021
Kick-Off Meeting	June 17, 2021
Technical Memorandum on Existing Conditions Submittal	July 16, 2021
Study Team Meeting	July 30, 2021
Public Meeting #1	September 9, 2021
Improvement Matrix and Documents	September 15, 2021
Draft Feasibility Report Submittal	October 1, 2021
Study Team Meeting	Week of October 4, 2021
Public Meeting #2	Week of October 18, 2021
Study Team Meeting	Week of October 25, 2021
Draft Final Feasibility Report Submittal	November 12, 2021
Study Team Meeting	Week of November 15, 2021
Town Council Meeting	Week of November 29, 2021
Final Feasibility Report Submittal	December 17, 2021

ORDER #242-2021

PROVIDING FOR: Commitment of FY22 Property Taxes.

IT IS ORDERED that the Fiscal Year 2022 Property Taxes be committed and the due date for the first half payment is Tuesday, October 13, 2021, and the due date for the second half payment is Wednesday, January 13, 2022.

PASSED BY THE COUNCIL: _____

ATTEST: _____

ORDER #243-2021

PROVIDING FOR: Setting the Mil Rate for FY22.

IT IS ORDERED that the Millinocket Town Council set the FY22 Mil Rate at 32.5 percent.

PASSED BY THE COUNCIL: _____

ATTEST: _____

ORDER #244-2021

PROVIDING FOR: Setting the Interest Rate for FY22 Delinquent Taxes.

IT IS ORDERED that the interest rate for FY22 delinquent taxes be set at 8% and interest shall begin for the first half taxes on Wednesday, October 14, 2021, and on Thursday, January 14, 2022, for the second half taxes.

PASSED BY THE COUNCIL: _____

ATTEST: _____

ORDER #245-2021

PROVIDING FOR: Interest Rate for Overpayment of Taxes.

IT IS ORDERED that the Millinocket Town Council set the FY22 interest rate for over overpayment of taxes at 4 percent.

NOTE: § 506-A Overpayment of Taxes allows a municipality to reduce the interest rate for overpayment of taxes by 4 percentage points of what it charges for the interest rate of delinquent taxes.

PASSED BY THE COUNCIL: _____

ATTEST: _____

ORDINANCE #2-2021

PROVIDING FOR: An Adoption of the Amendment to Chapter 125, Article VIII, §46.1 of the Code of the Town of Millinocket

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MILLINOCKET that the attached Chapter 125, Article VIII, §46.1 Short Term Rental Ordinance of the Millinocket Code is hereby adopted as amended .

IT IS FURTHER ORDAINED that the Town Clerk make appropriate changes to incorporate this chapter into the Millinocket Code and distribute new pages to all persons known to have a copy of the Code.

First Reading: 08/26/2021

Second Reading: _____

Effective Date: _____

Town Council:

Council Chair: _____ ATTEST _____

Town of Millinocket
Chapter 125, Article VIII, §46.1
Short Term Rental

125-46.1

Short Term Rental Ordinance

125-46.1

- A. Short term rental registration is required within the Town of Millinocket. A Registration application is available at the code enforcement office or town office.
- B. There is a one-time life safety inspection by the town's life safety inspector but, if a complaint is filed a follow up inspection will be scheduled.
- C. If there are any conflicting ordinances involving short-term rental regulation and existing ordinance or zoning, whichever ordinance or zoning is stricter will apply.
- D. Short-term rentals are not permitted in any other structure on the rental property (trailer, tent, accessory dwelling unit, separate structure, etc.), without permission from the Millinocket Planning Board or Code Enforcement.

ATTEST _____

Amendment Signed by the Millinocket Town Council: / /

Diana Lakeman

From: Diana Lakeman
Sent: Tuesday, August 10, 2021 11:42 AM
To: Avern Dnaforth; Mallory
Cc: Lincoln News/Katahdin Times; Richard Angotti (manager@millinocket.org); Anthony Filauro; bbarr@myfairpoint.net; Brian Brown
Subject: Public Hearing Notice- Ad
Attachments: ad for PH Ordinance #2-2021 Short Term Rental 125-46.1.doc

To all, of Interest,
Please find the attached Public Hearing Notice Advertisement, Ordinance #2-2021, for community knowledge and publication.

Avern, please include this Public Hearing Notice one time in this week's, August 12th, circulation of the Katahdin Times per our usual ad size.

Mallory, Please Post to all social media outlets accordingly.

Please confirm as these will be scheduled public hearings.

Best,

Diana M. Lakeman

Diana M. Lakeman

Town Clerk/Deputy Tax Collector/Registrar

townclerk@millinocket.org

197 Penobscot Avenue

Millinocket, Maine 04462

(207)723-7006/7007 Phone

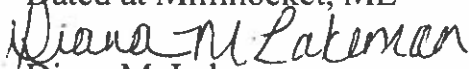
(207-)723-7002 Fax

TOWN OF MILLINOCKET
PUBLIC HEARING
ORDINANCE #2-2021
CHAPTER 125, Article VIII, §46-1, SHORT TERM RENTAL
CODE OF THE TOWN OF MILLINOCKET

The Millinocket Town Council will hold public hearings on the proposed Ordinance amendment to Chapter 125, Article VIII, §125-46.1 of the Town of Millinocket Code. The hearings will be held during the Council meetings of August 26th, 2021, and September 9th, 2021, in Council Chambers located in the Municipal Building, 197 Penobscot Avenue, and via Zoom, beginning at 4:30 PM.

Dated at Millinocket, ME

August 10, 2021


Diana M. Lakeman
Town Clerk

Diana Lakeman

From: Steve Golieb
Sent: Monday, August 30, 2021 10:21 AM
To: Diana Lakeman
Subject: Fw: short term rentals a.k.a. Airbnb

Happy Monday!

Would you mind adding this to the following agenda so that I can read this during the public hearing? Some people can't attend so I want to make sure that their voice is still heard. Thank you!

Steven C Golieb
Chairman, Millinocket Town Council
s.golieb@millinocket.org
Cell: 917-846-1927
www.millinocket.org



Millinocket

Maine's Biggest Small Town

From: Michael Scrooc <mscrooc@mrhme.org>
Sent: Friday, August 27, 2021 3:57 PM
To: Steve Golieb <s.golieb@millinocket.org>; Jane Danforth <j.danforth@millinocket.org>; Matthew Bragdon <m.bragdon@millinocket.org>; Louie Pelletier <l.pelletier@millinocket.org>; Charles Pray <c.pray@millinocket.org>; Charles Pray <c.pray@millinocket.org>; Cody McEwen <c.mcewen@millinocket.org>
Subject: short term rentals a.k.a. Airbnb

Good afternoon,

Unfortunately I zoomed to yesterday's town council meeting beyond the discussion of short term rentals also known as Airbnb rentals. This being the first discussion on the subject I thought a couple points both pro and con to the subject need airing.

If the repair and upkeep of the very many empty homes that once existed was the litmus test then Millinocket is peaking.

If the repair and upkeep of the very many empty homes that once existed were purchased by people and families investing in their future, the financial run off becomes exponential. An investment of real property for the purpose of short or long term rental should be considered a business and it is for the sake of discussion by the I.R.S. I can cut my grass and deduct nothing from my annual income, if I cut my neighbors grass that is a short term rental property owner, that person can deduct my fee from their income. Everything associated for the continued upkeep and well being of that property is a tax deduction, no different than Hannaford's.

So, my question is why let business' move in without contributing to the community?

Public and privately owned business' are inspected and or licensed annually for a fee ... what makes these business' different.

What taxes does a home based business pay? ... and if zoned commercially are the real estate changed as well?

Do short term rentals pay the 9% lodging tax to the state? Do they 1099 (meaning no taxes withheld), their contractors?
Do out of state owners pay a non-resident real estate tax?

How many vehicles are allowed at one time?

Like Uber, Lift etc. Car sharing Apps and drivers crushed the taxi industry in larger cities, I believe we owe the Hotel and Motel owners some satisfaction that other rental agents of similar fare are paying their way as well.

When Airbnb first started it was fact that every owner was aware of skirting many of the rules and regulations of the bigger players in that industry. Same as Uber.

Let's welcome them, but let's be responsible too.

Thanks for listening and I plan to attend the next council meeting.

Michael Scrooc

Dietary supervisor

Millinocket Regional Hospital

200 somerset street

Millinocket, Me. 04462

207 723 3350

mscrooc@mrhme.org

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TOWN OF MILLINOCKET
Richard Angotti, Town Manager
197 Penobscot Avenue, Millinocket, Maine 04462
Telephone 207-723-7000 Direct 207-447-4093 FAX 207-723-7002
Web Site: www.millinocket.org

Town Manager's Report September 9, 2021

Manager

- Working on setting the mil rate.
- Finished the negotiations with public works for a 3-year contract
- Looking at the trees out front of the municipal building we need to do something with them. Please take a moment and look at them and offer your input. I would like to remove them and plant shrubs that can be pruned annually. There is no way these can be pruned and look nice.
- Welcome Evan Campbell as our new custodian. If you see him around say hello. He is doing a wonderful job and we really appreciate his work ethic.

Department Reports:

Public Works Activity Report:

Safety:

- No issues.

Public Works:

- Fleet Maintenance ongoing for winter operations.
- Trimming tree limbs on plow routes.
- Double Yellow and White edges have been painted on main runs.
- Howard Fairfield has provided training for the crew on the new sidewalk machine.
- Winter sand has been hauled, mixed with salt, and put up in the sand shed. Full Inventory.
- Doing shoulder work on outer Medway Road to improve drainage issues.

Transfer Station:

- a. Wood Ash has been hauled to Dolby Landfill along with Medway and East Millinocket as a joint effort.
- b. Versant will be starting the primary electrical upgrade at Wastewater and the Transfer Station. Underwood Electrical will be doing the service work to the buildings.

Cemetery:

- 65 Burials YTD
- Grounds are looking great. A Town volunteer has begun stone repairs in the P section right side of the Cemetery. Public Works will start on the C-Section left side as time allows.
- We have had a pretty good summer with no burial issues.

Respectfully submitted,
Ralph Soucier, Director of Public Works

TOWN OF MILLINOCKET

Richard Angotti, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

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Assessor

- We have worked on the following items:
 - The typical responding to taxpayer and real estate professional inquiries.
 - I have been finalizing the tax commitment numbers, updating the valuation of accounts that have either built new or demolished old buildings, or that require annual valuation updates, working with the Rick and Mary Alice regarding budget and revenue numbers.
 - Sue provided data entry and a re-check of the 6% building value increase throughout town. She has also been working to make the office more efficient by filing decade old paperwork and in her spare time continues to re-enter the property information into the TRIO software.
- Respectfully, Lorna Thompson

Manager of Human Resources, Welfare Director, and Bookkeeper

Human Resources Director

- Personnel issues/WC/Unum/Family Medical Leave
- Assisting Town Manager and Department heads
- Office Responsibilities
- Hiring of Custodian (Evan Campbell is our new Custodian)
- Interviewing for Recreation Maintenance

General Assistance Director

- Assisted individuals to meet their unmet needs
- Submitting reimbursements

Bookkeeper

- Processed payroll for Town and Wastewater employees, to include the warrants for the taxes.
- AP warrants for this week's council meeting
- Preparation for auditor

LORI A. SANTERRE, WELFARE DIRECTOR

RECREATION DEPT.

- We will be starting your soccer September 7th
- We have been winterizing both pools.
- We just need to blow out the lines and we will be all done.

Jody Nelson, Recreation Director

Airport: Airport Department Update

- As of 9/6/2021 the G.A.R.D. system has recorded 53 aircraft operations this month to date.
- Working with Hoyle Tanner & Associates on the Master Plan Update.
- Compiling a list of needed maintenance on snow removal equipment (e.g. new tires for the bucket loader are on order)
- Working on logistics for the Fly-In, Cruz-In, and Barbeque. (T-Shirts are on order)
- Public Works and the Airport crew have been mowing.

Home to Mount Katahdin, Baxter State Park, and Your Successful Future

TOWN OF MILLINOCKET

Richard Angotti, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

Telephone 207-723-7000 Direct 207-447-4093 FAX 207-723-7002

Web Site: www.millinocket.org

- Will be going to the Seaplane fly-in at Greenville on Friday

Respectfully submitted, Jeff Campbell, Airport Manager

Town Clerk/Tax Collectors Office:

Totals include August 21st to September 3rd, 2021, Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$908,005.75 were collected, which involved 1098 transactions processed in Trio.

- Sharon and Diana processed and mailed August month end reports to all State Agencies.
- Provided Treasurer with end of FY21 reconciliation reports for auditors.
- Working on Council meeting minutes.
- Cemetery recording of deeds, cards, and mapping updates of new internments and purchases.
- Community is slowly adjusting to the office being opened on Wednesdays.
- Last week: Sharon finished the weekly motor vehicle report for week ending 08/27/2021, processed 48 passenger vehicles, 1 antique, 2 commercial, 21 trailers, 4 motorcycles. The State total was \$5,705.26 and the excise tax total was \$14,478.74.
- This week: Sharon processed the motor vehicle report for 09/3/2021, processed 81 passenger vehicles, 1 antique, 1 motor home, 1 passenger truck, 5 commercial, 12 trailers, 1 motorcycle, and 5 transfers. The state total was \$6,041.75 and the excise tax total was \$20,106.69.
- Sharon submitted the bill for estimated postage of 2,421 tax bills totaling \$1,283.13.
- Requests for tax information are coming in as anticipation for the new FY22 billing as well as normal daily requests of tax and wastewater account balances via e-mail, fax and phone calls.
- Processing daily mail, online, phone, and drop box payments.
- Roxanne and Amber, in their down time, are working on the preservation of older vital records by indexing, inserting the records into acid free sheet protectors, and filing them appropriately.
- Creating Agendas, posting Email correspondence, returning phone messages and inquiries of account details and totals.

Election:

- State: Receiving Secretary of State forms and responding appropriately
- Processed programming needs and submitted ballot content to ES&S (Election Systems & Software)
- Municipal: Nomination papers were due back to the Clerk's office by Friday, September 3rd, at 4:00pm.

***Nomination Papers Received— Congratulations to those with a returned status as they met all requirements and will be on the November 2, 2021, Municipal Election Ballot.**

Town Council: Michael A. Madore/**Returned**; Gail Feliciano/**Returned**; Gilda Stratton/**Returned**; Julie Archie/**Returned**; Malorrie Nadeau/**Pending**; Heidi Wheaton/**Pending**; Steven Golieb/**Returned**; Daniel Reed/**Returned**.

School Board: (3-Year) Warren R. Steward/**Returned**; Mallorie Nadeau/**Pending**,
(2-Year) Richard Angotti, Jr/**Pending**; Donald E. Raymond/**Returned**.

Other Items:

- Organized, re-arranged, and cleaned the safe, which houses all vital records, minutes of prior years, commitment books, majority of town documents, MV and IF&W inventory, and other items of retention, to properly accommodate storage needs as well as an efficient workable space.

Diana M. Lakeman Town Clerk/Deputy Tax Collector, Sharon A. Cyr Tax Collector/Deputy Clerk

Home to Mount Katahdin, Baxter State Park, and Your Successful Future

TOWN OF MILLINOCKET

Richard Angotti, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

Telephone 207-723-7000 Direct 207-447-4093 FAX 207-723-7002

Web Site: www.millinocket.org

Treasurer

- Preparations are still underway for the FY21 audit which will begin onsite next Monday, September 13.
 - I am also working on the August month-end close.
 - The outstanding balances on tax liens before interest and fees: FY20 lien \$43,136 (forecloses Feb 2022) and FY21 lien (\$106,561).
 - I am also preparing the proposed assigned fund balance schedule and FY21 carryforward reporting for your review and council approval.
- Mary Alice Cullen, Treasurer

Wastewater: Wastewater Operations Report

- The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed on a daily basis.
 - On the State Street sewer upgrade project, Northeast Paving Co. has started grinding and paving the center of New York St. This will continue through next week. Hopefully Silvers will be back to finish the last six sewer services on New York St. as well.
 - The T. Buck Construction Co. has finished installing the 8" sewer main and the 4" sewer services on Knox St. They are also working on changing the 8" water main for the Maine Water Co. on Elm Street. The company that is doing the slip lining, will begin cleaning and camera work on Bates St. next week.
 - Received an update from Terry Kiser of Underwood Electric that Versant Power is almost ready to proceed with the power system upgrade at the Transfer Site and the Wastewater Treatment Facility. Underwood Electric will be taking care of the connections on both buildings as planned.
 - On Monday 8/30/2021 at 6:43 am we started discharging back to the Penobscot River.
- James Charette, Superintendent Millinocket WWTF

Code Enforcement

- I am behind on permit filing but as soon as the new manager is onboard, I will be able to catch up and give a more detailed report.
- Continued reviewing electronic version of code for accuracy with the written copy.
- Completed an inspection on an alteration permit and issued a certificate of occupancy permit.

Respectfully, Richard Angotti

Fire

- Monitoring cases in our area have had spike over past few weeks.
- Continue to check daily data on COVID-19 but have stopped giving daily reports will pass on any information that the CDC feels is necessary.
- Monitoring crew and making sure that everyone is trying to keep safe and mentally conditioning during stressful times.

TOWN OF MILLINOCKET

Richard Angotti, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

Telephone 207-723-7000 Direct 207-447-4093 FAX 207-723-7002

Web Site: www.millinocket.org

-
- Fire Station is still locked down, and Fire and EMS personnel will continue to wear mask as per Maine EMS.
 - Following Maine EMS guidelines that require all EMS personnel to be vaccinated, this includes spare drivers.
 - Have supplied Town Dept. with needed PPE items and have more ordered as well as in stock.
 - Was invited to present at Age Friendly State meeting on Fire Education and ways it can work with Age Friendly Communities.
 - Worked with Nautilus on Fire and EMS issues and needs for their project.
 - Talked with Brookfield about 911 address for their facility in Our Katahdin property.
 - Yearly service done on 3 power load ambulance cots
 - Conducted annual Fire Safety Inspections and Alarm Testing at Millinocket School buildings prior to beginning of school.
 - Followed up on trash complaint and talked with tenant will follow up in 48 hours from site visit.
 - Followed up on complaint from tenant on egress from apartment, meet and talked with landlord and found remedy that was good for both and meet LSC.

FIRE AND AMBULANCE RUNS REPORT FOR AUGUST 2021

AMBULANCE

Local BLS: 34

Local ALS: 27

Out of Town BLS: 7

Out of Town ALS: 5

No Transport: 10

Police Stage: 1 (State Police Out of Town)

Public Assist: 3 (1 required call in)

Lost Calls BLS: 7

Lost Calls ACLS (Paramedic): 7

Lost Calls ACLS (Required Nurse): 0

FIRES

Alarm Activation: (1-Breaker Tripped, 1-Burn Food, 1-Alarm Work, 1-Power Trip)

Public Assist: (2-Lift Assist)

Trash Container: (1-Human Element)

Structure: (1-Smoker in yard)

Unpermitted Burns: (1-Owner Extinguished)

Smoke Alarm Activation: (1-Nothing Found)

Chief Thomas Malcolm AEMT, FLSE, EMA Director

Public Health and Safety Officer, Millinocket Fire Department

Home to Mount Katahdin, Baxter State Park, and Your Successful Future



East Millinocket Police Department

125 Main St East Millinocket ME 04430



Staffing / Schedule

- Ofc Garrett Carlson was approved by East Millinocket Selectman on 8/24. Ofc Carlson has been moved into his full-time schedule effective September 1st
- Still waiting on answers from MCJA regarding how many officers we can send to January BLETP class
- 7 Officers completed Intoxilyzer training

Equipment

- Car 6 (Former Millinocket Explorer) had a bad water pump. It had to be towed to be repaired and was out of service for several days. Vehicle has been repaired and is back in service
- Cruiser MDT that had suffered an extreme, unrepairable screen failure is in process of being replaced. Replacement has been ordered, but is currently back ordered and is expected to ship in 2-3 weeks.

Call Notes (August 22nd – September 5th)

- 144 Calls for Service in Millinocket
- 345 Total Calls for Service
- 175 Traffic Stops
- Notable Millinocket Stats
 - o 4 Ball / Probation Searches
 - o 1 Arson (Referred to Fire Marshall)
 - o 4 Arrests / Charges Include:
 - 3 Operating After Suspension
 - 1 Theft of Services
 - 1 Criminal Mischief
 - 1 Operating Under the Influence
 - 3 Endangering Welfare of Child (Felony)

Notable Items

- Juvenile charged with Arson after incident at Katahdin Pride Park where political sign and trash can light on fire. Officers received confession, gathered evidence and case was turned over to Fire Marshall as they have an open case with juvenile from another Arson charge
- Increase in alcohol related crashes and OUI cases in Tri-Town region in recent weeks. On a couple occasions children have been involved
- Several sex crimes cases have also been investigated in recent weeks
- School is back in sessions, so officers have been spending increased time patrolling school zones

East Millinocket Police Department



ORDER #239-2021

PROVIDING FOR: Execution of the Town Warrant for September 9, 2021
IT IS ORDERED that the Town Warrant for September 9, 2021, in the amount of
\$502,456.19 is hereby approved.

Passed by the Town Council_____

Attest:_____

Millinocket
3:31 PM

A / P Check Register
Bank: BANGOR SAVINGS A/P

Town

09/07/2021
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	31563	199.00	09/09/21	78	00056 BANGOR SAVINGS BANK
R	31564	1,475.47	09/09/21	78	00869 BIDDEFORD INTERNET CORPORATION
R	31565	458.72	09/09/21	78	02019 BREAKING THE CYCLE
R	31566	750.00	09/09/21	78	02087 CHINNICI ABIGAIL BAILEY
R	31567	139.17	09/09/21	78	01883 CONSOLIDATED COMMUNICATIONS
R	31568	3.99	09/09/21	78	01294 CRANDALL'S HARDWARE, INC.
R	31569	1,283.13	09/09/21	78	01901 CREATIVE DIGITAL IMAGING, INC
R	31570	4,074.44	09/09/21	78	00157 DEAD RIVER
R	31571	790.00	09/09/21	78	01775 DESIGNLAB, LLC
R	31572	62.00	09/09/21	78	00211 FIRE TECH & SAFETY
R	31573	518.65	09/09/21	78	00222 FREIGHTLINER OF MAINE, INC.
R	31574	337.00	09/09/21	78	01629 GATEWAY PRESS
R	31575	11,398.99	09/09/21	78	00805 HOYLE, TANNER & ASSOCIATES
R	31576	14.30	09/09/21	78	01903 KATAHDIN TRUE VALUE
R	31577	12,900.00	09/09/21	78	00023 LEVESQUE GRAVEL
R	31578	45.00	09/09/21	78	00392 MAINE MUNICIPAL ASSOCIATION
R	31579	1,924.00	09/09/21	78	01849 MAINE TECHNOLOGY GROUP LLC
R	31580	68,026.02	09/09/21	78	00037 MAINE WATER COMPANY
R	31581	132.64	09/09/21	78	00687 MALCOLM, THOMAS M.
R	31582	18,380.05	09/09/21	78	00452 MILLINOCKET MEMORIAL LIBRARY
R	31583	4,631.87	09/09/21	78	00471 MUNICIPAL REVIEW COMMITTEE, INC
R	31584	266.66	09/09/21	78	01931 NORTHEAST PAVING
R	31585	138.00	09/09/21	78	00511 OAK GROVE SPRING WATER CO.
R	31586	694.09	09/09/21	78	01669 OFFICE DEPOT, INC
R	31587	2,583.00	09/09/21	78	01537 PELLETIER MANUFACTURING, INC.
R	31588	226.05	09/09/21	78	00547 PINE STATE ELEVATOR COMPANY
R	31589	178.48	09/09/21	78	00553 PITNEY BOWES
R	31590	88.00	09/09/21	78	00560 PORTLAND GLASS
R	31591	189.35	09/09/21	78	00584 REGISTER OF DEEDS
R	31592	282.15	09/09/21	78	00371 SANTERRE, LORI A.
R	31593	61.49	09/09/21	78	01668 STANLEY'S AUTO CENTER LLC
R	31594	200.00	09/09/21	78	01576 TOWN HALL STREAMS, LLC
R	31595	324,838.50	09/09/21	78	00695 TOWN OF EAST MILLINOCKET
R	31596	295.02	09/09/21	78	00075 TRACTION
R	31597	83.26	09/09/21	78	00699 TRANSCO BUSINESS TECHNOLOGIES
R	31598	85.00	09/09/21	78	00731 TWO DUCKS ON AN ISLAND, LLC
R	31599	49.00	09/09/21	78	00737 UNIFIRST CORPORATION
V	31600	0.00	09/09/21	78	01502 VERSANT POWER
R	31601	1,062.92	09/09/21	78	01502 VERSANT POWER
R	31602	1,167.10	09/09/21	78	00771 WASTEWATER TREATMENT
R	31603	252.00	09/09/21	78	01799 WEST BRANCH AVIATION LLC
R	31604	15.00	09/09/21	78	01660 WILSON, TERRANCE
Total		460,299.51			

Count	
Checks	41
Voids	1

Millinocket
3:52 PM

A / P Check Register
Bank: BANGOR SAVINGS A/P

Ply Town

09/07/2021
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	31605	22,905.00	09/09/21	80	00391 MAINE MUNICIPAL ASSOCIATION
R	31606	19,251.68	09/09/21	80	00452 MILLINOCKET MEMORIAL LIBRARY
Total		42,156.68			

Count	
Checks	2
Voids	0

ORDER #240-2021

PROVIDING FOR: Execution of the Wastewater Warrant for September 9, 2021
IT IS ORDERED that the Wastewater Warrant for September 9, 2021, in the
amount of \$12,774.68 is hereby approved.

Passed by the Town Council _____

Attest: _____

Millinocket
3:46 PM

A / P Check Register
Bank: KEY BANK WW A/P FD 3

WW

09/07/2021
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	9763	68.66	09/09/21	79	00869 BIDDEFORD INTERNET CORPORATION
R	9764	70.15	09/09/21	79	00157 DEAD RIVER
R	9765	481.18	09/09/21	79	00235 GILMAN ELECTRICAL SUPPLY
R	9766	410.00	09/09/21	79	01849 MAINE TECHNOLOGY GROUP LLC
R	9767	3,321.00	09/09/21	79	00037 MAINE WATER COMPANY
R	9768	32.42	09/09/21	79	00425 MCMASTER-CARR SUPPLY COMPANY
R	9769	7,600.00	09/09/21	79	00456 MILLINOCKET, TOWN OF
R	9770	152.00	09/09/21	79	00584 REGISTER OF DEEDS
R	9771	36.00	09/09/21	79	01668 STANLEY'S AUTO CENTER LLC
R	9772	148.44	09/09/21	79	01502 VERSANT POWER
R	9773	454.83	09/09/21	79	00766 W.W. GRAINGER INC
Total		12,774.68			

Count

Checks	11
Voids	0

ORDER #241-2021

PROVIDING FOR: Appointment to the Board of Assessment Review.

IT IS ORDERED that James Kelley Jr. is appointed as a member to the Board of Assessment Review for a three-year term to expire September 2024.

Town Clerk Note: The Board of Assessment Review has one (1) full board position available since September 1st, 2021, and James Kelley Jr. is the only application on record and received to date.

Passed by the Town Council _____

Attest: _____



Town of Millinocket
Application for Boards & Committees

**IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS**

Committee/Board: Board of Assessment Review
In order to assess the interest related to this committee, please complete this brief application.

Date: _____

Name: James Kelly Jr. Address: 3 Station Rd.

Telephone Numbers: Day Time: 223-1749 Evenings: same

Why are you seeking to become a committee representative? anytime

What talents/skills do you feel you would bring to this position? Bus. background
life long resident

What do you feel is the responsibility of this board/committee? assessments
are fair & equitable

What municipal boards, volunteer organizations or community service groups have you worked with the past and for what length of time? planning board
20 years

What have you to offer to this committee which our Town can use in this important undertaking? time

When are you available to meet, please specify?

Weekday every after 5 A.M. _____ P.M. 4

If you need more space, please feel free to use the back or attach additional page(s).

ORDER #246-2021

PROVIDING FOR: Ratification of the Union Agreement with Teamsters Local No.340 Employees.

IT IS ORDERED that the attached union contract with the Town of Millinocket Public Works Employees as negotiated with the Teamsters Union no.340 is hereby ratified for a three (3) year period of July 1, 2021 to July 1, 2024.

IT IS FURTHER ORDERED a copy of the agreement will be attached and be made a permanent part of the Town's records.

Note: Permanent agreement will be attached to this order once signed by both parties.

Passed by the Council: _____

Attest: _____

ORDER #247-2021

PROVIDING FOR: Approval to Carry Forward FY21 Unspent Budget Items

IT IS ORDERED that the Millinocket Town Council approves the carry forward of \$31,340 for the following unspent FY21 Budget items:

- 1) Line Painting - \$6,634 (E0407-2803 Public Works Roads/Paint & Supplies)
- 2) Budgeted Capital Improvements (E1300-9504) - \$24,706 which is the unspent capital budget for Fire and Ambulance Capital (\$19,706) and Public Works Diagnostic Computer (\$5,000)

PASSED BY THE COUNCIL: _____

ATTEST: _____