



TENTATIVE AGENDA
PUBLIC HEARING & REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS
PUBLIC ATTENDANCE via ZOOM ONLY
THURSDAY, DECEMBER 23, 2021
at 4:30 PM

'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: n/a
4. Approval of Minutes: December 9, 2021, Regular meeting, and December 16, 2021, 2021 Executive Session.
5. Special Presentation:
 - 1) Todd Phillips, Millinocket Regional Hospital – Updates on Covid-19
 - 2) Resolve #3-2021 – Proclamation Honoring Richard Angotti
6. Ordinance #4-2021 **2nd Public Hearing** - Amendments to Chapter 75, General Assistance, A-I Appendices Changes
7. Town Manager's Report

UNFINISHED BUSINESS:

NEW BUSINESS:

8. ORDER #325-2021 Execution of the Town Warrant for December 23, 2021
9. ORDER #326-2021 Execution of the Wastewater Warrant for December 23, 2021
10. ORDER #327-2021 Authorization to Accept Memorandum of Understanding – Maine Development Foundation
11. Reports and Communications:
 - a. Warrant Committee for the January 13, 2021, Council Meeting will be Councilor Pelletier and Councilor Pray

- b. Chair's Committees Reports
- c. Two Minute Public Comment

12. Adjournment

*****We Wish You a Merry Christmas and a Happy New Year*****

Meetings are currently closed to the public for in person attendance until further notice.

Public Comments and Zoom attendance requests can be emailed to the Town Manager Prior to the Meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also streamed live for your convenience @ townhallstreams.com. All direct links on our website: Millinocket.org.

We thank you for complying. **Stay Healthy, Stay Safe**

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are common terms:

- **Order** - Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** - A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** - A "second" is used when a councilor supports an order to be discussed and voted upon. Without a "second" an order or motion does not get discussed or voted on.
- **Amendment** - A change to an original order, which can be motioned by a councilor and approved or voted down by the whole Council.
- **Minutes** - Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**- This is the protocol used and questions go to the Council Chair. The Council follows Robert's Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant**- A list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mill Rate** - Tax rate. The tax rate determines what is paid in property taxes. It is stated in "so many dollars per thousand dollars of valuation." Residential property owners may want to seek homestead exemptions or Veterans exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town's Tax Assessor.
- **Two Minute Public Comment** - Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts or feedback publicly. The Council invites any and all people to speak. Questions directed at the Council or Manager will be answered at the following Council meeting; this part of the agenda is not interactive.
- **Executive Sessions** - These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No action by the Council can be taken in Executive Session--only in public Council meetings can any vote or decision be made by the Council.
- **To ask questions** or offer feedback during Town Meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered. Want to do more? Become an appointed member of a committee! The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at: <https://millinocket.org/government/committees-and-boards/>.

December 9, 2021

The 1st Public Hearing and Regular meeting of the Millinocket Town Council was brought to order by Chair Golieb in Council Chambers and via Zoom at 4:30 pm.

Roll Call:

Town Council Members Present:

Golieb

Bragdon McEwen

Danforth Pelletier via Zoom

Madore Pray

Also present: Interim Town Manager/Code Richard Angotti, Town Clerk Diana M. Lakeman, Fire Chief Tom Malcolm, GA/HR Lori Santerre, Wastewater Director Jim Charette, Kevin Gregory (School Board), Peter Jamieson (School Board Chair), Media Ben Barr, 8 in public and 7 in Zoom public.

Pledge of Allegiance

Adjustments to the Agenda: Addition of Order #323-2021.

Approval of the Minutes: November 8, 2021, November 22, 2021, Organizational and Regular meetings and November 23, 2021, November 26, 2021, December 1, 2021, and December 6, 2021, Executive Sessions.

Motion- Pray Second- Bragdon Vote 7-0

Council Comment: Councilor Madore informs a correction needed to November 22, 2021 with the addition of his name as attended, Town Clerk Diana Lakeman noted the correction.

Public Comment: none

SPECIAL PRESENTATIONS: 1) Lori Santerre, General Assistance/Human Resource – General Assistance Program Presentation, provided hand out to council and public and included into record, presented power point presentation, informed programs available to include but not limited to: free federal phones, fuel assistance, grocery assistance, rent assistance, bill payment assistance; all persons have the right to apply, required postings located at all entrances of the municipal building, confidentiality program, provided definitions of need, and state standards were adopted and are followed at the municipal level; Councilor Pray clarifies council adopted State set maximums and eligibility requirements noting approval can update or change weekly, Lori explains council approved state requirements and maximums noting applications and approval can be updated weekly; Councilor Pelletier inquires reported amounts given of applications submitted per application served, Lori explains the information with clarification given on the report provided in the Manager's report as requested, lists some application requirements but not limited to ; incomes considered and incomes not consider, Emergency GA; Councilor Pray inquires if eligible for benefits if in states jail or prison, Lori informs yes, explaining procedure to help provide all available assistance within the community with all attempts of benefits using Town last resort; Councilor Pelletier expresses concerns that town assistance after exhausting all other options, Lori informs following State regulations and procedures with clarification for intention of assistance, Councilor discussion express assurance if need or unforeseen circumstances assistance is available to anyone through the application process without prejudice noting concerns of homelessness unusual situations, Lori informs all applications are considered treating every submission equally, assisting with applications when needed with consideration of applicant's embarrassments or frustrations understanding some may not qualify noting if SSI approved, reimbursement to town of assisted monies, informs there is a process of recourse for a fair hearing within five days if an application being denied; Council thanks Lori for the explanation and information.

Public Comment: Susan D'Alessandro, Zoom, curious number of people utilizing GA benefits with the overwhelming need in the community as reported numbers seems low inquiring to Lori if known reasons why, Lori states has seen a drop in applications since Governor Lepage changed regulations and requirements noting cap of five years allowable to be one program noting people took advantage getting an GED or finding

work; inquires if list of resources available and information once acclimated to new ordinance, Lori answers yes, will share information and will update noting intentions to attend future trainings; Councilor Pelletier inquires if there are many long term applicants, Lori informs some, but most applicants use the program as intended as short term assistance.

Diana Furukawa, 333 Penobscot Ave, inquires where people would hear about the General Assistance program with concerns of lack of notice for public knowledge or to emergency services utilizing without replication, Lori states not considered an advertisement informing every town is required to provide service and post notice on Municipal building locations of entrance.

John Raymond, Highland Ave, expresses his surprise with how many people used the program when needed when the mill was down utilizing the program as intended giving appreciation to Lori for a well-run program. Councilor Pray clarifies with expression of appreciation of other programs proving relief assisting the community in need.

Public Hearing in at 5:14pm.

ORDINANCE #4-2021 1st Public Hearing - PROVIDING FOR: Amendments to Chapter 75, General Assistance, Code of the Town of Millinocket in Compliance with Title 22 M.R.S.A. §4305(4)

BE IT ORDAINED by the Town Council of Millinocket in Town Council assembled that the Millinocket Code, Chapter 75, by repealing Appendices A - H of the existing ordinance and replacing with Appendices A – I per the attached appendix; and

IT IS FURTHER ORDERED that this ordinance take effect 30 days after enactment.

Motion-Pray Second- McEwen Vote (First Reading)

Council Comment: none

Public Comment: none

Public Hearing out at 5:15pm.

***Interim Town Manager's Report:** December 9, 2021

Manager: We have applied for a Brownfield grant for 500,000 Dollars. I would like to thank Nick Sabatine of Ransom Engineering and Sean DeWitt of Our Katahdin and Cody McEwen for their support in helping put this all together. The old saying that many hands make light work is very true.

We had a safety meeting with Department Heads on 12-7-21 with topics on Safety Data Sheets (SDS) as well as safety inspections.

We Had a Bike- Pedestrian meeting and discussed the possibility of changes along Central Street. There will be a public meeting to be announced in the new year on the plans and listen to the publics input. We are looking at all possibilities to improve Pedestrian safety, Bicyclist Safety and accessibility between outer Central Street and Penobscot Avenue. (Main Street)

We have resolved the issue with the various account in the School Department that were not under the guidance of the town treasurer and the School Board has approved the plan to correct the issue. We look forward to continued support to ensure that town funds are processed through the Warrant process.

Worked with Lori Santerre on a presentation of the General Assistance process that the Council has asked for.

Meeting with Mobilize Katahdin Coalition. Todd Phillips gave an update on the covid issues in the Katahdin Region. There was an increase in the number of cases after the thanksgiving holiday and they expect an increase after the Marathon Weekend. Most of the cases that get hospitalized are people not vaccinated so please get vaccinated. Also, there will be another box of food giveaway at the Library on Dec. 11th.

Maine Housing Meeting: Discussed the location of 5 potential sites where we could add housing stock in the town. There will be a public meeting for public input as soon as we can schedule one. We are in the beginning stages of development and encourage the public to get involved.

I have asked the assessor to give us an updated estimate on a complete Re-evaluation as well as an estimate for an inhouse Re-evaluation. As soon as we get the numbers, we will get them to the council for consideration.

Had our bi-weekly meeting with Our Katahdin. Bechtel Engineering has taken over the lease agreement talks and the water licensing for Nautilus. Things are moving forward. OK will be putting out an RFP for the

removal of the demolition debris soon. First light is in negotiations with OK to build a Tower farm on the site. This would be satellite antennas that would connect to the 3-ring binder Fiber network. 230 Penobscot is starting to move forward on the renovation work. OK is working on an RFP for the work on the Admin Building as well as the pilot plant cleanup. Steve has corresponded with UVEC and there is an attached reply back from them in the back up material. I have included the previous Revaluation information in the backup to the managers report for discussion purposes. We are looking into an updated amount for a complete revaluation. There are also funding objectives for the ARPA funds in the backup material that we need to continue working on as to where we are going to disburse these funds. Steve would like to schedule a meeting with the council, Selectman and School Boards of the three towns. He would like the councils input to see if they approve of the meeting. Lastly we need to continue working on the ordinance for short term rentals
Respectfully Submitted, Richard Angotti, Interim Town Manager

Department Reports:

Public Works Activity Report: **Safety:** Public Works employee out for three days due to a shoulder strain. Completed an Accident Investigation report with employees to determine cause and corrective action for prevention.

Public Works: There is a small sand pile by the Public Works Garage gate for the public use. Tom Malcom is working on getting pails again this year for the "Age Friendly" sand bucket delivery program for residents who are unable to come to the garage for sand. All winter maintenance equipment has been serviced and tested for reliability. Winter sand and salt inventory is ready. Shoulder work completed on the Rice Farm Road. All sewer work completed with manholes being raised to grade for the winter. Street overlays will be done in the spring to see if any settling has occurred. Replacing many signs due to fading. Started waste oil heater in the garage. Collected over 1200 gallons on hand.

Transfer Station: Brush pile has been ground up. MSW going into PERC Plant.

Cemetery: Cemetery closed as of 12-2-2021, The Old Sections are about 90% complete repairing stones thanks goes to Bob Healey Town resident Volunteer. These sections as you come into the gate are the oldest with burials dated back in the late 1800's and early 1900's with very little family members left that can maintain the grave sites.

Respectfully submitted, Ralph Soucier, Director of Public Works

Assessor: Assessing Department report for December 3, 2021: Sue and I have been doing the usual regarding answering taxpayer questions and supplying information to individuals. WE continue to collect Homestead applications from new owners and process other paperwork. In addition, Sue is updating the valuation stickers on the property cards, collecting and cataloging building permits, she continues to do data entry for the property tax cards. I continue to prepare for the 12-13-21 tax appeal Hearing with Great Lakes Hydro.

Respectfully, Lorna Thompson

Manager of Human Resources, Welfare Director, and Bookkeeper

Human Resources Director: Personnel issues/WC/Unum/Family Medical Leave. Assisting Town Manager and Department heads. Office Responsibilities. Safety Committee Monthly meeting. Preparing for year end

General Assistance Director: Assisted individuals to meet their unmet needs. Submitting reimbursement Attended GA meeting on Winter Issues. See Attached November GA report

Bookkeeper: Processed payroll for Town and Wastewater employees, to include the warrants for the taxes. AP warrants for this week's council meeting. Updating benefits for the new year

Lori Santerre, Human Resource Director

RECREATION DEPT: Getting ready for the wreath lightings at the Elementary Schools next week. We buy a wreath for the elementary schools, and we go outside and sing Christmas carols and they have a count down and light the wreath and then pass out candy canes. We have been doing Pee wee basketball. We have games at Granite Street and Medway middle school. We are at each game; we are responsible for the schools and the program. Getting ready to do Santa calling: Santa calling: We mail the parents of each child an application for them to fill out about their child and we have Santa call each one that turns in an application.

Respectfully Submitted, Jody Nelson

Code Enforcement: Processed permits and answered questions on permits for residents.

We have one new Business on Penobscot Ave. The Broom, Book and Crow is located at 238 Penobscot Avenue. This is located next to the Moose Dropin. The Borrego Solar farm has received their funding and are moving forward.

Respectfully, Richard Angotti

Airport : Operations: The G.A.R.D. system has recorded 5 aircraft operations this month to date. Changed three runway edge lighting bulbs that were out. Back to 100%. The FAA has completed the rewiring project for the approach (VASI) lights. Safety: Attended department safety meeting. Completed monthly fire extinguisher Inspections. Completed bi-monthly fuel farm inspection. Working on Airport specific building safety check sheets. Administration: Working with Hoyle, Tanner & Associates on the Airport Master Plan. Updated the NOTAM (Notice to Airmen) Data base for the Airport. Updated the National Based Aircraft Data Base. We have 19 Aircraft based at MLT. Month end financial reporting and monthly hangar bills completed. The Terminal building is now closed on weekends until May 1st.

Respectfully submitted, Jeff Campbell, Airport Manager

Town Clerk/Tax Collectors Office: Totals include November 19th through December 3, 2021, Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$828,607.72 were collected, which involved 790 transactions processed in Trio.

**Attached*, Finalized all council meeting minutes.

Sharon processed current Motor Vehicle weekly report, 65 vehicles were processed in the past two weeks, totaling \$17,437.05 in excise tax.

Sharon sent the tax file for 2022-2 to CoreLogic so they can prepare to process the second half tax payments. The due date for the second half taxes is January 13th, 2022.

Tax and Clerk November month end reports have been reconciled and submitted to all State agencies; County MV Excise totaling \$5,289.60 for Penobscot and \$813.06 for Piscataquis; IF & Wildlife totaling \$3,640.06; Animal Welfare totaling \$220.00; Vital Records totaling \$136.80.

Processed month end Rapid Renewal reporting and submitted to Treasurer.

Fulfilling requests of tax information as well as providing normal daily requests of motor vehicle and wastewater account balances via e-mail, fax and phone calls.

Processing daily mail, online, phone, and drop box payments.

Cemetery recording of deeds, cards, and mapping updates of new internments and purchases; final as the Cemetery grounds closed on December 2nd due to seasonal weather.

Creating Agendas, posting advertisements of public hearings, Ordinance notifications and local paper advertisements, Email correspondence, returning phone messages and inquiries of account details and totals.

Election: Completed final step, VPH (Voter Participation History) and submitted all required reports and certifications to Secretary of State's office on prior to their specific deadlines.

Other Items: 2022 Dog tags for registrations available October 15th as the current registrations expire December 31, 2021, Mandatory Late Fee: February 1, 2021, **Proof of Rabies Vaccination Certificate is Required for Registration**, 2022 Snowmobile Registrations available. 2022 Transfer Site Stickers are now available: *Annual Fee: Town \$20, County Twps. \$10.00*, 2022 IF & Wildlife Game Licenses are available as of December 1st. 2022 Boat Registration Stickers Available as of December 3rd.

Roxanne and Amber continue to improve the preservation of vital records by indexing, inserting the records into acid free sheet protectors, and storing.

Respectfully, Diana M. Lakeman Town Clerk/Deputy Tax Collector, Sharon A. Cyr Tax Collector/Deputy Clerk

Treasurer: I spent some time on a registry of deeds research for accounts affected by an upcoming wastewater lien. This process involves Verifying property ownership as well as identifying mortgage holders and interested parties that would need to be notified If a lien is placed on their property.

I am in hopes of having the FY21 audit report for review by mid-December. There were additional information requests That I provided the auditors.

I am working on having the Heartland Payment System used by the Millinocket School Dept's Food Services Department connected to the new Bangor Savings Account that is going to be used for school lunch deposits. I am waiting for a call from the service provider.

T. G. Higgins sent a data stick with more ambulance account information, which I sent to AMB for review. Hopefully This contains all of the information required for them to continue servicing the outstanding bills from the Higgins system. TerryAnn Holden from CDBG has approved the recent paperwork submitted by Our Katahdin to satisfy the Town's grant match for the Downtown Revitalization CDBG grant.

Mary Alice Cullen, Treasurer, Town of Millinocket

Wastewater Operations Report: The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed on a daily basis.

On 12/1/2021 at 9:00, the main line power to the treatment facility was disconnected by Versant Power. This was done in order to complete the power system upgrade by Versant Power and Underwood Electric Inc. The standby generator furnished power to the facility for over 30 hours. Power was restored at 15:30 hours on 12/2/2021. Between the two companies, they were able to complete the project in full at this time.

James Charette, Superintendent, Millinocket WWTF

Fire: Monitoring crew and making sure that everyone is trying to keep safe and mentally conditioning during stressful times. Conducted Fire Drills in schools. Conducted apartment LSC inspection for rental assistance. Attended meeting on Winterfest activities for February. Attended Safety Meeting. Conducted final safety inspection with CEO for business to get occupancy permit. Worked with Marathon and did support during the Marathon. Have one staff member out for COVID. Received final contract for MacKenzie Grant and checked on Air Packs and Compressor Station they are due to be delivered by end of December. Checked and made sure that all crew members have winter cleats for the upcoming icy season. Installed studded snow tires on our two 2-wheel drive ambulances. Am monitoring COVID cases and hospitalizations closely in our area, due to sharp uptake recently.

FIRE AND AMBULANCE RUNS REPORT FOR NOVEMBER 2021

AMBULANCE: Local BLS: 23, Local ALS: 26 , Local No Transport: 13, Out of Town BLS: 3, Out of Town ALS: 3, Out of Town No Transport: 3, Police Stage: 1, Public Assist: 10

Lost Calls BLS: 8, Lost Calls ACLS (Paramedic): 8, Lost Calls ACLS (Required Nurse): 0

FIRE: WOODS/GRASS: (3-ILLEGAL BURN) STRUCTURE: (1-MC CAR, 1-UNDER STAIRS-SUSPECIOUS, 1-ACCIDENTAL) SMOKE: (1-UNFOUNDED) ELECTRICAL: (1-POWER LINE)

Chief Thomas Malcolm AEMT, FLSE, EMA Director, Public Health and Safety Officer, Millinocket Fire Department

Police Department: *Attached

****Additions:** Updates school department will be going virtual with the increase of local and state covid cases; two (2) foreclosure properties going out for bid, notifications in local paper and online.

Council Comments: Chair Golieb inquires council interest with a straw poll of moving council meetings to Zoom only with concern of the increase in local covid cases and noting the strong impact it has on the community without age discretion expressing the recent loss of a close friend.

Councilor Pelletier expresses thanks for the comprehensive report, inquires area of Brownfield work and foreseeable fiber network issues; *ITM Angotti informs prior dry cleaner's property, and no foreseen issues, shares support of nudge to move project along, favors discussion with tri town concerning consolidation, favors meeting going to zoom.

Councilor Bragdon supports moving meetings to zoom only, supports tri town meeting for consolidation discussions, suggests reinviting Todd Phillips from MRH to present with concerns of new covid variant, congratulates new business in town.

Councilor Pray extends congratulations to Gary Allen and all the volunteers and runners for a very successful marathon race, inquires when department head safety meetings to be held; *ITM Angotti explains intent meeting once a month is sufficient- Councilor Pray appreciates initiative for meetings and cost savings to the Town, suggests uploading information to website for public knowledge pertaining to intentions with Bicycle Coalition through the seasonal months, agrees inviting Todd Phillips back to address new covid variant concerns, precautions and vaccine boosters, expresses low income housing would be more inclusive for housing development to consider pertaining to housing shortage, expresses anticipation supporting the potential of Nautilus company, anticipates further discussion pertaining to ARPA funds and expenditures with suggestion to set aside monies for Public Work's truck maintenance noting appreciation and understanding of personal offer from Richard to fund expressing the need for this truck although it is back up for winter

plowing, thanks the department heads for their reports, supports tri town meeting for discussion on consolidation, supports Council meetings to be Zoom for public only at this time.

Councilor Danforth favors meetings all be by Zoom taking all precautions, informs next booster vaccination clinic are scheduled for the next two Wednesdays, December 15th and 22nd from 3pm-6pm at the Stearns Gymnasium, states the Bicycle, Pedestrian Study is almost complete and intends putting report online when final with anticipation of future meeting for the public to receive more valuable insight, states the housing study report should be available soon noting not specific to one sector of the community considering all housing in the community, requests being contacted to join future meetings with Our Katahdin, supports tri town meeting for discussion on consolidation with suggestion of a 3rd party facilitator, anticipates learning what options are available concerning ARPA funds being of priority.

Councilor McEwen supports all meetings go to zoom, supports tri town meeting discussions with favor for non-bias facilitator is preferred and best for a productive outcome, expresses appreciation to Lucy Van Hook concerning the brownfield submitted grant extending gratitude to Our Katahdin for unlimited website access to grant programs.

Councilor Madore addressing discussions had during the housing study meeting with clarification all housing considered not just low income noting concerns of cost for extension of roads and sewer treatment, stating his distaste for the letter sent by Steve Golieb noting, although sent personally, affiliation to Council as Chairman projects in hast and can be misconstrued by affiliated parties however expresses his support to have tri town meeting with a third party facilitator, inquires MRC contract agreement timeframe with solid waste with anticipations reevaluating going forward with discussions concerning PERC, inquires time of public hearing for Board of Assessment Review, welcomes new business downtown, reminds all to register their dogs by the January deadline as a cost savings prior to a \$25.00 late fee, suggests Council meetings go to zoom for public only preferring council in person having all vaccinated and not mandated at this time, expresses thanks for great report.

Chair Golieb thanks Councilor Madore for keeping hasty and abrasiveness in check, agrees Todd Phillips is welcomed anytime for a updated presentation, asks Fire Chief Tom Malcolm to speak pertaining to concerns of local cases on the rise; Tom Malcolm, Fire Chief, agrees with concerns as local and state cases are on the rise expressing holiday gathering seem to have brought on more cases as the State record high was broke today, informs hospital and Fire/Ambulance staff are overwhelmed and tired noting people have seem to taken precautions with disregard urging all present and public to make up; Councilor Bragdon expresses gratitude for Fire/Ambulance and hospital staff for all they do, Councilor Madore shares concerns for the unvaccinated inquiring of majority hospitalized, Tom informs both vaccinated and unvaccinated have been seen however stating unvaccinated are more susceptible to complications while majority of the vaccinated are simply treated and waiting quarantine out at home; Councilor Madore states no greater gift to give yourself or your family this holiday season is vaccination or booster; Chair Golieb extends thanks to all hospital and fire/ambulance staff, explains conversation follow-up with information pertaining to UVEK achieving 503 status with intention to continue with plans for park, agrees with council with request for facilitator to host tri town meeting further suggesting representation from the State/County attend as this may prove to be of regional concerns noting meetings will be open to the public.

Public Comments: Susan D'Alessandro, Zoom-State Street, glad precautions taken in consideration meetings going to zoom only, expresses concerns accommodating all citizens with housing shortage when planning and references Hammond Ridge Project for example as it included housing for employees with the lack of available housing in the area, appreciation of council responsiveness as of late with communications.

Councilor Pray informs with last known updates pertaining to MRC agreement as not all services available with natural gas turned back on in facility in Hampden, notes PERC lost federal tax advantages with concerns to guarantee prices going forward with anticipation of MRC update, notes understanding of development for facilities to establish own sewer with reference to housing study.

UNFINISHED BUSINESS: n/a

NEW BUSINESS:

ORDER #311-2021 PROVIDING FOR: Execution of the Town Warrant for December 9, 2021

IT IS ORDERED that the Town Warrant for December 9, 2021, in the amount of \$37,291.87 is hereby approved.

Motion- Bragdon Second- Danforth Vote 7-0

Councilor Comment: Noted the larger expenses; Haley Ward, MRC

Public Comment: none

ORDER #312-2021 PROVIDING FOR: Execution of the Wastewater Warrant for December 9, 2021

IT IS ORDERED that the Wastewater Warrant for December 9, 2021, in the amount of \$6,702.66 is hereby approved.

Motion- Bragdon Second- Madore Vote 7-0

Councilor Comment: Noted the larger expenses; Kevin Currie

Public Comment: *ITM Angotti expresses pump station looks great suggestions all to take a look.

ORDER #313-2021 PROVIDING FOR: Appointment to the Planning Board.

IT IS ORDERED that Heidi Wheaton is appointed to the Planning Board for a five-year term to expire November 2026.

Note: Heidi currently sits as an alternate on the Planning Board expressing interest in the full seat that is available. If approved, this will leave two (2) Alternate seats available as no applications are on file.

Motion-McEwen Second- Bragdon Vote 7-0

Council Comment: Chair expresses thanks to Heidi and to all those who choose to serve in those capacities.

Public Comment: none

ORDER #314-2021 PROVIDING FOR: Appointment to Millinocket Town Committee – Events Committee

IT IS ORDERED that the Millinocket Town Council appoint Elissa M. Bragdon to serve on the Events Committee.

Motion- Madore Second- Danforth Vote 6-0-1 (Bragdon/Abstain)

Council Comment: none

Public Comment: Elissa Bragdon expresses thanks from the public.

ORDER #315-2021 **PROVIDING FOR:** Approval of Town Manager Employment Agreement

IT IS ORDERED AS FOLLOWS:

1-Peter Jamieson is appointed as the Town Manager of the Town of Millinocket pursuant to the terms and conditions of the Employment Agreement on file with the Town Clerk for the term January 3, 2022 to January 2, 2024; and

2-The Chairman of the Town Council is directed to execute and deliver the Employment Agreement on behalf of the Town and upon execution of the Employment Agreement by Mr. Jamieson, the Town Clerk is directed to file the original Agreement with the records in her office, provide Mr. Jamieson with an attested copy of the Agreement for his records, and provide a copy to the Human Resources Director for Mr. Jamieson's personnel file.

3- that \$5,270.00 is transferred from the undesignated fund balance to the General Government Department # 101 expense line of the budget to fund this Order.

IT IS FURTHER ORDERED THAT that the appointment of Richard Angotti as Interim Town Manager is terminated effective January 3, 2022 at 8:00 am.

IT IS FURTHER ORDERED THAT Richard Angotti's employment with the Town continue from January 3, 2022 to February 28, 2022, as a part time employee on an as needed basis to consult with Town Manager Jamieson, at his request, to assist him in becoming familiar with pending matters for which he was responsible prior to January 3, 2022. Mr. Angotti shall be compensated at his current hourly rate for any such consultations. 0012/645 00084307.DOCX

Motion- McEwen Second- Danforth Vote 5-2 (Pray-Madore/Opposed)

Council comment: Chair Golieb states preface as no personal attacks or discouraging comments will be accepted or allowed to continue, expresses gratitude and appreciation to Richard as he stepped up when the Town, employees and council needed him and providing a lifelong service to this community and more.

Councilor Danforth expresses thanks to Richard for his faithful services to the town and grateful for him stepping up, favors this order with explanation of the council's decision to take a bold move in a new direction having many hours spent on the manager search being unsuccessful finding an experienced candidate and changing approach in searching for manager was best stating two effective manager qualities consists of good communication and people skills expressing Peter has these skills, noting as all else is learned on the job and believes going forward with Peter and his network and connections is best for the town expressing full support of this order.

Councilor Madore echoes all praise given to Richard and more than just as Interim Town Manager, naming a few: board and community volunteering, municipal government, school board, performing arts, expresses hope Richard stays employed as Code Enforcement and assistant to new manager, states he is not in favor of this order without reflection of Peter finding him personable and communicable states for the reasons advertised for manager search while supporting those standards and qualifications, expresses concerns Peter needing assistance and tutoring from day lacking those set qualifications as advertised, notes if order approved he as councilor will work diligently with Peter while stating his disapproval of this order.

Councilor Pelletier support order echoing Councilor Danforth expressing praise to Richard, notes frustration with manager search process, states inhouse training is beneficial for learning manager tasks noting it's time to do something different.

Councilor Pray expresses the most difficult decision as a councilor with agreement Peter has great qualities, notes the suggestion to further schooling to obtain qualifications listed as prerequisites stating a manager requires more than communication and people skills listing a few examples of managerial duties, expresses concerns lack of experience does not fulfill qualifications needed with the complexity of the job, expresses concerns not following presets of qualifications required by Council as advertised for position furthering concerns with contract and wages as prior managers had managerial experience and administrative duties, shares concerns setting up to fail with complex managerial issues while stating the obligations as a Councilor will not be in support of this order for the betterment of the Town, inquires contract issues of pay increase after 6 month without evaluation, Chair Golieb clarifies contract, Councilor McEwen reads Section 4,A for further clarification.

Councilor Bragdon sincerely thanks Richard as he looks up to him and expresses his concerns and hopes he stays on as Code Enforcement, agrees seeking a town manager has been a pain stacking process, considering all issues involved expresses support for Peter as he has great qualities and is a quick learner.

Chair Golieb states salary is not everything noting who holds the manager position sets the tone for the town, employees, and community, anticipates new direction moving the town forward as peter has the direction needed for the Town while quoting there's a difference learning to do something and learning to become something.

Public Comment: *ITM Angotti thanks the Council for their kind words, states he was not aware of and does not agree with the last paragraph of the order.

Sandra Sullivan, does not know Peter expressing her disagreement with Councilor Madore or Councilor Pray as the council has already fire two managers with degrees, loves that Peter is local with great experiences and knows Millinocket, recognizes Peters qualities.

Avern Danforth, 317 Massachusetts Ave, notes his surprise and excitement seeing Peter's picture as new Town manager on the front page on Wednesday, as he is a distributor of a local paper, extremely pleased with the councils discission for direction as his knowledge of Peter in conversation sharing concerns of local issues, impressed with Peter's vision and depth as a young man and eagerness for the area noting it was time to rethink set qualifications as manager, fully supports Perter encouraging all to vote for him with anticipation to watch him grow.

Susan D'Alessandro, Zoom, agrees with both Avern and Councilor Danforth and Sandra Sullivan, supports council discission having prior working experience with Peter, appreciates the council's efforts and time during the manager search process, appreciates thinking outside the box stating her belief in Peter.

Michael Scrocc, Zoom, inquires probation period intentions and job evaluation process for manager having tutorship.

Chair Golieb clarifies contract states 6-month evaluation which the Council conducts.

Julie Archie, 473 Aroostook Ave, Thanks Richard for all he has done for the community, doesn't know Peter personally, but anxious to explore fresh ideas as experience or education doesn't matter as the position can be learned.

Diana Furukawa, 333 Penobscot Ave, speaks in favor as Peter deeply cares for the community, is extremely collaborative and open minded in hopes to learn new ways without replication of services provided to the community.

Peter Jamieson, 14 Rush Blvd, expresses appreciation and respect to Richard with hopes he can continue to work with assistance as he is a valuable resource, anticipates joining the experienced municipal staff and opportunities to explore its operations, acknowledges the lack of municipal experience while noting his drive and willingness to learn with all best intentions for the town seeing all the opportunities available for the community, appreciates the support.

Chair read submitted emails from Sean Scrocc and Shelley Farrington and place into record.

Councilor Bragdon motions to strike last paragraph from order, Second by Councilor Danforth, Councilor Pray states Richard's notes Richard's willingness to help the town stating his time is important and valuable that should be compensated if assisting the new manager while noting he will only support the amendment if this is his wish, *ITM Angotti states he will always support his elected officials with no monies attached, Chair Golieb inquires acceptance of order without amendment if will of Council, Councilor Madore asks Councilor Bragdon and Councilor Danforth to remove motion to amend and second, Councilor Bragdon expresses he greatly appreciates Mr. Angotti as his time should be compensated, Councilor Danforth removes second, Councilor Bragdon removes motion to amend.

ORDER #316-2021 PROVIDING FOR: Approval of Temporary Part Time Employee

IT IS ORDERED that the Town Manager is authorized to hire Margaret "Peggy" Daigle as a temporary part time employee of the Town of Millinocket pursuant to the terms and conditions of the Memorandum of Understanding on file with the Town Clerk for the term January 3, 2022 to December 31, 2022; and IT IS FURTHER ORDERED that upon execution of the Employment Agreement by the Town Manager and Ms. Daigle, the Town Clerk is directed to file the original Agreement with the records in her office, provide Ms. Daigle with an attested copy of the Agreement for her records, and provide a copy to the Human Resources Director for Ms. Daigle's personnel file.

IT IS FURTHER ORDERED that \$11,310 is transferred from the General Government Hospital Insurance Expense Account #0101-3004 to fund this Order for FY22.

Motion-Danforth Second- Bragdon Vote 7-0

Council comment: Councilor Pray inquires with concerns the transfer of funds from the insurance account line instead of reserve line, Council discussion share some concerns the intention of the order pertaining to transferring funds without the Treasurer's clarification of intent with majority in support of treasurer's recommendation, *ITM Angotti will get definitive clarification tomorrow from the Treasurer seeing no issue in passing this order, Councilor Madore favors tabling order to next meeting for clarification with the motion to Table made, Seconded by Councilor Pray, Vote to Table 1-6 (Madore/Yay), motion to table fails.

Public Comment: none

ORDER #317-2021 PROVIDING FOR: Acceptance of Airport Rescue Grant Offer

IT IS ORDERED that the Millinocket Town Council accept airport rescue grant offer, No. 3-23-0030-25-2022 funds in the amount of \$32,000 for expenditures at the Millinocket Municipal Airport pursuant to the conditions of the Airport Rescue Grant Agreement; and

IT IS FURTHER ORDERED that the actions of the Interim Town Manager in filing the application for the grant, including all understandings and assurances contained therein, are ratified and confirmed and that the Interim Town Manager is directed to act as official representative of the Town concerning the application and grant and is authorized to execute the grant agreement and to provide such additional information as may be required and to comply with all grant conditions in administration of the grant.

Motion- Pray Second- McEwen Vote 7-0

Council comment: none

Public Comment: none

ORDER #318-2021 PROVIDING FOR: Purchase and Installation of a Heat Pump in the Wastewater Treatment Plant Lab.

IT IS ORDERED: That the Interim Town Manager contract with Dave's World for \$2993.81 dollars to install a Heat Pump at the Wastewater treatment plant lab. Funds would come out of E2800-1387 which has 5000 dollars in it.

Note: There were three bids for this job.

Moscone Heating	3,800 – Rebate of 500 = 3,300
Nicatou Stove	3,800 – Rebate of 500 = 3,300
Dave's World	3,493.81 – Rebate of 500 = 2993.81

This will replace the existing inefficient wall AC unit and will also help heat the lab in the winter.

Motion- Pelletier Second- Madore Vote 7-0

Council comment: Councilor Pray notes remaining balance

Public Comment: none.

ORDER #319-2021 PROVIDING FOR: Closure of Bandstand Parking Lot

IT IS ORDERED: That the Bandstand parking lot be closed on

December 12, 2021, from 7:00 AM to 7:00 PM for the Red Knights Annual Welcome Santa Event.

Note: They have confirmed their permit for the day.

Motion- Bragdon Second- Madore Vote 7-0

Council comment: Councilor Danforth expresses appreciation to the Reg Knights

Chair Golieb echoes appreciation

Public Comment: Susan D'Alessandro express thanks to red knights as they do a lot for the town.

ORDER #320-2021 ***Amended** - PROVIDING FOR: Approval of Northern Border Regional Commission Grant

IT IS ORDERED that the Millinocket Town Council approves Northern Border Regional Commission Grant Agreement NBRC21GME09 in the amount of \$203,439 for architectural/engineering design for a new terminal for the municipal airport and authorizes the Town Manager to sign the grant agreement and to take all action necessary to document and administer the grant.

~~*IT IS FURTHER ORDERED that in the event the match for the grant in the amount of \$50,860 is not available from other sources by the time match funds are required to be available pursuant to the terms and conditions of the grant agreement, \$50,860 is transferred from the undesignated fund balance to the fund the match and the Treasurer is directed to establish an appropriate line in the budget to account for the match and grant funds.~~

Motion- Madore Second- Bragdon Vote as Amended 7-0

Council comment: Chair Golieb clarifies the second paragraph of the order is not needed to identify funding line per legal counsel, council discussion expresses concerns of the need for proper identification of fund disbursement, Chair Golieb motions to amend order #320-2021 striking final paragraph starting at "It is further ordered, and ending at grant funds.", Second by Councilor Bragdon, vote on amendment 6-1 (Pray/Opposed).

Public Comment: none

ORDER #321-2021 PROVIDING FOR: Donation to Maine Public television IT IS ORDERED: That the Interim Town Manager is authorized to expend from Account 0816-3813, Two hundred dollars (\$200) to support the Maine Public television.

Note: See attached letter requesting support

Motion- McEwen Second- Pray Vote 7-0

Council comment: none

Public Comment: none

ORDER #322-2021 PROVIDING FOR: Approval of Katahdin Forest Management to Cross Town Land
IT IS ORDERED: Katahdin Forest Management be allowed to use the Southeast gate at the end of runway 34 to access their land for harvesting timber during the winter of 2021-2022. Any damages to the safety strip will be repaired by Katahdin Forest Management in the spring of 2022.

Note: See Picture of work area attached to this order

Motion- Danforth Second- Pray Vote 7-0

Council comment: Council discussion share concerns outcome if damage to property, *ITM Angotti informs crossing is not on runway clarifying alongside safety strip, Chair Golieb offers potential the potential to harvest wood with anticipation potential grant match, *ITM Angotti states he will be working with Jeff pertaining to potential contracts.

Public Comment: none

ORDER #323-2021 PROVIDING FOR: Appointment to the School Board.

IT IS ORDERED that the Millinocket Town Council appoints Kevin Gregory as a member to the School Board, with the resignation of Hilary Emery, fulfilling the term until the next municipal election, November 2022.

Motion- Pray Second- Madore Vote 7-0

Council comment: Councilor Pray expresses his delight to have Kevin back noting his experience with time served, Chair Golieb expresses appreciation to Kevin having interest to serve.

Public Comment: none

Reports and Communications:

- a. *Warrant Committee* for December 23, 2021, Council Meeting: Councilor Madore and Councilor McEwen.
- b. *Chair's Committee Reports:* Councilor Danforth informs Age Friendly and Youth Committee, meet to addresses community needs with assessment to move forward with youth center, Councilor Bragdon - Events Committee, informs last meeting went well, many ideas for upcoming events, intends to meet on Tuesday, January 24, 2022, welcoming the public to attend.
- c. *Two Minute Public Comment:*
Richard Angotti Jr, 222 Katahdin Ave, reads letter addressed to the public and council submitting a quote for consideration noting permissions to local paper for quote with words of advice to new manager, appreciation for community and employee support, emotionally reads his resignation letter addressing the town council stating resignation from all Code Enforcement, Interim Town Manager, IT Coordinator positions, and all other responsibilities as of January 2nd, 2022; submits both letters to the Town Clerk Diana Lakeman to record into the minutes and file accordingly.
Diana Lakeman, Town Clerk, addressing Richard in concerns with his resignation submissions, expresses appreciation for all he has done to steady what seemed to be a "sinking ship" not only for the employees, but for the entire community earning respect for direction he has given equally balancing Town and employee relations noting Richard's expertise with the Code of Millinocket among many other things will be missed.

Motion to adjourn at 7:34p.m. – Pray, Second – Madore Vote 6-1 (Bragdon/Opposed)

Jane Danforth

From: sfarrington@zwi.net
Sent: Thursday, December 09, 2021 8:46 AM
To: Jane Danforth
Subject: New Town Manager

please forward this along to the council - thanks

Dear Millinocket Town Councilors -

A previous commitment keeps me from tonight's council meeting so I'm sending this short email to offer my strongest support for your decision to hire Peter Jamieson as the new town manager. I congratulate you for making this bold, "outside the box" move to provide leadership to our town and charting a new course forward.

I've known Peter for many years and most recently had the opportunity to work with him both professionally and as a volunteer in many events he has been involved in. He truly has the best interest of our town and the region at heart and will work hard to re-establish the vibrant community that many of us remember and tell stories about.

Peter has a knack for being able to bring people together and solve problems collectively. He is always willing to listen and work as a team to find common ground. He's not afraid to find the best people to work on a project or problem. It is a skill that has served and will continue to serve him - and us - well!

Peter his wife Stephanie chose to move home to raise their family. They are invested here on many levels and I believe the best interest of our community will be in integral part of every decision he makes.

The search for a new town manager has been a long and sometimes frustrating one (the fact that you had to advertise for so long bears that out). Difficult situations often require new or unconventional solutions and I applaud your willingness to think differently and (for some of you) get out of your comfort zone to see what can be instead of what can't.

These are certainly extraordinary times we are living in and we need to look for new ways of doing things. Thank you for doing that.

Shelley Farrington
185 Cottage Road
Millinocket, ME. 04462

W



Sean Scrooc



Good evening,

I am Sean Scrooc, a resident of Millinocket, and a part of the Millinocket youth committee. I would like to formally congratulate Mr. Jaimeson on being hired as Millinocket Town Manager. Being a town manager is no easy task but I believe in Mr. Jamieson being able to get the job done. It has been a pleasure to be directly involved with the Town Councillors and I would like to see Mr. Jamieson be involved with our work also. So far this year we have been in talks with the office of Senator Angus King and the YMCA, even in a pandemic we've been able to get a lot done in less than a year. Our main goal is to eventually open a "Youth Center" that will be operated by the town and me and my peers of the Youth Committee. Within the Youth Center, we will work to set up resources that include drug prevention, peer counseling, and a gymnasium. We have not found an official property but we are working very hard to find one. I would also like to give thanks to the amazing people who are leading our Youth Committee,

Mr. Leathers is an East Millinocket Town Selectman and a 7th and 8th-grade social studies teacher, Steve Golieb who is a Millinocket town councilor. For everyone that has supported our Youth Committee, I and the whole Youth Committee would like to thank you.



Edit this file on your computer

To edit "Sean Scrooc" as a visitor, open it on your computer

Get it

received
12/9/2021

DWL

To the residents of Millinocket

For 71 years I have called Millinocket my home.

I live by this quote:

Accept both compliments and criticism. It takes both Sun and Rain for a flower to grow,
although my flower has been drowned in criticism and doubt, it too will again blossom when
shined upon.

I would like to thank every kind person in the Town of Millinocket that I have had the pleasure of
serving. I also would like to thank the salty ones also. **You all have taught me something.** I
learn Daily and appreciate everything you all have taught me. I leave with my head up high
knowing that I served with dignity. I wish you all the best even those that do not agree with me.
you all are what makes the world go round.


As for the incoming Manager I leave you these words. **LEARN THE LAW and FOLLOW IT
WITH CONVICTION.** You will be challenged and asked to bend the law. **DON'T**

I will leave you with these quotes:

Never push a loyal person to the point where they no longer care.

Knowledge is not experience, it is only the interpretation of experience.

God Bless the Town of Millinocket


Richard W. Angotti Jr.

12-9-2021

received
12/9/2021
DML

To the Town Council Town of Millinocket

Section 4 termination, sub section D of my Contract.

I officially resign as Town Manager, Code Enforcement Officer, IT Coordinator, and all other responsibilities I have taken on for the Town of Millinocket as of January 2, 2022.

A handwritten signature in black ink, appearing to read "Richard Angotti", written in a cursive style.

Richard Angotti

December 16, 2021

The Executive Session was brought to order in the Council Chambers and via Zoom at 5:00 pm by Chair Golieb.

Roll Call:

Town Council Members Present:

Golieb via Zoom	Madore
Bragdon via Zoom	Pray
Pelletier via Zoom	McEwen via Zoom
Danforth	

Also in attendance: Interim Town Manager Richard Angotti, Town Attorney Dean Beaupain via Zoom, East Millinocket Representatives: Police Chief Cameron McDunnah, Patty McLaughlin, Brad Fitzgerald via Zoom, Administrative Assistant Angela Cote via Zoom, Selectman Clint Linscott, and 0 in Public.

- Entered Executive Session - @ 5:01 pm.

Order #324-2021 PROVIDING FOR: Executive Session of the Town Council

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. Section 405(6)(E) Consultations with Legal Counsel for discussions on legal matters.

Motion – Danforth Second – Madore Vote 7-0

All East Millinocket Representatives exited at 5:50 pm.

Motion to Adjourn @ 6:13 pm –Madore,

Second- Bragdon

Vote 7-0

RESOLVE #3-2021

A PROCLAMATION HONORING RICHARD ANGOTTI FOR HIS SERVICE TO THE TOWN OF MILLINOCKET

WHEREAS Richard Angotti has served the Town of Millinocket with Honor and dedication for over Four {4} decades most recently as Interim Town Manager; and

WHEREAS Richard has always given his time and energy whenever called upon to best serve the town as a member of multiple committees, boards, and offices including but not limited to Region III Board, Millinocket Planning Board, Millinocket School Board, Performing Arts Department and Boosters, Millinocket Town Council {2 terms} including 5 years as Chairman, town IT Person, Code Enforcement Officer and most recently as Interim Town Manager where he earned the respect of the staff and the public during his time there; and

WHEREAS Richard repeatedly has unselfishly stepped up to help the town in its time of need, only demonstrating his love for our community and its people,

NOW THEREFORE, BE IT RESOLVED that the Millinocket Town Council in council assembled this December 23rd, 2021 does hereby Recognize, Honor, and Thank Richard Angotti for his years of service and dedication to the Town of Millinocket as Interim Town Manager.

Town Clerk

ORDINANCE #4-2021

PROVIDING FOR: Amendments to Chapter 75, General Assistance, Code of the Town of Millinocket in Compliance with Title 22 M.R.S.A. §4305(4)

BE IT ORDAINED by the Town Council of Millinocket in Town Council assembled that the Millinocket Code, Chapter 75, by repealing Appendices A - H of the existing ordinance and replacing with Appendices A – I per the attached appendix; and

IT IS FURTHER ORDERED that this ordinance take effect 30 days after enactment.

1st Reading 12/9/2021

2nd Reading _____

Council Approved _____

Effective Date _____

Attest _____

TOWN OF MILLINOCKET PUBLIC HEARING
ORDINANCE #4-2021
Chapter 75, A – I, Code of the Town of Millinocket
General Assistance Ordinance Appendices Changes

The Millinocket Town Council will hold public hearings on
Ordinance #4-2021, to amend Chapter 75, General Assistance of the Code of the
Town of Millinocket by repealing Appendices A – H of the existing Ordinance
and replacing with Appendices A – I.

The hearings will be held during the Council meetings of December 9, 2021, and
December 23, 2021, in the Council Chambers located in the Municipal Building at
197 Penobscot Avenue, beginning at 4:30 PM.

Dated at Millinocket, ME

November 30, 2021


Diana M. Lakeman
Town Clerk

[For use when adopting updated appendices only without amending the body of an existing G.A ordinance]

MUNICIPALITY OF Millinocket
GENERAL ASSISTANCE ORDINANCE

Pursuant to 22 M.R.S. § 4305(1), the municipal officers of the Municipality of Millinocket, after notice and hearing, hereby amend the municipal General Assistance Ordinance by repealing and replacing appendices A through H of the existing ordinance with the attached appendices A through I, which shall be in effect from October 1, 2021 through September 30, 2022. This amendment will be filed with the Maine Department of Health & Human Services (DHHS) pursuant to 22 M.R.S. § 4305(4), and a copy of the ordinance and amended appendices shall be available for public inspection at the municipal office along with a copy of the 22 M.R.S. chapter 1161.

Signed this _____ day of _____, 20____, by the municipal officers:

(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)

(Signature)

[Please send a copy of the enactment page only to DHHS, 109 Capitol Street, SHS 11, Augusta, ME 04330-0011]

APPENDIX A

TOTAL MONTHLY ALLOWED GA MAXIMUMS

Person (s)	1	2	3	4	5
Penobscot(2021-2022)	748.00	750.00	992.00	1,243.00	1,357.00
(2019-2020)	741.00	742.00	981.00	1,229.00	1,341.00

*Please Note: Add \$75 for each additional person

**NOTE: THIS WILL REPLACE THE TABLE IN CHAPTER 75,ARTICLEVI,
SUBSECTION 75.33-(A).Page-7559.**

**APPENDIX B
FOOD MAXIMUMS**

Number in Household	Weekly Maximum	Monthly Maximum
1	58.14 (47.44)	250.00 (204.00)
2	106.74 (86.98)	459.00 (374.00)
3	153.02 (118.37)	658.00 (509.00)
4	194.19 (158.14)	835.00 (680.00)
5	230.70 (187.67)	992.00 (807.00)
6	276.74 (225.35)	1,190.00 (969.00)
7	306.05 (249.07)	1,316.00 (1,071.00)
8	349.77 (284.65)	1,504.00 (1,224.00)

Please Note: For additional persons, add \$188 per month
Please Note: Last year amounts are in parentheses

**NOTE: THIS WILL REPLACE TABLE IN CHAPTER 75, ARTICLE VI,
SUBSECTION 75.33.B.3.b, Page-7560.**

APPENDIX C
HOUSING MAXIMUMS

(Heated & Unheated Rents)

Penobscot County Bedrooms	Unheated Weekly	Monthly	Heated Weekly	Monthly
0	138.00 (137.00)	595.00 (587.00)	162.00 (160.00)	695.00 (628.00)
1	138.00 (137.00)	595.00 (587.00)	162.00 (160.00)	695.00 (688.00)
2	173.00 (171.00)	746.00 (735.00)	214.00 (211.00)	920.00 (909.00)
3	220.00 (217.00)	946.00 (932.00)	270.00 (266.00)	1,159.00 (1,145.00)
4	230.00 (227.00)	990.00 (975.00)	292.00 (288.00)	1,254.00 (1,238.00)

*Please Note: Last years amounts are in parentheses

**NOTE: THIS WILL REPLACE THE TABLE IN CHAPTER 75, ARTICLE VI,
SUBSECTION 75.33.B.4.g, Page-7567.**

APPENDIX D

UTILITIES

WITHOUT ELECTRIC HOT WATER

No. Household	Weekly	Monthly
1	\$14.00	\$60.00
2	\$15.70	\$67.50
3	\$17.45	\$75.00
4	\$19.90	\$86.00
5	\$23.10	\$99.00
6	\$25.00	\$107.00

NOTE* FOR EACH ADDITIONAL PERSON ADD \$7.50 PER MONTH.

WITH ELECTRIC HOT WATER

No. Household	Weekly	Monthly
1	\$20.65	\$89.00
2	\$23.75	\$102.00
3	\$27.70	\$119.00
4	\$32.25	\$139.00
5	\$38.75	\$167.00
6	\$41.00	\$176.00

NOTE* FOR EACH ADDITIONAL PERSON ADD \$10.00 PER MONTH.

NOTE: THIS WILL REPLACE THE TABLE IN CHAPTER 75, ARTICLE VI,
SUBSECTION 75.33-(C). Page-7568

APPENDIX E
HEATING FUEL

<u>MONTH</u>	<u>GALLONS</u>	<u>MONTH</u>	<u>GALLONS</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

APPENDIX F

PERSONAL CARE & HOUSEHOLD SUPPLIES

No. Household	Weekly	Monthly
1-2	10.50 (10.50)	45.00 (45.00)
3-4	11.60 (11.60)	50.00 (50.00)
5-6	12.80 (12.80)	55.00 (55.00)
7-8	14.00 (14.00)	60.00 (60.00)

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

BABY NEEDS

No. of Children	Weekly	Monthly
1	12.80 (12.80)	55.00 (55.00)
2	17.40 (17.40)	75.00 (75.00)
3	23.30 (23.30)	100.00 (100.00)
4	27.90 (27.90)	120.00 (120.00)

c. When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under six (6) (less than 5) years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up the following amounts:

*Please Note: Last years amount is in parentheses

NOTE: THIS WILL REPLACE THE TABLE IN CHAPTER 75, ARTICLE VI, SUBSECTION 77.33.7.a, c, Page-7571

APPENDIX G

Mileage Rate

This municipality adopts the State of Maine travel expense reimbursement rate as set by the Office of the State Controller. The current rate for approved employment and necessary medical travel etc. is 45 cents (45¢) per mile.

Please refer to the Office of State Controller for changes to this rate: Telephone: 626-8420 or visit: <http://www.state.me.us/osc/>

Funeral Maximums

Burial Maximums

The maximum amount of general assistance granted for the purpose of burial is **\$1,475**.

The municipality's obligation to provide funds for burial purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable burial expenses are limited to:

- removal of the body from a local residence or institution
- a secured death certificate or obituary
- embalming
- a minimum casket
- a reasonable cost for necessary transportation
- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal Administrator.

Additional costs may be allowed by the GA Administrator, where there is an actual cost, for:

- the wholesale cost of a cement liner if the cemetery by-laws require one;
- the opening and closing of the grave site; and
- a lot in the least expensive section of the cemetery. If the municipality is able to provide a cemetery lot in a municipally owned cemetery or in a cemetery under municipal control, the cost of the cemetery lot in any other cemetery will not be paid by the municipality.

Cremation Maximums

The maximum amount of assistance granted for a cremation shall be **\$1,025**.

The municipality's obligation to provide funds for cremation purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable cremation expenses are limited to:

- removal and transportation of the body from a local residence or institution
- professional fees
- crematorium fees
- a secured death certificate or obituary
- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Appendix H

Effective: 10/01/21 to 09/30/22

Additional costs may be allowed by the GA Administrator where there is an actual cost, for:

- a cremation lot in the least expensive section of the cemetery
- a reasonable cost for a burial urn not to exceed \$55
- transportation costs borne by the funeral director at a reasonable rate per mile for transporting the remains to and from the cremation facility.

26 MRS § 1043 (23)

23. Misconduct. "Misconduct" means a culpable breach of the employee's duties or obligations to the employer or a pattern of irresponsible behavior, which in either case manifests a disregard for a material interest of the employer. This definition relates only to an employee's entitlement to benefits and does not preclude an employer from discharging an employee for actions that are not included in this definition of misconduct. A finding that an employee has not engaged in misconduct for purposes of this chapter may not be used as evidence that the employer lacked justification for discharge.

A. The following acts or omissions are presumed to manifest a disregard for a material interest of the employer. If a culpable breach or a pattern of irresponsible behavior is shown, these actions or omissions constitute "misconduct" as defined in this subsection. This does not preclude other acts or omissions from being considered to manifest a disregard for a material interest of the employer. The acts or omissions included in the presumption are the following:

- (1) Refusal, knowing failure or recurring neglect to perform reasonable and proper duties assigned by the employer;
- (2) Unreasonable violation of rules that are reasonably imposed and communicated and equitably enforced;
- (3) Unreasonable violation of rules that should be inferred to exist from common knowledge or from the nature of the employment;
- (4) Failure to exercise due care for punctuality or attendance after warnings;
- (5) Providing false information on material issues relating to the employee's eligibility to do the work or false information or dishonesty that may substantially jeopardize a material interest of the employer;
- (6) Intoxication while on duty or when reporting to work, or unauthorized use of alcohol or marijuana while on duty except for the use of marijuana permitted under Title 22, chapter 558-C;
- (7) Using illegal drugs or being under the influence of such drugs while on duty or when reporting to work;
- (8) Unauthorized sleeping while on duty;
- (9) Insubordination or refusal without good cause to follow reasonable and proper instructions from the employer;
- (10) Abusive or assaultive behavior while on duty, except as necessary for self-defense;
- (11) Destruction or theft of things valuable to the employer or another employee;
- (12) Substantially endangering the safety of the employee, coworkers, customers or members of the public while on duty;
- (13) Conviction of a crime in connection with the employment or a crime that reflects adversely on the employee's qualifications to perform the work; or
- (14) Absence for more than 2 work days due to incarceration for conviction of a crime.

[PL2019, c. 125, §1 (AMD).]

Appendix I

B. "Misconduct" may not be found solely on:

- (1) An isolated error in judgment or a failure to perform satisfactorily when the employee has made a good faith effort to perform the duties assigned;
- (2) Absenteeism caused by illness of the employee or an immediate family member if the employee made reasonable efforts to give notice of the absence and to comply with the employer's notification rules and policies; or
- (3) Actions taken by the employee that were necessary to protect the employee or an immediate family member from domestic violence if the employee made all reasonable efforts to preserve the employment.

[PL 2019, c. 125, §1 (AMD).]

TOWN OF MILLINOCKET

Richard Angotti, Town Manager

197 Penobscot Avenue, Millinocket, Maine 04462

Telephone 207-723-7000 Direct 207-447-4093 FAX 207-723-7002

Web Site: www.millinocket.org

Town Manager's Report December 23, 2021

Manager

- Attached is the Public Works directors cost breakdown for recycling. Also remember we shutdown because of Covid and I would advise against starting back up until this pandemic is under full remission.
- We would like to praise Ralph Soucier, Jim Charette, and Jason Ingalls for their help on a medical call. Jennifer and Tom were on a call this morning for a patient that was having difficulty breathing along with other medical issues due to the size of the patient and their inability to help, Tom toned for more help and there was no one available. Tom then called Ralph and Jim to see if they could possibly help us get the patient loaded, without hesitation they showed up along with Jason and assisted us to get them loaded onto the cot and into the ambulance. Just wanted to let you know that is the dedication that we have in our Town Departments and the willingness to work to help whenever and wherever that help is needed. Many times, we take this for granted and just consider it as part of the job but I feel they need to be recognized and Thanked when they go out of their way to help other departments.
- The Council needs to continue working on the ordinance for short term rentals.
- We need to install shelving in the vault downstairs. Our Katahdin has the shelving, so we just need time and muscle to pick it up and set the shelves up in the vault so the files can be stored properly.
- Maine Technology Group as put together a presentation on our network and what we need to do to improve the integrity of the system for the future. Also, in the presentation is training for employees that I feel we need to protect the system. Please consider including this training for all email accounts. Yes, including council.
- I would like to take this time to thank all the residents and staff that have supported me over the past 11 months even though there was no town manager (the presses words) we have managed to keep the ship on a steady course handling manager duties, as well as Code duties, IT coordination, and any other issues that needed to be addressed.

Merry Christmas to all the residents of Millinocket, East Millinocket, Medway and a special Merry Christmas to our Staff!

Respectfully Submitted, Richard Angotti, Interim Town Manager

Department Reports:

Public Works Activity Report:

Public Works:

- Working on downtown lamps. Couple of lights are out.
- Hanging Christmas decorations complete.
- Cutting back tree limbs on right-a-ways for safety.
- #10 Plow truck 2009 Sterling repairs to Exhaust DPF Filter per emissions control.

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Transfer Station:

- Brush pile grinding completed.
- Metal pile reclaimed.
- Looking into MRC Joinder Agreement per Manager request.
- Talked to recycle broker about recycling. A lot of Town calling due to Old Town Mill request for recycle. Mill seems to be full. Looking into future needs for OCC Cardboard.
- Looking into Recycling from a budget standpoint at current pricing.

Cemetery:

- Closed

Respectfully submitted, Ralph Soucier, Director of Public Works

Assessor

- The Brookfield appeal to the local board of assessment review has dominated our department. As you know, the board found in the Town's favor on Monday night. Brookfield's attorney has indicated that they will file with the state board. That will mean we have two years (4-1-19 and 4-1-20 assessments) pending with the board. She also indicated that they will be filing another appeal with me for the 4-1-21 assessment. It continues to be our opinion that they are not including all of their assets in their valuation estimate. A number of those items were brought to light during the appeal hearing. It was very helpful to have Rick A involved during this appeal process. His overall knowledge of the mill site and the electrical/hydro components were very beneficial to our case. I want to thank the council for their support and for providing me with the tools that I have needed to answer these appeals.

Respectfully, Lorna Thompson

Manager of Human Resources, Welfare Director, and Bookkeeper

Human Resources Director

- Personnel /WC/Unum
- Assisting Town Manager and Department heads
- Office Responsibilities
- Preparing for year end
- Interviewing for Community Initiatives Director
- Drug/Alcohol Testing

General Assistance Director

- Assisted individuals to meet their unmet needs
- Submitting reimbursement
- Attended listening session on LD 964 (Recovery Houses)

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Bookkeeper

- Processed payroll for Town and Wastewater employees, to include the warrants for the taxes.
- AP warrants for this week's council meeting

Lori Santerre, Human Resource Director

RECREATION DEPT.

- I just submitted a grant to the community foundation for \$5000 to purchase skates, a skate sharpener, and a skate rack for the skating rink. This is so citizens that don't own skates and want skate they can borrow them.
- We just finished the wreath lightings for both elementary schools and Medway Middle school this week. We buy wreaths for the schools, and they sing Christmas songs and count down to light the wreath and we provide candy canes and hot chocolate after.
- We are still supervising pee wee basketball two nights a week.
- We received the new pick up for the Recreation Department.

Respectfully Submitted, Jody Nelson

Code Enforcement

Respectfully
Richard Angotti

Airport

Operations

Operations

- The G.A.R.D. system has recorded 18 aircraft operations this month to date.
- Plowed for the first time this season on 12/16. The equipment worked as expected.
- Waiting for a couple of things to be completed on the Loader, to return to service.

Safety

- Department safety meeting was cancelled.
- Yaktrax creepers were distributed to employees.
- Working on an inventory of all items that require an SDS (safety data sheet), to make sure everything is up to date.

Administration

- \$37,720.19 was processed for reimbursement from the FAA to cover invoices for the master Plan.
- Waiting for a date to meet with logging contractor to go over tree harvesting at the Airport.
- Processing of bills and payroll is up to date, along with other associated paperwork.

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Respectfully submitted, Jeff Campbell, Airport Manager

Town Clerk/Tax Collectors Office:

Totals include December 4th through December 17, 2021, Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$310,627.83 were collected, which involved 777 transactions processed in Trio. **Attached*

- Finalized all council meeting minutes.
- Sharon processed current Motor Vehicle weekly report, 65 vehicles were processed in the past two weeks, totaling \$17,437.05 in excise tax.
- Motor Vehicle Weekly Reports are current and up to date. 49 vehicles totaling \$12,441.25 in excise tax were processed weekending 12/10/2021, and 69 vehicles totaling \$13,393.39 in excise tax was processed on week ending 12/03/2021.
- Sharon sent out 17 letters for delinquent Personal Property accounts for 2015-2021 tax years in consideration to bring in tax revenue. **List Attached.*
- Sharon had a zoom class through Maine Municipal on small claims procedures on Monday December 20th.
- Tax payments have started to come in for the second half tax bills, due date is January 13, 2022
- Tax bills and wastewater bills are still being returned to sender-examples: moved no forwarding address, no mail receptacle, temporary away- I have been resending and researching on where to send these bills
- Fulfilling requests of tax information as well as providing normal daily requests of motor vehicle and wastewater account balances via e-mail, fax and phone calls.
- Processing daily mail, online, phone, and drop box payments.
- Season final cemetery recording of deeds, cards, and mapping updates of new internments and purchases; final as the Cemetery grounds closed on December 2nd due to seasonal weather.
- Creating Agendas, posting advertisements of public hearings, Ordinance notifications and local paper advertisements, Email correspondence, returning phone messages and inquiries of account details and totals.

Election:

- 2022 Caucus preparations **Attached email from Democratic Party*
- Update voter registration additions, deletions, and corrections.

Other Items:

- Yearly letter from Susan Collins for Annual report ** Attached*
- **2022** Dog tags for registrations available October 15th as the current registrations expire December 31, 2021; **Mandatory Late Fee: February 1, 2021.**
**Proof of Rabies Vaccination Certificate is Required for Registration **
- 2022 Snowmobile Registrations available.
- 2022 Boat Registrations available
- 2022 Transfer Site Stickers are now available: *Annual Fee: Town \$20, County Twps. \$10.00*
- 2022 IF & Wildlife Game Licenses are available as of December 1st.
- Roxanne and Amber continue to improve the preservation of vital records by indexing, inserting the records into acid free sheet protectors, and storing.

Respectfully, Diana M. Lakeman Town Clerk/Deputy Tax Collector, Sharon A. Cyr Tax Collector/Deputy Clerk

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Treasurer

- The 2022 Worker's Compensation premium is \$198,792, which includes Wastewater Treatment employees. This is \$7,168 lower than 2021's unaudited premium. The payroll base for the 2022 premium is \$162K higher than 2021, however the experience modification rate has dropped from 3.09 to 2.71 (.38 decrease) which was a considerable factor in Reducing the premium. Any change in premium due to the police department elimination had already been adjusted in 2021 and thus are not a factor in the 2022 premium Reduction.
- I have been quite involved with the auditors providing more information as they prepare the FY21 audit report for review.
- I am still working through issues uncovered with transferring the school lunch account online deposits from Katahdin Federal Credit Union to Bangor Savings Bank.

Mary Alice Cullen, Treasurer, Town of Millinocket

Wastewater

- The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed on a daily basis.
- Due to the required Versant Power System upgrade at the treatment facility, the Underwood Electric, Inc. bill will be charged to E2800-1387 Treatment Plant Repairs account. This bill along with the new heat pump installation is considered treatment plant repairs. This will overrun this account but will easily be covered by the overall capital budget.
-

Wastewater Operations Report.

James Charette, Superintendent, Millinocket WWTF

Fire

- Monitoring crew and making sure that everyone is trying to keep safe and mentally conditioning during stressful times.
- Worked with MRH and conducted COVID vaccination clinic at Granite Street School.
- Worked with ACO and held drive thru rabies shot clinic at Fire Dept.
- Reminded crew to wear masks and keep station locked down.
- Crew member back from positive COVID.
- Worked with apartment building owner on code issues with building and provided necessary Life Safety Code requirements.

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- Met with Deb Roundtree from (EMCC/KHEC) and Jeff Brown (EMS Coordinator for EMCC) on EMS training needs in our area, excellent discussion, and ideas on how to develop an EMS training site at Katahdin Higher Education Center.
- Stryker maintenance was here and repaired issue with one of our cardiac monitors and Preventive Maintenance done on all three units while he was here. Upgrade completed on Stryker cot as well.
- Met with building owner that was doing upgrades and looking for information concerning Life Safety Code.
- New Air Compressor has arrived and working with Fire Tech and Safety on plans for installing unit.
- Demand on staff has increased with constant uptake in COVID cases in our community, working to keep everyone safe and healthy.

Chief Thomas Malcolm AEMT, FLSE, EMA Director
Public Health and Safety Officer
Millinocket Fire Department

Police Department: *Attached

Town of Millinocket
2022 Planning
December 13, 2021

Town of Millinocket IT Objectives 2022

- **Enhance security**
- **Reduce support costs by streamlining infrastructure and processes**
- **Fewer, better devices that can be leveraged in future**
- **Room for growth**
- **Convenience / access**

Interoffice Connectivity Proposal

Replace all small "personal" switches with centralized, larger switch

Move the server rack, switches, cable modem upstairs to the break room closet

Redeploy the Firehouse firewall to Public Works, enabling VPN set up for Wastewater and Airport to connect to Public Works

Public Works has a basic home router so VPNs cannot be configured today

Budget: \$3,511

Hardware \$2,010.87

- Cisco SG350x-48P
- Patch panels – 48 port + 24 port

Labor \$1,500

- 12 hours, non-profit rate

Also Recommended

Enhance Town of Millinocket's protection against ransomware and other cyberthreats with "Phish Threat" user training

- ***60% of malware is delivered through malicious email attachments***
- ***Spear phishing attacks cost an average of \$140,000 per incident***

Cybersecurity and Infrastructure Security Agency (CISA)'s Ransomware Guide recommends implementing a cybersecurity user awareness and training program that includes guidance on how to identify and report phishing and conducting tests to gauge user awareness and reinforce the importance of identifying potentially malicious emails.

What is “Phish Threat” User Training?

- Short, engaging videos delivered to users' inboxes monthly
- Fresh campaigns illustrate a range of attack types that reflect the most current phishing tactics
- Socially relevant attack simulations and multiple scenarios to address suspicious emails, credential harvesting, password strength, regulatory compliance and more
- Run entirely through a browser with nothing to install
- Cost: \$2.50 per user per month

Millinocket Transfer Site Costs/Revenues

Transfer Site Budget FY 2022

6.10.21 Rev

		<u>Annual Cost:</u>	<u>Revenue:</u>	
<u>Disposal</u>				
MSW Disposal: 3000 Tons \$72.28		\$ 216,840	\$ 15,000	\$5/T Rebate
MSW County Agreement			40,436	
Wood Ash Disposal		1,500	-	
Demo Debris-Shingles		4,500	4,500	
Tires		4,000	4,000	
White Goods	Appliances	1,500	1,500	
Scrap Metal		-	30,000	
Permits		1,200	25,000	
<u>Department Expenses</u>				
Waste Hauler		9,785	-	
Part Time Hourly Rate		53,361	-	
Wearing App		1,200		
Electricity		10,500	-	
Equipment Repairs/Replace		8,150	-	
Telephone		450	-	
Equipment Tires		4,000	-	
Gas/Oil/Grease		18,000	-	
Soc Sec/Medi		4,831		
Heating Fuels		4,500	-	
Workers Comp		6,441		
Maine Pers		5,985		
Bldg Maintenance		1,200	-	
MSW Membership Fees		3,000	-	
Misc		1,450	-	
FY22 Budget Total -->		\$ 362,393	\$ 120,436	Variance
				\$ 241,957
<u>Recycle all Products Again: FY22 Budget Increase/(Decrease)</u>				
Manpower - 2 extra person	Payroll	\$ 49,824	-	
			-	
Disposal/Recycling Supplies		2,000	-	
Fork Truck Fuel		750	-	
Revenue - OCC-Cardboard	80 Tons @ \$75/ton	-	6,000	
Revenue - News/Mag	44 Tons @ \$45/ton	-	1,980	
Revenue - Mixed Paper-Paperboard	22 Tons @ \$9/ton	-	198	
Revenue - HDPE Natural Plastic	3 Tons @ \$750/ton	-	2,250	
Revenue - HDPE Colored Containers	3 Tons @ \$300/ton	-	900	
Revenue - Steel Cans	5 Tons @ \$150/ton	-	750	
Landfill Costs	148T @ \$72.28/t Reduction	(10,697)		
	148t @ \$5/t Rebate Revenue	-	(740)	Additional Cost
	Total	\$ 41,877	\$ 11,338	\$ 30,539
Revised FY22 Budget w/Recycling -->		\$ 404,270	\$ 131,774	\$ 272,496



East Millinocket Police Department

125 Main St East Millinocket ME 04430



Staffing / Schedule / Training

- Open Patrol Position has been posted. We are working on creating a hiring "poster" for social media
- In-House Sergeant Position has been posted. Interviews forth coming in coming weeks.
- Four Officers are scheduled to attend training in January that was recently postponed due to COVID. The training, Street Smart Cop / Pro-Active Patrol Tactics, is highly regarded nationwide
- Most Officers have completed yearly mandatory training and many officers have completed well more than the required elective hours during 2021

Equipment

- Cruiser MDT replacement update – Panasonic is now no longer providing updates on arrival. Chip shortage is leading to supply issues
- Spillman Upgrade – Spillman has found a bug in their software and is holding off on quotes until the bug is corrected
- We are working on a grant for a TruNarc. TruNarc is a handheld Thermo Scientific Narcotics Analyzer. The TruNarc tests for 500 substances and requires no direct contact with substances so it is a much safer way for officers to test substances. The cost of the devices is nearly \$27,000.

Call Notes (December 3rd – December 15th)

- 155 Calls for Service in Millinocket
- 361 Total Calls for Service
- 87 Traffic Stops
- Notable Millinocket Stats
 - o 1 Burglary
 - o 1 Criminal Mischief
 - o 7 Disorderly Conduct
 - o 2 Family Fights
 - o 5 Suspicious
 - o 3 Threatening
 - o 12 Welfare Checks
 - o 6 Arrests / Charges Include
 - Weapon Offense
 - Operating After Suspension
 - Operating Without License
 - Theft
 - Violation of Bail x2
 - Warrant Arrest

East Millinocket Police Department

- Criminal Trespass x2
- Criminal Mischief x2

Notable Items

- We would like to personally thank Councilor Bragdon for his assistance with a call on December 8th. We received a call and information from community members about a citizen making suicidal statements. Officers began to investigate and attempted to locate the individual. With the help of Councilor Bragdon we were able to gain access into his apartment building and apartment where the officer located the subject who was in severe distress and according to hospital staff if he had not been located when he was his survival chances were very slim. This is another prime example of the great work that can be accomplished by working together and an example of Community Policing at its finest, because we cannot do it alone!!
- Multiple officers were involved in recent burglary investigations at the Our Katahdin site over the last few weeks after multiple break ins had been reported. Thanks to the great evidence obtained by officers and assistance from Our Katahdin staff, officers were able to identify the suspects and an adult and juvenile have been charged with multiple crimes relating to the break ins.
- Marathon Weekend – Marathon weekend was very successful with very little incidents to report. We had adequate staffing and many extra officers on duty which help immensely in making for a safe and enjoyable event. Officers worked very long hours for the weekend and I thank them for their dedication to the community and event. We received very positive community comments and support. We would also like to thank Chief Malcolm for his assistance during the main race event Saturday morning with traffic and road management. We look forward to the event for years to come.
- We again were honored to be able to assist in the Food Drive. This is a great event in our community and we are glad we can be a part of it.
- Drug arrest and OUI Drug arrest made in Medway. OUI's continue to be problematic and we are increasing our enforcement efforts
- We continue to work on Policy updates and changes with many having been drafted or reviewed

East Millinocket Police Department

Receipt Search Report

Actual Date Between 12/04/2021 and 12/17/2021, Receipt Type Between 1 and 804

Receipt Summary

Type	Count	Amount
1 AUTOMOBILE REGIST	1	0.00
2 BOAT REGISTRATION	4	170.20
4 SNOWSLED REG	43	3,165.75
5 GAME LICENSES	99	4,194.00
6 DOG LICENSES	1	6.00
11 TRANSFER SITE	1	308.00
12 TRANSFER SITE RECYC	2	20,206.44
14 GENERAL ASSISTANCE	1	659.52
19 BD CHECK & WASH ACC	1	65.91
22 ADM COPIES /AUDIT	1	1.00
23 ADMINISTRATION	4	6.59
43 UNUM - W/C REIMBURS	1	3,664.00
53 AMBULANCE PAYMENTS	2	75.00
57 SNOWSLED AND ATV	1	46,406.70
62 SCHOOL REVENUE 2597	4	41,559.34
65 PUBLIC WORKS/EXPENS	1	616.48
70 SCHOOL PAYROLL TAX	2	27,658.21
74 CEMETERY BILLING	1	300.00
90 Real Estate Payment	164	103,628.27
91 Tax Lien Payment	7	3,737.85
92 Personal Property Payment	9	3,191.14
94 Utility - Sewer Pay	185	17,164.85
95 Utility - Sewer Lien	1	39.00
99 Motor Vehicle	124	29,971.39
100 WASTE WATER PR TAX	2	2,051.19
111 TRANSFER STICKER TO	42	824.00
112 TRANSFER STICKER UN	10	104.00
800 Dog Registration	43	329.00
801 Death Certificate	6	258.00
802 Birth Certificate	6	96.00
803 Marriage Certificate	3	70.00
804 Burial Permit	5	100.00
	777	310,627.83

Non Zero Balance on All Accounts

Tax Year: 2015-1 To 2021-2
As of: 12/15/2021

Acct	Name ----	Year	Original Tax	Payment / Adjustments	Amount Due
23	P AIRPORT CABINS	2017	18.78	0.00	18.78
23	P AIRPORT CABINS	2018	19.38	0.00	19.38
23	P AIRPORT CABINS	2019	19.50	0.00	19.50
23	P AIRPORT CABINS	2020	19.80	0.00	19.80
23	P AIRPORT CABINS	2021	20.40	0.00	20.40
285	P ALLEN, RICHARD	2021	85.00	84.82	0.18
81	P AUTOMATIC VENDING & GAMES	2015	103.60	0.00	103.60
81	P AUTOMATIC VENDING & GAMES	2016	103.81	0.00	103.81
81	P AUTOMATIC VENDING & GAMES	2017	109.55	0.00	109.55
81	P AUTOMATIC VENDING & GAMES	2018	113.05	0.00	113.05
81	P AUTOMATIC VENDING & GAMES	2019	113.75	0.00	113.75
81	P AUTOMATIC VENDING & GAMES	2020	115.50	0.00	115.50
81	P AUTOMATIC VENDING & GAMES	2021	119.00	0.00	119.00
338	P CONOPCO, INC	2021	85.00	57.08	27.92
49	P CYR, ED & SON INC	2021	85.00	0.00	85.00
9	P DAYLE ROLLINS PLUMBING & HEATI	2020	135.30	0.00	135.30
9	P DAYLE ROLLINS PLUMBING & HEATI	2021	139.40	0.00	139.40
108	P DUVEL ROBERT	2015	29.60	0.00	29.60
108	P DUVEL ROBERT	2016	29.66	0.00	29.66
108	P DUVEL ROBERT	2017	31.30	0.00	31.30
108	P DUVEL ROBERT	2018	32.30	0.00	32.30
108	P DUVEL ROBERT	2019	32.50	0.00	32.50
108	P DUVEL ROBERT	2020	33.00	0.00	33.00
108	P DUVEL ROBERT	2021	34.00	0.00	34.00
49	P ED CYR & SON INC.	2015	216.08	0.00	216.08
49	P ED CYR & SON INC.	2016	216.52	0.00	216.52
49	P ED CYR & SON INC.	2017	78.25	0.00	78.25
49	P ED CYR & SON INC.	2018	80.75	0.00	80.75
49	P ED CYR & SON INC.	2019	81.25	0.00	81.25
49	P ED CYR & SON INC.	2020	82.50	0.00	82.50
19	P FERLAND, WAYNE	2017	140.85	46.05	94.80
19	P FERLAND, WAYNE	2018	145.35	0.00	145.35
19	P FERLAND, WAYNE	2019	146.25	0.00	146.25
19	P FERLAND, WAYNE	2020	148.50	0.00	148.50
19	P FERLAND, WAYNE	2021	153.00	0.00	153.00
297	P FIRST MILLINOCKET REGIONAL INV	2021	146.20	144.66	1.54
342	P FUJIFILM MEDICAL SYSTEMS USA INC	2018	642.77	638.90	3.87
272	P GERALD PELLETIER INC	2021	170.00	85.00	85.00
250	P JANDREAU CLEANING	2020	26.40	0.00	26.40
250	P JANDREAU CLEANING	2021	27.20	0.00	27.20
137	P K & M MOTORS INC.	2018	1,815.26	1,327.87	487.39
137	P K & M MOTORS INC.	2019	1,826.50	0.00	1,826.50
137	P K & M MOTORS INC.	2020	277.20	0.00	277.20
137	P K & M MOTORS INC.	2021	285.60	0.00	285.60
248	P LAMSON REALTY LLC	2018	2,399.89	1,198.78	1,201.11
248	P LAMSON REALTY LLC	2019	2,414.75	0.00	2,414.75
248	P LAMSON REALTY LLC	2020	2,451.90	0.00	2,451.90

Non Zero Balance on All Accounts

Tax Year: 2015-1 To 2021-2
As of: 12/15/2021

12/15/2021

Page 2

Acct	Name ----	Year	Original Tax	Payment / Adjustments	Amount Due
248 P	LAMSON REALTY LLC	2021	2,526.20	0.00	2,526.20
357 P	LAPIERRE'S CLEANING SERVICES	2017	46.95	0.00	46.95
282 P	LEVASSEUR'S HARDWARE &	2019	487.50	243.75	243.75
390 P	MAGIC CITY MED SHOP	2021	251.60	0.00	251.60
90 P	PELLETIER, GEORGE	2015	399.60	0.00	399.60
90 P	PELLETIER, GEORGE	2016	400.41	0.00	400.41
90 P	PELLETIER, GEORGE	2017	422.55	0.00	422.55
90 P	PELLETIER, GEORGE	2018	436.05	0.00	436.05
90 P	PELLETIER, GEORGE	2019	438.75	0.00	438.75
90 P	PELLETIER, GEORGE	2020	445.50	0.00	445.50
90 P	PELLETIER, GEORGE	2021	459.00	0.00	459.00
381 P	S & S EXCAVATORS LLC	2021	5,293.80	0.00	5,293.80
343 P	SMUCKER FOODSERVICE, INC.	2021	6.80	6.00	0.80
298 P	SPECIALTY MINERALS	2015	47,386.64	0.00	47,386.64
282 P	SURPRENANT DAVID & LUISA	2020	1,023.00	0.00	1,023.00
282 P	SURPRENANT DAVID & LUISA	2021	1,054.00	0.00	1,054.00
58 P	TRACY, LOUIS	2021	61.20	0.00	61.20
327 P	UNI-CARE HEALTH SERVICES OF MAINE	2020	0.00	0.02	-0.02

Total for 65 Accounts: 76,740.70 3,832.93 72,907.77

Payment Summary

Type	Principal	Interest	Costs	Total
P - Payment	3,832.89	0.00	0.00	3,832.89
Y - Prepayment	0.04	0.00	0.00	0.04
Total	3,832.93	0.00	0.00	3,832.93

Non Lien Summary

2015-1	48,135.52
2016-1	750.40
2017-1	802.18
2018-1	2,519.25
2019-1	5,317.00
2020-1	4,758.58
2021-1	10,624.84
Total	72,907.77

No Liened Accounts 0.00 0.00 0.00

Payment Summary

Type	Principal	Interest	Costs	Total
Total	0.00	0.00	0.00	0.00

Lien Summary

Total	0.00
--------------	-------------

Millinocket
01:44 PM

Non Zero Balance on All Accounts

Tax Year: 2015-1 To 2021-2
As of: 12/15/2021

12/15/2021
Page 3

Acct	Name ----	Year	Original Tax	Payment / Adjustments	Amount Due
Total for 65 Accounts:			76,740.70	3,832.93	72,907.77

Diana Lakeman

From: April Thibodeau <athibodeau@mainedems.org>
Sent: Wednesday, December 15, 2021 2:54 PM
To: Town Clerks & Registrars
Subject: Maine Democratic Party change in approach to caucuses in 2022

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Municipal Clerk and/or Registrar -

We are reaching out to you to let you know that the Maine Democratic Party will be approaching caucuses differently in 2022. We will no longer be holding caucuses in most towns across the state on a single day, but instead will hold a few formal caucuses to fulfill our state law obligations, and will conduct most of our Party business separately in local meetings that you do not need to attend. Unless you hear from us or local Democratic Party leaders, you do not need to take any further action. Thank you!

April Thibodeau
Maine Democratic Party
Party Affairs Director
athibodeau@mainedems.org
(207) 622-6233, press 1, then 4
Personal pronouns: She, Her, Hers

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

ORDER #325-2021

PROVIDING FOR: Execution of the Town Warrant for December 23, 2021
IT IS ORDERED that the Town Warrant for December 23, 2021, in the amount of \$511,158.12 is hereby approved.

Passed by the Town Council_____

Attest:_____

Millinocket
11:37 AM

A P 178 Town
A / P Check Register

Bank: BANGOR SAVINGS A/P

**** REPRINT ****

12/17/2021

Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	31942	1,893.39	12/23/21	178	02095 AMBULANCE MEDICAL BILLING
R	31943	24,000.00	12/23/21	178	00047 AUTOTRONICS, LLC
R	31944	29.98	12/23/21	178	00056 BANGOR SAVINGS BANK
R	31945	200.00	12/23/21	178	02079 BERNIER JENNIFER
R	31946	3,809.00	12/23/21	178	00064 BERNSTEIN, SHUR, SAWYER & NELSON
R	31947	365.40	12/23/21	178	00869 BIDDEFORD INTERNET CORPORATION
R	31948	30.08	12/23/21	178	00229 CARQUEST AUTO PARTS
R	31949	200.00	12/23/21	178	02058 CHARETTE, CELINA
R	31950	11.87	12/23/21	178	01294 CRANDALL'S HARDWARE, INC.
R	31951	200.00	12/23/21	178	01911 CULLEN, KATIE
R	31952	529.85	12/23/21	178	00157 DEAD RIVER
R	31953	8,431.00	12/23/21	178	00188 EATON PEABODY, PA
R	31954	200.00	12/23/21	178	00420 FARRINGTON, MATTHEW P.
R	31955	43,365.00	12/23/21	178	00211 FIRE TECH & SAFETY
R	31956	2,417.22	12/23/21	178	00222 FREIGHTLINER OF MAINE, INC.
R	31957	104.00	12/23/21	178	01629 GATEWAY PRESS
V	31958	729.80	12/23/21	178	00235 GILMAN ELECTRICAL SUPPLY
R	31959	103.41	12/23/21	178	00241 GREENWAY EQUIP. SALES
R	31960	65.91	12/23/21	178	02097 GREGORY KEVIN
R	31961	7,437.45	12/23/21	178	00264 HONEYWELL INT'L. INC.
R	31962	23,269.61	12/23/21	178	00805 HOYLE, TANNER & ASSOCIATES
R	31963	346.84	12/23/21	178	00828 HYGRADE BUSINESS GROUP, INC.
R	31964	32.00	12/23/21	178	02053 JEAN'S SERENDIPITY INC
R	31965	1,932.40	12/23/21	178	00311 JORDAN EQUIPMENT CO.
R	31966	599.97	12/23/21	178	01903 KATAHDIN TRUE VALUE
R	31967	100.00	12/23/21	178	00365 LINCOLN RENTAL SYSTEMS INC.
R	31968	6,700.00	12/23/21	178	00975 LUCAS, STEPHEN K
R	31969	582.50	12/23/21	178	01516 MAINE FIRE PREVENTION
R	31970	73,030.09	12/23/21	178	00391 MAINE MUNICIPAL ASSOCIATION
R	31971	120.00	12/23/21	178	00460 MAINE MUNICIPAL TAX COLLECTORS'
R	31972	385.53	12/23/21	178	00374 MAINE OXY ACETYLENE SUPPLY CO.
R	31973	200.00	12/23/21	178	01926 MAINE PUBLIC
V	31974	0.15	12/23/21	178	01849 MAINE TECHNOLOGY GROUP LLC
R	31975	34,013.01	12/23/21	178	00037 MAINE WATER COMPANY
R	31976	25.00	12/23/21	178	00407 MAINE WELFARE DIRECTORS
R	31977	572.10	12/23/21	178	00687 MALCOLM, THOMAS M.
R	31978	233.55	12/23/21	178	01259 MATHESON TRI-GAS, INC.
R	31979	6,952.28	12/23/21	178	00471 MUNICIPAL REVIEW COMMITTEE, INC
R	31980	1,137.11	12/23/21	178	01819 NAPA AUTO PARTS
R	31981	4,335.66	12/23/21	178	01680 NEW ENGLAND SALT CO. LLC
R	31982	46,906.70	12/23/21	178	00506 NORTHERN TIMBER CRUISERS, INC.
R	31983	108.70	12/23/21	178	01669 OFFICE DEPOT, INC
R	31984	408.99	12/23/21	178	00553 PITNEY BOWES
R	31985	2,876.97	12/23/21	178	01596 PREBLE OIL COMPANY
R	31986	1,012.86	12/23/21	178	01560 PRO INDUSTRIAL PLUS
R	31987	67.14	12/23/21	178	01261 QUIRK AUTO GROUP
R	31988	2,500.00	12/23/21	178	02083 RHR SMITH & COMPANY
R	31989	128.00	12/23/21	178	01818 SELECT DESIGNS & EMBROIDERY

Millinocket
11:37 AM

A / P Check Register
Bank: BANGOR SAVINGS A/P
**** REPRINT ****

12/17/2021
Page 2

Type	Check	Amount	Date	Wmt	Payee
R	31990	1,618.88	12/23/21	178	00639 SPORTS FIELDS, INC.
R	31991	86.05	12/23/21	178	00649 STERNS LUMBER COMPANY INC
R	31992	1,197.38	12/23/21	178	00968 STRYKER MEDICAL
R	31993	28,144.00	12/23/21	178	00690 THORNTON BROTHERS INC.
R	31994	152,718.50	12/23/21	178	00695 TOWN OF EAST MILLINOCKET
R	31995	110.67	12/23/21	178	01404 TRACTOR SUPPLY COMPANY
R	31996	83.26	12/23/21	178	00699 TRANSCO BUSINESS TECHNOLOGIES
R	31997	13,528.00	12/23/21	178	01875 UNDERWOOD ELECTRIC INC
R	31998	77.70	12/23/21	178	00737 UNIFIRST CORPORATION
R	31999	163.91	12/23/21	178	00748 US CELLULAR
V	32000	0.00	12/23/21	178	01502 VERSANT POWER
R	32001	7,018.73	12/23/21	178	01502 VERSANT POWER
R	32002	77.32	12/23/21	178	01799 WEST BRANCH AVIATION LLC
R	32003	403.56	12/23/21	178	00778 WHITE SIGN
R	32004	73.19	12/23/21	178	01778 WISCONSIN AVIATION INC.
Total		507,271.72			

Count

Checks	60
Voids	3

Millinocket
11:29 AM

AP 180 TOWN
A / P Check Register
Bank: BANGOR SAVINGS A/P

12/17/2021
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	32005	44.21	12/23/21	180	00157 DEAD RIVER
R	32006	521.80	12/23/21	180	00235 GILMAN ELECTRICAL SUPPLY
R	32007	2,283.75	12/23/21	180	00120 HALEY WARD, INC
R	32008	413.98	12/23/21	180	01596 PREBLE OIL COMPANY
R	32009	123.33	12/23/21	180	00579 RBG INC
R	32010	76.00	12/23/21	180	00584 REGISTER OF DEEDS
R	32011	279.99	12/23/21	180	01668 STANLEY'S AUTO CENTER LLC
R	32012	143.34	12/23/21	180	01502 VERSANT POWER
Total		3,886.40			

Count

Checks	8
Voids	0

ORDER #326-2021

PROVIDING FOR: Execution of the Wastewater Warrant for December 23, 2021

IT IS ORDERED that the Wastewater Warrant for December 23, 2021, in the amount of \$48,406.18 is hereby approved.

Passed by the Town Council _____

Attest: _____

Millinocket
3:24 PM

AP179 WW
A / P Check Register
Bank: KEY BANK WW A/P FD 3

12/16/2021
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	9881	3,000.00	12/23/21	179	02098 DAVES'S WORLD INC.
R	9882	62.66	12/23/21	179	00157 DEAD RIVER
R	9883	22.00	12/23/21	179	00235 GILMAN ELECTRICAL SUPPLY
R	9884	205.40	12/23/21	179	01903 KATAHDIN TRUE VALUE
R	9885	615.25	12/23/21	179	01516 MAINE FIRE PREVENTION
R	9886	6,486.71	12/23/21	179	00391 MAINE MUNICIPAL ASSOCIATION
R	9887	3,315.60	12/23/21	179	00037 MAINE WATER COMPANY
R	9888	2,546.03	12/23/21	179	00456 MILLINOCKET, TOWN OF
R	9889	356.23	12/23/21	179	01819 NAPA AUTO PARTS
R	9890	1,200.00	12/23/21	179	00513 OLVER ASSOCIATES INC.
R	9891	406.49	12/23/21	179	01596 PREBLE OIL COMPANY
R	9892	27,544.00	12/23/21	179	01875 UNDERWOOD ELECTRIC INC
R	9893	35.00	12/23/21	179	00748 US CELLULAR
R	9894	2,330.87	12/23/21	179	01502 VERSANT POWER
R	9895	279.94	12/23/21	179	00445 W. C. EMERSON COMPANY, INC
Total		48,406.18			

Count

Checks	15
Voids	0

ORDER #327-2021

PROVIDING FOR: Authorization to Accept Memorandum of Understanding

IT IS ORDERED that the Millinocket Town Council authorizes the Town Manager to execute the Maine Development Foundation, Downtown Development Community Partnership, Memorandum of Understanding Agreement and accept any resulting funds per the attached agreement.

PASSED BY THE COUNCIL: _____

ATTEST: _____



**MAINE
DOWNTOWN
CENTER**



**Maine Development Foundation
Downtown Development Community Partnership
Memorandum of Understanding (MOU)**

As part of their participation in the FOR/Maine initiative, the Town of Millinocket has elected to partner with the Maine Development Foundation's Maine Downtown Center (MDC) to receive project and planning support in service of the continued development of their downtown.

MDC's Anne Ball, Program Director, will be the primary staff contact for this partnership, with FOR/Maine's Robert O'Brien and MDC's Joanna Crispe, Program Director, continuing to provide support as well.

The Town of Millinocket's Town Manager will serve as the primary community contact for this partnership, with the support and participation of the Economic Development Committee.

As part of this partnership each party will commit to the following.

The Economic Development Committee will:

- Provide MDC with a complete list of committee members names, affiliations, and email addresses.
- Meet monthly between January and September 2022 on Zoom with representatives from MDC and other experts as needed, with the goal of achieving one small incremental change in the downtown. Scheduling monthly meetings will be the responsibility of the local committee, however if Zoom technology is needed MDC can provide that option or a conference call number.
- The downtown project should be outside of the committee's normal scope of work. For example if the committee is an events committee the downtown project should support another aspect of downtown revitalization. (i.e. a trailhead sign, a public art installation, a welcome packet for new businesses/residents).
- Plan other future downtown projects that will begin to address the challenges and opportunities outlined in the Millinocket Downtown Site Visit report or other existing reports or documents.
- Send at least three representatives to a one-day event bringing cohorts from each of the participating FOR/Maine communities together for sharing and learning in June of 2022. Travel expenses will be covered for all attendees.

MDC will:

- Provide support to the committee by connecting them with examples from other communities, How To's, and potential funding opportunities.
- Provide a minimum of \$1,500 to complete a small downtown project.
- Support the local committee with concept development, referrals, cost, timeline, and identifying other funding sources for their primary project and others as needed.



**MAINE
DOWNTOWN
CENTER**



- Conduct at least one additional in-person site visit over the next year.
- Share information about the Maine Downtown Affiliate Program and the Four Point Approach.

Downtown project funding will be paid by check to:

NAME: Treasurer, Town of Millinocket

ADDRESS: 197 Penobscot Avenue

Millinocket, ME 04462

EIN # 01-6000271

If at any time either party is unable to continue to fulfill the commitments outlined in this MOU they agree to notify the other party via email of their intent to withdraw.

Signature

Print Name

Title

Town/Organization

Date

Signature

Print Name

Title

Maine Downtown Center, MDF

Date