



TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS
PUBLIC ATTENDANCE via ZOOM ONLY
THURSDAY, JANUARY 13, 2022
at 4:30 PM

'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: n/a
4. Approval of Minutes: December 23, 2021, Regular meeting, and December 30, 2021, Executive Session.
5. Special Presentation: n/a
6. Town Manager's Report

UNFINISHED BUSINESS:

NEW BUSINESS:

7. ORDER #1-2022 Execution of the Town Warrant for January 13, 2022
8. ORDER #2-2022 Execution of the Wastewater Warrant for January 13, 2022
9. ORDER #3-2022 Approval of an Application for Entertainment License – Elks Lodge
10. ORDER #4-2022 Approval of an Application for Liquor License – Elks Lodge
11. ORDER #5-2022 Appointment to the Millinocket School Board
12. ORDER #6-2022 Approval of Street Closures – Annual Winterfest and Snowmobile Parade
13. ORDER #7-2022 Approval for Age Friendly Committee Chair to Submit Application – Maine Council on Aging
14. ORDER #8-2022 Authorization for the Sale of Tax Acquired Property – 43 Oak Street
15. ORDER #9-2022 Authorization for the Sale of Tax Acquired Property – 53 York Street
16. ORDER #10-2022 Approval of Amendment of Police Services Contract to Provide for Additional Police Services
17. ORDER #11-2022 Approval to Revise FY22 School Special Dedicated Revenue/Clearing Account

18. ORDER #12-2022 Approval of Temporary Part Time Employee - CID

19. Reports and Communications:

- a. Warrant Committee for the January 27, 2022, Council Meeting will be Chair Golieb and Councilor Bragdon
- b. Chair's Committees Reports
- c. Two Minute Public Comment

20. Adjournment

Meetings are currently closed to the public for in person attendance until further notice.

Public Comments and Zoom attendance requests can be emailed to the Town Manager Prior to the Meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also streamed live for your convenience @ townhallstreams.com. All direct links on our website: Millinocket.org.

We thank you for complying. ****Stay Healthy, Stay Safe****



Millinocket

Maine's Biggest Small Town

Town of Millinocket

197 Penobscot Avenue

Millinocket, Maine 04462

Manager@Millinocket.org www.millinocket.org

207-723-7000 Ext 5

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**-This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

Want to do more? Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

December 23, 2021

The 2nd Public Hearing and Regular meeting of the Millinocket Town Council was brought to order by Chair Golieb in Council Chambers and via Zoom at 4:30 pm.

Roll Call:

Town Council Members Present:

Golieb

Bragdon via Zoom McEwen via Zoom

Danforth Pelletier via Zoom

Madore Pray

Also present: Interim Town Manager/Code Richard Angotti, Town Clerk Diana M. Lakeman, Fire Chief Tom Malcolm, Jeff Campbell-Airport Director, Media Ben Barr via Zoom, 1(Brenda Angotti) in public and 5 in Zoom public.

Pledge of Allegiance

Adjustments to the Agenda: Todd Phillips, Special Presentation - Canceled.

Approval of the Minutes: December 9, 2021, Regular meeting and December 16, 2021, Executive Session.

Motion- Madore Second- Pray Vote 7-0

Council Comment: none

Public Comment: none

SPECIAL PRESENTATIONS:

1) Todd Phillips, Millinocket Regional Hospital – Updates on Covid-19 - *Canceled*

Council Comment: n/a

Public Comment: n/a

2) Resolve #3-2021 – A PROCLAMATION HONORING RICHARD ANGOTTI FOR HIS SERVICE TO THE TOWN OF MILLINOCKET

WHEREAS Richard Angotti has served the Town of Millinocket with Honor and dedication for over Four {4}decades most recently as Interim Town Manager; and

WHEREAS Richard has always given his time and energy whenever called upon to best serve the town as a member of multiple committees, boards, and offices including but not limited to Region III Board, Millinocket Planning Board, Millinocket School Board, Performing Arts Department and Boosters, Millinocket Town Council{2 terms} including 5 years as Chairman, town IT Person, Code Enforcement Officer and most recently as Interim Town Manager where he earned the respect of the staff and the public during his time there; and

WHEREAS Richard repeatedly has unselfishly stepped up to help the town in its time of need, only demonstrating his love for our community and its people,

NOW THEREFORE, BE IT RESOLVED that the Millinocket Town Council in council assembled this December 23rd, 2021 does hereby Recognize, Honor, and Thank Richard Angotti for his years of service and dedication to the Town of Millinocket as Interim Town Manager.

Motion- Madore Second- Pray Vote 7-0

Council Comment: Councilor Pray acknowledges knowing Richard for six decades, his dedication, love and commitment in assistance to all entities of government and of the community, states he will be missed in so many ways noting there will be a struggle in transition with his absence, gives thanks to Richard for his great leadership to the Town's employees and expresses appreciation noting all of Richard's services and volunteerism throughout the community and beyond.

Councilor Madore notes Richard's dedication and proven love for the community through his decades of service, achievements, and personal sacrifices, states he is a true friend, a true son of Millinocket, and is the

most generous of people known further stating he will be missed, but never unappreciated and wishes him the best with anticipation of stories to be shared of times spent with family and wife.

Councilor Danforth acknowledges Richard's abundance of history with service to the community acknowledging his well-known generosity, expresses appreciation for his services.

Councilor McEwen echoes statements made further noting Richard's care and loyalty to the town goes beyond expressed words, expresses his appreciation in all done for the community and hopes that his municipal and government knowledge continues to be shared.

Councilor Pelletier gives appreciation noting Richard's many years of dedicated service to the community with anticipation and hope he continues his services by staying involved.

Councilor Bragdon extends thanks and appreciation to Richard noting he is very knowledgeable and brings a lot to the table.

Chair Golieb echoes all that has been said noting very well appreciated for all his services by the public, community and beyond, extends appreciation as some roles served are not seen and deserves acknowledgment, further extends appreciation to Richard noting he has put himself out in many thankless titles while serving as Interim Town Manager.

Public Comment: John Raymond, Highland Ave, thanks Richard for his dedication and years of service to the community, his willingness to help everyone and anyone through his community and veteran roles, notes his disappointment with apologies that he was not accepted as Town Manager stating he will be missed for he has stepped up to the plate as Interim with the many things the community is currently working on.

Sandra Sullivan, Zoom, thanks Richard for guiding the town through a very bad situation acknowledges all he had done for the town this past year as Interim.

Susan D'Alessandro, Zoom, expresses thanks to Richard with appreciation for filling in with leadership when the town needed him.

Tom Malcolm (FC), 73 School Street, extends appreciation for the many avenues Richard has worked through with conviction and great outcome, expresses sincere thanks for the past year of tranquility with great leadership further expressing honor having a great working relationship and assisting working hand in hand with each department, appreciates all he as done for the town, community, and its employees.

Diana Lakeman, Town Clerk, shares appreciation for Richard's leadership and guidance through a very uncertain year "steadying the ship through rough waters", knowing how to manage and assist each department while allowing space to learn, noting his equal dedication balancing with best interest for the town of Millinocket, the community and all municipal employees, and lastly noting his knowledge and great leadership qualities will be missed as well as his pride to strive for the best while treating everyone equal.

Richard Angotti, * Interim Town Manager, expresses thanks to everyone and for their kind words, states it has been a hard year, but having great employees made it easier, notes his management style is to lead by example further noting the manager does need to know all the working positions and processes of municipal government to properly know the Manager's role and obligations, to manage the staff, and to properly help and assist the citizens of Millinocket.

Public Hearing in at 4:49 pm.

ORDINANCE #4-2021 2nd Public Hearing - PROVIDING FOR: Amendments to Chapter 75, General Assistance, Code of the Town of Millinocket in Compliance with Title 22 M.R.S.A. §4305(4)

BE IT ORDAINED by the Town Council of Millinocket in Town Council assembled that the Millinocket Code, Chapter 75, by repealing Appendices A - H of the existing ordinance and replacing with Appendices A – I per the attached appendix; and

IT IS FURTHER ORDERED that this ordinance take effect 30 days after enactment.

Motion- Bragdon Second-Madore Vote 7-0 (First Reading: 12/9/2021)

Council Comment: Councilor Pray compliments GA/HR Director Lori Santerre and her presentation at the last meeting as the information was insightful and informative, notes the complexity of the job with compliments to the great staff and understanding their job and roles assisting the community.

Public Comment: none

Public Hearing out at 4:51 pm.

*Interim Town Manager's Report: December 23, 2021

- Attached is the Public Works directors cost breakdown for recycling. Also remember we shut down because of Covid and I would advise against starting back up until this pandemic is under full remission.
- We would like to praise Ralph Soucier, Jim Charette, and Jason Ingalls for their help on a medical call. Jennifer and Tom were on a call this morning for a patient that was having difficulty breathing along with other medical issues due to the size of the patient and their inability to help, Tom toned for more help and there was no one available. Tom then called Ralph and Jim to see if they could possibly help us get the patient loaded, without hesitation they showed up along with Jason and assisted us to get them loaded onto the cot and into the ambulance. Just wanted to let you know that is the dedication that we have in our Town Departments and the willingness to work to help whenever and wherever that help is needed. Many times, we take this for granted and just consider it as part of the job but I feel they need to be recognized and Thanked when they go out of their way to help other departments.
- The Council needs to continue working on the ordinance for short term rentals.
- We need to install shelving in the vault downstairs. Our Katahdin has the shelving, so we just need time and muscle to pick it up and set the shelves up in the vault so the files can be stored properly.
- Maine Technology Group as put together a presentation on our network and what we need to do to improve the integrity of the system for the future. Also, in the presentation is training for employees that I feel we need to protect the system. Please consider including this training for all email accounts. Yes, including council.
- I would like to take this time to thank all the residents and staff that have supported me over the past 11 months even though there was no town manager (the presses words) we have managed to keep the ship on a steady course handling manager duties, as well as Code duties, IT coordination, and any other issues that needed to be addressed.

Merry Christmas to all the residents of Millinocket, East Millinocket, Medway and a special Merry Christmas to our Staff!

**Additions: Holiday Closed Hours – Friday, 12/24/21 and Friday, 12/31/2021.

Respectfully Submitted, Richard Angotti, Interim Town Manager

Department Reports:

Public Works Activity Report:

Public Works: Working on downtown lamps. Couple of lights are out. Hanging Christmas decorations complete. Cutting back tree limbs on right-a-ways for safety. #10 Plow truck 2009 Sterling repairs to Exhaust DPF Filter per emissions control.

Transfer Station: Brush pile grinding completed. Metal pile reclaimed. Looking into MRC Joinder Agreement per Manager request. Talked to recycle broker about recycling. A lot of Town calling due to Old Town Mill request for recycle. Mill seems to be full. Looking into future needs for OCC Cardboard. Looking into Recycling from a budget standpoint at current pricing.

Cemetery: Closed

Respectfully submitted, Ralph Soucier, Director of Public Works

Assessor: The Brookfield appeal to the local board of assessment review has dominated our department. As you know, the board found in the Town's favor on Monday night. Brookfield's attorney has indicated that they will file with the state board. That will mean we have two years (4-1-19 and 4-1-20 assessments) pending with the board. She also indicated that they will be filing another appeal with me for the 4-1-21 assessment. It continues to be our opinion that they are not including all of their assets in their valuation estimate. A number of those items were brought to light during the appeal hearing. It was very helpful to have Rick A involved during this appeal process. His overall knowledge of the mill site and the electrical/hydro components were very beneficial to our case. I want to thank the council for their support and for providing me with the tools that I have needed to answer these appeals.

Respectfully, Lorna Thompson

Manager of Human Resources, Welfare Director, and Bookkeeper

Human Resources Director: Personnel /WC/Unum, Assisting Town Manager and Department heads, Office Responsibilities, Preparing for year end, Interviewing for Community Initiatives Director, Drug/Alcohol Testing

General Assistance Director: Assisted individuals to meet their unmet needs, Submitting reimbursement, Attended listening session on LD 964 (Recovery Houses)

Bookkeeper: Processed payroll for Town and Wastewater employees, to include the warrants for the taxes. AP warrants for this week's council meeting.

Lori Santerre, Human Resource Director

RECREATION DEPT: I just submitted a grant to the community foundation for \$5000 to purchase skates, a skate sharpener, and a skate rack for the skating rink. This is so citizens that don't own skates and want skate they can borrow them. We just finished the wreath lightings for both elementary schools and Medway Middle school this week. We buy wreaths for the schools, and they sing Christmas songs and countdown to light the wreath and we provide candy canes and hot chocolate after. We are still supervising pee wee basketball two nights a week. We received the new pick up for the Recreation Department.

Respectfully Submitted, Jody Nelson

Code Enforcement:

Respectfully Richard Angotti

Airport Operations: The G.A.R.D. system has recorded 18 aircraft operations this month to date. Plowed for the first time this season on 12/16. The equipment worked as expected. Waiting for a couple of things to be completed on the Loader, to return to service.

Safety: Department safety meeting was cancelled. Yaktrax creepers were distributed to employees. Working on an inventory of all items that require an SDS (safety data sheet), to make sure everything is up to date.

Administration: \$37,720.19 was processed for reimbursement from the FAA to cover invoices for the master Plan. Waiting for a date to meet with logging contractor to go over tree harvesting at the Airport. Processing of bills and payroll is up to date, along with other associated paperwork.

Respectfully submitted, Jeff Campbell, Airport Manager

Town Clerk/Tax Collectors Office: Totals include December 4th through December 17, 2021, Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$310,627.83 were collected, which involved 777 transactions processed in Trio.

**Attached*, Finalized all council meeting minutes. Sharon processed current Motor Vehicle weekly report, 65 vehicles were processed in the past two weeks, totaling \$17,437.05 in excise tax. Motor Vehicle Weekly Reports are current and up to date. 49 vehicles totaling \$12,441.25 in excise tax were processed weekending 12/10/2021, and 69 vehicles totaling \$13,393.39 in excise tax was processed on week ending 12/03/2021.

Sharon sent out 17 letters for delinquent Personal Property accounts for 2015-2021 tax years in consideration to bring in tax revenue. **List Attached*. Sharon had a zoom class through Maine Municipal on small claims procedures on Monday December 20th. Tax payments have started to come in for the second half tax bills, due date is January 13, 2022. Tax bills and wastewater bills are still being returned to sender-examples: moved no forwarding address, no mail receptacle, temporary away- I have been resending and researching on where to send these bills. Fulfilling requests of tax information as well as providing normal daily requests of motor vehicle and wastewater account balances via e-mail, fax and phone calls. Processing daily mail, online, phone, and drop box payments. Season final cemetery recording of deeds, cards, and mapping updates of new internments and purchases; final as the Cemetery grounds closed on December 2nd due to seasonal weather.

Creating Agendas, posting advertisements of public hearings, Ordinance notifications and local paper advertisements, Email correspondence, returning phone messages and inquiries of account details and totals.

Election: 2022 Caucus preparations **Attached email from Democratic Party*, Update voter registration additions, deletions, and corrections. Other Items: Yearly letter from Susan Collins for Annual report ***

Attached, 2022 Dog tags for registrations available October 15th as the current registrations expire December

31, 2021; Mandatory Late Fee: February 1, 2021. **Proof of Rabies Vaccination Certificate is Required for Registration**, 2022 Snowmobile Registrations available. 2022 Boat Registrations available, 2022 Transfer Site Stickers are now available: *Annual Fee: Town \$20, County Twps. \$10.00*, 2022 IF & Wildlife Game Licenses are available as of December 1st. Roxanne and Amber continue to improve the preservation of vital records by indexing, inserting the records into acid free sheet protectors, and storing.
Respectfully, Diana M. Lakeman Town Clerk/Deputy Tax Collector, Sharon A. Cyr Tax Collector/Deputy Clerk

Treasurer: The 2022 Worker's Compensation premium is \$198,792, which includes Wastewater Treatment employees. This is \$7,168 lower than 2021's unaudited premium. The payroll base for the 2022 premium is \$162K higher than 2021, however the experience modification rate has dropped from 3.09 to 2.71 (.38 decrease) which was a considerable factor in Reducing the premium. Any change in premium due to the police department elimination had already been adjusted in 2021 and thus are not a factor in the 2022 premium Reduction. I have been quite involved with the auditors providing more information as they prepare the FY21 audit report for review. I am still working through issues uncovered with transferring the school lunch account online deposits from Katahdin Federal Credit Union to Bangor Savings Bank.
Mary Alice Cullen, Treasurer, Town of Millinocket

Wastewater : Wastewater Operations Report. The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed on a daily basis. Due to the required Versant Power System upgrade at the treatment facility, the Underwood Electric, Inc. bill will be charged to E2800-1387 Treatment Plant Repairs account. This bill along with the new heat pump installation is considered treatment plant repairs. This will overrun this account but will easily be covered by the overall capital budget.
James Charette, Superintendent, Millinocket WWTF

Fire: Monitoring crew and making sure that everyone is trying to keep safe and mentally conditioning during stressful times. Worked with MRH and conducted COVID vaccination clinic at Granite Street School. Worked with ACO and held drive thru rabies shot clinic at Fire Dept. Reminded crew to wear masks and keep station locked down. Crew member back from positive COVID. Worked with apartment building owner on code issues with building and provided necessary Life Safety Code requirements. Met with Deb Roundtree from (EMCC/KHEC) and Jeff Brown (EMS Coordinator for EMCC) on EMS training needs in our area, excellent discussion, and ideas on how to develop an EMS training site at Katahdin Higher Education Center. Stryker maintenance was here and repaired issue with one of our cardiac monitors and Preventive Maintenance done on all three units while he was here. Upgrade completed on Stryker cot as well. Met with building owner that was doing upgrades and looking for information concerning Life Safety Code. New Air Compressor has arrived and working with Fire Tech and Safety on plans for installing unit. Demand on staff has increased with constant uptake in COVID cases in our community, working to keep everyone safe and healthy. Chief Thomas Malcolm AEMT, FLSE, EMA Director, Public Health and Safety Officer, Millinocket Fire Department

Police Department: *Attached

Council Comments: Councilor Danforth expresses the need for with request that information concerning the transfer site not recycling gets distributed to the public via website and Facebook page for better knowledge and understanding, addresses with inquiry the concerns to readdress the short term rental application process with anticipation to move forward taking to the committee, inquires Maine Tech network restructuring costs not including labor and all materials with appreciation for information and its importance going forward, expresses appreciation to Lorna, Assessor, concerning Brookfield appeal, shares excitement for potential of receiving skates for public use with Recreation grant.

Chair Golieb informs intent concerning Short Term Rentals bringing to Economic Development Committee to freshen up language pertaining to the application process.

Councilor Pray thanks for the detailed report, compliments to Tom with praise to Ralph and Jim responding to Tom's call out to other town departments with the need for a lift assist noting this shows the commitment of

our town employees further noting the need to address this issue looking into current contracts with the lack of availability of assistance, states the basic need for contact information should be required addressing the STR concerns, informs the network upgrade proposal is money well spent to straighten out the connectivity concerns and current issues with anticipation to visit next budget, *ITM Angotti notes Maine Tech has a 5 minute training to all network users to identify and familiarize with phishing/scamming emails, Pray notes training is a good idea understanding issues and concerns with being locked out of system could be very devastating and debilitating for some towns if hacked, referencing shortage in available ambulatory assistance suggests advocate to State to utilize relief funds to alleviate staff with compensation, expresses criticism ITM Angotti for personally purchasing all the Yack Tracks for the employees of the Town of Millinocket as this should be an obligation of the town and the tax payers responsibility for the safety of the town employees. *ITM Angotti expresses his intent as employee safety is necessary and priority.

Councilor Madore echoes thanks and respect to those departments who assisted Tom on medical calls with lift assist, inquiries shelving to be utilized from Our Katahdin offering his availability and willingness to assist with suggestion to utilize Public Works department trucks, supports all should utilize available training to recognize malware agreeing the town office needs upgrade for networking restructure, compliments Public Works with the town's Christmas decorating, tree liming and cleanup of roadside brush for visibility and easier plowing, addresses concerns of recycling costs versus transfer site usage cost anticipating comparing costs and revenues if recycling is reinstated concerns being cost prohibited, glad to hear Richard Angotti available for Brookfield hearings noting thanks to Assessor for her extra efforts, inquires number of applicants chosen for CID position interview, *ITM Angotti states two applicants chosen for interview; applauds Rec. Director Jody Nelson for grant proposal an intention for rentable skates for public use, notes rabies clinic held at fire station went well keeping all attending safe with reminder to register dogs, expresses appreciation to all departments and staff working through covid and kept working and maintaining the town government while going through extreme circumstances.

Councilor Bragdon, Recreation grant proposal is amazing news with great intentions and expansions, inquires if Maine Technologies anticipates including current network setup with new proposed system, *ITM Angotti explains yes intention is to include to keep electronics separate, states phishing is an issue throughout entire community pleading to all to be aware, agrees transfer site recycling information to be available on the town's website for community knowledge, inquires of monies and budgeted lines addressed with concern in order at prior meeting, *ITM Angotti informs he will get this information.

Public Comments: Sandra Sullivan, Chat, town has wonderful employees help out each department, but need appropriate staffing on ambulance scheduled rotation while inquiring if departments are trained in lift assists with concerns the reason the Police Department no longer assists.

John Raymond, President Northern Timber Cruisers, reminder that the Mackenzie grant for the bridge for recreational crossing needs to be put in in the month of January, informs the \$250,000 is an agreed amount the county will fund noting also agreement going out for other grant funding in the process, informs the grant proposal application is turned in an wants to make sure the Recreation Director moves forward on their end, *ITM Angotti informs John that the recreation department took care of their portion next day after receiving the grant proposal.

UNFINISHED BUSINESS: n/a

NEW BUSINESS:

ORDER #325-2021 PROVIDING FOR: Execution of the Town Warrant for December 23, 2021

IT IS ORDERED that the Town Warrant for December 23, 2021, in the amount of \$511,158.12 is hereby approved.

Motion- Madore Second- Bragdon Vote 7-0

Councilor Comment: Noted the larger expenses: Thornton Bros, East PD Contract, Versant Power, Hailey Ward (Vet. Park), Eaton Peabody, Fire Safety, Honeywell, Hall/Tanner (ME Municipal), Maine Water, MRC, Northern Timber Cruisers.

Public Comment: John Raymond, NTC President, notes the payment is a pass through for trail work at no cost to the town.

ORDER #326-2021 PROVIDING FOR: Execution of the Wastewater Warrant for December 23, 2021
IT IS ORDERED that the Wastewater Warrant for December 23, 2021, in the amount of \$48,406.18 is hereby approved.

Motion- Madore Second- McEwen Vote 7-0

Councilor Comment: Noted the larger expenses; Underwood Electronics (Heat Pump), Maine Water, Maine Municipal.

Public Comment: none

ORDER #327-2021 PROVIDING FOR: Authorization to Accept Memorandum of Understanding
IT IS ORDERED that the Millinocket Town Council authorizes the Town Manager to execute the Maine Development Foundation, Downtown Development Community Partnership, Memorandum of Understanding Agreement and accept any resulting funds per the attached agreement.

Motion- McEwen Second- Danforth Vote 7-0

Council Comment: Councilor Danforth informs this is a great opportunity to work with Maine Development Foundation for Downtown Revitalization

Councilor Madore notes great work has been done and continuing work with Maine Development Foundation will be worth while moving forward, anticipates working with the foundation.

Public Comment: none

Reports and Communications:

- a. *Warrant Committee* for January 13, 2021, Council Meeting: Councilor Pelletier and Councilor Pray.
- b. *Chair's Committee Reports:* Councilor Danforth references prior email sent to all councilors from Maine Council on Aging expressing opportunity for support with municipal assistance for healthy aging project and data research, looking for support to submit application of interest noting some municipal obligations if approved requiring community work group to host 6 meetings within the first year, further noting project will work well with Age Friendly projects and AARP data research; Councilor Madore inquires if there is any cost, Jane informs no cost involved for municipality; Chair Golieb inquires timeline to submit application and suggests order for next council meeting and to send Diana the application for back up information to the order.
Councilor Madore informs have resumed meetings with Our Katahdin every two weeks noting Councilor Danforth and himself getting up to speed and looks forward continuing meetings with Our Katahdin addressing mill site intentions.
- c. *Two Minute Public Comment:* Richard Angotti, *ITM, pleads to the public Covid is still here affecting the community and stresses to mask up and take all precautions, reminds the community the Municipal offices will be closed 12/24/2021 and 12/31/2021 for holiday observations noting masks are required inside all municipal buildings.
John Raymond, Highland Ave, Norther Timber Cruisers President, informs the current status securing all permits to connect east to all KRMT trail system for recreational vehicles, would appreciate dialog with council proposing funding agreement for new trail as a passthrough until funds are reimbursed noting budgeted items and granted approved amounts to receive proposing assist needed only until reimbursements are received, states official announcement coming soon.
Councilor Madore informs this has been done in the past and has been a great boom to the community and economy noting Northern Timber Cruisers good standing paying bills due, suggests taking into consideration great project for the Town to support and anticipates addressing during budget proposals.

Chair Golieb wishes all a very Merry Christmas and Happy New Year.

Motion to adjourn at 5:48 p.m. –Danforth, Second – Bragdon Vote 7-0

December 30, 2021

The Executive Session was brought to order by via Zoom only at 4:30 pm by Chair Golieb.

Roll Call:

Town Council Members Present:

Golieb via Zoom	Madore via Zoom
Bragdon via Zoom	Pray via Zoom
Pelletier via Zoom	McEwen via Zoom
Danforth via Zoom	

Also in attendance: In Public - Peter Jamieson joined via zoom at 4:39 pm.

- Entered Executive Session - @ 4:35 pm.

Order #328-2021 PROVIDING FOR: Executive Session of the Town Council

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. Section 405(6)(A) for discussion on personnel matters.

Motion – Pelletier Second – Madore Vote 7-0

Peter Jamieson exited at 5:14 pm.

Motion to Adjourn @ 5:46 pm –Madore,

Second- Danforth

Vote 6-1 (Pray/Opposed)



Millinocket

Maine's Biggest Small Town

Town Manager's Report ~ 1.13.22

Onboarding:

- Mr. Angotti and I spent valuable time together, discussing aspects of the manger position, ongoing projects, traded keys and passwords, and toured the facility. I very much appreciated the download and his offer to remain in contact with me if I run into any questions regarding work he had done while serving as interim manager, the same for code enforcement. He has twice now stopped what he was doing to run over and help me figure out a situation at hand. I thank him for his willingness to provide me with support as a settle in.
- The department heads and staff have been incredibly helpful in my first week on the job. I can say with certainty that, functionally, this municipal staff is a well-oiled machine and works great to support one another. Lori Santerre, Diana Lakeman, and Mary Alice Cullen have been especially helpful in their roles, bringing me up to speed on various items and processes.
- Our arrangement with Peggy Daigle is proving to be a worthwhile investment so far. She is such a wealth of knowledge on the operational and technical aspects of municipal government, as you know. I appreciate the opportunity to work with her as I begin my work as Town Manager.

Dept. Head Meeting:

- My initial meeting with department heads went well. It was a great opportunity to meet with the entire group. We discussed each department in overview, what challenges they are facing, and what they need from me. This gave me a good understanding of each department. Soon, I will be scheduling more time with each of them to do a deeper dive, one on one, to discuss further.

CDBG Bid Opening:

- Jared Merry from Haley Ward and I had the bid opening for the CDBG project this past Friday afternoon. We had received one bid. This bid is from Underwood Electric and came in at \$489,400.00, roughly \$190,000.00 over the original project. We are all aware of the rise in cost and availability of materials, labor shortages, etc. all related to the current covid pandemic. Understanding the timeline of this project, that is not a surprise. Jared and I did reach out to the contractor to request further breakdown of cost, separating the Veteran's Park piece and the Penobscot Avenue lighting piece. We feel it may be possible to complete half of the project within the original budget at this time and seek additional funding for the remainder of the project. The contractor did agree to do that for us and we are waiting to see that information. At that point, we will consider all aspects, gauge feedback, and look to make a recommendation to the council for decision.



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Mobilize Katahdin:

- I have continued participation with the Mobilize Katahdin Coalition, having been involved in prior roles. We heard last week from MRH CEO Dr. Peterson spoke about the current surge of covid pandemic and cases locally. There was discussion of possible action to take locally regarding masking, etc. for the Town of Millinocket. I was joined by Councilors Pray, Pelletier, and Danforth. Danforth of course with her hat Thrive Penobscot hat on as host.

Code Enforcement Needed:

- Stemming from input of councilors, I am researching the possibility of a full time Code Enforcement Officer. I do believe a full-time position is justifiable, knowing the amount of currently back logged CEO related work and the potentially for far more work moving forward as we see more development on the former mill site and throughout town. I have spoken with Town Mangers in similar communities (Maddison, Lincoln), regarding salary, full-time/part-time, benefits, etc. All have agreed that it is difficult to find a CEO these days and that the position needs to be attractive enough by way of salary and benefits to attract and retain them. My recommendation would be post full time in the **\$48,000 to \$55,000** salary range, full-time, with benefits. The total cost to the town associated with a position like this in this salary range would be upwards of **\$88,000 to \$90,000** when adding in the cost of a benefits package. That total number can vary, of course, depending on what health insurance package they were to choose, and so on.

Other Items:

- We received a nice thank you letter from Maine Public in response to the Town of Millinocket's recent donation of \$200. I have attached a copy of that letter for you to see.
- Looking for discussion of purchasing Elks Land for development.

Respectfully Submitted,

Peter Jamieson, Town Manager.

Department Updates:

Public Works:

- Loaded pails of sand and delivered to the Fire House for "Age-Friendly Project" Public Use.
- Plowed small storms the month of December. Rain was an issue as ground temperatures were cold.
- Fleet Maintenance- All fleet vehicles running well.



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- Budget expenses year to date are: PW Admin 0402 = 42% spent, Garage Maintenance 0403 = 27% spent, and PW Roads 0407 = 38% spent.

Transfer Station:

- Submitted some work on Recycling costs to the Manager.
- MSW is going into PERC Plant as the MRC has worked with us to make sure our garbage does not go to landfilling due to the New Facility in Hampden is currently shut down.
- The Electrical service upgrade from Emera to the Compactor Building and yard has been completed as a capital budget project approved last year.
- The metal pile in the yard has been reclaimed and the expected revenue based on today's market value and tonnage may be between \$20k and \$30k.
- Budget Expenses are in check at 48% spent year to date, and Revenues will be in the 60% collected range after the metal pile checks come in.

Cemetery:

- Closed until May 2022. Budget expenses are 58% spent year to date. Revenues will be over the top due to sale of plots and 85 burials this past summer.

Respectfully submitted,
Ralph Soucier, Director of Public Works

Human Resources Director

- Personnel
- Assisting new Town Manager and Department heads
- Office Responsibilities
- Preparing for 2022
- Ronald Preble retired on 12/31/2021 from the transfer site
- Drug/Alcohol Testing

General Assistance Director

- Assisted individuals to meet their unmet needs
- Submitting reimbursement

Bookkeeper

- Processed payroll for Town and Wastewater employees, to include the warrants for the taxes.
- AP warrants for this week's council meeting
- Month End warrants for benefits

Lori Santerre, Human Resource Director.



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Recreation Dept.

- Ice skating Rink should be ready for Saturday the 15.
- We are keeping busy with youth basketball.
- Working on the all-star teams schedule. We start our games this weekend.
- Working on Winterfest
- Working on the Katahdin Snow Down with Age Friendly Katahdin

Jody

Airport:

Operations

1. The G.A.R.D. system has recorded 30 aircraft operations this month to date.
2. The Airport has been plowed twice so far this month, runways are currently ice covered due to freezing rain.
3. Had a couple of electrical issues with the snow blower. Repairs have been made and it seems to be rectified.

Safety

1. Attended Department safety meeting on 12/29.
2. Completed monthly fire extinguisher inspections.
3. Completed bi-monthly fuel farm inspection.

Respectfully submitted, Jeff Campbell, Airport Manager

Town Clerk/Tax Collectors Office:

Totals include December 21st, 2021 through January 7, 2022, Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$2,191,237.22 were collected, which involved 1418 transactions processed in Trio. **Attached*

- Finalized all council meeting minutes.
- Sharon processed current Motor Vehicle weekly report, submitted up to date.
- Tax payments have started to come in for the second half tax bills, due date is January 13, 2022 with interest to accrue on January 14th.
- December month end reports for both departments have been reconciled, submitted, and mailed to all State agencies.
- Diana preparing for new Wastewater billing quarter, anticipate bills to be mailed by end of January.
- Staff is making courtesy reminder phone calls to unregistered dog owners, our attempts in hopes to get through the 27-page list prior to 1/31/2022.
\$25 late fee will begin 2/1/2022.
- Fulfilling requests of tax information as well as providing normal daily requests of motor vehicle and wastewater account balances via e-mail, fax and phone calls.
- Processing daily mail, online, phone, and drop box payments.



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- Creating Agendas, posting advertisements of public hearings, Ordinance notifications and local paper advertisements, Email correspondence, returning phone messages and inquiries of account details and totals.

Election:

- Updates daily to voter registration additions, deletions, and corrections.

Other Items:

- **2022** Dog tags for registrations available October 15th as the current registrations expire December 31, 2021

Mandatory Late Fee: February 1, 2021

****Proof of Rabies Vaccination Certificate is Required for Registration****

- **2022** Snowmobile Registrations available.
- **2022** Transfer Site Stickers are now available: *Annual Fee: Town \$20, County Twps. \$10.00*
- **2022** IF & Wildlife Game Licenses are available as of December 1st.
- Roxanne and Amber continue to improve the preservation of vital records by indexing, inserting the records into acid free sheet protectors, and storing.

Respectfully, Diana M. Lakeman Town Clerk/Deputy Tax Collector, Sharon A. Cyr Tax Collector/Deputy Clerk

Town Treasurer:

FY21 Audit – I have been reviewing the preliminary report and working the auditors on outstanding items most of this week. A revised report will be sent next week for continued review.

Liens

- Foreclosure notices mailed 12/22/21 to 13 accounts for unpaid sewer liens recorded July 27, 2020 on unpaid sewer bills dated 4/24/19 to 9/19/19. Liens will mature 1/27/2022.
- Foreclosures notices will be mailed next week to 25 accounts for unpaid FY20 property taxes for approximately \$25,933 in outstanding taxes, which excludes interest and fees. This lien will foreclose 2/21/22.

Year-End – I will be tied up most of the month working on the year-end tax reports due by January 31.

American Rescue Plan Act – Town received an additional \$260.88 of reallocated funds from this plan. The check was dated 12/30/21.

Mary Alice Cullen, Treasurer.

Wastewater Operations:



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- The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed on a daily basis.
- Currently we are in the process of installing a new fuel tank system for the generator at the treatment facility. This tank will replace the old skid mount tank which was seeping fuel on a regular basis.

James Charette, Superintendent

Fire:

- Monitoring crew and making sure that everyone is trying to keep safe and mentally conditioning during stressful times.
- Reminded crew to wear masks and keep station locked down.
- Demand on staff has increased with constant uptake in COVID cases in our community, working to keep everyone safe and healthy.
- Working with Dept. heads on upcoming Winterfest Parade and activities working various other organizations.
- Attended Annual Maine Ambulance Association meeting via ZOOM.
- Working on annual required OSHA/DOL trainings for town employees.
- Placed new Scott Air Packs in service received from MacKenzie grant.
- New air compressor and materials have arrived awaiting Fire Tech and Safety to do installation.
- Placed order through Penobscot County Emergency Management Agency for additional PPE items that are being made available through FEMA.
- Have provided information to requests on new Gas Alarm Law that took effect on Jan. 1st 2022.
- Meet with company that is interested in starting a business in Millinocket and what requirements they would have to meet per Code.
- Followed up on trash complaint and made sure that landlord was following guidelines that they were given on disposal of trash.
- Have one FF/EMT out of work awaiting test results for COVID.

Chief Thomas Malcolm AEMT, FLSE, JFS II

FIRE AND AMBULANCE RUNS REPORT FOR DECEMBER 2021:

AMBULANCE

Local BLS: 22

Local ALS: 27

Local No Transport: 10

Out of Town BLS: 2

Out of Town ALS: 2

Out of Town No Transport: 0

Police Stage: 0

Public Assist: 8

Lost Calls BLS: 5



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Lost Calls ACLS (Paramedic): 15

Lost Calls ACLS (Required Nurse): 0

FIRES

False Activation: (1-Broken Sprinkler Line, 1-Cooking)

Grass/Woods: (1-Car on Leaves)

Chimney: (1-Plugged Chimney (Mlkt. Lake)

Smoke Check: (1-Assist stove pipe issue)

Structure: (1-Microwave)

Electrical: (1-Connection to House, 1-Outlet)

Furnace: (1-Flooded Oil Burner)

CO Alarm: (1-Faulty Alarm-Old)

Chief Thomas Malcolm

Millinocket Fire Department

Police Department:

Staffing / Schedule / Training

- We have received some applications for the open Patrol Position. A hiring poster has been created for social media and will be posted soon. Hiring process will begin within the next few weeks.
- In-House Sergeant Position has closed. Process was delayed due to an officer testing positive for COVID and being out of work for several weeks.
- Four Officers attended training in January that was recently postponed due to COVID. The training, Street Smart Cop / Pro-Active Patrol Tactics, is highly regarded nationwide and focuses on drug interdiction.
- All Officers have completed yearly mandatory training and many officers have completed well more than the required elective hours during 2021.

Equipment:

- Cruiser MDT replacement update – Panasonic is now no longer providing updates on arrival. Chip shortage is leading to supply issues.
- Car 5 (Ford Taurus) suffered water pump failure. Car was able to be repaired locally and saved thousands of dollars compared to other quotes received.
- We are waiting to hear if our application was accepted to receive gun locks to be dispersed to the community at no cost to citizens.
- Waiting on more information about possible grant funding for AED's for police cruisers.
- Car 7 (Ford Explorer) had check engine lights on. Appears to be sensor issued that have been fixed.
- Car 2 waiting for repairs, believe shocks are bad.
- Call Notes (December 16thd – January 8th)
- 256 Calls for Service in Millinocket
- 612 Total Calls for Service
- 114 Traffic Stops



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- Notable Millinocket Stats

- 1 Assault
- 5 Bail / Probation Searches
- 1 Dead Body
- 4 Family Fights
- 1 Drugs
- 6 Operating After Suspension
- 3 Theft
- 14 Arrests / Charges Include
 - 4 traffic offenses
 - 2 warrants
 - 6 operating after suspension
 - 1 assault
 - 1 theft
 - 3 violations of bail
 - 1 drug possession

Notable Items :

- We would like to congratulate Peter Jamieson as being named the next Town Manager for the Town of Millinocket. We look forward to working with Mr. Jamieson and have been welcomed by him in his first week in his new position.
- Officers conducted a drug search warrant. Investigation is ongoing, charges forth coming for related charges.
- Officers have seen a very drastic increase in Mental Health related calls in recent weeks which has not only put a strain on PD staff but also hospital staff as well.
- Officers have been working with Public Works to try and educate citizens about parking ban and getting vehicles moved and issuing reminders to citizens so they can avoid tickets and/or vehicles being towed for snow removal.
- Court cases are being pushed out several months due to rising COVID cases and very large back log of cases. We are also still feeling the effects of limited admissions at PCJ.
- Cpl Fitzgerald is working on compiling 2021 statistics. This should be completed in a few weeks, but it is a very time-consuming task. Preliminary over 9600 calls for service were handled, over 2700 traffic stop conducted, and over 525 arrests.
- We have received "thanks" from State of Maine Uniformed Crime Reporting for our accurate, timely crime statistics. This too is very time consuming for Cpl Fitzgerald to complete.
- We are nearly completion of our Standard Operating Policy updates to conform with the changes from the Maine Criminal Justice Academy and our local policies. So far Cpl Fitzgerald has well over 50-man hours in this task.

Respectfully, Chief Cameron McDunnah



maine public

RADIO · TELEVISION · ONLINE

January 5, 2022

Mr. John Davis
Town of Millinocket
197 Penobscot Avenue
Millinocket, ME 04462

Dear Mr. Davis,

Thank you very much for the gift of \$200.00 this year — we are delighted to receive this show of support from the residents of Millinocket. Your generous contribution allows us to continue to serve and be responsive to the everchanging needs of Maine's communities.

This year, support from communities like yours helped to ensure that Maine Public remains a steady resource Mainers can rely on. A source of trusted news and information, a home for facts and the truth, and a place for engaging culture and the arts. Here are some of the many services you've helped us provide during the COVID-19 pandemic, and beyond:

- News stories are now available in Spanish, Portuguese, French, and Somali, and a new reporter was brought on to cover stories from Maine's immigrant communities and the economy.
- Your Vote 2020 and Maine's Political Pulse covered 2020's eventful election season, the aftermath, and its impact on our state.
- The Maine Public engineering team installed new backup generators at transmission sites to ensure continuous signal, no matter the weather.
- Maine Public served as the state's emergency broadcasting network, and the source for Maine CDC briefings, bringing vital public health info to a wide variety of accessible platforms.

Maine Public hopes to continue to provide residents of Millinocket with the high-quality entertainment and information they depend on. We truly appreciate your community's support for our efforts this year. Thank you for your vote of confidence.

Sincerely,

Curt Chadbourne

Director of Member Services, cchadbourne@mainepublic.org, 800-884-1717 x 3084

Receipt Search Report

Actual Date Between 12/21/2021 and 01/07/2022, Receipt Type Between 1 and 804

Receipt Summary

Type	Count	Amount
2 BOAT REGISTRATION	1	272.00
3 ATV REGISTRATIONS	4	185.00
4 SNOWSLED REG	146	17,096.41
5 GAME LICENSES	51	2,206.50
6 DOG LICENSES	3	122.00
11 TRANSFER SITE	2	718.00
15 AIRPORT	1	965.95
16 AIRPORT EXC/SALE TX	1	105.26
24 ADMIN	1	2,617.00
26 NOTARY FEES	2	15.00
30 REV SHARING/BETE	2	156,928.99
38 GRANTS	1	260.88
62 SCHOOL REVENUE 2597	9	369,044.34
65 PUBLIC WORKS/EXPENS	1	329.77
67 WW & SCHOOL BANK FE	1	2,546.03
70 SCHOOL PAYROLL TAX	2	27,865.59
90 Real Estate Payment	564	865,860.14
91 Tax Lien Payment	4	2,736.07
92 Personal Property Payment	18	675,656.05
94 Utility - Sewer Payment	177	14,117.80
95 Utility - Sewer Lien	3	740.35
99 Motor Vehicle	139	43,512.25
100 WASTE WATER PR TAX	3	2,934.84
111 TRANSFER STICKER TO	144	2,876.00
112 TRANSFER STICKER UN	24	240.00
800 Dog Registration	96	878.00
801 Death Certificate	4	150.00
802 Birth Certificate	9	147.00
803 Marriage Certificate	3	70.00
804 Burial Permit	2	40.00
	1418	2,191,237.22



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TOWN OF MILLINOCKET

The Millinocket Town Council is asking for volunteers to serve on the following board:

School Board: One (1) position to complete the term to expire November 2022.

Any resident wishing to serve on this board is urged to contact the Town Manager by January 11th, 2022. You may contact by phone: (207)723-7000 Ext. 5, in person, or send your letter of interest by email: manager@millinocket.org or mail to: Town of Millinocket 197 Penobscot Ave. Millinocket, ME 04462.



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TOWN OF MILLINOCKET

The Millinocket Town Council is asking for volunteers to serve on the following board:

Planning Board-Alternate: Two (2) alternate positions to complete terms that expire September 2025.

Any resident wishing to serve on this board is urged to pick up an application at the Town Clerk's Office or visit the town's website Millinocket.org. Completed applications can be returned to the Town Office by drop box, mail, email or in person as soon as possible. Feel free to email the Interim Town Manager manager@millinocket.org or Town Clerk townclerk@millinocket.org or mail to: Town of Millinocket 197 Penobscot Ave. Millinocket, ME 04462.

ORDER #1-2022

PROVIDING FOR: Execution of the Town Warrant for January 13, 2022
IT IS ORDERED that the Town Warrant for January 13, 2022, in the amount of
\$210,295.01 is hereby approved.

Passed by the Town Council _____

Attest: _____

A / P Check Register
Bank: BANGOR SAVINGS A/P

Town

Type	Check	Amount	Date	Wrnt	Payee
R	32034	67.00	01/13/22	200	00046 AUTOMATIC VENDING MACHINES
R	32035	9,480.30	01/13/22	200	00056 BANGOR SAVINGS BANK
R	32036	1,784.24	01/13/22	200	00869 BIDDEFORD INTERNET CORPORATION
R	32037	6,862.50	01/13/22	200	01869 BLOOMER & RUSSELL, P.A.
R	32038	231.65	01/13/22	200	02019 BREAKING THE CYCLE
R	32039	139.17	01/13/22	200	01883 CONSOLIDATED COMMUNICATIONS
* R	32040	* 45.82	01/13/22	200	01294 CRANDALL'S HARDWARE, INC. - VOID (over pymt)
* R	32041	* 6,147.52	01/13/22	200	00157 DEAD RIVER - VOID (over pymt)
R	32042	350.00	01/13/22	200	00701 DEPT OF PUBLIC SAFETY ADMIN SERVICE
R	32043	1,665.00	01/13/22	200	01775 DESIGNLAB, LLC
R	32044	379.02	01/13/22	200	00181 DYSARTS SERVICE
R	32045	2,112.00	01/13/22	200	02025 FARRELL, ROSENBLATT & RUSSELL, P.A.
R	32046	445.85	01/13/22	200	00222 FREIGHTLINER OF MAINE, INC.
R	32047	64.00	01/13/22	200	01629 GATEWAY PRESS
R	32048	31.00	01/13/22	200	00235 GILMAN ELECTRICAL SUPPLY (This is OK) marked in error. J.S.
R	32049	24.42	01/13/22	200	00250 HANNAFORD
R	32050	77.24	01/13/22	200	01488 HASKELL, LORRI L
R	32051	685.44	01/13/22	200	00311 JORDAN EQUIPMENT CO.
R	32052	35.00	01/13/22	200	00382 MAINE ANIMAL CONTROL ASSOC
R	32053	236.25	01/13/22	200	01516 MAINE FIRE PREVENTION
R	32054	1,940.45	01/13/22	200	01849 MAINE TECHNOLOGY GROUP LLC
R	32055	34,013.01	01/13/22	200	00037 MAINE WATER COMPANY
R	32056	190.86	01/13/22	200	00687 MALCOLM, THOMAS M.
R	32057	425.00	01/13/22	200	00447 MILLINOCKET FABRICATION AND
R	32058	17,966.45	01/13/22	200	00452 MILLINOCKET MEMORIAL LIBRARY
* R	32059	72.89	01/13/22	200	00456 MILLINOCKET, TOWN OF
* R	32060	* 56.58	01/13/22	200	00468 MOTION INDUSTRIES, INC. - VOID (over pymt)
R	32061	1,040.10	01/13/22	200	00471 MUNICIPAL REVIEW COMMITTEE, INC
R	32062	75,000.00	01/13/22	200	02100 MURRAY, PLUMB & MURRAY PA
R	32063	84.86	01/13/22	200	01819 NAPA AUTO PARTS
R	32064	6,741.78	01/13/22	200	01680 NEW ENGLAND SALT CO. LLC
R	32065	106.00	01/13/22	200	00511 OAK GROVE SPRING WATER CO.
R	32066	662.93	01/13/22	200	01669 OFFICE DEPOT, INC
R	32067	314.28	01/13/22	200	01537 PELLETIER MANUFACTURING, INC.
R	32068	226.05	01/13/22	200	00547 PINE STATE ELEVATOR COMPANY
R	32069	65.91	01/13/22	200	02101 POHANKA AUTO WEST INC.
R	32070	5,282.03	01/13/22	200	01596 PREBLE OIL COMPANY
R	32071	104.36	01/13/22	200	00584 REGISTER OF DEEDS
R	32072	15.39	01/13/22	200	00371 SANTERRE, LORI A.
R	32073	28,287.08	01/13/22	200	02088 T.Y. LIN INTERNATIONAL
R	32074	200.00	01/13/22	200	01576 TOWN HALL STREAMS, LLC
R	32075	52.00	01/13/22	200	00695 TOWN OF EAST MILLINOCKET
R	32076	83.26	01/13/22	200	00699 TRANSCO BUSINESS TECHNOLOGIES
R	32077	263.00	01/13/22	200	00863 TWIST, CAROL A.
R	32078	85.00	01/13/22	200	00731 TWO DUCKS ON AN ISLAND, LLC
R	32079	75.60	01/13/22	200	00737 UNIFIRST CORPORATION
R	32080	65.23	01/13/22	200	00748 US CELLULAR
R	32081	163.91	01/13/22	200	00748 US CELLULAR

Type	Check	Amount	Date	Wrnt	Payee
V	32082	0.00	01/13/22	200	01502 VERSANT POWER
R	32083	1,937.00	01/13/22	200	01502 VERSANT POWER
R	32084	179.77	01/13/22	200	01799 WEST BRANCH AVIATION LLC
R	32085	1,231.74	01/13/22	200	00779 WHITED FORD TRUCK CENTER
R	32086	15.00	01/13/22	200	01660 WILSON, TERRANCE
R	32087	254.99	01/13/22	200	00792 WINTERPORT BOOT
R	32088	122.38	01/13/22	200	02073 XEROX FINANCIAL SERVICES LLC

Total 208,888.31

* -- 6,249.92

Count

Checks	54
Voids	1

202,638.39.

003

0.*

45.82+

6,147.52+

56.58+

6,249.92*

0.*

208,888.31+

6,249.92-

000

202,638.39*

Town

Type	Check	Amount	Date	Wrnt	Payee
R	32089	1,022.88	01/11/22	202	02095 AMBULANCE MEDICAL BILLING
R	32090	32.95	01/11/22	202	01294 CRANDALL'S HARDWARE, INC.
R	32091	3,872.50	01/11/22	202	00157 DEAD RIVER
R	32092	28.29	01/11/22	202	00468 MOTION INDUSTRIES, INC.
R	32093	2,700.00	01/11/22	202	02083 RHR SMITH & COMPANY
Total		7,656.62			

Count

Checks	5
Voids	0

0.*
0.*
202,638.39+
7,656.62+
002
210,295.01*

ORDER #2-2022

PROVIDING FOR: Execution of the Wastewater Warrant for January 13, 2022
IT IS ORDERED that the Wastewater Warrant for January 13, 2022, in the amount
of \$172,888.04 is hereby approved.

Passed by the Town Council _____

Attest: _____

000

Type	Check	Amount	Date	Wrnt	Payee
R	9903	3,781.50	01/13/22	201	01505 ALLEN'S ENVIRONMENTAL SERVICES INC.
R	9904	73.73	01/13/22	201	00869 BIDDEFORD INTERNET CORPORATION
R	9905	185.98	01/13/22	201	00229 CARQUEST AUTO PARTS
R	9906	193.94	01/13/22	201	00157 DEAD RIVER
R	9907	152,822.73	01/13/22	201	01931 EUROVIA ATLANTIC COAST dba
★ R	9908	113.53	01/13/22	201	00235 GILMAN ELECTRICAL SUPPLY <u>VOID</u>
R	9909	236.26	01/13/22	201	00330 KATAHDIN MOTORS, INC.
R	9910	410.00	01/13/22	201	01849 MAINE TECHNOLOGY GROUP LLC
R	9911	325.11	01/13/22	201	00425 MCMaster-CARR SUPPLY COMPANY
R	9912	9,533.79	01/13/22	201	00456 MILLINOCKET, TOWN OF
R	9913	285.66	01/13/22	201	01819 NAPA AUTO PARTS
R	9914	55.17	01/13/22	201	01669 OFFICE DEPOT, INC
R	9915	566.50	01/13/22	201	00546 PIERCE ATWOOD LLP
R	9916	380.06	01/13/22	201	01596 PREBLE OIL COMPANY
R	9917	1,273.00	01/13/22	201	00584 REGISTER OF DEEDS
R	9918	35.00	01/13/22	201	00748 US CELLULAR
R	9919	2,638.08	01/13/22	201	01502 VERSANT POWER

Total 172,910.04

★ - 113.53

172,796.51

Count

Checks	17
Voids	0

6060

Type	Check	Amount	Date	Wrnt	Payee
R	9921	91.53	01/13/22	203	00235 GILMAN ELECTRICAL SUPPLY
Total		91.53			

Count	
Checks	1
Voids	0

002
172,796.51+
91.53+
172,888.04*

ORDER #3-2022

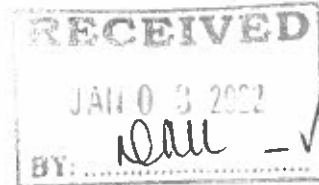
PROVIDING FOR: Approval of an Application for an Entertainment License for Elks Lodge #1521.

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

Elks Lodge #1521, 213 Aroostook Ave, Millinocket
d/b/a
Elks Lodge #1521, 213 Aroostook Ave, Millinocket

Passed by the Town Council _____

Attest: _____



#22420
#250 PL

TOWN OF MILLINOCKET

APPLICATION FOR A SPECIAL AMUSEMENT LICENSE

NAME OF APPLICANT Elks Lodge #1521 RESIDENCE 213 Arcoostook Ave
Millinocket ME

NAME OF BUSINESS Elks Lodge #1521 ADDRESS 213 Arcoostook Ave
Millinocket ME

NATURE OF BUSINESS Entertainment LOCATION TO BE USED 213 Arcoostook Ave

RESIDENCES OF APPLICANT IN LAST FIVE YEARS:

213 Arcoostook Ave

HAS APPLICANT HAD A LICENSE DENIED OR REVOKED? YES _____ NO
IF YES, CIRCUMSTANCES ARE SPECIFICALLY AS FOLLOWS:

HAVE YOU (INCLUDING PARTNERS OR CORPORATE OFFICERS) EVER BEEN CONVICTED OF A FELONY? YES _____ NO
IF YES, WHO - CIRCUMSTANCES ARE AS FOLLOWS:

COPY OF CURRENT LIQUOR LICENSE (IF APPLICABLE).

OTHER INFORMATION MAY BE REQUESTED BY THE MUNICIPAL OFFICERS.



STATE OF MAINE
 DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
 BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
 DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
 8 STATE HOUSE STATION
 AUGUSTA, MAINE 04333-0008



License for the Sale of Liquor

License Number	Issue Date	Expiration Date
CCP-1990-3058	01/30/2021	01/29/2022

This License is valid only between the Issue Date and the Expiration Date appearing on this document. This License may be used only for the Named Holder at the Location for which the License was issued. The person or business named in this License is authorized to sell or serve liquor with liquor content as permitted by Maine law for the license type designated in this License.

All licensees shall make available for inspection their licenses at the premises to which those licenses apply. This License or each type of License issued as part of this License is subject to fine, suspension or revocation pursuant to Title 28-A of Maine law. License fee is non-refundable and the License is non-transferable unless approved by the Bureau.

Legal Name of Licensee: B. P. O. ELKS, MILLINOCKET LODGE #1521
 Business Name of Licensee: ELKS LODGE #1521
 Address of Licensee: 213 AROOSTOOK AVENUE
 MILLINOCKET, ME

CODE	License Type and Description	FEE
CCP	CLASS I-CLUBS WITH CATERING PRIVILEGES-MALT LIQUOR, WINE AND SPIRITS	900.00
FF	FILING FEE	10.00

Total Fees: \$ 910.00

Timothy R. Poulin

 Timothy R. Poulin, Deputy Director
 Bureau of Alcoholic Beverages and Lottery Operations

ELKS LODGE #1521
 213 AROOSTOOK AVENUE
 MILLINOCKET, ME 04462

BUSINESS Elks Lodge #1521

ORDER # 3-2022

COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS



TAXES ARE CURRENT

RE: Yes No
P.P.: Yes No



WASTEWATER IS CURRENT

Yes No



POLICE INCIDENTS IN THE PAST YEAR

Yes No

(IF APPLICABLE PLEASE LIST)

**RE Account 143 Detail
as of 01/05/2022**

Name: MILLINOCKET LODGE NO 1521 BPOE OF U S & ELKS
 LODGE (AKA)
 Location: OUTER CENTRAL ST
 Acreage: 101 Map/Lot: R05-011
 Book Page: B5454P61

Land: 14,700
 Building: 0
 Exempt: 0
 Total: 14,700

2022-1 Period Due:

Ref1: TREE GROWTH
 Mailing: PO BOX 158
 Address: MILLINOCKET ME 04462

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2022-1 R	09/10/21	Original			477.75	0.00	0.00	477.75
	10/4/2021		A	P	477.75	0.00	0.00	477.75
		Total			0.00	0.00	0.00	0.00
2021-1 R					0.00	0.00	0.00	0.00
2020-1 R					0.00	0.00	0.00	0.00
2019-1 R					0.00	0.00	0.00	0.00
2018-1 R					0.00	0.00	0.00	0.00
2017-1 R					0.00	0.00	0.00	0.00
2016-1 R					0.00	0.00	0.00	0.00
2015-1 R					0.00	0.00	0.00	0.00
2014-1 R					0.00	0.00	0.00	0.00
2013-1 R					0.00	0.00	0.00	0.00
2012-1 R					0.00	0.00	0.00	0.00
2011-1 R					0.00	0.00	0.00	0.00
2010-1 R					0.00	0.00	0.00	0.00
2009-1 R					0.00	0.00	0.00	0.00
Account Totals as of 01/05/2022					0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

**UT Account 124953 Detail
as of 01/05/2022 - Sewer**

Name: ELKS LODGE BPOE 1521

PO BOX 158
MILLINOCKET, ME 04462

Location: 213 AROOSTOOK AVENUE

RE Acct: 0 Map/Lot: U05-148

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
262	10/29/21	Original		213.39	0.00	0.00	0.00	213.39
	11/15/2021		P	213.39	0.00	0.00	0.00	213.39
		Total		0.00	0.00	0.00	0.00	0.00
259	07/30/21			0.00	0.00	0.00	0.00	0.00
255	04/28/21			0.00	0.00	0.00	0.00	0.00
251	02/03/21			0.00	0.00	0.00	0.00	0.00
248	11/20/20			0.00	0.00	0.00	0.00	0.00
245	08/21/20			0.00	0.00	0.00	0.00	0.00
241	04/29/20			0.00	0.00	0.00	0.00	0.00
238	01/30/20			0.00	0.00	0.00	0.00	0.00
234	10/30/19			0.00	0.00	0.00	0.00	0.00
228	07/31/19			0.00	0.00	0.00	0.00	0.00
220	04/24/19			0.00	0.00	0.00	0.00	0.00
216	01/30/19			0.00	0.00	0.00	0.00	0.00
208	10/24/18			0.00	0.00	0.00	0.00	0.00
201	08/08/18			0.00	0.00	0.00	0.00	0.00
197	04/20/18			0.00	0.00	0.00	0.00	0.00
191	01/30/18			0.00	0.00	0.00	0.00	0.00
185	10/27/17			0.00	0.00	0.00	0.00	0.00
182	07/28/17			0.00	0.00	0.00	0.00	0.00
176	04/14/17			0.00	0.00	0.00	0.00	0.00
171	01/27/17			0.00	0.00	0.00	0.00	0.00
166	10/20/16			0.00	0.00	0.00	0.00	0.00
162	08/05/16			0.00	0.00	0.00	0.00	0.00
158	04/15/16			0.00	0.00	0.00	0.00	0.00
151	01/27/16			0.00	0.00	0.00	0.00	0.00
148	10/30/15			0.00	0.00	0.00	0.00	0.00
141	07/27/15			0.00	0.00	0.00	0.00	0.00
138	04/28/15			0.00	0.00	0.00	0.00	0.00
135	01/16/15			0.00	0.00	0.00	0.00	0.00
134	10/27/14			0.00	0.00	0.00	0.00	0.00
127	07/29/14			0.00	0.00	0.00	0.00	0.00
123	04/23/14			0.00	0.00	0.00	0.00	0.00
119	01/31/14			0.00	0.00	0.00	0.00	0.00
110	10/25/13			0.00	0.00	0.00	0.00	0.00
109	07/26/13			0.00	0.00	0.00	0.00	0.00
103	04/29/13			0.00	0.00	0.00	0.00	0.00
102	01/18/13			0.00	0.00	0.00	0.00	0.00
97	10/23/12			0.00	0.00	0.00	0.00	0.00
94	07/26/12			0.00	0.00	0.00	0.00	0.00
91	04/30/12			0.00	0.00	0.00	0.00	0.00
86	01/31/12			0.00	0.00	0.00	0.00	0.00
83	10/21/11			0.00	0.00	0.00	0.00	0.00
80	07/25/11			0.00	0.00	0.00	0.00	0.00
77	04/25/11			0.00	0.00	0.00	0.00	0.00
74	01/20/11			0.00	0.00	0.00	0.00	0.00

Diana Lakeman

From: Cameron McDunnah <empdchief@gwi.net>
Sent: Wednesday, January 5, 2022 2:53 PM
To: Diana Lakeman
Subject: Re: report of incident request

No issues. Thank you.

Cameron McDunnah
Chief of Police

East Millinocket Police Department
125 Main Street
East Millinocket, Maine 04430

(207)746-3555
empdchief@gwi.net

On Jan 5, 2022, at 2:18 PM, Diana Lakeman <townclerk@millinocket.org> wrote:

Requesting report of incident(s), if applicable, for the following business(s) for an Entertainment/Liquor License application to be brought to Council action on January 13, 2021:

- Millinocket Elks Lodge, #1521, 213 Aroostook Ave, Millinocket.

Best,

Diana M. Lakeman

Diana M. Lakeman

Town Clerk/Deputy Tax Collector/Registrar

townclerk@millinocket.org

197 Penobscot Avenue

Millinocket, Maine 04462

(207)723-7006/7007 Phone

(207-)723-7002 Fax

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

ORDER #4-2022

PROVIDING FOR: Approval of an Application for a Malt, Vinous and Spirituous Liquor License for Elks Lodge #1521.

IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for:

Elks Lodge #1521, 213 Aroostook Ave.

d/b/a

Elks Lodge #1521, 213 Aroostook Ave.

Passed by the Town Council _____

Attest: _____



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

TELEPHONE: (207) 624-7220
FAX: (207) 287-3434
EMAIL INQUIRIES: mainliquor@maine.gov

Thank you for your interested in becoming a licensed establishment to sell and serve alcoholic beverages in Maine. To avoid any delay in the processing of your application and the subsequent issuance of your liquor license, please use the following checklist to assist you in completing the application. If you are renewing your license, this checklist is useful as well.

- Your application has been completed in its entirety and is legible. For a renewal, please submit your application 30 days prior to the expiration date of your liquor license.
- Your application is signed and dated by a duly authorized person.
- The application is signed and approved by the Town or City Municipal Officers or County Commissioners.
- The license fee submitted is for the correct fee for the license class for which you are applying and includes the \$10.00 filing fee.
 - The check must be made payable to "Treasurer, State of Maine"; both the license and filing fees can be submitted on one check.
 - If the licensee/applicant(s) is in an unorganized township, the application must be approved by the County Commissioners and the \$10.00 filing fee must be paid to them. Please be sure to include a copy of the receipt of payment with your application.
- For a renewal, the dollar amount of your gross income for food, liquor and guest rooms, if applicable must be completed – see Section I.1
- A diagram of the facility to be licensed must accompany **all** applications whether for a new license or the renewal of an existing license
- If you are a registered business entity with the Maine Secretary of State's office like a corporation or a limited liability company, you must complete Section VII of the application. This does not need to be completed if you are a sole proprietor.
- Have you applied for other required licensing from other state and federal agencies? See attached list.

Important – all applications whether for a new license or to renew an existing license for an on-premises liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places to have their application approved and signed prior to submitting it to the Bureau for further consideration.

The address to send your completed application to:

1. Mailing address:
 - Bureau of Alcoholic Beverages and Lottery Operations
 - Division of Liquor Licensing and Enforcement
 - 8 State House Station
 - Augusta, ME 04333-0008
2. Courier/overnight address:
 - Bureau of Alcoholic Beverages and Lottery Operations
 - Division of Liquor Licensing and Enforcement
 - 19 Union Street, Suite 301-B
 - Augusta, ME 04330

The following licenses/permits may be required prior to be licensing as an on-premises licensee with the Bureau

Obtained ✓	License/Permit	State/Federal Agency to Contact	Telephone Number	Physical Location
	Seller Certificate or Sales Tax Number	Maine Revenue Services www.maine.gov/revenue	(207) 624-9693	51 Commerce Dr, Augusta
	Health License	Health and Human Services www.maine.gov/dhhs	(207) 287-5671	286 Water St, 3 rd floor, Augusta
	Victualer's License	Municipality where premise is located.	Contact your town office or county office	Contact your town office or county office
	Shellfish License	Marine Recourses www.maine.gov/dmr	(207) 624-6550	<ul style="list-style-type: none"> • 32 Blossom Lane, Augusta • 194 McKown Point Rd, West Boothbay Harbor • Lamoine State Park, Lamoine • 650 State St, Bangor • 317 Whitneyville Rd, Jonesboro
	Dance or Entertainment License	Fire Marshall's Office www.maine.gov/dps/fmo	(207) 626-3882	45 Commerce Drive, Suite 1, Augusta
	Federal I.D. Number	www.irs.gov	(800) 829-4933	
	Legal business names for corporations and limited liability companies and "Doing Business As" Names (assumed names)	Secretary of State, Bureau of Corporations, Elections and Commissions www.maine.gov/sos/ecc	(207) 624-7752	111 Sewall St, 3 rd Fl, Augusta
	Retail Beverage Alcohol Dealers Permit	Alcohol and Tobacco Tax and Trade Bureau (TTB) https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers	(877) 882-3277	

4. Indicate the type of license applying for: (choose only one)

- | | | |
|--|--|---|
| <input type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input type="checkbox"/> Bed & Breakfast
(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary | <input type="checkbox"/> Mobile Cart |
| <input type="checkbox"/> Tavern
(Class IV) | <input checked="" type="checkbox"/> Other: <u>Lodge FRATERNAL ORGANIZATION</u> | |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

213 Aroostock Avenue Millinocket, Maine

6. Is the licensee/applicant(s) citizens of the United States? Yes No

7. Is the licensee/applicant(s) a resident of the State of Maine? Yes No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

Yes No

Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

Yes No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? Yes No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Scott J. Moscone	3/11/58	Millinocket Maine

Residence address on all the above for previous 5 years

Name	Address:
Scott Moscone	30 Rhode Island Ave. Millinocket ME
Name	Address:
Name	Address:

13. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? Yes No

17. Does the licensee/applicant(s) own the premises? Yes No

If No, please provide the name and address of the owner:

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: _____

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Church

Distance: 900 feet

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 12/29/21


Signature of Duly Authorized Person

Signature of Duly Authorized Person

Scott J. Moscone
Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: January 13, 2022

Who is approving this application? Municipal Officers of Millsisocket

County Commissioners of _____ County

Please Note: The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title
	Chair
	Councilor
	Councilor
	Councilor
	Councilor
	Councilor

This Application will Expire 60 Days from the date of Municipal or County Approval unless submitted to the Bureau

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§6.3. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: Millinocket Lodge #1521 of the Benvolent and Protective Order of Elks of the USA
2. Doing Business As, if any: Millinocket Elks #1521
3. Date of filing with Secretary of State: _____ State in which you are formed: Maine
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Laura Rollins	105 Forest Ave MLKT,ME	10/18/1970	President	0
Ronald McInnis, Jr	198 Bowdoin St MLKT, ME	9/4/1966	1st VP	0
Kristy Allen	142 Westwood Ave MLKT,ME	1/28/1979	2nd VP	0
Brent Rollins	105 Forest Ave MLKT, ME	9/20/1966	3rd VP	0
Heather Ambrose	23 Katahdin Ave MLKT, ME	4/2/1986	trustee	0
Frank Whirty	P O Box 7 Lee, ME	7/10/1953	trustee	0

(Ownership in non-publicly traded companies must add up to 100%.)

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

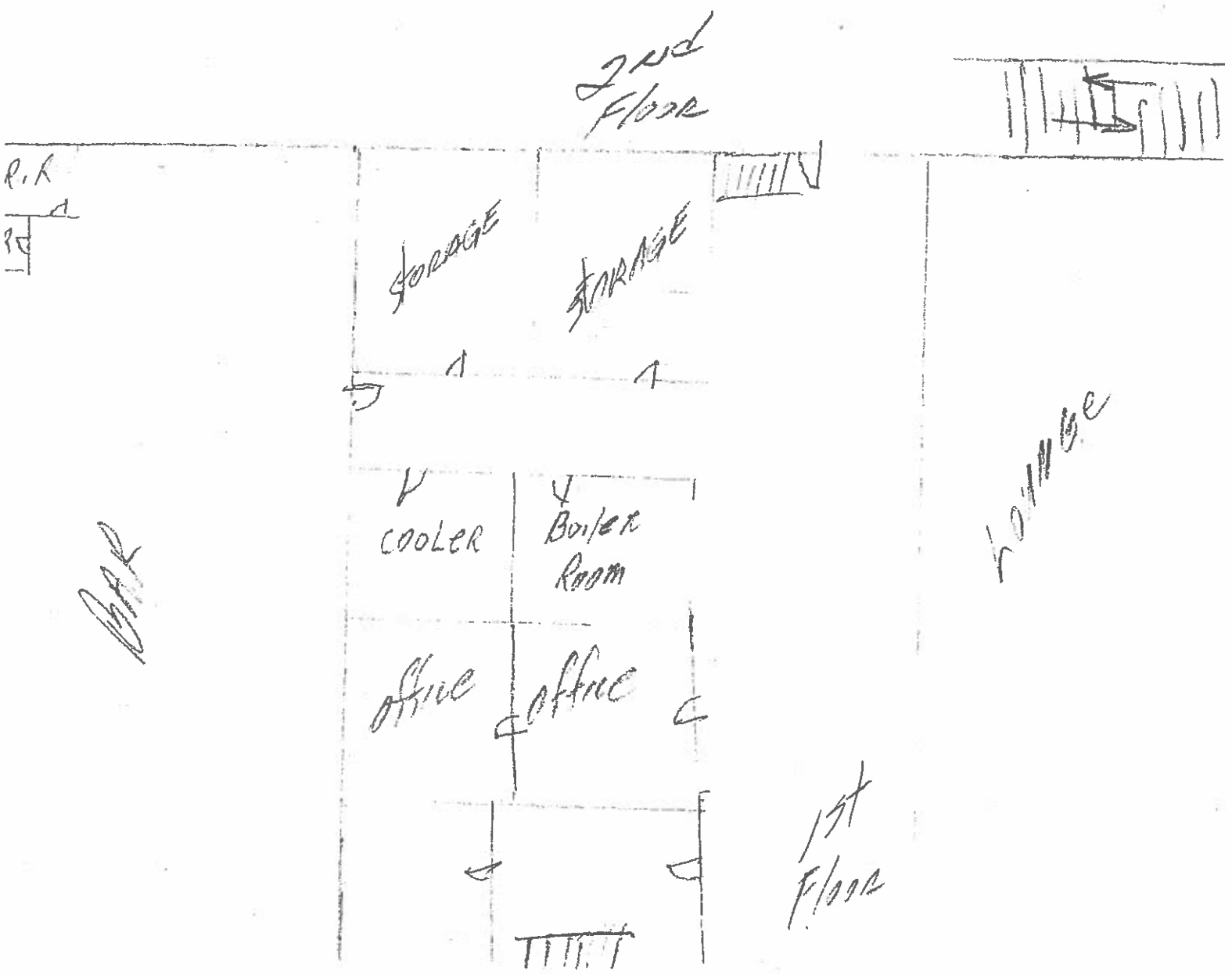
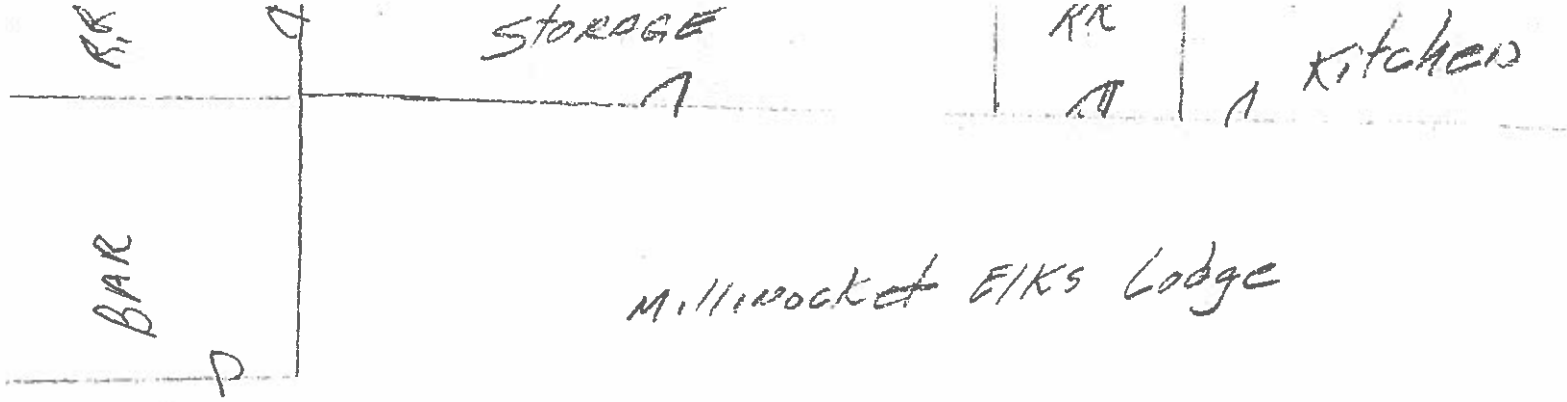
- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its Retail Beverage Alcohol Dealers permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

Please note: For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

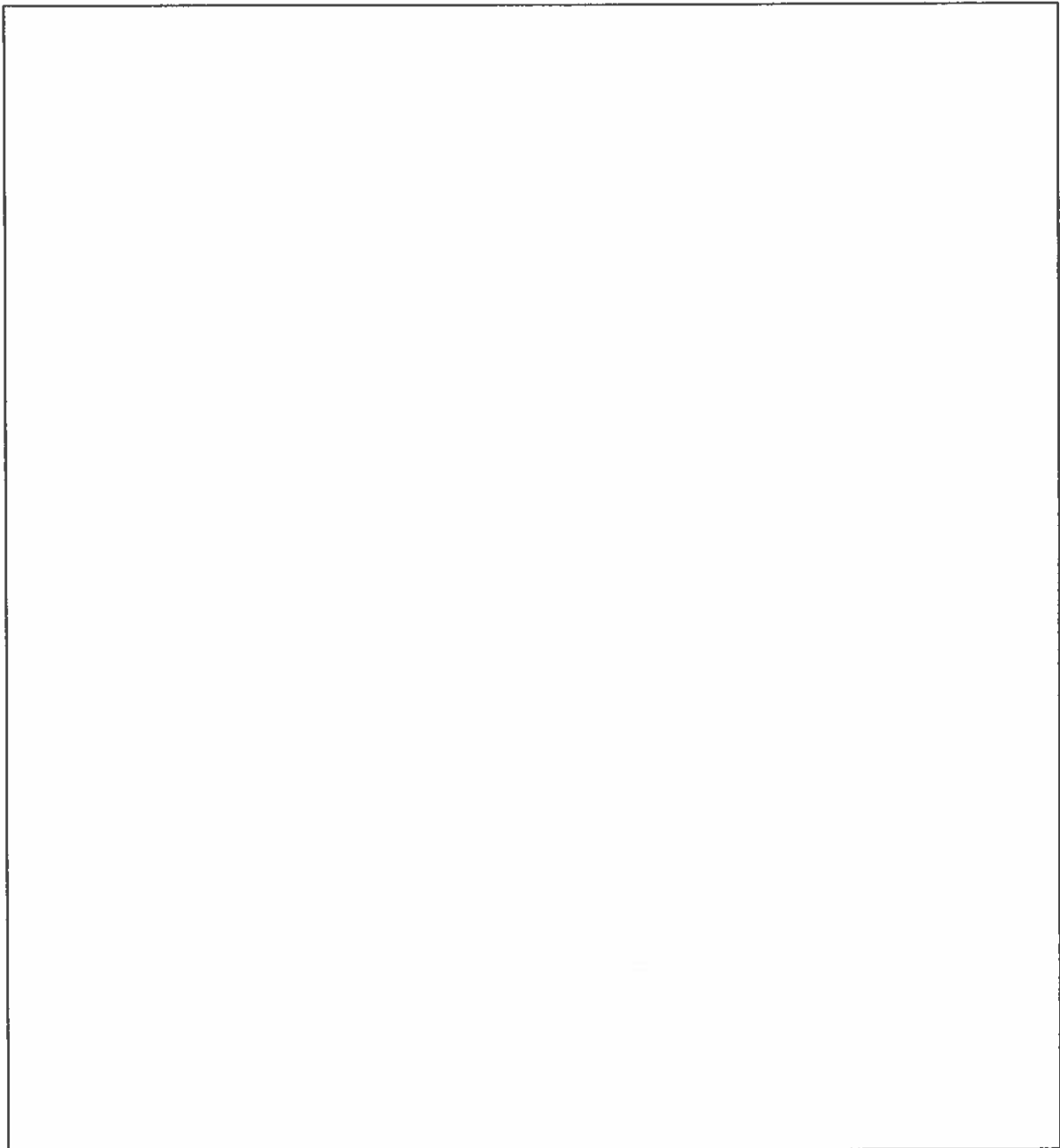
Class of License	Type of liquor/Establishments included	Fee
Class I	For the sale of liquor (malt liquor, wine and spirits) This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
Class XI	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Restaurant Lounge	\$1,500.00



Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



PROVIDING FOR Appointment to the Millinocket School Board

IT IS ORDERED that Millinocket Town Council appoints _____ to the Millinocket School Board for a term to expire November 2022 as a vacancy has resulted with the resignation of Peter Jamieson.

The following residents of Millinocket listed below have expressed interest in the appointment to the Millinocket School Board:

- 1. Richard Angotti
- 2. Julie Archie
- 3. Kevin Libby
- 4. Erika Mackin

PASSED BY THE COUNCIL: _____

ATTEST: _____

received
12/28/2021 DAL

Diana Lakeman

From: Jamieson, Peter <pjamieson@millinocketschools.org>
Sent: Tuesday, December 28, 2021 8:10 AM
To: Michaud, Kamma; Diana Lakeman
Subject: resignation
Attachments: P Jamieson - School Board Resignation .pdf

Good morning.
Passing along my resignation letter from the school board.

Best,
Peter

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

12/28/2021

To the Town of Millinocket and the Millinocket School Board,

As I have accepted the position of Town Manager with the Town of Millinocket beginning January 3rd, I must resign from the Millinocket School Board. My resignation will be affective 12/29/2021.

It has been an honor to serve on the School Board in Millinocket. I wish my colleagues the best moving forward.

Sincerely,

A handwritten signature in black ink, appearing to read 'Peter Jamieson', with a long horizontal flourish extending to the right.

Peter Jamieson

PROVIDING FOR: Annual Winterfest and Snowmobile Parade.

IT IS ORDERED that the Millinocket Town Council approves the following Street closures, as listed, on February 18th, 2022: Close the Bandstand parking Lot from 7:00 AM until 8:00 PM, close parking on the left side of Penobscot Avenue from 7:00 AM until 8:00 PM and accept the conditions for the annual Winterfest and snowmobile parade as outlined in the memo from Fire Chief Tom Malcolm and Public Works Director Ralph Soucier, a copy of which is attached to this order.

Note: The requested closures will help accommodate the Snowmobile Parade to kick off the Winterfest Activities.

PASSED BY THE COUNCIL: _____

ATTEST: _____

Diana Lakeman

From: Tom Malcolm
Sent: Wednesday, January 5, 2022 11:53 AM
To: Ralph Soucier; Peter Jamieson; Diana Lakeman
Cc: Empddboulduc@gmail.com; Cameron McDunnah
Subject: RE: Winterfest

Thanks Ralph that will be great, I am sure the PD will help to make sure that they do not park on it after the parade. And I think putting the light on flash for the parade is also a great idea.

Tom
Chief Thomas M. Malcolm A EMT, PHO, FLSE, EMA Director
Health and Safety Officer
Millinocket Fire Department
222 Aroostook Avenue
Millinocket, ME 04462
Office: 207-447-4126
Cell: 207-447-0911
Fax: 207-723-7022
chiefmalcolm@millinocket.org



From: Ralph Soucier <publicworks@millinocket.org>
Sent: Wednesday, January 5, 2022 11:38 AM
To: Tom Malcolm <ChiefMalcolm@millinocket.org>; Peter Jamieson <manager@millinocket.org>; Diana Lakeman <townclerk@millinocket.org>
Cc: Empddboulduc@gmail.com; Cameron McDunnah <empdchief@gwi.net>
Subject: RE: Winterfest

Public Works will be in around 5am. to put snow down on Penobscot left side Friday February 18th. We will install traffic cones on top of the snow to warn the public not to park on it during the day. Snow pickup will happen around 7:30p.m. Hopefully no vehicles will be on the trail as we intend to use the blower to load trucks.

Barricades and traffic cones will be provided.

Anything else needed just send an email.

Tom- I can put the traffic lights on flash at Central/Penobscot intersection just before the parade if everyone thinks it would provide added safety for the snowmobiles?

Ralph

*Ralph T. Soucier
Millinocket Public Works Director
20 Cedar Street
Millinocket, Maine 04462
Tel. (207)723-7030 Cell: (207)-731-9905*

From: Tom Malcolm <ChiefMalcolm@millinocket.org>
Sent: Wednesday, January 05, 2022 10:23 AM
To: Richard Angotti <manager@millinocket.org>; Diana Lakeman <townclerk@millinocket.org>
Cc: Ralph Soucier <publicworks@millinocket.org>; Empddboulduc@gmail.com; Cameron McDunnah <empdchief@gwi.net>
Subject: Winterfest

Peter,
Could you get this out to the Town Council for the upcoming Winterfest Activities.

Friday, February 18th close the Bandstand Parking Lot from 7A till 8P, close parking on the left side of Penobscot Ave from 7A to 8P.

This will help to accommodate the Snowmobile Parade to kick off the Winterfest Activities. Thanks.

Tom
Chief Thomas M. Malcolm A EMT, PHO, FLSE, EMA Director
Health and Safety Officer
Millinocket Fire Department
222 Aroostook Avenue
Millinocket, ME 04462
Office: 207-447-4126
Cell: 207-447-0911
Fax: 207-723-7022
chiefmalcolm@millinocket.org



ORDER #7-2022

PROVIDING FOR: Approval for the Chair of the Age- Friendly Millinocket Committee to submit the application to the Maine Council on Aging to participate as a pilot site in the Municipal Data Across Sectors for Healthy Aging Project.

WHEREAS Millinocket joined the AARP Network of Age- Friendly Communities in April of 2019; and

WHEREAS Age-Friendly Millinocket is in the process of writing an Age-Friendly action plan for the Town and data collected through this project would be valuable to this process and for future age-friendly planning efforts;

THEREFORE, IT IS NOW ORDERED that the Town Manager is authorized to sign a Memorandum of Understanding with the Maine Council on Aging, if Millinocket is chosen to participate in this project.

Note: There is no financial cost to the Town to participate. A copy of the application is attached.

PASSED BY THE COUNCIL _____

ATTEST: _____

**Application of Municipality to Participate in
Municipal Data Across Sectors for Healthy Aging Project
Applications Due January 14, 2022**

Maine Council on Aging (MCOA) is requesting applications from municipalities interested in participating as pilot sites of the Municipal Data Across Sectors for Healthy Aging (M-DASH) Project.

In January 2020, MCOA was awarded a Robert Wood Johnson Foundation grant to launch a short-term project called the Municipal Dashboard on Healthy Aging. The goal of that project was to create a prototype municipal data dashboard that could be used to make data-driven decisions about actions and investments that support healthy aging. MCOA worked with the City of South Portland to develop what has become a very effective data dashboard. Since then, three other municipalities have been added to the project (Eastport, Gray, and Hallowell), all of which have developed their dashboards and are receiving technical support for municipal action planning based on the data. The data has indeed demonstrated that different communities have different needs.

MCOA is now seeking four, additional municipalities that have interest and support from their municipal governments, citizens, and community partners to participate in this exciting initiative. This is an opportunity to help cities and towns better understand and meet the needs of their older residents. Participants will receive technical assistance in developing data for their communities and in action planning based on the data in the first year. Two of the communities will also receive technical assistance in implementing an aspect of their plan in year two. The two chosen communities will be based on the commitment of the municipality in completing the plan.

The commitments of the Municipal Partners and MCOA are as follows:

Municipal Commitments:

1. Participation in meetings by Town/City Manager and other officials, as appropriate
2. Assist in convening a local work group that includes town officials, residents, and community partners
3. Host six meetings with the work group during Year 1 (virtually or in-person, as circumstances allow)
4. Participate in planning meetings with MCOA staff, in-between working group meetings
5. Provide space for in-person meetings (if scheduled)
6. Collaborate with MCOA and community partners in obtaining data from local sources
7. Designate Town/City Manager or other staff to participate in quarterly in statewide meetings
8. Actively engage with MCOA to create a municipal level data dashboard
9. Work with group to identify actions the municipality and its partners can take to address the unmet needs of older residents and to prioritize those actions
10. Collaborate with MCOA on pursuing additional grant funding to fully support the project

MCOA Commitments

1. Work with Municipal Partners to build an effective, local community coalition that supports the project
2. Plan, design, and facilitate bi-monthly project meetings, as well as other meetings on specific topics, as necessary
3. Facilitate the development of municipal-level data sources for the dashboard, present findings and help in sense-making with the data

4. Facilitate the development of an action plan for the municipality, in addition to assistance with priority setting that will help identify first and subsequent actions
5. Design educational offerings that highlight models and solutions implemented by others to identified challenges
6. Host quarterly meetings of pilot site participants to facilitate shared learning
7. Support the development of outcome measures and overall evaluation of the project, upon completion
8. Support municipalities in identifying and applying for grant funding as appropriate

Municipality: Town of Millinocket Population: apprx. 4200

Name of Person Completing this Application: Jane Danforth

Title: Town Councilor & Chair, Age Friendly Millinocket Committee

Phone & e-mail: 723-5288 (w) j.danforth@millinocket.org

Please list potential partners/participants for your municipality (e.g., Town Manager, Board Member(s), other municipal staff, local age-friendly or lifelong community project participants, Area Agency on Aging, Community Action Agency, transportation/housing/healthcare providers, food pantry, etc.):

Age Friendly Committee members that includes town councilors, Town Manager, Fire/EMS Chief, Library Director, Lifelong Maine AmeriCorps Program Member, Downtown business owner, local food pantry, Mobilize Katahdin Transportation/Resource Navigator, EAAA, Thrive Penobscot/ Millinocket Regional Hospital, Katahdin Region Higher Education Center, Penquis and others.

Briefly describe your interest in this project.

Millinocket joined AARP's Network of Age Friendly Communities and States in April of 2019. The pandemic has interrupted our momentum since early 2020. This opportunity will help us get back on track around a collaborative project that will assist us in making data driven decisions that support our healthy aging projects and programs. It will also provide us with information and data to use in future grant applications.

X I am authorized to submit this application and understand the Town/City Manager will have to sign a Memorandum of Understanding agreeing to the above listed commitments if the municipality is chosen to participate in the project.

Completed applications should be submitted to project manager, Larry Clifford at larrypclifford@gmail.com. Deadline for submission is January 14, 2022.

Questions may be submitted to Jess Maurer at jmaurer@mainecouncilonaging.org.

ORDER #8-2022

PROVIDING FOR: Authorization for the Town Manager to execute and file all the necessary paperwork and deeds to complete the sale of a tax acquired property.

IT IS ORDERED that the Town Manager be granted authorization to execute and file all the necessary paperwork, including signing a Municipal Release Deed, to complete the sale of a tax acquired property located on 43 Oak St, Map U04, Lot 137.

IT IS FURTHERED ORDERED that the Tax Collector and/or Treasurer be authorized to abate all remaining taxes, sewer fees, and other expenses on the above-mentioned property.

All C & D waste will be handled in accordance with the Special Requirements for Sale of Property.

Any tenant remaining in the property shall be the responsibility of the bidder to evict or manage.

The following bids were received for this property which has a balance \$5,978.22 owed in back taxes, sewer fees, and other costs.

- | | |
|--------------------------|------------|
| 1. Gail Wourms | \$6,000.00 |
| 2. Otha Morris Goeh, JR. | \$6,701.00 |

*The bid was awarded to _____

PASSED BY THE COUNCIL: _____

ATTEST: _____

Bid Opening for Tax Acquired Properties (FORM)

Date/Time: 12:00 p.m., January 4, 2022

Separate Bids for Each Property:

[Please complete one sheet for each property you wish to bid on for purchase and submit separately in a sealed envelope.]

Property Location: Map U04¹³⁷, Lot 137 Address 43 Oak St Millinocket

NAME OR NAME'S THAT WILL BE ON DEED:

Gail Wourms

Mailing address: 96 Oxford St Millinocket ME

Phone number and e-mail: 207-731-3537 gailwourms@gmail.com

Bid Price: 6,000.00

Deposit Ten (10%) percent of the bid price (Certified Check or Money Order):

Does this property abut another property owned by the Bidder? NO

What do you plan to do with this property? Repair and use for long Term Rentals for Millinocket Res.

I have met your requirements and hope you will
Comments: Choose a Millinocket Res. over an out of town
/state bid or bid by Contractors. Thank you.

Bid Opening for Tax Acquired Properties (FORM)

Date/Time: 12:00p.m., January 4, 2022

Separate Bids for Each Property:

[Please complete one sheet for each property you wish to bid on for purchase and submit separately in a sealed envelope.]

Property Location: Map U04, Lot ¹³⁷ ~~137~~ Address 43 OAK ST.

NAME OR NAME'S THAT WILL BE ON DEED:

OTHA MORRIS GOEN, JR.

Mailing address: 239 W. MISTLETOE AVE #1

Phone number and e-mail: 210-825-3755 MORRIS.GOEN@GOENSOUTH.C

Bid Price: \$6,701

Deposit Ten (10%) percent of the bid price (Certified Check or Money Order):

Does this property abut another property owned by the Bidder? NO.

What do you plan to do with this property?
REMODEL AND SELL OR RENT

Comments: I OWN ANOTHER PROPERTY IN MILLINOCKET AIRPORT

ORDER #9-2022

PROVIDING FOR: Authorization for the Town Manager to execute and file all the necessary paperwork and deeds to complete the sale of a tax acquired property.

IT IS ORDERED that the Town Manager be granted authorization to execute and file all the necessary paperwork, including signing a Municipal Release Deed, to complete the sale of a tax acquired property located on 53 York Street Extension, Map U12, Lot 61.

IT IS FURTHERED ORDERED that the Tax Collector and/or Treasurer be authorized to abate all remaining taxes, sewer fees, and other expenses on the above-mentioned property.

All C & D waste will be handled in accordance with the Special Requirements for Sale of Property.

Any tenant remaining in the property shall be the responsibility of the bidder to evict or manage.

The following bids were received for this property which has a balance \$2778.18 owed in back taxes, sewer fees, and other costs.

- | | |
|--------------------------------|------------|
| 1. Daniel & Mellisa Bernardini | \$3,005.00 |
|--------------------------------|------------|

*The bid was awarded to _____

PASSED BY THE COUNCIL: _____

ATTEST: _____

Bid Opening for Tax Acquired Properties (FORM)

Date/Time: 12:00 p.m., January 4, 2022

Separate Bids for Each Property:

[Please complete one sheet for each property you wish to bid on for purchase and submit separately in a sealed envelope.]

Property Location: Map U 12 , Lot 61 Address 53 YORK St. Extension

NAME OR NAME'S THAT WILL BE ON DEED: Daniel & Melissa

Bernardini

Mailing address: 129 Bradford Station Rd. Altam Me. 04468

Phone number and e-mail: 447-5713 (cell) 394-2272 (home)

bernardini.daniel@yahoo.com

Bid Price: \$3005.00

Deposit Ten (10%) percent of the bid price (Certified Check or Money Order): \$300.50

Does this property abut another property owned by the Bidder? No

What do you plan to do with this property? Build a small residence on property to stay when visiting family and friends in my hometown.

Comments:

ORDER #10-2022

PROVIDING FOR: APPROVAL OF AMENDMENT OF POLICE SERVICES CONTRACT TO PROVIDE FOR ADDITIONAL POLICE SERVICES

WHEREAS, Millinocket and East Millinocket are parties to a Police Services Contract for the provision of police services in the Town of Millinocket; and

WHEREAS, the Agreement provides a budget for three patrolman and a sergeant; and

WHEREAS, the demand for services is such that additional patrolmen and needed to respond to requests for police services and to provide for public safety; and

WHEREAS, the parties have agreed to increase the budget to provide for two additional patrolmen.

NOW THEREFORE,

IT IS ORDERED that the attached Amendment of the Police Services Contract to increase the number of patrolmen and budget for those additional officers is approved;

IT IS FURTHER ORDERED that the Town Manager is authorized and directed to execute and deliver the Amendment to the Contact;

IT IS FURTHER ORDERED that the Town Manager is authorized to take all action necessary to implement the amendment to the Contract.

IT IS FURTHER ORDERED that the Treasurer transfer funds from the undesignated fund balance to line E0201-1115 – Contract for Police Services as additional officers are hired through June 30, 2022 to cover the increased cost to the Town and to document the amount of such transfers by written memorandum to the Town Manager and Council on or about July 1, 2022.

IT IS FURTHER ORDERED that the Town Manager is directed to include the increased cost of the officers in the proposed budget for 07/01/2022 to 06/30/2023.

ATTEST: _____ PASSED BY THE COUNCIL: _____

AMENDMENT OF POLICE SERVICES CONTRACT

AGREEMENT made as of January __, 2022, by and between the **TOWN OF MILLINOCKET**, a Maine municipal corporation with a place of business at 197 Penobscot Avenue, Millinocket, Maine 04462 (“**Millinocket**”), and the **TOWN OF EAST MILLIOCKET**, a Maine municipality with a place of business at 53 Main Street, East Millinocket, Maine 04430 (“**East Millinocket**”).

WITNESSETH:

WHEREAS, Millinocket and East Millinocket are parties to that certain Police Services Contract with an effective date of December 22, 2020 (the “Agreement”) pertaining to the provision of police services as more particularly described therein; and

WHEREAS, by Amendment dated June 8, 2021, the term of the Agreement was extended to June 30, 2024; and

WHEREAS, the Agreement provides for three patrolman and a sergeant; and

WHEREAS, the parties recognize the need for additional police services in Millinocket in order to respond to requests for police services and to adequately provide for public safety in the community,

NOW, THEREFORE, in consideration of the mutual promises of the parties contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree to amend the Agreement as follows:

1. **Defination of Contracted Police Services.** As of the effective date of this Amendment, the sentence in the definition of Contracted Police Services which reads “East Millinocket anticipates hiring three patrolmen and one Sergeant in order to provide full time coverage in Millinocket.” is replaced with the following:

“East Millinocket anticipates hiring five patrolmen and one Sergeant in order to provide full time coverage in Millinocket .”

2. **Compensation.** As of the effective date of this Amendment, Section 4.0 of the Agreement is amended by replacing the following :

“July 1, 2021 to June 30, 2022

\$610,874.00 payable in Quarterly installments on the 1st of each quarter commencing July 1st, 2021 at the rate of \$152,718.50.”

is replaced with the following:

“July 1, 2021 to June 30, 2022

\$610,874.00 payable in Quarterly installments on the 1st of each quarter commencing July 1st, 2021 at the rate of \$152,718.50 based on three patrolmen and a Sergeant.

At such time as a fourth or fifth patrolmen is hired and starts patrolling in Millinocket, compensation shall be increased by the cost of each patrolman based on an annual cost of \$89,322.00 per officer for the remainder of the quarter ($\$89,322.00/365 = \244.72 x remaining days in the quarter) in which each officer works. East Millinocket shall invoice Millinocket for the increased cost of each such officer as each officer is hired and commences work.”

3. **Counterparts.** This Agreement may be executed in any number of counterparts, and by any party on separate counterparts, each of which as so executed and delivered shall be deemed an original, but all of which together shall constitute one and the same instrument, and it shall not be necessary in making proof of this Agreement as to any party hereto to produce or account for more than one such counterpart copy executed and delivered by such party. Copies of signatures that are either electronically transmitted or transmitted by facsimile may be used in place of original signatures on this Agreement and the parties agree to be bound by the same and hereby waive any defenses to the enforcement of the terms of this Agreement based on the form of signature.

4. **Authorization.** Each of the parties has the requisite power and authority to execute, deliver and perform this Agreement and all other instruments and agreements required to be executed, delivered or performed by such party, and this Agreement constitutes valid and binding obligations of the parties, enforceable in accordance with their respective terms.

IN WITNESS WHEREOF, Millinocket and East Millinocket have each caused this Agreement to be executed by their duly authorized officers, each as of the date first above written.

Witness:

TOWN OF EAST MILLINOCKET

Margaret N. Daigle, Selectwoman

Kyle Leathers, Selectman

Clint Linscott, Selectman

Michael Michaud, Chairman

Anthony D. Moscone, Jr., Selectman

Witness:

TOWN OF MILLINOCKET

By: _____
Peter Jamieson, Town Manager

ORDER #11-2022

PROVIDING FOR: Approval to Revise FY22 School Special Dedicated Revenue/Clearing Account

WHEREAS Order 181-2021 approved an estimated FY22 School special dedicated revenue or clearing account budget of \$1,570,000; and

WHEREAS the current such budget is estimated to be \$3,550,816;

IT IS ORDERED that the Millinocket Town Council approve the revised special dedicated revenue budget of \$3,550,816; and

IT IS THEREFORE ORDERED that \$1,500,000 is transferred from the unassigned fund balance to fund the additional cash flow requirements.

PASSED BY THE COUNCIL: _____

ATTEST: _____

ORDER #181-2021

PROVIDING FOR: Acceptance of State, Federal, or Other Sources of Funds

IT IS ORDERED that the Town of Millinocket Town Treasurer is authorized to accept and expend grants, including carryover amounts, from State, Federal or other Sources for the interest of education. Special dedicated revenue budget amounts to be in addition to the amounts appropriated and raised in the general budget \$7,175,397 and the clearing account budget. Amount unknown but estimated to be \$1,570,000. Sources include: Title 1-A, Title II-A, PreK, Local Entitlement, TIF 4, and others. (Some of these monies are now included in the new EPS funding model adopted in 2005 by the Maine State Legislature.

The School Committee Recommends a "Yes" vote.

Passed by the Town Council 6/24/2021

Attest:

Diana M. Lakeman

Town of Milfinocket School Department
 Order 181-2021
 FY22 - The Clearing Account Budget (Special Dedicated Revenue Budget)
1.7.22

Description	FY22 Budget as of 1.7.22 Report			FY22 Budget - Adjusted			FY22 Actual Expense/Revenue		
	Anticipated Revenues	Expense	Net (Exp)/Rev	Anticipated Revenues	Expense	Net (Exp)/Rev	Revenue	Expense	Net (Exp)/Rev
Adult Ed	2,843	2,843	-	2,843	2,843	-	-	1,895	(1,895)
Enterprise - School Lunch - Adj Exp to Rev	280,609	293,418	(12,809)	280,609	280,609	-	102,665	123,907	(21,223)
Enterprise Summer - Exp to Rev	13,802	12,395	1,407	13,802	13,802	-	13,802	12,395	1,407
International - Add Town Transfer to Exp	159,000	55,599	103,401	159,000	130,599	28,401	55,862	30,653	25,010
Title 1A - Adj Revenue, no CFWD avail	458,794	317,349	141,445	317,349	317,349	0	113,095	122,972	(9,877)
Tier III - Adjust Exp to Revenue	22,413	26,601	(4,188)	22,413	22,413	0	74	5,348	(5,274)
Title IIA	2,824	2,824	-	2,824	2,824	-	-	-	-
Title V	18,616	18,616	-	18,616	18,616	-	-	-	-
Local Entitlement - Adj Exp to Rev	159,507	159,863	(356)	159,507	159,507	(0)	-	55,437	(55,437)
ESSER1 - adjust exp to rev	114,064	-	114,064	114,064	114,064	0	113,421	29,251	84,169
ESSER2 - Reclass \$109K to FY21 AR	774,915	665,915	109,000	665,915	665,915	-	410,000	671,078	(261,078)
ESSER3	1,740,883	1,740,883	-	1,740,883	1,740,883	-	-	34,553	(34,553)
King Foundation -Add FY21 Carry Fwd	-	5,894	(5,894)	5,894	5,894	-	5,894	5,894	0
MULTI	38,097	38,097	-	38,097	38,097	-	38,097	38,097	-
LMS	9,000	9,000	-	9,000	9,000	-	9,000	9,000	-
Total	3,795,366	3,349,296	446,070	3,550,816	3,522,414	28,402	861,930	1,140,680	(278,750)

Net Funding by Town To Date 278,750

Approved Budget - Order 181-2021 1,570,000
 Budget Estimate as of 1.7.22 3,550,816
 Estimated Budget Overrun 1,980,816

ORDER #12-2022

PROVIDING FOR: Approval of Temporary Part Time Employee

IT IS ORDERED that the Town Manager is authorized to hire a Community Initiatives Director as a temporary part time employee of the Town of Millinocket with the duties described in the job description attached hereto; and

IT IS FURTHER ORDERED that \$16,445 is transferred from the undesignated fund balance to the General Fund Department # 101 expense line and other appropriate expense lines of the budget to fund this Order and the employee position through June 30, 2022. The Treasurer is directed to allocate the funds among the expense lines of the budget as necessary for payment of the wages and benefits for the position.

IT IS FURTHER ORDERED that the Town Manager is directed to include the cost of the employee in the proposed budget for 07/01/2022 to 06/30/2023.

PASSED BY THE TOWN COUNCIL: _____

ATTEST: _____

JOB DESCRIPTION

Community Initiatives Director

The Community Initiatives Director (CID) will initiate, and coordinate grants and projects introduced by and/or involving town leadership and partners. The CID will be responsible for researching, synthesizing, and writing grant proposals for American Rescue Plan Act (ARPA) funding, opioid settlement funds, infrastructure funds, and other grant programs.

Reporting directly to the Town Manager and working with the Town Treasurer, the position will include, but is not limited to the following:

- Grant writing, project implementation and reporting
- Overseeing, coordinating and completing existing/pending initiatives
- Coordinating with interns in various capacities within the town
- Building and maintaining relationships with partner organizations
- Working with department heads to support their operations
- Attending relevant trainings, conferences and webinars
- Maintain and accomplish a running list of goals and needs developed by the Council
- Assist the Town Manager in researching and following up on issue delegated to the CID

This is a temporary (part time) (full time) position subject to annual funding by the Town Council until such time as the Council has evaluated the need for the position and to authorize it on a permanent basis.

TOWN OF MILLINOCKET

Community Initiatives Director

The Town of Millinocket is seeking an experienced grant writer with project management skills to take on a wide range of community initiatives and grants. The Community Initiatives Director (CID) will initiate, and coordinate grants and projects introduced by and/or involving town leadership and partners. The CID will be responsible for researching, synthesizing, and writing grant proposals for American Rescue Plan Act (ARPA) funding, opioid settlement funds, infrastructure funds, and more.

Reporting directly to the Town Manager and working with the Town Treasurer, the position will demand, but is not limited to the following:

- Grant writing, project implementation and reporting
- Overseeing, coordinating and completing existing/pending initiatives
- Coordinating with interns in various capacities within the town
- Building and maintaining relationships with partner organizations
- Working with department heads to support their operations
- Attending relevant trainings, conferences and webinars
- Maintain and accomplish a running list of goals and needs developed by the Council

Qualifications: At least 3 years of proven grant writing abilities and project management experience. Demonstrated ability to work collaboratively with a wide range of organizations and stakeholders is required. Experience with the federal grant management system a plus. Bachelor and/or master's degree desired in a relevant field.

Salary range based on experience: \$40,000-\$50,000 plus benefits

Please forward resume to humanresource@millinocket.org or mail to ,197 Penobscot Avenue, Millinocket, Me. 04462. Deadline is November 12, 2021, at 3:00p.m. Any questions please call Interim Town Manager, Richard Angotti at 207-723-7000 x5.

EOE/AA