



TENTATIVE AGENDA
Regular Town Council Meeting in Council Chambers
Thursday, March 24th, 2022
at 5:30 PM
****NOTICE OF TIME CHANGE****

‘This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.’

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: Addition – Order #50-2022.
4. Approval of Minutes: March 10, 2022, Regular meeting.
5. Special Presentation: N/A
6. Town Manager’s Report

UNFINISHED BUSINESS:

7. ORDER #35-2022 Approval of an Application for Re-Appointment to Board of Appeals –C. Cirame –**Tabled 3/10/2022**
8. ORDER #40-2022 Authorization to Transfer Ownership of Equipment – **Tabled 3/10/2022**

NEW BUSINESS:

9. ORDER #42-2022 Execution of the Town Warrant for March 24, 2022
10. ORDER #43-2022 Execution of the Wastewater Warrant for March 24, 2022
11. ORDER #44-2022 Approval of Application for BYOB Permit – Erika L. Mackin/The Shirlye House B&B
12. ORDER #45-2022 Approval of Application to Board of Appeals – Richard Angotti
13. ORDER #46-2022 Approval of Re-Appointment of Health Officer – Thomas Malcolm
14. ORDER #47-2022 Authorization for Advertising Airport RFP
15. ORDER #48-2022 Authorization for Establishment of Banking and Investment Services
16. ORDER #49-2022 Approval of Re-Appointment to Recreation Advisory Committee – I. Shearer



Millinocket

Maine's Biggest Small Town

Town of Millinocket
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Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**-This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

ORDER #50-2022

PROVIDING FOR: Approval of Application for Re-Appointment to the Board of Appeals

IT IS ORDERED that the Millinocket Town Council approves the re-appointment of Terrance Leavitt to the Board of Appeals for a three-year term to expire March 2025.

Note: Terrance's application was received on March 24, 2022 and was the third application placed on file. Three (3) seats are to expire March 31, 2022.

Passed by the Town Council _____

Attest: _____

Town of Millinocket
Application for Boards & Committees

**IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS**

Committee/Board: Board of Appeals

In order to assess the interest related to this committee, please complete this brief application.

Date: 3/24/2022

Name: TERRANCE P. LEAVITT Address: 207 WASSAU STREET

Telephone Numbers: Day Time: 207-723-1169 Evenings: SAME

Why are you seeking to become a committee representative? To keep the town's
good AND to people

What talents/skills do you feel you would bring to this position? I was a oil burners
Teck. Tractor Driver I live here all my life. I work in
the mill in the coater Dept for 17 years

What do you feel is the responsibility of this board/committee? To be fair on either
side

What municipal boards, volunteer organizations or community service groups have you
worked with the past and for what length of time? KOPC Post Grand Knight 20 years
Post State Commander P.A.V. I am still on state line 25 years

What have you to offer to this committee which our Town can use in this important
undertaking? A HONEST opinion.

When are you available to meet, please specify?

Weekday yes A.M. yes P.M. yes

If you need more space, please feel free to use the back or attach additional page(s).