



TENTATIVE AGENDA
Regular Town Council Meeting & Public Hearing in Council Chambers
Thursday, May 12th, 2022
at 5:30 PM

'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda:
4. Approval of Minutes: April 28, 2022, Regular meeting, and April 28, 2022 & May 5, 2022, Executive Sessions
5. Special Presentation(s):
 - a) Robert Foster – Little Italy Playground
 - b) Resolve #1-2022 A Proclamation in Recognition of the Value of Community Engagement with Arts, Culture, and Heritage
6. Public Hearing - Ordinance #1-2022 An Amendment to Chapter 97 Peddling and Soliciting, Section 97-6 of the Code of the Town of Millinocket
7. Town Manager's Report

UNFINISHED BUSINESS:

8. ORDER #75-2022 Authorization of Land Lease Agreement at Municipal Airport – **TABLED-4/14/2022-Until Policy Available)**

NEW BUSINESS:

9. ORDER #92-2022 Execution of the Town Warrant for May 12, 2022
10. ORDER #93-2022 Execution of the Wastewater Warrant for May 12, 2022
11. ORDER #94-2022 Approval of Victualer License Application – Hang Wong
12. ORDER #95-2022 Approval of Victualer License Application– Bar B Q House
13. ORDER #96-2022 Approval of Victualer License Application– Pamola Motor Lodge
14. ORDER #97-2022 Approval of Victualer License Application – Appalachian Trail Cafe
15. ORDER #98-2022 Approval of Victualer License Application – Dunkin Donuts
16. ORDER #99-2022 Appointment to Millinocket Town Committee – Events Committee
17. ORDER #100-2022 Approval to Expend Funds to Hire Entertainment for Fourth of July Festivities

18. ORDER #101-2022 Approval of Traffic Light System Upgrade
19. ORDER #102-2022 Approval to Submit the Age-Friendly Millinocket Action Plan to AARP's Network of Age-Friendly States and Communities
20. ORDER #103-2022 Approval to Expend ARPA Funds
21. Reports and Communications:
 - a. Warrant Committee for the May 26, 2022, Council Meeting will be Councilor Danforth and Councilor Madore
 - b. Chair's Committees Reports
 - c. Two Minute Public Comment
22. Adjournment

Meetings are open to the public for in person attendance and via Zoom.

The Town of Millinocket supports optional face masks/coverings and social distancing.

Submit any public comments to the Town Manager prior to the meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also live streamed at townhallstreams.com and posted on our website and Youtube Channel.

Find all direct links on our website: Millinocket.org. We thank you for complying.

****Stay Healthy, Stay Safe****



Millinocket

Maine's Biggest Small Town

Town of Millinocket

197 Penobscot Avenue

Millinocket, Maine 04462

Manager@Millinocket.org www.millinocket.org

207-723-7000 Ext 5

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure** – This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

Want to do more? Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

April 28, 2022

The Executive Session was brought to order in Council Chambers at 4:00 pm by Chair Golieb.

Roll Call:

Town Council Members Present:

Golieb	Madore
Bragdon	Pray
Pelletier via Zoom	McEwen via Zoom
Danforth	

Also in attendance: Town Manager Peter Jamieson and Our Katahdin Representatives: Steve Sanders, Mike Osborne, Jessica Masse, Sean Dewitt, Tony Foster, Peter Malikowski, and Michelle McInnis.

- Entered Executive Session - @ 4:02 pm.

Order #88-2022 PROVIDING FOR: Executive Session of the Town Council

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. Section 405(6)(C) for discussion on Economic Development.

Motion –Danforth Second – Madore Vote 7-0

Motion to Adjourn @ 5:10 pm –Bragdon,

Second- Danforth

Vote 6-1 (Madore/Opposed)

May 5, 2022

The Executive Session was brought to order in Council Chambers at 4:00 pm by Chair Golieb.

Roll Call:

Town Council Members Present:

Golieb	Madore
Bragdon	Pray - Excused
Pelletier via Zoom	McEwen
Danforth	

Also in attendance: Town Manager Peter Jamieson, Assistant Manager Peggy Daigle, Attorney Joel Moser, Assessor Lorna Thompson, William Van Tuinen.

- Entered Executive Session - @ 4:01 pm.

Order #90-2022 PROVIDING FOR: Executive Session of the Town Council

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. Section 405(6)(E) for Consultations with Legal Counsel.

Motion –Danforth Second – McEwen Vote 6-0

Motion to Adjourn @ 5:04 pm –Bragdon,

Second- McEwen

Vote 6-0

April 28, 2022

The Regular meeting of the Millinocket Town Council was brought to order in Council Chambers by Chair Golieb at 5:31 pm.

Roll Call:

Town Council Members Present:

Golieb	Madore
Bragdon	McEwen via Zoom
Danforth	Pelletier via Zoom
	Pray

Also present: Town Manager Peter Jamieson, Assistant Peggy Daigle via Zoom, Town Clerk Diana M. Lakeman, Fire Chief Tom Malcolm, Treasurer Mary Alice Cullen, Airport Manager Jeff Campbell, Interim Librarian Diana Furukawa via Zoom, Presenters via Zoom: Audit- Brittany Gilman & Ron Smith, Penquis - Laura Sanborn, School: Board Members, 8 in person public attendance and 23 in Zoom public.

Pledge of Allegiance –

Adjustments to the Agenda – Addition: Order #89-2022 Approval of Liquor License Application-Hillcrest Golf Club

Approval of the Minutes: April 14, 2022, Regular meeting.

Motion- Madore Second- Bragdon Vote 7-0

Council Comment: none

Public Comment: none

SPECIAL PRESENTATIONS:

a) FY21 Audit Review: Ron Smith & Brittany Gilman, introduces herself to Council noting pleasure getting to work with town and school as lead auditor, overview of highpoints of Town audit noting three major funds- General, School, and Capital reserve notes relatively high fund balance for many years in relation to fund expenditures with positive net position, references notes made during audits- closed with positive net investments, capital expenditures, summary type of debts- notes report as helpful and good decision making tool, fund balance-positive net position, deficit fund balance-Adult education, supplementary schedules and budgetary comparison, internal auditors control and compliance- no deficiencies found, opinion statement-no deficiencies found, summary results- no sufficient deficiencies found; references State compliances and required reporting, states overall audit went well finding few discrepancies; in conclusion references Management letter – notes referencing best practices and opportunities for improvement, comments notes to the Town- cash accounts- bank accounts were under the school's control and not under the control of the Treasurer for the Town- refers to Title 30-A, recommended those accounts be brought under the control of the Town understanding the process was underway and now finalized, Management letter comments to the School-notes not having student activity on main accounting software, references same comment on cash accounts to be under the control of the Town, references reconciliation issues, financial statements fairly stated.

Council Comment: Councilor Pelletier references notes to financial statement with inquires for clarification for restatement of school funds, student activity, fiduciary finds, special revenue funds restated; Brittany informs the restatement is for scholarship funds that were not presented requiring them to be restated as prior year.

Councilor Madore references current fund balance amount \$4.4mil, inquires if typical cap at \$3mil is high or average; Ron states in good standing anticipated 90 days out stay about \$3.mil cap.

Chair Golieb addresses members of school and school board attending offering question and answer section. Public Comment: School/School Board- No comment; Randy Jackson expresses appreciation to auditors and Town Treasurer Mary Alice for clear and precise audits.

Spec. Presentation cont..

b) Kris Winther – Office of Public Advocacy – N/A

Council Comment: n/a

Public Comment: n/a

c)Penquis – Laura Sanborn, Transportation Services Update, brief description of intentions for grant monies to cover transportation costs for any individuals requesting one way or round-trip rides, per appointment schedule, free of charge in collaboration of grant monies and Thrive Penobscot through multiple programs, information how to obtain schedule or contact information provided on website or call Penquis 793-3695.

Council Comment: Council expresses appreciation for the presentations and efforts providing rides free of charge to the tri-town community.

Public Comment: Stephanie Jamieson, 14 Rush Blvd., inquires if reoccurring rides can be set up automatically; Yes, if date and time never change, can schedule 3months out in advance.

Councilor Danforth and Laura Sanborn both encourage to volunteer as drivers are needed and if interested call 973-3695 as training is available.

Chair Golieb motions Order#85-2022 be moved out of rotation and read prior to the Manager's Report, seconded by Councilor Bragdon, Vote to read Order #85-2022 out of order 7-0.

(Out of Rotation)

ORDER #85-2022 ***AMENDED-** PROVIDING FOR: Council Direction on Under Funded School International FY22 Budget

WHEREAS the FY22 School International Program, a program that is not part of the School General Education Budget, requires revenues of \$135,070 to pay for all budgeted expenditures, and

WHEREAS the unapproved, revised FY22 International Program Revenues Budget of \$55,862 creates a deficit of \$79,208; and

WHEREAS there is an additional revenue receipt expected for \$36,944 that would revise the FY22 International Program deficit from \$79,208 to \$42,264;

IT IS ORDERED that the Council ***directs the Treasurer to pay International Program warrants through the end of May.** ~~*will not approve any further expenditures to the FY22 School International Program until the additional program revenues, which are estimated between \$42,264 to \$79,208, are available to satisfy the program's commitments.~~

Motion-Pelletier Second-Madore Vote as Amended 7-0

Council Comment: Chair opens offer for Town Treasurer Mary Alice to address; Mary Alice provided brief overview of status of International Program funds informing she recently discovered revisions to the approved budgeted International Program line item, concerns of anticipated expenditures, states the Treasurer is not authorized to sign checks if line is under in funds further stating she is under obligation to address her concerns to council for direction to authorize expenditures, emphasizes these issues need to be raised by the School Superintendent and not the Town Treasurer.

Superintendent McNaughton notes he did not anticipate item on the agenda, states it would be beneficial for the Council to hear the presentation of the full report before a decision is made tonight with concerns of violating contracts and interruption of the program affecting students if warrants go unpaid.

Councilor Pelletier inquires with concern of revised budgeted; Council discussion raises concerns this action violates the Town Charter under C405 – Powers and Duties of Board, inquiry discussion when discovered and informed of issue; Town Treasurer Mary Alice informs emails sent weeks prior inquiring of budgeted report data change as she tracks the budget and expenditures and discovered the revision; Council discussion express concerns of undisclosed revisions to budget; Superintendent McNaughton states he is unaware of any adjustments made to budget line; Town Treasurer Mary Alice states the current report does not match the original budget report further states it is the superintendents responsibility to bring information to the treasurer and council if deficit is discovered and not by the reconciliation of the Treasurer; Council discussion express concerns with miscommunications, lack of transparency, and the future of programs with financial burden with suggestion to support to temporarily fix issue int he best interest of the students and community; Town Treasurer Mary Alice Cullen clarifies this order gives direction authorizing her to release monies concerning

deficit with expenditure coming up before next meeting; Superintendent McNaughton expresses concerns of nonpayment of employee wages noting projecting County monies will be available, informs difficulties with loss of revenue due to Covid and homestays becoming an issue; Town Treasurer Mary Alice seeks Council direction authorizing her to sign checks to pay bills for warrants as presented noting account balance underfunded;

*TM Jamieson confirms email discussion, breakdown of concerns with miscommunication acknowledges prior tension between school and town anticipates outdated disagreements be resolved moving forward with more communication in a transparent and honest way.

Chair Golieb anticipates process of policies followed moving forward with healthy communication.

Councilor Pelletier expresses taking town manager's comments to heart noting recent action exhibits transparency at board meetings, takes all comments expressed to heart.

Councilor Madore motions to Amend Order #85-2022 to remove after "It is Ordered that the Council" and replace *directs the Treasurer to pay International Program warrants through the end of May, Councilor Danforth seconds the motion to amend, Council discussion clarifies the intent of the amended order elevates the issue right now in consideration without disruption to program and students with encouragement for continued communication from school with town going forward working towards common goal, anticipating growth and expansion of program having great impact and value with anticipation to be revenue based going forward, Vote on Amendment 7-0.

Public Comment: Erika Mackin, School Board Member/183 Lincoln Street, expresses appreciation to all for asking really good questions, states this issue was presented at the 4/8/2022 school board meeting in the superintendent's report with unclear information, states she is specifically speaking today to be on record as she requested the presentation to address funding concerns with clear information direction of the international program, considering all concerns with instability of China with anticipation for more discussion to follow, emphasizes her intent of her request for the superintendent's international program presentation. Kamma Michaud, 20 York Street, takes exception of international program, revenues brought in with rented space, informs Stearns was the first to initiate and start program in Maine with many school districts to follow lead noting Covid and housing is still an issue, housing is needed expressing it is a great experience, thanks the council for the opportunity for discussion as this is an important decision.

Jesse Dumais, 10 Somerset Street, states this issue is clearly a breakdown in communication, acknowledges the great program, clarifies the question is does the Council support the Treasurer to continue paying the bills unfunded. Zoom comments read.

Sandra Sullivan, Sunset Drive, inquires with concerns as the town advanced the school monies previously; Chair Golieb informs two separate issues.

*Town Manager's Report: – 4.28.22 –

FY23 Budget: • Budget Workshops are underway. At our first workshop on April 21st, we presented the overview of our initial draft of the FY23 Municipal Budget. I felt it went very well, all things considered. • Myself and our Town Treasurer fielded questions from the Council along with several of our Department Heads who were in attendance. • The schedule we discussed moving forward will be every Thursday until the process is complete. On council meeting weeks, we will have budget workshop at 4:00 before the council meets. On non-council meeting weeks, we will start the budget workshop at 5:00. This information will be available on our website and social media in advance of the meetings.

Employment Vacancies: • We have several vacancies currently and upcoming over the next year across multiple departments. • We urge qualified applicants in the community to apply and consider municipal employment. We offer a great benefits and retirement package. These career opportunities second to none. • Current openings include Fire/EMS, Public Works, Rec. Department (Pool – Part-time/Seasonal) • Multiple positions expecting vacancies due to retirement in the coming 7-10 months and beyond. Trainings: • April 28th: Attending an all-day seminar on Personnel Practices in Bangor, hosted by MMA. • June 22nd: Registered to attend the "New Managers Conference", also hosted by MMA. • Very much looking forward to these educational opportunities and more moving forward.

Wastewater Facilities Tour: • On Tuesday April 26th, I spend 2 hours with our Wastewater Superintendent, Jim Charrette. • This was an eye-opening experience. It was amazing to ride along with Jim and get a better

understanding of this incredible infrastructure we have in our community. • Hats off and special recognition to Jim and the Wastewater crew who keep our sewers humming and with near-perfect results for the quality of water discharged into the river after being treated by our local team.

Peddlers Hill: • Stemming from recent discussion in the meetings of the Sustainability Committee, we will be bringing a recommendation forward regarding a new ordinance to change the permit fees for selling on Peddlers Hill to be more simplified. • A once-annual fee of \$15 will be the suggestion to replace the two options we currently have. • We will also be looking to have a sign installed to address the rules and directions related to peddling at that location.

Community Garden: • After months of meetings, conversations, and planning, our first Community Garden has been built! • We are now accepting applications to rent the plots. These are FREE. There is NO COST to rent a plot in the community garden. Anyone interested can contact Brittany Grutter via email at bgrutter@mrhme.org. • Those involved in the Sustainability Committee and Age Friendly Committee hope that this effort continues. That this first garden will be considered a pilot project and there will be more gardens added throughout the community in the future. • We all offer huge thanks to those who assisted in the planning and the installation of the garden. • We were joined by the MML and Katahdin Learning Project's vacation camp students for the big event as part of their Earth Day learning and activities. They helped color in the beautiful signs that are now hung at the garden, and they even had an opportunity to plan some seeds to take home and watch grow!

Reminder: • The best way to reach me as Town Manager is to call the town office (207-723-7000) or email me (manager@millinocket.org). Social media is not an appropriate form of communication to me or the council. It does not guarantee a response or even that the comment would be seen. • I hope that any member of our community feels comfortable reaching out to me with any questions or concerns they have. All are welcome! Respectfully Submitted, Peter Jamieson, Town Manager.

Department Updates: Public Works: • Street and sidewalk sweeping • Picking up plow areas, and mowing areas. • Beavers blocking culvert on rice farm road. Installed screen on inlet. • Met with DOT on culvert on Bates Street. KG side of underpass which is showing signs of degrading... It is on our infrastructure upgrade plan. Discussing with DOT as it may be their responsibility to help replacement if needed. Need more investigation as to the condition of the culvert. • Working on budgets. • A LED lighting upgrade through efficiency Maine has been completed at the Public Works Garage building. The funding was from FY 2022 planned capital budget monies with a \$2000+ rebate and was installed by a local certified Electrician Adam Ouellette. This project will reduce the electrical demand for this building and improve safety. **Transfer Station:** • Painted compactor gates for better visibility. Chained and locked them to prevent the public from opening them. Only attendant will have the key to open them when needed to unload the packer trucks. • We have hired a temporary part time person as one of the employees is out with a medical condition. • Working on 2021 solid waste report for the State of Maine DEP.

Cemetery: • Roads still soft for vehicle traffic. I have posted that the main gate will be open by May 1, 2022. That is standard from year to year. • We have some projects scheduled for this summer: 1. Painting the metal fence on the main gate. 2. Volunteers again this year are fixing abandon stones in the old section that are leaning or have fallen over because of no foundations under the stones. 3. Have a quote from Allen Fence Company to replace the section of the old black metal fence that is located at the entrance of the Cemetery. We are looking for grant monies in coordination with the Town's CID.

Ralph Soucier, Director of Public Works

Human Resources Director • Hired Community Initiatives Director – Amber Wheaton • Town Report • Budget • Drug and alcohol testing • Emails and phones, front office • Personnel issues General Assistance Director • Assisted individuals to meet their unmet needs • Audited by the Department of Health and Human Services (See attachment) • Submit for monthly reimbursement to DHHS Bookkeeper • Processed payroll for Town and Wastewater employees, to include the warrants for the taxes. • Accounts payable for Town and Wastewater • Reporting quarterly State withholdings to Maine Revenue Service

Lori Santerre, Human Resource Director

Airport: Operations • The G.A.R.D system has recorded 57 aircraft operations this month to date. • Replaced two runway edge marking light bulbs. • Spring cleanup has begun, pavement edge markers have been removed. • Preparing snow removal equipment for their summer rest. Safety • Completed monthly fire

extinguisher inspections. • Completed bi-monthly fuel farm inspections. Administration • Working with Hoyle, Tanner & Associates on the Airport Master Plan. • Attended the first FY23 municipal budget workshop. • Attended the Sustainability Committee meeting concerning the Airport Terminal Building. • Met with the new Community Initiatives Director on future funding, etc.

Jeff Campbell, Airport Manager

Town Treasurer: • The second Cares payment of \$13,000 was received in March for the Airport. • Zoom monthly fee has increased from \$29.98 to \$31.78. • The FY22 pre-audit prep work with RYR Smith will take place in May 19. • Most of my time was spent this month working on the FY23 budget and attending meetings. • The ESSER3 expenditures to date are \$240,017 spent, with an additional \$118,648 encumbrance. A reimbursement request sent to the State several months ago remains outstanding. No more requests can be submitted until the state pays the outstanding request. • Including the ESSER3 encumbrance and the \$75,000 budgeted transfer to the school's general revenue budget from the international program, \$1,023,716 remains unspent from the \$1,500,000 reserve to cash flow the school's special revenue budget according to my analysis. I have asked the bookkeeper to follow up with the State to find out when the ESSER3 payment is expected and to provide an update on the other outstanding reimbursements.

Mary Alice Cullen, Town Treasurer.

Wastewater Operations: • The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed on a daily basis. • Lab work consists of testing for Biochemical Oxygen Demand (BOD5), Total Suspended Solids (TSS), pH, and Temperature performed weekly. • The Treatment Facility used 22,400 kilowatt hours of electricity in March, as compared to 21,500 kilowatt hours in February. Please see attached power consumption graph for yearly comparison. • In March the Treatment Facility processed 30.9 million gallons of wastewater. The average daily flow was 1.0 million gallons. Peak flow was 2.1 million gallons which was on March 25th. Removal rates for Biochemical Oxygen Demand (BOD5) were 96%, and Total Suspended Solids (TSS) was 97%. Total rainfall for February was 3.73 inches, snowfall was 8.50 inches. • During the month of March, we have experienced generator problems at the Central St. Station. Because we are required to have standby power on site, we had to rent a generator from CMD Power Systems. We are hoping to resolve this problem in the very near future. James Charette, Superintendent

Assessor: • We have received the 4-1-21 abatement application from Brookfield at the local level. Bill, Joel and I are requesting additional information from the company to clarify items that have conflicting information. • Personal property declarations were mailed and are now being returned • We are still working with TRIO to correct some conversion errors within our software. We have a couple of unresolved issues primarily in the personal property portion of the database. • Sue continues to supply information to real estate professionals and is still entering the property card information back into the software. • The deadline (April 1) for submission of exemption applications (such as veteran and homestead) has passed. Any subsequent submissions will now be kept on file for next year. Lorna Thompson, Assessor

Code Enforcement: • Passed Legal Issues and Enforcement Techniques test. • Continuing to study and move on to other exams for certification • The office has become much busier now that spring has sprung • Multiple new permit applications and inquiries. • Looking to create message for website and social media on permits needed for projects within the Town and the proper process to follow to obtain them. Evan Campbell, Code Enforcement Officer Community Initiatives Director: • Researched funding opportunities for the following projects • Dog Park • New Generator for Wastewater Treatment Facility • Upgrades to municipal building's office equipment • Fire Dept: New PPE and Thermo-Imaging Camera • Met with department heads to further understand the financial needs of each department and to review current accepted grants. • Attended Sustainability Committee meetings • Met with Peggy Daigle to review CDS grants submitted April 8th Amber Wheaton, Community Initiatives Director

Town Clerk/Tax Collectors Office: Totals include March 22, 2022, through April 25, 2022: Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$1,044,377.41 were collected, which involved 1721 transactions processed in Trio. *Report Attached • Sharon reconciled and up to date on weekly Motor Vehicle reports submitted to BMV. • Real Estate & Personal Property Tax Balances as of 4/25/2022: \$240,794.97 remains unpaid for 21/22 RE; \$11,638.07 remains unpaid for 21/22 PP. *Reports Attached • Prepared quarterly Wastewater billing for April

and sent to print, bill mail date: 4/29/2022; bill due date: 5/30/22; Interest date: 5/31/2022; Excited for feedback of the new bill look. • FY19/20 & FY20/21 Annual Reports were mailed to the 4 State agencies required by MMA. • Victualer License Expiration Reminder: May 31, 2022; courtesy letters and applications mailed on 3/29/2022. • Finalized all council meeting minutes. • Fulfilling requests of tax information, providing normal daily requests of motor vehicle and wastewater and tax account balances via e-mail, fax and phone calls. • Processing daily mail, online, phone, and drop box payments. • Creating Agendas, posting advertisements of public hearings, Ordinance notifications and local paper advertisements, Email correspondence, returning phone messages and inquiries of account details and totals. Election: • Placement of Political/Temporary Signage Notice: Posted on website for public awareness as we had some violators prior year. • Notice Attached • mailings received from SOS (Secretary of State) office in preparation of the June 14th Primary election; Applications only are now available for Requesting Absentee Ballots Note: State printed ballots are not available at this time, their projected date to be available is 30 days prior to the primary election. (Notice of Absentee Ballots will be posted for public knowledge when available) • Updates daily to voter registration additions, deletions, and other requests. Other Items: • IF& Wildlife: Updates - Notification of ATV State registration rate increase and are as follows: Maine Resident Season- \$70; Non-Resident Season- \$115; Non-Resident 7-Day- \$100. - Agent sticker inventory will be received by May 6, 22, typically available by 5/1, -Maine Residents can Re-Register online; Non-Residents can process new and re registrations online. • Planning Board: (1) Alternate Seat available. • Continued restoration efforts of vital records by filing, indexing, and storage. Respectfully, Diana M. Lakeman Town Clerk/Deputy Tax Collector, Sharon A. Cyr Tax Collector/Deputy Clerk

Fire, Ambulance, Public Health & Safety: • Attended various committee meetings. • Working on 2022-2023 budget for Fire and Ambulance, attended budget workshop • Attended ZOOM meeting on Child Abuse Prevention • Had FT FF/Paramedic attend Emergency Vehicle Operations Course put on by Maine Fire Training this is required for all employees that drive Fire Trucks as well as Ambulances. • Continued to work with Whitten's Radio Service on upgrade to base station and do away with landline and going to repeater system for better radio coverage, this is part of Capital plan for 2021-2022. • Sent letters of support to Senator Collins and Senator King for Eastern Maine Community College • Sent letter of support to Senator Collins for Millinocket Regional Hospitals application for grant funds to renovate the ER • Received notification from MacKenzie Foundation did not receive grant this year. • Worked with Amber Wheaton on grant opportunity for PPE. • Attended ZOOM online seminar from NFPA and updated materials for Fire and Life Safety Educator II. • Conducted inspection for new local business with CEO • Attended ZOOM class with Maine Ambulance Association on ambulance reimbursements • Have put snow sled away for summer months and have Rescue Boat at station for summer season. Chief Thomas Malcolm AEMT, FLSE, JFS II

Police Department: Staffing / Schedule / Training - Staffing has been going very well. The additional officer in the evenings has been an incredible asset as we are seeing call volume rise rapidly with the nicer weather. - The entire department officers completed Domestic Violence Strangulation training put on by the District Attorneys Office - We will be advertising to hire part-time officers in the coming weeks Equipment - We have one cruiser currently being outfitted after waiting for equipment for several months - In the coming week we will be planning for needed equipment for cruiser purchases after July 1 st. Because of supply chain issues we are trying to plan well ahead so we don't have to wait several months to get a cruiser in service - Car 6 had some heating issues that have been repaired - Summer uniforms have started to arrive and they have arrived sooner than anticipated Call Notes (March 21st – April 24th) - 461 Calls for Service in Millinocket - 1065 Total Calls for Service - 389 Traffic Stops - Notable Millinocket Stats o 2 Assaults o 5 Bail / Probation Searches o 2 Dead Body o 24 Disorderly Conduct & Wanted Out o 10 Family Fights o 28 Mental Health & Suicide Threats o 5 Intoxication o 25 Suspicious o 43 Welfare Checks o 4 Violation of Bail o 5 Warrant Arrests o 4 Thefts o 8 Motor Vehicle Accidents o 19 Arrests & Summons / Charge Include • 4 Violation of Bail • 1 DV Assault • 2 Theft • 1 OUI • 1 Driving to Endanger • 1 Refusing to Submit to Arrest • 3 OAS • 5 Warrant Arrest • 7 Traffic Related Offenses East Millinocket Police Department Page | 2 Notable Items - This last month Officers responded to a very large increase in mental health calls. We continue to see a majority of the ER rooms occupied by mental health patients at MRH. We have written a letter of support for MRH to seek funding to assist in expansion to include more room and services for the large increase in mental health calls. We HIGHLY support the expansion of MRH to include safer rooms for psych patients and the addition

of mental health staff. - One mental health call resulted in the individual attacking an officer. The officer was not injured. The individual had to be tased to take him into protective custody. He was transported to MRH where he continued to be unruly and assaultive. The same individual had escaped MRH on more than one occasion. Because of his combative unruly behavior officers have been detailed to MRH 24 hours a day to conduct security details. - Officers conducted a search warrant where more than 70 grams of heroin was seized, over \$19,000 in cash and firearms. This search warrant was the result of a yearlong investigation into drug trafficking. This case is ongoing and additional charges are expected. - More information was requested on previously submitted grant request for a TruNarc. The cost for the device increased approximately \$7000 over the last 9 months. The grant has been resubmitted for review. The grant deadline was April 15th. - Ofc Bolduc obtained ATV Enforcement Grant Funding. These ATV details will be done in conjunction with the Maine Warden Service and will start in May. Police Chief Cameron McDunnah

Library Report: Attached

Council Comments: Chair Golieb includes requests council submit suggestions for language to draft resolution for Council to Consider and become part of Comp Plan.

Councilor Pelletier echoes praise expressed of wastewater plant, agree with peddlers hill permits noting would like to see a relocation, expresses congratulations to all for successful community garden opening with appreciation of efforts, expresses thanks to all volunteers assisting with cleanup at the cemetery, anticipates update from treasurer and school on covid grant monies, applauds Evan Campbell Code Officer with efforts and trainings received, notes appreciation of comprehensive and informative reporting.

Councilor McEwen echoes Councilor Pelletier's comments, inquires to TM Jamieson status updates for CDBG Project, *TM Jamieson informs as of last reported by Haley Ward, they are hoping to break ground in May, he anticipated project moving forward within the month of May.

Councilor Bragdon appreciates, and echoes Councilor Pelletier's statements, brings attention to citizen concerns with anticipation of vandalism to community garden with inquiries for surveillance; Chair Golieb informs no intention to provide video/camera surveillance noting local police patrol area.

Chair Golieb acknowledged Evan Campbell, Code Enforcement, with training, expresses excitement to see CID report, thanks all town departments and workers.

Public Comments: Interim Librarian Diana Furukawa expresses appreciation for the opportunity for communications noting a great platform for collaborations.

UNFINISHED BUSINESS: n/a

ORDER #40-2022 Tabled - Indefinite 3/24/2022 (Remains Tabled)

Motion- n/a Second- n/a Vote n/a

NEW BUSINESS:

ORDER #77-2022 PROVIDING FOR: Execution of the Town Warrant for April 28, 2022

IT IS ORDERED that the Town Warrant for April 28, 2022, in the amount of \$177,640.15 is hereby approved.

Motion-Pray Second-Madore Vote 7-0

Councilor Comment: Noted the larger expenses: Paint, Haley Ward, Harris-IT, Tanner -Airport Project, Millinocket Insurance, MRC, Preble Oil, Twin Pine Club.

Public Comment: None

ORDER #78-2022 PROVIDING FOR: Execution of the Wastewater Warrant for April 28, 2022

IT IS ORDERED that the Wastewater Warrant for April 28, 2022, in the amount of \$44,934.06 is hereby approved.

Motion-Pray Second- Madore Vote 7-0

Councilor Comment: Noted the larger expenses: Millinocket Insurance, Versant Power; Councilor Pray notes interested hearing from Jim pertaining to generator considering mobile generator, TM Jamieson informs of opportunities for funding mobile generator with ARPA-FEMA grant monies.

Public Comment: none

ORDER #79-2022 PROVIDING FOR: Approval of an Application for a Victualer License for Subway.
IT IS ORDERED that the attached application for a Victualer License is hereby approved for:
Bruce McLean, 181 Maine Avenue, Millinocket
d/b/a
Subway, 805 , Central Street, Millinocket
Motion-Pelletier Second-Bragdon Vote 6-0-1 (Madore/Abstain)
Council Comment: none
Public Comment: none

ORDER #80-2022 PROVIDING FOR: Approval of an Application for a Victualer License for Hillcrest Golf Club.
IT IS ORDERED that the attached application for a Victualer License is hereby approved for:
Hillcrest Golf Club, 1 Golf Course Rd, Millinocket
d/b/a
Hillcrest Golf Course, 1 Golf Course Rd, Millinocket
Motion-Bragdon Second-Madore Vote 7-0
Council Comment: None
Public Comment: None

ORDER #81-2022 PROVIDING FOR: Approval of an Application for an Entertainment License for Hillcrest Golf Club.
IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:
Hillcrest Golf Club, 1 Golf Course Rd, Millinocket
d/b/a
Hillcrest Golf Course, 1 Golf Course Rd, Millinocket
Motion-Madore Second-Danforth Vote 7-0
Council Comment: None
Public Comment: None

ORDER #82-2022 PROVIDING FOR: Approval of an Application for an Entertainment License for Boreal Theater.
IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:
Randy D. Jackson, Millinocket
d/b/a
Boreal Theater, 215 Penobscot Ave, Millinocket
Motion- McEwen Second-Madore Vote 7-0
Council Comment: Councilor Madore looks forward to great opportunity with addition of business to the main street.
Public Comment: None

ORDER #83-2022 PROVIDING FOR: Approval of Agreement with the Town of East Millinocket to Provide Recreation Services to the Town of Millinocket.
IT IS ORDERED that the Millinocket Town Council grants approval to enter into an Agreement with the Town of East Millinocket to provide management services for the Millinocket Recreation Department, with said agreement to be effective from July 1, 2022, and remain in effect for a period of one (1) year, until June 30, 2023, at a contracted cost of \$39,803.00.
Motion- Danforth Second-Madore Vote 7-0
Council Comment: Chair Golieb proposed the Recreation Commission to meet to discuss intentions of vision and resources noting great opportunities to look at programing utilizing current spaces and available funding benefiting programs throughout the tri-town communities.

Councilor Danforth expresses agreement of future Recreation Department utilizes prevention in substance abuse with positive programs for youths and adults, suggests look to serve more comprehensively going forward.

Councilor Bragdon inquires loss of programs due to consolidations; Councilor Madore informs no programs lose due to consolidations noting lack of participation and decreased population is the issue stating programs have increased at the basic level, anticipates recreation commission meeting with council; Councilor Pray and Pelletier agree with anticipation for Presentation.

Public Comment: None

ORDER #84-2022 PROVIDING FOR: Acceptance of Line Striping Bid.

IT IS ORDERED that the Millinocket Town Council accepts the bid of \$8,000.00 dollars from Lucas Striping LLC to paint the line markings on our main run streets. The work will be completed before July 1, 2022, and the funds will come from the Summer Roads Budget FY2022 0407-2803 Paint & Supplies Line.

Two bidders replied, and the prices are as follows.

Lucas Striping LLC \$8,000.00

K-5 Corporation \$9,500.00

Note: It is the recommendation of the Public Works Director to accept the lower bid of \$8,000 from Lucas Striping LLC as they meet all specifications according to the Manual on Uniform Traffic Control Devices, and has painted roads satisfactory for the Town of Millinocket in the past.

Motion- Pray Second- Madore Vote 7-0

Council Comment: None

Public Comment: None

ORDER #86-2022 PROVIDING FOR THE ADOPTION OF AIRPORT LEASING POLICY

WHEREAS the leasing of airport land or facilities may provide revenue to the Town of Millinocket, and;

WHEREAS the Town has no existing policy for the leasing of airport land or facilities,

IT IS THEREFORE ORDERED that the attached Airport Leasing Policy be adopted by the Town of Millinocket.

Motion- Bragdon Second- Vote 4-2-1 (McEwen-Madore/Opposed; Golieb/Abstain)

Council Comment: Chair Golieb notes this policy was submitted he submitted as the recommendation of the Sustainable Committee; Council Madore does not support as written noting any lease should require Town Manager and council approval; Councilor Pray notes intentions to motion amending requiring council approval; Chair Golieb notes no council approval required if 3 days; Councilor Pelletier supports faith in airport manager choose anybody suitable for space for leasing; Councilor Bragdon favors noting administration does not need to be micromanaged by the council.

Public Comment: Susan D'Alessandro, zoom, agree with as written.

Mary Alice Cullen, 99 Minuteman Drive, agrees with Councilor Madore recommending Town Manager has ultimate approval as all possibilities are taken into consideration.

Jeff Campbell, Airport Manager, agrees with concerns and suggestions stating all events would be discussed with the town manager and currently require proof of liability insurances for any event, expresses concern with grant assurances with any leasing situation noting safety and grants are priority.

Councilor Pray notes his intention to table after responses of inquires of current leasing policy requiring insurance, acknowledges suggestions for change, anticipates motion to table; Councilor Danforth inquires if there is an events policy requiring insurance this would fall under; *TM Jamieson informs uncertainty if this in consideration would fall under the town policy requiring personal liability insurance policy while working for town or on town property; Councilor Danforth favors tabling for more inclusive language; Chair Golieb references line in policy quoting "lease is required to provide permitting and other requirements"; Councilor Pelletier supports as is agreeing liability insurance policy should be in place going forward; Councilor Pray moves number four (#4) be added under Facilities, Events and Land and to include: Requires all lessees must show proof of proper licensing and insurance before being granted event space.", second: Pelletier; Councilor Danforth agrees with addition and inquires if strike needed to remove "Airport manager" including all proposed amendments as previously discussed; Chair Golieb expresses Councilor Pelletier is welcomed to

withdraw his second if Councilor Pray is interested in re-reading to include the proposed changes; Councilor Pray moves the second be tabled; Councilor McEwen seconds, Councilor, Chair Golieb acknowledges Councilors Pray's motion to table the second and Councilor McEwen's second, Vote to Table the second 5-1-1 (Golieb/Abstain; Bragdon/Opposed); Council or Madore inquires the necessity of the leasing policy; seeing no other council comment, Chair Golieb calls on himself to speak as a community member- Steve Golieb, 8 High Street, informs the policy was created with the direction and suggestions of the Town Council with discussion and tabling of order until a policy was available at the prior Council meeting and is now on the agenda noting his confusion of the inquiry as to why this policy is now on the agenda, favors having a clear and concise policy; Council discussion of concerns and reasons for policy and procedures to protect the town in its best interest; seeing no other Public Comment; moves to vote in favor of order as written.

ORDER #87-2022 PROVIDING FOR: ACCEPTANCE OF AIRPORT TERMINAL BID

WHEREAS the Sustainability Committee received three bids for the Airport Terminal RFP and the following two were considered qualified bids: (1) Arcadia Designworks \$243,300 and Aviest Engineering \$136,000, and;

WHEREAS the Arcadia Designworks bid was selected by the Sustainability Committee, and;

WHEREAS the Northern Border Regional Commission Grant (NBRC) will cover 80% of the total project cost; and will provide a notice to proceed once the agreement with updated numbers is submitted and funds are identified for the local match,

IT IS THEREFORE ORDERED that the Town Council accepts the bid from Arcadia Designworks for \$243,300 and authorizes the Town Manager to sign any additional agreements to complete the NBRC grant for the Airport Terminal Engineering and Design phase.

IT IS FURTHER ORDERED that \$48,660 will be held in the Unassigned Fund Balance for the 20% local match for said project.

Motion- Madore Second- Bragdon Vote as Amended 7-0

Council Comment: Councilor Pray inquires the recommendation of the Sustainability Committee is the higher bid was chosen; Chair Golieb informs the committee member rated each bidder with a scoring system assessing all qualifications and costs; Council discussion anticipates savings considering knowledge of engineering and designs not having to subcontract with inquires of proposals, and bids proposed responded directly to request.

Public Comment: Jeff Campbell, Airport Manager, notes if a bid seems unrealistic most times it is having history with grant projects and informs recommendation have extensive knowledge of intentions of project.

**ORDER #88-2022 Used – Executive Session
(Out of Rotation)**

ORDER #89-2022 PROVIDING FOR: Approval of an Application for a Malt, Vinous and Spirituous Liquor License for Hill Crest Golf Club.

IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for:

Hillcrest Golf Club, 1 Golf Course Rd, Millinocket.

d/b/a

Hillcrest Golf Club, 1 Golf Course Rd, Millinocket.

Motion-Danforth Second-Madore Vote 7-0

Council Comment: None

Public Comment: None

Reports and Communications:

- a. *Warrant Committee* for May 12, 2022, Council Meeting: Chair Golieb and Councilor Bragdon.
- b. *Chair's Committee Reports*: Councilor Danforth, Age Friendly, notes a final report available soon.

- c. *Two Minute Public Comment:* Cody McEwen, 81 Bowdoin Street, informs of corrected dates for Trails End Festival, September 15 through the 18th.
Heidi Wheaton, Central Street, informs focus on affordable housing and detox facility, inquires of town interest in coordinated efforts with ARPA funding and council consideration Town be agent allowing services at a much higher level; Chair Golieb gives suggestion to put proposal together for council consideration.
*TM Jamieson notes time crunch for grant date of May 15th.
Mike Tuller, Bangor ME, references affordable housing, Penobscot County Care group in collaboration of services between communities, looking for fiscal sponsor agent for efforts going into Millinocket, requests town take into consideration becoming the fiscal agent.
- d. Motion to adjourn at 8:44 p.m. –Madore, Second –Bragdon, Vote 7-0

RESOLVE #1-2022

A PROCLAMATION IN RECOGNITION OF THE VALUE OF COMMUNITY ENGAGEMENT WITH ARTS, CULTURE AND HERITAGE

WHEREAS community engagement with arts, culture, and heritage is known to support youth education and enrichment, community expression, tourism and economic development, health & wellness, and generally to add value to the quality of civic and economic conditions;

NOW THEREFORE, BE IT RESOLVED, that the Millinocket Town Council, in Council assembled May 12, 2022, and affirms the value of community engagement with the artistic, cultural, and heritage aspects of Millinocket and the region, and that the Council encourages citizens to strengthen creative and cultural bonds through community discussions, events, and planning

Town Clerk

ORDINANCE #1-2022

PROVIDING FOR: An Amendment to Chapter 97 Peddling and Soliciting, Section 97-6 of the Code of the Town of Millinocket.

BE IT ORDAINED by the Town Council of Millinocket that the Peddling and Soliciting Ordinance Chapter 97, Section 97-6. Fees of the Millinocket Code is amended by repealing A. For a three-day license: five dollars (\$5.); B. For a ninety-day license: fifteen dollars (\$15.) and replacing with A. For an annual license: fifteen dollars (\$15.) to be valid only within the calendar year in which it was purchased.

IT IS FURTHER ORDAINED that the Town Clerk make appropriate changes to incorporate this article into the Millinocket Code and distribute new pages to all persons known to have a copy of the Code.

First Reading: _____

Effective Date: _____

ATTEST:_____

Diana M. Lakeman, Town Clerk

**TOWN OF MILLINOCKET
PUBLIC HEARING
ORDINANCE #1-2022
PEDDLING and SOLICITING, CHAPTER 97, SECTION 97-6 FEE.
CODE OF THE TOWN OF MILLINOCKET**

The Millinocket Town Council will hold a public hearing to propose an amendment to Chapter 97, Section 97-6 Fee of the Millinocket Code, by repealing and replacing Section 97-6. Fee. A. & B. of the Millinocket Town Code. The hearing will be held during the Council meeting of May 12, 2022 in the Council Chambers located in the Municipal Building, 197 Penobscot Avenue, beginning at 5:30 PM.

Dated at Millinocket, ME
Diana M. Lakeman
Town Clerk

May 3, 2022

§97-6. Fee.

Each applicant granted a license hereunder shall pay to the town a license fee as follows:

- A. For an annual license: fifteen dollars (\$15) to be valid only within the calendar year in which it was purchased.



Millinocket

Maine's Biggest Small Town

Town Manager's Report – 5.12.22

CDBG / Veterans Park:

- On Friday May 6th we held the Pre-Construction meeting for this project. In attendance were Jared Merry from Haley Ward, Terry Kiser from Underwood Electric, our CID Amber Wheaton, and TerryAnn Holden from ME DECD & CDBG.
- The project is set to kick off later this month on the 23rd and be wrapped up by June 20th.
- One variable is the lead time on the new electrical panel to be installed. We are unsure if that part will be here in time to complete within the schedule. If that is the case, Underwood is planning to have a temporary panel installed for use during our 4th of July celebrations that will be changed out with the permanent panel shortly after.
- Underwood Electric will have a trailer, some equipment, and materials parked and stored on the Katahdin Ave side of the gazebo parking lot toward the grass for the duration of the project.
- This is an exciting opportunity to bolster our community events with better access to more electricity and overhead lighting, as well as a providing up lighting on the memorial honoring our Veterans.

KATV:

- I spoke with Joe Cyr from the KATV Board of Directors regarding their situation. They are at a point where they have received no funding from Beeline for quite some time and have been at a standstill in terms of operations and programming.
- I have agreed to work with them to communicate the need for their payments and for additional funding. With the current financial agreement, if paid, they can operate bare bones for 10 out of 12 months. I am awaiting more information from Mr. Cyr to move this along.
- Mr. Cyr shared with me that they need new board members to help direct the organization. They have the desire but not the energy or availability. They will also need some updated equipment to provide the service.
- I hope to have more information and updates soon as we move through the process of bringing the KATV channel back to life.



Millinocket

Maine's Biggest Small Town

Iron Bridge Road – Culvert/Bridge Project:

- We have received updated cost estimates on this work from Mandy Olver at Olver Associates. As you can imagine, the total cost has risen from the original November 2020 estimate of \$275K
- The estimate is now \$345K. There is \$25K of contingency and a stream grant from the State of Maine for \$125k. The Town's contribution is now \$220K
- As we discussed in the ARPA funding workshops, this is a dire need for the Town to repair and is stated very clearly as an appropriate use of these funds.
- My suggestion is to commit the allocation of \$150K of our local ARPA funding to this project, leaving just \$70K to be included in the FY23 municipal budget needs.
- This is included in tonight's agenda as we need to commit to this project as soon as possible. Once we have committed our funding plan, Olver & Associates can move forward with proper surveying and get the ball rolling.

Public Works Tour:

- Continuing my deeper dives into Town departments and operations, I spent 2 hours on May 10th with Ralph, our Public Works Director.
- Ralph introduced me to the rest of the team if I had not met them already. He gave me a very detailed tour of our Public Works garage and property, speaking about the facility and all the equipment as well as expected future needs.
- We drove through Town and Ralph pointed out many of the various projects and work he and his crew do throughout the year, from plowing 41 miles of roads, to mowing, to flushing sewer lines, paving, painting, mechanical work, etc.
- I now have a better understanding of the operation and a real admiration for the small crew of people who perform the work. For such a small group of guys, they do an incredible amount of good quality work. Ralph shared multiple times about how great his crew is and excellent work they do that is above and beyond.

Potluck/BBQ with Councilors:

- At the request of the Events Committee, I am seeking discussion on interest in pursuing a potluck or BBQ as an informal way for community members to interact with Councilors.
- In that committee meeting there was discussion of hosting outside in the GNP park between the Municipal Building and the Boreal Theater, as well as within the halls of the municipal building.
- I do think this could be a great atmosphere to mingle and hear from community members without the staunch, formal, and often intimidating atmosphere of a Council Meeting.



Millinocket

Maine's Biggest Small Town

Reminder:

- All meetings of the Town Council, boards, and committees are available on our YouTube Channel for full transparency and convenience. The School Department has also begun submitting the recordings of their School Board and committee meetings.
- The best way to reach me as Town Manager is to call the town office (207-723-7000) or email me (manager@millinocket.org). Social media is not an appropriate form of communication to me or the council. It does not guarantee a response or even that the comment would be seen.
- I hope that any member of our community feels comfortable reaching out to me with any questions or concerns they have. All are welcome!

Respectfully Submitted,

Peter Jamieson, Town Manager.

ORDER #75-2022
(Tabled 4/14/2022-Until Policy Available)

PROVIDING FOR Authorization of Land Lease Agreement at Municipal Airport

WHEREAS the Airport Manager was approached with interest in leasing one acre of land for agricultural purposes from Steven Golieb in the amount of \$250 per year; and,

WHEREAS the leased land would be used for the planting of sunflowers and grapes that will not interfere with airport functions or future construction,

IT IS NOW ORDERED that the Town Manager is authorized to enter into a lease agreement with Steven Golieb for agricultural use at the Municipal Airport.

PASSED BY THE COUNCIL: _____

ATTEST: _____

ORDER #92-2022

PROVIDING FOR: Execution of the Town Warrant for May 12, 2022
IT IS ORDERED that the Town Warrant for May 12, 2022, in the amount of
\$103,045.75 is hereby approved.

Passed by the Town Council_____

Attest:_____

Type	Check	Amount	Date	Wrnt	Payee
R	32497	2,754.50	05/12/22	315	0064 BERNSTEIN, SHUR, SAWYER & NELSON
R	32498	1,469.99	05/12/22	315	0869 BIDDEFORD INTERNET CORPORATION
R	32499	3,213.00	05/12/22	315	1869 BLOOMER & RUSSELL, P.A.
R	32500	100.00	05/12/22	315	2019 BREAKING THE CYCLE
R	32501	482.95	05/12/22	315	0229 CARQUEST AUTO PARTS
R	32502	5,598.04	05/12/22	315	0157 DEAD RIVER
R	32503	790.00	05/12/22	315	1775 DESIGNLAB, LLC
R	32504	83.50	05/12/22	315	1629 GATEWAY PRESS
R	32505	320.00	05/12/22	315	0235 GILMAN ELECTRICAL SUPPLY
R	32506	563.00	05/12/22	315	1917 GLIDDEN, TIMOTHY
R	32507	5,480.00	05/12/22	315	1865 GOLIEB STEVEN C
R	32508	525.00	05/12/22	315	2111 GRUTTER, BRITTANY
R	32509	28.95	05/12/22	315	0250 HANNAFORD
R	32510	850.00	05/12/22	315	0826 HARRIS COMPUTER SYSTEMS
R	32511	6,276.33	05/12/22	315	0805 HOYLE, TANNER & ASSOCIATES
R	32512	65.00	05/12/22	315	2102 JAMIESON, PETER
R	32513	498.96	05/12/22	315	1990 LAMP POST GLOBES ETC INC
R	32514	2,656.61	05/12/22	315	0392 MAINE MUNICIPAL ASSOCIATION
R	32515	1,922.95	05/12/22	315	1849 MAINE TECHNOLOGY GROUP LLC
R	32516	34,146.60	05/12/22	315	0037 MAINE WATER COMPANY
R	32517	180.38	05/12/22	315	0687 MALCOLM, THOMAS M.
R	32518	523.00	05/12/22	315	0447 MILLINOCKET FABRICATION AND
R	32519	60.00	05/12/22	315	0377 MTCCA
R	32520	10,078.63	05/12/22	315	0471 MUNICIPAL REVIEW COMMITTEE, INC
R	32521	22.47	05/12/22	315	1819 NAPA AUTO PARTS
R	32522	2,390.85	05/12/22	315	1931 NORTHEAST PAVING
R	32523	74.00	05/12/22	315	0511 OAK GROVE SPRING WATER CO.
R	32524	552.72	05/12/22	315	1669 OFFICE DEPOT, INC
R	32525	9,334.75	05/12/22	315	2113 OUELLETTE ADAM, OUELLETTE ELECTRIC
R	32526	18.80	05/12/22	315	1537 PELLETIER MANUFACTURING, INC.
R	32527	809.74	05/12/22	315	1596 PREBLE OIL COMPANY
R	32528	87.31	05/12/22	315	0584 REGISTER OF DEEDS
R	32529	137.52	05/12/22	315	0371 SANTERRE, LORI A.
R	32530	180.62	05/12/22	315	0841 SHERWIN-WILLIAMS CO.
R	32531	507.19	05/12/22	315	1668 STANLEY'S AUTO CENTER LLC
R	32532	5,526.43	05/12/22	315	2088 T.Y. LIN INTERNATIONAL
R	32533	200.00	05/12/22	315	1576 TOWN HALL STREAMS, LLC
R	32534	555.50	05/12/22	315	0695 TOWN OF EAST MILLINOCKET
R	32535	357.97	05/12/22	315	0075 TRACTION
R	32536	91.30	05/12/22	315	0699 TRANSCO BUSINESS TECHNOLOGIES
R	32537	329.00	05/12/22	315	0717 TREASURER, STATE OF MAINE
R	32538	1,971.60	05/12/22	315	0720 TREASURER, STATE OF MAINE
R	32539	85.00	05/12/22	315	0731 TWO DUCKS ON AN ISLAND, LLC
R	32540	69.48	05/12/22	315	0737 UNIFIRST CORPORATION
R	32541	66.33	05/12/22	315	0748 US CELLULAR
R	32542	219.45	05/12/22	315	1502 VERSANT POWER
R	32543	775.33	05/12/22	315	0771 WASTEWATER TREATMENT
R	32544	15.00	05/12/22	315	1660 WILSON, TERRANCE

Millinocket
11:53 AM

A / P Check Register
Bank: BANGOR SAVINGS A/P

05/09/2022
Page 2

Type	Check	Amount	Date	Wrnt	Payee
Total		103,045.75			
				Count	
				Checks	48
				Voids	0

ORDER #93-2022

PROVIDING FOR: Execution of the Wastewater Warrant for May 12, 2022
IT IS ORDERED that the Wastewater Warrant for May 12, 2022, in the amount of \$8,021.12 is hereby approved.

Passed by the Town Council_____

Attest:_____

Millinocket
1:19 PM

A / P Check Register
Bank: KEY BANK WW A/P FD 3

05/09/2022
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	10047	72.60	05/12/22	317	0869 BIDDEFORD INTERNET CORPORATION
R	10048	28.55	05/12/22	317	0280 CHARETTE, JAMES
R	10049	918.32	05/12/22	317	1901 CREATIVE DIGITAL IMAGING, INC
R	10050	63.65	05/12/22	317	0157 DEAD RIVER
R	10051	27.78	05/12/22	317	0235 GILMAN ELECTRICAL SUPPLY
R	10052	248.45	05/12/22	317	0392 MAINE MUNICIPAL ASSOCIATION
R	10053	410.00	05/12/22	317	1849 MAINE TECHNOLOGY GROUP LLC
R	10054	300.22	05/12/22	317	0425 MCMASTER-CARR SUPPLY COMPANY
R	10055	4,560.60	05/12/22	317	0456 MILLINOCKET, TOWN OF
R	10056	105.78	05/12/22	317	1819 NAPA AUTO PARTS
R	10057	1,190.04	05/12/22	317	1596 PREBLE OIL COMPANY
R	10058	95.13	05/12/22	317	0649 STERNS LUMBER COMPANY INC
Total		8,021.12			

Count

Checks	12
Voids	0

ORDER #94-2022

PROVIDING FOR: Approval of an Application for a Victualer License for Hang Hong yang Corporation.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

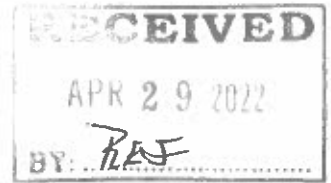
Yang Deng Xiu, 973 Central Street
d/b/a
Hang Hong Yang Corporation, 973 Central Street

Passed by the Town Council_____

Attest:_____

TOWN OF MILLINOCKET

APPLICATION FOR A VICTUALERS LICENSE



1. NAME OF APPLICANT Yans Deng xin
2. PHONE NUMBER OF APPLICANT 207 723 6084
3. RESIDENCE OF APPLICANT 973 central st millinocket ME 04462
4. NAME OF BUSINESS HANG HONG Yang CORPORATION
5. PHONE NUMBER OF BUSINESS 207 723 - 6084
6. BUSINESS ADDRESS 973 Central st millinocket ME 04462
7. NATURE OF BUSINESS Restaurant
8. LOCATION TO BE USED 973 central st millinocket ME 04462
9. RESIDENCE OF APPLICANT IN LAST FIVE YEARS

millinocket

10. LIST OF PRINCIPAL OFFICERS, TITLES, AND ADDRESSES FOR THE PAST THREE YEARS

11. DESCRIPTION OF PREMISES TO BE LICENSED

(PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 3200

EATING PLACE TIER 3 200 Seats (in)

HANG WONG YANG
973 CENTRAL ST
MILLINOCKET ME 04462

EXPIRES: 10/18/2022

FEE: \$300.00

ATTN YANG DENG XIU
HANG HONG YANG CORP
HANG WONG YANG
973 CENTRAL ST
MILLINOCKET ME 04462



Jeanne A. Lambrat

Commissioner

NON-TRANSFERABLE

BUSINESS Hang Hong Yang Corp.

ORDER # 94-2022

COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS



TAXES ARE CURRENT
PP

Yes ✓ No



WASTEWATER IS CURRENT

Yes N/A No



POLICE INCIDENTS IN THE PAST YEAR
(IF APPLICABLE PLEASE LIST)

Yes No ✓

**PP Account 5 Detail
as of 05/10/2022**

Name: HANG HONG YANG CORP.

Location: 973 CENTRAL STREET

Assessment: 19,500

2022-1 Period Due:

Mailing 973 CENTRAL STREET
Address: MILLINOCKET ME 04462

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2022-1	R				0.00	0.00	0.00	0.00
2021-1	R				0.00	0.00	0.00	0.00
2020-1	R				0.00	0.00	0.00	0.00
2019-1	R				0.00	0.00	0.00	0.00
2018-1	R				0.00	0.00	0.00	0.00
2017-1	R				0.00	0.00	0.00	0.00
2016-1	R				0.00	0.00	0.00	0.00
2015-1	R				0.00	0.00	0.00	0.00
2014-1	R				0.00	0.00	0.00	0.00
2013-1	R				0.00	0.00	0.00	0.00
2012-1	R				0.00	0.00	0.00	0.00
2011-1	R				0.00	0.00	0.00	0.00
2010-1	R				0.00	0.00	0.00	0.00
2009-1	R				0.00	0.00	0.00	0.00
Account Totals as of 05/10/2022					0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

Diana Lakeman

From: Cameron McDunnah <cmcdunnah@eastmillinocketpolice.com>
Sent: Tuesday, May 10, 2022 10:44 AM
To: Diana Lakeman
Cc: Chief Cameron McDunnah (empdchief@gwi.net)
Subject: Re: request for incident reports

Nothing to report. Thank you.

Cameron McDunnah
Chief of Police

East Millinocket Police Department
125 Main Street
East Millinocket, Maine 04430

(207)746-3555
empdchief@gwi.net

On May 10, 2022, at 9:47 AM, Diana Lakeman <townclerk@millinocket.org> wrote:

Requesting incident reports for the following business(s), if applicable, for Victualer license applications to be brought for council action on May 12;

- Hang Wong, 973 Central Street
- Katahdin Services LLC, d/b/a Pamola Motor Lodge, 973 Central Street
- Bar B Q House, 10 Balsam Drive
- Appalachian Trail Café, 210 Penobscot Ave.
- Drewco LLC, d/b/a Dunkin Donuts, 719 Central Street.

Thank you in advance.

Diana M. Lakeman | Town Clerk



Millinocket

Maine's Biggest Small Town

townclerk@millinocket.org | (207) 723-7006 **Fax:** (207)-723-7002
197 Penobscot Avenue, Millinocket, ME. 04462

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

ORDER #95-2022

PROVIDING FOR: Approval of an Application for a Victualer License for Bar B Q House.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Ai Hui Lian, 10 Balsam Drive
d/b/a
Bar B Q House, 10 Balsam Drive

Passed by the Town Council _____

Attest: _____

125.00

TOWN OF MILLINOCKET

APPLICATION FOR A VICTUALERS LICENSE

RECEIVED

APR 29 2022

BY: [Signature]

PAID 4-29-2022

- 1. NAME OF APPLICANT Ar Hui Lian
- 2. PHONE NUMBER OF APPLICANT 207 - 723 - 8808
- 3. RESIDENCE OF APPLICANT 10 BALSAM DRIVE Millinocket ME 04462
- 4. NAME OF BUSINESS BAR BQ HOUSE
- 5. PHONE NUMBER OF BUSINESS 207 - 723 - 8808
- 6. BUSINESS ADDRESS 10 BALSAM DRIVE Millinocket ME 04462
- 7. NATURE OF BUSINESS Restaurant
- 8. LOCATION TO BE USED 10 BALSAM DRIVE Millinocket ME 04462
- 9. RESIDENCE OF APPLICANT IN LAST FIVE YEARS
Millinocket

- 10. LIST OF PRINCIPAL OFFICERS, TITLES, AND ADDRESSES FOR THE PAST THREE YEARS

- 11. DESCRIPTION OF PREMISES TO BE LICENSED

(PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 19100

EATING PLACE TIER 2 36 Seats (in)

BBQ HOUSE
10 BALSAM DR
MILLINOCKET ME 04462

EXPIRES: 05/04/2022

FEE: \$195.00

HUI, LIAN AI
BBQ HOUSE
10 BALSAM DR
MILLINOCKET ME 04462



Jeanne A. Lamborn

Commissioner

NON-TRANSFERABLE

BUSINESS Bar BQ House

ORDER # 95-1022

COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS



TAXES ARE CURRENT

Yes N/A No



WASTEWATER IS CURRENT

Yes N/A No



POLICE INCIDENTS IN THE PAST YEAR
(IF APPLICABLE PLEASE LIST)

Yes No ✓

Diana Lakeman

From: Cameron McDunnah <cmcdunnah@eastmillinocketpolice.com>
Sent: Tuesday, May 10, 2022 10:44 AM
To: Diana Lakeman
Cc: Chief Cameron McDunnah (empdchief@gwi.net)
Subject: Re: request for incident reports

Nothing to report. Thank you.

Cameron McDunnah
Chief of Police

East Millinocket Police Department
125 Main Street
East Millinocket, Maine 04430

(207)746-3555
empdchief@gwi.net

On May 10, 2022, at 9:47 AM, Diana Lakeman <townclerk@millinocket.org> wrote:

Requesting incident reports for the following business(s), if applicable, for Victualer license applications to be brought for council action on May 12;

- Hang Wong, 973 Central Street
- Katahdin Services LLC, d/b/a Pamola Motor Lodge, 973 Central Street
- Bar B Q House, 10 Balsam Drive
- Appalachian Trail Café, 210 Penobscot Ave.
- Drewco LLC, d/b/a Dunkin Donuts, 719 Central Street.

Thank you in advance.

Diana M. Lakeman | **Town Clerk**



Millinocket

Maine's Biggest Small Town

townclerk@millinocket.org | (207) 723-7006 **Fax:**(207)-723-7002
197 Penobscot Avenue. Millinocket, ME. 04462

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

ORDER #96-2022

PROVIDING FOR: Approval of an Application for a Victualer License for Pamola Motor Lodge.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

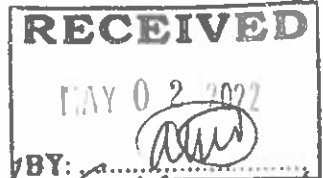
Christopher Carr, Katahdin Services LLC, 973 Central Street
d/b/a
Pamola Motor Lodge, 973 Central Street

Passed by the Town Council _____

Attest: _____

TOWN OF MILLINOCKT

APPLICATION FOR A VICTUALERS LICENSE



1. NAME OF APPLICANT Christopher Carr Katahdin Services LLC
2. PHONE NUMBER OF APPLICANT 207 385 5308 223 9746 dba Panola Motor Lodge
3. RESIDENCE OF APPLICANT 115 Moss Ave Millinocket
4. NAME OF BUSINESS ~~Panola~~ Katahdin Services LLC dba Panola Motor Lodge
5. PHONE NUMBER OF BUSINESS 207 723 9746
6. BUSINESS ADDRESS 973 Central St.
7. NATURE OF BUSINESS Eatery Lodging
8. LOCATION TO BE USED 973 Central St.
9. RESIDENCE OF APPLICANT IN LAST FIVE YEARS

Same

10. LIST OF PRINCIPAL OFFICERS, TITLES, AND ADDRESSES FOR THE PAST THREE YEARS

President Christopher Carr

11. DESCRIPTION OF PREMISES TO BE LICENSED

Eatery Lodging Lounge

(PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 6220

EATING AND LODGING 12 Seats (in) 24 Rooms

PAMOLA MOTOR LODGE
973 CENTRAL ST
MILLINOCKET ME 04462

EXPIRES: 12/28/2022

FEE: \$300.00



ATTN CHRISTOPHER CARR
KATAHDIN SERVICES LLC
PAMOLA MOTOR LODGE
973 CENTRAL ST
MILLINOCKET ME 04462

Jeanne M. Lambros

Commissioner

NON-TRANSFERABLE

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 6220

EATING AND LODGING 12 Seats (in) 24 Rooms

PAMOLA MOTOR LODGE
973 CENTRAL ST
MILLINOCKET ME 04462

ATTN CHRISTOPHER CARR
KATAHDIN SERVICES LLC
PAMOLA MOTOR LODGE
973 CENTRAL ST
MILLINOCKET ME 04462



EXPIRES: 12/28/2022

FEE: \$300.00

Jeanne M. Lambrus

Commissioner

NON-TRANSFERABLE

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 6220

EATING AND LODGING 12 Seats (in) 24 Rooms

PAMOLA MOTOR LODGE
973 CENTRAL ST
MILLINOCKET ME 04462

ATTN CHRISTOPHER CARR
KATAHDIN SERVICES LLC
PAMOLA MOTOR LODGE
973 CENTRAL ST
MILLINOCKET ME 04462



EXPIRES: 12/28/2022

FEE: \$300.00

Jeanne M. Lambour

Commissioner

NON-TRANSFERABLE

BUSINESS Katahdin Services LLC

ORDER # 96-2022

COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS



TAXES ARE CURRENT

Yes ✓ No



WASTEWATER IS CURRENT

Yes ✓ No



POLICE INCIDENTS IN THE PAST YEAR

Yes No ✓

(IF APPLICABLE PLEASE LIST)

**PP Account 207 Detail
as of 05/10/2022**

Name: KATAHDIN SERVICES, LLC.

Location: 973 CENTRAL ST

Assessment: 21,900

2022-1 Period Due:

Mailing Address: PAMOLA MOTOR LODGE
115 MASSACHUSETTS AVE.
MILLINOCKET ME 04462

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2022-1	R				0.00	0.00	0.00	0.00
2021-1	R				0.00	0.00	0.00	0.00
2020-1	R				0.00	0.00	0.00	0.00
2019-1	R				0.00	0.00	0.00	0.00
2018-1	R				0.00	0.00	0.00	0.00
2017-1	R				0.00	0.00	0.00	0.00
2016-1	R				0.00	0.00	0.00	0.00
2015-1	R				0.00	0.00	0.00	0.00
2014-1	R				0.00	0.00	0.00	0.00
2013-1	R				0.00	0.00	0.00	0.00
2012-1	R				0.00	0.00	0.00	0.00
2011-1	R				0.00	0.00	0.00	0.00
2010-1	R				0.00	0.00	0.00	0.00
2009-1	R				0.00	0.00	0.00	0.00
2008-1	R				0.00	0.00	0.00	0.00
2002-1	R				0.00	0.00	0.00	0.00
2001-1	R				0.00	0.00	0.00	0.00
Account Totals as of 05/10/2022					0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

Millinocket
8:18 AM

**RE Account 2050 Detail
as of 05/10/2022**

05/10/2022
Page 1

Name: KATAHDIN SERVICES, LLC

Location: 973 CENTRAL STREET

Acreage: 0 Map/Lot: U11-003

Book Page: B4182P97, B10540P305, B14374P150

2022-1 Period Due:

Land: 72,000

Building: 395,000

Exempt 0

Total: 467,000

Ref1: L3-B201

Mailing 115 MASSACHUSETTS AVENUE

Address: MILLINOCKET ME 04462 2115

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2022-1	R				0.00	0.00	0.00	0.00
2021-1	R				0.00	0.00	0.00	0.00
2020-1	R				0.00	0.00	0.00	0.00
2019-1	L *				0.00	0.00	0.00	0.00
2018-1	L *				0.00	0.00	0.00	0.00
2017-1	R				0.00	0.00	0.00	0.00
2016-1	R				0.00	0.00	0.00	0.00
2015-1	R				0.00	0.00	0.00	0.00
2014-1	R				0.00	0.00	0.00	0.00
2013-1	R				0.00	0.00	0.00	0.00
2012-1	R				0.00	0.00	0.00	0.00
2011-1	L *				0.00	0.00	0.00	0.00
2010-1	R				0.00	0.00	0.00	0.00
2009-1	R				0.00	0.00	0.00	0.00
2008-1	L *				0.00	0.00	0.00	0.00
Account Totals as of 05/10/2022					0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

UT Account 175728 Detail
as of 05/10/2022 - Sewer

Name: KATAHDIN SERVICES, LLC

973 CENTRAL ST
MILLINOCKET, ME 04462

Location: 973 CENTRAL STREET
RE Acct: 0 Map/Lot: U11-003

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
270	04/29/22			0.00	0.00	0.00	0.00	0.00
265	01/26/22			0.00	0.00	0.00	0.00	0.00
262	10/29/21			0.00	0.00	0.00	0.00	0.00
259	07/30/21			0.00	0.00	0.00	0.00	0.00
255	04/28/21			0.00	0.00	0.00	0.00	0.00
251	02/03/21			0.00	0.00	0.00	0.00	0.00
248	11/20/20			0.00	0.00	0.00	0.00	0.00
245	08/21/20			0.00	0.00	0.00	0.00	0.00
241	04/29/20			0.00	0.00	0.00	0.00	0.00
238	01/30/20			0.00	0.00	0.00	0.00	0.00
234	10/30/19			0.00	0.00	0.00	0.00	0.00
228	07/31/19			0.00	0.00	0.00	0.00	0.00
220	04/24/19			0.00	0.00	0.00	0.00	0.00
216	01/30/19**			0.00	0.00	0.00	0.00	0.00
211	10/26/18**			0.00	0.00	0.00	0.00	0.00
208	10/24/18**			0.00	0.00	0.00	0.00	0.00
201	08/08/18**			0.00	0.00	0.00	0.00	0.00
197	04/20/18**			0.00	0.00	0.00	0.00	0.00
191	01/30/18**			0.00	0.00	0.00	0.00	0.00
185	10/27/17**			0.00	0.00	0.00	0.00	0.00
182	07/28/17			0.00	0.00	0.00	0.00	0.00
176	04/14/17			0.00	0.00	0.00	0.00	0.00
171	01/27/17			0.00	0.00	0.00	0.00	0.00
166	10/20/16			0.00	0.00	0.00	0.00	0.00
162	08/05/16			0.00	0.00	0.00	0.00	0.00
158	04/15/16			0.00	0.00	0.00	0.00	0.00
151	01/27/16			0.00	0.00	0.00	0.00	0.00
148	10/30/15			0.00	0.00	0.00	0.00	0.00
141	07/27/15			0.00	0.00	0.00	0.00	0.00
138	04/28/15			0.00	0.00	0.00	0.00	0.00
135	01/16/15			0.00	0.00	0.00	0.00	0.00
134	10/27/14			0.00	0.00	0.00	0.00	0.00
127	07/29/14			0.00	0.00	0.00	0.00	0.00
123	04/23/14			0.00	0.00	0.00	0.00	0.00
119	01/31/14			0.00	0.00	0.00	0.00	0.00
110	10/25/13			0.00	0.00	0.00	0.00	0.00
109	07/26/13			0.00	0.00	0.00	0.00	0.00
103	04/29/13			0.00	0.00	0.00	0.00	0.00
102	01/18/13			0.00	0.00	0.00	0.00	0.00
97	10/23/12			0.00	0.00	0.00	0.00	0.00
94	07/26/12			0.00	0.00	0.00	0.00	0.00
91	04/30/12			0.00	0.00	0.00	0.00	0.00
86	01/31/12			0.00	0.00	0.00	0.00	0.00
83	10/21/11			0.00	0.00	0.00	0.00	0.00
80	07/25/11			0.00	0.00	0.00	0.00	0.00
77	04/25/11			0.00	0.00	0.00	0.00	0.00
74	01/20/11			0.00	0.00	0.00	0.00	0.00

UT Account 175728 Detail
as of 05/10/2022 - Sewer

Name: KATAHDIN SERVICES, LLC

973 CENTRAL ST
MILLINOCKET, ME 04462

Location: 973 CENTRAL STREET
RE Acct: 0 Map/Lot: U11-003

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
68	10/18/10			0.00	0.00	0.00	0.00	0.00
64	07/16/10			0.00	0.00	0.00	0.00	0.00
62	05/27/10			0.00	0.00	0.00	0.00	0.00
61	05/27/10			0.00	0.00	0.00	0.00	0.00
59	04/16/10			0.00	0.00	0.00	0.00	0.00
56	01/15/10			0.00	0.00	0.00	0.00	0.00
51	10/21/09			0.00	0.00	0.00	0.00	0.00
47	07/15/09			0.00	0.00	0.00	0.00	0.00
43	04/17/09			0.00	0.00	0.00	0.00	0.00
40	01/20/09			0.00	0.00	0.00	0.00	0.00
37	10/24/08			0.00	0.00	0.00	0.00	0.00
1	07/15/08			0.00	0.00	0.00	0.00	0.00
2	04/16/08			0.00	0.00	0.00	0.00	0.00
3	01/15/08			0.00	0.00	0.00	0.00	0.00
05/10/2022				0.00	0.00	0.00	0.00	0.00

Diana Lakeman

From: Cameron McDunnah <cmcdunnah@eastmillinocketpolice.com>
Sent: Tuesday, May 10, 2022 10:44 AM
To: Diana Lakeman
Cc: Chief Cameron McDunnah (empdchief@gwi.net)
Subject: Re: request for incident reports

Nothing to report. Thank you.

Cameron McDunnah
Chief of Police

East Millinocket Police Department
125 Main Street
East Millinocket, Maine 04430

(207)746-3555
empdchief@gwi.net

On May 10, 2022, at 9:47 AM, Diana Lakeman <townclerk@millinocket.org> wrote:

Requesting incident reports for the following business(s), if applicable, for Victualer license applications to be brought for council action on May 12;

- Hang Wong, 973 Central Street
- Katahdin Services LLC, d/b/a Pamola Motor Lodge, 973 Central Street
- Bar B Q House, 10 Balsam Drive
- Appalachian Trail Café, 210 Penobscot Ave.
- Drewco LLC, d/b/a Dunkin Donuts, 719 Central Street.

Thank you in advance.

Diana M. Lakeman | **Town Clerk**



Millinocket

Maine's Biggest Small Town

townclerk@millinocket.org | (207) 723-7006 **Fax:** (207)-723-7002
197 Penobscot Avenue. Millinocket, ME. 04462

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

ORDER #97-2022

PROVIDING FOR: Approval of an Application for a Victualer License for Appalachian Trail Cafe.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Leah Malcolm, 23 Forest Avenue
d/b/a
Appalachian Trail Cafe, 210 Penobscot Avenue

Passed by the Town Council_____

Attest:_____

TOWN OF MILLINOCKT

APPLICATION FOR A VICTUALERS LICENSE

PAID
5/1/22

1. NAME OF APPLICANT Leah Malcolm
2. PHONE NUMBER OF APPLICANT 765-9151
3. RESIDENCE OF APPLICANT 23 Forest Avenue
4. NAME OF BUSINESS Appalachian Trail Cafe
5. PHONE NUMBER OF BUSINESS 723-6720
6. BUSINESS ADDRESS 210 Penobscot Avenue
7. NATURE OF BUSINESS Restaurant
8. LOCATION TO BE USED 210 Penobscot Avenue - commercial space
9. RESIDENCE OF APPLICANT IN LAST FIVE YEARS
23 Forest Avenue

10. LIST OF PRINCIPAL OFFICERS, TITLES, AND ADDRESSES FOR THE PAST THREE YEARS

11. DESCRIPTION OF PREMISES TO BE LICENSED

(PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 3198

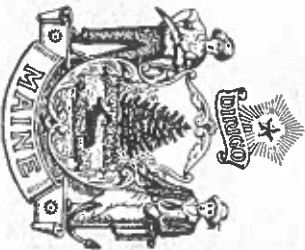
EATING PLACE TIER 2 45 Seats (in)

APPALACHIAN TRAIL CAFE
210 PENOBSCOT AVE
MILLINOCKET ME 04462

EXPIRES: 06/25/2022

FEE: \$195.00

MALCOM, LEAH
APPALACHIAN TRAIL CAFE
PO BOX 472
MILLINOCKET ME 04462



James A. Lombardi
Commissioner

NON-TRANSFERABLE

BUSINESS Appalachian Trail Cafe

ORDER # 97-2022

COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS



TAXES ARE CURRENT

Yes ✓ No



WASTEWATER IS CURRENT

Yes ✓ No



POLICE INCIDENTS IN THE PAST YEAR

Yes No ✓

(IF APPLICABLE PLEASE LIST)

**RE Account 1246 Detail
as of 05/10/2022**

Name: RENAUD, PAUL R & RENAUD, JAIME L (JT)

Land: 2,200
Building: 45,100
Exempt 0
Total: 47,300

Location: 210 PENOBSCOT AVENUE

Acreage: 0.06 Map/Lot: U05-233

Book Page: B10940P312

2022-1 Period Due:

Ref1: B10940P312 \$30,000
Mailing 33 PENOBSCOT AVENUE
Address: MILLINOCKET ME 04462

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2023-1					-0.20	0.00	0.00	-0.20
2022-1	R				0.00	0.00	0.00	0.00
2021-1	R				0.00	0.00	0.00	0.00
2020-1	R				0.00	0.00	0.00	0.00
2019-1	R				0.00	0.00	0.00	0.00
2018-1	R				0.00	0.00	0.00	0.00
2017-1	R				0.00	0.00	0.00	0.00
2016-1	R				0.00	0.00	0.00	0.00
2015-1	R				0.00	0.00	0.00	0.00
2014-1	R				0.00	0.00	0.00	0.00
2013-1	R				0.00	0.00	0.00	0.00
2012-1	R				0.00	0.00	0.00	0.00
2011-1	R				0.00	0.00	0.00	0.00
2010-1	R				0.00	0.00	0.00	0.00
2009-1	R				0.00	0.00	0.00	0.00
Account Totals as of 05/10/2022					-0.20	0.00	0.00	-0.20

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

**UT Account 125151 Detail
as of 05/10/2022 - Sewer**

Name: RENAUD, PAUL R & RENAUD, JAIME L

210 PENOBSCOT AVENUE
MILLINOCKET, ME 04462

Location: 210 PENOBSCOT AVENUE

RE Acct: 0 Map/Lot: U05-233

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
270	04/29/22			847.04	0.00	0.00	0.00	847.04
265	01/26/22			0.00	0.00	0.00	0.00	0.00
262	10/29/21			0.00	0.00	0.00	0.00	0.00
259	07/30/21			0.00	0.00	0.00	0.00	0.00
255	04/28/21			0.00	0.00	0.00	0.00	0.00
251	02/03/21			0.00	0.00	0.00	0.00	0.00
248	11/20/20			0.00	0.00	0.00	0.00	0.00
245	08/21/20			0.00	0.00	0.00	0.00	0.00
241	04/29/20			0.00	0.00	0.00	0.00	0.00
238	01/30/20			0.00	0.00	0.00	0.00	0.00
234	10/30/19			0.00	0.00	0.00	0.00	0.00
228	07/31/19			0.00	0.00	0.00	0.00	0.00
220	04/24/19			0.00	0.00	0.00	0.00	0.00
216	01/30/19			0.00	0.00	0.00	0.00	0.00
208	10/24/18			0.00	0.00	0.00	0.00	0.00
201	08/08/18			0.00	0.00	0.00	0.00	0.00
197	04/20/18			0.00	0.00	0.00	0.00	0.00
191	01/30/18			0.00	0.00	0.00	0.00	0.00
185	10/27/17			0.00	0.00	0.00	0.00	0.00
182	07/28/17			0.00	0.00	0.00	0.00	0.00
176	04/14/17			0.00	0.00	0.00	0.00	0.00
171	01/27/17			0.00	0.00	0.00	0.00	0.00
166	10/20/16			0.00	0.00	0.00	0.00	0.00
162	08/05/16			0.00	0.00	0.00	0.00	0.00
158	04/15/16			0.00	0.00	0.00	0.00	0.00
151	01/27/16			0.00	0.00	0.00	0.00	0.00
148	10/30/15			0.00	0.00	0.00	0.00	0.00
141	07/27/15			0.00	0.00	0.00	0.00	0.00
138	04/28/15			0.00	0.00	0.00	0.00	0.00
135	01/16/15			0.00	0.00	0.00	0.00	0.00
134	10/27/14			0.00	0.00	0.00	0.00	0.00
127	07/29/14			0.00	0.00	0.00	0.00	0.00
123	04/23/14			0.00	0.00	0.00	0.00	0.00
119	01/31/14			0.00	0.00	0.00	0.00	0.00
110	10/25/13			0.00	0.00	0.00	0.00	0.00
109	07/26/13			0.00	0.00	0.00	0.00	0.00
103	04/29/13			0.00	0.00	0.00	0.00	0.00
102	01/18/13			0.00	0.00	0.00	0.00	0.00
97	10/23/12			0.00	0.00	0.00	0.00	0.00
94	07/26/12			0.00	0.00	0.00	0.00	0.00
91	04/30/12			0.00	0.00	0.00	0.00	0.00
86	01/31/12			0.00	0.00	0.00	0.00	0.00
83	10/21/11			0.00	0.00	0.00	0.00	0.00
80	07/25/11			0.00	0.00	0.00	0.00	0.00
77	04/25/11			0.00	0.00	0.00	0.00	0.00
74	01/20/11			0.00	0.00	0.00	0.00	0.00
68	10/18/10			0.00	0.00	0.00	0.00	0.00

PP Account 30 Detail
as of 05/10/2022

Name: GOULD, MELVILLE A & ANDREA J

Location:

Assessment: 5,000

2022-1 Period Due:

Mailing Address: APPALACHIAN TRAIL CAFE (DBA)
210 PENOBSCOT AVENUE
MILLINOCKET ME 04462

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2022-1	R				0.00	0.00	0.00	0.00
2021-1	R				0.00	0.00	0.00	0.00
2020-1	R				0.00	0.00	0.00	0.00
2019-1	R				0.00	0.00	0.00	0.00
2018-1	R				0.00	0.00	0.00	0.00
2017-1	R				0.00	0.00	0.00	0.00
2016-1	R				0.00	0.00	0.00	0.00
2015-1	R				0.00	0.00	0.00	0.00
2014-1	R				0.00	0.00	0.00	0.00
2013-1	R				0.00	0.00	0.00	0.00
2012-1	R				0.00	0.00	0.00	0.00
2011-1	R				0.00	0.00	0.00	0.00
2010-1	R				0.00	0.00	0.00	0.00
2009-1	R				0.00	0.00	0.00	0.00
Account Totals as of 05/10/2022					0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

ORDER #98-2022

PROVIDING FOR: Approval of an Application for a Victualer License for Dunkin Donuts.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Drewco LLC, Michael Ouimet, 132 Riverside Ave., Bristol, CT 06010
d/b/a
Dunkin Donuts, 719 Central Street

Passed by the Town Council _____

Attest: _____

TOWN OF MILLINOCKET

APPLICATION FOR A VICTUALERS LICENSE

\$25.00

PAID
5/9/22

1. NAME OF APPLICANT Drewco LLC / Michael Ouimet
2. PHONE NUMBER OF APPLICANT 860 747 6782 x240
3. RESIDENCE OF APPLICANT 719 Central Street
4. NAME OF BUSINESS Drewco LLC
5. PHONE NUMBER OF BUSINESS 207-723-8749
6. BUSINESS ADDRESS 132 Riverside Ave. Bristol CT 06010
7. NATURE OF BUSINESS Dunkin Donuts
8. LOCATION TO BE USED back left of building
9. RESIDENCE OF APPLICANT IN LAST FIVE YEARS
60 Cape Farms Rd. Farmington CT 06032

10. LIST OF PRINCIPAL OFFICERS, TITLES, AND ADDRESSES FOR THE PAST THREE YEARS

Michael Ouimet - Managing member 5190 owner
60 Cape Farms Rd Farmington CT 06032 20+ years

11. DESCRIPTION OF PREMISES TO BE LICENSED

Dunkin Donuts inside @ Circle K building

(PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)



State of Maine

Department of Agriculture, Conservation & Forestry
Division of Quality Assurance & Regulations
28 State House Station, Augusta, ME 04333-0028
(207) 287-3841

SERIAL NUMBER

145770

2-29561

LICENSE NUMBER

March 30, 2022

DATE OF ISSUE

April 28, 2023

DATE OF EXPIRATION

This certifies that
Drewco LLC
Drewco LLC
132 Riverside AVE

Bristol, CT 06010-

BAKERY

Location: 719 Central ST, Millinocket

This certificate is valid only between the date issued and expiration date appearing herein. Only the named holder at the location for which issued may use it.

The person named herein is authorized to sell or manufacture food products, fuel and/or sell or repair weighing and measuring devices as permitted by law for the listed authorizations.

This certificate and/or each type of authorization represented is subject to suspension, revocation or cancellation as authorized by Maine Revised Statutes.

LICENSE TYPE

DESCRIPTION OF LICENSE AUTHORIZATIONS

FEE

License Type	Authorizations	Fee
Retail Bakery	11 to 25 Baked Goods (produced on site) Coffee/Tea(prepared on site) Hot Foods (prepared on site)	50.00
	TOTAL:	50.00



Department of Agriculture, Conservation &
Forestry

Division of Quality Assurance

Amanda Beal

Commissioner

Christy Franklin

Director

BUSINESS DREWCO LLC

ORDER # 98-2022

COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS



TAXES ARE CURRENT

Yes N/A No _____



WASTEWATER IS CURRENT

Yes N/A No _____



POLICE INCIDENTS IN THE PAST YEAR

Yes _____ No /

(IF APPLICABLE PLEASE LIST)

Diana Lakeman

From: Cameron McDunnah <cmcdunnah@eastmillinocketpolice.com>
Sent: Tuesday, May 10, 2022 10:44 AM
To: Diana Lakeman
Cc: Chief Cameron McDunnah (empdchief@gwi.net)
Subject: Re: request for incident reports

Nothing to report. Thank you.

Cameron McDunnah
Chief of Police

East Millinocket Police Department
125 Main Street
East Millinocket, Maine 04430

(207)746-3555
empdchief@gwi.net

On May 10, 2022, at 9:47 AM, Diana Lakeman <townclerk@millinocket.org> wrote:

Requesting incident reports for the following business(s), if applicable, for Victualer license applications to be brought for council action on May 12;

- Hang Wong, 973 Central Street
- Katahdin Services LLC, d/b/a Pamola Motor Lodge, 973 Central Street
- Bar B Q House, 10 Balsam Drive
- Appalachian Trail Café, 210 Penobscot Ave.
- Drewco LLC, d/b/a Dunkin Donuts, 719 Central Street.

Thank you in advance.

Diana M. Lakeman | Town Clerk



Millinocket
Maine's Biggest Small Town

townclerk@millinocket.org | (207) 723-7006 Fax:(207)-723-7002
197 Penobscot Avenue. Millinocket, ME. 04462

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

ORDER #99-2022

PROVIDING FOR: Appointment to Millinocket Town Committee – Events Committee

IT IS ORDERED that the Millinocket Town Council approves to remove Michael Madore from the Events Committee; and

IT IS FURTHER ORDERED that the Millinocket Town Council appoints Louis Pelletier to serve on the Events Committee.

PASSED BY THE COUNCIL: _____

ATTEST: _____

ORDER #100-2022

**PROVIDING FOR APPROVAL TO EXPEND FUNDS TO HIRE
ENTERTAINMENT FOURTH OF JULY FESTIVITES**

WHEREAS The Events Committee has found entertainment for the Fourth of July events; and

WHEREAS \$2,000 is needed to reserve FSM Enterprises and \$600 is needed to reserve the band "Recall";

IT IS NOW ORDERED that the Town Council approves to expend \$2,600 to reserve FSM Enterprises and "Recall" from the "4th of July" restricted account, which will leave an unspent balance of \$5,604.71, and the Council authorizes the Town Manager to finalize all documents.

PASSED BY THE TOWN COUNCIL: _____

ATTEST _____

MISSION STATEMENT OF THE EVENTS COMMITTEE OF MILLINOCKET



Millinocket

Maine's Biggest Small Town

The Events Committee of Millinocket is dedicated to bringing together the citizens of Millinocket and guests to enjoy a variety of events throughout the year with a goal of at least 1 event per month.

Recommendation to the Millinocket Town Council

Fourth of July Entertainment



Millinocket

Maine's Biggest Small Town

Events Committee
May 4th 2022

1. Committee Name:

- a. Events Committee

2. Summary of Recommendation:

- a. The Events Committee recommends that the Millinocket Town Council pass the attached order to expend \$2,600 for entertainment purposes for the extended Fourth of July weekend this year.

3. All Meeting Dates the Particular Issue was Discussed:

- a. 12/07/21, 02/16/22, 03/11/22, 05/04/22

4. Public Input Presented from the Community

- a. In favor

5. Vote from the Committee

- a. TBD

Project Background

ORIGINS

The Events Committee has decided to make this Fourth of July extended weekend one to remember. By doing so we are asking for funds to provide entertainment in the form of music. There are many things planned for the extended weekend and music will help liven the community on this joyous occasion.

NEXT STEPS

The Events Committee will continue to plan activities for all ages and work with other local groups and businesses in our area to deliver a Fourth of July festival to remember!

ORDER #101-2022

PROVIDING FOR: Approval Traffic Light System Upgrade

IT IS ORDERED that the Millinocket Town Council approves the \$26,500 quote from Electric Light Company to upgrade the Central/Sycamore Street Traffic Light System; and

WHEREAS only \$5,500 was budgeted in the FY22 Capital Budget for the Central Street Traffic Light Camera;

IT IS FURTHER ORDERED that the following changes will be made with the FY22 Capital Budget to provide for the \$21,000 budget shortfall:

- (1) Transfer \$4,190 from E1300-9502 Capital Reserve to E1300-9504 Budgeted Capital.
- (2) Within the Budgeted Capital Account E1300-9504, the following money will also be transferred to the Traffic Light Budget: \$15,387 from Municipal Building Lighting and Elevator Repairs, and \$1,423 from the Trackless Sidewalk Machine Budget

PASSED BY THE COUNCIL: _____

ATTEST: _____



ELECTRIC LIGHT

1 Morgan Way
Cape Neddick, ME 03902
COMPANY INC 207-361-1234

Quote

ADDRESS

MILLINOCKET
20 Cedar Street
Millinocket 04462

Quote# 1920

DATE 05/05/2022

QTY	DESCRIPTION	RATE	AMOUNT
1	Millinocket - Supply and install a Gridsmart 360 degree Single Point Video Detection System. Intersection on Central/Sycamore St. ELCO Quote 1920 Includes: (1) Processor (1) 360 Degree Camera (1) Mounting Hardware (1) Surge Protection Cat5e Underground Shielded Wire as needed Data Module ***Not Included*** • Not included is the suppling, installation, or excavation for any conduit, pull boxes • All work is quoted as daytime operations. • Not included are any highway or construction signing, police details, or flaggers. The costs of any permits, fees, bonds, charges, insurance, or taxes required by any State, municipal, railroad, or utility agency. We will pull any electrical permits, less the costs incurred.	26,500.00	26,500.00

Millinocket - Supply and install a Gridsmart 360 degree Single Point Video
Detection System. Intersection on Central/Sycamore St. ELCO Quote 1920

TOTAL \$26,500.00

Accepted By: _____

Accepted Date: _____

GridSmart®

One solution. One afternoon. One thousand views.



GridSmart® Mounting Hardware

36" (0.91m) Banded Bracket (GS-3-BND)



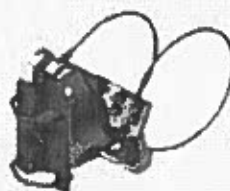
Additional sizes available for larger poles

1.9" to 4.5" (0.05m to 0.11m) Tenon Bracket (GS-3-TEN)



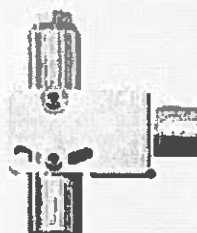
Used for mounting on Luminaire Arms

84" (2.13m) Cable Bracket (GS-3-CBL)



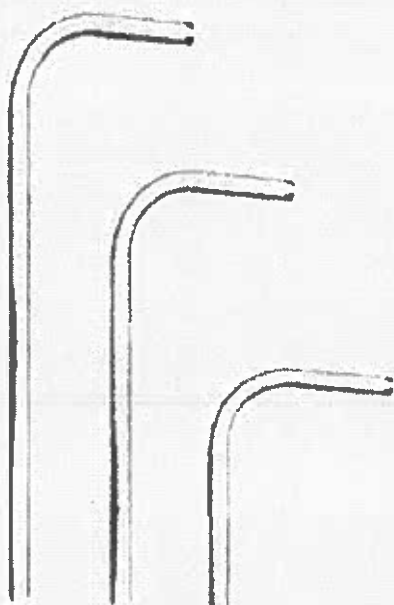
Additional sizes available for larger poles

Swivel Bracket (GS-3-SBK)



Recommended for all installations

Allows installers to level the camera on both planes at a single point



84" (2.13m) 90° Mounting Arm Pole (GS-3-A84)

Can be used on a mast arm structure where additional height is needed to achieve the best possible view of the intersection

58" (1.47m) 90° Mounting Arm Pole (GS-3-A58)

Generally used where more height is required to meet the 30' height requirement

34" (0.86m) 90° Mounting Arm Pole (GS-3-A34)

Generally used where the 30' height requirement is already met via a Luminaire Arm or other adequate structure

GRIDSMART®

► APPLICATIONS

Single camera vehicle detection and counting, highway counting and monitoring

► CAMERA

5MP CMOS

Power over Ethernet

► CONNECTIVITY

Single Cat5e cable for power and data

► DIMENSIONS

9.9" diameter x 7.9"
(25 X 20.1 cm)

► ENVIRONMENTAL

-29°F to +165°F

(-34°C to +74°C)

0 to 95% non-condensing

► POWER

5W nominal

50W with heaters on

► REGULATORY

FCC Class A

► VIDEO OUTPUT

MJPEG

► VIEW

Horizon to horizon, including the center of the intersection

GRIDSMART's iconic Bell Camera delivers the industry's only horizon to horizon view that includes the center of the intersection, where vehicles, bicycles, and pedestrians actually cross paths. GRIDSMART uses vision-based tracking with a fisheye camera, allowing the system to track vehicles into and out of the intersection. This capability allows the system to provide true turning movement counts. The system also provides a virtual pan-tilt-zoom, allowing you to customize up to four different views of the intersection, changing anytime you wish.

The GRIDSMART Bell Camera is rugged and tough, milled out of 1/4 inch thick aluminum protecting the downward facing optics from the elements. The single wire system is installed in three hours or less.



RESOLUTION

2560 x 1920 pixels

FEATURES

Rugged,
environmentally-sealed,
No aim-No focus

LENS

180° Fisheye

WARRANTY

3-year hardware warranty

HOUSING

1/4 inch milled
aluminum, IP68

WEIGHT

7 pounds
(3.2 kilograms)

► APPLICATIONS

Vehicle tracking and counting
Intersection actuation

► CAMERA

Supports two fisheye cameras,
or one fisheye and four traditional
cameras, or eight traditional cameras

► COMMUNICATIONS

TCP/IP

► CONNECTIVITY

Wide Area Network (WAN) port for
remote connectivity

► CONSUMPTION

35watts nominal, 85watts
with active camera heaters

► DETECTOR I/O

Twenty-four (24) optically isolated I/O,
SDLC Interface, or ITS Interface

► DIMENSIONS

8.6 x 11.5 x 1.75 inches (1U Height)
(20.6 x 29 x 4.5 cm)

► ENVIRONMENTAL

NEMA TS2, -29°F to +165°F (-34°C to
+74°C) 0-95% non-condensing

► MAINTENANCE

Field repairable

► MECHANICAL

Multiple position options:
horizontally on a shelf, vertically
with an optional foot stand, and
mounted in a 19-inch rack

► OUTPUTS

24 optically isolated outputs, SDLC
Interface conforming to TS2 specs,
Programmable up to 64 detectors

► POWER

120/240 VAC 50/60 Hz

► REGULATORY

FCC Class A

► CONFIGURATION

Windows XP or greater running
GRIDSMART Client application

► STANDARDS

NEMA TS2

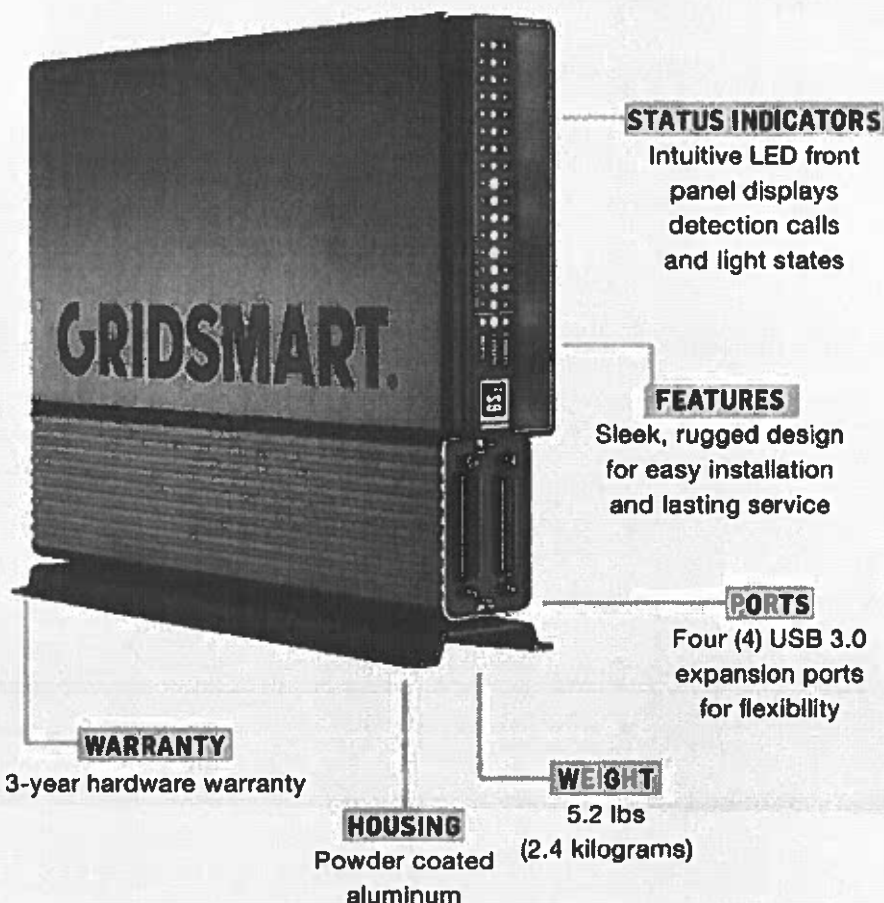
► VIDEO OUTPUT

MJPEG

GRIDSMART.

GS2 works with the GRIDSMART Cameras to actuate intersections and gather important traffic data that can be utilized to adjust signal timing and traffic flow strategies in real time.

GS2 is housed in an artisan-forged, single-piece, GRIDSMART-tough enclosure. Built with flexibility in mind, the 1U-high Processor can be rack-mounted, lie horizontally, or stand vertically. The GS2 front panel shows phases, calls, and status with bright, multi-color LEDs. GS2 has an Ethernet connection so the system can be attached to your network. Due to its modular design, GS2 is field repairable.



PROVIDING FOR: Approval to Submit the Age-Friendly Millinocket Action Plan to AARP's Network of Age-Friendly States and Communities

WHEREAS the Town applied to join AARP's Network of Age-Friendly States and Communities in April of 2019 and was accepted; and

WHEREAS the requirement of membership was to develop an Action Plan outlining actions to become more Age-Friendly based on needs assessment findings; and

WHEREAS the Committee formed by the Town created an Action Plan based on known community needs and capacity to address the needs;

IT IS THEREFORE ORDERED that the Council approves ~~that~~ the attached Age-Friendly Millinocket Action Plan and requests that the Chair of the Committee to submit the plan to the AARP Network of Age-Friendly States and Communities on behalf of the Town.

PASSED BY THE COUNCIL: _____

ATTEST: _____



Age Friendly Millinocket

Age-Friendly Millinocket Action Plan | April 2022



Vision: Be a place that supports and attracts people of all ages.

Mission: We want all people to enjoy Millinocket from birth to the end of their lives with services, supports, and infrastructure that meet the needs of all stages of life.

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ACKNOWLEDGMENTS

Thank you to all that have contributed time, energy, or ideas to move our community forward in becoming more age- friendly. In the early days (2014), members of the Partnership for a Healthy Northern Penobscot (PHNP) and the Aging with Dignity Workgroup convened to address the needs of our oldest citizens in a coordinated way. Later, Thrive Penobscot/MRH and Millinocket Memorial Library (MML) collaborated and identified innovative ways to meet the needs of our citizens, of all ages. It was through the partnership of the two organizations that Mobilize Katahdin was formed, and a resource navigator was hired. Linking people to resources to meet basic needs is one way our community is becoming more livable for all. MML also furthered their commitment of bringing resources to this work by hosting two Lifelong Maine AmeriCorps Members in 2021/2022.

Special acknowledgment goes to Millinocket Fire Chief and Public Safety Officer, Tom Malcolm. It was through his statewide affiliations with the Fire Prevention Community and as a Life Safety Officer that he was doing “age-friendly” work to keep people safe in their homes long before it became an organized effort of the Town. Tom introduced Patricia Oh, Maine’s AARP Liaison for Livable Communities, to Thrive Penobscot which set the wheels in motion for the Town to join the Network of Age-Friendly States and Communities. Patricia deserves special recognition for the ongoing support of our local initiative and dedication to the mission of AARP Livable Communities statewide.

Acknowledgement also goes to Cody McEwen for believing in the foundational work of Thrive Penobscot and forming the Age-Friendly Committee in 2019 while he was Chairman of the Town Council. His forward thinking, collaborative spirit and grant writing assistance set the stage for positive outcomes early on.

Finally, many thanks to current members of Age-Friendly Millinocket that assisted in developing the 3- year action plan. Town appointed Committee Members include: Jane Danforth (Chair), Peter Jamieson (Town Manager) Robin Stevens, Louis Pelletier, Randy Jackson, Diana Furukawa and Tom Malcolm. Members at large include: Sarah Jandreau (AmeriCorps Member), Barbara Riddle-Dvorak (AmeriCorps Member), Andrew Caruso, Nicole Brennan, Brittany Grutter, and Todd Phillips.



ENDORSEMENT LETTER



TOWN OF MILLINOCKET

197 Elm Street, Box 100
Millinocket, ME 04469



Millinocket

Office of Town Manager/Treasurer

(207) 723-7000

April 24, 2019

Lori Parham
AARP Maine State Director
53 Baxter Blvd
Portland ME 04101


Dear Ms. Parham,

On behalf of the town of Millinocket, we are pleased to submit this letter of interest and commitment in the AARP/World Health Organization Network of Age-Friendly Communities. The Town of Millinocket and our residents recognize the importance of encouraging and promoting age-friendly planning and policies to address changing demographics and to enhance independent living. We are committed to a process of continual improvement to support active and healthy aging across the life span.

As part of our involvement and commitment we will conduct a baseline assessment of the community's age-friendliness and develop a community action plan based on the findings. We will involve older residents in the planning process and will monitor progress toward implementing the action plan. We currently have two committees in place to involve community members in our planning process. One is a newly established Age-Friendly Standing Committee for the town and other is our local Thriving in Place collaborative, Thrive Piscataquis. Thrive Piscataquis is currently engaged in age-friendly work with our older population and will continue to do so with the support of the municipality. In addition, our comprehensive plan will include age-friendliness goals as we map out a future in Millinocket that will meet the needs of our community members.

Thank you for this opportunity.

Sincerely,


Cheryl Goss
Council Chairperson, Cheryl Goss
Councilor, Louis Pelletier
Councilor, Gabe Spence
Councilor, Michael Madore


John Davis
Town Manager, John Davis
Councilor, Nancy Jackson
Councilor, Charles Pratt
Councilor, Steve Goss



May 5, 2022

Patricia Oh, PhD, LMSW
Program Manager, Maine Center on Aging
Age-Friendly Liaison, AARP Livable/Maine

Dear Patricia,

The Age-Friendly Millinocket Committee has been working diligently to create awareness, make plans, and implement programs to support a more age-friendly community. In the short time I've served as the Town Manager, I've attended monthly committee meetings and have become more aware of our local needs and resources available for our aging population. AARP's 8 Domains of Livability is a valuable framework and has served as a helpful tool to build our age-friendly action plan.

I am appreciative of the support that AARP's Network of Livable Communities and the Maine Center on Aging has provided committee members and the Town. The technical assistance and grant dollars we have received due to being in the Network has helped us host events and establish new programs in our community. For example, the Katahdin Snowdown funded through a Challenge grant was a huge success and will continue annually.

On behalf of the Town of Millinocket, we are pleased to submit our Age-Friendly Millinocket Action Plan. We look forward to continuing our work together as we strive to create a more age-friendly community.

Sincerely,



Peter Jamieson, Town Manager

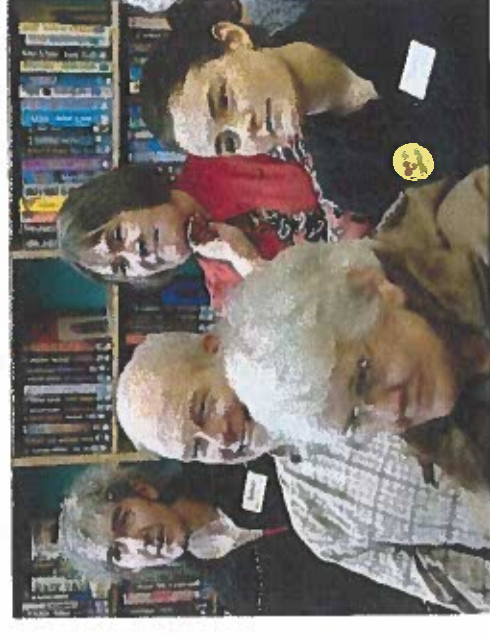
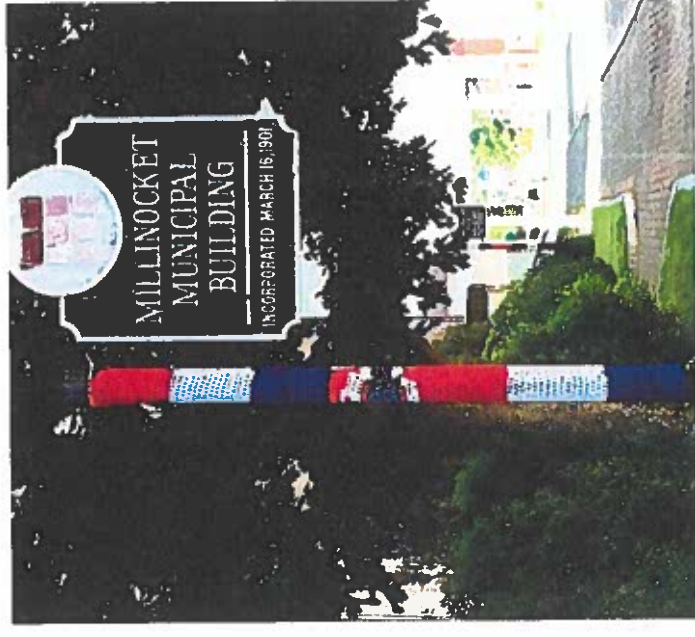
COMMUNITY PROFILE | MILLINOCKET, MAINE

Millinocket is in a period of rebuilding itself from more than a decade of economic and population decline. Once a mill town with high wages, economic prosperity, and sustainable population, Millinocket is now a town where 43.6% of our residents are 60 years or older and economic development is underway to build back our economy and attract new residents. This Action Plan will guide Millinocket in its age-friendly goals while also sharing progress made and what is in development. Expressed here are core values and a purposeful plan to create an age-friendly community. The intended improvements will influence the health and quality of life of our older population and make it easier for all residents to live, work, play and stay in Millinocket.

Snapshot Demographics

**Data from [ACS 2020 5-year](#) unless noted*

- 2020 Population: 4,280
- 2010 Population: 4,499; Population change since 2010: -4.86%
- Males: 2,097 (49%) Females: 2,183 (51%)
- Median resident age: 56.7 years; 25% older than Maine's median age of 44.8 years
- Estimated median household income in Millinocket: \$42,271; about two-thirds of the amount in the state of Maine: \$59,489; an estimated 7.8% of Millinocket residents live in poverty.
- Median cost of a home in Millinocket: \$65,400; about one-third of the amount in the state of Maine: \$198,000.



AGE-FRIENDLY MILLINOCKET | OUR STORY

How Age-Friendly Started

The people of Millinocket have historically been community minded. For those of us lucky enough to call Millinocket our home, past or present, we've experienced what it is like to live in a close-knit community. For that reason, it is important to acknowledge that the work being done by the Age-Friendly Millinocket Committee is not a new concept. Our culture of caring and collective response in times of need has always been strong. We do, however, have a new framework which we are using to organize the efforts of individuals, organizations and the municipality so we can all benefit from living in an Age-Friendly Community. We are using the 8 Domains of Livability developed by AARP's Network of Age-Friendly States and Communities to become more livable for older adults and people of all ages.

In 2014, the foundation for the Action Plan shared in this document began with the coalition, the Partnership for a Healthy Northern Penobscot (PHNP). Staff from PHNP, a public health program supported by Millinocket Regional Hospital (MRH), convened the Aging with Dignity Workgroup. "A hand up, not a handout" was the slogan adopted by its members along with the following Vision and Mission statements:

Vision: *To serve and protect the mature population of our communities*

Mission: *To create better communities through kindness and volunteerism*



Meetings were typically held at the Eastern Area Agency on Aging (EAAA) Community Café adjacent to Stearns Assisted Living and later at the library. The Workgroup created and sent out a survey to tri-town residents to learn about regional needs. As a result, effort was focused on building EAAA's Elder Buddy Program, which included recruitment of volunteer drivers for those transportation dependent and phone buddies for those living alone.

In 2015, as a result of the work done by Partnership for a Healthy Northern Penobscot and the Aging with Dignity Workgroup, MRH was awarded a Thriving in Place (TiP) planning grant from Maine Health Access Foundation (MeHAF). Timing was perfect as the state funding for PHNP was ending. The new funding source included a partnership with the University of Maine Center on Aging (CoA) to conduct a needs assessment which further validated the need for increased access to and coordination of services for an aging population. Top areas of need identified through this process included transportation, food security, increased social interaction, decreased social isolation, and caregiver support (see reference section to locate assessment results).

Solidifying Thrive Penobscot

In 2016, Millinocket Regional Hospital was awarded a 3-year Implementation Grant (2016-2019) from MeHAF to carry out the work that was outlined in the planning phase. With this new funding source came a new name for the thriving in place (TiP) initiative, Thrive Penobscot. Thrive Penobscot, a collaborative, was formed with the goal of linking people to resources to live well longer in a place they call home. The work of Thrive was driven by the needs identified in the assessment referenced above. Thrive Penobscot is still in existence today thanks to funding from the Sewall Foundation and continues to be a leader in the age-friendly work for the Municipality.



In 2019, in collaboration with the UMaine Center on Aging once again, Thrive conducted a transportation specific needs assessment within the tri-towns. The goal was to better understand the needs and barriers in order to develop and advocate for local transportation solutions. Mobilize Katahdin, a program of Millinocket Memorial Library is one outcome. Originally funded to create a volunteer transportation program, Mobilize Katahdin swiftly changed course and broadened its purpose during the COVID-19 Pandemic to help citizens connect to resources to meet basic needs. (See reference section to locate transportation study results)

Municipal Buy-in

In January 2019, Age-Friendly Millinocket first convened as a committee of the Municipality. Through this committee in April 2019, the Municipality applied to join the AARP Network of Age-Friendly States and Communities (AFSC) and was accepted. Belonging to the Network of AFSC provides the Municipality with both financial resources through grant opportunities and technical assistance to help the Committee in its work. Being in the Network requires the Municipality to submit an Action Plan using the 8 Domains of Livability as the framework.

Also, in 2019, a logo was created, and mission and vision statements were adopted that aligned with the age-friendly goals included in the Katahdin Gazetteer:

Vision: *Be a place that supports and attracts people of all ages*

Mission: *We want all people to enjoy Millinocket from birth to the end of their lives with services, supports and infrastructure that meet the needs of all stages of life.*



The Katahdin Gazetteer: A Roadmap to the Future was a key document used in combination with the needs assessments conducted to develop our Age-Friendly Millinocket Action Plan (find link to Katahdin Gazetteer in reference section). Due to the impact of the COVID-19 pandemic, meetings of the age-friendly committee were infrequent for nearly a year(2020-2021), delaying the completion of the action plan. However, work behind the scenes with Thrive Penobscot /MRH, Mobilize Katahdin and the Town continued to address our age-friendly goals in a less formal manner.

Millinocket Age-Friendly Now

In 2020, the Municipality submitted an AARP Challenge grant application resulting in an award of \$5,000 for a quick action project. The [Katahdin Snowdown](#) was [imagined](#), planned and held at the Recreation Complex in February of 2021. This event is now held annually, bringing together residents of all ages to enjoy the outdoors.

“Transportation for all” was the successful grant application submitted to the Maine Community Foundation (MCF) in 2020. This project provided funding to the Municipality (\$2500) to cover the cost of rides through Penquis Lynx Mobility Services for citizens in Millinocket, East Millinocket and Medway. This project reduces the financial barrier while increasing use of this regional resource. Past limited use due to COVID-19, has allowed the project to continue in 2022. Evaluation will inform next steps of this partnership with Penquis.



THREE DAYS OF FREE, COVID-SAFE FUN FOR ALL AGES AT THE MILLINOCKET RECREATION COMPLEX



To create a welcoming and pedestrian friendly community, in the fall of 2021, a DOT Bike/Ped Safety Study was conducted along the Central Street corridor. Also, the Bicycle Coalition of Maine's Imagine People Here demonstration project was implemented to raise awareness of pedestrian and bike safety. Community feedback was robust and will inform the municipal process to make our streets more walkable and bikeable for all.

In the winter of 2020 into 2021, the Committee, in collaboration with the Fire Department and Public Works Department, established the Sand Bucket for Safety Program. This is a successful example of a service provided to support residents needing assistance to keep their walkway safe.



Beginning in 2021 through summer 2022, the Millinocket Memorial Library hosted two Lifelong Maine AmeriCorps Members to work alongside the Age-Friendly Millinocket Committee in developing the 3-year action plan and to adopt projects that would advance the goals of the Age-Friendly committee.

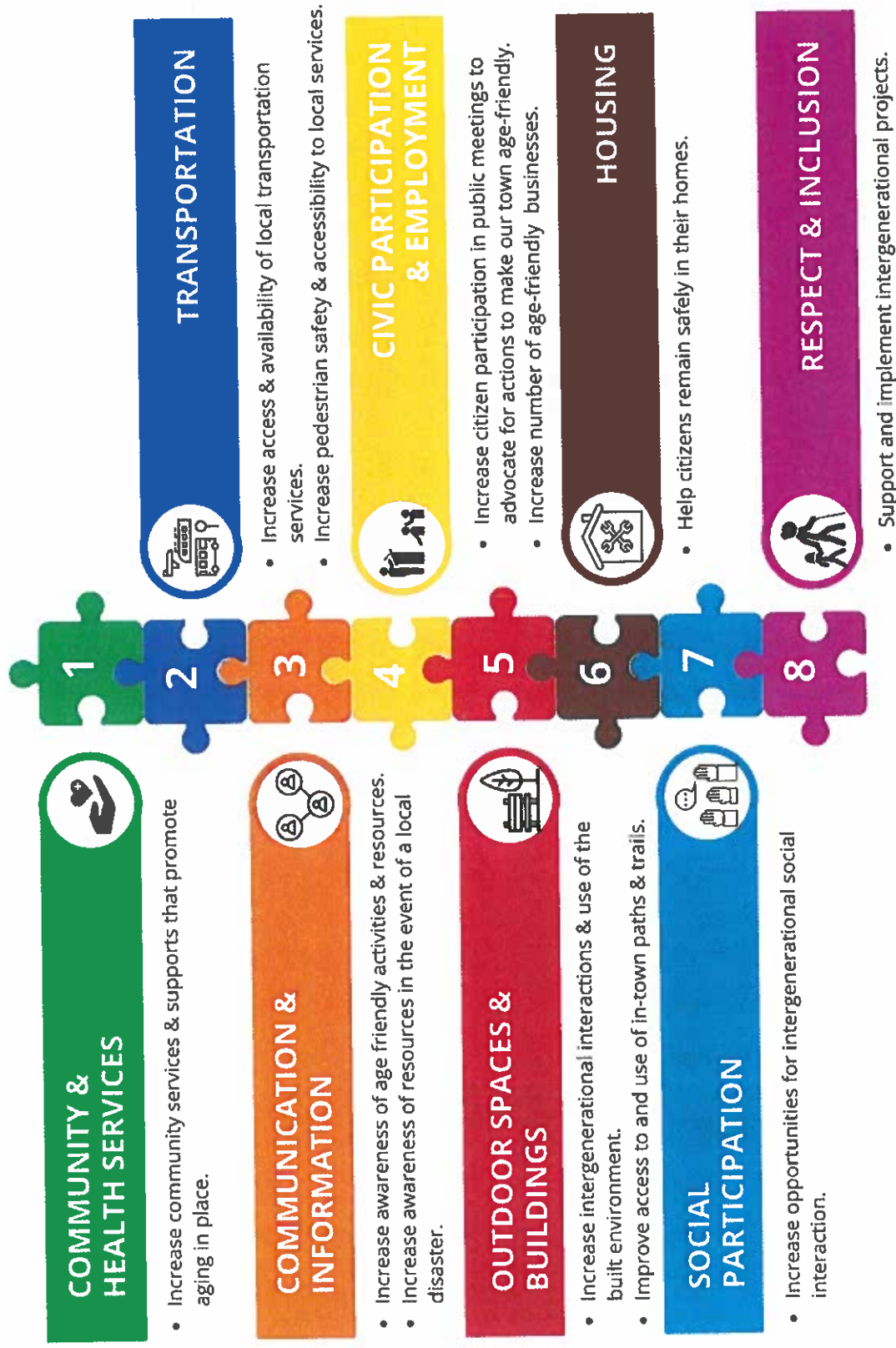
The Municipal Data Across Sectors for Health (M-DASH) project, a partnership between Age-Friendly Millinocket and the Maine Council on Aging (MCOA) began in spring 2022. Through this work, local data will be collected to better understand community needs in order to plan future projects that support healthy aging.

In April 2022, the Millinocket Community Garden project was launched after a year of collaboration and planning across Committees. This project brought in additional grant funds through the support of Maine Community Foundation to Age-Friendly Millinocket which covered expenses for the all-ages project. The garden is located at Crandall Park alongside the Michaud Trail, an in-town trail system that is ADA and pedestrian friendly.



THE DOMAINS OF LIVABILITY/OUR ACTION PLAN (2022-2024)

The Town of Millinocket's ambition to be Age-Friendly is clearly reflected in the goals for each domain of livability:



Domain 1: COMMUNITY & HEALTH SERVICES

As Millinocket residents age, it is our goal to help them connect with local resources to live well in their own homes. We want residents to know that they have access to services they need, healthy food, and continued support as they age in place. This domain falls in step with goals of the Katahdin Gazetteer, supporting people of all ages as their needs change.

COMMUNITY VOICES

"Are you in need of a ride to go shopping, visit a friend or attend a social activity or appointment in the Katahdin region? Call our Transportation Navigator for more details on how we can get you where you need to go."

- Mobilizekatahdin.org

"I would very much like to see a food co-op... My dream would be for the co-op to offer locally grown and organic if possible and then I would love to see it be affordable enough that the local food pantry patrons could afford it, not the other way around.... I would also like to see community gardens."

- Millinocket Economic Development Community Survey, 2019

"I have often thought that if there were better services for the elderly in Millinocket, [my mother?] could have stayed in her own home. We checked on her every few weeks and I called all the time, but she needed more than that."

- Millinocket Economic Development Community Survey, 2019



Do you need help with...



FOOD?



CO-PAYS?



**HEATING
FUEL?**



GAS?



SUPPLIES?



DELIVERIES?

Call Mobilize Katahdin at 207-370-1581 or visit MobilizeKatahdin.org. We will do everything we can to help you. No forms or proof of income are required.



Domain 1: COMMUNITY & HEALTH SERVICES

GOAL 1: INCREASE COMMUNITY SERVICES AND SUPPORTS THAT PROMOTE AGING IN PLACE.

Activities	Resources/ Barriers	Metrics	Partners/Groups Responsible	Status
1) Assist Millinocket Memorial Library (MML) in securing funding for Mobilize Katahdin to maintain staffing for Resource Navigator.	<p>Resources: Grant writing support from Town's Community Initiatives Director and Thrive Penobscot Grant Staff; Financial support from the Town (ARPA funds)</p> <p>Potential barriers: Unsuccessful grant applications MML/Mobilize Katahdin, shift in focus</p>	Funding secured	Town, Thrive Penobscot/Millinocket Regional Hospital (MRH), Age Friendly Committee, Mobilize Katahdin/MML, Eastern Area Agency on Aging (EAAA), Our Katahdin, churches, Elks Club	Ongoing - April 2022-2025
2) Re-establish the multi-sector Food Council formerly convened (pre-pandemic) to increase collaboration among sectors to more effectively address food insecurity.	<p>Resources: Remote meeting capabilities; Physical meeting spaces such as Katahdin Region Higher Education Center (KRHEC) and MML</p> <p>Potential barriers: Lack of consistent participation</p>	<p># Meetings held</p> <p># Groups/sectors represented</p> <p>Self-reported system improvements or collaborative efforts implemented</p>	Thrive Penobscot, Mobilize Katahdin/MML, Hannaford, local food pantries, EAAA, Katahdin Federal Credit Union, Bangor Savings Bank, MRH, Pir2Peer, Good Shepherd Food Bank	Meetings will resume by Sept 2022 and meet at least quarterly through 2025

<p>3) Establish a work group to develop and implement community garden project(s) to link citizens to fresh food sources and to provide opportunities to connect socially with others.</p>	<p>Resources: Maine Community Foundation (MCF) mini grant funds (\$2000) for project support; Library funding; Thrive Penobscot funding; Lumber for fencing secured; University of Maine Cooperative Extension; Local gardeners and volunteers</p> <p>Potential barriers: Lack of volunteers, garden materials, or community participation</p>	<p>Work group established</p> <p># gardens/ planter boxes started and sustained;</p>	<p>AmeriCorps members, Town, Thrive Penobscot, Age-Friendly Committee, Students, MML, Katahdin Collaborative</p>	<p>Project will start April 2022 and will be ongoing</p>
<p>4) Partner with U.S. Department of Agriculture to reduce barriers and facilitate the opportunity for residents to participate in the Senior Farm Share program.</p>	<p>Resources: Senior Farm Share is a free resource for qualifying members (60+), Downtown Open Spaces/ Collaborative Partners; Volunteers</p> <p>Potential barriers: Delivery of produce to Millinocket -as well as ability of participants to pick up their share in designated location</p>	<p># Total participants</p>	<p>AmeriCorps Members, Mobilize Katahdin, Age-Friendly Committee, Thrive Penobscot, EAAA, local food pantries, churches</p>	<p>Project will start April 2022 and will continue based on success</p>
<p>5) Establish a work group to explore different models of support programs for those dealing with chronic disease (dementia/ cancer)</p>	<p>Resources: EAAA, Alzheimer's Association, UMaine Center on Aging; Churches</p> <p>Potential barriers: Lack of local resources, volunteers</p>	<p>Support group(s) established</p>	<p>AmeriCorps Member, Mobilize Katahdin, Age-Friendly Committee, EAAA, churches, Thrive Penobscot, MRH</p>	<p>April 2022-ongoing</p>

Domain 2: TRANSPORTATION

Community survey findings support the need for an increase in transportation options, motorized and non-motorized, as well as awareness of what is offered. It is important as residents age to maintain independence and connection to the community through mobility. A 2019 transportation survey found that residents feel a lack of freedom, loneliness, and isolation as a result of a lack of transportation. Eighty (80%) of survey participants felt their lives would be improved by having better access to transportation. Our vision is to fill these gaps in services and provide safer ways to travel throughout town.

COMMUNITY VOICES

"Building awareness of available services among providers and community members was identified as an area of need."

- Katahdin-area Thriving in Place (TiP) Summary Report, 2016

"Need to remember that in rural Maine there are many elderly who aren't tech savvy and don't read well so it needs to be clear, concise, and easy to use."

- Survey Response, 2016



THE LYNX
FREE TRANSPORTATION
FOR TRI-TOWN RESIDENTS

NO COST transportation for all residents in Millinocket, East Millinocket and Medway while grant funds are available. We can help you get to:

- ✓ LINCOLN OR BANGOR
- ✓ UPCOMING APPOINTMENTS
- ✓ THE GROCERY STORE
- ✓ TO VISIT LOVED ONES
- ✓ THE BANK

PLEASE CALL
3 DAYS AHEAD
TO SCHEDULE
A RIDE.

PENQUIS
Age-Friendly
Millinocket

THRIVE
PROSIST

To request a ride, call 1-866-853-5969 or (207) 973-3695
Mon-Fri from 8AM - 4:30PM

Domain 2: TRANSPORTATION

GOAL 1: Increase access and availability of local transportation services.

Activities	Resources/ Barriers	Metrics	Partners/Groups Responsible	Status
<p>1) Promote and educate citizens about Penquis Transportation Services to increase ridership at no cost to riders for 1 full year.</p> <p>Note: Grant funds are secured for 1 year with potential for up to 3 years based on outcome(s).</p>	<p>Resources: Local newspaper, Library/ Mobilize Katahdin, radio, online platforms, Town, Thrive Penobscot, MCF and Penquis funding to subsidize rides</p> <p>Potential barriers: Lack of drivers, hesitancy to utilize due to unfamiliarity with driver(s), COVID-19 precautions, 3-day advance reservation requirements, cost of ongoing subsidy</p>	<p># Rides</p> <p># Riders</p> <p>Amount of grant funds expensed</p> <p>Increase in ridership</p>	<p>Age-Friendly Committee, Thrive Penobscot, MML, Mobilize Katahdin Penquis, EAAA</p>	<p>Current/ planning in progress with kick off May 2022</p>
<p>2) Partner with Mobilize Katahdin to plan and implement volunteer driver recruitment strategies.</p>	<p>Resources: MML, local service organizations, Thrive Penobscot</p> <p>Potential barriers: Lack of interest in volunteering, COVID-19 concerns, rise in gas prices</p>	<p>Increase in number of volunteers</p>	<p>MML, Thrive Penobscot, Age-Friendly Committee</p>	<p>Current and ongoing</p>

Domain 2: TRANSPORTATION

GOAL 2: Increase pedestrian safety and accessibility to local services (Healthcare, retail, food, hospitality, etc.)

Activities	Resources/ Barriers	Metrics	Partners/Groups Responsible	Status
<p>1) Advocate to the Town for improved walkability* and bikeability using AARP's Complete Streets Model.</p> <p>* ADA access a priority</p>	<p>Resources: Department of Transportation (DOT) Bike/Ped Safety Study Grant received by the Town; DOT Engineering Study Grant received by Town; Public meetings held to discuss traffic calming measures, Citizens' Institute on Rural Design (CIRD) look-book, municipal buy-in.</p> <p>Potential barriers: costs for capital improvements, lack of resident buy in for infrastructure changes</p>	<p>Community meetings held, input received, reports posted on town website</p> <p>Additional grant funding secured</p> <p>Walking and biking safety improvements implemented</p>	<p>Town, Age-Friendly Committee, Maine Dept. of Transportation, Economic Development Committee, recreation partners (Outdoor Sport Institute, Katahdin Area Trails, Northern Forest Center)</p>	<p>Safety study currently in progress, to be finalized April 2022.</p> <p>Engineering study to begin in summer of 2022.</p> <p>Infrastructure improvements approved by Town to be completed by 2024.</p>

Domain 3: COMMUNICATION & INFORMATION

Findings suggest that there is a lack of awareness surrounding resources that are available to residents in Millinocket, showing a need and opportunity for collaboration. It is our goal to increase visibility of programs and services that are available by working in tandem within the Age-Friendly network for promotion. Our focus will also be on promoting an emergency preparedness plan to residents of all ages to increase readiness. These goals focus on the established need of developing and promoting resources and amenities, as defined in the Katahdin Gazetteer.

DATA & COMMUNITY VOICES

"Thrive Penobscot is a network of over 30 Partners collaborating to increase knowledge, availability and use of resources for transportation, food security, social interaction and caregiver support."

- <https://thrivepenobscot.org/about-us/>

"We all need to know what is going on here... how to connect to resources and how to actively participate in our community to make it the best place for all to live. We need to find more creative and innovative ways to reach all sectors of the community - from those that are older and rely on Beeline TV (KAT) to those that are heavy users of technology, to those that have few resources and may not have a computer, or smartphone. Everybody belongs here and I'd like to see more done to make everyone feel welcome, valued and connected."

- Economic Development Survey response, 2018



Domain 3: COMMUNICATION & INFORMATION

GOAL 1: Increase public awareness of age-friendly activities and resources.

Activities	Resources/ Barriers	Metrics	Partners/Groups Responsible	Status
1) Develop a plan to promote the services of Mobilize Katahdin, Thrive Penobscot, EAAA, MML and the Age-Friendly Committee	Resources: Media channels (print, web, social media) including in-person meetings. Potential barriers: Lack of consistency and cohesion, inability to reach target audience	Plan created and implemented Ongoing process evaluation at committee level	Mobilize Katahdin/MML, Thrive Penobscot, EAAA, Age-Friendly Committee	In progress-Ongoing
2) Assign responsibility for oversight of the Age-Friendly page on the Town website to ensure access and accuracy of information.	Resources: Designlab, Town Manager, Town Clerk, Town web page and YouTube channel Potential barriers: Last minute changes to agendas, organization or individual not consistently monitoring	Information is up to date	Age-Friendly Committee, Town	In progress
3) Collaborate with MML to promote the National Digital Equity Center (NDEC) free classes	Resources: Internet & computer access at MML Potential barriers: Lack of interested individuals due to lack of consistent internet access for attendees	# Classes offered # Attendees Class promoted in media venues	Thrive Penobscot, Age-Friendly Committee, MML	In progress - Ongoing

4) Integrate the resources of Age-Friendly partners in one online location	<p>Resources: Possible Katahdin Collaborative funding</p> <p>Potential barriers: Challenging to keep resources up to date, reaching people who are not online</p>	# of webpage visits Increased referrals between resource navigators	Mobilize Katahdin/MML, Thrive Penobscot, Town, Designlab	Begin Summer 2022
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GOAL 2: Increase public awareness of resources available in the event of a local disaster.

Activities	Resources/ Barriers	Metrics	Partners/Groups Responsible	Status
1) Collaborate with public safety officials and MRH to develop age-friendly multimedia communication plans in preparation of a local disaster or emergency (ex. power outage)	<p>Resources: Local Emergency Medical Services/Fire Dept., Public Health Officer, MRH, FEMA, other AARP Livable Communities, volunteer organizations, churches, Millinocket Schools</p> <p>Potential barriers: Lack of volunteer workforce, target audience without access to technology, lack of funding for media campaign</p>	Media plan promoted and distributed (Digitally and in print)	Age-Friendly Committee, Town officials & staff, Millinocket Schools, Mobilize Katahdin, EAAA, MRH	Begin Winter 2022- Finalized Winter 2023

Domain 4: CIVIC PARTICIPATION & EMPLOYMENT

The Town of Millinocket is focused on increasing transparency and access to an intergenerational audience of residents. To accomplish this, civic engagement has been identified as an essential piece in moving the community forward. Through community events and reaching out to residents for participation in government activities this can be accomplished. Work will build on increased access to amenities in the community, as outlined in Katahdin Gazetteer, and advocating for changes such as businesses committing to ADA friendliness.



COMMUNITY IDENTIFIED NEEDS

- "...businesses need to be more handicap accessible."
 - Millinocket Economic Development Community Survey, 2021
- "More transparency from Town Council."
 - Millinocket Economic Development Community Survey, 2021



Domain 4: CIVIC PARTICIPATION & EMPLOYMENT

GOAL 1: Increase participation in public meetings to advocate for actions to make our town more age-friendly.

Activities	Resources/ Barriers	Metrics	Partners/Groups Responsible	Status
1) Promote public meetings in multiple media venues to encourage participation of town residents	<p>Resources: Town Staff, Elected officials, Town's YouTube channel and website where recordings can be accessed. Social media and print media, Designlab</p> <p>Potential barriers: lack of community awareness and participation</p>	<p>Meetings consistently posted</p> <p># Views on social media</p>	Town, Age-Friendly Committee, Designlab, Thrive Penobscot	Ongoing
2) Collaborate with Mobilize Katahdin to promote transportation services to civic activities.	<p>Resources: Mobilize Katahdin ride program</p> <p>Potential barriers: Stigma, time associated with attending public meetings</p>	# Callers for a ride	Mobilize Katahdin, Thrive Penobscot, Town, Age-Friendly Committee	Fall 2022-Ongoing

GOAL 2: Increase the number of age-friendly businesses.

Activities	Resources/ Barriers	Metrics	Partners/Groups Responsible	Status
1) Research and Implement an Age-Friendly Business program (to foster greater access/Americans with Disabilities Act (ADA) awareness)	<p>Resources: Age-Friendly Committee, Local Businesses, University of Maine Center of Aging, AARP Network of Age-Friendly Communities and States</p> <p>Potential barriers: General walkability and ADA accessibility in downtown. Business could be accessible but sidewalks/roadways not. Depends on Town infrastructure improvements, cost of achieving ADA compliance.</p>	# Businesses participating in program	Age-Friendly Committee, Katahdin Collaborative, Thrive Penobscot, Katahdin Chamber of Commerce	Fully implemented by April 2024

Domain 5: OUTDOOR SPACES & BUILDINGS

Outdoor spaces, such as parks and buildings affect the quality of life of residents of all ages. As suggested in the Katahdin Gazetteer we are striving to, "Build spaces that meet the physical, emotional, intellectual, and social needs of people of all ages." Millinocket is perfectly located to allow residents to enjoy the outdoors in all four seasons. We are focused on providing space for intergenerational enjoyment and events that are safe and accessible for all ages.

COMMUNITY VOICES

"There are many elderly people who would love to walk on safe, easy trails."

- Millinocket Economic Development Community Survey, 2019

"...community events that are well-advertised and geared towards all ages."

- Millinocket Economic Development Community Survey, 2021



Domain 5: OUTDOOR SPACES & BUILDINGS

GOAL 1: Increase intergenerational interactions and use of the built environment.

Activities	Resources/ Barriers	Metrics	Partners/Groups Responsible	Status
1) Install benches, game table and ADA ramp outside the entrance of Boreal Theater.	<p>Resources: Heritage Plaza Workgroup, outdoor space at Boreal Theater, AARP Challenge Grant opportunity</p> <p>Potential barriers: Anticipated grant request not awarded.</p>	<p>Grant funding secured</p> <p>ADA access to Boreal Theater</p> <p>Social space created</p>	Boreal Theater, Heritage Plaza Work Group, Katahdin Tourism Partnership (KTP), Age-Friendly AmeriCorps members	Fall 2022 or as funding is secured
2) Collaborate with the Winterfest Committee to host the Katahdin Snowdown.	<p>Resources: Work group has been established and space for event is secured. Trail system behind Stearns High School, Ice Rink, fire pits, EZ ups, Community involvement</p> <p>Potential barriers: Ice rink needs repairs, inclement weather, lack of donations/funding for some activities</p>	<p>Continuation of grant funding</p> <p>Community participation</p>	Recreation and Town Departments (Public Works, Fire Dept., Recreation Dept.) Age-Friendly Committee, Thrive Penobscot, Ktaadn Arts Center, Katahdin Collaborative	Annual Event founded February 2021 - ongoing
3) Collaborate with the Recreation Department to improve ADA accessibility and use of Jerry Pond for Age- Friendly events.	<p>Resources: Jerry Pond Recreation Area, Local organizations currently hosting events at Jerry Pond</p> <p>Potential barriers: Cost of improving accessibility and upkeep</p>	Allocation of funding	Tri-Town Recreation Department, Age-Friendly committee, Recreation groups/organizations	Spring 2023- ongoing

GOAL 2: Improve access to and use of in-town paths and trails.

Activities	Resources/ Barriers	Metrics	Partners/Groups Responsible	Status
1) Assess need and secure funding for changes along the Michaud Trail to make the walking path more Age-Friendly. (Examples, additional benches, lighting, or other amenities prioritizing "Bobbie's Garden" efforts)	<p>Resources: Current users of the trail, public works, AARP walkability checklist, Town</p> <p>Potential barriers: lack of funding for improvements, lack of volunteers for upkeep of improvements</p>	<p>#improvements needed and # of solutions created/found</p> <p>Funding secured</p>	Age-Friendly Committee, Town, Thrive Penobscot, new gardening group convened, Katahdin Area Trails (KAT)	Summer of 2022 – Ongoing
2) Collaborate with Outdoor Sports Institute (OSI) and Katahdin Area Trails (KAT) to promote and support use of intown trails.	<p>Resources: Michaud trail and KAT trail system by Stearns High School</p> <p>Potential barriers: Funding for promotional media (maps, signage)</p>	<p>Maps created and available</p> <p>Signage</p> <p>Community interaction on social media</p>	KAT, OSI, Thrive Penobscot, Age-Friendly Committee, Town, Katahdin Collaborative	In-progress

Domain 6: HOUSING

Millinocket's housing inventory is aging and limited. Looking at our recently completed Housing Market Assessment, we know that our fastest growing population is 65+ with recent findings supporting that of those 65 and older, 40.3% are living alone. Of those living alone, 73.5 % are women (M-DASH 2022). Our goals to help residents stay safely at home include services that will assist aging residents, such as neighbor helping neighbor programs and/or phone buddy programs, as suggested in the Katahdin Gazetteer as well as the already successful Sand Bucket Program.



DATA & COMMUNITY VOICES

Would you have a need for assistance at home for projects that you could not do on your own?



Economic Development Survey responses, 2019

"I like the idea of people receiving a call from someone with interest that I am well or just the contact. It would ease the loneliness and break up a day. I am alone and talking to someone might lessen this feeling."

- Katahdin-area Thriving in Place Needs Assessment (KTiP), 2016

Domain 6: HOUSING

GOAL 1: Help residents remain safely in their homes.

Activities	Resources/ Barriers	Metrics	Partners/Groups Responsible	Status
1) Continue to promote the wintertime Sand Bucket for Safety Program	<p>Resources: Donated sand and buckets</p> <p><i>Potential barriers:</i> Stigma for asking for help, lack of awareness about program</p>	# Buckets distributed	Fire Department, Public Works, Age-Friendly Committee, Thrive Penobscot	Current and ongoing
2) Explore the formation of a Handy Neighbors Program including a seasonal Spruce-Up and/or Clean- up Program	<p>Resources: Local volunteers/service organizations, EAAA</p> <p>Potential barriers: lack of volunteers, community hesitation</p>	<p># Participants</p> <p># Volunteers</p>	Mobilize Katahdin/MML, Millinocket School Department, Service Organizations, EAAA, Age Friendly Committee	Begin Fall of 2022
3) Implement a Falls Prevention Program	<p>Resources: Municipal Data Across Sectors for Health (M-DASH) data collection and analyzing of information, Millinocket Fire Department and Home Falls Prevention program, EAAA (Matter of Balance)</p> <p>Potential barriers: Inability to capture every obstacle, lack of community involvement/stigma associated</p>	<p>Volunteer program leaders trained.</p> <p>Program Implemented</p>	Fire Department, Age-Friendly Committee, Thrive Penobscot, Public Safety Officer, EAAA	Begin Spring 2023-ongoing with success

<p>4) Formalize and promote a caller check-in program for those living alone and vulnerable</p>	<p>Resources: Public safety officer, work of Fire Chief's unofficial program of checking in and Mobilize Katahdin's Phone Buddies program, volunteer callers</p> <p>Potential barriers: Independence – fear of unknown callers, pride, stigma</p>	<p>Program created and promoted</p> <p># Participants</p>	<p>Fire Department, public safety officer, East Millinocket Police, Thrive Penobscot, EAAA, Mobilize Katahdin</p>	<p>Begin Spring 2023-ongoing with success</p>
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Domain 7: SOCIAL PARTICIPATION

There are proven health benefits of social interaction and being connected to others. Positive social interaction increases your sense of happiness and well-being and may even help you live longer. Reducing isolation was identified as a need to be addressed in the 2016 Katahdin Thriving in Place (TiP) Community needs assessment. To this end, the municipality along with community organizations are actively increasing events, spaces, educational and transportation opportunities to engage all ages. We are looking to refine the approach to intergenerational inclusion and increase collaboration surrounding these opportunities in Millinocket.



DATA & COMMUNITY VOICES

"Kid-friendly events. A safe and frequent place for them to gather and socialize."

- Millinocket Economic Development Community Survey, 2019

"I live alone. It was and is a challenge to start over after the death of your spouse. Living is quite different when your spouse passes and needs to be overcome."

- Katahdin area Thriving in Place Needs Assessment, 2016



Domain 7: SOCIAL PARTICIPATION

GOAL 1: Increase opportunities for intergenerational social interaction.

Activities	Resources/ Barriers	Metrics	Partners/Groups Responsible	Status
1) Explore opportunities to establish a community/ Farmers' market that includes resource sharing (i.e. information table, volunteer recruitment) and seasonal events during holidays featuring canned/baked /homemade goods and crafts.	<p>Resources: Local vendors, downtown location such as Heritage Park owned by KTP, Veterans Park, Kermit Crandall Park, etc.</p> <p>EZ-Ups, tables, sound system purchased with Challenge Grant funding</p> <p>Potential barriers: lack of participation of vendors, lack of community response, unfavorable weather conditions, unknown of who will coordinate long-term</p>	<p># Participating vendors</p> <p># Open market days</p> <p>Self-reporting by vendors</p>	<p>AmeriCorps Member, Age-Friendly Committee, Thrive Penobscot, Boreal Theater, Ktaadn Arts, Town Events Committee, Town Community Initiatives Director, Chamber of Commerce, Katahdin Collaborative</p>	<p>Expected to be operational June- Sept 2022, then annually through 2025</p> <p>Will include some seasonal events</p>
2) Establish a monthly "Lunch and Learn" program in partnership with the Library.	<p>Resources: Think Tank space at MML, social media and print marketing</p> <p>Potential barriers: COVID-19 precautions, lack of community participation</p>	<p># Events</p> <p># Participants</p>	<p>Thrive Penobscot/MRH, MML, recreation partners, invited organizations</p>	<p>Fall 2022-ongoing with success</p>

<p>3) Collaborate with other stakeholders to establish community center (build on the Youth Center Initiative in progress)</p>	<p>Resources: University of Maine Center on Aging, Bangor YMCA, Stearns Jr. High Youth Civic Leadership Group; Town; Community Center Survey results, Penquis</p> <p>Potential barriers: lack of funding and/or physical space/building, change in leadership</p>	<p>Plan for center created; funding and building/space secured</p>	<p>Thrive Penobscot, Town, Millinocket School Department, MML, Age-Friendly Committee</p>	<p>Spring 2022-ongoing until completion</p>
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Domain 8: RESPECT & INCLUSION

To reach across generational boundaries, we are committed to projects that bring residents of all ages together. Creating such opportunities will highlight the importance of sharing history and experiences that showcase the uniqueness of Millinocket. We will continue to support Millinocket Memorial Library in endeavors that support interactions and activities for all residents.



DATA & COMMUNITY VOICES

"We don't have a community center here, but the library is an all-ages gathering place where people can learn, grow, and empower themselves."

- Millinocket Economic Development Community Survey, 2019



Domain 8: RESPECT & INCLUSION

GOAL 1: Support and implement intergenerational projects.

Activities	Resources/ Barriers	Metrics	Partnerships/Groups Responsible	Status
1) Implement the Millinocket Memories Project - 4 th graders to interview older relatives or neighbors	<p>Resources: Elementary School Children, MML</p> <p>Potential barriers: Low participation, family privacy concerns, cooperation of teachers</p>	# Participants	MML, Age-Friendly AmeriCorps member	Spring 2022
2) Implement "Time Capsule" project and hold event	<p>Resources: MML, AmeriCorps Members</p> <p>Potential barriers: Promoting event and getting community participation</p>	<p># Participants</p> <p># Contributions</p>	MML, Millinocket Historical Society, Boreal Theater, Ktaadn Arts, Age-Friendly AmeriCorps members	Summer 2022

SOURCES REFERENCED

- Katahdin Gazetteer
https://katahdincollaborative.org/wp-content/uploads/2022/01/AllInKatahdin_VisionActionReport_Digital.pdf
- Economic Development Survey 2018
<https://millinocket.org/wp-content/uploads/2019/01/Survey-Report-MAS-2018.pdf>
- Economic Development Survey 2019
<https://millinocket.org/wp-content/uploads/2020/03/Survey-Report-MAS-2019.pdf>
- Economic Development Survey 2021
https://millinocket.org/wp-content/uploads/2021/07/Survey-Report-MAS-2021_Final.pdf
- Katahdin Region Transportation Survey 2019, (Town website/ Age-Friendly Committee page)
- Housing Market Assessment, A Forest Opportunity Roadmap 2021,
<https://www.dropbox.com/s/zhuub7zdwla7yie/Millinocket%20Market%20Assessment%20Report%20FINAL%20Dec%202021.pdf?dl=0>
- Katahdin-area Thriving in Place Needs Assessment (KTIP) 2016 (Town website/ Age Friendly Committee page)
- M-DASH Millinocket Data 2022, *currently in progress.*

ORDER #103-2022

PROVIDING FOR: Approval to Expend ARPA Funds

WHEREAS the current preliminary FY23 Budget estimates the Iron Bridge Road Culvert Project to cost \$345,000;

IT IS ORDERED that the Millinocket Town Council approves using \$150,000 of the ARPA funds towards the Iron Bridge Road Culvert Project.

Note: This will leave \$74,800 uncommitted ARPA Funds after this order is approved (\$224,800 of ARPA funds were received in FY22).

PASSED BY THE COUNCIL: _____

ATTEST: _____