



TENTATIVE AGENDA
Regular Town Council Meeting in Council Chambers
Thursday, May 26th, 2022
at 5:30 PM

'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda:
4. Approval of Minutes: May 12, 2022, Regular meeting, and May 10, 2022, Executive Session
5. Special Presentation(s):
 - a) John Raymond – Timber Cruisers – Snowmobile/ATV Trail System Update
6. Town Manager's Report

UNFINISHED BUSINESS:

NEW BUSINESS:

7. ORDER #104-2022 Execution of the Town Warrant for May 26, 2022
8. ORDER #105-2022 Execution of the Wastewater Warrant for May 26, 2022
9. ORDER #106-2022 Approval of Re-Appointment to Board of Assessment Review – G. Martin
10. ORDER #107-2022 Approval of Re-Appointment to Board of Assessment Review – A. Cyr
11. ORDER #108-2022 Approval of Victualer License Application– Katahdin General Store LLC
12. ORDER #109-2022 Approval of Victualer License Application – Circle K
13. ORDER #110-2022 Approval of Victualer License Application– Baby Ruthies Takeout & Snack Bar LLC
14. ORDER #111-2022 Date, Time, Place and Warden for the June 14, 2022, Primary Election
15. ORDER #112-2022 Absentee Ballot Processing for the June 14, 2022, Primary Election
16. ORDER #113-2022 Registrar Office Hours
17. ORDER #114-2022 Authorization to Write-Off Personal Property Taxes

18. ORDER #115-2022 Authorization to Recognize Juneteenth as a Federal Holiday
19. ORDER #116-2022 Council Direction on Funding International Program FY22 Budget in June 2022.
20. ORDER #117-2022 Authorization to Sign ATV Trail Project Grant Application
21. ORDER #118-2022 Approval for Purchase Agreement of Two Stryker Power Cots
22. ORDER #119-2022 Replacement of blown loader motor in partnership Our Katahdin.
23. ORDER #120-2022 Matching funds commitment for grant application with Maine Infrastructure Adaption Fund with Maine Department of Labor
24. Reports and Communications:
 - a. Warrant Committee for the June 9, 2022, Council Meeting will be Councilor McEwen and Councilor Pelletier
 - b. Chair's Committees Reports
 - c. Two Minute Public Comment
25. Adjournment

Meetings are open to the public for in person attendance and via Zoom.

The Town of Millinocket supports optional face masks/coverings and social distancing.

Submit any public comments to the Town Manager prior to the meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also live streamed at townhallstreams.com and posted on our website and Youtube Channel.

Find all direct links on our website: Millinocket.org. We thank you for complying.

****Stay Healthy, Stay Safe****



Millinocket

Maine's Biggest Small Town

Town of Millinocket

197 Penobscot Avenue

Millinocket, Maine 04462

Manager@Millinocket.org www.millinocket.org

207-723-7000 Ext 5

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure** – This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

Want to do more? Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

May 10, 2022

The Executive Session was brought to order in Council Chambers at 4:30 pm by Chair Golieb.

Roll Call:

Town Council Members Present:

| | |
|--------------------|--------|
| Golieb | Madore |
| Bragdon | Pray |
| Pelletier via Zoom | McEwen |
| Danforth | |

Also in attendance: Town Manager Peter Jamieson, Treasurer Mary Alice Cullen, Town Attorney Kirk Bloomer, Rob Smith and Brittany Gilman-Auditors.

- Entered Executive Session - @ 4:31 pm.

Order #91-2022 PROVIDING FOR: Executive Session of the Town Council

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. Section 405(6)(E) for Consultations with Legal Counsel.

Motion –Madore Second – Danforth Vote 7-0

Councilor McEwen exited at 5:43 pm.

Robert & Brittany exited at 6:04 pm.

Motion to Adjourn @ 6:50 pm –Chair Golieb,

Second- Madore

Vote 6-1 (Bragdon/Opposed)

May 12, 2022

The Regular meeting of the Millinocket Town Council was brought to order in Council Chambers by Chair Golieb at 5:30 pm.

Roll Call:

Town Council Members Present:

| | |
|-----------------------------------|--------------------|
| Golieb | Madore |
| Bragdon via Zoom | McEwen |
| Danforth | Pelletier via Zoom |
| Pray- Excused – joined at 5:50pm. | |

Also present: Town Manager Peter Jamieson, Town Clerk Diana M. Lakeman, Fire Chief Tom Malcolm, Public Works Director Ralph Soucier, Airport Manager Jeff Campbell, Presenter via Zoom: Robert Potter, 2 in person public attendance and 10 in Zoom public.

Pledge of Allegiance –

Adjustments to the Agenda – none

Approval of the Minutes: April 28, 2022, Regular meeting, April 28, 2022, and May 5, 2022, Executive Sessions.

Motion- Madore Second- McEwen Vote 7-0

Council Comment: Councilor Pelletier states correction to Order #85-2022, motion to Amend was made by himself and not by Councilor Madore; Clerk Diana Lakeman noted the correction and made appropriate changes to the minutes.

Public Comment: none

SPECIAL PRESENTATIONS:

- a) Robert Foster – Little Italy Playground, presented safety concerns with the current conditions of the playground and surrounding area in Little Italy, noting unstable backboards on basketball court, torn metal fences with exposed sharp post ends not capped, gash in metal on slide rail, provided information and costs from researching item of concern to replace or fix.

Council Comment: Chair Golieb expresses appreciation for bringing these issues to the Council's attention, informs fence replacement is currently a budget item; *TM Jamieson confirms.

Councilor McEwen expresses appreciation to Robert for addressing his concerns with the Council and efforts to rectify the issues noting the Public Works Director and Health/Safety Officer are present and documented the presented current safety concerns.

Councilor Madore inquires if the Recreation Director has been contacted regarding efforts to replace the backboards and other recreational items as they may be budgeted to replace or fix, applauds concerns and efforts looking into pricing for maintenance, anticipates collaboration and communications with Recreation Director.

Chair Golieb thanks Robert for addressing the issues at the playground, states the Town Manager will happily assist communication efforts with the Recreation Director.

Councilor Bragdon notes his suggestion to Robert to bring concerns to the Council; Councilor Madore clarifies his suggestion to discuss with Recreation director as intentions for funds may be in capital improvement plan.

Public Comment: Randy Jackson, 106 Knox Street, states Jody Nelson is the Recreation Director.

*TM Jamieson read zoom chat.

b) Resolve #1-2022 A PROCLAMATION IN RECOGNITION OF THE VALUE OF
COMMUNITY ENGAGEMENT WITH ARTS, CULTURE AND HERITAGE

WHEREAS community engagement with arts, culture, and heritage is known to support youth education and enrichment, community expression, tourism and economic development, health & wellness, and generally to add value to the quality of civic and economic conditions;

NOW THEREFORE, BE IT RESOLVED, that the Millinocket Town Council, in Council assembled May 12, 2022, and affirms the value of community engagement with the artistic, cultural, and heritage aspects of Millinocket and the region, and that the Council encourages citizens to strengthen creative and cultural bonds through community discussions, events, and planning

Motion- McEwen Second- Madore Vote 7-0

Council Comment: Chari Golieb expresses his support and agreement with the proclamation as written and the importance of the arts in the community; Councilor Pray joined 5:50pm.

Public Comment: Randy Jackson 106 Knox Street, expresses excitement for amazing opportunities and collaborations from all over the State noting culture is a phenomenal part of life and beneficial to all.

Public Hearing in @ 5:52pm – Ordinance #1-2022 PROVIDING FOR: An Amendment to Chapter 97
Peddling and Soliciting, Section 97-6 of the Code of the Town of Millinocket.

BE IT ORDAINED by the Town Council of Millinocket that the Peddling and Soliciting Ordinance Chapter 97, Section 97-6. Fees of the Millinocket Code is amended by repealing A. For a three-day license: five dollars (\$5.); B. For a ninety-day license: fifteen dollars (\$15.) and replacing with A. For an annual license: fifteen dollars (\$15.) to be valid only within the calendar year in which it was purchased.

IT IS FURTHER ORDAINED that the Town Clerk make appropriate changes to incorporate this article into the Millinocket Code and distribute new pages to all persons known to have a copy of the Code.

Motion- Danforth Second- Madore Vote 7-0/First (Only Reading) 5/12/2022-Effective 6/11/2022

Council Comments: Chair Golieb expresses support informing annual \$15 fee change will streamline the process with a calendar year effective good through dates; Councilor discussion expresses concerns of locations permitted for peddling throughout the town inquiring to have peddlers hill only in verbiage of ordinance; Council discussion concludes suggestion to revisit if needed; Town Clerk Diana Lakeman informs the application process is currently approved only at the Clerk's discretion including regulation of location to be permitted stating permitted only permitted town locations are Peddler's Hill year round, and Veteran's Memorial Park and Crandall's Park for special events.

Tom Malcolm, Fire Chief/H.O., supports ordinance as written, suggests not to complicate the process as the Clerk and Health Officer work well together and communicate if ever concerns arise.

Public Comments: Randy Jackson, 106 Knox Street, notes clerk's authorization to permit or as directed by the council.; No other Public Comment.

Public Hearing out @ 6:03 pm

*Town Manager's Report: – 5.12.22 –

CDBG / Veterans Park: On Friday May 6th we held the Pre-Construction meeting for this project. In attendance were Jared Merry from Haley Ward, Terry Kiser from Underwood Electric, our CID Amber Wheaton, and TerryAnn Holden from ME DECD & CDBG.

The project is set to kick off later this month on the 23rd and be wrapped up by June 20th.

One variable is the lead time on the new electrical panel to be installed. We are unsure if that part will be here in time to complete within the schedule. If that is the case, Underwood is planning to have a temporary panel installed for use during our 4th of July celebrations that will be changed out with the permanent panel shortly after. Underwood Electric will have a trailer, some equipment, and materials parked and stored on the Katahdin Ave side of the gazebo parking lot toward the grass for the duration of the project.

This is an exciting opportunity to bolster our community events with better access to more electricity and overhead lighting, as well as a providing up lighting on the memorial honoring our Veterans.

KATV: I spoke with Joe Cyr from the KATV Board of Directors regarding their situation. They are at a point where they have received no funding from Beeline for quite some time and have been at a standstill in terms of operations and programming. I have agreed to work with them to communicate the need for their payments

and for additional funding. With the current financial agreement, if paid, they can operate bare bones for 10 out of 12 months. I am awaiting more information from Mr. Cyr to move this along.

Mr. Cyr shared with me that they need new board members to help direct the organization. They have the desire but not the energy or availability. They will also need some updated equipment to provide the service. I hope to have more information and updates soon as we move through the process of bringing the KATV channel back to life.

Iron Bridge Road – Culvert/Bridge Project: We have received updated cost estimates on this work from Mandy Olver at Olver Associates. As you can imagine, the total cost has risen from the original November 2020 estimate of \$275K. The estimate is now \$345K. There is \$25K of contingency and a stream grant from the State of Maine for \$125k. The Town's contribution is now \$220K.

As we discussed in the ARPA funding workshops, this is a dire need for the Town to repair and is stated very clearly as an appropriate use of these funds. My suggestion is to commit the allocation of \$150K of our local ARPA funding to this project, leaving just \$70K to be included in the FY23 municipal budget needs.

This is included in tonight's agenda as we need to commit to this project as soon as possible. Once we have committed our funding plan, Olver & Associates can move forward with proper surveying and get the ball rolling.

Public Works Tour: Continuing my deeper dives into Town departments and operations, I spent 2 hours on May 10th with Ralph, our Public Works Director. Ralph introduced me to the rest of the team if I had not met them already. He gave me a very detailed tour of our Public Works garage and property, speaking about the facility and all the equipment as well as expected future needs.

We drove through Town and Ralph pointed out many of the various projects and work he and his crew do throughout the year, from plowing 41 miles of roads, to mowing, to flushing sewer lines, paving, painting, mechanical work, etc. I now have a better understanding of the operation and a real admiration for the small crew of people who perform the work. For such a small group of guys, they do an incredible amount of good quality work. Ralph shared multiple times about how great his crew is and excellent work they do that is above and beyond.

Potluck/BBQ with Councilors: At the request of the Events Committee, I am seeking discussion on interest in pursuing a potluck or BBQ as an informal way for community members to interact with Councilors.

In that committee meeting there was discussion of hosting outside in the GNP park between the Municipal Building and the Boreal Theater, as well as within the halls of the municipal building. I do think this could be a great atmosphere to mingle and hear from community members without the staunch, formal, and often intimidating atmosphere of a Council Meeting.

Reminder: All meetings of the Town Council, boards, and committees are available on our YouTube Channel for full transparency and convenience. The School Department has also begun submitting the recordings of their School Board and committee meetings.

The best way to reach me as Town Manager is to call the town office (207-723-7000) or email me (manager@millinocket.org). Social media is not an appropriate form of communication to me or the council. It does not guarantee a response or even that the comment would be seen.

I hope that any member of our community feels comfortable reaching out to me with any questions or concerns they have. All are welcome!

Respectfully Submitted, Peter Jamieson, Town Manager.

***TM Additions:** Seeks council discussion as Events Committee is looking to host BBQ/Potluck outside gatherings for community and committee members with anticipation to attract conversation in a more leisure atmosphere; anticipates reviewing process of tax acquired property awards to be more favorable moving forward; emphasizes Code Enforcement permitting is required with the many home projects underway as a reminder to the community to keep in compliance with the law and informs to contact the code office or online with inquiries, anticipates community members takes permitting projects seriously and follow proper procedure; reminds community to reach out with inquiries being happy to address personally acknowledging misinformation and miscommunications expressed on social media.

Council Comments: Councilor Pelletier notes KAT tv to address upgrades suggests broadcasting, supports Iron Bridge culvert project, acknowledges efforts of Public Works Department, supports Potluck/BBQ outside

gatherings and not using Municipal building, inquires if any applications received in request for ARPA funds;
*TM Jamieson informs no formal request has been received at this time.

Councilor Madore suggests Town Attorney and Treasurer involved with conversation for Tax Acquired process concerning final proper language required for legal enforcement, supports Events Committee BBQ/Potluck outdoor gatherings, looks forward to project construction at Veterans Park expresses appreciation to Council McEwen, supports to proceed with Iron Bridge culvert project anticipating ARPA funds used to lessen the burden on the taxpayers.

Councilor McEwen notes for clarification that the current Tax Acquired bid process is a legal process, shares excitement acknowledging new administration seeing Downtown revitalization projects through to fruition, supports Events Committee BBQ/Potluck gatherings.

Councilor Bragdon commends fantastic Public Works Department and crew, glad to be looking into the legal process for Town tax acquired bids, does not agree with Councilor Madore using ARPA funds for Iron Bridge Road bridge project suggests using other funding, informs intent for BBQ/Potluck for Events Committee meetings as a great way for the community to communicate on a more intimate level, happy to see CBBG projects underway.

Councilor Danforth inquiries for more information regarding KAT tv's intentions for service upgrades and process with suggestions for ARPA funds to assist filling the funding gap for KAT tv/Beeline Cable tv with projections for upgrade and viewership in hopes community steps forward to assist to continue programing, supports Events Committee BBQ/Potlucks and being available and visible to public, anticipates revisiting tax acquired bid process to enact with solid structure, appreciates information as Code permitting is required, does not support ARPA funds used for Iron Bridge Rd culvert project noting its urgency, inquires process going forward for APRA fund requests with multiple suggestions for use for community health and safety.

Councilor Pray inquires with suggestion for CID see if funds available to assist KAT tv/Bee line Cable Tv intended updates to system, suggests the tax acquired bid process policy should be up to the council as situations arise with each property and to take all accounts into consideration as the current process is legal, notes social media is not the proper place to acquire information, supports Events Committee BBQ/Potluck gatherings a few times a year.

Chair Golieb suggests keeping the tax acquired bid process flexible which will allow the council to keep up with the current demand from the community, without over structure, and the potential to become cumbersome, supports potluck/BBQ gatherings for events committee noting these significant changes have provided more transparency, meetings become more inviting to the community and anticipates more open and safe dynamic with community, informs intentions for flowers along walkways at Veterans Park in collaboration with tree canopy project in completion with CBDG projects, agrees with concerns not supporting using ARPA monies to fund Iron Bridge culvert project suggests addressing physical, social and mental health within the community, expresses appreciation to the Town Manager Jamieson for the informative report.

Public Comments: Randy Jackson, 106 Knox St, states KAT tv is underutilized, underfunded and requires updates as the program is useful for community sharing all community and school events and suggests seeking comments from Husson Programing for opinions further suggests using federal funds to assist, suggests ARPA fund used for citizens, mental health, consider social worker to assist PD, assistance with General Assistance with inflation, suggests with all deteriorated tax acquired properties building inspector look at building to bring up to code noting monies can be reimburse to town anticipating highest bid awarded.

*TM Jamieson read zoom chat.

*TM Jamieson expresses his understanding of previous council expressed interest in support of ARPA funds used for the Iron Bridge culvert project, concerns the project could be costly to the taxpayers noting the culverts current state is dangerous and a safety concern.

Tom Malcom, Fire Chief, expresses concerns as the current state of the culvert is not passable with a Fire truck requiring time response delay having to go around.

UNFINISHED BUSINESS: ***AMENDED** - ORDER #75-2022 (Tabled 4/14/2022-Until Policy Available)
PROVIDING FOR Authorization of Land Lease Agreement at Municipal Airport

WHEREAS the Airport Manager was approached with interest in leasing one acre of land for agricultural purposes from Steven Golieb in the amount of \$250 per year ***with a 10-year option to be renewed at the Council's discretion annually**; and,

WHEREAS the leased land would be used for the planting of sunflowers and grapes that will not interfere with airport functions or future construction,

IT IS NOW ORDERED that the Town Manager is authorized to enter into a lease agreement with Steven Golieb for agricultural use at the Municipal Airport.

Motion- Pelletier Second- Danforth Vote as Amended 6-0-1 (Golieb/Abstain)

Council Comment: Council opens floor, Chair Golieb steps down to speak as community member.

Public Comment: Steve Golieb, 8 high Street, addresses bullet point previously submitted to council, intentions for space noting grape vineyard and sunflowers, option to renew annually in hopes for 10 years or longer with long term vision for a winery, proposes \$250/acre per year, permitted for use allowable under FAA regulations, proposed suggestions for consideration for an amendment to the order or trust the Town Manager and Airport Manager to follow through with current proposal.

Council discussion express concerns inquiring acres available to lease for agricultural purposes, FAA guidelines or regulations to set policy with issues going forward; Jeff Campbell, Airport Manager assures each lease agreement is a case-by-case determination with current procedures, allowable or not allowable by FAA viable plan/policy.

Steve Golieb, 8 high St, clarifies the intent for an annual renewal for council consideration in hopes for a 10-year option if council approves amending current order; Councilor Madore offers language for amendment, Motion to amend Order #75-2022 to include after per year ***" with a 10-year option to be renewed at the Council's discretion annually"**, Second by Councilor McEwen, with the Chair stepped down to speak as a community member, Town Clerk Diana Lakeman takes note of the motion and second to amend, asking for Council Comment on the Amendment; Councilor Pelletier and Councilor Bragdon express their support of the amendment to the order; Town Clerk asks for Public Comment; Steve Golieb 8 High Street, thanks the council for their consideration and supports the language change, expresses excitement for viable source for agriculture within the community with anticipation for more to follow; Town Clerk notes Chair Golieb rejoins seat on the council; Vote on the amendment: 6-0-1 (Golieb/Abstain).

*TM Jamieson read zoom chat comments.

NEW BUSINESS:

ORDER #92-2022 PROVIDING FOR: Execution of the Town Warrant for May 12, 2022

IT IS ORDERED that the Town Warrant for May 12, 2022, in the amount of \$103,045.75 is hereby approved.

Motion-Bragdon Second-McEwen Vote 7-0

Councilor Comment: Noted the larger expenses: ME Water, MRC, Ouellette Electric, Ty Lyn, Steve Golieb-reimbursement for tech purchases, Dead River

Public Comment: None

ORDER #93-2022 PROVIDING FOR: Execution of the Wastewater Warrant for May 12, 2022

IT IS ORDERED that the Wastewater Warrant for May 12, 2022, in the amount of \$8,021.21 is hereby approved.

Motion-Bragdon Second-Madore Vote 7-0

Councilor Comment: Noted the larger expenses: Town of Millinocket, Preble Oil

Public Comment: none

ORDER #94-2022 PROVIDING FOR: Approval of an Application for a Victualer License for Hang Hong yang Corporation.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Yang Deng Xiu, 973 Central Street

d/b/a

Hang Hong Yang Corporation, 973 Central Street
Motion-Pelletier Second-Madore Vote 7-0
Council Comment: none
Public Comment: none

ORDER #95-2022 PROVIDING FOR: Approval of an Application for a Victualer License for Bar B Q House.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Ai Hui Lian, 10 Balsam Drive

d/b/a

Bar B Q House, 10 Balsam Drive

Motion-Madore Second-McEwen Vote 7-0

Council Comment: None

Public Comment: None

ORDER #96-2022 PROVIDING FOR: Approval of an Application for a Victualer License for Pamola Motor Lodge.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Christopher Carr, Katahdin Services LLC, 973 Central Street

d/b/a

Pamola Motor Lodge, 973 Central Street

Motion-McEwen Second-Madore Vote 7-0

Council Comment: None

Public Comment: None

ORDER #97-2022 PROVIDING FOR: Approval of an Application for a Victualer License for Appalachian Trail Cafe.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Leah Malcolm, 23 Forest Avenue

d/b/a

Appalachian Trail Cafe, 210 Penobscot Avenue

Motion-Danforth Second-Madore Vote 7-0

Council Comment: None

Public Comment: None

ORDER #98-2022 PROVIDING FOR: Approval of an Application for a Victualer License for Dunkin Donuts.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Drewco LLC, Michael Ouimet, 132 Riverside Ave., Bristol, CT 06010

d/b/a

Dunkin Donuts, 719 Central Street

Motion- Pray Second-Madore Vote 7-0

Council Comment: None

Public Comment: None

ORDER #99-2022 PROVIDING FOR: Appointment to Millinocket Town Committee – Events Committee

IT IS ORDERED that the Millinocket Town Council approves to remove Michael Madore from the Events Committee; and

IT IS FURTHER ORDERED that the Millinocket Town Council appoints Louis Pelletier to serve on the Events Committee.

Motion-Pelletier Second-Danforth Vote 7-0

Council Comment: None; Public Comment: None

**ORDER #100-2022 PROVIDING FOR APPROVAL TO EXPEND FUNDS TO HIRE ENTERTAINMENT
FOURTH OF JULY FESTIVITES**

WHEREAS The Events Committee has found entertainment for the Fourth of July events; and
WHEREAS \$2,000 is needed to reserve FSM Enterprises and \$600 is needed to reserve the band "Recall";
IT IS NOW ORDERED that the Town Council approves to expend \$2,600 to reserve FSM Enterprises and
"Recall" from the "4th of July" restricted account, which will leave an unspent balance of \$5,604.71, and the
Council authorizes the Town Manager to finalize all documents.

Motion-Bragdon Second- McEwen Vote 7-0

Council Comment: inquiries when bands intend to play, discussion entertainment will be through the 3-day
weekend, Saturday through Monday in addition to all kinds of events.

Public Comment: none

ORDER #101-2022 PROVIDING FOR: Approval Traffic Light System Upgrade

IT IS ORDERED that the Millinocket Town Council approves the \$26,500 quote from Electric Light
Company to upgrade the Central/Sycamore Street Traffic Light System; and

WHEREAS only \$5,500 was budgeted in the FY22 Capital Budget for the Central Street Traffic Light
Camera;

IT IS FURTHER ORDERED that the following changes will be made with the FY22 Capital Budget to
provide for the \$21,000 budget shortfall:

Transfer \$4,190 from E1300-9502 Capital Reserve to E1300-9504 Budgeted Capital.

Within the Budgeted Capital Account E1300-9504, the following money will also be transferred to the Traffic
Light Budget: \$15,387 from Municipal Building Lighting and Elevator Repairs, and \$1,423 from the
Trackless Sidewalk Machine Budget

Motion- Madore Second- Danforth Vote 7-0

Council Comment: Councilor Madore inquires of necessary elevator repairs; *TM Jamieson notes favorable
in other areas, informs to be expended in next budget.

Public Comment: Ralph Soucier, Public Works Director, informs current set up is antiquated loop system with
"drive over" wire, new system is a 360-degree camera recognizing bikes, pedestrians, motor vehicles and etc
throughout the whole intersection with multifunctional set up, recommendation to proceed now as quoted with
concern of rising costs.

Tom Malcolm, Fire Chief, informs elevator has annual maintenance and inspections, and service calls as
needed.

**ORDER #102-2022 PROVIDING FOR: Approval to Submit the Age-Friendly Millinocket Action Plan to
AARP's Network of Age-Friendly States and Communities**

WHEREAS the Town applied to join AARP's Network of Age-Friendly States and Communities in April of
2019 and was accepted; and

WHEREAS the requirement of membership was to develop an Action Plan outlining actions to become more
Age-Friendly based on needs assessment findings; and

WHEREAS the Committee formed by the Town created an Action Plan based on known community needs
and capacity to address the needs;

IT IS THEREFORE ORDERED that the Council approves that the attached Age-Friendly Millinocket Action
Plan and requests that the Chair of the Committee to submit the plan to the AARP Network of Age-Friendly
States and Communities on behalf of the Town.

Motion- Danforth Second-McEwen Vote 7-0

Council Comment: Council discussion recognizes all committee members, individuals and organizations in
collaboration noting Councilor Danforth's and Councilor McEwen's efforts working towards three year action
plan which includes many projects throughout the community, notes of the incredible document being very
informational with inquiries of funds not yet available, discussion concludes potential resources for funding
with anticipated appropriate ARPA funds support with some secured funds; acknowledgements for Tom

Malcolm and the Millinocket Memorial Library noting many behind the scene projects being done making the community more age friendly. Public Comment: None

ORDER #103-2022 ***AMENDED** - PROVIDING FOR: Approval to Expend ARPA Funds ***Unassigned Fund Balance**

WHEREAS the current preliminary FY23 Budget estimates the Iron Bridge Road Culvert Project to cost \$345,000;

IT IS ORDERED that the Millinocket Town Council approves using \$150,000 of the ARPA funds

***Unassigned Fund Balance** towards the Iron Bridge Road Culvert Project.

~~Note: This will leave \$74,800 uncommitted ARPA Funds after this order is approved (\$224,800 of ARPA funds were received in FY22).~~

Motion-McEwen Second- Madore Vote as Amended 5-2 (Madore-Pray/Opposed)

Councilor Bragdon motions to amend order to replace ARPA Funds with *Unassigned Fund Balance,

Councilor Danforth seconds the motion to amend, Councilor discussion express support for the use of unassigned fund balance and not using ARPA funds acknowledging both community input and the emergency of the situation resulting the most desirable result rectifying the safety concerns with community requests, suggestion to split the cost between the two sources of funding was expressed, concerns of costs put forward onto the tax payer not utilizing ARPA monies also addressing concerns funds cannot be reimbursed if ARPA funds were not used for this project going forward, Council discussion concluded with majority in support of the amendment not using ARPA funds and replacing using Unassigned fund balance to cover expenses for culvert project; Vote on Amendment 5-2 (Madore-Pray/Opposed)

Reports and Communications:

- a. *Warrant Committee* for May 26, 2022, Council Meeting: Councilor Danforth and Councilor Madore
- b. *Chair's Committee Reports*: Economic Development Meeting, STR discussion
Sustainability Committee: tax acquired property bid process discussion
Age Friendly Committee: meeting, Tuesday, May 17th at 4pm, Millinocket Memorial Library, posted to website.
- c. *Two Minute Public Comment*: Town Clerk Diana Lakeman informs absentee ballots were received today, a day earlier than anticipated by the Secretary of State, and will be available tomorrow, May 13th for all absentee requests.
- d. Motion to adjourn at 8:15 p.m. –McEwen, Second –Bragdon, Vote 7-0



Millinocket

Maine's Biggest Small Town

Town Manager's Report – 5.26.22

ARPA Survey

- The Treasurer, Clerk, and I have devised a plan to gather input from community members at the polls during the primary elections in June.
- We will be creating a quick survey for folks to fill out after they vote, including the approved areas of spending, examples, and room for comments.
- I will try to make myself available as much as possible that day to be present and encourage participation.

Wayfinding

- Together with Denise Devoe at Northern Forest Center, we have submitted the order for the regionally branded wayfinding signage to be printed! ***PHOTO ATTACHED**
- Once received, Ralph and the Public Works crew will be installing the signs in their designated locations throughout the town.
- This is extremely exciting as this project has been almost 4 years in the making and many people have spent hours working toward this goal!
- A big thankyou to the Northern Forest Center in their partnership on this mission.

Tech upgrade

- The manager's office is now fully equipped to conveniently accommodate virtual meetings. Evan Campbell and I recently spent an afternoon installing the new equipment. It is a complete night and day comparison to how we were managing these meetings up until this past week.
- Next step is the assemble of the AV cart and equipment for Council Chambers.
- Very much looking forward to this jump into the 21st century!

Communication with Community Members

- I have spoken about the desire to communicate more directly with more members of the community with current modes of communication.
- CID and I have allocated funding from set up for her position to introduce a communication platform that will allow us to provide email newsletters as well as up to date information and announcements via email and text, similar to the recently adopted system at the school.
- Community members will be able to sign up online and in person at the town office.
- This is a major step forward the town in constant, open, timely communication!

Derelict Properties:

- We have begun to receive an increase in complaints and requests for action from community members regarding derelict properties throughout the town.
- Code, Health & Safety, and I are beginning to meet weekly to address the matter and work toward resolution.



Millinocket

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SBA office hours

- We hosted Jim Pineau, Senior Area Manager for the Small Business Administration, here at the Town Office so that he could be available for drop-in office hours.
- This was an opportunity for business owners and entrepreneurs to discuss potential ways Jim and SBA resources could benefit the success of their business.
- Jim will continue to come once a quarter to meet with anyone interested in SBA resources.

Career Fair

- #TeamMillinocket attended a career fair at Katahdin Higher Education Center
- It was a great opportunity to bond and discuss municipal employment opportunities.
- The even was not well attended and that was a concern but we made the most out of it.

Council/School board meeting

- Working to arrange a public meeting between the Town Council and the School Board to address recent issues around miscommunication, looking for resolution to end the unnecessary tension and move forward on the same page.

Flag

- On behalf of the Town of Millinocket, I would like to thank Millinocket community member, Robert Smith, for his donation of our beautiful new American flag in honor of servicepeople from our community who have served our country.
- Robert noticed the visible wear on the flag being flown at our Municipal Building and took it upon himself to contact Chief Malcolm and make this very generous donation.

Reminder:

- The best way to reach me as Town Manager is to call the town office (207-723-7000) or email me (manager@millinocket.org). Social media is not an appropriate form of communication to me or the council. It does not guarantee a response or even that the comment would be seen.
- I hope that any member of our community feels comfortable reaching out to me with any questions or concerns they have. All are welcome!

Respectfully Submitted,

Peter Jamieson, Town Manager.



Millinocket

Maine's Biggest Small Town

Department Updates:

Public Works:

- Street and sidewalk sweeping continues. Most areas have been once over.
- Picking up plow areas, and mowing areas.
- Started mowing parks and roadside areas.
- Patching potholes.
- Getting ready to do line painting.

Transfer Station:

- Billed Unorganized Territory's for second six months payment for MSW per agreement. We ended up with a 10% increase from them for the next three years each year per negotiation of a new contract last July.
- Completed 2021 solid waste report for the State of Maine DEP.
- Setting up to haul wood ash to Dolby Landfill with all three Towns.

Cemetery:

- Crew has started mowing and trimming the grounds in prep for Memorial Day.
- Very busy scheduling burials with funeral homes and families. Locating stones and markers for grave sites.
- The old section is looking nice as stones have been reset that were leaning.

Ralph Soucier, Director of Public Works

Wastewater Operations:

- The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed daily.
- Lab work consists of testing for Biochemical Oxygen Demand (BOD5), Total Suspended Solids (TSS), pH, e.coli bacteria and temperature performed weekly.
- The Treatment Facility used 22,300 kilowatt hours of electricity in April, as compared to 22,400 kilowatt hours in March. Please see attached power consumption graph for yearly comparison.
- In April the treatment facility processed 38.3 million gallons of wastewater. The average daily flow was 1.3 million gallons. Peak flow was 2.0 million gallons which was on April 8th. Removal rates for Biochemical Oxygen Demand (BOD5) were 96%, and Total Suspended Solids (TSS) was 97%. Total rainfall for April was 3.75 inches, snowfall was 0 inches.
- In the first week of April at the Central Street station, CMD Power Systems was able to repair the standby generator. A new control board and speed sensor was installed. The unit was returned to service at the point.

James Charette, Superintendent



Millinocket

Maine's Biggest Small Town

Human Resources Director:

- Hired for Cemetery and Transfer Site
- Drug and Alcohol Testing
- Emails and Phones, front office
- Reporting to US Department of Labor
- Personnel Issues
- Auditor Report

General Assistance Director:

- Assisted individuals to meet their unmet needs.
- Submitted April's Reimbursement to DHHS

Bookkeeper:

- Processed payroll for Town and Wastewater employees, to include the warrants for the taxes
- Accounts Payable for Town and Wastewater
- Reporting quarterly State withholdings to Maine Revenue Service

Lori Santerre, Human Resource Director

Airport:

- Airport operations are running normally for the increase in spring traffic.
- There has been a significant increase in Jet fuel sales despite the sharp increase in price.
- Some of the airplanes are being changed from wheels to floats for the summer season.
- I have been attending budget workshops as well as the Job Fair held last Thursday.
- Spring cleanup and mowing has begun around the terminal building.

Jeff Campbell, Airport Manager

Town Treasurer:

- The preliminary FY22 audit with RHR Smith began this week. There was a lot of information that was uploaded. The work is being done remotely.
- Attached is an update on the status of the school department's special revenues budgets as of 5/16. As of that date, \$1M remains from the \$1.5M reserve approved by the Council. The ESSER3 grant has expenditures of \$315,137 with no reimbursements to date. From what I understand, the first reimbursement request submitted several months ago has been held up by the State due to an application issue.
- I'm preparing to submit another group of wastewater liens for unpaid bills which cover the April 28 to July 30, 2021 billing period. There are about 90+ unpaid accounts total about \$24K in fees and interest.

Mary Alice Cullen, Town Treasurer.



Millinocket

Maine's Biggest Small Town

Assessor:

- The assessing department continues to work on the same issues as always:
 - verifying permit information for assessment purposes, data entry, dissemination of information, and the continuation of the Brookfield case. We are currently working to schedule a mediation date to further discuss the case with them

Lorna Thompson, Assessor

Code Enforcement:

- Studying/planning for trainings and tests towards certification
- Reviewing increasing numbers of permit applications
- Working on action plan for derelict properties

Evan Campbell, Code Enforcement Officer

Recreation:

- We had the father /daughter dance and the mother/ son dance. There was 290 people at the father daughter/ dance and 158 at the mother/ son dance.
- We have softball going on now.
- We put out summer flyers and brochures through the schools. We will be putting them out on social media.
- We are working on getting the staff all set to work this summer, (getting their paperwork for employment)
- We are working on the pools to get them running.

Jody Nelson, Rec. Director

Community Initiatives Director

- Submitted a grant proposal to the Libra Foundation for new PPE for the fire department
- Started writing a grant proposal to the Maine Infrastructure Adaption Fund for a new generator for wastewater – will be submitted by the end of the month.
- Continued to research grant opportunities for various community projects
- Attended the Katahdin Career Fair
- Attended the Maine Municipal Tax Collectors and Treasurers Association Annual Conference
- Attended a webinar on Grant Research through the Maine Philanthropy Center
- Attended a webinar on Proposal Writing through the Massachusetts Philanthropy Center
- Attended various committee meetings

Amber Wheaton, Community Initiatives Director



Millinocket

Maine's Biggest Small Town

Town Clerk/Tax Collectors Office:

Totals include April 25, 2022, through May 23, 2022: Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$782,753.77 were collected, which involved 2890 transactions processed in Trio. ***Report Attached**

- Sharon reconciled and up to date on weekly Motor Vehicle reports submitted to BMV.
- FY21/22 Real Estate & Personal Property Tax Balances as of 5/23/2022: \$217,658.63 remains unpaid for 269 RE accounts; \$10,859.36 remains unpaid for 32 PP accounts. ***Reports Attached**
- Wastewater bill date: 4/29/2022; bill due date: 5/30/22; Interest date: 5/31/2022; Feedback of the new bill look: Public majority appreciates the new billing look, convenience of payment options, and finding it easier to locate.
- Victualer License Expiration Reminder: May 31, 2022; courtesy letters and applications mailed on 3/29/2022; (a few businesses remain to renew).
- Finalized all council meeting minutes.
- Fulfilling requests of tax information, providing normal daily requests of motor vehicle and wastewater and tax account balances via e-mail, fax and phone calls.
- Processing daily mail, online, phone, and drop box payments.
- Creating Agendas, posting advertisements of public hearings, notifications, and local paper advertisements, Email correspondence, returning phone messages and inquiries of account details and totals.

Election:

- Election mailings, Absentee ballots, and counting reports and media received from SOS (Secretary of State) office in preparation of the June 14th Primary election; Tested ballots on 5/23/2022 prior to required date without issue
- Absentee Ballots are now available through end of business day, Thursday, June 9, 2022.
- Ballot Clerks election day schedule confirmed.
- Updates daily to voter registration additions, deletions, and other requests.

Other Items:

- 2023 ATV registration stickers available
- Planning Board: (1) Alternate Seat available.
- Continued restoration efforts of vital records by filing, indexing, and storage.

Respectfully, Diana Lakeman Town Clerk/Deputy Tax Collector & Sharon Cyr Tax Collector/Deputy Clerk



Millinocket

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Fire, Ambulance, Public Health & Safety:

- Attended various committee meetings
- Attended budget workshops
- One FT FF/EMT out of work with knee injury
- Conducted two home safety inspections for insurance companies for Millinocket residents
- Did cause and origin fire investigation with ME Fire Marshal to determine cause of recent structure fire
- Attended ZOOM meetings
- Did life safety inspections for two new business with CEO
- Had Akus Jaws serviced
- Worked with Stryker on replacement of two ambulance cots and received quote
- Worked with Amber on grant for turnout gear, also with grant for mobile auxiliary generator
- Obtaining quote to have Fire Station bay lighting updated to make area brighter

Chief Thomas Malcolm AEMT, FLSE, JFS II

Police Department: SEE ATTACHED REPORT

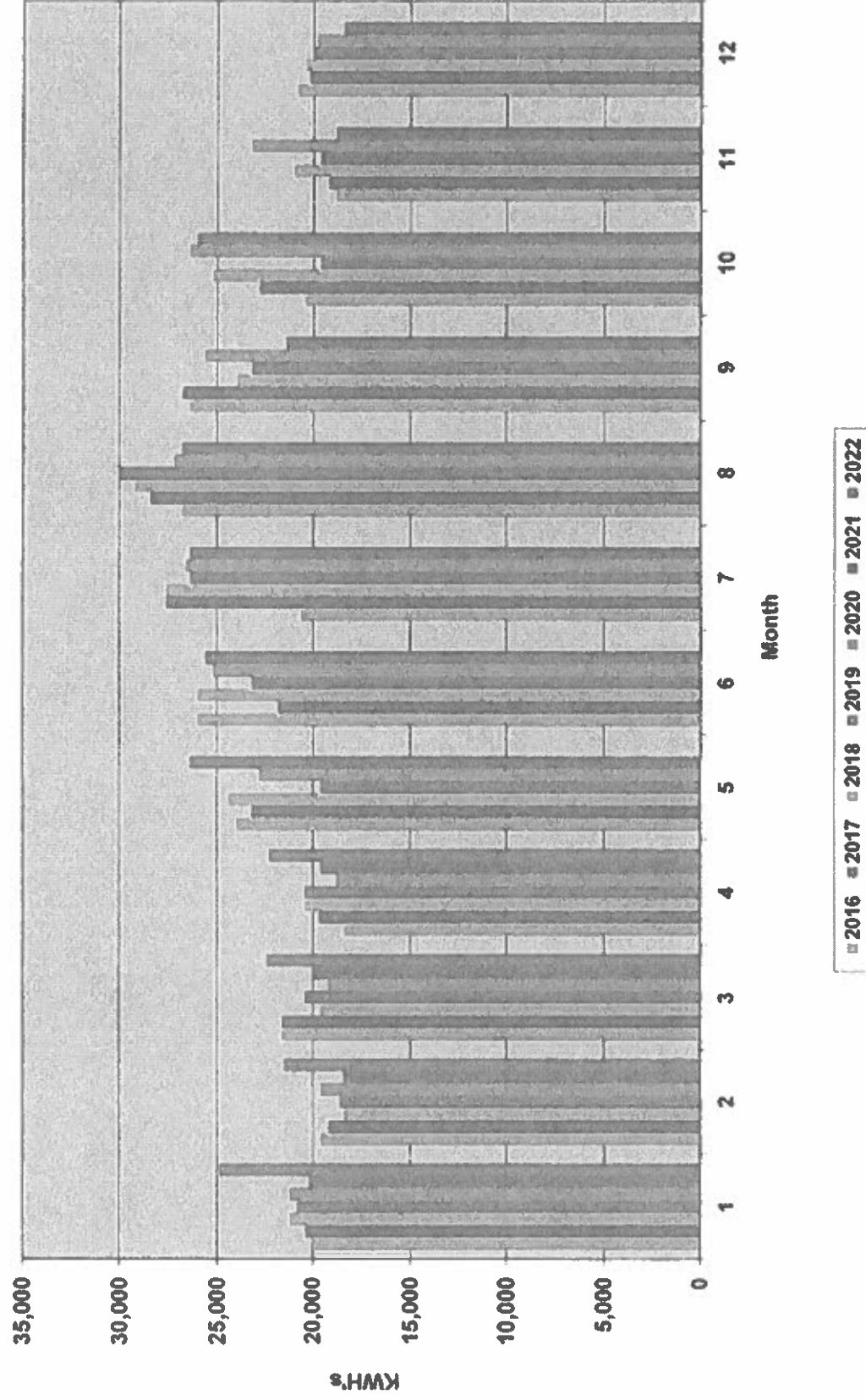
Millinocket Memorial Library: SEE ATTACHED REPORT



Jerry Pond
Youth
Fishing Only



Wastewater Treatment Facility Monthly Power Consumption



Town of Millinocket School Department

Order 181-2021

FY22 - The Clearing Account Budget (Special Dedicated Revenue Budget)

5.16.22

| Description | FY22 Budget - Adjusted | | | FY22 Actual Expense/Revenue (Does not include Encumbrances) | | | Budget Remaining |
|--|------------------------|------------------|---------------|---|------------------|------------------|------------------|
| | Anticipated Revenues | Expense | Net (Exp)/Rev | Revenue | Expense | Net (Exp)/Rev | |
| Adult Ed | 2,843 | 2,843 | - | 2,843 | 2,842 | 1 | 1 |
| Enterprise - School Lunch | 288,962 | 288,962 | - | 233,471 | 247,977 | (14,506) | 40,985 |
| Enterprise Summer - Exp to Rev | 13,802 | 13,802 | - | 13,802 | 12,395 | 1,407 | 1,407 |
| International - Add Town Transfer to Exp & Review Revenues | 159,000 | 130,599 | 28,401 | 92,805 | 128,530 | (35,724) | 30,470 |
| Title 1A | 298,342 | 298,342 | - | 203,546 | 211,989 | (8,443) | 86,353 |
| Tier III | 26,000 | 26,000 | - | 74 | 5,348 | (5,274) | 20,652 |
| Title IIA | 2,824 | 2,824 | - | - | - | - | 2,824 |
| Title V | 18,616 | 18,616 | - | - | 4,733 | (4,733) | 13,883 |
| Local Entitlement | 206,917 | 206,917 | - | 33,597 | 100,899 | (67,302) | 106,018 |
| ESSER1 - adjust exp to rev | 114,064 | 114,064 | 0 | 113,601 | 114,151 | (551) | (87) |
| ESSER2 | 665,915 | 665,915 | - | 704,178 | 660,602 | 43,576 | 5,313 |
| ESSER3 | 1,740,883 | 1,740,883 | - | - | 315,137 | (315,137) | 1,425,746 |
| King Foundation -Add FY21 Carry Fwd | 5,894 | 5,894 | - | 5,894 | 5,894 | - | - |
| MLTI | 38,097 | 38,097 | - | 38,097 | 38,097 | - | - |
| LMS | 9,000 | 9,000 | - | 9,000 | 9,000 | - | - |
| Total | 3,591,159 | 3,562,757 | 28,401 | 1,450,908 | 1,857,594 | (406,686) | 1,733,564 |
| | | | | ESSER1 Adj to FY21 Revenue | | | |
| | | | | | | | (43,576) |
| | | | | | | | (450,262) |
| | | | | Reserve | | | 1,500,000 |
| | | | | Unspent--> | | | 1,049,738 |

Note: International Program expense reported as actual includes the \$75,000 transfer to the FY22 School Department Revenue Budget.

Receipt Search Report

Actual Date Between 04/25/2022 and 05/23/2022, Receipt Type Between 1 and 804

Receipt Summary

| Type | Count | Amount |
|------------------------------|-------|------------|
| 1 AUTOMOBILE REGIST | 3 | -5,512.24 |
| 2 BOAT REGISTRATION | 253 | 19,483.71 |
| 3 ATV REGISTRATIONS | 30 | 4,592.51 |
| 5 GAME LICENSES | 29 | 900.00 |
| 6 DOG LICENSES | 3 | 200.00 |
| 7 CODE ENFORCEMENT | 11 | 431.00 |
| 10 POLICE MISCELLANOUS | 2 | 30.00 |
| 11 TRANSFER SITE | 1 | 720.00 |
| 12 TRANSFER SITE RECYC | 1 | 7,722.56 |
| 15 AIRPORT | 1 | 849.30 |
| 16 AIRPORT EXC/SALE TX | 1 | 469.10 |
| 19 BD CHECK & WASH ACC | 5 | 343.01 |
| 22 ADM COPIES /AUDIT | 7 | 11.00 |
| 23 ADMINISTRATION | 8 | 13.39 |
| 24 ADMIN | 1 | 10.00 |
| 26 NOTARY FEES | 9 | 55.00 |
| 50 MUNICIPAL BLDG | 2 | 4,666.66 |
| 52 FIRE & AMBULANCE MISC | 1 | 15.00 |
| 53 AMBULANCE PAYMENTS | 18 | 2,781.42 |
| 54 AMULANCE CR CARD PAYMENTS | 1 | 150.00 |
| 55 PUBLIC WORKS ADMIN | 1 | 50.00 |
| 56 RECREATION | 1 | 5,000.00 |
| 58 CAPITAL IMPROVEMENT | 1 | 2,014.00 |
| 62 SCHOOL REVENUE 2597 | 13 | 344,517.75 |
| 63 VIC/ENT/PED | 12 | 260.00 |
| 65 PUBLIC WORKS/EXPENS | 2 | 1,295.32 |
| 67 WW & SCHOOL BANK FE | 7 | 4,919.14 |
| 70 SCHOOL PAYROLL TAX | 4 | 54,648.22 |
| 74 CEMETERY BILLING | 13 | 4,150.00 |
| 90 Real Estate Payment | 124 | 30,439.77 |
| 91 Tax Lien Payment | 3 | 1,140.19 |
| 92 Personal Property Payment | 13 | 826.08 |
| 94 Utility - Sewer Payment | 1560 | 164,266.73 |
| 95 Utility - Sewer Lien | 10 | 1,459.82 |
| 99 Motor Vehicle | 559 | 123,094.17 |
| 100 WASTE WATER PR TAX | 4 | 3,758.16 |
| 111 TRANSFER STICKER TO | 83 | 1,638.00 |
| 112 TRANSFER STICKER UN | 62 | 636.00 |
| 800 Dog Registration | 6 | 208.00 |
| 801 Death Certificate | 2 | 84.00 |
| 802 Birth Certificate | 18 | 330.00 |
| 803 Marriage Certificate | 5 | 87.00 |
| | 2890 | 782,753.77 |

| Acct | Name ---- | Year | Original Tax | Payment / Adjustments | Amount Due |
|-----------------------------|-----------|--------------|-----------------|--------------------------|---------------|
| Total for 269 Bills: | | 269 Accounts | 445,149.25 | 227,490.62 | 217,658.63 |

Payment Summary

| Type | Principal | Interest | Costs | Total |
|----------------|------------|----------|-------|------------|
| C - Correction | -3,684.29 | 0.00 | 0.00 | -3,684.29 |
| P - Payment | 227,288.30 | 0.00 | 0.00 | 227,288.30 |
| Y - Prepayment | 3,886.61 | 0.00 | 0.00 | 3,886.61 |
| Total | 227,490.62 | 0.00 | 0.00 | 227,490.62 |

Non Lien Summary

| | | |
|--------|-----|------------|
| 2022-1 | 269 | 217,658.63 |
| Total | 269 | 217,658.63 |

| | | | | |
|-----------------|--|------|------|------|
| No Bills | | 0.00 | 0.00 | 0.00 |
|-----------------|--|------|------|------|

Payment Summary

| Type | Principal | Interest | Costs | Total |
|-------|-----------|----------|-------|-------|
| Total | 0.00 | 0.00 | 0.00 | 0.00 |

Lien Summary

| | | |
|-------|---|------|
| Total | 0 | 0.00 |
|-------|---|------|

| | | | |
|-----------------------------|------------|------------|------------|
| Total for 269 Bills: | 445,149.25 | 227,490.62 | 217,658.63 |
|-----------------------------|------------|------------|------------|

4/28 was 240,794
23,136 difference

| Acct | Name ---- | Year | Original Tax | Payment / Adjustments | Amount Due |
|----------|-----------|------|-----------------|--------------------------|---------------|
| No Bills | | | 0.00 | 0.00 | 0.00 |

| Payment Summary | | | | |
|-----------------|-----------|----------|-------|-------|
| Type | Principal | Interest | Costs | Total |
| Total | 0.00 | 0.00 | 0.00 | 0.00 |

| Lien Summary | | |
|--------------|---|------|
| Total | 0 | 0.00 |

| | | | |
|----------------------------|-----------|----------|-----------|
| Total for 32 Bills: | 19,350.50 | 8,491.14 | 10,859.36 |
|----------------------------|-----------|----------|-----------|

4/28 was - \$ 11,638
\$ 779 difference

ORDER #104-2022

PROVIDING FOR: Execution of the Town Warrant for May 26, 2022
IT IS ORDERED that the Town Warrant for May 26, 2022, in the amount of
\$57,675.85 is hereby approved.

Passed by the Town Council_____

Attest:_____

Millinocket
1:20 PM

A / P Check Register
Bank: BANGOR SAVINGS A/P

-Town

05/20/2022
Page 1

| Type | Check | Amount | Date | Wrnt | Payee |
|--------------|-------|------------------|----------|------|--|
| R | 32557 | 1,865.29 | 05/26/22 | 328 | 2095 AMBULANCE MEDICAL BILLING |
| R | 32558 | 350.00 | 05/26/22 | 328 | 2114 ASAP SEWER DRAIN CLEANING |
| R | 32559 | 31.78 | 05/26/22 | 328 | 0056 BANGOR SAVINGS BANK |
| R | 32560 | 5,077.00 | 05/26/22 | 328 | 1869 BLOOMER & RUSSELL, P.A. |
| R | 32561 | 231.63 | 05/26/22 | 328 | 2019 BREAKING THE CYCLE |
| R | 32562 | 139.17 | 05/26/22 | 328 | 1883 CONSOLIDATED COMMUNICATIONS |
| R | 32563 | 55.00 | 05/26/22 | 328 | 1911 CULLEN, KATIE |
| R | 32564 | 649.44 | 05/26/22 | 328 | 0181 DYSARTS SERVICE |
| R | 32565 | 44.99 | 05/26/22 | 328 | 0420 FARRINGTON, MATTHEW P. |
| R | 32566 | 632.23 | 05/26/22 | 328 | 0207 FASTENAL COMPANY |
| R | 32567 | 1,990.00 | 05/26/22 | 328 | 0211 FIRE TECH & SAFETY |
| R | 32568 | 50.97 | 05/26/22 | 328 | 0235 GILMAN ELECTRICAL SUPPLY |
| R | 32569 | 219.60 | 05/26/22 | 328 | 0241 GREENWAY EQUIP. SALES |
| R | 32570 | 38.75 | 05/26/22 | 328 | 1488 HASKELL, LORRI L |
| R | 32571 | 420.00 | 05/26/22 | 328 | 2112 HOWE, CHRISTOPHER |
| R | 32572 | 1,620.00 | 05/26/22 | 328 | 1188 INDUSTRIAL PROTECTION SERVICES, LLC |
| R | 32573 | 30.90 | 05/26/22 | 328 | 0330 KATAHDIN MOTORS, INC. |
| R | 32574 | 605.12 | 05/26/22 | 328 | 1903 KATAHDIN TRUE VALUE |
| R | 32575 | 125.00 | 05/26/22 | 328 | 0365 LINCOLN RENTAL SYSTEMS INC. |
| R | 32576 | 47.00 | 05/26/22 | 328 | 1031 MAINE FIRE PREVENTION SERVICES |
| R | 32577 | 65.00 | 05/26/22 | 328 | 0392 MAINE MUNICIPAL ASSOCIATION |
| R | 32578 | 300.50 | 05/26/22 | 328 | 0454 MILLINOCKET REGIONAL HOSPITAL |
| R | 32579 | 8,269.25 | 05/26/22 | 328 | 0471 MUNICIPAL REVIEW COMMITTEE, INC |
| R | 32580 | 806.47 | 05/26/22 | 328 | 1669 OFFICE DEPOT, INC |
| R | 32581 | 25.00 | 05/26/22 | 328 | 0531 PENOBSCOT COUNTY FIRE CHIEFS |
| R | 32582 | 1,500.00 | 05/26/22 | 328 | 1120 PENQUIS CAP, INC. |
| R | 32583 | 64.31 | 05/26/22 | 328 | 0560 PORTLAND GLASS |
| R | 32584 | 32.54 | 05/26/22 | 328 | 1261 QUIRK AUTO GROUP |
| R | 32585 | 19.00 | 05/26/22 | 328 | 0584 REGISTER OF DEEDS |
| R | 32586 | 2,000.00 | 05/26/22 | 328 | 2083 RHR SMITH & COMPANY |
| R | 32587 | 16.21 | 05/26/22 | 328 | 0371 SANTERRE, LORI A. |
| R | 32588 | 125.19 | 05/26/22 | 328 | 0636 SOUTH-WORTH MILTON, INC. |
| R | 32589 | 607.22 | 05/26/22 | 328 | 0649 STERNS LUMBER COMPANY INC |
| R | 32590 | 1,771.29 | 05/26/22 | 328 | 0695 TOWN OF EAST MILLINOCKET |
| R | 32591 | 37.47 | 05/26/22 | 328 | 1404 TRACTOR SUPPLY COMPANY |
| R | 32592 | 55.00 | 05/26/22 | 328 | 0737 UNIFIRST CORPORATION |
| V | 32593 | 0.00 | 05/26/22 | 328 | 1502 VERSANT POWER |
| R | 32594 | 8,842.86 | 05/26/22 | 328 | 1502 VERSANT POWER |
| R | 32595 | 61.74 | 05/26/22 | 328 | 2115 WHEATON, AMBER G |
| R | 32596 | 28.56 | 05/26/22 | 328 | 0781 WIGHTS SPORTING GOODS |
| R | 32597 | 249.99 | 05/26/22 | 328 | 0792 WINTERPORT BOOT |
| R | 32598 | 2,126.88 | 05/26/22 | 328 | 2074 WORLD OF FLAGS U.S.A. |
| Total | | 41,228.35 | | | |

Count

| | |
|--------|----|
| Checks | 41 |
| Voids | 1 |

Millinocket
2:40 PM

A / P Check Register
Bank: BANGOR SAVINGS A/P

-Town

05/18/2022
Page 1

| Type | Check | Amount | Date | Wrnt | Payee |
|-------|-------|-----------|----------|------|---------------------------------------|
| R | 32556 | 15,639.00 | 05/18/22 | 326 | 0064 BERNSTEIN, SHUR, SAWYER & NELSON |
| Total | | 15,639.00 | | | |

Count

| | |
|--------|---|
| Checks | 1 |
| Voids | 0 |

Millinocket
9:13 AM

A / P Check Register
Bank: BANGOR SAVINGS A/P

(Town)

05/24/2022
Page 1

| Type | Check | Amount | Date | Wmnt | Payee |
|-------|-------|--------|----------|------|---------------------------------------|
| R | 32599 | 808.50 | 05/26/22 | 333 | 0064 BERNSTEIN, SHUR, SAWYER & NELSON |
| Total | | 808.50 | | | |

Count

| | |
|--------|---|
| Checks | 1 |
| Voids | 0 |

0.*

Town Wmnt. Total

41,228.35+

15,639.00+

808.50+

003

57,675.85*

0.*

ORDER #105-2022

PROVIDING FOR: Execution of the Wastewater Warrant for May 26, 2022
IT IS ORDERED that the Wastewater Warrant for May 26, 2022, in the amount of \$19,560.43 is hereby approved.

Passed by the Town Council _____

Attest: _____

Millinocket
9:34 AM

A / P Check Register
Bank: KEY BANK WW A/P FD 3

05/20/2022
Page 1

| Type | Check | Amount | Date | Wrnt | Payee |
|--------------|-------|------------------|----------|------|-----------------------------------|
| R | 10061 | 74.31 | 05/26/22 | 327 | 0229 CARQUEST AUTO PARTS |
| R | 10062 | 191.78 | 05/26/22 | 327 | 1903 KATAHDIN TRUE VALUE |
| R | 10063 | 178.41 | 05/26/22 | 327 | 0425 MCMASTER-CARR SUPPLY COMPANY |
| R | 10064 | 7,600.00 | 05/26/22 | 327 | 0456 MILLINOCKET, TOWN OF |
| R | 10065 | 778.00 | 05/26/22 | 327 | 0509 NSI LAB SOLUTIONS, INC |
| R | 10066 | 3,161.00 | 05/26/22 | 327 | 0546 PIERCE ATWOOD LLP |
| R | 10067 | 1,843.00 | 05/26/22 | 327 | 0584 REGISTER OF DEEDS |
| R | 10068 | 38.00 | 05/26/22 | 327 | 0584 REGISTER OF DEEDS |
| R | 10069 | 88.23 | 05/26/22 | 327 | 1057 USA BLUE BOOK |
| R | 10070 | 5,607.70 | 05/26/22 | 327 | 1502 VERSANT POWER |
| Total | | 19,560.43 | | | |

Count

| | |
|--------|----|
| Checks | 10 |
| Voids | 0 |

ORDER #106-2022

PROVIDING FOR: Approval of Application for Re-Appointment to the Board of Assessment Review

IT IS ORDERED that the Millinocket Town Council approves the re-appointment of George Martin to the Board of Assessment Review for a three-year term to expire May 2025.

Note: George's application for re-appointment was received on May 17, 2022 prior to the expiration of his current term.

Passed by the Town Council _____

Attest: _____

Town of Millinocket
Application for Boards & Committees

**IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS**

Committee/Board: Board of Assessment Review

In order to assess the interest related to this committee, please complete this brief application.

Date: 5/15/22

Name: George H. Martin Jr Address: P.O. Box 530 - MILLINOCKET

Telephone Numbers: Day Time: 207-447-1240 Evenings: Same

Why are you seeking to become a committee representative? CONTINUED SUPPORT
OF OUR TOWN ON A BOARD WHICH IS IMPORTANT TO THE
PROPER FUNCTION OF THE ASSESSOR'S OFFICE AND FAIR
AND IMPARTIAL ASSESSMENT OF TAXES TO THE TAXPAYER

What talents/skills do you feel you would bring to this position? A FULL UNDERSTANDING
OF WHAT CONSTITUTES A FAIR ASSESSMENT - BEING A
CERTIFIED RESIDENTIAL ESTATE APPRAISER

What do you feel is the responsibility of this board/committee? TO WEIGH ALL
CONCERNS OF THE TAXPAYER, BALANCED WITH THE
LAWS OF TAX VALUATION AND METHODS USED.

What municipal boards, volunteer organizations or community service groups have you worked with the past and for what length of time? MILLINOCKET PLANNING BOARD
1980'S - 4 YRS, MEDAC (MILLINOCKET ECONOMIC DEVELOPMENT COMMITTEE) (4 YRS)
BOARD OF ASSESSMENT REVIEW (4 YRS) BOARD OF APPEALS -

What have you to offer to this committee which our Town can use in this important undertaking? SAME AS DESCRIBED ABOVE. A WORKING
KNOWLEDGE OF AD VALOREM TAX - UNDERSTANDING
OF REAL ESTATE VALUES -

When are you available to meet, please specify?

Weekday WHEN COMMITTEE NEEDS A.M. _____ P.M. _____

If you need more space, please feel free to use the back or attach additional page(s).

ORDER #107-2022

PROVIDING FOR: Approval of Application for Re-Appointment to the Board of Assessment Review

IT IS ORDERED that the Millinocket Town Council approves the re-appointment of Aimee M. Cyr to the Board of Assessment Review for a three-year term to expire May 2025.

Note: Aimee's application for re-appointment was received on May 17, 2022, prior to the expiration of her current term, if approved, fulfills the board's commitment.

Passed by the Town Council _____

Attest: _____

Town of Millinocket
Application for Boards & Committees

**IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS**

Committee/Board: Board of Assessment Review

In order to assess the interest related to this committee, please complete this brief application.

Date: 5-10-22

Name: Aimee M. Cyr Address: PO Box 505 - Millinocket

Telephone Numbers: Day Time: 207-447-0700 Evenings: 207 447 0280

Why are you seeking to become a committee representative? To Renew my Board Position, To help both The Town of Millinocket & its Citizens To maintain A fair and equitable Tax System

What talents/skills do you feel you would bring to this position? Real Estate Appraiser, Clinical Director of large Medical Facility in Bangor And owner of Millinocket Business Millinocket Florist. Adept at hearing both sides of an issue and adjudicating properly.
What do you feel is the responsibility of this board/committee? To weigh evidence from both sides and apply rules and methods fairly for a fair and legal outcome.

What municipal boards, volunteer organizations or community service groups have you worked with the past and for what length of time? Board of Assessment Review (current)

What have you to offer to this committee: which our Town can use in this important undertaking? Administrative Skills - Weighing Two Sides of an Issue, Fair Application, Real Estate Appraisal Knowledge.

When are you available to meet, please specify?

Weekday ALL A.M. _____ P.M. ✓

If you need more space, please feel free to use the back or attach additional page(s).



ORDER #108-2022

PROVIDING FOR: Approval of an Application for a Victualer License for Katahdin General Store LLC.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Jamie Brundrett & Michelle Brundrett, Millinocket
d/b/a
Katahdin General Store LLC, 160 Bates Street

Passed by the Town Council _____

Attest: _____

TOWN OF MILLINOCKT

APPLICATION FOR A VICTUALERS LICENSE

\$25.00 pd 1/4/98

1. NAME OF APPLICANT Janis Brundrett/Michelle Brundrett
2. PHONE NUMBER OF APPLICANT 207 735 4740
3. RESIDENCE OF APPLICANT Millinocket
4. NAME OF BUSINESS Katahdin General Store LLC
5. PHONE NUMBER OF BUSINESS 207 723 4123
6. BUSINESS ADDRESS 160 Bates St Millinocket ME 04462
7. NATURE OF BUSINESS General Store
8. LOCATION TO BE USED
9. RESIDENCE OF APPLICANT IN LAST FIVE YEARS
158 Highland Ave Millinocket ME 04462
10. LIST OF PRINCIPAL OFFICERS, TITLES, AND ADDRESSES FOR THE PAST THREE YEARS
Janis Brundrett, Principal 158 Highland Ave
Michelle Brundrett, Principal Millinocket ME 04462
11. DESCRIPTION OF PREMISES TO BE LICENSED
Brick & mortar store with full commercial kitchen

(PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)

KATAHDIN GENERAL LLC
160 BATES ST
MILLINOCKET, ME 04462



State of Maine

Department of Agriculture, Conservation & Forestry
Division of Quality Assurance & Regulations
28 State House Station, Augusta, ME 04333-0028
(207) 287-3841

SERIAL NUMBER

143392

2-31248

December 13, 2021

January 1, 2023

LICENSE NUMBER

DATE OF ISSUE

DATE OF EXPIRATION

This certifies that

Katahdin General Store LLC
Katahdin General Store LLC
PO Box 262

Millinocket, ME 04462-

CONVENIENCE STORE

Location: 160 Bates ST, Millinocket

This certificate is valid only between the date issued and expiration date appearing herein. Only the named holder at the location for which issued may use it.

The person named herein is authorized to sell or manufacture food products, fuel and/or sell or repair weighing and measuring devices as permitted by law for the listed authorizations.

This certificate and/or each type of authorization represented is subject to suspension, revocation or cancellation as authorized by Maine Revised Statutes.

LICENSE TYPE

DESCRIPTION OF LICENSE AUTHORIZATIONS

FEE

| License Type | Authorizations | Fee |
|---------------------------|--|--------|
| Retail Meat | Prepackaged for Direct Sale | 10.00 |
| Retail Food Establishment | 11 to 25 Baked Goods (produced on site) Bulk Sales (candy, fruit, nuts, popcorn) Coffee/Tea(prepared on site) Cold Foods (prepared on site) Dairy Products Frozen Food Fruit Juices Hot Foods (prepared on site) Hotdog Steamer Prepackaged Meat Prepackaged Food Produce (fresh) Produce (processed) Ready to Eat Deli Items Seafood (fresh) | 50.00 |
| Retail Fuel | Nozzles: 5 | 100.00 |
| TOTAL: | | 160.00 |



Department of Agriculture, Conservation &
Forestry

Amanda Beal

Commissioner

Division of Quality Assurance

Colin J. Rankin

Director

BUSINESS Katahdin General

ORDER # 108-1022

**COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS**

| | | | |
|--------------------------|-----------------------------------|-------------------|------------------|
| <input type="checkbox"/> | TAXES ARE CURRENT | Yes <u>✓</u> | No <u> </u> |
| | <i>P.P.</i> | <u>✓</u> | |
| <input type="checkbox"/> | WASTEWATER IS CURRENT | Yes <u>✓</u> | No <u> </u> |
| <input type="checkbox"/> | POLICE INCIDENTS IN THE PAST YEAR | Yes <u> </u> | No <u>✓</u> |
| | (IF APPLICABLE PLEASE LIST) | | |

Millinocket
2:12 PM

**PP Account 119 Detail
as of 05/17/2022**

05/17/2022
Page 1

Name: KATAHDIN GENERAL STORE

Location:

Assessment: 45,600

2022-1 Period Due:

Mailing 160 BATES STREET
Address: MILLINOCKET ME 04462

| Year | Date | Reference | P | C | Principal | Interest | Costs | Total |
|---------------------------------|------|-----------|---|---|-----------|----------|-------|-------|
| 2022-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2021-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2020-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2019-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2018-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2017-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2016-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2015-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2014-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2013-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2012-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2011-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2010-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2009-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| Account Totals as of 05/17/2022 | | | | | 0.00 | 0.00 | 0.00 | 0.00 |

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

**RE Account 325 Detail
as of 05/17/2022**

Name: BRUNDRETT, MICHELLE A & BRUNDRETT, JAMIE
D (JT)
Location: 160 BATES STREET
Acreage: 1.14 Map/Lot: U02-082
Book Page: B14048P317

Land: 23,200
Building: 369,000
Exempt 0
Total: 392,200

2022-1 Period Due:

Ref1: H1110R
Mailing 160 BATES STREET
Address: MILLINOCKET ME 04462

| Year | Date | Reference | P C | Principal | Interest | Costs | Total |
|---------------------------------|------|-----------|-----|-----------|----------|-------|-------|
| 2022-1 | R | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2021-1 | R | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2020-1 | R | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2019-1 | R | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2018-1 | R | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2017-1 | R | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2016-1 | R | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2015-1 | R | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2014-1 | R | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2013-1 | R | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2012-1 | R | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2011-1 | R | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2010-1 | R | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2009-1 | R | | | 0.00 | 0.00 | 0.00 | 0.00 |
| Account Totals as of 05/17/2022 | | | | 0.00 | 0.00 | 0.00 | 0.00 |

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

**UT Account 125755 Detail
as of 05/17/2022 - Sewer**

Name: BRUNDRETT, MICHELLE A & BRUNDRETT, JAMIE D 158 HIGHLAND AVENUE
MILLINOCKET, ME 04462 1519

Location: 160 BATES STREET
RE Acct: 0 Map/Lot: U02-082

| Bill | Date | Reference | C | Principal | Tax | Interest | Costs | Total |
|------|----------|-----------|---|-----------|------|----------|-------|-------|
| 270 | 04/29/22 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 265 | 01/26/22 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 262 | 10/29/21 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 259 | 07/30/21 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 255 | 04/28/21 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 251 | 02/03/21 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 248 | 11/20/20 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 245 | 08/21/20 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 241 | 04/29/20 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 238 | 01/30/20 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 234 | 10/30/19 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 228 | 07/31/19 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 220 | 04/24/19 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 216 | 01/30/19 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 211 | 10/26/18 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 208 | 10/24/18 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 205 | 09/25/18 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 201 | 08/08/18 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 197 | 04/20/18 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 191 | 01/30/18 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 185 | 10/27/17 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 182 | 07/28/17 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 176 | 04/14/17 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 171 | 01/27/17 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 166 | 10/20/16 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 162 | 08/05/16 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 158 | 04/15/16 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 151 | 01/27/16 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 148 | 10/30/15 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 141 | 07/27/15 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 138 | 04/28/15 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 135 | 01/16/15 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 134 | 10/27/14 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 127 | 07/29/14 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 123 | 04/23/14 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 119 | 01/31/14 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 110 | 10/25/13 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 109 | 07/26/13 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 103 | 04/29/13 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 102 | 01/18/13 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 97 | 10/23/12 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 94 | 07/26/12 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 91 | 04/30/12 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 86 | 01/31/12 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 83 | 10/21/11 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 80 | 07/25/11 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 77 | 04/25/11 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

ORDER #109-2022

PROVIDING FOR: Approval of an Application for a Victualer License for Circle K.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Mac's Convenience Stores LLC, PO Box 347 Columbus , IN 47202
d/b/a
Circle K 4707113, 719 Central Street

Passed by the Town Council_____

Attest:_____

\$25.00

TOWN OF MILLINOCKET

APPLICATION FOR A VICTUALERS LICENSE

RECEIVED
MAY 20 2011
BY: *bu* / #3328

- 1. NAME OF APPLICANT Mac's Convenience Stores LLC
- 2. PHONE NUMBER OF APPLICANT 812-379-9227 ext 1143
- 3. RESIDENCE OF APPLICANT P.O. Box 347 Columbus, IN 47202
- 4. NAME OF BUSINESS Circle K 4707113
- 5. PHONE NUMBER OF BUSINESS 207-723-4124
- 6. BUSINESS ADDRESS 719 Central Street
- 7. NATURE OF BUSINESS Convenience Store
- 8. LOCATION TO BE USED 719 Central Street
- 9. RESIDENCE OF APPLICANT IN LAST FIVE YEARS
4080 W Jonathan Moore Pike. Columbus, IN. 47201
- 10. LIST OF PRINCIPAL OFFICERS, TITLES, AND ADDRESSES FOR THE PAST THREE YEARS
Please see back.
- 11. DESCRIPTION OF PREMISES TO BE LICENSED
Ground floor, one story, grocery store selling gasoline.

(PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)

| <u>NAME</u> | <u>TITLE</u> | <u>DATE OF TAKING OFFICE</u> | <u>ADDRESS</u> |
|-----------------------|---|--------------------------------------|---|
| Couche-Tard U.S. Inc. | Member | NA | 1130 West Warner Tempe, AZ 85285 |
| Kathy Kerr Cunningham | President, Senior Vice President, Global Shared Services and Secretary | 6/30/2009 | 1130 West Warner Tempe AZ 85284 |
| Matthew P. Dolan | Vice President Operations Great Lakes | 2/1/2018 | 935 E. Tallmadge Avenue Akron, OH 44310 |
| Debra Ann Gooldy | Assistant Secretary | 4/1/2016 | 4080 W. Jonathan Moore Pk Columbus, IN 47201 |
| Melissa Ann Duncan | Assistant Secretary | 8/1/2021 | 4080 W. Jonathan Moore Pk Columbus, IN 47201 |
| Tara Leipart | Assistant Secretary | 8/1/2021 | 1130 West Warner Tempe AZ 85284 |

CIRCLE K/ DUNKIN DONUT
PO BOX 347
COLUMBUS, IN 47202



State of Maine

Department of Agriculture, Conservation & Forestry
Division of Quality Assurance & Regulations
28 State House Station, Augusta, ME 04333-0028
(207) 287-3841

SERIAL NUMBER

134417

2-27279

November 3, 2020

December 31, 2021

LICENSE NUMBER

DATE OF ISSUE

DATE OF EXPIRATION

This certifies that

Circle K #4707113

Mac's Convenience Stores LLC

PO Box 347

Columbus, IN 47202-

CONVENIENCE STORE

Location: 719 Central ST, Millinocket

This certificate is valid only between the date issued and expiration date appearing herein. Only the named holder at the location for which issued may use it.

The person named herein is authorized to sell or manufacture food products, fuel and/or sell or repair weighing and measuring devices as permitted by law for the listed authorizations.

This certificate and/or each type of authorization represented is subject to suspension, revocation or cancellation as authorized by Maine Revised Statutes.

LICENSE TYPE

DESCRIPTION OF LICENSE AUTHORIZATIONS

FEE

| License Type | Authorizations | Fee |
|---------------------------|---|--------|
| Retail Meat | Prepackaged for Direct Sale | 10.00 |
| Retail Food Establishment | 11 to 25 Baked Goods (produced on site) Beverage Dispenser Coffee/Tea(prepared on site) Cold Foods (prepared on site) Dairy Products Frozen Food Fruit Juices Hot Foods (prepared on site) Hotdog Steamer Prepackaged Meat Prepackaged Food Ready to Eat Deli Items Seafood (Ready to Eat) | 50.00 |
| Retail Bakery | 11 to 25 | 50.00 |
| Retail Fuel | Nozzles: 38 | 760.00 |
| TOTAL: | | 870.00 |



Department of Agriculture, Conservation &
Forestry

Amanda Beal

Commissioner

Division of Quality Assurance

Celeste J. Franklin

Director

NOV 13 2020

BUSINESS mac's Convenience
Store's

ORDER # 109-2022

**COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS**



TAXES ARE CURRENT

Yes ✓

No

pp. ✓



WASTEWATER IS CURRENT

Yes ✓

No



POLICE INCIDENTS IN THE PAST YEAR

Yes

No ✓

(IF APPLICABLE PLEASE LIST)

Millinocket
8:50 AM

**RE Account 2233 Detail
as of 05/24/2022**

05/24/2022
Page 1

Name: MAC'S CONVENIENCE STORES
Location: 719 CENTRAL STREET
Acreage: 0 Map/Lot: U13-002
Book Page: B5179P81, B10100P189, B12787P88

Land: 86,100
Building: 352,800
Exempt 0
Total: 438,900

2022-1 Period Due:
1) 0.24
2) 10.81

Ref1: I0125R
Mailing 935 E TALLMADGE AVENUE
Address: AKRON OH 44310

| Year | Date | Reference | P C | Principal | Interest | Costs | Total |
|---------------------------------|------|-----------|-----|-----------|----------|-------|-------|
| 2022-1 | R | | | 10.81 | 0.24 | 0.00 | 11.05 |
| 2021-1 | L * | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2020-1 | L * | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2019-1 | R | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2018-1 | R | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2017-1 | R | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2016-1 | R | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2015-1 | R | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2014-1 | R | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2013-1 | R | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2012-1 | R | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2011-1 | R | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2010-1 | R | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2009-1 | R | | | 0.00 | 0.00 | 0.00 | 0.00 |
| Account Totals as of 05/24/2022 | | | | 10.81 | 0.24 | 0.00 | 11.05 |

Per Diem

| | |
|--------|--------|
| 2022-1 | 0.0018 |
| Total | 0.0018 |

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

Millinocket
8:59 AM

**PP Account 169 Detail
as of 05/24/2022**

05/24/2022
Page 1

Name: MACS CONVENIENCE STORES LLC

Location: 719 CENTRAL STREET

Assessment: 244,600

2022-1 Period Due:

Mailing DBA CIRCLE K
Address: PO BOX 347
COLUMBUS IN 47202 0347

| Year | Date | Reference | P | C | Principal | Interest | Costs | Total |
|---------------------------------|------|-----------|---|---|-----------|----------|-------|-------|
| 2022-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2021-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2020-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2019-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2018-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2017-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2016-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2015-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2014-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2013-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2012-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2011-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2010-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2009-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| Account Totals as of 05/24/2022 | | | | | 0.00 | 0.00 | 0.00 | 0.00 |

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

UT Account 123930 Detail
as of 05/24/2022 - Sewer

Name: MAC'S CONVENIENCE STORES, LLC & DBA CIRCLE K C/O ENGIE INSIGHT SERVICES, INC
P O BOX 2440
Location: 719 CENTRAL STREET SPOKANE, WA 99210 2440
RE Acct: 0 Map/Lot: U13-002

| Bill | Date | Reference | C | Principal | Tax | Interest | Costs | Total |
|------|----------|-----------|---|-----------|------|----------|-------|-------|
| 270 | 04/29/22 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 265 | 01/26/22 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 262 | 10/29/21 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 259 | 07/30/21 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 255 | 04/28/21 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 251 | 02/03/21 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 248 | 11/20/20 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 245 | 08/21/20 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 241 | 04/29/20 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 238 | 01/30/20 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 234 | 10/30/19 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 228 | 07/31/19 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 220 | 04/24/19 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 216 | 01/30/19 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 208 | 10/24/18 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 201 | 08/08/18 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 197 | 04/20/18 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 191 | 01/30/18 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 185 | 10/27/17 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 182 | 07/28/17 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 176 | 04/14/17 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 171 | 01/27/17 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 166 | 10/20/16 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 162 | 08/05/16 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 158 | 04/15/16 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 151 | 01/27/16 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 148 | 10/30/15 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 141 | 07/27/15 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 138 | 04/28/15 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 135 | 01/16/15 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 134 | 10/27/14 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 127 | 07/29/14 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 123 | 04/23/14 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 119 | 01/31/14 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 110 | 10/25/13 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 109 | 07/26/13 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 103 | 04/29/13 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 102 | 01/18/13 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 97 | 10/23/12 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 94 | 07/26/12 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 91 | 04/30/12 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 86 | 01/31/12 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 83 | 10/21/11 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 80 | 07/25/11 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 77 | 04/25/11 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 74 | 01/20/11 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 68 | 10/18/10 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

ORDER #110-2022

PROVIDING FOR: Approval of an Application for a Victualer License for Baby Ruthies Takeout & Snack Bar LLC.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Jennifer Bolman, 30 Crestmont Ave.

d/b/a

Baby Ruthies Takeout & Snack Bar LLC, 190 Penobscot Ave.

Passed by the Town Council _____

Attest: _____

425.5 pd v#504
revd- 5/20/22

TOWN OF MILLINOCKET

APPLICATION FOR A VICTUALERS LICENSE

1. NAME OF APPLICANT Jennifer Bolman
2. PHONE NUMBER OF APPLICANT 207-217-4845
3. RESIDENCE OF APPLICANT 30 Crestmont ave Millinocket
4. NAME OF BUSINESS Baby Ruthies Takeout & SnackBar LLC
5. PHONE NUMBER OF BUSINESS 746 2010
6. BUSINESS ADDRESS 190 Penobscot ave millinocket
7. NATURE OF BUSINESS ice cream shop + takeout
8. LOCATION TO BE USED 190 Penobscot ave
9. RESIDENCE OF APPLICANT IN LAST FIVE YEARS
30 Crestmont ave millinocket 2018 - present
30 grand ave millinocket 2011-2018
10. LIST OF PRINCIPAL OFFICERS, TITLES, AND ADDRESSES FOR THE PAST THREE YEARS
N/A
11. DESCRIPTION OF PREMISES TO BE LICENSED
Ice Cream Shop and takeout

(PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)

From: **Jacobs, Karen** Karen.Jacobs@maine.gov
Subject: **RE: Applications needed**
Date: **May 17, 2022 at 2:53:03 PM**
To: **Jennifer Bolman** jules11415@gmail.com

Jennifer,

I have the application for Baby Ruthies in my pending list.

My next trip to Millinocket will be on May 26, 2022. I have your establishment as one I will be inspecting.

Sincerely,
karen

Karen J. Jacobs
Public Health Inspector
(207) 592-7459

Department of Health and Human Services
Maine Center for Disease Control and Prevention - Preserve ~ Promote ~
Protect
Division of Environmental and Community Health
Health Inspection Program

286 Water Street, 3rd Floor
11 State House Station
Augusta, ME 04333-0011

Tel: (207) 287-5691
Fax: (207) 287-3165
TTY: Call 711 (Maine Relay)

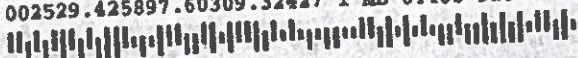


Confidentiality Notice: This e-mail message, including any attachments, is solely for the use of the intended recipient(s) and may contain confidential and privileged information. If you are not the intended recipient or an authorized agent of the intended recipient, please immediately contact the sender by reply e-mail and destroy/delete all copies of the original message. Any review, use, copying, forwarding, disclosure, or distribution of this e-mail message by other than the intended recipient or authorized agent is strictly prohibited.

From: Jennifer Bolman <jules11415@gmail.com>
Sent: Monday, May 16, 2022 3:03 PM
To: Jacobs, Karen <Karen.Jacobs@maine.gov>
Subject: Re: Applications needed

IRS DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
PMT:ADELPHIA PA 19255-0023

002529.425897.60309.32427 1 MB 0.485 926



BABY RUTHIES TAKE OUT AND SNACK BAR
JENNIFER BOLMAN SOLE MBR
30 CRESTMONT AVE
MILLINOCKET ME 04462

Date of this notice: 04-07-2022

Employer Identification Number:
88-1569319

Form: SS-4

Number of this notice: CP 575 A

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 88-1569319. This EIN will identify your entity, accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

Taxpayers request an EIN for their business. Some taxpayers receive CP575 notices when another person has stolen their identity and are opening a business using their information. If you did not apply for this EIN, please visit, www.irs.gov/simulated.

When filing tax documents, making payments, or replying to any related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

Based on the information received from you or your representative, you must file the following forms by the dates shown.

Form 944
Form 940

01/31/2023
01/31/2023

If you have questions about the forms or the due dates shown, you can call us at the phone number or write to us at the address shown at the top of this notice. If you need help in determining your annual accounting period (tax year), see Publication 538, Accounting Periods and Methods.

We assigned you a tax classification (corporation, partnership, etc.) based on information obtained from you or your representative. It is not a legal determination of your tax classification and is not binding of the IRS. If you want a legal determination of your tax classification, you may request a private letter ruling from the IRS under the guidelines in Revenue Procedure 2020-1, 2020-1 I.R.B. 1 (or superseding Revenue Procedure for the year it issue). Note: Certain tax classification elections can be requested by filing Form 8832, Entity Classification Election. See Form 8832 and its instructions for additional information.

Baby Ruthies
BUSINESS Take Out & Snack bar
Llc.

ORDER # 110-2022

**COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS**



TAXES ARE CURRENT

RE

Yes



No

P.P.

N/A



WASTEWATER IS CURRENT

Yes



No



POLICE INCIDENTS IN THE PAST YEAR

Yes

No

(IF APPLICABLE PLEASE LIST)

**UT Account 125208 Detail
as of 05/24/2022 - Sewer**

Name: MAINE WOODS RESORTS, LLC

PO BOX 385
MILLINOCKET, ME 04462

Location: 196 PENOBSCOT AVENUE

RE Acct: 0 Map/Lot: U05-237

| Bill | Date | Reference | C | Principal | Tax | Interest | Costs | Total |
|------|------------|-----------|---|-----------|------|----------|-------|--------|
| 270 | 04/29/22 | | | 100.00 | 0.00 | 0.00 | 0.00 | 100.00 |
| 265 | 01/26/22 | | | 1.31 | 0.00 | 0.01 | 0.00 | 1.32 |
| 262 | 10/29/21 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 259 | 07/30/21 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 255 | 04/28/21 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 251 | 02/03/21 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 248 | 11/20/20 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 245 | 08/21/20 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 258 | 04/26/21* | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 241 | 04/29/20 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 238 | 01/30/20 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 254 | 02/05/21* | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 234 | 10/30/19 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 228 | 07/31/19 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 244 | 07/27/20* | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 220 | 04/24/19** | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 216 | 01/30/19 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 208 | 10/24/18 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 201 | 08/08/18 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 224 | 05/17/19* | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 197 | 04/20/18** | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 191 | 01/30/18 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 185 | 10/27/17 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 182 | 07/28/17 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 176 | 04/14/17 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 171 | 01/27/17 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 166 | 10/20/16 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 162 | 08/05/16 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 158 | 04/15/16 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 151 | 01/27/16 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 148 | 10/30/15 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 141 | 07/27/15 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 138 | 04/28/15 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 135 | 01/16/15 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 127 | 07/29/14 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 123 | 04/23/14 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 119 | 01/31/14 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 110 | 10/25/13 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 109 | 07/26/13 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 103 | 04/29/13 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 102 | 01/18/13 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 97 | 10/23/12 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 106 | 06/03/13* | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 94 | 07/26/12 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 91 | 04/30/12 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 86 | 01/31/12 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 83 | 10/21/11 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

Millinocket
8:55 AM

**UT Account 125208 Detail
as of 05/24/2022 - Sewer**

05/24/2022
Page 2

Name: MAINE WOODS RESORTS, LLC

PO BOX 385
MILLINOCKET, ME 04462

Location: 196 PENOBSCOT AVENUE

RE Acct: 0 Map/Lot: U05-237

| Bill | Date | Reference | C | Principal | Tax | Interest | Costs | Total |
|------------|------------|-----------|---|-----------|------|----------|-------|--------|
| 93 | 05/25/12* | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 80 | 07/25/11 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 77 | 04/25/11 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 74 | 01/20/11 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 68 | 10/18/10** | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 64 | 07/16/10** | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 59 | 04/16/10** | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 56 | 01/15/10** | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 51 | 10/21/09 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 47 | 07/15/09 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 43 | 04/17/09 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 40 | 01/20/09 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 37 | 10/24/08 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05/24/2022 | | | | 101.31 | 0.00 | 0.01 | 0.00 | 101.32 |

Per Diem

| | |
|--------------|---------------|
| 265 | 0.0002 |
| Total | 0.0002 |

Millinocket
8:55 AM

**RE Account 1250 Detail
as of 05/24/2022**

05/24/2022
Page 1

Name: MAINE WOODS RESORTS LLC

Location: 196 PENOBSCOT AVENUE

Acreage: 0.11 Map/Lot: U05-237

Book Page: B14535P52

2022-1 Period Due:

Land: 4,500

Building: 63,500

Exempt 0

Total: 68,000

Ref1: B14535P52 \$18,000

Mailing PO BOX 385

Address: MILLINOCKET ME 04462

| Year | Date | Reference | P | C | Principal | Interest | Costs | Total |
|---------------------------------|------|-----------|---|---|-----------|----------|-------|-------|
| 2022-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2021-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2020-1 | L * | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2019-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2018-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2017-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2016-1 | R | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2014-1 | L * | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2013-1 | L * | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2012-1 | L * | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2011-1 | L * | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2010-1 | L * | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2009-1 | L * | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2008-1 | L * | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2007-1 | L * | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| 2006-1 | L * | | | | 0.00 | 0.00 | 0.00 | 0.00 |
| Account Totals as of 05/24/2022 | | | | | 0.00 | 0.00 | 0.00 | 0.00 |

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

ORDER #111-2022

PROVIDING FOR: Date, Time, Place, Warden for the June Primary Election

IT IS ORDERED that the State Primary Election will be held on Tuesday, June 14, 2022, from 8:00 a.m. to 8:00 p.m. at the Stearns High School Gymnasium.; and

IT IS FURTHER ORDERED that Micheal Kight shall be Warden of said election.

Passed by the Town Council_____

Attest:_____

ORDER #112-2022

PROVIDING FOR: Processing Absentee Ballots for the June 14, 2022, State Primary Election

WHEREAS, Title 21-A MRSA Section 759.7 allows the Election Warden to process absentee ballots while the polls are open; and

WHEREAS, processing such ballots will assist the Election Clerks and result in an expedited process after the polls are closed; and

WHEREAS, expediting the process after the polls are closed will result in some savings to the Town of Millinocket;

NOW THEREFORE IT IS ORDERED that the Election Warden is authorized to process absentee ballots at 9:00 a.m., 11:00 a.m., 2:00 p.m., and 6:00 p.m. during the State Primary Election on June 14, 2022.

Passed by the Town Council _____

Attest: _____

ORDER #113-2022

PROVIDING FOR: Office Hours of the Registrar for the June 14, 2022 State Primary Election

WHEREAS, Title 21-A MRSA Section 122(6) specifies the process that the Registrar must follow in registering voters; and

WHEREAS, The Town Clerk also serves as Registrar; and

WHEREAS, the Town Clerk has regular hours on four business days before election day to register voters; and

WHEREAS, being open evening hours as required by law to receive voter registrations will be an added cost to the municipality;

NOW THEREFORE IT IS ORDERED that it is not necessary that the Registrar be opened to accept voter registrations for two hours in the evening between 5 P.M. and 9 P.M. on at least three days before election day.

Passed by the Town Council_____

Attest:_____

ORDER #114-2022

PROVIDING FOR: Personal Property Tax Write-Off.

IT IS ORDERED that the Millinocket Town Council authorizes the Tax Collector and/or Treasurer to write-off uncollectable personal property taxes totaling \$748.88 as of 5/13/2022 for the following business(s):

| <u>Name:</u> | <u>Amount:</u> | <u>Year:</u> |
|--------------------------------|-----------------|--------------|
| 1. Automatic Vending & Games - | \$103.60 | 2015 |
| 2. Robert Duval - | \$29.60 | 2015 |
| 3. Ed Cyr & Sons - | \$216.08 | 2015 |
| 4. George Pelletier | <u>\$399.60</u> | <u>2015</u> |
| Total: | \$748.88 | |

NOTE: The Tax Collector's request to write-off Personal Property taxes is the result of the 2015 bills being over six years old and deemed uncollectable and/or billed in error and past the deadline for the Assessor to correct.

PASSED BY THE COUNCIL: _____

ATTEST: _____

ORDER #115-2022

PROVIDING FOR Recognition of Juneteenth as a Federal Holiday

WHEREAS in June 2021, the State of Maine Governor signed into law a bill designating June 19th each year as “Juneteenth”; and,

WHEREAS Juneteenth is also recognized as a state and federal paid holiday on which all nonessential state offices must be closed,

IT IS NOW ORDERED that the Town Council recognizes Juneteenth, June 19th of each year, as a federal holiday for all union and non-union employees.

PASSED BY THE TOWN COUNCIL: _____

ATTEST _____

ORDER #116-2022

PROVIDING FOR: Council Direction on Funding International Program FY22 Budget in June 2022.

WHEREAS Order 85-2022 approved the continued funding of the FY22 International Program until the end of May,

IT IS ORDERED that the Council directs the Treasurer to pay the International Program warrants through the end of June; and

IT IS ALSO ORDERED that the International Program will transfer any remaining revenues to the Millinocket School Department FY22 Tuition - International Program Revenue line* and any shortfall to this revenue line will create a liability to the International Program fund.

*The FY22 Tuition – International Program is \$75,000.

PASSED BY THE COUNCIL: _____

ATTEST: _____

ORDER #117-2022

PROVIDING FOR: Authorization to Sign ATV Trail Project Grant Application.

IT IS ORDERED that the Millinocket Town Council authorize the Town Manager to sign any legal documentation to apply for the municipal grant for Northern Timber Cruiser's ATV trail project.

PASSED BY THE COUNCIL: _____

Attest: _____



DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY BUREAU OF PARKS & LANDS
OFF-ROAD RECREATIONAL VEHICLE OFFICE
ATV PROGRAM
22 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0022
PH 207-287-4958 FAX 207-287-8111

MUNICIPAL ATV GRANT APPLICATION
MUNICIPAL / COUNTY GRANT-IN-AID PROGRAM 2022

Municipality/County: Town of Millinocket/Penobscot
Address: 197 Penobscot Ave
City: Millinocket Zip: 04462
County: Penobscot

The Project Director is appointed by the municipality/county. All inquiries about the state-aid grant application are directed to this person.

Name: John Raymond Title: President/NTC
Address: 236 Highland Ave
City: Millinocket Zip: 04462
Home #: _____ Work #: _____ Mobile #: 207 447 1818
Email Address: trailbuilder992@gmail.com

Total Mileage of all trail: 28 total 17kmut west 11 kmut east (one way)

Estimated administrative cost grant administration and for processing land use permits, etc.

| Requested | | State Use Only | |
|-----------|--------|----------------|--|
| \$ | 200.00 | \$ | |

Estimated cost of developing trails including cutting trails, construction and bridge installation etc.

| | | | |
|----|-----------|----|--|
| \$ | 104810.00 | \$ | |
|----|-----------|----|--|

Estimated cost of maintenance including normal brushing grading, ditching etc.

| | | | |
|----|------|----|--|
| \$ | 5400 | \$ | |
|----|------|----|--|

Total Estimated Cost of Project

| | | | |
|----|---------|----|--|
| \$ | 110,410 | \$ | |
|----|---------|----|--|

| State Use Only | |
|----------------------|----|
| Approved Total Grant | \$ |
| % of approved cost | % |

Please submit an original copy of each item listed below with your application:

1. Map of proposed trail (topographical paper map or electronic map).
2. Detailed description of proposed trail development and/or maintenance (Project Description).
This should include proof of landowner permission.
3. Project Certification
4. Agreement

MUNICIPAL/COUNTY APPROVAL

Municipality/County: Millinocket County: Penobscot

Municipality/County: Millinocket/Penobscot Date: 5/26/2022
Signature

Title: _____ Project Director: _____
Chairman of Board of Selectman
Municipal/County Manager Signature

Certification by Department of Agriculture, Conservation and Forestry, Bureau of Parks and Lands:

We, the undersigned, hereby certify that this project meets the Guidelines as established by the Bureau of Parks & Lands, and otherwise meets the provisions of the Maine Statutes.

Date: _____

Signature: _____
Supervisor, ATV Program

| <i>State Use Only</i> | |
|---|------------------|
| VC #: _____ | Enc. Amt.: _____ |
| Appropriation #: <u>014-01A-8330-83-</u> | |
| Department of Agriculture, Conservation and Forestry, Bureau of Parks and Lands, Off-road Recreational Vehicle Office | |
| By: _____ Director | Date: _____ |

AGREEMENT

Municipal Grant-In-Aid Program

THIS AGREEMENT, MADE THIS 5/26/ day of May 2022, between the State of Maine acting by and through the Director, Bureau of Parks & Lands, hereinafter referred to as the State and hereinafter referred to as the Municipality/County.

Municipality/County:

WHEREAS, the Municipality/County desires to establish, construct and maintain a public ATV trail system and,

WHEREAS, by M.R.S.A. Title 12, Section 1893 (1)(B), the Bureau of Parks & Lands is authorized to make grants-in-aid to Municipalities/Counties from the monies in the ATV Recreational Management Fund.

NOW THEREFORE, IT IS AGREED between the parties hereto: The State agrees to reimburse the Municipality/County of the cost of trail acquisition, development, and maintenance pursuant to and in accordance with this Agreement. In no event shall the total liability of the State under this Agreement exceed in the aggregate sum of 11040 without the prior written consent of the State. This Agreement is subject to the following terms and conditions.

- A. The Municipality shall not be entitled to any reimbursement hereunder with respect to any proposed trail unless the entire trail plan shall have been approved in advance as hereinafter provided by the Supervisor of the ATV Program, Department of Agriculture, Conservation and Forestry, Bureau of Parks & Lands.
 - 1. The Municipality/County shall submit to the Supervisor of the ATV Program, Bureau of Parks & Lands, the following trail documentation (hereinafter called the "trail plan"):
 - a. A topographic map or a local tax map designating to the satisfaction of the State, the location of the proposed trail system over all lands, including public and private. Where the State so requests parcel number shall be assigned to each parcel and a distinction made, on the map, between the private landowners and public lands over which the trail is proposed to go.
 - b. A list of landowners and parcel numbers corresponding to the map of the land owned by each as requested.
 - c. A work plan for the proposed trail. The work plan when accepted by the State, shall constitute the obligation of the Municipality/County to do all things contained in the work plan, as if said work plan were a part of this Agreement.

The work shall provide the following:

1. Clearing, developing, and maintaining trail;
 2. Providing and maintaining parking areas where appropriate;
 3. Erecting signs which are approved by the Bureau of Parks and Lands. Sign material content, location and erection shall be strictly in accordance with guidelines and recommendations of the Bureau of Parks & Lands;
 4. Providing information as to the estimated number of signs needed of each denomination;
 5. Providing for adequate sanitary facilities, and picnic areas as appropriate.
 6. Providing for trash receptacles and regular pickup of trash deposited (no less frequent than weekly);
 7. Removing all signs, posts or other related facilities after the season if required by the landowners or by the State;
 8. Enforcement of trail rules/regulations and Maine statutes.
- d. Designation of an individual or agent of the Municipality/County to serve as administrator of the program hereunder.
2. The Municipality/County may make any revisions in the original trail plan necessary to make the plan acceptable to the Supervisor of the ATV Program.
 3. Any approval of the trail plan by the Supervisor shall be in writing to the person appointed by the Municipality/County as administrator of the trail.
 4. The Municipality/County shall strictly adhere to the terms of the approved trail plan and shall not amend, revise, or alter the same without written approval of the Supervisor of the ATV Program.
 5. The provisions of Title 5 M.R.S.A. §4572 regarding nondiscrimination in employment are hereby incorporated into this Agreement by reference as if the same were set out in full herein, and the Municipality/County agrees to comply therewith.
- B. The Municipality/County shall provide copies of any permits that are required by law to the Supervisor of the ATV Program before approval can be given for the proposed trail plan. (Examples: Health and Human Services Sanitary Facilities, DEP, LUPC, (if proposed development is in the unorganized area of the State), etc.
- C. Subject to budgetary and staff limitation, the State shall provide reasonable technical assistance to the Municipality/County in the development of ATV trails and related facilities.

The State agrees to reimburse the Municipality/County on the basis of 90 % of all costs directly related to the acquisition of easements, development and maintenance of ATV trails, subject to the terms of this Agreement.

1. The costs incurred must be in accordance with the trail plan as approved by the Supervisor of the ATV Program and any approved revision thereto.
 2. The Municipality/County may acquire land by easement, lease or permit. Any trail easement, lease or permit shall be for such term as is necessary, in the opinion of the Supervisor of the ATV Program, to fully utilize facilities and to implement the purposes hereof.
 - a. An affidavit must be provided to insure that the person or entity who is the grantor of the rights to use the land for the proposed ATV trail is the same person or entity shown in the records in the office of the Registrar of Deeds, in the County in which the land is located, to be the owner of the property. All instruments of conveyance, affidavits and the like are subject to approval as to form and content by the State. The State may where it deems the same is necessary, require adequate title opinions to be provided to the State at the Municipality's/County's expense.
 3. Contracts entered into by the Municipality/County for development or services which are funded in whole or in part by the State shall, wherever State law so requires as determined by the Supervisor of the Program, be awarded through competitive bid and following approval of such contracts by the Supervisor.
- D. The Municipality/County shall submit receipted invoices of the out-of-pocket costs actually incurred by it in the establishment, development and maintenance of the approved ATV trail.
- a. Upon the submission, not more often than once monthly, of receipted invoices of trail costs, the Municipality/County may request the State to pay 90 % of the amount so submitted and approved by the Supervisor.
 - b. The Municipality/County shall retain for three years and make available to the State, all records relating to receipt and expenditures of funds under this Agreement.
- E. The State of Maine shall not assume any liability for any expense incurred by the Municipality/County; (I) which expense was not expressly approved in writing in advance by the Supervisor of the ATV Program or, (II) after depletion of the grants-in-aid funds available. All obligations of the State hereunder are subject to the availability of funds in the ATV Recreational Management Fund.
- F. The Municipality/County shall operate and maintain the trails and facilities in good and safe condition of their purposes and in accordance with all applicable federal, state and local laws, ordinance, codes, rules, regulations and standards . The Municipality/County shall not assign, transfer, lease or encumber its rights or obligations hereunder in or to the trails or facilities without the State's prior written consent. The Municipality/County shall indemnify, defend and save the State and its employees harmless from and against any claims, losses, liabilities, costs, expenses, damages or other obligations of any nature in any way arising out of or in connection with the use, occupation, construction, development, repair or maintenance of any property, facilities or equipment used in connection with the facilities funded under this Agreement. Upon request of the State, the Municipality/County shall, at its own cost and expense, provide and keep in force comprehensive general public liability insurance against claims for personal injury, death or property damage occurring on, in or about any property or facilities funded under or used in connection with this Agreement, or respecting the use of any vehicle or equipment used in connection therewith. Any such insurance shall be in an amount form and content determined from time to time by the State, shall include the State as a named insured at the State's request, and shall be carried by responsible companies satisfactory to the State. The State may at any time inspect any facilities or equipment used in connection with this Agreement.

- G. Once the trail plan has been approved, the Municipality/County shall proceed to acquire the necessary interest in the land, establish the trail and open it to use by the general public. Should the Municipality/County fail to expedite completion of this project or fail to provide for adequate maintenance to keep the trail reasonably safe for public use, provide sanitation and adequate sanitary facilities where needed, and other maintenance and/or facilities as the State may deem necessary, or fail to comply with any provision of the Agreement (including the trail plan), the State may withhold any future payments and terminate this Agreement immediately upon written notice to the Municipality/County. If the Municipality/County receives any funds improperly paid or misapplies or misuses any funds received from the State pursuant to this Agreement, or if the State incurs or is charged with any costs, expenses or damages in connection with the property which is the subject of this Agreement (except as herein expressly provided), the Municipality/County shall immediately upon demand promptly reimburse the State for all such amounts. If the Municipality fails to make such payment, the State may withhold all or any part of the monies which may be payable to the Municipality/County under other State programs, by invoking the provisions of Title 5 M.R.S.A. §133 or otherwise.

MUNICIPAL/County APPROVAL

Municipality: _____ County: Penobscot
Signature: _____ Dated: _____
Title: _____
Chairman of Board of
Selectman/Town/ City or County
Manager

STATE OF MAINE APPROVAL

Department of Agriculture, Conservation and Forestry
Bureau of Parks & Lands

By: _____ Dated: _____
Title: _____



JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE & FINANCIAL SERVICES
RISK MANAGEMENT DIVISION
CROSS OFFICE BUILDING
111 SEWALL ST. 4TH FL.
85 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0085

KIRSTEN FIGUEROA
COMMISSIONER

SUZANNE MURPHY
DIRECTOR

November 8, 2021

ATV Trail Liability Insurance Program

The ATV trail liability insurance program will continue for another year – January 1, 2022 to January 1, 2023. This insurance has an established occurrence limit of \$400,000 per the Maine Tort Claims Act and \$500,000 for those companies with which the Department of Agriculture, Conservation and Forestry is required by contract to have that amount. It includes any and all defense costs within the limit of liability.

This self-insurance program provide excess liability insurance for all associations, organizations or individuals who own, maintain, occupy or lease property on which the Department of Agriculture, Conservation and Forestry has approved a trail under its ATV Trails program. It should be understood this insurance provides defense and indemnification only for matters pertaining to the maintenance of approved trails and recreational activities as described in the land use laws on those trails. It does not insure the maintenance, ownership or use of any ATV or other motorized equipment.

All potential claims should be reported to this office at once. If you have any questions with regard to this insurance program, please contact Risk Management Division at 1-800-525-1252.

Sincerely,

Suzanne Murphy
Suzanne Murphy

STATE OF MAINE SELF INSURANCE FUND

POLICY #: IMF22/524

RENEWAL OF: IMF21/524

POLICY TERM: January 1, 2022 to January 1, 2023

NAMED INSURED: Department of Agriculture, Conservation and Forestry (DACF)

ADDITIONAL INSUREDS: ATV (all-terrain vehicle) associations, organizations or individuals who (A) own, maintain, occupy or lease property on which DACF has approved ATV trails and (B) have signed an approved DACF agreement for the ATV Trails Program.

LIMIT OF LIABILITY: \$400,000 per occurrence, unless otherwise approved by contract in which case the limit of liability per occurrence is \$500,000, inclusive of defense costs.

DEDUCTIBLE: \$1,000 per occurrence.

COVERED LOCATIONS AND/OR ACTIVITIES

Recreational activities conducted out of doors, including, but not limited to hunting, fishing, trapping, camping, hiking, bicycling, sightseeing, operating ATV, snow traveling vehicles, or skiing occurring on ATV trails which at the time of the occurrence were approved and recorded by the named insured, DACF, as part of the ATV Trails Program.

COVERAGE: This program of insurance provides for the defense and or indemnification of third-party liability claims that may arise from recreational activities, which the above insureds may be engaged in. This program of insurance does not waive or abrogate any immunities that may exist or expand any liability that may exist under common law, case law, title 14 of the Maine Revised Statutes Annotated (MRSA) section 159-A or the Maine Tort Claims Act title 14 MRSA chapter 741.

EXCESS INSURANCE: This program of insurance is excess over any other insurance, whether primary, excess, contingent or on any other basis. When this insurance is excess, we will have no duty to defend any claim or suit that any other insurer has the duty to defend. If no other insurer defends, we will undertake to do so, but we will be entitled to the insured's rights against all those other insurers. When this insurance is excess over other insurance, we will pay only our share of the amount of the loss, if any, that exceeds the sum of: (1) The total amount that all such other insurance would pay for the loss in the absence of this insurance; and (2) The total of all deductible and self-insured amounts under all that other insurance.

CONDITIONS

- 1) This insurance coverage does not expand the limits of liability or abrogate the immunities contained in Maine laws, any other State laws or Federal laws.
- 2) When an occurrence which would reasonably be construed to give rise to a claim under this program becomes known to an insured under this program, said insured will submit a written report of the occurrence to Risk Management Division within 10 working days or Risk Management Division will reserve their rights to defend or indemnify the insured.
- 3) No Insured shall, except at his own expense, voluntarily make payment, assume any obligation, or incur any expense; except for First Aid without the consent of Risk Management Division.

EXCLUSIONS

- 1) Motorized equipment including but not limited to motor vehicles, motorized trail grooming devices, special mobile equipment, trailers, and ATVs are excluded from coverage under this policy.
- 2) Willful or malicious failure by any insured to guard or to warn against a dangerous condition, use, structure or activity.
- 3) Any injury suffered in any case where permission to pursue any recreational or harvesting activities was granted for a consideration other than the consideration, if any, paid to the following:
 - A. The landowner or the landowner's agent by the State; or
 - B. The landowner or the landowner's agent for use of the premises on which the injury was suffered. Provided that the premises are not used primarily for commercial recreational purposes and that the user has not been granted the exclusive right to make use of the premises for recreational activities; or
- 4) Any injury caused by acts of persons to whom permission to pursue any recreational or harvesting activities was granted, to other persons to whom the person granting permission, or the owner, lessee, manager or occupant of the premises, owed a duty to keep the premises safe or to warn of danger.

SUBROGATION

If the Insured Entity or the Insured Person has rights to recover all or part of any payment we have made under this insurance program, those rights are transferred to us. The Insured Entity or Insured Person must do nothing after loss to impair our rights to subrogation. At our request, the Insured Entity or Insured Person will bring suit or transfer those rights to us and help us enforce them.

COOPERATION

Any person seeking defense and indemnification under this program of insurance agrees to fully cooperate with Risk Management Division.

The State of Maine, Department of Administrative and Financial Services, Office of the State Controller, Risk Management Division reserves the right to modify all or any part of this program (including the coverage provided) or to cancel this program at any time in writing to the Named Insured, Department of Agriculture, Conservation and Forestry (DACF).



Suzanne Murphy, Director
Risk Management Division

11/8/2021

Date

Title 14: COURT PROCEDURE — CIVIL

Part 1: GENERAL PROVISIONS

Chapter 7: DEFENSES GENERALLY

§159-A. Limited liability for recreational or harvesting activities

1. Definitions. As used in this section, unless the context indicates otherwise, the following terms have the following meanings.

A. "Premises" means improved and unimproved lands, private ways, roads, any buildings or structures on those lands and waters standing on, flowing through or adjacent to those lands. "Premises" includes railroad property, railroad rights-of-way and utility corridors to which public access is permitted. [PL 2015, c. 375, §1 (AMD).]

B. "Recreational or harvesting activities" means recreational activities conducted out-of-doors, including, but not limited to, hunting, fishing, trapping, camping, environmental education and research, hiking, rock climbing, ice climbing, bouldering, rappelling, recreational caving, sight-seeing, operating snow-traveling and all-terrain vehicles, skiing, hang-gliding, noncommercial aviation activities, dog sledding, equine activities, boating, sailing, canoeing, rafting, biking, picnicking, swimming or activities involving the harvesting or gathering of forest, field or marine products. It includes entry of, volunteer maintenance and improvement of, use of and passage over premises in order to pursue these activities. "Recreational or harvesting activities" does not include commercial agricultural or timber harvesting. [PL 2015, c. 20, §1 (AMD).]

C. "Occupant" includes, but is not limited to, an individual, corporation, partnership, association or other legal entity that constructs or maintains trails or other improvements for public recreational use. [PL 2003, c. 509, §1 (NEW).]

[PL 2015, c. 20, §1 (AMD).]

2. Limited duty. An owner, lessee, manager, holder of an easement or occupant of premises does not have a duty of care to keep the premises safe for entry or use by others for recreational or harvesting activities or to give warning of any hazardous condition, use, structure or activity on these premises to persons entering for those purposes. This subsection applies regardless of whether the owner, lessee, manager, holder of an easement or occupant has given permission to another to pursue recreational or harvesting activities on the premises.

[PL 1995, c. 566, §1 (AMD).]

3. Permission to use. An owner, lessee, manager, holder of an easement or occupant who gives permission to another to pursue recreational or harvesting activities on the premises does not thereby:

A. Extend any assurance that the premises are safe for those purposes; [PL 1979, c. 253, §2 (NEW).]

B. Make the person to whom permission is granted an invitee or licensee to whom a duty of care is owed; or [PL 1979, c. 253, §2 (NEW).]

C. Assume responsibility or incur liability for any injury to person or property caused by any act of persons to whom the permission is granted even if that injury occurs on property of another person. [PL 2007, c. 260, §1 (AMD).]

[PL 2007, c. 260, §1 (AMD).]

4. Limitations on section. This section does not limit the liability that would otherwise exist:

A. For a willful or malicious failure to guard or to warn against a dangerous condition, use, structure or activity; [PL 1979, c. 253, §2 (NEW).]

B. For an injury suffered in any case where permission to pursue any recreational or harvesting activities was granted for a consideration other than the consideration, if any, paid to the following:

(1) The landowner or the landowner's agent by the State; or

(2) The landowner or the landowner's agent for use of the premises on which the injury was suffered, as long as the premises are not used primarily for commercial recreational purposes and as long as the user has not been granted the exclusive right to make use of the premises for recreational activities; or [PL 1995, c. 566, §1 (AMD).]

C. For an injury caused, by acts of persons to whom permission to pursue any recreational or harvesting activities was granted, to other persons to whom the person granting permission, or the owner, lessee, manager, holder of an easement or occupant of the premises, owed a duty to keep the premises safe or to warn of danger. [PL 1995, c. 566, §1 (AMD).]

[PL 1995, c. 566, §1 (AMD).]

5. No duty created. Nothing in this section creates a duty of care or ground of liability for injury to a person or property.

[PL 1993, c. 622, §1 (AMD).]

6. Costs and fees. The court shall award any direct legal costs, including reasonable attorneys' fees, to an owner, lessee, manager, holder of an easement or occupant who is found not to be liable for injury to a person or property pursuant to this section.

[PL 1995, c. 566, §1 (AMD).]

SECTION HISTORY

PL 1979, c. 253, §2 (NEW). PL 1979, c. 514, §1 (AMD). PL 1979, c. 663, §75 (AMD). PL 1983, c. 297, §2 (AMD). PL 1995, c. 762, §25 (AMD). PL 1993, c. 622, §1 (AMD). PL 1995, c. 566, §1 (AMD). PL 2001, c. 113, §2 (AMD). PL 2003, c. 509, §1 (AMD). PL 2005, c. 375, §1 (AMD). PL 2007, c. 260, §1 (AMD). PL 2009, c. 156, §1 (AMD). PL 2015, c. 20, §1 (AMD).



DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY
BUREAU OF PARKS & LANDS
OFF-ROAD RECREATIONAL VEHICLE OFFICE
ATV PROGRAM
22 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0022
PH 207-287-4958 FAX 207-287-8111

Received

Posted

ATV CLUB INFORMATION

The club is responsible to provide current forms, submitted minimally once/year. If your club is no longer an active club, please write inactive with the club name and return this form.

All clubs are encouraged to obtain a permanent PO Box or mailing address.

CLUB INFORMATION (Please Type or Print Clearly)

| | | | |
|---|--------------------------|---------|-----------|
| Club name: | Northern Timber Cruisers | | |
| Town: | Millinocket | County: | Penobscot |
| Mailing address: | P.O. Box 269 | | |
| All clubs are encouraged to obtain a permanent PO Box or mailing address. | | | |
| UPS (Shipping) Physical address: | 1 Northern Cruse Lane | | |
| Resident's name: | c/o John Raymond | | |
| UPS requires the resident's name on the shipping label. | | | |
| Month officers are elected: | April | | |

OFFICER INFORMATION (Please Type or Print Clearly)

| | | | |
|---------------|---------------------------|---------|--------------|
| President: | John Raymond | Cell #: | 207 447 1818 |
| Home Phone: | | Work # | |
| Email: | trailbuilder992@gmail.com | | |
| Signature | | | |
| Trail Master: | Rob Gilson | Cell #: | 207 441-8913 |
| Home Phone: | | Work #: | |
| Email: | ROBGILSON1963@gmail.com | | |

Please COMPLETE THE BACK of this form if you're a new club or if address has changed



TOWN OF MILLINOCKET

197 Penobscot Avenue
Millinocket, Maine 04462

Office of Town Manager/Treasurer
(207) 723-7000

THIS IS TO CERTIFY that the Town of Millinocket has authorized and hereby authorized John Raymond to make application for financial assistance under the provisions of the Division of Parks & Public Lands ATV Trail Fund (M.R.S.A. Title 12, Section 1893, Paragraph 1B and Section 1893, Paragraph 2A & B) for the maintenance of the KRMUT East/West Multi-use Trail.

THIS FURTHER CERTIFIES that the Town of Millinocket is familiar with the terms and conditions of the Grant-In-Aid Program administered by the Division of Parks & Public Lands from the ATV Trail Fund and has authorized and hereby authorizes John Raymond to enter into said agreement between the Town of Millinocket and the State of Maine upon approval of the above identified project by the Division of Parks & Public Lands.

THIS FURTHER CERTIFIES that the Town of Millinocket has been legally constituted and is responsible for planning for and carrying out the municipal recreation program and the Northern Timbers Cruisers, will be responsible, on behalf of the Town of Millinocket, for the continued operation and maintenance of the completed project in accordance with the terms and conditions of the ATV Trail Fund Grant-In-Aid Program. Attached is true and correct information relating to the establishment and organization of the municipal agency or department.

AND THIS FURTHER CERTIFIES that except for the financial assistance requested by this project application, no financial assistance has been applied for, given or promised under other State or Federal programs.

DATED

NAME OF MUNICIPALITY

DATED

COUNCIL CHAIR

DATE

TOWN MANAGER

DATED

COUNCILOR

DATE

COUNCILOR

DATED

COUNCILOR

DATE

COUNCILOR

DATE

COUNCILOR

DATE

COUNCILOR

PROJECT DESCRIPTION

Below is the total estimated project cost breakdown for maintaining the ATV trails.

The Project Director for the Town of Millinocket will be responsible for the maintenance, clearing, and safety of all trails by frequent on-site inspections of the trail system.

AND THIS FURTHER CERTIFIES that landowner permission has been given for all ATV trails in the County of Penobscot.

Estimated Cost of constructing and maintaining trail and Bridges/Brushing/Erecting Signs/ etc.

| | | |
|--|-------|-------------|
| Bion Tolman , New Trail Construction/KRMUT East | _____ | \$55,000.00 |
| Bion Toman, Trail work KRMUT West | _____ | \$ 5,600.00 |
| Parker Lumber, Bridge Deck Replacement/West Sebeois Bridge KRMUT | \$ | 2,945.00 |
| Sterns Lumber ,Screws for West Sebeois Bridge KRMUT West | _____ | \$ 200.00 |
| HC Haynes, New Trail Construction KRMUT | _____ | \$46,665.00 |

TOTAL ESTIMATED COST: \$110,410.00

Project includes 11.2 miles of new trail, which connects to the existing 17-miles trail system, for a total of 28 miles. Rest area is provided on trail as well as at the parking lot.

Trail locations are noted on the attached map.

DATED

PROJECT DIRECTOR

DATED

TOWN MANAGER
TOWN OF MILLINOCKET

Tolman Construction

167 Hathaway Road
Mattawamkeag Maine 04459

Estimate

| Date | Estimate # |
|-----------|------------|
| 5/23/2022 | 13 |

| Name / Address |
|--|
| Northern timber Cruisers PO BOX 269 Millinocket Me.04462 |

| | | | Project |
|--|-----|--------------|-------------|
| | | | |
| Description | Qty | Rate | Total |
| 315C Excavator with thumb new trail off KRMUT West | | 5,600.00 | 5,600.00 |
| 315C Excavator with thumb new trail off KRMUT East | | 55,000.00 | 55,000.00 |
| | | Total | \$60,600.00 |

H.C. Haynes, Inc.
Box 96
Winn, Maine 04495

April 27, 2022

Northern Timber Cruisers

Millinocket Area Connector Trail Estimate

Scope of work:

Four new/rebuild sections of trail on lands managed by Lakeville Shores, Inc. and J.M. Huber Corp. per description of Northern Timber Cruisers. Additional work around 75 foot bridge and culverts as needed along the trails.

Estimated cost of project: \$46,655

167 Hathaway Road
Mattawamkeag Maine 04459

| | |
|-----------|------------|
| Date | Estimate # |
| 5/23/2022 | 13 |

| Name / Address |
|--|
| Northern timber Cruisers PO BOX 269 Millinocket Me.04462 |

| | | | Project |
|--|-----|--------------|--------------------|
| | | | |
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| 315C Excavator with thumb new trail off KRMUT East | | 55,000.00 | 55,000.00 |
| | | Total | \$60,600.00 |

Quote

| | |
|-----------|--------------|
| DATE | ESTIMATE NO. |
| 5/10/2022 | Q10383 |

| NAME / ADDRESS | Ship To |
|---|--|
| Northern Timber Cruisers Snowmobile Club John Raymond -- (207) 447-1818 trailbuilder992@gmail.com | Ordered by: Brian Tolman - (207) 290-7727 mail inv PO Box 269 Millinocket, Me 04462 |

| | | | | | | | |
|---------------|-------|---|---------|---------|-------------------|--------------------------|-------------------------------|
| CUST. PHONE # | | RESALE/EXEMPT # | REP | FOB | TERMS | DATE REQUIRED | |
| 207-290-7727 | | | BP | | Due on receipt | | |
| QTY | PC/LF | DESCRIPTION | BF EACH | \$ EACH | BF LINE | \$/BF | TOTAL |
| 70 | Pc | 6 X 6 X 14 Hemlock Rough Cash / Check Discount ME sales tax | 42 | \$41.12 | 2,940 | 0.979 -3.00% 5.50% | 2,878.26T -86.35 153.56 |
| | | | | | TOTAL | | |
| | | | | | \$2,945.47 | | |

Multi-Use Recreational Trail-Land Use Permit

K.R.M.U.T. East

Sylvan Timberlands LLC, a Delaware limited liability company with a principal place of business in Millinocket, Maine (hereinafter referred to as **Sylvan Timberlands LLC**) grants to the **Northern Timber Cruisers Snowmobile/ATV club and Town of Millinocket** (hereinafter referred to as "Permittees") a permit to maintain and use a multi-use recreational trail (hereinafter referred to as **KRMUT**) that will run from permittees clubhouse to the Charlie Madden road as indicated in attached map as described in this permit.

This Term of this Permit will begin on **Nov 1, 2021, expire October 31st, 2023**. It may be renewed at the sole discretion of **Sylvan Timberlands LLC**.

Sylvan Timberlands LLC grants this Permit subject to the following conditions:

1. The trail or portion thereof, which will be used by **ATV, UTV, Side x Side, ATV Motorcycles**, that shall be registered with the **State ATV Trail Program** and shall be open to **ATV** use. The trail is not to be made available for other uses without the specific written permission from **Sylvan Timberlands LLC**.
2. Any trial work involving movement of soil, wetland or water crossings shall be approved by **Sylvan Timberlands LLC** prior to any trail improvement work or use of the trail. The trail shall be no wider than (20') and shall be narrower as conditions or **Sylvan Timberlands LLC** require. No work is to be initiated until after receiving written permission from **Sylvan Timberlands**.
3. The trail or any portion thereof may be discontinued at the sole discretion of **Sylvan Timberlands LLC** by providing notice to Permittees 60 days in advance. Cancellation of any portion or of the entire Permit shall not create any obligation by **Sylvan Timberlands LLC** to provide an alternate location for the trail or reimburse any party for investments made in improvements or maintenance associated with the Trail.
4. **Permittees** agree to conduct all maintenance work in accordance with all applicable laws, rules, and regulations. **Permittees** will acquire all necessary permits prior to beginning work or allowing use of the Trail and will provide copies of such permits to **Sylvan Timberlands LLC**. Trail construction, surfacing, trail hardening and any water or wetlands crossing structures shall be constructed in such a manner as to be compatible with and promote the safety of all permitted motorized uses. A strict following of the **Best Management Practices** manual for all construction and maintenance and coordinated with forest management use where feasible.
5. **Permittees** agree that no live trees will be cut without prior written approval of **Sylvan Timberland LLC**, However, **Permittees** may clear brush and remove fallen trees from trail. Trail will be marked and signed with the appropriate signage.
6. **Permittees** agree to indemnify, defend, and hold harmless **Sylvan Timberland LLC**, its employees, and agents from and against all losses, damages, liabilities, costs and/or expenses of any kind or nature whatsoever, including without limitation attorney's fees and expenses, on account of injuries to or death of any persons whomsoever or on account of damage to any property whatsoever, arising out of an occurrence related to the activities conducted under this Permit.
7. This permit is granted in pursuant to Title 14 of the Maine revised Statutes Annotated Sub Section 159A, or any successor statute.


8. Permittees agree to make all reasonable efforts to prevent and halt unauthorized use of the Trail and areas of Sylvan Timberland LCC lands in the general vicinity of the Trail. Permittees agrees to establish rules and enforcement of rules for using the trail and shall apply for a yearly enforcement grant from Dept of Inland Fisheries and Wildlife to enforce such rules.

9. Permittees agree to be accurate in all communications in which they are involved about which uses are permitted and on which specific sections of the Trail and shall ensure that any maps made available to be public by them or state agencies depict the location of the Trail and allowed uses correctly.

10. The Parties agree that this Permit contains their entire agreement and shall not be waived or changed except in writing signed by both parties.

For: Northern Timber Cruisers

For: Sylvan Timberlands LLC.



John Raymond

President

Date: 5/23/22



Sylvan Timberlands LLC Official

Date: 4/19/21

For: Town of Millinocket

Richard Angotti *Peter Jamieson*

Interim-Town Manager

Date:

Multi-Use Recreational Trail-Land Use Permit

K.R.M.U.T. East

H.C. Haynes Inc LLC, a Maine limited liability company with a principal place of business in Winn, Maine (hereinafter referred to as **H.C. Haynes LLC**) grants to the **Northern Timber Cruisers Snowmobile/ATV club** and **Town of Millinocket** (hereinafter referred to as "Permittees") a permit to maintain and use a multi-use recreational trail (hereinafter referred to as **KRMUT**) that will run from permittees clubhouse to the Charlie Madden road as indicated in attached map as described in this permit.

This Term of this Permit will begin on **Nov 1, 2021, expire October 31st, 2023**. It may be renewed at the sole discretion of **H.C. Haynes Inc LLC**.

H.C. Haynes Inc LLC grants this Permit subject to the following conditions:

1. The trail or portion thereof, which will be used by **ATV, UTV, Side x Side, ATV Motorcycles**, that shall be registered with the **State ATV Trail Program** and shall be open to ATV use. The trail is not to be made available for other uses without the specific written permission from **H. C. Haynes Inc LLC**.
2. Any trial work involving movement of soil, wetland or water crossings shall be approved by **H. C. Haynes Inc LLC** prior to any trail improvement work or use of the trail. The trail shall be no wider than (20') and shall be narrower as conditions or **H. C. Haynes Inc. LLC** require. No work is to be initiated until after receiving written permission from **H. C. Haynes Inc. LLC**.
3. The trail or any portion thereof may be discontinued at the sole discretion of **H. C. Haynes Inc. LLC** by providing notice to Permittees 60 days in advance. Cancellation of any portion or of the entire Permit shall not create any obligation by **H. C. Haynes Inc. LLC** to provide an alternate location for the trail or reimburse any party for investments made in improvements or maintenance associated with the Trail.
4. **Permittees** agree to conduct all maintenance work in accordance with all applicable laws, rules, and regulations. Permittees will acquire all necessary permits prior to beginning work or allowing use of the Trail and will provide copies of such permits to **H. C. Haynes Inc LLC**. Trail construction, surfacing, trail hardening and any water or wetlands crossing structures shall be constructed in such a manner as to be compatible with and promote the safety of all permitted motorized uses. A strict following of the **Best Management Practices** manual for all construction and maintenance and coordinated with forest management use where feasible.
5. **Permittees** agree that no live trees will be cut without prior written approval of **H. C. Haynes Inc. LLC**, However, **Permittees** may clear brush and remove fallen trees from trail. Trail will be marked and signed with the appropriate signage.
6. **Permittees** agree to indemnify, defend, and hold harmless **H. C. Haynes Inc. LLC**, its employees, and agents from and against all losses, damages, liabilities, costs and/or expenses of any kind or nature whatsoever, including without limitation attorney's fees and expenses, on account of injuries to or death of any persons whomsoever or on account of damage to any property whatsoever, arising out of an occurrence related to the activities conducted under this Permit.
7. This permit is granted in pursuant to Title 14 of the Maine revised Statutes Annotated Sub Section 159A, or any successor statute.
8. **Permittees** agree to make all reasonable efforts to prevent and halt unauthorized use of the Trail and areas of **H. C. Haynes Inc LCC** lands in the general vicinity of the Trail. Permittees agrees to establish rules and enforcement of rules

for using the trail and shall apply for a yearly enforcement grant from Dept of Inland Fisheries and Wildlife to enforce such rules.

9. **Permittees** agree to be accurate in all communications in which they are involved about which uses are permitted and on which specific sections of the Trail and shall ensure that any maps made available to be public by them or state agencies depict the location of the Trail and allowed uses correctly.

10. The Parties agree that this Permit contains their entire agreement and shall not be waived or changed except in writing signed by both parties.

For: **Northern Timber Cruisers**

For: **H. C. Haynes Inc. LLC.**



John Raymond

President

Date: 5/23/2022

H. C. Haynes Inc. LLC Official

Date: 5/23/2022

For: **Town of Millinocket**

Peter Jamieson

~~Interim~~ Town Manager

Date: 5/23/2022

New Trail KRMUT East

Red-Approved Trail from David Wilson in 2021

Yellow-New Proposed trail from KFM-John Stewart

Blue-Trail approved by Haynes/Huber in 2021

- Legend**
- Huber Hardwood Yard
 - Untilled Path
 - Untilled Path
 - Untilled Path



KATAHDIN FOREST MANAGEMENT LLC, a Delaware limited liability company with a principal place of business in Millinocket, Maine (hereafter referred to as "KFM") hereby grants to the **Town of Millinocket** and **Northern Timber Cruisers** (hereinafter referred to as "Permittees") a permit to maintain and use a multi-use recreational trail (hereinafter the "Trail") running from the Northern Timber Cruisers Clubhouse in Millinocket more or less along State Highway Route 11 to state owned lands known as the Sebois Unit and located upon and over KFM lands in Indian Purchase Number 3 and 4 and Long A Township hereinafter described in Exhibit A (hereinafter the "Permit").

The Term of this Permit will begin **June 1, 2021** and expire **May 31, 2024**. It may be renewed at the sole discretion of KFM.

KFM grants this Permit subject to the following conditions:

1. The Trail or portion thereof, which will be used by snowmobiles, ATV's and motorcycles registered as ATV's shall be registered with the State administered Snowmobile and ATV Trails Program and shall be open to the general public for snowmobile and ATV use. The Trail must also be made available to the general public for non-motorized uses, including pedestrian use, bicycling and cross-country skiing. The Trail is not to be made available for other uses without the specific written permission of KFM.
2. Any trail work involving movement of soil, wetland or water crossings shall be approved by KFM prior to any trail improvement work or use of the trail. The approved Trail shall be depicted on Exhibit A. Under no circumstances shall the Trail be wider than twenty feet (20'), and shall be narrower as conditions or KFM require. No work is to be initiated until after receiving written permission from KFM.
3. The Trail or any portion thereof may be discontinued at the sole discretion of KFM by providing notice to Permittees 60 days in advance. Cancellation of any portion or of the entire Permit shall not create any obligation by KFM to provide an alternate location for the trail or to reimburse any party for investments made in improvements or maintenance associated with the Trail.
4. Permittees agree to conduct all maintenance work in accordance with all applicable laws, rules and regulations. Permittees will acquire all necessary permits prior to beginning work or allowing use of the Trail and will provide copies of such permits to KFM. Trail construction, surfacing, trail hardening and any water or wetland crossing structures shall be constructed in such a manner as to be compatible with and promote the safety of all permitted non-motorized and motorized uses equally and shall be coordinated with forest management use where feasible and desirable.
5. Permittees agree that no live trees will be cut without prior, express written approval of KFM. However, Permittees may clear brush and remove fallen trees from the Trail.
6. Permittees agree to indemnify, defend and hold harmless KFM, its employees and agents from and against any and all losses, damages, liabilities, costs and/or expenses of any kind or nature whatsoever, including without limitation attorney's fees and expenses, on account of injuries to or death of any persons whomsoever or on account of damage to any property whatsoever, arising out of an occurrence related to the activities conducted under this Permit.
7. This Permit is granted pursuant to Title 14 of the Maine Revised Statutes Annotated § 159A, or any successor statute.

WALTON COPIES

Scan 9/15/21

6. The trail may cross private roads or ways at approved crossings and shall acquire all public road and railroad crossing permissions needed. Crossings shall at all times be well marked and maintained by the Permittees with appropriate signage.

9. Permittees agree to make all reasonable efforts to prevent and halt unauthorized use of the Trail and areas of KFM lands in the general vicinity of the Trail. Permittees agree to establish rules and the enforcement of rules for using the Trail and adjacent areas to promote the safety and compatibility of all permitted trail users and to avoid negative impacts to the Trail or adjacent areas such as unpermitted motorized use, damage to trees or the environment and illegal dumping. Permittees recognize that part of the Trail is in the general vicinity of the Bait Hole Cross Country Ski Trails and will make all reasonable efforts to prevent motorized vehicles, including snowmobiles and ATV's, from entering onto that trail system.
10. Permittees agree to be accurate in all communications in which they are involved about which uses are permitted and on which specific sections of the Trail and shall ensure that any maps made available to the public by them or state agencies depict the location of the Trail and allowed uses correctly.
11. The Parties agree that this Permit contains their entire agreement, and shall not be waived or changed except in writing signed by both parties.

For: Town of Millinocket



By: Richard Angotti Jr.

Its: Town Manager

Date:

For: Katahdin Forest Management LLC



By: David L. Wilson

Its: Vice President, Maine Timberlands

Date:

4/28/2021

For: Northern Timber Cruisers

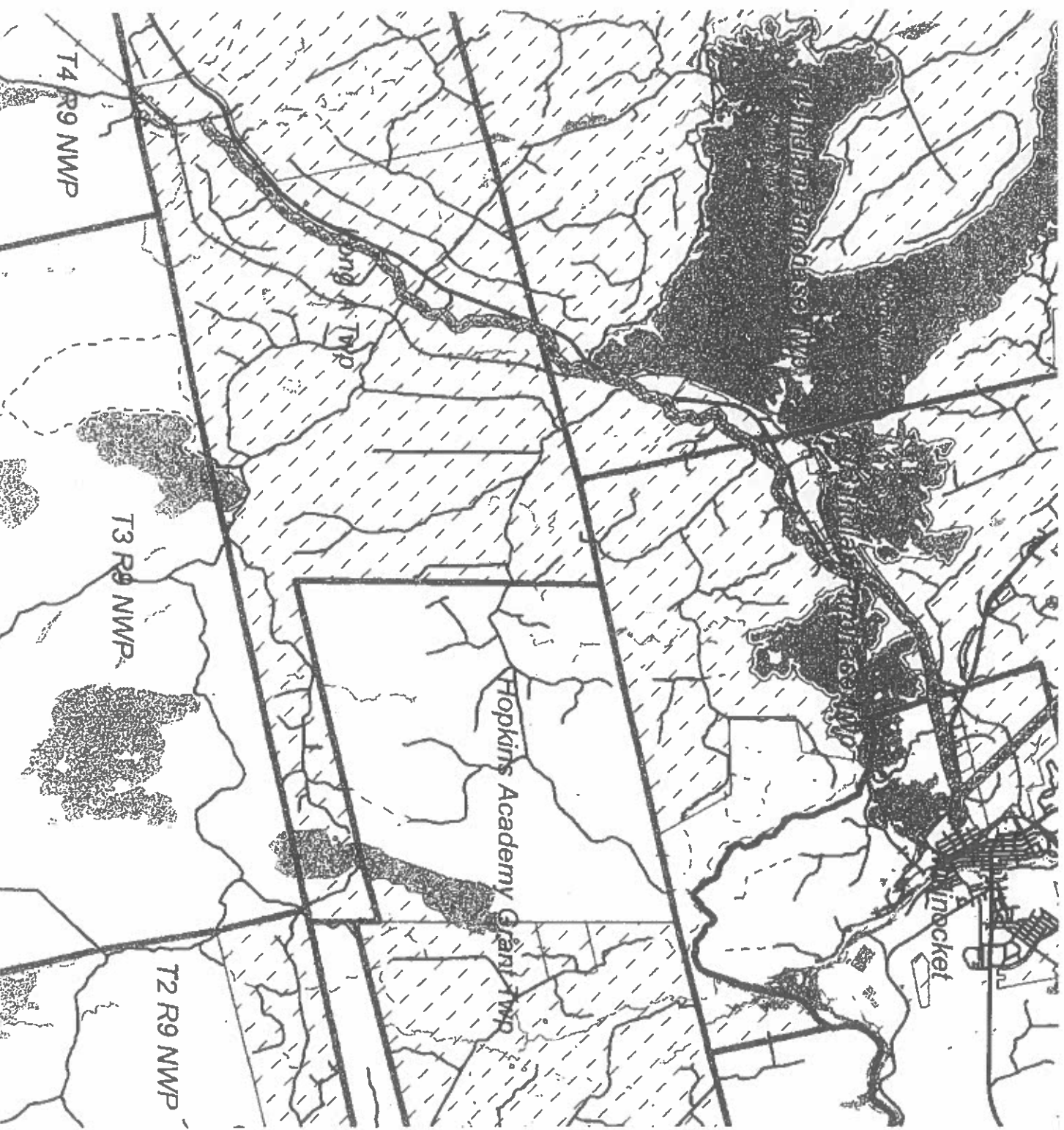


By: John Raymond

Its: President

Date:

Forest Prod/ Trail Permits



ORDER #118-2022

PROVIDING FOR: Approval for Purchase Agreement of Two Stryker Power Cots

WHEREAS the Town of Millinocket Fire & Ambulance Department has a need to replace two older power cots; and

WHEREAS there is an opportunity to purchase the equipment under a five-year payment plan of \$12,595.28 per year, with the first payment occurring in FY23;

IT IS ORDERED that the Millinocket Town Council approves the Town Manager to sign the necessary paperwork to enter into this lease/purchase agreement on behalf of the Town.

PASSED BY THE COUNCIL: _____

ATTEST: _____

Mary Alice Cullen

From: Tom Malcolm
Sent: Wednesday, April 20, 2022 8:34 AM
To: Peter Jamieson; Mary Alice Cullen
Subject: Upgrade to power cots
Attachments: 2 and 5 year \$out 0% option Millinocket fire 04-14-2022.pdf; Q-Millinocket FD Power Pro 2 Cot w 5 Yrs ProCare SVC Trade Ins 4-13-22.pdf

Peter,

Please find attached the quotes to replace our two older Stryker Power Cots as we had spoken of during budget talks. The two cots that we are looking to replace are 2007 Stryker MX-PRO power cots and we were looking to replace them in our Capital budgets 2022 and 2023, the two new cots that we are looking to purchase the latest units Stryker has developed and have many new features and are adaptable to the power load systems.

The offer that Stryker has at this time on the new cots is like the one we used in 2020 to replace the cardiac monitors and we can purchase them with no interest and payments for 2 or 5 years and, I have added the maintenance agreement to the new cots for 5 years. This will make it so that all of our cots can be used with the power load system that we have installed in our newest ambulance and plan to have in new units as we replace them in the future. We have had no major issues with the present cots but they are getting to the point where they could start to cost us major monies and would still have the old technology. If you have any questions or concerns please let me know. Thanks.

Tom

Chief Thomas M. Malcolm A EMT, FLSE, JFIS II
Emergency Management Director
Local Health and Safety Officer
Millinocket Fire Department
222 Aroostook Avenue
Millinocket, ME 04462
Office: 207-447-4126
Cell: 207-447-0911
Fax: 207-723-7022
chiefmalcolm@millinocket.org





04/14/2022

MILLINOCKET FIRE DEPT
222 AROOSTOOK AVE
MILLINOCKET, Maine 04462

Equipment: See proposal for detailed equipment descriptions and pricing.

Finance Structure: Conditional Sale

Payment Terms:

| | 2 annual payments | 5 annual payments |
|----------------|-------------------|-------------------|
| Proposal Total | \$62,976.38 | \$62,976.38 |
| Total Payment | \$31,488.19 | \$12,595.28 |

Payments are exclusive of all applicable taxes and freight unless otherwise noted

Contract Commencement: Upon delivery, installation and acceptance

Transfer of Title: At contract commencement

First Payment Due: Net 30

Payment Adjustment The payments quoted herein were calculated based, in part, on an interest rate equivalent as quoted on the Intercontinental Exchange website, at <https://www.theice.com/marketdata/reports/180>, under the USD Rates 1100 Series. Stryker's Flex Financial business reserves the right to adjust the payments prior to contract commencement in order to maintain current economics of this proposed transaction.

Deal Consummation: This proposal is subject to final credit, pricing, and documentation approval. Legal documents must be signed before your equipment can be delivered.

Please note that this proposal is subject to change if documents are not signed prior to 04/29/2022.



Power Pro 2 or Power Pro XT Cot

Quote Number: 10509013

Remit to:

Stryker Medical

P.O. Box 93308

Chicago, IL 60673-3308

Version: 1

Prepared For: MILLINOCKET FIRE DEPT

Rep:

Matthew Lampen

Attn:

Email:

matthew.lampen@stryker.com

Phone Number:

Quote Date: 04/13/2022

Expiration Date: 07/12/2022

Delivery Address

Name: MILLINOCKET FIRE DEPT

Account #: 1266792

Address: 222 AROOSTOOK AVE

MILLINOCKET

Maine 04462

End User - Shipping - Billing

Name: MILLINOCKET FIRE DEPT

Account #: 1266792

Address: 222 AROOSTOOK AVE

MILLINOCKET

Maine 04462

Bill To Account

Name: MILLINOCKET FIRE DEPT

Account #: 1182412

Address: 197 PENOBSCOT AVE

MILLINOCKET

Maine 04462

Equipment Products:

| # | Product | Description | Qty | Sell Price | Total |
|------------------|--------------|--------------------------------|-----|-------------|-------------|
| 1.0 | 650705550001 | 6507 POWER PRO 2, HIGH CONFIG | 2 | \$26,796.00 | \$53,592.00 |
| 2.0 | 650707000002 | Lithium-Ion Battery | 2 | \$630.00 | \$1,260.00 |
| 3.0 | 650700450301 | ASSEMBLY, BATTERY CHARGER | 2 | \$901.60 | \$1,803.20 |
| 4.0 | 650700450102 | ASSEMBLY, POWER CORD, NORTH AM | 2 | \$20.59 | \$41.18 |
| Equipment Total: | | | | | \$56,696.38 |

Trade In Credit:

| Product | Description | Qty | Credit Ea. | Total Credit |
|--------------|--------------------|-----|-------------|--------------|
| TR-SPCOT-PP2 | TR-SYK PCOT TO PP2 | 2 | -\$2,500.00 | -\$5,000.00 |

ProCare Products:

| # | Product | Description | Years | Qty | Sell Price | Total |
|----------------|----------|--|-------|-----|------------|-------------|
| 6.1 | 77500010 | ProCare Power-PRO 2 Prevent Service: Annual onsite preventive maintenance inspection and unlimited repairs including parts, labor and travel with SEM and battery coverage for 6507 POWER PRO 2, HIGH CONFIG | 5 | 2 | \$5,640.00 | \$11,280.00 |
| ProCare Total: | | | | | | \$11,280.00 |



Power Pro 2 or Power Pro XT Cot

Quote Number: 10509013

Version: 1

Prepared For: MILLINOCKET FIRE DEPT

Attn:

Remit to:

Stryker Medical

P.O. Box 93308

Chicago, IL 60673-3308

Rep:

Matthew Lampen

Email:

matthew.lampen@stryker.com

Phone Number:

Quote Date: 04/13/2022

Expiration Date: 07/12/2022

Price Totals:

| | |
|---------------------|--------------------|
| Grand Total: | \$62,976.38 |
|---------------------|--------------------|

Comments:

Prices: In effect for 90 days

Terms: Net 30 Days

Contact your local Sales Representative for more information about our flexible payment options.

Capital Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. **Confidentiality Notice:** Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's Acute Care capital terms and conditions can be found at https://techweb.stryker.com/Terms_Conditions/index.html. A copy of Stryker Medical's Emergency Care capital terms and conditions can be found at <https://www.strykeremergencycare.com/terms>.

ORDER #119-2022

PROVIDING FOR: Replacement of blown loader motor in partnership Our Katahdin.

WHEREAS The Town of Millinocket and Our Katahdin are parties to an Equipment Use Agreement regarding a 936E Cat Loader, providing the opportunity to perform necessary work toward readiness for economic development at the One North industrial site

AND WHEREAS The loader's motor failed early into this agreement after limited, normal use of the equipment and the replacement of which is estimated to cost approximately \$20,000.00 (twenty thousand dollars)

IT IS ORDERED that the Millinocket Town Council, acting in good faith, authorizes the Town Manager and/or Treasurer to disperse half the cost of the motor replacement from the Unassigned Fund Balance upon the completion of the work, up to but not to exceed \$10,000.00 (ten thousand dollars).

PASSED BY THE COUNCIL: _____

ATTEST: _____

May 16, 2022

Memo Re: Equipment Use Agreement and Blown Motor in Loader
To: Pete Jamieson, Millinocket Town Manager
From: Steve Sanders, Director of Industrial Development, One North

Timeline:

- OK signed Equipment Use Agreement on September 23, 2021
- OK added coverage for loader on its property insurance on September 27, 2021
- Town delivered the loader to the mill site sometime in early October 2021.
- OK used the loader approximately 10 hours until a piston threw a rod sometime December 2021
- OK initiated search for a rebuilt, long-block motor in January 2022
- OK ordered rebuilt motor March 8, 2022

Cost estimate for installing engine:

| | |
|---|-------------------------------|
| Caterpillar mobile tech to seat injectors - | \$1,500 |
| (40) hrs for both Paul Carney and David Moore | \$3,200 |
| Fluids, filters, etc. | <u>\$ 300</u> |
| Estimated cost for motor installation | \$5,000 |
| Cost for replacement motor (includes shipping) | \$16,096.24 |
| Core credit - unknown at this time because the engine block is damaged. We won't know until old motor is returned and assessed. | <u>(\$1,500).00</u> |
| Estimated cost of replacement motor - | <u>\$14,596.24</u> |
| Total estimated cost of replacement motor and installation | \$19,586.24 |

There are (2) clauses in the non-fee, use agreement that pertain to the maintenance and repair of the Equipment:

3.) User agrees not to use the Equipment for any unlawful purposes, and will obey all laws, rules and regulations of all governmental authorities while using the Equipment. User also agrees to use the Equipment in a careful and proper manner.

8.) User agrees that if the equipment fails to perform after acceptance by User it will be the responsibility of User to repair and correct the problem. User further agrees that Owner will not be responsible for any failure of equipment for any reason.

Clause 8.) seems to be causing the most debate as to how to move forward. From my perspective Clause 8 is used to distinguish this non-fee, use agreement from a rental agreement. In a typical rental agreement, the owner would be obligated to repair or replace the equipment. Our Katahdin understood that the use of the equipment was a benevolent gesture and that it did not include any further demands on Owner for any maintenance or repair of the equipment. However, onus on the User for the repair of the equipment only extends to the continued use of the equipment. Under this agreement, OK cannot force the Town to repair the equipment for OK's use, and the obligation for OK to repair the equipment only applies to the continued use of the equipment by OK. What happens when a significant repair that, in this case, is approximately the same value of the loader, was not contemplated in this agreement, other than the parties would have to come to an agreement at such time. Being good faith parties with other common interests, it was not a point of particular concern, but the particular case of a blown motor was specifically discussed between myself and the acting manager and I explained that in the event that a major repair like a replacement motor was necessary, OK would not be willing to undertake such a costly repair unless it owned the loader.

In the interest of coming to an equitable solution, the Town Manager and I have discussed (2) options:

Option 1.) The Town and OK split the cost of the motor replacement and keep the agreement and use of the loader as it currently is under the Use Agreement.

Option 2.) The Town conveys the ownership of the loader to OK and OK pays 100% of the motor replacement and in turn, the Town has the right to use the loader on the rare occasions that it needs it.

After meeting with the Manager to discuss the options, Option 1 has become our preferred choice for moving forward. We think it is the most equitable from a financial and relationship perspective. It is the intent of OK to reach the most amicable option and will be satisfied with either option that the Council elects.

Equipment Use Agreement

This Agreement is between the Town of Millinocket, 197 Penobscot Ave., Millinocket, ME 04462 (Owner) and Our Katahdin, PO Box 293, Millinocket, ME 04462 (User), a 501(c)(3), Maine non-profit.

WHEREAS, Our Katahdin is a non-profit working on economic and community development and owner of the 1,400 acres of industrially zoned land in the Town of Millinocket.(Mill Site)

WHEREAS, Owner came into ownership of a 1988 CAT936E Loader, Serial # 33Z03189 (Equipment) from the former owner of the Mill Site.

WHEREAS, Owner does not currently have a use for the equipment now or for the foreseeable future.

WHEREAS, it has been determined by the Town Council that the best use of the equipment is to allow Our Katahdin, use the Equipment for its operation and maintenance of the Mill Site.

IT IS THEREFORE AGREED BY AND BETWEEN THE PARTIES:

1. Owner agrees to let the User use the above described equipment for the purpose of operating and maintaining the Mill Site.
2. Non-Fee Agreement. In consideration for the benefit of using the Equipment, User agrees to abide by all the terms and conditions of use described in this Agreement. User further agrees that the lending of the Equipment is for the User's sole benefit.
3. User agrees not to use the Equipment for any unlawful purposes, and will obey all laws, rules and regulations of all governmental authorities while using the Equipment. User also agrees to use the Equipment in a careful and proper manner.
4. User shall maintain the equipment in good repair and operating condition, allowing for reasonable wear and tear.
5. Insurance Requirements. User will maintain the insurance coverage show below

☐ Liability Insurance. User promises and warrants that it carries liability insurance with a minimum liability occurrence limit of \$1,000,000. The User will provide a certificate of insurance to the Owner. The certificate of insurance will indicate that User has made Owner an "additionally insured" on User's policy with respect to the use of the Equipment.

☐ Property Insurance. User promises and warrants that User will keep equipment insured against all risks of loss or damage from every cause whatsoever for a value of \$xxx and name Owner as a loss payee.

6. User agrees to hold harmless, indemnify and defend equipment owner (including equipment owner's agents, employees and representatives) from any and all liability for injury or damage including, but not limited to, bodily injury, personal injury, emotional injury, property damage or financial damage, which may result from any person using the equipment while the equipment is in the care of User.
7. Owner, being neither the manufacturer, nor a supplier, nor a dealer in the equipment, makes no warranties, express or implied, as to any matter whatsoever, including, without limitation, the condition of the equipment, its merchantability, its design, its capacity, its performance, its material, its workmanship, its fitness for any particular purpose, or that it will meet the requirements of any laws, rules, specifications, or contracts which provide for specific apparatus or special methods, User accepts the equipment "AS IS".
8. User agrees that if the equipment fails to perform after acceptance by User it will be the responsibility of User to repair and correct the problem. User further agrees that Owner will not be responsible for any failure of equipment for any reason.
9. This agreement may be cancelled unilaterally by either party with 14 days written notice to the other party. In no event will Owner be liable to User for any lost profits or incidental, indirect, special or consequential damages arising out of User's inability to use the Equipment, even in Owner has been advised of such damages.
10. User agrees not to assign any of its rights under this agreement, and any such assignment will void this agreement at the sole option of the Owner.
11. This document contains the entire agreement of the parties and supersedes all prior written or oral agreements relating to the subject matter.

Effective Date of this agreement is this 24 day of September 2021

Owner

Richard Angotti

Richard Angotti
Interim Town Manager

User

Nancy DeWitt

Nancy DeWitt
Treasurer, Our Katahdin

ORDER #120-2022

PROVIDING FOR: Matching funds commitment for grant application with Maine Infrastructure Adaption Fund with Maine Department of Labor.

Whereas the Community Initiatives Director has identified potential grant funding for the Town to purchase a mobile generator to be used by Wastewater and the Town in the event of power outages and generator failures throughout the wastewater infrastructure

IT IS ORDERED that the Millinocket Town Council authorize the Town Manager and Town Treasurer to commit \$8,528.01 (\$4,264.00 from E2600-0612 Wastewater Collection/Public Works Utility/Misc Service and \$4264.01 from E2800-1395 Wastewater Capital Improvements/Slow Runner Repairs) as the 5% matching funds for this grant.

PASSED BY THE COUNCIL: _____

ATTEST: _____