



TENTATIVE AGENDA
Special Meeting of the Town Council in the Town Manager's Office and via Zoom
Wednesday, June 29th, 2022
at 5:00 PM

'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: n/a
4. Special Presentations: n/a

NEW BUSINESS

5. ORDER #189-2022 Approval of the Town Warrant for 6/29/2022.
6. ORDER #190-2022 Update to Paused Funding for ESSER3 Grant Expenditures
7. Adjournment

Join Zoom Meeting <https://us02web.zoom.us/j/82058394915>

Meeting ID: 820 5839 4915

One tap mobile +13017158592, 82058394915# US (Washington DC); +13126266799, 82058394915# US (Chicago)

Dial In: Find your local number: <https://us02web.zoom.us/u/kc0L05Af7m>

Meetings are open to the public for in person attendance and via Zoom.

The Town of Millinocket supports optional face masks/coverings and social distancing.

Submit any public comments to the Town Manager prior to the meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and Youtube Channel. Find all direct links on our website: Millinocket.org.

****Stay Healthy, Stay Safe****



Millinocket

Maine's Biggest Small Town

Town of Millinocket

197 Penobscot Avenue

Millinocket, Maine 04462

Manager@Millinocket.org www.millinocket.org

207-723-7000 Ext 5

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**-This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

Want to do more? Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

ORDER #189-2022

PROVIDING FOR: Execution of the Town Warrant for June 29, 2022
IT IS ORDERED that the Town Warrant for June 29, 2022, in the amount of \$2,600.00 is hereby approved.

Passed by the Town Council _____

Attest: _____

Warrant, back-up

ORDER #100-2022

PROVIDING FOR APPROVAL TO EXPEND FUNDS TO HIRE ENTERTAINMENT FOURTH OF JULY FESTIVITES

WHEREAS The Events Committee has found entertainment for the Fourth of July events; and

WHEREAS \$2,000 is needed to reserve FSM Enterprises and \$600 is needed to reserve the band "Recall";

IT IS NOW ORDERED that the Town Council approves to expend \$2,600 to reserve FSM Enterprises and "Recall" from the "4th of July" restricted account, which will leave an unspent balance of \$5,604.71, and the Council authorizes the Town Manager to finalize all documents.

PASSED BY THE TOWN COUNCIL: 5/12/22

ATTEST Diana M. Lakeman

ORDER #190-2022

PROVIDING FOR: Update to Paused Funding for ESSER3 Grant Expenditures

WHEREAS Order #132-2022 paused the funding of ESSER3 Grant expenditures and required Council approval for any such expenditures during this period; and

WHEREAS the School Administration is seeking approval for payroll and prior accounts payable commitments; therefore

IT IS ORDERED that \$24,761.80 is approved for ESSER3 Grant expenditures for the following:

- 1) Payroll expenses for the Med-Tech through 9/1/2022 - \$5,961.80
- 2) Buildings for Togue Pond built by Region III - \$18,800

PASSED BY THE COUNCIL: _____

ATTEST: _____

Diana Lakeman

From: Mary Alice Cullen
Sent: Tuesday, June 28, 2022 3:48 PM
To: Peter Jamieson; Diana Lakeman
Subject: FW: Payroll/ESSER/Budget
Attachments: rEV #132-2022 esser iii funding .docx

Please include the email as backup.

Thank you

mac

From: Deakin, Josh <jdeakin@millinocketschools.org>
Sent: Tuesday, June 28, 2022 2:38 PM
To: Peter Jamieson <manager@millinocket.org>
Cc: Dr. Joshua McNaughton <jmcaughton@millinocketschools.org>
Subject: Re: Payroll/ESSER/Budget

Hi Peter,

For the ESSER 3 expenditures during the summer, we are requesting the following:

Salary & Wages for our Medical Ed-Tech thru 09/01/2022 - \$5,961.80

Buildings for Togue Pond built by Region - #18,800.00

Thank you,

Josh

On Tue, Jun 28, 2022 at 2:30 PM McNaughton, Dr. Joshua <jmcaughton@millinocketschools.org> wrote:

Hi Peter,

We will send over the information.

On Tue, Jun 28, 2022 at 2:23 PM Peter Jamieson <manager@millinocket.org> wrote:

Good afternoon,

As a reminder, without an approved FY23 budget, the school should be operating under the previously fiscal year's budget. That includes payroll records. I would hate to see anything held up unnecessarily.

Noting that we had requested information on anything that would have been affected by the 6/9 vote regarding ESSER 3 funds prior to that meeting without response; It has been brought to my attention that this will affect payroll for some. No one wants to see employees' paychecks held up from lack of appropriate communication out of their own control. The Town Council is holding a special meeting tomorrow, Wednesday 6/29 to address a payable warrant needed for this weekend's 4th of July celebration. If you can send over an order and whatever information you can regarding what is needed for payroll expenses out of the ESSER 3 funding, I am happy to add that to our agenda and seek approval. Understanding that next week's payroll could be impacted by this, I want to recognize that this would be the last opportunity to address it until the July 14th Town Council Meeting.

Peter Jamieson | *Town Manager*



Millinocket

Maine's Biggest Small Town

manager@millinocket.org | (207) 723-7000 x5

197 Penobscot Avenue. Millinocket, ME. 04462

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Josh McNaughton Ed.D
Superintendent & Special Education Director
Millinocket School Department

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Josh Deakin

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