



TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS and via Zoom
THURSDAY, July 14, 2022, 5:30 PM

'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: Additions – Special Presentation: Town Council
4. Approval of the Minutes: 6/9/2022 Regular Meeting, 6/16/2022, 6/29/2022, & 7/6/2022 Special Meetings & Public Hearing.
5. Special Presentations: a) Diana Furukawa – Millinocket Memorial Library: Quarterly Update
 b) Town Council – Presentation Regarding School Matters
- Unfinished Business: N/A**
- New Business:**
6. Town Manager's Report -
7. ORDER #193-2022 Execution of the Town Warrant for July 14, 2022
8. ORDER #194-2022 Execution of the Wastewater Warrant for July 14, 2022
9. ORDER #195-2022 Approval of Application to the Cemetery Committee – D. Bradford
10. ORDER #196-2022 Approval of Application for Victualers License – Hotel Terrace/Jimmy's Lounge
11. ORDER #197-2022 Approval of Donation to Millinocket Little Giants
12. ORDER #198-2022 Approval of Town Manager's Salary Increase
13. Reports and Communications:
 - a. Warrant Committee for the July 28, 2022, Council Meeting will be Councilor Madore and Councilor McEwen
 - b. Chair's Committees Reports
 - c. Two Minute Public Comment
14. Adjournment

Join Zoom Meeting <https://us02web.zoom.us/j/82058394915>

Meeting ID: 820 5839 4915

One tap mobile +13017158592, 82058394915# US (Washington DC); +13126266799,

82058394915# US (Chicago)

Dial In: Find your local number: <https://us02web.zoom.us/j/82058394915>

Meetings are open to the public for in person attendance and via Zoom.

The Town of Millinocket supports optional face masks/coverings and social distancing.

Submit any public comments to the Town Manager prior to the meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and Youtube Channel. Find all direct links on our website: Millinocket.org.

Stay Healthy, Stay Safe



Millinocket

Maine's Biggest Small Town

Town of Millinocket

197 Penobscot Avenue

Millinocket, Maine 04462

Manager@Millinocket.org www.millinocket.org

207-723-7000 Ext 5

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure** – This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

Want to do more? Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

June 9, 2022

The Regular meeting of the Millinocket Town Council was brought to order in Council Chambers by Chair Golieb at 5:33 pm.

Roll Call:

Town Council Members Present:

Golieb	Madore
Bragdon	McEwen
Danforth	Pelletier
	Pray

Also present: Town Manager Peter Jamieson via Zoom, Town Clerk Diana M. Lakeman, Fire Chief Tom Malcolm, Public Works Director Ralph Soucier, Treasurer Mary Alice Cullen via Zoom, Airport Manager Jeff Campbell, Presenter: Eldon Doody and Eric Goodwin via Zoom- 5 in person public attendance and 12 in Zoom public.

Pledge of Allegiance –

Adjustments to the Agenda – Additions: 6/7/2022 Executive Session minutes and Order #132-2022.

Approval of the Minutes: May 26, 2022, Regular meeting, and June 7, 2022, Executive Session.

Motion-Madore **Second- Pelletier** **Vote 7-0**

Council Comment: none

Public Comment: Town Clerk Diana Lakeman informed the Council corrections were made to the warrant committee after distribution and the updated copy has been filed.

SPECIAL PRESENTATIONS: a) Eric Goodwin via zoom – Millinocket Heritage Plaza Updates, introductory with Eldon Doody of intentions for empty lot, gave brief history, regrouped involving new projects currently underway, requests out for proposals for consultants, discussions define funding for projects with realistic goals, current drafts for proposals include hub for information for recreation, focus on façade to be inviting area and eye catching, playground, pavilion with hopes to host interpretive illustrations on exterior, greenery, events center, artistic area, tables with seating for season uses, anticipates drainage/water/power availability for public restrooms with concerns maintenance logistical due to funding, concludes presentation explanation for focus majoring on creativity of construction.

Council Comment: Chair Golieb thanks Eldon and Eric for their presentation noting the importance this piece of real estate is for the town, expresses appreciation to Eldon for all his work involved.

Councilor Madore gave brief history of plaza design, inquires if initial designs will be used; Eldon informs original designs part of proposal, parking to be determined for redesigned or use current space as all concepts are being looked at for feasibility of project; Eric Goodwin informs project concept fundraising concerns grass area with anticipation of integration of borderline in downtown redevelopment.

Councilor McEwen expresses appreciation and acknowledgement to Eldon Doody with his continued involvement from the beginning and keeping the main focus on connecting downtown noting the finer details are nice to hear.

Councilor Danforth appreciates the comprehensive presentation, inquires if funding raised for phase 2; Eldon funding is identified for next step – design – RFP, able to allocate monies to fund the remainder of the design-RFP, with anticipate final cost; Danforth-appreciation for work involved.

Public Comment: Randy Jackson, 106 Knox Street, expresses shared concerns on parking, gives intentions as owner to donate land behind 215 Penobscot Ave for Heritage Park use.

Eric Goodwin informs would love to include public restrooms inquiring if interest of town to partner in assistance to acquire and maintain; Council discussion includes inquiries to raising funding for town maintenance, pending agreements, supports public restroom pending design and commitment for town to

consider; Eldon anticipates security, monitoring, design and maintenance for four season in total package; suggestion for straw poll in favor to partner sharing expense for public restroom, council discussion concludes further information requested for specifics and further discussion pending proposal; Eric Goodwin states intentions to include town in phase 1 with anticipation to partner with town and seeking input and working together going forward; Chair Golieb notes the council's support partnering in the development phase.

b) **Josh McNaughton** – FY23 School Budget Presentation; Chair Golieb informs Superintendent McNaughton recently notified request to postpone the presentation of the school budget with intentions to hold another budget session with the school board for discussions on the budget previously approved by the school board; noting the absence of the superintendent, states the presentation will remain on the agenda for public comment with acknowledgement of the public in attendance specifically for the agenda item.

Council Comment: Councilor McEwen will seek to go over with the superintendent per usual forum.

Councilor Madore expresses concerns with budget format stating it does not follow charter and notes the documentation requires appropriate format, line items with strong and accurate accounting, anticipates correction for the next presentation.

Public Comment: Sandra Sullivan, 104 Sunset Drive, inquires when will the next presentation expected; Chair Golieb informs scheduled presentation at the next regular town council meeting; Sandra questions if the board can change an already approved budget with concerns the budget was pushed threw putting the council in a position.

Councilor Pray clarifies the school budget was presented to the school board and approved noting the board can take as much time that is necessary and needed to present as final budget.

Councilor Pelletier makes a point regarding the proposed budget and net revenues that do not balance noting they should be matching; Chair Golieb acknowledged school board chair Warren Steward attending via zoom for reply or comments; no comment given.

Councilor Madore confirms the school board has as long as they need to finalize a balanced budget noting if passed June 30th, prior year's totals are used until then.

Chair Golieb reiterates the Council is an open group of people and is willing to discuss with in legal reasons questions or concerns with hopes further discussions will conclude with a friendly resolution.

***Town Manager's Report: – 6.9.22 –**

Local ARPA Survey: At the last Town Council meeting, I mentioned creating a survey to have at the election on July 14th. With the help of our Community Initiatives Director, we created a survey that will be used to gather feedback from community members and gauge interest in the allowable spending categories.

A copy of this survey is included in our meeting packet.

The survey is currently available in paper form only, however, we are making progress with initiating our Constant Contact account and plan to have an easily sharable digital version in the coming weeks.

Please, we encourage our community members to fill out this survey and weigh in on how we should be expending this local American Rescue Act funding for our town.

Penobscot County ARPA Funding: The deadline for applications for the Penobscot County AARPA funds is coming up next week. We have identified a few options to consider applying for in this program and are seeking a stroll poll of interest from the council this evening:

Sidewalks – \$500,000.00 With the help of PW Director, Ralph, we have identified the sidewalks in the worst conditions and in need of complete rebuild. The cost of this would be upwards of \$500k to address the full list.

Farm Tractor w/ Bush Hog Mower Attachment - \$25,000.00 to \$50,000.00

The Airport needs equipment to mow the major areas of land. They had used one of PW's sidewalk machines with a mower attachment up until the equipment was worn down and unusable. A tractor with this set up will address the needs in a more appropriate and timely manner. The \$25K range of this program is less intensive on the reporting side and possibly is more likely to be awarded.

New ideas to be considered?

MMA New Managers Conference: I am attending the New Managers Conference with the Maine Municipal Association, June 9th. I am very much looking forward to this opportunity to learn and network with other Town Managers who are new to the field. More to come during presentation of Manager's Report.

FY23 Municipal Budget: Reminder to the public – The public hearings on our FY23 Municipal Budget are scheduled for the 16th and 23rd of this month, with the vote for adoption taking place on the 23rd. The official hearing and request for vote and adoption of the Millinocket School Department budget will also take place on the 23rd.

Communities Committee: Maine Development Foundation is bringing the FOR/Maine Communities Committee back to life. FOR = Forest Opportunity Roadmap
I had been voted onto this committee as Katahdin Region Economic Development Director with Eastern Maine Development Corporation and will continue as Millinocket's Town Manager.
This is a great fit, where the Town of Millinocket is included in these efforts as a "FOR/Maine Community" and receives support from MDF and FOR/Maine team in various ways.
Our first meeting back together and in person will be June 24th in Madison at the GoLab/Timber HP facility. I will be offline but reachable most of that day.

Press: "Don't believe everything you read!": There was an article printed recently in the local paper stating that Town of Millinocket was engaged in legal counsel regarding the International Program housed within the Millinocket School Department. I am taking this opportunity to address in public that this is false. We have not engaged in any legal counsel regarding this program whatsoever, nor do we have any interest in doing so. The reporter is not to be blamed for false information as they were reporting on what was actually stated during a meeting of the Millinocket School Board.

Communication: Constant Contact will be live very soon. Please be on the lookout for a sign-up link soon on both our website and Facebook. This will be a great way to stay up to date on reliable news and information from the town via email and soon after, text messaging! Hooray for amplified community engagement!

Reminder: The best way to reach me as Town Manager is to call the town office (207-723-7000) or email me (manager@millinocket.org). Social media is not an appropriate form of communication to me or the council. It does not guarantee a response or even that the comment would be seen.

I hope that any member of our community feels comfortable reaching out to me with any questions or concerns they have. All are welcome! Respectfully Submitted, Peter Jamieson, Town Manager.

***Additions:** National Fire Protection Agency Convention as held in Boston, Fire Chief Thomas Malcolm was in attendance and received the lifetime Achievement Award.

Council Comments: Chair Golieb reiterates the Manager's response to the statement made at the school board meeting and reported by the press clarifying the statement was completely untrue stating no legal counsel has been sought pertaining to international program nor is there any interest for seek legal advice.

Councilor Pelletier supports ARPA funding for farm tractor noting sidewalks should be in capitol reserve expressing concerns of small business loans and the process of managing business expenditures, clarifies superintendent at the school board meeting made false statement.

Councilor Madore agrees ARPA funding for farm tractor and supports improving quality of transportation and walkability of the town, does not support small business grants as they can be cumbersome and an accounting nightmare, great opportunity to take advantage of county funds for Maine businesses, supports ARPA expenditure survey with anticipation for public feedback, applauds the great things the manager is doing for community and connectivity pertaining to the improved email and text notifications of town communications. Councilor McEwen inquires to the airport manager the cost savings with the purchase of a farm tractor; Jeff Campbell, Airport Manager, states the biggest savings is personnel, informs with examples of current procedures and having own equipment will alleviate public works time and travel; Councilor McEwen supports the thoughtful investments, expresses appreciation for the website updates and the community connectivity and informational elements.

Councilor Danforth expresses concerns for ARPA funding noting expenditures to be certain and appropriate for proper funding, suggests asking funds for needs without capping for ease.

Councilor Pray inquires additional funding for social worker; Councilor Danforth informs yes as Kyle Leathers – East Millinocket Selectman, submitted grant; Councilor Pray suggests realistic numbers for required funding separating town and County ARPA funds, anticipates good primary turnout for survey feedback, appreciates greater communications network for citizens while reaching out to the public to acknowledge information that is given out, supports ARPA funds for municipal employees as they all stepped up and served the community though the pandemic.

Councilor Danforth inquires air quality upgrades to municipal buildings and status pertaining to the possible ARPA fund suggestions; *TM Jamieson informs discussions of realistic upgrades for air quality control for heating and cooling for municipal buildings as other communities used county funds, anticipates a more detailed quote.

Councilor Bragdon supports the tractor for the airport, supports ARPA funds survey, expresses appreciation for great community service to increase communication efforts.

Councilor Pelletier inquires Councilor Madore's comment pertaining to sidewalk grant matching funds; Councilor Madore clarifies many sidewalks are unwalkable/usable and are in disrepair and refers to ARPA funding for opportunity to fix.

Chair Golieb expresses appreciation to the Manager and CID for creating ARPA survey with hopes the public recognize the time and energy spent to hear all public input in regards to ARPA expenditures sharing concerns not enough public input has been given and survey intentions to engage public interest, extends hopes all boards take into consideration to hear public opinion, inquires if budgeted and timeline to receive ARPA monies with concerns pertaining to tractor; *TM Jamieson informs no budgeted monies for tractor; Chair Golieb seeks to the Council those opposed to put the monies for the tractor into the budget; Councilor Madore states his opposition to including into the budget to burden tax payers with possible grant monies available to be used as other communities have used and funded as infrastructure improvements; Chair Golieb seeing no other opposition, requests the Town Manager put in a design of the FY23 budget or Cap Plan; commends the updates to the website noting great opportunities for connectivity to the community.

Public Comments: Randy Jackson, 106 Knox Street, inquires the difference between fixing roads and road repairs; Public Works director Ralph Soucier clarifies fixing roads means replacing entire road and road repair is spot fixing.

Sandra Sullivan, 104 Sunset Drive, thanks the Town Manager for the statement regarding school budget had no reason to question the superintendent without this informative clarification.

Randy Jackson, 106 Knox Street, reminds the council the Public Works Director gave a grand sidewalk presentation detailing a repair/fix plan over a five-year period with suggestion to use it.

Tom Malcolm, Fire Chief/PHO, thanks the Town Manager and CID for including Municipal staff in ARPA fund survey as all municipal staff worked through Covid noting crews went above and beyond further noting even with less personnel, working longer hours, and more calls to attend, urges citizens to look at the survey with town employees in mind as they continued working without missing a beat.

Susan D'Alessandro, Zoom-State Street, thanks the manager for the survey opportunity as input is much needed, notes good to hear Councilor Danforth's comments in response for social worker stating ARPA funds should be health related in some way, agrees with Chair Golieb that people need to appreciate the Town and Council's openness and transparency wishing transparency and openness applied to all boards.

*TM Jamieson informs both CDS funding applications were submitted and accepted making it to the next round.

Diana Lakeman, Town Clerk, echoes the comments of the Fire Chief and the Airport Manager as a department head, emphasizes the commitment of the town employees through the pandemic with long extended hours and lack of staff all while maintaining operations through abnormal measures.

Chair Golieb extends appreciations to all municipal staff and department heads for their support to the Town and commitment to the community through very trying times.

UNFINISHED BUSINESS: n/a

NEW BUSINESS:

ORDER #122-2022 PROVIDING FOR: Execution of the Town Warrant for June 9, 2022

IT IS ORDERED that the Town Warrant for June 9, 2022, in the amount of \$117,183.30 is hereby approved.

Motion-McEwen Second-Madore Vote 7-0

Councilor Comment: Noted the larger expenses: Aviation Group, Dead River, MRC, Preble, Striker, Ty Lyn

Public Comment: None

ORDER #123-2022 PROVIDING FOR: Execution of the Wastewater Warrant for June 9, 2022

IT IS ORDERED that the Wastewater Warrant for June 9, 2022, in the amount of \$8,165.18 is hereby approved.

Motion- McEwen Second-Madore Vote 7-0

Councilor Comment: Noted the larger expenses: Pierce Atwood.

Public Comment: none

ORDER #124-2022 PROVIDING FOR: Approval of an Application for an Entertainment License for Gather Inn.

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

Mark Dorval & Melanie Cardus, 146 Pilgrim Rd., South Portland, Me

d/b/a

Gather Inn, 193 Central Street, Millinocket

Motion-Pelletier Second-Bragdon Vote 7-0

Council Comment: Councilor Madore welcomes to the community, acknowledges joining the meeting with enthusiasm.

Public Comment: Mark and Melanie express excitement and their love for Millinocket with hope to continue positive business relations for the community.

*Town Manager Jamieson welcomes and invites to meet with them.

Erica Mackin, current owner, expresses gratitude and congratulates them wishing the best stating the Town is very welcoming.

ORDER #125-2022 PROVIDING FOR: Approval of an Application for a Victualer License for Gather Inn.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Mark Dorval & Melanie Cardus, 146 Pilgrim Rd., South Portland, Me

d/b/a

Gather Inn, 193 Central Street, Millinocket

Motion-Bragdon Second-Madore Vote 7-0

Council Comment: None

Public Comment: Town Clerk Diana Lakeman offers the opportunity for a safety inspection update required from the State; Mark informs the State inspector is confident the inspection will happen without issue prior to closing.

Tom Malcolm, Health and Safety Officer, informs himself and Code Enforcement will need to be informed to finalize Town inspection; Mark assures he most certainly will be in contact with the Town.

ORDER #126-2022 PROVIDING FOR: Approval of an Application for a Victualer License for Roots 2 Remedies LLC

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Angela McNamara, 1417 Elm Street, Orneville Twp., ME

d/b/a

Roots 2 Remedies LLC, 98 Penobscot Avenue, Millinocket

Motion-Madore Second-Bragdon Vote 7-0

Council Comment: Councilor Danforth inquires of sewer account balance; Town Clerk Diana Lakeman informs the recent payment made was partial with intention to pay in full.

Public Comment: None

ORDER #127-2022 PROVIDING FOR: Approval of an Application for a Victualer License for McDonald's. IT IS ORDERED that the attached application for a Victualer License is hereby approved for: RC Management, LLC; Ron Lyclick, Falmouth, ME
d/b/a
McDonald's of Millinocket, 1 Sycamore Street, Millinocket
Motion- Danforth Second-Madore Vote 7-0
Council Comment: None
Public Comment: None

ORDER #128-2022 PROVIDING FOR: Approval to Upgrade Compactor Building Lighting
IT IS ORDERED that the Millinocket Town Council approves \$5,677.50 to upgrade the Transfer Compactor Building lighting. This expenditure is eligible for an Efficiency Maine rebate of at least \$2,000 which will be charged to R1300-5504 Capital Improvements/Efficiency Maine Energy Rebate.
IT IS FURTHER ORDERED that the project cost of \$5,677.50 is charged to E1300-9502 Capital Improvements/Capital Reserve.
Note: The Capital Reserve account E1300-9502 has an unspent budget of \$5,299, however, the net project expenditure will be no greater than \$3,677 once the Maine Energy rebate is deducted.
Motion- Pray Second-McEwen Vote 7-0
Council Comment: Councilor Madore expresses appreciation for the upgrade necessary for safety and efficiency.
Public Comment: None

ORDER #129-2022 PROVIDING FOR: Approval to Increase the Audit Report FY22 Budget
WHEREAS there the change in auditing firms has created an invoice schedule change which has created a \$1,100 budget shortfall in the Audit Report account;
IT IS ORDERED that the Millinocket Town Council approves the transfer of \$1,100 from the unassigned fund balance to the E0109-4001 Audit Report budget to realign with the new payment schedule.
Motion-Pelletier Second-Bragdon Vote 7-0
Council Comment: None
Public Comment: None

ORDER #130-2022 PROVIDING FOR: Approval to Increase Assigned Fund Balance for Municipal Revaluation
WHEREAS the current amount in the Assigned Fund Balance is \$34,450.64 for the Municipal Revaluation; and
WHEREAS the account R0101-0900 General Government/State Municipal Revenue Sharing is \$585,625 favorable to the FY22 Budget;
IT IS ORDERED that \$75,000 is transferred from R0101-0900 General Government/State Municipal Revenue Sharing to increase the Municipal Revaluation Reserve to \$109,450.60.
Motion-Bragdon Second- Madore Vote 7-0
Council Comment: none
Public Comment: none

ORDER #131-2022 PROVIDING FOR: Authorization for Town Manager to sign lease agreement.
IT IS ORDERED that the Millinocket Town Council authorizes the Town Manager to sign a lease agreement between the Town of Millinocket and Stephen Noyes, d/b/a Noyes Enterprises, 92 Hanover Street, Newbury MA. Attached to this order is a copy of the lease.
Motion- Madore Second-Danforth Vote 7-0
Council Comment: Councilor Pray inquires contradictory verbiage concerning subleasing not approved in paragraph 2 and authorized space renting further in the lease; Jeff Campbell, Airport Manager, informs the contract written by town attorney and prior management clarifying subleasing hanger space as a whole is not

allowed per contract and space renting is acceptable; Council discussion clarifies space in rented not subleased having leased over ten years with same agreement having no issues in good faith with well working relationships and appreciated the revenue generated; Jeff Campbell, Airport Manager informs Noyes has satisfied his lease giving full ownership; Chair Golieb concludes informing Noyes builds Canadian Aircraft and currently contracted with Canadian military.

Public Comment: none

ORDER #132-2022 PROVIDING FOR: Paused Funding for ESSER3 Grant Expenditures
WHEREAS Order #29-2022 approved transferring \$1,500,000 from the unassigned fund balance to provide additional cash flow support for the FY22 School special dedicated revenue clearing account budgets; and
WHEREAS this budget included ESSER3 Grant expenditures of \$1,740,882.50; and
WHEREAS \$331,634.08 has been spent and no reimbursements received as of the 5/31/22 reporting;
IT IS ORDERED that the funding for the ESSER3 Grant expenditures is put on hold pending further review; and that the Treasurer does not have the authority to sign any invoices for such expenditures after this date without further Council approval.

Motion-McEwen Second-Bragdon Vote 6-1 (McEwen/Opposed)

Council Comment: *TM Jamieson notes the communication with the superintendent and Finance Director requesting information concerning the intentions for this order and impact any decision would make.

Public Comment: Randy Jackson, 106 Knox Street, inquires the ESSER3 acronym; Chair Golieb informs Esser3 school ARPA grand funding; Councilor Pray clarifies this is a cash flow problem with anticipation of reimbursement of funding; *TM Jamieson defines ESSER3 – Elementary and Secondary School Relief, 3 meaning third round; Councilor Bragdon thanks the Manager for keeping full and open communication with the school; Councilor Madore states the council takes this situation very seriously inquiring proposed timeline for reimbursement; Councilor Danforth acknowledges the funding as “Paused” meaning temporary and open to hear impact with reimbursements received; Chair Golieb informs monies in unassigned fund balance are tax payers money with council goal to cap at 3 mil noting seriousness of cash flow issues and large amount of money taken from the unassigned fund balance with concerns the impact being paused.

*TM Jamieson informs \$3 mil is approximated three months’ time to fund municipal operations during the “slow” months.

Susan D’Alessandro, Zoom-State Street, notes concern as tax payer understanding state funding approved full appropriations with prior grants 1 and 2 were received with further concerns superintendent not available to give input with discussions, does not support this order as a tax payer.

Reports and Communications:

- a. *Warrant Committee* for June 23, 2022, Council Meeting: Councilor Pray and Chair Golieb
- b. *Chair’s Committee Reports – Age Friendly Committee:* informs age friendly benches used for canoe race sharing excitement as the race was a huge success for the community noting 94 boats were in attendance.
Events Committee: finalized fourth of July activities, looks forward to planning Halloween events.
Economic Development Committee: informs June 13th meeting will continue discussion on proposed STR ordinance with anticipation to attract new residents as well as businesses, requests those interested to please join meeting for conversation and input.
- c. *Two Minute Public Comment:* -Randy Jackson, 106 Knox, informs State of Maine law passed for mandatory water testing in all schools for the protection of students and communities, states he inquired for the reports from the school to follow up on testing results with no response, emphasized this information is public knowledge noting discouragement not getting answers with multiple attempts of inquiries for report results, informs contacted state noting results should have been posted to the community within five days after receiving the letter of high lead level results, concerns this was not done in a timely manner and strongly emphasized this is unacceptable being a month later, suggests obligation to check lead levels in every student and to turn off all fountains to reassure every safety of students until levels come back satisfactory.

-Chair Golieb informs school required to notify the public within five days of receiving test result stating notification went out today as he has personally inquired multiple times, suggests continue to inquire to all appropriate school authorities for reply with answers, expresses concerns with hopes issue is addressed soon and brought to normal safe levels.

-Susan D'Alessandro, Thankful for Randy speaking as she has been beside herself noting she personally has asked the school board since May with no response stating the school has had this information for a month, emphasizes there is no excuse the public wasn't informed noting the State confirmed no public notification was given as of that day, expresses this situation needs to be rectified and is glad this discussion took place this evening.

-Ralph Soucier, PW Director, informs the traffic control single camera project was completed and is working well noting motorists will notice a difference.

-Alice Hartley, Unorganized territory., notes she was a resident and tax payer for 35 years and has been to many council meetings, expresses concern of discussion on consolidations and lack of support for school, addresses concerns for families interest coming into the community and school system with discussions as of late, expresses she is sadden by the statements made tonight by the council using their seats in a political manner; -Chair Golieb addresses Alice concerns with interest how the council is perceived and apologizes for her perception explaining the council's takes communication very seriously, noting any reason of discussion escalation has been made without information with many requests for information and discussion with school board without success, welcomes her to reach out to manager or council with any inquiries as all public information is available and that the council is open board with transparency.

d. Motion to adjourn at 8:07 p.m. –Madore, Second –Bragdon, Vote 7-0

June 16, 2022

The Public Hearing and Special meeting of the Town Council was brought to order in the Council Chambers and via Zoom at 5:30 pm by Chair Golieb.

Roll Call:

Town Council Members Present:

Golieb-via Zoom	Madore
Bragdon	Pray
Pelletier	McEwen
Danforth-via Zoom	

Also in attendance: Town Manager Peter Jamieson, Treasurer Mary Alice Cullen, Town Clerk Diana Lakeman, Fire Chief Tom Malcolm, Public Works Director Ralph Soucier, Wastewater Director Jim Charette, Airport Manager Jeff Campbell, GA/Personnel Lori Santerre, Recreation Director Jody Nelson, Superintendent of Schools Josh McNaughton, School Finance Director Josh Deacon, 19 in person public attendance, and 16 via Zoom.

Pledge of Allegiance –

Adjustments to the Agenda – n/a

Special Presentation(s): Superintendent Josh McNaughton – FY23 School Budget

Presentation: Schoolboard Chair joins in attendance, gave overview of the school budget as presented and passed at the last board meeting with explanation of overages and anticipated revenues regarding the International Program, explaining 5 confirmed homestays noting 15 homes are still needed as 20 families in total are interested, expresses appreciation to Michelle McGreevy for all her work and dedication pertaining to this program stating, gives projected expenditures for the international program recognizing \$83,000 to run program with a projected debt; request for council comment allowed at this time:

Councilor Pray inquires intent to make up the difference if anticipated revenues don't come in as expected; Superintendent McNaughton expressed support as expects receiving funds by August noting previous years commitments paid by this date; Councilor Pelletier expresses concerns that the budget was not submitted in accordance by the charter making it difficult to gage budget expenses without having prior year budget expenditure balances for comparison; *TM Jamieson informs the request to change to comply with charter was made to present at the following meeting allowing time for the corrected format; Councilor Pelletier expresses concerns that the contract confirmed may not come in to cover expenses; Josh understands concerns noting more information will be available if contract are not paid in August.

Public Comment: Sandra Sullivan, 104 Sunset Drive, inquires the \$1,000 difference between anticipated revenue lines; Josh clarifies the simple typo; Chair Golieb acknowledges no further public comment.

Superintendent McNaughton continues presentation with carryover revenues, focusing on \$17,124 carryover difference from state share, increased expenses consist anticipated oil, electric, water, sewer rate increases, AP/AD position stipend Ed Tech, teacher contract negotiations, tuition reimbursement, physical therapy OT services, student transport, Special Ed Secretary, concludes presentation with proposed budget presented with a decrease of 1.1% bottom line overall.

Council Comment: Councilor Madore inquiries if locked in price for oil or anticipate increase, confirmed negotiated contracts, new special ed tech secretary position; Josh informs yes, projected fuel price between \$4.50-\$4.75, clarifies secretary position held last year is retiring noting was grant funded and looking for additional secretary support.

Councilor Pray questions total cost to carryover difference clarification; Josh projected proposal will carryover utilizing international program revenues.

Councilor McEwen thank you for providing breakdown and explaining carryover.

Public Comment: Mary Alice Cullen, 99 Minuteman Drive, inquires for clarification reporting differences in the athletic director salary; Josh states school board directed to report new contracted positions are reported for salaries and stipends be reported within appropriate line making up the difference; discussion concludes clarification of hired salaried positions as teacher with additional position stipends noting medical addressed in appropriate line; Kamma Michaud, School Administrative Assistant, clarifies the total includes teacher salary plus the stipend position; Chair acknowledges no further public comment, expresses thanks to the superintendent and staff for putting budget together, states the council will require more time to review and provide feedback.

Councilor McEwen notes past practices for special presentations of budgets to address line by line with pertaining questions and answers, inquires anticipated increase of students since budget was just received, Josh projects increase of 5-10 elementary and high school students; Councilor Madore reiterates addressing the budget line by line as past practice to simply understand the budget as prepared noting it will be advantageous to bring back the budget to address line by line noting appreciation for all good faith efforts pertaining to the budget brought forward.

Councilor McEwen clarifies intention with specific line item addressed previously.

Councilor Pelletier inquires the anticipated schedule to receive the revised budget in the proper format by next week.

Councilor Pray inquiries for monies to payback the owed state balance; Josh informs formulates to \$17,000 balance built in carryover.

Public Comment: Sandra Sullivan, 104 Sunset Drive, expresses concerns with International Program contracts and the two weeks' timeline for reviewing budget; Josh states if August comes around and program will be looked at again if contracts fall through.

Councilor Pray clarifies the entirety of the budget is anticipated revenues further noting all entities will have to adjust their respective budgets to balance; Sandra Sullivan expresses concerns program will create issues to tax payers if goes underfunded; Councilor Pray notes in budgets if underfunded are frozen going forward.

*TM Jamieson informs Josh Deacon and Superintendent McNaughton the corrected budget in the required format can be emailed by Tuesday being closed on Monday.

Entered into Public Hearing: 6:57 pm

Order #133-2022 PROVIDING FOR: Public Hearing.

IT IS ORDERED That the Millinocket Town Council enter into a public hearing for discussion on the FY2023 Municipal and Wastewater Budgets.

Motion –McEwen Second – Madore Vote 7-0/First Reading: 6/16/2022

Council Comment: Chair Golieb informs the budget will be addressed line by line for discussions starting with expense then revenues; *Expense:* 101-114 no discussion; 115- Motion by Councilor Madore to increase budget \$30,000 adding to line #3604 for Demolition, Second by Councilor Pray, Council discussion share concerns being premature with suggestion monies available from reserve account if needed, discussion conclude majority not favoring motion to increase with Chair Golieb noting increase was previously made in the budget line from prior year, Vote on Amendment 1-6 (Fails); 118-202 no discussion; 205- Chair addresses the four budget scenarios provided for council discussion to decide the majority support and adjust budget accordingly, Councilor discussion share concerns with scenario 4 if inability to fill additional positions noting the \$1,000 difference in scenarios is over time difference versus extra positions, discussion inquires the opinion of Fire Chief Tom Malcolm whom states Scenario 4 will work best for the department noting uncertainty of timeline to fill any position, Councilor discussion concludes with majority support for scenario 3 in hopes to full staff, Chair Golieb expressed concerns of raising taxes in projection if positions are not filled within a few months noting scenario 2 may be revisited if positions are filled new positions can advertise using unassigned fund balance if needed; Councilor Bragdon motions to accept scenario #3 to be included into the budget, seconded by Councilor Madore, Vote 7-0;

Public Comment: Sandra Sullivan, 104 Sunset Drive, fully supports the Chief's needs for fulfilling the department's needs as safety being an importance to the community, suggests putting all the departments needs into this budget; 203-no discussion; 204- Councilor Madore inquires zero monies allocated, Treasurer Mary Alice Cullen informs combined \$20,000 in line #374; 206-403 no discussion; 407- Councilor discussion express concerns with increase to #2011 with a projection for cost of materials at their highest with suggestions to maintain roads and eliminating sidewalks to rid of additional expense, looks to the public works director to respond; Public Works Director Ralph Soucier informs with a \$100,000 cut from budget, most sidewalks or a couple streets would have to be removed to cut costs; Councilor discussion concludes costs may go up or down this coming year having majority support to keep budget as is; *TM Jamieson notes roads, sidewalks and derelict buildings are acceptable to allocate from ARPA funds; Councilor Madore motions to remove \$100,000 from #2011, no second, motion fails; Public Comment: Sandra Sullivan, 104 Sunset Drive, inquires the hesitancy to use ARPA funds to support the expenditures for roads and sidewalks; *TM Jamieson informs appropriate expenditures not allocated for the use of APRA funds; Councilor Pray informs the 7-8 year cycle to pave roads/sidewalks with recommendation to reuse asphalt and concerns with federal money expenditures and follow up procedure; 700-1300 no discussion; 1301- Councilor Madore motions to add \$25,000 to line #9505 specifically for Downtown Revitalization, seconded by Councilor Bragdon, Council discussion clarifies intent for improvements to the downtown area specifically through a grant or loan process showing interest with investments to downtown businesses with majority

support focusing on revolving loan and application procedures for appropriated funding available, Council discussion concludes with interest to revisit revolving loan application for available funds with clarification \$25,000 was already added to the FY23 Economic Development budget; Councilor Bragdon withdraws second and Councilor Madore withdraws motion; *Revenue*: 101-115 no discussion; 201- Councilor Bragdon looks for definite answer regarding if funds receipted for town revenue from police department-*TM Jamieson informs funds do not come back to municipality generated from police department reports; 203-402 no discussion; 407-Public Works Director Ralph Soucier clarifies Road Assistance; 409-1301 no discussion; *Capitol Plan*: Councilor Madore addresses Recreation Department – suggests playground investments should be under capitol improvement; *TM Jamieson states appropriate expenditures for ARPA funds also supported in Buildings and Grounds giving examples of usage.

Wastewater Budget – *Revenue*: 2100 – 2500 no discussion; *Expense*: 2100-2800 no discussion; Public Comment: none

Motion to Adjourn @ 7:43 pm –Councilor Bragdon, Second- Councilor Madore Vote 7-0

June 29, 2022

The Special meeting of the Town Council was brought to order in the Town Manager's office and via Zoom at 5:01 pm by Chair Golieb.

Roll Call:

Town Council Members Present:

Golieb	Madore- Excused
Bragdon-Excused/joined at 5:20pm	
Pray	Pelletier-Excused
McEwen via Zoom	Danforth

Also in attendance: Town Manager Peter Jamieson, Town Clerk Diana Lakeman, 0 in person public attendance, and 1 via Zoom.

Pledge of Allegiance –

Adjustments to the Agenda – n/a

Special Presentation(s): n/a

Order #189-2022 PROVIDING FOR: Execution of the Town Warrant for June 29, 2022
IT IS ORDERED that the Town Warrant for June 29, 2022, in the amount of \$2,600.00 is hereby approved.

Motion –Danforth Second –Pray Vote 4-0

Council Comment: Chair Golieb informs

Public Comment: none

Public Comment: none

***AMENDED** - Order #190-2022 PROVIDING FOR: Update to Paused Funding for ESSER3 Grant Expenditures

WHEREAS Order #132-2022 paused the funding of ESSER3 Grant expenditures and required Council approval for any such expenditures during this period; and

WHEREAS the School Administration is seeking approval for payroll and prior accounts payable commitments; therefore

IT IS ORDERED that ~~\$24,761.80~~ ***\$5,961.80** is approved for ESSER3 Grant expenditures for the following:

Payroll expenses for the Med-Tech through 9/1/2022 - \$5,961.80

~~***Buildings for Togue Pond built by Region III – \$18,800**~~

Motion –Pray Second –Danforth Vote as Amended 5-0

Council Comment: *TM Jamieson informs original order raised as concerns of underage with cash flow requiring council approval for expenditures going forward with request at that time for any additional information the pause would impact noting just informed this week that payroll and building expenditures were impacted by the pause, contacted to inform intention

of special meeting requesting further information detailing building expenditure without response; Chair Golieb requests more information pertaining to building expenditure noting the importance and understanding of the payroll expenditure; Councilor Pray thanks the Town Manager for handling the issue in a very timely manner by calling this special meeting; Council discussion express concerns with rushing this expenditure without having information prior with ample opportunity to supply and with the absence of school administration in attendance for explanation or clarification, further concerns address importance of building expenditure, Councilor Bragdon joins meeting at 5:20 pm; Chair Golieb briefly recaps the context of the meeting for Councilor Bragdon; Council discussion concludes with Chair Golieb reading the manager's email with request for information purposes, noted that postponing payments can be addressed at the next council meeting or special meeting if needed setting procedure going forward; Chair Golieb motions to amend the order replacing \$24,761.80 with \$5,961.80 and striking #2) building for Togue Pond built by Region III \$18,800; seconded by Bragdon, Vote on amendment: 4-1 (McEwen/Opposed).
Public Comment: Sandra Sullivan, 104 Sunset Drive, inquires if buildings built and used for summer programs questions the urgency and need for the expenditure.
Tom Malcolm, Fire Chief, assuming the building expenditure is end of year auditing payment for Region III.

Motion to Adjourn @ 5:28 pm –Councilor Bragdon, Second- Councilor Madore Vote 7-0

July 6, 2022

The Special meeting of the Town Council was brought to order in the Town Manager's office and via Zoom at 12:0 pm by Chair Golieb.

Roll Call:

Town Council Members Present:

Golieb	Madore
Bragdon	McEwen via Zoom
Pray	Pelletier
Danforth	

Also in attendance: Town Manager Peter Jamieson, Town Clerk Diana Lakeman, Treasurer Mary Alice Cullen, 0 in person public attendance, and 75 via Zoom.

Pledge of Allegiance –

Adjustments to the Agenda – Remove Order #191-2022.

Special Presentation(s): Town Council – Addresses School Warrant Regarding Payroll; Chair Golieb addresses issues that arose regarding FY22/FY23 budgeted payroll clarification of process to operate on FY22 budget emphasizing the council approves payroll as requested noting school department able to spend monies allotted in previous year until expended and FY23 raised, clarifies it is not and has never been the intention of the town to interrupt disbursement of payroll, expresses apologies for the misunderstanding causing confusion and contention, anticipates resolution going forward speaking with the school board to resolve contention in a positive way, expresses appreciation to all teachers and school staff acknowledging attendance to the meeting and importance of uninterrupted payroll, welcomes with open doors to anyone inquires further concerns to the manager or himself; Councilor McEwen noting former educator expresses concerns and hopes this will not be a reoccurring issue; Councilor Madore understands the importance and states this should have never become an issue acknowledging the school as an invaluable asset to the community and offers and invitation for conversation with school administration to avowing future animosity and tension; Chair Golieb reassures for clarification that payroll is approved and will go out as submitted in the warrant.

Removed - Order #191-2022 Direction to Treasurer Regarding School Warrant

Motion –Second – Vote

Council Comment: n/a

Public Comment: n/a

Motion to Adjourn @ 12:14 pm –Councilor Madore, Second- Councilor Danforth Vote 7-0

ORDER #193-2022

PROVIDING FOR: Execution of the Town Warrant for July 14, 2022
IT IS ORDERED that the Town Warrant for July 14, 2022, in the amount of
\$349,911.81 is hereby approved.

Passed by the Town Council _____

Attest: _____

Millinocket
1:20 PM

A / P Check Register
Bank: BANGOR SAVINGS A/P

07/08/2022
Page 1

#6

Type	Check	Amount	Date	Wrnt	Payee
R	32761	20.00	07/14/22	6	0031 AMERICAN PUBLIC WORKS ASSN.
R	32762	807.70	07/14/22	6	0047 AUTOTRONICS, LLC
R	32763	1,470.82	07/14/22	6	0869 BIDDEFORD INTERNET CORPORATION
R	32764	783.34	07/14/22	6	0229 CARQUEST AUTO PARTS
R	32765	2,934.87	07/14/22	6	0157 DEAD RIVER
R	32766	369.75	07/14/22	6	1629 GATEWAY PRESS
R	32767	130.00	07/14/22	6	0242 GUAY FIRE EQUIPMENT INC
R	32768	65.00	07/14/22	6	2102 JAMIESON, PETER
R	32769	53,698.00	07/14/22	6	2121 JONATHAN M RAYMOND
R	32770	634.00	07/14/22	6	1903 KATAHDIN TRUE VALUE
R	32771	49.36	07/14/22	6	1270 LAKEMAN, DIANA M.
R	32772	8,000.00	07/14/22	6	0975 LUCAS, STEPHEN K
R	32773	2,479.24	07/14/22	6	0395 MAINE RESOURCE RECOVERY ASSOC.
R	32774	1,833.99	07/14/22	6	1849 MAINE TECHNOLOGY GROUP LLC
R	32775	34,013.01	07/14/22	6	0037 MAINE WATER COMPANY
R	32776	65.00	07/14/22	6	0407 MAINE WELFARE DIRECTORS
R	32777	15,537.75	07/14/22	6	0452 MILLINOCKET MEMORIAL LIBRARY
R	32778	13,835.07	07/14/22	6	0471 MUNICIPAL REVIEW COMMITTEE, INC
R	32779	4,017.99	07/14/22	6	1819 NAPA AUTO PARTS
R	32780	80.00	07/14/22	6	0511 OAK GROVE SPRING WATER CO.
R	32781	329.90	07/14/22	6	1669 OFFICE DEPOT, INC
R	32782	5,677.50	07/14/22	6	2113 OUELLETTE, ADAM
R	32783	226.05	07/14/22	6	0547 PINE STATE ELEVATOR COMPANY
R	32784	2,090.00	07/14/22	6	0584 REGISTER OF DEEDS
R	32785	3,000.00	07/14/22	6	1630 RESERVE ACCOUNT
R	32786	2,700.00	07/14/22	6	2083 RHR SMITH & COMPANY
R	32787	2,546.26	07/14/22	6	0156 ROLLINS PLUMBING AND HEATING
R	32788	40.63	07/14/22	6	0371 SANTERRE, LORI A.
R	32789	115.01	07/14/22	6	0841 SHERWIN-WILLIAMS CO.
R	32790	495.98	07/14/22	6	0919 SULINSKI, MICHAEL J.
R	32791	99.25	07/14/22	6	0695 TOWN OF EAST MILLINOCKET
R	32792	85.00	07/14/22	6	0731 TWO DUCKS ON AN ISLAND, LLC
R	32793	55.00	07/14/22	6	0737 UNIFIRST CORPORATION
R	32794	557.87	07/14/22	6	1502 VERSANT POWER
R	32795	150.00	07/14/22	6	0780 WHITTEN'S 2 WAY SERVICE
R	32796	15.00	07/14/22	6	1660 WILSON, TERRANCE
R	32797	91.30	07/14/22	6	2073 XEROX FINANCIAL SERVICES LLC

Total 159,099.64

Count

Checks	37
Voids	0

A / P Check Register

Bank: BANGOR SAVINGS A/P

07/08/2022

Page 1

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Type	Check	Amount	Date	Wrnt	Payee
R	32798	66.33	07/14/22	8	0748 US CELLULAR
R	32799	168.92	07/14/22	8	0748 US CELLULAR
Total		235.25			

Count

Checks	2
Voids	0

Millinocket
9:18 AM

A / P Check Register
Bank: BANGOR SAVINGS A/P

07/11/2022
Page 1

AP 9

Type	Check	Amount	Date	Wrnt	Payee
R	32800	1,003.20	07/14/22	9	0056 BANGOR SAVINGS BANK
Total		1,003.20			

Count	
Checks	1
Volds	0

Millinocket
12:08 PM

A / P Check Register

Bank: BANGOR SAVINGS A/P

06/30/2022

Page 1

#370

Type	Check	Amount	Date	Wrnt	Payee
R	32704	669.00	06/30/22	370	0039 ASCENT AVIATION GROUP INC
R	32705	33.50	06/30/22	370	0046 AUTOMATIC VENDING MACHINES
R	32706	303.91	06/30/22	370	0229 CARQUEST AUTO PARTS
R	32707	2,500.00	06/30/22	370	0106 CENTRAL MAINE PYROTECHNICS
R	32708	154.20	06/30/22	370	1883 CONSOLIDATED COMMUNICATIONS
R	32709	3,131.72	06/30/22	370	0157 DEAD RIVER
R	32710	790.00	06/30/22	370	1775 DESIGNLAB, LLC
R	32711	2,602.58	06/30/22	370	0240 GREEN THUMB LAWN SERVICE
R	32712	65.00	06/30/22	370	0242 GUAY FIRE EQUIPMENT INC
R	32713	63.01	06/30/22	370	1488 HASKELL, LORRI L
R	32714	360.62	06/30/22	370	2102 JAMIESON, PETER
R	32715	1,098.76	06/30/22	370	1903 KATAHDIN TRUE VALUE
R	32716	736.00	06/30/22	370	1079 LIFESAVERS, INC.
R	32717	328.98	06/30/22	370	0687 MALCOLM, THOMAS M.
R	32718	41.75	06/30/22	370	2119 MARSHALL DAVID
R	32719	30.00	06/30/22	370	1972 MBOIA
R	32720	1,627.83	06/30/22	370	0454 MILLINOCKET REGIONAL HOSPITAL
R	32721	202.86	06/30/22	370	0456 MILLINOCKET, TOWN OF
R	32722	1,000.00	06/30/22	370	2120 MRLD, LLC
R	32723	8,241.35	06/30/22	370	0471 MUNICIPAL REVIEW COMMITTEE, INC
R	32724	454.83	06/30/22	370	1819 NAPA AUTO PARTS
R	32725	159.17	06/30/22	370	2023 NORTH COAST SERVICES, LLC
R	32726	2,511.76	06/30/22	370	1448 NORTHEAST EMERGENCY APPARATUS LLC
R	32727	128.00	06/30/22	370	0013 NORTHERN LIGHT DRUG TESTING SERVICES
R	32728	46.00	06/30/22	370	0511 OAK GROVE SPRING WATER CO.
R	32729	137.19	06/30/22	370	1669 OFFICE DEPOT, INC
R	32730	2,058.41	06/30/22	370	1261 QUIRK AUTO GROUP
R	32731	61.95	06/30/22	370	0371 SANTERRE, LORI A.
R	32732	199.99	06/30/22	370	1668 STANLEY'S AUTO CENTER LLC
R	32733	314.97	06/30/22	370	0649 STERNS LUMBER COMPANY INC
R	32734	2,987.20	06/30/22	370	2088 T.Y. LIN INTERNATIONAL
R	32735	118.60	06/30/22	370	2106 THOMAS MALCOLM, CUSTODIAN
R	32736	15,906.80	06/30/22	370	0695 TOWN OF EAST MILLINOCKET
R	32737	37.47	06/30/22	370	1404 TRACTOR SUPPLY COMPANY
R	32738	138,707.60	06/30/22	370	1875 UNDERWOOD ELECTRIC INC
R	32739	27.50	06/30/22	370	0737 UNIFIRST CORPORATION
R	32740	235.25	06/30/22	370	0748 US CELLULAR -VOID
V	32741	0.00	06/30/22	370	1502 VERSANT POWER
R	32742	1,442.17	06/30/22	370	1502 VERSANT POWER
R	32743	170.66	06/30/22	370	1799 WEST BRANCH AVIATION LLC
R	32744	122.38	06/30/22	370	2073 XEROX FINANCIAL SERVICES LLC

Total 189,808.97

- 235.25

189,573.72

Count

Checks	40
Voids	1

ORDER #194-2022

PROVIDING FOR: Execution of the Wastewater Warrant for July 14, 2022
IT IS ORDERED that the Wastewater Warrant for July 14, 2022, in the amount of \$3,972.24 is hereby approved.

Passed by the Town Council_____

Attest:_____

Millinocket
1:29 PM

A / P Check Register
Bank: KEY BANK WW A/P FD 3

07/08/2022
Page 1

WW7

Type	Check	Amount	Date	Wrnt	Payee
R	10117	74.94	07/14/22	7	0869 BIDDEFORD INTERNET CORPORATION
R	10118	500.00	07/14/22	7	0092 CALS SEPTIC SERVICE
R	10119	54.10	07/14/22	7	1629 GATEWAY PRESS
R	10120	120.97	07/14/22	7	1903 KATAHDIN TRUE VALUE
R	10121	420.00	07/14/22	7	1849 MAINE TECHNOLOGY GROUP LLC
Total		1,170.01			

Count

Checks	5
Voids	0

A / P Check Register

Bank: KEY BANK WW A/P FD 3

06/30/2022

Page 1

ww 369

Type	Check	Amount	Date	Wrnt	Payee
R	10105	130.00	06/30/22	369	0009 CLEARWATER LABORATORY
R	10106	753.84	06/30/22	369	0330 KATAHDIN MOTORS, INC.
R	10107	278.97	06/30/22	369	1819 NAPA AUTO PARTS
R	10108	48.97	06/30/22	369	1669 OFFICE DEPOT, INC
R	10109	1,275.85	06/30/22	369	0513 OLVER ASSOCIATES INC.
R	10110	35.00	06/30/22	369	0748 US CELLULAR
R	10111	279.60	06/30/22	369	1502 VERSANT POWER

Total 2,802.23**Count**

Checks	7
Voids	0

ORDER #195-2022

PROVIDING FOR: Approval of Application for Appointment to the Cemetery Committee

IT IS ORDERED that the Millinocket Town Council approves the appointment of Debra J. Bradford to the Cemetery Committee for a three-year term to expire July 2025.

Note: Debra's application was received on June 27, 2022 and is the only application on file; if approved, one (1) full position remains available.

Passed by the Town Council_____

Attest:_____

Rec'd 6/27/22

Town of Millinocket
Application for Boards & Committees

**IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS**

Committee/Board: Comunity
In order to assess the interest related to this committee, please complete this brief application.

Date: 6.27.22

Name: Debra J Bradford Address: 34 Maple St

Telephone Numbers: Day Time: _____ Evenings: 723-8505

EMAIL: djl559@hotmail.com

Why are you seeking to become a committee representative? to serve my
Community

What talents/skills do you feel you would bring to this position? past leadership
Skills

What do you feel is the responsibility of this board/committee? to ensure
a well maintained

What municipal boards, volunteer organizations or community service groups have you worked with the past and for what length of time? past Skills in
Working with Committees - was also
a Peer Support Officer in CBP

What have you to offer to this committee which our Town can use in this important undertaking? Understanding of working together -
Dedicated, Professional

When are you available to meet, please specify?
Weekday M, Tue, W A.M. ☒ P.M. ☐

If you need more space, please feel free to use the back or attach additional page(s).

ORDER #196-2022

PROVIDING FOR: Approval of an Application for a Victualer License for Hotel Terrace/Jimmy's Lounge.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

James Lawrence 364 Katahdin Avenue, Millinocket
d/b/a
Hotel Terrace/Jimmy's Lounge, 52 Medway Road, Millinocket

Passed by the Town Council _____

Attest: _____

TOWN OF MILLINOCKT

APPLICATION FOR A VICTUALERS LICENSE



PAID
CASH

1. NAME OF APPLICANT James Lawrence
2. PHONE NUMBER OF APPLICANT 207-380-3624
3. RESIDENCE OF APPLICANT 364 Kat. Ave Millinocket ME 04462
4. NAME OF BUSINESS Hotel terrace / Jimmy's Lounge
5. PHONE NUMBER OF BUSINESS 207-723-4845
6. BUSINESS ADDRESS 52 medway RD
7. NATURE OF BUSINESS motel / Restaurant / Bar
8. LOCATION TO BE USED 52 medway RD
9. RESIDENCE OF APPLICANT IN LAST FIVE YEARS
364 leatphdin Ave millinocket ME 04462
10. LIST OF PRINCIPAL OFFICERS, TITLES, AND ADDRESSES FOR THE PAST THREE YEARS
James Lawrence owner 364 Kat Ave millinocket ME
Inez Lawrence owner 364 Kat Ave millinocket ME
11. DESCRIPTION OF PREMISES TO BE LICENSED
motel eat-in Restaurant Lounge area

(PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)

New owner *Health Inspection Report.

HOTEL TERRACE
52 MEDWAY ROAD
MILLINOCKET, ME 04462

☐ Failed ☐ Closed ☐ IHH

State of Maine Health Inspection Report

Page 1 of 5

Establishment Name
HOTEL TERRACE

As Authorized by 22 M.R.S.A. § 2496

Critical Violations

0

Date

7/5/2022

Non-Critical Violations

3

Time In

10:45 AM

Certified Food Protection Manager

Y

Time Out

12:30 PM

License Expiry Date/EST. ID#

4/12/2023 / 3213

Address

52 MEDWAY RD

City

MILLINOCKET

Zip Code

04462

Telephone

207-723-4545

License Type

EATING AND LODGING

Owner Name

KATAHDIN PROPERTY INVEST

Purpose of Inspection

Change of Ownership

License Posted

No

Risk Category

High

FOODBORNE ILLNESS RISK FACTORS AND PUBLIC HEALTH INTERVENTIONS

Circle designated compliance status (IN, OUT, N/O, N/A) for each numbered item
IN=in compliance OUT=not in compliance N/O=not observed N/A=not applicable

Mark "X" in appropriate box for COS and/or R
COS=corrected on-site during inspection R=repeat violation

Compliance Status			COS	R
Supervision				
1	IN	PIC present, demonstrates knowledge, and performs duties		
Employee Health				
2	IN	Management awareness; policy present		
3	IN	Proper use of reporting, restriction & exclusion		
Good Hygienic Practices				
4	IN	Proper eating, tasting, drinking, or tobacco use		
5	IN	No discharge from eyes, nose, and mouth		
Preventing Contamination by Hands				
6	IN	Hands clean & properly washed		
7	IN	No bare hand contact with RTE foods or approved alternate method properly followed		
8	IN	Adequate handwashing facilities supplied & accessible		
Approved Source				
9	IN	Food obtained from approved source		
10	IN	Food received at proper temperature		
11	IN	Food in good condition, safe, & unadulterated		
12	IN	Required records available: shellstock tags parasite destruction		
Protection from Contamination				
13	IN	Food separated & protected		
14	IN	Food-contact surfaces: cleaned and sanitized		
15	IN	Proper disposition of returned, previously served, reconditioned, & unsafe food		

Compliance Status			COS	R
Potentially Hazardous Food Time/Temperature				
16	IN	Proper cooking time & temperatures		
17	IN	Proper reheating procedures for hot holding		
18	IN	Proper cooling time & temperatures		
19	IN	Proper hot holding temperatures		
20	IN	Proper cold holding temperatures		
21	IN	Proper date marking & disposition		
22	IN	Time as a public health control: procedures & record		
Consumer Advisory				
23	IN	Consumer advisory provided for raw or undercooked foods		
Highly Susceptible Populations				
24	IN	Pasteurized foods used; prohibited foods not offered		
Chemical				
25	IN	Food additives: approved & properly used		
26	IN	Toxic substances properly identified, stored & used		
Conformance with Approved Procedures				
27	IN	Compliance with variance, specialized process, & HACCP plan		

Risk Factors are improper practices or procedures identified as the most prevalent contributing factors of foodborne illness or injury. Public Health interventions are control measures to prevent foodborne illness or injury.

GOOD RETAIL PRACTICES

Good Retail Practices are preventative measures to control the addition of pathogens, chemicals, and physical objects into foods.

Mark "X" in box if numbered item is not in compliance Mark "X" in appropriate box for COS and/or R COS=corrected on-site during inspection R=repeat violation

Compliance Status			COS	R
Safe Food and Water				
28	IN	Pasteurized eggs used where required		
29	IN	Water & ice from approved source		
30	IN	Variance obtained for specialized processing methods		
Food Temperature Control				
31	IN	Proper cooling methods used; adequate equipment for temperature control		
32	IN	Plant food properly cooked for hot holding		
33	IN	Approved thawing methods used		
34	IN	Thermometers provided and accurate		
Food Identification				
35	IN	Food properly labeled; original container		
Prevention of Food Contamination				
36	IN	Insects, rodents, & animals not present		
37	IN	Contamination prevented during food preparation, storage & display		
38	IN	Personal cleanliness		
39	IN	Wiping cloths: properly used & stored		
40	IN	Washing fruits & vegetables		

Compliance Status			COS	R
Proper Use of Utensils				
41	IN	In-use utensils: properly stored		
42	IN	Utensils, equipment, & linens: properly stored, dried, & handled		
43	IN	Single-use & single-service articles: properly stored & used		
44	IN	Gloves used properly		
Utensils, Equipment and Vending				
45	X	Food & non-food contact surfaces cleanable, properly designed, constructed, & used		
46	X	Warewashing facilities: installed, maintained, & used; test strips		
47	IN	Non-food contact surfaces clean		
Physical Facilities				
48	IN	Hot & cold water available; adequate pressure		
49	IN	Plumbing installed; proper backflow devices		
50	IN	Sewage & waste water properly disposed		
51	IN	Toilet facilities: properly constructed, supplied, & cleaned		
52	IN	Garbage & refuse properly disposed; facilities maintained		
53	X	Physical facilities installed, maintained, & clean		
54	IN	Adequate ventilation & lighting; designated areas used		

Person in Charge (Signature)

Inez E. Lawrence Inez Lawrence

Date: 7/5/2022

Health Inspector (Signature)

KAREN JACOBS

Karen J. Jacobs

Follow-up: ☐ YES

☒ NO

Date of Follow-up:

BUSINESS The Hotel Terrace
Jimmy's Lounge

ORDER # 196

**COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS**



TAXES ARE CURRENT

RE. Yes ☒
PP. ☒

No ☐



WASTEWATER IS CURRENT

Yes ☒

No ☐



POLICE INCIDENTS IN THE PAST YEAR

Yes ☐

No ☒

(IF APPLICABLE PLEASE LIST)

*new ownership

**UT Account 124740 Detail
as of 07/11/2022 - Sewer**

Name: KATAHDIN PROPERTY INVESTMENTS, LLC

THE HOTEL TERRACE

Location: 52 MEDWAY ROAD (THE HOTEL TERRACE)

52 MEDWAY ROAD

RE Acct: 0 Map/Lot: U10-043

MILLINOCKET, ME 04462

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
270	04/29/22	Original		406.82	0.00	0.00	0.00	406.82
	4/19/2022	PREPAY-A	Y	949.84	0.00	0.00	0.00	949.84
		Total		-543.02	0.00	0.00	0.00	-543.02
265	01/26/22			0.00	0.00	0.00	0.00	0.00
262	10/29/21			0.00	0.00	0.00	0.00	0.00
259	07/30/21			0.00	0.00	0.00	0.00	0.00
255	04/28/21			0.00	0.00	0.00	0.00	0.00
251	02/03/21			0.00	0.00	0.00	0.00	0.00
248	11/20/20			0.00	0.00	0.00	0.00	0.00
245	08/21/20			0.00	0.00	0.00	0.00	0.00
241	04/29/20			0.00	0.00	0.00	0.00	0.00
238	01/30/20			0.00	0.00	0.00	0.00	0.00
234	10/30/19			0.00	0.00	0.00	0.00	0.00
228	07/31/19			0.00	0.00	0.00	0.00	0.00
220	04/24/19			0.00	0.00	0.00	0.00	0.00
216	01/30/19			0.00	0.00	0.00	0.00	0.00
208	10/24/18			0.00	0.00	0.00	0.00	0.00
201	08/08/18			0.00	0.00	0.00	0.00	0.00
197	04/20/18			0.00	0.00	0.00	0.00	0.00
191	01/30/18			0.00	0.00	0.00	0.00	0.00
185	10/27/17			0.00	0.00	0.00	0.00	0.00
182	07/28/17			0.00	0.00	0.00	0.00	0.00
176	04/14/17			0.00	0.00	0.00	0.00	0.00
171	01/27/17			0.00	0.00	0.00	0.00	0.00
166	10/20/16			0.00	0.00	0.00	0.00	0.00
162	08/05/16			0.00	0.00	0.00	0.00	0.00
158	04/15/16			0.00	0.00	0.00	0.00	0.00
151	01/27/16			0.00	0.00	0.00	0.00	0.00
148	10/30/15			0.00	0.00	0.00	0.00	0.00
141	07/27/15			0.00	0.00	0.00	0.00	0.00
138	04/28/15			0.00	0.00	0.00	0.00	0.00
135	01/16/15			0.00	0.00	0.00	0.00	0.00
134	10/27/14			0.00	0.00	0.00	0.00	0.00
127	07/29/14			0.00	0.00	0.00	0.00	0.00
123	04/23/14			0.00	0.00	0.00	0.00	0.00
119	01/31/14			0.00	0.00	0.00	0.00	0.00
110	10/25/13			0.00	0.00	0.00	0.00	0.00
109	07/26/13			0.00	0.00	0.00	0.00	0.00
103	04/29/13			0.00	0.00	0.00	0.00	0.00
102	01/18/13			0.00	0.00	0.00	0.00	0.00
97	10/23/12			0.00	0.00	0.00	0.00	0.00
94	07/26/12			0.00	0.00	0.00	0.00	0.00
91	04/30/12			0.00	0.00	0.00	0.00	0.00
86	01/31/12			0.00	0.00	0.00	0.00	0.00
83	10/21/11			0.00	0.00	0.00	0.00	0.00
80	07/25/11			0.00	0.00	0.00	0.00	0.00

UT Account 124740 Detail
as of 07/11/2022 - Sewer

Name: KATAHDIN PROPERTY INVESTMENTS, LLC

THE HOTEL TERRACE

Location: 52 MEDWAY ROAD (THE HOTEL TERRACE)

52 MEDWAY ROAD

RE Acct: 0 Map/Lot: U10-043

MILLINOCKET, ME 04462

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
77	04/25/11			0.00	0.00	0.00	0.00	0.00
74	01/20/11			0.00	0.00	0.00	0.00	0.00
68	10/18/10			0.00	0.00	0.00	0.00	0.00
64	07/16/10			0.00	0.00	0.00	0.00	0.00
59	04/16/10			0.00	0.00	0.00	0.00	0.00
56	01/15/10			0.00	0.00	0.00	0.00	0.00
51	10/21/09			0.00	0.00	0.00	0.00	0.00
47	07/15/09			0.00	0.00	0.00	0.00	0.00
43	04/17/09			0.00	0.00	0.00	0.00	0.00
40	01/20/09			0.00	0.00	0.00	0.00	0.00
37	10/24/08			0.00	0.00	0.00	0.00	0.00
1	07/15/08			0.00	0.00	0.00	0.00	0.00
2	04/16/08			0.00	0.00	0.00	0.00	0.00
07/11/2022				-543.02	0.00	0.00	0.00	-543.02

**RE Account 1976 Detail
as of 07/11/2022**

Name: KATAHDIN PROPERTY INVESTMENTS LLC.

Land: 36,300
Building: 190,700
Exempt 0
Total: 227,000

Location: 52 MEDWAY ROAD

Acreage: 0.56 Map/Lot: U10-043

Book Page: B2088P114, B10308P300, B10821P19,
B11607P301, B11634P75, B14461P59

2022-1 Period Due:

Ref1: L1+3+4-BA
Mailing 52 MEDWAY ROAD
Address: MILLINOCKET ME 04462

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2022-1 R	09/10/21	Original			7,377.50	0.00	0.00	7,377.50
	10/4/2021		A	P	3,688.75	0.00	0.00	3,688.75
	12/13/2021		A	P	3,688.75	0.00	0.00	3,688.75
		Total			0.00	0.00	0.00	0.00
2021-1 R					0.00	0.00	0.00	0.00
2020-1 R					0.00	0.00	0.00	0.00
2019-1 R					0.00	0.00	0.00	0.00
2018-1 R					0.00	0.00	0.00	0.00
2017-1 R					0.00	0.00	0.00	0.00
2016-1 R					0.00	0.00	0.00	0.00
2015-1 R					0.00	0.00	0.00	0.00
2014-1 R					0.00	0.00	0.00	0.00
2013-1 R					0.00	0.00	0.00	0.00
2012-1 R					0.00	0.00	0.00	0.00
2011-1 R					0.00	0.00	0.00	0.00
2010-1 R					0.00	0.00	0.00	0.00
2009-1 R					0.00	0.00	0.00	0.00
2008-1 R					0.00	0.00	0.00	0.00
Account Totals as of 07/11/2022					0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

**PP Account 179 Detail
as of 07/11/2022**

Name: HOTEL TERRACE

Location:

Assessment: 37,300

2022-1 Period Due:

Mailing 52 MEDWAY ROAD
Address: MILLINOCKET ME 04662

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2022-1 R	09/10/21	Original			1,212.25	0.00	0.00	1,212.25
	10/4/2021		A	P	606.13	0.00	0.00	606.13
	12/13/2021		A	P	606.12	0.00	0.00	606.12
		Total			0.00	0.00	0.00	0.00
2021-1 R					0.00	0.00	0.00	0.00
2020-1 R					0.00	0.00	0.00	0.00
2019-1 R					0.00	0.00	0.00	0.00
2018-1 R					0.00	0.00	0.00	0.00
2017-1 R					0.00	0.00	0.00	0.00
2016-1 R					0.00	0.00	0.00	0.00
2015-1 R					0.00	0.00	0.00	0.00
2014-1 R					0.00	0.00	0.00	0.00
2013-1 R					0.00	0.00	0.00	0.00
2012-1 R					0.00	0.00	0.00	0.00
2011-1 R					0.00	0.00	0.00	0.00
2010-1 R					0.00	0.00	0.00	0.00
2009-1 R					0.00	0.00	0.00	0.00
2008-1 R					0.00	0.00	0.00	0.00
Account Totals as of 07/11/2022					0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

ORDER #197-2022

PROVIDING FOR: Approval for Donation

IT IS ORDERED that the Millinocket Town Council approves a donation to Millinocket Little Giants for helmets in the amount of \$1,035.52. This donation will be paid for by using the unspent FY22 budget from the Public Health & Welfare Agency Department.

PASSED BY THE COUNCIL: _____

ATTEST: _____

Millinocket-2022
10:56 AM

Expense Detail Report
Department(s): 0816 - 0816
July to June

07/11/2022
Page 1

Account-----	Current		Unexpended
Date Jml Desc---	Budget	Net	Balance
0816 - PUB HEALTH/ WELFARE AGENCY	6,300.00	0.00	6,300.00
3809 - SIERRA CLUB INTERN	0.00	0.00	0.00
3811 - AARP	1,307.28	1,080.64	226.64
3812 - MEMORIAL DAY FLAGS	1,300.00	1,716.48	-416.48
3813 - PUBLIC HEALTH & WELFARE	5,000.00	3,545.00	1,455.00
3816 - THRIV OLDR ADLTS GRANT	1,500.00	1,500.00	0.00
Department..	9,107.28	7,842.12	1,265.16
Final Totals	9,107.28	7,842.12	1,265.16

unspent
1038.52

ORDER #198-2022

PROVIDING FOR: Approval of Town Manager's Salary Increase

IT IS ORDERED that the Millinocket Town Council approves a \$5,000 salary adjustment for the Town Manager in accordance with his contract, which will change his annual salary from \$75,000 to \$80,000.

PASSED BY THE COUNCIL: _____

ATTEST: _____