



TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS and via Zoom
THURSDAY, July 28, 2022, 5:30 PM

'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: n/a
4. Approval of the Minutes: 7/20/2022, & 7/21/2022 Executive Sessions.
5. Special Presentations: n/a

Unfinished Business: n/a

New Business:

6. Town Manager's Report – 7/28/2022
7. ORDER #202-2022 Execution of the Prior Year Town Warrant for July 28, 2022
8. ORDER #203-2022 Execution of the Prior Year Wastewater Warrant for July 28, 2022
9. ORDER #204-2022 Execution of the Town Warrant for July 28, 2022
10. ORDER #205-2022 Execution of the Wastewater Warrant for July 28, 2022
11. ORDER #206-2022 **Public Hearing** - Approval of a Liquor License Application – Hotel Terrace/Jimmy's Lounge
12. ORDER #207-2022 Approval of an Entertainment License Application – Hotel Terrace/Jimmy's Lounge
13. ORDER #208-2022 Appointments to the Millinocket School Board
14. ORDER #209-2022 Amendment to Order #87-2022 - Acceptance of Airport Terminal Bid Match
15. ORDER #210-2022 Acceptance of the Bid Purchase of Wastewater Truck
16. Reports and Communications:
 - a. Warrant Committee for the August 11, 2022, Council Meeting will be Councilor Pelletier and Councilor Pray
 - b. Chair's Committees Reports
 - c. Two Minute Public Comment
17. Adjournment

Join Zoom Meeting <https://us02web.zoom.us/j/82058394915>

Meeting ID: 820 5839 4915

One tap mobile +13017158592, 82058394915# US (Washington DC); +13126266799, 82058394915# US (Chicago)

Dial In: Find your local number: <https://us02web.zoom.us/u/kc0L05Af7m>

Meetings are open to the public for in person attendance and via Zoom.

The Town of Millinocket supports optional face masks/coverings and social distancing.

Submit any public comments to the Town Manager prior to the meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and Youtube Channel. Find all direct links on our website: Millinocket.org.

****Stay Healthy, Stay Safe****



Millinocket

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Town of Millinocket

197 Penobscot Avenue

Millinocket, Maine 04462

Manager@Millinocket.org www.millinocket.org

207-723-7000 Ext 5

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure** – This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

Want to do more? Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

July 20, 2022

The Executive Session was brought to order in the Town Manager's office at 6:07 pm by Chair Golieb.

Roll Call:

Town Council Members Present:

Golieb	Madore
Bragdon-Excused	Pray
Pelletier	McEwen - Absent
Danforth	

Also in attendance: Town Manager Peter Jamieson.

Kevin Libby entered in at 6:07 pm.

Entered Executive Session - @ 6:07 pm.

Order #199-2022 PROVIDING FOR: Executive Session of the Town Council

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. Section 405(6)(A) for School Board Appointment Interviews.

Motion –Danforth Second – Madore Vote 5-0

Kevin Libby exited at 6:40 pm; Thomas Malcolm entered in at 6:40 pm; Thomas Malcolm exited at 7:07 pm.

Motion to Adjourn @ 7:15 pm –Councilor Pray, Second- Councilor Madore, Vote 5-0

July 21, 2022

The Executive Session was brought to order in the Town Manager's office at 4:30 pm by Chair Golieb.

Roll Call:

Town Council Members Present:

Golieb Madore

Bragdon-Excused Pray

Pelletier McEwen – Absent/Entered @ 4:42 pm.

Danforth

Also in attendance: Town Manager Peter Jamieson, Assessor Lorna Thompson, & Attorney Joel Moser.

Entered Executive Session - @ 4:30 pm.

Order #200-2022 PROVIDING FOR: Executive Session of the Town Council

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. Section 405(6)(E) for Consultations with Legal Counsel.

Motion –Madore Second – Pelletier Vote 5-0

Councilor McEwen entered in at 4:42 pm.

Motion to Adjourn @ 4:51 pm –Councilor Madore, Second- Councilor Danforth, Vote 6-0

July 21, 2022

The Executive Session was brought to order in the Town Manager's office at 4:56 pm by Chair Golieb.

Roll Call:

Town Council Members Present:

Golieb	Madore
Bragdon-Excused	Pray
Pelletier	McEwen
Danforth	

Also in attendance: Town Manager Peter Jamieson, Heidi Wheaton.

Entered Executive Session - @ 4:56 pm.

Order #201-2022 PROVIDING FOR: Executive Session of the Town Council

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. Section 405(6)(A) for School Board Appointment Interviews.

Motion –Madore Second – Pelletier Vote 6-0

Heidi Wheaton exits at 5:16 pm.

Richard Angotti entered in at 5:17 pm.

Richard Angotti exits at 5:42 pm.

Julie Hewke enters in at 6:00 pm.

Julie Hewke exits at 6:17 pm.

Motion to Adjourn @ 6:50 pm –Councilor Pray, Second- Councilor Madore, Vote 6-0



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Town Manager's Report – 7.28.22

Transfer Site Lighting Upgrade:

- We recently completed the LED lighting upgrade at the Transfer Site. This work was hired out to Adam Ouellette at Ouellette Electric. Adam helped us navigate huge cost savings through Efficiency Maine to keep the project affordable.
- This improvement will drastically decrease energy costs for the facility.
- This is the 2nd upgrade Ouellette Electric has done for the Town through Efficiency Maine recently. The Public Works garage was done earlier in the year, and we plan to have the Municipal Building done this coming winter.
- These improvements support local business and come with substantial cost savings for the town moving forward.

Swimming Pool:

- We have had to close the town pool indefinitely as we have identified a failure within its filtration system.
- The liner in the sand filter has deteriorated and is allowing the material to flow into the water, causing cloudiness and contamination.
- The pool technician has given us a few options to consider. At the time of this report these are not finalized, however, we expect to have more information to discuss at the time of the 7/28 meeting.
- We will have to discuss these options and look at potential ways to pay for it.

ARPA Survey Results:

- We had produced a survey for the community to weigh in on spending of American Rescue Plan Act funds over the month of June.
- We received 264 total responses between physical and online surveys.
- The top 5 spending categories in order of interest are as follows:
 - 1 – Fixing roads/road repairs
 - 2 - Preventing and responding to violence
 - 3 – Equipment for the Fire Department
 - 4 – Behavioral Health Care
 - 5 – Fire/EMS compensation
- We have made these results available on www.millinocket.org under Government > Public Documents.
- I hope to see some traction on this soon. I am happy to seek out more suggestions and bring options to an upcoming council meeting for discussions and decision.



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Katahdin Gear Library / Pump Station:

- Thanks to a generous donation from the Northern Forest Center, our neighbors at the Gear Library have received a bike maintenance and pump station that Randy Jackson has offered to allow be mounted to outside of the building.
- To make this possible, I coordinated with Public Works to remove one park bench from the GNP pocket park between the Municipal Building and the KGL/Boreal Theater.
- This will allow anyone with a bike, access to an area to perform basic maintenance, the tools required to do it, and a pump to keep their tires inflated. These units are popular and normal to see in other communities where mountain biking is popular.
- We are grateful to have the Outdoor Sports Institute and the KGL here in our community, increasing trail connectivity and providing great opportunities like this.

The Magic City Monthly:

- The first edition of our newsletter was published this week and has been extremely well received by the community!
- Our contact list for this platform is growing exponentially and we continue to encourage community members to sign up for these communications.
- You can sign up to receive these updates both online at our website and in person at the town office. Just ask the ladies in the Clerk's Office!
- We will be using this platform to provide real information, consistently, directly from the source, in the way of newsletters, surveys, volunteer sign ups, periodic updates on important topics, etc.
- We want this to keep our community members informed and engaged in the process!
- Special kudos to our Community Initiatives Director, Amber Wheaton, for taking the lead on this communication platform and newsletter effort.

Reminder:

- The best way to reach me as Town Manager is to call the town office (207-723-7000) or email me (manager@millinocket.org). Social media is not an appropriate form of communication to me or the council. It does not guarantee a response or even that the comment would be seen.
- I hope that any member of our community feels comfortable reaching out to me with any questions or concerns they have. All are welcome!

Respectfully Submitted,

Peter Jamieson, Town Manager.



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Department Updates:

Public Works:

- Working with paving company to setup paving schedule. Sidewalks and Streets.
- Way finding signs have been delivered to Public Works. Working on scheduling installation.
- Line Painting Crosswalks and Parking Bays almost completed.
- Working on sidewalk bricks downtown. Leveling bad areas. A lot are deteriorated from underneath due to salt.
- Repaired sidewalk on Oxford Street between Spruce and Popular.
- Mowing on going.
- Getting ready to rebuild truck bodies on the two 2006 Sterling Plow Trucks.
- Putting up winter salt/sand.
- Starting catch basin cleaning.
-

Transfer Station:

- New LED lights have been installed at the Compactor Building.
- Metal Pile has been reclaimed.

Cemetery:

- Busy with grounds maintenance and burials.

Ralph Soucier, Director of Public Works

Town Treasurer:

- I will be working on the FY22 fiscal year-end close in preparation for the audit which will take place in September.
- Q2 payroll and sales tax reporting has been submitted.
- The wastewater lien filed February 5, 2021 is being foreclosed in two mailings due to a Trio system problem where not all of the foreclosure notices printed. The first mailing sent to approximately 9 accounts will foreclose August 5.
- There will be another foreclosure mailing this week to the remaining accounts that were affected by the system problem.
- The first reimbursement request for the Downtown revitalization CDBG grant was submitted for \$177,984.

Mary Alice Cullen, Town Treasurer.



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Wastewater Operations:

- The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed on a daily basis.
- Lab work consists of testing for Biochemical Oxygen Demand (BOD5), Total Suspended Solids (TSS), pH, e.coli bacteria and Temperature performed weekly.
- The Treatment Facility used 29,100 kilowatt hours of electricity in June, as compared to 27,000 kilowatt hours in May. Please see attached power consumption graph for yearly comparison.
- In June the Treatment Facility processed 14.8 million gallons of wastewater. The average daily flow was 0.5 million gallons. Peak flow was 0.8 million gallons which was on June 19th. Removal rates for Biochemical Oxygen Demand (BOD5) were 96%, and Total Suspended Solids (TSS) was 96%. Total rainfall for June was 2.47 inches, snowfall was 0 inches.
- The Elm / Bates Streets Sewer Upgrade project was finished in the month of June. Paving, rising manholes, replanting grass and cleanup was completed. A job very well done by TBuck Construction Co.
- We would like to remind the residents of Millinocket to please not flush wipes, paper towels, grease, plastics, Q-tips or anything but toilet paper (only) to the sewer system. These items are causing extreme plugs to the sewer system and costly maintenance to our pumping stations. We would like to thank the residents for this consideration

James Charette, Superintendent

Human Resources Director

- Hired Aaron Lee (Fire/EMT)
- Drug and Alcohol Testing
- Emails and Phones, front office
- Personnel Issue
- Vacation

General Assistance Director

- Assisted individuals to meet their unmet needs.
- Vacation

Bookkeeper

- Processed payroll for Town and Wastewater employees, to include the warrants for the taxes
- Accounts Payable for Town and Wastewater
- Vacation

Lori Santerre, Human Resource Director



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Airport:

- The airport is operating as expected for summer traffic. We are servicing all types of aircraft to include Private Jets, General Aviation, LifeFlight Helicopters and Fixed Wing, Maine Forest Service Helicopters, Army National Guard Helicopters, and Private Helicopters with both Jet Fuel and Avgas.
- The Skydiving operations have been busy on the weekends weather permitting.
- On July 3rd we received our new mowing equipment, a 45 hp Kioti tractor with a 12 ft flex wing finish mower. This new equipment is appropriately sized for the job and is working out well.
- John has been clearing brush out of the fence line along Medway Road, it is really looking good. Brush cutting on airport, along with Hangar and Fuel house painting will be starting soon.
- I participated on the 4th of July Parade with the Airport Snowblower, it seemed to be well received.
- I was interviewed for an upcoming article in Airport Improvement Magazine about airport winter operations, and how our snowblower has changed the way we clear the runways. It should be in print by October.

Jeff Campbell, Airport Manager

Assessor:

- As in past months we have been working on the Brookfield valuation, hopefully soon I can pack up those documents!
- We are starting our prep for tax commitment time. We are making valuation adjustments, entering exemptions and continue to update ownership records.

Lorna Thompson, Assessor

Code Enforcement:

- Recently completed Internal and subsurface wastewater training and passed both tests. (Licensed Plumbing Inspection LPI)
- Attended a solar power training.
- Working on permits and complaints.
- Multiple property maintenance violations out so I'm working to address.

Evan Campbell, Code Enforcement Officer



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Recreation:

- We have been managing 2 Pools and a waterfront.
- We had a baseball clinic with 37 participants
- We had a softball clinic with 46 participants
- We went to wild Acadia fun park with 68 participants
- We have a soccer camp next week.

Jody Nelson, Rec. Director

Community Initiatives Director

- Worked on and published new community newsletter "Magic City Monthly" along with the manager and the department heads!
- Collected data from the ARPA Survey to get the top five community priorities.
 - Fixing Roads/ Road Repairs
 - Preventing and responding to violence
 - Equipment for the Fire Department
 - Behavioral Health
 - Fire/EMS Bonus
- Researched grant opportunities for various community/department needs.
- Working alongside Sharon Klein to host a Community Workshop this is the first step for the Town to join the Community Resilience Partnership
 - Through grants and direct support to municipal and tribal governments and unorganized territories, the Community Resilience Partnership assists communities to reduce carbon emissions, transition to clean energy, and become more resilient to climate change effects such as to extreme weather, flooding, rising sea levels, public health impacts, and more.
 - The original date of July 13th was postponed due for personal reasons, looking to reschedule workshop end of August, or beginning of September
- Planning different community events in partnership with various groups

Amber Wheaton, Community Initiatives Director



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Town Clerk/Tax Collectors Office:

Totals include May 24, 2022, through July 22, 2022: Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$434,818.96 were collected, which involved 934 transactions processed in Trio. ***Report Attached**

- Sharon reconciled and up to date on weekly Motor Vehicle reports submitted to BMV.
- **99 Delinquent tax accounts totaling \$117,557.99 matured to Liens** that were filed on July 15, 2022; liens will mature to automatic foreclosure status 18 months from the lien date if balances remain unpaid.
- FY21/22 Real Estate & Personal Property Tax Balances as of 7/22/2022: \$116,646.97 remains unpaid for 184 RE accounts; \$6,745.62 remains unpaid for 26 PP accounts. ***Reports Attached**
- Wastewater billing date: 7/27/2022; bill due date: 8/25/22; Interest date: 8/26/2022;
- June month end reports reconciled, submitted State Agent fees accordingly.
- Working on council meeting minutes.
- Fulfilling requests of tax information, providing normal daily requests of motor vehicle and wastewater and tax account balances via e-mail, fax and phone calls.
- Processing daily mail, online, phone, and drop box payments.
- Creating Agendas, posting advertisements of public hearings, notifications, and local paper advertisements, Email correspondence, returning phone messages and inquiries.

Election:

- Certification of final steps closing out all duties required by Secretary of State (SOS) that pertain to the June 14th Primary election; no discrepancies found in reporting Voter Participation History (VPH)
- Town Council & School Board **Nomination Papers** will be **available August 1, 2022** in the Clerk's Office; Town Council: Two (2) – 3-year terms; School Board: one (1) 1-year term, Two (2) – 3-year terms; Papers **due in office by 4:00pm, September 9, 2022**; Eligibility requirements: Primary Resident of Millinocket & Register Voter of Millinocket; 7/21/22-Notice of advertisement to the public. ***Ad attached**
- Updates daily to voter registration additions, deletions, and other requests.

Other Items:

- 2023 ATV registration stickers available
- Boards/Committees:
 - Planning Board: (1) Alternate seat available
 - Cemetery Committee: (1) 3-yr seat available
- Continued restoration efforts of vital records by filing, indexing, and storage.

Respectfully, Diana Lakeman Town Clerk/Deputy Tax Collector & Sharon Cyr Tax Collector/Deputy Clerk



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Fire, Ambulance, Public Health & Safety: (Excused – on Vacation)

- Responding to calls
- New Positions posted
- One new hire – Aaron Lee
- Helping to plan event in partnership with PTO
- We appreciate this crew with real sincerity. They show up and provide great emergency support to our families and loved ones daily. Thank you all.
 - Peter Jamieson, Town Manager.

Police Department: SEE ATTACHED REPORT

Millinocket Memorial Library: SEE ATTACHED REPORT

MEMO

Millinocket Wastewater Treatment Facility

July 25, 2022

To: Peter Jamieson, Town Manager

From: Jim Charette, Superintendent.

Re: Wastewater Service Truck Bids.

Attached are the 2 bids we received for the new 2022 or 2023 service truck for the Wastewater Treatment Facility. Three RFPs were sent out to Katahdin Motors, Pelletier Ford, and Thornton Brothers. Two bids were received.

The bids are as follows:

Katahdin Motors bid was for a 2023 ½ ton Chevy Double Cab Pickup which was within specifications. Bid amount was \$40,970.00.

Pelletier Ford bid was for a 2020 ½ ton Ford F 150 XL Supercab with 32,750 miles which was not within specifications. Bid amount was \$39,500.00.

We would like to recommend the ½ ton pickup bid from Katahdin Motors be accepted, this pickup is within specifications.

**TOWN OF MILLINOCKET
NOMINATION PAPERS**

NOMINATION PAPERS WILL BE AVAILABLE
MONDAY, AUGUST 1ST, 2022, AT
THE TOWN CLERK'S OFFICE FOR THE FOLLOWING
VACANCIES TO BE VOTED ON AT THE
NOVEMBER 8TH, 2022, MUNICIPAL ELECTION:

**TWO (2) MEMBERS TO THE TOWN COUNCIL
EACH FOR A THREE (3) YEAR TERM**

**ONE (1) MEMBER TO THE SCHOOL BOARD
FOR A ONE (1) YEAR TERM**

**TWO (2) MEMBERS TO THE SCHOOL BOARD
EACH FOR A THREE (3) YEAR TERM**

COMPLETED NOMINATION PAPERS MUST BE RETURNED TO THE
CLERK'S OFFICE BY FRIDAY, SEPTEMBER 9TH, 2022, 4:00 PM, TO BE
CONSIDERED FOR THE NOVEMBER 8TH, 2022 BALLOT.



Diana M. Lakeman
Town Clerk

Dated 7/21/2022

Receipt Search Report

Actual Date Between 05/25/2022 and 07/22/2022, Receipt Type Between 1 and 804

Receipt Summary

Type	Count	Amount
2 BOAT REGISTRATION	97	9,122.24
3 ATV REGISTRATIONS	46	4,616.00
5 GAME LICENSES	12	536.00
7 CODE ENFORCEMENT	3	112.00
8 ASSESSING MISCELLAN	1	151,434.00
11 TRANSFER SITE	1	979.00
12 TRANSFER SITE RECYC	2	13,182.00
14 GENERAL ASSISTANCE	1	252.41
19 BD CHECK & WASH ACC	2	50.00
22 ADM COPIES /AUDIT	1	6.00
23 ADMINISTRATION	3	2.07
24 ADMIN	1	10.00
26 NOTARY FEES	7	60.00
52 FIRE & AMBULANCE MISC	1	9,379.00
53 AMBULANCE PAYMENTS	15	3,876.25
54 AMULANCE CR CARD PAYMENTS	1	556.10
62 SCHOOL REVENUE 2597	7	29,425.80
63 VIC/ENT/PED	7	170.00
65 PUBLIC WORKS/EXPENS	1	235.40
70 SCHOOL PAYROLL TAX	4	52,337.76
74 CEMETERY BILLING	4	1,225.00
77 WASTEWATER TREATMEN	1	322.50
90 Real Estate Payment	55	42,766.17
91 Tax Lien Payment	21	18,180.73
92 Personal Property Payment	3	1,343.25
94 Utility - Sewer Payment	133	11,983.43
95 Utility - Sewer Lien	16	3,633.28
99 Motor Vehicle	357	73,775.54
100 WASTE WATER PR TAX	3	2,995.43
101 ELECTION-REIMBURSE	2	370.60
111 TRANSFER STICKER TO	34	586.00
112 TRANSFER STICKER UN	57	562.00
800 Dog Registration	7	210.00
801 Death Certificate	1	15.00
802 Birth Certificate	20	336.00
803 Marriage Certificate	6	145.00
	933	434,791.96



East Millinocket Police Department

125 Main St East Millinocket ME 04430



Staffing / Schedule / Training

- Ofc Seth Burnes has accepted a position with the Dover Foxcroft Police Department. He will remain part-time. We wish him well.
- We have hired Jasmine Sallies as our newest full-time officer. Ofc Sallies comes from New Hampshire and was previously a 911 Dispatcher. She will begin her FTO this week.
- We have hired Todd Phillips as our newest part-time officer. Ofc Phillips works full-time at Millinocket Regional Hospital and is a RN. He has already begun his FTO.
- We have one open patrol position and we are continuing to advertise.
- Ofc Carlson will leave for MCJA in a few short weeks.
- We have an officer that will be out approximately 4 weeks due to medical leave
- The department completed NARCAN training. We are still waiting for the AG's Office to send our dosage units, which is expected this week.

Equipment

- Car 5 needed power take off unit / transfer case repairs. The work has been completed. The AC unit also needs to be repaired and we are waiting for that to be done.
- Car 3 has needed repairs to some emergency lights and siren.
- We have received delivery of new cruiser. We are waiting on equipment and install

Call Notes

- See attached May & June full monthly stats

Notable Items

- ATV Enforcement Grants have been conducted in conjunction with the Maine Warden Service in June and July. Further details are planned in the fall. No major violations were found, which is a positive. We continue to receive several ATV complaints, which duty officers work to address when reported.
- We have drafted a letter to the Penobscot County Commissioners regarding the dire need to address jail overcrowding and the jail expansion. A copy of the letter is attached.
- There have been a couple burglaries at Millinocket businesses in recent weeks. Officers put many hours into these cases and we can say they have been successful SOLVED, some property has been recovered and charges are forth coming.
- Beginning July 20th we will participate in the "Slow Down New England" speed campaign. Officers have been actively enforcing aggressive, unsafe, and distracted drivers. The speed campaign is to increase public awareness of speeding and the dangers.
- OUI arrests continue, some with very high BAC results which is very concerning
- We were giving the opportunity to instruct at the Region III Law Enforcement Boot Camp. Cpl Fitzgerald instructed on Traffic Stops – Unknown Risks
- Due to take-home vehicles one of our officers was able to assist on a motor vehicle pursuit that had started in Bangor and continued to Howland before being involved in a serious crash. The suspect had been spiked multiple times by multiple law enforcement agencies, was considered armed and dangerous, was suspected in an abduction and had several warrants

East Millinocket Police Department

for his arrest for violent felony crimes. Our officer was able to be on scene within minutes, when the Troopers nearest backup was 45 minutes away.



East Millinocket Police Department



East Millinocket Police Department

May 2022 Statistics



Total Department Incidents

939 Calls for Service

- 250 Calls for Service in East Millinocket
 - 189 Calls for Service in Medway
 - 484 Calls for Service in Millinocket
 - 16 Calls Other Coverage Area

Total Traffic Stops

- 207 Motor Vehicle Stops

Total Arrests & Summonses

- 58 Adults
- 4 Juveniles

Call Average Per Day

- 30.3 Calls Per Day

Observed Offenses

1112

East Millinocket Police Department

Reported Offenses

Abandoned Vehicle = 2
Administrative Delivery = 4
Agency Assist = 30
Alarm = 6
Animal Noise = 1
Animal Problem = 11
Assault = 1
ATV Complaint = 3
Bail / Probation Search = 8
Burglary = 2
Burglary from MV = 3
Citizen Assist = 19
Citizen Dispute = 6
City / Town Ordinance = 81
Civil Matter = 3
Communications Offense = 7
Court Service = 1
Criminal Mischief = 2
Custodial Dispute = 1
Disorderly Conduct = 19
Drugs = 6
Erratic Vehicle = 11
Escort = 21
Family Fight = 5
Found Property = 13
911 Hangup = 13
911 Misdial = 13
911 Open Line = 6
Illegal Burning = 1
Police Information = 79
Intoxication = 2
Juvenile Problem = 6
Littering = 2
Lockout = 1
Lost Property = 5
Motorist Assist = 14
Ambulance / Medical Assist = 12
Mental Health = 7
Noise Problem = 4
Operating After Suspension = 5
Drug Overdose = 1
Protection Order Service = 10

Observed Offenses

Abandoned Vehicle = 2
Administrative Delivery = 4
Alarm = 10
Ambulance / Medical Assist = 27
Animal Bite = 1
Animal Problem = 15
Assault – Simple = 1
Agency Assist = 34
Attempt to Locate = 1
Burglary – Residential – Forced Entry = 2
Bail / Probation Search = 14
Citizen Dispute = 6
Child Neglect = 3
Custodial Dispute = 1
Citizen Assist = 40
Civil Matter = 4
Criminal Mischief = 4
Communications Offense = 8
City / Town Ordinance = 81
Drugs – Possession = 5
Drugs – Possession Synthetics = 5
Drugs – Sale / Manufacture Cocaine = 1
Drugs – Sale / Manufacture Other = 2
Drugs – Sale / Manufacture Synthetics = 1
Court Service = 17
Disorderly Conduct = 27
DHHS Referral = 1
Designated Patrol = 52
School Patrol = 43
Drug Overdose = 1
OUI Alcohol or Drugs = 2
Mental Health = 19
Escort = 21
Erratic Vehicle = 14
Family Fight = 9
Forgery = 1
Police Information = 79
Intoxication = 15
Juvenile Problem = 8
Lost / Found Property = 18
Littering = 2
Lockout – Residence = 1

East Millinocket Police Department

MVA – Damage = 10
MVA – Injuries = 2
Probation Violation = 2
Property Check / Watch = 204
Public Service = 5
Records Check = 8
Resisting / Interfering w/Officer = 1
Scam = 3
School Patrol = 43
Search Warrant = 1
Special Patrol = 52
Subpoena Service = 6
Suicide Threat = 1
Suspicious = 30
Sex Offender Registry = 5
Theft = 7
Threatening = 2
Traffic Hazard = 1
Traffic Offense = 19
Training = 1
Trespassing = 11
Unsecure Premise = 1
VIN Inspection = 3
Violation of Bail = 3
Violation of Protection Order = 3
Wanted Out = 8
Warrant Arrest = 14
Warrantless Search = 4
Weapons Discharge = 1
Welfare Check = 42

Motorist Assist = 15
ATV Complaint = 3
Mail Tampering = 3
Noise Problem = 7
Obstructing Justice = 1
Property Check / Watch = 204
Probation Violation = 2
Suspicious = 35
Public Service = 5
Reckless Conduct = 1
Resisting / Interfering w/Police = 3
Scam = 3
Indecent Exposure = 1
Criminal Speeding = 1
Search Warrant = 1
Suicide Threat = 2
MVA – Hit & Run = 1
MVA – Nonreportable = 2
MVA – Reportable = 8
MVA – Injuries = 5
Traffic Hazard = 2
Threatening = 2
Traffic Offense = 32
Theft – Bicycle = 1
Theft – From Building = 1
Theft – From MV = 3
Theft – Other = 4
Theft – Shoplifting = 1
Trespassing = 25
Training = 1
Unlawful Burning = 1
Unsecure Premise = 2
VIN Inspection = 3
Violation of Protection Order = 3
Violation of Bail = 13
Warrant Arrest = 17
Weapon Problem = 1
Welfare Check = 81
Wanted Out = 10
Warrantless Search = 4

East Millinocket Police Department



East Millinocket Police Department

June 2022 Statistics



Total Department Incidents

860 Calls for Service

- 259 Calls for Service in East Millinocket
 - 183 Calls for Service in Medway
 - 409 Calls for Service in Millinocket
 - 9 Calls Other Coverage Area

Total Traffic Stops

- 331 Motor Vehicle Stops

Total Arrests & Summonses

- 62 Adults
- 5 Juveniles

Call Average Per Day

- 28.6 Calls Per Day

Observed Offenses

1002

East Millinocket Police Department

Reported Offenses

Abandoned Vehicle = 1
Administrative Delivery = 6
Agency Assist = 20
Alarm = 10
Alcohol Offense = 1
Animal Noise = 1
Animal Problem = 5
Assault = 2
ATV Complaint = 14
Bail / Probation Search = 3
Burglary from MV = 1
Citizen Assist = 19
Citizen Dispute = 6
City / Town Ordinance = 94
Civil Matter = 5
Communications Offense = 4
Court Service = 1
Criminal Mischief = 4
Custodial Dispute = 1
Dead Body = 1
Deliver Message = 1
Detail = 8
Disorderly Conduct = 12
Drugs = 4
Erratic Vehicle = 10
Escort = 19
Family Fight = 6
Fish & Game Violation = 1
Found Property = 4
Fraud = 1
911 Hangup = 9
911 Misdeal = 4
911 Open Line = 6
Illegal Burning = 1
Police Information = 54
Intoxication = 2
Juvenile Problem = 7
Lost Property = 2
Motorist Assist = 5
Medical / Ambulance Assist = 15
Mental Health Problem = 2
Missing Person = 1

Observed Offenses

Abandoned Vehicle = 1
Administrative Delivery = 6
Alarm = 12
Ambulance / Medical Assist = 25
Animal Problem = 7
Alcohol Offense = 1
Assault – Simple = 2
Agency Assist = 29
Attempt to Locate = 1
ATV Violation = 5
Bail / Probation Search = 6
Citizen Dispute = 11
Child Neglect = 1
Custodial Dispute = 2
Citizen Assist = 35
Civil Matter = 11
Criminal Mischief = 5
Communications Offense = 4
City / Town Ordinance = 94
Drugs – Possession = 5
Court Service = 16
Dead Body = 3
Disorderly Conduct = 21
DHHS Referral = 1
School Patrol = 11
Designated Patrol = 74
Drug Overdose = 1
OUI Alcohol or Drugs = 4
Mental Health Problem = 6
Escort = 19
Erratic Vehicle = 12
Family Fight = 9
Fish & Game Offense = 1
False Name / Address to Police = 1
Fraud = 1
Police Information = 56
Intoxication = 10
Illegal Possession Alcohol by Minor = 1
Juvenile Problem = 8
Lost / Found Property = 6
Lockout – Residence = 1
Motorist Assist = 5

East Millinocket Police Department

Noise Problem = 10
Operating After Suspension = 6
OUI Alcohol or Drugs = 3
Protection Order Service = 14
MVA – Damage = 11
MVA – Injuries = 1
Property Check / Watch = 210
Property Damage = 2
Public Service = 7
Background Check / Records Request = 11
Scam = 4
School Patrol = 11
Search Warrant = 1
Special Patrol = 74
Subpoena Service = 1
Suicide Threat = 1
Suspicious = 13
Sex Offender Registry = 6
Theft = 5
Theft – Auto = 2
Traffic Hazard = 8
Traffic Offense = 24
Training = 1
Trespassing = 7
Unsecure Premise = 2
VIN Inspection = 1
Violation of Bail = 1
Violation of Protection Order = 1
Wanted Out = 8
Warrant Arrest = 11
Warrantless Search = 3
Weapons Discharge = 1
Welfare Check = 26

Message Delivered = 1
Missing Person = 1
ATV Complaint = 14
Noise Problem = 10
Obstructing Justice = 1
Property Check / Watch = 210
Property Damage = 3
Suspicious = 20
Public Service = 7
Resisting / Interfering w/Police = 1
Scam = 4
Indecent Exposure = 1
Criminal Speeding = 2
Receive / Possess Stolen Property = 1
Search Warrant = 1
Suicide Threat = 4
MVA – Hit & Run = 2
MVA – Nonreportable = 2
MVA – Reportable = 10
MVA – Injuries = 2
Traffic Hazard = 8
Traffic Offense = 43
Theft – From MV = 1
Theft – Other = 4
Theft – Shoplifting = 1
Theft – Auto = 2
Trespassing = 16
Training = 1
Unlawful Burning = 2
Unsecure Premise = 2
VIN Inspection = 1
Violation of Protection Order = 1
Violation of Bail = 6
Warrant Arrest = 17
Weapon Problem = 1
Welfare Check = 49
Weapon Offense – Prohibited Person = 1
Wanted Out = 8
Warrantless Search = 3

East Millinocket Police Department



East Millinocket Police Department

125 Main St East Millinocket ME 04430
Telephone (207)746-3555 Fax (207)746-3557
www.eastmillinocketpolice.com



Penobscot County Commissioners
97 Hammond St
Bangor, Maine 04401

Re: Penobscot County Jail

Dear Commissioners,

I am the Chief of Police of the East Millinocket Police Department which provides law enforcement services for the communities of East Millinocket, Millinocket and Medway. The East Millinocket Police Department is the most northern 24/7 law enforcement agency in Penobscot County, which provides our agency with a different approach to the use of the Penobscot County Jail (PCJ). Due to our extended distance from PCJ, our practice has always been to use local bail-commissioners as much as possible. The extended travel lessens our police coverage for several hours because of the time involved in the transport. However, in the last few years, our agency like every other agency has seen a rise in felony level crimes, violent crimes, and serious crimes against person and property. These crimes would typically result in more physical arrests and transports to PCJ due to high bail amounts and the severity of the charges, however due to overcrowding, we have been asked to try and avoid transport to PCJ as much as possible. Overcrowding at PCJ isn't a new problem. It's a problem that has been increasing for years that has failed to be addressed. I commend the work Sheriff Morton has done to try and create programs outside the jail, communicate ongoing issues with law enforcement leaders, and his efforts to work collectively with local and state officials. Unfortunately, politics have failed the Sheriff in his attempts to address these issues. Crime is increasing, our population we serve is changing, but facilities and services seem to be staying stagnant, regardless of the Sheriff's continued attempted efforts to address overcrowding at PCJ.

As previously stated, our agency has worked hard to incarcerate less individuals and issue more court summons, allowing people to post bail from the police department in an attempt to help lessen the burden at PCJ. These practices have actually created other problems. We are seeing a large increase of individuals failing to appear in court after being summonsed requiring a warrant to be issued for their arrest. These individuals are then arrested and bailed locally, only to either commit new crimes and/or again fail to appear in court. We have encountered individuals that have five to

East Millinocket Police Department

nine or more sets of bail conditions, yet we continue to bail them time and time again. These practices have led to citizens questioning my police department on why we continue to allow these people to commit new crimes, why they continue to be released on bail, and why these individuals are never transported to the jail. We attempt to explain the overcrowding issues and limitations, however they feel we as a police department and law enforcement are not doing enough. It's unfortunate our law enforcement officers, who are just trying to do their jobs, need to constantly defend themselves because of decisions being made at a political level not providing proper funding, facilities or resources to our county and our taxpayers.

I want to provide a few examples that will strongly highlight how serious these issues are. My agency responded to an aggravated assault involving a machete where an offender nearly severed a victim's arm. The offender was arrested and we were asked to bail the offender, if possible, because of overcrowding and COVID concerns at PCJ. The offender was bailed locally. A few weeks later that same offender got into a pursuit with police only to be arrested again. He was then transported to jail where he was bailed after seeing a judge. In the following weeks this same offender burglarized a police officers' home, stole his duty weapon, duty gear, and uniforms before lighting them on fire. The offender was arrested again and released. This offender then again went on another crime spree, causing several hundreds of dollars of damage to local business and committing more thefts, before finally being held at PCJ on several felony charges. This example would have **NEVER** previously happened if the offender would not have had the opportunity to be released so many times previously. We failed many victims in this case by allowing this offender to continue committing crimes and creating more victims. Overcrowding and limitations presented to us, caused us to fail these victims and create an opportunity for more crime, financial loss to both citizens and my law enforcement agency.

Lastly, our agency encountered an offender who daily was stealing, burglarizing, causing disturbances, trespassing, and violating bail conditions. The offender would continuously be arrested or summonsed and which resulted in more than a dozen sets of bail conditions. Citizens were constantly questioning why we were not stopping this behavior. Due to the overcrowding at PCJ, we were forced to transport the offender to Kennebec County, Lincoln County, and Washington County. This caused quite a burden on our agency, as we were paying an officer to transport to several counties, rather than our own jail in Penobscot County which our taxpayers fund.

In closing, I want to be sure and make it clear that myself and the law enforcement officers of the East Millinocket Police Department support Sheriff Morton and the work he and his agency are doing to try and fulfil the need of the corrections division of the Sheriff's Office. The failure to provide the Sheriff's Office with proper facilities, staffing and funding for corrections needs to be addressed immediately. This is not just about

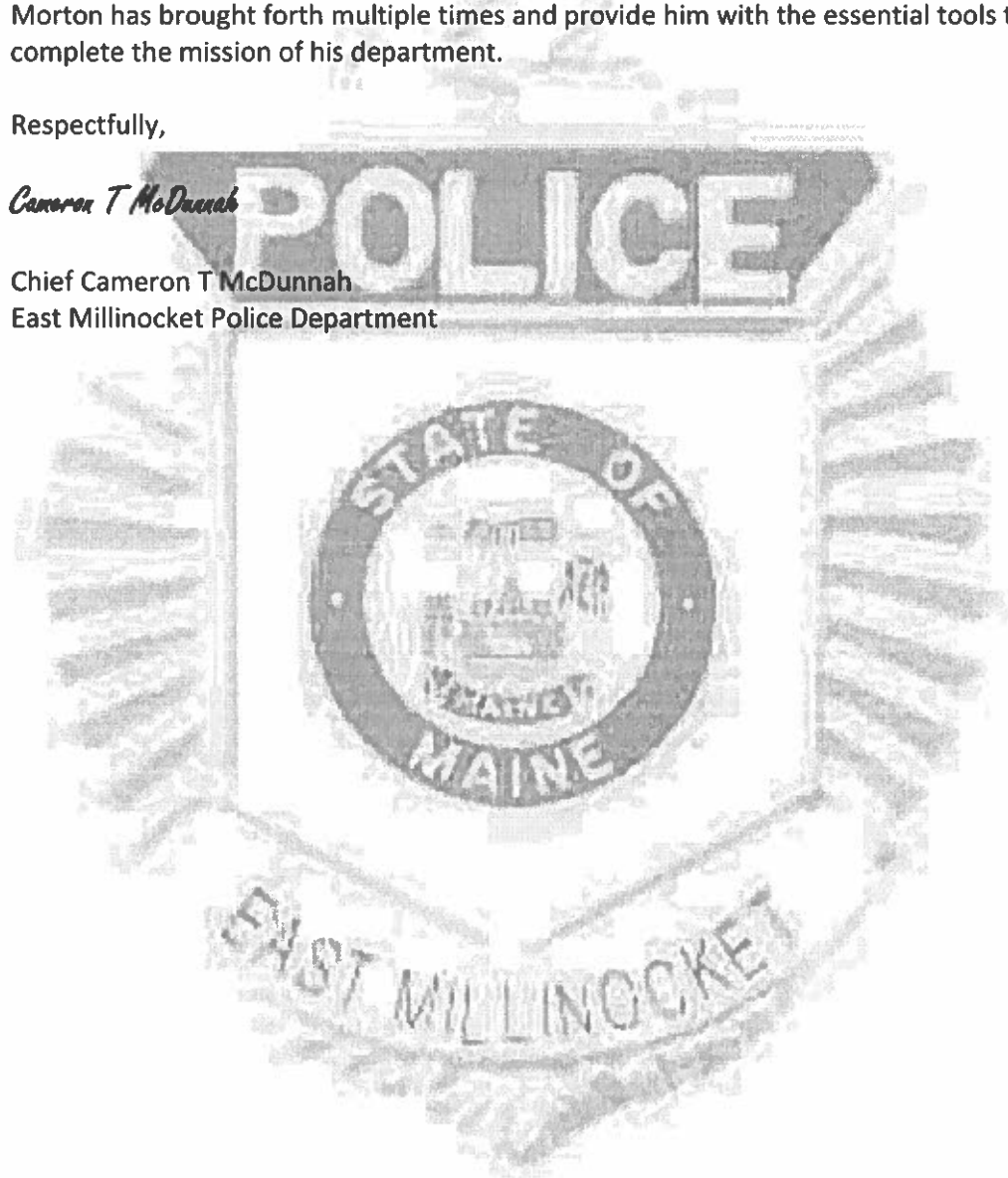
East Millinocket Police Department

building a new jail with more housing capacity, but also providing more facilities for programs, mental health, etc. It is time to provide our citizens, our Sheriff's Office, and their correctional staff with the facilities and tools they need to properly and safely do their jobs. Penobscot County needs to stop paying out millions of dollars to other counties to fix our problem by housing our inmates. Penobscot County can no longer continue to put this issue on the back burner and it needs to be address immediately. It is time for the Penobscot County Commissioners to address the concerns that Sheriff Morton has brought forth multiple times and provide him with the essential tools to complete the mission of his department.

Respectfully,

Cameron T McDunnah

Chief Cameron T McDunnah
East Millinocket Police Department



East Millinocket Police Department



East Millinocket Police Department

June 2022 Statistics



Total Department Incidents

860 Calls for Service

- 259 Calls for Service in East Millinocket
 - 183 Calls for Service in Medway
 - 409 Calls for Service in Millinocket
 - 9 Calls Other Coverage Area

Total Traffic Stops

- 931 Motor Vehicle Stops

Total Arrests & Summonses

- 62 Adults
- 5 Juveniles

Call Average Per Day

- 28.6 Calls Per Day

Observed Offenses

1002

East Millinocket Police Department
June 2022 Statistics

Reported Offenses

Abandoned Vehicle = 1
Administrative Delivery = 6
Agency Assist = 20
Alarm = 10
Alcohol Offense = 1
Animal Noise = 1
Animal Problem = 5
Assault = 2
ATV Complaint = 14
Bail / Probation Search = 3
Burglary from MV = 1
Citizen Assist = 19
Citizen Dispute = 6
City / Town Ordinance = 94
Civil Matter = 5
Communications Offense = 4
Court Service = 1
Criminal Mischief = 4
Custodial Dispute = 1
Dead Body = 1
Deliver Message = 1
Detail = 8
Disorderly Conduct = 12
Drugs = 4
Erratic Vehicle = 10
Escort = 19
Family Fight = 6
Fish & Game Violation = 1
Found Property = 4
Fraud = 1
911 Hangup = 9
911 Misdeal = 4
911 Open Line = 6
Illegal Burning = 1
Police Information = 54
Intoxication = 2
Juvenile Problem = 7
Lost Property = 2
Motorist Assist = 5
Medical / Ambulance Assist = 15
Mental Health Problem = 2
Missing Person = 1
Noise Problem = 10
Operating After Suspension = 6
OUI Alcohol or Drugs = 3

Observed Offenses

Abandoned Vehicle = 1
Administrative Delivery = 6
Alarm = 12
Ambulance / Medical Assist = 25
Animal Problem = 7
Alcohol Offense = 1
Assault – Simple = 2
Agency Assist = 29
Attempt to Locate = 1
ATV Violation = 5
Bail / Probation Search = 6
Citizen Dispute = 11
Child Neglect = 1
Custodial Dispute = 2
Citizen Assist = 35
Civil Matter = 11
Criminal Mischief = 5
Communications Offense = 4
City / Town Ordinance = 94
Drugs – Possession = 5
Court Service = 16
Dead Body = 3
Disorderly Conduct = 21
DHHS Referral = 1
School Patrol = 11
Designated Patrol = 74
Drug Overdose = 1
OUI Alcohol or Drugs = 4
Mental Health Problem = 6
Escort = 19
Erratic Vehicle = 12
Family Fight = 9
Fish & Game Offense = 1
False Name / Address to Police = 1
Fraud = 1
Police Information = 56
Intoxication = 10
Illegal Possession Alcohol by Minor = 1
Juvenile Problem = 8
Lost / Found Property = 6
Lockout – Residence = 1
Motorist Assist = 5
Message Delivered = 1
Missing Person = 1
ATV Complaint = 14

**East Millinocket Police Department
June 2022 Statistics**

Millinocket Memorial Library Report

June - July 2022

Prepared by Library Director, Diana Furukawa, for Millinocket Town Council, 7.22.2022



LIBRARY UPDATES

Personnel

With funding from the Sewall Foundation, we have hired a new part-time Library Clerk, Laura Potts. Laura is particularly interested in connecting people with resources of all kinds and is already an asset to the team. To welcome her and bond as a group, we held a staff retreat at Millinocket Lake in early July.

Facilities

On July 10th, raw sewage came up from a drain in the library basement. Luckily, it was on a tiled area and did not reach the walls, but it still created a substantial mess and we were forced to close on July 11th while it was addressed. We got a plumber to snake the drain who discovered feminine hygiene products, wipes, and other debris in the pipes. We have posted new signs in each bathroom reminding people to only put toilet paper down the drains, and we're looking into preventative snaking to get ahead of the issue in the future.

Finances

I have been working with staff and our volunteer bookkeeping assistant to prepare materials for our 2021 independent financial reviews and 990s for both Millinocket Memorial Library and the Millinocket Library Support Corporation (MLSC).

MLSC had its annual board meeting in July and a follow-up meeting is planned for the early fall to review the organization's finances and the New Market Tax Credit schema in more detail.

Programs

In June, we offered a four-part series on healthy eating on a budget called "Maine SNAP-Ed" and another series with Career Center on job readiness. We find that these types of program partnerships with outside groups are a good way to share specialized information with the public that are beyond the knowledge of library staff.

We launched our annual Summer Reading Program in late June, which was once again sponsored by Katahdin Federal Credit Union. The program's kick-off was a fun celebration including music, stories, crafts, and lawn games. A special thank you to our dedicated volunteers Mary Lou Libby and Beth Sulander for helping organize the program this summer.

Gear Library

For a second year, the Outdoor Sport Institute is hosting an internship for young adults in collaboration with the gear library. Their three interns have been developing local trails, interviewing youth working in outdoor recreation to better understand barriers they may have faced, and offering youth programs several times per week. These youth programs are part of a wider series of community movement programs we're offering this summer in collaboration with Age-Friendly Millinocket, including a walking group, a women's running group, an all-ages bike ride, and drop-in pickleball. It might seem strange that the library is offering these types of outdoor programs, but we believe that our mission of building community extends beyond the walls of our building.

Mobilize Katahdin

We've been working with Thrive Penobscot and a consultant (made possible for free through the Sewall Foundation) to determine strategic priorities for the Mobilize Katahdin program going forward. This has involved hosting several "listening sessions" throughout the region where we've gained feedback from users and stakeholders on the program and the coalition. So far, the sessions have been well-attended and insightful. Our intention is to unveil a working vision and a set of priorities this fall and gain additional input at that point.

LIBRARY STATISTICS

Patrons	May 2022	June 2022	Change	June 2021
Cardholders	2244	2293	49	1974
Adult Cardholders	1796	1818	22	1575
Teen Cardholders	122	129	7	93
Child Cardholders	325	345	20	305
Millinocket Resident Cardholders	1736	1775	39	1516
Circulation	May 2022	June 2022	Change	June 2021
Active Members (last 3 months)	383	393	10	13
Circulation	999	1253	254	1220
Gear Circulation	20	50	30	57
Interlibrary Loan Items Sent	33	45	12	38
Interlibrary Loan Items Received	95	81	-14	101
Active Cloudlibrary Users	37	39	2	No data
Program Engagement	May 2022	June 2022	Change	June 2021
Library Website Visits	1985	2134	149	2535
Adult Programs	9	17	8	0
Adult Program Attendance	51	68	17	0
Children's Programs	8	14	6	0
Children's Program Attendance	30	115	85	0
Community Meetings	10	13	3	2
Community Meeting Attendance	88	74	-14	No data
Library Visitors	No data	No data	No data	1379
Library Volunteer Hours	194	210	16	218
Facilities	May 2022	June 2022	Change	June 2021
Hours Open	158	168	10	140
Computer Sessions	135	203	68	62
Public Meeting Room Use	66	150	84	62
Unique Wifi Connections	379	313	-66	No data
Mobilize Katahdin	May 2022	June 2022	Change	June 2021
Individuals Served	215	142	-73	931
Value of Services	\$6,490	\$4,000	-\$2,490	\$23,496
Organizations Served	0	3	3	0
Mobilize Volunteer Hours	72	53	-19	No data

ORDER #202-2022

PROVIDING FOR: Execution of the Prior Year Town Warrant for July 28, 2022
IT IS ORDERED that the Town Warrant for July 28, 2022, in the amount of
\$183,014.00 is hereby approved.

Passed by the Town Council _____

Attest: _____

A / P Check Register

Bank: BANGOR SAVINGS A/P

07/22/2022

Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	32805	1,649.18	07/28/22	21	2095 AMBULANCE MEDICAL BILLING
R	32806	31.78	07/28/22	21	0056 BANGOR SAVINGS BANK
R	32807	3,217.50	07/28/22	21	1869 BLOOMER & RUSSELL, P.A.
R	32808	41.71	07/28/22	21	0229 CARQUEST AUTO PARTS
R	32809	154.20	07/28/22	21	1883 CONSOLIDATED COMMUNICATIONS
R	32810	206.50	07/28/22	21	2122 ELECTRIC LIGHT COMPANY, INC
R	32811	394.97	07/28/22	21	2025 FARRELL, ROSENBLATT & RUSSELL, P.A.
R	32812	175.00	07/28/22	21	1629 GATEWAY PRESS
R	32813	552.56	07/28/22	21	0240 GREEN THUMB LAWN SERVICE
R	32814	93.67	07/28/22	21	0241 GREENWAY EQUIP. SALES
R	32815	969.00	07/28/22	21	0805 HOYLE, TANNER & ASSOCIATES
R	32816	110.03	07/28/22	21	1188 INDUSTRIAL PROTECTION SERVICES, LLC
R	32817	250.00	07/28/22	21	0365 LINCOLN RENTAL SYSTEMS INC.
R	32818	398.23	07/28/22	21	0037 MAINE WATER COMPANY
R	32819	149.17	07/28/22	21	0454 MILLINOCKET REGIONAL HOSPITAL
R	32820	9,723.22	07/28/22	21	0471 MUNICIPAL REVIEW COMMITTEE, INC
R	32821	359.80	07/28/22	21	0649 STERNS LUMBER COMPANY INC
R	32822	1,151.43	07/28/22	21	1404 TRACTOR SUPPLY COMPANY
R	32823	8,128.32	07/28/22	21	1502 VERSANT POWER
R	32824	16.62	07/28/22	21	0778 WHITE SIGN
R	32825	73.86	07/28/22	21	1778 WISCONSIN AVIATION INC.
Total		27,846.75			

Count

Checks	21
Voids	0

A / P Check Register

Bank: BANGOR SAVINGS A/P

07/25/2022

Page 1

	Check	Amount	Date	Wrnt	Payee
R	32859	26,500.00	07/28/22	23	2122 ELECTRIC LIGHT COMPANY, INC
R	32860	128,667.25	07/28/22	23	1895 T BUCK CONSTRUCTION INC
Total		155,167.25			

Count

Checks	2
Voids	0

ORDER #203-2022

PROVIDING FOR: Execution of the Prior Year Wastewater Warrant for July 28, 2022

IT IS ORDERED that the Wastewater Warrant for July 28, 2022, in the amount of \$164,881.78 is hereby approved.

Passed by the Town Council _____

Attest: _____

www.murper

A / P Check Register

Bank: KEY BANK WW A/P FD 3

07/22/2022

Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	10129	133.39	07/28/22	20	0229 CARQUEST AUTO PARTS
R	10130	3,170.00	07/28/22	20	0009 CLEARWATER LABORATORY
R	10131	287.50	07/28/22	20	1859 KELLEY'S INDUSTRIAL ELECTRONICS
R	10132	331.25	07/28/22	20	1849 MAINE TECHNOLOGY GROUP LLC
R	10133	281.21	07/28/22	20	0037 MAINE WATER COMPANY
R	10134	12,706.86	07/28/22	20	0513 OLVER ASSOCIATES INC.
R	10135	784.57	07/28/22	20	1502 VERSANT POWER
Total		17,694.78			

Count

Checks	7
Voids	0

A / P Check Register

Bank: KEY BANK WW A/P FD 3

07/25/2022

Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	10136	2,629.33	07/28/22	24	0456 MILLINOCKET, TOWN OF
R	10137	144,557.67	07/28/22	24	1895 T BUCK CONSTRUCTION INC
Total		147,187.00			

Count

Checks	2
Voids	0

ORDER #204-2022

PROVIDING FOR: Execution of the Town Warrant for July 28, 2022
IT IS ORDERED that the Town Warrant for July 28, 2022, in the amount of \$108,400.35 is hereby approved.

Passed by the Town Council_____

Attest:_____

A / P Check Register

Bank: BANGOR SAVINGS A/P

07/25/2022

Page 1

	Check	Amount	Date	Wrnt	Payee
	32826	322.70	07/28/22	22	0039 ASCENT AVIATION GROUP INC
R	32827	31.78	07/28/22	22	0056 BANGOR SAVINGS BANK
R	32828	55,945.74	07/28/22	22	0056 BANGOR SAVINGS BANK
R	32829	1,100.00	07/28/22	22	2125 BERGEN & PARKINSON, LLC
R	32830	231.65	07/28/22	22	2019 BREAKING THE CYCLE
R	32831	158.07	07/28/22	22	0868 CAMPBELL, EVAN
R	32832	1,996.50	07/28/22	22	0131 CPRC GROUP LLC
R	32833	1,524.80	07/28/22	22	0157 DEAD RIVER
R	32834	1,375.00	07/28/22	22	2122 ELECTRIC LIGHT COMPANY, INC
R	32835	118.86	07/28/22	22	0241 GREENWAY EQUIP. SALES
R	32836	393.64	07/28/22	22	1488 HASKELL, LORRI L
R	32837	187.92	07/28/22	22	2102 JAMIESON, PETER
R	32838	261.97	07/28/22	22	2121 JONATHAN M RAYMOND
R	32839	2,656.61	07/28/22	22	0392 MAINE MUNICIPAL ASSOCIATION
R	32840	27,386.28	07/28/22	22	0391 MAINE MUNICIPAL ASSOCIATION
R	32841	245.51	07/28/22	22	0687 MALCOLM, THOMAS M.
R	32842	775.00	07/28/22	22	0451 MILLINOCKET INSURANCE AGENCY
R	32843	1,035.52	07/28/22	22	2123 Millinocket Little Giants
R	32844	5,337.82	07/28/22	22	0471 MUNICIPAL REVIEW COMMITTEE, INC
R	32845	2,928.75	07/28/22	22	1680 NEW ENGLAND SALT CO. LLC
R	32846	453.96	07/28/22	22	1931 NORTHEAST PAVING
R	32847	54.00	07/28/22	22	0511 OAK GROVE SPRING WATER CO.
R	32848	225.28	07/28/22	22	1669 OFFICE DEPOT, INC
R	32849	790.50	07/28/22	22	2113 OUELLETTE, ADAM
R	32850	151.81	07/28/22	22	1537 PELLETIER MANUFACTURING, INC.
R	32851	76.00	07/28/22	22	0584 REGISTER OF DEEDS
R	32852	22.50	07/28/22	22	0584 REGISTER OF DEEDS
R	32853	59.90	07/28/22	22	1668 STANLEY'S AUTO CENTER LLC
R	32854	1,086.00	07/28/22	22	2124 THE PRAETORIAN GROUP
R	32855	129.07	07/28/22	22	0695 TOWN OF EAST MILLINOCKET
R	32856	27.50	07/28/22	22	0737 UNIFIRST CORPORATION
R	32857	918.27	07/28/22	22	1502 VERSANT POWER
R	32858	391.44	07/28/22	22	1799 WEST BRANCH AVIATION LLC

Total 108,400.35**Count**

Checks	33
Voids	0

ORDER #205-2022

PROVIDING FOR: Execution of the Wastewater Warrant for July 28, 2022
IT IS ORDERED that the Wastewater Warrant for July 28, 2022, in the amount of \$8,144.04 is hereby approved.

Passed by the Town Council_____

Attest:_____

A / P Check Register

Bank: KEY BANK WW A/P FD 3

07/22/2022

Page 1

	Check	Amount	Date	Wrnt	Payee
	10124	854.12	07/28/22	19	0330 KATAHDIN MOTORS, INC.
R	10125	248.45	07/28/22	19	0392 MAINE MUNICIPAL ASSOCIATION
R	10126	2,432.52	07/28/22	19	0391 MAINE MUNICIPAL ASSOCIATION
R	10127	209.00	07/28/22	19	0584 REGISTER OF DEEDS
R	10128	4,399.95	07/28/22	19	1502 VERSANT POWER
Total		8,144.04			

Count

Checks	5
Voids	0

ORDER #206-2022

PROVIDING FOR: PUBLIC HEARING for Approval of an Application for a Malt, Vinous and Spirituous Liquor License for Hotel Terrace/Jimmy's Lounge.

IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for:

James Lawrence, JNl, 52 Medway Road, Millinocket
d/b/a

Hotel Terrace/Jimmy's Lounge, 52 Medway Road, Millinocket

Passed by the Town Council_____

Attest:_____

**PUBLIC HEARING
TOWN OF
MILLINOCKET**

The Millinocket Town Council will hold a Public Hearing on Thursday, July 28, 2022 at 5:30pm in the Millinocket Municipal Building for the purpose of considering a malt, spirituous and vinous liquor license application for the following:

Owner Name, Owner Address:

James Lawrence
364 Katahdin Ave.
Millinocket, ME 04462

d/b/a

Business name, Business address:

Hotel Terrace
DBA Jimmy's Lounge
JNI LLC

All persons may appear to show cause, if any, why the above application should not be approved.

Dated at Millinocket, ME
July 11, 2022

Diana M. Lakeman, Town Clerk



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Section I: Licensee/Applicant(s) Information;
Type of License and Status

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

Legal Business Entity Applicant Name (corporation, LLC): <u>JNI LLC</u>	Business Name (D/B/A): <u>Hotel terrace / Jimmy's lounge</u>
Individual or Sole Proprietor Applicant Name(s): <u>James Lawrence</u>	Physical Location: <u>52 medway 12D</u>
Individual or Sole Proprietor Applicant Name(s): <u>Inez Lawrence</u>	Mailing address, if different: <u>Millinocket ME 04462</u>
Mailing address, if different from DBA address:	Email Address: <u>hotelterrace @ outlook.com</u>
Telephone # Fax #: <u>207-380-3624</u>	Business Telephone # Fax #: <u>207-723-4545</u>
Federal Tax Identification Number: <u>88-1571466</u>	Maine Seller Certificate # or Sales Tax #: <u>1228592</u>
Retail Beverage Alcohol Dealers Permit:	Website address: <u>N/A</u>

1. New license or renewal of existing license? ☒ New Expected Start date: Aug 15th 2022
☐ Renewal Expiration Date: _____
2. The dollar amount of gross income for the licensure period that will end on the expiration date above:
Food: 150,000 Beer, Wine or Spirits: 20,000 Guest Rooms: 60,000
3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)
☒ Malt Liquor (beer) ☒ Wine ☒ Spirits

4. Indicate the type of license applying for: (choose only one)

- | | | |
|--|---|---|
| <input type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input checked="" type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input type="checkbox"/> Bed & Breakfast
(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary | <input type="checkbox"/> Mobile Cart |
| <input type="checkbox"/> Tavern
(Class IV) | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

52 Medway RD Millinocket ME 04462

6. Is the licensee/applicant(s) citizens of the United States? ☒ Yes ☐ No

7. Is the licensee/applicant(s) a resident of the State of Maine? ☒ Yes ☐ No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

☒ Yes ☐ No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

☐ Yes ☐ No

☒ Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

☐ Yes ☒ No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? ☒ Yes ☐ No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address
Millinocket House of Pizza	Res-2018-11466	782 Central ST Millinocket ME

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
James Lawrence	10/27/1962	Stamford CT
Inez Lawrence	10/10/1966	Danvers Scott ME
Residence address on all the above for previous 5 years		
Name	Address:	
James Lawrence	364 Katahdin Ave Millinocket ME 04462	
Name	Address:	
Inez Lawrence	364 Katahdin Ave Millinocket ME 04462	
Name	Address:	
Name	Address:	

13. Will any law enforcement officer directly benefit financially from this license, if issued?

☐ Yes ☒ No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? ☒ Yes ☐ No

17. Does the licensee/applicant(s) own the premises? ☐ Yes ☒ No

If No, please provide the name and address of the owner:

Brent Cole millinocket Me 04462

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: 7/28/2022

Who is approving this application? ☒ Municipal Officers of Town of Mullinoeket

☐ County Commissioners of _____ County

☒ **Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title
	Chairman Steven Golieb
	Councilor Bragdon, Matthew
	Councilor Danforth, Jane
	Councilor Gray, Charles
	Councilor Madore, Michael
	Councilor McEwen, Cody
	Councilor Pelletier, Louis

**This Application will Expire 60 Days from the date of
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine's liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: 10

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Granite Street School

Distance: 1 mile

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: _____

Signature of Duly Authorized Person

Signature of Duly Authorized Person

Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: JNI LLC
2. Doing Business As, if any: Hotel terrace / Jimmy's Lounge
3. Date of filing with Secretary of State: 4/15/22 State in which you are formed: Maine
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
James Lawrence	364 KAT AVE MILLINOCKET ME	10/27/1962	owner	50%
Tuez Lawrence	364 KAT AVE MILLINOCKET ME	10/10/1966	owner	50%

(Ownership in non-publicly traded companies must add up to 100%.)

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 3213

EATING AND LODGING 125 Seats (in)10 Rooms

HOTEL TERRACE
52 MEDWAY RD
MILLINOCKET ME 04462

EXPIRES: 07/06/2023

FEE: \$300.00

ATTN JAMES LAWRENCE
JNI
HOTEL TERRACE
52 MEDWAY RD
MILLINOCKET ME 04462



Jeanne M. Lamborn
Commissioner

NON-TRANSFERABLE

▽ DETACH HERE ▽

Employers must establish a written smoking policy that prohibits smoking in any business facility, including in vehicles used for work, and in outdoor areas where employees perform services under the control of the employer. Smoking in workplaces shall only be permitted outdoors. Employers shall only permit employer and employees to smoke outside within a Designated Smoking Area that is at least 20 feet away from the business facility and designed in a way to prevent smoke from escaping back into a workplace, public place or other areas where smoking is prohibited.

Eating Establishments shall prohibit smoking in outdoor eating areas and all enclosed areas of public places. Smoking includes the use of electronic smoking devices, whether or not they contain nicotine.

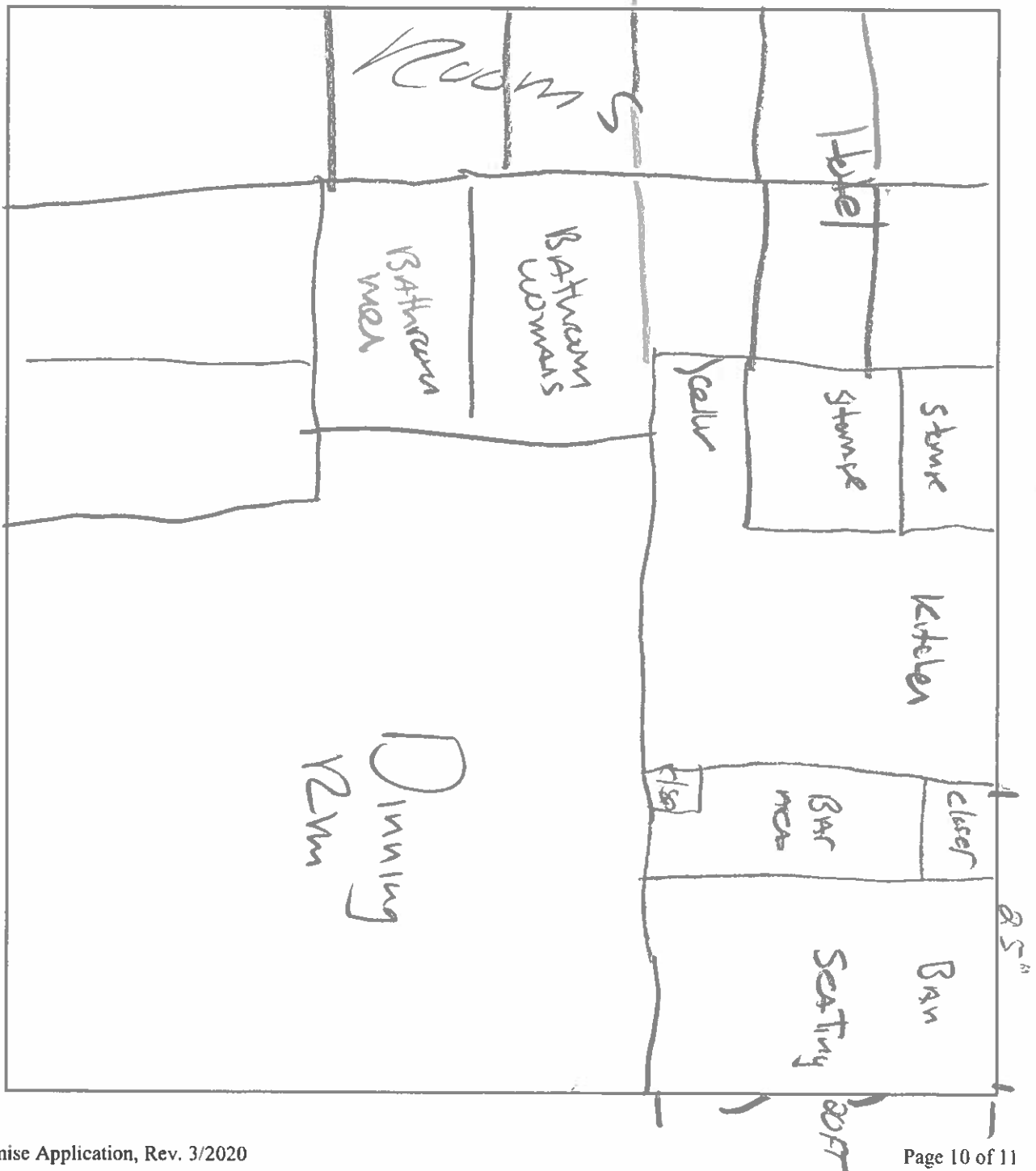
Tobacco Retailers are required to card all persons 30 years of age or younger by photographic identification that contains the persons date of birth. Tobacco products may not be sold to any person under 21 years of age unless the person obtained 18 years of age on or before July 1, 2018. Tobacco products include, but not limited to, a cigarette, a cigar, a hookah, pipe tobacco, chewing tobacco, snuff or snus, electronic smoking devices, and any component or accessory used in the consumption of a tobacco product, such as filters, rolling papers, pipes and liquids used in electronic smoking devices, whether or not they contain nicotine.

For free guidance regarding Maine's retail tobacco and workplace smoking laws, please contact the Maine CDC Tobacco and Substance Use Prevention and Control program at tsup.dhhs@maine.gov or call 207-287-4627.

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



ORDER #207-2022

PROVIDING FOR: Approval of an Application for an Entertainment License for Hotel Terrace/Jimmy's Lounge.

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

James Lawrence 364 Katahdin Avenue, Millinocket
d/b/a
Hotel Terrace/Jimmy's Lounge, 52 Medway Road, Millinocket

Passed by the Town Council_____

Attest:_____

\$250
revd: 7/19/2022

TOWN OF MILLINOCKET

APPLICATION FOR A SPECIAL AMUSEMENT LICENSE

NAME OF APPLICANT James Lawrence RESIDENCE 364 Katahdin Ave
Hotel Terrace millinocket me
NAME OF BUSINESS Jimmy's Lounge ADDRESS 5d medway (21)
millinocket me
NATURE OF BUSINESS Hotel/Lounge/Restaurant LOCATION TO BE USED 5d medway rd
millinocket me

RESIDENCES OF APPLICANT IN LAST FIVE YEARS:

364 Katahdin Ave millinocket me 04462

HAS APPLICANT HAD A LICENSE DENIED OR REVOKED?
IF YES, CIRCUMSTANCES ARE SPECIFICALLY AS FOLLOWS:

YES _____ NO X

HAVE YOU (INCLUDING PARTNERS OR CORPORATE OFFICERS) EVER BEEN CONVICTED OF A
FELONY? YES _____ NO X
IF YES, WHO - CIRCUMSTANCES ARE AS FOLLOWS:

COPY OF CURRENT LIQUOR LICENSE (IF APPLICABLE). new

OTHER INFORMATION MAY BE REQUESTED BY THE MUNICIPAL OFFICERS.

**PUBLIC HEARING
TOWN OF
MILLINOCKET**

The Millinocket Town Council will hold a Public Hearing on Thursday, July 28, 2022 at 5:30pm in the Millinocket Municipal Building for the purpose of considering a malt, spirituous and vinous liquor license application for the following:

Owner Name, Owner Address:

James Lawrence
364 Katahdin Ave.
Millinocket, ME 04462

d/b/a

Business name, Business address:

Hotel Terrace
DBA Jimmy's Lounge
JNI LLC

All persons may appear to show cause, if any, why the above application should not be approved.

Dated at Millinocket, ME

July 11, 2022

Diana M. Lakeman, Town Clerk

ORDER #208-2022

PROVIDING FOR Appointments to the Millinocket School Board

IT IS ORDERED that Millinocket Town Council appoints Thomas Malcolm and Julie Hewke to the Millinocket School Board for a term to expire November 2022 as two vacancies have resulted with the resignations of Erika Mackin and Michelle Brundrett.

PASSED BY THE COUNCIL: _____

ATTEST: _____

ORDER #209-2022

PROVIDING FOR: AMENDMENT TO ORDER #87-2022 - ACCEPTANCE OF AIRPORT TERMINAL BID MATCH

WHEREAS the Sustainability Committee received three bids for the Airport Terminal RFP and the following two were considered qualified bids: (1) Arcadia Designworks \$243,300 and Aviest Engineering \$136,000, and;

WHEREAS the Arcadia Designworks bid was selected by the Sustainability Committee, and;

WHEREAS the Northern Border Regional Commission Grant (NBRC) will cover 80% of the total project cost; and will provide a notice to proceed once the agreement with updated numbers is submitted and funds are identified for the local match,

IT IS THEREFORE ORDERED that the Town Council accepts the bid from Arcadia Designworks for \$243,300 and authorizes the Town Manager to sign any additional agreements to complete the NBRC grant for the Airport Terminal Engineering and Design phase.

IT IS FURTHER ORDERED that \$52,147.80 ~~\$48,660~~ will be held in the Unassigned Fund Balance for the 20% local match for said project.

PASSED BY THE COUNCIL: _____

ATTEST: _____

PROVIDING FOR: ACCEPTANCE OF AIRPORT TERMINAL BID

WHEREAS the Sustainability Committee received three bids for the Airport Terminal RFP and the following two were considered qualified bids: (1) Arcadia Designworks \$243,300 and Aviest Engineering \$136,000, and;

WHEREAS the Arcadia Designworks bid was selected by the Sustainability Committee, and;

WHEREAS the Northern Border Regional Commission Grant (NBRC) will cover 80% of the total project cost; and will provide a notice to proceed once the agreement with updated numbers is submitted and funds are identified for the local match,

IT IS THEREFORE ORDERED that the Town Council accepts the bid from Arcadia Designworks for \$243,300 and authorizes the Town Manager to sign any additional agreements to complete the NBRC grant for the Airport Terminal Engineering and Design phase.

IT IS FURTHER ORDERED that \$48,660 will be held in the Unassigned Fund Balance for the 20% local match for said project.

PASSED BY THE COUNCIL: 4/28/2022

ATTEST: Diana H. Lalamon

ORDER # 210-2022

PROVIDING FOR: Acceptance of Wastewater Truck Bid.

IT IS ORDERED that the Millinocket Town Council accepts the bid of a 2023 Chevrolet Silverado Double Cap for \$40,970.00 (forty thousand nine hundred seventy dollars) from Katahdin Motors in Millinocket.

Two bidders responded as follows:

1. Katahdin Motors \$40,970.00
2023 Chevrolet Silverado Double Cab within specs of RFP
2. Pelletier Ford \$39,500.00
Used 2020 F150 XL Supercab with 32,750 miles

Note: It is the joint recommendation of the Town Manager and Wastewater Superintendent to award this bid to Katahdin Motors. This bid is slightly higher than that of Pelletier Ford and the delivery date is currently unknown, however, the truck is brand new and will be serviced locally, supporting a local business, and will prove to be less costly overall.

Passed by the Town Council: _____

ATTEST: _____