

Peter Jamieson

From: Ron Smith <rsmith@rhrsmith.com>
Sent: Monday, July 11, 2022 12:38 PM
To: Peter Jamieson
Cc: Mary Alice Cullen; Steve Golieb
Subject: RE: Seeking Verification

Hey Peter

Its accurate

I'm not sure of the context of the question Josh is asking and would want clarification on his reference to "access" to the school's general fund

I would also ask him as I told Mary Alice as to his reconciliation of the use of \$600k for the FY 23 budget

As far as future budgets, if I am the Town or School, Yes I would want what my fund balance figure is as of June 30, 2022 before committing any to a FY 23 or future budget

That's why I would get a copy of Josh's reconciliation of FY 22 fund balance being used in FY 23 budget.



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 Please consider the environment before printing

From: Peter Jamieson <manager@millinocket.org>
Sent: Monday, July 11, 2022 11:41 AM
To: Ron Smith <rsmith@rhrsmith.com>
Cc: Mary Alice Cullen <treasurer@millinocket.org>; Steve Golieb <s.golieb@millinocket.org>
Subject: Seeking Verification

Hi Ron,

Do you mind verifying for me the accuracy of my email below to the Superintendent?

Also - We understand that the general fund balance on the audit report is a "moment in time" as of June 30th and that if any of those funds are to be included in the fiscal budget beginning the very next day, the original total is no longer, and the funds being included in the next fiscal budget need to be deducted from the original total moving forward. Can you please verify if this is correct as well?

Peter Jamieson | *Town Manager*



manager@millinocket.org | (207) 723-7000 x5
197 Penobscot Avenue. Millinocket, ME. 04462

From: Peter Jamieson
Sent: Monday, June 27, 2022 11:24 AM
To: McNaughton, Dr. Joshua <jmcnaughton@millinocketschools.org>; Mary Alice Cullen <treasurer@millinocket.org>
Cc: Warren Steward <wsteward@millinocketschools.org>; Josh Deakin <jdeakin@millinocketschools.org>; Steve Golieb <s.golieb@millinocket.org>
Subject: RE: School General Fund Access

Josh,

Again, the school does not have a separate account that holds a school general fund.

The details to the school's general fund are recorded on the schools accounting software. The audit report produced that calculates the schools fund balance is a product of the details provided by the school from the school's accounting software. You reviewed and signed off on the schools FY21 audit report which includes **Statement B (attached)** that provides all information in this balance:

- **Revenues** = Checks from school
- **Expenditures** = Warrants signed by school board
- **Excess & Other Financing Sources** = International
- **Fund Balance** – July 1 = Showing FY20 info
- **Fund Balance** – June 30 = unassigned + assigned (**assigned** is what was set to be used in in FY22)
(**unassigned** is what would be available for FY23's budget)

I've also attached a sheet produced for the FY22 budget with Mr. Boyington's notation under line 450100 stating "Adult Ed \$2843, Use of Surplus \$200,789". Added together, that equals the \$203,632.00 in question.

The third attachment shows the FY20 version of the earlier referenced attachment of **Statement B**, showing that in the past, Mr. Boyington had identified Assigned and Unassigned funding in his reporting to the auditors.

The last attachment is from the School Department's FY21 Budget report, showing the "assigned" \$168,561.00 referenced in the FY20 document, pointing to the pattern used previously.

This all speaks to the importance of this information being provided in the future, hopefully eliminating all of this confusion and utter frustration.

Peter Jamieson | *Town Manager*



manager@millinocket.org | (207) 723-7000 x5
197 Penobscot Avenue. Millinocket, ME. 04462

From: McNaughton, Dr. Joshua <jmcnaughton@millinocketschools.org>
Sent: Monday, June 27, 2022 10:04 AM
To: Mary Alice Cullen <treasurer@millinocket.org>; Peter Jamieson <PJamieson@emdc.org>
Cc: Warren Steward <wsteward@millinocketschools.org>; Josh Deakin <jdeakin@millinocketschools.org>
Subject: School General Fund Access

Hi Mary Alice and Peter,

When can the School Department expect to get access to the School's General Fund? This is currently holding up the budgeting process.

--

Josh McNaughton Ed.D
Superintendent & Special Education Director
Millinocket School Department

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MILLINOCKET SCHOOL DEPARTMENT

STATEMENT B

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2021

	General Fund	International Program	ESSER 2	Sarah Thompson Scholarship	Other Governmental Funds	Total Governmental Funds
REVENUES						
Local support from Town	\$ 2,838,638	\$ -	\$ -	\$ -	\$ -	\$ 2,838,638
Intergovernmental revenues	3,563,176	47,343	109,000	-	1,616,093	5,335,612
State of Maine PERS on-behalf payments	386,191	-	-	-	-	386,191
Charges for services	190,037	-	-	-	17,557	207,594
Investment income	-	-	-	48,783	-	48,783
Other revenue	70,487	-	-	8,180	110,631	189,298
TOTAL REVENUES	7,048,529	47,343	109,000	56,963	1,744,281	9,006,116
EXPENDITURES						
Current						
Regular instruction	2,311,820	-	-	-	-	2,311,820
Special education	1,188,039	-	-	-	-	1,188,039
Other instruction	200,015	-	-	-	-	200,015
Student and staff support	416,763	-	-	-	-	416,763
System administration	809,750	-	-	-	-	809,750
School administration	342,851	-	-	-	-	342,851
Transportation	230,750	-	-	-	-	230,750
Facilities maintenance	981,064	-	-	-	-	981,064
State of Maine PERS on-behalf payments	386,191	-	-	-	-	386,191
Program expenditures	-	48,467	109,000	50,027	1,775,080	1,982,574
Debt service:						
Principal	93,208	-	-	-	-	93,208
Interest	3,714	-	-	-	-	3,714
TOTAL EXPENDITURES	6,964,165	48,467	109,000	50,027	1,775,080	8,946,739
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	84,364	(1,124)	-	6,936	(30,799)	59,377
OTHER FINANCING SOURCES (USES)						
Transfers in	149,902	-	-	-	-	148,884
Transfers (Out)	(8,500)	(140,384)	-	-	-	(1,018)
TOTAL OTHER FINANCING SOURCES (USES)	141,402	(140,384)	-	-	(1,018)	(148,884)
NET CHANGE IN FUND BALANCES	225,766	(141,508)	-	6,936	(31,817)	59,377
FUND BALANCES - JULY 1, RESTATED	369,350	141,508	-	204,911	490,165	1,205,934
FUND BALANCES - JUNE 30	595,116	-	-	211,847	458,348	1,265,311

See accompanying independent auditors' report and notes to financial statements.

FY 20 Includer
 FY 20 Assigned
 FY 20 unassigned

FY 22 Assigned 203,632
 Avail for FY 23 unassigned 391,484
 595,116

Millinocket School Department Budget Revenue FY22

Report # 51686

Statement Code: FY22 REV

Account Number / Description	Actual FY20 7/1/2019 - 6/30/2020	Current FY21 7/1/2020 - 6/30/2021	Proposed FY22 7/1/2021 - 6/30/2022	Difference 7/1/2021 - 6/30/2022	Notes 7/1/2021 - 6/30/2022
1000-0000-0000-412110-000 Local EPS Assessment	(1,348,398.00)	(1,305,528.00)	(1,193,544.00)	111,984.00	
1000-0000-0000-412120-000 Local Debt Service	(97,708.00)	(97,208.00)	(97,208.00)	0.00	
1000-0000-0000-412130-000 Local Additional Appropriation	(1,357,173.00)	(1,427,402.00)	(1,607,324.00)	(179,922.00)	
1000-0000-0000-412150-000 Local Appropriation - School Lunch	(5,000.00)	(5,000.00)	(10,000.00)	(5,000.00)	
1000-0000-0000-413320-000 Tuition - International Program	(150,000.00)	(150,000.00)	(75,000.00)	75,000.00	
1000-0000-0000-413930-000 Tuition - EUT	(97,792.19)	(110,000.00)	(127,800.00)	(17,800.00)	
1000-0000-0000-413940-000 EUT - Elem Special Ed	(17,610.85)	(8,000.00)	(8,000.00)	0.00	
1000-0000-0000-413960-000 EUT - Sec Special Ed	(22,587.67)	(8,000.00)	(14,000.00)	(6,000.00)	
1000-0000-0000-414200-000 Transportation - EUT	(42,630.00)	(43,610.00)	(43,000.00)	610.00	
1000-0000-0000-417010-000 Athletic Receipts	(10,080.96)	(9,000.00)	(9,000.00)	0.00	
1000-0000-0000-417020-000 Recreation Department Receipts	(12,000.00)	(12,000.00)	(12,000.00)	0.00	
1000-0000-0000-419100-000 Building Rental	(41,460.00)	(41,460.00)	(45,000.00)	(3,540.00)	
1000-0000-0000-419820-000 E-rate Reimbursement	0.00	(7,000.00)	(5,000.00)	2,000.00	
1000-0000-0000-419910-000 Miscellaneous Receipts	(46,328.83)	(15,000.00)	(25,000.00)	(10,000.00)	
1000-0000-0000-431110-000 State EPS Allocation	(3,356,357.72)	(3,614,758.00)	(3,696,889.00)	(82,131.00)	
1000-0000-0000-431210-000 SAC - Elem Special Ed	(1,081.70)	0.00	(1,500.00)	(1,500.00)	
1000-0000-0000-431230-000 SAC - Sec Special Ed	(2,326.11)	0.00	(1,500.00)	(1,500.00)	
1000-0000-0000-450100-000 Other Financing Sources	0.00	(172,061.00)	(203,632.00)	(31,571.00)	
Notes: Note: Adult Ed \$2843, Use of Surplus \$200,789					
RAND TOTAL	203,632	\$(6,608,535.03)	\$(7,026,027.00)	\$(7,175,397.00)	\$(149,370.00)

TOWN OF MILLINOCKET SCHOOL DEPARTMENT
Comparative Balance Sheets
Governmental Funds
June 30, 2020

FY20

(with comparative totals for the year ended June 30, 2019)

	School General Fund	Other Nonmajor Governmental Funds	Total Governmental Funds	
			2020	2019
ASSETS				
Cash and cash equivalents	\$ -	1,666	1,666	7,404
Receivables:				
Due from other governments	51,442	216,551	267,993	156,421
Due from Town	1,155,900	-	1,155,900	970,209
Interfund loans receivable	-	66,644	66,644	102,156
Inventory	-	22,047	22,047	15,429
Total assets	\$ 1,207,342	306,908	1,514,250	1,251,619
LIABILITIES AND FUND BALANCES (DEFICIT)				
Liabilities:				
Accounts payable	176,677	5,857	182,534	69,011
Unearned revenue	30,000	-	30,000	16,815
Accrued wages and benefits payable	573,535	43,580	617,115	553,090
Interfund loans payable	57,780	8,864	66,644	102,154
Total liabilities	837,992	58,301	896,293	741,070
Fund balances (deficit):				
Nonspendable - Inventory	-	22,047	22,047	15,429
Restricted by grant purposes	-	227,348	227,348	160,710
Committed for capital projects	-	6,195	6,195	6,195
Assigned	168,561	-	168,561	166,637
Unassigned	200,789	(6,983)	193,806	161,578
Total fund balances	369,350	248,607	617,957	510,549
Total liabilities and fund balances	\$ 1,207,342	306,908	1,514,250	1,251,619

See accompanying notes to financial statements.

Millinocket School Department Budget Report FY21

FY21

Report # 52083
Statement Code - COMP BUD R

Account Number / Description	Adopted Budget		Amendments		Revised Budget		Current Period		Reported Period		Encumbrances		Amount Remaining		Percent Remaining	
	7/1/2020 - 6/30/2021	7/1/2020 - 6/30/2021	7/1/2020 - 6/30/2021	7/1/2020 - 6/30/2021	7/1/2020 - 6/30/2021	6/1/2021 - 6/30/2021	7/1/2020 - 6/30/2021	7/1/2020 - 6/30/2021	7/1/2020 - 6/30/2021	7/1/2020 - 6/30/2021	7/1/2020 - 6/30/2021	7/1/2020 - 6/30/2021	7/1/2020 - 6/30/2021	7/1/2020 - 6/30/2021	7/1/2020 - 6/30/2021	
GENERAL FUND REVENUES																
1000-0000-0000-412110-000 Local EPS Assessment		(1,305,528.00)	0.00		(1,305,528.00)	0.00		(1,305,528.00)	0.00		(1,305,528.00)	0.00		0.00	0.00%	
1000-0000-0000-412130-000 Local Debt Service		(97,208.00)	0.00		(97,208.00)	0.00		(97,208.00)	0.00		(97,208.00)	0.00		0.00	0.00%	
1000-0000-0000-412130-000 Local Additional Appropriation		(1,430,902.00)	3,500.00		(1,427,402.00)	0.00		(1,427,402.00)	0.00		(1,427,402.00)	0.00		0.00	0.00%	
1000-0000-0000-412150-000 Local Appropriation - School Lunch		(5,000.00)	0.00		(5,000.00)	0.00		(5,000.00)	0.00		(5,000.00)	0.00		0.00	0.00%	
1000-0000-0000-413320-000 Tuition - International Program		(150,000.00)	0.00		(150,000.00)	0.00		(150,000.00)	0.00		(150,000.00)	0.00		(110,000.00)	73.33%	
1000-0000-0000-413930-000 Tuition - EUT		(110,000.00)	0.00		(110,000.00)	0.00		(37,247.78)	0.00		(113,294.68)	0.00		3,294.68	(2.99)%	
1000-0000-0000-413940-000 EUT - Elem Special Ed		(8,000.00)	0.00		(8,000.00)	0.00		(3,526.56)	0.00		(9,865.44)	0.00		1,865.44	(23.31)%	
1000-0000-0000-413960-000 EUT - Sec Special Ed		(8,000.00)	0.00		(8,000.00)	0.00		(8,327.53)	0.00		(19,751.33)	0.00		11,751.33	(146.89)%	
1000-0000-0000-414200-000 Transportation - EUT		(43,610.00)	0.00		(43,610.00)	0.00		(17,395.00)	0.00		(42,630.00)	0.00		(980.00)	2.24%	
1000-0000-0000-417010-000 Athletic Receipts		(9,000.00)	0.00		(9,000.00)	0.00		0.00	0.00		0.00	0.00		(9,000.00)	100.00%	
1000-0000-0000-417020-000 Recreation Department Receipts		(12,000.00)	0.00		(12,000.00)	0.00		(12,000.00)	0.00		(12,000.00)	0.00		0.00	0.00%	
1000-0000-0000-419100-000 Building Rental		(41,460.00)	0.00		(41,460.00)	0.00		(3,455.00)	0.00		(41,460.00)	0.00		0.00	0.00%	
1000-0000-0000-419660-000 Child Development Services		0.00	0.00		0.00	0.00		(390.60)	0.00		(1,518.30)	0.00		1,518.30	100.00%	
1000-0000-0000-419820-000 Extra Reimbursement		(7,000.00)	0.00		(7,000.00)	0.00		0.00	0.00		(7,000.00)	0.00		(7,000.00)	100.00%	
1000-0000-0000-419910-000 Miscellaneous Receipts		(15,000.00)	0.00		(15,000.00)	0.00		(680.00)	0.00		(22,330.04)	0.00		8,330.04	(55.53)%	
1000-0000-0000-431110-000 State EPS Allocation		(3,614,758.00)	0.00		(3,614,758.00)	0.00		(582,248.63)	0.00		(3,563,175.73)	0.00		(51,582.27)	1.42%	
1000-0000-0000-431210-000 SAC - Elem Special Ed		0.00	0.00		0.00	0.00		(975.72)	0.00		(3,356.95)	0.00		3,356.95	--	
1000-0000-0000-450100-000 Other Financing Sources		(168,561.00)	(3,500.00)		(172,061.00)	0.00		0.00	0.00		(3,500.00)	0.00		(168,561.00)	97.96%	
TOTAL GENERAL FUND REVENUES		\$4,026,027.00	\$0.00		\$4,026,027.00	\$666,246.82		\$4,709,020.47	\$0.00		\$4,317,006.53	\$0.00		\$4,317,006.53	4.51%	

TOWN OF MILLINOCKET, MAINE

STATEMENT C

BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2021

	General Fund	Education Fund	Capital Reserve Fund	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 6,250,869	\$ -	\$ 202,181	\$ 203,481	\$ 6,656,531
Investments	-	-	-	487,257	487,257
Accounts receivables (net of allowance for uncollectibles):					
Taxes/fees	370,097	-	-	-	370,097
Other	729,666	2,885	-	262,303	994,854
Due from other governments	61,348	49,000	-	316,371	426,719
Inventory	22,982	-	-	11,114	34,096
Tax acquired property	6,727	-	-	-	6,727
Due from other funds	348,485	1,454,895	285,301	18,081	2,106,762
TOTAL ASSETS	\$ 7,790,174	\$ 1,506,780	\$ 487,482	\$ 1,298,607	\$ 11,083,043
LIABILITIES					
Accounts payable	\$ 416,615	\$ 259,550	\$ -	\$ 122,882	\$ 799,047
Accrued payroll	19,605	540,879	-	-	560,484
Accrued expenses	1,584	-	-	55,452	57,036
Due to other governments	34,497	-	-	-	34,497
Due to other funds	1,809,340	111,235	178,833	58,417	2,157,825
TOTAL LIABILITIES	2,281,641	911,664	178,833	236,751	3,608,889
DEFERRED INFLOWS OF RESOURCES					
Deferred debt service revenue	450,000	-	-	-	450,000
Prepaid taxes	33,531	-	-	-	33,531
Deferred tax revenues	304,600	-	-	-	304,600
TOTAL DEFERRED INFLOWS OF RESOURCES	788,131	-	-	-	788,131
FUND BALANCES					
Nonspendable	29,709	-	-	16,401	46,110
Restricted	134,016	595,116	-	849,210	1,578,342
Committed	-	-	308,649	79,526	388,175
Assigned	111,061	-	-	120,876	231,937
Unassigned	4,445,616	-	-	(4,157)	4,441,459
TOTAL FUND BALANCES	4,720,402	595,116	308,649	1,061,856	6,686,023
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 7,790,174	\$ 1,506,780	\$ 487,482	\$ 1,298,607	\$ 11,083,043

See accompanying independent auditors' report and notes to financial statements.