



TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS and via Zoom
THURSDAY, August 11, 2022, 5:30 PM

'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: n/a
4. Approval of the Minutes: June 23, 2022 Public Hearings for Fiscal 2023 Municipal, Wastewater & School Budget Adoptions and the Regular Town Council Meeting
5. Special Presentations: n/a

Unfinished Business: n/a

New Business:

6. Town Manager's Report – 8/11/2022
7. ORDER #212-2022 Execution of the Prior Year Town Warrant for August 11, 2022
8. ORDER #213-2022 Execution of the Prior Year Wastewater Warrant for August 11, 2022
9. ORDER #214-2022 Execution of the Town Warrant for August 11, 2022
10. ORDER #215-2022 Execution of the Wastewater Warrant for August 11, 2022
11. ORDER #216-2022 Update to Paused Funding for ESSER3 Grant Expenditures
12. ORDER #217-2022 Approval of Amendment to Town Manager Employment Agreement
13. ORDER #218-2022 Approval to Expend American Rescue Plan Act Funding
14. Reports and Communications:
 - a. Warrant Committee for the August 25, 2022, Council Meeting will be Chair Golieb and Councilor Bragdon
 - b. Chair's Committees Reports
 - c. Two Minute Public Comment

15. Adjournment

Join Zoom Meeting <https://us02web.zoom.us/j/82058394915>
Meeting ID: 820 5839 4915

One tap mobile +13017158592, 82058394915# US (Washington DC); +13126266799, 82058394915#
US (Chicago)

Dial In: Find your local number: <https://us02web.zoom.us/j/kc0L05Af7m>

Meetings are open to the public for in person attendance and via Zoom.

The Town of Millinocket supports optional face masks/coverings and social distancing.

Submit any public comments to the Town Manager prior to the meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to
make special arrangements. Meetings are also available via Zoom and Youtube Channel.

Find all direct links on our website: Millinocket.org.

****Stay Healthy, Stay Safe****



Millinocket

Maine's Biggest Small Town

Town of Millinocket

197 Penobscot Avenue

Millinocket, Maine 04462

Manager@Millinocket.org www.millinocket.org

207-723-7000 Ext 5

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**-This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

Want to do more? Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

June 23, 2022

The Public Hearings for Municipal, Wastewater & School Budget Adoptions and Regular Meeting of the Millinocket Town Council was brought to order in Council Chambers and via Zoom by Chair Golieb at 5:35 pm.

Roll Call:

Town Council Members Present:

| | |
|----------|---|
| Golieb | Madore |
| Bragdon | McEwen- Excused/joined the meeting via Zoom at 6:37 pm. |
| Danforth | Pelletier |
| | Pray |

Also present: Town Manager Peter Jamieson, Town Clerk Diana M. Lakeman, Treasurer Mary Alice Cullen, GA/Personnel Lori Santerre, Fire Chief Tom Malcolm, Public Works Director Ralph Soucier, Recreation Director Jody Nelson, Wastewater Director James Charrette, Airport Manager Jeff Campbell, 3 Police Officers for public safety, 5 in person public attendance and 9 in Zoom public.

Pledge of Allegiance –

Adjustments to the Agenda – Additions: Manager’s report; Orders #187-2022 & #188-2022.

Approval of the Minutes: June 21, 2022, Executive Session.

Motion- Madore Second- Bragdon Vote 6-0

Council Comment: none

Public Comment: none

SPECIAL PRESENTATIONS: n/a

Chair Golieb motions to move the Town Manager’s report from its current place to after special presentations, seconded by Councilor Madore, Vote 6-0.

***Town Manager’s Report:** – 6/23/2022 *Addition- Acknowledges local law enforcement presence with the recent attention of the Juneteenth sign posted in a local business that has gone viral bringing negativity to the community; Fourth of July:

- Huge thanks to Councilor Bragdon and the Millinocket Events Committee for lining up a weekend of festivities in celebration of Independence Day!
- The event schedule is included in our meeting packet, as well as posted to our social media and website. The schedule includes a Craft & Vendor fair, live music on the Bandstand in Veterans Park, even a community bonfire with free smores! Of course, we couldn’t have a 4th of July celebration without the key ingredients, the parade and fireworks!
- We encourage to anyone and everyone to come our have a blast with us for this July 4th weekend and help us kick off summer 2022!

School Board Vacancies:

- Given the two recent resignations from the School Board, the Town Council will be appointing new members to serve temporarily until the next election.
- We have requested an add be placed in the Katahdin Region News, as well as on our website and Facebook page. Interested community members are encouraged to apply by emailing me at manager@millinocket.org or calling the Town Office at (207) 723-7000. The deadline is July 7th, 2 weeks from today.
- I will forward all information onto the Council who will then interview the candidates and decide on the temporary placement.

Freedom of Information Act Request:

- The narrative around the Town vs. the School in relation to finances and bank accounts has been a hot topic recently. The actual information and timeline have been misconstrued and miscommunicated in such a way that many people being led to believe a story that is not based on the truth of the situation.

- I have been asked by the Council to organize, produce, and post publicly the contents of the recent FOIA request made by the Bangor Daily News. This will include all email correspondence related to the subject at hand as well as a timeline of events.
- This packet of information will soon be posted to our website and available to public consumption.
- Soon after we will schedule a public meeting to address the matter, inviting the members of the School Board and Education Association to attend and participate. **DATE & TIME TBD**

Local Sign Gone Viral and National Response:

- We are all aware of the Juneteenth related sign that was posted at a business in our Downtown and the national attention that business and our community have received because of it.
- This has caused so much turmoil for our Town in the last 3 days and has disgraced our character. It is entirely unacceptable behavior that we simply will not condone.
- The Town Office, our phones, and emails have been receiving alarming messages and threats from all over the country, stating that our COMMUNITY AS A WHOLE is racist. This is so deeply upsetting. I believe that in the big picture, we are the exact opposite. We released the following statement in response to this disastrous event:
 - “It is deeply saddening, disgraceful and unacceptable for any person, business, or organization to attempt to make light of Juneteenth and what it represents for millions of slaves and their living descendants. There is no place in the Town of Millinocket for such a blatant disregard of human decency. The Town of Millinocket is a beautiful place to live - filled with welcoming, kind, and hardworking people. As such, the Town does not accept or endorse anything short of inclusivity. We invite any and all to come discover the wonderful things that our community offers.

Reminder:

- The best way to reach me as Town Manager is to call the town office (207-723-7000) or email me (manager@millinocket.org). Social media is not an appropriate form of communication to me or the council. It does not guarantee a response or even that the comment would be seen.
- I hope that any member of our community feels comfortable reaching out to me with any questions or concerns they have. All are welcome!

Respectfully Submitted, Peter Jamieson, Town Manager.

Councilor McEwen joined the meeting via Zoom at 6:37 pm.

Council Comments-Specific Topic of Concern: (on Superintendents email response)- Chair Golieb appreciates the information, acknowledges the unwarranted national attention the local business sign has generated, shares he has spoken with the company expresses forgiveness is a personal choice noting this is an opportunity for the community to set an example to move forward as a teachable moment, expresses thanks for the opportunity to meet with the business that posted the sign, emphasizes the greatness community poses noting the posting does not represent the makeup of the community; inquiries regarding recent email received from superintendent to the council, Town Manager, and others claiming he did not having access to certain accounts budget topics of concern, with request to move the Town Manager’s report for discussion on this topic, seeing no opposition from the council, expresses the council takes great responsibility with concerns to budgets emphasizing the council can not pass a budget that does not balance, informs revenues and expenses do not align, several attempts to contact were made to rectify receiving response in email from superintendent McNaughton the they do not have access to the school general account balance information, expresses concerns of validity to email comment emphasizing the town has been consistently transparent; *TM Jamieson confirms clarifying the Town has a general fund, holds no separate account for school revenue further clarifying monies dedicated for school use, informs school bookkeeper has all the necessary information handing with in their accounting software including unbalanced information and states the claim that information is being withheld is not true informing the prior superintendent had unassigned funds carry over for two-years and informs the new leadership reported budgeted totals differently creating an unbalanced budget, clarifies the assigned and unassigned funds report state in accurate totals as monies reported in current budget; Chair Golieb clarification that the school provided numbers to auditors for their report not the Town as the Treasurer supplied the auditors with the Town numbers only; Mary Alice Cullen, Treasurer, expresses the miscommunication between the superintendent and the auditors, informs when she discovered the auditing piece was already committed to the fund balance she emailed the auditor, bookkeeper and superintendent with concern and inquiries with no response received, clarifies the School auditing system has detailed accounting information maintained within the School’s accounting ledger noting the Town

accounting reconciles end balance on a less detailed higher level, also confirms she has supplied information when requested if available; Councilor Pelletier suggests school contact auditors to assist with balance discrepancies; Councilor Madore inquires to the Treasurer for clarification the general fund balance for school with his understanding the schools concerns with lack of access to information of their fund balance; Mary Alice Cullen, Treasurer, confirms there is no separate general fund account clarifying the school fund balance within the general fund is for restricted for school educational expenditures with explanation there is a reporting issue regarding classification in consideration as of July 1st of the new budget year all carry forward used and recorded for that budgeted year further clarifying the process as the Town Council approves the budget, school approves warrants for school expenditures from the restricted monies from the budget; Councilor Madore clarifies the school's bookkeeper's accounting system has access the information and expresses concern and validity regarding his email response; Mary Alice Cullen, Treasurer, unsure exactly what the superintendent is requesting, confirms the bookkeeper has access to the details of the financial transactions, totals supplied to generate audit report that is reviewed by the school administration prior to auditors issuing the report; Chair Golieb inquires clarification of the treasurer's understanding of the superintendent's request for information; Mary Alice Cullen, Treasurer, explained email correspondence to the superintendent and bookkeeper including the Town Manager with request for access to the school's general fund and informed, as expressed in this meeting's discussion, the transactions report would exist with the school's accounting further explaining the account of concern doesn't exist and notes she isn't aware of follow up communications with inquiries and expresses concerns with superintendents statement of request. Public Comments: Kamma Michaud, 20 New York Street, expressed concern with lack of communication between the Treasurer and Superintendent noting her absence from the meeting held with the Town Manager, Superintendent and Bookkeeper stating her attendance would've been helpful, suggesting another meeting be set up with the Treasurer's attendance; *TM Jamieson clarifies the meeting held was in regards to the topic on the International Program and the Treasurer was unable to attend that meeting with prior engagements and welcomes another meeting and for the opportunity for communications.

Sandra Sullivan, 104 Sunset Drive, inquires the status for the updated budget and its validity as carryover monies are allocated; Chair Golieb clarifies informing approximately \$203,000 is already assigned and not available resulting the discrepancy in the proposed school budget must be resolved prior to the council's approval; seeing no other public comment on this specific topic, Council comment resumes with the rest of the Town Manager's Report: Council Comments – Councilor Madore addresses the Juneteenth sign posted offering an apology to the Manager and staff dealing with threatening communications, gives deepest sympathy to the Millinocket Insurance Agency receiving backlash with confusion and misunderstanding with no relation to the other business, acknowledges the ripple effect caused by one careless act, hopes normalcy resumes quickly.

Councilor Pray expresses appreciation to the Events Committee and volunteers seeing the fourth of July events coming to finalization, acknowledges the callousness of the posted sign and social media's involvement with distribution intensifying the situation believing no ill intent from the individual, hopes festivities are enjoyed over the Fourth of July with anticipation to move forward with community support. Chair Golieb thanks Town Manager Jamieson with acknowledgement in releasing the requested Freedom Of Information to the community in hopes all appreciate the extensive information provided.

Public Comment: Kamma Michaud, 20 New York Street, suggests the Council consider School administration be part of the School Board interview process in good faith effort and team collaboration; Chair Golieb inquires for council input stating board members can't appoint its own board members as the Council can not appoint its own members; Councilor Madore confirms Chair Golieb's statement and clarifies will respectfully accept recommendations for consideration acknowledging the responsibility solely falls on the Council to appoint members to the school board with current vacancies.

Jesse Dumais, 10 Somerset Street, reminds the School Board and Council all members are elected officials by the taxpayers of Millinocket, expresses frustration with the lack of communication and what seems to be not playing for the same team, appreciates the Treasurers efforts and Town's transparency with encouragement to move forward together; Chair Golieb acknowledge the community's feelings expressed and is hopeful the information that will be provided to the community is accepted.

Diana Furukawa, Millinocket Librarian, cautions merit expressed pertaining to the posting of the Juneteenth sign stating this is a learning opportunity for the community as a teachable moment further expressing concerns the way social media exacerbates and encourages all to have less concerns how the town is portrayed in the media; Chair Golieb acknowledges all comments and its seriousness on how to better represent the community in a supportive way.

Alice Hartley, Unorganized Territory, inquires with explanation if Kamma meant if school administrators and/or board can be part of interview process; Chair Golieb informs Kamma's statement was understood clarifying the school board is not allowed per charter to be part of the process; Councilor Pray acknowledges Alice's comment expressing interest in hearing from school board to understand expectations of qualifications noting the prior two vacancies were appointed by the council and expresses apologies towards to the two board members and their circumstances for their decision to resign.

Public Hearing in @ 6:38pm – 2nd Public Hearing – Municipal & Wastewater Budgets

ORDER #136-2022 PROVIDING FOR: Public Hearing.

IT IS ORDERED That the Millinocket Town Council enter into a public hearing for discussion on the FY2023 Municipal and Wastewater Budgets.

Motion-Pelletier Second- Madore Vote 7-0; 1st Reading-6/16/2022.

Council Comments: Chair Golieb reviews line by line in consideration of comments starting with revenue: 101-103 Councilor Pray acknowledges additional \$75,000 Revenues, Treasurer Mary Alice Cullen clarifies additional monies allows buffer, *TM Jamieson notes anticipation of non-profit organizations changing to LLCs an addition to taxable properties; 107-115 no discussion; 201-204 no discussion; 209-409 no discussion; 815-1009 no discussion; 1101-1301 no discussion; Expense: 101 no discussion; 103-104 no discussion; 107 no discussion; 108-111 Councilor Pray concerns sufficiency with pending legal, *TM Jamieson acknowledges line sufficiency; 112 no discussion; 114 no discussion; 115-118 no discussion; 201-202 no discussion; 205 Chair Golieb notes the line reflects the option approved at the 1st public hearing, no discussion, no public comment; 203 no discussion; 204 no discussion; 402-403 no discussion; 407 no discussion; 409 no discussion; 501-700 no discussion; 815-816 no discussion; 902 no discussion; 102-1009 Councilor Madore inquires increase to Recreation department line per discussion for playground fence replacements, *TM Jamieson notes coverage under buildings acknowledging coverage from ARPAA funds for expense as council requests; 1101-1102 no discussion; 1106-1201 Councilor Madore motions to increase 7012-Events to \$3,000, seconded by Councilor Bragdon, discussion of the council acknowledge the need for bigger events and greater activities for the community with suggestion to raise the line to include more town events to monthly than just strictly holiday, broader advertising, interest for community events signage and anticipation for additional events hosting movies in the park, council discussion concludes majority support to keep funds in events line as all expenditures are approved by the council, prior second and motion removed, Councilor Madore motions to increase line #7012 to \$10,000, seconded by councilor Pelletier, vote on the amendment 6-0-1 (Bragdon/Abstain); Public Comments: Jeff Campbell, Airport Manager, notes this year marks the 16th annual fly in at the airport anticipates consideration for collaboration with Events Committee; Councilor Bragdon recommends anyone interested in holding or hosting events to come to events committee meeting to express interest; Tom Malcolm, Fire Chief, commends the Council for support of the events committee and investment in the community and keeping the outside organization events sperate; Five-Year Cap Plan: no discussion; Wastewater Revenue: no discussion; Expense: no discussion; Chair Golieb expresses appreciation to all departments and administration in consideration with the smooth transition with submitted budgets.

Public Hearing out @ 7:14 pm

Public Hearing in @: N/A; 1st Public Hearing – School Budget

ORDER #137-2022 PROVIDING FOR: Public Hearing.

IT IS ORDERED That the Millinocket Town Council enter into a public hearing to discuss the FY2023 School budget.

Motion-Bragdon, Second- None, Vote- *Order Fails-hearing no second.*

ORDER #138-2022 PROVIDING FOR: General Administration IT IS ORDERED that \$986,604 is hereby raised and appropriated and the Officers are authorized to spend said amount for the General Administration Departments of Millinocket as listed below for the Fiscal Year 2023.

| General Administration | | |
|------------------------|---------------------------|-----------|
| 101 | General Government | \$369,554 |
| 103 | Elections & Registrations | 9,124 |
| 104 | Town Clerks | 251,176 |
| 107 | Assessing | 75,600 |
| 108 | Municipal Building | 70,500 |
| 109 | Audit | 16,000 |
| 111 | Legal Services | 100,000 |
| 112 | Administration | 83,885 |
| 300 | Fringe | 10,765 |
| TOTAL: | | \$986,604 |

Motion-Madore Second-Bragdon Vote 7-0

Council Comment: none

Public Comment: none

ORDER #139-2022 PROVIDING FOR: Community and Economic Development

IT IS ORDERED that \$209,927 is hereby raised and appropriated and the Officers are authorized to spend said amount for the Community & Economic Development Departments of Millinocket as listed below for the Fiscal Year 2023.

| Community and Economic Development | | |
|------------------------------------|-------------------------------|-----------|
| 114 | Planning Code/Enforcement | 74,372 |
| 115 | Economic Development | 50,480 |
| 118 | Community Initiative Director | 83,362 |
| 213 | Enforcement Officials | 1,713 |
| TOTAL: | | \$209,927 |

Motion-McEwen Second-Madore Vote 7-0

Council Comment: none

Public Comment: none

ORDER #140-2022 PROVIDING FOR: Public Safety and Protection

IT IS ORDERED that \$2,494,188 is hereby raised and appropriated and the Officers are authorized to spend said amount for the Public Safety and Protection Departments of Millinocket as listed below for the Fiscal Year 2023.

| Public Safety and Protection | | |
|------------------------------|----------------------------|-------------|
| 201 | Police | \$790,874 |
| 202 | DARE | 0 |
| 203 | Fire | 52,479 |
| 204 | Ambulance | 184,153 |
| 205 | Fire and Ambulance General | 836,014 |
| 206 | Community Services | 510,076 |
| 209 | Insurances | 104,995 |
| 214 | Dog Constable | 15,597 |
| | | \$2,494,188 |

Motion-Danforth Second-Madore Vote 7-0

Council Comment: none

Public Comment: none

ORDER #141-2022 PROVIDING FOR: Public Works & Airport Department

IT IS ORDERED that \$2,131,326 is hereby raised and appropriated and the Officers are authorized to spend said amount for the Public Works and Airport Departments of Millinocket as listed below for the Fiscal Year 2023.

| | | |
|------------------------|-----------------------------|-----------|
| Public Works & Airport | | |
| 402 | Public Works Administration | \$123,730 |
| 403 | Public Works Garage | 36,000 |
| 407 | Public Works Roads | 1,271,764 |
| 409 | Transfer Site | 419,184 |
| 902 | Cemetery | 48,795 |
| 1101 | Airport Operations | 167,709 |
| 1102 | Airport Business | 64,144 |

Total \$2,131,326

Motion-Pray Second-Madore Vote 7-0

Council Comment: none

Public Comment: none

ORDER #142-2022 PROVIDING FOR: Community and Recreation Services

IT IS ORDERED that \$414,785 is hereby raised and appropriated and the Officers are authorized to spend said amount for the Community and Recreation Services Departments of Millinocket as listed below for the Fiscal Year 2023.

| | | |
|-----------------------------------|------------------------------|-----------|
| Community and Recreation Services | | |
| 501 | Library | \$100,000 |
| 815 | General Assistance Aid | 17,150 |
| 816 | Public Health/Welfare Agency | 1,400 |
| 1002 | Recreation | 195,695 |
| 1009 | Snowmobile & ATV Program | 83,540 |
| 1106 | Holiday Observation | 17,000 |
| | | \$414,785 |

Motion-Pelletier Second-Madore Vote 6-0-1 (Bragdon/Abstain)

Council Comment: none

Public Comment: none

ORDER #143-2022 PROVIDING FOR: Debt and Interest

IT IS ORDERED that \$139,562 is hereby raised and appropriated and the Officers are authorized to spend said amount for the Debt Services and Interest Department of Millinocket as listed below for the Fiscal Year 2023.

| | | |
|-------------------|-------------------|-----------|
| Debt and Interest | | |
| 700 | Debt and Interest | \$139,562 |

Motion-Bragdon Second-Madore Vote 7-0

Council Comment: none

Public Comment: none

ORDER #144-2022 PROVIDING FOR: Capital Improvement Departments

IT IS ORDERED that \$633,500 is hereby raised and appropriated and the Officers are authorized to spend said amount for the Capital Improvements Departments of Millinocket as listed below for the Fiscal Year 2023.

| | | |
|---------------------------------|------------------------------|-----------|
| Capital Improvement Departments | | |
| 1300 | Capital Improvements | \$288,500 |
| 1301 | Special Capital Improvements | \$345,000 |
| Total: | | \$633,500 |

Motion-McEwen Second-Danforth Vote 7-0

Council Comment: none

Public Comment: none

ORDER #145-2022 PROVIDING FOR Anticipated Revenues and Transfers

IT IS ORDERED that overall anticipated Revenues and Transfers in the estimated amount of \$4,881,955 is approved and the Officers are authorized to spend for FY2023.

Motion-Danforth Second-Madore Vote7-0

Council Comment: none

Public Comment: none

ORDER #146-2022 PROVIDING FOR Transfer of Funds from Designated Dog Fee Revenue Reserve Account for the Care of Animals.

IT IS

ORDERED that \$4,655 be transferred from the Designated Dog Fee Revenue Reserve Account into the General Fund Budget for FY2023 to provide for eligible costs in the care of animals.

NOTE: These funds are already included in the Order authorizing Anticipated Revenues and Transfers. This Order is offered because the funds will be taken from a Designated Reserve Account, which requires specific Town Council approval.

Motion-Pray Second-Madore Vote 7-0

Council Comment: none

Public Comment: none

ORDER #147-2022 PROVIDING FOR Transfer of Funds from Fund Balance Account

IT IS ORDERED that \$750,000 be transferred from the Assigned Fund Balance into the General Fund Budget for FY23.

NOTE: These funds are already included in the Order authorizing Anticipated Revenues and Transfers. This Order is offered because the funds will be taken from an Assigned and Unassigned Fund Balance Accounts, which requires specific Town Council approval.

Motion-Pelletier Second-Bragdon Vote7-0

Council Comment: none

Public Comment: none

ORDER #148-2022 PROVIDING FOR: Authorization for County Tax

IT IS ORDERED that \$296,979 is hereby raised and appropriated and to authorize the Officers to spend for 1201 County Tax Assessment for FY2023.

Motion-Bragdon Second-Madore Vote 7-0

Council Comment: none

Public Comment: none

ORDER #149-2022 PROVIDING FOR Acceptance of State of Maine Funds

IT IS ORDERED that the Town of Millinocket, Town Finance Director and Town Treasurer is authorized to accept, and such acceptance is deemed to have been appropriated revenues and/ or subsidies for the ensuing fiscal year, such funds as Municipal Revenue Sharing Funds, Local Road Assistance Program, General Purpose Aid to Education, Civil Emergency Funds, Snowmobile Registration Money, Tree Growth Reimbursement, General Assistance Reimbursement, Veteran Exemption Reimbursement, Homestead Act Reimbursement, State and Federal Grants in Aid, and other State of Maine Funds as are available at a future date and to authorize the Officers to spend said sums.

(These monies are currently anticipated in the above revenue order and allows the Town to accept these monies for use with FY2023 proposed budget. Acceptance of any new monies will be authorized only by Council Order.)

Motion-McEwen Second-Bragdon Vote 7-0

Council Comment: none

Public Comment: none

ORDER #150-2022 PROVIDING FOR Disbursement of Employees Wages and Benefits

WHEREAS, the Town Treasurer may disburse money only on the authority of a warrant voted and signed by a majority of the Council; and

WHEREAS, the Council signs warrants on a bi-weekly basis; and

WHEREAS, employees are paid on a weekly basis,

NOW THEREFORE IT IS ORDERED, pursuant to Title 30-A section 5603.2.A.1., that the Town Treasurer is authorized to disburse wages and withholding required by law on the authority of a warrant signed by the Town Manager.

Motion-Danforth Second-Pray Vote 7-0

Council Comment: none

Public Comment: none

ORDER #151-2022 PROVIDING FOR A Written Policy Concerning Disbursement of State Fees

WHEREAS, Title 30-A, Section 5603 requires that the Treasurer disburse money only on the authority of a warrant signed and voted on by a majority of the Council; and

WHEREAS, Chapter 29-A of the Administrative Code provides for warrant review and approval; and

WHEREAS, the Town collects certain fees for the State of Maine; and

WHEREAS, the Council is not able to meet weekly to review, sign and vote on warrants for fees due to the State of Maine; and

WHEREAS, Chapter 29-A of the Administrative Code does not address the need to remit state fees on a weekly basis; and

WHEREAS, Title 30-A Section 5603.3 provides that the Council may adopt a written policy to permit the disbursement of state fees when a disbursement warrant has been signed by one or more designated municipal officers. NOW THEREFORE, IT IS ORDERED that the following written adopted concerning the disbursement of state fees:

1. The Treasurer shall prepare a warrant weekly to disburse state fees;
2. The weekly warrant for fees shall be reviewed and approved by the Finance Director;
3. Upon approval of the weekly warrant for state fees by the Finance Director, any member of the Ad-Hoc Warrant Subcommittee established pursuant to Chapter 29-A of the Administrative Code may review and approve the weekly warrant for state fees and document his or her approval by signing the warrant.
4. The Treasurer is authorized to disburse state fees each week upon presentation of a warrant for that purpose which has been approved by the Finance Director and signed by any member of the Ad Hoc Warrant Subcommittee.
5. Any error in any weekly warrant for state fees shall be corrected by the Treasurer on the next weekly warrant for state fees after discovery of the error.
6. Warrants for state fees approved pursuant to this policy are not subject to review and approval pursuant to Chapter 20-A of the Administrative Code.
7. This policy shall be reviewed and voted on annually by the Council.

Motion-Pray Second-Bragdon Vote 7-0

Council Comment: none

Public Comment: none

ORDER #152-2022 PROVIDING FOR Payment of Property Taxes for Multiple Years

IT IS ORDERED That We, the Municipal Officers of the Town of Millinocket, upon request of the Tax Collector and Town Treasurer of said Town, hereby authorize and direct said Tax Collector and Town Treasurer pursuant to Title 36, MRSA, Section 906, to apply any tax payment received from an individual as payment for any property tax against outstanding or delinquent taxes due on said property in chronological order beginning with the oldest unpaid tax bill, provided, however, that no such payment may be applied to any tax for which an abatement application or appeal is pending unless approved in writing by the taxpayer.

Motion-Pelletier Second-Madore Vote 7-0

Council Comment: none; Public Comment: none

ORDER #153-2022 PROVIDING FOR Wastewater Department Anticipated Revenues and Transfers
 IT IS ORDERED that the overall anticipated Revenues and Transfers, as listed below in the estimated amount of \$2,170,000 is approved for FY2023 for the Wastewater Department.

| | | |
|-----------|------------------------|-------------|
| 2100-1400 | Fees | \$1,050,000 |
| 1401 | Interest/30 Day Notice | 12,000 |
| 1402 | Investment Interest | 3,000 |
| 1403 | Lien Costs Revenue | 7,000 |
| 1405 | Grant | 400,000 |
| 1406 | Bond Proceeds | 695,000 |
| 2500-0512 | W/W RV Dump | 3,000 |

Total \$2,170,000

Motion-Bragdon Second-Pray Vote 7-0

Council Comment: none

Public Comment: none

ORDER #154-2022 PROVIDING FOR Wastewater Department Operations

IT IS ORDERED that \$2,113,123 is hereby appropriated for Wastewater Operations Expenditures for FY2023 for the departments listed below.

| | | |
|------|------------------------|-----------|
| 2100 | Administration | \$97,500 |
| 2200 | Protection (Insurance) | 28,000 |
| 2400 | Operations of Plant | 446,092 |
| 2500 | Pump Stations | 69,950 |
| 2600 | Collection | 30,400 |
| 2700 | Debt Service | 218,181 |
| 2800 | Capital Improvements | 1,223,000 |

Total \$2,113,123

Motion-McEwen Second-Bragdon Vote 7-0

Council Comment: none

Public Comment: none

ORDER #155-2022 PROVIDING FOR Payment of Sewer bills for Multiple bills

IT IS ORDERED THAT We, the Municipal Officers of the Town of Millinocket upon request of the Tax Collector and Town Treasurer of said Town, hereby authorize and direct said Tax Collector and Town Treasurer to credit sewer payments to accounts in the same manner as real estate payments; and WHEREAS, real estate tax payments are allocated to the oldest outstanding tax bill; and WHEREAS, the statutory reference in section 104-16 of the Sewer Ordinance has not been updated to reflect repeal of Title 30 MRSA and enactment of Title 30-A; NOW THEREFORE, IT IS ORDERED AS FOLLOWS:

The Tax Collector and Town Treasurer are hereby directed to credit payments for sewer system use charges in chronological order beginning with the oldest unpaid sewer system use charge, provided however, that no such payment may be applied to any charge for which an abatement application or appeal is pending unless approved in writing by the sewer fee payer.

IT FURTHER ORDERED that sewage system rates, fees or user charges not paid within 90 days of when due shall be collected in accordance with Chapter 104, Section 104-16 of the Millinocket Code and Title 30-A MRSA Section 3406.

Motion-Danforth Second-Pelletier Vote 7-0

Council Comment: none

Public Comment: none

Councilor Pray motions to table order numbers #156-2022 through #176-2022, seconded by Councilor Madore, Vote to table (order numbers #156-2022 - #176-2022) 7-0.

ORDER #156-2022 Appropriation for System Administration (School)- TABLED

Motion- Second- Vote -0

Council Comment: none

Public Comment: none

ORDER #157-2022 Appropriation for School Administration- TABLED

Motion- Second- Vote -0

Council Comment: none

Public Comment: none

ORDER #158-2022 Appropriation for Regular Instruction- TABLED

Motion- Second- Vote -0

Council Comment: none

Public Comment: none

ORDER #159-2022 Appropriation for Special Election- TABLED

Motion- Second- Vote -0

Council Comment: none

Public Comment: none

ORDER #160-2022 Appropriation for Student and Staff Support- TABLED

Motion- Second- Vote -0

Council Comment: none

Public Comment: none

ORDER #161-2022 Appropriation for Other Instruction- TABLED

Motion- Second- Vote -0

Council Comment: none

Public Comment: none

ORDER #162-2022 Appropriation for Career and Technical Education - TABLED

Motion- Second- Vote -0

Council Comment: none

Public Comment: none

ORDER #163-2022 Appropriation for Facilities Maintenance- TABLED

Motion- Second- Vote -0

Council Comment: none

Public Comment: none

ORDER #164-2022 Appropriation for Transportation and Buses- TABLED

Motion- Second- Vote -0

Council Comment: none

Public Comment: none

ORDER #165-2022 Appropriation for Debt Services and Other Commitments- TABLED

Motion- Second- Vote -0

Council Comment: none

Public Comment: none

ORDER #166-2022 Appropriation for All Other Expenditures- TABLED

Motion- Second- Vote -0

Council Comment: none

Public Comment: none

ORDER #167-2022 Total Cost of Funding Public Education- TABLED

Motion- Second- Vote -0

Council Comment: none

Public Comment: none

ORDER #168-2022 Annual Payments on Debt Service- TABLED

Motion- Second- Vote -0

Council Comment: none

Public Comment: none

ORDER #169-2022 Additional Local Funds- TABLED

Motion- Second- Vote -0

Council Comment: none

Public Comment: none

ORDER #170-2022 Funding of Public Education- TABLED

Motion- Second- Vote -0

Council Comment: none

Public Comment: none

ORDER #171-2022 Additional Local Dollars in Support of the Food Service Program- TABLED

Motion- Second- Vote -0

Council Comment: none

Public Comment: none

ORDER #172-2022 Appropriation for Adult Education- TABLED

Motion- Second- Vote -0

Council Comment: none

Public Comment: none

ORDER #173-2022 Regional Vocational Operating Budget- TABLED

Motion- Second- Vote -0

Council Comment: none

Public Comment: none

ORDER #174-2022 Regional Vocational Adult Education Operating Budget- TABLED

Motion- Second- Vote -0

Council Comment: none

Public Comment: none

ORDER #175-2022 Acceptance of State, Federal or Other Sources of Funds- TABLED

Motion- Second- Vote -0

Council Comment: none

Public Comment: none

ORDER #176-2022 Acceptance of Enterprise and Agency Funds- TABLED

Motion- Second- Vote -0

Council Comment: none

Public Comment: none

ORDER #177-2022 PROVIDING FOR: FY23 International Program Budget

IT IS ORDERED that the International Program revenue budget of \$272,300 and expense budget of \$83,375 be approved; and

IT IS FURTHER ORDERED that any fund balance will transfer to the school operating budget at the end of the fiscal year; and

IT IS FURTHER ORDERED that the Town of Millinocket Town Treasurer is authorized to accept and expend funds related to the approved International Program Budget to the extent that the funds are available by September 1, 2022, and throughout FY23 to cover the program expenses.

Motion-Pelletier Second-Pray Vote 7-0

Council Comment: Chair Golieb provided explanation of intention not tabling this order for discussion and hopes to approve this order and not interfere with international student program revenues.

Public Comment: none

Chair Golieb Motions for five-minute recess 6-1 (Pray/Opposed); meeting resumes with request for an additional Two Minute Comment section, Chair Golieb motioned for additional public comment section, seconded by Councilor Bragdon, Vote 7-0; Addition of two-minute public comment: Terry Given, requests the Town manager, Treasurer and School administration meet face to face, with documents in hand to discuss and clarify all miscommunications, suggests auditors join pertaining to the figures presented noting using technical advancements for communications isn't as beneficial to everyone than meeting in person, fees the air of distrust caused great deal of animosity and an in person meeting with mutual documents for all parties is necessary to clear things up; Chair Golieb thanks Terry for her comments and suggestions, expresses appreciation for all her years of service to the town and school, offers comment from Town Manager Jamieson-favors meeting in person with request of a signed agreement at the end of the meeting between parties with prior meeting history.

UNFINISHED BUSINESS: n/a

NEW BUSINESS:

ORDER #178-2022 PROVIDING FOR: Execution of the Town Warrant for June 23, 2022

IT IS ORDERED that the Town Warrant for June 23, 2022, in the amount of \$71,723.62 is hereby approved.

Motion-Pray Second-Danforth Vote 7-0

Councilor Comment: Noted the larger expenses: ME Water, Peirce Atwood, Versant

Public Comment: None

ORDER #179-2022 PROVIDING FOR: Execution of the Wastewater Warrant for June 23, 2022

IT IS ORDERED that the Wastewater Warrant for June 23, 2022, in the amount of \$22,611.08 is hereby approved.

Motion-Pray Second-Madore Vote 7-0

Councilor Comment: Noted the larger expenses:

Public Comment: none

ORDER #180-2022 PROVIDING FOR: Authorization to Grant Parking Space Designation.

IT IS ORDERED that the Millinocket Town Council authorizes the designation of town parking space to Boreal Theater granting two diagonal widths or the official amount of entranceway on the property line boarding Aroostook Avenue.

Motion-Pelletier Second-Madore Vote 7-0

Council Comment: Councilor Pray notes conversations had with Mr. Jackson suggesting moving 2 additional spaces toward Central Street to eliminate loss of parking space.

Public Comment: none

ORDER #181-2022 PROVIDING FOR Approval of Street Closures for the 3RD of July Vendor/Craft Fair WHEREAS The Events Committee Will be hosting a Vendor/Craft fair along Penobscot Ave on Sunday, July 3rd, from 11:00 A.M. to 6:00 P.M.;

WHEREAS The side streets near the end of Penobscot Avenue need to be closed during the event for safety reasons

WHEREAS 3 side streets would be closed for the entirety of the event which are: Birch Street, Poplar Street, and Pine Street

WHEREAS Where Penobscot Avenue and Katahdin Avenue intersection meet would also be closed

THEREFORE, IT IS NOW ORDERED that the Millinocket Town Council approves the closure of the abovementioned side streets for the Fourth of July Vendor/Craft fair.

Motion-Bragdon Second-Madore Vote 6-1 (Bragdon/Opposed)

Council Comment: Councilor Bragdon notes no need for the order with the redundancy of street closures more detailed in next order, expressing intentions for closures to draw attention to craft fair in other areas of town.

Public Comment: None

ORDER #182-2022 PROVIDING FOR Approval of Street Closures for the Fourth of July Activities and Parade

WHEREAS The Events Committee Will be hosting the Fourth of July activities and parade this year;

WHEREAS side streets along Penobscot Avenue need to be closed during these events for safety reasons;

THEREFORE, IT IS NOW ORDERED that the Millinocket Town Council approves the Fourth of July Activities and Parade Street Closure Schedule as follows:

Saturday, July 2nd: Poplar St from Penobscot Ave. to Katahdin Ave from 7am through 11pm; Close the Bandstand Parking Lot from 7am on July 2nd through 11pm on Sunday, July 3rd;

Sunday, July 3rd: Close the following intersections with Penobscot Ave., Pine Street, and Birch Street from 10am through 6pm; Close the intersection of Penobscot Ave. and Katahdin Ave. from 10am through 6pm; Close Poplar St from Penobscot Ave to Katahdin Ave from 7am through 11pm;

Monday, July 4th: Close the following intersections onto Penobscot Ave, Summer Street, Spruce Street, Pine Street, Poplar Street and Birch St from 7am through Noon.

Motion-Madore Second-Bragdon Vote 7-0

Council Comment: None

Public Comment: None

ORDER #183-2022 PROVIDING FOR: Approval of Application for Re-Appointment to the Cemetery Committee

IT IS ORDERED that the Millinocket Town Council approves the re-appointment of Francis Megno to the Cemetery Committee for a three-year term to expire July 2025.

Note: Francis' application for re-appointment was received on June 10, 2022, prior to the expiration of his current term.

Motion-McEwen Second-Bragdon Vote 7-0

Council Comment: None

Public Comment: None

Councilor Bragdon motions to Table Orders #184-2022 through #185-2022 noting they are not necessary until school budget orders are approved, Seconded by Councilor Madore, Vote to Table 7-0; Councilor Pray motions to Table Order #186-2022 for similar reasons, Seconded by Councilor Madore, Vote to Table 7-0.

ORDER #184-2022 – TABLED

PROVIDING FOR: Date, Time, Place, Warden for the Special School Budget Validation Referendum.
IT IS ORDERED that the Special School Budget Validation Referendum will be held on Tuesday, _____, 2022, from 8:00 a.m. to 8:00 p.m. at the Stearns High School Gymnasium.; and
IT IS FURTHER ORDERED that Diana M. Lakeman shall be Warden of said election.
Note: It is the recommendation of the Town Manager and Town Clerk to hold the referendum on July 12th, 2022 or July 19th, 2022, pursuant to Title 21-A §621-A
Notice of Election (7-day notice) and Title 20-A §1486.2 Budget Validation Referendum (by 30th day of the calendar month of the council approved budget).

Motion- Second- Vote -0

Council Comment: None

Public Comment: None

ORDER #185-2022 – TABLED

PROVIDING FOR: Processing Absentee Ballots for the School Budget Validation Referendum.
WHEREAS, Title 21-A MRSA Section 759.7 allows the Election Warden to process absentee ballots while the polls are open; and
WHEREAS, processing such ballots will assist the Election Clerks and result in an expedited process after the polls are closed; and
WHEREAS, expediting the process after the polls are closed will result in some savings to the Town of Millinocket;
NOW THEREFORE IT IS ORDERED that the Election Warden is authorized to process absentee ballots at 10:00 A.M., 12:00 P.M., 2:00 P.M. and 6:00 P.M. during the School Budget Validation Referendum.

Motion- Second- Vote -0

Council Comment: None

Public Comment: None

ORDER #186-2022 – TABLED

PROVIDING FOR: Office Hours of the Registrar for the School Budget Validation Referendum
WHEREAS, Title 21-A MRSA Section 122(6) specifies the process that the Registrar must follow in registering voters; and
WHEREAS, The Town Clerk also serves as Registrar; and
WHEREAS, the Registrar and/or Deputy Registrars are available during poll hours on election day;
WHEREAS, the Town Clerk has regular hours on four business days before election day to register voters; and
WHEREAS, being open evening hours as required by law to receive voter registrations will be an added cost to the municipality;
NOW THEREFORE IT IS ORDERED that it is not necessary that the Registrar be opened to accept voter registrations for two hours in the evening between 5 P.M. and 9 P.M. on at least three days before election day.

Motion- Second- Vote -0

Council Comment: none

Public Comment: none

ORDER #187-2022 PROVIDING FOR REVISION OF ORDER #54-2016 ESTABLISHMENT OF BANKING AND INVESTMENT SERVICES WITH BANGOR SAVINGS BANK
WHEREAS, ORDER #54-2016 AUTHORIZED THE TOWN TREASURER TO OPEN BANK ACCOUNTS AT BANGOR SAVINGS FOR THE DEPOSIT, WITHDRAWAL AND MANAGEMENT OF TOWN FUNDS; AND
WHEREAS, THE FY21 AUDIT REPORT IDENTIFIED SCHOOL DEPARTMENT BANK ACCOUNTS NOT IN COMPLIANCE WITH THE STATUTES; AND
WHEREAS, NO DEPARTMENT OF THE TOWN HAS THE AUTHORITY TO OPEN AND MAINTAIN BANK ACCOUNTS OTHER THAN THE TREASURER; AND

WHEREAS, THE TOWN HAS ONE TAX ID; AND
WHEREAS, NO EMPLOYEE OF THE TOWN HAS THE AUTHORITY TO ESTABLISH OTHER TAX ID FOR TOWN DEPARTMENTS;
NOW THEREFORE, IT IS ORDERED:
THE TREASURER IS AUTHORIZED TO UPDATE ALL EXISTING BANK ACCOUNTS AT BANGOR SAVINGS BANK FOR STEARNS HIGH SCHOOL AND GRANITE STREET SCHOOL FOR THE DEPOSIT, WITHDRAWAL AND MANAGEMENT OF TOWN FUNDS, INCLUDING FIDUCIARY FUNDS; AND
THE ACCOUNTS WILL BE UNDER THE TOWN'S TAX ID; AND
THE TREASURER AND DEPUTY TREASURER SHALL BE THE PERSONS AUTHORIZED TO MAKE DEPOSITS, INVESTMENTS AND WITHDRAWALS FROM THE ACCOUNTS AUTHORIZED BY THIS ORDER; AND
THE TREASURER WITH THE CONSENT OF THE TOWN MANAGER AND THE ADVICE OF THE TOWN ATTORNEY, IS AUTHORIZED TO COMPLETE ALL REQUIRED PAPERWORK TO UPDATE THESE ACCOUNTS;
THE TREASURER AND DEPUTY TREASURER ARE AUTHORIZED TO COMPLETE AND SIGN A SIGNATURE CARD FOR EACH ACCOUNT TO BE UPDATED UNDER THE AUTHORITY OF THIS ORDER: (1) STEARNS HIGH SCHOOL AND (2) GRANITE STREET SCHOOL
Motion-Bragdon Second-Madore Vote 7-0
Council Comment: none
Public Comment: none

ORDER #188-2022 PROVIDING FOR: Acceptance of Donations for Fourth of July Activities
WHEREAS the Town Council acknowledges donations given to the Town of Millinocket for Fourth of July Activities; and
WHEREAS Clint Morrow donated all firewood for the Fourth of July activities for both nights; and
WHEREAS Bragdon Technology donated \$75 (Seventy-five dollars) for smores; and
WHEREAS Jeff Pelletier of Pelletier Manufacturing donated the use of a truck and fire pit;
IT IS ORDERED that the Town Council and the Town of Millinocket recognizes and accepts the donations given to the Town for the Fourth of July Activities.
Motion-Madore Second-Danforth Vote 6-0-1 (Bragdon/Abstain)
Council Comment: Councilor Madore expresses appreciation to all those involved and donated acknowledges a supportive testament to the community.
Public Comment: Matthew Bragdon, Bragdon Technology, thanks all that is involved and donated, welcomes all to join the meeting and potluck gathering.

Reports and Communications:

- a. *Warrant Committee* for July 14, 2022, Council Meeting: Councilor Bragdon and Councilor Danforth
- b. *Chair's Committee Reports:*
 - Age Friendly Committee:* Councilor Danforth- care giver support group available to community July 27, 2022 from 3-4pm at the Millinocket Memorial Library; Age friendly community walk every Thursday starting at 8:30am; informs community garden at Crandall park is flourishing with 10 households involved inviting all to take in the beauty; work group with Events Committee to establish downtown farmer's market, and looking for funding for hosting pickle ball, no July meeting, notes joined downtown meeting in Bangor representing Millinocket noting downtown is calling card for beautification working with resources and clean-up projects on Penobscot Avenue, acknowledges Boreal Theater activity; informs grant funding available for all municipal staff for workforce development training; Chair Golieb acknowledges all of Councilor Danforth's committee activeness and achievements.
 - Economic Development Committee:* Chair Golieb informs monies granted to rerouting snowmobiles to downtown area, strategizing to address downtown needs for beautification all small and large ideas are

welcomed inviting all and any interested parties to join any committee meeting for conversation or volunteerism.

- c. *Two Minute Public Comment:* Tom Malcolm, Chair of Recreation Committee, informs the pool is in preparation to open noting summer lunch programs are available informs locations are pool and library.
- d. Motion to adjourn at 8:20 p.m. –Madore, Second –Bragdon, Vote 7-0



Millinocket

Maine's Biggest Small Town

Town Manager's Report – 8.11.22

CDBG / Veterans Park

- As of 8/9, Underwood Electric is back on site in Veterans Park to put the finishing touches on this project.
- This includes the new light poles, overhead lights, and upgraded electrical panel.
- The Underwood Electric crew has done a great job on this project for us and for that we are grateful.
- To recap: Through the State of Maine Community Development Block Grant funding, The Town of Millinocket was able to hire Under Electric, through Haley Ward, to upgrade our electrical service to Veterans Park, install additional outlets for use by vendors and others during community events, install over head lighting throughout the park, and up-lighting on our Veterans Memorial. During the same period, we were a benefactor of new trees that were planted along the walkway via funding from the Canopy Project. This all has come together nicely and gave our Veterans Park a much-needed update!

Municipal Building & GNP Park:

- We recently had our Public Works crew at the municipal building to remove the neglected and overgrown bushes along the sidewalk. This instantly provided a major improvement and was much easier on the eyes. They also pressure washed the GNP pocket park between the Municipal Building and the Gear Library/Yum Bakery/Boreal Theater and trimmed back the tree out front so that it is no longer up against the building, awning, and windows.
- Adam Ouellette of Ouellette Electric was back to address the electrical outlets in the GNP park to bring them back to life.
- This is a work in progress. We are planning to scrape and paint the peeling and cracking paint, replace some signs with our current branding and other little things to provide a nice facelift.
- I hope we can make good use of the GNP park that now hosts the Bike service station, free to use for anyone to service their bikes as they need.
- We hope this shows our sense of pride in community and that we want to things to look as nice and welcoming as can be!

Town Pool:

- The temporary pool filtration system has been in place for going on two weeks and has been working great! I have had my kids there several times and can testify that the water looks just as clean as ever!
- Major thanks to Mike's Pool Service for allowing us the use of this temporary set up to finish out the season and to Jody Nelson and her staff for their efforts in managing the additional work related to the temporary system.
- We have the funds for replacing the filtration system included on tonight's agenda.



Millinocket

Maine's Biggest Small Town

Our Katahdin / EPA/ Ransom Consulting

- Several councilors and I participated in a meeting and presentation from Our Katahdin along with their partners from Environmental Protection Agency and Ransom Consulting.
- This meeting was open to the public, there was limited attendance unfortunately, but we learned a great deal about what's been going on with Our Katahdin and the One North site.
- OK provided big picture and strategic updates as to investments being made into the site and potential new tenants. All very exciting things for our town and our region!
- The EPA was there to speak more about how that process works while redeveloping a former industrial site like ours. How it can take millions of dollars just have the intense studies done on the ground to understand the potential risks of new development and how to best prepare the land for new investment.
- Ransom Consulting was also there to speak about their work in administering these EPA grant funds for Our Katahdin. They are leading experts in the field and we as a community are so incredible lucky that they are here working in partnership with Our Katahdin to move this property along.

Airport:

- After many discussions with multiple outfits, we have been able to arrange for W.T. Gardner to cut and clear 15-20 acres of airport land. They will be doing this at no cost to the town and will be taking the trees with them to be processed into chips. This work will take place in late fall once the ground hardens.
- This will open more land for potential new leases and new hangers. We already have several potential lessees interested in building new hangers on these lots.
- These leases will add to Airport revenue, helping to offset the cost of operating the facility and provide new taxable personal property to be added to our tax rolls.
- The official Notice to Proceed has been granted by the Northern Border Regional Commission. This means the engineering and design work of our new Airport Terminal can begin!
- This was a complicated ball of yarn to untangle after the project had changed hands several times. I would like to personally thank our CID Amber, Chairman Golieb, the NBRC staff, and Patric Santerre at Arcadia Design Works for sticking with it and playing a part in bringing this project into the next phase!



Millinocket

Maine's Biggest Small Town

Community Workshop:

- On August 23rd, we have our Community Resilience Partnership Community Workshop. This was previously scheduled in July and had to be postponed. We are excited to dive into this process.
- Location TBD but keep an eye on email, social media, and Millinocket.org
- Joining this partnership allows us the opportunity to apply for funding in relation to Millinocket's resiliency to the impacts of climate change. The funding is offered in either two \$50k max grants or one \$100K max grant per year. These funds can be spent in many different efforts that follow "Maine Won't Wait" Guidelines.
- Examples of projects could include heat pumps for town buildings and local businesses, weatherization of town buildings and homes, electric car charging stations, electric vehicles, LED lighting upgrades, etc.

Reminder:

- **The best way to reach me as Town Manager is to call the town office (207-723-7000) or email me (manager@millinocket.org). Social media is not an appropriate form of communication to me or the council. It does not guarantee a response or even that the comment would be seen.**
- **I hope that any member of our community feels comfortable reaching out to me with any questions or concerns they have. All are welcome!**

Respectfully Submitted,

Peter Jamieson, Town Manager.

ORDER #212-2022

PROVIDING FOR: Execution of the Prior Year Town Warrant for August 11, 2022

IT IS ORDERED that the Town Warrant for August 11, 2022, in the amount of \$ _____ is hereby approved.

Passed by the Town Council _____

Attest: _____

ORDER #213-2022

PROVIDING FOR: Execution of the Prior Year Wastewater Warrant for August 11, 2022

IT IS ORDERED that the Wastewater Warrant for August 11, 2022, in the amount of \$ _____ is hereby approved.

Passed by the Town Council _____

Attest: _____

ORDER #214-2022

PROVIDING FOR: Execution of the Town Warrant for August 11, 2022
IT IS ORDERED that the Town Warrant for August 11, 2022, in the amount of
\$ _____ is hereby approved.

Passed by the Town Council _____

Attest: _____

ORDER #215-2022

PROVIDING FOR: Execution of the Wastewater Warrant for August 11, 2022
IT IS ORDERED that the Wastewater Warrant for August 11, 2022, in the amount of \$ _____ is hereby approved.

Passed by the Town Council _____

Attest: _____

ORDER #216-2022

PROVIDING FOR: Update to Paused Funding for ESSER3 Grant Expenditures

WHEREAS Order #132-2022 paused the funding of ESSER3 Grant expenditures and required Council approval for any such expenditures during this period; and

WHEREAS the School Administration is seeking approval for payroll for training on a new medical related program; therefore,

IT IS ORDERED that ESSER3 Grant expenditures of approximately \$410 is approved to cover payroll expenses for training on a new medical related program.

PASSED BY THE COUNCIL: _____

ATTEST: _____

Diana Lakeman

From: Mary Alice Cullen
Sent: Monday, August 8, 2022 3:06 PM
To: Diana Lakeman; Peter Jamieson
Cc: Josh Deakin
Subject: FW: ESSER 3 Time Cards
Attachments: ESSER Training Payroll.docx

Follow Up Flag: Follow up
Flag Status: Flagged

Please include this order and the email below in this week's meeting.

Thank you

mac

From: Deakin, Josh <jdeakin@millinocketschools.org>
Sent: Monday, August 08, 2022 2:27 PM
To: Mary Alice Cullen <treasurer@millinocket.org>
Subject: ESSER 3 Time Cards

Hi Mary Alice,

Per our conversation this morning, I have two time cards to be paid from ESSER 3 on the next payroll.

Courtney Legassey - 7 hours @ \$19.00/hr

Kathryn Carr - 7 Hours @ \$37.70/hr

The total amount needed is an estimated \$410 and will be used to cover wages and benefits for the two employees. These time cards were submitted for hours in training on a new medical related program.

Thank you,

Josh

--

Josh Deakin

Business Manager

Millinocket School Department

199 State Street

Millinocket, ME 04462

Phone (207)723-6400

Fax (207)447-6599

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

ORDER #217-2022

PROVIDING FOR: Approval of Amendment to Town Manager Employment Agreement

IT IS ORDERED AS FOLLOWS:

AMENDMENT TO EMPLOYMENT AGREEMENT

WHEREAS, the TOWN OF MILLINOCKET, Maine, a municipal corporation, hereinafter called "TOWN," as party of the first part, and Peter Jamieson, hereinafter called "MANAGER," as party of the second part, entered into an Employment Agreement in December of 2021.

WHEREAS, the Manager commenced his employment with the TOWN OF MILLINOCKET on January 3, 2022.

WHEREAS, the Section 12 of the Employment Agreement requires the MANAGER to reside within the TOWN OF MILLINOCKET.

WHEREAS, the TOWN OF MILLINOCKET and the MANAGER mutually agree that the MANAGER does not have to reside within the TOWN OF MILLINOCKET.

NOW THEREFORE, for good and valuable consideration, the receipt of which is hereby acknowledged, the TOWN OF MILLINOCKET and the MANAGER agree to strike Section 12 from the Employment Agreement so that it no longer has any force or affect. All other terms, conditions and obligations of the Employment Agreement shall continue unmodified.

IN WITNESS THEREOF, the Town of Millinocket has caused this Agreement to be signed and executed in its behalf by the Chairman of its Town Council and duly attested by its Town Clerk, and the MANAGER has signed and executed this Agreement, both in duplicate, the day and year first written below.

PASSED BY THE COUNCIL: _____

ATTEST: _____

Dated: _____

Peter Jamieson

Dated: _____

Town of Millinocket

By:

Steve Golieb, its Chairman

ORDER #218-2022

PROVIDING FOR: Approval to Expend American Rescue Plan Act Funding

IT IS ORDERED that the Millinocket Town Council approves the use of \$184,450.00 (one hundred eighty-four thousand four hundred fifty dollars) of ARPA funding on the following expenses:

| | |
|--|-------------|
| Replacement of Pool Filtration System | \$89,000.00 |
| Little Italy Playground Fence | \$12,200.00 |
| Town Employee Covid Pandemic Stipend | \$33,250.00 |
| Mobilize Katahdin – Community heating fuel assistance donation | \$50,000.00 |

PASSED BY THE COUNCIL: _____

ATTEST: _____



UPDATED

158 Main Road, Holden, ME 04429 Cell: (207) 478-2210 Fax: (207) 989-3113

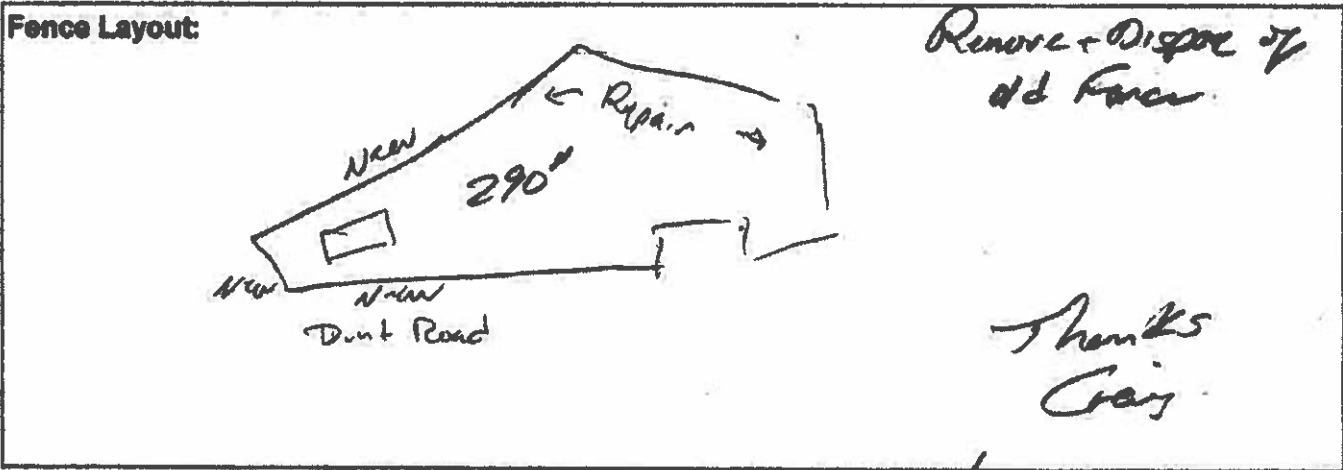
Contact: Craig Dyer, Owner Email: Craig@superiorfenceinc.com www.superiorfenceinc.com

Date: 4-14-2022

Tel: 207-447-1366

Name: Little Kelly Playground

Address: Milbrook St



Description of Work:

Bid Price: \$12,300.00

Install 290' +/- of 4' Corroil Chain link
on galv post 2" core 2" lines 1 1/2" top
Re-string gate, Repair any good post & rail
Repair all other areas Galv Spray

Terms: 50% deposit upon acceptance and 50% on completion
 Bid price is only valid for 30 days from final quote

Terms and Conditions:

Residential Drilling Clause: \$150.00 for 1-5 holes and \$30.00 for each hole after 5.

The installer is not responsible for any underground plumbing or wiring. The customer has to supply any permits where required. Estimated Install Date: _____

The installation date is subject to change due to inclement weather and/or unforeseen circumstances.

We reserve the right to modify your date of installation.

All special orders are subject to a 25% restocking fee. Chain link is only stocked material.

ACCEPTANCE OF CONTRACT, TERMS AND CONDITIONS

Customer's Signature: _____

**EMPLOYEE COUNT FOR 2020
THAT WORKED DURING COVID**

| | |
|---------------------------------|-------------------------|
| ADMINISTRATION FULL TIME | 5 x 500= 2,500 |
| ADMINISTRATION PART TIME | 3 x 250= 750 |
| ASSESSING | 1 x 250= 250 |
| ELECTRICAL INSPECTOR | 1 x 250= 250 |
| ANIMAL CONTROL | 1 x 250= 250 |
| PUBLIC WORKS FULL TIME | 9 x 500= 4,500 |
| PUBLIC WORKS PART TIME | 1 x 250= 250 |
| TRANSFER SITE | 6 x 250=1,500 |
| CEMETERY | 3 x 250= 750 |
| RECREATION FULL TIME | 1 x 500= 500 |
| RECREATION PART TIME | 18 x 250= 4,500 |
| AIRPORT FULL TIME | 1 x 500= 500 |
| AIRPORT PART TIME | 2 x 250= 500 |
| WW FULL TIME | 3 x 500= 1,500 |
| WW PART TIME | 1 x 250= 250 |
| POLICE FULL TIME | 8 x 500= 4,000 |
| POLICE PART TIME | 2 x 250= 500 |
| FIRE FULL TIME | 5 x 1,500= 7,500 |
| FIRE\AMBULANCE CALL | 5 x 500= 2,500 |
| | <hr/> |
| | 76 \$33,250 |



MILLINOCKET FIRE DEPARTMENT

222 Aroostook Avenue

Millinocket, Maine 04462

08/09/2022

Manager Jamieson,

The following is a breakdown of compensation that I would recommend for our front-line Public Safety employees from Millinocket Fire and Ambulance that should receive some type of gratification for their work through and continuing with the COVID pandemic.

| | |
|---|---------------------|
| F/T front line workers that worked during this time 5 employees X \$ 1.500.00 (Jenn, Katie, Matt, Addison, Tom) | \$ 7,500.00 |
| P/T employees that were working during this time 5 employees X \$ 500.00 (Stover, C. Labby, S. Labby, Carney, C. Charette) | <u>\$ 2,500.00</u> |
| | \$ 10,000.00 |

Thank You for your consideration of this and if you have any questions, please let me know.

Tom
Thomas Malcolm Fire Chief
Emergency Management Director
Public Health and Safety Officer