



TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS and via Zoom
Thursday, September 22, 2022, 5:30 PM

'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: Updates - Order #236-2022 & #243-2022; Additions – Order #244-2022 through #248-2022
4. Approval of the Minutes: July 28, 2022, Regular Town Council Meeting.
5. Special Presentations:
 - a) Todd Phillips – Millinocket Regional Hospital
 - b) Katahdin Tourism Partnership – Millinocket Heritage Park Plaza

Unfinished Business: n/a

New Business:

6. Town Manager's Report – 9/22/2022
7. ORDER #236-2022 Execution of the Town Warrant for September 22, 2022
8. ORDER #237-2022 Execution of the Wastewater Warrant for September 22, 2022
9. ORDER #238-2022 Ratification of the September 13, 2022, School Budget Referendum Results
10. ORDER #239-2022 Acceptance of the Maine Community Foundation Grant
11. ORDER #240-2022 Approval to Carry Forward FY22 Unspent Budget Items
12. ORDER #241-2022 Approval of Local Food Pantry Donation
13. ORDER #242-2022 Approval to Advertise the Town of Millinocket in the Katahdin Visitor's Guide
14. ORDER #243-2022 Approval of ESSER3 Grant Expenditures
15. ORDER #244-2022 Approval of Application for the Events Committee – A. Wheaton
16. ORDER #245-2022 Commitment of FY23 Property Taxes
17. ORDER #246-2022 Setting the Mil Rate for FY23
18. ORDER #247-2022 Setting the Interest Rate for FY23 Delinquent Taxes

19. ORDER #248-2022 Interest Rate for Overpayment of Taxes

20. Reports and Communications:

- a. Warrant Committee for the October 13, 2022, Council Meeting will be Councilor Pray and Chair Golieb
- b. Chair's Committees Reports
- c. Two Minute Public Comment

21. Adjournment

Join Zoom Meeting <https://us02web.zoom.us/j/82058394915>

Meeting ID: 820 5839 4915

One tap mobile +13017158592, 82058394915# US (Washington DC); +13126266799, 82058394915# US
(Chicago)

Dial In: Find your local number: <https://us02web.zoom.us/j/82058394915>

Meetings are open to the public for in person attendance and via Zoom.

The Town of Millinocket supports optional face masks/coverings and social distancing.

Submit any public comments to the Town Manager prior to the meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and Youtube Channel.

Find all direct links on our website: Millinocket.org.

****Stay Healthy, Stay Safe****

ORDER #236-2022

PROVIDING FOR: Execution of the Town Warrant for September 22, 2022

IT IS ORDERED that the Town Warrant for September 22, 2022, in the amount of \$529,894.35 is hereby approved.

Passed by the Town Council _____

Attest: _____

ORDER #243-2022

PROVIDING FOR: ESSER3 Grant Expenditures Approval

WHEREAS Order #132-2022 paused the funding of ESSER3 grant expenditures and required Council approval for any such expenditures during this period; and

WHEREAS the School Administration is seeking approval for curriculum-related training and auditorium seating, which is part of the original ESSER3 grant application; therefore,

IT IS ORDERED that ESSER3 expenditures of \$41,898 are approved for auditorium seating and curriculum related training and related expenses.

PASSED BY THE COUNCIL: _____

ATTEST: _____

Diana Lakeman

From: Mary Alice Cullen
Sent: Tuesday, September 20, 2022 2:16 PM
To: Deakin, Josh; Diana Lakeman
Cc: Peter Jamieson
Subject: RE: ESSER 3 Payments
Attachments: ESSER expenditures.docx; esser3.pdf

Diana,
Please add this to the agenda.

Thank you
mac

From: Deakin, Josh <jdeakin@millinocketschools.org>
Sent: Tuesday, September 20, 2022 2:09 PM
To: Mary Alice Cullen <treasurer@millinocket.org>
Cc: Peter Jamieson <manager@millinocket.org>
Subject: Re: ESSER 3 Payments

\$6,898

On Tue, Sep 20, 2022 at 2:07 PM Mary Alice Cullen <treasurer@millinocket.org> wrote:

Is the total \$3,823?

From: Deakin, Josh <jdeakin@millinocketschools.org>
Sent: Tuesday, September 20, 2022 1:08 PM
To: Peter Jamieson <manager@millinocket.org>; Mary Alice Cullen <treasurer@millinocket.org>
Subject: ESSER 3 Payments

Good Afternoon,

These two payments would like to be made out of ESSER 3 funds to pay for curriculum related programming. It was previously budgeted in the original ESSER 3 application.

I've attached the invoices, it's a relatively small amount but does pertain to some crucial curriculum pieces.

Also - I will be hosting a stakeholder's meeting for ESSER 3 tomorrow at 2:30 PM, so you are aware.

Thank you both,

Josh

--

Josh Deakin

Business Manager

Millinocket School Department

199 State Street

Millinocket, ME 04462

Phone (207)723-6400

Fax (207)447-6599

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

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Josh Deakin

Business Manager

Millinocket School Department

199 State Street

Millinocket, ME 04462

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QUOTE

Janelle Kay, LLC
721 Alexandria Lane
Joshua, Texas 76058
United States

604-996-4230
janelle@projectschoolwellness.com

Stearns Junior-Senior High School
Tammy McLaughlin

(207) 723-6430 ext 6501
tammy@millsnocketschools.org

Quote Number: 55

Quote Date: July 1, 2022

Amount Due (USD): \$3,075.00

Items	Quantity	Price	Amount
Project School Wellness Curriculum (Middle School), Transferable License Skills-based health curriculum	1	\$575.00	\$575.00
Project School Wellness Curriculum (Middle School), Additional Transferable License Skills-based health curriculum	5	\$500.00	\$2,500.00

Total: \$3,075.00

Amount Due (USD): \$3,075.00



IXL Learning
 777 Mariners Island Blvd., Suite 600
 San Mateo, CA 94404

RENEWAL QUOTE

QUOTE # 3189191-2022-001-3
 DATE: AUGUST 31, 2022

TO:
 Cody Clinton
 Granite Street Elementary School
 191 GRANITE ST
 MILLINOCKET, ME 04462

COMMENTS OR SPECIAL INSTRUCTIONS

SALESPERSON	ACCOUNT #	RENEWAL PERIOD	QUOTE VALID UNTIL
Megan Budway	A20-3189191	November 1, 2022 - November 1, 2023	November 1, 2022

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	IXL site license for 200 students, including: Grades 1-4: 150 students Subjects: Math and ELA	\$2,475.00	\$2,475.00
1	Grade 5: 50 students Subjects: Math, ELA, and Science <i>K-8 math licenses include complimentary access to IXL's universal screener</i>	\$1,000.00	\$1,000.00
1	IXL eLearning Library: on-demand professional learning <i>Unlimited instructor accounts included</i>	\$348.00	\$348.00
SUBTOTAL			\$3,823.00
SALES TAX			-
SHIPPING & HANDLING			-
TOTAL DUE			\$3,823.00

Ordering instructions

We accept payment by purchase order, check, or credit card. To submit a purchase order for this quote, [click here](http://www.ixl.com/po-upload) or go to <http://www.ixl.com/po-upload> and enter quote # 3189191-2022-001-3. For international accounts, we can accept wire transfers for an additional fee.

Diana Lakeman

From: Mary Alice Cullen
Sent: Thursday, September 22, 2022 9:25 AM
To: Diana Lakeman; Peter Jamieson
Subject: FW: ESSER 3 - Chairs
Attachments: auditorium seats.pdf

Diana,
Please add another \$35,000 to the ESSER 3 order and submit the attached email and invoice.

Thank you
mac

From: Deakin, Josh <jdeakin@millinocketschools.org>
Sent: Thursday, September 22, 2022 9:22 AM
To: Mary Alice Cullen <treasurer@millinocket.org>; Peter Jamieson <manager@millinocket.org>
Subject: ESSER 3 - Chairs

Good Morning All,

I have a fresh invoice here, I'm told the work was done in the Spring. It's for the new seats in the auditorium.

This one is a little funky. I will need \$35,000 of ESSER 3 funding for the invoice and the balance will be billed to the Boosters who agreed to pay the balance - \$3,812.00.

Let me know if you have any questions.

The current invoice submitted to the state needs backup invoices sent in for them to process. Hoping to get to that today to get the reimbursement flowing.

Thank you both,

Josh

--

Josh Deakin

Business Manager

Millinocket School Department

199 State Street

Millinocket, ME 04462

Phone (207)723-6400

Fax (207)447-6599

2615-0000-2600-573000-310 ESSER III



CELEBRATING
50
YEARS

Robert H. Lord Company

220 Chapel Road
Manchester, CT 06042
Phone # (860) 645-8700
Fax # (860) 645-9100
www.rhco.com

Balance Due Invoice

Original Invoice Date	Invoice #
9/15/2022	63024INV

Bill To	EM6001
Millinocket School Department Superintendent's Office PO BOX 30 Millinocket, ME 04462	

Ship To	63024
Stearns High School (DLR:RHLordCo) Attn: Matt Waite 195 State Street Millinocket, ME 04430	

----- Please detach top portion and return with payment -----

Project Manager		Designer/Architect		Cust P.O.		Terms	
M Cowee				PO 503017		Net 30 from Invoice date	
Item Ref	Quantity	Description	Rate	Amount			
		Contract Price to deliver and install Chairs at Stearns High School, Millinocket High School, Millinocket, Maine	38,812.00	38,812.00			
Delivered and installed				Subtotal	\$38,812.00		
				Sales Tax (0.0%)	\$0.00		
				Total	\$38,812.00		
				Payments/Credits	\$0.00		
Make all checks payable to: ROBERT H. LORD COMPANY, INC PLEASE Put RHL INVOICE NUMBERS on remittance check. NOTE: Title to equipment DOES NOT Pass until Payment is received IN FULL.				Balance Due	\$38,812.00		

Thank you!

M. Waite

ORDER #244-2022

PROVIDING FOR: Appointment to Millinocket Town Committee – Events Committee

IT IS ORDERED that the Millinocket Town Council approves the appointment of Amber Wheaton to serve on the Events Committee.

PASSED BY THE COUNCIL: _____

ATTEST: _____



Town of Millinocket
Application for Boards & Committees

**IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS**

Committee/Board: EVENTS COMMITTEE

In order to assess the interest related to this committee, please complete this brief application.

Date: 9/9/2022

Name: AMBER WHEATON Address: 112 Cottage Rd.

Telephone Numbers: Day Time: 447-8459 Evenings: 447-8459

Why are you seeking to become a committee representative? To help plan amazing community events.

What talents/skills do you feel you would bring to this position? organization, network, planning, communication

What do you feel is the responsibility of this board/committee? To plan fun activities for our community.

What municipal boards, volunteer organizations or community service groups have you worked with the past and for what length of time? Trails End Festival, Community Initiatives Director

What have you to offer to this committee which our Town can use in this important undertaking? Party Planning pro! great communicator, organized, creative.

When are you available to meet, please specify?

Weekday: Any A.M. Any P.M. Any

If you need more space, please feel free to use the back or attach additional page(s).

ORDER #245-2022

PROVIDING FOR: Commitment of FY23 Property Taxes.

IT IS ORDERED that the Fiscal Year 2023 Property Taxes be committed and the due date for the first half payment is 30 days after the commitment date..

PASSED BY THE COUNCIL: _____

ATTEST: _____

ORDER #246-2022

PROVIDING FOR: Setting the Mil Rate for FY23.

IT IS ORDERED that the Millinocket Town Council set the FY23 Mil Rate at 29.50 percent.

PASSED BY THE COUNCIL: _____

ATTEST: _____

ORDER #247-2022

PROVIDING FOR: Setting the Interest Rate for FY23 Delinquent Taxes.

IT IS ORDERED that the interest rate for FY23 delinquent taxes be set at 4% and interest shall begin for the first half taxes on the 31st day after the commitment date.

PASSED BY THE COUNCIL: _____

ATTEST: _____

ORDER #248-2022

PROVIDING FOR: Interest Rate for Overpayment of Taxes.

IT IS ORDERED that the Millinocket Town Council set the FY23 interest rate for overpayment of taxes at 0 percent.

NOTE: § 506-A Overpayment of Taxes allows a municipality to reduce the interest rate for overpayment of taxes by 4 percentage points of what it charges for the interest rate of delinquent taxes.

PASSED BY THE COUNCIL: _____

ATTEST: _____