



TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS and via Zoom
Thursday, September 22, 2022, 5:30 PM

'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: Addition – n/a
4. Approval of the Minutes: July 28, 2022, Regular Town Council Meeting.
5. Special Presentations:
 - a) Todd Phillips – Millinocket Regional Hospital
 - b) Katahdin Tourism Partnership – Millinocket Heritage Park Plaza

Unfinished Business: n/a

New Business:

6. Town Manager's Report – 9/22/2022
7. ORDER #236-2022 Execution of the Town Warrant for September 22, 2022
8. ORDER #237-2022 Execution of the Wastewater Warrant for September 22, 2022
9. ORDER #238-2022 Ratification of the September 13, 2022, School Budget Referendum Results
10. ORDER #239-2022 Acceptance of the Maine Community Foundation Grant
11. ORDER #240-2022 Approval to Carry Forward FY22 Unspent Budget Items
12. ORDER #241-2022 Approval of Local Food Pantry Donation
13. ORDER #242-2022 Approval to Advertise the Town of Millinocket in the Katahdin Visitor's Guide
14. ORDER #243-2022 Approval of ESSER3 Grant Expenditures
15. Reports and Communications:
 - a. Warrant Committee for the October 13, 2022, Council Meeting will be Councilor Pray and Chair Golieb
 - b. Chair's Committees Reports
 - c. Two Minute Public Comment
16. Adjournment

Join Zoom Meeting <https://us02web.zoom.us/j/82058394915>

Meeting ID: 820 5839 4915

One tap mobile +13017158592, 82058394915# US (Washington DC); +13126266799, 82058394915# US
(Chicago)

Dial In: Find your local number: <https://us02web.zoom.us/u/kc0L05Af7m>

Meetings are open to the public for in person attendance and via Zoom.

The Town of Millinocket supports optional face masks/coverings and social distancing.

Submit any public comments to the Town Manager prior to the meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and Youtube Channel.

Find all direct links on our website: Millinocket.org.

****Stay Healthy, Stay Safe****



Millinocket

Maine's Biggest Small Town

Town of Millinocket

197 Penobscot Avenue

Millinocket, Maine 04462

Manager@Millinocket.org www.millinocket.org

207-723-7000 Ext 5

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure** – This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

Want to do more? Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

July 28, 2022

The Public Hearing and Regular meeting of the Millinocket Town Council was brought to order in Council Chambers by Town Clerk Diana Lakeman at 5:30 pm.

Roll Call:

Town Council Members Present:

Golieb- Excused	Madore
Bragdon	McEwen
Danforth	Pelletier
	Pray

Also present: Town Manager Peter Jamieson, Town Clerk Diana M. Lakeman, Recreation Director Jody Nelson, Presenter: Mike's Pool Service, 8 in person public attendance and 6 in Zoom public.

Pledge of Allegiance –

Town Clerk Diana Lakeman opens the floor for nominations for Pro Tem Chair with Chair Golieb's absence; Councilor Danforth nominates Councilor Madore, Councilor McEwen seconds the nomination; Town Clerk Diana Lakeman hearing no further nominations, calls for vote on Councilor Madore's nomination for Pro Chair Tem, Vote 6-0 all in favor; Councilor Madore proceeds to agenda items.

Adjustments to the Agenda – Additions: Order #211-2022; Pro Chair Tem Madore requests to move Order #208-2022 out of rotation, Councilor McEwen motions to move Order #208-2022 out of rotation, seconded by Councilor Bragdon, vote to move Order #211-2022 out of rotation 6-0.

Approval of the Minutes: July 20, 2022, and July 21, 2022, Executive Sessions.

Motion- Pelletier Second- Bragdon Vote 6-0

Council Comment: none

Public Comment: none

Special Presentation: Recreation Department – Jody nelson, Pool Update; Filtration issue, cloudy waters closed the pool temporarily, issue generated with damage to sand filter in the filtration system, temporary fixes with vacuuming every other day, looking for direction from the Council how to proceed, suggestions of temporary fix to get by until end of summer with intention to fix broken filtration pipes long term with approximate cost up to \$15,000 to replace system;

Council Comments: Councilor McEwen looks for clarification for cost of temporary fix versus long term fix with suggestion to maximize life of pool as its 12 years old rather than a temporary fix, applauds the department for taking necessary and precautionary steps for the children's health and safety as recommended by the Red Cross.

Councilor Pray agrees with support for the long term fix inquiring estimates for both options; Jody introduces Mike from Mike's Pool Services which determined the issue, offers his suggestion to fix long term after the close of pool season while offering his services to temporarily fix using his portable pumps with no charge to the town with permissions to proceed long term fix noting he offers his services in these situations for the kids, estimates the firm cost for entire replace and fix the filtration system to be \$89,000 as he just did a similar replace and install in another municipality; Jody Nelson, Recreation Director, looks for direction from the council how to proceed; Councilor Pray supports long-term fix as the pool is an investment for the community, inquiries if warranty of parts and services; Mike proposes to replace with fiberglass with average double life to steel tank noting the current filtration system used its average life of 10-15 years and advises a regular replace for upkeep versus waiting until issues arise;

Councilor Bragdon inquires if ARPA funds can be used; *TM Jamieson informs he will look into the guidelines with options for funding; Bragdon notes his support for full replacement for long term and inquires timeline for finalization of project; Mike informs parts are delayed out approximately 4 weeks; Councilor Pelletier supports replacing full system with inquiries of best options for system; Mike states he has not priced out all options, informs multiple portable pumps may temporarily fix the issue through the summer without guarantee; *TM Jamieson states monies will be identified for temporary and long-term fix later in the year.

Councilor Danforth inquires to Jody plan around fix if unsuccessful, if intentions to use of East Millinocket facility/lifeguards; Jody informs all welcomed noting not all lifeguards drive; Mike from Mike's Pool Service announces the temporary fix will be of no cost to the town as he provides this temporary service for the kids; moment of applause from the audience and council; Council discussion inquires available funds from ARPA for longer term fix, recapping full council support to look into budget expenditures for long term funding and concludes with appreciation for Mike's Pool Services and Jody's quick response to resolving the issue.

Town Manager's Report – 7/28/2022

Transfer Site Lighting Upgrade: We recently completed the LED lighting upgrade at the Transfer Site. This work was hired out to Adam Ouellette at Ouellette Electric. Adam helped us navigate huge cost savings through Efficiency Maine to keep the project affordable.

This improvement will drastically decrease energy costs for the facility.

This is the 2nd upgrade Ouellette Electric has done for the Town through Efficiency Maine recently. The Public Works garage was done earlier in the year, and we plan to have the Municipal Building done this coming winter. These improvements support local business and come with substantial cost savings for the town moving forward.

Swimming Pool: We have had to close the town pool indefinitely as we have identified a failure within its filtration system. The liner in the sand filter has deteriorated and is allowing the material to flow into the water, causing cloudiness and contamination. The pool technician has given us a few options to consider. At the time of this report these are not finalized, however, we expect to have more information to discuss at the time of the 7/28 meeting. We will have to discuss these options and look at potential ways to pay for it.

ARPA Survey Results: We had produced a survey for the community to weigh in on spending of American Rescue Plan Act funds over the month of June. We received 264 total responses between physical and online surveys. The top 5 spending categories in order of interest are as follows:

- 1 – Fixing roads/road repairs
- 2 - Preventing and responding to violence
- 3 – Equipment for the Fire Department
- 4 – Behavioral Health Care
- 5 – Fire/EMS compensation

We have made these results available on www.millinocket.org under Government > Public Documents.

I hope to see some traction on this soon. I am happy to seek out more suggestions and bring options to an upcoming council meeting for discussions and decision.

Katahdin Gear Library / Pump Station: Thanks to a generous donation from the Northern Forest Center, our neighbors at the Gear Library have received a bike maintenance and pump station that Randy Jackson has offered to allow be mounted to outside of the building. To make this possible, I coordinated with Public Works to remove one park bench from the GNP pocket park between the Municipal Building and the KGL/Boreal Theater. This will allow anyone with a bike, access to an area to perform basic maintenance, the tools required to do it, and a pump to keep their tires inflated. These units are popular and normal to see in other communities where mountain biking is popular. We are grateful to have the Outdoor Sports Institute and the KGL here in our community, increasing trail connectivity and providing great opportunities like this.

The Magic City Monthly: The first edition of our newsletter was published this week and has been extremely well received by the community! Our contact list for this platform is growing exponentially and we continue to encourage community members to sign up for these communications. You can sign up to receive these updates both online at our website and in person at the town office. Just ask the ladies in the Clerk's Office!

We will be using this platform to provide real information, consistently, directly from the source, in the way of newsletters, surveys, volunteer sign ups, periodic updates on important topics, etc.

We want this to keep our community members informed and engaged in the process!

Special kudos to our Community Initiatives Director, Amber Wheaton, for taking the lead on this communication platform and newsletter effort.

Reminder: The best way to reach me as Town Manager is to call the town office (207-723-7000) or email me (manager@millinocket.org). Social media is not an appropriate form of communication to me or the council. It does not guarantee a response or even that the comment would be seen.

I hope that any member of our community feels comfortable reaching out to me with any questions or concerns they have. All are welcome!

Respectfully Submitted, Peter Jamieson, Town Manager.

Department Updates:

Public Works: Working with paving company to setup paving schedule. Sidewalks and Streets.

Way finding signs have been delivered to Public Works. Working on scheduling installation.

Line Painting Crosswalks and Parking Bays almost completed.

Working on sidewalk bricks downtown. Leveling bad areas. A lot are deteriorated from underneath due to salt. Repaired sidewalk on Oxford Street between Spruce and Popular. Mowing on going. Getting ready to rebuild truck bodies on the two 2006 Sterling Plow Trucks. Putting up winter salt/sand. Starting catch basin cleaning.

Transfer Station: New LED lights have been installed at the Compactor Building. Metal Pile has been reclaimed.

Cemetery: Busy with grounds maintenance and burials.

Ralph Soucier, Director of Public Works

Town Treasurer: I will be working on the FY22 fiscal year-end close in preparation for the audit which will take place in September. Q2 payroll and sales tax reporting has been submitted. The wastewater lien filed February 5, 2021 is being foreclosed in two mailings due to a Trio system problem where not all of the foreclosure notices printed. The first mailing sent to approximately 9 accounts will foreclose August 5. There will be another foreclosure mailing this week to the remaining accounts that were affected by the system problem. The first reimbursement request for the Downtown revitalization CDBG grant was submitted for \$177,984.

Mary Alice Cullen, Town Treasurer.

Wastewater Operations: The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed on a daily basis.

Lab work consists of testing for Biochemical Oxygen Demand (BOD5), Total Suspended Solids (TSS), pH, e.coli bacteria and Temperature performed weekly.

The Treatment Facility used 29,100 kilowatt hours of electricity in June, as compared to 27,000 kilowatt hours in May. Please see attached power consumption graph for yearly comparison.

In June the Treatment Facility processed 14.8 million gallons of wastewater. The average daily flow was 0.5 million gallons. Peak flow was 0.8 million gallons which was on June 19th. Removal rates for Biochemical Oxygen Demand (BOD5) were 96%, and Total Suspended Solids (TSS) was 96%. Total rainfall for June was 2.47 inches, snowfall was 0 inches.

The Elm / Bates Streets Sewer Upgrade project was finished in the month of June. Paving, rising manholes, replanting grass and cleanup was completed. A job very well done by TBuck Construction Co.

We would like to remind the residents of Millinocket to please not flush wipes, paper towels, grease, plastics, Q-tips or anything but toilet paper (only) to the sewer system. These items are causing extreme plugs to the sewer system and costly maintenance to our pumping stations. We would like to thank the residents for this consideration

James Charette, Superintendent

Human Resources Director: Hired Aaron Lee (Fire/EMT), Drug and Alcohol Testing, Emails and Phones, front office, Personnel Issue, Vacation

General Assistance Director: Assisted individuals to meet their unmet needs. Vacation

Bookkeeper: Processed payroll for Town and Wastewater employees, to include the warrants for the taxes Accounts Payable for Town and Wastewater. Vacation

Lori Santerre, Human Resource Director

Airport: The airport is operating as expected for summer traffic. We are servicing all types of aircraft to include Private Jets, General Aviation, LifeFlight Helicopters and Fixed Wing, Maine Forest Service Helicopters, Amy National Guard Helicopters, and Private Helicopters with both Jet Fuel and Avgas. The Skydiving operations have been busy on the weekends weather permitting.

On July 3rd we received our new mowing equipment, a 45 hp Kioti tractor with a 12 ft flex wing finish mower. This new equipment is appropriately sized for the job and is working out well.

John has been clearing brush out of the fence line along Medway Road, it is really looking good. Brush cutting on airport, along with Hangar and Fuel house painting will be starting soon.

I participated on the 4th of July Parade with the Airport Snowblower, it seemed to be well received.

I was interviewed for an upcoming article in Airport Improvement Magazine about airport winter operations, and how our snowblower has changed the way we clear the runways. It should be in print by October.

Jeff Campbell, Airport Manager

Assessor: As in past months we have been working on the Brookfield valuation, hopefully soon I can pack up those documents! We are starting our prep for tax commitment time. We are making valuation adjustments, entering exemptions and continue to update ownership records.

Lorna Thompson, Assessor

Code Enforcement: Recently completed Internal and subsurface wastewater training and passed both tests. (Licensed Plumbing Inspection LPI). Attended a solar power training. Working on permits and complaints. Multiple property maintenance violations out so I'm working to address.

Evan Campbell, Code Enforcement Officer

Recreation: We have been managing 2 Pools and a waterfront. We had a baseball clinic with 37 participants We had a softball clinic with 46 participants. We went to wild Acadia fun park with 68 participants. We have a soccer camp next week.

Jody Nelson, Rec. Director

Community Initiatives Director: Worked on and published new community newsletter "Magic City Monthly" along with the manager and the department heads! Collected data from the ARPA Survey to get the top five community priorities. Fixing Roads/ Road Repairs. Preventing and responding to violence. Equipment for the Fire Department. Behavioral Health. Fire/EMS Bonus. Researched grant opportunities for various community/department needs. Working alongside Sharon Klein to host a Community Workshop this is the first step for the Town to join the Community Resilience Partnership, Through grants and direct support to municipal and tribal governments and unorganized territories, the Community Resilience Partnership assists communities to reduce carbon emissions, transition to clean energy, and become more resilient to climate change effects such as to extreme weather, flooding, rising sea levels, public health impacts, and more. The original date of July 13th was postponed due for personal reasons, looking to reschedule workshop end of August, or beginning of September Planning different community events in partnership with various groups. Amber Wheaton, Community Initiatives Director

Town Clerk/Tax Collectors Office: Totals include May 24, 2022, through July 22, 2022: Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$434,818.96 were collected, which involved 934 transactions processed in Trio. **Report Attached*; Sharon reconciled and up to date on weekly Motor Vehicle reports submitted to BMV.

99 Delinquent tax accounts totaling \$117,557.99 matured to Liens that were filed on

July 15, 2022; liens will mature to automatic foreclosure status 18 months from the lien date if balances remain unpaid. FY21/22 Real Estate & Personal Property Tax Balances as of 7/22/2022: \$116,646.97 remains unpaid for 184 RE accounts; \$6,745.62 remains unpaid for 26 PP accounts. **Reports Attached*

Wastewater billing date: 7/27/2022; bill due date: 8/25/22; Interest date: 8/26/2022; June month end reports reconciled, submitted State Agent fees accordingly. Working on council meeting minutes.

Fulfilling requests of tax information, providing normal daily requests of motor vehicle and wastewater and tax account balances via e-mail, fax and phone calls. Processing daily mail, online, phone, and drop box payments. Creating Agendas, posting advertisements of public hearings, notifications, and local paper advertisements, Email correspondence, returning phone messages and inquiries.

Election: Certification of final steps closing out all duties required by Secretary of State (SOS) that pertain to the June 14th Primary election; no discrepancies found in reporting Voter Participation History (VPH)

Town Council & School Board Nomination Papers will be available August 1, 2022 in the Clerk's Office;

Town Council: Two (2) – 3-year terms; School Board: one (1) 1-year term, Two (2) – 3-year terms; Papers due in office by 4:00pm, September 9, 2022; Eligibility requirements: Primary Resident of Millinocket & Register Voter of Millinocket; 7/21/22-Notice of advertisement to the public. **Ad attached*

Updates daily to voter registration additions, deletions, and other requests.

Other Items: 2023 ATV registration stickers available

Boards/Committees:

- Planning Board: (1) Alternate seat available
- Cemetery Committee: (1) 3-yr seat available

Continued restoration efforts of vital records by filing, indexing, and storage.

Respectfully, Diana Lakeman Town Clerk/Deputy Tax Collector & Sharon Cyr Tax Collector/Deputy Clerk

Fire, Ambulance, Public Health & Safety: (Excused – on Vacation)

Responding to calls, New Positions posted, One new hire – Aaron Lee, Helping to plan event in partnership with PTO, We appreciate this crew with real sincerity. They show up and provide great emergency support to our families and loved ones daily. Thank you all.

Peter Jamieson, Town Manager.

Police Department: SEE ATTACHED REPORT

Millinocket Memorial Library: SEE ATTACHED REPORT

Council Comments: Councilor McEwen expresses thanks with the abundance of positive happenings reported, shares appreciation for the community blast emails spreading information and communications to the community further in a technical way.

Councilor Pray shares concerns with delinquent taxes and outstanding balances maturing to lien in reference to pool repair cost in budget effecting taxpayers, expresses concerns with percentage of expected revenues and keeping a tight budget line moving forward.

Councilor Madore appreciates department reports addressing newsletter compiled by CID contributed by department heads resulting an uplifting newsletter, appreciated Police Department reporting and acknowledges release issues needing to be addressed.

Public Comments: Sandy Sullivan, 104 Sunset Drive, shares the news letter was shared all over social media and all over the county, expresses excitement for the newsletter to be shared.

Stephanie Jamieson, PTO event to give away an abundance of all the necessary school supplies to any student, hopes for a large turnout with intentions to give leftover items to library to disburse at their event.

NEW BUSINESS: (Read out of Rotation)

ORDER #208-2022 PROVIDING FOR Appointments to the Millinocket School Board

IT IS ORDERED that Millinocket Town Council appoints Thomas Malcolm and Julie Hewke to the Millinocket School Board for a term to expire November 2022 as two vacancies have resulted with the resignations of Erika Mackin and Michelle Brundrett

Motion- Danforth Second- Pray Vote 4-0-2 (Madore/Bragdon-Abstain)

Council Comment:

Public Comment:

Town Clerk Diana Lakeman swears in Julie Hewke to the School Board; Councilor Madore notes Tom Malcolm will be sworn in when he returns from vacation thanking all those who applied.

ORDER #202-2022 PROVIDING FOR: Execution of the Prior Year Town Warrant for July 28, 2022

IT IS ORDERED that the Prior Year Town Warrant for July 28, 2022, in the amount of \$183,014 is hereby approved.

Motion-Bragdon Second-McEwen Vote 6-0

Councilor Comment: Noted the larger expenses: Bloomer/Russell, Versant Power

Public Comment: none

ORDER #203-2022 PROVIDING FOR: Execution of the Prior Year Wastewater Warrant for July 28, 2022

IT IS ORDERED that the Prior Year Wastewater Warrant for July 28, 2022, in the amount of \$164,881.78 is hereby approved.

Motion- McEwen Second-Bragdon Vote 6-0

Councilor Comment: Noted the larger expenses: Lab testing, Olver Associates, T-Buck Construction.

Public Comment: none

ORDER #204-2022 PROVIDING FOR: Execution of the Town Warrant for July 28, 2022

IT IS ORDERED that the Town Warrant for July 28, 2022, in the amount of \$108,400.35 is hereby approved.

Motion-McEwen Second-Danforth Vote 6-0

Councilor Comment: Noted the larger expenses: Bangor Savings-Loan, MMA Unemployment and Workers Comp, Municipal Revue Committee.

Public Comment: none

ORDER #205-2022 PROVIDING FOR: Execution of the Wastewater Warrant for July 28, 2022

IT IS ORDERED that the Wastewater Warrant for July 28, 2022, in the amount of \$8,144.04 is hereby approved.

Motion- McEwen Second-Pelletier Vote 6-0

Councilor Comment: Noted the larger expenses: MMA, Versant Power.

Public Comment: none

Public Hearing – Entered in at 6:35pm.

ORDER #206-2022 PROVIDING FOR: PUBLIC HEARING for Approval of an Application for a Malt, Vinous and Spirituous Liquor License for Hotel Terrace/Jimmy's Lounge.

IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for: James Lawrence, JNL, 52 Medway Road, Millinocket d/b/a Hotel Terrace/Jimmy's Lounge, 52 Medway Road, Millinocket

Motion-Pelletier Second-McEwen Vote 5-0-1 (Bragdon-Abstain)

Council Comment: Councilor Bragdon informs James has done a fantastic job preparing for opening day with expressions of excitement.

Councilor Madore extends appreciation for James's continued investment in the community.

Public Comment: Diana Lakeman, town Clerk, inquiries rumors of soft opening date; Councilor Bragdon informs opening date postponed due to shortage in staff.

Public Hearing – Exited at 6:38pm,

ORDER #207-2022 PROVIDING FOR: Approval of an Application for an Entertainment License for Hotel Terrace/Jimmy's Lounge.

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

James Lawrence 364 Katahdin Avenue, Millinocket

d/b/a

Hotel Terrace/Jimmy's Lounge, 52 Medway Road, Millinocket

Motion-Pray Second-McEwen Vote 5-0-1 (Bragdon- Abstain)

Council Comment: none

Public Comment: none

#208-2022 - Read Out of Rotation-

ORDER #209-2022 PROVIDING FOR: AMENDMENT TO ORDER #87-2022 - ACCEPTANCE OF AIRPORT TERMINAL BID MATCH

WHEREAS the Sustainability Committee received three bids for the Airport Terminal RFP and the following two were considered qualified bids: (1) Arcadia Designworks \$243,300 and Aviest Engineering \$136,000, and; WHEREAS the Arcadia Designworks bid was selected by the Sustainability Committee, and; WHEREAS the Northern Border Regional Commission Grant (NBRC) will cover 80% of the total project cost; and will provide a notice to proceed once the agreement with updated numbers is submitted and funds are identified for the local match,

IT IS THEREFORE ORDERED that the Town Council accepts the bid from Arcadia Designworks for \$243,300 and authorizes the Town Manager to sign any additional agreements to complete the NBRC grant for the Airport Terminal Engineering and Design phase.

IT IS FURTHER ORDERED that \$52,147.80 ~~\$48,660~~ will be held in the Unassigned Fund Balance for the 20% local match for said project.

Motion- Danforth Second- Bragdon Vote 6-0

Council Comment: *TM Jamieson explains nonnegotiable costs above budgeted amount while working on identifying alternative funds going forward.

Councilor Madore shares airport project approved by both senator kin and colling with grant support pending updates.

Councilor Pray support order sharing concerns pf process explaining project bids should be brought to bid and all received bids be brought to Town Manager further noting to a establish process for municipal control.

Public Comment: None

ORDER #210-2022 PROVIDING FOR: Acceptance of Wastewater Truck Bid.

IT IS ORDERED that the Millinocket Town Council accepts the bid of a 2023 Chevrolet Silverado Double Cap for \$40,970.00 (forty thousand nine hundred seventy dollars) from Katahdin Motors in Millinocket.

Two bidders responded as follows:

Katahdin Motors \$40,970.00

2023 Chevrolet Silverado Double Cab within specs of RFP

Pelletier Ford \$39,500.00

Used 2020 F150 XL Supercab with 32,750 miles

Note: It is the joint recommendation of the Town Manager and Wastewater Superintendent to award this bid to Katahdin Motors. This bid is slightly higher than that of Pelletier Ford and the delivery date is currently unknown, however, the truck is brand new and will be serviced locally, supporting a local business, and will prove to be less costly overall.

Motion-Bragdon Second-Pray Vote 6-0

Council Comment: Councilor Madore likes the idea of supporting local business with services.

Public Comment: None

ORDER #211-2022 PROVIDING FOR: Approval to Increase FY22 Legal Services Budget
WHEREAS the unspent FY22 Legal Services budget is \$3, 544 and there is an unpaid bill for \$24,074.50 for the Hydro Assessment; and
WHEREAS the account R0101-0900 General Government/State Municipal Revenue Sharing is \$661,205 favorable to the FY22 Budget;
IT IS ORDERED that \$40,000 is transferred from R0101-0900 General Government/State Municipal Revenue Sharing to the FY22 Legal Services Budget E0111-4003.
Note: The \$40,000 transfer will provide budget for the \$24,075.50 invoice and \$15,925 contingency for any unknown FY22 invoices.
Motion- McEwen Second- Pelletier Vote 6-0
Council Comment: Councilor Madore informs the adjustment is necessary and needed by end of fiscal year.
Public Comment: None

Reports and Communications:

- a. *Warrant Committee* for August 11, 2022, Council Meeting: Councilor Pelletier and Councilor Pray
- b. *Chair's Committee Reports* – Events Committee meeting on August 9th in person and zoom, topics on agenda Annual Cruz in Fly In and Halloween activities to name a few.
- c. *Two Minute Public Comment:* Sandra Sullivan, 104 Sunset Drive, Thanks the Town Manager and Council for efforts in trying to negotiate a school budget with someone who appears to have his own agenda.
- d. Motion to adjourn at 6:50 p.m. –Bragdon, Second –Pelletier, Vote 6-0



Millinocket

Maine's Biggest Small Town

Town Manager's Report – 9.22.22

Tax Commitment:

- We will be looking to finalize the tax commitment and decide on the mil rate on Thursday, 9/22/22.
- Millinocket's Assessor, Lorna, will join us for a discussion during this manager's report to go over how this works and what factors we are taking into consideration to form our final decision.

School Budget Referendum:

- The school budget did pass the recent referendum vote 117 to 33.
- On the next school budget referendum ballot, the question on whether the community would like to continue voting on the budget separately for another 3 years will be revisited.
 - I would strongly recommend the community take into consideration the numbers that turn out for these votes and compare it to the thousands of dollars that it costs to put on a local election like this.
 - We need to ask ourselves, "is this necessary?"
 - One point to make is that the ballot is simply "Yes" or "No", not "higher or lower". So, the decision makers and the individuals doing the budget work do not get clear direction on what to alter if the budget is voted down.

ATV Clubs & National Monument:

- I've attended several meetings around the recent announcement from Senator King's office regarding the possibility of the National Park Service being permitted to acquire land surrounding the Katahdin Woods and Waters National Monument.
- I was able to speak with Senator King directly about this, as well as a representative from the Trust for Public Lands, regarding the lingering potential impact to our local ATV clubs and community. Specifically, to the trail connectivity from Northern Timber Cruisers trails to those of the East Branch Sno-Rovers, where this is such great potential for benefit to our town and our region.
- Most recently, I attended a meeting with representation from all the Katahdin Region ATV clubs, State Officials, as well as both Eddie Smith and Carol Woodcock from the offices of Senators King and Collins.
- In each of these discussions, I've respectfully made it crystal clear that the Town of Millinocket sees both the potential entrance to the monument and the ATV connectivity as opportunities for positive economic impact and that we do not want to see one happen without the other. The NTC has done an incredible amount of work toward this goal, and it would be a shame for that to be all for not. I have not been led to believe it is out of the picture. Everyone has been open to the idea so far.



Millinocket

Maine's Biggest Small Town

EPA/Brownfields:

- Amber Wheaton (CID) and I met with Nick Sabatine from Ransom Consulting and Jim Byrne from the EPA.
- We were given the opportunity to review the Brownfield funding application submitted last year by the Town of Millinocket, which was not approved.
- Jim provided an overview of our application and helped us understand how to be better positioned for approval when we resubmit the application in November.
- This application was for the former Jim's Dry-Cleaning lot.
- We also learned more about applying to host Brownfield Assessment funds locally to be made available to incoming business or the like, to have quick and easy access to assessment funds when looking to purchase or develop possibly contaminated lots in Millinocket. We will be looking to apply for this funding in the next round.

Tax Commitment:

- We will be looking to finalize the tax commitment and decide on the mil rate on Thursday, 9/22/22.
- Millinocket's Assessor, Lorna, will join us for a discussion during this manager's report to go over how this works and what factors we are taking into consideration to form our final decision.

Respectfully Submitted,

Peter Jamieson, Town Manager.



Millinocket

Maine's Biggest Small Town

Department Updates:

Public Works:

- Repaired Pedestrian Crossing System on Central and Penobscot Avenue Intersection. Also noticed Control box had been struck by a vehicle and pulled away from the pole causing the wire raceway conduit to break. We are working on scheduling a repair date to re-mount the box in a better location to prevent re-occurrence.
- Due to residents not picking up after their pets at the Bandstand and Veteran's Park area, Public Works will be installing a Dog Station there. We have several on the walking trail and Jerry Pond area.

Transfer Station:

- Public Works power washed the Compactor Building walls down during the days they were closed.
- Installed a new waste oil drum.
- DEP Solid Waste Report Completed.

Cemetery:

- Had a Cemetery Committee Meeting. Minutes are posted on the Town's Web site in the Cemetery Page.
- Cut brush back on the west end storm water drain before winter to allow proper drainage in the spring.
- Knights Of Columbus Monument has been worked on by Volunteers. Nice job done.
- Stone repairs in the older section is pretty much done by a resident volunteer. The Cemetery stones have been straightened. This has only been done in the old section which most of the grave sites do no longer have families to take care of them anymore. The public needs to know we do not touch any others because it is private property. It is a function of a stone company if your site needs attention, you can call them for repairs. The Town only has a small crew at the Cemetery to do the burials and mow and trim grass.

Ralph Soucier, Director of Public Works



Millinocket

Maine's Biggest Small Town

Town Treasurer:

- Working to accommodate the FY22 audit
- We have two tax acquired properties, stemming from the unfortunate passing of the owners.
 - The Council will need to provide direction and final answer on how we present these for sale/bid.
- First payment received on the GNP Economic Development Loan with Our Katahdin.
Total: \$62,832.33

Mary Alice Cullen, Town Treasurer.

Wastewater Operations:

- The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed daily.
- Lab work consists of testing for Biochemical Oxygen Demand (BOD5), Total Suspended Solids (TSS), pH, e.coli bacteria and Temperature performed weekly.
- The Treatment Facility used 32,300 kilowatt hours of electricity in August, as compared to 29,300 kilowatt hours in July. Please see attached power consumption graph for yearly comparison.
- In July the Treatment Facility processed 16.6 million gallons of wastewater. The average daily flow was 0.5 million gallons. Peak flow was 1.6 million gallons which was on August 9th. Removal rates for Biochemical Oxygen Demand (BOD5) were 96%, and Total Suspended Solids (TSS) was 98%. Total rainfall for August was 6.24 inches.
- On August 29th, discharge to the Penobscot river was stopped. This is done on an annual basis.
- We would again like to remind the residents of Millinocket to please not flush wipes, paper towels, grease, plastics, Q-tips or anything but toilet paper (only) to the sewer system. These items are causing **extreme plugs** to the sewer system and costly maintenance to our pumping stations. We would like to thank the residents for this consideration.

James Charette, Superintendent



Millinocket

Maine's Biggest Small Town

Airport:

- We have seen a steady stream of Jets fly in during the first half of September. Most of this traffic is due to folks that have completed the Appalachian trail.
- I attended the Touch a Truck event held at the Trails End Festival with the Airport Snowblower. I felt it was well attended and the kids enjoyed all the trucks.
- We are now winding down with summer maintenance and shifting to Fall/Winter operations.
- Planning is ongoing for the Fly-In, Cruz-In, and Barbeque to be held October 8th.

Jeff Campbell, Airport Manager

Code Enforcement:

- Working to study and test to get certified
- Addressing permit applications
- Handling complaints and property violations to the best of my ability with the amount of time available.
 - **Reminder:** This position is currently a part time role, split between Code Enforcement and Building Maintenance.

Evan Campbell, Code Enforcement Officer

Assessor:

- The assessing department has been focused on commitment of taxes. Specifically, we have been entering the updated real estate valuations, entering the new personal property information that has been declared and verifying that all Homestead exemptions have been processed for this year.
- We have made another town-wide valuation adjustment this year in an effort to maintain assessments at 100% of fair market value.
- Sue continues to enter the property card information in our database. We are anticipating the usually up-tick in office traffic once the tax bills are sent.
- We are still receiving a steady influx of tax stabilization applications, to date we have received about 130 applications. Just a reminder that these new tax stabilization applications will be eligible next year but are not eligible for the bills we will be sending out soon.

Lorna Thompson, Assessor



Millinocket

Maine's Biggest Small Town

Recreation:

- The Pool filters are supposed to ship the week of September 19th.
- We have started youth soccer the week of September 12th
- Football and field hockey have also begun.
- We had a Recreation Commission meeting Wednesday, September 14th

Jody Nelson, Rec. Director

Community Initiatives Director

- Worked on the community newsletter "Magic City Monthly" along with the manager and the department heads!
- Researched grant opportunities for various community/department needs.
- Submitted a grant proposal to Northern Penobscot Activities Council for additional rope tow funding of \$1,000.
- Attended various committee meetings
- Presented the Community Workshop results in the council meeting on 9/8/2022, discussing the top priorities for Millinocket.
- Submitted a grant proposal to the Maine Resiliency Partnership for \$50,000 to establish a heat pump for homes program.
- Assisted the Millinocket Memorial Library and Councilor Pray in the planning and coordination of the Meet the Candidate Forum
- Continued to support my fellow team and lean in where needed.

Amber Wheaton, Community Initiatives Director



Millinocket

Maine's Biggest Small Town

Town Clerk/Tax Collectors Office:

Totals include August 23, 2022, through September 19, 2022: Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$1,258,284.00 were collected, which involved 1096 transactions processed in Trio. ***Report Attached**

- Sharon reconciled and up to date on weekly Motor Vehicle reports submitted to BMV.
- FY21/22 Real Estate Lien Summary & Personal Property Tax Balances as of 9/19/2022: \$88,707.50 remains unpaid for 77 RE accounts (*prior: \$96,798.20/82*); \$8,012.59 remains unpaid for 25 PP accounts (*Prior: \$6,745.62/26*); *Totals change due to abatements/rebiling*). ***Reports Attached**
- August month end reports reconciled and submitted State agent monies accordingly.
- Working on council meeting minutes.
- Fulfilling requests of tax information, providing normal daily requests of motor vehicle and wastewater and tax account balances via e-mail, fax and phone calls.
- Processing daily mail, online, phone, and drop box payments.
- Creating Agendas, posting advertisements of public hearings, notifications, and local paper advertisements, Email correspondence, returning phone messages and inquiries.

Election:

- August began the start of the November 8th General election with submission of documents and deadlines; Absentee ballot Applications only are currently available, absentee ballots are expected to be shipped by October 9th.
- Town Council & School Board Nomination Papers Eligibility requirements: Primary Resident of Millinocket & Registered Voter of Millinocket:

Returned nomination papers to be included on the November 8th Municipal Election ballot as follows: Town Council- *Three-year term*: Jesse O. Dumais, Robert J. Higgins, & Gilda G. Stratton;
School Board- *One-year term*: Thomas M. Malcolm;

Three-year term: Kevin J.A. Gregory, Julie P. Hewke, Kevin Libby, & Amber G. Wheaton.

- **9/13/2022 School Budget Referendum Election:** Election Day went smoothly with a turnout of 150 Voters in total: Un-Official results until approved by Order are as follows: Yes- 117 / No- 33; an appreciated placed order & pizza delivery by the Town Manager was welcomed by the election staff at supper shift change.
- Updates daily to voter registration additions, deletions, and other requests.

Other Items:

- Boards/Committees:
 - Planning Board: (1) Alternate seat available
 - Cemetery Committee: (1) 3-yr seat available
- Continued restoration efforts of vital records by filing, indexing, and storage.

Respectfully, Diana Lakeman Town Clerk/Deputy Tax Collector & Sharon Cyr Tax Collector/Deputy Clerk



Millinocket

Maine's Biggest Small Town

Fire, Ambulance, Public Health & Safety:

- Working with CEO on complaints concerning buildings in Millinocket, have conducted inspections.
- Conducting fire drills at area schools.
- Attend numerous committee meetings.
- Have hired Joshua McGreevy as new FT FF/EMT and he is finishing his in-house training.
- Working with HR to set up interviews with Assistant Chief candidates.
- Followed up on base and mobile radio updates that are awaiting materials, vendor states large backlog on supplies still.
- Followed up on new Stryker Cots and they are in process per Stryker.
- Have hired new call BEMT that recently passed EMT course and will be starting in next couple of weeks, also have two students in BEMT class at KHEC.
- Had numerous small issues with 788 the 2015 Chevrolet ambulance, but at this time PW seems to have them all worked out.
- Scheduled to have annual testing completed on Standby Generator.
- Will be conducting annual SCBA testing on air packs in October.
- Currently working on updates to EOP plan for submission to Penobscot Emergency Management.
- Attended ZOOM meeting with National Fire Protection Association on upcoming winter heating issues and possible solutions.
- Met with Gas-Tec on upcoming tank replacements at Circle K.

Police Department: **SEE ATTACHED REPORT**

Millinocket Memorial Library: **SEE ATTACHED REPORT**

Receipt Search Report

Actual Date Between 08/23/2022 and 09/19/2022, Receipt Type Between 1 and 804

Receipt Summary

Type	Count	Amount
2 BOAT REGISTRATION	14	1,155.20
3 ATV REGISTRATIONS	17	1,586.11
5 GAME LICENSES	8	93.00
7 CODE ENFORCEMENT	13	506.00
8 ASSESSING MISCELLAN	1	880.00
11 TRANSFER SITE	2	4,418.44
13 TREASURER/ACCTG MISC	6	101,443.56
15 AIRPORT	1	974.20
16 AIRPORT EXC/SALE TX	1	617.81
19 BD CHECK & WASH ACC	3	5.00
22 ADM COPIES /AUDIT	2	3.50
23 ADMINISTRATION	2	1.14
24 ADMIN	1	147.00
26 NOTARY FEES	6	50.00
30 REV SHARING/BETE	2	123,184.35
48 SALE OF PROPERTY	1	1,000.00
53 AMBULANCE PAYMENTS	22	7,742.11
54 AMULANCE CR CARD PAYMENTS	1	116.48
59 WASTEWATER ADMINIST	1	8,000.00
62 SCHOOL REVENUE 2597	5	422,122.44
63 VIC/ENT/PED	3	75.00
65 PUBLIC WORKS/EXPENS	2	963.85
67 WW & SCHOOL BANK FE	1	138.59
70 SCHOOL PAYROLL TAX	4	51,970.45
74 CEMETERY BILLING	6	1,800.00
77 WASTEWATER TREATMEN	1	1,030.00
90 Real Estate Payment	48	18,101.17
91 Tax Lien Payment	10	4,785.40
92 Personal Property Payment	9	359,210.05
94 Utility - Sewer Payment	422	45,033.37
95 Utility - Sewer Lien	21	3,871.71
99 Motor Vehicle	377	91,809.58
100 WASTE WATER PR TAX	4	4,019.49
111 TRANSFER STICKER TO	28	502.00
112 TRANSFER STICKER UN	5	42.00
800 Dog Registration	12	224.00
801 Death Certificate	5	93.00
802 Birth Certificate	15	267.00
803 Marriage Certificate	14	301.00
	1096	1,258,284.00

Millinocket
10:51 AM

RE
Non Zero Balance on All Accounts
Tax Year: 2022-1 To 2022-2

09/19/2022
Page 5

Acct	Name ----	Year	Original Tax	Payment / Adjustments	Amount Due
867 L	YORK, NIKKI-JO	2022	459.67	403.68	55.99
Total for 77 Bills:		77 Accounts	91,412.56	2,705.06	88,707.50

Payment Summary

Type	Principal	Interest	Costs	Total
A - Abatement	555.75	0.00	0.00	555.75
C - Correction	-644.77	-38.57	-66.15	-749.49
P - Payment	2,442.74	81.98	374.08	2,898.80
Total	2,353.72	43.41	307.93	2,705.06

Lien Summary

2022-1	77	88,707.50
Total	77	88,707.50

Total for 159 Bills:	265,781.56	172,445.50	93,336.06
-----------------------------	------------	------------	-----------

Non Zero Balance on All Accounts

Tax Year: 2022-1 To 2022-2

09/19/2022

Page 1

Acct	Name ----	Year	Original Tax	Payment / Adjustments	Amount Due
23 P	AIRPORT CABINS	2022	19.50	0.00	19.50
81 P	AUTOMATIC VENDING & GAMES	2022	113.75	0.00	113.75
178 P	BANGOR SAVINGS BANK	2022	1,592.50	1,590.12	2.38
173 P	BLOOMER RUSSELL BEAUPAIN	2022	679.25	678.17	1.08
294 P	CAMPBELL EVAN	2022	214.50	0.00	214.50
338 P	CONOPCO, INC	2022	78.00	0.00	78.00
49 P	CYR, ED & SON INC	2022	81.25	0.00	81.25
358 P	DIEM LAPIERRE LLC	2022	65.00	64.51	0.49
145 P	DISH NETWORK LLC	2022	1,196.00	1,195.08	0.92
421 P	DREWCO LLC	2022	1,267.50	0.00	1,267.50
108 P	DUVEL ROBERT	2022	32.50	0.00	32.50
19 P	FERLAND, WAYNE	2022	146.25	0.00	146.25
74 P	GRAYHAWK LEASING LLC	2022	1,166.75	1,165.92	0.83
168 P	HILLCREST GOLF CLUB	2022	1,449.50	1,447.08	2.42
250 P	JANDREAU CLEANING	2022	26.00	0.00	26.00
237 P	KELLEY, JAMES JR.	2022	253.50	253.12	0.38
101 P	LAX RICK	2022	165.75	164.86	0.89
390 P	MAGIC CITY MED SHOP	2022	217.75	0.00	217.75
412 P	MAINELY COFFEE	2022	659.75	658.87	0.88
381 P	S & S EXCAVATORS LLC	2022	4,569.50	0.00	4,569.50
343 P	SMUCKER FOODSERVICE, INC.	2022	6.50	0.00	6.50
230 P	STEARNS ASSISTED LIVING	2022	2,515.50	2,514.68	0.82
282 P	SURPRENANT DAVID & LUISA	2022	1,007.50	0.00	1,007.50
387 P	SURPRENANT, DAVID & LUISA	2022	162.50	0.00	162.50
58 P	TRACY, LOUIS	2022	58.50	0.00	58.50
Total for 25 Bills:		25 Accounts	17,745.00	9,732.41	8,012.59

Payment Summary

Type	Principal	Interest	Costs	Total
P - Payment	9,732.41	0.00	0.00	9,732.41
Total	9,732.41	0.00	0.00	9,732.41

Non Lien Summary

2022-1	24	6,745.09
2022-2	1	1,267.50
Total	25	8,012.59

No Bills

0.00 0.00 0.00

Payment Summary

Type	Principal	Interest	Costs	Total
Total	0.00	0.00	0.00	0.00

Lien Summary

Total	0	0.00
-------	---	------



East Millinocket Police Department

125 Main St East Millinocket ME 04430



Staffing / Schedule / Training

- Ofc Sallies has completed the majority of her FTO Program and has begun working her own shift.
- Ofc Phillips continues to progress and should be finishing his FTO Program soon.
- We still have one open patrol position and we are continuing to advertise. We are competing against every agency in the region as everyone is hiring. We have reached out to some potentially interested applicants.
- Ofc Carlson has completed Week 5 of his 18 BLETP and is doing very well

Equipment

- Car 9 has been completed and is in service. Equipment arrived sooner than expected and install was quicker than expect, which is a welcome change

Call Notes

- See August full monthly stats

Notable Items

- We continue to see a high number of impaired drivers and an increase in drug related OUI's. The drastic increase has shown our need to have a Drug Recognition Expert on staff to assist in the investigation of drug related OUI's. We do have an officer interested in attending the rigorous training. The next training is scheduled in 2023.
- Two people involved in the littering of the Monkey Trails have been charged. One individual we are still attempting to locate.
- The Maine Bureau of Highway Safety in conjunction with EMPD will be hosting a training on October 3 on Implied Consent and Chemical Testing Issues in OUI Investigations.
- EMPD will also be hosting an intoxilyzer certification and recertification class on October 5th.
- Officers were able to attend and participate in the events of the Trails End Festival. Officers had a very positive experience in the Touch A Truck event and we thoroughly enjoy being able to participate in these community events. We saw a large increase in traffic over the weekend with minimal problems. There was one arrest associated with the event at a local bar.
- We have put out Facebook posts, articles in the Katahdin News and we continue to have problems with people not reporting things to the police or properly or timely. Officers have been receiving messages on their personal phones and social media accounts to report things. We also are receiving complaints and information well after the fact that is making it difficult for us to respond or investigate the issue at hand. It is imperative when people see things they report them properly to the police so we can handle the matter.
- Officers have recovered a lot of stolen property recently, which is tied to many on going active investigations.

East Millinocket Police Department



East Millinocket Police Department



August 2022 Statistics

Total Department Incidents

766 Calls for Service

- **234 Calls for Service in East Millinocket**
 - **163 Calls for Service in Medway**
 - **359 Calls for Service in Millinocket**
 - **10 Calls Other Coverage Area**

Total Traffic Stops

- **239 Motor Vehicle Stops**

Total Arrests & Summonses

- **52 Adults**
- **2 Juveniles**

Call Average Per Day

- **24.7 Calls Per Day**

Observed Offenses

909

Reported Offenses

Abandoned Vehicle = 1
Administrative Delivery = 4
Agency Assist = 24
Alarm = 5
Alcohol Offense = 1
Animal Problem = 20
Assault = 1
ATV Complaint = 3
Bail / Probation Search = 3
Bomb Threat = 1
Burglary = 4
Burglary of MV = 1
Citizen Assist = 14
Citizen Dispute = 3
City / Town Ordinance = 88
Civil Matter = 9
Communications Offense = 6
Computer Crime = 1
Criminal Mischief = 2
DHHS Referral = 1
Disorderly Conduct = 10
Drugs = 2
Erratic Vehicle = 7
Escort = 21
Family Fight = 6
Found Property = 7
911 Hangup = 14
911 Misdialed = 14
911 Open Line = 6
Police Information = 57
Juvenile Problem = 11
Littering = 1
Lockout = 1
Lost Property = 4
Motorist Assist = 10
Ambulance / Medical Assist = 11
Mental Health Problem = 5
Missing Person = 3
Noise Problem = 3
Operating After Suspension = 3
OUI Alcohol or Drugs = 7
Protection Order Service = 2

Observed Offenses

Abandoned Vehicle = 1
Administrative Delivery = 4
Alarm = 5
Ambulance / Medical Assist = 25
Animal Bite = 3
Animal Problem = 18
Alcohol Offense = 1
Assault – Simple = 1
Agency Assist = 27
Attempt to Locate = 3
ATV Violation = 1
Burglary – Nonresidential – Forcible Entry = 1
Burglary – Residential – Forcible Entry = 1
Burglary – Residential – Unlawful Entry = 2
Bomb Threat = 1
Bail / Probation Search = 7
Citizen Dispute = 3
Citizen Assist = 24
Civil Matter = 11
Criminal Mischief = 3
Communications Offense = 6
Computer Crimes = 1
City / Town Ordinance = 88
Drugs – Possession - 2
Drugs – Possession Synthetic = 1
Court Service = 3
Disorderly Conduct = 25
DHHS Referral = 2
School Patrol = 2
Designated Patrol = 59
OUI Alcohol or Drugs = 7
Mental Health Problem = 11
Escape = 1
Escort = 21
Erratic Vehicle = 9
Family Fight = 15
False Information or Report = 1
Police Information = 57
Intoxication = 11
Illegal Possession Alcohol by Minor = 1
Juvenile Problem = 12
Lost / Found Property = 12

East Millinocket Police Department

MVA – Damage = 10
MVA – Injuries = 1
Probation Violation = 1
Property Check / Watch = 153
Property Damage = 1
Public Service = 2
Background / Records Request = 6
Resisting / Interfering w/Officer = 1
Scam = 5
School Patrol = 2
Special Patrol = 59
Suicide Threat = 2
Suspicious = 29
Sex Offender Registry = 4
Theft = 3
Theft – Auto = 1
Traffic Hazard = 4
Traffic Offense = 21
Training = 1
Trespassing = 7
Unsecure Premise = 4
Utility Problem = 1
VIN Inspection = 1
Violation of Bail = 1
Violation of Protection Order = 1
Wanted Out = 5
Warrant Arrest = 5
Warrantless Search = 1
Welfare Check = 37

Littering = 2
Lockout – Vehicle = 1
Motorist Assist = 10
Message Delivered = 1
Missing Person = 5
ATV Complaint = 2
Mail Tampering = 1
Noise Problem = 3
Property Check / Watch = 153
Property Damage = 1
Probation Violation = 3
Suspicious = 41
Public Service = 2
Recovered Stolen Property = 4
Recovered Stolen Vehicle = 1
Scam = 6
Criminal Speeding = 1
Suicide Threat = 5
MVA – Nonreportable = 3
MVA – Reportable = 7
MVA – Injuries = 1
Traffic Hazard = 4
Traffic Offense = 30
Theft – From MV = 1
Theft – Property – Other = 3
Theft – Auto = 1
Trespassing = 12
Training = 1
Unsecure Premise = 6
Utility Problem = 1
VIN Inspection = 1
Violation of Protection Order = 1
Violation of Bail = 9
Warrant Arrest = 7
Welfare Check = 80
Wanted Out = 8
Warrantless Search = 1
Zero Tolerance Violation = 1

East Millinocket Police Department

Millinocket Memorial Library Report

August-September 2022

Prepared by Library Director, Diana Furukawa, for Millinocket Town Council, 9.19.2022



LIBRARY UPDATES

Operations	<p>At the start of September, we made the transition to our new circulation software, Polaris, with minimal bumps along the way. So far, patrons, volunteers, and staff have taken to Polaris because of its ease of use and security options. Full access to statewide interlibrary loans will resume this week.</p>
Facilities	<p>While there have been no further issues with the sewage in the library basement in the past month, we are exploring the option of reverting to traditional toilets, as the current toilets do not seem to have enough water pressure.</p>
Finances	<p>The library's Finance Committee has begun working on our 2023 budgets for the library, gear library, and Mobilize Katahdin. We hope to gain feedback from the rest of our Board in the fall and share our finalized budgets in December. For 2023, we plan to integrate Sewall Foundation income and expenses into our operating budget to more accurately reflect the cost of running the library sustainably. Sewall expenses currently cover staff time that is dedicated to the library's core functioning.</p> <p>The Finance Committee is also considering opening an endowment fund that is invested by Maine Community Foundation through their Nonprofit Agency Fund program. Such an account would allow the library to grow its operating reserves over time with minimal risk. Following conversations with some major donors who may help establish the fund, the Committee will make a recommendation to the board.</p>
Programs	<p>As the school year begins, we will be offering special enrichment programs on early release days to assist parents with the unusual schedule. We've also begun partnering with Katahdin Arts to offer weekly after school art programs for older kids.</p> <p>For adults, we're offering our usual digital literacy classes a few times per week, as well as Career Center open hours, in which job-seekers can drop-in to get assistance on the resumes, interviewing skills, and more. We're also collaborating with the Town of Millinocket and Millinocket Schools to host a Candidates' Forum in early October, in which the public can learn more about the local candidates for school board and town council and ask them questions.</p>
Gear Library	<p>The Outdoor Sport Institute, a local nonprofit that oversees the gear library with us, is hiring a full-time coordinator who will be responsible for gear library operations, policies, and procedures. Our current Gear Library Assistant, Coleman Haskell, will shift his focus to gear repairs and community programs after short hiatus during which he will take an out-of-state bike mechanic training course.</p>
Mobilize Katahdin	<p>Throughout the summer, our Resource Navigator, Shelly Blaisdell, offered trainings to the rest of the library staff on the best practices of resource navigation, using inclusive and destigmatizing language with patrons, and understanding key resources in the area. I have been collaborating with social workers and resource navigators at Portland Public Library and Bangor Public Library to help us develop better policies, systems, and case management workflows in this area. The purpose of all of this is to allow us to more sustainably operate Mobilize Katahdin the future and integrate resource navigation into our standard library services.</p>

Age-Friendly Pickleball has been an all-ages hit this summer, averaging 10 to 12 participants per session. In addition to the weekly planned program, volunteers stepped up and hosted pickleball sessions on most weeknights in August and September. The Millinocket School Department has generously allowed us to continue the program in their gym this fall.

Our age-friendly Americorps member, Barbara Riddle-Dvorak, is continuing to research and gather support for a farmer's market here in Millinocket. She hosted a "pop-up" at the Trails End Festival to raise awareness and get input from the public.

Collaborative I have been working more closely with the Katahdin Collaborative over the past few months, contributing to their Outdoor Recreation Team, their Diversity/Equity/Inclusion Workgroup, and their Capacity Workgroup. In the Capacity Workgroup, I've been helping to write a job description for a new Katahdin Collaborative staff member who will help manage projects from the Katahdin Gazetteer. The Capacity Workgroup has also been thinking creatively about how to share resources and knowledge between organizations in the region with similar needs, e.g. co-hiring bookkeepers, social media managers, or HR specialists or hosting a series of board competency or grant management trainings open to any organization in the region.

LIBRARY STATISTICS*

**Circulation statistics for August 2022 are as of 8/23/22, as we do not yet have access to reports in our new circulation software.*

Patrons	July 2022	August 2022*	Change	August 2021
Cardholders	2331	2351	20	2068
Adult Cardholders	1851	1865	14	1638
Teen Cardholders	131	132	1	98
Child Cardholders	348	355	7	331
Millinocket Resident	1793	1812	19	1549
Out of State Cardholders	35	35	0	32
Circulation	July 2022	August 2022*	Change	August 2021
Active Members (last 3 months)	498	524	26	362
Circulation	1380	1198	-182	1434
Interlibrary Loan Items Sent	46	37	-9	72
Interlibrary Loan Items Received	126	85	-41	124
Active Cloudlibrary Users	41	No data	N/A	34
Program Engagement	July 2022	August 2022	Change	August 2021
Library Website Visits	2155	2398	243	2604
Facebook Likes	1463	1496	33	1225
Instagram Followers	574	581	7	No data
Adult Programs	26	28	2	4
Adult Program Attendance	119	96	-23	No data
Children's Programs	17	24	7	1
Children's Program Attendance	66	170	104	2
Community Meetings	7	8	1	7
Community Meeting Attendance	31	59	28	89
Library Volunteer Hours	119	176	58	230
Facilities	July 2022	August 2022	Change	August 2021
Hours Open	166	190	24	154
Computer Sessions	227	No data	No data	186
Public Meeting Room Use	121	114	-7	100
Unique Wifi Connections	481	690	209	No data

ORDER #236-2022

PROVIDING FOR: Execution of the Town Warrant for September 22, 2022

IT IS ORDERED that the Town Warrant for September 22, 2022, in the amount of \$528,718.35 is hereby approved.

Passed by the Town Council _____

Attest: _____

Type	Check	Amount	Date	Wrnt	Payee
R	33042	200.00	09/22/22	89	2137 AARON LEE
R	33043	82.24	09/22/22	89	1835 AIRGAS, INC.
R	33044	6,811.34	09/22/22	89	2061 ARCADIA DESIGNWORKS LLC
R	33045	31.78	09/22/22	89	0056 BANGOR SAVINGS BANK
R	33046	200.00	09/22/22	89	2079 BERNIER JENNIFER
R	33047	364.80	09/22/22	89	0869 BIDDEFORD INTERNET CORPORATION
R	33048	293.10	09/22/22	89	0229 CARQUEST AUTO PARTS
R	33049	200.00	09/22/22	89	1911 CULLEN, KATIE
R	33050	381.73	09/22/22	89	0157 DEAD RIVER
R	33051	200.00	09/22/22	89	0420 FARRINGTON, MATTHEW P.
R	33052	103.20	09/22/22	89	0207 FASTENAL COMPANY
R	33053	571.38	09/22/22	89	0241 GREENWAY EQUIP. SALES
R	33054	3,148.00	09/22/22	89	0120 HALEY WARD, INC
R	33055	335.43	09/22/22	89	1488 HASKELL, LORRI L
R	33056	367.23	09/22/22	89	1955 HORIZON SOLUTIONS LLC
R	33057	79.16	09/22/22	89	0265 HOWARD P. FAIRFIELD, LLC
R	33058	3,676.54	09/22/22	89	0805 HOYLE, TANNER & ASSOCIATES
R	33059	105.49	09/22/22	89	2102 JAMIESON, PETER
R	33060	657.82	09/22/22	89	1903 KATAHDIN TRUE VALUE
R	33061	250.00	09/22/22	89	0365 LINCOLN RENTAL SYSTEMS INC.
R	33062	2,721.61	09/22/22	89	0392 MAINE MUNICIPAL ASSOCIATION
R	33063	34,013.01	09/22/22	89	0037 MAINE WATER COMPANY
R	33064	320.00	09/22/22	89	0687 MALCOLM, THOMAS M.
R	33065	200.00	09/22/22	89	0422 MATTHEWS, III, ADDISON G.
R	33066	375.00	09/22/22	89	0451 MILLINOCKET INSURANCE AGENCY
R	33067	12,000.00	09/22/22	89	1086 MILLINOCKET SCHOOL
R	33068	28.00	09/22/22	89	0511 OAK GROVE SPRING WATER CO.
R	33069	31.22	09/22/22	89	1669 OFFICE DEPOT, INC
R	33070	300.00	09/22/22	89	2113 OUELLETTE, ADAM
R	33071	938.00	09/22/22	89	1156 PARTS ALTERNATIVES II
R	33072	408.99	09/22/22	89	0553 PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC
R	33073	2,429.84	09/22/22	89	1596 PREBLE OIL COMPANY
R	33074	85.50	09/22/22	89	0584 REGISTER OF DEEDS
R	33075	2,500.00	09/22/22	89	2083 RHR SMITH & COMPANY
R	33076	10,710.00	09/22/22	89	2135 SIGNWORKS INC
R	33077	319.45	09/22/22	89	0636 SOUTH-WORTH MILTON, INC.
R	33078	118.97	09/22/22	89	1668 STANLEY'S AUTO CENTER LLC
R	33079	377.41	09/22/22	89	0649 STERNS LUMBER COMPANY INC
R	33080	370,036.81	09/22/22	89	0695 TOWN OF EAST MILLINOCKET
R	33081	126.57	09/22/22	89	1404 TRACTOR SUPPLY COMPANY
R	33082	61,977.05	09/22/22	89	1875 UNDERWOOD ELECTRIC INC
R	33083	103.39	09/22/22	89	0737 UNIFIRST CORPORATION
R	33084	87.86	09/22/22	89	0748 US CELLULAR
V	33085	0.00	09/22/22	89	1502 VERSANT POWER
R	33086	9,625.27	09/22/22	89	1502 VERSANT POWER
R	33087	560.17	09/22/22	89	0778 WHITE SIGN
R	33088	264.99	09/22/22	89	0792 WINTERPORT BOOT

Millinocket
2:32 PM

A / P Check Register
Bank: BANGOR SAVINGS A/P

09/20/2022
Page 2

Type	Check	Amount	Date	Wmt	Payee
	Total	528,718.35			# TOWN

Count

Checks	46
Voids	1

ORDER #237-2022

PROVIDING FOR: Execution of the Wastewater Warrant for September 22, 2022

IT IS ORDERED that the Wastewater Warrant for September 22, 2022, in the amount of \$16,864.89 is hereby approved.

Passed by the Town Council _____

Attest: _____

Millinocket
3:14 PM

A / P Check Register
Bank: KEY BANK WW A/P FD 3

09/20/2022
Page 1

WW

Type	Check	Amount	Date	Wmnt	Payee
R	10199	87.44	09/22/22	90	0280 CHARETTE, JAMES
R	10200	121.11	09/22/22	90	0183 E. J. PRESCOTT, INC.
R	10201	105.68	09/22/22	90	0235 GILMAN ELECTRICAL SUPPLY
R	10202	12.50	09/22/22	90	0330 KATAHDIN MOTORS, INC.
R	10203	720.44	09/22/22	90	1903 KATAHDIN TRUE VALUE
R	10204	248.45	09/22/22	90	0392 MAINE MUNICIPAL ASSOCIATION
R	10205	3,330.00	09/22/22	90	0037 MAINE WATER COMPANY
R	10206	153.14	09/22/22	90	0425 MCMASTER-CARR SUPPLY COMPANY
R	10207	3,000.26	09/22/22	90	0456 MILLINOCKET, TOWN OF
R	10208	533.36	09/22/22	90	1819 NAPA AUTO PARTS
R	10209	56.76	09/22/22	90	1669 OFFICE DEPOT, INC
R	10210	2,234.06	09/22/22	90	0546 PIERCE ATWOOD LLP
R	10211	534.94	09/22/22	90	1596 PREBLE OIL COMPANY
R	10212	38.00	09/22/22	90	0584 REGISTER OF DEEDS
R	10213	16.56	09/22/22	90	1668 STANLEY'S AUTO CENTER LLC
R	10214	152.08	09/22/22	90	0649 STERNS LUMBER COMPANY INC
R	10215	35.00	09/22/22	90	0748 US CELLULAR
R	10216	5,485.11	09/22/22	90	1502 VERSANT POWER
Total		16,864.89			

Count

Checks	18
Voids	0

ORDER #238-2022

PROVIDING FOR: Ratification of the September 13, 2022, School Budget Referendum Results

IT IS ORDERED that the results of the September 13, 2022, School Budget Referendum are hereby ratified as follows:

YES: 117

NO: 33

Total Votes Cast: 150

Passed by Council _____

Attest: _____



TOWN OF MILLINOCKET
RETURN OF VOTES CAST
Referendum
September 13, 2022

Municipality: MILLINOCKET

QUESTION 1:

'Do you favor approving the Millinocket School Department Budget for the upcoming school year that was adopted at the latest Millinocket Town Council School Budget Meeting?'

VOTES CAST:

YES 117

NO 33

Warden: S/ Micheal Kight-Deputy

Clerk: S/ Diana M. Lakeman

ORDER #239-2022

PROVIDING FOR: Maine Community Foundation Grant Acceptance

IT IS ORDERED that the Millinocket Town Council accepts the \$5,000 grant from the Maine Community Foundation which can be used by the Recreation Department to purchase skates and other related equipment.

PASSED BY THE COUNCIL: _____

ATTEST: _____



May 11, 2022

Ms. Jody Nelson, Director of Recreation
Town of Millinocket
197 Penobscot Ave
Millinocket, ME 04462

Dear Ms. Nelson:

It is a pleasure to inform you that the Directors of the Maine Community Foundation have approved a \$5,000.00 grant to the Town of Millinocket to purchase skates, a skate sharpener, and a skate rack to allow those who do not own skates the opportunity to go skating. This grant is made from the Daniel and Mary Teresa Ahern Fund of the Maine Community Foundation at the recommendation of the Penobscot County Committee advisors.

Enclosed is check # 86853 in the amount of \$5,000.00. By accepting, endorsing, or depositing this check, your organization agrees to and accepts the terms outlined below:

- The grantee must be either a Section 501(c)(3) nonprofit or a public organization.
- This grant may only be used for the purpose stated in this letter.
- This grant may not be used for a political campaign or to support attempts to influence legislation of any governmental body other than through making available the results of non-partisan analysis, study, and research.
- No portion of the award may be granted to a secondary grantee through a competitive process.
- Unexpended balances must be returned if the grantee loses its exemption from federal income taxation as provided for under Section 501(c)(3) of the Internal Revenue Code.
- Grant funds should be expended within 12 months after payment is issued. At the end of this period any unexpended grant funds should be returned or a written request for an extension of time should be submitted to grants@mainecf.org.
- No tangible benefit, goods, or services are received by any individuals or entities connected with the above-mentioned fund.

Submission of Grant Report: All grantees are required to submit a report by June 1, 2023. Please sign on to your account with our online grant platform at www.mainecf.org to complete and submit the report.

We encourage you to publicize your grant by submitting a press release and appreciate you highlighting the support in your publications and/or on your website. Media tips can be found here:

<https://www.mainecf.org/apply-for-a-grant/grant-recipient-faq/>

If you have any questions, please contact me in the Portland office. Congratulations!

Sincerely,

Laura K. Lee
Director of Grantmaking

Enclosure

ORDER #240-2022

PROVIDING FOR: Approval to Carry Forward FY22 Unspent Budget Items

IT IS ORDERED that the Millinocket Town Council approves the carry forward of \$75,585 for the following unspent FY22 Budget items:

- 1) Public Works Road, Paving & Construction Expense (E0407-2011) - \$57,209
- 2) Public Works LRAP Local Roads Assistance Program Revenue (R0407-0913) - \$3,376
- 3) Capital Improvements Expense (E1300-9504) - \$15,000 Fire & Ambulance Department Radio System Upgrade (system ordered, but delivery and installation are pending)

Note: Items 1 & 2 above will change the FY23 Public Works Road, Paving & Construction budget from \$350,000 to \$410,585, an increase of \$60,585.

PASSED BY THE COUNCIL: _____

ATTEST: _____

Expense Summary Report

Expense(s): 2011 - 2011

July to June

7422

Account	Budget Original	Budget Adjustments	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
2011 - ROAD PAVING & CONSTRUCTION	250,000.00	0.00	250,000.00	192,790.31	192,790.31	57,209.69	77.12
0407 - P.W. ROADS & CONSTRUCTION	250,000.00	0.00	250,000.00	192,790.31	192,790.31	57,209.69	77.12
Final Totals	250,000.00	0.00	250,000.00	192,790.31	192,790.31	57,209.69	77.12

Revenue Summary Report

Department(s): 0407

July to June

7422

Account	Budget Original	Budget Adjustments	Budget Net	Curr Mnth Net	YTD Net	Pending Activity	Uncollected Balance	Percent Collected
0407 - P.W. ROADS & CONSTRUCTION	41,912.00	0.00	41,912.00	45,288.00	45,288.00	0.00	-3,376.00	108.05
0913 - LRAP LOCAL ROAD ASST PROGRAM	41,912.00	0.00	41,912.00	45,288.00	45,288.00	0.00	-3,376.00	108.05
Final Totals	41,912.00	0.00	41,912.00	45,288.00	45,288.00	0.00	-3,376.00	108.05

Favorable
to Revenue
Budget

ORDER #241-2022

PROVIDING FOR: Approval for Local Food Pantry Donation

IT IS ORDERED that the Millinocket Town Council approves a donation of \$100 to the Dead River Hunger Awareness Campaign for September 2022 from the unassigned fund balance.

PASSED BY THE COUNCIL: _____

ATTEST: _____

Delivering on A promise.™



Hunger Action Month

September 2022

During the entire month of September, we will be kindly accepting donations of **non-perishable** food items, **personal hygiene** and/or **monetary donations**. In support of your gratitude to make a difference, you will be entered in to **WIN \$250 WORTH OF PRODUCT** for just donating. All donations collected throughout the month will be provided to our **LOCAL** food pantries. Please help in making a difference in **OUR** community.

****You do not need to be a current customer to enter****



August 18, 2022

Lori Santerre
Town of Millinocket
197 Penobscot Avenue
Millinocket, ME 04462

Hello Lori

Summer is going fast and once again I am spearheading the Hunger Awareness Campaign during the month of September. The collection process will begin in just a few weeks, and I plan on distributing the first week in October.

This year our Millinocket and Lincoln offices have already collected over \$400 dollars! In addition to our "jean day" funds, we held a candy raffle, and sold geraniums with all proceeds going to the tri-town area food pantries.

Over the last several years, the Town of Millinocket has been a big supporter to my campaign, and I am hoping that you will be able to support me once again. I feel this year, many individuals and families will need help more than ever and I will be working extremely hard to stock pantry shelves with non-perishables and personal hygiene items. I also will accept monetary donations and will do the shopping.

I thank you very much for your consideration to donate to my project and hope to hear from you soon.

Thank you!

Dee O'Kane
(207) 723-5151

ORDER #242-2022

PROVIDING FOR: Advertising the Town of Millinocket in the Katahdin Visitor's Guide.

IT IS ORDERED that the Millinocket Town Council approves spending \$525 for a half-page advertisement in the Katahdin Visitor's Guide, published by the Katahdin Chamber of Commerce. The expenditure will be charged to E0112-2001 (Administration Department Advertising Expense), which currently has an unspent budget of \$2,209.75.

PASSED BY THE COUNCIL: _____

ATTEST: _____

CONTRACT

Town of Millinocket
BUSINESS NAME

Peter Jamieson / town manager
CONTACT NAME / TITLE

197 Penobscot Ave
ADDRESS

Millinocket
CITY

ME
STATE

04462
ZIP

(207) 723-7000
PHONE

manager @ millinocket.org
EMAIL ADDRESS

www.millinocket.org
WEBSITE

VISITOR'S GUIDE CHAPTERS

Work - Play

Live - Shop

Eat - Stay

Town sections

Directory

Water fall trails

Hunting - Fishing

ATV

Snowmobiling

Hiking

Katahdin guidelines and tips

Maps

VISITOR'S GUIDE AD SIZES & RATES

☐ Full page (8.375" w x 10.875" h + 125" bleed).... \$795.00

☐ Inside front cover..... \$1,200.00

☐ Back cover..... \$1,200.00

☐ Inside back cover & pp. 1-7..... \$995.00

☐ 2/3 page (4.75" w x 10" h)..... \$625.00

☒ 1/2 page horizontal (7.375" w x 4.875" h)..... \$525.00

☐ 1/2 page vertical (4.75" w x 7.5" h)..... \$525.00

☐ 1/3 square (4.75" w x 4.875" h)..... \$485.00

☐ 1/6 page horizontal (4.75" w x 2.375" h)..... \$395.00

☐ 1/6 page vertical (2.25" w x 4.875" h)..... \$395.00

☐ Enhanced directory listing..... \$195.00

Includes logo, picture and 50 word description,
website, phone number

PREFERRED AD LOCATION

☐ Work ☐ Play ☒ Live ☐ Shop ☐ Eat ☐ Stay ☐ Other _____ ☐ Region ☐ ROP

SNOWMOBILE TRAIL MAP AD SIZES & RATES

☐ Full Panel (3.5" w x 8.5" h)..... \$725.00 (or \$618.25 with a Visitor's Guide ad)

☐ 1/2 Panel (3.5" w x 4.25" h)..... \$475.00 (or \$403.75 with a Visitor's Guide ad)

☐ 1/4 Panel (3.5" w x 2" h)..... \$300.00 (or \$255 with a Visitor's Guide ad)

NOTES

TOTAL AMOUNT DUE: \$ 525.00

I hereby authorize that I have read and agree to all terms, conditions & agreements

[Signature]
ADVERTISER SIGNATURE

8/24/12
DATE

PUBLISHER SIGNATURE

DATE

PAYMENT INFORMATION:

☐ I am paying by check. Please return this form with payment to
Katahdin Chamber of Commerce, 1029 Central St., Millinocket, ME 04462

☐ I am paying by card. Please fill out the following information:

☐ Visa ☐ MasterCard ☐ Discover

CARD #

EXPIRATION DATE

CCID CODE

NAME OF CARDHOLDER

DATE

BILLING ADDRESS

AUTHORIZED SIGNATURE

FOR MORE INFORMATION:
belley Farrington - Sales consultant
sfarrington@zwi.net
207-447-0122

Katahdin Chamber of Commerce
207-723-4443

ORDER #243-2022

PROVIDING FOR: ESSER3 Grant Expenditures Approval

WHEREAS Order #132-2022 paused the funding of ESSER3 grant expenditures and required Council approval for any such expenditures during this period; and

WHEREAS the School Administration is seeking approval for curriculum-related training which is part of the original ESSER3 grant application; therefore,

IT IS ORDERED that ESSER3 expenditures of \$6,898 are approved for curriculum related training and related expenses.

PASSED BY THE COUNCIL: _____

ATTEST: _____

Diana Lakeman

From: Mary Alice Cullen
Sent: Tuesday, September 20, 2022 2:16 PM
To: Deakin, Josh; Diana Lakeman
Cc: Peter Jamieson
Subject: RE: ESSER 3 Payments
Attachments: ESSER expenditures.docx; esser3.pdf

Diana,
Please add this to the agenda.

Thank you
mac

From: Deakin, Josh <jdeakin@millinocketschools.org>
Sent: Tuesday, September 20, 2022 2:09 PM
To: Mary Alice Cullen <treasurer@millinocket.org>
Cc: Peter Jamieson <manager@millinocket.org>
Subject: Re: ESSER 3 Payments

\$6,898

On Tue, Sep 20, 2022 at 2:07 PM Mary Alice Cullen <treasurer@millinocket.org> wrote:

Is the total \$3,823?

From: Deakin, Josh <jdeakin@millinocketschools.org>
Sent: Tuesday, September 20, 2022 1:08 PM
To: Peter Jamieson <manager@millinocket.org>; Mary Alice Cullen <treasurer@millinocket.org>
Subject: ESSER 3 Payments

Good Afternoon,

These two payments would like to be made out of ESSER 3 funds to pay for curriculum related programming. It was previously budgeted in the original ESSER 3 application.

I've attached the invoices, it's a relatively small amount but does pertain to some crucial curriculum pieces.

Also - I will be hosting a stakeholder's meeting for ESSER 3 tomorrow at 2:30 PM, so you are aware.

Thank you both,

Josh

--

Josh Deakin

Business Manager

Millinocket School Department

199 State Street

Millinocket, ME 04462

Phone (207)723-6400

Fax (207)447-6599

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

--

Josh Deakin

Business Manager

Millinocket School Department

199 State Street

Millinocket, ME 04462

Phone (207)723-6400

Fax (207)447-6599

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]



QUOTE

Janelle Kay, LLC
721 Alexandria Lane
Joshua, Texas 76058
United States

804-998-4230
janelle@projectschoolwellness.com

Stearns Junior-Senior High School
Tammy McLaughlin

(207) 723-8430 ext 8501
tammy@millinocketschools.org

Quote Number: 55

Quote Date: July 1, 2022

Amount Due (USD): \$3,075.00

Item	Quantity	Price	Amount
Project School Wellness Curriculum (Middle School), Transferable License Skills-based health curriculum	1	\$675.00	\$675.00
Project School Wellness Curriculum (Middle School), Additional Transferable License Skills-based health curriculum	5	\$500.00	\$2,500.00

Total: \$3,075.00

Amount Due (USD): \$3,075.00



IXL Learning
777 Mariners Island Blvd., Suite 600
San Mateo, CA 94404

RENEWAL QUOTE

QUOTE # 3189191-2022-001-3
DATE: AUGUST 31, 2022

TO:

Cody Clinton
Granite Street Elementary School
191 GRANITE ST
MILLINOCKET, ME 04462

COMMENTS OR SPECIAL INSTRUCTIONS

SALESPERSON	ACCOUNT #	RENEWAL PERIOD	QUOTE VALID UNTIL
Megan Budway	A20-3189191	November 1, 2022 – November 1, 2023	November 1, 2022

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	IXL elite license for 200 students, including: Grades 1-4: 150 students Subjects: Math and ELA	\$2,475.00	\$2,475.00
1	Grade 5: 50 students Subjects: Math, ELA, and Science <i>K-8 math licenses include complimentary access to IXL's universal screener</i>	\$1,000.00	\$1,000.00
1	IXL eLearning Library: on-demand professional learning <i>Unlimited instructor accounts included</i>	\$348.00	\$348.00

SUBTOTAL \$3,823.00

SALES TAX -

SHIPPING & HANDLING -

TOTAL DUE \$3,823.00

Ordering instructions

We accept payment by purchase order, check, or credit card. To submit a purchase order for this quote, click here or go to <http://www.ixl.com/po-upload> and enter quote # 3189191-2022-001-3. For international accounts, we can accept wire transfers for an additional fee.