



TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS & via ZOOM
THURSDAY, DECEMBER 22, 2022
at 5:30 PM

'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda:
4. Approval of Minutes: December 13, 2022, Executive Session.

UNFINISHED BUSINESS: n/a

5. Special Presentation:
 - a. RESOLVE #8-2022 Proclamation Honoring Laura Sanborn

NEW BUSINESS:

6. Town Manager's Report
7. ORDER #314-2022 Approval of the Town Warrant for December 22, 2022
8. ORDER #315-2022 Approval of the Wastewater Warrant for December 22, 2022
9. ORDER #316-2022 Approval of Application for Entertainment License – Elks Lodge #1521
10. ORDER #317-2022 Approval of Application for Liquor License – Elks Lodge #1521
11. ORDER #318-2022 Approval of Application for Entertainment License – Scootic In Restaurant
12. ORDER #319-2022 Approval of Application for Liquor License – Scootic In Restaurant
13. ORDER #320-2022 Northern Penobscot Activities Council Grant Acceptance
14. ORDER #321-2022 Stephen & Tabitha King Foundation Grant Acceptance
15. ORDER #322-2022 Acceptance of Quote for Municipal Building Roof Repairs
16. ORDER #323-2022 Authorization for Memorandum of Understanding Teamsters Union Local No. 340

17. Reports and Communications:

- a. Warrant Committee for the January 12, 2022, Council Meeting will be Councilor Higgins and Councilor Madore
- b. Chair's Committees Reports
- c. Two Minute Public Comment

18. Adjournment

Meetings are open to the public for in person attendance and via Zoom.

The Town of Millinocket supports optional face masks/coverings and social distancing.

Submit any public comments to the Town Manager prior to the meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and YouTube Channel.

Find all direct links on our website: Millinocket.org.

****Stay Healthy, Stay Safe****



Millinocket

Maine's Biggest Small Town

Town of Millinocket

197 Penobscot Avenue

Millinocket, Maine 04462

Manager@Millinocket.org www.millinocket.org

207-723-7000 Ext 5

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure** – This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

Want to do more? Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

December 13, 2022

The Executive Session was brought to order in the Town Manager's Office and via Zoom at 5:30 pm by Chair Dumais.

Roll Call:

Town Council Members Present:

Bragdon	Higgins- Zoom
Danforth- Zoom	Pelletier
Dumais	Madore
Golieb- Zoom	

Also in attendance: Town Manager Peter Jamieson, and Maghann Runyon via Zoom.

- Entered Executive Session - @ 5:32 pm;

Order #312-2022 PROVIDING FOR: Executive Session of the Town Council

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. Section 405(6)(A) for Personnel Matters.

Motion – Madore Second – Bragdon Vote 7-0

-Maghann Runyon exited at 5:32 pm.

-Town Manager Peter Jamieson exited at 6:43pm.

Motion to Adjourn @ 7:25 pm –Councilor Madore,

Second- Councilor Bragdon

Vote 7-0

RESOLVE #8-2022

**PROCLAMATION HONORING LAURA SANBORN IN RECOGNITION OF HER MANY YEARS OF SERVICE TO
PENOBSCOT COUNTY**

WHEREAS, we the Town Council of Millinocket wish to extend our thanks and appreciation to Commissioner Laura Sanborn for her many years of dedicated service to the citizens of Penobscot County; and,

WHEREAS, Laura has worked to help the communities of her district receive support and funding necessary for the vitality of our communities; and,

WHEREAS, we, the Town Council of Millinocket, extend the best of wishes of Millinocket to Commissioner Sanborn and our thanks for her service;

NOW THEREFORE, BE IT RESOLVED, that the Millinocket Town Council, in Council assembled on December 22, 2022, does hereby recognize, honor, and congratulate Laura Sanborn for her dedicated service to the people of Millinocket and Penobscot County during her term as County Commissioner.



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Town Manager's Report – 12.22.22

Public Works:

- Both Loader mounted snowblowers have been serviced and prepared for winter.
- The crew has been gathering loose and broken hot top from the first couple minor snowstorms.
- Tree trimming has been on going on each plow route to prevent damage to the plow trucks.
- Cutting Edges have been replaced on a few trucks in preparation for winter.
- Shoulder work performed on Rhode Island to promote better drainage from the road surface.

Transfer Station:

- Brush pile was ground during the first and second week of December.
- Waiting for the pile of mulch to be hauled away
- Grimm Industries has started to haul away the scrap metal pile.
- Public Works fabricated a ramp to access the storage container purchased just before COVID forced the shutdown of recycling. The container will be used to store bailed materials until they are shipped.

Bryan Duprey, Director of Public Works

Town Treasurer:

- FY22 Audit Report – Extension was granted from the State to 2/28/23 to submit the report.
- FY21 Tax Lien – This tax lien will foreclose January 9, 2023. Foreclosure notices were mailed to 20 property owners.
- Town Acquired Properties – There are three properties that we will soon be accepting bids on. A notice will be placed in the local paper in the
- Near future. It is our hope to present the bid list at the first Council meeting in January 2023. It is important to get this process underway
- So that the properties can be on the 2023 tax assessment listing.
- Town Community Credit Card – The application was accepted by VISA granting a \$50,000 credit limit to the Town, including the School Department.
- The credit cards are being mailed to me for distribution and limit assignment at the individual credit card level.
- Year-End – I have begun preparations for 2022 tax reporting.

Mary Alice Cullen, Town Treasurer.



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Wastewater Operations:

- The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed on a daily basis.
- Lab work consists of testing for Biochemical Oxygen Demand (BOD5), Total Suspended Solids (TSS), pH, and Temperature performed weekly.
- The Treatment Facility used 23,500 kilowatt hours of electricity in November, as compared to 30,400 kilowatt hours in October. Please see attached power consumption graph for yearly comparison.
- In October, the Treatment Facility processed 25.5 million gallons of wastewater. The average daily flow was 0.9 million gallons. Peak flow was 1.6 million gallons which was on November 12th. Removal rates for Biochemical Oxygen Demand (BOD5) were 95%, and Total Suspended Solids (TSS) was 97%. Total rainfall for October was 5.69 inches. Snowfall was 2.00 inches.
- During November we shut the RV dumping station down for the season. The station will be reopened in May. We had some paving done in front of the Bates St Station. This will make plowing much easier and eliminate a very muddy spot as well. At the treatment facility, paving was done near the parking area to repair underground wiring and piping spots.
- We would again like to remind the residents of Millinocket to please not flush wipes, paper towels, grease, plastics, Q-tips or anything but toilet paper (only) to the sewer system. These items are causing **extreme plugs** to the sewer system and costly maintenance to our pumping stations. If this should continue, we will be forced to have a rate increase to cover the added costs of maintenance we are incurring. We would like to thank the residents for this consideration.

James Charette, Superintendent

Airport:

- Jet Fuel sales are outpacing projected revenues for FY23, Sales remain steady.
- 3000 gallons of Jet fuel was delivered on 12/12 to keep up with the demand.
- Replacement of the Terminal Building chimney will be completed by meeting time.
- New Terminal Building design and engineering is well underway.
- We did a VR (virtual reality) walk through of the new Terminal Building. It was most impressive.
- Rotating Beacon is not operating, myself and the Public Works director are working on repairs.
- The underground Avgas tank will have had its annual inspection completed by meeting time.

Jeff Campbell, Airport Manager



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Assessor:

- Our department has been fairly quiet. Generally, December provides us with a lull as people prepare for the holidays. Additionally, this year, with the interest rate increases we are receiving fewer requests for property information from real estate and banking professionals. We are also seeing fewer sales transactions, although the prices seem to be holding.
- We are starting to prepare for the property inspections next summer in conjunction with our proposed revaluation. Sue has been making copies of our existing property cards and assembling them in order by street address for ease of inspection.
- People may have noticed that we rearranged the office for greater social distancing and to provide better working space for the code officer. Sue and I are eager to have Chris join our team and to work with him to move both departments forward.

Lorna Thompson, Assessor

Recreation:

- Wreath lightings at elementary schools
- Basketball in full swing
- Cheerleading program doing great
- Looking forward to ice rink. Have fleet of brand new loaner skates and skate helpers.

Jody Nelson, Rec. Director

Human Resources Director

- Personnel issues
- Drug and Alcohol Testing
- Emails and Phones, front office
- Year End
- Hiring Code Officer, Chris Beyer
- Retirement of Ralph Soucier
- Elevator certificates
- Municipal Release deeds
- Supplies for Municipal building

General Assistance Director

- Assisted individuals to meet their unmet needs.

Bookkeeper

- Process payroll for Town and Wastewater to include the warrants for the taxes
- Town and WW bills

Lori Santerre – HR, GA, Bookkeeper



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Community Initiatives Director

- Attended the Annual Maine Climate Council Meeting on behalf of the Town of Millinocket.
- Received \$50,000 from the Maine Resiliency Partnership for heat pumps to be installed within municipal buildings.
- Received \$20,000 from the Stephen and Tabitha King Foundation for new turnout gear for the Millinocket Fire Department.
- Received \$600 from the Northern Penobscot Activities Council to go towards our rope tow project!
- Worked on the community newsletter "Magic City Monthly" along with the manager and the department heads!
- Worked alongside Designlab on the following projects:
 - Website updates
 - Community Calendar
 - Social Media
- Researched grant opportunities for various community/department needs.
- Attended various committee meetings.
- Oversaw the installation of the fence for the new dog park, ordered along with the support of Bryan Duprey (public works) and Jeff Campbell (Airport Manager) additional materials for the park i.e., signage, waste receptacles.
- Met with Arcadia Design to virtually tour the model of the new Millinocket Regional Airport with Peter Jamieson, Town Manager and Jeff Campbell, Airport Manager.
- The Town's application to the Maine Service Fellow Program – A steward will be coming to Millinocket to work on Economic Development specifically in relation to the Millinocket Regional Airport.
 - I met with Jake Hurner, program coordinator, to work on recruitment materials, job description and timelines. We have projected to have a steward in place within the next three months.

Amber Wheaton, Community Initiatives Director



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Town Clerk/Tax Collectors Office:

Totals include September 20, 2022, through December 15, 2022: Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$5,277,042.26 were collected, which involved 6236 transactions processed in Trio. ***Report Attached**

- Sharon reconciled and is up to date on weekly Motor Vehicle reports; submitted to BMV.
- FY22/23 Real Estate & Personal Property Tax paid summary as of 12/15/2022: \$1,492.875.07 for RE accounts (*remaining balances total: \$1,927,894.78*); \$508,301.50 for PP accounts (*remaining balances total: \$508,301.50*); ***Reports Attached**
- September, October, and November month end reports were reconciled and collected monies were submitted to all State agencies accordingly.
- Preparing
- Working on council meeting minutes.
- Fulfilling requests of tax information, providing normal daily requests of motor vehicle and wastewater and tax account balances via e-mail, fax and phone calls.
- Processing daily mail, online, phone, and drop box payments.
- Creating Agendas, posting advertisements of public hearings, notifications, and local paper advertisements, Email correspondence, returning phone messages and inquiries.

Election:

- All post-election activities with mandatory deadlines have been met, certified and submitted to SOS, Secretary of State.

Town Clerk Note: I would like to take this opportunity on behalf of the Town of Millinocket to express appreciation to all election officials, the newly appointed Deputy Clerks of the election Amber Carney & Sharon Cyr, appointed Warden of the Election Michael Kight, all ballot clerks, and deputy registrars; the November election went seamlessly with their continued efforts, dedication, and attention to detail.

- Updates daily to voter registration additions, deletions, and other requests.

Other Items:

- Boards/Committees: ***Ad Attached**
 - Personnel Appeals Board: (2) Full seats available
 - Recreation Advisory Committee: (1) Full seat available
 - Cemetery Committee: (1) Full seat available
- 2023 Snowmobile Registrations Available
- 2023 Dog Licenses Available – Current year expires 12/31/2022
 - **Mandatory \$25 Late Fee 2/1/2022**
- 2023 Boat Registrations – Available on December 1st.
- 2023 Inland Fisheries & Wildlife Licenses – TBA
- Continued restoration efforts of vital records by filing, indexing, and storage.

Respectfully, Diana Lakeman Town Clerk/Deputy Tax Collector & Sharon Cyr Tax Collector/Deputy Clerk



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Fire, Ambulance, Public Health & Safety:

- Worked with apartment building owner on code issues with building and provided necessary Life Safety Code requirements.
- Met with Deb Roundtree from (EMCC/KHEC) and Jeff Brown (EMS Coordinator for EMCC) on EMS training needs in our area, excellent discussion, and how to develop an EMS training site at Katahdin Higher Education Center.
- Met with building owner that was doing upgrades and looking for information concerning Life Safety Code.
- Kudos to Amber Wheaton on successfully obtaining a grant from the Stephen and Tabitha King Foundation for new turnout gear for the Fire Dept.
- Working with the Recreation and Dept. Heads for the Winterfest Parade and activities during Feb. school break.
- Placed new Stryker Power Pro II cots in 788 and 789. Training was held on operations of these new units.
- Purchased 2 Pedi-Mate child ambulance restraint systems for 788 and 789 per EMS protocols. Training was held on these as well.
- Currently have two medics out one for knee injury and the other with back injury, unsure at this time how long they will be out of service.
- Attended Safety meeting and discussion on Emergency Operations Plan updates.
- Had Fire Truck, Ambulance and Chief's Pickup in Christmas in Katahdin Parade and attended event.
- Had mechanical issue with 788 2015 Chevrolet Ambulance and Pelletier Manufacturing was able to get it right in and repaired so was not out of service.
- Asst Chief Cote is presently working on DOL/OSHA required annual training and will include other Town departments in this training early in 2023.

Tom Malcolm – Fire Chief, Public Health & Safety Officer

Police Department: SEE ATTACHED REPORT

Millinocket Memorial Library: SEE ATTACHED REPORT



FIRE AND AMBULANCE RUNS REPORT FOR NOVEMBER 2022

AMBULANCE

Local BLS: 28

Local ALS: 19

Local No Transport: 17

Out of Town BLS: 5

Out of Town ALS: 3

Out of Town No Transport: 0

Police Stage: 2

Public Assist: 9

Lost Calls BLS: 4

Lost Calls ACLS (Paramedic): 6

Lost Calls ACLS (Required Nurse): 0

FIRES

Outside Wood Boiler: 1

Structure: 1-(T1 R9 Wels Camp), 1-(No Fire)

Electrical: 5-(Powerline Down)

Outside Fire: 1-(Fire Pit)

10-55: 1-(Roll Over)

Chief Thomas Malcolm
Millinocket Fire Department
chiefmalcolm@millinocket.org



TOWN OF MILLINOCKET

The Millinocket Town Council is asking for volunteers to serve on the following Town board/committee(s):

Personnel Appeals Board: Two (2) Vacancies for a 3-year term

Cemetery Committee: One (1) vacancy for a 5-year term

Recreation Advisory Committee: One (1) vacancy for a 5-year term

Any resident wishing to serve on this board is urged to pick up an application at the Town Clerk's Office or visit the town's website Millinocket.org. Completed applications must be returned to the Clerk's office. **Return options:** in person, drop box, email, or mail.

Submissions or inquiries: email the Town Manager manager@millinocket.org or Town Clerk townclerk@millinocket.org; call (207) 723-7000 or mail to: Town of Millinocket 197 Penobscot Ave. Millinocket, ME 04462.

Non Zero Balance on All Accounts

Tax Year: 2023-1 To 2023-2

12/15/2022

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Personal Property

Acct	Name ----	Year	Original Tax	Payment / Adjustments	Amount Due
224 P	NADEAU GINA L	2023	51.33	25.67	25.66
400 P	NELSON, DAN	2023	147.50	0.00	147.50
394 P	NPRTO NORTH-EAST, LLC	2023	73.75	0.00	73.75
361 P	OPNAD FUND INC	2023	0.00	0.33	-0.33
32 P	PELLETIER GERALD INC	2023	1,501.55	750.78	750.77
368 P	PELLETIER MANUFACTURING	2023	2,430.80	1,214.59	1,216.21
57 P	PLOURDE, JAMES S	2023	244.85	122.43	122.42
318 P	PORTLAND CELLULAR	2023	492.65	0.00	492.65
155 P	PREBLE OIL CO	2023	30.09	15.05	15.04
86 P	RC MANAGEMENT COMPANY LLC	2023	6,959.05	3,476.05	3,483.00
33 P	RIDEOUT, GARY	2023	944.00	0.00	944.00
385 P	ROOTS 2 REMEDIES	2023	11.80	0.00	11.80
129 P	SINGLE SOURCE FINANCIAL	2023	290.87	145.43	145.44
230 P	STEARNS ASSISTED LIVING	2023	2,277.40	1,137.84	1,139.56
386 P	STEARNS CONGREGATE HOUSING	2023	1,581.20	790.60	790.60
282 P	SURPRENANT DAVID & LUISA	2023	914.50	0.00	914.50
387 P	SURPRENANT, DAVID & LUISA	2023	147.50	0.00	147.50
106 P	THE MAINE WATER COMPANY	2023	114,185.65	57,092.83	57,092.82
186 P	THREE RIVERS HOLDINGS LLC	2023	495.60	0.00	495.60
264 P	TOGUE POND COMPANY	2023	5,366.05	2,683.03	2,683.02
378 P	VIASAT INC	2023	106.20	0.00	106.20
77 P	WILEY, JOHN	2023	312.70	156.35	156.35
Total for 67 Bills:		67 Accounts	1,026,217.09	508,301.50	517,915.59

Payment Summary

Type	Principal	Interest	Costs	Total
P - Payment	151,581.00	0.00	0.00	151,581.00
Y - Prepayment	356,720.50	0.00	0.00	356,720.50
Total	508,301.50	0.00	0.00	508,301.50

Non Lien Summary

2023-1	67	517,915.59
Total	67	517,915.59

No Bills 0.00 0.00 0.00

Payment Summary

Type	Principal	Interest	Costs	Total
Total	0.00	0.00	0.00	0.00

Lien Summary

Total	0	0.00
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Total for 67 Bills: 1,026,217.09 508,301.50 517,915.59

Non Zero Balance on All Accounts

Tax Year: 2023-1 To 2023-2

12/15/2022

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Real Estate

Acct	Name ----	Year	Original Tax	Payment / Adjustments	Amount Due
1510 R	YORK, SCOTT E	2023	1,486.80	743.40	743.40
1342 R	YORK, STEPHANIE R	2023	1,654.95	827.48	827.47
2216 R	YOST, RICHARD W JR	2023	35.40	0.00	35.40
263 R	YOST, ROBERTA A	2023	1,749.35	874.68	874.67
1337 R	YOUNG, GEORGE W JR	2023	1,829.00	914.50	914.50
1875 R	YOUNG, PETER G &	2023	675.55	337.78	337.77
Total for 1562 Bills:		1562 Accounts	3,420,769.85	1,492,875.07	1,927,894.78

Payment Summary

Type	Principal	Interest	Costs	Total
A - Abatement	1,070.85	0.00	0.00	1,070.85
C - Correction	-7,068.26	0.00	0.00	-7,068.26
P - Payment	1,450,096.37	0.00	0.00	1,450,096.37
Y - Prepayment	48,776.11	0.00	0.00	48,776.11
Total	1,492,875.07	0.00	0.00	1,492,875.07

Non Lien Summary

2023-1	1562	1,927,894.78
Total	1562	1,927,894.78

No Bills

0.00 0.00 0.00

Payment Summary

Type	Principal	Interest	Costs	Total
Total	0.00	0.00	0.00	0.00

Lien Summary

Total	0	0.00
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Total for 1562 Bills: 3,420,769.85 1,492,875.07 1,927,894.78

Receipt Search Report

Actual Date Between 09/20/2022 and 12/15/2022, Receipt Type Between 1 and 99

Receipt Summary

Type	Count	Amount
95 Utility - Sewer Lien	58	14,540.13
99 Motor Vehicle	936	282,293.65
	6236	5,277,042.26

Receipt Search Report

Actual Date Between 09/20/2022 and 12/15/2022, Receipt Type Between 1 and 99

Receipt Summary

Type	Count	Amount
1 AUTOMOBILE REGIST	2	-1,029.60
2 BOAT REGISTRATION	1	74.50
3 ATV REGISTRATIONS	8	550.50
4 SNOWSLED REG	71	4,373.00
5 GAME LICENSES	150	4,815.00
6 DOG LICENSES	2	295.00
7 CODE ENFORCEMENT	21	1,900.40
8 ASSESSING MISCELLAN	4	13,763.08
10 POLICE MISCELLANOUS	1	5,235.00
11 TRANSFER SITE	4	15,019.41
12 TRANSFER SITE RECYC	2	13,415.28
13 TREASURER/ACCTG MISC	3	4,220.00
14 GENERAL ASSISTANCE	1	192.34
15 AIRPORT	3	2,124.97
16 AIRPORT EXC/SALE TX	4	5,240.54
19 BD CHECK & WASH ACC	15	6,963.22
22 ADM COPIES /AUDIT	9	18.00
24 ADMIN	1	6,000.00
26 NOTARY FEES	31	195.00
30 REV SHARING/BETE	3	463,183.35
32 LRAP	1	45,040.00
38 GRANTS	1	20,000.00
48 SALE OF PROPERTY	3	3,000.00
50 MUNICIPAL BLDG	4	9,333.32
52 FIRE & AMBULANCE MISC	1	1,500.00
53 AMBULANCE PAYMENTS	53	10,006.07
54 AMULANCE CR CARD PAYMENTS	9	940.00
55 PUBLIC WORKS ADMIN	1	300.00
56 RECREATION	1	700.00
59 WASTEWATER ADMINIST	1	8,000.00
62 SCHOOL REVENUE 2597	28	1,289,726.52
63 VIC/ENT/PED	3	60.00
65 PUBLIC WORKS/EXPENS	5	1,855.39
67 WW & SCHOOL BANK FE	6	13,474.35
68 ACCTS REC MISC	1	1,623.69
70 SCHOOL PAYROLL TAX	16	172,936.65
74 CEMETERY BILLING	20	5,825.00
77 WASTEWATER TREATMEN	1	356.00
90 Real Estate Payment	2182	2,344,144.33
91 Tax Lien Payment	31	30,509.53
92 Personal Property Payment	127	206,061.78
94 Utility - Sewer Payment	2411	268,266.86



East Millinocket Police Department

125 Main St East Millinocket ME 04430



Staffing / Schedule / Training

- Ofc Edson is nearing the end of his field training program. He has done well and will be a good addition to our department.
- We have an officer that has been out on extended medical leave. We have been able to move some other officers' schedules to help fill the vacancy without creating a vast amount of overtime.
- Ofc Carlson graduates December 16th from the MCJA BLETP. He will return to work the following week. We are very excited to have him back, and he is equally excited to return. He did very well at MCJA.
- Ofc Sallies is now preparing to attend the next BLETP that begins in mid-January.
- Officers continue to work on end of year mandatory trainings.

Equipment

- Car 9 continues to have radio issues that are still being investigated. Our radio vendor RCM has tried multiple fixes with no success, but we are still chasing the problem.
- We were able to obtain a new Ford Explorer from Darlings to replace Car 7 that was totaled. We were very fortunate to be able to get a Ford Explorer that was ordered by another agency and they ultimately did not end up purchasing it. The car has been lettered and we are just waiting on equipment for it to be upfitted. We are hopeful this will only be a few weeks but we are still at the mercy of the supply chain issues.
- We are waiting on a quote for a new Toughbook MDT for the Car 7 replacement.
- We continue to have many minor cruiser issues, but all are being fixed as soon as reported
- PRCC and RCM did an antenna replacement on the Millinocket Tower Site, which has helped with radio coverage

Call Notes

- Complete November call stats are not complete yet. We did respond to over 700 calls for service in November and arrested / summonsed more than 30 individuals.
- Complete October call stats are attached

Notable Items

- We are working on the new K9 Program. Policies and job descriptions are being finalized. Soon the handler's position will be posted and an interview panel of area handlers will conduct interviews and assist in choosing a handler.
- Officers continue to attend multiple community and school events. We take great pride in attending these events and look to continue to grow our community involvement.
- We were able to join Penobscot County Sheriff Office in their "Secret Santa" event. We visited two local grocery stores and helped dozens of people in need pay for their groceries. This was a very humbling experience and you could tell we made a very big impact on several people. We are in hopes we can continue this for years to come.
- The Millinocket Marathon was a very successful, safe event. This year we partnered with PRCC and Penobscot EMA and operated a command post which was extremely helpful to the operation. We will look to expand on this next year. We also had the Maine State Police

East Millinocket Police Department

Bomb Team on site with K9 and bomb techs. It is crucial in events of this size and magnitude to take all necessary steps to ensure a safe event. We will be doing an after-action review after the first of the year to begin planning for next year with things that we identified that we can still improve upon.

- **In the last few months, we have had (5) drug overdose deaths in the tri-town Katahdin Region. Officers are still continuing to investigate as these are complex investigations. We continue to aggressively work drug cases as it's a crucial part of slowing the overdose deaths and the effects to the region.**
- **Starting January 2023 officers will need to begin to collect demographic information on all traffic stops because of a law change in last years legislative session. This information then needs to be reported to the AG's Office. This is adding additional clerical work to all our monthly reporting that needs to be done.**
- **Beginning in 2023 we are in hopes we can bring back our "Court Officer" now that COVID restrictions have lessened in the courts. This is a huge help in processing of cases on arraignment day and a big help to Court and DA Staff.**



East Millinocket Police Department



October 2022 Statistics

Total Department Incidents

823 Calls for Service

- 224 Calls for Service in East Millinocket
 - 195 Calls for Service in Medway
 - 396 Calls for Service in Millinocket
 - 8 Calls Other Coverage Area

Total Traffic Stops

- 172 Motor Vehicle Stops

Total Arrests & Summonses

- 51 Adults
- 1 Juveniles

Call Average Per Day

- 26.5 Calls Per Day

Observed Offenses

936

East Millinocket Police Department

Reported Offenses

Abandoned Vehicle = 1
Administrative Delivery = 5
Agency Assist = 21
Alarm = 10
Alcohol Offense = 1
Animal Problem = 9
Assault = 3
ATV Complaint = 2
Bail / Probation Search = 14
Bomb Threat = 1
Citizen Assist = 19
Citizen Dispute = 5
City / Town Ordinance = 92
Civil Matter = 2
Communications Offense = 2
Criminal Mischief = 1
Custodial Dispute = 1
Dead Body = 1
Deliver Message = 1
Disorderly Conduct = 12
Drugs = 1
Erratic Vehicle = 15
Escort = 19
Family Fight = 7
Fireworks = 1
Found Property = 5
911 Hangup = 12
911 Misdial = 4
911 Open Line = 5
Police Information = 50
Intoxication = 1
Juvenile Problem = 4
Lockout = 2
Lost Property = 4
Motorist Assist = 6
Ambulance / Medical Assist = 12
Mental Health Problem = 3
Noise Problem = 6
Operating After Suspension = 4
OUI Alcohol or Drugs = 3
Drug Overdose = 1
Protection Order Service = 1

Observed Offenses

Abandoned Vehicle = 1
Administrative Delivery = 5
Attempting to Evade = 1
Alarm = 11
Ambulance / Medical Assist = 21
Animal Problem = 10
Alcohol Offense = 2
Assault – Simple = 4
Agency Assist = 26
Bomb Threat = 1
Burglary – Residential – Unlawful Entry = 1
Bail / Probation Search = 19
Citizen Dispute = 6
Custodial Dispute = 1
Citizen Assist = 35
Civil Matter = 5
Criminal Mischief = 3
Communications Offense = 3
City / Town Ordinance = 92
Community Relations = 5
Drugs – Possession Cocaine = 1
Drugs – Possession = 2
Drugs – Sale / Manufacture Other = 1
Drugs – Sale / Manufacture Synthetics = 3
Court Service = 1
Dead Body = 3
Disorderly Conduct = 17
Designated Patrol = 62
School Patrol = 38
Drug Overdose = 1
OUI Alcohol or Drugs = 4
Mental Health Problem = 15
Escort = 19
Erratic Vehicle = 16
Family Fight = 10
False Report = 1
Fireworks = 1
Police Information = 50
Intoxication = 6
Illegal Possession Alcohol by Minor = 1
Juvenile Problem = 4
Lost / Found Property = 9

East Millinocket Police Department

Parking Problem = 2
MVA – Damage = 8
MVA – Injuries = 1
Property Check / Watch = 195
Public Service = 9
Background Check / Records Request = 11
Resisting / Interfering w/Police = 1
Scam = 2
School Patrol = 38
Search Warrant = 1
Special Patrol = 62
Suicide Attempt 1
Suspicious = 31
Sex Offender Registry = 2
Theft = 3
Threatening = 1
Tobacco Offense = 1
Traffic Hazard = 5
Traffic Offense = 18
Training = 2
Trespass = 12
Unsecure Premise = 3
Violation of Bail = 3
Wanted Out = 2
Warrant Arrest = 10
Welfare Check = 30

Lockout – Residence = 2
Lockout – Vehicle = 1
Motorist Assist = 8
Message Delivered = 2
ATV Complaint = 2
Noise Problem = 8
Parking Problem = 3
Property Check / Watch = 195
Probation Violation = 2
Suspicious = 33
Public Service = 4
Resisting / Interfering w/Police = 2
Scam = 2
Criminal Speeding = 2
Search Warrant = 1
Suicide Attempt = 2
Suicide = 1
Suicide Threat = 2
MVA – Hit & Run = 1
MVA – Nonreportable = 2
MVA – Reportable = 6
MVA – Injuries = 1
Traffic Hazard = 6
Threatening = 2
Tobacco Offense = 1
Traffic Offense = 30
Theft – Property – Other = 3
Trespassing = 14
Training = 2
Unsecure Premise = 4
Violation of Bail = 8
Warrant Arrest = 11
Welfare Check = 54
Wanted Out = 2

Millinocket Memorial Library Director's Report

November - December 2022

Prepared by Library Director, Diana Furukawa, for Millinocket Town Council, 12.15.2022



LIBRARY UPDATES

Operations

This month, a patron officially challenged a book in our childrens' collection. I prepared a written response to address their complaint, referencing our Collection Development Policy. In the current political climate, we are anticipating other materials to be challenged, so our Board has formed a Collections Committee to respond to book challenges on as as-needed basis.

The staff team has been working to reimagine and expand our library volunteer roles to include not just the circulation desk, but areas like marketing, facilities maintenance tasks, cataloging, program planning, and gear repair. We're planning to host a library volunteer fair in early 2023 and plan on scheduling 2-3 volunteer orientations per year to streamline the process.

We've received over 30 applications for the Library Resource Assistant position. We are hopeful we will have someone ready to start in early January.

Fundraising

This year's annual appeal letter went out around November 20th, and we experimented with sending a follow-up email to a wider audience on Giving Tuesday. While donations are still petering in, we've brought in about \$18,000 so far this year, compared to about \$25,000 last year. Given the option, most donors have decided to give to our operating fund rather than our newly-established endowment.

Facilities

Brent Rollins installed a new pressurized toilet in one of the downstairs bathrooms, which is working much better than the previous model. Given the sewage issues we experienced this year, we will likely replace the other downstairs toilet as well to be safe.

We are considering an opportunity to install electric vehicle charging ports at the library next year. Through a special, limited-time program, 90% of the cost of these charging ports would be covered by a rebate from Efficiency Maine.

Programs

Over the past month, programs have included a new Life Drawing series with Mary McManus, Yarn Art Club, a book reading with Annaliese Jakimides, and health insurance open enrollment assistance programs with Katahdin Valley Health Center.

In broad strokes, our areas of focus for programming in 2023 are digital and financial literacy, youth engagement, and public health. We are looking forward to partnering with Katahdin Federal Credit Union on the financial literacy program offerings, as it is a need we observed in the community over the years, particularly during tax season.

Gear Library	<p>As of this week, Baileigh Studer has been hired as the General Manager of the gear library. Although she will officially be an employee of the Outdoor Sport Institute, she will be responsible for developing replicable systems, policies, and procedures at the gear library and supervising volunteers, interns, and other staff at the KGL.</p> <p>The library received a \$30,000 grant from the Onion Foundation which can help support the General Manager position, but we're still in the process of developing an MOU with OSI to clarify roles and financial contributions to the position. We're also exploring with OSI the possibility of forming an Advisory Committee for the gear library to steer its direction and report back to the library board.</p> <p>We plan to open up the gear library for the ski and snowshoe rentals starting after the holidays. Our tentative winter hours will be Thursday-Sunday, 10am-5pm, with other programs and special open hours on other days.</p>
Mobilize Katahdin	<p>We received an influx of calls towards the end of November, primarily around heating fuel and food as the cold weather and holidays approach. With the grant funding we received via the Town of Millinocket and other sources, our Library Resource Navigator, Laura Potts, was able to address most of these requests.</p> <p>In November, Mobilize Katahdin wrapped up its strategic planning process. We are leaving the process with recommended actions in the following areas: governance, funding, services, and communication.</p>
Planning	<p>The Library's Board of Directors has decided to undergo a strategic planning process this winter and spring. Our intention with the process is to flesh out our current vision for the library, clarify board and staff roles, and develop high-level goals for the Library over the next 3-5 years.</p>

LIBRARY STATISTICS

Patrons	October 2022	November 2022	Change	November 2021
Cardholders	2402	2427	25	2169
Adult Cardholders	1896	1907	11	1722
Youth Cardholders	506	511	5	339
Millinocket Resident Cardholders	1800	1816	16	1698
Out of State Cardholders	87	78	-9	37
Circulation	October 2022	November 2022	Change	November 2021
Active Members (last 3 months)	272	313	41	361
Circulation	986	879	-107	1154
Gear Circulation	8	N/A	N/A	36
Interlibrary Loan Items Sent	Due to our software transition, we do not yet have accurate interlibrary loan data.			24
Interlibrary Loan Items Received				104
Active Cloudlibrary Users	30	30	0	36
Program Engagement	October 2022	November 2022	Change	November 2021
Library Website Visits	1551	1476	-75	2537
Facebook Likes	1521	1527	6	1351
Instagram Followers	582	586	4	545
Adult Programs	24	26	2	9
Adult Program Attendance	162	89	-73	49
Children's Programs	11	12	1	2
Children's Program Attendance	129	34	-95	14
Community Meetings	6	8	2	7
Community Meeting Attendance	57	87	30	73
Library Volunteer Hours	190	166	-24	204
Facilities	October 2022	November 2022	Change	November 2021
Hours Open	154	140	-14	146
Computer Sessions	237	212	-25	154
Public Meeting Room Use	117	106	-11	81
Wifi Connections	648	591	-57	305
Mobilize Katahdin	October 2022	November 2022	Change	November 2021
Individuals Served	137	168	31	607
Value of Services	\$5,110	\$10,363	\$5,253	\$20,850
Mobilize Volunteer Hours	47	39.5	-7.5	94

ORDER #314-2022

PROVIDING FOR: Execution of the Town Warrant for December 22, 2022

IT IS ORDERED that the Town Warrant for December 22, 2022, in the amount of \$399,977.14 is hereby approved.

Passed by the Town Council_____

Attest:_____

Millinocket
3:27 PM

^{Town}
A / P Check Register
Bank: BANGOR SAVINGS A/P

12/15/2022
Page 3

Type	Check	Amount	Date	Wrnt	Payee
R	33476	6,123.35	12/22/22	183	1502 VERSANT POWER
R	33477	601.84	12/22/22	183	0778 WHITE SIGN
Total		335,091.16			

Count	
Checks	51
Voids	47

334,705.51

A / P Check Register
Bank: BANGOR SAVINGS A/P

Type	Check	Amount	Date	Wront	Payee
V <i>void</i>	33428	95.96	12/22/22	183	0737 UNIFIRST CORPORATION
V	33429	6,123.35	12/22/22	183	1502 VERSANT POWER
V	33430	601.84	12/22/22	183	0778 WHITE SIGN
R	33431	1,476.15	12/22/22	183	0869 BIDDEFORD INTERNET CORPORATION
R	33432	253.75	12/22/22	183	1869 BLOOMER & RUSSELL, P.A.
R	33433	10,000.00	12/22/22	183	1795 BOYNTON, KEVIN L.
R	33434	581.25	12/22/22	183	2019 BREAKING THE CYCLE
R	33435	882.12	12/22/22	183	0229 CARQUEST AUTO PARTS
R	33436	178.00	12/22/22	183	0309 CRAWFORD, JON C
R	33437	200.00	12/22/22	183	1911 CULLEN, KATIE
R	33438	17,100.00	12/22/22	183	0143 D & D PAVING INC.
R	33439	7,193.35	12/22/22	183	0157 DEAD RIVER
R	33440	716.40	12/22/22	183	2153 ELWOOD DOWNS INCORPORATED
R	33441	200.00	12/22/22	183	0420 FARRINGTON, MATTHEW P.
R	33442	124.62	12/22/22	183	0207 FASTENAL COMPANY
R	33443	253.26	12/22/22	183	1629 GATEWAY PRESS
R	33444	403.29	12/22/22	183	0828 HYGRADE BUSINESS GROUP, INC.
R	33445	32.00	12/22/22	183	2053 JEAN'S SERENDIPITY INC
R	33446	1,814.34	12/22/22	183	0311 JORDAN EQUIPMENT CO.
R	33447	6,000.00	12/22/22	183	0322 KATAHDIN AREA TELEVISION INC
R	33448	185.65	12/22/22	183	1903 KATAHDIN TRUE VALUE
R	33449	200.00	12/22/22	183	2137 LEE, AARON
R	33450	270.00	12/22/22	183	0392 MAINE MUNICIPAL ASSOCIATION
R	33451	30.00	12/22/22	183	0460 MAINE MUNICIPAL TAX COLLECTORS'
R	33452	309.75	12/22/22	183	0374 MAINE OXY ACETYLENE SUPPLY CO.
R	33453	217.50	12/22/22	183	0395 MAINE RESOURCE RECOVERY ASSOC.
R	33454	34,103.82	12/22/22	183	0037 MAINE WATER COMPANY
R	33455	459.21	12/22/22	183	0687 MALCOLM, THOMAS M.
R	33456	200.00	12/22/22	183	0422 MATTHEWS, III, ADDISON G.
R	33457	200.00	12/22/22	183	2136 McGreevy Joshua
R	33458	575.00	12/22/22	183	0451 MILLINOCKET INSURANCE AGENCY
R	33459	25,000.00	12/22/22	183	0452 MILLINOCKET MEMORIAL LIBRARY
R	33460	134.48	12/22/22	183	0456 MILLINOCKET, TOWN OF
R	33461	9,085.09	12/22/22	183	0471 MUNICIPAL REVIEW COMMITTEE, INC
R	33462	4.51	12/22/22	183	1819 NAPA AUTO PARTS
R	33463	5,922.29	12/22/22	183	1680 NEW ENGLAND SALT CO. LLC
R	33464	1,241.50	12/22/22	183	2113 OUELLETTE, ADAM
R	33465	435.60	12/22/22	183	1537 PELLETIER MANUFACTURING, INC.
R	33466	408.99	12/22/22	183	0553 PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC
R	33467	2,500.70	12/22/22	183	1596 PREBLE OIL COMPANY
R	33468	42.55	12/22/22	183	0584 REGISTER OF DEEDS
R	33469	1,275.00	12/22/22	183	1685 S.A. MCLEAN, INC.
R	33470	155.88	12/22/22	183	0371 SANTERRE, LORI A.
R	33471	648.41	12/22/22	183	0649 STERNS LUMBER COMPANY INC
R	33472	175,049.00	12/22/22	183	0695 TOWN OF EAST MILLINOCKET
R	33473	291.82	12/22/22	183	1404 TRACTOR SUPPLY COMPANY
R	33474	5,000.00	12/22/22	183	2030 TRIDENT INSURANCE
R	33475	95.96	12/22/22	183	0737 UNIFIRST CORPORATION

A / P Check Register
Bank: BANGOR SAVINGS A/P

Type	Check	Amount	Date	Wrnt	Payee
R	33380	2,619.86	12/22/22	183	2095 AMBULANCE MEDICAL BILLING
R	33381	14,063.09	12/22/22	183	0039 ASCENT AVIATION GROUP INC
R	33382	31.78	12/22/22	183	0056 BANGOR SAVINGS BANK
R-VOID	33383	200.00	12/22/22	183	2079 BERNIER JENNIFER-VOID
V	33384	1,476.15	12/22/22	183	0869 BIDDEFORD INTERNET CORPORATION
V	33385	253.75	12/22/22	183	1869 BLOOMER & RUSSELL, P.A.
V	33386	10,000.00	12/22/22	183	1795 BOYNTON, KEVIN L.
V	33387	581.25	12/22/22	183	2019 BREAKING THE CYCLE
V	33388	882.12	12/22/22	183	0229 CARQUEST AUTO PARTS
V	33389	178.00	12/22/22	183	0309 CRAWFORD, JON C
V	33390	200.00	12/22/22	183	1911 CULLEN, KATIE
V	33391	17,100.00	12/22/22	183	0143 D & D PAVING INC.
V	33392	7,193.35	12/22/22	183	0157 DEAD RIVER
V	33393	716.40	12/22/22	183	2153 ELWOOD DOWNS INCORPORATED
V	33394	200.00	12/22/22	183	0420 FARRINGTON, MATTHEW P.
V	33395	124.62	12/22/22	183	0207 FASTENAL COMPANY
V	33396	253.26	12/22/22	183	1629 GATEWAY PRESS
V	33397	403.29	12/22/22	183	0828 HYGRADE BUSINESS GROUP, INC.
V	33398	32.00	12/22/22	183	2053 JEAN'S SERENDIPITY INC
V	33399	1,814.34	12/22/22	183	0311 JORDAN EQUIPMENT CO.
V	33400	6,000.00	12/22/22	183	0322 KATAHDIN AREA TELEVISION INC
V	33401	185.65	12/22/22	183	1903 KATAHDIN TRUE VALUE
V	33402	200.00	12/22/22	183	2137 LEE, AARON
V	33403	270.00	12/22/22	183	0392 MAINE MUNICIPAL ASSOCIATION
V	33404	30.00	12/22/22	183	0460 MAINE MUNICIPAL TAX COLLECTORS'
V	33405	309.75	12/22/22	183	0374 MAINE OXY ACETYLENE SUPPLY CO.
V	33406	217.50	12/22/22	183	0395 MAINE RESOURCE RECOVERY ASSOC.
V	33407	34,103.82	12/22/22	183	0037 MAINE WATER COMPANY
V	33408	459.21	12/22/22	183	0687 MALCOLM, THOMAS M.
V	33409	200.00	12/22/22	183	0422 MATTHEWS, III, ADDISON G.
V	33410	200.00	12/22/22	183	2136 McGreevy Joshua
V	33411	575.00	12/22/22	183	0451 MILLINOCKET INSURANCE AGENCY
V	33412	25,000.00	12/22/22	183	0452 MILLINOCKET MEMORIAL LIBRARY
V	33413	134.48	12/22/22	183	0456 MILLINOCKET, TOWN OF
V	33414	9,085.09	12/22/22	183	0471 MUNICIPAL REVIEW COMMITTEE, INC
V	33415	4.51	12/22/22	183	1819 NAPA AUTO PARTS
V	33416	5,922.29	12/22/22	183	1680 NEW ENGLAND SALT CO. LLC
V	33417	1,241.50	12/22/22	183	2113 OUELLETTE, ADAM
V	33418	435.60	12/22/22	183	1537 PELLETIER MANUFACTURING, INC.
V	33419	408.99	12/22/22	183	0553 PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC
V	33420	2,500.70	12/22/22	183	1596 PREBLE OIL COMPANY
V	33421	42.55	12/22/22	183	0584 REGISTER OF DEEDS
V	33422	1,275.00	12/22/22	183	1685 S.A. MCLEAN, INC.
V	33423	155.88	12/22/22	183	0371 SANTERRE, LORI A.
V	33424	648.41	12/22/22	183	0649 STERNS LUMBER COMPANY INC
V	33425	175,049.00	12/22/22	183	0695 TOWN OF EAST MILLINOCKET
V	33426	291.82	12/22/22	183	1404 TRACTOR SUPPLY COMPANY
V	33427	5,000.00	12/22/22	183	2030 TRIDENT INSURANCE

Millinocket
8:24 AM

Town
A / P Check Register
Bank: BANGOR SAVINGS A/P

12/19/2022
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	33482	57,000.00	12/23/22	186	0506 NORTHERN TIMBER CRUISERS, INC.

Total

57,000.00

Count

Checks	1
Voids	0

Millinocket
9:12 AM

Town
A / P Check Register
Bank: BANGOR SAVINGS A/P

12/16/2022
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	33479	241.63	12/23/22	185	1903 KATAHDIN TRUE VALUE
R	33480	7,350.00	12/23/22	185	0617 SEBEC FENCING
R	33481	480.00	12/23/22	185	2155 SWANK MOVIE LICENSING USA
Total		8,071.63			

Count	
Checks	3
Voids	0

Millinocket
3:44 PM

Town
A / P Check Register
Bank: BANGOR SAVINGS A/P

12/15/2022
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	33478	200.00	12/22/22	184	2079 BERNIER JENNIFER
Total		200.00			

Count	
Checks	1
Voids	0

0.*
334,705.51+
57,000.00+
8,071.63+
200.00+
004
399,977.14*
0.*

ORDER #315-2022

PROVIDING FOR: Execution of the Wastewater Warrant for December 22, 2022

IT IS ORDERED that the Wastewater Warrant for December 22, 2022, in the amount of \$14,427.85 is hereby approved.

Passed by the Town Council_____

Attest:_____

WW

Millinocket
1:47 PM

A / P Check Register
Bank: KEY BANK WW A/P FD 3

12/15/2022
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	10308	73.41	12/22/22	182	0869 BIDDEFORD INTERNET CORPORATION
R	10309	7,400.00	12/22/22	182	0143 D & D PAVING INC.
R	10310	32.63	12/22/22	182	0157 DEAD RIVER
R	10311	14.16	12/22/22	182	0235 GILMAN ELECTRICAL SUPPLY
R	10312	142.35	12/22/22	182	0251 HARCROS CHEMICALS, INC.
R	10313	104.00	12/22/22	182	2075 INGALLS JASON M
R	10314	413.91	12/22/22	182	0330 KATAHDIN MOTORS, INC.
R	10315	242.19	12/22/22	182	1903 KATAHDIN TRUE VALUE
R	10316	3,380.40	12/22/22	182	0037 MAINE WATER COMPANY
R	10317	310.00	12/22/22	182	1819 NAPA AUTO PARTS
R	10318	75.00	12/22/22	182	0491 NEIWPC-C-JETCC
R	10319	528.86	12/22/22	182	1596 PREBLE OIL COMPANY
R	10320	1,596.00	12/22/22	182	0584 REGISTER OF DEEDS
R	10321	114.94	12/22/22	182	1502 VERSANT POWER
Total		14,427.85			

Count

Checks	14
Voids	0

ORDER #316-2022

PROVIDING FOR: Approval of an Application for an Entertainment License for Elks Lodge #1521.

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

Elks Lodge #1521, 213 Aroostook Ave, Millinocket
d/b/a

Elks Lodge #1521, 213 Aroostook Ave, Millinocket

Passed by the Town Council_____

Attest:_____

TOWN OF MILLINOCKET

PAID
\$225.24
\$25.00

APPLICATIONS FOR A SPECIAL AMUSEMENT LICENSE

FEE: \$25.00

NAME OF APPLICANT: Millinocket Elks lodge #1521

RESIDENCE: 213 Arrostook Ave.

NAME OF BUSINESS: Millinocket Elks lodge

LOCATION TO BE USED: 213 Arrostook Ave.

NATURE OF BUSINESS: Club.

EMAIL ADDRESS: 1521clubsteward@gmail.com.

TELEPHONE: 723 - 4207

RESIDENCES OF APPLICANT IN THE LAST FIVE YEARS:

213 Arrostook Avenue.

HAS APPLICANT HAD A LICENSE DENIED OR REVOKED? YES _____ NO ✓

IF YES, CIRCUMSTANCES OF DENIAL OR REVOKED LICENSE:

HAVE YOU EVER BEEN CONVICTED OF A FELONY? (INCLUDING PARTNERS OR CORPORATE OFFICERS) YES: _____ NO: ✓

IF YES, WHO & THE CIRCUMSTANCES:

*COPY OF CURRENT LIQUOR LICENSE (IF APPLICABLE)

*OTHER INFORMATION MAY BE REQUESTED BY THE MUNICIPAL OFFICERS



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0008



License for the Sale of Liquor

License Number	Issue Date	Expiration Date
CCP-1990-3058	01/30/2022	01/29/2023

This License is valid only between the Issue Date and the Expiration Date appearing on this document. This License may be used only for the Named Holder at the Location for which the License was issued. The person or business named in this License is authorized to sell or serve liquor with liquor content as permitted by Maine law for the license type designated in this License.

All licensees shall make available for inspection their licenses at the premises to which those licenses apply. This License or each type of License issued as part of this License is subject to fine, suspension or revocation pursuant to Title 28-A of Maine law. License fee is non-refundable and the License is non-transferable unless approved by the Bureau.

Legal Name of Licensee: B. P. O. ELKS, MILLINOCKET LODGE #1521
Business Name of Licensee: ELKS LODGE #1521
Address of Licensee: 213 AROOSTOOK AVENUE
MILLINOCKET, ME, 04462

CODE	License Type and Description	FEE
CCP	CLASS I-CLUBS WITH CATERING PRIVILEGES-MALT LIQUOR, WINE AND SPIRITS	900.00
FF	FILING FEE	10.00

Total Fees:

\$ 910.00

ELKS LODGE #1521
213 AROOSTOOK AVENUE
MILLINOCKET, ME 04462

Timothy R. Poulin, Deputy Director
Bureau of Alcoholic Beverages and Lottery Operations

BUSINESS Elks Lodge #1521

ORDER # 316-2022

COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS



TAXES ARE CURRENT

R.E.
P.P.

Yes



No



WASTEWATER IS CURRENT

Yes



No



POLICE INCIDENTS IN THE PAST YEAR

Yes

No



(IF APPLICABLE PLEASE LIST)

Millinocket
2:12 PM

**RE Account 1158 Detail
as of 12/19/2022**

12/19/2022
Page 1

Name: ELKS LODGE BPOE 1521

Location: 213 AROOSTOOK AVENUE

Acreage: 0.21 Map/Lot: U05-148

Book Page:

2022-1 Period Due:

Land: 8,100

Building: 329,600

Exempt 337,700

Total:

Ref1: L22+23+24-B22

Mailing PO BOX 158

Address: MILLINOCKET ME 04462

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2022-1	R				0.00	0.00	0.00	0.00
Account Totals as of 12/19/2022					0.00	0.00	0.00	0.00

Exempt Codes: 06 - Fraternal

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

Millinocket
2:13 PM

**UT Account 124953 Detail
as of 12/19/2022 - Sewer**

12/19/2022
Page 1

Name: ELKS LODGE BPOE 1521

PO BOX 158
MILLINOCKET, ME 04462

Location: 213 AROOSTOOK AVENUE

RE Acct: 0 Map/Lot: U05-148

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
278	10/26/22			0.12	0.00	0.00	0.00	0.12
275	07/27/22			0.00	0.00	0.00	0.00	0.00
270	04/29/22			0.00	0.00	0.00	0.00	0.00
265	01/26/22			0.00	0.00	0.00	0.00	0.00
262	10/29/21			0.00	0.00	0.00	0.00	0.00
259	07/30/21			0.00	0.00	0.00	0.00	0.00
255	04/28/21			0.00	0.00	0.00	0.00	0.00
251	02/03/21			0.00	0.00	0.00	0.00	0.00
248	11/20/20			0.00	0.00	0.00	0.00	0.00
245	08/21/20			0.00	0.00	0.00	0.00	0.00
241	04/29/20			0.00	0.00	0.00	0.00	0.00
238	01/30/20			0.00	0.00	0.00	0.00	0.00
234	10/30/19			0.00	0.00	0.00	0.00	0.00
228	07/31/19			0.00	0.00	0.00	0.00	0.00
220	04/24/19			0.00	0.00	0.00	0.00	0.00
216	01/30/19			0.00	0.00	0.00	0.00	0.00
208	10/24/18			0.00	0.00	0.00	0.00	0.00
201	08/08/18			0.00	0.00	0.00	0.00	0.00
197	04/20/18			0.00	0.00	0.00	0.00	0.00
191	01/30/18			0.00	0.00	0.00	0.00	0.00
185	10/27/17			0.00	0.00	0.00	0.00	0.00
182	07/28/17			0.00	0.00	0.00	0.00	0.00
176	04/14/17			0.00	0.00	0.00	0.00	0.00
171	01/27/17			0.00	0.00	0.00	0.00	0.00
166	10/20/16			0.00	0.00	0.00	0.00	0.00
162	08/05/16			0.00	0.00	0.00	0.00	0.00
158	04/15/16			0.00	0.00	0.00	0.00	0.00
151	01/27/16			0.00	0.00	0.00	0.00	0.00
148	10/30/15			0.00	0.00	0.00	0.00	0.00
141	07/27/15			0.00	0.00	0.00	0.00	0.00
138	04/28/15			0.00	0.00	0.00	0.00	0.00
135	01/16/15			0.00	0.00	0.00	0.00	0.00
134	10/27/14			0.00	0.00	0.00	0.00	0.00
127	07/29/14			0.00	0.00	0.00	0.00	0.00
123	04/23/14			0.00	0.00	0.00	0.00	0.00
119	01/31/14			0.00	0.00	0.00	0.00	0.00
110	10/25/13			0.00	0.00	0.00	0.00	0.00
109	07/26/13			0.00	0.00	0.00	0.00	0.00
103	04/29/13			0.00	0.00	0.00	0.00	0.00
102	01/18/13			0.00	0.00	0.00	0.00	0.00
97	10/23/12			0.00	0.00	0.00	0.00	0.00
94	07/26/12			0.00	0.00	0.00	0.00	0.00
91	04/30/12			0.00	0.00	0.00	0.00	0.00
86	01/31/12			0.00	0.00	0.00	0.00	0.00
83	10/21/11			0.00	0.00	0.00	0.00	0.00
80	07/25/11			0.00	0.00	0.00	0.00	0.00
77	04/25/11			0.00	0.00	0.00	0.00	0.00

Diana Lakeman

From: Cameron McDunnah <cmcdunnah@eastmillinocketpolice.com>
Sent: Monday, December 19, 2022 12:34 PM
To: Diana Lakeman
Subject: Re: report of incident(s)

Nothing to report. All good

Cameron McDunnah
Chief of Police

East Millinocket Police Department
125 Main Street
East Millinocket, Maine 04430

(207)746-3555
empdchief@ghi.net

On Dec 19, 2022, at 11:59 AM, Diana Lakeman <townclerk@millinocket.org> wrote:

Good morning,
Looking for a report of incident(s), if applicable, for the following business(s) for Entertainment Licenses for the following business(s):

1. Scootic In Restaurant, 70 Penobscot Ave., Millinocket
2. Millinocket Elks Lodge #1521, 213 Aroostook Ave.

Best,
Diana M. Lakeman | **Town Clerk**

<image001.jpg>

townclerk@millinocket.org | (207) 723-7006 Fax: (207)-723-7002
197 Penobscot Avenue. Millinocket, ME. 04462

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

ORDER #317-2022

PROVIDING FOR: Approval of an Application for a Malt, Vinous and Spirituous Liquor License for Elks Lodge #1521.

IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for:

Elks Lodge #1521, 213 Aroostook Ave.

d/b/a

Elks Lodge #1521, 213 Aroostook Ave.

Passed by the Town Council _____

Attest: _____



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

TELEPHONE: (207) 624-7220
FAX: (207) 287-3434
EMAIL INQUIRIES: maineliquor@maine.gov

Thank you for your interest in becoming a licensed establishment to sell and serve alcoholic beverages in Maine. To avoid any delay in the processing of your application and the subsequent issuance of your liquor license, please use the following checklist to assist you in completing the application. If you are renewing your license, this checklist is useful as well.

- ☐ Your application has been completed in its entirety and is legible. For a renewal, please submit your application 30 days prior to the expiration date of your liquor license.
- ☐ Your application is signed and dated by a duly authorized person.
- ☐ The application is signed and approved by the Town or City Municipal Officers or County Commissioners.
- ☐ The license fee submitted is for the correct fee for the license class for which you are applying and includes the \$10.00 filing fee.
 - ☐ The check must be made payable to "Treasurer, State of Maine"; both the license and filing fees can be submitted on one check.
 - ☐ If the licensee/applicant(s) is in an unorganized township, the application must be approved by the County Commissioners and the \$10.00 filing fee must be paid to them. Please be sure to include a copy of the receipt of payment with your application.
- ☐ For a renewal, the dollar amount of your gross income for food, liquor and guest rooms, if applicable must be completed – see Section I.1
- ☐ A diagram of the facility to be licensed must accompany all applications whether for a new license or the renewal of an existing license
- ☐ [↑] If you are a registered business entity with the Maine Secretary of State's office like a corporation or a limited liability company, you must complete Section VII of the application. This does not need to be completed if you are a sole proprietor.
- ☐ Have you applied for other required licensing from other state and federal agencies? See attached list.

Important – all applications whether for a new license or to renew an existing license for an on-premises liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places to have their application approved and signed prior to submitting it to the Bureau for further consideration.

The address to send your completed application to:

1. Mailing address:

Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
8 State House Station
Augusta, ME 04333-0008

2. Courier/overnight address:

Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
19 Union Street, Suite 301-B
Augusta, ME 04330

The following licenses/permits may be required prior to be licensing as an on-premises licensee with the Bureau

Obtained ✓	License/Permit	State/Federal Agency to Contact	Telephone Number	Physical Location
	Seller Certificate or Sales Tax Number	Maine Revenue Services www.maine.gov/revenue	(207) 624-9693	51 Commerce Dr. Augusta
	Health License	Health and Human Services www.maine.gov/dhhs	(207) 287-5671	286 Water St, 3 rd floor, Augusta
	Victualer's License	Municipality where premise is located.	Contact your town office or county office	Contact your town office or county office
	Shellfish License	Marine Recourses www.maine.gov/dmr	(207) 624-6550	<ul style="list-style-type: none"> • 32 Blossom Lane, Augusta • 194 McKown Point Rd, West Boothbay Harbor • Lamoine State Park, Lamoine • 650 State St, Bangor • 317 Whitneyville Rd, Jonesboro
	Dance or Entertainment License	Fire Marshall's Office www.maine.gov/dps/fmo	(207) 626-3882	45 Commerce Drive, Suite 1, Augusta
	Federal I.D. Number	www.irs.gov	(800) 829-4933	
	Legal business names for corporations and limited liability companies and "Doing Business As" Names (assumed names)	Secretary of State, Bureau of Corporations, Elections and Commissions www.maine.gov/sos/cec	(207) 624-7752	111 Sewall St, 3 rd Fl, Augusta
	Retail Beverage Alcohol Dealers Permit	Alcohol and Tobacco Tax and Trade Bureau (TTB) https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers	(877) 882-3277	

4. Indicate the type of license applying for: (choose only one)

☐ Restaurant
(Class I, II, III, IV)

☐ Class A Restaurant/Lounge
(Class XI)

☐ Class A Lounge
(Class X)

☐ Hotel
(Class I, II, III, IV)

☐ Hotel – Food Optional
(Class I-A)

☐ Bed & Breakfast
(Class V)

☐ Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV)

☐ Auxiliary

☐ Mobile Cart

☐ Tavern
(Class IV)

☒ Other: Lodge FRATERNAL Organization

☐ Qualified Caterer

☐ Self-Sponsored Events (Qualified Caterers Only)

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

213 Arrowstock Avenue Millinocket Maine

6. Is the licensee/applicant(s) citizens of the United States?

☒ Yes ☐ No

7. Is the licensee/applicant(s) a resident of the State of Maine?

☒ Yes ☐ No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

☐ Yes ☒ No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

☐ Yes ☒ No

☐ Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

☐ Yes ☒ No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Scott J. Moscone	3/11/58	Millinocket Maine

Residence address on all the above for previous 5 years

Name	Address:
Scott Moscone	30 Rhode Island Ave Millinocket ME
Name	Address:
Name	Address:
Name	Address:

Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: Millinocket Lodge #1521 of the Benevolent and Protective Order of the Elks of the USA
2. Doing Business As, if any: MillinocketElks #1521
3. Date of filing with Secretary of State: _____ State in which you are formed: Maine
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Ron McInnes Jr.	198 Bowdoin St, MLKT, ME	9/4/1966	President	0
Frank Whirty	PO Box 7, Lee, ME	7/10/1953	1st VP	0
Kristy Allen	142 Westwood Ave, MLKT ME	1/28/1979	2nd VP	0
Scott Mescone	30 Rhode Island, MLKT ME	3/11/1958	Trustee	0
Laura Rollins	105 Forest Avem MLKT ME	10/18/1970	Trustee	0

(Ownership in non-publicly traded companies must add up to 100%.)



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

**Section I: Licensee/Applicant(s) Information;
Type of License and Status**

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

Legal Business Entity Applicant Name (corporation, LLC): Millinocket Lodge #1521 of the Benevolent and Protective Order of Elks of the USA	Business Name (D/B/A): Millinocket Elks Lodge #1521
Individual or Sole Proprietor Applicant Name(s):	Physical Location: 213Arosstook Ave Millinocket, ME
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different:
Mailing address, if different from DBA address:	Email Address: bpoelks15212myfairpoint.net
Telephone # Fax #: 723-4207 723-5189	Business Telephone # Fax #: 723-5475 723-5189
Federal Tax Identification Number: 01-6038250001	Maine Seller Certificate # or Sales Tax #: 006-5672
Retail Beverage Alcohol Dealers Permit:	Website address:

1. New license or renewal of existing license? ☐ New Expected Start date: _____

☒ Renewal Expiration Date: 1/29/23

2. The dollar amount of gross income for the licensure period that will end on the expiration date above:

Food: 1327.21 Beer, Wine or Spirits: 144,849.10 Guest Rooms: 0

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

☒ Malt Liquor (beer) ☒ Wine ☒ Spirits

13. Will any law enforcement officer directly benefit financially from this license, if issued?

☐ Yes ☒ No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? ☒ Yes ☐ No

17. Does the licensee/applicant(s) own the premises? ☒ Yes ☐ No

If No, please provide the name and address of the owner:

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: _____

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

20. What is the distance from the premises to the nearest school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Church

Distance: 900 Feet

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 12/19/22

[Signature]

Signature of Duly Authorized Person

Signature of Duly Authorized Person

Scott J Mascone

Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: 12/22/2022

Who is approving this application? ☒ Municipal Officers of Town of Millinocket

☐ County Commissioners of _____ County

- ☐ **Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title
	Jesse Sumais Chair
	Jane Danforth Councilor
	Michael Madore Councilor
	Louis Pelletier Councilor
	Matthew Bragdon Councilor
	Robert Higgin Councilor
	Steve Golieb Councilor

**This Application will Expire 60 Days from the date of
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine's liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

★

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

★ **F.** A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

* **A. Repealed**

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

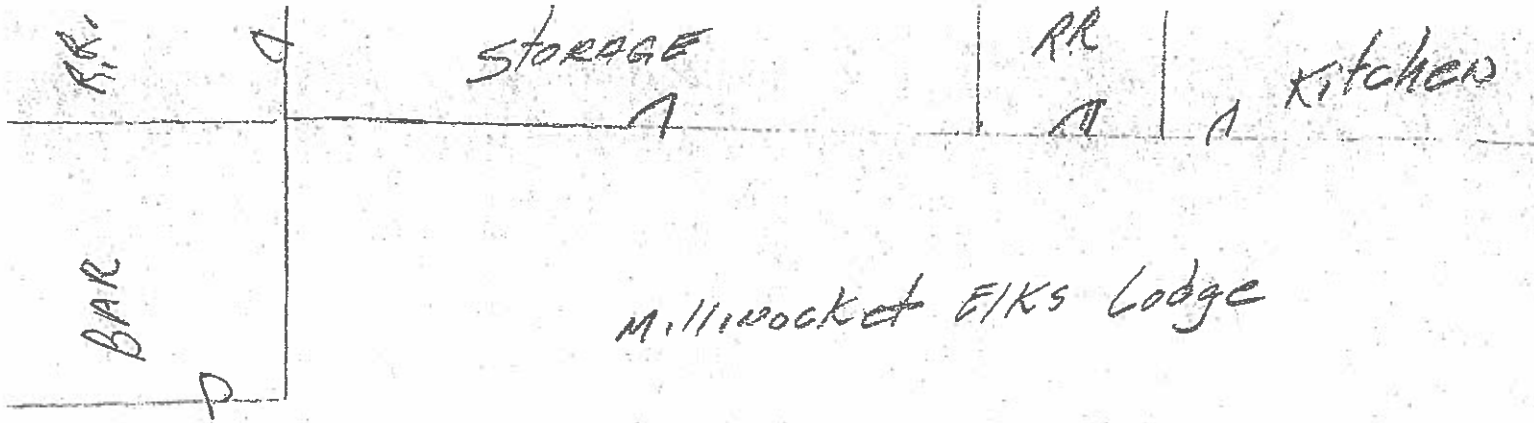
4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

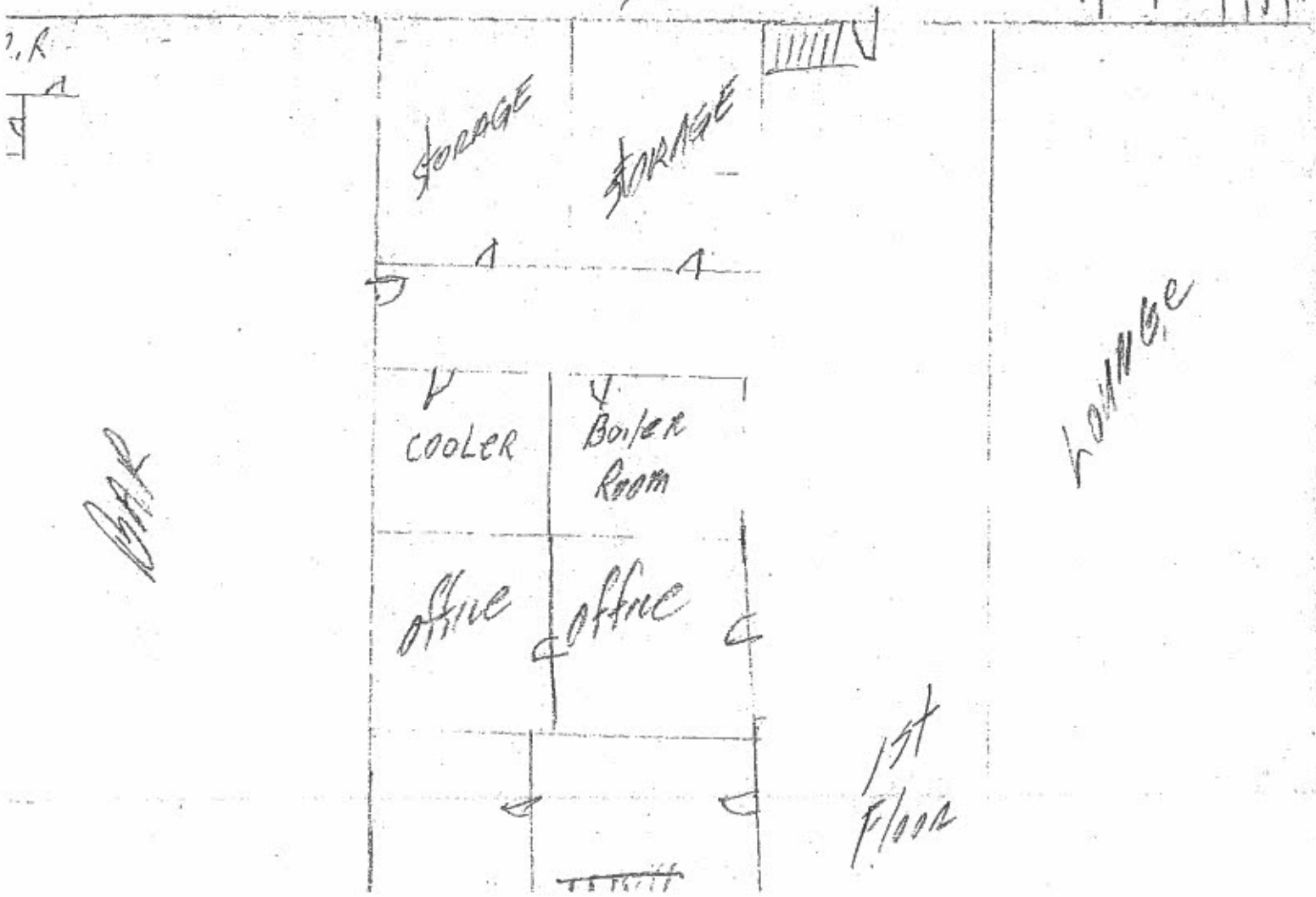
Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its Retail Beverage Alcohol Dealers permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.



Millinocket EIKS Lodge

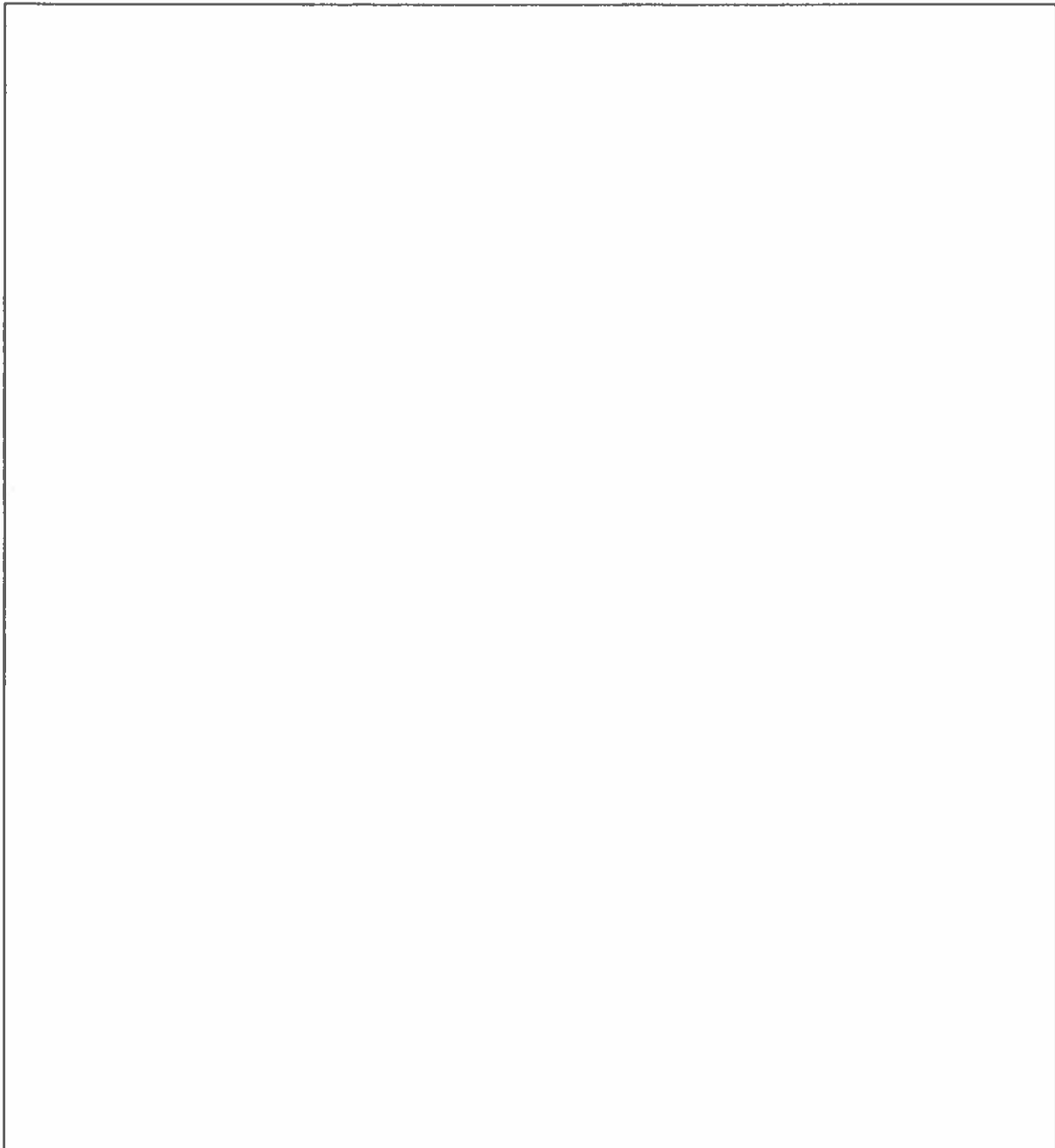
2nd Floor



Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.

A large, empty rectangular box with a thin black border, intended for the applicant to draw and label the floor plan of the premises. The box occupies the majority of the page below the instructions.

Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

Please note: For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

Class of License	Type of liquor/Establishments included	Fee
Class I	For the sale of liquor (malt liquor, wine and spirits) This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
Class XI	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Restaurant Lounge	\$1,500.00

ORDER #318-2022

PROVIDING FOR: Approval of an Application for an Entertainment License for Scootic In Restaurant.

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

Scootic In Restaurant, 70 Penobscot Ave, Millinocket
d/b/a
Scootic In Restaurant, 70 Penobscot Ave, Millinocket

Passed by the Town Council _____

Attest: _____

TOWN OF MILLINOCKET

APPLICATIONS FOR A SPECIAL AMUSEMENT LICENSE

FEE: \$25.00

NAME OF APPLICANT: Scoutic In Restaurant

RESIDENCE: Millinocket

NAME OF BUSINESS: Scoutic In Restaurant

LOCATION TO BE USED: 70 Penobscot Ave

NATURE OF BUSINESS: Restaurant

EMAIL ADDRESS: Scoutic.in@gmail.net

TELEPHONE: 207-923-4566

RESIDENCES OF APPLICANT IN THE LAST FIVE YEARS:

Millinocket

HAS APPLICANT HAD A LICENSE DENIED OR REVOKED? YES _____ NO X

IF YES, CIRCUMSTANCES OF DENIAL OR REVOKED LICENSE:

HAVE YOU EVER BEEN CONVICTED OF A FELONY? (INCLUDING PARTNERS OR CORPORATE OFFICERS) YES: _____ NO: X

IF YES, WHO & THE CIRCUMSTANCES:

*COPY OF CURRENT LIQUOR LICENSE (IF APPLICABLE)

*OTHER INFORMATION MAY BE REQUESTED BY THE MUNICIPAL OFFICERS

BUSINESS Scoutie In Restaurant ORDER # 318-2022

COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS



TAXES ARE CURRENT

RE
Yes ☒
PP. ☒

No ☐



WASTEWATER IS CURRENT

Yes ☒

No ☐



POLICE INCIDENTS IN THE PAST YEAR

Yes ☐

No ☒

(IF APPLICABLE PLEASE LIST)

Millinocket
2:04 PM

**RE Account 1264 Detail
as of 12/19/2022**

12/19/2022
Page 1

Name: SIMON, GEORGE S & SIMON, PHYLLIS G

Location: 70 PENOBSCOT AVENUE

Acreage: 0.17 Map/Lot: U05-250

Book Page: B5027P307

2023-1 Period Due:

Land: 6,800

Building: 138,600

Exempt 0

Total: 145,400

Ref1: L3+4+5-B26

Mailing 70 PENOBSCOT AVENUE

Address: MILLINOCKET ME 04462

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2023-1	R				0.00	0.00	0.00	0.00
2022-1	R				0.00	0.00	0.00	0.00
2021-1	R				0.00	0.00	0.00	0.00
2020-1	R				0.00	0.00	0.00	0.00
2019-1	R				0.00	0.00	0.00	0.00
2018-1	R				0.00	0.00	0.00	0.00
2017-1	R				0.00	0.00	0.00	0.00
2016-1	R				0.00	0.00	0.00	0.00
2015-1	R				0.00	0.00	0.00	0.00
2014-1	R				0.00	0.00	0.00	0.00
2013-1	R				0.00	0.00	0.00	0.00
2012-1	R				0.00	0.00	0.00	0.00
2011-1	R				0.00	0.00	0.00	0.00
2010-1	R				0.00	0.00	0.00	0.00
2009-1	R				0.00	0.00	0.00	0.00
Account Totals as of 12/19/2022					0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

Millinocket
2:10 PM

**PP Account 235 Detail
as of 12/19/2022**

12/19/2022
Page 1

Name: SCOOTIC IN INC

Location: 70 PENOBSCOT AVENUE

Assessment: 82,100

2023-1 Period Due:
2) 0.00

Mailing 70 PENOBSCOT AVENUE
Address: MILLINOCKET ME 04462

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2023-1	R				0.00	0.00	0.00	0.00
2022-1	R				0.00	0.00	0.00	0.00
2021-1	R				0.00	0.00	0.00	0.00
2020-1	R				0.00	0.00	0.00	0.00
2019-1	R				0.00	0.00	0.00	0.00
2018-1	R				0.00	0.00	0.00	0.00
2017-1	R				0.00	0.00	0.00	0.00
2016-1	R				0.00	0.00	0.00	0.00
2015-1	R				0.00	0.00	0.00	0.00
2014-1	R				0.00	0.00	0.00	0.00
2013-1	R				0.00	0.00	0.00	0.00
2012-1	R				0.00	0.00	0.00	0.00
2011-1	R				0.00	0.00	0.00	0.00
2010-1	R				0.00	0.00	0.00	0.00
2009-1	R				0.00	0.00	0.00	0.00
Account Totals as of 12/19/2022					0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

**UT Account 125321 Detail
as of 12/19/2022 - Sewer**

Name: SIMON, GEORGE

70 PENOBSCOT AVENUE
MILLINOCKET, ME 04462

Location: 70 PENOBSCOT AVENUE

RE Acct: 0 Map/Lot: U05-250

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
278	10/26/22			0.00	0.00	0.00	0.00	0.00
275	07/27/22			0.00	0.00	0.00	0.00	0.00
270	04/29/22			0.00	0.00	0.00	0.00	0.00
265	01/26/22			0.00	0.00	0.00	0.00	0.00
262	10/29/21			0.00	0.00	0.00	0.00	0.00
259	07/30/21			0.00	0.00	0.00	0.00	0.00
255	04/28/21			0.00	0.00	0.00	0.00	0.00
251	02/03/21			0.00	0.00	0.00	0.00	0.00
248	11/20/20			0.00	0.00	0.00	0.00	0.00
245	08/21/20			0.00	0.00	0.00	0.00	0.00
241	04/29/20			0.00	0.00	0.00	0.00	0.00
238	01/30/20			0.00	0.00	0.00	0.00	0.00
234	10/30/19			0.00	0.00	0.00	0.00	0.00
228	07/31/19			0.00	0.00	0.00	0.00	0.00
220	04/24/19			0.00	0.00	0.00	0.00	0.00
216	01/30/19			0.00	0.00	0.00	0.00	0.00
208	10/24/18			0.00	0.00	0.00	0.00	0.00
201	08/08/18			0.00	0.00	0.00	0.00	0.00
197	04/20/18			0.00	0.00	0.00	0.00	0.00
191	01/30/18			0.00	0.00	0.00	0.00	0.00
185	10/27/17			0.00	0.00	0.00	0.00	0.00
182	07/28/17			0.00	0.00	0.00	0.00	0.00
176	04/14/17			0.00	0.00	0.00	0.00	0.00
171	01/27/17			0.00	0.00	0.00	0.00	0.00
166	10/20/16			0.00	0.00	0.00	0.00	0.00
162	08/05/16			0.00	0.00	0.00	0.00	0.00
158	04/15/16			0.00	0.00	0.00	0.00	0.00
151	01/27/16			0.00	0.00	0.00	0.00	0.00
148	10/30/15			0.00	0.00	0.00	0.00	0.00
141	07/27/15			0.00	0.00	0.00	0.00	0.00
138	04/28/15			0.00	0.00	0.00	0.00	0.00
135	01/16/15			0.00	0.00	0.00	0.00	0.00
134	10/27/14			0.00	0.00	0.00	0.00	0.00
127	07/29/14			0.00	0.00	0.00	0.00	0.00
123	04/23/14			0.00	0.00	0.00	0.00	0.00
119	01/31/14			0.00	0.00	0.00	0.00	0.00
110	10/25/13			0.00	0.00	0.00	0.00	0.00
109	07/26/13			0.00	0.00	0.00	0.00	0.00
103	04/29/13			0.00	0.00	0.00	0.00	0.00
102	01/18/13			0.00	0.00	0.00	0.00	0.00
97	10/23/12			0.00	0.00	0.00	0.00	0.00
94	07/26/12			0.00	0.00	0.00	0.00	0.00
91	04/30/12			0.00	0.00	0.00	0.00	0.00
86	01/31/12			0.00	0.00	0.00	0.00	0.00
83	10/21/11			0.00	0.00	0.00	0.00	0.00
80	07/25/11			0.00	0.00	0.00	0.00	0.00
77	04/25/11			0.00	0.00	0.00	0.00	0.00

Diana Lakeman

From: Cameron McDunnah <cmcdunnah@eastmillinocketpolice.com>
Sent: Monday, December 19, 2022 12:34 PM
To: Diana Lakeman
Subject: Re: report of incident(s)

Nothing to report. All good

Cameron McDunnah
Chief of Police

East Millinocket Police Department
125 Main Street
East Millinocket, Maine 04430

(207)746-3555
empdchief@gwi.net

On Dec 19, 2022, at 11:59 AM, Diana Lakeman <townclerk@millinocket.org> wrote:

Good morning,

Looking for a report of incident(s), if applicable, for the following business(s) for Entertainment Licenses for the following business(s):

1. Scootic In Restaurant, 70 Penobscot Ave., Millinocket
2. Millinocket Elks Lodge #1521, 213 Aroostook Ave.

Best,

Diana M. Lakeman | **Town Clerk**

<image001.jpg>

townclerk@millinocket.org | (207) 723-7006 **Fax:**(207)-723-7002
197 Penobscot Avenue. Millinocket, ME. 04462

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

ORDER #319-2022

PROVIDING FOR: Approval of an Application for a Malt, Vinous and Spirituous Liquor License for Elks Lodge #1521.

IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for:

Scootic In Restaurant, 70 Penobscot Ave, Millinocket
d/b/a
Scootic In Restaurant, 70 Penobscot Ave, Millinocket

Passed by the Town Council _____

Attest: _____



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

Section I: Licensee/Applicant(s) Information;
Type of License and Status

Legal Business Entity Applicant Name (corporation, LLC): Scootic In, Inc	Business Name (D/B/A): Scootic In Restaurant
Individual or Sole Proprietor Applicant Name(s):	Physical Location: 70 Penobscot Ave
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different: Millinocket, ME 04462
Mailing address, if different from DBA address:	Email Address: scooticin@gwi.net
Telephone # Fax #: 723-4566 723-6468	Business Telephone # Fax #: SAME
Federal Tax Identification Number: 01-0404685	Maine Seller Certificate # or Sales Tax #: 209059
Retail Beverage Alcohol Dealers Permit: CAR -1990-5373	Website address: scooticin.com

1. New license or renewal of existing license? ☐ New Expected Start date: _____
☒ Renewal Expiration Date: 1/23/23
2. The dollar amount of gross income for the licensure period that will end on the expiration date above:
Food: 750,000 Beer, Wine or Spirits: 100,000 Guest Rooms: _____
3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

☒ Malt Liquor (beer) ☒ Wine ☒ Spirits

4. Indicate the type of license applying for: (choose only one)

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input type="checkbox"/> Bed & Breakfast
(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary | <input type="checkbox"/> Mobile Cart |
| <input type="checkbox"/> Tavern
(Class IV) | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

70 Penobscot Ave, Millinocket, ME 04462

6. Is the licensee/applicant(s) citizens of the United States? ☒ Yes ☐ No
7. Is the licensee/applicant(s) a resident of the State of Maine? ☒ Yes ☐ No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

☒ Yes ☐ No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

☐ Yes ☒ No

☐ Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

☐ Yes ☒ No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
George S. Simon	8/13/50	Millinocket, ME
Beatrice Simon	10/11/50	Caribou, ME

Residence address on all the above for previous 5 years	
Name	Address:
George	Millinocket
Name	Address:
Beatrice	Millinocket
Name	Address:
Name	Address:

13. Will any law enforcement officer directly benefit financially from this license, if issued?

☐ Yes ☒ No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? ☒ Yes ☐ No

17. Does the licensee/applicant(s) own the premises? ☐ Yes ☒ No

If No, please provide the name and address of the owner:

George S. Simon, 70 Penobscot Ave, Millinocket

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: _____

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

indoor + outdoor restaurant seating area
kitchen + prep areas
2 small storage building

20. What is the distance from the premises to the nearest school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Your Family Worship Center

Distance: 1/4 mile

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 12/12/22

Signature of Duly Authorized Person

Beatrice Simon
Signature of Duly Authorized Person

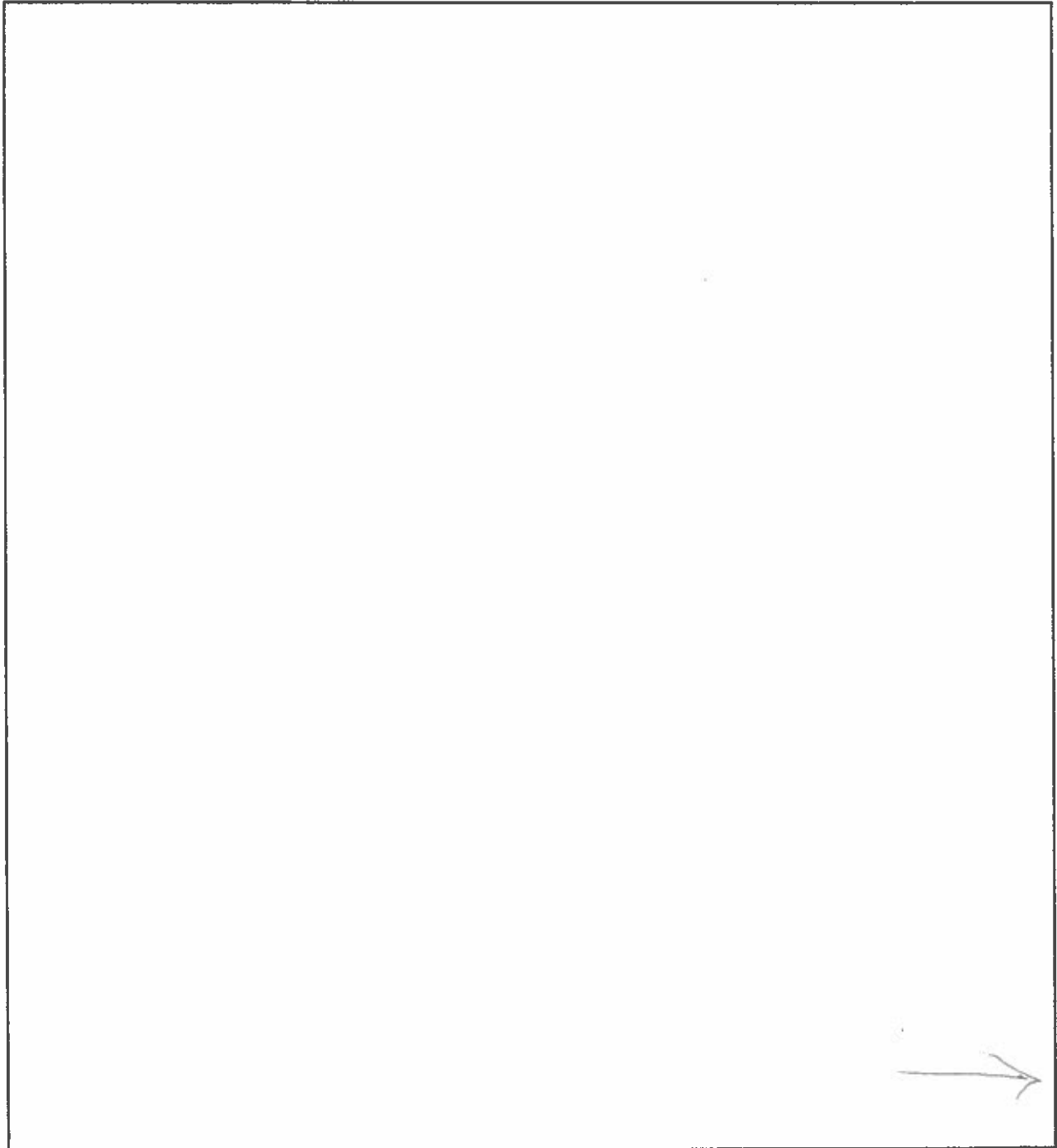
George S. Simon
Printed Name Duly Authorized Person

Beatrice Simon
Printed Name of Duly Authorized Person

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



⇒ fenced

Private Residents

Storage
12 x 20

A diagram of a rectangular storage area. The word "Storage" is written inside the rectangle. The left vertical side is labeled "24" and the top horizontal side is labeled "26".

2019

Katahdin Ave

Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: Scotic In, Inc
2. Doing Business As, if any: Scotic In Restaurant
3. Date of filing with Secretary of State: 10/84 State in which you are formed: Maine
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
George S Simon	Millinocket	8/13/50	Pres	100
Beatrice Simon	Millinocket	10/11/50	V. P	
Dean Beaupain	"	4/51	Sec	

(Ownership in non-publicly traded companies must add up to 100%.)

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: 12/22/2022

Who is approving this application? ☒ Municipal Officers of Town of Millinocket
☐ County Commissioners of _____ County

☒ **Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title
	Jesse Dumais chair
	Jane Danforth Councilor
	Michael Madoxe Councilor
	Louis Pellerier Councilor
	Matthew Bradley Councilor
	Robert Higgins Councilor
	Steve Golieb Councilor

**This Application will Expire 60 Days from the date of
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine's liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

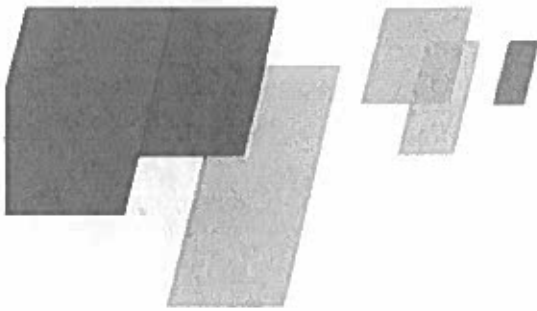
ORDER #320-2022

PROVIDING FOR: Northern Penobscot Activities Council Grant Acceptance

IT IS ORDERED that the Millinocket Town Council accepts the \$600 grant from the Northern Penobscot Activities Council which can be used for the new rope tow project.

PASSED BY THE COUNCIL: _____

ATTEST: _____



December 1, 2022

Town of Millinocket
197 Penobscot Ave
Millinocket, ME 04462

Dear Town of Millinocket,

Congratulations! Based on the recommendation of the Play Matters Grant Committee, the Northern Penobscot Activities Council (NPAC) Board has voted to approve funding for your grant proposal to support your request. Upon review of your proposal, our grant selection committee has determined that your program/activity aligns with our Play Matters giving goals and therefore will receive a grant award of \$600 designated for the New Rope Tow for the Sliding Hill.

To accept this grant:

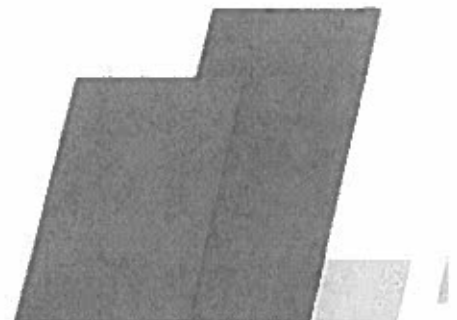
1. Fill out and sign the attached "Grant Acceptance Letter"
2. Complete the attached W-9 form. Please be sure to fill it out with the name of the organization/person you wish the grant check made out to
3. Mail both forms back to us in the self-addressed, stamped envelope provided

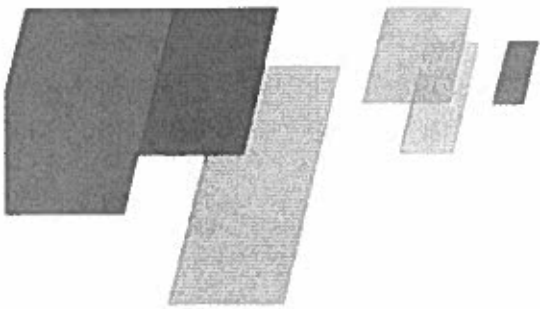
Once these are received, we will be able to disburse to you your grant funds in the form of a check. *Failure to return the Grant Acceptance Letter and/or the W-9 Form by December 20, 2022 is to decline acceptance of the Grant Award.*

Additionally, to remain eligible for future NPAC grants; your Grant Award is subject to the following terms:

- Funds must be used for the designated project, identified and described in the grant proposal submitted to NPAC and listed specifically above.
- We ask grant recipients to please share pictures and other news with NPAC, as appropriate and with the proper consent, for use by NPAC in media releases.

PO Box 654
Lincoln, ME 04457
npactivitiescouncil@gmail.com





- When presenting the project and/or the result of this grant in any public forum, please incorporate the following: "This project is made possible by a Northern Penobscot Activities Council Play Matters Grant."
- NPAC also asks that you submit a brief written project update upon completion of your use of the funds and project that includes outcomes and your comments on its success.

We applaud your efforts to bring opportunities for engagement, active lifestyles, and purpose to our community. You matter, we appreciate you, and we look forward to continuing to serve alongside you to help our communities bloom. Congratulations again and thank you for your great work.

If you have any questions, do not hesitate to contact NPAC via email.

Sincerely,

Laura McIntyre
President, NPAC Board of Directors

Elizabeth B. Pelkey
Secretary, NPAC Board of Directors

PO Box 654
Lincoln, ME 04457
npactivitiescouncil@gmail.com



ORDER #321-2022

PROVIDING FOR: Stephen & Tabitha King Foundation Grant Acceptance

IT IS ORDERED that the Millinocket Town Council accepts the \$20,000 grant from the Stephen & Tabitha King Foundation which can be used to purchase turnout gear for the Fire Department.

PASSED BY THE COUNCIL: _____

ATTEST: _____

STEPHEN & TABITHA KING FOUNDATION

December 1, 2022

Amber Wheaton
Town of Millinocket
197 Penobscot Avenue
Millinocket, ME 04462

Dear Ms. Wheaton,

Please find enclosed a check for \$20,000 for turnout gear. Depositing or cashing the check is an agreement that the money will be used as outlined in the application.

When you receive funding, we ask that you wait at least two years before applying again. We would appreciate an update when your project is completed. If you have questions about this, please call me.

Congratulations and continued success with your good work.

Sincerely,



Stephanie Leonard
Administrator

ORDER #322-2022

PROVIDING FOR: Acceptance of Quote for Municipal Building Roof Repairs

WHEREAS: the front canopy on the municipal building and the roof on the elevator entrance are in dire need of repairs and;

WHEREAS: after 6 months of outreach and attempts with various contractors, the Building Custodian and Town Manager have received the attached quote from Hahnel Bros. Co. to repair both rooves in the spring of 2023;

IT IS ORDERED: The Millinocket Town Council grants authority to the Town Manager to accept the attached quote for roof repairs and;

IT IS FURTHER ORDERED: The Millinocket Town Council grants permission to the Town Treasurer transfer plan according for \$9,275.00 of local American Rescue Plan Act to be used at the time the work is done, leaving a remaining ARPA funds balance of \$206,271.00.

Passed by the Town Council: _____

ATTEST: _____



LEWISTON DIVISION — 46 STRAWBERRY AVE. • P.O. BOX 1160 • LEWISTON, MAINE 04243 • (207) 784-6477 • FAX (207) 782-9859
BANGOR DIVISION — 219 PERRY ROAD • BANGOR, MAINE 04401 • (207) 945-6476 • FAX (207) 945-0129

December 5, 2022

Millinocket Town Office
197 Penobscot Ave
Millinocket, ME 04462

Re: Roofing

Attn: Evan Campbell,

We propose to furnish all material, labor and equipment required to install a new EPDM roof system on the above referenced property located in Millinocket, Maine for the following sums;

FRONT CANOPY

FOUR THOUSAND SEVEN HUNDRED TWENTY-FIVE DOLLARS (\$4,725.00)

SIDE CANOPY

FOUR THOUSAND FIVE HUNDRED FIFTY DOLLARD (\$4,550.00)

All work will be completed in accordance with the following outline specification:

- Remove existing EPDM membrane and dispose of properly
- Remove existing edge metal and dispose of properly
- Install all necessary wood blocking
- Install ½" HD Cover board mechanically attached
- Install fully adhered 60 mil EPDM
- All necessary EPDM flashings and sealants
- All necessary base flashings
- New ½" Pressure Treated plywood on walls
- Install shop fabricated 24 gauge edge metal on continuous hook strip
- Hahnel Bros Co 2 Year Workmanship Warranty

Notes:

***ADD ALTERNATE - \$2,000 – ADD NEW METAL PANELS ON FRONT CANOPY**

***2 MEN / 8 HOURS PLUS MATERIALS – REPAIRS ON FIRESTATION ROOF (NOT TO EXCEED \$1,500.00)**

***Any damaged / wet roof insulation will be replaced with permission from owner on a T&M basis.**

***This quote is based on Spring 2023 start date.**

***Due to the extreme price volatility regarding roofing products, the price quoted in this proposal is valid only for the next thirty (30) days. If there is an increase in the price paid by Hahnel Bros. Co. for roofing products, the amount of this proposal shall be similarly increased to reflect the increased costs to obtain materials.**


***Interior Protection:** Customer acknowledges that tear-off of existing roofing materials and re-roofing of an existing building may cause disturbance, dust or debris to fall into the interior. Customer agrees to remove or protect property directly below the roof to minimize potential interior damage. The roofing contractor shall not be responsible for disturbance, damage, remove and cleanup, loss of use or loss to interior property that customer did not remove or protect prior to commencement and during roofing tear-off and re-roofing and the need to provide protection underneath areas being re-roofed. Customer agrees to hold roofing contractor harmless from claims of tenants and occupants who were not so notified and did not provide protection.

Thank you for the opportunity to provide you with this proposal. If you should have any questions or concerns, please feel free to contact me.

If the terms and conditions of this quote are acceptable, please sign date and return for our files.

Signature _____ Date _____

Sincerely;
HAHNEL BROS. CO.


Bradley Haase

Estimator/ Project Manager
bhaase@hahnelbroscos.com

ORDER #323-2022

PROVIDING FOR: Authorization for Memorandum of Understanding Between Teamsters Local Union No. 340 & The Town of Millinocket

WHEREAS the union contract with the Town of Millinocket Public Works Employees as negotiated with the Teamsters Union No. 340 was ratified for a three (3) year period of July 1, 2021 to July 1, 2024; and

WHEREAS the Teamster Local Union No. 340 and the Town of Millinocket have agreed to adjust the Mechanic pay in Exhibit A of the Collective Bargaining Agreement;

IT IS ORDERED that the Town Manager is authorized to sign the attached agreement, and

IT IS FURTHER ORDERED that a copy of the agreement is attached, and the adjustment reflected in Exhibit A will be made a permanent part of the Town's records.

Note: Permanent agreement will be attached to this order once signed by both parties.

Passed by the Council: _____

Attest: _____

MEMORANDUM OF UNDERSTANDING
Between Teamsters Local Union No. 340 &
The Town of Millinocket

The Teamsters Local Union No. 340 and the Town of Millinocket have agreed to adjust the Mechanic pay in Exhibit A of the Collective Bargaining Agreement. The tables below shall replace what is reflected in Exhibit A:

Mechanic

2022-2023:

Level 1	Level 2	Level 3	Level 4
\$20.00	\$21.00	\$22.00	\$23.00

2023-2024: 4%

\$20.80	\$21.84	\$22.88	\$23.92
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Teamsters Local Union No 340:

Town of Millinocket:

Brett Miller, Pres & Business Agent

Peter Jamieson, Town Manager

Ed Marzano, Sec-Treasurer

Traci N. St. Clair, Business Agent

Date: _____

Date: _____

Attachment Public Works Wage Scale

EXHIBIT "A"

LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4
2021-2022			
PLANTMAN			
NEW STARTING RATE	\$17,454	\$18,183	\$18,911
MAXIMUM RATE	\$16,308	\$17,036	\$17,764
PROPOSED RATE	\$17,103	\$17,733	\$18,471
WAGE INCREASE	\$17,454	\$18,183	\$18,911
2022-2023			
PLANTMAN			
NEW STARTING RATE	\$17,978	\$18,728	\$19,478
MAXIMUM RATE	\$16,797	\$17,547	\$18,297
PROPOSED RATE	\$17,513	\$18,264	\$19,025
WAGE INCREASE	\$17,978	\$18,728	\$19,478
2023-2024			
PLANTMAN			
NEW STARTING RATE	\$18,607	\$19,477	\$20,347
MAXIMUM RATE	\$17,469	\$18,349	\$19,229
PROPOSED RATE	\$18,214	\$19,085	\$19,956
WAGE INCREASE	\$18,607	\$19,477	\$20,347

- Public Works shall advise the appropriate local union, in writing, of any change in the current pay scale for the period they actually provide local union services.
- The current pay scale at the time of level two employees shall advance one level each year on their anniversary date.
- All public works employees covered by this contract shall receive their pay raises on July 1 each year.
- The WPA management, both will receive a yearly stipend equivalent to two hours of two hours of regular pay per week for each week he is on-call for the department.
- Management employees will receive a salary increase more than the maximum rate of pay for each year which is set with the maximum.