



**TENTATIVE AGENDA  
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS & via ZOOM  
THURSDAY, DECEMBER 8, 2022 at 5:30 PM**

**'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'**

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: Additions – Order #311-2022 & Events Committee Proposal.
4. Approval of Minutes: September 8, 2022, Regular meeting & November 28, 2022, Executive Session.

**UNFINISHED BUSINESS:** n/a

5. Special Presentation:
  - a. Municipal Data Across Sectors for Health (MDASH) Presentation
  - b. Shelly Lane, Superintendent of Schools & Josh Deakin, School Bookkeeper – School Budget and General Updates
  - c. RESOLVE #6-2022 Proclamation Honoring Rick Willigar
  - d. RESOLVE #7-2022 Proclamation Honoring Ralph Soucier

**NEW BUSINESS:**

6. Town Manager's Report
7. ORDER #304-2022 Approval of the Town Warrant for December 8, 2022
8. ORDER #305-2022 Approval of the Wastewater Warrant for December 8, 2022
9. ORDER #306-2022 Approval of Application for Planning Board Alternate – M. Runyon
10. ORDER #307-2022 Approval of Street and Parking Lot Closures for Christmas in Katahdin Events
11. ORDER #308-2022 Approval to Expend \$930 from the Events Budget
12. ORDER #309-2022 Approval to Increase the Elevator Maintenance FY23 Budget
13. ORDER #310-2022 Authorization for Letter of Support to Legislation – Trust for Public Lands
14. ORDER #311-2022 Approval to Expend \$300 from the Events Budget
15. Reports and Communications:

- a. Warrant Committee for the December 22, 2022, Council Meeting will be Chair Dumais and Councilor Golieb
- b. Chair's Committees Reports
- c. Two Minute Public Comment

## 16. Adjournment

**Meetings are open to the public for in person attendance and via Zoom.**

**The Town of Millinocket supports optional face masks/coverings and social distancing.**

Submit any public comments to the Town Manager prior to the meeting: [manager@millinocket.org](mailto:manager@millinocket.org) or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and YouTube Channel.

Find all direct links on our website: [Millinocket.org](http://Millinocket.org).

**\*\*Stay Healthy, Stay Safe\*\***

**RESOLVE #6-2022**

**PROCLAMATION HONORING RICHARD WILLIGAR FOR HIS SERVICE AT THE MILLINOCKET PUBLIC WORKS**

**WHEREAS**, Richard began his career at the Millinocket Public Works on November 12, 2002 and retired on October 3, 2022; and,

**WHEREAS**, Richard served the citizens of the Town of Millinocket with integrity and respect; and,

**WHEREAS**, Richard represented the Community in a professional manner during his time of employment at the Millinocket Public Works; and

**WHEREAS**, The Millinocket Town Council wants to thank Richard for his years of devoted service to the people of Millinocket and to wish him well in his new endeavors;

**NOW THEREFORE, BE IT RESOLVED**, that the Millinocket Town Council, in Council assembled on December 8, 2022, does hereby recognize, honor, and congratulate Richard Willigar for his dedicated service to the people of Millinocket during his employment at the Millinocket Public Works Department.

\_\_\_\_\_

\_\_\_\_\_

**RESOLVE #7-2022**

**PROCLAMATION HONORING RALPH SOUCIER ON HIS RETIREMENT AS THE PUBLIC WORKS DIRECTOR  
OF THE TOWN OF MILLINOCKET**

**WHEREAS** Ralph Soucier began his career as the Deputy Public Works Director on May 21, 2007, and continued in that capacity until April 18, 2011, when he became the Public Works Director for the Town of Millinocket; and retired on December 1, 2022.

**WHEREAS** Ralph always served the Citizens of Millinocket with enthusiasm and integrity and performed his duties throughout his years of service in a conscientious and responsible manner; and,

**WHEREAS** Ralph has consistently responded with ingenuity, imagination, and foresight to the duties and responsibilities given him, fulfilling them with outstanding accuracy and competency; and,

**WHEREAS** Ralph has set an example of dedication to principle which has been an inspiration to his fellow employees; and

**WHEREAS**, Ralph, in all his endeavors has reflected great credit upon the Town of Millinocket and its employees.

**NOW, THEREFORE, BE IT RESOLVED**, that the Millinocket Town Council, in Council assembled on December 8, 2022, does hereby recognize, honor, and thank Ralph for his dedication to the Town of Millinocket during his tenure as Public Works Director.

\_\_\_\_\_  
\_\_\_\_\_  
Attest: \_\_\_\_\_

**ORDER #311-2022**

**PROVIDING FOR** Approval to Expend \$300 from the Events Budget

**WHEREAS** The Events Committee has partnered with Stearns Jr/Sr Highschool Art Program to provide free Christmas window art to the businesses on Penobscot Ave.

**WHEREAS** The Events committee wants to purchase/ donate \$300 to the art program for their help in getting us Christmas art to give to local businesses to display on Penobscot Avenue for the parade and holiday!

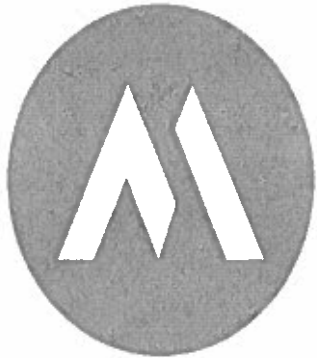
**IT IS THEREFORE NOW ORDERED** that the Town Council approves the expenditure of \$300 for window art supplies and is to be expended from Account #E1106-7012, leaving a remaining balance of \$6,648.00

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

**Recommendation to the Millinocket Town Council**

# **Christmas in Katahdin Proposal and Movie Nights!**



**Millinocket**

Maine's Biggest Small Town

**Events Committee**  
December 4<sup>th</sup> 2022

**1. Committee Name:**

- a. Events Committee

**2. Summary of Recommendation:**

- a. The Events Committee recommends Penobscot ave. be temporarily closed for the Christmas in Katahdin event and \$300 be donated to the high school art program for their efforts to bring us posters to display on the main street for our Christmas parade!
- b. Part 2 which is the movie request for \$930 is for 2 more movie nights after the successful Halloween event we hosted at the High school. These movie events will be broken up into 2 different parts see below for more details.

**3. All Meeting Dates the Particular Issue was Discussed:**

11/04/2022, 11/18/2022, 12/02/2022

**4. Public Input Presented from the Community**

- a. In favor

**5. Vote from the Committee**

- a. 5-0-2 (Tom and Melissa were absent)

## **Project Background**

### **ORIGINS**

The Events Committee is proposing the creation of a new event centered around Christmas and giving back to the community. Wanting to bring businesses, organization, and citizens closer together and work on one major winter event, Christmas in Katahdin will have several organizations such as MRH Legacy, Knights of Columbus, The Red Knights, and Stearns Jr/Sr Highschool working together to bring a joyful parade and event to the downtown area.

The movies nights are coming back! After our successful Halloween movie night we have decided to host 2 more movie nights, one for Christmas which will be family friendly and another geared more towards teenagers and young adults! We hope everyone joins us for these events!

### **NEXT STEPS**

The Events Committee will Give the donation of \$300 to the arts program in their efforts to paint/ draw us Christmas posters to give to local businesses in the area to display for our parade and for the holidays.

As for the movies the rights will be purchased, flyers will be made and will work with the High School to bring 2 more successful movie nights!