



**TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS & via ZOOM
THURSDAY, JANUARY 26, 2023
at 5:30 PM**

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1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda:
4. Approval of Minutes: October 13, 2022, Regular meeting.

UNFINISHED BUSINESS: n/a

5. Special Presentation: Resolve #1-2023 – Proclamation Honoring Herbert Clark

NEW BUSINESS:

6. Town Manager's Report
7. ORDER #15-2023 Approval of the Town Warrant for January 26, 2023
8. ORDER #16-2023 Approval of the Wastewater Warrant for January 26, 2023
9. ORDER #17-2023 Approval of Entertainment License Application – Hang Wong
10. ORDER #18-2023 Approval of Liquor License Application – Hang Wong
11. ORDER #19-2023 Approval of Donation to Eastern Area Agency on Aging
12. ORDER #20-2023 Acceptance of Donation for Updated Signage Along the Michaud Trail
13. ORDER #21-2023 Authorization to Expend Funds from Economic Development for GIS Mapping Services
14. Reports and Communications:
 - a. Warrant Committee for the February 9, 2023, Council Meeting will be Councilor Danforth and Chair Dumais
 - b. Chair's Committees Reports
 - c. Two Minute Public Comment
15. Adjournment

Join Zoom Meeting <https://us02web.zoom.us/j/82058394915>

Meeting ID: 820 5839 4915

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Dial In: Find your local number: <https://us02web.zoom.us/u/kc0L05Af7m>

Meetings are open to the public for in person attendance and via Zoom.

The Town of Millinocket supports optional face masks/coverings and social distancing.

Submit any public comments to the Town Manager prior to the meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and YouTube Channel.

Find all direct links on our website: Millinocket.org.

****Stay Healthy, Stay Safe****



Millinocket

Maine's Biggest Small Town

Town of Millinocket

197 Penobscot Avenue

Millinocket, Maine 04462

Manager@Millinocket.org www.millinocket.org

207-723-7000 Ext 5

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**—This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

Want to do more? Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

October 13, 2022

The Regular meeting and Public Hearing of the Millinocket Town Council was brought to order in Council Chambers by Chair Golieb at 5:32 pm.

Roll Call: Town Council Members Present: Golieb, Madore, Bragdon, McEwen, Danforth, Pelletier, Pray. Also present: Town Manager Peter Jamieson, Town Clerk Diana M. Lakeman, Fire Chief Tom Malcolm, Airport Manager Jeff Campbell, Media Brian Brown, 7 in person public attendance and 1 in Zoom public.

Pledge of Allegiance –

Adjustments to the Agenda – Updates: Order #249-2022 & #250-2022, #255-2022, #259-2022; Additions: Order #260-2022 through #263-2022.

Approval of the Minutes: August 11, 2022, Regular meeting.

Motion- Bragdon Second- Madore Vote 7-0

Council Comment: none

Public Comment: none

Special Presentation: n/a

Public Hearing in at 5:34 pm

ORDINANCE #2-2022 Public Hearing – 1st Reading – Amendment to Chapter 75, General Assistance PROVIDING FOR: Amendment to Chapter 75, General Assistance, Code of the Town of Millinocket in Compliance with Title 22 M.R.S.A. §4305(4)

BE IT ORDAINED by the Town Council of Millinocket in Town Council assembled that the Millinocket Code, Chapter 75, Appendices A - H be amended per the attached appendix.

IT IS FURTHER ORDERED that this ordinance take effect 30 days after enactment.

Motion-Bragdon Second-Madore Vote (n/a) First Reading 10/13/2022

Council Comment: none

Public Comment: none

Public Hearing out at 5:35 pm.

NEW BUSINESS:

Town Manager's Report – 10/13/2022

Superintendent, Dr. Lane:

- I had the pleasure to meet with Dr. Shelley Lane at the end of September. We met for nearly 2 hours of great discussion and covered a variety of ongoing school related topics.
- My first impression was great. She seems to be very realistic and forward thinking, has experience working with our auditors, and spoke about desire to increase the presence and branding of Millinocket Schools to make big moves forward.
- Dr. Lane and I made rounds throughout the municipal building, introducing her to other department heads and town employees, sharing contact information, etc. We will be including her in communications for staff meetings with all other department heads on the municipal staff, looking to mend that link that had unfortunately been broken over time.
- I am very much looking forward to working with Dr. Lane in her role as the Millinocket School Department Superintendent.

NBRC Visit:

- On Oct. 4th, I spent most of the day with federal representatives from the Northern Border Regional Commission, as well as representatives from their counterparts at the State of Maine Department of Economic and Community Development, the Our Katahdin team, and representatives from the offices of Senators King and Collins, as well as Congressman Golden.

- We discussed and toured projects and sites related to NBRC funding, awarded to both Our Katahdin and the Town of Millinocket.
 - OK was awarded funds related to the rehab of the wastewater lagoons at One North.
 - The Town of Millinocket was awarded funds to cover the cost of the engineering and design phase of the proposed new airport terminal.
 - Airport Manager, Jeff Campbell, took the lead on presenting the proposed future of our airport and some of the barriers we come up against on the way. He fielded tough questions from a very intrigued crowd of guests and represented our town remarkably well.
 - It is safe to say all left inspired and compelled to see these projects through to the finish line.
- New Public Works Director:
- With Ralph Soucier approaching retirement in the not-so-distant future, we took necessary steps to line up a new Public Works Director to take his place.
 - After several interviews and discussions, we are pleased to announce that we have hired Brian Duprey as the Town of Millinocket's next Public Works Director! Brian comes with 15 years of experience on the public works, mostly as our mechanic, but has always been one to jump in and help his teammates wherever they needed some additional help. Brian has expressed some ideas for the future of the department and I'm excited to see what he does in this new role.
 - Congratulations, Brian! Welcome to the Town of Millinocket Administrative Team!
- Penquis Housing Project:
- Evan (Code Enforcement), Tom (Public Health and Safety), and Tony (Planning Board) recently met with representatives from Penquis on their proposed new housing development on the former Aroostook Avenue School property in Millinocket. We were provided a very detailed overview of the plans and the project in general.
 - Once finalized, the project will take the shape of a new construction apartment building for senior housing, and potentially a rehabilitation of the existing structure into more general apartments for long term, work force type tenants.
 - We will have proposals coming forward in the next several months regarding ordinances and proposals stemming from somewhat recent planning board meetings that will go hand in hand with this project and future housing projects.
- MMA Convention:
- The 2022 Maine Municipal Association Convention was an absolute blast!
 - I was able to spend so much invaluable time networking with other Town Manager's from all over the state and learn from experts on areas of economic development, brownfields, resurgence of community, among other topics.
 - I have plans for a follow up meeting with Jim Bennett, the City Manager in Biddeford to learn more about how they approached their downtown development using a localized TIF (Tax Increment Financing) investments as a key funding element to an incredibly successful revitalization.
 - The panel discussion I participated in on the topic of "Attraction and Retention of Younger Municipal Workers" was very well attended and equally as well received.
- Iron Bridge Road Culvert:
- We were unfortunately unable to complete this project in accordance with the original timeline.
 - Ralph, our PW Director was able to obtain permission to extend the timeline for the grant funding related to this culvert replacement project.
 - We plan to keep this moving as expeditiously as we can as it is of high priority. Realistically, we should be starting in the spring or early summer.
- Cameras for Parks & Brush Pile:
- At the request of the council, I have started discussion with our security camera provider for coverage of our parks and brush pile. I expect to have a proposal coming forward to the council in November.
- Candidates Forum:

- Thank you to the team at the Library, our Community Initiatives Director, and Councilor Pray for their efforts in planning the 2022 Millinocket Candidates Forum! This event was very well attended both in person and via Zoom.
- Special thanks for Wally Paul for volunteering to moderate the event and for all of the School Board and Town Council candidates for participating and fielding questions from the public.
- For those who were unable to attend and for those who want were able to but could use a refresher; the recording has been posted to our YouTube channel and shared on the Town of Millinocket's Facebook page.

Dog Tags:

- 2023 dog tags are available as of October 15th! Get 'em while they're hot!
- Inevitably, if they are not renewed by February 2023, there is an additional \$25 fee for the service.

This should be plenty of ample time to plan and get this taken care of.

Respectfully Submitted, Peter Jamieson, Town Manager.

Additions: informs of the easily accessible community calendar on the website's main page which will have many town events and meetings listed; acknowledges fire prevention week and the Fire departments dedication while giving recognition to Fire Chief Tom Malcolm for his leadership as the National Fire Association Prevention for Maine.

Council Comments: Councilor Madore anticipates discussion moving forward between both board and council with new superintendent hearing all good things; acknowledges Ralphs retirement and dedication to the town, welcomes Bryan to his new position; inquires housing project/delay with property; *TM Jamieson informs in progress anticipates finalization of the housing project; Ralph Soucier PW Director, clarifies postponed because of time of year; notes excellent turnout for candidates' night with a lot of information shared with anticipated support for a good election; emphasizes dog license renewal reminder.

Councilor Bragdon shares excitement for collaboration and new ideas with the new superintendent, acknowledges Ralphs retirement and Bryans new hire into the position, inquiries about cameras to be located at cemetery; *TM Jamieson looking into options and will bring back to council.

Councilor Danforth looks forward meeting Dr. Lane, supports joining department meetings, acknowledges great job with the airport project, gives congratulations to Bryan as new Public Works Director and thanks Ralph for his dedication noting he will be missed, expressed excitement for senior housing project, interest and investment in Millinocket, thanked the Millinocket Memorial Library for hosting and collaboration for Candidates Forum, noted great work with community calendar and getting the community information.

Councilor McEwen echoes councilor's statements and support having many positive happenings, happy to see community calendar to extend information of community events and dates.

Councilor Pray acknowledged Dr. Lane's extensive background and knowledge; expressed appreciation for Ralph's dedication and attention to detail and acknowledgement addressing community complaints, congratulated Bryan noting his achievements and working ahead of him; suggested fine increase for dog waste violators, expressed concerns of dilapidated /abandoned properties in town and urgency to address; *TM Jamieson acknowledged the concerns and urgency to address derelict properties ensuring team meetings are being held noting if is an extensive and difficult process to navigate with action for a municipality.

Chair Golieb expressed appreciation with Bryan's interest in staying with public works and his extensive knowledge coming into his new role, acknowledged projects as encouraging for the town recognition of commitment seeing them through.

Public Comments: Sandra Sullivan, 104 Sunset Drive, inquiries if property TIFF approved expenditures,*TM Jamieson responds purchase not approved as a TIFF expenditure.

ORDER #249-2022 PROVIDING FOR: Execution of the Town Warrant for October 13, 2022

IT IS ORDERED that the Town Warrant for October 13, 2022, in the amount of \$288,045.20 is hereby approved.

Motion- Pray Second- Madore Vote 7-0

Councilor Comment: Noted the larger expenses: Car Quest, Disarts, Fire Tech & Safety, Greenway Equipment, Hogan Tires, MMA, MML, Salt, Olver Assoc, Special Manufacturing Inc.

Public Comment: none

ORDER #250-2022 PROVIDING FOR: Execution of the Wastewater Warrant for October 13, 2022
IT IS ORDERED that the Wastewater Warrant for October 13, 2022, in the amount of \$17,420.02 is hereby approved.

Motion- Pray Second- Madore Vote 7-0

Council Comment: Noted larger expenses: MMA, Olver Assoc., Steve's Autobody, US Blue Book.

Public Comments: none

ORDER #251-2022 PROVIDING FOR: Appointment to Millinocket Town Committee – Events Committee
IT IS ORDERED that the Millinocket Town Council approves the appointment of Rebecca Dorobis to serve on the Events Committee.

Motion- Pelletier Second- Bragdon Vote 7-0

Council Comment: Councilor Danforth and Chair Golieb expressed appreciation to Rebecca.

Public Comment: none

ORDER #252-2022 PROVIDING FOR: Approval to Enter into an Agreement – Maine Housing Maine Water Assistance Program

IT IS ORDERED that the Millinocket Town Council approves the Town Manager to enter into a cooperative agreement with the Maine Housing Authority as a vendor to participate in the Maine Water Assistance Program federally funded from the American Rescue Plan Act.

IT IS FURTHER ORDERED that the Town Manager is authorized to sign all documents related to the vendor agreement with the Maine Housing Maine Water Assistance Program for the Town of Millinocket

Motion- Bragdon Second- Madore Vote 7-0

Council Comment: Councilor Madore inquires the quantity of applicants expressing the need for assistance in the community; *TM Jamieson informs the applicants direct their request to the Water Assisting Program with Maine Housing which requires action before applications can be accepted, also expressed his support to enter into this agreement.

Public Comment: none

ORDER #253-2022 PROVIDING FOR: Approval of Municipal Release Deed (Bouchard).

IT IS ORDERED that a Municipal Release Deed is approved for Peggy Bouchard, for property located at 41 Colony Place, Millinocket, Maine, as shown on Map U08 Lot 068, as all outstanding taxes, interest, and fees totaling \$5,168.56 have been paid as of August 31, 2022.

IT IS FURTHER ORDERED that the Town Manager is authorized to execute and file all the necessary paperwork, including signing a municipal release deed to complete the sale of the property referenced above.

Motion- Madore Second- McEwen Vote 7-0

Council Comment: none

Public Comment: none

ORDER #254-2022 PROVIDING FOR: Approval of Lease Agreement – A. Cesare, d/b/a West Branch Aviation

IT IS ORDERED that the Millinocket Town Council approves the lease agreement between the Town of Millinocket and Anthony D. Cesare, d/b/a West Branch Aviation commencing on November 1, 2022 and ending on October 31, 2025.

NOTE: A copy of the lease is attached to this order.

Motion- McEwen Second- Madore Vote 7-0

Council Comment: none

Public Comment: none

ORDER #255-2022 PROVIDING FOR: Authorization to Seek and Accept Bids for Real Estate Agent Representation.

IT IS ORDERED: The Millinocket Town Council authorizes the Town Manager to seek and accept proposals for real estate agent representation to act on behalf of the Town regarding development opportunities.

Motion- Danforth Second- Madore Vote 7-0

Council Comment: Councilor Pray requests an explanation for intent; *Chair Golieb informs Sustainability/Economic Development Committees held discussion of land opportunity that may benefit the Town long-term noting some property owners stagnant and expressed concerns of not moving forward, states real estate agent works on commission, notes will bring back all opportunities for council consideration and action.

Public Comment: none

ORDER #256-2022 PROVIDING FOR: Approval of Donation to Veteran's Memorial Park Fundraiser

IT IS ORDERED that the Millinocket Town Council approves a donation of \$700 \$1000.00 to the Veteran's memorial Park Fundraiser from Unassigned Fund balance.

Note: this amount would complete the fundraising effort for the additional stones with names .

Motion- Pray Second- Madore Vote as Amended 7-0

Council Comment: Councilor Madore informs project close to finalizing with 5-years of fundraising involved, brief description of intentions with placement of stones and projection with phase 2 intentions- engravements, flags, flower boxes and resurfacing thanking Kevin Davis, acknowledges \$20,000 needed for project, notes monument was put in 1980, will continue to look for grant opportunities, anticipates finalizing project; Councilor Pelletier confirms \$20,000 needed to finalize the revitalization project including addition of names. Councilor Bragdon acknowledges Knights of Columbus working on similar project, motions to amend order to donate \$1,000; Second by Pray, vote on amendment 7-0.

Public Comment: none

ORDER #257-2022 PROVIDING FOR: Approval to Seek Bids for Dog Park Fencing.

WHEREAS: The Sustainability Committee, with outreach and support from community members, has discussed the creation of a dog park in Millinocket, identifying a portion of the Carmen Brigalli Memorial Playground in the Little Italy as an ideal location.

IT IS ORDERED: The Millinocket Town Council authorizes the Town Manager to seek bids for installing the additional fencing required to create the proposed dog park.

Motion- Pelletier Second- McEwen Vote 7-0

Council Comment: Councilor Pray inquires clarification of maintenance responsibility; *TM informs the Town is currently responsible for maintenance at all parks and recreation areas; Councilor Madore expressed concerns of agitating dogs being near playground/basketball court; *TM Jamieson informs the chain link fence will have a mesh insert to deflect visibility and access through the chain links; Councilor Danforth inquires recommendations from the committee, and if time allows to implement before winter; *TM Jamieson informs intentions to finalize project, committee support with AARP funding community health and wellness, and notes while visiting the playground children expressed support for its intended use; Chair Golieb expressed appreciation to the town manager Jamieson and CID Amber Wheaton for looking at all available location options and seeing project through at low cost, anticipates Sustainability committee to address other community requests.

Public Comment:

ORDER #258-2022 PROVIDING FOR Approval to Expend \$615.00 From the Events Budget

WHEREAS The Events Committee would like to host a movie night in Veterans Park and needs \$465 to pay for the rights to show the film, and;

WHEREAS The Events Committee would like to spend \$150 to purchase an FM Transmitter to transmit audio to vehicles in attendance for this event and many more in years to come;

IT IS THEREFORE NOW ORDERED that the Town Manager and Treasurer has permission to expend \$615 from the Events Expense Budget account #E1106-7012 to purchase the sound broadcasting system and rights to show the film for the movie night.

Motion-Bragdon Second-Madore Vote 6-0-1 (Bragdon/Abstain)

Council Comment: Councilor Bragdon notes location may change with interest, informs flyer will be distributed.

Councilor Madore inquires if one time limit showing; Councilor Bragdon informs yes limit rights as municipal purchase, anticipates fundraising going forward.

Councilor Danforth concerns conflicts with Halloween events; *TM Jamieson confirms no conflicts with Halloween events.

Public Comment: none

ORDER #259-2022 PROVIDING FOR: Authorization of Real Estate Purchase

WHEREAS the Sustainability Committee has identified the need for a new fire station building for the Town and thoroughly examined potential sites for the development of a new fire station building, and;

WHEREAS the Elks of Millinocket have agreed upon a sale price of \$260,000 for the approximately 112 acres of land, referred to as Map R05 Lot 011 on the tax map, and;

WHEREAS the Town of Millinocket via the Sustainability Committee conducted a site analysis through Rasor LLC, a Maine-based architecture firm, and found the site to be suitable for the purposes described herein and attached, and;

WHEREAS the Town has explored multiple avenues of financing the purchase of real estate and Bangor Savings Bank provided the best loan option;

IT IS THEREFORE ORDERED that the Town Council accepts the purchase price of \$260,000 and authorizes the Town Manager to secure financing via Bangor Savings Bank at a 10-year term with an interest rate to be negotiated by the Town Manager.

Motion- Madore Second- Bragdon Vote 7 -0

Council Comment: Councilor Pray inquires if Bangor Savings Bank has the best loan options; Chair Golieb confirms rate to be determined with the start of the loan process; *TM Jamieson informs Maine Bond Bank wasn't an option noting purchase was not an acceptable purpose.

Public Comment: Jesse Dumais, 10 Somerset Street, inquires if agreed price was a negotiated process; how much is usable, buildable, and swampland?; Chair Golieb addressed inquiries informs majority of the property is developable, notes site plan analysis conserves the best usable land will be fire department property with less congestion than current location and will be assessable to airport runway as abutting property furthering a FAA requirement as accepting larger passenger planes, informs possible land leasing opportunities if split. Sandra Sullivan, 104 Sunset Drive, inquires if sewer/water accessible; Chair Golieb confirms available access to sewer and water, anticipates grant funding monies; Ralph Soucier, Public Works Director, doesn't foresee cost to be high and will be configured into project.

ORDER #260-2022 PROVIDING FOR: Reactivation of Millinocket's Recycling Facility

WHEREAS there has been consistent communication from citizens of Millinocket expressing interest in reactivation of the Town's Recycling Facility

AND WHEREAS The Town's Public Works Director has provided data to support the potential success reactivation of the facility including available staffing, increasing costs of trash offtake, and a promising increase in the market for recycled materials

AND WHEREAS the Transfer Site's part-time budget line will need to be increased by \$14,577.00 to cover the expense of operating the facility which is expected to be offset by additional revenue from the recyclable materials

IT IS ORDERED that the Millinocket Town Council authorizes the Town Treasurer to transfer \$14,577.00 (fourteen thousand five hundred seventy-seven dollars and zero cents) from CAPITAL RESERVES – EQUIPMENT RESERVE TRANSFER SITE account (R 5000-4008) to the Transfer Site Part-Time budget line (0409-0420).

Motion- McEwen Second-Bragdon Vote 7-0

Council Comment: Councilor Madore supports and expressed concerns to reeducate the community by informing them of recycled materials are worth money; Ralph Soucier, Public Works Director, informs cardboard, paper products and #2 plastics and some metals are acceptable, states the price of trash and tipping

fees are going up at least 10%, notes the advantages of recycling, anticipates to create an educational monthly report for community and council awareness of cost and expense for trash versus recycling;

*TM Jamieson supports direction to educate and encouragement to the community to recycle; Ralph expressed interest to have a barometer to showoff those who recycle and cost savings; Councilor Danforth inquires when does the recycle building open; Ralph informs November 1st is opening day for recycled materials noting the building is cleaned and ready.

Public Comment: Sandra Sullivan, 104 Sunset Drive, inquires if there will be recycling directions available for residents, Ralph informs there will be a board posted and flyers available.

ORDER #261-2022 *Amended PROVIDING FOR: Approval of street closures for Halloween Festivities. IT IS ORDERED that the Millinocket Town Council grant approval for the closure of the following streets and parking for Halloween festivities:

Massachusetts Avenue from Heritage Drive by Faith Baptist Church to New Jersey Street and Independence Lane at the Massachusetts Avenue intersection from 4:00 pm to 9:00 ***8:00** pm as a safety concern for the large amount of trick or treaters, and

Aroostook Avenue from Summer Street to Central Street for the safety of those participating in the Town of Millinocket's Trunk or Treat.

Note: Millinocket Fire Department will set up on the ramp in front of the Fire Department and the Red Knights plan to set up across the street at Katahdin Appliance.

Motion- Danforth Second-Bragdon Vote on Amended Order 7-0

Council Comment: Council discussion expressed concerns of several members of the community, shared suggestions given at safety committee meeting to encourage trick of treating safely during lighter hours, expressed concerns of pedestrians on Massachusetts Avenue noting residential support of street closure for a safe and secure trick or treating suggestions of barricades to close off thru traffic with residential access, council discussion express majority support for street closure and time change, Councilor Bragdon motions to amend time to 8:00pm, second by Madore, vote on amendment 7-0.

Public Comment: Mellissa Crocco Maple Street, suggests later activities or options for teenagers; Councilor Bragdon informs the library is hosting activities during the evening as well.

Tom Malcolm, Fire Chief/Health Officer, informs the times of 4pm – 7pm was put in place years ago for safety concerns with late night hours being an issue, notes his support for suggested times.

ORDER #262-2022 PROVIDING FOR Approval to Expend \$150 from the Events Budget
WHEREAS The Fire Department will be hosting the annual Trunk-Or-Treat for Halloween,
WHEREAS The Events committee wants to help with the event and donate \$150 to the Fire Department for the purchase of candy and supplies for the event,
IT IS THEREFORE NOW ORDERED That \$150 is to be expended from account #E1106-7012 to purchase candy and supplies for the Trunk-or-Treat event.

NOTE: The events committee spoke briefly about this event at the last meeting and agreed to an amount over email and text. 4-0-2 Louie and Kitty did not respond.

Motion-Pray Second-Madore Vote 6-0-1 (Bragdon/Abstain)

Council Comment: n/a

Public Comment: none

ORDER #263-2022 PROVIDING FOR: ESSER3 Grant Expenditures Approval

WHEREAS Order #132-2022 paused the funding of ESSER3 grant expenditures and required Council approval for any such expenditures during this period; and

WHEREAS the School Administration is seeking approval for a field trip for the Gifted and Talented program to attend a Mock Trial conference; therefore,

IT IS ORDERED that ESSER3 expenditures of \$5246.26 are approved for the conference and related expenses, hotel, and bus fare.

Motion- Pelletier Second-Madore Vote 7-0

Council Comment: n/a

Public Comment: none

Reports and Communications:

- a. *Warrant Committee* for October 27, 2022, Council Meeting: Councilor Bragdon and Councilor Danforth.
- b. *Chair's Committee Reports – Events Committee*, Councilor Bragdon informs over 25 events are being planned for the upcoming year, encourages all to join meetings for discussion and community input, notes next meeting will be on 10/14 at library and via zoom.
- c. *Two Minute Public Comment*: Jeff Campbell, Airport Manager, took the opportunity to publicly thank all who attended the Airport's annual fly in/car show and acknowledged the event was well represented by the government officials, expressed appreciation of the support.
- d. Motion to adjourn at 7:18 p.m. –Madore, Second –Danforth, Vote 6-1 (Bragdon/Opposed)

RESOLVE #1-2023

A PROCLAMATION IN RECOGNITION OF HONORING THE LIFE OF HERBERT "HERBIE" CLARK

WHEREAS Former State Representative Herbert E. Clark of Millinocket went home to be with his Lord and Savior on December 22, 2022.

WHEREAS Herbie graduated from Stearns High School, attended the University of Maine at Orono, and served his community, State, and Country, as a veteran of Vietnam, served 12 terms in the Maine House of Representatives, and retired after working 41 years and 11 months at Great Northern Paper; and,

WHEREAS Herbie served his community the majority of his life in many capacities, being past chair and board member of the KFCU Board of Directors, Past Chair and member of the Millinocket Town Council, past Grand Knight, as well as 3rd & 4th degree of the Knights of Columbus council #680, board member of Maine Avenue Manor, board member of Millinocket Regional Hospital; and also was a member to the Millinocket AARP, Cancer Support Group, American Legion Post #80, VFW, DAV, and Elks BPOE lodge #1521

WHEREAS Herbie supported his community and love for nature, he was fond of his camp on Ambejejus Lake most of all where he enjoyed boating, swimming, fishing, and watching the beautiful sunsets. Herbie also enjoyed fishing at Nesowadnehunk Retirees Campground where he kept his camper.

NOW THEREFORE, BE IT RESOLVED, that the Millinocket Town Council, in Council assembled January 26, 2023, to acknowledge and honor Herbert "Herbie Clark", in memorandum, of his life's accomplishments, dedication and leadership to the people of the State of Maine, and of the Town of Millinocket, as he faithfully discharged the duties of his offices held and served his community, and State, with loyalty, honor and integrity.

Diana M. Lakeman Town Clerk



Millinocket

Maine's Biggest Small Town

Town Manager's Report – 1.26.23

Polymorphic – Online Code Permitting:

- We are looking at an opportunity to introduce code permitting application and approvals through our website
- The company is called Polymorphic. It was developed by MIT grads along with municipal/governmental employees with their mission to streamline communications and increase convenience.
- I have invited members of the council to join Chris and I for another overview of the program this coming Friday.

Property repossessions:

- I recently learned that a few years back, the Town had transferred ownership of 2 properties through quitclaim deeds that included a stipulation stating the structure located on those property must be removed within one year of the transfer of ownership.
- Both buildings are still standing and in visibly unsafe/dangerous conditions.
- The Town's attorney has initiated communication with the property owners, identifying the deed stipulation and requesting they release the property back to the town.
- If I have the support of the council, my plan is to:
 - 1. Regain ownership of the properties
 - 2. Through a bid process, higher demo service to remove the building and clear the property.
 - 3. Sell the properties, potentially as buildable lots, for a minimum of the amount spent on demolition.

Reval Update:

- The Assessing office has been vigorously preparing for the upcoming Town Revaluation
- Sue Bouchard, who works part time in our Assessing office, has been working her way through our outdated files, scanning and entering data into our TRIO software to have all property information FINALLY in a digital form. To my knowledge, she is in the last drawer and almost finished. This is a major step forward for our Town!
- These files are all being copied and placed in order of address of each street in preparation for the Reval Team to execute their work as easily as possible.
- All the good news comes with some not-so-great news.
 - With the demand in this field of work being higher than ever, and a back log of work from last year, they will be starting the process in Millinocket as soon as possible, but will likely bleed into a second year. We will keep everyone posted along the way.



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Discussion on Harassment of Town Employees and Public Officials:

- This is added at the request of the Council to discuss advice recently received by our attorney on how we may address these situations legally.

I recently closed our office due the weather forecast. Given the information available at that time, paired with the knowledge that all state offices and all local schools had already closed due to the weather forecast, I felt it was the right decision to make and I stand by it. I realize the snowfall didn't amount to the hype of what we were told it was going to be at the time. I will always err on the side of caution when it comes to storms for the safety of our employees and our community members who should not put themselves in potential danger to come to our office. It is irrelevant to me that "back in the day" people were made to walk 10 miles to school or work, uphill both ways or however you want to phrase it. The world is a different place now. Contrary to popular belief, most of our staff and I were working remotely for the entirety of the day, not out enjoying "another three-day weekend" or any other the other inaccurate or slanderous claims that were made about us online.

One thing I will change moving forward is having it be mandatory for our staff to plan ahead and have our office phones home with us on those days. They work at our houses just the same as they do in the office, so we should be able to safely communicate or help many people that way as well as being available through email.

Respectfully submitted,

Peter Jamieson, Town Manager



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Public Works:

- The Crew has been busy with the recent storms, plowing and cleaning up the downtown area.
- A few members of the crew have assisted the rec department in flooding the ice rink.
- We have encountered yet another sewer plug on Iron Bridge Rd due to non-flushable Wipes. Another one on Penobscot Ave required multiple visits for tree roots and heavy paper build up.
- A storm drain was temporarily repaired at the intersection of Forest Ave and Central St. A more permanent repair will be made in the summer.
- Ongoing light repairs are being made by the crew on their trucks while we wait for a new Mechanic.
- Would like to remind the public and contractors to not push snow into roadways or sidewalks after the town has cleared the right of ways. This continues to be a problem year after year and is a quick way to narrow our streets to one lane width.

Transfer Station:

- The grindings from the brush pile have been hauled away.
- A couple small signs have been hung on the gate building and the compactor building, reminding users that the recycle building is open.
- I had the opportunity to inform a few members of the public myself about the Recycle building being open.
- PERC had asked if we could haul them some loads of shingles for their incinerator. Three loads have been hauled this far.

Bryan Duprey, Director of Public Works

Town Treasurer:

- This month has been tied up with year-end tax reporting. W2-s, 1099's, sales tax filing and federal tax reporting are completed. The only item left is the Affordable Healthcare reporting.
- The FY22 audit is still in process. I have provided additional information this past week. The deadline with the State is February 28. There should be a draft of the report for review soon.
- I received our first check from the Thomas Agency for delinquent ambulance accounts. They collected \$2,535 and sent us a check for \$1,774.50 after their fee was deducted.

Mary Alice Cullen, Town Treasurer.



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Wastewater Operations:

- The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed daily.
- Lab work consists of testing for Biochemical Oxygen Demand (BOD5), Total Suspended Solids (TSS), pH, and Temperature performed weekly.
- The Treatment Facility used 22600 kilowatt hours of electricity in December, as compared to 23500 kilowatt hours in November. Please see attached power consumption graph for yearly comparison.
- In December the Treatment Facility processed 35.906 million gallons of wastewater. The average daily flow was 1.158 million gallons. Peak flow was 2.018 million gallons which was on December 8th. Removal rates for Biochemical Oxygen Demand (BOD5) were 95%, and Total Suspended Solids (TSS) was 97%. Total rainfall for December was 3.95 inches. Snowfall was 12.50 inches.
- During December we did general maintenance around the pump stations and control building. We also started an upgrade on the disinfection system which will be in the basement of control building. This upgrade will be fully online during the chlorination season from May 15 to September 30. We are excited for the new upgrade.
- We would again like to remind the residents of Millinocket to please not flush wipes, paper towels, grease, plastics, Q-tips or anything but toilet paper (only) to the sewer system. These items are causing **extreme plugs** to the sewer system and costly maintenance to our pumping stations. If this should continue, we will be forced to have a rate increase to cover the added costs of maintenance we are incurring. We would like to thank the residents for this consideration.

James Charette, Superintendent

Airport:

- There have been 78 Aircraft operations so far this month.
- Jet fuel sales are strong despite the recent winter weather.
- Speaking of weather, after a slow start to winter it is now dominating our work week.
- I have been working with Arcadia Design Works on site location for the new Terminal Building.
- The rental hangar furnace electrical work has been completed.

Jeff Campbell, Airport Manager



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Code Enforcement:

Settling into new CEO position learning town organization, meeting team and staff, office procedures, reading and familiarizing new codes, town layout, some history, current events and more, etc.

Permits:

Getting familiar with permitting requirements, applications, permits, conditions, processes, and filing/record keeping, etc. Have reviewed applications and issued permits for a few of activities that require them. Getting comfortable with the process. A list of issued applications and permits can be found on both the N and T drives.

Cases: Dangerous Buildings, Property Maintenance

- 86 Eastland Ave – 10-day notice served to remove vehicles and trash Chapter 50 Property and Maintenance Ordinance
- 42 Aroostook Ave – Building caught fire in 2022. Demolition permit issued. 30-day Notice Served for nuisance building conditions. Notice was served (by Mail) to clean up exterior property, resume demolition activities, provide written plan, and proceed with repairs. The building has the potential to be deemed a “Dangerous Building”, by the council or a court of law, and ordered to be abated or removed, according to Title 17 Section 2851.

Complaints:

Answered a few complaints and had requests for inspections.

Complaints worthy of note:

- Wassau St. Tenant inspection request – Mold. Inspected apartment. Leak in roof causing damage/mold to wall in bathroom. Have advised landlord to correct the problem and he is supposedly working on it. This is more of a health officer issue for Tom. Tom is aware, we were in the process of inspecting when he had to leave for a fire response. I will communicate with Tom and continue to check with tenant and landlord if Tom would like. Status: Open
- Bowdoin St. – Fence issue. Located in Town’s Right of Way and safety concern, blocking visibility. *Courtesy* notice sent via mail.

Miscellaneous:

A lot of reading code, state statutes, “historical” information, previous cases, past “sop’s” etc. Continuous work on town specific quick reference binder(s).
In EARLY, initial stages of MUBEC certification.

Chris Beyer, Code Enforcement Officer



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Assessor:

- Our department has remained fairly quiet, allowing us to move forward on projects, filing, and paperwork. The sales in December continue to exceed our assessments; although it feels like there are fewer sales.
 - As examples, in December, 169 Bowdoin St sold for \$165,000; 81 prospect St sold for \$ 88,500 and 69 Waldo sold for \$149,900.
- I am working to complete the State's Sales Ratio document (AKA turnaround document). Each year the state requests assessment information for all sales that have occurred in town. They ask for lot size, property type, assessed values and for the assessor's opinion regarding if the sale was valid.
- Sue continues to copy the property cards and place in street number order for our revaluation inspections. She is also closing in on the final file cabinet drawer of property card data entry. As I look back to my return in 2019, we have made significant departmental progress specifically with data. We will soon begin the annual personal property declaration mailing process. It is hard to believe it is almost that time of year again!
- We are happy to have Chris onboard. We appreciate his efforts to chase down issues and supply code enforcement information and guidance to property owners.

Lorna Thompson, Assessor

Recreation:

- Pee wee basketball has wrapped up
- Cheerleading has switched to competition mode. The Tri-Town Starlets will compete in Bangor in March.
- Watching the weather and working on making ice at the skating rink. Once we have ice, we will have a schedule for the hut to be open and for people to make use of our newly acquired ice skate rental fleet.
- Involved in planning of Winterfest and Snowdown

Jody Nelson, Rec. Director



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Human Resources Director

- Personnel issues
- Drug and Alcohol Testing
- Emails and Phones, front office
- Year End
- Municipal Release deeds
- Supplies for Municipal building.
- Employee Evaluations
- Assisted with poverty abatements.
- Foreclosures

General Assistance Director

- Assisted individuals to meet their unmet needs.
- Met with Mobilize Katahdin regarding resources for the citizens.

Bookkeeper

- Process payroll for Town and Wastewater to include the warrants for the tax
- Town and WW bills

Lori Santerre, HR Director, GA Director, Bookkeeper



Millinocket

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Community Initiatives Director

- Worked on the community newsletter "Magic City Monthly" along with the manager and the department heads!
- Worked alongside DesignLab on the following projects:
 - Website updates
 - Community Calendar
 - Social Media
 - Event promotion
 - Met with their team to set quarterly goals alongside the Manager.
- Researched grant opportunities for various community/department needs.
- Attended various committee meetings.
- Discussed Electric Vehicle Chargers and the potential to bring them to Millinocket with various contractors, Efficiency Maine, etc.
 - Submitted two applications – one for two chargers in Veterans Park, one for two chargers in the Municipal Parking Lot
- Applied to the Gloria C. MacKenzie Foundation for funds for the Ski Tow Project
- Prepared for the ME Service Fellow – ensuring they will have everything they need upon arrival, and we have the proper budgets in place with the assistance of Mary Alice, Treasurer
 - Met with Jake Hurner to work on recruitment materials for the Fellowship program.
- Attended a course on utilizing the census data tables to build stronger grant proposal.
- Explored grant opportunities and projects costs for a Pump Track/Skate Park for Millinocket
 - Met with American Ramp Company about the costs of Pump tracks and what steps the Town needs to take to build one.
- Met with FitLot about the costs and steps needed to bring a FitLot to Millinocket
 - Began picking Jane Danforth's brain on best ways to fund this project.
- Planned and hosted a Spaghetti Supper to raise funds for the Millinocket Fire/EMS Outreach and Prevention Fund alongside SaVida Health, Chief Malcolm, Asst. Chief Cote and the Town Manager
- Completed and submitted Quarter 4 reports for the NBRC Funding

Amber Wheaton, Community Initiatives Director



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Town Clerk/Tax Collectors Office:

Totals include December 16, 2022, through January 23, 2023: Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$2,489,574.41 were collected, which involved 2337 transactions processed in Trio. **Report Attached*

- FY22/23 Real Estate & Personal Property: **2nd Half Due Date – 1/29/2023.**
 - Tax paid summary as of 1/22/2023: **Reports Attached*
 - \$716,558.63 for RE accounts (*remaining balances total: \$1,028,637.77*)
 - \$80,005.37 for PP accounts (*remaining balances total: \$86,686.15*)
- Sharon reconciled and is up to date on weekly Motor Vehicle reports; submitted to BMV.
- December month end reports were reconciled and collected monies were submitted to all State agencies accordingly.
- Processed 2023 1st quarter Sewer Billing:
 - Bill Date 1/27/23; Due Date 2/27/23; Interest Date 2/28/23
- Reminder Calls to Dog Owners for License Renewals.
- Working on council meeting minutes.
- Fulfilling requests of tax information, providing normal daily requests of motor vehicle and wastewater and tax account balances via e-mail, fax and phone calls.
- Processing daily mail, online, phone, and drop box payments.
- Creating Agendas, posting advertisements of public hearings, notifications, and local paper advertisements, Email correspondence, returning phone messages and inquiries.

Election:

- Transferred 11/8/2022 used ballots, absentee and election day materials to their stored locations for their mandated retention periods.

Other Items:

- Boards/Committees:
 - Personnel Appeals Board: (2) Full seats available
 - Cemetery Committee: (1) Full seat available
- 2023 Dog Licenses Available – Current year expires 12/31/2022.
 - **Mandatory \$25 Late Fee - 2/1/2023**
- 2023 Snowmobile Registrations Available
- 2023 Boat Registrations – Available on December 1st.
- 2023 Inland Fisheries & Wildlife Licenses Available
- Continued restoration efforts of vital records by filing, indexing, and storage.



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Respectfully, Diana Lakeman Town Clerk/Deputy Tax Collector & Sharon Cyr Tax Collector/Deputy Clerk

Fire, Ambulance, Public Health & Safety:

- Second Assistant Chief Farrington and I attended Basic Life Support for Obstetrics.
- Working with Dept. heads on upcoming Winterfest Parade and working with other various other organizations for additional events during Feb. school vacation.
- Have started getting requests for sand or sand buckets under our Sand Bucket Project which is underage Friendly Millinocket.
- Inspected pellet stove installation for resident that his insurance company had required for him to put pellet stove in.
- In the process of renewing my Local Health Officer certification.
- Assistant Chief Cote conducted OSHA/DOL annual mandatory training for Fire, EMS, Public Works and Airport personnel.
- Second Assistant Chief Farrington and Assistant Chief Cote conducted annual snow sled rescue training for all FD personnel.
- Getting annual medical evaluations done for all FD employees.
- Assistant Chief Cote conducted annual Haz Mat Awareness Level training for all FD employees, also second Assistant Chief Farrington will be doing annual fit test for employees as well during this training session.
- Still have two FT employees out with injuries expect them to return by end of January.
- Had major malfunction with one of our new Stryker Cots and is covered by warranty awaiting parts to repair unit.
- Working on presentation on Substance Abuse Resources and holding spaghetti feed to benefit Millinocket Fire EMS Outreach Program.

Tom Malcolm – Fire Chief, Public Health & Safety Officer

Police Department:

SEE ATTACHED REPORT

Millinocket Memorial Library:

SEE ATTACHED REPORT

- Diana Furukawa will present MML's quarterly update at our 2/9 council meeting.

Receipt Search Report

Actual Date Between 12/16/2022 and 01/23/2023, Receipt Type Between 1 and 804

Receipt Summary

Type	Count	Amount
1 AUTOMOBILE REGIST	2	-55.05
2 BOAT REGISTRATION	11	574.40
4 SNOWSLED REG	185	20,904.81
5 GAME LICENSES	86	3,846.50
7 CODE ENFORCEMENT	8	401.80
8 ASSESSING MISCELLAN	1	880.00
11 TRANSFER SITE	1	442.00
12 TRANSFER SITE RECYC	1	14,929.20
13 TREASURER/ACCTG MISC	3	2,380.50
14 GENERAL ASSISTANCE	1	234.12
15 AIRPORT	1	1,262.18
16 AIRPORT EXC/SALE TX	2	313.05
19 BD CHECK & WASH ACC	1	55.05
22 ADM COPIES /AUDIT	7	22.00
26 NOTARY FEES	19	135.00
30 REV SHARING/BETE	2	161,795.90
38 GRANTS	2	93,030.00
49 FIRE DEPARTMENT	1	815.49
50 MUNICIPAL BLDG	1	1,500.00
51 ECONOMICAL DEVELOPM	1	6,306.16
53 AMBULANCE PAYMENTS	19	4,133.05
54 AMULANCE CR CARD PAYMENTS	8	2,564.14
56 RECREATION	1	72.00
62 SCHOOL REVENUE 2597	17	604,693.12
63 VIC/ENT/PED/BUS	5	85.00
65 PUBLIC WORKS/EXPENS	1	419.68
67 WW & SCHOOL BANK FE	1	141.78
70 SCHOOL PAYROLL TAX	7	78,707.72
72 INSURANCE REIM	1	2,470.00
76 TAX COLLECT EXPENSE	1	107.09
90 Real Estate Payment	663	903,665.98
91 Tax Lien Payment	39	26,855.81
92 Personal Property Payment	15	431,231.27
94 Utility - Sewer Payment	228	21,201.38
95 Utility - Sewer Lien	21	4,411.55
99 Motor Vehicle	309	83,076.63
100 WASTE WATER PR TAX	5	5,002.10
111 TRANSFER STICKER TO	381	7,638.00
112 TRANSFER STICKER UN	71	702.00
800 Dog Registration	170	1,593.00
801 Death Certificate	13	605.00
802 Birth Certificate	20	326.00

Millinocket
1:03 PM

Receipt Search Report

01/23/2023
Page 2

Actual Date Between 12/16/2022 and 01/23/2023, Receipt Type Between 1 and 804

Receipt Summary

Type	Count	Amount
803 Marriage Certificate	5	99.00
	2337	2,489,574.41

Non Zero Balance on All Accounts
Tax Year: 2023-1 To 2023-2

Acct	Name ----	Year	Original Tax	Payment / Adjustments	Amount Due
Total for 1038 Bills:		1038 Accounts	1,745,196.40	716,558.63	1,028,637.77

Payment Summary

Type	Principal	Interest	Costs	Total
A - Abatement	1,534.00	0.00	0.00	1,534.00
C - Correction	-6,608.42	0.00	0.00	-6,608.42
P - Payment	686,442.95	0.00	0.00	686,442.95
Y - Prepayment	35,190.10	0.00	0.00	35,190.10
Total	716,558.63	0.00	0.00	716,558.63

Non Lien Summary

2023-1	1038	1,028,637.77
Total	1038	1,028,637.77

No Bills	0.00	0.00	0.00
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Payment Summary

Type	Principal	Interest	Costs	Total
Total	0.00	0.00	0.00	0.00

Lien Summary

Total	0	0.00
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Total for 1038 Bills:	1,745,196.40	716,558.63	1,028,637.77
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Acct	Name ----	Year	Original Tax	Payment / Adjustments	Amount Due
33 P	RIDEOUT, GARY	2023	944.00	0.00	944.00
385 P	ROOTS 2 REMEDIES	2023	11.80	0.00	11.80
230 P	STEARNS ASSISTED LIVING	2023	2,277.40	2,276.53	0.87
282 P	SURPRENANT DAVID & LUISA	2023	914.50	0.00	914.50
387 P	SURPRENANT, DAVID & LUISA	2023	147.50	0.00	147.50
106 P	THE MAINE WATER COMPANY	2023	114,185.65	57,092.83	57,092.82
186 P	THREE RIVERS HOLDINGS LLC	2023	495.60	0.00	495.60
378 P	VIASAT INC	2023	106.20	0.00	106.20
Total for 54 Bills:		54 Accounts	166,691.52	80,005.37	86,686.15

Payment Summary

Type	Principal	Interest	Costs	Total
P - Payment	79,959.37	0.00	0.00	79,959.37
Y - Prepayment	46.00	0.00	0.00	46.00
Total	80,005.37	0.00	0.00	80,005.37

Non Lien Summary

2023-1	54	86,686.15
Total	54	86,686.15

No Bills	0.00	0.00	0.00
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Payment Summary

Type	Principal	Interest	Costs	Total
Total	0.00	0.00	0.00	0.00

Lien Summary

Total	0	0.00
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Total for 54 Bills:	166,691.52	80,005.37	86,686.15
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East Millinocket Police Department

125 Main St East Millinocket ME 04430



Staffing / Schedule / Training

- Ofc Edson has completed his field training program and has been moved into his schedule. He is very eager and excited about his opportunity to serve the Katahdin Region.
- We still have an officer out on extended medical leave. We are hoping to find out more about his medical status at the end of this month. We are continuing to do our best to move some other officers' schedules to help fill the vacancy without creating a vast amount of overtime.
- Ofc Carlson successfully graduated the MCJA BLETP. He has been back to work for several weeks and is very pleased to be back.
- Ofc Sallies has begun the 43rd MCJA BLETP on January 17th. She has completed Week 1 and is slated to graduate in May.
- Officers have completed all 2022 Mandatory and Elective training.
- Ofc Giberson resigned employment with EMPD to pursue his teaching career again. We thank him for his service to our agency. His position was advertised and we have given a conditional offer of employment to an applicant.

Equipment

- Car 9 radio issues have finally been detected and fixed. We truly want to thank our radio vendor RCM as they worked extremely hard to finally identify and remedy the problem. All of which they performed at no cost.
- All needed equipment has been ordered for Car 7 (replacement for totaled cruiser). As with everything we are still dealing with supply chain issues. As soon as the equipment is in it is in line with our vendor to be upfitted.
- Toughbook MDT quote for the Car 7 replacement has been received and the computer has been ordered. We were told to expect several months for delivery.
- One of our station computers had a major failure and we lost a lot of files. One of our computer techs was able to restore some of the information but we will probably begin looking to replace station computers this year.
- We still continue to have many minor cruiser issues, but all are being fixed as soon as reported.

Call Notes

- Complete December call stats are not complete yet. We did respond to over 735 calls for service in November and arrested / summonsed more than 30 individuals.
- After December stats are completed end of year 2022 stats will be completed. This is a lot of work every year to compile all this data but we believe it's crucially important to provide accurate information about our work. We also have a lot of end of year reporting to be submitted to the State of Maine.
- Complete November call stats are attached

Notable Items

- Ofc Clayton has been accepted in the Drug Recognition Expert school. DRE's are used in cases where an operator of a vehicle is suspected to be under the influence of drugs and not alcohol. We have seen an increase in drug related OUI's in the last several months and feel

East Millinocket Police Department

it's very important to our agency to have a DRE on staff as typically the nearest DREs are over an hour away. This class will take place at the end of February at the MCJA. Its is a very intense training and only 12-15 officers are selected to undergo the training. After successful completion of the class at MCJA she will then fly to Jacksonville, Florida where she will have extensive practical training over the course of a few days. After she completes all of DRE school she wants to attend Law Enforcement Phlebotomist training so she can do her own blood draws which is a part of the DRE process. We have been working with the Maine Bureau of Highway Safety which provides grants for training expenses as well as reimbursement for her to perform DRE exams on a call-out bases. We are in hopes to submit the grant by the end of January and should hear soon after if few are awarded the grant.

- Officers donated several large boxes of toys and cash to Towing for Tots. Towing for Tots is organized by Bouchards Towing and gives back to families in need. This program has become a competition amongst law enforcement to see which agencies can donate the most to give back to our community. EMPD has participated for a couple years and officers have a lot of fun with the event. All donations are made at the officers expense.



East Millinocket Police Department

November 2022 Statistics



Total Department Incidents

715 Calls for Service

- 211 Calls for Service in East Millinocket
 - 174 Calls for Service in Medway
 - 315 Calls for Service in Millinocket
 - 15 Calls Other Coverage Area

Total Traffic Stops

- 140 Motor Vehicle Stops

Total Arrests & Summonses

- 38 Adults
- 0 Juveniles

Call Average Per Day

- 23.8 Calls Per Day

Observed Offenses

834

East Millinocket Police Department

Reported Offenses

Abandoned Vehicle = 3
Administrative Delivery = 2
Agency Assist = 20
Alarm = 11
Animal Noise = 2
Animal Problem = 13
Assault = 1
ATV Complaint = 3
Bad Check = 1
Bail / Probation Search = 2
Bomb Threat = 1
Burglary from MV = 1
Citizen Assist = 14
Citizen Dispute = 4
City / Town Ordinance = 78
Civil Matter = 5
Communications Offense = 4
Dead Body = 7
Deliver Message = 2
Detail = 1
DHHS Referral = 1
Disorderly Conduct = 11
Drugs = 1
Erratic Vehicle = 10
Escort = 20
Family Fight = 3
Found Property = 4
911 Hangup = 16
911 Misdial = 9
911 Open Line = 5
Police Information = 47
Intoxication = 1
Juvenile Problem = 2
Lockout = 1
Lost Property = 1
Motorist Assist = 8
Ambulance / Medical Assist = 9
Mental Health Problem = 2
Missing Person = 1
Noise Problem = 3
Operating After Suspension = 5
OUI Alcohol or Drugs = 2

Observed Offenses

Abandoned Vehicle = 3
Administrative Delivery = 2
Attempting to Evade = 2
Alarm = 14
Ambulance / Medical Assist = 28
Animal Problem = 15
Assault – Simple = 2
Agency Assist = 23
ATV Violation = 2
Bomb Threat = 1
Bail / Probation Search = 3
Citizen Dispute = 6
Citizen Assist = 32
Civil Matter = 8
Communications Offense = 7
City / Town Ordinance = 78
Community Relations = 1
Criminal Restraint = 1
Drugs – Possession Cocaine = 1
Drugs – Possession = 3
Court Service = 1
Dead Body = 7
Disorderly Conduct = 18
DHHS Referral = 2
School Patrol = 46
Designated Patrol = 58
Drug Overdose = 5
OUI Alcohol or Drugs = 3
Mental Health Problem = 6
Escape = 1
Escort = 20
Erratic Vehicle = 11
Family Fight = 8
Haz-Mat = 1
Police Information = 48
Intoxication = 8
Juvenile Problem = 5
Kidnapping = 1
Lost / Found Property = 5
Lockout – Residence = 1
Motorist Assist = 8
Message Delivered = 2

East Millinocket Police Department

Protection Order Service = 1
Parking Problem = 6
MVA – Damage = 13
MVA – Injuries = 3
Property Check / Watch = 132
Property Damage = 1
Indecent Exposure = 1
Public Service = 4
Background Check / Records Request = 12
Recovered Stolen Property = 1
Resisting / Interfering w/Police = 1
Scam = 6
School Patrol = 46
Special Patrol = 58
Suicide Threat = 2
Suspicious = 12
Sex Offender Registry = 4
Theft = 2
Theft – Auto = 2
Traffic Hazard = 13
Traffic Offense = 12
Training = 2
Trespassing = 4
Unsecure Premise = 1
Utility Problem = 1
Violation of Bail = 2
Violation of Protection Order = 1
Wanted Out = 4
Warrant Arrest = 9
Warrantless Arrest = 1
Welfare Check = 21

Missing Person = 1
ATV Complaint = 1
Noise Problem = 6
Bad Check = 1
Detail = 1
Parking Problem = 6
Property Check / Watch = 132
Property Damage = 1
Public Service = 3
Recovered Stolen Property = 1
Resisting / Interfering w/Police = 5
Scam = 7
Indecent Exposure = 2
Criminal Speed = 1
Suicide Threat = 3
MVA – Cruiser = 1
MVA – Hit & Run = 1
MVA – Nonreportable = 5
MVA – Reportable = 8
MVA – Injuries = 3
Traffic Hazard = 17
Traffic Offense = 23
Towed Vehicle = 1
Theft – Property from MV = 1
Theft – Property – Other = 2
Theft – Vehicle = 2
Trespassing = 6
Training = 2
Unsecure Premise = 1
Utility Problem = 1
Violation of Protection Order = 1
Violation of Bail = 5
Warrant Arrest = 9
Welfare Check = 56
Wanted Out = 5
Warrantless Search = 3

East Millinocket Police Department

Millinocket Memorial Library Report

December 2022 - January 2023

Prepared by Library Director, Diana Furukawa, for Millinocket Town Council, 1.20.2023



LIBRARY UPDATES

Operations

At the start of January, we hired John Marden to be a part-time Library Resource Assistant. John will provide customer service at our circulation desk as well as offer resource navigation services through the Mobilize Katahdin program. John has plenty of customer service, marketing, and communications experience, and we're excited to have him on board.

We have been fleshing out our current volunteer needs and roles, and will be hosting an Open House and Volunteer Fair on Saturday, February 4th from 1-2:30. The fair will be an opportunity to share all of the different ways to get involved with the library and share with the public what we're all about in 2023. If you haven't seen the renovated building yet or just want to learn more about the library, I encourage you to stop by.

Funding

Below is a summary of the performance of this year's annual fundraising appeal compared to previous years. We met our goal, but we suspect that inflation may have put a damper on giving this year. Our fundraising strategy will be the subject of much discussion during the strategic planning process the library's board is undergoing this winter and spring.

MML Annual Appeal Performance, 2019-2022

Year	Total Yield	Median Gift	Mean Gift	Total Donors
2019	\$34,728	\$50	\$171	203
2020	\$40,529	\$50	\$190	240
2021	\$24,885	\$50	\$132	188
2022	\$24,030	\$50	\$162	148

I had a very encouraging conversation with Tom Boutereira from the Sewall Foundation in mid January. He shared that the foundation is exploring continued funding for many of their Katahdin Region grantees and that their intention is that Sewall funding can serve as an "onramp" for us over the next few years as we work towards diverse and sustainable funding from the Town, donors, revenue, and other sources. Tom will be following up with us later in the year to schedule a site visit and continue these discussions.

Facilities	<p>With the approval of the Town Council and the library's board, we are moving forward with plans to install two dual electric vehicle chargers on library property this year. If our application is approved, 90% of the cost of the chargers will be covered by Efficiency Maine rebates.</p> <p>We're still in the process of reviewing engineering reports from our 2019 renovation to assess our current roof and any areas of it that may need reinforcement to support the solar panels we intend to install this year. We hope to have this sorted out and be able to begin accepting bids for our proposed roof replacement project and solar array installation in March.</p> <p>We have been having some issues with our wood pellet boiler and had to briefly rely on our back-up propane system in January. Last week, we brought in a new technician from True North Energy Services, who replaced the pump from our silo to the boiler. We're hoping to establish a service contract with True North, as it's hard to find local vendors with knowledge of our specialized type of boiler.</p>
Programs	<p>Recent programs have included Life Drawing classes, Movie Afternoons, our Caregiver Support Group, and Drop-in Pickleball at Stearns High School.</p> <p>We have a wide range of learning opportunities coming up this winter, including a Hearing Loss workshop with Disability Rights of Maine, classes on canning and preserving, a workshop on how to save money heating your home, and a financial literacy series with Katahdin Federal Credit Union.</p>
Gear Library	<p>The gear library reopened for snowshoe and ski rentals on January 5th. Baileigh Studer, the gear library's new General Manager, has been working to recruit interns and volunteers of all ages to help staff the space.</p> <p>Baileigh and Dan Rogan from OSI are working with Friends of Katahdin Woods and Waters to plan a February Vacation Camp again the week of February 20th. The camp will be designed for kids grades 1-4 and will be based at the library but include outdoor activities as well.</p>
Mobilize Katahdin	<p>As determined through strategic planning, Mobilize Katahdin has changed its service areas. We will now only offer stop-gap direct aid (grocery gift cards, fuel assistance, etc.) to Tri Town residents, while still providing resource navigation to anyone in the region.</p> <p>Library Resource Navigator, Laura Potts, and I met with several representatives from the Town of Millinocket to streamline the ways handle referrals between General Assistance and the Mobilize program and to create a shared understanding of our roles. We also met with Sue Buzzell, the social worker for Millinocket Schools, and have set up a much better system for referrals with the schools.</p>

LIBRARY STATISTICS

Patrons	November 2022	December 2022	Change	December 2021
Cardholders	2427	2429	2	2146
Adult Cardholders	1907	1920	13	1707
Youth Cardholders	511	504	-7	439
Millinocket Resident Cardholders	1816	1825	9	1672
Out of State Cardholders	78	76	-2	33
Circulation	November 2022	December 2022	Change	December 2021
Active Members (last 3 months)	313	312	-1	378
Circulation	879	1089	210	746
Interlibrary Loan Items Sent	We do not yet have accurate ILL numbers with our new software.			39
Interlibrary Loan Items Received				83
Active Cloudlibrary Users	30	27	-3	34
Program Engagement	November 2022	December 2022	Change	December 2021
Library Website Visits	1476	1631	155	1897
Facebook Likes	1527	1553	26	1357
Instagram Followers	586	593	7	556
Adult Programs	26	12	-14	6
Adult Program Attendance	89	78	-11	75
Children's Programs	12	12	0	4
Children's Program Attendance	34	69	35	35
Community Meetings	8	5	-3	2
Community Meeting Attendance	87	47	-40	19
Library Volunteer Hours	166	139	-27	110
Facilities	November 2022	December 2022	Change	December 2021
Hours Open	140	154	14	161 (91 curbside only)
Computer Sessions	212	182	-30	106
Public Meeting Room Use	106	126	20	66
Wifi Connections	591	543	-48	354
Mobilize Katahdin	November 2022	December 2022	Change	December 2021
Individuals Served	168	162	-6	1082
Value of Services	\$10,363	\$7,296	-\$3,067	\$37,689
Mobilize Volunteer Hours	39.5	46.5	7	115

ORDER #15-2023

PROVIDING FOR: Execution of the Town Warrant for January 26, 2023

IT IS ORDERED that the Town Warrant for January 26, 2023, in the amount of \$127,900.43 is hereby approved.

Passed by the Town Council _____

Attest: _____

A / P Check Register
Bank: BANGOR SAVINGS A/P

01/24/2023

Page 1

TOWN

Type	Check	Amount	Date	Wrnt	Payee
R	33560	2,527.57	01/26/23	217	2095 AMBULANCE MEDICAL BILLING
R	33561	67.78	01/26/23	217	0056 BANGOR SAVINGS BANK
R	33562	8,387.48	01/26/23	217	0056 BANGOR SAVINGS BANK
R	33563	1,578.00	01/26/23	217	1869 BLOOMER RUSSELL BEAUPAIN
R	33564	170.16	01/26/23	217	0157 DEAD RIVER
R	33565	79.45	01/26/23	217	0207 FASTENAL COMPANY
R	33566	28.57	01/26/23	217	0235 GILMAN ELECTRICAL SUPPLY
R	33567	8,004.81	01/26/23	217	1971 GNP WEST, INC
R	33568	89.83	01/26/23	217	0250 HANNAFORD
R	33569	124.85	01/26/23	217	0311 JORDAN EQUIPMENT CO.
R	33570	126.34	01/26/23	217	1280 K.L. JACK & CO., INC.
R	33571	286.15	01/26/23	217	1903 KATAHDIN TRUE VALUE
R	33572	215.56	01/26/23	217	0374 MAINE OXY ACETYLENE SUPPLY CO.
R	33573	2,031.50	01/26/23	217	1849 MAINE TECHNOLOGY GROUP LLC
R	33574	247.89	01/26/23	217	0687 MALCOLM, THOMAS M.
R	33575	617.00	01/26/23	217	0447 MILLINOCKET FABRICATION AND
R	33576	123.72	01/26/23	217	0468 MOTION INDUSTRIES, INC.
R	33577	51.62	01/26/23	217	1819 NAPA AUTO PARTS
R	33578	55.05	01/26/23	217	2158 NIEDZIENSKI, LAURIE
R	33579	11,987.36	01/26/23	217	1931 NORTHEAST PAVING
R	33580	350.00	01/26/23	217	2157 NORTHERN PETROLEUM SERVICES LLC
R	33581	68,724.00	01/26/23	217	0506 NORTHERN TIMBER CRUISERS, INC.
R	33582	320.41	01/26/23	217	0864 NORTRAX NE LLC/POWERPLAN
R	33583	54.00	01/26/23	217	0511 OAK GROVE SPRING WATER CO.
R	33584	9.39	01/26/23	217	1669 OFFICE DEPOT, INC
R	33585	1,194.50	01/26/23	217	2113 OUELLETTE, ADAM
R	33586	40.89	01/26/23	217	0560 PORTLAND GLASS
R	33587	4,084.05	01/26/23	217	1596 PREBLE OIL COMPANY
R	33588	190.00	01/26/23	217	0584 REGISTER OF DEEDS
R	33589	1,500.00	01/26/23	217	2083 RHR SMITH & COMPANY
R	33590	429.99	01/26/23	217	1668 STANLEY'S AUTO CENTER LLC
R	33591	301.84	01/26/23	217	0649 STERNS LUMBER COMPANY INC
R	33592	150.00	01/26/23	217	0663 TANOUS, NOLAN H.
R	33593	139.92	01/26/23	217	1404 TRACTOR SUPPLY COMPANY
R	33594	30.00	01/26/23	217	0705 TREASURER, STATE OF MAINE
V	33595	0.00	01/26/23	217	1502 VERSANT POWER
R	33596	9,334.97	01/26/23	217	1502 VERSANT POWER
R	33597	184.50	01/26/23	217	1799 WEST BRANCH AVIATION LLC
R	33598	3,938.90	01/26/23	217	0780 WHITTEN'S 2 WAY SERVICE
R	33599	122.38	01/26/23	217	2073 XEROX FINANCIAL SERVICES LLC

Total 127,900.43

Count

Checks	39
Voids	1

ORDER #16-2023

PROVIDING FOR: Execution of the Wastewater Warrant for January 26, 2023
IT IS ORDERED that the Wastewater Warrant for January 26, 2023, in the amount of \$55,739.07 is hereby approved.

Passed by the Town Council _____

Attest: _____

Millinocket
12:13 PM

A / P Check Register
Bank: KEY BANK WW A/P FD 3

01/24/2023
Page 1

WW

Type	Check	Amount	Date	Wrnt	Payee
R	10342	28.32	01/26/23	219	0280 CHARETTE, JAMES
R	10343	138.85	01/26/23	219	0157 DEAD RIVER
R	10344	93.60	01/26/23	219	2075 INGALLS JASON M
R	10345	40,970.00	01/26/23	219	0330 KATAHDIN MOTORS, INC.
R	10346	79.10	01/26/23	219	1903 KATAHDIN TRUE VALUE
R	10347	64.60	01/26/23	219	1516 MAINE FIRE PREVENTION
R	10348	249.75	01/26/23	219	0374 MAINE OXY ACETYLENE SUPPLY CO.
R	10349	433.88	01/26/23	219	1849 MAINE TECHNOLOGY GROUP LLC
R	10350	2,954.90	01/26/23	219	0456 MILLINOCKET, TOWN OF
R	10351	14.49	01/26/23	219	1819 NAPA AUTO PARTS
R	10352	160.79	01/26/23	219	1669 OFFICE DEPOT, INC
R	10353	3,439.50	01/26/23	219	0546 PIERCE ATWOOD LLP
R	10354	540.82	01/26/23	219	1596 PREBLE OIL COMPANY
R	10355	133.00	01/26/23	219	0584 REGISTER OF DEEDS
R	10356	37.51	01/26/23	219	0649 STERNS LUMBER COMPANY INC
R	10357	173.00	01/26/23	219	0717 TREASURER, STATE OF MAINE
R	10358	97.00	01/26/23	219	0717 TREASURER, STATE OF MAINE
R	10359	408.00	01/26/23	219	0717 TREASURER, STATE OF MAINE
R	10360	5,721.96	01/26/23	219	1502 VERSANT POWER
Total		55,739.07			

Count

Checks	19
Voids	0

ORDER #17-2023

PROVIDING FOR: Approval of an Application for an Entertainment License for Hang Wong Chinese Restaurant.

IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

Yang Dena Xia, 973 Central Street, Millinocket
d/b/a

Hang Hong Yang Corp., Hang Wong Chinese Restaurant, 973 Central Street, Mlkt.

Passed by the Town Council _____

Attest: _____

pd 1/17/2023 \$

TOWN OF MILLINOCKET

APPLICATIONS FOR A SPECIAL AMUSEMENT LICENSE

FEE: \$25.00

NAME OF APPLICANT: Yang Dena Xia

RESIDENCE: 973 Central Street

NAME OF BUSINESS: Hang Hons Yang Corp

LOCATION TO BE USED: 973 Central Street

NATURE OF BUSINESS: Hang Wong Chinese restaurant

EMAIL ADDRESS: N/A

TELEPHONE: 207-723-6084

RESIDENCES OF APPLICANT IN THE LAST FIVE YEARS:
973 Central Street

HAS APPLICANT HAD A LICENSE DENIED OR REVOKED? YES NO ☒

IF YES, CIRCUMSTANCES OF DENIAL OR REVOKED LICENSE:

HAVE YOU EVER BEEN CONVICTED OF A FELONY? (INCLUDING PARTNERS OR CORPORATE OFFICERS) YES: NO: ☒

IF YES, WHO & THE CIRCUMSTANCES:

*COPY OF CURRENT LIQUOR LICENSE (IF APPLICABLE)

*OTHER INFORMATION MAY BE REQUESTED BY THE MUNICIPAL OFFICERS



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0008



License for the Sale of Liquor

License Number	Issue Date	Expiration Date
CAR-2010-7694	10/26/2021	01/23/2023

This License is valid only between the Issue Date and the Expiration Date appearing on this document. This License may be used only for the Named Holder at the Location for which the License was issued. The person or business named in this License is authorized to sell or serve liquor with liquor content as permitted by Maine law for the license type designated in this License.

All licensees shall make available for inspection their licenses at the premises to which those licenses apply. This License or each type of License issued as part of this License is subject to fine, suspension or revocation pursuant to Title 28-A of Maine law. License fee is non-refundable and the License is non-transferable unless approved by the Bureau.

Legal Name of Licensee: HANG HONG YANG CORPORATION
Business Name of Licensee: HANG WONG CHINESE RESTAURANT
Address of Licensee: 973 CENTRAL STREET
MILLINOCKET, ME, 04462

CODE	License Type and Description	FEE
CAR	CLASS I - CLASS A RESTAURANT - MALT LIQUOR, WINE AND SPIRITS	900.00
FF	FILING FEE	10.00

Total Fees:

\$ 910.00

Timothy R. Poulin

HANG WONG CHINESE RESTAURANT
973 CENTRAL STREET
MILLINOCKET, ME 04462

Timothy R. Poulin, Deputy Director
Bureau of Alcoholic Beverages and Lottery Operations

BUSINESS Hang Wong Rest.

ORDER # 17-2013

**COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS**



TAXES ARE CURRENT

Yes N/A No



WASTEWATER IS CURRENT

Yes ✓ No



POLICE INCIDENTS IN THE PAST YEAR
(IF APPLICABLE PLEASE LIST)

Yes No ✓

ORDER #18-2023

PROVIDING FOR: Approval of an Application for a Malt, Vinous and Spirituous Liquor License for Hang Wong Chinese Restaurant.

IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for:

Hang Hong Yang Corp.,973 Central Street, Millinocket.

d/b/a

Hang Wong Chinese Restaurant, 973 Central Street, Millinocket.

Passed by the Town Council_____

Attest:_____

**BUREAU OF ALCOHOLIC BEVERAGES
DIVISION OF LIQUOR LICENSING & ENFORCEMENT
164 STATE HOUSE STATION
AUGUSTA, ME 04333-0164**



Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.

To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

DEPARTMENT USE ONLY

LICENSE NUMBER: _____ **CLASS:** _____

DEPOSIT DATE _____

AMT. DEPOSITED: _____ **BY:** _____

CK/MO/CASH: _____

PRESENT LICENSE EXPIRES 1/15/2023

INDICATE TYPE OF PRIVILEGE: ☒ MALT ☒ SPIRITUOUS ☒ VINOUS

INDICATE TYPE OF LICENSE:

☒ RESTAURANT (Class I,II,III,IV)

☐ HOTEL-OPTINONAL FOOD (Class I-A)

☐ CLASS A LOUNGE (Class X)

☐ CLUB (Class V)

☐ TAVERN (Class IV)

☐ RESTAURANT/LOUNGE (Class XI)

☐ HOTEL (Class I,II,III,IV)

☐ CLUB-ON PREMISE CATERING (Class I)

☐ GOLF CLUB (Class I,II,III,IV)

☐ OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) --(Sole Proprietor, Corporation, Limited Liability Co., etc.) <u>Hang Hong Yang corp</u> DOB: _____				2. Business Name (D/B/A) <u>Hang wons chinese Restaurant</u>			
DOB: _____							
DOB: _____				Location (Street Address) <u>973 central st</u>			
Address <u>973 central street</u>				City/Town <u>millinocket</u>	State <u>ME</u>	Zip Code <u>04462</u>	
<u>millinocket</u> <u>ME</u> <u>04462</u>				Mailing Address <u>973 central st</u>			
City/Town <u>(207) 723-6084</u>				City/Town <u>millinocket</u>	State <u>ME</u>	Zip Code <u>04462</u>	
Telephone Number _____ Fax Number _____				Business Telephone Number <u>207-723-6084</u> Fax Number _____			
Federal I.D. # <u>273294625</u>				Seller Certificate # _____			

3. If premises is a hotel, indicate number of rooms available for transient guests: _____

4. State amount of gross income from period of last license: ROOMS \$ _____ FOOD \$ 5000.00 LIQUOR \$ 2000.00

5. Is applicant a corporation, limited liability company or limited partnership? YES ☐ NO ☒

If YES, complete Supplementary Questionnaire

6. Do you permit dancing or entertainment on the licensed premises? YES ☐ NO ☒

7. If manager is to be employed, give name: _____

8. If business is NEW or under new ownership, indicate starting date: _____

Requested inspection date: _____ Business hours: _____

9. Business records are located at: 973 central st millinocket ME 04462

10. Is/are applicants(s) citizens of the United States?

YES ☐ NO ☒

11. Is/are applicant(s) residents of the State of Maine?

YES ☒ NO ☐

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
YANG DENG XIA	2/21/72	peoples REPUBLIC of china

Residence address on all of the above for previous 5 years (Limit answer to city & state)

2017 - 2023 ME

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES ☐ NO ☒

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?
Yes ☐ No ☒ If Yes, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES ☒ NO ☐

16. Does/do applicant(s) own the premises? Yes ☐ No ☒ If No give name and address of owner: _____

MC Management Inc 973 Central Street Millinocket ME 04462

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) HANG WONG CHINESE
REST LOCATED IN PAMOLA MOTOR LODGE 973 CENTRAL STREET MILLINOCKET ME 04462

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?
YES ☒ NO ☐ Applied for: _____

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 1/2 mile Which of the above is nearest? Church

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES ☐ NO ☒

If YES, give details: _____

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Millinocket on 1/15/2023
Town/City, State Date

Please sign in blue ink

Signature of Applicant or Corporate Officer(s)

YANG DENG XIA

Print Name

Signature of Applicant or Corporate Officer(s)

YANG DENG XIA

Print Name



State of Maine
Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement

Supplemental Information Required for
Business Entities Who Are Licensees

For Office Use Only:

License #: _____

Date Filed: _____

For information required for Questions 1 to 4, this information is on file with the Maine Secretary of State's office and must match their record information. Please clearly complete this form in its entirety.

1. Exact legal name:

Hang Hong Yang corporation

2. Other business name for your entity (DBA), if any:

Hang wons chinese Restaurant

3. Date of filing with the Secretary of State: 1/15/2023

4. State in which you are formed: Maine

5. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: _____

6. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attached additional sheets as needed)

Name	Address for Previous 5 years	Date of Birth	Ownership %
Yang peng xiu	maine city	2/21/72	100
	2017 - 2023		

7. Is any principal person involved with the entity a law enforcement official?

Yes

☐

No

☒

8. If Yes to Question 7, please provide the name and law enforcement agency:

Name: _____ Agency: _____

NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

THIS APPROVAL EXPIRES IN 60 DAYS.

FEE SCHEDULE

Class I	Spirituos, Vinous and Malt	\$ 900.00
	CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
Class I-A	Spirituos, Vinous and Malt, Optional Food (Hotels Only)	\$1,100.00
	CLASS I-A: Hotels only that do not serve three meals a day.	
Class II	Spirituos Only	\$ 550.00
	CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
Class III	Vinous Only	\$ 220.00
	CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class IV	Malt Liquor Only	\$ 220.00
	CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
Class V	Spirituos, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	\$ 495.00
	CLASS V: Clubs without catering privileges.	
Class X	Spirituos, Vinous and Malt – Class A Lounge	\$2,200.00
	CLASS X: Class A Lounge	
Class XI	Spirituos, Vinous and Malt – Restaurant Lounge	\$1,500.00
	CLASS XI: Restaurant/Lounge; and OTB.	

FILING FEE..... \$ 10.00

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to: **TREASURER, STATE OF MAINE. – DEPARTMENT OF PUBLIC SAFETY, LIQUOR LICENSING AND INSPECTION DIVISION, 164 STATE HOUSE STATION, AUGUSTA ME 04333-0164.** Payments by check subject to penalty provided by Sec. 3, Title 28A, MRS.

STATE OF MAINE

Dated at: _____, Maine _____ ss
City/Town (County)

On: _____

The undersigned being: Municipal Officers County Commissioners of the
 City Town Plantation Unincorporated Place of: _____, Maine

--	--

NOTICE – SPECIAL ATTENTION

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

- [1993, c730, §27 (amd).]

3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

- A. [1993, c.730, §27 (rp).]

- 4. No license to person who moved to obtain a license. (REPEALED)**

5. **(TEXT EFFECTIVE 3/15/01)** Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

PREMISE DIAGRAM



EST ID: 3200

EATING PLACE TIER 3 200 Seats (in)

HANG WONG YANG
973 CENTRAL ST
MILLINOCKET ME 04462

EXPIRES: 10/18/2023

FEE: \$300.00

ATTN YANG DENG XIU
HANG HONG YANG CORP
HANG WONG YANG
973 CENTRAL ST
MILLINOCKET ME 04462

James A. Lombardi

Commissioner

Employers must establish a written smoking policy that prohibits smoking in any business facility, including in vehicles used for work, and in outdoor areas where employees perform services under the control of the employer. Smoking in workplaces shall only be permitted outdoors. Employers shall only permit employer and employees to smoke outside within a Designated Smoking Area that is at least 20 feet away from the business facility and designed in a way to prevent smoke from escaping back into a workplace, public place or other areas where smoking is prohibited.

Eating Establishments shall prohibit smoking in outdoor eating areas and all enclosed areas of public places. Smoking includes the use of electronic smoking devices, whether or not they contain nicotine.

Tobacco Retailers are required to card all persons 30 years of age or younger by photographic identification that contains the persons date of birth. Tobacco products may not be sold to any person under 21 years of age unless the person obtained 18 years of age on or before July 1, 2018. Tobacco products include, but not limited to, a cigarette, a cigar, a hookah, pipe tobacco, chewing tobacco, snuff or snus, electronic smoking devices, and any component or accessory used in the consumption of a tobacco product, such as filters, rolling papers, pipes and liquids used in electronic smoking devices, whether or not they contain nicotine.

For free guidance regarding Maine's retail tobacco and workplace smoking laws, please contact the Maine CDC Tobacco and Substance Use Prevention and Control program at tsup.dhhs@maine.gov or call 207-287-4627.

ATTN YANG DENG XIU
HANG HONG YANG CORP
HANG WONG YANG
973 CENTRAL ST
MILLINOCKET ME 04462

Owner: HANG HONG YANG CORP
Licensee: **HANG WONG YANG**
Location: 973 CENTRAL ST
MILLINOCKET
ATTN YANG DENG XIU
Mail: 973 CENTRAL ST

ISSUED: 1/9/2023
EXPIRES: 10/18/2023
FEE: \$300.00
TEL: 207-723-6084

MILLINOCKET ME 04462
Lic Type: **EATING PLACE TIER 3**

Est ID: 3200

9. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes

☐

No

☒

10. If Yes to Question 9, please complete the following: (attached additional sheets as needed)

Name: _____

Date of Conviction: _____

Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:

Yans Deng Xiu
Signature of Duly Authorized Person

1/15/2023
Date

YANG DENG XIU
Print Name of Duly Authorized Person

If you have questions regarding the legal name or assumed (DBA) name on file with the Secretary of State's office, please call (207) 624-7752. The SOS can only speak to the information on file with their office, not the filing of this supplemental information – please direct any questions about this form to our office at the number below.

Submit Completed Forms To: Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
164 State House Station
Augusta, Me 04333-0101
Telephone Inquiries: (207) 624-7220
Fax: (207) 287-3424
Email Inquiries: MaineLiquor@maine.gov

ORDER #19-2023

PROVIDING FOR: Approval of Donation to Eastern Area Agency on Aging

IT IS ORDERED: That the Town Manager is authorized to expend from the Undesignated Fund Balance, \$150.00 (one hundred fifty dollars) to support Eastern Area Agency on Aging.

Note: See attached letter requesting support

PASSED BY THE COUNCIL: _____

ATTEST: _____



**EASTERN AREA
AGENCY ON AGING**

Eastern Area Agency on Aging

240 State Street
Brewer, ME 04412

(207) 941-2865 (800) 432-7812

www.eaaa.org

Town of: East Millinocket

Greetings,

Last year Eastern Area Agency on Aging (EAAA):

- Provided health insurance counseling to over 6,000 community residents,
- Saved community residents \$1 million in Medicare premiums, deductibles, and copays,
- Provided 197,000 meals to homebound older adults, and
- Provided 21,000 hours of volunteer services across our region.

Because of the generosity of towns across our region, last year, we were able to **deliver 13,000 meals to homebound adults**. Through the continued support of towns and municipalities, we are able to offer essential services and resources to the most vulnerable residents in Washington, Hancock, Piscataquis, and Penobscot counties. Included, you will find a report listing services EAAA provided to benefit your residents over the past 12 months, as well as the associated costs.

With pandemic funding ending and our population's ongoing needs growing, as you prepare your town's budget, we ask you to increase your funding to Eastern Area Agency on Aging. Rising costs of food, fuel, and supplies have not only increased the cost to provide services but have increased the demand for services as older adults struggle to make ends meet.

➤ **Amount requested for 2023:** **\$ 150.00**

If you have questions, please contact Dan Frye at 1-800-432-7812 or dfrye@eaaa.org. We have also enclosed a one-page sheet that provides a summary of the programs and services we provide. Please visit www.eaaa.org to learn more about Eastern Area Agency on Aging.

Sincerely,

Dan Frye
Development Manager



**EASTERN AREA
AGENCY ON AGING**

Eastern Area Agency on Aging

240 State Street
Brewer, ME 04412

(207) 941-2865 (800) 432-7812

www.eaaa.org

Services Provided to the town of: East Millinocket		Penobscot County	
<i>Program Name:</i>	<i>Description:</i>	<i>Units Served:</i>	<i>Cost For Service:</i>
Caregiver Services	Support and education to individuals caring for loved ones - including Alzheimer's/dementia	17	\$ 3,281
Commodity Supplemental Food Program	Supplemental food for eligible older adults	256	\$ 4,352
Congregate Meals	Delicious meals and socialization for older adults	12	\$ 96
Consumable Supplies	Groceries, cleaning supplies, personal hygiene, or other items purchased.	179	\$ 4,117
Furry Friends	Supplemental pet food	655	\$ 1,310
Homemaker	Tasks provided in a person's home, including shopping for personal items/groceries and managing money.	179	\$ 5,728
Home Delivered Meals	Meals on Wheels & Doorstep Dining	2,930	\$ 32,230
Information, Assistance & Referral	Office appointments, home visits, and telephone calls linking individuals with available services, including but not limited to Medicare counseling*	91	\$ 4,641
4,319 Unit Services Provided to 87 Resident(s).			
*In 2022, Our State Health Insurance Assistance Program staff and volunteers helped residents save \$6,970.00 by comparing their health insurance options, including Medicare Part D.			
The total cost of services and savings provided:			\$62,725.00

ORDER #20-2023

PROVIDING FOR: Acceptance of donation for updated signage along the Michaud Trail

WHEREAS the Age-Friendly Committee of the Town has a goal to improve access to and increase use of in-town paths and trails; and

WHEREAS an activity of the Age-Friendly Committee was to assess the need and secure funding to make changes along the Michaud Trail to make it more age-friendly; and

WHEREAS a Lifelong Maine AmeriCorps member in collaboration with the Age-Friendly Committee conducted a walking audit of the trail and identified ways to increase awareness and use of the trail by adding wheelchair and stroller icons to the existing signs; and

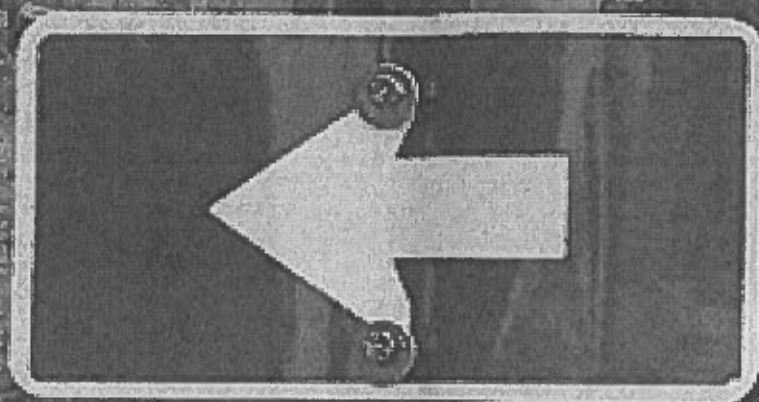
WHEREAS the Lifelong Maine AmeriCorps member secured \$550 in grant funding through the Maine State Walking College to purchase new signs with the agreement that the Public Works department would provide installation in spring of 2023; and

WHEREAS the new signs will be the same color, format and look of the original signs but be upgraded to highlight the trail's accessibility for wheelchairs and strollers;

IT IS THEREFORE ORDERED that the Town Council accepts the donation and installation agreement.

Passed by the Town Council _____

Attest: _____



ORDER #21-2023

PROVIDING FOR: Expending funds from Economic Development for GIS mapping services

WHEREAS The Town of Millinocket had arranged for GIS mapping services of town tax maps in 2019, and;

WHEREAS The project had not been completed or paid for prior to end of that fiscal year but has been revived and is ready to be completed.

IT IS ORDERED that the Millinocket Town Council authorize the Treasurer to remit payment for these services in the in amount of \$1,500.00 (one thousand five hundred dollars) from budget line 0115-3778 Economic Development to LatLong Logic LLC for the completion of this work.

Note: Phase one invoice and related email correspondence from 2020 attached as backup.

Passed by Council: _____

Attest: _____

Lorna Thompson

From: Lorna Thompson
Sent: Thursday, May 21, 2020 1:25 PM
To: Mary Alice Cullen; John Davis; Richard Angotti
Subject: RE: GIS/mapping
Attachments: LatLongLogic certificate_CGL.pdf

Will do.

I did get a copy of her insurance certificate. It is attached.

Lorna

From: Mary Alice Cullen <treasurer@millinocket.org>
Sent: Thursday, May 21, 2020 1:16 PM
To: Lorna Thompson <assessor@millinocket.org>; John Davis <manager@millinocket.org>; Richard Angotti <dick.angotti@mseco.com>
Subject: RE: GIS/mapping

Good deal. We will also need a w-9 with the invoice where this is a new vendor.

mac

From: Lorna Thompson <assessor@millinocket.org>
Sent: Thursday, May 21, 2020 12:33 PM
To: John Davis <manager@millinocket.org>; Richard Angotti <dick.angotti@mseco.com>; Mary Alice Cullen <treasurer@millinocket.org>
Subject: GIS/mapping

Mac,

The total cost for the GIS mapping will be \$2500.

I believe we had requested \$3500 in last year's budget request.

Lorna

LatLong Logic, LLC
PO Box 131 * Bangor, ME 04402
(207) 951-6183 * cindy@latlonglogic.com

Invoice

Invoice Date: November 10, 2020

Invoice Number: 2020107

Bill To:

Attn: Lorna Thompson, Assessor
Town of Millinocket
197 Penobscot Avenue
Millinocket, ME 04462
(207) 723-7000

Office Use Only:

Professional GIS services rendered from January 2020 to November 2020.

[illegible]

Please make checks payable to LatLong Logic, LLC
Thank you for your business!