BUSINESS LICENSE FEE SCHEDULE

On the MTCCA website is the most recent posting of a business license fee schedule survey conducted by MTCCA.   Go to www.mtcca.org

WHAT TYPES OF FILINGS ARE REQUIRED UNDER MAINE STATE STATUTES?

1) Sole Proprietor Adopting Name other than His Own ("DBA" form)

Title 31, sec 1 & 2
Pages 36 - 37 and Appendix Page 3-11-1 Municipal Clerk's Manual

Any person engaging in a mercantile business as a sole proprietor, and who adopts any business name, style or designation other than his or her own name exclusively, must file with the municipal clerk before engaging in the business.

$ Filing fee is $10, as set by state statutes

2) Certificate for Association for Purpose of Engaging in Mercantile Enterprise

Title 31, sec 1 & 2
Pages 36 - 37 and Appendix Pages 3-10-1 and 3-10A Municipal Clerk's Manual

$ Whenever two or more persons become associated as partners, or otherwise, for the purpose of engaging in any mercantile enterprise, they must, before beginning business, file a certificate in the clerk's office of the municipality in which the business is to be conducted.

$ A "mercantile enterprise" is a business having to do with trade or commerce or the buying and selling of merchandise.

$ The primary purpose of this filing requirement is to protect the public against fraud and deceit in extending credit. The filings enable people dealing with merchants transacting business under a partnership or assumed name to ascertain from public records the names of the individuals and the nature of the business.

$ Filing fee is $10, as set by state statutes

CERTIFICATE OF SOLE PROPRIETOR ADOPTING NAME OTHER THAN HIS OWN. (R.S.c 181, sec. 13)

The undersigned hereby certifies that he intends to engage in the

_____ business as sole proprietor thereof, and to adopt the name

_____ in

the conduct of said business.

NAME	RESIDENCE

CONTACT #_____   SIGNATURE _____

STATE OF MAINE

PENOBSCOT, SS.

_____

Then personally appeared _____ and made oath

to the foregoing certificate, that the same is true.

Before me,

_____
Notary Public
Print Name_____
My Commission Expires

(Note: This certificate shall be deposited in the office of the clerk of the town in which the business is to be carried on. The clerk is entitled to a fee of $10.00 for recording this certificate.)

CERTIFICATE Of ASSOCIATION FOR THE PURPOSE OF ENGAGING IN MERCANTILE ENTERPRISE

Millinocket
Maine's Biggest Small Town

STATE OF MAINE
Title 31, M.R.S.A.., Sec 1

Whenever two or more persons become associated as partners, or otherwise, for the purpose of engaging in any mercantile enterprise, they must before beginning business, file a certificate in the clerk's office of the municipality in which the business is to be conducted. *A "mercantile enterprise "is a business having to do with trade or commerce or the buying and selling of merchandise.*

BUSINESS NAME

The undersigned hereby certifies that they have become associated as partners for the purpose of engaging in the business of

_____
(Type of business)

Under the partnership name of, or as, _____, this business is located
(Name under which doing business)

at _____ and the business telephone number is _____

Individual Signatures		Residence, Telephone Number & email
Individual Signatures		Residence, Telephone Number & email
Individual Signatures		Residence, Telephone Number & email
Individual Signatures		Residence, Telephone Number & email

_____
Date

INFORMATION BELOW MUST BE COMPLETED BY A NOTARY OR ATTORNEY

STATE OF MAINE
County of Penobscot

Date_____

Then _____ personally appeared and made oath to the foregoing certificate that the same is true

Before me, _____

Attorney or Notary Public (Commission Expires _____)

This Certificate shall be deposited in the office of the clerk of the municipality in which the business is to be conducted. A one- time $10.00 Fee will be collected