



TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS & via ZOOM
THURSDAY, FEBRUARY 9, 2023
at 5:30 PM

‘This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.’

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: n/a
4. Approval of Minutes: October 27, 2022, Regular meeting; January 23, 2023 & January 25, 2023, Executive Sessions.

UNFINISHED BUSINESS: n/a

5. Special Presentation:
 - a. Resolve #2-2023 Proclamation Honoring Jim Charette
 - b. Diana Furukawa, Millinocket Memorial Library – Quarterly Updates

NEW BUSINESS:

6. Town Manager’s Report
7. ORDER #23-2023 Approval of the Town Warrant for February 9, 2023
8. ORDER #24-2023 Approval of the Wastewater Warrant for February 9, 2023
9. ORDER #25-2023 Approval of Donation to Eastern Area Agency on Aging
10. ORDER #26-2023 Approval to Expend \$100 from Events Budget – Valentine’s Day Luncheon
11. ORDER #27-2023 Authorization for Donation to Region III - Mooseopoly Project
12. ORDER #28-2023 Authorization for Personal Property Tax Write-Off
13. Reports and Communications:
 - a. Warrant Committee for the February 23, 2023, Council Meeting will be Councilor Golieb and Councilor Higgins
 - b. Chair’s Committees Reports
 - c. Two Minute Public Comment

14. Adjournment

Join Zoom Meeting <https://us02web.zoom.us/j/82058394915>

Meeting ID: 820 5839 4915

One tap mobile +13017158592, 82058394915# US (Washington DC); +13126266799, 82058394915# US (Chicago)

Dial In: Find your local number: <https://us02web.zoom.us/u/kc0L05Af7m>

Meetings are open to the public for in person attendance and via Zoom.

The Town of Millinocket supports optional face masks/coverings and social distancing.

Submit any public comments to the Town Manager prior to the meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and YouTube Channel.

Find all direct links on our website: Millinocket.org.

****Stay Healthy, Stay Safe****



Millinocket

Maine's Biggest Small Town

Town of Millinocket

197 Penobscot Avenue

Millinocket, Maine 04462

Manager@Millinocket.org www.millinocket.org

207-723-7000 Ext 5

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**—This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

Want to do more? Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

October 27, 2022

The Regular meeting and Public Hearings of the Millinocket Town Council was brought to order in Council Chambers by Chair Golieb at 5:30 pm.

Roll Call: Town Council Members Present: Golieb, Madore, Bragdon, McEwen, Danforth, Pelletier, Pray. Also present: Town Manager Peter Jamieson, Town Clerk Diana M. Lakeman, Fire Chief Tom Malcolm, Media Brian Brown via Zoom, 2 Presenters, 7 in person public attendance and 3 in Zoom public.

Pledge of Allegiance – Adjustments to the Agenda – Addition: Order #275-2022.

Approval of the Minutes: August 25, 2022, Regular meeting.

Motion- Madore Second- Bragdon Vote 7-0

Council Comment: none

Public Comment: none

Special Presentation:

1) Jason Bird, Penquis Housing Development, nonprofit, joined via zoom presented screen shared slide show, informs intended plans for 70 Spring Street with quick overview of organization and services provided to the region over 55 years; informs intent noting first steps are in process in the planning stages, heating assistance, head start, transportation, affordable housing, assistant living, to name a few; serve approximate 6000 individuals a day, approximately 600 affordable rental homes in portfolio or under development; Building – proposed to build overview, flat roof, 36 one bedroom units in a three story facility, full kitchens and bathrooms, approx. 700-750 sq. ft per unit, onsite laundry, storage, community rooms, area for socializing, gardening area, and programming.; 55plus living facility; submitted application with request with county commissioner for ARPA funding notes pending; informs every aspect of the building intentions have been factored in; New buildings proposal to build in green space adjacent to current building, intent to divide lot to redevelop building with ample space, visibly pleasing with multi colored units, flat roof design, flexible for energy efficiency, intentionally chooses quality products per cost for best economic basis, accessibly built with intentions to age in place, outside lighting package chosen to be least invasive to neighboring properties, concludes presentation with question and answers.

Council Comments: Councilor Madore expressed appreciation for the thorough and informative presentation and interest in Millinocket as its location for business and intent to create more affordable housing, looks forward to project inquiries of timeline; Jason projects spring as start time to start; Councilor Madore encourages hiring firm to utilize local contractors; Jason notes hiring is situational having two separate projects; Councilor Madore inquires intentions to first renovate existing building; Jason informs simultaneous projects with focus on new building construction, notes intent for existing building is mainly resident combined with commercial units.

Councilor McEwen expressed appreciation for presentation as many questions have been addressed and answered; shared excitement with need for housing development.

Councilor Danforth gives appreciation for the very informative presentation answering many questions. Chair Golieb expressed support for the project noting that the crucial need for affordable housing, notes emergency services available, inquires if entity if for profit or nonprofit; Jason informs for profit; Chair Golieb explains the value of a for profit entity is a taxable establishment by the municipality and notes its value to the community.

Public Comment: None

2) Diana Furukawa, Millinocket Memorial Library – Quarterly Update, screen shared slide show presentation, financial insight overview of 2022 budget, operating funds and restricted funds: informs donations mostly 2021 overflow, friends of MML \$20,000; operating grants, library revenue, donor contributions, employee retention program, Sewell grant committed for 3 years to fund specific programs, Expenses: community engagement, facilities and equipment, library administration, notes payroll on tract; brief overview 2023 with proposed budget needs, summarized over 3 year budget overages.

Council Comment: Councilor Madore acknowledging total expenses compared to revenue noting surplus to carry over to next year's budget inquires if overages will impact amount requested from town; Diana answers potentially confirming a net zero bottom line of budget at end of fiscal year.

Councilor Danforth notes excellent presentation and acknowledges Diana's leadership and amazing job done with the library being a huge asset to the community. Councilor McEwen and Chair Golieb both echo statements previously made.

Councilor Pray acknowledges County Commissioner Laura Sanborn in audience attendance, expressed appreciation of funding in northern communities.

Councilor Pelletier exited Zoom – 6:15 pm; Returned - 6:22pm.

Public Comment: none

Public Hearing in at 6:24 pm

ORDINANCE #2-2022 Public Hearing – 2nd Reading – Amendment to Chapter 75, General Assistance PROVIDING FOR: Amendment to Chapter 75, General Assistance, Code of the Town of Millinocket in Compliance with Title 22 M.R.S.A. §4305(4)

BE IT ORDAINED by the Town Council of Millinocket in Town Council assembled that the Millinocket Code, Chapter 75, Appendices A - H be amended per the attached appendix.

IT IS FURTHER ORDERED that this ordinance take effect 30 days after enactment.

Motion-Pelletier; Second-Madore; Vote First Reading 10/13/2022; Second Reading 10/27/2022; Vote 7-0.

Council Comment: none

Public Comment: none

Public Hearing out at 6:26 pm.

Public Hearing in at 6:27 pm

ORDINANCE #3-2022 Public Hearing – 1st Reading - PROVIDING FOR: Amendments and Updates to Chapter 125, Zoning, §125-41 Schedule of Uses and §125-50-Dimensional Requirements Code of the Town of Millinocket

BE IT ORDAINED by the Town Council of Millinocket in Town Council assembled that the Millinocket Code, Chapter 125, Zoning, §125-41 Schedule of Uses and §125-50 Dimensional Requirements, be amended per the attached appendices;

IT IS FURTHER ORDERED that this ordinance take effect 30 days after enactment.

Motion-Bragdon Second- Madore Vote - None (First Reading 10/27/2022)

Council Comment: Councilor Madore inquires if mobile homes will be allowed in all residential R2 Zoning with the proposed ordinance changes with clarification allowing trailer parks or individual properties;

Planning Board Chair Anthony Filauro explained proposed ordinance change was brought to the board to create more available options for housing allowing trailers in all residential 2 zoning for individual properties and not trailer parks; Councilor Madore expressed concerns mobile homes allowed in newer developed residential areas; Chair Golieb appreciates the proposals a many hours of work involved to address the councils request for more residential opportunities, inquires set parameter allowed; Anthony Filauro informs the matrix explains what is allowed and the board determined the change within the matrix to allow in different housing options withing R2 zone; Chair Golieb reminds if the change is needed the council can amend for the 2nd reading; Councilor Pray appreciates the boards intent as requested by the Council; Council discussion shared concerns of true definition of mobile home and maintaining level of value in current residential zoning where mobile homes are restricted; Anthony Filauro explains his understanding of a mobile home and informs the board can revisit if directed differently.

Public Comment: Jesse Dumais, 10 Somerset Street, being former tax collector addresses the discussion of concerns with definition of mobile homes versus camper trailers by clarifying the difference between assessed taxes for mobile homes and camper trailer motor vehicle excise tax paid with registration; Town Clerk Diana Lakeman confirmed previous statement noting trailer slabs are required by statute.

Public Hearing out at 6:45 pm

NEW BUSINESS:

Town Manager's Report – None

ORDER #264-2022 PROVIDING FOR: Execution of the Town Warrant for October 27, 2022

IT IS ORDERED that the Town Warrant for October 27, 2022, in the amount of \$91,226.77 is hereby approved.

Motion- Danforth Second- Bragdon Vote 7-0

Councilor Comment: Noted the larger expenses: Boynton/Frazer/Hol Tanner. Maine Water Co., MRC, New England Paving, Pine State Elevator, Versant Power.

Public Comment: none

ORDER #265-2022 PROVIDING FOR: Execution of the Wastewater Warrant for October 27, 2022

IT IS ORDERED that the Wastewater Warrant for October 27, 2022, in the amount of \$40,881.81 is hereby approved.

Motion- Danforth Second- Bragdon Vote 7-0

Council Comment: Noted larger expenses: Town of Millinocket, Olver Associates, Versant Power.

Public Comments: none

ORDER #266-2022 PROVIDING FOR: Date, Time, Place, Warden for the November 8, 2022, Municipal General Election

IT IS ORDERED that the Municipal General Election will be held on Tuesday, November 8, 2022, from 8:00 a.m. to 8:00 p.m. at the Stearns High School Gymnasium.; and IT IS FURTHER ORDERED that Micheal Kight shall be Warden of said election.

Motion- Madore Second- Bragdon Vote 7-0

Council Comment: Councilor McEwen clarification of last name being Kight.

Public Comment: none

ORDER #267-2022 PROVIDING FOR: PROVIDING FOR: Processing Absentee Ballots for the November 8, 2022, Municipal General Election

WHEREAS, Title 21-A MRSA Section 759.7 allows the Election Warden to process absentee ballots while the polls are open; and WHEREAS, processing such ballots will assist the Election Clerks and result in an expedited process after the polls are closed; and

WHEREAS, expediting the process after the polls are closed will result in some savings to the Town of Millinocket; NOW THEREFORE IT IS ORDERED that the Election Warden is authorized to process absentee ballots at 10:00 A.M., 12:00 P.M., 2:00 P.M. and 6:00 P.M. during the November 8, 2022 Municipal General Election.

Motion- McEwen Second- Madore Vote 7-0

Council Comment:

Public Comment: none

ORDER #268-2022 PROVIDING FOR: Office Hours of the Registrar for the November 8, 2022, Municipal General Election WHEREAS, Title 21-A MRSA Section 122(6) specifies the process that the Registrar must follow in registering voters; and WHEREAS, The Town Clerk also serves as Registrar; and

WHEREAS, the Registrar and/or Deputy Registrars are available during poll hours on election day;

WHEREAS, the Town Clerk has regular hours on four business days before election day to register voters; and WHEREAS, being open evening hours as required by law to receive voter registrations will be an added cost to the municipality; NOW THEREFORE IT IS ORDERED that it is not necessary that the Registrar be opened to accept voter registrations for two hours in the evening between 5 P.M. and 9 P.M. on at least three days before election day.

Motion- Pray Second- Madore Vote 7-0

Council Comment: none

Public Comment: none

ORDER #269-2022 PROVIDING FOR Approval of Fuel Bid Award

IT IS ORDERED that the Millinocket Town Council accept the bid for heating fuel for the Town of Millinocket for FY2022-2023 from Preble Oil Company and approve the amount of \$3.3965, 0.07 cents over OPIS Bangor rack price, as of Wednesday September 28, 2022.

There were two bids received: Preble Oil Co. \$3.3965; Dead River Co.\$3.83148 delivered/\$3.6298 contract fixed.

Motion- Pelletier Second- Danforth Vote 7-0

Council Comment: Councilor Madore thanks Preble Oil Company for the opportunity of continued services with great pricings and community relations, looks forward to continuing future business and successes with locally owned company.

Public Comment: none

ORDER #270-2022 PROVIDING FOR: Approval of Snowmobile Trail maintenance Application to the Maine Department of Conservation

IT IS ORDERED that the approval is granted to submit the 2022-2023 application of the Maine Department of Conservation Snowmobile Program Municipal Grant-in-Aid Agreement. The Application requests a total of \$125,824.48 in State funds that are to be supplemented by local funds of \$53,924.77 project cost of \$179,749.25. In addition to this the Town of Millinocket will pay Twin Pines Snowmobile Club \$15,000.00 to groom the town trails. IT IS FURTHER ORDERED that the Town Manager is authorized to sign and execute any and all agreements necessary to receive this grant.

Motion- Bragdon Second- McEwen Vote 7-0

Council Comment: none

Public Comment: none

ORDER #271-2022PROVIDING FOR: Extension of Agreement.

IT IS ORDERED that the Millinocket Town Council grants approval to extend the agreement from BNRG Maine, LLC to BD Solar Millinocket LLC, a limited liability company, between the Town of Millinocket, and scheduled to expire on November 1, 2022, for one (1) year, to expire November 1, 2023; and, IT IS FURTHER ORDERED that the last two sentences of Section 2.2 of the Lease-Option Agreement are amended as attached.

Motion- Madore Second- Bragdon Vote 6-0-1 (Golieb/Abstain)

Council Comment: none

Public Comment: none

ORDER #272-2022 (TABLED: 10/27/2022 to 11/14/2022) PROVIDING FOR Approval of Bee Line, Inc Franchise Agreement.

IT IS ORDERED that the Town Council hereby approves the Cable Television Franchise Agreement with Bee Line, Inc, a copy of which is attached and made a permanent part of the Town's records, per the terms and conditions contained therein. The agreement will be effective from October 27, 2022, through to October 27, 2032, if approved today, with a single ten (10) year renewal option subject to the mutual agreement of the parties.

Motion- McEwen Second- Madore Vote (Tabled to 11/14/2022 – 7-0)

Council Comment: Council discussion expressed concerns of burden with franchise and liability to town, inquiries clarify town has ability to source elsewhere for cable options, with suggestion to table allowing time for the sustainability to review agreement in hopes to update channel availability and adequate operating costs reflected to the community going forward, discussion concludes more information in needed and suggestions from sustainability committee be brought back to council; Councilor Bragdon motions to Table order until 11/14/2022, Seconded by Councilor Madore, Vote to table until 11/14/2022 7-0.

Public Comment: none

ORDER #273-2022 PROVIDING FOR: Approval for the Town Manager to execute an Ambulance Collection Agency Agreement

WHEREAS the Town needs a collection agency agreement for delinquent ambulance bills; and WHEREAS there have been favorable discussions with The Thomas Agency Collection Agency located in Westbrook, Maine; IT IS THEREFORE ORDERED that the Town Manager negotiate and execute an Ambulance Collection Agency Agreement with The Thomas Agency.

Motion-Danforth Second-Madore Vote 7-0

Council Comment: none

Public Comment: none

ORDER #274-2022 PROVIDING FOR: Authorization to Expend ARPA Funds

WHEREAS the Sustainability Committee has identified the need for the creation of a dog park at the Carmen Brigalli Memorial Playground in Little Italy, and; WHEREAS the Town Manager, CID and Committee have reviewed and discussed the costs and bid for the infrastructure for said project, IT IS THEREFORE ORDERED that the Town Council authorizes the Town Manager and Treasurer to expend up to \$9,000 of Town ARPA funds for the fencing, signage, and other associated costs for the creation of a new dog park.

Motion- Pray Second- Madore Vote 7 -0

Council Comment: Chairs expresses excitement moving forward having many conversations with planning in sustainable meetings, thanks all involved bring project to completion and thanks the community for their thoughts and ideas in help planning the grounds; Councilor Madore expressed support with the well planned project, suggests upgrades to the surrounding playground and facilities using ARPA funding; Chair Golieb acknowledged the suggestions noting previous conversations had with same concerns.

Public Comment: none

ORDER #275-2022 PROVIDING FOR: ESSER3 Grant Expenditures Approval

WHEREAS Order #132-2022 paused the funding of ESSER3 grant expenditures and required Council approval for any such expenditures during this period; and WHEREAS the School Administration is seeking approval to purchase two warming tables for the cafeteria and move two buildings at Togue Pond; therefore, IT IS ORDERED that ESSER3 expenditures of \$11,893.42 are approved to purchase two warming tables and move two buildings at Togue Pond.

Motion- Bragdon Second-Madore Vote 7-0

Council Comment: Councilor Bragdon requested an order to stop the need for orders approving ESSER 3 grant expenditures for next meeting anticipate not appropriated; Chair Golieb clarifies communications had to address earlier concerns to un-pause the esser3 grant expenditures.

Public Comment:

Reports and Communications:

- a. *Warrant Committee* for November 14, 2022, Council Meeting: Councilor Madore and Councilor McEwen.
- b. *Chair's Committee Reports* – Events Committee-will meet every other week on Fridays at 11pm at the Millinocket Library; informs will host a movie night this Saturday night.
Councilor Danforth, Age Friendly- presented key points from local data survey to address key points, will keep council posted when report is final.
Chair Golieb, Sustainability Committee, notes given to Economic Development Committee.
- c. *Two Minute Public Comment*: Town Clerk reminds the council any old business at the next meeting's will be handled prior to the new council members being sworn.
Councilor Madore encourages all tri town community to show support for the Minutemen as they play Mattanoncook Academy.
- d. Motion to adjourn at 7:13 p.m. –Madore, Second –Bragdon, Vote 5-2 (Pelletier/Pray-Opposed)

January 23, 2023

The Executive Session was brought to order in the Town Manager's office and via Zoom at 3:01 pm by Chair Dumais.

Roll Call:

Town Council Members Present:

Bragdon via Zoom	Higgins via Zoom
Danforth	Pelletier
Dumais	Madore-Excused
Golieb via Zoom	

Also in attendance: Town Manager Peter Jamieson, Town Attorney Kirk Bloomer (3:03pm – 3:25pm) via Zoom.

- Entered Executive Session - @ 3:03 pm.

Order #13-2023 PROVIDING FOR: Executive Session of the Town Council

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. Section 405(6)(C) for Discussion on Economic Development.

Motion – Danforth Second – Pelletier Vote 6-0

Motion to Adjourn @ 3:26 pm –Councilor Pelletier,

Second- Councilor Danforth

Vote 6-0

January 25, 2023

The Executive Session was brought to order in the Town Manager's office and via Zoom at 5:30 pm by Chair Dumais.

Roll Call:

Town Council Members Present:

Bragdon-Excused (Joined 5:37pm via Zoom)	Higgins via Zoom
Danforth	Pelletier
Dumais	Madore
Golieb	

Also in attendance: Town Manager Peter Jamieson, Marianne Naess - Katahdin Salmon; Shane Flynn – Our Katahdin, and Jess Masse – Designlab.

- Entered Executive Session - @ 5:32 pm.

Order #14-2023 PROVIDING FOR: Executive Session of the Town Council

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. Section 405(6)(C) for Discussion on Economic Development.

Motion – Madore Second – Golieb Vote 6-0

Councilor Bragdon Joined via Zoom at 5:37pm.

Motion to Adjourn @ 6:33 pm –Councilor Golieb,

Second- Councilor Madore

Vote 7-0

RESOLVE #2-2023

**PROCLAMATION HONORING JAMES CHARETTE ON HIS RETIREMENT AS THE SUPERINTENDENT OF THE
TOWN OF MILLNOCKET WASTEWATER TREATMENT PLANT**

WHEREAS James began his career as a Truck Driver for the Public Works Department on October 16, 1989, and continued in that capacity until November 6, 1995, when he became the Mechanic for the Millinocket Wastewater Treatment Facility. Then December 16, 1996, James became the Assistant Operator for the Millinocket Wastewater Treatment Facility until, May 29, 2001, when he became the Superintendent of the Millinocket Wastewater Treatment Facility; retiring February 3rd 2023 after 33 years with the Town of Millinocket; and,

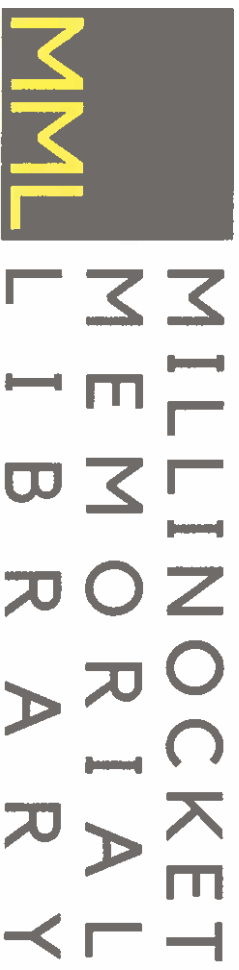
WHEREAS James always served the Citizens of Millinocket with enthusiasm and integrity and performed his duties throughout his years of service in a conscientious and responsible manner; and,

WHEREAS James has consistently responded with ingenuity, imagination, and foresight to the duties and responsibilities given him, fulfilling them with outstanding accuracy and competency; and,

WHEREAS James has set an example of dedication to principle which has been an inspiration to his fellow employees.

NOW, THEREFORE, BE IT RESOLVED, that the Millinocket Town Council, in Council assembled on February 9, 2023, does hereby recognize, honor, and thank James for his dedication to the Town of Millinocket during his tenure as Superintendent of the Millinocket Wastewater Treatment Facility.

Attest: _____



Quarterly Financial Presentation

February 2023

Outline of Tonight's Presentation:

1. 2022 Key Indicators + areas of focus for 2023
2. Finalized 2023 Operating Budget: *summary of changes & explanation of intended 2023 capital projects*
3. Overview of library's participation in New Markets Tax Credit program & Town-library lease

2022 KEY INDICATORS



13,987
books circulated

+ 11%
since 2021



2479
library cardholders

+ 13%
since 2021



332
programs offered

+ 790%
since 2021



1951+
volunteer hours

+ 16%
since 2021



1075
meeting room use

+ 80%
since 2021



77
community meetings

+ 330%
since 2021

2023 IN 3 WORDS

Community

Sustainability

Service



2023 Strategic Planning

Through this process, we will:

- Translate these areas of focus into program & financial goals
- Clarify our current vision & how we measure success
- Refine roles, policies, & governance structures

We may be reaching out to the Council, stakeholders, & the public for input

Our 2022 Annual Report

Includes additional statistics, photos, a financial overview, and an update from the Director.

Stay tuned—coming soon!

MILLINOCKET
MEMORIAL
LIBRARY

ANNUAL
REPORT
2022



OUR MISSION

to enrich lives by building community, inspiring imaginations,
and empowering individuals through lifelong learning

MILLINOCKET
MEMORIAL
LIBRARY

KATAHDIN
GEAR
LIBRARY

MOBILIZE
KATAHDIN



LIBRARY OPEN HOUSE

+ VOLUNTEER FAIR



New Date:
Saturday (3/4), 1pm-2:30pm
at Millinocket Memorial Library

Stop by our Open House to:

- Enjoy some snacks and learn about our work
- Get a tour of our renovated facility
- Meet our team of staff & volunteers
- Hear about the many ways you can get involved

2023 Operating Budget: INCOME

Summary of Changes:

All anticipated Employee Retention Credit income reflected in Operating Budget

	Total
INCOME	
Total Donations	<u>\$ 22,479.90</u>
Friends of MML	16,000.00
Library Revenue	4,000.00
Operating Grants	
Employee Retention Credits	65,000.00
Rudman Grant	1,256.00
Sewall Healthy People Healthy Places	114,603.00
Sewall Transition	7,000.00
Total Operating Grants	<u>\$ 187,859.00</u>
Town of Millinocket	100,000.00
Total Income	<u>\$ 330,338.90</u>
Gross Profit	<u>\$ 330,338.90</u>

2023 Operating Budget: EXPENSES

EXPENSES

Total Collection and Materials	<u>\$</u>	<u>11,000.00</u>
Total Community Engagement Facilities and Equipment	<u>\$</u>	<u>3,666.00</u>
Building Repairs		7,740.00
Cleaning & Plowing		5,090.00
Computer Equipment, Repairs, & Supplies		1,677.45
Copier Lease & Supplies		2,000.00
Elevator		3,500.00
Furnishings & Fixtures		500.00
Janitorial Supplies		650.00
Utilities		
Electricity		10,138.33
Propane		270.00
Sewer		400.00
Telephone		1,617.00
Water		2,427.00
Wood Pellets		7,700.00
Total Utilities	<u>\$</u>	<u>22,552.33</u>
Total Facilities and Equipment	<u>\$</u>	<u>43,709.78</u>

Summary of Changes:

No major changes to Collections, Community Engagement, or Facilities.

2023 Operating Budget: EXPENSES

Summary of Changes:

Library Administration		
990s & Audits	7,000.00	Small increase to Asset Management as we gained better understanding of loan obligations
Bank fees	30.00	
Computer Software, Repairs, & Supplies	660.00	
Consulting & Asset Management	20,500.00	obligations
Fundraising	422.00	
Insurance	11,264.98	Small increase to Professional Development budget.
Legal Fees	3,070.00	
Office Supplies	882.01	
Postage, Mailing Service	2,233.65	Addition of Volunteer Appreciation category.
Professional Development	3,800.00	
Volunteer & Staff Appreciation	500.00	
Workers Comp	1,616.25	
Total Library Administration	\$ 51,978.89	

2023 Operating Budget: EXPENSES

Payroll Expenses	
Billing Impound, Processing	1,617.33
Total Employer Payroll Taxes	<u>\$ 13,588.92</u>
Total Salaries	<u>\$ 169,862.04</u>
Total Payroll Expenses	<u>\$ 185,068.29</u>
Transfer to Operating Reserve	5,000.00
Transfers to Capital Account	19,915.94
Transfers to Endowment	10,000.00
Total Expenses	<u>\$ 330,338.90</u>
Net Operating Income	<u>\$ 0.00</u>
Net Income	<u>\$ 0.00</u>

Summary of Changes:

Wage increases for most staff to account for cost of living increases.

Transfers to Operating Reserve, Capital Account, and Endowment Account using Employee Retention Credit income.

Overall, total operating expenses did not increase much; we just chose to reflect the Employee Retention Credits in our budget.

2023 Intended Capital Projects

1. Roof Replacement & Reinforcement + Canopy (~\$71,000)
2. Solar Array (~\$52,000)
3. Electric Vehicle Chargers (~\$33,000)



Grant funding secured for about 70% of project costs, with 30% to come out of our capital reserves.

New Markets Tax Credit (NMTC) program & why it matters

- Understanding the library's participation in the NMTC program will give councilors a better understanding of the library's overall financial situation
- The NMTC program affects the Town-Library lease
- Per the NMTC program, MML must budget for asset management fees for the next 3.5 years

What is the New Markets Tax Credit (NMTc) Program?

A national program created in 2000 to incentivize investment in community development (capital) projects in qualifying areas

How does it work?

It incentivizes investors/lenders to fund capital projects in exchange for future tax benefits.

Intermediaries called community development entities (CDEs) orchestrate these processes.



How did the NMTc program benefit the library?

It essentially allowed MML to complete a \$2 million renovation having only raised \$1 million at the time.

Bangor Savings Bank invested the other \$1 million, and in exchange, they will receive over \$1 million of tax credits starting in 2026.



Bangor
Savings Bank

In our NMTC process, here are the roles:

Investor = Bangor Savings Bank

Lender = Millinocket Memorial Library

Borrower = Millinocket Library Support Corporation

Qualified project = Library Centennial Renovation

Intermediary (CDE) = New Markets Support Company **AND** Massachusetts Housing Investment Corporation

Landowner: Town of Millinocket

What is Millinocket Library Support Corporation (MLSC)?

MLSC is a separate nonprofit organization formed in 2019 to 1) Execute our renovation & 2) Fulfill requirements of the New Markets Tax Credit program.

Why does MLSC have to exist?

Because the library couldn't have made a loan to itself; it had to invest in a community project completed by a separate entity.

MLSC was created for that purpose and was the organization that paid for all construction costs related to the library's 2019-2020 renovation.

How long must MLSC exist?

For at least 7 years after the closing date (8/20/2019). At the 7-year mark, MML can choose to forgive MLSC's loan and MLSC can choose to dissolve, which is called "the unwind" .

TIMELINE:

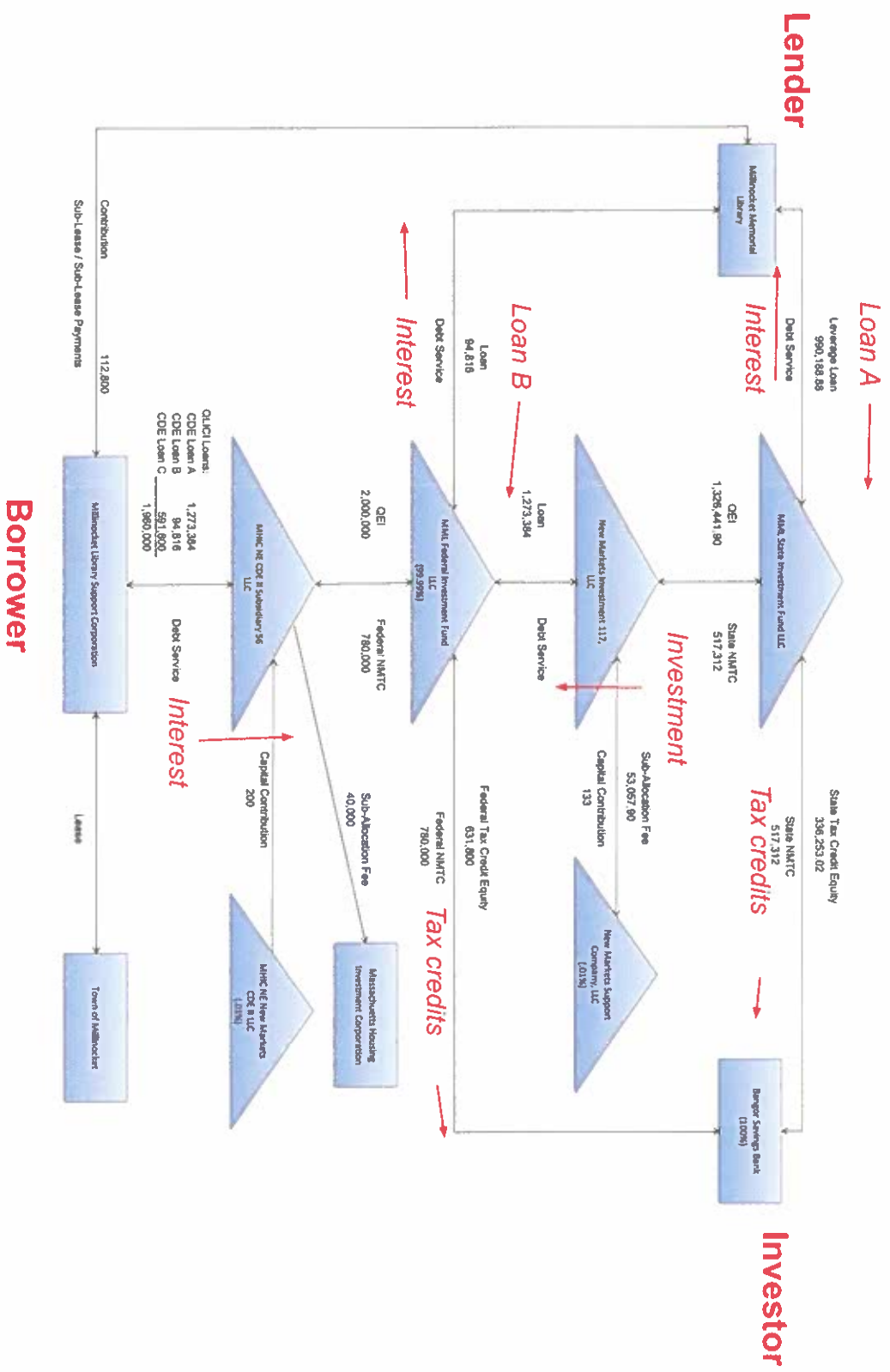
8/2019: Closing date for our New Markets agreement

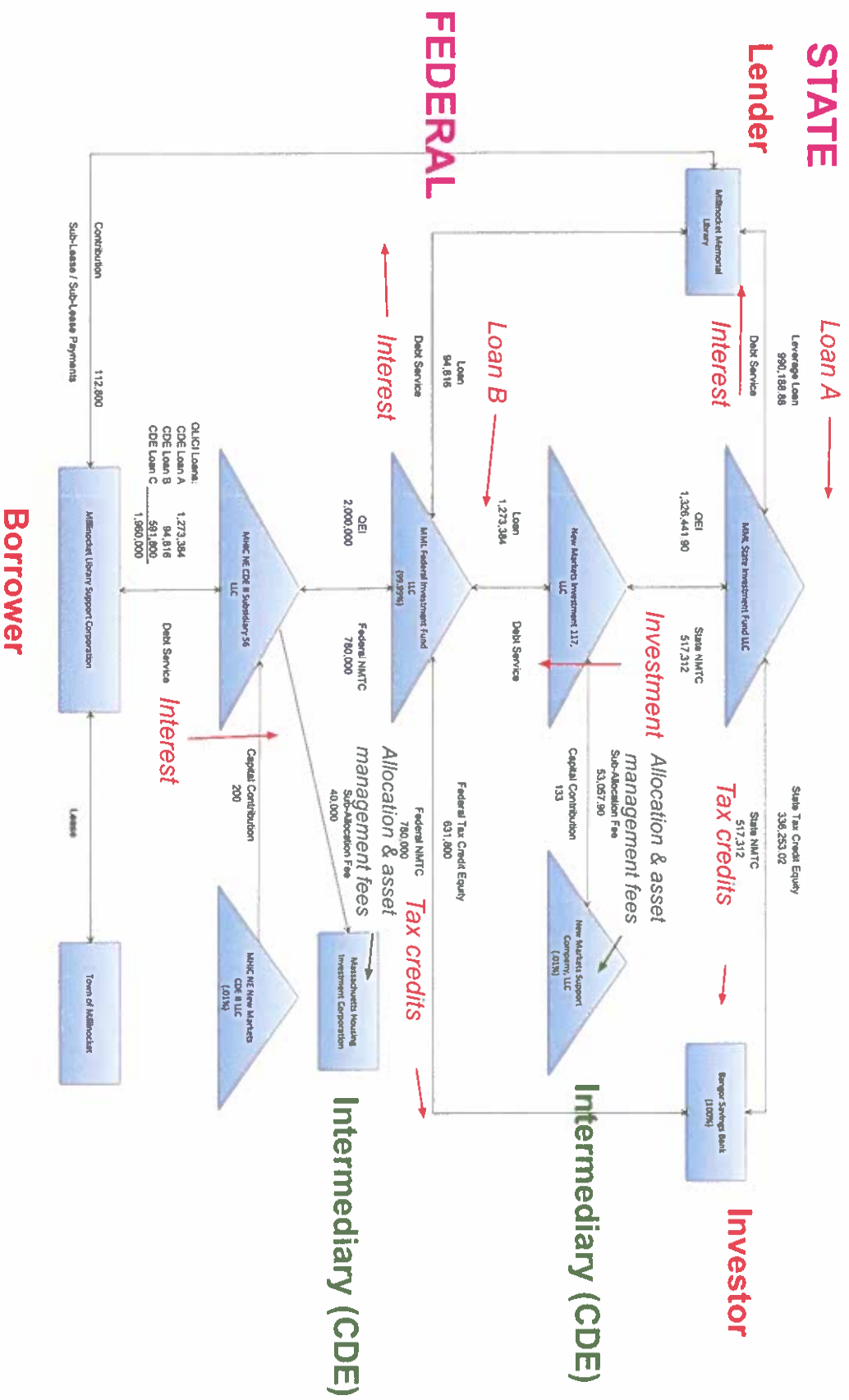
- Quarterly transfers of interest & asset management fees begin

2019-2020: Construction is completed, paid for by MLSC

2023: We are about halfway through the process.

8/2026: The "unwind" can begin





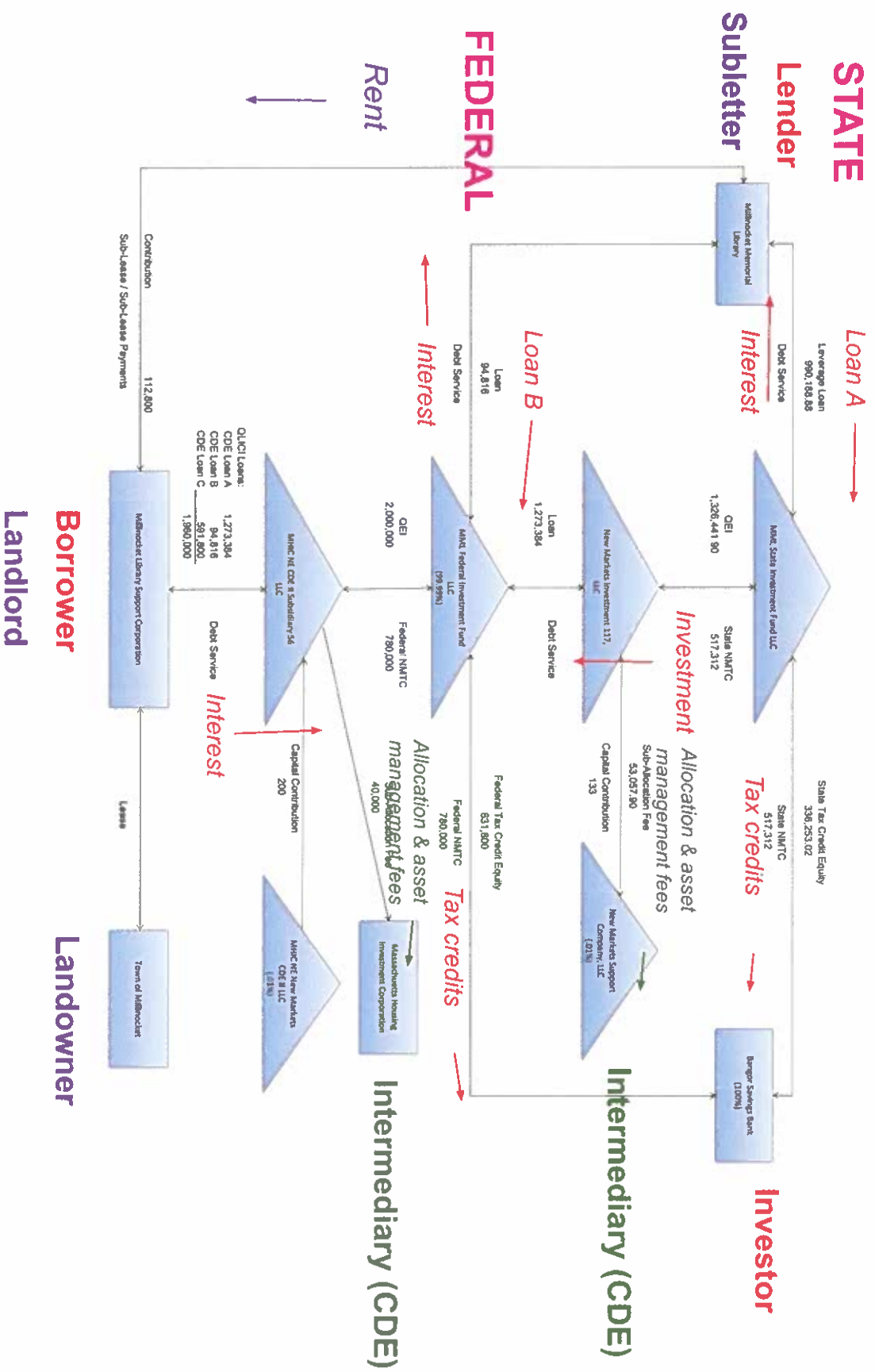
What's unique about our situation?

MML did not own the land used for the project, so these additional roles apply:

Landowner = Town of Millinocket

Landlord = Millinocket Library Support Corporation

Subletter = Millinocket Memorial Library



What are the ongoing responsibilities of MML and MLSC?

MLSC:

- Pay interest to MML for their loan
- **Pay ongoing asset management fees to the CDEs**
- Ensure that MML remains a legally incorporated non-profit library
- Submit Form 990s and other reporting to CDEs

MML:

- Pay rent to MLSC for remainder of the 7-year process
- **Pay any extra asset management fees not covered by MLSC**

The Town-Library Lease

75-year lease: effective July 2019 to July 2079

Town leases the property to MLSC.  MLSC leases to MML.

Requirements of the Town-Library Lease

MML must:

- Remain a public library
- Adequately maintain the building
- Pay for all utilities
- Pay for extensive property & liability insurance
- Provide Town will permits & documentation of desired capital improvements

Requirements of the Town-Library Lease, cont.

Town must:

- Approve of subsequent improvements to the building that are “consistent with *the purpose of the long-term operation of the library*”
- Not sell the property until at least 2027
- Give MML “Right of First Refusal” if interested in selling property.

What is being proposed today regarding the lease?

Lease is not being amended.

Library is asking Town to eliminate expenses— primarily insurance— that we are already paying for as required by the lease.

Why does this matter?

1. Eliminating redundant expenses saves Town money.
2. It simplifies Town payments to the library.

Questions or feedback?

Presented by Diana Furukawa, MML Director

diana@millinocketmemoriallibrary.org

207-723-7020



Millinocket

Maine's Biggest Small Town

Town Manager's Report – 2.9.23

Congressionally Directed Spending:

- Applications are expected to be available in March for the next round CDS funding.
- At the encouragement of representatives from the offices of the Maine Delegation, we plan to resubmit our previous applications for the Airport Terminal Project and the Downtown Sidewalks and Lighting Project.
- I am confident the applications will be stronger, especially for the Airport Terminal Project given the extensive work that Arcadia Designworks and Haley Ward have put into advancing the design and engineering.
- Unless there is any disapproval, we will be submitting the Airport Terminal Project application to both Senators King and Collins. The Downtown Sidewalks and Lighting Project application will be submitted to Congressman Golden.
- The original applications were seeking \$4.5M for the Airport Terminal and \$1.5M for the Downtown Sidewalks and Lights. We will reevaluate, investigate more current numbers, and tweak as needed before submitting.

Communications:

- Keeping with my mission for open, clear, and consistent communication, I have started a weekly informational video series in partnership with Designlab called MUD/WTR with Pete.
- This is a "Coffee with the Manager" kind of series, where I will be discussing Millinocket related topics, debunking rumors, explaining "how things work", and inviting our community members to participate in the municipal process.
- The overall goal for the MUD/WTR with Pete series is to "Education, Encourage, and Engage!"
- New episodes will air every Friday at 10:00am on Facebook and Instagram. I will also be reaching out to KATV to begin sharing the videos in their rotation on the public access channel.
- At the suggestion of the Council, I have reached out to the local newspaper with interest in contributing a monthly column with updates directly from the Town of Millinocket. My goal is to have the first one published by the end of February. I am awaiting a bit more detail and direction from the newspaper staff to begin.

FY24 Budget:

- We are just a couple of weeks away from the beginning of our FY24 Municipal Budget process.
- I am eager to get the ball rolling. With the help of our Treasurer and department heads, I feel as though I learned a great deal from my first run last year and will be entering the process with a much better understanding.



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- If all goes according to schedule of deadlines I have set, we should be wrapping up the process with our special hearings on April 20th and 27th and should be voting on adoption of the budget on the April 27th.
- This will put us in compliance with our Charter, having completed the budget no less than 60 days prior to the beginning of the next fiscal year.

Airport Position Vacancy:

- We have a vacant, part time position at the airport that we will need to address as soon as possible, however, we are having a dilemma in the job description and qualifications vs. payrate.
- The position requires a Class B driver's license, as well as specialized training on fueling aircrafts with both aviation gas and jet fuel. The hours are minimal, and the pay is currently minimum wage. The town has been lucky over the years to have filled these positions with qualified retirees.
- Given the increase in administrative duties and workload for the Airport Manager, it would be beneficial to increase hours and payrate for this position. That would increase efficiency in the department by allowing this person to lean more into the operation and take some of the exorbitant weight off the airport manager's load.
- If the council is open to hear a proposal, we will come back on the 23rd prepared to present it.

Current Part-time Airport Position Summary:

Schedule:

Every other weekend May 1st through Nov 30th (16 hrs./wk. 240 hrs. annually)

Covers Airport managers Vacation days off. (Approximately 100 hrs. annually).

Winter call-in for snow removal (Averages 60 hrs. seasonally).

Annual average of 400 hrs.

Requirements:

Clean driving record. (Class B)

Aircraft Fueling (both Avgas and Jet A)

Aircraft Handling (Hangar Keeping)

Grass Cutting/Trimming

Snow Removal

House Keeping

Retail Sales

Customer Service

Other Duties directed by the Airport Manager

PAY: \$13.80 hr.



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Skating Rink:

- The public skating rink is open!
- The rink is always open to public.
- The hut will be open and staffed:
 - Fridays 4:00-8:00
 - Saturday 1:00-8:00
 - Sunday 1:00-8:00
- There will be more open hours during February. We will be sure to post that exact schedule for the public as soon as we have solid information.
- We did receive grant funding for the purchase of 40 pairs of skates in various sizes. They will be available to be lent out by those who may not have a pair of their own. These are available when the hut is open and staffed. There is no cost to borrow these skates. The borrow is required to leave their boots with the hut staff in trade for the skates.

Winterfest and Snowdown:

- Both the Winterfest and Snowdown events are coming right up!
- Friday the 17th:
 - Snowmobile Parade 6:00
- Saturday the 18th:
 - Timber Cruisers Breakfast and lunch starting at 7:00am
 - Timber Cruisers Antique & Vintage Snowmobile Show 10:00-2:00
 - Kid's Ice Fishing Day at Jerry Pond 9:00-2:00
 - Abigale K. Fiske Memorial Scholarship Ride – Registration at 8:00 at Timber Cruisers Clubhouse
- Sunday the 19th:
 - Katahdin Snowdown at the skating rink 1:00-4:00
- Saturday the 25th:
 - Kids Day at the East Branch Sno Rovers 10:30-3:00
- Hope to see you there!

Respectfully submitted,

Peter Jamieson, Town Manager





KATAHDIN AREA WINTERFEST

FEBRUARY 17-26

EVENTS & ACTIVITIES

FRIDAY, FEBRUARY 17TH

SNOWMOBILE PARADE: 6pm

(Line up at the Northern Timber Cruisers Clubhouse at 5:15pm or Stearns High School at 5:45pm).

Route: Starts at Stearns High School, down Main Street/Penobscot Ave and ends at the Timber Cruisers Clubhouse for a bonfire and concessions. There will be a prize for best family float!

SUNDAY, FEBRUARY 19TH

Timber Cruisers open for breakfast at 7am

KATAHDIN SNOWDOWN: 1-4pm

at Millinocket Recreation Complex. Skating, hot dogs, hot chocolate, snowshoes and cross-country skis, bonfire, music and games.

SATURDAY, FEBRUARY 18TH

TIMBER CRUISERS ANTIQUE/ VINTAGE

SNOWMOBILE SHOW: 10am-2pm

Timber Cruisers Clubhouse & Museum open at 7am for breakfast and lunch.

KIDS ICE FISHING DAY: 9am-2pm at Jerry Pond.

ABIGALE K. FISKE MEMORIAL SCHOLARSHIP

RIDE: Registration at 8:00am. Departs from Timber Cruisers Clubhouse.

SATURDAY, FEBRUARY 25TH

KIDS DAY: 10:30-3pm

at East Branch Sno Rovers. Pinewood Derby, sliding (bring own sled), canoe rides on snow, coin scramble, hot chocolate, snowman building, and crafts projects.



MILLINOCKET SKATING RINK: The warming hut will be open Friday the 17th from 4pm-8pm and Saturday the 18th through Sunday the 26th from 1pm-8pm

These events are proudly sponsored by: Millinocket Fire Department, East Millinocket Police, Public Works, Recreation, Northern Timber Cruisers, Maine Warden Service, The Fin and Feather Club, Eastmill Federal Credit Union, Calvary Temple, Katahdin Gear Library, New England Outdoor Center, Twins Pines Snowmobile Club, Katahdin Chamber of Commerce, East Branch Sno Rovers and ATV, Age Friendly Millinocket, Thrive Penobscot.

ORDER #23-2023

PROVIDING FOR: Execution of the Town Warrant for February 9, 2023
IT IS ORDERED that the Town Warrant for February 9, 2023, in the amount of \$90,913.18 is hereby approved.

Passed by the Town Council_____

Attest:_____

A / P Check Register

Bank: BANGOR SAVINGS A/P

**** REPRINT ****

02/06/2023

Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	33623	35,690.74	02/09/23	233	2061 ARCADIA DESIGNWORKS LLC
R	33624	290.00	02/09/23	233	0048 AYERS DISTRIBUTING
R	33625	99.00	02/09/23	233	0056 BANGOR SAVINGS BANK
R	33626	272.00	02/09/23	233	2161 BAXTER STATE PARK AUTHORITY
R	33627	63.03	02/09/23	233	1078 BEE LINE CABLE
R	33628	1,122.56	02/09/23	233	0869 BIDDEFORD INTERNET CORPORATION
R	33629	500.00	02/09/23	233	1795 BOYNTON, KEVIN L
R	33630	2,979.00	02/09/23	233	2019 BREAKING THE CYCLE
R	33631	640.00	02/09/23	233	2105 BURLEIGH TRUCKING LLC
R	33632	1,018.38	02/09/23	233	0229 CARQUEST AUTO PARTS
R	33633	154.20	02/09/23	233	1883 CONSOLIDATED COMMUNICATIONS
R	33634	55.99	02/09/23	233	1294 CRANDALL'S HARDWARE, INC.
R	33635	14,960.40	02/09/23	233	0157 DEAD RIVER
R	33636	280.00	02/09/23	233	0701 DEPT OF PUBLIC SAFETY ADMIN SERVICE
R	33637	790.00	02/09/23	233	1775 DESIGNLAB, LLC
R	33638	0.20	02/09/23	233	2162 ELIZABETH MATTHEW
R	33639	122.00	02/09/23	233	0844 HEALTH ACCESS NETWORK
R	33640	1,029.60	02/09/23	233	0311 JORDAN EQUIPMENT CO.
R	33641	278.43	02/09/23	233	1280 K.L. JACK & CO., INC.
R	33642	145.70	02/09/23	233	1079 LIFESAVERS, INC.
R	33643	150.00	02/09/23	233	0365 LINCOLN RENTAL SYSTEMS INC.
R	33644	2,049.01	02/09/23	233	1849 MAINE TECHNOLOGY GROUP LLC
R	33645	30.00	02/09/23	233	0687 MALCOLM, THOMAS M.
R	33646	246.74	02/09/23	233	0456 MILLINOCKET, TOWN OF
R	33647	7,742.73	02/09/23	233	0471 MUNICIPAL REVIEW COMMITTEE, INC
R	33648	8,886.54	02/09/23	233	1680 NEW ENGLAND SALT CO. LLC
R	33649	56.00	02/09/23	233	0511 OAK GROVE SPRING WATER CO.
R	33650	384.08	02/09/23	233	1669 OFFICE DEPOT, INC
R	33651	1,400.00	02/09/23	233	0513 OLVER ASSOCIATES INC.
R	33652	174.70	02/09/23	233	1537 PELLETIER MANUFACTURING, INC.
R	33653	15.00	02/09/23	233	0653 PERREAULT, STEVEN L.
R	33654	237.35	02/09/23	233	0547 PINE STATE ELEVATOR COMPANY
R	33655	40.89	02/09/23	233	0560 PORTLAND GLASS
R	33656	4,494.19	02/09/23	233	1596 PREBLE OIL COMPANY
R	33657	79.35	02/09/23	233	0584 REGISTER OF DEEDS
R	33658	2,720.00	02/09/23	233	1499 RUSH, JEFFREY S
R	33659	66.66	02/09/23	233	0748 US CELLULAR
V	33660	0.00	02/09/23	233	1502 VERSANT POWER
R	33661	1,544.23	02/09/23	233	1502 VERSANT POWER
R	33662	104.48	02/09/23	233	1799 WEST BRANCH AVIATION LLC
Total		90,913.18			

Count

Checks	39
Voids	1

ORDER #24-2023

PROVIDING FOR: Execution of the Wastewater Warrant for February 9, 2023
IT IS ORDERED that the Wastewater Warrant for February 9, 2023, in the amount of \$2,374.81 is hereby approved.

Passed by the Town Council _____

Attest: _____

Millinocket
1:14 PM

A / P Check Register
Bank: KEY BANK WW A/P FD 3

02/06/2023
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	10367	2.04	02/09/23	234	0869 BIDDEFORD INTERNET CORPORATION
R	10368	40.00	02/09/23	234	0292 CAMPBELL, JEFFREY W
R	10369	37.12	02/09/23	234	0229 CARQUEST AUTO PARTS
R	10370	60.84	02/09/23	234	0157 DEAD RIVER
R	10371	289.00	02/09/23	234	0235 GILMAN ELECTRICAL SUPPLY
R	10372	197.60	02/09/23	234	2075 INGALLS JASON M
R	10373	437.83	02/09/23	234	1849 MAINE TECHNOLOGY GROUP LLC
R	10374	431.73	02/09/23	234	0425 MCMASTER-CARR SUPPLY COMPANY
R	10375	232.39	02/09/23	234	1819 NAPA AUTO PARTS
R	10376	171.00	02/09/23	234	0584 REGISTER OF DEEDS
R	10377	475.26	02/09/23	234	1502 VERSANT POWER
Total		2,374.81			

Count

Checks	11
Voids	0

ORDER #25-2023

PROVIDING FOR: Approval of Donation to Eastern Area Agency on Aging

IT IS ORDERED: That the Town Manager is authorized to expend from the Undesignated Fund Balance, \$1350.00 (one thousand three hundred fifty dollars) to support Eastern Area Agency on Aging.

Note: See attached letter requesting support

PASSED BY THE COUNCIL: _____

ATTEST: _____



**EASTERN AREA
AGENCY ON AGING**

Eastern Area Agency on Aging

240 State Street

Brewer, ME 04412

(207) 941-2865 (800) 432-7812

www.eaaa.org

Town of: Millinocket

Greetings,

Last year Eastern Area Agency on Aging (EAAA):

- Provided health insurance counseling to over 6,000 community residents,
- Saved community residents \$1 million in Medicare premiums, deductibles, and copays,
- Provided 197,000 meals to homebound older adults, and
- Provided 21,000 hours of volunteer services across our region.

Because of the generosity of towns across our region, last year, we were able to **deliver 13,000 meals to homebound adults**. Through the continued support of towns and municipalities, we are able to offer essential services and resources to the most vulnerable residents in Washington, Hancock, Piscataquis, and Penobscot counties. Included, you will find a report listing services EAAA provided to benefit your residents over the past 12 months, as well as the associated costs.

With pandemic funding ending and our population's ongoing needs growing, as you prepare your town's budget, we ask you to increase your funding to Eastern Area Agency on Aging. Rising costs of food, fuel, and supplies have not only increased the cost to provide services but have increased the demand for services as older adults struggle to make ends meet.

➤ **Amount requested for 2023:** \$ **1,350.00**

If you have questions, please contact Dan Frye at 1-800-432-7812 or dfrye@eaaa.org. We have also enclosed a one-page sheet that provides a summary of the programs and services we provide. Please visit www.eaaa.org to learn more about Eastern Area Agency on Aging.

Sincerely,

Dan Frye
Development Manager



**EASTERN AREA
AGENCY ON AGING**

Eastern Area Agency on Aging

240 State Street
Brewer, ME 04412

(207) 941-2865 (800) 432-7812

www.eaaa.org

Services Provided to the town of: Millinocket		Penobscot County	
<i>Program Name:</i>	<i>Description:</i>	<i>Units Served:</i>	<i>Cost For Service:</i>
Caregiver Services	Support and education to individuals caring for loved ones - including Alzheimer's/dementia	14	\$ 2,702
Commodity Supplemental Food Program	Supplemental food for eligible older adults	509	\$ 8,653
Congregate Meals	Delicious meals and socialization for older adults	68	\$ 544
Consumable Supplies	Groceries, cleaning supplies, personal hygiene, or other items purchased.	237	\$ 5,451
Furry Friends	Supplemental pet food	2,285	\$ 4,570
Homemaker	Tasks provided in a person's home, including shopping for personal items/groceries and managing money.	237	\$ 7,584
Home Delivered Meals	Meals on Wheels & Doorstep Dining	6,830	\$ 75,130
Information, Assistance & Referral	Office appointments, home visits, and telephone calls linking individuals with available services, including but not limited to Medicare counseling*	219	\$ 11,169
10,399 Unit Services Provided to 257 Resident(s).			
*In 2022, Our State Health Insurance Assistance Program staff and volunteers helped residents save \$13,973.00 by comparing their health insurance options, including Medicare Part D.			
The total cost of services and savings provided:			\$129,776.00

ORDER #26-2023

PROVIDING FOR Approval to Expend \$100 from the Events Committee Budget

WHEREAS The Events Committee would like to provide a donation to the Friends of the Millinocket Memorial Library's Valentine's Day Luncheon event

WHEREAS The Events Committee will donate \$100 to support the purchase of food and tickets for those unable to afford them for the event

IT IS NOW THEREFORE ORDERED that the Town Council approves the expenditure of \$100 from the Event's Committee budget for the Friends of the Millinocket Memorial Library Valentine's Day Luncheon out of account E1106-7012 leaving a remaining balance of \$6,998.00.

Passed by the Town Council _____

Attest: _____

ORDER #27-2023

PROVIDING FOR: Donation to Region III Mooseopoly Project

WHEREAS The Northern Penobscot Technical Region III Digital Communications class is working on a project to produce a one-of-a-kind Mooseopoly board game; and

WHEREAS The Town Manager was approached the program director about the Town of Millinocket participating by donating funds to be represented on the game; and

WHEREAS Students from Millinocket Schools attend NPT Region III

IT IS ORDERED that the Millinocket Town Council authorizes a donation from the Unassigned Fund Balance to Northern Penobscot Technical Region III in the amount of _____ to be included in the Mooseopoly game.

Passed by Council: _____

ATTEST: _____

Peter Jamieson

From: Laura Manzo <lmanzo@nptregioniii.com>
Sent: Monday, February 6, 2023 11:07 AM
To: Peter Jamieson
Subject: Mooseopoly

Good Morning Pete,

A while ago I dropped some information about The NPT Region III Digital Communications class' latest project.

We are creating a one-of-a-kind Mooseopoly Game and having 500 made.

We are very close to our goals, BUT we still have a ways to go.

There are still opportunities to help us meet our goals.

We have two Tax spots on the Board.

1. Pay \$250 or 10% of cash
2. Pay \$85

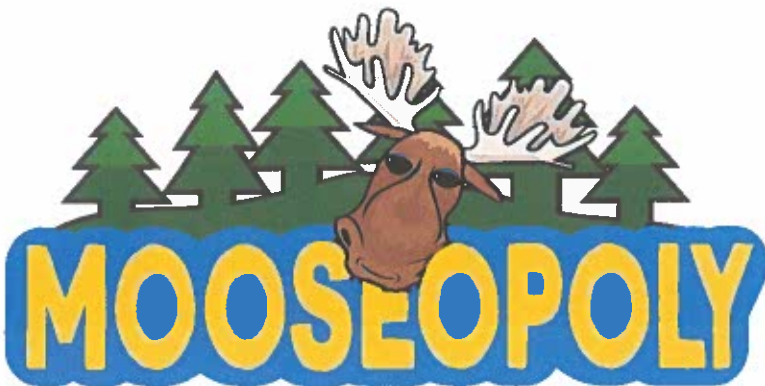
Each Spots is \$100.

We have Three Cash denominations left, They include the business logo on 7 bills per game. \$200 each.

We also have DIY and Career Cards mentions, each card is \$50.

Non-business supporter spaces for \$25.

Pre-sales for \$25 or \$20 with a purchase of any of the spots above.



Laura Manzo

ORDER #28-2023

PROVIDING FOR: Authorization for Personal Property Tax Write-Off.

IT IS ORDERED that the Millinocket Town Council authorizes the Tax Collector and/or Treasurer to write-off uncollectable personal property taxes totaling \$750.40 as of 2/6/2023 for the following business(s):

<u>Name:</u>	<u>Amount:</u>	<u>Year:</u>
1. Automatic Vending & Games -	\$103.81	2016
2. Robert Duval -	\$29.66	2016
3. Ed Cyr & Sons -	\$216.52	2016
4. George Pelletier	<u>\$400.41</u>	<u>2016</u>
Total:	\$750.40	

NOTE: The Tax Collector's request to write-off Personal Property taxes is the result of the 2016 bills being over six years old and deemed uncollectable and/or billed in error and past the deadline for the Assessor to correct.

PASSED BY THE COUNCIL: _____

ATTEST: _____



Millinocket

Maine's Biggest Small Town

To: Peter Jameson

Date: 02/06/2023

Re: Personal Property Tax Write-Offs

Attached please find the lists of uncollected personal property taxes.

Personal Property Taxes for 2016-which include.

- #81 Automatic Vending Machines \$103.81.
- #108 Robert Duval \$29.66.
- #49 Ed Cyr & Sons Inc. \$216.52.
- #90 George Pelletier \$400.41.

Sharon Cyr
Sharon Cyr
Tax Collector



Millinocket

Maine's Biggest Small Town

Phone: (207) 723-7000

Fax: (207) 723-7002

Address: 197 Penobscot Avenue,
Millinocket, ME 04462

Web: Millinocket.org

Acct	Name ----	Year	Original Tax	Payment / Adjustments	Amount Due
81 P	AUTOMATIC VENDING & GAMES	2016	103.81	0.00	103.81
108 P	DUVEL ROBERT	2016	29.66	0.00	29.66
49 P	ED CYR & SON INC.	2016	216.52	0.00	216.52
90 P	PELLETIER, GEORGE	2016	400.41	0.00	400.41
Total for 4 Bills:		4 Accounts	750.40	0.00	750.40

Payment Summary

Type	Principal	Interest	Costs	Total
Total	0.00	0.00	0.00	0.00

Non Lien Summary

2016-1	4	750.40
Total	4	750.40

No Bills	0.00	0.00	0.00
-----------------	------	------	------

Payment Summary

Type	Principal	Interest	Costs	Total
Total	0.00	0.00	0.00	0.00

Lien Summary

Total	0	0.00
-------	---	------

Total for 4 Bills:	750.40	0.00	750.40
---------------------------	--------	------	--------