



**TENTATIVE AGENDA  
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS & via ZOOM  
THURSDAY, MARCH 23, 2023  
at 5:30 PM**

**'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'**

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: n/a
4. Approval of Minutes: November 28, 2022, and December 8, 2023 Regular Meetings.

**UNFINISHED BUSINESS:**

5. Special Presentation(s):
  - a) Betsy Cook, Trust for Public Lands - Presentation on Community Forest
  - b) Shelly Lane, School Superintendent - School Financial Update Presentation

**NEW BUSINESS:**

6. Town Manager's Report
7. ORDER #45-2023 Approval of the Town Warrant for March 23, 2023
8. ORDER #46-2023 Approval of the Wastewater Warrant for March 23, 2023
9. ORDER #47-2023 Approval of Entertainment License Application – Highlands Tavern
10. ORDER #48-2023 Approval of Liquor License Application – Highlands Tavern
11. ORDER #49-2023 Approval of Donation to Millinocket Little League
12. ORDER #50-2023 Acceptance of Penobscot County ARPA Grant Funding
13. ORDER #51-2023 Acceptance of Movie Projection Equipment Donation from Katahdin Chamber of Commerce
14. Reports and Communications:
  - a. Warrant Committee for the April 13, 2023, Council Meeting will be Chair Dumais and Councilor Golieb
  - b. Chair's Committees Reports
  - c. Two Minute Public Comment

## 15. Adjournment

Join Zoom Meeting <https://us02web.zoom.us/j/82058394915>

Meeting ID: 820 5839 4915

One tap mobile +13017158592, 82058394915# US (Washington DC); +13126266799, 82058394915# US (Chicago)

Dial In: Find your local number: <https://us02web.zoom.us/j/kc0L05Af7m>

**Meetings are open to the public for in person attendance and via Zoom.**

**The Town of Millinocket supports optional face masks/coverings and social distancing.**

Submit any public comments to the Town Manager prior to the meeting: [manager@millinocket.org](mailto:manager@millinocket.org) or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and YouTube Channel.

Find all direct links on our website: [Millinocket.org](http://Millinocket.org).

**\*\*Stay Healthy, Stay Safe\*\***



# Millinocket

Maine's Biggest Small Town

**Town of Millinocket**  
197 Penobscot Avenue  
Millinocket, Maine 04462  
Manager@Millinocket.org [www.millinocket.org](http://www.millinocket.org)  
207-723-7000 Ext 5

## Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure** – This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is [www.millinocket.org](http://www.millinocket.org).

**HOW CAN I GET MORE INVOLVED?** Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

**Want to do more?** Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

Regular meeting of the Millinocket Town Council was brought to order in Council Chambers by Chair Dumais at 5:30 pm.

Roll Call: Town Council Members Present: Bragdon, Danforth, Dumais, Golieb, Madore, Pelletier, Higgins. Also present: Town Manager Peter Jamieson, Town Clerk Diana M. Lakeman, Fire Chief Tom Malcolm, Asst Fire Chief John Cote, Media Kat TV, Brian Brown via Zoom, 3 in person public attendance and 6 in Zoom public.

Pledge of Allegiance – Adjustments to the Agenda – updates: Town Managers Report; Order #298-2022.

Approval of the Minutes: November 22, 2022 Executive Session.

Motion-Madore Second-Bragdon Vote 7-0

*Council Comment:* Councilor Danforth noted vote to adjourn is 5-0 as she exited early; Town Clerk Lakeman noted the correction to the minutes.

Public Comment: none

#### *OLD BUSINESS:*

ORDINANCE #3-2022 \*Amended (Tabled-11/14/2022 to 11/28/2022) PROVIDING FOR: Amendments and Updates to Chapter 125, Zoning, ~~\*§125-41 Schedule of Uses and~~ §125-50 Dimensional Requirements Code of the Town of Millinocket BE IT ORDAINED by the Town Council of Millinocket in Town Council assembled that the Millinocket Code, Chapter 125, Zoning, ~~\*§125-41 Schedule of Uses and~~ §125-50 Dimensional Requirements, be amended per the attached appendices; IT IS FURTHER ORDERED that this ordinance take effect 30 days after enactment.

Motion-Madore Second- Golieb Vote - 7-0 (1<sup>st</sup> Reading 10/27/2022; 2<sup>nd</sup> Reading 11/14/2022)

*Council Comment:* Councilor Madore glad ordinance amended and back to the council as suggestion to the planning board to review Schedule of Uses and definition of Mobile Home.

Councilor Golieb clarifies schedule of uses was removed for mobile home definition review as the amended addresses dimensional height only.

*Public Comment:* Scott Leavitt, 330 Congress Street, expressed concerns with changes to ordinance with inquiries to Councilor Pelletier provided information in return noting state legislation passed by the State requiring local improvements to housing availability; Scott notes he reached out to the council and town manager, thanks them for their replies respecting their responses, expresses concerns: not having local code enforcement, provides planning and zoning legislation discussion and results, was informed no public hearing notice or publication of hearings held, addresses state statute for Planning board notifications with concerns no notice in public paper, notes many hours doing research and informs he does not support ordinance as written with discrepancies on Zoning; Councilor Golieb acknowledges Scott's concern for procedure confirming public notification process was followed informing many public hearings were posted and held over a years timeframe without public involvement, notes suggestions to community to attend meetings and get involved; Town Clerk Lakeman confirms process was followed, informs the public is always welcomed to phone or email inquiries/concerns to respond with all best intent; Councilor Golieb acknowledges proposed changes are not drastic and are minor height adjustments in response to community inquiring for more business and housing availability noting change in ordinance is acceptable; Councilor Golieb motions to adjourn for 15 minutes recess and allow the Town Clerk time to follow up with Mr. Levitt's concerns for proper procedure; Second – Madore, vote to recess 6-0 Time adjourn for 15min recess; 5:55pm.

Return from recess - 6:15pm; Town Clerk Lakeman provided handout of email communications with attached ad and confirmations posted in local paper circulation.

Councilor Madore confirms proper procedure was followed by Planning Board and Clerk seeing no relevance to handout stating otherwise; Councilor Pelletier speaks to other issues Mr. Leavitt brought up understanding Planning Board Chair decision for change with critical need for housing and lot size with available option to go up to build, notes it is not characteristic to not follow procedure, states in favor of ordinance as amended.

Councilor Higgins acknowledges Mr. Leavitt commending him voicing his concerns. David Labun, 341 Congress Street, sympathizes with Scott, intends to address the Planning Board, recommends the council put themselves in Scott's view from his house and visibility to back yard becoming burdensome and decrease quality of life; Councilor Golieb emphasizes with all concerns and experience of change noting the current zoning allows the proposed height with minor adjustments; David inquires place of zoning location and encourages change to current zone; Councilor Golieb encourages to voice suggestions/concerns in planning board meeting. Scott Leavitt, 330 Congress Street, expresses thanks to the council for taking the opportunity to address concerns and apologized to town Clerk Lakeman pertaining to procedure misunderstanding and being misinformed noting the Planning Board placed an ad, expressed appreciation for the Town Clerk's invitation to obtain information anytime. Sandra Sullivan, 104 Sunset Drive, agrees with Councilor Golieb stating that the town bends over backward with notifications and encouragement for the community to participate in meetings. Councilor Bragdon thanks Mr. Leavitt for stating his concerns and acknowledges valid points.

ORDER #272-2022 Approval of Bee Line, Inc Franchise Agreement – (TABLED: 10/27/2022 to 11/14/2022) (TABLED: 11/14/2022 to 11/28/2022) PROVIDING FOR Approval of Bee Line, Inc Franchise Agreement IT IS ORDERED that the Town Council hereby approves the Cable Television Franchise Agreement with Bee Line, Inc, a copy of which is attached and made a permanent part of the Town's records, per the terms and conditions contained therein. The agreement will be effective from October 27, 2022, through to October 27, 2032, if approved today, with a single ten (10) year renewal option subject to the mutual agreement of the parties.

Motion- Bragdon      Second- Golieb      Vote – 7-0 .

*Council Comment:* Councilor Bragdon informs all concerns been nullified and states his support for the order. Councilor Madore pleased with responses to prior concerns noting his support of the agreement.

*Public Comment:* None

*Special Presentation(s):* n/a

#### **NEW BUSINESS:**

**Town Manager's Report** – 11/28/2023 Additions- Welcomes and introduces new Assistant Fire Chief John Cote; John Cote expressed excitement in joining the team of the Millinocket fire department.

**Election:** I would like to congratulate the newly elected officials and wish them the best in their endeavors in public service. It is a complicated and difficult role to navigate.

I would like to public express sincere appreciation for our election workers.

With our Town Clerk needing to step back from the process this year, our newly deputized clerk, Amber Carney and our Tax Collector/Deputy Clerk, Sharon Cyr, stepped up to the plate in a big way to lead the efforts on a clean and successful election. We are incredible proud of their work and that of the team they lead in preparation and execution of the 2022 Election. Another note of recognition to our Election Warden, Michael Kight. Michael has been a tremendous asset through these elections. Thank you, Michael.

**Court Lease:** I am currently in negotiation of our lease agreement with the Court.

The current agreement was adopted in 1998 and had not been addressed since.

What we do know now is that we intend to receive an increased rate of payment as well as a substantial financial contribution critical infrastructure in our building. More details to come as we finalize the agreement to bring before the council. I am feeling good about the progress being made here.

**Recycling:** Recycling is up and running at the transfer site! I personally have seen quite a bit of cardboard going into the hopper on weekly father-son trips to the dump. I hear in conversation that many do not know anything had changed. I would suggest we spend a little Money on a large sign for that building with big lettering that reads "Recycling Now Open!" or something to that extent, so that anyone who visits the transfer will see it and know that the recycling facility is open.

Some are catching on and making good use. I encourage everyone to participate as this is a great thing for our community as it has the potential to bring in more revenue to the Town as opposed to the massive increase in spending, we will see having to continue to transport that as trash to PERC.

**Elevator:** The elevator in the municipal building is back in operation after a month of being down!

This final visit had the technicians here for the majority of a full day, rigging and adapting new and old components. We were delighted that they were able to rig together a solution and get it working again.

I strongly believe we need to address this elevator as soon as possible.

In December, I plan to bring proposals for modernization and for replacement. The information I have now leads me to believe it will be between \$150K and \$200K for either option.

We have a couple of funding options to use for this. The most appropriate being local American Rescue Act Funding. We also have interest from another entity in providing substantial funding to help offset that cost for us. More to come!

**Security:** At the request of the council, I have met with Steve Gardiner about installation of security cameras in our parks, the brush pile, and the cemetery.

He will provide me with several options and prices for us to consider.

**School Budget Review:** The Town Treasurer and I met recently with the school Superintendent and Business Manager for a year-to-date budget update. At our December 8<sup>th</sup> Council Meeting, we plan to have mid-year budget updates from both the Town and the School Department. Moving forward, we plan to schedule these updates to the Council quarterly.

**Ski-Tow:** With the snow started to fall and stick around, I want to bring attention to the work that has been done at Millinocket's beloved sliding hill, the Ski-Tow. In preparation for the coming season, our Public Works crew has cut away brush hanging over the trail, moved rocks, and cut back branches from the trees to widen the lanes back out and created a safer and more enjoyable sliding experience for the kids and families in our community this season! A huge thank you for their work on this. The goal remains to install a lift and small heated building. Though we lost the contest for initial funding, we still feel strongly that this can be complete by next winter.

**Hosting Institute for Civic Leadership:** I am honored to have been asked to host a session here in Millinocket for this year's ICL class. I am a recent alum of ICL as a member of the Cadillac Class, more often referred to as "The Best Class" ever to have participated in ICL... but I digress. On January 19<sup>th</sup>, the current ICL class will come to Millinocket for a day of learning about real life successes of strategic planning, community building, partnerships coming together for a common goal, and economic development. I am planning an agenda and some site visits with our partners at Our Katahdin and Wabanaki Public Health and Wellness, as well as Deb Rountree at Katahdin Higher Education Center.

This is a great acknowledgement for our Town to be asked to participate in such away for this leadership school. There has been incredible work being done here and I am proud to be able to share our story with some of these up-and-coming leaders.

**Our Katahdin Press Release:** In a press release on November 21<sup>st</sup>, our partners, Our Katahdin, announced the collaborative development of a sustainable Forest Products Campus and transportation corridor connecting the One North industrial site here in Millinocket to Searsport. The Forest Products Campus will be anchored by a wood pellet facility and supported by upgraded and expanded rail infrastructure that will link production facilities to the international deep-water port in Searsport. This is just one critical piece of the big picture. We look forward to more announcements of great news in the not-so-distant future and wish our partners on the Our Katahdin huge congratulations and sincere thanks to their passion and dedication to economic redevelopment in Millinocket.

Respectfully Submitted, Peter Jamieson, Town Manager.

**Department Updates: Public Works:** Both trucks refurbished by Pelletier MFG are in back in house and look good. First snow of the season went well with three new operators. They are all learning fast as the more experienced guys share their knowledge. Repair work is nearly completed on the vandalism damage on the Station Rd bridge railing. The crew built forms and poured concrete to rebuild the rail. The forms are being removed before Thanksgiving. A few breakdowns were repaired during the snowstorm by one of the new operators with some help from me.

**Transfer Station:** The recycling has been steady. Expecting the brush pile to be ground soon by Northland Bark Mulch. Recycle building septic vent pipe being repaired after the snow broke it free last week.

**Cemetery:** Cemetery gate is now closed until spring.

Ralph Soucier, Director of Public Works

**Airport:** Beginning on 11-26-22 the airport terminal building is now closed on weekends until 5-1-23.

The transmission has been ordered for the airport pickup, hoping to have it back in service soon.

The internet issues should be resolved by meeting time. The materials needed to repair the terminal building chimney have also been ordered. First plowable snowstorm was on 11-16-22, the main runway and taxiways were open by 10:30 pm. The G.A.R.D. system has recorded 56 aircraft operations this month to date.

Brush cutting is progressing well on the airport safety zones.

Jeff Campbell, Airport Manager

**Town Treasurer:** Foreclosure occurred on October 26<sup>th</sup> for a sewer lien record April 26<sup>th</sup>, 2021, Presently, there are two properties that were acquired through this process. Letters have been sent to the property owners with the offer to repurchase the property by paying all taxes and sewer fees owned.

The FY21 tax lien will foreclose January 9, 2023. Presently, \$25,496 remains outstanding on this lien for unpaid taxes and fees. I am in hopes of receiving a draft copy of the FY22 audit by the end of November.

The bond paperwork for the land purchase was sent back to the lawyer this week in preparation for the November 28<sup>th</sup> closing with the bank. Maine Revenue Sharing receipts are strong so far. We have received 4 payments totaling \$638,732 or 49% of the \$1,300,000 included in the FY23 budget.

The ambulance billing service has reached out the Town's collection agent, The Thomas Agency, and is ready to start sending collections information to them. They will kick off the process by sending the agenda all accounts ready for collection since the onset of the billing services for the Ton.

Mary Alice Cullen, Town Treasurer.

**Wastewater Operations:** The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed on a daily basis.

Lab work consists of testing for Biochemical Oxygen Demand (BOD5), Total Suspended Solids (TSS), pH, and Temperature performed weekly.

The Treatment Facility used 30,400 kilowatt hours of electricity in October, as compared to 29,100 kilowatt hours in September. Please see attached power consumption graph for yearly comparison.

In October the Treatment Facility processed 29.8 million gallons of wastewater. The average daily flow was 1.0 million gallons. Peak flow was 2.9 million gallons which was on October 19th. Removal rates for Biochemical Oxygen Demand (BOD5) were 93%, and Total Suspended Solids (TSS) was 96%. Total rainfall for October was 7.45 inches.

We would again like to remind the residents of Millinocket to please not flush wipes, paper towels, grease, plastics, Q-tips or anything but toilet paper (only) to the sewer system. These items are causing **extreme plugs** to the sewer system and costly maintenance to our pumping stations. If this should continue, we will be forced to have a rate increase to cover the added costs of maintenance we are incurring. Thank you to the residents for this consideration.

James Charette, Superintendent

**Recreation:** The new filter system is in at the pool, Mikes' pool Service will do the start up in the spring

The little pro and East Millinocket pee wee basketball program has started. The Cheerleading program is running and has over 20 cheerleaders on the squad. We are getting ready for our annual wreath lighting at the schools.

Jody Nelson, Rec. Director

**Human Resources:** Personnel issues, Drug and Alcohol Testing, Emails and Phones, front office, Assisted Richard Willigar and Terry Wilson with their retirements (Thank you both for all you've done for the Town of Millinocket), Hired Bryan Duprey as Public Works Director, Hired Jonathan Cote as Assistant Fire Chief

**General Assistance:** Assisted individuals to meet their unmet needs. Submitted September 2022

Reimbursement to DHHS at 75% of total spent

**Bookkeeper:** Process payroll for Town and Wastewater to include the warrants for the taxes, Training Amber Wheaton on payroll processing.

Lori Santerre, HR Director, Bookkeeper, GA



**Community Initiatives Director** Worked on the community newsletter “Magic City Monthly” along with the manager and the department heads! Worked alongside DesignLab on the following projects: Website updates, Community Calendar, Social Media, Researched grant opportunities for various community/department needs. Submitted a grant proposal to Stephen and Tabitha King Foundation for \$19,220 Turn Out Gear for Fire Dept. Attended various committee meetings, Met with a contractor to estimate costs for new dog park fencing, Confirmed and scheduled construction of the new dog park and ensured materials were ordered

Cross trained on payroll! Assisted the Airport Manager with the Fly-In/Cruz-In event, Met with Arcadia Design for progress update on Airport Engineering, Attended the Distributed Generation Stakeholder Group Equity and Access Work Session, Attended Maine Philanthropy’s October 2022 Grant Research - career development course, Represented the Town of Millinocket Community Resiliency Partnership Region #4’s Peer to Peer Webinar as a panel speaker, Attended the 2022 All-Pilots Meeting (M-DASH)

Assisted in the Halloween Community Movie Night and the Fire Dept. Trunk or Treat, Submitted an EPA Brownfield Grant proposal alongside Nick Sabatine, Ransom Consulting, Submitted a grant proposal to Maine Technology Institute for support in funding a new generator for the Wastewater Treatment Facility, Supported the Events Committee Food Drive and delivered boxes to drop off locations, Hosted our first Drive in Movie Night – Hocus Pocus, Applied to the Maine Service Fellows for a Fellow to come research use of airport land alongside Jeff Campbell, Steve Golieb and Brittany Grutter, Met with a contractor to begin looking at the Municipal Buildings and energy efficiency upgrades – multiple grant opportunities are coming within the next year.

Amber Wheaton, Community Initiatives Director

**Town Clerk/Tax Collectors Office:** Totals include August 23, 2022, through September 19, 2022: Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$1,258,284.00 were collected, which involved 1096 transactions processed in Trio.

***\*Report Attached*** Sharon reconciled and up to date on weekly Motor Vehicle reports submitted to BMV.

FY21/22 Real Estate Lien Summary & Personal Property Tax Balances as of 9/19/2022: \$88,707.50 remains unpaid for 77 RE accounts (*prior: \$96,798.20/82*); \$8,012.59 remains unpaid for 25 PP accounts (*Prior: \$6,745.62/26*); *Totals change due to abatements/rebiling*). ***\*Reports Attached***

August month end reports reconciled and submitted State agent monies accordingly. Working on council meeting minutes. Fulfilling requests of tax information, providing normal daily requests of motor vehicle and wastewater and tax account balances via e-mail, fax and phone calls. Processing daily mail, online, phone, and drop box payments. Creating Agendas, posting advertisements of public hearings, notifications, and local paper advertisements, Email correspondence, returning phone messages and inquiries.

**Election:** August began the start of the November 8<sup>th</sup> General election with submission of documents and deadlines; Absentee ballot Applications only are currently available, absentee ballots are expected to be shipped by October 9<sup>th</sup>. Town Council & School Board Nomination Papers Eligibility requirements: Primary Resident of Millinocket & Registered Voter of Millinocket: ***Returned nomination papers to be included on the November 8<sup>th</sup> Municipal Election ballot as follows:*** **Town Council-** *Three-year term:* Jesse O. Dumais, Robert J. Higgins, & Gilda G. Stratton; **School Board-** *One-year term:* Thomas M. Malcolm; *Three-year term:* Kevin J.A. Gregory, Julie P. Hewke, Kevin Libby, & Amber G. Wheaton.

**9/13/2022 School Budget Referendum Election:** Election Day went smoothly with a turnout of 150 Voters in total: Un-Official results until approved by Order are as follows: Yes- 117 / No- 33; an appreciated placed order & pizza delivery by the Town Manager was welcomed by the election staff at supper shift change. Updates daily to voter registration additions, deletions, and other requests.

**Other Items:** Boards/Committees: Planning Board: (1) Alternate seat available; Cemetery Committee: (1) 3-yr seat available. Continued restoration efforts of vital records by filing, indexing, and storage.

Respectfully, Diana Lakeman Town Clerk/Deputy Tax Collector & Sharon Cyr Tax Collector/Deputy Clerk

**Fire, Ambulance, Public Health & Safety:**

Conducted Fire Drills in schools. Conducted apartment LSC inspection for rental assistance.

Attended meeting on Winterfest activities for February. Attended Maine Ambulance Association meeting on ambulance cost reimbursement and legislation that they are trying to bring forward for assistance.

Putting together sand buckets for our Sand Bucket Program which will start first week of December.

New Assistant Chief is scheduled to start on 11/28. Attended advisory committee meeting at EMCC for Fire and EMS programs through the college. Attended the Veterans Day celebration held at Stearns Jr/Senior High School. Held fire training. Followed up with DHHS adult protective on two cases. Placed snowmobile in service for upcoming winter season. Conducted courtesy inspection of building with for potential business opportunity. Submitted Volunteer Fire Assistance Grant through Maine Forestry. Starting to get set up for winter season and getting Sand Buckets ready to distribute. Attended a tabletop exercise for Brookfield with area agencies, and Maine and National EMA as part of their licensing requirements. Collaborating with Red Cross to become part of their Home Fire Campaign (HFC) have done necessary paperwork and online training to become a designated spot to assist with free smoke alarms in our community. Attended advisory committee meeting at Region III for their FF/EMS program.

**Police Department:** SEE ATTACHED REPORT

**Millinocket Memorial Library:** SEE ATTACHED REPORT

*Council Comment:* Town Council discussion express concerns on drug epidemic in response to the police department's report, acknowledges the recent multiple deaths throughout the community, encourages community acknowledgement with additions, sharing of information where to reach out for help, expressed the need for local assistance programs for recovery, treatment and prevention with suggestion for local youth center and after school activities; support to have cameras at all town locations with concerns of vandalism; excitement for recycling center to open up to the community with encouragement to recycle items; addressed the Pines as being the problematic area causing sewer treatment issues; appreciation for the reporting and workings of all department heads and Town Manager detailed report noting appreciation for his involvement in negotiation efforts with all contracts, discussions conclude acknowledging the nation wide issue with drug epidemic emphasizing support needed for local PD as municipality is limited resources, encourages youth and community be more actively involved in addressing drug issues; suggestions to bring back DARE program and need for centralized location for community center.

*Public Comment:* Scott Leavitt, 330 Congress Street, thanks Fire Chief Tom Malcolm for all his and the departments efforts, inquires to Councilor Danforth if coalition meetings open to the public-Danforth informs yes all meetings are available to the public in person or by Zoom.

Julie Archie, 473 Aroostook Ave, expressed appreciation to the Council for addressing drug epidemic, informs her son was one of the individuals that passed away, suggests youth activities are needed for the community, supports DARE program to return at the elementary level, acknowledges the PD is doing all they can with limited resources states the DA needs to be more involved; agrees security cameras needed around town; Chair Dumais expressed sympathy and condolences to Ms. Archie for her loss.

Sandra Sullivan, 104 Sunset Drive, inquires who the community should report to for drug prevention and acknowledges many after school programs available; Councilor Bragdon informs report to the local PD noting there are awareness hotlines available.

ORDER #291-2022 PROVIDING FOR: Execution of the Town Warrant for November 28, 2022

IT IS ORDERED that the Town Warrant for November 28, 2022, in the amount of \$42,669.93 is hereby approved.

Motion-Pelletier      Second- Madore      Vote 7-0

*Council Comment:* Noted larger expenses; MRC, Pelletier Manufacturing, Preble Oil Co., Versant Power.

*Public Comment:* none

ORDER #292-2022 PROVIDING FOR: Execution of the Wastewater Warrant for November 28, 2022

IT IS ORDERED that the Wastewater Warrant for November 28, 2022, in the amount of \$6,687 is hereby approved.

Motion-Golieb      Second- Golieb      Vote 7-0

*Council Comment:* C.A. Newcomb & Sons, Town of Millinocket.

*Public Comment:* none

ORDER #293-2022 PROVIDING FOR: Approval of an Application for an Entertainment License for The Blue Ox Saloon. IT IS ORDERED that the attached application for an Entertainment License is hereby approved for: Thomas St John, 61 Penobscot Ave, Millinocket  
d/b/a The Blue Ox Saloon, 61 Penobscot Ave, Millinocket  
Motion-Higgins      Second- Pelletier      Vote 7-0  
*Council Comment:* none  
Public Comment: none

ORDER #294-2022 PROVIDING FOR: Approval of an Application for a Malt, Vinous and Spirituous Liquor License for The Blue Ox Saloon. IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for: Thomas St John, 61 Penobscot Ave.  
d/b/a The Blue Ox Saloon, 61 Penobscot Ave.  
Motion-Danforth      Second-Bragdon      Vote 7-0  
*Council Comment:* none.  
Public Comment: none

ORDER #295-2022 PROVIDING FOR: Approval of Municipal Release Deed (Clemens).  
IT IS ORDERED that a Municipal Release Deed is approved for Sean Clemens, for property located at 194 Katahdin Avenue, Millinocket, Maine, as shown on Map U04 Lot 040, as all outstanding taxes, interest, and fees totaling \$9,759.71 have been paid as of November 21, 2022.  
IT IS FURTHER ORDERED that the Town Manager is authorized to execute and file all the necessary paperwork, including signing a municipal release deed to complete the sale of the property referenced above.  
Motion- Golieb      Second-Danforth      Vote 7-0  
*Council Comment:* none  
Public Comment: none

ORDER #296-2022 PROVIDING FOR: Authorization to Increase Funding for Full-time Code Enforcement  
WHEREAS: The position of Code Enforcement Officer for the Town of Millinocket is currently a part-time position and; WHEREAS: The Town Manager has identified the critical need for a full-time Code Enforcement Officer and justifies through research an appropriate and competitive annual salary of \$50,000.00 (fifty thousand dollars) for this position; IT IS ORDERED: The Millinocket Town Council authorizes the Town Treasurer to transfer \$26,562.00 (twenty-six thousand five hundred sixty-two dollars) from the Unassigned Fund Balance to budget line 0114-0111 Code Enforcement to cover the increased salary and related costs for this position throughout the remainder of fiscal year 2023.  
NOTE: The attached worksheet outlines the separation of CEO and Custodian budgets and identifies the increases need for both the remainder of FY23 and the impact on a full 12-month municipal budget.  
Motion-Madore      Second-Golieb      Vote 7-0  
*Council Comment:* Councilor discussion express majority support of a full-time code enforcement stating its necessity to address all avenues related to job details, well presented and competitive, and will best serve the community with suggestion to hire experienced CEO and will be knowledgeable to begin duties.  
Public Comment: Sandra Sullivan, 104 Sunset Drive, inquires if the position is additional to part time or full time only; \*TM Jamieson informs the part time CEO resigned and redesigned the position to be full-time, notes since posting for position, many qualified applicants inquired as multiple communities share parttime CEO feels offering fulltime position will be more attractive to many qualified individuals.

ORDER #297-2022 PROVIDING FOR Re-Adoption of Town Council Committees Policy with Proposed Amendments WHEREAS, with the utilization of Town Council Committees assessing subjects and issues of the Town's interest and proposing recommendations for the Council's consideration in Council sessions; and WHEREAS, in an effort to create clarity, consistency, transparency and efficiency across all Committee practices; NOW IT IS THEREFORE ORDERED that the Millinocket Town Council re-adopt the attached Town Committee Policy as amended.  
Motion- Bragdon      Second- Madore      Vote 7-0

*Council Comment:* Councilor Bragdon is happy to see additions of vice chair positions as they are appropriately needed, inquires clarification for agenda times to be posted with concerns with prior practices criticized; Councilor Danforth understands the policy states to post at least one week prior to the meeting.  
*Public Comment:* none

ORDER #298-2022 PROVIDING FOR: Appointments to Millinocket Town Committees  
IT IS ORDERED that the Millinocket Town Council appoint and/or extend the appointments of committee members as revised and described in the attached document.

Motion- Pelletier      Second- Danforth      Vote 7-0

*Council Comment:* Councilor Golieb inquires when the last time Katahdin Broadband Committee met; Councilor Bragdon informs mostly email communications; Councilor Pelletier expressed he would like to be invited to committee communications; Councilor Bragdon acknowledges and will address concerns.  
*Public Comment:* none

ORDER #299-2022 PROVIDING FOR: Adoption of Credit Card Policy

WHEREAS: The Town of Millinocket currently does not have a policy on the use of credit cards and identifies the need to establish a credit card policy in order to expand credit card usage to conduct business more conveniently and efficiently; IT IS ORDERED: The Millinocket Town Council approves and adopts the follow proposed Town of Millinocket Credit Card Policy.

Motion- Higgins      Second- Bragdon      Vote 7-0

*Councilor Comment:* Council discussion acknowledges the need and benefits for greater opportunities with majority expressing support for order sharing concerns with prior administration not following proper use procedure, confirming trust in current admin with inquiries if town currently holds a credit card noting benefits for department use of card replacing out of pocket expenditures for reimbursement; \*TM Jamieson confirms the town currently has a \$500 card limited for specific expenditures.

*Public Comment:* Fire Chief Tom Malcom confirms this has been a request of department heads for years noting it is a much cleaner expenditure process for each department.

Town Clerk Lakeman confirms procedure for out-of-pocket expenditures won't be necessary and will make for more restrictive but simple reconciliation process.

ORDER #300-2022 PROVIDING FOR: Approval to Expand VISA Community Credit Card Holders

WHEREAS the Town has a banking relationship with Bangor Savings Bank; and

WHEREAS the Town has a VISA Community Card through Bangor Savings Bank; and

WHEREAS there is a need to update this application to: (1) consolidate credit card services under one program for all Town departments, and (2) increase the number of card holders;

NOW THEREFORE, IT IS ORDERED: The Treasurer and Deputy Treasurer are authorized to update the VISA Community Card Application at Bangor Savings Bank for the Town of Millinocket;

The employees listed as card holders on this application will be approved by either the Town Manager or the School Superintendent; The Town Manager and School Superintendent will designate the spending limit for each card holder for their respective employees; The aggregate credit limit for all card holders will not exceed \$50,000; The Town Manager and Superintendent will establish a credit card policy for their areas of responsibility, which will be approved by their respective governing body; and At the time of card issue, each card holder will be provided a copy of the appropriate approved credit card policy.

Motion- Danforth      Second- Madore      Vote 7-0

*Councilor Comment:* Councilor Pelletier notes the 1% cash back benefit.

Chair Dumais inquires card holders w/o set limits; \*TM Jamieson informs multiple card holders with total combined available credit limit.

*Public Comment:* none

ORDER #301-2022 \*Amended PROVIDING FOR Approval of Street Closures for the Millinocket Marathon  
WHEREAS the Millinocket Marathon is scheduled to take place on December 3<sup>rd</sup>, 2022; and WHEREAS the closure of Penobscot Avenue is necessary for the safety of the race participants and it's spectators,

IT IS ORDERED that the Millinocket Town Council approves the street closure of Penobscot Avenue from Central Street up through Katahdin Avenue on **\*Saturday**, December 3<sup>rd</sup>, 2022, starting at 6:00 AM and ending at 8:00 PM.

Motion- Bragdon      Second-Danforth      Vote as Amended 7-0

Council Comment: Councilor Bragdon motion to amend Sunday to Saturday, Seconded by Golieb, Vote on amendment 7-0.

Public Comment: none

ORDER #302-2022 PROVIDING FOR: ESSER3 Grant Expenditures Approval

WHEREAS Order #132-2022 paused the funding of ESSER3 grant expenditures and required Council approval for any such expenditures during this period; and WHEREAS the School Administration is seeking approval for a Harvard Mock Trial Training field trip; therefore, IT IS ORDERED that ESSER3 expenditures of \$137.24 is approved for the Harvard Mock Trial Training field trip.

Motion- Golieb      Second-Danforth      Vote 7-0

Council Comment: Councilor Golieb concerns with suggestions to revisit order and need for approval which confirms funding mechanism in place for granted reimbursements as town is fronts monies with guarantee of payment; \*TM Jamieson informs reimbursement monies approved and received in stages with continued discussion of available options going forward noting grant may need to be rewritten and revisited; Councilor Madore agrees with council as a whole to dismiss Esser grant funding approval noting the school manages its own with support of current admin; Chair Dumais also expresses support to revisit necessary of approval and refers to the Town Manager; \*TM Jamieson informs original concerns was pertained to cash flow not solely on distrust and encourages approving expenditures is a fiscally responsible process while the State withholds reimbursements.

Public Comment: none

#### Reports and Communications:

- a. *Warrant Committee* for December 8, 2022, Council Meeting: Councilor Bragdon and Councilor Danforth.
- b. *Chair's Committee Reports* – Councilor Bragdon, Events Committee- meets every two weeks at 4:00pm on Fridays and encourages all to get involved having many projects going on; Chair Dumais inquires if time is adjustable; Councilor Bragdon notes time is approved by majority. Councilor Danforth, Age Friendly- anticipate future meeting soon noting links available on town website and will be held at the library.
- c. *Two Minute Public Comment*: Councilor Madore recognizes newly elected Commissioner Marshall present is the audience.
- d. Motion to adjourn at 8:10 p.m. –Bragdon, Second –Pelletier, Vote 7-0

December 8, 2022

Regular meeting of the Millinocket Town Council was brought to order in Council Chambers by Chair Dumais at 5:31 pm.

Roll Call: Town Council Members Present: Bragdon, Danforth-Zoom, Dumais, Golieb-Excused, Madore-Zoom, Pelletier, Higgins-Zoom.

Also present: Town Manager Peter Jamieson, Town Clerk Diana M. Lakeman, Public Works Director Ralph Soucier, PW Employees Rick Willigar & Bryan Duprey, Airport Manager Jeff Campbell, Media Kat TV, Brian Brown via Zoom, 7 in person public attendance and 3 in Zoom public.

Pledge of Allegiance – Adjustments to the Agenda – Addition(s): Order #311-2022; Events Committee Proposal.

Approval of the Minutes: September 8, 2022 Regular Council Meeting, and November 28, 2022 Executive Session Executive Session.

Motion- Bragdon Second-Madore Vote 7-0

*Council Comment:* none

Public Comment: none

*OLD BUSINESS:* n/a;

*Special Presentation(s):* a) Resolve #6-2022 PROCLAMATION HONORING RICHARD WILLIGAR FOR HIS SERVICE AT THE MILLINOCKET PUBLIC WORKS WHEREAS, Richard began his career at the Millinocket Public Works on November 12, 2002 and retired on October 3, 2022: and, WHEREAS, Richard served the citizens of the Town of Millinocket with integrity and respect; and, WHEREAS, Richard represented the Community in a professional manner during his time of employment at the Millinocket Public Works; and WHEREAS, The Millinocket Town Council wants to thank Richard for his years of devoted service to the people of Millinocket and to wish him well in his new endeavors; NOW THEREFORE, BE IT RESOLVED, that the Millinocket Town Council, in Council assembled on December 8, 2022, does hereby recognize, honor, and congratulate Richard Willigar for his dedicated service to the people of Millinocket during his employment at the Millinocket Public Works Department.

Motion-Bragdon Second-Madore Vote 6-0

*Council Comment:* Councilor Madore expressed appreciation noting the town is losing a valuable employee, embodies a can do spirit, always professional in doing extra for the town, applauds with enjoyments towards retirement. Public Comment: \*See combined comments in Resolve #7-2022

b) Resolve #7-2022 PROCLAMATION HONORING RALPH SOUCIER ON HIS RETIREMENT AS THE PUBLIC WORKS DIRECTOR OF THE TOWN OF MILLINOCKET WHEREAS Ralph Soucier began his career as the Deputy Public Works Director on May 21, 2007, and continued in that capacity until April 18, 2011, when he became the Public Works Director for the Town of Millinocket; and retired on December 1, 2022; and, WHEREAS Ralph always served the Citizens of Millinocket with enthusiasm and integrity and performed his duties throughout his years of service in a conscientious and responsible manner; and, WHEREAS Ralph has consistently responded with ingenuity, imagination, and foresight to the duties and responsibilities given him, fulfilling them with outstanding accuracy and competency; and, WHEREAS Ralph has set an example of dedication to principle which has been an inspiration to his fellow employees; and WHEREAS, Ralph, in all his endeavors has reflected great credit upon the Town of Millinocket and its employees. NOW, THEREFORE, BE IT RESOLVED, that the Millinocket Town Council, in Council assembled on December 8, 2022, does hereby recognize, honor, and thank Ralph for his dedication to the Town of Millinocket during his tenure as Public Works Director.

Motion-Pelletier Second-Bragdon Vote 6-0

*Council Comment:* Council discussion acknowledged all of Ralph's attributes, dedication, integrity, knowledge, compassion and politeness for the community and all town departments and employees, availability and always going above and beyond to address issues to rectify any situation in consideration of

saving money for the town, council discussion concludes with recognition of Ralph's accomplishments bringing his department to new heights all with gratitude and experience that the Town and community will surely miss; \*TM Jamieson notes the incredible careers both men had with the town, working efficiently and effectively with solutions with any requests given to them; also acknowledges another retiree of the Public Works Department, Terry Wilson, recognizing his dedication and services to the town and community; wishes them all well in their retirement.

Public Comment: Jeff Campbell, Airport Manager, enjoyed working with both Ralph and Rick, acknowledges Ralph's support of the Airport and contribution allowing Jeff to maintain and manage with support in separating from a division of Public Works.

Diana Lakeman, Town Clerk, expresses appreciation to both Ralph and Rick and acknowledged the support for all departments, including the elections department, beyond their caring nature for the community, thanks them for their dedication and roles they maintained being a strong team player for the town.

c) MDASH – Municipal Data Across Sectors – Collaboration with Health Wellness and Age Friendly, Councilor Danforth introduces Larry Clifford and Effie, Consulting agent, collect and compile data from community research; Screen share of data researched and reported (DASH)-copy submitted into minutes; overview of data comparison of community growth, all ages focusing on incomes and retirement, compiling data researched over past 10 years, averages of monies needed in Penobscot county itemized by residential status, points of income and economic security for women over 65; informs full report available on website, provides elder economic security index itemized by actual need versus requirements to qualify for assistance; provided stats of living status notes Maine has oldest housing, food insecurities, states reports low recipients for Millinocket residents noting due to not participating not necessarily not qualified; overview includes breakdown of disabled residents, ¾ EMS call for 60+ with social vulnerability having potential negative effects in community (notes survey from 2016 greater Katahdin transportation); deep dive data for Millinocket breakdown of population with age per household, Councilor Danforth acknowledges caregiver workforce shortage and the need for the community could be problematic as demographics breakdown conclude impacts majority of older women living longer and alone, discussion to create action plan on the committee level, with hopes to improve quality of life through availability of programs.

*Council Comment:* Council discussion express thanks to all MDASH presenters for the abundant of information, acknowledges the need for connectivity to programs and assistance, concerns expressed Penquis system designed for online noting elder community not comfortable, noted library programs like Mobilize Katahdin provides navigation for resources to assist with programs and transportation, informs programs are seeking volunteers; Council discussion concludes with Chair Dumais anticipated future updates.

Public Comment: Sandra Sullivan, 104 Sunset Drive, acknowledges her husband and herself are uncomfortable going online due to scams for applications for programs; Councilor Bragdon informs his personal experience is elder community seeks one on one experience.

d) Shelly Lane, Superintendent of Schools & Josh Deakin, Business manager – School Budget and General Updates; Shelly provided information with updates : minimum wage increasing January 1<sup>st</sup>, open ESSER III grant anticipate to rewrite for no invoicing process, audit underway-working on request for financials, FY2024 Budget started noting comfortable with time line, Department of Education proposals accepted, monies coming in as expected, on track with spending, expended 32.5% of budget; Shelly introduces herself, acknowledges she is comfortable stepping into position being familiar with rural areas, recognizes good team of administrations, programs, policies and process, positive relationships with many good things happening with group planning, strategic process, procedures for paper trails, anticipates meeting once a month for central information sharing with leadership and staff for mission statements, goals and visions for standards, and looks forward to continue conversations giving open invite.

*Council Comment:* Councilor Pelletier inquires if expenditure coming from reserves; Deakin informs expenditure come out of cash flow clarifying not coming from town's cash flow; Councilor discussion appreciates presentation noting positive communications, responsibilities taken starting budget workings, anticipation for further positive communications, discussion concludes encouraging to meet more regularly with anticipation for more conversations. Public Comment: none



**Millinocket Dog Park:**

- With the recent change in the weather, Sebec Fencing was able to come to Millinocket and install the fencing for our new dog park! This is the same fence company who performed the gate replacement at our Wastewater Treatment Facility recently.
- We will be finalizing the sign containing rules and disclaimers for use of the dog park as well as adding the pet waste receptacle and bags as soon as possible. We also have intentions of using unspent CDBG funds to add dog park signage to our wayfinding signage, directing visitors and locals alike to the dog park.
- It is likely that we will be able to open the dog park for some use, be it maybe brief, before northern Maine winter really hunkers us down.
  - We ask that everyone please respect this process, allow the work to be completed, and wait for an official announcement of the park to be open before using it with your dogs.
  - I would again like to thank our Community Initiatives Director, the Sustainability Committee, and the Town Council for their work on this and allowing this project to come to life!

**Climate Resiliency Grant:**

- We received the official word on Friday of last week that Millinocket's application for funding from the Maine Resiliency Partnership was APPROVED.
- We have been awarded \$50,000.00 to pay for the purchase and installation of heat pumps in municipally owned buildings. This will be done at no cost to the Town and will provide noticeable positive impact on our municipal budget moving forward.
- The original plan for these funds had to be adapted due to an oversight in the spending stipulations. We disagree with that ruling but are making the best of it. We have learned from that experience and are taking steps to allow us to revisit the originally plan in the spring for submission. The original plan was to be able to provide heat pumps to households in the community. We believe we have figured out the solution and are hopeful we can provide that service in the next round of funding.
- This was Amber's first major grant award as Millinocket's Community Initiatives Director. Congratulations to you and thank you for your dedication to the position. We look forward to more good news to come!

**Code Enforcement Officer:**

- Millinocket will have a new full-time Code Enforcement Officer beginning next week!
- His name is Chris Beyer. He lives in the Katahdin region. He joins our team already certified as a Code Enforcement Officer as well as a Licensed Plumbing Inspector with experience working in several towns and is eager to hit the ground running.
- We have all intentions of fostering a positive relationship around Code Enforcement with our community members. The key points will be education, communication, and thorough work across the board.
- This is something that has fallen far to the wayside over the past 3 decades and has proven to be needed desperately. I will speak more to these points and the importance of proper permitting and documentation at upcoming meetings as it affects our town's valuation, taxes, safety, etc.
- I will be sure to have Chris join us for an upcoming Council meeting to introduce himself and meet the Council.

**Special Mentions:**

- I would like to offer sincere thanks to Donna Hakes for DIY'ing and donating our new Penobscot Ave holiday decorations. Those beautiful, lighted, white wreathes mounted to the light posts along Penobscot Ave were made by Donna out of coat hangers! Thank you, Donna.
- Jamie Perry from our Public Works Crew noticed that our big, beautiful, new flag at the Municipal Building was showing signs of wear and was torn from the wind. He was really passionate about having that flag flying high and looking sharp for marathon weekend, so he came and grabbed it on his



own time and had it fixed. Local seamstress, Patsy Huston, performed the repairs and old glory was back in action in time for the weekend of festivities!

**Budget Review:**

- I will use this time to provide an overview of the attached Year-To-Date budget report on both expenses and revenues.
- Moving forward, these budget updates from myself and the school will be presented quarterly.

Respectfully Submitted, Peter Jamieson, Town Manager.

*\*Additions:* gives high level overview of financial report, acknowledges minor overages in General Government and salaries, related to postage due to mailing from municipal offices providing information to community, Clerk/elections: 40% of operations looks good; building maintenance- roof repairs needed, will provide quotes to council; slight increase for KAT Tv funding; notes all department about 40% being average for timeline; informs favorable funds good for revenue sharing, noted good sign communications is working as building permits already double than expected, monies received as expected for Our Katahdin loan payment, acknowledges CDBG monies available for downtown improvements; informs Chris Beyer, Code Enforcement, will start January 3, 2023.

*Council Comment:* Council discussion expressed appreciation for local citizens taking initiative and doing great things for the community: Donna for the new snowflake decor, Jamie and Patsy for repairing torn flag, and; thanks to the manager for the quarterly budget reporting and decision making, also thanking all departments for staying within budget, notable applause to CID Amber, for being motivated to bring in grant funding while anticipating more to come; council discussion concludes with appreciation for an informative positive report.

*Public Comment:*

**ORDER #304-2022 PROVIDING FOR:** Execution of the Town Warrant for December 8, 2022

IT IS ORDERED that the Town Warrant for December 8, 2022, in the amount of \$302,835.12 is hereby approved.

Motion-Danforth      Second- Madore      Vote 6-0

*Council Comment:* Noted larger expenses; Legal services, Dysarts, Airport Grant, Katahdin Motors-Airport Truck, Me Tech, MRC, Elevator maintenance, Elk's-land purchase.

*Public Comment:* Sandra Sullivan, 104 Sunset Drive, inquires last item noted; \*TM Jamieson informs land purchase for proposed Fire Department relocation.

**ORDER #305-2022 PROVIDING FOR:** Execution of the Wastewater Warrant for December 8, 2022

IT IS ORDERED that the Wastewater Warrant for December 8, 2022, in the amount of \$32,188.78 is hereby approved.

Motion-Danforth      Second- Madore      Vote 6-0

*Council Comment:* Over Associates, Town of Millinocket.

*Public Comment:* none

**ORDER #306-2022 PROVIDING FOR:** Appointment to the Planning Board - Alternate

IT IS ORDERED that Maghann Runyon is appointed to the Planning Board Alternate seat for a five-year term to expire December 2027.

*Note:* The Planning Board currently has one (1) Alternate Seat vacant; No other applications are on file.

Motion-Pelletier      Second- Bragdon      Vote 6-0

*Council Comment:* Councilor Madore acknowledges qualifications and enthusiasm, notes pleased to see application.

*Public Comment:* Meghann Runyon, applicant, expressed willingness and motivated to volunteer for civic duty and shared appreciation for the opportunity.

**ORDER #307-2022 PROVIDING FOR Approval of Street and Parking Lot Closures for Christmas in Katahdin Events**

WHEREAS Christmas in Katahdin events are scheduled to take place on Sunday, December 11th, 2022; and WHEREAS the closure of certain streets and parking lots are necessary for the safety of the participants and spectators, IT IS ORDERED that the Millinocket Town Council approves the street and parking lot closures on Sunday, December 11th, 2022, schedule as follows: Sunday, December 11th Christmas in Katahdin Parade will go from Stearns High School with lineup at 10:30, parade to kick off at 11am will go across Second Street to Penobscot Avenue turn left and proceed to Bandstand. Will contact EMPD to lead the parade and have officer at the corner of Penobscot Avenue and Central Street, should not be a need for street closures. Close Poplar Street from Penobscot Avenue to Katahdin Avenue on Sunday, Dec. 11th from 7am to 7pm to allow for wagon rides and pedestrians. Close Bandstand Parking Lot on Sunday, Dec. 11th from 7am to 7pm for activities in parking lot and Bandstand.

Motion-Bragdon      Second-Madore      Vote 6-0

*Council Comment:* none

Public Comment: none

ORDER #308-2022 **\*AMENDED** - PROVIDING FOR Approval to Expend ~~\$930~~ **\*\$480** from the Events Budget WHEREAS the Events Committee would like 2 movie nights at the Stearns High School gym; and WHEREAS ~~\$930.00~~ **\*\$480.00** is needed to purchase the movie rights to show the films, IT IS THEREFORE NOW ORDERED that the Town Council approves the expenditure of ~~\$930.00~~ **\*\$480.00** to purchase the rights to show the films for the movie nights from the Events budget, #E1106-7012, leaving a remaining balance of ~~\$6,948.00~~ **\*\$7398.00**.

Motion- Bragdon      Second-Madore      Vote as Amended 5-0-1 (Bragdon/Abstain)

*Council Comment:* Councilor Bragdon motion to amend the cost to \$480, seconded by Council Pelletier; Councilor Bragdon informed the municipality was offered a yearly pass versus paying for individual showings, a cost savings to the town with unlimited showings; notes family friendly movies will be shown naming The Grinch and Uncharted, as prior showings was a success, Council discussed clarification for the amendment commending the Events committee with anticipation for future movie nights to be hosted and suggestion for the school advertise in announcements to the students; Vote on Amendment 5-0-1

(Bragdon/Abstain)

Public Comment: none

ORDER #309-2022 PROVIDING FOR: Letter of Support for Legislation S. 4784

WHEREAS: The Trust for Public Lands has requested a letter of support in relation to the Katahdin Woods and Waters National Monument Access Act; and,

WHEREAS: The Millinocket wishes to offer the attached letter of support for this legislature, specifying advocacy for ATV trail connectivity between Millinocket and East Millinocket.

IT IS ORDERED: The Millinocket Town Council authorizes the Town Manager and Town Council Chair to sign and submit the attached letter of support to Senator Angus King, Senator Susan Collins, and the members of the Energy and Natural Resources Subcommittee on National Parks.

Motion-Pelletier      Second-Madore      Vote 5-1 (Bragdon/Opposed)

*Council Comment:* Councilor discussion expressed concerns of proposed access act and hindering connectivity of trail use, Councilor Bragdon states he is not in favor of the proposed letter or access act, majority support letter as submitted with inclusive of strong language, holding to works of agreements and commitments to the communities in support of ATV trails and connectivity to monument and surrounding communities.

Public Comment: none

ORDER #310-2022 PROVIDING FOR: Approval to Increase the Elevator Maintenance FY23 Budget

IT IS ORDERED that the Millinocket Town Council approves the payment of a Pine State Elevator invoice for \$3,678 as there is not sufficient budget to cover this expenditure; and

IT IS FURTHER ORDERED that the Millinocket Town Council approves increasing the Municipal Building/Elevator Maintenance FY23 Budget (E0108-1910) from \$4,000 to \$11,000. This increase will leave an unspent budget of \$4,136.65 after payment of the Pine State Elevator invoice.

Motion- Pelletier      Second- Madore      Vote 6-0

*Council Comment:* none

*Public Comment:* none

ORDER #311-2022 PROVIDING FOR Approval to Expend \$300 from the Events Budget

WHEREAS The Events Committee has partnered with Stearns Jr/Sr Highschool Art Program to provide free Christmas window art to the businesses on Penobscot Ave.

WHEREAS The Events committee wants to purchase/ donate \$300 to the art program for their help in getting us Christmas art to give to local businesses to display on Penobscot Avenue for the parade and holiday!

IT IS THEREFORE NOW ORDERED that the Town Council approves the expenditure of \$300 for window art supplies and is to be expended from Account #E1106-7012, leaving a remaining balance of \$7,098.00

Motion- Bragdon      Second- Danforth      Vote 5-0-1 (Bragdon/Abstain)

*Council Comment:* Councilor Bragdon informs discussions directed from Events Committee in collaboration with Christmas in Katahdin events in efforts to give back to the community and support youth activities, informs donation for art supplies to decorate downtown business window fronts, encourages all to join efforts with anticipation to continue with future events; Councilor Madore expressed support looking forward to this event; Chair Dumais acknowledged that ability of the collaborators to manage and change ideas in efforts to come together for the community.

*Public Comment:* none

#### Reports and Communications:

- a. *Warrant Committee* for December 22, 2022, Council Meeting: Chair Dumais and Councilor Golieb.
- b. *Chair's Committee Reports* – Chair Dumais expressed well wishes to all those joining in from home.  
Charter Review Committee - Councilor Pelletier, meeting will be held on Wednesday, 12/21/2022 at 4pm in the Town Manager's office and via Zoom, notes seeking two more community members to join.  
Events Committee – Councilor Bragdon, meeting will be held on Friday, consideration of times to hold meetings will be determined with committee discussion.  
Age Friendly Committee – Councilor Danforth, meeting to be held 12/20/2022, 3pm, Millinocket Memorial Library and via zoom, notes agenda items to be posted on the website.
- c. *Two Minute Public Comment:* Jason Gardner, in reference to the Dog Park, informs he own's masonry business and is happy and willing to donate time, will leave contact information.  
Jeff Campbell, Airport Manager/Sign Maker, informs the vinyl sign for the dog park is pending due to weather.
- d. Motion to adjourn at 7:59 p.m. –Pelletier, Second –Madore, Vote 5-1 (Bragdon/Opposed)



# Millinocket

Maine's Biggest Small Town

## Town Manager's Report – 3.23.22

### Quarterly Budget Update:

- For the March 23<sup>rd</sup>, Millinocket Town Council meeting, we interrupt your regular manager's report programming to provide you with our Quarterly, Year-To-Date financial standings for the FY23 Municipal Budget.
- Thank you to the School Department for joining us this evening. I see great benefit in our joint efforts to provide the community with these quarterly financial updates in sync with each other. It has been a pleasure working with Shelley and Josh thus far.

Respectfully Submitted,

Peter Jamieson, Town Manager.

# REVENUES BY FUND MAC

Fund: 01  
July to June

Account----- Date Jrnl Desc---	Current Budget	Net	Uncollected Balance
0101 - GENERAL GOVERNMENT	2,155,925.00	0.00	2,155,925.00
0109 - PAYMENT IN LIEU OF TAXES	18,500.00	0.00	18,500.00
0110 - BAD CHECK CHARGE	100.00	175.00	-75.00
0148 - BANK/INVESTMENT INT	7,200.00	48,752.65	-41,552.65
0150 - COPIES/FAX	150.00	73.50	76.50
0151 - ADM MISC	1,000.00	0.00	1,000.00
0154 - LEGAL	4,000.00	6,000.00	-2,000.00
0155 - SALE OF PROPERTY	18,000.00	3,218.72	14,781.28
0900 - ST MUN REV SHARING	1,300,000.00	1,273,168.40	26,831.60
0901 - BETE STATE REIMBURSEMENT	52,320.00	42,442.00	9,878.00
0921 - TRANSFER/CAP RES	14,577.00	14,577.00	0.00
0924 - TRANSFER ANIMAL RESERVE	4,655.00	0.00	4,655.00
0926 - TRANSFER FUND BALANCE	970,307.32	0.00	970,307.32
0938 - TRANSFER RESTRICTED FUND BAL	296,522.54	0.00	296,522.54
Department..	2,687,331.86	1,388,407.27	1,298,924.59
0102 - TAX COLLECTOR	0.00	0.00	0.00
0119 - M/V AGENT FEES	0.00	0.00	0.00
Department..	0.00	0.00	0.00
0104 - TOWN CLERKS DEPARTMENT	959,950.00	0.00	959,950.00
0102 - AUTO EXCISE	825,000.00	547,014.41	277,985.59
0103 - BOAT EXCISE	5,000.00	1,181.60	3,818.40
0104 - COST & INTEREST	55,000.00	18,799.61	36,200.39
0115 - HUNTING FISHING FEES	1,000.00	533.50	466.50
0116 - DOGS/CONST FEES	3,000.00	2,659.00	341.00
0117 - CARE OF DOG FEES	650.00	613.00	37.00
0118 - TOWN CLK LIC FEES	10,000.00	5,988.00	4,012.00
0119 - M/V AGENT FEES	23,000.00	16,741.00	6,259.00
0120 - BOAT REGIS FEES	4,000.00	977.60	3,022.40
0121 - ATV/SNOWSLED FEES	800.00	655.00	145.00
0122 - WW ADM FEES	32,000.00	16,000.00	16,000.00
0125 - NOTARY FEES	500.00	565.00	-65.00
Department..	959,950.00	611,727.72	348,222.28
0107 - ASSESSING	757,096.00	0.00	757,096.00
0125 - VET REIMB	7,720.00	7,710.00	10.00
0126 - TREE GROWTH	25,900.00	11,123.08	14,776.92
0128 - HOMESTEAD	709,247.00	556,055.00	153,192.00
0523 - SHARED TAX ASSESSOR	14,229.00	7,920.00	6,309.00
Department..	757,096.00	582,808.08	174,287.92
0108 - MUNICIPAL BUILDING	29,500.00	0.00	29,500.00
0152 - COURT RENT	28,000.00	18,666.64	9,333.36
0153 - GLOBAL NAVI SATELLITE SYS RENT	1,500.00	1,500.00	0.00
Department..	29,500.00	20,166.64	9,333.36
0114 - PLANNING CODE DEV.	2,250.00	0.00	2,250.00
0516 - BUILDING PERMITS	1,000.00	2,815.20	-1,815.20
0517 - PLUMBING PERMITS	250.00	30.00	220.00
0518 - ELECTRICAL PERMITS	1,000.00	1,066.00	-66.00

# REVENUES BY FUND MAC

Fund: 01  
July to June

Account----- Date Jrnl Desc---	Current Budget	Net	Uncollected Balance
0114 - PLANNING CODE DEV. CONT'D			
0525 - LIFESTOCK PERMIT	0.00	10.00	-10.00
Department..	2,250.00	3,921.20	-1,671.20
0115 - ECONOMIC DEVELOPMENT	74,139.00	0.00	74,139.00
1533 - KAT	12,000.00	6,000.00	6,000.00
1781 - GNP ECON DEV LOAN PAYMENT	69,139.00	69,138.49	0.51
Department..	81,139.00	75,138.49	6,000.51
0201 - POLICE DEPARTMENT	0.00	0.00	0.00
0135 - POLICE REPORTS	0.00	10.00	-10.00
0140 - POLICE OTHER	0.00	5,285.00	-5,285.00
Department..	0.00	5,295.00	-5,295.00
0203 - FIRE DEPARTMENT	6,500.00	0.00	6,500.00
0306 - FIRE/EMS PREVENT OUTREACH PROG	0.00	353.51	-353.51
0307 - PEN CTY FIRE STIPEND	4,500.00	4,315.88	184.12
0310 - PIS CTY FIRE STIPEND	2,000.00	0.00	2,000.00
0805 - STEPHEN & TABITHA KING GRANT	20,000.00	20,000.00	0.00
Department..	26,500.00	24,669.39	1,830.61
0204 - AMBULANCE	333,500.00	0.00	333,500.00
0107 - AMBULANCE BILLING	325,000.00	280,831.54	44,168.46
0301 - AMB MISC REV	0.00	1,500.00	-1,500.00
0309 - PEN CTY AMB STIPEND	6,000.00	5,721.05	278.95
0311 - PIS CTY AMB STIPEND	2,500.00	0.00	2,500.00
0652 - DONATIONS	0.00	147.00	-147.00
Department..	333,500.00	288,199.59	45,300.41
0402 - P.W. ADMINISTRATION	25,250.00	0.00	25,250.00
0405 - WW FLUSHER REIMBURSEMENT	25,000.00	16,666.64	8,333.36
0406 - PW MISC	250.00	300.00	-50.00
Department..	25,250.00	16,966.64	8,283.36
0407 - P.W. ROADS & CONSTRUCTION	45,290.00	0.00	45,290.00
0913 - LRAP LOCAL ROAD ASST PROGRAM	45,290.00	45,040.00	250.00
0914 - DOWNTOWN SEED GRANT	0.00	2,000.00	-2,000.00
Department..	45,290.00	47,040.00	-1,750.00
0409 - TRANSFER SITE	132,480.00	0.00	132,480.00
0503 - COUNTY MSW AGREEMENT	44,480.00	13,108.08	31,371.92
0504 - T/S PEN CTY UNIV WASTE	0.00	8,494.81	-8,494.81
0505 - T/S PERC/MRC DISTRIBUTION	15,000.00	9,138.99	5,861.01
0506 - T/S SITE SHINGLES	4,500.00	1,938.00	2,562.00
0509 - T/S TIRE PERMIT	4,000.00	2,340.00	1,660.00
0510 - T/S WHITE GOODS	1,500.00	1,220.00	280.00
0511 - T/S RECYCLING	8,000.00	0.00	8,000.00
0512 - SCRAP METAL	30,000.00	15,286.40	14,713.60
0514 - TOWN USAGE FEE	22,000.00	15,734.00	6,266.00
0515 - COUNTY USAGE FEE	3,000.00	2,264.00	736.00
Department..	132,480.00	69,524.28	62,955.72
0815 - GENERAL ASSISTANCE	12,005.00	0.00	12,005.00
0512 - STATE REIMBURSE	12,005.00	2,375.89	9,629.11

REVENUES BY FUND MAC  
Fund: 01  
July to June

Account-----			Current		Uncollected
Date	Jrnl	Desc---	Budget	Net	Balance
1651 - PP TAX COMMITMENT CONT'D					
0112 - PP TAX COMMITMENT			0.00	1,081,836.27	-1,081,836.27
Department..			0.00	1,081,836.27	-1,081,836.27
Final Totals			6,114,916.74	9,130,531.04	-3,015,614.30

# REVENUES BY FUND MAC

Fund: 01  
July to June

Account----- Date Jrnl Desc---	Current Budget	Net	Uncollected Balance
0815 - GENERAL ASSISTANCE CONT'D			
0513 - SOC. SEC. REIMBURSE	0.00	252.41	-252.41
0514 - OTHER GA ASSISTANCE	0.00	4,057.25	-4,057.25
Department..	12,005.00	6,685.55	5,319.45
0902 - CEMETERY	22,000.00	0.00	22,000.00
0655 - CEMETERY	22,000.00	16,000.00	6,000.00
Department..	22,000.00	16,000.00	6,000.00
1002 - RECREATION	1,100.00	0.00	1,100.00
0621 - KIDS PEACE	1,100.00	700.00	400.00
0623 - REC MISC REVENUE	0.00	72.00	-72.00
Department..	1,100.00	772.00	328.00
1009 - SNOWSLED & ATV PROGRAM	71,240.00	0.00	71,240.00
0609 - SNOW GRANT	68,040.00	0.00	68,040.00
0610 - SNOW REGIS	3,200.00	3,170.98	29.02
0611 - ATV TRAIL GRANT	93,030.00	93,030.00	0.00
Department..	164,270.00	96,200.98	68,069.02
1101 - AIRPORT OPERATIONS	32,000.00	0.00	32,000.00
0716 - CARES ACT	32,000.00	0.00	32,000.00
Department..	32,000.00	0.00	32,000.00
1102 - AIRPORT BUSINESS	96,730.00	0.00	96,730.00
0707 - NOYES RENT	4,500.00	3,200.00	1,300.00
0708 - WBA LEASE	3,480.00	2,320.00	1,160.00
0709 - AVIATION FUEL SALES	45,000.00	26,802.99	18,197.01
0710 - HANGAR RENT	7,000.00	4,350.00	2,650.00
0711 - TIE DOWN FEES	1,000.00	655.00	345.00
0712 - LAND LEASE	0.00	250.00	-250.00
0713 - MISC SALES	3,000.00	1,365.65	1,634.35
0715 - COFFEE SALES	750.00	514.83	235.17
0717 - BRNG LEASE	0.00	3,000.00	-3,000.00
0718 - JET FUEL SLS	32,000.00	44,408.53	-12,408.53
Department..	96,730.00	86,867.00	9,863.00
1300 - CAPITAL IMPROVEMENTS	0.00	0.00	0.00
5504 - EFFICIENCY MAINE ENERGY REBATE	2,169.00	2,169.00	0.00
Department..	2,169.00	2,169.00	0.00
1301 - SPECIAL CAPITAL IMPROVEMENTS	125,000.00	0.00	125,000.00
5000 - OTHER GRANTS	125,000.00	0.00	125,000.00
5004 - AIRPORT GRANTS	0.00	36,156.39	-36,156.39
5006 - CDBG GRANT	124,715.88	74,800.00	49,915.88
5009 - GEN OBLIG BOND LAND PURCHASE	260,000.00	260,000.00	0.00
5010 - ROPE TOW PROJECT GRANTS	0.00	600.00	-600.00
5011 - NBRC AIRPORT GRANT	194,640.00	0.00	194,640.00
Department..	704,355.88	371,556.39	332,799.49
1650 - RE TAX COMMITMENT	0.00	0.00	0.00
0111 - RE TAX COMMITMENT	0.00	4,334,579.55	-4,334,579.55
Department..	0.00	4,334,579.55	-4,334,579.55
1651 - PP TAX COMMITMENT	0.00	0.00	0.00



## Expense Detail Report

Fund: 01  
July to June

Account----- Date Jrnl Desc---	Current Budget	Net	Unexpended Balance
<b>0101 - GENERAL GOVERNMENT</b>	<b>369,554.00</b>	<b>0.00</b>	<b>369,554.00</b>
0101 - COUNCIL	8,800.00	8,800.00	0.00
0102 - MANAGER	90,000.00	59,344.88	30,655.12
0109 - TREASURER/TOWN AUDITOR	69,843.00	49,773.47	20,069.53
0202 - HR DIR/ASSISTANT BOOKKEEPER	60,000.00	42,928.80	17,071.20
0420 - PART TIME	10,927.00	6,744.68	4,182.32
3001 - ME PERS/RETIREMENT	0.00	0.00	0.00
3002 - SOC SEC/MEDICARE TAXES	18,327.00	11,934.34	6,392.66
3003 - WORKMEN'S COMPENSATION	2,681.00	1,245.24	1,435.76
3004 - HOSPITAL INSURANCE	81,552.00	54,338.94	27,213.06
3005 - UNEMPLOYMENT	1,154.00	0.00	1,154.00
3006 - ACCIDENT/SICKNESS INS	2,948.00	1,270.50	1,677.50
3008 - MAINE PERS	23,322.00	12,737.04	10,584.96
Department..	369,554.00	249,117.89	120,436.11
<b>0102 - TAX COLLECTOR</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
1520 - REC/FIL FEES	0.00	0.00	0.00
Department..	0.00	0.00	0.00
<b>0103 - ELECTIONS &amp; REGISTRATIONS</b>	<b>9,124.00</b>	<b>0.00</b>	<b>9,124.00</b>
0420 - PART TIME	3,800.00	2,030.61	1,769.39
2018 - POSTAGE	100.00	273.05	-173.05
2019 - OFFICE SUPPLIES	1,400.00	950.52	449.48
3002 - SOC SEC/MEDICARE TAXES	291.00	212.50	78.50
3003 - WORKMEN'S COMPENSATION	33.00	15.33	17.67
3105 - NEW EQUIPMENT	0.00	49.36	-49.36
4026 - MAINT/UPDT	3,500.00	774.23	2,725.77
Department..	9,124.00	4,305.60	4,818.40
<b>0104 - TOWN CLERKS DEPARTMENT</b>	<b>251,176.00</b>	<b>0.00</b>	<b>251,176.00</b>
0104 - TOWN CLERK	46,475.00	33,122.88	13,352.12
0113 - TAX COLLECTOR	37,658.00	27,330.60	10,327.40
0391 - CLERK II	32,260.00	22,989.60	9,270.40
0420 - PART TIME	23,992.00	15,846.37	8,145.63
1520 - REC/FIL FEES	4,200.00	0.00	4,200.00
1610 - TAXBILL EXP.	900.00	1,108.02	-208.02
2006 - DUES MEMBERSHIPS SUBSCRIPT	230.00	160.00	70.00
2018 - POSTAGE	4,400.00	2,153.32	2,246.68
2019 - OFFICE SUPPLIES	3,000.00	1,808.44	1,191.56
2028 - TELEPHONE	2,000.00	1,187.52	812.48
2030 - TRAVEL	800.00	64.80	735.20
2035 - TRAINING	700.00	0.00	700.00
3002 - SOC SEC/MEDICARE TAXES	10,740.00	6,939.23	3,800.77
3003 - WORKMEN'S COMPENSATION	1,221.00	567.11	653.89
3004 - HOSPITAL INSURANCE	66,490.00	44,300.78	22,189.22
3005 - UNEMPLOYMENT	994.00	0.00	994.00
3006 - ACCIDENT/SICKNESS INS	1,994.00	1,184.69	809.31
3008 - MAINE PERS	13,072.00	7,579.64	5,492.36

## Expense Detail Report

Fund: 01  
July to June

Account----- Date Jnl Desc---	Current Budget	Net	Unexpended Balance
<b>0104 - TOWN CLERKS DEPARTMENT CONT'D</b>			
<b>4027 - PRESENT/AWARDS</b>	<b>50.00</b>	<b>48.19</b>	<b>1.81</b>
Department..	251,176.00	166,391.19	84,784.81
<b>0107 - ASSESSING</b>	<b>75,600.00</b>	<b>0.00</b>	<b>75,600.00</b>
<b>0105 - ASSESSOR</b>	<b>57,200.00</b>	<b>39,600.00</b>	<b>17,600.00</b>
<b>2018 - POSTAGE</b>	<b>200.00</b>	<b>130.80</b>	<b>69.20</b>
<b>2019 - OFFICE SUPPLIES</b>	<b>200.00</b>	<b>26.95</b>	<b>173.05</b>
<b>2020 - REGISTRY OF DEEDS</b>	<b>350.00</b>	<b>292.70</b>	<b>57.30</b>
<b>2028 - TELEPHONE</b>	<b>456.00</b>	<b>201.28</b>	<b>254.72</b>
<b>2035 - TRAINING</b>	<b>500.00</b>	<b>0.00</b>	<b>500.00</b>
<b>2150 - OUTSIDE SERVICES</b>	<b>2,500.00</b>	<b>0.00</b>	<b>2,500.00</b>
<b>3002 - SOC SEC/MEDICARE TAXES</b>	<b>4,376.00</b>	<b>3,029.46</b>	<b>1,346.54</b>
<b>3003 - WORKMEN'S COMPENSATION</b>	<b>3,735.00</b>	<b>1,734.78</b>	<b>2,000.22</b>
<b>3005 - UNEMPLOYMENT</b>	<b>248.00</b>	<b>0.00</b>	<b>248.00</b>
<b>3008 - MAINE PERS</b>	<b>5,835.00</b>	<b>3,236.97</b>	<b>2,598.03</b>
Department..	75,600.00	48,252.94	27,347.06
<b>0108 - MUNICIPAL BUILDING</b>	<b>70,500.00</b>	<b>0.00</b>	<b>70,500.00</b>
<b>0420 - PART TIME</b>	<b>14,137.00</b>	<b>7,607.18</b>	<b>6,529.82</b>
<b>1910 - ELEVATOR MAINTENANCE</b>	<b>11,000.00</b>	<b>7,100.70</b>	<b>3,899.30</b>
<b>2007 - ELECTRICITY/WATER/SEWER</b>	<b>26,000.00</b>	<b>16,149.07</b>	<b>9,850.93</b>
<b>3002 - SOC SEC/MEDICARE TAXES</b>	<b>1,081.00</b>	<b>581.95</b>	<b>499.05</b>
<b>3003 - WORKMEN'S COMPENSATION</b>	<b>923.00</b>	<b>428.70</b>	<b>494.30</b>
<b>3008 - MAINE PERS</b>	<b>1,456.00</b>	<b>587.53</b>	<b>868.47</b>
<b>3015 - HEATING FUEL</b>	<b>20,000.00</b>	<b>12,767.30</b>	<b>7,232.70</b>
<b>3016 - CLEANING SUPPLIES</b>	<b>1,000.00</b>	<b>561.79</b>	<b>438.21</b>
<b>3108 - BLDG MAINTENANCE</b>	<b>4,000.00</b>	<b>3,721.13</b>	<b>278.87</b>
<b>4044 - AIR COND/TEMP CONTROL</b>	<b>15,500.00</b>	<b>15,916.14</b>	<b>-416.14</b>
Department..	95,097.00	65,421.49	29,675.51
<b>0109 - AUDIT</b>	<b>16,000.00</b>	<b>0.00</b>	<b>16,000.00</b>
<b>4001 - AUDIT REPORT</b>	<b>16,000.00</b>	<b>11,400.00</b>	<b>4,600.00</b>
Department..	16,000.00	11,400.00	4,600.00
<b>0111 - LEGAL EXPENSES</b>	<b>100,000.00</b>	<b>0.00</b>	<b>100,000.00</b>
<b>4001 - AUDIT REPORT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>4003 - LEGAL SERVICES</b>	<b>100,000.00</b>	<b>13,629.32</b>	<b>86,370.68</b>
<b>4007 - ASSESSMENT CASES/ISSUES</b>	<b>0.00</b>	<b>33,608.83</b>	<b>-33,608.83</b>
<b>4011 - LITIGATION RELATED</b>	<b>0.00</b>	<b>5,000.00</b>	<b>-5,000.00</b>
Department..	100,000.00	52,238.15	47,761.85
<b>0112 - ADMINISTRATION</b>	<b>83,885.00</b>	<b>0.00</b>	<b>83,885.00</b>
<b>1112 - COMPUTER SUPPORT</b>	<b>25,000.00</b>	<b>17,467.73</b>	<b>7,532.27</b>
<b>1630 - COUNCIL EXPENSES</b>	<b>500.00</b>	<b>331.47</b>	<b>168.53</b>
<b>2001 - ADVERTISING</b>	<b>3,000.00</b>	<b>2,754.45</b>	<b>245.55</b>
<b>2006 - DUES MEMBERSHIPS SUBSCRIPT</b>	<b>6,000.00</b>	<b>6,066.49</b>	<b>-66.49</b>
<b>2018 - POSTAGE</b>	<b>3,000.00</b>	<b>2,243.77</b>	<b>756.23</b>
<b>2019 - OFFICE SUPPLIES</b>	<b>4,200.00</b>	<b>1,448.73</b>	<b>2,751.27</b>
<b>2020 - REGISTRY OF DEEDS</b>	<b>3,000.00</b>	<b>1,387.00</b>	<b>1,613.00</b>
<b>2023 - EQUIPMENT CONTRACTS</b>	<b>5,000.00</b>	<b>2,436.12</b>	<b>2,563.88</b>

## Expense Detail Report

Fund: 01  
July to June

Account----- Date Jnl Desc---	Current Budget	Net	Unexpended Balance
<b>0112 - ADMINISTRATION CONT'D</b>			
2028 - TELEPHONE	4,235.00	2,695.02	1,539.98
2036 - TESTING/PHYSICALS	800.00	326.00	474.00
2057 - COMPUTER NETWORK & LICENSES	21,000.00	597.60	20,402.40
3109 - WELL BEING BENEFIT	500.00	0.00	500.00
4038 - BANK SERVICE FEES	5,000.00	3,747.03	1,252.97
4040 - DSL SITE HOSTING	650.00	400.00	250.00
4041 - BUSINESS/MISCELLANEOUS EXPENSE	2,000.00	1,802.04	197.96
Department..	83,885.00	43,703.45	40,181.55
<b>0114 - PLANNING CODE DEV.</b>	74,372.00	0.00	74,372.00
0111 - CODE ENFORCEMENT	41,419.00	21,098.41	20,320.59
2001 - ADVERTISING	100.00	0.00	100.00
2006 - DUES MEMBERSHIPS SUBSCRIPT	70.00	35.00	35.00
2018 - POSTAGE	100.00	109.19	-9.19
2019 - OFFICE SUPPLIES	200.00	21.05	178.95
2028 - TELEPHONE	1,500.00	610.96	889.04
2030 - TRAVEL	794.00	493.67	300.33
2035 - TRAINING	842.00	407.00	435.00
3002 - SOC SEC/MEDICARE TAXES	3,023.00	1,467.99	1,555.01
3003 - WORKMEN'S COMPENSATION	2,705.00	1,256.38	1,448.62
3004 - HOSPITAL INSURANCE	27,186.00	11,607.43	15,578.57
3005 - UNEMPLOYMENT	248.00	0.00	248.00
3006 - ACCIDENT/SICKNESS INS	1,034.00	488.97	545.03
3008 - MAINE PERS	4,116.00	1,111.86	3,004.14
Department..	83,337.00	38,707.91	44,629.09
<b>0115 - ECONOMIC DEVELOPMENT</b>	50,480.00	0.00	50,480.00
1533 - KAT	12,000.00	6,000.00	6,000.00
2047 - ZOOM	480.00	252.64	227.36
3776 - COMMUNICATIONS CONTRACT	20,000.00	6,695.00	13,305.00
3778 - ECONOMIC DEVELOPMENT	21,700.00	0.00	21,700.00
6000 - GIS MAPPING	1,500.00	0.00	1,500.00
6001 - MAINE SERV FELLOW PROG MATCH	1,800.00	0.00	1,800.00
Department..	57,480.00	12,947.64	44,532.36
<b>0118 - COMMUNITY INITIATIVES DIRECTOR</b>	83,362.00	0.00	83,362.00
0120 - COMMUNITY INITIATIVES DIR	45,000.00	32,200.32	12,799.68
2006 - DUES MEMBERSHIPS SUBSCRIPT	50.00	40.00	10.00
2018 - POSTAGE	100.00	2.82	97.18
2019 - OFFICE SUPPLIES	500.00	0.00	500.00
2028 - TELEPHONE	500.00	314.24	185.76
2030 - TRAVEL	300.00	0.00	300.00
2035 - TRAINING	400.00	235.00	165.00
3002 - SOC SEC/MEDICARE TAXES	3,443.00	2,130.28	1,312.72
3003 - WORKMEN'S COMPENSATION	391.00	181.61	209.39
3004 - HOSPITAL INSURANCE	27,186.00	18,113.00	9,073.00
3005 - UNEMPLOYMENT	248.00	0.00	248.00

## Expense Detail Report

Fund: 01  
July to June

Account----- Date Jrnl Desc---	Current Budget	Net	Unexpended Balance
<b>0118 - COMMUNITY INITIATIVES DIRECTOR CONT'D</b>			
3006 - ACCIDENT/SICKNESS INS	654.00	423.50	230.50
3008 - MAINE PERS	4,590.00	2,577.51	2,012.49
Department..	83,362.00	56,218.28	27,143.72
<b>0119 - ARPA</b>	0.00	0.00	0.00
0435 - COVID/PANDEMIC SUPPLIES	30,000.00	92.97	29,907.03
0436 - COVID BONUS	35,800.00	35,800.00	0.00
1112 - COMPUTER SUPPORT	5,314.80	321.99	4,992.81
3002 - SOC SEC/MEDICARE TAXES	2,738.71	2,704.62	34.09
3117 - POOL MAINTENANCE	89,000.00	85,000.00	4,000.00
3608 - FENCE REPAIR/INSTALLATION	12,200.00	0.00	12,200.00
3710 - FUEL ASSISTANCE	50,000.00	50,000.00	0.00
3770 - LITTLE ITALY DOG PARK	9,000.00	8,102.82	897.18
3771 - MUNICIPAL BUILDING ROOF	9,275.00	0.00	9,275.00
3772 - ARPA NO TBR CRUISERS GROOM EQU	32,694.00	32,694.00	0.00
3773 - IWORQ ONLINE CODE PERM SYSTEM	16,000.00	0.00	16,000.00
Department..	292,022.51	214,716.40	77,306.11
<b>0201 - POLICE DEPARTMENT</b>	790,874.00	0.00	790,874.00
0115 - HEALTH OFFICER	0.00	175,049.00	-175,049.00
1115 - POLICE DEPT SERVICE CONTRACT	790,874.00	525,147.00	265,727.00
Department..	790,874.00	700,196.00	90,678.00
<b>0203 - FIRE DEPARTMENT</b>	52,479.00	0.00	52,479.00
0302 - CALL FIREFIGHTERS	3,750.00	2,209.10	1,540.90
0410 - OVERTIME	12,500.00	5,183.33	7,316.67
0422 - TRAINING P/R	4,500.00	566.28	3,933.72
0805 - STEPHEN & TABITHA KING GRANT	20,000.00	4,743.62	15,256.38
2006 - DUES MEMBERSHIPS SUBSCRIPT	500.00	200.00	300.00
2008 - EQUIPMENT REPAIRS/REPLACE	8,500.00	2,350.04	6,149.96
2034 - SUPPLIES & TOOLS	1,000.00	62.95	937.05
2035 - TRAINING	1,000.00	334.00	666.00
2036 - TESTING/PHYSICALS	1,000.00	525.00	475.00
2038 - TRAINING-VOLUNTEER	1,500.00	561.60	938.40
2050 - VEHICLE MAINTENANCE	7,500.00	1,093.19	6,406.81
2051 - VEHICLE OPERATIONS	2,500.00	827.83	1,672.17
2070 - FIRE/EMS PREVENT OUTREACH PROG	0.00	78.04	-78.04
3002 - SOC SEC/MEDICARE TAXES	1,587.00	643.23	943.77
3003 - WORKMEN'S COMPENSATION	4,891.00	2,271.71	2,619.29
3008 - MAINE PERS	1,751.00	-21.79	1,772.79
Department..	72,479.00	21,628.13	50,850.87
<b>0204 - AMBULANCE</b>	184,153.00	0.00	184,153.00
0373 - DRIVERS	0.00	0.00	0.00
0374 - AMB PER DIEM	20,000.00	9,631.40	10,368.60
0410 - OVERTIME	60,000.00	46,244.00	13,756.00
0422 - TRAINING P/R	4,750.00	833.61	3,916.39
0423 - EMT/NURSE TRAINING	1,000.00	432.23	567.77

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Account----- Date Jrnl Desc---	Current Budget	Net	Unexpended Balance
<b>0204 - AMBULANCE CONT'D</b>			
0425 - LIFT ASSISTANCE PAYROLL	0.00	0.00	0.00
2008 - EQUIPMENT REPAIRS/REPLACE	3,500.00	0.00	3,500.00
2018 - POSTAGE	0.00	66.60	-66.60
2034 - SUPPLIES & TOOLS	14,500.00	4,534.47	9,965.53
2035 - TRAINING	1,500.00	902.00	598.00
2043 - EMS LICENSING	2,500.00	455.00	2,045.00
2044 - EMS CED	1,000.00	0.00	1,000.00
2050 - VEHICLE MAINTENANCE	8,500.00	1,157.22	7,342.78
2051 - VEHICLE OPERATIONS	18,000.00	6,992.95	11,007.05
3002 - SOC SEC/MEDICARE TAXES	6,560.00	4,224.52	2,335.48
3003 - WORKMEN'S COMPENSATION	18,674.00	8,673.45	10,000.55
3008 - MAINE PERS	6,669.00	0.00	6,669.00
4029 - BILLING	17,000.00	12,719.62	4,280.38
Department..	184,153.00	96,867.07	87,285.93
<b>0205 - FIRE &amp; AMBULANCE GENERAL</b>	836,014.00	0.00	836,014.00
0112 - FIRE CHIEF	68,271.00	46,805.60	21,465.40
0117 - ASSISTANT FIRE CHIEF	55,000.00	16,921.60	38,078.40
0372 - EMT	275,626.00	165,421.04	110,204.96
0377 - 2ND ASSISTANCE CHIEF STIPEND	500.00	250.00	250.00
0410 - OVERTIME	35,000.00	12,078.78	22,921.22
0422 - TRAINING P/R	1,750.00	2,940.23	-1,190.23
2007 - ELECTRICITY/WATER/SEWER	2,500.00	1,401.11	1,098.89
2018 - POSTAGE	75.00	1.70	73.30
2019 - OFFICE SUPPLIES	500.00	84.39	415.61
2028 - TELEPHONE	6,600.00	3,894.79	2,705.21
2052 - UNIFORMS	10,000.00	1,607.51	8,392.49
2053 - UNIFORM CLEANING	6,400.00	4,200.00	2,200.00
2054 - BUILDING SUPPLIES	1,500.00	744.83	755.17
3002 - SOC SEC/MEDICARE TAXES	33,365.00	18,044.68	15,320.32
3003 - WORKMEN'S COMPENSATION	102,800.00	47,747.17	55,052.83
3004 - HOSPITAL INSURANCE	163,181.00	86,907.91	76,273.09
3005 - UNEMPLOYMENT	2,235.00	0.00	2,235.00
3006 - ACCIDENT/SICKNESS INS	5,788.00	2,868.64	2,919.36
3008 - MAINE PERS	44,923.00	23,829.56	21,093.44
3015 - HEATING FUEL	14,000.00	9,517.98	4,482.02
3111 - RADIO CONNECT	3,000.00	1,079.40	1,920.60
4008 - BLDG MAINTENANCE	3,000.00	400.00	2,600.00
Department..	836,014.00	446,746.92	389,267.08
<b>0206 - COMMUNITY SERVICES</b>	510,076.00	0.00	510,076.00
2007 - ELECTRICITY/WATER/SEWER	0.00	0.00	0.00
4401 - HYDRANT RENTAL	433,140.00	320,136.53	113,003.47
4402 - STREET LIGHTS	74,936.00	52,726.22	22,209.78
4403 - TRAFFIC LIGHT REPAIR	10,000.00	6,170.00	3,830.00
Department..	518,076.00	379,032.75	139,043.25

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Account-----	Current	Net	Unexpended
Date Jrnl Desc---	Budget		Balance
0209 - INSURANCES CONT'D			
0209 - INSURANCES	104,995.00	0.00	104,995.00
4201 - PROPERTY	21,500.00	0.00	21,500.00
4202 - FLEET/VEHICLE	42,900.00	161.00	42,739.00
4203 - GENERAL LIABILITY	21,400.00	0.00	21,400.00
4206 - BONDS:TREASURER/TAX COLL	2,000.00	1,725.00	275.00
4208 - PUBLIC OFFICIALS	6,220.00	0.00	6,220.00
4209 - EMPLOYMENT PRACTICES LIABILITY	10,975.00	0.00	10,975.00
Department..	104,995.00	1,886.00	103,109.00
0213 - ENFORCEMENT OFFICIALS	1,713.00	0.00	1,713.00
0380 - ELECTRICAL INSPECTOR	1,500.00	1,125.00	375.00
3002 - SOC SEC/MEDICARE TAXES	115.00	87.84	27.16
3003 - WORKMEN'S COMPENSATION	98.00	45.52	52.48
Department..	1,713.00	1,258.36	454.64
0214 - DOG CONSTABLE	15,597.00	0.00	15,597.00
0356 - DOG CONSTABLE	9,262.00	6,593.77	2,668.23
0358 - PENOBSCOT VALLEY HUMANE SOCIET	2,100.00	900.00	1,200.00
2028 - TELEPHONE	1,500.00	466.17	1,033.83
2034 - SUPPLIES & TOOLS	1,500.00	1,093.08	406.92
3002 - SOC SEC/MEDICARE TAXES	709.00	504.31	204.69
3003 - WORKMEN'S COMPENSATION	334.00	155.13	178.87
3005 - UNEMPLOYMENT	192.00	0.00	192.00
Department..	15,597.00	9,712.46	5,884.54
0300 - FRINGE BENEFITS	10,765.00	0.00	10,765.00
3002 - SOC SEC/MEDICARE TAXES	765.00	2,888.82	-2,123.82
3003 - WORKMEN'S COMPENSATION	0.00	0.00	0.00
3005 - UNEMPLOYMENT	0.00	8,655.81	-8,655.81
3006 - ACCIDENT/SICKNESS INS	0.00	1,476.08	-1,476.08
3007 - EARNED TIME ACCRUAL	10,000.00	37,585.16	-27,585.16
3008 - MAINE PERS	0.00	11,177.90	-11,177.90
Department..	10,765.00	61,783.77	-51,018.77
0402 - P.W. ADMINISTRATION	123,730.00	0.00	123,730.00
0108 - DIRECTOR	68,348.00	47,113.40	21,234.60
0420 - PART TIME	0.00	0.00	0.00
2018 - POSTAGE	35.00	12.60	22.40
2019 - OFFICE SUPPLIES	800.00	230.61	569.39
2028 - TELEPHONE	4,200.00	2,996.01	1,203.99
2030 - TRAVEL	100.00	0.00	100.00
3002 - SOC SEC/MEDICARE TAXES	5,229.00	3,487.77	1,741.23
3003 - WORKMEN'S COMPENSATION	9,876.00	4,587.07	5,288.93
3004 - HOSPITAL INSURANCE	27,186.00	14,244.56	12,941.44
3005 - UNEMPLOYMENT	248.00	0.00	248.00
3006 - ACCIDENT/SICKNESS INS	737.00	242.00	495.00
3008 - MAINE PERS	6,971.00	3,738.49	3,232.51
Department..	123,730.00	76,652.51	47,077.49
0403 - GARAGE MAINTENANCE	36,000.00	0.00	36,000.00



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Account-----	Current	Unexpended
Date Jrnl Desc---	Budget	Balance
<b>0403 - GARAGE MAINTENANCE CONT'D</b>		
2007 - ELECTRICITY/WATER/SEWER	10,000.00	6,611.81 3,388.19
2008 - EQUIPMENT REPAIRS/REPLACE	3,000.00	1,573.87 1,426.13
3015 - HEATING FUEL	18,000.00	9,958.62 8,041.38
3108 - BLDG MAINTENANCE	5,000.00	2,110.45 2,889.55
Department..	36,000.00	20,254.75 15,745.25
<b>0407 - P.W. ROADS &amp; CONSTRUCTION</b>		
0401 - FULL TIME PAYROLL	1,271,764.00	0.00 1,271,764.00
0410 - OVERTIME	341,501.00	234,385.96 107,115.04
0420 - PART TIME	43,600.00	34,283.62 9,316.38
2011 - ROAD PAVING & CONSTRUCTION	9,000.00	1,422.50 7,577.50
2015 - LIBRARY CONTRACT	410,585.00	361,964.02 48,620.98
2019 - OFFICE SUPPLIES	0.00	0.00 0.00
2022 - PORTABLE OUT HOUSE	0.00	0.00 0.00
2029 - TIRES	1,200.00	1,050.00 150.00
2032 - GAS/OIL/GREASE	10,000.00	4,634.72 5,365.28
2033 - MAINTENANCE REPAIRS	60,000.00	52,404.41 7,595.59
2034 - SUPPLIES & TOOLS	65,000.00	35,231.93 29,768.07
2035 - TRAINING	2,500.00	1,638.41 861.59
2036 - TESTING/PHYSICALS	300.00	0.00 300.00
2052 - UNIFORMS	750.00	1,161.63 -411.63
2802 - WINTER SAND	3,500.00	3,249.62 250.38
2803 - PAINT & SUPPLIES	12,900.00	716.40 12,183.60
2804 - SALT	12,000.00	344.80 11,655.20
2805 - SHOULDER MAINTENANCE	40,000.00	27,489.59 12,510.41
2806 - SUPPLIES	2,000.00	2,207.47 -207.47
2807 - EQUIP FOR SNOW REMOVAL	2,000.00	745.39 1,254.61
2808 - SIGNS	5,000.00	4,240.00 760.00
2809 - COLD PATCH	5,000.00	4,756.27 243.73
2810 - CALCIUM	6,000.00	3,227.50 2,772.50
2812 - STORM DRAIN REPAIR	500.00	0.00 500.00
2813 - CULVERTS	3,000.00	0.00 3,000.00
2814 - TREE CARE/REPLACEMENT	2,500.00	792.90 1,707.10
3002 - SOC SEC/MEDICARE TAXES	2,000.00	3,500.00 -1,500.00
3003 - WORKMEN'S COMPENSATION	30,149.00	19,978.23 10,170.77
3004 - HOSPITAL INSURANCE	56,948.00	26,450.45 30,497.55
3005 - UNEMPLOYMENT	156,735.00	90,033.14 66,701.86
3006 - ACCIDENT/SICKNESS INS	2,174.00	0.00 2,174.00
3008 - MAINE PERS	5,777.00	3,547.39 2,229.61
3150 - LAND FILL COST	39,730.00	20,963.40 18,766.60
Department..	0.00	0.00 0.00
Department..	1,332,349.00	940,419.75 391,929.25
<b>0409 - TRANSFER SITE</b>		
0383 - WASTE HAULER, PART TIME	419,184.00	0.00 419,184.00
0420 - PART TIME	17,680.00	12,316.50 5,363.50
0604 - WEARING APPAREL	71,222.00	49,933.53 21,288.47
	1,200.00	0.00 1,200.00

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Account----- Date Jrnl Desc---	Current Budget	Net	Unexpended Balance
<b>0409 - TRANSFER SITE CONT'D</b>			
2007 - ELECTRICITY/WATER/SEWER	15,000.00	7,131.15	7,868.85
2008 - EQUIPMENT REPAIRS/REPLACE	8,000.00	6,191.70	1,808.30
2014 - TOOLS/SMALL EQUIP	150.00	87.43	62.57
2015 - LIBRARY CONTRACT	0.00	425.55	-425.55
2028 - TELEPHONE	450.00	330.87	119.13
2029 - TIRES	4,000.00	1,216.50	2,783.50
2032 - GAS/OIL/GREASE	25,000.00	19,897.17	5,102.83
2150 - OUTSIDE SERVICES	0.00	0.00	0.00
3002 - SOC SEC/MEDICARE TAXES	6,801.00	4,761.61	2,039.39
3003 - WORKMEN'S COMPENSATION	7,197.00	3,342.77	3,854.23
3005 - UNEMPLOYMENT	994.00	0.00	994.00
3008 - MAINE PERS	6,767.00	898.60	5,868.40
3010 - CLEANING SOLVENTS	100.00	0.00	100.00
3015 - HEATING FUEL	6,500.00	4,716.85	1,783.15
3108 - BLDG MAINTENANCE	1,500.00	389.90	1,110.10
3150 - LAND FILL COST	240,000.00	154,689.70	85,310.30
3152 - PERMITS	1,200.00	1,218.98	-18.98
3154 - MEMBERSHIP FEES	4,500.00	1,071.74	3,428.26
3155 - TIRES DISPOSAL	6,000.00	0.00	6,000.00
3156 - WHITE GOODS/FREON DISPOSAL	2,000.00	1,567.50	432.50
3159 - SHINGLES DISPOSAL	6,000.00	1,996.50	4,003.50
3160 - WOOD ASH DISPOSAL	1,500.00	146.66	1,353.34
Department..	433,761.00	272,331.21	161,429.79
<b>0501 - LIBRARY</b>	100,000.00	0.00	100,000.00
1910 - ELEVATOR MAINTENANCE	0.00	70.00	-70.00
2007 - ELECTRICITY/WATER/SEWER	0.00	200.00	-200.00
2015 - LIBRARY CONTRACT	100,000.00	75,000.00	25,000.00
2028 - TELEPHONE	0.00	1,078.00	-1,078.00
Department..	100,000.00	76,348.00	23,652.00
<b>0700 - DEBT &amp; INTEREST</b>	139,562.00	0.00	139,562.00
0730 - GNP ECON DEV PRINCIPAL	77,936.00	46,620.01	31,315.99
0731 - GNP ECON DEV INTEREST	17,714.00	17,713.21	0.79
0733 - CARDIAC MONITORS	31,316.00	0.00	31,316.00
0734 - AMBULANCE POWER COTS LEASE	12,596.00	0.00	12,596.00
Department..	139,562.00	64,333.22	75,228.78
<b>0815 - GENERAL ASSISTANCE</b>	17,150.00	0.00	17,150.00
3701 - RENT	12,000.00	11,299.55	700.45
3702 - ELECTRICITY	500.00	419.96	80.04
3703 - LP GAS	150.00	0.00	150.00
3704 - MEDICAL	300.00	0.00	300.00
3705 - HOUSEHOLD	600.00	453.42	146.58
3706 - WATER	500.00	0.00	500.00
3708 - FOOD	100.00	459.77	-359.77
3709 - BABY	0.00	45.00	-45.00



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Account----- Date Jrnl Desc---	Current Budget	Net	Unexpended Balance
<b>0815 - GENERAL ASSISTANCE CONT'D</b>			
3710 - FUEL ASSISTANCE	1,000.00	170.86	829.14
3711 - OTHER	2,000.00	1,421.00	579.00
Department..	17,150.00	14,269.56	2,880.44
<b>0816 - PUB HEALTH/ WELFARE AGENCY</b>	1,400.00	0.00	1,400.00
3812 - MEMORIAL DAY FLAGS	1,400.00	0.00	1,400.00
3813 - PUBLIC HEALTH & WELFARE	2,485.52	2,485.52	0.00
3816 - THRIV OLDR ADLTS GRANT	500.00	500.00	0.00
4043 - DONATION/DONATION PURCHASES	1,350.00	1,000.00	350.00
Department..	5,735.52	3,985.52	1,750.00
<b>0902 - CEMETERY</b>	48,795.00	0.00	48,795.00
0499 - LABORER	35,000.00	21,392.30	13,607.70
2007 - ELECTRICITY/WATER/SEWER	400.00	361.83	38.17
2008 - EQUIPMENT REPAIRS/REPLACE	600.00	330.08	269.92
2022 - PORTABLE OUT HOUSE	630.00	625.00	5.00
2028 - TELEPHONE	360.00	141.97	218.03
2032 - GAS/OIL/GREASE	700.00	1,025.48	-325.48
2033 - MAINTENANCE REPAIRS	500.00	410.21	89.79
2034 - SUPPLIES & TOOLS	375.00	0.00	375.00
3002 - SOC SEC/MEDICARE TAXES	2,678.00	1,636.57	1,041.43
3003 - WORKMEN'S COMPENSATION	4,225.00	1,962.37	2,262.63
3005 - UNEMPLOYMENT	725.00	0.00	725.00
4030 - FERTILIZER & SEED	2,602.00	0.00	2,602.00
Department..	48,795.00	27,885.81	20,909.19
<b>1002 - RECREATION</b>	195,695.00	0.00	195,695.00
0384 - MAINTENANCE SUPER.	38,011.00	27,077.44	10,933.56
0420 - PART TIME	33,273.00	22,451.33	10,821.67
0498 - PART TIME REC MAINT LABOR	6,732.00	0.00	6,732.00
0622 - REC DEPT GRANTS	4,000.03	4,000.03	0.00
2001 - ADVERTISING	100.00	72.00	28.00
2007 - ELECTRICITY/WATER/SEWER	19,000.00	3,114.39	15,885.61
2008 - EQUIPMENT REPAIRS/REPLACE	500.00	124.85	375.15
2018 - POSTAGE	200.00	111.84	88.16
2019 - OFFICE SUPPLIES	300.00	129.07	170.93
2027 - HARDWARE & PAINT SUPPLIES	1,000.00	205.81	794.19
2028 - TELEPHONE	500.00	314.24	185.76
2030 - TRAVEL	200.00	0.00	200.00
2032 - GAS/OIL/GREASE	1,600.00	1,096.08	503.92
2036 - TESTING/PHYSICALS	200.00	0.00	200.00
2039 - YOUTH PROGRAMS	1,500.00	1,281.67	218.33
2048 - POOL SUPPLIES	5,000.00	3,124.50	1,875.50
2101 - E MILL REC CONTRACT	39,803.00	39,803.00	0.00
3002 - SOC SEC/MEDICARE TAXES	5,968.00	3,621.17	2,346.83
3003 - WORKMEN'S COMPENSATION	7,224.00	3,355.31	3,868.69
3004 - HOSPITAL INSURANCE	19,776.00	13,782.67	5,993.33

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Account----- Date Jrnl Desc---	Current Budget	Net	Unexpended Balance
<b>1002 - RECREATION CONT'D</b>			
3005 - UNEMPLOYMENT	1,077.00	0.00	1,077.00
3006 - ACCIDENT/SICKNESS INS	654.00	416.76	237.24
3008 - MAINE PERS	3,877.00	2,983.76	893.24
3105 - NEW EQUIPMENT	500.00	0.00	500.00
3117 - POOL MAINTENANCE	6,000.00	1,074.49	4,925.51
4030 - FERTILIZER & SEED	2,400.00	1,105.12	1,294.88
4042 - FENCE & GATE REPAIRS	300.00	0.00	300.00
Department..	199,695.03	129,245.53	70,449.50
<b>1009 - SNOWSLED &amp; ATV PROGRAM</b>	83,540.00	0.00	83,540.00
0615 - ATV TRAIL GRANT	93,030.00	93,030.00	0.00
3649 - LOCAL MATCH	15,000.00	0.00	15,000.00
3650 - SNOW SLED PROGRAM	68,040.00	0.00	68,040.00
3651 - CROSS COUNTRY GROOMING	500.00	500.00	0.00
Department..	176,570.00	93,530.00	83,040.00
<b>1101 - AIRPORT OPERATIONS</b>	167,709.00	0.00	167,709.00
0401 - FULL TIME PAYROLL	56,000.00	40,056.96	15,943.04
0420 - PART TIME	20,914.07	8,811.34	12,102.73
1105 - SUPPLIES	600.00	277.95	322.05
2001 - ADVERTISING	250.00	0.00	250.00
2007 - ELECTRICITY/WATER/SEWER	6,000.00	3,601.30	2,398.70
2008 - EQUIPMENT REPAIRS/REPLACE	9,549.49	6,776.66	2,772.83
2018 - POSTAGE	250.00	0.60	249.40
2019 - OFFICE SUPPLIES	400.00	381.77	18.23
2028 - TELEPHONE	1,800.00	1,556.45	243.55
2032 - GAS/OIL/GREASE	3,500.00	4,707.95	-1,207.95
3002 - SOC SEC/MEDICARE TAXES	5,883.93	3,507.68	2,376.25
3003 - WORKMEN'S COMPENSATION	6,950.00	3,228.04	3,721.96
3004 - HOSPITAL INSURANCE	27,186.00	17,506.09	9,679.91
3005 - UNEMPLOYMENT	497.00	0.00	497.00
3006 - ACCIDENT/SICKNESS INS	737.00	423.50	313.50
3008 - MAINE PERS	5,712.00	3,206.42	2,505.58
3015 - HEATING FUEL	7,125.00	4,670.52	2,454.48
3108 - BLDG MAINTENANCE	15,500.00	15,694.50	-194.50
3815 - VEGETATION MANAGEMENT	10,000.00	10,000.00	0.00
4207 - AIRPORT INSURANCE	7,000.00	990.00	6,010.00
Department..	185,854.49	125,397.73	60,456.76
<b>1102 - AIRPORT BUSINESS</b>	64,144.00	0.00	64,144.00
1500 - COST OF AVIATION FUEL SOLD	36,000.00	19,969.66	16,030.34
1501 - COST OF MISC ITEMS SOLD	2,500.00	1,621.73	878.27
1505 - COST OF COFFEE SOLD	400.00	271.45	128.55
1510 - COST JET FUEL SOLD	21,000.00	32,407.43	-11,407.43
2001 - ADVERTISING	0.00	0.00	0.00
2009 - JET REFUEL EQUIP EXPENSE	1,500.00	322.70	1,177.30
2061 - LEASED HANGAR EXPENSE	1,300.00	1,194.50	105.50

## Expense Detail Report

Fund: 01  
July to June

Account----- Date Jrnl Desc---	Current Budget	Net	Unexpended Balance
<b>1102 - AIRPORT BUSINESS CONT'D</b>			
2066 - AV GAS EQUIPMENT EXPENSE	0.00	420.00	-420.00
3020 - CC FEES & LEASE	2,744.00	1,303.80	1,440.20
Department..	65,444.00	57,511.27	7,932.73
<b>1106 - HOLIDAY OBSERVATION &amp; EVENTS</b>	9,000.00	0.00	9,000.00
7010 - 4TH OF JULY	7,000.00	2,500.00	4,500.00
7012 - EVENTS	10,000.00	2,917.96	7,082.04
Department..	17,000.00	5,417.96	11,582.04
<b>1201 - COUNTY TAX</b>	296,979.00	0.00	296,979.00
4601 - COUNTY TAX	296,979.00	296,979.00	0.00
Department..	296,979.00	296,979.00	0.00
<b>1300 - CAPITAL IMPROVEMENTS</b>	288,500.00	0.00	288,500.00
9502 - CAPITAL RESERVE	20,677.50	7,177.50	13,500.00
9504 - BUDGETED CAPITAL IMPROVEMENTS	316,210.81	250,535.41	65,675.40
Department..	336,888.31	257,712.91	79,175.40
<b>1301 - SPECIAL CAPITAL IMPROVEMENTS</b>	345,000.00	0.00	345,000.00
3118 - AIRPORT GRANTS	0.00	42,471.10	-42,471.10
3119 - BICYCLE & PEDESTRIAN SAFETY	0.00	878.97	-878.97
9002 - PINES CULVERT	345,000.00	20,665.63	324,334.37
9504 - BUDGETED CAPITAL IMPROVEMENTS	0.00	0.00	0.00
9505 - DOWNTOWN REVITILIZATION CDBG GR	124,715.88	79,196.70	45,519.18
9506 - NBRC GRANT AIRPORT	243,300.00	126,981.20	116,318.80
9507 - LAND PURCHASE	260,000.00	260,000.00	0.00
Department..	973,015.88	530,193.60	442,822.28
<b>Final Totals</b>	<b>8,539,832.74</b>	<b>5,675,000.73</b>	<b>2,864,832.01</b>

**ORDER #45-2023**

**PROVIDING FOR:** Execution of the Town Warrant for March 23, 2023

**IT IS ORDERED** that the Town Warrant for March 23, 2023, in the amount of \$333,000.64 is hereby approved.

Passed by the Town Council\_\_\_\_\_

Attest:\_\_\_\_\_

Millinocket  
3:55 PM

Town  
**A / P Check Register**  
Bank: BANGOR SAVINGS A/P

03/20/2023  
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	33769	1,887.55	03/23/23	276	2095 AMBULANCE MEDICAL BILLING
R	33770	32,155.37	03/23/23	276	2061 ARCADIA DESIGNWORKS LLC
R	33771	200.00	03/23/23	276	2079 BERNIER JENNIFER
R	33772	1,612.50	03/23/23	276	1869 BLOOMER RUSSELL BEAUPAIN
R	33773	581.25	03/23/23	276	2019 BREAKING THE CYCLE
R	33774	200.00	03/23/23	276	2154 COTE, JONATHAN P
R	33775	200.00	03/23/23	276	1911 CULLEN, KATIE
R	33776	603.70	03/23/23	276	0157 DEAD RIVER
R	33777	550.00	03/23/23	276	0196 EMERY LEE & SONS, INC.
R	33778	200.00	03/23/23	276	0420 FARRINGTON, MATTHEW P.
R	33779	163.75	03/23/23	276	1629 GATEWAY PRESS
R	33780	210.83	03/23/23	276	0235 GILMAN ELECTRICAL SUPPLY
R	33781	361.48	03/23/23	276	0250 HANNAFORD
R	33782	4,006.06	03/23/23	276	0914 HARMON, RICHARD
R	33783	536.50	03/23/23	276	1039 HOGAN TIRE, INC.
R	33784	200.57	03/23/23	276	1903 KATAHDIN TRUE VALUE
R	33785	200.00	03/23/23	276	2137 LEE, AARON
R	33786	150.00	03/23/23	276	0365 LINCOLN RENTAL SYSTEMS INC.
V	33787	81,954.65	03/23/23	276	0037 MAINE WATER COMPANY
R	33788	398.04	03/23/23	276	0687 MALCOLM, THOMAS M.
R	33789	200.00	03/23/23	276	0422 MATTHEWS, III, ADDISON G.
R	33790	200.00	03/23/23	276	2136 MCGREEVY, JOSHUA
R	33791	474.00	03/23/23	276	0454 MILLINOCKET REGIONAL HOSPITAL
R	33792	3,632.28	03/23/23	276	0471 MUNICIPAL REVIEW COMMITTEE, INC
R	33793	80.40	03/23/23	276	1819 NAPA AUTO PARTS
R	33794	3,147.08	03/23/23	276	1680 NEW ENGLAND SALT CO. LLC
R	33795	121.30	03/23/23	276	0864 NORTRAX NE LLC/POWERPLAN
R	33796	46.00	03/23/23	276	0511 OAK GROVE SPRING WATER CO.
R	33797	2,638.84	03/23/23	276	1537 PELLETIER MANUFACTURING, INC.
R	33798	5,839.76	03/23/23	276	1596 PREBLE OIL COMPANY
R	33799	39.30	03/23/23	276	0584 REGISTER OF DEEDS
R	33800	880.00	03/23/23	276	1499 RUSH, JEFFREY S
R	33801	149.11	03/23/23	276	0636 SOUTH-WORTH MILTON, INC.
R	33802	9.98	03/23/23	276	0649 STERNS LUMBER COMPANY INC
R	33803	115.15	03/23/23	276	0968 STRYKER MEDICAL
V	33804	72,929.14	03/23/23	276	2088 T.Y. LIN INTERNATIONAL
R	33805	175,049.00	03/23/23	276	0695 TOWN OF EAST MILLINOCKET
R	33806	150.00	03/23/23	276	1036 TOWN OF MEDWAY
R	33807	106.70	03/23/23	276	1404 TRACTOR SUPPLY COMPANY
R	33808	171.01	03/23/23	276	0737 UNIFIRST CORPORATION
V	33809	0.00	03/23/23	276	1502 VERSANT POWER
R	33810	11,694.20	03/23/23	276	1502 VERSANT POWER
R	33811	3,538.90	03/23/23	276	0780 WHITTEN'S 2 WAY SERVICE
R	33812	45.00	03/23/23	276	2164 WORK HEALTH LLC

Town (1)

Millinocket  
3:24 PM

**A / P Check Register**  
Bank: BANGOR SAVINGS A/P  
\*\*\*\* REPRINT \*\*\*\*

03/20/2023  
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	33813	25,000.00	03/23/23	277	0452 MILLINOCKET MEMORIAL LIBRARY
R	33814	654.00	03/23/23	277	1825 WP REAL ESTATE LLC
<b>Total</b>		<b>25,654.00</b>			

<b>Count</b>	
Checks	2
Voids	0

Town

Millinocket  
4:14 PM

**A / P Check Register**  
Bank: BANGOR SAVINGS A/P  
\*\*\*\* REPRINT \*\*\*\*

03/20/2023  
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	33817	37,805.92	03/23/23	280	0037 MAINE WATER COMPANY
R	33818	878.97	03/23/23	280	2088 T.Y. LIN INTERNATIONAL
<b>Total</b>		<b>38,684.89</b>			

<b>Count</b>	
Checks	2
Voids	0

Millinocket  
3:55 PM

Town  
**A / P Check Register**  
Bank: BANGOR SAVINGS A/P

03/20/2023  
Page 2

Type	Check	Amount	Date	Wrnt	Payee
Total		252,745.61			

Count	
Checks	41
Voids	3



Town

Millinocket  
11:35 AM

**A / P Check Register**  
Bank: BANGOR SAVINGS A/P  
\*\*\*\* REPRINT \*\*\*\*

03/21/2023  
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	33819	15,916.14	03/23/23	286	0264 HONEYWELL INT'L. INC.
Total		15,916.14			

**Count**

Checks	1
Voids	0

0.\*

0.\*

252,745.61+

38,684.89+

25,654.00+

15,916.14+

004

333,000.64\*

**ORDER #46-2023**

**PROVIDING FOR:** Execution of the Wastewater Warrant for March 23, 2023

**IT IS ORDERED** that the Wastewater Warrant for March 23, 2023, in the amount of \$14,147.69 is hereby approved.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

# Wastewater

Millinocket  
3:20 PM

**A / P Check Register**  
Bank: KEY BANK WW A/P FD 3

03/20/2023

Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	10424	70.72	03/23/23	278	0869 BIDDEFORD INTERNET CORPORATION
R	10425	965.00	03/23/23	278	0009 CLEARWATER LABORATORY
R	10426	79.70	03/23/23	278	0157 DEAD RIVER
R	10427	49.36	03/23/23	278	1903 KATAHDIN TRUE VALUE
R	10428	650.26	03/23/23	278	0425 MCMASTER-CARR SUPPLY COMPANY
R	10429	2,744.18	03/23/23	278	0456 MILLINOCKET, TOWN OF
R	10430	110.38	03/23/23	278	1819 NAPA AUTO PARTS
R	10431	503.32	03/23/23	278	1596 PREBLE OIL COMPANY
R	10432	38.00	03/23/23	278	0584 REGISTER OF DEEDS
R	10433	1,578.01	03/23/23	278	1057 USA BLUE BOOK
R	10434	7,358.76	03/23/23	278	1502 VERSANT POWER
<b>Total</b>		<b>14,147.69</b>			

## Count

Checks	11
Voids	0

**ORDER #47-2023**

**PROVIDING FOR:** Approval of an Application for an Entertainment License for Highlands Tavern.

**IT IS ORDERED** that the attached application for an Entertainment License is hereby approved for:

Christopher Carr, Katahdin Services LLC, Millinocket  
d/b/a  
Highlands Tavern, 973 Central Street, Millinocket.

Passed by the Town Council\_\_\_\_\_

Attest:\_\_\_\_\_

TOWN OF MILLINOCKET

APPLICATIONS FOR A SPECIAL AMUSEMENT LICENSE

PAID  
3-20-2023

FEE: \$25.00

NAME OF APPLICANT: Christopher Carr  
RESIDENCE: 115 Mass. Ave  
NAME OF BUSINESS: Kontakda Services LLC DBA Highlands Tavern  
LOCATION TO BE USED: 973 Central St.  
NATURE OF BUSINESS: Tavern  
EMAIL ADDRESS: Chris.pamola@gmail.com  
TELEPHONE: 207 723 9746

RESIDENCES OF APPLICANT IN THE LAST FIVE YEARS:

same

HAS APPLICANT HAD A LICENSE DENIED OR REVOKED? YES \_\_\_\_\_ NO X

IF YES, CIRCUMSTANCES OF DENIAL OR REVOKED LICENSE:

HAVE YOU EVER BEEN CONVICTED OF A FELONY? (INCLUDING PARTNERS OR CORPORATE OFFICERS) YES: \_\_\_\_\_ NO: X

IF YES, WHO & THE CIRCUMSTANCES:

\*COPY OF CURRENT LIQUOR LICENSE (IF APPLICABLE)

\*OTHER INFORMATION MAY BE REQUESTED BY THE MUNICIPAL OFFICERS





JANET T. MILLS  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS  
8 STATE HOUSE STATION  
AUGUSTA, MAINE 04330-0008

KIRSTEN LC FIGUEROA  
COMMISSIONER

GREGORY R. MINEO  
DIRECTOR

**NOTICE OF LICENSURE**

**Name of Licensee:** Highlands Tavern  
**Date of Issue:** March 8, 2023  
**Name of Business:** Highlands Tavern  
**Address:** 973 Central St  
**City, State, Zip:** Millinocket, Maine 04462  
**Type of Premise:** Class I-A Hotel  
**Type of Privilege:** Spirits, Vinous & Malt – Hotel Opt  
**Permanent License Number:** HOF-2016-1213  
**This Authorization Expires:** April 7, 2023

Laurence D. Sanborn  
Inspector

---

**Note:** Please use this Notice of Licensure as authorization to transact business as documented in this Notice. This Notice must be destroyed upon receipt of the permanent license.

BUSINESS

Highlands Tavern  
973 Central St.

ORDER # 47-2023

**COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE  
APPLICATIONS**



TAXES ARE CURRENT

R.E.

Yes



No

\_\_\_\_\_

P.P.



WASTEWATER IS CURRENT

Yes



No

\_\_\_\_\_



POLICE INCIDENTS IN THE PAST YEAR

Yes

\_\_\_\_\_

No



(IF APPLICABLE PLEASE LIST)



**RE Account 2050 Detail**  
**as of 03/20/2023**

Name: KATAHDIN SERVICES, LLC

Location: 973 CENTRAL STREET

Acreage: 2.3 Map/Lot: U11-003

Book Page: B4182P97, B10540P305, B14374P150

2023-1 Period Due:

Land: 72,000

Building: 434,500

Exempt 0

Total: 506,500

Ref1: L3-B201

Mailing 115 MASSACHUSETTS AVENUE

Address: MILLINOCKET ME 04462 2115

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2023-1 R	09/29/22	Original			14,941.75	0.00	0.00	14,941.75
	3/16/2023	CHGINT	1	I	0.00	-152.73	0.00	-152.73
	3/16/2023		A	P	14,941.75	152.73	0.00	15,094.48
		Total			0.00	0.00	0.00	0.00
2022-1 R					0.00	0.00	0.00	0.00
2021-1 R					0.00	0.00	0.00	0.00
2020-1 R					0.00	0.00	0.00	0.00
2019-1 L *					0.00	0.00	0.00	0.00
2018-1 L *					0.00	0.00	0.00	0.00
2017-1 R					0.00	0.00	0.00	0.00
2016-1 R					0.00	0.00	0.00	0.00
2015-1 R					0.00	0.00	0.00	0.00
2014-1 R					0.00	0.00	0.00	0.00
2013-1 R					0.00	0.00	0.00	0.00
2012-1 R					0.00	0.00	0.00	0.00
2011-1 L *					0.00	0.00	0.00	0.00
2010-1 R					0.00	0.00	0.00	0.00
2009-1 R					0.00	0.00	0.00	0.00
2008-1 L *					0.00	0.00	0.00	0.00
Account Totals as of 03/20/2023					0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

**PP Account 207 Detail  
as of 03/20/2023**

Name: KATAHDIN SERVICES, LLC.

Location: 973 CENTRAL ST

Assessment: 21,900

2023-1 Period Due:

Mailing Address: PAMOLA MOTOR LODGE  
115 MASSACHUSETTS AVE.  
MILLINOCKET ME 04462

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2023-1 R	09/29/22	Original			646.05	0.00	0.00	646.05
	3/16/2023	CHGINT	1	I	0.00	-6.60	0.00	-6.60
	3/16/2023		A	P	646.05	6.60	0.00	652.65
		Total			0.00	0.00	0.00	0.00
2022-1 R					0.00	0.00	0.00	0.00
2021-1 R					0.00	0.00	0.00	0.00
2020-1 R					0.00	0.00	0.00	0.00
2019-1 R					0.00	0.00	0.00	0.00
2018-1 R					0.00	0.00	0.00	0.00
2017-1 R					0.00	0.00	0.00	0.00
2016-1 R					0.00	0.00	0.00	0.00
2015-1 R					0.00	0.00	0.00	0.00
2014-1 R					0.00	0.00	0.00	0.00
2013-1 R					0.00	0.00	0.00	0.00
2012-1 R					0.00	0.00	0.00	0.00
2011-1 R					0.00	0.00	0.00	0.00
2010-1 R					0.00	0.00	0.00	0.00
2009-1 R					0.00	0.00	0.00	0.00
2008-1 R					0.00	0.00	0.00	0.00
2002-1 R					0.00	0.00	0.00	0.00
2001-1 R					0.00	0.00	0.00	0.00
Account Totals as of 03/20/2023					0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

**UT Account 175728 Detail**  
**as of 03/20/2023 - Sewer**

Name: KATAHDIN SERVICES, LLC

973 CENTRAL ST  
MILLINOCKET, ME 04462

Location: 973 CENTRAL STREET  
RE Acct: 0 Map/Lot: U11-003

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
282	01/27/23	Original		1,494.03	0.00	0.00	0.00	1,494.03
	3/16/2023	CHGINT	I	0.00	0.00	-4.18	0.00	-4.18
	3/16/2023		P	1,494.03	0.00	4.18	0.00	1,498.21
		Total		0.00	0.00	0.00	0.00	0.00
278	10/26/22			0.00	0.00	0.00	0.00	0.00
275	07/27/22			0.00	0.00	0.00	0.00	0.00
270	04/29/22			0.00	0.00	0.00	0.00	0.00
265	01/26/22			0.00	0.00	0.00	0.00	0.00
262	10/29/21			0.00	0.00	0.00	0.00	0.00
259	07/30/21			0.00	0.00	0.00	0.00	0.00
255	04/28/21			0.00	0.00	0.00	0.00	0.00
251	02/03/21			0.00	0.00	0.00	0.00	0.00
248	11/20/20			0.00	0.00	0.00	0.00	0.00
245	08/21/20			0.00	0.00	0.00	0.00	0.00
241	04/29/20			0.00	0.00	0.00	0.00	0.00
238	01/30/20			0.00	0.00	0.00	0.00	0.00
234	10/30/19			0.00	0.00	0.00	0.00	0.00
228	07/31/19			0.00	0.00	0.00	0.00	0.00
220	04/24/19			0.00	0.00	0.00	0.00	0.00
216	01/30/19**			0.00	0.00	0.00	0.00	0.00
211	10/26/18**			0.00	0.00	0.00	0.00	0.00
208	10/24/18**			0.00	0.00	0.00	0.00	0.00
201	08/08/18**			0.00	0.00	0.00	0.00	0.00
197	04/20/18**			0.00	0.00	0.00	0.00	0.00
191	01/30/18**			0.00	0.00	0.00	0.00	0.00
185	10/27/17**			0.00	0.00	0.00	0.00	0.00
182	07/28/17			0.00	0.00	0.00	0.00	0.00
176	04/14/17			0.00	0.00	0.00	0.00	0.00
171	01/27/17			0.00	0.00	0.00	0.00	0.00
166	10/20/16			0.00	0.00	0.00	0.00	0.00
162	08/05/16			0.00	0.00	0.00	0.00	0.00
158	04/15/16			0.00	0.00	0.00	0.00	0.00
151	01/27/16			0.00	0.00	0.00	0.00	0.00
148	10/30/15			0.00	0.00	0.00	0.00	0.00
141	07/27/15			0.00	0.00	0.00	0.00	0.00
138	04/28/15			0.00	0.00	0.00	0.00	0.00
135	01/16/15			0.00	0.00	0.00	0.00	0.00
134	10/27/14			0.00	0.00	0.00	0.00	0.00
127	07/29/14			0.00	0.00	0.00	0.00	0.00
123	04/23/14			0.00	0.00	0.00	0.00	0.00
119	01/31/14			0.00	0.00	0.00	0.00	0.00
110	10/25/13			0.00	0.00	0.00	0.00	0.00
109	07/26/13			0.00	0.00	0.00	0.00	0.00
103	04/29/13			0.00	0.00	0.00	0.00	0.00
102	01/18/13			0.00	0.00	0.00	0.00	0.00
97	10/23/12			0.00	0.00	0.00	0.00	0.00

## Diana Lakeman

---

**From:** Cameron McDunnah <cmcdunnah@eastmillinocketpolice.com>  
**Sent:** Monday, March 20, 2023 3:13 PM  
**To:** Diana Lakeman  
**Subject:** Re: Report of Incident(s)

None to report

**Cameron McDunnah**  
**Chief of Police**

**East Millinocket Police Department**  
**125 Main Street**  
**East Millinocket, Maine 04430**

**(207)746-3555**  
**empdchief@gwi.net**

On Mar 20, 2023, at 12:51 PM, Diana Lakeman <townclerk@millinocket.org> wrote:

Good afternoon,  
Requesting report of incident(s), if applicable, for an Entertainment/Liquor License to be brought to council action on 3/23/2023 for the following business:

1. Highlands Tavern, 973 Central Street.
2. Angelo's Pizza Grille, 118 Penobscot Ave

Best,

Diana M. Lakeman | Town Clerk

<image001.jpg>

[townclerk@millinocket.org](mailto:townclerk@millinocket.org) | (207) 723-7006 **Fax:** (207)-723-7002  
197 Penobscot Avenue. Millinocket, ME. 04462

**Office Hours: Mon - Fri**  
**7:30 AM to 4:00 PM**  
Election Day Polls Open 8 AM to 8 PM

<image002.jpg>

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

**ORDER #48-2023**

**PROVIDING FOR:** Approval of an Application for a Malt, Vinous and Spirituous Liquor License for Highlands Tavern.

**IT IS ORDERED** that the attached application for a malt, vinous and spirituous liquor license is hereby approved for:

Katahdin Services, LLC, 973 Central Street, Millinocket.  
d/b/a  
Highlands Tavern, 973 Central Street, Millinocket.

Passed by the Town Council\_\_\_\_\_

Attest:\_\_\_\_\_



STATE OF MAINE  
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS  
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

Section I: Licensee/Applicant(s) Information;  
Type of License and Status

Legal Business Entity Applicant Name (corporation, LLC): Katahdin Services, LLC	Business Name (D/B/A): Highlands Tavern
Individual or Sole Proprietor Applicant Name(s):	Physical Location: 973 Central St, Millinocket, ME
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different:
Mailing address, if different from DBA address:	Email Address: chris.pamola@gmail.com
Telephone #      Fax #: 207-723-9746      207-723-9747	Business Telephone #      Fax #: 207-723-9746
Federal Tax Identification Number: 81-4579834	Maine Seller Certificate # or Sales Tax #: 1182500
Retail Beverage Alcohol Dealers Permit:	Website address: pamolalodge.com

1. New license or renewal of existing license? ☐ New Expected Start date: 3/7/2023  
☒ Renewal Expiration Date: 3/7/2023
2. The dollar amount of gross income for the licensure period that will end on the expiration date above:  
Food: \$ 0.00 Beer, Wine or Spirits: \$ 10,022.39 Guest Rooms: \$ 187,462.03
3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)  
☒ Malt Liquor (beer) ☒ Wine ☒ Spirits

4. Indicate the type of license applying for: (choose only one)

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Restaurant<br>(Class I, II, III, IV)  | <input type="checkbox"/> Class A Restaurant/Lounge<br>(Class XI)         | <input type="checkbox"/> Class A Lounge<br>(Class X)  |
| <input type="checkbox"/> Hotel<br>(Class I, II, III, IV)   | <input checked="" type="checkbox"/> Hotel – Food Optional<br>(Class I-A) | <input type="checkbox"/> Bed & Breakfast<br>(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)<br>(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary                                       | <input type="checkbox"/> Mobile Cart                  |
| <input type="checkbox"/> Tavern<br>(Class IV)  | <input type="checkbox"/> Other: _____                                    |   |
| <input type="checkbox"/> Qualified Caterer   | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) |   |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

973 Central St, Millinocket ME, 04462

6. Is the licensee/applicant(s) citizens of the United States? ☒ Yes ☐ No
7. Is the licensee/applicant(s) a resident of the State of Maine? ☒ Yes ☐ No

**NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.**

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

☒ Yes ☐ No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

☐ Yes ☒ No

☐ Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

☐ Yes ☒ No

If yes, please provide details: \_\_\_\_\_  
\_\_\_\_\_

11. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Christopher R Carr	10/11/1971	Millinocket Me

Residence address on all the above for previous 5 years

Name Address:  
Christopher Carr 115 Massachuests Ave Millinocket ME 04462

Name Address:

Name Address:

Name Address:



13. Will any law enforcement officer directly benefit financially from this license, if issued?

☐ Yes ☒ No

If Yes, provide name of law enforcement officer and department where employed:

\_\_\_\_\_

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

16. Has the licensee/applicant(s) formerly held a Maine liquor license? ☒ Yes ☐ No

17. Does the licensee/applicant(s) own the premises? ☒ Yes ☐ No

If No, please provide the name and address of the owner:

\_\_\_\_\_

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: 24.00

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

Alchol beverages will be consumed in the area designated as lounge area as well as the outside deck at west end of the lounge.

20. What is the distance from the premises to the nearest school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Faith Bapist Church .25 miles Stearns High 2.5 miles

Distance: \_\_\_\_\_

## Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 12/09/2021 3/6/2023

Christopher R. Carr  
Signature of Duly Authorized Person

\_\_\_\_\_  
Signature of Duly Authorized Person

Christopher R. Carr  
Printed Name Duly Authorized Person

\_\_\_\_\_  
Printed Name of Duly Authorized Person

**Section III: For use by Municipal Officers and County Commissioners only**

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: March 23, 2023

Who is approving this application? ☒ Municipal Officers of Town of Millinocket

☐ County Commissioners of \_\_\_\_\_ County



**Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

**This Application will Expire 60 Days from the date of  
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine's liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

**1. Hearings.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

**B.** The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

**C.** If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

**D.** If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

**2. Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

**A.** Conviction of the applicant of any Class A, Class B or Class C crime;

**B.** Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

**C.** Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

**D.** Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

**D-1.** Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

**E.** A violation of any provision of this Title;

**F.** A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

**3. Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

**A. Repealed**

**B.** If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

**4. Repealed**

**5. Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

**Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine**

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
  - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its Retail Beverage Alcohol Dealers permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

## Section V: Fee Schedule

**Filing fee required.** In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

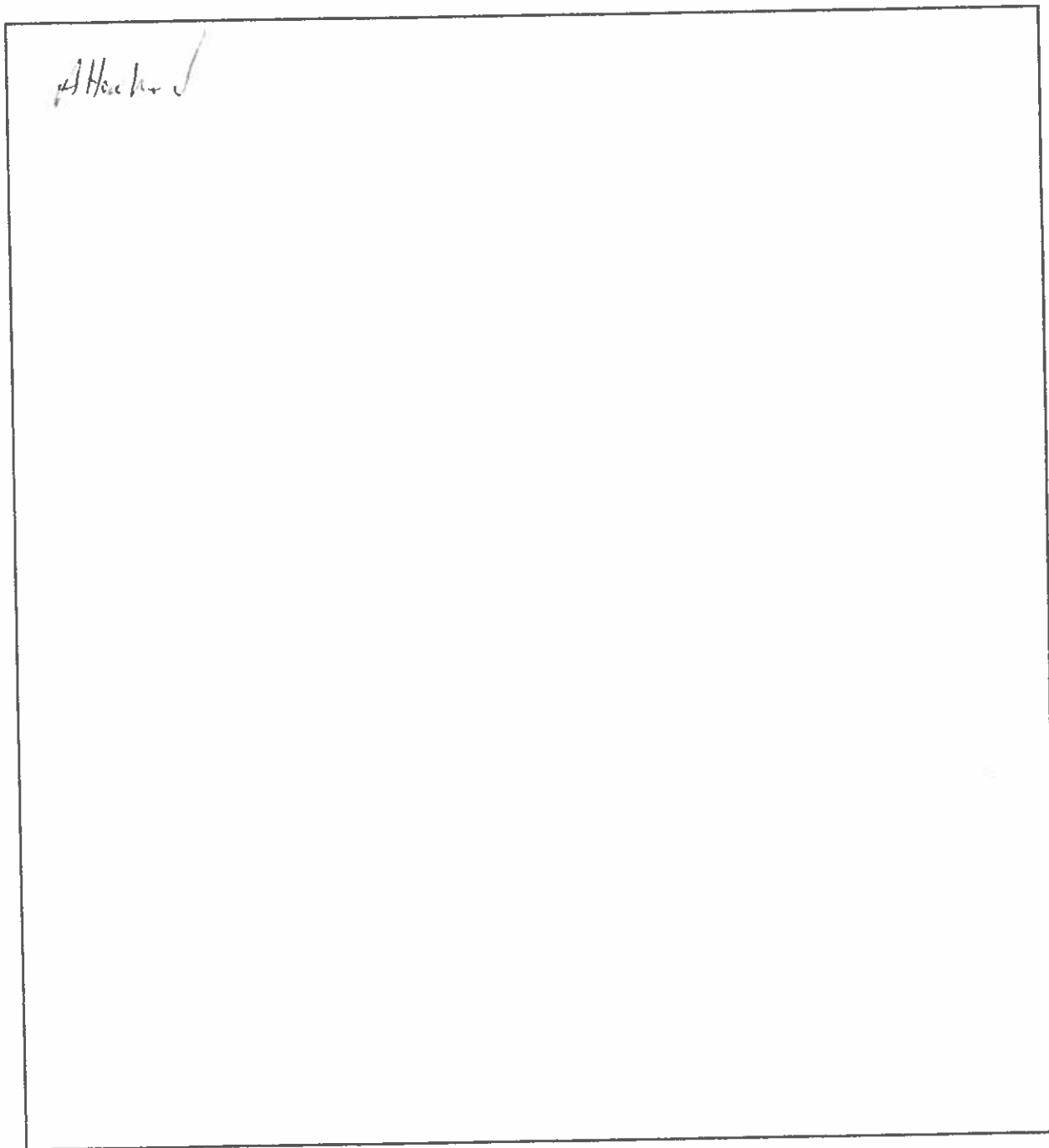
**Please note:** For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

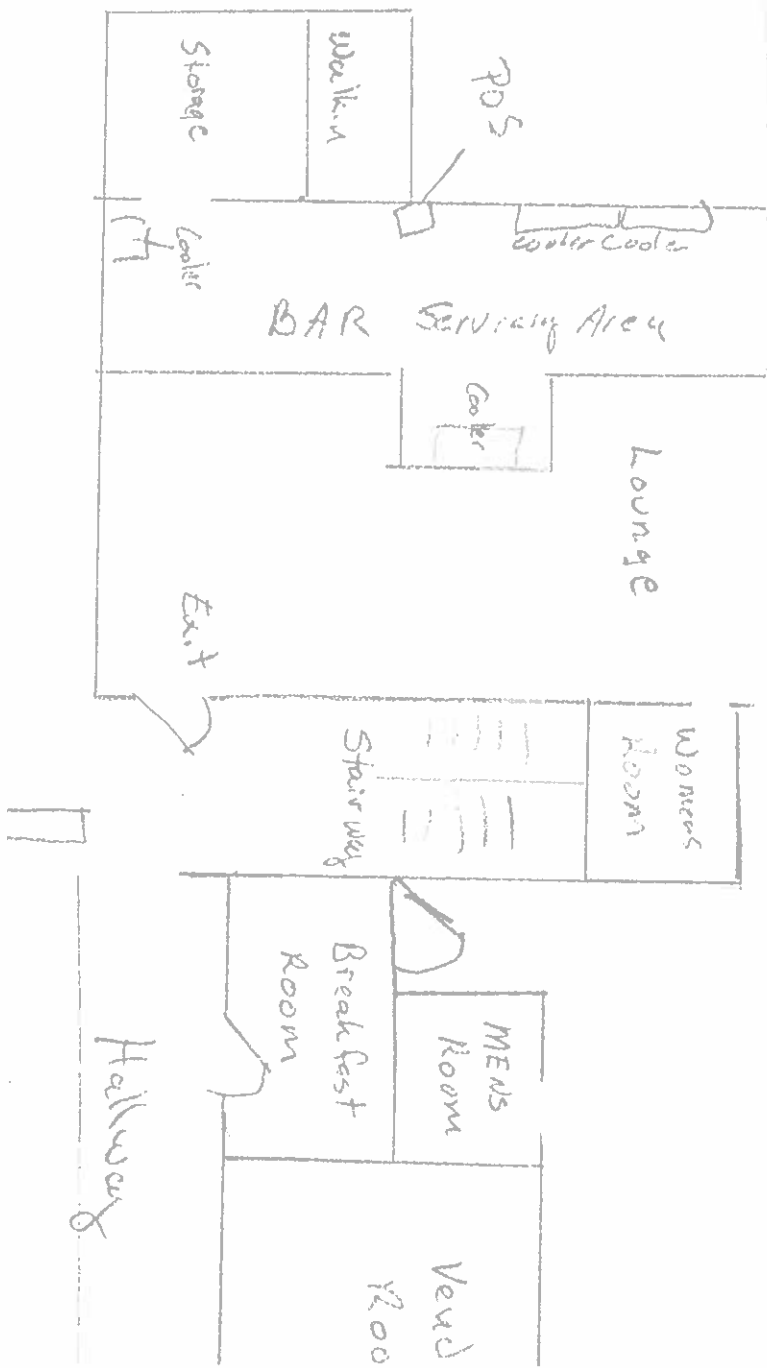
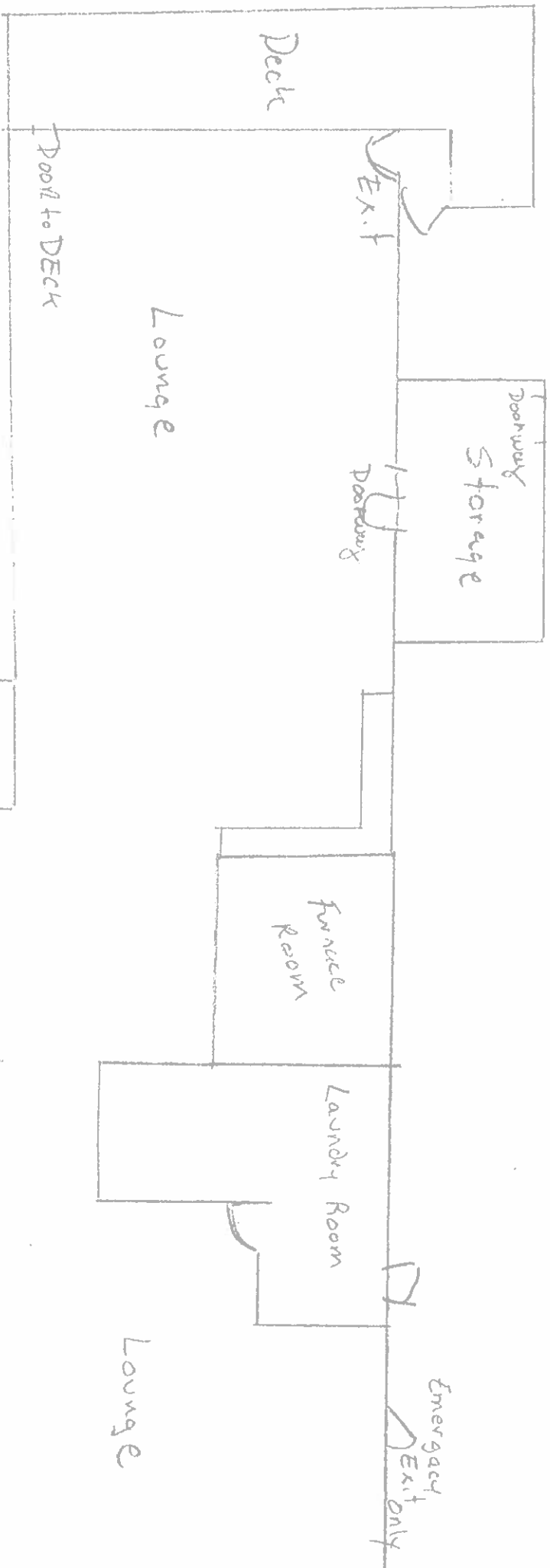
<b><u>Class of License</u></b>	<b><u>Type of liquor/Establishments included</u></b>	<b><u>Fee</u></b>
<b>Class I</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
<b>Class I-A</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes only hotels that do not serve three meals a day.	\$1,100.00
<b>Class II</b>	<b>For the Sale of Spirits Only</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
<b>Class III</b>	<b>For the Sale of Wine Only</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
<b>Class IV</b>	<b>For the Sale of Malt Liquor Only</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
<b>Class III and IV</b>	<b>For the Sale of Malt Liquor and Wine Only</b> This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
<b>Class V</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes only a Club without catering privileges.	\$ 495.00
<b>Class X</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes only a Class A Lounge	\$2,200.00
<b>Class XI</b>	<b>For the sale of liquor (malt liquor, wine and spirits)</b> This class includes only a Restaurant Lounge	\$1,500.00

## Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.







## Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

*All Questions Must Be Answered Completely. Please print legibly.*

1. Exact legal name: Katahdin Services, LLC
2. Doing Business As, if any: Highlands Tavern
3. Date of filing with Secretary of State: 12/06/2016 State in which you are formed: ME
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:  
\_\_\_\_\_
5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Christopher Carr	115 Massachuestts AVE Millinock	10/11/1971	President	

(Ownership in non-publicly traded companies must add up to 100%.)

**ORDER #49-2023**

**PROVIDING FOR:** Donation to Millinocket Little League

**WHEREAS** the Millinocket Little League board of directors has requested a donation from the Town of Millinocket in the amount of \$2,232.00 (two thousand two hundred thirty-two dollars) towards the cost of spot covers for off season protection of the little league baseball field; and

**WHEREAS** the Town of Millinocket recognizes the volunteerism, hard work, and dedication of this program as well as the great impact their efforts have on the youth of our tri-town community,

**IT IS ORDERED** that the Millinocket Town Council approves a donation to the Millinocket Little League in the amount of the \$2,232.00 from the local American Rescue Plan Act Funds (ARPA).

Passed by Council: \_\_\_\_\_

ATTEST: \_\_\_\_\_



FABRIC PRODUCTS  
SINCE 1874



Our Quotation No: Q42560  
Quote Date: 3/15/2023  
Expiration Date:  
Customer ID: CN 10134  
Sales Rep: ZN

5000 Paschall Avenue  
Philadelphia, PA 19143  
web: www.coversports.com  
Phone #: 800-445-6680

To:  
Millinocket Little League  
04462  
US

Ship Via: UPS Freight LTL  
Terms: PREPAID PLUS FREIGHT  
Estimated Leadtime (business days): 15

Attention: David Michaud

THANK YOU FOR THIS OPPORTUNITY TO QUOTE ON YOUR REQUIREMENTS.  
PLEASE SEE OUR PRICING LISTED BELOW.

Item	Facility / Part / Rev / Description / Details	Quantity Quoted	Original Price	Discount Price	Extended Price
1	SPOTCOVER Baseball Spot Covers Spot Cover, 12ft 0in Dia.  Weighted EdgeDiameter: 12ft 0in VCP1800 Vinyl Coated 18 oz Solid, Royal Blue Graphics Type: Logo Only Logo #1: , Nickname: TBD, as per art file, No Outline, Size >30-50 sf, Centered Position Logo Instructions: Artwork TBD  Base Price (EA @ 398.000) Logo #1 (1 EA @ 535.00)	1	\$933.00	\$933.00	\$933.00
2	SPOTCOVER Baseball Spot Covers Spot Cover, 18ft 0in Dia.  Weighted EdgeDiameter: 18ft 0in VCP1800 Vinyl Coated 18 oz Solid, Royal Blue Graphics Type: Logo Only Logo #1: , Nickname: TBD, as per art file, No Outline, Size >30-50 sf, Centered Position Logo Instructions: Artwork TBD  Base Price (EA @ 641.000) Logo #1 (1 EA @ 535.00)	1	\$1,176.00	\$1,176.00	\$1,176.00
3		1	\$123.00	\$123.00	\$123.00

Item	Facility / Part / Rev / Description / Details	Quantity Quoted	Original Price	Discount Price	Extended Price
------	---	-----------------	----------------	----------------	----------------

**TOTAL 2,232.00**

ANY AND ALL CLAIMS, DISPUTES, AND/OR CONTROVERSIES OF ANY NATURE WHATSOEVER RELATING TO, IN CONNECTION WITH AND/OR ARISING OUT OF THIS INVOICE FOR YOUR PURCHASE ORDER AND/OR THE ALLEGED OR ACTUAL BREACH THEREOF, SHALL BE SOLELY AND EXCLUSIVELY DECIDED BY, AND SUBJECT TO, ARBITRATION PURSUANT TO THE RULES OF THE AMERICAN ARBITRATION ASSOCIATION; AND IT IS FURTHER AGREED THAT THE SOLE AND EXCLUSIVE VENUE FOR ANY SUCH ARBITRATION SHALL BE IN PHILADELPHIA, PENNSYLVANIA, USA.



**ORDER #50-2023**

**PROVIDING FOR:** Acceptance of Penobscot County ARPA Grant funding

**WHEREAS** the Town of Millinocket Community Initiatives Director applied for and was awarded \$49,999.00 (forty-nine thousand nine hundred ninety-nine dollars) from the Penobscot County Commissioners American Rescue Plan Act funds towards the modernization of the Municipal Building elevator; and

**IT IS ORDERED** that the Millinocket Town Council accepts these funds with gratitude and appreciation.

**IT IS FURTHER ORDERED** that these funds be marked for use by the Town Treasurer toward the municipal building elevator modernization.

**NOTE:** These funds will be paired with financial contribution from the court and local funds to round off the total cost of this project.

Passed by Council: \_\_\_\_\_

ATTEST: \_\_\_\_\_

**ORDER #51-2023**

**PROVIDING FOR:** Acceptance of Movie Projection Equipment Donation from Katahdin Chamber of Commerce

**WHEREAS** the Town of Millinocket Events Committee had approached the Katahdin Chamber of Commerce regarding use of their movie projection equipment with the goal of continuing regular community movie nights; and

**WHEREAS** The Katahdin Chamber of Commerce Board of Directors unanimously voted to donate the equipment to the Town of Millinocket, recognizing the community and regional benefit,

**IT IS ORDERED** that Millinocket Town Council accept the donation of this equipment from the Katahdin Chamber of Commerce on behalf of the Millinocket Events Committee.

Passed by Council: \_\_\_\_\_

ATTEST: \_\_\_\_\_



February 16, 2023

Peter Jamieson

Town of  
Millinocket

197 Penobscot  
Ave.

Millinocket, Maine 04462

Dear Peter,

During our February Board meeting it was brought to our attention that the Town of Millinocket was interested in purchasing the Chamber's Film Projection equipment. The Board unanimously, in the spirit of working together, decided to gift this equipment to the town. It was decided that this might be a great way for both the town and the Chamber to work together for the common goal of making Millinocket the town that we all want it to be. And although this is a small step, the Board wanted to symbolically show our support by gifting the film production equipment; please let us know how we can assist in delivering this equipment. And in the future, please feel free to suggest how we can work with the town to enhance the small-town experience by collaborating with both the administration and Town Council.

Best regards,

*Tom*

Tom Shafer