



**TENTATIVE AGENDA  
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS & via ZOOM  
THURSDAY, APRIL 13, 2023  
at 6:30 PM or Immediately Following the Budget Workshop  
**\*\*NOTICE OF TIME CHANGE\*\*****

**'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'**

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: n/a
4. Approval of Minutes: December 22, 2022, January 12, 2023, January 26, 2023 Regular Meetings and April 5, 2023 Special Town Council Meeting.

**UNFINISHED BUSINESS:**

5. Special Presentation(s): n/a

**NEW BUSINESS:**

6. Town Manager's Report
7. ORDER #54-2023 Approval of the Town Warrant for March 23, 2023
8. ORDER #55-2023 Approval of the Wastewater Warrant for March 23, 2023
9. ORDER #56-2023 Approval of Application for Recreation Advisory Committee – A. Shortall
10. ORDER #57-2023 Approval of Victualer License Application – Barbecue House
11. ORDER #58-2023 Approval of Victualer License Application – Daigle's Soft Serve (MFT)
12. ORDER #59-2023 Approval of Victualer License Application – Hang Wong Chinese Rest.
13. ORDER #60-2023 Approval of Victualer License Application – The Blue Ox Saloon
14. ORDER #61-2023 Approval of Victualer License Application – Scootic In, Inc
15. ORDER #62-2023 Approval of Victualer License Application – Angelo's Pizza Grille
16. ORDER #63-2023 Approval of Expenditure from Events Budget – Community Spring Spruce Up

7. ORDER #64-2023 Approval of Expenditure from Events Budget – 2023 Bike Rodeo
8. ORDER #65-2023 Approval of Expenditure from Economic Development – Constant Contact Subscription
9. ORDER #66-2023 Approval of Proposed Amendments to the Tax Acquired Property Policy
0. ORDER #67-2023 Allocation of American Rescue Plan Act Funding for Elevator Modernization
1. ORDER #68-2023 Cara Charitable Foundation Grant Acceptance
2. Reports and Communications:
  - a. Warrant Committee for the April 27, 2023, Council Meeting will be Councilor Higgins and Councilor Madore
  - b. Chair's Committees Reports
  - c. Two Minute Public Comment
3. Adjournment

oin Zoom Meeting <https://us02web.zoom.us/j/82058394915>

Meeting ID: 820 5839 4915

One tap mobile +13017158592, 82058394915# US (Washington DC); +13126266799, 82058394915# US (Chicago)

Dial In: Find your local number: <https://us02web.zoom.us/u/kc0L05Af7m>

**Meetings are open to the public for in person attendance and via Zoom.**

**The Town of Millinocket supports optional face masks/coverings and social distancing.**

Submit any public comments to the Town Manager prior to the meeting: [manager@millinocket.org](mailto:manager@millinocket.org) or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and YouTube Channel.

Find all direct links on our website: [Millinocket.org](http://Millinocket.org).

**\*\*Stay Healthy, Stay Safe\*\***



# Millinocket

Maine's Biggest Small Town

**Town of Millinocket**

197 Penobscot Avenue

Millinocket, Maine 04462

Manager@Millinocket.org [www.millinocket.org](http://www.millinocket.org)

207-723-7000 Ext 5

## Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**—This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is [www.millinocket.org](http://www.millinocket.org).

**HOW CAN I GET MORE INVOLVED?** Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

**Want to do more?** Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

December 22, 2022

Regular meeting of the Millinocket Town Council was brought to order in Council Chambers and via Zoom by Chair Dumais at 5:30 pm.

Roll Call: Town Council Members Present: Bragdon-Zoom, Danforth, Dumais, Golieb-Zoom, Madore, Pelletier, Higgins.

Also present: Town Manager Peter Jamieson, Town Clerk Diana M. Lakeman, Fire Chief Tom Malcolm, Public Works Director Bryan Duprey, Airport Manager Jeff Campbell, Media Kat TV, Brian Brown via Zoom, 2 in person public attendance and 4 in Zoom public.

Pledge of Allegiance – Adjustments to the Agenda –none

Approval of the Minutes: December 13, 2022, Executive Session.

Motion- Pelletier Second-Danforth Vote 7-0

*Council Comment:* none

Public Comment: none

*OLD BUSINESS:* n/a; *Special Presentation(s):* Resolve #8-2022 PROCLAMATION HONORING LAURA SANBORN IN RECOGNITION OF HER MANY YEARS OF SERVICE TO PENOBSCOT COUNTY WHEREAS, we the Town Council of Millinocket wish to extend our thanks and appreciation to Commissioner Laura Sanborn for her many years of dedicated service to the citizens of Penobscot County; and, WHEREAS, Laura has worked to help the communities of her district receive support and funding necessary for the vitality of our communities; and, WHEREAS, we, the Town Council of Millinocket, extend the best of wishes of Millinocket to Commissioner Sanborn and our thanks for her service; NOW THEREFORE, BE IT RESOLVED, that the Millinocket Town Council, in Council assembled on December 22, 2022, does hereby recognize, honor, and congratulate Laura Sanborn for her dedicated service to the people of Millinocket and Penobscot County during her term as County Commissioner.

Motion-Madore Second-Danforth Vote 7-0

*Council Comment:* Council discussion acknowledge Laura as a kind individual, dedicated, and a valuable resource for citizens of Millinocket and Penobscot County with her forward thinking having positive impacts for the community and County, council discussion concludes with expressions of appreciation and respect for Laura's accomplishments for the county and supportive role she attributed for the community, and wishes her well with anticipation to see her work furthering in another compacity; Chair Dumais acknowledges David Marshall in attendance and will present this resolve to Laura at the collective county function.

Public Comment: none

*NEW BUSINESS: Town Manager's Report – 12/22/2022*

Public Works: Both Loader mounted snowblowers have been serviced and prepared for winter.

The crew has been gathering loose and broken hot top from the first couple minor snowstorms.

Tree trimming has been on going on each plow route to prevent damage to the plow trucks.

Cutting Edges have been replaced on a few trucks in preparation for winter.

Shoulder work performed on Rhode Island to promote better drainage from the road surface.

Transfer Station: Brush pile was ground during the first and second week of December.

Waiting for the pile of mulch to be hauled away Grimm Industries has started to haul away the scrap metal pile. Public Works fabricated a ramp to access the storage container purchased just before COVID forced the shutdown of recycling. The container will be used to store bailed materials until they are shipped.

Bryan Duprey, Director of Public Works

**Town Treasurer:** FY22 Audit Report – Extension was granted from the State to 2/28/23 to submit the report.  
FY21 Tax Lien – This tax lien will foreclose January 9, 2023. Foreclosure notices were mailed to 20 property owners. Town Acquired Properties – There are three properties that we will soon be accepting bids on. A notice will be placed in the local paper in the Near future. It is our hope to present the bid list at the first Council meeting in January 2023. It is important to get this process underway So that the properties can be on the 2023 tax assessment listing. Town Community Credit Card – The application was accepted by VISA granting a \$50,000 credit limit to the Town, including the School Department. The credit cards are being mailed to me for distribution and limit assignment at the individual credit card level.  
Year-End – I have begun preparations for 2022 tax reporting.  
Mary Allice Cullen, Town Treasurer.

**Wastewater Operations:** The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed on a daily basis. Lab work consists of testing for Biochemical Oxygen Demand (BOD5), Total Suspended Solids (TSS), pH, and Temperature performed weekly. The Treatment Facility used 23,500 kilowatt hours of electricity in November, as compared to 30,400 kilowatt hours in October. Please see attached power consumption graph for yearly comparison. In October, the Treatment Facility processed 25.5 million gallons of wastewater. The average daily flow was 0.9 million gallons. Peak flow was 1.6 million gallons which was on November 12th. Removal rates for Biochemical Oxygen Demand (BOD5) were 95%, and Total Suspended Solids (TSS) was 97%. Total rainfall for October was 5.69 inches. Snowfall was 2.00 inches. During November we shut the RV dumping station down for the season. The station will be reopened in May. We had some paving done in front of the Bates St Station. This will make plowing much easier and eliminate a very muddy spot as well. At the treatment facility, paving was done near the parking area to repair underground wiring and piping spots. We would again like to remind the residents of Millinocket to please not flush wipes, paper towels, grease, plastics, Q-tips or anything but toilet paper (only) to the sewer system. These items are causing extreme plugs to the sewer system and costly maintenance to our pumping stations. If this should continue, we will be forced to have a rate increase to cover the added costs of maintenance we are incurring. We would like to thank the residents for this consideration.  
James Charette, Superintendent

**Airport:** Jet Fuel sales are outpacing projected revenues for FY23, Sales remain steady. 3000 gallons of Jet fuel was delivered on 12/12 to keep up with the demand. Replacement of the Terminal Building chimney will be completed by meeting time. New Terminal Building design and engineering is well underway. We did a VR (virtual reality) walk through of the new Terminal Building. It was most impressive. Rotating Beacon is not operating, myself and the Public Works director are working on repairs. The underground Avgas tank will have had its annual inspection completed by meeting time.  
Jeff Campbell, Airport Manager

**Assessor:** Our department has been fairly quiet. Generally, December provides us with a lull as people prepare for the holidays. Additionally, this year, with the interest rate increases we are receiving fewer requests for property information from real estate and banking professionals. We are also seeing fewer sales transactions, although the prices seem to be holding. We are starting to prepare for the property inspections next summer in conjunction with our proposed revaluation. Sue has been making copies of our existing property cards and assembling them in order by street address for ease of inspection. People may have noticed that we rearranged the office for greater social distancing and to provide better working space for the code officer. Sue and I are eager to have Chris join our team and to work with him to move both departments forward.  
Lorna Thompson, Assessor

Recreation: Wreath lightings at elementary schools, Basketball in full swing, Cheerleading program doing great, Looking forward to ice rink. Have fleet of brand-new loaner skates and skate helpers.

Jody Nelson, Rec. Director

Human Resources Director Personnel issues, Drug and Alcohol Testing, Emails, and Phones, front office, Year End, Hiring Code Officer, Chris Beyer, Retirement of Ralph Soucier, Elevator certificate, Municipal Release deeds, Supplies for Municipal building.

General Assistance Director Assisted individuals to meet their unmet needs.

Bookkeeper Process payroll for Town and Wastewater to include the warrants for the taxes, Town and WW bills

Lori Santerre – HR, GA, Bookkeeper

Community Initiatives Director Attended the Annual Maine Climate Council Meeting on behalf of the Town of Millinocket. Received \$50,000 from the Maine Resiliency Partnership for heat pumps to be installed within municipal buildings. Received \$20,000 from the Stephen and Tabitha King Foundation for new turnout gear for the Millinocket Fire Department. Received \$600 from the Northern Penobscot Activities Council to go towards our rope tow project! Worked on the community newsletter “Magic City Monthly” along with the manager and the department heads! Worked alongside Designlab on the following projects: Website updates, Community Calendar, Social Media, Researched grant opportunities for various community/department needs. Attended various committee meetings. Oversaw the installation of the fence for the new dog park, ordered along with the support of Bryan Duprey (public works) and Jeff Campbell (Airport Manager) additional materials for the park i.e., signage, waste receptacles. Met with Arcadia Design to virtually tour the model of the new Millinocket Regional Airport with Peter Jamieson, Town Manager and Jeff Campbell, Airport Manager. The Town’s application to the Maine Service Fellow Program – A steward will be coming to Millinocket to work on Economic Development specifically in relation to the Millinocket Regional Airport.

I met with Jake Hurner, program coordinator, to work on recruitment materials, job description and timelines. We have projected to have a steward in place within the next three months.

Amber Wheaton, Community Initiatives Director

Town Clerk/Tax Collectors Office: Totals include September 20, 2022, through December 15, 2022: Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$5,277,042.26 were collected, which involved 6236 transactions processed in Trio.

*\*Report Attached*

Sharon reconciled and is up to date on weekly Motor Vehicle reports; submitted to BMV.

FY22/23 Real Estate & Personal Property Tax paid summary as of 12/15/2022: \$1,492,875.07 for RE accounts (*remaining balances total: \$1,927,894.78*); \$508,301.50 for PP accounts (*remaining balances total: \$508,301.50*); *\*Reports Attached*

September, October, and November month end reports were reconciled and collected monies were submitted to all State agencies accordingly. Working on council meeting minutes. Fulfilling requests of tax information, providing normal daily requests of motor vehicle and wastewater and tax account balances via e-mail, fax and phone calls. Processing daily mail, online, phone, and drop box payments. Creating Agendas, posting advertisements of public hearings, notifications, and local paper advertisements, Email correspondence, returning phone messages and inquiries.

Election: All post-election activities with mandatory deadlines have been met, certified and submitted to SOS, Secretary of State. *Town Clerk Note:* I would like to take this opportunity on behalf of the Town of Millinocket to express appreciation to all election officials, the newly appointed Deputy Clerks of the election Amber Carney & Sharon Cyr, appointed Warden of the Election Michael Kight, all ballot clerks, and deputy registrars; the November election went seamlessly with their continued efforts, dedication, and attention to detail. Updates daily to voter registration additions, deletions, and other requests.

Other Items: Boards/Committees: *\*Ad Attached*

- Personnel Appeals Board: (2) Full seats available
- Recreation Advisory Committee: (1) Full seat available
- Cemetery Committee: (1) Full seat available

2023 Snowmobile Registrations Available; 2023 Dog Licenses Available – Current year expires 12/31/2022

- Mandatory \$25 Late Fee 2/1/2022 ; 2023 Boat Registrations – Available on December 1<sup>st</sup>; 2023 Inland Fisheries & Wildlife Licenses – TBA; Continued restoration efforts of vital records by filing, indexing, and storage.

Respectfully, Diana Lakeman Town Clerk/Deputy Tax Collector & Sharon Cyr Tax Collector/Deputy Clerk

Fire, Ambulance, Public Health & Safety: Worked with apartment building owner on code issues with building and provided necessary Life Safety Code requirements. Met with Deb Roundtree from (EMCC/KHEC) and Jeff Brown (EMS Coordinator for EMCC) on EMS training needs in our area, excellent discussion, and how to develop an EMS training site at Katahdin Higher Education Center. Met with building owner that was doing upgrades and looking for information concerning Life Safety Code. Kudos to Amber Wheaton on successfully obtaining a grant from the Stephen and Tabitha King Foundation for new turnout gear for the Fire Dept. Working with the Recreation and Dept. Heads for the Winterfest Parade and activities during Feb. school break. Placed new Stryker Power Pro II cots in 788 and 789. Training was held on operations of these new units. Purchased 2 Pedi-Mate child ambulance restraint systems for 788 and 789 per EMS protocols. Training was held on these as well. Currently have two medics out one for knee injury and the other with back injury, unsure at this time how long they will be out of service. Attended Safety meeting and discussion on Emergency Operations Plan updates. Had Fire Truck, Ambulance and Chief's Pickup in Christmas in Katahdin Parade and attended event. Had mechanical issue with 788 2015 Chevrolet Ambulance and Pelletier Manufacturing was able to get it right in and repaired so was not out of service. Asst Chief Cote is presently working on DOL/OSHA required annual training and will include other Town departments in this training early in 2023. Tom Malcolm – Fire Chief, Public Health & Safety Officer

Police Department: SEE ATTACHED REPORT: East Millinocket Police Department Staffing / Schedule / Training - Ofc Edson is nearing the end of his field training program. He has done well and will be a good addition to our department. - We have an officer that has been out on extended medical leave. We have been able to move some other officers' schedules to help fill the vacancy without creating a vast amount of overtime. - Ofc Carlson graduates December 16th from the MCJA BLETP. He will return to work the following week. We are very excited to have him back, and he is equally excited to return. He did very well at MCJA. - Ofc Sallies is now preparing to attend the next BLETP that begins in mid-January. - Officers continue to work on end of year mandatory trainings. Equipment - Car 9 continues to have radio issues that are still being investigated. Our radio vendor RCM has tried multiple fixes with no success, but we are still chasing the problem. - We were able to obtain a new Ford Explorer from Darlings to replace Car 7 that was totaled. We were very fortunate to be able to get a Ford Explorer that was ordered by another agency and they ultimately did not end up purchasing it. The car has been lettered and we are just waiting on equipment for it to be upfitted. We are hopeful this will only be a few weeks but we are still at the mercy of the supply chain issues. - We are waiting on a quote for a new Toughbook MDT for the Car 7 replacement. - We continue to have many minor cruiser issues, but all are being fixed as soon as reported - PRCC and RCM did an antenna replacement on the Millinocket Tower Site, which has helped with radio coverage Call Notes - Complete November call stats are not complete yet. We did respond to over 700 calls for service in November and arrested / summonsed more than 30 individuals. - Complete October call stats are attached Notable Items - We are working on the new K9 Program. Policies and job descriptions are being finalized. Soon the handler's position will be posted and an interview panel of area handlers will conduct interviews and assist in choosing a handler. - Officers continue to attend multiple community and school events. We take great pride in attending these events and look to continue to grow our community involvement. - We were able to join Penobscot County Sheriff Office in their



“Secret Santa” event. We visited two local grocery stores and helped dozens of people in need pay for their groceries. This was a very humbling experience and you could tell we made a very big impact on several people. We are in hopes we can continue this for years to come. - The Millinocket Marathon was a very successful, safe event. This year we partnered with PRCC and Penobscot EMA and operated a command post which was extremely helpful to the operation. We will look to expand on this next year. We also had the Maine State Police Bomb Team on site with K9 and bomb techs. It is crucial in events of this size and magnitude to take all necessary steps to ensure a safe event. We will be doing an after-action review after the first of the year to begin planning for next year with things that we identified that we can still improve upon. - In the last few months, we have had (5) drug overdose deaths in the tri-town Katahdin Region. Officers are still continuing to investigate as these are complex investigations. We continue to aggressively work drug cases as it’s a crucial part of slowing the overdose deaths and the effects to the region. - Starting January 2023 officers will need to begin to collect demographic information on all traffic stops because of a law change in last years legislative session. This information then needs to be reported to the AG’s Office. This is adding additional clerical work to all our monthly reporting that needs to be done. - Beginning in 2023 we are in hopes we can bring back our “Court Officer” now that COVID restrictions have lessened in the courts. This is a huge help in processing of cases on arraignment day and a big help to Court and DA Staff.

Total Department Incidents 823 Calls for Service ➤ 224 Calls for Service in East Millinocket ➤ 195 Calls for Service in Medway ➤ 396 Calls for Service in Millinocket ➤ 8 Calls Other Coverage Area East Millinocket  
 Police Department October 2022 Statistics Total Traffic Stops ➤ 172 Motor Vehicle Stops Total Arrests & Summonses ➤ 51 Adults ➤ 1 Juveniles Call Average Per Day ➤ 26.5 Calls Per Day Observed Offenses 936  
 Reported Offenses Observed Offenses Abandoned Vehicle = 1 Abandoned Vehicle = 1 Administrative Delivery = 5 Administrative Delivery = 5 Agency Assist = 21 Attempting to Evade = 1 Alarm = 10 Alarm = 11 Alcohol Offense = 1 Ambulance / Medical Assist = 21 Animal Problem = 9 Animal Problem = 10 Assault = 3 Alcohol Offense = 2 ATV Complaint = 2 Assault – Simple = 4 Bail / Probation Search = 14 Agency Assist = 26 Bomb Threat = 1 Bomb Threat = 1 Citizen Assist = 19 Burglary – Residential – Unlawful Entry = 1 Citizen Dispute = 5 Bail / Probation Search = 19 City / Town Ordinance = 92 Citizen Dispute = 6 Civil Matter = 2 Custodial Dispute = 1 Communications Offense = 2 Citizen Assist = 35 Criminal Mischief = 1 Civil Matter = 5 Custodial Dispute = 1 Criminal Mischief = 3 Dead Body = 1 Communications Offense = 3 Deliver Message = 1 City / Town Ordinance = 92 Disorderly Conduct = 12 Community Relations = 5 Drugs = 1 Drugs – Possession Cocaine = 1 Erratic Vehicle = 15 Drugs – Possession = 2 Escort = 19 Drugs – Sale / Manufacture Other = 1 Family Fight = 7 Drugs – Sale / Manufacture Synthetics = 3 Fireworks = 1 Court Service = 1 Found Property = 5 Dead Body = 3 911 Hangup = 12 Disorderly Conduct = 17 911 Misdeal = 4 Designated Patrol = 62 911 Open Line = 5 School Patrol = 38 Police Information = 50 Drug Overdose = 1 Intoxication = 1 OUI Alcohol or Drugs = 4 Juvenile Problem = 4 Mental Health Problem = 15 Lockout = 2 Escort = 19 Lost Property = 4 Erratic Vehicle = 16 Motorist Assist = 6 Family Fight = 10 Ambulance / Medical Assist = 12 False Report = 1 Mental Health Problem = 3 Fireworks = 1 Noise Problem = 6 Police Information = 50 Operating After Suspension = 4 Intoxication = 6 OUI Alcohol or Drugs = 3 Illegal Possession Alcohol by Minor = 1 Drug Overdose = 1 Juvenile Problem = 4 Protection Order Service = 1 Lost / Found Property = 9 Parking Problem = 2 Lockout – Residence = 2 MVA – Damage = 8 Lockout – Vehicle = 1 MVA – Injuries = 1 Motorist Assist = 8 Property Check / Watch = 195 Message Delivered = 2 Public Service = 9 ATV Complaint = 2 Background Check / Records Request = 11 Noise Problem = 8 Resisting / Interfering w/Police = 1 Parking Problem = 3 Scam = 2 Property Check / Watch = 195 School Patrol = 38 Probation Violation = 2 Search Warrant = 1 Suspicious = 33 Special Patrol = 62 Public Service = 4 Suicide Attempt 1 Resisting / Interfering w/Police = 2 Suspicious = 31 Scam = 2 Sex Offender Registry = 2 Criminal Speeding = 2 Theft = 3 Search Warrant = 1 Threatening = 1 Suicide Attempt = 2 Tobacco Offense = 1 Suicide = 1 Traffic Hazard = 5 Suicide Threat = 2 Traffic Offense = 18 MVA – Hit & Run = 1 Training = 2 MVA – Nonreportable = 2 Trespass = 12 MVA – Reportable = 6 Unsecure Premise = 3 MVA – Injuries = 1 Violation of Bail = 3 Traffic Hazard = 6 Wanted Out = 2 Threatening = 2 Warrant Arrest = 10 Tobacco Offense = 1 Welfare Check = 30 Traffic Offense = 30 Theft –

Property – Other = 3 Trespassing = 14 Training = 2 Unsecure Premise = 4 Violation of Bail = 8 Warrant Arrest = 11 Welfare Check = 54 Wanted Out = 2

Millinocket Memorial Library: SEE ATTACHED REPORT : Operations- Fundraising Facilities Programs  
Millinocket Memorial Library Director's Report November - December 2022 Prepared by Library Director, Diana Furukawa, for Millinocket Town Council, 12.15.2022 This month, a patron officially challenged a book in our childrens' collection. I prepared a written response to address their complaint, referencing our Collection Development Policy. In the current political climate, we are anticipating other materials to be challenged, so our Board has formed a Collections Committee to respond to book challenges on as as-needed basis. The staff team has been working to reimagine and expand our library volunteer roles to include not just the circulation desk, but areas like marketing, facilities maintenance tasks, cataloging, program planning, and gear repair. We're planning to host a library volunteer fair in early 2023 and plan on scheduling 2-3 volunteer orientations per year to streamline the process. We've received over 30 applications for the Library Resource Assistant position. We are hopeful we will have someone ready to start in early January. LIBRARY UPDATES Over the past month, programs have included a new Life Drawing series with Mary McManus, Yarn Art Club, a book reading with Annaliese Jakimides, and health insurance open enrollment assistance programs with Katahdin Valley Health Center. In broad strokes, our areas of focus for programming in 2023 are digital and financial literacy, youth engagement, and public health. We are looking forward to partnering with Katahdin Federal Credit Union on the financial literacy program offerings, as it is a need we observed in the community over the years, particularly during tax season. Brent Rollins installed a new pressurized toilet in one of the downstairs bathrooms, which is working much better than the previous model. Given the sewage issues we experienced this year, we will likely replace the other downstairs toilet as well to be safe. We are considering an opportunity to install electric vehicle charging ports at the library next year. Through a special, limited-time program, 90% of the cost of these charging ports would be covered by a rebate from Efficiency Maine. This year's annual appeal letter went out around November 20th, and we experimented with sending a follow-up email to a wider audience on Giving Tuesday. While donations are still petering in, we've brought in about \$18,000 so far this year, compared to about \$25,000 last year. Given the option, most donors have decided to give to our operating fund rather than our newly-established endowment. 2 Gear Library Mobilize Katahdin Planning As of this week, Baileigh Studer has been hired as the General Manager of the gear library. Although she will officially be an employee of the Outdoor Sport Institute, she will be responsible for developing replicable systems, policies, and procedures at the gear library and supervising volunteers, interns, and other staff at the KGL. The library received a \$30,000 grant from the Onion Foundation which can help support the General Manager position, but we're still in the process of developing an MOU with OSI to clarify roles and financial contributions to the position. We're also exploring with OSI the possibility of forming an Advisory Committee for the gear library to steer its direction and report back to the library board. We plan to open up the gear library for the ski and snowshoe rentals starting after the holidays. Our tentative winter hours will be Thursday-Sunday, 10am-5pm, with other programs and special open hours on other days. We received an influx of calls towards the end of November, primarily around heating fuel and food as the cold weather and holidays approach. With the grant funding we received via the Town of Millinocket and other sources, our Library Resource Navigator, Laura Potts, was able to address most of these requests. In November, Mobilize Katahdin wrapped up its strategic planning process. We are leaving the process with recommended actions in the following areas: governance, funding, services, and communication. The Library's Board of Directors has decided to undergo a strategic planning process this winter and spring. Our intention with the process is to flesh out our current vision for the library, clarify board and staff roles, and develop high-level goals for the Library over the next 3-5 years.

Council Comment: Council discussion appreciates the detailed report, addresses the needs and assistance necessary for the community acknowledging the influx of calls for the library's heating and food assistance programs, encouraging to see Public Works preparation for winter of snow removal equipment and ditch digging with recognition of tree maintenance, expressed concerns for wastewater ongoing plugging issue, suggestions to extend the information to the public for the warming center; \*TM Jamieson informs many platforms used to inform and communicate to the community by news, all social media outlets, and school

announcement naming a few; inquiries of recycling advertising and airport beacon; \*TM informs intentions to install large signs at the transfer site and beacon is not fixed; acknowledgement of the Airport Manager's achievements, inquiries if tax acquired listings are available on the website; \*TM Jamieson informs he expects they are posted; appreciation of the attached ambulance report, recognition to Officer Carlson-Academy graduate, Council discussion concludes with appreciation to all departments with acknowledgement of Public Works dealings with abuse from certain individuals expressing apologies to the staff noting working all hours keeping the community accessible with encouragement to the community to treat town workers and each other with respect and mindful of your neighbors being a helping hand through these cold temperatures.

Public Comment: Scott Leavitt, 330 Congress Street, suggested a Code for the Horn to display awareness for emergency events in consideration of the warming center; \*TM Jamieson and Chair Dumais thank Scott for his suggestions.

Sandy Sullivan, 104 Sunset Drive, expressed CID position was a direction for the town and a good investment. Lorri Haskell, 125 Prospect, offers KAT Tv services to provide notice of information and communications out to the community.

Town Clerk Diana Lakeman reminds multiple board/committee vacancies, Recreation Advisory Committee and Personnel Appeals Board.

ORDER #314-2022 PROVIDING FOR: Execution of the Town Warrant for December 22, 2022

IT IS ORDERED that the Town Warrant for December 22, 2022, in the amount of \$399,977.14 is hereby approved.

Motion-Golieb            Second- Madore            Vote 7-0

*Council Comment:* Noted larger expenses; Versant Power, Keving Boynton, D&D Paving, Dead River, Kat TV, Maine Water Co., Millinocket Memorial Library, Youth Committee, New England Salt Co., Preble Oil Co., East Millinocket Police Department.

Public Comment: none

ORDER #315-2022 PROVIDING FOR: Execution of the Wastewater Warrant for December 22, 2022

IT IS ORDERED that the Wastewater Warrant for December 22, 2022, in the amount of \$14,427.85 is hereby approved.

Motion-Golieb            Second- Madore            Vote 7-0

*Council Comment:* Noted larger expenses; D&D Paving, Maine Water CO., Penobscot Registry of Deeds

Public Comment: none

ORDER #316-2022 PROVIDING FOR: Approval of an Application for an Entertainment License for Elks Lodge #1521. IT IS ORDERED that the attached application for an Entertainment License is hereby approved for: Elks Lodge #1521, 213 Aroostook Ave, Millinocket

d/b/a Elks Lodge #1521, 213 Aroostook Ave, Millinocket

Motion-Bragdon            Second- Madore            Vote 7-0

*Council Comment:* none

Public Comment: none

ORDER #317-2022 PROVIDING FOR: Approval of an Application for a Malt, Vinous and Spirituous Liquor License for Elks Lodge #1521. IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for: Elks Lodge #1521, 213 Aroostook Ave.

d/b/a Elks Lodge #1521, 213 Aroostook Ave.

Motion- Danforth            Second-Madore            Vote 7-0

*Council Comment:* none

Public Comment: none

ORDER #318-2022 PROVIDING FOR: Approval of an Application for an Entertainment License for Scootic In Restaurant. IT IS ORDERED that the attached application for an Entertainment License is hereby approved for: Scootic In Restaurant, 70 Penobscot Ave, Millinocket  
d/b/a Scootic In Restaurant, 70 Penobscot Ave, Millinocket  
Motion- Higgins      Second-Danforth      Vote 7-0  
*Council Comment:* none  
Public Comment: none

ORDER #319-2022 PROVIDING FOR: Approval of an Application for a Malt, Vinous and Spirituous Liquor License for Scootic In Restaurant. IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for: Scootic In Restaurant, 70 Penobscot Ave, Millinocket  
d/b/a Scootic In Restaurant, 70 Penobscot Ave, Millinocket  
Motion-Pelletier      Second-Madore      Vote 7-0  
*Council Comment:* none  
Public Comment: none

ORDER #320-2022 PROVIDING FOR: Northern Penobscot Activities Council Grant Acceptance  
IT IS ORDERED that the Millinocket Town Council accepts the \$600 grant from the Northern Penobscot Activities Council which can be used for the new rope tow project.  
Motion- Madore      Second- Danforth      Vote 7-0  
*Council Comment:* none  
Public Comment: none

ORDER #321-2022 PROVIDING FOR: Stephen & Tabitha King Foundation Grant Acceptance  
IT IS ORDERED that the Millinocket Town Council accepts the \$20,000 grant from the Stephen & Tabitha King Foundation which can be used to purchase turnout gear for the Fire Department.  
Motion- Danforth      Second- Madore      Vote 7-0  
*Council Comment:* Councilor Danforth inquires if enough turnout gear is provided under the grant; Chief Malcolm guesstimates 8 sets of turnout gear consisting of helmets, boots, pants, suspenders, and jackets.  
Public Comment: Sandra Sullivan, 104 Sunset Drive, inquires quantity of turnout gear needed for the department; Chief Malcolm anticipates 20 sets already received money for 8 noting a report back is required.

ORDER #322-2022 PROVIDING FOR: Acceptance of Quote for Municipal Building Roof Repairs  
WHEREAS: the front canopy on the municipal building and the roof on the elevator entrance are in dire need of repairs and; WHEREAS: after 6 months of outreach and attempts with various contractors, the Building Custodian and Town Manager have received the attached quote from Hahnel Bros. Co. to repair both rooves in the spring of 2023; IT IS ORDERED: The Millinocket Town Council grants authority to the Town Manager to accept the attached quote for roof repairs and; IT IS FURTHER ORDERED: The Millinocket Town Council grants permission to the Town Treasurer transfer plan according for \$9,275.00 of local American Rescue Plan Act to be used at the time the work is done, leaving a remaining ARPA funds balance of \$206,271.00.  
Motion- Bragdon      Second- Madore      Vote 7-0  
*Council Comment:* none  
Public Comment: none

ORDER #323-2022 PROVIDING FOR: Authorization for Memorandum of Understanding Between Teamsters Local Union No. 340 & The Town of Millinocket  
WHEREAS the union contract with the Town of Millinocket Public Works Employees as negotiated with the Teamsters Union No. 340 was ratified for a three (3) year period of July 1, 2021 to July 1, 2024; and

WHEREAS the Teamster Local Union No. 340 and the Town of Millinocket have agreed to adjust the Mechanic pay in Exhibit A of the Collective Bargaining Agreement; IT IS ORDERED that the Town Manager is authorized to sign the attached agreement, and IT IS FURTHER ORDERED that a copy of the agreement is attached, and the adjustment reflected in Exhibit A will be made a permanent part of the Town's records. Note: Permanent agreement will be attached to this order once signed by both parties.

Motion- Pelletier      Second- Madore      Vote 7-0

*Council Comment:* Councilor Madore expresses appreciation to all involve for finalizing contracts in a timely manner with equal support of town and union interest; \*TM Jamieson gives credit to Public Works Director Bryan Duprey.

Public Comment: none

#### Reports and Communications:

- a. *Warrant Committee* for January 12, 2023, Council Meeting: Councilor Higgins and Councilor Madore.
- b. *Chair's Committee Reports* – Councilor Pelletier, Charter Review Committee, failed to reach a quorum for the 12/21/2022 meeting, zero zoom and public attendance, one public member resigned, request to cease the committee with the lack of member and public attendance and interest; Chair Dumais acknowledged the request and will speak with the Manager Jamieson prior to the next council meeting to further address.

Steve Golieb, Economic/Sustainability Committee, informs meeting was canceled and will be rescheduled.

Chief Malcom, 73 School Street, Events Committee, acknowledged committee struggles, and with full committee support have requested the Events Committee be under the CID position naming various beneficial reasons, funding, grants, collaborations, next meeting will be January 31<sup>st</sup>, Movie nights were successful with snacks provided, Santa's hut, looking for future reunion years, reassures positive changes being made in the committee; Chair Dumais recognizes Councilor Bragdon's efforts he provided to the committee for the past year, agrees movie nights for family was a successful turnout; \*TM Jamieson acknowledges the committee's change to be under the direction of the CID department, informs neighboring communities have been very successful with the partnership focusing on communications, events, and grant funding.

- c. *Two Minute Public Comment:* Tom Malcolm, Fire Chief, reassures assistance is available and encourages all to call or reach out to the town, noting that we are in collaboration with Mobilize Katahdin.

Sandy Sullivan, 104 Sunset Drive, expressed appreciation for all the council does for the town. Chair Dumais closed discussions with well wishes for a safe and happy holiday and new year.

- d. Motion to adjourn at 6:55 p.m. –Pelletier, Second –Madore, Vote 5-2 (Bragdon/Pelletier; Opposed)

January 12, 2023

Regular meeting of the Millinocket Town Council was brought to order in Council Chambers and via Zoom by Chair Dumais at 5:30 pm.

Roll Call: Town Council Members Present: Bragdon, Danforth, Dumais, Golieb, Madore, Pelletier, Higgins. Also present: Town Manager Peter Jamieson, Town Clerk Diana M. Lakeman, CID Amber Wheaton, Fire Chief Tom Malcolm, Assistant Fire Chief John Cote, Airport Manager Jeff Campbell, Media Kat TV, Brian Brown via Zoom, John Raymond NTC President, Michael Wallace Charter Review, Penobscot County Commissioner, 15 in person public attendance and 8 in Zoom public.

Pledge of Allegiance – Adjustments to the Agenda – Additions: Order #12-2022; December 21, 2022 Executive Session Minutes.

Approval of the Minutes: September 22, 2022 Regular Meeting and December 21, 2022 Executive Session  
Motion- Golieb Second-Bragdon Vote 7-0  
*Council Comment:* none  
*Public Comment:* none

*OLD BUSINESS:* n/a; *Special Presentation(s):* n/a

*NEW BUSINESS:* Town Manager's Report – 1/12/2023

**Annual Performance Reviews:** Currently working through the final steps of our annual employee performance reviews with those who report directly to me. Each employee had been given a self-evaluation to highlight accomplishments, future goals, ideas for improvement, and whether support for their work was adequate or not. We are wrapping up the remaining in person follow-ups this week and hope to start that same process for anyone who reports to department heads soon.

**Electric Vehicle Charging Stations:** We are looking at the possibility of installing town-owned EV Charging Stations in our downtown. This is a program through Efficiency Maine that will cover 90% of the cost of the chargers and their installation. This would be a minimal investment for start-up and allow us the opportunity to have an additional revenue stream. Much like the Aviation Gas and Jet Fuel sales at the airport, this would be the cost of electricity plus an upcharge.

We were introduced to the idea by one service provider but will certainly put the job out to bid once approved. Hoping to gain approval this week to explore further and submit the application with Efficiency Maine. The deadline is January 17th. We do have the opportunity to decline the program before any work is done if anything comes up in the meantime, leading us to change our minds.

**Code Enforcement Officer:** Chris Beyer started as our Code Enforcement Officer on January 3<sup>rd</sup> and has jumped right in. He came trained and certified in the field of Code Enforcement, so we are working on getting him situated with all the resources and information he needs specific to the Town of Millinocket.

Chris is eager to make a strong and positive impression. We remain focused on derelict properties.

We are looking into options to make the Town's permitting process more easily accessible online with the mind of making it more convenient for taxpayers and contractors. We believe, after chatting with several local tradespeople that the convenience of online processing will increase the number of permits, we receive for work done within the Town. As we have discussed, this proper permitting allows for better data and keeps us better situated for valuations. We do not ever want to be in another situation like we were this past summer!

**Public Works Harassment:** It was recently brought to our attention that the Public Works Plow Crew is being harassed by members of our community. I have checked in with our PW director and others to better understand what is happening. People yelling obscenities, throwing shovels, one person climbed right up on the machine and started banging on the window! I have even heard nasty voicemails left on the PW answering machine. This is absurd behavior, and it needs to stop. Our PW Crew works their tails off, spending long hours, late nights, and early mornings in plow trucks and sidewalk machines, making sure our roads and sidewalks are as safe as possible for our community.

February Events: I am aware that planning is full swing for the Winterfest and Snowdown events during February school vacation! These events are always a big hit. They are a great opportunity to get people out and celebrating together as a community!

**Bloomin' 4 Good:** The Millinocket Hannaford has selected our Fire & Ambulance Department as the recipient of their Bloomin' 4 Good Program proceeds for the month of January!

For the remainder of January, every time someone buys a Bloomin 4 Good bouquet at the Millinocket Hannaford, \$1 will be donated to our Fire & Ambulance Department.

Get out and buy your loved ones some beautiful flowers and contribute to the cause!

**Dump Stickers & Dog Tags:** 2023 dump stickers are in. Get 'em while they're hot! Get those dog tags updated! The fee is minimal and goes up quite a bit in February once they're considered late.

Additions: \*Town Manager Peter Jamieson kindly asks the community to support the Public Works Department advocating for their safety acknowledging their dedication working long hours many of times through the night to provide the community safe roadways; reminder of the Spaghetti supper held at the Nazarene church on January 24<sup>th</sup> benefiting the Fire Department; health Awareness Program meeting following for discussion on local drug and mental health.

Respectfully Submitted, Peter Jamieson, Town Manager.

*Council Comment:* Chair Dumais expressed appreciation for the bullet point condensed report, Council discussion welcoming new CEO Chris Beyer noting his great credentials, majority favor EVCS located at the Millinocket Library with support of bid options and to reevaluate going forward, suggestion for location of Veteran's Park already has electrical grid in place, shared disappointments on disheartening behavior towards Public Work's crew being harassed, threatened and verbally assaulted by some members in the community stating no department or employee of the town should endure this type of behavior, encourages all to report to local PD; appreciation for another successful Snowdown Event, acknowledgment of dog licenses renewal and fees; Town Clerk verifies dog license fee schedule and late fee amount of \$25.00; informed spaghetti supper to be held at 6pm at the Nazarene church to benefit fire department with all proceeds for prevention on substance abuse; Chair Dumais inquires history of Snowdown event; Councilor Danforth informs AARP support grant and with quick action for event to be hosted outside originally during covid, at the Recreation area, funding to purchase ice skate with many other festive events in coalition of multiple entities and programs; Council discussion concludes with appreciation for the informative reporting and for the workings of all departments and recognition of the Town Managers permitting duties on departmental annual reviews.  
Public Comment: None

ORDER #1-2023 PROVIDING FOR: Execution of the Town Warrant for January 12, 2023

IT IS ORDERED that the Town Warrant for January 12, 2023, in the amount of \$175,774.33 is hereby approved.

Motion-Madore      Second-Golieb      Vote 6-0-1 (Bragdon/Abstain)

*Council Comment:* Noted larger expenses; Acadia Design Works LLC, Airport Terminal project, Dead River, Fraser LLC (Traffic Lights), MMA Workers Compensation, ME Water Co., MMRC Tipping fees, Preble Oil.  
Public Comment: none

ORDER #2-2023 PROVIDING FOR: Execution of the Wastewater Warrant for January 12, 2023

IT IS ORDERED that the Wastewater Warrant for January 12, 2023, in the amount of \$34,919.82 is hereby approved.

Motion-Higgins      Second- Madore      Vote 7-0

*Council Comment:* Noted larger expenses; Enviro Services- Pump cleaning, MMA, Olver Associates; Councilor Golieb suggests Manager Jamieson inform the community of the extensive costs in result of sewer system clogs of non-flushable items; \*TM Jamieson again reminds the community of the expensive repairs to the pump station from non-flushable items, cautions fines or fees to violators if issues continue,  
Public Comment: none

ORDER #3-2023 PROVIDING FOR: Approval of a Reappointment of the Registrar of Voters  
 IT IS ORDERED that Diana M. Lakeman is hereby appointed as Registrar of Voters for the Town of Millinocket.  
 IT IS FURTHER ORDERED that this appointment is for a two-year period effective January 1, 2023 ending December 31, 2024.  
 Motion-Pelletier Second- Madore Vote 6-0-1 (Dumais/Abstain)  
*Council Comment:* Chair Dumais notes his intention to abstain.  
 Public Comment: none

ORDER #4-2023 **\*AMENDED** - PROVIDING FOR: Authorization for the Town Manager to execute and file all the necessary paperwork and deeds to complete the sale of a tax acquired property.  
 IT IS ORDERED that the Town Manager be granted authorization to execute and file all the necessary paperwork, including signing a Municipal Release Deed, to complete the sale of a tax acquired property located on 134 Pamola Park, Map U11, Lot091.  
 IT IS FURTHER ORDERED that the Tax Collector and/or Treasurer be authorized to abate all remaining taxes, sewer fees, and other expenses on the above-mentioned property.  
 All C & D waste will be handled in accordance with the Special Requirements for Sale of Property.  
 Any tenant remaining in the property shall be the responsibility of the bidder to evict or manage.  
 The following bids were received for this property which has a balance of \$4,215.36 owed in back taxes, sewer fees, and other costs.

*Andrew Glidden	<b>\$5,500.00</b>
Mary Moscone Tardiff	\$4,500.00
Kevin Higgins	\$5,150.00

The bid was awarded to **\*Andrew Glidden**.  
 Motion-Bragdon Second-Madore Vote as Amended 7-0  
 Council Comment: Councilor Bragdon motion to amend order to award bid to Andrew Glidden \$5,500, Second by Councilor Golieb, vote on amendment 6-1 (Higgins/Opposed); Councilor Golieb speaks to the process being subjective for council decision depending on beliefs and application clarifying all bids are taken into consideration; Councilor Bragdon motion to defer to public comment, seconded by Councilor Madore, vote 7-0.; Public Comment: none; Councilor discussion appreciates the clarification, points out Glidden was the highest bidder and abutting neighbor.  
 Public Comment: none

ORDER #5-2023 **\*AMENDED** - PROVIDING FOR: Authorization for the Town Manager to execute and file all the necessary paperwork and deeds to complete the sale of a tax acquired property.  
 IT IS ORDERED that the Town Manager be granted authorization to execute and file all the necessary paperwork, including signing a Municipal Release Deed, to complete the sale of a tax acquired property located on 369 Massachusetts Avenue, Map U14, Lot 007.  
 IT IS FURTHER ORDERED that the Tax Collector and/or Treasurer be authorized to abate all remaining taxes, sewer fees, and other expenses on the above-mentioned property.  
 All C & D waste will be handled in accordance with the Special Requirements for Sale of Property.  
 Any tenant remaining in the property shall be the responsibility of the bidder to evict or manage.  
 The following bids were received for this property which has a balance of \$12,005.85 owed in back taxes, sewer fees, and other costs.

Clara Pierce	\$16,500.00
Richard P. Van Syckle III	\$41,600.00
<b>*Malorie Bator</b>	<b>\$14,000.00</b>
Steve Osborne	\$25,125.00
Sean Gray	\$16,515.00
Jerrie Cohen	\$24,150.00
Phillip L Jordan Jr.	\$17,000.00
Mary Moscone Tardiff	\$28,000.00



The bid was awarded to **\*Malorie Bator.**

Motion-Madore      Second-Golieb      Vote as Amended 5-2 (Bragdon-Pelletier/Opposed)

*Council Comment:* Councilor Pelletier motion to amend order to award bid to Richard P. Van Syckle III, second by Councilor Bragdon; Councilor Bragdon motion to differ to public comment, seconded by Councilor Golieb, vote seeking public comment before council 7-0;

*Public Comment:* Mary Moscone Tardif, 55 Waldo Street, bidder states her interest in the property acknowledging not highest bidder but second, currently lives with parents noting that the house is perfect for her needs, asks council to consider her bid acknowledging the current state of the property.

JC Gardner, 24 New Hampshire St, supports John and Malorie Bator's bid, couple works in the community lives in town noting current home is not conducive to their needs, supports and wishes them luck.

John Bator, 245 Pamola Park, husband of bidder Malorie Bator, expresses his love for the community, working in town, active members of local church, looking for nice family home for permanent residency, thanks the council for their consideration.

Lyle Gray, 53 Prospect St, speaks pertaining to grandson's bid as he is not available, owning a jewelry business elsewhere, intends to relocate business and residence, acknowledges not highest bidder and the condition of the house as non-livable with 40% pipe replacement, all ceilings and roof, at least \$50,000 to make livable but not complete, suggests give to highest bidder.

Mark Nadeau, 245 Pamola Park, bidder Malorie Bator is daughter, supports daughters bid stating her growing family needs a larger home, asks the council to consider.

Mallory Bator, 245 Pamola Park – Bidder, expressed appreciation for the support, honored to live back in town with her family and small business and would love her bid to be considered.

Sandy Van Sycle, Bangor residence, asks to speak in husband's absence (bidder), informs born and raised in community noting family Gilda Stratton currently reside, states intentions for second home as retirement with aging family having lots to bring to community; No Zoom comments or further public comment at this time; Council discussion suggests the process is very subjective with a lot to consider having some bidders present who spoke all with valid reasons, clarification the council is not bound by the highest bid noting most towns offers to the abutting neighbor first, expressed support prioritizing needs for younger family beneficial for community, school, and business, acknowledgement of bidders and community needs noting decisions won't be made lightly, suggestions for best practice is to award to highest bidder noting award process would be more practical, best for Economic Development and so emotions are not involved, acknowledgement of the condition of the house with significant damage to entire house, sewer pipes, extensive mold, and the desperate need of repair; discussion concludes with acknowledging the property is in need of extensive repair and is uninhabitable at this time; Back to Public Comment-Mary Moscone Tardif states her awareness with the issues and current state of the property and wanted to be sure all are aware of the mold issues and extensive work needed before making a decision;

Mrs. Van Sycle, also understanding the current condition of the property, states extensive renovations are needed, informs her husband and herself are aware of the implications with the tax acquired property processes as they have done an extensive title search and are in the market of renovations husband being a contractor and license plumber and herself has real estate license, informs they are community oriented providing services assisting with cemetery headstones;

Sandy Sullivan via Zoom, 104 Sunset Drive, states all applicants should be held responsible as bidders to be knowledgeable on what they are bidding on and should be not a concern of the councils noting no one from the town cared if there was mold in her house when it was purchased, expressed concern the difficulty finding homes for young people, especially starting a family, awards are not always given to highest bidder, states she favors awarding to young family needing a first home;

Mr. Bator acknowledges their understanding with the concerns of the house and is confident they have the need and direction to make it a home, informs they currently have a place to live in until renovations and homes livable.

JC Gardner speaks on behalf of the Bators, informs his specialty is professional masonry and construction, states his intentions to assist the Bators with his services and will pay-it-forward noting the house is structurally solid and everything else is fixable in his professional opinion;

John Raymond, 236 Highland Ave, understands tough decision for the council, suggest the bid process be amended going forward to award to highest bidder;

Tom Malcolm, Fire Chief/Health Officer, take into consideration the condition of the house for award;

Councilor Madore expressed Point of Order for call to vote on amendment with clarification the council and bidders understands the dangers of the building at it currently stands; Vote on Amendment awarding bid to Richard P. Van Syckle III – Amendment failed 3-4 (Madore, Golieb, Higgins, Dumais/Opposed); Councilor Danforth motions 2<sup>nd</sup> amendment to award bid to Mallory Bator, reasons discussed currently having a place to live, have the resources to renovate, states intentions giving a young family the opportunity to build a life for themselves, seconded by Councilor Madore, council discussion inquires if another round of TAP bids coming up and reminds the timeline requirements to renovate or the property goes back to the town, clarification of why the council considers all bids, and acknowledgment the mold issue will be resolved with mediation prior to moving in; \*TM Jamieson informs there is no specific schedule set at this time; Public Comment: Scott Leavitt, 233 Congress St, acknowledges the council has a lot to consider, expresses concerns with the condition of the home and the process to build could be extensive, shares prayers with the council for their decision; Mr. Healey, 172 Katahdin Ave, uncertain where the council stands on this item recognizing the split decision, suggests the bid should be awarded to the highest bidder; Vote on Amendment awarding bid to Malorie Bator – Failed 3-3-1 (Pelletier, Higgins, Bragdon/Opposed; Madore/Abstain); Councilor Madore motion to Amend to award bid to Steve Osborne, seconded by Councilor Bragdon; council discussion on the amendment recognizes the bidder as the abutting neighbor to the property, that the building is in deplorable shape, intentions to remove and rebuild for in laws to reside as retirement home; clarification the bidder is an abutting neighbor with support over highest bidder; No Public Comment; Vote on the Amendment to award bid to Steve Osborne 4-3 (Golieb, Danforth, Higgins/Opposed); Council discussion expressed concerns with unknowns and intentions of the property to tear down and with uncertainty to rebuild with application stating intentions to combine with abutting property, council discussion concludes majority lacking support with unknowns, Councilor Bragdon withdraws his second and Councilor Madore withdraws his motion to amend; Council Comment: Chair Dumais acknowledges the process as long and arduous and expresses appreciation for everyone understanding and patience; council discussions express hard decisions are sometimes not pretty with a suggestion to table, acknowledgement that every decision made will not make everyone happy, council discussion concludes with majority support to finalize decision tonight; Councilor Golieb Motions to Amend Order to award bid to Mallory Bator, seconded by Councilor Danforth, Councilor Higgins asks Chair Dumais permission to direct a question specifically to Mr. and Mrs. Bator, Chair approves the question and request them to come to the podium, Councilor Higgins inquires to Mr. and Mrs. Bator if validity of interest in property having acknowledged the concerns of the council and Health Officer; John and Mallory Bator state their interest in the property in its current state, acknowledging all concerns with intentions to make the community and council proud with the renovations to the property having prior experience in construction himself; Council discussion informs with policy requirements, emphasizes the timeline required for the façade of the building to be presentable and exterior structure approved by Code, acknowledgement the previous lien on the property by another entity has since expired, but falls on the responsibly of the property owner, Council discussion concludes with Chair Dumais clarifying there is not wrong decision as all points are valid and informs the tax acquired policy is put in place to hold all entities accountable; Vote on the Amendment to award bid to Malorie Bator 5-2 (Bragdon, Pelletier/Opposed); No Council discussion on the amended order; No Public discussion on the amended order, Vote on Order #5-2023 as Amended 5-2 (Bragdon, Pelletier/Opposed).

Councilor Madore motions for a 5-minute break; seconded by Councilor Madore, Vote 7-0; recess at 7:32 pm; Back in session at 7:37 pm.

**ORDER #6-2023 PROVIDING FOR: Approval Traffic Light Budget Increase**

IT IS ORDERED that the Millinocket Town Council approves transferring \$8,000 from the undesignated fund balance to E0206-4403, Community Services/Traffic Light, to increase this budget from \$2,000 to \$10,000. This increase will cover the FY23 budget overrun of \$4,170 and leave an unspent balance of \$3,830.

Motion- Danforth Second-Madore Vote 7-0

*Council Comment:* \*TM Jamieson informs this unexpected expenditure requires budget increase as it is a nonbudgeted item.

Public Comment: none

**ORDER #7-2023 PROVIDING FOR Matching funds for Maine Service Fellow**

WHEREAS The Town of Millinocket was selected by the Maine Service Fellow program as a Sponsor Site to host a Service Fellow at the Millinocket Regional Airport; working closely with the Airport Manager, and the Economic Development and Sustainability Committee to create a comprehensive land development plan while assisting in the Town's efforts to increase air traffic; and, WHEREAS The Town of Millinocket is required to provide matching funds of \$1,800. IT IS NOW THEREFORE ORDERED that the Town Council approves the expenditure of \$1,800 matching funds for the Maine Service Fellow Program, and it is to be expended from account E0115-3778.

Motion-Golieb Second-Madore Vote 7-0

*Council Comment:* Councilor Golieb thanks CID Amber Wheaton for collaboration for exciting opportunity, informs 1 year volunteer position selected by vigorous process, reputable organization providing good service.

Public Comment: none

**ORDER #8-2023 PROVIDING FOR: Emergency Electrical Work at Millinocket Municipal Airport**

WHEREAS: The Airport Manager has identified the need for electrical work that must be completed as soon as possible in a leased airport hanger; and WHEREAS: The Town's Electrical Inspector and the Public Health & Safety Officer have deemed inspected the issue and agree that this work must be done as soon as possible IT IS ORDERED: The Millinocket Town Council authorizes the Town Manager to accept the attached quote provided by Ouellette Electric and expend \$1,300.00 from the unassigned balance to pay for the repairs.

Motion-Madore Second-Bragdon Vote 7-0

*Council Comment:* Councilor Madore informs the hanger work was money well spent and easily paid for by lease agreement of West Branch Aviation; Councilor Bragdon inquires if install of new or rewire of existing.

Public Comment: Jeff Campbell, Airport Manager, informs the electrical issue after install of new furnace deemed current wires unable to handle amperage and a new sub panel was install with breakers, lessee pays for electrical, notes lease agreement exceeds cost and is the Town's responsibility to cover costs for major repairs; Councilor Higgins inquires if the project was put out to bid; \*TM Jamieson informs this was an emergency with a short timeframe to rectify acknowledging proper bid procedure is typically followed; Jeff Campbell informs the contractor hire is currently working with the Town at public works; Chair Dumais inquires what would result in emergency if not fixed; Jeff informs fire; Tom Malcolm, Fire Chief, confirms the emergency could have fire and loss of entire structure with faulty electrical box that was originally installed by Great Northern; Chair Dumais understands the situation for emergency expenditure and no bids.

**ORDER #9-2023 PROVIDING FOR: Millinocket Memorial Library Electric Vehicle Charger Application to Efficiency Maine**

WHEREAS: The Millinocket Memorial Library intends to apply through Efficiency Maine that will support the installation of EV Chargers at their Maine Avenue location; and

WHEREAS: the Millinocket Memorial Library leases this land from the Town of Millinocket and will need a signature of approval from the landowner to submit the application

IT IS ORDERED: The Millinocket Town Council authorizes the Town Manager to sign Millinocket Memorial Library's EV Charger application for Efficiency Maine to be submitted by January 17th.

Motion- Danforth Second-Golieb Vote 7-0

*Council Comment:* none

Public Comment: none

ORDER #10-2023 PROVIDING FOR: Authorization of Expenditures of ARPA Funds

WHEREAS the Economic Development & Sustainability Committee has identified the need for supporting economic development within the Town of Millinocket, in particular following the disruptions from COVID-19; and, WHEREAS the Northern Timber Cruisers support one of the largest local economies and require additional equipment to sustain and grow the industry; and, WHEREAS the Northern Timber Cruisers have raised \$119,000 for necessary equipment and has met with the Committee in seeking the Town of Millinocket to cover the remaining balance of \$32,694.00,

IT IS THEREFORE ORDERED that the Town Council authorizes the Town Manager and Treasurer to expend \$32,694.00 of Town ARPA funds to the Northern Timber Cruisers to complete the purchase of snowmobile/ATV grooming equipment.

Motion- Golieb          Second- Bragdon          Vote 7-0

*Council Comment:* Chair Dumais inquires ARPA balance; \*TM Jamieson informs roughly \$176,000.

*Public Comment:* none

ORDER #11-2023 PROVIDING FOR: Approval of Application for Appointment to the Cemetery Committee

IT IS ORDERED that the Millinocket Town Council approves the appointment of Leola Dubois to the Cemetery Committee for a five-year term to expire January 2028.

Note: Leola's application was received on January 10, 2023, and is the only application on file, if approved, fulfills the board having one expired seat.

Motion- Bragdon          Second- Madore          Vote 7-0

*Council Comment:* none

*Public Comment:* none

ORDER #12-2023 PROVIDING FOR: Approval of Appointment of Code Enforcement/LPI

WHEREAS Evan Campbell, former Code Enforcement resigned on November 4, 2022; and, WHEREAS the Town of Millinocket hired Michael Wallace to temporarily serve as the Licensed Plumbing Inspector on an as needed basis,

IT IS ORDERED that the Millinocket Town Council approves the appointment of Christopher Beyer as Code Enforcement Officer/Licensed Plumbing Inspector starting January 3, 2023, for an indefinite period of time.

Motion- Pelletier          Second- Bragdon          Vote 7-0

*Council Comment:* none

*Public Comment:* none

Reports and Communications:

- a. *Warrant Committee* for January 26, 2023, Council Meeting: Councilor Pelletier and Councilor Bragdon.
- b. *Chair's Committee Reports* – Councilor Danforth, Age Friendly Committee, reminder meeting Tuesday, January 17<sup>th</sup> at 3PM at the MML and Zoom.  
Councilor Golieb, Economic Development/Sustainability Committee, great STR discussion at last meeting and many other topics discussed, with funds available for Economic Development anticipate discussion for use of funds at future meetings to finalize and bring recommendations to council for consideration.
- c. *Two Minute Public Comment:* John Raymond, 236 Highland Ave/President of NTC and ATV Maine Representative, thanks the council for supporting club, with trails an asset for NTC and Town, will take over local community trail and use for trail grooming in all seasons, one bridge pending finalization, informs received great trail inspection report, intentions to make changes in Central Street and access routes safer for community, informs had a great turnout at the 1<sup>st</sup> Turkey supper held tonight.
- d. Motion to adjourn at 8:02 p.m. –Madore, Second –Golieb, Vote 5-2 (Bragdon/Pelletier; Opposed)

January 26, 2023

Regular meeting of the Millinocket Town Council was brought to order in Council Chambers and via Zoom by Chair Dumais at 5:30 pm.

Roll Call: Town Council Members Present: Bragdon, Danforth, Dumais, Golieb, Madore, Pelletier, Higgins. Also present: Town Manager Peter Jamieson, Town Clerk Diana M. Lakeman, CID Amber Wheaton, Fire Chief Tom Malcolm, Assistant Fire Chief John Cote, Airport Manager Jeff Campbell, Media Kat TV, Brian Brown via Zoom, John Raymond NTC President, Michael Wallace Charter Review, Penobscot County Commissioner, 15 in person public attendance and 8 in Zoom public.

Pledge of Allegiance – Adjustments to the Agenda – Additions: Order #12-2022; December 21, 2022 Executive Session Minutes.

Approval of the Minutes: October 10, 2022 Regular Meeting and December 21, 2022 Executive Session

Motion- Golieb Second-Madore Vote 7-0

*Council Comment:* none

Public Comment: none

OLD BUSINESS: n/a;

Special Presentation(s): RESOLVE #1-2023 A PROCLAMATION IN RECOGNITION OF HONORING THE LIFE OF HERBERT “HERBIE” CLARK

WHEREAS Former State Representative Herbert E. Clark of Millinocket went home to be with his Lord and Savior on December 22, 2022. WHEREAS Herbie graduated from Stearns High School, attended the University of Maine at Orono, and served his community, State, and Country, as a veteran of Vietnam, served 12 terms in the Maine House of Representatives, and retired after working 41 years and 11 months at Great Northern Paper; and, WHEREAS Herbie served his community the majority of his life in many capacities, being past chair and board member of the KFCU Board of Directors, Past Chair and member of the Millinocket Town Council, past Grand Knight, as well as 3rd & 4th degree of the Knights of Columbus council #680, board member of Maine Avenue Manor, board member of Millinocket Regional Hospital; and also was a member to the Millinocket AARP, Cancer Support Group, American Legion Post #80, VFW, DAV, and Elks BPOE lodge #1521. WHEREAS Herbie supported his community and love for nature, he was fond of his camp on Ambejeus Lake most of all where he enjoyed boating, swimming, fishing, and watching the beautiful sunsets. Herbie also enjoyed fishing at Nesowadnehunk Retirees Campground where he kept his camper. NOW THEREFORE, BE IT RESOLVED, that the Millinocket Town Council, in Council assembled January 26, 2023, to acknowledge and honor Herbert “Herbie Clark”, in memorandum, of his life’s accomplishments, dedication and leadership to the people of the State of Maine, and of the Town of Millinocket, as he faithfully discharged the duties of his offices held and served his community, and State, with loyalty, honor and integrity.

Motion- Madore Second-Golieb Vote 7-0

*Council Comment:* Councilor Madore states his honor and pleasure knowing Herbie his entire life, truly one of the good people to know and appreciate him for his generosity, Councilor discussion notes he was always extremely proud of his family attributing as his biggest accomplishment, his pride with his son Joseph following in his footsteps of local and state government, his patience with individual concerns or problems and support of the community’s needs, acknowledgment being a great loss to the community, dedication to statesmanship, son of a service officer, a constant contact for people with recognition of his demanding presence and strong voice; Council discussion conclude with acknowledgment that all who knew Herbie appreciated his caring character noting he cared for all putting God and his family first; recognized with a moment of silence.

Public Comment: Tom Malcolm, 72 School Street, expressed appreciation for honoring Herbie, acknowledges Herbie’s dedication to the Town and State, recognized he always had advice available and states he has always

carried advice with him through all his terms, acknowledges family giving condolences; Council awards family with Resolve and photo with entire family.; Joseph Clark, Son of Herbie, speaks in recognition of his father's strong view on tradition, thanks the council and community for the support and acknowledgement of his father's dedication to family and community, states his father instilled greatness in community service never forgetting his roots and his belief to help everyone you can, encourages community service to keep memories of Herbie close as he will always be there to support.; \*TM Jamieson acknowledges the emotional moment for the family and community expressing condolences.

*NEW BUSINESS: Town Manager's Report – 1/26/2023*

**Polymorphic – Online Code Permitting:** We are looking at an opportunity to introduce code permitting application and approvals through our website. The company is called Polymorphic. It was developed by MIT grads along with municipal/governmental employees with their mission to streamline communications and increase convenience. I have invited members of the council to join Chris and I for another overview of the program this coming Friday.

**Property repossessions:** I recently learned that a few years back, the Town had transferred ownership of 2 properties through quitclaim deeds that included a stipulation stating the structure located on those property must be removed within one year of the transfer of ownership.

Both buildings are still standing and in visibly unsafe/dangerous conditions. The Town's attorney has initiated communication with the property owners, identifying the deed stipulation and requesting they release the property back to the town. If I have the support of the council, my plan is to: 1. Regain ownership of the properties 2. Through a bid process, higher demo service to remove the building and clear the property. 3. Sell the properties, potentially as buildable lots, for a minimum of the amount spent on demolition.

**Reval Update:** The Assessing office has been vigorously preparing for the upcoming Town Revaluation. Sue Bouchard, who works part time in our Assessing office, has been working her way through our outdated files, scanning and entering data into our TRIO software to have all property information FINALLY in a digital form. To my knowledge, she is in the last drawer and almost finished. This is a major step forward for our Town! These files are all being copied and placed in order of address of each street in preparation for the Reval Team to execute their work as easily as possible. All the good news comes with some not-so-great news. With the demand in this field of work being higher than ever, and a back log of work from last year, they will be starting the process in Millinocket as soon as possible, but will likely bleed into a second year. We will keep everyone posted along the way.

**Discussion on Harassment of Town Employees and Public Officials:** This is added at the request of the Council to discuss advice recently received by our attorney on how we may address these situations legally. I recently closed our office due to the weather forecast. Given the information available at that time, paired with the knowledge that all state offices and all local schools had already closed due to the weather forecast, I felt it was the right decision to make and I stand by it. I realize the snowfall didn't amount to the hype of what we were told it was going to be at the time. I will always err on the side of caution when it comes to storms for the safety of our employees and our community members who should not put themselves in potential danger to come to our office. It is irrelevant to me that "back in the day" people were made to walk 10 miles to school or work, uphill both ways or however you want to phrase it. The world is a different place now. Contrary to popular belief, most of our staff and I were working remotely for the entirety of the day, not out enjoying "another three-day weekend" or any other the other inaccurate or slanderous claims that were made about us online. One thing I will change moving forward is having it be mandatory for our staff to plan ahead and have our office phones home with us on those days. They work at our houses just the same as they do in the office, so we should be able to safely communicate or help many people that way as well as being available through email. Respectfully submitted, Peter Jamieson, Town Manager

**Public Works:** The Crew has been busy with the recent storms, plowing and cleaning up the downtown area. A few members of the crew have assisted the rec department in flooding the ice rink. We have encountered yet another sewer plug on Iron Bridge Rd due to non-flushable Wipes. Another one on Penobscot Ave required

multiple visits for tree roots and heavy paper build up. A storm drain was temporarily repaired at the intersection of Forest Ave and Central St. A more permanent repair will be made in the summer. Ongoing light repairs are being made by the crew on their trucks while we wait for a new Mechanic. Would like to remind the public and contractors to not push snow into roadways or sidewalks after the town has cleared the right of ways. This continues to be a problem year after year and is a quick way to narrow our streets to one lane width.

**Transfer Station:** The grindings from the brush pile have been hauled away. A couple small signs have been hung on the gate building and the compactor building, reminding users that the recycle building is open. I had the opportunity to inform a few members of the public myself about the Recycle building being open. PERC had asked if we could haul them some loads of shingles for their incinerator. Three loads have been hauled this far. Bryan Duprey, Director of Public Works

**Town Treasurer:** This month has been tied up with year-end tax reporting. W2-s, 1099's, sales tax filing and federal tax reporting are completed. The only item left is the Affordable Healthcare reporting. The FY22 audit is still in process. I have provided additional information this past week. The deadline with the State is February 28. There should be a draft of the report for review soon. I received our first check from the Thomas Agency for delinquent ambulance accounts. They collected \$2,535 and sent us a check for \$1,774.50 after their fee was deducted. Mary Allice Cullen, Town Treasurer.

**Wastewater Operations:** The treatment facility and pump stations are all currently functioning well. As needed, routine maintenance along with required lab work is being performed daily.

Lab work consists of testing for Biochemical Oxygen Demand (BOD5), Total Suspended Solids (TSS), pH, and Temperature performed weekly. The Treatment Facility used 22600 kilowatt hours of electricity in December, as compared to 23500 kilowatt hours in November. Please see attached power consumption graph for yearly comparison. In December the Treatment Facility processed 35.906 million gallons of wastewater. The average daily flow was 1.158 million gallons. Peak flow was 2.018 million gallons which was on December 8th. Removal rates for Biochemical Oxygen Demand (BOD5) were 95%, and Total Suspended Solids (TSS) was 97%. Total rainfall for December was 3.95 inches. Snowfall was 12.50 inches. During December we did general maintenance around the pump stations and control building. We also started an upgrade on the disinfection system which will be in the basement of control building. This upgrade will be fully online during the chlorination season from May 15 to September 30. We are excited for the new upgrade. We would again like to remind the residents of Millinocket to please not flush wipes, paper towels, grease, plastics, Q-tips or anything but toilet paper (only) to the sewer system. These items are causing **extreme plugs** to the sewer system and costly maintenance to our pumping stations. If this should continue, we will be forced to have a rate increase to cover the added costs of maintenance we are incurring. We would like to thank the residents for this consideration. James Charette, Superintendent

**Airport:** There have been 78 Aircraft operations so far this month. Jet fuel sales are strong despite the recent winter weather. Speaking of weather, after a slow start to winter it is now dominating our work week. I have been working with Arcadia Design Works on site location for the new Terminal Building. The rental hangar furnace electrical work has been completed. Jeff Campbell, Airport Manager

**Code Enforcement:** Settling into new CEO position learning town organization, meeting team and staff, office procedures, reading and familiarizing new codes, town layout, some history, current events and more, etc. Permits: Getting familiar with permitting requirements, applications, permits, conditions, processes, and filing/record keeping, etc. Have reviewed applications and issued permits for a few of activities that require them. Getting comfortable with the process. A list of issued applications and permits can be found on both the N and T drives.

Cases: Dangerous Buildings, Property Maintenance 86 Eastland Ave – 10-day notice served to remove vehicles and trash Chapter 50 Property and Maintenance Ordinance

42 Aroostook Ave – Building caught fire in 2022. Demolition permit issued. 30-day Notice Served for nuisance building conditions. Notice was served (by Mail) to clean up exterior property, resume demolition activities, provide written plan, and proceed with repairs. The building has the potential to be deemed a



“Dangerous Building”, by the council or a court of law, and ordered to be abated or removed, according to Title 17 Section 2851.

**Complaints:** Answered a few complaints and had requests for inspections. Complaints worthy of note: Wassau St. Tenant inspection request – Mold. Inspected apartment. Leak in roof causing damage/mold to wall in bathroom. Have advised landlord to correct the problem and he is supposedly working on it. This is more of a health officer issue for Tom. Tom is aware, we were in the process of inspecting when he had to leave for a fire response. I will communicate with Tom and continue to check with tenant and landlord if Tom would like.

**Status:** Open Bowdoin St. – Fence issue. Located in Town’s Right of Way and safety concern, blocking visibility. *Courtesy* notice sent via mail.

**Miscellaneous:** A lot of reading code, state statutes, “historical” information, previous cases, past “sop’s” etc. Continuous work on town specific quick reference binder(s).

In EARLY, initial stages of MUBEC certification. Chris Beyer, Code Enforcement Officer

**Assessor:** Our department has remained fairly quiet, allowing us to move forward on projects, filing, and paperwork. The sales in December continue to exceed our assessments; although it feels like there are fewer sales. As examples, in December, 169 Bowdoin St sold for \$165,000; 81 prospect St sold for \$ 88,500 and 69 Waldo sold for \$149,900. I am working to complete the State’s Sales Ratio document (AKA turnaround document). Each year the state requests assessment information for all sales that have occurred in town. They ask for lot size, property type, assessed values and for the assessor’s opinion regarding if the sale was valid. Sue continues to copy the property cards and place in street number order for our revaluation inspections. She is also closing in on the final file cabinet drawer of property card data entry. As I look back to my return in 2019, we have made significant departmental progress specifically with data. We will soon begin the annual personal property declaration mailing process. It is hard to believe it is almost that time of year again!

We are happy to have Chris onboard. We appreciate his efforts to chase down issues and supply code enforcement information and guidance to property owners. Lorna Thompson, Assessor

**Recreation:** Pee wee basketball has wrapped up, Cheerleading has switched to competition mode. The Tri-Town Starlets will compete in Bangor in March. Watching the weather and working on making ice at the skating rink. Once we have ice, we will have a schedule for the hut to be open and for people to make use of our newly acquired ice skate rental fleet. Involved in planning of Winterfest and Snowdown.

Jody Nelson, Rec. Director

**Human Resources Director:** Personnel issues, Drug and Alcohol Testing, Emails and Phones, front office, Year End, Municipal Release deeds, Supplies for Municipal building. Employee Evaluations, Assisted with poverty abatements. Foreclosures

**General Assistance Director:** Assisted individuals to meet their unmet needs.

Met with Mobilize Katahdin regarding resources for the citizens.

**Bookkeeper:** Process payroll for Town and Wastewater to include the warrants for the Town and WW bills  
Lori Santerre, HR Director, GA Director, Bookkeeper

**Community Initiatives Director:** Worked on the community newsletter “Magic City Monthly” along with the manager and the department heads! Worked alongside DesignLab on the following projects:

Website updates, Community Calendar, Social Media, Event promotion, Met with their team to set quarterly goals alongside the Manager. Researched grant opportunities for various community/department needs. Attended various committee meetings. Discussed Electric Vehicle Chargers and the potential to bring them to Millinocket with various contractors, Efficiency Maine, etc. Submitted two applications – one for two chargers in Veterans Park, one for two chargers in the Municipal Parking Lot, Applied to the Gloria C. MacKenzie Foundation for funds for the Ski Tow Project, Prepared for the ME Service Fellow – ensuring they will have everything they need upon arrival, and we have the proper budgets in place with the assistance of Mary Alice, Treasurer, Met with Jake Hurner to work on recruitment materials for the Fellowship program.

Attended a course on utilizing the census data tables to build stronger grant proposal. Explored grant opportunities and projects costs for a Pump Track/Skate Park for Millinocket, Met with American Ramp Company about the costs of Pump tracks and what steps the Town needs to take to build one. Met with FitLot



about the costs and steps needed to bring a FitLot to Millinocket, Began picking Jane Danforth's brain on best ways to fund this project. Planned and hosted a Spaghetti Supper to raise funds for the Millinocket Fire/EMS Outreach and Prevention Fund alongside SaVida Health, Chief Malcolm, Asst. Chief Cote and the Town Manager, Completed and submitted Quarter 4 reports for the NBRC Funding.

Amber Wheaton, Community Initiatives Director

**Town Clerk/Tax Collectors Office:** Totals include December 16, 2022, through January 23, 2023: Receipt Summary report which provides by receipt type, the number of transactions and total dollars processed at the Town Office. In summary, \$2,489,574.41 were collected, which involved 2337 transactions processed in Trio. *\*Report Attached, FY22/23 Real Estate & Personal Property: 2<sup>nd</sup> Half Due Date – 1/29/2023. Tax paid summary as of 1/22/2023: \*Reports Attached, \$716,558.63 for RE accounts (remaining balances total: \$1,028,637.77), \$80,005.37 for PP accounts (remaining balances total: \$86,686.15), Sharon reconciled and is up to date on weekly Motor Vehicle reports; submitted to BMV. December month end reports were reconciled and collected monies were submitted to all State agencies accordingly. Processed 2023 1<sup>st</sup> quarter Sewer Billing: Bill Date 1/27/23; Due Date 2/27/23; Interest Date 2/28/23, Reminder Calls to Dog Owners for License Renewals. Working on council meeting minutes. Fulfilling requests of tax information, providing normal daily requests of motor vehicle and wastewater and tax account balances via e-mail, fax and phone calls. Processing daily mail, online, phone, and drop box payments. Creating Agendas, posting advertisements of public hearings, notifications, and local paper advertisements, Email correspondence, returning phone messages and inquiries. Election: Transferred 11/8/2022 used ballots, absentee and election day materials to their stored locations for their mandated retention periods. Other Items: Boards/Committees: - Personnel Appeals Board: (2) Full seats available, - Cemetery Committee: (1) Full seat available, 2023 Dog Licenses Available – Current year expires 12/31/2022. - Mandatory \$25 Late Fee - 2/1/2023, 2023 Snowmobile Registrations Available, 2023 Boat Registrations – Available on December 1<sup>st</sup>. 2023 Inland Fisheries & Wildlife Licenses Available Continued restoration efforts of vital records by filing, indexing, and storage. Respectfully, Diana Lakeman Town Clerk/Deputy Tax Collector & Sharon Cyr Tax Collector/Deputy Clerk*

**Fire, Ambulance, Public Health & Safety:** Second Assistant Chief Farrington and I attended Basic Life Support for Obstetrics. Working with Dept. heads on upcoming Winterfest Parade and working with other various other organizations for additional events during Feb. school vacation. Have started getting requests for sand or sand buckets under our Sand Bucket Project which is underage Friendly Millinocket. Inspected pellet stove installation for resident that his insurance company had required for him to put pellet stove in.

In the process of renewing my Local Health Officer certification. Assistant Chief Cote conducted OSHA/DOL annual mandatory training for Fire, EMS, Public Works and Airport personnel. Second Assistant Chief Farrington and Assistant Chief Cote conducted annual snow sled rescue training for all FD personnel. Getting annual medical evaluations done for all FD employees. Assistant Chief Cote conducted annual Haz Mat Awareness Level training for all FD employees, also second Assistant Chief Farrington will be doing annual fit test for employees as well during this training session. Still have two FT employees out with injuries expect them to return by end of January. Had major malfunction with one of our new Stryker Cots and is covered by warranty awaiting parts to repair unit. Working on presentation on Substance Abuse Resources and holding spaghetti feed to benefit Millinocket Fire EMS Outreach Program.

Tom Malcolm – Fire Chief, Public Health & Safety Officer

**Police Department:** SEE ATTACHED REPORT

**Millinocket Memorial Library:** SEE ATTACHED REPORT Diana Furukawa will present MML's quarterly update at our 2/9 council meeting; Manager Additions: given the high overview of the report, encourages all to get the full report online; encourages the public to reach out to State representatives to keep airport runways in their active state to provide services regarding possible FAA restructuring; announces text messages available to community for constant contact alerts and notifications informs send contact information to CID in request to join; reminds certain Medway Rd residents to update voter registration and motor vehicle registrations to the new updated E911 addressing; informs 12 sessions/80 hours total for interest in volunteer training available through program.

**Council Comment:** Council discussion support property repossession with consideration of case by case situation; appreciation of revaluation updates notable thanks to Sue, Assessor Assistant, very valuable behind

the scenes work being done for the town; suggestions to inform the public of transfer site acceptable recyclable items; glad to see audit moving forward; acknowledgment of the Airport runways and its importance to stay running as is with majority support for council to request manager send LOS to representatives with encouragement to the community to speak with constituents noting concerns the FAA reporting includes 2020 totals; address the continuing issue of non-flushable items in sewer system, reminder 2<sup>nd</sup> half taxes are due January 29<sup>th</sup> as well as dog license renewals prior to February 1<sup>st</sup> mandatory late fee, recognizes all good things reported from the fire department moving the department forward, suggestions for accountability needed for Public Works or any employee harassment with promise that legal steps are taken to ensure the safety of all town employees, support of online availability of applications with options from polymorphic, support of manager's decision to close with available options working from home with acknowledgement of unnecessary online harassment as disrespectful behavior with encouragement for the public to call and leave a voicemail if not available for a return call, Council discussion concludes with support for manager to move forward with letter of support to delegation regarding the Airport, suggestion to "take the high road" with concerns of unfortunate situation that someone went to a place of employment regarding previous council action with encouragement to be respectful and mindful of workplace relations.

Public Comment: Sandy Sullivan, 104 Sunset Drive, states councilors should be respected in conversation without harassment, as well as resident be respected in return, inquires if full revaluation with visitations or by another manner; \*TM informs in person valuations with hope that community accommodates.

ORDER #15-2023 PROVIDING FOR: Execution of the Town Warrant for January 26, 2023  
IT IS ORDERED that the Town Warrant for January 26, 2023, in the amount of \$127,900.43 is hereby approved.

Motion-Pelletier      Second-Bragdon      Vote 7-0

*Council Comment:* Noted larger expenses; Ambulance billing, Bangor Savings Bank loan, GMC West loader repair, ME Technology Group, Street Paving, NTC, Preble Oil, Versant Power, Two-way radios.

Public Comment: none

ORDER #16-2023 PROVIDING FOR: Execution of the Wastewater Warrant for January 26, 2023  
IT IS ORDERED that the Wastewater Warrant for January 26, 2023, in the amount of \$55,739.07 is hereby approved.

Motion-Bragdon      Second- Madore      Vote 7-0

*Council Comment:* Noted larger expenses; Katahdin Motors, Town of Millinocket, Pierce Atwood Attorney, Versant Power.

Public Comment: none

ORDER #17-2023 PROVIDING FOR: Approval of an Application for an Entertainment License for Hang Wong Chinese Restaurant. IT IS ORDERED that the attached application for an Entertainment License is hereby approved for:

Yang Dena Xia, 973 Central Street, Millinocket

d/b/a Hang Hong Yang Corp., Hang Wong Chinese Restaurant, 973 Central Street, Mlkt.

Motion-Pelletier      Second-Danforth      Vote 7-0

*Council Comment:*

Public Comment: none

ORDER #18-2023 PROVIDING FOR: Approval of an Application for a Malt, Vinous and Spirituous Liquor License for Hang Wong Chinese Restaurant.

IT IS ORDERED that the attached application for a malt, vinous and spirituous liquor license is hereby approved for: Hang Hong Yang Corp., 973 Central Street, Millinocket  
d/b/a Hang Wong Chinese Restaurant, 973 Central Street, Millinocket.

Motion-Higgins      Second-Golieb      Vote 7-0

*Council Comment:* Councilor Madore and Councilor Golieb inquire with concerns of incorrect information on application if approved by council as submitted; Town Clerk Diana Lakeman informs under no obligation of the council to ensure State's application's accuracy of information, the Council is required to confirm and approve of the business's right for the sale and services of and will address concerns to the applicant for completion; Council supports the clerk to address concerns with applicant and is satisfied to move forward.

Public Comment: none

#### ORDER #19-2023 - **REMOVED**

ORDER #20-2023 PROVIDING FOR: Acceptance of Donation for Updated Signage Along the Michaud Trail WHEREAS the Age-Friendly Committee of the Town has a goal to improve access to and increase use of in-town paths and trails; and WHEREAS an activity of the Age-Friendly Committee was to assess the need and secure funding to make changes along the Michaud Trail to make it more age-friendly; and WHEREAS a Lifelong Maine AmeriCorps member in collaboration with the Age-Friendly Committee conducted a walking audit of the trail and identified ways to increase awareness and use of the trail by adding wheelchair and stroller icons to the existing signs; and WHEREAS the Lifelong Maine AmeriCorps member secured \$550 in grant funding through the Maine State Walking College to purchase new signs with the agreement that the Public Works department would provide installation in spring of 2023; and WHEREAS the new signs will be the same color, format and look of the original signs but be upgraded to highlight the trail's accessibility for wheelchairs and strollers; IT IS THEREFORE ORDERED that the Town Council accepts the donation and installation agreement.

Motion-Danforth      Second-Madore      Vote 7-0

*Council Comment:* Barbara Riddle-Dvorak, Age Friendly Millinocket, expresses the donation for signage updates will be an asset in grant process to also include benches, solar lighting, giving thanks to Councilor Danforth for the encouragement.

Public Comment: none

ORDER #21-2023 PROVIDING FOR: Expending Funds from Economic Development for GIS Mapping Services WHEREAS The Town of Millinocket had arranged for GIS mapping services of town tax maps in 2019, and; WHEREAS The project had not been completed or paid for prior to end of that fiscal year but has been revived and is ready to be completed. IT IS ORDERED that the Millinocket Town Council authorize the Treasurer to remit payment for these services in the in amount of \$1,500.00 (one thousand five hundred dollars) from budget line 0115-3778 Economic Development to LatLong Logic LLC for the completion of this work. Note: Phase one invoice and related email correspondence from 2020 attached as backup.

Motion-Golieb      Second-Madore      Vote 7-0

*Council Comment:* Councilor Golieb inquires if this is the budgeted line with \$25,000 set aside in for the year; \*TM Jamieson confirms it is.

Public Comment:

#### Reports and Communications:

- a. *Warrant Committee* for February 9, 2023, Council Meeting: Councilor Danforth and Chair Dumais.
- b. *Chair's Committee Reports* – Councilor Danforth, Age Friendly, recapped successes of prior year, notes priority focus on establishing task force for small home repairs, yard work etc., formalize neighborly call in/check in program in collaboration with fire department and anticipates keeping in touch with community members, reminds Snowdown Events in February.  
Councilor Golieb, Economic Development/Sustainable committee, anticipate presentation of developments to be held soon encourages all to stay tuned.

Chair Dumais directed committee to look at Tax Acquired Property bid process, encourages public to participate in meetings with request for community input for the council's consideration, notes the goal is to make the process better with committee recommendations; directs the Town Manager to put a weekly column in local paper consisting of Manager report items.

- c. *Two Minute Public Comment:* Tom Malcom, 73 School St/Fire Chief/HO, reminds the community to not plow in and burry water hydrants, urges all to stay safe and keep driveways, door entrances cleaned out, and vehicles off the sides of the road being cautious of all emergency routes crews will be looking for. Councilor Bragdon acknowledges plow trucks moving snow across roadways warning that it is against State Law to do so and suggests more enforcement of violators .
- d. Motion to adjourn at 6:58 p.m. –Madore, Second –Golieb, Vote 7-0.

April 5, 2023

The Special Town Council Meeting was brought to order in the Council Chambers and via Zoom at 5:30 pm by Chair Dumais.

**Roll Call:**

Town Council Members Present: Golieb – Resigned 3/29/2023

Bragdon Higgins via Zoom

Danforth Pelletier

Dumais Madore

Also in attendance: Town Manager Peter Jamieson, Town Clerk Diana Lakeman, Fire Chief Tom Malcolm & Asst. Fire Chief Johnathon Cote via Zoom, Media: KAT Tv, and Brian Brown via Zoom, 3 in public attendance and 2 via Zoom public attendance.

Pledge of Allegiance; Adjustments to the Agenda – None

**New Business:**

Order #52-2023 PROVIDING FOR: Special Election of the Town Council

WHEREAS under rule of the Town Charter, Article II Town Council, §C202 Qualifications, and §C211 Vacancies; and

WHEREAS C§202 Qualifications of the Town Charter ceased on March 29th, 2023, and the resignation of Councilor Steve Golieb was filed and accepted with the Town Clerk; and

WHEREAS §C211 of the Town Charter states the Millinocket Town Council shall fill the vacancy within sixty (60) days from the date the vacancy occurred by Special Election,

IT IS ORDERED that the Millinocket Town Council hold a Special Election on Tuesday, May 23, 2023.

NOTE: Recommendation of the Town Clerk and Town Manager is May 23, 2023, the Tuesday prior to the expiration of sixty days.

Motion – Madore Second – Danforth Vote 6-0

*Council Comment:* Council discussion supports the recommended election date given the required timeline to fill the vacancy for an unexpired term of November 2024, Council discussion concluded with Chair Dumais informing the public of Councilor Golieb's change of address to another community which ceased meeting requirements and immediately vacates the council seat and when reaching out formally sent an email to the Town Clerk for formal process of resignation.

*Public Comment:* Sandy Sullivan, 104 Sunset Drive, expresses appreciation to Steve and recognized his accomplishments while on the council stating he made an excellent councilor, notes he will be missed.

Diana Lakeman, Town Clerk, informs the council and public that nominations papers will be available tomorrow morning, 4/6/2023 at 7:30 am, requirements to be eligible: for nomination is the nominated circulator must be a registered voter of the Town of Millinocket, no less than 25 nor no more than 100 valid signatures of registered Millinocket voters, and must be returned into the clerk's office by Friday, 5/5/2023, by 4:00 pm to be placed on the ballot as a candidate, offers the public to contact the office with any questions.

Motion to Adjourn @ 5:37 pm –Councilor Madore, Second- Councilor Bragdon, Vote 6-0





# Millinocket

Maine's Biggest Small Town

## Town Manager's Report – 4.13.23

### Iron Bridge Road Culvert:

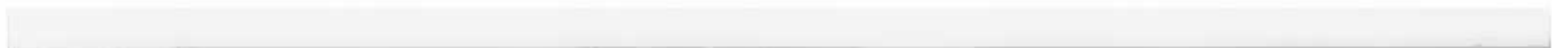
- We had a successful bid opening for this project on Tuesday 4/11
- 3 bidders – one within the range of the original estimate.
- Awaiting some answers regarding supply of concrete and availability of culvert itself.
  - Likely will be pushed out until summer of 2024.
  - Likely not available until October
  - Work can only be performed during “low water season” – July/August
- We will need to allocate a small amount of additional funding to make up for the difference.
  - We have a request out for another extension on the State grant funding we had secured to cover a portion of the expenses for the project.
  - We do still have \$150,000 local funds designated.
  - Council may see orders in upcoming agendas regarding bookkeeping items and planning for the financial elements for this project.

### EV Charger Funding Update:

- Clearing up some misinformation presented at previous meeting.
- The numbers I presented for this project were much higher than they actually are due to confusion on terminology.
- Total project cost is \$18,704.00 “per site”. We have two sites. That equals \$37,408.00.
- After rebates and eligible funding from The Nature Conservancy –
  - Total out of pocket for Town is **\$3,740.80**.
  - NOT \$20-some-odd-thousand as was stated several meetings ago
- This leaves a balance in the CDBG funding source of just over \$40,000.00 to be identified for use by end of June.
  - More to come!

### Short Term Rental Ordinance:

- The Economic Development & Sustainability Committee recently met and came to an agreement for a recommendation to be made to the Town Council for consideration.
- I expect to have the final draft in hand for our next meeting to review.
- We will have to follow protocol for proper vetting, special hearings, etc.
- From my seat as the Town Manager, I feel the recommendation is very well curated and I appreciate the consideration the committee had for input from our staff as the workload ultimately is on their shoulders.
- I certainly look forward to having this one under wraps!







# Millinocket

Maine's Biggest Small Town

**FY24 Municipal Budget:**

- Full steam ahead!
- On schedule to be completed in compliance with our Town Charter and looking great.
- Encourage the public to attend. Two more special hearings (4/20 & 4/27) before the vote of adoption.

**Spring Spruce up:**

- Saturday April 22<sup>nd</sup> 10:00-2:00
- Flyer attached.
- Get out and pitch in! Great way to bring the community together from some volunteerism and a great opportunity to show some pride in our community!

**Public Works Spring Cleaning:**

- Public Works is wasting no time at all getting out with the street sweepers and performing spot maintenance to areas damaged by winter plowing.
- I applaud that crew and their Director, Bryan, for getting out there everyday and getting things done! I feel that for as small a crew as they are, they are mighty and keep our public ways in a condition we can all be proud of.

Respectfully submitted,

Peter Jamieson, Town Manager

# MILLINOCKET SPRING SPRUCE-UP



**Saturday, April 22nd | 10am - 2pm\***

**Millinocket Heritage Plaza** (Corner of Central St  
& Penobscot Ave)

**\*Rain date: April 23, 10am-2pm**

**This Earth Day, let's take pride in our community and our town! Drop by to help pick up trash, sweep and rake. Feel free to bring your own gloves and tools. All ages are welcome.**

Questions? Contact Michele McInnis, Our Katahdin Community Coordinator, at 207-249-8578.

## SPONSORED BY:



Age Friendly  
**Millinocket**



**THRIVE**  
PENOBSCOT



**ORDER #54-2023**

**PROVIDING FOR:** Execution of the Town Warrant for April 13, 2023

**IT IS ORDERED** that the Town Warrant for April 13, 2023, in the amount of \$178,224.81 is hereby approved.

Passed by the Town Council\_\_\_\_\_

Attest:\_\_\_\_\_

Millinocket  
11:00 AM

Town ①  
**A / P Check Register**  
Bank: BANGOR SAVINGS A/P

04/10/2023  
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	33836	897.54	04/13/23	300	2095 AMBULANCE MEDICAL BILLING
R	33837	35,165.35	04/13/23	300	2061 ARCADIA DESIGNWORKS LLC
R	33838	219.98	04/13/23	300	0047 AUTOTRONICS, LLC
R	33839	6,537.91	04/13/23	300	0056 BANGOR SAVINGS BANK
R	33840	1,890.64	04/13/23	300	0869 BIDDEFORD INTERNET CORPORATION
R	33841	581.25	04/13/23	300	2019 BREAKING THE CYCLE
R	33842	112.50	04/13/23	300	2082 CARNEY AMBER M
R	33843	895.52	04/13/23	300	0229 CARQUEST AUTO PARTS
R	33844	154.20	04/13/23	300	1883 CONSOLIDATED COMMUNICATIONS
R	33845	1,619.29	04/13/23	300	0157 DEAD RIVER
R	33846	790.00	04/13/23	300	1775 DESIGNLAB, LLC
R	33847	160.88	04/13/23	300	0222 FREIGHTLINER OF MAINE, INC.
R	33848	512.28	04/13/23	300	1629 GATEWAY PRESS
R	33849	43.75	04/13/23	300	1488 HASKELL, LORRI L
R	33850	504.73	04/13/23	300	1039 HOGAN TIRE, INC.
R	33851	454.98	04/13/23	300	1188 INDUSTRIAL PROTECTION SERVICES, LLC
R	33852	130.00	04/13/23	300	2102 JAMIESON, PETER
R	33853	296.72	04/13/23	300	1280 K.L. JACK & CO., INC.
R	33854	15.00	04/13/23	300	0330 KATAHDIN MOTORS, INC.
R	33855	130.75	04/13/23	300	1903 KATAHDIN TRUE VALUE
R	33856	1,395.00	04/13/23	300	0356 LAMSON FUNERAL HOMES, INC.
R	33857	58.50	04/13/23	300	2137 LEE, AARON
R	33858	150.00	04/13/23	300	0365 LINCOLN RENTAL SYSTEMS INC.
R	33859	370.00	04/13/23	300	0387 MAINE FIRE CHIEF'S ASSOCIATION
R	33860	45,006.60	04/13/23	300	0391 MAINE MUNICIPAL ASSOCIATION
R	33861	149.22	04/13/23	300	0374 MAINE OXY ACETYLENE SUPPLY CO.
R	33862	2,801.28	04/13/23	300	1849 MAINE TECHNOLOGY GROUP LLC
R	33863	37,714.86	04/13/23	300	0037 MAINE WATER COMPANY
R	33864	424.36	04/13/23	300	0687 MALCOLM, THOMAS M.
R	33865	38.66	04/13/23	300	2064 MARYANNES MARKET
R	33866	500.00	04/13/23	300	0447 MILLINOCKET FABRICATION AND
R	33867	181.50	04/13/23	300	1227 NATIONAL ELEVATOR INSPEC SVC INC
R	33868	175.00	04/13/23	300	0478 NFPA
R	33869	128.00	04/13/23	300	1993 NORTHERN LIGHT PHARMACY
R	33870	329.67	04/13/23	300	1669 OFFICE DEPOT, INC
R	33871	229.00	04/13/23	300	0520 P D Q DOOR COMPANY
R	33872	15.00	04/13/23	300	0653 PERREAULT, STEVEN L.
R	33873	408.99	04/13/23	300	0553 PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC
R	33874	1,501.15	04/13/23	300	1596 PREBLE OIL COMPANY
R	33875	19.50	04/13/23	300	0584 REGISTER OF DEEDS
R	33876	500.00	04/13/23	300	2083 RHR SMITH & COMPANY
R	33877	25.94	04/13/23	300	0649 STERNS LUMBER COMPANY INC
R	33878	452.74	04/13/23	300	2093 THE SNOWMAN GROUP
R	33879	536.72	04/13/23	300	2106 THOMAS MALCOLM, CUSTODIAN
R	33880	400.00	04/13/23	300	1940 THOMPSON, LORNA M
R	33881	234.17	04/13/23	300	0699 TRANSCO BUSINESS TECHNOLOGIES
R	33882	170.00	04/13/23	300	0731 TWO DUCKS ON AN ISLAND, LLC
R	33883	100.00	04/13/23	300	2150 UNIFIED PERFORMING ARTS BOOSTERS

Millinocket  
11:00 AM

Town  
**A / P Check Register**  
Bank: BANGOR SAVINGS A/P

04/10/2023  
Page 2

Type	Check	Amount	Date	Wrnt	Payee
R	33884	155.16	04/13/23	300	0748 US CELLULAR
R	33885	822.67	04/13/23	300	1502 VERSANT POWER
R	33886	133.50	04/13/23	300	2115 WHEATON, AMBER G
R	33887	122.38	04/13/23	300	2073 XEROX FINANCIAL SERVICES LLC
<b>Total</b>		<b>146,362.84</b>			

<b>Count</b>	
Checks	52
Voids	0



Town ②

Millinocket  
2:00 PM

**A / P Check Register**  
Bank: BANGOR SAVINGS A/P

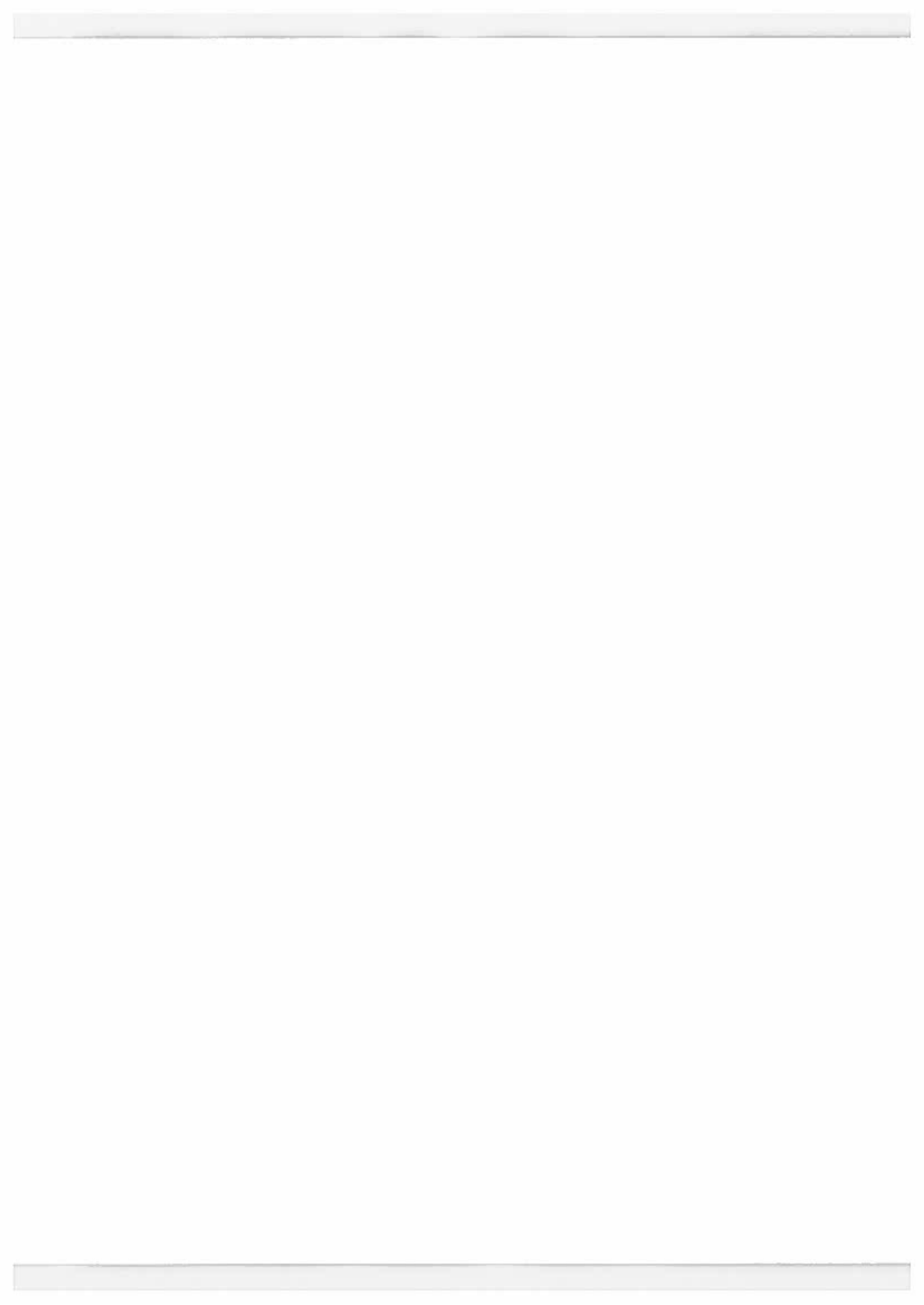
04/10/2023  
Page 1

Type	Check	Amount	Date	Wmt	Payee
R	33888	2,232.00	04/13/23	302	1563 MILLINOCKET LITTLE LEAGUE
<b>Total</b>		<b>2,232.00</b>			

**Count**

Checks	1
Voids	0





TOLON ③

Millinocket  
9:48 AM**A / P Check Register**  
Bank: BANGOR SAVINGS A/P04/11/2023  
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	33889	1,122.99	04/13/23	305	2095 AMBULANCE MEDICAL BILLING
R	33890	5,899.92	04/13/23	305	0157 DEAD RIVER
R	33891	718.66	04/13/23	305	0222 FREIGHTLINER OF MAINE, INC.
R	33892	842.63	04/13/23	305	0354 LACAL EQUIPMENT INC.
R	33893	6,211.36	04/13/23	305	0471 MUNICIPAL REVIEW COMMITTEE, INC
R	33894	3,093.83	04/13/23	305	1680 NEW ENGLAND SALT CO. LLC
R	33895	1,325.00	04/13/23	305	0513 OLVER ASSOCIATES INC.
R	33896	539.00	04/13/23	305	1537 PELLETIER MANUFACTURING, INC.
R	33897	520.39	04/13/23	305	1596 PREBLE OIL COMPANY
R	33898	3,000.00	04/13/23	305	1630 RESERVE ACCOUNT
R	33899	5,457.40	04/13/23	305	1772 SARGENT CORPORATION
R	33900	898.79	04/13/23	305	1502 VERSANT POWER
<b>Total</b>		<b>29,629.97</b>			

**Count**

Checks	12
Voids	0

0 \* \*

146,362.84 +

2,232.00 +

29,629.97 +

003

178,224.81 \*

0 \* \*

**ORDER #55-2023**

**PROVIDING FOR:** Execution of the Wastewater Warrant for April 13, 2023

**IT IS ORDERED** that the Wastewater Warrant for April 13, 2023, in the amount of \$28,201.10 is hereby approved.

Passed by the Town Council\_\_\_\_\_

Attest:\_\_\_\_\_

Millinocket  
11:47 AM

WW  
**A / P Check Register**  
Bank: KEY BANK WW A/P FD 3

04/10/2023  
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	10441	17.78	04/13/23	301	0056 BANGOR SAVINGS BANK
R	10442	4.08	04/13/23	301	0869 BIDDEFORD INTERNET CORPORATION
R	10443	18.65	04/13/23	301	0229 CARQUEST AUTO PARTS
R	10444	80.73	04/13/23	301	0157 DEAD RIVER
R	10445	259.29	04/13/23	301	0235 GILMAN ELECTRICAL SUPPLY
R	10446	438.75	04/13/23	301	0269 IDEXX DISTRIBUTION INC
R	10447	606.13	04/13/23	301	0330 KATAHDIN MOTORS, INC.
R	10448	63.78	04/13/23	301	1903 KATAHDIN TRUE VALUE
R	10449	437.83	04/13/23	301	1849 MAINE TECHNOLOGY GROUP LLC
R	10450	90.97	04/13/23	301	1819 NAPA AUTO PARTS
R	10451	344.44	04/13/23	301	1669 OFFICE DEPOT, INC
R	10452	11,098.75	04/13/23	301	0513 OLVER ASSOCIATES INC.
R	10453	5,711.75	04/13/23	301	0546 PIERCE ATWOOD LLP
R	10454	6,200.00	04/13/23	301	2083 RHR SMITH & COMPANY
R	10455	7.19	04/13/23	301	0649 STERNS LUMBER COMPANY INC
R	10456	169.36	04/13/23	301	1800 SUNBELT RENTALS
R	10457	1,603.20	04/13/23	301	2165 TI-SALES, INC.
R	10458	35.00	04/13/23	301	0748 US CELLULAR
R	10459	434.45	04/13/23	301	1057 USA BLUE BOOK
R	10460	419.01	04/13/23	301	1502 VERSANT POWER
R	10461	159.96	04/13/23	301	0445 W. S. EMERSON COMPANY, INC
<b>Total</b>		<b>28,201.10</b>			

**Count**

Checks	21
Voids	0

**ORDER #56-2023**

**PROVIDING FOR:** Approval of Application for Appointment to the Recreation Advisory Committee

**IT IS ORDERED** that the Millinocket Town Council approves the appointment of Amanda Shortall to the Recreation Advisory Commission - Alternate Seat for a three-year term to expire April 2026.

Note: Amanda's application was received on 3/23/2023 and is the only application on file. If approved, the board has a full commitment.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

**Town of Millinocket**  
**Application for Boards & Committees**

**IMPORTANT COMMITTEE TO ADVISE THE MUNICIPALITY ON MATTERS  
PERTAINING TO SPECIFIC MUNICIPAL DEPARTMENTS**

**Recreation Advisory (alternate)**

Committee/Board: \_\_\_\_\_

In order to assess the interest related to this committee, please complete this brief application.

Date: 3/23/23

Name: Amanda Shortall Address: 7 New York Street

Telephone Numbers: Day Time: 207-329-5871 Evenings: 207-329-5871

Email Address: aeshortall@gmail.com

Why are you seeking to become a committee representative? \_\_\_\_\_

To become more involved in my community.  
I moved to Millinocket with my family in April 2022.

What talents/skills do you feel you would bring to this position? \_\_\_\_\_  
I am organized.

I have a positive can-do attitude and work well collaboratively with others.

What do you feel is the responsibility of this board/committee? \_\_\_\_\_  
To extend and provide access to recreational opportunities  
for youth & adults in the community

What municipal boards, volunteer organizations or community service groups have you worked with the past and for what length of time? \_\_\_\_\_  
I was on the board of the Friends of the Thomaston Public Library (Maine)  
for 16 years, only stepping down when I moved to Millinocket in 2022

What have you to offer to this committee which our Town can use in this important undertaking? \_\_\_\_\_  
I am a Registered Maine Guide for fishing & recreation. As a former teacher in RSU 13  
(and also a mom of 2 in school) I have experience working with youth, such as  
running the Oceanside Bass Fishing Club at Oceanside HS in Rockland

When are you available to meet, please specify?  
Weekday Mon-Thu A.M. \_\_\_\_\_ P.M. PM

If you need more space, please feel free to use the back or attach additional page(s).

**ORDER #57-2023**

**PROVIDING FOR:** Approval of an Application for a Victualer License for  
Barbecue House.

**IT IS ORDERED** that the attached application for a Victualer License is hereby  
approved for:

Ai Hui Lian, 27 Pamola Park, Millinocket  
d/b/a  
Barbecue House, 10 Balsam Drive, Millinocket

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

BUSINESS Barbecue House  
10 Balsam Dr.

ORDER # 57 1023

COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE  
APPLICATIONS



TAXES ARE CURRENT

RE N/A  
P.P. Yes        No         
UNKNOWN



WASTEWATER IS CURRENT

Yes ✓ No       



POLICE INCIDENTS IN THE PAST YEAR  
(IF APPLICABLE PLEASE LIST)

Yes        No ✓





Millinocket  
1:16 PM

**UT Account 124147 Detail  
as of 04/11/2023 - Sewer**

04/11/2023  
Page 1

Name: BRAGDON, MICHAEL J II & BARBECUE HOUSE

10 BALSAM DRIVE  
MILLINOCKET, ME 04462

Location: 10 BALSAM DRIVE - Barbecue House

RE Acct: 0 Map/Lot: U11-013

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
282	01/27/23	Original		100.00	0.00	0.00	0.00	100.00
	4/11/2023	CHGINT	I	0.00	0.00	-0.71	0.00	-0.71
	4/11/2023		P	100.00	0.00	0.71	0.00	100.71
		Total		0.00	0.00	0.00	0.00	0.00
278	10/26/22			0.00	0.00	0.00	0.00	0.00
275	07/27/22			0.00	0.00	0.00	0.00	0.00
270	04/29/22			0.00	0.00	0.00	0.00	0.00
265	01/26/22			0.00	0.00	0.00	0.00	0.00
262	10/29/21			0.00	0.00	0.00	0.00	0.00
259	07/30/21			0.00	0.00	0.00	0.00	0.00
255	04/28/21			0.00	0.00	0.00	0.00	0.00
251	02/03/21			0.00	0.00	0.00	0.00	0.00
248	11/20/20			0.00	0.00	0.00	0.00	0.00
245	08/21/20			0.00	0.00	0.00	0.00	0.00
241	04/29/20			0.00	0.00	0.00	0.00	0.00
238	01/30/20			0.00	0.00	0.00	0.00	0.00
234	10/30/19			0.00	0.00	0.00	0.00	0.00
228	07/31/19			0.00	0.00	0.00	0.00	0.00
220	04/24/19			0.00	0.00	0.00	0.00	0.00
216	01/30/19			0.00	0.00	0.00	0.00	0.00
208	10/24/18			0.00	0.00	0.00	0.00	0.00
201	08/08/18			0.00	0.00	0.00	0.00	0.00
197	04/20/18			0.00	0.00	0.00	0.00	0.00
191	01/30/18			0.00	0.00	0.00	0.00	0.00
185	10/27/17			0.00	0.00	0.00	0.00	0.00
182	07/28/17			0.00	0.00	0.00	0.00	0.00
176	04/14/17			0.00	0.00	0.00	0.00	0.00
171	01/27/17**			0.00	0.00	0.00	0.00	0.00
166	10/20/16**			0.00	0.00	0.00	0.00	0.00
162	08/05/16			0.00	0.00	0.00	0.00	0.00
158	04/15/16			0.00	0.00	0.00	0.00	0.00
151	01/27/16			0.00	0.00	0.00	0.00	0.00
148	10/30/15			0.00	0.00	0.00	0.00	0.00
141	07/27/15			0.00	0.00	0.00	0.00	0.00
138	04/28/15			0.00	0.00	0.00	0.00	0.00
135	01/16/15			0.00	0.00	0.00	0.00	0.00
134	10/27/14			0.00	0.00	0.00	0.00	0.00
127	07/29/14			0.00	0.00	0.00	0.00	0.00
123	04/23/14			0.00	0.00	0.00	0.00	0.00
119	01/31/14			0.00	0.00	0.00	0.00	0.00
110	10/25/13			0.00	0.00	0.00	0.00	0.00
109	07/26/13			0.00	0.00	0.00	0.00	0.00
103	04/29/13			0.00	0.00	0.00	0.00	0.00
102	01/18/13			0.00	0.00	0.00	0.00	0.00
97	10/23/12			0.00	0.00	0.00	0.00	0.00
94	07/26/12			0.00	0.00	0.00	0.00	0.00

Account: 124147 Name: BRAGDON, MICHAEL J II BARBECUE HOUSE Location: 10 BALSAM DRIVE - Barbecue House

Sewer

Bill	Date	Ref	C	Principal	Tax	Interest	Costs	Total
282	01/27/23	Original		100.00	0.00	0.00	0.00	100.00

Payment Information

278	Account	124147	ID	203565				-0.71
275			Reference					100.71
270			Paid By	BRAGDON, LESLEY				0.00
265	Bill ID	137565	Daily Close Out	False				0.00
262	Receipt Number	14179						0.00
259			Principal	100.00				0.00
255	Recorded Transaction	04/11/2023	Tax	0.00				0.00
251	Effective Interest Date	04/11/2023	Interest	0.71				0.00
248	Actual Transaction Date	04/11/2023	Pre Lien Interest	0.00				0.00
245			Lien Costs	0.00				0.00
241	Teller ID	REJ						0.00
238			Total	100.71				0.00
	Cash Drawer	YES						0.00
	Affect Cash	YES						0.00
	BD Account							0.00
	Comments							

Total Due:

Src

Sewer - Auto

Pendi

Bill

total

Close

## Diana Lakeman

---

**From:** Cameron McDunnah <cmcdunnah@eastmillinocketpolice.com>  
**Sent:** Tuesday, April 11, 2023 10:26 AM  
**To:** Diana Lakeman  
**Subject:** Re: request for incident reports

Nothing to report

**Cameron McDunnah**  
**Chief of Police**

**East Millinocket Police Department**  
**125 Main Street**  
**East Millinocket, Maine 04430**

**(207)746-3555**  
**empdchief@zwi.net**

On Apr 11, 2023, at 10:00 AM, Diana Lakeman <townclerk@millinocket.org> wrote:

Please provide incident report(s) for the following business(s), if applicable, in request for Victualer license applications to be brought for council action on 4/13/2023:

1. Hang Wong Chinese Restaurant, 973 Central St
2. Barbecue House, 10 Balsam Drive
3. Daigle's Soft Serve, Mobile Food Truck, Central St (Peddler's Hill) & Penobscot Ave (Veterans Memorial Park-Parking Lot)
4. The Blue Ox Saloon, 61 Penobscot Ave.
5. Scootic In, Inc, 70 Penobscot Ave.

Thank you!!

Diana M. Lakeman | Town Clerk

<image001.jpg>

[townclerk@millinocket.org](mailto:townclerk@millinocket.org) | (207) 723-7006 Fax:(207)-723-7002  
197 Penobscot Avenue. Millinocket, ME. 04462

**Office Hours: Mon - Fri**  
**7:30 AM to 4:00 PM**  
**Election Day Polls Open 8 AM to 8 PM**

<image002.jpg>

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]





# Millinocket

Maine's Biggest Small Town

Rec'd. 4/11/20  
\$ pd

## APPLICATION FOR A VICTUALERS LICENSE

FEE: \$25.00

NAME OF APPLICANT: Ai Hui Lien

PHONE NUMBER OF APPLICANT: 207-723-8803

RESIDENCE OF APPLICANT: 27 PAMOLA PARK millinocket ME 04462

NAME OF BUSINESS: BARBECUE HOUSE

PHONE NUMBER OF BUSINESS: 207-723-8803

BUSINESS ADDRESS: 10 Balsam Drive millinocket ME 04462

NATURE OF BUSINESS: Restaurant

LOCATION TO BE USED: 10 Balsam Drive millinocket ME 04462

RESIDENCE OF APPLICANT IN THE LAST FIVE YEARS:

millinocket

LIST OF PRINCIPAL OFFICERS, TITLES AND ADDRESS FOR THE PAST THREE YEARS:

DESCRIPTION OF PREMISES TO BE LICENSED

✓ (PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)



# State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

**EST ID: 19100**

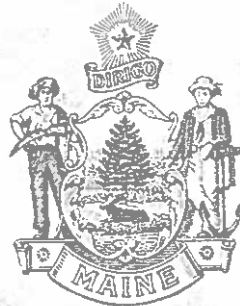
EATING PLACE TIER 2 36 Seats (in)

EXPIRES: 05/04/2023

BBQ HOUSE  
10 BALSAM DR  
MILLINOCKET ME 04462

FEE: \$265.00

BBQ HOUSE  
10 BALSAM DR  
MILLINOCKET ME 04462



*Jeanne M. Lambroni*  
Commissioner

NON-TRANSFERABLE

▽ DETACH HERE ▽





**ORDER #58-2023**

**PROVIDING FOR:** Approval of an Application for a Victualer License for Daigle Family LLC.

**IT IS ORDERED** that the attached application for a Victualer License is hereby approved for:

Jeff Daigle, Daigle Family LLC, Business Address -196 Medway Rd.  
d/b/a  
Daigle's Soft Serve, Mobile Food Truck, Millinocket

Passed by the Town Council\_\_\_\_\_

Attest:\_\_\_\_\_

BUSINESS

Daigle's Soft Serve  
M.F.T. (Mobile Food Truck)

ORDER # 58-2023

**COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE  
APPLICATIONS**



TAXES ARE CURRENT

Yes ✓ No       



WASTEWATER IS CURRENT

Yes        No       

N/A



POLICE INCIDENTS IN THE PAST YEAR

Yes        No ✓

(IF APPLICABLE PLEASE LIST)

## Diana Lakeman

---

**From:** Cameron McDunnah <cmcdunnah@eastmillinocketpolice.com>  
**Sent:** Tuesday, April 11, 2023 10:26 AM  
**To:** Diana Lakeman  
**Subject:** Re: request for incident reports

Nothing to report

**Cameron McDunnah**  
**Chief of Police**

**East Millinocket Police Department**  
**125 Main Street**  
**East Millinocket, Maine 04430**

**(207)746-3555**  
**empdchief@zwi.net**

On Apr 11, 2023, at 10:00 AM, Diana Lakeman <townclerk@millinocket.org> wrote:

Please provide incident report(s) for the following business(s), if applicable, in request for Victualer license applications to be brought for council action on 4/13/2023:

1. Hang Wong Chinese Restaurant, 973 Central St
2. Barbecue House, 10 Balsam Drive
3. Daigle's Soft Serve, Mobile Food Truck, Central St (Peddler's Hill) & Penobscot Ave (Veterans Memorial Park-Parking Lot)
4. The Blue Ox Saloon, 61 Penobscot Ave.
5. Scootic In, Inc, 70 Penobscot Ave.

Thank you!!

Diana M. Lakeman | **Town Clerk**

<image001.jpg>

[townclerk@millinocket.org](mailto:townclerk@millinocket.org) | (207) 723-7006 **Fax:**(207)-723-7002  
197 Penobscot Avenue. Millinocket, ME. 04462

**Office Hours: Mon - Fri**  
**7:30 AM to 4:00 PM**  
**Election Day Polls Open 8 AM to 8 PM**

<image002.jpg>

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]



# Millinocket

Maine's Biggest Small Town

**PAID**  
4-16-23  
Cik# 2933  
\$25.00 *[Signature]*

## APPLICATION FOR A VICTUALERS LICENSE

FEE: \$25.00

NAME OF APPLICANT: Jeff Daigle

PHONE NUMBER OF APPLICANT: 723 1684

RESIDENCE OF APPLICANT: Millinocket ME

NAME OF BUSINESS: Daigle Soft Serve

PHONE NUMBER OF BUSINESS: 723 1684

BUSINESS ADDRESS: 196 midway Rd

NATURE OF BUSINESS: Icecream - Mobile Food Truck

LOCATION TO BE USED: Downtown Bandstand

RESIDENCE OF APPLICANT IN THE LAST FIVE YEARS:

Millinocket 196 midway Rd

LIST OF PRINCIPAL OFFICERS, TITLES AND ADDRESS FOR THE PAST THREE YEARS:

Jeff Daigle Owner 196 midway Rd

DESCRIPTION OF PREMISES TO BE LICENSED

Icecream

**(PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)**

PAID

State of Maine  
DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 20816

EATING PLACE - MOBILE

EXPIRES: 01/31/2024

FEE: \$270.00

DAIGLE SOFT SERVE  
PENOBSCOT AVE  
MILLINOCKET ME 04462

DAIGLE, JEFF  
DAIGLE SOFT SERVE  
21 SOUTH RD  
MILLINOCKET ME 04462



*James A. Kenney*  
Commissioner

NON-TRANSFERABLE

▽ DETACH HERE ▽





**ORDER #59-2023**

**PROVIDING FOR:** Approval of an Application for a Victualer License for Hang Wong Chinese Restaurant.

**IT IS ORDERED** that the attached application for a Victualer License is hereby approved for:

Yang Deng Xiu, Hang Hong Yang Corporation, Business Address – 973 Central St  
d/b/a  
Hang Wong Chinese Restaurant, 973 Central Street, Millinocket

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

BUSINESS

Hang Wong Rest.  
973 Central St.

ORDER # 59-2023

COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE  
APPLICATIONS



TAXES ARE CURRENT

R.E.

P.P.

Yes

N/A  
✓

No



WASTEWATER IS CURRENT

Yes

N/A  
✓

No



POLICE INCIDENTS IN THE PAST YEAR

Yes

No

✓

(IF APPLICABLE PLEASE LIST)



Millinocket  
10:09 AM

**PP Account 5 Detail  
as of 04/11/2023**

04/11/2023  
Page 1

Name: HANG HONG YANG CORP.

Location: 973 CENTRAL STREET

Assessment: 19,500

2023-1 Period Due:

Mailing 973 CENTRAL STREET  
Address: MILLINOCKET ME 04462

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2023-1 R	09/29/22	Original			575.25	0.00	0.00	575.25
	12/16/2022	CHGINT	1	I	0.00	-1.53	0.00	-1.53
	12/16/2022		A	P	287.63	1.53	0.00	289.16
	2/22/2023	CHGINT	1	I	0.00	-0.77	0.00	-0.77
	2/22/2023		A	P	287.62	0.77	0.00	288.39
		Total			0.00	0.00	0.00	0.00
2022-1 R					0.00	0.00	0.00	0.00
2021-1 R					0.00	0.00	0.00	0.00
2020-1 R					0.00	0.00	0.00	0.00
2019-1 R					0.00	0.00	0.00	0.00
2018-1 R					0.00	0.00	0.00	0.00
2017-1 R					0.00	0.00	0.00	0.00
2016-1 R					0.00	0.00	0.00	0.00
2015-1 R					0.00	0.00	0.00	0.00
2014-1 R					0.00	0.00	0.00	0.00
2013-1 R					0.00	0.00	0.00	0.00
2012-1 R					0.00	0.00	0.00	0.00
2011-1 R					0.00	0.00	0.00	0.00
2010-1 R					0.00	0.00	0.00	0.00
2009-1 R					0.00	0.00	0.00	0.00
Account Totals as of 04/11/2023					0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.



## Diana Lakeman

---

**From:** Cameron McDunnah <cmcdunnah@eastmillinocketpolice.com>  
**Sent:** Tuesday, April 11, 2023 10:26 AM  
**To:** Diana Lakeman  
**Subject:** Re: request for incident reports

Nothing to report

**Cameron McDunnah**  
**Chief of Police**

**East Millinocket Police Department**  
**125 Main Street**  
**East Millinocket, Maine 04430**

**(207)746-3555**  
**empdchief@gwi.net**

On Apr 11, 2023, at 10:00 AM, Diana Lakeman <townclerk@millinocket.org> wrote:

Please provide incident report(s) for the following business(s), if applicable, in request for Victualer license applications to be brought for council action on 4/13/2023:

1. Hang Wong Chinese Restaurant, 973 Central St
2. Barbecue House, 10 Balsam Drive
3. Daigle's Soft Serve, Mobile Food Truck, Central St (Peddler's Hill) & Penobscot Ave (Veterans Memorial Park-Parking Lot)
4. The Blue Ox Saloon, 61 Penobscot Ave.
5. Scootic In, Inc, 70 Penobscot Ave.

Thank you!!

Diana M. Lakeman | **Town Clerk**

<image001.jpg>

[townclerk@millinocket.org](mailto:townclerk@millinocket.org) | (207) 723-7006 **Fax:** (207)-723-7002  
197 Penobscot Avenue. Millinocket, ME. 04462

**Office Hours: Mon - Fri**  
**7:30 AM to 4:00 PM**  
Election Day Polls Open 8 AM to 8 PM

<image002.jpg>

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

Rec'd 4/14/2023  
pd



# Millinocket

Maine's Biggest Small Town

## APPLICATION FOR A VICTUALERS LICENSE

FEE: \$25.00

NAME OF APPLICANT: YANG DENG XIA

PHONE NUMBER OF APPLICANT: 207-723-6084

RESIDENCE OF APPLICANT: 27 PAMOLA PARK MILLINOCKET ME 04462

NAME OF BUSINESS: HANG HONG YANG CORPORATION

PHONE NUMBER OF BUSINESS: 207-723-6084

BUINESS ADDRESS: 973 CENTRAL ST MILLINOCKET ME 04462

NATURE OF BUSINESS: RESTAURANT

LOCATION TO BE USED: 973 CENTRAL ST MILLINOCKET ME 04462

RESIDENCE OF APPLICANT IN THE LAST FIVE YEARS:

MILLINOCKET ME 04462

LIST OF PRINCIPAL OFFICERS, TITLES AND ADDRESS FOR THE PAST THREE YEARS:

DESCRIPTION OF PREMISES TO BE LICENSED

✓ (PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE DEPARTMENT OF HUMAN SERVICES  
FOOD VENDOR'S LICENSE)





# State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

**EST ID: 3200**

**EATING PLACE TIER 3 200 Seats (in)**

**EXPIRES: 10/18/2023**

HANG WONG YANG  
973 CENTRAL ST  
MILLINOCKET ME 04462

**FEE: \$300.00**

ATTN YANG DENG XIU  
HANG HONG YANG CORP  
HANG WONG YANG  
973 CENTRAL ST  
MILLINOCKET ME 04462



*Jeanne A. Lombardi*

Commissioner

NON-TRANSFERABLE



**ORDER #60-2023**

**PROVIDING FOR:** Approval of an Application for a Victualer License for The Blue Ox Saloon.

**IT IS ORDERED** that the attached application for a Victualer License is hereby approved for:

Thomas St. John, Business Address – 61 Penobscot Avenue, Millinocket  
d/b/a  
The Blue Ox Saloon, 61 Penobscot Avenue, Millinocket

Passed by the Town Council\_\_\_\_\_

Attest:\_\_\_\_\_



BUSINESS

The Blue Ox Saloon  
601 Penobscot Ave

ORDER #

60-2023

**COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE  
APPLICATIONS**

☐ TAXES ARE CURRENT

> RE P.P. Yes ☒ No ☐

☐ WASTEWATER IS CURRENT

Yes ☒ No ☐

☐ POLICE INCIDENTS IN THE PAST YEAR

Yes ☐ No ☒

(IF APPLICABLE PLEASE LIST)



## Diana Lakeman

---

**From:** Cameron McDunnah <cmcdunnah@eastmillinocketpolice.com>  
**Sent:** Tuesday, April 11, 2023 10:26 AM  
**To:** Diana Lakeman  
**Subject:** Re: request for incident reports

Nothing to report

**Cameron McDunnah**  
**Chief of Police**

**East Millinocket Police Department**  
**125 Main Street**  
**East Millinocket, Maine 04430**

**(207)746-3555**  
**empdchief@zwi.net**

On Apr 11, 2023, at 10:00 AM, Diana Lakeman <townclerk@millinocket.org> wrote:

Please provide incident report(s) for the following business(s), if applicable, in request for Victualer license applications to be brought for council action on 4/13/2023:

1. Hang Wong Chinese Restaurant, 973 Central St
2. Barbecue House, 10 Balsam Drive
3. Daigle's Soft Serve, Mobile Food Truck, Central St (Peddler's Hill) & Penobscot Ave (Veterans Memorial Park-Parking Lot)
4. The Blue Ox Saloon, 61 Penobscot Ave.
5. Scootic In, Inc, 70 Penobscot Ave.

Thank you!!

Diana M. Lakeman | Town Clerk

<image001.jpg>

[townclerk@millinocket.org](mailto:townclerk@millinocket.org) | (207) 723-7006 **Fax:** (207)-723-7002  
197 Penobscot Avenue. Millinocket, ME. 04462

**Office Hours: Mon - Fri**  
**7:30 AM to 4:00 PM**  
**Election Day Polls Open 8 AM to 8 PM**

<image002.jpg>

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]



# Millinocket

Maine's Biggest Small Town

**PAID**  
CK# 1938  
4-4-23  
\$25.00 *[Signature]*

## APPLICATION FOR A VICTUALERS LICENSE

FEE: \$25.00

NAME OF APPLICANT: Thomas St. John

PHONE NUMBER OF APPLICANT: 207 447 8745

RESIDENCE OF APPLICANT: 61 Penobscot Ave

NAME OF BUSINESS: The Blue Ox Saloon

PHONE NUMBER OF BUSINESS: 723-6936

BUINESS ADDRESS: 61 Penobscot Ave.

NATURE OF BUSINESS: Bar & Restaurant

LOCATION TO BE USED: 61 Penobscot Ave

RESIDENCE OF APPLICANT IN THE LAST FIVE YEARS:

61 Penobscot Ave.

LIST OF PRINCIPAL OFFICERS, TITLES AND ADDRESS FOR THE PAST THREE YEARS:

Thomas St. John (OWNER)

DESCRIPTION OF PREMISES TO BE LICENSED

60'x90', 3 story bldg. of which the 1<sup>st</sup> floor  
is operated as the bar.

✓ (PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE DEPARTMENT OF HUMAN SERVICES  
FOOD VENDOR'S LICENSE)



PLATE

# State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

**EST ID: 7205**

**EATING PLACE TIER 3 80 Seats (in)**

**EXPIRES: 01/08/2024**

THE BLUE OX  
61 PENOBSCOT AVE  
MILLINOCKET ME 04462

**FEE: \$300.00**

ST JOHN, THOMAS  
THE BLUE OX  
61 PENOBSCOT AVE  
MILLINOCKET ME 04462



*Jeanne A. Lombard*  
Commissioner

NON-TRANSFERABLE



**Town of Millinocket  
Tax Information Sheet  
As of: 04/11/2023**

**Account:** 1224                      **Name:** ST JOHN, THOMAS & DBA BLUE OX INN INC

**Location:** 61 PENOBSCOT AVENUE

**Map and Lot:** U05-214

**Sale Date:**

**Deed Reference:** B4140P11

**Sale Price:**

**Land:** 4,500

**Total Acres:** 0

**Building:** 88,800

**Tree Growth:** Soft : 0 Mixed : 0 Hard : 0

**Exempt** 0

**Farmland:**

**Total:** 93,300

**Open Space:**

**Zoning:** 14 - Downtown Comm Dev

**SFLA:** 0

**Last Billed : 2023-1**

**Amount      Mill Rate**

2,752.35      29.500

**Previous Billed : 2022-1**

2,769.00      32.500

**There are no outstanding taxes.**

Information Given By:

Title:

*Diana Lakeman*  
*Town Clerk*

04/11/2023

All calculations are as of: 04/11/2023

Millinocket  
10:29 AM

**PP Account 286 Detail  
as of 04/11/2023**

04/11/2023  
Page 1

Name: ST JOHN, THOMAS

Location:

Assessment: 15,400

2023-1 Period Due:

Mailing DBA: BLUE OX  
Address: 61 PENOBSCOT AVE.  
MILLINOCKET ME 04462

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2023-1 R	09/29/22	Original			454.30	0.00	0.00	454.30
	10/11/2022		A	P	454.30	0.00	0.00	454.30
		Total			0.00	0.00	0.00	0.00
2022-1 R					0.00	0.00	0.00	0.00
2021-1 R					0.00	0.00	0.00	0.00
2020-1 R					0.00	0.00	0.00	0.00
2019-1 R					0.00	0.00	0.00	0.00
2018-1 R					0.00	0.00	0.00	0.00
2017-1 R					0.00	0.00	0.00	0.00
2016-1 R					0.00	0.00	0.00	0.00
2015-1 R					0.00	0.00	0.00	0.00
2014-1 R					0.00	0.00	0.00	0.00
2013-1 R					0.00	0.00	0.00	0.00
2012-1 R					0.00	0.00	0.00	0.00
2011-1 R					0.00	0.00	0.00	0.00
2010-1 R					0.00	0.00	0.00	0.00
2009-1 R					0.00	0.00	0.00	0.00
Account Totals as of 04/11/2023					0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

Millinocket  
10:28 AM

**UT Account 125380 Detail  
as of 04/11/2023 - Sewer**

04/11/2023  
Page 1

Name: ST. JOHN, THOMAS & DBA BLUE OX INN INC

PO BOX 263

MILLINOCKET, ME 04462

Location: 61 PENOBSCOT AVENUE

RE Acct: 0 Map/Lot: U05-214

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
282	01/27/23			0.00	0.00	0.00	0.00	0.00
278	10/26/22			0.00	0.00	0.00	0.00	0.00
275	07/27/22			0.00	0.00	0.00	0.00	0.00
270	04/29/22			0.00	0.00	0.00	0.00	0.00
265	01/26/22			0.00	0.00	0.00	0.00	0.00
262	10/29/21			0.00	0.00	0.00	0.00	0.00
259	07/30/21			0.00	0.00	0.00	0.00	0.00
255	04/28/21			0.00	0.00	0.00	0.00	0.00
251	02/03/21			0.00	0.00	0.00	0.00	0.00
248	11/20/20			0.00	0.00	0.00	0.00	0.00
245	08/21/20			0.00	0.00	0.00	0.00	0.00
241	04/29/20			0.00	0.00	0.00	0.00	0.00
238	01/30/20			0.00	0.00	0.00	0.00	0.00
234	10/30/19			0.00	0.00	0.00	0.00	0.00
228	07/31/19			0.00	0.00	0.00	0.00	0.00
220	04/24/19			0.00	0.00	0.00	0.00	0.00
216	01/30/19			0.00	0.00	0.00	0.00	0.00
208	10/24/18			0.00	0.00	0.00	0.00	0.00
201	08/08/18			0.00	0.00	0.00	0.00	0.00
197	04/20/18			0.00	0.00	0.00	0.00	0.00
191	01/30/18			0.00	0.00	0.00	0.00	0.00
185	10/27/17			0.00	0.00	0.00	0.00	0.00
182	07/28/17			0.00	0.00	0.00	0.00	0.00
176	04/14/17			0.00	0.00	0.00	0.00	0.00
171	01/27/17			0.00	0.00	0.00	0.00	0.00
166	10/20/16			0.00	0.00	0.00	0.00	0.00
162	08/05/16			0.00	0.00	0.00	0.00	0.00
158	04/15/16			0.00	0.00	0.00	0.00	0.00
151	01/27/16			0.00	0.00	0.00	0.00	0.00
148	10/30/15			0.00	0.00	0.00	0.00	0.00
141	07/27/15			0.00	0.00	0.00	0.00	0.00
138	04/28/15			0.00	0.00	0.00	0.00	0.00
135	01/16/15			0.00	0.00	0.00	0.00	0.00
134	10/27/14			0.00	0.00	0.00	0.00	0.00
127	07/29/14			0.00	0.00	0.00	0.00	0.00
123	04/23/14			0.00	0.00	0.00	0.00	0.00
119	01/31/14			0.00	0.00	0.00	0.00	0.00
110	10/25/13			0.00	0.00	0.00	0.00	0.00
109	07/26/13			0.00	0.00	0.00	0.00	0.00
103	04/29/13			0.00	0.00	0.00	0.00	0.00
102	01/18/13			0.00	0.00	0.00	0.00	0.00
97	10/23/12			0.00	0.00	0.00	0.00	0.00
94	07/26/12			0.00	0.00	0.00	0.00	0.00
91	04/30/12			0.00	0.00	0.00	0.00	0.00
86	01/31/12			0.00	0.00	0.00	0.00	0.00
83	10/21/11			0.00	0.00	0.00	0.00	0.00
80	07/25/11			0.00	0.00	0.00	0.00	0.00

**ORDER #61-2023**

**PROVIDING FOR:** Approval of an Application for a Victualer License for Scootic In Restaurant.

**IT IS ORDERED** that the attached application for a Victualer License is hereby approved for:

Scootic In, Inc., Business Address – 70 Penobscot Avenue, Millinocket  
d/b/a

Scootic In Restaurant, 70 Penobscot Avenue, Millinocket

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

BUSINESS

Scotie M. Mc  
70 Kenoscot Ave

ORDER #

61-2023

**COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE  
APPLICATIONS**



TAXES ARE CURRENT

> RE.  
P.P.

Yes



No

\_\_\_\_\_



WASTEWATER IS CURRENT

Yes



No

\_\_\_\_\_



POLICE INCIDENTS IN THE PAST YEAR

Yes

No



(IF APPLICABLE PLEASE LIST)



**Town of Millinocket  
Tax Information Sheet  
As of: 04/11/2023**

**Account:** 1264                      **Name:** SIMON, GEORGE S & SIMON, PHYLLIS G

**Location:** 70 PENOBSCOT AVENUE

**Map and Lot:** U05-250

**Sale Date:**

**Deed Reference:** B5027P307

**Sale Price:**

**Land:** 6,800  
**Building:** 138,600  
**Exempt** 0  
**Total:** 145,400

**Total Acres:** 0.17  
**Tree Growth:** Soft : 0 Mixed : 0 Hard : 0  
**Farmland:**  
**Open Space:**  
**Zoning:** 14 - Downtown Comm Dev  
**SFLA:** 0

	<b>Amount</b>	<b>Mill Rate</b>
<b>Last Billed : 2023-1</b>	4,289.30	29.500
<b>Previous Billed : 2022-1</b>	4,316.00	32.500

**There are no outstanding taxes.**

Information Given By:

Title:

Diane Lakeman  
Town Clerk 04/11/2023

All calculations are as of: 04/11/2023

Millinocket  
10:30 AM

**PP Account 235 Detail  
as of 04/11/2023**

04/11/2023  
Page 1

Name: SCOOTIC IN INC

Location: 70 PENOBSCOT AVENUE

Assessment: 82,100

2023-1 Period Due:  
2) 0.00

Mailing 70 PENOBSCOT AVENUE  
Address: MILLINOCKET ME 04462

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2023-1 R	09/29/22	Original			2,421.95	0.00	0.00	2,421.95
	10/27/2022		A	P	2,421.95	0.00	0.00	2,421.95
		Total			0.00	0.00	0.00	0.00
2022-1 R					0.00	0.00	0.00	0.00
2021-1 R					0.00	0.00	0.00	0.00
2020-1 R					0.00	0.00	0.00	0.00
2019-1 R					0.00	0.00	0.00	0.00
2018-1 R					0.00	0.00	0.00	0.00
2017-1 R					0.00	0.00	0.00	0.00
2016-1 R					0.00	0.00	0.00	0.00
2015-1 R					0.00	0.00	0.00	0.00
2014-1 R					0.00	0.00	0.00	0.00
2013-1 R					0.00	0.00	0.00	0.00
2012-1 R					0.00	0.00	0.00	0.00
2011-1 R					0.00	0.00	0.00	0.00
2010-1 R					0.00	0.00	0.00	0.00
2009-1 R					0.00	0.00	0.00	0.00
Account Totals as of 04/11/2023					0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

Millinocket  
10:31 AM

**UT Account 125321 Detail  
as of 04/11/2023 - Sewer**

04/11/2023  
Page 1

Name: SIMON, GEORGE

70 PENOBSCOT AVENUE  
MILLINOCKET, ME 04462

Location: 70 PENOBSCOT AVENUE  
RE Acct: 0 Map/Lot: U05-250

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
282	01/27/23			0.00	0.00	0.00	0.00	0.00
278	10/26/22			0.00	0.00	0.00	0.00	0.00
275	07/27/22			0.00	0.00	0.00	0.00	0.00
270	04/29/22			0.00	0.00	0.00	0.00	0.00
265	01/26/22			0.00	0.00	0.00	0.00	0.00
262	10/29/21			0.00	0.00	0.00	0.00	0.00
259	07/30/21			0.00	0.00	0.00	0.00	0.00
255	04/28/21			0.00	0.00	0.00	0.00	0.00
251	02/03/21			0.00	0.00	0.00	0.00	0.00
248	11/20/20			0.00	0.00	0.00	0.00	0.00
245	08/21/20			0.00	0.00	0.00	0.00	0.00
241	04/29/20			0.00	0.00	0.00	0.00	0.00
238	01/30/20			0.00	0.00	0.00	0.00	0.00
234	10/30/19			0.00	0.00	0.00	0.00	0.00
228	07/31/19			0.00	0.00	0.00	0.00	0.00
220	04/24/19			0.00	0.00	0.00	0.00	0.00
216	01/30/19			0.00	0.00	0.00	0.00	0.00
208	10/24/18			0.00	0.00	0.00	0.00	0.00
201	08/08/18			0.00	0.00	0.00	0.00	0.00
197	04/20/18			0.00	0.00	0.00	0.00	0.00
191	01/30/18			0.00	0.00	0.00	0.00	0.00
185	10/27/17			0.00	0.00	0.00	0.00	0.00
182	07/28/17			0.00	0.00	0.00	0.00	0.00
176	04/14/17			0.00	0.00	0.00	0.00	0.00
171	01/27/17			0.00	0.00	0.00	0.00	0.00
166	10/20/16			0.00	0.00	0.00	0.00	0.00
162	08/05/16			0.00	0.00	0.00	0.00	0.00
158	04/15/16			0.00	0.00	0.00	0.00	0.00
151	01/27/16			0.00	0.00	0.00	0.00	0.00
148	10/30/15			0.00	0.00	0.00	0.00	0.00
141	07/27/15			0.00	0.00	0.00	0.00	0.00
138	04/28/15			0.00	0.00	0.00	0.00	0.00
135	01/16/15			0.00	0.00	0.00	0.00	0.00
134	10/27/14			0.00	0.00	0.00	0.00	0.00
127	07/29/14			0.00	0.00	0.00	0.00	0.00
123	04/23/14			0.00	0.00	0.00	0.00	0.00
119	01/31/14			0.00	0.00	0.00	0.00	0.00
110	10/25/13			0.00	0.00	0.00	0.00	0.00
109	07/26/13			0.00	0.00	0.00	0.00	0.00
103	04/29/13			0.00	0.00	0.00	0.00	0.00
102	01/18/13			0.00	0.00	0.00	0.00	0.00
97	10/23/12			0.00	0.00	0.00	0.00	0.00
94	07/26/12			0.00	0.00	0.00	0.00	0.00
91	04/30/12			0.00	0.00	0.00	0.00	0.00
86	01/31/12			0.00	0.00	0.00	0.00	0.00
83	10/21/11			0.00	0.00	0.00	0.00	0.00
80	07/25/11			0.00	0.00	0.00	0.00	0.00

## Diana Lakeman

---

**From:** Cameron McDunnah <cmcdunnah@eastmillinocketpolice.com>  
**Sent:** Tuesday, April 11, 2023 10:26 AM  
**To:** Diana Lakeman  
**Subject:** Re: request for incident reports

Nothing to report

**Cameron McDunnah**  
**Chief of Police**

**East Millinocket Police Department**  
**125 Main Street**  
**East Millinocket, Maine 04430**

**(207)746-3555**  
**empdchief@zwi.net**

On Apr 11, 2023, at 10:00 AM, Diana Lakeman <townclerk@millinocket.org> wrote:

Please provide incident report(s) for the following business(s), if applicable, in request for Victualer license applications to be brought for council action on 4/13/2023:

1. Hang Wong Chinese Restaurant, 973 Central St
2. Barbecue House, 10 Balsam Drive
3. Daigle's Soft Serve, Mobile Food Truck, Central St (Peddler's Hill) & Penobscot Ave (Veterans Memorial Park-Parking Lot)
4. The Blue Ox Saloon, 61 Penobscot Ave.
5. Scootic In, Inc, 70 Penobscot Ave.

Thank you!!

Diana M. Lakeman | **Town Clerk**

<image001.jpg>

[townclerk@millinocket.org](mailto:townclerk@millinocket.org) | (207) 723-7006 **Fax:** (207)-723-7002  
197 Penobscot Avenue. Millinocket, ME. 04462

**Office Hours: Mon - Fri**  
**7:30 AM to 4:00 PM**  
Election Day Polls Open 8 AM to 8 PM

<image002.jpg>

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

TOWN OF MILLINOCKET

197 PENOBSCOT AVE

MILLINOCKET, MAINE 04462

APPLICATION FOR A VICTUALERS LICENSE

FEE: \$25.00

received  
4-4-2023  
Drop Box

PAID  
CK# 3553  
QTH

1. NAME OF APPLICANT Scoutie In, Inc
2. PHONE NUMBER OF APPLICANT 207-723-4566
3. RESIDENCE OF APPLICANT Millinocket
4. NAME OF BUSINESS Scoutie In Restaurant
5. PHONE NUMBER OF BUSINESS 207-723-4566
6. BUSINESS ADDRESS 70 Penobscot Ave
7. NATURE OF BUSINESS Restaurant
8. LOCATION TO BE USED 70 Penobscot Ave
9. RESIDENCE OF APPLICANT IN THE LAST FIVE YEARS  
all Millinocket
10. LIST OF PRINCIPAL OFFICERS, TITLES AND ADDRESS FOR THE PAST THREE YEARS  

<u>George Simon</u>	<u>pres</u>	<u>millinocket</u>
<u>Ben Simon</u>	<u>v.p</u>	<u>"</u>
<u>Dean Beaupain</u>	<u>sec</u>	<u>Bangor</u>
11. DESCRIPTION OF PREMISES TO BE LICENSED

✓ (PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE  
DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)





# State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

State

3209

20 Seats (In)

# State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 3209

EATING PLACE TIER 3 120 Seats (In)

EXPIRES: 12/28/2023

FEE: \$300.00

SCOOTIC IN  
70 PENOBSCOT AVE  
MILLINOCKET ME 04462

ATTN BEA  
SIMON, GEORGE S  
SCOOTIC IN  
70 PENOBSCOT AVE  
MILLINOCKET ME 04462



*Jeanne A. Lambros*  
Commissioner

NON-TRANSFERABLE





**ORDER #62-2023**

**PROVIDING FOR:** Approval of an Application for a Victualer License for Angelo's Pizza Grille.

**IT IS ORDERED** that the attached application for a Victualer License is hereby approved for:

William N. Morgan Jr, Business Address – 118 Penobscot Avenue, Millinocket  
d/b/a

Angelo's Pizza Grille, 118 Penobscot Avenue, Millinocket

Passed by the Town Council\_\_\_\_\_

Attest:\_\_\_\_\_

BUSINESS Angelos Pizza Grille  
118 Penobscot Ave.

ORDER # 62-2023

COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE  
APPLICATIONS



TAXES ARE CURRENT

RE

Yes



No

\_\_\_\_\_

PP



WASTEWATER IS CURRENT

Yes



No

\_\_\_\_\_



POLICE INCIDENTS IN THE PAST YEAR

Yes

\_\_\_\_\_

No



(IF APPLICABLE PLEASE LIST)

Millinocket  
1:22 PM

**RE Account 1258 Detail  
as of 03/20/2023**

03/20/2023  
Page 1

Name: MORGAN, WILLIAM N C JR

Location: 118 PENOBSCOT AVENUE

Acreage: 0.05 Map/Lot: U05-245

Book Page: B16040P314

2023-1 Period Due:

Land: 1,800

Building: 35,300

Exempt 0

Total: 37,100

Ref1: B16040P314 \$100,000

Mailing 1 HIGH STREET

Address: MILLINOCKET ME 04462

Year	Date	Reference	P C	Principal	Interest	Costs	Total
2023-1 R	09/29/22	Original		1,094.45	0.00	0.00	1,094.45
	10/12/2022		A P	1,094.45	0.00	0.00	1,094.45
		Total		0.00	0.00	0.00	0.00
2022-1 R				0.00	0.00	0.00	0.00
2021-1 R				0.00	0.00	0.00	0.00
2020-1 R				0.00	0.00	0.00	0.00
2019-1 R				0.00	0.00	0.00	0.00
2018-1 R				0.00	0.00	0.00	0.00
2017-1 R				0.00	0.00	0.00	0.00
2016-1 R				0.00	0.00	0.00	0.00
2015-1 R				0.00	0.00	0.00	0.00
2014-1 R				0.00	0.00	0.00	0.00
2013-1 R				0.00	0.00	0.00	0.00
2012-1 R				0.00	0.00	0.00	0.00
2011-1 R				0.00	0.00	0.00	0.00
2010-1 R				0.00	0.00	0.00	0.00
2009-1 R				0.00	0.00	0.00	0.00
Account Totals as of 03/20/2023				0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

Millinocket  
1:23 PM

**PP Account 2 Detail**  
**as of 03/20/2023**

03/20/2023  
Page 1

Name: ANGELO'S PIZZA & MORE

Location: 0 118 PENOBSCOT AVEN

Assessment: 4,000

2023-1 Period Due:

Mailing 118 PENOBSCOT AVENUE  
Address: MILLINOCKET ME 04462

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2023-1 R	09/29/22	Original			118.00	0.00	0.00	118.00
	10/7/2022		A	P	118.00	0.00	0.00	118.00
		Total			0.00	0.00	0.00	0.00
2022-1 R					0.00	0.00	0.00	0.00
2021-1 R					0.00	0.00	0.00	0.00
2020-1 R					0.00	0.00	0.00	0.00
2019-1					0.00	0.00	0.00	0.00
Account Totals as of 03/20/2023					0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

Millinocket  
1:23 PM

**UT Account 125267 Detail**  
**as of 03/20/2023 - Sewer**

03/20/2023  
Page 1

Name: MORGAN, WILLIAM N C JR

1 HIGH STREET  
MILLINOCKET, ME 04462

Location: 118 PENOBSCOT AVENUE

RE Acct: 0 Map/Lot: U05-245

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
282	01/27/23	Original		180.04	0.00	0.00	0.00	180.04
	2/27/2023		P	180.04	0.00	0.00	0.00	180.04
		Total		0.00	0.00	0.00	0.00	0.00
278	10/26/22			0.00	0.00	0.00	0.00	0.00
275	07/27/22			0.00	0.00	0.00	0.00	0.00
270	04/29/22			0.00	0.00	0.00	0.00	0.00
265	01/26/22			0.00	0.00	0.00	0.00	0.00
262	10/29/21			0.00	0.00	0.00	0.00	0.00
259	07/30/21			0.00	0.00	0.00	0.00	0.00
255	04/28/21			0.00	0.00	0.00	0.00	0.00
251	02/03/21			0.00	0.00	0.00	0.00	0.00
248	11/20/20			0.00	0.00	0.00	0.00	0.00
245	08/21/20			0.00	0.00	0.00	0.00	0.00
241	04/29/20			0.00	0.00	0.00	0.00	0.00
238	01/30/20			0.00	0.00	0.00	0.00	0.00
234	10/30/19			0.00	0.00	0.00	0.00	0.00
228	07/31/19			0.00	0.00	0.00	0.00	0.00
220	04/24/19			0.00	0.00	0.00	0.00	0.00
216	01/30/19			0.00	0.00	0.00	0.00	0.00
208	10/24/18			0.00	0.00	0.00	0.00	0.00
201	08/08/18			0.00	0.00	0.00	0.00	0.00
197	04/20/18			0.00	0.00	0.00	0.00	0.00
191	01/30/18			0.00	0.00	0.00	0.00	0.00
185	10/27/17			0.00	0.00	0.00	0.00	0.00
182	07/28/17			0.00	0.00	0.00	0.00	0.00
176	04/14/17			0.00	0.00	0.00	0.00	0.00
171	01/27/17			0.00	0.00	0.00	0.00	0.00
166	10/20/16			0.00	0.00	0.00	0.00	0.00
162	08/05/16			0.00	0.00	0.00	0.00	0.00
158	04/15/16			0.00	0.00	0.00	0.00	0.00
151	01/27/16			0.00	0.00	0.00	0.00	0.00
148	10/30/15			0.00	0.00	0.00	0.00	0.00
141	07/27/15			0.00	0.00	0.00	0.00	0.00
138	04/28/15			0.00	0.00	0.00	0.00	0.00
135	01/16/15			0.00	0.00	0.00	0.00	0.00
134	10/27/14			0.00	0.00	0.00	0.00	0.00
127	07/29/14			0.00	0.00	0.00	0.00	0.00
123	04/23/14			0.00	0.00	0.00	0.00	0.00
119	01/31/14			0.00	0.00	0.00	0.00	0.00
110	10/25/13			0.00	0.00	0.00	0.00	0.00
109	07/26/13			0.00	0.00	0.00	0.00	0.00
103	04/29/13			0.00	0.00	0.00	0.00	0.00
102	01/18/13			0.00	0.00	0.00	0.00	0.00
97	10/23/12			0.00	0.00	0.00	0.00	0.00
94	07/26/12			0.00	0.00	0.00	0.00	0.00
91	04/30/12			0.00	0.00	0.00	0.00	0.00

## Diana Lakeman

---

**From:** Cameron McDunnah <cmcdunnah@eastmillinocketpolice.com>  
**Sent:** Monday, March 20, 2023 3:13 PM  
**To:** Diana Lakeman  
**Subject:** Re: Report of Incident(s)

None to report

**Cameron McDunnah**  
**Chief of Police**

**East Millinocket Police Department**  
**125 Main Street**  
**East Millinocket, Maine 04430**

**(207)746-3555**  
**empdchief@gwi.net**

On Mar 20, 2023, at 12:51 PM, Diana Lakeman <townclerk@millinocket.org> wrote:

Good afternoon,  
Requesting report of incident(s), if applicable, for an Entertainment/Liquor License to be brought to council action on 3/23/2023 for the following business:

1. Highlands Tavern, 973 Central Street.
2. Angelo's Pizza Grille, 118 Penobscot Ave

Best,  
Diana M. Lakeman | **Town Clerk**

<image001.jpg>

[townclerk@millinocket.org](mailto:townclerk@millinocket.org) | (207) 723-7006 **Fax:** (207)-723-7002  
197 Penobscot Avenue. Millinocket, ME. 04462

**Office Hours: Mon - Fri**  
**7:30 AM to 4:00 PM**  
Election Day Polls Open 8 AM to 8 PM

<image002.jpg>

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

TOWN OF MILLINOCKET

197 PENOBSCOT AVE

MILLINOCKET, MAINE 04462

APPLICATION FOR A VICTUALERS LICENSE

FEE: \$25.00

Revd 3/13/2022

1. NAME OF APPLICANT William N Morgan Sr
2. PHONE NUMBER OF APPLICANT 808-280-9760
3. RESIDENCE OF APPLICANT 1 High St. Millinocket ME 04462
4. NAME OF BUSINESS Angelos Pizzeria Grille
5. PHONE NUMBER OF BUSINESS 207 723 - 6767
6. BUSINESS ADDRESS 118 Penobscot Ave Millinocket ME 04462
7. NATURE OF BUSINESS Restaurant
8. LOCATION TO BE USED 118 Penobscot Ave
9. RESIDENCE OF APPLICANT IN THE LAST FIVE YEARS  
1 High St. Millinocket ME 2 yrs  
Honolulu Hawaii 5 yrs
10. LIST OF PRINCIPAL OFFICERS, TITLES AND ADDRESS FOR THE PAST THREE YEARS  
William N Morgan Sr OWNER  
Same as above
11. DESCRIPTION OF PREMISES TO BE LICENSED  
Dine in & take out Restaurant

**(PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE  
DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)**





**ORDER #63-2023**

**PROVIDING FOR** Approval to Expend from the Events Committee Budget

**WHEREAS** The Events Committee would like to provide \$100.00 (one hundred dollars) to purchase lunches for the volunteers who participate in the Millinocket Community Spring Spruce Up;

**IT IS ORDERED** that the Millinocket Town Council approves the expenditure of \$100.00 (one hundred dollars) from the Event's Committee budget for the Community Spring Spruce Up out of account E1106-7012 leaving a remaining balance of \$6,982.00.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

**ORDER #64-2023**

**PROVIDING FOR** Approval to Expend from the Events Committee Budget

**WHEREAS** The Events Committee will host a Bike Rodeo in May 2023. The total projected costs for the event are \$1,500.00 (one thousand, five hundred dollars) for helmets, hot dogs, chips, and beverages.

**IT IS ORDERED** that the Millinocket Town Council approves the expenditure of \$1,500.00 (one thousand, five hundred dollars) from the Event's Committee budget for the 2023 Bike Rodeo out of account E1106-7012 leaving a remaining balance of \$5,482.00.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

**ORDER #65-2023**

**PROVIDING FOR** Approval to Expend from the Economic Development Budget

**WHEREAS** The Community Initiatives Director is renewing the subscription for Constant Contact, the Town's communication platform; and

**WHEREAS** The payment of \$973.56 (nine hundred, seventy-three dollars and fifty-six cents) will cover the subscription for FY23. The subscription has been built into the CID budget for FY24.

**IT IS ORDERED** that the Millinocket Town Council approves the expenditure of \$973.56 (nine hundred, seventy-three dollars and fifty-six cents) from the Economic Development Budget E0115-3778.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

**PROVIDING FOR: AMENDMENT TO TAX ACQUIRED PROPERTY  
POLICY**

**WHEREAS** the Economic Development & Sustainability Committee has identified the need to amend the Town Council's Policy on awarding tax acquired property; and,

**WHEREAS** the attached amendment will change the awarding process from bidding to a request for proposals (RFP),

**IT IS THEREFORE ORDERED** that the Town Council amends the most recently adopted policy on awarding tax acquired properties to be fully replaced with the policy attached.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



Recommendation to the Millinocket Town Council

# **AMENDMENT TO TAX ACQUIRED PROPERTY POLICY**

—

Economic Development & Sustainability Committee

March 28, 2023





## Contents

Cover Page (pg. 2)

RFP Bid Selection Background (pg. 3)

Recommended Order (pg. 5)

## Cover Page

**1. Committee Name**

- a. Economic Development & Sustainability Committee

**2. Summary of Recommendation**

- a. The Sustainability Committee recommends that the Millinocket Town Council pass the Order included in this recommendation to amend the policy on awarding tax acquired properties from a bidding process to a request for proposal process (RFP)

**3. All Meeting Dates the Particular Issue was Discussed**

- a. 2/21/2023, 3/28/23

**4. Public Input Presented from the Community**

- a. All in favor

**5. Vote from the Committee**

- a. Unanimously approved

## Background

After numerous Town Council meetings where existing policies on awarding tax acquired properties were clearly not sufficient in serving the Council or the public, the committee was tasked with proposing a new set of policies and procedures on awarding said properties. The proposed policy is as follows:

- All tax acquired properties must be advertised to the public according to state statute and local ordinances.
- Any interested parties must provide a detailed description of proposed use, dollar amount offered to the Town for the purchase, relevant references that would pertain to the execution of the proposed use, a timeline for execution, and any relevant further documentation. The Town Council may amend the timeline for execution, during the acceptance of a proposal, with a verbal agreement by the proposing party. In addition, the purchase price must meet or exceed the dollar amount previously owed in backed taxes.
- The Town Council will review, accept and or reject all Request for Proposals (RFP), at their full discretion, for the long-term benefit and highest best use for the Town. Properties will not be awarded based upon (or exclusively based upon) proposed purchase price.
- All public comment must refrain from speaking for or against a specific proposal or the party proposing. All public comment is welcome when speaking to the highest use of the property. The proposing parties may speak only to their proposal(s). The Chair of the Town Council, at his or her discretion, may limit or deny certain members of the public from speaking if the above is not abided by.



- 
- If the party of an awarded property fails to meet the timeline stated in the proposal (or as amended in accordance with the above), the awarded party may petition for an extension from the Town Council, which may or may not be granted.

## Recommended Order

### PROVIDING FOR: AMENDMENT TO TAX ACQUIRED PROPERTY POLICY

WHEREAS the Economic Development & Sustainability Committee has identified the need to amend the Town Council's Policy on awarding tax acquired property; and,

WHEREAS the attached amendment will change the awarding process from bidding to a request for proposals (RFP),

IT IS THEREFORE ORDERED that the Town Council amends the most recently adopted policy on awarding tax acquired properties to be fully replaced with the policy attached.

# TOWN OF MILLINOCKET

## *Policy for Tax Acquired Property*



Approved by the Town Council: 7/28/2016

## **TAX-ACQUIRED PROPERTY**

**Section 1. Title.**

**Section 2. Purpose.**

**Section 3. Definitions.**

**Section 4. Management and Administration.**

**Section 5. Disposition of Tax-Acquired Property.**

**Section 6. Applicability.**

**Section 1. Title.**

This chapter shall be known as, and may be cited as, the “Policy for Tax-Acquired Property for the Town of Millinocket, Maine” and shall be referred to herein as “this chapter.”

### **Section 2. Purpose.**

The purpose of this chapter is to establish a policy procedure whereby real estate property acquired in accordance with M.R.S.A. § 942 and 943, as amended, shall be managed, administered and disposed of by the Town of Millinocket. This is a policy and not an ordinance.

### **Section 3. Definitions.**

For the purposes of this chapter, the following definitions shall be observed in the construction of this chapter:

**FORECLOSED TAX LIEN** – A tax lien mortgage that has automatically foreclosed pursuant to 36 M.R.S.A. § 942 and 943.

**JUST VALUE FOR THE CURRENT YEAR TAXES NOT ASSESSED** – The amount of taxes that would have been assessed to the property had it not been owned by the municipality on April 1 of the year in which it is sold by the municipality. (Note: The purpose of this definition is to recover for the municipality those taxes which would have been assessed to the municipality if it had been privately owned on April 1 in the year in which it is sold. These taxes would be lost under current law if the municipality sells tax-acquired property after April 1.)

**LAND or LANDS** – That portion of the physical surface of the earth either natural or modified by man to permanent or semi-permanent site and all natural or man-made resources therein and thereon. For the purpose of this chapter, “land” shall be commonly referred to as “real estate property,” as cited below.

**MAIL** – Regular, first-class mail posted at any United States Post Office, postage prepaid.

**MANUFACTURED REAL ESTATE PROPERTY** – Any structure, building or dwelling, including mobile home, the same being constructed or fabricated elsewhere and transported, in whole or in part, to and placed, set or installed permanently or temporarily upon land within the municipality. For the purpose of this chapter, “manufactured real estate property” shall be commonly referred to as “real estate property,” as cited below.

**MUNICIPALITY** – The Town of Millinocket, Maine.

**MUNICIPAL OFFICERS** – The Town Council of the Town of Millinocket, Maine.

**\*EXISTING OWNER** – The person or persons, entity or entities, heirs or assigns to whom the property was most recently assessed for municipal taxes.

**QUITCLAIM DEED** – A signed, legal instrument (a quitclaim deed, without covenants) releasing the municipality's right, title or interest in real estate property, acquired by virtue of fore-closed tax liens, to an individual or individuals, entity or entities, without providing a guarantee or warranty of title to the same.

**REAL ESTATE PROPERTY** – All land or lands and all structures, buildings, dwellings, tenements and hereditaments, including manufactured real estate property, located or relocated upon any land or lands connected therewith and all rights thereto and interests therein.

**TAX-ACQUIRED PROPERTY** – That real estate property tax-acquired by the municipality by virtue of a foreclosed tax lien as cited above.

**TAX LIEN** – The statutory lien created by 36 M.R.S.A. § 552.

#### **Section 4. Management and Administration.**

Following statutory foreclosure of a tax lien mortgage, title to the real estate property automatically passes to the municipality. The management of this property rests exclusively with the municipal officers, subject to the provisions of state statutes and local municipal ordinances and regulations.

The municipal officers shall consider the following when disposing of tax-acquired property and tax-acquired mobile homes:

- A. The municipal officers shall determine whether a tax-acquired property is to be retained for municipal use or disposed of in accordance with provisions of this policy. The municipal officers shall determine which lots, if any, shall be appraised prior to sale.
- B. The municipal officers will provide liability coverage for tax acquired property to cover any injuries on said property while in the towns possession under the towns current municipal policy.
- C. In the event the Town determines that the property is to be retained by the Town , then the occupants thereof shall be evicted. If the property is to be returned to the prior owner, arrangements can be made for the payback to the Town, but not if the tenant seeks to make restitution for the landlord in order to retain residence in the property.
- D. The municipal officers may pursue an action for equitable relief in accordance with the provisions of 36 M.R.S.A. §946, as amended, as a means of securing a clear title (barring

any mortgage or other collateral liens) of any tax-acquired property, when the municipal officers decide to retain the property.

- E. The municipal officers may obtain general liability insurance coverage for the tax acquired property.

**Section 5. Disposition of tax-acquired property.**

- A. Within seven (7) business days following the date of foreclosure, or if no foreclosure occurs within seven (7) business days of the date foreclosure occurs, the Treasurer shall provide the municipal officers with an inventory of all tax-acquired property. The inventory shall include all tax-acquired real estate property from prior years in which the municipality continues to retain an interest.
- B. Within twenty-one (21) business days of receipt of the inventory list from the Treasurer the municipal officers shall determine which, if any, property shall be offered for sale to the immediate prior owner for all past due taxes, accrued interest and costs, and a \$500.00 cost to cover administrative costs associated with the tax lien foreclosure process. The Town Council may, at its sole discretion, waive the \$500.00 cost to cover administrative costs. The Treasurer shall notify the delinquent taxpayer, at his or her last named address, according to the Town Tax Assessor's records, and current occupant, if applicable, both the delinquent tax payer and any occupant with a copy of this policy as well a notice to vacate the premises if all past due taxes, accrued interest and cost associated with the tax lien foreclosure process including just value for the current year not assessed, if applicable, are not paid in full within thirty (30) business days from the date of the "notice to vacate." Following acceptance of payment in full, the municipality shall deliver a municipal quitclaim deed without covenants to the immediate prior owner releasing the municipality's interest in the property.
- C. The municipal officers shall, by majority vote, decide the appropriate disposition of all other tax acquired property that is not sold to the immediate prior owner.
- D. The municipal officers shall cause a public notice of an impending public sale of tax-acquired property to be posted within the Town Hall and to be advertised for two (2) successive weeks in those newspapers generally used by the Town for legal advertisements. The last notice shall be published at least five (5) business days prior to the advertised sale date. The municipal officers shall require the following for proper submission:
  - a. A bid sheet containing a full description of the property being bid upon and the bid price in United States currency.
  - b. The minimum bid shall be \$1000.00 plus any accrued outstanding tax and lien costs.
  - c. A certified cashier's check or postal money order, in an amount not less than ten percent (10%) of the bid price, to be included as a deposit on the bid. Failure to submit a deposit shall cause the bid to be automatically rejected.

- d. All Sale process shall be handled individually. One Property at a time shall be brought forth to allow discussions to occur freely.
- e. All bids are to be treated equally. No special treatment shall be given to abutters.
- f. A copy of a plan of usage shall accompany all orders by each bidder so that the council may make a more informed decision in case of bid amounts relatively close in amounts occurs.
- g. The council may accept or reject any and all bids and repost the property at their digression.
- h. If a bidder is in the audience, he or she should be given the right to make a statement and field questions from the council members. If the bidder cannot appear in person then the bidder may send a letter to be read by the manager prior to any final action of the council.
- i. A bid action can be tabled anytime during the discussion to request more information from the manager.
- j. Reclaimed property no matter how it is used should come with an expectation of providing some form of tax revenue. This does not exclude non-profits from bidding on properties, but in such a case, an arrangement form some form of annual payment in lieu of taxes should be addressed and a mutual agreement arranged before the deed is transferred.
- k. A background check for delinquent taxes owed to the Town on any existing properties owned by the bidder by certification of primary ownership.
- l. A request for a time line as the wither demolition or restoration should be provided at the time of initial bid.
- m. A 10% deposit of the bid amount must accompany the formal bid (which should be a minimum of \$1000.00 as reference in article b.) 10% at 1000.00 - \$100.00. If not the winning bid then the deposit will be returned.
- n. Demolition of a property must commence no later than (1) year from the purchase if that is the buyer's intent for the property.
- o. Specific deed requirements must be added by the bidder for intent.
- p. Any previous property that has been condemned prior to the bid process must be removed by the winning bidder before any new construction can be performed.
- q. The municipal officers shall notify, via mail, any successful bidder.

- r. The municipal officers shall require payment in full from any successful bidder within thirty (30) calendar days following the date when bids are opened and read. Should the bidder fail to pay the full balance, the municipality may retain the bid price deposit and title to the property.
- s. The municipal officers shall issue only a quitclaim deed which may or may not contain covenants to convey title to tax-acquired property.

**Section 6. Applicability.**

This is a policy and not an ordinance which is intended as a guideline with regard to tax acquired property. The municipal officers may vote to take action different from the guidelines set forth in this chapter in the best interest of the Town of Millinocket.



**ORDER #67-2023**

**PROVIDING FOR:** Allocation of American Rescue Plan Act Funding for Elevator Modernization

**WHEREAS** the Municipal Building elevator needs modernization for safety and overall functionality,

**IT IS ORDERED** that the Millinocket Town Council authorizes the Town Treasurer to allocate \$44,000.00 (forty four thousand dollars) of local ARPA funds toward the elevator modernization project.

Note – These funds are expected to be paired with two other funding sources to complete the total cost: \$49,999.00 from Penobscot County and \$25,000.00 from the Court. Total project cost - \$119,000.00.

PASSED BY THE COUNCIL: \_\_\_\_\_

ATTEST: \_\_\_\_\_

**ORDER #68-2023**

**PROVIDING FOR:** Cara Charitable Foundation Grant Acceptance

**IT IS ORDERED** that the Millinocket Town Council accepts the \$16,000 grant from the Cara Charitable Foundation; and

**IT IS FUTHER ORDERED** that the Town Treasurer remits payment of these funds to Mobile Katahdin to be held for disbursement at the request of the Town Manager and Council Chair.

PASSED BY THE COUNCIL: \_\_\_\_\_

ATTEST: \_\_\_\_\_