



TENTATIVE AGENDA

PUBLIC HEARING FOR FISCAL 2024 MUNICIPAL & WASTEWATER BUDGET ADOPTIONS and the REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS and via Zoom Thursday, April 27, 2023 at 5:30 PM

'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda:
4. Approval of the Minutes: April 12, 2023 & April 19, 2023 Executive Sessions.
5. Special Presentations: Resolve #3-2023 Proclamation Honoring Town Councilor – Steve Golieb
6. ORDER #72-2023 **2nd Public Hearing** for the Fiscal 2024 Municipal and Wastewater Budgets
7. ORDER #73-2023 General Administration Departments
8. ORDER #74-2023 Community & Economic Development Departments
9. ORDER #75-2023 Public Safety and Protection Departments
10. ORDER #76-2023 Public Works Departments
11. ORDER #77-2023 Community and Recreation Services Departments
12. ORDER #78-2023 Debt Services and Interest Department
13. ORDER #79-2023 Capital Improvements Departments
14. ORDER #80-2023 Anticipated Revenues and Transfers
15. ORDER #81-2023 Transfer of Funds from Designated Dog Fee Revenue Reserve Account for the Care of Animals
16. ORDER #82-2023 Transfer of Funds from Fund Balance Account
17. ORDER #83-2023 County Tax
18. ORDER #84-2023 Acceptance of State of Maine Funds
19. ORDER #85-2023 Approval of Written Policy Concerning Disbursement of State Fees

20. ORDER #86-2023 Disbursement of Employees Wages and Benefits
21. ORDER #87-2023 Payment of Property Taxes for Multiple Years
22. ORDER #88-2023 Wastewater Department Anticipated Revenues and Transfers
23. ORDER #89-2023 Wastewater Department Operations
24. ORDER #90-2023 Payment of Sewer Bills for Multiple Bills

REGULAR TOWN COUNCIL MEETING

Unfinished Business: N/A

New Business:

25. Town Manager's Report – 4/27/2023
26. ORDER #91-2023 Execution of the Town Warrant for April 27, 2023
27. ORDER #92-2023 Execution of the Wastewater Warrant for April 27, 2023
28. ORDER #93-2023 Approval of Victualer's License Application – Circle K
29. ORDER #94-2023 Approval of Victualer's License Application – Yum Bake Shop
30. ORDER #95-2023 Approval of Victualer's License Application – Gather Inn
31. ORDER #96-2023 Approval of Victualer's License Application – Millinocket Variety
32. ORDER #97-2023 Recommendation for Farmer's Market – Age Friendly Committee
33. ORDER #98-2023 Approval of Municipal Parking Space Closure for Farmer's Market
34. ORDER #99-2023 Acceptance of Community Resiliency Grant – Heat Pumps
35. ORDER #100-2023 Approval of ARPA Fund Expenditure – Pool Sky Lights
36. Reports and Communications:
 - a. Warrant Committee for the May 11, 2023 Council Meeting will be Councilor Pelletier and Councilor Bragdon
 - b. Chair's Committees Reports
 - c. Two Minute Public Comment

37. Adjournment

Join Zoom Meeting <https://us02web.zoom.us/j/82058394915>

Meeting ID: 820 5839 4915

One tap mobile +13017158592, 82058394915# US (Washington DC); +13126266799, 82058394915# US (Chicago)

Dial In: Find your local number: <https://us02web.zoom.us/j/kc0L05Af7m>

Meetings are open to the public for in person attendance and via Zoom.

The Town of Millinocket supports optional face masks/coverings and social distancing.

Submit any public comments to the Town Manager prior to the meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and Youtube Channel. Find all direct links on our website: Millinocket.org.

****Stay Healthy, Stay Safe****



Millinocket

Maine's Biggest Small Town

Town of Millinocket

197 Penobscot Avenue

Millinocket, Maine 04462

Manager@Millinocket.org www.millinocket.org

207-723-7000 Ext 5

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure** – This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

Want to do more? Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

April 12, 2023

The Executive Session was brought to order in the Town Manager's office and via Zoom at 5:30 pm by Chair Dumais.

Roll Call:

Town Council Members Present:

Bragdon	Higgins
Danforth	Pelletier
Dumais	Madore

Also in attendance: Town Manager Peter Jamieson, Town Attorney Kirk Bloomer via Zoom, Attorney Nolan Tanous, Librarian Diana Furukawa, and Ed Girsas.

- Entered Executive Session - @ 5:33 pm.

Order #53-2023 PROVIDING FOR: Executive Session of the Town Council

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. Section 405(6)(E) for Consultations with Legal Counsel.

Motion – Madore Second – Bragdon Vote 6-0

Steve Sanders entered 5:35pm; Diana Furukawa, Ed Girsas, Nolan Tanous, and Steve Sanders exited at 6:50pm;

Motion to adjourn Executive Session at 7:18pm – Councilor Madore, Second- Danforth, Vote 6-0

Motion to Adjourn at 7:20 pm –Councilor Madore,
Second- Councilor Danforth
Vote 5-1(Pelletier)

April 19, 2023

The Executive Session was brought to order in the Town Manager's office and via Zoom at 5:33 pm by Chair Dumais.

Roll Call:

Town Council Members Present:

Bragdon	Higgins via Zoom
Danforth	Pelletier
Dumais	Madore

Also in attendance: Town Manager Peter Jamieson, Town Attorney Kirk Bloomer via Zoom, Attorney Nolan Tanous, Librarian Diana Furukawa, Ed Girsas; Steve Sanders and Tom Boutureia via Zoom.

- Entered Executive Session - @ 5:35 pm.

Order #70-2023 PROVIDING FOR: Executive Session of the Town Council

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. Section 405(6)(E) for Consultations with Legal Counsel.

Motion – Madore Second – Pelletier Vote 6-0

Councilor Bragdon exited at 6:10pm; Tom Boutureia exited at 6:32pm;

Out of Executive Session at 7:02pm –

Motion to Adjourn at 7:03 pm – Councilor Danforth,

Second- Councilor Pelletier

Vote 5-0

RESOLVE #3-2023

A PROCLAMATION HONORING STEVE GOLIEB FOR HIS LEADERSHIP ON THE MILLINOCKET TOWN COUNCIL

WHEREAS Steve Golieb was elected to the Town Council in November 2017 serving a one-year term and reelected to the council in 2018 for a three-year term and appointed to Council Chair in 2020 and 2021 after being reelected in 2021; and,

WHEREAS Steve Golieb, as Council Chair, developed a Citizen Guide to Town Council Meetings that provided an overview of information related to council meeting so that citizens could better understand the process, and consistently encouraged public input to ensure all perspectives, beliefs, and desires of the public were considered; and,

WHEREAS Steve Golieb, through his work as Council chair and leadership on the Millinocket town Council fostered transparency, open discussion, and encouraged healthy debate while maintaining decorum; and,

WHEREAS Steve Golieb served as Chair during the COVID-19 pandemic which required a shift to holding virtual meetings and adapting to new ways of conducting town business while adhering to Roberts Rules of Order; and navigated the Council through the search, hiring and onboarding of the new Town Manager; and,

WHEREAS Steve Golieb was instrumental in forming and participating in productive working committees, chairing both the economic development and sustainability committees resulting in numerous successes such as; leading the Northern Border Regional Commission grant application that brought in more than \$200,000 in funding towards engineering and design for the new Airport terminal building; bringing grant funded interns to Millinocket to work on projects identified in the Gazetteer surrounding food sovereignty, land planning, energy efficiency, and tree planting; spearheading the community garden project, leading the effort to explore options for a new fire station; advocating to create the community initiatives director position, facilitating a crucial revision to Millinocket's Tax Acquired Property Policy and equally crucial recommendation to the Millinocket Town Council of a Short Term Rental Ordinance; and

WHEREAS Steve Golieb has dedicated these last several years for the betterment of the Town of Millinocket above and beyond the norm, **NOW THEREFORE**, be it resolved, that the Millinocket Town Council, in council assembled April 27th, 2023, does here by recognize, honor, and congratulate Steve Golieb for his years of dedication to the Town of Millinocket as a Town Councilor and Council Chair.

Diana M. Lakeman
Town Clerk

ORDER #72-2023

PROVIDING FOR: Public Hearing.

IT IS ORDERED That the Millinocket Town Council enter into a public hearing for discussion on the FY2024 Municipal and Wastewater Budgets.

First Reading: 4/20/2023 (6-0)

Second Reading: _____

PASSED BY THE COUNCIL _____

ATTEST: _____

TOWN OF MILLINOCKET FY24 BUDGET (FUND 01)

Expense

4.21.23

	FY21 Act	FY22 Act	FY23 Adopted Budget	FY23 Bud Changes	FY23 Bud Revised	FY23 YTD Spent	FY23 Unspent	FY24 Bud	FY23-FY24 Bud Var
Dept: 0101 GENERAL GOVERNMENT									
0101 COUNCIL	8,800	8,800	8,800	0	8,800	8,800	0	8,800	0
0102 MANAGER	66,588	74,994	90,000	0	90,000	66,268	23,732	93,600	3,600
0109 TREASURER/TOWN AUDITOR	65,835	67,810	69,843	0	69,843	55,125	14,718	75,000	5,157
0202 HR DIR/ASSISTANT BOOKKEEPER	45,415	46,604	60,000	0	60,000	47,545	12,455	62,400	2,400
0420 PART TIME	9,452	19,641	10,927	0	10,927	7,172	3,755	0	-10,927
0921 TRANSFER/CAPITAL RESERVE	12,120	0	0	0	0	0	0	0	0
3002 SOC SEC/MEDICARE TAXES	0	15,643	18,327	0	18,327	13,181	5,146	18,345	18
3003 WORKMEN'S COMPENSATION	0	2,282	2,681	0	2,681	1,768	913	1,676	-1,005
3004 HOSPITAL INSURANCE	0	66,359	81,552	0	81,552	61,319	20,233	86,206	4,654
3005 UNEMPLOYMENT	0	1,319	1,154	0	1,154	0	1,154	920	-234
3006 ACCIDENT/SICKNESS INS	0	1,816	2,948	0	2,948	1,271	1,678	2,211	-737
3008 MAINE PERS	0	15,533	23,322	0	23,322	12,737	10,585	24,459	1,137
TOTAL	208,210	320,802	369,554	0	369,554	275,187	94,367	373,617	4,063

TOWN OF MILLINOCKET FY24 BUDGET (FUND 01)

Expense

4.21.23

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TOWN OF MILLINOCKET FY24 BUDGET (FUND 01)

Expense

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TOWN OF MILLINOCKET FY24 BUDGET (FUND 01)

Expense

4.21.23

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TOWN OF MILLINOCKET FY24 BUDGET (FUND 01)

Expense

4.21.23

	FY21 Act	FY22 Act	FY23 Adopted Budget	FY23 Bud Changes	FY23 Bud Revised	FY23 YTD Spent	FY23 Unspent	FY24 Bud	FY23-FY24 Bud Var
Dept: 0112 ADMINISTRATION									
1112 COMPUTER SUPPORT	24,015	23,118	25,000	0	25,000	20,162	4,838	25,000	0
1630 COUNCIL EXPENSES	90	0	500	0	500	331	169	500	0
2001 ADVERTISING	4,502	2,338	3,000	0	3,000	3,142	-142	3,000	0
2006 DUES MEMBERSHIPS SUBSCRIPT	5,506	5,879	6,000	0	6,000	6,066	-66	6,100	100
2018 POSTAGE	3,379	-253	3,000	0	3,000	5,244	-2,244	3,000	0
2019 OFFICE SUPPLIES	3,928	4,411	4,200	0	4,200	1,991	2,209	4,200	0
2020 REGISTRY OF DEEDS	2,869	2,261	3,000	0	3,000	1,387	1,613	3,000	0
2023 EQUIPMENT CONTRACTS	5,651	4,306	5,000	0	5,000	3,202	1,798	5,000	0
2028 TELEPHONE	2,975	3,770	4,235	0	4,235	3,327	908	4,235	0
2036 TESTING/PHYSICALS	855	175	800	0	800	326	474	2,000	1,200
2057 COMPUTER NETWORK & LICENSES	18,213	18,771	21,000	0	21,000	598	20,402	21,000	0
2815 PARKING LOT RENT	0	0	0	0	0	0	0	1,020	1,020
3109 WELL BEING BENEFIT	292	55	500	0	500	0	500	500	0
4038 BANK SERVICE FEES	4,422	4,351	5,000	0	5,000	3,747	1,253	5,000	0
4040 DSL SITE HOSTING	600	600	650	0	650	500	150	650	0
4041 BUSINESS/MISCELLANEOUS	1,752	1,868	2,000	0	2,000	1,972	28	980	-1,020
TOTAL	79,048	71,650	83,885	0	83,885	51,995	31,890	85,185	1,300

TOWN OF MILLINOCKET FY24 BUDGET (FUND 01)

Expense

4.21.23

	FY21 Act	FY22 Act	FY23 Adopted Budget	FY23 Bud Changes	FY23 Bud Revised	FY23 YTD Spent	FY23 Unspent	FY24 Bud	FY23-FY24 Bud Var
Dept: 0114 PLANNING CODE DEV.									
0111 CODE ENFORCEMENT	15,388	11,983	35,000	6,419	41,419	23,887	17,532	55,000	13,581
2001 ADVERTISING	92	72	100	0	100	0	100	200	100
2006 DUES MEMBERSHIPS SUBSCRIPT	35	80	50	20	70	35	35	0	-70
2018 POSTAGE	63	52	100	0	100	109	-9	200	100
2019 OFFICE SUPPLIES	20	16	200	0	200	21	179	200	0
2028 TELEPHONE	452	452	1,500	0	1,500	721	779	1,500	0
2030 TRAVEL	0	75	300	494	794	494	300	1,000	206
2035 TRAINING	165	282	500	342	842	407	435	1,000	158
3002 SOC SEC/MEDICARE TAXES	0	807	2,678	345	3,023	1,681	1,342	4,207	1,184
3003 WORKMEN'S COMPENSATION	0	1,297	2,286	419	2,705	1,784	921	2,200	-505
3004 HOSPITAL INSURANCE	0	8,906	27,186	0	27,186	11,607	15,579	0	-27,186
3005 UNEMPLOYMENT	0	330	248	0	248	0	248	307	59
3006 ACCIDENT/SICKNESS INS	0	0	654	380	1,034	489	545	737	-297
3008 MAINE PERS	0	1,235	3,570	546	4,116	1,112	3,004	0	-4,116
TOTAL	16,214	25,585	74,372	8,965	83,337	42,347	40,990	66,551	-16,786

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Expense

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TOWN OF MILLINOCKET FY24 BUDGET (FUND 01)

Expense

4.21.23

	FY21 Act	FY22 Act	FY23 Adopted Budget	FY23 Bud Changes	FY23 Bud Revised	FY23 YTD Spent	FY23 Unspent	FY24 Bud	FY23-FY24 Bud Var
Dept: 0119_ARPA									
0435 COVID/PANDEMIC SUPPLIES	0	0	0	30,000	30,000	93	29,907	0	-30,000
0436 COVID BONUS	0	0	0	35,800	35,800	35,800	0	0	-35,800
1112 COMPUTER SUPPORT	0	0	0	5,315	5,315	429	4,885	1,288	-4,027
3002 SOC SEC/MEDICARE TAXES	0	0	0	2,739	2,739	2,705	34	0	-2,739
3117 POOL MAINTENANCE	0	0	0	89,000	89,000	85,000	4,000	0	-89,000
3608 FENCE REPAIR/INSTALLATION	0	0	0	12,200	12,200	0	12,200	0	-12,200
3710 FUEL ASSISTANCE	0	0	0	50,000	50,000	50,000	0	0	-50,000
3770 LITTLE ITALY DOG PARK	0	0	0	9,000	9,000	8,103	897	0	-9,000
3771 MUNICIPAL BUILDING ROOF	0	0	0	9,275	9,275	0	9,275	0	-9,275
3772 ARPA NO TBR CRUISERS GROOM	0	0	0	32,694	32,694	32,694	0	0	-32,694
3773 IWORQ ONLINE CODE PERM	0	0	0	16,000	16,000	0	16,000	6,000	-10,000
3774 MUNICIPAL ELEVATOR	0	0	0	32,000	32,000	0	32,000	0	-32,000
TOTAL	0	0	0	324,023	324,023	214,824	109,199	7,288	-316,735
Dept: 0201 POLICE DEPARTMENT									
POLICE DEPARTMENT (EXCL BENEFITS)	217,534	0	0	0	0	0	0	0	0
1115 POLICE DEPT SERVICE CONTRACT	383,250	655,902	790,874	0	790,874	700,196	90,678	790,874	0
TOTAL	600,784	655,902	790,874	0	790,874	700,196	90,678	790,874	0

TOWN OF MILLINOCKET FY24 BUDGET (FUND 01)

Expense

4.21.23

	FY21 Act	FY22 Act	FY23 Adopted Budget	FY23 Bud Changes	FY23 Bud Revised	FY23 YTD Spent	FY23 Unspent	FY24 Bud	FY23-FY24 Bud Var
Dept: 0205 FIRE & AMBULANCE GENERAL									
0112 FIRE CHIEF	64,352	66,654	68,271	0	68,271	52,057	16,214	70,000	1,729
0117 ASSISTANT FIRE CHIEF	0	0	55,000	0	55,000	21,152	33,848	0	-55,000
0372 FIREFIGHTERS & EMT	149,885	188,328	275,626	0	275,626	185,553	90,073	280,604	4,978
0377 2ND ASSISTANCE CHIEF STIPEND	500	500	500	0	500	375	125	3,500	3,000
0410 OVERTIME	51,705	34,492	35,000	0	35,000	12,835	22,165	40,000	5,000
0420 PART TIME	69	104	0	0	0	104	-104	0	0
0422 TRAINING P/R	100	718	1,750	0	1,750	3,256	-1,506	2,500	750
0435 COVID-19 SUPPLIES EXP	30	0	0	0	0	0	0	0	0
2007 ELECTRICITY/WATER/SEWER	1,367	2,238	2,500	0	2,500	1,401	1,099	3,000	500
2018 POSTAGE	15	12	75	0	75	68	7	75	0
2019 OFFICE SUPPLIES	525	348	500	0	500	84	416	1,000	500
2028 TELEPHONE	4,812	4,548	6,600	0	6,600	3,936	2,664	7,000	400
2052 UNIFORMS	3,122	1,153	10,000	0	10,000	1,608	8,392	10,000	0
2053 UNIFORM CLEANING	3,600	4,200	6,400	0	6,400	4,200	2,200	5,600	-800
2054 BUILDING SUPPLIES	726	870	1,500	0	1,500	805	695	2,000	500
3002 SOC SEC/MEDICARE TAXES	0	21,579	33,365	0	33,365	20,349	13,016	30,340	-3,025
3003 WORKMEN'S COMPENSATION	0	74,405	102,800	0	102,800	67,784	35,016	62,897	-39,903
3004 HOSPITAL INSURANCE	0	92,485	163,181	0	163,181	97,179	66,002	151,489	-11,692
3005 UNEMPLOYMENT	0	1,977	2,235	0	2,235	0	2,235	2,146	-89
3006 ACCIDENT/SICKNESS INS	0	4,095	5,788	0	5,788	2,869	2,919	4,421	-1,367
3008 MAINE PERS	0	31,719	44,923	0	44,923	23,808	21,115	44,138	-785
3015 HEATING FUEL	7,024	10,769	14,000	0	14,000	10,137	3,863	14,000	0
3111 RADIO CONNECT	2,082	1,839	3,000	0	3,000	1,234	1,766	3,000	0
4008 BLDG MAINTENANCE	918	1,508	3,000	0	3,000	400	2,600	3,000	0
TOTAL	290,833	544,542	836,014	0	836,014	511,191	324,823	740,710	-95,304

TOWN OF MILLINOCKET FY24 BUDGET (FUND 01)

Expense

4.21.23

	FY21 Act	FY22 Act	FY23 Adopted Budget	FY23 Bud Changes	FY23 Bud Revised	FY23 YTD Spent	FY23 Unspent	FY24 Bud	FY23-FY24 Bud Var
Dept: 0203 FIRE DEPARTMENT									
0302 CALL FIREFIGHTERS	2,686	3,053	3,750	0	3,750	2,347	1,403	5,500	1,750
0410 OVERTIME	6,824	10,252	12,500	0	12,500	5,925	6,575	17,500	5,000
0422 TRAINING P/R	2,317	1,415	4,500	0	4,500	1,066	3,434	7,500	3,000
0551 SAFETY GRANT	0	2,335	0	0	0	0	0	0	0
0804 GLORIA C MACKENZIE	0	93,959	0	0	0	0	0	0	0
0805 STEPHEN & TABITHA KING GRANT	0	0	0	20,000	20,000	5,199	14,801	0	-20,000
2006 DUES MEMBERSHIPS SUBSCRIPT	95	445	500	0	500	500	0	600	100
2008 EQUIPMENT REPAIRS/REPLACE	4,889	3,523	8,500	0	8,500	2,350	6,150	10,000	1,500
2034 SUPPLIES & TOOLS	411	495	1,000	0	1,000	81	919	1,500	500
2035 TRAINING	372	500	1,000	0	1,000	942	58	1,000	0
2036 TESTING/PHYSICALS	665	348	1,000	0	1,000	525	475	1,200	200
2038 TRAINING-VOLUNTEER	1,001	540	1,500	0	1,500	838	662	3,000	1,500
2050 VEHICLE MAINTENANCE	5,333	4,614	7,500	0	7,500	1,490	6,010	10,000	2,500
2051 VEHICLE OPERATIONS	434	1,254	2,500	0	2,500	828	1,672	3,000	500
3002 SOC SEC/MEDICARE TAXES	0	1,168	1,587	0	1,587	767	820	2,142	555
3003 WORKMEN'S COMPENSATION	0	4,357	4,891	0	4,891	3,225	1,666	4,480	-411
3008 MAINE PERS	0	1,005	1,751	0	1,751	0	1,751	1,695	-56
TOTAL	25,028	129,264	52,479	20,000	72,479	26,083	46,396	69,117	-3,362

TOWN OF MILLINOCKET FY24 BUDGET (FUND 01)

Expense

4.21.23

	FY21 Act	FY22 Act	FY23 Adopted Budget	FY23 Bud Changes	FY23 Bud Revised	FY23 YTD Spent	FY23 Unspent	FY24 Bud	FY23-FY24 Bud Var
Dept: 0204 AMBULANCE									
0374 AMB PER DIEM	18,183	14,692	20,000	0	20,000	10,338	9,662	25,000	5,000
0410 OVERTIME	56,131	58,772	60,000	0	60,000	49,590	10,410	75,000	15,000
0422 TRAINING P/R	1,822	783	4,750	0	4,750	1,081	3,669	5,500	750
0423 EMT/NURSE TRAINING	835	835	1,000	0	1,000	798	202	2,500	1,500
0425 LIFT ASSISTANCE PAYROLL	0	8,549	0	0	0	0	0	0	0
2008 EQUIPMENT REPAIRS/REPLACE	670	2,611	3,500	0	3,500	0	3,500	4,000	500
2034 SUPPLIES & TOOLS	8,603	7,791	14,500	0	14,500	4,596	9,904	16,000	1,500
2035 TRAINING	500	200	1,500	0	1,500	961	540	1,500	0
2043 EMS LICENSING	1,755	1,755	2,500	0	2,500	455	2,045	2,500	0
2044 EMS CED	0	0	1,000	0	1,000	0	1,000	1,000	0
2050 VEHICLE MAINTENANCE	2,079	5,647	8,500	0	8,500	1,377	7,123	11,000	2,500
2051 VEHICLE OPERATIONS	5,617	7,521	18,000	0	18,000	7,530	10,470	20,000	2,000
3002 SOC SEC/MEDICARE TAXES	0	6,255	6,560	0	6,560	4,573	1,987	7,880	1,320
3003 WORKMEN'S COMPENSATION	0	23,433	18,674	0	18,674	12,313	6,361	15,416	-3,258
3008 MAINE PERS	0	5,769	6,669	0	6,669	0	6,669	8,475	1,806
4029 BILLING	21,727	15,576	17,000	0	17,000	13,843	3,157	18,500	1,500
4043 DONATION PURCHASES	1,759	0	0	0	0	0	0	0	0
TOTAL	119,681	160,189	184,153	0	184,153	107,453	76,700	214,271	30,118

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TOWN OF MILLINOCKET FY24 BUDGET (FUND 01)

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TOWN OF MILLINOCKET FY24 BUDGET (FUND 01)

Expense

4.21.23

	FY21 Act	FY22 Act	FY23 Adopted Budget	FY23 Bud Changes	FY23 Bud Revised	FY23 YTD Spent	FY23 Unspent	FY24 Bud	FY23-FY24 Bud Var
Dept: 0407 P.W. ROADS & CONSTRUCTION									
0401 FULL TIME PAYROLL	303,484	321,776	341,501	0	341,501	256,217	85,284	336,563	-4,938
0410 OVERTIME	30,153	41,745	43,600	0	43,600	37,299	6,301	43,600	0
0419 PT J. HEALEY	11,943	0	0	0	0	0	0	0	0
0420 PART TIME	7,281	8,610	9,000	0	9,000	1,664	7,336	9,000	0
2011 ROAD PAVING & CONSTRUCTION	249,703	192,790	350,000	60,585	410,585	361,964	48,621	410,000	-585
2022 PORTABLE OUT HOUSE	1,060	1,500	1,200	0	1,200	1,200	0	2,000	800
2029 TIRES	9,671	2,676	10,000	0	10,000	4,757	5,243	10,000	0
2032 GAS/OIL/GREASE	38,804	44,682	60,000	0	60,000	56,428	3,572	70,000	10,000
2033 MAINTENANCE REPAIRS	44,132	49,559	65,000	0	65,000	38,771	26,229	65,000	0
2034 SUPPLIES & TOOLS	2,057	2,168	2,500	0	2,500	1,691	809	2,500	0
2035 TRAINING	0	20	300	0	300	0	300	1,500	1,200
2036 TESTING/PHYSICALS	1,119	527	750	0	750	1,290	-540	0	-750
2052 UNIFORMS	3,232	2,116	3,500	0	3,500	3,250	250	3,500	0
2802 WINTER SAND	5,577	12,900	12,900	0	12,900	716	12,184	12,900	0
2803 PAINT & SUPPLIES	2,866	18,902	12,000	0	12,000	345	11,655	12,000	0
2804 SALT	26,134	27,355	40,000	0	40,000	30,583	9,417	40,000	0
2805 SHOULDER MAINTENANCE	0	937	2,000	0	2,000	2,207	-207	2,000	0
2806 SUPPLIES	2,237	1,544	2,000	0	2,000	771	1,229	2,000	0
2807 EQUIP FOR SNOW REMOVAL	2,265	3,168	5,000	0	5,000	4,240	760	6,000	1,000
2808 SIGNS	1,346	2,175	5,000	0	5,000	4,756	244	5,000	0
2809 COLD PATCH	5,603	5,798	6,000	0	6,000	8,685	-2,685	10,000	4,000
2810 CALCIUM	549	0	500	0	500	0	500	750	250
2812 STORM DRAIN REPAIR	1,257	582	3,000	0	3,000	0	3,000	5,000	2,000
2813 CULVERTS	0	2,583	2,500	0	2,500	793	1,707	2,500	0
2814 TREE CARE/REPLACEMENT	1,300	800	2,000	0	2,000	3,500	-1,500	2,500	500
3002 SOC SEC/MEDICARE TAXES	0	27,042	30,149	0	30,149	21,847	8,302	29,771	-378
3003 WORKMEN'S COMPENSATION	0	50,858	56,948	0	56,948	37,550	19,398	38,138	-18,810
3004 HOSPITAL INSURANCE	0	149,141	156,735	0	156,735	100,055	56,680	145,470	-11,265
3005 UNEMPLOYMENT	0	2,638	2,174	0	2,174	0	2,174	2,639	465
3006 ACCIDENT/SICKNESS INS	0	5,431	5,777	0	5,777	3,547	2,230	5,895	118
3008 MAINE PERS	0	33,090	39,730	0	39,730	20,963	18,767	39,227	-503
TOTAL	751,776	1,013,113	1,271,764	60,585	1,332,349	1,005,091	327,258	1,315,453	-16,896

TOWN OF MILLINOCKET FY24 BUDGET (FUND 01)

Expense

4.21.23

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TOWN OF MILLINOCKET FY24 BUDGET (FUND 01)

Expense

4.21.23

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TOWN OF MILLINOCKET FY24 BUDGET (FUND 01)

Expense

4.21.23

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TOWN OF MILLINOCKET FY24 BUDGET (FUND 01)

Expense

4.21.23

	FY21 Act	FY22 Act	FY23 Adopted Budget	FY23 Bud Changes	FY23 Bud Revised	FY23 YTD Spent	FY23 Unspent	FY24 Bud	FY23-FY24 Bud Var
Dept: 0902 CEMETERY									
0499 LABORER	30,843	28,590	35,000	0	35,000	21,392	13,608	43,000	8,000
2007 ELECTRICITY/WATER/SEWER	362	380	400	0	400	380	20	600	200
2008 EQUIPMENT REPAIRS/REPLACE	883	530	600	0	600	330	270	1,000	400
2022 PORTABLE OUT HOUSE	445	750	630	0	630	625	5	1,100	470
2028 TELEPHONE	330	400	360	0	360	142	218	360	0
2032 GAS/OIL/GREASE	283	479	700	0	700	1,025	-325	1,000	300
2033 MAINTENANCE REPAIRS	190	349	500	0	500	410	90	500	0
2034 SUPPLIES & TOOLS	57	337	375	0	375	0	375	375	0
3002 SOC SEC/MEDICARE TAXES	0	2,187	2,678	0	2,678	1,637	1,041	3,290	612
3003 WORKMEN'S COMPENSATION	0	3,176	4,225	0	4,225	2,786	1,439	3,225	-1,000
3005 UNEMPLOYMENT	0	764	725	0	725	0	725	890	165
4030 FERTILIZER & SEED	2,552	2,603	2,602	0	2,602	0	2,602	10,000	7,398
TOTAL	35,944	40,546	48,795	0	48,795	28,728	20,067	65,340	16,545

TOWN OF MILLINOCKET FY24 BUDGET (FUND 01)

Expense

4.21.23

	FY21 Act	FY22 Act	FY23 Adopted Budget	FY23 Bud Changes	FY23 Bud Revised	FY23 YTD Spent	FY23 Unspent	FY24 Bud	FY23-FY24 Bud Var
Dept: 1002 RECREATION									
0384 MAINTENANCE SUPER.	23,875	30,508	38,011	0	38,011	29,989	8,022	40,040	2,029
0420 PART TIME	27,406	34,581	33,273	0	33,273	22,451	10,822	37,398	4,125
0498 PART TIME REC MAINT LABOR	0	871	6,732	0	6,732	0	6,732	8,660	1,928
0622 REC DEPT GRANTS	22,450	38,808	0	4,000	4,000	4,000	0	0	-4,000
2001 ADVERTISING	115	590	100	0	100	72	28	100	0
2007 ELECTRICITY/WATER/SEWER	18,550	16,141	19,000	0	19,000	3,114	15,886	19,000	0
2008 EQUIPMENT REPAIRS/REPLACE	2,720	740	500	0	500	125	375	500	0
2018 POSTAGE	115	142	200	0	200	112	88	200	0
2019 OFFICE SUPPLIES	139	70	300	0	300	129	171	300	0
2027 HARDWARE & PAINT SUPPLIES	697	946	1,000	0	1,000	206	794	1,000	0
2028 TELEPHONE	471	471	500	0	500	393	107	500	0
2030 TRAVEL	0	58	200	0	200	0	200	0	-200
2032 GAS/OIL/GREASE	399	1,317	1,600	0	1,600	1,096	504	1,600	0
2035 TRAINING	0	1,710	0	0	0	0	0	200	200
2036 TESTING/PHYSICALS	244	99	200	0	200	0	200	0	-200
2039 YOUTH PROGRAMS	1,155	1,144	1,500	0	1,500	1,320	180	1,500	0
2048 POOL SUPPLIES	5,860	4,731	5,000	0	5,000	3,125	1,876	5,000	0
2101 E MILL REC CONTRACT	38,803	39,803	39,803	0	39,803	39,803	0	39,803	0
3002 SOC SEC/MEDICARE TAXES	0	5,139	5,968	0	5,968	3,829	2,139	6,587	619
3003 WORKMEN'S COMPENSATION	0	5,825	7,224	0	7,224	4,763	2,461	4,735	-2,489
3004 HOSPITAL INSURANCE	0	19,277	19,776	0	19,776	15,475	4,301	20,903	1,127
3005 UNEMPLOYMENT	0	1,043	1,077	0	1,077	0	1,077	1,208	131
3006 ACCIDENT/SICKNESS INS	0	645	654	0	654	417	237	737	83
3008 MAINE PERS	0	4,147	3,877	0	3,877	2,984	893	4,084	207
3105 NEW EQUIPMENT	100	0	500	0	500	0	500	500	0
3117 POOL MAINTENANCE	3,901	5,841	6,000	0	6,000	1,574	4,426	6,000	0
4030 FERTILIZER & SEED	266	2,207	2,400	0	2,400	1,105	1,295	2,400	0
4042 FENCE & GATE REPAIRS	0	0	300	0	300	0	300	300	0
TOTAL	147,268	216,857	195,695	4,000	199,695	136,084	63,611	203,255	3,560
Dept: 1009 SNOWSLED & ATV PROGRAM									
0615 ATV TRAIL GRANT	0	46,407	0	93,030	93,030	93,030	0	0	-93,030
3649 LOCAL MATCH	15,000	15,000	15,000	0	15,000	0	15,000	15,000	0
3650 SNOW SLED PROGRAM	60,004	70,000	68,040	0	68,040	0	68,040	73,780	5,740
3651 CROSS COUNTRY GROOMING	0	500	500	0	500	500	0	500	0
TOTAL	75,004	131,907	83,540	93,030	176,570	93,530	83,040	89,280	-87,290

TOWN OF MILLINOCKET FY24 BUDGET (FUND 01)

Expense

4.21.23

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TOWN OF MILLINOCKET FY24 BUDGET (FUND 01)

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TOWN OF MILLINOCKET FY24 BUDGET (FUND 01)	

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TOWN OF MILLINOCKET FY24 BUDGET (FUND 01)

[illegible]

	TOWN OF MILLINOCKET FY24 BUDGET (FUND 01)
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Revenue								
					4.21.23			
FY21 Act	FY22 Act	FY23 Adopted Budget	FY23 Bud Changes	FY23 Bud Revised	FY23 Spent YTD	FY23 Unspent	FY24 Bud	FY23-FY22 Bud Var
Dept: 0209 INSURANCES								
4204 FLEET/VEHICLES	64	5,027	0	0	0	0	0	0
4205 EMPLOYEE SETTLEMENT	0	75,000	0	0	0	0	0	0
TOTAL	64	80,027	0	0	0	0	0	0
Dept: 0300 FRINGE BENEFITS								
0146 W/C REFUND	0	1,357		0	0	0	0	0
TOTAL	0	1,357	0	0	0	0	0	0
Dept: 0402 P.W. ADMINISTRATION								
0147 TREE CANOPY PROJECT	1,500	0	0	0	0	0	0	0
0405 WW FLUSHER REIMBURSEMENT	25,000	19,495	25,000	25,000	16,667	8,333	25,000	0
0406 PW MISC	4,500	205	250	250	300	-50	250	0
TOTAL	31,000	19,700	25,250	25,250	16,967	8,283	25,250	0
Dept: 0407 P.W. ROADS & CONSTRUCTION								
0800 UNUM - W/C REIMBURSEMENT	0	4,807	0	0	0	0	0	0
0913 LRAP LOCAL ROAD ASST	45,288	41,912	45,290	45,290	45,040	250	45,000	-290
0914 DOWNTOWN SEED GRANT	0	0	0	0	2,000	-2,000	0	0
TOTAL	45,288	46,719	45,290	45,290	47,040	-1,750	45,000	-290
Dept: 0409 TRANSFER SITE								
0503 COUNTY MSW AGREEMENT	40,413	36,739	44,480	44,480	13,108	31,372	48,900	4,420
0504 T/S PEN CTY UNIV WASTE	0	0	0	0	8,495	-8,495	0	0
0505 T/S PERC/MRC DISTRIBUTION	14,900	14,050	15,000	15,000	9,139	5,861	15,000	0
0506 T/S SITE SHINGLES	4,805	6,025	4,500	4,500	1,938	2,562	4,500	0
0509 T/S TIRE PERMIT	3,522	5,725	4,000	4,000	2,696	1,304	4,000	0
0510 T/S WHITE GOODS	2,510	2,400	1,500	1,500	1,290	210	1,500	0
0511 T/S RECYCLING	7,567	0	8,000	8,000	0	8,000	5,000	-3,000
0512 SCRAP METAL	37,677	46,311	30,000	30,000	15,286	14,714	30,000	0
0513 UNIVERSAL WASTE	8	28	0	0	0	0	0	0
0514 TOWN USAGE FEE	19,325	19,294	22,000	22,000	17,006	4,994	20,000	-2,000
0515 COUNTY USAGE FEE	3,892	3,898	3,000	3,000	2,494	506	3,000	0
TOTAL	134,618	134,470	132,480	132,480	71,452	61,028	131,900	-580

	TOWN OF MILLINOCKET FY24 BUDGET (FUND 01)
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Town of Millinocket							
FIVE-YEAR CAPITAL PLAN							
4.18.23 -- Excludes FY23 Carry Forwards							
E1300-9502 CAPITAL	Year	Est Life	FY24	FY25	FY26	FY27	FY28
Fire and Ambulance							
Ambulance - F450 Type III (A-3) (65,000 miles)	2014	10	300,000				300,000
Rescue Boat & Motor	2000	30				35,000	
Thermal Cameras (2), Exhaust Fans (2), Saws (2), Nozzles (6) , Blitz Motor	2000	12		40,000			
Jaws of Life	2000				60,000		
Total Fire and Ambulance			300,000	40,000	60,000	35,000	300,000
Public Works							
T.S - Refurbish Trash Trailer	2012		35,000			130,000	
Repace 2001 Ford Bucket Van*	2001	15	125,000				
Replace 2009 GMC 3500	2009	15	65,000				
Replace Plow/Dump Truck (Sterling #11)	2006					150,000	
Replace Plow/Dump Truck (Sterling #12)	2006					150,000	
Replace John Deere 310 Backhoe	2002	20		125,000			
Replace Overhead Doors PW Storage Barn	1985	25		4,500			
Replace Plow/Dump Truck (Sterling #10)	2009	15					150,000
Replace PW Pickups, 2012 to replace 2001	2012	15		50,000			
Total Public Works			225,000	179,500	-	430,000	150,000
Recreation & Airport Departments							
Airport Tractor Snow Blower and Broom			15,000				
Rec Dept			35,000				
Rec Dept Tractor			12,479				
Total Recreation Department			62,479	-	-	-	-
GRAND TOTAL CAPITAL BUDGET	E1300.9504		587,479	219,500	60,000	465,000	450,000
CAPITAL RESERVE BUDGET	E1300.9502		10,000	10,000	10,000	10,000	10,000
*Proposed \$100,000 funding to come from unassigned fund balance.							
E1301 SPECIAL CAPITAL IMPROVEMENTS							
	Project Cost	Grant & Other Funding	FY24	FY25	FY26	FY27	FY28
Airport Capital Projects - Will Update Once FAA Approves							
Other							
9508 - Municipal Bldg Heat Pumps	35,075	35,075	35,075				
9509 - Municipal Bldg Elevator Upgrade	106,999	106,999	106,999				
9002 Culvert Replacement	405,000	405,000	405,000				
* Assumes \$155K shortfall funding is from FY23 Muni Revenue Sharing							
TOTAL SPECIAL CAPITAL IMPROVEMENTS	E1301-*	547,074	547,074	-	-	-	-

MILLINOCKET WASTEWATER DEPT FY24 BUDGET (FUND 03)

[illegible]

MILLINOCKET WASTEWATER DEPT FY24 BUDGET (FUND 03)									
EXPENSE									
4.20.23									
	FY21 Act	FY22 Act	FY23 Rev Bud	FY23 Act YTD	FY23 Unspent	FY24 Bud	FY24-FY23 Bud Var		
Dept: 2400 WASTEWATER OPERATIONS PLA									
0307 EARNED TIME ACCRUAL	1,694	9,119	0	37,916	-37,916				0
0312 PART-TIME	9,153	8,555	5,610	9,888	-4,278	8,640			3,030
0313 OVERTIME	5,022	4,574	4,668	3,608	1,060	4,600			-68
0402 ELECTRICITY	28,478	35,340	39,600	31,417	8,183	39,600			0
0403 MAINTENANCE	2,026	2,829	2,900	1,361	1,539	3,500			600
0405 TELEPHONE	1,093	1,177	2,100	1,057	1,043	2,100			0
0406 BIOSOLIDS ANALYSIS	0	0	1,000	0	1,000	1,000			0
0407 SUPPLIES	1,127	917	900	1,223	-323	900			0
0409 CHEMICALS/LAB	2,589	3,290	8,500	1,607	6,893	9,000			500
0411 POND MAINTENANCE	549	1,670	2,800	1,153	1,647	2,800			0
0412 TOXICITY TESTING	2,204	4,468	6,500	1,355	5,145	6,500			0
0413 FUEL	2,868	5,180	5,000	4,104	896	5,000			0
0414 SMALL EQUIP TOOLS	3,453	5,329	5,800	3,817	1,983	5,800			0
0416 TRAINING/TRAVEL/IMMUNIZAT	1,436	1,488	2,800	1,301	1,499	2,800			0
1300 SUPERINTENDENT	56,811	58,570	60,281	37,510	22,771	62,892			2,411
1301 CHIEF OPERATOR	52,839	54,477	56,059	42,038	14,021	62,088			6,029
1302 OPERATOR	3,864	47,093	49,276	37,927	11,349	0			-49,276
1312 MECHANIC	37,317	38,876	43,458	25,582	17,876	45,196			1,738
3002 SOC SEC/MEDICARE TAXES	12,212	15,440	16,684	11,404	5,280	14,021			-2,663
3003 WORKMEN'S COMP.	14,786	17,007	16,445	12,398	4,047	8,248			-8,197
3004 MEDICAL INSURANCE	75,671	91,052	89,928	55,571	24,357	70,267			-19,661
3005 UNEMPLOYMENT	753	917	994	788	206	745			-249
3006 ACCIDENT/SICKNESS INS.	2,118	2,965	2,904	2,057	847	2,178			-726
3008 ME PERS/RETIREMENT	15,847	21,783	21,885	15,961	5,924	17,814			-4,071
TOTAL	333,910	432,113	446,092	351,044	95,048	375,489			-70,603
Dept: 2500 WASTEWATER PUMP STATIONS									
0501 ELECTRICITY	28,939	36,572	45,100	22,968	22,132	49,600			4,500
0502 MAINTENANCE	5,076	6,959	8,000	6,179	1,821	8,000			0
0504 FUEL (DIESEL)	213	394	800	1,760	-960	1,500			700
0509 NEW EQUIPMENT	191	162	500	370	130	500			0
0510 GAS DETECTOR	0	290	500	0	500	500			0
0511 WET WELL CLEANING	4,508	3,782	4,000	4,899	-899	6,000			2,000
0512 RV DUMP	1,000	1,500	1,500	1,700	-200	1,800			300
0529 VEHICLE FUEL	2,257	5,194	3,850	4,416	-566	4,500			650
0530 VEHICLE MAINTENANCE	1,811	4,925	4,500	2,208	2,292	4,500			0
0531 L P GAS/BATES	767	851	1,200	795	405	1,200			0
TOTAL	44,762	60,630	69,950	45,294	24,656	78,100			8,150

MILLINOCKET WASTEWATER DEPT FY24 BUDGET (FUND 03)

EXPENSE										
4.20.23										
	FY21 Act	FY22 Act	FY23 Rev Bud	FY23 Act YTD	FY23 Unspent	FY24 Bud	FY24-FY23 Bud Var			
Dept: 2600 WASTEWATER COLLECTION										
0601 EQUIPMENT REPAIRS	0	0	1,600	0	1,600	1,600	0			
0604 WEARING APPAREL	791	995	1,200	1,319	-119	1,600	400			
0605 SUPPLIES & PARTS	272	0	600	245	355	600	0			
0609 MAN HOLES	625	0	1,500	0	1,500	1,500	0			
0610 NEW EQUIPMENT	0	0	500	0	500	500	0			
0611 FLUSHER TRUCK	14,941	25,288	25,000	17,645	7,355	25,000	0			
0612 PUBLIC WORKS UTIL/MISC SERV	5,295	0	0	0	0	0	0			
TOTAL	21,924	26,283	30,400	19,209	11,191	30,800	400			
Dept: 2700 WASTEWATER DEBT SERVICE										
1730 BOND PRINCIPAL	54,605	55,588	56,588	56,588	0	57,608	1,020			
1731 BOND INTEREST	8,377	7,394	6,394	6,393	1	5,375	-1,019			
1732 BOND FEES	3,149	3,149	3,149	3,149	0	3,149	0			
1735 SEWER PROJ ENG PRINCIPAL	0	0	30,770	30,769	1	30,769	-1			
1736 SEWER PROJ ENG INTEREST	9,027	7,350	7,846	7,846	0	7,539	-307			
1737 SEWER PROJ ENG INTEREST FEES	0	0	1,931	1,931	0	1,915	-16			
1740 SEWER PROJ CONSTRUCTION PRINC	0	0	84,616	84,616	1	84,616	0			
1741 SEWER PROJ CONSTRUCTION Interest	20,916	20,213	21,577	21,577	0	20,731	-846			
1742 SEWER PROJ CONSTRUCTION FEES	20,916	20,213	5,310	5,310	0	5,267	-43			
TOTAL	116,990	113,906	218,181	218,179	2	216,969	-1,212			
Dept: 2800 WASTEWATER CAPITAL IMPROV										
1318 PAVING	0	0	8,000	7,400	600		-8,000			
1325 TRUCK REPLACEMENT	0	0	50,000	45,654	4,346	0	-50,000			
1326 PUMP STATION EQUIPMENT	0	0	0	0	0	50,000	50,000			
1330 MAIN PUMP STATION UPGRADE	0	7,313	550,000	84,907	465,093	750,000	200,000			
1387 TREATMENT PLANT REPAIRS	4,000	30,440	5,000	4,850	150	48,000	43,000			
1388 BATES/ELM ST SEWER PROJECT	171,430	1,169,472	365,000	2,615	362,385		-365,000			
1390 WWT CAPITAL CONTINGENCY	4,553	16,151	15,000	12,321	2,679	15,000	0			
1395 SLOW RUNNER/SEWER REPAIRS	30,355	14,084	50,000	0	50,000	50,000	0			
1397 SANITARY SEWER REPLACEMENT PROJ	216,926	791,764	180,000	102,755	77,245		-180,000			
TOTAL	427,264	2,029,224	1,223,000	260,503	962,497	913,000	-310,000			
Expense Totals:	1,064,425	2,776,908	2,113,123	949,877	1,163,246	1,741,558	-371,565			

ORDER #73-2023

PROVIDING FOR: General Administration

IT IS ORDERED that \$1,074,746 is hereby raised and appropriated and the Officers are authorized to spend said amount for the General Administration Departments of Millinocket as listed below for the Fiscal Year 2024.

General Administration

101	General Government	\$373,617
103	Elections & Registrations	13,091
104	Town Clerks	275,168
107	Assessing	96,600
108	Municipal Building	100,730
109	Audit	20,000
111	Legal Services	75,000
112	Administration	85,185
300	Fringe	35,355
TOTAL:		\$1,074,746

Passed by the Town Council _____

ATTEST _____

ORDER #74-2023

PROVIDING FOR: Community and Economic Development

IT IS ORDERED that \$244,594 is hereby raised and appropriated and the Officers are authorized to spend said amount for the Community & Economic Development Departments of Millinocket as listed below for the Fiscal Year 2024.

Community and Economic Development

114	Planning Code/Enforcement	66,551
115	Economic Development	82,480
118	Community Initiative Director	88,539
119	ARPA	7,288
<u>213</u>	<u>Enforcement Officials</u>	<u>7,083</u>
TOTAL:		\$251,941

Passed by the Town Council _____

Attest: _____

ORDER #75-2023

PROVIDING FOR: Public Safety and Protection

IT IS ORDERED that \$2,503,087 is hereby raised and appropriated and the Officers are authorized to spend said amount for the Public Safety and Protection Departments of Millinocket as listed below for the Fiscal Year 2024.

<u>Public Safety and Protection</u>		
201	Police	\$790,874
203	Fire	69,117
204	Ambulance	214,271
205	Fire and Ambulance General	740,710
206	Community Services	563,000
209	Insurances	110,145
214	Dog Constable	14,970
		<u>\$2,503,087</u>

Passed by the Town Council_____

Attest:_____

ORDER #76-2023

PROVIDING FOR: Public Works & Airport Departments

IT IS ORDERED that \$2,270,282 is hereby raised and appropriated and the Officers are authorized to spend said amount for the Public Works and Airport Departments of Millinocket as listed below for the Fiscal Year 2024.

<u>Public Works & Airport</u>		
402	Public Works Administration	\$113,450
403	Public Works Garage	34,000
407	Public Works Roads	1,315,453
409	Transfer Site	470,842
902	Cemetery	65,340
1101	Airport Operations	190,797
<u>1102</u>	<u>Airport Business</u>	<u>80,400</u>
Total		\$2,270,282

Passed by the Town Council_____

Attest:_____

ORDER #77-2023

PROVIDING FOR: Community and Recreation Services

IT IS ORDERED that \$463,100 is hereby raised and appropriated and the Officers are authorized to spend said amount for the Community and Recreation Services Departments of Millinocket as listed below for the Fiscal Year 2024.

<u>Community and Recreation Services</u>		
501	Library	\$125,000
815	General Assistance Aid	17,150
816	Public Health/Welfare Agency	8,415
1002	Recreation	203,255
1009	Snowmobile & ATV Program	89,280
1106	Holiday Observation & Events	20,000
		\$463,100

Passed by the Town Council_____

Attest:_____

ORDER #78-2023

PROVIDING FOR: Debt and Interest

IT IS ORDERED that \$139,673 is hereby raised and appropriated and the Officers are authorized to spend said amount for the Debt Services and Interest Department of Millinocket as listed below for the Fiscal Year 2024.

Debt and Interest

700	Debt and Interest	\$139,673
-----	-------------------	-----------

Passed by the Town Council_____

Attest:_____

ORDER #79-2023

PROVIDING FOR: Capital Improvement Departments

IT IS ORDERED that \$1,144,553 is hereby raised and appropriated and the Officers are authorized to spend said amount for the Capital Improvements Departments of Millinocket as listed below for the Fiscal Year 2024.

Capital Improvement Departments

1300 Capital Improvements	\$597,479
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<u>1301 Special Capital Improvements</u>	<u>\$547,074</u>
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Total:	\$1,144,553
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Passed by the Town Council _____

Attest: _____

ORDER #80-2023

PROVIDING FOR Anticipated Revenues and Transfers

IT IS ORDERED that overall anticipated Revenues and Transfers in the estimated amount of \$5,849,330 is approved and the Officers are authorized to spend for FY2024.

Passed by the Town Council_____

Attest:_____

ORDER #81-2023

PROVIDING FOR Transfer of Funds from Designated Dog Fee Revenue Reserve Account for the Care of Animals.

IT IS ORDERED that \$4,655 be transferred from the Designated Dog Fee Revenue Reserve Account into the General Fund Budget for FY2024 to provide for eligible costs in the care of animals.

NOTE: These funds are already included in the Order authorizing Anticipated Revenues and Transfers. This Order is offered because the funds will be taken from a Designated Reserve Account, which requires specific Town Council approval.

Passed by the Town Council _____

Attest: _____

ORDER #82-2023

PROVIDING FOR Transfer of Funds from Fund Balance Account

IT IS ORDERED that \$1,160,424 be transferred from the Assigned Fund Balance into the General Fund Budget for FY24.

NOTE: These funds are already included in the Order authorizing Anticipated Revenues and Transfers. This Order is offered because the funds will be taken from an Assigned and Unassigned Fund Balance Accounts, which requires specific Town Council approval.

Passed by the Town Council _____

Attest: _____

ORDER #83-2023

PROVIDING FOR: Authorization for County Tax

IT IS ORDERED that \$307,465 is hereby raised and appropriated and to authorize the Officers to spend for 1201 County Tax Assessment for FY2024.

PASSED BY THE COUNCIL: _____

ATTEST: _____

ORDER #84-2023

PROVIDING FOR Acceptance of State of Maine Funds

IT IS ORDERED that the Town of Millinocket, Town Finance Director and Town Treasurer is authorized to accept, and such acceptance is deemed to have been appropriated revenues and/ or subsidies for the ensuing fiscal year, such funds as Municipal Revenue Sharing Funds, Local Road Assistance Program, General Purpose Aid to Education, Civil Emergency Funds, Snowmobile Registration Money, Tree Growth Reimbursement, General Assistance Reimbursement, Veteran Exemption Reimbursement, Homestead Act Reimbursement, State and Federal Grants in Aid, and other State of Maine Funds as are available at a future date and to authorize the Officers to spend said sums.

(These monies are currently anticipated in the above revenue order and allows the Town to accept these monies for use with FY2024 proposed budget. Acceptance of any new monies will be authorized only by Council Order.)

Passed by the Town Council _____

Attest: _____

ORDER #85-2023

PROVIDING FOR A Written Policy Concerning Disbursement of State Fees

WHEREAS, Title 30-A, Section 5603 requires that the Treasurer disburse money only on the authority of a warrant signed and voted on by a majority of the Council; and

WHEREAS, Chapter 29-A of the Administrative Code provides for warrant review and approval; and

WHEREAS, the Town collects certain fees for the State of Maine; and

WHEREAS, the Council is not able to meet weekly to review, sign and vote on warrants for fees due to the State of Maine; and

WHEREAS, Chapter 29-A of the Administrative Code does not address the need to remit state fees on a weekly basis; and

WHEREAS, Title 30-A Section 5603.3 provides that the Council may adopt a written policy to permit the disbursement of state fees when a disbursement warrant has been signed by one or more designated municipal officers.

NOW THEREFORE, IT IS ORDERED that the following written adopted concerning the disbursement of state fees:

1. The Treasurer shall prepare a warrant weekly to disburse state fees;
2. The weekly warrant for fees shall be reviewed and approved by the Finance Director;
3. Upon approval of the weekly warrant for state fees by the Finance Director, any member of the Ad-Hoc Warrant Subcommittee established pursuant to Chapter 29-A of the Administrative Code may review and approve the weekly warrant for state fees and document his or her approval by signing the warrant.
4. The Treasurer is authorized to disburse state fees each week upon presentation of a warrant for that purpose which has been approved by the Finance Director and signed by any member of the Ad Hoc Warrant Subcommittee.
5. Any error in any weekly warrant for state fees shall be corrected by the Treasurer on the next weekly warrant for state fees after discovery of the error.
6. Warrants for state fees approved pursuant to this policy are not subject to review and approval pursuant to Chapter 20-A of the Administrative Code.
7. This policy shall be reviewed and voted on annually by the Council.

Passed by the Town Council _____

Attest: _____

ORDER #86-2023

PROVIDING FOR Disbursement of Employees Wages and Benefits

WHEREAS, the Town Treasurer may disburse money only on the authority of a warrant voted and signed by a majority of the Council; and

WHEREAS, the Council signs warrants on a bi-weekly basis; and

WHEREAS, employees are paid on a weekly basis,

NOW THEREFORE IT IS ORDERED, pursuant to Title 30-A section 5603.2.A.1., that the Town Treasurer is authorized to disburse wages and withholding required by law on the authority of a warrant signed by the Town Manager.

Passed by the Town Council _____

Attest: _____

ORDER #87-2023

PROVIDIDNG FOR Payment of Property Taxes for Multiple Years

IT IS ORDERED That We, the Municipal Officers of the Town of Millinocket, upon request of the Tax Collector and Town Treasurer of said Town, hereby authorize and direct said Tax Collector and Town Treasurer pursuant to Title 36, MRSA, Section 906, to apply any tax payment received from an individual as payment for any property tax against outstanding or delinquent taxes due on said property in chronological order beginning with the oldest unpaid tax bill, provided, however, that no such payment may be applied to any tax for which an abatement application or appeal is pending unless approved in writing by the taxpayer.

Passed by the Town Council_____

Attest:_____

ORDER #88-2023

PROVIDING FOR Wastewater Department Anticipated Revenues and Transfers

IT IS ORDERED that the overall anticipated Revenues and Transfers, as listed below in the estimated amount of \$1,839,000 is approved for FY2024 for the Wastewater Department.

2100-1400 Fees	\$1,050,000
1401 Interest/30 Day Notice	10,000
1402 Investment Interest	16,000
1403 Lien Costs Revenue	10,000
1405 Grant	600,000
1406 Bond Proceeds	150,000
<u>2500-0512 W/W RV Dump</u>	<u>3,000</u>
Total	\$1,839,000

Passed by the Town Council_____

Attest:_____

ORDER #89-2023

PROVIDING FOR Wastewater Department Operations

IT IS ORDERED that \$1,741,558 is hereby appropriated for Wastewater Operations Expenditures for FY2024 for the departments listed below.

2100 Administration	\$98,100
2200 Protection (Insurance)	29,100
2400 Operations of Plant	375,489
2500 Pump Stations	78,100
2600 Collection	30,800
2700 Debt Service	216,969
2800 Capital Improvements	913,000
Total	<u>\$1,741,558</u>

Passed by the Town Council_____

Attest:_____

ORDER #90-2023

PROVIDING FOR Payment of Sewer bills for Multiple bills

IT IS ORDERED THAT We, the Municipal Officers of the Town of Millinocket upon request of the Tax Collector and Town Treasurer of said Town, hereby authorize and direct said Tax Collector and Town Treasurer to credit sewer payments to accounts in the same manner as real estate payments; and

WHEREAS, real estate tax payments are allocated to the oldest outstanding tax bill; and

WHEREAS, the statutory reference in section 104-16 of the Sewer Ordinance has not been updated to reflect repeal of Title 30 MRSA and enactment of Title 30-A;

NOW THEREFORE, IT IS ORDERED AS FOLLOWS:

The Tax Collector and Town Treasurer are hereby directed to credit payments for sewer system use charges in chronological order beginning with the oldest unpaid sewer system use charge, provided however, that no such payment may be applied to any charge for which an abatement application or appeal is pending unless approved in writing by the sewer fee payer.

IT FURTHER ORDERED that sewage system rates, fees or user charges not paid within 90 days of when due shall be collected in accordance with Chapter 104, Section 104-16 of the Millinocket Code and Title 30-A MRSA Section 3406.

Passed by the Town Council_____

Attest:_____



Millinocket

Maine's Biggest Small Town

Town Manager's Report – 2.23.23

Congressional Directed Spending:

- Senator King has officially requested that our CDS application for the reconstruction of our downtown corridor road, sidewalks, and lights be funded by the Senate Transportation, Housing and Urban Development (THUD) Subcommittee on Appropriations.
- This does not guarantee funding; however, it moves our project into the next round.
- It will need to pass the Committee and then the vote of both the Senate and the House.
- Stay Tuned! More to come!

Millinocket Dog Park:

- The snow has melted, and we are starting to see a major increase of use at our new dog park.
- I would like to remind the community that this is still brand new and yet to be finished. The Fencing to divide the space and the gate were installed this past December just before the snow really flew. We recognize that we still need to complete some repairs to the existing fencing, place a grate in front of the drainage culvert, install the permanent rules signage, and add additional picnic tables and benches. We also plan to add the dog park to our branded wayfinding signage to point users to the area.
- Please be patient and respectful as our small crew of overloaded employees work to complete this work.
- We look forward to having an opening celebration once the work is completed!

Representing Millinocket's Great Work to Larger Audiences:

- I was recently contacted by a journalist for the magazine produced by the Maine Municipal Association to be interviewed on aspects and challenges of municipal employment.
 - The article covers the challenges of attracting and retaining employees in various areas of the state, what is working and what needs to be improved.
 - This invite came from my involvement in a panel discussion at last fall's MMA conference on a similar topic.
- I am please to say that I have been invited to participate as a speaker in Governor's Office of Policy Innovation and the Future's second Communities Leading on Climate conference on Thursday, May 11 at the University of Maine's Wells Conference Center in Orono.
 - This invitation comes from the great work we are doing with the Community Resiliency Partnership funding as well as our planning/efforts around EV charging and solar.



Millinocket

Maine's Biggest Small Town

Northern Forest Center Grant Funding Assistance:

- We recently finalized some work with the Northern Forest Center regarding additional grant funding toward the engineering and design work for our Airport Terminal.
- Happy to say this resulted in \$50,000 toward Millinocket's Project as a subaward grantee among other projects included in a much larger award.

Reminders from the Clerk's Office:

- Nominations Papers – Available now through May 5th; must be returned to the Clerk's office by Friday, May 5th, 2023, at 4:00pm. Special Election to be held May 23rd.
 - Current list of community members with Nomination Papers out:
 - Richard Angotti
 - Jim Bisque
 - Gilda Stratton
 - At the time this report is submitted, no nomination papers have been returned.
 - Please, if you feel inspired to try your hand at this civic duty and help move the Town of Millinocket forward, visit our Town Clerk's office to grab your nomination papers!
- Anticipated: School Budget – 1st Public Hearing & Adoption - May 11th, 2023, Regular Council Meeting.

Employment Opportunities:

- Millinocket is currently seeking application for the following employment opportunities:
 - Code Enforcement Officer/Licensed Plumbing Inspector
 - Seasonal Cemetery Worker
 - Code and Assessor Assistant
 - Airport Attendant
 - Public Works Mechanic
 - Fire/EMS (3 positions)
 - East Millinocket Police Department Officer (Through East Millinocket)
- If you or someone you know may be interested in any of these positions, please contact our staff for more information. The applications are also available at Millinocket.org under Community, then Employment.
- Municipal Employment offers great schedules, incredible benefits, and Maine State Retirement! Consider applying!

Respectfully submitted,

Peter Jamieson, Town Manager

Millinocket Memorial Library Report

March - April 2023

Prepared by Library Director, Diana Furukawa, for Millinocket Town Council, 4.21.2023



LIBRARY UPDATES

Facilities

We applied for about \$115,000 of Congressionally Delegated Spending to replace our aging elevator and were notified this week that both Senator King and Senator Collins have decided to recommend the project to the Appropriations Committee. While this does not guarantee approval, it is a big hurdle in the process. We have also secured an additional \$20,000 of grant funding which we plan to use as a match for the CDS funding.

We have received all of the components for our electric vehicle chargers. They are slated to be installed very soon, once Jon Glidden completes the necessary site work. Once installed, we can request a rebate from Efficiency Maine, which we anticipate covering about 90% of the costs of the chargers.

Programs

In March and April, we offered a three-part financial literacy series with Katahdin Federal Credit Union, which was very well-attended. The programs were aimed at older adults, and topics included wills, Power of Attorney, retirement planning, and financial scams. Going forward, we hope to partner with KFCU or another group to offer a similar series geared towards youth, so they can learn the financial basics they will need for adult life.

We're collaborating with Wabanaki Public Health and Wellness to offer a series of programs on the gardening process from planting to harvesting, including a seed-starting workshop last month and canning and preseving in the fall.

Other recent programs have included Career Center Drop-in Hours, youth Art Club, Life Drawing classes, Outdoor Adventure Club for kids grades 4-6, Story Times, an afternoon movie screening for kids, and a workshop for business owners on Facebook marketing strategies.

Partnerships

Through Eastern Maine Development Corporation's Youth Workforce Program, we'll be hosting a few youth interns this summer at both the library and gear library. It's a great partnership because it helps provide adds to our staff capacity and provides local teens with a great first job opportunity.

Gear Library As usual, the gear library has been closed during the month of April, as we transition from ski and snowshoe rentals to bike and boat rentals. During the off-season, Baileigh Studer and Treyce Stevens have been busy tuning up our bikes and doing commerical bike repairs for community members.

In April, Baileigh was also involved in leading a school vacation camp for kids grades 1-4 at the library in collaboration with Friends of Katahdin Woods and Waters and the Outdoor Sport Institute. There were 13 participants this time, who enjoyed learning about local history, culture, land, and wildlife.

Planning The Library's Board of Directors hosted their first of two strategic planning retreats in March, which provided an opportunity for deeper conversations about the library's vision for the future. At a second retreat in May, the Board will begin to translate the ideas from March into actionable goals for the next three years.

LIBRARY STATISTICS

Patrons	February 2023	March 2023	Change	March 2022
Cardholders	2462	2485	23	2185
Adult Cardholders	1955	1971	16	1743
Youth Cardholders	507	514	7	436
Millinocket Resident Cardholders	1844	1856	12	1693
Out of State Cardholders	58	60	2	27
Circulation	February 2023	March 2023	Change	March 2022
Active Members (last 3 months)	302	303	1	270
Circulation	894	987	93	1194
Interlibrary Loan Items Sent	Due to our software transition, we do not yet have accurate interlibrary loan data.			42
Interlibrary Loan Items Received				140
Active Cloudlibrary Users	34	34	0	42
Program Engagement	February 2023	March 2023	Change	March 2022
Library Website Visits	2168	2648	480	2246
Facebook Likes	1584	1600	16	1398
Instagram Followers	614	621	7	569
Adult Programs	18	17	-1	12
Adult Program Attendance	77	84	7	180
Children's Programs	14	11	-3	10
Children's Program Attendance	104	78	-26	30
Community Meetings	10	15	5	4
Community Meeting Attendance	66	92	26	36
Library Visitors	2073	2068	-5	No data
Library Volunteer Hours	152	154	2	126
Facilities	February 2023	March 2023	Change	March 2022
Hours Open	133.5	154	20.5	161
Computer Sessions	193	225	32	203
Public Meeting Room Use	104	156	52	113
Wifi Connections	607	783	176	464
Mobilize Katahdin	February 2023	March 2023	Change	March 2022
Individuals Served	189	141	-48	155
Value of Services	\$8,093	\$4,331	-\$3,762	\$4,728
Mobilize Volunteer Hours	55.5	28.5	-27	53

ORDER #91-2023

PROVIDING FOR: Execution of the Town Warrant for April 27, 2023

IT IS ORDERED that the Town Warrant for April 27, 2023, in the amount of \$110,320.71 is hereby approved.

Passed by the Town Council_____

Attest:_____

Type	Check	Amount	Date	Wrnt	Payee
R	33902	2,718.00	04/27/23	314	1869 BLOOMER RUSSELL BEAUPAIN
R	33903	1,162.50	04/27/23	314	2019 BREAKING THE CYCLE
R	33904	191.01	04/27/23	314	0229 CARQUEST AUTO PARTS
R	33905	23,890.00	04/27/23	314	1105 CENTRAL EQUIPMENT COMPANY
R	33906	3,795.00	04/27/23	314	1423 CIVES CORP
R	33907	154.20	04/27/23	314	1883 CONSOLIDATED COMMUNICATIONS
R	33908	85.00	04/27/23	314	2154 COTE, JONATHAN P
R	33909	356.00	04/27/23	314	0865 DEPT OF ENVIRONMENTAL PROTECTION
R	33910	10,120.02	04/27/23	314	0181 DYSARTS SERVICE
R	33911	3,360.64	04/27/23	314	2173 ELAN FINANCIAL SERVICES
R	33912	72.00	04/27/23	314	1629 GATEWAY PRESS
R	33913	2,061.63	04/27/23	314	1039 HOGAN TIRE, INC.
R	33914	226.00	04/27/23	314	0265 HOWARD P. FAIRFIELD, LLC
R	33915	468.00	04/27/23	314	1188 INDUSTRIAL PROTECTION SERVICES, LLC
R	33916	794.20	04/27/23	314	0311 JORDAN EQUIPMENT CO.
R	33917	52.55	04/27/23	314	1903 KATAHDIN TRUE VALUE
R	33918	100.00	04/27/23	314	2171 MACA
R	33919	149.22	04/27/23	314	0374 MAINE OXY ACETYLENE SUPPLY CO.
R	33920	620.94	04/27/23	314	0037 MAINE WATER COMPANY
R	33921	87.70	04/27/23	314	0687 MALCOLM, THOMAS M.
R	33922	4,773.00	04/27/23	314	0451 MILLINOCKET INSURANCE AGENCY
R	33923	16,000.00	04/27/23	314	0452 MILLINOCKET MEMORIAL LIBRARY
R	33924	60.00	04/27/23	314	0377 MTCCA
R	33925	18,998.14	04/27/23	314	0471 MUNICIPAL REVIEW COMMITTEE, INC
R	33926	2,917.21	04/27/23	314	1680 NEW ENGLAND SALT CO. LLC
R	33927	115.00	04/27/23	314	0511 OAK GROVE SPRING WATER CO.
R	33928	1,163.00	04/27/23	314	0513 OLVER ASSOCIATES INC.
R	33929	2,015.43	04/27/23	314	1596 PREBLE OIL COMPANY
R	33930	337.50	04/27/23	314	0577 RAMSAY WELDING & MACHINE, INC
R	33931	38.00	04/27/23	314	0584 REGISTER OF DEEDS
R	33932	815.70	04/27/23	314	2170 STATE OF MAINE
R	33933	126.45	04/27/23	314	0968 STRYKER MEDICAL
R	33934	1,099.80	04/27/23	314	2172 TOP GEAR INC
R	33935	54.16	04/27/23	314	1404 TRACTOR SUPPLY COMPANY
R	33936	115.00	04/27/23	314	0705 TREASURER, STATE OF MAINE
V	33937	0.00	04/27/23	314	1502 VERSANT POWER
R	33938	11,161.65	04/27/23	314	1502 VERSANT POWER
R	33939	66.06	04/27/23	314	2115 WHEATON, AMBER G
Total		110,320.71			

Count

Checks	37
Voids	1

ORDER #92-2023

PROVIDING FOR: Execution of the Wastewater Warrant for April 27, 2023

IT IS ORDERED that the Wastewater Warrant for April 27, 2023, in the amount of \$22,909.78 is hereby approved.

Passed by the Town Council_____

Attest:_____

Millinocket
1:48 PM

WW
A / P Check Register
Bank: KEY BANK WW A/P FD 3

04/21/2023
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	10464	3,466.80	04/27/23	313	0059 BANGOR TRUCK EQUIPMENT
R	10465	230.48	04/27/23	313	0037 MAINE WATER COMPANY
R	10466	29.92	04/27/23	313	1669 OFFICE DEPOT, INC
R	10467	5,406.25	04/27/23	313	0513 OLVER ASSOCIATES INC.
R	10468	1,497.25	04/27/23	313	0546 PIERCE ATWOOD LLP
R	10469	579.13	04/27/23	313	1596 PREBLE OIL COMPANY
R	10470	11,699.95	04/27/23	313	1502 VERSANT POWER
Total		22,909.78			

Count	
Checks	7
Voids	0

ORDER #93-2023

PROVIDING FOR: Approval of an Application for a Victualer License for Circle K.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Mac's Convenience Stores, LLC, Business Address – PO Box 347, Columbus, IN
d/b/a
Circle K 4707113, 719 Central Street, Millinocket

Passed by the Town Council _____

Attest: _____

BUSINESS Circle K
719 Central St.

ORDER # 93-2023

COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS



TAXES ARE CURRENT

RE
PP

Yes



No



WASTEWATER IS CURRENT

Yes



No



POLICE INCIDENTS IN THE PAST YEAR

Yes

No



(IF APPLICABLE PLEASE LIST)

**Town of Millinocket
Tax Information Sheet
As of: 04/24/2023**

Account: 2233 **Name:** MAC'S CONVENIENCE STORES

Location: 719 CENTRAL STREET

Map and Lot: U13-002

Sale Date: 04/11/2012

Deed Reference: B12787P88 04/09/2012 B10100P189
B5179P81

Sale Price: \$647,000

Land: 86,100
Building: 388,100
Exempt: 0
Total: 474,200

Total Acres: 3.02
Tree Growth: Soft : 0 Mixed : 0 Hard : 0
Farmland:
Open Space:
Zoning: 16 - Hiway Commercial
SFLA: 0

	Amount	Mill Rate
Last Billed : 2023-1	13,988.90	29.500
Previous Billed : 2022-1	14,264.25	32.500

There are no outstanding taxes.

Information Given By: _____

Title: _____ **04/24/2023**

All calculations are as of: 04/24/2023

**PP Account 169 Detail
as of 04/24/2023**

Name: MACS CONVENIENCE STORES LLC

Location: 719 CENTRAL STREET

Assessment: 243,900

2023-1 Period Due:

Mailing DBA CIRCLE K
Address: PO BOX 347
COLUMBUS IN 47202 0347

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2023-1 R	09/29/22	Original			7,195.05	0.00	0.00	7,195.05
	10/18/2022		A	P	7,195.05	0.00	0.00	7,195.05
		Total			0.00	0.00	0.00	0.00
2022-1 R					0.00	0.00	0.00	0.00
2021-1 R					0.00	0.00	0.00	0.00
2020-1 R					0.00	0.00	0.00	0.00
2019-1 R					0.00	0.00	0.00	0.00
2018-1 R					0.00	0.00	0.00	0.00
2017-1 R					0.00	0.00	0.00	0.00
2016-1 R					0.00	0.00	0.00	0.00
2015-1 R					0.00	0.00	0.00	0.00
2014-1 R					0.00	0.00	0.00	0.00
2013-1 R					0.00	0.00	0.00	0.00
2012-1 R					0.00	0.00	0.00	0.00
2011-1 R					0.00	0.00	0.00	0.00
2010-1 R					0.00	0.00	0.00	0.00
2009-1 R					0.00	0.00	0.00	0.00
Account Totals as of 04/24/2023					0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

UT Account 123930 Detail
as of 04/24/2023 - Sewer

Name: MAC'S CONVENIENCE STORES, LLC & DBA CIRCLE K C/O CASS INFORMATION SYSTEMS
PO BOX 182487 MAIL STOP #1
COLUMBUS, OH 43218-2487
Location: 719 CENTRAL STREET
RE Acct: 0 Map/Lot: U13-002

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
285	04/27/23			493.53	0.00	0.00	0.00	493.53
282	01/27/23			0.00	0.00	0.00	0.00	0.00
278	10/26/22			0.00	0.00	0.00	0.00	0.00
275	07/27/22			0.00	0.00	0.00	0.00	0.00
270	04/29/22			0.00	0.00	0.00	0.00	0.00
265	01/26/22			0.00	0.00	0.00	0.00	0.00
262	10/29/21			0.00	0.00	0.00	0.00	0.00
259	07/30/21			0.00	0.00	0.00	0.00	0.00
255	04/28/21			0.00	0.00	0.00	0.00	0.00
251	02/03/21			0.00	0.00	0.00	0.00	0.00
248	11/20/20			0.00	0.00	0.00	0.00	0.00
245	08/21/20			0.00	0.00	0.00	0.00	0.00
241	04/29/20			0.00	0.00	0.00	0.00	0.00
238	01/30/20			0.00	0.00	0.00	0.00	0.00
234	10/30/19			0.00	0.00	0.00	0.00	0.00
228	07/31/19			0.00	0.00	0.00	0.00	0.00
220	04/24/19			0.00	0.00	0.00	0.00	0.00
216	01/30/19			0.00	0.00	0.00	0.00	0.00
208	10/24/18			0.00	0.00	0.00	0.00	0.00
201	08/08/18			0.00	0.00	0.00	0.00	0.00
197	04/20/18			0.00	0.00	0.00	0.00	0.00
191	01/30/18			0.00	0.00	0.00	0.00	0.00
185	10/27/17			0.00	0.00	0.00	0.00	0.00
182	07/28/17			0.00	0.00	0.00	0.00	0.00
176	04/14/17			0.00	0.00	0.00	0.00	0.00
171	01/27/17			0.00	0.00	0.00	0.00	0.00
166	10/20/16			0.00	0.00	0.00	0.00	0.00
162	08/05/16			0.00	0.00	0.00	0.00	0.00
158	04/15/16			0.00	0.00	0.00	0.00	0.00
151	01/27/16			0.00	0.00	0.00	0.00	0.00
148	10/30/15			0.00	0.00	0.00	0.00	0.00
141	07/27/15			0.00	0.00	0.00	0.00	0.00
138	04/28/15			0.00	0.00	0.00	0.00	0.00
135	01/16/15			0.00	0.00	0.00	0.00	0.00
134	10/27/14			0.00	0.00	0.00	0.00	0.00
127	07/29/14			0.00	0.00	0.00	0.00	0.00
123	04/23/14			0.00	0.00	0.00	0.00	0.00
119	01/31/14			0.00	0.00	0.00	0.00	0.00
110	10/25/13			0.00	0.00	0.00	0.00	0.00
109	07/26/13			0.00	0.00	0.00	0.00	0.00
103	04/29/13			0.00	0.00	0.00	0.00	0.00
102	01/18/13			0.00	0.00	0.00	0.00	0.00
97	10/23/12			0.00	0.00	0.00	0.00	0.00
94	07/26/12			0.00	0.00	0.00	0.00	0.00
91	04/30/12			0.00	0.00	0.00	0.00	0.00
86	01/31/12			0.00	0.00	0.00	0.00	0.00
83	10/21/11			0.00	0.00	0.00	0.00	0.00

Diana Lakeman

From: Cameron McDunnah <cmcdunnah@eastmillinocketpolice.com>
Sent: Monday, April 24, 2023 12:04 PM
To: Diana Lakeman
Subject: Re: Request of Incident Reports - Victualer Lics.

Nothing to report.

Cameron McDunnah
Chief of Police

East Millinocket Police Department
125 Main Street
East Millinocket, Maine 04430

(207)746-3555
empdchief@gwi.net

On Apr 24, 2023, at 11:32 AM, Diana Lakeman <townclerk@millinocket.org> wrote:

Please provide incident reports for the following business(s), if applicable, in request for Victualer license applications to be brought for council action on 4/27/2023:

1. Circle K, 719 Central Street
2. Yum Bake Shop, 215 Penobscot Avenue
3. Gather Inn, 193 Central Street.

Thank you!!

Diana M. Lakeman | **Town Clerk**

<image001.jpg>

townclerk@millinocket.org | (207) 723-7006 **Fax:**(207)-723-7002
197 Penobscot Avenue. Millinocket, ME. 04462

Office Hours: Mon - Fri
7:30 AM to 4:00 PM
Election Day Polls Open 8 AM to 8 PM

<image002.jpg>

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rcvd - 4/12/2023

pd #8128



Millinocket

Maine's Biggest Small Town

APPLICATION FOR A VICTUALERS LICENSE

FEE: \$25.00

NAME OF APPLICANT: Mac's Convenience Stores, LLC

PHONE NUMBER OF APPLICANT: 812-379-9227 ext 1143

RESIDENCE OF APPLICANT: P.O. Box 347 Columbus, IN 47202

NAME OF BUSINESS: Circle K 4707113

PHONE NUMBER OF BUSINESS: 207-723-6124

BUINESS ADDRESS: 719 Central Street

NATURE OF BUSINESS: Convenience Store

LOCATION TO BE USED: 719 Central Street

RESIDENCE OF APPLICANT IN THE LAST FIVE YEARS:

Please see attached

LIST OF PRINCIPAL OFFICERS, TITLES AND ADDRESS FOR THE PAST THREE YEARS:

Please see attached

DESCRIPTION OF PREMISES TO BE LICENSED

Ground floor, one story, grocery store selling gasoline

✓ (PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)

MAC'S CONVENIENCE STORES LLC
MAC'S CONVENIENCE STORES LLC
FED I.D. 98-0349427

Managers

Kathy Cunningham
Matt Dolan
Debbie Gooldy
Melissa Duncan

Mac's Convenience Stores LLC - Officer Listing

<u>NAME</u>	<u>TITLE</u>	<u>DATE OF TAKING OFFICE</u>	<u>ADDRESS</u>
Couche-Tard U.S. Inc.	Member	NA	1130 West Warner Tempe, AZ 85285
Kathy Kerr Cunningham	President, Senior Vice President, Global Shared Services and Secretary	6/30/2009	1130 West Warner Tempe AZ 85284
Matthew P. Dolan	Vice President Operations Great Lakes	2/1/2018	935 E. Tallmadge Avenue Akron, OH 44310
Debra Ann Gooldy	Assistant Secretary	4/1/2016	4080 W. Jonathan Moore Pike Columbus, IN 47201
Melissa Ann Duncan	Assistant Secretary	8/1/2021	4080 W. Jonathan Moore Pike Columbus, IN 47201
Tara Leipart	Assistant Secretary	8/1/2021	1130 West Warner Tempe AZ 85284

Purpose for Organization

To engage in any business that may be engaged in by a foreign limited liability company, including but not limited to the operation of convenience stores, gas stations and similar retail stores.



State of Maine

Department of Agriculture, Conservation & Forestry
Division of Quality Assurance & Regulations
28 State House Station, Augusta, ME 04333-0028
(207) 287-3841

SERIAL NUMBER

151181

2-27279

January 6, 2023

December 31, 2023

LICENSE NUMBER

DATE OF ISSUE

DATE OF EXPIRATION

This certifies that
Circle K #4707113

Mac's Convenience Stores LLC

PO Box 347

Columbus, IN 47202-

CONVENIENCE STORE

Location: 719 Central ST, Millinocket

This certificate is valid only between the date issued and expiration date appearing herein. Only the named holder at the location for which issued may use it.

The person named herein is authorized to sell or manufacture food products, fuel and/or sell or repair weighing and measuring devices as permitted by law for the listed authorizations.

This certificate and/or each type of authorization represented is subject to suspension, revocation or cancellation as authorized by Maine Revised Statutes.

LICENSE TYPE

DESCRIPTION OF LICENSE AUTHORIZATIONS

FEE

License Type	Authorizations	Fee
Retail Meat	Prepackaged for Direct Sale	10.00
Retail Food Establishment	11 to 25 Baked Goods (produced on site) Beverage Dispenser Coffee/Tea (prepared on site) Cold Foods (prepared on site) Dairy Products Frozen Food Fruit Juices Hot Foods (prepared on site) Hotdog Steamer Prepackaged Meat Prepackaged Food Ready to Eat Deli Items Seafood (Ready to Eat)	50.00
Retail Bakery	11 to 25	50.00
Retail Fuel	Nozzles: 38	760.00
TOTAL:		870.00

Department of Agriculture, Conservation & Forestry

Amanda Beal

Commissioner

Division of Quality Assurance

Christy Paulin

Director

ORDER #94-2023

PROVIDING FOR: Approval of an Application for a Victualer License for Yum Bake Shop.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Maria Rowe, Business Address – 215 Penobscot Avenue, Millinocket
d/b/a
Yum Bake Shop, 215 Penobscot Avenue, Millinocket

Passed by the Town Council_____

Attest:_____

BUSINESS Yum Bake Shop
215 Penobscot Ave

ORDER # 94-2023

COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS



TAXES ARE CURRENT

RE Yes N/A
PP. —

No —



WASTEWATER IS CURRENT

Yes N/A

No —



POLICE INCIDENTS IN THE PAST YEAR

Yes — No ✓

(IF APPLICABLE PLEASE LIST)

Millinocket
12:08 PM

PP Account 2212 Detail
as of 04/24/2023

04/24/2023
Page 1

Name: WCIORKA-ROWE, MARIA

Location: 215 PENOBSCOT AVE-UNIT B

Assessment: 0

Mailing YUM BAKE SHOP (DBA)
Address: POB 582
MILLINOCKET ME 04462

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2023-1	No RK	Original			0.00	0.00	0.00	0.00
		Total			0.00	0.00	0.00	0.00
Account Totals as of 04/24/2023					0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

Diana Lakeman

From: Cameron McDunnah <cmcdunnah@eastmillinocketpolice.com>
Sent: Monday, April 24, 2023 12:04 PM
To: Diana Lakeman
Subject: Re: Request of Incident Reports - Victualer Lics.

Nothing to report.

Cameron McDunnah
Chief of Police

East Millinocket Police Department
125 Main Street
East Millinocket, Maine 04430

(207)746-3555
empdchief@zwi.net

On Apr 24, 2023, at 11:32 AM, Diana Lakeman <townclerk@millinocket.org> wrote:

Please provide incident reports for the following business(s), if applicable, in request for Victualer license applications to be brought for council action on 4/27/2023:

1. Circle K, 719 Central Street
2. Yum Bake Shop, 215 Penobscot Avenue
3. Gather Inn, 193 Central Street.

Thank you!!

Diana M. Lakeman | **Town Clerk**

<image001.jpg>

townclerk@millinocket.org | (207) 723-7006 **Fax:**(207)-723-7002
197 Penobscot Avenue. Millinocket, ME. 04462

Office Hours: Mon - Fri
7:30 AM to 4:00 PM
Election Day Polls Open 8 AM to 8 PM

<image002.jpg>

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TOWN OF MILLINOCKET

197 PENOBSCOT AVE

MILLINOCKET, MAINE 04462



APPLICATION FOR A VICTUALERS LICENSE

FEE: \$25.00

1. NAME OF APPLICANT MARIA ROWE
2. PHONE NUMBER OF APPLICANT (207) 322-6649
3. RESIDENCE OF APPLICANT 68 Congress St, Millinocket
4. NAME OF BUSINESS YUM BAKE SHOP
5. PHONE NUMBER OF BUSINESS (207) 322-6649
6. BUINESS ADDRESS SAME AS BELOW
7. NATURE OF BUSINESS _____
8. LOCATION TO BE USED 215 Penobscot Ave Millinocket
9. RESIDENCE OF APPLICANT IN THE LAST FIVE YEARS
205 POUTTOWN RD STOCKTON SPRINGS, ME 04981
(20+ YEARS)
10. LIST OF PRINCIPAL OFFICERS, TITLES AND ADDRESS FOR THE PAST THREE YEARS
MARIA ROWE - SOLE PROPRIETOR
11. DESCRIPTION OF PREMISES TO BE LICENSED
YUM BAKERY

**(PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE
DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)**

2-37795

March 16, 2022

April 16, 2023

LICENSE NUMBER

DATE OF ISSUE

DATE OF EXPIRATION

This certifies that
Yum Bake Shop
John & Marie Rowe
PO Box 582

Millinocket, ME 04462-

BAKERY

Location: 215 Penobscot AVE, Millinocket

This certificate is valid only between the date issued and expiration date appearing herein. Only the named holder at the location for which issued may use it.

The person named herein is authorized to sell or manufacture food products, fuel and/or sell or repair weighing and measuring devices as permitted by law for the listed authorizations.

This certificate and/or each type of authorization represented is subject to suspension, revocation or cancellation as authorized by Maine Revised Statutes.

LICENSE TYPE

DESCRIPTION OF LICENSE AUTHORIZATIONS

FEE

License Type		Authorizations	Fee
Retail Bakery	0 to 10	Baked Goods (produced on site) Cold Foods (prepared on site) Dairy Products Frozen Food Fruit Juices Hot Foods (prepared on site) Ready to Eat Deli Items	20.00
Commercial Food Processor		Breads, Rolls Cakes, Pies Jams, Jellies Seafood (Ready to Eat) Other Type Soups, Sandwiches	50.00
TOTAL:			70.00



Department of Agriculture, Conservation &
Forestry

Amanda Beal

Commissioner

Division of Quality Assurance

Collette Franklin

Director

ORDER #95-2023

PROVIDING FOR: Approval of an Application for a Victualer License for Gather Inn.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Mark Dorval, Business Address – 193 Central Street, Millinocket
d/b/a
Gather Inn, 193 Central Street, Millinocket

Passed by the Town Council_____

Attest:_____

BUSINESS Gather INN
193 Central St.

ORDER # 95-2023

**COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS**



TAXES ARE CURRENT

RE

Yes



No

P.P.

—



WASTEWATER IS CURRENT

Yes



No



POLICE INCIDENTS IN THE PAST YEAR

Yes

No



(IF APPLICABLE PLEASE LIST)

**Town of Millinocket
Tax Information Sheet
As of: 04/24/2023**

Account: 596 **Name:** GATHER INN LLC

Location: 193 CENTRAL STREET

Map and Lot: U03-239

Sale Date: 10/13/2022

Deed Reference: B16659P80 10/13/2022

Sale Price: \$0

Land:	13,100
Building:	225,600
Exempt	0
Total:	238,700

Total Acres:	0.4
Tree Growth:	Soft : 0 Mixed : 0 Hard : 0
Farmland:	
Open Space:	
Zoning:	15 - Neighborhood Commercial
SFLA:	0

	Amount	Mill Rate
Last Billed : 2023-1	7,041.65	29.500
Previous Billed : 2022-1	7,091.50	32.500

There are no outstanding taxes.

Information Given By: _____
Title: _____ **04/24/2023**

All calculations are as of: 04/24/2023

**UT Account 133553 Detail
as of 04/24/2023 - Sewer**

Name: GATHER INN LLC

193 CENTRAL STREET
MILLINOCKET, ME 04462

Location: 193 CENTRAL STREET

RE Acct: 0 Map/Lot: U03-239

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
286	04/27/23			100.00	0.00	0.00	0.00	100.00
283	01/27/23			0.00	0.00	0.00	0.00	0.00
279	10/26/22			0.00	0.00	0.00	0.00	0.00
276	07/27/22			0.00	0.00	0.00	0.00	0.00
271	04/29/22			0.00	0.00	0.00	0.00	0.00
266	01/26/22			0.00	0.00	0.00	0.00	0.00
263	10/19/21			0.00	0.00	0.00	0.00	0.00
260	07/30/21			0.00	0.00	0.00	0.00	0.00
256	04/28/21			0.00	0.00	0.00	0.00	0.00
252	02/03/21			0.00	0.00	0.00	0.00	0.00
249	11/20/20			0.00	0.00	0.00	0.00	0.00
246	08/21/20			0.00	0.00	0.00	0.00	0.00
242	04/29/20			0.00	0.00	0.00	0.00	0.00
239	01/30/20			0.00	0.00	0.00	0.00	0.00
235	10/30/19			0.00	0.00	0.00	0.00	0.00
229	07/31/19			0.00	0.00	0.00	0.00	0.00
221	04/24/19			0.00	0.00	0.00	0.00	0.00
217	01/30/19			0.00	0.00	0.00	0.00	0.00
209	10/24/18			0.00	0.00	0.00	0.00	0.00
202	08/08/18			0.00	0.00	0.00	0.00	0.00
198	04/20/18			0.00	0.00	0.00	0.00	0.00
192	01/30/18			0.00	0.00	0.00	0.00	0.00
186	10/27/17			0.00	0.00	0.00	0.00	0.00
183	07/28/17			0.00	0.00	0.00	0.00	0.00
177	04/14/17			0.00	0.00	0.00	0.00	0.00
172	01/27/17			0.00	0.00	0.00	0.00	0.00
169	10/20/16			0.00	0.00	0.00	0.00	0.00
163	08/05/16			0.00	0.00	0.00	0.00	0.00
157	04/15/16			0.00	0.00	0.00	0.00	0.00
152	01/27/16			0.00	0.00	0.00	0.00	0.00
149	10/30/15			0.00	0.00	0.00	0.00	0.00
142	07/27/15			0.00	0.00	0.00	0.00	0.00
139	04/28/15			0.00	0.00	0.00	0.00	0.00
136	01/16/15			0.00	0.00	0.00	0.00	0.00
133	10/27/14			0.00	0.00	0.00	0.00	0.00
128	07/29/14			0.00	0.00	0.00	0.00	0.00
124	04/23/14			0.00	0.00	0.00	0.00	0.00
122	01/31/14			0.00	0.00	0.00	0.00	0.00
111	10/25/13			0.00	0.00	0.00	0.00	0.00
108	07/26/13			0.00	0.00	0.00	0.00	0.00
104	04/29/13			0.00	0.00	0.00	0.00	0.00
101	01/18/13			0.00	0.00	0.00	0.00	0.00
98	10/23/12			0.00	0.00	0.00	0.00	0.00
95	07/26/12			0.00	0.00	0.00	0.00	0.00
90	04/30/12			0.00	0.00	0.00	0.00	0.00
87	01/31/12			0.00	0.00	0.00	0.00	0.00
84	10/21/11			0.00	0.00	0.00	0.00	0.00

Diana Lakeman

From: Cameron McDunnah <cmcdunnah@eastmillinocketpolice.com>
Sent: Monday, April 24, 2023 12:04 PM
To: Diana Lakeman
Subject: Re: Request of Incident Reports - Victualer Lics.

Nothing to report.

Cameron McDunnah
Chief of Police

East Millinocket Police Department
125 Main Street
East Millinocket, Maine 04430

(207)746-3555
empdchief@ghi.net

On Apr 24, 2023, at 11:32 AM, Diana Lakeman <townclerk@millinocket.org> wrote:

Please provide incident reports for the following business(s), if applicable, in request for Victualer license applications to be brought for council action on 4/27/2023:

1. Circle K, 719 Central Street
2. Yum Bake Shop, 215 Penobscot Avenue
3. Gather Inn, 193 Central Street.

Thank you!!

Diana M. Lakeman | Town Clerk

<image001.jpg>

townclerk@millinocket.org | (207) 723-7006 Fax:(207)-723-7002
197 Penobscot Avenue. Millinocket, ME. 04462

Office Hours: Mon - Fri
7:30 AM to 4:00 PM
Election Day Polls Open 8 AM to 8 PM

<image002.jpg>

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

TOWN OF MILLINOCKET

197 PENOBSCOT AVE

MILLINOCKET, MAINE 04462

APPLICATION FOR A VICTUALERS LICENSE

FEE: \$25.00

PAID
25.00
CASH
4-20-23

1. NAME OF APPLICANT Mark Dorval
2. PHONE NUMBER OF APPLICANT 207-712-5333
3. RESIDENCE OF APPLICANT South Portland, ME 04106
4. NAME OF BUSINESS Gather INN
5. PHONE NUMBER OF BUSINESS _____
6. BUINESS ADDRESS 193 Central St. Millinocket, ME
7. NATURE OF BUSINESS Bed & Breakfast
8. LOCATION TO BE USED Property at 193 Central St
9. RESIDENCE OF APPLICANT IN THE LAST FIVE YEARS
146 Pilgrim Road South Portland, ME 04106

10. LIST OF PRINCIPAL OFFICERS, TITLES AND ADDRESS FOR THE PAST THREE YEARS
MARK Dorval CO-OWNER
Melanie Cardus CO-OWNER

11. DESCRIPTION OF PREMISES TO BE LICENSED
Bed & Breakfast located at 193 Central
Street Millinocket, ME

✓ (PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE
DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)

PAID

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 19404

BED AND BREAKFAST 5 ROOMS OR LESS 10 Seats (in) 5 Rooms

GATHER INN
193 CENTRAL ST
MILLINOCKET ME 04462

EXPIRES: 07/06/2023

FEE: \$135.00

DORVAL, MARK & CARDUS, MELANIE
GATHER INN
146 PLIGRIM RD
SOUTH PORTLAND ME 04106



Jeannette M. Lacombe
Commissioner

NON-TRANSFERABLE

ORDER #96-2023

PROVIDING FOR: Approval of an Application for a Victualer License for Millinocket Variety.

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Dan Nelson, Business Address – 112 Central Street, Millinocket
d/b/a
Millinocket Variety, 112 Central Street, Millinocket

Passed by the Town Council _____

Attest: _____

BUSINESS Millinocket Variety
112 Central St

ORDER # 96-2023

COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS



TAXES ARE CURRENT

RE P.P. Yes ✓ (.63) No ✓ (149.66)



WASTEWATER IS CURRENT

Yes ✓ No



POLICE INCIDENTS IN THE PAST YEAR

Yes No ✓

(IF APPLICABLE PLEASE LIST)

**Town of Millinocket
Tax Information Sheet
As of: 04/25/2023**

Account: 1167 **Name:** BROWN'S POINT PROPERTIES LLC

Location: 112 CENTRAL STREET

Map and Lot: U05-158

Sale Date: 10/31/2013

Deed Reference: B13350P152 08/29/2010 B12601P122
09/02/2011 B12601P119 09/07/2011

Sale Price: \$0

Land: 2,200

Total Acres: 0.06

Building: 25,900

Tree Growth: Soft : 0 Mixed : 0 Hard : 0

Exempt 0

Farmland:

Total: 28,100

Open Space:

Zoning: 14 - Downtown Comm Dev

SFLA: 0

	Amount	Mill Rate
Last Billed : 2023-1	828.95	29.500
Previous Billed : 2022-1	835.25	32.500

Outstanding Taxes					
Year	Per Diem	Principal	Interest	Costs	Total
2023-1	0.0001	0.62	0.01	0.00	0.63
	0.0001	0.62	0.01	0.00	0.63
2023-1 Period Due					
	01/29/2023	0.62	0.01	0.00	0.63
					0.63

Information Given By: _____
Title: _____ 04/25/2023

All calculations are as of: 04/25/2023

Millinocket
9:25 AM

**PP Account 400 Detail
as of 04/25/2023**

04/25/2023
Page 1

Name: NELSON, DAN

Location: 112 CENTRAL ST

Assessment: 5,000

2023-1 Period Due:

- 1) 75.91
- 2) 73.75

Mailing MILLINOCKET VARIETY-DBA
Address: 112 CENTRAL ST
MILLINOCKET ME 04462

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2023-1 R	09/29/22	Original			147.50	0.00	0.00	147.50
		CURINT			0.00	-2.16	0.00	-2.16
		Total			147.50	2.16	0.00	149.66
2022-1 R					0.00	0.00	0.00	0.00
Account Totals as of 04/25/2023					147.50	2.16	0.00	149.66

Per Diem

2023-1	0.0164
Total	0.0164

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

UT Account 124880 Detail
as of 04/25/2023 - Sewer

Name: BROWN'S POINT PROPERTIES LLC & C/O JORDAN, PO BOX 393
LOIS & NELSON, DAN MILLINOCKET, ME 04462
Location: 112 CENTRAL STREET
RE Acct: 0 Map/Lot: U05-158

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
285	04/27/23			100.00	0.00	0.00	0.00	100.00
282	01/27/23			0.00	0.00	0.00	0.00	0.00
278	10/26/22			0.00	0.00	0.00	0.00	0.00
275	07/27/22			0.00	0.00	0.00	0.00	0.00
270	04/29/22			0.00	0.00	0.00	0.00	0.00
265	01/26/22			0.00	0.00	0.00	0.00	0.00
262	10/29/21			0.00	0.00	0.00	0.00	0.00
259	07/30/21			0.00	0.00	0.00	0.00	0.00
255	04/28/21			0.00	0.00	0.00	0.00	0.00
251	02/03/21			0.00	0.00	0.00	0.00	0.00
248	11/20/20			0.00	0.00	0.00	0.00	0.00
245	08/21/20**			0.00	0.00	0.00	0.00	0.00
241	04/29/20**			0.00	0.00	0.00	0.00	0.00
238	01/30/20			0.00	0.00	0.00	0.00	0.00
234	10/30/19			0.00	0.00	0.00	0.00	0.00
228	07/31/19			0.00	0.00	0.00	0.00	0.00
220	04/24/19			0.00	0.00	0.00	0.00	0.00
216	01/30/19			0.00	0.00	0.00	0.00	0.00
208	10/24/18			0.00	0.00	0.00	0.00	0.00
201	08/08/18			0.00	0.00	0.00	0.00	0.00
197	04/20/18			0.00	0.00	0.00	0.00	0.00
191	01/30/18			0.00	0.00	0.00	0.00	0.00
185	10/27/17			0.00	0.00	0.00	0.00	0.00
182	07/28/17			0.00	0.00	0.00	0.00	0.00
176	04/14/17			0.00	0.00	0.00	0.00	0.00
171	01/27/17			0.00	0.00	0.00	0.00	0.00
166	10/20/16			0.00	0.00	0.00	0.00	0.00
162	08/05/16			0.00	0.00	0.00	0.00	0.00
158	04/15/16			0.00	0.00	0.00	0.00	0.00
151	01/27/16			0.00	0.00	0.00	0.00	0.00
148	10/30/15			0.00	0.00	0.00	0.00	0.00
141	07/27/15			0.00	0.00	0.00	0.00	0.00
138	04/28/15			0.00	0.00	0.00	0.00	0.00
135	01/16/15			0.00	0.00	0.00	0.00	0.00
134	10/27/14			0.00	0.00	0.00	0.00	0.00
127	07/29/14			0.00	0.00	0.00	0.00	0.00
123	04/23/14			0.00	0.00	0.00	0.00	0.00
119	01/31/14			0.00	0.00	0.00	0.00	0.00
110	10/25/13			0.00	0.00	0.00	0.00	0.00
109	07/26/13			0.00	0.00	0.00	0.00	0.00
103	04/29/13			0.00	0.00	0.00	0.00	0.00
102	01/18/13			0.00	0.00	0.00	0.00	0.00
97	10/23/12			0.00	0.00	0.00	0.00	0.00
94	07/26/12			0.00	0.00	0.00	0.00	0.00
91	04/30/12			0.00	0.00	0.00	0.00	0.00
86	01/31/12			0.00	0.00	0.00	0.00	0.00
83	10/21/11			0.00	0.00	0.00	0.00	0.00

Diana Lakeman

From: Cameron McDunnah <cmcdunnah@eastmillinocketpolice.com>
Sent: Monday, April 24, 2023 3:47 PM
To: Diana Lakeman
Subject: Re: Incident Report- Victualer Lics

Nothing to report.

Cameron McDunnah
Chief of Police

East Millinocket Police Department
125 Main Street
East Millinocket, Maine 04430

(207)746-3555
empdchief@zwi.net

On Apr 24, 2023, at 3:44 PM, Diana Lakeman <townclerk@millinocket.org> wrote:

Please provide incident reports for the following business(s), if applicable, in request for Victualer license applications to be brought for council action on 4/27/2023:

1. Dan Nelson, d/b/a Millinocket Variety, 112 Central Street.

Thank you!!

Diana M. Lakeman | Town Clerk

<image001.jpg>

townclerk@millinocket.org | (207) 723-7006 **Fax:**(207)-723-7002
197 Penobscot Avenue. Millinocket, ME. 04462

Office Hours: Mon - Fri
7:30 AM to 4:00 PM
Election Day Polls Open 8 AM to 8 PM

<image002.jpg>

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

TOWN OF MILLINOCKET

197 PENOBSCOT AVE

MILLINOCKET, MAINE 04462

APPLICATION FOR A VICTUALERS LICENSE

FEE: \$25.00

Paid 4/24/2021

✓ #2406

1. NAME OF APPLICANT Daniel Nelson
2. PHONE NUMBER OF APPLICANT 207 731-1004
3. RESIDENCE OF APPLICANT 66 NH ST, Millinocket
4. NAME OF BUSINESS Millinocket Variety
5. PHONE NUMBER OF BUSINESS 723-9332
6. BUINESS ADDRESS 112 Central St., Millinocket
7. NATURE OF BUSINESS Convenience store
8. LOCATION TO BE USED 112 Central
9. RESIDENCE OF APPLICANT IN THE LAST FIVE YEARS
66 Nth, Millinocket
10. LIST OF PRINCIPAL OFFICERS, TITLES AND ADDRESS FOR THE PAST THREE YEARS
Daniel Nelson, Owner
11. DESCRIPTION OF PREMISES TO BE LICENSED
Approximately 600' of Retail Space with a small Kitchen area, No sit down eating.

✓ (PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)



State of Maine

Department of Agriculture, Conservation & Forestry
Division of Quality Assurance & Regulations
28 State House Station, Augusta, ME 04333-0028
(207) 287-3841

SERIAL NUMBER

150859

2-28295

November 29, 2022

December 30, 2023

LICENSE NUMBER

DATE OF ISSUE

DATE OF EXPIRATION

This certifies that
Millinocket Variety
Daniel Nelson
PO Box 393

Millinocket, ME 04462-

CONVENIENCE STORE

Location: 112 Central ST, Millinocket

This certificate is valid only between the date issued and expiration date appearing herein. Only the named holder at the location for which issued may use it.

The person named herein is authorized to sell or manufacture food products, fuel and/or sell or repair weighing and measuring devices as permitted by law for the listed authorizations.

This certificate and/or each type of authorization represented is subject to suspension, revocation or cancellation as authorized by Maine Revised Statutes.

LICENSE TYPE

DESCRIPTION OF LICENSE AUTHORIZATIONS

FEE

License Type	Authorizations	Fee
Retail Meat	Cut Wrapped or Processed	50.00
Retail Food Establishment	0 to 10 Beverage Dispenser Coffee/Tea(prepared on site) Dairy Products Frozen Food Fruit Juices Hotdog Steamer Prepackaged Meat Processed Meat Prepackaged Food Produce (fresh)	20.00
	TOTAL:	(2 years) 140.00



Department of Agriculture, Conservation &
Forestry

Division of Quality Assurance

Amanda Beal

Commissioner

Celeste J. Franklin

Director

ORDER #97-2023

PROVIDING FOR Establishment of a Farmers' and Artisan Market in Veterans Memorial Park

WHEREAS the Town of Millinocket Age-Friendly Committee's 3-year Action Plan was approved on May 2022 by the Town Council; and

WHEREAS the Action Plan included the establishment of a Farmers Market to be held each Saturday starting June 3rd, 2023, through September 16th, 2023, from 9am-12:00 pm; and

WHEREAS the Age-Friendly Committee established a Farmers Market workgroup that researched best practice and planned the Market with the best interest of the Town in mind; and

WHEREAS Veterans Memorial Park was identified as the best location for the Market,

IT IS NOW ORDERED that the Town Council approves the Farmers' and Artisan Market to be held in Veterans Memorial Park, each Saturday starting June 3rd, 2023 through September 16th, 2023, from 9am -12:00pm; and

IT IS FURTHER ORDERED that all required fees as proposed are paid by the applicant at the Town Office prior to market participation.

PASSED BY THE COUNCIL:_____

ATTEST:_____

Recommendation to the Millinocket Town Council

Downtown Millinocket Farmers' and Artisan Market

Age-Friendly Millinocket Committee

April 27, 2023



Age Friendly
Millinocket

Purpose Statement: The Millinocket Age-Friendly Committee advocates for services, supports and infrastructure that meets the needs of our residents in all stages of life. (Adopted 3.16.22)

Project Background

On May 15, 2022, the Council voted to approve the submission of the Age-Friendly Committee's Action Plan to AARP's Network of Age-Friendly States and Communities. One of the activities in the action plan was to "explore opportunities to establish a community farmer's market."

Since May 2022, this activity has been led by Barbara Riddle -Dvorak, a Lifelong Maine AmeriCorps Member hired through grant dollars awarded to Millinocket Memorial Library. The purpose of the Lifelong Maine AmeriCorps position is to work as a project organizer in partnership with the Age-Friendly committee to meet goals of the Action Plan. As the leader of the effort to establish a Farmers Market, Barbara convened a workgroup, researched what other communities have done to be successful, and consulted with the Maine Federation of Farmers' Markets (MFFM). The information gleaned has informed the development of the Farmers Market for Millinocket.

As a result of months of preparation, the goal of hosting a Farmers' and Artisan Market each Saturday in Veterans Park starting June 3 – September 16, 2023, from 9am- 12:00pm will be realized. The Farmers Market will feature only Maine - grown produce, or handcrafted artisan items, coffee, and music.

A vendor fee of \$40 was set for the season for those that want to participate each Saturday 6/3/2023- 9/16/2023, or a fee of \$10 per Saturday(s) of their choice will be collected. Fees collected and payable to the Town of Millinocket will be used to offset any expenses incurred to host the Market. (For example, advertising, signs, tables etc.)

Note: This packet also includes Order #102-2022 Approval of the Age-Friendly Action Plan, as well as pg. 32 that references this Action Plan activity. Planning and progress updates about this project can be found in the Age-Friendly Committee monthly meeting minutes (starting with 5/17/22 mtg) available on the Town website.

Submitted by Jane Danforth, Chair, Age Friendly Committee



Age Friendly
Millinocket

FARMERS' MARKET APPLICATION

Millinocket Farmers' and Artisan Market
Veterans Memorial Park, 50 Penobscot Avenue, Millinocket

Featuring **ONLY** Maine-grown produce, or handcrafted artisan items, coffee, and music.
Saturdays, June 3 - Sept. 16, 2023 at 9am-12 noon. Set-up is at 8:00 am.

Vendors are expected to bring their own tables and canopies.

Name _____ Phone _____

Business/Farm Name _____

Mailing address _____ City/Town _____

Zip _____ Email _____ Website _____

Brief description of your business enterprise: _____

What do you plan to sell? _____

Emergency contact: _____ Relationship _____

Phone _____

Do you plan to participate each week? _____ If not, please indicate the dates you plan on attending (if known): _____

Do you need access to electricity? (Subject to availability) _____

How many tables/canopies will you set up? _____

Check if you accept: SNAP ☐ WIC ☐ or if you participate in Senior Farm Share ☐

PROVIDING FOR: Approval to Submit the Age-Friendly Millinocket Action Plan to AARP's Network of Age-Friendly States and Communities

WHEREAS the Town applied to join AARP's Network of Age-Friendly States and Communities in April of 2019 and was accepted; and

WHEREAS the requirement of membership was to develop an Action Plan outlining actions to become more Age-Friendly based on needs assessment findings; and

WHEREAS the Committee formed by the Town created an Action Plan based on known community needs and capacity to address the needs;

IT IS THEREFORE ORDERED that the Council approves ~~that~~ the attached Age-Friendly Millinocket Action Plan and requests that the Chair of the Committee to submit the plan to the AARP Network of Age-Friendly States and Communities on behalf of the Town.

PASSED BY THE COUNCIL: 5/12/22

ATTEST: 

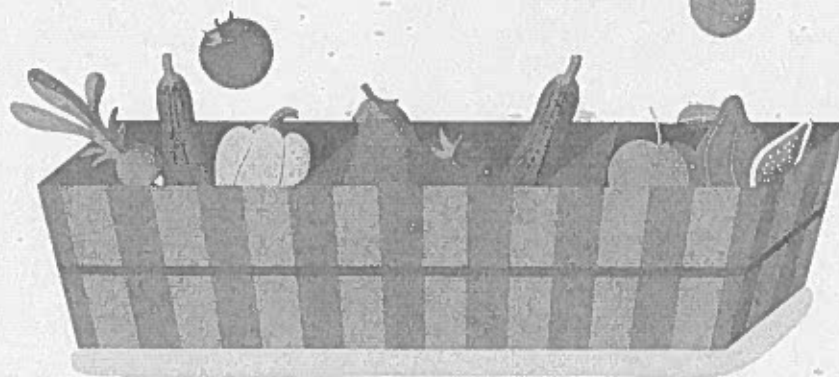
Domain 7: SOCIAL PARTICIPATION

GOAL 1: Increase opportunities for intergenerational social interaction.

Activities	Resources/ Barriers	Metrics	Partners/Groups Responsible	Status
1) Explore opportunities to establish a community/ Farmers' market that includes resource sharing (i.e. information table, volunteer recruitment) and seasonal events during holidays featuring canned/baked /homemade goods and crafts.	Resources: Local vendors, downtown location such as Heritage Park owned by KTP, Veterans Park, Kermit Crandall Park, etc. EZ-Ups, tables, sound system purchased with Challenge Grant funding Potential barriers: lack of participation of vendors, lack of community response, unfavorable weather conditions, unknown of who will coordinate long-term	# Participating vendors # Open market days Self-reporting by vendors	AmeriCorps Member, Age-Friendly Committee, Thrive Penobscot, Boreal Theater, Kataadn Arts, Town Events Committee, Town Community Initiatives Director, Chamber of Commerce, Katahdin Collaborative	Expected to be operational June- Sept 2022, then annually through 2025 Will include some seasonal events
2) Establish a monthly "Lunch and Learn" program in partnership with the Library.	Resources: Think Tank space at MML, social media and print marketing Potential barriers: COVID-19 precautions, lack of community participation	# Events # Participants	Thrive Penobscot/MRH, MML, recreation partners, invited organizations	Fall 2022-ongoing with success



DOWNTOWN MILLINOCKET FARMERS & ARTISANS MARKET



FEATURING

*Maine-grown produce and local
hand-crafted items, food & coffee!*



EVERY SATURDAY

JUNE 3 - SEPTEMBER 16, 2023

VETERANS MEMORIAL PARK

50 PENOBSCOT AVENUE | MILLINOCKET, ME



VENDORS / HOW TO APPLY (\$40 FEE)

For Vendor Applications & Information, please contact the Town Office
or e-mail Barbara at millinocketfarmersmarket@gmail.com

BROUGHT TO YOU BY:



Age Friendly
Millinocket



Millinocket
Maine's Biggest Small Town

ORDER #98-2023

PROVIDING FOR: Closure of Municipal Parking Spaces for Farmer & Artisan Market

WHEREAS the Millinocket Age Friendly Committee has created plans for a Farmers and Artisan market to be held in Veterans Memorial Park on Saturdays, June 3rd, 2023, to September 16th, 2023, from 7:00am to 12:00pm;

IT IS ORDERED that the Millinocket Town Council authorizes the closure of the bandstand parking lot in Veterans Memorial Park each Saturday from June 3rd, 2023 to September 16th, 2023 from 7:00am to 12:00pm.

PASSED BY THE COUNCIL: _____

ATTEST: _____

Diana Lakeman

From: Tom Malcolm
Sent: Friday, April 21, 2023 8:14 AM
To: Peter Jamieson; Diana Lakeman
Subject: Closures for Farmers Market
Attachments: Closures for Farmers Market.docx

Follow Up Flag: Follow up
Flag Status: Flagged

Please find attached a request to close the Veterans Parking Lot for the upcoming Farmers Market June through September. Thanks.

Tom

Thomas M. Malcolm Fire Chief, A EMT, FLSE, JFIS II, EMA Director, Public Health & Safety Officer

Millinocket Fire Department

chiefmalcolm@millinocket.org Office:447-4126 Cell:447-0911 Fax:723-7022

222 Aroostook Avenue Millinocket, ME 04462



Millinocket

Maine's Biggest Small Town

Closures for Farmers Market (Age Friendly Millinocket Event)

Will be doing a kick-off for this event on Saturday May 13th from 11a to 1p but will not need to use Veterans Park for this will be holding it at the Wabanaki Health Center.

Would like to close Bandstand Parking Lot starting on Saturday, June 3rd for each Saturday through Saturday, September 16th from 7a to Noon for vendors.

**Chief Thomas Malcolm
Fire Chief/Public Health and Safety Officer**

ORDER #99-2023

PROVIDING FOR Acceptance of Community Resilience Partnership –
Community Action Grant

WHEREAS The Town of Millinocket was awarded a Community Action Grant in the amount of \$35,075.00 to purchase and install heat pumps in the Municipal Building, Fire Station, and Airport.

IT IS ORDERED that the Millinocket Town Council approves the acceptance of \$35,075.00 from the Community Action Grant for the purchase and installation of heat pumps in municipally-owned buildings.

Passed by the Town Council _____

Attest: _____

ORDER #100-2023

PROVIDING FOR: Allocation of American Rescue Plan Act Funding for Pool Skylight Repairs

WHEREAS the skylights in the pool bathhouse have deteriorated and are in immediate need of repairs; and

WHEREAS the job has been inspected and estimated by a local contractor at \$16,000.00;

IT IS ORDERED that the Millinocket Town Council authorizes the Town Treasurer to allocate \$16,000.00 (sixteen thousand dollars) of local ARPA funds toward these repairs.

Note – This leaves an approximate balance of local APRA funds at \$125,000.00

PASSED BY THE COUNCIL: _____

ATTEST: _____