



TENTATIVE AGENDA
SPECIAL TOWN COUNCIL MEETING in COUNCIL CHAMBERS & via ZOOM
WEDNESDAY, APRIL 5, 2023
at 5:30 PM

'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: n/a

NEW BUSINESS:

4. ORDER #52-2023 Providing for Special Election of the Town Council
5. Adjournment

Join Zoom Meeting <https://us02web.zoom.us/j/82058394915>

Meeting ID: 820 5839 4915

One tap mobile +13017158592, 82058394915# US (Washington DC); +13126266799, 82058394915# US (Chicago)

Dial In: Find your local number: <https://us02web.zoom.us/j/82058394915>

Meetings are open to the public for in person attendance and via Zoom.

The Town of Millinocket supports optional face masks/coverings and social distancing.

Submit any public comments to the Town Manager prior to the meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and YouTube Channel.

Find all direct links on our website: Millinocket.org.

****Stay Healthy, Stay Safe****



Millinocket

Maine's Biggest Small Town

Town of Millinocket

197 Penobscot Avenue

Millinocket, Maine 04462

Manager@Millinocket.org www.millinocket.org

207-723-7000 Ext 5

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**-This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

Want to do more? Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

ORDER #52-2023

PROVIDING FOR: Special Election of the Town Council

WHEREAS under rule of the Town Charter, Article II Town Council, §C202 Qualifications, and §C211 Vacancies; and

WHEREAS C§202 Qualifications of the Town Charter ceased on March 29th, 2023, and the resignation of Councilor Steve Golieb was filed and accepted with the Town Clerk; and

WHEREAS §C211 of the Town Charter states the Millinocket Town Council shall fill the vacancy within sixty (60) days from the date the vacancy occurred by Special Election,

IT IS ORDERED that the Millinocket Town Council hold a Special Election on Tuesday, _____, 2023.

NOTE: Recommendation of the Town Clerk and Town Manager is May 23, 2023, the Tuesday prior to the expiration of sixty days.

Passed by Council: _____

ATTEST: _____

lease or condemnation, and may sell, lease, mortgage, hold, manage and control such property as its interest may require.

- C. In this Charter no mention of a particular power shall be construed to be exclusive or to restrict the scope of the powers which the town would have if the particular power were not mentioned. The Charter shall be liberally construed to the end that the town may have all the powers necessary or convenient for the conduct of its municipal affairs, including all powers the town may assume pursuant to state laws and of the provisions of the State Constitution.

ARTICLE II Town Council

§ C201. Membership; election; terms.

The Town Council shall be composed of seven (7) members, each of whom shall be elected by the registered voters of the entire town. Each member shall be elected for a term of three (3) years and until his successor is elected and qualified.

§ C202. Qualifications.

Councilmen shall be qualified electors of the town and shall reside in the town during the term of office. They shall hold no office of emolument or profit under the Town Charter or ordinances. If a Councilman shall cease to possess any of these qualifications or shall be convicted of a crime involving moral turpitude, his/her office shall immediately become vacant.

§ C203. Powers and duties generally.

The members of the Town Council shall be and constitute the municipal officers of the Town of Millinocket for all purposes required by statute, and except as otherwise herein specifically

temporary absence or disability of the Chairman and shall receive such compensation as the Chairman normally receives.

§ C210. Quorum; adjourned meeting.

A majority of the Town Council shall constitute a quorum for the transaction of business, but a smaller number may adjourn from time to time or may compel attendance of absent members. At least twenty-four (24) hours' notice of the time and place of holding such adjourned meeting shall be given to all members who were not present at the meeting from which adjournment was taken.

§ C211. Vacancies.

If a seat in the Council becomes vacant more than six (6) months prior to the next regular town election, the vacancy shall be filled for the unexpired term within sixty (60) days from the date that the vacancy occurred by a special election, the warrant for which shall, upon vote of the Town Council, be issued by a member of the Town Council, by vote designated for that duty.

§ C212. Rules of procedure,; ordinances, orders and resolves.

The Town Council shall provide for keeping a record of its proceedings and shall determine its own rules of procedure and make lawful regulations for enforcing the same. The Council shall act only by ordinance, order or resolve. All ordinances, orders and resolves, except orders or resolves making appropriations of money, shall be confined to one (1) subject, which shall be clearly expressed in the title. All appropriation orders or resolves shall be confined to the subject of appropriations only.

§ C703. Board of Appeals

There shall be a Board of Appeals, which shall be appointed by the Town Council, have such powers and perform such duties as are provided by the laws of the State of Maine.⁶

**ARTICLE VIII
Nominations and Elections****§ C801. Municipal elections. [Amended 1-6-1984 by Ord. No. 2-84]**

Effective January 1, 1985, the regular election for the choice of members of the Town Council and the School Board shall be held on the first Tuesday after the first Monday in November. The Council may, by resolution, order a special election at any time to fill vacancies in the Council.

§ C802. Qualification for nomination.

Any qualified elector of the town may be nominated for the Council or School Board in accordance with the laws of the State of Maine.

§ C803. Conduct and management of elections.

Provisions of the laws of the State of Maine relating to the qualifications of electors, registration, the manner of voting, the duties of election officers and all other particulars respective to preparation for, conducting and management of elections, so far as they may be applicable, shall govern all municipal elections, except as otherwise provided in this Chapter.

⁶ Editor's Note: See Ch. 5, Appeals, Board of.