



**TENTATIVE AGENDA  
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS & via ZOOM  
Thursday, June 8, 2023 at 5:30 PM**

**'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'**

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: Order Updates - #156-2023 & #157-2023; Order Additions: #165-2023
4. Approval of Minutes: February 23, 2023 Regular Meeting and May 10, 2023 Executive Session
5. Special Presentation(s):
  - 1) Resolve #6-2023 Student Scholarship Award – Sydney Campbell – Tabled 5/25/2023
  - 2) Chamber of Commerce - Gail Fanjoy – Updates
  - 3) Our Katahdin – Peter Malikowski & Steve Sanders – Specialty Minerals Building

**UNFINISHED BUSINESS:**

6. ORDER #140-2023 Establishment of a Vendor Application for Events Held by the Town of Millinocket - Tabled: 5/11/2023 to 5/25/2023; 5/25/2023 to 6/8/2023 (after next Events Committee meeting – 6/7/2023)

**NEW BUSINESS:**

7. Town Manager's Report – June 8, 2023
8. ORDER #156-2023 Approval of the Town Warrant for June 8, 2023
9. ORDER #157-2023 Approval of the Wastewater Warrant for June 8, 2023
10. ORDER #158-2023 Approval of Victualer's License Application – Boatman's Bar & Grill
11. ORDER #159-2023 Approval of Victualer's License Application – Katahdin General Store
12. ORDER #160-2023 Approval of Closure - July 3<sup>rd</sup>, 2023
13. ORDER #161-2023 Authorization of Unassigned Funds for Tree Maintenance
14. ORDER #162-2023 Approval of Service Agreement with the Millinocket Memorial Library
15. ORDER #163-2023 Authorization of Municipal Release Deed - Pelkey
16. ORDER #164-2023 Approval of EV Charger Project

17. ORDER #165-2023 Update to Paused Funding for ESSER3 Grant Expenditures
18. Reports and Communications:
  - a. Warrant Committee for the June 22, 2023, Council Meeting will be Councilor McLaughlin and Councilor Pelletier
  - b. Chair's Committees Reports
  - c. Two Minute Public Comment
19. Adjournment

Join Zoom Meeting <https://us02web.zoom.us/j/82058394915>

Meeting ID: 820 5839 4915

One tap mobile +13017158592, 82058394915# US (Washington DC); +13126266799, 82058394915# US (Chicago)

Dial In: Find your local number: <https://us02web.zoom.us/j/kc0L05Af7m>

**Meetings are open to the public for in person attendance and via Zoom.**

**The Town of Millinocket supports optional face masks/coverings and social distancing.**

Submit any public comments to the Town Manager prior to the meeting: [manager@millinocket.org](mailto:manager@millinocket.org) or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and YouTube Channel.

Find all direct links on our website: [Millinocket.org](http://Millinocket.org).

**\*\*Stay Healthy, Stay Safe\*\***



# Millinocket

Maine's Biggest Small Town

**Town of Millinocket**  
197 Penobscot Avenue  
Millinocket, Maine 04462  
Manager@Millinocket.org [www.millinocket.org](http://www.millinocket.org)  
207-723-7000 Ext 5

## Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**-This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is [www.millinocket.org](http://www.millinocket.org).

**HOW CAN I GET MORE INVOLVED?** Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

**Want to do more?** Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

**ORDER #156-2023**

**PROVIDING FOR:** Execution of the Town Warrant for June 8, 2023

**IT IS ORDERED** that the Town Warrant for June 8, 2023, in the amount of \$152,077.78 is hereby approved.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

Town  
**A / P Check Register**  
Bank: BANGOR SAVINGS A/P

Type	Check	Amount	Date	Wrnt	Payee
R	34049	672.00	06/08/23	358	0064 BERNSTEIN, SHUR, SAWYER & NELSON
R	34050	1,383.79	06/08/23	358	0869 BIDDEFORD INTERNET CORPORATION
R	34051	64.82	06/08/23	358	0229 CARQUEST AUTO PARTS
R	34052	154.20	06/08/23	358	1883 CONSOLIDATED COMMUNICATIONS
R	34053	11.97	06/08/23	358	1294 CRANDALL'S HARDWARE, INC.
R	34054	608.85	06/08/23	358	0148 DAIGLE & HOUGHTON INC.
R	34055	5,424.10	06/08/23	358	0157 DEAD RIVER
R	34056	3,785.40	06/08/23	358	1775 DESIGNLAB, LLC
R	34057	2,612.09	06/08/23	358	2173 ELAN FINANCIAL SERVICES
R	34058	21,100.00	06/08/23	358	2179 ENERGY AUDITS LTD
R	34059	1,312.02	06/08/23	358	0241 GREENWAY EQUIP. SALES
R	34060	1,472.50	06/08/23	358	0120 HALEY WARD, INC
R	34061	20.68	06/08/23	358	1270 LAKEMAN, DIANA M.
R	34062	37,714.86	06/08/23	358	0037 MAINE WATER COMPANY
R	34063	11,577.98	06/08/23	358	0471 MUNICIPAL REVIEW COMMITTEE, INC
R	34064	3,162.16	06/08/23	358	1680 NEW ENGLAND SALT CO. LLC
R	34065	12,330.00	06/08/23	358	2180 NORTHERN SIGNS
R	34066	92.00	06/08/23	358	0511 OAK GROVE SPRING WATER CO.
R	34067	915.50	06/08/23	358	0513 OLVER ASSOCIATES INC.
R	34068	1,148.58	06/08/23	358	0516 OVERHEAD DOOR CO. OF BANGOR, INC.
R	34069	687.00	06/08/23	358	0520 P D Q DOOR COMPANY
R	34070	15.00	06/08/23	358	0653 PERREAULT, STEVEN L.
R	34071	1,177.13	06/08/23	358	1596 PREBLE OIL COMPANY
R	34072	655.61	06/08/23	358	1261 QUIRK AUTO GROUP
R	34073	560.36	06/08/23	358	2178 RADIO COMMUNICATIONS MGMT INC
R	34074	359.70	06/08/23	358	2121 RAYMOND, JONATHAN M
R	34075	2,039.40	06/08/23	358	0156 ROLLINS PLUMBING AND HEATING
R	34076	3,000.00	06/08/23	358	2135 SIGNWORKS INC
R	34077	31,315.97	06/08/23	358	2076 STRYKER FLEX FINANCIAL
R	34078	51.42	06/08/23	358	0690 THORNTON BROTHERS INC.
R	34079	119.20	06/08/23	358	0695 TOWN OF EAST MILLINOCKET
R	34080	200.28	06/08/23	358	0699 TRANSCO BUSINESS TECHNOLOGIES
R	34081	300.00	06/08/23	358	1553 Treasurer, State of Maine
R	34082	272.03	06/08/23	358	0748 US CELLULAR
V	34083	0.00	06/08/23	358	1502 VERSANT POWER
R	34084	1,903.08	06/08/23	358	1502 VERSANT POWER
R	34085	113.85	06/08/23	358	1799 WEST BRANCH AVIATION LLC
R	34086	62.10	06/08/23	358	2115 WHEATON, AMBER G
R	34087	2,138.40	06/08/23	358	2074 WORLD OF FLAGS U.S.A.
<b>Total</b>		<b>150,534.03</b>			

**Count**

Checks	38
Voids	1

Millinocket  
10:29 AM

Town  
**A / P Check Register**  
Bank: BANGOR SAVINGS A/P

06/07/2023  
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	34088	1,543.75	06/08/23	360	2019 BREAKING THE CYCLE
<b>Total</b>		<b>1,543.75</b>			

Count	
Checks	1
Voids	0

0.4  
0.\*  
150,534.03+  
1,543.75+  
002  
→ 152,077.78\*

**ORDER #157-2023**

**PROVIDING FOR:** Execution of the Wastewater Warrant for June 8, 2023

**IT IS ORDERED** that the Wastewater Warrant for June 8, 2023, in the amount of \$23,270.38 is hereby approved.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



WW  
**A / P Check Register**  
Bank: KEY BANK WW A/P FD 3

Type	Check	Amount	Date	Wrnt	Payee
R	10511	71.56	06/08/23	359	0869 BIDDEFORD INTERNET CORPORATION
R	10512	21.08	06/08/23	359	0235 GILMAN ELECTRICAL SUPPLY
R	10513	585.25	06/08/23	359	0425 MCMASTER-CARR SUPPLY COMPANY
R	10514	8,950.79	06/08/23	359	0456 MILLINOCKET, TOWN OF
R	10515	23.49	06/08/23	359	1819 NAPA AUTO PARTS
R	10516	150.00	06/08/23	359	0491 NEIWPC
R	10517	822.00	06/08/23	359	0509 NSI LAB SOLUTIONS, INC
R	10518	6,585.50	06/08/23	359	0513 OLVER ASSOCIATES INC.
R	10519	489.72	06/08/23	359	1596 PREBLE OIL COMPANY
R	10520	1,957.00	06/08/23	359	0584 REGISTER OF DEEDS
R	10521	17.00	06/08/23	359	1668 STANLEY'S AUTO CENTER LLC
R	10522	30.98	06/08/23	359	0649 STERNS LUMBER COMPANY INC
R	10523	35.00	06/08/23	359	0748 US CELLULAR
R	10524	178.72	06/08/23	359	1057 USA BLUE BOOK
R	10525	3,352.29	06/08/23	359	1502 VERSANT POWER
<b>Total</b>		<b>23,270.38</b>			

<b>Count</b>	
Checks	15
Voids	0

**ORDER #165-2023**

**PROVIDING FOR:** Update to Paused Funding for ESSER3 Grant Expenditures

**WHEREAS** Order #132-2022 paused the funding of ESSER3 Grant expenditures and required Council approval for any such expenditures during this period; and

**WHEREAS** the School Administration is seeking approval for payroll and sporting equipment expenditures; therefore,

**IT IS ORDERED** that ESSER3 Grant expenditures of approximately \$16,190 is approved to cover payroll and sporting equipment expenditures for the May through June 8, 2023 reporting period.

PASSED BY THE COUNCIL: \_\_\_\_\_

ATTEST: \_\_\_\_\_