



**TENTATIVE AGENDA  
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS & via ZOOM  
THURSDAY, JULY 13<sup>th</sup>, 2023, at 5:30 PM**

**'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'**

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: n/a
4. Approval of Minutes: April 13, 2023, Regular meeting, April 20, 2023, Special Meeting –1<sup>st</sup> Public Hearing FY24 Municipal & Wastewater Budgets, June 20, 2023 and June 21, 2023 Executive Sessions.
5. Special Presentation(s): n/a

**UNFINISHED BUSINESS: n/a**

**NEW BUSINESS:**

6. Town Manager's Report – July 13, 2023
7. ORDER #177-2023 Approval of the Town Warrant for July 13, 2023
8. ORDER #178-2023 Approval of the Wastewater Warrant for July 13, 2023  
-Out of Rotation-
9. ORDER #183-2023 Approval of the Prior Year Town Warrant for July 13, 2023
10. ORDER #184-2023 Approval of the Prior Year Wastewater Warrant for July 13, 2023
11. ORDER #179-2023 Approval of an Application for a Victualers License - Pamola Motor Lodge
12. ORDER #180-2023 Approval of an Application for a Victualers License - McDonalds
13. ORDER #181-2023 Approval of Recreation Services Agreement0
14. ORDER #182-2023 Approval of Aerial Lift Truck Bid
15. Reports and Communications:
  - a. Warrant Committee for the July 27, 2023, Council Meeting will be Councilor Madore and Councilor McLaughlin.
  - b. Chair's Committees Reports
  - c. Two Minute Public Comment

## 16. Adjournment

Join Zoom Meeting <https://us02web.zoom.us/j/82058394915>

Meeting ID: 820 5839 4915

One tap mobile +13017158592, 82058394915# US (Washington DC); +13126266799, 82058394915# US (Chicago)

Dial In: Find your local number: <https://us02web.zoom.us/u/kc0L05Af7m>

**Meetings are open to the public for in person attendance and via Zoom.**

**The Town of Millinocket supports optional face masks/coverings and social distancing.**

Submit any public comments to the Town Manager prior to the meeting: [manager@millinocket.org](mailto:manager@millinocket.org) or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and YouTube Channel.

Find all direct links on our website: [Millinocket.org](http://Millinocket.org).

**\*\*Stay Healthy, Stay Safe\*\***



# Millinocket

Maine's Biggest Small Town

**Town of Millinocket**

197 Penobscot Avenue

Millinocket, Maine 04462

Manager@Millinocket.org [www.millinocket.org](http://www.millinocket.org)

207-723-7000 Ext 5

## Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure** – This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is [www.millinocket.org](http://www.millinocket.org).

**HOW CAN I GET MORE INVOLVED?** Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

**Want to do more?** Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

April 13, 2023

Regular meeting of the Millinocket Town Council was brought to order in Council Chambers and via Zoom by Chair Dumais at 7:10 pm; immediately following the 5:30pm FY24 Budget Workshop.

Roll Call: Town Council Members Present: Bragdon, Danforth, Dumais, Madore, Pelletier, Higgins.

Also present: Town Manager Peter Jamieson, Town Clerk Diana M. Lakeman, Treasurer Mary Alice Cullen, Public Works Director Bryan Duprey, Fire Chief Malcolm and Assistant Fire Chief Cote, Recreation Director Jody Nelson, Media Kat TV, Brian Brown via Zoom, 6 in person public attendance and 2 in Zoom public.

Pledge of Allegiance; Adjustments to the Agenda – Additions: Order #69-2023.

Approval of the Minutes: December 22, 2022, January 12, 2023, and January 26, 2023, Regular Meetings, and April 5, 2023 Special Meeting.

Motion-Higgins Second-Madore Vote 5-0

*Council Comments:* none

Public Comments: none

UNFINISHED BUSINESS: n/a

Special Presentation(s): n/a

*Council Comment:* n/a

Public Comment: n/a

**NEW BUSINESS:** Town Manager's Report – 4/13/2023

**Iron Bridge Road Culvert:**

- We had a successful bid opening for this project on Tuesday 4/11
- 3 bidders – one within the range of the original estimate.
- Awaiting some answers regarding supply of concrete and availability of culvert itself.
  - Likely will be pushed out until summer of 2024.
  - Likely not available until October
  - Work can only be performed during “low water season” – July/August
- We will need to allocate a small amount of additional funding to make up for the difference.
  - We have a request out for another extension on the State grant funding we had secured to cover a portion of the expenses for the project.
  - We do still have \$150,000 local funds designated.
  - Council may see orders in upcoming agendas regarding bookkeeping items and planning for the financial elements for this project.

**EV Charger Funding Update:**

- Clearing up some misinformation presented at previous meeting.
- The numbers I presented for this project were much higher than they actually are due to confusion on terminology.
- Total project cost is \$18,704.00 “per site”. We have two sites. That equals \$37,408.00.
- After rebates and eligible funding from The Nature Conservancy –
  - Total out of pocket for Town is **\$3,740.80**.
  - NOT \$20-some-odd-thousand as was stated several meetings ago
- This leaves a balance in the CDBG funding source of just over \$40,000.00 to be identified for use by end of June. More to come!

- **Short Term Rental Ordinance:**

- The Economic Development & Sustainability Committee recently met and came to an agreement for a recommendation to be made to the Town Council for consideration.
- I expect to have the final draft in hand for our next meeting to review.
- We will have to follow protocol for proper vetting, special hearings, etc.
- From my seat as the Town Manager, I feel the recommendation is very well curated and I appreciate the consideration the committee had for input from our staff as the workload ultimately is on their shoulders.
- I certainly look forward to having this one under wraps!

**FY24 Municipal Budget:**

- Full steam ahead!
- On schedule to be completed in compliance with our Town Charter and looking great.
- Encourage the public to attend. Two more special hearings (4/20 & 4/27) before the vote of adoption.

**Spring Spruce up:**

- Saturday April 22<sup>nd</sup> 10:00-2:00
- Flyer attached.
- Get out and pitch in! Great way to bring the community together from some volunteerism and a great opportunity to show some pride in our community!

**Public Works Spring Cleaning:**

- Public Works is wasting no time at all getting out with the street sweepers and performing spot maintenance to areas damaged by winter plowing.
- I applaud that crew and their Director, Bryan, for getting out there everyday and getting things done! I feel that for as small a crew as they are, they are mighty and keep our public ways in a condition we can all be proud of.

Respectfully submitted, Peter Jamieson, Town Manager

Additions: Announcements - Budget Public Hearings and School Special Presentation on April 20, 2023 Special Meeting anticipated school budget adoption in May.

*Council Comment:* none

*Public Comment:* none.

ORDER #54-2023 PROVIDING FOR: Execution of the Town Warrant for April 13, 2023

IT IS ORDERED that the Town Warrant for April 13, 2023, in the amount of \$178,224.81 is hereby approved.

Motion-Higgins      Second-Bragdon      Vote 5-0

Council Comment: Noted larger expenses; Acadia Design Works, BSB, Dead River Co, Lamson Funeral Home, Maine Municipal-Workers Comp, me Technologies, Preble Oil Co., Councilor Pelletier inquired about the Funeral home expense, \*TM Jamieson informed it was a General Assistance Request.

Public Comment: none

ORDER #55-2023 PROVIDING FOR: Execution of the Wastewater Warrant for April 13, 2023

IT IS ORDERED that the Wastewater Warrant for April 13, 2023, in the amount of \$28,201.10 is hereby approved.

Motion-Higgins      Second-Bragdon      Vote 5-0

Council Comment: Noted larger expenses: Olver Assoc., Pierce Atwood-Legal, RHR Smith -Auditors.

Public Comment: none

ORDER #56-2023 PROVIDING FOR: Approval of Application for Appointment to the Recreation Advisory Committee IT IS ORDERED that the Millinocket Town Council approves the appointment of Amanda Shortall to the Recreation Advisory Commission - Alternate Seat for a three-year term to expire April 2026.

Note: Amanda's application was received on 3/23/2023 and is the only application on file. If approved, the board has a full commitment.

Motion-Madore Second-Bragdon Vote 5-0

Council Comment: Councilor Madore expressed appreciation to Amanda and all volunteers noting their service is vital to the community. Councilor Bragdon acknowledges the fantastic resume/application and giving thanks.

Public Comment: none

ORDER #57-2023 PROVIDING FOR: Approval of an Application for a Victualer License for Barbecue House. IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Ai Hui Lian, 27 Pamola Park, Millinocket

d/b/a Barbecue House, 10 Balsam Drive, Millinocket

Motion-Pelletier Second-Madore Vote 5-0

Council Comment: none

Public Comment: none

ORDER #58-2023 PROVIDING FOR: Approval of an Application for a Victualer License for Daigle Family LLC. IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Jeff Daigle, Daigle Family LLC, Business Address -196 Medway Rd. d/b/a Daigle's Soft Serve, Mobile Food Truck, Millinocket

Motion-Bragdon Second-Madore Vote 5-0

Council Comment: none

Public Comment: none

ORDER #59-2023 PROVIDING FOR: Approval of an Application for a Victualer License for Hang Wong Chinese Restaurant. IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Yang Deng Xiu, Hang Hong Yang Corporation, Business Address – 973 Central St d/b/a Hang Wong Chinese Restaurant, 973 Central Street, Millinocket

Motion-Madore Second-Higgins Vote 5-0

Council Comment: none

Public Comment: none

ORDER #60-2023 PROVIDING FOR: Approval of an Application for a Victualer License for The Blue Ox Saloon. IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Thomas St. John, Business Address – 61 Penobscot Avenue, Millinocket d/b/a The Blue Ox Saloon, 61 Penobscot Avenue, Millinocket

Motion- Pelletier Second- Higgins Vote 5-0

Council Comment: none

Public Comment: none

ORDER #61-2023 PROVIDING FOR: Approval of an Application for a Victualer License for Scootic In Restaurant. IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Scootic In, Inc., Business Address – 70 Penobscot Avenue, Millinocket d/b/a Scootic In Restaurant, 70 Penobscot Avenue, Millinocket

Motion- Bragdon Second- Madore Vote 5-0

Council Comment: none

Public Comment: none

ORDER #62-2023 PROVIDING FOR: Approval of an Application for a Victualer License for Angelo's Pizza Grille. IT IS ORDERED that the attached application for a Victualer License is hereby approved for: William N. Morgan Jr, Business Address – 118 Penobscot Avenue, Millinocket d/b/a Angelo's Pizza Grille, 118 Penobscot Avenue, Millinocket  
Motion- Higgins      Second- Bragdon      Vote 5-0  
Council Comment: none  
Public Comment: Health/Safety Officer Tom Malcolm notes the missing food Safe Card confirming current held license expires June 2023.

ORDER #63-2023 PROVIDING FOR Approval to Expend from the Events Committee Budget  
WHEREAS The Events Committee would like to provide \$100.00 (one hundred dollars) to purchase lunches for the volunteers who participate in the Millinocket Community Spring Spruce Up; IT IS ORDERED that the Millinocket Town Council approves the expenditure of \$100.00 (one hundred dollars) from the Event's Committee budget for the Community Spring Spruce Up out of account E1106-7012 leaving a remaining balance of \$6,982.00.  
Motion- Madore      Second- Bragdon      Vote 5-0  
Council Comment: \*TM Jamieson anticipates good turn out and encourages public participation.  
Public Comment: none

ORDER #64-2023 PROVIDING FOR Approval to Expend from the Events Committee Budget  
WHEREAS The Events Committee will host a Bike Rodeo in May 2023. The total projected costs for the event are \$1,500.00 (one thousand, five hundred dollars) for helmets, hot dogs, chips, and beverages. IT IS ORDERED that the Millinocket Town Council approves the expenditure of \$1,500.00 (one thousand, five hundred dollars) from the Event's Committee budget for the 2023 Bike Rodeo out of account E1106-7012 leaving a remaining balance of \$5,482.00.  
Motion- Bragdon      Second- Higgins      Vote 5-0  
Council Comment: Councilor Madore inquires if the quantity of helmets to be purchased is sufficient; FC Tom Malcolm informs very sufficient and is grateful the program is back; Chair Dumais: reminder to provide the back-up documents stating proposal and costs, going forward.  
Public Comment: none

ORDER #65-2023 PROVIDING FOR Approval to Expend from the Economic Development Budget  
WHEREAS The Community Initiatives Director is renewing the subscription for Constant Contact, the Town's communication platform; and WHEREAS The payment of \$973.56 (nine hundred, seventy-three dollars and fifty-six cents) will cover the subscription for FY23. The subscription has been built into the CID budget for FY24. IT IS ORDERED that the Millinocket Town Council approves the expenditure of \$973.56 (nine hundred, seventy-three dollars and fifty-six cents) from the Economic Development Budget E0115-3778.  
Motion- Pelletier      Second- Madore      Vote 5-0  
Council Comment: informs of constant contact benefits; Tom Malcom, Fire Chief/HO, acknowledges Constant Contact as a great platform to use EDP emergency notifications.  
Public Comment: none

ORDER #66-2023\***Amended Policy** - PROVIDING FOR: AMENDMENT TO TAX ACQUIRED PROPERTY POLICY WHEREAS the Economic Development & Sustainability Committee has identified the need to amend the Town Council's Policy on awarding tax acquired property; and, WHEREAS the attached amendment will change the awarding process from bidding to a request for proposals (RFP), IT IS THEREFORE ORDERED that the Town Council amends the most recently adopted policy on awarding tax acquired properties to be fully replaced with the policy attached **\*as amended replacing him/her with general neutral terms.**

Motion- Madore      Second- Bragdon      Vote 4-1 (Pelletier/Opposed)

Council Comment: Council discussion gave an overview of prior and current process, majority expressed support with the proposed necessary changes as requested by the council to streamline the process; concerns item was removed with suggestion to keep abutting neighbor giving first choice of property; Chair Dumais inquires if committee discussed voiced concerns pertaining to abutters; Councilor Madore informed the committee voted to not include abutting neighbor into RFP with concerns of special treatment/favoritism and notes the committee fully agreed to remove from proposed changes; Council discussion concludes with majority support of proposal further stating an abutting neighbor can put in a bid application and include for informational purposes, not required, meeting all other criteria.

Public Comment: Scott Leavitt Sr, 330 Congress St, inquires timeline for property maintenance after bid process final; Councilor Madore informs priority making home habitable in 18 months with option for extension, removing outside requirement deadline.

Nancy Theriault, 484 Poplar St., inquires if property is not habitable within the 18 months and deemed inhabitable, would the property be required to be torn down?; Councilor Madore informs all inspection within deadline and notes RFP allows requested intentions of property; inquires who does inspections; Madore informs local Code and Health Officers; Nancy acknowledges small property lots with opportunity for larger lot being positive for community, agrees give abutters opportunity without preference; Chair Dumais confirms abutters have option available, but not a preference on RFP.

Jimmy Busque, 32 Forest Ave, understand the complex process is not simple, suggests the bid go to the highest RFP bidder, expressed concerns with the lack of public comment through the process and anticipates problems; Council discussion clarifies committee determines bidders comments on RFP are most important for council consideration; RFP simplifies process for bidders and council giving two opportunities noting one written and the other verbal; council discussion concludes confirming onus falls onto the chair for public comment acknowledging committee public comments set parameters for proposal with council requests; \*TM Jamieson suggests minor change in language not to be gender specific; Councilor Higgins motions Him/Her to Them/Their, second Madore, vote on amendment 4-1 (Dumais/Opposed).

ORDER #67-2023 **\*Amended** - PROVIDING FOR: Allocation of American Rescue Plan Act Funding for Elevator Modernization WHEREAS the Municipal Building elevator needs modernization for safety and overall functionality, IT IS ORDERED that the Millinocket Town Council authorizes the Town Treasurer to allocate ~~\$44,000.00~~ (forty-four thousand dollars) **\*\$32,000 (thirty-two thousand dollars)** of local ARPA funds toward the elevator modernization project. Note – These funds are expected to be paired with two other funding sources to complete the total cost: \$49,999.00 from Penobscot County and \$25,000.00 from the Court. Total project cost ~~–\$119,000.00~~ **\*107,000.**

Motion- Higgins      Second- Madore      Vote as Amended 5-0

Council Comment: Councilor Madore thanks the manager for coming up with the formula for upgrades and modernization to elevator, Council discussion majority support as necessary and greatly needed in a timely manner; Councilor Pelletier motions to amend -\$11,800 off the total cost allocating \$32,000 with a total project cost of \$107,200; second by Councilor Bragdon, vote on the amendment 5-0.

Public Comment: none

ORDER #68-2023 PROVIDING FOR: Cara Charitable Foundation Grant Acceptance

IT IS ORDERED that the Millinocket Town Council accepts the \$16,000 grant from the Cara Charitable Foundation; and IT IS FURTHER ORDERED that the Town Treasurer remits payment of these funds to Mobile Katahdin to be held for disbursement at the request of the Town Manager and Council Chair.

Motion- Bragdon      Second- Madore      Vote 5-0

Council Comment: none

Public Comment: none

ORDER #69-2023 PROVIDING FOR: Approval for Pavement Roller Replacement

IT IS ORDERED that the Millinocket Town Council approves the unbudgeted purchase of \$24,000 to replace the Public Works Department pavement roller; and IT IS FURTHER ORDERED that budget will be reallocated from the Capital Reserve account #1300-9502 and Budgeted Capital Account E1300-9504 to cover this expenditure.

Motion- Madore      Second- Higgins      Vote 5-0

Council Comment: none

Public Comment: none

#### Reports and Communications:

- a. *Warrant Committee* for April 27, 2023, Council Meeting: Councilor Higgins and Councilor Madore.
- b. *Chair's Committee Reports* – Councilor Pelletier - Charter Review Committee to meet Wednesday 4/23/2023 at 4:30pm.  
Councilor Danforth - Age Friendly Committee will meet Tuesday via zoom, agendas posted via website and manually, acknowledges Earth Day, Saturday, 4/22/2023, encourages all to join as volunteers and gather to spruce up downtown Millinocket and discussions of other areas for consideration;
- c. *Two Minute Public Comment*: Jimmy Busque, 32 Forest Ave., reminds the council Maine is third highest state as tax burden on citizens stating Millinocket was #2 highest in state, pleads council to consider tax relief for the community's tax payers noting majority on fixed incomes, questions the town's obligation to the Library if no signed agreement and expressed concerns of the \$25,000 increase, informs he is not in support of EVV stations as they should be built be handled by enterprise not government.  
Diana Lakeman, Town Clerk, reminder Nomination papers are due in by 4pm on May 5, 2023.  
Councilor Bragdon read email from Bobby Allen, requesting funding for Michaud trail maintenance.
- d. Motion to adjourn at 8:18 p.m. –Madore, Second –Bragdon Vote 5-0.

April 20, 2023

The Special meeting of the Millinocket Town Council was brought to order in Council Chambers and via Zoom by Chair Dumais at 5:31 pm.

Roll Call: Town Council Members Present: Bragdon, Danforth, Dumais, Madore, Pelletier, Higgins.

Also present: Town Manager Peter Jamieson, Town Clerk Diana M. Lakeman, Treasurer Mary Alice Cullen, Public Works Director Bryan Duprey, Fire Chief Malcolm and Assistant Fire Chief Cote, Librarian Diana Furukawa; Presenters: Superintendent Shelley Lane and Amins-Tammy McLaughlin, and Kamma Michaud via Zoom; Media Kat TV, and Brian Brown via Zoom, 10 in person public attendance and 6 in Zoom public.

Pledge of Allegiance; Adjustments to the Agenda – none.

Special Presentation(s): Shelley Lane, Superintendent of Schools – FY 24 School Budget: provides a handout and proposed budget for FY24, notes an equitable education giving an overview of the anticipated budget noting increase of 6%, informs started the budget process march 14th, noted that many meetings produced multiple amendments with increase and decreases to the final budget being approved 5-0 by the school board; high level overview of the notable revamping of department, offered services, additions, increases and decreases involve to education and departments pertaining to special education, teacher reimbursements and salary, notes ratio of Ed Techs to Spec Ed needs is 35 Ed tech pre k to 12, anticipate on staff language services and physical therapy services, position of nurse/med tech/Ed Tech making better use of services, paring down software technical services, notes K-5 Library grants/bookfairs keeping cost down, notes having an ed tech and no librarian grades 6-12, maintenance line includes custodians at both buildings, states career & technical obligations to maintain in curriculum; Chair Dumais inquires anticipation of increase noting operations of plant line is up 150%; Shelley clarifies moved lines to proper place in budget, noting increase of 4.06%, notes additional revenues; 3mil state subsidy, 3mil local rev, with a anticipated carry forward of \$515,900; difference from local appropriation, states actual carry forward is \$611,151 leaving for unanticipated carry forward; Chair Dumais inquires what would the carry forward be used for, noting Granite Street School and \$392,360 committed to FY23 budget, inquiries about the reserve amount to carryforward; Shelley informs she cannot answer but agrees large amount to reserve came from prior administration, informs using 1mil, \$500,000, for committed funds; concluded the high level budget overview providing details of anticipated department and curriculum changes and additions broadening available academics and resources for all grades and needs.

*Council Comment:* Chair Dumais inquires if budget on track for FY23 or anticipate carryforward and encourages new administration this budget situation won't happen next year; Shelley acknowledge wanting to inform the Council in detail of the budget she has been delt with; Councilor Madore informs the council can suggest budget recommendations and acknowledges does not override the school board decisions; Council Chair Dumais asks for councilor recommendations at this time; Chair Dumais asks for 3% cut on total budget as presented by community request, acknowledges the increases and needs for the community; no other council recommendations expressed at this time; Councilor Madore inquires if the push from Augusta to raise teacher's salary directly effects budget for current staff; Shelley doesn't see this effecting staff noting concerns with shortage in teachers, expressed her support for current staff and budget monies for retention, notes last inflation addressed in 2008; Councilor Madore expressed his support for the mandate providing best education and affordability for a municipality; Councilor Bragdon inquires of staff shortage; Shelley informs staffed well only being short a few; Councilor Higgins inquiries how many teachers on staff, Shelley informs 40 in total with 9 Ed techs in total; Council discussion concludes with Chair Dumais expressing appreciation to the school administration for presentation.

Public Comment: n/a

Chair Dumais granted a 10-minute recess; back in session at 6:47pm.

ORDER #71-2023 PROVIDING FOR: Public Hearing – Time in: 6:48pm

IT IS ORDERED That the Millinocket Town Council enter into a public hearing for discussion on the FY2024 Municipal and Wastewater Budgets. First Reading: 4/20/2023

Motion- Madore      Second- Bragdon      Vote 6-0

*Council Comment:* Chair Dumais explained that Town Manager Jamieson will present the budget going by department starting with expense and if council discussion is needed or amendments they can be addressed at that time, starting with municipal, then into wastewater department, and opened the floor to TM Jamieson to present the budget; \*TM Jamieson gives a high level overview of the proposed budget with changes from the previously proposed budget with an actual decrease of \$194,458; some changes consist of: adding grant funding, municipal building upgrades, elevator modernization, culvert replacement, and additional designated funds; code enforcement benefits, fringe benefits, PW Roads and paving increase of \$110,000-revised due to cost of cold patch, decrease in MML funding by council request, cemetery flag replacements, payroll recommendations, Events Committee increase of \$10,000, decrease in recreation -pool skylights -ARPA funds, Heat Pumps; providing an overall total increase of \$663,000; Councilor Bragdon at this time recommends rescinding the council's previous request and increasing the library budget back to \$125,000; the council unanimously supports the increase suggested; Chair Dumais at this time opens the floor for public comment on the Library increase; Public Comment: Sandy Sullivan, 104 Sunset Drive, states the town gave their word to continue increase noting the library is more than it used to be offering numerous programs to the public, supports increase; Chair Dumais clarifies the council can only support an action by an order, not on the word of previous council's intentions; Public Comment continues: Councilors read submitted emails provided to the town manager for public comment: Michael Crowley, 73 Water Street; Kevin Gregory, 33 Colony Place; Kyle Leathers, Library Board of Directors; Taylor Sulander, 87 Highland Avenue; Chelsea Ehret, 280 Morgan Lane; Anna Loomer, 253 Maine Avenue; Michele McInnis, resident and Community Coordinator; copies were given to the clerk and submitted into the minutes; Council Comment Continues: Chair Dumais confirms majority of the council supports the increase of \$25,000 to the library budgeted item; Councilor Pelletier suggests increase in the donations line #38 PW Donation to assist with the requests of Michaud Trail maintenance and increase expenses; \*TM Jamieson informs Bobbie's Gardens has inquired about increased donation funding noting grant and other additional funding received, Councilor Danforth suggests no increase as available grant monies possibility for future expenses, Councilor Bragdon does not support increase to donations line noting available grant monies; Chair Dumais took straw poll for support to keep donations line the same, majority favors no change; straw poll in favor for reduction, majority does not support request for reduction; no other Public Comment; Seeing no other council comment; Chair Dumais states no other changes to report directing the Town Manager to continue with budget lines by page and department totals; Fund 1-Expense: Pg. 1, Dept. 101-General Government, \$373,617, Council comment- none, Public Comment- none; Pg. 2, Dept. 103-Elections, \$13,091., Council comment- none, Public Comment- none; Dept. 104-Town Clerks Dept., \$275,168., Council comment- none, Public Comment- none; Pg. 3 Dept. 107-Assessing, \$96,600., Council comment- none, Public Comment- none; Pg. 4 Dept. 108-Municipal Building, \$100,730., Council comment- none, Public Comment- none; Dept. 109-Audit, \$100,730., Dept 111-Legal Expenses, \$75,000., Council comment- none, Public Comment- none; Pg. 5 Dept. 112-Administratin, \$85,185, Council comment- none, Public Comment- none; Pg. 6 Dept. 114-Planning Code Dev., \$66,551, Council comment- none, Public Comment- none; Pg. 7 Dept. 115-Economic Development, \$82,480, Council comment- none, Public Comment- none; Dept. 118-CID, \$88,539, Council comment- none, Public Comment- none; Pg. 8 Dept. 119-ARPA, #7,288, Council comment- none, Public Comment- none; Dept. 1115-Police, \$790,874, Council comment- none, Public Comment- none; Pg. 9 Dept 205-Fire & Ambulance, \$740,710, Council comment- none, Public Comment- none; Pg. 10 Dept. 203-Fire Department, \$69,117, Council comment- none, Public Comment- none; Pg. 11 Dept. 204-Ambulance, #214,271, Council comment- none, Public Comment- none; Pg. 12 Dept. 206-Community Services, \$563,000, Council comment- none, Public Comment- none; Dep. 209-Insurances, \$110,145, Council comment- none, Public Comment- none; Dept. 213-Enforcement Officials, \$5,024\*\$7,083, Council comment- Councilor

Higgins suggests increase line 213-115-Health Officer by \$2,000 totaling \$5,000., Chair Dumais supports, all councilors favor \$2,000 increase to line #115 to \$5,000., \*TM Jamieson noted increase; Public Comment- none; Pg. 13 Dept. 214-Dog Constable, \$14,790, Council comment- none, Public Comment- none; Dept. 300-Fringe Benefits, \$35,355, Council comment- none, Public Comment- none; Pg. 14 Dept. 402 PW Administration, \$113,450, Council comment- none, Public Comment- none; Dept. 430-Garage Maintenance, \$34,000, Council comment- none, Public Comment- none; Pg. 15 Dept. 407-Roads and Construction, \$ 1,315,453., Council comment- none, Public Comment- none; Pg. 16 Dept. 409-Transfersite, \$470,842., Council comment- none, Public Comment- none; Pg. 17 Dept. 501-Library, \$125,000, (includes \$25,000 increase having council support from prior discussion at the beginning of the meeting); Council comment- none, Public Comment- none; Pg. 17 Dept. 700-Debt & Interest, \$139,673, Council comment- none, Public Comment- none; Pg. 18 Dept. 815-General Assistance, \$17,150, Council comment- none, Public Comment- none; Dept. 816-Public Health & Welfare, \$8,415, Council comment- none, Public Comment- none; Pg. 19 Dept. 902 Cemetery, \$65,340, Council comment- none, Public Comment- none; Pg. 20 Dept. 1002-Recreation, \$203,255, Council comment- none, Public Comment- none; Dept. 1009-Snowsled/ATV Program, \$89,280, Council comment- none, Public Comment- none; Pg. 21 Dept. 1101-Airpot Operations, \$190,797, Council comment- none, Public Comment- none; Dept. 1102-Airport Business, \$80,400, Council comment- none, Public Comment- none; Pg. 22 Dept. 1106-Holiday & Events, \$17,000, Council comment- Councilor Danforth inquires if strictly Events Committee Budget, \*TM Jamieson informs line is for all town events and supports many events, Chair Dumais clarifies other committees pull out of the line for all town events, Council discussion inquires if enough in the line to cover all events of the town, , Councilor Madore motions to add \$3,000 to events committee line totaling \$13,000 for all events noting for all committees to use going forward , Public Comment- Events Committee Chair Tom Malcolm supports the increase stating the events line supports many local committee events anticipating more community involvement; Treasurer Mary Alice Cullen inquires clarification for direction for addition to current line item or creation of another events line; Councilor Bragdon suggests \$10,000 remain in Events Committee Budget and \$3,000 in additional line for Other Events; Treasurer Mary Alice Cullen inquiries who reconciles the accounts; Chair Dumais informs Committee Chair brings expenditures forward to the Town Manager for Council order, action, and reconciliation; clarification on expenditures for Fourth of July activities, Chair of Events Committee Tom Malcolm informs the committee approved fourth of July expenditures and are committed from the events line, Council discussion concludes with majority support with direction to create a separate budget line for Other Committee Events for \$3,000.; Dept. 1300- Capital Improvements \$597,479, Council Comment: none, Public Comment: none; Dept. 1301-Special Capital Improvements \$547,074, Council Comment: none, Public Comment: none; Dept. 1201 County Tax \$307,465, Council Comment: none, Public Comment: none; Fund 1-Revenue: Dept.101-General Government \$3,038,771, Council comment- none, Public Comment- none; Dept. 103-Election \$0, Council comment- none, Public Comment- none; Dept. 104-Town Clerks office \$947,350, Council comment- none, Public Comment- none; Dept. 107-Assessing \$756,464, Council comment- none, Public Comment- none; Dept. 108-Municipal Building \$62,740, Council comment- none, Public Comment- none; Dept. 114-Planning/ Code Development \$3,275, Council comment- none, Public Comment- none; Dept. 115-Economic Development \$120,815, Council comment- none, Public Comment- none; Dept. 201-Police Department \$0, Council comment- none, Public Comment- none; Dept. 203-Fire Department \$6,500, Council comment- none, Public Comment- none; Dept. 204-Ambulance \$358,500, Council comment- none, Public Comment- none; Dept. 209-Insurance \$0, Council comment- none, Public Comment- none; Dept. 300-Fringe Benefits \$0, Council comment- none, Public Comment- none; Dept. 402-PW Administration \$25,250, Council comment- none, Public Comment- none; Dept. 407-PW Roads & Construction \$45,000, Council comment- none, Public Comment- none; Dept. 409-Transfersite \$131,900, Council comment- none, Public Comment- none; Dept 815-General Assistance \$12,005, Council comment- none, Public Comment- none; Dept. 816-Public Health & Welfare \$0, Council comment- none, Public Comment- none; Dept 902-Cemetery \$22,000, Council comment- none, Public Comment- none; Dept. 1002 Recreation \$1,000, Council comment- none, Public Comment- none; Dept. 1009-Snow/ATV Program \$76,980, Council comment- none, Public Comment- none; Dept. 1101-Airport Operations-

Cares Grant \$0, Council comment- none, Public Comment- none; Dept. 1102-Airport Business \$115,780, Council comment- none, Public Comment- none; Dept. 1106-Holiday \$0, Council comment- none, Public Comment- none; Dept. 1300-Capital Improvements \$0, Council comment- none, Public Comment- none; Dept. 1301-Special Capital Improvements \$125,000, Council comment- none, Public Comment- none; Total Revenue Tax Commitment \$5,849,330; Five year Cap Plan -Total Capital Budget \$587,479, Capital Reserve Budget \$10,000, Total Special Capital Improvements \$547,074, Council comment- none, Public Comment- none; Fund 3: Wastewater-Expense \$1,741,558, Council comment- none, Public Comment- none; Fund 3: Wastewater-Revenue \$1,839,000, Council comment- none, Public Comment- none.

Chair Dumais seeing public interest for discussion pertaining to Fund 1, invites allowing those to comment; Public Comment: Scott Leavitt Sr, 330 Congress St., inquires public emails read by council with concern why in person attendance necessary to comment; Town Clerk Diana Lakeman informs by showing him written verbiage on the Agenda that emails for public comment can be submitted to the town manager prior to the council meeting; Scott asks the council to cut the Town's budget by 3% with all the increases; Chair Dumais straw polls the council in favor of a 3% cut; no support shown for a 3% cut of the budget; \*TM Jamieson informs the budget as presented is down almost 2 mil from previous year.

Time out: 8:08 pm.

Motion to adjourn at 8:08 p.m. –Bragdon, Second –Pelletier Vote 6-0.

Michael R. Crowley  
73 Water Street  
Millinocket ME 04462  
mcrowley@mrhme.org

Please Read for the  
Public on Library

April 19, 2023

Dear Millinocket Town Councilors and Town Manager:

I seldom address you as an elected body but today an issue is before you that strikes at the heart of our community – funding for the Millinocket Memorial Library.

For the past few years, I've worked to become involved in area organizations that bring value to the town and to the region. One such community asset is the library. As a library volunteer, donor and consistent user of the facility I see diversity of age, interest and purpose all functioning within the walls of MML. In my travels throughout the state the library is very often cited as one of Millinocket's success stories of late – and I cannot imagine this town without it.

My note today is in lieu of being able to attend in person and to advocate for the library mission as presented by MML Librarian Diana Furukawa. While you are sharpening your budget numbers, I know from conversations with almost the full council that you have a laser focus on economic development and the town's bottom line. MML is the hub of economic development in Millinocket and marginalizing tax dollar investment in this asset would seem to be counter intuitive to advance the mission of Millinocket and our quest for economic vitality especially as we redevelop the region.

As the president of Legacy Medical Foundation, I can attest to the strategic role MML has with our mission to sustain and grow financial support for our local hospital. During Covid MML remained an oasis to keep momentum on our nascent foundation operation. As the president of our all-volunteer Millinocket Alumni Association the library has made possible expansion of our services to students and Stearns specifically, which is against the trend of similar high school alumni organizations. The library has become synonymous with the effort to sustain alumni returning to town for relocation opportunities, visiting the changing landscape of outdoor recreation and to grow financial support for student scholarship and funding for all areas of the Millinocket School Department. MML does not operate in a silo – rather, MML impact crosses many sectors of the region and is one of few economic development initiatives regaled for success to reinvent itself in the image of a changing community. Funding the library is an investment.

Over the past year and a half, I've joined the ranks of the Friends of MML as an officer; I strongly believe in giving back whenever possible. I am more than comfortable with my tax dollars funding this exciting incubator of ideas and revisioning our community. To date, I've seen the same data and information shared with you as councilors – MML statistics, financials, and return on investment. Impressive is an understatement. While I'm a user of the library for volunteer and work purposes I've never identified myself as a library 'follower'. Clearly, I am at this library.

To recap my reason for sending this letter:

**The library is essential:** Much like police and fire the library is an essential social infrastructure that makes our community stronger and that it helps prevent crises by connecting people with resources and with stop-gap direct assistance with heating fuel and other essentials. In addition, the library is well positioned to be a responsive and flexible partner during crises like the cold snap this winter when they were open from 8am-9pm to keep community members safe.

**The library is a force of economic & community development:** As a former elected councilor in a neighboring community I know firsthand the need to fund economic development as it's being built versus waiting for outcomes. In a community with so many wants and needs MML is a testament to community action to fund its reimagination and to help sustain MML with a plethora of fundraising events. I cannot imagine this community without having had a resurgence of MML several years ago. The library is Millinocket's town square - helping to incubate ideas like the gear library, the farmers' market, even pickleball— things that make this a more livable place that people want to move to— and these investments are essential to the economic revitalization we all seek.

If you want first person testimonial to underscore my experiences and these highlights, I'm very willing to meet 1:1 or with you as a body if more helpful. Please consider the risk of underfunding the one successful economic engine you all currently claim credit for helping build during some of the darkest days of our community history. MML is a beacon that promises returning residents and new residents the priority of this council and this community. It's working!

Thank you for your consideration of funding for MML.

Sincerely,

Michael R. Crowley

## Peter Jamieson

---

**From:** Kevin Gregory <KGregory@emdc.org>  
**Sent:** Thursday, April 20, 2023 3:57 PM  
**To:** Peter Jamieson  
**Subject:** Support for Funding for the Millinocket Memorial Library

Peter,

I want to share my support for increased town funding of the library. The library provides so much more to the community than just books— it connects people to resources that improve their lives. Through my role as a workforce development specialist at EMDC, I think a lot about what today's learners, jobseekers, and workers need. They need internet access, access to computers, and places to meet, all of which the library provides. In addition, the library offers regular programs and workshops that help people develop their computer skills and improve their resumes and interviewing skills.

I've worked closely with the library because they have hosted several teen interns through EMDC's Youth Workforce Program. The library has provided excellent first job experiences to these teens that have helped them learn customer service and technology skills and gain confidence along the way. But on a deeper level, the library is providing a space where youth feel safe, whether or not they are interns. As a parent and a school board member, I think it's important to support the spaces that do that.

Would you please relay this email to the council during Budget discussions.

Thanks,

Kevin Gregory  
33 Colony Place  
Millinocket, Maine 04462  
207-447-8816



**Kevin Gregory**

Workforce Development Specialist, EMDC  
1 Dirigo Drive, Suite 2, East Millinocket, ME 04430  
p. 207.991.2128  
[emdc.org](http://emdc.org)

**My schedule is Monday through Thursday 7am to 6pm**

NOTICE: This email and any attachments accompanying it are intended only for the use of the addressee, and may contain information that is privileged or confidential. If you are not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication or the taking of any action in reliance on the contents of this email is

## Peter Jamieson

---

**From:** Kyle Leathers <kyleleathers23@gmail.com>  
**Sent:** Thursday, April 20, 2023 11:22 AM  
**To:** Peter Jamieson  
**Subject:** Statement for Tonight's Meeting

Please Read for  
the Public on Library

Hi Peter,

I can't be at the public hearing tonight, but I was asked to write a statement about the funding for the Library that could be read at the meeting. For full disclosure I am on the Library Board of Directors, but I'm sending this in my capacity of work that was started in my role as a teacher.

Thank you!

Dear Councilors,

Two years ago I brought a group of 8th graders to a Town Council meeting so they could present their idea of creating a youth center in Millinocket. The Council at that time showed support for that project and understood the need for more youth programming in order to encourage kids to be active participants in our community and to make healthy choices.

According to our most recent Maine Integrated Youth Health Survey results, only 47% of middle school students in Millinocket believe that the community cares about them. That's 8% below the state average. 54% of high school students believe that the community cares, but that's an 11% drop from the previous survey. To be clear, the percentages of students who feel cared about at school are in the 70s and 80s. It's once they leave the school building that there's an obvious problem, which could easily lead to those kids traveling down a dangerous path.

Those students who presented to the Council are now in 10th grade and have continued to work toward that goal of creating a community center, in between entering the workforce and participating in sports and performing arts. As they've gotten older they've been able to reflect on what resources the town already offers and adjust their original plan. What many of them realized this year is that the Library is already a space that could provide most of the activities that they wanted. By increasing the town's financial support, the Library can be the Community Center that Millinocket needs. Instead of spending hundreds of thousands, if not millions, of taxpayer dollars to build a new center (not to mention finding and paying people to staff it) we should utilize the beautiful, newly-renovated building that already exists. This also means being able to get new programs up and running this year instead of two or three years into the future. In fact, the Library recently surveyed the entire middle and high school and could move forward with the needs of those age groups.

I know you've been presented lots of data about the town's return on investment for what it currently gives to the library. I would also urge councilors to think about how this affects the future of Millinocket. A couple of months ago there was a sale of a foreclosed property in Millinocket where the council recognized the importance of bringing more families to live in town. More families means more support for local businesses, more kids in our school system, and more workers for the new industries coming to the area. One of the things that families will be looking for when they are deciding to move here is quality of life services. Additional funding for the Library is easily the biggest bang for your buck. With increased funding the Library will be able to expand the number of programs they provide for people of all ages (free of charge), even outside of the current Library hours.

Lastly, I'd like to say that Diana and her staff at the Library have done incredible work over the past couple of years, bringing lots of positive press to our area. I know nobody here disagrees with that, but it's worth taking the time to publicly recognize that work. I can't wait to see what else can be accomplished with some additional financial support.

Thank you.

-Kyle Leathers

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

## Peter Jamieson

---

**From:** Taylor Sulander <taylorsulander@gmail.com>  
**Sent:** Thursday, April 20, 2023 12:43 PM  
**To:** Peter Jamieson  
**Subject:** MML is a cornerstone of our community

Good afternoon,

I am writing to you to show support of the Millinocket Memorial Library and the abundance of services it provides to our town and community.

My name is Taylor Sulander, and I live at 87 Highland Avenue.

The Library is more than just a place to get books. It is also a place where young people gather to enrich their lives in a safe place where they can be themselves. On any given day you will find teenagers volunteering there - doing anything from keeping the paths outside clear, to helping even younger people find a love for literacy or computer science or outdoor recreation.

Not only that, but I know of MANY young people who spend time in the Library because that's where they know they are respected and loved.

Yes, the Library circulates books, but it also provides opportunities for our young people to do more than they would normally. Just the other day middle school students borrowed bikes from the Gear Hub and went for a ride on the Michaud Trail. Access to outdoor gear is limited because of how expensive it can get. The Gear Hub tears down the financial barrier that is so often associated with outdoor recreation.

The Library is so much more than just a place to get books. It allows our young people to learn and do more than Millinocket alone can offer them. Please continue to support the Library, and by extension the kids in our community.

Thank you,  
Taylor Sulander

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

## Peter Jamieson

---

**From:** Chelsea Ehret <chelseaehret@gmail.com>  
**Sent:** Thursday, April 20, 2023 12:31 PM  
**To:** Peter Jamieson  
**Subject:** Letter of Support for the Library

Hi Peter

I am writing this email to show my support for our town's library to be read during the budget hearing today.

I'm a parent to a young child and my family moved to Millinocket last summer. I now work part time for the high school and part time as a stay at home mom. The library has been a central part to my experiences here in Millinocket. Starting back in 2015 when I worked and lived in Baxter State Park, I didn't have housing with electricity or wifi. I would use the library's wifi and quiet spaces (when it was open) to video chat with family when I was missing them and stay connected to the rest of the world.

The programs and facilities that the library currently has go far beyond just providing wifi (although I'm sure that is still important for many). My family uses the library's resources multiple times a week and without this place we would be missing a huge part of our life here. Below are ways that the library has enriched my time in Millinocket in just the past 8 months.

- I've met multiple friends at the library that my family is happy to have in our lives. We are more connected to the community and our daughter has several little buddies that she sees regularly thanks to the library's weekly story time.
- The library is a part of my daughter's core understanding of the world. She is only 2, but recognizes when we drive by and talks about the library often. She is part of Dolly Parton's book club (thanks to the library) and experiences new books, toys, and people even though she doesn't go to daycare or school yet.
- We use the library as a place to work quietly away from home because we both have jobs that can be done remotely.
- I have used the library to meet with other community members whether it is related to volunteering, work, or just a safe place to meet a new face.
- The staff at the library have helped me get oriented to town resources that I didn't know existed. They are friendly faces, ready to help and made me feel extremely welcomed as a new person in town. Now they know me and my daughter and greet us when we come in.
- The library is a place to host events (for free!) and to learn new skills. I have learned a lot about gardening and admired the flower beds out front. I plan to hopefully have flower beds like that around my house this summer.
- When the weather is warm, I enjoy riding my bike around town with my daughter and we always make a library stop. It is one of few businesses in town that is open year round and has longer hours so we can rely on stopping by.

In my opinion, the MML is not just a place to check out a book. Everytime I go to the library there are people using computers, reading books, asking the staff for help or advice, kids playing in the children's area, and more. I know that the library is a safe haven for some, keeping them out of harmful home environments and giving them safe people to be around. This is especially true for kids who can go after school and during breaks.

The library is a busy and essential part of this community. Please take my family's perspective and experiences with the library into consideration when making decisions regarding budgets. The library is at the top of my priority list as a place to continue receiving support from our town.

Thank you,

Chelsea Ehret  
280 Morgan Lane

## Peter Jamieson

---

**From:** Anna Hager Loomer <riverrunner4@gmail.com>  
**Sent:** Thursday, April 20, 2023 12:14 PM  
**To:** Peter Jamieson  
**Subject:** Support for MML budget

Dear Peter,

Thank you for all of your hard work as Town Manager.

I want to put in a word of support for the Millinocket Memorial Library budget, both as a parent and as someone who works with youth in town. The role of the library is far more than that of a book-lending resource.

As a teacher, I have witnessed the value of the library as both a hub of programming and an inviting, positive space for teens to spend time. Literally every time I visit the library, I run into students who feel a sense of belonging and appreciate the opportunity to spend time together in a safe, productive environment. The combination of programming and open space that the library offers these teens benefits them enormously. Some of my students who started out just visiting the library have found employment and volunteer opportunities there as well, gaining valuable experience that will benefit them well into the future, and helping them develop into community-minded individuals.

As a parent, I can speak to the importance of the community the library has built and continues to build. Taking our children to the library has been immensely valuable in helping them develop a sense of shared space, community, and more. Some of our best parent connections have been sparked in the children's room, storytime, etc.

I encourage the Town Council to fully fund the library-- it is hard to imagine a more valuable community hub.

Thank you!

Anna Loomer  
253 Maine Ave, Millinocket

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

## Peter Jamieson

---

**From:** Michele McInnis <michele@ourkatahdin.com>  
**Sent:** Thursday, April 20, 2023 2:08 PM  
**To:** Peter Jamieson  
**Cc:** Diana Furukawa  
**Subject:** Millinocket Memorial Library

Please Read  
for the Public on Library

Hi Pete,

Please share the following at tonight's meeting....

If someone asked me what is the first thing they need to revive a community; I would say a place where resources and networking are always a top priority. I would also say a place for long time citizens to be reminded they are supported and not alone. Not only a place for local adults and kids to go, learn and grow but a place for new comers to get acquainted with what is available in the community. For Millinocket, this place is the library!

The Millinocket Memorial Library is much more than a library. I have witnessed first hand the enormous resource it has been as of recent years. It fills a void I didn't know existed. A place that opens doors and connects dots. A place where people meet to discuss employment possibilities, housing, childcare, even a hot meal. It is a central location for all things community. Simply put, the "library" serves as a community anchor for all ages!

Additionally, organizations, volunteers and collaborative programs continue to be supported by the library time and time again. The library's function may be different from the past but so are the people's needs. In a time where people need people more than ever, I say thank God for the library of today!

Respectfully,

**Michele McInnis**  
Community Coordinator  
(207) 249-8578

"It is not joy that makes us grateful; it is gratitude that makes us joyful."



June 20, 2023

The Executive Session was brought to order in the Town Manager's office and via Zoom at 5:30 pm by Chair Dumais.

Roll Call:

Town Council Members Present:

Bragdon	Higgins
Danforth	Pelletier via Zoom
Dumais	Madore

Also in attendance: Town Manager Peter Jamieson, Town Attorneys Dean Beaupain and Kirk Bloomer via Zoom.

- Entered Executive Session - @ 5:32 pm.

Order #166-2023 PROVIDING FOR: Executive Session of the Town Council

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. Section 405(6)(E) for Consultations with Legal Counsel.

Motion – Madore    Second – Bragdon    Vote 7-0

Motion to Adjourn at 7:02 pm –Councilor Madore,  
Second- Councilor Bragdon  
Vote 7-0

June 21, 2023

The Executive Session was brought to order in the Town Manager's office and via Zoom at 5:31 pm by Chair Dumais.

Roll Call:

Town Council Members Present:

Bragdon	Higgins
Danforth	Pelletier via Zoom
Dumais	Madore

Also in attendance: Town Manager Peter Jamieson,

- Entered Executive Session - @ 5:33 pm.

Order #167-2023 PROVIDING FOR: Executive Session of the Town Council

IT IS ORDERED that the Millinocket Town Council enter into executive session pursuant to Title 1 M.R.S.A. Section 405(6)(A) for Personnel Matters.

Motion – Madore    Second – Higgins                      Vote 7-0

Motion to Adjourn at 6:35 pm –Councilor Madore,

Second- Councilor Bragdon

Vote 7-0



# Millinocket

Maine's Biggest Small Town

## **Town Manager's Report – 7.13.23**

### **Bridge Closure:**

- The bridge crossing from Penobscot Ave to Iron Bridge Rd has been closed until further notice.
- The replacement of this bridge has been in the works for well over a year at this point, however, after another recent inspection from the Maine Department of Transportation, it has been deemed unsafe for traffic.
- Together with Public Works and the Public Safety Officer, we put a plan together, advertised the closure in advance, and closed the bridge on July 7<sup>th</sup>.
- We are currently working with the project engineer to find possible alternatives to the original plan that may allow a replacement sooner, however, with the lack of availability of materials and the specific time of year the work needs to be done, this may be closed for upwards of a year.

### **Reval Reminder:**

- Reminder to all that the revaluation team will be getting started in the next couple of weeks.
- They will have Millinocket identifiers on their vehicles, I.D. Badges on their person, and be working their way through all properties throughout town.
- They will be measuring all structures and documenting all necessary information pertaining to each property.
- They will be knocking on the door with the intention to discuss the interior of the homes through a list of pre-determined questions, however, they will not be entering or touring the interior of the homes.
- We expect this process to take place over two years and if all goes well, the new valuations will be used in the April 2025 commitment.

### **Elk's Land Purchase:**

- This purchase has been finalized. I signed the closing documents on June 30<sup>th</sup>!
- We are glad to close that very long chapter in the tale of the new fire station and begin setting next steps in motion.
- The development of this land will not be quick, however, it has the potential to have a positive impact on the Town of Millinocket in several ways.



# Millinocket

Maine's Biggest Small Town

**4<sup>th</sup> of July:**

- Thank you those involved with the planning and implementation of Millinocket's 4<sup>th</sup> of July Festivities!
- Everything went well and tons of fun was had by many. I received a lot of compliments from community members and heard a lot of comments of appreciation.

Respectfully submitted,

Peter Jamieson, Town Manager

**ORDER #177-2023**

**PROVIDING FOR:** Execution of the Town Warrant for July 13, 2023

**IT IS ORDERED** that the Town Warrant for July 13, 2023, in the amount of \$150,862.72 is hereby approved.

Passed by the Town Council\_\_\_\_\_

Attest:\_\_\_\_\_

Town

Millinocket  
10:30 AM

**A / P Check Register**  
Bank: BANGOR SAVINGS A/P  
\*\*\*\* REPRINT \*\*\*\*

07/11/2023  
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	34208	126.06	07/13/23	14	1078 BEE LINE CABLE
R	34209	1,248.79	07/13/23	14	0869 BIDDEFORD INTERNET CORPORATION
R	34210	100.66	07/13/23	14	2154 COTE, JONATHAN P
R	34211	790.00	07/13/23	14	1775 DESIGNLAB, LLC
R	34212	2,000.00	07/13/23	14	0993 MAINE DEVELOPMENT FOUNDATION
R	34213	140.00	07/13/23	14	0392 MAINE MUNICIPAL ASSOCIATION
R	34214	21,683.65	07/13/23	14	0391 MAINE MUNICIPAL ASSOCIATION
R	34215	250.00	07/13/23	14	0395 MAINE RESOURCE RECOVERY ASSOC.
R	34216	2,074.99	07/13/23	14	1849 MAINE TECHNOLOGY GROUP LLC
R	34217	37,714.86	07/13/23	14	0037 MAINE WATER COMPANY
R	34218	80.00	07/13/23	14	0407 MAINE WELFARE DIRECTORS
R	34219	284.33	07/13/23	14	1819 NAPA AUTO PARTS
R	34220	56.00	07/13/23	14	0511 OAK GROVE SPRING WATER CO.
R	34221	255.50	07/13/23	14	0839 PRC INDUSTRIAL SUPPLY
R	34222	30.66	07/13/23	14	0584 REGISTER OF DEEDS
R	34223	5,100.00	07/13/23	14	2083 RHR SMITH & COMPANY
R	34224	86.99	07/13/23	14	1668 STANLEY'S AUTO CENTER LLC
R	34225	545.84	07/13/23	14	0649 STERNS LUMBER COMPANY INC
R	34226	320.82	07/13/23	14	2093 THE SNOWMAN GROUP
R	34227	183.52	07/13/23	14	0737 UNIFIRST CORPORATION
R	34228	620.14	07/13/23	14	1502 VERSANT POWER
R	34229	79.39	07/13/23	14	2115 WHEATON, AMBER G
R	34230	279.99	07/13/23	14	0792 WINTERPORT BOOT
R	34231	505.43	07/13/23	14	2074 WORLD OF FLAGS U.S.A.
<b>Total</b>		<b>74,557.62</b>			

**Count**

Checks	24
Voids	0

Millinocket  
2:47 PM

*10wn*  
**A / P Check Register**  
Bank: BANGOR SAVINGS A/P

07/11/2023  
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	34259	55,945.74	07/13/23	18	0056 BANGOR SAVINGS BANK
R	34260	19,859.36	07/13/23	18	0452 MILLINOCKET MEMORIAL LIBRARY
<b>Total</b>		<b>75,805.10</b>			

<b>Count</b>	
Checks	2
Voids	0

town

Millinocket  
11:52 AM

**A / P Check Register**  
Bank: BANGOR SAVINGS A/P

07/11/2023  
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	34258	500.00	07/13/23	17	2014 ALLEN, ROBERTA A
<b>Total</b>		<b>500.00</b>			

<b>Count</b>	
Checks	1
Voids	0

## **TOWN WARRANTS**

### **TOWN COUNCIL MEETING THURSDAY, JULY 13, 2023**

#### **TOWN WARRANT (17)**

WARRANT	JULY 13, 2023	\$500.00
---------	---------------	----------

#### **TOWN WARRANT (14)**

WARRANT	JULY 13, 2023	\$74,557.62
---------	---------------	-------------

#### **TOWN WARRANT (18)**

WARRANT	JULY 13, 2023	\$75,805.10
---------	---------------	-------------

<b>TOTAL</b>	<b>\$150,862.72</b>
--------------	---------------------

#### **WW WARRANT (12)**

WARRANT	JULY 13, 2023	\$2,054.60
---------	---------------	------------

<b>TOTAL</b>	<b>\$2,054.60</b>
--------------	-------------------

**ORDER #178-2023**

**PROVIDING FOR:** Execution of the Wastewater Warrant for July 13, 2023

**IT IS ORDERED** that the Wastewater Warrant for July 13, 2023, in the amount of \$2,054.60 is hereby approved.

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_

WW

Millinocket  
10:30 AM

**A / P Check Register**  
Bank: KEY BANK WW A/P FD 3  
\*\*\*\* REPRINT \*\*\*\*

07/11/2023  
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	10553	79.47	07/11/23	12	0869 BIDDEFORD INTERNET CORPORATION
R	10554	819.65	07/11/23	12	0391 MAINE MUNICIPAL ASSOCIATION
R	10555	455.48	07/11/23	12	1849 MAINE TECHNOLOGY GROUP LLC
R	10556	700.00	07/11/23	12	2083 RHR SMITH & COMPANY
Total		2,054.60			

Count	
Checks	4
Voids	0

**ORDER #183-2023**

**PROVIDING FOR:** Execution of the Prior Year Town Warrant for July 13, 2023

**IT IS ORDERED** that the Prior Year Town Warrant for July 13, 2023, in the amount of \$70,617.14 is hereby approved.

Passed by the Town Council\_\_\_\_\_

Attest:\_\_\_\_\_

Millinocket  
11:43 AM

Town Prior Year  
**A / P Check Register**  
Bank: BANGOR SAVINGS A/P  
\*\*\*\* REPRINT \*\*\*\*

07/11/2023  
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	34256	6.99	07/13/23	16	1294 CRANDALL'S HARDWARE, INC.
R	34257	154.80	07/13/23	16	0748 US CELLULAR
<b>Total</b>		<b>161.79</b>			

Count	
Checks	2
Voids	0

town prior year

Millinocket  
10:29 AM

# A / P Check Register

Bank: BANGOR SAVINGS A/P

\*\*\*\* REPRINT \*\*\*\*

07/11/2023

Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	34232	1,855.36	07/13/23	15	2095 AMBULANCE MEDICAL BILLING
R	34233	16,504.18	07/13/23	15	0039 ASCENT AVIATION GROUP INC
R	34234	25.86	07/13/23	15	0229 CARQUEST AUTO PARTS
R	34235	1,912.17	07/13/23	15	0157 DEAD RIVER
R	34236	960.44	07/13/23	15	2173 ELAN FINANCIAL SERVICES
R	34237	476.50	07/13/23	15	1629 GATEWAY PRESS
R	34238	860.21	07/13/23	15	0250 HANNAFORD
R	34239	7,955.96	07/13/23	15	1039 HOGAN TIRE, INC.
R	34240	733.68	07/13/23	15	0311 JORDAN EQUIPMENT CO.
R	34241	24.99	07/13/23	15	1270 LAKEMAN, DIANA M.
R	34242	2,058.24	07/13/23	15	1849 MAINE TECHNOLOGY GROUP LLC
R	34243	50.00	07/13/23	15	0687 MALCOLM, THOMAS M.
R	34244	172.50	07/13/23	15	1259 MATHESON TRI-GAS, INC.
R	34245	3,344.00	07/13/23	15	1550 MCMANNUS, CONSTANCE
R	34246	2,280.00	07/13/23	15	0584 REGISTER OF DEEDS
R	34247	96.78	07/13/23	15	0649 STERNS LUMBER COMPANY INC
R	34248	531.48	07/13/23	15	2124 THE PRAETORIAN GROUP
R	34249	37.00	07/13/23	15	0695 TOWN OF EAST MILLINOCKET
R	34250	54.80	07/13/23	15	1404 TRACTOR SUPPLY COMPANY
R	34251	171.01	07/13/23	15	0737 UNIFIRST CORPORATION
R	34252	161.79	07/13/23	15	0748 US CELLULAR
R	34253	124.21	07/13/23	15	1502 VERSANT POWER
R	34254	109.25	07/13/23	15	1799 WEST BRANCH AVIATION LLC
R	34255	54.80	07/13/23	15	2115 WHEATON, AMBER G
<b>Total</b>		<b><del>40,555.21</del></b>			

\$ 40,393.42

## Count

Checks	24
Voids	0

VOIDED

Millinocket  
1:37 PM

**A / P Check Register**  
Bank: BANGOR SAVINGS A/P

06/28/2023  
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	34158	64.00	06/28/23	383	0013 AFFILIATED HEALTHCARE MANAGEMENT
R	34159	427.16	06/28/23	383	1835 AIRGAS, INC.
R	34160	50.00	06/28/23	383	0292 CAMPBELL, JEFFREY W
R	34161	2,500.00	06/28/23	383	0106 CENTRAL MAINE PYROTECHNICS
R	34162	154.20	06/28/23	383	1883 CONSOLIDATED COMMUNICATIONS
R	34163	57.21	06/28/23	383	2154 COTE, JONATHAN P
R	34164	74.89	06/28/23	383	1294 CRANDALL'S HARDWARE, INC.
R	34165	363.36	06/28/23	383	0157 DEAD RIVER
R	34166	196.22	06/28/23	383	1747 DENNIS BEVERAGE COMPANY
R	34167	80.27	06/28/23	383	0420 FARRINGTON, MATTHEW P.
R	34168	46.00	06/28/23	383	0209 FERLAND'S
R	34169	559.00	06/28/23	383	0235 GILMAN ELECTRICAL SUPPLY
R	34170	312.73	06/28/23	383	0241 GREENWAY EQUIP. SALES
R	34171	5,225.00	06/28/23	383	1188 INDUSTRIAL PROTECTION SERVICES, LLC
R	34172	93.11	06/28/23	383	1280 K.L. JACK & CO., INC.
R	34173	999.00	06/28/23	383	1903 KATAHDIN TRUE VALUE
R	34174	28.77	06/28/23	383	0362 LEVESQUE OFFICE SUPPLY, INC.
R	34175	155.00	06/28/23	383	0392 MAINE MUNICIPAL ASSOCIATION
R	34176	100.93	06/28/23	383	0374 MAINE OXY ACETYLENE SUPPLY CO.
R	34177	35.00	06/28/23	383	1972 MBOIA
R	34178	111.87	06/28/23	383	0454 MILLINOCKET REGIONAL HOSPITAL
R	34179	1,988.20	06/28/23	383	1448 NORTHEAST EMERGENCY APPARATUS LLC
R	34180	300.00	06/28/23	383	0513 OLVER ASSOCIATES INC.
R	34181	408.99	06/28/23	383	0553 PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC
R	34182	12,000.00	06/28/23	383	1792 STEARNS HIGH SCHOOL
R	34183	247.50	06/28/23	383	0968 STRYKER MEDICAL
R	34184	2,123.13	06/28/23	383	0919 SULINSKI, MICHAEL J.
R	34185	95.40	06/28/23	383	1940 THOMPSON, LORNA M
R	34186	217.50	06/28/23	383	0695 TOWN OF EAST MILLINOCKET
R	34187	100.14	06/28/23	383	0699 TRANSCO BUSINESS TECHNOLOGIES
R	34188	416.38	06/28/23	383	1502 VERSANT POWER
R	34189	279.99	06/28/23	383	0792 WINTERPORT BOOT
R	34190	128.60	06/28/23	383	2074 WORLD OF FLAGS U.S.A.
R	34191	122.38	06/28/23	383	2073 XEROX FINANCIAL SERVICES LLC
<b>Total</b>		<b>30,061.93</b>			

**Count**

Checks	34
Voids	0

**TOWN WARRANTS  
PRIOR YEAR**

**TOWN COUNCIL MEETING  
THURSDAY, JULY 13, 2023**

**TOWN                      WARRANT (16)**

<b>WARRANT</b>	<b>JULY 13, 2023</b>	<b>\$161.79</b>
----------------	----------------------	-----------------

**TOWN                      WARRANT (15)**

<b>WARRANT</b>	<b>JULY 13, 2023</b>	<b>\$40,393.42</b>
----------------	----------------------	--------------------

**TOWN                      WARRANT (383)**

<b>WARRANT</b>	<b>JULY 13, 2023</b>	<b>\$30,061.93</b>
----------------	----------------------	--------------------

<b>TOTAL</b>	<b>\$70,617.14</b>
--------------	--------------------



**ORDER #184-2023**

**PROVIDING FOR:** Execution of the Prior Year Wastewater Warrant for July 13, 2023

**IT IS ORDERED** that the Prior Year Wastewater Warrant for July 13, 2023, in the amount of \$17,734.57 is hereby approved.

Passed by the Town Council\_\_\_\_\_

Attest:\_\_\_\_\_

Millinocket  
11:44 AM

*WW Prior Year*  
**A / P Check Register**

Bank: KEY BANK WW A/P FD 3

\*\*\*\* REPRINT \*\*\*\*

07/11/2023

Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	10557	78.99	07/13/23	13	0330 KATAHDIN MOTORS, INC.
R	10558	437.83	07/13/23	13	1849 MAINE TECHNOLOGY GROUP LLC
R	10559	2,555.13	07/13/23	13	0456 MILLINOCKET, TOWN OF
R	10560	1,130.71	07/13/23	13	1819 NAPA AUTO PARTS
R	10561	228.00	07/13/23	13	0584 REGISTER OF DEEDS
R	10562	35.00	07/13/23	13	0748 US CELLULAR
<b>Total</b>		<b>4,465.66</b>			

**Count**

Checks	6
Voids	0

WW Prior year

Millinocket  
2:50 PM

**A / P Check Register**  
Bank: KEY BANK WW A/P FD 3

06/28/2023  
Page 1

Type	Check	Amount	Date	Wrnt	Payee
R	10541	71.65	06/28/23	384	0869 BIDDEFORD INTERNET CORPORATION
R	10542	150.00	06/28/23	384	0009 CLEARWATER LABORATORY
R	10543	47.96	06/28/23	384	0425 MCMASTER-CARR SUPPLY COMPANY
R	10544	7,950.35	06/28/23	384	0513 OLVER ASSOCIATES INC.
R	10545	2,597.46	06/28/23	384	0546 PIERCE ATWOOD LLP
R	10546	2,096.71	06/28/23	384	0717 TREASURER, STATE OF MAINE
R	10547	354.78	06/28/23	384	1502 VERSANT POWER
<b>Total</b>		<b>13,268.91</b>			

**Count**

Checks	7
Voids	0

**WW WARRANTS  
PRIOR YEAR**

**TOWN COUNCIL MEETING  
THURSDAY, JULY 13, 2023**

<b>WW</b>	<b>WARRANT (13)</b>	
<b>WARRANT</b>	<b>JULY 13, 2023</b>	<b>\$4,465.66</b>
<b>WW</b>	<b>WARRANT (384)</b>	
<b>WARRANT</b>	<b>JULY 13, 2023</b>	<b>\$13,268.91</b>
	<b>TOTAL</b>	<b>\$17,734.57</b>

**ORDER #179-2023**

**PROVIDING FOR:** Approval of an Application for a Victualer License for Pamola Motor Lodge.

**IT IS ORDERED** that the attached application for a Victualer License is hereby approved for:

Christopher Carr, Katahdin Services LLC, Business Address – 973 Central Street,  
d/b/a  
Pamola Motor Lodge, 973 Central Street, Millinocket

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



# Millinocket

Maine's Biggest Small Town

Pd ✓ # 2586  
6/23/2023

## APPLICATION FOR A VICTUALERS LICENSE

FEE: \$25.00

NAME OF APPLICANT: Christopher Carr

PHONE NUMBER OF APPLICANT: 207 385 5308

RESIDENCE OF APPLICANT: 115 Mass Ave Millinocket

NAME OF BUSINESS: Kortukhin Services LLC dba Penobscot Water Lodge

PHONE NUMBER OF BUSINESS: 207 723 9746

BUSINESS ADDRESS: 973 Central St.

NATURE OF BUSINESS: Eat. & Lodging

LOCATION TO BE USED: 973 Central St.

RESIDENCE OF APPLICANT IN THE LAST FIVE YEARS:

Same

LIST OF PRINCIPAL OFFICERS, TITLES AND ADDRESS FOR THE PAST THREE YEARS:

Christopher Carr

DESCRIPTION OF PREMISES TO BE LICENSED

Guest Breakfast all prepared food

✓ (PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)

**State of Maine**  
DEPARTMENT OF HEALTH AND HUMAN SERVICES

**EST ID: 6220**

**EATING AND LODGING 12 Seats (in) 24 Rooms**

**EXPIRES: 12/28/2023**

PAMOLA MOTOR LODGE  
973 CENTRAL ST  
MILLINOCKET ME 04462

**FEE: \$300.00**

ATTN CHRISTOPHER CARR  
KATAHDIN SERVICES LLC  
PAMOLA MOTOR LODGE  
973 CENTRAL ST  
MILLINOCKET ME 04462



*Jeanne M. Lambros*  
Commissioner

NON-TRANSFERABLE

BUSINESS Panda Moto Co.  
978 Central St.

ORDER # 179-2023

COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE  
APPLICATIONS



TAXES ARE CURRENT

Yes ☒

No ☐



WASTEWATER IS CURRENT

Yes ☒

No ☐



POLICE INCIDENTS IN THE PAST YEAR

Yes ☐

No ☒

(IF APPLICABLE PLEASE LIST)

**Town of Millinocket  
Tax Information Sheet  
As of: 07/11/2023**

**Account:** 2050      **Name:** KATAHDIN SERVICES, LLC

**Location:** 973 CENTRAL STREET

**Map and Lot:** U11-003

**Sale Date:** 12/28/2016

**Deed Reference:** B14374P150 12/28/2016 B10540P305  
B4182P97

**Sale Price:** \$575,000

**Land:** 72,000  
**Building:** 434,500  
**Exempt** 0  
**Total:** 506,500

**Total Acres:** 2.3  
**Tree Growth:** Soft : 0 Mixed : 0 Hard : 0  
**Farmland:**  
**Open Space:**  
**Zoning:** 16 - Hiway Commercial  
**SFLA:** 0

	<b>Amount</b>	<b>Mill Rate</b>
<b>Last Billed : 2023-1</b>	14,941.75	29.500
<b>Previous Billed : 2022-1</b>	15,177.50	32.500

**There are no outstanding taxes.**

Information Given By: 

Title: 

07/11/2023

All calculations are as of: 07/11/2023

Millinocket  
11:41 AM

**PP Account 207 Detail  
as of 07/11/2023**

07/11/2023  
Page 1

Name: KATAHDIN SERVICES, LLC.

Location: 973 CENTRAL ST

Assessment: 21,900

2023-1 Period Due:

Mailing Address: PAMOLA MOTOR LODGE  
115 MASSACHUSETTS AVE.  
MILLINOCKET ME 04462

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2023-1 R	09/29/22	Original			646.05	0.00	0.00	646.05
	3/16/2023	CHGINT	1	I	0.00	-6.60	0.00	-6.60
	3/16/2023		A	P	646.05	6.60	0.00	652.65
		Total			0.00	0.00	0.00	0.00
2022-1 R					0.00	0.00	0.00	0.00
2021-1 R					0.00	0.00	0.00	0.00
2020-1 R					0.00	0.00	0.00	0.00
2019-1 R					0.00	0.00	0.00	0.00
2018-1 R					0.00	0.00	0.00	0.00
2017-1 R					0.00	0.00	0.00	0.00
2016-1 R					0.00	0.00	0.00	0.00
2015-1 R					0.00	0.00	0.00	0.00
2014-1 R					0.00	0.00	0.00	0.00
2013-1 R					0.00	0.00	0.00	0.00
2012-1 R					0.00	0.00	0.00	0.00
2011-1 R					0.00	0.00	0.00	0.00
2010-1 R					0.00	0.00	0.00	0.00
2009-1 R					0.00	0.00	0.00	0.00
2008-1 R					0.00	0.00	0.00	0.00
2002-1 R					0.00	0.00	0.00	0.00
2001-1 R					0.00	0.00	0.00	0.00
Account Totals as of 07/11/2023					0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

**UT Account 175728 Detail  
as of 07/11/2023 - Sewer**

Name: KATAHDIN SERVICES, LLC

973 CENTRAL ST  
MILLINOCKET, ME 04462

Location: 973 CENTRAL STREET  
RE Acct: 0 Map/Lot: U11-003

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
285	04/27/23			0.00	0.00	0.00	0.00	0.00
282	01/27/23			0.00	0.00	0.00	0.00	0.00
278	10/26/22			0.00	0.00	0.00	0.00	0.00
275	07/27/22			0.00	0.00	0.00	0.00	0.00
270	04/29/22			0.00	0.00	0.00	0.00	0.00
265	01/26/22			0.00	0.00	0.00	0.00	0.00
262	10/29/21			0.00	0.00	0.00	0.00	0.00
259	07/30/21			0.00	0.00	0.00	0.00	0.00
255	04/28/21			0.00	0.00	0.00	0.00	0.00
251	02/03/21			0.00	0.00	0.00	0.00	0.00
248	11/20/20			0.00	0.00	0.00	0.00	0.00
245	08/21/20			0.00	0.00	0.00	0.00	0.00
241	04/29/20			0.00	0.00	0.00	0.00	0.00
238	01/30/20			0.00	0.00	0.00	0.00	0.00
234	10/30/19			0.00	0.00	0.00	0.00	0.00
228	07/31/19			0.00	0.00	0.00	0.00	0.00
220	04/24/19			0.00	0.00	0.00	0.00	0.00
216	01/30/19**			0.00	0.00	0.00	0.00	0.00
211	10/26/18**			0.00	0.00	0.00	0.00	0.00
208	10/24/18**			0.00	0.00	0.00	0.00	0.00
201	08/08/18**			0.00	0.00	0.00	0.00	0.00
197	04/20/18**			0.00	0.00	0.00	0.00	0.00
191	01/30/18**			0.00	0.00	0.00	0.00	0.00
185	10/27/17**			0.00	0.00	0.00	0.00	0.00
182	07/28/17			0.00	0.00	0.00	0.00	0.00
176	04/14/17			0.00	0.00	0.00	0.00	0.00
171	01/27/17			0.00	0.00	0.00	0.00	0.00
166	10/20/16			0.00	0.00	0.00	0.00	0.00
162	08/05/16			0.00	0.00	0.00	0.00	0.00
158	04/15/16			0.00	0.00	0.00	0.00	0.00
151	01/27/16			0.00	0.00	0.00	0.00	0.00
148	10/30/15			0.00	0.00	0.00	0.00	0.00
141	07/27/15			0.00	0.00	0.00	0.00	0.00
138	04/28/15			0.00	0.00	0.00	0.00	0.00
135	01/16/15			0.00	0.00	0.00	0.00	0.00
134	10/27/14			0.00	0.00	0.00	0.00	0.00
127	07/29/14			0.00	0.00	0.00	0.00	0.00
123	04/23/14			0.00	0.00	0.00	0.00	0.00
119	01/31/14			0.00	0.00	0.00	0.00	0.00
110	10/25/13			0.00	0.00	0.00	0.00	0.00
109	07/26/13			0.00	0.00	0.00	0.00	0.00
103	04/29/13			0.00	0.00	0.00	0.00	0.00
102	01/18/13			0.00	0.00	0.00	0.00	0.00
97	10/23/12			0.00	0.00	0.00	0.00	0.00
94	07/26/12			0.00	0.00	0.00	0.00	0.00
91	04/30/12			0.00	0.00	0.00	0.00	0.00
86	01/31/12			0.00	0.00	0.00	0.00	0.00

## Diana Lakeman

---

**From:** Cameron McDunnah <cmcdunnah@eastmillinocketpolice.com>  
**Sent:** Tuesday, July 11, 2023 10:12 AM  
**To:** Diana Lakeman  
**Subject:** Re: incident reports

Nothing to report.

**Cameron McDunnah**  
**Chief of Police**

**East Millinocket Police Department**  
**125 Main Street**  
**East Millinocket, Maine 04430**

**(207)746-3555**  
**empdchief@zwi.net**

On Jul 11, 2023, at 10:09 AM, Diana Lakeman <townclerk@millinocket.org> wrote:

Please provide incident report(s), if applicable, for the following business requesting Victualer licenses for council action at this week's meeting;

1. Chris Carr, d/b/a Highlands Tavern, 973 Central Street
2. RC Management LLC, d/b/a/ McDonald's of Millinocket, 1 Sycamore Street

Best,

Diana M. Lakeman | **Town Clerk**

<image001.jpg>

[townclerk@millinocket.org](mailto:townclerk@millinocket.org) | (207) 723-7006 **Fax:**(207)-723-7002  
197 Penobscot Avenue. Millinocket, ME. 04462

**Office Hours: Mon - Fri**  
**7:30 AM to 4:00 PM**  
Election Day Polls Open 8 AM to 8 PM

<image002.jpg>

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

**ORDER #180-2023**

**PROVIDING FOR:** Approval of an Application for a Victualer License for McDonalds.

**IT IS ORDERED** that the attached application for a Victualer License is hereby approved for:

Ronald Lydick, RC Management LLC, Business Address – 1 Sycamore Street,  
d/b/a  
McDonalds of Millinocket, 1 Sycamore Street, Millinocket

Passed by the Town Council \_\_\_\_\_

Attest: \_\_\_\_\_



**Millinocket**

Maine's Biggest Small Town



**PAID**  
6/30/23

**APPLICATION FOR A VICTUALERS LICENSE**

FEE: \$25.00

NAME OF APPLICANT: RC Management LLC / Ronald Lydick owner/operator

PHONE NUMBER OF APPLICANT: 207-582-0855

RESIDENCE OF APPLICANT: Falmouth, Me. 04105

NAME OF BUSINESS: McDonald's of Millinocket

PHONE NUMBER OF BUSINESS: 207-723-4900

BUSINESS ADDRESS: 1 Sycamore St., Millinocket Maine

NATURE OF BUSINESS: FAST Food

LOCATION TO BE USED: \_\_\_\_\_

RESIDENCE OF APPLICANT IN THE LAST FIVE YEARS:

350 Woodville Rd., Falmouth Maine 04105

LIST OF PRINCIPAL OFFICERS, TITLES AND ADDRESS FOR THE PAST THREE YEARS:

Rhonda Spregue - operations manager - Bangor Me

Sarah Halford - operations mgr - Winthrop Me

Tara Jay - Supervisor - Parkman, Me

DESCRIPTION OF PREMISES TO BE LICENSED

McDonald's Restaurant

**(PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE DEPARTMENT OF HUMAN SERVICES  
FOOD VENDOR'S LICENSE)**



**State of Maine**  
DEPARTMENT OF HEALTH AND HUMAN SERVICES

**EST ID: 3206**

**EATING PLACE TIER 2 65 Seats (In)**

**EXPIRES: 04/11/2024**

MCDONALDS  
1 SYCAMORE ST  
MILLINOCKET ME 04462

**FEE: \$265.00**

ATTN HILDA BROWN  
RC MANAGEMENT LLC  
MCDONALDS  
PO BOX 8  
GARDINER ME 04345



*Jeanne A. Lamborn*  
Commissioner

NON-TRANSFERABLE

▽ DETACH HERE ▽

Employers must establish a written smoking policy that prohibits smoking in any business facility, including in vehicles used for work, and in outdoor areas where employees perform services under the control of the employer. Smoking in workplaces shall only be permitted outdoors. Employers shall only permit employer and employees to smoke outside within a Designated Smoking Area that is at least 20 feet away from the business facility and designed in a way to prevent smoke from escaping back into a workplace, public place or other areas where smoking is prohibited.

Eating Establishments shall prohibit smoking in outdoor eating areas and all enclosed areas of public places. Smoking includes the use of electronic smoking devices, whether or not they contain nicotine.

Tobacco Retailers are required to card all persons 30 years of age or younger by photographic identification that contains the persons date of birth. Tobacco products may not be sold to any person under 21 years of age unless the person obtained 18 years of age on or before July 1, 2018. Tobacco products include, but not limited to, a cigarette, a cigar, a hookah, pipe tobacco, chewing tobacco, snuff or snus, electronic smoking devices, and any component or accessory used in the consumption of a tobacco product, such as filters, rolling papers, pipes and liquids used in electronic smoking devices, whether or not they contain nicotine.

For free guidance regarding Maine's retail tobacco and workplace smoking laws, please contact the Maine CDC Tobacco and Substance Use Prevention and Control program at [tsup.dhhs@maine.gov](mailto:tsup.dhhs@maine.gov) or call 207-287-4627.

BUSINESS McDonalds  
1 Sycamore St

ORDER # 180-2023

COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE  
APPLICATIONS



TAXES ARE CURRENT

Yes ✓

No       



WASTEWATER IS CURRENT

Yes ✓

No       



POLICE INCIDENTS IN THE PAST YEAR

Yes       

No ✓

(IF APPLICABLE PLEASE LIST)

**Town of Millinocket  
Tax Information Sheet  
As of: 07/11/2023**

**Account:** 2064      **Name:** MCDONALD'S REAL ESTATE COMPANY

**Location:** 1 SYCAMORE STREET

**Map and Lot:** U11-018

**Sale Date:** 07/23/2008

**Deed Reference:** B11481P61 04/01/1996

**Sale Price:** \$0

**Land:** 41,100  
**Building:** 383,000  
**Exempt** 0  
**Total:** 424,100

**Total Acres:** 1.16  
**Tree Growth:** Soft : 0 Mixed : 0 Hard : 0  
**Farmland:**  
**Open Space:**  
**Zoning:** 16 - Hiway Commercial  
**SFLA:** 0

	<b>Amount</b>	<b>Mill Rate</b>
<b>Last Billed : 2023-1</b>	12,510.95	29.500
<b>Previous Billed : 2022-1</b>	12,652.25	32.500

**There are no outstanding taxes.**

**Information Given By:** \_\_\_\_\_

**Title:** \_\_\_\_\_ **07/11/2023**

All calculations are as of: 07/11/2023

Millinocket  
11:43 AM

**PP Account 86 Detail  
as of 07/11/2023**

07/11/2023  
Page 1

Name: RC MANAGEMENT COMPANY LLC

Location: 1 SYCAMORE STREET

Assessment: 235,900

2023-1 Period Due:

Mailing Address: MCDONALD'S #3065 C/O RONALD  
LYDICK  
PO BOX 8  
GARDINER ME 04345

Year	Date	Reference	P	C	Principal	Interest	Costs	Total
2023-1 R	09/29/22	Original			6,959.05	0.00	0.00	6,959.05
	11/7/2022	CHGINT	1	I	0.00	-3.48	0.00	-3.48
	11/7/2022		A	P	3,476.05	3.48	0.00	3,479.53
	1/12/2023	CHGINT	1	I	0.00	-0.03	0.00	-0.03
	1/12/2023		A	P	3,483.00	0.03	0.00	3,483.03
		Total			0.00	0.00	0.00	0.00
2022-1 R					0.00	0.00	0.00	0.00
2021-1 R					0.00	0.00	0.00	0.00
2020-1 R					0.00	0.00	0.00	0.00
2019-1 R					0.00	0.00	0.00	0.00
2018-1 R					0.00	0.00	0.00	0.00
2017-1 R					0.00	0.00	0.00	0.00
2016-1 R					0.00	0.00	0.00	0.00
2015-1 R					0.00	0.00	0.00	0.00
2009-1 R					0.00	0.00	0.00	0.00
Account Totals as of 07/11/2023					0.00	0.00	0.00	0.00

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

**UT Account 124236 Detail  
as of 07/11/2023 - Sewer**

Name: MCDONALD'S REAL ESTATE COMPANY & C/O  
LYDICK, RONALD

P O BOX 8  
GARDINER, ME 04345

Location: 1 SYCAMORE STREET  
RE Acct: 0 Map/Lot: U11-018

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
285	04/27/23			0.00	0.00	0.00	0.00	0.00
282	01/27/23			0.00	0.00	0.00	0.00	0.00
278	10/26/22			0.00	0.00	0.00	0.00	0.00
275	07/27/22			0.00	0.00	0.00	0.00	0.00
270	04/29/22			0.00	0.00	0.00	0.00	0.00
265	01/26/22			0.00	0.00	0.00	0.00	0.00
262	10/29/21			0.00	0.00	0.00	0.00	0.00
259	07/30/21			0.00	0.00	0.00	0.00	0.00
255	04/28/21			0.00	0.00	0.00	0.00	0.00
251	02/03/21			0.00	0.00	0.00	0.00	0.00
248	11/20/20			0.00	0.00	0.00	0.00	0.00
245	08/21/20			0.00	0.00	0.00	0.00	0.00
241	04/29/20			0.00	0.00	0.00	0.00	0.00
238	01/30/20			0.00	0.00	0.00	0.00	0.00
234	10/30/19			0.00	0.00	0.00	0.00	0.00
228	07/31/19			0.00	0.00	0.00	0.00	0.00
220	04/24/19			0.00	0.00	0.00	0.00	0.00
216	01/30/19			0.00	0.00	0.00	0.00	0.00
208	10/24/18			0.00	0.00	0.00	0.00	0.00
201	08/08/18			0.00	0.00	0.00	0.00	0.00
197	04/20/18			0.00	0.00	0.00	0.00	0.00
191	01/30/18			0.00	0.00	0.00	0.00	0.00
185	10/27/17			0.00	0.00	0.00	0.00	0.00
182	07/28/17			0.00	0.00	0.00	0.00	0.00
176	04/14/17			0.00	0.00	0.00	0.00	0.00
171	01/27/17			0.00	0.00	0.00	0.00	0.00
166	10/20/16			0.00	0.00	0.00	0.00	0.00
162	08/05/16			0.00	0.00	0.00	0.00	0.00
158	04/15/16			0.00	0.00	0.00	0.00	0.00
151	01/27/16			0.00	0.00	0.00	0.00	0.00
148	10/30/15			0.00	0.00	0.00	0.00	0.00
141	07/27/15			0.00	0.00	0.00	0.00	0.00
138	04/28/15			0.00	0.00	0.00	0.00	0.00
135	01/16/15			0.00	0.00	0.00	0.00	0.00
134	10/27/14			0.00	0.00	0.00	0.00	0.00
127	07/29/14			0.00	0.00	0.00	0.00	0.00
123	04/23/14			0.00	0.00	0.00	0.00	0.00
119	01/31/14			0.00	0.00	0.00	0.00	0.00
110	10/25/13			0.00	0.00	0.00	0.00	0.00
109	07/26/13			0.00	0.00	0.00	0.00	0.00
103	04/29/13			0.00	0.00	0.00	0.00	0.00
102	01/18/13			0.00	0.00	0.00	0.00	0.00
97	10/23/12			0.00	0.00	0.00	0.00	0.00
94	07/26/12			0.00	0.00	0.00	0.00	0.00
91	04/30/12			0.00	0.00	0.00	0.00	0.00
86	01/31/12			0.00	0.00	0.00	0.00	0.00
83	10/21/11			0.00	0.00	0.00	0.00	0.00

## Diana Lakeman

---

**From:** Cameron McDunnah <cmcdunnah@eastmillinocketpolice.com>  
**Sent:** Tuesday, July 11, 2023 10:12 AM  
**To:** Diana Lakeman  
**Subject:** Re: incident reports

Nothing to report.

**Cameron McDunnah**  
**Chief of Police**

**East Millinocket Police Department**  
**125 Main Street**  
**East Millinocket, Maine 04430**

**(207)746-3555**  
**empdchief@gwi.net**

On Jul 11, 2023, at 10:09 AM, Diana Lakeman <townclerk@millinocket.org> wrote:

Please provide incident report(s), if applicable, for the following business requesting Virtualer licenses for council action at this week's meeting;

1. Chris Carr, d/b/a Highlands Tavern, 973 Central Street
2. RC Management LLC, d/b/a/ McDonald's of Millinocket, 1 Sycamore Street

Best,

Diana M. Lakeman | Town Clerk

<image001.jpg>

[townclerk@millinocket.org](mailto:townclerk@millinocket.org) | (207) 723-7006 Fax:(207)-723-7002  
197 Penobscot Avenue. Millinocket, ME. 04462

**Office Hours: Mon - Fri**  
**7:30 AM to 4:00 PM**  
**Election Day Polls Open 8 AM to 8 PM**

<image002.jpg>

[Attention! This email originates from outside of the organization. Do not open attachments or click links unless you are sure this email comes from a known sender.]

**ORDER #181-2023**

**PROVIDING FOR:** Approval of Agreement with the Town of East Millinocket to Provide Recreation Services to the Town of Millinocket.

**IT IS ORDERED** that the Millinocket Town Council grants approval to enter into an Agreement with the Town of East Millinocket to provide management services for the Millinocket Recreation Department, with said agreement to be effective from July 1, 2023, and remain in effect for a period of one (1) year, until June 30, 2024, at a contracted cost of \$39,803.00.

PASSED BY THE COUNCIL: \_\_\_\_\_

ATTEST: \_\_\_\_\_

## **RECREATION SERVICES AGREEMENT**

THIS AGREEMENT, made as of the 1st day of July, 2023,  
by and between the towns of MILLINOCKET and EAST MILLINOCKET, municipal  
corporations organized and existing under and by virtue of Maine law,

WITNESSETH:

### **Recitals:**

1. East Millinocket currently provides a recreation services program for its municipal residents and employs a full-time Recreation Department Director for that purpose.
2. Millinocket wishes to expand recreation services for its residents, in the most cost-effective and efficient manner.
3. For the purpose of expanding recreation program services available to their respective residents and to achieve a mutual cost savings, and in consideration of the respective payment obligation and undertakings set forth below, Millinocket and East Millinocket hereby agree as follows:

### **Agreement**

1. Services. East Millinocket hereby agrees to provide the services of its Recreation Director (incumbent Jody Nelson) (hereinafter "Director"), together with the services of the Town of Medway's recreation staff employee as provided under a separate agreement between those parties as Assistant Recreation Director (hereinafter "Assistant"), to plan, implement, administer, and oversee a program of recreation services in the Town of Millinocket, during the term of this Agreement. Subject to the additional specific provisions below, duties to be performed by the Director and Assistant shall include the

following:

- Program design and planning
- Program scheduling and record-keeping
- Staff Training
- Volunteer recruitment and training
- Staff and volunteer oversight and supervision
- Program fee collection and accounting
- Joint purchasing

2. Effective Date and Term of Agreement: Renewal. Subject to prior approval by the parties' respective boards of selectmen and budget authorization by the two towns, this Agreement shall take effect July 1<sup>st</sup>, 2023, and shall remain in effect for a period of one (1) year thereafter. Either party may withdraw from the agreement at any time with a given notice in writing at least (3) months in advance.

3. Annual Fee. For all services to be provided under this Agreement, Millinocket shall pay an annual fee to East Millinocket. The fee for this year of this agreement is \$39,803.00 increased by the aggregate dollar increase, if any, in the salary and benefits of the Director and Assistant Director. The annual fee shall be paid in two equal installments, one each, on the semi-annual fee payments dates of September 15<sup>th</sup> and March 15<sup>th</sup> of each year. The annual fee shall be subject to review and amendment as provided in section 5 of this Agreement relating to annual review.

4. Annual Review. Unless a notice of termination has been given as provided in section 2 above, the parties, by their respective recreation committees, shall meet in May and annually thereafter, for the purpose of reviewing operations under this Agreement and recommending any necessary changes hereto to their respective boards of selectman.

## 5. Operational Provisions.

a. *Office Equipment.* Millinocket shall make its existing recreation office equipment available for use by East Millinocket at the Director's office in East Millinocket. Such equipment shall be used in connection with Millinocket recreation programs or common recreation programs of Millinocket, East Millinocket, and Medway. In the event it becomes necessary during the term of this Agreement (including extensions hereof) to replace any such equipment or other office equipment used for Millinocket or common recreation program purposes, Millinocket agrees to pay 59.1% of the cost of such replacements.

b. *Office Location and Schedule.* All recreation programs to be provided under this Agreement shall be administered from the Director's existing recreation office in East Millinocket. The Director shall establish additional office hours in Millinocket, at a location agreeable to the parties, as needed.

c. *Programs.* The Director shall meet with the Millinocket recreation advisory committee on a monthly basis to review program operations. The Director shall consult with the Millinocket recreation advisory committee prior to establishing or implementing new recreation programs in Millinocket. However, in the event of a disagreement, the Director shall have final authority with respect to design and implementation of new programs.

d. *Program Locations.* All recreation programs to be provided to Millinocket under this Agreement shall be conducted on municipal property of the Town of Millinocket, and not on private property, unless special permission is given by Millinocket's recreation advisory committee. All recreation programs involving travel to locations outside of Millinocket must be approved in advance by the Millinocket recreation advisory committee.

e. *Program Fees.* It is the parties' intention that recreation programs to be conducted in Millinocket, East Millinocket, and Medway during the term of this Agreement (including extensions hereof) shall be open to residents of all three

municipalities, without payment of a fee. While this Agreement and a related agreement between East Millinocket and Medway shall both remain in effect, neither party shall charge any non-resident or additional program fee to residents of Millinocket, East Millinocket, or Medway participating in such programs. From time to time, special programs may be established that require payment of a fee to cover that program's special or additional cost. All such special program fees shall be collected by the Director and paid over to the municipality in which the programs concerned originates or is being conducted.

f. *Program Expenses.* All recreation programs expenses including recreation equipment purchases, athletic field maintenance, etc., except compensation and benefit expenses for the Director and Assistant, shall be billed to and paid directly by the municipality where the recreation program is conducted. When the recreation program concerned consists of a team activity with games in multiple municipalities, the municipalities where the "home" field for a team is located shall be responsible for payment of that team's program expenses.

In the event the Director determines that certain equipment or supplies (e.g. pool chemicals) may be purchased more conveniently or at a lower price in bulk, the Director may make such purchases and prorate the cost between the parties, based on their respective percentage utilization of the equipment or supplies concerned.

g. *Staff and Volunteer Selection and Training.* The Director, following the policies of the three communities, will have authority to recruit, select, train, supervise and terminate all recreation program staff and volunteers. The Director shall develop written policies as needed for this purpose. Prior to beginning duties involving direct contact with recreation programs participants, all recreation staff and volunteers must successfully complete a criminal background check. Criminal background checks for this purpose shall be conducted by the police department of the municipality in which the staff member or volunteer resides. If a prospective staff member or volunteer resides outside of the area, the Police Department of the prospective town shall conduct the criminal background check. If a fee is charged for the background check the municipality which has requested the background check shall be responsible for paying the fee.

6. Insurance and Indemnification. During the term of this Agreement (including any extensions hereof), Millinocket and East Millinocket shall each maintain in force comprehensive general liability insurance in a minimum coverage amount of \$1 million per occurrence / annual aggregate combined single limit, to insure against all claims of any person for personal injury or property damage arising out of operation of recreation programs within that municipality. Each municipality shall defend, indemnify and hold harmless the other party to this Agreement against all such claims arising within the indemnifying municipality.

7. Legal Provisions.

a. *Choice of Law; Venue for Suits.* This Agreement is made under and shall be construed and enforced in accordance with the laws of the State of Maine. No action between the parties to this Agreement to construe or enforce its terms shall be valid unless filed in the District or Superior Courts of Penobscot County, Maine, and otherwise shall be barred.

b. *No Waiver of Immunities.* Except as expressly provided herein, nothing in this Agreement shall be deemed to waive or modify any immunity from judgment or suit, including limitations on damages, enjoyed by the respective parties under provisions of the Maine Tort Claims Act, 14 MRSA sec. 8101 et seq. or other provisions of law.

c. *No Private Benefit.* Nothing in this Agreement shall be construed as creating any private right, benefit, claim or cause of action on the part of any private person or organization, it being the parties' intention that this Agreement is for the sole and exclusive benefit of the parties hereto.

d. *Status of Director and Assistant.* Throughout the term of this Agreement (including extensions hereof), except as to the parties' respective indemnification obligations under section 7 above, the Director shall for all purposes be deemed to be

an employee of East Millinocket, which shall be solely responsible for selection, hiring, compensation, evaluation, promotion, disciplining, and termination of the Director. Throughout the term of this Agreement (including extensions hereof, the Assistant, insofar as performing recreation duties for Millinocket or East Millinocket under the supervision of the Director, shall be deemed to be an employee of the Town of Medway for administrative and compensation purposes, and to be under the supervision of the Director for the purpose of work assignments and oversight.

*e. Status of Agreement.* This Agreement shall be deemed to be a contractual agreement for the purchase and provision of municipal recreation services between the respective parties hereto. This Agreement shall not be deemed to constitute a joint exercise of powers agreement under 30-A MRSA sec. 2101 et seq. or to constitute a delegation of governmental powers between parties. Notwithstanding provisions in this Agreement regarding consultation for various purposes, East Millinocket, as the services provider, shall have final authority in the event of any dispute to determine all operational questions related to the provisions of services contemplated herein.

8. Amendments. This Agreement may be amended only in writing, approved by majority vote of each of the parties' respective town council and board of selectmen, and duly executed on their respective behalves.

WITNESS THE FOLLOWING SIGNATURES:

TOWN OF MILLINOCKET:

---

Witness

---

Jesse Dumais  
Chair, Town Council  
Duly Authorized

TOWN OF EAST MILLINOCKET:

---

Witness

---

Michael Michaud  
Chair, Board of Selectmen  
Duly Authorized

**ORDER #182-2023**

**PROVIDING FOR** Approval Aerial Lift Truck Bid

**IT IS ORDERED** that the Millinocket Town Council accept the attached bid submitted by Raymond Bucket Guys (RGB Inc.) for a 2022 Ford F350 equipped with aerial lift.

NOTE: This was the only bid received and is slightly under budget from what was approved to be included in the FY24 capital budget for this equipment purchase.

Passed by the Council \_\_\_\_\_

ATTEST: \_\_\_\_\_



June 28, 2023

ATTN: Peter Jameson, Town Manager; Millinocket Town Council

On June 28, 2023 at 11:00am I sat with the town manager to open and review bids that were solicited for a new ariel lift truck. The bid packages were sent out on June 12<sup>th</sup>, to two dealers that supply the type of vehicle we are looking for. RBG Inc. from Raymond New Hampshire and CUES Equipment Inc. from Amherst New Hampshire.

RGB Inc. was the only dealer to participate. We received one bid for a Ford F-350 4x4 with a Dur-a-lift DT2-29 Ariel Lift installed. The bid meets our specifications and is below the \$125,000 that is allowed for this in the FY24 budget. The bidding dealer also offered a trade in allowance for our 2001 Ford bucket van.

Bid Price: \$122,994.71

Trade Allowance: \$3,000.00

Total Price: \$119,994.71

I recommend purchasing this vehicle as it meets all of our requirements and is priced below our budgeted amount. We have a working relationship with this dealer and have received excellent customer support from their parts department when needing parts for our current lift van.

Sincerely,

Bryan J Duprey

Town of Millinocket, Public Works Director.



# Millinocket

Maine's Biggest Small Town

## Town of Millinocket

### Ariel Lift Vehicle Bid Form Opening June 28<sup>th</sup>, 2023 at 11:00 AM

Company Name: RBG Inc.

Address: 317 Route 27

Raymond, NH, 03077

Contact Person: Devon Parshley

Phone Number: 603-303-0364

Bid Price Submitted: \$122,994.71

\*Trade Allowance: \$3,000<sup>00</sup>

(2001 Ford E450 with V-34 Ariel device)

\*Bid submission is not contingent on trade in.

Alternate Bid: \_\_\_\_\_

(Demo or left over)

The Town reserves the right to accept or reject any or all bids submitted. Any exceptions to the specifications are to be noted on your bid sheet.

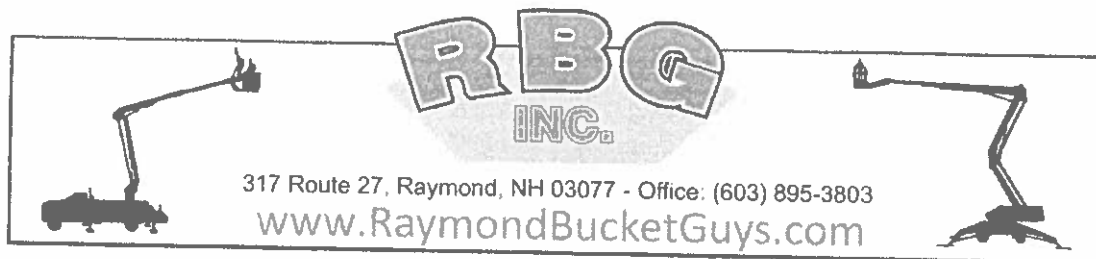


# Millinocket

Maine's Biggest Small Town

Exceptions: Chassis is 4x4  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Bids can be emailed to [publicworks@millinocket.org](mailto:publicworks@millinocket.org) or mailed to the Public Works garage at 20 Cedar St, Millinocket ME 04462



**Quote: DP06282023**

**June 28th, 2023**

Town of Millinocket, Maine  
 197 Penobscot Avenue  
 Millinocket, ME 04462

RBG, Dur-A-Lift, and Reading are pleased to present you with a quotation for the following:

**Chassis:**

RBG shall supply the following:

*2022, Ford F350, 84 CA Gas, 4x4*

**One (1) New Dur-A-Lift DT2-29 Aerial Lift**

A Telescopic, Personnel Lift

- Working height: 34'
- Side reach: 20' 8"
- Extension boom travel: 110.5"
- Main boom travel: -25° to 75°
- Platform capacity: 400 lbs.

**Standard Features:**

-Lower controls with override, engine start/stop from the basket, rated pressure is 2200 PSI, operating pressure is 2000 PSI, open center hydraulic system, telescoping boom action, offset main boom reduces travel height, shear ball rotation driven, fully enclosed worm gear box, D.C. backup system

-24" x 30" x 42" fiberglass basket

-Non-insulated

-Non-proportional controls

-370° non-continuous rotation

-End hung basket

-Two speed control system

**Basket Accessories**

-Bucket cover 24" x 30"

**Stabilization**

-No outriggers

-Rear torsion bar

-Front Timbrens

- Rear Timbrens
- Interlocks
- Brake interlock
- Warranty
- 1 year warranty

### **Body**

- Reading Classic Service Body
- 132" long x xx" high x xx" wide
- xx" compartment height
- xx" compartment depth
- xx" body mounting height

#### **Features:**

- Treadplate floor, reading white, stainless steel rotary lock, A60 galvanized construction, galvanized shelves, hidden hinges, seamless wheelhouse panels, Dual, Pro ® seal system

#### **Streetside Compartmentation:**

- Front Compartment #1: 36" wide x 40" high x 22" deep, two (2) adjustable shelves
- Front Compartment #2: 21" wide x 40" high x 22" deep, one (1) adjustable shelf
- Horizontal Compartment: 47" wide x 18" high x 22" deep, one (1) adjustable shelf
- Rear Vertical Compartment: 28.75" wide x 40" high x 22" deep, one (1) adjustable shelf

#### **Curbside Compartmentation:**

- Front Compartment #1: 36" wide x 40" high x 22" deep, two (2) adjustable shelves
- Front Compartment #2: 21" wide x 40" high x 22" deep, one (1) adjustable shelf
- Horizontal Compartment: 47" wide x 18" high x 22" deep, one (1) adjustable shelf
- Rear Vertical Compartment: 28.75" wide x 40" high x 22" deep, one (1) adjustable shelf

### **Tailshelf**

- Steel treadplate surfaced, structurally supported tailshelf with curbside access steps
- 2x, aluminum pool style grab handles
- Flexible access step
- 14K hitch assembly with a 2" receiver and chain loops
- 7 RV pin trailer socket

### **Accessories**

- 2 inclinometers mounted on the dash of the truck for easy accessibility while selecting the location to deploy the lift

### **Hydraulics**

- Clutch pump, 6 GPM

### **Electrical/Lights**

- Smart backup alarm which automatically adjusts between 82-107 dB depending on ambient noise

Recessed 4" stop/tail/turn and backup LED lights with 3/4" bullet style marker lights and reflectors

**Strobe Lighting**

-2 set(s) of amber and white ECCO low profile strobes, ED3802AW, with 12 LEDs mounted to the: grille, body rear

-1 set of amber and clear ECCO beacon strobes, EB7180, rated at SAE Class I LED mounted to the Knuckle

-Brackets to mount the beacons to the aerial device

**Additional Equipment**

Fire extinguisher, 2.5lb

Reflector kit

First aid kit

Composite wheel chocks

Bolt on pintle combo with a 2" ball and a 3 position adapter plate

5/8 hitch pin with cotter

Mudflaps

**Total Price Installed:**

\$122,994.71

**Terms**

PO Required

Due to supply chain issues the shipment date is subject to change

**Payment**

Balance due upon delivery

Financing Available

Approval By: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name & Title

**Delivery**

Lift is expected to be delivered in July 2023. Once we have all the components then we will start the build.

30-60 day completion after receiving the body, aerial and chassis

Thank you,

*Deacon Parshley*

RBG, Inc.

Office (603) 895-3803

Fax (603) 895-4866

[devonp@raymondbucketguys.com](mailto:devonp@raymondbucketguys.com)

### **Customer Review**

The customer will be able to review the completed vehicle for compliance to the specifications at the manufacturer's upfit center. There are no limitations in place for these "in production" inspections.

### **Training**

The upfitting and service center shall provide qualified personnel to "in-service" the completed unit and instruct personnel in the proper operation and maintenance. The training shall take place at the customer's designated location.

The training format shall be as follows:

- Aerial Operator's Safety Review
- Completed vehicle walk-around and review
- Actual operation by all intended operator's

Additionally, this training shall comply with ANSI A92.2 2009 Edition accepted March 10, 2010. This shall include "hands on" recognition and avoidance of hazards associated with their operation and actual operation of the aerial device. Such items that will be covered will include the following:

- Purpose and use of the manuals
- Operating manuals are an integral part of the aerial device and must be stored on the unit when not in use.
- Pre-start/pre-flight of the aerial device
- Responsibilities associated with problems or malfunctions affecting the aerial equipment
- Factor affecting stability
- The purpose of placards and safety decals
- Workplace inspection
- Authorization to operate
- Operator warnings and instructions
- Actual operation of the aerial device which will be conducted at the direction of a qualified manufacturer's agent. The use of computer generated models or training will not be an allowable substitute. The trainees shall operate the actual delivered device for a sufficient period and demonstrate proficiency and actual operation.
- Proper use of personal fall protection equipment. Fall protection systems criteria and practices are covered in 29 CFR 1926.502.

### **Proof of Training**

Proof of Training will be provided and include the following:

- Name of the trainee(s)
- Name of the entity providing training
- Name of the trainer(s)
- Clear identification of the make and model of the unit

### **Information Provided at Completion**

- Two (2) Copies of operation and maintenance manuals covering the completed aerial device
- Copy of certified weight of the completed vehicle
- Copy of the completed "Stability Test"

#### **Wiring Diagrams**

A wiring diagram showing the manufacturer's complete electrical system, circuit breaker panel layouts, and individual schematics for each separate circuit, shall be submitted at the time of delivery. The diagrams shall include the circuit breaker panel layouts, primary electrical system, and individual schematics for each separate circuit.

#### **Warranty**

- One (1) year Dur-A-Lift aerial device warranty
- Chassis warranty, per the manufacturer
- All other manufacturers' warranties prevail

#### **Service**

"No need take it away from home"

Service and Warranty work for the proposed vehicle will take place at a designated customer's location-whether in the field or at the customer's office. In the event warranty service cannot be completed at the customer's, RBG will transport the unit to New Hampshire.

RBG employs factory trained Service Technicians as well as Road Service technicians. All road personnel are equipped with service trucks, cellular phones, as well as they are adequately loaded with parts and components to compete the majority of repairs the first time in the field.

All work to be performed by certified technician's not untrained sub-contractors.

Additionally, RBG provides 24 hour Emergency Service.

RBG currently maintains an 11,000 square foot upfit, service sales center in Raymond, New Hampshire.