



**TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS & via ZOOM
THURSDAY, JULY 27th, 2023, at 5:30 PM**

'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda: Updated Warrant totals - Orders #186-2023 through #189-2023.
4. Approval of Minutes: April 27, 2023, Regular meeting & 2nd Public Hearing FY24 Municipal & Wastewater Budgets, and Special Meeting –May 11, 2023, Public Hearing – FY24 School Budget
5. Special Presentation(s):
 - a) Librarian Diana Furukawa – Millinocket Memorial Library Quarterly Update
 - b) ORDINANCE #1-2023 Short Term Rental

UNFINISHED BUSINESS: n/a

NEW BUSINESS:

6. Town Manager's Report – July 27, 2023
7. ORDER #186-2023 Approval of the Town Warrant for July 27, 2023
8. ORDER #187-2023 Approval of the Wastewater Warrant for July 27, 2023
9. ORDER #188-2023 Approval of the Prior Year Town Warrant for July 27, 2023
10. ORDER #189-2023 Approval of the Prior Year Wastewater Warrant for July 27, 2023
11. ORDER #190-2023 Approval of Travel Mileage Rate Reimbursement
12. ORDER #191-2023 Authorization for Dangerous Buildings Act
13. ORDER #192-2023 Acceptance of the Elmina B. Sewall Foundation Grant
14. ORDER #193-2023 Approval of Entertainment License Application – Hillcrest Golf Club
15. ORDER #194-2023 Approval of Liquor License Application - Hillcrest Golf Club
16. ORDER #195-2023 Approval of Victualer License Application - Hillcrest Golf Club
17. ORDER #196-2023 Update to Paused Funding for ESSER3 Grant Expenditures

18. Reports and Communications:
- a. Warrant Committee for the August 10, 2023, Council Meeting will be Councilor Pelletier and Councilor Bragdon.
 - b. Chair's Committees Reports
 - c. Two Minute Public Comment

19. Adjournment

Join Zoom Meeting <https://us02web.zoom.us/j/82058394915>

Meeting ID: 820 5839 4915

One tap mobile +13017158592, 82058394915# US (Washington DC); +13126266799, 82058394915# US (Chicago)

Dial In: Find your local number: <https://us02web.zoom.us/j/kc0L05Af7m>

Meetings are open to the public for in person attendance and via Zoom.

The Town of Millinocket supports optional face masks/coverings and social distancing.

Submit any public comments to the Town Manager prior to the meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and YouTube Channel.

Find all direct links on our website: Millinocket.org.

****Stay Healthy, Stay Safe****



Millinocket

Maine's Biggest Small Town

Town of Millinocket

197 Penobscot Avenue

Millinocket, Maine 04462

Manager@Millinocket.org www.millinocket.org

207-723-7000 Ext 5

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure**-This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

Want to do more? Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

ORDER #186-2023

PROVIDING FOR: Execution of the Town Warrant for July 27, 2023

IT IS ORDERED that the Town Warrant for July 27, 2023, in the amount of \$29,952.84 is hereby approved.

Passed by the Town Council _____

Attest: _____

A / P Check Register

Bank: BANGOR SAVINGS A/P

Town AP Warrant

Type	Check	Amount	Date	Wrnt	Payee
R	34288	800.00	07/27/23	34	1178 ATLANTIC PARTNERS EMS, INC.
R	34289	170.71	07/27/23	34	0869 BIDDEFORD INTERNET CORPORATION
R	34290	581.25	07/27/23	34	2019 BREAKING THE CYCLE
R	34291	294.00	07/27/23	34	0129 COLWELL DIESEL SERVICE & GARAGE INC
R	34292	75.96	07/27/23	34	2154 COTE, JONATHAN P
R	34293	84.50	07/27/23	34	2024 CYR, SHARON
R	34294	790.00	07/27/23	34	1775 DESIGNLAB, LLC
R	34295	12,293.05	07/27/23	34	2173 ELAN FINANCIAL SERVICES
R	34296	44.53	07/27/23	34	0250 HANNAFORD VOID
R	34297	6,000.00	07/27/23	34	2188 IWORQ SYSTEMS INC
R	34298	93.11	07/27/23	34	1280 K.L. JACK & CO., INC.
R	34299	1,500.00	07/27/23	34	0107 KATAHDIN AREA CHAMBER OF COMMERCE
R	34300	157.83	07/27/23	34	1903 KATAHDIN TRUE VALUE
R	34301	20.00	07/27/23	34	2130 MAINE DEPT OF AGRICULTURE CONSERVATION
R	34302	167.00	07/27/23	34	1457 MAINE TOWN CITY & COUNTY
R	34303	91.28	07/27/23	34	0456 MILLINOCKET, TOWN OF
R	34304	89.10	07/27/23	34	2037 NADEAU, MALORRIE
R	34305	223.70	07/27/23	34	2023 NORTH COAST SERVICES, LLC
R	34306	40.00	07/27/23	34	0511 OAK GROVE SPRING WATER CO.
R	34307	156.00	07/27/23	34	1537 PELLETIER MANUFACTURING, INC.
R	34308	503.05	07/27/23	34	1668 STANLEY'S AUTO CENTER LLC
R	34309	2,993.72	07/27/23	34	0919 SULINSKI, MICHAEL J.
R	34310	171.80	07/27/23	34	0695 TOWN OF EAST MILLINOCKET
R	34311	25.00	07/27/23	34	2190 TROY MCAVOY
R	34312	55.14	07/27/23	34	0737 UNIFIRST CORPORATION
R	34313	133.07	07/27/23	34	0748 US CELLULAR
V	34314	0.00	07/27/23	34	1502 VERSANT POWER
R	34315	1,201.34	07/27/23	34	1502 VERSANT POWER
R	34316	365.00	07/27/23	34	2187 WHEATON, HEIDI J
R	34317	180.00	07/27/23	34	0792 WINTERPORT BOOT
R	34318	324.85	07/27/23	34	2074 WORLD OF FLAGS U.S.A.
R	34319	122.38	07/27/23	34	2073 XEROX FINANCIAL SERVICES LLC

Total **29,747.37**

- 44.53

29,702.84

Count

Checks	31
Voids	1

Millinocket
2:41 PM

A / P Check Register

07/26/2023

Bank: BANGOR SAVINGS A/P

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**** REPRINT ****

Town Current Year

Type	Check	Amount	Date	Wrrt	Payee
R	34320	250.00	07/27/23	35	2193 KAREN OLOUGHLIN
Total		250.00			

Count

Checks	1
Voids	0

.....+P
29,702.84 +
250.00 +
002
29,952.84 *

ORDER #187-2023

PROVIDING FOR: Execution of the Wastewater Warrant for July 27, 2023

IT IS ORDERED that the Wastewater Warrant for July 27, 2023, in the amount of \$6,690.81 is hereby approved.

Passed by the Town Council _____

Attest: _____

Millinocket
1:40 PM

A / P Check Register
Bank: KEY BANK WW A/P FD 3

07/25/2023
Page 1

WW AP

Type	Check	Amount	Date	Wrnt	Payee
R	10569	69.90	07/27/23	32	0869 BIDDEFORD INTERNET CORPORATION
R	10570	62.65	07/27/23	32	0235 GILMAN ELECTRICAL SUPPLY
R	10571	907.41	07/27/23	32	0269 IDEXX DISTRIBUTION INC
R	10572	23.48	07/27/23	32	1903 KATAHDIN TRUE VALUE
R	10573	5,089.44	07/27/23	32	1502 VERSANT POWER
R	10574	537.93	07/27/23	32	0445 W. S. EMERSON COMPANY, INC
Total		6,690.81			

Count	
Checks	6
Voids	0

ORDER #188-2023

PROVIDING FOR: Execution of the Prior Year Town Warrant for July 27, 2023

IT IS ORDERED that the Prior Year Town Warrant for July 27, 2023, in the amount of \$48,642.99 is hereby approved.

Passed by the Town Council _____

Attest: _____

A / P Check Register

Bank: BANGOR SAVINGS A/P

Town Prior Year

Type	Check	Amount	Date	Wrnt	Payee
R	34266	2,800.00	07/25/23	33	1905 ADAM QUALEY INCORPORATED
R	34267	100.10	07/25/23	33	1835 AIRGAS, INC.
R	34268	800.00	07/25/23	33	1178 ATLANTIC PARTNERS EMS, INC.
R	34269	966.29	07/25/23	33	0229 CARQUEST AUTO PARTS
R	34270	31.92	07/25/23	33	0148 DAIGLE & HOUGHTON INC.
R	34271	3,186.15	07/25/23	33	0240 GREEN THUMB LAWN SERVICE
R	34272	44.53	07/25/23	33	0250 HANNAFORD
R	34273	1,400.00	07/25/23	33	0914 HARMON, RICHARD
R	34274	714.19	07/25/23	33	1903 KATAHDIN TRUE VALUE
R	34275	600.00	07/25/23	33	2191 KG RENTALS, LLC
R	34276	600.00	07/25/23	33	0365 LINCOLN RENTAL SYSTEMS INC.
R	34277	397.00	07/25/23	33	0037 MAINE WATER COMPANY
R	34278	149.45	07/25/23	33	0454 MILLINOCKET REGIONAL HOSPITAL
R	34279	9,000.00	07/25/23	33	1914 MORROW, CLINT
R	34280	16,404.12	07/25/23	33	0471 MUNICIPAL REVIEW COMMITTEE, INC
R	34281	1,200.00	07/25/23	33	0506 NORTHERN TIMBER CRUISERS, INC.
R	34282	101.92	07/25/23	33	1669 OFFICE DEPOT, INC
R	34283	206.00	07/25/23	33	0513 OLVER ASSOCIATES INC.
R	34284	238.91	07/25/23	33	2189 RIDEOUT'S MARKET
R	34285	296.10	07/25/23	33	0841 SHERWIN-WILLIAMS CO.
R	34286	9,002.81	07/25/23	33	1502 VERSANT POWER
R	34287	253.50	07/25/23	33	0778 WHITE SIGN
Total		48,492.99			

Count

Checks	22
Voids	0

Millinocket
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A / P Check Register

Bank: BANGOR SAVINGS A/P

07/26/2023

Page 1

Town Prior Year

Type	Check	Amount	Date	Wrnt	Payee
R	34321	150.00	07/27/23	36	2192 LAURIE GAGNON
Total		150.00			

Count

Checks	1
Voids	0

0.*

48,492.99+
150.00+

002

48,642.99*

ORDER #189-2023

PROVIDING FOR: Execution of the Prior Year Wastewater Warrant for July 27, 2023

IT IS ORDERED that the Prior Year Wastewater Warrant for July 27, 2023, in the amount of \$17,788.84 is hereby approved.

Passed by the Town Council _____

Attest: _____

Prior Year WW
A / P Check Register
Bank: KEY BANK WW A/P FD 3

Type	Check	Amount	Date	Wrnt	Payee
R	10565	230.48	07/27/23	31	0037 MAINE WATER COMPANY
R	10566	11,920.50	07/27/23	31	0513 OLVER ASSOCIATES INC.
R	10567	4,706.29	07/27/23	31	0546 PIERCE ATWOOD LLP
R	10568	931.57	07/27/23	31	1502 VERSANT POWER
Total		17,788.84			

Count	
Checks	4
Voids	0