



**TENTATIVE AGENDA
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS & via ZOOM
THURSDAY, AUGUST 10th, 2023, at 5:30 PM**

'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda:
4. Approval of Minutes:
5. Special Presentation(s): n/a

UNFINISHED BUSINESS: n/a

NEW BUSINESS:

6. Town Manager's Report – none
7. ORDER #197-2023 Approval of the Town Warrant for August 10, 2023
8. ORDER #198-2023 Approval of the Wastewater Warrant for August 10, 2023
9. ORDER #199-2023 Approval to Expend \$1,500 from the Unassigned Fund Balance for Donation to the Knights of Columbus
10. ORDER #200-2023 Approval of Application for Victualer License – Steve's Hot Dog Cart (MFU)
11. Reports and Communications:
 - a. Warrant Committee for the August 24, 2023, Council Meeting will be Councilor Danforth and Chair Dumais.
 - b. Chair's Committees Reports
 - c. Two Minute Public Comment
12. Adjournment

Join Zoom Meeting <https://us02web.zoom.us/j/82058394915>

Meeting ID: 820 5839 4915

One tap mobile +13017158592, 82058394915# US (Washington DC); +13126266799, 82058394915# US (Chicago)

Dial In: Find your local number: <https://us02web.zoom.us/j/82058394915>

Meetings are open to the public for in person attendance and via Zoom.

The Town of Millinocket supports optional face masks/coverings and social distancing.

Submit any public comments to the Town Manager prior to the meeting: manager@millinocket.org or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and YouTube Channel.

Find all direct links on our website: Millinocket.org.

****Stay Healthy, Stay Safe****



Millinocket

Maine's Biggest Small Town

Town of Millinocket

197 Penobscot Avenue

Millinocket, Maine 04462

Manager@Millinocket.org www.millinocket.org

207-723-7000 Ext 5

Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure** – This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is www.millinocket.org.

HOW CAN I GET MORE INVOLVED? Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

Want to do more? Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

ORDER #197-2023

PROVIDING FOR: Execution of the Town Warrant for August 10, 2023

IT IS ORDERED that the Town Warrant for August 10, 2023, in the amount of \$46,441.35 is hereby approved.

Passed by the Town Council _____

Attest: _____

A / P Check Register

Bank: BANGOR SAVINGS A/P

08/08/2023

Page 1

Town

Type	Check	Amount	Date	Wrnt	Payee
R	34334	14,538.09	08/08/23	49	0039 ASCENT AVIATION GROUP INC
R	34335	63.03	08/08/23	49	1078 BEE LINE CABLE
R	34336	913.36	08/08/23	49	0869 BIDDEFORD INTERNET CORPORATION
R	34337	1,805.40	08/08/23	49	2197 BINDER LIFT INC
R	34338	581.25	08/08/23	49	2019 BREAKING THE CYCLE
R	34339	70.47	08/08/23	49	1836 CINTAS CORPORATION NO. 2
R	34340	174.25	08/08/23	49	1883 CONSOLIDATED COMMUNICATIONS
R	34341	2,781.92	08/08/23	49	0157 DEAD RIVER
R	34342	410.00	08/08/23	49	0211 FIRE TECH & SAFETY
R	34343	89.25	08/08/23	49	1629 GATEWAY PRESS
R	34344	1,436.83	08/08/23	49	0240 GREEN THUMB LAWN SERVICE
R	34345	12,479.00	08/08/23	49	0241 GREENWAY EQUIP. SALES
R	34346	75.74	08/08/23	49	1277 JIMAR CONSTRUCTION PRODUCTS, LLC
R	34347	112.01	08/08/23	49	1903 KATAHDIN TRUE VALUE
R	34348	588.00	08/08/23	49	2191 KG RENTALS, LLC
R	34349	195.96	08/08/23	49	1079 LIFESAVERS, INC.
R	34350	300.00	08/08/23	49	0365 LINCOLN RENTAL SYSTEMS INC.
R	34351	3,037.38	08/08/23	49	0395 MAINE RESOURCE RECOVERY ASSOC.
R	34352	1,587.10	08/08/23	49	0037 MAINE WATER COMPANY
R	34353	232.48	08/08/23	49	1259 MATHESON TRI-GAS, INC.
R	34354	202.00	08/08/23	49	0447 MILLINOCKET FABRICATION AND
R	34355	55.48	08/08/23	49	2184 MITCHELL, SHAWN A
R	34356	51.77	08/08/23	49	1819 NAPA AUTO PARTS
R	34357	117.36	08/08/23	49	1669 OFFICE DEPOT, INC
R	34358	286.50	08/08/23	49	1537 PELLETIER MANUFACTURING, INC.
R	34359	15.00	08/08/23	49	0653 PERREAULT, STEVEN L.
R	34360	1,228.22	08/08/23	49	0547 PINE STATE ELEVATOR COMPANY
R	34361	454.21	08/08/23	49	0636 SOUTH-WORTH MILTON, INC.
R	34362	613.50	08/08/23	49	1668 STANLEY'S AUTO CENTER LLC
R	34363	452.74	08/08/23	49	2093 THE SNOWMAN GROUP
R	34364	92.70	08/08/23	49	1940 THOMPSON, LORNA M
R	34365	100.14	08/08/23	49	0699 TRANSCO BUSINESS TECHNOLOGIES
R	34366	82.71	08/08/23	49	0737 UNIFIRST CORPORATION
R	34367	209.00	08/08/23	49	0748 US CELLULAR
R	34368	1,008.50	08/08/23	49	1502 VERSANT POWER
Total		46,441.35			

Count

Checks	35
Voids	0

ORDER #198-2023

PROVIDING FOR: Execution of the Wastewater Warrant for August 10, 2023

IT IS ORDERED that the Wastewater Warrant for August 10, 2023, in the amount of \$6,694.35 is hereby approved.

Passed by the Town Council _____

Attest: _____

Millinocket
2:27 PM

A / P Check Register
Bank: KEY BANK WW A/P FD 3

08/08/2023
Page 1

WW

Type	Check	Amount	Date	Wrnt	Payee
R	10581	2.04	08/08/23	48	0869 BIDDEFORD INTERNET CORPORATION
R	10582	675.00	08/08/23	48	0092 CALS SEPTIC SERVICE
R	10583	150.00	08/08/23	48	0009 CLEARWATER LABORATORY
R	10584	1,010.24	08/08/23	48	1901 CREATIVE DIGITAL IMAGING, INC
R	10585	593.10	08/08/23	48	0828 HYGRADE BUSINESS GROUP, INC.
R	10586	302.47	08/08/23	48	0269 IDEXX DISTRIBUTION INC
R	10587	241.57	08/08/23	48	0330 KATAHDIN MOTORS, INC.
R	10588	365.03	08/08/23	48	1903 KATAHDIN TRUE VALUE
R	10589	225.00	08/08/23	48	0365 LINCOLN RENTAL SYSTEMS INC.
R	10590	192.99	08/08/23	48	1819 NAPA AUTO PARTS
R	10591	379.99	08/08/23	48	1669 OFFICE DEPOT, INC
R	10592	553.65	08/08/23	48	1596 PREBLE OIL COMPANY
R	10593	35.00	08/08/23	48	0748 US CELLULAR
R	10594	1,535.50	08/08/23	48	1057 USA BLUE BOOK
R	10595	432.77	08/08/23	48	1502 VERSANT POWER
Total		6,694.35			

Count

Checks	15
Voids	0

ORDER #199-2023

PROVIDING FOR Approval to Expend \$1,500 from the Unassigned Fund Balance for a Donation to the Knights of Columbus

WHEREAS The Knights of Columbus has been working for several years to restore the monument at the Millinocket Cemetery, and

WHEREAS The project has taken much more money than expected to complete, and

WHEREAS The Knights are actively seeking donations to complete the restoration of said monument,

IT IS ORDERED That \$1,500 (one thousand five hundred) dollars be expended from the unassigned fund balance to help finish the restoration of the monument.

Passed by the Town Council_____

ATTEST_____

ORDER #200-2023

PROVIDING FOR: Approval of an Application for a Victualer License for Steve's Hot Dog Cart (Mobile Food Unit).

IT IS ORDERED that the attached application for a Victualer License is hereby approved for:

Steve Morrow, 467 Penobscot Avenue, Millinocket

d/b/a

Steve's Hot Dog Cart (MFU), 467 Penobscot Ave.- Primary & Options 1, 2, & 3,
Millinocket

Passed by the Town Council _____

Attest: _____



Millinocket

Maine's Biggest Small Town

check
25.00 pd
8-8-2023

APPLICATION FOR A VICTUALERS LICENSE

FEE: \$25.00

NAME OF APPLICANT: Steve Morrow

PHONE NUMBER OF APPLICANT: 207-442-1499

RESIDENCE OF APPLICANT: 467 Penobscot Ave Millinocket Me

NAME OF BUSINESS: Steve's Hot Dog Cart

PHONE NUMBER OF BUSINESS: 207-442-1499

BUSINESS ADDRESS: 467 Penobscot Ave. Millinocket, Me

NATURE OF BUSINESS: Selling Hot Dogs etc

LOCATION TO BE USED: 467 Penobscot Ave Primary, with options 1-2-3

RESIDENCE OF APPLICANT IN THE LAST FIVE YEARS:

467 Penobscot Ave Millinocket Me

LIST OF PRINCIPAL OFFICERS, TITLES AND ADDRESS FOR THE PAST THREE YEARS:

DESCRIPTION OF PREMISES TO BE LICENSED

Mobile Hot Dog Cart

✓ (PLEASE INCLUDE CURRENT COPY OF YOUR STATE OF MAINE DEPARTMENT OF HUMAN SERVICES FOOD VENDOR'S LICENSE)

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 30691

EATING PLACE - TAKEOUT

STEVE HOT DOG CART
467 PENOBSCOT AVE
MILLINOCKET ME 04462

EXPIRES: 07/18/2024

FEE: \$220.00



MORROW, STEVE
STEVE HOT DOG CART
467 PENOBSCOT AVE
MILLINOCKET ME 04462

Jeanne M. Lamborn

Commissioner

NON-TRANSFERABLE

▽ DETACH HERE ▽

Employers must establish a written smoking policy that prohibits smoking in any business facility, including in vehicles used for work, and in outdoor areas where employees perform services under the control of the employer. Smoking in workplaces shall only be permitted outdoors. Employers shall only permit employer and employees to smoke outside within a Designated Smoking Area that is at least 20 feet away from the business facility and designed in a way to prevent smoke from escaping back into a workplace, public place or other areas where smoking is prohibited.

Eating Establishments shall prohibit smoking in outdoor eating areas and all enclosed areas of public places. Smoking includes the use of electronic smoking devices, whether or not they contain nicotine.

Tobacco Retailers are required to card all persons 30 years of age or younger by photographic identification that contains the persons date of birth. Tobacco products may not be sold to any person under 21 years of age unless the person obtained 18 years of age on or before July 1, 2018. Tobacco products include, but not limited to, a cigarette, a cigar, a hookah, pipe tobacco, chewing tobacco, snuff or snus, electronic smoking devices, and any component or accessory used in the consumption of a tobacco product, such as filters, rolling papers, pipes and liquids used in electronic smoking devices, whether or not they contain nicotine.

For free guidance regarding Maine's retail tobacco and workplace smoking laws, please contact the Maine CDC Tobacco and Substance Use Prevention and Control program at tsup.dhhs@maine.gov or call 207-287-4627.

SEE REVERSE SIDE FOR OPENING INSTRUCTIONS

State of Maine

Department of Health and Human Services • 11 State House Station, Augusta, ME 04333-0011

FIRST-CLASS
PRE-SORT
U.S. POSTAGE PAID
AUGUSTA ME
PERMIT NO. 8

MORROW, STEVE
STEVE HOT DOG CART
467 PENOBSCOT AVE
MILLINOCKET ME 04462

Aug 7th, 2023

Hello councilmen and councilwomen of Millinocket, my name is Steve Morrow and I live at 467 Penobscot Avenue, and I have been a lifelong resident for over 65 years. I am coming to you to ask how I should proceed to acquire a spot for the summer months in the municipal parking lot where the bandstand is located to put my hot dog cart that I just finished constructing. I know in the past there have been similar vending carts and would like to do the same.

My cart has passed the State of Maine certification after a few changes and is all approved to start working the cart. I have taken the liberty of putting together some pictures of where I would like to locate it but not knowing what the council would approve, I am including several sites that might work. I also would like to be able to run my cart on my own property as shown in my example that I have included. My property is zoned commercial and as a little tidbit my property on 467 Penobscot was a store at one time a long time ago so I don't believe there should be any problem and I will wait to see what you decide on that also.

In the options that I show for the downtown location Option 1 would be my first choice because having worked for Chauncy's Hot Dog Cart in the 70's that would be the best place to locate it. Option 2 would be my third choice and Option 3 would be my second choice. All three options would need to be inside the parking lot to accommodate the outside sinks that the inspector required on the second inspection. As the back side shows the sink configuration would make it dangerous to be on the street side like Daigle's Ice Cream.

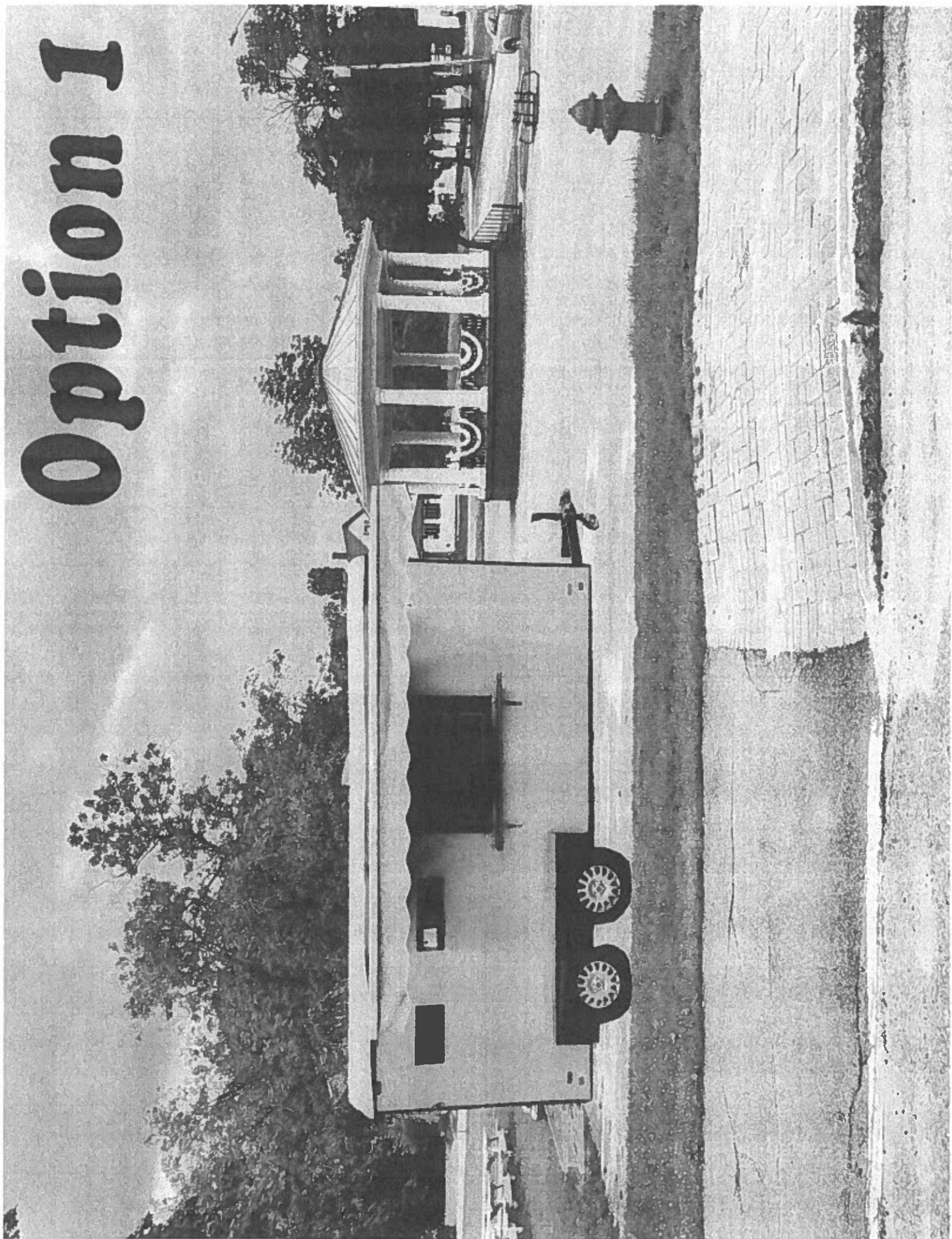
The other issue is power, if needed I could install a poll like Daigle's Ice Cream if needed to make each location work. I don't know if the new power panel can be used or even what costs would be to use in the Option 1 location seeing all the new electrical work that has been done there. Something that would have to be worked out.

In closing I am including the options that I spoke about above in pictures so you can look at and have a chance to decide and if you have any questions, please feel free to contact me. Also, if any councilors would like to stop by and check out my cart, please do so any day this week from 3pm to 5pm as an open invitation to you all!

Sincerely,

Steve Morrow 467 Penobscot Ave, Millinocket Maine 04462 cell: 207 447 1499

Option 1

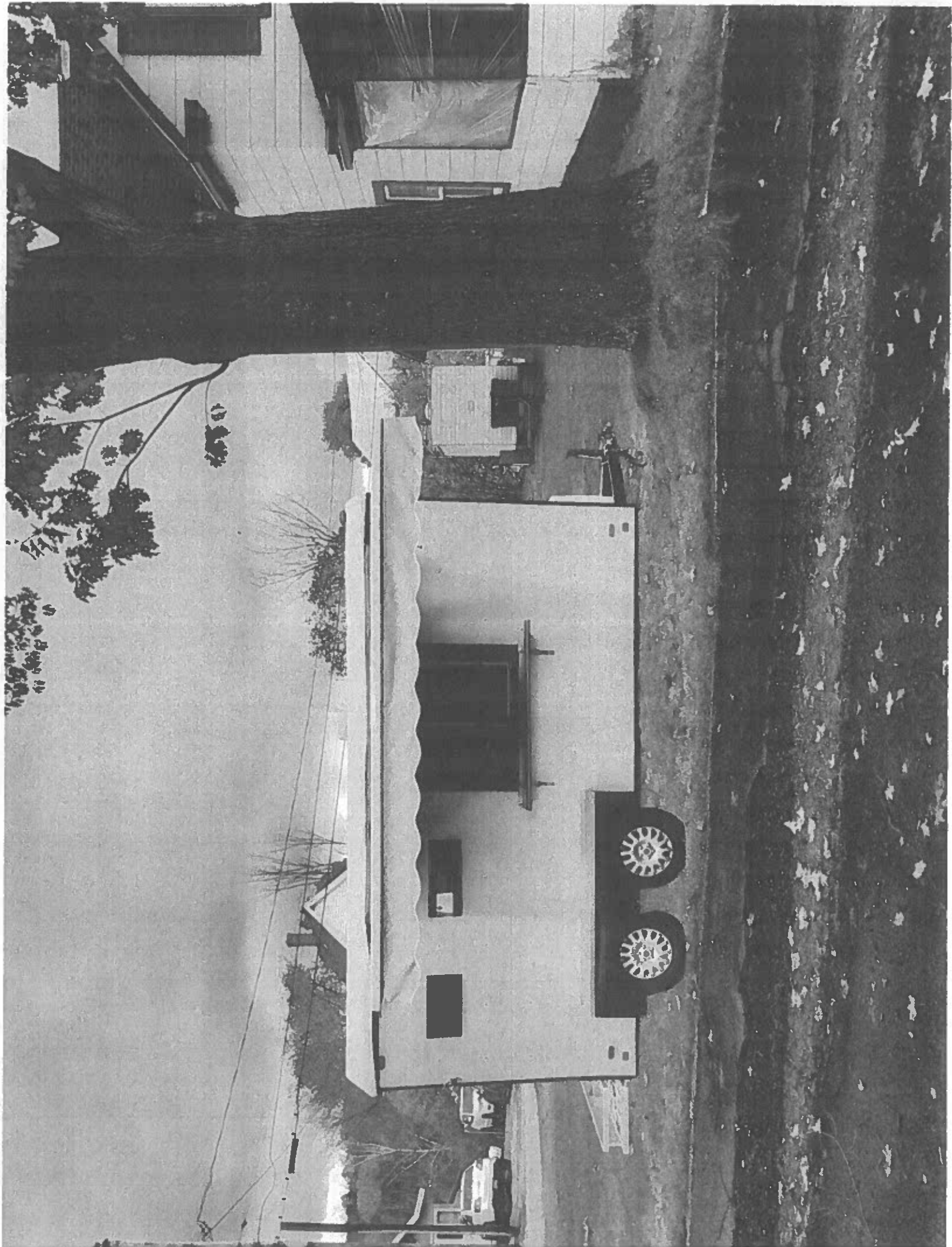


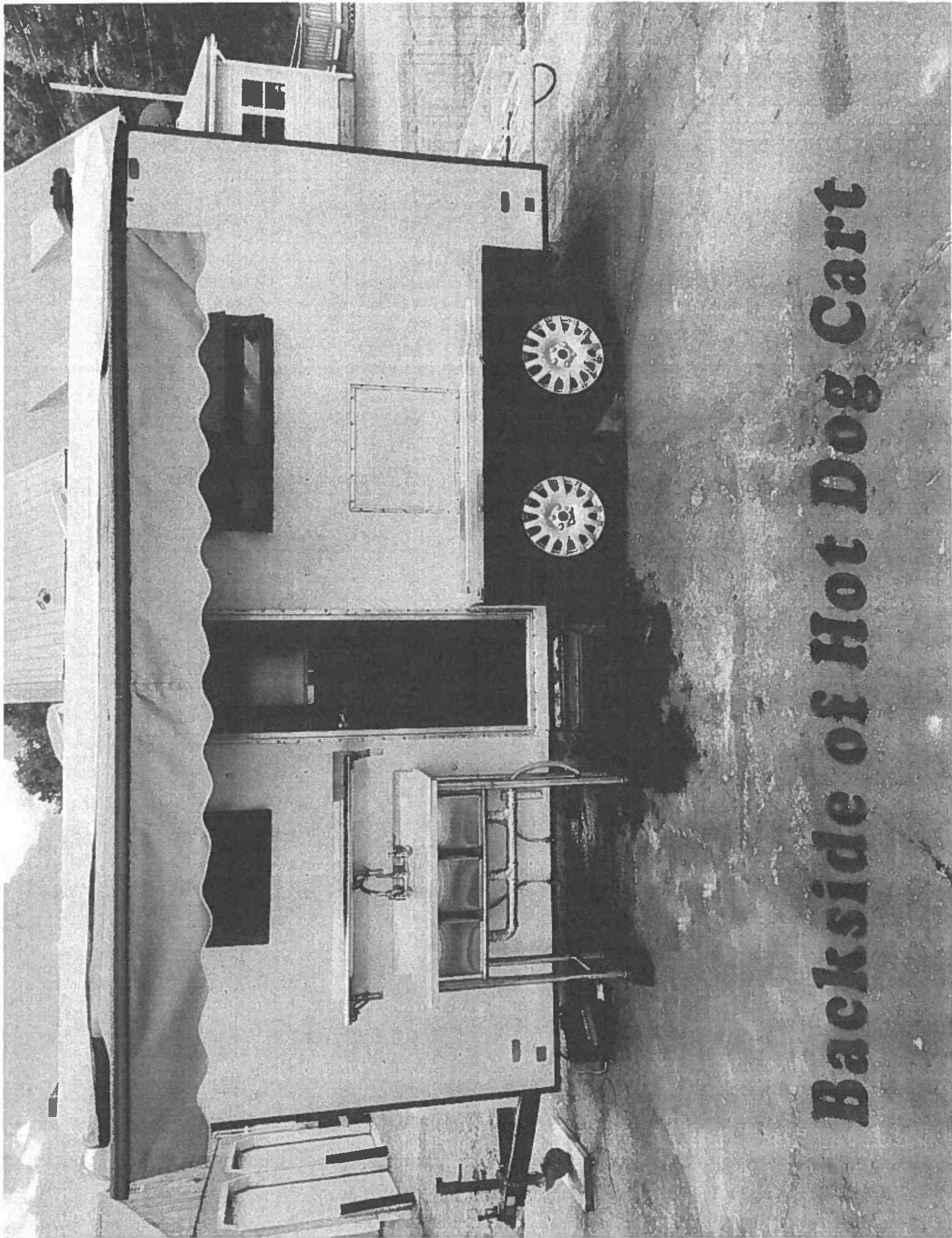
Option 2





Option 3





Backside of Hot Dog Cart

BUSINESS

Stewie's Hot Dog Cart
467 Penobscot Ave, MFD.

ORDER #

200-2023

**COVER SHEET FOR LIQUOR, ENTERTAINMENT OR VICTUALER LICENSE
APPLICATIONS**



TAXES ARE CURRENT

Yes



No



WASTEWATER IS CURRENT

Yes



No



POLICE INCIDENTS IN THE PAST YEAR

Yes

No



(IF APPLICABLE PLEASE LIST)

**Town of Millinocket
Tax Information Sheet
As of: 08/08/2023**

Account: 417 **Name:** MORROW, STEVE & CATHY & JACKSON, SHARON& &
MORRISON, LORI & DICKINSON, JOANN (JT)

Location: 467 PENOBSCOT AVENUE

Map and Lot: U03-057

Sale Date: 03/16/2018

Deed Reference: B14763P279 03/16/2018

Sale Price: \$0

Land: 6,200
Building: 49,600
Exempt 25,000
Total: 30,800

Total Acres: 0.24
Tree Growth: Soft : 0 Mixed : 0 Hard : 0
Farmland:
Open Space:
Zoning: 11 - Downtown Res Development
SFLA: 0

Exempt Codes: **Amount**
17 - Homestead 25,000

	Amount	Mill Rate
Last Billed : 2023-1	740.45	29.500
Previous Billed : 2022-1	685.75	32.500

There are no outstanding taxes.

Information Given By: _____

Title: _____ 08/08/2023

All calculations are as of: 08/08/2023

**UT Account 134177 Detail
as of 08/08/2023 - Sewer**

Name: JACKSON, SHARON & MORRISON, LORI & ET AL 467 PENOBSCOT
MILLINOCKET, ME 04462
Location: 467 PENOBSCOT AVENUE
RE Acct: 0 Map/Lot: U03-057

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
290	07/27/23	Original		100.00	0.00	0.00	0.00	100.00
	7/31/2023		P	100.00	0.00	0.00	0.00	100.00
		Total		0.00	0.00	0.00	0.00	0.00
286	04/27/23			0.00	0.00	0.00	0.00	0.00
283	01/27/23			0.00	0.00	0.00	0.00	0.00
279	10/26/22			0.00	0.00	0.00	0.00	0.00
276	07/27/22			0.00	0.00	0.00	0.00	0.00
271	04/29/22			0.00	0.00	0.00	0.00	0.00
266	01/26/22			0.00	0.00	0.00	0.00	0.00
263	10/19/21			0.00	0.00	0.00	0.00	0.00
260	07/30/21			0.00	0.00	0.00	0.00	0.00
256	04/28/21			0.00	0.00	0.00	0.00	0.00
252	02/03/21			0.00	0.00	0.00	0.00	0.00
249	11/20/20			0.00	0.00	0.00	0.00	0.00
246	08/21/20			0.00	0.00	0.00	0.00	0.00
242	04/29/20			0.00	0.00	0.00	0.00	0.00
239	01/30/20			0.00	0.00	0.00	0.00	0.00
235	10/30/19			0.00	0.00	0.00	0.00	0.00
229	07/31/19			0.00	0.00	0.00	0.00	0.00
221	04/24/19			0.00	0.00	0.00	0.00	0.00
217	01/30/19			0.00	0.00	0.00	0.00	0.00
209	10/24/18			0.00	0.00	0.00	0.00	0.00
202	08/08/18			0.00	0.00	0.00	0.00	0.00
198	04/20/18			0.00	0.00	0.00	0.00	0.00
192	01/30/18			0.00	0.00	0.00	0.00	0.00
186	10/27/17			0.00	0.00	0.00	0.00	0.00
183	07/28/17			0.00	0.00	0.00	0.00	0.00
177	04/14/17			0.00	0.00	0.00	0.00	0.00
172	01/27/17			0.00	0.00	0.00	0.00	0.00
169	10/20/16			0.00	0.00	0.00	0.00	0.00
163	08/05/16			0.00	0.00	0.00	0.00	0.00
157	04/15/16			0.00	0.00	0.00	0.00	0.00
152	01/27/16			0.00	0.00	0.00	0.00	0.00
149	10/30/15			0.00	0.00	0.00	0.00	0.00
142	07/27/15			0.00	0.00	0.00	0.00	0.00
139	04/28/15			0.00	0.00	0.00	0.00	0.00
136	01/16/15			0.00	0.00	0.00	0.00	0.00
133	10/27/14			0.00	0.00	0.00	0.00	0.00
128	07/29/14			0.00	0.00	0.00	0.00	0.00
124	04/23/14			0.00	0.00	0.00	0.00	0.00
122	01/31/14			0.00	0.00	0.00	0.00	0.00
111	10/25/13			0.00	0.00	0.00	0.00	0.00
108	07/26/13			0.00	0.00	0.00	0.00	0.00
104	04/29/13			0.00	0.00	0.00	0.00	0.00
101	01/18/13			0.00	0.00	0.00	0.00	0.00
98	10/23/12			0.00	0.00	0.00	0.00	0.00

Millinocket
1:13 PM

**UT Account 134177 Detail
as of 08/08/2023 - Sewer**

08/08/2023
Page 2

Name: JACKSON, SHARON & MORRISON, LORI & ET AL 467 PENOBSCOT
MILLINOCKET, ME 04462
Location: 467 PENOBSCOT AVENUE
RE Acct: 0 Map/Lot: U03-057

Bill	Date	Reference	C	Principal	Tax	Interest	Costs	Total
95	07/26/12			0.00	0.00	0.00	0.00	0.00
90	04/30/12			0.00	0.00	0.00	0.00	0.00
87	01/31/12			0.00	0.00	0.00	0.00	0.00
84	10/21/11			0.00	0.00	0.00	0.00	0.00
81	07/25/11			0.00	0.00	0.00	0.00	0.00
78	04/25/11			0.00	0.00	0.00	0.00	0.00
72	01/20/11			0.00	0.00	0.00	0.00	0.00
69	10/18/10			0.00	0.00	0.00	0.00	0.00
65	07/16/10			0.00	0.00	0.00	0.00	0.00
60	04/16/10			0.00	0.00	0.00	0.00	0.00
55	01/15/10			0.00	0.00	0.00	0.00	0.00
52	10/21/09			0.00	0.00	0.00	0.00	0.00
48	07/15/09			0.00	0.00	0.00	0.00	0.00
44	04/17/09			0.00	0.00	0.00	0.00	0.00
41	01/20/09			0.00	0.00	0.00	0.00	0.00
38	10/24/08			0.00	0.00	0.00	0.00	0.00
08/08/2023				0.00	0.00	0.00	0.00	0.00

Diana Lakeman

From: Diana Lakeman
Sent: Tuesday, August 8, 2023 1:26 PM
To: Cameron McDunnah
Subject: Report of Incident - 467 Penobscot Ave

Requesting Report of Incident for the following business primary location, if applicable;
- Steve's Hot Dog Cart, Mobile Food Unit, 467 Penobscot Ave., Millinocket.

Best,

Diana M. Lakeman | **Town Clerk**



Millinocket

Maine's Biggest Small Town

townclerk@millinocket.org | (207) 723-7006 *Fax:* (207)-723-7002
197 Penobscot Avenue, Millinocket, ME. 04462

Office Hours: Mon - Fri
7:30 AM to 4:00 PM
Election Day Polls Open 8 AM to 8 PM

