



**TENTATIVE AGENDA  
REGULAR TOWN COUNCIL MEETING in COUNCIL CHAMBERS & via ZOOM  
THURSDAY, SEPTEMBER 14, 2023, at 5:30 PM**

**'This is a fragrance-free building. Please help us to accommodate our co-workers and clients who are chemically sensitive to fragrances and other scented products. Thank you for not wearing perfume, aftershave, scented hand lotion, fragranced hair products, and or similar products.'**

1. Roll Call
2. Pledge of Allegiance
3. Adjustments to the Agenda:
4. Approval of Minutes: June 8, 2023, June 22, 2023, and July 13, 2023 Regular Council Meetings
5. Special Presentation(s): Lorna Thompson, Assessor – FY24 Commitment Explanation
- Out of Rotation
6. ORDER #220-2023 Commitment of FY24 Property Taxes
7. ORDER #221-2023 Setting Mil Rate FY24
8. ORDER #222-2023 Interest Rate FY24 Delinquent Taxes
9. ORDER #223-2023 Interest Rate for Overpayment of Taxes

**UNFINISHED BUSINESS:** n/a

**NEW BUSINESS:**

10. Town Manager's Report – September 14, 2023, Updates
11. ORDER #214-2023 Approval of the Town Warrant for September 14, 2023
12. ORDER #215-2023 Approval of the Wastewater Warrant for September 14, 2023
13. ORDER #216-2023 Approval of the Prior Year Town Warrant for September 14, 2023
14. ORDER #217-2023 Approval of Street Closures – Trails End Festival
15. ORDER #218-2023 Approval of Fuel Bid
16. ORDER #219-2023 Approval of ARPA Funding Expenditure

17. Reports and Communications:

- a. Warrant Committee for the September 28, 2023, Council Meeting will be Councilor McLaughlin and Councilor Pelletier.
- b. Chair's Committees Reports
- c. Two Minute Public Comment

18. Adjournment

Join Zoom Meeting <https://us02web.zoom.us/j/82058394915>

Meeting ID: 820 5839 4915

One tap mobile +13017158592, 82058394915# US (Washington DC); +13126266799, 82058394915# US (Chicago)

Dial In: Find your local number: <https://us02web.zoom.us/u/kc0L05Af7m>

**Meetings are open to the public for in person attendance and via Zoom.**

**The Town of Millinocket supports optional face masks/coverings and social distancing.**

Submit any public comments to the Town Manager prior to the meeting: [manager@millinocket.org](mailto:manager@millinocket.org) or call (207) 723-7000 Ext.5 to make special arrangements. Meetings are also available via Zoom and YouTube Channel.

Find all direct links on our website: [Millinocket.org](http://Millinocket.org).

**\*\*Stay Healthy, Stay Safe\*\***



# Millinocket

Maine's Biggest Small Town

**Town of Millinocket**

197 Penobscot Avenue

Millinocket, Maine 04462

Manager@Millinocket.org [www.millinocket.org](http://www.millinocket.org)

207-723-7000 Ext 5

## Citizen Guide to Town Council Meetings

This is an overview of information related to Council Meetings. We hope it is helpful to understanding the process. Thank you for participating in our local government. The town meeting is a place where the public is encouraged to participate. Below are some of the terms:

- **Order** – Item of business to be proposed (motioned) to council for discussion and vote.
- **Motion** – A Councilor proposal to the whole Council for discussion and vote. This could include an Order, an Amendment, or other. Any councilor can make a motion at any point in time during a Town Council meeting, regardless of whether it is on the agenda or not.
- **Second** – A “second” is used when a councilor supports an order to be discussed and voted upon. Without a “second” an order or motion does not get discussed or voted on.
- **Amendment** – A change to an original order, which can be motioned by a councilor and approved or voted down by the whole council.
- **Minutes** – Summary of past meetings, including votes and discussion, that needs Council approval for officially entering the record.
- **Parliamentary Procedure** – This is the protocol used and questions go to the Council Chair. The Council follows Robert’s Rules of Order. The Council adopted additional procedures at the initial session of a new term.
- **Warrant** – a list of articles for items the Council may act on, which usually comes in the form of approving expenditures.
- **Mil Rate** – Tax rate. The tax rate determines what is paid in property taxes. It is stated in “so many dollars per thousand dollars of valuation.” Residential property owners may want to seek homestead exemptions or Veteran’s exemptions (for qualified veterans) to potentially lower their property tax rate, which may be done through the town’s Tax Assessor.
- **Two Minute Public Comment** – Typically the last agenda item provides any member of the public an opportunity to express general concerns, thoughts, or feedback publicly. The Council invites any and all people to speak. Each member of the public will be allowed to speak for a period of not more than two minutes and the Council shall not enter into a debate or a question-and-answer session unless the question can be answered in a brief statement without a debate. This will be at the discretion of the Council Chair.
- **Executive Sessions** – These are private meetings held by the Council when certain matters must be kept confidential to protect other parties, as required by US and/or Maine law, Town Charter, or by contract. This could include personnel issues, legal issues, economic development issues or other. No Action by the Council can be taken in Executive Session—only in public Council meetings can any vote or decision be made by the Council.

- **To ask questions** or offer feedback during Town meetings, the public may do so within the public comment period of each order on the agenda. Any Councilor motion will be open to both the Council and the Public for discussion.

The public is asked to be respectful and orderly. It is of the Council Chairman's discretion to determine whether a public comment is disrespectful or inappropriate in nature, at which point the Chairman may request the ceasing of comment or removal of the public member.

Millinocket publishes the draft agendas on the website and Facebook prior to meetings. If you have questions, you may ask the manager and/or a Town Councilor before the meeting. The town website is [www.millinocket.org](http://www.millinocket.org).

**HOW CAN I GET MORE INVOLVED?** Come up and speak or submit a written statement to the Council Chairman and/or Town Manager. The Town Council is always seeking public input to ensure all perspectives, beliefs and desires of the public are considered.

**Want to do more?** Become an appointed member of a committee or board such as the Planning Board, Events Committee, or Board of Appeals. The Town publishes these openings on the website, Facebook, and local newspaper. You may also request to serve on an existing subcommittee by filling out a form on the town website at:

<https://millinocket.org/government/committees-andboards/>.

June 8, 2023

The Regular meeting of the Millinocket Town Council was brought to order in Council Chambers and via Zoom by Chair Dumais at 5:30 pm.

Roll Call: Town Council Members Present: Bragdon via Zoom, Danforth, Dumais, Madore, Pelletier via Zoom, Higgins, McLaughlin.

Also present: Town Manager Peter Jamieson, Town Clerk Diana M. Lakeman, Fire Chief Malcolm and Assistant Fire Chief Cote, Millinocket Memorial Librarian Diana Furukawa, Media Brian Brown via zoom & Kat Tv, Special Presenters: Sydney Campbell-Resolve, Gail Fanjoy-Chamber of Commerce, & Peter Malikowski- Our Katahdin, 4 in person public attendance and 2 in Zoom public.

Pledge of Allegiance; Adjustments to the Agenda: Updated Orders #156-2023 & #157-2023; Addition-Order #165-2023.

Approval of Minutes: February 23, 2023 Regular Council Meeting & May 10, 2023 Executive Session;  
Motion- Madore      Second- Danforth      Vote 7-0

*Council Comment:* none

*Public Comment:* none

Special Presentation(s): 1) Resolve #6-2023 – TABLED to 6/8/2023 A PROCLAMATION HONORING SYDNEY CAMPBELL FOR HER AWARD OF THE MILLINOCKET EVENTS COMMITTEE SCHOLARSHIP WHEREAS Sydney Campbell was selected for the scholarship based on her exemplary community service. WHEREAS Sydney Campbell has earned over 70 hours of community service in Millinocket, dedicating her time to youth sports programs. Sydney went above and beyond for both Little League Baseball and Little Giants Football, as this was her favorite type of volunteer work. WHEREAS Sydney Campbell dedicated her High School career to being a role model for the youth in Millinocket. NOW THEREFORE be it resolved that the Millinocket Town Council, in council assembled May 25<sup>th</sup>, 2023, does here by recognize, honor, and congratulate Sydney Campbell for her dedication to the Town of Millinocket and scholarship award of \$500.00.

Motion- McLaughlin      Second- Madore      Vote 7-0

*Council Comment:* Council discussion expressed congratulations to Sydney, recognizing her academic and athletic achievements, her character being compassionate, going above and beyond for her community, and role model to her peers; Council discussion concludes acknowledging Sydney and her parents as well deserving of this scholarship.

*Public Comment:* none

2) Gail Fanjoy, Chamber of Commerce President, provided handouts and flyers, updates on current and future happenings, history given informing she has taken on the president role again after stepping away for some time, acknowledges the Chamber of Commerce is one of the oldest organizations and has been struggling the past couple years with less active businesses, covid situation, and a grant resignation having to close the Visitor Center; recognizes the organization is back functioning better than ever through the determination of volunteers; stats-183 members currently consisting of businesses, organizations, municipalities, and individuals; community is well represented through a collaboration of Board members with Millinocket having 4 representatives; Thomas Malcolm, Michael Crowley, Amy Collinsworth, and Pasioka; notes the Chamber is on the move with many improvements through ads, ambassadors, and visitor center hours Monday through Saturday 10am-2pm, notes last year there wasn't staff or money to retain open hours; handout given information pertaining to the first annual meeting that will be held, encourages all to attend, visitor guide updates putting region on the map in a major way, expressed grateful to businesses with ads allowing to produce a great informational guide for the region, working very closely with the local snowmobile/atv clubs

with the needs for map and information pamphlets, excited to share the news about a new website platform, notes training provided to staff and volunteers for web based portal; expressed the mission and vision of the chamber through networking and events in totality, recognized people are coming to the region noting lodging, transportation preparation for 2024 Eclipse event; anticipates the chamber will be more active in the community and school systems, etc.; concludes with excitement to announce the chamber is back and active and needed, notes updates and communications to follow.

*Council Comment:* Council discussion expressed pleasure seeing great things coming from the Chamber being active again, appreciates dedication and volunteerism, acknowledging the logo redesign, appreciation for the updates; suggestion for collaboration with Events Committee and Millinocket Library for biggest impact for the community; Gail notes it only takes a few new people to get involved to spark more interest.

Public Comment: none

3) Peter Malikowski, Our Katahdin Representative, presenting on the Specialty Minerals Building, informs first principal payment was made and the town will be receiving funds shortly, PCC plant- rebuild efforts received great support from legislation, reestablish source of heat, biomass heat power combined, 2million received for funding, encouraged by progress, working on building cleanup, continued momentum building on campus, PCC plant requires building in wood yard, sees effort in salvaging, notes town owns PCC building, Our Katahdin seeks ownership of PCC building and accept all responsibilities in the tear down, clean up, and rebuild process with opportunity to manage, skills sets with salvage efforts are a win win for the town to give back with rebuild and revamped look and tax status.

*Council Comment:* Councilor Madore clarifies phases of restructure and clean up to reestablish heat/power; Pete concurs; Madore supports heating system allowed, then escrowed back to the town, expressed appreciation for the explanation for full understanding clearing up any public confusion.

Councilor Danforth expressed her support in agreeing a win win situation; inquires next steps required to proceed; \*TM Jamieson states Town of Millinocket will coordinate with Our Katahdin and attorneys and will bring back for council action.

Chair Dumais fully understands intentions for collaborative partnership and completely supports approach and efforts keeping open minds and communications.

Public Comment: none

Unfinished Business: ORDER #140-2023 –Tabled 5/25/2023to6/8/2023 after the next Events Committee meeting PROVIDING FOR Establishment of a Vendor Application for events held by the Town of Millinocket WHEREAS The Millinocket Events Committee recommends the Millinocket Town Council adopt this formal application for Vending at Town sponsored events. IT IS ORDERED that the Millinocket Town Council approves the attached Vendor Application developed by the Town of Millinocket Events Committee.

Motion-Danforth Second- Madore Vote 6-1 (Bragdon/Opposed)

Council Comment: Councilor Madore states the application in principle is sound and fair and approves as is to move forward.

Councilor Bragdon expressed concerns with high fee structure and doesn't find feasible noting the application is premature not having enough input from the public, supports eliminating fees at this time anticipating it will inhibit vendor participation.

Public Comment: none

#### Town Manager's Report: June 8, 2023

-Additions- CDBG grant monies replacing awning to match street signs, flower beds, new light pole banners, notes in acceptance of final stages of revitalization, the downtown will look very nice.

#### Pickleball:

- After some of my own research, I have landed on a solution that I believe will do exactly what we need it to do with significantly less of an impact on our remain American Rescue Plan Act GRANT funding.

- I have ordered 4 sets of pickleball nets for a grand total of \$9,627.48. These will be installed by our Public Works team.
- These are removable and come with hinged covers for the post holes. This way they can be removed during winter and if ever there's a need, the space can still be utilized for tennis.
- The only additional cost about the \$9,600 would be if Public Works needs to purchase any additional materials for the installation. That may be concrete or special textured paint, etc.
- This should be an easier pill to swallow and certainly has the approval and appreciation of the Katahdin Pickleball Players, a group of which my wife and I, and even Jesse are now proud members and having an absolute blast playing with! Who would have known?

#### Security Cameras:

- I expect to have the security camera job out to bid within a week or so.
- Thank you to Steve Bailey at SCS Communications for helping us through the process of understanding what we need and what types of systems are feasible.
- The bid/project will include:
  - Veterans Park – Two cameras on the gazebo to cover the paved area, entry and grounds. One camera beyond the Veterans Memorial to cover the top of the park facing toward the gazebo.
  - Crandall Park – Two cameras; one for the community garden and another covering the boat launch and green space.
  - Carmen Brigaldi Playground and Millinocket Dog Park – Cover as much of the area as possible within reason. 2-4 cameras expected.
  - Cemetery – Install one camera to cover the entrance on East Ave.
  - Jerry Pond – 2 to 3 game cameras with solar battery packs covering playground and entry and another covering the dock and boat launch.
  - Compost/Brush Pile - 2 to 3 game cameras with solar battery packs covering the gate, leaf pile, and brush pile.
- At the time of the report, I do not have the cost estimate. I do expect to have that information by this week's council meeting. Stay tuned!

#### Audit Review:

- Ron Smith of RHR Smith & Company will be joining us via Zoom for our June 22<sup>nd</sup> Town Council Meeting to present our FY22 audit review.
- Through the School Superintendent, the School Board has been invited. Traditionally, both audits are reviewed at the same meeting in one presentation.

#### Heat Pumps:

- The heat pumps purchased through our Community Resiliency Partnership funding are being installed as I type. We look forward to a much more efficient cooling system this summer for the municipal building, fire station, and airport.
- We are also excited to see what impact this has on both our energy bill and heating oil consumption.
- Huge thank you to Rick Waceken and his team for always working their butts off to not only do work but all of the other research and information they do on our behalf. Municipalities certainly have a lot more hoops to jump through than the traditional homeowner or private business entity. Rick always goes above and beyond.

#### Municipal Building Entrance:

- Shout out to Allen Levesque and Jamie Perry from our Public Works Team for spending a couple of days in the rain, scraping and prepping the entrance for facelift.
- They have scraped the surface by hand and have gone over to resurface and smooth out the cement in preparation for a fresh coat of paint as soon as we see some sun and warmer weather.
- They seem to share the same sense of pride in having our properties look nice and presentable, especially as we head into the summer season, 4<sup>th</sup> of July Celebrations, and all that jazz.

- We'll soon be focusing on removing the bubbling and chipping green paint and repainting with white to match the rest.
- We'll also be purchasing planters to fill with beautiful flowers for the front of the building. This place is going to look great!

Respectfully Submitted, Peter Jamieson, Town Manager.

*Council Comment:* thanks the manager for due diligence with expenditures much lower in cost as presented, security cameras long overdue and needed around town especially at the brush pile with ongoing issues creating additional problems; looks forward to audit presentation anticipating another excellent review for the town; inquires if heat pumps be compatible or transferable and used in new design of FD building in hopes to not be a loss; \*TM Jamieson states he will research if feasible to reassemble heat pumps for reuse; inquires if new banners will be appropriate size bigger than current; \*TM Jamieson informs yes; also updates from prior heat pump inquiry, informs heat pumps can easily be assembled and reassembled for relocation.

Councilor Bragdon addresses using game camera/audio/video, location and placement with security concerns of vandalism. Chair Dumais thanks the manager's efforts finding a low cost for pickleball activity to remain, also thanks for a complete and concise report.

Public Comment: None

**ORDER #156-2023 PROVIDING FOR:** Execution of the Town Warrant for June 8, 2023

IT IS ORDERED that the Town Warrant for June 8, 2023, in the amount of \$152,077.78 is hereby approved.

Motion-Madore Second-Higgins Vote 7-0

*Council Comment:* Noted larger expenses; Dead River, Designlab, Veteran park lights, Maine Water, MRC, New England Salt, Northern Lights-digital sign, Way finding signs, cemetery flags.

Public Comment: none

**ORDER #157-2023 PROVIDING FOR:** Execution of the Wastewater Warrant for June 8, 2023

IT IS ORDERED that the Wastewater Warrant for June 8, 2023, in the amount of \$23,270.38 is hereby approved.

Motion-Higgins Second- Madore Vote 7-0

Council Comment: Noted Larger Expenses; Wastewater, Olver Associates Inc., Registry of Deeds, Versant Power.

Public Comment: none

**ORDER #158-2023 TABLED-** to 6/22/2023 **PROVIDING FOR:** Approval of an Application for a Victualer License for Boatman's Bar & Grill IT IS ORDERED that the attached application for a Victualer License is hereby approved for: Owen Ross, Business Address – 11 Hasbro Drive, Millinocket

d/b/a Boatman's Bar & Grill, 11 Hasbro Drive, Millinocket

Motion-Madore Second- Danforth Vote to Table until 6/22/2023; 6-1 (Bragdon/Opposed)

*Council Comment:* Councilor Madore addressed concerns with the incomplete application, taxes are not current, and approval required for plumbing inspection; Councilor Madore motions to table, Councilor Higgins seconds; vote to table until 6/22/2023 6-1 (Bragdon/Opposed).

Public Comment: none

**ORDER #159-2023 PROVIDING FOR:** Approval of an Application for a Victualer License for Katahdin

General Store LLC IT IS ORDERED that the attached application for a Victualer License is hereby approved for: Jamie and Michelle Brundrett, Business Address – 160 Bates Street, Millinocket

d/b/a Katahdin General Store LLC, 160 Bates Street, Millinocket

Motion- Pelletier Second-Madore Vote 7-0

Council Comment: none

Public Comment: none



ORDER #160-2023 PROVIDING FOR: Closure of Town Office on July 3rd, 2023.

IT IS ORDERED that the Millinocket Town Council authorizes the closure of the Millinocket Town Office on July 3rd 2023, extending this opportunity for our hardworking staff to spend additional quality time with their family and loved ones during the time of Independence Day celebrations.

Motion- McLaughlin Second- Higgins Vote 7-0

*Council Comment:*

Public Comment:

ORDER #161-2023 PROVIDING FOR: Approval of Unassigned Funds for Tree Maintenance.

WHEREAS The Public Works Director and Town Manager have identified the need to additional tree maintenance between Penobscot Ave and Highland Ave to address potentially hazardous trees,

IT IS ORDERED that the Millinocket Town Council authorizes the Town Treasurer to allocate \$10,000 from the Unassigned Fund balance for this work to be performed.

Motion-Danforth Second-Madore Vote 4-3 (Pelletier, Bragdon, Higgins/Opposed)

*Council Comment:* Councilor Madore thanks the manager and Public Works being proactive on tree maintenance issues; Councilor Pelletier states the order is not complete and has been requested the line item balance be included for budget transparency and will not support or approve order as it stands.

Public Comment: none

ORDER#162-2023 PROVIDING FOR: Approval of Agreement with the Millinocket Memorial Library to Provide Library and Community Services to the Town of Millinocket

IT IS ORDERED that the Millinocket Town Council grants approval to enter into an Agreement with the Millinocket Memorial Library to provide library and community services to the Town of Millinocket, with said agreement to be effective from July 1, 2023, and remain in effect for a period of two (2) years, until June 30, 2025, at a contracted rate of \$125,000 in fiscal year 2024 and \$150,000 in fiscal year 2025.

IT IS FURTHER ORDERED that the Council Chairman and Town Manager are authorized to sign the attached agreement once approved.

Motion-Madore Second- Danforth Vote 7-0

*Council Comment:* Councilor Danforth supports order as it addresses concerns presented during budget process.

Public Comment: Diana Furukawa, Millinocket memorial library director, thanks the council for keeping and open mind during the process, appreciates the support going forward acknowledging the library is audited for liabilities and is accountable, collaboration available sees great relationships between the town and library allowing financial stability for both groups; anticipates the town will fund the library approximately 75% after the incremental increases and hopes to maintain business as is going forward.

ORDER #163-2023 PROVIDING FOR: Municipal Release Deed to Kendra Pelkey

IT IS ORDERED that the Millinocket Town Council authorizes the Town Manager to execute and file all necessary paperwork including signing a Municipal Release Deed to Kendra Pelkey to complete the sale of a property located at 138 State Street, U03-013, for \$5,355.42 which covers all outstanding sewer and tax fees and costs.

Motion- Higgins Second- Madore Vote 7-0

*Council Comment:*

Public Comment:

ORDER #164-2023 PROVIDING FOR: Approval of EV Charging Project

IT IS ORDERED that the Millinocket Town Council approves the installation of four Level 2 electric vehicle chargers at the following locations: 2 chargers at Veterans Park and 2 chargers at the Penobscot Avenue parking lot (across the street from the Municipal Building); and IT IS FURTHER ORDERED that the

reimbursement for this project expense of \$37,408 will come from the following sources: (1) Efficiency Maine - \$26,747; (2) Nature Conservancy - \$6,920 and (3) CDBG Downtown Revitalization – \$3,741;and IT IS FURTHER ORDERED that the Town Manager is authorized to sign the necessary paperwork associated with this project.

Motion-Pelletier Second-Madore Vote 7-0

*Council Comment:* \*TM Jamieson ensures the ability to cash flow until reimbursements are received at no cost to the taxpayers.

Public Comment: none

ORDER #165-2023 PROVIDING FOR: Update to Paused Funding for ESSER3 Grant Expenditures WHEREAS Order #132-2022 paused the funding of ESSER3 Grant expenditures and required Council approval for any such expenditures during this period; and WHEREAS the School Administration is seeking approval for payroll and sporting equipment expenditures; therefore, IT IS ORDERED that ESSER3 Grant expenditures of approximately \$16,190 is approved to cover payroll and sporting equipment expenditures for the May through June 8, 2023 reporting period.

Motion-McLaughlin Second-Danforth Vote 7-0

*Council Comment:* none

Public Comment: none

#### Reports and Communications:

- a) Warrant Committee for the June 22, 2023, Council meeting will be Councilor McLaughlin and Councilor Pelletier
- b) Chair Committee Reports: Councilor Danforth, Age Friendly Committee, informs no June meeting with intentions to report back.  
Tom Malcolm, Events Committee, finalized 4<sup>th</sup> of July festivities, pushing out vendor applications to interested vendors, whoopie and Mac and Cheese cook offs contest/tastings, will report back with dates for street and parking closures; 7/2 will hold bike events and helmet assistant program.  
Councilor Pelletier, Charter Review Committee, noted meeting not held on 6/7, will post a new agenda meeting time soon, apologies for overbooking zoom/manager room for that date.
- c) Two Minute Public Comment: -Sandy Sullivan, 104 Sunset Drive inquires if the recycle building is active and open as it appears to look unavailable, suggests appropriate signage that draws attention to Recycle; Councilor Madore agrees more signage is needed.  
-Rodney Gagnon, 318 Augusta Rd, Topsham, ME, Historical Society President, extends a welcome to all to visit the museum, informs currently updating with recently received an antique snowmobile from GNP Hotel, Don Fendler display, sprot history display, and goals to be more visible in town.  
-Councilor Madore acknowledges the town manager is recognized and quoted in the Discovery magazine.

Motion to adjourn at 7:12 p.m. –Madore, Second – Higgins Vote 7-0.

June 22, 2023

The Regular meeting of the Millinocket Town Council was brought to order in Council Chambers and via Zoom by Chair Dumais at 5:30 pm.

Roll Call: Town Council Members Present: Bragdon, Danforth, Dumais, Madore, Pelletier, Higgins, McLaughlin.

Also present: Town Manager Peter Jamieson, Town Clerk Diana M. Lakeman, Fire Chief Malcolm and Assistant Fire Chief Cote, Treasurer Mary Alice Cullen via Zoom, Town Attorney Dean Beaupain via Zoom, Jeff Campell Airport Manager via Zoom, Media Brian Brown via zoom & Kat Tv, Special Presenters: Ron Smith-Auditor, School Board-Malcolm, Gregory, Steward, Raymond, Libby, Superintendent Shelley Lane & Business Manager Rhonda Casey; 6 in person public attendance and 2 in Zoom public.

Pledge of Allegiance; Adjustments to the Agenda: Updates-Manager's Report, Order #168-2023; Additions-Orders #174-2023, #175-2023, and #176-2023.

Approval of Minutes: March 9, 2023 and March 22, 2023 Regular Council Meetings;

Motion- Bragdon      Second- Madore      Vote 7-0

*Council Comment:* none

*Public Comment:* none

Special Presentation(s): 1) Ron H. R. Smith – FY22 Municipal and School Audit Review; screen shared attached audit report and included into minutes; presented high level overview, \$76,000 unassigned fund balance up from prior year; preview of 30/60/90 days operating budget at 6.5 million, would like to see it at \$500-\$600/\$1-1.5 million/\$2 million, almost 4.42 million balance at approximately 180 days, notes operating at a high fund balance; notes grants being competitive in nature, Millinocket has a lot of capitol projects next three years, suggests take funds and reallocate for use of grant matches, monies not spent prior year was spent this year; ear marked money for capital expenditures from prior year-again, suggests reallocation of funds for specific uses; notes fund balances going down a trend coming out of the pandemic; budget breakdown percentages by departments, budget actuals expenditures; \$35,000 revenue under budgeted; notes not much margin of error found; emphasizes issues of communication and reported monies from the school department to the Town generated a more complicated process to finalize and delayed reporting, concluded the Town's audit addressing compiled issues as noted – town monitoring school reconciliation of financials received and totals provided from the town differed from the totals provided by the school, continued review with auditor and finance director on account tracking of federal funds- explains procurement policy critical as the Town may receive some of the \$2.5 billion of infrastructure money within the State of Maine to be allocated over the next three years; no council comment; Continued onto School audit report; notes school department budget in great shape, owed carry over of \$1mil, notes more than prior year; acknowledged the information provided to the town was not accurate, reconciliation of books provided to town was a struggle to reconcile noting no correlation and reconciliations in 2022; stated a lot of time was spent with the School and Town as hundreds of thousands of dollars unreconciled and unaccounted for through their bookkeeping; acknowledged the school is solid with the general budget; Testing of ESSER Program- explains better practice needed to expend funds until reimbursements received, suggest to revisit procedures for better practice and reconciliations and acknowledged the school as a department of the Town emphasizing required processes for budget reporting; noted \$380,000 undesignated funds, same as prior year 2021 carryover; addressed budget actuals: noted budgets didn't come in as expected, monies to be reappropriated; trending less expenditures; Concluded School audit with talking points: a) school reconciling financial information and provide actuals to and from town; b) Monthly reconciliation of general ledger accounts including receivable and payable accounts; c) Review and monitoring of disbursement for completeness; d) review and change processes to time and effort sheets for proper

documentation for employee federal funds. School Board Comment: none; Town Council Comment: Chair Dumais expressed appreciation to Ron and to the School Board and superintendent for attending; moves to School orders read out of rotation. Public Comment: none

Out of Rotation –

ORDER #174-2023 PROVIDING FOR: Update to Paused Funding for ESSER3 Grant Expenditures WHEREAS Order #132-2022 paused the funding of ESSER3 Grant expenditures and required Council approval for any such expenditures during this period; and WHEREAS the School Administration is seeking approval for Payroll and Accounts Payable expenditures; therefore, IT IS ORDERED that ESSER3 Grant expenditures of approximately \$11,364 are approved to cover payroll and lawn services expenditures on the school warrants dated June 22.

Motion- McLaughlin Second- Madore Vote 7-0

Council Comment: none

Public Comment: none

ORDER #175-2023 PROVIDING FOR: Update to Paused Funding for ESSER3 Grant Expenditures WHEREAS Order #132-2022 paused the funding of ESSER3 Grant expenditures and required Council approval for any such expenditures during this period; and WHEREAS the School Administration is seeking pre-approval for estimated Payroll and Accounts Payable expenditures through August 2023; therefore, IT IS ORDERED that the following estimated ESSER3 Grant expenditures of \$481,875 are approved: School parking and entrance repairs \$395,375; Cafeteria tables \$20,000; Fly curriculum \$1,500; Payroll \$10,000; Chair \$5,000; Intercom System \$50,000 AND, WHEREAS the outstanding reimbursement for ESSER3 expenditures will be approximately \$815,000 after this approval; IT IS FURTHER ORDERED that the ESSER3 Town cash flow on unreimbursed expenditures will be capped at \$815,000 until the status of the reimbursements is reviewed in September.

Motion-Madore Second- Bragdon Vote 7-0

Council Comment: none

Public Comment: none

School Board Adjourn and left the meeting @ 6:06pm; Superintendent and Business Manager exited.

Unfinished Business: ORDER #158-2023 – TABLED- to 6/22/2023 PROVIDING FOR: Approval of an Application for a Victualer License for Boatman's Bar & Grill IT IS ORDERED that the attached application for a Victualer License is hereby approved for: Owen Ross, Business Address – 11 Hasbro Drive, Millinocket d/b/a Boatman's Bar & Grill, 11 Hasbro Drive, Millinocket

Motion- Bragdon Second- Madore Vote to approve withholding Victualer license until food safe is received 7-0.

*Council Comment:* Chair Dumais first opens the floor to: Owen Ross, 16 New Hampshire St./Applicant, informs this finalizing the application process has been a complicated journey, been in business in town over 5 years, recently purchased Boatman's Restaurant last year, acknowledging it's been a learning experience and battle to get all State licenses working through the issues pertaining to Safe Serve requirements, informs has made partial payments on previously due taxes, notes being a seasonal business hoping to pay off and progress forward and looking to support the community.

Councilor Pelletier inquires if payment arrangement can be made showing in good faith;

Chair Dumais acknowledges budgeting for business relations on personal behalf, inquires confirmation of Safe code/State licensing with Health & Safety office being more of a concern over unpaid taxes; Tom Malcolm, Health & Safety Officer, confirms the State licensing is in process and suggests to hold the Town's Victualer license until he receives his approval from the State Food Safe if the order passes; Councilor Bragdon expressed appreciation to Owen for communicating with the council of his situation and ensures that the Town of

Millinocket is a business friendly community; Owen informs the State gave 30 days Temporary license good through next Friday confirming the LPI inspection passed and in anticipation of receiving authorized license; Chair Dumais confirmed the Victualer license will be held pending confirmation of food safe state licensing received with an “all yay” vote by the council.

Public Comment: none

Town Manager’s Report: June 22, 2023

Code Enforcement Officer: The position of Code Enforcement Officer for the Town of Millinocket has been offered and accepted. Shawn Mitchell has accepted this position. He will join us all certified, with some experience, and ready to pick up where his predecessor left off. The only certification we will be helping him acquire is Maine Uniform Building and Energy Code (MUBEC). Shawn will be coming next week to meet the team and gather materials to get acquainted with. We expect him to start July 5<sup>th</sup>! We also expect that the iWorQ online permitting platform will be ready to go by then so he will be starting fresh with this great new tool.

Respectfully submitted, Peter Jamieson, Town Manager

*Council Comment:* Councilor Madore welcomes Shawn Mitchell to the Code enforcement position anticipating well maintained and functioning department for the community with prior code experience; appreciates Public Works all functional well and signage at the recycle plant, inquires if mechanic hired; \*TM Jamieson informs yes.

Public Comment: Jimmy Busque, 32 Forest Ave, references audit fund balance at 4.2mil, expressed need to reduce mil rate and give back to tax payers in the community, inquiries with concern of school’s surplus stating the school shouldn’t run on a surplus budget without the town council’s approval and suggests do away with the transfer site sticker and double county residents fees; recognizes the GNP sign being redone by the fourth of July as its deteriorating and fading inquires if funding is available; \*TM Jamieson states to get invoice in ASAP.

Sandra Sullivan, 104 Sunset Drive, appreciates the signs at the transfer site recycle building, inquires if revaluations will be inside of buildings or from the outside; \*TM Jamieson believes the intentions of the assessing officers are to have survey questions of inside and outside thorough report of the exterior will be done.

**ORDER #168-2023 PROVIDING FOR: Execution of the Town Warrant for June 22, 2023**

**IT IS ORDERED** that the Town Warrant for June 22, 2023, in the amount of \$203,562.88 is hereby approved.

Motion-McLaughlin Second-Madore Vote 7-0

*Council Comment:* Noted larger expenses; Acadia Design-Airport Terminal, Designlab, Elan Financial, Harris Computer Co., Honeywell, Versant Power.

Public Comment: none

**ORDER #169-2023 PROVIDING FOR: Execution of the Wastewater Warrant for June 22, 2023**

**IT IS ORDERED** that the Wastewater Warrant for June 22, 2023, in the amount of \$19,942.22 is hereby approved.

Motion-Pelletier Second- Madore Vote 7-0

*Council Comment:* Noted Larger Expenses; Town of Millinocket-Public Works, Versant Power.

Public Comment: none

**ORDER #170-2023 PROVIDING FOR: Adoption of Procurement Policy**

WHEREAS the Town of Millinocket is required to have a procurement policy on file that directs all aspects of purchasing goods and services and that meets federal requirements, IT IS ORDERED that the Millinocket Town Council approve and adopt the attached policy titled "Town of Millinocket Procurement Policy".

Motion-Higgins Second- Bragdon Vote 7-0

*Council Comment:* acknowledged very comprehensive policy reading in its entirety, noted minor typos and grammar, appreciates the work done.

Councilor Pelletier expressed concerns section 5 Exemptions, 5.2.1, exceptions to bidding and approval of requirements, questions legal retainer suggestion administration decision; \*TM Jamieson agrees legal adaptation for representation if specialized; Councilor Pelletier clarifies concerns on verbiage in subsection I; discussion concludes majority favor as written.

Public Comment: none

**ORDER #171-2023 \*(Amended Policy 6/2/2023-Attached) PROVIDING FOR: Adoption of Advertising and Donation Policy** WHEREAS the Town Manager seeks approval for discretionary spending of budgeted advertising and donation funds as discussed throughout the FY24 budget workshops in order to effectively respond to requests in a timelier manner, IT IS ORDERED that the Millinocket Town Council approve and adopt the attached policy titled "Town of Millinocket Advertising and Donation Policy".

Town of Millinocket, Donation & Advertising Policy Purpose: The purpose of this policy is to provide framework for spending within the approved budget for advertisements and donations. Definitions:

Advertisement: Images, written messaging, or audio in print, via radio, social media, or other formats used to support fundraising efforts of local entities, to communicate messages to the public regarding important announcements, needs, or opportunities for the Town of Millinocket. Donation: A financial contribution made to a local entity so support community efforts, programming, purchase of goods or services, or other fundraising activities. Scope: The Town Manager, at their discretion, has approval to spend funds on advertisements and/or donations, up to \$500.00 (five hundred dollars) **\*per expenditure**, within reason to support local efforts. For any request for expenditure of advertising or donation funding above \$500.00 (five hundred dollars) will require a majority vote of approval from the Town Council. A detailed update on disbursement of these funds is required to be included in the Town Manager's report at a subsequent Town Council meeting. Failure to comply with the guidelines included in this policy will result disciplinary action to be implemented by the Town Council, within compliance with the policies of the Town of Millinocket and the Town Manger's contract.

*\*Amended 6/22/2023 – Town Council Order #171-2023 (7-0)*

Motion- Danforth Second- Higgins Vote as Amended 7-0

*Council Comment:* Council discussed intention with clarification for clear formality for stricter requirements and ability to expend from the events budget, Motion by councilor Pelletier to amend to include "per Expenditure" after \$500 (five hundred dollars); Second by Councilor Higgins, Vote on amendment 7-0.

Public Comment: none

**ORDER #172-2023 PROVIDING FOR: Acceptance of Brownfields Grant from the Environmental Protection Agency** WHEREAS The Town of Millinocket was awarded Brownfields assessment funding from the EPA in the amount of \$500,000.00 (five hundred thousand dollars) to implement a local brownfield funding program; and WHEREAS The Town of Millinocket is approved for pre-award spending of these funds, which will become available in October of 2023. IT IS ORDERED that the Millinocket Town Council authorizes the Town Treasurer to expend from the unassigned fund balance to cover these expenses which will be reimbursed as this funding becomes available.

Motion- Madore Second- Higgins Vote 7-0

*Council Comment:* Councilor Danforth inquires if any businesses in need for Brownfield; \*TM Jamieson explaining no intent, but option is available if needed, full access to funding available at a later date, covers the cost of training held in Detroit for the Town manager and CID.

Public Comment: none

ORDER #173-2023 PROVIDING FOR: Approval of Street Closures for Fourth of July Activities.

IT IS ORDERED that the Millinocket Town Council approves the following street closures:

Penobscot Avenue and all side streets going onto Penobscot Avenue from Central Street to Katahdin Avenue on Tuesday, July 4th from 7:00 AM to the conclusion of the parade. Veterans Park Parking Lot closed after Farmers Market on Saturday, July 1st through Tuesday, July 4th for activities in the park and surrounding area. Poplar Street from Penobscot Avenue to Katahdin Avenue on July 1st through Tuesday, July 4th from 7:00 AM until 11:00 PM for activities.

Note: The parade route will be line up at Northern Shopping Plaza and proceed down Central St to Penobscot Ave turn left onto Penobscot Ave and go up the street to the Bandstand, turn right onto Katahdin Avenue and proceed to Central Street turning right and will disband after passing Stearns Elderly Housing Complex.

Motion-Bragdon Second-Madore Vote 7-0

*Council Comment:* Councilor Bragdon expressed excitement of the route to be taken past Stearns Assistant Living Facility with major community requests.

Public Comment: none

ORDER#176-2023 PROVIDING FOR: Allocation of American Rescue Plan Act Funding

WHEREAS the Town Manager seeks to replace the municipal building awnings with an updated, modern design in blue to match the Towns branded color scheme; IT IS ORDERED that the Millinocket Town Council authorizes the Town Treasurer to expend \$3,344.00 to replace the Municipal Building awnings.

Motion-Higgins Second- McLaughlin Vote 7-0

*Council Comment:* Councilor Danforth expressed excitement to have local seamstress hire for services; \*TM Jamieson informs balance after expenditure just under \$100,000.

Public Comment:

Reports and Communications:

- a) Warrant Committee for the July 13, 2023, Council meeting will be Chair Dumais and Councilor Higgins
  - b) Chair Committee Reports: Councilor Pelletier, Charter Review Committee- next meeting is 7/5/2023 at 4:30pm, Town Managers office and via Zoom.  
Jane Danforth, Age Friendly Committee, highlights report submitted with packet.
  - c) Two Minute Public Comment:
- Motion to adjourn at 7:18 p.m. –Madore, Second – Danforth Vote 6-1 (Bragdon/Opposed).

July 13, 2023

The Regular meeting of the Millinocket Town Council was brought to order in Council Chambers and via Zoom by Chair Dumais at 5:30 pm.

Roll Call: Town Council Members Present: Bragdon, Danforth, Dumais, Madore, Pelletier, Higgins via Zoom, McLaughlin-Excused.

Also present: Town Manager Peter Jamieson, Town Clerk Diana M. Lakeman, Fire Chief Cote, Public Works Director Bryan Duprey, Jeff Campell Airport Manager via Zoom, Media Brian Brown via zoom, 5 in person public attendance and 0 in Zoom public.

Pledge of Allegiance; Adjustments to the Agenda: Updates-June 20<sup>th</sup> & June 21<sup>st</sup> minutes and Order #177-2023 Town Warrant total included.

Approval of Minutes: April 13, 2023, Regular Council Meeting, April 20, 2023 Special Meeting, June 20, 2023 and June 21, 2023 Executive Sessions.

Motion- Madore Second- Danforth Vote 6-0

*Council Comment:* Councilor Danforth stated she was excused at the June 13<sup>th</sup> meeting, Town Clerk Lakeman noted the correction to the minutes was submitted, as well as the corrected April 20<sup>th</sup> minutes to reflect Dept. 109 - Audit \$20,000 fixed typographical error.

*Public Comment:* none

Special Presentation(s): none; Unfinished Business: none

Town Manager's Report: July 13, 2023 \*Clerk Update: Tax Liens to proceed next week;

Bridge Closure: The bridge crossing from Penobscot Ave to Iron Bridge Rd has been closed until further notice.

The replacement of this bridge has been in the works for well over a year at this point, however, after another recent inspection from the Maine Department of Transportation, it has been deemed unsafe for traffic.

Together with Public Works and the Public Safety Officer, we put a plan together, advertised the closure in advance, and closed the bridge on July 7<sup>th</sup>. We are currently working with the project engineer to find possible alternatives to the original plan that may allow a replacement sooner, however, the with the lack availability of materials and the specific time of year the work needs to be done, this may be closed for upwards of a year.

Reval Reminder: Reminder to all that the revaluation team will be getting started in the next couple of weeks.

They will have Millinocket identifiers on their vehicles, I.D. Badges on their person, and be working their way through all properties throughout town. They will be measuring all structures and documenting all necessary information pertaining to each property. They will be knocking on the door with the intention to discuss the interior of the homes through I a list of pre-determined questions, however, they will not be entering our touring the interior of the homes. We expect this process to take place over two years and if all goes well, the new valuations will be used in the April 2025 commitment.

Elk's Land Purchase: This purchase has been finalized. I signed the closing documents on June 30<sup>th</sup>!

We are glad to close that very long chapter in the tale of the new fire station and begin setting next steps in motion. The development of this land will not be quick, however, it has the potential to have positively impact the Town of Millinocket in several ways.

4<sup>th</sup> of July: Thank you those involved with the planning and implementation of Millinocket's 4<sup>th</sup> of July Festivities! Everything went well and tons of fun was had by many. I received a lot of compliments from community members and heard a lot of comments of appreciation.

Respectfully submitted, Peter Jamieson, Town Manager

*Council Comment:* none

*Public Comment:* none



ORDER #177-2023 PROVIDING FOR: Execution of the Town Warrant for July 13, 2023  
IT IS ORDERED that the Town Warrant for July 13, 2023, in the amount of \$153,862.72 is hereby approved.  
Motion-Madore      Second-Bragdon      Vote 6-0  
*Council Comment: Noted larger expenses; MMA Workers Comp, Hydrant Rentals, Audits, Bangor Savings Bank-Loan Payment-Our Katahdin, Millinocket Memorial Library-Contracted services.*  
Public Comment: none

ORDER #178-2023 PROVIDING FOR: Execution of the Wastewater Warrant for July 13, 2023  
IT IS ORDERED that the Wastewater Warrant for July 13, 2023, in the amount of \$2,054.60 is hereby approved.  
Motion-Madore      Second- Danforth      Vote 6-0  
Council Comment: none.  
Public Comment: none

-Out of Rotation-  
ORDER #183-2023 PROVIDING FOR: Execution of the Prior Year Town Warrant for July 13, 2023  
IT IS ORDERED that the Prior Year Town Warrant for July 13, 2023, in the amount of \$70,617.14 is hereby approved.  
Motion-Madore      Second- Bragdon      Vote 6-0  
*Council Comment: Noted Larger expenses: aviation fuel, hogan tire, Awnings, Registry of Deeds- Lien discharges, Stearns High School-recreation electricity.*  
Public Comment: none

ORDER #184-2023 PROVIDING FOR: Execution of the Prior Year Wastewater Warrant for July 13, 2023  
IT IS ORDERED that the Prior Year Wastewater Warrant for July 13, 2023, in the amount of \$17,734.57 is hereby approved.  
Motion- Madore      Second- Bragdon      Vote 6-0  
*Council Comment: Noted Larger expenses: Olver Assoc., Peirce Atwood-Legal.*  
Public Comment: none

ORDER #179-2023 PROVIDING FOR: Approval of an Application for a Victualer License for Pamola Motor Lodge.  
IT IS ORDERED that the attached application for a Victualer License is hereby approved for:  
Christopher Carr, Katahdin Services LLC, Business Address – 973 Central Street,  
d/b/a Pamola Motor Lodge, 973 Central Street, Millinocket  
Motion-Bragdon      Second-Madore      Vote 6-0  
*Council Comment: none*  
Public Comment: none

ORDER #180-2023 PROVIDING FOR: Approval of an Application for a Victualer License for McDonalds.  
IT IS ORDERED that the attached application for a Victualer License is hereby approved for:  
Ronald Lydick, RC Management LLC, Business Address – 1 Sycamore Street,  
d/b/a McDonalds of Millinocket, 1 Sycamore Street, Millinocket  
Motion-Pelletier      Second- Madore      Vote 6-0  
*Council Comment: Town Clerk Lakeman informs Hillcrest Golf Club is the only business left pending a Victualer license, noting the 2023 list is fulfilled.*  
Public Comment: none

ORDER#181-2023 PROVIDING FOR: Approval of Agreement with the Town of East Millinocket to Provide Recreation Services to the Town of Millinocket.

IT IS ORDERED that the Millinocket Town Council grants approval to enter into an Agreement with the Town of East Millinocket to provide management services for the Millinocket Recreation Department, with said agreement to be effective from July 1, 2023, and remain in effect for a period of one (1) year, until June 30, 2024, at a contracted cost of \$39,803.00.

Motion-Madore Second- Danforth Vote 6-0

*Council Comment:* none

Public Comment: none

ORDER#182-2023 PROVIDING FOR Approval Aerial Lift Truck Bid

IT IS ORDERED that the Millinocket Town Council accept the attached bid submitted by Raymond Bucket Guys (RGB Inc.) for a 2022 Ford F350 equipped with aerial lift.

NOTE: This was the only bid received and is slightly under budget from what was approved to be included in the FY24 capital budget for this equipment purchase.

Motion- Bragdon Second- Higgins Vote 6-0

*Council Comment:* none

Public Comment: none

ORDER #185-2023 PROVIDING FOR Approval of Grant Application

WHEREAS the administration, in partnership with Our Katahdin, seeks to submit an application to the Maine Department of Transportation for grant funding, the purpose of which is to extend the walking path into the One North Site and through the proposed historic district;

IT IS ORDERED that the Millinocket Town Council approves the submission of the attached application, due July 14th, 2023.

Motion- Danforth Second- Madore Vote 6-0

*Council Comment:* none

Public Comment: none

Reports and Communications:

- a) Warrant Committee for the July 27, 2023, Council meeting will be Councilor Madore and Councilor McLaughlin
- b) Chair Committee Reports: Councilor Pelletier, Charter Review Committee- apologizes for abrupt cancellation of previous meeting, informs next meeting is 7/18/2023 at 4:30pm, Town Managers office and via Zoom.

Councilor Madore recognizes the Public Works department in the Maine Townsman article, anticipates budget for next year for beautification, encourages all to read the article.

Chair Dumais informs he has been made aware that the Events Committee is being dissolved, inquires to the town manager to explain how town events planning and business will be handled going forward;

\*TM Jamieson informs work will be done internally at the staff level with budgeted funds, a small work group with staff and volunteers from staff, streamlined with the same level of services.

- c) Two Minute Public Comment:

-Motion to adjourn at 5:55 p.m. –Madore, Second – Pelletier Vote 5-1 (Bragdon/Opposed).

**ORDER #220-2023**

**PROVIDING FOR:** Commitment of FY24 Property Taxes.

**IT IS ORDERED** that the Fiscal Year 2024 Property Taxes be committed and the due date for the first half payment is 30 days after the commitment date.

**PASSED BY THE COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_

**ORDER #221-2023**

**PROVIDING FOR:** Setting the Mil Rate for FY24.

**IT IS ORDERED** that the Millinocket Town Council set the FY24 Mil Rate at \_\_\_\_\_ percent.

PASSED BY THE COUNCIL: \_\_\_\_\_

ATTEST: \_\_\_\_\_

**ORDER #222-2023**

**PROVIDING FOR:** Setting the Interest Rate for FY24 Delinquent Taxes.

**IT IS ORDERED** that the interest rate for FY24 delinquent taxes be set at 8% and interest shall begin for the first half taxes on the 31<sup>st</sup> day after the commitment date; and,

**IT IS FURTHER ORDERED** that the interest rate for the FY24 delinquent sewer fees be set at the same rate as the FY24 delinquent taxes.

PASSED BY THE COUNCIL: \_\_\_\_\_

ATTEST: \_\_\_\_\_

Monthly  
Distributions

Projections

Delinquent Tax  
Rates

# Delinquent Tax Rates

Municipalities may, by vote, determine the rate of interest that shall apply to taxes that become delinquent during a particular taxable year until those taxes are paid in full. The maximum rate of interest that can be charged per [Title 36, M.R.S.A. Section 505.4](#) is as follows:

Taxable Year	Maximum Rate
2023	8.00%
2022	4.00%
2021	4.00% up to 6.00%
2020	8.00%
2019	9.00%
2018	8.00%
2017	7.00%
2016	7.00%
2015	7.00%
2014	7.00%
2013	7.00%
2012	7.00%
2011	7.00%
2010	7.00%

**ORDER #223-2023**

**PROVIDING FOR:** Interest Rate for Overpayment of Taxes.

**IT IS ORDERED** that the Millinocket Town Council set the FY24 interest rate for overpayment of taxes at 4 percent.

NOTE: § 506-A Overpayment of Taxes allows a municipality to reduce the interest rate for overpayment of taxes by 4 percentage points of what it charges for the interest rate of delinquent taxes.

PASSED BY THE COUNCIL: \_\_\_\_\_

ATTEST: \_\_\_\_\_

**ORDER #214-2023**

**PROVIDING FOR:** Execution of the Town Warrant for September 14, 2023

**IT IS ORDERED** that the Town Warrant for September 14, 2023, in the amount of \$100,715.45 is hereby approved.

Passed by the Town Council\_\_\_\_\_

Attest:\_\_\_\_\_



# A / P Check Register

Bank: BANGOR SAVINGS A/P

09/11/2023

Page 1

Town AP

Type	Check	Amount	Date	Wrnt	Payee
R	34448	417.52	09/14/23	83	1887 ALLIED EQUIPMENT, LLC
R	34449	376.00	09/14/23	83	0027 AMERICAN CONCRETE INDUSTRIES INC
R	34450	63.03	09/14/23	83	1078 BEE LINE CABLE
R	34451	941.02	09/14/23	83	0869 BIDDEFORD INTERNET CORPORATION
R	34452	346.44	09/14/23	83	1423 CIVES CORP
R	34453	180.00	09/14/23	83	0122 CLIA LAB PROGRAM
R	34454	734.46	09/14/23	83	1781 CMD POWERSYSTEMS, INC
R	34455	174.25	09/14/23	83	1883 CONSOLIDATED COMMUNICATIONS
R	34456	35.12	09/14/23	83	2154 COTE, JONATHAN P
R	34457	10.89	09/14/23	83	1294 CRANDALL'S HARDWARE, INC.
R	34458	1,225.00	09/14/23	83	1901 CREATIVE DIGITAL IMAGING, INC
R	34459	100.00	09/14/23	83	0157 DEAD RIVER
R	34460	4,351.66	09/14/23	83	0157 DEAD RIVER
R	34461	2,631.18	09/14/23	83	1775 DESIGNLAB, LLC
R	34462	9,685.64	09/14/23	83	2173 ELAN FINANCIAL SERVICES
R	34463	1,039.64	09/14/23	83	0196 EMERY LEE & SONS, INC.
R	34464	136.10	09/14/23	83	0420 FARRINGTON, MATTHEW P.
R	34465	136.98	09/14/23	83	0226 GALLS LLC
R	34466	44.55	09/14/23	83	0250 HANNAFORD
R	34467	98.26	09/14/23	83	1488 HASKELL, LORRI L
R	34468	23.00	09/14/23	83	0844 HEALTH ACCESS NETWORK
R	34469	1,110.00	09/14/23	83	1039 HOGAN TIRE, INC.
R	34470	6,000.00	09/14/23	83	0322 KATAHDIN AREA TELEVISION INC
R	34471	35.00	09/14/23	83	0330 KATAHDIN MOTORS, INC.
R	34472	1,500.00	09/14/23	83	2205 KNIGHTS OF COLUMBUS
R	34473	80.00	09/14/23	83	1270 LAKEMAN, DIANA M.
R	34474	75.00	09/14/23	83	0365 LINCOLN RENTAL SYSTEMS INC.
R	34475	2,602.99	09/14/23	83	1849 MAINE TECHNOLOGY GROUP LLC
R	34476	37,714.86	09/14/23	83	0037 MAINE WATER COMPANY
R	34477	215.04	09/14/23	83	0687 MALCOLM, THOMAS M.
R	34478	851.22	09/14/23	83	1259 MATHESON TRI-GAS, INC.
R	34479	277.02	09/14/23	83	0454 MILLINOCKET REGIONAL HOSPITAL
R	34480	60.54	09/14/23	83	2184 MITCHELL, SHAWN A
R	34481	16,351.53	09/14/23	83	2198 MUNICIPAL WASTE SOLUTIONS, LLC
R	34482	228.00	09/14/23	83	0511 OAK GROVE SPRING WATER CO.
R	34483	1,572.82	09/14/23	83	1669 OFFICE DEPOT, INC
R	34484	300.00	09/14/23	83	2206 ORKIN
R	34485	681.95	09/14/23	83	0520 P D Q DOOR COMPANY
R	34486	1,500.00	09/14/23	83	2010 PELLETT, CINDY LOUISE
R	34487	15.00	09/14/23	83	0653 PERREAULT, STEVEN L.
R	34488	856.76	09/14/23	83	0577 RAMSAY WELDING & MACHINE, INC
R	34489	95.00	09/14/23	83	0584 REGISTER OF DEEDS
R	34490	1,500.00	09/14/23	83	2083 RHR SMITH & COMPANY
R	34491	12.00	09/14/23	83	2189 RIDEOUT'S MARKET
R	34492	426.21	09/14/23	83	0841 SHERWIN-WILLIAMS CO
R	34493	362.67	09/14/23	83	0636 SOUTH-WORTH MILTON, INC.
R	34494	371.36	09/14/23	83	1668 STANLEY'S AUTO CENTER LLC
R	34495	82.71	09/14/23	83	0737 UNIFIRST CORPORATION

Millinocket  
11:27 AM

# A / P Check Register

Bank: BANGOR SAVINGS A/P

09/11/2023

Page 2

Town AP

Type	Check	Amount	Date	Wrnt	Payee
R	34496	269.32	09/14/23	83	0748 US CELLULAR
V	34497	0.00	09/14/23	83	1502 VERSANT POWER
R	34498	1,354.00	09/14/23	83	1502 VERSANT POWER
R	34499	501.57	09/14/23	83	1799 WEST BRANCH AVIATION LLC
R	34500	600.00	09/14/23	83	2187 WHEATON, HEIDI J
R	34501	92.00	09/14/23	83	0781 WIGHTS SPORTING GOODS
R	34502	170.00	09/14/23	83	0792 WINTERPORT BOOT
R	34503	100.14	09/14/23	83	2073 XEROX FINANCIAL SERVICES LLC
<b>Total</b>		<b>100,715.45</b>			

## Count

Checks	55
Voids	1

**ORDER #215-2023**

**PROVIDING FOR:** Execution of the Wastewater Warrant for September 14, 2023

**IT IS ORDERED** that the Wastewater Warrant for September 14, 2023, in the amount of \$212,157.13 is hereby approved.

Passed by the Town Council\_\_\_\_\_

Attest:\_\_\_\_\_

Millinocket  
10:26 AM

**A / P Check Register**  
Bank: KEY BANK WW A/P FD 3

09/11/2023  
Page 1

WW AP

Type	Check	Amount	Date	Wrnt	Payee
R	10612	2.04	09/14/23	82	0869 BIDDEFORD INTERNET CORPORATION
R	10613	675.00	09/14/23	82	0092 CALS SEPTIC SERVICE
R	10614	150.00	09/14/23	82	0009 CLEARWATER LABORATORY
R	10615	137.40	09/14/23	82	1294 CRANDALL'S HARDWARE, INC.
R	10616	26.72	09/14/23	82	0235 GILMAN ELECTRICAL SUPPLY
R	10617	8,050.00	09/14/23	82	2203 GREG VIGUE
R	10618	484.58	09/14/23	82	0330 KATAHDIN MOTORS, INC.
R	10619	91.40	09/14/23	82	1903 KATAHDIN TRUE VALUE
R	10620	139,119.78	09/14/23	82	0846 MAINE MUNICIPAL BOND BANK
R	10621	333.80	09/14/23	82	1740 MAINE STATE HOUSING
R	10622	454.72	09/14/23	82	1849 MAINE TECHNOLOGY GROUP LLC
R	10623	3,366.30	09/14/23	82	0037 MAINE WATER COMPANY
R	10624	3,181.13	09/14/23	82	0456 MILLINOCKET, TOWN OF
R	10625	130.98	09/14/23	82	1819 NAPA AUTO PARTS
R	10626	96.36	09/14/23	82	1669 OFFICE DEPOT, INC
R	10627	171.00	09/14/23	82	0584 REGISTER OF DEEDS
R	10628	53,856.00	09/14/23	82	0631 SMITH & LOVELESS, INC
R	10629	90.98	09/14/23	82	1668 STANLEY'S AUTO CENTER LLC
R	10630	67.33	09/14/23	82	0748 US CELLULAR
R	10631	672.70	09/14/23	82	1057 USA BLUE BOOK
R	10632	363.91	09/14/23	82	1502 VERSANT POWER
R	10633	635.00	09/14/23	82	0780 WHITTEN'S 2 WAY SERVICE
<b>Total</b>		<b>212,157.13</b>			

**Count**

Checks	22
Voids	0

**ORDER #216-2023**

**PROVIDING FOR:** Execution of the Prior Year Town Warrant for September 14, 2023

**IT IS ORDERED** that the Prior Year Town Warrant for September 14, 2023, in the amount of \$12,200.00 is hereby approved.

Passed by the Town Council\_\_\_\_\_

Attest:\_\_\_\_\_

\*\*\*\* REPRINT \*\*\*\*

Prior year Town.

Type	Check	Amount	Date	Wrnt	Payee
R	34447	12,200.00	09/14/23	81	2072 SUPERIOR FENCE
Total		12,200.00			

Count

Checks	1
Voids	0

**ORDER #217-2023**

**PROVIDING FOR:** Approval of street closures for the Trails End Festival.

**IT IS ORDERED** that the Millinocket Town Council grant approval for the closure of the following streets and parking lots for the Trails End Festival:

Friday, Sept. 22<sup>nd</sup><sup>th</sup>: Close Parking Lot at Bandstand from 7AM and keep closed till 7PM on Sunday, Sept. 23<sup>rd</sup>.

Close Poplar St. from Penobscot Ave. to Katahdin Ave. from Noon on Friday, Sept. 22<sup>nd</sup> till 7PM on Sunday, Sept. 24<sup>th</sup>.

Have Police Officer to lead parade from Stearns High School across Second St. to Penobscot Ave. and down to Veterans Park at 10AM on Saturday, Sept. 23<sup>rd</sup>.

Sunday, Sept. 24<sup>th</sup>: Close Municipal Parking Lot on Penobscot Ave, from 7AM to 2PM for Touch A Truck.

Close inside outgoing travel lane on Central St. bridge from 9AM-11AM for the rubber duck race to address safety concerns with the crowd.

**PASSED BY THE COUNCIL:** \_\_\_\_\_

**ATTEST:** \_\_\_\_\_

**ORDER #218-2023**

**PROVIDING FOR Approval of Fuel Bid Award**

**IT IS ORDERED** that the Millinocket Town Council accept the bid for heating fuel for the Town of Millinocket for FY2023-2024 from Preble Oil Company and approve the amount of \$3.24804; 0.07 cents over OPIS Bangor rack price, as of Monday, September 4, 2023.

There were three bids received:

1. Preble Oil Co.     \$3.24804 Total Price per gallon delivered.
2. Dead River Co.   \$3.661782 Total Price per gallon delivered.
3. CN Brown Energy   \$3.6211 Total Price per gallon delivered.

Passed by the Council \_\_\_\_\_

ATTEST: \_\_\_\_\_



TOWN OF MILLINOCKET, MAINE

#2 FUEL OIL BID SHEET FOR 2023/2024 SEASON

OCTOBER 2023 TO SEPTEMBER 2024

Bidder: Preble Oil Co. Telephone: 723-9965  
Address: 139 Penobscot FAX: 723-9994  
MIKt., ME  
Contact Person: Pauline or Jim

**FUEL BID INFORMATION:**

#2 FUEL

OPIS Bangor Rack Posted Price as of  
*Monday September 4, 2023* (price per gallon)

\$ 3.17804

Additional mark-up by bidder (per gallon)

\$ .07 cents

Total Price per gallon delivered

\$ 3.24804

**BID ALTERNATE:** If your company is interested in offering a set price, prepay plan or other alternative, please so indicate on the back of this Bid Sheet. Thank you.

Return this completed form **NO LATER THAN 10:00 AM ON SEPTEMBER 11, 2023, AT THE OFFICE OF THE TOWN MANAGER.** Bids may be hand-delivered or sent by mail, but in no case shall any bid not received by the due date be considered. Please return the bids to:

Peter Jaimeson  
Town Manager  
197 Penobscot Avenue  
Millinocket, Maine 04462

Bid award is anticipated at the October 12, 2023, Town Council Meeting. The Town Council reserves the right to accept or reject any or all bids and to waive any irregularities that may arise.

Thank you!  
P.P.C.

**TOWN OF MILLINOCKET, MAINE**

**#2 FUEL OIL BID SHEET FOR 2023/2024 SEASON**

**OCTOBER 2023 TO SEPTEMBER 2024**

Bidder: Dead River Co

Telephone: (207) 723-5151

Address: 795 Central St

FAX: (207) 723-8932

Millinocket, ME 04462

Contact Person: \_\_\_\_\_

**FUEL BID INFORMATION:**

**#2 FUEL**

OPIS Bangor Rack Posted Price as of  
*Monday September 4, 2023* (price per gallon)

\$ 3.411782

Additional mark-up by bidder (per gallon)

\$ .25

Total Price per gallon delivered

\$ 3.461782

**BID ALTERNATE:** If your company is interested in offering a set price, prepay plan or other alternative, please so indicate on the back of this Bid Sheet. Thank you.

Return this completed form **NO LATER THAN 10:00 AM ON SEPTEMBER 11, 2023, AT THE OFFICE OF THE TOWN MANAGER.** Bids may be hand-delivered or sent by mail, but in no case shall any bid not received by the due date be considered. Please return the bids to:

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**TOWN OF MILLINOCKET, MAINE**  
**#2 FUEL OIL BID SHEET FOR 2023/2024 SEASON**  
**OCTOBER 2023 TO SEPTEMBER 2024**

Bidder: CN Brown Energy Telephone: 207-739-6450

Address: PO Box 200 FAX: 207-743-8357  
South Paris, ME 04281

Contact Person: Wanda Walker

**FUEL BID INFORMATION:**

**#2 FUEL**

OPIS Bangor Rack Posted Price as of  
*Monday September 4, 2023* (price per gallon)

\$ 3.2911

Additional mark-up by bidder (per gallon)

\$ .33

Total Price per gallon delivered

\$ 3.6211

**BID ALTERNATE:** If your company is interested in offering a set price, prepay plan or other alternative, please so indicate on the back of this Bid Sheet. Thank you.

Return this completed form **NO LATER THAN 10:00 AM ON SEPTEMBER 11, 2023, AT THE OFFICE OF THE TOWN MANAGER.** Bids may be hand-delivered or sent by mail, but in no case shall any bid not received by the due date be considered. Please return the bids to:

Peter Jaimeson  
Town Manager  
197 Penobscot Avenue  
Millinocket, Maine 04462

Bid award is anticipated at the October 12, 2023, Town Council Meeting. The Town Council reserves the right to accept or reject any or all bids and to waive any irregularities that may arise.

**ORDER #219-2023**

**PROVIDING FOR:** Approval to Expend American Rescue Plan Act Funding

**IT IS ORDERED** that the Millinocket Town Council approves the use of \$40,000.00 (forty thousand dollars) of ARPA funding on the following expenses:

Ski-Tow (1/2 remaining project balance)	\$27,500.00
Historical Society	\$10,000.00
Fire Station Furniture	\$1,500.00
Town Clerk – Voter Registration Tent	\$1,000.00

**NOTE:** Should this order pass, the remaining balance of unallocated local APRA funding will be approximately \$30,000.00.

PASSED BY THE COUNCIL: \_\_\_\_\_

ATTEST: \_\_\_\_\_

Customize Product

Shopping Cart

Payment

Last step to success

Amber Wfneaton

197 Penobscot Ave, 197 Penobscot Ave, Mal...

CHANGE MY ADDRESS

Summary (2 items)

Edit Cart

Custom Canopy Tents 10 x 10 - Graphic

Size (W X H) : 10 Ft x 10 Ft (FT) | \$545.00

Add Topper : Yes

Hire a Designer : Yes

Estimated delivery Tue,

Sep 19th 2023

Quantity: 1

\$545.00

Custom Canopy Tents 10 x 10 - Hardware

Size (W X H) : 10 Ft x 10 Ft (FT) | \$245.00

Sand Bag (Set of 4) : Black | \$25.00

Estimated delivery Tue,

Sep 19th 2023

Quantity: 1

\$270.00

Subtotal

\$815.00

Hire a Designer

~~-\$0.00~~

Shipping

\$163.90

(Estimated delivery Tue,

Sep 19th 2023 - Priority)

Tax

\$44.83

Grand Total:

\$1023.73

New Order

Typically replies in 2 minutes

Wana

For the tax exemption, you need to first placed the order.

And after placing the order, You need to send your tax exemption form to [Alertis@hannelbuzz.com](mailto:Alertis@hannelbuzz.com)

Our team will verify your documents, and if you are qualifying, then you will get refund of the tax amount.

Could you please help me with your full name and email address, so it will be easy for me to make sure that everything is perfect and to keep an eye on your order after it is placed?

2 ★★★★★

Google

Customer Reviews

Type here to search

Shipping & Billing Address

Amber Wheaton  
197 Penobscot Ave, 197 Penobscot Ave, Mai...

CHANGE MY ADDRESS

2. Shipping Method

- ☒ Priority  
Estimated delivery Tue, Sep 19th 2023  
\$163.90
- ☐ Express  
Estimated delivery Mon, Sep 25th 2023  
\$125.95
- ☐ Super Saver  
Estimated delivery Wed, Sep 27th 2023  
\$0.00

CONTINUE TO PAYMENT METHOD

3. Payment Method

Summary (2 Items)

Edit Cart

Custom Canopy Tents 10 x 10 - Graphic  
Size (W X H) : 10 Ft x 10 Ft (FT) | \$545.00  
Add Topper : Yes  
Hire a Designer : Yes  
Estimated delivery Tue, Sep 19th 2023  
Quantity: 1 \$545.00

Custom Canopy Tents 10 x 10 - Hardware  
Size (W X H) : 10 Ft x 10 Ft (FT) | \$245.00  
Sand Bag (Set of 4) : Black | \$25.00  
Estimated delivery Tue, Sep 19th 2023  
Quantity: 1 \$270.00

Subtotal \$815.00

Hire a Designer ~~\$60.00~~

Shipping \$163.90  
(Estimated delivery Tue, Sep 19th 2023 - Priority)

Tax \$44.83

Grand Total: \$1023.73

Katahdin True Value  
225 Aroostook Ave  
Millinocket ME 04462-0001  
207-723-8600

CUSTOMER COPY



INVOICE

2309-244273

PAGE 1 OF 1

SOLD TO
Millinocket Fire Department 197 Penobscot Ave Town of Millinocket Millinocket ME 04462

JOB ADDRESS
Millinocket Fire Department 197 Penobscot Ave Town of Millinocket Millinocket ME 04462 207-723-7026

ACCOUNT	JOB
7026	0
SOLD ON	9/6/2023 11:16:03 AM
CUST PICKUP	
BRANCH	1000
CUSTOMER PO#	
STATION	K2
CASHIER	JAKE
SALESPERSON	
ORDER ENTRY	

Thank you for your business!

Quantity	UM	Item	Description	D	T	Price	Per	Amount
1	EA	7538 PATB BS	Recliner - Bradley Sierra Regular Price: 670.00 per EA	30	Y	670.0000	EA	469.00
1	EA	7538 PATB FE	Recliner - Fairbanks Evergreen Regular Price: 670.00 per EA	30	Y	670.0000	EA	469.00
1	EA	3287 PATB FE	Recliner - Fairbanks Evergreen Regular Price: 790.00 per EA	30	Y	790.0000	EA	553.00

Payment Method(s)

Charge to Acct 1,491.00

EXEMPT 0.00% EXE: 016000271	SubTotal Sales Tax Deposit	1,491.00 0.00
Please Pay This Amount		1,491.00

You Saved: 639.00

Signature